



# CITY OF NORMAN, OK DEVELOPMENT OVERSIGHT COMMITTEE FOR TIF DISTRICT NO. 2 MEETING

Municipal Building, Executive Conference Room, 201 West Gray, Norman,  
OK 73069

Tuesday, November 21, 2023 at 1:30 PM

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## AGENDA

*It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5446, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.*

### ROLL CALL

### MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF MINUTES FROM OCTOBER 17, 2023

### REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF MONTHLY FINANCIAL REPORT

### DISCUSSION ITEMS

3. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF PROPOSED UNP TIF DEVELOPMENT

### MISCELLANEOUS COMMENTS

### ADJOURNMENT



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## MINUTES

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### ROLL CALL

#### PRESENT

Committee Member Greg Burge  
Committee Member Kaimee Kellis  
Committee Member Kurt Lee  
Committee Member William Wilson  
Committee Member Rob Norman

#### ABSENT

Alternate Committee Member Brenda O'Brian  
Committee Member Nick Migliorino

#### OTHERS

Anthony Francisco, Director of Finance  
Clint Mercer, Chief Accountant  
Dannielle Risenhoover, Administrative Tech IV  
Olivia McCourry, Norman Transcript

Chair Burge called the meeting to order at approximately 1:30 PM. He welcomed everyone to the meeting.

### MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF MINUTES FROM SEPTEMBER 19, 2023

Member Norman made a motion to approve the September 19, 2023 Development Oversight Committee for TIF District 2 minutes which was duly seconded by Member Wilson. The motion passed unanimously.

Items submitted for the record:

Development Oversight Committee for TIF District 2 minutes from August 15, 2023

## REPORTS

### 2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF MONTHLY FINANCIAL REPORT

Anthony Francisco gave the report stating that there were "no real changes from last meeting" in regards to the Financial Reports. "We continue to monitor negotiations on the incentive payment for Lifestyle Center. There is about \$5 million available for that," Francisco said. The Committee accepted the reports as presented.

Items submitted for the record:

Financial Report

## DISCUSSION & ACTION ITEMS

### 3. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF THE 2024 SCHEDULE OF MEETINGS

The 2024 Schedule of Meetings for the Development Oversight Committee for TIF District 2 was reviewed by the committee. Member Wilson motioned to approve the meeting schedule which was duly seconded by Member Lee. The motion passed unanimously.

The meetings will continue to be held on the third Tuesday of each month at 1:30 PM unless otherwise adjusted by the Committee.

Items submitted for the record:

2024 Development Oversight Committee for TIF District 2 Schedule of Meetings

### 4. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF PROPOSED UNP TIF DEVELOPMENT

Member Norman moved to recommend that the Development Oversight Committee for TIF District 2 be constituted as an oversight committee for the proposed UNP Performance Venue and Entertainment District. The motion was duly seconded by Member Wilson. The motion passed unanimously.

Francisco stated, "Based on that vote, we will draft up language for a recommendation to the Council."

The Development Oversight Committee for TIF District 2 is three members short at this time. Francisco encouraged the Committee to encourage people to apply for the Committee positions.

## MISCELLANEOUS COMMENTS

Francisco stated, "At some point there will be a (Performance Venue and Entertainment District) project plan and an appointment of a statutory review committee that will go before Council. You will see that."

Chair Burge expressed concern regarding the impact of performance venues on cities and cited literature that stated, "The broad conclusion of this literature is that stadiums and franchises are ineffective means of creating local economic development, whether that is measured as income or job growth." The Committee will be provided with further academic literature and studies on this subject matter.

Member Norman stated, "If we are going to be involved in this new TIF, I think we should be doing things like evaluating the data. I am all for being a true oversight committee. Part of this process is trying to use data and use the studies, and put your mind to it and think, 'What would be the best thing to do?'"

## ADJOURNMENT

Member Kellis moved to adjourn the meeting which was duly seconded by Member Wilson. The motion passed unanimously.

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Greg Burge, Chair  
Development Oversight Committee for TIF District No. 2

Expenses From Fund 57:  
As of the End of Period 4 (October) - FY24

	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	Pd 4 FY24	Total
Project Costs:																			
Project UT0001 - 24th NW & Cort. Dr. Signal	-	138,018.20	15,335.36	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	153,353.56
Project UT0002 - 135 Frontage24 NW Imp	343,807.00	678,141.09	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,021,948.09
Project UT0004 - Developer Reimbursement	-	-	765,149.76	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,530,299.52
Project UT0005 - 24th & Rock Crk Intersection	-	-	765,149.76	41,062.50	300,990.54	395,290.72	4,714.90	-	-	-	-	-	-	-	-	-	-	-	742,058.66
Project UT0006 - Legacy Pk Dr & 24th Intersection	-	-	-	36,043.75	-	-	684,454.58	-	-	-	-	-	-	-	-	-	-	-	720,498.33
Project UT0007 - Rock Creek Overpass	-	-	4,282,377.02	1,361,241.00	12,417.11	4,800.00	11,271.00	140,955.94	237,115.93	97,949.58	-	(518,512.00)	-	-	-	-	-	-	5,142,363.13
Project UT0008 - Economic Development	-	-	-	-	52,850.00	1,770,532.38	118,553.32	569,552.12	3,084,508.34	283,606.45	2,884,643.31	324,513.26	111,116.99	49,021.25	61,736.25	94,776.25	91,240.00	-	4,152,862.86
Project UT0009 - Interstate Dr. East Extens	-	-	-	-	102,266.13	116,015.74	-	17,128.00	-	14,223.24	12,740.00	-	-	-	-	-	-	-	415,021.70
Project UT0010 - UNP Master Lighting Plan	-	-	-	-	-	-	20,872.00	85,009.52	-	-	26,061.49	144,751.49	128,393.54	74,703.67	1,451,324.73	1,231.70	-	-	38,000.00
Project UT0011 - Robinson West/Crossroads	-	-	-	-	-	-	100,590.48	-	-	18,040.00	862,961.18	370,748.00	8,725.00	1,877.50	289.00	47,239.70	-	-	2,012,066.62
Project UT0012 - 24thNW & Radius Intersection	-	-	-	-	-	-	-	-	-	-	13,390.00	189,765.67	3,957.60	184,566.98	-	-	-	-	881,021.16
Project UT0013 - UNP TIF Entry Sign (BID)	-	-	-	-	-	-	-	-	-	-	5,053.58	5,000.00	-	-	-	-	-	-	384,139.00
Project UT0015 - 24th & Flood @ Tecumseh In	-	-	-	-	-	-	-	-	-	-	-	1,511.45	-	-	-	-	-	-	253,224.15
Project UT0016 - Legacy Park Parking Lot	-	24,250.00	189,117.00	50,770.89	-	-	918,044.82	3,024,398.17	2,558,507.66	256,621.26	-	-	-	-	-	-	-	-	193,349.58
Project UT0014 - UNP Master Land Use Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,053.58
Project UT0098 - Legacy Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,023,221.25
Project UT0099 - Transportation Improv	-	-	12,250.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,250.00
Total Project Costs to Date	343,807.00	840,409.29	5,264,229.14	1,485,118.14	1,233,673.54	2,296,638.84	1,858,531.10	3,837,043.75	5,880,129.93	670,440.53	3,004,869.56	517,779.07	252,195.13	309,969.40	1,513,349.88	143,247.65	100,133.58	1,456.50	30,347,024.13
Interest Expense:																			
Loan Interest	-	-	-	-	-	-	-	-	-	499,276.50	467,844.00	432,601.50	207,526.75	-	-	-	-	-	3,312,575.85
Internal Transfers:																			
Internal Transfers	144,266.00	-	142,583.00	-	34,537.70	-	-	-	-	-	-	-	-	1,400,821.39	4,776,391.00	380,559.00	-	-	6,878,148.09
Issue Costs:																			
Issue Costs	-	-	411,850.00	-	-	-	250,000.00	260,725.00	-	-	-	-	-	-	-	-	-	-	922,575.00
Services & Maintenance:																			
Services & Maintenance *	-	-	-	-	9,971.13	8,903.29	10,516.48	160,634.52	312,511.37	380,002.85	493,675.31	456,325.23	381,311.07	205,840.32	247,661.97	129,241.27	108,751.69	66,786.93	2,872,135.42
Total	488,073.00	840,409.29	5,818,662.14	1,607,605.22	1,472,239.90	2,504,132.69	2,346,411.88	4,692,423.79	6,721,449.41	1,549,719.88	4,766,388.87	1,406,705.60	841,031.95	1,916,631.11	6,537,392.95	653,047.92	208,885.26	69,247.43	44,433,458.49
Loan Principal Repayments 1	-	1,070,914.00	114,188.00	-	-	400,000.00	425,000.00	13,735,000.00	750,000.00	800,000.00	850,000.00	1,000,000.00	10,815,000.00	-	-	-	-	-	29,960,102.00
Escrow Balances (Bank of Oklahoma unless otherwise noted):																			
Traffic & Roadway	102,123	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Since Inception
Legacy Park	3,893,436.58	-	-	-	9,971.13	8,903.29	10,516.48	160,634.52	312,511.37	380,002.85	493,675.31	456,325.23	381,311.07	205,840.32	247,661.97	129,241.27	108,751.69	66,786.93	38,509,511
Recreation Facility	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Property Taxes
Town Center	5,259,259.86	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	13,424,795
Economic Development	1,188,362.49	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Other
Miscellaneous Costs	42,968.42	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,408,380
Custody Account	2.66	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Bond/Loan Proceeds
Balance @	10,173,050.04	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	29,960,102
10/21/23	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	85,302,788
3,893,436.58	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Total Cash In
5,259,259.86	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Project Payments
1,188,362.49	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,347,024
42,968.42	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Other Payments
2.66	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,773,858
10,173,050.04	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Interest Payments
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,312,576
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Principal Payments
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	29,960,102
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Total Cash Out
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	74,393,560
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Total Cash
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,909,228
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Cash @ City
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	736,178
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Cash @ Trustee
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,173,050
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Total Cash
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,909,228

1 - Loan principal repayments removed from "expense" presentation.  
1 - Legal fee reimbursement to General Fund  
1 - Legal & professional fee reimbursements \$142,583, reimbursement Capital Fund for Rock Creek Overpass improvements \$641,700  
1 - Includes audit expenses, county assessor valuation fees, 3% indirect assessment for city staff services, and BID expenses.  
1 - Includes \$44,575.24 legal fee reimbursement to General Fund and \$57,690.88 in NEDCO loan interest.  
1 - NEDCO loan interest  
1 - Return of funds from ODOT

**File Attachments for Item:**

44. CONSIDERATION OF ADOPTION, APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF RESOLUTION R-2324-89: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA DECLARING THE INTENT TO CONSIDER APPROVAL OF A PROJECT PLAN AND CREATION OF ONE OR MORE TAX INCREMENT DISTRICTS UNDER THE LOCAL DEVELOPMENT ACT; DIRECTING PREPARATION OF A PROJECT PLAN; APPOINTING A REVIEW COMMITTEE; DIRECTING THE REVIEW COMMITTEE TO MAKE FINDINGS AS TO ELIGIBILITY AND FINANCIAL IMPACT, IF ANY, ON TAXING JURISDICTIONS AND BUSINESS ACTIVITIES WITHIN THE DISTRICT; AND DIRECTING THE REVIEW COMMITTEE TO MAKE A RECOMMENDATION WITH RESPECT TO THE PROPOSED PROJECT.



## CITY OF NORMAN, OK STAFF REPORT

**MEETING DATE:** 11/14/2023

**REQUESTER:** Team Norman

**PRESENTER:** Kathryn Walker, City Attorney

**ITEM TITLE:** CONSIDERATION OF ADOPTION, APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF RESOLUTION R-2324-89:  
A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA DECLARING THE INTENT TO CONSIDER APPROVAL OF A PROJECT PLAN AND CREATION OF ONE OR MORE TAX INCREMENT DISTRICTS UNDER THE LOCAL DEVELOPMENT ACT; DIRECTING PREPARATION OF A PROJECT PLAN; APPOINTING A REVIEW COMMITTEE; DIRECTING THE REVIEW COMMITTEE TO MAKE FINDINGS AS TO ELIGIBILITY AND FINANCIAL IMPACT, IF ANY, ON TAXING JURISDICTIONS AND BUSINESS ACTIVITIES WITHIN THE DISTRICT; AND DIRECTING THE REVIEW COMMITTEE TO MAKE A RECOMMENDATION WITH RESPECT TO THE PROPOSED PROJECT.

### BACKGROUND:

Team Norman was formed a year or so ago to ensure collaboration between a broad and diverse coalition of organizations, including the University of Oklahoma and the City of Norman. On September 6, 2023, Team Norman announced a proposal for the creation of an Entertainment District, anchored by a multi-purpose performance venue, as well as office and residential uses, between Rock Creek Road and Tecumseh Road in the area known as University North Park. Under the proposal, a combination of University and private resources would combine to fund approximately 40% of the total arena construction costs, while the University would only use approximately 25% of the event dates. Team Norman has asked the City to consider funding the remainder of the construction costs as well as some additional infrastructure utilizing tax increment financing.

### DISCUSSION:

Tax increment financing ("TIF") is a tool authorized under the Local Development Act that utilizes the growth in sales and/or ad valorem taxes generated within a specified district to fund public improvements in the designated project area. In order for a TIF District to be created, a Project Plan must first be created meeting all statutory requirements, including providing a list of all proposed improvements, estimated project costs, and proposed uses of the property within the District. The Project Plan is reviewed by a Review Committee (commonly referred to as the "Statutory TIF Committee") to determine project eligibility, financial impact on taxing jurisdictions



and business activities with district, and ultimately, to make a recommendation to City Council regarding the project. The Project Plan is also reviewed by the Planning Commission for a recommendation to the City Council. Two public hearings are required, with special notice provisions, prior to Council's formal consideration of the Project Plan.

Due to the upcoming holidays and a desire to begin these discussions publically, Staff has been asked to prepare a resolution that would start the process for the consideration of the creation of a new TIF District. Resolution R-2324-89 creates the Statutory Review Committee. By statute, each taxing jurisdiction appoints its own representative, in addition to the Planning Commission and the City Council. At its first meeting, the Chairperson will submit 7 names to the Committee for consideration to fill three additional committee seats. The Committee will begin meeting over the next month or so to review a Project Plan once it is finalized, culminating in a recommendation to Council after the review process and the required public hearings. The City has engaged CoAlign Group to conduct the financial analysis required by the Local Development Act. In addition to the statutorily required review process, the University North Park TIF Oversight Committee has requested a review of the proposal. Once the Project Plan is finalized, Staff will schedule it for review by the TIF Oversight Committee.

**RECOMMENDATION:**

Staff forwards Resolution R-2324-89 appointing the Statutory Review Committee to review and make recommendations regarding the proposed project to Council for its consideration.



# Resolution

R-2324-89

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA DECLARING THE INTENT TO CONSIDER APPROVAL OF A PROJECT PLAN AND CREATION OF ONE OR MORE TAX INCREMENT DISTRICTS UNDER THE LOCAL DEVELOPMENT ACT; DIRECTING PREPARATION OF A PROJECT PLAN; APPOINTING A REVIEW COMMITTEE; DIRECTING THE REVIEW COMMITTEE TO MAKE FINDINGS AS TO ELIGIBILITY AND FINANCIAL IMPACT, IF ANY, ON TAXING JURISDICTIONS AND BUSINESS ACTIVITIES WITHIN THE DISTRICT; AND DIRECTING THE REVIEW COMMITTEE TO MAKE A RECOMMENDATION WITH RESPECT TO THE PROPOSED PROJECT

WHEREAS, the City of Norman ("City") has endeavored for many years to facilitate the development of the property east of Interstate 35 between Tecumseh Road and Robinson Street, and while a portion of the area has experienced significant investment, the remainder continues to suffer from relative economic stagnation and requires public improvements and investment to reverse that stagnation, to attract major investment in the area, to serve as a catalyst for expanding employment and private investment in the area, to enhance the tax base, and make possible investment, development and economic growth which would otherwise be difficult or impossible ("Project"); and

WHEREAS, the Local Development Act, 62 O.S. § 850, *et seq.* ("Act"), was passed by the Oklahoma Legislature to implement Section 6C of Article X of the Oklahoma Constitution, which empowers the governing bodies of cities, towns, and counties to apportion tax increments to help finance the public costs of economic development; and

WHEREAS, the development of the area depends upon the utilization of tax increment financing to help finance the public costs of the Project; and

WHEREAS, the Norman City Council, as the governing body of the City, is empowered to approve the creation of a tax increment district to further the public purpose of economic development in Norman; and

WHEREAS, the Act provides for the appointment of a Review Committee to review and make a recommendation concerning the proposed district, plan, or project, to consider and make findings and recommendations with respect to the conditions establishing the eligibility of the proposed district, and to consider and determine whether the proposed plan and project will have a financial impact on any taxing jurisdiction within the proposed district and to report its findings and make its recommendations to the governing body; and



R-2324-89

WHEREAS, the Act provides that the membership of the Review Committee shall consist of the following: a representative of the governing body who shall serve as chairperson; a representative of the planning commission having jurisdiction over the proposed district; a representative designated by each taxing jurisdiction within the proposed district whose ad valorem taxes might be impacted by the plan; and three members representing the public at large and selected by the other committee members from a list of seven names submitted by the chairperson of the Review Committee; and

WHEREAS, one of the at large Review Committee representatives is required to be a representative of the City's business community, and, where a proposed project may include retail development, that representative must be either a retailer or a representative of a retail organization; and

WHEREAS, the taxing jurisdictions within the proposed district whose ad valorem taxes might be impacted by establishment of a tax increment district in the relevant area of Norman are Cleveland County, Norman Public Schools, Cleveland County Health Department, Moore Norman Technology Center, and Pioneer Multi-County Library System.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

Section 1. The Norman City Council intends to consider approval of a project plan and creation of a tax increment district to facilitate the financing of eligible project costs for economic development and hereby directs the preparation of a project plan for the Project to be submitted for consideration in accordance with the Act.

Section 2. A Review Committee is hereby appointed whose membership shall consist of the following: one representative of the Norman City Council, who shall serve chairperson of the Review Committee; one representative of the Norman Planning Commission to be designated by that body; one representative designated by Cleveland County; one representative designated by Norman Public Schools; one representative designated by the Cleveland County Health Department; one representative designated by Moore Norman Technology Center; one representative designated by the Pioneer Multi-County Library System; and three representatives of the public at large, including at least one representative of the City's business community, who will be selected by the other committee members from a list of seven names submitted by the chairperson of the Review Committee. Because the Project may involve potential retail development, the business community representative shall be a retailer or representative of a retail organization.

Section 3. Mayor Larry Heikkila shall serve as the Norman City Council's representative and chairperson of the Review Committee.

R-2324-89

Section 4. The chairperson of the Review Committee shall request that each of the following entities designate a representative to serve on the Review Committee: (a) Cleveland County, (b) Norman Public Schools, (c) Cleveland County Health Department, (d) Moore Norman Technology Center, and (e) Pioneer Multi-County Library System.

Section 5. The chairperson of the Review Committee shall submit a list of seven names of possible persons to represent the public at large on the Review Committee, and the other committee members shall select three persons from this list, who shall represent the public at large on the Review Committee; at least one of the three people selected to represent the public at large shall be a representative of the business community in the City and a retailer or a representative of a retail organization.

Section 6. The Review Committee shall consider and make its findings and recommendations to the Norman City Council with respect to the conditions establishing the eligibility of the proposed district and the appropriateness of approval of the proposed project plan and Project.

Section 7. The Review Committee shall consider and determine whether the proposed project plan and Project will have a financial impact on any taxing jurisdiction and business activities within the proposed increment district and shall report its findings to the Norman City Council.

Section 8. The Norman Planning Commission shall review the proposed project plan and make a recommendation regarding the project plan to the Norman City Council.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

THE CITY OF NORMAN, OKLAHOMA

(SEAL)

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk