

CITY OF NORMAN, OK CITY COUNCIL CONFERENCE

Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069

Tuesday, October 28, 2025 at 5:30 PM

AGENDA

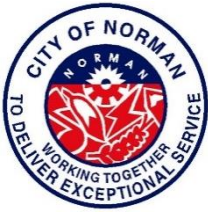
It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

CALL TO ORDER

AGENDA ITEMS

1. DISCUSSION REGARDING POTENTIAL CHARTER AMENDMENTS
2. DISCUSSION REGARDING STREET MAINTENANCE BOND ELECTION IN SPRING OF 2026.

ADJOURNMENT



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 10/28/2025

REQUESTER: City Council

PRESENTER: Kathryn Walker, Assistant City Attorney

ITEM TITLE: DISCUSSION REGARDING POTENTIAL CHARTER AMENDMENTS

During the Council Retreat this past summer, Council discussed possible upcoming election topics. One of the topics discussed included some changes to the Charter. These included increasing the stipend for elected officers (currently a maximum of \$100 per month), changing the beginning date for Councilmember and Mayoral terms to coincide more closely with the election date, and an expansion of possible certifications for the position of City Auditor.

The language proposed to the voters in 2022 related to stipend and terms is included for your review in the attachment. Additionally, the current language setting forth the qualifications for City Auditor is included, along with proposed language that would provide more flexibility for the types of certifications that would qualify an applicant for the position.

Staff will be available during the Council Conference to discuss these items and others Council may wish to propose.

Possible Charter Amendments – 2025

Council Stipend

Proposed in 2022:

Section 1. – Elected Officers: Powers and duties; stipend.

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The Mayor shall receive an annual stipend of \$8,100 for his or her service per annum, payable monthly beginning with the mayoral term that begins in 2025. Each of the Councilmembers shall receive an annual stipend of \$5,400 per annum, payable monthly, beginning with the terms that begin in 2025. The Mayor, with the consent of Council, shall appoint a five-member Compensation Commission to determine and set the appropriate monthly stipend for the Mayor and each of the Councilmembers shall receive based on the consumer price index, the City's overall budget, and other relevant factors every three years thereafter. Said Compensation Commission shall be appointed every three years and any monthly stipend increases approved by the Commission shall not become effective until the following Council or Mayoral (as applicable) term, a stipend for their services, fifty dollars per month, plus ten dollars for each regular or special meeting attended, provided, however, that no Councilmember shall receive more than one hundred dollars total stipend for any given calendar month.

Swearing In

Proposed in 2022:

Section 2. - Term of office.

The term of Councilmembers shall be for a period of two years through the 2025 elections. Beginning with the 2026 elections, elections for Councilmembers shall occur every three years, with the even-numbered ward elections occurring in 2026 and every three years thereafter, and the odd-numbered ward elections occurring in 2027 and every three years thereafter. The terms of Councilmembers chosen to represent Council wards two (2), four (4), six (6), and eight (8) shall ~~expire~~ begin on the first Tuesday of July of the next even numbered year after their election through July 2024. Beginning in 2026, the terms of Councilmembers chosen to represent even-numbered wards shall begin at six-thirty in the evening (6:30pm) on the first Tuesday following the date of the scheduled run-off election for such offices.

The term of Councilmembers chosen to represent Council wards one (1), three (3), five (5), and seven (7) shall ~~expire~~ begin on the first Tuesday of July of the next odd numbered year after their election through July 2023. Beginning in 2025, the terms of Councilmembers chosen to represent odd-numbered wards shall begin at six-thirty in the

evening (6:30pm) on the first Tuesday following the date of the scheduled run-off election for such offices.

Each elected officer shall continue to hold and to perform the duties of his office until his successor is elected and qualified, unless he is removed or forfeits his office under other provisions of this Charter.

~~The term of office of the Mayor elected at regular elections,~~ Elections for Mayor shall be occur every three (3) years. The term of the Mayor shall expire begin on the first Tuesday of July and each three (3) years thereafter through July 2025. Beginning with the 2028 election, and every third year thereafter, the term of the Mayor shall begin at six-thirty in the evening (6:30pm) on the first Tuesday following the date of the scheduled run-off election for such offices.

For purposes of filing and election to the positions of City Council, only persons who have been duly registered to vote in accordance with state law within the City of Norman and reside within the ward for which they seek election for the six months prior to the date of the municipal election and reside in the ward from which they seek election, on the date of their filing, shall be eligible to seek election to the City Council. If a candidate's ward designation has changed in the six months prior to the election due to reapportionment, then the requirement of six months durational residency shall be waived, although the candidate is still required to live in the newly established boundaries of the ward for which he or she seeks office.

City Auditor

Adopted in 2022:

Council shall by an affirmative vote of five (5) members appoint a City Auditor, who shall serve at the pleasure of the City Council as a full-time at-will employee. He or she shall be chosen by the Council solely upon the basis of his or her qualifications, including graduation from an accredited college or university with a bachelor's degree in accounting, finance or a related field, Certified Public Accountant (CPA) and with a minimum of five (5) years of professional level experience in auditing, and without regard to age, race, color, religion, ancestry, national origin, sex or place of birth, and need not, when appointed, be a resident of the City or State. No member of the Council shall, during the time for which he is elected, be chosen City Auditor, nor for two years after he or she ceases to be a member. In case of absence or disability of the City Auditor, the Council may designate some qualified person to perform the duties of the office during such absence or disability. The City Auditor may be removed or suspended at any time, upon an affirmative vote of five (5) members of the Council. Should at least four (4) Councilmembers desire that a majority of Council discuss removal or suspension of the City Auditor, then a notice of such a request shall be filed with the City Clerk, who shall then place an item for Executive Session for that purpose on the Agenda of the next regularly scheduled Council meeting or at a special meeting of the Council called for that

purpose. In the event Council should desire to suspend or remove the City Auditor following the Executive Session, an additional item shall be included on the same Agenda of the meeting in which the Executive Session is to be held to consider immediate suspension or removal of the City Auditor. If the Council suspends or removes the City Auditor from office, the Council may provide for the temporary performance of the City Auditor's duties. The action of the Council in suspending or removing the City Auditor shall be final, it being the intention of this Charter to vest all authority and fix all responsibility for such suspension or removal in the Council.

Proposed Change Based on Council Feedback:

Council shall by an affirmative vote of five (5) members appoint a City Auditor, who shall serve at the pleasure of the City Council as a full-time at-will employee. He or she shall be chosen by the Council solely upon the basis of his or her qualifications, including graduation from an accredited college or university with a bachelor's degree in accounting, finance or a related field, proof of having obtained one of the following professional certifications: Certified Public Accountant (CPA), Certified Internal Auditor (CIA), Certified Fraud Examiner (CFE), or other equivalent professional certification and with a minimum of five (5) years of professional level experience in auditing, and without regard to age, race, color, religion, ancestry, national origin, sex or place of birth, and need not, when appointed, be a resident of the City or State....

Proposed 2026-2031 Street Maintenance Bond Program

Council Study Session
October 28, 2025

Presented by:

Scott Sturtz, Director of Public Works
Joseph Hill, Streets Program Manager



Street Maintenance Bond Program Background

- Began with first proposal in 2005
- Renewed every 5 years
- 20 years of successful programming and implementation
- Focuses on maintenance of existing infrastructure
- Current citywide average PCI of 77 compared to national PCI average range between 60-65

	Bond Amount	Voter Approval
2005-2009 Program	\$10,950,000	53.6%
2010-2015 Program	\$19,000,000	64.7%
2016-2021 Program	\$25,000,000	67%
2021-2026 Program	27,000,000	67%

Street Maintenance Bond Program

Key Elements:

- Streets in all eight Wards
- Balanced Program (800 miles of existing City of Norman streets)
 - Urban Asphalt
 - Rural Asphalt
 - Urban Concrete
 - Urban Reconstruction
 - Preventative Maintenance (New)
- Specific Listing of Street
- Documented Results

A photograph showing a close-up of a paved road surface with significant cracking and potholes, indicating poor maintenance.

Urban Asphalt

A photograph of a newly paved road with a smooth surface and a double yellow line down the center, showing the result of pressure paving.

Pressure Pave

A photograph of a concrete road surface with visible expansion joints and some minor cracking.

Urban Concrete

A photograph of a wide, newly reconstructed urban street with a smooth surface and a double yellow line down the center.

Urban Reconstruction

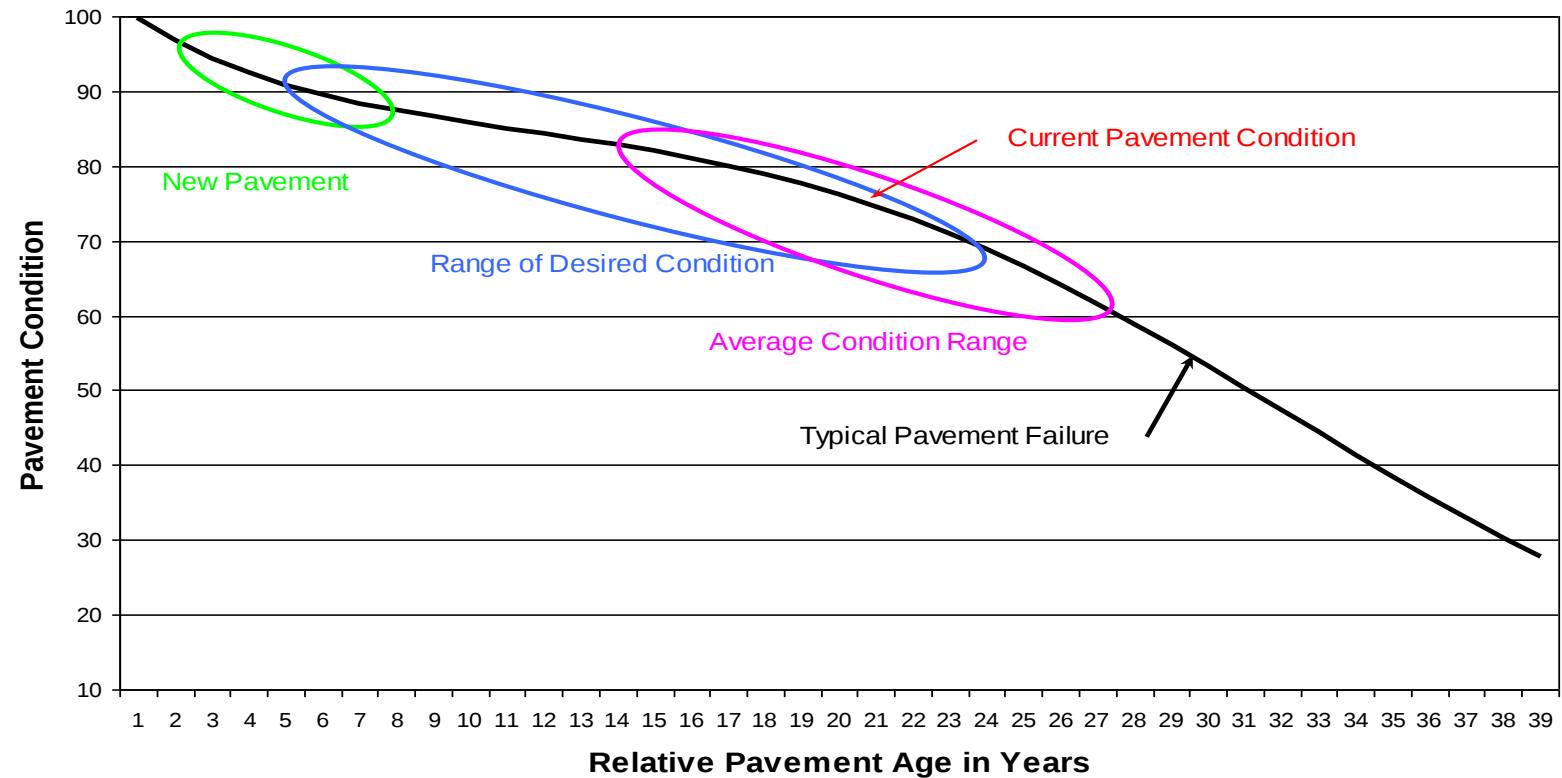
A photograph of a rural asphalt road with a single yellow line down the center and visible cracking.

Rural Asphalt

Pavement Selection Criteria

- Pavement Management Program Data
- Maintenance strategy assignment - I.E. Preventative maintenance, Reconstruct Etc..
- Pavement type
- Budget optimization – not a “worst first” strategy
- City staff visual inspection
- Other planned infrastructure improvements
- Budget Constraints

Typical Pavement Aging Curve



Proposed 2026-2031 Bond Program

Item 2.

- Estimated \$35,000,000 in maintenance activities identified
- **no new tax**
- Rehabilitation/Maintenance category distribution:
 - 25% Asphalt Rehabilitation/Maintenance
 - 25% Concrete Rehabilitation/Maintenance
 - 15% Rural Road Rehabilitation/Maintenance
 - 20% Reconstruction
 - 15% Preventative Maintenance
- Bicycle Safety Features (i.e. hoods, grates and drainage structure), ADA improvements
- Perform necessary drainage improvements, i.e. minor storm water sewer extensions, valley gutters, culvert/pipe crossings, rural roadside drainage

Proposed 2026-2031 Street Maintenance Bond Program

	2005-2010 Lane Miles	2005-2010 Assigned Cost	2010-2015 Lane Miles	2010-2015 Assigned Cost	2016-2021 Lane Miles	2016-2021 Assigned Cost	2021-2026 Lane Miles	2021-2026 Assigned Cost	2026-2031 Est. Lane Miles	2026-2031 Estimated Assigned Cost
Urban Asphalt Streets	65.00	\$5,324,205	43.00	\$8,250,000	49.08	\$8,000,000	18.32	\$5,300,000	40	\$9,500,000
Urban Concrete Streets	18.10	\$4,825,795	80.00	\$4,500,000	46.50	\$9,000,000	62.83	\$12,300,000	35	\$8,000,000
Rural Roads	8.00	\$800,000	80.00	\$2,250,000	29.00	\$3,000,000	24.07	\$3,200,000	20	\$5,250,000
Urban Reconstruction	N/A	N/A	4.06	\$4,000,000	2.56	\$5,000,000	3.10	\$4,200,000	5	\$7,000,000
Preventative Maintenance (New)	N/A	N/A	N/A	N/A	N/A	N/A	50.30	\$2,000,000	80	\$5,250,000
Totals	91.10	\$10,950,000	207.06	\$19,000,000	127.14	25,000,000	151.89	\$27,000,000	180	\$35,000,000

Program Map

Item 2.

2026 Street Maintenance Bond Projects Map

Bond Proposition Timeline

Election Month	Study Session	First Reading	Second Reading	60-Day Notice
February 2026	October 2025	November 2025	December 2025	December 2025
April 2026	October 2025	January 2026	January 2026	February 2026

- For February election, there are only 2 meetings left for calendar year 2025. November 25th and December 9th
- 60-day notice to Election Board due December 12, 2025
- Any changes, modifications or considerations to programming need to be completed by November 5th, 2025

Questions?

Thank you