



CITY OF NORMAN, OK
CITY COUNCIL FINANCE COMMITTEE MEETING
Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Thursday, January 20, 2022 at 4:00 PM

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

CALL TO ORDER

AGENDA ITEMS

1. DISCUSSION REGARDING THE MID-YEAR BUDGET REVIEW.
2. UPDATE ON PROJECTS SUBMITTED TO THE STATE FOR POTENTIAL AMERICAN RESCUE PLAN ACT (ARPA) FUNDS.
3. DISCUSSION REGARDING THE MONTHLY REVENUE AND EXPENDITURES REPORTS.
4. SUBMISSION OF THE OPEN POSITIONS REPORT.

ADJOURNMENT



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01/20/2022

REQUESTER: Anthony Francisco, Director of Finance

PRESENTER: Anthony Francisco, Director of Finance

ITEM TITLE: DISCUSSION REGARDING THE MONTHLY REVENUE AND EXPENDITURES REPORTS.

**SUMMARY OF MAJOR GENERAL FUND REVENUE SOURCES
VS. BUDGET, FYE 2022 - AS OF DECEMBER 31, 2021**

MAJOR REVENUE SOURCE	TOTAL BUDGET	PROJECTED TO DATE	Current Month Collections	COLLECTED TO DATE	% Var. From Proj To Date	Prior FY To Date	% Var. From Prior FYTD
Sales Tax	46,157,708	22,619,585	4,565,666	27,635,417	22.17%	22,226,197	24.34%
Use Tax	9,188,804	4,512,263	829,346	4,908,195	8.77%	4,203,111	16.78%
Franchise Taxes/Fees	6,743,093	3,211,135	386,243	3,592,296	11.87%	3,359,594	6.93%
Licenses and Permits	1,125,425	412,854	66,268	490,874	18.90%	584,964	-16.08%
Shared (Other) Taxes	2,559,900	1,279,950	303,288	1,609,388	25.74%	10,900,635	-85.24%
Fines and Forfeitures	1,514,396	757,198	71,206	574,796	-24.09%	766,723	-25.03%
Investment/Interest Income	185,711	92,856	1,976	10,155	-89.06%	33,381	-69.58%
TOTAL: General Fund (Major)	67,475,037	32,885,841	6,223,993	38,821,120	18.05%	42,074,606	-7.73%

**SUMMARY OF MAJOR CAPITAL PROJECT FUND REVENUE SOURCES
VS. BUDGET, FYE 2022 - AS OF DECEMBER 31, 2021**

MAJOR REVENUE SOURCE	TOTAL BUDGET	PROJECTED TO DATE	Current Month Collections	COLLECTED TO DATE	% Var. From Proj To Date	Prior FY To Date	% Var. From Prior FYTD
Sales Tax	13,960,772	6,841,476	1,389,551	8,410,779	22.94%	6,764,495	24.34%
Investment/Interest Income	700,000	350,000	6,549	50,466	-85.58%	331,709	-84.79%
TOTAL: Capital Fund (Major)	14,660,772	7,191,476	1,396,100	8,461,245	17.66%	7,096,204	19.24%

**SUMMARY OF MAJOR NORMAN FORWARD FUND REVENUE SOURCES
VS. BUDGET, FYE 2022 - AS OF DECEMBER 31, 2021**

MAJOR REVENUE SOURCE	TOTAL BUDGET	PROJECTED TO DATE	Current Month Collections	COLLECTED TO DATE	% Var. From Proj To Date	Prior FY To Date	% Var. From Prior FYTD
Sales Tax	9,892,637	4,847,887	992,536	6,007,699	23.92%	4,831,782	24.34%
Use Tax	1,552,347	762,297	138,224	818,032	7.31%	700,518	16.78%
Investment/Interest Income	15,000	7,500	7,977	55,789	643.85%	87,381	-36.15%
TOTAL: Capital Fund (Major)	11,459,984	5,617,684	1,138,737	6,881,521	22.50%	5,619,682	22.45%

**SUMMARY OF MAJOR ROOM TAX FUND REVENUE SOURCES
VS. BUDGET, FYE 2022 - AS OF DECEMBER 31, 2021**

MAJOR REVENUE SOURCE	TOTAL BUDGET	PROJECTED TO DATE	Current Month Collections	COLLECTED TO DATE	% Var. From Proj To Date	Prior FY To Date	% Var. From Prior FYTD
Hotel/Motel Room Tax	1,312,500	656,250	131,155	861,194	31.23%	512,209	68.13%
Investment/Interest Income	2,500	1,250	132	747	-40.25%	182	310.94%
TOTAL: Room Tax Fund	1,315,000	657,500	131,286	861,941	31.09%	512,391	68.22%

**SUMMARY OF MAJOR WESTWOOD FUND REVENUE SOURCES
VS. BUDGET, FYE 2022 - AS OF DECEMBER 31, 2021**

MAJOR REVENUE SOURCE	TOTAL BUDGET	PROJECTED TO DATE	Current Month Collections	COLLECTED TO DATE	% Var. From Proj To Date	Prior FY To Date	% Var. From Prior FYTD
Golf Green	676,789	339,712	35,043	307,000	-9.63%	320,279	-4.15%
Golf Driving Range	146,756	67,877	6,581	68,680	1.18%	84,405	-18.63%
Golf Carts	383,276	199,287	20,040	174,420	-12.48%	184,860	-5.65%
Swimming Pool	896,459	394,926	105	217,269	-44.98%	105,068	106.79%
TOTAL: Westwood Fund (Major)	2,103,280	1,001,802	61,769	767,369	-23.40%	694,611	10.47%

**SUMMARY OF MAJOR WATER FUND REVENUE SOURCES
VS. BUDGET, FYE 2022 - AS OF DECEMBER 31, 2021**

MAJOR REVENUE SOURCE	TOTAL BUDGET	PROJECTED TO DATE	Current Month Collections	COLLECTED TO DATE	% Var. From Proj To Date	Prior FY To Date	% Var. From Prior FYTD
User Fees-Residential	17,621,644	10,339,729	1,277,272	10,435,518	0.93%	10,230,539	2.00%
User Fees-Commercial	2,904,004	1,452,002	187,590	1,425,059	-1.86%	1,346,729	5.82%
User Fees-Industrial	387,933	193,967	22,860	245,035	26.33%	265,059	-7.55%
User Fees-Institutional	1,075,076	537,538	(62,806)	(384,205)	-171.47%	375,502	-202.32%
Connection Fees	670,000	335,000	74,667	358,821	7.11%	862,008	-58.37%
Capital Improvement Charges	1,393,776	696,888	168,763	1,112,284	59.61%	714,112	55.76%
Investment/Interest Income	120,000	60,000	8,849	63,474	5.79%	118,034	-46.22%
TOTAL: Water Fund (Major)	24,172,433	13,615,123	1,677,195	13,255,988	-2.64%	13,911,983	-4.72%

**SUMMARY OF MAJOR WATER RECLAMATION FUND REVENUE SOURCES
VS. BUDGET, FYE 2022 - AS OF DECEMBER 31, 2021**

MAJOR REVENUE SOURCE	TOTAL BUDGET	PROJECTED TO DATE	Current Month Collections	COLLECTED TO DATE	% Var. From Proj To Date	Prior FY To Date	% Var. From Prior FYTD
User Fees-Residential	8,388,848	4,194,424	717,286	4,237,261	1.02%	4,159,945	1.86%
User Fees-Commercial	1,462,010	731,005	118,407	820,891	12.30%	732,014	12.14%
User Fees-Industrial	180,418	90,209	10,770	127,285	41.10%	119,323	6.67%
User Fees-Institutional	1,095,133	547,567	6,838	112,107	-79.53%	470,160	-76.16%
Capital Improvement Charges	832,483	416,242	30,052	178,915	-57.02%	491,253	-63.58%
Investment/Interest Income	50,000	25,000	2,425	17,889	-28.44%	44,781	-60.05%
TOTAL: Water Reclamation Fund (Major)	12,008,892	6,004,446	885,777	5,494,350	-8.50%	6,017,475	-8.69%

**SUMMARY OF MAJOR SEWER MAINTENANCE FUND REVENUE SOURCES
VS. BUDGET, FYE 2022 - AS OF DECEMBER 31, 2021**

MAJOR REVENUE SOURCE	TOTAL BUDGET	PROJECTED TO DATE	Current Month Collections	COLLECTED TO DATE	% Var. From Proj To Date	Prior FY To Date	% Var. From Prior FYTD
Sewer Maintenance Fee	3,062,319	1,522,940	265,056	1,579,449	3.71%	1,572,538	0.44%
TOTAL: Sewer Maintenance Fund (Major)	3,062,319	1,522,940	265,056	1,579,449	3.71%	1,572,538	0.44%

**SUMMARY OF MAJOR NEW DEVELOPMENT EXCISE FUND REVENUE SOURCES
VS. BUDGET, FYE 2022 - AS OF DECEMBER 31, 2021**

MAJOR REVENUE SOURCE	TOTAL BUDGET	PROJECTED TO DATE	Current Month Collections	COLLECTED TO DATE	% Var. From Proj To Date	Prior FY To Date	% Var. From Prior FYTD
WW Excise Tax (Residential)	1,100,000	533,699	126,306	627,936	17.66%	1,011,496	-37.92%
WW Excise Tax (Commercial)	300,000	150,000	70,045	292,474	94.98%	336,886	-13.18%
TOTAL: New Development Excise Fund (Major)	1,400,000	683,699	196,351	920,410	34.62%	1,348,382	-31.74%

**SUMMARY OF MAJOR SANITATION FUND REVENUE SOURCES
VS. BUDGET, FYE 2022 - AS OF DECEMBER 31, 2021**

MAJOR REVENUE SOURCE	TOTAL BUDGET	PROJECTED TO DATE	Current Month Collections	COLLECTED TO DATE	% Var. From Proj To Date	Prior FY To Date	% Var. From Prior FYTD
User Fees-Residential	8,174,440	4,087,220	639,335	3,807,990	-6.83%	3,876,120	-1.76%
User Fees-Commercial	3,737,221	1,868,611	364,049	2,127,710	13.87%	1,831,446	16.18%
User Fees-Industrial	169,992	84,996	-	-	-100.00%	40,621	-100.00%
User Fees-Institutional	494,497	247,249	26,325	154,748	-37.41%	176,176	-12.16%
User Fees-Transfer Station	609,632	304,816	108,897	716,182	134.96%	543,762	31.71%
User Fees - Recycling	1,259,502	629,751	102,558	609,483	-3.22%	601,517	1.32%
Recycled Material Sales	226,335	113,168	24,900	123,985	9.56%	40,866	203.39%
Investment/Interest Income	300,000	150,000	4,150	30,619	-79.59%	65,684	-53.38%
TOTAL: Sanitation Fund (Major)	14,971,619	7,485,810	1,270,215	7,570,717	1.13%	7,176,193	5.50%

**SUMMARY OF MAJOR FUND EXPENDITURES VS. BUDGET
VS. BUDGET, FYE 2022 - AS OF DECEMBER 31, 2021**

FUND	TOTAL BUDGET	PROJECTED TO DATE *	Current Month Expended	EXPENDED TO DATE	% Var. From Proj To Date	Prior FY To Date	% Var. From Prior FYTD
General Fund	91,740,215	45,870,107	6,456,770	40,741,533	-11.18%	46,149,066	-11.72%
Capital Fund	85,595,253	42,797,627	2,597,488	20,271,151	-52.63%	10,212,201	98.50%
Norman Forward Fund	74,789,772	37,394,886	1,166,848	7,678,543	-79.47%	7,113,116	7.95%
Westwood Fund	2,470,275	1,235,137	139,739	1,578,880	27.83%	1,017,487	55.17%
Water Fund	60,549,206	30,274,603	2,235,310	10,181,403	-66.37%	11,105,445	-8.32%
Water Reclamation Fund	42,440,948	21,220,474	951,349	5,557,885	-73.81%	6,244,410	-10.99%
Sanitation Fund	24,324,426	12,162,213	1,221,452	7,448,591	-38.76%	6,292,436	18.37%
	(Adjusted Budget)						

* Based on historical collection patterns (where known), or based on proportion of the fiscal year elapsed.

GENERAL FUND:
As of December 31, 2021

	Original Budget - Annual	Adjusted budget - Annual	YTD Actual - 6 Month	Unencumb Balance
Beginning Fund Balance	2,502,276	4,291,093	\$ 4,291,093	
REVENUES:				
Revenue	82,638,642	82,638,642	43,762,881	
Transfers In	6,050,665	9,258,876	3,072,778	
Total Revenue	<u>88,689,307</u>	<u>91,897,518</u>	<u>46,835,659</u>	
EXPENDITURES:				
Salary / Benefits	60,350,685	60,371,657	29,831,173	30,540,484
Supplies / Materials	5,951,091	6,711,021	2,347,743	3,508,812
Services / Maintenance	12,831,712	14,566,926	4,947,714	7,784,162
Internal Services	3,443,801	3,443,801	1,403,808	2,039,993
Capital Equipment	3,769,409	4,835,863	1,305,622	1,110,842
Transfers Out	1,810,947	1,810,947	905,474	905,474
Employee Turnover Savings	(800,000)	(800,000)		
Supplies/Materials/Svs/Maint Savings	-	-		
Total Expenditures	<u>87,357,645</u>	<u>90,940,215</u>	<u>40,741,534</u>	<u>45,889,767</u>
Net Difference	<u>1,331,662</u>	<u>957,303</u>	<u>6,094,125</u>	
Ending Fund Balance	<u>\$ 3,833,938</u>	<u>\$ 5,248,396</u>	<u>\$ 10,385,218</u>	

RAINY DAY FUND:
As of December 31, 2021

	<u>Original Budget - Annual</u>	<u>Adjusted budget - Annual</u>	<u>YTD Actual - 6 Month</u>
Beginning Fund Balance	\$ 4,074,175	\$ 4,027,066	\$ 4,027,066
REVENUES:			
Revenue	50,000	50,000	7,416
Transfers In	-	-	-
Total Revenue	<u>50,000</u>	<u>50,000</u>	<u>7,416</u>
EXPENDITURES:			
Transfers Out	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>
Net Difference	<u>50,000</u>	<u>50,000</u>	<u>7,416</u>
Ending Fund Balance	<u>\$ 4,124,175</u>	<u>\$ 4,077,066</u>	<u>\$ 4,034,482</u>
Rainy Day Target - 4%			3,440,406

PUBLIC SAFETY SALES TAX FUND:
As of December 31, 2021

	Original Budget - Annual	Adjusted budget - Annual	YTD Actual - 6 Month	Unencumb Balance
Beginning Fund Balance	\$ -	\$ 8,822,863	\$ 8,822,863	
REVENUES:				
Revenue	12,221,302	12,221,302	6,827,041	
Transfers In	1,499,870	3,024,127	749,935	
Total Revenue	<u>13,721,172</u>	<u>15,245,429</u>	<u>7,576,976</u>	
EXPENDITURES:				
Salary / Benefits	9,217,631	9,217,631	4,748,005	4,469,626
Supplies / Materials	351,006	432,054	126,992	175,921
Services / Maintenance	288,960	377,174	182,876	148,363
Internal Services	375,486	375,486	160,554	214,932
Capital Equipment	358,747	1,441,508	595,974	368,878
Capital Project	760,000	6,903,688	74,901	6,094,695
Debt Service	2,369,342	2,369,342	1,185,223	1,184,119
Transfers Out	-	-	-	-
Total Expenditures	<u>13,721,172</u>	<u>21,116,883</u>	<u>7,074,525</u>	<u>12,656,534</u>
Net Difference	-	(5,871,454)	502,451	
Ending Fund Balance	<u>\$ -</u>	<u>\$ 2,951,409</u>	<u>\$ 9,325,314</u>	

ROOM TAX FUND:
As of December 31, 2021

	Original Budget - Annual	Adjusted budget - Annual	YTD Actual - 6 Month	Unencumb Balance
Beginning Fund Balance	\$ 194,002	\$ 319,614	\$ 319,614	
REVENUES:				
Revenue	1,315,000	1,315,000	4,804,822	
Transfers In	-	-	12,052	
Total Revenue	<u>1,315,000</u>	<u>1,315,000</u>	<u>4,816,874</u>	
EXPENDITURES:				
Services / Maintenance	946,800	1,055,674	604,900	-
Internal Services	52,500	52,500	31,722	20,778
Capital Projects	87,000	358,270	68,180	288,701
Debt Service	-	-	80,525	(80,525)
Transfers Out	209,444	-	-	209,444
Total Expenditures	<u>1,295,744</u>	<u>1,466,444</u>	<u>785,327</u>	<u>438,398</u>
Net Difference	<u>19,256</u>	<u>(151,444)</u>	<u>4,031,547</u>	
Ending Fund Balance	<u>\$ 213,258</u>	<u>\$ 168,170</u>	<u>\$ 4,351,161</u>	

WESTWOOD FUND:
As of December 31, 2021

	Original Budget - Annual	Adjusted budget - Annual	YTD Actual - 6 Month	Unencumb Balance
Beginning Fund Balance	\$ 42,605	\$ 207,077	\$ 207,077	
REVENUES:				
Revenue	2,127,352	2,135,495	974,412	
Transfers In	376,274	376,274	83,415	
Total Revenue	<u>2,503,626</u>	<u>2,511,769</u>	<u>1,057,827</u>	
EXPENDITURES:				
Salary / Benefits	1,316,466	1,316,466	771,091	545,375
Supplies / Materials	330,126	349,977	172,539	149,613
Services / Maintenance	293,407	312,502	253,513	(6,396)
Internal Services	43,181	43,181	23,381	19,800
Capital Equipment	131,830	238,705	147,901	90,804
Capital Projects	-	-	-	-
Debt Service	209,444		198,403	11,041
Transfers Out	-	-	12,052	(12,052)
Employee Turnover Savin	(34,215)	(34,215)		
Supplies/Materials/Svs/Ma	(34,215)	(34,215)		
Total Expenditures	<u>2,256,024</u>	<u>2,192,401</u>	<u>1,578,880</u>	<u>798,185</u>
Net Difference	<u>247,602</u>	<u>319,368</u>	<u>(521,053)</u>	
Ending Fund Balance	<u>\$ 290,207</u>	<u>\$ 526,445</u>	<u>\$ (313,976)</u>	

**WATER FUND:
As of December 31, 2021**

	Original Budget - Annual	Adjusted budget - Annual	YTD Actual - 6 Month	Unencumb Balance
Beginning Fund Balance	\$ 7,530,865	\$ 31,850,455	\$ 31,850,455	
REVENUES:				
Revenue	26,840,527	32,720,325	14,228,923	
Transfers In	-	-	-	
Total Revenue	<u>26,840,527</u>	<u>32,720,325</u>	<u>14,228,923</u>	
EXPENDITURES:				
Salary / Benefits	4,583,708	4,583,708	2,173,915	2,409,793
Supplies / Materials	3,002,384	3,188,316	1,408,923	1,551,043
Services / Maintenance	2,670,863	3,159,191	1,141,409	1,459,543
Internal Services	237,511	237,511	88,541	148,970
Cost Allocation	2,081,271	2,081,271	864,317	1,216,954
Capital Equipment	548,100	633,722	308,899	155,300
Capital Projects	11,270,701	39,864,840	2,537,425	31,280,554
Debt Service	5,571,847	5,572,146	921,866	4,649,981
Transfers Out	1,228,500	1,228,500	614,250	614,250
Employee Turnover Savings	(68,756)	(68,756)		
Total Expenditures	<u>31,126,129</u>	<u>60,480,449</u>	<u>10,059,545</u>	<u>43,486,388</u>
Net Difference	<u>(4,285,602)</u>	<u>(27,760,124)</u>	<u>4,169,378</u>	
Ending Fund Balance	<u>\$ 3,245,263</u>	<u>\$ 4,090,331</u>	<u>\$ 36,019,833</u>	

WATER RECLAMATION FUND:
As of December 31, 2021

	Original Budget - Annual	Adjusted budget - Annual	YTD Actual - 6 Month	Unencumb Balance
Beginning Fund Balance	\$ 892,502	\$ 9,901,400	\$ 9,901,400	
REVENUES:				
Revenue	13,936,263	13,936,263	5,954,013	
Transfers In	-	-	-	
Total Revenue	<u>13,936,263</u>	<u>13,936,263</u>	<u>5,954,013</u>	
EXPENDITURES:				
Salary / Benefits	3,526,205	3,526,205	1,765,217	1,760,988
Supplies / Materials	582,178	631,996	353,711	257,976
Services / Maintenance	1,379,026	1,453,336	592,794	602,273
Internal Services	201,264	201,264	95,347	105,917
Cost Allocation	1,978,169	1,978,169	862,418	1,115,751
Capital Equipment	615,850	693,321	227,916	423,627
Capital Projects	3,670,000	14,086,011	559,664	9,048,700
Debt Service	2,257,294	2,257,294	155,809	2,101,485
Transfers Out	625,754	625,754	312,877	312,877
Employee Turnover Savings	(52,893)	(52,893)		
Total Expenditures	<u>14,782,847</u>	<u>25,400,457</u>	<u>4,925,753</u>	<u>15,729,594</u>
Net Difference	<u>(846,584)</u>	<u>(11,464,194)</u>	<u>1,028,260</u>	
Ending Fund Balance	<u>\$ 45,918</u>	<u>\$ (1,562,794)</u>	<u>\$ 10,929,660</u>	

SEWER MAINTENANCE FUND:
As of December 31, 2021

	Original Budget - Annual	Adjusted budget - Annual	YTD Actual - 6 Month	Unencumb Balance
Beginning Fund Balance	\$ 1,671,954	\$ 12,267,822	\$ 12,267,822	
REVENUES:				
Revenue	3,062,319	3,062,319	1,599,314	
Transfers In	-	-	-	
Total Revenue	<u>3,062,319</u>	<u>3,062,319</u>	<u>1,599,314</u>	
EXPENDITURES:				
Salary / Benefits	73,971	73,971	35,424	38,547
Supplies / Materials	2,625	2,625	724	1,901
Services / Maintenance	4,825	4,825	208	4,617
Internal Services	800	800	-	800
Cost Allocation	-	-	-	-
Capital Equipment	-	-	-	-
Capital Projects	2,800,000	13,169,911	347,036	10,904,744
Audit Adjustments	-	-	-	-
Employee Turnover Savings	-	-	-	-
Total Expenditures	<u>2,882,221</u>	<u>13,252,132</u>	<u>383,392</u>	<u>10,950,609</u>
Net Difference	<u>180,098</u>	<u>(10,189,813)</u>	<u>1,215,922</u>	
Ending Fund Balance	<u>\$ 1,852,052</u>	<u>\$ 2,078,009</u>	<u>\$ 13,483,744</u>	

NEW DEVELOPMENT EXCISE FUND:
As of December 31, 2021

	Original Budget - Annual	Adjusted budget - Annual	YTD Actual - 6 Month	Unencumb Balance
Beginning Fund Balance	\$ 4,055,086	\$ 6,821,107	\$ 6,821,107	
REVENUES:				
Revenue	1,470,000	1,470,000	932,964	
Transfers In	-	-	-	
Total Revenue	<u>1,470,000</u>	<u>1,470,000</u>	<u>932,964</u>	
EXPENDITURES:				
Services / Maintenance	-	-	-	-
Capital Projects	105,000	1,832,325	-	1,802,325
Debt Service	1,903,141	1,903,141	149,973	1,753,168
Audit Adjustments	-	-	-	-
Total Expenditures	<u>2,008,141</u>	<u>3,735,466</u>	<u>149,973</u>	<u>3,555,493</u>
Net Difference	<u>(538,141)</u>	<u>(2,265,466)</u>	<u>782,991</u>	
Ending Fund Balance	<u>\$ 3,516,945</u>	<u>\$ 4,555,641</u>	<u>\$ 7,604,098</u>	

SANITATION FUND:
As of December 31, 2021

	Original Budget - Annual	Adjusted budget - Annual	YTD Actual - 6 Month	Unencumb Balance
Beginning Fund Balance	\$ 9,095,511	\$ 16,638,300	\$ 16,638,300	
REVENUES:				
Revenue	16,076,334	16,076,334	8,287,736	
Transfers In	-	-	-	
Total Revenue	<u>16,076,334</u>	<u>16,076,334</u>	<u>8,287,736</u>	
EXPENDITURES:				
Salary / Benefits	4,601,713	4,601,713	2,510,811	2,090,902
Supplies / Materials	1,094,725	1,096,201	520,444	574,170
Services / Maintenance	4,111,357	4,125,862	1,734,448	2,378,323
Internal Services	807,362	807,362	293,428	513,934
Cost Allocation	1,578,214	1,578,214	649,533	928,681
Capital Equipment	4,060,629	5,399,295	446,980	1,287,665
Capital Projects	1,170,000	6,715,779	1,190,349	4,883,625
Debt Service	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	<u>17,424,000</u>	<u>24,324,426</u>	<u>7,345,993</u>	<u>12,657,300</u>
Net Difference	<u>(1,347,666)</u>	<u>(8,248,092)</u>	<u>941,743</u>	
Ending Fund Balance	<u>\$ 7,747,845</u>	<u>\$ 8,390,208</u>	<u>\$ 17,580,043</u>	

CAPITAL FUND:
As of December 31, 2021

	Original Budget - Annual	Adjusted budget - Annual	YTD Actual - 6 Month	Unencumb Balance
	\$ 15,190,315	\$ 75,132,675	\$ 75,132,675	
REVENUES:				
Revenue	66,860,772	67,428,242	9,063,651	
Transfers In	-	-	-	
Total Revenue	<u>66,860,772</u>	<u>67,428,242</u>	<u>9,063,651</u>	
EXPENDITURES:				
Salary / Benefits	1,413,850	1,413,850	602,427	811,423
Supplies / Materials	-	-	-	-
Services / Maintenance	16,499	16,499	882	15,617
Internal Services	200	200	100	100
Capital Equipment	-	-	-	-
Capital Projects	17,331,972	75,670,631	14,959,844	46,585,278
Debt Service	1,582,492	1,582,492	521	1,581,971
Transfers Out	4,408,409	6,911,581	4,707,376	2,204,205
Total Expenditures	<u>24,753,422</u>	<u>85,595,253</u>	<u>20,271,150</u>	<u>51,198,594</u>
Net Difference	<u>42,107,350</u>	<u>(18,167,011)</u>	<u>(11,207,499)</u>	
Ending Fund Balance	<u>\$ 57,297,665</u>	<u>\$ 56,965,664</u>	<u>\$ 63,925,176</u>	

NORMAN FORWARD SALES TAX FUND:
As of December 31, 2021

	Original Budget - Annual	Adjusted budget - Annual	YTD Actual - 6 Month	Unencumb Balance
	\$ 37,973,627	\$ 65,775,650	\$ 65,775,650	
REVENUES:				
Revenue	11,859,984	11,859,984	6,881,521	
Transfers In	-	-	-	
Total Revenue	<u>11,859,984</u>	<u>11,859,984</u>	<u>6,881,521</u>	
EXPENDITURES:				
Salary / Benefits	-	-	-	-
Supplies / Materials	-	-	-	-
Services / Maintenance	1,000,000	1,663,105	431,295	1,000,000
Internal Services	-	-	-	-
Capital Projects	14,030,000	65,155,056	3,484,336	36,320,473
Debt Service	7,586,783	7,586,783	3,570,498	4,016,285
Transfers Out	384,828	384,828	192,414	192,414
Total Expenditures	<u>23,001,611</u>	<u>74,789,772</u>	<u>7,678,543</u>	<u>41,529,172</u>
Net Difference	<u>(11,141,627)</u>	<u>(62,929,788)</u>	<u>(797,022)</u>	
Ending Fund Balance	<u>\$ 26,832,000</u>	<u>\$ 2,845,862</u>	<u>\$ 64,978,628</u>	

**SUMMARY OF MAJOR GENERAL FUND EXPENDITURES VS. BUDGET
FYE 2022 - AS OF DECEMBER 31, 2021**

Item 3.

DEPARTMENT	TOTAL BUDGET (Adjusted Budget)	PROJECTED TO DATE *	EXPENDED TO DATE	% Var. From Proj To Date
City Council				
<i>Salaries & Benefits</i>	11,627	5,814	5,679	-2.32%
<i>Supplies & Materials</i>	15,948	7,974	1,863	-76.64%
<i>Services & Maintenance</i>	1,463,718	731,859	346,063	-52.71%
<i>Internal Services</i>	24,779	12,390	6,588	-46.83%
<i>Capital Equipment</i>	-	-	-	0.00%
Total	1,516,072	758,036	360,192	-52.48%
City Manager				
<i>Salaries & Benefits</i>	1,143,396	571,698	411,031	-28.10%
<i>Supplies & Materials</i>	29,122	14,561	9,085	-37.61%
<i>Services & Maintenance</i>	2,133,580	1,066,790	186,594	-82.51%
<i>Internal Services</i>	36,953	18,477	7,383	-60.04%
<i>Capital Equipment</i>	98,053	49,027	16,099	-67.16%
Total	3,441,104	1,720,552	630,192	-63.37%
City Clerk				
<i>Salaries & Benefits</i>	513,264	256,632	262,683	2.36%
<i>Supplies & Materials</i>	6,212	3,106	1,201	-61.34%
<i>Services & Maintenance</i>	708,556	354,278	223,411	-36.94%
<i>Internal Services</i>	154,000	77,000	56,229	-26.98%
<i>Capital Equipment</i>	-	-	-	0.00%
Total	1,382,032	691,016	543,524	-21.34%
Municipal Court				
<i>Salaries & Benefits</i>	1,117,060	558,530	554,211	-0.77%
<i>Supplies & Materials</i>	14,320	7,160	1,579	-77.95%
<i>Services & Maintenance</i>	73,428	36,714	25,205	-31.35%
<i>Internal Services</i>	32,306	16,153	12,493	-22.66%
<i>Capital Equipment</i>	-	-	-	0.00%
Total	1,237,114	618,557	593,488	-4.05%
Legal				
<i>Salaries & Benefits</i>	984,012	492,006	499,086	1.44%
<i>Supplies & Materials</i>	12,004	6,002	3,042	-49.32%
<i>Services & Maintenance</i>	274,174	137,087	85,861	-37.37%
<i>Internal Services</i>	28,968	14,484	11,624	-19.75%
<i>Capital Equipment</i>	-	-	-	0.00%
Total	1,299,158	649,579	599,613	-7.69%

DEPARTMENT	TOTAL BUDGET (Adjusted Budget)	PROJECTED TO DATE *	EXPENDED TO DATE	% Var. From Proj To Date
I.T.				
<i>Salaries & Benefits</i>	1,603,448	801,724	783,658	-2.25%
<i>Supplies & Materials</i>	53,028	26,514	13,239	-50.07%
<i>Services & Maintenance</i>	1,425,234	712,617	1,000,270	40.37%
<i>Internal Services</i>	17,330	8,665	6,874	-20.67%
<i>Capital Equipment</i>	311,210	155,605	112,946	-27.41%
Total	3,410,250	1,705,125	1,916,988	12.43%
Finance				
<i>Salaries & Benefits</i>	2,437,401	1,218,701	1,255,455	3.02%
<i>Supplies & Materials</i>	71,608	35,804	21,202	-40.78%
<i>Services & Maintenance</i>	1,016,213	508,107	449,080	-11.62%
<i>Internal Services</i>	253,312	126,656	99,936	-21.10%
<i>Capital Equipment</i>	45,163	22,582	20,953	-7.21%
Total	3,823,697	1,911,849	1,846,627	-3.41%
Human Resources				
<i>Salaries & Benefits</i>	662,036	331,018	351,955	6.33%
<i>Supplies & Materials</i>	30,387	15,194	10,903	-28.24%
<i>Services & Maintenance</i>	330,927	165,464	77,423	-53.21%
<i>Internal Services</i>	53,604	26,802	20,097	-25.02%
<i>Capital Equipment</i>	3,625	1,813	2,355	29.96%
Total	1,080,579	540,290	462,733	-14.35%
Planning				
<i>Salaries & Benefits</i>	3,395,378	1,697,689	1,610,145	-5.16%
<i>Supplies & Materials</i>	50,150	25,075	16,059	-35.96%
<i>Services & Maintenance</i>	326,851	163,426	176,758	8.16%
<i>Internal Services</i>	151,558	75,779	65,673	-13.34%
<i>Capital Equipment</i>	16,173	8,087	8,341	3.14%
Total	3,940,110	1,970,055	1,876,976	-4.72%
Public Works				
<i>Salaries & Benefits</i>	9,062,178	4,531,089	4,317,246	-4.72%
<i>Supplies & Materials</i>	4,547,535	2,273,768	1,586,452	-30.23%
<i>Services & Maintenance</i>	3,164,036	1,582,018	813,460	-48.58%
<i>Internal Services</i>	854,640	427,320	364,726	-14.65%
<i>Capital Equipment</i>	2,076,430	1,038,215	616,716	-40.60%
Total	19,704,819	9,852,410	7,698,599	-21.86%

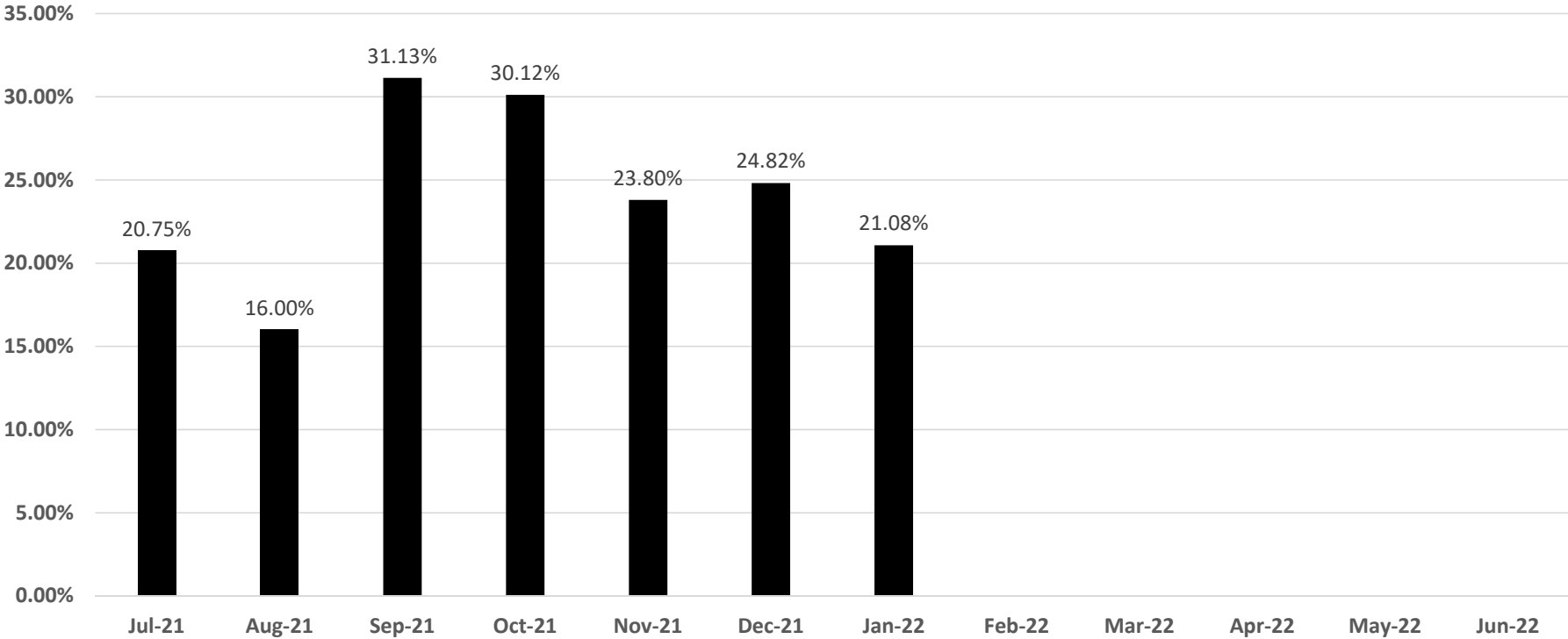
DEPARTMENT	TOTAL BUDGET (Adjusted Budget)	PROJECTED TO DATE *	EXPENDED TO DATE	% Var. From Proj To Date
Police				
<i>Salaries & Benefits</i>	19,464,797	9,732,399	9,747,714	0.16%
<i>Supplies & Materials</i>	883,134	441,567	302,791	-31.43%
<i>Services & Maintenance</i>	1,716,543	858,272	578,485	-32.60%
<i>Internal Services</i>	914,643	457,322	363,123	-20.60%
<i>Capital Equipment</i>	1,355,390	677,695	359,216	-46.99%
Total	24,334,507	12,167,254	11,351,330	-6.71%
Fire				
<i>Salaries & Benefits</i>	15,330,905	7,665,453	7,740,211	0.98%
<i>Supplies & Materials</i>	394,228	197,114	129,618	-34.24%
<i>Services & Maintenance</i>	476,559	238,280	224,611	-5.74%
<i>Internal Services</i>	549,902	274,951	234,012	-14.89%
<i>Capital Equipment</i>	286,346	143,173	94,944	-33.69%
Total	17,037,940	8,518,970	8,423,396	-1.12%
Parks & Recreation**				
<i>Salaries & Benefits</i>	4,646,155	2,323,078	2,292,100	-1.33%
<i>Supplies & Materials</i>	603,346	301,673	250,710	-16.89%
<i>Services & Maintenance</i>	1,457,106	728,553	760,492	4.38%
<i>Internal Services</i>	371,806	185,903	155,049	-16.60%
<i>Capital Equipment</i>	643,473	321,737	74,052	-76.98%
Total	7,721,886	3,860,943	3,532,402	-8.51%
General Fund				
<i>Salaries & Benefits</i>	60,371,657	30,185,829	29,831,173	-1.17%
<i>Supplies & Materials</i>	6,711,022	3,355,511	2,347,743	-30.03%
<i>Services & Maintenance</i>	14,566,925	7,283,463	4,947,714	-32.07%
<i>Internal Services</i>	3,443,801	1,721,901	1,403,808	-18.47%
<i>Interfund Transfers</i>	1,810,947	905,474	905,474	0.00%
<i>Capital Equipment</i>	4,835,863	2,417,932	1,305,622	-46.00%
Total	91,740,215	45,870,108	40,741,533	-11.18%

* Based on proportion of the fiscal year elapsed.

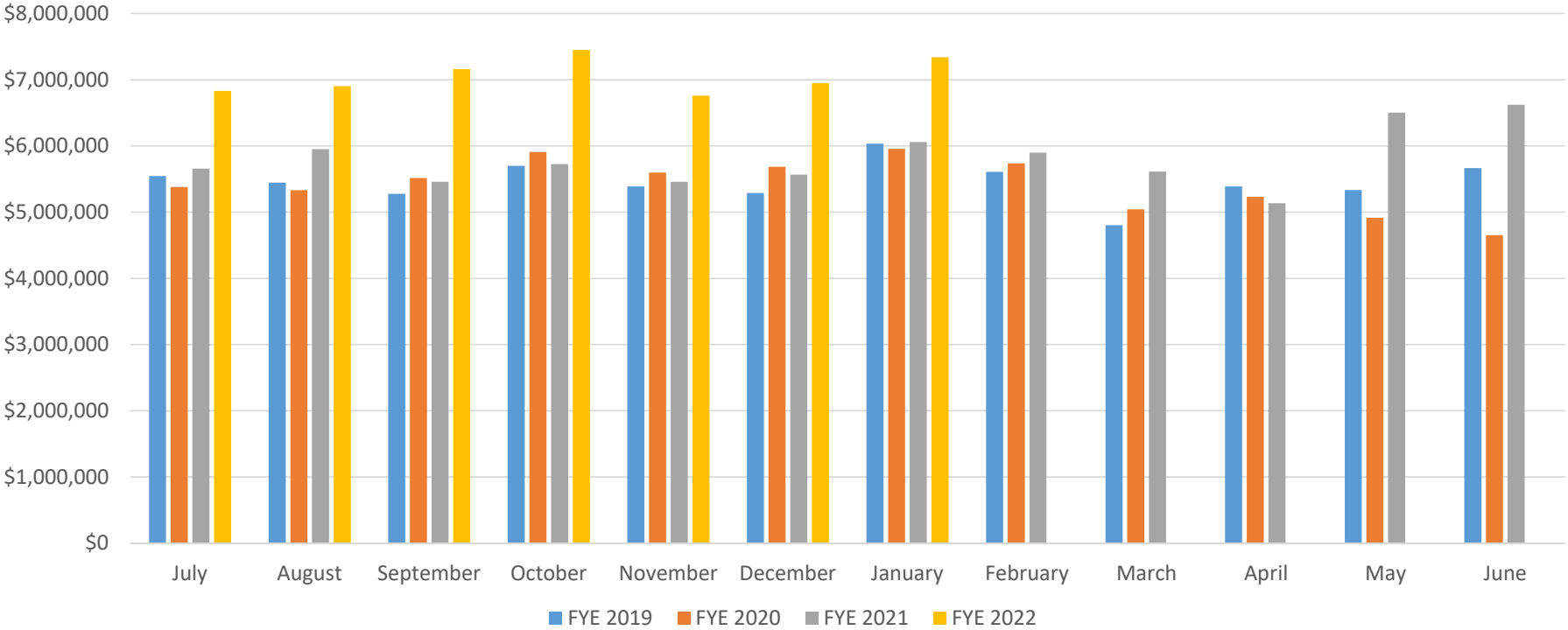
** Includes Sooner Theatre, Santa Fe Depot, Firehouse Art Center & Historical Museum

Expenses do not include encumbrances

Norman Sales Tax % Change from Prior Year, Fiscal Year Ending 2022



Norman Unrestricted Sales Tax, FYE 2019-2022



City Comparison for Sales Tax collections - July 2021

City	Change from July 2020	Year-to-date % Change
Norman	20.75%	20.75%
OKC	20.59%	20.59%
Moore	8.30%	8.30%
Edmond	8.73%	8.73%
Midwest City	0.07%	0.07%
Tulsa	16.19%	16.19%
Lawton	6.20%	6.20%
State of OK	12.13%	12.13%

City Comparison for Sales Tax collections - January 2022

City	Change from Jan 2021	Year-to-date % Change
Norman	21.08%	23.84%
OKC	21.83%	18.56%
Moore	24.39%	17.61%
Edmond	9.33%	8.27%
Midwest City	7.67%	4.77%
Tulsa	19.02%	15.15%
Lawton	11.17%	10.20%
State of OK	n/a	n/a

City Comparison for Sales Tax collections - August 2021

City	Change from Aug 2020	Year-to-date % Change
Norman	16.00%	18.31%
OKC	14.01%	17.18%
Moore	10.02%	9.16%
Edmond	3.87%	6.27%
Midwest City	-2.42%	-1.20%
Tulsa	12.96%	14.53%
Lawton	5.22%	5.70%
State of OK	10.88%	11.49%

City Comparison for Sales Tax collections - February 2022

City	Change from Feb 2021	Year-to-date % Change
Norman		
OKC		
Moore		
Edmond		
Midwest City		
Tulsa		
Lawton		
State of OK		

City Comparison for Sales Tax collections - September 2021

City	Change from Sep 2020	Year-to-date % Change
Norman	31.13%	22.41%
OKC	16.55%	16.96%
Moore	15.66%	11.29%
Edmond	9.93%	7.46%
Midwest City	2.83%	0.11%
Tulsa	15.33%	14.80%
Lawton	8.63%	6.66%
State of OK	17.64%	13.49%

City Comparison for Sales Tax collections - March 2022

City	Change from Mar 2021	Year-to-date % Change
Norman		
OKC		
Moore		
Edmond		
Midwest City		
Tulsa		
Lawton		
State of OK		

City Comparison for Sales Tax collections - October 2021

City	Change from Oct 2020	Year-to-date % Change
Norman	30.12%	24.35%
OKC	17.33%	17.06%
Moore	24.63%	14.46%
Edmond	7.81%	7.55%
Midwest City	7.06%	1.76%
Tulsa	10.98%	13.83%
Lawton	14.83%	8.59%
State of OK	17.57%	14.47%

City Comparison for Sales Tax collections - April 2022

City	Change from Apr 2021	Year-to-date % Change
Norman		
OKC		
Moore		
Edmond		
Midwest City		
Tulsa		
Lawton		
State of OK		

City Comparison for Sales Tax collections - November 2021

City	Change from Nov 2020	Year-to-date % Change
Norman	23.80%	24.24%
OKC	20.11%	17.65%
Moore	15.12%	14.59%
Edmond	6.60%	7.36%
Midwest City	8.28%	2.96%
Tulsa	13.28%	13.72%
Lawton	9.09%	8.69%
State of OK	14.75%	14.52%

City Comparison for Sales Tax collections - May 2022

City	Change from May 2021	Year-to-date % Change
Norman		
OKC		
Moore		
Edmond		
Midwest City		
Tulsa		
Lawton		
State of OK		

City Comparison for Sales Tax collections - December 2021

City	Change from Dec 2020	Year-to-date % Change
Norman	24.82%	24.34%
OKC	19.71%	17.99%
Moore	26.18%	16.44%
Edmond	11.80%	8.09%
Midwest City	11.46%	4.28%
Tulsa	18.42%	14.48%
Lawton	17.20%	10.04%
State of OK	19.28%	15.30%

City Comparison for Sales Tax collections - June 2022

City	Change from June 2021	Year-to-date % Change
Norman		
OKC		
Moore		
Edmond		
Midwest City		
Tulsa		
Lawton		
State of OK		

Appropriations from Fund Balance FY22

Fund	Gaining Account	Amount	Agenda Date	Item No.	Project No.	Description
General Fund						
10-29000	10660310-43702	500.00	7/27/2021	19		donation to PD on 11-10-20 from J.M. Williams Rev Trust to be used to purchase awards for PD employees
10-29000	10660270-43115	1,755.00	7/27/2021	19		donation to PD on 3-23-21 from Citizens & Memorials to be used for care of animals at Animal Welfare Center
106-363376	10660322-43136	1,600.00	9/14/2021	11		donation from Armstrong Bank to PD donations acct for expenses incurred for National Night Out Event
106-363376	10664143-43122	9,985.00	8/24/2021	8		donation to NFD to purchase air bags & chemical monitors for fire stations 5 & 6
106-363376	10664143-45114	45,965.21	8/24/2021	9		donation to NFD to purchase one Zoll X series cardiac monitor
Community Development Fund						
21-29000	21240290-44003	12,412.00	9/14/2021	19		Continuum of Care Planning grant from Dept of Housing & Urban Dev for coordination of activities related to homelessness
21-29000	21240021-42003	110,295.00	9/28/2021	19		Emergency Solutions Grant Corona Relief (ESG CR2) for operation of CON emergency shelter
21-29000	21240021-42901	8,105.00	9/28/2021	19		Emergency Solutions Grant Corona Relief (ESG CR2) for operation of CON emergency shelter
21-29000	21240021-43199	13,600.00	9/28/2021	19		Emergency Solutions Grant Corona Relief (ESG CR2) for operation of CON emergency shelter
21-29000	21240021-44110	185,000.00	9/28/2021	19		Emergency Solutions Grant Corona Relief (ESG CR2) for operation of CON emergency shelter
21-29000	21240021-44119	13,800.00	9/28/2021	19		Emergency Solutions Grant Corona Relief (ESG CR2) for operation of CON emergency shelter
21-29000	21240021-44226	2,000.00	9/28/2021	19		Emergency Solutions Grant Corona Relief (ESG CR2) for operation of CON emergency shelter
21-29000	21240021-44227	16,800.00	9/28/2021	19		Emergency Solutions Grant Corona Relief (ESG CR2) for operation of CON emergency shelter
21-29000	21240021-44503	50,400.00	9/28/2021	19		Emergency Solutions Grant Corona Relief (ESG CR2) for operation of CON emergency shelter
21-29000	21240303-42001	78,045.40	12/14/2021	24		5% of total award of \$1,560,908 HOME ARP funding to be utilized for planning & administration purposes
Special Grants Fund						
22-11017	22695523-46101	9,500,000.00	7/27/2021	24	BG0083	ARPA grant funds for the construction of the Emergency Operations Center (EOC)
22-29000	22440146-44009	7,000.00	7/27/2021	12		CLG grant for development & support of local historic programs
22-29000	22440146-44604	3,000.00	7/27/2021	12		CLG grant for development & support of local historic programs
22-29000	22440146-44701	250.00	7/27/2021	12		CLG grant for development & support of local historic programs
22-29000	22440146-44821	300.00	7/27/2021	12		CLG grant for development & support of local historic programs
22-29000	22440146-43001	50.00	7/27/2021	12		CLG grant for development & support of local historic programs
22-29000	22440146-44601	150.00	7/27/2021	12		CLG grant for development & support of local historic programs
22-29000	22660117-44754	2,623.00	8/10/2021	18	GP0034	JAG grant pass thru to Clev. Co. Sheriff's office to update several in-car computers
22-29000	22660017-45999	23,603.00	8/10/2021	18	GP0034	JAG grant to purchase new 3-D crime scene scanner
22-11017	22730241-44741	100,000.00	8/24/2021	24		ARPA grant funds to be used for the Norman Arts Council's programs
22-11017	22110303-44730	500,000.00	9/14/2021	23		ARPA grant funds to be used to incentivize Covid 19 vaccinations
22-29000	22660119-42110	84,186.00	9/28/2021	14	GP0126	OHSO grant for NPD to conduct high-visibility enforcement, saturation patrols, etc. for traffic safety and to purchase lidars
22-29000	22660119-42901	6,440.00	9/28/2021	14	GP0126	OHSO grant for NPD to conduct high-visibility enforcement, saturation patrols, etc. for traffic safety and to purchase lidars
22-29000	22660119-45999	11,000.00	9/28/2021	14	GP0126	OHSO grant for NPD to conduct high-visibility enforcement, saturation patrols, etc. for traffic safety and to purchase lidars
22-29000	22660645-45999	30,090.00	9/28/2021	18	GP0044	OKOHS grant to be used to purchase night vision devices
22-29000	22660117-43015	6,000.00	10/26/2021	24	GP0035	DOJ/BJA grant thru JAG for NPD for community engagement events & updating forensic services
22-29000	22660117-43106	6,000.00	10/26/2021	24	GP0035	DOJ/BJA grant thru JAG for NPD for community engagement events & updating forensic services
22-29000	22660117-43699	8,653.00	10/26/2021	24	GP0035	DOJ/BJA grant thru JAG for NPD for community engagement events & updating forensic services
22-29000	22660117-44099	4,130.00	10/26/2021	24	GP0035	DOJ/BJA grant thru JAG for NPD for community engagement events & updating forensic services
22-29000	22660117-44604	3,092.00	10/26/2021	24	GP0035	DOJ/BJA grant thru JAG for NPD for community engagement events & updating forensic services
22-29000	22660117-44754	3,200.00	10/26/2021	24	GP0035	DOJ/BJA grant thru JAG for NPD for community engagement events & updating forensic services
Public Transportation & Parking Fund						
275-331380	27550277-44766	134,285.00	10/12/2021	20		FTA funds to be used for establishing, expanding, improving & maintaining the CON Public Mass Transit services
Westwood Park Fund						
297-345611	29770035-43609	8,143.00	11/30/2021	10		incentive payment from Pepsi for the exclusive sale of Pepsi products at the WW golf course & aquatic center
Sanitation Fund						
33-29000	33999975-46101	150,000.00	10/26/2021	11	SA0012	to purchase storage containers from A&A Sheet Metal for the HHW facility at the Transfer Station
Risk Management Fund						
43-29000	10550223-43212	2,438.51	7/27/2021	14		reimbursements from insurance companies due to accidents to repair damaged traffic signal equipment
43-29000	10550223-43213	863.49	7/27/2021	14		reimbursements from insurance companies due to accidents to repair damaged traffic signal equipment
43-29000	43330104-44403	141,000.00	11/30/2021	9		to cover premium cost of insuring CON's buildings and contents with Affiliated FM
439-365264	10550223-43212	25,108.49	12/14/2021	28		reimbursements from insurance companies due to accidents to repair damaged traffic signal equipment
439-365264	10550223-43213	1,169.69	12/14/2021	28		reimbursements from insurance companies due to accidents to repair damaged traffic signal equipment
439-365264	10550223-43212	16,749.96	12/14/2021	29		reimbursements from insurance companies due to accidents to repair damaged traffic signal equipment
439-365264	10550223-43213	1,115.53	12/14/2021	29		reimbursements from insurance companies due to accidents to repair damaged traffic signal equipment
Capital Fund Balance						
50-29000	50590052-46101	4,653.24	7/27/2021	16	TC0273	for Citywide Sidewalk & Curb reconstruction program
50-29000	50593388-46201	19,600.00	9/14/2021	18	BG0165	add'l funds from fund balance for North Base Feasibility Study
50-29000	21240002-44715	810,900.00	9/14/2021	20		CDBG-CV2 funds distributed by Ok Dept of Commerce to provide COVID financial assistance-rent
50-29000	21240002-44716	318,000.00	9/14/2021	20		CDBG-CV2 funds distributed by Ok Dept of Commerce to provide COVID financial assistance-food
50-29000	21240002-44721	318,000.00	9/14/2021	20		CDBG-CV2 funds distributed by Ok Dept of Commerce to provide COVID financial assistance-child care
50-29000	21240002-42001	69,600.00	9/14/2021	20		CDBG-CV2 funds distributed by Ok Dept of Commerce to provide COVID financial assistance-salary
50-29000	50593352-46101	465,695.00	9/14/2021	22	TC0281	add'l funds to be allocated to Imhoff Rd Emergency Bridge Repair Project
50-29000	27550276-45301	38,269.00	11/9/2021	14		to provide a public transportation on-board surveillance system for CON pub transp fleet
50-29000	27550276-45007	346,703.00	12/14/2021	32		to purchase five 3500 Dodge Promaster vans for public transportation fleet

CITY OF NORMAN
Position Vacancy Report
1/12/2022

POSITIONS AUTHORIZED TO FILL			
Position	Department/Division	Date of Vacancy	Status
General Fund:			
System Support Technician	IT	08/06/21	Conducting Selection Process
Meter Reader (3)	Finance/Utilities	12/13/2021, 12/31/21, 1/3/22	Accepting Applications
Director of Human Resources	Human Resources	01/21/22	Conducting Selection Process
Maintenance Worker I	Public Works/Streets	08/27/21	Accepting Applications
Maintenance Worker II	Public Works/Streets	11/29/21	Conducting Selection Process
Maintenance Worker I	Public Works/Stormwater	07/29/21	Conducting Selection Process
Stormwater Compliance Inspector	Public Works/Stormwater	11/29/21	Conducting Selection Process
Mechanic I	Public Works/Fleet	11/02/21	Accepting Applications
Transit Support Tech (PPT)	Public Works/Transit	07/22/21	Accepting Applications
Public Works Supervisor	Public Works/Transit	01/01/22	Accepting Applications
Police Records Clerk	Police/Staff Svs.	12/17/21	Conducting Selection Process
Communications Officer I/II (2)	Police/Emergency Comm	12/08/21, 12/31/21	Accepting Applications
Shelter Veterinarian	Police/Animal Welfare	11/19/21	Accepting Applications
Animal Welfare Shelter Supervisor	Police/Animal Welfare	10/26/21	Conducting Selection Process
Animal Welfare Division Mgr.	Police/Animal Welfare	10/01/21	Conducting Selection Process
Administrative Technician II (PPT)	Fire/Admin	07/01/21	Pending Job Announcement
Firefighter (4)	Fire/Suppression	6/29/21, 6/30/21, 8/2/21, 8/30/21	Pending Job Announcement
Facility Maintenance Supervisor	Parks/Facility Maint.	01/07/22	Conducting Selection Process
Custodian (PPT)	Parks/Custodial Svs.	11/08/21	Accepting Applications
Forester	Parks/Admin	10/28/21	Accepting Applications
Total: 26			
Enterprise Fund:			
Plant Operations/Maint Tech	Utilities/Water Treatment	12/21/21	Conducting Selection Process
Utility Distribution Worker I	Utilities/Water Line Maintenance	09/10/21	Accepting Applications
Utility Collection Worker I	Utilities/Sewer Line Maint.	01/03/22	Accepting Applications
Sanitation Worker I (2)	Utilities/Sanitation	9/3/21, 11/29/21	Accepting Applications
Total: 5			
POSITIONS CURRENTLY ON HOLD			
Position	Department/Division	Date of Vacancy	Status
General Fund:			
Internal Auditor	City Manager	07/01/20	Pending Council Action
Internal Auditor Technician	City Manager	07/01/20	Pending Council Action
Parking Service Officer	Police/Patrol	12/14/21	Pending Request
Police Officer (3)	Police/Patrol	(2) 8/19/21, 12/22/21	Pending Request
Fire Inspector (2)	Fire/Training	3/16/2021, 1/4/22	Pending Request
Total: 8			
Enterprise Fund:			
Cross Connection Program Coord.	Utilities/Water Treatment	01/01/19	Pending Request
Water Lab Intern (PPT)	Utilities/Water Treatment	03/05/19	Pending Request
Crew Chief	Utilities/Water Line Maintenance	01/06/22	Pending Approval
Utility Collection Worker II	Utilities/Sewer Line Maint.	02/01/22	Pending Request
Total: 4			
Position	Department/Division	Action	Date of Hire
Fleet Service Technician	Public Works/Fleet	New Hire	12/13/2021
Sanitation Worker I	Utilities/Sanitation	New Hire	12/27/2021
Veterinary Technician	Police/Animal Welfare	New Hire	1/5/2022
Administrative Technician III	Public Works/Transit	Internal Promotion	
Plant Operator	Utilities/Water Treatment	New Hire	1/5/2022
Utilities Supervisor	Utilities/Water Treatment	Internal Promotion	
Utilities Supervisor	Utilities/Water Line Maintenance	Internal Promotion	
Communications Officer I/II	Police/Emergency Comm	New Hire	1/5/2022
Capital Projects Engineer	Public Works/Engineering	New Hire	1/19/2022
City Surveyor	Public Works/Engr.	New Hire	1/5/2022
Meter Service Rep	Finance/Utilities	Internal Promotion	
Water Maintenance Specialist	Utilities/Water Line Maintenance	Internal Promotion	
Fire Training Officer	Fire/Training	Internal Promotion	
Maintenance Worker I	Utilities/Water Treatment	Internal Promotion	
Police Officer (6)	Police/Patrol	New Hire	1/24/21, (5) 2/14/2022
Maintenance Worker II	Public Works/Stormwater	Internal Transfer	