



CITY OF NORMAN, OK
BOARD OF PARKS COMMISSIONERS MEETING
Development Center, Room A, 225 N. Webster Ave., Norman, OK 73069
Thursday, March 05, 2026 at 5:30 PM

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

ROLL CALL

MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

BOARD OF PARK COMMISSIONERS REGULAR MEETING MINUTES OF DECEMBER 4, 2025

BOARD OF PARK COMMISSIONERS SPECIAL MEETING MINUTES OF JANUARY 5, 2026

DISCUSSION ITEMS

2. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PREVIOUSLY APPROVED CITY COUNCIL ITEMS
3. GIVING SPECIAL RECOGNITION TO HONOR FORMER PARK BOARD COMMISSIONERS FOR THEIR OUTSTANDING WORK TO THE PARKS AND RECREATION DEPARTMENT AND THE CITY OF NORMAN

ACTION ITEMS

4. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF LAND OR FEE IN LIEU OF PARK LAND FOR THE BOB MOORE FARMS NORTH ADDITION REVISED PRELIMINARY PLAT
5. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-135: A SERVICE AGREEMENT BY AND

BETWEEN THE CITY OF NORMAN AND NORMAN ARTS COUNCIL, FOR THE 2026 ARTFUL INLETS PROJECT.

- [6.](#) CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE ANNUAL REPORT FROM WESTWOOD GOLF & GOLF MAINTENANCE
- [7.](#) CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROPOSED WESTWOOD GOLF FEE INCREASE

REPORTS

- [8.](#) CAPRA UPDATE
- [9.](#) NORMAN FORWARD UPDATE
- [10.](#) DIVISION UPDATE

MISCELLANEOUS ITEMS

PUBLIC COMMENT

This is an opportunity for citizens to address the Norman Board of Parks Commissioners. Due to Open Meeting Act regulations, the Commissioners are not able to participate in discussion during public comments. Remarks should be directed to the Commissioners as a whole and limited to three minutes or less.

ADJOURNMENT

The Norman Board of Parks Commissioners of the City of Norman, Cleveland County, State of Oklahoma, met in a Regular Session in the Development Center Conference Room A, on the 4th day of December, 2025, at 5:32 p.m., and notice of the agenda of the meeting was posted at the Development Center Building at 225 N. Webster Avenue and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

Present: Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Tedder-Loffland

Absent: Commissioners Usry, Wright, and Wyckoff

City Officials

Present: Jason Olsen, Director of Parks and Recreation
James Briggs, Park Development Manager
Megan Phelan, Park Planner
Jeff Moody, Event & Media Coordinator
Mitchell Richardson, Recreation Manager
Wade Thompson, Parks Manager
Marina Wells, Aquatics Operations Manager
Tara Reynolds, CDBG Financial Management Analyst
Karla Sitton, Administrative Technician IV

ITEM 1, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF MINUTES FROM THE OCTOBER 2, 2025, PARK BOARD REGULAR MEETING

Commissioner Isacksen made the motion, and Commissioner Davison seconded to approve the Regular Park Board minutes of October 2, 2025. The vote was taken with the following results:

YEAH: Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Tedder-Loffland

NAY: None

ITEM 2, being:

CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PREVIOUSLY APPROVED COUNCIL ACTIONS

Mr. Jason Olsen, Director of Parks and Recreation, highlighted the previously approved Council actions pertaining to the Parks and Recreation Department as follows:

- Approval of the Mayor's Appointments for the Board of Park Commissioners: Sherrel Sheriff, Kristi Wright and Billy Davison
- Approval of the Updated Norman Forward Implementation Plan that the NF Citizen's Oversight Board recommended
- Approval of Contract K—2526-91 and Easement E-2526-13 for Land Exchange with NPS for various properties in and around Adams and Eisenhower Elementary Schools, as well as Irving and Whittier Middle Schools
- Approval of Resolution R-2526-76, Transferring \$70,000 from the East Library Ceiling Tile Project to the Building Maintenance Roof Project for Emergency Repairs to the Norman Investigation Center

- Approval of Contract K-2526-102, Interlocal Agreement between the City of Norman and the Oklahoma Department of Mental Health and Substance Abuse Services Real Property Trust for a 3.23-acre tract of land along Reed Avenue, just south of Main Street, for \$74,290
-

ITEM 3, being:

NOMINATION AND ELECTION OF CHAIR, VICE-CHAIR, AND SUB-COMMITTEE APPOINTMENTS OF THE BOARD OF PARK COMMISSIONERS

Chair Sheriff asked for nominations for Chair; Commissioner Isacksen nominated, and Commissioner Nanny seconded the nomination to approve Sherrel Sheriff as the Chair of the Board of Park Commissioners. The vote was taken with the following results:

YEAH: Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Tedder-Loffland

NAY: None

Chair Sheriff asked for nominations for Vice-Chair; Commissioner Fagin nominated, and Commissioner Tedder-Loffland seconded the nomination to approve Ellen Usry as the Vice-Chair of the Board of Park Commissioners. The vote was taken with the following results:

YEAH: Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Tedder-Loffland

NAY: None

The Board discussed the following Sub-Committee and Appointments and agreed that the Movie in the Park Committee could be removed.

Naming & Recognition of Parks & Recreation Facilities

Kristi Isacksen
Kristi Wright

Advisory Committee for Urban Wilderness Parks

Todd Fagin
Sherrel Sheriff
Ellen Usry

Advisory Committee for Parks & Recreation Policy and Procedures

Billy Davison
Mark Nanny
Sherrel Sheriff
Ellen Usry

Norman Forward Saxon Park Ad Hoc Ex-Officio

Tory Tedder-Loffland
Ellen Usry
Kristina Wyckhoff

The motion to accept the new Sub-Committee Appointments and remove the Movie in the Park Committee was made by Commissioner Davison and seconded by Commissioner Nanny. The vote was taken with the following results:

YEAH: Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Tedder-Loffland

NAY: None

ITEM 4, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE 2026 SCHEDULE OF THE BOARD OF PARK COMMISSIONERS MEETINGS

Mr. Jason Olsen, the Director of Parks and Recreation, asked the Board to review the meeting schedule and noted that typically, no meetings are held in January and July, unless a Special Park Board meeting is required. He mentioned that this may be necessary next month, in January, to discuss and consider the approval of land or a fee-in-lieu of park land for a proposed development. Mr. Olsen stated that if this occurs, a meeting will need to be scheduled by January 6, 2026, and staff will reach out to the Board as soon as they are informed. The 2026 schedule of regular meetings includes February 5th, March 5th, April 2nd, May 7th, June 4th, August 6th, September 3rd, October 1st, November 5th and December 3rd.

Commissioner Nanny made the motion, and Commissioner Tedder-Loffland seconded to approve the 2026 Schedule of Regular Meetings for the Board of Commissioners. The vote was taken with the following results:

- YEAH: Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Tedder-Loffland
- NAY: None
-

ITEM 5, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE REQUEST FROM COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND THE ORIGINAL TOWNSITE VOLUNTARY NEIGHBORHOOD ASSOCIATION TO INSTALL A MESSAGE BOARD IN McGEORGE PARK

The Project in the Park application process was adopted by the Parks and Recreation Department in 2023, on the recommendation of the Park Board. Through this process, citizens and local citizen groups can propose and execute small projects within our parks that align with departmental goals.

Ms. Tara Reynolds, Financial Management Analyst for the Community Development Block Grant Program (CDBG), shared that the Original Townsite Voluntary Neighborhood Association proposed installing a Neighborhood Message Board in McGeorge Park to encourage residents to use the park more, provide information regarding neighborhood and City Council meetings, public hearings, street closures, and utility updates. She provided details on the message board's design, size, and materials, noting that the Association has established Policies and Procedures for its use, which were presented to the Board. The CDBG will fund the purchase and either coordinate installation with Park Maintenance or hire a contractor to ensure compliance with standards.

Ms. Reynolds said the proposed location for the sign is at the park's edge, east of the basketball pad, facing the street parking on Eufaula, and showed a picture depicting the location. She said the Association will also handle all maintenance and replacement if the message center is damaged.

It is recommended that the Park Board of Commissioners recommend that the Director of Parks and Recreation approve the Message Board Project in McGeorge Park.

Commissioner Davison made the motion, and Commissioner Isacksen seconded to recommend that the Director of Parks and Recreation approve the proposed message board in McGeorge Park. The vote was taken with the following results:

- YEAH: Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Tedder-Loffland
- NAY: None
-

ITEM 6, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE ANNUAL REPORT FROM THE NORMAN SPORTS COMMISSION

Mr. Jason Olsen, Director of Parks and Recreation, said in 2023, the Citizens of Norman approved an increase in the guest tax, allowing Visit Norman to establish the Norman Sports Commission. The mission of the Norman Sports Commission is to attract tournaments, meets, events, races, and competitions to Norman.

Mr. Trent Brown, Director of the Norman Sports Commission, presented the annual report, highlighting upcoming events and the economic impact on the City of Norman. He said the FY26 Strategic Plan outlines a comprehensive approach to marketing, group sales, and sports tourism, positioning Norman as a premier destination for visitors, events, and meetings. The FY26 Marketing and Communications Strategy will be a transformative year, focusing on building a content-driven marketing strategy, optimizing paid media, and expanding regional and national visibility. Mr. Brown highlighted the 2026 budget, and the Board requested full financials, separating the VisitNorman and Norman Sports Commission financials.

Commissioner Tedder-Loffland made the motion, and Commissioner Isacksen seconded to request that the Norman Sports Commission submit full financials before approving their annual report. The vote was taken with the following results:

- YEAH: Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Tedder-Loffland
- NAY: None

ITEM 7, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF LAND EXCHANGE WITH NORMAN PUBLIC SCHOOLS AND COMBINING THE NEWLY ACQUIRED LAND WITH HIGH MEADOW PARK AND NORTHEAST LIONS PARK

Norman Public School and City Staff have worked together throughout the past year to execute a land exchange of various properties in and around Adams and Eisenhower Elementary Schools, as well as Irving and Whittier Middle Schools. In 2015, the City Council approved a contract that contemplated an exchange of land between the parties, with the City providing land that had been the tennis courts at both Irving and Whittier Middle Schools, and NPS providing land near the 12th Avenue Recreation Center. However, this land exchange was never effectuated, and no deeds were filed for record with the County. As such, this land exchange seeks to effectuate the 2015 land exchange, in combination with additional exchanges discussed by the parties throughout 2025.

Under this exchange, NPS will swap just over 3 acres of property with the City's 1.6 acres. This land exchange follows the previously approved grant of Irving and Whittier Recreation Centers (approximately 1.4 acres) to the NPS, as evidenced by the quitclaim deeds signed on February 11, 2025. At the November 25, 2025, City Council meeting, Council approved Contract K-2526-91 and Easement E-2526-13; the contract details the specific parcels owned by each party to be exchanged under the agreements:

The City is to trade

- 1) the Irving Middle School former tennis courts (Whittier's former tennis courts were included in the former recreation center land grant).
- 2) a portion of land near Adams Elementary, south of Woodslawn Park.
- 3) a portion of the tennis courts at the 12th Avenue Recreation Center (with conditions)

for NPS

- 1) parcel SE of the 12th Avenue Recreation Center near Eisenhower Elementary.
- 2) A portion of land east of Eisenhower Elementary that will connect NE Lions Park to High Meadows Park. The City's trade of a portion of the 12th Avenue Recreation tennis courts is done alongside a grant of a temporary easement from NPS.

This easement agreement (E-2526-13) ensures that the City has exclusive access, use, and operation of the tennis courts during the operating hours of the 12th Avenue Park Land. The City shall also be responsible for the maintenance and repair of the tennis courts. Park and Recreation Staff said this land exchange will allow the City to acquire the parcel between High Meadows Park and Northeast Lions, thereby making the two parks into a single contiguous area. The new area will be the location for the new play equipment, aiming to reduce vandalism and conflicts with disc golf activities in the current playground.

Staff recommends that the Board of Park Commissioners approve that the newly acquired land on the east side of the school be combined with the park lands adjacent to it on the south (High Meadows Park) and on the north (Northeast Lions Park) into one contiguous piece of property that will together now be considered as a part of Northeast Lions Park. The park formerly known as "High Meadows Park" will no longer be used to describe the park land north of High Meadows Avenue, and the sign for that park will be replaced with a new sign indicating it as Northeast Lions Park.

Commissioner Tedder-Loffland made the motion, and Commissioner Davison seconded it to approve the newly acquired land, to be combined with the park lands adjacent to it into one contiguous piece of property, and to consider it as part of Northeast Lions Park. The park formerly known as "High Meadows Park" will no longer be used to describe the park land, and signage will be replaced, indicating it as Northeast Lions Park. The vote was taken with the following results:

YEAH: Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Tedder-Loffland

NAY: None

ITEM 8, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE ANNUAL REPORT FROM THE WESTWOOD FAMILY AQUATIC CENTER

Ms. Marina Wells, Aquatics Operations Supervisor, presented the Westwood Family Aquatic Center (WWFAC) Annual Report to the Board. She said the WWFAC offers a variety of activities, including a swimming pool with slides, diving boards, water walking, a lazy river, and a special area for young swimmers. Swim lessons and birthday party rentals are also available.

Ms. Wells said WWFAC had a total attendance of 95,764 last summer, and due to the partnership with the Adult Wellness & Education (AWE) Center, 913 AWE members utilized the WWFAC. She highlighted the special events, including Opening Day, Sooner Swim Club Meet, Let it Glow, World's Largest Swim Lesson, Red, White & Blue Swim, Zumba Under the Stars, and more! Ms. Wells said the total revenue for 2025 was \$1,128,456.03, which included season passes, gate admission, swim lessons, classes, lockers, rentals, concessions, special events, and merchandise. She said a few new items in 2026 will include a sensory swim time and all managers completing a SafeSport Athlete Protection Training.

Commissioner Isacksen made the motion, and Commissioner Fagin seconded to approve and submit the Westwood Family Aquatic Center annual report to City Council. The vote was taken with the following results:

YEAH: Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Tedder-Loffland

NAY: None

ITEM 9, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE NORMAN FORWARD MASTER PLAN UPDATES

Mr. Jason Olsen, Director of Parks and Recreation, said on August 11, 2015, the Norman City Council adopted Ordinance O-1516-5, which levied a ½ percent "NF" sales tax for a period of fifteen years, subject to voter approval. The voters of Norman approved the Ordinance on October 13, 2015. The NF Sales Tax (NFST) funds a series of quality-of-life capital projects. One of the major tasks was the preparation of an Implementation Plan document to help guide the development of the NF projects on anticipated schedules and within anticipated budget allocations, and to report on the progress of the individual projects.

The CFOB has periodically reviewed the Implementation Plan and made the necessary changes. As the NF program has progressed, several major projects have been completed or are nearing completion, and the Council has approved some significant program changes. These progress updates and program changes have necessitated another update to the Implementation Plan. On November 14, 2025, the CFOB considered and recommended the Updated Implementation Plan to Council. The City Council approved the Updated Implementation Plan on November 25, 2025.

Mr. Olsen highlighted the Master Plan Updates and costs for Griffin Park, Ruby Grant Park, Reaves Park, Young Family Athletic Center, and the Adult Wellness & Education (AWE) Center. He said staff requests that the Board support the effort to update the recommendation to Council to appropriate funds from the Norman Forward Fund for updating the Master Plans.

Commissioner Tedder-Loffland made the motion, and Commissioner Davison seconded to support the effort to update the recommendation to Council to appropriate funds from the Norman Forward Fund for updating the Master Plans. The vote was taken with the following results:

- YEAH: Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Tedder-Loffland
 - NAY: None
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ITEM 10, being:

NORMAN FORWARD UPDATE

Mr. Jason Olsen, Director of Parks and Recreation, said staff have received proposals for Bluestem Park, the new park in southeast Norman next to The Links Apartments. He said Downey Contracting has been working to finish major construction at Bishop Creek Eco Park, the City's new special-use park designed to be both a nature park for people to enjoy and a stormwater control facility for the Bishop Creek watershed. He said the city will take on the remaining work at the park to establish a new landscape, complete a sign package, manage final site furnishings, fencing, and other site amenities, and prepare the park for a grand opening in the spring. Mr. Olsen said the NF Saxon Park Project remains on hold pending the completion of road construction overseen by the Public Works Department. He noted that this road project will reduce the budget for the NF Saxon Park Project, as the associated costs for roadwork, utilities, and water and sewer connections will be integrated into the park development but paid for through the PW Department road construction project.

ITEM 11, being:

UPDATE REGARDING THE COMMISSION FOR ACCREDITATION OF PARK AND RECREATION AGENCIES (CAPRA)

Mr. Mitchell Richardson, Recreation Manager, said the Parks and Recreation Department has recently initiated the process of obtaining accreditation from the Commission for Accreditation of Park and Recreation Agencies (CAPRA), the only national accreditation available for park and recreation agencies. He said this accreditation serves as a valuable measure of an agency's overall quality of operation, management, and service to the community. He said achieving CAPRA accreditation is the most effective way to demonstrate that our agency and its staff provide the highest level of service to the community.

ITEM 12, being:

DIVISION UPDATE

Mr. Mitchell Richardson, Recreation Manager, said Winterfest on Main is scheduled on December 6th and will follow the Norman Christmas Parade. He said the route will begin at Norman High School and end at James Garner Avenue in front of the railroad track. He said the annual tree lighting will take place, followed by an opportunity to meet Santa, enjoy cocoa and cookies, create crafts, take photos, and watch performances by the Imaginaries, a local band. Mr. Richardson said the Ugly Sweater 5K and Fun Run is scheduled for December 13th at 6:30 pm at Legacy Park. He said this event is for the whole family, and holiday costumes are encouraged. He said a Bike Giveaway, hosted by the City of Norman in partnership with the Trae Young Family Foundation and Prime Time Transportation, will return on Sunday, December 7, 2025, at the Young Family Athletic Center (YFAC). The event will begin at noon and will give away 500 free bicycles to local children just in time for the holiday season.

Mr. Wade Thompson, Parks Manager, said Maintenance staff have been preparing for the holiday events and winterizing park restrooms and irrigation systems in anticipation of the cold weather forecast. He said staff have been working on various drain projects, tree trimming, and power washing playgrounds. Mr. Thompson said Norman Parks Maintenance recently won the Oklahoma Recreation and Parks Society (ORPS) annual rodeo, which showcases their skills, including truck-and-trailer competition, a zero-turn mower obstacle course, backhoe competition, and more!

Ms. Megan Phelan, Park Planner, said RFPs were sent out for playground replacements at NE Lions, Sutton Place, Eagle Cliff, and Bluestem Parks, and the pollinator landscape renovation at McGeorge Park has been completed. She said a walkway was repaved at Eagle Cliff Park, staff is working on a prairie restoration and invasive removal at Sutton Wilderness, and the Sierra Club is assisting with similar efforts at Saxon Park. Ms. Phelan said the oldest lights are being replaced at Westwood Tennis, several stage items are being replaced at the Sooner Theatre, and floor repairs are being scheduled at the Cleveland County Historic Museum.

MISCELLANEOUS ITEMS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

Chair Sheriff adjourned the meeting at 7:49 p.m.

Passed and approved this _____ of _____ 2026

Sherrel Sheriff, Chair

Norman Board of Parks Commissioners
January 5, 2026
SPECIAL MEETING

The Norman Board of Parks Commissioners of the City of Norman, Cleveland County, State of Oklahoma, met in a Special Session in the Development Center Conference Room A, on the 5th day of January 2026 at 1:04 p.m., and notice of the agenda of the meeting was posted at the Development Center Building at 225 N. Webster Avenue and on the City website at least 48 hours prior to the beginning of the meeting.

ROLL CALL

Present: Chair Sheriff and Commissioners Fagin, Isacksen, Nanny & Usry

Absent: Commissioners Davison, Tedder-Loffland, Wright, and Wyckoff

City Officials

Present: Jason Olsen, Director of Parks and Recreation
James Briggs, Park Development Manager
Jeff Moody, Recreation Supervisor
Mitchell Richardson, Recreation Manager
Wade Thompson, Parks Manager
Karla Sitton, Administrative Technician IV

ITEM 1, being:

CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF
LAND OR FEE IN LIEU OF PARK LAND FOR THE NORMAN A24 ADDITION

Mr. Sean Rieger, representing the developer, presented the proposed addition to the Board. He said the Norman A24 Addition is located at the NE corner of the intersection of Alameda Street and 24th Avenue SE. The site is also bordered to the north & east by the existing Royal Oaks neighborhood, which contains a mix of public parkland (Royal Oaks Park) & private parkland with public access. The plat includes 62 units of RM-6 multi-family zoning, along with a commercial property at the street intersection in the SW corner of the development (not considered for parkland requirements). When it develops, a total of 0.2744 acres of public parkland will be required. This development would also yield \$4,650 in Neighborhood Park Development Fees and the same in Community Park Development fees once all building permits have been issued. A private park would need to be twice as large as the public park, or 0.5488 acres.

The proposed plat includes a large area of the Water Quality Protection Zone (WQPZ) on the east side of the developed area, with a small area designated as “Community Area and Recreation Space” within the WQPZ. However, the location and size of the area shown do not comply with the parkland dedication ordinance. Overall, there is limited space available for parkland, and the city does not seek a small parcel for parkland development. Also, since the proposed plat will connect to the sidewalk system along Alameda Street, there is good access to an existing large neighborhood park and the adjoining private park pond and walking trails, which are open to the public. Based on these factors, Park Development staff is recommending a Fee-In-Lieu of Land decision, with fees to be used for the continued development of Royal Oaks Park.

Commissioner Tedder-Loffland made the motion, and Commissioner Usry seconded to accept a Fee-In-Lieu of Land decision for the Norman A24 Addition. The vote was taken with the following results:

YEAH: Chair Sheriff and Commissioners Fagin, Isacksen, Nanny & Usry

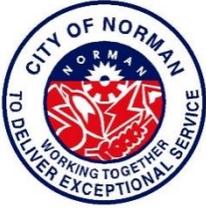
NAY: None

ADJOURNMENT

Chair Sheriff adjourned the meeting at 1:14 p.m.

Passed and approved this _____ of _____ 2026

Sherrel Sheriff, Chair



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 03/05/2026

REQUESTER: Karla Sitton, Administrative Tech IV

PRESENTER: Jason Olsen, Director of Parks & Recreation

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF PREVIOUSLY APPROVED CITY COUNCIL ITEMS

DISCUSSION:

The City of Norman City Council met at Regular meetings on February 10, 2026, and February 24, 2026, to consider several items pertaining to the Parks and Recreation Department. Staff has included those previously approved City Council agenda items to keep you informed and up to date.

City of Norman, OK

*Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069*



Meeting Agenda

Tuesday, February 10, 2026

6:30 PM

DIRECTOR OF PARKS AND RECREATION

City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority

City Council

David Gandesbery, Ward 1, Matthew Peacock, Ward 2, Robert Bruce, Ward 3, Helen Grant, Ward 4, Brandon Nofire, Ward 5, Joshua Hinkle, Ward 6, Kimberly Blodgett, Ward 7, Scott Dixon, Ward 8, Mayor Stephen Tyler Holman.



CITY OF NORMAN, OK CITY COUNCIL REGULAR MEETING

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Tuesday, February 10, 2026 at 6:30 PM

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY

You are required to sign up in advance of the meeting on the City's webpage, by calling the City Clerk's Office (405-366-5406), or at the Council Chambers prior to the start of the meeting with your name, ward, and item you wish to speak to including whether you are a proponent or opponent. When the time comes for public comments, the Clerk will call your name and you can make your way to the podium. Comments may be limited on items of higher interest, if so, the Mayor will announce that at the beginning of the meeting. Participants may speak one time only up to 4 minutes per person per item. There will be no yielding of time to another person. Sign up does not guarantee you will get to speak if the allotted time for that item has already been exhausted. If there is time remaining after those registered to speak have spoken, persons not previously signed up may have the opportunity to speak. Comments received must be limited to the motion on the floor only.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

1. CONSIDERATION OF ACKNOWLEDGEMENT, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2526-25: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF FEBRUARY 2026, AS BLACK HISTORY MONTH IN THE CITY OF NORMAN.

COUNCIL ANNOUNCEMENTS

CONSENT DOCKET

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 2 through Item 21 be placed on the consent docket.

APPROVAL OF MINUTES

2. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

CITY COUNCIL OVERSIGHT COMMITTEE MEETING MINUTES OF JANUARY 8, 2026.

CITY COUNCIL FINANCE COMMITTEE MEETING MINUTES OF JANUARY 15, 2026

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY MEETING MINUTES OF JANUARY 13, 2026.

First Reading Ordinance

3. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-28 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE A TRACT OF LAND BEING A PART OF THE SOUTHWEST QUARTER (SW/4) OF SECTION TWENTY-SEVEN (27), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE C-2, GENERAL COMMERCIAL DISTRICT, AND R-1, SINGLE-FAMILY DWELLING DISTRICT, AND PLACE THE SAME IN THE RM-6, MEDIUM-DENSITY APARTMENT DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (NORTHEAST CORNER OF THE INTERSECTION OF 24TH AVENUE N.E. AND E. ALAMEDA STREET; WARD 6)
4. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF O-2526-37 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, DETACHING PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF NORMAN, OKLAHOMA, AND DESIGNATING THE AREAS OR TRACTS INCLUDED IN SUCH DETACHMENTS; REPEALING ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING FOR THE SEVERABILITY THEREOF (CERTAIN PROPERTIES ADDRESSED 2800 AND 2801 HENSLEY ROAD; WARD 5).

5. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-22 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, AMENDING SECTION 32-426 TO INCLUDE CONSUMPTION OF MARIJUANA; INHALING SECONDHAND MARIJUANA SMOKE AND OPEN CONTAINER THAT CONTAINS MARIJUANA IN PASSENGER AREA OF MOTOR VEHICLE
6. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-41 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN AMENDING SECTION 32-509 TO INCLUDE PROHIBITING THE USE OF HANDHELD ELECTRONIC DEVICES WHILE OPERATING A MOTOR VEHICLE IN DESIGNATED SCHOOL ZONES AND ACTIVE CONSTRUCTION WORK ZONES

Appointments

7. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

BOARD OF ADJUSTMENT

TERM: 02-10-26 TO 12-22-28, TAYLOR DAVIS - WARD 4

Reports/Communications

8. CONSIDERATION OF ACKNOWLEDGEMENT, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF THE RECEIPT OF THE ANNUAL REPORT FROM NORMAN SPORTS COMMISSION TO THE BOARD OF PARK COMMISSIONERS

Donation

9. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A DONATION IN THE AMOUNT OF \$8,500 FROM THE CAVINS GROUP, L.L.C., OF NORMAN TO BE USED TO PURCHASE SERVICES AND ITEMS FOR NORMAN POLICE DEPARTMENT COMMUNITY OUTREACH EVENTS, AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Contracts

10. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2122-58: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND OLSSON, INC. IN THE AMOUNT OF \$100,800.00 FOR THE DESIGN OF THE 36TH AVENUE NW (PHASE 3) WIDENING PROJECT FROM INDIAN HILLS ROAD TO MOORE CITY LIMITS. (Ward 3 and 8)

11. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE FINAL ACCEPTANCE OF CONTRACT K-2526-54: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MUSCO SPORTS LIGHTING, L.L.C., FOR THE WESTWOOD TENNIS COURTS LIGHTING IMPROVEMENTS PROJECT AND FINAL PAYMENT OF \$37,339.00. (Ward 2)
12. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF WORK ORDER PW1 TO ON-CALL CONTRACT K-2526-79: BY AND BETWEEN THE CITY OF NORMAN AND OLSSON, INC., IN THE AMOUNT OF \$170,809.00 FOR ENVIRONMENTAL SERVICES FOR THE 36TH AVENUE NW BOND PROJECTS. (Ward 3 and 8)
13. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2526-85: BY AND BETWEEN THE CITY OF NORMAN, NORMAN MUNICIPAL AUTHORITY, AND NORMAN UTILITIES AUTHORITY, AND STV INCORPORATED FOR ON-CALL ENGINEERING SERVICES ON AN AS-NEEDED BASIS. (City)
14. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2526-114: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND KIMLEY-HORN AND ASSOCIATES, INC., IN THE AMOUNT OF \$234,900 FOR ENGINEERING SERVICES FOR FLOOD AVENUE WATER LINE REPLACEMENT — BOYD STREET TO ROBINSON STREET (WARDS 4 AND 8)
15. CONSIDERATION OF ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A GRANT IN THE AMOUNT OF \$11,000 FROM THE OKLAHOMA MONARCH SOCIETY TO INSTALL POLLINATOR HABITAT AND PROVIDE POLLINATOR PUBLIC EDUCATION; APPROVAL OF CONTRACT K-2526-130 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA MONARCH SOCIETY; AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT. (Ward 4)
16. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-135: A SERVICE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN AND NORMAN ARTS COUNCIL, FOR THE 2026 ARTFUL INLETS PROJECT. (Ward 2)
17. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-141: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND STREETS MECHANICAL, L.L.C., IN THE AMOUNT OF \$199,494.00 FOR THE NORMAN INVESTIGATION CENTER (NIC) AIR HANDLER REPLACEMENT; PERFORMANCE BOND B-2526-17, STATUTORY BOND B-2526-18, AND MAINTENANCE BOND MB-2526-48. (Ward 2)

18. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-144: BY AND BETWEEN THE CITY OF NORMAN AND THE VORTEX SERVICES, L.L.C., IN THE AMOUNT OF \$172,630.00 FOR THE HALIFAX AND RIDGEMONT STORMWATER PIPE LINING PROJECT, AND OF MAINTENANCE BOND MB-2425-41, PERFORMANCE BOND B-2425-55 AND STATUTORY BOND B-2425-56, AND BUDGET TRANSFER AS OUTLINED IN THE STAFF REPORT. (Ward 6 and 8)

Resolutions

19. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-98: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$70,418.24 FROM THE CAPITAL FUND TO FINANCE A PORTION OF THE CLASSEN BOULEVARD SIGNALS CONSTRUCTION PROJECT. (Ward 7 and 5)
20. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF RESOLUTION R-2526-43: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, APPROPRIATING \$151,563.00 FROM OPIOID SETTLEMENT FUNDS CASH ACCOUNT TO OPIOID SETTLEMENT FUNDS EXPENDITURE ACCOUNTS TO FUND COUNCIL APPROVED PROJECTS WITH THE DISTRIBUTORS SETTLEMENT AGREEMENT FUNDS PROVIDED FROM THE STATE THROUGH CONTRACT K-2425-44.
21. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-14 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHEAST QUARTER (NE/4) OF SECTION SIX (6), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE-FAMILY DWELLING DISTRICT, AND PLACE SAME IN A SPUD, SIMPLE PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1107 & 1111 S. CHAUTAUQUA AVENUE; WARD 7) **POSTPONED INDEFINITELY DUE TO THE APPLICANT WITHDRAWING THE APPLICATION**

NON-CONSENT ITEMS

Second Reading Ordinance

22. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-6 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE SOUTHWEST QUARTER (SW/4) OF SECTION FOUR (4), TOWNSHIP EIGHT NORTH (T8N), RANGE TWO WEST (R2W) OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE A-2, RURAL AGRICULTURAL DISTRICT, AND I-1, LIGHT INDUSTRIAL DISTRICT, AND PLACE SAME IN A PUD, PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1751 E. IMHOFF ROAD; WARD 1)

23. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2526-7: PRELIMINARY PLAT FOR COLERAINE MULTIFAMILY, A PLANNED UNIT DEVELOPMENT, GENERALLY LOCATED 1500- FEET EAST OF CLASSEN BOULEVARD ON THE NORTH SIDE OF IMHOFF ROAD. (WARD 1).

MISCELLANEOUS COMMENTS

This is an opportunity for citizens to address City Council. Due to Open Meeting Act regulations, Council is not able to participate in discussion during miscellaneous comments. Remarks should be directed to the Council as a whole and limited to four minutes or less.

ADJOURNMENT

File Attachments for Item:

8. CONSIDERATION OF ACKNOWLEDGEMENT, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF THE RECEIPT OF THE ANNUAL REPORT FROM NORMAN SPORTS COMMISSION TO THE BOARD OF PARK COMMISSIONERS

File Attachments for Item:

11. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE FINAL ACCEPTANCE OF CONTRACT K-2526-54: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MUSCO SPORTS LIGHTING, L.L.C., FOR THE WESTWOOD TENNIS COURTS LIGHTING IMPROVEMENTS PROJECT AND FINAL PAYMENT OF \$37,339.00. (Ward 2)



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 02/10/2026

REQUESTER: James Briggs, Park Development Manager

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE FINAL ACCEPTANCE OF CONTRACT K-2526-54: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MUSCO SPORTS LIGHTING, L.L.C., FOR THE WESTWOOD TENNIS COURTS LIGHTING IMPROVEMENTS PROJECT AND FINAL PAYMENT OF \$37,339.00. (Ward 2)

BACKGROUND:

On August 8, 2025, the City Council approved Contract Number K-2526-54 with Musco Sports Lighting, L.L.C. (Musco), for the Westwood Tennis Court Lighting Improvements Project. This project was funded through a Room Tax appropriation as part of a multi-year program of improvements at Westwood Tennis that included resurfacing all 12 competition courts, improvements to the pro shop, mechanical & plumbing work, and work on the complex's fencing, furnishings, and lighting. The project scope included the supply and installation of modern lighting fixtures for the facility's six oldest courts.

Park staff saved money on the project by mounting the new fixtures on the existing light poles at all six older courts, with new wire and controls installed alongside the fixtures. The project was awarded to Musco as a turnkey job, which included the removal and disposal of the old fixtures, wiring, and controls, followed by the installation of all new materials on the existing poles. Work was coordinated with the staff at Westwood Tennis Center to avoid any conflicts with their daily operations or tournament schedule, which is light during that time of year. The final price for the design, supply, and installation of new tennis court lighting on the six oldest courts was \$98,000.

DISCUSSION:

Work began in September 2025. Monthly progress payments were made during construction, as work could be done during good weather in the fall and winter. Staff from the City of Norman Facility Maintenance Division were on-site several times throughout the installation to advise on the current configuration of the other court lighting systems and to learn the operational specifications for the new lights being installed under this project.

On January 27, 2026, City of Norman Parks and Recreation Staff inspected and received final operational training from the local Musco representative for the Westwood Tennis Court Lighting Improvements Project and found it to be complete as per specifications.

RECOMMENDATION:

It is recommended that the City Council accept the Westwood Tennis Court Lighting Improvements Project as complete and authorize final payment in the amount of \$37,339.00 to Musco Sports Lighting, L.L.C. Funding is available for this project in the Westwood Tennis Court Lighting Improvements Project (Account 23793364-46101; Project RT0091).

File Attachments for Item:

15. CONSIDERATION OF ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A GRANT IN THE AMOUNT OF \$11,000 FROM THE OKLAHOMA MONARCH SOCIETY TO INSTALL POLLINATOR HABITAT AND PROVIDE POLLINATOR PUBLIC EDUCATION; APPROVAL OF CONTRACT K-2526-130 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA MONARCH SOCIETY; AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT. (Ward 4)

File Attachments for Item:

17. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-141: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND STREETS MECHANICAL, L.L.C., IN THE AMOUNT OF \$199,494.00 FOR THE NORMAN INVESTIGATION CENTER (NIC) AIR HANDLER REPLACEMENT; PERFORMANCE BOND B-2526-17, STATUTORY BOND B-2526-18, AND MAINTENANCE BOND MB-2526-48. (Ward 2)



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 02/10/2026

REQUESTER: Lance Harper, Facilities and Construction Program Manager

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-141: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND STREETS MECHANICAL, L.L.C., IN THE AMOUNT OF \$199,494.00 FOR THE NORMAN INVESTIGATION CENTER (NIC) AIR HANDLER REPLACEMENT; PERFORMANCE BOND B-2526-17, STATUTORY BOND B-2526-18, AND MAINTENANCE BOND MB-2526-48. (Ward 2)

BACKGROUND:

The Facility Maintenance Division has several HVAC tradesmen who maintain the heating and air conditioning systems for all City of Norman facilities. These tradesmen have serviced the HVAC system for the Norman Investigation Center (NIC), located at 1507 W. Lindsey Street, Norman, Oklahoma, since the City acquired the building several years ago.

The primary air handler serving the NIC is approximately 40–45 years old. Air handlers of this type are typically designed to last 15–20 years. Due to its age and condition, the unit has experienced numerous issues. It is unable to properly balance outside air intake, resulting in excessive outside air and humidity being introduced into the system. This condition contributed to a mold outbreak within the building.

In addition to these issues, the unit’s overall age has further impacted its reliability and performance. A third-party contractor inspected the air handler to provide an estimate for repair or replacement and advised that the unit is well beyond its intended life expectancy and is not cost-effective to repair or rebuild. As a result, a Request for Proposals (RFP) was issued for the replacement of the air handler.

DISCUSSION:

Four proposals to remove and replace the air handler at the NIC were opened on January 13, 2026, from the following HVAC contractors:

1. Streets Mechanical, L.L.C. — \$199,494.00
 2. WSM — \$206,747.00
 3. Harrison Orr — \$221,600.00
 4. Saker Mechanical — \$279,000.00
-

The proposals were reviewed and evaluated by the Parks and Recreation Facilities Maintenance Division based on experience providing similar services, references, cost, and overall ability to deliver the specified services. After evaluating each proposal, the staff recommended the proposal submitted by **Streets Mechanical, L.L.C.**, which was the lowest bid and met all requirements outlined in the Request for Proposal.

Streets Mechanical, L.L.C., is a full-service commercial HVAC company located in south Oklahoma City, Oklahoma. Streets Mechanical, L.L.C., currently has several work agreements with the City, including preventive maintenance services for the Animal Welfare building and maintenance of all boiler systems within City buildings.

The proposal submitted by Streets Mechanical, L.L.C., includes a base cost of \$199,494.00 to remove the existing air handler and replace it with a new, energy-efficient system. The scope of work includes making all necessary connections, replacing all associated valves, installing the control system, and hauling off all removed materials. The City currently utilizes the ES2 control system, which will be incorporated into the new installation.

Funding for this project will come from the Capital Improvement account designated for the replacement of outdated HVAC equipment, namely Building HVAC/Mechanical (Project EF1003, Account No. 50595540-46301 Materials).

If approved, the contractor will begin work as soon as possible. Streets Mechanical will start fabrication of the air handler immediately, with an estimated build time of approximately 90 days. Installation will be scheduled upon completion of the unit.

RECOMMENDATION 1:

It is recommended that the City Council approve **Contract K-2526-141** to Streets Mechanical, L.L.C., in the amount of **\$199,494.00**.

RECOMMENDATION 2:

Staff further recommends that, upon approval of Contract K-2526-141, the following bonds be approved:

- Performance Bond B-2526-64
- Statutory Bond B-2526-65
- Maintenance Bond MB-2526-48

CITY OF NORMAN
NORMAN, OKLAHOMA

January 15, 2026

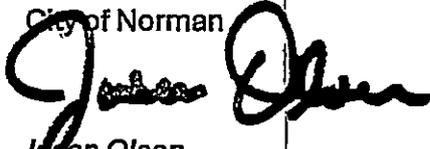
TABULATION OF BID QUOTES

NIC AIRHANDLER UNIT

The following is a tabulation of quotes received by the City of Norman for the NIC air handler replacement. This is for complete replacement with controls integrated into the bid price with the funding available in a Capitol Improvement Account EF1003, 59550-46101. Reference RFP: 2526-22

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
1. Streets LLC	\$199,494.00
2. WSM	\$206,747.00
3. Harrison Orr	\$221,600.00
4. Saker Mechanical	\$279,000.00

Recommendation: That the project be awarded to Streets Mechanical in the bid amount of \$199,494.00 as the best bidder to meet specifications and bond requirements.

City of Norman

Jason Olsen
Director of Parks and Recreation

STREETS, LLC

Contract No. K-2526-141

JAN 27 2026

RECEIVED

CONTRACT

THIS CONTRACT made and entered into this 27th day of January 2026, by and between Streets, LLC, an Oklahoma limited liability company, hereinafter designated as "Contractor", and the City of Norman, an Oklahoma municipal corporation, hereinafter designated as "City".

WITNESSETH

WHEREAS, the City has caused to be prepared in accordance with law, specifications, and other bidding documents for the work hereinafter described and has approved and adopted all said bidding documents, and has caused Solicitation for Bids to be given and advertised as required by law, and has received sealed proposals for the furnishing of all labor and materials for the following project:

Norman Investigations Center ("NIC") Air Handler Replacement

as outlined and set out in the bidding documents and in accordance with the terms and provisions of said Contract; and

WHEREAS, the Contractor in response to said Solicitation for Bids, has submitted to the City, in the manner and at the time specified, a sealed proposal in accordance with the terms of this Contract; and

WHEREAS, the City, in the manner provided by law, has opened, examined, and canvassed the proposals submitted and has determined and declared the above-named Contractor to be the lowest and best bidder on the above-prepared project, and has duly awarded this Contract to said Contractor, for the total sum named in the proposal, to wit: One Hundred Ninety-Nine Thousand, Four Hundred Ninety-Four Dollars (\$199,494.00).

NOW, THEREFORE, for and in consideration of the mutual agreements and covenants herein contained, the parties to this Contract have agreed, and hereby agree, as follows:

- I. The Contractor shall, in a good and first-class, workmanlike manner at their own cost and expense, furnish all labor, materials, tools, and equipment required to perform and complete said work in strict accordance with this Contract and the following Contract Documents:
 - i. Specifications, Provisions and Bonds thereto, all of which documents are on file in the office of the City Clerk of the City of Norman, and are made a part of this Contract as fully as if the same were set out at length, with the following additions and or exceptions: (If none, so state.) NONE.
 - ii. The Notice to Bidders published on the City of Norman Website; December 12th, 2025 the Bid No. B-2526-22, containing the instructions to bidders and the special and general provisions of specifications; and the Contractor's bid or proposal; each of said instruments

on file in the office of the City Clerk of the City of Norman, are made part of this contract as if fully written in detail herein or attached thereto.

To that end, no provision of this Contract or of any such aforementioned document shall be interpreted or given legal effect to create an obligation on the part of the City to third persons, including, by way of illustration but not exclusion, sureties upon performance bonds, payment bonds or other bonds, assignees of the Contractor, subcontractors, and persons performing labor, furnishing material or in any other way contributing to or assisting in the performance of the obligation of the Contractor; nor shall any such provisions be interpreted or given legal effect to afford a defense against any obligation owed or assumed by such third person to the City or in any way to restrict the freedom of the City to exercise full discretion in its dealing with the Contractor.

2. The City shall make payments to the Contractor in the following manner:
 - i. The project manager, or other appropriate person, will make accurate estimates of the value, based on contract prices, or work done, and materials incorporated in the work and of materials suitably stored at the site thereof, to submit to the City as an application for payment. The Contractor shall furnish to the project manager, or the appropriate person, such detailed information as they may request to aid them as a guide in the preparation of the application for payment. Each estimate and application for payment must contain or have attached an affidavit as required by Senate Bills 469 of the 1974 Legislature. The City will pay Contractor within thirty (30) days of receipt of the application for payment and only after the work contained in the application for payment has been fully completed and has been approved and accepted by the City.
 - ii. On completion of all the work, but prior to the acceptance thereof by the City, it shall be the duty of the project manager, or other appropriate person, to determine that said work has been completely and fully performed in accordance with this Contract and the Contract Documents; and upon making such determinations said official shall make his final certificate to the City. The Contractor shall furnish proof that all claims and obligations incurred by them in connection with the performance of said work have been fully paid and settled; said information shall be in the form of an affidavit, which shall bear the approval of the surety on the contract bonds for payment of the final estimates to the Contractor; thereupon, the final estimate (including retainages) will be approved and paid within thirty (30) days and only after all the work has been fully completed to the satisfaction of the City.
3. It is further agreed that the Contractor will commence said work within thirty (30) days following receipt of a NOTICE-TO-PROCEED, and prosecute the same vigorously and continuously, and complete the same in One Hundred Eighty (180) calendar days. The City may terminate this Contract for any reason upon thirty (30) days written notice to Contractor.

4. **Notice:** Any notice, demand, or other communication under this Agreement shall be sufficiently given or delivered when it is delivered personally, or within three (3) business days after it is deposited in the United States mail, registered or certified mail, postage prepaid, return receipt requested, to:

City:

Lance Harper
Construction and Facility Manager
225 N Webster Ave.
Norman, OK 73070

Contractor:

Streets LLC, Mechanical Contractor
William Cronin, Project manager
100 S 25th St.
Oklahoma City, OK 73129

5. **Indemnification:** Contractor agrees to indemnify and hold harmless the City, its officers, agents and employees from and against all liability for injuries or death to persons, legal expense or damage to property caused by Contractor's, its agents or employees performance under this Contract; provided, however, that Contractor shall not be liable for injury, damage or loss occasioned by the sole negligence of the City, its agents or employees. Contractor shall indemnify and hold harmless the City, its officers, agents and employees from and against all claims, damages, suits, expenses, liability or proceedings of any kind whatsoever, including, without limitation, Worker's Compensation claims of or by anyone whomever, in any way resulting from, or arising out of, Contractor's acts, omissions or operations under or in connection with this Contract. Further, the City shall not be liable or responsible to Contractor for any loss or damage to any property or person occasioned by a third party. It is understood that this indemnity and hold harmless provision is not limited by the insurance required under this Contract.

6. **Insurance:** Contractor shall, at its own expense, keep in force insurance of the following types and in not less than the following amounts, issued by a company or companies licensed to do business in Oklahoma and is of sound and adequate financial responsibility, against all liabilities for accidents arising out of or in connection with Contractor's performance of this Contract, except when caused by the City's negligence or that of its agents or employees, and shall furnish to the City certificates evidencing such insurance subject to the limitations set forth above in respect to the City's sole negligence and Contractor shall furnish a certificate to the effect that such insurance shall not be changed or cancelled without ten (10) days prior notice to the City, said notice shall be written and shall be given by Contractor, to wit:

- i. **Worker's Compensation Insurance and Employer's Liability Insurance** as prescribed by State Statute, for all of Contractor's employees and subcontractors working on the project, with the subcontractors to also provide the same.
- ii. Provide both **Commercial General Liability Insurance** and **Automobile Liability Insurance** for personal injury and property damage in limits prescribed by the Oklahoma Governmental Tort Claims Act (51 O.S. § 151 et seq.) and subsequent revisions thereto, as follows:
 - a. \$75,000 for loss of property arising out of a single act or occurrence.
 - b. \$250,000 per person for any other loss arising out of a single act or occurrence.
 - c. \$2,000,000 for any number of claims arising out of a single act or occurrence.

7. **Miscellaneous:**

- i. **Counterparts:** This Contract may be executed in any number of counterparts, each of which shall be deemed an original and constitute the same instrument.
- ii. **Severability:** If any provision of this Contract is determined to be unenforceable, invalid or illegal, then the enforceability, validity and legality of the remaining provisions will not in any way be affected or impaired, and such provision will be deemed to be restated to reflect the original intentions of the parties as nearly as possible in accordance with applicable law.
- iii. **Governing Law; Venue:** This Contract shall be governed and construed in accordance with the laws of the United States of America and the State of Oklahoma. The venue for any action under this agreement shall be in the District Court of Cleveland County, Oklahoma or the United States District Court for the Western District of Oklahoma. The parties agree to submit to the subject matter and personal jurisdiction of said court.
- iv. **Authority:** Each party hereto has the legal right, power and authority to enter into this Contract. Each party's execution, delivery and performance of this Contract has been duly authorized, and no other action is requisite to the valid and binding execution, delivery and performance of this Contract, except as expressly set forth herein.
- v. **Entire Agreement; Amendments:** This Contract and the associated Contract Documents constitute the entire agreement among the parties hereto and may not be amended or modified, except in writing, signed by each of the parties hereto. This Contract shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.
- vi. **Assignment:** This Contract shall not be assigned by Contractor without prior written consent of the City.

Contract No. K-2526-141

- vii. ***Nondiscrimination:*** Contractor acknowledges that the Certification of Nondiscrimination completed with their bid proposal is incorporated herein and thereby agrees to comply with the requirements contained in such certification throughout the performance of this Contract.
- viii. ***Non-Waiver:*** No failure on the part of either party to exercise, and no delay in exercising, any right hereunder shall operate as a waiver thereof; nor shall any single or partial exercise by either party of any right hereunder preclude any other or future exercise thereof or the exercise of any other right. The remedies herein provided are cumulative and not exclusive of any remedy available to either party at law or in equity.
8. The sworn statement below must be signed and notarized before this Contract will become effective.

[Signatures on following page]

Contract No. K-2526-141,

IN WITNESS WHEREOF, the said parties have hereunto set their hands and seals respectively the 27th day of January, 2026. The parties agree that they may conduct the transaction by electronic means and hereby state that electronic signature is valid and shall have the same force and effect as an original signature.

CONTRACTOR

Corporate Seal

Streets, LLC

Streets, LLC

Company Name

ATTEST: _____
Corporate Secretary

BY [Signature]
President or Managing Partner

(STATE OF OKLAHOMA)

(COUNTY OF OKLAHOMA)

Kenn Cokerham, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by Contractor to submit the above Contract to the City. Affiant further states that Contractor has not paid, given or donated or agreed to pay, give, or donate to any officer or employee of the City any money or other thing of value, either directly or indirectly, in the procuring of the contract.

[Signature]
President or Managing Partner

Subscribed and sworn to before me this 27 day of January, 2026.

[Signature]
Notary Public

My Commission Expires: 7/5/2029
Commission Number: 13006174



CITY OF NORMAN

Approved as to form and legality this 27 day of January, 2026.

[Signature]
City Attorney

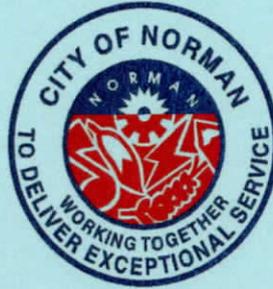
Approved by the City Council this _____ day of _____, 2026.

ATTEST: _____
City Clerk

Mayor

City of Norman, OK

*Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069*



Meeting Agenda Amended

Tuesday, February 24, 2026

6:30 PM

DIRECTOR OF PARKS AND RECREATION

City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority

City Council

David Gandesbery, Ward 1, Matthew Peacock, Ward 2, Robert Bruce, Ward 3, Helen Grant, Ward 4, Brandon Nofire, Ward 5, Joshua Hinkle, Ward 6, Kimberly Blodgett, Ward 7, Scott Dixon, Ward 8, Mayor Stephen Tyler Holman.



CITY OF NORMAN, OK
CITY COUNCIL REGULAR MEETING - AMENDED
Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Tuesday, February 24, 2026 at 6:30 PM

AGENDA

Amended

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

**CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY,
AND NORMAN TAX INCREMENT FINANCE AUTHORITY**

You are required to sign up in advance of the meeting on the City's webpage, by calling the City Clerk's Office (405-366-5406), or at the Council Chambers prior to the start of the meeting with your name, ward, and item you wish to speak to including whether you are a proponent or opponent. When the time comes for public comments, the Clerk will call your name and you can make your way to the podium. Comments may be limited on items of higher interest, if so, the Mayor will announce that at the beginning of the meeting. Participants may speak one time only up to 4 minutes per person per item. There will be no yielding of time to another person. Sign up does not guarantee you will get to speak if the allotted time for that item has already been exhausted. If there is time remaining after those registered to speak have spoken, persons not previously signed up may have the opportunity to speak. Comments received must be limited to the motion on the floor only.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AWARDS AND PRESENTATIONS

- 1. ADMINISTERING THE OATH OF OFFICE TO AND SEATING OF COUNCILMEMBER-ELECT ROBERT BRUCE, WARD 3.**

2. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-103: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, HONORING AND RECOGNIZING JENNIFER BAKER FOR HER EXCEPTIONAL CONTRIBUTIONS TO ARTS EDUCATION AND HER RECEIPT OF THE ARTS IN EDUCATION AWARD AT THE FORTY-SIXTH GOVERNER'S ARTS AWARDS.
3. PRESENTATION OF AWARDS FROM THE OKLAHOMA MUNICIPAL LEAGUE TO THE FOLLOWING CITY OF NORMAN EMPLOYEES WHO HAVE COMPLETED 25 YEARS OF CONTINUOUS SERVICE:
 1. CHRISTOPHER MATTINGLY, DIRECTOR OF UTILITIES, UTILITIES DEPARTMENT
 2. CELESTE GULLEY, TREASURY ASSOCIATE, FINANCE DEPARTMENT
 3. JUDSON LEROI, WEB AND APPLICATIONS DEVELOPER, INFORMATION TECHNOLOGY DEPARTMENT
 4. MARGUERITE "MAGGIE" GRIFFITH, DEPUTY COURT CLERK, MUNICIPAL COURT
 5. JAMES BRIGGS, PARK DEVELOPMENT MANAGER, PARKS AND RECREATION DEPARTMENT
 6. KARLA SITTON, ADMINISTRATIVE TECHNICIAN IV, PARKS AND RECREATION DEPARTMENT
 7. BRIAN SULLIVAN, GOLF MAINTENANCE SUPERVISOR, PARKS AND RECREATION DEPARTMENT
 8. LARRY DURHAM, BUILDING INSPECTOR, PLANNING DEPARTMENT
 9. RUSSELL ANDERSON, COMMUNICATION SYSTEMS MANAGER, POLICE DEPARTMENT
 10. JOHN HENSLEY, PARKING OFFICER, POLICE DEPARTMENT
 11. MICHAEL "BRIAN" CHURCHWELL, FLEET EQUIPMENT SUPPORT SUPERVISOR, PUBLIC WORKS DEPARTMENT
 12. ROBIN GONNERMAN, PAVEMENT MAINTENANCE COORDINATOR, PUBLIC WORKS DEPARTMENT
 13. MARK JORDAN, ENGINEERING TECHNICIAN, PUBLIC WORKS DEPARTMENT
 14. BRIAN MCNABB, TRAFFIC SIGNAL SUPERVISOR, PUBLIC WORKS DEPARTMENT
 15. ROBERT DANIELS, ADMINISTRATIVE TECHNICIAN III, UTILITIES DEPARTMENT
 16. CARL LANGLANAI, SWING SHIFT OPERATOR, UTILITIES DEPARTMENT
 17. JENNIFER MATTHEWS, ADMINISTRATIVE TECHNICIAN III, UTILITIES DEPARTMENT

COUNCIL ANNOUNCEMENTS

CONSENT DOCKET

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 4 through Item 24 be placed on the consent docket.

APPROVAL OF MINUTES

4. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY MEETING MINUTES OF AUGUST 12, 2025; JANUARY 27, 2026 AND FEBRUARY 10, 2026.

CITY COUNCIL SPECIAL MEETING MINUTES OF FEBRUARY 10, 2026.

CITY COUNCIL STUDY SESSION MEETING MINUTES OF JANUARY 20, 2026.

CITY COUNCIL CONFERENCE MEETING MINUTES OF JANUARY 27, 2026.

CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS COMMITTEE MEETING MINUTES OF DECEMBER 4, 2025; JANUARY 7, 2026, AND FEBRUARY 5, 2026.

First Reading Ordinance

5. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-40 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE 1010- THE REVV, LOT 1, BLOCK 1, AND A TRACT OF LAND IN THE NORTHEAST QUARTER (NE/4) OF SECTION SIX (6), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE-FAMILY DWELLING DISTRICT, AND R-3, MULTIFAMILY DWELLING DISTRICT, AND PLACE SAME IN A SPUD, SIMPLE PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1107 THROUGH 1111 CHAUTAUQUA AVENUE AND 601 THROUGH 615 HOOVER STREET AND 1010 THROUGH 1030 COLLEGE AVENUE; WARD 7)

Appointments

6. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

PUBLIC SAFETY OVERSIGHT COMMITTEE (PSST)

TERM: 02-24-26 TO 02-10-29, NICHOLAS HEFLIN – WARD 8

TERM: 02-10-26 TO 02-10-29, MARK EMERSON – WARD 5

TERM: 02-10-26 TO 02-10-29, RUSSELL RICE – WARD 2

SOCIAL AND VOLUTARY SERVICES COMMITTEE (SVSC)

TERM: 02-24-26 TO 12-09-27, PAMELA POST – WARD 5

TERM: 02-24-26 TO 12-09-27, BRONTE BAGWELL – WARD 4

Reports/Communications

7. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF THE MONTHLY DEPARTMENTAL REPORT FOR THE MONTH OF JANUARY 2026.
8. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF JANUARY 31, 2026, AND DIRECTING THE FILING THEREOF.
9. CONSIDERATION OF SUBMISSION, ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR REJECTION OF RECEIPT OF THE CITY MANAGER'S CONTRACT AND CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

Donation

10. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A DONATION IN THE AMOUNT OF \$2,241.00 FROM THE CLEVELAND COUNTY PUBLIC SAFETY SALES TAX COMMITTEE (CCPSST) FOR THE PURCHASE OF SWIFTWATER PERSONAL PROTECTIVE EQUIPMENT (PPE) TO BE USED BY THE NORMAN FIRE DEPARTMENT AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Contracts

11. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER ONE FOR CONTRACT K-2425-120: BY AND BETWEEN NORMAN UTILITIES AUTHORITY AND KRAPFF REYNOLDS CONSTRUCTION COMPANY INC. INCREASING THE CONTRACT AMOUNT BY \$82,024.50 FOR A REVISED CONTRACT AMOUNT OF \$830,574.50 FOR THE BISHOP CREEK EMERGENCY SEWER LINE REPAIR PROJECT, FINAL ACCEPTANCE AND FINAL PAYMENT OF THE PROJECT. (WARD 7)

12. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2526-108: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND BENHAM DESIGN, L.L.C., IN THE AMOUNT OF \$170,000 FOR ENGINEERING SERVICES FOR THE WESTWOOD ESTATES WATER LINE REPLACEMENT PROJECT (WARDS 4 AND 8)
13. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2526-115: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND PARKHILL, IN THE AMOUNT OF \$73,400 FOR ENGINEERING SERVICES FOR THE URBAN WATERLINE REPLACEMENTS PROJECT (WARD 6)
14. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RFP-2526-18 AND CONTRACT K-2526-148: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PLAY BY DESIGN, INC., IN THE AMOUNT OF \$185,000.00, MAINTENANCE BOND MB-2526-49, PERFORMANCE BOND B-2526-66; AND STATUTORY BOND B-2526-67 FOR THE SUTTON PLACE PARK PLAYGROUND PROJECT, AND RESOLUTION R-2526-106, GRANTING TAX EXEMPT STATUS. (Ward 6)
15. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RFP-2526-17 AND CONTRACT K-2526-149: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND HAPPY PLAYGROUNDS, LLC, IN THE AMOUNT OF \$230,000.00, MAINTENANCE BOND MB-2526-50, PERFORMANCE BOND B-2526-68; AND STATUTORY BOND B-2526-69 FOR THE NORTHEAST LIONS PARK PLAYGROUND PROJECT, AND RESOLUTION R-2526-107, GRANTING TAX EXEMPT STATUS. (Ward 6)
16. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RFP-2526-19 AND CONTRACT K-2526-150: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PS COMMERCIAL PLAY L.L.C., D/B/A PLAY AND PARK STRUCTURES, IN THE AMOUNT OF \$200,000.00, MAINTENANCE BOND MB-2526-51, PERFORMANCE BOND B-2526-70; AND STATUTORY BOND B-2526-71 FOR THE EAGLE CLIFF PARK PLAYGROUND PROJECT, AND RESOLUTION R-2526-108, GRANTING TAX EXEMPT STATUS. (Ward 7)

Resolutions

17. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-100: TRANSFER OF FUNDS IN THE AMOUNT OF \$151,255.00 TO FUND A STORMWATER DRAINAGE REPAIR PROJECT NEAR SUMMIT HOLLOW DRIVE AND BUDGET APPROPRIATIONS AS OUTLINED IN THE STAFF REPORT.

18. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-104: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ACCEPTING AND ADOPTING THE 2026-2031 HAZARD MITIGATION PLAN UPDATE THAT INCLUDES THE CITY OF NORMAN WHICH IS MANAGED BY THE CLEVELAND COUNTY EMERGENCY MANAGEMENT OFFICE.

19. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-114: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$14,056.17 FROM THE REFUNDS / REIMBURSEMENTS MISCELLANEOUS ACCOUNTS TO PAY FOR REPAIRS TO CITY OF NORMAN VEHICLES DAMAGED BY OTHER DRIVERS IN TRAFFIC COLLISIONS.

20. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-101: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AND THE TRUSTEES OF THE NORMAN TAX INCREMENT AUTHORITY, NORMAN MUNICIPAL AUTHORITY, NORMAN ECONOMIC DEVELOPMENT AUTHORITY, NORMAN PARKING AND TRANSIT AUTHORITY, AND NORMAN UTILITIES AUTHORITY AMENDING THE INVESTMENT POLICY APPLICABLE TO EACH ENTITY.

21. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-115: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORMAN, STATE OF OKLAHOMA, APPROVING THE ENTRANCE INTO THE INTERLOCAL AGREEMENT ESTABLISHING THE OKLAHOMA COOPERATIVE LIQUID ASSETS SECURITY SYSTEM ('OKLAHOMA CLASS') WITH OTHER GOVERNMENTAL PARTICIPANTS FOR THE PURPOSE OF EXERCISING INVESTMENT POWER JOINTLY TO INVEST FUNDS IN CONCERT WITH OTHER PARTICIPANTS; PROVIDING AN EFFECTIVE DATE.

22. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-116: A RESOLUTION OF THE TRUSTEES OF THE NORMAN TAX INCREMENT FINANCE AUTHORITY, AN OKLAHOMA PUBLIC TRUST, APPROVING THE ENTRANCE INTO THE INTERLOCAL AGREEMENT ESTABLISHING THE OKLAHOMA COOPERATIVE LIQUID ASSETS SECURITY SYSTEM ('OKLAHOMA CLASS') WITH OTHER GOVERNMENTAL PARTICIPANTS FOR THE PURPOSE OF EXERCISING INVESTMENT POWER JOINTLY TO INVEST FUNDS IN CONCERT WITH OTHER PARTICIPANTS; PROVIDING AN EFFECTIVE DATE.

23. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-117: A RESOLUTION OF THE TRUSTEES OF THE NORMAN MUNICIPAL AUTHORITY, AN OKLAHOMA PUBLIC TRUST, APPROVING THE ENTRANCE INTO THE INTERLOCAL AGREEMENT ESTABLISHING THE OKLAHOMA COOPERATIVE LIQUID ASSETS SECURITY SYSTEM ('OKLAHOMA CLASS') WITH OTHER GOVERNMENTAL PARTICIPANTS FOR THE PURPOSE OF EXERCISING INVESTMENT POWER JOINTLY TO INVEST FUNDS IN CONCERT WITH OTHER PARTICIPANTS; PROVIDING AN EFFECTIVE DATE.
24. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-118: A RESOLUTION OF THE TRUSTEES OF THE NORMAN ECONOMIC DEVELOPMENT AUTHORITY, AN OKLAHOMA PUBLIC TRUST, APPROVING THE ENTRANCE INTO THE INTERLOCAL AGREEMENT ESTABLISHING THE OKLAHOMA COOPERATIVE LIQUID ASSETS SECURITY SYSTEM ('OKLAHOMA CLASS') WITH OTHER GOVERNMENTAL PARTICIPANTS FOR THE PURPOSE OF EXERCISING INVESTMENT POWER JOINTLY TO INVEST FUNDS IN CONCERT WITH OTHER PARTICIPANTS; PROVIDING AN EFFECTIVE DATE.
25. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-119: A RESOLUTION OF THE TRUSTEES OF THE NORMAN PARKING AND TRANSIT AUTHORITY, AN OKLAHOMA PUBLIC TRUST, APPROVING THE ENTRANCE INTO THE INTERLOCAL AGREEMENT ESTABLISHING THE OKLAHOMA COOPERATIVE LIQUID ASSETS SECURITY SYSTEM ('OKLAHOMA CLASS') WITH OTHER GOVERNMENTAL PARTICIPANTS FOR THE PURPOSE OF EXERCISING INVESTMENT POWER JOINTLY TO INVEST FUNDS IN CONCERT WITH OTHER PARTICIPANTS; PROVIDING AN EFFECTIVE DATE.
26. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-120: A RESOLUTION OF THE TRUSTEES OF THE NORMAN UTILITIES AUTHORITY, AN OKLAHOMA PUBLIC TRUST, APPROVING THE ENTRANCE INTO THE INTERLOCAL AGREEMENT ESTABLISHING THE OKLAHOMA COOPERATIVE LIQUID ASSETS SECURITY SYSTEM ('OKLAHOMA CLASS') WITH OTHER GOVERNMENTAL PARTICIPANTS FOR THE PURPOSE OF EXERCISING INVESTMENT POWER JOINTLY TO INVEST FUNDS IN CONCERT WITH OTHER PARTICIPANTS; PROVIDING AN EFFECTIVE DATE.

NON-CONSENT ITEMS**Second Reading Ordinance**

27. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-28 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE A TRACT OF LAND BEING A PART OF THE SOUTHWEST QUARTER (SW/4) OF SECTION TWENTY-SEVEN (27), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE C-2, GENERAL COMMERCIAL DISTRICT, AND R-1, SINGLE-FAMILY DWELLING DISTRICT, AND PLACE THE SAME IN THE RM-6, MEDIUM-DENSITY APARTMENT DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (NORTHEAST CORNER OF THE INTERSECTION OF 24TH AVENUE N.E. AND E. ALAMEDA STREET; WARD 6)
28. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2526-13: PRELIMINARY PLAT FOR NORMAN A24 ADDITION, LOCATED AT THE NORTHEAST CORNER OF THE INTERSECTION OF ALAMEDA STREET AND 24TH AVENUE N.E. (WARD 6)
29. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF O-2526-37 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, DETACHING PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF NORMAN, OKLAHOMA, AND DESIGNATING THE AREAS OR TRACTS INCLUDED IN SUCH DETACHMENTS; REPEALING ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING FOR THE SEVERABILITY THEREOF (CERTAIN PROPERTIES ADDRESSED 2800 AND 2801 HENSLEY ROAD; WARD 5).
30. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-22 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN AMENDING SECTION 32-426 TO INCLUDE CONSUMPTION OF MARIJUANA; INHALING SECONDHAND MARIJUANA SMOKE AND OPEN CONTAINER THAT CONTAINS MARIJUANA IN PASSENGER AREA OF MOTOR VEHICLE.
31. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-41 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN AMENDING SECTION 32-509 TO INCLUDE PROHIBITING THE USE OF HANDHELD ELECTRONIC DEVICES WHILE OPERATING A MOTOR VEHICLE IN DESIGNATED SCHOOL ZONES AND ACTIVE CONSTRUCTION WORK ZONES.

MISCELLANEOUS COMMENTS

This is an opportunity for citizens to address City Council. Due to Open Meeting Act regulations, Council is not able to participate in discussion during miscellaneous comments. Remarks should be directed to the Council as a whole and limited to four minutes or less.

ADJOURNMENT

File Attachments for Item:

2. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-103: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, HONORING AND RECOGNIZING JENNIFER BAKER FOR HER EXCEPTIONAL CONTRIBUTIONS TO ARTS EDUCATION AND HER RECEIPT OF THE ARTS IN EDUCATION AWARD AT THE FORTY-SIXTH GOVERNER'S ARTS AWARDS.

Item 2.

Item 2.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 02/24/2026

REQUESTER: Jamie Meyer, Interim City Clerk

PRESENTER: Jamie Meyer, Interim City Clerk

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-103: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, HONORING AND RECOGNIZING JENNIFER BAKER FOR HER EXCEPTIONAL CONTRIBUTIONS TO ARTS EDUCATION AND HER RECEIPT OF THE ARTS IN EDUCATION AWARD AT THE FORTY-SIXTH GOVERNER'S ARTS AWARDS.

Resolution

R-2526-103

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, HONORING AND RECOGNIZING JENNIFER BAKER FOR HER EXCEPTIONAL CONTRIBUTIONS TO ARTS EDUCATION AND HER RECEIPT OF THE ARTS IN EDUCATION AWARD AT THE FORTY-SIXTH GOVERNOR'S ARTS AWARDS.

- § 1. WHEREAS, Jennifer Baker was honored with the Arts in Education Award at the Forty-Sixth Governor's Arts Awards presented at the Oklahoma State Capitol on January 20, 2026, a prestigious recognition presented by the Oklahoma Arts Council to individuals who demonstrate outstanding leadership in advancing arts education for youth statewide; and
- § 2. WHEREAS, the Governor's Arts Awards, recognize individuals whose work has made a lasting impact on Oklahoma's cultural landscape, with the Arts in Education Award honoring efforts to expand meaningful access to the arts for the next generation; and
- § 3. WHEREAS, Jennifer Baker has devoted more than two decades to advancing the mission and impact of The Sooner Theatre in Norman, Oklahoma, transforming it from a primarily rental-based venue into a vibrant center for professional programming, comprehensive arts education, and broad community access; and
- § 4. Whereas, under her visionary leadership as Executive Director, Baker developed The Studio of The Sooner Theatre now offering more than 70 year-round classes and camps serving over 1,300 students annually, while ensuring accessibility through significant scholarship support and providing students with exceptional educational opportunities recognized at the state and national level.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 5. That Jennifer Baker is hereby honored and celebrated for her extraordinary leadership, her unwavering commitment to arts accessibility, and her profound and lasting impact on generations of young performers and the cultural vitality of our community.

PASSED AND ADOPTED THIS 24TH DAY OF FEBRUARY 2026.

Mayor, Stephen T. Holman

ATTEST:

City Clerk, Jamie Meyer



File Attachments for Item:

14. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RFP-2526-18 AND CONTRACT K-2526-148: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PLAY BY DESIGN, INC., IN THE AMOUNT OF \$185,000.00, MAINTENANCE BOND MB-2526-49, PERFORMANCE BOND B-2526-66; AND STATUTORY BOND B-2526-67 FOR THE SUTTON PLACE PARK PLAYGROUND PROJECT, AND RESOLUTION R-2526-106, GRANTING TAX EXEMPT STATUS. (Ward 6)



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 2/24/2026

REQUESTER: James Briggs, Park Development Manager

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RFP-2526-18 AND CONTRACT K-2526-148: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PLAY BY DESIGN, INC., IN THE AMOUNT OF \$185,000.00, MAINTENANCE BOND MB-2526-49, PERFORMANCE BOND B-2526-66; AND STATUTORY BOND B-2526-67 FOR THE SUTTON PLACE PARK PLAYGROUND PROJECT, AND RESOLUTION R-2526-106, GRANTING TAX EXEMPT STATUS. (Ward 6)

BACKGROUND:

In October of 2015, Norman voters approved funding for the Norman Forward program of capital projects focused on quality-of-life improvements. One of the program's projects was to renovate our existing neighborhood parks at varying levels of detail (trails, playgrounds, sports courts, tree planting, etc.), as evaluated by staff. Another project was focused on funding the construction of five new neighborhood parks, based on survey responses from the residents around these park sites.

Since the program started, we have completed renovations in several parks (Oakhurst, Rotary, Prairie Creek, and Sonoma Park, among others) and have completed several small projects to improve park furnishings, signage, trails, and other amenities in many parks. Not all parks were budgeted for playground replacements in the original Norman Forward program that was presented to voters. However, in the ten (10) years since the program started, all our parks have aged to the point that any future funding requests will include replacing the remaining playgrounds in town in a "worst-to-best" order, as is being done with the current project for renovations.

DISCUSSION:

On November 21 and 28, 2025, RFP Number 2526-18 for the Sutton Place Park Playground Project was advertised in the Norman Transcript, Construct Connect, e-Plan, and other plan distribution services, as well as on the City's website. Parks staff received over a dozen proposals for the project on December 18, 2025. Bidders were instructed to use all available funds in their proposal, and to include synthetic turf safety surfacing and a shade structure over a large portion of the new equipment. No Add-Alternate items were considered in the process.

Staff evaluated each proposal to ensure it met the RFP criteria and to determine which would best fit the park site and the neighborhood served by the park.

The playground in Sutton Place is at the end of its usable life, with replacement parts becoming harder to secure. Sutton Place has also received several minor upgrades since 2015, including new park furnishings, several tree plantings, a new half-court basketball court, and the addition of a soccer practice goal. This playground replacement will complete the renovation of this popular neighborhood park.

The Sutton Place playground proposal was presented to the Norman Board of Park Commissioners on February 5, 2026, and was supported unanimously.

Staff recommends awarding Contract Number K-2526-149 to Play by Design, Inc., in the total amount of \$185,000.00 for the Sutton Place Park Playground Project.

RECOMMENDATION NO. 1: It is recommended that RFP Number 2526-18 be awarded to Play by Design, Inc., in the amount of \$185,000.00 for the Sutton Place Park Playground Project. The funding is available for this project in the Norman Forward Neighborhood Park Improvements Construction Account (account 51798830-46101; project NFP101).

RECOMMENDATION NO.2: It is further recommended that the City Council approve the Contract K-2526-148, Performance Bond B-2526-66, Statutory Bond B-2526-67, and Maintenance Bond MB-2526-49 for the Sutton Place Park Playground Project.

RECOMMENDATION NO.3: It is further recommended that Play by Design, Inc., be authorized and appointed as the project agent for the Sutton Place Park Playground Project by Resolution R-2526-106.

File Attachments for Item:

15. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RFP-2526-17 AND CONTRACT K-2526-149: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND HAPPY PLAYGROUNDS, LLC, IN THE AMOUNT OF \$230,000.00, MAINTENANCE BOND MB-2526-50, PERFORMANCE BOND B-2526-68; AND STATUTORY BOND B-2526-69 FOR THE NORTHEAST LIONS PARK PLAYGROUND PROJECT, AND RESOLUTION R-2526-107, GRANTING TAX EXEMPT STATUS. (Ward 6)



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 02/24/2026

REQUESTER: Jason Olsen

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RFP-2526-17 AND CONTRACT K-2526-149: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND HAPPY PLAYGROUNDS, LLC, IN THE AMOUNT OF \$230,000.00, MAINTENANCE BOND MB-2526-50, PERFORMANCE BOND B-2526-68; AND STATUTORY BOND B-2526-69 FOR THE NORTHEAST LIONS PARK PLAYGROUND PROJECT, AND RESOLUTION R-2526-107, GRANTING TAX EXEMPT STATUS. (Ward 6)

BACKGROUND:

In 2015, Norman voters approved funding for the Norman Forward program of capital projects focused on quality-of-life improvements. One of the program's projects was to renovate our existing neighborhood parks at varying levels of detail (trails, playgrounds, sports courts, tree planting, etc.), as evaluated by staff. Another project was focused on funding the construction of five new neighborhood parks, based on survey responses from the residents around these park sites.

Since the program started, we have completed renovations in several parks (Oakhurst, Rotary, Prairie Creek, and Sonoma Park, among others) and have completed several small projects to improve park furnishings, signage, trails, and other amenities in many parks. Not all parks were budgeted for playground replacements in the original Norman Forward program that was presented to voters. However, in the ten (10) years since the program started, all our parks have aged to the point that any future funding requests will include replacing the remaining playgrounds in town in a "worst-to-best" order, as is being done with the current project for renovations.

DISCUSSION:

On November 21 and 28, 2025, RFP Number 2526-17 for the Northeast Lions Park Playground Project was advertised in the Norman Transcript, Construct Connect, e-Plan, and other plan distribution services; and was advertised on the City's website. We received over a dozen proposals for the project on December 18, 2025. Bidders were instructed to use all available funds in their proposal, and to include synthetic turf safety surfacing and a shade structure over a large portion of the new equipment. No Add-Alternate items were considered in the process.

We evaluated each proposal to ensure it met the criteria in the RFP, and to determine which would best fit the park site and neighborhood being served by the park.

At Northeast Lions Park, the new equipment will be located in the newly incorporated part of that park that used to be called "High Meadows Park", before the conjoining of those two parks with the land the City gained from Norman Public Schools east of Eisenhower Elementary last year to make one large park property (now collectively called Northeast Lions Park). This is being done to help address the main problem with the old Northeast Lions Park play equipment: it was the most vandalized and damaged playground in the park system, and it was isolated entirely from view at night by the pond in Northeast Lions, behind a large group of trees with no lights. By the time the replacement project was bid on in late 2025, the playground was missing many parts (slides, tunnels, spring riders, etc.) that had been damaged and were no longer available for purchase as replacements.

Staff recommend awarding Contract Number K-2526-149 to Happy Playgrounds, LLC, in the total amount of \$230,000.00 for the Northeast Lions Park Playground Project.

RECOMMENDATION NO. 1: It is recommended that RFP Number 2526-17 be awarded to Happy Playgrounds, LLC, in the amount of \$230,000.00 for the Northeast Lions Park Playground Project. The funding is available for this project in the Norman Forward Neighborhood Park Improvements Construction Account (account 519830452-46101; project NFP101--\$1,171,030).

RECOMMENDATION NO.2:

It is further recommended that City Council approve Contract K-2526-149, Performance Bond B-2526-68, Statutory Bond B-2526-69, and Maintenance Bond MB-2526-50 for the Northeast Lions Park Playground Project.

RECOMMENDATION NO.3:

It is further recommended that Happy Playgrounds, LLC, be authorized and appointed as project agent for the Northeast Lions Park Playground Project by Resolution R-2526-107.

File Attachments for Item:

16. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RFP-2526-19 AND CONTRACT K-2526-150: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PS COMMERCIAL PLAY L.L.C., D/B/A PLAY AND PARK STRUCTURES, IN THE AMOUNT OF \$200,000.00, MAINTENANCE BOND MB-2526-51, PERFORMANCE BOND B-2526-70; AND STATUTORY BOND B-2526-71 FOR THE EAGLE CLIFF PARK PLAYGROUND PROJECT, AND RESOLUTION R-2526-108, GRANTING TAX EXEMPT STATUS. (Ward 7)



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 02/24/2026

REQUESTER: Jason Olsen

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RFP-2526-19 AND CONTRACT K-2526-150: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PS COMMERCIAL PLAY L.L.C., D/B/A PLAY AND PARK STRUCTURES, IN THE AMOUNT OF \$200,000.00, MAINTENANCE BOND MB-2526-51, PERFORMANCE BOND B-2526-70; AND STATUTORY BOND B-2526-71 FOR THE EAGLE CLIFF PARK PLAYGROUND PROJECT, AND RESOLUTION R-2526-108, GRANTING TAX EXEMPT STATUS. (Ward 7)

BACKGROUND:

In 2015, Norman voters approved funding for the Norman Forward program of capital projects focused on quality-of-life improvements. One of the program's projects was to renovate our existing neighborhood parks at varying levels of detail (trails, playgrounds, sports courts, tree planting, etc.), as evaluated by staff. Another project was focused on funding the construction of five new neighborhood parks, based on survey responses from the residents around these park sites.

Since the program started, we have completed renovations in several parks (Oakhurst, Rotary, Prairie Creek, and Sonoma Park, among others) and have completed several small projects to improve park furnishings, signage, trails, and other amenities in many parks. Not all parks were budgeted for playground replacements in the original Norman Forward program that was presented to voters. However, in the ten (10) years since the program started, all our parks have aged to the point that any future funding requests will include replacing the remaining playgrounds in town in a "worst-to-best" order, as is being done with the current project for renovations.

DISCUSSION:

On November 21 and 28, 2025, RFP Number 2526-18 for the Eagle Cliff Park Playground Project was advertised in the Norman Transcript, Construct Connect, e-Plan, and other plan distribution services; and was advertised on the City's website. We received over a dozen proposals for the project on December 18, 2025. Bidders were instructed to use all available funds in their proposal, and to include synthetic turf safety surfacing and a shade structure over

a large portion of the new equipment. No Add-Alternate items were considered in the process. We evaluated each proposal to ensure it met the criteria in the RFP, and to determine which would best fit the park site and neighborhood being served by the park.

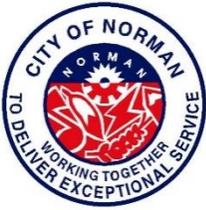
There were two old, separate playgrounds at Eagle Cliff, which will now be replaced with one large new play area, allowing parents to stay in one location with their children as they use the playground. We also recently paved the old gravel walking trail at Eagle Cliff and are planning to add several more trees along the trail and in the wooded area in the middle of that park as part of its renovation.

Staff recommend awarding Contract Number K-2526-150 to PS Commercial Play LLC d/b/a Play and Park Structures, in the total amount of \$200,000.00 for the Eagle Cliff Park Playground Project.

RECOMMENDATION NO. 1: It is recommended that RFP Number 2526-19 be awarded to PS Commercial Play LLC d/b/a Play and Park Structures, in the amount of \$200,000.00 for the Eagle Cliff Park Playground Project. The funding is available for this project in the Norman Forward Neighborhood Park Improvements Construction Account (account 519830452-46101; project NFP101--\$1,171,030).

RECOMMENDATION NO.2: It is further recommended that City Council approve Contract K-2526-150, Performance Bond B-2526-70, Statutory Bond B-2526-71, and Maintenance Bond MB-2526-51 for the Eagle Cliff Park Playground Project.

RECOMMENDATION NO.3: It is further recommended that PS Commercial Play LLC d/b/a Play and Park Structures be authorized and appointed as project agent for the Eagle Cliff Park Playground Project by Resolution R-2526-108.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 03/05/2026

REQUESTER: Karla Sitton, Administrative Tech IV

PRESENTER: Jason Olsen, Director of Parks & Recreation

ITEM TITLE: GIVING SPECIAL RECOGNITION TO HONOR FORMER PARK BOARD COMMISSIONERS FOR THEIR OUTSTANDING WORK TO THE PARKS AND RECREATION DEPARTMENT AND THE CITY OF NORMAN

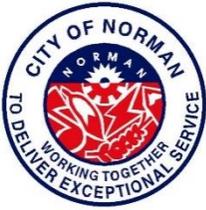
BACKGROUND:

The Board of Park Commissioners provides advice to the City Council on citizens' suggestions, as well as the development or improvement of park and recreation facilities, policies, and parkland dedication. The Board participates in long-term planning and offers implementation recommendations. The Board consists of nine (9) Commissioners who serve a term of 36 months, with the possibility of reappointment by the mayor. Meetings are held on the first Thursday of every month, and Special meetings are held as needed.

DISCUSSION:

The Parks and Recreation staff has invited several former Park Board Commissioners and would like to honor them. They will be formally recognized for their outstanding commitment and dedicated service to the City of Norman. The City of Norman is fortunate to have such a devoted group of neighbors and friends who are passionate and vision-driven regarding the future of the Norman parks system and cultural centers.

- Susan Favors: 2017 - 2023
- Chris Moxley: 2016 - 2024
- Elizabeth Ross: 2019 - 2025
- Mary Sallee: 2016 - 2025
- Jeff Salmond: 2015 - 2023
- Allison May: 2019 - 2023



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 3-5-2026

REQUESTER: James Briggs, Parks Development Manager

PRESENTER: James Briggs, Parks Development Manager

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF LAND OR FEE IN LIEU OF PARK LAND FOR THE BOB MOORE FARMS NORTH ADDITION REVISED PRELIMINARY PLAT

BACKGROUND:

Bob Moore Farms North Addition PUD is located in Section 35 of Township 9 North, Range 3 West of the Indian Meridian. It is located on the east side of 36th Avenue SW, just south of Main Street, south of Sam's Club and the other commercial developments, including the west side Pioneer Library (See Map). This plat was reviewed by the Board of Park Commissioners in August 2024, with the condition that if there were a change in the land's use, a new preliminary plat would be developed and returned to the park board for review. This large development was initially proposed as a mix of multi-family housing and commercial properties. However, the revised preliminary plat now under consideration is entirely residential. There are 804 total units of RM-6-type development in the PUD, requiring either 3.5577 acres of public park land or 7.1154 acres of private park land.

DISCUSSION:

This development will yield \$60,300 in Neighborhood Park Development Fees and the same amount in Community Park Development fees once all building permits have been issued, if public park land or fee-in-lieu of land is provided. The developer has again requested a Fee-in-Lieu of land decision for this project, even though the preliminary site plan shows more than enough green space to meet the requirements for Private Park Land, provided park-like improvements are made on that land. The original plat from 2024 had 642 total units of RM-6-type development (apartments), equaling 2.84 acres of public park land dedication. This revision, as mentioned above, increases the total unit count to 804 units and the public parkland calculation to 3.5577 acres.

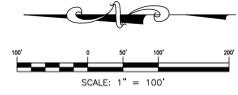
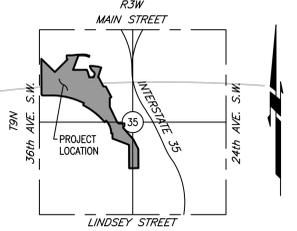
The proposed Addition is directly north of the Willowbend Addition, a residential housing area with a large parcel of undeveloped HOA-owned private park land available for the homes built there over the years. Besides that, is there any other housing between Main Street and the Lindsey Street south extension that wraps around from the bridge crossing of Interstate-35 around to 36th Avenue S.W. The nearest neighborhood park is Cherry Creek Park, located west of this development across 36th Avenue. That park was recently updated via the NORMAN FORWARD Neighborhood Park Improvements project. Any fees collected from the Bob Moore Farms North PUD would likely be spent to make additional improvements to Cherry Creek Park. Any Fee-In-Lieu of land would also be used either at Cherry Creek or to purchase park land near this Addition in the future, if it becomes available.

RECOMMENDATION:

It is recommended that the Park Board recommend a Fee-In-Lieu of Land Decision for the revised Preliminary Plat of the Bob Moore Farms North Addition PUD.

GREENSPACE – LANDSCAPE EXHIBIT BOB MOORE FARMS NORTH

A PART OF THE NW/4, SW/4 & SE/4,
SECTION 35, T9N, R3W, I.M.
NORMAN, CLEVELAND COUNTY, OKLAHOMA



GREENSPACE AREA = 23.96 ac.± (43%)



GREENSPACE AREA



WATER SURFACE AREA

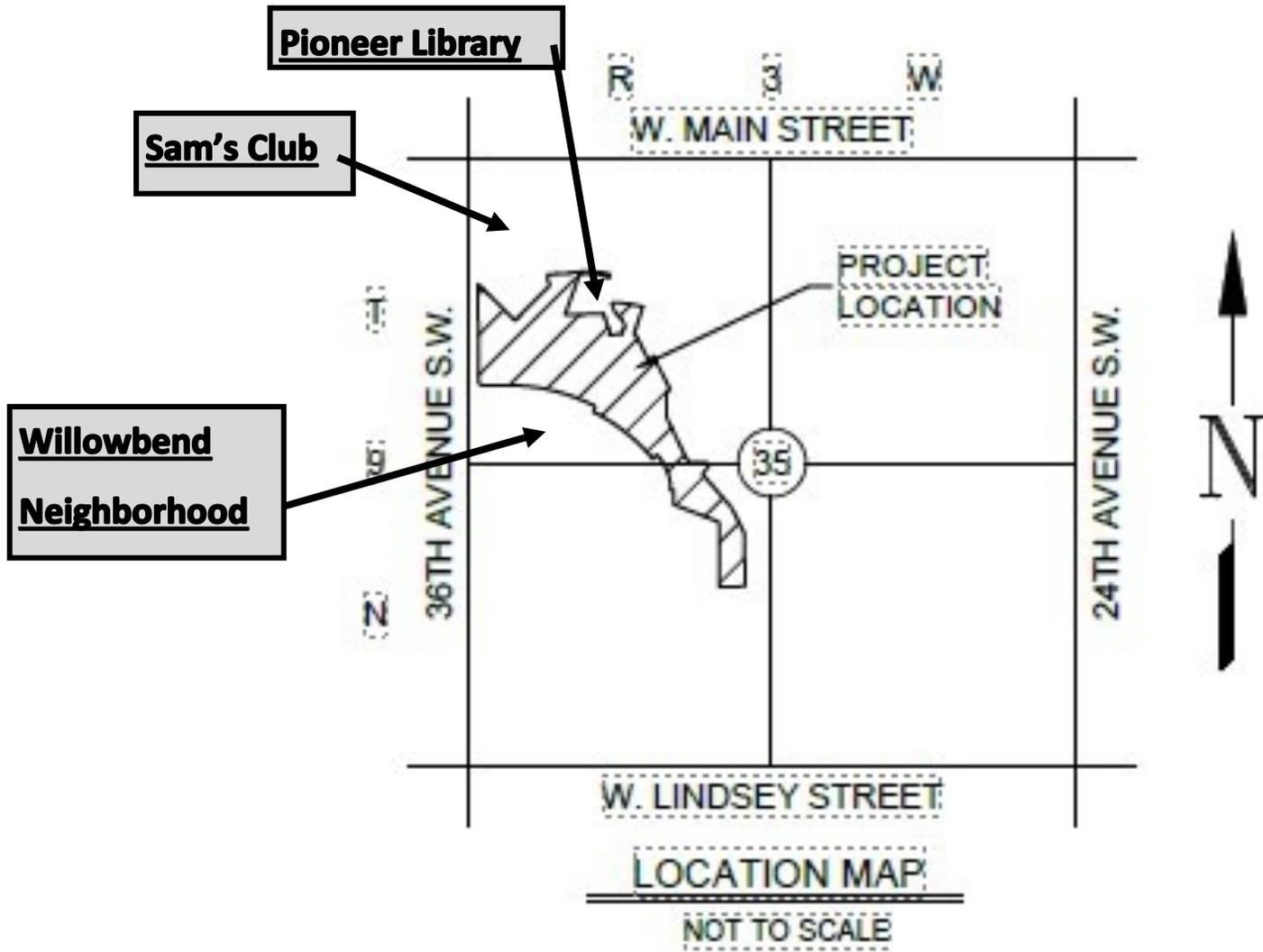
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BOB MOORE FARMS NORTH
36TH AVE. N.W. & WILLOWBEND RD.
NORMAN, OKLAHOMA

SMC
SMC Consulting Engineers, P.C.
 1000 N. STEVENSON
 OKLAHOMA CITY, OKLAHOMA 73102
 PH: 405-232-7715 FAX: 405-232-7899
 WWW.SMCENGINEERS.COM
 No. Revision Date
 1. 2/20/08

PROJECT NO.: 6629.00
DATE: 2/20/08
SCALE: 1" = 100'
DRAWN BY: D.G.
ENGINEER:
P.E. NUMBER:

GREENSPACE –
LANDSCAPE EXHIBIT
SHEET NO.
1



BOB MOORE FARMS ADDITION PUD

LOCATION MAP



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 03/05/2026

REQUESTER: KARLA SITTON, ADMINISTRATIVE TECH IV

PRESENTER: MICHELE LOUDENBACK, ENVIRONMENTAL AND SUSTAINABILITY MANAGER

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-135: A SERVICE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN AND NORMAN ARTS COUNCIL, FOR THE 2026 ARTFUL INLETS PROJECT.

BACKGROUND:

The City of Norman operates a regulated Municipal Separate Storm Sewer System (MS4) and implements a Stormwater Management Plan (SWMP) to reduce pollution in stormwater runoff. Public education and community engagement are key components of this program.

Artful Inlets is one of the City's signature stormwater education initiatives. The program transforms infrastructure into public art to highlight the connection between everyday activities, stormwater runoff, and local water quality. Since its launch in 2019, Artful Inlets has successfully engaged residents, strengthened partnerships with the arts community, and increased awareness of pollution prevention. Given the program's continued success and community support, the City and the Norman Arts Council (NAC) seek to partner again in 2026 to select, install, and showcase five (5) new program pieces in Rotary Park.

DISCUSSION:

To implement the 2026 Artful Inlets program, the City and the NAC will enter Contract K-2526-135. Artists will be invited to submit designs that transform infrastructure into public works of art, conveying stormwater and water quality themes. Five (5) pieces of infrastructure have been identified for this project, all located in Rotary Park. Selected artists will adapt their designs to the specific locations and integrate their original artwork into the designated surfaces.

On February 10, 2026, Council approved Contract K-2526-135 between the City and the NAC for implementation of the 2026 Artful Inlets Program. The NAC will provide \$3,750 in Public Arts Board funding for the project to pay a stipend to the selected artists. The City will provide \$3,750 in funding for materials and supplies needed for the selected artwork, as well as in-kind services to ensure the inlets are appropriately prepared and protected for art installation. Funding for this project is available in the Stormwater Quality budget, Other Supplies and Materials – Miscellaneous (Account No. 10110225-43199). This program will take place in April 2026.

RECOMMENDATION:

Staff recommends supporting Council's approval of Contract K-2526-135 with the Norman Arts Council to implement the 2026 Artful Inlets Program and to install five (5) pieces of infrastructure at Rotary Park.

Examples from April 2025:



**SERVICES AGREEMENT
BETWEEN THE CITY OF NORMAN AND THE NORMAN ARTS COUNCIL**

This Services Agreement (“Agreement”), made and entered into on this ___ February, 2026, the Effective Date, is by and between the Norman Arts Council (“NAC”) and the City of Norman, Oklahoma (“City”);

WHEREAS, the City is a charter municipality vested with the power to enter into contracts, and the NAC is a non-profit corporation with the powers of a corporation, including the authority to contract; and

WHEREAS, the existence of public art fosters a broader sense of community and improves the City’s image locally, regionally, and nationally; and

WHEREAS, the City and the NAC desire to continue to partner to facilitate the selection, location, and installation of public art on storm inlets in Norman (the “Artful Inlets Program”); and

WHEREAS, the City and the NAC desire to enter into this Agreement to continue such a partnership.

NOW, THEREFORE, the parties agree as follows:

I. SELECTION AND INSTALLATION OF ARTWORK.

1. The NAC agrees to serve as the administrator for the selection and installation of public art for the Artful Inlets Program. As administrator, the NAC will work cooperatively with the City to select appropriate works of art for each of the five (5) pieces of stormwater infrastructure selected by the City for inclusion in the program. The Call for Artists will open on February 13, 2026, and art will be installed during FYE 2026.
2. Selection Process. Design proposals shall have a stormwater and/or water quality theme that serves to educate and raise awareness about the impact of pollutants in the stormwater system.
3. Execution Process. The NAC will coordinate with the City’s Environmental Programs Supervisor or his/her designee for the execution of each selected project. The following parameters apply to the execution and installation of the art.
 - a. Art must stay within the parameters of the stormwater infrastructure canvas.
 - b. Safety equipment shall be used during installation of the artwork as may be necessary and appropriate given the design and location of the storm inlet, including, but not limited to, safety vests, traffic

- cones, and street lane closures if approved in advance by the City of Norman Public Works Department.
- c. No additional wording or images can be added to the art that deviates from the approved design without prior approval from the NAC.
 - d. While some deviation from the original design is acceptable due to the variation of sizes in storm drain structures, the principal theme and imagery of the approved design may not be changed.
 - e. All art must be completed within the timeframe set forth in the contract with the artist.
4. Funding. The NAC will provide \$3,750 in Public Arts Board funding for the project in order to pay a stipend to the selected artist(s). The City will provide \$3,750 in funding for materials needed for the selected artwork as well as in-kind services to ensure the inlets are properly prepared for art installation.

II. RIGHTS TO INSTALLED ARTWORK

1. Finished pieces of art will be the property of the City of Norman. The City and the NAC will be granted the exclusive right to reproduce copies of the work for fundraising, educational, and promotional materials.
2. Art installed as part of the Artful Inlets Program is subject to removal at any time for any purpose deemed necessary by the City.

III. MISCELLANEOUS PROVISIONS.

1. Hold Harmless Clause.
 - a. To the extent allowed by law, NAC does hereby agree to waive all claims against, release, and hold harmless City and all of its officials, officers, agents, and employees, in both their public and private capacities, for any and all liability, claims, suits, demands, losses, damages, attorneys' fees, including all expenses of litigation or settlement, or causes of action which may arise by reason of injury or death of any person or for loss of, damage to, or loss of use of any property arising out of or in connection with this Agreement.
 - b. To the extent allowed by law, City does hereby agree to waive all claims against, release, and hold harmless NAC and all of its officials, officers, agents, and employees, in both their public and private capacities, for any and all liability, claims, suits, demands, losses, damages, attorneys' fees, including all expenses of litigation or settlement, or causes of action which may arise by reason of

injury or death of any person or for loss of, damage to, or loss of use of any property arising out of or in connection with this Agreement.

- c. It is the intention of both Parties that this mutual hold harmless clause shall be interpreted to mean that each party shall only be responsible for the actions of each party's own employees, officials, officers and agents. The Parties agree that the City has not waived its sovereign immunity by entering and performing its obligations under this Agreement.
2. The commissioning of artists shall be implemented without regard to or because of race, color, religion, ancestry, national origin, age, place of birth, disability, sex, sexual orientation, gender identity or expression, familial status, or marital status, including marriage to a person of the sex, or any other status protected by law, and in compliance with all antidiscrimination laws of the United States of America, the State of Oklahoma, and City.
3. This Agreement shall be binding upon the parties hereto, their successors and assigns, and constitutes the entire Agreement between the parties. No other Agreements, oral or written, pertaining to the performance of this Agreement exists between the parties. This Agreement can only be modified by written agreement of both parties.

[Remainder of Page Left Blank Intentionally]

Item 5.
Item 16.

K-2526-135

IN WITNESS WHEREOF, the City and the NAC have executed this Agreement on the Effective Date set forth herein.

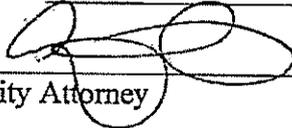
CITY OF NORMAN, OKLAHOMA

By: _____
Mayor

ATTEST:

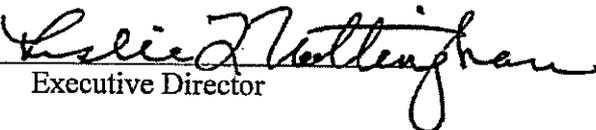
By: _____
City Clerk

Approved as to form and legality this 3 day of Feb, 2026.



City Attorney

NORMAN ARTS COUNCIL

By: 
Executive Director

ATTEST: 
By: _____
Board President



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 03/05/2026

REQUESTER: Karla Sitton, Administrative Tech IV

PRESENTERS: Rick Parish, Westwood Golf Professional
Paul Krout, Westwood Golf Maintenance Superintendent

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE ANNUAL REPORT FROM WESTWOOD GOLF & GOLF MAINTENANCE

DISCUSSION:

The Westwood Golf Course was designed in 1967 by golf architect Floyd Farley and later redesigned by Tripp Davis in 2003. The 6,200-yard course was recently renovated and features wide, tree-lined fairways and gently contoured greens, twenty traps and several water hazards. The challenging, yet playable course, is perfect for the weekend golfer or the advanced competition. Open year-long, Westwood is well-known throughout the metropolitan area as an excellent municipal golf course that consistently offers exceptional greens. Along with the course itself, the facility contains an onsite driving range (featuring "Lunch and Launch" on weekdays), practice putting and chipping greens, a clubhouse, golf shop, restaurant, and outdoor scoreboard with an adjoining patio. Rates are affordable and tee times and professional lessons are both available daily. Every year the course hosts The Westwood Invitational, a 3-day, 54-hole, stroke play tournament that usually takes place around July 4th. It is one of the state's largest and longest running tournaments.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01/05/2026

REQUESTER: Karla Sitton, Administrative Technician IV

PRESENTER: Rick Parish, Westwood Golf Professional

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROPOSED WESTWOOD GOLF FEE INCREASE

DISCUSSION:

Staff surveyed golf fees at metro-area golf courses to determine whether our fees are comparable. Currently, Westwood Golf fees are equal, but most are much lower than those at most metro-area golf courses. Westwood Golf's operating costs have increased over the years, and the Park Board approved a rate adjustment at the April 3, 2025, Park Board meeting; however, a fee adjustment will allow Westwood Golf to continue providing the high level of service our customers have come to expect.

RECOMMENDATION:

Staff recommends that the Park Board Commissioners approve the Director of Parks and Recreation to increase the pricing at the Westwood Golf Course as presented.

Westwood Green Fee and Cart Rate Increase – 2026 (All prices include tax)

Oklahoma City Golf Course Rates as of February 1, 2026

Earlywine, Lincoln, Lake Hefner and Trosper (increasing rates to match Earlywine, Lincoln and Hefner in 2026)

Regular Green Fee	\$35.88
2:00 Fee	\$29.91
5:00 Fee	\$23.11
Senior Fee	\$22.02
Junior Fee	\$10.06
School Fee	\$ 7.34
9 Hole Fee	\$24.47

Cart ½ 18 Holes	\$19.58
Cart ½ 9 Holes	\$ 9.79

Regular w/18 Hole ½ Cart	\$55.46
Senior w/18 Hole ½ Cart	\$41.60
2:00 w/18 Hole ½ Cart	\$49.49
5:00 w/18 Hole ½ Cart	\$42.69
9 Hole w/9 Hole ½ Cart	\$34.26

Westwood Current Rates

Regular Green Fee	\$34.00
2:00 Fee	\$28.00
5:00 Fee	\$23.00
Senior Fee	\$20.00
Junior Fee	\$10.00
School Fee	\$ 7.00
9 Hole Fee	\$23.00

Cart ½ 18 Holes	\$19.00
Cart ½ 9 Holes	\$11.00

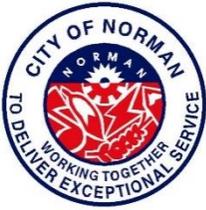
Regular w/18 Hole ½ Cart	\$53.00
Senior w/18 Hole ½ Cart	\$39.00
2:00 w/ 18 Hole ½ Cart	\$47.00
5:00 w/18 Hole ½ Cart	\$42.00
9 Hole w/9 Hole ½ Cart	\$34.00

**Proposed Rate
2026**

\$35.00
\$29.00
\$24.00
\$21.00
\$10.00
\$ 7.00
\$24.00

\$20.00
\$11.00

\$55.00
\$41.00
\$49.00
\$44.00
\$35.00

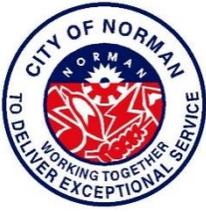


CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 03/05/2026
REQUESTER: Karla Sitton, Administrative Tech IV
PRESENTER: Jason Olsen, Director of Parks & Recreation
ITEM TITLE: CAPRA UPDATE

DISCUSSION:

The Parks and Recreation Department has recently initiated the process of obtaining accreditation from the Commission for Accreditation of Park and Recreation Agencies (CAPRA), the only national accreditation available for park and recreation agencies. This accreditation serves as a valuable measure of an agency's overall quality of operation, management, and service to the community. Achieving CAPRA accreditation is the most effective way to demonstrate that our agency and its staff provide the highest level of service to the community.



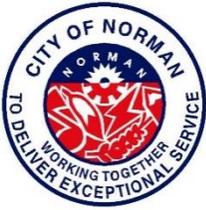
CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 03/05/2026
REQUESTER: Jason Olsen
PRESENTER: Jason Olsen, Director of Parks & Recreation
ITEM TITLE: NORMAN FORWARD UPDATE

DISCUSSION:

Norman Forward is a citizen-initiated proposal to renovate, expand, construct and fund Quality of Life projects, such as multiple recreational facilities, libraries, parks, athletic venues, public art, trails, swim complexes and other quality of life projects throughout Norman. The initiative came to the City Council from community groups, stakeholders and Norman residents, who prepared an initial package using analysis and information from recreational planning professionals and research firms. Citizens approved the initiative at the polls in October 2015.

The Director of Parks and Recreation will provide updates on park-related Norman Forward Projects.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 03/05/2026
REQUESTER: Karla Sitton, Administrative Tech IV
PRESENTER: Jason Olsen, Director of Parks & Recreation
ITEM TITLE: DIVISION UPDATE

DISCUSSION:

The Parks and Recreation Department manages the park systems, recreational facilities & programs, and the Westwood Complex and maintains city-owned buildings. The department comprises six functional divisions: Administration, Parks, Recreation, Parks Planning & Forestry, Facility Maintenance, and Westwood.

Each Division Manager will briefly overview recent programs and/or progress within their division.