

CITY OF NORMAN, OK BOARD OF ADJUSTMENT MEETING

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069 Wednesday, November 30, 2022 at 4:30 PM

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

* * *

Board Members: Brad Worster, Micky Webb, James Howard, Ben Bigelow, Curtis McCarty

ROLL CALL

ACTION ITEMS

- 1. Consideration of Approval, Rejection, Amendment, and/or Postponement of the Minutes of the September 28, 2022 Regular Board of Adjustment Meeting.
- 2. Consideration of Approval, Rejection, Amendment, and/or Postponement of BOA-2223-8: FASTSIGNS, on behalf of Diamond Crest Apartments, requests a Variance of 25' to the 25' setback under 18:505(a)(2) to allow two ground signs for an apartment complex located at 101 Crestland Drive.
- 3. Consideration of Approval, Rejection, Amendment, and/or Postponement of BOA-2223-9: Telamon, on behalf of Anthemnet, requests a Variance of 113.5' to the 200' setback under 22:431.2(3)(d) for property located at 6698 East State Highway 9.

MISCELLANEOUS COMMENTS

ADJOURNMENT



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 11/30/2022

REQUESTER:

PRESENTER: Roné Tromble, Admin. Tech. IV

ITEM TITLE: Consideration of Approval, Rejection, Amendment, and/or Postponement of

the Minutes of the September 28, 2022 Regular Board of Adjustment

Meeting.

ACTION NEEDED: Approve, reject, amend, or postpone the September 28, 2022 Minutes.

BOARD OF ADJUSTMENT MINUTES

SEPTEMBER 28, 2022

The Board of Adjustment of the City of Norman, Cleveland County, Oklahoma, met in Regular Session in City Council Chambers of the Norman Municipal Complex, 201 West Gray Street, at 4:30 p.m., on Wednesday, September 28, 2022. Notice and agenda of said meeting were posted in the Municipal Building at the above address and at https://www.normanok.gov/your-government/public-information/agendas-and-minutes in excess of 24 hours prior to the beginning of the meeting.

Item No. 1, being:

CALL TO ORDER

Chairman Curtis McCarty called the meeting to order at 4:30 p.m.

* * *

Item No. 2, being:

ROLL CALL

MEMBERS PRESENT Brad Worster

Micky Webb Ben Bigelow James Howard Curtis McCarty

MEMBERS ABSENT None

A quorum was present.

STAFF PRESENT Lora Hoggatt, Planning Services Manager

Logan Hubble, Planner I

Kelvin Winter, Code Compliance Supervisor

Roné Tromble, Admin. Tech. IV Whitney Kline, Admin. Tech. III Beth Muckala, Asst. City Attorney

* * *

Mr. McCarty introduced new Board member Ben Bigelow and welcomed him. He also welcomed Whitney Kline, who was cross-training.

Item No. 3, being:

APPROVAL OF MINUTES OF THE AUGUST 24, 2022 REGULAR MEETING

Brad Worster moved to approve the minutes of the August 24, 2022 Regular Meeting as presented. Micky Webb seconded the motion. There being no further discussion, a vote was taken with the following result:

YEAS Brad Worster, Micky Webb, Ben Bigelow, James Howard,

Curtis McCarty

NAYS None ABSENT None

The motion to approve the August 24, 2022 Board of Adjustment Regular Meeting Minutes as corrected passed by a vote of 5-0.

Item No. 4, being:

BOA-2223-6 – LANDMARK FINE HOMES REQUESTS A SPECIAL EXCEPTION TO 18:905(6) TO ALLOW THE ERECTION OF A DOUBLE-SIDED ENTRY SIGN FOR THE SPRINGS AT FLINT HILLS, LOCATED APPROXIMATELY ¼ MILE NORTH OF TECUMSEH ROAD ON THE WEST SIDE OF 12™ AVENUE N.W.

ITEMS SUBMITTED FOR THE RECORD:

- 1. Staff Report
- 2. Location Map
- 3. Application with Attachments

PRESENTATION BY STAFF:

1. Kelvin Winter reviewed the staff report, a copy of which is filed with the minutes.

PRESENTATION BY THE APPLICANT:

- 1. Houston Sneed, 4717 Deerfield Drive in Edmond, representing Landmark Fine Homes Greenleaf Trails on Tecumseh has a double-sided sign. Calvary Baptist Church on Porter has a double-sided sign. I think we fit in fine with other neighborhoods and other businesses in the area that also have double-sided signs.
- 2. Mr. Howard asked about sight lines. Mr. Winter responded that it should be fine. He displayed PowerPoint images which illustrate the sign and show the distance to the street.
- 3. Mr. Bigelow asked for clarification of what is being approved. Mr. Winter responded that there are two sections to the subdivision portion of the sign code. One section allows administrative approval. Because it is a double-sided sign, instead of a single-sided sign or two single-sided signs, it has to come before the Board of Adjustment.

AUDIENCE PARTICIPATION:

None

DISCUSSION AND ACTION BY THE BOARD OF ADJUSTMENT:

Brad Worster moved to approve BOA-2223-6 as presented. Micky Webb seconded the motion.

There being no further discussion, a vote was taken with the following result:

YEAS Brad Worster, Micky Webb, Ben Bigelow, James Howard,

Curtis McCarty

NAYS None ABSENT None

The motion, to approve BOA-2223-6 as presented, passed by a vote of 5-0.

Mr. McCarty announced that there is a 10-day appeal period before the decision is final.

Item No. 5, being:

BOA-2223-7 – VR Anatole Limited Partnership requests a Variance to 18:505(a)(2) of approximately 20' to the 25' east setback on 36^{th} Avenue N.W. for placement of a ground sign for property located near the southwest corner of Tecumseh Road and 36^{th} Avenue N.W. (3700 W. Tecumseh Road)

ITEMS SUBMITTED FOR THE RECORD:

- 1. Staff Report
- 2. Location Map
- 3. Application with Attachments

PRESENTATION BY STAFF:

- 1. Kelvin Winter reviewed the staff report, a copy of which is filed with the minutes.
- 2. Mr. Bigelow asked if there is similar signage in the area that doesn't meet the setback. Mr. Winter responded that commercial properties don't have a setback requirement. In this particular case, because the driveways are so long because of the shared drives with the commercial property on the corner, there's really not a place they can put a ground sign because it would be up against the building and with the fence around it, it would not be visible. A similar sign has been approved for the Tecumseh Road entrance, but it will meet the setback, and it will also be in line with the fence.
- 3. Mr. Worster asked if any protests were received. Ms. Tromble responded that none were received.
- 4. Mr. McCarty asked where the current sign is. Mr. Winter responded that it is up on the building.

PRESENTATION BY THE APPLICANT:

Michael Hughes, Image360, representing the applicant - The applicant purchased the property about a year ago from the original owners. One of the things that they were doing in their due diligence was noticing that there was very little signage directing people to this property, whether it be guests or emergency responders. At the time the PUD was developed, they did not take signage into account in the PUD. The new owners were seeking to increase the visibility from the main arteries. There is currently one sign on the building on one side of the property. Both sides have long They're shared drives that are shared with the commercial drives that come in. properties - a convenience store/gas station and Heritage Dental. The property line is down the middle of the drive, so they can't put anything in the median. The building is within 10-15' of the fence. There is a 6' wrought iron fence. It is a secured property with gates in two locations: one coming off 36th, and one toward the back of the property. The plan is for the sign to be right in the fenceline, which is about 5' back from the property line on 36th Avenue. The sign will be in the corner, at a 45° angle, at the entry. There would not be any interference with sight lines. The fence will be altered to go around the sign and be secure.

- 2. Mr. Worster asked if there is room for the 18" concrete pier foundation. Mr. Hughes responded that the rock wall is about 12" deep. The actual sign sits back about 18" behind that, and allows plenty of room to dig a pier. The sign is mounted by a single center pole that is concreted in.
- 3. Mr. Bigelow asked the special circumstance requiring the variance. Mr. Hughes said the reason for wanting a ground sign that people can see as they come into the property is to have some visibility. If the sign were at the 25' setback, there would be virtually no visibility of the sign from the road. What makes this different than the typical circumstance is that, having the joint drive, the way the property was developed makes it so you really don't have any green space. Everything around the site and across from it is virtually all commercial at both entries. There is plenty of room on the Tecumseh Road side.

AUDIENCE PARTICIPATION:

None

DISCUSSION AND ACTION BY THE BOARD OF ADJUSTMENT:

Micky Webb moved to approve the variance for BOA-2223-7 as presented. James Howard seconded the motion.

There being no further discussion, a vote was taken with the following result:

YEAS Brad Worster, Micky Webb, Ben Bigelow, James Howard,

Curtis McCarty

NAYS None ABSENT None

The motion, to approve variance BOA-2223-7 as presented, passed by a vote of 5-0.

Mr. McCarty announced that there is a 10-day appeal period before the decision is final.

Item No. 6, being:

MISCELLANEOUS COMMENTS OF THE BOARD OF ADJUSTMENT AND STAFF

- 1. Mr. Webb noted that he will not be present at the October meeting.
- 2. Ms. Hoggatt announced that Logan Hubble is leaving and moving to Colorado. Mr. McCarty thanked Logan for his service and wished him luck.

* * *

Item No. 7, being:

ADJOURNMENT

There being no further business and no objection, the meeting adjourned at 4:51 p.m.

PASSED and ADOPTED this 26th day of October, 2022.

Board of Adjustment



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 11/30/2022

REQUESTER: FASTSIGNS, on behalf of Diamond Crest Apartments

PRESENTER: Kelvin Winter, Code Compliance Supervisor

ITEM TITLE: Consideration of Approval, Rejection, Amendment, and/or Postponement of

<u>BOA-2223-8</u>: FASTSIGNS, on behalf of Diamond Crest Apartments, requests a Variance of 25' to the 25' setback under 18:505(a)(2) to allow two ground signs for an apartment complex located at 101 Crestland Drive.

ACTION NEEDED: Approve, reject, amend, or postpone the Variance.

Board of Adjustment November 30, 2022 BOA-2223-8

STAFF REPORT

GENERAL INFORMATION

APPLICANT FASTSIGNS, on behalf of Diamond Crest

Apartments

LOCATION 101 Crestland Drive

ZONING RM-6, Medium Density Apartment

District

REQUESTED ACTION VARIANCE of 25' to the 25' setback

under 18:505(a)(2) to allow two ground

signs for an apartment complex

SUPPORTING DATA Location Map

Application with attachments Drawing of Proposed Sign

SYNOPSIS: The applicant requests a variance of 25' to the required 25' setback for two ground signs on property zoned RM-6, Medium Density Apartment District. Applicant requests two one-sided ground signs that will not exceed 20 SF each and will be no higher than 6', which meet the code requirements other than the 25' setback. The two signs are proposed to be placed at or in the existing fence line, which is located on the property line.

The application, proposed site plan, and drawings of the proposed sign are attached for your review. Please see the applicant's responses to the three sign variance criteria below.

VARIANCE CRITERIA PER SECTION 441.11:

A variance from the terms of Chapter 18 of this code shall not be granted by the Board of Adjustment unless and until an applicant shall comply with all provisions of this section and also indicate by written application that:

(1) There are special circumstances or conditions such as the existence of buildings, topography, vegetation, sign structure or other matters on right-of-way, which would substantially restrict the effectiveness of the sign in question; provided, however, that such special circumstances or conditions must be peculiar to the particular business or enterprise to which the applicant desired to draw attention and do not apply generally to all business or enterprises.

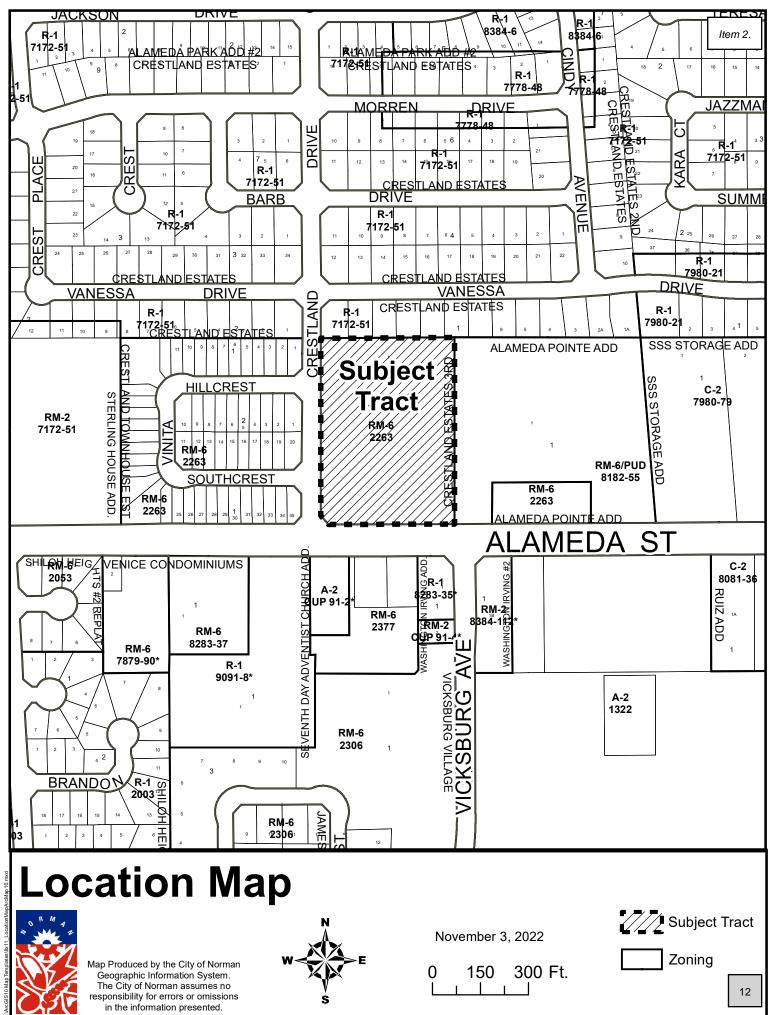
- (2) The variance would be in general harmony with the purposes of this code, and specifically would not be injurious to the neighborhood in which the business or enterprise to which the applicant desired to draw attention is located.
- (3) The variance is the minimum one necessary to permit the applicant to reasonably draw attention to his business or enterprise.

Before any SIGN VARIANCE can be granted, the Board shall make a finding that the following three requirements have been met by the applicant:

- 1. There are special circumstances or conditions such as the existence of buildings, topography, vegetation, sign structure or other matters on right-of-way, which would substantially restrict the effectiveness of the sign in question: provided, however that such special circumstances or conditions must be peculiar to the business or enterprise to which the applicant desired to draw attention and do not apply generally to all businesses or enterprises. Diamond Crest Apartments located on E. Alameda and Crestland Drive has frontage that faces several commercial properties with similar signage to our request. Although the Diamond Crest Apartments is zoned residential, the nature of the signage requested is advertising in nature similar to many properties located on Alameda within 1 mile of our property.
- 2. The variance would be in general harmony with the purposes of this code, and specifically would not be injurious to the neighborhood in which the business or enterprise to which the applicant desired to draw attention is located. The variances requested is similar to other properties in the area (see photos).
- 3. The variance is the minimum one necessary to permit the applicant to reasonably draw attention to his business or enterprise. The existing fencing would prohibit the view of the signs with a 25' setback as required by the code. The proposed signage would be located in/at the existing fence line which is located on the property line.

<u>DISCUSSION:</u> The proposed sign variance would place the signs in the fence line so it can be viewed by the public. Ground sign height is limited to 6' and, without the variance, would not be visible to the public at the 25' setback as required due to screening vegetation and fencing. The signs requested will meet the square footage and height requirements for the medium density residential sign code. There are other signs in the area located similarly, some with the same zoning and some in other zoning designations.

CONCLUSION: Staff forwards this request for BOA-2223-8 to the Board of Adjustment for consideration.



Application for Variance or Special Exception BOARD OF ADJUSTMENT

Case No. BOA

City of Norman Planning & Community Development 201 W. Gray St., Bldg. A - Norman, OK 73069 (405) 366-5433 Phone - (405) 366-5274 Fax

APPLICANT(S)	ADDRESS OF APPLICANT 101 Crestland Drive, Norma	an OK
NAME AND PHONE NUMBER OF CONTACT PERSON(S) Jay Matlock FASTSIGNS 918-893-1240	EMAIL ADDRESS	
Legal Description of Property:		
Requests Learing for: VARIANCE from Chapter 18 Section 18- SPECIAL EXCEPTION to Detailed Justification for above request (refer to attached Review requirements therefor): (See page 3)		ification and essential
(Attach weldbitional s	heets for your justification, as needed.)	
SIGNATURE OF PROPERTY OWNER(S)	ADDRESS AND TELEPHONE: 120 N. Hale St. #. Wheaton, IL (e) (30 - 590 - 951)	
Application Proof of Ownership Certified Ownership List and Radius Map Site Plan Filing Fee of \$	□ VARIANCE from Chapter Section □ SPECIAL EXCEPTION to	Date Submatted: Checked by:

Total Control

CERTIFICATION OF OWNERSHIP

Case No. BOA

City of Norman Planning & Community Development 201 W. Gray St., Bldg. A.: Norman, OK. 73069 (405) 366-5433 Phone (405) 366-5274 Fax

I. Jeff Brown hereby certify and attest that I am the owner, or that I have an option to purchase the following described property in the City of Norman:
AND, I further certify and attest that this legal description describes accurately the property requested for rezoning. AND, I accept billing for the cost of publishing legal notice in the NORMAN TRANSCRIPT Owner's Signature: Address: 120 N. Hale St. * 300, wheelow The Address: Address:
NOTARY
Before me, the undersigned, a Notary Public in and for the State of Oklahours, on this 2 nd day of November.
2022 personally appeared Je H Brown to be the identical
persons who executed the within and foregoing instrument and acknowledged to me that they executed the same as their free and
voluntary act and deed for the uses and purposes therein set forth.
Official Seal Andrea Lynne Gower Notary Public State of Illinois My Commission Expires 11/19/2025 My commission Expires 11/19/2025 I hereby accept this Certification of Ownership in lieu of a deed or other legal document showing proof of ownership.
Signature: Title:

Detailed Justification for Request

Diamond Crest Apartments, located on E. Almeda and Crestland Drive has frontage that faces several commercial properties with similar signage to our request.

Although the Diamond Crest Apartments is zoned residential, the nature of the signage requested is advertising in nature similar to many properties located on Almeda with 1 mile of our property.

We request variances to:

- (1) allow for ONE post/panel sign located at the property line at E. Almeda and Crestland that is similar in size, location, and direction facing as the adjacent apartment complex (Almeda Pointe) and other properties located within one 1 mile of our property **ADDENDUM A**
- (2) allowance for ONE post/panel sign at south entrance to property off of Crestland Drive similar to other properties within the vicinity. Diamond Crest is a large facility with 3 entrances off of a side street. It is important that residents and future residents have clearly marked entrances to the facility.

ADDEDNDUM B

Variance 1 & 2 also add a level of traffic safety in properly identifying the complex as prospective tenants will be looking for ways to enter the facility from Almeda.

(See additional documentation including proposed signage as well as comparative signage installed in close proximity to the property. These 2 variances will allow the property to have similar signage as nearby facilities and will not detract from the overall look in this area. We are proposing styles, sizes, and locations that will fit well with the existing area.

ADDENDUM A

Proposed Sign (Variance 1)



Hedges will be trimmed so that sign is located 25 ft from road similar to Almeda Pointe

Apartments (see next page)



Location of sign

Similar Style, Location on Property, Size, and Direction Facing Signage

2021 E. Almeda St. (Neighboring property to the East of Diamond Crest at intersection of Almeda and Almeda



Similar style sign and location to Almeda St

1818 E. Almeda



ADDENDUM B

Proposed Sign at Entrance off of Crestland Dr. (Variance 2)





Location of sign

Moving signs 25 feet 'in' to the property from property line is too far for residents/future residents to read signage indicating they are turning into the correct entrance. We propose installing sign just inside fence line out of any utility easements for better visibility and wayfinding purposes.

Sign will be visible on Crestland and assist with traffic control as future tenants look to enter the property

Similar Style and Size of Sign located Near Entrance to Property

2020 E. Almeda



Sign Permit Application

Permit No.

nit No.

20

City of Norman Development Services Division, 201 W. Gray St., Bldg. A Norman, OK 73069 (405) 366-5339 Permits

EPLACE SIGN Sign Sign Sign Sign Sign Sign Sign Sign	TY ADDRESS: C U S U S D
DESCRIBE EXISTING SIGNS (IF AN Will electricity be involved? a Yes No Input Amps: 1 Applications will not be applications of the property of the prop	CELL PHONE #: 118 - 606 - 5700 LICENSE # 32 - 01 setrical Contractor:
Applications will not be accepted without a copy* of these items. *Sic Plan to scale *Elevation Drawing of Sign applications may require one or fits following items. *Footing Detail *Electrical Detail *Electrical Permit *Owner Permission *Neighborhood zoning map *Two copies of all if a hard copy is desired The granting of a permit or approval of plans said regulations will be printed on the said of the said regulations will be printed on the said of the said regulations will be printed on the said of the said regulations will be printed on the said regulations will be said regulations will be printed on the said regulations will	All sign applications require one or more of the following inspections. The holder of the permit is responsible for requesting all related inspections. Electrical Sign (345) - Call before installation Sign Footing (410) - Call before concrete Sign Footing (410) - Call before concrete Sign Final (475) - Call when work is done - Call when work is done - Sign Final (475) - Call when work is done - Call when work
whether specified herein or not. Special notice or abandoned after work is commenced, or if no Code are misdemeanors subject to corrective ac I agree to abide by all laws and ordinances gove true and correct. Printed Name Signature	whicher specified herein or not. Special notice is also hereby given that all additional requirements, notices and regulations and all laws and ordinances given that additional requirements, notices cor abandoned after work is commenced, or if no inspecials notice is also hereby given that the approvals of this permit become null and void if the authorized work or construction is not commenced. The approvals of this permit become null and void if the authorized work or construction is not commenced, is suspended true and correct. I agree to abide by all laws and ordinances governing this type of work whether specified herein or not and hereby certify that I have read and examined this application and know the same to be Printed Name Printed Name Application Application and know the same to be Signature Application Application and know the same to be Signature
All Signs: Frontage Total SF Allowed: sf Setback Total SF Existing: sf Total area SF To Be Removed: sf Total area SF To Remain: sf Total Exis SF Proposed: sf Total Exis	Frontage(If)=(sf) Setback(If)=(sf) Setback(If)=(sf) Total area allowed (a)=sf total Total Existing area (b)=sf per side Total Existing area (b)=
Area I Area I Area R Area R	Area Remaining (a - b = c) =

OFFERDS DOES ONLY

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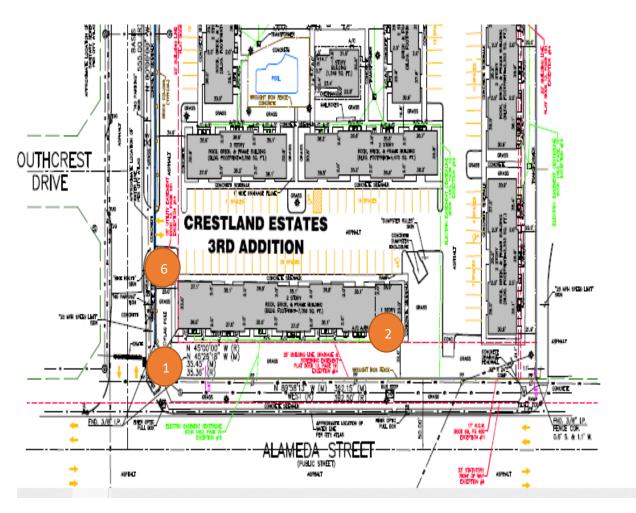
PROJECT ADDRESS	C V
ESS	3069 (405) 366-5339 Permits
BUSINESS NAME	

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	Shows distance to adjacent streets & residential		☐ Does Not Penetrate 100:1 Slope (Gave FAA Form)			Shows Sign Setbacks (Front/Side/Rear)	Shows Precise Location of Proposed Signs		Shows Easement(s) & Dimensions	Shows Property Lines & Dimensions	Shows Owner's Information			☐ Shows Property Address		☐ Shows Scale of Drawing		On Standard Size Paper (letter or legal)	Site Plan (2 copies of all documents if a printed copy of the permit is desired)	Sign Structure and Electrical Detail	Written Explanation of Proposed Work	ODOT or FAA Approval				(Oklahoma PF Seal May be Required)		☐ Completed Application	/A	Sign; □Replace Existing; □Modify Existing; □	
Received by: Date:								ABC DayCare Center ground signs		Significan	65-U property line	trangle o	2	ocate proposed show sign	-	7.8	Public	y each	ament					med multiple in meaner for the broless and mineral	plan. Please utilize Google Maps or the City of Norman GIS web maps if needed for the project submitted	site every effort should be made to submit an adequate site	While everything shown below may not be applicable to your	Site Plan Example		□Face Change Only; □Other	

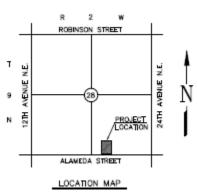
Diamond Crest TOWNHOMES 405-360-2048 TOT CRESTLAND DRIVE | NORMAN, OK Setback 25 ft from road

101 Crestland Drive, Norman OK

Hedges will be trimmed so that sign is located 25 ft from road similar to Almeda Pointe Apartments

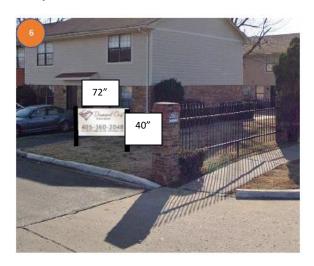


- (1) Sign will be at fence line. 40x72 size with max height.
- (2)53"x53" metal sign on building
- (6) Sign will be post/panel just inside fenceline at first entrance on Crestland Dr Off of Alameda St

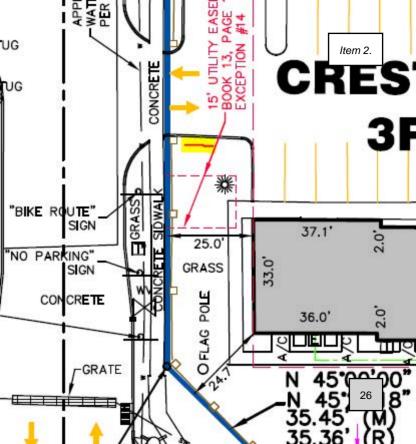


ADDENDUM B

Proposed Sign at Entrance off of Crestland Dr. (Variance 2)









CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 11/30/2022

REQUESTER: Telamon, on behalf of Anthemnet

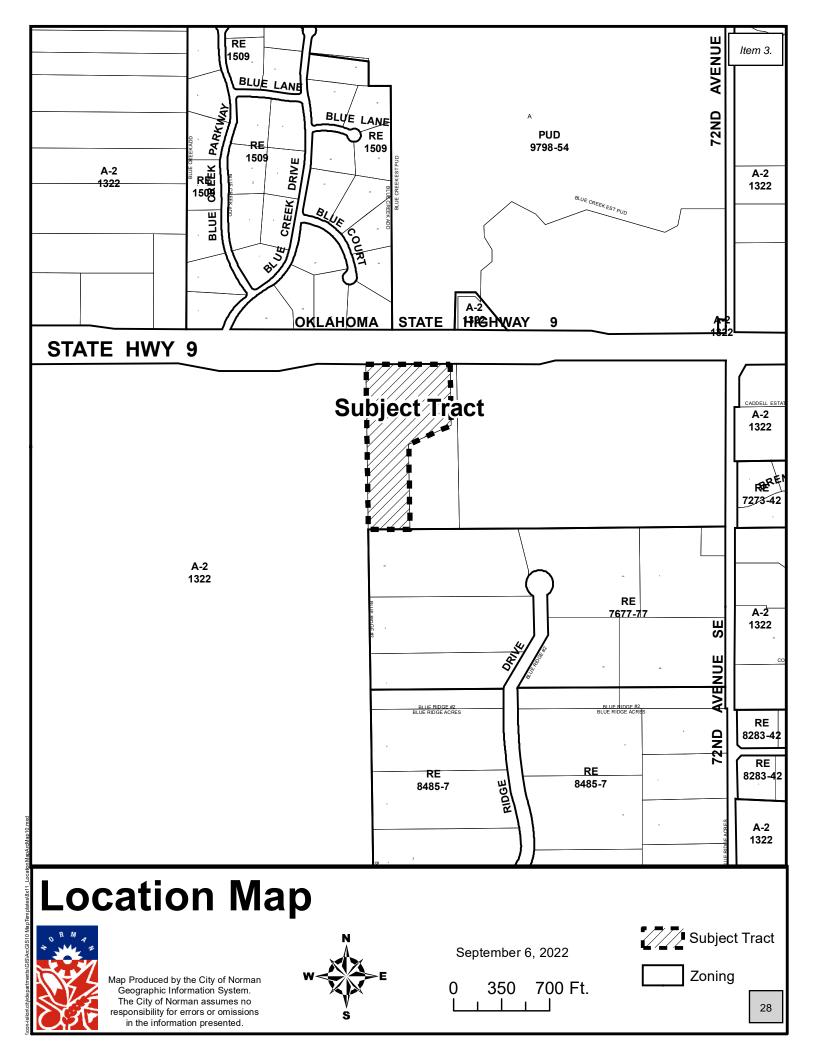
PRESENTER: Lora Hoggatt, Planning Services Manager

ITEM TITLE: Consideration of Approval, Rejection, Amendment, and/or Postponement of

BOA-2223-9: Telamon, on behalf of Anthemnet, requests a Variance of 113.5' to the 200' setback under 22:431.2(3)(d) for property located at 6698

East State Highway 9.

ACTION NEEDED: Approve, reject, amend, or postpone the Variance.



Board of Adjustment November 30, 2022 BOA-2223-9

STAFF REPORT

GENERAL INFORMATION

APPLICANT Carrie Willey, Telamon, on behalf

of Anthemnet

LOCATION 6698 East State Highway 9

ZONING A-2, Rural Agricultural District

REQUESTED ACTION Variance of 113.5' to the 200'

setback under Section 431.2(3)(d) from adjacent property used for residential

purposes

SUPPORTING DATA Location Map

Application with attachments

Site Plan

SYNOPSIS: The applicant is requesting a variance of 113.5' to the 200' setback from the adjacent property to the west, which is used for residential purposes, to allow for construction of a Commercial Communications Tower.

The application and site plan are attached for your review. Please see the applicant's responses to the four criteria below.

VARIANCE CRITERIA PER SECTION 441.11:

A variance from the terms of this ordinance shall not be granted by the Board of Adjustment unless and until:

- (a) An applicant shall submit to the Board of Adjustment a written application indicating:
 - (1) That special conditions and circumstances exist that are peculiar to the land, structure, or building involved and are not applicable to other lands, structures, or buildings in the same district;
 - (2) That the literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance;
 - (3) That the special conditions and circumstances do not result from the actions of the applicant;

(4) That granting the variances requested will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structure, or buildings in the same district;

No non-conforming use of neighboring lands, structures, or buildings in the same district and no permitted use of lands, structures, or buildings in other districts shall be considered grounds for the issuance of a variance.

Before any VARIANCE can be granted, the Board shall make a finding that the following four requirements have been met by the applicant:

 There are special conditions or circumstances peculiar to the land or structure involved.

See attached response from applicant.

- The literal interpretation of the provisions of the Ordinance would deprive the applicant of rights enjoyed by others in the same district.
 See attached response from applicant.
- 3. The special conditions or circumstances do not result from the actions of the applicant.

See attached response from applicant.

4. The granting of the Variance will not confer special privileges on the applicant that are denied to other lands and/or structures in the same district.

See attached response from applicant.

<u>DISCUSSION</u>: This is an application for a variance to the required 200' setback from the property line on the west side of the subject tract for Commercial Communication Towers.

Section 431.2, Chapter 22, Zoning Ordinance requires the following:

Setbacks. No commercial tower shall be located closer than 200 feet to the boundary line of any property zoned or used for residential purposes or within 200 feet of any residential structure on the same lot.

While there is not a residential structure on this subject tract, the possibility of a residential structure on the adjacent tract to the west in the future is very real.

Normally these applications are permitted directly following their Pre-Development meeting because placement of a Commercial Communication Tower is a permitted use in the A-2 zoning district. However, a setback violation was discovered by City Staff and relayed to the applicant; staff advised them to look at other possible locations on the tract. In lieu of reconfiguring the site plan, the applicant has opted to seek a variance based on the location demonstrated at its Pre-Development meeting.

As noted above, the applicant submitted a packet with their justification of a request to vary the proposed location of the tower from what is required by ordinance.

CONCLUSION: Staff forwards this request and BOA-2223-9 for your consideration.



November 2, 2022

Re: Proposed Small Communications Tower setbacks on Bergen Holdings, LLC property

Applicant was denied approval to proceed to permitting, due to the fact that the tower is proposed only 86.5' from their westerly quarter section property line, also owned by subject landowner Bergen Holdings, LLC, and both zoned A-2 Rural Agriculture. Adjusting the proposed tower siting location would impose hardship on the landowner as well as the applicant, therefore, the Applicant would like to apply for a Variance, with the conditions of justifications for the Variance listed below.

In response to:

1. "There are special conditions or circumstances peculiar to the land or structure involved"

The land owners have agreed to and approved this section of land for the tower, for multiple reasons including the following:

- In order to aesthetically minimize the appearance of the tower from the public view (driving along Imhoff Road), they have chosen this location to 'hide' the base of the tower and equipment, by tucking within the tree-line out of direct line of visibility
- Bergen's maintain a Certified Organic grazing pasture, which is north of the heavily treed area where the tower is proposed, and is also 'bermed' off with a wall of dirt and debris, intended to keep the cattle out of the heavily treed area. Shifting the proposed tower to meet the 200' setback to adjacent Bergen parcel 166838, they would lose over approximately 2500' square feet of Organic cattle grazing land. Bergen Holdings, LLC provided a letter of approval for the applicant's proposed tower location, understanding the requirement to be 200' to the Adjacent Bergen Parcel line, but also understanding their approval does not supersede the City of Norman ordinance.
- By shifting north / northeast to meet 200' setback to the Adjacent Bergen Parcel line, that would
 place the tower and equipment within or very close to the proximity of a major Zone A FEMA
 floodplain. Being near or within the floodplain, the applicant risks damage to their
 telecommunications equipment due to exposure to water in case of flood. Flooding of the area
 could also prohibit certain timely maintenance if standing water prevents access to tower site
 and equipment location
- The actual resident / house / dwelling on the Adjacent Bergen Parcel is over 1/3 of a mile from the proposed tower location. The proposed Tower Site has a low impact on Adjacent Bergen Parcel: Less than 0.5 acres of Adjacent Bergen Parcel is impacted, representing 0.2% of the 226 total acres associated with the Adjacent Bergen Parcel. If the tower were sited just inside the east property line of the Adjacent Bergen Parcel—the parcel that's effectively being protected by the ordinance— the applicant would comply with applicable setbacks relevant to the Subject Bergen Parcel.
- There were no objections from the community, per the (850') Certified Ownership List at the
 original Pre-Development Community meeting. On September 23, 2022 The City notified the
 applicant that they can proceed straight to permitting; With this approval, the applicant began





ordering the regulatory and environmental due-diligence items needed to proceed with our location, such as land clearing, Geotechnical investigation, NEPA, etc. On October 4, 2022 The City notified the applicant that they are NOT approved to go to permitting due to the setback violation relative to the Adjacent Bergen Parcel. Understandably the time and cost associated with the orders placed hardship on the applicant since we had services to cancel, etc.

In response to:

2. The literal interpretation of the provisions of the Ordinance would deprive the applicant of rights enjoyed by others in the same district;

The City's literal interpretation of the code is causing a denial based on a setback technicality that applicant believes warrants leniency given the unique project circumstances.

- Applicant's anchor carrier, Verizon, has a substantial coverage need at this location. The tower
 is sited on the outer edge (~0.35 miles) from Verizon's search ring center, enabling it to
 satisfactorily serve a significant gap in coverage for Verizon.
- Applicant conducted exhaustive multi-year search for candidates in the area. All other candidate land owners declined to lease to Applicant. This is the only location that fulfills Verizon's search ring.
- Verizon requires a 175' height to properly fill its significant gap in coverage. This height is more important given the tower's fringe location on the edge of the search ring.
- Finally, as Verizon is planning to deploy C-Band (L-Sub6) spectrum at this Communications Tower site, it is positioned to provide *fixed wireless home broadband internet service* (branded as 5G Home) to rural residences with deficiencies, which the applicant believes may qualify this tower as a "Small Communication Tower", with setback requirements that the applicant would comply with pursuant to its current proposal. The applicant is choosing to take a more conservative approach to zoning than the alternative of applying for a Small Communications Tower because the exact timing of Verizon's initiation of 5G Home service from this communications tower site is uncertain. The applicant, however, is proposing a tower type and height and in a zone that are permitted for a Small Communication Tower per the City's ordinance.





In response to:

3. The special conditions or circumstances do not result from the actions of the applicant

The applicant arrived at the proposed tower location through an exhaustive search, with the guidance and support of the owner of the Adjacent Bergen Property and the Subject Bergen Property. The applicant's objective is to design and place the site so as to have the lowest possible impact on its surroundings, and is contending with a number of natural constraints in this effort:

- Adjacent flood plain
- Concentrated grove of trees
- Certified organic grazing pasture
- Prominent berm that separates the grove of trees from the certified organic pasture.

In response to:

- 4. The granting of the Variance will not confer special privileges on the applicant that are denied to other lands and / or structures in the same district
- There will be no privilege gained by the applicant if a variance were granted. The applicant would enjoy no more use out of the communications tower at the proposed location (85' from the Adjacent Bergen Parcel) than if it were located 200' from the Adjacent Bergen Parcel.
- For many months, the applicant explored all other alternative candidates on other parcels in the area zoned A-2, but was unsuccessful due to lack of owner interest.
- The communications tower site will be designed for co-location. Service providers other than Verizon (including those offering wireless home broadband such as T-Mobile and Wireless Internet Service Providers "WISPs") will be able to co-locate on the tower. The surrounding community and commuters on Imhoff Road will be the beneficiaries through increased productivity, quality of life and public safety.
 - Communications Tower Sites are permitted by the City on A-2 parcels.
 - Adjacent Bergen Parcel and Subject Bergen Parcel are zoned A-2. The primary use of both parcels is agriculture. The City's code does not contain a setback restriction for A-2 parcels without residential structures. There happens to be a residential structure on the Adjacent Bergen Parcel, but given the thoughtful positioning of the tower in a grove of trees and out of a certified organic grazing pasture that's shared amongst the Adjacent Bergen Parcel and Subject Bergen Parcel this residential structure is not any more impacted than it would be with the tower located anywhere else on either parcel.
 - There would be negative impacts to the landowner, the broader community and to the
 applicant of placing the tower site in a certified organic grazing pasture, in a Zone A
 floodplain and more prominently in the view plane of the highest-trafficked vantage





- points; any combination of which would be the case in a move away from the east parcel line of the Adjacent Bergen Parcel
- The owner of the Subject Bergen Parcel, the same owner as the owner of the Adjacent Bergen Parcel, is in support of the project, and wants the tower as sited on the Subject Bergen Parcel because doing so creates the lowest impact on the Bergen's combined landholdings.



Photo Exhibit 1

Verizon Search Ring to fill significant coverage gaps



Photo Exhibit 2

Verizon coverage without proposed tower:

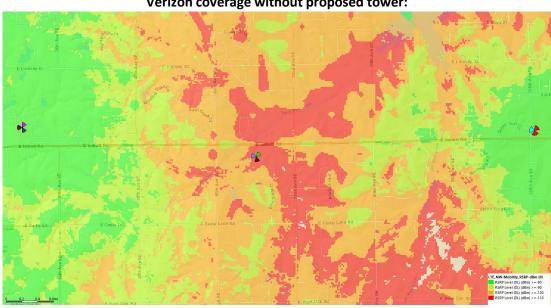






Photo Exhibit 3

Verizon coverage with proposed tower:

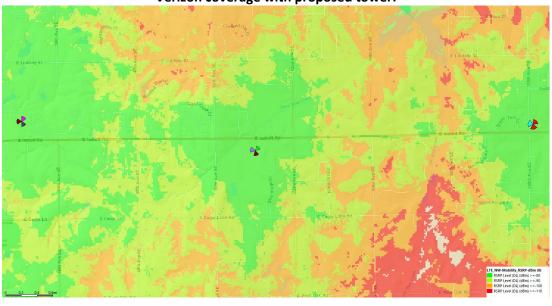
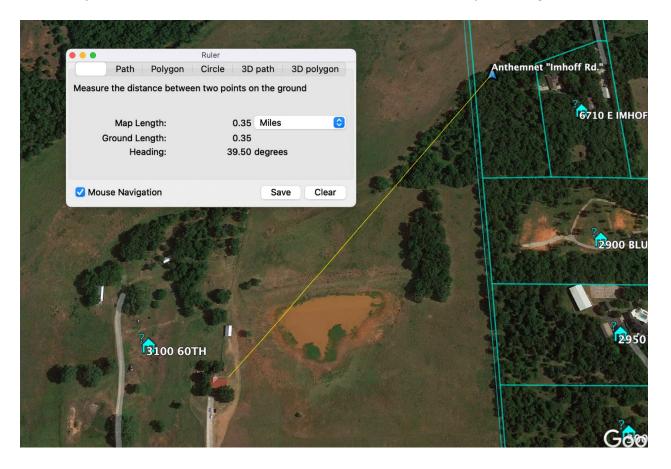






Photo Exhibit 4

Proposed Tower Site is over 1/3 of a mile from the Residence on Adjacent Bergen Parcel



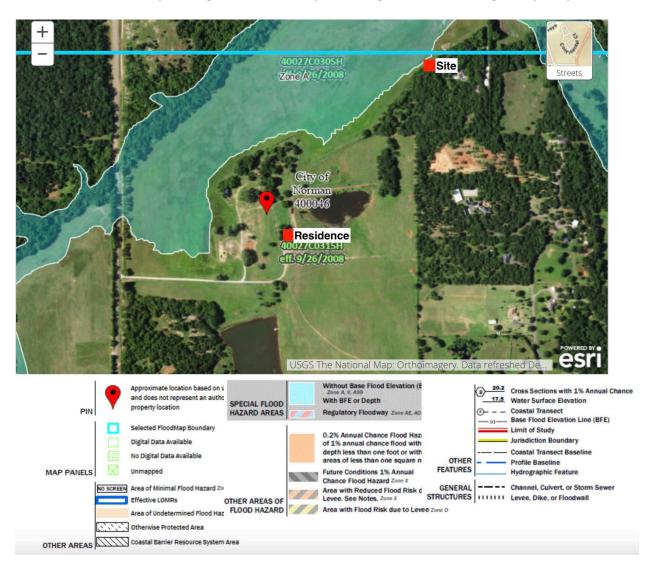
Bergen Holdings LLC owns the overall Subject and Adjacent (west) properties, both zoned A-2 for Agricultural use. If applicant were to shift the proposed tower location west 100', to be within the "Adjacent Bergen Parcel", there are no property setbacks of 200' to the easterly property line, since there is not a house on the "Subject Bergen Parcel".





Photo Exhibit 5

Aerial view of both Subject Bergen Parcel and Adjacent Bergen Parcel, showing floodplain parameters



By strategically placing the tower in the elevated area within the grove of trees, the applicant is intentionally avoiding the potential flooding that will occur within this floodplain.





APPLICANT(S)

Applican for Variance or Special Exception BOARD OF ADJUSTMENT

Case No. BOA

Item 3.

City of Norman Planning & Community Development - 201 W. Gray St., Bldg. A - Norman, OK 73069 — (405) 366-5433 Phone - (405) 366-5274 Fax

APPLICANT(S)	ADDRESS OF APPLICANT
Carrie Willey; Telamon, on behalf of Anthemnet	Telamon Corporation
Land Owner: Bergen Holdings, LLC	581 Enterprise Drive
	Edmond, OK 73013
NAME AND PHONE NUMBER OF CONTACT PERSON(S)	EMAIL ADDRESS
Carrie Willey, Site Development Project Manager	
405-348-5460 x 5023	carrie.willey@telamon.com
Kim Columbo, Anthemnet - 909-202-3484	kim@anthemnet.com
Legal Description of Property: (Unless the LEGAL DESCRIPT PROVIDED IN A WORD DOCUMENT EMAILED TO CURRENT, PLANNING(TION is a simple Lot and Block, the Legal Description <u>MUST</u> be @NormanOK.gov)
*Please see attached Word document with full Legal Des	cription
Requests Hearing for: VARIANCE from Chapter 22, Section 431.2(d)	
Special Exception to	
Detailed Justification for above request (refer to attached Review Proc requirements therefor):	edures and justify request according to classification and essential
(Please see attached documentation for the justification d	etails)
, and the second	
(Attach additional sheets for	your justification, as needed.)
SIGNATURE OF PROPERTY OWNER(S):	ADDRESS AND TELEPHONE:
	1529 24th AVE SW
fler & Mey	1329 294 AVE SW
Floyd E. Bergen	Norman OK 73072
11	1001111
Manager	
Bergen Holdings LLC	
* *	
Application	Date Submitted:
Proof of Ownership	11-2-2022
Certified Ownership List and Radius Map	VARIANCE from Chapter,
	oction
ZEiling Egg of \$ 200 00	Checked by:
	Special Exception to
Emailed Legal Description in Word Document	
1	

Item 3.

Case No. BOA



CERTIFICATION OF OWNERSHIP

City of Norman Planning & Community Development - 201 W. Gray St., Bldg. A - Norman, OK 73069 — (405) 366-5433 Phone - (405) 366-5274 Fax

DATE: 11/02/2022
I, Floyd E. Berger, hereby certify and attest that I am the owner, or that I have an option to purchase the following described property in the City of Norman:
AND, I further certify and attest that this legal description describes accurately the property requested for rezoning. AND, I accept billing for the cost of publishing legal notice in the NORMAN TRANSCRIPT. Owner's Signature: Address: Addres
NOTARY
Before me, the undersigned, a Notary Public in and for the State of Oklahoma, on this 2 nd day of November.
2022, personally appeared Floyd E. Bergen, to me known to be the identical
persons who executed the within and foregoing instrument and acknowledged to me that they executed the same as their free and
voluntary act and deed for the uses and purposes therein set forth.
(SEAL)
My commission expires: 2/5/23 I hereby accept this Certification of Ownership in lieu of a deed or other legal document showing proof of ownership.
Signature: Title: CITY OF NORMAN

GPS NOTES

THE FOLLOWING GPS STATISTICS UPON WHICH -5 SURVEY IS BASED HAVE BEEN PRODUCED AT -: 95% CONFIDENCE LEVEL:

POSITIONAL ACCURACY: 0.06 FEET (HORZ) 0.26 FEET (VERT)
TYPE OF EQUIPMENT GEOWAX ZENTH35 PRO 343E AND ROVER, DUAL FREQUENCY
TYPE OF GPS FIELD PROCEDURE ONLINE POST IN USER INTERFACE
DATES OF SURVEY: 06/06/2022
DATUM, PEPCH: NAD_83/2011)(EPOCH:2010 G:000)
PUBLISHED / FIXED CONTROL USE: N/A
GEOID MODEL: 18
COMBINED ORID FACTOR(S): 0.99994370 CENTERED ON THE GPS BASE POINT AS SHOWN HEREON,
CONVERGENCE ANGLE: 0.37027778
BENCHMARKS USED: DE7174, DE8097, DG9767

TITLE EXCEPTIONS

THIS SURVEY WAS COMPLETED WITH THE AID OF TITLE WORK PREPARED BY AMERICAN EAGLE TITLE INSURANCE COMPANY, COMMITMENT DATE OF JUNE 16, 2022, BEING COMMITMENT NO. 2206-0006-75, FOR THE PARENT PARCEL, TO DETERMINE THE IMPACTS OF EXISTING TITLE

- 12. NON-EXCLUSIVE EASEMENT, RECORDED IN GOOK 660, PAGE 185. [THIS ITEM IS APPLICABLE TO THE PARENT PARCEL AND SHOWN HEREON.]
- 13. RIGHT OF WAY, RECORDED IN BOOK 1938, PAGE 293. [THIS ITEM IS APPLICABLE TO THE PARENT PARCEL AND SHOWN HEREON.]
- 14. RICHT OF WAY, RECORDED IN BOOK 2002, PAGE 957. [THIS ITEM IS NOT APPLICABLE TO
- 15. RIGHT OF WAY, RECORDED IN BOOK 2152, PAGE 955. [THIS ITEM IS NOT APPLICABLE TO THE PARENT PARCEL.] 16. RIGHT OF WAY, RECORDED IN BOOK 492, PAGE 539. [THIS ITEM IS NOT APPLICABLE TO
- THE PARENT PARCEL.] 17. RICHT OF WAY, RECORDED IN BOOK 509, PAGE 305. [THIS ITEM IS NOT APPLICABLE TO THE PARENT PARCEL.]
- 18. LICENSE ACREEMENT BETWEEN GERALD BLAKE VIRGIN JR.AND CYNTHIA MARIE VIRGIN AND WILLIAM N WALTON AND ETHEL MOZELLE WALTON, RECORDED IN BOOK 2047, PAGE 954. [THIS ITEM IS APPLICABLE TO THE PARENT PARCEL AND IS BLANKET IN NATURE.]
- 19. CONTRACT AND EASEMENT IN FAVOR OF THE UNITED STATES OF AMERICA RECORDED IN BOOK 379, PAGE 116; ASSIGNMENT TO THE STATE OF ORLAHOMA RECORDED IN BOOK 429, PAGE 6. [THIS ITEM IS NOT APPLICABLE TO THE PARENT PARCEL AND IS APPLICABLE TO THE RIGHT-OF-WAY OF HIGHWAY 9.]

OK HWY NO. 9 PUBLIC RIGHT-OF-WAY PROPERTY & SECTION LINE N/F STATE OF OKLAHOMA ACCOUNT # 166837 BOOK: RB 5126 PG 261 N/F STATE OF OKLAHOMA ACCOUNT # 167360 BOOK: RB 5172 PG 146 (SECTION 7) IPF 1/2" CRB "DOSSEY LS 1431" RIGHT-OF-WAY LINE RIGHT-OF-WAY LINE -CME BERGEN HOLDINGS, LLC ACCOUNT # 67187 BOOK: RB 3935 PG 290 ZONE X C/L 30' INGRESS-EGRESS, FIBER & UTILITY EASEMENT (SEE SHEETS 2 & 3 FOR DETAIL) BERGEN HOLDINGS, LLC 40' EASEMENT (PER DB 3935 PG 290) -(SEE DB 660, PAGE 185) (PER TAX ASSESSOR) ACCOUNT # 166838 BOOK: RB 3935 PG 292 APPROX. LOCATION OF 20' UTILITY EASEMENT SEE DB 1938, PAGE 293 (12) N/F RANDALL GEORGE MCGUIRE & SALLIE M. MCGUIRE, TRUSTEES OF THE MCGUIRE FAMILY REVOCABLE LIVING TRUST ACCOUNT # 167361 BOOK: RB 6232 PG 85 213.1" 86.5 N/F GERALD BLAKE VIRGIN, JR. & CYNTHIA MARIE VIRGIN ACCOUNT # 67188 BOOK: RB 1902 PG 630 LESSEE **PREMISES** (SEE SHEET : FOR DETAIL) PROPERTY LINE

SITE

CHANEL

VICINITY MAP NOT TO SCALE

GENERAL NOTES

* THIS SPECIFIC PURPOSE SURVEY IS FOR THE LEASED PREMISES AND EASEMENTS ONLY. THIS SPECIFIC PURPOSE SURVEY WAS PREPARED FOR THE EXCLUSIVE USE OF VERIZON WIRELESS AND EXCLUSIVELY FOR THE TRANSFERRAL OF THE LEASED PREMISES AND THE RIGHTS OF EASEMENT TRANSFERRAL OF THE LEASED PREMISES AND THE RIGHTS OF EASEMENT SHOWN HEREON AND SHALL NOT BE USED AS AN EXHIBIT OR EVIDENCE IN THE FEE SIMPLE TRANSFERRAL OF THE PARENT PARCEL NOR ANY PORTION OR PORTIONS THEREOF. BOUNDARY INFORMATION SHOWN HEREON HAS BEEN COMPILED FROM TAX MAPS AND DEED DESCRIPTIONS ONLY. NO BOUNDARY SURVEY OF THE PARENT PARCEL WAS PERFORMED.

THIS DRAWING DOES NOT REPRESENT A BOUNDARY SURVEY.

EQUIPMENT USED FOR ANGULAR & LINEAR MEASUREMENTS: LEICA TPS 1200 ROBOTIC & GEOMAX ZENITH 35. [DATE OF LAST FIELD VISIT: 06/06/2022]

THE 1' CONTOURS AND SPOT ELEVATIONS SHOWN ON THIS SPECIFIC PURPOSE SURVEY ARE ADJUSTED TO NAVD 88 DATUM (COMPUTED USING GEOID18) AND HAVE A VERTICAL ACCURACY OF \pm 0.5', CONTOURS OUTSIDE THE IMMEDIATE SITE AREA ARE APPROXIMATE.

BEARINGS SHOWN ON THIS SPECIFIC PURPOSE SURVEY ARE BASED ON OKLAHOMA GRID NORTH (NAD 83) SOUTH ZONE,

PER THE FEMA FLOODPLAIN MAPS, THE SITE IS LOCATED IN AN AREAS DESIGNATED AS ZONE X (AREA OF MINIMAL FLOOD HAZARD) AND ZONE A CAREA WITHOUT BASE FLOOD ELEVATION. COMMUNITY PANEL NO.: 40027C0305H & 40027C0315H DATED: 09/26/2008.

NO WETLAND AREAS HAVE BEEN INVESTIGATED BY THIS SPECIFIC PURPOSE

ALL ZONING INFORMATION SHOULD BE VERIFIED WITH THE PROPER ZONING OFFICIALS,

ANY UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM ABOVE GROUND FIELD SURVEY INFORMATION. THE SURVEYOR MAKES NO GUARANTEES THAT ANY UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, ETHER IN-SERVICE OR ABANDONED, THE SURVEYOR FURTHER DOES NOT WARRANT THAT ANY UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED ANY UNDERGROUND UTILITIES,

Item 3. OK LAHOM

DATE REVISION 7/13/22 TITLE REVIEW

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SPECIFIC PURPOSE SURVEY PREPARED FOR:

ALPHARETTA, GA 30022

IMHOFF ROAD

NW 1/4, NE 1/4, SECTION 7. OWNSHIP 8 NORTH, RANGE 1 WEST. CLEVELAND COUNTY, OKLAHOMA

DRAWN BY: AJT

CHECKED BY: JKL

PPROVED: D= MILLER

DATE: JULY 1, 2022

Know what's below. Call before you dig P2P JOB #: 2212490K

POB POINT OF BEGINNING
POC POINT OF COMMENCEMENT
IPF IRON PIN FOUND
CRB CAPPED REBAR
SUM CONCRETE MONUMENT FOUND
I/F NOW OR FORMERLY
I/L CENTERLINE
UTILITY POLE
I OVERTEAD UTILITY
PYPICAL
EDGE OF PAYMENT
BARBED WIRE FENCE
MAILBOX LEGEND

HEREBY CERTIFY THAT THIS MAP IS CORRECT AND THAT ANY VISIBLE ENCROACHMENTS

SURVEYOR'S CERTIFICATION

DATE: 07/01/2022 G. DARRELL TAYLOR DARRELL TAYLOR

AHOMA PROFESSIONAL LAND SURVEYOR # 1957

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS, THIS MAP IS ONLY INTENDED FOR THE PARTIES AND PURPOSES SHOWN, THIS MAP IS NOT FOR RECORDATION.

GRAPHIC SCALE IN FEET SCALE: 1" = 200'

[SURVEY NOT VALID WITHOUT SHEETS 2 & 3 OF 3]

42

SHEET