

CITY OF NORMAN, OK CITY COUNCIL REGULAR MEETING

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069 Tuesday, January 28, 2025 at 6:30 PM

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY

You are required to sign up in advance of the meeting on the City's webpage, by calling the City Clerk's Office (405-366-5406), or at the Council Chambers prior to the start of the meeting with your name, ward, and item you wish to speak to including whether you are a proponent or opponent. When the time comes for public comments, the Clerk will call your name and you can make your way to the podium. Comments may be limited on items of higher interest, if so, the Mayor will announce that at the beginning of the meeting. Participants may speak one time only up to 3 minutes per person per item. There will be no yielding of time to another person. Sign up does not guarantee you will get to speak if the allotted time for that item has already been exhausted. If there is time remaining after those registered to speak have spoken, persons not previously signed up may have the opportunity to speak. Comments received must be limited to the motion on the floor only.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

1. CONSIDERATION OF ACKNOWLEDGEMENT, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2425-15: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF FEBRUARY, 2025, AS BLACK HISTORY MONTH IN THE CITY OF NORMAN.

COUNCIL ANNOUNCEMENTS

CONSENT DOCKET

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 2 through Item 17 be placed on the consent docket.

APPROVAL OF MINUTES

2. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

CITY COUNCIL OVERSIGHT MEETING MINUTES OF SEPTEMBER 12, 2024 AND DECEMBER 12, 2024.

CITY COUNCIL CONFERENCE MEETING MINUTES OF FEBRUARY 13, 2024.

CITY COUNCIL RETREAT MEETING MINUTES OF AUGUST 30-31, 2024.

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTORITY, NORMAN TAX INCREMENT FINANCE AUTHORITY MEETING MINUTES OF JUNE 13, 2023, JANUARY 9, 2024, JANUARY 23, 2024 AND FEBRUARY 13, 2024.

Reports/Communications

- 3. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF DECEMBER 31, 2024, AND DIRECTING THE FILING THEREOF.
- 4. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF NOVEMBER AND DECEMBER, 2024.
- 5. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF DECLARATION OF SURPLUS AND/OR OBSOLETE EQUIPMENT AND MATERIALS AND AUTHORIZING THE SALE OR DISPOSAL THEREOF.

6. CONSIDERATION OF ACKNOWLEDGEMENT, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE NORMAN FORWARD FINANCIAL OVERSIGHT BOARD ANNUAL REPORT FROM APRIL 1, 2023, THROUGH DECEMBER 31, 2024.

Donation

7. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF DECLARATION OF SURPLUS AND/OR OBSOLETE EQUIPMENT AND MATERIALS AND AUTHORIZING THE DONATION THEREOF TO THE CITY OF LEXINGTON, OKLAHOMA, ANIMAL SHELTER.

Settlements

8. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2425-85: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING JOINT PETITION SETTLEMENT OF THE CLAIM FILED BY JOSHUA L. RAYBURN UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF JOSHUA L. RAYBURN V. THE CITY OF NORMAN, WORKERS' COMPENSATION COMMISSION CASE 2023-00845 J; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COMMISSION, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COMMISSION JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

Certificate of Survey

9. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF NORMAN RURAL CERTIFICATE OF SURVEY COS-2425-7 FOR OAK HILL RANCH PHASE 2 AND EASEMENT NUMBER E-2425-10 (GENERALLY LOCATED 1300' WEST OF 108TH AVENUE S.E. ON THE NORTH SIDE OF ETOWAH ROAD).

Easement

10. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF EASEMENT E-2425-14: A PERMANENT UTILITY EASEMENT GRANTED BY THE CITY OF NORMAN TO OKLAHOMA GAS AND ELECTRIC COMPANY AT REAVES PARK AND BUDGET APPROPRIATON.

Certificate of Plat Correction

11. CONSIDERATION FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CERTIFICATE OF PLAT CORRECTION CPC-2425-1 FOR SUMMIT LAKES ADDITION SECTION 12.

Contracts

- 12. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER THREE TO CONTRACT K-2223-33: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND L5 CONSTRUCTION, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$56,031 FOR A REVISED CONTRACT AMOUNT OF \$2,365,923 FOR VARIOUS CHANGES TO PROJECT DESIGN, AND UNFORSEEN SITE CONDITIONS AT THE NORTH BASE PHASE 2 VEHICLE WASH FACILITY PROJECT AND BUDGET TRANSFERS AS OUTLINED IN THE STAFF REPORT.
- 13. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2425-6: AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA) D/B/A EMBARK IN THE AMOUNT OF \$35,221.76, FOR A NOTTO-EXCEED AMOUNT OF \$4,575,071.93, TO PROVIDE SECURITY SERVICES AT THE NORMAN TRANSIT CENTER AND CONTRACT LANGUAGE MODIFICATION DUE TO THE OPENING OF THE CITY'S VEHICLE WASH FACILITY.
- 14. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2425-36: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GOOGLE, L.L.C., TO RECEIVE \$500,000 IN GRANT FUNDING FROM GOOGLE FOR THE WATER RECLAMATION FACILITY (WRF) NON-POTABLE REUSE AND APPROPRIATION AS OUTLINED IN THE STAFF REPORT.
- 15. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2425-90: AN AGREEMENT BETWEEN BNSF RAILWAY COMPANY AND THE CITY OF NORMAN, OKLAHOMA FOR THE CONSTRUCTION OF SIGNAL INTERFACE EQUIPMENT AND PAVING IMPROVEMENTS FOR THE RAILROAD CROSSING AT MAIN STREET ASSOCIATED WITH THE JAMES GARNER PHASE 3 ACRES STREET TO DUFFY STREET 2019 BOND PROJECT.

Resolutions

16. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT. AND/OR POSTPONEMENT OF RESOLUTION R-2425-80: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$44,890.36 FROM THE REIMBURSEMENTS-CITIZEN SIDEWALK ACCOUNT TO REPLENISH THE CITYWIDE SIDEWALK AND CURB RECONSTRUCTION PROJECT ("50/50 PROGRAM.")

Second Reading Ordinance

17. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2425-15 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR PUBLIC UTILITY IN THE A-2, RURAL AGRICULTURAL DISTRICT FOR A STRIP, PIECE OR PARCEL OF LAND IN THE SOUTHEAST QUARTER (SE/4) OF SECTION NINETEEN (19), TOWNSHIP EIGHT (8) NORTH, RANGE ONE (1) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED NORTH OF ETOWAH ROAD ON 72ND AVENUE SOUTHEAST) APPLICANT REQUESTED TO POSTPONE UNTIL FEBRUARY 25, 2025.

NON-CONSENT ITEMS

Preliminary Plats

18. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2425-5 PRELIMINARY PLAT FOR 12TH AVENUE NW INDUSTRIAL (GENERALLY LOCATED ON THE WEST SIDE OF 12TH AVENUE N.W. APPROXIMATELY ONE-HALF MILE NORTH OF ROCK CREEK ROAD).

MISCELLANEOUS COMMENTS

This is an opportunity for citizens to address City Council. Due to Open Meeting Act regulations, Council is not able to participate in discussion during miscellaneous comments. Remarks should be directed to the <u>Council as a whole</u> and limited to <u>three minutes or less</u>.

ADJOURNMENT

File Attachments for Item:

1. CONSIDERATION OF ACKNOWLEDGEMENT, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2425-15: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF FEBRUARY, 2025, AS BLACK HISTORY MONTH IN THE CITY OF NORMAN.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01/28/2025

REQUESTER: Brenda Hall, City Clerk

PRESENTER: Brenda Hall, City Clerk

ITEM TITLE: CONSIDERATION OF ACKNOWLEDGEMENT, REJECTION,

AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2425-15: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF FEBRUARY, 2025, AS

BLACK HISTORY MONTH IN THE CITY OF NORMAN.

Proclamation

P-2425-15

A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF FEBRUARY, 2025, AS BLACK HISTORY MONTH IN THE CITY OF NORMAN.

- § 1. WHEREAS, since its origin in 1926 by the "Father of Black History", Dr. Carter G. Woodson, in his pursuit to raise awareness of African Americans' contributions to civilization, Black History Week began and evolved into Black History Month; and
- § 2. WHEREAS, 2025's national theme, "African Americans and Labor", focuses on the various and profound ways that work and working of all kinds intersect with the collective experiences of Black people and is at the center of Black history and culture; and
- § 3. WHEREAS, the Urban League of Greater Oklahoma City continues to be a principal advocate to offer the total community of Oklahoma with systems that provide opportunities for workforce and career development for over 75 years; and
- § 4. WHEREAS, the Alliance of Black Employees, a City of Norman Employee Resource Group, established in 2021, also provides support and representation to the Black community in Norman, while providing non-Black communities an opportunity to learn the Black experience to better understand diverse perspectives; and
- § 5. WHEREAS, the Norman Human Rights Commission continues to work to dispel prejudice and discrimination, and to advance fairness, mutual understanding, and appreciation for the worth of all people.

NOW, THEREFORE, I, MAYOR OF THE CITY OF NORMAN, OKLAHOMA:

§ 6. Do hereby proclaim the month of February, 2025, as Black History Month in the City of Norman and invite all citizens to join me in celebrating the diversity and character of our community.

PASSED AND APPROVED this 28th day of January, 2025.

ATTEST:	Mayor	
ATTEST,		
City Clerk		



File Attachments for Item:

2. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

CITY COUNCIL OVERSIGHT MEETING MINUTES OF SEPTEMBER 12, 2024 AND DECEMBER 12, 2024.

CITY COUNCIL CONFERENCE MEETING MINUTES OF FEBRUARY 13, 2024.

CITY COUNCIL RETREAT MEETING MINUTES OF AUGUST 30-31, 2024.

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTORITY, NORMAN TAX INCREMENT FINANCE AUTHORITY MEETING MINUTES OF JUNE 13, 2023, JANUARY 9, 2024, JANUARY 23, 2024 AND FEBRUARY 13, 2024.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01/28/2025

REQUESTER: Brenda Hall, City Clerk

PRESENTER: Brenda Hall, City Clerk

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION,

AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS

FOLLOWS:

CITY COUNCIL OVERSIGHT MEETING MINUTES OF

SEPTEMBER 12, 2024 AND DECEMBER 12, 2024.

CITY COUNCIL CONFERENCE MEETING MINUTES OF FEBRUARY

13, 2024.

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CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTORITY, NORMAN TAX INCREMENT FINANCE AUTHORITY MEETING MINUTES OF JUNE 13, 2023, JANUARY 9, 2024.

JANUARY 23, 2024 AND FEBRUARY 13, 2024.



CITY OF NORMAN, OK CITY COUNCIL OVERSIGHT COMMITTEE MEETING

Municipal Building, Executive Conference Room, 201 West Gray, Norman, OK 73069

Thursday, September 12, 2024 at 4:00 PM

MINUTES

The City Council Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Executive Conference Room on the 12th day of September 2024, at 4:00 p.m. and notice of the agenda was posted at 4:00 p.m., and notice and agenda of the meeting was posted at the Municipal Building at 201 West Gray and the City website at least 24 hours prior to the beginning of the meeting.

CALL TO ORDER

Chairman Heikkila called the meeting to order at 4:00 p.m.

PRESENT

Chairman Mayor Larry Heikkila Councilmember Ward 7 Stephen Holman Councilmember Ward 8 Scott Dixon

ABSENT

Councilmember Ward 1 Austin Ball Councilmember Ward 4 Helen Grant

OTHERS PRESENT:

Councilmember Ward 3 Bree Montoya Councilmember Ward 6 Joshua Hinkle Ms.Shaakira Calnick, Internal Auditor Ms. April Doshier, Food & Shelter Director

AGENDA ITEMS

ITEM 1: PRESENTATION OF EMERGENCY SHELTER STATISTICS FOR AUGUST 2024.

Ms. April Dosier, Food and Shelter Director, gave the monthly report for August 2024. The shelter was full every night and it has been a slow month moving people out. Norman Housing Authority is not issuing vouchers right now, grants have run out and staff ISlooking to program "Partners" to help out.

One guest moved into Food and Shelter (F&S) housing, with the support from F&S funds.

29 of the 103 guests reported having a physical disability

12 report having a chronic health condition

10 guests on average, turned away per night (does not include people with animals)

Councilmember Dixon asked about the number of people who have dogs, causing them to not be able to stay at the shelter. Ms. Doshier said 83 rooms were rented for people with animals, some of the rooms having double occupants.

Councilmember Holman said the report shows 103 unique guests and asked if less people are reserving a bed? Ms. Doshier said yes, with some people choosing to stay only a few days, while others find housing alternatives on their own.

Councilmember Holman asked if the HMIS system has the capability to track the guests and what is the demographics of the people? Ms. Doshier said 17 people are in the 30-50 age range, 17 in 18-30 age range, with two still attending Norman Public Schools and are picked up on occasion.

Councilmember Holman asked if the number of guests with income is still around 30%. Ms. Doshier confirmed this is correct and said the State of Oklahoma shows people are living precariously with the rising cost of housing. Norman is reported to have the loosest eviction requirements in the county and Norman landlord evictions lead to more unhoused.

Councilmember Holman said the cost of housing in Norman is lower than California and residents are moving to more affordable communities, eating up available housing stock in Norman. Chairman Heikkila agreed and said Norman housing is 11% lower than Oklahoma City, but 7% more than the average National housing costs.

Councilmember Holman said the availability of housing vouchers is limited and more of the voucher allotment is used by less people, as a larger portion of their housing cost is covered by the voucher. Norman's housing voucher funds come from the Federal Government on a formula based per capita.

Councilmember Holman said the Salvation Army representative will be down next week to see their building and kitchen area to support the capacity increase for possibly 100 people. He said the Salvation Army has been at their Norman location since 1968 and in Cleveland County since 1892, being the first shelter in Norman.

ADJOURNMENT

City Clerk	Mayor	
ATTEST:		
ATTEST:		
The meeting was adjourned at 4:16 pm.		



CITY OF NORMAN, OK CITY COUNCIL OVERSIGHT COMMITTEE MEETING

Municipal Building, Executive Conference Room, 201 West Gray, Norman, OK 73069

Thursday, December 12, 2024 at 4:00 PM

MINUTES

The City Council Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4:00 p.m. in the Executive Conference Room on the 12thth day of December, 2024, and notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray 24 hours prior to the beginning of the meeting.

CALL TO ORDER

Chairman Heikkila called the meeting to order at 4:00 p.m.

ROLL CALL

PRESENT

Chairman Mayor Larry Heikkila Councilmember Ward 2 Helen Grant Councilmember Ward 7 Stephen Holman

ABSENT

Councilmember Ward 1 Austin Ball Councilmember Ward 8 Scott Dixon

OTHER STAFF PRESENT

Councilmember Ward 3 Bree Montoya Councilmember Ward 6 Josh Hinkle

Mr. Rick Knighton, Assistant City Attorney III

Ms. Jeanne Snider, Assistant City Attorney II

Mr. Kevin Foster, Chief of Police

Ms. Jane Hudson, Director of Planning & Community Development

Ms. Whitney Kline, Administrative Tech IV

Ms. Shaakira Calnick, Internal Auditor

Mr. Anthony Francisco, Director of Finance

Ms. Kathy Hammans, Administrative Tech III

AGENDA ITEMS

1. PRESENTATION OF EMERGENCY SHELTER STATISTICS FOR THE MONTH OF NOVEMBER 2024.

No report was given.

2. DISCUSSION REGARDING CREATION OF AN ENTERTAINMENT OVERLAY DISTRICT AND POSSIBLE AMENDMENTS TO THE NOISE ORDINANCE

Mr. Rick Knighton, City Attorney, provided an overview of the City of Norman Noise Ordinance and what constitutes a violation and/or disturbance of the peace and how the codes are enforced pertaining to noise violations.

Section 24-403 states "No person shall disturb the peace of another by playing or creating loud or unusual sounds".

A Noise Disturbance means any sound which annoys or disturbs reasonable persons with normal sensitivities, or which injures or endangers the comfort, repose, health, hearing, peace or safety of other persons. (16-201)

Public loudspeakers: Using or operating a loudspeaker or sound amplifying equipment in a fixed or movable position or mounted upon any sound vehicle in or upon any street, alley, sidewalk, park, place or public property or transmitting music to any persons or assemblages of persons in such a manner as to violate Norman City Code (NCC) 16-205 or cause a noise disturbance unless a permit as provided by NCC 16-210 is first obtained.

When the police respond to the site of a noise complaint, they use reasonable expectations of people outside the entertainment area in order to determine if it is considered a noise disturbance.

One of the difficulties for Norman, in determining if a sound is a noise disturbance, is having staff qualified to take measurements in conformance with the American National Standards Institute (ANSI). Using a sound level meter Type II or better and using the "A" weight scale, measurements must be taken for no less than five minutes and no more than fifteen minutes. The A-weighted scale de-emphasizes low and very high frequencies because the human ear is less sensitive to these quieter sound levels.

A noise variance permit can be purchased from the police department two weeks prior to an event being held outside normal allowable hours and could exceed the 15dB(A) ambient sound level.

A Special Event permit can be completed for any outdoor activity lasting 2+ hours, open to the public and expecting 1,000+ people over the course of the event or any film production. Applications for the special event permit are required to be submitted 90+ days prior to the event.

When enacting an Entertainment Overlay District, both § 24-403 (Disturbing the Peace) and Article 16-11 (Noise Control) must be considered.

Item 2. (continued) DISCUSSION REGARDING CREATION OF AN ENTERTAINMENT OVERLAY DISTRICT AND POSSIBLE AMENDMENTS TO THE NOISE ORDINANCE.

Some possible adjustments that can be made to streamline the process could include, but not limited to:

- 1. Establish additional definitions Indoor vs Outdoor Live Entertainment
- 2. Update Special Use for Live Entertainment
- 3. Introduce Outdoor Live Entertainment as Special Use.
- 4. Require a sound engineer to sign off on acoustics plan.
- 5. Consider provision for mixed-use areas to allow indoor entertainment by right during upcoming Zoning & Subdivision updates.
- 6. Make sure Noise and Overlay requirements do not conflict.

Ms. Jane Hudson, Planning and Community Development Director, asked if the designation of Entertainment District is to eliminate a business having to come to Council when opening a bar or venue to request a special use permit. Ms. Hudson also asked if the Downtown area is the biggest concern for the committee and would special use be included in C2 and C3 so business' in these areas do not have to apply for a special use permit for a bar or live entertainment venue.

Councilmember Holman said they do not want to see a business lose its designation because of ownership changes. Things need to be put in place in order to protect business owners from penalty and possible closure should ownership change or new neighbors move into the area.

Councilmember Holman said the two main goals at this time would be Campus Corner and the downtown.

Ms. Hudson will work on and bring recommended code changes back to the committee for further review.

ADJOURNMENT The meeting was adjourned at 5:00 p.m. ATTEST: City Clerk Mayor



CITY OF NORMAN, OK CITY COUNCIL CONFERENCE

Municipal Building, Executive Conference Room, 201 West Gray, Norman, OK 73069

Tuesday, February 13, 2024 at 4:00 PM

MINUTES

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Special Session in the Executive Conference Room of the Norman Municipal Building on the 13th day of February, 2024, at 4:00 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray Street 24 hours prior to the beginning of the meeting.

CALL TO ORDER

PRESENT

Mayor Larry Heikkila

Councilmember Ward 1 Austin Ball

Councilmember Ward 2 Lauren Schueler

Councilmember Ward 3 Bree Montoya

Councilmember Ward 4 Helen Grant

Councilmember Ward 5 Michael Nash

Councilmember Ward 6 Elizabeth Foreman

Councilmember Ward 7 Stephen Holman

Councilmember Ward 8 Matthew Peacock

AGENDA ITEMS

1. DISCUSSION REGARDING RENOVATIONS TO 109 WEST GRAY STREET.

Mayor Heikkila shared a report from the Downtowner's Association. A suggestion would be to put out an RFP to hire a consultant to identify properties for Council to consider purchasing and come up with a plan of action.

Ms. Kathryn Walker, City Attorney, said staff needs to make sure there are firms willing to submit a proposal for this purpose. It would probably take 30-45 days to draft the RFP and take in proposals, review them and bring them back to Council.

Mayor Heikkila said he thought it would take approximately 60-90 days to look at land options and bring it back to Council for questions.

Ms. Walker said she was not sure what type of responses the City would receive concerning a land survey. The City would want to select a firm from the Norman area so they would be familiar with the properties. The timeline could be longer, but staff will not know until the RFP responses are received.

Councilmember Grant said she is not opposed to doing renovations at the 109 W Gray location. The City would be abating asbestos, installing sprinklers and making the space more useable. The location will not always be a shelter and these improvements would make it easier to sell or lease to future tenants.

Councilmember Ball said Council should not waste money on renovating the current building at 109 West Gray because this will not be a permanent home for the shelter. The City should use the money on something permanent.

Councilmember Grant asked Facility & Construction Program Manager, Lance Harper, what the condition and lifespan of the building is, in his opinion.

Mr. Harper said he could not speak to the total lifespan but in his opinion, the building has another 7-10 years on the roof and 15 years on the structure of the building. The building is brick and the HVAC system has recently been upgraded. The other buildings are structurally sound but would need remodeling to get them up to Code.

Councilmember Holman asked if anyone had approached the City about buying the property.

Mr. Darrel Pyle, City Manager, said it has been several years since there has been interest in the building from any outside parties. He also said if the City were to build a new shelter from the ground up, it would take 18-24 months.

Councilmember Holman said Council has looked at multiple alternate properties to purchase for building a permanent shelter or to remodel another existing building, but none of the locations became a reality for numerous reasons. Council even looked at an unused building on Griffin Memorial property and that did not work out either. Even though this location would not have been near any residents, we still encountered significant protests. If the City had any other options, they should be explored. However, those options do not exist.

Councilmember Holman is open to any reasonable solution, except for closing the shelter altogether. If the shelter closed with no other option available, it would make the problem much worse than it is now. The proposed renovations would make the current location a better environment for everyone while Council continues to search for a permanent location.

Mayor Heikkila agreed it is a difficult decision because Council wants to make the best decision possible and that is a huge task. Consequently, simply shutting the shelter down is not the answer and finding a new location has been unsuccessful so far.

Councilmember Holman said if Council chooses to expand the current shelter location, one of the issues is everyone at the shelter leaving each morning at the same time. There are very few options for them during daytime hours. Finding a solution to this problem is something that needs consideration if Council is going to increase the number of people that can be housed overnight.

Councilmember Peacock stated he feels similarly about these issues and would support some type of survey to find out what existing properties might be available. He said the City would have to abate the asbestos first at 109 West Gray, no matter which path forward the City takes.

Councilmember Schueler said she would support an RFP to find land and/or buildings. She said this is not a solution to the problem, as this is another issue altogether. Expansion of the current shelter location is not the most popular idea; however, people are turned away every night at the current location.

Councilmember Montoya agrees a plan needs to be in place. The Home Base study from 2021 said the implementation of a permanent shelter was recommended. In 2018-2019, a major winter storm was predicted and Council was very concerned for unhoused citizens and there would be deaths if they could not get indoors. Since that time, it has snowballed into what we have today and a plan of action needs to be developed. The improvements to the current building that are underway; for example, the remediation of asbestos and the installation of a fire suppression system are improvements for the good of the building overall and increase the resale value of the property. What improvements are being suggested due to the expansion of the shelter?

Mr. Harper said that the City looked at simply adding a sprinkler system to the building and leaving the interior in the current state, which would require working around the asbestos, not removing it, and this was going to cost close to \$40,000. An estimate as to how much it would cost to completely gut the building was requested and it was estimated at \$60,000. The better option seemed to be to remove the asbestos and gut the entire building, based on this estimate.

Mr. Pyle said the City should not avoid abating the asbestos. If the City does not remedy the problem, a new owner will eventually find it and not think very highly of the City.

Councilmember Montoya suggested scheduling a session with those that work with the unhoused population regularly to determine what it is they need and develop a plan to present to the voters.

Mayor Heikkila suggested reading the report from the Downtowner's Association, which provides very detailed information and the business owner's comments about what they feel should happen with the shelter. Ultimately, the 109 West Gray shelter location cannot be shut down at this time. However, the shelter should be removed from this location as soon as possible. The location of the shelter at this time is very damaging to the business owners in the downtown area and therefore it is suggested for Council to schedule a Special Session where Council can hear their concerns directly and better understand what they need.

Councilmember Holman said there has been a shelter in downtown Norman since the late 1980's or early 1990's. Several businesses opened in downtown during the time when the shelter was located directly behind one of the most popular restaurants in Norman. The reason that the City funded a shelter was in response to a situation that happened years ago when several people died from freezing to death on the streets. Finding deceased individuals in front of your business on the sidewalk seems to be worse than having a shelter located in downtown. The City had an empty library building which is where the shelter was located for two years. The shelter moved to the location on Comanche, which was not well equipped for this purpose. Multiple other locations have been explored and every option has had roadblocks. Homelessness is a national issue that is not just in Norman and every Mayor, no matter if they were Republican or Democrat has had to deal with this issue. If there were any other options for a location for the shelter, Council would be more than happy to move it elsewhere. There has been nothing offered from the public or otherwise for a location for the shelter and City staff has been unsuccessful in finding a location, therefore we are stuck with the current location.

Councilmember Grant said that she spoke with the Salvation Army and they have been operating in this community since 1960 and they are expanding their shelter. After conferring with other Councilmembers, none of us have received complaints about this shelter.

Mayor Heikkila said the Salvation Army does a fantastic job and hopes they will build a shelter for the community rather than the City.

Mr. Harper said he looked at many different City properties and the 109 West Gray building fit what was needed. Anytime remodel work is done, asbestos has to be checked for and it was only found in this one building. Currently, the south end of these buildings is what is being used and asbestos was found in every aspect of this area of the building. This includes the sheet rock, ceiling tiles and building boards. Finding asbestos here is what has hindered the City from simply installing a sprinkler system. The cost for leaving the asbestos was almost as much as having it removed. We are obtaining pricing for a state contractor to remove the asbestos. The contractor would come in, the power would be cut off from the building and they would remove everything from the building. It would be a stone and mortar building once they are finished. The fire suppression system would then be added to this building and branch out to the other buildings as well. The asbestos removal would take approximately three to four weeks. It would take about two weeks to bring in the fire line to the building. The water main is in the road directly in front of the building but a fire line would need to be added.

Councilmember Foreman said this building was never meant to be a long term solution for the shelter. How long can we kick this can down the road? What is the deadline to make a decision about this property?

Mr. Olsen said the second that Council approves the renovation work, things can get started.

Councilmember Foreman asked if this is a property that the City would actually consider selling.

Mr. Pyle said this property is an asset and owning it gives the City control of a piece of downtown property.

Councilmember Peacock said an upside to selling this property is that it goes back on the tax rolls for the Center City TIF.

Councilmember Peacock requested staff get a current appraisal for this property prior to obtaining an RFP. Council needs to see the full picture before making a decision.

Mr. Pyle said the City could have it appraised as-is, with the asbestos, etc. and then also get an appraisal as just vacant land.

Ms. Walker said a separate RFP would need to go out for the appraisal of the property.

Councilmember Holman had reservations about expanding the shelter's capacity when there is not a good plan for where unhoused individuals go during the day, once the shelter closes. Since opening this shelter in 2022, over 200 people have been transitioned into housing.

Mayor Heikkila said the first step is to get the property appraised and find out how much it is worth. Secondly, put out an RFP to find someone who will work with the provider at the shelter and assist them in finding a new location. Lastly, Council can then make the decision on the issue at hand. He asked if this is the order that Council would like to see things happen?

Mr. Pyle said the service providers in Norman like Red Rock, Griffin Memorial and the Cleveland County Jail do not have a good policy for those that have completed services and where they

go next. There is work to be done in regard to how the service providers are going to get these persons back to where they started from and provide them with the opportunity for long term success. There are other partners in the Cleveland County Continuum of Care that need to participate in this with the City to find a solution. As far as locating the shelter in another city within Cleveland County, the study will show where it should be located.

Councilmember Schueler said Council has an estimate of \$300,000 now, but what is the likelihood that this price will increase if we do not make a decision on it today?

Mr. Harper said this estimate would be accurate for approximately six months.

2. DISCUSSION REGARDING THE PURCHASE OF FIRE TRUCKS.

Mr. Travis King, Norman Fire Chief, said there is a \$307,000 appropriation being presented at tonight's City Council meeting for the purchase of two fire apparatus. From a historical perspective the Public Safety Sales Tax put a 10 year apparatus replacement plan together that was approved by the voters. Generally, the two ways the City has been able to purchase fire apparatus is with PSST funds or Capital Fleet Replacement funds. The large apparatus that came up on regular Fleet replacement would be purchased from PSST or they would be delayed so the City could fit them into the replacement program. This year the Norman Fire Department received the Mid Mount Aerial apparatus in early fall, Fleet notified staff two more pumpers were approved through Capital Program Fleet Replacement. The team assembled and put together a plan and were notified by Fleet and Finance that \$830,100 had been appropriated for each of these apparatus'. After meeting with the manufacturer, the final price came to \$999,000 and with our 80% pre-pay it was reduced to \$938,000 per apparatus. This left \$107,000 on each apparatus that had not been budgeted. It was calculated that \$45,000 per apparatus would be needed for loose equipment. Loose equipment is defined as hoses, nozzles or anything that is not permanently fixed to the vehicle. This is what totals the \$307,077 being requested.

Other options were researched, which were less expensive, but it was found that these vehicles would not withstand the wear and tear put on them by a City of our size. Generally, the less expensive models are made for smaller cities or volunteer departments. Ultimately, it is better to purchase a brand that staff and mechanics are familiar with and know how to operate. Parts are also more easily obtained. Due diligence was given to ensure that the City was not being price gouged and based on historical trends and the increase in the price of base components (steel) the prices have been steadily increasing. The motors themselves are increasing in price due to EPA regulations. It could take up to 42 months before the apparatus' are received and go into service. Based on Fleet's research, it was determined both apparatus' need to be replaced.

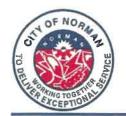
Councilmember Holman asked how old the two apparatus' were that would be replaced? Chief King responded that these pumpers are 12-15 years old.

Councilmember Schueler asked if each of the new apparatus' were going to cost \$938,000? Chief King said this is correct but Council is only considering the \$307,077 and this would come from the General Fund balanced to supplement the Capital Fund.

ADJOURNMENT

Council adjourned out of Conference at 5:00 p.m.	
ATTEST:	
City Clerk	Mayor





CITY OF NORMAN, OK CITY COUNCIL RETREAT

NCED, Garden Room, 2501 Conference Drive, Norman, OK 73069 Friday, August 30, 2024, and Saturday, August 31, 2024, at 9:00 AM

MINUTES

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Retreat at NCED, Boomer B Room, on the 30th day of August, 2024, at 9:00 a.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray Street and Embassy Suites at 2501 Conference Center Drive 48 hours prior to the beginning of the meeting.

CALL TO ORDER

PRESENT

Mayor Larry Heikkila

Councilmember Ward 1 Austin Ball

Councilmember Ward 2 Matthew Peacock

Councilmember Ward 3 Bree Montoya

Councilmember Ward 4 Helen Grant

Councilmember Ward 5 Michael Nash

Councilmember Ward 6 Joshua Hinkle

Councilmember Ward 7 Stephen Holman

Councilmember Ward 8 Scott Dixon

AGENDA ITEMS

1. DISCUSSION REGARDING 2024-2025 PRIORITIES, GOALS, AND OBJECTIVES FOR CITY COUNCIL INCLUDING UPDATES FROM STAFF.

Council Resources

Mr. Rick Knighton, Interim City Attorney, provided an overview about the use of social media, City issued iPads and cell phones and privileged and confidential communications.

Open Meeting Act

Mr. Knighton highlighted the Open Meetings Act including how it pertains to emails.

Council Meeting Time and Decorum

Council discussed possibly changing the Council meeting time to 5:30 p.m. and eliminate Council Conferences. Subjects currently scheduled for Council Conferences could be added to the Study Session schedule. Council concurred to start the regular meeting at 5:30 p.m. and not conducting any business after 9:00 p.m. Miscellaneous Comments would begin at 9:00 p.m. and any remaining business items would be carried over to the next Council agenda.

Council Meeting Time and Decorum, continued

Councilmembers also discussed the "Rule of Three" and agreed when used, it should be submitted 10 days in advance of the meeting.

City Council Handbook

Mr. Knighton presented a draft City Council handbook, currently being written by the Legal Department at the request of Staff. He highlighted the items included in the handbook and encouraged Council to submit additional topics if they wish to include them in the handbook.

Boards and Commissions

Ms. Shannon Stevenson, Assistant City Manager, said Council has discussed this topic many times over the past few years, but Staff would ask Council to reconsider it to address duplication of duties and Staff time. Staff proposed to combine Greenbelt Commission and Tree Board with the Board of Parks Commissioners. Other items previously discussed included retooling the Human Rights Commission to remove the hearing items and the Animal Welfare Oversight Committee to reflect their current duties. Board of Adjustment and the Norman Election Commission will increase their membership from five to seven to try to address quorum issues. There was Council concurrence to move these items forward for formal consideration.

Potential Ten Year Election Schedule

Councilmembers discussed developing a ten year election schedule and identified the following items that would need to come before the voters in coming years and potential dates:

OEC franchise
Stormwater – potentially 2025
Regional Transit (RTA) – potentially Fall 2025
NORMAN FORWARD II – Fall 2027
Street Maintenance Bond Program - 2026
Street/Transportation Bond Program - 2029
Sewer Rate increase
Public Safety Sales Tax increase, wait for results of the Public Safety Study Weather Museum
Solid Waste

The meeting recessed at 3:11 p.m. to be reconvened at 9:00 a.m. Saturday, August 31, 2024.

The meeting reconvened at 9:00 a.m., August 31, 2024.

Policy Agenda and Goal Setting

Carryover from FYE 2024

- Preapproved Design Catalog
- Evaluation of all City fees
- Restructuring boards, commissions and committees
- Homelessness-permanent housing
- Tree Ordinance updates (Tree Planting Program and funding)
- Affordable housing
- Entertainment Overlay District and Noise Ordinance update
- Tourism initiatives agri-tourism Lake Thunderbird
- Update to ULI Study on Griffin property
- Sobering Center
- Public Safety Study
- Council Handbook
- Shopping carts
- Homebase Plan review
- Parking maximums
- Release of funds in Center City Tax Increment Finance District for infrastructure improvements
- Comp Plan/SWMP/Transportation/Wastewater/Water updates
- Mental Health addiction
- Micro grants for place making
- Expansion of the Central Norman Zoning Overlay District
- East side revitalization
- NORMAN FORWARD II
- Reinvest Norman
- Continue review of bus routes and long term growth
- ADA sidewalks

FYE 2025 Goals

- Livable cities
- Tax Increment Finance District Master Plan
- Pet friendly cities
- Zoning Ordinance update
- Road diets / roundabouts
- Guest Room tax on RV parks
- Short Term Rental Ordinance update
- Parking tax
- Crosswalk Policy, colored, hawk systems
- Environmental incentive programs
- Park safety (blue lights)
- · Park impact fee
- ADA sports facilities
- Tomorrow Fund grants to low income families for property maintenance
- Food forestry

Item 2.

Mayor Heikkila thanked everyone for their participation and team effort in this goal setting session. He said the City Clerk will prepare a final report of the proposed goals and priorities and forward to Council.

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The meeting was adjourned at 12:00 p.m.		
ATTEST:		
City Clerk	 Mayor	



CITY OF NORMAN, OK CITY COUNCIL REGULAR MEETING

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069 Tuesday, June 13, 2023 at 6:30 PM

MINUTES

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers in the Municipal Building, on Tuesday, June 13, 2023 at 6:30 P.M., and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray and on the City website at least 24 hours prior to the beginning of the meeting.

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY

CALL TO ORDER

Mayor Heikkila called the Meeting to Order at 6:30 p.m.

ROLL CALL

PRESENT

Mayor Larry Heikkila

Councilmember Ward 1 Austin Ball

Councilmember Ward 2 Lauren Schueler

Councilmember Ward 3 Bree Montoya

Councilmember Ward 4 Helen Grant

Councilmember Ward 5 Rarchar Tortorello

Councilmember Ward 6 Elizabeth Foreman

Councilmember Ward 7 Stephen Holman

Councilmember Ward 8 Matthew Peacock

PLEDGE OF ALLEGIANCE

Mayor Heikkila led the Pledge of Allegiance.

APPROVAL OF MINUTES

 CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

CITY COUNCIL RETREAT MINUTES OF JULY 21-22, 2022
CITY COUNCIL STUDY SESSION MINUTES OF FEBRUARY 7, 2023
CITY COUNCIL STUDY SESSION MINUTES OF FEBRUARY 21, 2023
CITY COUNCIL MINUTES OF MARCH 28, 2023
NORMAN UTILITIES AUTHORITY MINUTES OF MARCH 28, 2023
NORMAN MUNICIPAL AUTHORITY MINUTES OF MARCH 28, 2023
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF MARCH 28, 2023

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 5 Tortorello.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

- 1. Staff report dated July 13, 2023, from Ms. Brenda Hall, City Clerk
- 2. City Council Retreat minutes of July 21-22, 2022
- 3. City Council Study Session minutes of February 7, 2023
- 4. City Council Study Session minutes of February 21, 2023
- 5. City Council minutes of March 28, 2023
- 6. Norman Utilities Authority minutes of March 28, 2023
- 7. Norman Municipal Authority minutes of March 28, 2023
- 8. Norman Tax Increment Finance Authority minutes of March 28, 2023

The Minutes were Approved.

PROCLAMATIONS

2. CONSIDERATION OF ACKNOWLEDGMENT, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF PROCLAMATION P-2223-30: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING MONDAY, JUNE 19, 2022, AS JUNETEENTH DAY IN THE CITY OF NORMAN.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Mr. Jason Olsen, Director of Parks and Recreation
- 2. Proclamation P-2223-30

Participants in discussion

1. Ms. Tyra Jackson, Chair of the Juneteenth Committee, accepted the proclamation and thanked the Council

Receipt of Proclamation P-2223-30 was Acknowledged.

COUNCIL ANNOUNCEMENTS

<u>Water Rate Election</u>. Councilmember Montoya, Councilmember Foreman, Councilmember Schueler reminded residents about the Water Rate Election and that the polls would be closing soon.

<u>Welcomed Councilmember Montoya</u>. Councilmember Foreman, and Councilmember Schueler welcomed Councilmember Montoya.

<u>The Table.</u> Councilmember Peacock reminded residents about The Table banquet that is hosted by the Norman Antioch Community Church. It aims to serve dinner and dignity to the unhoused or marginalized in our community.

<u>Jazz in June</u>. Councilmember Grant reminded residents about Jazz in June that will be held in Andrews Park on June 15-17, 2023.

<u>Summer Breeze</u>. Councilmember Grant reminded residents about the Summer Breeze concert at the Lions Park on June 25, 2023.

<u>Thanks</u>. Councilmember Montoya thanked the voters of Ward 3 for giving her the opportunity to serve and thanked City Staff for their assistance in answering questions throughout the campaign and during her orientation.

<u>Council Retreat</u>. Councilmember Schueler reminded residents Council will have their annual retreat in August and would like residents to reach out with any topics that they would like Council to consider.

Oklahoma Select Baseball Team. Councilmember Ball congratulated the OK Select Baseball Team that won their game at the new Reaves Park Baseball Facility and will be going to the Little League World Series.

CONSENT DOCKET

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 3 through Item 22 be placed on the consent docket.

Motion to place Item 3 through 22 on the Consent Docket made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 5 Tortorello.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 3 through Item 22 were Placed on the Consent Docket

First Reading Ordinance

3. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE NO. O-2223-48 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA ADDING ARTICLE 16-XI UNSOLICITED WRITTEN MATERIALS TO CHAPTER 16 HEALTH AND SAFETY, SECTIONS 16-1101 THROUGH 16-1103 TO ADD DEFINITIONS, PROHIBITIONS ON PLACEMENT OF UNSOLICITED WRITTEN MATERIALS, AND PENALTIES FOR VIOLATIONS THEREOF; AMENDING APPENDIX B CITY OF NORMAN PENALTY AND FINE SCHEDULE TO INCLUDE PENALTY FOR VIOLATIONS OF SECTION 16-1102; AND PROVIDING THE SEVERABILITY THEREOF

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 4 Grant.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

- Staff Report dated June 13, 2023, from Mr. Anthony Purinton, Assistant City Attorney
- Ordinance O-2223-48

Ordinance O-2223-48 was Adopted Upon First Reading by Title.

4. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2223-51 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, FURTHER AMENDING ORDINANCE O-1819-44 AS AMENDED BY ORDINANCE O-1920-68 AS AMENDED BY ORDINANCE O-2122-32 FIXING THE COMPENSATION OF THE CITY MANAGER AS PROVIDED BY ARTICLE XVII, SECTION 1, OF THE CHARTER OF THE CITY OF NORMAN; AND PROVIDING FOR THE EFFECTIVE DATE FOR COMPENSATION TO BEGIN; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 4 Grant.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Ms. Kathryn Walker, City Attorney
- 2. Ordinance O-2223-51

Ordinance O-2223-51 was Adopted Upon First Reading by Title.

Easement

5. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF EASEMENT E-2223-39: DEDICATION OF ADDITIONAL PUBLIC UTILITY EASEMENT BY THE CITY OF NORMAN FOR USE BY FRANCISEES AND THE CITY, AND AS A PART OF THE JENKINS AVENUE WIDENING 2019 BOND PROJECT.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 4 Grant.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Mr. Tim Miles, Capital Projects Manager
- 2. Easement E-2223-39
- 3. Easement Location Map
- 4. Project Location Map
- 5. 2019 Bond Project List and Map
- 6. Partial Release of Right of Way

Easement E-2223-39 was Accepted and the filing thereof with the Cleveland County Clerk was directed.

6. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF EASEMENT E-2223-40: A REPLACEMENT UTILITY EASEMENT FROM THE CITY OF NORMAN TO OKLAHOMA NATURAL GAS FOR THE PURPOSES OF THE JENKINS AVENUE WIDENING 2019 BOND PROJECT.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 4 Grant.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Mr. Tim Miles, Capital Projects Manager
- 2. Easement E-2223-40
- 3. Easement Location Map
- 4. Project Location Map
- 5. Partial Release of Right of Way
- 6. 2019 Bond Projects List and Map

Easement E-2223-40 was Accepted and the filing thereof with the Cleveland County Clerk was directed.

Certificate of Survey

7. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF NORMAN RURAL CERTIFICATE OF SURVEY COS-2223-2: FOR SUNSET HILLS WITH VARIANCES IN THE MINIMUM FRONTAGE REQUIREMENT, FRONT BUILDING SETBACK WIDTH REQUIREMENT, PRIVATE ROAD WIDTH FOR TRACT FOUR AND EASEMENTS E-2223-37 AND E-2223-38 (GENERALLY LOCATED ON THE EAST SIDE OF 60TH AVENUE NE AND APPROXIMATELY ½ MILE NORTH OF EAST ROCK CREEK ROAD).

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 4 Grant.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Mr. Ken Danner, Subdivision Development Manager
- 2. Sunset Hills COS-2223-2
- 3. Sunset Hills Location Map
- 4. Easement E-2223-37 and Easement E-2223-38
- 5. Variance Request dated August 12, 2022, from Mr. Pete Jackson, Stonewall Homes
- 6. Planning Commission Staff Report dated September 8, 2022
- 7. Pertinent Excerpts from Planning Commission Meeting Minutes on September 8, 2022

Norman Rural Certificate of Survey for Sunset Hills was Approved, Easements E-2223-37 and E-2223-38 were Accepted, and the filing thereof with the Cleveland County Clerk was directed.

Contracts

8. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT NO. FOUR TO CONTRACT K-1213-165: BETWEEN THE CITY OF NORMAN AND GARVER ENGINEERS, IN THE AMOUNT OF \$12,000.00, FOR ADDITIONAL ENGINEERING AND SURVEY SERVICES PERTAINING TO THE VACATION OF RIGHT OF WAY AT THE INTERSECTIONS OF DAWS STREET AND PORTER AVENUE IN CONJUNCTION WITH THE PORTER AVENUE STREETSCAPE 2019 BOND PROJECT, PROJECT BP0418.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 4 Grant.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Mr. Paul D'Andrea, Capital Projects Engineer
- 2. Contract K-1213-165, Amendment No. 4
- 3. Location Map
- 4. Resolution Adopted by Garver for Signature Authorization

Amendment Four to Contract K-1213-165 was Approved.

9. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ELEVEN TO CONTRACT K-1617-114: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN MUNICIPAL AUTHORITY, AND P.D.G., L.L.C., D/B/A PLANNING DESIGN GROUP, INCREASING THE CONTRACT AMOUNT BY \$8,903.50 FOR A REVISED CONTRACT AMOUNT OF \$1,928,761 TO PROVIDE ADDITIONAL DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES RELATING TO THE NORTH BASE PHASE 2 VEHICLE WASH FACILITY.

Acting as the Norman Municipal Authority

Motion made by Trustee Ward 2 Schueler, Seconded by Trustee Ward 4 Grant.

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Montoya, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Mr. Paul D'Andrea, Capital Projects Engineer
- 2. Contract K-1617-114, Amendment No. 11
- 3. Location Map

Amendment Eleven to Contract K-1617-114 was Approved.

10. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE FINAL ACCEPTANCE OF CONTRACT K-1819-132: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND FLINTCO L.L.C., FOR THE REAVES PARK RENOVATION CONSTRUCTION PROJECT AND FINAL PAYMENT OF \$291,713.01.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 4 Grant.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Mr. James Briggs, Park Development Manager
- 2. Application for Payment
- 3. Five pictures of Reaves Ballfield

Final Payment and Final Acceptance of Contract K-1819-132 was Approved.

11. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT NO TWO TO CONTRACT K-1920-49: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND STANTEC IN THE AMOUNT OF \$473,185.60 FOR BIDDING AND PROCUREMENT SERVICES ASSOCIATED WITH THE EQUIPMENT NEEDED FOR THE NORMAN TRAFFIC MANAGEMENT CENTER WITH BUDGET TRANSFER AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 4 Grant.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

- Staff Report dated June 13, 2023, from Mr. David Riesland, Transportation Engineer
- 2. Amendment Two to Contract K-1920-49, Attachment A, Scope of Services; Attachment B, System Integration and Post Design Support; and TMC Engineer's Estimate

Amendment Two to Contract K-1920-49 was Approved.

12. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER NO. TWO TO CONTRACT K-2223-1 BY AND BETWEEN THE CITY OF NORMAN AND ARROYO'S CONCRETE LLC DECREASING THE CONTRACT AMOUNT BY \$9,626.95 FOR A REVISED AMOUNT OF \$1,129,570.65 AND THE FINAL ACCEPTANCE OF CONTRACT K-2223-1 AND FINAL PAYMENT OF \$56,478.30 FOR THE URBAN CONCRETE, FYE 2023 LOCATIONS, BID 1 PROJECT

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 4 Grant.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

- Staff Report dated June 13, 2023, from Mr. Joseph Hill, Streets Program Manager
- 2. Change Order Two for Contract K-2223-1

Change Order Two, Final Payment, and Final Acceptance to Contract K-2223-1 were Approved.

13. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2223-138: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND RHOMBIC LLC IN THE AMOUNT OF \$84,000 FOR THE DESIGN OF THE STREET MAINTENANCE BOND FYE 2024 URBAN RECONSTRUCTION PROJECTS AND APPROPRIATION OF \$84,000 FROM THE FUND BALANCE 2021 STREET MAINTENANCE BOND PROGRAM TO THE STREET MAINTENANCE BOND FYE 2024 URBAN RECONSTRUCTION PROJECT ACCOUNTS.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 4 Grant.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Mr. Joseph Hill, Streets Program Manager
- 2. Contract K-2223-138, Attachment A, Project Schedule; Attachment B, Project Schedule; Attachment C, Compensation; and Attachment D, Owners Responsibilities
- 3. Oakbrook Map
- 4. Pickard Map

Contract K-2223-138 was Approved.

14. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2223-158: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PARKILL IN THE AMOUNT OF \$223,162 FOR DESIGN SERVICES FOR TWO MILES OF MULTIMODAL PATH ALONG STATE HIGHWAY 9 BETWEEN 48th AVENUE SE AND 72nd AVENUE SE WITH BUDGET APPROPRIATIONS (\$110,000 FROM THE 718 N. PORTER ARCHITECTURAL AND ENGINEERING ACCOUNT, \$40,000 FROM TRAFFIC CALMING, AND \$73,162 FROM STREET STRIPING) TO STATE HIGHWAY 9 MULTIMODAL PATH DESIGN.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 4 Grant.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Mr. David Riesland, Transportation Engineer
- 2. Contract K-2223-158
- 3. Location Map
- 4. Contract Signature Authority Resolution

Contract K-2223-158 was Approved.

Resolutions

15. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT NO. ONE TO RESOLUTION R-2021-18: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA ESTABLISHING A TWO-YEAR PILOT PROGRAM ALLOWING BUILDING PERMIT FEES CHARGED PURSUANT TO SECTION 6-105 OF THE NORMAN CITY CODE TO BE ADJUSTED AND SATISFIED AS AN INCENTIVE FOR ELIGIBLE DWELLINGS ACHIEVING CERTAIN VISITABILITY STANDARDS SET FORTH IN ICC SECTION A117.1-2009.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 4 Grant.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

- Staff Report dated June 13, 2023, from Ms. Jane Hudson, Director of Planning & Community Development
- 2. Resolution R-2021-18, Clean and Annotated
- 3. Visitability Program Participation Application
- 4. Visitability Program Q and A

Amendment One to Resolution R-2021-18 was Adopted.

16. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2223-141: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA TRANSFERRING \$162,000 FROM THE ROBINSON STREET WEST OF I-35 PROJECT TO THE JENKINS AVENUE WIDENING PROJECT FOR THE RELOCATION OF CITY UTILITY FIBER ON JENKINS AVENUE.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 4 Grant.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 16, continued:

Items submitted for the record

- Staff Report dated June 13, 2023, from Mr. Robert Gruver, IT Manager -Network Infrastructure
- Resolution R-2223-141
- 3. Location Map
- 4. 2019 Bonds Projects List and Map

Resolution R-2223-141 was Adopted and Budget Transfer was Approved.

17. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2223-142: A RESOLUTION OF THE TRUSTEES OF THE NORMAN MUNICIPAL AUTHORITY APPROPRIATING \$250,000 FROM SANITATION FUND BALANCE TO SANITATION TIPPING FEE ACCOUNT.

Acting as the Trustees of the Norman Municipal Authority

Motion made by Trustee Ward 2 Schueler, Seconded by Trustee Ward 4 Grant.

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Montoya, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Mr. Bret Scovill, Solid Waste Manager
- 2. Resolution R-2223-142

Resolution R-2223-142 was Adopted and Appropriation was Approved.

18. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2223-144: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE ACQUISITION CERTAIN REAL PROPERTY, MORE PARTICULARLY HEREINAFTER DESCRIBED, ALL WITHIN THE CITY OF NORMAN, COUNTY OF CLEVELAND, STATE OF OKLAHOMA, FOR THE PURPOSE OF THE JENKINS AVENUE 2019 BOND PROJECT IN THE CITY OF NORMAN; AND DECLARING THE NECESSITY FOR ACQUIRING SAID PROPERTY FOR ROADWAY, UTILITY AND DRAINAGE PURPOSES, AND AUTHORIZING INITIATION OF EMINENT DOMAIN PROCEEDINGS FOR THAT PURPOSE.

Item 18, continued:

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 4 Grant.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Mr. Tim Miles, Capital Projects Manager
- 2. Resolution R-2223-144
- 3. Jenkins Eminent Domain Parcel Map
- 4. Location Map
- 5. 2019 Bond Projects List and Map

Resolution R-2223-144 was Adopted.

19. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2223-145: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AND THE NORMAN MUNICIPAL AUTHORITY, REDUCING APPROPRIATIONS FROM THE NORMAN FORWARD FUND BALANCE BY \$4,228,415 AND RE-ALLOCATING SURPLUS FUNDS FROM COMPLETED PROJECTS.

Acting as the Trustees of the Norman Municipal Authority

Motion made by Trustee Ward 2 Schueler, Seconded by Trustee Ward 4 Grant.

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Montoya, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Mr. Jason Olsen, Director of Parks and Recreation
- 2. Resolution R-2223-145

Resolution R-2223-145 was Adopted and Appropriation was Approved.

20. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2223-148: A RESOLUTION OF THE CITY OF NORMAN APPROPRIATING \$243,000 FROM THE CAPITAL FUND BALANCE TO BE USED FOR FURNITURE AND EQUIPMENT PURCHASES FOR THE ADULT WELLNESS AND EDUCATION CENTER PROJECT.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 4 Grant.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Ms. Veronica Tracy, Recreation Manager through Mr. Jason Olsen, Director of Parks and Recreation
- 2. Resolution R-2223-148

Resolution R-2223-148 was Adopted and Budget Appropriation was Approved.

21. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2223-149: A RESOLUTION OF THE CITY OF NORMAN, OKLAHOMA (THE "CITY") APPROVING ACTION TAKEN BY THE NORMAN UTILITIES AUTHORITY (THE "AUTHORITY") AUTHORIZING ISSUANCE, SALE AND DELIVERY OF ITS CLEAN WATER SRF PROMISSORY NOTE TO THE OKLAHOMA WATER RESOURCES BOARD; RATIFYING AND CONFIRMING AN AMENDED LEASE AGREEMENT WHEREBY THE CITY LEASES ITS WATER AND SANITARY SEWER SYSTEMS TO THE AUTHORITY; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Acting as the Norman Utilities Authority

Motion made by Trustee Ward 2 Schueler, Seconded by Trustee Ward 4 Grant.

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Montoya, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Mr. Anthony Francisco, Director of Finance
- Resolution R-2223-149

Resolution R-2223-149 was Adopted.

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22. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2223-150: A RESOLUTION OF THE NORMAN UTILITIES AUTHORITY (THE "BORROWER") AGREEING TO FILE APPLICATION WITH THE OKLAHOMA WATER RESOURCES BOARD (THE "OWRB") FOR FINANCIAL ASSISTANCE THROUGH THE CLEAN WATER STATE REVOLVING FUND PROGRAM; APPROVING AND AUTHORIZING CLEAN WATER SRF FUNDING FROM THE OKLAHOMA WATER RESOURCES BOARD IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF \$830,000.00; APPROVING THE ISSUANCE OF A PROMISSORY NOTE IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF \$830,000, AND AUTHORIZING ITS EXECUTION; APPROVING AND AUTHORIZING THE EXECUTION OF A FUNDING AGREEMENT; APPROVING VARIOUS COVENANTS; APPROVING AND AUTHORIZING THE ESTABLISHMENT OF A PROJECT COSTS DISBURSEMENT ACCOUNT AND APPROVING AND AUTHORIZING PAYMENT OF FEES AND EXPENSES; RATIFYING CONFIRMING AN AMENDED LEASE AGREEMENT WHEREBY THE CITY OF NORMAN, OKLAHOMA LEASED ITS WATER AND SANITARY SEWER SYSTEMS TO THE AUTHORITY; APPROVING PROFESSIONAL SERVICES AGREEMENTS; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

Acting as the Norman Utilities Authority

Motion made by Trustee Ward 2 Schueler, Seconded by Trustee Ward 4 Grant.

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Montoya, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Mr. Anthony Francisco, Director of Finance
- 2. Resolution R-2223-150

Resolution R-2223-150 was Adopted.

NON-CONSENT ITEMS

23. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2223-143: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, DECLARING A RECOUPMENT PROJECT FOR COSTS ASSOCIATED WITH JENKINS AVENUE WIDENING PROJECT, AN ARTERIAL ROAD, FROM IMHOFF TO LINDSEY STREET.

Item 23, continued:

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Voting Nay: Councilmember Ward 1 Ball

Items submitted for the record

- 1. Staff Report dated June 13, 2023, from Mr. Tim Miles, Capital Projects Manager
- 2. R-2223-143
- 3. Recoupment Parcel Table
- 4. Recoupment Map
- 5. Location Map
- 6. 2019 Bond Projects List and Map

Participants in discussion

- 1. Ms. Beth Muckala, Assistant City Attorney
- 2. Mr. Stephen Ellis, Ward 4, proponent
- 3. Mr. Brad Goodman, Ward 4, opponent
- 4. Ms. Jane Hudson, Planning and Community Development Director

Resolution R-2223-143 was Adopted.

MISCELLANEOUS COMMENTS

This is an opportunity for citizens to address City Council. Due to Open Meeting Act regulations, Council is not able to participate in discussion during miscellaneous comments. Remarks should be directed to the Council as a whole and limited to three minutes or less.

Water Rate Election

Mr. Stephen Ellis, Ward 4, spoke about the Water Rate Election.

Ms. Cynthia Rogers, Ward 4, spoke about the Water Rate Election and thanked Council for their hard work.

*

Miscellaneous Comments, continued:

Homelessness

Ms. Becky Bendure, Ward 5, spoke about her friend who was homeless and referenced the trash and vandalism that is happening in the City due to the unhoused population. Read scripture.

Mr. Steve Ladner, Ward 4, spoke about homelessness and those that are bothering our business owners and residents. He said he would like to see the laws enforced and see more support by Council to the regular residents and not only the homeless.

Ms. Karlinda Gravel, Ward 4, referenced a story from an employee from Sprouts about an unhoused individual in the store that had threatened the employee.

Healthy Living

Mr. Evan Dunn, Ward 7, spoke about unhealthy foods and would like to see the community eat healthier.

*

Water Reclamation Facility

Ms. Mary Francis, Ward 7, spoke about a tour she had taken at the Water Reclamation Facility and how educational it was.

*

Complaint Form

Ms. Robin Strader, Ward 5, spoke about the water issues that she continues to have at her property. Would like the City to implement a formal complaint form.

ADJOURNMENT

Meeting was Adjourned at 7:27	p.m.	
ATTEST:		
City Clerk	Mayor	





CITY OF NORMAN, OLCITY COUNCIL REGULAR MEETING

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069 Tuesday, January 9, 2024, at 6:30 PM

MINUTES

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers in the Municipal Building, on Tuesday, January 9, 2024 at 6:30 PM, and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray and on the City website at least 24 hours prior to the beginning of the meeting.

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

CALL TO ORDER

Mayor Heikkila called the meeting to order.

ROLL CALL

PRESENT

Mayor Larry Heikkila

Councilmember Ward 2 Lauren Schueler

Councilmember Ward 3 Bree Montova

Councilmember Ward 4 Helen Grant

Councilmember Ward 5 Michael Nash

Councilmember Ward 7 Stephen Holman

Councilmember Ward 8 Matthew Peacock

ABSENT

Councilmember Ward 1 Austin Ball

Councilmember Ward 6 Elizabeth Foreman

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mayor Heikkila.

APPROVAL OF MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

CITY COUNCIL SPECIAL SESSION MINUTES OF MARCH 28, 2023

CITY COUNCIL MINUTES OF MAY 9, 2023, AND MAY 23, 2023

NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND ORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF MAY 9, 2023 AND MAY 23, 2023

CITY COUNCIL STUDY SESSION MINUTES OF AUGUST 29, 2023

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The minutes were approved.

COUNCIL ANNOUNCEMENTS

Budget Requests

Councilmembers Schueler, Montoya, and Peacock encouraged constituents to contact Council regarding items they wish Council to consider in the upcoming budget.

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Weather

Councilmembers Schueler and Holman expressed concerned about the upcoming weather and said temperatures will be dangerously low. Councilmember Holman said A Friends House is looking for blankets and encouraged citizens to donate.

*

AIM Norman

Councilmember Montoya said staff is looking for more participation in the AIM Norman process.

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Interfaith Breakfast

Councilmembers Montoya and Grant announced the Interfaith Breakfast to be held January 15, 2024.

*

Council Announcements, continued

Police / Fire Chili Fundraiser

Councilmember Montoya announced the Police / Fire Chili Fundraiser to be held on January 25, 2024.

*

Voter Registration

Councilmembers Grant and Holman encouraged everyone to register to vote.

*

Community Events

Councilmember Grant announced several upcoming events in the community.

*

Community Planning and Transportation

Councilmember Holman invited everyone to attend the upcoming Community Planning and Transportation Committee meeting.

CONSENT DOCKET

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 2 through Item 26 be placed on the consent docket.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items 2 through 26 were placed on the Consent Docket.

First Reading Ordinance

2. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2324-20 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOTS 4 AND 5 (AKA LOT 5A), BLOCK 1 OF THE PRAIRIE CREEK ADDITION SECTION 5, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE C-1, LOCAL COMMERCIAL DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (2281 36TH AVENUE N.W.)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-20 was adopted upon First Reading by title.

3. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2324-25 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A PORTION OF A PLATTED ALLEY IN LOTS 4 AND 5 (AKA LOT 5A), BLOCK 1, PRAIRIE CREEK ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-25 was adopted upon First Reading by title.

4. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/ONPOSTPONEMENT OF ORDINANCE O-2324-32 UPON FIRST READING BY TITLE:
AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA,
AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO
GRANT SPECIAL USE FOR A BAR, LOUNGE OR TAVERN IN THE C-2, GENERAL
COMMERCIAL DISTRICT FOR PART OF THE SOUTHEAST QUARTER OF SECTION
TWENTY-FIVE, TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE
INDIAN MERIDIAN, CITY OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND
PROVIDING FOR THE SEVERABILITY THEREOF. (1235 WEST MAIN STREET)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-32 was adopted upon First Reading by title.

Appointments

5. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

ADA CITIZENS ADVISORY COMMITTEE

TERM: 01-09-24 TO 05-28-24: SHARON DEAVER, WARD 1 TERM: 01-09-24 TO 05-28-26: SARAH HALL, WARD 3

BICYCLE ADVISORY COMMITTEE

TERM: 02-13-24 to 02-13-27: BRIANN ZIMMERMANN, WARD 2 TERM: 02-13-24 to 02-13-27: GEORGE AHMADI, WARD 4 TERM: 02-13-24 to 02-13-27: DANIEL MURPHY, WARD 4 TERM: 01-09-24 to 02-13-25: ANNE WIMBERLY. WARD 8

ENVIRONMENTAL CONTROL ADVISORY BOARD

TERM: 06-27-23 to 10-27-26: DEBBIE SMITH, WARD 4

TERM: 01-09-24 to 10-27-25: EILEEN GRZYBOWSKI, WARD 4

TERM: 01-09-24 to 10-27-26: BOB NAIRN, WARD 6 TERM: 01-09-24 to 10-27-26: SARA BONDY, WARD 4

ECONOMIC DEVELOPMENT ADVISORY BOARD

TERM: 01-09-24 to 08-13-26: HAILEY HOOPER, WARD 4 TERM: 01-09-24 to 08-13-26: MAYUMI WINDLER, WARD 2

HISTORIC DISTRICT COMMISSION

TERM: 01-09-24 to 10-26-25: SUSAN FORD, WARD 6
TERM: 01-09-24 to 10-26-26: GREGORY HEISER, WARD 4

NORMAN CONVENTION AND VISITORS BUREAU

TERM: 01-09-24 to 07-31-27: STACEY REYNOLDS,

NORMAN HOUSING AUTHORITY

TERM: 11-21-23 to 11-21-26: JEFF CUMMINS, WARD 8

TERM: 11-21-23 to 11-21-26: RICHARD MCKINNEY, WARD 3

SOCIAL AND VOLUNTARY ADVISORY BOARD

TERM: 12-09-23 to 12-09-26: HEIDI SMITH, WARD 6
TERM: 12-09-23 to 12-09-26: MARC BONGE', WARD 1
TERM: 12-09-23 to 12-09-26: JENNIFER NEWELL, WARD 6

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The appointments were approved.

Reports/Communications

6. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF NOVEMBER, 2023.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Receipt of the Monthly Departmental Reports was acknowledged.

Authorization for Purchase

7. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF PAYMENT OF QUALITY JOBS INCENTIVE TO THE NORMAN ECONOMIC DEVELOPMENT COALITION IN THE AMOUNT OF \$113,358.75 IN ACCORDANCE WITH CONTRACT K-1314-106, UNIVERSITY NORTH PARK TAX INCREMENT FINANCE DISTRICT #2 (TIF) DEVELOPMENT AGREEMENT 6, AS AMENDED.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The payment was approved.

Donation

8. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A DONATION IN THE AMOUNT OF \$45,218 FOR THE PURCHASE OF DRONES FROM THE CLEVELAND COUNTY PUBLIC SAFETY SALES TAX COMMITTEE (CCPSST) TO BE USED BY THE NORMAN FIRE DEPARTMENT, AND APPROPRIATION OF FUNDS AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The donation was accepted.

9. CONSIDERATION OF ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A DONATION FROM THE PI KAPPA ALPHA FRATERNITY AT THE UNIVERSITY OF OKLAHOMA IN THE AMOUNT OF \$15,000 TO BE USED BY THE FIRE PREVENTION DIVISION OF THE NORMAN FIRE DEPARTMENT AND DEPOSIT AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The donation was accepted.

Acceptance of Funds

10. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A SUB-GRANTEE AWARD #1480.506 CERT TEAM PROJECT/IJ #8 IN THE AMOUNT OF \$5,051.92 FROM HOMELAND SECURITY TO SUPPORT THE EFFORTS OF THE CITIZENS EMERGENCY RESPONSE TRAINING (CERT) PROGRAM FOR THE FIRE DEPARTMENT, AND APPROVAL OF CONTRACT K-2324-129 AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The grant was accepted.

<u>Easement</u>

11. CONSIDERATION OF ARRPOVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF EASEMENT E-2324-21: A PERMANENT PUBLIC ROADWAY, DRAINAGE, AND UTILITY EASEMENT (THIRD OF THREE TOTAL EASEMENTS NEEDED) DONATED BY MR. KUNG TIN AND MS. SHIUAN LEE FOR THE CONSTRUCTION OF THE SIDEWALK ALONG CLASSEN BOULEVARD IN NORMAN, OKLAHOMA, AND DIRECTING THE FILING THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Easement E-2324-21 was accepted and the filing thereof with the Cleveland County Clerk was directed.

12. CONSIDERATION OF ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF EASEMENTS E-2324-32, E-2324-33, E-2324-34, E-2324-35, E-2324-36, E-2324-37, AND E-2324-38: A DONATION OF PARCELS 1 THROUGH 6 (RIGHT-OF-WAY) AND PARCEL (TEMPORARY CONSTRUCTION EASEMENT) FROM THE BOARD OF REGENTS FOR THE UNIVERSITY OF OKLAHOMA FOR THE CONSTRUCTION OF THE MULTI-MODAL PATH ALONG FLOOD AVENUE AND TECUMSEH ROAD IN NORMAN, OKLAHOMA, AND DIRECTING THE FILING THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Easements E-2324-32, E-2324-33, E-2324-34, E-2324-35, E-2324-36, E-2324-37, and E-2324-38 were accepted and the filing thereof with the Cleveland County Clerk was directed.

Final Plat

13. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A SITE PLAN, FINAL PLAT FP-2324-8, AND EASEMENT E-2324-31 FOR DOMERICA ADDITION. (GENERALLY LOCATED 900 FEET NORTH OF CEDAR LANE ROAD ON THE WEST SIDE OF CLASSEN BOULEVARD).

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The final site development plan and final plat for Domerica Addition was approved, Easement E-2324-31 was accepted, and the filing thereof with the Cleveland County Clerk was directed.

Contracts

14. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2021-67: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GREELEY HANSEN, LLC, FOR ENGINEERING SERVICES FOR THE WATER RECLAMATION FACILITY ADMINISTRATION BUILDING UPGRADES AND NEW MAINTENANCE BUILDING IN THE AMOUNT OF \$50,601 AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Amendment No. One to Contract K-2021-67 was approved.

15. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2324-18 AND CONTRACT K-2324-65: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ASTI SAWING, INC., IN THE AMOUNT OF \$39,675 FOR THE FYE 2024 SIDEWALK HORIZONTAL SAW CUTTING PROJECT, PERFORMANCE BOND B-2324-30; STATUTORY BOND B-2324-31; MAINTENANCE BOND MB-2324-20, AND RESOLUTION R-2324-54 GRANTING TAX-EXEMPT STATUS.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The bid was accepted and Contract K-2324-65 and associated bonds were approved.

16. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/ONE POSTPONEMENT OF K-2324-114: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN AND THE NORMAN ARTS COUNCIL PROVIDING FOR THE ADMINISTRATION AND FUNDING OF A PILOT GRANT PROGRAM FOR MURAL ART PROJECTS THROUGHOUT NORMAN AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Contract K-2324-114 was approved.

17. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-115: A CONTRACT BY AND BETWEEN THE CITY OF NOTMAN AND MACARTHUR ASSOCIATED CONSULTANTS, LLC, FOR DESIGN ENGINEERING OF THE LINDSEY STREET SPECIAL CORRIDOR PROJECT – ELM AVENUE TO JENKINS AVENUE IN THE AMOUNT OF \$259,825 FOR THE 2019 BOND PROJECT AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Contract K-2324-115 was approved.

18. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-116: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN AND MACARTHUR ASSOCIATED CONSULTANTS, L.L.C., FOR DESIGN ENGINEERING OF THE LINDSEY STREET SPECIAL CORRIDOR PROJECT – PICKARD AVENUE TO ELM AVENUE IN THE AMOUNT OF \$313,775 FOR THE 2019 BOND PROJECT AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Contract K-2324-116 was approved.

19. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OLD POSTPONEMENT OF CONTRACT K-2324-117: A CONTRACT BY AND BETWEEN COWAN GROUP ENGINEERING, FOR DESIGN ENGINEERING OF THE 48TH AVENUE NW PHASE 1 PROJECT – ROBINSON STREET TO ROCK CREEK ROAD IN THE AMOUNT OF \$630,550 FOR THE 2019 BOND PROJECT AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Contract K-2324-117 was approved.

20. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-120: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN AND KIMLEY-HORN IN THE AMOUNT OF \$63,300 FOR MONUMENT SIGNAGE PLAN PHASE 1 DESIGN.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Contract K-2324-120 was approved.

OF 21. CONSIDERATION APPROVAL. REJECTION, AMENDMENT POSTPONEMENT OF CONTRACT K-2324-127: Α **MEMORANDUM** UNDERSTANDING BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA AND THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA FOR THE PURPOSE OF DEVELOPING A CONTRACTUAL RELATIONSHIP RELATED TO THE EXCHANGE OF LAND AND FUNDING FOR MUTUALLY BENEFICIAL PUBLIC PROJECTS AND APPROPRIATION OF FUNDS; ACCEPTANCE OF EASEMENTS E-2324-39 THROUGH E-2324-125 AND DIRECTING THE FILING THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Contract K-2324-127 was approved, Easements E-2324-39 through E-2324-125 were accepted and the filing thereof with the Cleveland County Clerk was directed.

Resolutions

22. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-99: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$4,627.74 FROM THE REFUNDS / REIMBURSEMENTS MISCELLANEOUS RISK MANAGEMENT ACCOUNT TO REPAIR NORMAN POLICE DEPARTMENT VEHICLES AND EQUIPMENT DAMAGED BY OTHER DRIVERS IN TRAFFIC COLLISIONS.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-99 was adopted.

23. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT. AND/OR POSTPONEMENT OF RESOLUTION R-2324-100: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$26,614.66 FROM THE REIMBURSEMENTS-CITIZEN SIDEWALK ACCOUNT TO REPLENISH THE CITYWIDE SIDEWALK AND CURB RECONSTRUCTION PROJECT ("50/50 PROGRAM").

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-100 was adopted.

24. CONSIDERATION OF ADOPTION. REJECTION. AMENDMENT. AND/O POSTPONEMENT OF RESOLUTION R-2324-101: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING JOINT PETITION SETTLEMENT OF THE CLAIM FILED BY HOMER PAUL HARVEY, JR. UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF HOMER PAUL HARVEY, JR. V. THE CITY OF NORMAN, WORKERS' COMPENSATION COMMISSION CASE 2023-01069 W: DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COMMISSION. OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COMMISSION JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-101 was adopted.

25. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-102: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ACCEPTING GRANT FUNDS FROM THE TRIBAL TRANSPORTATION PROGRAM SAFETY FUNDS AND APPROPRIATING SAID FUNDS AS OUTLINED IN THE RESOLUTION.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-102 was adopted.

26. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OLD POSTPONEMENT OF RESOLUTION R-2324-103: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA CANVASSING THE RESULTS OF THE SPECIAL ELECTION CONDUCTED IN THE CITY OF NORMAN, OKLAHOMA ON THE 12TH DAY OF SEPTEMBER, 2023 FOR THE APPROVAL OF ORDINANCE NO. O-2223-53 GRANTING A FRANCHISE TO ONE GAS, INC., ACTING BY AND THROUGH ITS OKLAHOMA NATURAL GAS COMPANY DIVISION, AND ITS SUCCESSORS AND ASSIGNS, FOR THE SALE, TRANSPORTATION AND DISTRIBUTION OF NATURAL GAS, AND ACCEPTING THE RESULTS OF SUCH SPECIAL ELECTION AND DECLARING THE MEASURE AS PASSED.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-103 was adopted.

NON-CONSENT ITEMS

27. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-26: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER (NW/4) OF SECTION FOUR (4), TOWNSHIP NINE NORTH (T9N), RANGE TWO WEST (R2W) OF THE INDIAN MERIDIAN (I.M.), NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE COUNTRY RESIDENTIAL DESIGNATION AND PLACE THE SAME IN THE COMMERCIAL DESIGNATION, AND REMOVE THE SAME FROM SPECIAL PLANNING AREA 6 (SPA-6). (SOUTHWEST CORNER OF INDIAN HILLS ROAD AND 12TH AVENUE N.E.)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Participants in discussion

- 1. Mr. Sean Rieger, Rieger Law Group, attorney representing the applicant
- 2. Mr. Anthony Henley, Crafton Tull, engineer representing the applicant

Resolution R-2324-26 was adopted.

28. CONSIDERATION REJECTION. OF ADOPTION. AMENDMENT. AND/OH POSTPONEMENT OF ORDINANCE O-2324-10 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN. OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER (NW/4) OF SECTION FIVE (5), TOWNSHIP NINE NORTH (T9N), RANGE TWO WEST (R2W) OF THE INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE NORTHERN COMMUNITY SEPARATOR AND FROM THE A-2. AGRICULTURAL DISTRICT AND PLACE THE SAME IN THE CR. RURAL COMMERCIAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (SOUTHWEST CORNER OF INDIAN HILLS AND 12TH AVENUE N.E.)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-10 was adopted upon Second Reading section by section.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-10 was adopted upon Final Reading.

29. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2324-2 PRELIMINARY PLAT FOR INDIAN HILLS MARKET ADDITION (GENERALLY LOCATED AT THE SOUTHWEST CORNER OF THE INTERSECTION OF INDIAN HILLS ROAD AND 12TH AVENUE N.E.)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The preliminary plat for Indian Hills Market Addition was approved.

30. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OL-POSTPONEMENT OF RESOLUTION R-2324-25: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER (NW/4) OF SECTION FOUR (4), TOWNSHIP NINE NORTH (T9N), RANGE TWO WEST (R2W) OF THE INDIAN MERIDIAN (I.M.), NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE COUNTRY RESIDENTIAL DESIGNATION AND PLACE THE SAME IN THE COMMERCIAL DESIGNATION, AND REMOVE THE SAME FROM SPECIAL PLANNING AREA 6 (SPA-6). (SOUTHEAST CORNER OF INDIAN HILLS ROAD AND 12TH AVENUE N.E.)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-25 was adopted.

31. CONSIDERATION OF ADOPTION. REJECTION, AMENDMENT. AND/OR POSTPONEMENT OF ORDINANCE O-2324-9 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN. OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER (NW/4) OF SECTION FOUR (4), TOWNSHIP NINE NORTH (T9N), RANGE TWO WEST (R2W) OF THE INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM COMMUNITY NORTHERN SEPARATOR AND FROM THE A-2, RURAL AGRICULTURAL DISTRICT AND PLACE THE SAME IN THE CR. RURAL COMMERCIAL DISTRICT, OF SAID CITY: AND PROVIDING FOR THE SEVERABILITY THEREOF. (SOUTHEAST CORNER OF INDIAN HILLS AND 12TH **AVENUE N.E.)**

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-9 was adopted upon Second Reading section by section.

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-9 was adopted upon Final Reading.

32. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2324-1 PRELIMINARY PLAT FOR THE SHOPPES AT INDIAN HILLS ADDITION (GENERALLY LOCATED AT THE SOUTHEAST CORNER OF THE INTERSECTION OF INDIAN HILLS ROAD AND 12^{TH} AVENUE N.E.)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The preliminary plat for The Shoppes at Indian Hills Addition was approved.

33. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-64: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN SO AS TO REMOVE A TEN-ACRE PORTION OF SOUTHEAST QUARTER (SE/4) OF SECTION THREE (3), TOWNSHIP NINE NORTH (T9N), RANGE THREE WEST (R3W) OF THE INDIAN MERIDIAN (I.M.), CLEVELAND COUNTY, OKLAHOMA, FROM THE LOW DENSITY RESIDENTIAL DESIGNATION AND PLACE THE SAME IN THE COMMERCIAL DESIGNATION, AND REMOVE PORTIONS TOTALING TWENTY-ACRES OF THE SAME QUARTER SECTION FROM FUTURE URBAN SERVICE AREA AND PLACE IN CURRENT URBAN SERVICE AREA. (NORTHWEST CORNER OF 36TH AVENUE N.W. AND FRANKLIN ROAD)

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Participants in discussion

- 1. Mr. Gunner Joyce, Rieger Law Group, attorney representing the applicant
- 2. Mr. Richard McKown, developer
- 3. Mr. B.J. Hawkins, SMC Engineering, engineer representing the applicant
- 4. Mr. Scott Sturtz, Interim Director of Public Works
- 5. Mr. Evan Dunn, Ward 7, proponent

Resolution R-2324-64 was adopted.

34. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2324-23 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF SECTION THREE (3), TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE A-2, RURAL AGRICULTURAL DISTRICT, AND FROM PUD (O-0910-14), PLANNED UNIT DEVELOPMENT, AND PLACE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (EAST OF 48TH AVENUE N.W., SOUTH OF INDIAN HILLS ROAD, NORTH OF FRANKLIN ROAD, AND WEST OF 36TH AVENUE N.W.)

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-23 was adopted upon Second Reading section by section.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-23 was adopted upon Final Reading.

35. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTIOL, AMENDMENT, AND/OR POSTPONEMENT OF PP-2324-8 PRELIMINARY PLAT FOR BRIDGEVIEW AT CARRINGTON ADDITION (GENERALLY LOCATED BETWEEN 36TH AVENUE NW AND 48TH AVENUE NW AND FRANKLIN ROAD AND INDIAN HILLS ROAD.)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The preliminary plat for Bridgeview at Carrington Addition was approved.

36. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2324-29 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOTS TWENTY (20) AND TWENTY AND ONE HALF (20 ½), OF ELMWOOD ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (463 ELM AVENUE)

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 7 Holman.

Participants in discussion

- 1. Mr. Mark Krittenbrink, Krittenbrink Architecture, architect representing the applicant
- 2. Mr. Richard McKown, developer
- 3. Mr. B.J. Hawkins, SMC Engineering, engineer representing the applicant
- 4. Mr. Scott Sturtz, Interim Director of Public Works
- 5. Mr. Evan Dunn, Ward 7, proponent

Motion made by Councilmember Ward 4 Grant to postpone Ordinance O-2324-29 to January 23, 2024, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-29 was postponed to January 23, 2024.

MISCELLANEOUS COMMENTS

Racism Stinks

Mr. Richard Baxter, Racism Stinks, announced an event at the Central Library on January 20, 2024. He also recognized January 16, 2024, as the National Day of Healing.

*

The Great Courses

Mr. Evan Dunn, Ward 7, said he signed up for a channel, "The Great Courses" and they are taught by professors. He felt it was a great way to get educated at a low cost.

*

Homelessness

Ms. Chelsey Gravel, Ward 4, thanked downtown businesses who are working together to help make the community great.

*

Opportunity Knock Program

ADJOURNMENT

Ms. Karlinda Gravel, Ward 4, said Nanito Hernandez was fired from A Friends House for bringing to the attention to the community someone that was doing harm in our community. She said she recently watched the City Council Study Session, January 2, 2024, regarding a new program entitled, "Opportunity Knocks" and made suggested to the Council.

The meeting adjourned at 8:28 p.m.	
ATTEST:	

City Clerk	Mayor



CITY OF NORMAN, OK CITY COUNCIL REGULAR MEETING

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069 Tuesday, January 23, 2024, at 6:30 PM

MINUTES

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers in the Municipal Building, on Tuesday, January 23, 2024, at 6:30 PM, and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray and on the City website at least 24 hours prior to the beginning of the meeting.

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

CALL TO ORDER

Mayor Heikkila called the meeting to order.

ROLL CALL

PRESENT

Mayor Larry Heikkila

Councilmember Ward 1 Austin Ball

Councilmember Ward 2 Lauren Schueler

Councilmember Ward 3 Bree Montova

Councilmember Ward 4 Helen Grant

Councilmember Ward 5 Michael Nash

Councilmember Ward 6 Elizabeth Foreman

Councilmember Ward 7 Stephen Holman

Councilmember Ward 8 Matthew Peacock

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mayor Heikkila.

APPROVAL OF MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:
CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE MEETING MINUTES OF MARCH 24, 2022

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The minutes were approved.

PROCLAMATIONS

2. CONSIDERATION OF ACKNOWLEDGEMENT, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2324-20: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF FEBRUARY, 2024, AS BLACK HISTORY MONTH IN THE CITY OF NORMAN.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 7 Holman.

Participants in discussion

1. Saskia Ofeh, President of the Black Student Association, University of Oklahoma, thanked the Council and made comments

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Receipt of the proclamation was acknowledged.

COUNCIL ANNOUNCEMENTS

Weather Events

Councilmember Ball said the Fire and Police Departments responded to almost 500 calls over the weekend. He let citizens know they can sign up on the City's website to receive weather alerts.

Mayor Heikkila thanked Staff for their work in the recent ice storm.

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Council Announcements, continued

Chili Supper

Councilmember Montoya announced the 40th annual Chili Supper on Thursday, January 25th.

Elections

Councilmember Montoya announced the upcoming Council Candidate Forum hosted by the League of Women Voters.

Councilmember Grant said January 29th is the last day to sign up for an absentee ballot prior to the election.

Councilmember Foreman said she will not be seeking reelection for the Ward 6 Council seat.

Councilmember Holman announced the upcoming City Council election to be held February 13, 2024.

Community Events/Meetings

Councilmember Grant announced upcoming community events, i.e., Artwalk and Mardi Gras parade.

Councilmember Holman announced the upcoming Community Planning and Transportation Committee meeting and encouraged those who were interested to attend.

Councilmember Holman said there will be a Red Dirt Collective mutual aid fair on April 20, 2024, at Irving.

Pedestrian Crossing

Councilmember Peacock said he was happy to get the contract moving on the pedestrian crossing at Ruby Grant Park.

CONSENT DOCKET

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 3 through Item 20 be placed on the consent docket.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items 3 through 20 were placed on the Consent Docket.

First Reading Ordinance

3. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2324-33 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHEAST QUARTER (NE/4) OF SECTION SIXTEEN (16), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE I-1, LIGHT INDUSTRIAL DISTRICT, AND PLACE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (EAST OF US HIGHWAY 77, SOUTH OF EAST CEDAR LAND ROAD, AND NORTH OF POST OAK ROAD)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-33 was adopted upon First Reading by title.

Appointments

4. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

NORMAN FORWARD CITIZENS FINANCIAL OVERSIGHT BOARD

TERM: 01/23/24 TO 12/22/26, MISTY GRANTHAM, WARD 4

TERM: 01/23/24 TO 12/22/26, ANDY SHERRER, WARD 3

TERM: 01/23/24 TO 12/22/26, SAIDY ORELLANA, WARD 8

PLANNING COMMISSION

TERM: 01/23/24 TO 11/01/26, KEVAN PARKER, WARD 3

TERM: 01/23/24 TO 11/01/26, JIM GRIFFITH, WARD 6

TERM: 01/23/24 TO 11/01/26, DR. MICHAEL JABLONSKI, WARD 1

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The appointments were approved.

Reports/Communications

5. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF NOVEMBER AND DECEMBER, 2023.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Receipt of the Monthly Department Reports was acknowledged.

6. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF DECEMBER 31, 2023, AND DIRECTING THE FILING THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Receipt of the Finance Director's Investment Report was acknowledged.

Donation

7. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A DONATION IN THE AMOUNT OF \$3,000 FROM STANLEY AND GAYLE WARD TO BE USED AT THE NORMAN ANIMAL WELFARE CENTER WITH FUNDS TO BE DEPOSITED AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The donation was accepted.

Contracts

8. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT TWO TO CONTRACT K-1213-170: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CP&Y, INC. DBA STV INFRASTRUCTURE (STV), INCREASING THE CONTRACT AMOUNT BY \$58,184 FOR A REVISED CONTRACT AMOUNT OF \$955,957.56 FOR DESIGN OF A PEDESTRIAN CROSSING OF 36TH AVENUE N.W., FOR ACCESS TO RUBY GRANT PARK AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Item 8, continued

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Amendment No. Two to Contract K-1213-170 was approved.

9. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF FINAL ACCEPTANCE OF CONTRACT K-2122-44: BY AND BETWEEN NORMAN UTILITIES AUTHORITY AND WYNN CONSTRUCTION CO., INC. FOR THE WATER TREATMENT PLANT CARBON DIOXIDE TANK REPLACEMENT PROJECT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Final acceptance and final payment of Contract K-2122-44 was approved.

10. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER NO. THREE; AND FINAL ACCEPTANCE OF CONTRACT K-2223-118: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY, AND KRAPFF-REYNOLDS CONSTRUCTION CO., REDUCING THE CONTRACT AMOUNT BY \$73,500 FOR THE SANITARY SEWER STREAM CROSSING REPLACEMENT PROJECT AND FINAL ACCEPTANCE AND PAYMENT OF THE PROJECT.

Acting as the Norman Utilities Authority

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 6 Foreman.

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Montoya, Trustee Ward 4 Grant, Trustee Ward 5 Nash, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Change Order No. Three and final acceptance of Contract K-1213-170 was approved.

11. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER ONE TO CONTRACT K-2223-126: BY AND BETWEEN THE CITY OF NORMAN, AND G&S SIGN SERVICES, INCREASING THE CONTRACT AMOUNT BY \$1,395, FOR A REVISED CONTRACT OF \$176,495, FOR THE WAYFINDING PHASE 2 PROJECT AND FINAL ACCEPTANCE OF THE PROJECT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Change Order No. One and final acceptance of Contract K-2223-126 was approved.

12. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER NO. TWO TO CONTRACT K-2223-141: BY AND BETWEEN NORMAN UTILITIES AUTHORITY AND SOUTHWEST WATER WORKS, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$16,108.97 FOR A REVISED CONTRACT AMOUNT OF \$973,608.97 FOR LIFT STATION D FORCE MAIN REPLACEMENT PROJECT, PHASE II, AND FINAL ACCEPTANCE AND PAYMENT OF THE PROJECT.

Acting as the Norman Utilities Authority

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 6 Foreman.

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Montoya, Trustee Ward 4 Grant, Trustee Ward 5 Nash, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Change Order No. Two and final acceptance of Contract K-2223-141 was approved.

13. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER NO. ONE TO CONTRACT K-2324-6: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND NASH CONSTRUCTION COMPANY, INCREASING THE CONYRACT AMOUNT BY \$121,104 FOR THE 24TH AVENUE N.E. WIDENING PROJECT AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Change Order No. One to Contract K-2324-6 and budget appropriation were approved.

14. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-118: A CONTRACT BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND RAFTELIS FINANCIAL CONSULTANTS, INC., IN THE AMOUNT OF \$56,020 TO PROVIDE CONSULTING SERVICES FOR THE SANITATION COST-OF-SERVICE STUDY AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Acting as the Norman Municipal Authority

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 6 Foreman.

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Montoya, Trustee Ward 4 Grant, Trustee Ward 5 Nash, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Contract K-2324-118 and budget appropriation were approved.

15. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-134: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ALLIANCE MAINTENANCE, INC., IN THE AMOUNT OF \$8,398 PER MONTH TO PROVIDE CUSTODIAL SERVICES FOR THE YOUNG FAMILY ATHLETIC CENTER.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Item 15, continued

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Contract K-2324-134 was approved.

Resolutions

16. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-88: A RESOLUTION OF THE NORMAN MUNICIPAL AUTHORITY APPROPRIATING \$900,000 FROM THE NORMAN FORWARD FUND BALANCE TO BE USED FOR FURNITURE AND EQUIPMENT PURCHASES FOR THE YOUNG FAMILY ATHLETIC CENTER (YFAC).

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-88 was adopted.

17. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-106: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$12,820 FROM THE GENERAL FUND BALANCE TO THE TRANSIT AND PARKING FUND FOR COSTS ASSOCIATED WITH PARKING PAY STATION PARTS AND REPAIRS AND COST INCREASE OF THE ANNUAL PARTS WARRANTY.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-106 was adopted.

18. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF RESOLUTION R-2324-110: A RESOLUTION FIXING THE AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2024A TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; DESIGNATING A PAYING AGENT/REGISTRAR AND DISCLOSURE COUNSEL; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND DISTRIBUTION THEREOF; AND AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND FIXING OTHER DETAILS OF THE ISSUE.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-110 was adopted.

19. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-111: A RESOLUTION OF THE TRUSTEES OF THE NORMAN UTILITIES AUTHORITY TRANSFERRING \$100,000 FROM LEAD SERVICE LINE CONSTRUCTION ACCOUNT TO WATER LINE MAINTENANCE HEACY DUTY CAPITAL EQUIPMENT ACCOUNT FOR THE PURCHASE OF A HYDRO-EXCAVATOR OR "POTHOLING" MACHINE.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-111 was adopted.

20. CONSIDERATION OF ADOPTION REJECTION AMENDMENT AND/OR POSTPONEMENT OF RESOLUTION R-2324-112: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ADOPTING THE ANDREWS PARK MASTER PLAN DEVELOPED BY COPELAND DESIGN COLLECTIVE.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Item 20, continued

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-112 was adopted.

NON-CONSENT ITEMS Second Reading Ordinance

21. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2324-29 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOTS TWENTY (20) AND TWENTY AND ONE HALF (20 ½), OF ELMWOOD ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (463 ELM AVENUE)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Participants in discussion

1. Mr. Mark Krittenbrink, Krittenbrink Architects, architect representing the applicant

Ordinance O-2324-29 was adopted upon Second Reading section by section.

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-29 was adopted upon Final Reading.

22. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION NO. R-2324-63: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN SO AS TO REMOVE LOTS 4 AND 5 (AKA LOT 5A), BLOCK 1 OF THE PRAIRIE CREEK ADDITION SECTION 5, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE COMMERCIAL DESIGNATION AND PLACE THE SAME IN THE HIGH DENSITY RESIDENTIAL DESIGNATION. (2281 36TH AVENUE N.W.)

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 1 Ball.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Participants in discussion

1. Mr. Mark Grubbs, Grubbs Consulting, representing the applicant

Resolution R-2324-63 was adopted.

23. CONSIDERATION OF ADOPTION REJECTION AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2324-20 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOTS 4 AND 5 (AKA LOT 5A), BLOCK 1 OF THE PRAIRIE CREEK ADDITION SECTION 5, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE C-1, LOCAL COMMERCIAL DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (2281 36TH AVENUE N.W.)

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-20 was adopted upon Second Reading section by section.

Item 23, continued

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-20 was adopted upon Final Reading.

24. CONSIDERATION OF ADOPTION, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2324-25 UPON SECOND AND FINAL READING AND EASEMENTS E-2324-125, E-2324-126 AND E-2324-127: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A PORTION OF A PLATTED ALLEY IN LOTS 4 AND 5 (AKA LOT 5A), BLOCK 1, PRAIRIE CREEK ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF; AND EASEMENTS ACCOMMODATING A NEW PATH FOR THE ALLEY.

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-25 was adopted upon Second Reading section by section.

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-25 was adopted upon Final Reading, Easements E-2324-125, E-2324-126 and E-2324-127 were accepted and the filing thereof with the Cleveland County Clerk was directed.

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25. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2324-32 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A BAR, LOUNGE OR TAVERN IN THE C-2, GENERAL COMMERCIAL DISTRICT FOR PART OF THE SOUTHEAST QUARTER OF SECTION TWENTY-FIVE, TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN, CITY OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1235 WEST MAIN STREET)

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 1 Ball.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Participants in discussion

- 1. Mr. Luke Greenfield, applicant
- 2. Ms. Jane Hudson, Director of Planning and Community Development

Ordinance O-2324-32 was adopted upon Second Reading section by section.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-32 was adopted upon Final Reading.

26. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-124: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN AND HIGH FLYER HOLDINGS, INC., IN THE AMOUNT OF \$940,000 FOR THE PURCHASE OF REAL PROPERTY LOCATED AT 5451 HUETTNER DRIVE, PLUS CLOSING COSTS; AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE ANY DOCUMENTS ON BEHALF OF THE CITY OF NORMAN TO EFFECTUATE THE TRANSACTION; AND APPROPRIATION OF GENERAL FUND BALANCE.

Contract K-2324-124 was withdrawn by Staff.

MISCELLANEOUS COMMENTS

Homelessness

Ms. Marguerite Larson, Ward 6, thanked Council for the reconsidering Item 26 as she felt it was not a good location for the unhoused community; too far from services.

Mr. Stephen Ellis, Ward 4, was glad Council is looking for a place for the unhoused community, but felt like the property on Huettner Drive was not appropriate.

Ms. Sue Sanders, 148 Reed Avenue, Ward 4, said she has been physically assaulted and her daughters have been sexually molested by the homeless population across the street at Food for Friends and asked for help.

Mr. Bill Hutzel, Ward 5, highlighted funds that have been spent on homeless activities in 2023.

Police Stats

Ms. Diane Hutzel, Ward 5, provided Police stats for 2023.

Affordable Housing

Mr. Paul Wilson, Ward 1, was concerned about local businesses closing. He said there is a rise in rent and many of the rental properties are owned by out of state individuals.

Nuisance Property

Ms. Katelyn Witten, Ward 6, asked Council for help with a nuisance property next door to her property. She said there is drug and prostitution activity at the house and asked for assistance.

Headlights

Mr. Jack Dawson, Ward 1, expressed concern about headlights from oncoming traffic.

Young Family Athletic Center

Mr. Mark Wagner, Ward 5, said Council should be proud of their accomplishments and not hide them on the Consent Docket.

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ADJOURNMENT The meeting adjourned at 7:37 p.m.		
ATTEST:		
City Clerk	Mayor	



CITY OF NORMAN, OK CITY COUNCIL REGULAR MEETING

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069 Tuesday, February 13, 2024, at 5:30 PM

MINUTES

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers in the Municipal Building, on Tuesday, February 13, 2024, at 5:30 PM, and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray and on the City website at least 24 hours prior to the beginning of the meeting.

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

CALL TO ORDER

Mayor Heikkila called the meeting to order.

ROLL CALL

PRESENT

Mayor Larry Heikkila

Councilmember Ward 1 Austin Ball

Councilmember Ward 2 Lauren Schueler

Councilmember Ward 3 Bree Montoya

Councilmember Ward 4 Helen Grant

Councilmember Ward 5 Michael Nash

Councilmember Ward 6 Elizabeth Foreman

Councilmember Ward 7 Stephen Holman

Councilmember Ward 8 Matthew Peacock

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mayor Heikkila.

COUNCIL ANNOUNCEMENTS

Homelessness

Councilmember Ball thanked the Downtowners Association for putting together an in depth survey regarding homeless activity in downtown Norman. He said he looked forward to reading it.

*

Elections/Events

Councilmember Montoya announced upcoming elections for the OG&E Franchise on March 5, 2024, and the Norman Public School Board on April 2, 2024.

Councilmember Grant announced upcoming events, Black History Month, Mardi Gras parade, election day and the upcoming AIM Norman workshop.

Councilmembers Foreman, Holman and Peacock reminded everyone about the election for the even wards.

Councilmember Holman reiterated the upcoming AIM Norman workshop and announced the Community Planning and Transportation Committee meeting.

*

Taxes

Councilmember Montoya urged everyone to protect themselves and use a professional to prepare their income taxes. She said the AARP Tax Aid Program will be hosting an event at the Well.

CONSENT DOCKET

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 1 through Item 20 be placed on the consent docket.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items 1 through 20 were placed on the Consent Docket.

APPROVAL OF MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

CITY COUNCIL OVERSIGHT COMMITTEE MEETING MINUTES OF JANUARY 13, 2022.

CITY COUNCIL RETREAT MEETING MINUTES OF AUGUST 18, 2023.

CITY COUNCIL SPECIAL MEETING MINUTES OF OCTOBER 17, 2023.

CITY COUNCIL SPECIAL MEETING MINUTES OF NOVEMBER 14, 2023.

CITY COUNCIL FINANCE COMMITTEE MEETING MINUTES OF JANUARY 18, 2024.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The minutes were approved.

Reports/Communications

2. CONSIDERATION OF SUBMISSION, ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR REJECTION OF RECEIPT OF THE CITY MANAGER'S CONTRACT AND CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Receipt of the City Manager's Contract and Change Order Report was acknowledged.

Request for Payment

3. CONSIDERATION OF APPROVAL, ACCEPTANCE, ADOPTION, REJECTION, AND/OR POSTPONEMENT OF THE RATIFICATION OF THE DECLARATION OF AN EMERGENCY TO REPAIR THE NORMAN TRANSIT CENTER AT 320 EAST COMANCHE STREET BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CAVINS CONSTRUCTION AND ENVIRONMENTAL GROUP IN THE AMOUNT OF \$124,033.46 AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The declaration of an emergency was ratified and the budget appropriation was approved.

Easement

4. CONSIDERATION OF GRANTING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF EASEMENT E-2324-128: A PERMANENT WATER LINE EASEMENT TO THE CITY OF NORMAN FROM THE BOARD OF REGENTS FOR THE UNIVERSITY OF OKLAHOMA NEW STUDENT HOUSING DEVELOPMENT.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Easement E-2324-128 was accepted and the filing thereof with the Cleveland County Clerk was directed.

Contracts

5. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2021-72: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND MESHEK AND ASSOCIATES, LLC, INCREASING THE CONTRACT BY \$67,000 FOR A REVISED CONTRACT AMOUNT OF \$134,000 FOR LINKING AS-BUILT RECORDS TO THE CITY'S GEOGRAPHIC INFORMATION SYSTEM (GIS) SYSTEM FOR WATER AND SANITARY SEWER PROJECTS AND BUDGET TRANSFERS.

Acting as the Norman Utilities Authority

Motion made by Trustee Ward 6 Foreman, Seconded by Trustee Ward 7 Holman.

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Montoya, Trustee Ward 4 Grant, Trustee Ward 5 Nash, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Amendment No. One to Contract K-2021-72 and budget transfers were approved.

6. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2223-173: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CRAFTON TULL & ASSOCIATES, INC., IN THE AMOUNT OF \$120,500 FOR THE DESIGN OF THE BOYD STREET STORM SEWER REPLACEMENT AND TRANFER OF FUNDS AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Amendment No. One to Contract K-2223-173 was approved.

7. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2324-14: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND NORMAN AFFORDABLE HOUSING CORPORATION, INC. IN THE AMOUNT OF \$100,515.23 FOR A TOTAL CONTRACT AMOUNT OF \$200,515.23 FOR THE ACQUISITION OF PROPERTY FOR AFFORDABLE HOUSING.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Amendment No. One to Contract K-2324-14 was approved.

8. CONSIDERATION OF AWARDING, APPROVAL, ACEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID-2324-36 AND CONTRACT K-2324-111: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND SILVER STAR CONSTRUCTION COMPANY, INC., IN THE AMOUNT OF \$1,028,500 FOR THE ASPHALT PAVEMENT - FYE 2024 LOCATIONS PROJECT, PERFORMANCE BOND B-2324-44; STATUTORY BOND B-2324-45; MAINTENANCE BOND MB-2324-45, AND RESOLUTION R-2324-98 GRANTING TAX-EXEMPT STATUS.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Bid 2324-36 was accepted, Contract K-2223-111 and the associated bond were approved, and Resolution R-2324-98 was adopted.

9. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-121: BY AND BETWEEN THE CITY OF NORMAN AND THE NORMAN ARTS COUNCIL, FOR A SERVICE AGREEMENT FOR THE 2024 ARTFUL INLETS PROJECT.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Contract K-2324-121 was approved.

10. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-135: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, NORMAN MUNCIPAL AUTHORITY, AND NORMAN UTILITIES AUTHORITY AND BENCHMARK ENGINEERING FOR ON-CALL CONSTRUCTION TESTING SERVICES.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Contract K-2324-135 was approved.

11. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-137: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, NORMAN MUNCIPAL AUTHORITY, AND NORMAN UTILITIES AUTHORITY AND CEC ENGINEERING FOR ON-CALL CONSTRUCTION TESTING SERVICES.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Contract K-2324-137 was approved.

12. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-138: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, NORMAN MUNCIPAL AUTHORITY, AND NORMAN UTILITIES AUTHORITY AND ENGINEERING SERVICES AND TESTING FOR ON-CALL CONSTRUCTION TESTING SERVICES (EST).

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Contract K-2324-138 was approved.

WCC Court Order

13. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-114: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING JOINT PETITION SETTLEMENT OF THE CLAIM FILED BY DAN ATTAWAY UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF DAN ATTAWAY V. THE CITY OF NORMAN, WORKERS' COMPENSATION COMMISSION CASE 2022-06389 G; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COMMISSION, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COMMISSION JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-114 was adopted.

Resolutions

14. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF RESOLUTION R-2324-113: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AND THE CITY OF NORMAN TRANSFERRING \$125,000 FROM THE PARKS ADMINISTRATION DIVISION MINOR EQUIPMENT AND TOOLS ACCOUNT TO THE NEET EASEMENT VEGETATION REPLACEMENT PROJECT TO BE USED FOR THE PLANTING OF TREES IN VARIOUS PARKS.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-113 was adopted.

15. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-115: A RESOLUTION OF THE NORMAN UTLITIES AUTHORITY APPROPRIATING \$70,000 FROM THE WATER FUND ACCOUNT TO THE LINE MAINTENANCE WATER DIVISION ACCOUNT FOR WATER LINE REPAIRS, RESTORATIONS AND CONTRACT DATA SERVICES.

Acting as the Norman Utilities Authority

Motion made by Trustee Ward 6 Foreman, Seconded by Trustee Ward 7 Holman.

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Montoya, Trustee Ward 4 Grant, Trustee Ward 5 Nash, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Resolution R-2324-115 was adopted.

16. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OL_ POSTPONEMENT OF RESOLUTION R-2324-116: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$15,971.65 FROM THE REFUNDS / REIMBURSEMENTS MISCELLANEOUS RISK MANAGEMENT ACCOUNT TO REPAIR POLICE DEPARTMENT VEHICLES AND EQUIPMENT DAMAGED BY OTHER DRIVERS IN TRAFFIC COLLISIONS.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-116 was adopted.

17. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-117: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AND OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) APPROVING THE PAYMENT OF \$1,611,683 FOR THE FLOOD AVENUE MULTIMODAL PATH ALONG TECUMSEH ROAD AND FLOOD AVENUE FROM 24TH AVENUE NW EAST TO FLOOD AVENUE AND SOUTH TO ROBINSON STREET AND BUDGET TRANSFER.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-117 was adopted.

18. CONSIDERATION ADOPTION, REJECTION, AMENDMENT OF AND/O POSTPONEMENT OF RESOLUTION R-2324-119: A RESOLUTION OF THE NORMAN UTILITIES AUTHORITY (THE "BORROWER") APPROVING A LOAN APPLICATION TO THE OKLAHOMA WATER RESOURCES BOARD; DECLARING THE INTENT OF THE BORROWER TO EXPEND CERTAIN FUNDS IN CONNECTION WITH CERTAIN WASTEWATER SYSTEM IMPROVEMENTS WITH SAID EXPENDITURES TO BE REIMBURSED FROM PROCEEDS OF DEBT TO BE INCURRED BY THE BORROWER; APPROVING AND AUTHORIZING A CLEAN WATER SRF LOAN FROM THE OKLAHOMA WATER RESOURCES BOARD IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF \$5,000,000; APPROVING THE ISSUANCE OF A PROMISSORY NOTE IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF \$5,000,000, SECURED BY A PLEDGE OF REVENUES AND AUTHORIZING ITS EXECUTION; APPROVING AND AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT FOR CLEAN WATER SRF LOAN: DESIGNATING A LOCAL TRUSTEE AND APPROVING AND AUTHORIZING THE EXECUTION OF A TRUST AGREEMENT; APPROVING AND AUTHORIZING THE EXECUTION OF A SECURITY AGREEMENT; RATIFYING AND CONFIRMING AN AMENDED LEASE AGREEMENT WHEREBY THE CITY OF NORMAN, OKLAHOMA LEASED ITS WATER AND SANITARY SEWER SYSTEMS TO THE BORROWER: APPROVING VARIOUS COVENANTS; APPROVING AND AUTHORIZING THE ESTABLISHMENT OF A PROJECT COSTS DISBURSEMENT ACCOUNT: APPROVING PROFESSIONAL SERVICES AGREEMENTS; APPROVING AND AUTHORIZING PAYMENT OF FEES AND EXPENSES; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

Acting as the Norman Utilities Authority

Motion made by Trustee Ward 6 Foreman, Seconded by Trustee Ward 7 Holman.

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Montoya, Trustee Ward 4 Grant, Trustee Ward 5 Nash, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Resolution R-2324-119 was adopted.

19. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OLD POSTPONEMENT OF RESOLUTION R-2324-120: A RESOLUTION OF THE CITY OF NORMAN, OKLAHOMA (THE "CITY") APPROVING ACTION TAKEN BY THE NORMAN UTILITIES AUTHORITY (THE "AUTHORITY") AUTHORIZING ISSUANCE, SALE AND DELIVERY OF A CLEAN WATER SRF PROMISSORY NOTE OF THE AUTHORITY TO THE OKLAHOMA WATER RESOURCES BOARD; RATIFYING AND CONFIRMING AN AMENDED LEASE AGREEMENT WHEREBY THE CITY LEASES ITS WATER AND SANITARY SEWER SYSTEMS TO THE AUTHORITY; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-113 was adopted.

20. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-123: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$307,077 FROM THE GENERAL FUND BALANCE TO THE FIRE SUPPRESSION: SERVICE EQUIPMENT-FIRE TRUCKS ACCOUNT.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-123 was adopted.

NON-CONSENT ITEMS

Motion made by Councilmember Ward 6 Foreman to allow Councilmember Peacock to abstain from Items 21 through 25, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Abstain: Councilmember Ward 8 Peacock

Councilmember Ward 1 Ball was out of the Chambers when this vote was taken.

Councilmember Peacock was allowed to abstain from Items 21 through 25.

Second Reading Ordinance

21. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-83: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN SO AS TO REMOVE PART OF THE NORTHEAST QUARTER (NE/4) OF SECTION SIXTEEN (16), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN (I.M.), TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE MIXED USE DESIGNATION AND LOW DENSITY RESIDENTIAL DESIGNATION AND PLACE THE SAME IN THE MIXED USE DESIGNATION, REMOVE FROM THE FUTURE URBAN SERVICE AREA AND PLACE THE SAME IN THE CURRENT URBAN SERVICE AREA, AND REMOVE FROM SPECIAL PLANNING AREA 7 (SPA-7) DESIGNATION. (EAST OF US HIGHWAY 77, SOUTH OF EAST CEDAR LANE ROAD, AND NORTH OF POST OAK ROAD)

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Abstain: Councilmember Ward 8 Peacock

Participants in discussion

- 1. Mr. Gunner Joyce, Reiger Law Group, attorney representing the applicant
- 2. Mr. Scott Sturtz, Interim Director of Public Works
- 3. Mr. Kale Streeter, Wiggin Properties, LLC, applicant
- 4. Mr. Stephen Ellis, Ward 4, made comments

Resolution R-2324-83 was adopted.

22. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OL-POSTPONEMENT OF ORDINANCE O-2324-33 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHEAST QUARTER (NE/4) OF SECTION SIXTEEN (16), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE I-1, LIGHT INDUSTRIAL DISTRICT, AND PLACE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (EAST OF US HIGHWAY 77, SOUTH OF EAST CEDAR LAND ROAD, AND NORTH OF POST OAK ROAD)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Abstain: Councilmember Ward 8 Peacock

Participants in discussion

- 1. Mr. Stephen Ellis, Ward 4, made comments
- 2. Ms. Sherylann Densow, Wards 4 & 6, made comments

Ordinance O-2324-33 was adopted upon Second Reading section by section.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Abstain: Councilmember Ward 8 Peacock

Ordinance O-2324-33 was adopted upon Final Reading.

23. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/O POSTPONEMENT OF ORDINANCE O-2324-34 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN SO AS TO CLOSURE OF THE 66' OF 24TH AVENUE S.E. STATUTORY RIGHT-OF-WAY LYING IN SECTION SIXTEEN (16), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST AND SECTION FIFTEEN (15), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Abstain: Councilmember Ward 8 Peacock

Participants in discussion

- 1. Mr. Kale Streeter, Wiggin Properties, LLC, applicant
- 2. Mr. Stephen Ellis, Ward 4, made comments
- 3. Ms. Sherylann Densow, Wards 4 & 6, made comments
- 4. Mr. Scott Sturtz, Interim Director of Public Works
- 5. Ms. Brenda Hall, City Clerk
- 6. Ms. Kathryn Walker, City Attorney

Ordinance O-2324-34 was adopted upon Second Reading section by section.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Abstain: Councilmember Ward 8 Peacock

Ordinance O-2324-34 was adopted upon Final Reading.

24. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2324-11 PRELIMINARY PLAT FOR LIBERTY POINT ADDITION, A PLANNED UNIT DEVELOPMENT (GENERALLY LOCATED EAST OF CLASSEN BOULEVARD (U.S. HIGHWAY 77) ONE HALF MILE SOUTH OF CEDAR LANE ROAD AND NORTH OF POST OAK ROAD).

Motion made by Councilmember Ward 1 Ball, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Abstain: Councilmember Ward 8 Peacock

The preliminary plat for Liberty Point Addition was approved.

25. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-109: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND WIGGINS PROPERTIES, L.L.C., AUTHORIZING COLLECTION OF A MONTHLY LIFT STATION FEE FROM DEVELOPED LOTS IN THE LIBERTY POINT DEVELOPMENT FOR THE OPERATION, MAINTENANCE AND REPLACEMENT OF THE POST OAK LIFT STATION.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Abstain: Councilmember Ward 8 Peacock

Participants in discussion

1. Mr. Stephen Ellis, Ward 4, proponent

Contract K-2324-109 was approved.

MISCELLANEOUS COMMENTS

Homelessness

Mr. Stephen Ellis, Ward 4, said he sent Council an email about what he learned about the removal of a homeless encampment east of the Canadian River bridge. He suggested Council attend and observe the process.

*

Event Spaces

Ms. Sherylanne Densow, Wards 4 & 6, alerted Council to The Oak development on North Pennsylvania Avenue, Oklahoma City, which is a mixed use development. She said a new coliseum is also underway for the State Fair park. She cautioned Council regarding construction of a similar facility in Norman since there will be more than enough space in the metro area.

*

Public Input

Ms. Chelsey Gravel, Ward 4, felt there are rules in place for City Council that allows new voices to be heard in the community. She also suggested shortening the Council meetings so they do not go until 2:00 a.m. making it difficult for public to attend.

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Elections

Ms. Karlinda Gravel, Ward 4, expressed her thoughts on a city wide vote in Norman. She said although an election can fail city-wide, some ward members look at it as an approval if it passed in their respective ward.

ADJ	OU	IKN	ME	:NT
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The meeting adjourned at 6:45 p.m.

ATTEST:		
City Clerk	Mayor	

File Attachments for Item:

3. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF DECEMBER 31, 2024, AND DIRECTING THE FILING THEREOF.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 1/28/2025

REQUESTER: Anthony Francisco, Director of Finance

PRESENTER: Anthony Francisco, Director of Finance

ITEM TITLE: CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL,

ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF DECEMBER 31, 2024, AND DIRECTING

THE FILING THEREOF.

DATE

January 6, 2025 City Council

TO:

FROM: REVIEWED BY PREPARED BY

Anthony Francisco, Director of Finance of Francisco Clint Mercer, Chief Accountant Culling Chief Accountant Culling Chief Accountant IIII

SUBJECT:

Finance Director's Investment Report

	MONTHLY COMPARISON				ANNUAL COMPARISON					
FUND	MONTHLY BUDGETED INTEREST EARNINGS FYE25	MONTHLY INTEREST EARNINGS December 2024	MONTHLY % INCREASE (DECREASE)	MONTHLY INTEREST % OF PORTFOLIO HOLDINGS	MONTH-END BALANCE December 2024	MONTHLY % OF PORTFOLIO HOLDINGS	ANNUAL BUDGETED INTEREST EARNINGS EYE25-YTD	INTEREST EARNINGS YTD FYE25	YTD % INCREASE (DECREASE)	YTD % PORTFOLIO
GENERAL FUND	\$16,423	\$42,421	158.30%	5.65%	10,211,991	4.60%	\$96,607	\$272,401	181 97%	5.67%
NET REVENUE STABILIZATION	\$4,167	\$19,320	363.68%	2.57%	4,575,418	2.08%	\$25,000	\$115,012	360.05%	2.39%
PUBLIC SAFETY SALES TAX FUND	\$4,167	\$8,950	114.81%	1.19%	864,893	0.39%	\$25,000	\$57,215	128.86%	1,19%
HOUSING	N/A	\$488	100.00%	0.07%	2,731,944	1.23%	N/A	\$3,240	100 00%	0.07%
SPECIAL GRANTS FUND	N/A	\$26,036	100.00%	3.47%	17,686,432	7.96%	N/A	\$185,868	100.00%	3 87%
ROOM TAX FUND	\$208	\$4,743	2176.47%	0.63%	1,095,342	0.49%	\$1,250	\$24,337	1846.94%	0.51%
YFAC FUND	\$0	\$0	0.00%	0.00%	(331,843)	-0.15%	\$0	\$0	0.00%	0.00%
SEIZURES	\$42	\$6,399	15257.84%	0.85%	1,559,461	0.70%	\$250	\$45,460	18084.02%	0.95%
CLEET FUND	N/A	\$0	100 00%	0.00%	(5,719)	0.00%	N/A	\$0	100.00%	0.00%
TRANSIT & PARKING FUND	\$0	\$4,014	0.00%	0.53%	658,970	0.30%	so	\$36,023	0.00%	0 75%
ART IN PUBLIC PLACES FUND	N/A	\$6	100.00%	0.00%	1,698	0.00%	N/A	\$37	100.00%	0.00%
WESTWOOD FUND	\$825	\$120	-80.74%	0.02%	1,044,498	0.47%	\$3,750	\$11,752	213.39%	0.24%
WATER FUND	\$10,000	\$173,559	1635.59%	23.13%	42,113,285	18.96%	\$60,000	\$1,024,101	1606.83%	21.31%
WASTEWATER FUND	\$4,167	\$26,452	534.84%	3.52%	6,679,396	3.01%	\$25,000	\$180,363	821.45%	3.75%
SEWER MAINTENANCE FUND	N/A	\$69,518	100.00%	9.26%	16,512,599	7.43%	N/A	\$427,705	100.00%	8.90%
DEVELOPMENT EXCISE	\$5,833	\$9,984	71,15%	1.33%	2,782,196	1.25%	\$35,000	\$73,382	109.61%	1.53%
SANITATION FUND	\$25,000	\$41,816	67.27%	5.57%	9,512,143	4.28%	\$150,000	\$246,078	64.05%	5 12%
RISK MANAGEMENT FUND	N/A	\$5,044	100.00%	0.67%	33,154	0.01%	N/A	\$55,899	100.00%	1.16%
CAPITAL PROJECTS FUND	\$58,333	\$191,910	228.99%	25.57%	72,721,578	32 74%	\$350,000	\$1,347,484	285.00%	28.03%
NORMAN FORWARD SALES TAX	\$1,250	\$25,611	1948.91%	3 41%	8,762,958	3.95%	\$7,500	\$127,839	1604.53%	2.66%
PARKLAND FUND	\$833	\$3,338	300.58%	0.44%	792,295	0.36%	\$5,000	\$20,155	303.10%	0 42%
UNP TAX INCREMENT DISTRICT	\$2,000	\$42,215	2010.77%	5.63%	8,286,327	3.73%	\$120,000	\$232,124	93 44%	4 83%
CENTER CITY TAX INCREMENT DIST	\$167	\$16,667	0.00%	2.22%	3,945,026	1.78%	N/A	\$98,942	100.00%	2.06%
SINKING FUND	\$2,083	\$27,018	1196.65%	3.60%	8,731,202	3.93%	\$12,500	\$192,729	1441.83%	4 01%
SITE IMPROVEMENT FUND	N/A	\$216	100.00%	0.03%	51,092	0.02%	N/A	\$1,284	100.00%	0.03%
TRUST & AGENCY FUNDS	N/A	\$42	100.00%	0.01%	9,953	0.00%	N/A	\$250	100 00%	0 01%
ARTERIAL ROAD FUND	N/A	\$4,528	100.00%	0.60%	1,072,373	0.48%	N/A	\$26,956	100.00%	0 56%
	\$135,298	\$750,415	454.64%	100.00%	222,098,662	100.00%	\$916,857	\$4,606,616	424.25%	100 00%

City funds are invested in interest bearing accounts and investment securities, as directed by the City's Investment Policy. Rates of return on these investments relate directly to current Treasury and Money Market rates. Total funds on deposit of \$22.1 million as of 12/31/24 are represented by working capital cash balances of all City funds of approximately \$79.74 million, outstanding encumbrances of \$58.75 million, General Obligation Bond proceeds of \$58.69 million, NUA revenue bond proceeds of \$6.73 million, NMA bond proceeds of \$7.58 million, and UNP TIF reserve amounts of \$10.61 million.

INVESTMENT BY TYPE

	Dec	ember	31.	2024
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			December 31,	2024	EARNED		
LIST BY TYPE	SEC. NO.	PURCHASED	MATURITY	YIELD	EARNED INTEREST	COST	MARKET
**Checking							
BANK OF OKLAHOMA	GEN'L DEP. WARRANTS P. PAYROLL COURT BOND INSURANCE C. LOCK BOX RETURN CHEI PARKS FLEXIBLE SPE CDBG-CV	REFUNDS LAIMS		2.63%	\$14,129.07 \$488.21 \$14,617.28	\$4,443,763.48 (\$1,297,286.32) (\$4,096,471.95) \$178,135.54 (\$345,747.82) \$1,688,034.29 (\$16,831.79) \$0.00 (\$2,518.28) \$213,207.19	\$4,443,763.48 (\$1,297,286.32) (\$4,096,471.95) \$178,135.54 (\$345,747.82) \$1,688,034.29 (\$16,831.79) \$0.00 (\$2,518.28) \$213,207.19 \$764,284.34
**Money Market							12.
BANCFIRST-NUA BANCFIRST-NUA Water BANCFIRST-NUA Water BANCFIRST-NUA Clean Water BANCFIRST-NUA PSST BANCFIRST-NMA Norman Forward BANK OF OKLAHOMA UNP TIF BANK OF OKLAHOMA-Westwood BANK OF OKLAHOMA-SW BANK OF OKLAHOMA-Pioid Abt BANK OF OKLAHOMA-2023A BANK OF OKLAHOMA-2023B BANK OF OKLAHOMA-2023B	MONEY MKT.			4.86% 4.86% 4.58% 4.58% 4.77% 2.75% 2.75% 2.75% 2.75% 2.75% 2.75% 2.75% 2.75% 2.75% 2.75% 2.75%	\$529.37 \$219.09 \$19,974.05 \$477.42 \$8,950.31 \$11,271.41 \$42,215.40 \$23,165.08 \$120.40 \$30.16 \$80.06 \$662.04 \$0.43 \$2,790.77 \$1,445.13 \$57,109.65 \$32,883.21	\$613,268.28 \$145,684.31 \$5,596,908.76 \$524,410.69 \$2,394,266.31 \$5,043,525.96 \$10,609,284.68 \$10,045,391.74 \$0.00 \$13,172.07 \$34,964.73 \$289,123.62 \$187.58 \$1,218,767,73 \$631,109.14 \$24,843,745.86 \$14,360,569.15	\$613,268.28 \$145,684.31 \$5,596,908.76 \$524,410.69 \$2,394,266.31 \$5,043,525.96 \$10,609,284.68 \$10,045,391.74 \$0.00 \$13,172.07 \$34,964.73 \$289,123.62 \$187.58 \$1,218,767.73 \$631,109,14 \$24,843,745.86 \$14,360,569.15
BANK OF OKLAHOMA-2024A	MONEY MKT.			2.75% 2.75%	\$10,751,96 \$34,808,01	\$4,477,978.85 \$15,004,071.19	\$4,477,978.85 \$15,004,071.19
**Subtotal				•	\$247,483 95	\$95,846,430.65	\$95,846,430,65
**Sweep/Overnight							
GOLDMAN SACHS BANK OF OKLAHOMA PORTFOLIO	GOVT SELECT SHORT TERM	1237		4.52% 4.40%	\$2,756.82 \$418,370.65	\$733,905.45 \$106,254,041.09	\$733,905,45 \$106,254,041.09
**Certificate of Deposit							
FIRST FIDELITY BANK GREAT NATIONS BANK VALLIANCE BANK FIRST NATIONAL BANK **Subtotal	CD CD CD	09/30/24 09/30/24 11/30/24 12/28/23	03/31/25 09/30/25 11/30/25 12/28/24	2.97% 4.22% 4.15% 3.15%	\$618.75 \$879.17 \$864.58 \$656.25 \$3,018.75	\$250,000.00 \$250,000.00 \$250,000.00 \$250,000.00 \$1,000,000.00	\$250,000.00 \$250,000.00 \$250,000.00 \$250,000.00 \$1,000,000.00
**U.S. Treasury Securities/Agency Sec	curities						
FHLB US T-STRIPS TVA Note FFCB	3130A3GE8 912833LU2 880591CJ9 3133ERP96	01/28/22 08/31/22 08/31/23 12/31/24	12/13/24 02/15/25 11/01/25 09/24/26	1.41% 3.38% 4.89% 4.24%	1,321.00 20,441.38 41,520.11 885.42	7,500,000.00 10,000,000.00 7,500,000.00	\$7,462,050.00 \$10,195,100.00 \$7,502,025.00
**Subtotal				8 4	64,167.91	17,500,000 00	\$17,657,150.00
"TOTAL"				-	750,415.36	222,098,661.53	\$221,521,906.08

The Governmental Accounting Standards Board requires the reporting of market values of investment securities. These market values represent the amount of money the security would sell for on the open market, if cash flow demands were such that the security had to be sold. The City of Norman purchases investment securities with the Intent of holding them to maturity, as stated in the City's Investment Policy. Only in exceptional circumstances would securities be sold before their maturity, due to cash flow demands or favorable market conditions.

File Attachments for Item:

4. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF NOVEMBER AND DECEMBER, 2024.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01/28/2025

REQUESTER: Stacey Parker, Executive Assistant

PRESENTER: Stacey Parker, Executive Assistant

ITEM TITLE: CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL,

ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF

NOVEMBER AND DECEMBER, 2024.

City of Norman



Monthly Departmental Report

November 2024

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK

MONTHLY PROGRESS REPORT November 2024

ACTION CENTER						
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD		
Animal Welfare	9	69	0	2		
Bus Service	0	0	0	0		
CDBG	0	2	0	1		
City Clerk	48	257	3	4		
City Manager/Mayor	4	15	0	2		
City Wide Garage Sale	0	0	0	0		
Code Enforcement	21	188	0	20		
Finance	0	6	0	0		
Fire/Civil Defense	6	13	0	4		
Human Resources	5	29	0	0		
I.T.	6	9	0	0		
Legal	7	32	0	1		
Line Maintenance	18	130	2	5		
Municipal Court	5	24	0	0		
Noise Complaint	0	0	0	0		
Norman Forward Questions	0	0	0	0		
Outreach	4	28	0	1		
Parks & Recreation	25	145	0	7		
Permits/Inspections	39	354	0	1		
Planning	14	57	0	1		
Police/Parking	24	227	1	4		
Public Works	12	87	0	3		
Recycling	0	2	0	0		
Sanitation	37	248	0	14		
Sidewalks	0	6	0	3		
Storm Debris	0	0	0	0		
Storm Water	12	57	0	7		
Streets	35	148	1 1	36		
Streets Lights	0	6	0	11		
Traffic	22	86	1	75		
Utilities	0	271	0	9		
WC Questions	0	0	0	0		
WC Violations	0	0	0	0		
November Total:	391	2496	8	119		

LICENSES

Seventeen New licenses and Seven Renewals were issued during the month of November. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0	0	Retail Beer	0	2
Brewer	0	0	Retail Spirits Store	0	1
Coin-Operated Devices	4	6	Retail Wine	0	2
Distiller	0	0	Salvage Yard	0	0
Food	3	36	Sidewalk Dining	0	1
Game Machines	0	0	Solicitor/Peddler (30 day)	2	4
Impoundment Yard	0	0	Solicitor/Peddler (60 day)	0	3
Kennel	0	2	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	0	7	Special Event	0	0
Medical Marijuana Grower	0	3	Strong Beer & Wine/Winemaker	0	1
Medical Marijuana Processor	0	1	Taxi/Motorbus/Limousine	0	2
Medical Marijuana Testing Laboratory	0	0			
Mixed Beverage	0	1	Temp Food (one day)	0	3
Mixed Beverage/Caterer	1	12	Temp Food (30 day)	5	15
Pawnbroker	0	0	Temp Food (180 day)	2	9
Pedicab	7	7	Transient Amusement	0	0
YTD License Total:	15	75		9	43

NEW ESTABLISHMENT LICENSES					
NAME	ADDRESS	LICENSE TYPE(S)			
Catch a Ride Pedi-Cab (5)	8312 NW 107 TH ST	Pedi-Cab – OU Games			
K & H Pedi-Cab (2)	9100 NW 124 th	Pedi-Cab – OU Games			
Soonercade LLC (4)	8701 Banner Road	Coin Operated Game Machines			
Opuluck Café	1150 Cedar Lane # 110	Food Service			
PUB W	3510 24 th NW Suite 200	Food/Mixed Beverage/Cater Combo			

2	SOLICITOR/PEDDLER LICENS	E
60 DAY	30 DAY	1 DAY
	Jon Wiggins	
	Renewal by Anderson	

	TEMPORARY FOOD PERMIT	PS .
180 DAY	30 DAY	1 DAY
	Hickory Farms #18204 (X4)	
On The Hook Fish and Chips		
	Zing Wings	
Jepney Express		

LAW SUITS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
	Kyle Allison, Vernon	Protest to the Legal Sufficiency and Signature Count	-0-
11-18-24	McKown Jr, David	of Referendum Petition 2425-1, Ordinance No. O-	
	Nimmo, Phillip Quinn	2425-2, City of Norman, Oklahoma	

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
11-06-24	Tyiree Hyatt	Claimant alleges, on June 28, 2024, he was traveling west bound on Hwy 9, in the inside lane when he stopped for a red light at the intersection of Hwy 9 and 24th Ave SW. A City of Norman vehicle hit him from behind, pushing him into the curb in the middle of the road.	\$ 28,166.00
11-12-24	Amanda Smith	Claimant alleges, on or about November 11, 2024, she was unable to dodge a pothole due to oncoming traffic at Jenkins and 4 th Street, Norman, OK, causing damage to her tire and rim.	\$ 494.81
11-12-24	Faith Richards	Claimant alleges they received an email to not park in the east side parking lot on August 2, 2024. Claimant alleges, on August 1, 2024, dispatch noticed on cameras, the City of Norman workers were working on the parking lot, at the Police Department, behind the cars. Claimant alleges there were rocks thrown all over the cars causing damage to hoods, windshields, wipers, etc.	\$ 18,010.47
11-14-24	Geoffrey Arce	Claimant alleges, the City of Norman failed to provide fair, due process in its planning/zoning procedures, incapable engineering staff, and overall negligence while acting under the color of law, resulting in damages incurred by Amphibious Powersports, LLP.	\$ 10,000.00
11-15-24	Pioneer Library	Claimant alleges, the City of Norman agreed to provide Pioneer Library System (PLS) with buildings in which PLS could provide library services to the community. In 2019 a new 80,000 square foot Central Library was completed under contract between Norman Municipal Authority and Flintco, LLC. On November 15, 2023, the City announced the closure of the facility due to the discovery of mold in the facility. On December 19, 2023, PLS was notified that damaged materials owned by PLS would need to be disposed of. PLS intends to assert claims against the City and Authority for breach of contract and various tort claims, without limitation, negligence, negligent supervision of construction, premises liability, strict liability, nuisance, implied warranty of habitability, and claims for exposure to ultra-hazardous activities or materials.	\$1,475,081.56 (Total Anticipated Loss) \$ 35,394.56 (Books / Collection Materials)
11-20-24	The Claims Center for Cox Communications	Claimant alleges, on or about October 15, 2024, the City of Norman Street Maintenance Department caused damages to Cox CIC 625 Coax at 316 Millbrook Drive in Norman, Oklahoma, during concrete removal work. Damages were discovered or repaired by Cox Communications.	\$ 1,224.13

SPECIAL MEETING

On November 5, 2024, the City Council met in a special meeting to consider adjourning into an Executive Session) to discuss pending Tort Claim in the amount of \$65,000 submitted by Andres Vergara and pending litigation in the case of University Town Center, LLC.

On November 12, 2024, the City Council met in a special meeting to consider adjourning into an Executive Session to evaluate the Internal Auditor as required by Section 18 of Contract K-2324-76.

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

On November 7, 2024, the Business and Community Affairs Committee met to discuss special events attendance and visitors and the creation of a Tax Increment Finance (TIF) Master Plan.

OVERSIGHT COMMITTEE

On November 14, 2024, the Oversight Committee met to discuss Emergency Shelter Statistics for the month of October 2024, Smoking in Parks, and the declaration of a temporary moratorium on the issuance of permit for large construction projects.

STUDY SESSION

On November 19, 2024, the City Council met in a Study Session for a presentation from Norman Arts Council regarding the Economic and Social impact of Norman's Non-Profit Arts and Culture Sector and the operation of the Emergency Shelter.

COMMUNITY PLANNING & TRANSPORTATION COMMITTEE

On November 20, 2024, the Community Planning and Transportation Committee met to discuss the Public Transit Report for September, Alley Way Improvements in Core Norman, and safety improvements on Highway 9.

FINANCE COMMITTEE

On November 21, 2024, the Finance Committee met to discuss the preliminary FYE 2024 City of Norman Audit, a potential amendment to the Guest Room Tax Ordinance, to include recreational Vehicle (RV) Parks and the Monthly Revenue and Expenditure Reports.

CONFERENCE

On November 26, 2024, the City Council met in a Conference to discuss the status of the FYE 2025 Capital Improvements Program Budget and preparation of FYE 2026 Capital Improvements Program Budget.

CITY MANAGER 2

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.

FINANCE 3

CITY OF NORMAN

Department of Finance Monthly Report – November 2024

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in November are discussed below:

Treasury Division:

In the month of November, the Treasury Division processed 37,231 payments in person and over the phone, a decrease of -15% from last month. Paymentus (the City's 3rd party processor of online and automated telephone payments) processed 12,868 payments in November, a decrease of -22% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of November by -8.1%. Revenues from the City's largest single source of revenue, sales tax, are below target by -2.9% for the year to date and -1.7% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 25	FYE 25	FYE 24	FYE 23
	Budget To Date	Actual To Date	Actual To Date	Actual To Date
Sales Tax				
Revenue	\$23,451,353	\$22,770,914	\$23,185,756	\$23,417,938
General Fund				
Revenue	\$45,224,696	\$41,531,056	\$41,347,298	\$41,312,569
General Fund				
Expenses	\$47,576,736	\$45,984,061	\$44,219,059	\$40,078,713

Finance Department November Monthly Report Page 1 of 1

Administration Division

	FYE 25		FYE 24	
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours Total Furlough Hours	320.00 1.25 0.00 0.00 0.00	1,760.00 14.50 0.00 0.00 0.00	320.00 1.25 0.00 0.00 0.00	1,760.00 7.75 0.00 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	321.25 57.50	1,774.50 219.50	321.25 28.00	1,767.75 214.00
TOTAL ACCOUNTABLE STAFF HOURS	263.75	1,555.00	293.25	1,553.75
PERMANENT PART-TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available Total Overtime Hours	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 25		FYE 2	4
	November	YTD	November	YTD
Total Regular Hours Available	1,120.00	6,000.00	1,120.00	6,160.00
Total Comp Time Available	0.75	13.25	0.75	14.75
Total Overtime Hours	2.25	42.75	1.25	42.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,123.00	6,056.00	1,122.00	6,217.00
Benefit Hours Taken	209.50	849.00	128.50	1,017.50
TOTAL ACCOUNTABLE STAFF HOURS	913.50	E 207.00	003 50	E 100 E0
TOTAL ACCOUNTABLE STAFF HOURS	913.50	5,207.00	993.50	5,199.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
	,			
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

CITY REVENUE REPORTS 3B

City Revenue Report

	FY 25 October	FYE 25 November	Plus/Minus
Total Revenue Received (\$)	\$6,821,567	\$5,166,176	(\$1,655,391)
Utility Payments - Office (#)	43,697	37,231	(6,466)
Utility Payments - Office (\$)	\$6,622,176	\$4,999,711	(\$1,622,465)
Paymentus (#) Paymentus (\$)	16,566	12,868	(3,698)
	\$1,938,479	\$1,435,722	(\$502,757)
Lockbox (#)	8,768	6,586	(2,182)
Lockbox (\$)	\$1,902,642	\$1,280,359	(\$622,283)
E-Lockbox (#)	3,792	3,020	-772
E-Lockbox (\$)	485,375	304,256	(\$181,119)
Bank Draft Payments (#) Bank Draft Payments (\$)	12242	11741	(501)
	\$1,723,853	\$1,563,468	(\$160,385)
Utility Deposits (#) Utility Deposits (\$)			\$0 \$0
Fix Payments (#) Fix Payments (\$)			\$0 \$0
Processed Return Checks (#) Processed Return Checks (\$)	115	117	2
	(\$13,816)	(\$49,901)	(\$36,085)
Other Revenue Transactions (#) Other Revenue Received (\$)			\$0 \$0
Accounts Receivable Payments (\$)	65,273	50,427	(\$14,846)
Municipal Court - Fines/Bonds (\$)	196,167	166,465	(\$29,702)
Municipal Court - Credit Card (#)	557	458	(99)
Municipal Court - Credit Card (\$)	101,856	80,572	(21,284)
Building Permits Cash Report (\$)	0	0	\$0
Building Permits Credit Card (#)	0	0	0
Building Permits Credit Card (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$) Occupational License - Bldg Insp. CC (#) Occupational License - Bldg Insp. CC (\$)	\$0	\$0	\$0
	0	0	0
	\$0	\$0	\$0
Business License - City Clerk (\$)	0	0	\$0
Accounts Receivable Billed (\$)	\$0	\$362,093	\$362,093

Building Permits/Planning/City Clerk went to a new system in the beginning of November, 2023. The reporting is not matching up with the deposits. We are still trying to figure out the best way to report it and subsequently I haven't got the info to include on my daily reports.

This affects the Total Revenue Received as well.

Budget Services Division

	FYE 25		FYE 24	
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours	320.00 0.00 0.00	1,760.00 0.25 0.25	320.00 0.00 0.00	1,440.00 0.50 0.00
Total Bonus Hours Total Furlough Hours	0.00	0.00 0.00	0.00 0.00	0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	320.00 54.75	1,760.50 287.00	320.00 38.00	1,440.50 256.50
TOTAL ACCOUNTABLE STAFF HOURS	265.25	1,473.50	282.00	1,184.00
PERMANENT PART-TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available Total Overtime Hours	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 2	:5	FYE 2	4
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours Total Furlough Hours	800.00 12.50 16.75 0.00 0.00	4,400.00 71.75 112.00 0.00 0.00	800.00 11.75 24.75 0.00 0.00	4,312.00 34.50 176.75 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	829.25 149.25	4,583.75 937.00	836.50 138.50	4,523.25 753.00
TOTAL ACCOUNTABLE STAFF HOURS	680.00	3,646.75	698.00	3,770.25
PERMANENT PART-TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	0.00 0.00	0.00	0.00 0.00	0.00 0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available Total Overtime Hours	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 2	! 5	FYE 2	4
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours Total Furlough Hours	1,120.00 5.75 38.00 0.00 0.00	5,741.00 39.50 389.00 0.00 0.00	1,120.00 20.50 46.75 0.00 0.00	6,160.00 89.75 212.75 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	1,163.75 167.75	6,169.50 737.25	1,187.25 190.00	6,462.50 948.75
TOTAL ACCOUNTABLE STAFF HOURS	996.00	5,432.25	997.25	5,513.75
PERMANENT PART-TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available Total Overtime Hours	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments - FYE 2025

	24-Oct	24-Nov
Mail Payments - Lockbox	8,768	6,586
Mail Payments - E-Lockbox	3,792	3,020
Mail Payments - Office	358	603
Total Mail Payments - Subtotal	12,918	10,209
Night Deposits	175	170
Paymentus Payments	16,566	12,868
Without assistance paymnts - Subtotal	16,741	13,038
Office Payments	2,266	1,898
With assistance payments - Subtotal	2,266	1,898
Total Payments Processed - Subtotal	31,925	25,145
Bank Draft (ACH) Payments	12242	11741
Total Payments (Utility)	44,167	36,886
Total Payments	63,850	50,290

Traffic Counter at Drive-up Facility

Night Drop *	Counter is broken	
8-5 Drive-up Window Customers *	Counter is broken	
Total Traffic Counter	0	0

^{*} These figures are included in the above Total Customer Contact Payments.

Utility Division Activity Report - FYE 2025

	FYE	25	FYE :	24
	November	YTD	November	YTD
STATUS REPORT				
Regular Utility Accounts Billed	45,440	227,446	44,971	223,292
New Deposit Ons Billed	531	3,880	553	3,561
Final Accounts Billed	322	3,259	534	3,628
TOTAL METERS READ	46,293	234,585	46,058	230,481

FIRE DEPARTMENT

4













NFD Monthly Progress Report November 2024

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	15	0.94%
2 - Overpressure Rupture, explosion, Overheat - No Fire	0	0.00%
3 - Rescue & emergency	948	59.21%
4 - Hazardous Conditions (No Fire)	41	2.56%
5 - Service Call	147	9.18%
6 - Good Intent Call	348	21.74%
7 - False Alarm & False Call	88	5.50%
8 - Severe Weather & Natural Disaster	3	0.19%
9 - Special Incident Type	2	0.12%
Incomplete Reports	9	0.56%
Total Incident Count (Unique Calls)	1601	100.00%
Number of Total Unit Responses	2037	

Total Fire Loss \$853,200.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	365	292	0:04:52
Station #2	220	334	0:05:34
Station #3	269	361	0:06:01
Station #4	185	307	0:05:07
Station #5	70	560	0:09:20
Station #6	47	539	0:08:59
Station #7	125	370	0:06:10
Station #8	121	333	0:05:33
Station #9	196	384	0:06:24

Community Outreach

Tours and Special Events	12	Run for Mommas, OU Home Games, Tours, Veteran's Day Parade, Ride alongs
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Burn Permits

Burn Permits Issued	151	Conditions were favorable for burning 10 days in November	
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Training

Total Personnel Training Hours 230	gmt/Supvsr, Hazmat, Wildland, Special	I Healthcare, Swiftwater, Peer Support, Elevator
------------------------------------	---------------------------------------	--

		NF	D Mont	hly Pro	gress Re	port				
				vember	_	port				
			1 1 1 1 1	Calls By						
		100	TOTA	Station						
	Total # of Responses	District 1	District 2		District 4	District 5	District 6	District 7	District 8	District 9
Engine 1	359	337	1	5	0	()	1	12		3
Brush 1	4	3	0		r c		0	0		1
Ladder 1	50	35	3	4	1	10 m	f)	6		1
Chief 301	1	1	0	0	1			0	0	0
Chief 302	20	5	3	4	0	0		7	1	0
Chief 303	31	4	3	6	2	0	1	12	2	1
Chief 304	12	0	1	3	1 - 1	0	1	5	1	0
Station 1 Total	477									
				Station						
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 2	227	1	213	4	3	0	U	6	0	0
Brush 2	7	0	7	E 0 17	0.50	0	a Piess	1		0
Ladder 2	26	4	8	4	3	0	0	7	0	0
HAZMAT	2	1	0	0	0-1	0	0	1	C.	
Station 2 Total	260				•	(A) 1 1 1				
				Station		District in	District	District.	District 16	Diet-1-16
	Total # of Responses	District 1	District 2	Name and Address of the Owner, where the Owner, which is the Owner, where the Owner, which is the Owner, where the Owner, which is the Owner, which i	District 4	District 5	District 6	District 7	District 8	District 9
Engine 3	282	6	2	268	0		2	2		2
Brush 3	1	0	0	0	0	0	1	Sept.	Control Control	0
Station 3 Total	283			0						
	I	mi di di	D:	Station		District	District C	District 7	District 0	District 9
of phasing of	Total # of Responses	District 1	District 2		District 4	District 5	District 6	District 7	District 8	Districts
Engine 4	201	1	5	1	183	()	0	8	3	0
Brush 4	1	0	0	0	0	0	0	1	100	0
Station 4 Total	202			Station	5					
	Total # of Responses	District 1	District 2		District 4	District 5	District 6	District 7	District 8	District 9
Fueine F			District 2	Districts	District	9	Districto	District	Districts	Districts
Engine 5 Brush 5	9 73	0	0		0	71	2	0	A	0
Station 5 Total	82	19	· ·			/1				
Station 5 rotal	02	9016-945-9400-90		Station	6			The state of		
	Total # of Responses	District 1	District 2	A CONTRACTOR OF THE PARTY OF TH	District 4	District 5	District 6	District 7	District 8	District 9
Engine 6	17	District i	0			1	12	2		2
Brush 6	54		0	1	0	1	47	2	0	3
Rescue Boat 6	1	0	0	1	0	0	At a	0		0
Station 6 Total	72									276
		Res Resident		Station	7					
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Rescue 7	2	0	0	1	0	0	. 0	1	0	0
Squad 7	161	6	7	15	5	0	U\$ 0	122	5	1
Brush 7	2	1	0	0	0	U	0	1	0	0
Station 7 Total	165	1		41 12			MIL DY	27 - 27 -	71.	de la
				Station						
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 8	134	1	0.	0	4	0	0	10	118	1
Brush 8	2	0	0	70.77	0	0	9	1	0	1
Tanker 8	3	0	0	5	0		1	1	1	0
Station 8 Total	139									
legates:				Station				In.	D	Di i i
	Total # of Responses	District 1	District 2	Committee of the last of the l	District 4	District 5	District 6	District 7	District 8	District 9
Engine 9	212	4	1	1	0	1	3	6	0	196
Brush 9	8	1	0.	0	0	1	1	1		4
Tanker 9	6	0	0		0	1	2	1		2
Chief 401	3	1	1	0	0	0	0			1
Chief 402	11	4	2	2	1	2	1	3		3
Chief 404	12	1		4	0	1	1	3 5		3
Station 9 Total	10 262	2	W. W.	2	U	1	0	3		
Glation 3 Total	202									

		NF	D Mont	hly Pro	gress Re	eport				
			No	vember	2024					
			Tota	Calls By	Station					
				ire Preven						
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Fire Marshal 1	7	1	1	0.0	1	0	0	2	2	7 0
Fire Marshal 2	9	3	e	0	1	0	1	1	2	1
Fire Marshal 3	4	1	0	1	1	1	. 1)	0	0	0
Fire Marshal 4	13	1	2	0	1	0	-0	6	2	1
Fire Marshal 5	9	1	0	4	0	0		3	1	
Prev. Totals	42			2565						
				Specialty U	Inits					
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Bike 20 (Game)	5			4						
Bike 21 (Game)	1			2						
Specialty Totals	6			121.0						
				Notified U	nits					
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM1*	10	1	1	3	1	6	1	3	0	0
EMS1*	12	1	2	4	1	0	1	3		
NFD3*	15	2	2	4	1	0	1	5	0	0
Notified Total	37			Taria.		200				
	Totals				To	tal by Dist	trict			
	2021	426	265	348	210	89	80	249	138	224

^{*}EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Division

November 30, 2024

	Meetings are held at the
Regular Monthly Scheduled Activities	Cleveland County Wellness
	Center unless otherwise noted.
Each morning at 7:00 am, a silent test of the outdoor warning system is conducted	The test provides an operational snapshot of the status of the
	system. This information
	provides information if a unit
	needs maintenance and if it is
	operating properly
Each Monday morning at 10:00 am, the National	
Weather Service conducts a video call regarding the	This call has the option for video
upcoming weekly weather.	participation and telephone call
	in. It is primarily for the
	Emergency Management of
	jurisdictions, school, State
	offices involved in EM, Tribes
	and other entities tasked with
	severe weather operations. It is
	not intended for the general
	public nor is this just a weather
	forecast. This time allows for
	interaction with the NWS about
Each Tuesday evening at 6:30 pm, ELMER night with	concerns that directly affect the
the Amateur radio club (SCARS, www.w5nor.org) at	local jurisdiction so they may
the Fire Training Center	better prepare for incoming
(South Canadian Amateur Radio Society)	weather.
Each Wednesday Morning 9:15 am	The club mentors other HAMS,
, j	works on projects and
	equipment, provides general
	support to the City and Public on
	Amateur operations
	•
Each first Thursday evening of the month is amateur	Radio test with State
radio testing night at 6:00 pm	Emergency Management. This
	tests the local and statewide
	capability for voice
	communication to the State
	office and to other jurisdictions.
	Open to the public, the club
	provides the opportunity for the

Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance. Residents can assist by "Adopting a Pole" and reporting the siren status they adopt at the website www.w5nor.org	Amateur license or upgrade a license. Note: the FCC has been
	Audible test of the outdoor warning system is conducted for 60 seconds. Three units are sounded for 20 seconds due to being a public park venue.
Second Thursday of each month is the Norman Emergency Response Team Volunteers and the Medical Reserve CORPS members to meet, network and discuss preparedness support and collaboration with the Cleveland County Health Department on use of the Medical Reserve Corps. This meeting has been moved to the Cleveland County Wellness Center. Limited meetings may move to the new EOC facility.	The Volunteer meeting at 6:30 pm. At 6 pm we meet for social time before the meeting. Usually we have snacks and drinks. This networking allows for camaraderie and building relationships during different organizations. City staff is always welcome.
Each Third Thursday of the month is reserved for Division Staff duties and collaboration with the Disaster Assistance Teams (DAT) of the American Red Cross	Meetings are conducted at the Fire Training Center and usually held on an as needed basis.
Local Emergency Preparedness Committee	Meets quarterly (Meets at the Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. Also, the LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting.

Other Emergency Management Activities	
Planning Meeting for Upcoming Events each first Friday of the month	2024 is a busy year for supporting events. EM Division will conduct a planning meeting with CCHD and NERVT to plan support for a 30/60/90/ day schedule
rriday of the month	
Local Response	
Red Cross Coordination for burnouts. We have dedicated volunteers roughly in each quadrant of the City that can respond quickly to the resident need for assistance. Our primary mission is to ensure a burnout family has assistance from the Red Cross if they request it and to stay involved until Red Cross is on scene or the family confirms connection with the Red Cross. November 3 responses were conducted. Medical Reserve CORPS	With the reorganization in the Red Cross and the turmoil of having an in-home fire, the volunteers or I, when called, will respond to the scene, (physically or by phone and assist the family in coordination with the Red Cross to provide immediate assistance. Norman EM was requested to become part of the revisited State Animal Response Team. NEM will continue the long term relationship with the health dept., and accept duties with the new SmART (Small Animal Response Team) unit 433. The
Planning for the new EOC with the amateur Radio Club	City will not be the housing unit agent for this unit. I would like to acknowledge Lea Greenleaf for the work Lea has done on the auxiliary communications room for the new EOC. Once completed we will have the most robust AUXCOM capability in the metro area. It is important to note. This is not Public Safety Communications. It is far more capable in terms of the bigger picture during major disasters.
	Logistical support for the EM Div. is funded by the FD budget

all needs in the new EOC.
I continues to have to fund ost of the need from budget ading. Continual movement is been made in configuration equipment on network vs off twork. Appreciation to IT for sir flexible support and ping to build out equipment.
e 2025 Operational adiness Grant is open and an olication will be submitted
MSTAT Dir Kyle Hurley has ven accolades to the volunteer ogram and has supported our ort during the OU Home mes.
r several years there has been need for a small animal rescue am. Many attempts to form a sm were not successful. Now, wever there has been a formal ocess completed and a non-offit formed to house the ogram. Norman EM is fully volved with the team and this all be an asset during disaster erations that dislocated imals\pets like in the 2012 ldfire.
e Norman UAV team has ported numerous fires, ssing child, manhunts and ner various support. scussions are ongoing with atual aid partners on the mation of a UAV task force.
s

Disaster Reimbursement Status	
FEMA has instituted a new process for reimbursement claims. As with any new process there are many issues to be worked through.	It is vital for Volunteers to ensure their time has been recorded. Volunteer hours are dollars for a jurisdiction. The hours go to meeting cost share and having a value added impact for the local jurisdictions.
Mitigation Grant Status	
Many Divisions are applying for mitigation funds for various projects	Norman EM has the role of oversight in the Mitigation grant efforts of the city and will continue to support applications
Hazard Mitigation Plan	Process on the update is in full swing. A meeting with representatives of the departments was held on October 2, 2024.
Critical facility generator review	The notice of intent was approved and approval was given to add Dr. Amy Goodin on board as a temporary employee to assist in writing the grant for the scoping project.
Severe Weather Issues	
National Weather Service Storm Spotter Training	NWS Norman Spotter Schedule (weather.gov)

November 2024 Fire Prevention Activity Summary

Prevention Department Update and Activities

	·	
Training	224	Kerby in CLEET, AHA PALS Refresher, Ventilation,
	hours	Medical
Inspection/Re-Inspection Activities	47 hours	Occupancy Load, Daycare, Fire Alarm, Fire Suppression System, General, Food Trucks, Schools, Fire Watch, Campus Corner Game Day
Smoke Detectors	1	Check/Install Smoke Detectors/Replace Batteries/Bed Shakers
Investigations	6	0 Joint, 2 Closed, 3 Complete, 1 Pending, 1 Closed Arrest
Investigative Activities	86	Fire Investigations, Report Writing, Reviewing Video,
	hours	Subpoena prep, etc
Department Meetings	18 (24 hours)	Knox Box Meeting, DA Meetings Drone Video, OU Daily
Station & Equipment	28 hours	Daily checks, supplies replenishing, cleaning &
Maintenance	20 110013	organization, drone updates and maintenance
Public Service/Education & Special Events	3	Immy Fire Safety Presentation, OU Daily Interview

Planning Officer Activities

Fire Planning Activities	Number	Staff Hours
Building/Protection System Plan Reviews	59	63
Building Inspections/Re-inspections	42	19
Meetings	10	10
Training (target solutions/ drone/ plan review)	4	15
Communication	N/A	10
Totals		117
Time Off (VAC, SICK, Holiday,)	N/A	15 SICK/20 HOL

HUMAN RESOURCES

5

HUMAN RESOURCES

Total number of Employees: 987 Orientations: 2 - 10 new hires

*All orientations require input from each area of the Human Resources Department

Terminations: 5 (including temporary/seasonal)

ADMINISTRATION

- FMLA cases 7 new cases
- Processed invoices and reconciled expense accounts
- Coordinated Birthday/Anniversary post card mail outs
 - o 69 birthdays and 32 anniversary

BENEFITS

Total Benefit Eligible Population: 873

New Enrollments: 1

Benefit Participation			
	#	%	
Medical	802	92%	
Dental	796	91%	
Vision	600	69%	
Disability	438	50%	
Supplemental Life	440	50%	•

Claims				
Rx Claims				
	ACTIVE	\$235,407.45		
	RETIREE	\$13,342.93		
	HSA	\$ (974.90)		
Medical Claims		\$7,041,361.00		
Dental Claims		\$ 76,268.24		

PERSONNEL ACTIONS

New Hires - 10

Dept./Div.	Position	Number of Employees
Fire/Disaster Preparedness	Temporary	1
Parks & Rec/Golf	Golf Course Attendant	1
Parks & Rec/Recreation	Recreation Specialist	2
Parks & Rec/YFAC	Recreation Specialist	1
Police/Animal Welfare	Veterinary Technician	1
Police/Patrol	Police Officer	1
Utilities/Line Maintenance	Utility Distribution Worker I	1
Utilities/Sanitation	Sanitation Worker I	1

PROMOTIONS - 2

		Number of Emplo	400
Dept./Div.	Position		139

CHIMIT ILLOCOTORS

Monthly Report November 2024

140VEITIDET ZOZ-7			Item 4.	L	
	IT/Security	Chief Information Security Officer	1		
	Police/Emergency Communications	Communications Officer I	1		

SEPARATIONS — 5

		Number of Employees
Dept./Div.	Position	
HR/Safety	Safety Manager	1
Parks & Rec/Recreation	Recreation Center Specialist	1
Parks & Rec/Recreation	Recreation Technician	1
Police/Patrol	Police Officer	1
Public Works/Storm Water	Admin Tech III	1

TURNOVER STATS

Department	No. of Employees	No. of Terminated Employees	Turnover Rate
City Manager	15		0.00%
City Clerk	6		0.00%
Finance	23		0.00%
Fire	164		0.00%
Human Resources	10	1	0.10%
Information Technology	17		0.00%
Legal Department	9		0.00%
Municipal Court	12		0.00%
Parks & Recreation-Total	109	2	1.84%
Planning & Comm Dev.	38		0.00%
Police	261	1	0.04%
Public Works	125	1	0.08%
Utilities	163		0.00%

RECRUITMENT

·	d for Refill by Department/Division (# of vacancies) Time unless otherwise indicated as Part Time (PT) or Seasonal PT*	
	Parks & Recreation	
PT Recreation Technician (1)	PT* All Locations – Recreation Center Specialist	
Maintenance Worker II (1) Parks	Maintenance Worker I (Golf) – (1)	
PT* Golf Course Attendant PT Lifeguard Leader		
	Police	
Police Officer (17)	Animal Welfare Technician (1) In process	
	Police Records Clerk (1) In process	
	Public Works	
Engineering - City Surveyor (1)	Fleet Service Technician (1)	
Heavy Equipment Operator (1)	Capital Projects Engineer (1)	
	Maintenance Worker I (1)	140

Monthly Report November 2024 Utilities Environmental Compliance Specialist (1) PT Laboratory Intern Human Resources Recruiter (1) Safety Manager (1) Planning Code Compliance Supervisor (1)

DAYS TO FILL

Full Time Position	Hire Date	Date Posted	Days to fill
Utility Distribution Worker I	11/9/24	10/15/24	25
Recreation Leader I	11/1/24	10/4/24	27
Sanitation Worker I	11/4/24	10/14/24	21
Veterinary Technician	11/4/24	7/15/24	110

PT/Seasonal Position	Hire Date	Date Posted
Recreation Center Specialist	11/4/24	Perpetual

^{*301} registrations/applications to our openings, 10 new requisitions opened.

SAFETY

Recordable Injuries - OSHA

Department/Division	Nature of Injury	How Sustained	Prognosis	Prevention Method
Utilities/WLM	Left Index Finger	Reaching into tool bag, cut finger on cutters	Light Duty Restrictions	Slowing down and being more aware
Police/Training	Left Ankle	Injured while conducting Defensive Tactics Training	Prescriptions	Ensure proper stances during training
Police/Training	Left Arm/Shoulder	Injured while Conducting Defensive Tactics Training	Prescriptions	Ensure proper stances during training
Police/Training	Left Wrist	Injured while Conducting Defensive Tactics Training	Prescriptions	Ensure proper stances during training
Fire/Suppression	Lungs	Smoke inhalation during fire	Off work	

Current number of "at fault" Vehicle Collisions per calendar year:

2024*	2023	2022
36	11	7

*CY2024 is current YTD

Current number of "at fault" Vehicle Collisions per fiscal year:

	Terrorise of actually remote compr	ons per insear year.
2025	2024	2023
18	14	7

Recordable Injuries per calendar year:

2024*	2023	2022
74	78	60

Item 4.

Monthly Report November 2024

Recordable Injuries per fiscal year:

2025	2024	2023
40	62	67

ACCESSIBILITY

ADA:

- Completed UbiDuo training. The UbiDuo is a device to help deaf or hard of hearing persons to participate in dynamic, fully engaged, face-to-face conversations. Can be used in case of an emergency from a hearing to deaf or hard of hearing person.
- Parts have be ordered to install automatic door openers into the Natatorium of the Adult Wellness and Education Center. Waiting on all parts to be received before installation can be scheduled.

Accessibility:

Employee Resource Groups (ERGs): LGBTQ+ Alliance next meeting is scheduled for December. The Alliance of Black Employees (ABE) met and elected new officials for the next year and discussed upcoming Kwanzaa event. The next meeting is scheduled for December.

• The final Municipal Equality Index (MEI) scores were posted. The MEI is a nationwide evaluation of cities on how inclusive cities' laws, policies, and services are of LGBTQ+ people. The City of Norman scored a 100.

Committees:

Human Rights Commission (HRC) – The monthly meeting was scheduled to take place on Monday, November 25, 2024, at City Hall. Chair Aisha Ali discussed the final date, time, and a theme was finalized for the Interfaith Breakfast in January. The Human Rights Award deadline will be extended to allow time for more nominations. The new deadline will be mid-December. The winners will be recognized at the January City Council Meeting. The upcoming schedule of regular meetings for next year was discussed for a new possible meeting time to allow more people to be able to attend. The next meeting is scheduled to be held on Saturday, January 11, 2024, at the Nancy O'Brian Center for the Performing Arts as the Interfaith Breakfast.

ADA Citizen's Advisory Committee –The ADA Citizen's Advisory Committee's next quarterly meeting will held be on Monday, December 9, 2024, at City Hall.

Cleveland County disABILITY Coalition – The monthly meeting was scheduled to take place on Tuesday, November 5, 2024, at United Way. Brandi Hurkley with Project Search presented. Brandi, who works with the National Center for Disability and Education Training, discussed the Project Search program, a career exploration model for young adults with disabilities aiming for competitive, integrated employment. He highlighted the program's partnerships with various agencies, including Moore Public Schools, Norman Regional Hospital, and the Department of Rehabilitative Services. The

Monthly Report November 2024

program provides interns with a professional work environment, teaching them employment skills, teamwork, and social communication. Interns participate in three different internships in the hospital, learning from supervisors and mentors. The program also teaches students to advocate for themselves and their needs. More information can be found at Project SEARCH | Norman Public Schools. The next meeting is scheduled to be held on Tuesday, December 3, 2024, at United Way.

CITY OF NORMAN EMPLOYEE DEMOGRAPHICS

Total Population

(Includes full-time, part-time, and temp/seasonal employees)

Gender	Total Population	% of Total Population
Female	230	23.3%
Male	757	76.7%
	987	100.00%

Job Classification by Gender		
Job Classification	Female	Male
Full-Time	177	679
Part-Time	34	40
Temporary	19	38
	230	757

Full-Time Employee Population Only

Gender	Full-Time Population	% of Full-Time Population	
Female	177	20.7%	
Male	679	79.3%	
	856	100.00%	

	Employee Population by Generations			
Generations	Birth Years	Current Age Range	Female	Male
Silent Generation	1928-1945	79-96	0	2
Baby Boomers	1946-1964	60-78	22	64
Generation X	1965-1980	44-59	76	242
Millennials (Gen Y)	1981-1996	28-43	59	292
Generation Z	1997-2012	12-27	20	79
			177	679

Total Diversity by Ethnicity				
Ethnicity	Total #	Total %		
American Indian/Alaskan Native	33	3.9%		
Asian	11	1.3%		
Black/African American	39	4.6%		
Hispanic/Latino	31	3.6%		
Pacific Islander/Native Hawaiian	1	0.1%	143	

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Monthly Report November 2024

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		ROTT T.
Two or More Races	32	3.7%
White	709	82.8%
	856	100.00%

Diversity by Gender			
Ethnicity	Female	Male	
American Indian/Alaskan Native	11	22	
Asian	2	9	
Black/African American	5	34	
Hispanic/Latino	7	24	
Pacific Islander/Native Hawaiian	0	1	
Two or More Races	7	25	
White	145	564	
	177	679	

Diversity % by Gender			
Ethnicity	Female	Male	
American Indian/Alaskan Native	1.3%	2.6%	
Asian	0.2%	1.1%	
Black/African American	0.6%	3.9%	
Hispanic/Latino	0.8%	2.8%	
Pacific Islander/Native Hawaiian	0%	0.1%	
Two or More Races	0.8%	2.9%	
White	17.0%	65.9%	
and the second of the second of the second of the second	20.7%	79.3%	

INFORMATION TECHNOLOGY 6

CITY OF NORMAN

Information Technology Department Monthly Report –November 2024.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However, work continues in Utility Billing, HR, and Planning to refine these new systems.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements.	Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure. Funded through CIP.
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing – taken over by Utilities Admin.

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilites Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation possible launch in 2024
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – PD Moves and Mary Abbot House expansion. Complete – ECOC, HR/IT Building, Building Maintenance, YFAC, Sanitation, Line Maintenance Sr. Center, Development Center, Municipal Court, Bus Station
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Progress – Finance Dept. has made funds available. Work to be complete 2024.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing monthly training continues with our cybersecurity education suite, as well as annual PEN testing of the city network and improvements from the PEN test report.
Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress

Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress estimated full completion in 2027
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning – customer portal configuration in progress. Communication radios installation in progress.
Print Shop Move to IT	Transition the Print Shop from the Finance Department in to the IT Department.	Complete.
Network Infrastructure Improvements	Utilize our new Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress: The IT Department has been granted access to 5% of the annual capital funds for business critical software and infrastructure needs.
Integration of Computer Aided Dispatch with OU PD	Create a software as a service model to share public safety software data with and between OU PD	Complete. Additional segmentation for OU presence with NPD during OU Football is in progress.
Move existing secondary IT Datacenter to new location.	Move all equipment from the current secondary site to a new more robust and secure site.	Physical and virtual moves for the data center began May 2024 – full move expected to be complete by December 2024 if all tests of the new facility functionality are successful.

Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority and the bulk of our support tickets come from public safety support. IT Table 1 below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and makes adjustments as needed to assure that all departments have the appropriate amount of support for daily operations.

Users Supported:

The following statistics represent the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see IT Table 2).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 276,401 attempted incoming and 129,884 outgoing messages for the month of November 2024. Incoming messages totaling 93,824 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents 48% of our inbound mail. This percentage has increased from previous months for malicious email/spam. Our security efforts are having a positive effect on reducing the total number of malicious email inbound. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of November 2024, the City of Norman's web site had 99,291 individual web sessions access the web site for 183,666 total page views. Of those sessions, 61,824 were identified as Users to view content on the City web site (see IT Table 4a and 4b). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and

tablets.

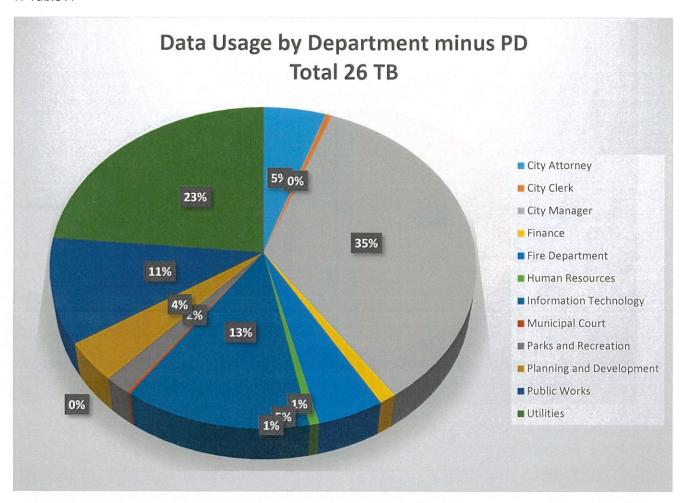
Data Storage:

The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (See IT Charts A,B, and C) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

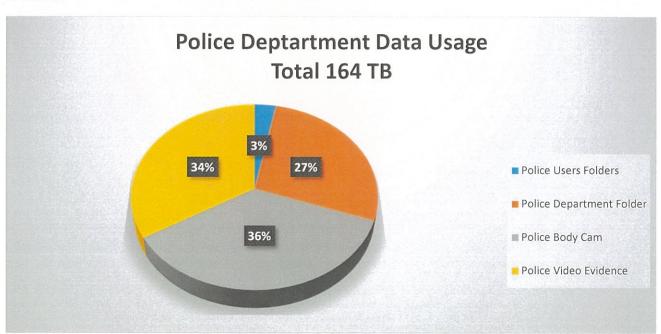
ERP Project Implementation Progress:

This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The projects final implementations are complete as of March 2024. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once fully complete the city will have enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software, Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders (Tyler EAM), Time and Attendence, and Planning and Community Services software packages. Daily work continues on these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, an upgraded Parks and Rec software package to help with golf management, concessions, and food carts. We Are also preparing for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software as well as a review of the current time and attendance software.

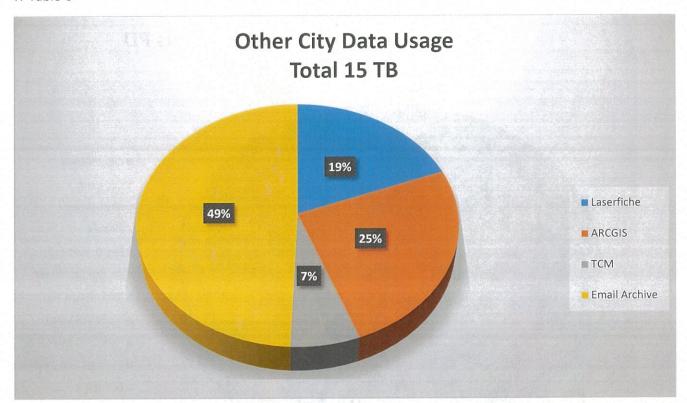
IT Table A

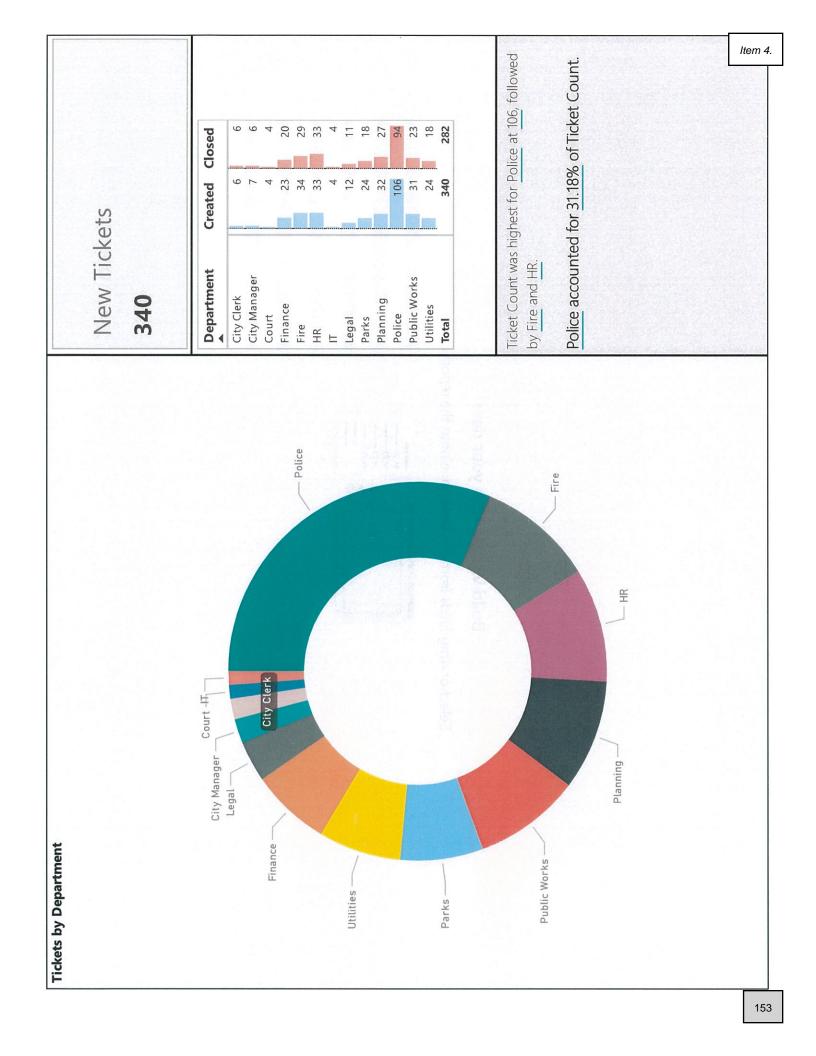


IT Table B



IT Table C





Build visuals with your data

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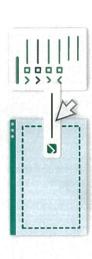
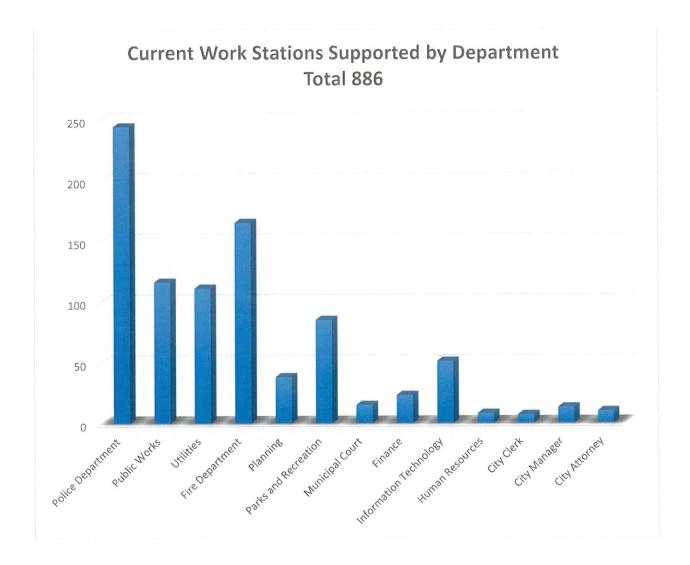


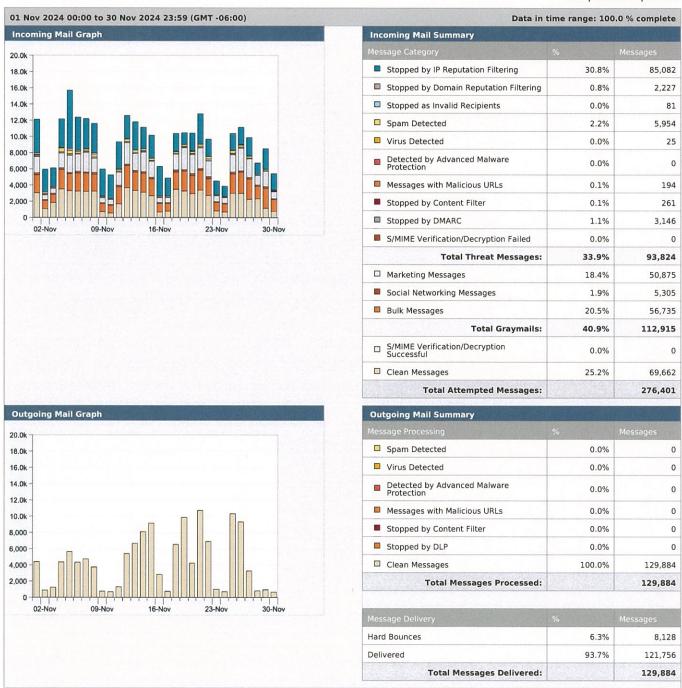
Table 2





Executive Summary

ironport.example.com



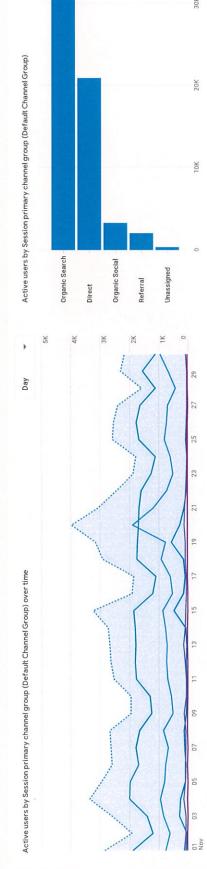
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Analytics https://www.normanok.gov - ...

All Users Add comparison +

Monthly Site Traffic ⊘ -

Add filter +



👶 Total 🌘 Organic Search 🐞 Direct 🐞 Organic Social 🐞 Referral 🐞 Unassigned

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0	Session primaryChannel Group) • +	Active	Sessions	Engaged sessions	Average engagement time per session	Engaged sessions per active user	Events per session	Engagement rate	Event count All events	Session key event rate All events
>	Total	61,824 100% of total	4 99,291 al 100% of total	291 56,040 otal 100% of total	31s Avg 0%	0.91 Avg 0%	5.56 Avg 0%	56.44% Avg 0%	552,518 100% of total	%0
5	1 Organic Search	36,539		62,743 39,551	37s	1.08	5.94	63.04%	372,605	%0
>	2 Direct	20,887		27,448 12,464	20s	0.60	5.12	45.41%	140,586	%0
5	3 Organic Social	3,277		4,129 1,731	16s	0.53	4.29	41.92%	17,727	%0
5	4 Referral	2,022		3,233 1,624	37s	0.80	5.20	50.23%	16,816	%0
>	5 Unassigned	338		344 8	17s	0.02	13.89	2.33%	4,778	%0
	6 Email		-	1	00	1.00	4.00	100%	4	%0
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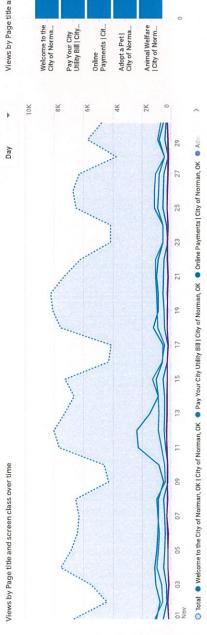
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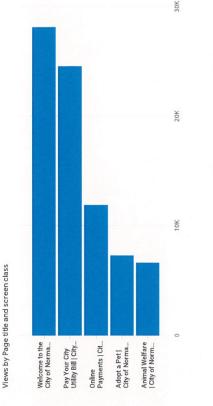
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Monthly Page Views Ø →







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0.		Page title and screen class 💌	+	↓ Views	Active users	Views per active user	Average engagement time per active user	Event count All events
>		Total		183,666 100% of total	61,824 100% of total	2.97 Avg 0%	50s Avg 0%	552,518 100% of total
>	-	Welcome to the City of Norman, OK City of Norman, OK		28,124	13,424	2.10	18s	69,584
>	7	Pay Your City Utility Bill City of Norman, OK		24,538	13,149	1.87	17s	88,561
>	m	Online Payments City of Norman, OK		11,889	7,277	1.63	13s	29,567
>	4	Adopt a Pet City of Norman, OK		7,283	3,972	1.83	20s	23,285
>	ro	Animal Welfare City of Norman, OK		6,625	4,109	1.61	16s	20,906
	9	Job Opportunities City of Norman, OK		4,245	2,437	1.74	1m15s	12,835
	7	Department Activity Reports City of Norman, OK		3,224	1,719	1.88	448	22,584
	00	Trash & Recycling City of Norman, OK		3,098	2,073	1.49	47s	10,398
	6	Search Results City of Norman, OK		2,567	1,262	2.03	448	606'9
	10	Norman Police Department City of Norman, OK		2,235	1,485	1.51	22s	7,444

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LEGAL 7

MONTHLY REPORT - LEGAL DEPARTMENT November 2024 Report (Submitted December 13, 2024)

MONTHLY HIGHLIGHTS:

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Dollarhide v. Dennis Dickens, Oklahoma Highway Patrol, et al, CIV-2022-642 (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

COURT OF CRIMINAL APPEALS

CLEVELAND COUNTY DISTRICT COURT

A. General Lawsuits

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318

Allison et al v. Post et al, CV-24-3374

This case was filed on November 18, 2024. It challenges the referendum petition submitted by citizens who oppose the Rock Creek Entertainment District. While the City is not a named party, it may be required to take action on the referendum petition when the case becomes final.

Armstrong v. City of Norman, CJ-2012-1638 (K)

Bad Day Towing & Recovery v. City of Norman, CV-2024-2032 (K)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Etter v. City of Norman, CJ-2021-731 (K)

Norman Municipal Authority and City of Norman v. Flintco, LLC, et al, CJ-2024-1343

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Martin Flores v. City of Norman & John Doe, CJ-2021-1051 (K)

Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)

City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)

City v. Lonnie Hodges, CV-2020-2922

The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)

McCarver v. City of Norman, CJ-2013-128 TS (K)

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Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)
Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)
Smith et al v. Norman Regional Health System v. City of Norman, CJ-2014-874 (K)
University Town Center, LLC v. City of Norman et al, CJ-2024-1405

B. Condemnation Proceedings

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)
City of Norman v. Tietsort Revocable Trust, et al., CJ-2013-775 (M)
City of Norman v. Apex Properties, LLC, et al., CJ-2021-221 (M)
City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M):
City of Norman v. Harold and Diana Hansmeyer, et al., CJ-2024-498 (W)

C. Lawsuits involving a City Claim/Interest in Property, Foreclosure Actions, and Applications to Vacate

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)

Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

Katy Construction Co., CV-2024-2213

US Bank National Association v. Hudson et al., CJ-2024-996

US Bank National Association v. Vermillion et al., CJ-2024-1019

Orrklahoma Realty – Norman, LLC v. City of Norman et al., CV-2024-2824

D. Municipal Court Appeals

City of Norman v. Carisa McDonald, CM-2024-2317

E. Small Claims Court

None

F. Board of Adjustment Appeals

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. Grievance & Arbitration Proceedings (K)

This office has assisted with the following grievances:

<u>AFSCME Grievance FYE 21-02</u> – (COVID-19 Leave) <u>AFSCME Grievance FYE 22-02</u> – (Jerry Younts and Bennie Gilmore – COVID-19 Leave) AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave) AFSCME Grievance FYE 24-06 – (Malia Ross – Discipline)

AFSCME Grievance FYE-24-09 – (James Salley – Termination)

AFSCME Grievance FYE-24-10 – (Hurlonda Hamilton – Health Benefits)

This grievance has been resolved and will no longer appear on the Monthly Report.

<u>AFSCME Grievance FYE-24-11</u> - (Hurlonda Hamilton – Health Benefits)

This grievance has been resolved and will no longer appear on the Monthly Report.

AFSCME Grievance FYE-25-01 - (Whiteside - Supervisor Complaint)

This grievance has been resolved and will no longer appear on the Monthly Report.

<u>IAFF Grievance FYE 21</u> – (Carl Shanon Smith – Improper Compensation)

<u>IAFF Grievance FYE 23</u> – (Matt Ferris – Discipline)

<u>IAFF Grievance FYE 23</u> – (Carl Shanon Smith Termination/Forced Retirement)

IAFF Grievance FYE-23 – (Mass Casualty/Active Shooter Response)

<u>IAFF Grievance FYE 23</u> – (Change in Conditions of Employment - EMS Protocols)

<u>IAFF Grievance FYE-24</u> – (Non-Emergency Call Back)

<u>IAFF Grievance FYE-24</u> – (Failure to Staff Personnel)

<u>IAFF Grievance FYE-24</u> – (Inclement Weather Policy Denial)

This grievance has been resolved and will no longer appear on the Monthly Report.

<u>FOP Grievance FYE-25-01</u> – (Larry Shelton – Termination Not for Just Cause)

B. Equal Employment Opportunity Commission (EEOC)

Yoon v. City of Norman - Charge #564-2024-00586

C. Contested Unemployment Claims (OESC)

Application of Donald R. Cox – Claim ID #866771528

Application of WJ Mack – Claim ID #045587093

Application of Remy D. Previous Claim ID #164272220

Application of Perry D. Broyles – Claim ID #164372228

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through November 2024. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

ADULT CASES JUVENILE CASES COURT SESSIONS

Month	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25
JULY	165	464	359	7	11	25	9	10	11
AUG	241	341	493	10	7	6	13	16	13
SEPT	245	295	395	15	18	11	10	8	10
OCT	244	346	420	13	7	13	9	11	10

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	<u>AD</u>	ULT CA	<u> ASES</u>	<u>JUVE</u>	NILE C	<u>ASES</u>	COUR	T SESS	<u>IONS</u>
NOV	205	292	246	10	11	15	6	10	6
DEC	165	163		5	9		8	4	
JAN	205	280		9	9		10	5	
FEB	256	338		17	20		10	12	
MAR	272	466		13	8		12	10	
APR	322	443		9	11		9	14	
MAY	395	430		17	26		13	10	
JUNE	344	333		31	7		9	9	
TOTALS / YTD	3,059	4,191	1,713	156	144	70	118	119	50

WORKERS' COMPENSATION COURT

The total number cases pending as of November 2024 are 22. There was one new workers compensation claim and one settlement approved by the City Council during the month. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 25 CASES	FYE 24 CASES	FYE23 CASES	FYE22 CASES
Fire	Suppression	9	3	3	9	4
Fire	Prevention					1
Parks/Rec	Facility Maintenance	1	1			
Parks/Rec.	Park Maintenance	1				
Parks/Rec	Westwood Pool					1
Police	Criminal Investigation	2				1
Police	Patrol	4	1	2	1	4
Police	Administration					2
Public Works	Street Maintenance	1	1			1
Public Works	Fleet	1	1	1		
Public Works	Storm Water	2		2		
Public Works	Traffic Control				1	
Utilities	Line Maintenance	1			11	
Utilities	Sanitation				1	
TOTALS		22	7	8	13	14

List of Pending Cases

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, Master Police Officer, Intestinal/Parasite/Infection)

Bernhardt, Kyle v. City of Norman, CM-2024-06289K

(FD/Suppression/Fire Driver Engineer, Left Shoulder)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, Master Police Officer, Left Shoulder, Neck, Left Hand, Left Arm, Left Hip, Right Knee)

Legal – November 2024 Monthly Report December 13, 2024 Page 5 of 6

Bussell, Michael v. City of Norman, CM-2024-00740 K

(Fire, Suppression, Asst. Fire Chief, Right Shoulder)

Hambrick, John v. City of Norman, CM-2023-02469K

(Fire, Suppression, Firefighter, Cancer, Body as Whole)

Hiett, Darin v. City of Norman, CM-2024-04540W

(Public Works, Streets, Heavy Equipment Operator, Neck, Left Shoulder, Left Arm)

Kizzia, Derrald v. City of Norman, WCC-2014-06995 K

(Parks & Rec, Park Maintenance, Heavy Equipment Operator, Right Knee/Reopen Request)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire, Suppression, Fire Driver Engineer, Neck, Back UNS, Left Knee, Left Leg)

Massie, Nathan v. City of Norman, CM-2024-03408 H

(Public Works, Fleet, Service Technician, Neck+Neck, Lower Back, Ears+Neck, Bilateral Ears, Lumbar, Middle Back+Neck, Bilateral Ears, Lumbar, Middle Back, Both Shoulders, Both Arms)

Mosley, Kent v. City of Norman, CM-2020-00585 X

(Police, Patrol, Sergeant, Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. & L. Buttocks + Neck, Headaches + Consequential Erectile Dysfunction) + Disfigurement to Stomach Newell, Richard v. City of Norman, CEC-2022-15014 H (Request to Reopen – Change in Condition for the Worse)

(Police, Narcotics, Master Police Officer-Sergeant, Right Knee)

Pierce, Daniel Ray v. City of Norman, CM-2024-02999 H

(Police, Patrol, Master Police Officer-Sergeant, Right Knee, Reinjured)

Rayburn, Joshua L. v. City of Norman, CM-2023-00845 J

(Utilities, Line Maintenance, Utility Distribution Worker I, Back UNS)

Robertson, Kellee v. City of Norman, WCC-2010-13896 F

(Police, Narcotics, Master Police Officer, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Shelton, Allen W. v. City of Norman, CM-2024-03108 M

(Public Works, Stormwater, Heavy Equipment Operator, Right Shoulder)

Shelton, Allen W. v. City of Norman, CM-2024-03110 X

(Public Works, Stormwater, Heavy Equipment Operator, Left Shoulder, Whole Back, Radicular Right Leg/Foot)

Simons, Michael v. City of Norman, CM-2024-04104 L

(Fire, Suppression, Firefighter, Right Knee)

Terhune, Nicholas v. City of Norman, CM-2024-03394 E

(Fire, Suppression, Fire Captain, Chest, Left Bicep Tendon)

Tipton, Jared v. City of Norman, CM-2024-05980 T

(Fire, Suppression, Fire Driver Engineer, R. Shoulder)

West, Jordan v. City of Norman, CM-2024-03327 T

(Fire, Suppression, Firefighter, Left Knee)

A Joint Petition Settlement was approved by the City Council on November 26, 2024 and will no longer appear on the monthly report.

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

Legal – November 2024 Monthly Report December 13, 2024 Page 6 of 6

Wilson, Jerry v. City of Norman, CM-2024-04699W

(Parks & Recreation, Facility Maintenance, Tradesworker, Head, Right Shoulder, Lower Back, Right and Left Ribs)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through November 2024.

DEPARTMENT	FYE 25	FYE 25	FYE 24	FYE 23	FYE 22
	Month	YTD	YTD	YTD	YTD
Animal Control		1		2	2
Finance – IT					
Fire			2		2
Legal					
Other	1	2	4	5	6
Parks	2	5	2	1	2
Planning	1	2		1	2
Police			8	8	8
Public Works – other	1	2	2	5	2
Public Works – Stormwater					1
Public Works – Engineering					
Public Works - Streets	2	5	12	8	10
Utilities – other			2		
Utilities – Water		2	5	16	6
Utilities – Sanitation		5	10	7	6
Utilities – Sewer			8	3	4
TOTAL CLAIMS	7	24	55	56	51

CURRENT CLAIM STATUS	FYE 25 TO DATE	FYE 24	FYE 23	FYE 22
Claims Filed	24	61	56	51
Claims Open and Under Consideration	7	1	0	0
Claims Not Accepted Under Statute/Other	1	1	4	3
Claims Paid Administratively	3	26	25	15
Claims Paid Through Council Approval	2	4	2	2
Claims Resulting in a Lawsuit for FY	0	1	0	5
Claims Barred by Statute				
(No Further Action Allowed)	0	25	25	26
Claims in Denied Status				
(Still Subject to Lawsuit)	11	3	0	0

MUNICIPAL COURT

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MUNICIPAL COURT MONTHLY REPORT NOVEMBER - FY '25

CASES FILED

	NOVEMBER	<u>FY 25</u> <u>Y-T-D</u>	NOVEMBER	<u>FY 24</u> <u>Y-T-D</u>
Traffic	688	3,516	752	3,460
Non-Traffic	239	1,345	298	1,437
SUB TOTAL	927	4,861	1,050	4,897
Parking	606	4,615	690	3,932
GRAND TOTAL	1,533	9,476	1,740	8,829

CASES DISPOSED

	NOVEMBER	<u>FY 25</u> <u>Y-T-D</u>	NOVEMBER	<u>FY 24</u> <u>Y-T-D</u>
Traffic	574	3,701	, 738	3,297
Non-Traffic	163	1,339	235	1,195
SUB TOTAL	737	5,040	973	4,492
Parking	884	3,880	555	3,211
GRAND TOTAL	1,621	8,920	1,528	7,703

REVENUE

	FY 25			FY 24	
	NOVEMBER	Y-T-D	NOVEMBER	<u> </u>	<u>Y-T-D</u>
Traffic	\$ 59,089.29	\$ 398,164.60	\$ 65,427.13	\$	376,724.31
Non-Traffic	\$ 13,618.79	\$ 101,531.59	\$ 17,352.43	\$	105,347.68
SUB TOTAL	\$ 72,708.08	\$ 499,696.19	\$ 82,779.56	\$	482,071.99
Parking	\$ 35,610.00	\$ 138,463.00	\$ 18,765.00	\$	105,657.00
GRAND TOTAL	\$ 108,318.08	\$ 638,159.19	\$ 101,544.56	\$	587,728.99

MUNICIPAL COURT - MONTHLY REPORT November 2024

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 37 new cases and closed 31 cases during the month of November 2024. 9 Mediations were held.

PARKS AND RECREATION 9

Park Development Activities November 2024

Norman Forward Neighborhood Parks

We received bids for new play equipment at William Morgan Park in November. We will keep the old swingset and install new boulder climbing-style play features, including the old climbing feature that used to be in Andrews Park by the old playground. It was removed from Andrews and put into storage last year as we constructed the new accessible playground in that park. There will also a shade structure installed and we will replace the park furniture as we complete this renovation.

We received several responses to the neighborhood survey during September and October for the new park we will be building on the land that was dedicated years ago adjacent to the Links apartment community. Based on this feedback, we are designing a park that will be constructed with a combination of Norman Forward and Park Development Funds collected when the Links community building permits were issued. The park design will be presented at a Park Board meeting early next year, followed by bidding the construction, to be completed next summer. We will also work with a committee of the Park Board to name the park as part of the new park development process.

Crews worked in November to repair the walking trail at Earl Sneed Park. Part of the trail had sunk this year, which created a low spot where mud and/or ice would collect and create a hazard. While doing repairs, it was discovered that the soil beneath the path in that area had a 16" air gap where it had washed away at some point due to a water line break years ago. The void was filled with base gravel material and a new segment of path was installed, which will allow excess rain water and ice melt to flow safely along to the adjacent streets.

Forestry

We conducted a fall Free Tree Giveaway event on November 15. This is a popular event we have done for over a decade, in an effort to grow our urban forest. Residents chose from five different varieties of trees of various sizes and type (evergreen or deciduous) and picked up their tree that Friday morning to take home and plant. The event is cosponsored by the Norman Park Foundation, First United Bank, OEC and the City of Norman.

We also awarded a contract to Chloeta, a Native American-owned company based in Oklahoma City to create Norman's first Community Wildfire Protection Plan (CWPP). We held a kickoff meeting with them and representatives from Norman Fire Department, GIS Division, Legal Staff, City Manager's Office, and Environmental Services Division to establish goals and meeting schedules as the project progresses in the coming months. A CWPP not only exists as a document the city can use to plan for how to respond to wildfires; but it also is a key component used when applying for larger grants and funding that can be used to implement the recommended mitigation strategies that the plan includes that will reduce the likelihood and severity of wildfires.

Staff is also working with DAVEY Resource Group to create an Urban Forest Master Plan, which will guide the next 10-plus years of projects that will be conducted by the Forestry Division to help maintain and expand Norman's Urban Forest. A Steering Committee of interested citizens will be approved at the December Park Board meeting, and they will

November 2024 PARK MAINTENANCE DIVISION

	EVac	EVAE		1
	FY25	FY25		
SAFETY REPORT	MTD	YTD	FY24 MTD	
On-The-Job Injuries	0	7	0	1
Vehicle Accidents	0	O	0	.]
Employee responsible	0	0	0	0
ROUTINE ACTIVITIES	Total Ma	an Hours	Total N	lan Hours
Big Mowing	107.5	542.00	72 72	925.75
Trim Mowing	670.25	3735.75		
Chemical Spraying	30	401.50		J
Fertilization	30	20.00	10.5	
Park Tree Work	321			
Street Tree Work	30	128.00	221	1004.75 16.00
Trash Maintenance	203	1239.00		I
Sprinkler Maintenance	133.5	831.75	423.3 92	1607.50
Watering	133.3		92	73.00
Painting	0	8.00		
Landscape Maintenance	432.75	1641.25	246.5	2994.00
Seeding/Sodding	12	37.00	10	
Ballfield Maintenance	54	219.50		
Fence Repairs	9	118.00		
Equipment Repairs/Maintenance	263	1223.50	218.5	
Material Hauling	12.5	214.00		634.50
Snow/Ice Removal	0	0.00	0	297.00
Christmas Setup	16	32.00	-	1146.00
Vector Control	0	103.00	0	144.00
Events	153	537.25	118.5	590.75
Vandalism Repair	13.5	90.75	13	
Trail Maintenance	0	141.00		150.00
Playground Maintenance	107	501.00		<u> </u>
Restroom Maintenance	7	14.00		783.00
Carpentry/Welding	85	318.00		1577.50
Shop Time	15	69.00		539.25
Special Projects	14.5	108.50		1387.75
Miscellaneous	55.5	186.75	212	1019.50

NOVEMBER 2024 RECREATION DIVISION MONTHLY REPORT

Little Axe Community Center: In November, the after school had 13 kids enrolled with an average of 8 attending daily. Little Axe Community Center hosted our monthly bingo and ice cream At our monthly OHCE meeting, the Center partnered with Norman Health Department to offer free flu shots for the community. The Center handed out 40 Thanksgiving baskets to the community and each of the after school children went home with a thanksgiving basket as well. The Center and Pioneer Libreary System offered free craft classes to the community, while offering story time as well as an on hand librarian to take care of any library needs. The Center served 71 members from the community utilizing our food pantry. The Center assisted the work assessment training program twice a week, to teach Little Axe High School students work skills they will use in everyday life. During the Harvest Event, the Center partnered with "This is Place" group and had a community flower garden with over 200 people in attendance.

12th Avenue Recreation Center: 12th Avenue Recreation Center averaged 37 students for the month of November. Pioneer Library visited twice; they read books aloud and had activities for the students. CASP also continued to provide tutoring. Students were out of school for Thanksgiving Break from the 25th-29th. 12th Avenue held a Thanksgiving Break Camp from the 25th-27th, with 43 campers in attendance. Staff assisted with the City of Norman Christmas Tree Giveaway at Griffin Park.

Irving Recreation Center: This month at Irving Recreartion Center we had a total of 26 students enrolled in our program. We had 295 total visits with an average of 20 students per day. With Christmas coming up we did many things to get ready for the winter holidays. The children got to create and decorate an ornament to hang up on our tree in the after school room, and will be making stockings to hang up on our board. Pioneer Library came and did a painting activity with the children. We also played many games in the gym to keep active before snack time.

Whittier Recreation Center: This month at Whittier Recreation Center our after school program continued with 27 students enrolled. With the weather changing daily, we have been rotating between taking the kids outside or going into the gym before we start our snack time. We have been encouraging the kids that reading is not a punishment and we have started to read books to them during D.E.A.R.S. time to accommodate the children who cannot read. During the Thanksgiving break, staff re-painted the front hallway and decorated it with snowflakes.

FACILITY ATTENDANCE:	Month	Year to Date
Little Axe Community Center	1,195	4,973
12th Avenue Recreation Center	1,677	8,990
Irving Recreation Center	310	2,111
Whittier Recreation Center	423	2,481
Reaves Center	300	1,500
Tennis Center	2,461	13,670

YOUNG FAMILY ATHLETIC CENTER NOVEMBER 2024

\$54,269.09	-\$11,922.18	Income vs. Expenditures
\$172,804.23	\$29,836.68	EXPENDITURES
\$107,008.23	\$18,783.90	YFAC POOL Expenditures
\$65,796.00	\$11,052.78	YFAC GYM Expenditures
\$227,073.32	\$17,914.50	TOTAL INCOME
\$0.00	\$0.00	YFAC Leagues
\$37,334.82	\$0.00	YFAC Other Revenue/Advertising
\$19,396.59	\$0.00	YFAC Leases
\$92,175.66	\$0.00	YFAC GYM Tournament
\$0.00	\$0.00	YFAC POOL Tournament
\$0.00	\$0.00	YFAC MISC Rental
\$1,850.00	\$982.50	YFAC GYM Rental
\$53,558.25	\$12,135.00	YFAC POOL Rental
\$51,146.00	\$0.00	YFAC Misc Class/Camp
\$555.00	\$0.00	YFAC GYM Class/Camp
\$815.00	\$555.00	YFAC Aqua Class/Camp
\$9,581.00	\$2,422.00	YFAC Gym Passes
\$712.00	\$55.00	YFAC Day Passes
\$11,650.00	\$1,765.00	YFAC Memberships
YTD	MTD	
FYE 2025	FYE 2025	

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



NOVEMBER 2024

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	NOV FYE 25	NOV FYE 24
Regular Green Fees	379	629
Senior Green Fees	266	324
Junior Fees	99	74
School Fees (high school golf team players)	6	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	748	746
Employee Comp Rounds	325	321
Golf Passport Rounds	0	0
9-Hole Green Fee	87	126
2:00 Fees	74	90
Dusk Fees or 5:00 Fees	15	35
PGA Comp Rounds	7	4
*Rainchecks (not counted in total round count)	83	10
Misc Promo Fees (birthday, players cards, OU studen	215	90
Green Fee Adjustments (fee difference on rainchecks)	2	6
Total Rounds (*not included in total round count)	2223	2445
% change from FY '24	-9.08%	
Range Tokens	1122	1772
% change from FY '24	-36.68%	
18 - Hole Carts	66	91
9 - Hole Carts	29	22
1/2 / 18 - Hole Carts	467	746
1/2 / 9 - Hole Carts	87	114
Total Carts	649	973
% change from FY '24	-33.30%	
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	0	0
9-Hole Senior Trail Fees	0	0
Total Trail Fees	0	0
% change from FY '24	0.00%	
TOTAL REVENUE	\$65,898.68	\$102,473.73
% change from FY '24	-35.69%	

NOVEMBER 2024 WESTWOOD GOLF DIVISION MONTHLY PROGRESS REPORT

SAFETY REPORT				
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0
FINANCIAL INFORMATION				
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Green Fees	\$21,213.47	\$189,982.46	\$29,373.25	\$242,018.42
Driving Range	\$4,488.00	\$56,820.00	\$6,439.00	\$58,829.45
Cart Rental	\$10,696.15	\$106,136.58	\$14,930.39	\$128,863.90
Golf Classes	\$0.00	\$0.00	\$0.00	\$0.00
Golf Shop Rentals	\$175.18	\$1,450.76	\$120.00	\$1,513.74
USGA Handicap Fees	\$0.00	\$0.00	\$0.00	\$0.00
Golf Cart Capital	\$868.48	\$8,126.96	\$1,119.71	\$7,976.13
Golf Merchandise	\$13,916.96	\$91,232.93	\$15,114.78	\$85,466.56
Restaurant	\$5,851.33	\$83,306.95	\$10,181.46	\$88,868.95
Golf Membership	\$8,551.91	\$55,589.95	\$0.00	\$0.00
Interest Earnings	\$137.20	\$11,631.85	\$25,195.14	\$123,61 <u>2.61</u>
TOTAL INCOME	\$65,898.68	\$604,278.44	\$102,473.73	\$739,142.55
Expenditures	\$104,617.37	\$632,613.22	\$106,995.55	\$639,013.07
Income vs Expenditures	-\$38,718.69	-\$28,334.78	-\$4,521.82	\$100,129.48
Rounds of Golf	3,285	16,717	2,447	16,685

Greens are slowing in growth and we are down to mowing 1-2 a week. We started removing dead trees and stumps that are on the golf course. The next bunker renovation will be #2 greenside bunker. Storm water maintenance division is helping us with trimming the large brush areas and difficult to trim areas. Concrete cart paths (#1 and #14) have been poured and repaired. This is where cuts were made for drainage installation. Equipment maintenance has begun, as the weather conditions change.

NOVEMBER 2024 WESTWOOD FAMILY AQUATIC CENTER MONTHLY PROGRESS REPORT

FINANCIAL INFORMATION	EV 2025 MTD	FY 2025 YTD	FY 2024 MTD	FY 2024 YTD	
O : Desil Bassas	FY 2025 MTD \$0.00	\$200.00	\$0.00	\$1,030.00	
Swim Pool Passes	\$0.00	\$189,589.00	\$0.00	\$186,635.00	
Swim Pool Gate Admission	\$0.00	\$1,638.00	\$0.00	\$5,810.15	
Swim Lesson Fees		\$55,181.37	\$3,189.38	\$47,927.56	
Swim Pool Rental	\$0.00	\$700.00	\$0.00	\$677.00	
Swim Pool Classes	\$0.00		\$0.00	\$236.44	
Swim Pool Merchandise Sales	\$0.00	\$336.58			
Swim Pool Concessions	\$0.00	\$98,762.76	\$10.12	\$104,245.49 \$349,761.14	
TOTAL INCOME	\$0.00	\$346,407.71	\$3,199.50		
Expenditures	\$25,712.64	\$591,869.58	\$27,010.43	\$641,042.28	
Income vs Expenditures	-\$25,712.64	-\$245,461.87	-\$23,810.93	-\$291,281.14	
ATTENDANCE INFORMATION	FY 2025 MTD	FY 2025 YTD	FY 2024 MTD	FY 2024 YTD	
Pool Attendance	0	51763	1405	32346	
Adult Lap Swim Morning/Night	0	125	15	234	
Water Walkers	0	3851	68	268	
Toddler Time	0	673	20	413	
Water Fitness	0	1654	23	209	
Swim Team	0	60	10	20	
Scuba Rentals	0	22	2	15	
Scuba Participants	0	69	8	43	
Swim Lesson	0	295	0	1275	
Private Swim Lessons	0	30	0	35	
Special Events	0	12	1	8	
Party/Rentals	0	17	4	90	
TOTAL FY 2025 ATTENDANCE	0	58571	1556	34956	
	INFORMATION	MAY 2024 TO b	OVEMBER 202	A	
ATTENDANCE	Pool Attendance		99,996	-	
	Adult Lap Swim		127		
* 9	Water Walkers	Worming/rugite	3,886 1,157 1,793		
	Toddler Time				
	Water Fitness				
Swim Team Scuba Rentals			118		
			34		
	Scuba Participa	nts	125		
	Swim Lesson		375		
	Private Swim		61		
	Special Events	14.4	16		
	Party/Rentals		50	· · · · · · · · · · · · · · · · · · ·	
	TOTAL ATTEN	DANCE	107,738		

FACILITY MAINTENANCE 9B



Cost by Maintenance Type

Type	Total Cost	Labor	Supplies	Equipment	Inventory	Outsourcing	Overhead
PLUMBING	6,365.89	4,632.43	1,733.46	0.00	0.00	0.00	0.00
GENERAL	5,324.10	4,001.76	1,322.34	0.00	0.00	0.00	0.00
HVAC	4,394.22	4,394.22	0.00	0.00	0.00	0.00	0.00
ELECTRICAL	2,474.90	1,950.91	523.99	0.00	0.00	0.00	00.00

12/16/2024 10:14:13 AM

WHITTIER REC	GENERAL	337.59	242.60	94,99	0.00	0.00	0.00	0.00
CENTER - 2000	HVAC	77.46	77.46	0,00	0.00	0.00	0.00	0.00
W BROOKS	PLUMBING	200,86	197,06	3,80	0.00	0.00	0.00	0.00
Î	Totals:	615,92	517.13	98.79	0.00	0,00	0.00	0.00
YOUNG	ELECTRICAL	60,65	60,65	0.00	0.00	0.00	0,00	0.00
FAMILTY	GENERAL	1,326.53	404.33	922.20	0.00	0.00	0,00	0.00
ATHLETIC	HVAC	374.54	374,54	0.00	0.00	0,00	0.00	0.00
CENTER - 2201	PLUMBING	739.19	202.17	537.02	0.00	0,00	0,00	0.00
TRAE YOUNG	Totals:	2,500.91	1,041,69	1,459.22	0.00	0,00	0,00	0.00

3001 E	GENERAL	40.43	40.43	0,00	0.00	0.00	0.00	0.00
ALAMEDA	PLUMBING	40.43	40.43	0,00	0,00	0,00	0.00	0,00
	Totals:	516.90	363.90	153,00	0,00	0.00	0,00	0,00
IREHOUSE ART	HVAC	113.80	113.80	0.00	0.00	0.00	0.00	0.00
CENTER - 444 S	Totals:	113.80	113.80	0.00	0.00	0.00	0.00	0.00
FLEET	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
MAINTENANCE	Totals:	74.27	74.27	0.00	0.00	0.00	0.00	0.00
IRVING REC	GENERAL	254.09	234,09	20,00	0.00	0.00	0.00	0.00
CENTER - 1920	HVAC	74.27	74.27	0,00	0.00	0.00	0.00	0.00
ALAMEDA	PLUMBING	499.91	433,71	66.20	0,00	0,00	0.00	0.00
1	Totals:	828.27	742.07	86,20	0.00	0,00	0.00	0.00
IND\$EY YARD -	PLUMBING	45.13	40.43	4,70	0,00	0,00	0.00	0.00
STREETS - 668 E	Totals:	45.13	40,43	4,70	0.00	0,00	0,00	0.00
LITTLE AXE REC	HVAC	74.27	74.27	0,00	0.00	0,00	0,00	0.00
CENTER - 1000	PLUMBING	80.87	80.87	0,00	0,00	0,00	0,00	0,00
£			155.13	0.00	0.00	0.00	0.00	0.00
NE 168TH AVE	Totals:	155.13	80.87	36.00	0.00	0.00	0,00	0.00
VEIGHBORHOO	GENERAL	116.87	La sur a commence of the second				1	÷
D PARKS	PLUMBING	853.23	768.23	85.00	0.00	0.00	0.00	0,00
	Totals:	970.10	849.10	121.00	0.00	0,00	0.00	0,00
NORMAN	HVAC	111.40	111.40	0.00	0.00	0,00	0.00	0.00
NVESTIGATION	PLUMBING	80,87	80.87	0.00	0.00	0.00	0.00	0.00
S CENTER -	Totals:	192.27	192.27	0.00	0.00	0.00	0.00	0.00
NORMAN	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
UBLIC LIBRARY	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
CENTRAL - 103	Totals:	114.70	114.70	0.00	0.00	0.00	0.00	0.00
NORMAN	GENERAL	237.50	237.50	0.00	0.00	0.00	0.00	0.00
UBLIC LIBRARY	Totals:	237.50	237.50	0.00	0.00	0.00	0.00	0.00
NORTH EAST	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
ADIO TOWER -	Totals:	74.27	74.27	0.00	0.00	0.00	0.00	0.00
PARKS	PLUMBING	79.26	77,46	1.80	0.00	0,00	0,00	0.00
MAINTENANCE -	Totals:	79.26	77,46	1.80	0,00	0.00	0.00	0,00
POLICE	ELECTRICAL	104.15	60,65	43,50	0,00	0,00	0.00	0,00
SHOOTING	PLUMBING	117.90	117.90	0,00	0,00	0,00	0.00	0.00
RANGE - 3942	Totals:	222.05	178.55	43,50	0.00	0,00	0,00	0,00
ROTARY PARK -	ELECTRICAL	285.49	121.30	164,19	0,00	0,00	0,00	0.00
1501 W BOYD	PLUMBING	339.04	294,74	44,30	0.00	0,00	0,00	0,00
130: 44 0010	Totals:	624.53	416,04	208,49	0,00	0,00	0.00	0,00
DUBY COASIT			80.87	0.00	0.00	0,00	0.00	0,00
RUBY GRANT	ELECTRICAL	80,87	80.87	0,00	0.00	0,00	0.00	0,00
PARK - 3110 W	Totals:	80.87	J				1	E
SANTA FE	ELECTRICAL	121.30	121.30	0,00	0.00	0.00	0.00	0,00
RAILROAD	HVAC	55.70	55.70	0,00	0.00	0.00	0,00	0,00
DEPOT	Totals:	177.00	177.00	00,0	0.00	0,00	0.00	0,00
SHOP TIME	ELECTRICAL	315.38	315,38	0,00	0.00	0,00	0,00	0,00
	GENERAL	1,370.39	1,370.39	0.00	0.00	0.00	0.00	0.00
	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0,00
	Totals:	1,760.04	1,760.04	0.00	0.00	0.00	0.00	0,00
SOONER	GENERAL	80.87	80.87	0.00	0.00	00,00	0.00	0.00
HEATRE - 101 E	Totals:	80.87	80.87	00,0	0.00	0.00	0.00	0.00
TRAFFIC	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0,00
CONTROL -	Totals:	80.87	80.87	0.00	0.00	0.00	0.00	0.00
WARMING	GENERAL	87,27	80.87	6.40	0.00	0.00	0.00	0.00
SHELTER - 109	HVAC	55.70	55.70	0.00	0.00	0.00	0.00	0,00
W GRAY	Totals:	142.97	136.57	6.40	0.00	0.00	0.00	0.00
WATER	HVAC	111,40	111.40	0.00	0.00	0.00	0.00	0.00
ECLAMATION -	PLUMBING	60.65	60.65	0.00	0.00	0.00	0.00	0.00
VASTEWATER -	Totals:	172.05	172.05	0.00	0.00	0.00	0.00	0.00
WESTWOOD	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
· · · · · · · · · · · · · · · · · · ·			74.27	0.00	0.00	0.00	0,00	0.00
GOLF COURSE -	HVAC	74,27		0.00	0.00	0.00	f	0.00
400 WESTPORT	PLUMBING	116.20	116.20			Fr	0.00	Į
DR	Totals:	271.33	271.33	0.00	0.00	0.00	0.00	0.00
WESTWOOD	GENERAL	160.03	160.03	0.00	0.00	0.00	0.00	0.00
POOL - 1017	PLUMBING	121.30	121.30	0.00	0.00	0.00	0.00	0.00
FAIRWAY DR	Totals:	281.33	281.33	0.00	0.00	0.00	0.00	0,00

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Cost by Building with Maint Type

Building	Maint Type	Total Cost	Labor	Supplies	Equipment	Inventory	Outsourcing	Overhead
12TH AVE REC	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
CENTER - 1701	HVAC	188.87	188.87	0.00	0.00	0.00	0.00	0.00
12TH AVE NE	PLUMBING	513.26	313.26	200.00	0.00	0.00	0.00	0.00
	Totals:	782.99	582.99	200.00	0.00	0.00	0.00	0.00
A - COURTS -	HVAC	395.50	395.50	0.00	0.00	0.00	0.00	0.00
21 N WEBSTER	PLUMBING	262.82	262.82	0.00	0.00	0.00	0.00	0.00
	Totals:	658.32	658.32	0.00	0.00	0.00	0.00	0.00
ADULT	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
WELLNESS AND	HVAC	636.07	636.07	0.00	0.00	0.00	0.00	0.00
EDUCATION	PLUMBING	520.87	80.87	440.00	0.00	0.00	0.00	0.00
CENTER - 602 N	Totals:	1,197.37	757.37	440.00	0.00	0.00	0.00	0.00
AGING	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
SERVICES - 329	Totals:	74.27	74.27	0.00	0.00	0.00	0.00	0.00
ANDREWS PARK	ELECTRICAL	284.60	121.30	163.30	0.00	0.00	0.00	0.00
- 200 W DAWS	Totals:	284.60	121.30	163.30	0.00	0.00	0.00	0.00
ANIMAL	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
VELFARE - 3428	HVAC	249.36	249.36	0.00	0.00	0.00	0.00	0.00
S JENKINS	PLUMBING	554.91	545.85	9.06	0.00	0.00	0.00	0.00
3 TEI TIMING	Totals:	844.71	835.65	9.06	0.00	0.00	0.00	0.00
ANTIQUE	ELECTRICAL	220.36	220.36	0.00	0.00	0.00	0.00	0.00
GARDEN	Totals:	220.36	220.36	0.00	0.00	0.00	0.00	0.00
3 - POLICE DEPT	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
-112 W DAWS	GENERAL	552.68	544.15	8.53	0.00	0.00	0.00	0.00
-112 W DAWS	HVAC	151.73	151.73	0.00	0.00	0.00	0.00	0.00
	PLUMBING	123.30	121.30	2.00	0.00	0.00	0.00	0.00
	Totals:	908.58	898.05	10.53	0.00	0.00	0.00	0.00
C - HR, IT - 313	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	GENERAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00
N WEBSTER	HVAC	541.64	541.64	0.00	0.00	0.00	0.00	0.00
	The second secon		743.81	0.00	0.00	0.00	0.00	0.00
TTV/ 1 A 1 204	Totals:	743.81	80.87	0.00	0.00	0.00	0.00	0.00
CITY HALL - 201	ELECTRICAL	80.87	246.17	0.00	0.00	0.00	0.00	0.00
W GRAY	HVAC	246.17	314.11	114.46	0.00	0.00	0.00	0.00
	PLUMBING	428.57	641.14	114.46	0.00	0.00	0.00	0.00
	Totals:	755.60		0.00	0.00	0.00	0.00	0.00
COMMUNITY	ELECTRICAL	121.30	121.30					and the same of th
PARKS	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	Totals:	161.73	161.73	0.00	0.00	0.00	0.00	0.00
D -	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
DEVELOPMENT	HVAC	263.13	263.13	0.00	0.00	0.00	0.00	0.00
CENTER - 225 N	PLUMBING	38.73	38.73	0.00	0.00	0.00	0.00	0.00
WEBSTER	Totals:	342.30	342.30	0.00	0.00	0.00	0.00	0.00
EMERGENCY	GENERAL	240.43	40.43	200.00	0.00	0.00	0.00	0.00
COMMUNCATI	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
ONS AND	Totals:	314.70	114.70	200.00	0.00	0.00	0.00	0.00
FACILITY	GENERAL	195.95	161.73	34.22	0.00	0.00	0.00	0.00
MAINTENANCE -	Totals:	195.95	161.73	34.22	0.00	0.00	0.00	0.00
IRE STATION 3 -	PLUMBING	261.30	121.30	140.00	0.00	0.00	0.00	0.00
500 E	Totals:	261.30	121.30	140.00	0.00	0.00	0.00	0.00
IRE STATION 4 -	PLUMBING	91.13	40.43	50.70	0.00	0.00	0.00	0.00
4145 W	Totals:	91.13	40.43	50.70	0.00	0.00	0.00	0.00
IRE STATION 5 -	HVAC	37.13	37.13	0.00	0.00	0.00	0.00	0.00
1000 NE 168TH	Totals:	37.13	37.13	0.00	0,00	0.00	0.00	0.00
IRE STATION 7 -	PLUMBING	155.72	121.30	34.42	0.00	0.00	0.00	0.00
207 GODDARD	Totals:	155.72	121.30	34.42	0.00	0.00	0.00	0.00
IRE STATION 8 -	HVAC	116.20	116.20	0.00	0.00	0.00	0.00	0.00
3901 36TH AVE	Totals:	116.20	116.20	0.00	0.00	0.00	0.00	0.00
	ELECTRICAL	436.03	283.03	153,00	0.00	0.00	0.00	0.00

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PLANNING AND COMMUNITY DEVELOPMENT 10



Monthly Permit Activity Summary with Details From: 1/1/2024 To: 11/30/2024

			2024	The second secon	023
roup	Category	Permits	Valuation	Permits	Valuation
	Multi-Family, Addition / Alteration	7	\$584,752.00	33	\$448,916.0
	Multi-Family, Demolition	1	\$13,000.00		
	Multi-Family, Fire	4	\$29,101.00		050.000.0
	Multi-Family, Foundation Only	1	\$680,000.00	1	\$50,000.0
	Multi-Family, New Multi-Unit Residential	2	\$3,100,000.00	4	\$8,940,000.0
	Multi-Family, Repair	3	\$800,792.00	1	\$619,021.0
	Residential, Accessory Structure	98	\$4,074,801.27	139	\$5,695,401.
	Residential, Acessory Dwelling Unit	8	\$686,000.00		45 100 001
71	Residential, Addition / Alteration	105	\$8,864,764.27	107	\$7,422,804.
RESIDENTIAL	Residential, CarPort	33	\$232,789.36	32	\$226,425.
Ē	Residential, Demolition	35	\$135,500.00	31	
E.	Residential, Fire	1	\$165,000.00		
AIT	Residential, Manufactured Home	7	\$710,078.00	10	\$1,488,826.
	Residential, Manufactured Home Replacement			5	\$464,900
	Residential, New Single Family Dwelling	401	\$151,410,678.82	364	\$142,749,195
	Residential, New Two Family (duplex)	2	\$1,170,000.00	8	\$1,334,512
	Residential, Pool	75	\$6,689,892.00	97	\$8,675,680
	Residential, Repair	15	\$1,249,221.00	46	\$4,417,476
	Residential, Solar	149	\$4,383,799.74	238	\$7,860,681
	Residential, Storm Shelter	264	\$1,121,415.00	340	\$1,369,648
	Residential, Water Well	9		29	
	Total	1,220	\$186,101,584.46	1,485	\$191,763,487
	Commercial, Addition / Alteration	113	\$47,873,576.00	125	\$60,201,370
	Commercial, Addition Alteration	14	\$295,000.00	7	\$66,261,616
	Commercial, Fire	56	\$1,609,119.11		
		2	\$2,000,000.00	3	\$1,930,000
	Commercial, Foundation Only	30	\$58,780,677.00	36	\$112,590,200
z	Commercial, New Commercial Building	1	\$250,000.00	30	φ112,330,200
NON-RESIDENTIAL	Commercial, Pool			4	\$2,375,000
듄	Commercial, Repair	15	AND A SACCOMMENT OF STREET	4	\$2,373,000
ES	Commercial, Solar	4			
DE	Industrial, Addition / Alteration	1			
Z	Industrial, Fire	1			
Σ	Industrial, Foundation Only	1	\$450,000.00		
	Industrial, New Commercial Building	1			
	Institutional, Addition / Alteration	2			
	Institutional, Demolition	1			
	Institutional, Fire	9			
	Total	251	\$124,547,879.18	175	\$177,096,570
	# of New Dwelling Units	430			
	All Field Inspections	21,989		25,516	
	Certificate of Completion (CC)	2,895			
	Certificate of Occupancy (CO)	296		1,116	
	Demo # of Dwelling Units	34			
	Demolition	6			
0	Electrical Permit	1,245		1,730	
Ŧ	Fire	1			
FR	Garage Sale	833		683	THE TOTAL OF
AC	Mechanical Permit	1,135		1,716	
OTHER ACTIVITY	Paving (PRIVATE PROPERTY)	87		97	
\leq	Plumbing Permit	1,397		1,837	
\dashv	Public Works	161			
TY		101		503	
T		237	UU C00.6106		
TY	Sign	237		000	
TY	Sign Street Closure(Not Event)	2	2		
ΤΥ	Sign			23	

			November 2024 Residential Permit Activity	4 Resid	lential F	Perm	it Activity			
REPORT CATEGORY	PERMIT NUMBER	DATE ISSUED	ADDRESS	SQ FT	ZONING	WARD	SUBDIVISION	CONTRACTOR	VALUATION	NOI
Multi-Family, Fire	PRFI202404834	2024-11-14	1727 JENKINS AVE	N/A	R-3	7	JENKINS PLACE	INNOVATIVE SECURITY OF OKLAHOMA	\$ 29,	29,000.00
	1								\$ 29,	29,000.00
Residential, Accessory Structure	PRAB202404933	2024-11-08	3100 84TH AVE SE	360	A-2	2	CEDAR ESTATES SURVEY	KROHMER, MICHAEL & SHANNON	\$	6,000.00
	PRAB202405154	2024-11-01	818 RIVER VIEW DR	1800	RE	9	WILDWOOD HILLS ESTATES	SCOTT ZIMMERMAN	\$ 85,	85,000.00
	PRAB202405226	2024-11-08	2601 SHORELINE DR	720	PUD	2	WELLINGTON LAKE ADD	BULLS EYE CONSTRUCTION	\$ 48,	48,800.00
	PRAB202405320	2024-11-18	1001 ROCKLAND RDG	1092	RE	2	VISTA SPRINGS EST. ADD. SEC. 1	MUNSELL, WILLIAM P JR & RHONDA L	\$ 75,	75,000.00
	PRAB202405359	2024-11-15	7851 LETT CIR	6400	A-2	2	LETT FARMS COS	BEN DREW	\$ 300,	300,000.00
	PRAB202405405	2024-11-13	3700 CALAIS CT	196	K-1	е	BROOKHAVEN 23RD	JOHN CARTER	\$	7,500.00
	9								\$ 522,3	522,300.00
Residential, Acessory Dwelling Unit	PRADU202405280	2024-11-25	1009 S PICKARD AVE	2944	R-1	4	PARSONS ADDITION	TRAILHEAD HOMES, LLC	\$ 155,	155,000.00
	PRADU202405345	2024-11-25	606 E ROCK CREEK RD	576	R-1	9	NOT SUBDIVIDED	COMPTON, ZACHARRY	\$ 20,	20,000.00
	2								\$ 175,	175,000.00
Residential, Addition/Alteration	PRAD202404136	2024-11-05	454 W TONHAWA ST	966	R-1	4	BIRCHUM, W B FIRST ADD	SH RENOVATIONS	\$ 75,	75,000.00
	PRAD202404801	2024-11-08	1710 CAMELOT DR	1660	R-1	2	WOODSLAWN 2ND ADD	HAMPTON HOMES, LLC	\$ 100,	100,000.00
	PRAD202405168	2024-11-19	11650 E ROCK CREEK RD	2135	RE	2	SILVER CREEK ESTATES	PDES OF NORMAN	\$ 175,	175,000.00
	PRAD202405184	2024-11-12	1701 ORIOLE CT	542	R-1	9	SUTTON PLACE ADD SEC 2	B & C CUSTOM DESIGNS INC	\$ 107,	107,000.00
	PRAD202405236	2024-11-07	4106 NORTHHAMPTON DR	822	F-7	е	BROOKHAVEN 9TH	BOWERS CONSTRUCTION	\$ 525,	525,000.00
	PRAD202405251	2024-11-07	3841 WAVERLY CT	262	F-7	က	BROOKHAVEN 2ND	BIRD DOG CONSTRUCTION	\$ 20,	20,000.00
	PRAD202405285	2024-11-08	11201 RED FERN LN	2400	A-2	2	WOODLAND HILLS	DOERNEMAN, RANDALL	\$ 60,	00.000,09
	PRAD202405324	2024-11-18	1117 W APACHE ST	499	R-1	4	WEST PARK ADD	BG ROOFING & CONST. LLC	\$ 150,	150,000.00
	8								\$ 1,212,	1,212,000.00
Residential, Carport	PRCP202405197	2024-11-07	1705 SOUTHCREST DR	400	RM-6	9	CRESTLAND TOWNHOUSE EST	BATES WELDING, LLC.	\$	4,000.00
	1		\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \						\$ 4,	4,000.00

VA			November 202	t vesic	ellia		2024 Nesidelludi Pellilli Acuvity			
Residential,	PRDE202405009	2024-11-04	329 E HAYES ST		R-3	4	HIGHLAND ADDITION	RJR INVESTMENTS, LLC.		N/A
	PRDE202405011	2024-11-04	315 E HAYES ST		R-3	4	HIGHLAND ADDITION	RJR INVESTMENTS, LLC.		N/A
	PRDE202405012	2024-11-04	311 E HAYES ST		R-3	4	HIGHLAND ADDITION	RJR INVESTMENTS, LLC.		N/A
	PRDE202405015	2024-11-04	1201 N CRAWFORD AVE		R-3	4	HIGHLAND ADDITION	RJR INVESTMENTS LLC		N/A
	PRDE202405031	2024-11-19	3800 36TH AVE NW		PUD	œ	NOT SUBDIVIDED	DEAN ANDERSON		N/A
	5									N/A
Residential, New Single Family	PRSF202404437	2024-11-08	2915 SUMMIT HOLLOW CIR	3089	R-1	-	SUMMIT LAKES ADD. SEC. 12	APPLE CONSTRUCTION, LLC.	69	297,080.00
	PRSF202404650	2024-11-27	528 PARK AVE	2173	R-1	4	NORMAN, O T	RAMON CANEDO-ORTA	69	231,700.00
	PRSF202404746	2024-11-06	4117 PINE HILL RD	2682	PUD	00	CASCADE ESTATES SEC. 2	SHERIDAN HOMES LLC.	မာ	266,000.00
	PRSF202404748	2024-11-14	2240 BRETFORD WAY	3230	R-1	2	ST. JAMES PARK SEC. 6	SHERIDAN HOMES LLC.	69	322,700.00
	PRSF202404815	2024-11-19	3400 LITTLE POND RD	3705	A-2	2	FAIOF 2	IMPERIAL DESIGNS, LLC	69	310,000.00
	PRSF202405096	2024-11-12	2813 SUMMIT HOLLOW CIR	2928	R-1	-	SUMMIT LAKES ADD. SEC. 12	LIBERTY HOMES INC.	69	300,000.00
	PRSF202405128	2024-11-04	2822 DUNHAM DR	2949	R-1	-	SUMMIT LAKES ADD. SEC. 12	DP GAMBLE HOMES, INC.	69	274,400.00
	PRSF202405166	2024-11-08	2905 SUMMIT HOLLOW CIR	2914	R-1	-	SUMMIT LAKES ADD. SEC. 12	APPLE CONSTRUCTION, LLC.	69	297,920.00
	PRSF202405198	2024-11-01	1723 SAMUELS CT	3585	PUD	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC.	69	470,000.00
	PRSF202405210	2024-11-12	4214 CORDOVA CT	4286	R-1	80	LAS COLINAS ADD. SEC. 2	DENALI HOMES, LLC.	69	588,000.00
	PRSF202405217	2024-11-12	4600 LAS COLINAS LN	4379	R-1	8	LAS COLINAS ADD. SEC. 1	DENALI HOMES, LLC.	69	609,200.00
	PRSF202405229	2024-11-08	2804 SUMMIT HOLLOW CIR	2505	R-1	-	SUMMIT LAKES ADD. SEC. 12	APPLE CONSTRUCTION, LLC.	69	247,380.00
	PRSF202405232	2024-11-08	2808 SUMMIT HOLLOW CIR	2990	R-1	-	SUMMIT LAKES ADD. SEC. 12	APPLE CONSTRUCTION, LLC.	69	297,220.00
	PRSF202405234	2024-11-08	2901 SUMMIT HOLLOW CIR	2990	R-1	-	SUMMIT LAKES ADD. SEC. 12	APPLE CONSTRUCTION, LLC.	€9	297,220.00
	PRSF202405241	2024-11-13	7351 E STATE HWY 9	3520	A-2	2	NOT SUBDIVIDED	DAVID CADDELL CONSTRUCTION	69	370,000.00
	PRSF202405289	2024-11-22	1502 COUNCIL GROVE ST	2823	PUD	∞	FLINT HILLS SEC. 1	IDEAL HOMES OF NORMAN, LP.	€9	300,580.00
	PRSF202405296	2024-11-08	5506 WINDSTONE LN	2927	PUD	m	GLENRIDGE ADD. SEC. 3	D.R. HORTON	69	265,580.00
	PRSF202405323	2024-11-15	4002 SKYLER WAY	3370	R-1	7	CEDAR LANE SEC. III	HOMESTEAD CUSTOM HOMES & CONST	ω	290,000.00
	PRSF202405337	2024-11-14	5510 WINDSTONE LN	3389	PUD	က	GLENRIDGE ADD. SEC. 3	D.R. HORTON	69	363,160.00
Γ	PRSF202405341	2024-11-21	3802 MUIR FOREST WAY	3687	PUD	9	RED CANYON RANCH SEC. 8	IDEAL HOMES OF	69	160,0

			November 2024 Residential Permit Activity	4 Resid	ential F	Permi	t Activity			
	PRSF202405364	2024-11-14	5601 WINDSTONE DR	2927	PUD	m	GLENRIDGE ADD. SEC. 3	D.R. HORTON	69	263,060.00
	PRSF202405367	2024-11-14	5408 WINDSTONE LN	3027	PUD	m	GLENRIDGE ADD. SEC. 3	D.R. HORTON	↔	284,760.00
	PRSF202405386	2024-11-14	5604 WINDSTONE DR	2889	PUD	m	GLENRIDGE ADD. SEC. 3	D.R. HORTON	€9	284,340.00
	PRSF202405388	2024-11-19	3618 CASSIDY DR	8962	PUD	_∞	FLINT HILLS SEC. 1	IDEAL HOMES OF NORMAN, LP	69	181,000.00
	PRSF202405391	2024-11-22	1428 COUNCIL GROVE ST	2519	PUD	∞	FLINT HILLS SEC. 1	IDEAL HOMES OF NORMAN, LP	69	259,980.00
	PRSF202405394	2024-11-14	2712 DUNHAM DR	2778	R-1	-	SUMMIT LAKES ADD. SEC. 12	RIVERSTONE HOMES	69	360,000.00
	PRSF202405397	2024-11-14	2728 DUNHAM DR	3017	R-1	-	SUMMIT LAKES ADD. SEC. 12	RIVERSTONE HOMES	€9	390,000.00
	PRSF202405399	2024-11-14	2820 SUMMIT HOLLOW CIR	2961	R-1	-	SUMMIT LAKES ADD. SEC. 12	RIVERSTONE HOME	€9	385,000.00
	PRSF202405400	2024-11-20	2825 DUNHAM DR	3017	R-1	-	SUMMIT LAKES ADD. SEC. 12	RIVERSTONE HOMES	69	390,000.00
	PRSF202405470	2024-11-19	5502 WINDSTONE LN	2889	PUD	m	GLENRIDGE ADD. SEC. 3	D.R. HORTON	69	284,340.00
	PRSF202405472	2024-11-26	4013 CARAWAY LN	2070	R-1	2	BELLATONA ADD. SEC. 4	HOME CREATIONS, INC.	↔	290,000.00
	PRSF202405473	2024-11-20	4710 NORTHFIELDS LN	4826	R-1	00	CARRINGTON PLACE ADD. SEC. 14	LANDMARK FINE HOMES, LP. (CONTRACTOR	69	720,000.00
	PRSF202405522	2024-11-25	1938 WOLFORD WAY	1591	PUD	-	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	↔	181,590.00
	PRSF202405523	2024-11-25	1942 WOLFORD WAY	1964	PUD	-	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	€9	233,100.00
	PRSF202405525	2024-11-25	2000 WOLFORD WAY	1591	PUD	-	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	€9	181,580.00
	PRSF202405527	2024-11-25	1943 WOLFORD WAY	1591	PUD	-	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	₩.	181,580.00
71 N	PRSF202405530	2024-11-25	2001 WOLFORD WAY	1744	PUD	-	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	↔	207,200.00
	PRSF202405531	2024-11-25	2005 WOLFORD WAY	1591	PUD	-	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	↔	181,580.00
	PRSF202405534	2024-11-25	5503 WINDSTONE LN	3251	PUD	m	GLENRIDGE ADD. SEC. 3	D.R. HORTON	€	325,780.00
	PRSF202405543	2024-11-25	5412 WINDSTONE LN	3251	DUD	m	GLENRIDGE ADD. SEC. 3	D.R. HORTON	€	325,780.00
	40								\$ 12	12,498,810.00
Residential, Swimming	PRPO202405294	2024-11-15	4413 LAS COLINAS LN	200	R-1		LAS COLINAS ADD. SEC. 1	ARTISTIC POOLS	69	46,000.00
	1								S	46,000.00
Residential, Repair	PRDB202405557	2024-11-22	1908 PELHAM CIR	1722	R-1	9	PARK PLACE ADD. SEC. 5	JASON AVERY	65	150,000.00
	1								S	150,000.00
Residential, Solar	PRSO202405267	2024-11-07	12326 RED BUD DR		R-1	5	WHISPERING HILLS	SUNTRIA	69	Iter
187	PRSO202405305	2024-11-07	4100 NORTHWICH DR		R-1	3	QUAILBROOK ADD #2	NIVO SOLAR	es	ກ 4.

			November 2024 F	ber 2024 Residential Permit Activity	Perm	nit Activity		
	PRSO202405371	2024-11-19	506 W SYMMES ST	R-7	4	WAGGONER'S T.R. FIRST ADD	J & R ELECTRIC	\$ 28,022.00
	PRSO202405478	2024-11-19	402 TELSTAR ST	R-1	∞	CRYSTAL HEIGHTS #3	HAMMONDS, GARRETT R & GRACE M	\$ 30,000.00
	PRSO202405487	2024-11-20	2621 66TH AVE NE	A-2	2	NOT SUBDIVIDED	TRU-FUSE ELECTRIC	\$ 18,850.00
	PRSO202405520	2024-11-21	1414 PHEASANT RUN CT	R-1	00	CROSSROADS WEST #1	EIGHTTWENTY	\$ 50,000.00
	9							\$ 194,097.27
Residential, Storm Shelter	PRSS202405264	2024-11-06	425 DAKOTA ST	R-1	4	NORMAN HEIGHTS ADD	STORM SAFE SHELTER,	\$ 3,300.00
	PRSS202405308	2024-11-06	3125 RED CEDAR WAY	PUD	∞	GREENLEAF TRAILS ADD. SEC. 10	FLATSAFE TORNADO SHELTERS	\$ 2,800.00
	PRSS202405381	2024-11-12	3809 MUIR FOREST WAY	PUD	9	RED CANYON RANCH SEC. 8	STORM SAFE SHELTER, LLC.	\$ 3,000.00
	PRSS202405406	2024-11-13	4100 NORTHWICH DR	R-1	8	QUAILBROOK ADD #2	GROUND ZERO SHELTERS	\$ 2,945.00
	PRSS202405417	2024-11-13	2905 LERKIM LN	PUD	∞	TRAILWOODS ADD SEC 8	STORM SAFE SHELTER, LLC.	\$ 4,250.00
	PRSS202405423	2024-11-13	828 GOLDEN EAGLE DR	R-1	7	EAGLE CLIFF ADD #3	OKLAHOMA SHELTERS	\$ 3,900.00
	PRSS202405441	2024-11-15	3044 WISTER RD	PUD	∞	GREENLEAF TRAILS ADD. SEC. 11	SCOTT ANGVIRE	\$ 3,280.00
	PRSS202405474	2024-11-15	4710 NORTHFIELDS LN	R-1	00	CARRINGTON PLACE ADD. SEC. 14	LANDMARK FINE HOMES, LP. (CONTRACTOR	\$ 5,000.00
	PRSS202405482	2024-11-18	506 BOULDER CT	R-1	n	WESTERN VIEW SEC 2	GROUND ZERO SHELTERS	\$ 3,500.00
	PRSS202405526	2024-11-20	2322 ARCADY AVE	R-1	D.	BELLATONA ADD. SEC. 3	STORM SAFE SHELTER, LLC.	\$ 3,500.00
	PRSS202405553	2024-11-22	244 PINE TREE LN	R-1	8	CHERRY CREEK SEC 2	OZ SAFEROOMS	\$ 7,950.00
	PRSS202405575	2024-11-25	603 TIMBER TRL	PUD	9	VINTAGE CREEK ADDITION	OKLAHOMA SHELTERS	3,900.00
	PRSS202405576	2024-11-25	1402 MAGNOLIA ST	R-1	7	FOREST HILLS AMENDED	GROUND ZERO SHELTERS	\$ 3,500.00
	PRSS202405589	2024-11-26	4022 HIDDEN HILL RD	R-1	m	BROOKHAVEN 4TH	GROUND ZERO SHELTERS	\$ 3,500.00
	14							\$ 54,325.00
Residential, Water Well	PRWL202405486	2024-11-20	12309 RED BUD DR	R-1	c)	WHISPERING HILLS	AQUA WELL DRILLING, INC.	NIA
	1							
Total	98							\$ 14,885,532.27
		The same of the sa		The second secon				

CATEGORY	COUNT	VALUATION
Multi-Family, Fire	1	\$ 29,000.00
Residential, Accessory Structure	6	\$ 522,300.00
Residential, Acessory Dwelling Unit	2	\$ 175,000.00
Residential, Addition/Alteration	8	\$ 1,212,000.00
Residential, Carport	1	\$ 4,000.00
Residential, Demolition	5	N/A
Residential, New Single Family Dwelling	40	\$ 12,498,810.00
Residential, Swimming Pool	1	\$ 46,000.00
Residential, Repair	1	\$ 150,000.00
Residential, Solar	6	\$ 194,097.27
Residential, Storm Shelter	14	\$ 54,325.00
Residential, Water Well	1	N/A
Total	86	\$ 14,885,532.27

			Novembe	r 2024	Non-R	esid	ber 2024 Non-Residential Permit Activity	,			
Reporting Code	Permit Number Date Issued	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Tenant	>	Valuation
Commercial, Addition/Alteration	PRAD202404601	2024-11-12	2020 W LINDSEY ST	19645	C-2	2 +	HILLTOP ADD	KNL PROPERTIES, LLC	CALIBER COLLISION	S	750,000.00
	PRAD202405119	2024-11-04	1915 CLASSEN BLVD	1527	C-2	4	CLASSEN LANDING ADD.	RUSSELL WADE HOMES LLC.	DAILY GRINDZ	69	75,000.00
	PRAD202405144	2024-11-15	4216 CLASSEN CIR	3500	7	7	SOUTH CLASSEN INDUSTRIAL PARK AMENDED	STEVE NGUYEN	46 FARMS, LLC.	69	20,000.00
	PRAD202405191 2024-11-12	2024-11-12	2050 24TH AVE NW 101	816	PUD	80	REPLAT OF UNIV. NORTH PARK IV	ERIC RIGGINS	BAD DADDY'S BURGER BAR	ь	86,240.00
	PRAD202405271	2024-11-15	1963 W LINDSEY ST	920	C-2	2 B	BASSETT ADD #2	JONATHAN BENNETT	MASSAGE THERAPY	49	8,000.00
	PRAD202405281	2024-11-25	601 12TH AVE NE	1634	C-5	9	TSTB ADD SEC 1	ALFREDO ENOC GARCIA	KNUCKIES HOAGIES	us.	150,000.00
	9									s,	1,089,240.00
Commercial, Demolition	PRDE202405017	2024-11-04	328 E ROBINSON ST	3348	C-2	4	HIGHLAND ADDITION	RJR INVESTMENTS, LLC	RJR INVESTMENTS, LLC. RJR INVESTMENTS, LLC.		N/A
	PRDE202405067	2024-11-04	215 W LINN ST	21490	CCFB	4	LARSH'S FIRST ADD, D L	M & M WRECKING, INC.	215 W LLC.		N/A
	2										NIA
Commercial, Fire	PRFI202405171	2024-11-26	2105 INDUSTRIAL BLVD	N/A	12	8	NORMAN INDUSTRIAL TRAT REPLAT	TONY LINGER	STONEHOUSE MARKETING	65	14,000.00
	PRFI202405290	2024-11-06	209 W MAIN ST	N/A	CCFB	4	NORMAN, O T	BILLYGOAT GRUB LLC	BILLYGOAT GRUB	69	2,000.00
	PRFI202405447	2024-11-19	506 WELLNESS WAY	N/A	PUD	4	NRHS PORTER CAMPUS SEC. 2	NORMAN REGIONAL HOSPITAL AUTHORITY	BEHAVIORAL HEALTH CENTER	49	7,500.00
	6									5	23,500.00
Commercial, New Commercial	PRNR202400074 2024-11-14	2024-11-14	1690 24TH AVE NW	12000	PUD	8	UNIVERSITY NORTH PARK SEC. 11 TCS CONSTRUCTION	TCS CONSTRUCTION	P.F. CHANG'S BISTRO	65	1,500,000,00
	PRNR202403171 2024-11-22	2024-11-22	2361 36TH AVE NW	17770	2	80	PRAIRIE CREEK ADD SEC 5	INTEGRIS HEALTH, INC C/O TAX DEPT 4TH	INTEGRIS PRIMARY CARE CLINIC	69	6,000,000.00
	PRNR202404110 2024-11-25	2024-11-25	7313 FRANKLIN CT	4800	A-2	5 F	FRANKLIN	AZTEC BUILDING SYSTEMS, INC.	FRANKLIN BAPTIST CHURCH	69	614,400.00
	6									s	8,114,400.00
Total	14									S	9,227,140.00

Novemb	er 2024 Non-Re	ovember 2024 Non-Residential Totals
Category	Count	Valuation
Commercial, Addition/Alteration	9	1,089,240.00
Commercial, Demolition	2	N/A
Commercial, Fire	3	\$ 23,500.00
Commercial, New Commercial Building	က	\$ 8,114,400.00
Total	14	9,227,140.00

POLICE 11

Norman Animal Welfare Monthly Statistical Report November 2024



IN SHELTER ANIMAL COUNTS

		2023			2024		Compa	risons
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	89	121	210	54	78	132	(78)	-37%
Ending	92	89	181	62	57	119	(62)	-34%

ANIMAL INTAKES

		2023			2024		Compa	arisons
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percen
Stray at Large	95	48	143	111	82	193	50	35%
Owner Relinquish	5	4	9	3	13	16	7	78%
Owner Intended Euth	0	0	0	3	1	4	4	#DIV#
Transfer In	0	7	7	0	0	0	(7)	-100%
Other Intakes*	3	3	6	- 2	0	2	(4)	-67%
Returned Animal	7	8	15	9	7	16	1	7%
TOTAL LIVE INTAKES	110	70	180	128	103	231	51	28%

OTHER STATISTICS

					Compa	arisons
	2023	Total	2024	Total	Difference	Percen
Wildlife Collected (DOA)	0	0	0	0	0	#DIV4
Dog Collected (DOA)	4	4	2	2	(2)	-50%
Cat Collected (DOA)	3	3	2	2	(1)	-33%
Wildlife Transferred	0	0	0	0	0	#DIV/0
Intake Horses	0	0	0	0	0	#DIV/0
Intake Cows	0	0	2	2	2	#DIV/0
Intake Goats	0 -	0	0	0	0	#DIVA
Intake Sheep	0	0	0	0	0	#DIV/0
Intake Rabbits	0	0	0	0	0	#DIV/
Intake Pigs	0	0	0	0	0	#INVA
Intake Other	6	6	1	1	(5)	-83%
TOTAL OTHER ITEMS	13	13	7	7	(6)	-46%

LENGTH OF STAY (DAYS)

	2023	2024	
Dog	18	13.8	
Puppy	12.8	12.7	
Cat	21.6	9.3	Carl Control
Kitten	14.7	8	

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	235	81	0	316

Norman Animal Welfare Monthly Statistical Report November 2024



LIVE ANIMAL OUTCOMES

	2023		
	Canine	Feline	Tota
Adoption	53	87	140
Return To Owner	37	3	40
Transferred Out	4	1	5
Returned to Field	0	2	2
Returned to Owner in Field	N/A	N/A	N/A
TOTAL LIVE OUTCOMES	94	93	187

	2024	
Canine	Feline	Total
39	81	120
44	12	56
29	1	30
0	21	21
37	0	37
149	115	264

Comparisons			
Difference	Percent		
(20)	-14%		
16	40%		
25	500%		
19	950%		
77	41%		

OTHER ANIMAL OUTCOMES

	2023		
	Canine	Feline	Total
Died in Care	1	3	4
Lost in Care	1	0	1
Shelter Euth	12	6	18
Owner Intended Euth	0	0	0
TOTAL OTHER OUTCOMES	14	9	23

	2024	
Canine	Feline	Total
0	6	6
0	0	0
4	2	6
3	1.00	4
7	9	16

Comparisons			
Difference	Percent		
2	50%		
(1)	-100%		
(12)	-67%		
4	· #DPVAQ! .		
(7)	-30%		

TOTAL OUTCOMES

		2023	
	Canine	Feline	Total
Total Live Outcomes	94	93	187
Total Other Outcomes	14	9	23
TOTAL OUTCOMES	108	102	210

	2024	
Canine	Feline	Total
149	115	264
7	9	16
156	124	280

Comparisons		
Difference	Percent	
77	41%	
(7)	-30%	
70	33%	

SHELTER EUTHANASIA DATA

	Canine	Feline	Other
Medical - Sick	0	20 A 1 2 A A	0
Medical - Injured	1	1	0
Behavior - Aggressive	2	0	0
Behavior - Other	1	0	0
TOTAL EUTHANASIA	4	2	0

Total	Percentage
1	17%
2	33%
2	33%
1	17%
6	

MONTHLY LIVE RELEASE RATE

2023	2024
89.0%	95.7%

Live Outcomes / (Total Outcomes - Owner Int Euth)

ANIMAL CONTROL 11A





NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



NOVEMBER | 2024

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2024	5-YEAR AVERAGE	2023
MURDER	0	0	0
SEXUAL ASSAULTS	15	13	14
ROBBERY	7	3	2
AGGRAVATED ASSAULTS	25	28	35
BURGLARY OF BUILDING	44	45	27
LARCENY/THEFT	177	200	179
MOTOR VEHICLE THEFT	18	37	41
ARSON	1	0	0
KIDNAPPING	3	2	3
FRAUD/FORGERY	52	68	69
DUI/APC	34	30	39
PUBLIC INTOXICATION	45	45	51
RUNAWAYS	37	27	26
DRUG VIOLATIONS	55	46	32
THREATS/HARASSMENT	27	37	39
VANDALISM	83	94	92
OTHER	612	574	621
TOTAL REPORTED OFFENSES	1,235	1,251	1,270
TOTAL ARRESTS:	652	629	701
PROTECTIVE CUSTODY:	56	89	105
TOTAL CASE REPORTS*	969	986	991
COLLISIONS	216	195	206
FATALITY	1	1	0
INJURY	33	25	18
NON-INJURY	182	169	188
NUMBER OF PEOPLE INJURED	44	33	21
CITATIONS & WARNINGS	1,774	2,023	3,006
		543	725
TRAFFIC CITATIONS	629		,
TRAFFIC CITATIONS TRAFFIC WARNINGS	545	886	1,593

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 4,772

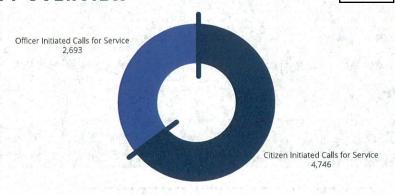
NON-EMERGENCY CALLS TAKEN: 16,199

TOTAL INCOMING CALLS: 20,971

TOTAL CALLS FOR SERVICE GENERATED: 10,995

POLICE CALLS FOR SERVICE: 7,439 OFFICER INITIATED: 2,693 CITIZEN INITIATED: 4,746

OTHER CAD ACTIVITY:
NORMAN FIRE: 1,609
EMSSTAT: 1,947



INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 181

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 76

CASES CLOSED DURING REPORTING PERIOD: 450

CLEARED BY ARREST / WARRANT: 13

CLEARED BY EXCEPTION: 21

COP FOLLOW-UP: 8 DEACTIVATED: 3334

DEACTIVATED DUE TO STAFFING: 20 MISSING PERSONS RECOVERED: 22

REFERRED INTERNALLY: 27

UNFOUNDED: 5

ANIMAL WELFARE

INTAKES: 231

LIVE RELEASES: 264

LIVE OUTCOME RATE: 95% ANIMALS FOSTERED: 76 ANIMALS LICENSED: 56 VOLUNTEER HOURS: 258

RECORDS

CUSTOMER SERVICE CONTACTS: 2,230

IN-PERSON CONTACTS: 816
PHONE CONTACTS: 729
EMAIL CONTACTS: 685

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 184

ACTUAL EMPLOYED: 173

AVAILABLE FOR ASSIGNMENT: 153**

AUTHORIZED NON-COMMISSIONED: 77 ACTUAL NON-COMMISSIONED: 72 AVAILABLE FOR ASSIGNMENT: 71**

197

^{*}This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

**This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

PUBLIC WORKS

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DEPARTMENT OF PUBLIC WORKS MONTHLY PROGRESS REPORT CITY OF NORMAN, OKLAHOMA November 2024

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed one (1) Rural Certificate of Survey and one (1) Short Form Plat for Planning Commission; one (1) Final Plat for the Development Committee; two (2) Rural Certificates of Survey, one (1) Final Plat and one Resolution for City Council. The Development Engineer reviewed 28 sets of construction plans and three (3) punch lists. There were 104 permits reviewed and/or issued. Fees were collected in the amount of \$8,168.27.

CAPITAL PROJECTS:

Gray Street Two-Way Conversion - University Boulevard to Porter Avenue:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of 19 transportation improvement projects. The Gray Street Two-Way 2019 Bond Project consists of the conversion of Gray Street from a one-way street to a two-way street between University Avenue and Porter Avenue, and the installation of streetscape elements along Gray Street. The intersection with James Garner Avenue will be entirely reconstructed to accommodate the future James Garner Phase 3 2019 Bond Project. In addition to the roadway and streetscape work, improvements are required to the railroad crossing just east of James Garner Avenue. The total construction cost for the project is approximately \$7.5 million. Of that, approximately \$4.9 million will be paid by federal grants. The remaining \$2.6 million will be paid for through the City of Noman 2019 Bond Program.

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on March 21, 2024, for the Gray Street Two-Way 2019 Bond Project. The low bidder was Ellsworth Construction, LLC of Oklahoma City, Oklahoma. ODOT awarded the project on April 1, 2024. Construction started on Monday, August 5, 2024, and there are 360 calendar days in the project. This timeframe will likely require just over a year to complete. ODOT is administering the construction of this project, with the assistance of WSB.

Proposed improvements include:

- New sidewalks
- Conversion to reverse angle parking for on-street spaces
- New decorative roadway lighting
- Landscaping
- Decorative paving elements
- New curb and gutter
- New decorative traffic signals
- Pedestrian safety improvements
- Revised signing and striping for two-way operation.
- Reconstruction of the James Garner Avenue intersection
- New gates and controls for two-way operation of the railroad crossing

As of the last pay application on 11/15/24 10.64% of the total contract amount has been expended. Through 11/15/24, 25.00% of the contract time has expired.

The contractor's activities this month were as follows:

- Demolition, Grading and roadway base on the north side of Gray Street between Peters Avenue and Jones Avenue
- Construction of concrete paving and curb and gutter on the north side of Gray Street between Crawford Avenue and Peters Avenue
- Construction of sidewalks between Crawford Avenue and Peters Avenue
- Construction of asphalt paving on the north side of Gray Street between Porter Avenue and Crawford Avenue
- Installation of storm sewer at Peters Avenue

Sidewalk Programs:

<u>Lindsey Street Sidewalk Repair Project</u> This project is 80% funded through an ACOG grant and is currently waiting on advertisement and bid opening. This project will include removal and replacement of sidewalks, ramps, driveways and pedestrian push button actuators along Lindsey Street from 12th Avenue SE to 24th

Monthly Progress Report
Public Works (November 2024)

Avenue SE on the north and south sides of Lindsey Street. Construction is anticipated to start in the winter/spring of 2025.

12th Ave NE and W Brooks Street Sidewalk Project This project is 80% funded through an ACOG grant and is currently in design with Garver, 90% plans have been received and are in review at this time. This project will include placement of sidewalks, ramps, and driveways along 12th Avenue NE from East Robinson Street to East Rock Creek Road and West Brooks Street from South Pickard Avenue to Wylie Road. Construction is anticipated to start in the spring/summer of 2025.

FYE 2025 Sidewalk Concrete Projects This project was awarded to Arroyo's Concrete LLC on 7/23/2024 and is now under construction. This contract includes Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Curbs and Sidewalks and Trails. This contract will be ongoing through June of 2025.

Flood Multimodal Path This project was awarded to Parathon Construction and is now under construction. This contract includes a 10' wide multi use path along the west side of Flood Avenue from Robinson Street to Tecumseh Road. The contractor has completed approximately 25% of the work and have expended approximately 50% of the time allotted for the project. The contract is for 180 days the start date was 9/3/2024 and current completion date is 3/2/2025.

State Highway 9 Multi Use Path This project is 80% funded through an ACOG grant and is currently in design, 60% plans have been completed and are in review at this time. This project will include the construction of a 10' wide Multi Use Path from 48th Ave SE to 72nd Ave SE along the north side of State Highway 9. Construction is anticipated to start in the summer of 2025.

Street Maintenance Bond Programs:

FYE 2025 Street Maintenance Bond - Urban Concrete 1

Urban Concrete Bid 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,191,250.50. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by April 2025. The contractor mobilized on September 30, 2023. During the month of November, the contractor completed work on lowa Street after being reassigned to assist on Gray Street.

FYE 2025 Street Maintenance Bond – Urban Concrete 2

Urban Concrete Bid 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,272,530.00. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by April 2025. During the month of November, the contractor completed work in the Westwood Estates addition on Mercedes Drive.

Bridge Maintenance Bond

60th Ave NE Bridge Replacement

The 60th Ave NE Bridge Replacement bids were opened on June 22, 2023. 3 bids were received and the contract was awarded to K&R Builders in the amount of \$3,043,805.25. The project consists of removal of the existing bridge, minor channel clean-up, construction of a new bridge, and roadway grade adjustments. The project is anticipated to be completed by February 2025. During the month of November, the contractor completed construction on the north and south retaining walls, installation of rip rap between the north and south abutments, and successfully poured the concrete bridge deck.

TRANSIT AND PARKING DIVISION

PUBLIC TRANSIT

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022 Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023 after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

Monthly Progress Report

Public Works (November 2024)

Vehicle Procurement

The City is in the process of purchasing 6 CNG cutaway transit buses for the paratransit fleet. Below is background on this purchase:

On June 11, 2024, Council adopted resolution R-2324-149 formally accepting the grant and authorizing the purchase. After additional approvals to enhance the vehicles the revised cost share per bus is \$129,452 federal (72%) and \$51,998 local match (28%), resulting in \$181,450 total per bus. Thus the proposed cost share for 6 cutaway buses is \$776,714 federal (72%) and \$311,986 local (28%), resulting in a \$1,088,700 total cost for 6 units.

Service Expansion Priorities

Following implementation of the new route network in October 2023, and then increasing the frequency of service on Route 112 (West Lindsey) from 60 minutes to 30 minutes (*priority 2*), City Transit staff continue to review the next priorities recommended by the Go Norman Transit Plan:

- Priority 1: Sunday Service Proposed Sunday service span and trip frequencies would match current Saturday service levels. Sunday transit service is currently being offered and evaluated as part of the Norman On-Demand microtransit pilot program.
- Priority 3: Increased Frequency on Route 110 This service expansion upgrades the trip frequency of Route 110 (Main St/24th Ave NW) from 60 minutes to 30 minutes. Staff are re-evaluating the timing of this priority in relation to the current ridership, expected development along the route, and other transit needs.
- Priority 4: Implementation of New Route 113 This service expansion would add a new route in Southeast Norman operating with a 30-minute frequency. The proposed route, as recommended in the plan, would operate along Classen Blvd, Constitution St, Oak Tree Ave, 12th Ave SE, Cedar Ln and then turnaround near Cedar Ln and Classen Blvd.

Microtransit Pilot Program with Via Transportation - Norman On-Demand

On July 9, 2024, Council approved contract amendments with both Via Transportation and the University
of Oklahoma to extend the expanded service through the end of summer 2025. The service entered its
second year of operation on August 20, 2024. Staff are exploring options for this pilot program's future as
we near the midpoint of its second year of operation. More details can be found in the attached monthly
performance report for Norman On-Demand.

Transit Monthly Performance Reports

Attached are both the EMBARK Norman Performance Report and the Norman On-Demand Performance Report for October 2024.

STREETS DIVISION

CAPITAL PROJECTS

- Savannah Addition: Halray Drive replaced concrete panels that required 41 cubic yards of concrete and resulted in over 205 square yards repaired
- 1604 Rosemont Drive replaced concrete panels that required 37 cubic yards of concrete and resulted in over 206 square yards repaired
- 2005 Summit Circle replaced concrete panels that required 15 cubic yards of concrete and resulted in over 72 square yards repaired
- Cinnamon Run: Allspice Run-Nutmeg deep patch and overlay required 891.18 tons of asphalt for the repair.

ASPHALT PROJECTS

- 417 Hughbert Street deep patch required 31.07 tons of asphalt for the repair.
- Tecumseh Ridge Addition crews worked crack repair that required 32 tons of asphalt for the repair.

ROADSIDE OPERATIONS

- Routine pothole patching operations used approximately 28.81 tons of asphalt.
- Rights-of-Way Roadside Mowing crew during November, 2024, mowed 48 miles of rural rights-of way.

Monthly Progress Report Public Works (November 2024)

STORMWATER DIVISION

WORK ORDER RESPONSE

Stormwater Division received 20 work order requests and closed 19 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance Crew

- Day lighted pipe and restored ditch on Turkey Run Court
- Repaired broken manhole at 1118 Zara Street
- Replaced 80ft of stormwater pipe removed by Line Maintenance at Rich Street and Crawford Avenue
- Added millings to sinkhole at Woodland Drive
- Filled washout around pipe at Wildwood Church in Hall Park

CHANNEL MAINTENANCE

The Channel Maintenance Crew

- Removed drift at Willow Grove Road
- Repaired washout at Eagle Cliff
- Removed debris from Anitol Detention
- Removed debris from Hollywood, Imhoff, and Wildwood channel
- · Removed debris from end of Crystal Circle
- Removed dead tree limbs from pedestrian bridge at Imhoff channel
- Fixed washouts at Anitol 1 & 2
- Loaned Richard King to overlay for three days to help pave 60th NE

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

The Street Sweeping/Camera Crew

- 244 lane miles were swept in November resulting in the removal of approximately 56.31 tons of debris from various curb-lined streets throughout the city
- The Camera Crew was able to camera 500 linear feet of stormwater infrastructure before camera went down for repairs
- Continued OU game day sweeping schedule

INLET CLEARING OPERATIONS

Stormwater crews checked 1,893 inlets and cleaned 1,360 inlets totaling 7.83 tons of debris removed in Ward 2, 3 and 4

STORMWATER OKIE LOCATES

During the month of November 2,476 Call 811 Okie Spots were received. Of those requests, 157 were marked stormwater pipe locates.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into three subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

<u>Purchases:</u> The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

<u>Price Per Gallon</u>: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into AssetWorks system. The AssetWorks program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

Monthly Progress Report Public Works (November 2024)

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

<u>Tires Sold:</u> This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

<u>Sublet Repairs:</u> This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

<u>Preventative Maintenance Services:</u> This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

<u>Direct Labor Hours:</u> Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

<u>Productivity Goal:</u> When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

November 2024 <u>DEVELOPMENT COORDINATION, ENGINEERING</u> <u>AND PERMIT REVIEW</u>

Subdivision Development: FYE 2025 Associated Fees Last Month FY Total This Month Planning Commission/Dev Comm Review: *Norman Rural Cert of Survey... 1 0 *Final Plats.... 0 *Preliminary Plats..... *Short Form Plat..... 1 0 *Center City Form Based Code.. 0 *Concurrent Constr. Request... City Council Review: Certificate of Survey..... 2 Preliminary Plat.... Final Plats Certificate of Plat Correction..... 0 Encroachment.... Easements..... 0 Closure..... Release of Deferral..... 3,030.00 **Development Committee:** 1 Final Plats..... \$0.00 Fee-In-Lieu of Detention..... \$ 1,530.00 \$22,620.00 \$3,030.00 Subtotal: Permits Reviewed/Issued: (includes Offsite Construction fees) **Single Family...... 40 ***Commercial...... 6 Multi-Family...... 0 Addition/Alteration...... 14 Paving Only...... 7 Storage Building..... 6 Swimming Pool...... 1 Storm Shelters...... 14 Public Improvements...... 4 Fire Line Pits/Misc...... 1 Franchise Utilities \$40.00 \$30.00 Other revenue \$0.00 \$1,400.00 \$400.00 Flood Plain (@\$100.00 each)..... 0 \$23,115.97 \$2,821.53 \$5,098.27 Total Permits..... \$8,168.27 \$4,781.53 \$39,635.97 Grand Total..... 106 34 ****Construction Plan Review Occurrences 28 3 3 11 *****Punch Lists Prepared..... * All Final Plat review completed within ten days...... PI # 13 ** All Single Family Permits were reviewed and completed within three days.....PI # 10 *** All Commercial Permits were reviewed and completed within seven days PI # 11

November 2024

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	3	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	40	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	6	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS	28	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	3	100%



Public Works Department





PERFORMANCE REPORT

Summary of Services Table: October 2024

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARK Norman Service Summary	ADP Oct FY25	FY25 YTD	FY24 YTD	Service Profile	Oct FY25	Oct FY24
Fixed Routes (M-F)	1,906	149,225	119,681	Weekdays	23	22
Fixed Routes (Sat)	864	13,170	12,211	Saturdays	4	4
PLUS (M-F)	111	8,931	7,688	Gamedays	1	2
-Zone 1*	81	6,475	5,821	Holidays	0	0
-Zone 2**	30	2,456	1,867	Weather	0	2
PLUS (Sat)***	23	362	376	Fiscal YTD Days	104	103
				Cal. YTD Days	258	256

^{*}Requires ¾ mile

Strategic Performance Measures

	FY 25	FY 25	
MEASURE	YTD	Targets	
# of Norman fixed-route passenger trips provided	162,395	400,000	
# of Norman paratransit trips provided	9,293	23,800	
% of on-time Norman paratransit pick-ups	97.24%	98.58%	
# of Norman bus passengers per service hour, cumulative	22.16	21.14	
# of Norman bus passengers per day, average	1,752*	800*	
% of Norman required paratransit pick-ups denied due to capacity	1.14%*	0.00%	
% of on-time fixed-route arrivals	66.18%	75.00%	

^{*}These targets are not being tracked in LFR but can be found in the KPI spreadsheet.

^{**}Operates only on Weekdays until 7:00 pm

^{***}Operates only in Zone 1



City of Norman **Public Works Department**





Performance Report

Microtransit Pilot Program Performance Report

October 2024

Purpose

This report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The key performance indicator goals were outlined in the request for proposals (RFP) and include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests picked up within 20 minutes.

Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-

Demand app is available on the Apple App Store and the Google Play Store. This service provides access to safe and affordable public transportation through technology. particularly during evening hours and on Sundays when other public transit options are limited. Through a collaboration with the University of Oklahoma, the Norman On-Demand Program also operates the University's SafeRide

Service Hours		Pricing		
Monday-Wednesday	7pm – 1am	First Passenger	\$2.00	
Thursday-Saturday	7pm – 3am*	Each Additional Passenger	\$1.00	
OU SafeRide: Thursday-Saturday	10pm – 3am*	OU SafeRide (OU Students using OU email	Free	
Sunday	10am - 6pm	address during SafeRide hours)		

ADA/Wheelchair Accessible Vehicles available upon request. *Outside of the OU fall and spring semesters, Thursday-Saturday service ends at 1am

Program, which is designed to provide safe and free late night transportation to OU students. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

Key Performance Indicator Measures

Measure	Target	Fiscal Year to Date	October		Year Over Year	
		(7/01/24 – 10/31/24)	2024	2023	Service	
Average Walking Distance	<0.10 miles	0.06 miles	0.06 miles	0.07 miles	-14.29%	
Maximum Walking Distance	0.25 miles	0.35 miles	0.26 miles	0.25 miles	+3.85%	
Average Rider Wait Time*	<15 min	20.8 min	21.9 min	19.0 min	+15.26%	
Maximum Rider Wait Time*	20 min	76.7 min*	74.3 min*	N/A*	N/A*	
Percent of Ride Requests Picked Up in 20min	>80%	51.19%**	39.82%**	63.57%**	-37.36%	

^{*}OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.

^{**}Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours.

Additional Performance Measures

Ridership

Norman On-Demand completed 4,145 rides in October 2024, which is a 12.92% decrease from the September 2024 total of 4,760. There were a total of 36 completed trips which requested a wheelchair accessible vehicle (WAV) in the month of September. Ridership

Ridership	Fiscal Year to Date	Oct	ober	Year Over Year	
	(7/01/24 – 10/31/24)	2024 2023		Service	
Total Number of Riders	16,583	4,145	2,546	+62.80%	
Total Number of Trips	10,872	2,654	1,584	+67.55%	
# of Completed Trips Requesting WAV	100	36	19	+89.47%	
Ridership Per Service Hour (RPSH)	5.9	6.5	N/A	N/A	

per service hour (RPSH) is a ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

Rider Experience

Approximately 13.8% of all completed rides in the past 12 months received a rating, of which 96.7% were rated five out of five

Rider Experience	Fiscal Year to Date	October		Year Over Year	
	(7/01/24 – 10/31/24)	2024	2023	Service	
Average Ride Duration (in minutes)	11.5 minutes	11.8	9.8	+16.95%	
Average Ride Distance (in miles)	3.4 miles	3.4	3.0	+11.76%	
Average Ride Rating (5 stars scale)	4.9 stars	4.9	4.9	0% (no change)	

stars. The system includes an automated feed-back process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings alone are not categorized as complaints. Due to changes in that review process, we expect to see a higher number of complaints in the next few months. Seven complaints were reported to Via in the month of October, representing 1.7 complaints per 1000 rides provided. These are minor complaints typically regarding driver conduct such as speeding, rudeness, unprofessional behavior, or deviating from the app's route.

Program Engagement and Rider Growth

Since the Norman On-Demand App launched on August 16, 2023, a total of 8,693 individual accounts have been created, which is a 6.53% increase over the September 2024 service to date total of 8,125. Of these accounts just less than half of them (49.50%) have utilized the service at least once. Just more than a quarter of active accounts (2,281 accounts or 26.24%) have completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

Engagement – Service to Date (8/16/23 – 10/31/24)					
App Accounts Created Since Launch	8,693				
OU Accounts	N/A	N/A			
Active Accounts*	5,849	67.29%			
Rider Accounts**	4,303	49.50%			
Repeat Rider Accounts***	3,439	39.56%			

^{*}accounts with user engaging with ride requests at least once
**accounts with at least 1 completed ride

Accidents and Vehicles

No accidents and one incident was reported in the month of October. The one reported incident involved a rider verbally berating the customer service support personnel.

All seven vehicles were in active service during the month of October, which meets the target fleet availability.

^{***}accounts with at least 2 completed rides

STREET DIVISION								
	FYE 2025 November 2024	FYE 2025 November 2024	Year to Date	Year to Date	FYE 2025			
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED			
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%			
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%			
(tons of material used)	28.81		172.03					
Overlay/pave 10 miles per year.	_	0%	1.30	13%	100%			
Replace 2,000 square yards of concrete pavement panels	483.00	24%	2,603.33	130%	100%			
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	12.00	3%	22.00	5%	100%			
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	_	0%	15,191,250.00	120%	100%			
Mow 148 miles of Rural Right-of- way three times per year	48.00	11%	1,488.00	335%	100%			
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	0%	100%			
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	1	0%	-	0%	100%			
Bridge - Maintain 5 non-deficient bridges in a year	5	180%	9	180%	100%			
Bridge - Rehab 7 structurally deficient bridges per year through outside contract		0%	-	0%	100%			
Bridge - Replace one functionally obsolete bridge per year	-	50%	-	0%	100%			
Bond Program - Contract all selected projects for the bond year within the same fiscal year				65%	100%			
Capital Program – Complete all selected projects within the same fiscal year			-	40%	100%			

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

	STORMWA	TER DIVISION			
	FYE 2025 NOVEMBER, 2024	FYE 2025 NOVEMBER, 2024	Year to Date	Year to Date	FYE25
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (6,000 Annually)	244.00	49%	1,972.00	33%	85%
Inspect and clean 100% of the urban drainage inlets three times per year.	1,893.00	19%	2,698.00	27%	65%
Mow 2,271,548 square-feet (52 acres) of open drainage ways, six times per year.	-	0%	5,327,746.50	39%	70%
Permit all floodplain activities as appropriate.	-	0%	15.00	15%	95%
Camera stormwater infrastructure to inspect and identify. (4 map grids per month)	_	0%	4.00	8%	85%
*Camera map grids identified in FY24 and program transitioning to proactive inspection.					

PUBLIC WORKS FLEET DIVISION ACTIVITY REPORT

November 2024

IN GALLO	NS FYE 2025	FUEL REPORT						
Internal	UNLEADED PURCHASED	DIESEL PURCHASED	CNO	G PURCHASED				
oumps	21,468.00	20,275.00		21,481.83				
Outside - sublet	1,081.00	1,023.00		0.00				
ΓΟΤΑL	22,549.00	21,298.00	21,481.83			21,481.83		
ΓΟΤΑL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMEI	PUBLIC CNG CONSUMED				
Consumption	20,323.90	26,173.50	21,481.83	0.00				

FYE 2025 TO DATE CONSUMPTION							
TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMEI	PUBLIC CNG CONSUMED			
Consumption	105,801.13	117,677.84	166,140.49	4,195.17			

INTERNAL PRICE PER GALLON:				EXTERNAL PE	EXTERNAL PRICE PER GALLON:			
UNLEADED	High	\$2.26	Low	\$1.96 UNLEADED	High	\$2.03	Low	\$1.98
DIESEL	High	\$2.23	Low	\$2.09 DIESEL	High	\$2.22	Low	\$2.17
CNG	High	\$1.51	Low	\$0.17 CNG	High	\$2.10	Low	\$2.10

CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES			
		Month Total Public CNG Sales	\$0		
REPAIR PARTS	\$77,512.67	FYE 2025 To Date Public Sales	\$8,372		
OILS/FLUIDS	\$9,714.64	LIFE TO DATE CNG GAS GALLON EQUIVALENT			
TIRES	\$22,329.43	Total Sold Gallons Life To Date	1,124,081		
SUBLET REPAIRS	\$34,642.53	Total Gross Sales Life To Date	\$1,683,155		
		Life To Date CNG Gas Gallon Equival	ent		
TOTAL SPENT ALL Parts/Sublet	\$144,199.27	Total Public/City Through-Put CNG Gallor	ns @ Station: 3,718,936		

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	4	13
EMERGENCY ROAD CALLS	7	9	12	101
PM SERVICES	109	30	100	608
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	174	213	197	1,386
SCHEDULED REPAIRS	100	92	102	643
NON SCHEDULED REPAIRS	43	121	77	470

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	11	47
EMERGENCY ROAD CALLS	15	15	16	110
PM SERVICES	50	55	49	265
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	132	175	170	1,018
SCHEDULED REPAIRS	133	137	34	436
NON SCHEDULED REPAIRS	6	38	113	548

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	0	0	1	1
PM SERVICES	15	11	9	70
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	61	46	34	272
SCHEDULED REPAIRS	70	43	33	275
NON SCHEDULED REPAIRS	8	3	0	13

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	0	1	0	2
PM SERVICES	6	6	16	65
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	27	31	34	223
SCHEDULED REPAIRS	55	21	30	189
NON SCHEDULED REPAIRS	0	10	4	62

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	0	0	15	32
EMERGENCY ROAD CALLS	22	25	29	183
PM SERVICES	180	102	174	774
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	394	465	435	2,468
SCHEDULED REPAIRS	358	293	199	1,370
NON SCHEDULED REPAIRS	57	172	194	1,045

FLEET DIVISION INVENTORY November 2024

FUEL

WESTWOOD GOLF	147.1	gallons	UNLEADED	(a)	2.520	\$ 370.69
WESTWOOD GOLF	109.4	gallons	DIESEL	@	2.640	\$ 288.82
NORTH BASE	8,843.0	gallons	UNLEADED	(a)	2.040	\$ 18,039.70
NORTH BASE	5,688.7	gallons	DIESEL	(a)	2.170	\$ 12,344.57
FIRE STATION #5	370.7	gallons	UNLEADED	(a)	2.010	\$ 745.11
FIRE STATION #5	314.3	gallons	DIESEL	(a)	2.200	\$ 691.46
FIRE STATION #6	310.4	gallons	UNLEADED	(a)	2.010	\$ 623.90
FIRE STATION #6	164.8	gallons	DIESEL	(a)	2.200	\$ 362.56
BULK TANKS	1,200.0	gallons	DIESEL	@	2.170	\$ 2,604.00

TOTAL	GALLONS:	DO	LLAR:
UNLEADED	9,671.2	\$	19,779.40
DIESEL	7,477.2	\$	16,291.40

PUBLIC WORKS FLEET DIVISION PM COMPLIANCE REPORT

		NOVEMBE	R FYE 2025	Industry Stan	dard Compliance:	Not To Exceed 5%
	Number of PMs	Number of PMs Completed	Number of PMs	Number of PMs	Current %	YearToDate Non-
Department/Division	Scheduled	On Time	Completed LATE	Missed	PENDING	Compliance Tren
CITY CLERK						
TTY COUNCIL					0%	0%
UILDING ADMINISTRATION					0%	0%
MUNICIPAL COURT MUNICIPAL COURT				the state of the state of	004	00/
IUNICIFAL COURT					0%	0%
NFORMATION TECHNOLOGY						
NFORMATION TECHNOLOGY					0%	0%
IUMAN RESOURCES					0%	0%
IUMAN RESOURCES					0%	0%
					0%	0%
LANNING						
LANNING UILDING INSPECTIONS		1			0%	0%
ODE COMPLIANCE				1	100%	0% 300%
ODD COM DETICE	•		Assessment of the Control of the Con		10070	30076
UBLIC WORKS			POLITICAL PROPERTY.			
NGINEERING	6	6			0%	0%
TREETS	15	15			0%	13%
TORMWATER	2	2			0%	100%
RAFFIC	4	4			0%	50%
TORMWATER QUALITY		Charles In the Control of the Contro			0%	0%
LEET	9	9			0%	0%
RANSIT					0%	0%
OLICE		Medical India				
NIMAL CONTROL	6	3	2	1	17%	83%
OLICE ADMINISTRATION	1	1		4	0%	0%
OLICE STAFF SERVICES					0%	0%
OLICE CRIMINAL INVESTIGATIONS	6	4	1	1	17%	47%
OLICE PATROL	19	15	2	4	21%	103%
OLICE SPECIAL INVESTIGATIONS					0%	33%
OLICE EMERGENCY COMMUNICATIONS					0%	0%
IRE						
IRE ADMINISTRATION	1	1			0%	0%
IRE TRAINING	1	1			0%	0%
IRE PREVENTION IRE SUPPRESSION	2	2			0%	0%
IRE DISASTER PREPAREDNESS	1	1			0%	0% 0%
IKE DISASTER I RELAKEBNESS				SHI SHOOL AND A SHOOL	070	070
ARKS & RECREATION		A STATE OF THE STA				
ARK MAINTENANCE	10	8	2		0%	40%
ARKS & RECREATION					0%	0%
USTODIAL					0%	0%
ACILITY MAINTENANCE	2	2			0%	100%
ARKS FORESTRY					0%	0%
UBLIC SAFETY SALES TAX (PSST)						
SST POLICE PATROL	8	7	1	1 1	13%	88%
SST POLICE CRIMINAL INVESTIGATIONS SST FIRE SUPPRESION	2	2			0%	0%
SST FIRE SUFFRESION	I			1	100%	100%
DBG				nesses in the second		
LANNING CDBG	2	1	1	1	50%	100%
						10070
TILITIES WATER						
TILITIES ADMINISTRATION			Name and Address of the Owner, when the Owner, when the Owner, where the Owner, which is the Ow		0%	0%
ATER TREATMENT PLANT	2	1	1	1	50%	100%
ATER PLANT	2	2			0%	0%
ATER PLANT WELLS					0%	0%
ATER PLANT LAB					0%	0%
NE MAINTENANCE ADMIN.					0%	0%
ATER LINE MAINTENANCE TILITIES INSPECTOR	15	13	2	2	13%	33%
ETER SERVICES					0% 0%	0% 0%
DIEK OEK YEES	OLCHING OF ALL				076	070
TILITIES WRF		PRINCEPONIE VALUE		The second second second		
RF ADMIN					0%	0%
RF INDUSTRIAL					0%	0%
RF BIOSOLIDS	5	5			0%	0%
RF OPERATIONS	5	5			0%	0%
EWER LINE MAINTENANCE	4	3	1	1	25%	75%
TILITIES SANITATION						
ANITATION ADMINISTRATION				CONTRACTOR	0%	0%
ANITATION RESIDENTIAL	5	5			0%	20%
ANITATION COMMERCIAL	8	3	3	2	25%	113%
ANITATION TRANSFER	7 2	4 2	1	3	43%	57%
ANITATION COMPOST ANITATION RECYCLE	3	3		CURRENT CONTRACTOR	0%	0% 0%
ANITATION RECTCLE					0%	0%
					0%	0%
TILITIES EVIROMENTAL					0%	0%
NVIROMENTAL & SUSTAINABILITY	1		1	1	100%	0%
The second secon	_					

Item 4.

PM COMPLIANCE REPORT

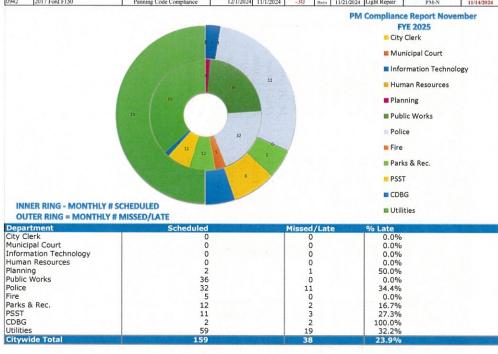
NOVEMBER FYE 2025

Industry Standard Compliance: Not To Exceed 5% YearToDate Non-Compliance Trend 25% Number of PMs
Completed LATE
Missed
18
20 Current %
PENDING Number of PMs Scheduled 159 Department/Division
CITYWIDE TOTAL 131 13%

PUBLIC WORKS FLEET DIVISION PM COMPLIANCE REPORT

NOVEMBER FYE 2025

Unit#	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
Police				1.35						
986T	2000 Dons Equipment Trailer	Animal Control	12/1/2024	11/19/2024	-12	Days	11/19/2024	Light Repair	PM-A	5/11/2023
1133	2017 Ford Interceptor	PD Patrol	164383.00	161720.00	-2663	Mites	11/13/2024	Light Repair	PM-C	2/19/2024
1102	2012 Chevy Tahoe	PD Patrol	91569.00	91252.00	-317	Miles	11/13/2024	Light Repair	PM-C	6/7/2024
1009	2011 Chevy Impala	PD Criminal Investigations	76234.00	91252.00	15018	Miles	11/21/2024	Light Repair	PM-C	6/18/2024
Public V	Vorks			111						
691B	2015 John Deere Rotary Cutter	Streets	10/31/2024	9/6/2024	-55	Days	9/10/2024	Heavy Repair	PM-B	9/6/2023
Utilities							101.0		and the same of	
293T	2018 Titan 48-2TWWF	Sanitation Waste Disposal (transfer)	12/1/2024	11/1/2024	-30	Days	11/1/2024	Heavy Repair	PM-A	4/29/2024
0239	2016 Peterbilt 320	Sanitation Commercial	12/1/2024	11/21/2024	-10	Days	11/21/2024	Heavy Repair	PM-N	8/2/2023
23232	2023 Peterbilt 567 Rolloff	Sanitation Commercial	2615.00	2522.00	-93	Hours	11/22/2024	Heavy Repair	PM-C	9/17/2024
Fire				1000	11111111		100			1.5
053T	2019 Covered Wagon Trailer	PSST Fire Suppression	12/1/2024	11/1/2024	-30	Days	11/1/2024	Light Repair	PM-A	11/20/2023
Planning			1 1 1		-				the boundaries of the same	
0942	2017 Ford F150	Panning Code Compliance	12/1/2024	11/1/2024	-30	Days	11/21/2024	Light Repair	PM-N	11/14/2024



PUBLIC WORKS
FLEET DIVISION
Technician Productivity
Report

FYE 2025

Nov	November 2024		WINTERIAL BROWNERS	VERNICATION			•	Total	
MECHANIC	DIRECT LABOR HOURS	RS GOAL	GOAL ACTUAL		TOTAL HOURS NAME	SNAME	direct ,	Available indirect	idirect
497	112.57		83.2%	11.2%	135.35	135.35 Lowman	112.57	135.35	22.78
642		`	#DIV/0!	#DIV/0!	0.00	0.00 Deaver	00.0	0.00	0.00
1554	11/66	<u>`</u>	72.3%	0.3%	137.95	137.95 Boyd	99.71	137.95	38.24
1676	118.75	75 72%		12.9%	139.94	139.94 Schumacher	118.75	139.94	21.19
2098	104.94	_		-1.9%	149.76	149.76 Johnson	104.94	149.76	44.82
2495	92	92.05		-3.1%	133.66	133.66 Vann	92.05	133.66	41.61
2745	103.91			21.3%	111.40	111.40 Durham	103.91	111.40	7.49
3001	A m which is the control of the cont	، سب		14.0%	121.34	121.34 Winters	104.40	121.34	16.94
3134		0.00	;0/AIG#	#D11/0!	0.00	0.00 Massie	00:0	0.00	0.00
3151	137	137.37 72%	90.0%	18.0%	152.65	152.65 Gunter	137.37	152.65	15.28
3167	8 1 1	118.77		14.0%	138.18	138.18 Wilson	118.77	138.18	19.41
3487	52	52.27		-11.9%	86.95	86.95 Sprayberry	52.27	86.95	34.68
3502	96		67.5%	-4.5%	143.10	143.10 West	19.96	143.10	46.49
3572	116	116.361 72%		20.0%	126.53	126.53 Winn	116.36	126.53	10.17
3843	1 3	113.23 72%		12.6%	133.77	133.77 Dillon	113.23	133.77	20.54
3968	127			1.1%	174.58	174.58 Cole	127.55	174.58	47.03
4033	. Western	_		12.7%	143.16	143.10 Wood	121.20	143.10	21.90
4303	501	109.61 72%		-2.7%	158.15	158.15 LaChance	109.61	158.15	48.54
4310	138			8.0%	173.53	173.53 Nolasco	138.90	173.53	34.63
4316	I I 3			-7.9%	176.29	176.29 Martin	113.06	176.29	63.23
DIRECT LABOR HOURS	1981.26	.26							
TOTAL AVAILABLE HOURS	2186,41	14							
PRODUCTIVITY GOAL ACTUAL PRODUCTIVITY	72.	72.0% 90.6 %							

DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION MONTHLY PROGRESS REPORT

NOVEMBER 2024	PROJECTED GOAL		THIS MONTH		Y	YEAR TO DATE	E .
	Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	109	109	100%	559	559	100%
Provide information requested by citizens within 7 days	%56	109	109	100%	559	559	100%
Complete traffic engineering studies within 45 days.	%66	2	2	100%	21	18	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	15	15	100%	142	142	100%
Worker Hours Per Gallon of Paint Installed.	080	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		0	0	0.00	852	477.5	0.56
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2	Crew Work	Total	Average	Crew Work	Total	Average
	person crew.	Days	Installations	39	Days	Installations	0
		1.31	14	10.69	16.56	16	5.50
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		16	16	100%	75	75	100%
Response to reports on traffic signal malfunctions within one hour.	%66	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		19	19	100%	29	29	100%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	%66	17	. 11	100%	49	49	100%
Lower Priority all other signs within one day	%06	105	105	100%	262	262	100%
Street Name Signs within two weeks	%06	14	14	%0	92	92	100%
Percent of work hours lost due to on the job injuries.	< 01%	Total Work	Work	Percentage	Total Work	Work Hours	Per
	0/100	Hours	Hours Lost	Met	Hours	Lost	Met
		2880	0	0.00	15529	0	0.00

UTILITIES

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Monthly Report November 2024

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive 100%
- 1357 12th NE Avenue 100%
- Crest Court 100%
- Barb Court 100%
- Page Street 100%
- Crail Drive 0% Hold Pending Lead Survey

Staff has completed the Crest Court project. Staff has completed the 12th AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project materials have been ordered – project on hold pending lead surveys. Ashton Grove L.S. project has been completed. Sutton Place L.S. project has been completed. Park Hill L.S. in progress – pumps have been ordered – pending delivery.

Water Line Breaks Total – 15 in November Water Lines Hit by Contractors – 1

Sewer Line Data

- Total obstruction service requests 13
- Private Plumbing: 12City Infrastructure: 1
- Sanitary Sewer Overflows: 0 on private side, 0 on city side

Lift Station D Flows:

- Days 30
- Average daily flow: 1.400 MGDTotal Monthly flow: 42.000 MG

UTILITIES ENGINEERING:

Line Maintenance Building (WA0329/WW0329): Project will construct new building for Line Maintenance Division consisting of 60 staff; the existing 11,000 SF building is currently located on North Base property adjacent to the Fleet offices and vehicle servicing areas. This project assumes construction of a new 20,000 SF facility NW of the water treatment plant to house administrative offices, the employee breakroom, fire hydrant/meter repair area as well as areas for numerous water and sewer line repair parts, pump repair parts and a work area for pump repairs and testing. A preliminary meeting was held with City staff to discuss the project and what variances may be required. Additional funding will also be necessary due to the increased cost for the project to meet actual division needs now and into the future. Due to other department priorities, funding for the project was pushed back to FYE 23 so the project has essentially been pushed back one year. Contract K-2122-115 was approved by Council and the Architect and Contractor are working through the process with GMP expected in September 2022. Bid Opening was held on September 7, 2022. 61 bidders submitted bids across the 30 categories of construction work. The total of the Base Bid was approximately \$7.7 Million, including contingencies, insurance, allowances, and other project requirements. Special-use permits were approved by Council on September 27, 2022. Approval of the GMP was held on the October 11, 2022 Council docket. Line Maintenance staff officially moved into the new building on January 4, 2024. A meeting was held on January 11, 2024 to discuss repairs and design changes to the road as a lot of the drainage is not being captured by the stormwater controls. These repairs have been completed and will be paid from the ECOC project. A grand opening was held for the facility on January 29, 2024. Final payment was made to the CMAR (Crossland) this month. Remaining funds were put back into the water account and about \$2500 of this was converted to a PO for Trans-Tel to repair/replace a damaged fiber box in the area. Following this work, the rest of the funds can be put back into the water fund.

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As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months. All existing as-built information was provided to the consultant for their use. Pilot area information has been received and reviewed by staff. The effort required to complete the work was determined to be more than the original contract so Contract Amendment No. 1 was approved to allow for completion of the project. Meshek's work has been completed and staff are reviewing deliverables.

AIM Water and Wastewater Master Planning Effort: In combination with the overall comprehensive land use plan, Water and Wastewater master planning efforts are being done to evaluate the current infrastructure, provide input on future development locations, and determine infrastructure needed to support the selected land use alternative(s). RDG, with Garver performing the engineering for water and wastewater efforts, was selected as the consultant for the project. Contract K-2324-46 was awarded to RDG (with Garver as a subconsultant) in July 2023. Recommendations are being proposed and documents are being prepared to summarize the work.

Tangentially, staff worked with Garver and RJN to complete the wastewater collection system flow monitoring necessary for proper calibration of the wastewater model being developed and updated by Garver.

WASTEWATER PROJECTS:

WRF Reuse Pilot Study (WW0317) - Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, and on March 18, 2023, ODEQ issued a letter of "support" for the results of the pilot study. Upon receiving ODEQ's letter and as per their Contract, Garver submitted the report to a committee of independent industry experts who will review and make recommendations regarding the report's conclusions. A Technical Orientation with the committee members, NUA, and Garver convened on August 28, 2024. A final workshop to review and discuss the committee's recommendations is currently scheduled for December 17, 2024. Once those recommendations are addressed, the report will be considered final.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been received by City of Norman.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water

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entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant include \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 through 2024 for research and investigations, and grant can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. The project was officially kicked off in early November 2021, and work (research and data gathering) is ongoing. A workshop to review alternatives and select the best convened in August 2024. If funding beyond fiscal year 2024 (which ends on September 30, 2024) is authorized, design and construction of a pilot constructed wetland may occur starting in October 2024 and continuing through the remainder of fiscal year 2025 (i.e. through September 30, 2025), but this prospect is currently considered unlikely.

In April 2022, NUA learned that a third grant from BOR associated with possible IPR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data and forecasts and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. During the remainder of 2023 and continuing into the Spring of 2024, Garver and their subconsultants completed research and created the PLOT, and, on June 11, 2024, they convened a workshop presenting the preliminary conclusions. Based on the workshop, Norman requested that additional information and analysis be provided to clarify some minor questions before a final report is issued. An additional workshop is being scheduled for August 2024 to share preliminary results with Bureau of Reclamation (BOR) and Central Oklahoma Master Conservancy District (COMCD) staff convened on August 15, 2024. Garver should address all questions raised in workshops and furnish a final report early in 2025.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of \$5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever

time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussions, an additional concern arose based on the fact that until funding is approved by Congress, exact details is grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, for grants issued up to and including Fiscal Year 2024, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has applied for and received a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request was worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects as well. OWRB has advised that, as with the EPA Community Grant, the project could start before the loan was granted. Then, once approved, NUA could immediately start seeking reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raftelis report for upcoming wastewater capital spending.

Based on the above-described EPA Community Grant and CWSRF loan processes and timing and the critical nature of this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF when those financial instruments were approved. As a result, project was advertised on August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of \$3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing approval and procurement processes commenced immediately thereafter.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of \$5,000,000 had been officially authorized and funded. However, the grant included a strict Buy America Build America (BABA) clause while the project bidding documents and thus the resultant contract with Crossland Heavy Contractors did not include this requirement. Between April and June 2024, NUA convened numerous meetings with EPA and Garver to determine the appropriate path forward that would allow NUA to accept this grant. Based on EPA input, NUA requested a "Technical Correction" from EPA that would allow some or all funding from the grant to be expended on other critical projects at the WRF, and, in September 2024, EPA officially approved the "Technical Correction". This will allow the grant funds to be expended on the WRF Blower Replacement and WRF Laboratory Renovation, and New Maintenance Facility projects (details on both projects are updated elsewhere in this report), while this project will now be funded using a combination of internally-generated funds and the CWSRF loan.

As of November 2024, all major shop drawings have been submitted and approved and fabrication and delivery of long lead equipment is ongoing. The new centrifuges are currently scheduled for delivery in January 2025, and, based on this schedule, Crossland also mobilized to the project in November 2024. Demolition of the first centrifuge was completed, and replacement and/or rerouting of existing pipe and electrical conduit to accommodate the new centrifuges has commended. In December 2024, replacement and/or rerouting of pipe and electrical conduit will continue and the concrete pedestal for the first new centrifuge will be formed, reinforced, and poured. The first new centrifuge will then be set in January 2025 as soon as it is delivered and it should be operational during February 2024. Demolition of the second centrifuge and installation of the second new one should follow immediately thereafter. All work on project should be complete ahead of the current contract completion date in July 2025.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new preengineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision has been made to defer construction of this project until fiscal year FYE26. Assuming the project is not deferred again, bidding documents will be finalized in time to advertise in May 2025. Bids would then be opened in June 2025, and Contracts Awarded at the first Council Meeting in July 2025. Construction would then take one calendar year to June 2026.

As noted in the discussion for WRF Dewatering Centrifuge Replacement (WW0326) project, NUA received an EPA Community Grant in the amount of \$5,000,000 for that project. However, the Bidding Documents for that project did not meet Buy America Build America (BABA) requirements, and, as a result, a request for a "Technical Correction" was made to EPA that would allow for the grant funds to be used for this project (and the WRF Blower Replacement project which is discussed elsewhere in this report). This request was approved by EPA in September 2024. Coordination meetings with Greeley and Hansen commenced immediately thereafter, and they are currently finalizing a new schedule for obtaining permits and readying project for bidding. Generally speaking, it appears that project will advertise during the first quarter of 2025 and contract will be awarded and construction will commence by spring 2025. Project Tasks/Dates below have been updated below based on ongoing discussions with Greeley Hansen. They will likely be further refined over the next month as discussions with Greeley and Hansen continue.

Engineer: Greely and Hansen LLC (John Schmidt)

WRF Digester #3 Roof Replacement (WW0336): The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

As of May 2024, there will no longer be an exterior plate of metal welded over the leak in the roof of the digester due to safety concerns with respect to the gases escaping the leak. Garver, a consulting engineering firm, is preparing a work order for the internal assessment of the digester.

As of July 2024, the contractor onsite cleaning out another digester will be moving on to removing solids from the storm holding pond at the WRF after the current project, as they were the winning bidder for that project. In June 2024, we were going to solicit a quote for cleaning out Digester #3 after their current project concluded (cleaning out the digester they were originally contracted to clean). This Digester #3 cleanout would have been followed by an internal assessment of the structure's floating roof.

Instead, the WRF has hired staff who are experienced in welding. To save significant costs, we are currently developing a plan to drain the digester over the course of a week. Once the digester is drained, a minimum of two hydrogen sulfide and methane gas detectors (one interior near the proposed welding area and one exterior near the

proposed welding area) would be placed as a safety precaution prior to any welding. Once the weld site is deemed safe from hazardous gases, WRF staff would then weld a steel plate on the exterior of the floating roof's crack to seal the roof again. Sealing the roof would allow for it to be repressurized and "float" once again.

This would be considered a temporary solution with an anticipated lifespan through 2028, when it is anticipated that more funds will be available to develop a more permanent solution, such as a roof replacement.

As of August 2024, procurement of the gas monitoring devices and execution of this project have been put on hold until the upcoming major projects at the WRF—centrifuge replacements and aeration blower replacements—begin in November or December 2024.

Engineer: Garver - On-Call services

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

From an email from Parkhill on 12-05-24 the preliminary SMP-18 plans for review are expected before January 1, 2025.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of \$5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation is ongoing. As of the end of November 2024, the work was more than 60% complete and remains on schedule for final completion in the Summer of 2025.

Engineer: Parkhill (Sean Price)

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan and the outcome effects of a possible turnpike.

<u>Bishop Creek Interceptor Project (WW0174):</u> Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows.

The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

Item 4.

<u>Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport:</u> New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

The project Kickoff Meeting occurred 7/11/24 at the WRF. Garver to develop a sampling plan based on data received by WRF staff. NUA is also holding meetings with the USGS in August and September to explore additional CEC sampling at no cost to the NUA.

As of the end of November 2024, the sampling plan is in development. Equipment for the biosolids holding bins and plumbing to be acquired in February, after sampling plan review.

In August, NUA staff organized a meeting with USGS Research Hydrologists Michelle Lorah and Jason Masoner, and OU Professor of Civil Engineering and Environmental Sciences Bob Nairn regarding sampling.

Engineer: Garver (Bryce Callies)

Ashton Grove Lift Station Basin Study (WW0341): On April 9, 2024, the Norman Utilities Authority approved Contract K-2324-168 with Dukes Root Control, Inc. for \$118,794.72 to assess sewer line conditions in the Ashton Grove Lift Station Basin, located east of 48th Avenue NW and south of West Rock Creek Road. The study includes several forms of assessment, including utilizing a sewer line rapid assessment tool (SLRAT) for line assessment, manhole inspections, and flow tracking using 36 iTrackers to be placed in manholes throughout the project area. All assessments and field work completed in May 2024. During the 60-day iTracker period, the City has experienced several heavy rainfall events and will only need a 60-day period for the study instead of a 90-day period to gather sufficient inflow data.

As of July 18, all field work has been completed and iTrackers collected. Project report anticipated in late August or early September.

As of August 2024, deliverables are expected in early September with a follow-up deliverables presentation by Duke's soon after in September.

Deliverables presentation occurred on September 24, 2024. Deliverables presentation included SLRAT, manhole inspection, and iTracker results. City Staff to review deliverables and identify future actions for identified problem areas in October 2024.

During the Southwest American Water Works Association Conference, Peter met with Brian Conroy from Duke's in regard to inadequate data produced from several iTrackers in the project period. A follow-up meeting will be held in November to discuss what Duke's will do to resolve the gap in data.

Following discussion with Duke's staff, NUA produced a spreadsheet detailing the data issues with specific iTracker units. A follow-up meeting will be held with Duke's to determine how this issue may be compensated.

<u>Water Reclamation Facility (WRF) Aeration Blower Replacements</u>: The WRF has been in need of replacing two turbo blowers and outdated centrifugal blowers that supply the aeration basin with air for multiple years. The current turbo blowers have significant issues operating during the hottest portion of the year, and their replacements are already onsite. It is expected for the winning contractor to quickly install the new turbo blowers, but it could take upwards of a year or more to procure the other centrifugal blowers being replaced. This project also includes intake improvements for the turbo blowers and point repairs for leaks along the aeration main. Garver is the consultant on this project, and as of May 30 2024 bid opening, Crossland Heavy submitted the lowest bid, but bid award is still pending review.

In June 2024, EPA funding was authorized for this project. The authorization of the funding source is significant as thiproject must now meet all of the EPA requirements for funding. The project was bid with anticipation of using these funds, and now that funding is secured the project may proceed as anticipated.

Preconstruction meeting occurred on July 30, 2024 at the WRF. Crossland Construction Contractors produced a schedule of work beginning in late Fall for the install of the Turbo Blowers. Lead times for electrical components for the centrifugal blowers are a driving factor for their installation not beginning until Winter of 2025. Crossland will be onsite at the WRF in August to verify measurements and confirm their construction sequence planning.

As of August 2024, installation of the turbo blowers is expected to begin in late November or early December in 2024.

This project is expected to be funded with EPA funds and a Resolution before the Norman City Council on October 8, 2024 will be presented to convert this project to be fully funded by the EPA (80% EPA, 20% City fund match required).

On October 14, 2024 Crossland Heavy repaired the leak in the blower main line, which was a base bid item. This was originally expected to be done in November, and this expedient repair has put them ahead of schedule. Crossland is currently working on removal and replacement of the first turbo blower, which may be completed in November instead of December.

As of the end of November 2024, the first turbo blower has been placed on its concrete pedestal and delays in electrical equipment has prevented finalization of the installation of the blower. Even with this delay, the project is still expected to be on schedule, with both turbo blowers installed by the end of February 2025.

Engineer: Garver (Michael Nguyen)

WATER PROJECTS:

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water mater plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. Public Works is reviewing the current waterline plans before sending to engineers for revisions. Final plans, bidding, and construction dates will be determined based on the schedule for the rest of the project. ODOT has bid the project and will award contract. Work to begin in 2025 on ODOT's and Public Works' schedule.

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and

negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. An additional sum of \$49,286 was added to the contract for work needed to improve the design following public comments. A public meeting was held with neighboring property owners. They were happy with the revised design and staff is moving forward with submitting to the Planning Commission in February with Council acceptance in March. Final Design will be available at the end of May for bidding in June 2025. Staff is still waiting on residuals testing results.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)
Disinfection System Engineer: Plummer Associates (Alan Swartz)

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. A kick-off meeting was held February 15, 2022 after 60% streetscape plans were completed. Funding for the streetscape work has still not been determined. This funding will determine when the waterline project needs to begin and end. The waterline will need to be completed before the roadway work begins. Additional comments were provided to the Engineer and they will finalize plans in December.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In

addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline. Staff has determined that clarifier 3 is in most dire need for recoating/potential metal repairs and would like this to be accomplished with funds for this project. Repairs to clarifiers 1 and 2 would be completed at a later date if funding allows. Staff met with Carollo on July 19, 2023 to discuss combining this work with other WTP projects that need to be completed.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021, Staff received 18 proposals on August 5, 2021, Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Line Maintenance potholed 27 locations (approximately 20%) in this neighborhood to determine if lead service line replacement will be necessary. All service lines potholed were found to be made of copper. Bids were opened on July 13, 2023 where Cimarron Construction Company was the low bidder at \$2,631,347.00. This number includes replacement of Southlake Addition waterlines as well as waterlines at 1932 E Lindsey Street that have had frequent breaks in the last fiscal year, for which Line Maintenance has had to temporarily repair. A contract with Cimarron Construction Co. was approved by City Council on August 8, 2023. A pre-construction meeting was held on August 29, 2023. All punch list items have been completed at the apartment complex. Contractors have pulled off for another project but will be back in May to start work on the Southlake addition. Contractor resumed and is now 80% complete with this project. Final completion is expected by December of this year.

Water Line Replacement, Parsons Addition Phases I and II (WA0246): Contract (K-1819-87) with Cabbiness Engineering, LLC (now part of Garver) was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, 2022, and 2023, Phase II was delayed until the following Spring each year. Phase II was advertised on March 7, 2024 and bids were opened on March 28, 2024. Southwest Water Works (SWWW) of Oklahoma City, Oklahoma was the apparent low bidder with a base bid of \$3,250,256. City Council authorized Contract Award on April 9, 2024, and immediately after Contract Award, Notice to Proceed with shop drawings and material procurement was issued. As per Contract, Notice to Proceed with Construction was issued on May 13, 2024 (Monday after OU's Spring 2024 Graduation Weekend), and, as of August 2, 2024, all work including punchlist work, was complete ahead of the Contract Completion Date of August 4, 2024. Documentation for final acceptance, final payment and the final change order have all been prepared and signed by the contractor and engineer, and all will be submitted for City Council approval at their January 14, 2025 meeting.

Engineer: Garver, LLC (formerly Cabbiness Engineering) (Michael Nguyen)

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with

NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 202 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until Fiscal Year 2023/24. From that point, final design work and easement acquisition was scheduled at a pace intended to synchronize completion of final design, permit application/receipt, and all easement purchases with a scheduled advertisement date of early May 2023. However, while preparing easement documents during Summer 2022, Jacobs determined that there was a potential issue with a long segment of their alignment that was intended to be in easements on property owned by the United States Department of Veterans Affairs (VA) and J.D. McCarty (McCarty). There were existing easements owned by Oklahoma Gas & Electric (OG&E) on both properties (seemingly much larger than needed to accommodate OG&E's overhead power lines in the area) extending into the area Jacobs intended to use for their current alignment for this project. After consideration of several alternatives, it was agreed to determine if OG&E would allow encroachment in their easement as long as it was a reasonable distance from their overhead lines, and in December 2022, OG&E furnished authorization to encroach on their easements on the VA and McCarty properties. As a result, Jacobs is now able to proceed with final design and acquisition of easements so project may be readied for bid.

In May 2023, Jacobs advised that they were preparing a request for a contract amendment for various perceived extras encountered during design to date, and they expected to submit this request within a few weeks. NUA agreed to review the details of the request upon receipt, but did not necessarily agree that an amendment of any amount was merited. To date, this request has not been submitted. If, upon receipt and review, NUA finds an amendment is merited, final costs would likely be negotiated in the near future and submitted for City Council approval.

Project will advertise as soon as easements can be completed and Permits issued. Finalizing easements and obtaining permits is likely to continue into early 2025. Bidding and Contract Award should follow in late winter and early spring of 2025.. Construction would then continue until Ithe end of 2025.

Engineer: Jacobs Engineering (Arun Srinivasan)

Robinson Water Tower Resurfacing (WA0382), Lindsey Water Tower Resurfacing or Demolition (WA0182), and Non-Potable Water Expansion Study: Lindsey Tower was decommissioned approximately 10 years ago because it is not tall enough to act as viable potable water system storage at current system operating pressures. However, before receiving bids to demolish the tank, Norman Utilities Authority (NUA) received it's 2060 Strategic Water Supply Plan, which included a recommendation that, in the future, NUA evaluate the economics of a recycled water system for irrigation cliaents that could potentially use Lindsey Tower as dedicated storage. For this reason, demolition of Lindsey Tower was deferred until a future recycled water system could be evaluated. In 2020, the coatings on the tower began to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated, However, before submitting Contract for City Council approval, NUA has decided to await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a scope and fee proposal to analyze the possibility of constructing a recycled water system using treated effluent from the Norman Water Reclamation Facility (WRF) to supply irrigation water to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described Norman's 2060 Strategic Water Supply Plan. This recycled water system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer was also directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for this new non-potable water system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. In March 2023, City of Norman furnished additional requested data to Plummer to assist in finalizing their analysis, and on September 29, 2023, a draft report was submitted for City of Norman review. During the fall of 2024, there were multiple meetings and conference calls between Plummer

and NUA to clarify details of report. Final conclusion was that neither the repurposing of Lindsey Tower for a future No Potable Recycled Water System nor returning Lindsey Tower to service as potable water storage were financially viable. As a result, the only option left to NUA was the demolition of Lindsey Tower.

The conclusions of Plummer's report were presented to City Council in the March 12, 2024 Conference Meeting. In response, City Council indicated that, because of its visibility and proximity to OU's stadium, the tower may have value to the City as a landmark with City of Norman logo (and possibly an OU logo paid for by OU). For this reason, City Council indicated that, depending on costs and possible contributions by others, they may be interested in City of Norman taking possession of Lindsey Tower and using General Funds (and other contributions) to paint just the exterior of the tank so it could serve as a landmark. After further discussion, NUA noted that, unrelated to Lindsey Water Tower, funding has been budgeted in FY 2025 for Project WA0382, Robinson Tower Resurfacing. Consequently, NUA could prepare a single bid package that would include both Robinson Tower Resurfacing and two alternates for Lindsey Tower: (1). Demolition of Lindsey Tower; and (2). Resurfacing of Exterior of Lindsey Tower (so it could serve as a landmark). By combining the work on two water towers, NUA could expect to receive the most competitive bids. After bids are received, City Council could determine, based on actual costs, if they want to proceed with funding the exterior resurfacing of Lindsey Tower from the General Fund with a contribution from NUA equal to the cost of the demolition alternative or if they will simply direct NUA to accept the demolition alternative and demolish Lindsey Tower. City Council directed that NUA proceed with this option. Based on this direction, a contract was negotiated with Coastal Windforce, Inc. (formerly Dunham Engineering) to prepare a single set of Bidding Documents covering Robinson Tower Resurfacing and the two alternates for Lindsey Tower (Demolition or Exterior Resurfacing Only) and to perform construction administration and management services for the Work at both towers, and Engineering Contract No. K-2324-169 was approved at the May 14, 2024 City Council Meeting.

On March 21, 2024, the combined bid package for Robinson Tower Resurfacing and the two alternates for Lindsey Tower were advertised. These bids were opened on April 18, 2024. The actual costs for the two alternatives were presented to City Council at the April 23, 2024 Conference Meeting. During that meeting, City Council deferred a decision until they could further investigate options and implications for funding the alternative to preserve Lindsey Tower. In mid-May, NUA was directed to proceed with the resurfacing of Robinson Tower, but to defer any work on Lindsey Tower for at least 6 months to allow for further time to investigate possible funding sources to preserve it. NUA determined that most sensible path forward entailed awarding a contract to the lowest and best bidder, G&L Tank Sandblasting & Painting of Shelbyville, Tennessee (G&L), for the combined Robinson Tower Resurfacing/Lindsey Tower Demolition alternate with added contract language requiring G&L to defer demolition of Lindsey Tower for a minimum of 6 months after Contract Award. If at the end of the 6-month deferral, City Council decides to proceed with preservation of Lindsey Tower or if they wish to further defer their decision, the demolition portion of the Contract would be deleted by Change Order. Then, once a final decision is made, either the demolition or rehabilitation of Lindsey Tower would be rebid.

On May 28, 2024, City Council approved award of Contract K-2324-143 in the amount of \$816,200.00 (\$504,200.00 for the resurfacing of Robinson Tower and \$312,000.00 for the demolition of Lindsey Tower). As noted above, the awarded Contract included a requirement that demolition of Lindsey Tower be deferred a minimum of 6 months with the understanding that, at the end of that time, City of Norman will decide to either proceed with the demolition or delete that work in its entirety from the Contract. In late November 2024, a final determination was made to pursue options to resurface Lindsey Tower. As a result, a change order is being prepared to delete this work from G&L's contract, and it should be submitted for City Council approval at their January 14, 2025 meeting.

At Robinson tower during the month of November 2024, substantial progress was made. All interior surfaces of the tower were sandblasted, prime coatings were applied, and application of finish coatings commenced. Remaining interior coatings are expected to be complete in early December 2024. On the tank exterior, approximately 80% of the surfaces were sandblasted and prime coatings were applied. Remaining exterior surfaces should be sandblasted and primed in early December 2024. Durlng the remainder of December, stripe coating, intermediate coating, finish coatings should all also be applied. If weather is agreeable, this work and the logo should be completed before the Christmas 2024 holiday. If not, this work may continue into the first full week of January 2025. In any case, all work should be complete and G&L fully demobilized from the project by mid-January 2025. Final acceptance is projected to follow in late January or early February 2025.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Jonathan McCarthy) for Non-potable

Water System Study.

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff was held in June. Radio network is installed and meters are communicating and reading on the system. Integration work for software is ongoing. The initial deployment area is complete but work is still ongoing to allow for testing of systems and integrations. Approximately 3,400 meters have been upgraded to-date.

Consultant: E Source (Alyssa Pourciau)

<u>Tecumseh Water Line Replacement (WA0380):</u> The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. Proposed alignment was reviewed and comments sent back to Plummer in May 2024. Next steps are to meet with Public Works on the timing of Tecumseh Road Widening Project from 24th to Flood, in an effort to determine the best window to replace the waterline along that section of road.

A meeting with ODOT occurred in June 2024, with ODOT accepting the proposed alignment. The next steps in this project are to execute the alignment survey and begin geotechnical assessment of the soil near I-35.

As of July 2024, the alignment survey is to be scheduled in September, with 30% plan development to follow the survey.

The alignment survey was completed in September 2024, and the 30% plans are currently in development. The survey yielded no unexpected findings.

In October 2024, Peter was informed that the Plummer engineers on the project, Alan Swartz and Tayler Kent, were leaving Plummer. A follow-up meeting was held to discuss the status of the project, and Robert Weinert, the engineer replacing Alan Swartz as the lead was introduced. Robert is a seasoned engineer and has worked on large projects for NUA in the past (Robinson Phase I and II WL Replacement).

A technical memorandum is expected in late November, with the 30% plans pushed back to early December.

The technical memorandum was received at the end of November and is being reviewed by NUA staff. 30% plans have been pushed back to January due to staffing changes at Plummer.

Engineer: Plummer (Robert Weinert)

<u>Danfield Water Line Replacement (WA0379):</u> This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design is underway. Design phase completion is expected in late April 2024. Follow-up with Parkihill on May 7, 2024 has design phase expected completion on May 17.

Plans were received on Monday October 7, 2024 and are currently under review by Norman Utilities Staff.

Staff has completed review of plans and bid documents are being prepared while Parkhill addresses NUA comments on the design.

From a 12-5-24 update email, NUA expects to receive the completed plans by January 1, 2025.

Engineer: Parkhill (Sean Price)

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed. Line Maintenance has continued to complete service line inventories and, based on the results of the surveys and discussions with the ODEQ, the estimated number of unknowns was reduced to approximately 4,500 services. The final inventory was submitted to the DEQ on October 16, 2024. Service line verification was completed for Norman schools and is currently ongoing for locations recommended by Voda.Al.

<u>Water Line Desktop Condition Assessment (WA0337):</u> This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year. Staff have been working with the consultant to provide data and working through data cleanup. Initial results available in November.

SANITATION CAPITAL PROJECTS:

SA0025 – Sanitation Cost-of-Service Study: This study will complete a financial evaluation of the Sanitation Fund. Raftelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raftelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Proposal for disposal and recycling commodities were received this June which will impact the cost-of-service study. This new information, along with historical financials and volumes for disposal and recycling will be used to complete this study. Staff are compiling information through FYE2024 to provide the most accurate data to the consultant along with the most recent recycling information. Staff expects preliminary results in January 2025.

Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergint) and low voltage

(TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. As of the first week in March 2024, City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project.

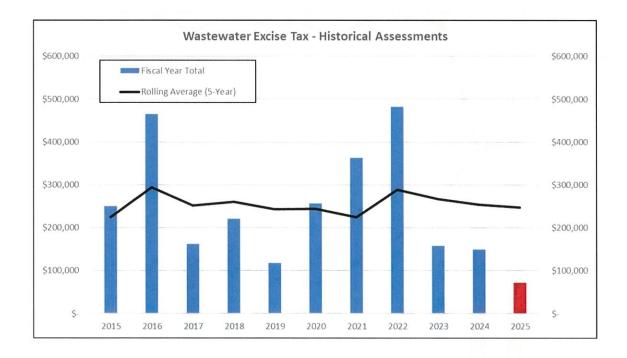
A discussion with Tricore took place on October 2, 2024 and they requested for Norman Utilities Staff to begin compiling bid documents. Bid documents are expected to be completed in November with the bidding process beginning in December. This project doesn't have the same priority as projects with federal or state funding window constraints such as the WRF Aeration Blowers and Biosolids CEC project, or projects that will have a greater impact on Norman residents such as the Danfield WL Replacement and SMP-18, which have all required significant input from the NUA in the period originally designated for producing the bid documents in October.

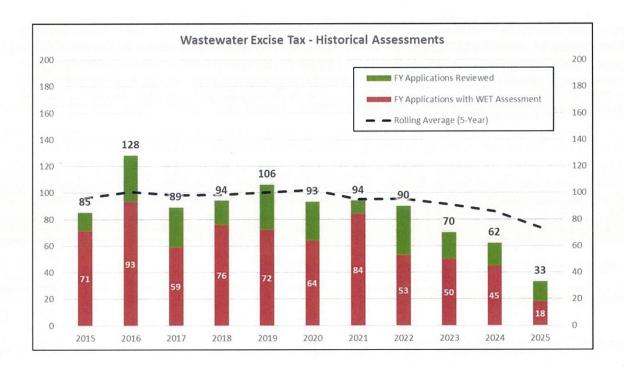
This project is expected to go out for bid in January or early February 2025.

Engineer: TriCore Group, LLC (Greg Vance)

Wastewater Excise Tax - Non-Residential:

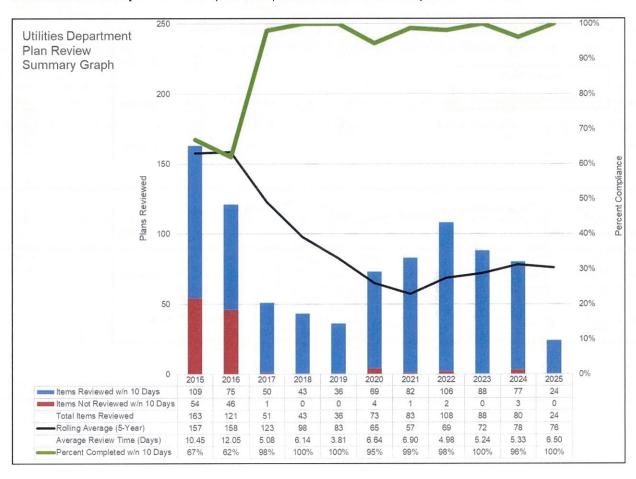
<u>WRF Investment Fee/Wastewater Excise Tax</u>: Staff evaluated the Wastewater Excise Tax on three commercial entities last month. Two applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, thirty-three commercial properties have been reviewed and a total of \$72,291.74 has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed (current through date of report preparation).





PLAN REVIEW:

Two plan sets were reviewed this past month. Staff has reviewed 24 plans for the current fiscal year with an average review time of 6.50 days and with 100 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

- NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
- 2. <u>Sewer Service Area 5 Payback</u>: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
- 3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
- 4. <u>36th Avenue NW Waterline Payback</u>: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
- 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
- 6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
- Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015.
 Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
- 8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

1 water well permit (PRWL202405486) was issued for the month of November.

DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY November 2024 SUMMARY					
STORMWATER CONSTRUCTION SW					
	MONTHLY	YEAR-TO-DATE			
INSPECTIONS	86	410			
ACTIVE SITES	84	403			
CITATIONS	0 .	0			
NOVS	0	0			
CDOS	0	0			
swos	0	0			
ECPS	3	14			

STORMWATER M	IS4 OPERATIONS	
ACTION CENTER	4	12
PWSTORMWATER	2	5
CALLS	4	43
OTHER	13	50
TOTAL INQUIRIES	23	96
OUTFALL INSPECTIONS	0	0
MCM 5 INSPECTIONS	0	113
MCM 6/P2 INSPECTIONS	6	13

PRETREATMENT/FATS, OILS	, AND GREASE (FOG)	PROGRAM
FOG INSPECTIONS	20	111
FOOD LICENSE APPROVAL	1	17
SIU INSPECTIONS	2	9
SIU SITES SAMPLED	0	17
TABLE II MONITORING (%)	50	100
TABLE III MONITORING (%)	75	100

HOUSEHOLD HA	ZARDOUS WASTE	
HHWF: CARS SERVED	43	344
SWAP SHOP VISITS	4	29
OIL DISPOSED	6125	26537
ANTIFREEZE DISPOSED	945	2745
TIRES DISPOSED	9585	61425
HHW MATERIAL COLLECTED	3172	19654.5
E-WASTE: CARS SERVED	370	370
E-WASTE COLLECTED	20089	20089
TOTAL CARS SERVED	413	738
TOTAL MATERIAL COLLECTED	23261	41831.5

REVENUE						
FOG PROGRAM	\$	150.00	\$	1,100.00		
SURCHARGE	\$	15,980.48	\$	54,190.63		
LAB ANALYSIS RECOVERY	\$	-	\$	-		
INDUSTRIAL DISCAHRGE PERMIT	\$	-	\$	36,554.52		
TOTAL	\$	16,130.48	\$	67,839.28		

ACTIVITIES ECAB Provided staff liaison support including attending meetings, preparation of minutes, speaker scheduling and issue research. Facilitated Yard by Yard, Composting and Recycling Education Information Continued work on meeting about US MCPA. Working on short form videos with high schools DoERS Continued work on AIM Stormwater Sub-committee. Continued work on Wetlands Team. Active participation in COSWA, LTWA, OCASA and OKRA On November 6, 2024, Chao and Loudenback looked at prospective Artful Inlets sites with the Campus Corner Association. On November 9, the Fall Ewaste Collection Event occurred. Gates attended the Governor's Water Conference on November 19 and 20. Annual IP inspections for NRH and OU were completed on November 13 and 14, respectively On November 10 and 17, the two-part foraging and preservation class was held. On November 12, the Bishop Creek Watershed Group meeting was held. On November 20, Gates, Loudenback and Camp hosted ECAB meeting. On November 22, DoERS members attended the KOB Environmental Excellence Celebration.

Upcoming Events:

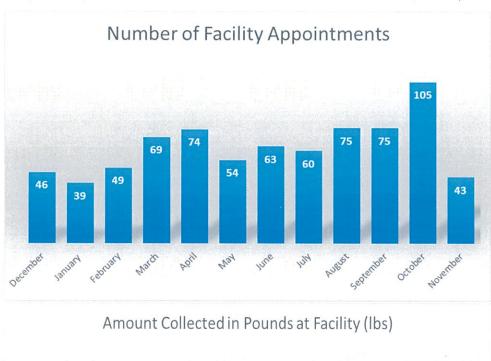
14-Dec Vermicompost Workshop with Choctaw Nation 14-Jan Study Session on ABW - Opportunity Knocks 25-Feb Study Session on AIM Stormwater 27-Apr Earth Day Festival

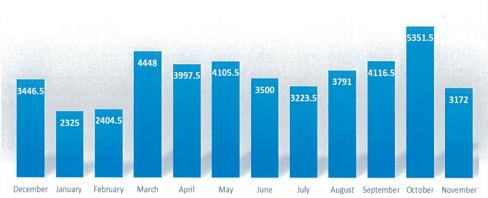
Upcoming Projects:

Green Business Recognition Program

NPS Working Group meetings with Conservation Commission
Panel installation on HHWF

Weatherization/Efficiency Revolving Loan/Grant Program





CITY OF NORMAN DEPARTMENT OF UTILITIES LINE MAINTENANCE DIVISION

MONTHLY PROGRESS REPORT WATER MAINTENANCE

	FYE	2025	FYE	FYE 2024	
November 2024	MONTH	YTD	MONTH	YTD	
New Meter Sets:	16	197	30	158	
Number Short Sets	16	183	30	154	
Number Long Sets	0	14	0	4	
Average Meter Set Time	8.66	5.85	6.23	6.28	
Number of Work Orders:					
Service Calls	420	2,772	507	2,164	
Meter Resets	0	2	2	3	
Meter Removals	6	20	2	6	
Meter Changes	12	302	46	213	
Locates Completed	475	2,861	372	2,035	
Number of Water Main Breaks	15	80	10	67	
Average Time Water Off	1.72	1.46	1.73	1.69	
Number of Water Leaks	52	279	29	261	
Fire Hydrants:					
New	0	1	0	0	
Replaced	2	5	0	4	
Maintained	31	269	37	350	
Number of Valves Exercised	81	549	76	551	
Feet of Main Construction	0	0	0	500	
Hours of Main Construction	0	0 -	0	1,631	
Meter Changeovers	0	0	0	5	
OJI's	0	0	0	0	
Hours Flushing/Testing New Mains	4.83	73	22	131	
Hours Worked Outside of Division	0.00	0.00	0	0	

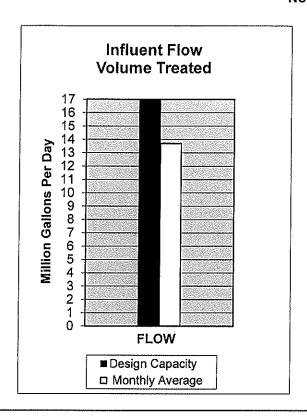
CITY OF NORMAN						
DEPARTMENT OF UTILITIES						
LINE MAINTENANCE DIVISION						
MONTHLY PR	OGRESS R	EPORT				
SEWER N	/AINTENAN	CE				
	FYE	2025	FYE	2024		
November 2024	MONTH	YTD	MONTH	YTD		
Obstructions:				,		
City Responsibility	1	7	4	8		
Property Owner Responsibility	12	82	18	86		
TOTAL	13	89	22	94		
Number of Feet of Sewer Cleaned:						
Cleaned	90,884	522,936	64,720	490,832		
Rodded	3,085	14,144	4,065	15,165		
Foamed	0	60,484	o	68,206		
SL-RAT	0	2,825	0	0		
TOTAL	93,969	600,389	68,785	574,203		
Sewer Overflows:			···			
Rainwater	0	0	0	0		
Grease/Paper/Roots	0	1	1	1		
Obstruction	0	1	0	0		
Private	0	0	3	7		
Other (Lift Station, Line Break, etc.)	0	0	0	0		
Total Overflows	0	2	4	8		
Feet of Sewer Lines Televised	42,729	200,715	20,616	113,070		
Locates Completed	221	1,429	297	1,573		
Manholes:						
Inspected	1,073	6,339	1,056	6,185		
New	0	0	0	0		
Raised	0	12	o	5		
Repaired	0	11	0	8		
Feet of Sewer Lines Replaced/Repaired	0.00	4.00	24	46		
Hours Worked at Lift Station	57.16	252.05	56	196		
Hours Worked for Other Departments	4.47	37.77	2.68	18.76		
OJI's	0	1	0	0		
Square Feet of Concrete	o	0	0	0		
Average Response Time (Minutes)	20.00	21.76	28.00	28.23		
Number of Claims	0.00	0.00	0.00	1.00		

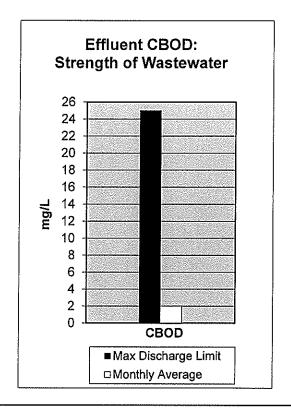
City of Norman, Oklahoma Department of Utilities

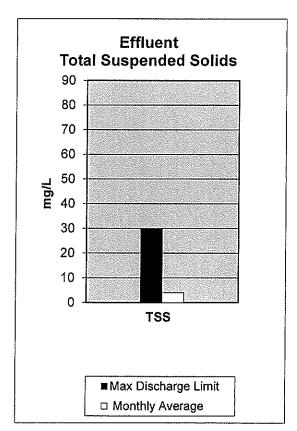
Monthly Progress Report Water Reclamation Facility November 1-30 2024 Flow Statistics

LIOM 219	USUCS				
		FYE 2025		FYE 2024	
		This Month	YTD	This Month	YTD
Total Influ	uent Flow (M.G.)	358.5	 1701.4	310.1	1703.1
	uent Flow (M.G.)	354.4	1638.8	304.6	1575.5
	eak Flow (MGD)	19.5	25.0	11.2	28.3
	Peak Flow (MGD)	18.6	24.2	10.9	27.7
	. Influent Flow (MGD)	12.0	11.2	10.3	
					11.1
-	. Effluent Flow (MGD)	11.8	10.9	10.2	10.3
Precipitat	ion (inches)	28.4	42.7	4.5	17.7
	e Monitoring Report Stats		nimum percent	tage removal 85%	
5 day BO		Avg.		Avg.	
	Influent Total (mg/l)	157		240	
	Effluent Carbonaceous Total	2.1		4	
	Percent Removal	98.7		98.3	
Total Sus	pended Solids:				
	Influent (mg/L)	184		236	
	Effluent (mg/L)	4.3		20	
	Percent Removal	97.7		91.5	
Dissolved	Oxvgen:				
	Influent (min)	0.4		0.7	
	Effluent (min)	6.2		5.0	
рН		0.2		0.0	
Pri	Influent (Low)	6.4		6.9	
	(High)	7.4		7.8	
	Effluent (Low)	6.8			
	· · · · · · · · · · · · · · · · · · ·			7.0	
Ammonio	(High)	7.2		7.3	
Ammonia	-	20.0		00.0	
	influent (mg/L)	30.0		38.6	
	Effluent (mg/L)	2.4		2.6	
	Percent Removal	92.0		93.3	
Utilities					
Electrical					
2100111001	Total kWh Used (Plant wide)	437,520	2,370,560	433,540	2,051,240
	Aeration Blowers	113,000	644,000	137,900	
	UV Facility			· · · · · · · · · · · · · · · · · · ·	606,800
Natural Ga	•	54,200	430,600	54,000	351,000
Matural Ga		005.000	4 0 40 000	007.000	
Dublic Cd.	Total cubic feet/day (plant wide)	665,000	1,346,000	327,000	877,000
	ication (Tours)	1	10	0	0
Total Atten	dees for FYE 23		141		131
OU Golf C	ourse	0.2	75.2	0.9	49.7
	netric mean average for November				73.1
gooi		100 W		,00,	

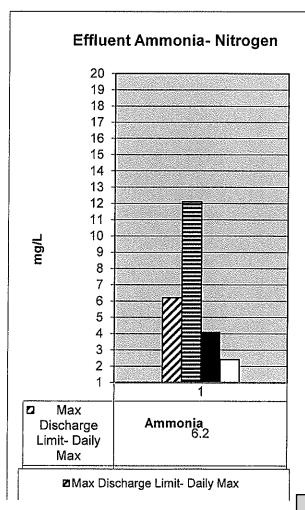
CITY OF NORMAN WATER RECLAMATION FACILITY November 2024







Comments here



MONTH: November-2024

CITY OF NORMAN, OKLAHOMA DEPARTMENT OF UTILITIES

MONTHLY PROGRESS REPORT

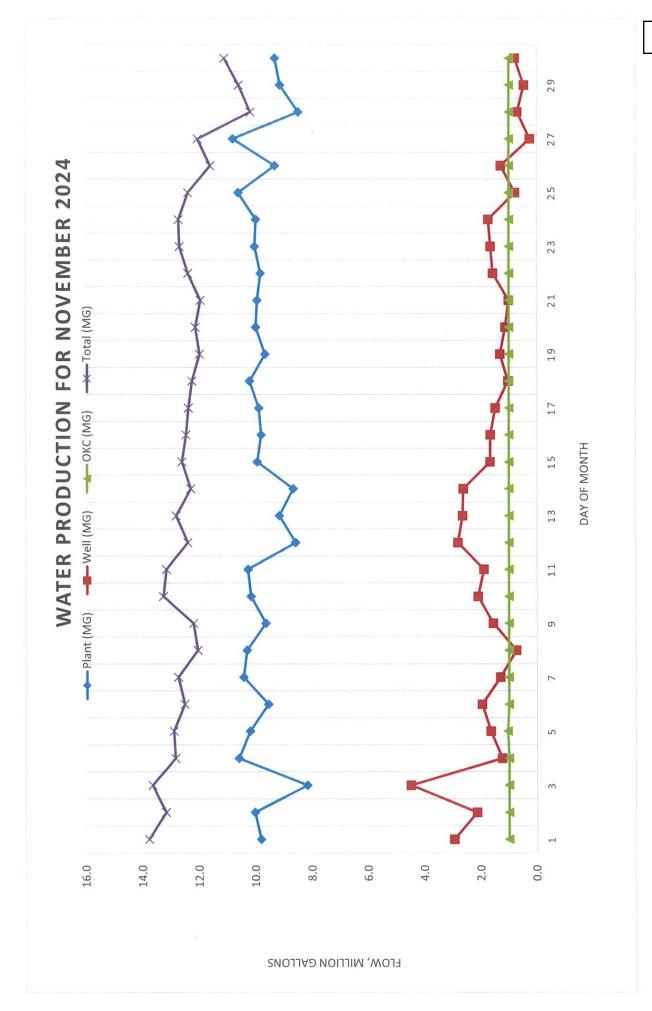
WATER TREATMENT DIVISION

	FYE 2	025	FYE 2	2024		
Water Supply	This month	Year to date	This month	Year to date		
Plant Production (MG)	292.52	1936.60	209.52	1827.84		
Well Production (MG)	48.82	546.06	141.90	643.28		
Oklahoma City Water Used (MG)	30.04	150.72	30.05	152.16		
Total Water Produced (MG)	371.38	2633.37	381.46	2623.28		
Average Daily Production	12.38	17.21	12.72	17.15		
Peak Day Demand						
Million Gallons	13.78	23.15	14.19	23.32		
Date	11/1/2024	8/6/2024	11/5/2023	9/4/2023		
System Capacity (see note 1)	30.34	30.34	25.78	25.78		
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00		
Note 1: 2024- system capacity updated to reflect actual firm capacity from all sources						
Costs						
Plant	\$681,800.42	\$3,524,763.95	\$646,219.55	\$3,448,999.90		
Wells	\$230,843.86	\$1,236,364.74	\$253,393.03	\$1,282,723.30		
OKC	\$104,998.83	\$492,022.32	\$102,572.35	\$480,759.03		
Total	\$1,017,643.11	\$5,253,151.01	\$1,002,184.93	\$5,212,482.23		
Cost per Million Gallons						
Plant	\$2,330.76	\$1,820.08	\$3,084.32	\$1,886.93		
Wells	\$4,728.76	\$2,264.16	\$1,785.78	\$1,994.03		
OKC	\$3,495.18	\$3,264.54	\$3,413.96	\$3,159.65		
Total	\$2,740.16	\$1,994.84	\$2,627.25	\$1,987.01		
Water Quality						
Bacterial Samples in Compliance	100	501	100	508		
Bacterial Samples out of Compliance	0	2	0	. 2		
Total number of inquiries (Note 2)	0	9	4	11		
Total number of complaints (Note 2)	1	14	2	31		
Number of complaints per 1000 service connections	0.02	0.33	0.05	0.75		
Note 2: Prior to April 2016 complaints and inquir	ies were grouped too	ether, listed as comp	laints, and not disting	uished.		
Safety		•				
Hours lost to OJI	0	0	0	0		
Hours lost to TTD	0	0	0	0		
Total Hours Lost	0	0	0	0		
Safety Training Sessions Held	0	0	1	5		
Public Education						
Number of tours conducted	1	9	1	6		
Number of people on tours	9	116	2	125		

Notes

Filter effluent valve and meter replacement has been completed on remaining filters.

Staff attended the Governor's Water Conference. Contractor sealed the base of stand pipe on Raw water line.



$\frac{MONTHLY\ TRANSFER\ STATION\ REPORT}{\underline{November\ 2024}}$

	TONS PER MONTH	REVENUE PER MONTH
O.U.	415.02	\$23,589.82
STANDARD GATE	1,449.50	\$121,928.78
RESIDENTIAL	149.17	\$7,261.40
TOTALS:	2,013.69	\$152,780.00

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL	451.00
BY TRANSFER STATION TRUCKS.	
# OF TONS TRANSPORTED TO OKC LANDFILL	9318.69
BY TRANSFER STATION TRUCKS.	
# OF LOADS TRANSPORTED TO OKC LANDFILL	0.00
BY INDIVIDUAL SANITATION TRUCKS.	
# OF TONS TRANSPORTED TO OKC LANDFILL	0.00
BY INDIVIDUAL SANITATION TRUCKS:	
TOTAL LOADS BROUGHT TO LANDFILLS:	451.00
GRAND TOTAL TONS TO LANDFILLS	9,318.69
DISPOSAL COST PER TON (OKC)	\$21.75
TIPPING FEE'S FOR DUMPING AT OKC:	\$202,681.51
GRAND TOTAL TIPPING FEE'S	\$202,681.51
# OF LOADS BROUGHT TO TRANSFER STATION	607.00
COMMERCIAL SANITATION TRUCKS:	
# OF TONS BROUGHT TO TRANSFER STATION	4185.47
COMMERCIAL SANITATION TRUCKS:	
# OF LOADS BROUGHT TO TRANSFER STATION	359.00
RESIDENTIAL SANITATION TRUCKS:	
# OF TONS BROUGHT TO TRANSFER STATION	2588.25
RESIDENTIAL SANITATION TRUCKS:	
TOTAL LOADS BROUGHT TO TRANSFER STATION:	966.00
TOTAL TONS BROUGHT TO TRANSFER STATION:	6773.72
MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	54.16
TOTAL TONS RECEIVED AT TRANSFER STATION	1503.66

SANITATION DIVISION PROGRESS REPORT

SUMMARY 2024

	FY	E 24	<u>JULY</u>	FY	E 25
	MONTH	'R-TO-DATE	;	MONTH	'R-TO-DATE
Vehicle Accidents	1	1		1	2
On The Job Injuries	0	6		1	2
Bulk Pickups	50	271		50	100
Refuse Complaints	120	849		130	260
New Polycarts Requests	50	612		35	65
Polycarts Exchanges	7	102		5	01
Additional Polycart Requests	64	694		60	120
Replaced Stolen Polycarts	22	252		33	66
Replaced Damaged Polycarts	90	1039		58	106
Polycarts Repaired	23	453	-	26	42

COMPOST MONTHLY REPORT

NOVEMBER 2024

TVO V. E.I.	HELIX LUL-	MONTH
		<u>MONTH</u>
TONS BROUGHT IN BY COMPOST CREWS:	337.86	
LANDFILL TIPPING FEE'S	\$ 21.75	
SAVINGS FROM NOT DUMPING AT LANDFILL:		\$ 7,348.46
TONS BROUGHT IN BY PUBLIC:	1,500.00	
TONS BROUGHT IN BY CONTRACTORS:		2,500.00
TONS BROUGHT IN BY OTHER CITY DEPARTMEN	ITS:	200.00
LANDFILL TIPPING FEE'S		\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:		\$ 91,350.00
TOTAL SAVINGS FROM NOT DUMPING AT LANDE	ILL:	\$ 98,698.46
48 - 100 - 		
REVENUE COLLECTED FROM COMPOST SALES:		\$0.00
REVENUE COLLECTED FROM GATE SALES:	\$8,820.00	
International Control of Control		
TOTAL TONS COLLECTED		4,537.86
	MULCH CUBIC Y	YDS COMPOST CUBIC YDS
	MONTH	MONTH
PARKS DEPT.		
ROAD & CHANNEL		
LINE MAINTENANCE		
STREET DEPT.		
WATER TREATMENT		
MURPHY PRODUCTS OKC		
SELF LOADING BIN	0	0
DRYING BEDS	0	
COMPOST SOLD BY CUBIC YARDS		0
MULCH SOLD BY CUBIC YARDS	1,000	
TOTAL:	1,000	0

	↑ Divorted	CE 022 OF	55,027,35					*	\$460.00	(\$654.00)	\$0.00	\$204.75	\$5.766.60	\$5,777.35			TONS Revenues	0 \$0.00	Cost \$0.00												
	Tons Diverted	721 17						Revenues	\$460.00			\$2	Ş				Revenues	00.00\$	3	P.	j			Customer Revenue	\$12.377.80			Revenues			
	I NDFI Fee	72 421 75						PRO/FEE	0.4 \$0.00		0.4 \$0.00					Gläss	IONS						[5]	39	792]	Total Cardboard	Tons	147.92		
ber 2024	% F	0						Total Tons		0 8.	0	0 8.	1.44 82.38	1.44 100.09			Kevenues	\$0.00				Total	10 250.5	\$6.7				1	ñ		
t Novem	Tons Rejected	0					Transfer	Tons	0.2	4.23	0.2	5.26	41.28	51.17	Mond	DOW.		.50			\$26.78	MXD Office	12		7.92 \$281.60			Revenues	17.71 \$10.75	ſ	•
nter Report November 2024	LBs Rejected						Hollywood	Tons		7			41	51		Contraction	vevelides	\$1,515.50			\$26	Occ Compact		\$321.36	\$337.92		Total Recycle Only	Tons	17		Net
Drop Ce	Proc. Fee	\$0.00		\$0.00	\$0.00	\$0.00	Westwood	TONS	90.06	1.29	90.0	0	14.23	15.64	Compactors	TONIC	-	21.65			īts	Cardboard	188.5	\$5,048.03		•					Expense
1	Revenue per ton	\$1,150.00	(\$75.00)	\$0.00	\$25.00	\$70.00	6#	TONS	0.14	3.2	0.14	2.93	25.43	31.84		Revenies	1000	\$3,072.30		-	Average hrly+ benefits	Cage Rolloff	40	\$1,071.20	\$1,126.40			Revenues	\$10,365.15		Income
	MONTHLY UNIT PRICES	ALUMINUM:	PLASTICS:	STEEL CANS:	MIXED OFFICE PAPER:	CARDBOARD:	 RECYCLING CENTER DATA:		ALUMINUM:	PLASTICS:	STEEL CANS:	MIXED OFFICE PAPER:	CARDBOARD:	RECYCLING CENTER TOTALS:	Commercial Cardboard Containers	SNOT		43.89			Expenses		Hours	Labor \$	Vehicle cost	4 4 4	Total All Recycle and Cardboard	Tons	165.63		revenue

City of Norman



Monthly Departmental Report

December 2024

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK

MONTHLY PROGRESS REPORT December 2024

ACTION CENTER						
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD		
Animal Welfare	9	78	2	2		
Bus Service	0	0	0	0		
CDBG	0	2	1	1		
City Clerk	43	300	4	4		
City Manager/Mayor	4	23	2	2		
City Wide Garage Sale	0	0	0	0		
Code Enforcement	21	230	2	20		
Finance	1	7	0	0		
Fire/Civil Defense	3	22	0	4		
Human Resources	5	39	0	0		
I.T.	8	17	0	0		
Legal	2	34	1	1		
Line Maintenance	19	149	1	5		
Municipal Court	3	27	0	0		
Noise Complaint	0	0	0	0		
Norman Forward Questions	0	0	0	0		
Outreach	9	37	0	1		
Parks & Recreation	11	156	6	7		
Permits/Inspections	0	354	0	1		
Planning	10	67	0	1		
Police/Parking	21	248	0	4		
Public Works	11	98	0	3		
Recycling	0	2	0	0		
Sanitation	50	298	0	14		
Sidewalks	0	6	0	3		
Storm Debris	0	0	0	0		
Storm Water	5	62	1	7		
Streets	22	170	1	6		
Streets Lights	4	10	0	11		
Traffic	15	101	1	5		
Utilities	42	313	1	9		
WC Questions	0	0	0	0		
WC Violations	0	0	0	0		
December Total:	318	2850	20	139		

LICENSES

Eleven New licenses and Six Renewals were issued during the month of December. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0	0	Retail Beer	0	2
Brewer	0	0	Retail Spirits Store	0	1
Coin-Operated Devices	0	6	Retail Wine	0	2
Distiller	0	0	Salvage Yard	0	0
Food	5	41	Sidewalk Dining	1	2
Game Machines	0	0	Solicitor/Peddler (30 day)	0	4
Impoundment Yard	0	0	Solicitor/Peddler (60 day)	0	3
Kennel	0	2	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	0	7	Special Event	0	0
Medical Marijuana Grower	0	3	Strong Beer & Wine/Winemaker	0	1
Medical Marijuana Processor	0	1	Taxi/Motorbus/Limousine	0	2
Medical Marijuana Testing Laboratory	0	0			
Mixed Beverage	1	2	Temp Food (one day)	0	3
Mixed Beverage/Caterer	4	16	Temp Food (30 day)	2	17
Pawnbroker	0	0	Temp Food (180 day)	4	13
Pedicab	0	7	Transient Amusement	0	0
YTD License Total:	10	85		7	50

NEW ESTABLISHMENT LICENSES					
NAME	ADDRESS	LICENSE TYPE(S)			
Louie's	301 W Boyd	Food Service/ Mixed Beverage			
Rosa Mezcal Mexican Grill	214 E Main St.	Food Service/ Mixed Beverage			
Press and Plow	2221 W Lindsey St. Ste. 201	Food Service/ Mixed Beverage			
Louie's at Brookhaven	3750 W Robinson	Food Service/ Mixed Beverage			
Amy's Italian Bistro LLC	2627 Classen Blvd. Ste. 104	Food Service/ Mixed Beverage			

	TEMPORARY FOOD PERMITS	
180 DAY	30 DAY 1 DAY	
Taqueria La Chiva LLC		
	Hickory Farms #18204 (2- 30 day)	
Taqueria El Mexicano #2		
Tacos Jalisco		
Super Taco Loco		

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
12-03-24	Estate of Sharon Stewart	Claimant alleges, on or about December 15, 2023, as a result of the negligence of employees and staff at Norman Regional Hospital Emergency Room led to the death of Sharon Stewart.	\$10,000,000.00
12-09-24	Hannah Chapman, Rachel Schwortz	Claimant alleges, on October 22, 2024, the city sewer line flooded her backyard as the result of a blocked sewer main. Plumber was called and unable to clear as it was a broken City main line. Claimant is asking for plumber and mitigation costs.	\$ 775.00
12-13-24	Oklahoma Farm Bureau a/s/o Ladd Sullins	Claimant alleges, on July 9, 2024, The City of Norman failed to maintain a proper lookout while backing up in a City of Norman vehicle and due to this, claimant's vehicle was totaled.	\$ 26,140.23
12-31-24	Lorna Kirkpatrick	Claimant alleges, on December 25, 2024, she was unresponsive in her car and after calling her name with no response, a police officer broke her window while doing a welfare check.	\$ 209.61

SPECIAL SESSION

On Tuesday, December 3, 2024, the City Council met in a special meeting to discuss the Internal Audit Charter and the Declaration of a temporary Moratorium.

On Tuesday, December 17, 2024, the City Council met in a special meeting for a discussion regarding updates to the Animals Ordinance and to discuss updates regarding the Boards and Commissions.

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

On December 5, 2024, the Business and Community Affairs Committee met for continued discussion regarding the creation of a tax increment finance (TIF) master plan and for a discussion regarding shopping carts.

CONFERENCE

On December 10, 2024, the City Council met in a Conference to discuss an AIM Norman Comprehensive Plan update.

OVERSIGHT COMMITTEE

On December 12, 2024, the Oversight Committee met for the presentation of Emergency Shelter statistics for November 2024 and for a discussion regarding the Entertainment Overlay District and amendments to the Noise Ordinance.

FINANCE COMMITTEE

On Thursday, December 19, 2024, the City Council Finance Committee met to discuss the use of Center City Tax Increment Finance District Funds for repairs; to discuss the Internal Auditor update, and the Monthly Revenue and Expenditure Reports.

2

CITY MANAGER

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.

FINANCE 3

CITY OF NORMAN

Department of Finance Monthly Report – December 2024

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in December are discussed below:

Treasury Division:

In the month of December, the Treasury Division processed 45,546 payments in person and over the phone, an increase of 22% from last month. Paymentus (the City's 3rd party processor of online and automated telephone payments) processed 16,407 payments in December, an increase of 28% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of December by -7.2%. Revenues from the City's largest single source of revenue, sales tax, are below target by -2.2% for the year to date and -0.9% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 25	FYE 25	FYE 24	FYE 23
	Budget To Date	Actual To Date	Actual To Date	Actual To Date
Sales Tax				
Revenue	\$28,141,624	\$27,506,863	\$27,765,554	\$27,958,822
General Fund				
Revenue	\$54,269,635	\$50,353,151	\$49,283,530	\$49,100,387
General Fund				
Expenses	\$57,092,093	\$53,683,275	\$52,679,375	\$47,378,457

Finance Department December Monthly Report Page 1 of 1

Administration Division

	FYE 25		FYE 24	
PERSONNEL HOURS - FULL TIME	December	YTD	December	YTD
FERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	2,080.00	320.00	2,080.00
Total Comp Time Available Total Overtime Hours	1.25 0.00	15.75 0.00	1.00 0.00	8.75 0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	321.25	2,095.75	321.00	2,088.75
Benefit Hours Taken	40.00	259.50	73.00	287.00
TOTAL ACCOUNTABLE STAFF HOURS	281.25	1,836.25	248.00	1,801.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
Bollone Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 25		FYE 2	4
	December	YTD	December	YTD
Total Regular Hours Available	1,120.00	7,120.00	1,120.00	7,280.00
Total Comp Time Available	2.00	15.25	0.00	14.75
Total Overtime Hours	4.00	46.75	9.50	9.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,126.00	7,182.00	1,129.50	7,304.25
Benefit Hours Taken	248.50	1,097.50	263.75	1,281.25
TOTAL ACCOUNTABLE STAFF HOURS	877.50	6,084.50	865.75	6.022.00
TOTAL ACCOUNTABLE STAIT HOURS	677.50	0,004.00	005.75	6,023.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE OTAFF HOURS	0.00	0.00	0.00	
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
TOTAL HOUNG AVAILABLE	0.00	0.00	0.00	0.00

CITY REVENUE REPORTS 3B

City Revenue Report

	FY 25 November	FYE 25 December	Plus/Minus
Total Revenue Received (\$)	\$5,166,176	\$6,207,019	\$1,040,843
Utility Payments - Office (#)	37,231	45,546	8,315
Utility Payments - Office (\$)	\$4,999,711	\$5,743,316	\$743,605
Paymentus (#) Paymentus (\$)	12,868	16,407	3,539
	\$1,435,722	\$1,758,025	\$322,303
Lockbox (#)	6,586	8,699	2,113
Lockbox (\$)	\$1,280,359	\$1,641,884	\$361,525
E-Lockbox (#)	3,020	3,989	969
E-Lockbox (\$)	304,256	435,140	\$130,884
Bank Draft Payments (#) Bank Draft Payments (\$)	11741	13052	1,311
	\$1,563,468	\$1,491,672	(\$71,796)
Utility Deposits (#) Utility Deposits (\$)			\$0 \$0
Fix Payments (#) Fix Payments (\$)			\$0 \$0
Processed Return Checks (#) Processed Return Checks (\$)	117	108	(9)
	(\$49,901)	(\$11,301)	\$38,600
Other Revenue Transactions (#) Other Revenue Received (\$)			\$0 \$0
Accounts Receivable Payments (\$)	50,427	299,920	\$249,493
Municipal Court - Fines/Bonds (\$)	166,465	180,453	\$13,988
Municipal Court - Credit Card (#)	458	439	(19)
Municipal Court - Credit Card (\$)	80,572	87,917	7,345
Building Permits Cash Report (\$)	0	0	\$0
Building Permits Credit Card (#)	0	0	0
Building Permits Credit Card (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$) Occupational License - Bldg Insp. CC (#) Occupational License - Bldg Insp. CC (\$)	\$0	\$0	\$0
	0	0	0
	\$0	\$0	\$0
Business License - City Clerk (\$)	0	0	\$0
Accounts Receivable Billed (\$)	\$0	\$362,093	\$362,093

Building Permits/Planning/City Clerk went to a new system in the beginning of November, 2023. The reporting is not matching up with the deposits. We are still trying to figure out the best way to report it and subsequently I haven't got the info to include on my daily reports.

This affects the Total Revenue Received as well.

Budget Services Division

	FYE 25		FYE 24	
	December	YTD	December	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	2,080.00	320.00	1,760.00
Total Comp Time Available	0.25	0.50	0.00	0.50
Total Overtime Hours	1.00	1.25	0.75	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	321.25	2,081.75	320.75	1,760.50
Benefit Hours Taken	59.50	346.50	50.25	306.75
TOTAL ACCOUNTABLE STAFF HOURS	261.75	1,735.25	270.50	1,453.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 25		FYE 24	
	December	YTD	December	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours Total Furlough Hours	800.00 5.00 26.50 0.00 0.00	5,200.00 76.75 138.50 0.00 0.00	800.00 10.00 31.25 0.00 0.00	5,112.00 44.50 208.00 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	831.50 214.25	5,415.25 1,151.25	841.25 219.50	5,364.50 972.50
TOTAL ACCOUNTABLE STAFF HOURS	617.25	4,264.00	621.75	4,392.00
PERMANENT PART-TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available Total Overtime Hours	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 25		FYE 24	
	December	YTD	December	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours Total Furlough Hours	1,120.00 4.00 48.25 0.00 0.00	6,861.00 43.50 437.25 0.00 0.00	1,120.00 13.00 61.75 0.00 0.00	6,160.00 102.75 274.50 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	1,172.25 201.00	7,341.75 938.25	1,194.75 277.25	6,537.25 1,226.00
TOTAL ACCOUNTABLE STAFF HOURS	971.25	6,403.50	917.50	5,311.25
PERMANENT PART-TIME				
Total Regular Hours Available Total Comp Time Available Total Overtime Hours Total Bonus Hours	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00
TOTAL HOURS AVAILABLE Benefit Hours Taken	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available Total Overtime Hours	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments - FYE 2025

	Nov, 2024	Dec, 2024
Mail Payments - Lockbox	6,586	8,699
Mail Payments - E-Lockbox	3,020	3,989
Mail Payments - Office	603	197
Total Mail Payments - Subtotal	10,209	12,885
Night Deposits	170	211
Paymentus Payments	12,868	16,407
Without assistance paymnts - Subtotal	13,038	16,618
Office Payments	1,898	2,336
With assistance payments - Subtotal	1,898	2,336
Total Payments Processed - Subtotal	25,145	31,839
Bank Draft (ACH) Payments	11741	13052
Total Payments (Utility)	36,886	44,891
Total Payments	50,290	63,678

Traffic Counter at Drive-up Facility

Night Drop *	Counter is broken	
8-5 Drive-up Window Customers *	Counter is broken	
Total Traffic Counter	0	0

^{*} These figures are included in the above Total Customer Contact Payments.

Utility Division Activity Report - FYE 2025

	FYE 25		FYE 2	24
	December	YTD	December	YTD
STATUS REPORT				
Regular Utility Accounts Billed	45,330	272,776	43,125	266,417
New Deposit Ons Billed	783	4,663	551	4,112
Final Accounts Billed	843	4,102	462	4,090
TOTAL METERS READ	46,956	281,541	44,138	274,619

FIRE DEPARTMENT

4







NFD Monthly Progress Report December 2024

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	20	1.23%
2 - Overpressure Rupture, explosion, Overheat - No Fire	0	0.00%
3 - Rescue & emergency	1008	61.76%
4 - Hazardous Conditions (No Fire)	20	1.23%
5 - Service Call	155	9.50%
6 - Good Intent Call	359	22.00%
7 - False Alarm & False Call	65	3.98%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	0	0.00%
Incomplete Reports	5	0.31%
Total Incident Count (Unique Calls)	1632	100.00%
Number of Total Unit Responses	2043	

Total Fire Loss \$604,425.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	411	301	0:05:01
Station #2	202	322	0:05:22
Station #3	252	368	0:06:08
Station #4	184	345	0:05:45
Station #5	53	641	0:10:41
Station #6	51	538	0:08:58
Station #7	165	391	0:06:31
Station #8	122	344	0:05:44
Station #9	189	380	0:06:20

Community Outreach

Tours and Special Events	4	Sysco Foods Annual Tour, Christmas Parade, AT&T Walk Through, tours
	V. T. V. T.	

Burn Permits

Burn Permits Issued	139	Conditions were favorable for burning 14 days in December	
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Training

		9
Total Personnel Training Hours	2414	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, Swiftwater, Peer Support, Elevator

		NE	D Mont	thly Pro	gress R	enort		A. 1		
		INI		cember	1	eport				
			4.1							
			Tota	Calls By Station						
	Total # of Responses	District 1	District 2		District 4	District 5	District 6	District 7	District 8	District 9
Engine 1	399	372	BIOLITOCE	9	0	0	1	9	2	6
Brush 1	8	6	Ď.	n n	. 0	0	1		1	
Ladder 1	59	43	1	3	2	0	1	5	1	3
Chief 302	5	3	n	1	6	0	6	1	T	
Chief 303	20	3	2	2	2	0	1	8	2	
Chief 304	24	2	6	2	1	0	2	5	5	1
Station 1 Total	515	2 (2018)	AM. De	1 2 2 2	A Septiment		611 711	3		1
	323			Station	2					
	Total # of Responses	District 1	District 2		District 4	District 5	District 6	District 7	District 8	District 9
Engine 2	217	2	201	4	4	0	70	4	2	
Brush 2	4		3	0	0	0	0.19	12	1	
Ladder 2	14	1	3	3	2	()	P	3	1	1
Station 2 Total	235		3	3				3	200	
Catton 2 Total	233			Station	3					
The second second second	Total # of Responses	District 1	District 2		District 4	District 5	District 6	District 7	District 8	District 9
Engine 3		3	District 2	251	0	District	2	4		
Brush 3	260	3	0	251	0	0	1		A A	0
Station 3 Total	261		No. Wester				1			
Station 3 Total	201			Station	Λ					
	Total # of Responses	District 1	District 2		District 4	District 5	District 6	District 7	District 8	District 9
Engine 4		The Part of the Pa		-						Districts
Engine 4 Brush 4	200	2	5	1	184	0	9/1	3	5 1	4
	5	1	1	-0	1	0	0	1	1	200000
Station 4 Total	205			Station	E					
	Total # of Doonanaa	District 4	District 0		District 4	District 5	District 6	District 7	District 8	District 9
	Total # of Responses	District 1	District 2		A SECTION OF THE SECTION OF					Districts
Engine 5	17	D	0	0	0	15	2	On the	0	
Brush 5	58		0	0	0	55	3	0	0	0
Station 5 Total	75			01.11	•					
	T (# (D	Int at a d	D1-1-1-10	Station		Di-4-1-4.E	District C	District 7	District	District
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 6	22	1	0	0	0	3	17	0	0	1
Brush 6	58	1	0 == 1	0	0	4	51	0.5	1	1
Station 6 Total	80		104						17	2:2:4
				Station						
	Total # of Responses	District 1	District 2	District 3		District 5	District 6	District 7	District 8	District 9
Rescue 7	1	0	1	0	0	0	0	8 1	Ü	0.0
Squad 7	194	4	7	7	5	0	0	161	9	1
Brush 7	7	2	0	0	C	0	0	4	1	0.00
Station 7 Total	202			0						
				Station		District	Di di	Di i i	Di et i	District
	Total # of Responses	District 1	District 2		District 4	District 5	District 6	District 7	District 8	District 9
Engine 8	133	0	1	. G	3	6	1	6	121	1
Brush 8	3	0	0	(0)	0	0	0	1	2	in or
Tanker 8	5		6 ***	0	0	2	2	1	0	U
Station 8 Total	141	15	1.7	3 - 1.5	40.00		Str. Cont			
				Station						7/10/01
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 9	205	7	0	4	0	2	3	1	0	188
Brush 9	5	2		0	0	1	1	3 C	0	1
Tanker 9	6	0	0	0	0	2	3	0	0	1
Chief 401	2	1	0	11-25	0	- 0	0	1	0	B
Chief 402	4	1	0	- 6	0	0	2	0	0	1
Chief 403	16	0	0	3	0	3	1	6	1	2
Chief 404	13	ated Open	1	4	2	1	3	1	0	1
Station 9 Total	251			1 1						

		NF	D Mont	thly Pro	gress Re	eport				
			De	cember	2024					
> ==			Tota	I Calls By	Station					
			F	ire Preven	tion					
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Fire Marshal 1	6	3	0	Q	1	0	1	0	1	0
Fire Marshal 2	7	3	0	()	1	1	0	2	0	0
Fire Marshal 3	7	0	1	2	- 6	1	1	1	0	1
Fire Marshal 4	5	1	1	(1)	0 0	0	2	0	1	0
Fire Marshal 5	12	2	Q	3	1	1	2	2	1	0
Prev. Totals	37			12.00		4.00				100
				Notified U	nits					
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM1*	13	1	1	2	3	0	2	2	1	1
EMS1*	14	1	1	2	2	1	2	3	1	1
NFD3*	14	0	1	3	2	1	2	3	1	1
Notified Total	41					Tank I	ACE LA			42.00
	Totals				To	tal by Dist	rict			
	2043	468	237	306	216	93	110	238	162	213

^{*}EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

December 2024 Fire Prevention Activity Summary

Prevention Department Update and Activities

Training	121 hours	Kerby graduated CLEET on 12/12, Required medical training, Hazmat Tech, Structural Collapse, Info Gathering and Mgmt, Vehicle Fires
Inspection/Re-Inspection Activities	83 hours	Occupancy Load, Daycare, Fire Alarm, Fire Suppression System, General, Food Trucks, Schools, Fire Watch, Campus Corner Game Day
Smoke Detectors	10	Check/Install Smoke Detectors/Replace Batteries/Bed Shakers
Investigations	6	0 Joint, 2 Closed, 3 Complete, 1 Pending, 0 Closed Arrest
Investigative Activities	59 hours	Fire Investigations, Report Writing, Reviewing Video, Subpoena prep, etc
Department Meetings	25 (22 hours)	Knox Box Meeting, DA Meetings Drone Video, OU Daily
Station & Equipment Maintenance	43 hours	Daily checks, supplies replenishing, cleaning & organization, drone updates and maintenance
Public Service/Education & Special Events	1	Knox key install

Planning Officer Activities

Fire Planning Activities	Number	Staff Hours
Building/Protection System Plan Reviews	43	55
Building Inspections/Re-inspections	32	32
Meetings	10	15
Training (NFA/ target solutions)	3	40
Communication	N/A	5
Totals		147
Time Off (VAC, SICK, Holiday,)	N/A	40

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Division

December 31, 2024

Regular Monthly Scheduled Activities	Meetings will be held at the Cleveland County Wellness Center unless otherwise noted.
Each morning at 7:00 am, a silent test of the outdoor warning system is conducted	The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly
Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather.	This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about
Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club (SCARS, www.w5nor.org) at the Fire Training Center (South Canadian Amateur Radio Society)	concerns that directly affect the local jurisdiction so they may better prepare for incoming weather.
Each Wednesday Morning 9:15 am	The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations
Each first Thursday evening of the month is amateur radio testing night at 6:00 pm	Radio test with State Emergency Management. This tests the local and statewide capability for voice communication to the State office and to other jurisdictions.
	Open to the public, the club provides the opportunity for the

Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance. Residents can assist by "Adopting a Pole" and reporting the siren status they adopt at the website www.w5nor.org	Amateur license or upgrade a license. Note: the FCC has been
	Audible test of the outdoor warning system is conducted for 60 seconds. Three units are sounded for 20 seconds due to being a public park venue.
Second Thursday of each month is the Norman Emergency Response Team Volunteers and the Medical Reserve CORPS members to meet, network and discuss preparedness support and collaboration with the Cleveland County Health Department on use of the Medical Reserve Corps. This meeting has been moved to the Cleveland County Wellness Center. Limited meetings may move to the new EOC facility.	The Volunteer meeting at 6:30 pm. At 6 pm we meet for social time before the meeting. Usually we have snacks and drinks. This networking allows for camaraderie and building relationships during different organizations. City staff is always welcome.
Each Third Thursday of the month is reserved for Division Staff duties and collaboration with the Disaster Assistance Teams (DAT) of the American Red Cross	Meetings are conducted at the Fire Training Center and usually held on an as needed basis.
Local Emergency Preparedness Committee	Meets quarterly (Meets at the Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. Also, the LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting.

Other Emergency Management Activities	
Planning Meeting for Upcoming Events each first Friday of the month	2024 is a busy year for supporting events. EM Division will conduct a planning meeting with CCHD and NERVT to plan support for a 30/60/90/ day schedule
Local Response	
Red Cross Coordination for burnouts. We have dedicated volunteers roughly in each quadrant of the City that can respond quickly to the resident need for assistance. Our primary mission is to ensure a burnout family has assistance from the Red Cross if they request it and to stay involved until Red Cross is on scene or the family confirms connection with the Red Cross. December 4 responses were conducted. Medical Reserve CORPS	With the reorganization in the Red Cross and the turmoil of having an in-home fire, the volunteers or I, when called, will respond to the scene, (physically or by phone and assist the family in coordination with the Red Cross to provide immediate assistance. Norman EM was requested to
	become part of the revisited State Animal Response Team. NEM will continue the long term relationship with the health dept., and accept duties with the new SmART (Small Animal Response Team) unit 433. The City will not be the housing unit agent for this unit.
Separation of MRC Unit 333	With the anticipated changing leadership, actions are being taken to separate the Unit 333 from the City and transfer to a new housing unit. Inventories being conducted will ensure MRC equipment is accounted for and accountability for all property is completed
Radio project for the outdoor warning system.	The PD Dispatch division has proposed to place the siren system on the Harris radio system. While there are some advantages there are also some disadvantages. One is an increase in operating cost and maintenance. Over ten years the

system has performed outstanding with an average of over 95% functionality utilizing the existing VHF system. Further, with this project the operational control of the system is being sought by dispatch. This will need to be staffed and thoroughly worked through. Dispatches purpose is to communicate response for public safety. They are not staffed for the responsibility of operating an maintaining the sirens. Any increase in manning or budget for a division should go to EM. The EM Division has justified numerous times the addition of 1 to 2 full time positions. Recently a study was completed that confirmed at least one position was recommend however, the unconscionable decision to not make the availability of the position until the 2034 budget year is unfathomable. EM should become it's own dept or stay in the FD.

Planning for the new EOC with the amateur Radio Clu	i
	near completion. Weather set
	in and delayed the remainder
	of the outside work. End of
	January the facility will be
	fully functional
Future Projects are being planned for PSST funding,	Logistical support for the EM
legal opinion for Emergency Management to receive	Div. is funded by the FD budget
PSST money was positive	for all needs in the new EOC.
1 DOT INCIDENT THE POSITIVE	EM continues to have to fund
	most of the need from budget
	· •
	funding. Continual movement
	has been made in configuration
	of equipment on network vs off
	network. Appreciation to IT for
	their flexible support and
	helping to build out equipment.
New maintenance facility	The Robinson EOC is expect to
	take a bay from the new
	maintenance facility being
	constructed. Once again EM
	was not provided for in the
	PSST process and operational
	expenses will continue to come
	from the Fire Depart\EM budget
	to support items needed.
Community Preparedness Events	
Medical Reserve CORPS	The 2025 Operational
	Readiness Grant request was
	not approved this year.
Venue Support for Norman Response Volunteers.	The Response Volunteers
	continue to receive positive
	reviews for their assistance in
	various venues. Large event
	venues have already contacted
	EM to confirm continued
	assistance in the upcoming year.
	moontained in the appointing year.
Small Animal Rescue Team (SmART)	For several years there has been
(V.M. M.L.)	a need for a small animal rescue
	team. Many attempts to form a
	pount. Islany accompts to form a

	team were not successful. Now, however there has been a formal process completed and a non-profit formed to house the program. Norman EM is fully involved with the team and this will be an asset during disaster operations that dislocated animals\pets like in the 2012 wildfire.
Unmanned Aerial Vehicle support team	The Norman UAV team has supported numerous fires, missing child, manhunts and other various support. Discussions are ongoing with mutual aid partners on the formation of a UAV task force.
Disaster Reimbursement Status FEMA has instituted a new process for reimbursement claims. As with any new process there are many issues to be worked through.	It is vital for Volunteers to ensure their time has been recorded. Volunteer hours are dollars for a jurisdiction. The hours go to meeting cost share and having a value added impact for the local jurisdictions.
Mitigation Grant Status Many Divisions are applying for mitigation funds for various projects	Norman EM has the role of oversight in the Mitigation grant efforts of the city and will continue to support applications
Hazard Mitigation Plan	Process on the update is in full swing. There are numerous grant requests in the system and Depts are encouraged to continue applying for funds.
Critical facility generator review	The notice of intent was approved. The grant was changed from a BRIC grant to HMPG at the guidance of OEM. The new notice of funding will

	be available in March 2025. The first draft of the grant was submitted and awaiting reviews. Much needed input by all departments for this grant is needed. Several requests to
	other departments have not been responded to and follow up action will be taken.
Severe Weather Issues	
National Weather Service Storm Spotter Training	NWS Norman Spotter Schedule (weather.gov)

HUMAN RESOURCES 5

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HUMAN RESOURCES

Total number of Employees: 925 Orientations: 3 - 8 new hires

*All orientations require input from each area of the Human Resources Department

Terminations: 6 (including temporary/seasonal)

ADMINISTRATION

FMLA cases – 3 new cases

• Processed invoices and reconciled expense accounts

• Coordinated Birthday/Anniversary post card mail outs

o 80 birthdays and 96 anniversary

BENEFITS

Total Benefit Eligible Population: 875

New Enrollments: 1

Benefit Participation			
	#	%	
Medical	807	92%	
Dental	803	92%	
Vision	604	69%	
Disability	0	0%	
Supplemental Life	0	0%	

Claims		
Rx Claims		
	ACTIVE	\$232,944.18
	RETIREE	\$12,229.92
	HSA	\$
Medical Claims		\$7,942,586.00
Dental Claims		\$ 95,697.76

PERSONNEL ACTIONS

New Hires - 8

Dept./Div.	Position	Number of Employees
Parks & Rec/Facility Maintenance	Trades worker	1
Parks & Rec/Golf	Golf Course Attendant	2
Parks & Rec/Golf	Maintenance Worker I	1
Parks & Rec/Recreation	Recreation Center Specialist	1
Police/Animal Welfare	Animal Welfare Technician	1
Public Works/Storm water	Admin Tech III	1
Utilities/Sanitation	Sanitation Worker II	1

Promotions - 3

Dept./Div.	Position	Number of Emplo	285
Human Resources/Admin	Human Resources Coordinator	1	

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5-00,730, 30-1		
Parks & Rec/Park Maintenance	Maintenance Worker II	1
Planning & Community Development	Code Compliance Supervisor	1

SEPARATIONS - 6

		Number of Employees
Dept./Div.	Position	
Parks & Rec/Park Maintenance	Maintenance Worker II	1
Parks & Rec/Recreation	Recreation Center Specialist	1
Parks & Rec/Recreation	Recreation Technician	1
Police/Animal Welfare	Animal Welfare Technician	1
Public Works/Streets	Heavy Equipment Operator	1
Utilities/WRF	Custodian	1

TURNOVER STATS

		No. of Terminated	
Department	No. of Employees	Employees	Turnover Rate
City Manager	15		0.00%
City Clerk	6		0.00%
Finance	23		0.00%
Fire	164		0.00%
Human Resources	10		0.00%
Information Technology	17		0.00%
Legal Department	9		0.00%
Municipal Court	12		0.00%
Parks & Recreation-Total	109	3	2.75%
Planning & Comm Dev.	38		0.00%
Police	261	1	0.04%
Public Works	125	1	0.08%
Utilities	163	1	0.61%

RECRUITMENT

• • • • • • • • • • • • • • • • • • •	d for Refill by Department/Division (# of vacancies) Time unless otherwise indicated as Part Time (PT) or Seasonal PT*	
	Parks & Recreation	
PT Recreation Technician (1)	PT* All Locations – Recreation Center Specialist	
PT* Golf Course Attendant	PT Lifeguard Leader	
	Police	
Police Officer (17)	Animal Welfare Technician (2)	
	Public Works	
Engineering - City Surveyor (1)	Subdivision Development Coordinator (1)	
Heavy Equipment Operator (1)	Capital Projects Engineer/Staff Engineer (1)	
	Utilities	
PT Custodian (1)	PT Laboratory Intern	286

MUIVIAIN RESOURCES **Monthly Report**

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	December 2024	 Item 4.
	Human Resources	
Safety Manager (1)		
	IT	
Cybersecurity Analyst (1)		

DAYS TO FILL

Full Time Position	Offer Date	Date Posted	Days to fill
Trades Worker	11/15/24	8/15/24	92
Animal Welfare Technician	11/4/24	9/25/24	40
Sanitation Worker II	11/4/24	10/3/24	32
Maintenance Worker I	11/21/24	9/25/24	57
Admin Tech III	12/6/24	11/13/24	23

^{*}Offer Date reflected for accurate days to fill numbers

PT/Seasonal Position	Hire Date	Date Posted
Recreation Center Specialist	12/4/24	Perpetual
Golf Course Attendant (2)	12/12/24	Perpetual

^{*316} registrations/applications to our openings, 6 new requisitions opened.

SAFETY

Recordable Injuries – OSHA

Department/Division	Nature of Injury	How Sustained	Prognosis	Prevention Method
Police/Animal Welfare	Right Wrist	Fighting a dog on a snare pole	Light Duty Restrictions	
Police/Training	Right Wrist	Strained during a combative arrest	Light Duty Restrictions	
Police/Patrol	Right Leg/Calf	Strained while running to grab a young child before he ran into a busy street	Prescriptions	
Utilities/Line Maint.	Left Ankle	Injured while twisting an 8 foot valve wrench	Off Work	Slowing down and making sure to take time/stand properly
Public Works/Streets	Left Arm Laceration	Cutting a tree when a mower went by and shot out debris resulting in the laceration	Prescriptions	More awareness of surroundings
Fire/Suppression	Right Knee	Dislocated knee getting out of the truck	Off Work	Proper dismount from the truck

Current number of "at fault" Vehicle Collisions per calendar year:

- Carron	indiniber of actionic terrifice comision	is per caremaar year.
2024*	2023	2022
40	11	7

*CY2024 is current YTD

Current number of "at fault" Vehicle Collisions per fiscal year:

2025	2024	2023
22	14	7

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2024*	2023	2022
80	78	60

^{*}CY2024 is current YTD

Recordable Injuries per fiscal year:

2025	2024	2023
46	62	67

ACCESSIBILITY

ADA Complaints and Resolutions

Complaints	Resolution
11/22/2024: Citizen wanted information on the ADA laws regarding access to NDCBU (Neighborhood Delivery Collection Box Unit, decertified in 1999) mailboxes in their neighborhood. The mailboxes are 40 plus years old and broken and 6 residents have to cross a busy residential street without any crosswalks or sidewalks. Creekside Court, Colonial Estates South Section II Addition.	12/6/2024: Citizen will continue to work on a solution through USPS as they are responsible for the physical ADA compliant CBU (Cluster Box Unit). Once the CBU is finalized with USPS, the city will install a ramp and sidewalk for mailbox access. 12/17/2024: Approval for a new CPU was given to be installed on Creekside Court. 12/31/2024: Consumer Affairs from USPS Consumer Advocate Office AR/OK region needs direction on how to install the new CBU and installed so that the postal carrier does not have leave their vehicle.

ADA:

- Completed 'Bring Your Barriers' training presented by BlueDAG.
- Parts have be ordered to install automatic door openers into the Natatorium of the Adult Wellness and Education Center. Waiting on all parts to be received before installation can be scheduled.

Accessibility:

Employee Resource Groups (ERGs): LGBTQ+ Alliance's December meeting is being rescheduled. The Alliance of Black Employees (ABE) held a meeting to discuss the upcoming Kwanzaa event and making small gift bags for Bridges of Norman.

- On December 10th a small group from ABE delivered gift bags to Bridges and new members of ABE learned more about the organization.
- The 4th Annual Kwanzaa Karamu event was held on December 30th in the Development Center. Cimarron Opera came and performed special music during the event.

Committees:

Human Rights Commission (HRC) – A special meeting was called to discuss nominations and a winner(s) for the 2024 Human Rights Award. The 2025 Interfaith Breakfast, to be

Monthly Report December 2024

held on Saturday, January 11, 2025, at the Nancy O'Brian Center for the Performing Arts, will serve as January's meeting. The next regular meeting is scheduled for Monday, February 24, 2025, at City Hall.

ADA Citizen's Advisory Committee – The quarterly meeting took place on Monday, December 9, 2024. Updates on the Transit Program and FY25 Concrete Projects were given. From October 2023 to October 2024 the number of foxed rides has gone up by 13,000. On-demand rides have increased by 62% over the same time period. Possibly adding security to the Transit Center has been proposed and is being looked into. Accessible parking will be included on Gray Street as construction is still underway on sections of the street. An announcement was made about the upcoming 3rd Annual Cleveland County disABILITY Coalition Resource Fair with tentative date of Tuesday, March 25th at The Well. The ADA Citizen's Advisory Committee's next quarterly meeting is scheduled for Monday, March 10, 2025, at City Hall.

Cleveland County disABILITY Coalition – The monthly meeting took place on Tuesday, December 3, 2025, at United Way. A mid-year review was conducted. Details for the upcoming 3rd Annual Cleveland County disABILITY Coalition Resource Fair was discussed. The tentative date for the fair will be Tuesday, March 25th at The Well. The next meeting is scheduled for Tuesday, January 7, 2025, at United Way.

CITY OF NORMAN EMPLOYEE DEMOGRAPHICS

Total Population

(Includes full-time, part-time, and temp/seasonal employees)

Gender	Total Population	% of Total Population
Female	231	23.4%
Male	757	76.6%
	988	100.00%

	Job Classification by Gender	
Job Classification	Female	Male
Full-Time	178	679
Part-Time	34	40
Temporary	19	38
	231	757

Full-Time Employee Population Only

Gender	Full-Time Population	% of Full-Time Population
Female	178	20.8%
Male	679	79.2%
	857	100.00%

	Emplo	oyee Population by Genera	tions		
Generations	Birth Years	Current Age Range	Female	Male	289

HUMAN RESOURCES Monthly Report

		December 2024			Item 4.
Silent Generation	1928-1945	79-96	0	2	
Baby Boomers	1946-1964	60-78	22	64	19.54
Generation X	1965-1980	44-59	76	242	
Millennials (Gen Y)	1981-1996	28-43	60	292	
Generation Z	1997-2012	12-27	20	79	
	HEROTER ENTREME		178	679	

SERVICE OF SERVICE SERVICE	Total Diversity by Ethnicity	Last of an association
Ethnicity	Total #	Total %
American Indian/Alaskan Native	33	3.9%
Asian	11	1.3%
Black/African American	39	4.6%
Hispanic/Latino	31	3.6%
Pacific Islander/Native Hawaiian	1	0.1%
Two or More Races	32	3.7%
White	710	82.8%
The translation of the particle of the fill	857	100.00%

	Diversity by Gender	
Ethnicity	Female	Male
American Indian/Alaskan Native	11	22
Asian	2	9
Black/African American	5	34
Hispanic/Latino	7	24
Pacific Islander/Native Hawaiian	0	1
Two or More Races	7	25
White	146	564
	178	679

	Diversity % by Gender	
Ethnicity	Female	Male
American Indian/Alaskan Native	1.3%	2.6%
Asian	0.2%	1.1%
Black/African American	0.6%	3.9%
Hispanic/Latino	0.8%	2.8%
Pacific Islander/Native Hawaiian	0%	0.1%
Two or More Races	0.8%	2.9%
White	17.1%	65.8%
	20.8%	79.2%

INFORMATION TECHNOLOGY

CITY OF NORMAN

Information Technology Department Monthly Report –December 2024.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However, work continues in Utility Billing, HR, and Planning to refine these new systems.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements.	Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure. Funded through CIP.
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing – taken over by Utilities Admin.

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilites Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – PD Moves and Mary Abbot House expansion. Complete – ECOC, HR/IT Building, Building Maintenance, YFAC, Sanitation, Line Maintenance Sr. Center, Development Center, Municipal Court, Bus Station
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Progress – Finance Dept. has made funds available.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing monthly training continues with our cybersecurity education suite, as well as annual PEN testing of the city network and improvements from the PEN test report.
Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress

Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress estimated full completion in 2027
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning – customer portal configuration in progress. Communication radios installation in progress.
Print Shop Move to IT	Transition the Print Shop from the Finance Department in to the IT Department.	Complete.
Network Infrastructure Improvements	Utilize our new Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress: The IT Department has been granted access to 5% of the annual capital funds for business critical software and infrastructure needs.
Integration of Computer Aided Dispatch with OU PD	Create a software as a service model to share public safety software data with and between OU PD	Complete. Additional segmentation for OU presence with NPD during OU Football is in progress.
Move existing secondary IT Datacenter to new location.	Move all equipment from the current secondary site to a new more robust and secure site.	Physical and virtual moves for the data center began May 2024 – full move expected to be complete by December 2024 if all tests of the new facility functionality are successful.

Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority and the bulk of our support tickets come from public safety support. IT Table 1 below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and makes adjustments as needed to assure that all departments have the appropriate amount of support for daily operations.

Users Supported:

The following statistics represent the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see IT Table 2).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 421,559 attempted incoming and 142,955 outgoing messages for the month of December 2024. Incoming messages totaling 236,327 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents 56% of our inbound mail. This percentage has increased from previous months for malicious email/spam. Our security efforts are having a positive effect on reducing the total number of malicious email inbound. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of December 2024, the City of Norman's web site had 99,291 individual web sessions access the web site for 183,666 total page views. Of those sessions, 61,824 were identified as Users to view content on the City web site (see IT Table 4a and 4b). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and

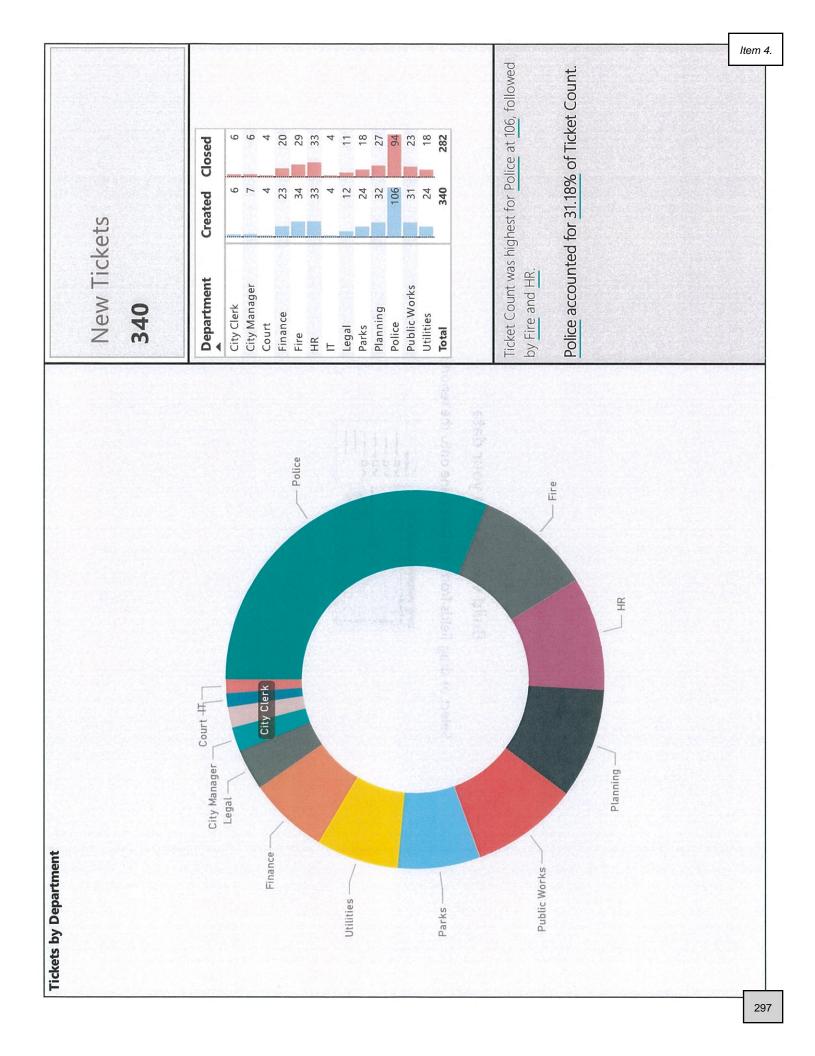
tablets.

Data Storage:

The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (See IT Charts A,B, and C) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

ERP Project Implementation Progress:

This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The projects final implementations are complete as of March 2024. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once fully complete the city will have enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software, Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders (Tyler EAM), Time and Attendence, and Planning and Community Services software packages. Daily work continues on these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, an upgraded Parks and Rec software package to help with golf management, concessions, and food carts. We Are also preparing for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software as well as a review of the current time and attendance software.



Build visuals with your data

Select or drag fields from the Data pane onto the report canvas.

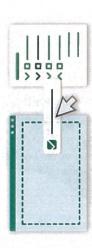
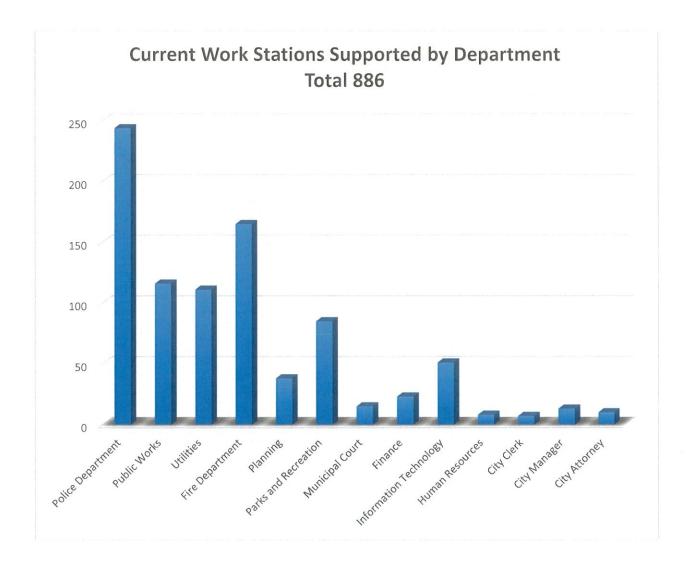


Table 2

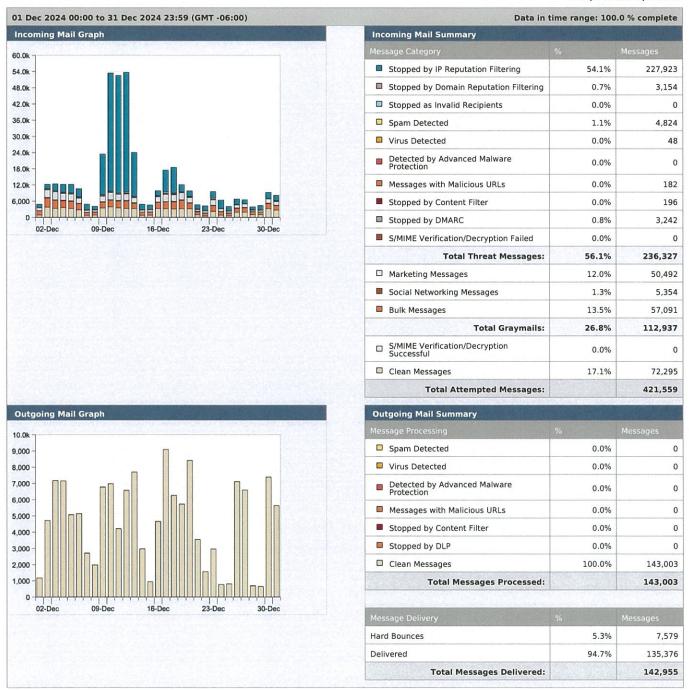




SECURE EMAIL GATEWAY

Executive Summary

ironport.example.com



ironport.example.com - 01 Jan 2025 01:00 (GMT -06:00)

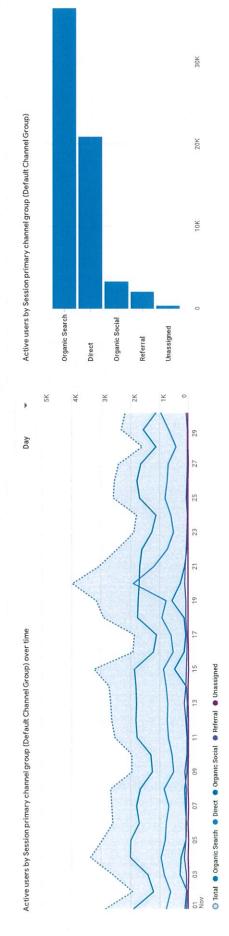
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All Users Add comparison +

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40K

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Total 61,824 99,291 56,040 31s 0.91 5.56 5.64 562,518 Organic Search 36,539 62,743 39,551 100% of total 100% of total 100% of total 100% of total Organic Search 36,539 62,743 39,551 39,551 37 1,08 5,94 63,04% 372,605 Organic Search 20,887 27,448 12,464 20,8 0,60 5,12 45,41% 140,586 Organic Social 3,277 4,129 1,731 16 375 0,60 5,20 41,92% 17,727 Unassigned 33 3,433 1,624 8 175 0,02 13,89 2,33% 4,778 Email 1 1 0				Sessions	Engaged	Average engagement time per session	Engaged sessions per active user	Events per session	Engagement rate	Event count All events	-
Organic Search 36,539 62,743 39,551 375 1.08 5.94 63.04% 372,605 Direct 20,887 27,448 12,464 20s 6.5 4.29 45.41% 140,586 Organic Social 3,277 4,129 1,731 16s 6.5 4.29 41.92% 17,727 Referral 2,022 3,233 1,624 78 78 6.02 5.20 5.20 5.23% 16,816 Unassigned 33 3,44 8 17s 0.02 1,00 4,00 100% 4,778 Email 1 1 0 0 0 0 0 0 0 0 0		Total	61,824 100% of total	99,291 100% of total	56,040 100% of total	31s Avg 0%	0.91 Avg 0%	5.56 Avg 0%	56.44% Avg 0%	552,518 100% of total	%0
Direct 20,887 27,448 12,464 20s 0.60 5.12 45.41% 140,586 Organic Social 3,277 4,129 1,731 16s 0.63 4.29 41.92% 17,727 Referral 2,022 3,233 1,624 37s 0.80 5.20 5.20 50.23% 16,816 Unassigned 338 344 8 17s 0.00 1.389 2.33% 4,778 Email 1 1 1 0 0.0	-	Organic Search	36,539	62,743	39,551	37s	1.08	5.94	63.04%	372,605	%0
Organic Social 3,277 4,129 1,731 16s 0.53 4.29 41.92% 17,727 Referral 2,022 3,233 1,624 37s 0.80 5.20 50.23% 16,816 Unassigned 338 344 8 17s 0.02 13.89 2.33% 4,778 Email 1 1 1 0 0.00 4.00 100% 4 Paid Social 0 1 0	2	Direct	20,887	27,448	12,464	20s	0.60	5.12	45.41%	140,586	%0
Referral 2,022 3,233 1,624 37s 0.80 5.20 50.23% 16,816 Unassigned 338 344 8 17s 0.02 13.89 2.33% 4,778 Email 1 1 1 1 4,00 1,00 4,00 100% 4 Paid Social 0 1 0	m		3,277	4,129	1,731	16s	0.53	4.29	41.92%	17,727	%0
Unassigned 338 344 8 175 0.02 1389 2.33% 4,778 Email 1 1 1 1 0 1.00 4.00 100% 4 Paid Social 0 1 0	4	Referral	2,022	3,233	1,624	37s	0.80	5.20	50.23%	16,816	%0
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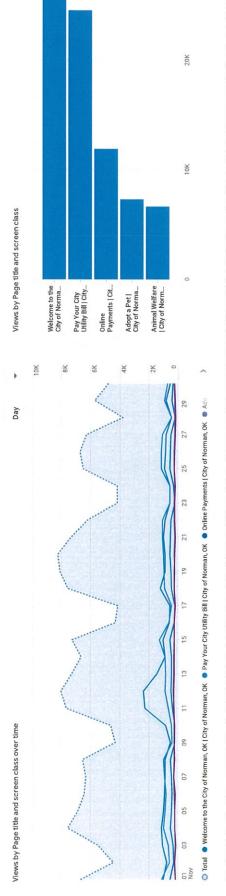
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All Users Add comparison +

Monthly Page Views ⊗ →

Add filter +

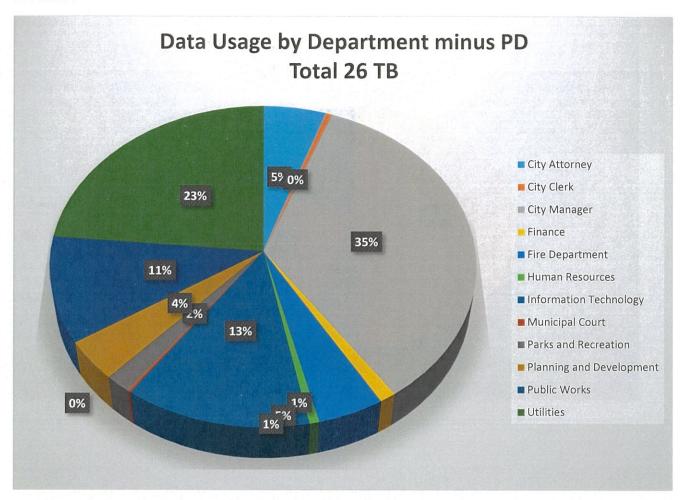


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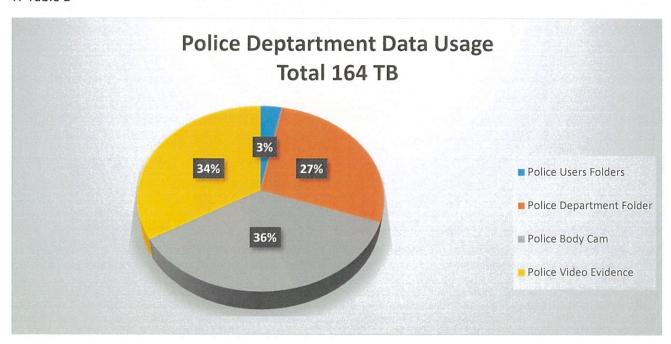
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5	Total		183,666 100% of total	61,824 100% of total	2.97 Avg 0%	50s Avg o%	552,518 100% of total
>	Welcome to the City of Norman, OK City of Norman, OK	, ok	28,124	13,424	2.10	18s	69,584
>	2 Pay Your City Utility Bill City of Norman, OK		24,538	13,149	1.87	17s	88,561
>	3 Online Payments City of Norman, OK		11,889	772,7	1.63	13s	29,567
>	4 Adopt a Pet City of Norman, OK		7,283	3,972	1.83	20s	23,285
>	5 Animal Welfare City of Norman, OK		6,625	4,109	1.61	16s	20,906
	6 Job Opportunities City of Norman, OK		4,245	2,437	1.74	1m 15s	12,835
	7 Department Activity Reports City of Norman, OK		3,224	1,719	1.88	44s	22,584
	8 Trash & Recycling City of Norman, OK		3,098	2,073	1.49	47s	10,398
	9 Search Results City of Norman, OK		2,567	1,262	2.03	44s	5,909
	10 Norman Police Department City of Norman, OK		2,235	1,485	1.51	22s	7,444

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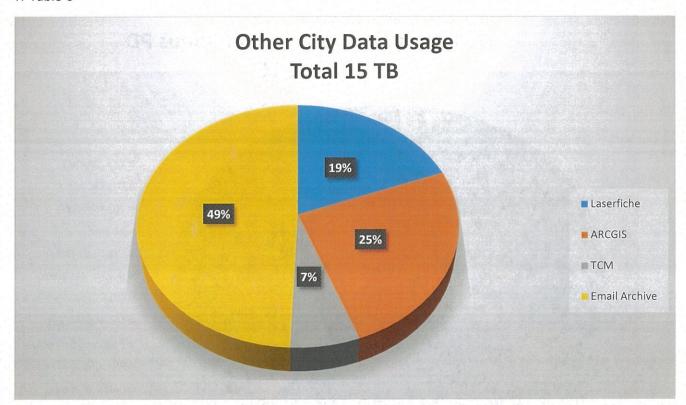
IT Table A



IT Table B



IT Table C



LEGAL 7

MONTHLY REPORT - LEGAL DEPARTMENT December 2024 Report (Submitted January 13, 2025)

MONTHLY HIGHLIGHTS:

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Dollarhide v. Dennis Dickens, Oklahoma Highway Patrol, et al, CIV-2022-642 (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

COURT OF CRIMINAL APPEALS

CLEVELAND COUNTY DISTRICT COURT

A. General Lawsuits

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318

Allison et al v. Post et al, CV-24-3374

Armstrong v. City of Norman, CJ-2012-1638 (K)

Bad Day Towing & Recovery v. City of Norman, CV-2024-2032 (K)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Etter v. City of Norman, CJ-2021-731 (K)

Norman Municipal Authority and City of Norman v. Flintco, LLC, et al, CJ-2024-1343

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Martin Flores v. City of Norman & John Doe, CJ-2021-1051 (K)

Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)

City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)

City v. Lonnie Hodges, CV-2020-2922

The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)

McCarver v. City of Norman, CJ-2013-128 TS (K)

Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)

Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)

Smith et al v. Norman Regional Health System v. City of Norman, CJ-2014-874 (K)

University Town Center, LLC v. City of Norman et al, CJ-2024-1405

Legal – December 2024 Monthly Report January 13, 2025 Page 2 of 6

City of Norman v. Geoffrey & Kristin Arce, CJ-2024-3662: This matter was filed December 18, 2024 as a declaratory action seeking injunctive relief for various code and zoning violations. A hearing occurred on December 23, 2024, where the City was given a Temporary Restraining Order to prevent the defendants' construction activities relating to the alleged violations. On that date, the court set a further hearing for Preliminary Injunction for January 23, 2024, to determine whether the City is entitled to further injunctive relief while the matter proceeds through the litigation process.

B. Condemnation Proceedings

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)
City of Norman v. Tietsort Revocable Trust, et al., CJ-2013-775 (M)
City of Norman v. Apex Properties, LLC, et al., CJ-2021-221 (M)
City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M):
City of Norman v. Harold and Diana Hansmeyer, et al., CJ-2024-498 (W)

C. Lawsuits involving a City Claim/Interest in Property, Foreclosure Actions, and Applications to Vacate

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)

Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

Katy Construction Co., CV-2024-2213

US Bank National Association v. Hudson et al., CJ-2024-996

US Bank National Association v. Vermillion et al., CJ-2024-1019

Orrklahoma Realty – Norman, LLC v. City of Norman et al., CV-2024-2824

D. Municipal Court Appeals

City of Norman v. Carisa McDonald, CM-2024-2317

E. Small Claims Court

None

F. Board of Adjustment Appeals

None

Legal – December 2024 Monthly Report January 13, 2025 Page 3 of 6

LABOR / ADMINISTRATIVE PROCEEDINGS

A. Grievance & Arbitration Proceedings (K)

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)

AFSCME Grievance FYE 22-02 - (Jerry Younts and Bennie Gilmore - COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)

AFSCME Grievance FYE 24-06 – (Malia Ross – Discipline)

AFSCME Grievance FYE-24-09 – (James Salley – Termination)

<u>IAFF Grievance FYE 21</u> – (Carl Shanon Smith – Improper Compensation)

<u>IAFF Grievance FYE 23</u> – (Matt Ferris – Discipline)

<u>IAFF Grievance FYE 23</u> – (Carl Shanon Smith Termination/Forced Retirement)

Mr. Smith has been reinstated, and thus this grievance is moot.

IAFF Grievance FYE-23 – (Mass Casualty/Active Shooter Response)

IAFF Grievance FYE 23 – (Change in Conditions of Employment - EMS Protocols)

This grievance has been resolved and will no longer appear on the Monthly Report.

<u>IAFF Grievance FYE-24</u> – (Non-Emergency Call Back)

IAFF Grievance FYE-24 – (Failure to Staff Personnel)

<u>FOP Grievance FYE-25-01</u> – (Larry Shelton – Termination Not for Just Cause)

B. Equal Employment Opportunity Commission (EEOC)

Yoon v. City of Norman - Charge #564-2024-00586

C. Contested Unemployment Claims (OESC)

Application of Donald R. Cox – Claim ID #866771528

Application of WJ Mack - Claim ID #045587093

Application of Perry D. Broyles – Claim ID #164372228

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through December 2024. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>AD</u>	<u>ULT C</u>	<u>ASES</u>	<u>JUVE</u>	NILE C	ASES	COUR	T SESS	IONS
Month	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25
JULY	165	464	359	7	11	25	9	10	11
AUG	241	341	493	10	7	6	13	16	13
SEPT	245	295	395	15	18	11	10	8	10

Legal – December 2024 Monthly Report January 13, 2025 Page 4 of 6

	<u>AD</u>	ULT CA	ASES	<u>JUVE</u>	NILE C	ASES	COUR	T SESS	IONS
OCT	244	346	420	13	7	13	9	11	10
NOV	205	292	246	10	11	15	6	10	6
DEC	165	163	314	5	9	13	8	4	8
JAN	205	280		9	9		10	5	
FEB	256	338		17	20		10	12	
MAR	272	466		13	8		12	10	
APR	322	443		9	11		9	14	
MAY	395	430		17	26		13	10	
JUNE	344	333		31	7		9	9	
TOTALS / YTD	3,059	4,191	2,027	156	144	83	118	119	58

WORKERS' COMPENSATION COURT

The total number cases pending as of December 2024 are 22. There was one new workers compensation claim and two settlements approved by the City Council during the month. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 25 CASES	FYE 24 CASES	FYE23 CASES	FYE22 CASES
Fire	Suppression	9	4	3	9	4
Fire	Prevention					1
Parks/Rec	Facility Maintenance	1	1			
Parks/Rec.	Park Maintenance	1			İ	
Parks/Rec	Westwood Pool					1
Police	Criminal Investigation	2				1
Police	Patrol	4	1	2	1	4
Police	Administration					2
Public Works	Street Maintenance	1	1			1
Public Works	Fleet	1	1	1		
Public Works	Storm Water	2		2		
Public Works	Traffic Control				1	
Utilities	Line Maintenance	1			1	
Utilities	Sanitation				1	
TOTALS		22	8	8	13	14

List of Pending Cases

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, Master Police Officer, Intestinal/Parasite/Infection)

Bernhardt, Kyle v. City of Norman, CM-2024-06289K

(FD/Suppression/Fire Driver Engineer, Left Shoulder)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, Master Police Officer, Left Shoulder, Neck, Left Hand, Left Arm, Left Hip, Right Knee)

Legal – December 2024 Monthly Report January 13, 2025 Page 5 of 6

Bussell, Michael v. City of Norman, CM-2024-00740 K

(Fire, Suppression, Asst. Fire Chief, Right Shoulder)

Settlement by Joint Petition in the above mentioned claim was approved by the City Council on 12/10/24 and will no longer appear on the monthly report.

Hambrick, John v. City of Norman, CM-2023-02469K

(Fire, Suppression, Firefighter, Cancer, Body as Whole)

Hiett, Darin v. City of Norman, CM-2024-04540W

(Public Works, Streets, Heavy Equipment Operator, Neck, Left Shoulder, Left Arm)

Kizzia, Derrald v. City of Norman, WCC-2014-06995 K

(Parks & Rec, Park Maintenance, Heavy Equipment Operator, Right Knee/Reopen Request)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire, Suppression, Fire Driver Engineer, Neck, Back UNS, Left Knee, Left Leg)

Massie, Nathan v. City of Norman, CM-2024-03408 H

(Public Works, Fleet, Service Technician, Neck+Neck, Lower Back, Ears+Neck, Bilateral Ears, Lumbar, Middle Back+Neck, Bilateral Ears, Lumbar, Middle Back, Both Shoulders, Both Arms)

<u> Moring, Barry v. City of Norman, CM-25-00042 J</u>

(Fire, Suppression, Fire Captain, Cancer, Body as a Whole

Mosley, Kent v. City of Norman, CM-2020-00585 X

(Police, Patrol, Sergeant, Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. & L. Buttocks + Neck, Headaches + Consequential Erectile Dysfunction) + Disfigurement to Stomach Newell, Richard v. City of Norman, CEC-2022-15014 H (Request to Reopen – Change in Condition for the Worse)

(Police, Narcotics, Master Police Officer-Sergeant, Right Knee)

Pierce, Daniel Ray v. City of Norman, CM-2024-02999 H

(Police, Patrol, Master Police Officer-Sergeant, Right Knee, Reinjured)

Rayburn, Joshua L. v. City of Norman, CM-2023-00845 J

(Utilities, Line Maintenance, Utility Distribution Worker I, Back UNS)

Robertson, Kellee v. City of Norman, WCC-2010-13896 F

(Police, Narcotics, Master Police Officer, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Shelton, Allen W. v. City of Norman, CM-2024-03108 M

(Public Works, Stormwater, Heavy Equipment Operator, Right Shoulder)

Shelton, Allen W. v. City of Norman, CM-2024-03110 X

(Public Works, Stormwater, Heavy Equipment Operator, Left Shoulder, Whole Back,

Radicular Right Leg/Foot)

Simons, Michael v. City of Norman, CM-2024-04104 L

(Fire, Suppression, Firefighter, Right Knee)

Terhune, Nicholas v. City of Norman, CM-2024-03394 E

(Fire, Suppression, Fire Captain, Chest, Left Bicep Tendon)

Settlement by Joint Petition in the above mentioned claim was approved by the City Council on 12/10/2024 and will no longer appear on the monthly report.

Tipton, Jared v. City of Norman, CM-2024-05980 T

(Fire, Suppression, Fire Driver Engineer, R. Shoulder)

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

Legal – December 2024 Monthly Report January 13, 2025 Page 6 of 6

Wilson, Jerry v. City of Norman, CM-2024-04699W

(Parks & Recreation, Facility Maintenance, Tradesworker, Head, Right Shoulder, Lower Back, Right and Left Ribs)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through December 2024.

DEPARTMENT	FYE 25	FYE 25	FYE 24	FYE 23	FYE 22
	Month	YTD	YTD	YTD	YTD
Animal Control		1		2	2
Finance – IT					
Fire			2		2
Legal					
Other	1	3	4	5	6
Parks		5	2	1	2
Planning		2		1	2
Police	1	1	8	8	8
Public Works – other		2	2	5	2
Public Works – Stormwater					1
Public Works - Engineering					
Public Works – Streets		5	12	8	10
Utilities – other			2		
Utilities – Water		2	5	16	6
Utilities – Sanitation		5	10	7	6
Utilities – Sewer	2	2	8	3	4
TOTAL CLAIMS	4	28	55	56	51

CURRENT CLAIM STATUS	FYE 25 TO DATE	FYE 24	FYE 23	FYE 22
Claims Filed	28	61	56	51
Claims Open and Under Consideration	9	1	0	0
Claims Not Accepted Under Statute/Other	2	1	4	3
Claims Paid Administratively	3	26	25	15
Claims Paid Through Council Approval	2	4	2	2
Claims Resulting in a Lawsuit for FY	0	1	0	5
Claims Barred by Statute				
(No Further Action Allowed)	0	25	25	26
Claims in Denied Status				
(Still Subject to Lawsuit)	12	3	0	0

MUNICIPAL COURT

MUNICIPAL COURT MONTHLY REPORT DECEMBER - FY '25

CASES FILED

	DECEMBER	<u>FY 25</u> <u>Y-T-D</u>	DECEMBER	<u>FY 24</u> <u>Y-T-D</u>
Traffic	919	4,435	546	4,006
Non-Traffic	263	1,608	269	1,706
SUB TOTAL	1,182	6,043	815	5,712
Parking	432	5,047	706	4,638
GRAND TOTAL	1,614	11,090	1,521	10,350

CASES DISPOSED

		FY 25		FY 24
	<u>DECEMBER</u>	<u>Y-T-D</u>	DECEMBER	Y-T-D
Traffic	777	4,478	498	3,795
Non-Traffic	209	1,548	164	1,359
SUB TOTAL	986	6,026	662	5,154
Parking	572	4,452	582	3,793
GRAND TOTAL	1,558	10,478	1,244	8,947

REVENUE

				FY 25				FY 24	
		D	<u>ECEMBER</u>		Y-T-D	DI	ECEMBER		<u>Y-T-D</u>
Traffic		\$	78,254.35		\$ 476,418.95	\$	49,739.59		\$ 426,463.90
Non-Tra	affic	\$	18,817.00		\$ 120,348.59	\$	11,360.21		\$ 116,707.89
SUB TO	TAL	\$	97,071.35		\$ 596,767.54	\$	61,099.80		\$ 543,171.79
Parking		\$	22,865.00		\$ 161,328.00	\$	17,355.00		\$ 123,012.00
GRANE	TOTAL	\$	119,936.35		\$ 758,095.54	\$	78,454.80		\$ 666,183.79

MUNICIPAL COURT - MONTHLY REPORT December 2024

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 33 new cases and closed 35 cases during the month of December 2024. 4 Mediations were scheduled but only 3 held due to the nonappearance of one of the parties in the 4th case.

9

PARKS AND RECREATION

Park Development Activities December 2024

Parks and Recreation Master Plan Project

We worked in December to continue making our final edits of the Master Plan document with our team from RDG—the consultant planning group we hired for this; and who are also working on the city-wide AIM Norman Comprehensive Plan. This is the culmination of over a year of work, where their team has met with staff and the project steering committee and visited all of our parks, recreation centers and cultural facilities and interviewed users and staff at these facilities to gain an understanding of our entire operation. Based on this feedback and looking at current programming trends and statistics, they have produced a document that will guide the direction of the P&R Department for the next 10-plus years. The report is expected to be finalized this year, and ready for adoption in early 2025.

Sooner Theatre



Work was completed on the renovation of the historic neon sign and lighted marquee that hang on the corner of the building. In recent years, multiple light bulb sockets started fouling-out, as well as the ballasts for the fluorescent lights in the lower marquee. Dalmarc Sign Company in OKC were the original sign makers for both—and they removed them and re-wired, re-painted and even replaced sign parts to restore them to their original condition. The signs were re-mounted just in time for the theatre's annual Christmas production, and shine on Main Street each night

with new LED lighting in the marquee and fully functioning neon and bulbs surrounding the logo.

Norman Forward Neighborhood Parks

Based on the responses to the neighborhood survey during September and October staff is finalizing the design for a new park next to The Links apartment community. The park design will be presented at a Park Board meeting in February; followed by bidding the construction, to be completed next summer. We will also work with a committee of the Park Board to name the park as part of the new park development process.

We are also working to finalize plans for the renovation of the playground at Northeast Lions Park this fiscal year. The equipment has been damaged and removed in recent years; and we are looking to find a new location in the park for the equipment that will be more visible to combat the excessive vandalism.

Forestry

We are working on scheduling tree plantings in several parks this winter as part of our ongoing effort to expand our tree canopy wherever possible. Trees will be planted this winter in Sonoma, Cascade, Lions Memorial, Sunrise, Royal Oaks and along Legacy Trail (between Keith and Castro Streets), among other sites. We will also plant some of our 'Survivor Tree' elms that we received from the state forestry division a few years ago, on the 25th Anniversary of the Murrah Building bombing. Those will be planted with a plaque in memory of those whose

loved ones requested a location for the trees to honor those killed in the bombing who were affiliated with Norman in some way.

We also are working with our newly-appointed Steering Committee for the Urban Forest Master Plan project we awarded to DAVEY Resource Group last year. Their work will help guide the decisions that will shape the plan and act as a guide for the City Forester and the Forestry Division over the coming years. We are also continuing work on the Community Wildfire Protection Plan (CWPP). that will be used to evaluate wildfire risks in Norman and guide how we work as a city to implement mitigation strategies that will reduce the likelihood and severity of wildfires in combination with the Norman Fire Department.

YFAC Pickleball and Volleyball

Multisports, LLC is finishing their work to construct a new 6-court outdoor pickleball facility on the east side of the Young Family Athletic Center (YFAC). Crews from Musco Sports Lighting were also on-site in December to set pole bases and run wiring for the new lights for the pickleball courts, as well as the new sand volleyball and existing turf practice field at YFAC.

DECEMBER 2024 RECREATION DIVISION MONTHLY REPORT

Little Axe Community Center: For the month of December, the afterschool had fourteen kids enrolled with an average of eight attending daily. The month was jam packed with activities and learning, movies even a visit from Santa Claus. Children will return January 7th. The center was filled with the holiday spirit with an ornament making class open to everyone, our Bingo and Ice Cream Social. The Center hosted story time with Pioneer Library System which was filled with a Christmas books and a short Christmas movie. The center held its third Wednesday arts and active class with Little Axe High School. We are also working with the Little Axe High School in our WAT program {work adjustment training} twice a week. The Little Axe Community Center partnered with Another Chance Ministry to serve 50 Christmas baskets to the Little Axe Community and we hosted our Monday food pantry that served 75 Community member's.

12th Avenue Recreation Center: 12th Avenue Rec Center averaged 35 students in the after school program for the month of December. CASP finished their tutoring sessions for the school year on December 13th and students were out of school from December 23rd to January 6th. During that time, 12th Avenue hosted the annual Winter Break Camp, which saw 45 campers enroll for the two weeks! The camp average was 32 campers per day. Activities for camp included making a gingerbread house out of graham crackers, icing, and candies, making paper snowflakes, and decorating a waffle cone with green icing and sprinkles to make a tree!

Irving Recreation Center: This month at Irving we had a total of 26 students enrolled in our program. We had 295 total visits with an average of 20 students per day. We planned many different holiday themed activates to do with the children before they went of winter break. This included having hot chocolate with snack, watching winter movies and decorating our tree. We also got two elves on the shelf's and moved them around each day. The children greatly enjoyed looking for the elves each day. While the kids were gone for break we opened our gym to the public and had many visitors each day.

Whittier Recreation Center: This month at Whittier Recreation Center our after school program continued with 23 students enrolled, and an average daily attendance of 17 children. On Monday December 16, the recreation center flooded due to a faucet that was left on during the night crew's cleaning shift. In the process of clearing the water, mold was found in the building. This finding led to the immediate closure of the rec center and all evening programming was moved to Irving Recreation Center. The Afterschool Program is temporarily being held out of the Whittier Middle School library until renovations are complete.

FACILITY ATTENDANCE:	Month	Year to Date
Little Axe Community Center	883	5,856
12th Avenue Recreation Center	1,519	8,990
Irving Recreation Center	350	2,516
Whittier Recreation Center	329	2,810
Reaves Center	300	1,800
Tennis Center	2,058	18,189

December 2024	PARK MAINTE	NANCE DIVIS	ION	
·	. ,		******	
	FY25	FY25		
SAFETY REPORT	MTD	YTD	FY24 MTD	FY24 YTD
On-The-Job Injuries	0.00	7.00	0.00	6.00
Vehicle Accidents	0.00	0.00	0.00	0.00
Employee responsible	0.00	0.00	0.00	0.00
ROUTINE	Total Ma	n Hours	Total M	an Hours
ACTIVITIES				
Big Mowing	0.00	542.00	0.00	925.75
Trim Mowing	6.00	3741.75	7.00	5797.00
Chemical Spraying	0.00	401.50	0.00	1948.00
Fertilization	0.00	20.00	0.00	92.00
Park Tree Work	175.00	1335.25	54.00	1004.75
Street Tree Work	0.00	128.00	0.00	16.00
Trash Maintenance	253.00	1492.00	417.00	4354.25
Sprinkler Maintenance	16.50	848.25		1607.50
Watering	0.00	96.00	0.00	
Painting	0.00	8.00	0.00	138.00
Landscape Maintenance	90.50	1731.75	359.50	2994.00
Seeding/Sodding	0.00	37.00		45.50
Ballfield Maintenance	0.75	220.25	0.00	101.00
Fence Repairs	94.00	212.00	24.00	384.75
Equipment Repairs/Maintenance	126.00	1349.50	93.50	<u> </u>
Material Hauling	12.00	226.00		634.50
Snow/Ice Removal	0.00	0.00	0.00	
Christmas Setup	259.00	291.00		
Vector Control	0.00	103.00	—	144,00
Events	144.00	681.25		590.75
Vandalism Repair	63.00	153.75		385.00
Trail Maintenance	0.00	141.00	6	150.00
Playground Maintenance	36.50	537.50	44	1279.50
Restroom Maintenance	8.00	22.00		783.00
Carpentry/Welding	319.75	637.75	136.00	1577.50
Shop Time	0.00	69.00		539.25
Special Projects	44.00	152.50		1387.75
Miscellaneous	23.75	210.50		
Shopping Carts (by cart, not hours)	62	76		<u> </u>

YOUNG FAMILY ATHLETIC CENTER DECEMBER 2024

	FYE 2025	FYE 2025
	MTD	YTD
YFAC Memberships	\$4,785.00	\$16,435.00
YFAC Day Passes	\$28.00	\$740.00
YFAC Gym Passes	\$4,273.00	\$13,854.00
YFAC Aqua Class/Camp	\$481.00	\$1,296.00
YFAC GYM Class/Camp	00'0\$	\$481.00
YFAC Misc Class/Camp	\$0.00	\$51,146.00
YFAC POOL Rental	\$18,874.25	\$72,432.50
YFAC GYM Rental	\$4,696.66	\$6,546.66
YFAC MISC Rental	\$0.00	\$0.00
YFAC POOL Tournament	\$0.00	\$0.00
YFAC GYM Tournament	\$3,150.00	\$95,325.66
YFAC Leases	\$3,604.48	\$23,001.07
YFAC Other Revenue/Advertising	00.0\$	\$37,334.82
YFAC Leagues	00.0\$	\$0.00
TOTAL INCOME	\$39,892.39	\$266,965.71
YFAC GYM Expenditures	\$10,146.99	\$75,942.99
YFAC POOL Expenditures	\$17,669.01	\$124,677.24
EXPENDITURES	\$27,816.00	\$200,620.23
Income vs. Expenditures	\$12,076.39	\$66,345.48

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



DECEMBER 2024

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	DEC FYE 25	DEC FYE 24
Regular Green Fees	361	428
Senior Green Fees	208	251
Junior Fees	71	72
School Fees (high school golf team players)	8	21
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	746	685
Employee Comp Rounds	249	306
Golf Passport Rounds	0	0
9-Hole Green Fee	89	118
2:00 Fees	92	110
Dusk Fees or 5:00 Fees	32	29
PGA Comp Rounds	2	0
*Rainchecks (not counted in total round count)	53	6
Misc Promo Fees (birthday, players cards, OU student		33
Green Fee Adjustments (fee difference on rainchecks)	88	2
Total Rounds (*not included in total round count)	2076	2055
% change from FY '24	1.02%	
Range Tokens	1366	1255
% change from FY '24	8.84%	
18 - Hole Carts	75	79
9 - Hole Carts	22	14
1/2 / 18 - Hole Carts	430	496
1/2 / 9 - Hole Carts	64	
747 U = 1 IVIC Valto	04	124
Total Carts	591	
		713
Total Carts	591 -17.11%	713
Total Carts % change from FY '24	591 -17.11%	713
Total Carts % change from FY '24 18 - Hole Trail Fees	591 -17.11%	713 0 0
Total Carts % change from FY '24 18 - Hole Trail Fees 9 - Hole Trail Fees	591 -17.11% 0	713
Total Carts % change from FY '24 18 - Hole Trail Fees 9 - Hole Trail Fees 18 - Hole Senior Trail Fees	591 -17.11% 0 0	713 0 0 0 0
Total Carts % change from FY '24 18 - Hole Trail Fees 9 - Hole Trail Fees 18 - Hole Senior Trail Fees 9-Hole Senior Trail Fees	591 -17.11% 0 0 0	713 0 0 0
Total Carts % change from FY '24 18 - Hole Trail Fees 9 - Hole Trail Fees 18 - Hole Senior Trail Fees 9-Hole Senior Trail Fees Total Trail Fees	591 -17.11% 0 0 0	713 0 0 0 0

DECEMBER 2024 WESTWOOD GOLF DIVISION MONTHLY PROGRESS REPORT

SAFETY REPORT				EV 0004
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0,	00	0
City Vehicles Damaged	0	0"	0	0
Vehicle Accidents Reviewed	0	0	0	0
FINANCIAL INFORMATION				
	FY 2025	FY 2025	FY 2024_	FY 2024
	MTD	YTD	MTD	YTD
Green Fees	\$20,224.88	\$210,207.34	\$34,815.06	\$276,833.48
Driving Range	\$3,988.00	\$60,808.00	\$6,442.74	\$65,272.19
Cart Rental	\$10,058.94	\$116,195.52	\$16,741.10	\$145,605.00
Golf Classes	\$0.00	\$0.00	\$0.00	\$0.00
Golf Shop Rentals	\$448.37	\$1,899.13	\$149.88	\$1,663.62
USGA Handicap Fees	\$0.00	\$0.00	\$0.00	\$0.00
Golf Cart Capital	\$816.95	\$8,943.91	\$740.60	\$8,716.73
Golf Merchandise	\$24,008.03	\$115,240.96	\$21,222.63	\$106,689.19
Restaurant	\$5,081.16	\$88,388.11	\$5,216.52	\$94,08 <u>5.47</u>
Golf Membership	\$10,214.89	\$65,804.84	\$0.00	\$0.00
Interest Earnings	\$120.40	\$11,752.25	\$4,288.84	\$127,901. 4 5
TOTAL INCOME	\$74,961.62	\$679,240.06	\$89,617.37	\$828,759.92
Expenditures	\$91,337.50	\$723,950.72	\$85,649.87	\$724,662.94
Income vs Expenditures	-\$16,375.88	-\$44,710.66	\$3,967.50	\$104,096.98
Rounds of Golf	2,070	18,787	2,055	18,738

We removed stumps on holes 4, 5, 6, 9, 10, 11, 14, 15, 16 & 18 and we will continue removing dead trees and stumps as needed. Storm Water Maintenance Division is helping us with trimming the large brush areas and difficult to trim areas. They have completed 65% of the areas needing attention on the property. Our maintenance staff continues to cleanup the debris left behind from this process. We removed a sod swath on the back of the driving range tee to prepare for a contractor to install concrete for 25 hitting mats. This will give us the ability to remove traffic from the dormat Bermudagrass with the intention to have a better practice tee during the growing season. The next bunker renovation will be #2 greenside bunker.

DECEMBER 2024 WESTWOOD FAMILY AQUATIC CENTER MONTHLY PROGRESS REPORT

FINANCIAL INFORMATION				
THANOIAE III OKIIATION	FY 2025 MTD	FY 2025 YTD	FY 2024 MTD	FY 2024 YTD
Swim Pool Passes	\$9,135.00	COMMITTED CONTRACTOR OF THE PROPERTY OF THE PR	\$980.00	\$2,010.00
Swim Pool Gate Admission	\$0.00	\$189,589.00	\$0.00	\$186,635.00
Swim Lesson Fees	\$0.00	\$1,638.00	\$0.00	\$5,810.15
Swim Pool Rental	\$0.00	\$55,181.37	\$0.00	\$47,927.56
Swim Pool Classes	\$0.00	\$700.00	\$0.00	\$677.00
Swim Pool Merchandise Sales	\$0.00	\$336.58	\$0.00	\$236.44
Swim Pool Concessions	\$0.00	\$98,762.76	\$0.00	\$104,250.55
TOTAL INCOME	\$9,135.00	\$355,542.71	\$980.00	\$348,526.70
Expenditures	\$21,422.52	THE RESERVE OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COL	\$23,187.26	\$694,741.65
Income vs Expenditures	-\$12,287.52	AND DESCRIPTION OF THE PERSON NAMED IN COLUMN 2 IN COL	-\$22,207.26	-\$346,214.95
ATTENDANCE INFORMATION	FY 2025 MTD	FY 2025 YTD		FY 2024 YTD
Pool Attendance	0	51763	0	30941
Adult Lap Swim Morning/Night	0	125	0	219
Water Walkers	0	3851	0	200
Toddler Time	0	673	0	393
Water Fitness	0	1654	0	186
Swim Team	0	60	0	10
Scuba Rentals	0	22	0	13
Scuba Participants	0	69	0	35
Swim Lesson	0	295	0	1275
Private Swim Lessons	0	30	0	35
Special Events	0	12	0	7
Party/Rentals	0	17	0	86
TOTAL FY 2025 ATTENDANCE	0	58571	0.	33400
ATTENDANCE	INFORMATION	MAY 2024 TO N	OVEMBER 202	4
	Pool Attendance		99,996	
	Adult Lap Swim	Morning/Night	127	
	Water Walkers		3,886	
	Toddler Time		1,157	
	Water Fitness		1,793	
Swim Team			118	
	Scuba Rentals Scuba Participan		34	
			125	
	Swim Lesson		375	
	Private Swim Special Events Party/Rentals TOTAL ATTENDANCE		61	
			16	
			107,738	

FACILITY MAINTENANCE 9B

Cost by Maintenance Type



Type	Total Cost	Labor	Supplies	Equipment	Inventory	Outsourcing	Overhead
GENERAL	7,483.51	6,665.54	817.97	0.00	0.00	0.00	0.00
HVAC	6,623.82	6,623.82	0.00	0.00	0.00	0.00	0.00
LUMBING	6,221.80	3,376.19	2,845.61	0.00	0.00	0.00	0.00
LECTRICAL	5,683.60	5,602.45	81.15	0.00	0.00	0.00	0.00

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Cost by Building with Maint Type

								Dec-24
Building	Maint Type	Total Cost	<u>Labor</u>	Supplies	Equipment	Inventory	Outsourcing	Overhead
12TH AVE REC	ELECTRICAL	283.03	283.03	0.00	0.00	0.00	0.00	0.00
CENTER - 1701	GENERAL	1,847.45	1,265.57	581.88	0.00	0.00	0.00	0.00
12TH AVE NE	Totals:	2,130.48	1,548.60	581.88	0.00	0.00	0.00	0.00
A - COURTS -	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
21 N WEBSTER	HVAC	856.36	856.36	0.00	0.00	0.00	0.00	0.00
	PLUMBING	121.83	40.43	81.40	0.00	0.00	0.00	0.00
	Totals:	1,018.63	937.23	81.40	0.00	0.00	0.00	0.00
ADULT	ELECTRICAL	990.62	990.62	0.00	0.00	0.00	0.00	0.00
WELLNESS AND	HVAC	272.83	272.83	0.00	0.00	0.00	0.00	0.00
EDUCATION	PLUMBING	771.30	121.30	650.00	0.00	0.00	0.00	0.00
ENTER - 602 N	Totals:	2,034.74	1,384.74	650.00	0.00	0.00	0.00	0.00
ANIMAL	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
VELFARE - 3428	HVAC	332.63	332.63	0.00	0.00	0.00	0.00	0.00
S JENKINS	PLUMBING	1,167.51	323.47	844.04	0.00	0.00	0.00	0.00
3 JEINKINS	Totals:	1,540.57	696.53	844.04	0.00	0.00	0.00	0.00
- POLICE DEPT	The second secon		3,312.55	0.00	0.00	0.00	0.00	0.00
	GENERAL	3,312.55	55.70	0.00	0.00		10/00/00/00/00	
-112 W DAWS	HVAC	55.70	404.33			0.00	0.00	0.00
	PLUMBING	586.47		182.14	0.00	0.00	0.00	0.00
C LID IT 245	Totals:	3,954.72	3,772.58	182.14	0.00	0.00	0.00	0.00
C - HR, IT - 313	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
N WEBSTER	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	HVAC	1,287.88	1,287.88	0.00	0.00	0.00	0.00	0.00
	PLUMBING	277.17	202.17	75.00	0.00	0.00	0.00	0.00
	Totals:	1,686.34	1,611.34	75.00	0.00	0.00	0.00	0.00
CHRISTMAS	ELECTRICAL	1,663.83	1,663.83	0.00	0.00	0.00	0.00	0.00
LIGHTS	Totals:	1,663.83	1,663.83	0.00	0.00	0.00	0.00	0.00
ITY HALL - 201	ELECTRICAL	460.67	445.17	15.50	0.00	0.00	0.00	0.00
W GRAY	HVAC	348.59	348.59	0.00	0.00	0.00	0.00	0.00
1 17 1 10 1	PLUMBING	202.17	202.17	0.00	0.00	0.00	0.00	0.00
	Totals:	1,011.43	995.93	15.50	0.00	0.00	0.00	0.00
D -	ELECTRICAL	60.65	60.65	0.00	0.00	0.00	0.00	0.00
DEVELOPMENT	HVAC	274.53	274.53	0.00	0.00	0.00	0.00	0.00
ENTER - 225 N	PLUMBING	243.67	80.87	162.80	0.00	0.00	0.00	0.00
WEBSTER	Totals:	578.84	416.04	162.80	0.00	0.00	0.00	0.00
EMERGENCY	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
OMMUNCATI	HVAC	151.73	151.73	0.00	0.00	0.00	0.00	0.00
ONS AND	Totals:	232.60	232.60	0.00	0.00	0.00	0.00	0.00
FIRE	HVAC	232.39	232.39	0.00	0.00	0.00	0.00	0.00
DMINISTRATO	Totals:	232.39	232.39	0.00	0.00	0.00	0.00	0.00
IRE STATION 3 -	ELECTRICAL	60.65	60.65	0.00	0.00	0.00	0.00	0.00
500 E	Totals:	60.65	60.65	0.00	0.00	0.00	0.00	0.00
IRE STATION 4 -	PLUMBING	216.30	121.30	95.00	0.00	0.00	0.00	0.00
4145 W	Totals:	216.30	121.30	95.00	0.00	0.00	0.00	0.00
RE STATION 5 -	ELECTRICAL	242.60	242.60	0.00	0.00	0.00	0.00	0.00
The state of the s	HVAC		116.20	0.00	0.00	0.00	0.00	0.00
000 NE 168TH	The second secon	116.20	358.80	0.00	0.00			
IDE CTATION C	Totals:	358.80				0.00	0.00	0.00
RE STATION 6	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
7405 E	Totals:	80.87	80.87	0.00	0.00	0.00	0.00	0.00
RE STATION 7 -	ELECTRICAL	80.33	40.43	39.90	0.00	0.00	0.00	0.00
207 GODDARD	HVAC	116.20	116.20	0.00	0.00	0.00	0.00	0.00
AVE	PLUMBING	430.87	80.87	350.00	0.00	0.00	0.00	0.00
	Totals:	627.40	237.50	389.90	0.00	0.00	0.00	0.00
IRE STATION 8 -	ELECTRICAL	167.80	167.80	0.00	0.00	0.00	0.00	0.00
901 36TH AVE	GENERAL	268.26	202.17	66.09	0.00	0.00	0.00	0.00
NW	HVAC	196.21	196.21	0.00	0.00	0.00	0.00	0.00
	PLUMBING	438.90	363.90	75.00	0.00	0.00	0.00	0.00

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-	Totals:	1,071.17	930.08	141.09	0.00	0.00	0.00	0.00
FIRE STATION 9 -	PLUMBING	60.65	60,65	0.00	0.00	0.00	0.00	0,00
3001 E	Totals:	60.65	60,65	0,00	0.00	0.00	0.00	0,00
FIREHOUSE ART	GENERAL	40.43	40,43	0.00	0.00	0.00	0,00	0.00
CENTER - 444 S	Totals:	40.43	40.43	0.00	0.00	0.00	00,00	0.00
FLEET	ELECTRICAL	66.18	40,43	25.75	0.00	0.00	0,00	0.00
MAINTENANCE -	Totals:	66.18	40,43	25.75	0.00	0,00	0,00	0.00
HAROLDS	ELECTRICAL	40.43	40,43	0,00	0.00	0,00	0,00	0.00
COMPACTOR -	Totals:	40.43	40,43	0,00	0.00	0,00	0,00	0.00
IRVING REC	GENERAL	121.30	121.30	0.00	0.00	0,00	0.00	0.00
CENTER - 1920	Totals:	121.30	121.30	0.00	0.00	0,00	0.00	0.00
LINE	PLUMBING	40.43	40.43	0.00	0.00	0,00	0.00	0.00
MAINTENANCE -	Totals:	40.43	40.43	0.00	0.00	0,00	0.00	0.00
LITTLE AXE REC	HVAC	77.46	77.46	0.00	0.00	0,00	0.00	0,00
CENTER - 1000	Totals:	77.46	77.46	0.00	0.00	0,00	0.00	0.00
MOORE-	HVAC	230.00	230.00	0,00	0.00	0.00	0.00	0,00
LINDSAY	Totals:	230,00	230.00	0.00	0.00	0.00	0.00	0,00
NE LIONS PARK	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
1800	Totals:	40.43	40,43	0.00	0.00	0,00	0,00	0,00
NORMAN	HVAC	235.80	235,80	0.00	0.00	0.00	0.00	0,00
NVESTIGATION	Totals:	235.80	235.80	0.00	0.00	0,00	0,00	0.00
NORMAN	GENERAL	40.43	40.43	0.00	0.00	0,00	0,00	0.00
UBLIC LIBRARY	HVAC	77.46	77.46	0.00	0,00	0,00	0.00	0.00
CENTRAL - 103	Totals:	117.90	117.90	0.00	0,00	0,00	0.00	0,00
NORMAN	GENERAL	121.30	121.30	0.00	0,00	0,00	0.00	0,00
UBLIC LIBRARY	PLUMBING	208.30	121.30	87.00	0,00	0,00	0,00	0,00
- EAST - 3051	Totals:	329.60	242.60	87.00	0.00	0.00	0,00	0,00
PARKS	ELECTRICAL	566.07	566.07	0.00	0.00	0.00	0.00	0,00
	GENERAL		40.43	70.00	0.00	0.00	0,00	0,00
MAINTENANCE		110.43 676.50	606,50	70.00	0.00	0,00	0,00	0.00
1320 DA VINCI	Totals: HVAC	77.46	77,46	0,00	0.00	0,00	0,00	0.00
REAVES		77.46	77.46	0,00	0.00	0,00	0,00	0.00
GARDEN	Totals:		323.47	0.00	0.00	0,00	0.00	0.00
REAVES PARK -	ELECTRICAL	323.47	323.47	0.00	0,00	0,00	0.00	0.00
515 E	Totals:	323.47	40.43	0.00	0,00	0,00	0.00	0.00
SANTA FE	GENERAL	40.43	237.50	0,00	0,00	0.00	0.00	0.00
RAILROAD	HVAC	237.50	121.30	190,42	0,00	0.00	0.00	0.00
DEPOT	PLUMBING	311.72	399.23	190,42	0.00	0.00	0.00	0.00
MUSEUM - 200	Totals:	589.65	763.13	0,00	0.00	0.00	0.00	0.00
SHOP TIME	GENERAL	763.13		0,00	0.00	0.00	0.00	0.00
	HVAC	116.20	116,20	0.00	0.00	0.00	0.00	0.00
	Totals:	879.33	879,33	la caracteristics and the second			l	
SOONER	ELECTRICAL	141.52	141.52 116.20	0.00	0.00	0.00	0,00	0,00 0,00
HEATRE - 101 E	HVAC	116.20		0.00	0.00	0.00	l	l
MAIN	PLUMBING	60.65	60.65	0.00	0.00	0.00	0.00	0.00 0.00
	Totals:	318.36	318.36	0.00	0.00	0.00	0.00	I.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
TRANSFER	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
STATION - 3901	GENERAL.	40.43	40,43	0,00	0.00	0.00	0.00	0,00
CHAUTAUQUA	Totals:	121.30	121.30	0,00	0.00	0.00	0.00	0.00
TRANSIT	PLUMBING	161.73	161.73	0,00	0.00	0.00	0.00	0,00
CENTER - 320 E	Totals:	161.73	161.73	0.00	0.00	0.00	0.00	0,00
VETERANS	ELECTRICAL	90.98	90,98	0.00	0.00	0.00	0,00	0.00
CENTER	Totals:	90.98	90.98	0.00	0.00	0.00	0.00	0.00
WARMING	ELECTRICAL	121.30	121.30	0.00	0,00	0.00	0,00	0.00
SHELTER - 109	GENERAL	40.43	40.43	0.00	0,00	0.00	0,00	0.00
W GRAY	PLUMBING	101.15	80.87	20.28	0.00	0.00	0.00	0.00
ĺ.	Totals:	262.88	242.60	20.28	0.00	0.00	0.00	0.00
WATER	HVAC	431.36	431,36	0,00	0,00	0.00	0.00	0.00
ECLAMATION -	PLUMBING	254,91	222,38	32,53	0.00	0.00	0.00	0.00
WASTEWATER -	Totals:	686,28	653,75	32,53	0.00	0.00	0,00	0,00
WATER	GENERAL	151,73	151.73	0,00	0.00	0.00	0,00	0,00
TREATMENT	Totals:	151.73	151.73	0.00	0.00	0.00	0,00	0.00
WESTWOOD	HVAC	79.17	79.17	0.00	0.00	0,00	0.00	0.00
SOLF COURSE -	Totals:	79.17	79.17	0.00	0.00	0.00	0.00	0.00

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WESTWOOD	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
TENNIS CENTER	HVAC	116.20	116,20	00,0	0,00	0.00	0,00	0.00
- 2420	Totals:	156.63	156,63	0.00	0,00	0.00	0.00	0.00
WHITTIER REC	GENERAL	302.17	202.17	100.00	0.00	0.00	0.00	0.00
CENTER - 2000	HVAC	38.73	38.73	0.00	0.00	0.00	0.00	0.00
W BROOKS	Totals:	340.90	240.90	100.00	0.00	0.00	0.00	0.00
YOUNG	ELECTRICAL	40,43	40.43	0.00	0.00	0,00	0.00	0.00
FAMILTY	GENERAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00
ATHLETIC	HVAC	549.05	549.05	0.00	0.00	0.00	0.00	0.00
CENTER - 2201	PLUMBING	485.20	485.20	0.00	0.00	0.00	0.00	0.00
TRAE YOUNG	Totals:	1,195.99	1,195.99	0.00	0.00	0.00	0.00	0.00

PLANNING AND COMMUNITY DEVELOPMENT 10

Permit Number Date Issued	Address 310 S SANTA FE AVE 215 W LINN ST 3550 72ND AVE SE 2230 BLUE CREEK PKWY 4504 ASHTON CIR	N/A N/A 300 1920 704 400	CCFB CCFB RE RE PUD R-1	5	Subdivision LARSH'S FIRST ADD, D L LARSH'S FIRST ADD, D L	Contractor 310 S SANTA FE LLC	69	Valuation
ily, Fire 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	310 S SANTA FE AVE 215 W LINN ST 3550 72ND AVE SE 2230 BLUE CREEK PKWY 4504 ASHTON CIR	300 1920 704 400	CCFB CCFB RE RE RE R-1		LARSH'S FIRST ADD, D L LARSH'S FIRST ADD, D L	310 S SANTA FE LLC	69	
1 1 1 1 1 1 1 1 1 1	215 W LINN ST 3550 72ND AVE SE 2230 BLUE CREEK PKWY 4504 ASHTON CIR	300 1920 704 400	CCFB RE RE R-1					21,877.21
ily, Foundation I Accessory PRAB202405578 PRAB202405600 PRAB202405610 PRAB202405768 PRAB202405768 PRAB202405799 PRAB202405799 PRAB202405799 PRAB202405799 PRAB202405799 PRAB202405738	215 W LINN ST 3550 72ND AVE SE 2230 BLUE CREEK PKWY 4504 ASHTON CIR	300 300 1920 704 400	CCFB RE RE R-1				69	21,877.21
1 PRAB202405578 PRAB202405600 PRAB202405610 PRAB202405768 PRAB202405799 PRAB202405799 PRAB202405799 PRAB202405799 PRAB202405799 PRAB202405799 PRAB202405799	3550 72ND AVE SE 2230 BLUE CREEK PKWY 4504 ASHTON CIR	300 1920 704 400	R-1 PUD			CSO DEVELOPMENT	69	250,000.00
al, Accessory PRAB202405578 PRAB202405600 PRAB202405610 PRAB202405768 PRAB202405799 PRAB202405799 PRAB20240599 PRAB20240597 6 Addition/Alteration PRAD202404738	3550 72ND AVE SE 2230 BLUE CREEK PKWY 4504 ASHTON CIR	300 1920 704 400	RE PUD R-1	ı			69	250,000.00
PRAB202405600 PRAB202405610 PRAB202405768 PRAB202405799 PRAB202405957 6 6 RAD202404738	2230 BLUE CREEK PKWY 4504 ASHTON CIR	704	RE PUD	C	BLUE RIDGE ACRES	DAVE EDWARDS	69	72,000.00
PRAB202405610 PRAB202405768 PRAB202405799 PRAB202405957 6	4504 ASHTON CIR	400	PUD R-1	ro.	BLUE CREEK ADD	AMERICAN STEEL CARPORTS: INC.	€9	48,000.00
PRAB202405768 PRAB202405799 PRAB202405957 6 PRAD202404738		400	R-1	00	ASHTON GROVE ADD., SEC.		69	100,000.00
PRAB202405799 PRAB202405957 6 PRAD202404738	4930 WILLOWOOD WAY	070		22	WHISPERING HILLS	HOLDEN, DAVID E	€	12,000.00
PRAB202405957 6 PRAD202404738	3826 BELLWOOD DR	240	R-1	m	BROOKHAVEN 1ST	TUFF SHED INC	69	17,879.00
6 PRAD202404738	2825 CREEKVIEW PL	120	R-1	ro.	EAST RIDGE ADD #3	STOKES, RANDY JOE & JESSICA LYNNE	69	4,500.00
PRAD202404738							\$	254,379.00
	118 SONORA LN	397	PUD	9	LITTLE RIVER TRAILS ADD, SEC 1	AFZAL, FARIHA-REV TRT- TRTEE	€9	20,000.00
PRAD202405158 2024-12-06	129 E ACRES ST	5218	R-2	4	JONES ADD, J.A.	K2 DESIGN BUILD, LLC	69	460,000.00
PRAD202405434 2024-12-10	526 S FLOOD AVE	3515	R-1	4	WESTBROOK ADD	KRUSE CUSTOM	69	250,000.00
PRAD202405571 2024-12-02	116 KEITH ST	1348	R-1	4	CLASSEN-MILLER ADD	SCISSORTAIL ROOFING & CONST.	69	95,000.00
PRAD202405601 2024-12-11	2725 WOODBRIAR DR	220	R-1	9	WOODCREST ESTATES #4	DAN WILLIAMS	69	85,000.00
PRAD202405693 2024-12-16	1400 VALLEY RIDGE RD	260	R-1	60	BROOKHAVEN 3RD	URBAN KITCHENS	69	50,000.00
PRAD202405789 2024-12-18	643 OKMULGEE ST	538	R-1	4	SOUTHRIDGE ADD	JACKSON, BETTY RUTH	69	224,000.00
2							\$ 1,	1,184,000.00
Residential, Carport PRCP202405564 2024-12-19	1707 SURREY PL	320	K-1	-	SUNRISE HEIGHTS SEC #3	RILEY RASSATT	69	1,000.00
PRCP202405895 2024-12-30	2804 CREEKVIEW TER	380	R-1	2	EAST RIDGE ADD #3	TITAN BUILDING CO	€	4,950.00
2							s	5,950.00

			December 2024 Residential Permit Activity	sidenti	al Perm	iit Ac	tivity			
Residential, Demolition	PRDE202405662	2024-12-09	1519 LINCOLN AVE		R-1	7	NOT SUBDIVIDED	TODD HANSMEYER		N/A
	PRDE202405686	2024-12-09	1521 LINCOLN AVE		R-1	7	NOT SUBDIVIDED	TODD HANSMEYER		N/A
	PRDE202405814	2024-12-19	1500 MOHAWK RD		RE	2	INDIAN HILLS ESTATES #2	M & M WRECKING, INC.		N/A
	8									NA
Residential, Fire	PRFI202405279	2024-12-23	520 WILLOW BRANCH RD		R-1	m	QUAILBROOK ADD #1	OUTLAND OK OFFICE BUILDINGS LLC	69	22,000.00
	1								\$	22,000.00
Residential, Manufactured Home Replacement	PRMF202404816	2024-12-04	1912 142ND AVE SE	1056	E.	2	THUNDERBIRD HILLS	JESSIE LUTTRELL	69	108,000.00
	1								4	108,000.00
Residential, New Single Family	PRSF202405207	2024-12-27	4311 CRITTENDEN DR	9619	PUD	_∞	ASHTON GROVE ADD., SEC.	BOWERS, JIM JR CONSTRUCTION CO	69	1,800,000.00
	PRSF202405244	2024-12-04	4607 WINNERS CIR	3533	R-1	m	ROCK CREEK POLO CLUB REPLAT	DP GAMBLE HOMES, INC.	69	353,360.00
	PRSF202405260	2024-12-03	4414 FOUNTAIN VIEW DR	5157	R-1	00	FOUNTAIN VIEW ADD. SEC.	DENALI HOMES, LLC	69	609,200.00
	PRSF202405303	2024-12-11	5712 108TH AVE SE	8633	A-2	2	OAK HILL RANCH COS	ORBIT HOMES AND CONSTRUCTION LLC	69	850,000.00
	PRSF202405369	2024-12-16	2325 BRETFORD WAY	2736	R-1	ß	ST. JAMES PARK SEC. 6	RUSSELL WADE HOMES	69	345,000.00
	PRSF202405512	2024-12-06	408 NANTUCKET BLVD	3879	PUD	9	THE VINEYARD PHASE III	LANDMARK FINE HOMES, LP.	69	500,000.00
	PRSF202405540	2024-12-02	1711 ZAYDEN LN	3047	R-1	7	CEDAR LANE SEC. III	TRIPLE CROWN DESIGNS	69	302,260.00
	PRSF202405590	2024-12-06	4410 BELLINGHAM LN	2500	R-1	00	CARRINGTON PLACE ADD. SEC. 14	C.A. MCCARTY CONSTRUCTION LLC	69	850,000.00
	PRSF202405627	2024-12-09	1012 TRISHA LN	4233	R-1	m	ARBOR LAKES ADDITION, SEC.5	BLUE JAY CONSTRUCTION, LLC	69	800,000.00
	PRSF202405652	2024-12-06	1841 WOLFORD WAY	1964	PUD	-	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	69	233,100.00
	PRSF202405707	2024-12-11	1217 WILMOT ST	2625	PUD	00	SPRINGS AT FLINT HILLS SEC. 1	LANDMARK FINE HOMES, LP.	69	380,000.00
	PRSF202405738	2024-12-10	1817 TAINES TURN	2845	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC	69	397,000.00
	PRSF202405747	2024-12-18	4310 HACKNEY WICK RD	4786	F-7	00	CARRINGTON PLACE ADD. SEC. 12	C.A. MCCARTY CONSTRUCTION LLC	S	803,000.00
	PRSF202405766	2024-12-17	410 CAMPFIRE LN	3890	PUD	9	PINE CREEK ADD	LANDMARK FINE HOMES, LP	69	530,000.00
	PRSF202405790	2024-12-18	1921 TAINES TURN	1810	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC	69	300,000.00

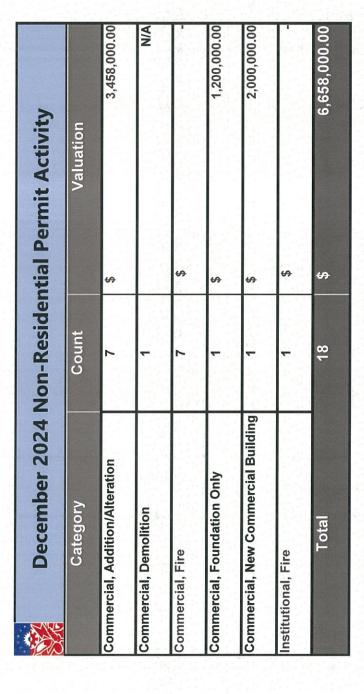
			December 2024 Residential Permit Activity	esidenti	al Perm	JIT AC	ctivity			
	PRSF202405816	2024-12-31	3624 ABINGDON DR	2018	R-1	2	BELLATONA ADD. SEC. 3	HOME CREATIONS, INC	\$ 282	282,000.00
	PRSF202405830	2024-12-18	517 CAMPFIRE LN	4173	PUD	9	PINE CREEK ADD	LANDMARK FINE HOMES, LP.	\$ 620	620,000.00
	PRSF202405831	2024-12-18	3721 BEDROCK DR	2357	PUD	00	SPRINGS AT FLINT HILLS SEC. 1	LANDMARK FINE HOMES, LP.	\$ 350	350,000.00
	PRSF202405859	2024-12-18	4706 NORTHFIELDS LN	4210	구-	00	CARRINGTON PLACE ADD. SEC. 14	LANDMARK FINE HOMES, LP.	\$ 620	620,000.00
	PRSF202405870	2024-12-20	2001 OAKVILLE PL	2907	F-7	2	SUMMIT VALLEY ADD. SEC. 3	DP GAMBLE HOMES, INC.	\$ 296	296,800.00
	PRSF202405906	2024-12-30	920 VARENNA CT	2141	R-1	-	VARENNA LANDING ADD. SEC. 2	FOC	\$ 221	221,340.00
	PRSF202405908	2024-12-31	1006 VARENNA CT	2141	R-1	-	VARENNA LANDING ADD. SEC. 2	FOC	\$ 221	221,340.00
	PRSF202405909	2024-12-30	2716 VARENNA CT	1809	R-7	-	VARENNA LANDING ADD. SEC. 2	FOC	\$ 189	189,420.00
	PRSF202405910	2024-12-30	924 VARENNA CT	2045	R-1	-	VARENNA LANDING ADD. SEC. 2	FOC	\$ 211	211,400.00
	PRSF202405911	2024-12-30	1002 VARENNA CT	2045	~	-	VARENNA LANDING ADD. SEC. 2	FOC	\$ 211	211,400.00
	PRSF202405960	2024-12-30	1917 TAINES TURN	2065	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC	\$ 312	312,000.00
	26								\$ 12,588	12,588,620.00
Residential, Swimming Pool	PRPO202405641	2024-12-06	4629 KINGSLAND RD	1223	R-1	00	CARRINGTON PLACE ADD. SEC. 14	FOX POOLS OF CENTRAL OK	\$ 112	112,850.00
	PRPO202405670	2024-12-06	2230 GRAND VIEW AVE	800	RE	က	GRAND VIEW EST	SIGNATURE CUSTOM POOLS	\$ 88	98,984.00
	PRPO202405678	2024-12-06	1920 OAKRIDGE CT	1540	A-2	2	GENTRY ESTATES COS	ARTISTIC POOLS	\$ 105	105,000.00
	PRPO202405787	2024-12-19	705 MCCALL DR	544	R-1	4	WILLOW BROOK ADD	SIGNATURE CUSTOM POOLS	\$	84,000.00
	PRPO202405837	2024-12-18	4533 BELLINGHAM LN	1100	자-	_∞	CARRINGTON PLACE ADD. SEC. 14	ARTISTIC POOLS	\$ 125	125,000.00
	2								\$ 525	525,834.00
Residential, Solar	PRSO202405606	2024-12-04	502 KENSINGTON RD		R-1	m	QUAILBROOK ADD #1	SUNTRIA	\$ 57	57,959.84
	PRSO202405733	2024-12-11	2805 NORTHGLENN LN		R-1	9	NORTHERN HILLS ADD.	SHINE SOLAR DBA SHINE AIR	\$ 24	24,453.00
	2								\$ 82	82,412.84

Residential, Storm									
Shelfer	PRSS202405504	2024-12-11	321 WEWOKA DR	R-1	9	WOODCREST ESTATES #1	BIGGS BACKHOE, INC	69	7,000.00
	PRSS202405614	2024-12-02	1700 ORIOLE CT	R-1	9	SUTTON PLACE ADD SEC 2	FLATSAFE TORNADO SHELTERS	69	3,800.00
	PRSS202405619	2024-12-02	618 OZARK LN	DUD	00	GREENLEAF TRAILS	STORM SAFE SHELTER, LLC	69	4,850.00
	PRSS202405626	2024-12-03	10106 BETHEL RD	A-2	2	CARSON LAKE EST	SUPERIOR SAFE ROOMS	69	3,800.00
	PRSS202405637	2024-12-03	318 N PETERS AVE	R-3	4	NORMAN OT	STORM SAFE SHELTER, LLC	69	4,500.00
	PRSS202405655	2024-12-04	2801 DALEWOOD PL	F-7	2	EAST RIDGE ADD #3	GROUND ZERO SHELTERS	69	3,500.00
	PRSS202405698	2024-12-06	1124 GLEN EAGLES CT	R-1	7	COBBLESTONE WEST	OKLAHOMA SHELTERS	€9	3,800.00
	PRSS202405712	2024-12-06	3751 MUIR FOREST WAY	PUD	9	RED CANYON RANCH SEC. 8	STORM SAFE SHELTER, LLC	69	3,000.00
	PRSS202405739	2024-12-09	1817 TAINES TURN	R-1	7	CEDAR LANE SEC. III	STORM SAFE SHELTER, LLC	69	2,500.00
	PRSS202405826	2024-12-13	1921 TAINES TURN	R-7	7	CEDAR LANE SEC. III	STORM SAFE SHELTER, LLC	69	2,500.00
	PRSS202405827	2024-12-13	517 CAMPFIRE LN	PUD	9	PINE CREEK ADD	STORM SAFE SHELTER, LLC	69	5,000.00
	PRSS202405839	2024-12-16	704 OZARK LN	DUD	00	GREENLEAF TRAILS ADD. SEC. 12	STORM SAFE SHELTER, LLC	69	3,000.00
	PRSS202405840	2024-12-30	2533 FAWN RUN XING	-삼	9	DEERFIELD ADDITION SEC.	FLATSAFE TORNADO SHELTERS	49	3,500.00
	PRSS202405860	2024-12-17	4706 NORTHFIELDS LN	F-7	00	CARRINGTON PLACE ADD. SEC. 14	STORM SAFE SHELTER, LLC	69	4,500.00
	PRSS202405872	2024-12-18	3832 LEGACY DR	PUD	9	VINTAGE CREEK ADDITION	STORM SAFE SHELTER, LLC	69	2,550.00
	PRSS202405921	2024-12-27	4311 CRITTENDEN DR	PUD	∞	ASHTON GROVE ADD., SEC. 2	BOWERS, JIM JR CONSTRUCTION CO	69	12,500.00
	PRSS202405961	2024-12-27	1917 TAINES TURN	F-R	7	CEDAR LANE SEC. III	STORM SAFE SHELTER, LLC	69	2,500.00
	PRSS202405993	2024-12-31	622 OZARK LN	PUD	00	GREENLEAF TRAILS ADD. SEC. 12	STORM SAFE SHELTER, LLC	69	3,750.00
	18							S	76,550.00
Residential, Water Well	PRWL202405742	2024-12-20	1750 60TH AVE SE	A-2	2	NOT SUBDIVDED	ALLEN WATER WELL- DENNIS ALLEN		N/A
	-								N/A
Total	74							\$ 15	15 119 623 05

Dece	mber 2024 Resid	December 2024 Residential Permit Activity	
CATEGORY	COUNT	Valuation	
Multi-Family, Fire	-	49	21,877.21
Multi-Family, Foundation	1	\$	250,000.00
Residential, Accessory Structure	9	\$	254,379.00
Residential, Addition/Alteration	7	1,1	1,184,000.00
Residential, Carport	2	49	5,950.00
Residential, Demolition	ဇ		N/A
Residential, Fire	٢	vs.	22,000.00
Residential, Manufactured Home Replacement	٢	φ.	108,000.00
Residential, New Single Family	26	12,5	12,588,620.00
Residential, Swimming Pool	က	<u>ب</u>	525,834.00
Residential, Solar	2	ss.	82,412.84
Residential, Storm Shelter	18	S	76,550.00
Residential, Water Well	٠		NA
Total	74	\$ 15,119	15,119,623.05

			December	2024 N	lon-Re	siden	2024 Non-Residential Permit Activity				
Reporting Code	Permit Number	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Tenant		Valuation
Commercial,	PRAD202403221	2024-12-31	598 24TH AVE SE	20	A-2	1	NOT SUBDIVIDED	ANGELA LONGLEY	T-MOBILE	s	5,000.00
	PRAD202403942	2024-12-02	3901 N FLOOD AVE	15634	그	00	BIO-CIDE - EAST PARK SEC.	SUN CONSTRUCTION	PRIMROSE FUNERAL SFRVICE	49	3,000,000.00
	PRAD202404704	2024-12-13	209 W MAIN ST	1919	CCFB	4	NORMAN, O T	SUN CONSTRUCTION SERVICES	BILLY GOAT GRUB	69	175,000.00
	PRAD202404905	2024-12-27	970 ED NOBLE PWKY	2044	C-2	6	NORMCO ADD. SEC. THREE GERARDO VAZQUEZ	GERARDO VAZQUEZ	CASA BLANCA	69	10,000.00
	PRAD202405268	12/2/2024	128 W MAIN ST	940	CCFB	4	NORMAN, O T	RODRIGUEZ, JOSE	TAMASHII RAMEN HOUSE REAR APT.	49	75,000.00
	PRAD202405737	2024-12-26	3900 E ROBINSON ST	0	PUD	ro	PECAN HEIGHTS	MEGHAN SCEARS/LIVING HOPE EDTC	LIVING HOPE, EDTC	69	43,000.00
	PRAD202405765	2024-12-30	333 INTERSTATE DR	2130	C-2	2	TSTB ADD, SEC.2	SPINOFF CONSTRUCTION MR. GATTI'S PIZZA	MR. GATTI'S PIZZA	69	150,000.00
	7									4	3,458,000.00
Commercial, Demolition	PRDE202405593	2024-12-03	900 N PORTER AVE		C-2	4	HIGHLAND ADDITION	ALL ABOUT REMODELING LLC	10 INTERIOR TENANT SPACES DEMOLISHED		N/A
	-										NIA
Commercial, Fire	7									4	
Commercial, Foundation Only	PRF0202405885	2024-12-31	2103 E IMHOFF RD	46986	SPUD	1	NOT SUBDIVDED	GORMAN CONSTRUCTION CRIMSON FLATS COMPANY	CRIMSON FLATS	69	1,200,000.00
	-									49	1,200,000.00
Commercial, New Commercial Building	PRNR202404315	2024-12-18	1035 S BERRY RD	5185	SPUD	4	PICKARD ACRES	2539 W. MAIN, LLC. DBA SOONER TRADITIONS	BERRY RESTAURANT SHELL	69	2,000,000.00
•	-									s	2,000,000.00
Institutional, Fire	PRFI202405788	2024-12-23	3240 HEALTHPLEX DR		DND	80	REPLAT NRH MED PARK WEST SEC 2	NORMAN REGIONAL HOSPITAL AUTHORITY	NRH/OU CANCER CENTER	69	
	-									4	
Total	18									w	6,658,000.00







Monthly Permit Activity Summary with Details December From: 1/1/2024 To: 12/31/2024

Froup	Category				
		Permits	Valuation	Permits	Valuation
	Multi-Family, Addition / Alteration	7	\$584,752.00	33	\$448,916.0
	Multi-Family, Demolition	1	\$13,000.00		
	Multi-Family, Fire	5	\$50,978.21		
	Multi-Family, Foundation Only	2	\$930,000.00	1	\$50,000.
	Multi-Family, New Multi-Unit Residential	2	\$3,100,000.00	4	\$8,940,000.
-	Multi-Family, Repair	3	\$800,792.00	1	\$619,021.
	Residential, Accessory Structure	104	\$4,329,180.27	139	\$5,695,401.
	Residential, Acessory Dwelling Unit	8	\$686,000.00		
_	Residential, Addition / Alteration	112	\$10,048,764.27	107	\$7,422,804.
RESIDENTIAL	Residential, CarPort	35	\$238,739.36	32	\$226,425.
SE I	Residential, Demolition	38	\$135,500.00	31	
E	Residential, Fire	2	\$187,000.00		
7	Residential, Manufactured Home	8	\$818,078.00	10	\$1,488,826.
F	Residential, Manufactured Home Replacement		70.10,070.00	5	\$464,900.
	Residential, New Single Family Dwelling	427	\$163,999,298.82	364	\$142,749,195.
	Residential, New Two Family (duplex)	2	\$1,170,000.00	8	\$1,334,512.
10	Residential, Pool	80		97	
	Residential, Poor	15	\$7,215,726.00		\$8,675,680.
			\$1,249,221.00	46	\$4,417,476.
	Residential, Solar	151	\$4,466,212.58	238	\$7,860,681.
	Residential, Storm Shelter	282	\$1,197,965.00	340	\$1,369,648.
	Residential, Water Well	10		29	
	Total	1,294	\$201,221,207.51	1,485	\$191,763,487.
	Commercial, Addition / Alteration	120	\$51,331,576.00	125	\$60,201,370.
	Commercial, Demolition	15	\$295,000.00	7	
	Commercial, Fire	63	\$4,657,469.11		
	Commercial, Foundation Only	3	\$3,200,000.00	3	\$1,930,000.
	Commercial, New Commercial Building	31	\$60,780,677.00	36	\$112,590,200.
z	Commercial, Pool	1	\$250,000.00		
NON-RESIDENTIAL	Commercial, RCF/RDCF	5			
눤	Commercial, Repair	15	\$8,918,929.00	4	\$2,375,000.
IS	Commercial, Solar	4	\$777,603.00		
ᇛ	Industrial, Addition / Alteration	1	\$550,000.00		
Z	Industrial, Fire	1	\$92,000.00		
E	Industrial, Foundation Only	1	\$450,000.00		
	Industrial, New Commercial Building	-1	\$200,000.00		
- 1	Institutional, Addition / Alteration	2	\$2,350,000.00		
- 1	Institutional, Demolition	1	\$2,330,000.00		
- 1	Institutional, Fire	10	\$600.07F.07		
- 1			\$600,975.07	-	
	Total	274	\$134,454,229.18	175	\$177,096,570.
- 1	# of New Dwelling Units	457			
- 1	All Field Inspections	24,016		25,516	
	Certificate of Completion (CC)	3,188			
	Certificate of Occupancy (CO)	361		1,116	
	Demo # of Dwelling Units	37			
	Demolition	6			
9	Electrical Permit	1,310		1,730	
표	Fire	1			
20	Garage Sale	843		683	
6	Mechanical Permit	1,213		1,716	
OTHER ACTIVITY	Paving (PRIVATE PROPERTY)	95	\$761,735.55	97	\$1,384,075.
=	Plumbing Permit	1,540		1,837	
	Public Works	178	\$3,377,959.51	1,1001	
- 1	Sign	243	\$755,465.00	503	
	Street Closure(Not Event)	243	ψ133, 4 03.00	303	
	Structure Moving	16		22	
				23	0000 500
	Temporary Structure				
	Temporary Structure Total	33,528	\$4,895,160.06	25 33,246	\$326,580. \$1,710,655.

POLICE 11





NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



DECEMBER | 2024

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2024	5-YEAR AVERAGE	2023
MURDER	0	0	0
SEXUAL ASSAULTS	12	15	11
ROBBERY	2	3	3
AGGRAVATED ASSAULTS	15	25	25
BURGLARY OF BUILDING	38	39	27
LARCENY/THEFT	200	224	195
MOTOR VEHICLE THEFT	21	33	36
ARSON	0	0	0
KIDNAPPING	1	0	0
FRAUD/FORGERY	56	77	64
DUI/APC	22	25	35
PUBLIC INTOXICATION	32	40	71
RUNAWAYS	57	32	37
DRUG VIOLATIONS	77	45	50
THREATS/HARASSMENT	30	36	44
VANDALISM	65	78	92
OTHER	583	572	649
TOTAL REPORTED OFFENSES	1,211	1,245	1,339
TOTAL ARRESTS:	653	623	720
PROTECTIVE CUSTODY:	46	85	102
TOTAL CASE REPORTS*	941	996	1,069
COLLISIONS	166	170	168
FATALITY	0	1	0
INJURY	17	22	31
NON-INJURY	149	148	137
NUMBER OF PEOPLE INJURED	22	32	39
CITATIONS & WARNINGS	2,627	1,862	2,551
TRAFFIC CITATIONS	880	468	512
	1,319	964	1,337
TRAFFIC WARNINGS	1.319		1,007

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 5,110

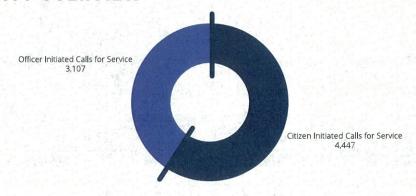
NON-EMERGENCY CALLS TAKEN: 15,686

TOTAL INCOMING CALLS: 20,796

TOTAL CALLS FOR SERVICE GENERATED: 11,188

POLICE CALLS FOR SERVICE: 7,554 OFFICER INITIATED: 3,107 CITIZEN INITIATED: 4,447

OTHER CAD ACTIVITY: NORMAN FIRE: 1,624 EMSSTAT: 2,010



INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 167

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 71

CASES CLOSED DURING REPORTING PERIOD: 477

CLEARED BY ARREST / WARRANT: 6

CLEARED BY EXCEPTION: 21

COP FOLLOW-UP: 5 DEACTIVATED: 365

DEACTIVATED DUE TO STAFFING: 26 MISSING PERSONS RECOVERED: 16

REFERRED INTERNALLY: 36

UNFOUNDED: 2

ANIMAL WELFARE

INTAKES: 242

LIVE RELEASES: 212

LIVE OUTCOME RATE: 92% ANIMALS FOSTERED: 49 ANIMALS LICENSED: 8 VOLUNTEER HOURS: 191

RECORDS

CUSTOMER SERVICE CONTACTS: 2,071

IN-PERSON CONTACTS: 783
PHONE CONTACTS: 686
FMAIL CONTACTS: 602

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 184

ACTUAL EMPLOYED: 171

AVAILABLE FOR ASSIGNMENT: 148**

AUTHORIZED NON-COMMISSIONED: 77 ACTUAL NON-COMMISSIONED: 73 AVAILABLE FOR ASSIGNMENT: 72**

^{*}This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

**This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

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ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report December 2024



IN SHELTER ANIMAL COUNTS

		2023			2024		Compa	risons
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	92	89	181	62	56	118	(63)	-35%
Ending	93	45	138	88	42	130	(8)	-6%

ANIMAL INTAKES

	2023 2024		Comparisons					
"	Canine	Feline	Total	Canine	Feline	Total	Difference	Percen
Stray at Large	99	77	176	110	45	155	(21)	-12%
Owner Relinquish	23	14	37	27	41	68	31	84%
Owner Intended Euth	3	0	3	2	1	3	0	0%
Transfer In	0	5	5	0	0	0	(5)	-100%
Other Intakes*	8	1	9	3	0	3	(6)	-67%
Returned Animal	7	5	12	10	3	13	1	8%
TOTAL LIVE INTAKES	140	102	242	152	90	242	0	0%

OTHER STATISTICS

					Comparisons	
	2023	Total	2024	Total	Difference	Percei
Wildlife Collected (DOA)	0	0	0	0	0	#DIV
Dog Collected (DOA)	1	1	2	2	1	100%
Cat Collected (DOA)	2	2	4	4	2	100%
Wildlife Transferred	0	0	0	0	0	#DIV#
Intake Horses	0	0	0	0	0	- MDIAN
Intake Cows	0	0	0	0	0	: #DIV#
Intake Goats	0	0	0	0	0	#DIV#
Intake Sheep	0	0	0	0	0	#DIV-
Intake Rabbits	1	1	1	1	0	0%
Intake Pigs	0	0	0	0	0	#DIVA
Intake Other	0	0	3	3	3	WHY!
TOTAL OTHER ITEMS	4	4	10	10	6	150%

LENGTH OF STAY (DAYS)

r ter tilber fjelen	2023	2024	
Dog	23.2	16.6	
Puppy	17.6	8.5	
Cat	19.9	15.5	
Kitten	18	143	

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	188	61	0	249

Norman Animal Welfare Monthly Statistical Report December 2024



LIVE ANIMAL OUTCOMES

		2023	
	Canine	Feline	Tota
Adoption	81	108	189
Return To Owner	32	6	38
Transferred Out	6	4	10
Returned to Field	0	17	17
Returned to Owner in Field	N/A	N/A	N/A
TOTAL LIVE OUTCOMES	119	135	254

C	2024	T 1
Canine	Feline	Total
83	81	164
26	2	28
6	0	6
0	12	12
2	0	2
117	95	212

Compa	Comparisons				
Difference	Percent				
(25)	-13%				
(10)	-26%				
(4)	-40%				
(5)	-29%				
(42)	-17%				

OTHER ANIMAL OUTCOMES

		2023	
	Canine	Feline	Total
Died in Care	1	1	2
Lost in Care	0	0	0
Shelter Euth	15	1	16
Owner Intended Euth	3	0	3
TOTAL OTHER OUTCOMES	19	2	21

	2024	
Canine	Feline	Total
0	4	4
0	0	0
10	4	14
1	0	1
11	8	19

Compa	risons
Difference	Percent
2	100%
0	#DIV/0!
(2)	-13%
(2)	-67%
(2)	-10%

TOTAL OUTCOMES

		2023	
	Canine	Feline	Total
Total Live Outcomes	119	135	254
Total Other Outcomes	19	2	21
TOTAL OUTCOMES	138	137	275

	2024	
Canine	Feline	Total
117	95	212
11	8	19
128	103	231

Comparisons			
Difference	Percent		
(42)	-17%		
(2)	-10%		
(44)	-16%		

SHELTER EUTHANASIA DATA

	Canine	Feline	Other
Medical - Sick	1	1	0
Medical - Injured	1.	1	0
Behavior - Aggressive	5	0	0
Behavior - Other	3	0	0
TOTAL EUTHANASIA	10	2	0

Total	Percentage
2	17%
2	17%
5	42%
3	25%
12	The state of the s

MONTHLY LIVE RELEASE RATE



Live Outcomes / (Total Outcomes - Owner Int Euth)

PUBLIC WORKS

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DEPARTMENT OF PUBLIC WORKS MONTHLY PROGRESS REPORT CITY OF NORMAN, OKLAHOMA December 2024

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed one (1) Rural Certificate of Survey and one (1) Short Form Plat for Planning Commission; one (1) Final Plat for the Development Committee; two (2) Preliminary Plats and one (1) Final Plat for City Council. The Development Engineer reviewed 11 sets of construction plans and one (1) punch list. There were 113 permits reviewed and/or issued. Fees were collected in the amount of \$12,671.28.

CAPITAL PROJECTS:

Grav Street Two-Way Conversion - University Boulevard to Porter Avenue:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of 19 transportation improvement projects. The Gray Street Two-Way 2019 Bond Project consists of the conversion of Gray Street from a one-way street to a two-way street between University Avenue and Porter Avenue, and the installation of streetscape elements along Gray Street. The intersection with James Garner Avenue will be entirely reconstructed to accommodate the future James Garner Phase 3 2019 Bond Project. In addition to the roadway and streetscape work, improvements are required to the railroad crossing just east of James Garner Avenue. The total construction cost for the project is approximately \$7.5 million. Of that, approximately \$4.9 million will be paid by federal grants. The remaining \$2.6 million will be paid for through the City of Noman 2019 Bond Program.

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on March 21, 2024, for the Gray Street Two-Way 2019 Bond Project. The low bidder was Ellsworth Construction, LLC of Oklahoma City, Oklahoma. ODOT awarded the project on April 1, 2024. Construction started on Monday, August 5, 2024, and there are 360 calendar days in the project. This timeframe will likely require just over a year to complete. ODOT is administering the construction of this project, with the assistance of WSB.

Proposed improvements include:

- New sidewalks
- Conversion to reverse angle parking for on-street spaces
- New decorative roadway lighting
- Landscaping
- Decorative paving elements
- New curb and gutter
- · New decorative traffic signals
- Pedestrian safety improvements
- Revised signing and striping for two-way operation
- Reconstruction of the James Garner Avenue intersection
- New gates and controls for two-way operation of the railroad crossing

As of the last pay application on 11/15/24 10.64% of the total contract amount has been expended. Through 11/15/24, 25.00% of the contract time has expired.

The contractor's activities this month were as follows:

- Demolition, Grading and roadway base on the north side of Gray Street between James Garner Avenue and Santa Fe Avenue
- Construction of concrete paving and curb and gutter on the north side of Gray Street between Peters Avenue and Jones Avenue
- Construction of sidewalks and drainage structures between Peters Avenue and Jones Avenue
- Construction of asphalt paving on the north side of Gray Street between Crawford Avenue and Peters Avenue
- Repair of collapsed existing storm sewer at Peters Avenue

Sidewalk Programs:

<u>Lindsey Street Sidewalk Repair Project</u> This project is 80% funded through an ACOG grant and is currently waiting on advertisement and bid opening. This project will include removal and replacement of sidewalks, ramps, driveways and pedestrian push button actuators along Lindsey Street from 12th Avenue SE to 24th

Monthly Progress Report

Public Works (December 2024)

Avenue SE on the north and south sides of Lindsey Street. Construction is anticipated to start in the winter/spring of 2025.

12th Ave NE and W Brooks Street Sidewalk Project This project is 80% funded through an ACOG grant and is currently in design with Garver, 90% plans have been received and are in review at this time. This project will include placement of sidewalks, ramps, and driveways along 12th Avenue NE from East Robinson Street to East Rock Creek Road and West Brooks Street from South Pickard Avenue to Wylie Road. Construction is anticipated to start in the spring/summer of 2025.

FYE 2025 Sidewalk Concrete Projects This project was awarded to Arroyo's Concrete LLC on 7/23/2024 and is now under construction. This contract includes Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Curbs and Sidewalks and Trails. This contract will be ongoing through June of 2025.

Flood Multimodal Path This project was awarded to Parathon Construction and is now under construction. This contract includes a 10' wide multi use path along the west side of Flood Avenue from Robinson Street to Tecumseh Road. The contractor has completed approximately 40% of the work and have expended approximately 65% of the time allotted for the project. The contract is for 180 days the start date was 9/3/2024 and current completion date is 3/2/2025.

State Highway 9 Multi Use Path This project is 80% funded through an ACOG grant and is currently in design, 60% plans have been completed and are in review at this time. This project will include the construction of a 10' wide Multi Use Path from 48th Ave SE to 72nd Ave SE along the north side of State Highway 9. Construction is anticipated to start in the summer of 2025.

Street Maintenance Bond Programs:

FYE 2025 Street Maintenance Bond - Urban Concrete 1

Urban Concrete Bid 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,191,250.50. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by April 2025. The contractor mobilized on September 30, 2023. During the month of December, the contractor began work on Merkle Drive.

FYE 2025 Street Maintenance Bond - Urban Concrete 2

Urban Concrete Bid 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,272,530.00. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by April 2025. During the month of December, the contractor completed work in the Westfield Manor addition on Nebraska Street.

Bridge Maintenance Bond

60th Ave NE Bridge Replacement

The 60th Ave NE Bridge Replacement bids were opened on June 22, 2023. 3 bids were received and the contract was awarded to K&R Builders in the amount of \$3,043,805.25. The project consists of removal of the existing bridge, minor channel clean-up, construction of a new bridge, and roadway grade adjustments. The project is anticipated to be completed by February 2025. During the month of December, the contractor completed construction and curing of the concrete bridge deck and construction of both the east and west parapet walls.

TRANSIT AND PARKING DIVISION

PUBLIC TRANSIT

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022 Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023 after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward on the next steps as

Monthly Progress Report
Public Works (December 2024)
recommended in the plan. Recent work includes:

Vehicle Procurement

The City is in the process of purchasing 6 CNG cutaway transit buses for the paratransit fleet. Below is background on this purchase:

On June 11, 2024, Council adopted resolution R-2324-149 formally accepting the grant and authorizing the purchase. After additional approvals to enhance the vehicles the revised cost share per bus is \$129,452 federal (72%) and \$51,998 local match (28%), resulting in \$181,450 total per bus. Thus the proposed cost share for 6 cutaway buses is \$776,714 federal (72%) and \$311,986 local (28%), resulting in a \$1,088,700 total cost for 6 units.

Service Expansion Priorities

Following implementation of the new route network in October 2023, and then increasing the frequency of service on Route 112 (West Lindsey) from 60 minutes to 30 minutes (*priority 2*), City Transit staff continue to review the next priorities recommended by the Go Norman Transit Plan:

- <u>Priority 1: Sunday Service</u> Proposed Sunday service span and trip frequencies would match current Saturday service levels. Sunday transit service is currently being offered and evaluated as part of the Norman On-Demand microtransit pilot program.
- Priority 3: Increased Frequency on Route 110 This service expansion upgrades the trip frequency of Route 110 (Main St/24th Ave NW) from 60 minutes to 30 minutes. Staff are re-evaluating the timing of this priority in relation to the current ridership, expected development along the route, and other transit needs
- <u>Priority 4: Implementation of New Route 113</u> This service expansion would add a new route in Southeast Norman operating with a 30-minute frequency. The proposed route, as recommended in the plan, would operate along Classen Blvd, Constitution St, Oak Tree Ave, 12th Ave SE, Cedar Ln and then turnaround near Cedar Ln and Classen Blvd.

Microtransit Pilot Program with Via Transportation - Norman On-Demand

On July 9, 2024, Council approved contract amendments with both Via Transportation and the University
of Oklahoma to extend the expanded service through the end of summer 2025. The service entered its
second year of operation on August 20, 2024. Staff are exploring options for this pilot program's future as
we near the midpoint of its second year of operation. More details can be found in the attached monthly
performance report for Norman On-Demand.

Transit Monthly Performance Reports

Attached are both the EMBARK Norman Performance Report and the Norman On-Demand Performance Reports for November 2024.

STREETS DIVISION

CAPITAL PROJECTS

 Savannah Addition: Halray Drive replaced concrete panels that required 93 cubic yards of concrete and resulted in over 181.00 square yards repaired

ASPHALT PROJECTS

- Rock Creek Rd between 48th Ave and 60th Ave NW deep patch repair that required 6.21 tons of asphalt for the repair.
- Bretford Way crews worked crack repair that required 7.10 tons of asphalt for the repair.

ROADSIDE OPERATIONS

Routine pothole patching operations used approximately 7.10 tons of asphalt.

3

Monthly Progress Report Public Works (December 2024)

STORMWATER DIVISION

STORMWATER CAPITAL PROJECTS

FYE 2025 Drainage Rehabilitation Project

The City of Norman's Stormwater Division is responsible for the maintenance of a vast network of stormwater inlets, flumes, vegetated channels, and storm sewer lines. Many of the City's inlets are decades old and built of brick and mortar. Over time, the brick and mortar inlets have demanded an outsized maintenance effort. Intent on reducing the maintenance burden and building off the success of FYE 2023 Inlet Rehabilitation Project, staff has continued to add locations to the list of inlets and other drainage infrastructure in most need of replacement. This is a city-wide project. This project will also construct a concrete flume in the vicinity of Rowena Lane where homeowners have experienced excessive standing water due to the existing poor drainage conditions.

The Drainage Rehabilitation Project will affect all wards in the City. Construction activities include removal of old brick and mortar inlet structures and construction of new concrete inlet structures, removal and replacement of sidewalk, and construction of a new flexamat-lined channel and flume. Such construction activities are necessary to improve the condition of the City's stormwater infrastructure and decrease the required maintenance intervals.

During the month of December, the contractor completed construction of a flume located in the vicinity of Rowena Lane.

WORK ORDER RESPONSE

Stormwater Division received 16 work order requests and closed 16 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance Crew

- Shaped and cleaned ditch on Turkey Run Ct.
- Place sod on washout at 60th Ave NE and Hwy 9.
- Repaired and poured concrete and fenced off sinkhole at Barton St. and Shoreridge Ave.
- Sealed leaking joint and manhole at 5709 Windstone Dr.
- · Removed debris out of pipe at 2121 Rock Creek Rd.
- · Assisted Parks with a tree removal at Okmulgee St. and Ponca Ave.
- Repaired falling storm grate at Cockrel Ave. and Hughbert Dr.
- Took elevation shots for placement pipe in driveway at 3989 120th Ave NE.

CHANNEL MAINTENANCE

The Channel Maintenance Crew

- Removed debris and vegetation from flume in Armory channel.
- Cleaned and removed debris from Hollywood channel.
- Cleaned and removed debris from flume on Saddleback Blvd.
- Removed debris and vegetation from Jona Kay channel.
- · Filled washout with dirt and riprap and poured concrete at Merkle Creek channel north of Merkle Dr.
- Concrete floor repair of WPA portion of Imhoff Creek channel at Gray St. and Lahoma Ave.
- Mowed 330,892 square feet of drainage areas.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

The Street Sweeping/Camera Crew

- 418 lane miles were swept in December resulting in the removal of approximately 142.03 tons of debris from various curb-lined streets throughout the city.
- The Camera Crew was able to camera 1,611 linear feet of stormwater infrastructure before camera went down for repairs.

INLET CLEARING OPERATIONS

Stormwater crews checked 543 inlets and cleaned 160 inlets totaling 1 tons of debris removed in Ward 2, 3 and 4.

Monthly Progress Report
Public Works (December 2024)

STORMWATER OKIE LOCATES

During the month of December 2,494 Call 811 Okie Spots were received. Of those requests, 67 were marked stormwater pipe locates.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into three subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

<u>Purchases:</u> The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

<u>Price Per Gallon</u>: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into AssetWorks system. The AssetWorks program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

<u>Tires Sold:</u> This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

<u>Preventative Maintenance Services:</u> This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

<u>Direct Labor Hours:</u> Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

<u>Productivity Goal:</u> When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

December 2024 DEVELOPMENT COORDINATION, ENGINEERING AND PERMIT REVIEW

Subdivision Development:	FYE 2025 Associated Fees				
Planning Commission/Dev Comm Review:		This Month	Last Month	FY Total	
*Norman Rural Cert of Survey *Final Plats *Preliminary Plats *Short Form Plat *Center City Form Based Code *Concurrent Constr. Request	1 1 1 1 2 1				
City Council Review: Certificate of Survey Preliminary Plat Final Plats Certificate of Plat Correction Encroachment Easements Closure Release of Deferral Development Committee:	0 2 1 0 0 0 0	\$ 7,830.00	The same of the sa		
Final Plats	1				
Fee-In-Lieu of Detention	0	\$0.00	[0 0 000 00]	020 450 00	
Subtotal:		\$7,830.00	\$ 3,030.00	\$30,450.00	
Permits Reviewed/Issued: (includes Offsite Construction fees)		1			
Single Family* *Commercial Multi-Family	9 0 14 4 8 5	*			
Other revenue		\$0.00	\$40.00		
Flood Plain (@\$100.00 each)	1	\$100.00	\$0.00	\$1,500.00	
Total PermitsGrand Total		\$4,741.28	\$5,098.27	\$27,857.25	
****Construction Plan Review Occurrence	e	\$12,671.28 11	\$8,168.27	\$52,307.25 117	
*****Punch Lists Prepared	3	1	3	12	
* All Final Plat review completed within ** All Single Family Permits were revie *** All Commercial Permits were revie	wed	daysand completed within the	PI # 13		

December 2024

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	1	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	27	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	9	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS	11	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	1	100%







Summary of Services Table: November 2024

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARK Norman Service Summary	ADP Nov FY25	FY25 YTD	FY24 YTD	Service Profile	Nov FY25	Nov FY24
Fixed Routes (M-F)	1,853	184,374	147,835	Weekdays	19	21
Fixed Routes (Sat)	867	17,507	14,487	Saturdays	5	4
PLUS (M-F)	107	10,959	9,571	Gamedays	2	2
-Zone 1*	77	7,934	7,166	Holidays	1	1
-Zone 2**	30	3,025	2,405	Weather	5	1
PLUS (Sat)***	17	445	437	Fiscal YTD Days	128	128
				Cal. YTD Days	282	281

^{*}Requires ¾ mile

Strategic Performance Measures

MEAGURE	FY 25	FY 25	
MEASURE	YTD	Targets	
# of Norman fixed-route passenger trips provided	201,881	400,000	
# of Norman paratransit trips provided	11,404	23,800	
% of on-time Norman paratransit pick-ups	97.20%	98.58%	
# of Norman bus passengers per service hour, cumulative	21.49	21.14	
# of Norman bus passengers per day, average	1,584*	800*	
% of Norman required paratransit pick-ups denied due to capacity	1.13%*	0.00%	
% of on-time fixed-route arrivals	65.98%	75.00%	

^{*}These targets are not being tracked in LFR but can be found in the KPI spreadsheet.

^{**}Operates only on Weekdays until 7:00 pm

^{***}Operates only in Zone 1



City of Norman Public Works Department





Performance Report

Microtransit Pilot Program Performance Report

November 2024

Purpose

This report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The key performance indicator goals were outlined in the request for proposals (RFP) and include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests picked up within 20 minutes.

Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-

Demand app is available on the Apple App Store and the Google Play Store. This service provides access to safe and affordable public transportation through technology, particularly during evening hours and on Sundays when other public transit options are limited. Through a collaboration with the University of Oklahoma, the Norman On-Demand Program also operates the University's SafeRide

Service Hours		Pricing		
Monday-Wednesday	7pm – 1am	First Passenger	\$2.00	
Thursday-Saturday	7pm – 3am*	Each Additional Passenger	\$1.00	
OU SafeRide: Thursday-Saturday	10pm – 3am*	OU SafeRide (OU Students using OU email	Free	
Sunday	10am - 6pm	address during SafeRide hours)		

*Outside of the OU fall and spring semesters, Thursday-Saturday service ends at 1am

Program, which is designed to provide safe and free late night transportation to OU students. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

Key Performance Indicator Measures

Measure	Target	Fiscal Year to Novem	November		Year Over Year
	9	(7/01/24 – 11/30/24)	2024	2023	Service
Average Walking Distance	<0.10 miles	0.06 miles	0.06 miles	0.06 miles	0% (no change)
Maximum Walking Distance	0.25 miles	0.35 miles	0.32 miles	0.24 miles	+33.33%
Average Rider Wait Time*	<15 min	21.2 min	22.5 min	18.3 min	+22.95%
Maximum Rider Wait Time*	20 min	79.9 min*	79.9 min*	N/A*	N/A*
Percent of Ride Requests Picked Up in 20min	>80%	51.91%**	40.24%**	67.53%**	-40.41%

^{*}OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.

^{**}Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours.

Additional Performance Measures

Ridership

Norman On-Demand completed 3,920 rides in November 2024, which is a 5.43% decrease from the October 2024 total of 4,145. There were a total of 38 completed trips which requested a wheelchair accessible vehicle (WAV) in the month of September. Ridership

Ridership	Fiscal Year to Date	Nove	mber	Year Over Year	
	(7/01/24 – 11/30/24)	2024	2023	Service	
Total Number of Riders	20,503	3,920	2,850	+37.54%	
Total Number of Trips	13444	2,572	1,734	+48.33%	
# of Completed Trips Requesting WAV	138	38	29	+31.03%	
Ridership Per Service Hour (RPSH)	6.0	6.4	N/A	N/A	

per service hour (RPSH) is a ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

Rider Experience

Approximately 13.4% of all completed rides during FYE25 received a rating, of which 96.9% were rated five out of five stars. The

Rider Experience	Fiscal Year to Novembe		mber	Year Over Year
	(7/01/24 – 11/30/24)	2024	2023	Service
Average Ride Duration (in minutes)	11.5 minutes	11.2	9.4	+19.15%
Average Ride Distance (in miles)	3.4 miles	3.3	3.0	+10.00%
Average Ride Rating (5 stars scale)	4.9 stars	4.9	4.9	0% (no change)

system includes an automated feed-back process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings alone are not categorized as complaints. Due to changes in that review process, we expect to see a higher number of complaints in the next few months. One complaint was reported to Via in the month of November, representing 0.2 complaints per 1000 rides provided. The one complaint was regarding an issue/miscommunication regarding the pickup location for the ride.

Program Engagement and Rider Growth

Since the Norman On-Demand App launched on August 16, 2023, a total of 9,168 individual accounts have been created, which is a 5.18% increase over the October 2024 service to date total of 8,693. Of these accounts about half of them (50.46%) have utilized the service at least once. Just more than a quarter of active accounts (2,501 accounts or 27.28%) have completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

Engagement – Service to Date (8/16/23 – 11/30/24)					
App Accounts Created Since Launch	9,168				
OU Accounts	N/A	N/A			
Active Accounts*	6,273	68.42%			
Rider Accounts**	4,626	50.46%			
Repeat Rider Accounts***	3,709	40.45%			

^{*}accounts with user engaging with ride requests at least once **accounts with at least 1 completed ride

Accidents and Vehicles

One accident and two incidents was reported in the month of November. The one reported accident occurred in a parking lot on Nov. 25, 2024 with no passengers onboard, did not meet the FTA reporting criteria, and resulted in only a minor scratch/dent. The two reported incidents were related to technical difficulties experienced by the vehicle rental facility on two separate dates.

All seven vehicles were in active service during the month of November, which meets the target fleet availability.

^{***}accounts with at least 2 completed rides

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

STREET DIVISION									
	FYE 2025 December 2024	FYE 2025 December 2024	Year to Date	Year to Date	FYE 2025				
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED				
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%				
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%				
(tons of material used)	7.10		179.13						
Overlay/pave 10 miles per year.	-	0%	1.30	13%	100%				
Replace 2,000 square yards of concrete pavement panels	191.50	10%	2,794.83	140%	100%				
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	-	0%	22.00	5%	100%				
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	-	0%	15,191,250.00	120%	100%				
Mow 148 miles of Rural Right-of- way three times per year	-	0%	1,488.00	335%	100%				
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	0%	100%				
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	0%	100%				
Bridge - Maintain 5 non-deficient bridges in a year	5	180%	9	180%	100%				
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	100%				
Bridge - Replace one functionally obsolete bridge per year	-	50%	-	0%	100%				
Bond Program - Contract all selected projects for the bond year within the same fiscal year				65%	100%				
Capital Program – Complete all selected projects within the same fiscal year			-	40%	100%				

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

	STORMWA	TER DIVISION			
	FYE 2025 DECEMBER, 2024	FYE 2025 DECEMBER, 2024	Year to Date	Year to Date	FYE25
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (6,000 Annually)	418.00	84%	2,390.00	40%	85%
Inspect and clean 100% of the urban drainage inlets three times per year.	418.00	4%	3,241.00	32%	65%
Mow 2,271,548 square-feet (52 acres) of open drainage ways, six times per year.	330,892.00	2%	5,658,638.50	42%	70%
Permit all floodplain activities as appropriate.	3.00	3%	18.00	18%	95%
Camera stormwater infrastructure to inspect and identify. (4 map grids per month)	-	0%	4.00	8%	85%
*Camera map grids identified in FY24 and program transitioning to proactive inspection.					

PUBLIC WORKS FLEET DIVISION ACTIVITY REPORT

December 2024

IN GALLO	NS FYE 2025	FUEL REPORT			
Internal	UNLEADED PURCHASED	DIESEL PURCHASED	CNG	PURCHASED	
oumps	20,412.00	22,051.00	3	34,487.31	
Outside -	50 200000000000000000000000000000000000				
ublet	1,004.00	978.00	1,250.66		
TOTAL	21,416.00	23,029.00	3	35,737.97	
TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMEI P	UBLIC CNG CONSUMED	
Consumption	20,022.30	21,685.70	34,487.31	1,250.66	

FYE 2025 TO DATE CONSUMPTION							
TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMEI	PUBLIC CNG CONSUMED			
Consumption	125,823.43	139,363.54	200,627.80	5,445.83			

INTERNAL PRICE PER GALLON:				EXTERNAL PE	EXTERNAL PRICE PER GALLON:			
UNLEADED	High	\$2.01	Low	\$1.93 UNLEADED	High	\$2.08	Low	\$1.99
DIESEL	High	\$2.23	Low	\$2.08 DIESEL	High	\$2.27	Low	\$2.14
CNG	High	\$1.51	Low	\$0.17 CNG	High	\$2.10	Low	\$2.10

CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES			
		Month Total Public CNG Sales	\$1,328		
REPAIR PARTS	\$110,702.96	FYE 2025 To Date Public Sales	\$11,512		
OILS/FLUIDS	\$11,656.99	LIFE TO DATE CNG GAS GALLON EQUIVALEN			
TIRES	\$25,390.23	Total Sold Gallons Life To Date 1,125.9			
SUBLET REPAIRS	\$4,958.70	Total Gross Sales Life To Date	\$1,686,296		
		Life To Date CNG Gas Gallon Equival	ent		
TOTAL SPENT ALL Parts/Sub	olet \$152,708.88	Total Public/City Through-Put CNG Gallons @ Station: 3,754,67-			

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE	
ROAD SERVICE	RVICE 0		0	13	
EMERGENCY ROAD CALLS	7	7	9	108	
PM SERVICES	124	109	30	732	
INCLEMENT WEATHER	0	0	0	0	
WORK ORDERS	174	174	213	1,560	
SCHEDULED REPAIRS	159	100	92	802	
NON SCHEDULED REPAIRS	95	43	121	565	
Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE	
ROAD SERVICE	2	0	0	49	
EMERGENCY ROAD CALLS	12	12 15 15		122	
PM SERVICES	55	50	55	320	
INCLEMENT WEATHER	0	0	0	0	
WORK ORDERS	118	132	175	1,136	
SCHEDULED REPAIRS	209	133	137	645	

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	0	0	0	1
PM SERVICES	6	15	11	76
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	45	61	46	317
SCHEDULED REPAIRS	92	70	43	367
NON SCHEDULED REPAIRS	4	8	3	17

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE		
ROAD SERVICE	O SERVICE 0		0	0		
EMERGENCY ROAD CALLS	0	0	1	2		
PM SERVICES	14	6	6	79		
INCLEMENT WEATHER	0	0	0	0		
WORK ORDERS	24	27	31	247		
SCHEDULED REPAIRS	66	55	21	255		
NON SCHEDULED REPAIRS	1	0	10	63		

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	2	0	0	34
EMERGENCY ROAD CALLS	19	22	25	202
PM SERVICES	199	180	102	973
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	361	394	465	2,829
SCHEDULED REPAIRS	526	358	293	1,896
NON SCHEDULED REPAIRS	125	57	172	1,170

FLEET DIVISION INVENTORY December 2024

FUEL

WESTWOOD GOLF WESTWOOD GOLF	821.4 703.9	_	UNLEADED DIESEL	@ @	2.520 2.640	\$ \$	2,069.93 1,858.30
NORTH BASE NORTH BASE	6,668.0 5,956.0	_	UNLEADED DIESEL	@ @	1.970 2.160		13,135.96 12,864.96
FIRE STATION #5 FIRE STATION #5		_	UNLEADED DIESEL	@	2.030 2.210	\$	824.59 796.48
FIRE STATION #6 FIRE STATION #6	305.6 403.5	0	UNLEADED DIESEL	@ @	2.040 2.210	\$ \$	623.42 891.74
BULK TANKS	1,200.0	gallons	DIESEL	@	2.170	\$	2,604.00

TOTAL	GALLONS:	DOLLAR:	
UNLEADED	8,201.2	\$	16,653.90
DIESEL	8,623.8	\$	19,015.48

PUBLIC WORKS FLEET DIVISION PM COMPLIANCE REPORT

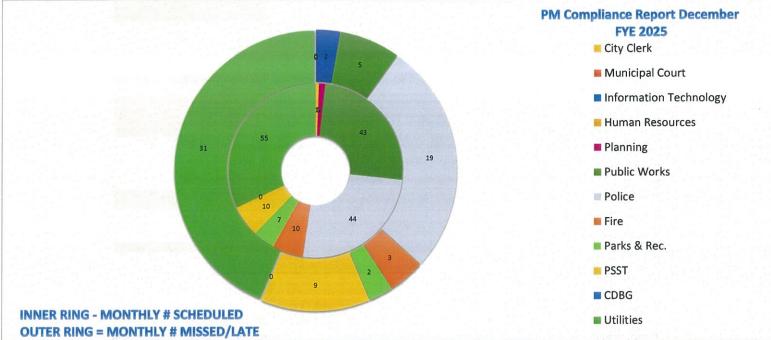
DECEMBER FYE 2025 Industry Standard Compliance: Not To Exceed 5% Number of PMs Number of PMs Number of PMs Current % Completed YearToDate Non-Department/Division Scheduled On Time Completed LATE Missed PENDING **Compliance Trend** CITY CLERK CITY COUNCIL 0% 0% BUILDING ADMINISTRATION 0% 0% MUNICIPAL COURT MUNICIPAL COURT 0% 0% INFORMATION TECHNOLOGY INFORMATION TECHNOLOGY 0% 0% HUMAN RESOURCES 0% 0% HUMAN RESOURCES 0% 0% 0% 0% PLANNING 0% PLANNING 0% BUILDING INSPECTIONS 0% 0% CODE COMPLIANCE 50% 200% PUBLIC WORKS 0% ENGINEERING 0% STREETS 23 4% 17% 100% STORMWATER 33% 2 TRAFFIC 13% 50% 0% STORMWATER QUALITY 0% FLEET 0% 0% 0% 0% TRANSIT POLICE ANIMAL CONTROL 150% POLICE ADMINISTRATION 0% 0% 1 POLICE STAFF SERVICES 50% 250% POLICE CRIMINAL INVESTIGATIONS 6 14% 114% 18 25% POLICE PATROL 24 146% 17% POLICE SPECIAL INVESTIGATIONS 33% 6 POLICE EMERGENCY COMMUNICATIONS 0% 0% FIRE ADMINISTRATION 0% FIRE TRAINING 0% 0% FIRE PREVENTION 0% FIRE SUPPRESSION FIRE DISASTER PREPAREDNESS 0% 0% PARKS & RECREATION PARK MAINTENANCE PARKS & RECREATION 0% CUSTODIAL 0% 0% FACILITY MAINTENANCE 0% 0% PARKS FORESTRY 0% 0% PUBLIC SAFETY SALES TAX (PSST) PSST POLICE PATROL 3 44% 133% PSST POLICE CRIMINAL INVESTIGATIONS 0% 0% PSST FIRE SUPPRESION 100% 200% CDBG 0% PLANNING CDBG 0% UTILITIES WATER 0% UTILITIES ADMINISTRATION 0% WATER TREATMENT PLANT 0% 0% WATER PLANT 0% 0% WATER PLANT WELLS 2 2 0% 0% WATER PLANT LAB 0% 0% LINE MAINTENANCE ADMIN. 0% 0% WATER LINE MAINTENANCE 11% 33% UTILITIES INSPECTOR 0% 0% METER SERVICES 0% 0% UTILITIES WRF 0% WRF ADMIN 0% WRF INDUSTRIAL 0% 0% WRF BIOSOLIDS 0% 0% WRF OPERATIONS 3 0% 100% SEWER LINE MAINTENANCE 0% 2 43% UTILITIES SANITATION SANITATION ADMINISTRATION 0% 0% SANITATION RESIDENTIAL 14 6 43% 6 93% 67% SANITATION COMMERCIAL 6 6 0% SANITATION TRANSFER 50% 100% 6 150% 75% SANITATION COMPOST 4 3 SANITATION RECYCLE 0% 0% 2 2 0% 50% SANITATION YARD WASTE 0% 0% UTILITIES EVIROMENTAL 0% 0% ENVIROMENTAL & SUSTAINABILITY 0% 0% CITYWIDE TOTAL 171 35 130 36 21% 32%

PUBLIC WORKS FLEET DIVISION PM COMPLIANCE REPORT

DECEMBER FYE 2025

Currently Past Due:

Unit#	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
Police								Weet this co		
986T	2000 Dons Equipment Trailer	Animal Control	1/1/2025	11/19/2024	-43	Days	11/19/2024	Light Repair	PM-A	5/11/2023
1113	2014 Ford Interceptor	PD Patrol	74263.00	74746.00	483	Miles	12/2/2024	Light Repair	PM-C	9/17/2024
1072	2005 Nissan Quest	PD Special Investigations	1/1/2025	12/6/2024	-26	Days	12/10/2024	Light Repair	PM-C	12/6/2023
1194	2015 Ford Interceptor	PSST Patrol	100549.00	101973.00	1424	Miles	12/18/2024	Light Repair	PM-C	11/29/2023
1151	2011 Ford Crown Vic	PD Patrol	160692.00	158841.00	-1851	Miles	12/27/2024	Light Repair	PM-C	10/17/2024
Public V	Vorks									
691B	2015 John Deere Rotary Cutter	Streets	10/31/2024	9/6/2024	-55	Days	9/10/2024	Heavy Repair	PM-B	9/6/2023
0884	2013 John Deere 310SK Backhoe	Stormwater Maintenance	2341.00	2379.00	38	Hours	12/1/2024	Heavy Repair	PM-C	2/28/2024
Utilities							A			
0239	2016 Peterbilt 320	Sanitation Commercial	12/1/2024	11/21/2024	-10	Days	11/21/2024	Heavy Repair	PM-N	8/2/2023
23232	2023 Peterbilt 567 Rolloff	Sanitation Commercial	2615.00	2522.00	-93	Hours	11/22/2024	Heavy Repair	PM-C	9/17/2024
Fire					a z o to		A Proces	1 1 1 1 1 1		127 13
0016	2019 Ford F150	Fire Prevetion	44441.00	43708.00	-733	Miles	12/13/2024	Light Repair	РМ-С	4/14/2024



Department	Scheduled	Missed/Late	% Late	
City Clerk	1	0	0.0%	
Municipal Court	0	0	0.0%	
Information Technology	0	0	0.0%	
Human Resources	0	0	0.0%	
Planning	2	2	100.0%	
Public Works	43	5	11.6%	
Police	44	19	43.2%	
Fire	10	3	30.0%	
Parks & Rec.	7	2	28.6%	
PSST	10	9	90.0%	
CDBG	0	0	0.0%	
Utilities	55	31	56.4%	
Citywide Total	172	71	41.3%	

PUBLIC WORKS
FLEET DIVISION
Technician Productivity
Report

FYE 2025

December 2024	er 2024								
		користиту 1	PRODUCTIVITY INDIVIDUAL PRODUCTIVITY	DDUCTIVITY			L	Total	
MECHANIC	DIRECT LABOR HOURS	GOAL ACTUAL	ICTUAL I	ı	TOTAL HOURSNAME		direct A	Available indirect	direct
497	95.16	72%	83.8%	11.8%	113.58 Lowman	vman	95.16	113.58	18.42
642	0.00	72%	#DIV/0!	#D1V/0!	0.00 Deaver	wer	0.00	0.00	0.00
1554	127.18	72%	78.2%	6.2%	162.63 Boyd	<i>י</i> ַל	127.18	162.63	35.45
1676	122.07	72%	85.4%	13.4%	142.90 Schumacher	umacher	122.07	142.90	20.83
2098	121.40	72%	81.3%	9.3%	149.31 Johnson	nson	121,40	149.31	27.91
2495	122.47	72%	81.1%	9.1%	151.10 Vann		122.47	151.10	28.63
2745	124.32	72%	91.6%	19.6%	135.78 Durham	-ham	124.32	135.78	11.46
3001	146.11	72%	84.9%	12.9%	172.03 Winters	rers	146.11	172.03	25.92
3134	00.0	72%	#DIV/0!	#D1V/0!	0.00 Massie	ssie	0.00	0.00	0.00
3151	141.26	72%	90.3%	18.3%	156.50 Gunter	nter	141.26	156.50	15.24
3167	127.21	72%	85.3%	13.3%	149.20 Wilson	nos	127.21	149.20	21.99
3487	48.56	72%	37.8%	-34.2%	128.45 Sprayberry	ayberry	48.56	128.45	79.89
3502	104.49	72%[69.9%	-2.1%	149.45 West		104.49	149.45	44.96
3572	140.47	72%	92.7%	20.7%	151.49 Winn	##	140.47	151.49	11.02
3843	130.50	72%	28.8%	-43.2%	453.10 Dillon	lon	130.50	453.10	322.60
3968	164.52	72%[88.2%	16.2%	186.50 Cole	. 0	164.52	186.50	21.98
4033	133.05	72%	84.7%	12.7%	157.06 Wood	pa	133.05	157.06	24.01
4303	133.49	72%]	73.1%	1.1%	182.58 LaChance	hance	133.49	182.58	49.09
4310	128.46	72%	80.5%	8.5%	159.59 Nolasco	asco	128.46	159.59	31.13
4316	125.58	72%	75.7%	3.7%	165.98 Martin	rtin	125.58	165.98	40.40
DIRECT LABOR HOURS	2236.30								
TOTAL AVAILABLE HOURS	2741.66								
PRODUCTIVITY GOAL	72.0%								

CITY OF NORMAN DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION MONTHLY PROGRESS REPORT

DECEMBER 2024	PROJECTED GOAL		THIS MONTH		Å	YEAR TO DATE	2
	Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	105	105	%001	664	664	100%
Provide information requested by citizens within 7 days	%56	105	105	100%	664	664	100%
Complete traffic enginecring studies within 45 days.	%66	0	0	100%	2.1	81	%001
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	%56	22	22	100%	164	164	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		0	0	%0	852	477.5	0.56
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		0	0	0.00	16.56	91	5.50
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	700%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		koa A	77	100%	68	80	100%
Response to reports on traffic signal malfunctions within one hour.	%66	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		18	18	100%	85	85	100%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	%66	36	36	100%	85	85	100%
Lower Priority all other signs within one day	%06	76	76	100%	338	338	100%
Street Name Signs within two weeks	%06	9	9	100%	98	86	100%
Percent of work hours lost due to on the job injuries.	%10.>	Total Work	Work	Percentage	Total Work	Wor	Per
		Hours	Flours Lost	Met	Hours	Lost	Met
		3000		0.00	19203	5	9.00

UTILITIES

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Monthly Report December 2024

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive 100%
- 1357 12th NE Avenue 100%
- Crest Court 100%
- Barb Court 100%
- Page Street 100%
- Crail Drive 0% Hold Pending Lead Survey

Staff has completed the Crest Court project. Staff has completed the 12th AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project materials have been ordered - project on hold pending lead surveys. Ashton Grove project has been completed. Sutton Place project has been completed. Park Hill lift station pumps have been installed.

Water Line Breaks Total – 15 in December Water Lines Hit by Contractors - 1

Sewer Line Data

Total obstruction service requests – 17

Private Plumbing: 16 City Infrastructure: 1

Sanitary Sewer Overflows: 0 on private side, 0 on city side

Lift Station D Flows:

Days - 31

Average daily flow: 1.124 MGD Total Monthly flow: 34.850 MG

UTILITIES ENGINEERING:

As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months. All existing as-built information was provided to the consultant for their use. Pilot area information has been received and reviewed by staff. The effort required to complete the work was determined to be more than the original contract so Contract Amendment No. 1 was approved to allow for completion of the project. Meshek's work has been completed and the project is complete. This will be the last report on this item.

AIM Water and Wastewater Master Planning Effort: In combination with the overall comprehensive land use plan, Water and Wastewater master planning efforts are being done to evaluate the current infrastructure, provide input on future development locations, and determine infrastructure needed to support the selected land use alternative(s). RDG, with Garver performing the engineering for water and wastewater efforts, was selected as the consultant for the project. Contract K-2324-46 was awarded to RDG (with Garver as a subconsultant) in July 2023. Recommendations are being proposed and documents are being prepared to summarize the work.

Tangentially, staff worked with Garver and RJN to complete the wastewater collection system flow monitoring necessary for proper calibration of the wastewater model being developed and updated by Garver.

1

WASTEWATER PROJECTS:

WRF Reuse Pilot Study (WW0317) - Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, and on March 18, 2024, ODEQ issued a letter of "support" for the results of the pilot study. Upon receiving ODEQ's letter and as per their Contract, Garver submitted their draft final report to an "Independent Advisory Panel" consisting of independent industry experts who will review results and recommendations, deliberate amonth themselves, and, finally, issue recommendations regarding the report and its conclusions. A technical orientation with the panel members, NUA, and Garver convened on August 28, 2024. This was followed by a half-day workshop on December 17, 2024 during which Garver described the finer details of the pilot test, results, and their conclusions, and concluded with an extended question and answer session. The panel members are now deliberating and will issue their independent conclusions and recommendations during the first guarter of 2025. Once any recommendations submitted by the panel are addressed, a final report will be submitted, likely in the spring of 2025.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been received by City of Norman.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 through 2024 for research and investigations, and grant can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. The project was officially kicked off in early November 2021, and work (research and data gathering) is ongoing. A workshop to review alternatives and select the best convened in August 2024. If funding beyond fiscal year 2024 (which ends on September 30, 2024) is authorized, design and construction of a pilot constructed wetland may occur starting in Fiscal Years 2025 and 2026. As of December 2024, no additional funding has been authorized but in-kind funding in the original grant has not yet been exhausted so research efforts are continuing and the team continues to meet on a regular basis to discuss findings and possible future tasks.

In April 2022, NUA learned that a third grant from BOR associated with possible IPR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data and forecasts and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic

evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. During the remainder of 2023 and continuing into the Spring of 2024, Garver and their subconsultants completed research and created the PLOT, and, on June 11, 2024, they convened a workshop presenting the preliminary conclusions. Based on the workshop, Norman requested that additional information and analysis be provided to clarify some minor questions before a final report is issued. An additional workshop is being scheduled for August 2024 to share preliminary results with Bureau of Reclamation (BOR) and Central Oklahoma Master Conservancy District (COMCD) staff convened on August 15, 2024. Garver should address all questions raised in workshops and furnish a final report early in 2025.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) — Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of \$5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussions, an additional concern arose based on the fact that until funding is approved by Congress, exact details is grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, for grants issued up to and including Fiscal Year 2024, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has applied for and received a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request was worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects as well. OWRB has advised that, as with the EPA Community Grant, the project could start before the loan was granted. Then, once approved, NUA could immediately start seeking reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raftelis report for upcoming wastewater capital spending.

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Based on the above-described EPA Community Grant and CWSRF loan processes and timing and the critical nature this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF when those financial instruments were approved. As a result, project was advertised on August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of \$3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing approval and procurement processes commenced immediately thereafter.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of \$5,000,000 had been officially authorized and funded. However, the grant included a strict Buy America Build America (BABA) clause while the project bidding documents and thus the resultant contract with Crossland Heavy Contractors did not include this requirement. Between April and June 2024, NUA convened numerous meetings with EPA and Garver to determine the appropriate path forward that would allow NUA to accept this grant. Based on EPA input, NUA requested a "Technical Correction" from EPA that would allow some or all funding from the grant to be expended on other critical projects at the WRF, and, in September 2024, EPA officially approved the "Technical Correction". This will allow the grant funds to be expended on the WRF Blower Replacement and WRF Laboratory Renovation, and New Maintenance Facility projects (details on both projects are updated elsewhere in this report), while this project will now be funded using a combination of internally-generated funds and the CWSRF loan.

In December 2024, Crossland continued rerouting and/or installing new electrical conduit and process piping for new centrifuges. They also formed, reinforced and poured concrete piers for the first new centrifuge. The new centrifuges remain on schedule for delivery in January 2025. Upon delivery, Crossland intends to immediately set the first new centrifuge, and they project that this centrifuge will be fully operational and ready to turn over to WRF staff no later than mid-March 2025. Once first new centrifuge is operational, the remaining existing centrifuge can be demolished, creating space for the second new centrifuge. The second new centrifuge will then be set and is projected to be operational in June 2025. All work on project should be complete ahead of the current contract completion date in July 2025.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new preengineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

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During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision was made to defer construction of this project for two additional years, until FY 2026. However, as noted above in the discussion for WRF Dewatering Centrifuge Replacement (WW0326) project, NUA received an EPA Community Grant in the amount of \$5,000,000 for that project. However, for several reasons, a request for a "Technical Correction" was made to EPA that would allow for the grant funds to be used for this project (and the WRF Blower Replacement project which is discussed elsewhere in this report). This request was approved by EPA in September 2024, which means that funds for the construction of this project are now available and project can be advertised and awarded as soon as practical.

As a result, coordination meetings with Greeley and Hansen commenced shortly after, and they are currently finalizing a new schedule for obtaining permits and readying project for bidding. Generally speaking, it appears that project will advertise during the first quarter of 2025 and contract will be awarded and construction will commence during the second quarter of 2025. Project Tasks/Dates below have been updated below based on these ongoing discussions with Greeley Hansen. They will likely be further refined over the next few months as final plans are readied for bidding.

Engineer: Greely and Hansen LLC (John Schmidt)

<u>WRF Digester #3 Roof Replacement (WW0336):</u> The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

As of May 2024, there will no longer be an exterior plate of metal welded over the leak in the roof of the digester due to safety concerns with respect to the gases escaping the leak. Garver, a consulting engineering firm, is preparing a work order for the internal assessment of the digester.

As of July 2024, the contractor onsite cleaning out another digester will be moving on to removing solids from the storm holding pond at the WRF after the current project, as they were the winning bidder for that project. In June 2024, we were going to solicit a quote for cleaning out Digester #3 after their current project concluded (cleaning out the digester they were originally contracted to clean). This Digester #3 cleanout would have been followed by an internal assessment of the structure's floating roof.

Instead, the WRF has hired staff who are experienced in welding. To save significant costs, we are currently developing a plan to drain the digester over the course of a week. Once the digester is drained, a minimum of two hydrogen sulfide and methane gas detectors (one interior near the proposed welding area and one exterior near the proposed welding area) would be placed as a safety precaution prior to any welding. Once the weld site is deemed safe from hazardous gases, WRF staff would then weld a steel plate on the exterior of the floating roof's crack to seal the roof again. Sealing the roof would allow for it to be repressurized and "float" once again.

This would be considered a temporary solution with an anticipated lifespan through 2028, when it is anticipated that more funds will be available to develop a more permanent solution, such as a roof replacement.

As of December 2025, a determination will be made in the CIP review process (January 2025) to proceed with the temporary fix or proceed with replacement of the roof.

Engineer: Garver – On-Call services

<u>Sewer Maintenance Project FYE18 (WW0316)</u>: Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

From an email from Parkhill on 12-05-24 the preliminary SMP-18 plans for review are expected before January 1 2025.

In late December NUA was informed the engineer working on the plans and managing the project was leaving Parkhill. A meeting with the new engineer will happen in January 2025.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of \$5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation is ongoing. As of the end of December 2024, the work was nearly 70% complete and remains on schedule for final completion in the Summer of 2025.

Engineer: Parkhill (Sean Price)

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan and the outcome effects of a possible turnpike.

<u>Bishop Creek Interceptor Project (WW0174):</u> Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

<u>Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport:</u> New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

The project Kickoff Meeting occurred 7/11/24 at the WRF. Garver to develop a sampling plan based on data received by WRF staff. NUA is also holding meetings with the USGS in August and September to explore additional CEC sampling at no cost to the NUA.

As of the end of November 2024, the sampling plan is in development. Equipment for the biosolids holding bins and plumbing to be acquired in February, after sampling plan review.

In August, NUA staff organized a meeting with USGS Research Hydrologists Michelle Lorah and Jason Masoner, and OU Professor of Civil Engineering and Environmental Sciences Bob Nairn regarding sampling.

As of December 2024, the WRF land application permit and soil testing is being reviewed by Garver to begin finalizing the sampling plan. A review of sampling needs will take place in January 2025.

Engineer: Garver (Bryce Callies)

Ashton Grove Lift Station Basin Study (WW0341): On April 9, 2024, the Norman Utilities Authority approved Contract K-2324-168 with Dukes Root Control, Inc. for \$118,794.72 to assess sewer line conditions in the Ashton Grove Lift Station Basin, located east of 48th Avenue NW and south of West Rock Creek Road. The study includes several forms of assessment, including utilizing a sewer line rapid assessment tool (SLRAT) for line assessment, manhole inspections, and flow tracking using 36 iTrackers to be placed in manholes throughout the project area. All assessments and field work completed in May 2024. During the 60-day iTracker period, the City has experienced several heavy rainfall events and will only need a 60-day period for the study instead of a 90-day period to gather sufficient inflow data.

As of July 18, all field work has been completed and iTrackers collected. Project report anticipated in late August or early September.

As of August 2024, deliverables are expected in early September with a follow-up deliverables presentation by Duke's soon after in September.

Deliverables presentation occurred on September 24, 2024. Deliverables presentation included SLRAT, manhole inspection, and iTracker results. City Staff to review deliverables and identify future actions for identified problem areas in October 2024.

During the Southwest American Water Works Association Conference, Peter met with Brian Conroy from Duke's in regard to inadequate data produced from several iTrackers in the project period. A follow-up meeting will be held in November to discuss what Duke's will do to resolve the gap in data.

Following discussion with Duke's staff, NUA produced a spreadsheet detailing the data issues with specific iTracker units. A follow-up meeting will be held with Duke's to determine how this issue may be compensated.

In a discussion regarding the meeting needs, a discrepancy between the Duke's iTracker flow out of the Ashton Grove Basin and NUA flow monitoring devices very near to the Ashton Grove Basin was discussed. The NUA flow values are to be given to Duke's for their evaluation and included in a January 2025 meeting.

<u>Water Reclamation Facility (WRF) Aeration Blower Replacements</u>: The WRF has been in need of replacing two turbo blowers and outdated centrifugal blowers that supply the aeration basin with air for multiple years. The current turbo blowers have significant issues operating during the hottest portion of the year, and their replacements are already onsite. It is expected for the winning contractor to quickly install the new turbo blowers, but it could take upwards of a year or more to procure the other centrifugal blowers being replaced. This project also includes intake improvements for the turbo blowers and point repairs for leaks along the aeration main. Garver is the consultant on this project, and as of May 30 2024 bid opening, Crossland Heavy submitted the lowest bid, but bid award is still pending review.

In June 2024, EPA funding was authorized for this project. The authorization of the funding source is significant as this project must now meet all of the EPA requirements for funding. The project was bid with anticipation of using these funds, and now that funding is secured the project may proceed as anticipated.

Preconstruction meeting occurred on July 30, 2024 at the WRF. Crossland Construction Contractors produced a schedule of work beginning in late Fall for the install of the Turbo Blowers. Lead times for electrical components for the centrifugal blowers are a driving factor for their installation not beginning until Winter of 2025. Crossland will be onsite at the WRF in August to verify measurements and confirm their construction sequence planning.

As of August 2024, installation of the turbo blowers is expected to begin in late November or early December in 2024.

This project is expected to be funded with EPA funds and a Resolution before the Norman City Council on October 8, 2024 will be presented to convert this project to be fully funded by the EPA (80% EPA, 20% City fund match required).

On October 14, 2024 Crossland Heavy repaired the leak in the blower main line, which was a base bid item. This wall originally expected to be done in November, and this expedient repair has put them ahead of schedule. Crossland is currently working on removal and replacement of the first turbo blower, which may be completed in November instead of December.

As of the end of November 2024, the first turbo blower has been placed on its concrete pedestal and delays in electrical equipment has prevented finalization of the installation of the blower. Even with this delay, the project is still expected to be on schedule, with both turbo blowers installed by the end of February 2025.

As of December 2024, the project has experienced no further delays and the first turbo blower is still on pace to have its installation completed by the end of February 2025.

Engineer: Garver (Michael Nguyen)

WATER PROJECTS:

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water mater plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. Public Works is reviewing the current waterline plans before sending to engineers for revisions. Final plans, bidding, and construction dates will be determined based on the schedule for the rest of the project. ODOT has bid the project and will award contract. Work to begin in 2025 on ODOT's and Public Works' schedule.

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL2) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low,

as expected. An additional sum of \$49,286 was added to the contract for work needed to improve the design following public comments. A preliminary plat has been created and we are waiting on feedback for revisions before submitting the final plat in February. Staff is working with Michele Loudenback and Eight Twenty to install solar panels on top of the building. Engineers will factor this into design and ensure there are appropriate electrical hookups.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole) Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell) Disinfection System Engineer: Plummer Associates (Alan Swartz)

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. A kick-off meeting was held February 15, 2022 after 60% streetscape plans were completed. Funding for the streetscape work has still not been determined. This funding will determine when the waterline project needs to begin and end. The waterline will need to be completed before the roadway work begins. Additional comments were provided to the Engineer and they will finalize plans in January.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint, After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In addition, repairs and recoating to clarifier 3 were included at a cost of \$502.695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline. Staff has determined that clarifier 3 is in most dire need for recoating/potential metal repairs and would like this to be accomplished with funds for this project. Repairs to clarifiers 1 and 2 would be completed at a later date if funding allows. Staff met with Carollo on July 19, 2023 to discuss combining this work with other WTP projects that need to be completed.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant

number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains td_replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Line Maintenance potholed 27 locations (approximately 20%) in this neighborhood to determine if lead service line replacement will be necessary. All service lines potholed were found to be made of copper. Bids were opened on July 13, 2023 where Cimarron Construction Company was the low bidder at \$2,631,347.00. This number includes replacement of Southlake Addition waterlines as well as waterlines at 1932 E Lindsey Street that have had frequent breaks in the last fiscal year, for which Line Maintenance has had to temporarily repair. A contract with Cimarron Construction Co. was approved by City Council on August 8, 2023. A pre-construction meeting was held on August 29, 2023. All punch list items have been completed at the apartment complex. Contractors have pulled off for another project but will be back in May to start work on the Southlake addition. Contractor resumed and is now 80% complete with this project. Final completion is expected by December of this year.

Water Line Replacement, Parsons Addition Phases I and II (WA0246): Contract (K-1819-87) with Cabbiness Engineering, LLC (now part of Garver) was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, 2022, and 2023, Phase II was delayed until the following Spring each year. Phase II was advertised on March 7, 2024 and bids were opened on March 28, 2024. Southwest Water Works (SWWW) of Oklahoma City, Oklahoma was the apparent low bidder with a base bid of \$3,250,256. City Council authorized Contract Award on April 9, 2024, and immediately after Contract Award, Notice to Proceed with shop drawings and material procurement was issued. As per Contract, Notice to Proceed with Construction was issued on May 13, 2024 (Monday after OU's Spring 2024 Graduation Weekend), and, as of August 2, 2024, all work including punchlist work, was complete ahead of the Contract Completion Date of August 4, 2024. Documentation for final acceptance, final payment and the final change order have all been prepared and signed by the contractor and engineer, and all will be submitted for City Council approval at their January 14, 2025 meeting.

Engineer: Garver, LLC (formerly Cabbiness Engineering) (Michael Nguyen)

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until at least Fiscal Year 2023/24. From that point, it was agreed that Jacobs could schedule final design work and easement acquisition at a pace intended to synchronize completion of final design, receipt of permit, and purchase of all easements with this revised construction schedule. However, Jacobs encountered issues with their chosen alignment, largely associated with a previously-unidentified and currently-unused OG&E easement along Robinson Avenue in front of large, adjacent properties owned

by the United States Department of Veterans Affairs and J.D. McCarty. OG&E has now given formal authorization f_ Norman Utilities to encroach on their easement as needed for this project so preparation of final plans and easement acquisitions can now proceed.

A meeting has been scheduled for early January 2025 between Jacobs and Norman Utilities in order to review project status and agree upon a schedule for the remaining design activities, specifically including a firm date for bid advertisement. Generally speaking, it is expected that easement and permitting activities will continue through the first quarter of 2025 with bidding and contract award projected for early in the second quarter of 2025. Construction would follow starting in late spring/early summer of 2025 and continue into early 2026. This schedule will be refined based on outocome of upcoming meeting.

Engineer: Jacobs Engineering (Arun Srinivasan)

Robinson Water Tower Resurfacing (WA0382), Lindsey Water Tower Resurfacing or Demolition (WA0182), and Non-Potable Water Expansion Study: Lindsey Tower was decommissioned approximately 10 years ago because it is not tall enough to act as viable potable water system storage at current system operating pressures. However, before receiving bids to demolish the tank, Norman Utilities Authority (NUA) received it's 2060 Strategic Water Supply Plan, which included a recommendation that, in the future, NUA evaluate the economics of a recycled water system for irrigation cliaents that could potentially use Lindsey Tower as dedicated storage. For this reason, demolition of Lindsey Tower was deferred until a future recycled water system could be evaluated. In 2020, the coatings on the tower began to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated, However, before submitting Contract for City Council approval, NUA has decided to await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a scope and fee proposal to analyze the possibility of constructing a recycled water system using treated effluent from the Norman Water Reclamation Facility (WRF) to supply irrigation water to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described Norman's 2060 Strategic Water Supply Plan. This recycled water system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer was also directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for this new non-potable water system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. In March 2023, City of Norman furnished additional requested data to Plummer to assist in finalizing their analysis, and on September 29, 2023, a draft report was submitted for City of Norman review. During the fall of 2024, there were multiple meetings and conference calls between Plummer and NUA to clarify details of report. Final conclusion was that neither the repurposing of Lindsey Tower for a future Non-Potable Recycled Water System nor returning Lindsey Tower to service as potable water storage were financially viable. As a result, the only option left to NUA was the demolition of Lindsey Tower.

The conclusions of Plummer's report were presented to City Council in the March 12, 2024 Conference Meeting. In response, City Council indicated that, because of its visibility and proximity to OU's stadium, the tower may have value to the City as a landmark with City of Norman logo (and possibly an OU logo paid for by OU). For this reason, City Council indicated that, depending on costs and possible contributions by others, they may be interested in City of Norman taking possession of Lindsey Tower and using General Funds (and other contributions) to paint just the exterior of the tank so it could serve as a landmark. After further discussion, NUA noted that, unrelated to Lindsey Water Tower, funding has been budgeted in FY 2025 for Project WA0382, Robinson Tower Resurfacing. Consequently, NUA could prepare a single bid package that would include both Robinson Tower Resurfacing and two alternates for Lindsey Tower: (1). Demolition of Lindsey Tower; and (2). Resurfacing of Exterior of Lindsey Tower (so it could serve as a landmark). By combining the work on two water towers, NUA could expect to receive the most competitive bids. After bids are received, City Council could determine, based on actual costs, if they want to proceed with funding the exterior resurfacing of Lindsey Tower from the General Fund with a contribution from NUA equal to the cost of the demolition alternative or if they will simply direct NUA to accept the demolition alternative and demolish Lindsey Tower. City

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Council directed that NUA proceed with this option. Based on this direction, a contract was negotiated with Coast—Windforce, Inc. (formerly Dunham Engineering) to prepare a single set of Bidding Documents covering Robinson Tower Resurfacing and the two alternates for Lindsey Tower (Demolition or Exterior Resurfacing Only) and to perform construction administration and management services for the Work at both towers, and Engineering Contract No. K-2324-169 was approved at the May 14, 2024 City Council Meeting.

On March 21, 2024, the combined bid package for Robinson Tower Resurfacing and the two alternates for Lindsey Tower were advertised. These bids were opened on April 18, 2024. The actual costs for the two alternatives were presented to City Council at the April 23, 2024 Conference Meeting. During that meeting, City Council deferred a decision until they could further investigate options and implications for funding the alternative to preserve Lindsey Tower. In mid-May, NUA was directed to proceed with the resurfacing of Robinson Tower, but to defer any work on Lindsey Tower for at least 6 months to allow for further time to investigate possible funding sources to preserve it. NUA determined that most sensible path forward entailed awarding a contract to the lowest and best bidder, G&L Tank Sandblasting & Painting of Shelbyville, Tennessee (G&L), for the combined Robinson Tower Resurfacing/Lindsey Tower Demolition alternate with added contract language requiring G&L to defer demolition of Lindsey Tower for a minimum of 6 months after Contract Award. If at the end of the 6-month deferral, City Council decides to proceed with preservation of Lindsey Tower or if they wish to further defer their decision, the demolition portion of the Contract would be deleted by Change Order. Then, once a final decision is made, either the demolition or rehabilitation of Lindsey Tower would be rebid.

On May 28, 2024, City Council approved award of Contract K-2324-143 in the amount of \$816,200.00 (\$504,200.00 for the resurfacing of Robinson Tower and \$312,000.00 for the demolition of Lindsey Tower). As noted above, the awarded Contract included a requirement that demolition of Lindsey Tower be deferred a minimum of 6 months with the understanding that, at the end of that time, City of Norman will decide to either proceed with the demolition or delete that work in its entirety from the Contract. In late November 2024, a final determination was made to pursue options to resurface Lindsey Tower. As a result, a change order is being prepared to delete this work from G&L's contract, and it should be submitted for City Council in January 2025.

At Robinson Tower during the month of December 2024, G&L completed the top coat on all remaining interior surfaces of the tower. On the exterior, G&L completed sandblasting and applying primer to all remaining surfaces, and then installed the intermediate coating on all surfaces. Weather permitting, G&L should complete exterior top coat and apply the logo during the first half of January. Final acceptance is projected to follow in February 2025.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Jonathan McCarthy) for Non-potable Water System Study.

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Reguest for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff was held in June. Radio network is installed and meters are communicating and reading on the system. Integration work for software is ongoing. The initial deployment area is complete but work is still ongoing to allow for testing of systems and integrations. Meter replacement rate has slowed for the holidays and winter weather but will ramp back up as temperatures and weather improve. Approximately 3,700 meters have been upgraded to-date.

Consultant: E Source (Alyssa Pourciau)

Tecumseh Water Line Replacement (WA0380): The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. Proposed alignment was reviewed and comments sent back to Plummer in May 2024. Next steps are to meet with Public Works on the timing of Tecumseh Road Widening Project from 24th to Flood, in an effort to determine the best window to replace the waterline along that section of road.

A meeting with ODOT occurred in June 2024, with ODOT accepting the proposed alignment. The next steps in this project are to execute the alignment survey and begin geotechnical assessment of the soil near I-35.

As of July 2024, the alignment survey is to be scheduled in September, with 30% plan development to follow the survey.

The alignment survey was completed in September 2024, and the 30% plans are currently in development. The survey yielded no unexpected findings.

In October 2024, Peter was informed that the Plummer engineers on the project, Alan Swartz and Tayler Kent, were leaving Plummer. A follow-up meeting was held to discuss the status of the project, and Robert Weinert, the engineer replacing Alan Swartz as the lead was introduced. Robert is a seasoned engineer and has worked on large projects for NUA in the past (Robinson Phase I and II WL Replacement).

A technical memorandum is expected in late November, with the 30% plans pushed back to early December.

The technical memorandum was received at the end of November and is being reviewed by NUA staff. 30% plans have been pushed back to January due to staffing changes at Plummer.

Engineer: Plummer (Robert Weinert)

<u>Danfield Water Line Replacement (WA0379):</u> This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design is underway. Design phase completion is expected in late April 2024. Follow-up with Parkihill on May 7, 2024 has design phase expected completion on May 17.

Plans were received on Monday October 7, 2024 and are currently under review by Norman Utilities Staff.

Staff has completed review of plans and bid documents are being prepared while Parkhill addresses NUA comments on the design.

From a 12-5-24 update email, NUA expects to receive the completed plans by January 1, 2025.

The Parkhill engineer on this project has moved to a different company and a meeting with the new project manager at Parkhill will take place in January 2025. As the initial plans were already received by NUA and returned to Parkhill with NUA comments to address, the final plans are expected to come in January or February 2025. NUA staff will meet with the new project manager in January to determine how close Parkhill is to tendering final plans.

Engineer: Parkhill (Sean Price)

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed. Line Maintenance has continued to complete service line inventories and, based on the results of the surveys and discussions with the ODEQ, the estimated number of unknowns was reduced to approximately 4,500 services. The final inventory was submitted to the DEQ on October 16, 2024. Service line verification was completed for Norman schools and is currently ongoing for locations recommended by Voda.Al.

Water Line Desktop Condition Assessment (WA0337): This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year. Staff have been working with the consultant to provide data and working through data cleanup. Initial results were provided in November. Staff reviewed the information in December and had modifications/corrections. Updated information provided and staff will complete an additional review in January.

SANITATION CAPITAL PROJECTS:

SA0025 – Sanitation Cost-of-Service Study: This study will complete a financial evaluation of the Sanitation Fund. Raftelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raftelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Proposal for disposal and recycling commodities were received this June which will impact the cost-of-service study. This new information, along with historical financials and volumes for disposal and recycling will be used to complete this study. Staff are compiling information through FYE2024 to provide the most accurate data to the consultant along with the most recent recycling information. Staff expects preliminary results in January 2025.

Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergint) and low voltage (TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. As of the first week in March 2024, City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project.

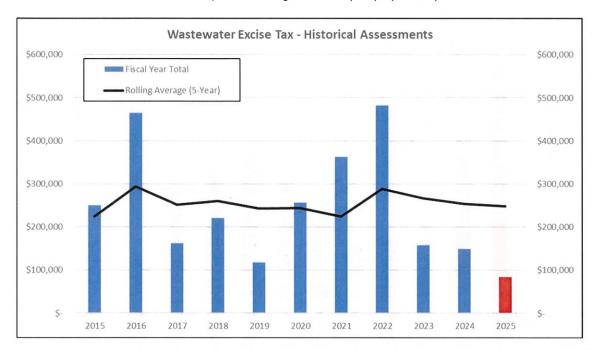
A discussion with Tricore took place on October 2, 2024 and they requested for Norman Utilities Staff to begin compiling bid documents. Bid documents are expected to be completed in November with the bidding process beginning in December. This project doesn't have the same priority as projects with federal or state funding window constraints such as the WRF Aeration Blowers and Biosolids CEC project, or projects that will have a greater impact on Norman residents such as the Danfield WL Replacement and SMP-18, which have all required significant input from the NUA in the period originally designated for producing the bid documents in October.

This project is expected to go out for bid in January or early February 2025. A request was made for Tricore to tender plans to Development Services for review while the bidding documents are finalized and the bidding process begins.

Engineer: TriCore Group, LLC (Greg Vance)

Wastewater Excise Tax - Non-Residential:

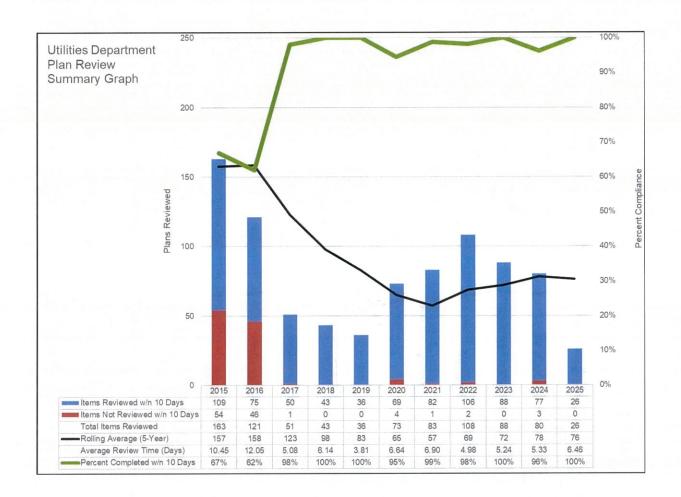
<u>WRF Investment Fee/Wastewater Excise Tax</u>: Staff evaluated the Wastewater Excise Tax on five commercial entities last month. Three applications were determined to increase wastewater flows over \$83,845.74 has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed (current through date of report preparation).





PLAN REVIEW:

Two plan sets were reviewed this past month. Staff has reviewed 26 plans for the current fiscal year with an average review time of 6.46 days and with 100 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

- 1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
- Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
- North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
- 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
- 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.

- 6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
- 7. <u>Interstate Drive Waterline Payback</u>: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
- 8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

1 water well permit (PRWL202405742) was issued for the month of December.

DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY DECEMBER 2024 SUMMARY

	MONTHLY	YEAR-TO-DATE
STORMWATER	CONSTRUCTION SW	
INSPECTIONS	94	504
ACTIVE SITES	80	483
CITATIONS	0	0
NOVS	0	0
CDOS	0	0
swos	0	0
ECPS	2	16

STORMWATER M	S4 OPERATIONS	
ACTION CENTER	2	14
PWSTORMWATER	0	5
CALLS	1	44
OTHER	2	52
TOTAL INQUIRIES	5	101
OUTFALL INSPECTIONS	15	15
MCM 5 INSPECTIONS	9	122
MCM 6/P2 INSPECTIONS	0	13

PRETREATMENT/FATS, OILS, AND GREASE (FOG) PROGRAM					
FOG INSPECTIONS	15	126			
FOOD LICENSE APPROVAL	2	19			
SIU INSPECTIONS	0	9			
SIU SITES SAMPLED	0	17			
TABLE II MONITORING (%)	0	100			
TABLE III MONITORING (%)	0	100			

HOUSEHOLD HAZARDOUS WASTE						
HHWF: CARS SERVED	40	384				
SWAP SHOP VISITS	3	32				
OIL DISPOSED	3535	30072				
ANTIFREEZE DISPOSED	0	2745				
TIRES DISPOSED	15750	77175				
HHW MATERIAL COLLECTED	2827	22481.5				
E-WASTE: CARS SERVED	0	370				
E-WASTE COLLECTED	0	20089				
TOTAL CARS SERVED	40	778				
TOTAL MATERIAL COLLECTED	2827	44658.5				

REVENUE							
FOG PROGRAM	\$	6,600.00	\$	7,700.00			
SURCHARGE	\$	14,876.06	\$	69,066.69			
LAB ANALYSIS RECOVERY	\$	-	\$	_			
INDUSTRIAL DISCAHRGE PERMIT	\$	-	\$	36,554.52			
TOTAL	\$	21,476.06	\$	89,315.34			

ACTIVITIES

ECAB

Provided staff liaison support including attending meetings, preparation of minutes, speaker scheduling and issue research.

Facilitated Yard by Yard, Composting and Recycling Education Information

Continued work on meeting about US MCPA.

Working on short form videos with high schools

DoERS

Active participation and facilitiation of the AIM Stormwater Committee.

Active participation on COSWA, OCASA, LTWA, OKRA and IPC - R6 Boards.

On December 9, 2024, Loudenback participated in the Oklahoma Non-point source working group meeting.

On December 10 and 11, 2024, Loudenback attended Open Houses for AIM.

On December 12, DoERS members sampled Dave Blue Creek as part of Blue Thumb.

On December 13, 2024, DEQ performed a Screening Evaluation of our MS4 program.

On December 14, Loudenback, Chao, Gates and Boteler facilitated a vermicompost workshop with OCASA and Choctaw Nation Foster Care.

On December 17, Earth Day Festival Planning was kicked off.

On December 19, Rachel Camp and Loudenback held a meeting with 820 representatives about adding solar to GWT.

On December 20, Loudenback participated in the SW-AWWA Tech Committee debrief.

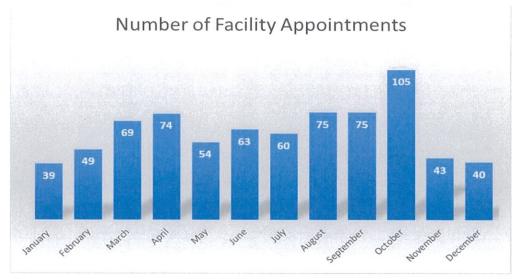
On December 31, Gates hand delivered the Industrial Pretreatment Program Annual Report.

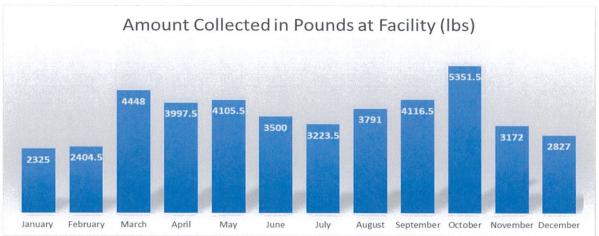
Upcoming Events:

14-Jan Study Session on ABW - Opportunity 25-Feb Study Session on AIM Stormwater 27-Apr Earth Day Festival

Upcoming Projects:

Green Business Recognition Program
NPS Working Group meetings with OCC
Panel installation on HHWF
Weatherization/Efficiency Revolving Loan/Grants
Litter Crew - A Better Way





CITY OF NORMAN DEPARTMENT OF UTILITIES LINE MAINTENANCE DIVISION

MONTHLY PROGRESS REPORT WATER MAINTENANCE

	FYE	2025	FYE	2024
December 2024	MONTH	YTD	MONTH	YTD
New Meter Sets:	37	197	31	158
Number Short Sets	37	183	31	154
Number Long Sets	0	14	0	4
Average Meter Set Time	6.89	5.85	6.19	6.28
Number of Work Orders:				
Service Calls	509	2,772	420	2,164
Meter Resets	0	2	1	3
Meter Removals	3	20	8	6
Meter Changes	45	302	41	213
Locates Completed	463	2,861	320	2,035
Number of Water Main Breaks	15	80	15	67
Average Time Water Off	1.61	1.46	1.17	1.69
Number of Water Leaks	33	279	52	261
Fire Hydrants:				12 12 13 10 10 10 10 10 10 10
New	0	1	0	0
Replaced	0	5	0	4
Maintained	46	269	29	350
Number of Valves Exercised	82	549	49	551
Feet of Main Construction	0	0	0	500
Hours of Main Construction	0	0	0	1,631
Meter Changeovers	0	0	0	5
OJI's	0	0	0	0
Hours Flushing/Testing New Mains	11.00	73	3	131
Hours Worked Outside of Division	0.00	0.00	0	0

CITY OF NORMAN DEPARTMENT OF UTILITIES LINE MAINTENANCE DIVISION

MONTHLY PROGRESS REPORT SEWER MAINTENANCE

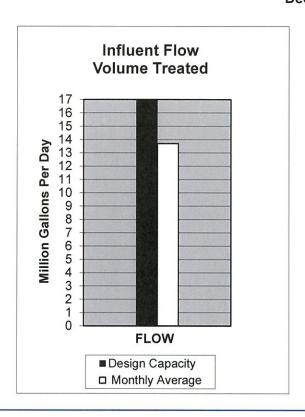
	FYE	2025	FYE:	2024
December 2024	MONTH	YTD	MONTH	YTD
Obstructions:				***************************************
City Responsibility	1	7	1	8
Property Owner Responsibility	16	82	26	86
TOTAL	17	89	27	94
Number of Feet of Sewer Cleaned:				
Cleaned	129,975	522,936	70,040	490,832
Rodded	3,214	14,144	1,680	15,165
Foamed	0	60,484	0	68,206
SL-RAT	0	2,825	0	0
TOTAL	133,189	600,389	71,720	574,203
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	1	0	1
Obstruction	0	1	0	0
Private	0	0	0	7
Other (Lift Station, Line Break, etc.)	0	o	0	0
Total Overflows	0	2	0	8
Feet of Sewer Lines Televised	38,983	200,715	26,058	113,070
Locates Completed	238	1,429	291	1,573
Manholes:				
Inspected	1,130	6,339	921	6,185
New	0	o	0	0
Raised	4	12	2	5
Repaired	3	11	2	8
Feet of Sewer Lines Replaced/Repaired	3.00	4.00	0	46
Hours Worked at Lift Station	67.87	252.05	33	196
Hours Worked for Other Departments	2.03	37.77	7.73	18.76
OJI's	0	1	0	0
Square Feet of Concrete	0	0	0	0
Average Response Time (Minutes)	24.00	21.76	23.00	28.23
Number of Claims	1.00	0.00	0.00	1.00

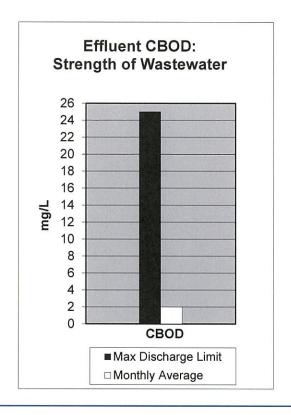
City of Norman, Oklahoma Department of Utilities

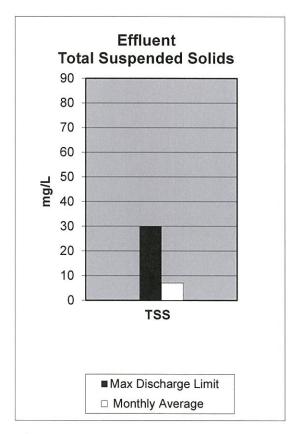
Monthly Progress Report Water Reclamation Facility December 1-31, 2024 Flow Statistics

Flow Statistics	FYE 2025		FYE 2024	
	This Month	YTD	This Month	YTD
Total Influent Flow (M.G.)	308.6	2010.0	315.0	2018.1
Total Effluent Flow (M.G.)	297.3	1936.1	294.2	1869.7
Influent Peak Flow (MGD)	11.5	25.0	15.1	28.3
Effluent Peak Flow (MGD)	11.3	24.2	15.0	27.7
Daily Avg. Influent Flow (MGD)	10.0	11.0	10.2	11.0
Daily Avg. Effluent Flow (MGD)	9.6	10.6	9.5	10.1
Precipitation (inches)	4.0	46.7	5.6	23.3
rrecipitation (inches)	4.0	40.7	5.0	23.3
Discharge Monitoring Report Stats	FPA mini	mum nercer	ntage removal 85%	
5 day BOD:	Avg.	mam percer	Avg.	
Influent Total (mg/l)	151		218	
Effluent Carbonaceous Total	2		3	
Percent Removal	98.7		98.6	
Total Suspended Solids:	30.7		30.0	
Influent (mg/L)	195		253	
Effluent (mg/L)	7		8	
Percent Removal	96.4		96.8	
Dissolved Oxygen:	30.4		30.0	
Influent (min)	0.6		0.8	
Effluent (min)	7.0		6.1	
pH	7.0		0.1	
Influent (Low)	6.8		6.8	
(High)	7.1		7.5	
Effluent (Low)	6.8		7.0	
(High)	7.1		7.3	
Ammonia Nitrogen	7.1		7.5	
Influent (mg/L)	30.5		32.1	
Effluent (mg/L)	0.3		0.3	
Percent Removal	99.0		99.1	
Utilities	33.0		33.1	
Electrical				
Total kWh Used (Plant wide)	553 600	2,924,160	481,260	2,532,500
Aeration Blowers	131,300	775,300	121,100	727,900
UV Facility	58,800	489,400	52,200	403,200
Natural Gas	00,000	400,400	02,200	400,200
Total cubic feet/day (plant wide	624,000	1,970,000	446,000	1,323,000
Public Education (Tours)	0	0	1	17
Total Attendees for FYE 24	· · · · · · · · · · · · · · · · · · ·	141		45
			The state of the s	
OU Golf Course	2.0	77.5	0.5	7505.0
E.coli geometric mean average for Decemb				
			<u>'</u>	

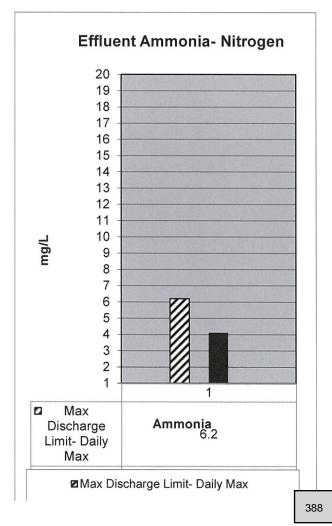
CITY OF NORMAN WATER RECLAMATION FACILITY December 2024







Comments here



MONTH: December-2024

CITY OF NORMAN, OKLAHOMA DEPARTMENT OF UTILITIES

MONTHLY PROGRESS REPORT

WATER TREATMENT DIVISION

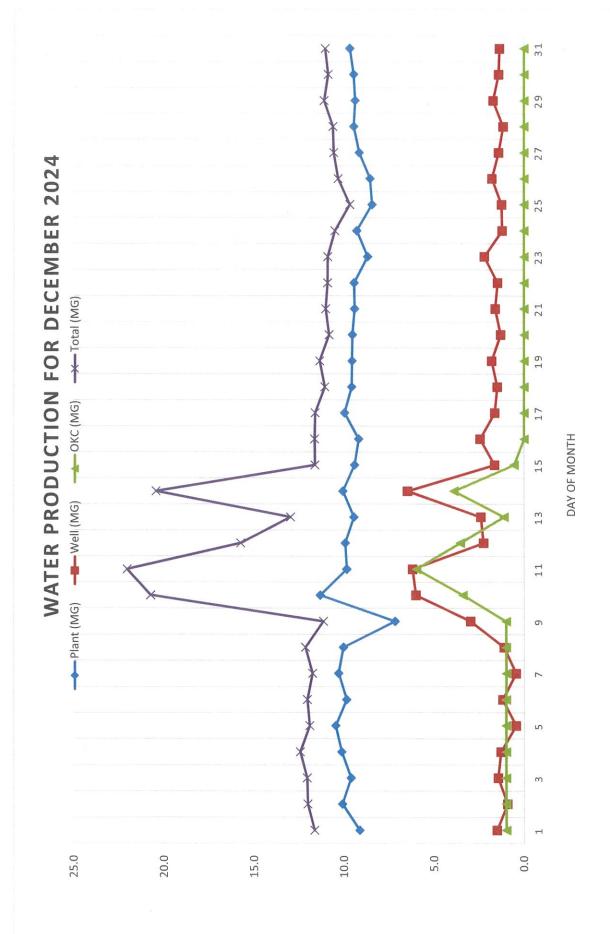
	FYE 2		FYE 2	
Water Supply	This month	Year to date	This month	Year to date
Plant Production (MG)	295.95	2232.54	163.38	1991.22
Well Production (MG)	61.80	607.86	154.94	798.23
Oklahoma City Water Used (MG)	27.54	178.26	30.99	183.15
Total Water Produced (MG) Average Daily Production	385.29 12.43	3018.67	349.31	2972.59
·	12.43	16.41	11.27	16.16
Peak Day Demand				
Million Gallons	12.45	23.15	12.48	23.32
Date	12/4/2024	8/6/2024	12/4/2023	9/4/2023
System Capacity (see note 1)	30.34	30.34	25.78	25.78
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note 1: 2024- system capacity updated to reflect	t actual firm capacity	from all sources		
Costs	2004.000.47	A 1 0 1 0 0 TO 1 0	****	
Plant	\$694,606.17	\$4,219,370.12	\$616,361.23	\$4,065,361.13
Wells	\$238,929.28	\$1,475,294.02	\$237,267.96	\$1,519,991.26
OKC Total	\$89,282.94	\$581,305.26	\$86,532.19	\$567,291.22
lotal	\$1,022,818.39	\$6,275,969.40	\$940,161.38	\$6,152,643.61
Cost per Million Gallons				
Plant	\$2,347.07	\$1,889.94	\$3,772.61	\$2,041.64
Wells	\$3,865.92	\$2,427.02	\$1,531.33	\$1,904.21
OKC	\$3,241.58	\$3,261.00	\$2,791.90	\$3,097.41
Total	\$2,654.65	\$2,079.05	\$2,691.45	\$2,069.79
Water Quality				
Bacterial Samples in Compliance	100	601	100	608
Bacterial Samples out of Compliance	0	2	0	2
Total number of inquiries (Note 2)	0	9	2	13
Total number of complaints (Note 2)	4	18	6	37
Number of complaints per 1000 service connections	0.09	0.42	0.15	0.90
Note 2: Prior to April 2016 complaints and inqu	iriae wara araunad ta	aether lietad se comi	alainte and not dietin	nuichad
Safety	ines were grouped to	gether, hated as comp	namics, and not disting	guisneu.
Hours lost to OJI	0	0	0	0
Hours lost to TTD	Ö	ő	ŏ	Ö
Total Hours Lost	Ö	Ö	ő	Ö
Safety Training Sessions Held	Ö	Ö	Ö	5
, -				
Public Education Number of tours conducted	4	40	•	0
	1 8	10 124	2 11	8
Number of people on tours	o	124	11	136

Notes:

Contractor cleaned and repaired bottom of Lagoon 4.

Contractor repaired leaking pipe perforation in 1 MGD Clearwell and staff disinfected.

Wells 38 and 63 replaced pump and motor.



MONTHLY TRANSFER STATION REPORT December 2024

	TONS PER MONTH	REVENUE PER MONTH
O.U.	231.18	\$13,128.69
STANDARD GATE	1,122.75	\$134,213.64
RESIDENTIAL	231.02	\$13,748.60
TOTALS:	1,584.95	\$161,090.93

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL	436.00
BY TRANSFER STATION TRUCKS.	
# OF TONS TRANSPORTED TO OKC LANDFILL	8382.14
BY TRANSFER STATION TRUCKS.	
# OF LOADS TRANSPORTED TO OKC LANDFILL	0.00
BY INDIVIDUAL SANITATION TRUCKS.	
# OF TONS TRANSPORTED TO OKC LANDFILL	0.00
BY INDIVIDUAL SANITATION TRUCKS:	
TOTAL LOADS BROUGHT TO LANDFILLS:	436.00
GRAND TOTAL TONS TO LANDFILLS	8,382.14
DISPOSAL COST PER TON (OKC)	\$21.75
TIPPING FEE'S FOR DUMPING AT OKC:	\$182,311.55
GRAND TOTAL TIPPING FEE'S	\$182,311.55
# OF LOADS BROUGHT TO TRANSFER STATION	670.00
COMMERCIAL SANITATION TRUCKS:	
# OF TONS BROUGHT TO TRANSFER STATION	4001.10
COMMERCIAL SANITATION TRUCKS:	
# OF LOADS BROUGHT TO TRANSFER STATION	437.00
RESIDENTIAL SANITATION TRUCKS:	
# OF TONS BROUGHT TO TRANSFER STATION	2760.83
RESIDENTIAL SANITATION TRUCKS:	
TOTAL LOADS BROUGHT TO TRANSFER STATION:	1107.00
TOTAL TONS BROUGHT TO TRANSFER STATION:	6761.93
MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	158.96
TOTAL TONS RECEIVED AT TRANSFER STATION	1281.71

SANITATION DIVISION PROGRESS REPORT

SUMMARY FYE 2025

	F	Y	E	24	
٠,			•	775	,

Vehicle Accidents

On The Job Injuries

Refuse Complaints

New Polycarts Requests

Additional Polycart Requests

Replaced Damaged Polycarts

Replaced Stolen Polycarts

Polycarts Repaired

Polycarts Exchanges

Bulk Pickups

MONTH	YR-TO-DATE
0	14
0	2
37	122
135	348
49	302
4	68
62	331
33	119
34	610
24	258

FYE 25

MONTH	YR-TO-DATE
2	11
1	3
50	350
120	688
39	296
0	25
59	416
31	184
50	410
23	194

COMPOST MONTHLY REPORT

DECEMBER 2024

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TONS BROUGHT IN BY COMPOST CREWS:			341.61
LANDFILL TIPPING FEE'S		\$	21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:		\$	7,430.02
TONS BROUGHT IN BY PUBLIC:			1,800.00
TONS BROUGHT IN BY CONTRACTORS:		2,400.00	
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS		300.00	
LANDFILL TIPPING FEE'S		\$	21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:		\$	97,875.00
TOTAL SAVINGS FROM NOT DUMPING AT LANDFIL	L:	\$	105,305.02
REVENUE COLLECTED FROM COMPOST SALES:			\$560.00
REVENUE COLLECTED FROM GATE SALES:			\$11,240.00
		<u> </u>	
TOTAL TONS COLLECTED			4,841.61
	MULCH CUBIC YD:	s сомр	OST CUBIC YDS
	MONTH	<u> </u>	MONTH
PARKS DEPT.			
ROAD & CHANNEL			
LINE MAINTENANCE			
STREET DEPT.			
		1	
WATER TREATMENT			
WATER TREATMENT MURPHY PRODUCTS OKC			
	15		
MURPHY PRODUCTS OKC	15		
MURPHY PRODUCTS OKC SELF LOADING BIN	15		168
MURPHY PRODUCTS OKC SELF LOADING BIN DRYING BEDS	8,000		168
MURPHY PRODUCTS OKC SELF LOADING BIN DRYING BEDS COMPOST SOLD BY CUBIC YARDS			168

MONTHLY UNIT PRICES ALUMINUM: PLASTICS: STEEL CANS: MIXED OFFICE PAPER: CARDBOARD: PLASTICS: STEEL CANS: MIXED OFFICE PAPER: CARDBOARD: FLAUMINUM: PLASTICS: STEEL CANS: MIXED OFFICE PAPER: CARDBOARD: FLONS ALUMINUM: FLONS ALUMINUM: TONS AVERAGE AVERAGE AVERAGE AVERAGE TONS AVERAGE TONS AVERAGE TOTAL ALI RECYCLE AND AVERAGE TOTAL ALI RECYCLE AND AVERAGE TOTAL ALI RECYCLE AND AVERAGE TOTAL AND AVERAGE AVERAGE TOTAL AND AVERAGE TONS AVERAGE TOTAL AND AVERAGE TO	Drop Center Report December 2024 Revenue per ton Proc. Fee LBs Rejected Tons Rejected % LNDFI. Fee Tons Diverted \$ Diverted	0.00 0 \$21.75 227.82	\$0.00			Westwood Hollywood Transfer Tr	1 ONS	0.02 0.1 0 0.2 \$230.00 \$230.00 \$2	1.66 0.32 2.03 0 4.01 \$0.00 \$0.00 \$0.00	0.08 0.02 0.1 0 0.1 \$0.00 \$0.00 \$0.00	\$ 22.77 1.19 47.78 \$0.00 \$3,344.60 \$:	23.3 13.67 32.08 4.75 73.8 \$0.00 \$4,114.85 \$4,114.85	Compactors	Revenues TONS Revenues TONS Revenues TONS Revenues	\$1,769.60 27.58 \$1,930.60 0 \$0.00 24.15	Profit	\$26.78	Cage Rolloff Cardboard Occ Compact MXD Office Total	20 109 10 32 171	\$535.60 \$2,919.02 \$267.80 \$856.96 \$4,579.38 Customer Revenue	\$1,545.40 \$3,047.75 \$772.70 \$2,472.64 \$7,838.49 \$12,377.80	Total Recycle Only Total Cardboard	Revenues Tons Revenues Tons Revenues	\$7,815.05		Income Expense Net
		\$0.00			Γ	Westwood	SNOT						Compactors	TONS			age hrly+ benefits	Cardboard				Total Recyc		\$7,815.05	Evnonco	exbense

File Attachments for Item:

5. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF DECLARATION OF SURPLUS AND/OR OBSOLETE EQUIPMENT AND MATERIALS AND AUTHORIZING THE SALE OR DISPOSAL THEREOF.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01/28/2025

REQUESTER: Frederick Duke

PRESENTER: Frederick Duke, Procurement Analyst

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR

POSTPONEMENT OF DECLARATION OF SURPLUS AND/OR OBSOLETE EQUIPMENT AND MATERIALS AND AUTHORIZING THE

SALE OR DISPOSAL THEREOF.

BACKGROUND:

Section 12-301 of the Code of Ordinances of the City of Norman provides that "The City Council must declare surplus or obsolete any supplies, materials, or equipment where the valuation exceeds one thousand dollars (\$1,000) prior to the selling of such supplies, materials, or equipment." The Auction will be conducted by GovDeals. GovDeals does not charge a commission. The City retains 100% of proceeds. GovDeals charges bidders a premium to bid. All items sold at auction are understood to be sold as is. The auction date is to be determined.

DISCUSSION:

The attached list is the supplies, materials, or equipment identified as surplus or obsolete, and is therefore being prepared for sale at auction.

RECOMMENDATION:

It is recommended that the attached list of supplies, materials, or equipment be declared surplus or obsolete, and approved for sale at public auction or disposal.

Item 5.

INVENTORY OF GOODS TO BE AUCTIONED

Department Utilities
Signature Scott Ayn

Scott Aynes

Approved by Fred Wirle 1-14-2025
Purchasing Agent

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	Asset Tag No.	A/N	N/A	N/A	N/A																			
	SERIAL NUMBER	6501014489	881832721016	881004616005	881004913001																			
The second section of the second section section section sections section sect	DETAILED DESCRIPTION	100hp pump for lift station - non repairable	55kW-75HP Variable Frequency Drive for lift station- non repairable	55kW-75HP Variable Frequency Drive for lift station- non repairable	55kW-75HP Variable Frequency Drive for lift station- non repairable																			
S. C. S.	100th mine 2011	100np pump - 2011	Altivar 61 ATV61HD55N4- 2024	Altivar 61 ATV61HD55N4Z- 2011	Altivar 61 ATV61HD55N4Z- 2011																			
CONDITIONS	Poor	roor	Poor	Poor	Poor																			

MICHAIN OF GOODS TO BE AUCTIONED	Approved by Fred Luk 1-14-20	Purchasing Agent	
NA PIL	-	es Jahr (Jugars	
	Utilities	Scott Aynes	
	Department Utilities	Signature	

Ohp pump - 2011
TOTAL PURITY TOT THE STATION - HOLL TEPAHADIS

*GOOD - FAIR - POOR - Please indicate if vehicles have been wrecked, burned or are in working order.

Public Works / Traffic Control

Department

Department	Public Works / Iraffic Control		7	2
Signature	- Davoredo	Reviewed by Accounting TRES Well HILLS	18 The Up	60 HB
Condition	Item and Year	Detailed Description	Serial Number	City Unit No.
Poor	Traffic Signal Equip / 2007	Econolite Traffic Signal Cabinet	17-3152-001	
Poor	Traffic Signal Equip / 2007	Tesco Battery Backup Cabinet	BS238946	
Poor	Traffic Signal Equip / 2008	Econolite Traffic Signal Cabinet	17-3331-001	
Poor	Traffic Signal Equip / 2009	Econolite Traffic Signal Cabinet	17-3575-004	
		The Palling		
والمستعددة والمستواط والمستعددة والمستعدد والم				

Public Works / Traffic Control Department

Signature

Reviewed by Accounting Fal Null 12-4-26

Condition	Item and Year	Detailed Description	Serial Number	City Unit No.
Poor	Traffic Signal Equip. / 2013	Autoscope Terra Camera	1097671	
Poor	Traffic Signal Equip. / 2022	Autoscope Terra Camera	075679	
Poor	Traffic Signal Equip. / 2008	Autoscope Terra Camera	073830	
Poor	Traffic Signal Equip. / 2007	Autoscope Terra Camera	071893	
Poor	Traffic Signal Equip. / 2010	Autoscope Terra Camera	088928	
Poor	Traffic Signal Equip. / 2007	Autoscope Terra Camera	071885	
Poor	Traffic Signal Equip. / 2016	Autoscope Encore Camera	625820	
Poor	Traffic Signal Equip. / 2006	Autoscope Solo Pro Camera	023798	
Poor	Traffic Signal Equip. / 2006	Autoscope Solo Pro Camera	023775	
Poor	Traffic Signal Equip. / 2006	Autoscope Solo Pro Camera	027091	
Poor	Traffic Signal Equip. / 2006	Autoscope Solo Pro Camera	025322	
Poor	Traffic Signal Equip. / 2006	Autoscope Solo Pro Camera	023773	
Poor	Traffic Signal Equip. / 2006	Autoscope Solo Pro Camera	027158	
Poor	Traffic Signal Equip. / 2006	Autoscope Solo Pro Camera	025362	
Poor	Traffic Signal Equip. / 2007	Autoscope Solo Pro Camera	030717	
Poor	Traffic Signal Equip. / 2007	Autoscope Solo Pro Camera	030690	
Poor	Traffic Signal Equip. / 2007	Autoscope Solo Pro Camera	030718	
Poor	Traffic Signal Equip. / 2007	Autoscope Solo Pro Camera	030680	
Poor	Traffic Signal Equip. / 2007	Autoscope Solo Pro Camera	032666	
Poor	Traffic Signal Equip. / 2007	Autoscope Solo Pro Camera	032676	
Poor	Traffic Signal Equip. / 2008	Autoscope Solo Pro Camera	034675	
Poor	Traffic Signal Equip. / N/A	Autoscope Terra Interface Panel	09110329	
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Poor	Traffic Signal Equip. / 2010	Polara N2 CCU	101807	j
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Condition	Item and Year	Detailed Description	Serial Number	City Unit No.
Poor	Traffic Signal Equip. / 2013	Polara CCU2EN	130208	
Poor	Traffic Signal Equip. / 2012	Polara CCUZEN	121563	
Poor	Traffic Signal Equip. / 2015	Polara CCU2EN	150706	
Poor	Traffic Signal Equip. / 2017	Tesco Marathon Battery Backup Inverter	10026381705	76
Poor	Traffic Signal Equip. / 2016	Tesco Marathon Battery Backup Inverter	10000701608	
Poor	Traffic Signal Equip. / 2016	Tesco Marathon Battery Backup Inverter	10002661603	
Poor	Traffic Signal Equip. / 2000	Econolite Traffic Signal Cabinet	2122-63-001	
Poor	Traffic Signal Equip. / 2002	Tesco Battery Backup Cabinet	BU-120077	
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Public Works / Traffic Control Department

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Item and Year	Year	Detailed Description	Serial Number	City Unit No.
950T / 2010	10	Ditch Witch Utility Locate Transmitter	8299693	
950R / 2010	010	Ditch Witch Utility Locate Receiver	8239466	
Traffic 5	Traffic Signal Equip. / 2024	Econolite Traffic Signal Cabinet	\$-14620-2487-001	
Traffic 9	Traffic Signal Equip. / 2023	Econolite Traffic Signal Cabinet	S-12059-84F4-002	
Traffic	Traffic Signal Equip. / 2018	Econolite Traffic Signal Cabinet	37-1181-001	
Traffic	Traffic Signal Equip. / 2017	Econolite Traffic Signal Cabinet	37-1026-008	
Traffic	Traffic Signal Equip. / 2011	Tesco Battery Backup Cabinet	BZ-831434	
Traffic	Traffic Signal Equip. / 2017	Tesco Battery Backup Cabinet	844219836	
Traffic	Traffic Signal Equip. / 2024	Tesco Battery Backup Cabinet	G37224296	

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	e 1276	City Unit No.						:											4.5)
0 1	s stad Viel	Serial Number	034711	035196	17-3364-001	8Z-831181	17-3284-002	BR-238121	17-3220-001	BR-238016	17-2913-002								
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Reviewed by Accounting Had Wule 12-19-2019 City Unit No. 1S10AS002KUSPB021E5Y 111206L0202680 Serial Number 3CQ5230PWQ CF54d4617KM 3CQ3131ZWM 3CQ32604M5 3CQ44914WF 2UA6382HHP 2UA635217W 2UA6431Y45 2UA6431Y40 3СQ3322СН3 2UA6391V42 CNP512X148 2UA6391V43 2UA6341QPY 3CQ5299J1K 2UA6422T87 2UA6422T85 2UA6422T84 2UA6422T86 **2UA3390RRF** 3CQ3481XLR 2UA6391V47 Q5703346 CWLXHV2 **Detailed Description** HP Z30 Workstation LENOVO DESKTOP HP MONITOR Z231 HP MONITOR Z231 HP MONITOR ZZ3I **HP MONITOR 2231 HP MONITOR 2231 HP DESKTOP Z240 HP DESKTOP Z240 HP MONITOR 2231** HP MONITOR Z231 HP MONITOR Z23 Toughbook CF-54 **HP MONITOR 19**" HP DESKTOP G2 HP DESKTOP G2 **HP DESKTOP G2 HP DESKTOP G2** HP DESKTOP G2 **HP DESKTOP G2** HP DESKTOP G2 Lifebook T-734 HP DESKTOP G2 HP DESKTOP G2 HP DESKTOP G2 **DELL DESKTOP** MONITOR 2016 **MONITOR 2016 MONITOR 2016 DESKTOP 2020 DESKTOP 2016** DESKTOP 2016 **DESKTOP 2016 DESKTOP 2016** DESKTOP 2016 **DESKTOP 2015** DESKTOP 2016 **DESKTOP 2016 DESKTOP 2016 DESKTOP 2016** DESKTOP 2016 **DESKTOP 2016** DESKTOP 2016 Conditi Item and Year desktop 2016 Laptop 2016 Laptop 2016 Signature_ Poor
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Poor	desktop 2016	HP DESKTOP G2	2UA6272KF2	
Poor	desktop 2016		2UA64124Y5	
Poor	desktop 2016	HP DESKTOP G2	2UA6070N9H	
Poor	desktop 2016	HP Z240 Workstation	2UA6341MTS	
Poor	desktop 2016	нр DESKTOP G2	2UA6441KH2	
Poor	monitor2016	Dell monitor P2418Hzm	2HTK873	
Poor	desktop 2016	HP DESKTOP G2	2UA6401QFJ	
Poor	desktop 2016	HP DESKTOP G2	2UA63928Q5	
Poor	MONITOR 2016	HP MONITOR Z231	6CM62610GF	
Poor	DESKTOP 2016	HP DESKTOP ELITEDESK	2UA63623H7	
Poor	MONITOR 2016	HP MONITOR Z23n	6CM621220K	
Poor	DESKTOP 2016	HP Z240 Workstation	2UA6331N57	
Poor	DESKTOP 2016	HP Z230 Workstation	2UA3371S14	
Poor	desktop 2016	HP DESKTOP G2	2UA6312PP9	
Poor	desktop 2016	HP DESKTOP G2	2UA6322TV0	
Poor	desktop 2016	НР DESKTOP G2	2UA6312PPB	
Poor	desktop 2016	HP DESKTOP G2	2UA6391V46	
Poor	Laptop 2016	FUJITSU LAPTOP T726	R6X01968	
Poor	MONITOR 2016	HP MONITOR 22"	111202L0200479	
Poor	Desktop 2016	HP Z240 Workstation	2UA6341MYS	
Poor	Desktop 2016	HP Z240 Workstation	2UA6311XVX	
Poor	Monitor 2016	HP Monitor Z23i	3CQ4231HPJ	
Poor	Monitor 2016	HP ZR2240w	111206L0202818	
Poor	Desktop 2016	HP Elite 808 AIO	USH745L1BD	
Poor	Desktop 2016	HP ELITEDESK 800 G2	2UA6381XWX	
Poor	Desktop 2016	HP ELITEDESK 800 G2	2UA6312DDN	
Poor	Desktop 2016	HP Z240 Workstation	2UA6291VRC	
Poor	Desktop 2016	HP Z640 Workstation	2UA63126MT	
Poor	Desktop 2016	HP Z640 Workstation	2UA64227M0	
Poor	Desktop 2016	DELL OPTIPLEX 7000	CWKXHV2	
Poor	Desktop 2016	DELL OPTIPLEX 7000	1S10AS002KUSPB021E5Y	
Poor	Desktop 2016	HP Z230 Workstation	2UA527253P	
Poor	Desktop 2016	HP Z240 Workstation	2UA648233Q	
Poor	Desktop 2016	HP Z230 Workstation	2UA3381BSS	

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000	DESKTOP 2016	DELL OF HPLEA 7000	INHTASI 18D	
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Poor	Desktop 2016	HP Z230 Workstation	2UA5361B61	
Poor	Desktop 2016	HP Z240 Workstation	2UA64623Y7	
Poor	Desktop 2016	HP Z230 Workstation	2UA3371S14	
Poor	Desktop 2016	HP Z240 Workstation	2UA6311XVX	
Poor	Laptop 2016	FUJITSU LAPTOP T726	R6X01957	
Poor	Laptop 2016	FUJITSU LAPTOP T726	R6X01948	
Poor	Laptop 2016	HP ZBOOK 15U G2	5CG53946VS	
Poor	Laptop 2016	HP ZBOOK 15U G2	SCG5415510	
Poor	Laptop 2016	FUJITSU LAPTOP T726	R6X01968	
Poor	Laptop 2016	FUJITSU LAPTOP T734	Q5703346	
Poor	Desktop 2016	HP Z240 Workstation	2UA6291VRC	
Poor	Desktop 2016	HP Z240 Workstation	2UA635217W	
Poor	Desktop 2016	HP Z240 Workstation	2UA6341MTB	
Poor	Desktop 2016	HP Z240 Workstation	2UA635217V	
Poor	Desktop 2016	HP Z230 Workstation	2UA4100G52	
Poor	Desktop 2016	HP ELITEDESK 800 G2	2UA6431Y45	
Poor	Desktop 2016	HP ELITEDESK 800 G2	2UA6431Y40	
Poor	Desktop 2016	HP ELITEDESK 800 G2	2UA6422T85	
Poor	Desktop 2016	HP ELITEDESK 800 G2	2UA6422T87	
Poor	Desktop 2016	HP ELITEDESK 800 G2	2UA63662H7	
Poor	Desktop 2016	HP ELITEDESK 800 G2	2UA6421KWC	
Poor	Desktop 2016	HP ELITEDESK 800 G2	2UA6310PPB	
Poor	Desktop 2016	HP ELITEDESK 800 G2	2UA6391V46	
Poor	Desktop 2016	HP ELITEDESK 800 G2	2UA6391V47	
Poor	Desktop 2016	HP Z240 Workstation	2UA64623SP	
Poor	Monitor 2016	HP Monitor Z23n	6CM61301JY	
Poor	Monitor 2016	HP Monitor Z23n	6CM6330NNZ	
Poor	Desktop 2016	HP ELITEDESK 800 G2	2UA6422T83	
Poor	Desktop 2016	HP Z640 Workstation	2UA628XT6	
Poor	Monitor 2016	HP Monitor Z23n	6CM6330NNZ	
Poor	Desktop 2016	HP ELITEDESK 800 G2	2UA6431VS0	

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Poor	MONITOR 2016	hp monitor 223n	3CQ4203KGV
Poor	Desktop 2016	HP ELITEDESK 800 G2	2UA6431Y41
Poor	Desktop 2016	HP ELITEDESK 800 G2	2UA2040NNN
Poor	MONITOR 2016	hp monitor 220	CNT701S0Y8
Poor	MONITOR 2016	hp monitor 220	111206L0202680
Poor	MONITOR 2016	hp monitor z23n	3CQ3131ZWM
Poor	MONITOR 2016	hp monitor z23n	3CQ3130P4J
Poor	MONITOR 2016	hp monitor z23n	3CQ3502PDR
Poor	MONITOR 2016	hp monitor z23n	3CQ32604M5
Poor	MONITOR 2016	DELL monitor 227	JJF1XZ3
Poor	MONITOR 2016	hp monitor 220	111206L0202680
Poor	Desktop 2016	HP Z240 Workstation	2UA6382XFW
Poor	Desktop 2016	HP Z640 Workstation	2UA6292XT6
Poor	Desktop 2016	HP ELITEDESK 800 G2	2UA6431VRZ
Poor	Desktop 2016	HP Z220 Workstation	2UA32312V6
Poor	Desktop 2016	HP Z230 Workstation	2UA4510Y60
Poor	Monitor 2016	HP Monitor Z23i	3CQ3520NMG
Poor	Monitor 2016	HP Monitor ZR2330w	3CQ3130P50
Poor	monitor 2017	hp z23i	3CQ4203J83
Poor	monitor 2017	DELL FLAT PANEL	H84H0P3
Poor	monitor 2017	hp 223i	3CQ5230PWQ
Poor	TION	HP DOCKING STATION	5CG533Z1ZG
Poor	Laptop 2016	PANASONIC CF-54	6HTSA82524
Poor		hp z23i	3CQ3502PQ33
Poor	monitor 2017	hp z23i	3CQ3251B4W
Poor		hp z23i	3СQ3322СH3
Poor	monitor 2017	hp z23i	6CM62610GF
Poor	monitor 2017	HP ZR2240w	CN41060VSM
Poor	monitor 2017	hp z23i	6CM621220K
Poor	monitor 2017	hp 222	CNT804H2ZG
Poor	monitor 2017	hp z23i	3CQ3481XLR
Poor	monitor 2017	DELL 24"	2HTK873
Poor	monitor 2017	HP ZR2240w	CN41060VSG
Poor	monitor 2017	hp z23i	3CQ3520NMP



Poor	monitor 2017	DELL 24"	ВУДРНР2	
Poor	monitor 2017	hp z23i	3CQ4203KQX	
Poor	Desktop 2016	HP Z220 Workstation	2UA4510Y60	
Poor	Desktop 2016	HP Z220 Workstation	2UA32312V6	
Poor	Desktop 2016	HP Z240 Workstation	2UA6292XT6	
Poor	Desktop 2016	HP Z240 Workstation	2UA6382XFW	
Poor	Desktop 2016	HP ELITEDESK 800 G1	2UA54321G8	
Poor	monitor 2017	hp z23i	3CQ53128WF	
Poor	monitor 2017	hp z23i	3CQ3502PF9	
Poor	monitor 2017	hp 222	CNC93603DZ	
Poor	Desktop 2016	HP ELITEDESK 800 G1	2UA6332LRB	
Poor	Desktop 2016	HP ELITEDESK 800 G1	2UA6332LRG	
Poor	Desktop 2016	HP ELITEDESK 800 G1	2UA6312PPC	
Poor	Desktop 2016	HP ELITEDESK 800 G1	2UA8038WW	
Poor	Desktop 2016	HP ELITEDESK 800 G1	2UA802112R	
Poor	DESKTOP PHONE	ATT PHONE	95ST06059771	
Poor	Laptop 2016	HP OMNIBOOK XE2	TW01701082	
Poor	MONITOR 19	HP MONITOR 19"	3CQ1010MBG	
Poor	monitor 2017	hp 222	111306L0202607	
Poor	PRINTER	BROTHER HL-22	U62674B1J615740	
Poor	CAMERA POLE	UNITY UNPCH28E	683280	
Poor	Desktop 2016	HP Z640 Workstation	2UA5412Y3F	
Poor	Desktop 2018	HP Z2 Mini G3 Workstation	2UA803291K	
Poor	Laptop 2016	HP Z Book	CND63040J4	
Poor				

File Attachments for Item:

6. CONSIDERATION OF ACKNOWLEDGEMENT, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE NORMAN FORWARD FINANCIAL OVERSIGHT BOARD ANNUAL REPORT FROM APRIL 1, 2023, THROUGH DECEMBER 31, 2024.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01-28-2025

REQUESTER: Anthony Francisco, Director of Finance

PRESENTER: Anthony Francisco, Director of Finance

ITEM TITLE: CONSIDERATION OF ACKNOWLEDGEMENT, REJECTION, AMENDMENT,

AND/OR POSTPONEMENT OF RECEIPT OF THE NORMAN FORWARD FINANCIAL OVERSIGHT BOARD ANNUAL REPORT FROM APRIL 1, 2023,

THROUGH DECEMBER 31, 2024.

BACKGROUND:

On October 13, 2015, the voters of Norman approved Ordinance O-1516-5, which levied a one-half percent (1/2%) NORMAN FORWARD Sales Tax (NFST) for a 15-year period. This Ordinance directed the establishment by Council of a citizen oversight board to review expenditures of NFST moneys and submit recommendations to Council regarding the expenditures.

In response to this direction, the City Council established the NORMAN FORWARD Citizen Financial Oversight Board (CFOB) by Resolution R-1516-75, on December 22, 2015. The Board is directed by the Resolution to:

"review actual and projected Norman Forward Sales Tax (NFST) revenues; recommend a mix of project financing versus pay as you go ("paygo"); review the pace and sequencing of construction projects; review all Council actions related to expenditures of NFST moneys; recommend strategies for long-term operations and maintenance of facilities; report to Council from time to time as warranted and to provide an annual report to Council; perform such other duties related to Norman Forward as the Council directs by motion or resolution; create policies and procedures as guidelines for the functioning of the NFST CFOB in areas including but not limited to attendance, receiving public testimony, structure or format of meetings, frequency of public hearings; and be willing to assign a NFST CFOB member to serve with and act as a liaison to certain Advisory Committees that Council may form from time to time regarding specific Norman Forward Projects related to Libraries, Senior Center, Westwood Pool replacement, Indoor Aquatics, Football/Softball Sport Complex, Griffin Park Soccer improvements, Ruby Grant Park improvements, Reaves Park baseball improvements, Andrews Park improvements."

DISCUSSION:

The CFOB began meeting in January, 2016. The Board has met periodically since that time, and reviewed the Council actions related to the expenditure of the NFST funds. An Annual Report for the period of April 1, 2023 through December 31, 2024 was adopted for presentation to the Council at the Board's January 10, 2025 meeting. The attached Annual Report focusses on the Board's review of the progress made in implementing the NORMAN FORWARD program and the Board's recommendations to the Council based on that review. The most recently-updated financial reports presented to the CFOB are attached to the Report, along with the recommendations presented by the CFOB to the Council in the reporting period, and the most recently-reviewed Pro Forma analysis for the Norman Forward period. This Pro Forma analysis shows that the projects are being managed to be completed within projected revenues.

RECOMMENDATION:

It is recommended that the Council accept the NORMAN FORWARD Citizen Financial Oversight Board's Annual Report for the period of April 1, 2023 – December 31, 2024.

THE CITY OF NORMAN/NORMAN MUNICIPAL AUTHORITY NORMAN FORWARD CITIZEN FINANCIAL OVERSIGHT BOARD ANNUAL REPORT

FOR THE PERIOD APRIL 1, 2023 – DECEMBER 31, 2024

The NORMAN FORWARD Citizen Financial Oversight Board (CFOB) was established by the City Council (Resolution R-1516-75) on December 22, 2015 to "review actual and projected Norman Forward Sales Tax (NFST) revenues; recommend a mix of project financing versus pay as you go ("paygo"); review the pace and sequencing of construction projects; review all Council actions related to expenditures of NFST moneys; recommend strategies for long-term operations and maintenance of facilities; report to Council from time to time as warranted and to provide an annual report to Council; perform such other duties related to Norman Forward as the Council directs by motion or resolution; create policies and procedures as guidelines for the functioning of the NFST CFOB in areas including but not limited to attendance, receiving public testimony, structure or format of meetings, frequency of public hearings; and be willing to assign an NFST CFOB member to serve with and act as a liaison to certain Advisory Committees that Council may form from time to time regarding specific Norman Forward Projects related to Libraries, Senior Center, Westwood Pool replacement, Indoor Aquatics, Football/Softball Sport Complex, Griffin Park Soccer improvements, Ruby Grant Park improvements, Reaves Park baseball improvements, Andrews Park improvements, Westwood Tennis facilities, Trail development, and Neighborhood Park improvements."

There are nine Board members, with terms expiring as follows:

Erik Paulson; December 22, 2024 Linda Price; December 22, 2024 Andy Rieger; December 22, 2024 Alva Brockus; December 22, 2025 Cinthya Rogers; December 22, 2025 Zachary Simpson; December, 22, 2025 Misty Grantham; December 22, 2026

Saidy Herrera-Orellana*; December 22, 2026

Andy Sherrer; December 22, 2026

*Resigned

The Board will continue in existence until the NFST term has expired, all NFST revenues have been expended or allocated, or a final report is made to Council, whichever occurs latest.

The voters of Norman, on October 13, 2015, approved the City of Norman's Ordinance O-1516-5, which authorized a 15-year, ½ percent sales tax, primarily to pay for quality of life improvements including the following:

- New Central Branch Library \$39,000,000 (Completed 11/2019; \$35,010,261)
- New East Branch Library \$5,100,000 (Completed 7/2018; \$4,794,304)
- James Garner Avenue Extension \$6,000,000 (Completed 9/2024; \$5,503,664)
- New Indoor Aquatic Facility \$14,000,000 ("YFAC" Completed 2/2024)
- Westwood Pool Reconstruction \$12,000,000 (Completed 5/2017; \$11,763,800)
- Westwood Tennis Center \$1,000,000 (Completed 9/2018; \$1,801,277)
- Reaves Park Baseball Complex \$10,000,000 (Completed 3/2023)
- Griffin Park Land Purchase \$10,000,000 *(Now \$2,400,000 for lease payments)
- Griffin Park Soccer Complex \$11,000,000 (Completed 9/2023; \$12,871,928)
- New Football/Softball Complex \$2,500,000 (Completed 10/2022; \$2,450,346)
- New Indoor Multi-Sport Facility \$8,500,000 ("YFAC" Completed 2/2024; \$48,014,740 All Sources)
- New Neighborhood Park Development \$2,000,000
- Existing Neighborhood Park Improvements \$6,500,000
- New Trail Development (Legacy Trail) \$6,000,000 (Now \$4,500,000)
- Ruby Grant Park (Phase I) \$6,000,000 (Completed 11/2020; \$6,146,426)
- Saxon Park Development (Phase II) \$2,000,000
- Andrews Park Redevelopment \$1,500,000 (Completed 11/2019; \$1,446,574)
- Canadian River Trails Park Development \$2,000,000
- Road and Infrastructure Improvements \$2,700,000
- Senior Citizen's Center TBD *("AWE Center" Completed 11/2023; \$14,154,421 All Sources)
- Public Art Installations TBD (Near Completion \$1,022,192)

*Through mutual agreement with the Oklahoma Department of Mental Health and Substance Abuse Services, a long-term lease of the Griffin Park land was negotiated for \$80,000 per year (\$2,400,000 over the life of NORMAN FORWARD). The City Council re-programmed the remaining \$7,600,000 originally allocated for the purchase of the Griffin Park land for construction of the Senior Citizen's Center.

Other authorized NORMAN FORWARD expenditures could include operating subsidies to the Indoor Aquatic Facility and Westwood Aquatic Center; capital replacement; and/or maintenance and support personnel.

The Citizen Financial Oversight Board (CFOB) began meeting in January, 2016 and has been reviewing documents, reports and Council actions since then. During this reporting period, meetings of the full CFOB were held on April 4, 2023; May 23, 2023; July 18, 2023; September 15, 2023; November 3, 2023; December 29, 2023; February 23, 2024; April 12, 2024; June 5, 2024; July 31, 2024; September 20, 2024; and November 15, 2024. Significant items discussed and reviewed over the current reporting period include the following:

- Completion of the major "brick and mortar" facility construction projects included in the NORMAN FORWARD program, and site visits to the major facilities.
- Review of Operating Agreements for the Adult Wellness and Education (AWE)
 Center, Griffin Soccer Complex and YFAC
- Concerns with the Norman Public Library Central building
- Parking at the AWE Center and YFAC

NORMAN FORWARD Implementation Plan

The Norman Forward Project Implementation Plan (IP) was originally prepared by City staff and the Program Management Consultant, ADG. The Board was provided with updates to the project timing schedules included in the IP throughout the current reporting period. The Implementation Plan continues to be a "living" document which will change over time. The Board will review the IP on at least a semi-annual basis, with further updates as necessary based on major project milestones being achieved.

NORMAN FORWARD Pro Forma Financial Projections

The Board requested City staff, in conjunction with the City's Financial Advisory team, to prepare Pro Forma Financial Projections for the entire 15-year NORMAN FORWARD program. Based on the project budgets and other expense assumptions, sales and use tax revenue projections, and debt issuance and interest rate projections, the Pro Forma projections were prepared to answer basic questions of, given these logical assumptions, will NORMAN FORWARD be financially able to deliver the projects that were promised to the voters? Will there be "excess" money during the NFST collection period or left over at the end for other projects or needs? Will there be cash flow concerns during interim time periods of NORMAN FORWARD's tenure, which will require changes to the timing of pay-as-you-go projects? The most recently-updated Pro Forma projections are attached to this report.

The Pro Forma financials have been updated and presented to the Board periodically. The Board adopted changes to the revenue growth rate assumptions for sales tax (from 4.25% to 2%) and use tax (from 4% to 5%) that are built into the pro forma analyses.

As illustrated below, the NORMAN FORWARD Sales Tax and Use Tax collection rates have varied over their life, with sales tax growth beginning slower than projected but increasing in recent years. Use tax collections have been consistently above projections. Total sales and use tax revenue collections are currently about two percent (2%) below the original projections.

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NORMAN FORWARD Revenue Collections vs. Original (2015) and Fiscal Year Projections as of January, 2025

	Original (2015) Projection	Fiscal Year Projection	ACTUAL COLLECTION	VARIANCE (%) From Original	VARIANCE (%) From Fiscal Year
Sales Tax	\$102,871,583	\$93,589,126	\$93,052,040	- 9.55%	-0.57%
Use Tax	\$ 4,214,633	\$ 9,783,651	\$11,628,580	175.91%	18.86%
TOTAL	\$107,086,216	\$103,372,777	\$104,680,620	- 2.25%	1.27%

The Board and ultimately the City Council/Norman Municipal Authority have adapted well to changes necessitated by the financial realities presented in the Pro Forma, and will be directed to continue to do so.

NORMAN FORWARD Revenue and Expenditure Reports

At each of its meetings, the Board is presented with financial reports on projected and actual sales tax collections and expenditures by project. The most recent of these reports are attached. The Board understands that the financial information will become more and more meaningful as NFST collections are received and actual collection patterns progress, and as projects progress and their related expenditures can be measured versus preliminary project budgets. Supplemental funding from external sources has been allocated to projects in some cases and some re-allocation of funding between projects has been directed by the Council and approved by the Board. Overall, the Board is encouraged by the program's financial resiliency on a net basis.

NORMAN FORWARD Sales Tax Collection Concerns

Beginning in March, 2017, the Board began discussing concerns with sales tax collections being below projections. Although use tax collection has been quite a bit above projections recently, actual sales and use tax collections combined have been approximately 2.25% below the original projections (see attached Sales Tax Revenue reports). This condition has actually improved substantially from previous reporting periods. The Board restates its recommendation to Council, however, that all savings on the NORMAN FORWARD projects should be retained to make up for shortfalls in projects and revenue and not used for project add-ons.

NORMAN FORWARD Ad Hoc Project Committee Liaisons

A part of the original direction from the City Council to the Citizen Financial Oversight Board was for the CFOB to appoint a Member to act as a Liaison to each of the Ad Hoc Project Committees appointed to consider design and construction specifications for each of the major NORMAN FORWARD projects. The Board has appointed the following members to these Liaison roles, to date:

Senior Citizen's Center – Completed
Griffin Park Soccer Complex – Completed
Reaves Park Baseball/Softball Complex – Completed
Indoor Aquatic Center/Indoor Multi-Sport Center – Completed
Ruby Grant Park – Completed
Youth Football/Adult Softball Facility – Completed
Saxon Community Park – Cynthia Rogers

Completion of Major NORMAN FORWARD Projects

As previously discussed, the major "brick and mortar" projects paid for by the NFST have been completed. The Board is pleased to report that these projects have for the most part been completed on time and within their budgets, supplemented in some cases by outside funding sources (CARES Act, Norman Regional Hospital, Federal Transit Administration, etc.). These project completion finances are summarized in the attached Completed Project Cost Report (as of January, 2025).

CFOB Review of City Council Actions

At each of its meetings, the CFOB receives and reviews any City Council or Norman Municipal Authority actions that have been taken since the CFOB last met that impact the NORMAN FORWARD Sales Tax program. The Board has an understanding of its review authority and its ability to timely report back to the Council and/or the public on any Council/NMA actions which the Board believes would not be in the best interest of the NORMAN FORWARD program, or which the Board may believe to be in conflict with the tenets of the NORMAN FORWARD Ordinance. The reports and recommendations that the Board has made to the Council during this reporting period are attached.

NORMAN FORWARD Program Management Consultant

Early in the implementation of the NORMAN FORWARD program, it was determined by the City Council that there would be a need to retain an outside architectural/engineering consultant to act as a "Program Manager", with the stated goal of helping to deliver the promised projects on time and within their financial budgets. ADG Professional Corporation was selected to fill this role. As the major "brick and mortar" construction projects in the Norman Forward program have been competed or are nearing completion, the services of the Program Manager to the CFOB have terminated. The Board has had ongoing discussion of the potential contributions to the problems at the Norman Public Library Central project due to insufficient oversight by the Project Manager.

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Norman Public Library Central Water Infiltration Issues

Throughout the reporting period, the Board has received reports on the status of the completed Norman Public Library, Central (NPL Central) project and water infiltration issues that have led to the temporary closure of the facility less than five years into its useful life. The Board understands that its role is limited to oversight of the NORMAN FORWARD Sales and Use Tax contributions to the construction of the facility, and that role has been served well, with the project coming in on time and well below its budgeted cost. The Board believes that it has a responsibility to continue to monitor the situation at the Central NPL, due to the negative public reflection of the closure on the NORMAN FORWARD program as a whole. The Board appreciates receiving ongoing status reports from Program Managers on the project, and will continue to include information in reports to the public.

NORMAN FORWARD Project Updates

At each of its meetings, the Board receives updates on the progress of authorized NORMAN FORWARD projects from the Project Management staff and/or from the related Ad Hoc Group Liaison. The Board has also been given presentations from project architects on the preliminary design and master site plans for major NFST projects. The Board's discussion of this information forms the basis for Board recommendations on its review of Council actions taken related to the NORMAN FORWARD program.

NORMAN FORWARD is delivering on its promises to the residents of and visitors to Norman. The major Norman Forward projects have been completed and residents of and visitors to Norman will be enjoying them. Considering that the temporary taxing period for Norman Forward is only halfway through its term, the progress of the projects is a tremendous success story.

NFST Revenue Bonds

The major NORMAN FORWARD projects were financed through three debt issuances, secured by the Norman Forward Sales Tax, through the Norman Municipal Authority. The revenue generated from these revenue bonds has been spent on the approved project costs. Payment of the debt service on these bonds will become the major expenditure of Norman Forward funds in the coming years. The Board discussed the attached debt repayment (amortization) schedules for these bonds at its April, 2024 meeting.

Summary

Summarized information on collections and expenditures from the Norman Forward Sales Tax, along with the most recently-updated Pro Forma Financial Projections prepared for the CFOB is attached.

The NORMAN FORWARD Citizen Financial Oversight Board is extremely excited about the progress of the NFST program to date. The CFOB remains committed to ensuring that

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all of the projects approved by the voters in the Norman Forward Sales Tax will be completed at the level that can be supported by available revenues.

The Council/Norman Municipal Authority actions taken to implement the NFST Ordinance have been in compliance with the direction approved by the voters of Norman. While there are concerns about the shortfall in sales tax revenue, a great deal of credit is due to the engaged Norman public, the City Council, the financial involvement of the Norman Municipal Authority, the various Ad Hoc project committees, City staff, and the program management firm for this progress. The mix of debt financing to complete the projects in advance of the tax revenues being received has been appropriated to complete the major projects years ahead of the tax collections. The City/NMA has been extremely successful in generating funding from other sources to supplement the Norman Forward projects, and the Council has made prudent decisions in re-allocating funds between Norman Forward projects where necessary.

The Board looks forward to its continuing role in the success of the NORMAN FORWARD program.

NORMAN FORWARD SALES TAX FUND

	S FYL 31	FROJECTED PROJECTED TOTAL STR. 134,739 \$19,057,921	\$172,251,268 \$1,3513,451 \$2,841,259 \$2,841,259 \$2,840 \$2,841 \$2,	THE THE STATE OF T	\$12,751,548	\$16,778,145 \$12,751,548 \$326,410,305	\$35,029,266 \$4,790,972	\$11,763,799,84	\$ 1,261,480 \$6,728,841 \$2,640,923 1,480,128		1,(46,1783) \$4,895,489	\$12,075 11,784,629	\$22,593,200 \$(0,759,519 \$0,700 \$ \$2,420,000		00035661	\$1,25,24,111,2117 \$1,196,072	\$3,141,KKD \$1,520,OKD \$168,041,065		452,439 660,161 \$53,54,934 \$716,270 \$716,270 \$1,050,000	\$3,925,497 35,000 35,001 \$455,004 125,000 \$125,000	0 \$52,135,977 6,973,618; 0 107,245 4,773,945 \$28,936,276	\$15,854,984 \$11,497,406 \$306,098,242	\$923,161 \$1,254,142 \$20,312,063	\$19,1157,92} \$19,112,105	(9,005,666) (9,005,666) 28,003,887 29,317,729	\$19,057,921 \$20,112,363	
		\$13,735,915 \$15,017,021	\$12,989,092 \$13,248,674 \$2,575,323 \$2,704,090 25,000 \$5,000	SHOUTH)		\$15,989,415 \$16,377,963			1,040,010 350,010 360,010		DOLUKE) Z.400.000		CHOTON . (COXFOR			SANJONO	\$2,930,000 \$3,996,000	• •	572,314 600,180 122,500 175,000 175,000	35,000	5907,251 2.892,465 3,721,600 4,236,400 1,244,645 1,325,180	\$14,708,310 \$13,260,225	\$1,281,106 \$3,117,738	\$15,017,021 \$18,134,759	(9.005.666) (9.005.666) 24,022,687 27,140,425	\$15,017,021 \$18,134,759	
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		SR.125.188 \$R.301.946	\$12,239,911 \$12,484,709 \$2,222,661 \$2,335,894 25,000	AND S AND S		\$14.889.573 \$15.245,604			450,000 650,000 300,000 300,000		1,480,000		RD, CKIO SALL GIVE			700,000 500,000	\$3,883,745 \$1,980,000	•	393,147 x 520,500 200,000 175,000	35,000 x 35,000	6,406,533 5,954,131 2,502,800 2,854,800 1,191,590 975,560	\$14,712,815 \$12,694,991	\$176,758 \$2.550.612	\$8,301,946 \$10,852,559	(9,1X15,646) (9,1X15,466) 17,307,612 [9,R5R,225	\$8,301,946 \$10,852,559	
73	L PYE 24 FP	ACTUAL. PR	\$11,999,913 \$2,118,725 494,362_23	\$ 2.391,503	\$17,004,503	\$17,004,503			\$46.795 \$68,396 \$728		- 65.196	TH:906'Z	8.636.482			L. R. S. L. S.	\$17,111,287		я 377.998 я	76,629 x 35,040	5.252.540 x 2.578.268 x 1.771,156 x	\$27,202,878	(\$10,198,375)	\$K.125.18K	(9,005,666)	\$8,125,188	
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:	91 144		\$3,036,587 1,57,650 3,790		\$3,198,033 43,166,000	\$46,358,033	2,575,149	268.889				171,280		G		45,44	679'669'68	36 L. C.		146,836	2,688	\$3,789,183	\$42.56x,x\$0	\$42,548,R30	39,700,561	\$42.568,850	
	S.CKRIST Z.CKRIST							٠								**		Issue Date Marurity Date 121/2013 1/1/2020 2/1/2017 1/1/2030 1/			Par Amann Maturity S43,160,000 H12025 S40,950,000 711,2030 S22,250,000 711,2031 S6,360,000						
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	the Tax Growth Factor (FVE 2021 - FVE 2-31) Sides Tax Growth Factor (FVE 2020-FVE 2031)	1 Beginning Fund Balance "	3 Revenues: 4 Sales Tax 5 Use Tax 6 Interpolativestical Income 107 Trans. Bestual Income	UF Trans - Water Fd. UNP THE Fund IP: Trans - General Fd 7 Invarience (Muss. 8 Invarience (Muss.	=	11 Total Revenue	2 Expenditures 13 Norman Public Lifrary - Central 14 Norman Public Lifrary - Central 15 Norman Public Lifrary - Central 15 Norman Public Lifrary - East	16 Norman Public Library - East 17 Westiwand Public Complex 18 Westiwand Public Complex 19 Park Development - Ruby Grant	Park Development - Ruby Grant Park Development - Santon Park Renewation - Existing Parks Park Renewation - Existing Parks Park Renewation - Neighborhood Parks Park Renewation - Andrown	Tark Remeastion - Andrews 124 Park Remeastion - Andrews 24 Park Remeastion - Tennis Center 25 Park Remeastion - Tennis Center	26 Park Development - Trails 27 Sports Complex - Reaves 28 Sports Complex - Reaves Snorts Complex - Reaves	29 Sports Compiles - Evoltal/Northall 30 Sports Compiles - Griffla 31 Sports Compiles - Griffla	Speats Camplex - Griffin 32 Index Multi Speats Facility Index Multi Speats Facility 33 Griffin Land Acquistion 3. Criffin Land Acquistion	35 James Garrey Avenue 15 James Garrey Avenue 16 Indoor Aquatic Center 36 Indoor Aquatic Center	Indoor Aquatic Center 31 Canadian River Park	30 Action College 39 Traffic Improvements 40 Teaffic Improvements 40 Teaff Suparce Costs	41 Substaal	42 2115 Note [Pringue Sprind Down 543 43 2017 Note [Pringue Sprind Down 530 44 2019 Note (Pringue Sprind Down 530 44 2019 Note (Pringue Sprind Down 530 53	45 Mi Transf - GH 46 Mi Transf - Public An Fund 47 Operating Lispense - Indoor Aquatic Cir	48 Project Oversight Services 49 LF Trans - Westwend Fund 50 Capital Equipment	1 1200 200	54 Total Expendiums	55 Net Difference	56 Uniting Fund Halance	Reserve or Bond Proceeds 57. Reserve for Bond Proceeds 58. Sales Tax Dollars Available for New Projects	59 Tital Reserves	

Highlighed Green Cells represent projects funded from sales tax revenues Highlighed Blue Cells represent projects funded from 2013 NMA Notes Highlighed Real Cells represent projects funded from 2017 NMA Notes Highlighed Brown Cells represent projects funded from 2012 NMA Notes

Professi	onal Services/Consultant (51110111-44002/	44003)		
		Budget	Revised Budget	
	Total Current Budget	1,747,655.00	3,718,208.14	
	Total			(3,625,499.39)
	Balance			92,708.75
NFB001	Griffin Park Soccer Complex			
	Total Current Budget	Budget 11,000,000.00	Revised Budget 13,191,614.00	
	Total			(12,871,928.35)
	Balance			319,685.65
NFP102	Griffin Park Regrading (Paygo)			
	Total Current Budget	Budget 217,416.00	Revised Budget 217,416.00	
	Total Current Buuget	217,410.00	217,410.00	
	Total			(217,416.00)
	Balance			
NFB002	Indoor Aquatics Facility			
	Total Current Budget	Budget 14,000,000.00	Revised Budget 15,341,218.36	
	Ü	, ,	, ,	
	Total			(15,296,392.27)
	Balance			44,826.09
NFB003	Indoor Sports Facility			
	Total Current Budget	Budget 8,500,000.00	Revised Budget 12,082,670.00	
	Total Cultellt Duuget	6,300,000.00	12,002,070.00	
	Total			(12,082,670.00)
	Balance			

NFP110	Young Family Athletic Center Pay-Go Total Current Budget	Budget 1,200,000.00	Revised Budget 23,045,078.00	
	Total			(20,635,677.27)
	Balance			2,409,400.73
NFB005	Community Sports Park Development	Budget	Revised Budget	
	Total Current Budget	2,500,000.00	2,500,000.00	
	Total			(2,450,345.76)
	Balance			49,654.24
NFB006	Reaves Park Baseball Complex Total Current Budget	Budget 10,000,000.00	Revised Budget 10,000,000.00	
	Total			(9,987,746.32)
	Balance			12,253.68
NFB007	Westwood Tennis Center Addition	Budget	Revised Budget	
	Total Current Budget	1,000,000.00	1,801,278.00	
	Total			(1,801,276.84)
	Balance			1.16
NFB008	James Garner/Acres Intersection	Budget	Revised Budget	
	Total Current Budget	2,700,000.00	2,951,393.00	
	Total			(2,951,393.47)
	Balance			(0.47)

NFP109	James Garner: Flood-Acres Total Current Budget	Budget 6,000,000.00	Revised Budget 3,199,889.00	
	Total			(2,552,270.61)
	Balance			647,618.39
NFB016	Library - New Central Branch	Budget	Revised Budget	
	Total Current Budget	39,000,000.00	35,014,495.00	
	Total			(35,010,261.38)
	Balance			4,233.62
NFB017	Library - New East Branch	Budget	Revised Budget	
	Total Current Budget	5,100,000.00	5,100,000.00	
	Total			(4,794,304.38)
	Balance			305,695.62
NFB018	Westwood Swim Complex Replacement	Budget	Revised Budget	
	Total Current Budget	12,000,000.00	12,000,000.00	
	Total			(11,763,799.65)
	Balance			236,200.35
NFB019	Andrews Park Development	Budget	Revised Budget	
	Total Current Budget	1,500,000.00	1,499,099.00	
	Total			(1,492,616.35)

Balance

6,482.65

NFP120	Traffic & Road Improvements Total Current Budget	Budget 500,000.00	Revised Budget 1,122,500.00	
NFP100	Total Balance Public Arts Projects (Paygo)	Budget	Revised Budget	(947,131.34) 175,368.66
	Total Current Budget Total Balance	1,200,000.00	1,069,000.00	(1,022,192.11) 46,807.89
NFP101	Neighborhood Park Improvement (Paygo) Total Current Budget	Budget 6,500,000.00	Revised Budget 3,387,739.25	
NFP103	Total Balance Griffin Park Land Lease/Purchase (Paygo) Total Current Budget	Budget 10,000,000.00	Revised Budget 500,000.07	(2,523,760.28) 863,978.97
	Total Balance	10,000,000.00	300,000.07	(466,666.71)
NFP104	New Neighborhood Park Dev (Paygo) Total Current Budget	Budget 2,000,000.00	Revised Budget 1,640,000.00	
	Total Balance			(1,133,890.31)

NFP105	Ruby Grant Park Developmt (Paygo) Total Current Budget	Budget 6,150,000.00	Revised Budget 6,150,000.00	
	Total			(6,146,426.19)
	Balance			3,573.81
NFP106	Saxon Park Development (Paygo) Total Current Budget	Budget 2,000,000.00	Revised Budget 1,288,317.00	
	Total			(116,779.80)
	Balance			1,171,537.20
NFP107	New Trail Dev-Legacy System (Paygo)	Budget	Revised Budget	
	Total Current Budget	2,000,000.00	429,459.00	
	Total			(429,459.00)
	Balance			-
NFP108	Senior Citizens Center (Paygo)	Budget	Revised Budget	
	Total Current Budget	-	1,081,076.00	
	Total			(1,081,075.28)
	Balance			0.72
NFP111	Senior Citizens Center (Paygo)	Budget	Revised Budget	
	Total Current Budget	- -	13,099,445.68	
	Total			(13,073,346.12)
	Balance			26,099.56

BY FISCAL YEAR

803,681 \$

November, 2020

COMPARED TO 7/2015 PROJECTION

								PRELIMINARY	
MONTH	PRO	JECTED		ACTUAL	% VARIANCE	Г	ACTUAL	PROJECTION*	% VARIANCE
March, 2016	\$	765,813	\$	728,243	-4.91%	\$	728,243	\$ 760,927	-4.30%
pril, 2016	\$	737,709	\$	776,747	5.29%	\$	776,747	\$ 733,003	
ay, 2016	\$	796,539	\$	802,418	0.74%	\$	802,418	\$ 791,458	
ine, 2016	\$	820,638	\$	729,175	-11.15%	\$	729,175	\$ 815,402	
lly, 2016 ugust, 2016	\$ \$	771,629 811,311	\$ \$	758,153 753,218	-1.75% -7.16%	\$ \$	758,153 753,218	\$ 760,692 \$ 799,813	
eptember, 2016	\$	786,920	\$	771,583	-1.95%	\$	771,583	\$ 775,767	
ctober, 2016	\$	858,715	\$	816,566	-4.91%	\$	816,566	\$ 846,544	
ovember, 2016	\$	798,882	\$	769,521	-3.68%	\$	769,521	\$ 787,559	
ecember, 2016	\$	784,003	\$	745,468	-4.92%	\$	745,468	\$ 772,891	
nuary, 2017	\$	827,244	\$	796,677	-3.70%	\$	796,677	\$ 815,519	-2.31%
ebruary, 2017	\$	980,463	\$	814,235	-16.95%	\$	814,235	\$ 966,569	-15.76%
arch, 2017	\$	771,866	\$	683,655	-11.43%	\$	683,655	\$ 793,266	
oril, 2017	\$	743,541	\$	768,593	3.37%	\$	768,593	\$ 764,155	
ay, 2017	\$	802,832	\$	758,083	-5.57%	\$	758,083	\$ 825,095	
ne, 2017	\$ \$	827,125 760,592	\$ \$	747,817 769,840	-9.59% 1.22%	\$ \$	747,817 769,840	\$ 850,057 \$ 792,140	
ly, 2017 Igust, 2017	\$ \$	798,825	۶ \$	736,344	1.22% -7.82%	\$	736,344	\$ 792,140 \$ 855,817	
ptember, 2017	\$	788,843	\$	755,105	-4.28%	\$	755,105	\$ 845,123	
tober, 2017	\$	845,645	\$	800,169	-5.38%	\$	800,169	\$ 905,977	
•		•		•			•		
ovember, 2017	\$	787,013	\$	757,642	-3.73%	\$	757,642	\$ 843,162	
ecember, 2017	\$	772,904	\$	705,659	-8.70%	\$	705,659	\$ 828,046	-14.78%
nuary, 2018	\$	816,503	\$	829,421	1.58%	\$	829,421	\$ 874,756	-5.18%
bruary, 2018	\$	959,243	\$	803,901	-16.19%	\$	803,901	\$ 1,027,679	-21.78%
arch, 2018	\$	758,166	\$	723,206	-4.61%	\$	723,206	\$ 846,777	-14.59%
oril, 2018	\$	735,117	\$	733,040	-0.28%	\$	733,040	\$ 821,035	
		•					•		
ay, 2018	\$	790,948	\$	801,350	1.32%	\$	801,350	\$ 883,391	
ne, 2018	\$	811,552	\$	777,694	-4.17%	\$	777,694	\$ 906,403	-14.20%
ly, 2018	\$	732,971	\$	792,168	8.08%	\$	792,168	\$ 849,487	-6.75%
gust, 2018	\$	769,817	\$	778,107	1.08%	\$	778,107	\$ 892,189	-12.79%
ptember, 2018	\$	748,752	\$	753,875	0.68%	\$	753,875	\$ 867,775	-13.13%
tober, 2018	\$	814,936	\$	814,292	-0.08%	\$	814,292	\$ 944,481	-13.78%
vember, 2018	\$	758,434	\$	769,806	1.50%	\$	769,806	\$ 878,997	
•									
cember, 2018	\$	744,837	\$	755,617	1.45%	\$	755,617	\$ 863,238	
nuary, 2019	\$	786,853	\$	862,016	9.55%	\$	862,016	\$ 911,933	-5.47%
bruary, 2019	\$	924,409	\$	801,472	-13.30%	\$	801,472	\$ 1,071,356	-25.19%
arch, 2019	\$	730,634	\$	686,081	-6.10%	\$	686,081	\$ 882,765	-22.28%
oril, 2019	\$	708,422	\$	770,033	8.70%	\$	770,033	\$ 855,929	-10.04%
ay, 2019	\$	762,226	\$	762,196	0.00%	\$	762,196	\$ 920,936	
			\$						
ne, 2019	\$			809,526	3.51%	\$	809,526	\$ 944,925	
ly, 2019	\$			768,847	0.69%	\$	768,847		
gust, 2019	\$	800,628	\$	761,846	-4.84%	\$	761,846	\$ 930,129	-18.09%
ptember, 2019	\$	778,646	\$	788,095	1.21%	\$	788,095	\$ 904,591	-12.88%
tober, 2019	\$	847,316	\$	844,155	-0.37%	\$	844,155	\$ 984,369	-14.24%
vember, 2019	\$	788,870	, \$	799,842	1.39%	\$	799,842	\$ 916,469	
cember, 2019	\$	774,718	\$	812,104	4.83%	\$	812,104	\$ 899,994	
nuary, 2020	\$	820,021	\$	851,020	3.78%	\$	851,020	\$ 952,659	
bruary, 2020	\$	958,070	\$	819,751	-14.44%	\$	819,751	\$ 1,113,036	-26.35%
arch, 2020	\$	758,559	\$	720,227	-5.05%	\$	720,227	\$ 918,709	-21.60%
ril, 2020	\$	738,133	\$	747,531	1.27%	\$	747,531	\$ 893,970	-16.38%
ay, 2020	\$	792,526	, \$	702,283	-11.39%	\$	702,283		
-									
ne, 2020	\$	813,861	\$	664,592	-18.34%	\$	664,592	\$ 985,686	
ly, 2020	\$	777,799	\$	808,364	3.93%	\$	808,364	\$ 925,809	-12.69%
ıgust, 2020	\$	814,405	\$	850,341	4.41%	\$	850,341	\$ 969,380	-12.28%
ptember, 2020	\$	793,231	\$	779,982	-1.67%	\$	779,982	\$ 944,177	-17.39%
ctober, 2020	\$	862,850	\$	817,975	-5.20%	\$	817,975	\$ 1,027,044	-20.36%
ovember, 2020	\$	803,681		779,947	-2.95%	\$	779,947		

TOTAL	\$	93,589,126	\$	93,052,040	-0.57%	\$ 93,052,040	\$	102,871,583	-9.55%
January, 2025	\$	1,103,957	\$	1,098,231	-0.52%	\$ 1,098,231	\$	1,128,913	-2.72%
December, 2024	\$	1,042,891	\$	1,029,554	-1.28%	\$ 1,029,554	\$	1,066,467	-3.46%
November, 2024	\$	1,062,639	\$	966,913	-9.01%	\$	\$	1,086,661	-11.02%
October, 2024	\$		\$	1,073,182	-5.69%	\$	\$	1,163,597	-7.77%
September, 2024	\$	1,047,783	\$	972,648	-7.17%	\$ 972,648	\$	1,071,469	-9.22%
August, 2024	\$		\$	944,797	-11.92%	\$	\$	1,096,844	-13.86%
July, 2024	\$	1,027,658	\$	992,679	-3.40%	\$ 992,679	\$	1,050,889	-5.54%
June, 2024	\$	1,065,540	\$	985,624	-7.50%	\$ 985,624	\$	1,111,420	-11.32%
May, 2024	\$	1,041,665	\$	1,006,386	-3.39%	\$ 1,006,386	\$	1,086,517	-7.38%
April, 2024	\$	974,015	\$	997,624	2.42%	\$ 997,624	\$	1,015,955	-1.80%
March, 2024	, \$	996,122	\$	894,213	-10.23%	\$ 894,213	\$	1,039,013	-13.94%
February, 2024	\$, \$	1,014,214	-19.06%	\$	\$	1,253,730	-19.10%
January, 2024	\$	1,081,299	\$	1,065,861	-1.43%	\$ 1,065,861	\$	1,081,878	-1.48%
December, 2023	\$	1,021,763	\$	995,608	-2.56%	\$ 995,608	\$	1,022,310	-2.61%
November, 2023	\$	1,040,701	\$	1,031,132	-0.92%	\$ 1,031,132	\$	1,041,258	-0.97%
October, 2023	\$	1,115,560	\$	1,056,267	-5.32%	\$ 1,056,267	\$	1,116,157	-5.37%
September, 2023	\$	1,027,175	\$	975,085	-5.07%	\$ 975,085	\$	1,027,725	-5.12%
August, 2023	\$	1,052,503	\$	957,439	-9.03%	\$ 957,439	\$	1,053,066	-9.08%
July, 2023	\$	1,005,871	\$	1,020,459	1.45%	\$ 1,020,459	\$	1,006,401	1.40%
June, 2023	\$	1,045,882	\$	960,987	-8.12%	\$ 960,987	\$	1,067,371	-9.97%
May, 2023	\$	1,020,235	\$	1,030,076	0.96%	\$ 1,030,076	\$	1,041,197	-1.07%
April, 2023	\$	953,177	\$	995,074	4.40%	\$ 995,074	\$	972,761	2.29%
March, 2023	\$	978,026	\$	886,958	-9.31%	\$ 886,958	\$	1,039,657	-14.69%
February, 2023	\$	1,232,391	\$	1,030,515	-16.38%	\$ 1,030,515	\$	1,257,712	-18.06%
January, 2023	\$	1,059,578	\$	1,047,231	-1.17%	\$ 1,047,231	\$	1,081,348	-3.16%
December, 2022	\$	1,001,298	\$	987,149	-1.41%	\$ 987,149	\$	1,021,871	-3.40%
November, 2022	\$	1,018,726	\$	1,051,427	3.21%	\$ 1,051,427	\$	1,039,657	1.13%
October, 2022	\$	1,093,726	\$	1,057,045	-3.35%	\$ 1,057,045	\$	1,116,197	-5.30%
September, 2022	\$	1,005,479	\$	1,038,038	3.24%	\$ 1,038,038	\$	1,026,137	1.16%
August, 2022	\$	1,032,318	\$	980,427	-5.03%	\$ 980,427	\$	1,053,528	-6.94%
July, 2022	\$	985,918	\$	963,920	-2.23%	\$ 963,920	\$	1,006,175	-4.20%
June, 2022	\$	832,602	\$	1,061,513	27.49%	\$ 1,061,513	\$	1,067,371	-0.55%
May, 2022	\$	812,172	\$	1,027,267	26.48%	\$ 1,027,267	\$	1,041,180	-1.34%
April, 2022	\$	758,802	\$	931,510	22.76%	\$ 931,510	\$	972,761	-4.24%
March, 2022	\$	797,106	\$	839,152	5.27%	\$ 839,152	\$	1,021,865	-17.88%
February, 2022	\$	837,647	\$	1,029,877	22.95%	\$	\$	1,117,876	-7.87%
January, 2022	\$	860,624	\$	1,048,226	21.80%	\$ 1,048,226	\$	1,058,316	-0.95%
December, 2021	\$	790,508	\$	992,536	25.56%	\$ 992,536	\$	972,093	2.10%
November, 2021	\$	810,984	\$	965,607	19.07%	\$ 965,607	\$	997,273	-3.18%
October, 2021	\$	870,690	\$	1,064,323	22.24%	\$ 1,064,323	\$	1,070,693	-0.59%
September, 2021	\$	800,438	\$	1,022,755	27.77%	\$ 1,022,755	\$	984,304	3.91%
August, 2021	\$	821,805	\$	986,400	20.03%	\$ 986,400	\$	1,010,579	-2.39%
July, 2021	\$	784,866	\$	976,078	24.36%	\$ 976,078	\$	965,155	1.13%
June, 2021	\$	825,105	\$	946,083	14.66%	\$ 946,083	\$	1,023,857	-7.60%
May, 2021	\$	804,859	\$	929,299	15.46%	\$ 929,299	\$	998,734	-6.95%
April, 2021	\$	751,969	\$	733,759	-2.42%	\$ 733,759	\$	933,104	-21.36%
March, 2021	\$	771,573	\$	801,811	3.92%	\$ 801,811	\$	957,430	-16.25%
February, 2021	\$	972,244	\$	842,592	-13.34%	\$ 842,592	\$	1,157,255	-27. 19%
January, 2021	\$	835,910	\$	865,704	3.56%	\$	\$	994,978	-12. Item
	_		_			 	_		

NORMAN MUNICIPAL AUTHORITY -- NORMAN FORWARD Sales Tax Notes Amortization Schedule

NMA 2015B					NMA 2017					
	Sales Tax	x Notes (\$43,1	<u>.60,000)</u>	Sales Tax	Notes (\$30,	<u>950,000)</u>	Sales Tax	Notes (\$22,	<u> 250,000)</u>	GRAND
Fiscal Year	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	TOTAL
2016-2017	\$500,000	\$1,336,186	\$1,836,186			\$0			\$0	\$1,836,186
2017-2018	\$1,000,000	\$1,263,818	\$2,263,818	\$400,000	\$474,567	\$874,567			\$0	\$3,138,385
2018-2019	\$1,000,000	\$1,234,018	\$2,234,018	\$800,000	\$910,500	\$1,710,500			\$0	\$3,944,518
2019-2020	\$1,400,000	\$1,204,218	\$2,604,218	\$800,000	\$886,500	\$1,686,500			\$0	\$4,290,718
2020-2021	\$2,000,000	\$1,155,048	\$3,155,048	\$1,000,000	\$861,000	\$1,861,000			\$0	\$5,016,048
2021-2022	\$2,000,000	\$1,095,448	\$3,095,448	\$1,500,000	\$831,000	\$2,331,000	\$1,800,000	\$519,035	\$2,319,035	\$7,745,483
2022-2023	\$2,965,000	\$1,035,848	\$4,000,848	\$2,000,000	\$778,500	\$2,778,500	\$1,750,000	\$458,000	\$2,208,000	\$8,987,348
2023-2024	\$4,315,000	\$933,113	\$5,248,113	\$2,000,000	\$718,500	\$2,718,500	\$1,350,000	\$418,498	\$1,768,498	\$9,735,111
2024-2025	\$5,185,000	\$798,789	\$5,983,789	\$2,000,000	\$658,500	\$2,658,500	\$800,000	\$391,590	\$1,191,590	\$9,833,879
2025-2026	\$5,550,000	\$636,826	\$6,186,826	\$2,000,000	\$598,500	\$2,598,500	\$600,000	\$375,560	\$975,560	\$9,760,886
2026-2027	\$5,700,000	\$473,671	\$6,173,671	\$2,800,000	\$532,500	\$3,332,500	\$650,000	\$361,820	\$1,011,820	\$10,517,991
2027-2028	\$5,845,000	\$299,341	\$6,144,341	\$3,100,000	\$448,500	\$3,548,500	\$900,000	\$344,645	\$1,244,645	\$10,937,486
2028-2029	\$5,700,000	\$127,394	\$5,827,394	\$3,700,000	\$351,000	\$4,051,000	\$1,000,000	\$325,180	\$1,325,180	\$11,203,574
2029-2030			\$0	\$5,400,000	\$235,500	\$5,635,500	\$4,500,000	\$275,945	\$4,775,945	\$10,411,445
2030-2031			\$0	\$3,450,000	\$51,750	\$3,501,750	\$6,800,000	\$183,200	\$6,983,200	\$10,484,950
2031-2032							\$2,100,000	\$24,045	\$2,124,045	\$2,124,045
TOTAL	\$43,160,000	\$11,593,718	\$54,753,718	\$30,950,000	\$8,336,817	\$39,286,817	\$22,250,000	\$3,677,518	\$25,927,518	\$119,968,053

NORMAN FORWARD FINAL PROJECT COST COMPARISON

						Variance:			Variance:	
		Original Revised		Actual		Original			Revised	
PROJECT		Budget		Budget		Cost		Budget	Budget	
Westwood Tennis Center	\$	1,000,000	\$	1,801,278	\$	1,801,277	\$	(801,277)	\$	1.16
Garner/Acres Intersection	\$	2,700,000	\$	2,951,393	\$	2,951,393	\$	(251,393)	\$	(0.47)
Central Branch Library	\$	39,000,000	\$	35,014,495	\$	35,010,261	\$	3,989,739	\$	4,233.62
East Branch Library	\$	5,100,000	\$	5,100,000	\$	4,794,304	\$	305,696	\$	305,695.62
Westwood Swim Complex	\$	12,000,000	\$	12,000,000	\$	11,763,800	\$	236,200	\$	236,200.35
Andrews Park	\$	1,500,000	\$	1,499,099	\$	1,492,616	\$	7,384	\$	6,482.65
Griffin Park Soccer Complex (Phase 1)*	\$	11,000,000	\$	13,191,614	\$	12,871,928	\$	(1,871,928)	\$	319,685.65
Ruby Grant Park (Phase 1)	\$	6,150,000	\$	6,150,000	\$	6,146,426	\$	3,574	\$	3,573.81
Professional Services (ADG)	\$	1,747,655	\$	3,718,208	\$	3,625,499	\$	(1,877,844)	\$	92,708.75
Community Sports Park (Phase 1)	\$	2,500,000	\$	2,500,000	\$	2,450,346	\$	49,654	\$	49,654.24
Reaves Park Complex (Phase 1)	\$	10,000,000	\$	10,000,000	\$	9,987,746	\$	12,254	\$	12,253.68
Senior (AWE) Center*			\$	14,180,522	\$	14,154,421	\$	(14,154,421)	\$	26,100.28
Young Family Athletic Center (Phase 1)*	\$	22,500,000	\$	50,468,966	\$	48,014,740	\$	(25,514,740)	\$	2,454,226.82
Public Art Installations*	\$	1,200,000	\$	1,069,000	\$	1,022,192	\$	177,808	\$	46,807.89

*NEAR FINAL

File Attachments for Item:

7. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF DECLARATION OF SURPLUS AND/OR OBSOLETE EQUIPMENT AND MATERIALS AND AUTHORIZING THE DONATION THEREOF TO THE CITY OF LEXINGTON, OKLAHOMA, ANIMAL SHELTER.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01/28/2025

REQUESTER: Kellee Robertson

PRESENTER: Kevin Foster, Chief of Police

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR

POSTPONEMENT OF DECLARATION OF SURPLUS AND/OR OBSOLETE EQUIPMENT AND MATERIALS AND AUTHORIZING THE DONATION THEREOF TO THE CITY OF LEXINGTON, OKLAHOMA,

ANIMAL SHELTER.

BACKGROUND:

Section 12-301 of the Code of Ordinances of the City of Norman provides that "The City Council must declare surplus or obsolete any supplies, materials, or equipment where the valuation exceeds one thousand dollars (\$1,000) prior to the selling of such supplies, materials, or equipment." The items will be donated at no cost to the City of Lexington Animal Shelter in "as is" condition. No costs or future obligations to the City will be associated by such action. Transfer date is to be determined by staff as project timeline proceed.

DISCUSSION:

The list provided below includes supplies, materials, or equipment identified as surplus or obsolete, and are therefore being prepared for transfer. These items are currently decaying beyond their functional lifespan in our shelter. They contain various areas of damage and degradation caused by routine use and exposure that has rendered them incompatible for our operations. Replacement devices are being installed through an ongoing kennel maintenance program.

The City of Lexington, OK Animal Shelter is a long term partner agency who has requested acceptance of the items. Their staff is aware of their condition and has plans for use in their facility. No other municipal shelters have expressed interest in the materials at this time. Additional materials will be available in the coming years for partner agencies who may identify a later need.

RECOMMENDATION:

It is recommended that the following list of supplies, materials, or equipment be declared surplus or obsolete, and approved for donation to the City of Lexington Animal Shelter.

- 1. Two double-stacked Mason Sani Kennels with fiberglass reinforced plastic (FRP) panels, guillotine doors and food/water slide-in trays
- 2. Six single-stacked Mason Sani Kennels with FRP panels, guillotine doors and food/water slide in trays

File Attachments for Item:

8. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2425-85: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING JOINT PETITION SETTLEMENT OF THE CLAIM FILED BY JOSHUA L. RAYBURN UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF JOSHUA L. RAYBURN V. THE CITY OF NORMAN, WORKERS' COMPENSATION COMMISSION CASE 2023-00845 J; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COMMISSION, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COMMISSION JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 1/28/25

Jeanne Snider **REQUESTER:**

PRESENTER: Jeanne Snider, Assistant City Attorney

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR

> POSTPONEMENT OF RESOLUTION R-2425-85: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING JOINT PETITION SETTLEMENT OF THE CLAIM FILED BY JOSHUA L. RAYBURN UNDER THE **PROVISIONS** OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF JOSHUA L. RAYBURN V. THE CITY OF NORMAN, WORKERS' COMPENSATION COMMISSION CASE 2023-00845 J; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL IN THE WORKERS' COMPENSATION ATTENDANT COSTS COMMISSION, OKLAHOMA CITY, OKLAHOMA: AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COMMISSION

JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

BACKGROUND:

Joshua L. Rayburn is a former Utility Distribution Worker I for the City of Norman's Line Maintenance Division of Utilities hired December 21, 2021 and separated from employment October 18, 2024. Mr. Rayburn filed Workers Compensation Commission Case 2023-00845 J on February 13, 2023, alleging a single incident injury to the back on August 8, 2022 when he was tightening bolts installing a new water meter. The claim was accepted and has proceeded through the normal litigation process.

Prior to a trial being held, Mr. Rayburn agreed to a settlement in the total amount of \$32,400, which represents 25 percent permanent partial disability (PPD) to the whole body regarding the back. The settlement is recommended for consideration by the City Council.

DISCUSSION:

Medical Treatment. Mr. Rayburn was initially treated by Norman Regional Occupational Medicine (NROM) and prescribed physical therapy. Due to continued symptomatology, he was sent for lumbar and thoracic magnetic resonance imaging (MRI) on October 3, 2022. He was referred to Dr. Leonard and underwent a series of epidural injections without relief. Mr. Rayburn continued to follow-up with NROM and due to continued symptomatology was referred to orthopedist Dr. Wiley. On January 20, 2023, he was seen by Dr. Wiley and sent for updated MRIs on January 25, 2023. Dr. Wiley recommended a right L4-5 & left L5-S1 transforaminal epidural steroid injection (TESI) which was performed on March 2, 2023. Due to continued symptomatology, Dr. Wiley recommended surgical intervention. On April 26, 2023, Mr. Rayburn underwent a L4-5 transforaminal lumbar interbody fusion/posterior spinal fusion with left L5-S1 micro discectomy. Additionally, Mr. Rayburn was sent for a lumbar spine MRI August 21, 2023 and referred to Dr. Miller for pain management. Mr. Rayburn was initially seen by Dr. Miller on September 22, 2023 and was treated conservatively with medication management targeting neuropathic pain while continuing his temporary total disability due to restrictions. He continued to follow-up with Dr. Wiley and was sent for an electromyography (EMG) on October 10, 2023 which reported electro diagnostics of the lower extremities were within normal limits. While under Dr. Miller's care, Mr. Rayburn underwent right sided sacroiliac joint injections, ablation, and right TESIs. After undergoing a function capacity evaluation (FCE) on April 8, 2024, Mr. Rayburn was released at maximum medical improvement (MMI) with permanent restrictions by Dr. Wiley on May 1, 2024.

<u>Issues for Trial</u>. There is no question Mr. Rayburn injured his back in the course of his employment with the City. The primary issues to be tried before the Workers' Compensation Commission are the extent of Mr. Rayburn's injury and whether the injury was permanent in nature. Permanent partial disability is a factual determination made by the Workers' Compensation Commission Trial Judge based on doctors' options and medical records regarding the extent of PPD.

Evaluations. Mr. Rayburn was evaluated by Lance Rosson, D.0. on May 21, 2024, regarding the above claim and opined a rating of 29 percent (\$37,584) permanent partial impairment (PPI) to the whole body regarding the back. In addition, Dr. Rosson opined that Mr. Rayburn would need continued medical benefits in the nature of prescription medications on an as needed basis as well as other treatment his treating physician or further selected physicians might deem necessary, ongoing and continued medical maintenance for the implanted medical devices/prosthetic/instrumentation to include repair or replacement, and vocational rehabilitation to learn more sedentary type employment. Mr. Rayburn was then evaluated by the City's medical expert, William Jones, M.D., MPH. Dr. Jones opined zero percent whole body PPI regarding the thoracic spine and 8 percent (\$10,368) whole body PPI regarding the lumbar spine. He further opinioned that the injury had resolved and had not impaired the ability to earn wages at pre-injury level; therefore, ongoing palliative and maintenance modifications or physician care would not be needed. Dr. Jones reported that fusion hardware is not a medical or prosthetic device and are not intended to be repaired, replaced, or removed. The City's maximum exposure for total PPI would be \$37,584.

<u>Trial</u>. The case proceeded through the normal litigation process; however, Mr. Rayburn has agreed to a settlement of the case as outlined below. If a trial was held, the Judge could determine nature and extent to Mr. Rayburn's injury and award PPD.

<u>Proposed Settlement</u>. The City of Norman received a Child Support Court Order from the State of Oklahoma. The Order would reduce the net settlement for Mr. Rayburn by \$9,456.26. The proposed settlement to close Workers' Compensation Commission Case 2023-00845 J in a lump sum payment of \$32,400 (less attorney fee and court ordered child support) representing the settlement amount described above. Pursuant to 85A O.S. § 31(7), for injuries occurring on

or after July 1, 2019, a Multiple Injury Trust Fund assessment in the amount of \$972, representing (3%) of the PPD award shall be deducted and paid to the Oklahoma Tax Commission.

It is felt that the settlement is fair and reasonable. A settlement is beneficial to the City in that it is a full, final and complete settlement of any and all claims and closes out any continued medical treatment. This settlement is beneficial to Mr. Rayburn in that it provides certainty for an award and would be paid in a lump sum rather than at a weekly rate over a period of time.

Furthermore, if the case was settled in this manner, the City would incur additional costs and fees of:

Workers' Compensation Administration Fund Tax in the amount of \$648; Special Occupational Health & Safety Tax in the amount of \$243; and Workers Compensation Commission Filing fee in the amount of \$140. In addition, the City would incur an additional cost and fee for the Cleveland County Court Filing Fee in the amount of \$154.14.

These additional costs and fees total \$1,185.14, which brings the total cost of this settlement to the City to \$33,585.14. Adequate funds are available in the Order/Settlements Account (43330102-42131).

RECOMMENDATION:

For the reasons outlined above, it is believed the settlement is fair, reasonable, and in the best interest of the City. Acceptance of the settlement would require the payments as outlined above. If approved, the settlement amount would be paid to Mr. Rayburn and his attorney in a lump sum. The settlement would be certified to the Cleveland County District Court to be placed on the property tax rolls for collection over the next three years in accordance with 85A O.S. § 107, 51 O.S. § 159, and 62 O.S. § 361, et seq and 85 O.S. § 313, 51 O.S. § 159. Certifying the order to the property tax rolls would, in effect, reimburse the City's Workers' Compensation Fund over the next three years.

RAYBURN, Joshua L.

CM3-2023-00845 J (Back UNS)

SS# XXX-X6-4808 City Council Date 1/28/25

Atty: Joe Farnan

Trial Date:N/A Order Date: N/A DOH: 12/21/21 Separation: 10/18/24

RTW: N/A MMI: 41/24 Memo

Resolution R-2425-85 **Purchase Requistions**

Date of Injury: 8/8/22 (SI) PPD Wage: \$360

Permanent Partial Disability Settlement

Total Award (PPD)

Net Settlement (Less Atty Fees) Oklahoma Child Support (Net Settlement)

Net to Claimant

Attorney Fees (20% of PPD)

Attorney Fees (20% of PPD) **Total PPD Settlement**

Multiple Injury Trust Fund (3% of PPD-After 7/1/19)

Net to Attorney & Claimant (Less Child Support & MITF)

City's Settlement Costs (953-092)

Workers Comp. Admn. Fund (2% of PPD) Occupational & Health Trust Fund (0.75%) Filing Fee - Workers Compensation Commission

Filing Fee - Cleveland County District Court

Total Settlement Cost (PPD, Costs)

\$32,400.00 25% Whole Body (Back)

\$32,400.00

(6,480.00)\$25,920.00 Vendor

(\$9,456.26)\$16,463.74

\$6,480.00

\$22,943.74

(\$972.00)\$21,971.74

\$

\$

\$

11739 22260

5735

43330102-42134 43330102-42131

648.00 2267 43330102-42133 1950

243.00 43330102-42135 140.00 12122 43330102-44704 1,031.00

434 43330102-44703 \$ 154.14 1,185.14

\$33,585.14

Copies

Settlement forms:

IF Compromise Settlement Affidavit of Foreign Judgment Assignment of Judgment Checks with case name on them

Certificate of Mailing

Filed in WCC Filed in Dist.Ct.

11 Х 4 Х 4 Х

1 3 Х

Completion

Date

File Closing procedure

Send Tax Roll Memo to Finance (1st) w/Agenda Approval

Send in Taxes to Tax Commission Send filing fee to Comp Court

Mail Certified Copy of JP or CS - Maill to all providers

File Affidavit & Assigment in District Court

Send Tax Roll Memo to Finance (1nd) w/Aff & Assignment

Final Letter to Attorney (Sending Aff/Assignment)

Log onto Legal's tracking spreadsheet (Legal/WC/Audits)

Index in file list & place in storage

Send Closing Letter to Claimant's Attorney



R-2425-85

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN. OKLAHOMA, AUTHORIZING JOINT PETITION SETTLEMENT OF THE CLAIM FILED BY JOSHUA L. RAYBURN UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF JOSHUA L. RAYBURN V. THE CITY OF NORMAN, WORKERS' COMPENSATION **CASE** COMMISSION 2023-00845 DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS WORKERS' COMPENSATION COMMISSION, OKLAHOMA CITY. OKLAHOMA; AND AUTHORIZING AND DIRECTING FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COMMISSION JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

- §1. WHEREAS, Joshua L. Rayburn, a former Utility Distribution Worker I for the City of Norman's Line Maintenance Division of Utilities, alleged a single incident injury to the Back on August 8, 2022 when he was tightening bolts installing a new water meter; and
- §2. WHEREAS, the City of Norman has negotiated settlement for the claim of Joshua L. Rayburn against the City of Norman, under the Workers' Compensation Statutes for a total of \$32,400, which represents 25 percent permanent partial disability to the whole body regarding the back to be paid in a lump sum settlement to Mr. Rayburn, and such settlement is believed to be fair and reasonable; and
- §3. WHEREAS, the City shall incur additional costs for the settlement for payment for Workers Compensation Commission Case 2023-00845 J to the Workers' Compensation Administration Fund in the amount of \$648; the Special Occupational Health and Safety Fund in the amount of \$243; filing fee in the Workers' Compensation Commission in the amount of \$140.00; and filing fee in the Cleveland County District Court in the amount of \$154.14; and
- §4. WHEREAS, the Risk Management Insurance Fund of the City of Norman has heretofore appropriated funds for the payment of Workers' Compensation settlements covering injuries to qualified persons employed by the City of Norman; and



- §5. WHEREAS, the judgment and award should be transmitted and certified to the Workers' Compensation Commission, Oklahoma City, Oklahoma, which when filed will constitute judgment against the City of Norman, which it is entitled to purchase with funds out of the Risk Management Insurance Fund pursuant to Okla. Stat. tit. 85A, § 107, Okla. Stat. tit. 51, § 159, and Okla. Stat. tit. 62, § 361, et seq.; and
- §6. WHEREAS, the City Council finds it will be in the best interest of the City if the funds of the Risk Management Insurance Fund are invested in said judgment; and
- NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:
- §7. That the Legal Department is authorized to enter into settlement with Joshua L. Rayburn for not more than \$32,400 for any and all claims that he has or may have against the City of Norman under the Workers' Compensation Statutes for any and all injuries known or unknown which occurred while working for the City of Norman; and
- §8. That the Legal Department is directed to hereinafter file such settlement in the Workers' Compensation Commission, Oklahoma City, Oklahoma, along with all attendant costs therefore, as provided by law; and
- §9. That the Finance Director is authorized and directed to purchase such judgment of the Workers' Compensation Commission, Oklahoma City, Oklahoma, out of funds of the Risk Management Insurance Fund of the City of Norman.

PASSED AND ADOPTED this 28th day of January, 2025.

	Mayor	
ATTEST		
City Clerk		

File Attachments for Item:

9. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF NORMAN RURAL CERTIFICATE OF SURVEY COS-2425-7 FOR OAK HILL RANCH PHASE 2 AND EASEMENT NUMBER E-2425-10 (GENERALLY LOCATED 1300' WEST OF 108TH AVENUE S.E. ON THE NORTH SIDE OF ETOWAH ROAD).



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 1-28-25

REQUESTER: Ken Danner, Subdivision Development Manager

PRESENTER: Scott Sturtz, Director of Public Works

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION,

AMENDMENT, AND/OR POSTPONEMENT OF NORMAN RURAL CERTIFICATE OF SURVEY COS-2425-7 FOR OAK HILL RANCH PHASE 2 AND EASEMENT NUMBER E-2425-10 (GENERALLY LOCATED 1300' WEST OF 108TH AVENUE S.E. ON THE NORTH SIDE OF ETOWAH

ROAD).

BACKGROUND:

This item is Norman Rural Certificate of Survey No. COS-2425-7 for Oak Hill Ranch Phase 2 and is generally 1300' west of 108th Avenue S.E. on the north side of Etowah Road.

Norman Rural Certificate of Survey COS-2425-7 for Oak Hill Ranch Phase 2 was approved by Planning Commission at its meeting of December 12, 2024.

DISCUSSION:

This property consists of 80 acres. Tracts 9 through 16 consists of 10 acres each

Private individual sanitary sewer systems and water wells will be installed in accordance with the Oklahoma Department of Environmental Quality (ODEQ) standards. Fire protection will be provided by the City of Norman pumper/tanker trucks.

A private road easement is located on Tracts 3 and 4 of the first phase Oak Hill Ranch. The private road will continue into Phase 2 and constructed to serve Tracts 13 through 16. The private road will be constructed prior to the filing of Oak Hill Ranch Phase 2 certificate of survey.

A 17' roadway, drainage and utility easement has been submitted for Etowah Road.

RECOMMENDATION:

Based upon the above information, staff recommends approval of Norman Rural Certificate of Survey No. COS-2425-7 for Oak Hill Ranch Phase 2 and acceptance of Easement No. E-2425-10.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 12/12/2024

REQUESTER: T-Plus, LLC

PRESENTER: Ken Danner, Subdivision Development Manager

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION,

AMENDMENT, AND/OR POSTPONEMENT OF COS-2425-7: CONSIDERATION OF A NORMAN RURAL CERTIFICATE OF SURVEY SUBMITTED BY T-PLUS, LLC (COWAN GROUP ENGINEERING) FOR OAK HILL RANCH, PHASE 2 FOR 80 ACRES OF PROPERTY GENERALLY LOCATED 1300' WEST OF 108TH AVENUE S.E. ON THE

NORTH SIDE OF ETOWAH ROAD.

ITEM: Consideration of NORMAN RURAL CERTIFICATE OF SURVEY NO. COS-2425-7 FOR OAK HILL RANCH.PHASE 2

LOCATION: Generally located 1300' west of 108th Avenue S.E. on the north side of Etowah Road.

INFORMATION:

- 1. Owners. T-Plus, LLC.
- 2. <u>Developer</u>. T-Plus, LLC.
- 3. <u>Surveyor</u>. Cowan Group Engineering.

HISTORY:

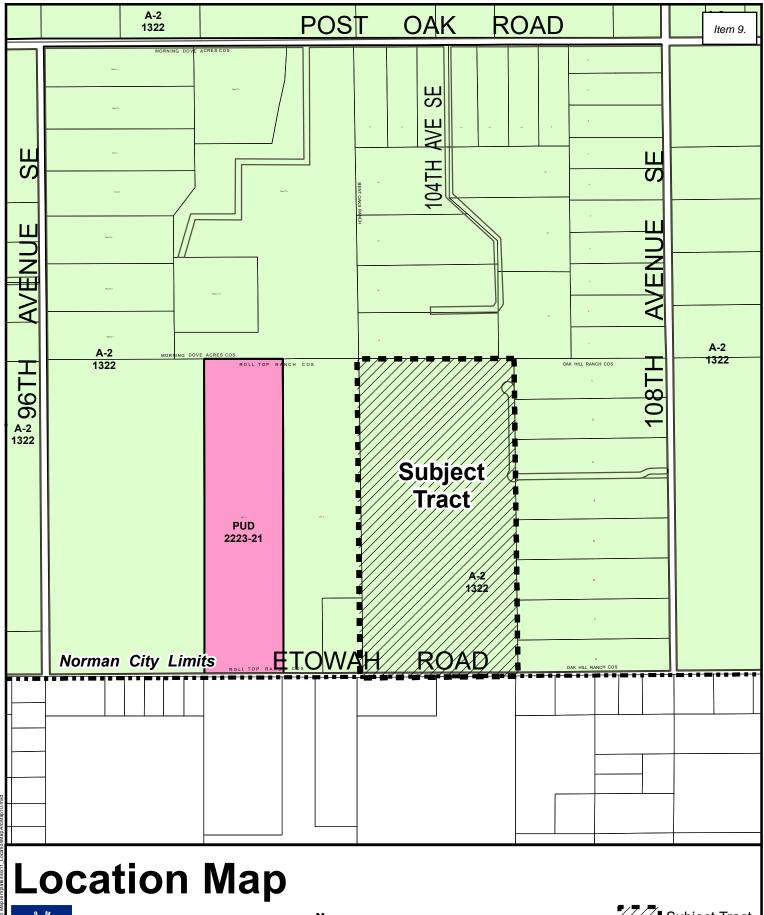
- 1. October 21, 1961. City Council adopted Ordinance No. 1315 annexing a portion of this property into the Norman Corporate City limits without zoning.
- 2. October 21, 1961. City Council adopted Ordinance No. 1318 annexing the remainder of this property into the Norman Corporate City limits without zoning.
- 3. October 30, 1961. Planning Commission recommended to City Council that this property be placed in A-2, Rural Agricultural District.

4. <u>December 12, 1961</u>. City Council adopted Ordinance No. 1322 placing this property in A-2, Rural Agricultural District.

IMPROVEMENT PROGRAM:

- 1. Fire Protection. Fire protection will be provided by the Norman Fire Department.
- Sanitary Sewer. Individual sanitary sewer systems will be installed in accordance with City and Oklahoma Department of Environmental Quality standards.
- 3. <u>Water</u>. Individual water wells will be installed in accordance with City and Oklahoma Department of Environmental Quality standards.
- Acreage. This property consists of 80.00 acres. Tract 9 consists of 10.00 acres, Tract 10 consists of 10.00 acres, Tract 11 consists of 10.00 acres, Tract 12 consists of 10.00 acres, Tract 13 consists of 10.00 acres, Tract 14 consists of 10.00 acres, Tract 15 consists of 10.00 acres and Tract 16 consists of 10.00 acres.
- Private Road. A private road easement is located on Tracts 3 and 4 of the first phase Oak Hill Ranch. The private road will continue into Phase 2 and constructed to serve Tracts 13 through 16. The private road will be constructed prior to the filing of Oak Hill Ranch Phase 2.
- 6. <u>Easements</u>. With the Comprehensive Transportation Plan, Etowah Road is classified as a collector street. A 17' roadway, drainage and utility easement will be required.
- **SUPPLEMENTAL MATERIAL**: Copies of a location map, Norman Rural Certificate of Survey No. COS-2425-7 for Oak Hill Ranch Phase 2 are included in the Agenda Book.
- **STAFF COMMENTS AND RECOMMENDATION**. Staff recommends approval of Norman Rural Certificate of Survey No. COS-2425-7 for Oak Hill Ranch Phase 2.
- **ACTION NEEDED**: Recommend approval or disapproval of Norman Rural Certificate of Survey No. COS-2425-7 for Oak Hill Ranch Phase 2 to City Council.

ACTION TAKEN:		





Map Produced by the City of Norman Geographic Information System. The City of Norman assumes no responsibility for errors or omissions in the information presented.

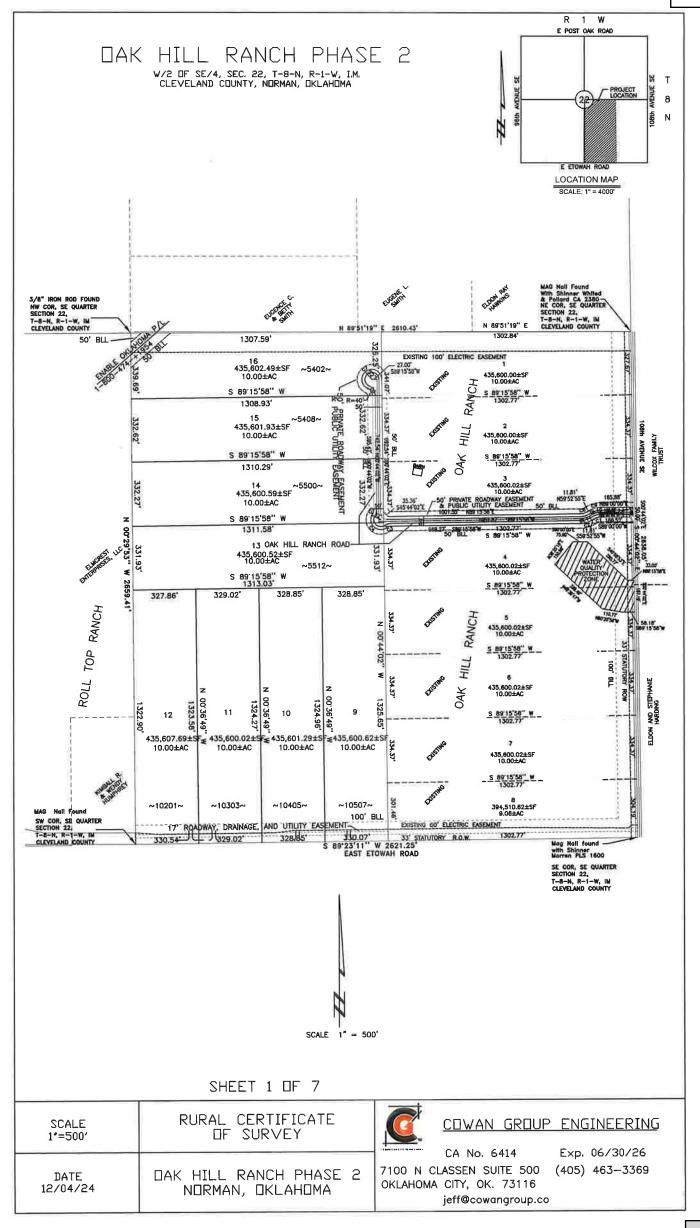


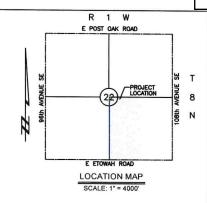
November 12, 2024

0 400 800 Ft.

Subject Tract

443





TRACT 9 LEGAL DESCRIPTION

A Tract of land located in the Southeast Quarter (SE/4) of Section Twenty—Two (22), Township Eight (8) North, Range One (1) West of the Indian Meridian (I.M.), Norman, Cleveland County, Oklahoma, being more particularly described as follows:

COMMENCING at the Southeast Corner of the Southeast Quarter (SE/4) of said Section Twenty—Two; Thence S89°23'11"W a distance of 1302.77 feet to the POINT OF BEGINNING; Thence from said POINT OF BEGINNING S89°23'11"W a distance of 330.07 feet; Thence N00°36'49"W a distance of 1324.96 feet; Thence N89°15'58"E a distance of 327.29 feet; Thence S00°44'02"E a distance of 1325.65 feet, to the POINT OF BEGINNING and containing 10.00 acres more or less and subject to any easements or rights—of—way of record.

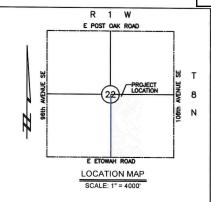
TRACT 10 LEGAL DESCRIPTION

A tract of land located in the Southeast Quarter (SE/4) of Section Twenty—Two (22), Township Eight (8) North, Range One (1) West of the Indian Meridian (I.M.), Norman, Cleveland County, Oklahoma, being more particularly described as follows:

COMMENCING at the Southeast Corner of the Southeast Quarter (SE/4) of said Section Twenty—Two; Thence S89°23'11"W a distance of 1632.84 feet to the POINT OF BEGINNING; Thence from said POINT OF BEGINNING S89°23'11"W a distance of 328.85 feet; Thence N00°36'49"W a distance of 1324.27 feet; Thence N89°15'58"E a distance of 328.85 feet; Thence S00°36'49"E a distance of 1324.96 feet, to the POINT OF BEGINNING and containing 10.00 acres more or less and subject to any easements or rights—of—way of record.

SHEET 2 of 7

SCALE N.T.S.	RURAL CERTIFICATE OF SURVEY	COWAN GROUP ENGINEERING
DATE 12/04/24	□AK HILL RANCH PHASE 2 N□RMAN, □KLAH□MA	CA No. 6414 Exp. 06/30/26 7100 N CLASSEN SUITE 500 (405) 463-3369 OKLAHOMA CITY, OK. 73116 jeff@cowangroup.co



TRACT 11 LEGAL DESCRIPTION

A tract of land located in the Southeast Quarter (SE/4) of Section Twenty—Two (22), Township Eight (8) North, Range One (1) West of the Indian Meridian (I.M.), Norman, Cleveland County, Oklahoma, being more particularly described as follows:

COMMENCING at the Southeast Corner of the Southeast Quarter (SE/4) of said Section Twenty—Two; Thence S89°23'11"W a distance of 1961.69 feet to the POINT OF BEGINNING; Thence from said POINT OF BEGINNING S89°23'11"W a distance of 329.02 feet; Thence N00°36'49"W a distance of 1323.58 feet; Thence N89°15'58"E a distance of 329.02 feet; Thence S00°36'49"E a distance of 1324.27 feet, to the POINT OF BEGINNING and containing 10.00 acres more or less and subject to any easements or rights—of—way of record.

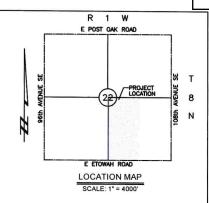
TRACT 12 LEGAL DESCRIPTION

A tract of land located in the Southeast Quarter (SE/4) of Section Twenty—Two (22), Township Eight (8) North, Range One (1) West of the Indian Meridian (I.M.), Norman, Cleveland County, Oklahoma, being more particularly described as

COMMENCING at the Southeast Corner of the Southeast Quarter (SE/4) of said Section Twenty—Two; Thence S89°23'11"W a distance of 2290.71 feet to the POINT OF BEGINNING; Thence from said POINT OF BEGINNING S89°23'11"W a distance of 330.54 feet; Thence N00°29'53"W a distance of 1322.90 feet; Thence N89°15'58"E a distance of 327.86 feet; Thence S00°36'49"E a distance of 1323.58 feet, to the POINT OF BEGINNING and containing 10.00 acres more or less and subject to any easements or rights—of—way of record.

SHEET 3 DF 7

	SCALE N.T.S.	RURAL CERTIFICATE OF SURVEY	COWAN GROUP ENGINEERING
1			CA No. 6414 Exp. 06/30/26
	DATE 12/04/24	OAK HILL RANCH PHASE 2 NORMAN, OKLAHOMA	7100 N CLASSEN SUITE 500 (405) 463-3369 OKLAHOMA CITY, OK. 73116
		,	jeff@cowangroup.co



TRACT 13 LEGAL DESCRIPTION

A Tract of land located in the Southeast Quarter (SE/4) of Section Twenty—Two (22), Township Eight (8) North, Range One (1) West of the Indian Meridian (I.M.), Norman, Cleveland County, Oklahoma, being more particularly described as follows:

COMMENCING at the Southeast Corner of the Southeast Quarter (SE/4) of said Section Twenty—Two; Thence S89°23′11″W a distance of 2621.25 feet; Thence N00°29′53″W a distance of 1322.90 feet to the POINT OF BEGINNING; Thence N00°29′53″W a distance of 331.93 feet; Thence N89°15′58″E a distance of 1311.66 feet; Thence S00°44′02″E a distance of 331.93 feet; Thence S89°15′58″W a distance of 1313.03 feet to the POINT OF BEGINNING and containing 10.00 acres more or less and subject to any easements or rights—of—way of record.

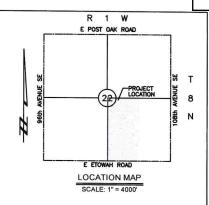
TRACT 14 LEGAL DESCRIPTION

A Tract of land located in the Southeast Quarter (SE/4) of Section Twenty—Two (22), Township Eight (8) North, Range One (1) West of the Indian Meridian (I.M.), Norman, Cleveland County, Oklahoma, being more particularly described as follows:

COMMENCING at the Southeast Corner of the Southeast Quarter (SE/4) of said Section Twenty—Two; Thence S89°23'11"W a distance of 2621.25 feet; Thence N00°29'53"W a distance of 1654.83 feet to the POINT OF BEGINNING; Thence N00°29'53"W a distance of 332.27 feet; Thence N89°15'58"E a distance of 1310.29 feet; Thence S00°44'02"E a distance of 332.27 feet; Thence S89°15'58"W a distance of 1311.66 feet to the POINT OF BEGINNING and containing 10.00 acres more or less and subject to any easements or rights—of—way of record.

SHEET 4 of 7

	SCALE N.T.S.	RURAL CERTIFICATE OF SURVEY	COWAN GROUP ENGINEERING
ı			CA No. 6414 Exp. 06/30/26
	DATE 12/04/24	OAK HILL RANCH PHASE 2 NORMAN, OKLAHOMA	7100 N CLASSEN SUITE 500 (405) 463-3369 OKLAHOMA CITY, OK. 73116
-		Nakiiiii) akeiiiaiiii	jeff@cowangroup.co



TRACT 15 LEGAL DESCRIPTION

A Tract of land located in the Southeast Quarter (SE/4) of Section Twenty—Two (22), Township Eight (8) North, Range One (1) West of the Indian Meridian (I.M.), Norman, Cleveland County, Oklahoma, being more particularly described as follows:

COMMENCING at the Southeast Corner of the Southeast Quarter (SE/4) of said Section Twenty—Two; Thence S89°23′11″W a distance of 2621.25 feet; Thence N00°29′53″W a distance of 1987.10 feet to the POINT OF BEGINNING; Thence N00°29′53″W a distance of 332.62 feet; Thence N89°15′58″E a distance of 1308.93 feet; Thence S00°44′02″E a distance of 332.62 feet; Thence S89°15′58″W a distance of 1310.29 feet to the POINT OF BEGINNING and containing 10.00 acres more or less and subject to any easements or rights—of—way of record.

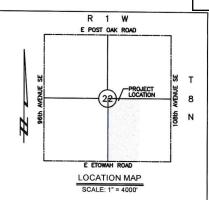
TRACT 16 LEGAL DESCRIPTION

A Tract of land located in the Southeast Quarter (SE/4) of Section Twenty—Two (22), Township Eight (8) North, Range One (1) West of the Indian Meridian (I.M.), Norman, Cleveland County, Oklahoma, being more particularly described as follows:

COMMENCING at the Southeast Corner of the Southeast Quarter (SE/4) of said Section Twenty—Two; Thence S89°23′11″W a distance of 2621.25 feet; Thence N00°29′53″W a distance of 2319.72 feet to the POINT OF BEGINNING; Thence N00°29′53″W a distance of 339.69 feet; Thence N89°51′19″E a distance of 1307.60 feet; Thence S00°44′02″E a distance of 326.25 feet; Thence S89°15′58″W a distance of 1308.93 feet to the POINT OF BEGINNING and containing 10.00 acres more or less and subject to any easements or rights—of—way of record.

SHEET 5 OF 7

SCALE N.T.S.	RURAL CERTIFICATE OF SURVEY	COWAN GROUP ENGINEERING
DATE 12/04/24	□AK HILL RANCH PHASE 2 N□RMAN, □KLAH□MA	CA No. 6414 Exp. 06/30/26 7100 N CLASSEN SUITE 500 (405) 463-3369 OKLAHOMA CITY, OK. 73116 jeff@cowangroup.co



Surveyor's Notes

- 1. This Survey has been prepared to create a "Norman Rural Certificate of Survey Subdivision" to be known as "Oak Hill Ranch Phase 2". This is an un-platted but filed subdivision as specified in the Norman Subdivision Regulations
- Sec. 19-606.

 This survey is based on the Legal Description from the "Warranty Deed" recorded in Document Number 2021-42720 in Book 6322, Page 143.

 The exterior boundaries of this survey are based on a current and proper
- restoration of the original survey and corners filed of record at the Oklahoma Department of Libraries.

- Department of Libraries.

 3. Access to all tracts shown hereon, is provided by previously dedicated section line right—of—way and additional right—of—way dedications that are a part of this document. Widths of these right—of—ways have been provided per the City of Norman as filed in Book R2022—8619, Page 1500.

 4. No excavations were made as a part of the survey, to physically locate underground utilities and facilities. Call 1—800—522—6543 to have all underground utilities and facilities marked before any excavation.

 5. This property is delineated on the FEMA Flood Insurance Rate Map (FIRM) as Zone X, areas of minimal flood hazard, for Cleveland County, Oklahoma and Incorporated Areas, Map Number 40027C0320H Dated September 26, 2008.

 6. This "Norman Rural Certificate of Survey of Subdivision" will be filed with the Cleveland County Clerk after it is approved by all parties. This documentation, as recorded in its entirety, shall be shall be attached to OR referred to on any deed, conveyance of title, contract, or any other instruments prepared in connection with any of the subject property.
- any of the subject property.

 7. This Survey meets the requirements of the Oklahoma Minimum Standards for the Practice of Land Surveying which was adopted by the Board of Registration for Professional Engineers and Land Surveyors, September 14, 2018.

Date of Field Work 11/04/2019.

Land Surveyor Steen

Steve Trump P.L.S NO. 1607

AUTESSIONAL LAND Steve Trump 1607 OKLAHOWA COMMONIA

Notary

STATE OF OKLAHOMA, COUNTY OF OKLAHOMAS

Before Me, a Notary Public in and for said County and State,
On this 4 day of 2024, personally
Appeared known to me to be the Identical person
who executed the within and foregoing Instrument and acknowledged
to me that he executed The same as his free and voluntary act and deed.

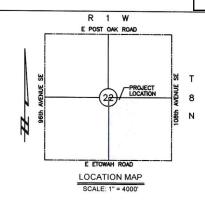
My Commission Expires 16

Notary Public



SHEET 6 of 7

	SCALE N.T.S.	RURAL CERTIFICATE OF SURVEY	COWAN GROUP ENGINEERING
ı			CA No. 6414 Exp. 06/30/26
	DATE 12/04/24	OAK HILL RANCH PHASE 2 NORMAN, OKLAHOMA	7100 N CLASSEN SUITE 500 (405) 463-3369 OKLAHOMA CITY, OK. 73116
		Nakinin, akemiani	jeff@cowangroup.co



Norman Planning Commission
Accepted by the City of Norman, Oklahoma, Planning Commission on thisday of
Chairman
Notary
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA§:
Before me, a Notary Public, in and for said County and State, on theday of
My Commission Expires Notary Public
Norman City Council
Accepted by the <u>City</u> of Norman, Oklahoma, City Council on thisday of
ATTEST:
Mayor
Notary STATE OF OKLAHOMA, COUNTY OF OKLAHOMA§
Before Me, a Notary Public, in and for said County and State, on thisday of 20,Personally appeared, to me known to be the identical person who executed the within and foregoing Instrument and acknowledged to me that he executed the same as his free and voluntary act and deed.

SHEET 7 of 7

SCALE N.T.S.	RURAL CERTIFICATE OF SURVEY	COWAN GROUP ENGINEERING
DATE 12/04/24	DAK HILL RANCH PHASE 2 NORMAN, OKLAHOMA	CA No. 6414 Exp. 06/30/26 7100 N CLASSEN SUITE 500 (405) 463-3369 OKLAHOMA CITY, OK. 73116 jeff@cowangroup.co

GRANT OF EASEMENT

E-2425-10

KNOW ALL MEN BY THESE PRESENTS:

That in consideration of the sum of One Dollar (\$1.00), receipt of which is hereby acknowledged, and for and upon other good and valuable considerations, that T-Plus, LLC. Michael D. Thomas as Manager, do hereby grant, bargain, sell and convey unto the City of Norman, a municipal corporation, a public roadway, drainage and utility easement, over, across and under the following described real estate and premises situated in Cleveland County, Oklahoma, to wit:

(17' Additional R/W)

An easement being part of the Southeast Quarter (SE/4) of Section Twenty-two (22), Township Eight (8) North, Range One (1) West of the Indian Meridian, Cleveland County, Oklahoma, written by Steven A. Trump, PLS 1607 dated December 16, 2024 using a Plat Bearing of N89°23'11"E between existing monuments on the South line of said SE/4 as a Basis of Bearing, said tract further described as:

COMMENCING at the Southwest Corner of said SE/4;

Thence N00°29'53"W on the West line of said SE/4, a distance of 33 feet and the **POINT OF BEGINNING**;

Thence N00°29'53"W on the West line of said SE/4, a distance of 17 feet;

Thence N89°23'11"E and parallel to the South line of said SE/4, a distance of 1318.37 feet;

Thence S00°44′02″E a distance of 17 feet; Thence S89°23′11″W and parallel to the South line of said SE/4, a distance of 1318.34 feet to the **POINT OF BEGINNING**, containing 0.51 acres more or less.

With the right of ingress and egress to and from the same, for the purpose of surveying, laying out, constructing, maintaining, and operating the facilities indicated below:

Public Roadway, Drainage and Utility Easement

To have and to hold the same unto said City, it's successors and assigns forever.
Signed and delivered this 17th day of December 2024. Authority The second of the seco
T-Plus, LLC. Michael D. Thomas as Manager STATE OF OKLAHOMA) COUNTY OF CLEVELAND) SS:
Before me, the undersigned, a notary Public in and for said county and State on this 17 day of December, 2024 personally appeared, T-Plus, LLC. Michael D. Thomas as Manager, to me known to be the identical person who executed the within and foregoing instrument as manager and acknowledged to me that he executed the same as his free and voluntary act and deed and the free and voluntary act and deed of said entity, for the uses and purposes herein set forth. Given under my hand and seal the day and year last above written. My commission Expires 12/27/2—7 Notary Public Commission # 23016538 Expires 12/27/2-7
Notary Public
Approved as to form and legality this day of
Clisalety Muckelen City Attorney
NORMAN CITY COUNCIL Accepted by the City of Norman, Oklahoma, City Council on this day of,20
ATTEST: City Clerk

Mayor

File Attachments for Item:

10. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF EASEMENT E-2425-14: A PERMANENT UTILITY EASEMENT GRANTED BY THE CITY OF NORMAN TO OKLAHOMA GAS AND ELECTRIC COMPANY AT REAVES PARK AND BUDGET APPROPRIATON.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 1/28/2025

REQUESTER: James Briggs, Park Development Manager

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION,

AMENDMENT, AND/OR POSTPONEMENT OF EASEMENT E-2425-14: A PERMANENT UTILITY EASEMENT GRANTED BY THE CITY OF NORMAN TO OKLAHOMA GAS AND ELECTRIC COMPANY AT REAVES

PARK AND BUDGET APPROPRIATON

BACKGROUND:

On April 2, 2019, the citizens of Norman voted in favor of a \$72 million transportation bond issue, which includes nineteen (19) projects. With the anticipated \$67 million in federal dollars being leveraged for these projects, approximately \$139 million is budgeted for the nineteen (19) projects, including the Jenkins Avenue Widening Project. This easement request is from Oklahoma Gas & Electric Company (OG&E) in conjunction with the Jenkins Avenue Widening 2019 Project.

DISCUSSION:

OG&E approached the Parks and Recreation Department to request an easement at Reaves Park for a communication line connecting substations to allow OG&E to temporarily switch stations in the southeast area of town in case of a power outage. During the process of moving power lines underground along Jenkins at Reaves Park, OG&E realized they did not allow enough room to place this communication line in that project. The easement will run along the east property line of Reaves Park near the Jimmy Austin Golf Course. OG&E and Park staff worked together to find an area for this communication line, and the easement will not interfere with park amenities or future projects inside Reaves Park.

Parks and Recreation Staff negotiated a fee of \$12,500 for the easement to assist in removing and replacing pine trees trimmed by an OG&E contractor in 2022. Parks is requesting that the fees from this easement be deposited into Capital Fund revenue account Reimbursement-Other Agency (Account 509-364239) and appropriated to Tree Program Matching Funds, Materials (Account 5079966-46301; Project PR0212).

RECOMMENDATION 1:

Staff recommends acceptance of Permanent Utility Easement E-2425-14 granted to Oklahoma Gas and Electric Company at Reaves Park.

RECOMMENDATION 2:

Staff recommends receipt of negotiated easement fees of \$12,500 into the Capital Fund, Reimbursements-Other Agency and appropriated to Tree Program Matching Funds, Materials.

AFTER RECORDING RETURN TO: OGE ELECTRIC SERVICES TIMOTHY J. BAILEY, M/C WNM-12 PO BOX 321 OKLAHOMA CITY OK 73101-0321

EASEMENT

Work Order #6937432

KNOW ALL MEN BY THESE PRESENTS: THAT THE CITY OF NORMAN, a Municipal Corporation, Grantor, in consideration of the sum of Ten or more dollars in hand paid, the receipt of which is hereby acknowledged, and other good and valuable consideration, does hereby grant and warrant unto OKLAHOMA GAS AND ELECTRIC COMPANY, an Oklahoma corporation, Grantee, its successors and assigns, the right, privilege and authority to enter upon and install, erect, operate, maintain, and reconstruct underground and/or above ground a system of conduits, wires, cables, vaults, junction boxes, switches, fuses, transformers, service connection boxes and other fixtures for the transmission and distribution of electrical current and communication messages, including the right of ingress and egress to and from said system across adjoining lands of Grantor, upon and across the following real property and premises, situated in Cleveland County, State of Oklahoma, to wit:

A part of BLOCK 39 AND BLOCK 2 OF FORMER NAVAL AIR TECHNICAL TRAINING CENTER, an addition to Norman, Oklahoma, being part of two tracts of land recorded in a deed in Book 269, Pages 225-238, and in a deed in Book 271, Pages 249-254, as described in Exhibit "A" and shown on Exhibit "B", attached hereto and hereby made a part of this easement.

Grantor further covenants and agrees that no building or other structure shall ever be erected nor shall any excavation or other removal of soil, to change the grade of terrain, be accomplished by Grantor, its heirs or assigns, within the above-described easement area unless the written consent of the Grantee is first obtained. Grantor further acknowledges the requirements of 63 Oklahoma Statutes (2011) Section 142.1, et. seq. (One-call statute).

The rights and privileges above granted to continue so long as same are used or needed for the transmission and distribution of electric current or communication messages; but should the Grantee remove its property from the premises and abandon the right of way herein granted, then the rights granted in this easement shall terminate.

Approved this	day of		, 2025, by the City of Norman.
			THE CITY OF NORMAN, a Municipal Corporation
City Se	eal		
		Ву:	
		Title:	

CITY ACKNOWLEDGMENT

STATE OF OKLAHOMA, COUNTY OF CLEVELAND, SS;	
Before me, the undersigned, a Notary Public, in and fo	r said County and State, on this day of
, 2025, personally appeared	
of the City of Norman, a Municipal Corporation, to me known to maker thereof to the foregoing instrument as its	
and acknowledged to me that they executed the same as their frand purposes therein set forth.	ee and voluntary act and deed of such city, for the uses
My Commission Expires:	8
Commission #	••
	Notary Public

R/W File No. Reeves Park Form 469 D (Rev 5/2018) SNOR_UG-C1.DOT tjb Atlas Sheet No. 068-015D

200 1

EXHIBIT "A"

To that certain easement from the City of Norman, a Municipal Corporation to Oklahoma Gas and Electric Company.

An easement in **BLOCK THIRTY-NINE** (39), AND **BLOCK TWO** (2) OF FORMER NAVAL AIR TECHNICAL TRAINING CENTER, Cleveland County, Oklahoma, written by Timothy G. Pollard, PLS 1474, on November 25, 2024. Bearings are Based on the plat bearings of said final plat as described above and as shown on the attached Easement Sketch, said easement is further described as: being Ten (10) feet in width, Five (5.00) feet each side of a centerline described as follows:

COMMENCING at the Northwest (NW) corner Southwest Quarter (SW1/4) of Section Five (5) Township 8 North, Range 2 West, as described on said plat, as described on said plat;

Thence S89°58'48"E, on the North Line of said Block 39, for a distance of 1762.52 feet, to the **POINT OF BEGINNING**:

Thence S25°52'05"E, on said centerline for a distance of 49.57 feet;

Thence S00°05'57"W, on said centerline for a distance of 78.17 feet to the South line of said Block 39;

Thence continuing S00°05'57"W, on said centerline for a distance of 1369.69 feet:

Thence \$03°13'24"E, on said centerline for a distance of 171.43 feet;

Thence S00°04'55"W, on said centerline for a distance of 280.76 feet;

Thence S30°21'03"W, on said centerline for a distance of 33.40 feet to the South line of said Block 2, being the **POINT OF TERMINATION**.

႘

EXHIBIT "B" EASEMENT SKETCH

NW Cor SW1/4 Sec 5 T8N, R2W Ex 2" Sauare Plate

Ex 2" Square Plate S89°58'48"E 1762.52' S25°52'05"E 49.57' S00°05'57*W 78.17' **39** R 2 W E Lindsey St T N 8 -Former Naval Air Technical Training Center Subject Location 2 Closed LOCATION MAP See Attached OG&E Easement Description

> S0373'24"E 171.43'__

S00°04'55"W 280.76"

S30°21'03"W 33.40'—

Note: Bearings Are Based On Plat Bearings Of The Final Plat Of Former Naval Air Technical Training Center As File With The Cleveland County Clerks Office. Cleveland County. Oklahoma.

(*) - Indicates Existing 1/2" Iron Pin Or Monument as Noted.

I, Timothy G. Pollard, a Professional Land Surveyor, hereby certify that the attached attached drawing is a true and accurate representation of the attached easement description and is subject to all notes and qualifying statements.

Constitution Avenue



Timothy Pollard, PLS 1474
Dated: November 25, 2024

OKLAHOMA GAS AND ELECTRIC COMPANY				
POLLARD & WHITED SURVEYING INC. 2514 TEE DRIVE, NORMAN, OKLAHOMA 73069 CA#2380 EXP 06-30-25 405-366-0001	OG&E EASEMENT SKETCH WO# 6937432 PART OF FORMER NAVAL AIR TECHNICAL TRAINING CENTER CLEVELAND COUNTY, OKLAHOMA	REVISIONS: route changed 01-17-2025		
DRAWN BY: J. THOMAS DATE: Nov 25, 2024	FILE #: FNATTC.ASC DATE: Nov 25, 2024	SCALE: 1" = 450'		
APPROVED BY: D. MEEKS DATE: Nov 25, 2024	DRWG #: FNATTC.DWG DATE: Nov 25, 2024	SHEET 1 OF 1		

File Attachments for Item:

11. CONSIDERATION FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CERTIFICATE OF PLAT CORRECTION CPC-2425-1 FOR SUMMIT LAKES ADDITION SECTION 12.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01/28/25

REQUESTER: Ken Danner, Subdivision Development Manager

PRESENTER: Scott Sturtz, Director of Public Works

TITLE: CONSIDERATION FOR APPROVAL, ACCEPTANCE, REJECTION,

AMENDMENT, AND/OR POSTPONEMENT OF CERTIFICATE OF PLAT CORRECTION CPC-2425-1 FOR SUMMIT LAKES ADDITION SECTION

12.

BACKGROUND:

The final plat for Summit Lakes Addition Section 12 was filed of record October 27, 2023 with the Cleveland County Clerk in Book 26 of Plats, Pages 37 and 38. Since that time, it has been determined that certain scrivener's errors or existing specific language has been found within the plat. Title 11.0S, 1981, §41-115 permits or provides a method of amending or correcting final plats subject to the governing body of a City approving such changes.

DISCUSSION:

The specific errors relate to certain dimensions within the plat.

The errors only impact this property.

RECOMMENDATION:

Staff is not opposed to the changes, and since a procedure has been established without the requirement for District Court action, Staff recommends City Council approval of Certificate of Plat Correction No. CPC-2425-1 for the above-mentioned addition.

CPC-2425-1 STATE OF OKLAHOMA CERTIFICATE OF REGISTERED LAND SURVEYOR) SS: CORRECTION OF PLAT COUNTY OF CLEVELAND) 1. The undersigned, Doug R. Alford, the Licensed Land Surveyor who executed the subdivision plat of Summit Lakes Addition Section 12, an addition to the City of Norman, Oklahoma, being a part of the West ½ of Section 34, Township 9 North, Range 2 West, of the Indian Meridian, certifies that said Plat was duly filed and recorded in Plat Book 26, on Page 37 of the records in the office of the County Clerk of Cleveland County, Oklahoma. 2. The surveyor hereby certifies that said instrument is being corrected to reflect the following changes; A few dimensions at the intersection of Varenna Lane and Dunham Drive were labeled incorrectly. This affected lot dimensions for Lot 1, Block 5, and Lot 3 Block 6 as well as a curve and line dimension for the centerline of Varenna Lane was omitted. This revision is hereby amended and corrected by the certificate pursuant to the provision of Section United Section Doug 41-115 of Title 11 of the Oklahoma Statutes. Dated this 15th day of October, 2024. STATE OF OKLAHOMA) SS: COUNTY OF OKLAHOMA) Before me, the undersigned Notary Public, in and for said County and State, on this 15 th day of October, 2024, personally appeared Doug R. Alford, to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that. he executed the same as his free and voluntary act and deed for the uses and purposes there are the talk in the ta forth. Given under my hand and seal of office the day and year last above written. My Commission Expires: 6-1-2027 Be it resolved by The Council of the City of Norman that the plat correction of Summit Lakes Addition Section 12, shown hereon is approved by the City of Norman, this _____ day of , 2024. ATTEST: CITY OF NORMAN City Clerk Mayor

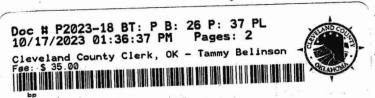
Approved as to form only this \(\text{\text{day of}} \)

Assistant Municipal Counselor

FINAL PLAT

SUMMIT LAKES ADDITION SECTION 12

A PART OF THE N.W. ¼ & S.W. ¼, SECTION 34, T9N, R2W, I.M. NORMAN, CLEVELAND COUNTY, OKLAHOMA



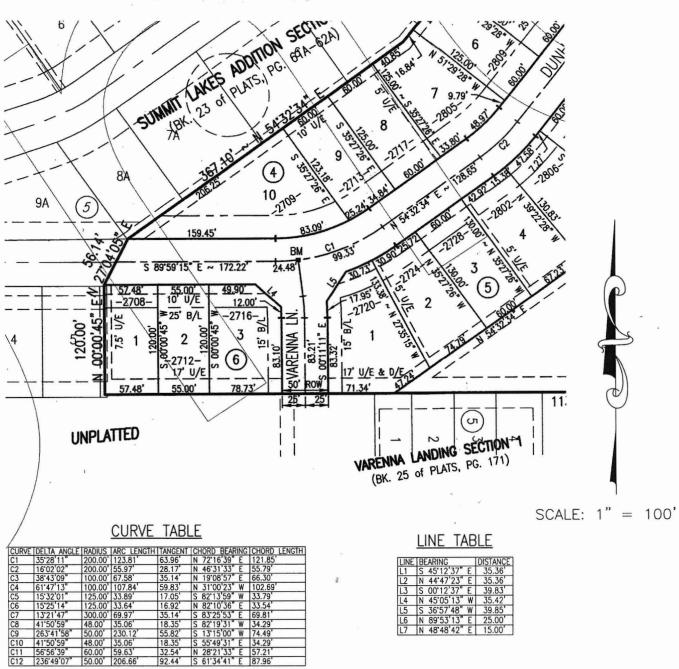
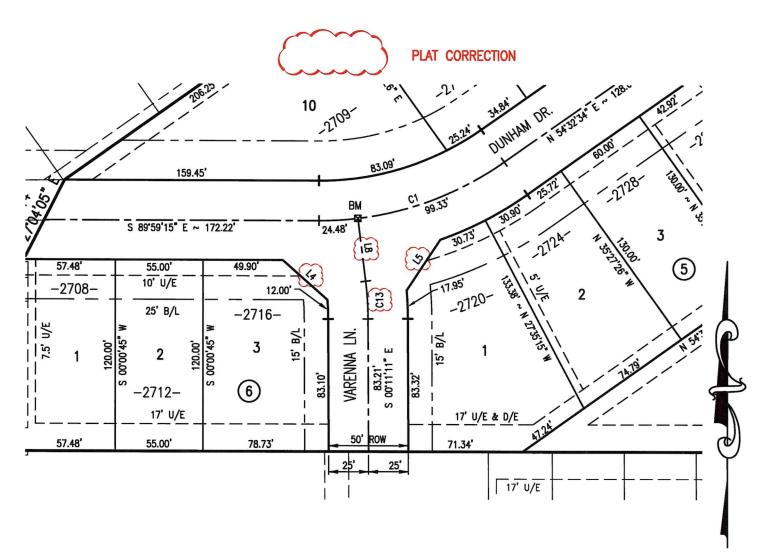


EXHIBIT "B"

FINAL PLAT ~ AS CORRECTED

SUMMIT LAKES ADDITION SECTION 12

A PART OF THE N.W. ¼ & S.W. ¼, SECTION 34, T9N, R2W, I.M. NORMAN, CLEVELAND COUNTY, OKLAHOMA



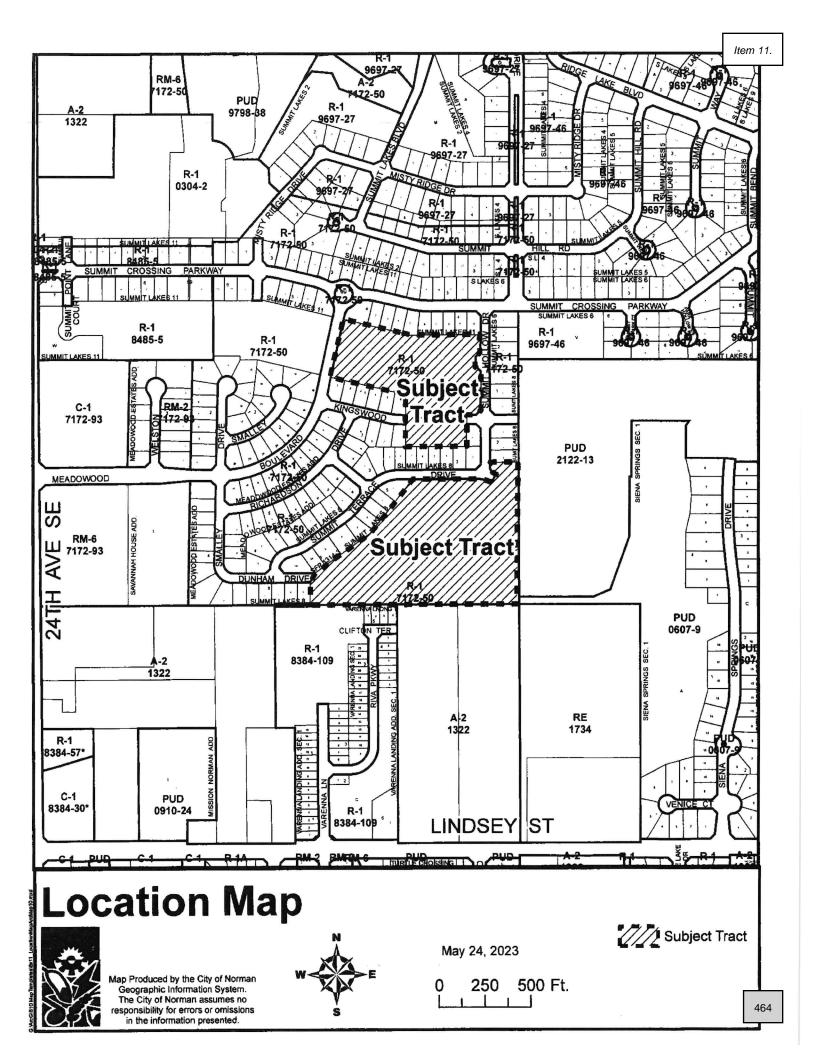
CURVE TABLE

SCALE:	1"	=	60'

CURVE	DELTA ANGLE	RADIUS	ARC LENGTH	TANGENT	CHORD BEARING	CHORD LENGTI
C1	35'28'11"	200.00	123.81	63.96	N 72 16 39 E	121.85'
C2	16'02'02"	200.00	55.97'	28.17	N 46'31'33" E	55.79'
C3	38°43'09"	100.00	67.58'	35.14	N 19'08'57" E	66.30'
C4	61°47′13″	100.00	107.84'	59.83	N 31'00'23" W	102.69'
C5	15'32'01"	125.00	33.89	17.05	S 82°13'59" W	33.79'
C6	15'25'14"	125.00	33.64'			33.54
C7	13°21'47"	300.00	69.97'	35.14'	S 83°25'53" E	69.81
C8 C9	41°50'59"	48.00'	35.06'	18.35'	S 82°19'31" W	34.29'
C9	263°41'58"	50.00	230.12	55.82'	S 13"15'00" W	74.49'
C10	41*50'59"	48.00'	35.06'	18.35'	S 55'49'31" E	34.29'
C11	56*56'39"	60.00	59.63'	32.54'	N 28°21'33" E	57.21'
C12	236'49'07"	50.00	206.66	92.44'	S 61'34'41" E	87.96
C13	06°48'42"	200.00	23.78'	11.90'	S 03°39'08" E	23.76

LINE	BEARING	DISTANCE
L1	S 45°12'37" E	35.36
L2	N 44'47'23" E	35.36'
L3	S 00°12'37" E	39.83'
L4	N 48'18'44" W	37.48'
L5	N 33'21'26" E	38.34
L6	N 89'53'13" E	25.00'
L7	N 48'48'42" E	15.00'
L8	S 07'03'29" E	39.88

LINE TABLE



File Attachments for Item:

12. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER THREE TO CONTRACT K-2223-33: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND L5 CONSTRUCTION, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$56,031 FOR A REVISED CONTRACT AMOUNT OF \$2,365,923 FOR VARIOUS CHANGES TO PROJECT DESIGN, AND UNFORSEEN SITE CONDITIONS AT THE NORTH BASE PHASE 2 VEHICLE WASH FACILITY PROJECT AND BUDGET TRANSFERS AS OUTLINED IN THE STAFF REPORT.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 1/28/25

REQUESTER: Paul D'Andrea, Capital Projects Engineer

PRESENTER: Scott Sturtz, Interim Public Works Director

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION,

AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER THREE TO CONTRACT K-2223-33: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND L5 CONSTRUCTION, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$56,031 FOR A REVISED CONTRACT AMOUNT OF \$2,365,923 FOR VARIOUS CHANGES TO PROJECT DESIGN, AND UNFORSEEN SITE CONDITIONS AT THE NORTH BASE PHASE 2 VEHICLE WASH FACILITY PROJECT AND BUDGET

TRANSFERS AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

The Norman Forward Program includes a Maintenance Facility for the City of Norman Parks and Recreation Department. This facility was originally to be relocated from Reaves Park to Griffin Park; however, the City subsequently changed the plans to construct a new Parks, and City Transit/Public Safety Maintenance Facility adjacent to the City's current Fleet Maintenance Facility at the North Base Complex, located at 1301 Da Vinci Street near the Norman Municipal Airport. The proposed multi-departmental facility provides maintenance for City Parks and Recreation vehicles and equipment, City Transit System busses, and Public Safety vehicles and equipment.

The second phase of the North Base Fleet and Parks Maintenance facilities project is to add an automatic vehicle wash facility to the site. This facility will be capable of washing all vehicles in the City fleet. The wash will be operated by the Fleet Management Division, but will be authorized for use by all City vehicles through the internal service charge system used for fuel purchases.

On February 8, 2022, the Norman City Council approved appropriation of funds, in the amount of \$1,800,000 for the construction of the North Base Complex Phase 2 Project, to provide a vehicle wash facility at the North Base Complex capable of serving all City fleet vehicles and transit busses.

On June 2, 2022, The City of Norman opened bids for the North Base Phase 2 Vehicle Wash Facility project. The low bid, from L5 Construction, L.L.C., was \$2,688,000. This was nearly \$900,000 over the project budget. Consequently, the bids were rejected.

On November 8, 2022, after rebidding the project, the Norman City Council awarded Contract K-2223-33, to L5 Construction, L.L.C., in the amount of 2,185,500, for construction of the North Base Phase 2 Vehicle Wash Facility project.

On June 27, 2023, The Norman City Council approved Change Order 1 to Contract K-2223-33 with L5 Construction, L.L.C., in the amount of \$97,648, for a revised contract amount of \$2,283,148, for various changes to the project design and unforeseen sight conditions.

On May 1, 2024, The City Manager approved Change Order 2 to contract K-2223-33 with L5 Construction, L.L.C., in the amount of \$26,744, for a revised contract amount of \$2,309,892 for various changes to the project design and unforeseen site conditions.

DISCUSSION:

Change Order 3 to Contract K-2223-33, in the amount of \$56,031 is required to cover additional work required to address design changes requested by the City during the final punch list process, to improve safety and operations of the facility. This will result in a final construction cost of \$2,365,923 or 8.26% over the original construction contract. This project has been approved for a federal grant that will reimburse 32% of the cost of the project upon final payment.

The project account has \$6,476.14 available to cover a portion of this final change order cost. The remaining cost will require balance transfers totaling \$49,554.86 to the project construction accounts. Staff recommends transferring this amount from the remaining balance of the previously completed Robinson West of I-35 capital project.

RECOMMENDATION:

Staff recommends the following:

- 1. A fund transfer in the amount of \$33,288.38 from Robinson West of I-35, Land (Account 50595552-46001; Project TR0104), to North Base Phase 2 Vehicle Wash Facility, Construction (Account 50590078-46101; Project BG0260).
- 2. A fund transfer in the amount of \$16,266.48 from Robinson West of I-35, Land (Account 50595552-46001; Project TR0104), to the Special Grants Fund, North Base Phase 2 Vehicle Wash Facility, Construction (Account 22590303-46101; Project BG0260).
- 3. Acceptance of Change Order 3 to Contract K-2223-33, with L5 Construction, L.L.C., in the amount of \$56,031.

CHANGE ORDER SUMMARY CITY OF NORMAN CLEVELAND COUNTY, OKLAHOMA

CHANGE ORDER NO. 003

DATE: Dec 10, 2024

CONTRACT NO.: <u>K-2223-33</u>

SUBMITTED BY: Paul D'Andrea

PROJECT: North Base Complex, Phase 2

CONTRACTOR: L5 Construction, LLC

7725 West Reno, Suite 400

Oklahoma City, Oklahoma 73127

Original Completion Date: July 02, 2023

Previous Completion Date: <u>July 24, 2023</u> ORIGINAL CONTRACT AMOUNT \$2,185,500.00

(Increase) this change order 300 Calendar days

New Completion Date: <u>June 2, 2024</u> PRESENT CONTRACT AMOUNT <u>\$ 2,283,148.00</u>

DESCRIPTION	DECREASE	INCREASE
Change in Pay Quantities	\$0.00	\$56,031.00

NET CHANGE

<u>\$56,031.00</u>

REVISED CONTRACT AMOUNT

\$2,365,923.00

See Detailed Quantity Change Summary on Page 2 of 2.

NO.	CODE NO.	DESCRIPTION	UNIT	UNIT	UNIT	INCREASE	DECREASE
		Change Order 003					
COR 14		Shrouds for bay heaters	LS	N/A	N/A	\$7,285.00	
COR 15		No Cost Add'l time request (300 days)		N/A	N/A	\$0.00	
COR 16		Raise bay heaters	LS	N/A	N/A	\$16,803.00	
COR 17b		Install filter on nonpotable waterline	LS	N/A	N/A	\$15,329.00	
COR 18		Relocate outdoor boom, install add'l boom accessories	1				
		and associated plumbing changes	LS	N/A	N/A	\$16,614.00	
		Change Order 002			Totals		

CONTRACTOR	DATE: /-22-25
CITY ATTORNEY: Cliraton Ild'ali	DATE: 1/24/25
ACCEPTED BY: (City Manager) Mayor	DATE:

\$56,031.00

Difference

Signatory Notarization

STATE OF Oklahoma	COUNTY OF	Oklahoma	, SS:
Before me, the undersigned, a No	otary Public in and for said	l Shawn Driver	of the
L5 Construction, LLC	, its Principal , t	o me known to be the id	entical person(s)
who executed the foregoing	Change Order Summary	and acknowledge	d to me that they
executed the same as their free and	d voluntary act and deed for	r the uses and purposes th	erein set forth.
WITNESS my hand and seal this			
My Commission Expires:	30, 2028	CAL O	
Notary Public: Their of	Celloway	EXP. 05/30/28	

Owner Change Order Request

 Date:
 5.01.24
 Approved:

 Project:
 2219 - Norman North Base - Ph. II
 COR #
 15
 Denied:

Project.	2219 - NOITHAIT NOI UIT BASE - FII. II			COR#	13		Defilied.					
CODE	DESCRIPTION	QTY	\$/Unit	GENERAL Total	L \$/Unit	ABOR Total	MATERIAL \$/Unit	./ EQUIPMENT Total	SUBC \$/Unit	CONTRACTOR Total	TOTAL	COMMENTS
010115	General Conditions	0	300	\$0.00	1350	\$0.00		\$0.00		\$0.00	\$0.00	GC's for additional coordination
										Subtotal	\$0.00	
	Bonding										\$0.00	
	Subtotal										\$0.00	
	Profit:	15%									\$0.00	
												Original Contract Amount
												\$2,185,500.00
												Previous Contract Amount
												\$2,317,177.00
												New Contract Amount
	TOTAL:										\$0.00	\$2,317,177.00

Scope of Work

This change request is to request additional contract days to address items discovered by final inspections and resolve water hammer issues.

Owner Change Order Request

 Date:
 11.15.24
 Approved:

 Project:
 2219 - Norman North Base - Ph. II
 COR #
 18
 Denied:

Project.	2219 - NOITHall NOI til Base - Fil. II			COR#	10					Denneu.		
CODE	DESCRIPTION	QTY	46	GENERAL		ABOR		/ EQUIPMENT		ONTRACTOR	TOTAL	COMMENTS
			\$/Unit	Total	\$/Unit	Total	\$/Unit	Total	\$/Unit	Total		
01-0200L	General Conditions	4	250	\$1,000.00		\$0.00		\$0.00		\$0.00	\$1,000.00	GC's for additional coordination
01-3450M	Boom Accessories	1		\$0.00		\$0.00		\$0.00	612	\$612.00	\$612.00	Ram Products
04-4200S	Concrete Masonry	1		\$0.00		\$0.00		\$0.00	750	\$750.00	\$750.00	CIA Masonry
09-9100S	Painting	1		\$0.00		\$0.00		\$0.00	2500	\$2,500.00	\$2,500.00	Naff Painting
22-0000S1	Plumbing	1		\$0.00		\$0.00		\$0.00	9360	\$9,360.00	\$9,360.00	Michalski Plumbing
										Subtotal	\$14,222.00	
	Bonding										\$225.00	
	Subtotal										\$14,447.00	
	Profit:	15%									\$2,167.05	
												Original Contract Amount
												\$2,185,500.00
												Previous Contract Amount
										·		\$2,349,309.00
				•								New Contract Amount
	TOTAL:										\$16,614.00	\$2,365,923.00

Scope of Work

This change request is to add accessories to the boom arm (bumper and latch) and raise the boom to a height equal to the header bar at the north entrance.

Owner Change Order Request

 Date:
 10.16.24
 Approved:

 Project:
 2219 - Norman North Base - Ph. II
 COR #
 17b
 Denied:

1 Toject.	ZZIS NOIMAN NOIM BASC THEN			COIC	17.0					Demea.		
CODE	DESCRIPTION	QTY	<i>6/11</i>	GENERAL		ABOR		/ EQUIPMENT		ONTRACTOR	TOTAL	COMMENTS
			\$/Unit	Total	\$/Unit	Total	\$/Unit	Total	\$/Unit	Total		
010115	General Conditions	3	300	\$900.00		\$0.00		\$0.00		\$0.00	\$900.00	GC's for additional coordination
15400S	Plumbing	1		\$0.00		\$0.00		\$0.00	12360	\$12,360.00	\$12,360.00	T&T Mechanical
										Subtotal	\$13,260.00	
	Bonding										\$70.00	
	Subtotal										\$13,330.00	
	Profit:	15%									\$1,999.50	
												Original Contract Amount
												\$2,185,500.00
				·								Previous Contract Amount
												\$2,333,980.00
												New Contract Amount
	TOTAL:									·	\$15,329.00	\$2,349,309.00

Scope of Work

This change request is to install one filter on the non-potable water supply. This approach utilizing pro-press fittings. Should pro-press fittings not be acceptable, then T&T will need to update their pricing.

Owner Change Order Request

 Date:
 04.22.24

 Project:
 2219 - Norman North Base - Ph. II
 COR #
 14
 Denied:

Project:	2219 - Norman North Base - Ph. II		COR# 14			Denied:						
CODE	DESCRIPTION	QTY	\$/Unit	GENERAL Total	L \$/Unit	ABOR Total	MATERIAL \$/Unit	/ EQUIPMENT Total	SUBC \$/Unit	ONTRACTOR Total	TOTAL	COMMENTS
010115	Conord Conditions	0.25	300	\$75.00		\$337.50	3,01110		3,01110	\$0.00	Ć412 FO	CCle for additional accordination
	General Conditions	0.25	300	,	1350			\$0.00			\$412.50	GC's for additional coordination
15600S	HVAC	1		\$0.00		\$0.00		\$0.00	5808	\$5,808.00	\$5,808.00	Heater Shields
										Subtotal	\$6,220.50	
	Bonding										\$115.00	
	Subtotal										\$6,335.50	
	Profit:	15%									\$950.33	
												Original Contract Amount
												\$2,185,500.00
												Previous Contract Amount
												\$2,309,892.00
										·		New Contract Amount
	TOTAL:										\$7,285.00	\$2,317,177.00

Scope of Work

This change request is to cover the labor, equipment, and materials to shift the washbay heaters and install shrouds per inspectors request.

Owner Change Order Request

 Date:
 07.24.24
 Approved:

 Project:
 2219 - Norman North Base - Ph. II
 COR #
 16
 Denied:

CODE	DESCRIPTION	QTY		GENERAL	L	ABOR	MATERIAL	/ EQUIPMENT	SUBC	ONTRACTOR	TOTAL	COMMENTS	
		· ·	\$/Unit	Total	\$/Unit	Total	\$/Unit	Total	\$/Unit	Total			
01011S	General Conditions	3	300	\$900.00		\$0.00		\$0.00		\$0.00	\$900.00	GC's for additional coordination	
09901S	Painting	1		\$0.00		\$0.00		\$0.00	1500	\$1,500.00	\$1,500.00	Estimated Paint Costs	
15600S	HVAC	1		\$0.00		\$0.00		\$0.00	9302	\$9,302.00	\$9,302.00	T&T Mechanical	
16002S	Electrical	1		\$0.00		\$0.00		\$0.00	2645	\$2,645.00	\$2,645.00	All Season Electric	
										Subtotal	\$14,347.00		
	Bonding										\$265.00		
	Subtotal										\$14,612.00		
	Profit:	15%									\$2,191.80		
												Original Contract Amount	
												\$2,185,500.00	
												Previous Contract Amount	
												\$2,317,177.00	
												New Contract Amount	
	TOTAL:										\$16,803.00	\$2,333,980.00	

Scope of Work
This change request is to raise space heaters up to 30" below the concentric kit.

Attachment 2. Contract K-2223-33 CO #3 and Final Acceptance Fund Appropriation

LOSING ACCOUNT	GAINING ACCOUNT	AMOUNT
50595552-46001	50590078-46101	
(Robinson West of I-35)	(North Base Ph. 2 Wash Facility)	\$33,288.38
Project No. TR-0104	Project No. BG-0260	
50595552-46001	22590303-46101	
(Robinson West of I-35)	(North Base Ph. 2 Wash Facility)	\$16,266.48
Project No. TR-0104	Project No. BG-0260	

File Attachments for Item:

13. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2425-6: AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA) D/B/A EMBARK IN THE AMOUNT OF \$35,221.76 FOR A NOTTO-EXCEED AMOUNT OF \$4,575,071.93 TO PROVIDE SECURITY SERVICES AT THE NORMAN TRANSIT CENTER AND CONTRACT LANGUAGE MODIFICATION DUE TO THE OPENING OF THE CITY'S VEHICLE WASH FACILITY.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01/28/2025

REQUESTER: Taylor Johnson, Transit and Parking Program Manager

PRESENTER: Scott Sturtz, P. E., Interim Public Works Director

TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR

POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2425-6: AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA) D/B/A EMBARK IN THE AMOUNT OF \$35,221.76 FOR A NOT-TO-EXCEED AMOUNT OF \$4,575,071.93 TO PROVIDE SECURITY SERVICES AT THE NORMAN TRANSIT CENTER AND CONTRACT LANGUAGE MODIFICATION DUE TO THE OPENING OF THE CITY'S VEHICLE

WASH FACILITY.

BACKGROUND:

On October 16, 2023 the City opened the Norman Transit Center (NTC) at 320 East Comanche following a remodel project of the existing facility that began earlier in 2023. The NTC serves as the major hub for public transportation in Norman, facilitating hundreds of passenger transfers between buses a day.

Before opening, security services was discussed as a potential need to assist with managing a heavily utilized facility like the NTC. However, at the time Council and staff agreed that the need for these services should be monitored and added as necessary. It became apparent about a year into the operation of the NTC that security services may be needed. With that, in the fall of 2024 discussions began again to explore what that service would look like and the budget that would be needed.

It was quickly identified that the City may be able to leverage its relationship with EMBARK to provide security services through their existing subcontractor that provides these services at the Oklahoma City Downtown Transit Center. This would also create efficiencies in how issues may be handled at the NTC, as EMBARK operators and supervisors would be the first contacts for anything that would occur on a day-to-day basis.

At the September 26, 2024 Council Community Planning and Transportation Committee, a presentation was made by staff to work with EMBARK to provide optional security services at the NTC. Staff received the direction to move forward with EMBARK to formalize a contract amendment for Council consideration for these additional services.

DISCUSSION:

Over the past few months, City staff have been working with EMBARK staff to create Amendment 1 to Contract K-2425-6. This amendment largely focuses on the additional security services to be provided but also includes some contract language modification due to the City opening the Vehicle Wash Facility at the City Service Center on Da Vinci Street. The addition of the Vehicle Wash Facility changed the process that EMBARK employees will take in washing and fueling the buses each night for service the next day.

Details regarding the security services to be provided can be found in the attached Amendment 1, however, here are some highlights:

- EMBARK would provide security services to ensure safety and protection of the NTC premises and its occupants.
- EMBARK shall ensure that all security personnel are adequately trained, appropriately licensed, and equipped to respond to potential security incidents.
- Security services shall be proved 8 hours per day, Monday-Saturday, during EMBARK Norman's hours of operation.
- The exact 8 hours per day during the hours of operation shall be determined and adjusted as needed by each party's designated Program Manager identified in the contract. The City's Program Manager is Taylor Johnson.

The total cost of the amendment is estimated to be \$35,221.76. This increases the contract amount to a not-to-exceed amount to \$4,575,071.93.

Fiscal year 2024-2025 funds are available in Miscellaneous Services – Transit Operating Contract (Account Number 27550277-44766) for this increase.

The term of the original contract shall remain, form July 1, 2024, through June 30, 2025. Thus the costs of this amendment reflects beginning the service on February 1, 2025 and ending on June 30, 2025. Staff will work with EMBARK to incorporate these services into the annual contract for public transportation services.

RECOMMENDATION:

Staff recommends that City Council approve Amendment 1 to Contract K-2425-6, adding security services at the Norman Transit Center and contract language modification regarding vehicle washing.

AMENDMENT NO. 1 TO INTERLOCAL AGREEMENT SERVICE AGREEMENT FOR PROVISION OF TRANSPORTATION SERVICES

This Amendment No. 1 to Interlocal Agreement Service Agreement for Provision of Transportation Services ("Amendment 1") is made and entered into this _____ day of _____, 2025, by and between the Central Oklahoma Transportation and Parking Authority ("COTPA") d/b/a EMBARK, public trust ("EMBARK"), and the City of Norman, a municipal corporation ("Norman").

WITNESSETH:

WHEREAS, on July 1, 2024, Norman approved Interlocal Agreement Service Agreement for Provision of Transportation Services, ("Original Agreement") Contract No. K-2425-6, an Interlocal Agreement with COTPA for the provision of public transportation services in accordance with 74 O.S. § 1008;

WHEREAS, the City of Norman desires to provide additional security at the Norman Transit Center; and

WHEREAS, the City of Norman's vehicle washing station has been completed, requiring certain changes to the Original Agreement.

NOW, THEREFORE, for and in consideration of the mutual agreements, covenants, and promises herein set forth, the parties do hereby covenant and agree to reaffirm all provisions of Interlocal Agreement Service Agreement for Provision of Transportation Services, except as amended or supplemented as follows:

- 1. Section 7 of Exhibit D of the Original Agreement is modified by the following additions (indicated by underlines) and deletions (indicated by strikethroughs) to read as follows:
 - 7. [Reserved] EMBARK agrees to provide professional security services at the Norman Transit Center, located at 320 E. Comanche St., to ensure the safety and protection of the premises and its occupants. EMBARK shall ensure that all security personnel are adequately trained, appropriately licensed, and fully equipped to effectively address and respond to potential security incidents. Security services shall be provided eight hours per day, Monday through Saturday, during EMBARK Norman's hours of operation, which are as follows:
 - Monday through Friday: 7:00 AM to 10:00 PM
 - Saturday: 10:00 AM to 7:00 PM

The scheduled period in which security services are to be provided during EMBARK Norman's hours of operation shall be determined and adjusted, as needed, by the Parties' respective Program Managers. An exception to this service will apply if a scheduled holiday or unforeseen circumstances result in the closure of EMBARK Norman.

2. Sections 3 and 4 of Exhibit E of the Original Agreement are modified by the following additions (indicated by underlines) and deletions (indicated by strikethroughs) to read as follows:

3. ASSUMPTIONS

- Norman will provide and maintain the <u>Vehicle Wash Facility</u> Power-Washing Equipment Trailer and Service Truck.
- Norman will provide all storm water permits, if required.
- Norman will provide the fogging equipment listed above and current materials on hand.

- EMBARK will purchase the replacement supplies for fogging.
- EMBARK will provide the supplies needed to perform washing, such as rags, soap, and brushes.
- Norman will provide access to fueling facilities for all fueling, including the fuel for the provided Service Truck and Power Washing Equipment.
- EMBARK will provide uniforms and uniform cleaning services.
- EMBARK will clean every bus and paratransit vehicle's front, rear, and wheels every day.
- EMBARK will clean every bus and paratransit vehicle's interior, to include trash removal, sweeping, and all surfaces wiped down every day.
- **EMBARK** will perform a full exterior wash per the "Washing Cycle Schedule."

4. ANTICIPATED CHANGES

The Parties anticipate the establishment of a Norman vehicle wash facility during the term of this agreement. The COTPA Administrator is authorized to implement any changes to this Agreement based on the establishment of this Vehicle Wash Facility, subject to approval by Norman.

3. Section 1 of Exhibit G of the Original Agreement is modified by the following additions (indicated by underlines) and deletions (indicated by strikethroughs) to read as follows:

1. OPERATION OF TRANSIT SERVICES

- a. Norman shall fully reimburse EMBARK for the reasonable and necessary costs of contracting for the delivery of Transit Services as detailed in Exhibits A through E. The Parties acknowledge and agree that such compensation during the Term of this Agreement is not to exceed \$4,539,850.17 \$4,575,071.93 without both Parties' prior written approval. Parties acknowledge that this annual not-to-exceed amount is an estimate of anticipated operational costs.
 - The estimated budget for the performance of the Transit Services outlined in Exhibits
 A through E is as follows:

Transit Services	\$3,945,318.34
10% Administration Fee	\$ 394,531.83
Operations Risk Assumption Fee	\$ 200,000.00
Security Services	<u>\$35,221.76</u>
Total Estimated Transit Services Budget	\$4,539,850.17 \$4,575,071.93

FURTHERMORE, the effective date of this Amendment No. 1 shall be February 1, 2025.

FURTHERMORE, except as modified and amended in this Amendment, all other terms and provisions of the Interlocal Agreement, Contract No. K-2425-6 remain in full force and effect and are binding on the Parties. In the event of any conflict between the provisions of this Amendment and the provisions of the Interlocal Agreement, Contract No. K-2425-6, the provisions of this Amendment will control.

Contract No. K-2425-6 Amd. No. 1

day of 2025.	dment No. 1 is entered into this	HEREOF, this Amend	IN WITNESS TI
	, 2025.	day of	DATED this
ORMAN, OKLAHOMA	CITY OF N		
Mayor Larry Heikkila	Ву:		
ATTEST:			
Brenda Hall, City Clerk	Ву:		
Jan., 2025.	form and legality this <u>23</u> day of	Approved as to f	
City Attorney			

APPROVED by the Trustees of the Centra SIGNED by the Chairman this day of	al Oklahoma Transportation and Parking Au	ithority and
	CENTRAL OKLAHOMA TRANSPO AND PARKING AUTHORITY ("E	
	Ву:	
		Chairman
		ATTEST:
	Ву:	
		Secretary
	REVIEWED for form and legality	
	Assistant Municipal Counselor	

File Attachments for Item:

14. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2425-36: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GOOGLE, L.L.C., TO RECEIVE \$500,000 IN GRANT FUNDING FROM GOOGLE FOR THE WATER RECLAMATION FACILITY (WRF) NON-POTABLE REUSE AND APPROPRIATION AS OUTLINED IN THE STAFF REPORT.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01/28/2025

REQUESTER: Peter Wolbach, Staff Engineer

PRESENTER: Peter Wolbach, Staff Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION,

AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2425-36: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GOOGLE, L.L.C., TO RECEIVE \$500,000 IN GRANT FUNDING FROM GOOGLE FOR THE WATER RECLAMATION FACILITY (WRF) NON-POTABLE REUSE AND APPROPRIATION AS OUTLINED IN THE STAFF

REPORT.

BACKGROUND:

The Wastewater Reclamation Facility (WRF) has historically used a non-potable water reuse (NPR) system to use treated wastewater instead of potable (drinkable) water for routine cleaning and maintenance of WRF equipment. The NPR system more efficiently uses treated wastewater thereby reducing demands on the water system for uses that don't need potable water.

The NPR system had operational challenges for staff during its usage. Additionally, from 2015 to 2018, significant upgrades to the WRF were completed as part of the Wastewater Treatment Plant Improvements - Phase 2 project. The NPR wasn't upgraded as part of the project and it was shut off, to eliminate the potential use of the non-potable water for potable or other uses not approved by the Department of Environmental Quality. Due to the outage period, there were water quality and quantity issues upon restarting the NPR system. For system reliability, staff continued using potable water through the plant in lieu of the NPR system since the causes for degraded water quality and quantity could not be identified.

In November 2023, City staff met with Google, L.L.C. (Google), representatives from Brown and Caldwell, an environmental engineering and consulting firm, to discuss potential sponsorship from Google to rehabilitate the NPR system. The proposed sponsorship stems from Google's Water Stewardship Strategy (Google's corporate strategy to replenish 120% of the water used in their data center and headquarter operations), which includes investment in community projects across the United States.

DISCUSSION:

Staff has evaluated the need to rehabilitate the existing NPR system at the WRF, and Google's sponsorship provides this opportunity. Key project components include:

- 1. The rehabilitated system is estimated to provide 0.3 to 0.6 million gallons per day of non-potable water of adequate quality to replace current potable water in WRF operations, including cleaning and maintenance, cooling water, process water, and potentially compost irrigation.
- 2. Project objectives include an assessment of the current system, upgrades to the system to restore operability, and installing additional flow meters to measure on-site NPR water usage.

Restoring the NPR system's functionality will offset potable water supply previously used for on-site operations.

The \$500,000 in funding will come through Google's Water Stewardship Strategy, which includes:

- 1. A 2021 corporate pledge to replenish more water than consumed across Google's data centers and offices, targeting 120% replenishment by 2030.
- 2. Project identification and implementation support from Brown and Caldwell to scope and vet potential partners and projects.

The City of Norman/Norman Utilities Authority was selected for this voluntary program based on its water conservation leadership, demonstrated by the "Water for 2060 Excellence" Award, received in 2022. Through discussions with City/NUA staff, Brown and Caldwell identified the NPR project as optimal for the current funding cycle. Google's Water Stewardship program is not regulatory-driven and supports innovative utilities implementing impactful water conservation projects.

Ongoing requirements for the NUA and staff will include:

- NUA and staff will communicate with Google staff or affiliates through email at the end of each year of project implementation (2025) confirming and summarizing implementation efforts and results.
- Monitoring of project performance and complementary benefits over a period of at least 10 years.
 - NUA and staff to provide a brief report for each year of monitoring during the first quarter
 of the following year. The schedule for tendering implementation and monitoring reports is
 displayed in the table below.
 - The annual Monitoring Report will describe project results, including the metered volume of water reused, and any remedial measures recommended to ensure continual function of the NPR system.
- NUA and staff will provide Google, L.L.C., hyperlinks to any new press coverage related to the project.
- As applicable, NUA and staff will identify and communicate to Google any changes to the project (e.g., total project cost) and the reason for change and any additional funders. Any change to the total project cost must be approved by Google in writing.
- NUA and staff will provide updates on the quantification of the project benefits resulting from the
 monitoring and implementation verification of the project. These updates will follow the same
 schedule as the implementation and monitoring reports.

Project Reporting Period	Organization Email to Google
Year 1 (2025) Implementation Report	Q1 of Following Year
Years 2-11 (2026-2035) Monitoring Report	Q1 of Following Year

Upon approval, the sponsorship will be accepted as a private grant, funds will be received through the Wastewater Reclamation Fund, Miscellaneous Grant Reimbursement (Account 329-331346) and allocated to WRF Non-Potable Reuse Grant, Design (Account 32993394-46201; Project WW0211).

RECOMMENDATION 1:

Staff recommends that the NUA approve Contract K-2425-36 with Google, L.L.C., to receive funding for WRF Non-Potable Reuse Grant.

RECOMMENDATION 2:

Upon approval of K-2425-36, staff recommends that the NUA receives the \$500,000 in funding through revenue account Miscellaneous Grant Reimbursement (Account 329-331346).

RECOMMENDATION 3:

Staff recommends that the funding received is then appropriated to WRF Non-Potable Reuse Grant, Design (Account 32993394-46201; Project WW0211).

Contract ID: n139013

Google (Outbound) Project Sponsorship Agreement

PROJECT SUMMARY

Google Contact Information	Google contact name: Anh Quach Crandall Google contact number: +1-520-979-0187 Google contact email: anhqc@google.com	
Organization Contact Information	Organization entity: Norman Utility Authority Organization address: 225 N. Webster Avenue, PO Box 370, Norman, OK 73069 Primary contact name: Peter Wolbach Primary contact number: (405) 217-7778 Primary contact email address: Peter.Wolbach@Normanok.gov	
"Effective Date"	Upon Execution of Agreement by both parties	
"Project Duration and term of Project Description Schedule"	This Project Description Schedule will be effective from execution of agreement by both parties until December 31, 2035	
	Google intends to claim benefits over a 10-year period after project implementation (2026-2035).	
Project Identification	Non-Potable Reuse at the City of Norman Water Reclamation Facility	
Funding Provided by Google ("Fees")	Organization will utilize \$500,000 in Project Funding from Google. Google's contribution is anticipated to be 100% of the total project cost. Project reporting will be included in this fee.	
Funding Timing (when may Organization invoice Google for the Fees?)	Upon Effective Date	
Details of Sponsorship: Rights/Benefits and Obligations	This sponsorship will result in the rehabilitation of an existing non-potable system at the City of Norman Water Reclamation Facility. Project activities include a flow evaluation, capping and re-establishing a recirculation endpoint, and minor piping improvements. Once rehabilitated, it is expected that the system will provide 0.3 to 0.6 million gallons per day of non-potable water that is suitable to replace most on-site operations currently using potable water. These operations include cleaning and	

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	maintenance, cooling water, process water, and compost irrigation. The reuse system would offset the potable water supplies previously used for on-site operations and improve the water supply reliability for the community. The project will install additional flow meters to obtain measurements of the water being reused on-site.	
Preliminary Estimate of "Project Benefits"	A preliminary estimate of the Project Benefits attributable to Google per Project Funding under this Project Description Schedule, based on reduced water withdrawals provided by the volume of water reused, are: Estimated total annual benefit = 109.5 Million Gallons per Year (MGY) Estimated Google annual benefit (based on 100% cost share) = 109.5 MGY	
	Additional details provided in the Non-Potable Reuse at the City of Norman Water Reclamation Facility Benefit Summary prepared by Brown & Caldwell dated June, 2024.	
Project "Verification" and Reporting	 The Reporting Plan is described below: At the end of each year of project implementation (2025), Organization will provide email communication to Google confirming and summarizing implementation (e.g., flow assessment, design and construction activities). Monitoring of project performance and complementary benefits will be performed by the Organization for a period of at least 10 years. Organization will provide a brief report for each year of monitoring during Q1 of the following year. The report will describe the project results, including the volume of water reused (metered or site), and any remedial measures recommended ensure project function. Organization will provide links to new press coverage of the Project. As applicable, the Organization will identify and communicate to Google any changes to the Project (e.g., total project cost) and the reason fo the change and any additional funders. Any such changes to the total project cost must be approve by Google in writing. 	

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Organization will provide updates on the quantification of Project Benefits resulting from the monitoring and verification to gdc-ws-monitoring@google.com following the schedule below:		
Project Reporting Pe	Organization Email to Google	
Year 1 (2025) Implementation Re	Q1 of Following Year	
Years 2-11 (2026- Monitoring Report	Q1 of Following Year	
oates can change rganization in an	en agreed on by Google and	

TERMS AND CONDITIONS

This Project Sponsorship Agreement ("Agreement") is entered into by Google LLC ("Google"), with offices at 1600 Amphitheatre Parkway, Mountain View, CA 94043, and the entity listed in the Project Summary above ("Organization") with effect on the Effective Date, and governs Google's and Organization's participation in the Project (defined below).

1. Agreement Structure and Scope.

- 1.1. <u>Agreement</u>. This Agreement consists of: (a) these terms and conditions, including its attachments, if any ("T&Cs"); and (b) the project sponsorship summary set out above ("Project Summary"), setting out the commercial terms of this Agreement, including the details of the event or activity being sponsored ("Project") and any Fees to be paid by Google.
- 1.2. <u>Defined Terms</u>. Capitalized terms are either defined in these T&Cs or in the Project Summary. "Including" means including but not limited to.
- 1.3. <u>Google Products</u>. If Google provides any products or services to Organization or any third party under this Agreement, the terms of use or Google policies generally applicable to such products or services will apply, and the terms of this Agreement will not modify such terms of use or Google policies.
- 2. **Project.** Each party will undertake its respective responsibilities relating to the Project as set out in the Project Summary. Organization may collaborate with third parties on the Project if it provides Google with prior written notice.

3. Fees and Invoicing.

3.1. Payment. Except as otherwise set out in the Project Summary, each party will be responsible for its own costs incurred in connection with the Project. Subject to Section 3.2, Google will pay the Fees in consideration of Organization's performance of its obligations

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under this Agreement. The Project Summary will specify when Organization may issue an invoice. Organization will submit itemized invoices to the online portal specified by Google according to the portal's instructions. Google will pay Organization's properly issued invoices within 45 days after receipt.

3.2. Google Affiliates. Google may notify Organization (including by email) that a Google Affiliate will pay the Fees, in which case (i) the sponsorship rights and benefits in this Agreement will be provided by Organization to the Google Affiliate; and (ii) Organization will issue its invoice for the Fees to the Google Affiliate, and the Google Affiliate will pay the invoice to Organization, in accordance with the invoicing requirements in Section 3.1. "Affiliate" means any entity that directly or indirectly controls, is controlled by, or is under common control with, a party during the Agreement Term.

4. Ownership and License.

- 4.1. <u>Limited Rights</u>. Except for the licenses in Sections 4.2 and 4.3, neither party will acquire any right, title, or interest in any copyright, patent, trade secret, trademark, and any other intellectual property or proprietary rights ("**Intellectual Property Rights**") belonging to the other party or the other party's licensors.
- 4.2. Organization Marks. "Organization Marks" means Organization's trade names, trademarks, service marks, logos, domain names, and other distinctive brand features. Organization grants Google a royalty-free, non-transferable, non-exclusive license to use the Organization Marks in the formats and specifications directed by Organization, solely for the purpose of promoting and marketing the Project during the term set forth in the Project Summary, provided that Google will obtain Organization's written consent (including by email) before disclosing to any third party any material or documentation incorporating Organization Marks. Nothing in this Agreement will be deemed to vest in Google any ownership right in any Organization Marks, which at all times remain the exclusive property of Organization.
- 4.3. Google Marks. "Google Marks" means Google's trade names, trademarks, service marks, logos, domain names, and other distinctive brand features. Google grants Organization a royalty-free, non-transferrable, non-exclusive license to use the Google Marks in the formats and specifications directed by Google, solely for the purpose of promoting and marketing the Project during the term set forth in the Project Summary, provided that: (i) Organization will obtain Google's written consent (including by email) before disclosing to any third party any material or documentation incorporating Google Marks, unless such disclosure is made in response to a request under the Oklahoma Open Records Act; and (ii) Organization's use of Google Marks must always comply with Google's brand guidelines (set forth at http://www.google.com/permissions/guidelines.html (or such other URL as Google may determine). Nothing in this Agreement will be deemed to vest in Organization any ownership right in any Google Marks, which at all times remain the exclusive property of Google.

5. Term and Termination.

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- 5.1. Term. This Agreement commences on the Effective Date and, unless terminated earlier in accordance with Section 5.2 below, continues in effect until the Project End Date, when it will automatically expire. The Fees will not become due and the sponsored activities will not commence until: (i) this Agreement has been executed by both parties; and (ii) Google has issued a purchase order to Organization for the Fees.
- 5.2. <u>Termination</u>. Either party may immediately terminate this Agreement on written notice if: (i) the other party is in material breach of this Agreement and fails to cure that breach within 20 days after receipt of written notice of the breach; (ii) the other party breaches Section 7 (Representations and Warranties); or (iii) the other party becomes subject to insolvency proceedings. If this Agreement is terminated before the Project End Date, Organization will promptly refund Fees provided by Google, less reasonable costs incurred by Organization before such termination.
- 5.3. <u>Survival</u>. Sections 1, 5 through 9, and 11 of this Agreement will survive the expiration or termination of this Agreement.
- 6. Confidentiality and Privacy.
- 6.1. Confidential Information. "Confidential Information" means information that one party (or an affiliate) discloses to the other party under this Agreement, and that is marked as confidential and is considered confidential information under the Oklahoma Open Records Act, 51 O.S. §24A.1 et seq. . It does not include information that is independently developed by the recipient, is rightfully given to the recipient by a third party without confidentiality obligations, or becomes public through no fault of the recipient.
- 6.2. Confidentiality Obligations. The recipient will not disclose the discloser's Confidential Information, except to affiliates, employees, agents, professional advisors, or third-party contractors ("Delegates") who need to know it and who have a legal obligation (equivalent to this clause) to keep it confidential. The recipient will use the Confidential Information only to exercise rights and fulfill obligations under this Agreement. The recipient may disclose Confidential Information when legally compelled by a court or other government authority. To the extent permitted by law, the recipient will promptly provide the discloser with sufficient notice of all available details of the legal requirement and reasonably cooperate with the discloser's efforts to challenge the disclosure, seek an appropriate protective order, or pursue such other legal action, as the discloser may deem appropriate. The recipient will ensure that its Delegates are also subject to the same non-disclosure and use obligations.

6.3. Privacy and Data Protection.

- A. The use and disclosure of lists containing personal information are regulated by privacy and data protection laws, and may be subject to obligations of confidentiality.
- B. In performing their obligations under this Agreement, the parties will comply with their respective obligations under applicable data protection laws..

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- C. To the extent relevant to the Project or this Agreement, Organization is responsible for managing any and all marketing, mailing, email, membership, and other lists ("Lists") in accordance with applicable law, including applicable data protection laws.
- D. In performing their obligations under this Agreement, Organization represents and warrants that it will not provide any Lists containing personal information to Google or any of its affiliates;

7. Representations and Warranties.

- 7.1. Mutual. Each party represents and warrants that (i) it has full right and power to enter into and perform its obligations under this Agreement, including sufficient rights to grant the licenses granted hereunder; and (ii) entering into this Agreement will not cause it to breach any contractual obligations to a third party.
- 7.2. Compliance with Laws. Furthermore, each party represents and warrants that it will comply with all applicable laws and regulations in connection with the Project and this Agreement, including all applicable export control and sanctions laws and regulations, and all applicable commercial and public anti-bribery laws, such as the U.S. Foreign Corrupt Practices Act of 1977 and the UK Bribery Act of 2010, which prohibit corrupt offers of anything of value, either directly or indirectly to anyone, including government officials, to obtain or keep business or to secure any other improper commercial advantage. Organization will not make any facilitation payments, which are payments to induce officials to perform routine functions they are otherwise required to perform. "Government officials" include any government employee; candidate for public office; and employee of government-owned or government-controlled companies, public international organizations, and political parties.
- 7.3. <u>Compliance Information</u>. Each party will, on the request of the other party, provide all information reasonably required by the requesting party to verify compliance with Sections 6 and 7.

8. Indemnification.

8.1. Obligations. Organization will defend and indemnify Google, its officers, directors and employees from any third party claims and liabilities to the extent arising from: (i) any allegation that Organization, during any part of the Project (including any promotional materials) infringes or misappropriates any third party rights, including Intellectual Property Rights; (ii) any breach of Section 6 (Privacy and Data Protection) or applicable data protection laws; or (iii) Organization's breach of warranty, willful misconduct, fraud, misrepresentation, or violation of law, unless such claims and liabilities were caused by Google's negligence or willful misconduct. Nothing in this Agreement shall be construed as a waiver of any limitation of liability or protections afforded Organization under the Oklahoma Governmental Tort Claims Act, 51 O.S. §151 et seq., as now or hereafter amended.

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- 8.2. <u>Control of Defense</u>. Google has the right to approve controlling counsel. Any settlement requiring Google to admit liability, pay money, or take (or refrain from taking) any action, will require Google's prior written consent.
- 9. Limitation of Liability. EXCEPT FOR INFRINGEMENT OR MISAPPROPRIATION OF INTELLECTUAL PROPERTY RIGHTS OR INDEMNIFICATION OBLIGATIONS: (A) NEITHER PARTY WILL BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES; AND (B) NEITHER PARTY'S LIABILITY ARISING OUT OF AN AGREEMENT WILL EXCEED THE AMOUNT ACTUALLY PAID OR PAYABLE TO ORGANIZATION UNDER THIS AGREEMENT.
- 10. Insurance. During the term of this Agreement, Organization may elect to self-insure.

11. General.

- 11.1. <u>Publicity</u>. Neither party may make any public statement regarding this Agreement without the other's written approval.
- 11.2. Notices. All notices must be in English and in writing. Notices of breach or termination must be addressed to the other party's Legal Department. The address for notices to Google's Legal Department is legal-notices@google.com. All other notices must be addressed to the other party's primary contact. Emails are written notices. Notice will be treated as given on receipt, as confirmed by written or electronic means.
- 11.3. <u>Assignment</u>. Neither party may assign any part of this Agreement without the written consent of the other.
- 11.4. <u>Change of Control</u>. If a party experiences a change of control (for example, through a stock purchase or sale, merger, or other form of corporate transaction), then that party will give written notice to the other party within 30 days after the change of control.
- 11.5. No Waiver. Neither party will be treated as having waived any rights by not exercising (or delaying the exercise of) any rights under this Agreement.
- 11.6. <u>No Agency</u>. This Agreement does not create any agency, partnership, or joint venture between the parties.
- 11.7. No Third-Party Beneficiaries. This Agreement does not confer any benefits on any third party unless it expressly states that it does.
- 11.8. <u>Execution</u>. The parties may execute this Agreement using electronic signatures, electronic copies, and counterparts.
- 11.9. <u>Amendments</u>. Any amendment must be in writing, signed by both parties, and expressly state that it is amending this Agreement.
- 11.10. Entire Agreement. This Agreement sets out all terms agreed between the parties and supersedes all other agreements between the parties relating to its subject matter (including any purchase order terms). In entering into this Agreement, neither party has relied on, and neither party will have any right or remedy based on, any statement, representation, or

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- warranty (whether made negligently or innocently), except those expressly stated in this Agreement.
- 11.11. <u>Severability</u>. If any part of this Agreement is invalid, illegal, or unenforceable, the rest of the Agreement will remain in effect.
- 11.12. <u>Conflicting Terms.</u> To the extent these T&Cs and the Project Summary conflict, these T&Cs will govern.
- 11.13. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma. Any action or proceeding arising out of or relating to this Agreement or any transaction contemplated hereby shall be brought in the Cleveland County District Court or the United States District Court of the Western District of Oklahoma, as applicable, and each of the Parties irrevocably submits to the exclusive jurisdiction of such courts in any such action or proceeding, waives any objection it may now or hereafter have to venue or to convenience of forum, agrees that all claims in respect of the action or proceeding shall be heard and determined only in such court and agrees not to bring any action or proceeding arising out of or relating to this Agreement or any transaction contemplated hereby in any other court. The Parties agree that any party may file a copy of this Section with such court as written evidence of the knowing, voluntary and bargained agreement among the parties irrevocably to waive any objections to venue or to convenience of forum.
- 11.14. If Organization is a government entity, the following terms in this subsection also apply: Organization understands that Google and its affiliates may be a vendor and/or lobbyist employer, and the employees of those entities may be registered lobbyists. Notwithstanding, Organization warrants that (a) this sponsorship is being used for the benefit of the government entity and not as a gift to any individual government official and (b) entering into this Agreement will not preclude the current or future ability of Google or any of its affiliates to explore business opportunities with the City.

[Remainder of Page Intentionally Left Blank; Signature Pages Follow]

Page 8 of 9



IN WITNESS WHEREOF, the NORMAN UTILITY AUTHORITY and GOOGLE LLC have executed this AGREEMENT.

DATED this ____ day of ______, 2024.

Norman Utility Authority (Organization)	GOOGLE LLC (Google)
Signature	Signature Mudry Van Bellegum
Name Larry Heikkila	Name Audrey Van Belleghem
Title Chairman	Title
Date	Date_14-Jan-2025_
Attest:	
V	
City Clerk	

APPROVED as to form and legality this 23 day of ______, 2024.

CITY ATTORNEY

Page 9 of 9



CERTIFICATE OF OFFICER OF GOOGLE LLC

The undersigned, being the duly elected, qualified and acting Assistant Secretary of Google LLC, hereby certifies as of January 16, 2024 that:

- 1. Google LLC is a limited liability company duly formed and validly in existence under the laws of Delaware, USA, with its registered office located at 251 Little Falls Drive Wilmington, DE 19808, US, and registered with the Delaware Secretary of State under no. 3582691.
- 2. Audrey Van Belleghem is a Director, Strategy & Operations and Chief of Staff for GDC of Google LLC.
- 3. Audrey Van Belleghem is duly authorized to sign documents, certificates, agreements or instruments related to her area of responsibility on behalf of Google LLC.

GOOGLE LLC

DocuSigned by:

Name: Kenneth H. Yi
Title: Assistant Secretary

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GOOGLE LLC

DocuSigned by:

Name: Kenneth H. Yi
Title: Assistant Secretary

File Attachments for Item:

15. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2425-90: AN AGREEMENT BETWEEN BNSF RAILWAY COMPANY AND THE CITY OF NORMAN, OKLAHOMA FOR THE CONSTRUCTION OF SIGNAL INTERFACE EQUIPMENT AND PAVING IMPROVEMENTS FOR THE RAILROAD CROSSING AT MAIN STREET ASSOCIATED WITH THE JAMES GARNER PHASE 3 – ACRES STREET TO DUFFY STREET 2019 BOND PROJECT.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 1/28/2025

REQUESTER: Paul D'Andrea, Capital Projects Engineer

PRESENTER: Scott Sturtz, Interim Public Works Director

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR

POSTPONEMENT OF CONTRACT K-2425-90: AN AGREEMENT BETWEEN BNSF RAILWAY COMPANY AND THE CITY OF NORMAN, OKLAHOMA FOR THE CONSTRUCTION OF SIGNAL INTERFACE EQUIPMENT AND PAVING IMPROVEMENTS FOR THE RAILROAD CROSSING AT MAIN STREET ASSOCIATED WITH THE JAMES GARNER PHASE 3 – ACRES STREET TO DUFFY STREET 2019 BOND

PROJECT.

BACKGROUND:

On April 2, 2019, the citizens of Norman voted in favor of a \$72 million transportation bond issue, which includes nineteen (19) projects. With the anticipated \$67 million in federal dollars being leveraged for these projects, approximately \$139 million is budgeted for the nineteen (19) projects.

On August 19, 2019, City staff advertised Request for Proposal RFP 1920-16 to solicit Consulting Engineering Services for the fourteen (14) bond projects still requiring design. The selection committee consisting of three (3) City staff and two (2) citizens "shortlisted" nine (9) consultant teams for interviews held on October 2, 2019. The five (5) consultant teams selected after interviews to complete the design on these projects are:

- Garver, Norman
- Cowan Group, Oklahoma City
- Freese and Nichols, Oklahoma City
- MacArthur Associated Consultants, Oklahoma City
- Olsson Associates, Oklahoma City

These consultants are being assigned the various projects by City staff based on capacity, performance on their current projects and capabilities of their firm to complete a specific project.

On April 25, 2020 the City Council approved Contract K-1920-116, with Cowan Group Engineering, in the amount of \$526,600 for design of the James Garner-Acres Street to Duffy Street 2019 Bond Project.

On May 14, 2024 the City Council approved Amendment 1 to Contract K-1920-116, with Cowan Group Engineering in the amount of \$76,415, as compensation for changes in design scope and time required for plan revisions.

On September 10, 2024 the City Council approved Amendment 2 to Contract K-1920-116, with Cowan Group Engineering in the amount of \$6,200, as compensation for changes in design scope and time required for plan revisions.

The proposed agenda item is for consideration of Contract K-2425-90, which is an agreement for the construction of necessary crossing signal interface infrastructure.

DISCUSSION:

The James Garner Phase 3 2019 Bond Project, will reconstruct James Garner Avenue between Duffy Street and Acres Street, including new paving, pedestrian improvements, lighting, parking, and new traffic signals at the Main Street Intersection.

Due to the new James Garner Avenue and Main Street traffic signal's proximity to the BNSF Railroad Crossing, improvements to pavement and crossing equipment are required to provide an interface to coordinate the new street traffic signals with the railroad crossing signals and gates.

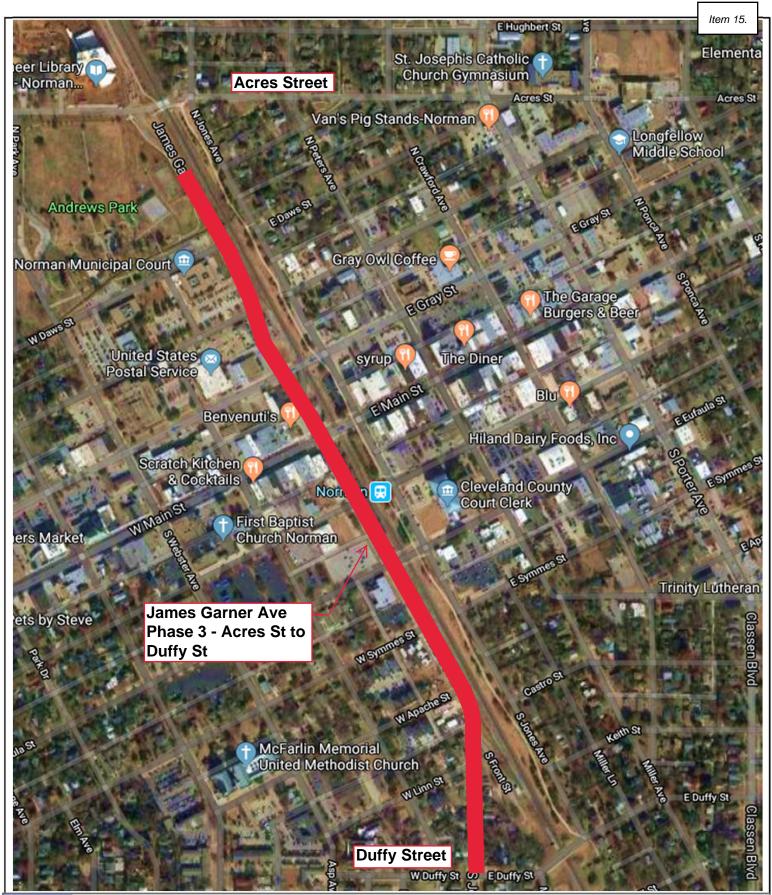
This agreement allows for necessary railroad crossing improvements to accommodate the James Garner Phase 3 2019 Bond Project and provides the basis for the parties' agreement as to the work to be completed, the party responsible for completing certain work, and each parties' responsibility for the costs of the work.

The outlined upgrades are estimated to cost \$389,463, of which BNSF will pay \$77,895. The remaining \$311,568 will be paid from the project's construction budget. These funds are currently available in the James Garner Avenue Roadway Improvements, Construction (Account 50594019-46101; Project BP0419).

The estimate is valid for up to 6 months. Should the improvements not be completed within 6 months of the agreement, per the contract, the agreement may be amended to account for additional construction cost incurred. Any such amendment, if necessary, will be brought back before the Council for approval at that time.

RECOMMENDATION:

Staff recommends approval of Contract K-2425-90 with BNSF Railway Company.



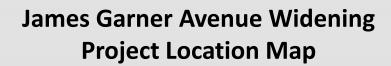


James Garner Avenue Widening Project Location Map













Contract Number: BF-20545378

SIGNAL INTERFACE AGREEMENT

BNSF File No.: BF-20545378
Mile Post 401.690
Line Segment 7400
U.S. DOT Number 012203N
Red Rock Subdivision

THIS SIGNAL INTERFACE AGREEMENT ("Agreement"), is executed to be effective as of as of the day and year last written below ("Effective Date"), by and between BNSF RAILWAY COMPANY, a Delaware corporation ("BNSF"), and CITY OF NORMAN, a political subdivision of the State of Oklahoma (the "Agency"), collectively referred to as "Parties".

RECITALS:

WHEREAS, BNSF owns and operates a line of railroad in and through the City of Norman, Cleveland County, State of Oklahoma;

WHEREAS, BNSF has grade crossing warning devices located at the intersection of E. Main Street and James Garner Avenue, DOT # 012203N, Line Segment 7400, Mile Post 401.690, as indicated on Exhibit A attached hereto and made a part hereof;

WHEREAS, Agency desires to preempt the highway traffic control signals with the grade crossing warning devices shown on <u>Exhibit A</u>;

WHEREAS, the Agency is paying for the purchase and installation of interface box and all necessary cable and conduit; and

WHEREAS, BNSF agrees to purchase and install, at Agency's sole expense, the interface box described in the scope of work herein, and upon the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the Parties contained herein, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:



ARTICLE I - SCOPE OF WORK

1) The term "**Project**" as used in this agreement includes any and all work related to the installation and maintenance of the preemption of the highway traffic signals with the grade crossing warning devices at the grade crossing, E. Main Street, more particularly described on <u>Exhibit A</u>, which is attached hereto and incorporated herein.

ARTICLE II - BNSF'S OBLIGATIONS

In consideration of the covenants of Agency set forth herein and the faithful performance thereof, BNSF agrees as follows:

- 1) BNSF will, using its own labor forces under applicable labor agreements, install the interface box with contact terminals on the side of the railroad instrument cabinet. The work will be performed at Agency's expense and in accordance with the MUTCD and the plans and specifications approved by Agency and the Federal Highway Administration. The plans and specifications are attached to this Agreement as Exhibit Agreement and incorporated herein.
- 2) A detailed estimate of BNSF's construction engineering, installation labor (including the costs, if any, of electrical service from a public utility) and material costs required for the Project are attached hereto as Exhibit B and incorporated herein. BNSF will do all railroad work on an actual cost basis, when BNSF, in its sole discretion, determines it is required by its labor agreements to perform such work with its own employees working under applicable collective bargaining agreements. In the event the Project has not commenced within six (6) months following the effective date of this Agreement, BNSF may, in its sole and absolute discretion, revise the cost estimates set forth in said Exhibit B, subject to the approval of necessary regulatory bodies. In such event, the revised cost estimates will become a part of this Agreement as though originally set forth herein. Any item of work incidental to the items listed on Exhibit B not specifically mentioned therein may be included as a part of this Agreement upon written approval of Agency, which approval will not be unreasonably withheld.
- 3) BNSF will provide flagging services, at Agency's sole expense, as set forth in more detail on Exhibit C attached to and made a part of this Agreement.
- **4)** BNSF will, at Agency's expense, furnish all labor, materials, tools and equipment for the railroad portion of the work required for the Project.



- **5)** BNSF will, at Agency's expense, dispose of all scrap from the railroad work hereunder.
- **6)** BNSF will operate and maintain, at its expense, the necessary relays, and the other equipment within the railroad instrument cabin, up to and including the contact terminals in the interface box, required to preempt the highway traffic control signals by the grade crossing warning devices.

<u>ARTICLE III – AGENCY'S OBLIGATIONS</u>

In consideration of the covenants of BNSF set forth herein and the faithful performance thereof, Agency agrees as follows:

- 1) The Agency must place all necessary cable and conduit on BNSF's property, as approved by BNSF and in compliance with the BNSF Utility Accommodation Policy https://www.bnsf.com/bnsf-resources/pdf/about-bnsf/utility.pdf, at the locations shown on Exhibit A.
- 2) The Agency must connect and install the highway traffic control signals up to and including connection to the contact terminals in the interface box including all necessary cable and conduit.
- 3) The Agency must be responsible for installing any new highway traffic control signals or other equipment related to this installation.
- **4)** The Agency must provide BNSF in writing, using the BNSF Preemption Worksheet attached hereto and made part of this Agreement as <u>Exhibit D</u>, with the total preempt cycle time required from the start of the preempt cycle of highway traffic control signals until the arrival of the train at the highway-rail crossing.
- 5) The Agency will approve the location of the interface box prior to installation by BNSF.
- **6)** The Agency's work must be performed by Agency or Agency's contractor in a manner that will not endanger or interfere with the safe and timely operations of BNSF and its facilities.
- 7) Actual costs for engineering, materials, and labor (including third party charges for the installation of electrical service) associated with the installation of the equipment by BNSF must be paid by the Agency (including taxes, such as applicable sales and use taxes, business and occupation taxes, and similar).



- 8) In the event the services of a consultant are needed after execution of this Agreement due to any exigency of the BNSF and the Project, the Agency and the BNSF will mutually agree, in writing, as to the selection of a consultant and the applicable scope of work to be performed by such consultant. All work performed hereunder by any consultant and any resulting costs must be paid by Agency as a part of the costs for the Project.
- 9) During the installation, BNSF will send Agency progressive invoices detailing the costs of the work performed by BNSF under this Agreement. Agency must reimburse BNSF for completed force-account work within thirty (30) days of the date of the invoice for such work. Upon completion of the Project, BNSF will send Agency a detailed invoice of final costs, segregated as to labor and materials for each item in the recapitulation shown on Exhibit B. Pursuant to this section, Agency must pay the final invoice within ninety (90) days of the date of the final invoice. BNSF will assess a finance charge of .033% per day (12% per annum) on any unpaid sums or other charges due under this Agreement which are past its credit terms. The finance charge continues to accrue daily until the date payment is received by BNSF, not the date payment is made or the date postmarked on the payment. Finance charges will be assessed on delinquent sums and other charges as of the end of the month and will be reduced by amounts in dispute and any un-posted payments received by the month's end. Finance charges will be noted on invoices sent to Agency under this section.
- 10) The Agency must give BNSF's Manager of Public Projects written Notice to Proceed with the railroad portion of the work after receipt of necessary funds for the Project. BNSF will not begin the railroad work (including, without limitation, procurement of supplies, equipment or materials) until written notice to proceed is received from Agency.
- 11)All work performed by Agency, including future inspections and maintenance, either routine or otherwise, of the systems installed under this Agreement, performed on BNSF property shall be performed only by Agency's own personnel or a qualified contractor. Agency shall require its contractors to comply with the provisions of the attached Exhibit C and execute the agreement attached hereto as Exhibit C-1. Prior to performing any future maintenance with its own personnel, Agency shall: comply with all of BNSF's applicable safety rules and regulations; require any Agency employee performing maintenance to complete the safety training program at the BNSF's Internet Website "www.BNSFcontractor.com"; notify BNSF when, pursuant to the requirements of Exhibit C, a flagger is required to be present; procure, and have approved by BNSF's Risk Management Department, Railroad Protective Liability insurance. Additionally, Agency must notify BNSF's Manager of Public Projects thirty (30) calendar days prior to commencing work on BNSF property or near BNSF tracks.



- **12)**Agency must include the following provisions in any contract with its contractor(s) performing work on said Project, any future inspections, and/or maintenance:
 - A. The contractor is placed on notice that fiber optic, communication and other cable lines and systems (collectively, the "Lines") owned by various telecommunications companies may be buried on BNSF's property or right-of-way. The locations of these Lines have been included on the plans based on information from the telecommunications companies. The contractor will be responsible for contacting BNSF and the telecommunications companies and notifying them of any work that may damage these Lines or facilities and/or interfere with their service. The contractor must also mark all Lines shown on the plans or marked in the field in order to verify their locations. The contractor must also use all reasonable methods when working in the BNSF right-of-way or on BNSF property to determine if any other Lines (fiber optic, cable, communication or otherwise) may exist.
 - **B.** Failure to mark or identify these Lines will be sufficient cause for BNSF's engineering representative to stop construction at no cost to the Agency or BNSF until these items are completed.
 - **C.** The Contractor will be responsible for the rearrangement of any facilities or Lines determined to interfere with the construction. The Contractor must cooperate fully with any telecommunications company(ies) in performing such rearrangements.
 - **D.** In addition to the liability terms contained elsewhere in this Agreement, the contractor hereby indemnifies, defends and holds harmless BNSF for, from and against all cost, liability, and expense whatsoever (including, without limitation, attorney's fees and court costs and expenses) arising out of or in any way contributed to by any act or omission of Contractor, its subcontractors, agents and/or employees that cause or in any way or degree contribute to (1) any damage to or destruction of any Lines by Contractor, and/or its subcontractors, agents and/or employees, on BNSF's property or within BNSF's right-of-way, (2) any injury to or death of any person employed by or on behalf of any telecommunications company, and/or its contractor, agents and/or employees, on BNSF's property or within BNSF's right-of-way, and/or (3) any claim or cause of action for alleged loss of profits or revenue by, or loss of service by a customer or user of such telecommunication company(ies). THE LIABILITY ASSUMED BY CONTRACTOR WILL NOT BE AFFECTED BY THE FACT, IF IT IS A FACT, THAT THE DAMAGE, DESTRUCTION, INJURY, DEATH, CAUSE OF ACTION OR CLAIM WAS OCCASIONED BY OR CONTRIBUTED TO BY THE NEGLIGENCE OF BNSF, ITS AGENTS, SERVANTS, EMPLOYEES OR OTHERWISE, EXCEPT TO



THE EXTENT THAT SUCH CLAIMS ARE PROXIMATELY CAUSED BY THE INTENTIONAL MISCONDUCT OR GROSS NEGLIGENCE OF BNSF.

13)TO THE FULLEST EXTENT PERMITTED BY OKLAHOMA LAW, AGENCY HEREBY RELEASES, INDEMNIFIES, DEFENDS AND HOLDS HARMLESS BNSF, ITS AFFILIATED COMPANIES. PARTNERS. SUCCESSORS. ASSIGNS. LEGAL REPRESENTATIVES. OFFICERS. DIRECTORS. SHAREHOLDERS. EMPLOYEES AND AGENTS FOR, FROM AND AGAINST ANY AND ALL CLAIMS, LIABILITIES, FINES, PENALTIES, COSTS, DAMAGES, LOSSES, LIENS, CAUSES OF ACTION, SUITS, DEMANDS, JUDGMENTS AND EXPENSES (INCLUDING, WITHOUT LIMITATION. COURT COSTS AND ATTORNEYS' FEES) OF ANY NATURE. KIND OR DESCRIPTION OF ANY PERSON (INCLUDING, WITHOUT LIMITATION, THE EMPLOYEES OF THE PARTIES HERETO) OR ENTITY DIRECTLY OR INDIRECTLY ARISING OUT OF. RESULTING FROM OR RELATED TO (IN WHOLE OR IN PART) (I) THE USE, OCCUPANCY OR PRESENCE OF AGENCY, ITS CONTRACTORS, SUBCONTRACTORS, EMPLOYEES OR AGENTS IN. ON. OR ABOUT THE CONSTRUCTION SITE, (II) THE PERFORMANCE, OR FAILURE TO PERFORM BY THE AGENCY, ITS CONTRACTORS, SUBCONTRACTORS, EMPLOYEES, OR AGENTS, ITS WORK OR ANY OBLIGATION UNDER THIS AGREEMENT, (III) THE SOLE OR CONTRIBUTING ACTS OR OMISSIONS OF AGENCY, ITS CONTRACTORS, SUBCONTRACTORS, EMPLOYEES, OR AGENTS IN, ON, OR ABOUT THE PROJECT SITE, (IV) AGENCY'S OCCUPATION AND USE OF BNSF'S PROPERTY OR RIGHT-OF-WAY, INCLUDING, WITHOUT LIMITATION. SUBSEQUENT MAINTENANCE OF THE STRUCTURE BY AGENCY. OR (V) AN ACT OR OMISSION OF AGENCY OR ITS OFFICERS, AGENTS, INVITEES. EMPLOYEES OR CONTRACTORS OR ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM, OR ANYONE THEY CONTROL OR EXERCISE CONTROL OVER. THE LIABILITY ASSUMED BY AGENCY WILL NOT BE AFFECTED BY THE FACT, IF IT IS A FACT, THAT THE DAMAGE, DESTRUCTION, INJURY OR DEATH WAS OCCASIONED BY OR CONTRIBUTED TO BY THE NEGLIGENCE OF BNSF, ITS AGENTS, SERVANTS, EMPLOYEES OR OTHERWISE. EXCEPT TO THE EXTENT THAT SUCH CLAIMS ARE PROXIMATELY CAUSED BY THE INTENTIONAL MISCONDUCT OR GROSS NEGLIGENCE OF BNSF.

ARTICLE IV- JOINT OBLIGATIONS

In consideration of the mutual covenants of the Parties contained herein and the premises, the Parties mutually agree as follows:



- 1) All cost records of the BNSF pertaining to the Project will be open to inspection and audit at any reasonable time by representatives of the Agency (including the legislative auditor and fiscal analyst for the Agency and the Federal Highway Administration for a period of one (1) year from the date of the final BNSF invoice under this Agreement.
- 2) Upon completion of the installation of the equipment, BNSF, will, at its sole cost and expense, operate and maintain the necessary relays, and the other equipment within the railroad instrument cabin, up to and including the contact terminals in the interface box, required to preempt the highway traffic control signals by the grade crossing warning devices.
- 3) Upon completion of the installation of the equipment, the Agency will own, operate, and maintain, at its sole expense, the highway traffic control signals up to and including connection to the contact terminals in the interface box including all necessary cable and conduit. BNSF shall have no responsibility for the operation or maintenance of the traffic controls signals beyond that prescribed in the clause above.
- 4) Notwithstanding the preceding provision, if any regulations, ordinances, acts, rules or other laws subsequently passed or amended by the Agency or any other appropriate governmental or legislative authority increase the Agency portion of maintenance costs under this Agreement, BNSF will receive the benefit of any such regulations, ordinances, acts, rules or other laws and the Agency's increased portion of maintenance costs will be incorporated into and made a part of this Agreement.
- 5) If a railway or a highway improvement project necessitates rearrangement, relocation, or alteration of the equipment installed hereunder, the costs for such rearrangement, relocation or alteration will be the responsibility of the party requesting such changes.
- **6)** If any of the equipment is partially or wholly destroyed, then such repair and/or replacement costs must be distributed among the Parties as follows:
 - **A.** In the event the BNSF's sole negligence destroys or damages the crossing signal equipment, BNSF must reimburse Agency for the costs to replace or repair such crossing signal equipment.
 - **B.** In the event the crossing signal equipment is damaged or destroyed by any other cause, Agency must, at its sole cost and expense, replace or repair such crossing signal equipment.
- 7) If the equipment installed hereunder cannot, through age, be maintained, or, by virtue of its obsolescence, requires replacement, the cost of installation of new crossing



signal equipment will be negotiated by the Parties hereto on the basis of the current Federal Aid Railroad Signal Program participation and applicable agency at the time of such replacement is warranted.

- 8) Notwithstanding anything to the contrary in this Agreement, BNSF's review, approval, and/or other participation in the Project or any element thereof, including the Project design, plan review, and all work performed by BNSF or its contractors hereunder, is expressly limited, and intended and understood by the Parties to be in furtherance of BNSF's railroad purposes, and not in furtherance of Agency's purposes in undertaking the Project. BNSF's work is provided in consideration of the subjective standards of BNSF for its railroad purposes only, and shall in no way be construed or deemed to be a condition or direction to Agency, or an opinion or approval that the plans and specifications or any work intended or completed on the Project is appropriate for any other purpose including highway purposes, is structurally sound, or that such plans, specifications, or intended or completed work meet applicable standards, regulations, laws, statutes, local ordinances, and/or building codes. No benefits to Agency or any third party are provided, intended or implied herein. Agency shall at all times be solely responsible for the adequacy and compliance of all design elements of the Project for highway and other public purposes, and shall waive and release BNSF for any and all claims which may or could result from any work performed by BNSF in connection with the Project.
- **9)** This Agreement will inure to the benefit of and be binding on the Parties hereto, their successors, and assigns.
- 10) In the event any paragraph contained in this Agreement or any item, part, or term within any particular paragraph is determined by a court of competent jurisdiction to be invalid or unenforceable, the validity of the remaining paragraphs or items will not be affected; and the rights and obligations of the Parties will be construed and enforced as if this Agreement did not contain that particular paragraph or item held to be invalid or unenforceable.
- **11)**This Agreement may be signed in counterparts, any one of which will be deemed to be an original. The Parties further agree that any facsimile copy of a party's signature is valid and binding to the same extent as an original signature.



IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

	AGENCY	
	CITY OF NORMAN, OKALHOMA	
	Ву:	
	Printed Name:	-
	Title:	
	Date:	-
ATTEST:		
APPROVED AS TO FORM:		
APPROVED AS TO FORM:		
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(City of Norman Signature Page for E. Main Street Agreement)

9 of 10 512



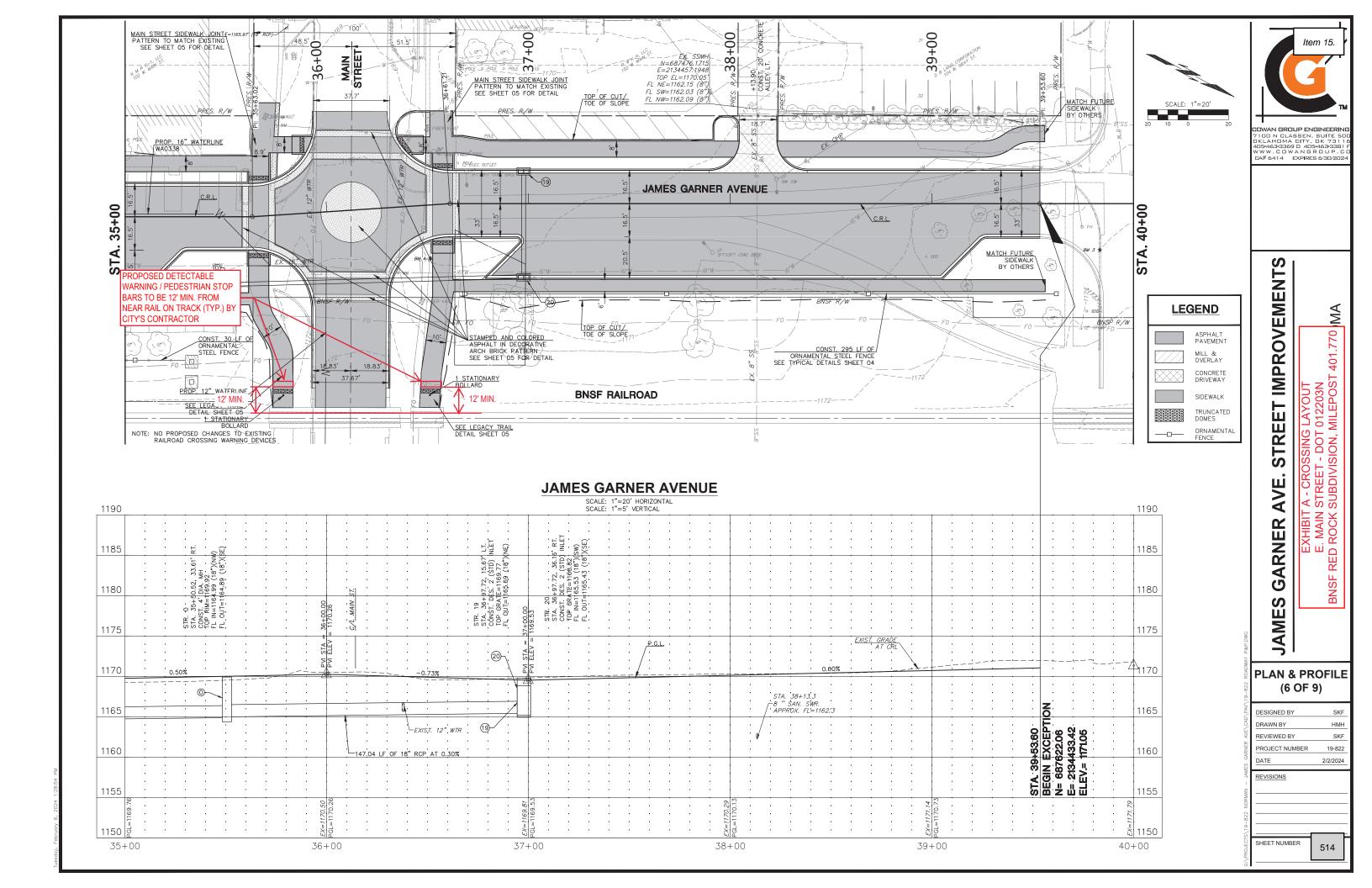
BNSF RAILWAY COMPANY

By:
Printed Name: Cheryl Townlian
Title: Assistant Director Public Projects
Accepted and
Effective Date:

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(BNSF Signature Page for E. Main Street Agreement)

10 of 10 513



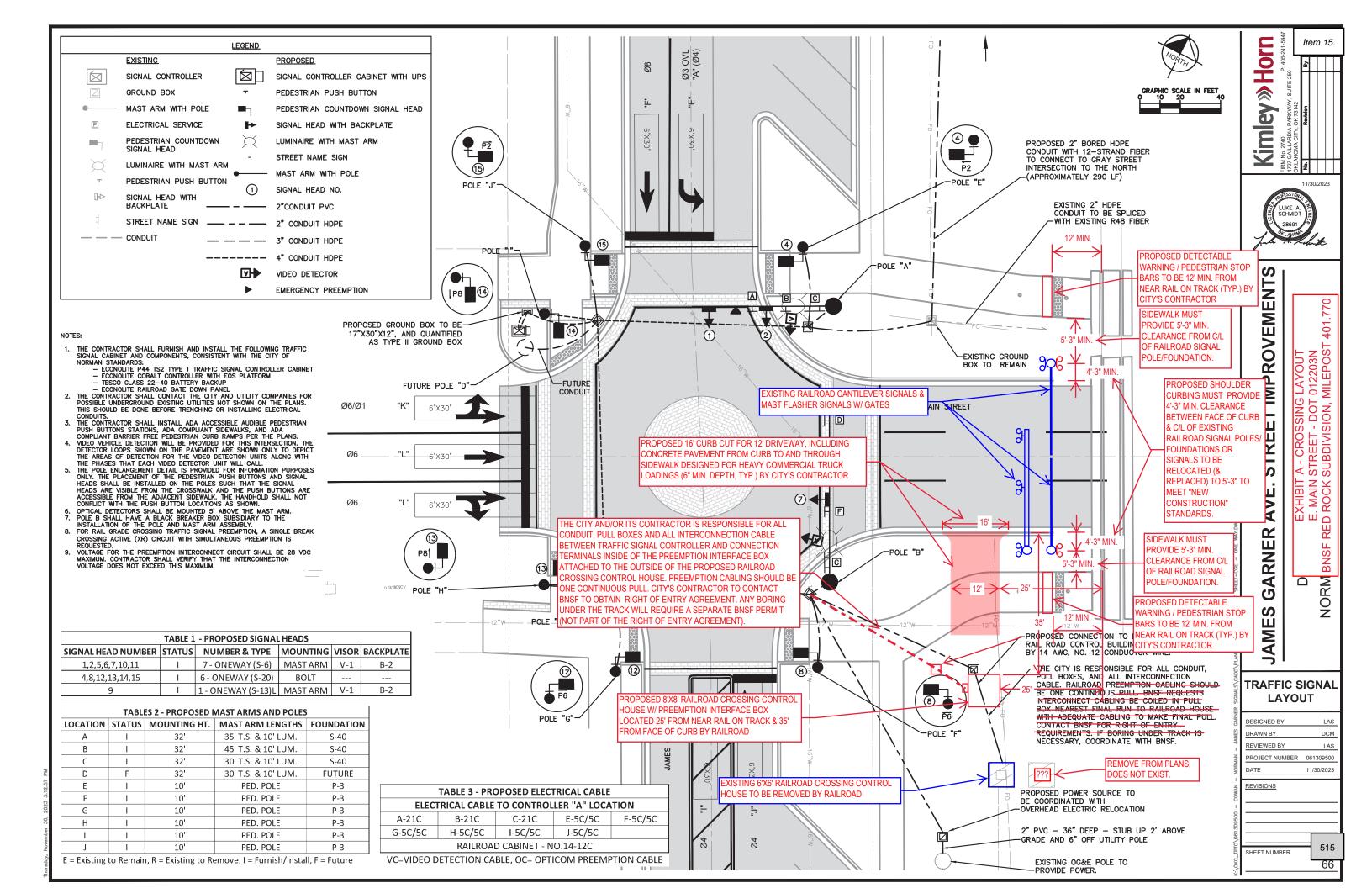


EXHIBIT B

***** MAINTAIN PROPRIETARY CONFIDENTIALITY *****

Railroad SIGNAL cost estimate for E. MAIN STREET - DOT NO. 012203N Revised on 11/13/2024

BNSF RAILWAY COMPANY FHPM ESTIMATE FOR NORMAN, OK

LOCATION SOUTH NORMAN TO NORMAN

DETAILS OF ESTIMATE

PLAN ITEM: 000367963

VERSION: 4

PURPOSE, JUSTIFICATION AND DESCRIPTION

E. MAIN STREET - NORMAN, OK; INSTALL NEW RR CROSSING CONTROL HOUSE WITH CONSTANT WARNING, INSTALL BACKLIGHTS, INSTALL LEDS ON EXISTING SIGNALS, INSTALL SIMULTANEOUS PREEMPTION RELAY WITH INTERFACE BOX; RED RIVER DIV; RED ROCK SUBDIV; LS 7400; MP 401.77 - MP 402.80; DOT# 012203N; SEQ# 97495.

MONTHLY POWER UTILITY COST CENTER: 61698.

THE MATERIAL LIST BELOW REFLECTS TYPICAL REPRESENTATIVE PACKAGES USED FOR ESTIMATING PURPOSES ONLY. THIS ESTIMATE IS GOOD FOR 180 DAYS. THE ESTIMATE IS SUBJECT TO CHANGE IN COST FOR LABOR, MATERIAL, AND OVERHEAD. CONTRACTS HAVE BEEN ESTABLISHED FOR PORTIONS OF SIGNAL WORK ON THE BNSF RAILROAD.

THE CITY OF NORMAN, OK IS FUNDING 80% OF THIS PROJECT, BNSF IS FUNDING 20%.

MAINTAIN PROPRIETARY CONFIDENTIALITY. PRIMARY FUNDING SOURCE IS FHWA ** BUY AMERICA(N) APPLIES **

DESCRIPTION	QUANTITY U/M	COST	TOTAL

LABOR			

SIGNAL FIELD - REPLACE	992.0 MH	49,325	
SIGNAL SHOP LABOR - CAP	0.01 MH	1	
PAYROLL ASSOCIATED COSTS		32,238	
DA OVERHEADS		72,854	
EQUIPMENT EXPENSES		17,520	
INSURANCE EXPENSES		9,776	
TOTAL LABOR COST		181,714	181,714

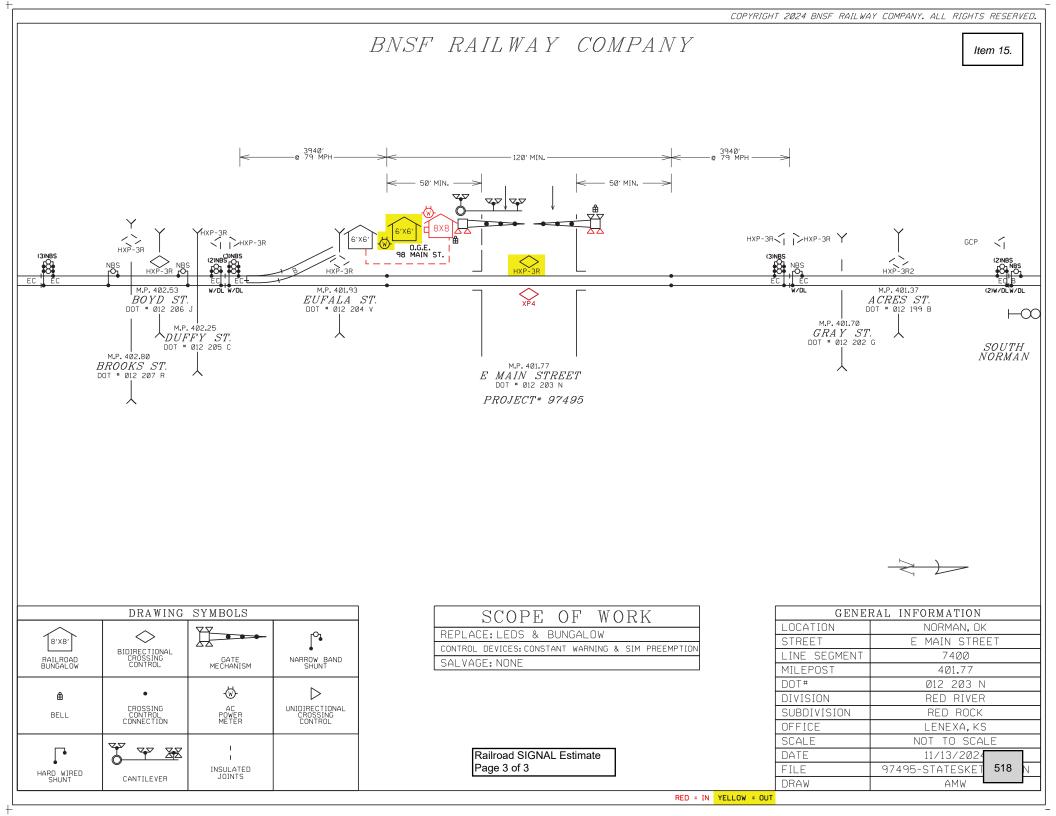
MATERIAL			

ARRESTOR, MDSA-1 XS	1.0 EA N	505	
BATTERY, VGL-255	10.0 EA N	2,578	
BATTERY, VGL-350	9.0 EA N	3,030	
BUNGALOW 8X8 W/ AC	1.0 EA N	17,119	
BUNGALOW MATERIAL	1.0 LS N	12,068	
BUNGALOW, WIRE AND TEST	1.0 LS N	5,433	
CABLE, 12C/14	1600.0 FT N	6,896	
CABLE, 2C/6 TW	500.0 FT N	940	
CABLE, 3C/2	250.0 FT N	1,783	
CABLE, 5C/10	70.0 FT N	168	
CABLE, 5C/6	500.0 FT N	3,100	
CABLE, 7C/14	500.0 FT N	1,420	
CHARGERS, 12/80 (20/40/60)	2.0 EA N	3,262	
CONSTANT WARNING, XP4, 1TK	1.0 EA N	17,722	
CONVERTER, 10-10	2.0 EA N	401	
ELECTRICAL MATERIAL	1.0 EA N	3,000	
EVENT RECORDER	1.0 EA N	5,641	
GENERATOR, ACG-3	1.0 EA N	338	
LED LIGHT	4.0 EA N	894	
LED RETROFIT LIGHT UNIT	4.0 EA N	803	
PREEMPTION, SIM PACKAGE 1TK	1.0 EA N	11,273	
RELAY, DAX	3.0 EA N	4,024	
SHUNT, NBS	5.0 EA N	5,008	
SIGN, DOUBLE-SIDED X-BUCK	2.0 EA N	157	
W-MP 401.93 - CONVERTER, 10-10	2.0 EA N	401	
W-MP 401.93 - GENERATOR, ACG-3	1.0 EA N	338	
W-MP 401.93 - RELAY, FLASHER	1.0 EA N	1,342	
X-MP 402.25 - CONVERTOR, 10-10	2.0 EA N	401	
X-MP 402.25 - GENERATOR, ACG-3	1.0 EA N	338	
X-MP 402.25 - SHUNT, NBS	2.0 EA N	2,003	
Y-MP 402.53 - CONVERTER, 10-10	2.0 EA N	401	
Y-MP 402.53 - GENERATOR, ACG-3	1.0 EA N	338	

Y-MP 402.53 - SHUNT, NBS	2.0 EA N	2,003	Item 15.
Z-MP 402.80 - CONVERTER, 10-10	2.0 EA N	401	
Z-MP 402.80 - GENERATOR, ACG-3	1.0 EA N	338	
OFFLINE TRANSPORTATION		1,448	
TOTAL MATERIAL COST		117,315	117,315

OTHER			

AC POWER SERVICE	1.0 EA N	6,250	
CONTRACT ENGINEERING	1.0 LS N	12,500	
CONTRACT FLAGGING/ SIGNS/ CONES	1.0 LS N	6,000	
MACHINE RENTAL	1.0 LS N	4,250	
TRAFFIC ENGINEERING SUPPORT	1.0 LS N	25,000	
TOTAL OTHER ITEMS COST		54,000	54,000
PROJECT SUBTOTAL			353,029
CONTINGENCIES			32,577
BILL PREPARATION FEE			3,857
GROSS PROJECT COST			389,463
LESS COST PAID BY BNSF			77,895
TOTAL BILLABLE COST			311,568





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EXHIBIT "C"

CONTRACTOR REQUIREMENTS

1) General

- A. The Contractor must cooperate with BNSF RAILWAY COMPANY, hereinafter referred to as "Railway" where work is over or under on or adjacent to Railway property and/or right-of-way, hereafter referred to as "Railway Property", during the construction of proposed traffic signals and interconnection to the preemption interface box on outside of railroad crossing control house, concrete curbing, roadway and sidewalk asphalt/concrete pavement, and pavement markings on the roadway approaches to E. Main Street DOT No. 012203N, located at railroad milepost 401.770 on Railway's Red River (North) Division, Red Rock Subdivision, Line Segment 7400, GPS: 35.2208086, -97.4436278 in Norman, Oklahoma in Cleveland County.
- **B.** The Contractor must execute and deliver to the Railway duplicate copies of the Exhibit "C-1" Agreement, in the form attached hereto, obligating the Contractor to provide and maintain in full force and effect the insurance called for under Section 3 of said Exhibit "C-1". Questions regarding procurement of the Railroad Protective Liability Insurance should be directed to Rosa Martinez at Marsh, USA, 214-303-8519.
- **C.** The Contractor must plan, schedule and conduct all work activities so as not to interfere with the movement of any trains on Railway Property.
- **D.** The Contractor's right to enter Railway's Property is subject to the absolute right of Railway to cause the Contractor's work on Railway's Property to cease if, in the opinion of Railway, Contractor's activities create a hazard to Railway's Property, employees, and/or operations. Railway will have the right to stop construction work on the Project if any of the following events take place: (i) Contractor (or any of its subcontractors) performs the Project work in a manner contrary to the plans and specifications approved by Railway; (ii) Contractor (or any of its subcontractors), in Railway's opinion, prosecutes the Project work in a manner which is hazardous to Railway property, facilities or the safe and expeditious movement of railroad traffic; (iii) the insurance described in the attached Exhibit C-1 is canceled during the course of the Project; or (iv) Contractor fails to pay Railway for the Temporary Construction License or the Easement. The work stoppage will continue until all necessary actions are taken by Contractor or its subcontractor to rectify the situation to the satisfaction of Railway's Division Engineer or until additional insurance has been delivered to and accepted by Railway. In the event of a breach of (i) this Agreement, (ii) the Temporary Construction License, or (iii) the Easement, Railway may immediately terminate the Temporary Construction License or the Easement. Any such work stoppage under this provision will not give rise to any liability on the part of Railway. Railway's right to stop the work is in addition to any other rights Railway may have including, but not limited



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to, actions or suits for damages or lost profits. In the event that Railway desires to stop construction work on the Project, Railway agrees to immediately notify the following individual in writing:

Paul D'Andrea
Capital Projects Engineer
Development Center
225 North Webster Avenue
Norman, OK 73069

E-Mail: Paul.Dandrea@normanok.gov

- E. The Contractor is responsible for determining and complying with all Federal, State and Local Governmental laws and regulations, including, but not limited to environmental laws and regulations (including but not limited to the Resource Conservation and Recovery Act, as amended; the Clean Water Act, the Oil Pollution Act, the Hazardous Materials Transportation Act, CERCLA), and health and safety laws and regulations. The Contractor hereby indemnifies, defends and holds harmless Railway for, from and against all fines or penalties imposed or assessed by Federal, State and Local Governmental Agencies against the Railway which arise out of Contractor's work under this Agreement.
- F. The Contractor must notify <u>City of Norman (Paul D'Andrea) at Office # 405-366-5319 and E-Mail: Paul.Dandrea@normanok.gov</u> and Railway's <u>Manager Public Projects (Tim Huya) at Office # 817-352-2902 and E-Mail: Tim.Huya@bnsf.com</u> at least thirty (30) calendar days before commencing any work on Railway Property. Contractor's notification to Railway must refer to Railway's file <u>012203N & Contract No.</u>
- **G.** For any bridge demolition and/or falsework above any tracks or any excavations located with any part of the excavations located within, whichever is greater, twenty-five (25) feet of the nearest track or intersecting a slope from the plane of the top of rail on a 2 horizontal to 1 vertical slope beginning at eleven (11) feet from centerline of the nearest track, both measured perpendicular to center line of track, the Contractor must furnish the Railway five sets of working drawings showing details of construction affecting Railway Property and tracks. The working drawing must include the proposed method of installation and removal of falsework, shoring or cribbing, not included in the contract plans and two sets of structural calculations of any falsework, shoring or cribbing. For all excavation and shoring submittal plans, the current "BNSF-UPRR Guidelines for Temporary Shoring" must be used for determining the design loading conditions to be used in shoring design, and all calculations and submittals must be in accordance with the current "BNSF-UPRR Guidelines for Temporary Shoring". All submittal drawings and calculations must be stamped by a registered professional engineer licensed to practice in the state the project is located. All calculations must take into consideration railway surcharge loading and must be designed to meet American Railway Engineering and Maintenance-of-Way Association (previously known as American Railway Engineering Association) Coopers E-80 live loading standard. All drawings and calculations must be stamped by a registered



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professional engineer licensed to practice in the state the project is located. The Contractor must not begin work until notified by the Railway that plans have been approved. The Contractor will be required to use lifting devices such as, cranes and/or winches to place or to remove any falsework over Railway's tracks. In no case will the Contractor be relieved of responsibility for results obtained by the implementation of said approved plans.

H. Subject to the movement of Railway's trains, Railway will cooperate with the Contractor such that the work may be handled and performed in an efficient manner. The Contractor will have no claim whatsoever for any type of damages or for extra or additional compensation in the event his work is delayed by the Railway.

2) Contractor Safety Orientation

A. No employee of the Contractor, its subcontractors, agents or invitees may enter Railway Property without first having completed Railway's Engineering Contractor Safety Orientation, found on the web site www.BNSFContractor.com. The Contractor must ensure that each of its employees, subcontractors, agents or invitees completes Railway's Engineering Contractor Safety Orientation through internet sessions before any work is performed on the Project. Additionally, the Contractor must ensure that each and every one of its employees, subcontractors, agents or invitees possesses a card certifying completion of the Railway Contractor Safety Orientation before entering Railway Property. The Contractor is responsible for the cost of the Railway Contractor Safety Orientation. The Contractor must renew the Railway Contractor Safety Orientation annually. Further clarification can be found on the web site or from the Railway's Representative.

3) Railway Requirements

- A. The Contractor must take protective measures as are necessary to keep railway facilities, including track ballast, free of sand, debris, and other foreign objects and materials resulting from his operations. Any damage to railway facilities resulting from Contractor's operations will be repaired or replaced by Railway and the cost of such repairs or replacement must be paid for by the Agency.
- **B.** The Contractor must notify the Railway's Division Engineer <u>Jason Watkins</u> at <u>405-406-6305</u> and provide blasting plans to the Railway for review seven (7) calendar days prior to conducting any blasting operations adjacent to or on Railway's Property.
- **C.** The Contractor must abide by the following temporary clearances during construction:
 - 15'-0" Horizontally from centerline of nearest track
 - 21'-6" Vertically above top of rail
 - 27'-0" Vertically above top of rail for electric wires carrying less than 750 volts



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- 28'-0" Vertically above top of rail for electric wires carrying 750 volts to 15,000 volts
 30'-0" Vertically above top of rail for electric wires carrying 15,000 volts to 20,000 volts
- 34'-0" Vertically above top of rail for electric wires carrying more than 20,000 volts
- **D.** Upon completion of construction, the following clearances shall be maintained:
 - 25' Horizontally from centerline of nearest track
 - 23' 6" Vertically above top of rail
- E. Any infringement within State statutory clearances due to the Contractor's operations must be submitted to the Railway and to the <u>City of Norman, Oklahoma</u> and must not be undertaken until approved in writing by the Railway, and until the <u>City of Norman, Oklahoma</u> has obtained any necessary authorization from the State Regulatory Authority for the infringement. No extra compensation will be allowed in the event the Contractor's work is delayed pending Railway approval, and/or the State Regulatory Authority's approval.
- **F.** In the case of impaired vertical clearance above top of rail, Railway will have the option of installing tell-tales or other protective devices Railway deems necessary for protection of Railway operations. The cost of tell-tales or protective devices will be borne by the Agency.
- **G.** The details of construction affecting the Railway's Property and tracks not included in the contract plans must be submitted to the Railway by <u>City of Norman, Oklahoma</u> for approval before work is undertaken and this work must not be undertaken until approved by the Railway.
- H. At other than public road crossings, the Contractor must not move any equipment or materials across Railway's tracks until permission has been obtained from the Railway. The Contractor must obtain a "Temporary Construction Crossing Agreement" from the Railway prior to moving his equipment or materials across the Railways tracks. The temporary crossing must be gated and locked at all times when not required for use by the Contractor. The temporary crossing for use of the Contractor will be constructed and, at the completion of the project, removed at the expense of the Contractor.
- I. Discharge, release or spill on the Railway Property of any hazardous substances, oil, petroleum, constituents, pollutants, contaminants, or any hazardous waste is prohibited and Contractor must immediately notify the <u>Railway's Resource Operations Center at 1(800) 832-5452</u>, of any discharge, release or spills in excess of a reportable quantity. Contractor must not allow Railway Property to become a treatment, storage or transfer facility as those terms are defined in the Resource Conservation and Recovery Act or any state analogue.



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J. The Contractor upon completion of the work covered by this contract, must promptly remove from the Railway's Property all of Contractor's tools, equipment, implements and other materials, whether brought upon said property by said Contractor or any Subcontractor, employee or agent of Contractor or of any Subcontractor, and must cause Railway's Property to be left in a condition acceptable to the Railway's representative.

4) Contractor Roadway Worker on Track Safety Program and Safety Action Plan

- A. Each Contractor that will perform work within 25 feet of the centerline of a track must develop and implement a Roadway Worker Protection/On Track Safety Program and work with Railway Project Representative to develop an on track safety strategy as described in the guidelines listed in the on track safety portion of the Safety Orientation. This Program must provide Roadway Worker protection/on track training for all employees of the Contractor, its subcontractors, agents or invitees. This training is reinforced at the job site through job safety briefings. Additionally, each Contractor must develop and implement the Safety Action Plan, as provided for on the web site www.BNSFContractor.com, which will be made available to Railway prior to commencement of any work on Railway Property. During the performance of work, the Contractor must audit its work activities. The Contractor must designate an on-site Project Supervisor who will serve as the contact person for the Railway and who will maintain a copy of the Safety Action Plan, safety audits, and Material Safety Datasheets (MSDS), at the job site.
- **B.** Contractor shall have a background investigation performed on all of its employees, subcontractors and agents who will be performing any services for Railroad under this Agreement which are determined by Railroad in its sole discretion **a)** to be on Railroad's property, or **b)** that require access to Railroad Critical Infrastructure, Railroad Critical Information Systems, Railroad's Employees, Hazardous Materials on Railroad's property or is being transported by or otherwise in the custody of Railroad, or Freight in Transit involving Railroad.
 - i) The required background screening shall at a minimum meet the rail industry background screening criteria defined by the e-RAILSAFE Program as outlined at www.erailsafe.com, in addition to any other applicable regulatory requirements.
 - ii) Contractor shall obtain written consent from all its employees, subcontractors or agents screened in compliance with the e-RAILSAFE Program to participate in the Program on their behalf and to release completed background information to Railroad's designee. Contractor shall be subject to periodic audit to ensure compliance.
 - iii) Contractor subject to the e-RAILSAFE Program hereunder shall not permit any of its employees, subcontractors or agents to perform services hereunder who are not first approved under e-RAILSAFE Program standards. Railroad shall have the right to deny



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entry onto its premises or access as described in this section above to any of Contractor's employees, subcontractors or agents who do not display the authorized identification badge issued by a background screening service meeting the standards set forth in the e-RAILSAFE Program, or who in Railroad's opinion, which may not be unreasonable, may pose a threat to the safety or security of Railroad's operations, assets or personnel.

iv) Contractors shall be responsible for ensuring that its employees, subcontractors and agents are United States citizens or legally working in the United States under a lawful and appropriate work VISA or other work authorization.

5) Railway Flagger Services

- A. The Contractor must give Railway's Roadmaster R. Frayne Black at Mobile # 580-301-9416 or email Randal.Black@bnsf.com a minimum of thirty (30) calendar days advance notice when flagging services will be required so that the Roadmaster can make appropriate arrangements (i.e., bulletin the flagger's position). If flagging services are scheduled in advance by the Contractor and it is subsequently determined by the parties hereto that such services are no longer necessary, the Contractor must give the Roadmaster five (5) working days advance notice so that appropriate arrangements can be made to abolish the position pursuant to union requirements.
 -) FOR THIS PROJECT, BNSF IS UNABLE TO PROVIDE FLAGGING SERVICES THEREFORE, RAILROAD FLAGGING SERVICES WILL BE PROVIDED BY RAILPROS (NOT A BNSF EMPLOYEE). The Contractor must contact Railpros directly at Office # 877-315-0513 or e-mail: BNSFinfo@railpros.com to enter into a reimbursement agreement for flagging services and to request and schedule a railroad flagger. The Railpros flagger(s), the Contractor, and the BNSF Roadmaster must participate in a job safety briefing PRIOR TO the start of any work on/over/under Railway's right of way. The Railway reserves the right to utilize its employees to provide railroad flagging services when those resources become available. In this event, the Railpros flagger and the Contractor will be notified by the Railway.
- **B.** Unless determined otherwise by Railway's Project Representative, Railway flagger will be required and furnished when Contractor's work activities are located over, under and/or within twenty-five (25) feet measured horizontally from centerline of the nearest track and when cranes or similar equipment positioned beyond 25-feet from the track centerline could foul the track in the event of tip over or other catastrophic occurrence, but not limited thereto for the following conditions:
 - i) When, upon inspection by Railway's Representative, other conditions warrant.



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- ii) When any excavation is performed below the bottom of tie elevation, if, in the opinion of Railway's representative, track or other Railway facilities may be subject to movement or settlement.
- iii) When work in any way interferes with the safe operation of trains at timetable speeds.
- iv) When any hazard is presented to Railway track, communications, signal, electrical, or other facilities either due to persons, material, equipment or blasting in the vicinity.
- v) Special permission must be obtained from the Railway before moving heavy or cumbersome objects or equipment which might result in making the track impassable.
- **C.** Flagging services will be performed by qualified Railway flaggers.
 - Flagging crew generally consists of one employee. However, additional personnel may be required to protect Railway Property and operations, if deemed necessary by the Railways Representative.
 - ii) Each time a flagger is called, the minimum period for billing will be the eight (8) hour basic day.

The cost of **inspector coordinator services** provided by the railway will be borne by **Contractor**. The estimated cost for inspector coordinator services is approximately \$1,200 per day. The contractor shall reimburse the railroad for actual costs of inspection services.

iv) The average train traffic on this route is <u>29</u> freight trains per 24-hour period at a timetable speed <u>55</u> MPH and <u>2</u> passenger trains at a timetable speed of <u>79</u> MPH.



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6) Contractor General Safety Requirements

- **A.** Work in the proximity of railway track(s) is potentially hazardous where movement of trains and equipment can occur at any time and in any direction. All work performed by contractors within 25 feet of any track must be in compliance with FRA Roadway Worker Protection Regulations.
- **B.** Before beginning any task on Railway Property, a thorough job safety briefing must be conducted with all personnel involved with the task and repeated when the personnel or task changes. If the task is within 25 feet of any track, the job briefing <u>must</u> include the Railway's flagger, as applicable, and include the procedures the Contractor will use to protect its employees, subcontractors, agents or invitees from moving any equipment adjacent to or across any Railway track(s).
- C. Workers must not work within 25 feet of the centerline of any track without an on track safety strategy approved by the Railway's Project Representative. When authority is provided, every contractor employee must know: (1) who the Railway flagger is, and how to contact the flagger, (2) limits of the authority, (3) the method of communication to stop and resume work, and (4) location of the designated places of safety. Persons or equipment entering flag/work limits that were not previously job briefed, must notify the flagger immediately, and be given a job briefing when working within 25 feet of the center line of track.
- **D.** When Contractor employees are required to work on the Railway Property after normal working hours or on weekends, the Railway's representative in charge of the project must be notified. A minimum of two employees must be present at all times.
- **E.** Any employees, agents or invitees of Contractor or its subcontractors under suspicion of being under the influence of drugs or alcohol, or in the possession of same, will be removed from the Railway's Property and subsequently released to the custody of a representative of Contractor management. Future access to the Railway's Property by that employee will be denied.
- **F.** Any damage to Railway Property, or any hazard noticed on passing trains must be reported immediately to the Railway's representative in charge of the project. Any vehicle or machine which may come in contact with track, signal equipment, or structure (bridge) and could result in a train derailment must be reported immediately to the Railway representative in charge of the project and to the Railway's Resource Operations Center at 1(800) 832-5452. Local emergency numbers are to be obtained from the Railway representative in charge of the project prior to the start of any work and must be posted at the job site.



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- **G.** For safety reasons, all persons are prohibited from having pocket knives, firearms or other deadly weapons in their possession while working on Railway's Property.
- H. All personnel protective equipment (PPE) used on Railway Property must meet applicable OSHA and ANSI specifications. Current Railway personnel protective equipment requirements are listed on the web site, www.BNSFContractor.com, however, a partial list of the requirements include: a) safety glasses with permanently affixed side shields (no yellow lenses); b) hard hats; c) safety shoe with: hardened toes, above-the-ankle lace-up and a defined heel; and d) high visibility retro-reflective work wear. The Railway's representative in charge of the project is to be contacted regarding local specifications for meeting requirements relating to hi-visibility work wear. Hearing protection, fall protection, gloves, and respirators must be worn as required by State and Federal regulations. <a href="https://www.enc.com/www.enc.c
- I. THE CONTRACTOR MUST NOT PILE OR STORE ANY MATERIALS, MACHINERY OR EQUIPMENT CLOSER THAN 25'-0" TO THE CENTER LINE OF THE NEAREST RAILWAY TRACK. MATERIALS, MACHINERY OR EQUIPMENT MUST NOT BE STORED OR LEFT WITHIN 250 FEET OF ANY HIGHWAY/RAIL AT-GRADE CROSSINGS OR TEMPORARY CONSTRUCTION CROSSING, WHERE STORAGE OF THE SAME WILL OBSTRUCT THE VIEW OF A TRAIN APPROACHING THE CROSSING. PRIOR TO BEGINNING WORK, THE CONTRACTOR MUST ESTABLISH A STORAGE AREA WITH CONCURRENCE OF THE RAILWAY'S REPRESENTATIVE.
- J. Machines or vehicles must not be left unattended with the engine running. Parked machines or equipment must be in gear with brakes set and if equipped with blade, pan or bucket, they must be lowered to the ground. All machinery and equipment left unattended on Railway's Property must be left inoperable and secured against movement. (See internet Engineering Contractor Safety Orientation program for more detailed specifications)
- **K.** Workers must not create and leave any conditions at the work site that would interfere with water drainage. Any work performed over water must meet all Federal, State and Local regulations.
- L. All power line wires must be considered dangerous and of high voltage unless informed to the contrary by proper authority. For all power lines the minimum clearance between the lines and any part of the equipment or load must be; 200 KV or below 15 feet; 200 to 350 KV 20 feet; 350 to 500 KV 25 feet; 500 to 750 KV 35 feet; and 750 to 1000 KV 45 feet. If capacity of the line is not known, a minimum clearance of 45 feet must be maintained. A person must be designated to observe clearance of the equipment and give a timely warning for all operations where it is difficult for an operator to maintain the desired clearance by visual means.



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7) Excavation

- A. Before excavating, the Contractor must determine whether any underground pipe lines, electric wires, or cables, including fiber optic cable systems are present and located within the Project work area. The Contractor must determine whether excavation on Railway's Property could cause damage to buried cables resulting in delay to Railway traffic and disruption of service to users. Delays and disruptions to service may cause business interruptions involving loss of revenue and profits. Before commencing excavation, the Contractor must contact BNSF's Roadmaster (R. Frayne Black) at 580-301-9416 and BNSF's Signal Supervisor (J. Matt Sharp) at 913-231-6226. All underground and overhead wires will be considered HIGH VOLTAGE and dangerous until verified with the company having ownership of the line. It is the Contractor's responsibility to notify any other companies that have underground utilities in the area and arrange for the location of all underground utilities before excavating.
- **B.** The Contractor must cease all work and notify the Railway immediately before continuing excavation in the area if obstructions are encountered which do not appear on drawings. If the obstruction is a utility and the owner of the utility can be identified, then the Contractor must also notify the owner immediately. If there is any doubt about the location of underground cables or lines of any kind, no work must be performed until the exact location has been determined. There will be no exceptions to these instructions.
- **C.** All excavations must be conducted in compliance with applicable OSHA regulations and, regardless of depth, must be shored where there is any danger to tracks, structures or personnel.
- **D.** Any excavations, holes or trenches on the Railway's Property must be covered, guarded and/or protected when not being worked on. When leaving work site areas at night and over weekends, the areas must be secured and left in a condition that will ensure that Railway employees and other personnel who may be working or passing through the area are protected from all hazards. All excavations must be back filled as soon as possible.

8) Hazardous Waste, Substances and Material Reporting:

A. If Contractor discovers any hazardous waste, hazardous substance, petroleum or other deleterious material, including but not limited to any non-containerized commodity or material, on or adjacent to Railway's Property, in or near any surface water, swamp, wetlands or waterways, while performing any work under this Agreement, Contractor must immediately: (a) notify the Railway's Resource Operations Center at 1(800) 832-5452, of such discovery: (b) take safeguards necessary to protect its employees, subcontractors, agents and/or third parties: and (c) exercise due care with respect to the release, including the taking of any appropriate measure to minimize the impact of such release.



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9) Personal Injury Reporting

A. The Railway is required to report certain injuries as a part of compliance with Federal Railroad Administration (FRA) reporting requirements. Any personal injury sustained by an employee of the Contractor, subcontractor or Contractor's invitees while on the Railway's Property must be reported immediately (by phone mail if unable to contact in person) to the Railway's representative in charge of the project. The Non-Employee Personal Injury Data Collection Form contained herein is to be completed and sent by Fax to the Railway at 1(817) 352-7595 and to the Railway's Project Representative no later than the close of shift on the date of the injury.



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NON-EMPLOYEE PERSONAL INJURY DATA COLLECTION

(If injuries are in connection with rail equipment accident/incident, highway rail grade crossing accident or automobile accident, ensure that appropriate information is obtained, forms completed and that data entry personnel are aware that injuries relate to that specific event.)

Injured	Person Type:		
	Passenger on train (C)		Non-employee (N) (i.e., emp of another railroad, or, non-BNSF emp involved in vehicle accident, including company
	Contractor/safety		vehicles) Contractor/non-safety sensitive (G)
	Volunteer/safety sensitive (H)		Volunteer/other non-safety sensitive (I)
			e highway users involved in highway rail grade t go around or through gates
	Trespasser (E) - to include accidents who went around	_	hway users involved in highway rail grade crossing through gates
	Non-trespasser (J) - Off r	ailroa	d property
If train	involved, Train ID:		
Fax 1-8			ent/Incident Reporting Center by: e 1-800-697-6736
Officer	Providing Information:		
(Name)	((Employee No.) (Phone #)

REPORT PREPARED TO COMPLY WITH FEDERAL ACCIDENT REPORTING REQUIREMENTS AND PROTECTED FROM DISCLOSURE PURSUANT TO 49 U.S.C. 20903 AND 83 U.S.C. 490



NON-EMPLOYEE PERSONAL INJURY DATA COLLECTION

Please complete this form and provide to the BNSF supervisor, who will input this information into the EHS Star system. For questions, call (817) 352-1267 or email Safety.IncidentReporting@BNSF.com.

Accident City/State:	Date:	Time	:
County:	Temperature:	Weather:	
(if non-BNSF location)			
Name (Last/First/MI):			
Age:	Gender (if available):		
Company:			
eRailsafe Badge Number:	Expiration Date:		
BNSF Contractor Badge Number:	Expiration Date:		
Injury:			
(e.g., laceration)	(e.g., ha	and)	
Work activity in progress at time of accident: Tools, machinery, or hazardous materials involved in accide			
Treatment:			
☐ First Aid Only			
Required Medical Treatment			
Other Medical Treatment: Dr. Name:			
Dr. Street Address:			
Hospital Name:			
Hospital Street Address:	City:	State:	Zip:
Diagnosis:			

THIS REPORT IS PART OF BNSF'S ACCIDENT REPORT PURSUANT TO THE ACCIDENT REPORTS STATUTE AND, AS SUCH SHALL NOT "BE ADMITTED AS EVIDENCE OR USED FOR ANY PURPOSE IN ANY SUIT OR ACTION FOR DAMAGES GROWING OUT OF ANY MATTER MENTIONED IN SAID REPORT...." 49 U.S.C. § 20903. See 49 C.F.R. § 225.7(b).



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EXHIBIT "C-1"

Agreement Between

BNSF RAILWAY COMPANY

and the

CONTRACTOR

Railway File: DOT No. 012203N

Agency Project: E. Main Street reconstruction & traffic signals

SCHIRALLI CONSTRUCTION (hereinafter called "Contractor"), has entered into an agreement (hereinafter called "Agreement") with City of Norman, Oklahoma for the performance of certain work in connection with the following project: construction of proposed traffic signals and interconnection to the preemption interface box on outside of railroad crossing control house. concrete curbing, roadway and sidewalk asphalt/concrete pavement, and pavement markings on the roadway approaches to E. Main Street - DOT No. 012203N, located at railroad milepost 401.770 on Railway's Red River (North) Division, Red Rock Subdivision, Line Segment 7400, GPS: 35.2208086, -97.4436278 in Norman, Oklahoma in Cleveland County. Performance of such work will necessarily require Contractor to enter BNSF RAILWAY COMPANY (hereinafter called "Railway") right of way and property (hereinafter called "Railway Property"). The Agreement provides that no work will be commenced within Railway Property until the Contractor employed in connection with said work for City of Norman, Oklahoma (i) executes and delivers to Railway an Agreement in the form hereof, and (ii) provides insurance of the coverage and limits specified in such Agreement and Section 3 herein. If this Agreement is executed by a party who is not the Owner, General Partner, President or Vice President of Contractor, Contractor must furnish evidence to Railway certifying that the signatory is empowered to execute this Agreement on behalf of Contractor.

Accordingly, in consideration of Railway granting permission to Contractor to enter upon Railway Property and as an inducement for such entry, Contractor, effective on the date of the Agreement, has agreed and does hereby agree with Railway as follows:

1) RELEASE OF LIABILITY AND INDEMNITY



- A. Contractor hereby waives, releases, indemnifies, defends and holds harmless Railway for all judgments, awards, claims, demands, and expenses (including attorneys' fees), for injury or death to all persons, including Railway's and Contractor's officers and employees, and for loss and damage to property belonging to any person, arising in any manner from Contractor's or any of Contractor's subcontractors' acts or omissions or any work performed on or about Railway's property or right-of-way. THE LIABILITY ASSUMED BY CONTRACTOR WILL NOT BE AFFECTED BY THE FACT, IF IT IS A FACT, THAT THE DESTRUCTION, DAMAGE, DEATH, OR INJURY WAS OCCASIONED BY OR CONTRIBUTED TO BY THE NEGLIGENCE OF RAILWAY, ITS AGENTS, SERVANTS, EMPLOYEES OR OTHERWISE, EXCEPT TO THE EXTENT THAT SUCH CLAIMS ARE PROXIMATELY CAUSED BY THE INTENSIONAL MISCONDUCT OR GROSS NEGLIGENCE OF RAILWAY.
- B. THE INDEMNIFICATION OBLIGATION ASSUMED BY CONTRACTOR INCLUDES ANY CLAIMS, SUITS OR JUDGMENTS BROUGHT AGAINST RAILWAY UNDER THE FEDERAL EMPLOYEE'S LIABILITY ACT, INCLUDING CLAIMS FOR STRICT LIABILITY UNDER THE SAFETY APPLIANCE ACT OR THE LOCOMOTIVE INSPECTION ACT, WHENEVER SO CLAIMED.
- C. Contractor further agrees, at its expense, in the name and on behalf of Railway, that it will adjust and settle all claims made against Railway, and will, at Railway's discretion, appear and defend any suits or actions of law or in equity brought against Railway on any claim or cause of action arising or growing out of or in any manner connected with any liability assumed by Contractor under this Agreement for which Railway is liable or is alleged to be liable. Railway will give notice to Contractor, in writing, of the receipt or dependency of such claims and thereupon Contractor must proceed to adjust and handle to a conclusion such claims, and in the event of a suit being brought against Railway, Railway may forward summons and complaint or other process in connection therewith to Contractor, and Contractor, at Railway's discretion, must defend, adjust, or settle such suits and protect, indemnify, and save harmless Railway from and against all damages, judgments, decrees, attorney's fees, costs, and expenses growing out of or resulting from or incident to any such claims or suits.
- D. In addition to any other provision of this Agreement, in the event that all or any portion of this Article shall be deemed to be inapplicable for any reason, including without limitation as a result of a decision of an applicable court, legislative enactment or regulatory order, the parties agree that this Article shall be interpreted as requiring Contractor to indemnify Railway to the fullest extent permitted by applicable law. THROUGH THIS AGREEMENT THE PARTIES EXPRESSLY INTEND FOR CONTRACTOR TO INDEMNIFY RAILWAY FOR RAILWAY'S ACTS OF NEGLIGENCE.



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E. It is mutually understood and agreed that the assumption of liabilities and indemnification provided for in this Agreement survive any termination of this Agreement.

2) <u>TERM</u>

A. This Agreement is effective from the date of the Agreement until (i) the completion of the project set forth herein, and (ii) full and complete payment to Railway of any and all sums or other amounts owing and due hereunder.

3) **INSURANCE**

Contractor shall, at its sole cost and expense, procure and maintain during the life of this Agreement the following insurance coverage:

A. Commercial General Liability "CGL" Insurance

- i) The policy will provide a minimum of \$2,000,000 each occurrence and an aggregate limit of at least \$4,000,000 but in no event less than the amount otherwise carried by the provider. Coverage must be purchased on a post 2004 ISO occurrence form or equivalent and include coverage for, but not limited to, the following:
 - (1) Bodily Injury and Property Damage
 - (2) Personal Injury and Advertising Injury
 - (3) Fire legal liability
 - (4) Products and completed operations
- ii) This policy shall also contain the following endorsements or language, which shall be indicated on the certificate of insurance:
 - (1) definition of "Insured Contract" will be amended to remove any exclusion or other limitation for any work being done within 50 feet of RAILWAY's property.
 - (2) Waiver of subrogation in favor of and acceptable to RAILWAY; and
 - (3) Additional insured endorsement in favor of and acceptable to RAILWAY and include



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coverage for ongoing operations and completed operations; and

- (4) Separation of insureds; and
- (5) The policy will be primary and non-contributing with respect to any insurance carried by RAILWAY.
- iii) It is agreed that the workers' compensation and employers' liability related exclusions in the Commercial General Liability insurance policy(s) required herein are intended to apply to employees of the policy holder and shall not apply to *Railway* employees.
- iv)No other endorsements limiting coverage as respects obligations under this Agreement may be included on the policy with regard to the work being performed under this agreement.

B. Business Automobile Insurance

- i) The insurance will provide minimum coverage with a combined single limit of at least \$1,000,000 per accident, and include coverage for, but not limited to the following:
 - (1) Bodily injury and property damage
 - (2) Any and all vehicles owned, used or hired
- ii) The policy will include the following endorsements or language, which will be indicated on or attached to the certificate of insurance:
 - (1) Waiver of subrogation in favor of and acceptable to RAILWAY;
 - (2) Additional insured endorsement in favor of and acceptable to RAILWAY;
 - (3) Separation of insureds;
 - (4) The policy shall be primary and non-contributing with respect to any insurance carried by RAILWAY.

C. Workers Compensation and Employers Liability Insurance

i) Workers Compensation and Employers Liability insurance including coverage for, but



not limited to:

- (1) Contractor's statutory liability under the worker's compensation laws of the state(s) in which the work is to be performed. If optional under State law, the insurance must cover all employees anyway.
- (2) Employers' Liability (Part B) with limits of at least \$500,000 each accident, \$500,000 by disease policy limit, \$500,000 by disease each employee.
- ii) This policy shall also contain the following endorsements or language, which shall be indicated on the certificate of insurance:
 - (1) Waiver of subrogation in favor of and acceptable to Railway.

D. Railroad Protective Liability insurance

- i) Railroad Protective Liability insurance naming only the *Railway* as the Insured with coverage of at least \$2,000,000 per occurrence and \$6,000,000 in the aggregate. The policy Must be issued on a standard ISO form CG 00 35 12 04 and include the following:
 - (1) Endorsed to include the Pollution Exclusion Amendment
 - (2) Endorsed to include the Limited Seepage and Pollution Endorsement.
 - (3) Endorsed to remove any exclusion for punitive damages.
 - (4) No other endorsements restricting coverage may be added.
 - (5) The original policy must be provided to the *Railway* prior to performing any work or services under this Agreement.
 - (6) Definition of "Physical Damage to Property" shall be endorsed to read: "means direct and accidental loss of or damage to all property owned by any named insured and all property in any named insured' care, custody, and control arising out of the acts or omissions of the contractor named on the Declarations.

In lieu of providing a Railroad Protective Liability Policy, Licensee may participate (if available) in Railway's Blanket Railroad Protective Liability Insurance Policy.

E. Other Requirements:



- i) Where allowable by law, all policies (applying to coverage listed above) shall contain no exclusion for punitive damages.
- ii) Contractor agrees to waive its right of recovery against *Railway* for all claims and suits against *Railway*. In addition, its insurers, through the terms of the policy or policy endorsement, waive their right of subrogation against *Railway* for all claims and suits. Contractor further waives its right of recovery, and its insurers also waive their right of subrogation against *Railway* for loss of its owned or leased property or property under Contractor's care, custody or control.
- iii) Allocated Loss Expense shall be in addition to all policy limits for coverages referenced above.
- iv) Contractor is not allowed to self-insure without the prior written consent of *Railway*. If granted by *Railway*, any self-insured retention or other financial responsibility for claims shall be covered directly by Contractor in lieu of insurance. Any and all *Railway* liabilities that would otherwise, in accordance with the provisions of this Agreement, be covered by Contractor's insurance will be covered as if Contractor elected not to include a deductible, self-insured retention or other financial responsibility for claims.
- v) Prior to commencing services, Contractor shall furnish to *Railway* an acceptable certificate(s) of insurance from an authorized representative evidencing the required coverage(s), endorsements, and amendments. The certificate should be directed to the following address:

BNSF Railway Company c/o CertFocus P.O. Box 140528 Kansas City, MO 64114 Toll Free: 877-576-2378 Fax number: 817-840-7487

<u>Fax number:</u> 817-840-7487 Email: BNSF@certfocus.com

www.certfocus.com

vi) Contractor shall notify Railway in writing at least 30 days prior to any cancellation, non-renewal, substitution or material alteration.



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- vii) Any insurance policy shall be written by a reputable insurance company acceptable to Railway or with a current Best's Guide Rating of A- and Class VII or better, and authorized to do business in the state(s) in which the service is to be provided.
- viii)If coverage is purchased on a "claims made" basis, Contractor hereby agrees to maintain coverage in force for a minimum of three years after expiration, cancellation or termination of this Agreement. Annually Contractor agrees to provide evidence of such coverage as required hereunder.
- ix) Contractor represents that this Agreement has been thoroughly reviewed by Contractor's insurance agent(s)/broker(s), who have been instructed by Contractor to procure the insurance coverage required by this Agreement.
- x) Not more frequently than once every five years, Railway may reasonably modify the required insurance coverage to reflect then-current risk management practices in the railroad industry and underwriting practices in the insurance industry.
- xi) If any portion of the operation is to be subcontracted by Contractor, Contractor shall require that the subcontractor shall provide and maintain insurance coverage(s) as set forth herein, naming Railway as an additional insured, and shall require that the subcontractor shall release, defend and indemnify Railway to the same extent and under the same terms and conditions as Contractor is required to release, defend and indemnify Railway herein.
- xii) Failure to provide evidence as required by this section shall entitle, but not require, Railway to terminate this Agreement immediately. Acceptance of a certificate that does not comply with this section shall not operate as a waiver of Contractor's obligations hereunder.
- xiii)The fact that insurance (including, without limitation, self-insurance) is obtained by Contractor shall not be deemed to release or diminish the liability of Contractor including, without limitation, liability under the indemnity provisions of this Agreement. Damages recoverable by Railway shall not be limited by the amount of the required insurance coverage.
- xiv) In the event of a claim or lawsuit involving Railway arising out of this agreement, Contractor will make available any required policy covering such claim or lawsuit.
- xv) These insurance provisions are intended to be a separate and distinct obligation on the part of the Contractor. Therefore, these provisions shall be enforceable and Contractor shall be bound thereby regardless of whether or not indemnity provisions



are determined to be enforceable in the jurisdiction in which the work covered hereunder is performed.

xvi) For purposes of this section, Railway shall mean "Burlington Northern Santa Fe LLC", "BNSF Railway Company" and the subsidiaries, successors, assigns and affiliates of each.

4) SALES AND OTHER TAXES

- A. In the event applicable sales taxes of a state or political subdivision of a state of the United States are levied or assessed in connection with and directly related to any amounts invoiced by Contractor to Railway ("Sales Taxes"), Railway shall be responsible for paying only the Sales Taxes that Contractor separately states on the invoice or other billing documents provided to Railway; provided, however, that (i) nothing herein shall preclude Railway from claiming whatever Sales Tax exemptions are applicable to amounts Contractor bills Railway, (ii) Contractor shall be responsible for all sales, use, excise, consumption, services and other taxes which may accrue on all services, materials, equipment, supplies or fixtures that Contractor and its subcontractors use or consume in the performance of this Agreement, (iii) Contractor shall be responsible for Sales Taxes (together with any penalties, fines or interest thereon) that Contractor fails to separately state on the invoice or other billing documents provided to Railway or fails to collect at the time of payment by Railway of invoiced amounts (except where Railway claims a Sales Tax exemption), and (iv) Contractor shall be responsible for Sales Taxes (together with any penalties, fines or interest thereon) if Contractor fails to issue separate invoices for each state in which Contractor delivers goods, provides services or, if applicable, transfers intangible rights to Railway.
- **B.** Upon request, Contractor shall provide Railway satisfactory evidence that all taxes (together with any penalties, fines or interest thereon) that Contractor is responsible to pay under this Agreement have been paid. If a written claim is made against Contractor for Sales Taxes with respect to which Railway may be liable for under this Agreement, Contractor shall promptly notify Railway of such claim and provide Railway copies of all correspondence received from the taxing authority. Railway shall have the right to contest, protest, or claim a refund, in Railway's own name, any Sales Taxes paid by Railway to Contractor or for which Railway might otherwise be responsible for under this Agreement; provided, however, that if Railway is not permitted by law to contest any such Sales Tax in its own name, Contractor shall, if requested by Railway at Railway's sole cost and expense, contest in Contractor's own name the validity, applicability or amount of such Sales Tax and allow Railway to control and conduct such contest.



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C. Railway retains the right to withhold from payments made under this Agreement amounts required to be withheld under tax laws of any jurisdiction. If Contractor is claiming a withholding exemption or a reduction in the withholding rate of any jurisdiction on any payments under this Agreement, before any payments are made (and in each succeeding period or year as required by law), Contractor agrees to furnish to Railway a properly completed exemption form prescribed by such jurisdiction. Contractor shall be responsible for any taxes, interest or penalties assessed against Railway with respect to withholding taxes that Railway does not withhold from payments to Contractor.

5) EXHIBIT "C" CONTRACTOR REQUIREMENTS

A. The Contractor must observe and comply with all provisions, obligations, requirements and limitations contained in the Agreement, and the Contractor Requirements set forth on Exhibit "C" attached to the Agreement and this Agreement, including, but not be limited to, payment of all costs incurred for any damages to Railway roadbed, tracks, and/or appurtenances thereto, resulting from use, occupancy, or presence of its employees, representatives, or agents or subcontractors on or about the construction site. Contractor shall execute a Temporary Construction Crossing Agreement or Private Crossing Agreement (http://www.bnsf.com/communities/faqs/permits-real-estate/), for any temporary crossing requested to aid in the construction of this Project, if approved by BNSF.

6) TRAIN DELAY

- A. Contractor is responsible for and hereby indemnifies and holds harmless Railway (including its affiliated railway companies, and its tenants) for, from and against all damages arising from any unscheduled delay to a freight or passenger train which affects Railway's ability to fully utilize its equipment and to meet customer service and contract obligations. Contractor will be billed, as further provided below, for the economic losses arising from loss of use of equipment, contractual loss of incentive pay and bonuses and contractual penalties resulting from train delays, whether caused by Contractor, or subcontractors, or by the Railway performing work under this Agreement. Railway agrees that it will not perform any act to unnecessarily cause train delay.
- **B.** For loss of use of equipment, Contractor will be billed the current freight train hour rate per train as determined from Railway's records. Any disruption to train traffic may cause delays to multiple trains at the same time for the same period.
- **C.** Additionally, the parties acknowledge that passenger, U.S. mail trains and certain other grain, intermodal, coal and freight trains operate under incentive/penalty contracts between



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Railway and its customer(s). Under these arrangements, if Railway does not meet its contract service commitments, Railway may suffer loss of performance or incentive pay and/or be subject to penalty payments. Contractor is responsible for any train performance and incentive penalties or other contractual economic losses actually incurred by Railway which are attributable to a train delay caused by Contractor or its subcontractors.

- D. The contractual relationship between Railway and its customers is proprietary and confidential. In the event of a train delay covered by this Agreement, Railway will share information relevant to any train delay to the extent consistent with Railway confidentiality obligations. The rate then in effect at the time of performance by the Contractor hereunder will be used to calculate the actual costs of train delay pursuant to this agreement.
- E. Contractor and its subcontractors must give Railway's Roadmaster R. Frayne Black at Mobile # 580-301-9416 and email Randal.Black@bnsf.com four (4) weeks advance notice of the times and dates for proposed work windows. Railway and Contractor will establish mutually agreeable work windows for the project. Railway has the right at any time to revise or change the work windows due to train operations or service obligations. Railway will not be responsible for any additional costs or expenses resulting from a change in work windows. Additional costs or expenses resulting from a change in work windows shall be accounted for in Contractor's expenses for the project.
- **F.** Contractor and subcontractors must plan, schedule, coordinate and conduct all Contractor's work so as to not cause any delays to any trains.

SIGNATURE PAGE FOLLOWS



Contract Number:	BF-
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IN WITNESS WHEREOF, each of the parties hereto has caused this Agreement to be executed by its duly authorized officer the day and year first above written.

-	_
(CONTRACTOR)	
Signature:	_
Printed Name:	_
Title:	_
Date:	_
Contact Person:	-
E-mail:	-
Address:	_
City:	_
State: Zip:	_
Phone:	_
Mobile #:	_
0.000 0.00	
On-Site Project Contact Person:	Contact Person:
E-mail:	E-mail:
Mobile #:	Mobile #:



Contract	Number:	BF-				

BNSF RAILWAY COMPANY

Signature:	
Printed Name: <u>Timothy J. Huya</u>	
Title: Manager Public Projects II	
Accepted and Effective Date	

Review of Interconnected Highway-Rail Grade Crossing

DOT# 012203N

Main St

Norman, OK

BNSF Railway

LS 7400 MP 401.77, Red Rock Subdivision

Prepared by Benesch for

BNSF Railway

January 8, 2024



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Review of Interconnected Highway-Rail Grade Crossing

DOT# 012203N Main Street Norman, Oklahoma BNSF Railway LS 7400 MP 401.77, Red Rock Subdivision

Prepared by:

I hereby certify that this report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Oklahoma. This report represents an electronic version of the original hard copy report, sealed, signed, and dated by Nicole L. Jackson, PE, PTOE. The content of the electronically transmitted report can be confirmed by referring to the original hard copy that will be kept on file with Benesch.



Nicole L. Jackson, PE, PTOE Oklahoma License No. 27442



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1 INTRODUCTION

1.1 Project Information

Benesch conducted a review of the highway-rail grade crossing (DOT# 012203N) on the BNSF Railway (Railroad), Line Segment 7400, Red Rock Subdivision, located near the intersection of Main Street and James Garner Avenue in Norman, OK. The review incorporates an analysis of the design documents provided by the City of Norman (Agency), Kimley Horn (Agency Consultant), Oklahoma Department of Transportation (ODOT), and the Railroad.

Note: This highway-rail grade crossing is located downstream from an intersection controlled by a traffic signal. As a result, no queuing exists but the preemption would be used to prohibit turns towards the highway-rail grade crossing from the intersection through the use of turn restriction blank-out signs during a preemption event.







The Agency requested simultaneous preemption¹ for this highway-rail grade crossing. This report expands on the proposed preemption requirements and provides recommendations to improve the preemption operations in accordance with the referenced material, MUTCD, and industry best practices.

Benesch and the Railroad recognize that the decision to incorporate any recommendations made within this report is determined by the highway agency or authority with jurisdiction and the regulatory agency with statutory authority (where applicable) in accordance with requirements set forth in the 2009 MUTCD, Revision 2, Section 8A.01. The actions of the Railroad are limited.

1.2 References

The following documents were submitted by the Agency, Agency Consultant, ODOT, and Railroad to assist in the review:

- Traffic Signal Preemption Request Form dated August 18, 2023
- James Garner Ave Street Improvements and attached in Appendix E

Appendix A contains additional documents, reference material, and manuals on recommended practices which were utilized to further evaluate the interconnection design and operation of the highway-rail grade crossing.

2 PARTIES OF INTEREST

The main contact information for each entity during the preemption review process is outlined below:

TABLE 1 - CONTACT INFORMATION

Agency:	Paul D'Andrea, PE Capital Projects Engineer	City of Norman 201 W. Gray Street, Bldg. A Norman, OK 73069	405-366-5319 paul.dandrea@normanok.gov
ODOT:	Ryan Leonard Freight Mobility Manager	ODOT 200 NE 21 st Street Oklahoma City, OK 73105	405-965-9722 rleonard@odot.org
Agency Consultant:	Luke Schmidt, PE, PTOE Project Manager	Kimley-Horn 4727 Gaillardia Parkway Suite 250 Oklahoma City, OK 73142	405-241-5447 luke.schmidt@kimley-horn.com
Railroad:	Tim Huya Manager Public Projects II	BNSF Railway 4200 Deen Road Fort Worth, TX 76106	817-352-2902 tim.huya@bnsf.com

¹ **Simultaneous Preemption** – Notification of an approaching train is forwarded to the highway traffic signal controller unit assembly and railroad active warning devices at the same time (AREMA Part 3.1.10, D. 15).



3 RAILROAD PREEMPTION DESIGN ELEMENTS

The Agency must take into account a number of design elements when providing preemption control² by interconnecting the railroad active warning system with the traffic signal equipment. The grade crossing circuit design, roadway layout, and traffic signal design all provide information on the existing and any proposed characteristics for the grade crossing and adjacent intersection. The following sections outline the railroad and traffic characteristics that were identified during the review.

3.1 Railroad Characteristics

- The Railroad operates on one main line track through the grade crossing.
- Flashing-light signals with automatic gates are provided at the grade crossing.
- Overhead flashing-light signals are provided for the eastbound multiple lane approach on Main Street.

3.2 Traffic Characteristics

- The roadway consists of three, one-way lanes over the tracks traveling away from the intersection with James Garner Avenue.
- The proposed traffic signal controller is Econolite Cobalt.
- ❖ The proposed traffic signal controller firmware is EOS 3.2.23.
- ❖ The minimum track clearance distance³ (MTCD) is 24 feet.
- There is no right-of-way transfer time⁴ (RWTT) since the preemption is only being used to illuminate turn restriction blank-out signs.

4 REQUESTED RAILROAD PREEMPTION TIME

The Agency requests 20 seconds of simultaneous preemption.

Note: This highway-rail grade crossing is located downstream from an intersection controlled by a traffic signal. As a result, no queuing exists but the preemption would be used to prohibit turns towards the highway-rail grade crossing from the intersection through the use of no turn blank-out signs during a preemption event.

⁴ **Right-of-Way Transfer Time** – The maximum amount of time needed for the worst-case condition, prior to the display of the track clearance green interval. This includes any railroad or light rail transit or highway traffic signal control equipment time to react to the preemption call, and any traffic control signal green, pedestrian walk and clearance, yellow change, and red clearance intervals for conflicting traffic (MUTCD, Chapter 1A, Section 1A.13).



² **Preemption Control** – A special sequence of signal phases and timing to expedite and/or provide additional clearance time for vehicles to clear the tracks prior to the arrival of rail traffic (MUTCD, Chapter 4D, Section 4D.03).

³ Minimum Track Clearance Distance – For standard two-quadrant warning devices, the minimum track clearance distance is the length along a highway at one or more railroad or light rail transit tracks, measured from the highway stop line, warning device, or 12 feet perpendicular to the track center line, to 6 feet beyond the furthest track(s) measured perpendicular to the far rail, along the center line or edge line of the highway, as appropriate, to obtain the longest distance (MUTCD, Chapter 1A, Section 1A.13).

5 RECOMMENDATIONS

The following recommendations have been proposed to improve the railroad preemption operations and overall safety of the grade crossing in accordance with any applicable federal, state, or local regulations/guidelines and industry best or recommended practices. The MUTCD provides that the Agency has sole responsibility in determining the operational design and any time required for railroad preemption operations at an interconnected grade crossing. The Agency should carefully review each recommendation, as numerous solutions may exist for any problem identified.

Note: As Industry Standards, equipment and/or site conditions change, comments and/or recommendations may be revised. Such changes may require reconvening of the Diagnostic Team.

2009 MUTCD, Revision 2, Chapter 8C, Section 8C.09, Paragraph 6:

"The highway agency or authority with jurisdiction and the regulatory agency with statutory authority, if applicable, should jointly determine the preemption operation and the timing of traffic control signals interconnected with highway-rail grade crossings adjacent to signalized highway intersections."

5.1 Design Recommendations

In addition to the recommendations listed below, Appendix D (Resolution Summary) and Appendix E (Plan Sets) should be carefully reviewed for items listed as "Comment Remains". Any recommendations made throughout this report and the appendices should be addressed prior to the construction agreement with the Railroad.

- ❖ The Agency has requested the following interconnection circuits^A on the attached Traffic Signal Preemption Request Form (ITE). The Agency shall ensure the circuitry involving both the traffic signal and railroad are fully operational at the time of implementation:
 - Simultaneous Preemption Circuit
- ❖ The Agency has specified, on the attached Traffic Signal Preemption Request Form, an interconnection cable adequate for the requested interconnection circuits and configuration (ITE). The Agency is responsible for providing and maintaining the interconnection cable, pull boxes, and conduit needed for the requested preemption operations from the traffic signal equipment to the Railroad equipment house. All equipment must be installed prior to the Railroad construction phase. For safety purposes, it is required that the voltage provided for the interconnection circuits by the Agency not exceed 28 volts DC.
- Consider installation of a grade crossing advance pavement marking symbol for the southbound left turn lane on James Garner Avenue in accordance with the distances outlined in the MUTCD (MUTCD).
- Consider installation of a warning label for the traffic signal cabinet to notify personnel that the traffic signal is interconnected with the grade crossing warning system (US DOT TWG).



❖ Develop and follow a preemption operation and maintenance program^B. The railroad preemption system should be tested on an annual basis. The Federal Railroad Administration (FRA) Safety Advisory 2010-02, details recommendations for annual joint testing of interconnected Railroad and Traffic Signal Systems. 2009 MUTCD, Revision 2, 4D.02 also provides operation and maintenance guidance. The Railroad will work with the Agency to ensure that the interconnected traffic signal continues to operate as designed and requests that any future changes are discussed and jointly approved in a collaborative manner.

The Agency should develop a special preemption operation program in the event of operational failure of traffic signals or other events that may affect the operation of the interconnected highway by causing extended queues across the tracks. The events that could require use of this plan are emergency or planned construction and special events. The plan should include notifying the railroad and proceeding forward with a traffic management plan to mitigate the possible traffic queues across the tracks.

5.2 Implementation Recommendations

The Agency and Railroad should perform thorough joint testing upon implementation of the preemption timing and operation to confirm that the traffic signal controller hardware and firmware is operating according to the design. Some of the testing that should be conducted are outlined below.

Thoroughly test all interconnection circuits to ensure the circuitry involving both the traffic signal and railroad are fully operational at the time of implementation. Testing should be conducted to evaluate communications between the traffic signal and railroad circuitry and ensure the requested circuits operate as designed.

6 CONCLUSION

Benesch is providing this report as recommendations for improvements to the traffic signal and railroad operations at this grade crossing location in regard to railroad preemption. Further discussion and collaboration should take place between the Agency and Railroad in order to address the concerns discussed in this report. Future changes in design outside the scope of this report or upgrades after implementation of the recommendations put forth in this report will require further collaborative work and review by the Agency and Railroad.

The Railroad respectfully requests that the Agency continue to consult and partner with them in this process. The Railroad requests that the Agency provide the traffic signal timing and wiring information with the construction schedule at least two months prior to the traffic signal controller bench testing (if required) and four months prior to the proposed cutover with the Railroad.



APPENDIX A – REFERENCES

- 23 C.F.R. 646, Subpart B, Railroad-Highway Projects. Code of Federal Regulations (C.F.R.)
- 49 C.F.R. 392.10, Railroad Grade crossings; Stopping Required. Code of Federal Regulations (C.F.R.)
- ❖ 17 U.S.C., Copyright. United States Code (U.S.C.)
- 23 U.S.C. 407, Discovery and admission as evidence of certain reports and surveys. United States Code (U.S.C.)
- AREMA (2022). Manual for Communications and Signals, Volume 1, Section 3 (C&S Manual). Landover, MD: American Railway Engineering and Maintenance-of-Way Association (AREMA).
- BNSF (June 29, 2018). BNSF Railway Public Projects Manual. BNSF Railway (BNSF).
- FHWA (2019). Highway-Rail Crossing Handbook 3rd Edition. Federal Highway Administration (FHWA).
- * FHWA (May 2012). 2009 Manual on Uniform Traffic Control Devices (MUTCD) Revision 2. Federal Highway Administration (FHWA).
- FRA (July 25, 2012). Technical Bulletin S-12-01, Guidance Regarding the Appropriate Processes for the Inspection of Highway-Rail Grade Crossing Warning System Pre-emption Interconnections with Highway Traffic Signals. Federal Railroad Administration (FRA).
- * FRA (October 1, 2010). Federal Register Volume 75, Issue 190 Safety Advisory 2010-02, Signal Recording Devices for Highway-Rail Grade Crossing Active Warning Systems that are Interconnected with Highway Traffic Signal Systems. Federal Railroad Administration (FRA).
- ❖ ITE (April 2021). Preemption of Traffic Signals Near Railroad Grade Crossings − A Recommended Practice of the Institute of Transportation Engineers. Washington, DC. Institute of Transportation Engineers (ITE).
- NTSB (2003). Collision Between Metrolink Train 210 and Ford Crew Cab, Stake Bed Truck at Highway-Rail Grade Crossing in Burbank, California, on January 6, 2003, Highway Accident Report NTSB/HAR-03/04. Washington, DC: National Transportation Safety Board (NTSB).
- ODOT (February 6, 2023). MUTCD Codes and Standard Highway Signs (www. https://oklahoma.gov/odot/about/contact-us/geospatial-data-management/gis-management/maps-and-data/mutcdcodesandstandardsigns.html). Oklahoma Department of Transportation (ODOT).
- ODOT (October 27, 2022). 2009 Oklahoma Traffic Engineering Standards and Specifications Revised. Oklahoma Department of Transportation (ODOT).
- ODOT (2009). Oklahoma Supplement to the 2009 Manual on Uniform Control Devices. Oklahoma Department of Transportation (ODOT).
- TRB (2003). National Cooperative Highway Research Program (NCHRP), Report 493, Evaluation of Traffic Signal Displays for Protected/Permissive Left-Turn Control. Transportation Research Board (TRB).
- USDOT-TWG (June 1, 1997). Implementation Report of the USDOT Grade Crossing Safety Task Force. Department of Transportation – Technical Work Group (DOT-TWG).



APPENDIX B – END NOTES

^A Interconnection Circuits:

The interconnection is the means by which information is shared between a grade crossing warning system and a traffic control device. While the most frequent use of an interconnection is for preemption of a traffic signal controller, other uses involve train activated advance warning beacons, illumination of blank-out signs, remote notification of a crossing occupied by a train or activation of a wayside horn.

Interconnection circuits are most commonly found as a combination of various individual control functions necessary to implement the desired preemption operation. They typically use one or more conductors in a cable to deliver the required function. However, some agencies utilize safety-critical data circuits to provide the interconnection. In some cases, these data circuits contain the vehicle and pedestrian signal status as a part of the message. This type of circuit is more commonly found where advanced monitoring or automated testing of the preemption operation is desired.

Excluding the data circuits, discrete interconnection circuits require a source of power from the traffic signal controller to operate. The power for the interconnection circuits must meet the following criteria:

- **Applied energy must not exceed 28 VDC.** While many interconnection circuits have historically used 120 VAC, this presents a potential safety hazard to maintenance personnel in the railroad warning system enclosure.
- Applied energy should be from an isolated (non-grounded) source.

The use of a simple 120 VAC to 28 VDC transformer or a DC power supply that incorporates a step-down transformer will satisfy the first two bullet points listed above.

The following is a listing of the most commonly encountered interconnection circuits in use. Because each grade crossing has preemption needs based on site-specific conditions, not all the circuits are used at every location. It is also possible that based on a specific need, an interconnection circuit other than those identified here may be implemented. Regardless, every circuit should be evaluated for necessity and where a special circuit is implemented, a hazard analysis should be performed to assess the failure modes and effects. In reviewing the advance preemption circuits, three circuit types are identified, APP, AVP and AP. The actual usage is typically AP alone or AVP and APP together. Generally, the time provided by the grade crossing warning system where an AP circuit is used equals the sum of the time where an APP and AVP circuit are used. In many cases, where the preemption operation necessitates that additional time be provided for pedestrian change interval, separating the APP from AVP provides a means to maintain the AVP preemption time under the AREMA 50 second time limit for SDT – ERT.



^B Preemption Operation and Maintenance Program:

To conform with the FRA Safety Advisory 2010-02, the Agency and the Railroad should establish a joint program to annually perform an operational test of the preemption system.

At a minimum the program should:

- 1. Ensure that no changes have been made to the traffic signal, grade crossing, active warning system, or roadway that would alter operations of the highway grade crossing system or traffic signal from the approved and agreed upon design.
- 2. Review any recorder logs (where available) to ensue correct operation.
- 3. Perform a test of the of the system when undergoing the maximum right-of-way transfer time.
- 4. Representatives from both the traffic agency and railroad should be accounted for at the joint inspection and test.

During traffic signal failure, the Agency should establish a plan of interim procedures until system issues can be addressed:

- 1. If the traffic signal is dark due to power loss/manual operation or in a flashing mode, notify the Railroad and provide flagger and/or law enforcement to monitor the grade crossing and ensure that highway users safely travel over the tracks.
- 2. The Agency should inform the Railroad when the traffic signal has been returned to normal operation.

Contact the Railroad when any changes are made to the traffic signal, roadway geometry, or preemption system. (See 2009 MUTCD, Section 8A.02 Paragraph 6)

The Railroad must be notified by the Agency if a joint test will be conducted on the railroad preemption system. If traffic density changes occur downstream of the crossing due to a lane closure or a high traffic volume event which could cause queueing onto the crossing, the railroad should be contacted, and the Agency should provide flagging or a temporary traffic control plan. (See 2009 MUTCD, Section 8A.08 for additional Information.)



APPENDIX C – DIAGNOSTIC NOTES



DOCUMENTS NOT PROVIDED



APPENDIX D - RESOLUTION SUMMARY



Grade Crossing Comment Resolution Summary

	DOT# 012203N, Main Street, Norman, OK							
No.	Benesch Recommendations	Standard/ Reference	Agency Response	Benesch Response				
James	s Garner Ave Street Improvements - da	ted 8/22/2022						
1.	Include railroad interconnection run and cabling details. Identify the proposed interconnection circuits and interface method to be used. Note: voltage provided to interconnection circuits shall not exceed 28 VDC. Indicate voltage on plans.	BNSF Design Standard	Notes and wiring diagram added to plans.	Complete				
2.	Consider adding backup power supply	MUTCD	Battery backup added to plans.	Complete				
3.	Restrict right turns toward the grade crossing during preemption per MUTCD (options include turn restriction blank-out sign or traffic signal head and signage with exclusive right turn arrow indications).	MUTCD	Added turn restriction blank-out signs.	Complete				
4.	Add a sheet showing preemption phasing diagram (no track clearance but dwelling in phases 4, 8, and blank-out sign).	Industry Best Practice	Preemption phasing diagram added to plans.	Complete				
5.	Agency is responsible for all conduit, pull boxes and interconnection cable. Show conduit and cable run from traffic signal cabinet to Railroad house. Preemption cabling should be one continuous pull. BNSF requests interconnect cabling be coiled in a pull box nearest the final run to the railroad house with adequate cabling to make the final pull. Contact BNSF for right of entry requirements. If boring under the track is necessary, coordinate with BNSF.	Industry Best Practice BNSF Standard	Added note to plans.	Complete				



APPENDIX E – PLAN SETS



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INSTRUCTIONS.

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THE ECUMENT I REMOVED UNDER THIS SPECIFICATION SHALL BE THE
LITEST PRODUCTION MODELS COMPORAING TO THE LATEST STANDARD
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AND THE CITY OF NORMAN. ALSO INCLUDED IN THE PRICE BID FOR THIS PAY ITEM SHALL BE THE INSTALLATION OF AN UNINTERRUPTIBLE POWER SUPPLY FOR TRAFFIC APPLICATIONS. THIS UNIT SHALL MEET THE FOLLOW SPECIFICATIONS: CABRET SHAPE A 120Y RECEPTACE INSTALLED INSIDE OF THE CABRET IN ADDITION TO BE IN LED OF A RECEPTACE INSTALLED IN THE DOOR ALSO, ALL CABRETS SHALL HAVE A PILL—OUT COMPUTER SHEEF AND PRAKES INSTALLED FOR LAPTOP USE A THE CONTROLLER CABRIET OBE POWDER COATED BLACK. REVERSE PLUG. AND 30 PAY QUANTITIES
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(TRAFFIC) SHEET NUMBER Kimley»Horn VISIONS JAMES GARNER AVE. STREET IMPROVEMENTS DUFFY STREET TO ACRES STREET NORMAN, CLEVELAND COUNTY, OKLAHOMA

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EXTERNAL INDICATING LIGHT BATTERY CABINET SHALL BE COMPLIETLY ENCOSED NEW CABINET WITH FOUR SIEES WELDED SCHAMD ETICATED FOR NEW NESTALATIONS OF MOUNTAILE TO SIDE OF CONTROLLER CABINET FOR RETROFIT INSTALATIONS, 0128-NICH THICK ALUMINUM THE BOOZE-HZZ, POWDER CONTED BLOCK (INJEES SPECIFED OTHERWISE ON THE PLANS), AND STIRBLY ALUMINUM SEELES. NUMBER OF BATTERES AND JAM-HOUR RATING SMALL BE SUFFICIENT TO CHERANTE THE BATTERY BACKUR STEEL M FOLL THE SMALL FORENATION AT 950 MATTER FOR A JAMBHUM OF 6 HOURS.

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CONDITIONED POINTS — COMPUTER QUALITY.
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DELAPRONT SAFETY PAREL BOARD WITH ALL SWITCHES, NODICATING
FUSES, PLUCIS, AND SOLATION PURSES FOR EACH BATTERY PER-WIRED
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ALL NAME PLATES SAHALI BE SCREWED ON PHEDIOLIC ENGRAVED TYPE.
ALL WIRE TERMINATING LUGS SHALL BE FULL WIRE TERMINATING LUGS SHALL BE FULL WIRE PAROJNO TYPE. SHALL BE EQJIPPED WITH A LOCK KEYED WITH A \$2 SIGNAL CABINET KEY, CABINET SHALL INCORPORATE A FULL-LENGTH PIANO HINGE. PAD-LOCKABEL DRAW LATCH AND PAD-LOCKABEL BELDED IN PLACE VANDAL-PROOF TABS RATED AT 2,000 POUNDS. BATTERY CABINET SHALL NOT EXCEED 46.0 INCHES H X 20.0 INCHES W X 11.0 INCHES D AND SHALL HOUSE ALL UNITS ASSOCIATED WITH BATTERY BACK-UP. EACH BATTERY SHALL BE 24 VOLTS 18 AH WITH HEAVY DUTY ANDERSON PLUGS AND ISSOLATED FUSED (DEAD FRONT PANEL MOUNTED 30 AMP) CONNECTIONS TO THE UPS FOR GREATER SYSTEM RELIABILITY AND EASE OF MAINTENANCE SERIES WIRNOG IS UPS UNT MINIMAM FEATRES

1400 VA SHAL PROVIDE A TRUE SME-MANE OLITRUT WITH A MINIMAM RATING FOR WITHAGE OLITRUT OF GOAD THE UPS MILL FEATURE OLITICA MANE/SPEAK COMECTIONS AND BLUGS (SYSTEMS REQUIRING HAND MEMORY INSMINATION TO/FROM THE INVERTIGA ARE THAND MEMORY INSMINATION TO/FROM THE INVERTIGA ARE AUTOMATIC TRANSFER SWITCH AND GENERATOR 30 AMP EXTERNAL REVERSE SERVICE PLUG. ALL COVERS OR DOORS SHALL BE LOCKABLE. GENERATOR SET OPTION SHALL INCLUDE RECEPTAGLE AND MANUAL TRANSFER SMITCH WITH PROPER CIRCUIT BREAKERS. SYSTEM SHALL HAVE A HOT-SWAPPABLE BATTERY REPLACEMENT SYSTEM. TYPICAL BATTERY RECHARGE TIME: FROM FULL DISCHARGE TO 95% CAPACITY WITHIN 6 HOURS. LOW VOLTAGE SAFETY DESIGN OF 24V DC (HIGHER VOLTAGE DC SYSTEMS ARE UNACCEPTABLE). COOLING AIR SHALL BE DUCTED TO COOL THE FRONT AND BACK OF EACH BATTERY WITH AIR SPACE ON ALL FOUR SIDES AND TOP OF EACH BATTERY. EVENT COUNTERS AND TOTAL RUN TIME COUNTERS. CABNET VENTILATION SHALL BE BY TWO (2) 4" X ½" LOUVERS TOP AND BOTTOM WITH ENCAPSILIATED BUG SCREEMS, CLEANABLE FILTERS, AND A 100CPA FAN TO COMPLETELY EXCHANGE AIR A MINIMUM OF 25 TIMES PER MINUTE. BATTERY REPLACEMENT WARNING SYSTEM AUTOMATICALLY PERFORMS A SELF-TEST EVERY TWO WEEKS. ALL INVERTER CONNECTIONS SHALL BE MADE WITHOUT THE USE OF TOOLS INCLUDING A/C INPUT, A/C OUTPUT, NORMALLY-OPEN, AND NORMALLY-CLOSED PROGRAMMABLE CONTACTS. FAN COOLING SHALL BE FUSED FOR LOCKED ROTOR CURRENT. UPS MUST PROVIDE FOR UTILITY SERVICE ISOLATION WHEN IN OPERATION. ALL BATTERIES SHALL BE CAPTIVE SPACED FROM EXTERNAL CABINET SIDES IN EARTHQUAKE PROOF BUCKETS. BATTERIES SHALL BE FURNISHED WITH HEAVY DUTY 50 AMP RATED SILVER-PLATED ANDERSON CONNECTORS AND A 100 AMP INTERNAL TUSE. NCLUDES RS-232. USB, AND DB9 COMPUTER INTERFACE PORTS. UPS COVERS SHALL BE 60% OPEN ON BOTH SIDES TO DIMINISH THE ENVIRONMENTAL EFFECTS OF EXTREME TEMPERATURE. ALL DC TERMINALS AND CONNECTIONS SHALL INCORPORATE SAFETY COVERS SUCH THAT THE SAFETY COVERS ARE IN A PLACE FOR EVERY NORMAL MAINTENANCE MODE. ATTERIES SHALL BE WARRANTED FOR FULL REPLACEMENT FOR TWO 2) FULL YEARS. RRANTY: TWO (2) YEARS ON ALL BATTERY BACKUP SYSTEM APONENTS. TERY CHARGING SYSTEM SHALL BE REGULATED AND TEMPERATURE IPENSATED. TERIES SHALL BE MAINTENANCE-FREE AND SEALED 24V TYPE.

ORBED GLASS MAT/VALVE REGULATED LEAD ACID (AGM/VRLA)

CERTIFIED TO OPERATE IN TEMPERATURE RANGE OF -13 TO +

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PAY ITEM IS TO RUN FROM THE PEDESTRIAN PUSH BUTTONS TO THE TERMINAL STRIP AT THE BASE OF THE POLES.

PAY QUANTITIES
AND NOTES
(TRAFFIC)

(22) PAY ITEM IS FOR THE INSTALLATION OF 17"X30"X12" PULL BOX IN ACCORDANCE WITH THE CURRENT CITY OF NORMAN STANDARD SPECIFICATIONS.

(23) POWER FOR INTERSECTION TO BE SUPPLIED BY OG&E

SHEET NUMBER

છ 3 THIS PROJECT MIL REQUIRE AUDBLE SIGNAL CAPABILITES. THE PEDESTRIAN PUSS BUTTON ASSEMBLY SMALL BE THE 2-WIRE NAMAGATOR ACCESSIBLE PEDESTRIAN SIGNAL (APS) AS MANUFACTURED BY POLJARA DEMONSTRIANG INC. OF PULLETION CA, OR APPROED EQUAL. THESE NAMAGATOR PUSS BUTTONS SHALL BE BLACK IN COLOR.

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REFLECTORIZED BACKPLATES SHALL BE SUPPLIED ON THIS PROJECT IN ACCORDANCE WITH GENERAL NOTE 4 ON ODOT STANDARD DRAWNICSAI-1-(LATEST REVISION)

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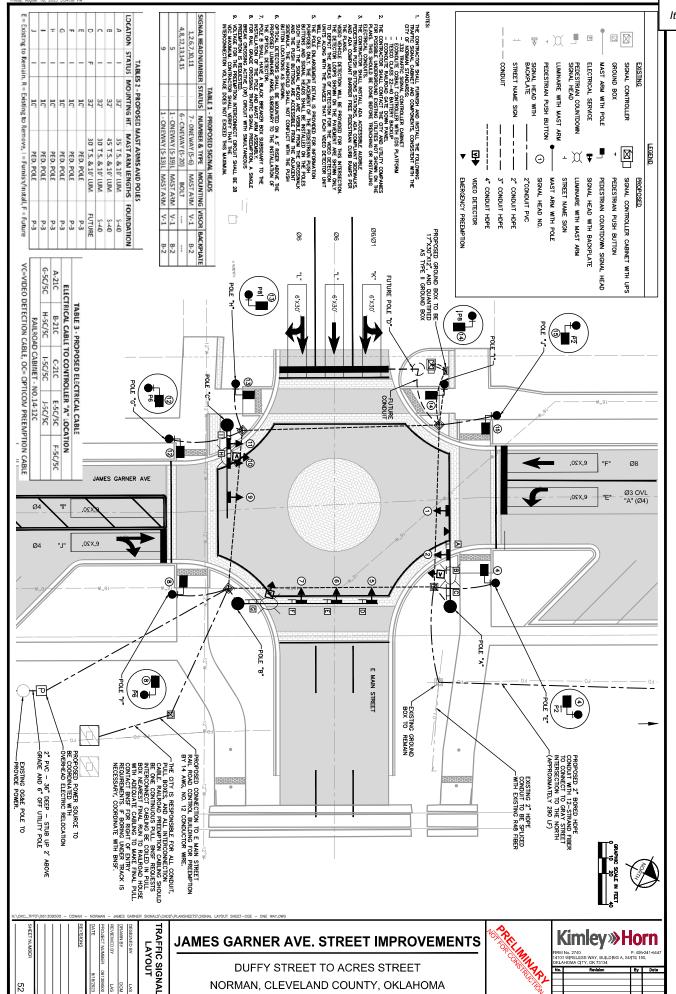
THE CITY OF NORMAN SHALL PROVIDE THE CITY LOGO DESIGN IN ELECTRONIC FORMAT TO THE CONTRACTOR SO THAT THE SIGN MANUFACTURER CAN FABRICIAET THE LLUMINATED SIGN PAVELS IN ACCORDANCE WITH THE SIGN DETAILS IN THE PLANS.

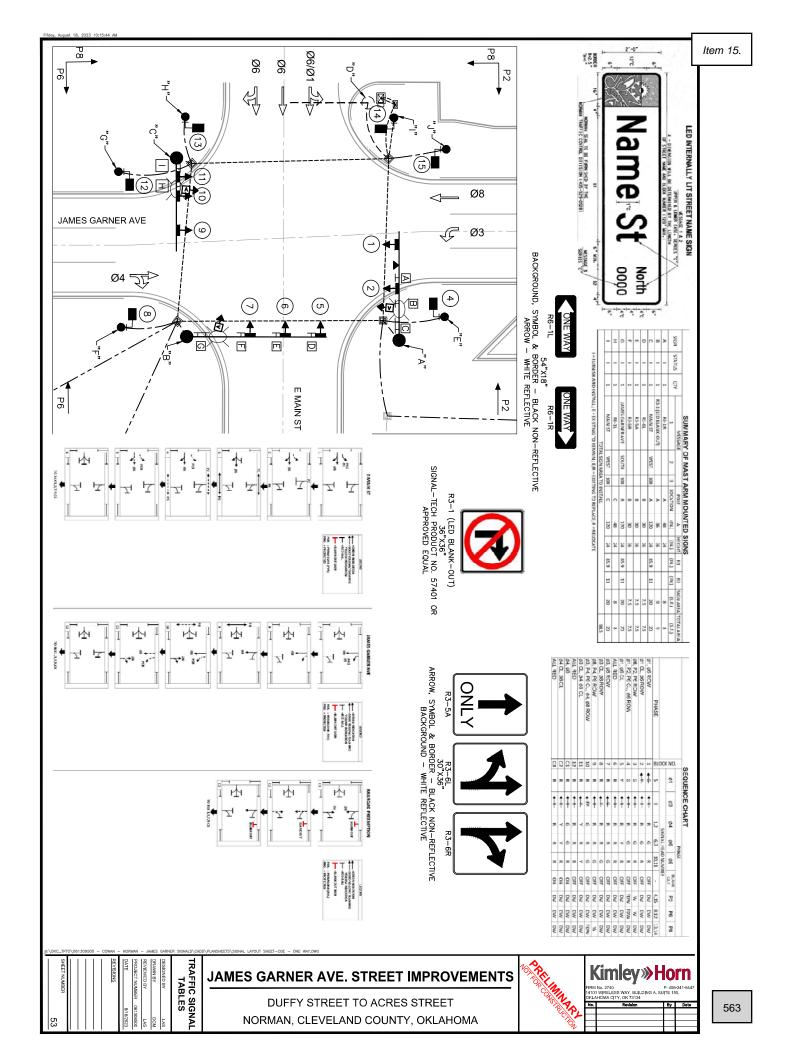
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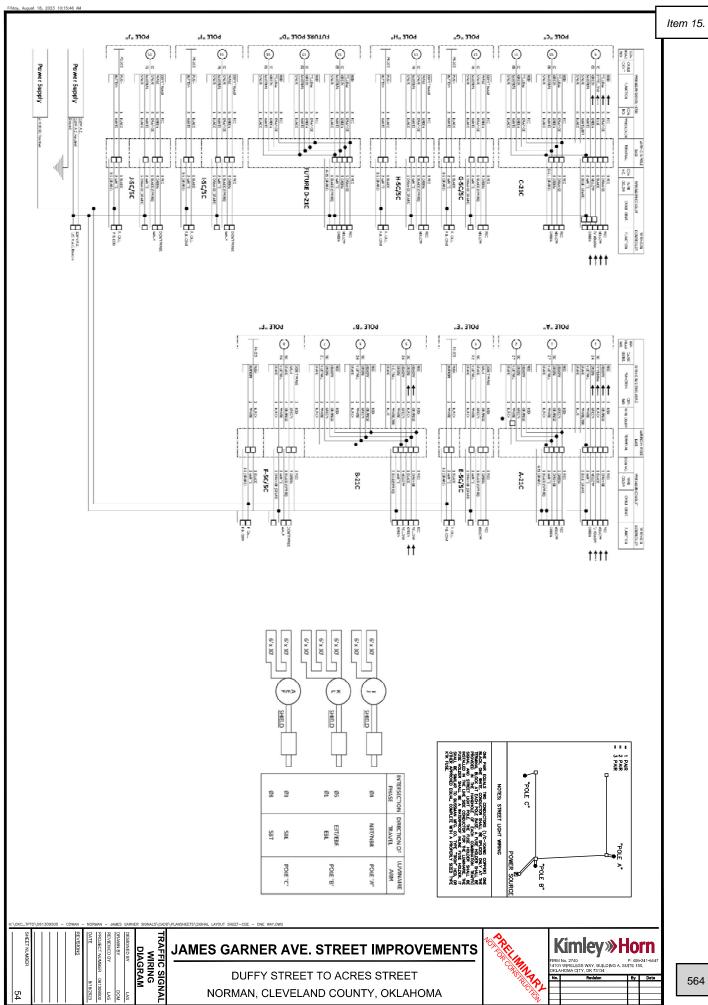
JAMES GARNER AVE. STREET IMPROVEMENTS

Kimley Horn

Item 15.







NORMAN, CLEVELAND COUNTY, OKLAHOMA

APPENDIX F – TRAFFIC SIGNAL PREEMPTION REQUEST FORM



Version 09/2021



HIGHWAY-RAIL GRADE CROSSING TRAFFIC SIGNAL PREEMPTION REQUEST FORM

The Road Authority traffic controller circuitry requires railroad preemption contacts to initiate the preemption sequence. Per BNSF standard, we will provide normally <u>closed</u> "dry" preemption relay contacts to interconnect the railroad active warning system to the Road Authority traffic signal controller assembly. These contacts are rated at 4 amps, and the source voltage from the traffic signal controller must not exceed 30 volts DC. Only DC voltage should be supplied by the Road Authority traffic signal controller assembly for preemption circuits, AC voltage will not be accepted. With no trains in the area, these contacts remain closed. The Road Authority Traffic Department will be responsible for installing the interconnection cable between the traffic signal controller and the crossing warning signal control housing.

To estimate and or design the crossing warning system, BNSF needs to know certain timing parameters.

Definitions:

- "Advance Preemption" The system will be designed to open the preemption contacts for a predetermined amount of time (Advance Preemption Time) <u>prior</u> to activation of the warning devices (flashing lights).
- "Advance Pedestrian Preemption" The system will be designed to open the pedestrian preemption contacts for a predetermined amount of time (Advance Pedestrian Preemption Time) <u>prior</u> to opening of preemption contacts (advance preemption), where advance preemption is used.
- "Simultaneous Preemption" The system will be designed to open the preemption contact at the same time the warning devices (flashing lights) are activated. Additional warning time may be requested.
- "Supervised Circuit" Supervision is an additional circuit from the grade crossing warning system that verifies the integrity of the interconnection circuits by comparing inputs to detect faults when the two circuits are in the same state. Supervision of the Advance Preemption circuit is required for single-break configurations and recommended for double-break configurations. Supervision can be requested for other circuit configurations.
- "Gate Down Logic" Per BNSF standard, we will provide normally open "dry" gate down relay contacts to interconnect the crossing warning system to the Road Authority traffic signal controller assembly. The system will be designed to close the gate down contacts upon the gates arrival in the down position. This logic is normally utilized to hold track clearance green until the gates are down since the time from preemption to gate down will vary depending upon the traffic signal cycle. In the event the gate does not descend; BNSF provides a parallel island circuit that provides input to terminate track clearance green once track occupies the crossing (island). This circuit will reduce parallel street delays by allowing the traffic signal to exit the track clearance phase after railroad gate is horizontal and providing a green indication for parallel street.
- "Minimum Warning Time" Per the MUTCD and FRA regulations, BNSF must provide at least 20 seconds of warning time for through trains (typically main track applications). However, per BNSF standards for constant warning time train detection equipment, the system will be designed to provide a "nominal" warning time of 30 seconds to ensure MUTCD/FRA minimums are met and to compensate for accelerating trains and ballast conditions.
- "Minimum Track Clearance Distance" For standard two-quadrant railroad warning devices, the minimum track clearance distance is the length along a highway at one or more railroad tracks, measured either from the railroad stop line, warning device or 12 ft. perpendicular to the far rail, along the centerline or edge line of the highway, as appropriate, to obtain the longer distance. For locations with exit gate warning devices, the minimum track clearance distance is the length along a highway at one or more railroad tracks, measured either from the railroad stop line or entrance warning device to the point clear of the exit gate. Note that in cases where the exit gate arm is parallel to the track(s) and/or not perpendicular to the roadway, clearance will be either along the centerline or edge line of the highway, as appropriate, to obtain the longer distance.

When (entrance) gates are used they are typically designed to start their decent within 3 to 5 seconds of the warning lights flashing, descend in an additional 10 to 15 seconds, and reach horizontal at least 5 seconds prior to train arrival per FRA regulations.

The length of the railroad's control circuit approach distance is directly related to the amount of requested "Advanced Preemption Time" (APT). Typically, the longer the APT requirement is, the longer the approach distance, and thus the more control equipment that will be required.

Please provide the following information in order to process your request:

Date of Request: 8/18/23 Requested by: Ryan Leonard E-mail: rleonard@odot.org Requesting Agency: Oklahoma DOT Title: Freight Mobility Manager Phone: 405-965-9722 **Grade Crossing Information:** State: OK DOT #: 012203N City: Norman Agency District: 3 RR Subdivision: Red Rock County: Cleveland Crossing Street Name: Main Street Mile Post: 401 77 Parallel Street Name: James Garner Avenue Signalized Intersection Information: a) What is your requested circuit configuration? Single Break Double Break Supervised b) Is this a request for simultaneous preemption? Yes No If "Yes": What is your requested Additional Warning Time? (if needed) ____ Seconds If "Yes": a) What is your requested Advance Preemption Time (APT)? _____ Seconds b) What is your requested circuit configuration?

Single Break

Double Break

Supervised 3) Is a Gate Down circuit being requested?
Yes Vo If "Yes": What is your requested circuit configuration?

Single Break

Double Break

Supervised * The purpose of the gate-down circuit is to comply with the Institute of Traffic Engineers (ITE) recommended practice to ensure that the Track Clearance Green interval remains on until gates are fully lowered to prevent a "preempt trap". Railroad will provide relay contacts for the gate down circuit. 4) Is this request for additional time for Advance Pedestrian Preemption? Yes 7 No If "Yes": What is your requested additional time for Advance Pedestrian Preemption time (APPT)? _____ Seconds * Note: The time listed above is the requested time above the requested APT time (where APT is requested). * Note: Double-break with supervision is not an option when using Advance Pedestrian Preemption. * Note: Pedestrian Detection is required when using Advance Pedestrian Preemption. 5) Is a Traffic Signal Health circuit being requested? Yes No * Note: A Traffic Signal Health circuit is required when requesting Advance Preemption. 6) Indicate the interconnection wire size & number of conductors: 14 AWG 12 Conductors Comments / Additional Info: Crossing is downstream from traffic signal and will only require simultaneous preemption to restrict movements toward the crossing during a train event.

agency agrees to have all work related to the preemption of the traffic signal complete and operational prior to the activation of the railroad signal system. The public agency further agrees to not change any traffic signal design or timing parameters which may affect the preemption operation without coordinating said change with Railroad.

The above information has been completed by the undersigned representative of the public agency responsible for the traffic signal. The public

Signature of public agency representative

Print or type name of public agency representative

Date

Please sign, scan this page, and submit electronically along with support documentation to appropriate Manager of Industry and Public Projects.

File Attachments for Item:

16. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT. AND/OR POSTPONEMENT OF RESOLUTION R-2425-80: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$44,890.36 FROM THE REIMBURSEMENTS-CITIZEN SIDEWALK ACCOUNT TO REPLENISH THE CITYWIDE SIDEWALK AND CURB RECONSTRUCTION PROJECT ("50/50 PROGRAM.")



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01/28/2025

REQUESTER: Steve Guizzo, Engineering Assistant

PRESENTER: Scott Sturtz, City Engineer

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT.
AND/OR POSTPONEMENT OF RESOLUTION R-2425-80: A

RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, **APPROPRIATING** OKLAHOMA. \$44,890.36 **FROM** THE REIMBURSEMENTS-CITIZEN SIDEWALK ACCOUNT TO REPLENISH THE CITYWIDE SIDEWALK AND **CURB**

RECONSTRUCTION PROJECT ("50/50 PROGRAM.")

BACKGROUND:

The City's Sidewalk Improvement Capital Project provides funding to: assist property owners in repairing existing sidewalks and construct new sidewalks adjacent to their property; create ADA accessible routes in needed areas; construct new sidewalk for pedestrian routes to schools; perform sidewalk, ramp, and curb repair work in specified locations in the downtown area; and perform sidewalk, ramp, and curb repair work in specified locations primarily along arterial road routes.

Pursuant to State Law (Title 11, Section 36-104), although developers and abutting property owners are responsible for constructing and maintaining sidewalks, the City has the responsibility of ensuring safe sidewalks. The City Council established a sidewalk program in 1997 to reduce this burden to property owners. Accordingly, City Council has allocated funds for five separate capital project accounts within the Capital Improvement Program Budget. Because the projects are similar in nature, the City has historically achieved economy of scale and received more competitive bids when these projects are bundled and bid together. These five projects are described in more detail below:

The Citywide Sidewalk Reconstruction Program is intended to assist property owners in repairing sidewalks and constructing new sidewalks to close gaps in existing sidewalk. Property owners who wish to participate in the Citywide Sidewalk Reconstruction Project will pay fifty percent (50%) of the estimated cost, with the City paying the remaining fifty- percent (50%) from funds allocated to this project. Citizen contributions are subsequently recouped with City Council approval to replenish this program funding. This is a very popular and cost-saving program for residents and the demand typically outpaces the allocated resources.

The **Sidewalk Accessibility Program** provides sidewalk ramps where none exist and rebuilds existing ramps that do not comply with the current Americans with Disabilities Act (ADA) standards. This project reconstructed six locations this year. Locations are determined at the request of citizens and along arterial and collector streets that do not currently have ramps or ramps are in need of repair or upgrades at street-sidewalk intersections. The locations repaired this year were at W. Main Street and N. Creekdale Drive and Willow Branch Road and Northwich Drive.

The Sidewalk Program for Schools and Arterials and Sidewalks and Trails Program is used to construct new sidewalks adjacent to elementary schools that have no sidewalks and along walking routes to the schools. This year's project consisted of Phase two of a two-phase project. It encompassed new sidewalk construction along the south side of Mimosa Drive from N. Peters Avenue to Stubbeman Avenue, servicing Norman North High School.

The **Downtown Area Sidewalks and Curbs Program** has repaired hazardous or deteriorated sidewalks, ramps and curbs in the downtown area. This year's project locations were concentrated along Webster Avenue at W. Comanche Street, W. Tonhawa Street and along N. Crawford Avenue at E. Daws Street. These projects consisted of removing and replacing as well as installing new sidewalks and ramps.

At the July 23, 2024, City Council Meeting, Contract K-2425-1 was awarded to Arroyo's Concrete, LLC for these above-mentioned FY2025 programs in the amount of \$532,590.62. Change Order Number 1 was also approved decreasing the Citywide Sidewalk Reconstruction Program by \$72,590.62 for a total contract amount of \$460,000.00.

To encourage a proactive community approach to maintaining our sidewalks, the City Council allocates \$100,000 annually to this cost-sharing program. In residential areas, property owners often leverage the City's contractor by contributing half (50%) of the City's repair estimate. The project is then coordinated by the Public Works Engineering Division. Upon completion of the work, the City pays the contractor in full and deposits the property owner contributions into the Capital Fund, Reimbursements-Citizen Sidewalk account (509-364253).

DISCUSSION:

Since the approval of contract K-2425-1, Arroyo's has completed 55 sidewalk repairs in the Citywide Sidewalk Reconstruction Program. This has significantly depleted the budgeted amount of \$100,000 for the program and the program will run out of funds before the end of the fiscal year. Significant funds have been collected from the property owners for their 50% cost share of the repairs. The collected funds are deposited into revenue account Reimbursements-Citizen Sidewalk. The intent of the program is to use the citizen contributions in the program to continue the efforts to assist property owners with the repairs of sidewalks.

RECOMMENDATION:

City staff recommend approval of Resolution R-2425-80 for the appropriation of \$44,890.36 from revenue account Reimbursements-Citizen Sidewalk (account 509-364253) to be allocated to the FYE 2025 Citywide Sidewalk Program, Construction (account 50590052-46101; Project TC0273). These funds will be used to continue support to our residents with cost-saving hazard remediation, while also mitigating liability for property owners and the City of Norman.

•Resolution

R-2425-80

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, TRANSFERRING \$44,890.36 FROM THE REIMBURSEMENTS-CITIZEN SIDEWALK ACCOUNT TO REPLENISH THE CITYWIDE SIDEWALK AND CURB RECONSTRUCTION PROJECT ("50/50 PROGRAM").

- § 1. WHEREAS, the Citywide Sidewalk Reconstruction Project is one of five programs included in the Annual Sidewalk Program and this program addresses sidewalk hazards and emergency conditions in residential areas, arterial roads and other public use areas; and
- § 2. WHEREAS, pursuant to Oklahoma State Statute, Title 11, §36-104 the repair and replacement of residential sidewalks are the responsibility of the abutting property owner; and
- § 3. WHEREAS, to encourage a proactive approach to maintaining city sidewalks, the City allocates \$100,000 funds annually to a "50/50 cost-sharing program" with the citizens' share being deposited into a reimbursement account; and
- § 4. WHEREAS, due to the popularity of the program, the current projects will deplete the budgeted amount prior to the end of the fiscal year and keeping the program active is dependent upon replenishing this account with resident contributions.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 4. That the following appropriation be made for the reason as stated above:

Losing Account	Gaining Account	Amount
Reimbursements-Citizen Sidewalk	Project TC0273, FYE 2025 Citywide	\$44,890.36
(509-364253)	Sidewalk, Construction	
	(50590052-46101)	

PASSED AND ADOPTED this day o	of January, 2025.	
ATTEST:	Mayor	
City Clerk		







Date: September 17, 2024

To: Barbara Andros, Revenue Collection Supervisor

From: Steve Guizzo, Engineering Assistant

Subject: "FYE 2025 Citywide Sidewalk Reconstruction Project" Resident Contribution

I've attached payments for the "FYE 2024 Citywide Sidewalk Reconstruction Project" to be deposited in revenue account "Citizen Sidewalk Reconstruction" account number 509-364253. The balance will later be requested, via Mayor and City Council Resolution, to replenish the Citywide Sidewalk Reconstruction Project account (TC0273).

Payments Received				
Name	Property Address	Amount		
Richard Anthony	1404 Cherry Laurel	\$ 1,316.55		
Glenda Ray	1412 Cherry Laurel	\$ 1,393.40		
Brenda Hall	1704 Valley Ridge Road	\$ 4,684.00		
Pamely Kemnedy	3105 Windward Ct.	\$ 443.00		
Patrick Copeland	2905 Glassgow Dr.	\$ 5,732.78		
Norman First American UMC	1950 Beaumont Dr.	\$ 2,463.10		
Eileen Jensen	3805 Wellington Pl.	\$ 552.35		
Karen Lambert	2720 Belmont Dr.	\$ 138.35		
Rachel Suggs	714 Cruce St.	\$ 554.00		
Jeremy Wilson	1413 Castlebay St.	\$ 843.23		
Henry Crinhlow	719 Jona Kay Terrace	\$ 976.40		
Outland OK Office Bldg.'s	611 24 th Ave NW	\$ 3,881.00		
	Total:	\$ 22,978.16		

Respectfully,





Date: Octob

October 21, 2024

To:

Barbara Andros, Revenue Collection Supervisor

From:

Steve Guizzo, Engineering Assistant

Subject: "FYE 2024 Citywide Sidewalk Reconstruction Project" Resident Contribution

I've attached payments for the "FYE 2024 Citywide Sidewalk Reconstruction Project" to be deposited in revenue account "Citizen Sidewalk Reconstruction" account number 509-364253. The balance will later be requested, via Mayor and City Council Resolution, to replenish the Citywide Sidewalk Reconstruction Project account (TC0273).

Payments Received			
Name	Property Address	1	Amount
Giuseppe Morelli	700 Chautauqua Avenue	\$	3,578.80
Ben Silvia	201 Chardonnay Lane	\$	790.53
Albert Stagner	1200 Classen Boulevard	\$	1,202.40
KML Inc. LLC (Kelcie Carter)	224 E Johnson	\$	574.23
	Total:	\$ 6	,145.96

Respectfully,





Date: November 18, 2024

To: Barbara Andros, Revenue Collection Supervisor

From: Steve Guizzo, Engineering Assistant

Subject: "FYE 2025 Citywide Sidewalk Reconstruction Project" Resident Contribution

I've attached payments for the "FYE 2025 Citywide Sidewalk Reconstruction Project" to be deposited in revenue account "Citizen Sidewalk Reconstruction" account number 509-364253. The balance will later be requested, via Mayor and City Council Resolution, to replenish the Citywide Sidewalk Reconstruction Project account (TC0273).

Payments Received				
Name	Name Property Address		Amount	
The Vineyard	Nantucket Blvd.		\$ 5,308.48	
A 100 000 00 11 11				
		Total:	\$ 5,308.48	

Respectfully,





Date:

Decwmber 26, 2024

To:

Barbara Andros, Revenue Collection Supervisor

From:

Steve Guizzo, Engineering Assistant

Subject: "FYE 2025 Citywide Sidewalk Reconstruction Project" Resident Contribution

I've attached payments for the "FYE 2025 Citywide Sidewalk Reconstruction Project" to be deposited in revenue account "Citizen Sidewalk Reconstruction" account number 509-364253. The balance will later be requested, via Mayor and City Council Resolution, to replenish the Citywide Sidewalk Reconstruction Project account (TC0273).

Payments Received		
Property Address		Amount
2512 OJ Talley Circle	\$	610.53
3204 Dove Crossing Drive	\$	138.35
305 Nanyucket Blvd.	\$	922.18
508 Yarmouth Rd.	\$	276.70
1916 Whispering Pines Circle	\$	8,510.00
	2512 OJ Talley Circle 3204 Dove Crossing Drive 305 Nanyucket Blvd. 508 Yarmouth Rd.	2512 OJ Talley Circle \$ 3204 Dove Crossing Drive \$ 305 Nanyucket Blvd. \$ 508 Yarmouth Rd. \$

Respectfully,

File Attachments for Item:

17. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2425-15 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR PUBLIC UTILITY IN THE A-2, RURAL AGRICULTURAL DISTRICT FOR A STRIP, PIECE OR PARCEL OF LAND IN THE SOUTHEAST QUARTER (SE/4) OF SECTION NINETEEN (19), TOWNSHIP EIGHT (8) NORTH, RANGE ONE (1) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED NORTH OF ETOWAH ROAD ON 72ND AVENUE SOUTHEAST) APPLICANT REQUESTED TO POSTPONE UNTIL FEBRUARY 25, 2025.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 1/28/2025

REQUESTER: Fellers Snider Blankenship Bailey & Tippens, P.C.

PRESENTER: Jane Hudson, Planning & Community Development Director

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR

POSTPONEMENT OF ORDINANCE O-2425-15 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR PUBLIC UTILITY IN THE A-2, RURAL AGRICULTURAL DISTRICT FOR A STRIP, PIECE OR PARCEL OF LAND IN THE SOUTHEAST QUARTER (SE/4) OF SECTION NINETEEN (19), TOWNSHIP EIGHT (8) NORTH, RANGE ONE (1) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED NORTH OF ETOWAH ROAD ON 72ND AVENUE SOUTHEAST) **APPLICANT REQUESTED TO POSTPONE UNTIL**

FEBRUARY 25, 2025.

APPLICANT/REPRESENTATIVE Fellers Snider Blankenship Bailey &

Tippens, P.C.

LOCATION North of Etowah Road on 72nd Ave SE

WARD 5

CORE AREA No

REQUESTED ACTION Special Use for a Public Utility (Electric

Substation)

LAND USE PLAN DESIGNATION Country Residential

GROWTH AREA DESIGNATION Country Residential Area

BACKGROUND:

Fellers Snider Blankenship Bailey & Tippens, P.C., on behalf of the Applicant, is requesting Special Use for a Public Utility to allow for the development of an electric substation for Western Farmers Electric Cooperative. The base zoning of A-2, Rural Agricultural District, will remain.

The property contains approximately 98.3 acres with the Special Use project area to be 2.75 acres in size; see attached Site Plan.

In April of 2017, Planning staff was directed to update/amend the existing Zoning Ordinance to establish a policy for all municipal projects and public utilities to properly zone the proposed development with a Special Use request. In order for the City to have the greatest flexibility to locate municipal projects and other public facilities in appropriate locations throughout the City, staff prepared a Zoning Code amendment that allows "municipal uses, public buildings and public utilities" in all zoning districts as a Special Use.

The Special Use designation provides Planning Commission and City Council the opportunity to ensure municipal uses, public buildings, and public utilities are properly located and approved with special conditions if deemed appropriate that provide protection for surrounding property owners. This provides staff the opportunity to present the project for approval and notify the public of such developments.

PROCEDURAL REQUIREMENTS:

GREENBELT MEETING:

This request does not involve a preliminary plat or land use plan amendment and is not required to go before the Greenbelt Commission.

PRE-DEVELOPMENT: PD24-15, October 24, 2024

A neighbor posed the question of the appropriateness for a substation on land zoned A-2, Rural Agriculture. The applicant responded citing the special use permit allowance for public utilities. Concerns were raised that the project area encroaches on a neighbor's property. The applicant stated they would provide the survey documents to confirm the boundaries. Another attendee expressed concern the project area is approximately 75' from their home. The applicant responded stating that the actual location of the substation within the 2.75 acres was not finalized. Another attendee inquired if the project was in accordance with FERC, Federal Energy Regulatory Commission. The applicant did not know this information. Additional questions on drainage, noise, and obstruction were posed. The applicant was unable to answer these questions. The applicant representative and attendees agreed to another meeting either through the City or privately. The City is not aware if or when this second meeting occurred.

BOARD OF PARKS COMMISSIONERS:

This application does not include residential uses or a preliminary plat and is therefore not required to go before the Board of Parks Commissioners.

ZONING ORDINANCE CITATION:

A Special Use request shall be reviewed and evaluated on the following criteria according to Sec. 36-560, Special Uses:

1. Conformance with applicable regulations and standards established by the Zoning Regulations.

- 2. Compatibility with existing or permitted uses on abutting sites, in terms of building height, bulk and scale, setbacks and open spaces, landscaping and site development, and access and circulation features.
- 3. Potentially unfavorable effects or impacts on other existing or permitted uses on abutting sites, to the extent such impacts exceed those which reasonably may result from use of the site by a permitted use. (NOTE: Throughout this Section, "Permitted Use" means any use authorized as a matter of right under the applicable zoning district.)
- 4. Modifications to the site plan which would result in increased compatibility, or would mitigate potentially unfavorable impacts, or would be necessary to conform to applicable regulations and standards and to protect the public health, safety, morals, and general welfare.
- 5. Safety and convenience of vehicular and pedestrian circulation in the vicinity, including traffic reasonably expected to be generated by the proposed "Special Use" and other uses authorized and anticipated in the area, considering existing zoning and land uses in the area.
- 6. That any conditions applicable to approval are the minimum necessary to minimize potentially unfavorable impacts on nearby uses and to ensure compatibility of the proposed "Special Use" with existing or permitted uses in the surrounding area.

STAFF ANALYSIS:

Except for raising livestock, the subject property is vacant. The area surrounding the subject property is generally used for single-family residential and agricultural purposes. There is a single-family home to the north of the proposed substation. The closest point of the substation is located around 62' from the north property line and 107' from the existing single family home on the property to the north.

SITE PLAN/ACCESS:

The proposed Site Development Plan shows two new access points off 72nd Ave SE. The proposed driveways measure 25' in width and 95' in width. The substation will be surrounded by a perimeter fence with five 30' removable guards for gates. An oil containment system is to be located outside of the fenced project area on the eastern boundary of the site.

LIGHTING:

All exterior lighting shall be installed in conformance with the City of Norman's Commercial Outdoor Lighting Standards (Section 36-549), as amended from time to time.

EXISTING ZONING:

The allowable uses for properties zoned A-2, Rural Agriculture typically include single-family dwellings, the raising of farm animals, and the growing of crops. Special Use may be granted by City Council for a Public Utility.

ALTERNATIVES/ISSUES:

IMPACTS: The proposed use is an electric substation. This use will generate little traffic in the area. It is anticipated the City's streets have available capacity to accommodate any slight increase in demand the project may generate.

OTHER AGENCY COMMENTS:

FIRE DEPARTMENT AND BUILDING PERMIT REVIEW: Items regarding fire/building codes will be considered at the building permit stage.

PUBLIC WORKS/ENGINEERING: No comments from the City Public Works Department.

TRAFFIC ENGINEER: Staff have reviewed the proposed access to the site and have no comments relative to traffic safety.

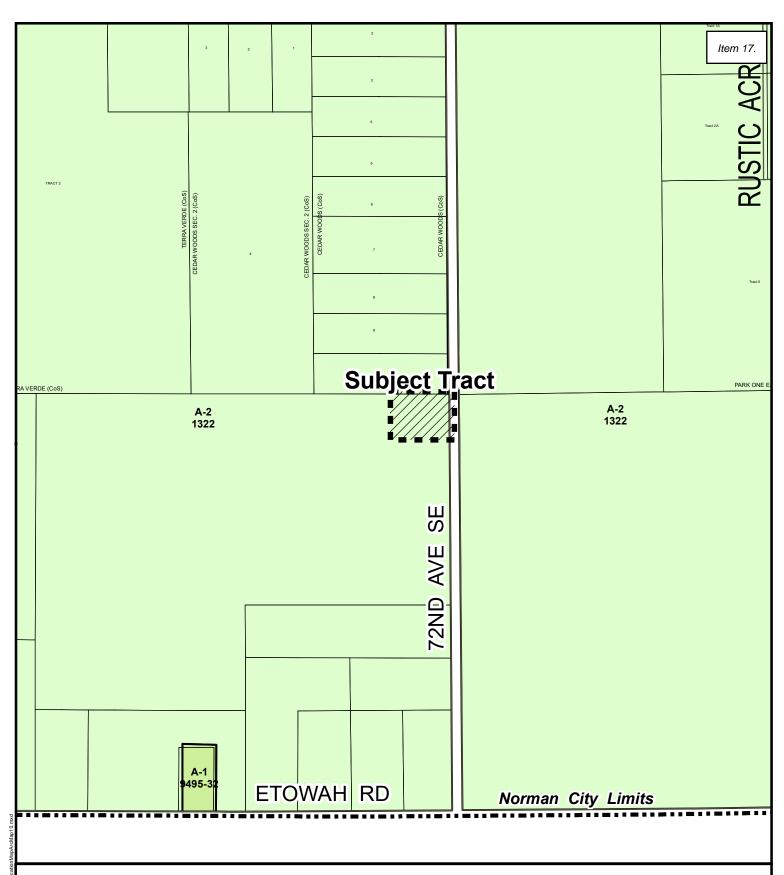
UTILITIES: No comments from the City Utilities Department.

CONCLUSION:

Staff forwards this request for Special Use for a Public Utility with Ordinance O-2425-15 to the Planning Commission for a consideration and recommendation to City Council.

<u>PLANNING COMMISSION RESULTS:</u> At their meeting of November 14, 2024, Planning Commission declined to recommended adoption of Ordinance No. O-2425-15 by a vote of 0-7.

POSTPONEMENT: On January 23, 2025, Mr. Joe Krodel, Representative of the Applicant, requested to postpone Ordinance O-2425-15 until February 25, 2025.



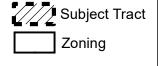
Location Map





October 14, 2024

0 300 600 Ft.



O-2425-15

AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR PUBLIC UTILITY IN THE A-2, RURAL AGRICULTURAL DISTRICT FOR A STRIP, PIECE OR PARCEL OF LAND IN THE SOUTHEAST QUARTER (SE/4) OF SECTION NINETEEN (19), TOWNSHIP EIGHT (8) NORTH, RANGE ONE (1) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED NORTH OF ETOWAH ROAD ON 72ND AVENUE SOUTHEAST)

- § 1. WHEREAS, Fellers Snider Blankenship Bailey & Tippens, P.C. has made application to have Special Use for Public Utility on the property described below in the A-2, Rural Agricultural District; and
- § 2. WHEREAS, said application has been referred to the Planning Commission of said City and said body has, after conducting a public hearing on November 14, 2024 as required by law, considered the same and declined to recommend that the same should be granted and an ordinance adopted to effect and accomplish such rezoning; and
- § 3. WHEREAS, the City Council of the City of Norman, Oklahoma, has thereafter considered said application and has determined that said application should be granted and an ordinance adopted to effect and accomplish such rezoning.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 4. That Section 36-201 of the Code of the City of Norman, Oklahoma, is hereby amended so as to grant Special Use for Public Utility in the A-2, Rural Agricultural District, for the following described property, to wit:

A strip, piece or parcel of land in the Southeast Quarter (SE/4) of Section Nineteen (19), Township Eight (8) North, Range One (1) West of the Indian Meridian, Cleveland County, Oklahoma, described as follows: Beginning at the Northeast corner of said SE/4, a Mag-nail with washer bearing the inscription "CA 6391";

Thence S00°27'13" on the East line of said SE/4, 300,000 feet to a Magnail with washer stamped "CPLSN CA 8035";

Thence N89°58'04"W parallel with the North line of said SE/4, 400.00 feet to a #3 rebar with cap bearing the inscription "CPLSN CA 8035"; Thence N00°27'13"W parallel with the East line of said SE/4, 300.00 feet to the North line thereof and a #3 rebar bearing the inscription "CPLSN CA 8035";

Thence S89°58'04"E on said North line, 400.00 feet to the Point of Beginning, containing 120,000 square feet or 2.75 Acres, more or less. The datum for this description is Grid North, NAD83, Oklahoma South Zone with the basis of bearing being the East line of the SE/4 of Section 19 taken to bear S00°27'13"E as measured between recovered PLSS corner monuments.

Said tract contains 2.75 acres more or less.

- § 5. Further, pursuant to the provisions of Section 36-560 of the Code of the City of Norman, as amended, the following conditions are hereby attached to the zoning of the tract:
 - a. The site shall be developed in accordance with the Site Plan, and supporting documentation, which are made a part hereof.
- § 6. <u>Severability</u>. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

ADOPTED this	day of	NOT ADOPTED this	day of
	, 2025.		, 2025.
(Mayor)		(Mayor)	
ATTEST:			
(City Clerk)			

ACTIVITIES. MATERIAL MUST BE PLACED UNDER ALL BUS STRUCTURES, STANDS AND BUSWORK PRIOR TO TO MINIMIZE MOISTURE INFILTRATION INTO THE SUBGRADE OR CONCRETE COVER OF CONFORMANCE WITH SPECIFICATIONS. REFERENCE FOUNDATION INFORMATION SHEET. ENERGIZATION. FOUNDATION. 2. FINISH SOIL GRADE AROUND COMPLETE PIER TO BE SLOPED TO DRAIN WATER AWAY FROM 2. STRIPPING OF ALL SUBGRADES TO A DEPTH REQUIRED TO REMOVE ALL 2. WATER NOT PERMITTED TO IMPOUND ADJACENT TO STRUCTURES OR FOUNDATIONS. 2. AGGREGATE TO BE DEPOSITED IN LAYERS OF 4" AND EACH LAYER THOROUGHLY WETTED VEGETATION AND ROOTS BUT NO LESS THAN 6". STRIPPING SHALL EXTEND 5' FOOTING, PIER AND/OR FOUNDATIONS. EXCESS SOIL TO BE REMOVED. 3. RUNOFF FROM ROOFS TO BE COLLECTED IN GUTTERS AND DRAINS. OUTLETS FROM BEYOND LIMITS OF CONSTRUCTION BUT NOT PROPERTY LIMITS. ALL MATERIAL AND COMPACTED WITH A VIBRATORY ROLLER. DOWNSPOUTS TO BE SURFACED WITH AGGREGATE TO PREVEN WASHOUT. ROOF DRAINS AND OBTAINED FROM STRIPPING OPERATIONS SHALL BE SPREAD ON THE SURFACE OF 3. ROCK SURFACE MATERIAL TO BE MADE OF CRUSHER RUN AGGREGATE CONSISTING OF ROCK DOWNSPOUTS MUST DISCHARGE AWAY FROM STRUCTURE WITH OUTLET A MINIMUM CUT SLOPES AND FILLS OR OTHERWISE DISPOSED WHEN APPROVED BY PROJECT OR GRAVEL WITH 100% PASING OF 1 1/2" SEIVE AND LESS THAN 10% PASSING THE 3/8" SEIVE. ALL POST SHALL BE SET PLUMB AND TO REQUIRED DEPTH PER THE PLANS. ENGINEER. CLEARANCE AWAY FROM STRUCTURE. 4. WHEN SPECIFIED ROCK SURFACE MATERIAL TO BE MADE OF SCREENING AGGREGATE 2. EXTENSION ARMS ARE TO BE INSTALLED WITH 45 DEGEE PROJECTION AWAY FROM 3. ADEQUATE STORM WATER DRAINAGE IS TO BE MAINTAINED DURING ALL 4. GROUNDWATER WAS NOT ENCOUNTERED DURING SUBSURFACE EXPLORATION. DUE TO CONSISTING OF ROCK OR GRAVEL WITH 100% PASSING OF 3/4" SEIVE, 90%-100% PASING 1/2" SUBSTATION AT A UNIFORM HEIGHT TO ALLOW SLIPPAGE OF THE TOP RAIL WITHOUT BINDING SEASONAL CHANGES IN GROUNDWATER THE PATH AND DEPTHS WILL FLUCTUATE WITH THE PHASES OF CONSTRUCTION. SEIVE AND 0%-5% PASSING 3/8" SEIVE. OR DISTORTION. ANY POST WITHOUT EXTENSION ARM WILL BE FITTED WITH A DOMED CAP. HIGHEST LEVEL OCCURING IN EARLY SPRING AND LOWEST LEVELS IN SUMMER. 4. CONTRACTOR EQUIPMENT AND/OR PERSONNEL SHALL NOT TRESPASS 5. NO LESS THAN 8" OF ROCK SURFACING MATERIAL SHALL BE PLACED IN TOTAL. IN THE EVENT 3. TOP RAIL MUST PASS THROUGH EACH EXTENSION ARM OR POST TOP AND FORM A CONTRACTOR IS RESPONSIBLE FOR OBSERVING GROUNDWATER SEEPAGE IN ONTO ADJACENT PROPERTIES. SITE SOILS CONTINUOUS BRACE FROM END TO END OF FENCE. FASTENING IS TO BE PER THE EXCAVATIONS TO ADJUST CONSTRUCTION OR INSTALLATION AS NECESSARY. 5. ENSURE THAT 8" OF 1-1/2" CRUSHER IS PLACED ABOVE ALL 4/0 GROUND 6. RIPRAP MATERIAL TO BE MADE OF LARGE AGGREGATE WITH A MINIMUM SIZE OF 2" AND SPECIFICATIONS AND PLANS. MAXIMUM SIZE OF 4" MEETING OKLAHOMA DEPARTMENT OF TRANSPORTATION CONSTRUCTION 4. BRACING SHALL BE INSTALLED IN ACCORDANCE WITH MANUFACTURERS RECOMMENDATIONS 6. ALL DEFINEABLE FEATURES OF WORK WILL BE INCLUDED IN THE APPROPRIATE SPECIFICATION 713 FOR TYPE I STONE AND PROPER FABRIC STRETCHING WITHOUT POST PULL BACK. ALL FABRIC TERMINATIONS BID UNIT. 7. FILTER BLANKET MATERIAL TO BE MADE OF GRADED AGGREGATE MEETING OKLAHOMA SUBGRADE PREPARATION SHALL BE BRACED BETWEEN THE TERMINAL POST AND ADJACENT LINE POSTS. 7. ALL FIELD DIMENSIONS ARE APPROXIMATE AND MUST BE VERIFIED BY CONTRACTOR. DEPARTMENT OF TRANSPORTATION CONSTRUCTION SPECIFICATION 713:4 FOR A SINGLE 5. BOTTOM OF FENCE FABRIC SHALL BE INSTALLED LEVEL TO GROUND AND TOUCHING FINISH 1. SUBGRADE FOR DRIVEWAYS, PARKING AREAS AND PAD OF FOUNDATION MUST BE 8. OIL CONTAINMENT PAD INSTALLATION TO BE COMPLETED BY OTHERS AND TO INCLUDE COURSE FILTER BLANKET. GRADE SURFACING (TOP OF CRUSHED ROCK SURFACE). FABRIC WIL BE FASTENED TO COMPACTED TO 95% OF THE MAXIMUM DRY DENSITY. GRADING, SURFACING AND SITE ADJUSTMENTS IN SEPARATE WORK ORDER TERMINATION POST ON 14" CENTERS WITH A STRETCHER BAR. FABRIC WILL BE FASTENED TO 2. ALL OTHER SUBGRADES FOR FENCE, DITCHES AND OTHER AREAS MUST BE COMPACTED TO **CULVERTS** 9. PROPOSED EQUIPMENT NOT SHOWN FOR CLARITY AND WILL REMAIN DE-ENERGIZED UNTIL TOP RAIL AND LINE POSTS AT 24" AND 14" INTERVALS. 90% OF THE MAXIMUM DRY DENSITY. NEW TRANSMISSION LINES ARE IN SERVICE. SUBGRADE FOR DRIVEWAYS. PARKING AREAS AND PAD OF FOUNDATION MUST BE 3. UNDISTURBED GRADES DO NOT REQUIRE COMPACTING EFFORT. 10. ALL WORK WITHIN STATUTORY RIGHT-OF-WAY MUST BE COORDINATED WITH APPLICABLE COMPACTED TO 95% OF THE MAXIMUM DRY DENSITY. AGREGATE INCORPORATED INTO PROJEC, SUCH AS PARKING AREAS AND DRIVEWAYS. GOVERNMENT ENTITY. 2. ALL OTHER SUBGRADES FOR FENCE, DITCHES AND OTHER AREAS MUST BE COMPACTED TO SHALL BE COMPACTED TO 95% OF THE STANDARD DENSITY. 11. SODDING AND VEGETATION ESTABLISHMENT TO BE COMPLETED BY OTHERS. CONTRACTOR IS 90% OF THE MAXIMUM DRY DENSITY. RESPONSIBLE FOR VEGETATION MANAGEMENT DURING PROJECT DURATION. 3. UNDISTURBED GRADES DO NOT REQUIRE COMPACTING EFFORT. 12. BOLLARD INSTALLATION WILL NOT COMMENCE UNTIL UTILITY LOCATION AND DEPTH HAVE 4. AGREGATE INCORPORATED INTO PROJEC, SUCH AS PARKING AREAS AND DRIVEWAYS. BEEN CONFIRMED. BOLLARD LOCATION TO BE ADJUSTED AS NECESSARY TO AVOID CONFLICTS. SHALL BE COMPACTED TO 95% OF THE STANDARD DENSITY. **EXISTING FARM** FENCE TO REMAIN IN PLACE 231'-0" 49'-0" 87'-0" N=662890.17 N=662890.17 E=2166792.50 E=2167190.12 LEGEND PAD RIP RAP N=662869.50 E=2166941.50 AGGREGATE SURFACING 231'-0" SODDING/SEEDING 15'-0" 72'-0" 126'-0" 18'-0" **EXISTING FENCE** \rightarrow N=662854.50 PROPOSED FENCE $\overline{}$ – PR. FARM FENÇÊ 8" AGGREGATE — E=2166956.50 GATE REMOVABLE CENTERLINE OF DRIVEWAY **EXISTING FARM FENCE** —— FF —— **GUARD FOR GATE** 25' WIDE TRANSMISSION EASEMENT DRIVE - REMOVABLE PROPOSED FARM FENCE ____ I ____ EX. PP — EX. FARM TO BE -HENGE GA RELOCATED BY OTHERS N=662809.00 E=2167028.62 130' MOLINTARIE BERM 65'-8" 102'-4" OIL CONTAINMENT DEFINABLE FEATURES OF WORK-INSTALLATION PHASE WITH BERM AND (2) DESCRIPTION **BOLLARDS INSTALLED** PAD INSTALLATION 7,918 BY OTHERS. TOC/TOS — (8" OF 1-1/2" CRUSHER - STANDARD GRADE TO RUN. TYPÉ A3 ROCK) BERM DRAIN 1,993 SOLID SLAB S.Y. SODDING/SEEDING ·0 674 CHAINLINK FENCE L.F. - STANDARD **CULVERT ENDS TO** INSTALLATION BERM MATCH EXISTING CHAINLINK FENCE GATE MOUNTABLE **FLOWLINE** (30' WIDE) BERM 7,623 S.Y. REMOVABLE REMOVE 300 FINE GRADING GUARD FOR GATE L.F. OF 4,663 C.Y. GRADING CUT EXISTING 4,302 GRADING FILL FARM FENCE 8 GRADING EXPORT C.Y. 362 PROPOSED FARM FENCE GRADING IMPORT C.Y. TO BE INSTALLED BY TOP SOIL STRIPPED C.Y. 5,618 CENTERLINE OF DRIVEWAY OTHERS 1,747 TOP SOIL FILL 95' WIDE STATION DRIVE 72'-4" 77'-8" 48'-0" C.Y. 3,872 TOP SOIL EXPORT **GATE STOP** 13 RIPRAP TON 144 (CONCRETE FILLED POST TON 58 14 | FILTER BLANKET ~1' ABOVE GROUND) 15 | SITE CLEARING 2.48 130 16 24" CGMP W/CETS PR. FARM 658 SNAKE GUARD/VARMET FENCE L.F. - REMOVABLE FENCE TO BE 18 OIL CONTAINMENT UNITS **GUARD FOR GATE** REMOVABLE -**INSTALL** GUARD FOR GATE BY OTHER PERIMETER SNAKE **CULVERT ENDS TO** 1. EXISTING FARM FENCE REMOVAL TO BE INCLUDED IN WORK ORDER NO. 8600 -GUARD/VARMET **MATCH EXISTING** WORK IS TO INCLUDE THE REMOVAL OF EXISTING FARM FENCE GATE, BRACE FLOWLINE FENCE TO BE 10' POSTS AND HARDWARE. EXISTING FARM FENCE GATE AND HARDWARE ARE **INSTALLED BY OTHERS** PROPERTY OF WFEC. ALL OTHER MATERIALS INCLUDING EXISTING FARM FENCE ARE THE PROPERTY OF THE CONTRACTOR AND MAY BE DISPOSED OF GATE STOP AFTER REMOVAL. CONTRACTOR WILL STORE ONSITE ALL WFEC RECLAIMED - 12" THICKLAYER OF 4" RIPRAP -4' WIDE DITCH (CONCRETE FILLED POST MATERIALS. RECLAIMED MATERIALS WILL BE INSTALLED BY OTHERS. ON 6" LAYER OF FILTER BOTTOM ~1' ABOVE GROUND) **FABRIC** P.O. BOX 429 **MAXWELL SUBSTATION** SCALE: 1" =20' MARK DESCRIPTION DATE CLEVELAND **SITE PLAN** STATE OK R-1-W APPROVED FOR CONSTRUCTION J. COCHRAN 10-9-24 A. HENAGE TBD PROPOSED FARM FENCE C. YEAGER | 10-9-24 | T. GOUCHER | TBD TOC/TOS N=662590.17 N=662590.17 8600 TO BE INSTALLED BY E=2167192.50 E=2166792.50 C. MOSTIERO TBD OTHERS SIGNATURE DATE SHEET C1 TBD

SITE DRAINAGE

1. PERMANENT POSITIVE DRAINAGE TO BE PROVIDED AROUND PERIMETER OF FOUNDATIONS

FOUNDATIONS

1. FOUNDATIONS, SLABS AND FOOTINGS SHALL BE INSTALLED AS SHOWN ON DRAWINGS AND IN

ROCK MATERIAL

1. APPLY MATERIAL TO THE LIMITS AND DEPTHS OF THE AREAS SPECIFIED ON THE PLANS. ROCK

GENERAL NOTES

1. CONTRACTOR SHALL PERFORM A ONE CALL PRIOR TO EARTH DISTRUBING



	BIDDING INFORMATIO	BIDDING INFORMATION							
BID UNIT	DESCRIPTION	UNIT	QUANTITY						
M-1	SITE PREPARATION	ACRE	2.48						
M-1-GRASS	SODDING	ACRE	0.42						
M-1-A3	1-1/2" CRUSHER ROCK	TON	2,970						
M-1-A6	RIPRAP	TON	144						
M-1-A7	FILTER BLANKET	TON	58						
M-1-C	UNCLASSIFIED EXCAVATION	LOT	1.00						
M-1-F	UNCLASSIFIED FILL	LOT	1.00						
N-1	84" CHAINLINK FENCE WITH	LF	674						
	SECURITY WIRE								
N-2-30	30' GATE	EA	5						
M-1-CMP	CULVERTS	LF	130						

- 1. ALL SUBGRADE ELEVATIONS TO MATCH GRADING PLAN WITH LIMITS OF GRADING TO MATCH EXISTING FLEVATIONS
- 2. CONTRACTOR SHALL CONTROL THE FINISHED GRADE OPERATION USING A LEVEL AND PREDETERMINED BENCHMARKS.
- 3. FINAL GRADE ON PLANS MAY BE CHANGED AS NEEDED BY THE PROJECT ENGINEER. WHEN TOP OF FINAL GRADE OR SUBGRADE ELEVATIONS CHANGE THE TOP OF FOUNDATION ELEVATIONS MUST BE CHANGED ACCORDINGLY.

 4. FLOWING LOCATION IS APPROXIMATE AND POSITIVE SITE DRAINAGE AND PLINOFE IS THE RESPONSIBILITY.
- 4. FLOWINE LOCATION IS APPROXIMATE AND POSITIVE SITE DRAINAGE AND RUNOFF IS THE RESPONSIBILITY OF THE CONTRACTOR.
- 5. SEE SHEET C3 THRU C5 FOR TYPICAL SECTIONS.
- 6. FLOWLINE LOCATION IS APPROXIMATE AND SITE DRAINAGE IS THE RESPONSIBILITY OF THE CONTRACTOR.
- 7. LIMITS OF GRADING ARE TO MATCH EXISTING ELEVATIONS.

FILL MATERIAL

MARK DATE

DESCRIPTION

- 1. ALL FILL MATERIAL N STRUCTURES AREAS, INCLUDING UTILITY BACKFILL, MUST BE PLACED IN CONTINUOUS, HORIZONTAL LIFTS HAVING A MAXIMUM PRE-COMPACTED THICKNESS OF 9" WHEN CONSOLIDATED WITH HEAVY EQUIPMENT. FILL MATERIAL CONSOLIDATED WITH HAND-HELD OR LIGHT EQUIPMENT IS LIMITED TO PRE-COMPACTED THICKNESS OF 6".
- 2. ALL AGGREGATE BASE MATERIAL MUST BE PLACED IN CONTINUOUS, HORIZONTAL LIFTS HAVING A PRE-COMPACTED THICKNESS OF 6".
- 3. ALL LIFTS MUST BE COMPACTED TO AT LEAST 95% OF THE MAXIMUM DRY DENSITY AND WITHIN +/- 2% OF THE OPTIMUM MOISTURE CONTENT.

- 4. MINIMUM OF 2 FIELD TESTS PER LIFT FOR EACH 2,000 SF AREA OF FENCED ELECTRICAL EQUIPMENT. TES WILL BE CONDUCTED TO DETERMINE IN-PLACE DENSITY AND MOISTURE CONTENT USING SAND CONE, RUBBER BALLON OR NUCLEAR DENSITY GAUGE TEST IN ACCORDANCE WITH APPROPRIATE ASTM
- SPECIFICATION.

 5. EXCAVATION ARE TO BE PROTECTED FROM STANDING WATER AND RUNOFF BY GRADING, DRAINAGE CHANNELS, PUMPS, PROTECTIVE BERMS COVERS OR BY ANYOTHER METHOD APPROVED BY PROJECT ENGINEER.
- 6. ENGINEERED FILL WILL CONSIST OF APPROVED MATERIAL FREE OF ORGANIC MATTER AND DEBRIS, EXHIBIT MAXIMUM PLASTIC INDEX (PI) OF 18, MAXIMUM LIQUID LIMIT OF 40 AND CONTAINS AT LEAST 15% FINES (MATERIAL PASSING NO. 200 SEIVE, BASED ON DRY WEIGHT) WITH A MAXIMUM ROCK SIZE OF 3".

OVER EXCAVATION

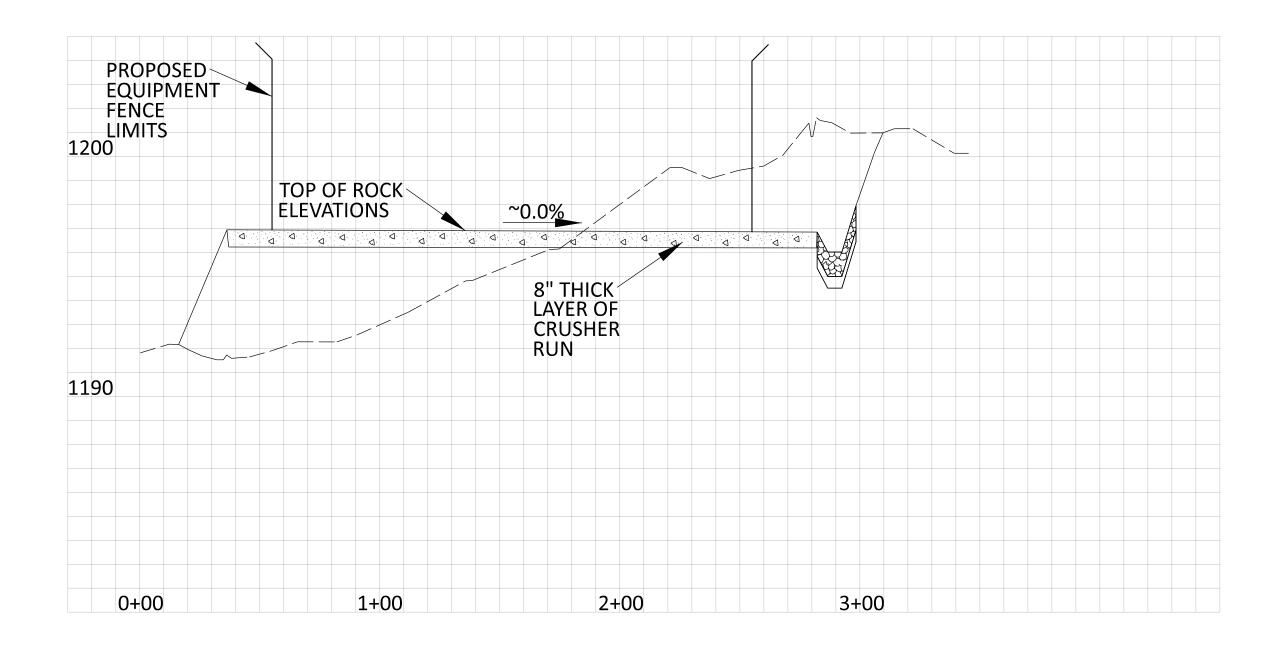
- 1. EXCAVATION BEYOND THE SPECIFIED NEAT LINES AND GRADES SHALL BE CORRCTED BY FILLING IN THE RESULTING VOIDS WITH EARTH FILL COMPACTED TO SPECIFICATION. WHEN SUBGRADE IS TO SUPPORT ROCK MATERIAL WITH DIRECT CONTACT, NOT SEPARATED BY GEOTEXTILE, THE VOIDS MAY BE FILLED WITH CRUCHED STONE IN ACCORDANCE WITH THE APPROPRIATE SPECIFICATION FOR CRUSHED ROCK.
- 2. CONTRACTOR SHALL NOT CORRECT OVEREXCAVATION OF PIERS AND ENTIRE EXCAVATION IS TO BE FILLED WITH CONCRETE.

 WASTER MATERIAL SHALL INCLUDE MATERIALS FROM THE EXCAVATION NOT SUITABLE OR REQUIRED FOR EARTHFILL OR EXCAVATION BACKFILL. ALL WASTE MATERIALS SHALL BE DISPOSED OF BY THE CONTRACTOR.

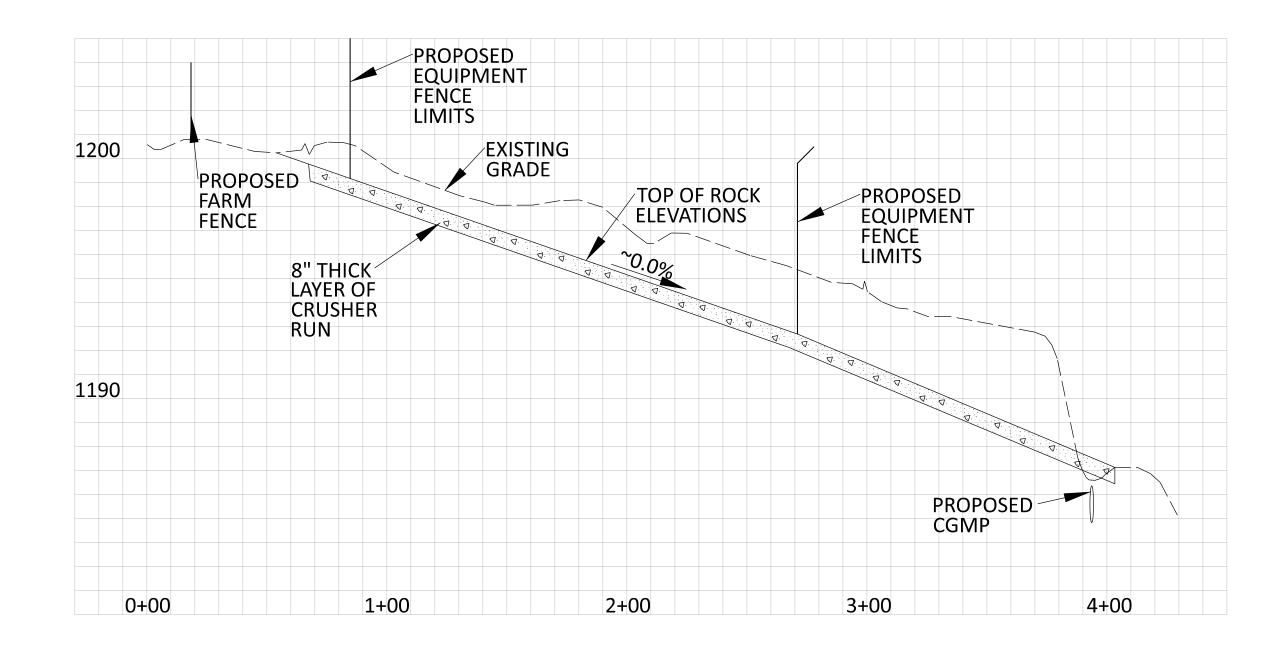
TESTING

- 1. CONTRACTOR SHALL PERFORM TESTS ON SOIL AND FINISH GRADE MATERIAL USING AN INDEPENDENT TESTING LABORATORY. SELECTION OF INDEPENDENT TESTING LABORATORY SHALL BE SUBMITTED FOR CONCURRENCE TO PROJECT ENGINEER.
- 2. CONTRACTOR MUST PROVIDE COPIES OF ALL TESTS REPORTS TO WESTERN FARMERS ELECTRIC COOPERATIVE.

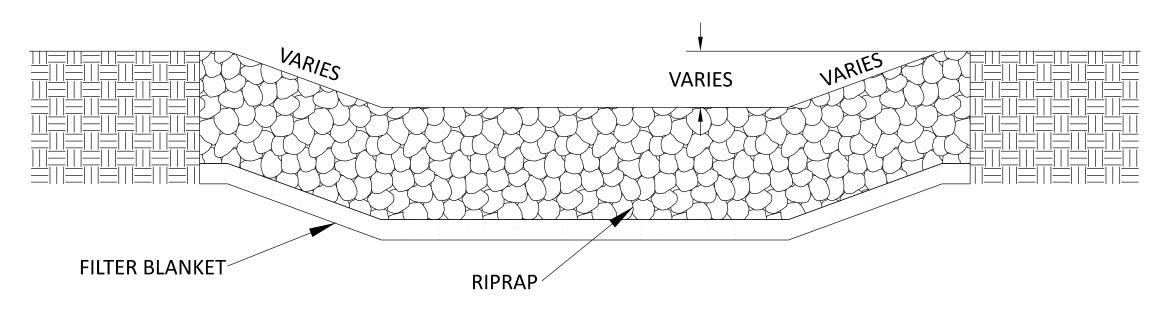
WESTERN F ANADARKO, OKLAHOMA 73005	ARMERS	EL	ECTRIC		PERAT	—	P.O. BO	X 429
MAXWE	LL SUB	STATI	ON		SCALE:1" =20	0'		
GRAI	- DING PL	.AN			COUNTY CLEVELAND STATE	SEC. <u>18</u> T-8-N	- A	,
APPROVED FOR CONSTRUCTION	J. COCHRAN	$10^{-9} - 24$	A. HENAGE	$T^{ extsf{DATE}}_{ extsf{D}}$	OK	R-1-W		
	C. YEAGER	10 ⁻⁹⁻²⁴	T. GOUCHER	TBD	WC	ORK ORDER NUI	MBER	
	electrical engineer C. MOSTIERO	TBD				9000		
SIGNATURE DATE	CONTROLS ENGINEER TBD	TBD				SHEET C2		586



SECTION A-A



SECTION B-B

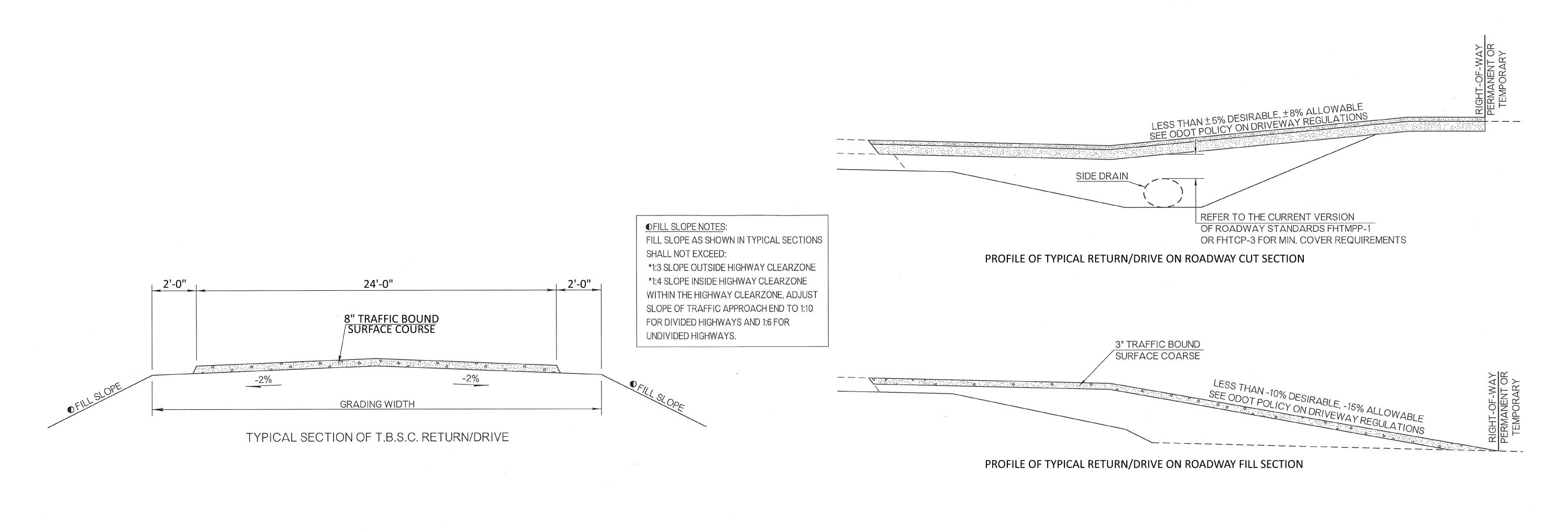


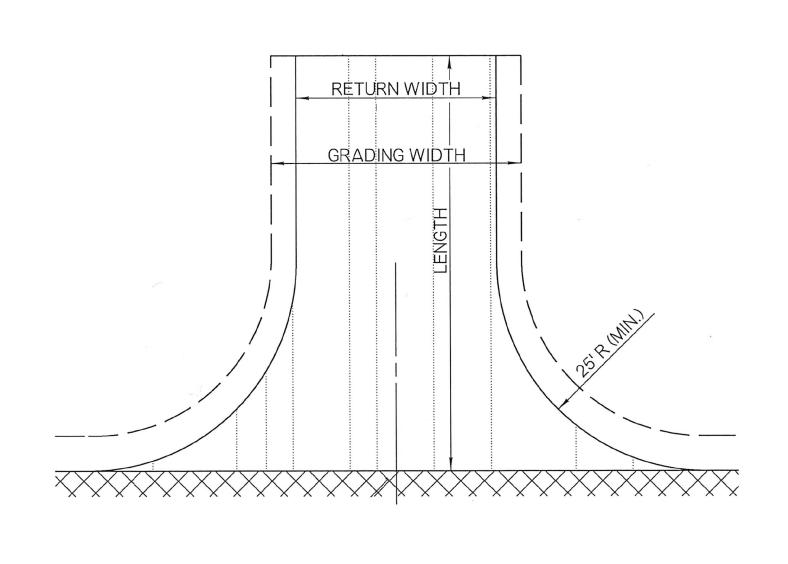
RIPRAP CHANNEL PROFILE

GENERAL NOTES:

- 1. PROPERTY BOUNDARY LIMITS ARE APPROXIMATE AND THE RESPONSIBILTIY OF THE CONTRACTOR TO STAKE.
- 2. PROPOSED FENCE LIMITS ARE APPROXIMATE AND THE RESPONSIBILITY OF THE CONTRACTRO TO STAKE.

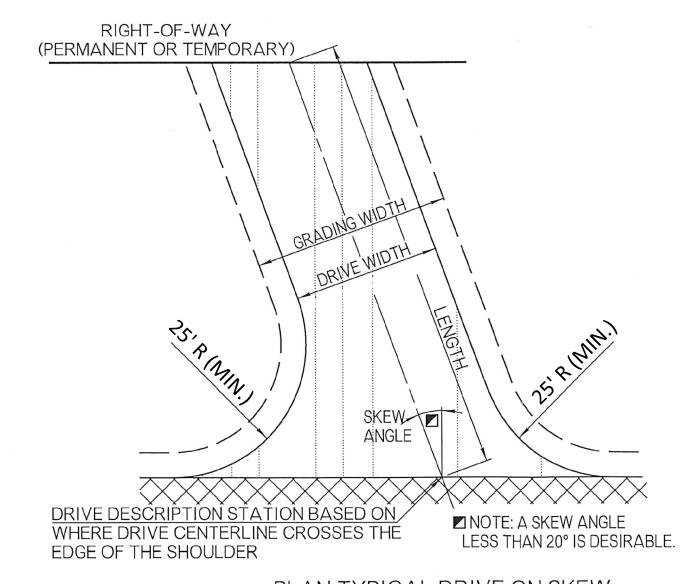
WESTERN F ANADARKO, OKLAHOMA 73005	ARMERS	EL [ECTRIC	COC	PERAT	IVE	P.O. I	30X 429
MAXWE	LL SUBS	STATI	ON		SCALE:			
SECTION \	- /IEWS A	-A & I	В-В		COUNTY CLEVELAND STATE	SEC. <u>18</u> T-8-N	_	<i>N</i>
APPROVED FOR CONSTRUCTION	J. COCHRAN	10 ⁻⁹⁻²⁴	A. HENAGE	TBD	OK	R-1-W		
	C. YEAGER	10 ⁻⁹⁻²⁴	T. GOUCHER	TBD	W	ORK ORDER		
	electrical engineer C. MOSTIERO	TBD				860	JU	
SIGNATURE DATE	CONTROLS ENGINEER TBD	TBD				SHEET	C3	587





PLAN TYPICAL SECTION LINE RETURN

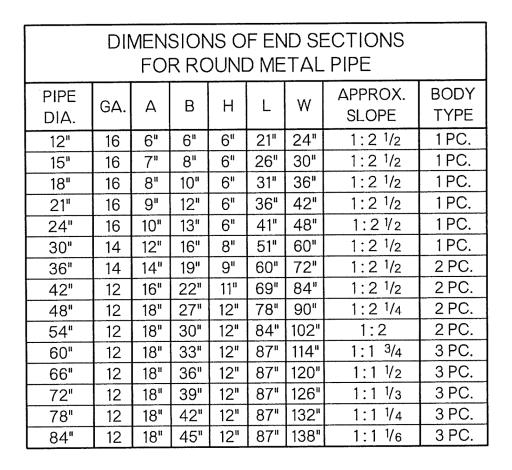
MARK



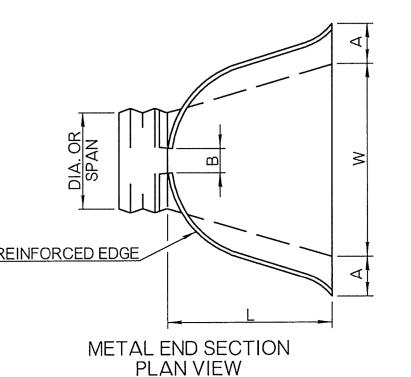
PLAN TYPICAL DRIVE ON SKEW

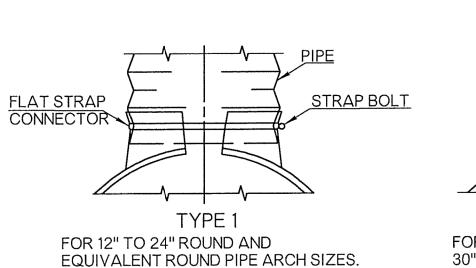
WHEN TRUCKS OR FARM EQUIPMENT ARE
ANTICIPATED, FOR THE FOLLOWING RADIUS, USE THE APPROPRIATE MIN. WIDTH OF DRIVE:
CURVE RADIUS MIN. WIDTH 100' 14' 75' 16' 50' 18' 40' 20'
SECTION LINE OR DRIVE WITH CURVED ALIGNMENT

		ANADARKO, OKLAHOMA 73005	ARMERS		COOPERATIVE	P.O. BOX 429
K DATE	DESCRIPTION		-	STATION	SCALE: N.T.S. COUNTY CLEVELAND SEC. 18	8
-		DRIVEWA APPROVED FOR CONSTRUCTION	Y INSTA	ALLATION DATE PROJECT MANAGER T	STATE T-8-N OK R-1-W	7
-			CIVIL ENGINEER - ELECTRICAL ENGINEER -	1	NORK ORDE	R NUMBER
_		SIGNATURE DATE	CONTROLS ENGINEER TBD	TBD	SHEET	C7 588



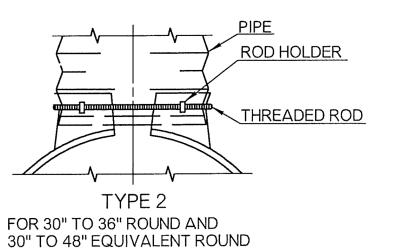
PIPE DIAMETER BO SKIRT PLATE TOE PLATE	RE
ROUND METAL PIPE END SECTION END VIEW	





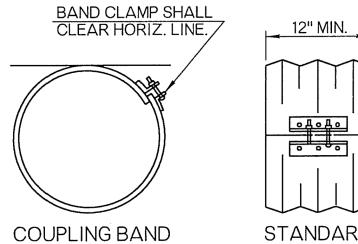
PIPE - ARCH SIZES.

CONCRETE END SECTION PLAN VIEW



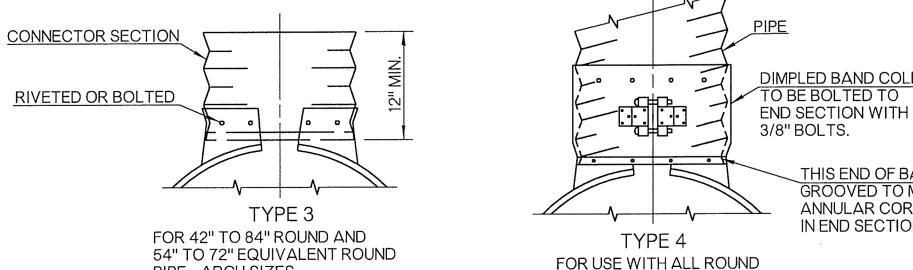
PIPE - ARCH SIZES.

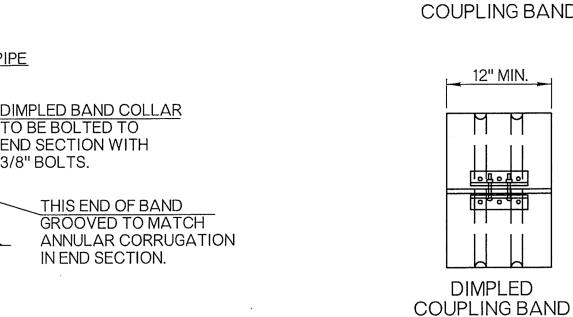
AND PIPE ARCH SIZES.



Item 17.

STANDARD COUPLING BAND

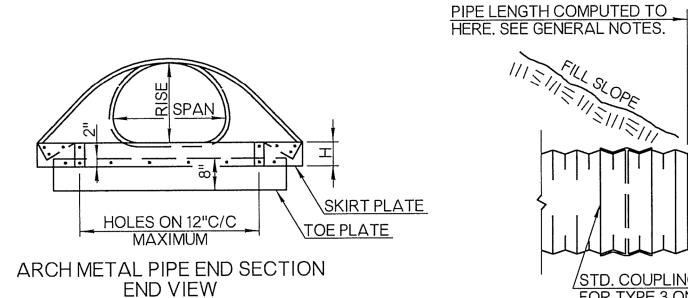


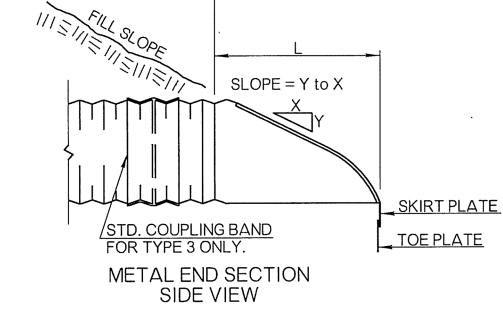


TYPICAL METAL END SECTION CONNECTIONS

DIMENSIONS OF END SECTIONS FOR METAL PIPE - ARCH											
SPAN x RISE	EQUIV. ROUND	GA.	А	В	Н	L	W	APPROX. SLOPE	BODY TYPE		
17" x 13"	15"	16	7"	9"	6"	19"	30"	1:2 1/2	1 PC.		
21" x 15"	18"	16	7"	10"	6"	23"	36"	1:2 1/2	1 PC.		
24" x 18"	21"	16	8"	12"	6"	28"	42"	1:2 1/2	1 PC.		
28" x 20"	24"	#16	9"	14"	6"	32"	48"	1:2 1/2	1 PC.		
35" x 24"	30"	14	10"	16"	6"	39"	60"	1:2 1/2	1 PC.		
42" x 29"	36"	#14	12"	18"	8"	46"	75"	1:2 1/2	1 PC.		
49" x 33"	42"	12	13"	21"	9"	53"	85"	1:2 1/2	2 PC.		
57" x 38"	48"	12	18"	26"	12"	63"	90"	1:2 1/2	2 PC.		
64" x 43"	54"	12	18"	30"	12"	70"	102"	1:2 1/4	2 PC.		
71" × 47"	60"	12	18"	33"	12"	77"	114"	1:2 1/4	3 PC.		
77" x 52"	66"	12	18"	36"	12"	77"	126"	1:2	3 PC.		
83" x 57"	72"	12	18"	39"	12"	77"	138"	1:2	3 PC.		

FOR ALUMINUM END SECTIONS THE 28" x 20" SHALL BE 14 GAGE AND THE 42" x 29" SHALL BE 12 GAGE.



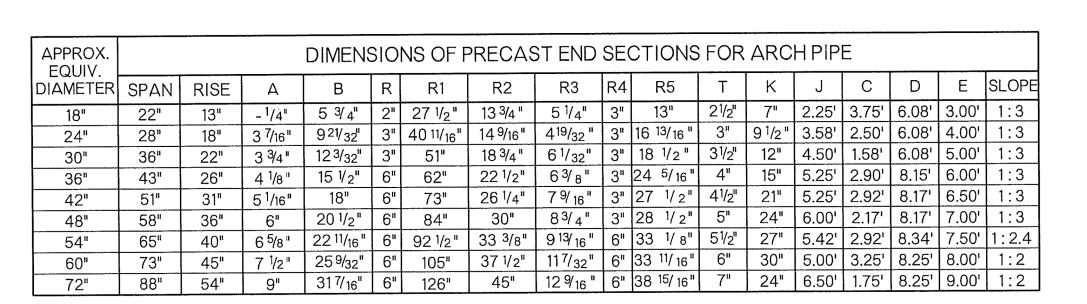


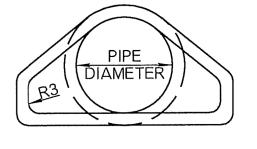
GENERAL NOTES

- ALL CONSTRUCTION AND MATERIAL REQUIREMENTS SHALL BE IN ACCORDANCE WITH THE 2009 ODOT STANDARD SPECIFICATIONS.
- 2. CULVERT END SECTIONS SHALL BE OF THE SAME MATERIAL AND SHAPE (ROUND, ARCH, OR ELLIPTICAL) AS THE PIPE ON WHICH THEY ARE INSTALLED.
- DIMENSIONS SHOWN FOR END SECTIONS ARE SUBJECT TO MANUFACTURER TOLERANCES.
- TOE PLATE WILL BE REQUIRED ON ALL METAL END SECTIONS UNLESS SOLID ROCK IS ENCOUNTERED. HOLES IN TOE PLATE TO BE PUNCHED TO MATCH HOLES IN SKIRT PLATE, 3/8" BOLTS TO BE FURNISHED. LENGTH OF TOE PLATES FOR ROUND PIPE END SECTIONS SHALL BE W=10" FOR 12" TO 30" DIAMETER PIPE, W=20" FOR 36" TO 84" DIAMETER PIPE. LENGTH OF TOE PLATES FOR ARCH PIPE END SECTIONS SHALL BE W=10" FOR A RISE OF 13" TO 29" AND W=20" FOR A RISE OF 33" TO 57".
- CONNECTOR SECTION, SKIRT PLATE, AND TOE PLATE ON METAL END SECTIONS SHALL BE THE SAME GAGE AND MATERIAL AS THE SKIRT AND SHALL BE INCLUDED IN PRICE BID FOR END SECTION.
- 6. IF TYPE 3 METAL END SECTION IS USED AS OPTIONAL PIPE, THE LENGTH OF PIPE TO BE REDUCED BY 12" FOR EACH END SECTION. IF CONCRETE PIPE OPTION IS USED, THE LENGTH OF PIPE TO BE REDUCED BY THE C DIMENSION FOR EACH END SECTION.

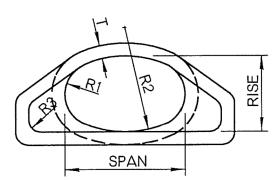
	DIMENSIONS OF PRECAST END SECTIONS FOR ROUND PIPE											
DIAMETER	R3	R4	R5	Т	К	J	С	D	Е	SLOPE		
18"	3"	3"	6"	2 1/2 "	9"	2.25'	3.83'	6.08'	3.00'	1:3		
24"	3"	3"	7"	3"	91/2"	3.63'	2.50'	6.12'	4.00'	1:3		
30"	3"	3"	8"	3 1/2"	12"	4.50'	1.65'	6.16'	5.00'	1:3		
36"	3"	3"	10 ¹ /2"	4"	15"	5.25'	2.90'	8.15'	6.00'	1:3		
42"	3"	3"	10 ¹ /2"	41/2"	21"	5.25'	2.92'	8.17'	6.50'	1:3		
48"	6 ¹¹	6"	14"	5"	24"	6.00'	2.171	8.17'	7.00'	1:3		
54"	6"	6"	-	5 ¹ /2 "	27"	5.42'	2.92'	8.33'	7.50'	1:2 1/2		
60"	6"	6"	-	6"	30"	5.00'	3.25'	8.25'	8.00'	1:2		
66"	6"	6"	-	6 ¹ /2 "	24"	6.50'	1.75'	8.25'	8.50'	1:2		
72"	6"	6"	-	7"	24"	6.50'	1.75'	8.25'	9.00'	1:2		

APPROX. EQUIV.		DIMENSIONS OF PRECAST END SECTIONS FOR ELLIPTICAL PIPE												
DIAMETER	RISE	SPAN	R1	R2	R3	R4	R5	Т	K	J	C	D	E	SLOPE
18"	14"	23"	6"	20"	3"	3"	6"	2 ³ /4"	8"	2.25'	3.75'	6.00'	3.00'	1:3
24"	19"	30"	8 1/4"	261/4"	3"	3"	7"	31/4"	8 1/2 "	3.25'	2.75'	6.00'	4.00'	1:3
30"	24"	38"	10 1/4"	323/4"	3"	3"	9"	33/4"	91/2"	4.50'	1.50'	6.00'	5.00'	1:3
36"	29"	45"	12 1/4"	39 1/4 "	3"	3"	12"	41/2"	11 1/4"	5.00'	3.00'	8.00	6.00'	1:3
42"	34"	53"	14 1/2"	46"	6"	6"	13"	5"	15 3/4 "	5.00'	3.00'	8.00'	6.50'	1:3
48"	38"	60"	16 1/2"	51 1/2"	6"	6"	14"	5 ¹ /2"	21"	5.00'	3.00'	8.00'	7.00'	1:3
54"	43"	68"	18 3/4"	58 ¹ /2 "	6"	6"	16"	6"	251/2"	5.00'	3.00'	8.00'	7.50'	1:3
60"	48"	76"	203/4"	65"	6"	6"	3611/16"	61/2"	30"	5.00	3.25'	8.25'	8.00'	1:2
66"	53"	83"	223/4"	71 1/2"	6"	6"	361/8"	71/2"	24"	6.50'	1.75'	8.25'	8.50	1:2
72"	58"	91"	243/4"	78"	6"	6"	38"	71/2"	24"	6.50'	1.75'	8.25'	9.00'	1:2

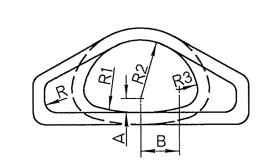




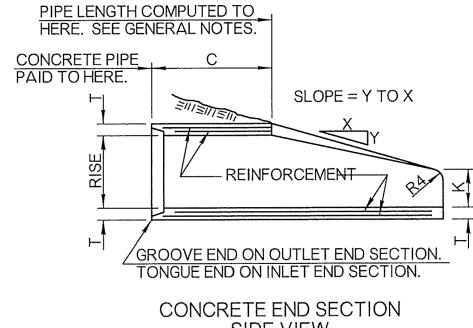
ROUND CONCRETE PIPE END SECTION **END VIEW**



ELLIPTICAL CONCRETE PIPE END SECTION END VIEW



ARCH CONCRETE PIPE END SECTION END VIEW



SIDE VIEW

MARK	DATE	DESCRIPTION
-	-	-
-	-	-
-	-	-
-	-	-

P.O. BOX 429 **MAXWELL SUBSTATION** SCALE N.T.S. COUNTY SEC. 18 PIPE END TREATMENT STATE T-8-N OK R-1-W APPROVED FOR CONSTRUCTION

DATE ENGINEERING MANAGER CIVIL ENGINEER TBD 8600 ELECTRICAL ENGINEER TBD CONTROLS ENGINEER SIGNATURE DATE SHEET C8 TBD



ATTORNEYS AT LAW

Warren F. Bickford Greg A. Castro Mark K. Stonecipher Bryan N.B. King Stephen J. Moriarty C. Eric Shephard R. Blaine Nice Michael A. Fagan A. Wayne Billings Peter L. Scimeca Ryan J. Duffy Jacob P. Jean Philip A. Schovanec Dane H. Miller Johnny R. Blassingame Brian R. Matula Joseph G. Wheeler Joseph P. Krodel Carlee M. Apel Of Counsel
Terry W. Tippens
Paul W. Dudman
Harry H. Selph, II
C. Morgan Dodd
John K. Williams
Heather A. Lehman Fagan
Terry L. Watt
Kelsey L. Jennings
Charles C. Callaway, Jr.
William H. Whitehill, Jr
Eric R. King

Joseph P. Krodel Attorney JKrodel@FellersSnider.com

November 7, 2024

Planning Commission of Norman, Oklahoma c/o Planning and Community Development Department P.O. Box 370
225 N. Webster Ave.
Norman, OK 73069
Lora.Hoggatt@normanok.gov

RE: Western Farmers Electric Cooperative Special Use Permit Application; Responses to Protestor Concerns

To whom it may concern:

My name is Joe Krodel, and I represent Western Farmers Electric Cooperative ("WFEC") with regard to their application for a Special Use Permit to operate an electric substation near the intersection of 72nd Ave. SE and Etowah Road.

At the pre-development meeting, surrounding landowners and a legal representative of one of those landowners raised concerns regarding this project and its potential impact on their surrounding properties. Some concerns were addressed, some were deferred to later so that more information could be gathered. In order to fully address all surrounding landowner concerns, I requested that the legal representative, Mr. Shawn Fulkerson, provide me with the list of questions he was referring to when addressing WFEC so that I can fully answer their questions and address their concerns. He was agreeable at pre-development, but after numerous contact attempts, our requests for those questions have been ignored. Further, to fully address neighboring property owner concerns, WFEC offered to make itself available a second time for an in-person meeting to be scheduled through counsel for those landowners. Because all contact has been ignored, that second meeting has yet to be scheduled and will unlikely occur.

Page 2 Planning Commission of Norman, Oklahoma November 7, 2024

While this may not address every concern or question raised at pre-development, I believe it captures the most pressing issues that were left unanswered.

The surrounding landowners asked whether this project is compliant with FERC and other federal regulations. WFEC is required to comply with FERC, NERC, and any other federal regulations on public electric utilities. Further, compliance with all FERC and NERC regulations is a condition of receiving funding from the Rural Utilities Service (RUS) used to make this project possible. This substation project is in compliance with all applicable regulations.

Concerns were raised regarding stormwater runoff, particularly by Mr. King, the neighboring landowner directly north of WFEC's property. WFEC has studied this issue and, as with all substation projects, has included stormwater runoff diversion tactics in their site plan. The interior surface of the substation will be gravel, providing a permeable surface to absorb storm and rainwater to minimize the potential for runoff. On the perimeter of the substation, vegetation will be left in place as a buffer between the substation and neighbors (both are acceptable Best Management Practices (BMPs) under the Stormwater Construction General Permit (OKR10)).

Some surrounding landowners expressed health concerns regarding the proximity to a substation to their homes. These claims, while common, have been studied and are unfounded. Living near a substation like the one proposed by WFEC poses no known health risk. Further concerns regarding noise at this site are also unfounded. This electric substation will produce extremely minimal noise, most of which may come from small fans. However, the substation components itself will not produce any noticeable amount of noise. Protestors are encouraged to observe the numerous other WFEC substations in Norman for an idea of what they sound like (nothing). WFEC currently has at least four substations within city limits (Acme, West Norman, Liddell, and Franklin). At least two of which are in highly residential areas.

Some concerns about "high capacity" power lines were raised as well. The existing lines running through the proposed site, located between the proposed substation and the neighboring property owner to the north's boundary, are the lines that will tie into this substation. No plans for additional lines of any higher capacity are in place for this substation. Additional lines of the same capacity and character of those that already exist may be added. However, the multiple concerns regarding "high capacity" lines at this site are unfounded. There are currently 69 and 138 kv transmission lines serving the four substations identified above (OU-Franklin, Canadian-Paoli, Canadian-Franklin) located in Norman, OK. Additionally, the City of Norman recently approved a project for a 345 kv project within the City of Norman, which is a much higher voltage than the existing lines that will tie into this substation.

Page 3 Planning Commission of Norman, Oklahoma November 7, 2024

WFEC is taking the concerns of surrounding landowners seriously and wants to make sure they will be a good neighbor. Accordingly, WFEC looks forward to addressing you at the Planning Commission Meeting on November 14, 2024, and discussing this project.

Respectfully,

Joe Kradel

Joseph P. Krodel For the Firm

933568.13527

Applicant: Fellers Snider Blankenship Bailey & Tippens, P.C.

Project Location: North of Etowah Rd on 72nd Ave S.E.

Case Number: PD24-15

Time: 5:46 p.m.

Applicant Representative:

Joe Krodel

Attendees:

Mace Robinson
John Horsch
Gary King
Laura King
Shawn Fulkenson
John Crewshaw
Joe Knoded

City Staff:

Justin Fish, Planner I Beth Muckala, Assistant City Attorney

Application Summary:

The applicant submitted a request for a special use permit for an electric substation to be placed on 2.75 acres of a 98.3 acre lot. The location being proposed is the northeast corner of the subject property.

Neighbor's Comments/Concerns/Responses:

The applicant representative was late to the meeting causing the meeting to start at 5:46pm. It was the decision of the group to wait the extra time for the applicant representative to arrive rather than push the meeting back to month.

A neighbor posed the question of the appropriateness for a substation on land zoned A-2, Rural Agriculture. The applicant responded citing the special use permit allowance for public utilities. Concerns were raised that the project area encroaches on a neighbor's property. The applicant stated they would provide the survey documents to confirm the boundaries. Another attendee expressed concern the project area is approximately 75' from their home. The applicant responded stating that the actual location of the substation within the 2.75 acres was not finalized. Another attendee inquired if the project was in accordance with FERC, Federal Energy Regulatory Commission. The applicant did not know this information. Additional questions on drainage, noise, and obstruction were posed. The applicant was unable to answer these questions. The applicant representative

City of Norman Predevelopment

October 24, 2024

Item 17.

and attendees agreed to another meeting either through the City or privately. The City is not aware if or when this second meeting occurred.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 11/14/2024

REQUESTER: Fellers Snider Blankenship Bailey & Tippens, P.C.

PRESENTER: Justin Fish, Planner I

ITEM TITLE: CONSIDERATION OF ADOPTION, ACCEPTANCE, REJECTION,

AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2425-15: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR PUBLIC UTILITY IN THE A-2, RURAL AGRICULTURAL DISTRICT FOR A STRIP, PIECE OR PARCEL OF LAND IN THE SOUTHEAST QUARTER (SE/4) OF SECTION NINETEEN (19), TOWNSHIP EIGHT (8) NORTH, RANGE ONE (1) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED NORTH OF ETOWAH ROAD ON 72ND AVENUE SOUTHEAST)

APPLICANT/REPRESENTATIVE Fellers Snider Blankenship Bailey &

Tippens, P.C.

LOCATION North of Etowah Road on 72nd Ave SE

WARD 5

CORE AREA No

REQUESTED ACTION Special Use for a Public Utility (Electric

Substation)

LAND USE PLAN DESIGNATION Country Residential

GROWTH AREA DESIGNATION Country Residential Area

BACKGROUND:

Fellers Snider Blankenship Bailey & Tippens, P.C., on behalf of the Applicant, is requesting Special Use for a Public Utility to allow for the development of an electric substation for Western Farmers Electric Cooperative. The base zoning of A-2, Rural Agricultural District, will remain. The property contains approximately 98.3 acres with the Special Use project area to be 2.75 acres in size; see attached Site Plan.

In April of 2017, Planning staff was directed to update/amend the existing Zoning Ordinance to establish a policy for all municipal projects and public utilities to properly zone the proposed development with a Special Use request. In order for the City to have the greatest flexibility to locate municipal projects and other public facilities in appropriate locations throughout the City, staff prepared a Zoning Code amendment that allows "municipal uses, public buildings and public utilities" in all zoning districts as a Special Use.

The Special Use designation provides Planning Commission and City Council the opportunity to ensure municipal uses, public buildings, and public utilities are properly located and approved with special conditions if deemed appropriate that provide protection for surrounding property owners. This provides staff the opportunity to present the project for approval and notify the public of such developments.

PROCEDURAL REQUIREMENTS:

GREENBELT MEETING:

This request does not involve a preliminary plat or land use plan amendment and is not required to go before the Greenbelt Commission.

PRE-DEVELOPMENT: PD24-15, October 24, 2024

A neighbor posed the question of the appropriateness for a substation on land zoned A-2, Rural Agriculture. The applicant responded citing the special use permit allowance for public utilities. Concerns were raised that the project area encroaches on a neighbor's property. The applicant stated they would provide the survey documents to confirm the boundaries. Another attendee expressed concern the project area is approximately 75' from their home. The applicant responded stating that the actual location of the substation within the 2.75 acres was not finalized. Another attendee inquired if the project was in accordance with FERC, Federal Energy Regulatory Commission. The applicant did not know this information. Additional questions on drainage, noise, and obstruction were posed. The applicant was unable to answer these questions. The applicant representative and attendees agreed to another meeting either through the City or privately. The City is not aware if or when this second meeting occurred.

BOARD OF PARKS COMMISSIONERS:

This application does not include residential uses or a preliminary plat and is therefore not required to go before the Board of Parks Commissioners.

ZONING ORDINANCE CITATION:

A Special Use request shall be reviewed and evaluated on the following criteria according to Sec. 36-560, Special Uses:

- 1. Conformance with applicable regulations and standards established by the Zoning Regulations.
- Compatibility with existing or permitted uses on abutting sites, in terms of building height, bulk and scale, setbacks and open spaces, landscaping and site development, and access and circulation features.

- 3. Potentially unfavorable effects or impacts on other existing or permitted uses on abutting sites, to the extent such impacts exceed those which reasonably may result from use of the site by a permitted use. (NOTE: Throughout this Section, "Permitted Use" means any use authorized as a matter of right under the applicable zoning district.)
- 4. Modifications to the site plan which would result in increased compatibility, or would mitigate potentially unfavorable impacts, or would be necessary to conform to applicable regulations and standards and to protect the public health, safety, morals, and general welfare.
- 5. Safety and convenience of vehicular and pedestrian circulation in the vicinity, including traffic reasonably expected to be generated by the proposed "Special Use" and other uses authorized and anticipated in the area, considering existing zoning and land uses in the area.
- 6. That any conditions applicable to approval are the minimum necessary to minimize potentially unfavorable impacts on nearby uses and to ensure compatibility of the proposed "Special Use" with existing or permitted uses in the surrounding area.

STAFF ANALYSIS:

The subject property is vacant except for raising livestock. The area surrounding the subject property is generally used for single-family residential and agricultural purposes. There is a single-family home to the north of the proposed substation. The closest point of the substation is located around 62' from the north property line and 107' from the existing single family home on the property to the north.

SITE PLAN/ACCESS:

The proposed Site Development Plan shows two new access points off 72nd Ave SE. The proposed driveways measure 25' in width and 95' in width. The substation will be surrounded by a perimeter fence with five 30' removable guards for gates. An oil containment system is to be located outside of the fenced project area on the eastern boundary of the site.

LIGHTING:

All exterior lighting shall be installed in conformance with the City of Norman's Commercial Outdoor Lighting Standards (Section 36-549), as amended from time to time.

EXISTING ZONING:

The allowable uses for properties zoned A-2, Rural Agriculture typically include single-family dwellings, the raising of farm animals, and the growing of crops. Special Use may be granted by City Council for a Public Utility.

ALTERNATIVES/ISSUES:

IMPACTS: The proposed use is an electric substation. This use will generate little traffic in the area. It is anticipated the City's streets have available capacity to accommodate any slight increase in demand the project may generate.

OTHER AGENCY COMMENTS:

FIRE DEPARTMENT AND BUILDING PERMIT REVIEW: Items regarding fire/building codes will be considered at the building permit stage.

PUBLIC WORKS/ENGINEERING: No comments from the City Public Works Department.

TRAFFIC ENGINEER: Staff have reviewed the proposed access to the site and have no comments relative to traffic safety.

UTILITIES: No comments from the City Utilities Department.

CONCLUSION:

Staff forwards this request for Special Use for a Public Utility with Ordinance O-2425-15 to the Planning Commission for a consideration and recommendation to City Council.

NON-CONSENT ITEMS

Public Utility

3. CONSIDERATION OF ADOPTION, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2425-15: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR PUBLIC UTILITY IN THE A-2, RURAL AGRICULTURAL DISTRICT FOR A STRIP, PIECE OR PARCEL OF LAND IN THE SOUTHEAST QUARTER (SE/4) OF SECTION NINETEEN (19), TOWNSHIP EIGHT (8) NORTH, RANGE ONE (1) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED NORTH OF ETOWAH ROAD ON 72ND AVENUE SOUTHEAST)

ITEMS SUBMITTED FOR THE RECORD:

- 1. Staff Report
- 2. Location Map
- 3. WFEC Substation Site Plan
- 4. WFEC Substation Letter to Planning Commission addressing protests
- 5. Pre-Development Summary

Staff Presentation

Justin Fish, Planner I, presented on the proposed public utility Special Use.

Commissioner Bird asked where other substations are located and when they were built. Staff responded that there have been 2 substations in the past. One was a new substation and one was a Special Use to allow changes to the existing facility.

Applicant Presentation

Joe Krodel, Representative for WFEC, spoke on the public utility Special Use for the WFEC Substation. Mr. Krodel stated that it would be located off 72nd Ave SE where there are currently lines running east and west. He also stated that this would accommodate the growth in Norman.

Commissioner McClure asked where the closest property was to the site and if barriers for noise and visibility would be added. Mr. Krodel responded that the nearest property is 100 feet to the north and there are strict rules to adding vegetation.

Commissioner Kindel asked if there was any immediate need and if it would be serving Norman or the neighboring towns. Mr. Krodel responded that there is an immediate need as this is a growing and undersupplied area. He also stated there is no way to prove who all it will be serving.

Commissioners inquired about the deadlines and hearing dates regarding the condemnation. Shawn Fulkerson, Attorney representing the property owner, went into detail regarding the process of the condemnation and the different scenarios.

Item 17.

Commissioner Brewer asked why they are applying for the Special Use now when there is a long process ahead. Mr. Krodel responded that they have the ability now and want to be prepared when the time comes.

Public Comments

Trey Kirby, 311 Roserock Dr, Norman, OK (Protest) J.D. Krohmer, 7240 E. Cemetery Rd, Norman, OK (Protest) Shawn Fulkerson, 10444 Greenbriar Pl, OKC, OK (Protest) Reta Jones, 5250 72nd Ave SE, Noble, OK (Protest) Gary King, 5300 72nd Ave SE, Noble, OK (Protest) John Crewshaw, 5100 72nd Ave SE, Noble, OK (Protest) Gary Humphrey, 6655 Etowah Rd, Noble, OK (Protest)

Planning Commission Discussion

Commissioner McKown asked if they did any kind of environmental studies regarding the site. Travis Goucher, WFEC, responded that they did and that is why they are adding a detention pond.

Commissioner Bird asked about the height of the building and if it was located in the Water Quality Protection Zone, WQPZ. Mr. Goucher responded that the building would be 50 feet above ground. Todd McLellan, Development Engineer, responded that it is not in the WQPZ.

Commissioner Griffith asked if the transmission lines cross this site. Mr. Goucher responded that they do and that is why the site was selected.

Commissioners had concerns in regards to the proximity to adjacent properties and would like to see more information proving the need for this and why the rush when it will be a long process.

Commissioners would also like to see more information and what it would actually look like before considering a recommendation.

Applicants were asked if they would like to withdraw or postpone the item. They responded stating they did not want to do either.

Motion by Commissioner Brewer to recommend approval of Ordinance O-2425-15; **Second** by Commissioner McKown.

The motion failed with a vote of 0-7.

File Attachments for Item:

18. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2425-5 PRELIMINARY PLAT FOR 12TH AVENUE NW INDUSTRIAL (GENERALLY LOCATED ON THE WEST SIDE OF 12TH AVENUE N.W. APPROXIMATELY ONE-HALF MILE NORTH OF ROCK CREEK ROAD).



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01/28/25

REQUESTER: Ken Danner, Subdivision Development Manager

David Riesland, Transportation Engineer

PRESENTER: Scott Sturtz, Director of Public Works

ITEM TITLE: CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL,

REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2425-5 PRELIMINARY PLAT FOR 12TH AVENUE NW INDUSTRIAL (GENERALLY LOCATED ON THE WEST SIDE OF 12TH AVENUE N.W. APPROXIMATELY ONE-HALF MILE NORTH OF ROCK CREEK ROAD).

BACKGROUND:

This item is a preliminary plat for 12TH Avenue NW Industrial and is generally located on the west side of 12th Avenue N.W. and approximately one-half mile north of Rock Creek Road. This property consists of 30.24 acres and 3 lots. An industrial building is proposed for Lot 1, a proposed church for Lot 2 and Lot 3 has several contractor buildings.

City Council, on December 30, 1969, adopted Ordinance No. 2235 placing this property in the I-2, Heavy Industrial District. Planning Commission, on November 14, 2024, recommended to City Council that the preliminary plat for 12th Avenue NW Industrial be approved.

DISCUSSION:

The proposed 77,040 square foot light-industrial use facility, which includes a 606 seat Church, is expected to generate approximately 649 trips per day, 83 AM peak hour trips, and 88 PM peak hour trips. The development is proposed for location on the west side of 12th Avenue NW, approximately 0.3 miles north of Rock Creek Road in Norman. Obviously being below the threshold for when a traffic impact study is required (>100 peak hour trips is the threshold), the developer submitted a traffic impact memorandum documenting the trip generation information for this development as well as discussion regarding the proposed driveway relative to existing streets and/or driveways. On behalf of the developer, Blew & Associates submitted the traffic impact analysis memorandum. No traffic operational issues are anticipated due to the development.

STREET	NO. OF LANES	BACK- GROUND TRAFFIC (Veh/day)*	PROJECTED TRAFFIC (Veh/day)	TOTAL PROJECTED TRAFFIC (Veh/day)	ROADWAY CAPACITY L.O.S. "E"	% CAPACITY USED (BACKGROUND)	% CAPACITY USED (PROJECTED)
12 th Avenue NW	2	2,250*	649	2,899	17,100	13.16	16.95

^{*} Fstimated AADT

The proposed development will access 12th Avenue NW from the west by two access points, one is a 34' wide public street and the second is a private driveway located between Rock Creek Road and Piper Street. Both access points on 12th Avenue NW will be designed for full access. Capacity exceeds demand in this area. As such, no additional off-site improvements are anticipated. The development need to meet any OU Max Westheimer Airport aviation clearance requirements in the area especially for the proposed 606 seat Church.

While no negative traffic impacts are anticipated, an assessment of impact fees was previously established in an earlier traffic study at \$227.00 per PM peak hour trip for future traffic signalization of the 12th Avenue NW intersection with Rock Creek Road. As a result, \$20,016.86 in traffic impact fees will need to be collected with the filing of the Final Plat.

Public improvements for this property consist of the following:

- 1. <u>Fire Hydrants</u>. Fire hydrants will be installed in accordance with approved plans. Their locations will be reviewed by the Fire Department.
- 2. <u>Permanent Markers</u>. Permanent markers will be installed prior to filing of the final plat.
- 3. <u>Sanitary Sewers</u>. Sanitary sewer mains will be installed in accordance with approved plans and City and Oklahoma Department of Environmental Quality standards. A portion of off-plat sanitary sewer main will be installed north of this property.
- **4.** <u>Sidewalks</u>. A sidewalk will be required adjacent to 12th Avenue N.W. Staff will recommend deferral of the sidewalk adjacent to 12th Avenue N.W. with final platting.
- **5. Storm Sewers**. This property will utilize detention facilities to convey storm water runoff. Drainage easements are required for the detention facilities.
- **6.** <u>Streets</u>. Streets will be constructed in accordance with approved plans and City paving standards. Twelfth Avenue N.W. will be constructed as an arterial street. Staff will recommend deferral with final platting.
- **7.** Water Mains. Water mains will be installed in accordance with approved plans and City and Oklahoma Department of Environmental Quality standards. There is a portion of 12" water main adjacent to 12th Avenue N.W. A 12" water main will be extended adjacent to 12th Avenue N.W. to the south end of the property.
- 8. <u>WQPZ</u>. The property contains Water Quality Protection Zone. The engineer for the developer is utilizing WQPZ averaging. With final platting, covenants are required to protect the WQPZ.

9. <u>Public Dedications</u>. All rights-of-way and easements will be dedicated to the City with final platting.

STAFF RECOMMENDATIONS:

Based on the above information, staff recommends approval of the preliminary plat for 12^{th} Avenue NW Industrial.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 11/14/2024

REQUESTER: Jackson & Associates (Blew & Associates, P.A.)

PRESENTER: Ken Danner, Subdivision Development Manager

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION,

AMENDMENT, AND/OR POSTPONEMENT OF PP-2425-5: CONSIDERATION OF A PRELIMINARY PLAT SUBMITTED BY JACKSON FREEDOM FARMS, LLC (BLEW & ASSOCIATES, P.A) FOR 12TH AVE NW INDUSTRIAL FOR 30.24 ACRES GENERALLY LOCATED AT THE WEST SIDE OF 12TH AVENUE N.W. APPROXIMATELY ½ MILE NORTH OF

ROCK CREEK ROAD.

ITEM: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2425-5: CONSIDERATION OF A PRELIMINARY PLAT FOR **12**TH **AVE NW INDUSTRIAL**.

LOCATION: Generally located west side of 12th Avenue N.W. approximately ½ mile north of Rock Creek Road.

INFORMATION:

- 1. Owners. Jackson Freedom Farms, LLC.
- 2. Developer. Jackson Freedom Farms, LLC.
- 3. Engineer. Blew & Associates, P.A.

HISTORY:

- 1. <u>August 23, 1960.</u> City Council adopted Ordinance No. 1243 annexing a portion of this property into the Norman Corporate City limits without zoning.
- 2. <u>November 22, 1960.</u> City Council adopted Ordinance No. 1265 placing a portion of this property in A-2, Rural Agricultural District.
- 3. October 18, 1961. City Council adopted Ordinance No. 1313 annexing the remainder of this property into the Norman Corporate City Limits without zoning.

- 1. <u>December 19, 1961</u>. Planning Commission recommended to City Council that the remainder of this property be placed in A-2, Rural Agricultural District.
- January 23, 1962. City Council adopted Ordinance No. 1339 placing the remainder of this property in A-2, Rural Agricultural District.
- 4. <u>December 30, 1969</u>. City Council adopted Ordinance No. 2235, placing this property in I-2, Heavy Industrial District and removing it from A-2, Rural Agricultural District.

IMPROVEMENT PROGRAM:

- 1. <u>Fire Hydrants.</u> Fire hydrants will be installed in accordance with approved plans. Their locations will be reviewed by the Fire Department.
- Permanent Markers. Permanent markers will be installed prior to the final plat being filed of record.
- Sanitary Sewers. Sanitary sewer mains will be installed in accordance with approved plans and City and Oklahoma Department of Environmental Quality standards. A portion of off-plat sanitary sewer main will be installed north of this property.
- 4. <u>Sidewalks</u>. A sidewalk will be required adjacent to 12th Avenue N.W. Staff will recommend deferral of the sidewalk adjacent to 12th Avenue N.W. with final platting.
- 5. <u>Storm Sewers</u>. This property will utilize detention facilities to convey storm water runoff. Drainage easements are required for the detention facilities.
- Streets. Streets will be constructed in accordance with approved plans and City paving standards. Twelfth Avenue N.W. will be constructed as an arterial street. Staff will recommend deferral with final platting.
- 7. <u>Water Mains</u>. Water mains will be installed in accordance with approved plans and City and Oklahoma Department of Environmental Quality standards. There is a portion of 12" water main adjacent to 12th Avenue N.W. A 12" water main will be extended adjacent to 12th Avenue N.W. to the south end of the property.
- 8. <u>WQPZ</u>. The property contains Water Quality Protection Zone. The engineer for the developer is utilizing WQPZ averaging. With final platting, covenants are required to protect the WQPZ.

PUBLIC DEDICATIONS:

- 1. <u>Easements</u>. All required easements will be dedicated to the City on the final plat. Off-plat separate instruments (easements) will be required for a proposed sanitary sewer system serving this property and possibly future properties.
- 2. Rights-of-Way. Street rights-of-way will be dedicated to the City on the final plat.

- SUPPLEMENTAL MATERIAL: Copies of a location map, site plan and preliminary plat are included in the Agenda Book.
- STAFF COMMENTS AND RECOMMENDATION: This property consist of 30.24 acres and 3 lots. An industrial building is proposed for Lot 1, a proposed church for Lot 2 and Lot 3 has several contractor buildings. Staff recommends approval of the preliminary plat for 12th Ave. NW Industrial.
- ACTION NEEDED: Recommend approval or disapproval of the preliminary plat for 12th Ave. NW Industrial to City Council.

ACTION TAKEN:		

City of Norman Predevelopment

October 24, 2024

Applicant: Blew and Associates P.A. for Jackson Freedom Farms LLC.

Project Location: 2900 12th Avenue NW

Case Number: PD24-15

Time: 5:30 p.m.

Applicant Representative:

Jason Spencer Connor Holland Tori Finnigan

Attendees:

Mark Allen Cynthia Allen

City Staff:

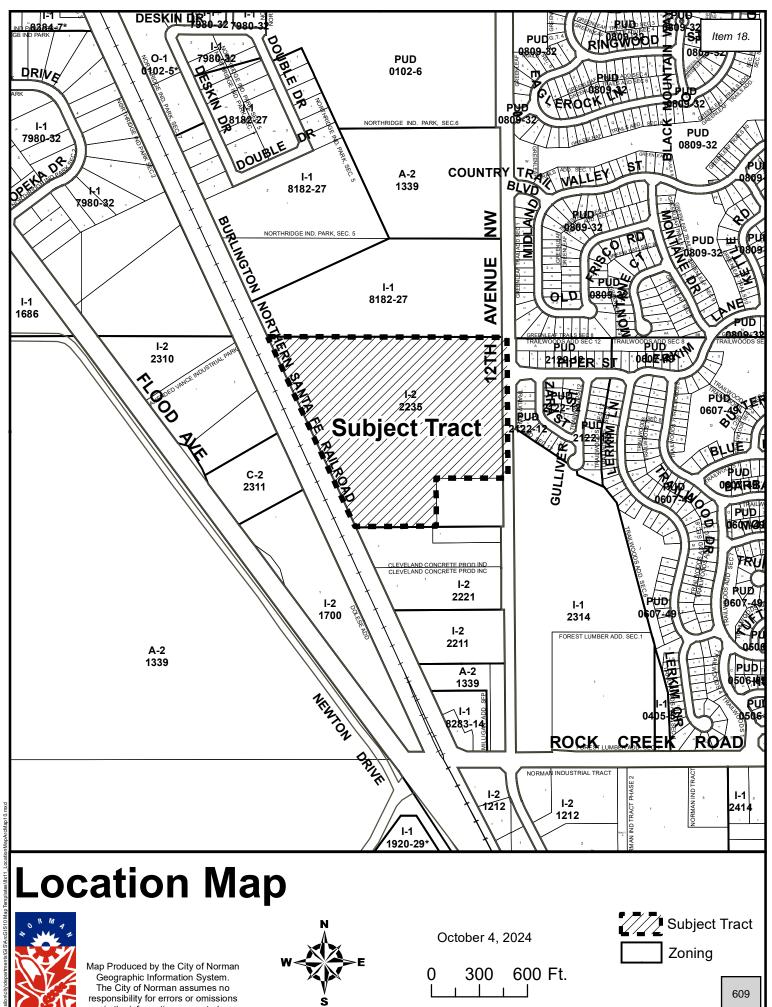
Kelly Abell, Planner I

Application Summary:

The applicant submitted a request for a preliminary plat subdividing 30 acres generally located on the west side of 12th Avenue NW, north of W Rock Creek, into three parcels. Two parcels will be used for industrial uses and one parcel will be used as a church.

Neighbor's Comments/Concerns/Responses:

The attendees voiced two major concerns, one regarding detention and one regarding the storage of flammable materials in industrial buildings. Staff and the applicant explained the project will meet all pertinent drainage requirements and any storage of explosive materials must meet zoning ordinance requirements.



in the information presented.



