



CITY OF NORMAN, OK CITY COUNCIL REGULAR MEETING

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Tuesday, September 24, 2024 at 6:30 PM

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY

You are required to sign up in advance of the meeting on the City's webpage, by calling the City Clerk's Office (405-366-5406), or at the Council Chambers prior to the start of the meeting with your name, ward, and item you wish to speak to. When the time comes for public comments, the Clerk will call your name and you can make your way to the podium. Comments may be limited on items of higher interest, if so, the Mayor will announce that at the beginning of the meeting. Participants may speak one time only up to 3 minutes per person per item. There will be no yielding of time to another person. Sign up does not guarantee you will get to speak if the allotted time for that item has already been exhausted. If there is time remaining after those registered to speak have spoken, persons not previously signed up may have the opportunity to speak. Comments received must be limited to the motion on the floor only.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AWARDS AND PRESENTATIONS

PROCLAMATIONS

1. CONSIDERATION OF ACKNOWLEDGEMENT, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2425-6: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF OCTOBER AS PEDESTRIAN SAFETY MONTH IN THE CITY OF NORMAN.

COUNCIL ANNOUNCEMENTS

CONSENT DOCKET

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 2 through Item 13 be placed on the consent docket.

2. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

CITY COUNCIL, NORMAN MUNICIPAL AUTHORITY, NORMAN UTILITIES AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY MEETING MINUTES OF JUNE 27, 2023, AND AUGUST 8, 2023; CITY COUNCIL CONFERENCE MEETING MINUTES OF JULY 25, 2023; CITY COUNCIL SPECIAL MEETING MINUTES OF DECEMBER 12, 2023 AND SEPTEMBER 3, 2024; CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE MEETING MINUTES OF FEBRUARY 22, 2024 AND MARCH 28, 2024; CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS COMMITTEE MEETING MINUTES OF JUNE 6, 2024.

Reports/Communications

3. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF AUGUST, 2024.

4. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF AUGUST 31, 2024, AND DIRECTING THE FILING THEREOF.

Final Plat

5. CONSIDERATION OF AWARDED, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF FP-2425-1 FINAL PLAT OF A REPLAT FOR SALYER ADDITION (LOCATED AT 2505 WEST MAIN STREET).

Contracts

6. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-1718-51: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA AND GARVER, L.L.C., FOR ENGINEERING SERVICES FOR THE TRAFFIC SIGNAL IMPROVEMENTS AT THE 36TH AVENUE NW AND BART CONNOR DRIVE INTERSECTION; AND TRANSFER OF FUNDS AS OUTLINED IN THE STAFF REPORT.

7. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT TWO TO CONTRACT K-1819-87: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GARVER (FORMERLY CABBINESS ENGINEERING) FOR ENGINEERING SERVICES FOR THE PARSONS ADDITION WATERLINE REPLACEMENT PROJECT IN THE AMOUNT OF \$18,500 AS OUTLINED IN THE STAFF REPORT.
8. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT THREE TO CONTRACT K-2122-115: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND CROSSLAND CONSTRUCTION COMPANY, DECREASING THE CONTRACT AMOUNT BY \$107,187.69 FOR THE NEW LINE MAINTENANCE FACILITY, FINAL ACCEPTANCE OF THE PROJECT, AND FINAL PAYMENT IN THE AMOUNT OF \$207,136.74 AS OUTLINED IN THE STAFF REPORT.
9. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CHANGE ORDER ONE TO CONTRACT K-2324-146: BY AND BETWEEN THE CITY OF NORMAN UTILITIES AUTHORITY AND G&L TANK SANDBLASTING AND COATINGS, L.L.C., FOR THE ROBINSON TOWER RESURFACING PROJECT AND LINDSEY TOWER RESURFACING OR DEMOLITION PROJECT AS OUTLINED IN THE STAFF REPORT.
10. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER ONE TO CONTRACT K-2425-4: BY AND BETWEEN THE CITY OF NORMAN , OKLAHOMA AND INNOVATIVE ROADWAY SOLUTIONS, L.L.C., DECREASING THE CONTRACT AMOUNT BY \$231.26 FOR A REVISED AMOUNT OF \$482,946.24; FINAL ACCEPTANCE AND FINAL PAYMENT FOR THE STREET MAINTENANCE BOND PROGRAM – ASPHALT PREVENTIVE MAINTENANCE – FYE 2025 LOCATIONS PROJECT.
11. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2425-52: A CONTRACT BY AND BETWEEN THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) AND THE CITY OF NORMAN FOR THE COLLECTION OF TRAFFIC DATA AND APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Resolutions

12. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2425-41: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, TRANSFERRING \$70,000 FROM THE FACILITIES ASSESSMENT PROJECT TO CITY HALL EXECUTIVE CONFERENCE ROOM UPDATE PROJECT WITHIN THE CAPITAL FUND.

13. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2425-46: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$2,327.50 FROM THE REFUNDS/REIMBURSEMENTS MISCELLANEOUS RISK MANAGEMENT ACCOUNT TO REPAIR A CITY VEHICLE DAMAGED BY ANOTHER DRIVER IN A TRAFFIC COLLISION.

NON-CONSENT ITEMS

Preliminary Plats

14. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2425-1 PRELIMINARY PLAT FOR BROOKHAVEN NO. 45 ADDITION (GENERALLY LOCATED APPROXIMATELY ONE-QUARTER MILE SOUTH OF WEST ROCK CREEK ROAD ON THE WEST SIDE OF BROOKHAVEN BOULEVARD).
15. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2425-2 PRELIMINARY PLAT FOR SUMMIT LAKES ADDITION – SUMMIT LAKES VILLAS ADDITION, A PLANNED UNIT DEVELOPMENT (GENERALLY LOCATED SOUTH OF ALAMEDA STREET AND EAST OF 24TH AVENUE SE).

MISCELLANEOUS COMMENTS

This is an opportunity for citizens to address City Council. Due to Open Meeting Act regulations, Council is not able to participate in discussion during miscellaneous comments. Remarks should be directed to the Council as a whole and limited to three minutes or less.

ADJOURNMENT

File Attachments for Item:

1. CONSIDERATION OF ACKNOWLEDGEMENT, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2425-6: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF OCTOBER AS PEDESTRIAN SAFETY MONTH IN THE CITY OF NORMAN.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 09/24/2024

REQUESTER: Brenda Hall, City Clerk

PRESENTER: Brenda Hall, City Clerk

ITEM TITLE: CONSIDERATION OF ACKNOWLEDGEMENT, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2425-6: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF OCTOBER AS PEDESTRIAN SAFETY MONTH IN THE CITY OF NORMAN.

Proclamation

P-2425-6

A PROCLAMATION OF THE MAYOR OF THE CITY OF
NORMAN, OKLAHOMA, PROCLAIMING THE MONTH
OF OCTOBER AS PEDESTRIAN SAFETY MONTH IN
THE CITY OF NORMAN.

- § 1. WHEREAS, the City of Norman, Oklahoma, is committed to the safety and well-being of all its residents and visitors; and
- § 2. WHEREAS, pedestrian safety is a fundamental concern, and fostering a safe environment for pedestrians is essential for the vitality and health of our community; and
- § 3. WHEREAS, we acknowledge the tremendous value and vibrancy that walkable districts like Campus Corner and Downtown bring to our city, serving as hubs of culture, commerce, and community gathering, and reinforcing the importance of pedestrian safety; and
- § 4. WHEREAS, raising awareness about pedestrian safety during the month of October, when daylight hours decrease, is critical to ensuring the safety of pedestrians and reducing accidents and injuries; and
- § 5. WHEREAS, educating the public about safe pedestrian practices and encouraging responsible driver behavior is essential in preventing pedestrian accidents and fatalities; and
- § 6. WHEREAS, the City of Norman is dedicated to improving pedestrian infrastructure and accessibility to create a more walkable and vibrant community; and
- § 7. WHEREAS, the City of Norman, in partnership with Embark, has undertaken significant enhancements to our public transit system, including the implementation of route improvements and the opening of a state-of-the-art transit center, aimed at providing safer, more efficient, and accessible transportation options to better serve transit users; and
- § 8. WHEREAS, it is with heavy hearts that we recognize that in the period from 2015 to 2021, our city witnessed the loss of 12 precious lives due to pedestrian accidents, and 31 individuals sustained life-altering injuries, and these tragic incidents serve as a solemn reminder to prioritize pedestrian safety.

NOW, THEREFORE, I, MAYOR OF THE CITY OF NORMAN, OKLAHOMA:

- § 9. Do hereby proclaim the month of October as PEDESTRIAN SAFETY MONTH in Norman, Oklahoma. I call upon all residents, businesses, schools, community organizations, and government agencies to participate in activities and initiatives that enhance pedestrian safety, including educational programs, public awareness campaigns, and efforts to improve our pedestrian infrastructure.

PASSED AND APPROVED this 24th day of September 2024.



ATTEST:

Mayor

City Clerk

File Attachments for Item:

2. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

CITY COUNCIL, NORMAN MUNICIPAL AUTHORITY, NORMAN UTILITIES AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY MEETING MINUTES OF JUNE 27, 2023, AND AUGUST 8, 2023; CITY COUNCIL CONFERENCE MEETING MINUTES OF JULY 25, 2023; CITY COUNCIL SPECIAL MEETING MINUTES OF DECEMBER 12, 2023, SEPTEMBER 3, 2024, AND SEPTEMBER 17, 2024, CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE MEETING MINUTES OF FEBRUARY 22, 2024 AND MARCH 28, 2024; CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS COMMITTEE MEETING MINUTES OF JUNE 6, 2024.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 09/24/2024

REQUESTER: Brenda Hall, City Clerk

PRESENTER: Brenda Hall, City Clerk

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

CITY COUNCIL, NORMAN MUNICIPAL AUTHORITY, NORMAN UTILITIES AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY MEETING MINUTES OF JUNE 27, 2023, AND AUGUST 8, 2023; CITY COUNCIL CONFERENCE MEETING MINUTES OF JULY 25, 2023; CITY COUNCIL SPECIAL MEETING MINUTES OF DECEMBER 12, 2023, SEPTEMBER 3, 2024, AND SEPTEMBER 17, 2024, CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE MEETING MINUTES OF FEBRUARY 22, 2024 AND MARCH 28, 2024; CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS COMMITTEE MEETING MINUTES OF JUNE 6, 2024.



**CITY OF NORMAN, OK
CITY COUNCIL REGULAR MEETING
Municipal Building, Council Chambers, 201 West Gray, Norman, OK
73069
Tuesday, June 27, 2023 at 6:30 PM**

MINUTES

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers in the Municipal Building, on the 27th day of June, 2023, at 6:30 p.m., and notice of the agenda of the meeting were posted at the Norman Municipal Building at 201 West Gray and on the City website at least 24 hours prior to the beginning of the meeting.

CALL TO ORDER

Mayor Heikkila called the Meeting to Order at 6:30 p.m.

ROLL CALL

PRESENT

Mayor Heikkila
Councilmember Ward 1 Austin Ball
Councilmember Ward 2 Lauren Schueler
Councilmember Ward 3 Bree Montoya
Councilmember Ward 4 Helen Grant
Councilmember Ward 5 Rarchar Tortorello
Councilmember Ward 6 Elizabeth Foreman
Councilmember Ward 7 Stephen Holman
Councilmember Ward 8 Matthew Peacock

PLEDGE OF ALLEGIANCE

Mayor Heikkila led the Pledge of Allegiance

APPROVAL OF MINUTES

1. CONSIDERATION OF APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS COMMITTEE
MEETING MINUTES OF SEPTEMBER 5, 2019
CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS COMMITTEE
MEETING MINUTES OF OCTOBER 3, 2019
CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS COMMITTEE
MEETING MINUTES OF NOVEMBER 7, 2019
CITY COUNCIL OVERSIGHT COMMITTEE MINUTES OF DECEMBER 12,
2019
CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS COMMITTEE
MEETING MINUTES OF FEBRUARY 6, 2020
CITY COUNCIL OVERSIGHT COMMITTEE MINUTES OF FEBRUARY 13, 2020
CITY COUNCIL OVERSIGHT COMMITTEE MINUTES OF MARCH 12, 2020

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Brenda Hall, City Clerk
2. City Council Business and Community Affairs Committee minutes of September 5, 2019
3. City Council Business and Community Affairs Committee minutes of October 3, 2019
4. City Council Business and Community Affairs Committee minutes of November 7, 2019
5. City Council Oversight Committee minutes of December 12, 2019
6. City Council Business and Community Affairs Committee minutes of February 6, 2020
7. City Council Oversight Committee minutes of February 13, 2020
8. City Council Oversight Committee minutes of March 12, 2020

The Minutes were Approved.

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AWARDS AND PRESENTATIONS

2. ADMINISTERING THE OATHS OF OFFICE TO AND SEATING OF COUNCILMEMBER-ELECT AUSTIN BALL, WARD 1; COUNCILMEMBER-ELECT BREE MONTOYA, WARD 3; AND COUNCILMEMBER-ELECT STEPHEN TYLER HOLMAN, WARD 7, TO BE EFFECTIVE ON JULY 4, 2023.

Judge Drew Nichols administered the Oath of Office to the newly elected Councilmembers.

Items submitted for the record

1. Staff Report dated June 27, 2023, from Brenda Hall, City Clerk

Thereupon, Councilmembers Austin Ball, Bree Montoya, and Stephen Tyler Holman were formally seated.

* * * * *

3. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2223-151: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, COMMENDING AND EXTENDING APPRECIATION TO RARCHAR TORTORELLO FOR SERVING AS WARD FIVE COUNCILMEMBER IN THE CITY OF NORMAN.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Brenda Hall, City Clerk
2. Resolution R-2223-151

Participants in Discussion

1. Councilmember Tortorello accepted the resolution and thanked the Council

Resolution R-2223-151 was Adopted.

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4. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2223-31: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF JULY, 2023, AS PARKS AND RECREATION MONTH IN THE CITY OF NORMAN.

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Jason Olsen, Director of Parks and Recreation
2. Proclamation P-2223-31

Participants in discussion

1. Ms. Sherrel Sheriff, Chair of the Norman Board of Parks Commissioners, accepted the proclamation and thanked the Council

Proclamation P-2223-31 was Approved.

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COUNCIL ANNOUNCEMENTS

Norman in Top 100 Cities in United States. Councilmember Ball said "Liveability.Com" named the City of Norman as one of the top 100 cities in the United States to live in. He said the number one reason for the score of 84 out of 100 is because of our housing and our cost of living. He said there is affordable housing for renters, reasonable taxes, and an overall modest cost of living. He said for those who do not live here and are looking for an amazing community, please come to Norman.

*

Welcome to Councilmembers. Councilmember Schueler welcomed back Councilmembers Ball, Montoya, and Holman and thanked them for continuing to serve. She thanked Councilmember Tortorello and said she knows it is not always easy sitting on the dais, no matter if Council agrees or disagrees. She said serving the community is one of the most important things one can do.

*

Council Announcements, continued:

Storm Debris. Councilmember Schueler said she knows Ward Two residents are facing many challenges with tree limbs and debris caused by the recent storm. She said she has communicated with several residents that are working to consolidate the tree trimming efforts caused by the storm. She asked residents to email her or the Action Center regarding any issues and OG&E will be notified of any problems.

*

Hotter than Hell Golf Tournament. Councilmember Montoya announced that registration was now open for the City of Norman Hotter than Hell Golf Tournament to be held Sunday, August 11th, at Westwood Golf Course. Proceeds from the tournament will benefit the United Way.

*

Norman Fourth Fest. Councilmember Holman said the City of Norman Fourth Fest starts at 5:00 p.m. at Reaves Park. Councilmember Holman encouraged residents to attend the July 4th Celebration and Fireworks Show.

*

Norman Forward Citizens Financial Oversight Board. Councilmember Montoya thanked Professor Simpson who was appointed to fill the seat she previously held on the NORMAN FORWARD Citizens Financial Oversight Board.

*

Summer Breeze. Councilmember Grant said Summer Breeze is being held on Sunday, June 25th, at 7:30 p.m. at Lions Park. She said King Cabbage Brass Band will be performing. She said the Tequila Songbirds will be performing on Sunday, July 9th, at 7:30 p.m.

*

Juneteenth. Councilmembers Grant and Holman thanked Staff for the Juneteenth celebration at Reaves Park, which was a great celebration. Councilmember Holman said it was very well attended and fun. He said it was the largest crowd he has seen at Juneteenth and he looks forward to seeing the event grow in the future.

*

Moana in the Park. Councilmember Grant said "Moana in the Park" has been rescheduled due to inclement weather for Friday, June 30th, at Lions Park.

*

Councilmember Announcements, continued:

Thanks to Council and Staff. Councilmember Tortorello said it has been an honor serving Ward 5 and he could not have done it without Staff. He said the City of Norman has the best staff in the entire state of Oklahoma. He said they have always answered his questions or helped him with issues in Ward 5. He said if he made a phone call or sent an email, he always got results, which makes this job a lot easier. He thanked the constituents from Ward 5 because not all agreed and that is what happens in a non-partisan municipal government. He said the City Council have had their disagreements, but over time they have found common ground to solve the biggest issues facing the City of Norman. He said the fact is that there is always someone who is not happy. He said Council has the same goal, to make Norman a better and safer place. He thanked Staff for their service.

*

Thanks to Ward Seven Voters. Councilmember Holman said it is inevitable that City Council will have disagreements but Council is doing a service to the City of Norman that pays \$100 per month and takes a lot of time from our families, businesses, and friends. He thanked Councilmember Tortorello for his service. He thanked voters of Ward Seven and the residents he represents in Ward 7. He said he took this oath of office ten years ago. It has been an experience serving with 35 different councilmembers and 4 mayors. He said serving has made him a better person and he is looking forward to serving two more years. He said he has several family members in the audience and thanked them for being there for him.

*

Dad's Sixtieth Birthday. Councilmember Holman said his father was celebrating his 60th birthday and they had planned to go to a Stevie Nicks concert because that is his dad's favorite performer. He said the concert got cancelled and so now they were planning to take a road trip to the West Coast. He thanked his dad and family for making him who he is. Councilmember Peacock asked the audience to recognize Councilmember Holman.

*

Beep Ball World Series. Mayor Heikkila announced the Beep Ball World Series will be held July 18th and 19th at Reaves Park. He said Beep Ball is played by sight-impaired people playing baseball/softball on a playing field. He said the ball makes a beeping sound. He urged residents to attend and bring their families.

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CONSENT DOCKET

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 5 through Item 35 be placed on the consent docket.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 5 through Item 35 were Placed on the Consent Docket.

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First Reading Ordinance

5. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2223-44 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF CHAPTER 36 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF LOT THREE (3) AND ALL OF LOTS FOUR (4), FIVE (5), AND SIX (6), IN BLOCK SIXTY-NINE (69) OF LARSH'S FIRST ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE CCFBC, CENTER CITY FORM-BASED CODE, AND PLACE SAME IN THE CCPUYD, CENTER CITY PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (101 WEST SYMMES STREET)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Item 5, continued:

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Jane Hudson, Director of Planning and Community Development
2. Ordinance O-2223-44
3. A Center City Planned Unit Development Application for Rezoning submitted May 1, 2023; Revised May 12, 2023; Revised May 18, 2023, and Revised May 30, 2023, submitted by CSO Development Corporation with Exhibit A, Proposed Site Development Plan, and Exhibit B, Legal Description of the Property
4. Planning Commission Staff Report dated June 8, 2023
5. Railhouse Housing Phase 1, Site Plan and Frontage

Ordinance O-2223-44 was Adopted on First Reading and will be placed on the City Council Agenda on July 11, 2023, for Second and Final Reading.

* * * * *

6. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2223-52 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 12-526 OF THE NORMAN CODE OF ORDINANCES INCREASING THE NUMBER OF VOTING BOARD MEMBERS OF THE RECIPIENT ENTITY OF CONVENTION AND TOURISM DEVELOPMENT FUNDS FROM THIRTEEN TO NINETEEN TO ALLOW ADDITIONAL BOARD MEMBERS REPRESENTATIVE OF THE SPORTS INDUSTRY AND SPORTS COMMUNITY; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 6, continued:

Items submitted for the record

1. Staff Report dated June 27, 2023, from Jason Olsen, Director of Parks and Recreation
2. Legislatively Notated Copy of Ordinance O-2223-52

Ordinance O-2223-52 was Adopted on First Reading and will be placed on the City Council Agenda on July 11, 2023, for Second and Final Reading.

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7. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2223-53 UPON FIRST READING BY TITLE: AN ORDINANCE GRANTING TO ONE GAS, INC., ACTING BY AND THROUGH ITS OKLAHOMA NATURAL GAS COMPANY DIVISION, AND ITS SUCCESSORS AND ASSIGNS, FOR A PERIOD OF TWENTY-FIVE (25) YEARS FROM APPROVAL AND ACCEPTANCE OF THIS ORDINANCE, A NON-EXCLUSIVE FRANCHISE AND RIGHT TO ENTER THE PUBLIC WAYS TO INSTALL, OPERATE AND MAINTAIN A DISTRIBUTION SYSTEM WITHIN, ALONG, ACROSS, OVER, AND UNDER THE PUBLIC WAYS OF THE CITY OF NORMAN, OKLAHOMA, FOR THE TRANSPORTATION, DISTRIBUTION AND/OR SALE OF GAS TO CONSUMERS AND THE PUBLIC GENERALLY IN THE CITY; DEFINING THE WORDS AND PHRASES THEREIN; PROVIDING FOR ASSIGNMENT, SALE OR LEASE OF THE FRANCHISE; PROVIDING THAT THE CITY MAY ENACT AN ORDINANCE CHARGING PERSONS TRANSPORTING GAS THROUGH GRANTEE'S DISTRIBUTION SYSTEM A FEE ON THE CALCULATED VALUE OF SUCH TRANSPORTED GAS; PROVIDING FOR USE AND REPAIR OF THE PUBLIC WAYS; PROVIDING FOR REGULATION OF SERVICE; ESTABLISHING DEPTH OF PIPELINES; ESTABLISHING RIGHTS AND DUTIES IN THE MOVEMENT AND ALTERATION OF PIPELINES; PROVIDING FOR INDEMNIFICATION OF THE CITY OF NORMAN; PROVIDING FOR GRANTEE'S RULES AND REGULATIONS; PROVIDING FOR INSPECTION OF GRANTEE'S RECORDS; REQUIRING GRANTEE TO PAY A FRANCHISE FEE; ESTABLISHING GRANTOR'S OPTION TO PURCHASE; PROVIDING FOR CONDITIONS OF THE FRANCHISE; PROVIDING FOR CONSTRUCTION OF THIS ORDINANCE UPON THE INVALIDITY OF ANY PART THEREOF; PROVIDING FOR THE SUBMISSION OF THIS ORDINANCE TO AN ELECTION OF THE QUALIFIED VOTERS OF THE CITY; PROVIDING FOR ACCEPTANCE OF THIS FRANCHISE BY GRANTEE AND BOTH AN EFFECTIVE AND OPERATIVE DATE THEREOF AND DECLARING AN EMERGENCY; REPEALING ALL OTHER ORDINANCE DIRECTLY IN CONFLICT HERewith; AND PROVIDING FOR THE SEVERABILITY.

Item 7, continued:

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Kathryn Walker, City Attorney
2. Ordinance O-2223-53 with Exhibit "A", the City of Norman Volumetric Rate Calculation Form
3. Special Election Proclamation and Notice of Election

Ordinance O-2223-53 was Adopted on First Reading and will be placed on the City Council Agenda on July 11, 2023, for Second and Final Reading with an Emergency Clause.

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8. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2223-54 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, REPEALING ARTICLE 2-111-2, ART IN PUBLIC PLACES PROGRAM, AND PROVIDING FOR THE SEVERABILITY THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Kathryn Walker, City Attorney,
2. Legislatively Notated Copy of Ordinance O-2223-54

Ordinance O-2223-54 was Adopted on First Reading and will be placed on the City Council Agenda on July 11, 2023, for Second and Final Reading.

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Appointments

9. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

ADA CITIZENS ADVISORY COMMITTEE

TERM: 05-28-23 TO 05-28-26: KELLI FREEMAN, WARD 6
 TERM: 05-28-23 TO 05-28-26: WANDA FELTY, WARD 5
 TERM: 05-28-23 TO 05-28-26: VICTOR LONG, WARD 4
 TERM: 05-28-23 TO 05-28-26: TOM BURKE, WARD 2
 TERM: 05-28-23 TO 05-28-26: CHRIS NANNY, WARD 1
 TERM: 05-28-23 TO 05-28-26: MADISON PIERCE, WARD 2

BOARD OF PARKS COMMISSIONERS

TERM: 06-27-23 TO 01-01-25: ELLEN USRY, WARD 5

ENVIRONMENTAL CONTROL ADVISORY BOARD

TERM: 06-27-23 TO 10-27-23: DEBBIE SMITH, WARD 4
 TERM: 06-27-23 TO 10-27-25: VALERIE GREEN, WARD 5

GREENBELT COMMISSION

TERM: 07-13-23 to 07-13-26: KRISTINA WYCKOFF, WARD 1
 TERM: 07-13-23 to 07-13-26: ANDREW HEWLETT, WARD 6

LIBRARY BOARD

TERM: 05-01-23 TO 05-01-26: JASON BINGHAM, WARD 8
 TERM: 05-01-23 TO 05-01-26: JODY FOOTE, WARD 3

NORMAN ELECTION COMMISSION

TERM: 06-27-23 TO 09-1-25: DAVID GANDESBERY, WARD 1

NORMAN FORWARD CITIZENS FINANCIAL OVERSIGHT BOARD

TERM: 06-27-23 TO 12-22-25: ZACHARY SIMPSON, WARD 3

DEVELOPMENT OVERSIGHT COMMITTEE FOR TIF DISTRICT #2

TERM: 04-10-23 TO 04-10-26: GREG BURGE, WARD 8

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 9, continued:

Items submitted for the record

1. Staff Report dated February 28, 2023, from Brenda Hall, City Clerk

The Appointments were Approved.

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Reports/Communications

10. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF MAY 31, 2023, AND DIRECTING THE FILING THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Anthony Francisco, Director of Finance
2. Finance Director's Report as of May 31, 2023

Receipt of the Finance Director's Investment Report as of May 31, 2023, was Acknowledged.

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11. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF MAY, 2023.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 11, continued:

Items submitted for the record

1. Staff Report dated June 27, 2023, from Stacey Parker, Executive Assistant
2. Monthly Departmental Reports for the month of May, 2023

Receipt of the Monthly Departmental Reports for the month of May, 2023, was Acknowledged.

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12. CONSIDERATION OF SUBMISSION, ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR REJECTION OF RECEIPT OF THE CITY MANAGER'S CONTRACT AND CHANGE ORDER REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Brenda Hall, City Clerk
2. Memorandum dated June 1, 2023, from Taylor Johnson, Transit and Parking Program Manager, through Shawn O'Leary, Director of Public Works, to Darrel Pyle, City Manager
3. Change Order No. Three to Contract K-2223-72
4. Memorandum dated June 6, 2023, from Joseph Hill, Streets Program Manager, and David Riesland, Transportation Engineer, through Shawn O'Leary, Director of Public Works, to Darrel Pyle, City Manager
5. Street Alley Maintenance Program, FYE 2023 Locations
6. Pilot Location for Festival Street Bollards on Campus Corner
7. Location map of Campus Corner Bollard Pavement Locations
8. Change Order No. One to Contract K-2223-77
9. Memorandum dated May 10, 2023, from Kevin Foster, Chief of Police, to Darrel Pyle, City Manager
10. Contract K-2223-159
11. Memorandum dated June 7, 2023, from Taylor Johnson, Transit and Parking Program Manager, through Shawn O'Leary, Director of Public Works, to Darrel Pyle, City Manager
12. Contract K-2223-165

Receipt of the City Manager's Contract and Change Order Report were Acknowledged.

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Request for Proposal

13. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AUTHORIZATION FOR THE AWARD OF REQUEST FOR PROPOSAL RFP-2223-64: TO FORVIS, L.L.P., IN THE AMOUNT OF \$157,500 FOR PROFESSIONAL EXTERNAL AUDITING SERVICES FOR THE CITY OF NORMAN AND RELATED TRUSTS.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Clint Mercer, City of Norman Chief Accountant
2. Request for Proposal RFP-2223-64, Technical Proposal, submitted by S. Joel Haaser, CPA, Partner, FORVIS, L.L.P.
3. Request for Proposal RFP-2223-64, Sealed Dollar Cost Bid Proposal, by S. Joel Haaser, CPA, Partner, FORVIS, L.L.P. with Appendix B, Proposer Guarantees; Appendix C, Proposer Warranties; Appendix D, Sealed Dollar Cost Bid and Schedule of Professional Fees and Expenses for the Audit of the 2023 Financial Statements, Combining Schedule – All Services Described in RFP Section II E

Request for Proposal RFP-2223-64 was Accepted and Awarded to FORVIS, L.L.P.

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Bids

14. CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2223-67: SUBMITTED BY POET ETHANOL PRODUCTS, IN THE AMOUNT OF \$315.00 PER TON FOR THE PURCHASE OF CARBON DIOXIDE FOR THE WATER TREATMENT FACILITY.

Acting as the Norman Utilities Authority

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 2 Schueler

Item 14, continued:

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Andrew Bruehl, Utilities Supervisor
2. Bid Tabulation for Water Treatment Plant Chemical, Carbon Dioxide
3. Form for Bidders 2223-67 dated May 25, 2023, in the amount of \$315 per ton for Carbon Dioxide submitted by Poet Ethanol

Acting as the Norman Utilities Authority, Bid 2223-67 was Accepted and Awarded to Poet Ethanol.

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15. CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2223-68: SUBMITTED BY U.S. LIME COMPANY- ST CLAIR, IN THE AMOUNT OF \$304.49 PER TON FOR THE PURCHASE OF LIME FOR THE WATER TREATMENT FACILITY.

Acting as the Norman Utilities Authority

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 2 Schueler

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Andrew Bruehl, Utilities Supervisor
2. Bid Tabulation dated May 25, 2023, for Water Treatment Plant Chemicals, Quick Lime
3. Form for Bidders 2223-68 dated May 25, 2023, in the amount of \$304.49 per ton for Quick Lime submitted by U.S. Lime Company – St. Clair

Acting as the Norman Utilities Authority, Bid 2223-68 was Accepted and Awarded to U.S. Lime Company-St. Clair.

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16. CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2223-70 SUBMITTED BY MEYER DIRT WORK, FOR WELL SERVICES FOR THE WATER TREATMENT FACILITY.

Acting as the Norman Utilities Authority

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 2 Schueler

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Andrew Bruehl, Utilities Supervisor
2. Bid Tabulation dated May 25, 2023, for Water Treatment Plant Chemicals, Well Services
3. Form for Bidders 2223-70 dated May 25, 2023, for Well Services submitted by Keith Meyer, Meyer Dirt Work, L.L.C.

Acting as the Norman Utilities Authority, Bid 2223-70 was Accepted and Awarded to Meyer Dirt Work, L.L.C.

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17. CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2223-71: SUBMITTED BY JARRED CHANDLER DOZER & EXCAVATION FOR RESIDUALS HAULING FOR THE WATER TREATMENT FACILITY.

Acting as the Norman Utilities Authority

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 2 Schueler

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Andrew Bruehl, Utilities Supervisor
2. Bid Tabulation dated May 25, 2023, for Water Treatment Plant Chemicals, Residual Hauling
3. Form for Bidders 2223-71 dated May 25, 2023, for Residuals Hauling submitted by Jarred Chandler Dozer & Excavation

Acting as the Norman Utilities Authority, Bid 2223-71 was Accepted and Awarded to Jared Chandler Dozer and Excavation.

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18. CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2223-73: SUBMITTED BY HAWKINS INC., IN THE AMOUNT OF \$0.3122 PER POUND FOR THE PURCHASE OF SODIUM HYPOCHLORITE TOTE FOR THE WATER TREATMENT FACILITY.

Acting as the Norman Utilities Authority

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 2 Schueler

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Andrew Bruehl, Utilities Supervisor
2. Bid Tabulation dated May 25, 2023, for Water Treatment Plant Chemicals, Sodium Hypochlorite Tote, in the amount of \$0.3122 per pound.
3. Form for Bidders 2223-73 for Sodium Hypochlorite tote Delivery dated May 25, 2023, submitted by Hawkins, Inc.

Acting as the Norman Utilities Authority, Bid 2223-73 was Accepted and Awarded to Hawkins, Inc.

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Request for Payment

19. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF RATIFICATION OF THE DECLARATION OF EMERGENCY REPAIRS AT FIRE STATION SEVEN AND THE REPLACEMENT OF AN OUTDOOR WARNING SIREN AND POLE DAMAGED BY THE TORNADO ON FEBRUARY 27, 2023; AUTHORIZE FINAL PAYMENT AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 19, continued:

Items submitted for the record

1. Staff Report dated June 27, 2023, from David Grizzle, Emergency Management Coordinator
2. Estimate 6 dated April 17, 2023, in the amount of \$1,550 from G.R. Land Maintenance, L.L.C.
3. Estimate NOKREPL324 dated March 3, 2023, in the amount of \$60,315 from SafetyCom, Inc.

Ratification of the Declaration of Emergency Repairs was Approved, Final Payment was Authorized, and the Budget Appropriation was Approved.

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Acceptance of Funds/Reimbursement of Funds

20. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A TRANSFER IN THE AMOUNT OF \$6,212.62 FROM THE GENERAL FUND TO THE PUBLIC TRANSPORTATION AND PARKING FUND AND BUDGET APPROPRIATION TO PROPERLY ACCOUNT FOR REIMBURSED TRAVEL COSTS AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Taylor Johnson, Transit and Parking Program Manager
2. City of Norman Gillig Visit from September 13, 2022, to September 16, 2022 (Two Employees Travel) in the amount of \$3,872.22
3. Travel Voucher for Reimbursement of Travel Outside City Limits dated September 20, 2022, for Jeff Parker, Public Works – Transit, in the amount of \$2,177.71
4. Travel Voucher for Reimbursement of Travel Outside City Limits dated September 20, 2022, for James McCracken, Public Works – Transit, in the amount of \$1,378.51
5. Credit Card Receipt for Purchase Order 23002504 dated September 13, 2022, for Roundtrip Airfare in the amount of \$1,659.92
6. Credit Card Receipt for Purchase Order 23002984 dated September 23, 2022, for expenses totaling \$1,580.30

Item 20, continued

Items submitted for the record, continued:

7. Petty Cash Ticket #10602 dated September 12, 2022, from Jeff Parker in the amount of \$316
8. Petty Cash Ticket #10603 dated September 12, 2022, from J.T. McCracken in the amount of \$316
9. Revenue Receipt 2626 dated October 13, 2023, for receipt of \$3,897.22
10. Check 584483 dated October 6, 2022, in the amount of \$3,872.22 from Gillig to City of Norman
11. City of Norman Gillig Visit list of costs from December 5, 2022, to December 9, 2022
12. Travel Voucher for Reimbursement of Travel Outside City Limits dated December 20, 2022, for Jeff Parker, Public Works – Transit, in the amount of \$3,386.12
13. Travel Voucher for Reimbursement of Travel Outside City Limits dated December 20, 2022, for James McCracken, Public Works – Transit, in the amount of \$1,085.96
14. Credit Card Receipt for Purchase Order 23006621 dated December 20, 2022, for trip expenses in the amount of \$3,584.63
15. Credit Card Receipt for Purchase Order 23006619 dated December 20, 2022, for expenses totaling \$117.25
16. Petty Cash Ticket #10606 dated December 1, 2022, from J.T. McCracken in the amount of \$395
17. Petty Cash Ticket #10605 dated December 1, 2022, from Jeff Parker in the amount of \$395
18. Check dated April 20, 2023, in the amount of \$2,340.40 from Gillig to City of Norman

A Budget Transfer/Appropriation in the amount of \$6,212.62 was Approved.

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Easement

21. CONSIDERATION FOR APPROVAL, GRANTING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF EASEMENT E-2223-42: TO OKLAHOMA GAS AND ELECTRIC COMPANY FOR THE PURPOSE OF PROVIDING ELECTRICAL SERVICE TO THE NEW LINE MAINTENANCE BUILDING AT 2705 EAST ROBINSON STREET.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Item 21, continued:

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Rachel Croft, Staff Engineer
2. Letter dated June 2, 2023, from Timothy J. Bailey, Right-of-Way Agent, OG&E Energy Corporation, to Kenneth Giannone
3. Engineer's Design for Easement E-2223-42
4. Easement E-2223-42 with Exhibit "A", Legal Description, and Exhibit B, Location Map and Site Plan
5. Project location map

Easement E-2223-42 was Granted to Oklahoma Gas and Electric Company

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22. CONSIDERATION FOR APPROVAL, GRANTING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF EASEMENT E-2223-43; TO OKLAHOMA NATURAL GAS COMPANY FOR THE PURPOSE OF PROVIDING GAS SERVICE TO THE NEW LINE MAINTENANCE BUILDING AT 2705 EAST ROBINSON STREET.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Rachel Croft, Staff Engineer
2. Easement E-2223-43 with Exhibit "A", Legal Description and Location Map
5. Project location map

Easement E-2223-43 was Granted to Oklahoma Natural Gas Company

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Final Plats

23. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A FINAL PLAT FOR SUMMIT LAKES ADDITION, SECTION 12. (GENERALLY LOCATED ONE MILE NORTH OF EAST LINDSEY STREET AND ONE-QUARTER MILE EAST OF 24TH AVENUE SE).

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Ken Danner, Subdivision Development Manager
2. Final plat
3. Reapproval Preliminary Plat
4. Location map
5. Development Committee Staff Report dated June 1, 2023, for Summit Lakes Addition, Section 12
6. Application for Development Committee Action dated August 15, 2022, from Summit Lakes, L.L.C. for Summit Lakes Addition, Section 12

The Final Plat for Summit Valley Addition, Section 3, was Approved.

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24. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A FINAL SITE DEVELOPMENT PLAN/FINAL PLAT FOR VARENNA LANDING ADDITION, SECTION 2, (A PLANNED UNIT DEVELOPMENT). (GENERALLY LOCATED ON THE NORTH SIDE OF EAST LINDSEY STREET APPROXIMATELY 1,400 FEET EAST OF 24TH AVENUE S.E.).

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 24, continued:

Items submitted for the record

1. Staff Report dated June 27, 2023, from Ken Danner, Subdivision Development Manager
2. Final plat
3. Location map
4. Preliminary plat
5. Development Committee Staff Report dated June 1, 2023, for Varenna Landing Addition, Section 2, a Planned Unit Development
6. Application for Development Committee Action dated May 8, 2023, from Varenna Landing, L.L.C., for Varenna Landing Addition, Section 2

The Final Site Development Plan/Final Plat for Varenna Landing Addition, Section 2, a Planned Unit Development, was Approved.

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Contracts

25. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT NO. THREE TO CONTRACT K-0506-151: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND NEW CINGULAR WIRELESS PCS, LLC, INCREASING THE MONTHLY LEASE PAYMENT BY \$100 FOR THE CELLULAR LEASE AT THE BROOKHAVEN WATER TOWER TO ALLOW FOR THE INSTALLATION OF AN EMERGENCY GENERATOR.

Acting as the Norman Utilities Authority

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 2 Schueler

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Nathan Madenwald, Utilities Engineer
2. Amendment No. Three to Contract K-0506-151 with Exhibit A-1, Additional Premises Area
3. Letter of Authorization dated June 1, 2023, from Jim Crews, Director Access-Construction & Engineering, AT&T, to Heather Poole, City Attorney's Office, City of Norman

Acting as the Norman Utilities Authority, Amendment No. Three to Contract K-0506-151 was Approved.

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26. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT TWO TO CONTRACT K-2021-121: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND BIOSTAR E LIGHT JV, LLC., DECREASING THE CONTRACT AMOUNT BY \$4,000 FOR A REVISED CONTRACT AMOUNT OF \$4,896,848.80 FOR DESIGN, CONSTRUCTION, OPERATION AND MAINTENANCE OF A SOLAR PHOTOVOLTAIC SYSTEM TO PROVIDE ENERGY SAVINGS AND PRODUCTION GUARANTY AND FINAL ACCEPTANCE OF THE PROJECT.

Acting as the Norman Utilities Authority

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 2 Schueler

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock
Items submitted for the record

Items submitted for the record

1. Staff Report dated June 27, 2023, from Nathan Madenwald, P.E., Utilities Engineer
2. Amendment No. Two to Contract K-2021-121

Acting as the Norman Utilities Authority, Amendment No. Two to Contract K-2021-121 was Approved.

27. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2122-131: AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF NORMAN AND THE CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY FOR PROVISION OF TRANSPORTATION SERVICES TO INCREASE THE NOT-TO-EXCEED AMOUNT BY \$422,524.48, AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 27, continued:

Items submitted for the record

1. Staff Report dated June 27, 2023, from Taylor Johnson, Transit and Parking Program Manager
2. Amendment No. One to Contract K-2122-131

Amendment No. One to Contract K-2122-131 and Budget Appropriation were Approved.

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28. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER ONE TO CONTRACT K-2223-33: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND L5 CONSTRUCTION, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$97,648 FOR A REVISED CONTRACT AMOUNT OF \$2,283,148.96 FOR VARIOUS CHANGES TO PROJECT DESIGN AND UNFORESEEN SITE CONDITIONS AT THE NORTH BASE PHASE TWO VEHICLE WASH FACILITY AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Paul D'Andrea, Capital Projects Engineer
2. Change Order No. One to Contract K-2223-33
3. Project Location Map of North Base Complex, Phase 1

Change Order No. One to Contract K-2223-33 and the Budget Appropriation were Approved.

* * * * *

29. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2223-77 AND CONTRACT K-2223-153: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ARROYO'S CONCRETE LLC IN THE AMOUNT OF \$408,102.50 FOR THE MILLER AVENUE CURB AND GUTTER MAINTENANCE PROJECT, PERFORMANCE BOND B-2223-81; STATUTORY BOND B-2223-82; MAINTENANCE BOND MB-2223-66, RESOLUTION R-2223-136 GRANTING TAX-EXEMPT STATUS AND BUDGET TRANSFER AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Joseph Hill, Street Program Manager
2. Contract K-2223-153
3. Performance Bond B-2223-81
4. Statutory Bond B-2223-82
5. Maintenance Bond MB-2223-66
6. Resolution R-2223-136
7. Project Location Map

Bid 2223-77 was Accepted, Contract K-2223-153 and the Performance, Statutory, and Maintenance Bonds were Approved, Resolution R-2223-136 was Adopted, and the Budget Transfer was Approved.

* * * * *

30. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2223-162: AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA) D/B/A EMBARK TO PROVIDE TRANSIT SERVICES FOR THE CITY OF NORMAN FROM JULY 1, 2023, THROUGH JUNE 30, 2024, IN AN AMOUNT NOT TO EXCEED \$4,321,304.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Item 30, continued:

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Taylor Johnson, Transit and Parking Program Manager
2. Contract K-2223-162 with Exhibit A, Scope of Services; Exhibit B, Anticipated Norman Transit Service Profile; Exhibit C, Current Norman Transit Routes; Exhibit D, EMBARK Responsibilities; Exhibit E, Scope of Vehicle Cleaning, Washing, and Fueling Services; Exhibit F, Norman Responsibilities; Exhibit G, Compensation; Exhibit H, FTA Terms and Conditions; Exhibit I, Norman Transit Fleet Description and Inventory; Exhibit J, EMBARK Plus Norman ADA Guide; Exhibit K, EMBARK Rider Conduct and Exclusion Policy; Exhibit L, EMBARK Advertising Policy; Exhibit M, Sample Invoice; and Exhibit N, Sample EMBARK Norman Monthly Performance Summary Report

Contract K-2223-162 was Approved.

* * * * *

31. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2223-164: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND RIVER NORTH TRANSIT, LLC (VIA TRANSPORTATION, INC.) IN THE AMOUNT NOT-TO-EXCEED \$639,413 FOR IMPLEMENTATION AND OPERATION OF A MICROTRANSIT PILOT PROGRAM, AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 31, continued:

Items submitted for the record

1. Staff Report dated June 27, 2023, from Taylor Johnson, Transit and Parking Program Manager
2. Contract K-2223-164 with Exhibit A, Scope of Services with Appendix 1 to Service Order, Data Sharing, and Exhibit B, Invoice and Data Backup

Contract K-2223-164 was Approved.

* * * * *

32. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2223-173: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CRAFTON TULL IN THE AMOUNT OF \$271,481.80 FOR THE DESIGN OF THE FINDLAY AVENUE AND BARTON STREET STORM SEWER REPLACEMENT PROJECTS.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Jason Murphy, Stormwater Program Manager
2. Contract K-2223-173 with Exhibit "A", Scope of Basic Services; Attachment B, Project Schedule; and Attachment C, Owner's Responsibilities
3. Findlay Avenue CGMP Location
4. Barton Street CGMP Location

Contract K-2223-173 was Approved.

* * * * *

33. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2223-175: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN AND NORMAN REGIONAL HOSPITAL AUTHORITY FOR THE PURPOSE OF CREATING A CONTRACTUAL RELATIONSHIP RELATED TO CONSTRUCTION FUNDING AND SEPARATE OPERATION OF THE SPORTS AND HUMAN PERFORMANCE CENTER TO BE LOCATED WITHIN THE YOUNG FAMILY ATHLETIC CENTER.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Kathryn Walker, City Attorney
2. Contract K-2223-175 with Schedule One, Legal Description of Land

Contract K-2223-175 was Approved.

* * * * *

34. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2223-146: A RESOLUTION OF THE TRUSTEES OF THE NORMAN MUNICIPAL AUTHORITY APPROPRIATING \$90,000 FROM SANITATION FUND BALANCE TO SANITATION SERVICE EQUIPMENT-SANITATION TRUCKS ACCOUNT.

Acting as the Norman Municipal Authority

Motion made by Trustee Ward 2 Schueler, Seconded by Councilmember Ward 4 Hall.

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 28, 2022, from Anthony Francisco, Director of Finance
2. Resolution R-2223-146

Resolution R-2223-146 was Adopted.

* * * * *

35. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF R-2223-147: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, TRANSFERRING \$49,438.19 FROM THE STREET STRIPING PROJECT FUND TO THE CONSTITUTION MULTI-MODAL PATH EXTENSION CONSTRUCTION PROJECT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from David Riesland, Transportation Engineer
2. Resolution R-2223-147
3. Letter dated June 1, 2023, from Chelley Hilmes, CPA, Chief Financial Officer, Oklahoma Department of Transportation, with supporting contract documentation
4. Contract K-2122-70
5. Oklahoma Department of Transportation Invoice 3327(04)(05)-01 dated October 20, 2021, in the amount of \$61,842
6. Resolution R-2122-62

Resolution R-2223-147 was Adopted.

* * * * *

NON-CONSENT ITEMS

This Item was postponed on August 10, 2021, until September 10, 2021, and on September 10, 2021, the item was postponed until October 12, 2021. On October 12, 2021, the Land Use Plan piece of the item failed. The applicant challenged City Council's decision in District Court. In February 2023, the District Court judge ruled that Council's denial of the Land Use Plan void. The following item was submitted for City Council's approval.

36. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2021-44 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE A TRACT OF LAND SITUATED IN THE SOUTHWEST QUARTER (SW/4) OF SECTION SEVENTEEN (17), TOWNSHIP EIGHT NORTH (T8N), RANGE TWO WEST (R2W) OF THE INDIAN MERIDIAN (I.M.), IN CLEVELAND COUNTY, OKLAHOMA, FROM THE A-2, RURAL AGRICULTURAL DISTRICT AND PLACE THE SAME IN THE R-1, SINGLE FAMILY DWELLING DISTRICT, OF SAID CITY; AND SO AS TO REMOVE A TRACT OF LAND SITUATED IN THE SOUTHEAST QUARTER (SE/4) OF SECTION SEVENTEEN (17), TOWNSHIP EIGHT NORTH (T8N), RANGE TWO WEST (R2W) OF THE INDIAN MERIDIAN (I.M.), IN CLEVELAND COUNTY, OKLAHOMA, FROM THE A-1, GENERAL AGRICULTURAL DISTRICT AND PLACE THE SAME IN THE R-1, SINGLE FAMILY DWELLING DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED ONE-HALF MILE SOUTH OF CEDAR LANE ROAD ON THE EAST SIDE OF JENKINS AVENUE AND EXTENDING SOUTHEAST TO 12TH AVENUE S.E.)

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 5 Tortorello

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Crawford, Councilmember Ward 5 Tortorello, Councilmember Ward 8 Peacock

Voting Nay: Councilmember Ward 2 Schueler, Councilmember Ward 4 Grant, Councilmember Ward 6 Foreman; Councilmember Ward 7 Holman

Items submitted for the record

1. Staff Report dated June 27, 2023, from Jane Hudson, Director of Planning and Community Development
2. Ordinance O-2021-44
3. Location map
4. Protest Map containing 56.4% Protest within Notification Area

Item 36, continued:

Items submitted for the record, continued

5. Letter of protest filed June 22, 2023, from David and Heather Madden
6. Letter from Eagle Cliff South Property Owners Association to Esteemed Eagle Cliff South Property Owners
7. Letter of protest filed June 21, 2023, from Alexander Hatton
8. Letter of protest filed June 22, 2023, from Laci Sanders
9. Letter of protest filed June 22, 2023, from Frank E. Hubbard
10. Letter of protest filed June 15, 2023, from Charles and Emma Kuster
11. Letter of protest filed June 22, 2023, from Gary S. Aycox
12. Letter of protest filed June 23, 2023, from David and Karna Parker
13. Letter of protest filed June 23, 2023, from Janet McClure
14. Letter of protest filed June 23, 2023, from Mark Klingner
15. Letter of protest filed June 23, 2023, from Timothy and Mia Haselman
16. Letter of protest filed June 23, 2023, from Abraham and Eleanor Hartley
17. Letter of protest filed June 23, 2023, from Brandon and Tiffany Bright
18. Letter of protest filed June 23, 2023, from Roger and Kristie Colby
19. Letter of protest filed June 23, 2023, from Rhonda and Chad Littleton
20. Letter of protest filed June 23, 2023, from Clara L. Figueroa
21. Letter of protest filed June 23, 2023, from Zachary Elkins and Erin Stutzman
22. Letter of protest filed June 23, 2023, from Kevin J. Potts
23. Memorandum of Trust for Kevin John Potts, Kevin John Potts Trust
24. Letters (2) of protest filed June 23, 2023, from Kevin J. Potts to Norman City Councilmembers
25. Memorandum of Trust, the John D. Potts Living Trust, dated July 18, 2016
26. Letter of protest (2) filed June 22, 2023, from Derek Rosendahl
27. Letter of protest filed June 22, 2023, from Allyson L. Wilson, POA for Sandra W. Potts to City of Norman City Councilmembers
28. Statutory Power of Attorney from Sandra W. Potts
29. Letter of protest filed June 22, 2023, from Shelby Robertson
30. Letter of protest filed June 22, 2023, from Floyd and Brandy Laney
31. Letter of protest filed June 23, 2023, from Daniel and Brenda Helmer
32. Letter of protest filed June 23, 2023, from Gustavo and Renata Azevedo
33. Letter of protest filed June 23, 2023, from Rebecca Hrebec
34. Letters of protest (2) filed June 23, 2023, from Timothy and Cathleen Kreun
35. Letter of protest filed June 23, 2023, from Ray Leyva and Mark Boone
36. Letter of protest filed June 23, 2023, from John-Paul Weaver
37. Letter of protest filed June 23, 2023, from Craig and Twana Jackson
38. Letter of protest filed June 23, 2023, from Christa Ensey
39. Letter of protest filed June 23, 2023, from Kadee and Benjamin Holmes
40. Letter of protest filed June 23, 2023, from Steve and Brandi Cowan

Item 36, continued:

Items submitted for the record, continued

41. Letter of protest filed June 23, 2023, from Wayne and Deana Edgar
42. Letter of protest filed June 23, 2023, from Shane Williams
43. Letter of protest filed June 23, 2023, from Andy Teague
44. Letter of protest filed June 23, 2023, from Andrea Lynn Parsons
45. Letter of protest filed June 23, 2023, from Morgan Dye
46. Letter of protest filed June 23, 2023, from Caleb James and Vanessa Elizabeth Berry
47. Letter of protest filed June 23, 2023, from Randall and JoHanna Payne
48. Letter of support filed June 23, 2023, from Mohammed Farzaneh to Whom It May Concern
49. Letter of support filed June 23, 2023, from Lisa Jenkins to City Council
50. Letter of support filed June 23, 2023, from W. Rolla Weber to Whom It May Concern
51. Letter of support filed June 23, 2023, from Kelli Beaney to City of Norman
52. Letter of support filed June 23, 2023, from Jefte Lozano to City Councilmembers
53. Letter of support filed June 23, 2023, from Melody Sharifi to Norman City Councilmembers
54. Letter of support filed June 23, 2023, from Kaitlyn Cushman
55. Letter of support filed June 23, 2023, from Elly Mirdamadi to Whom It May Concern
56. Letter of support filed June 23, 2023, from Tony Chrisman
57. Letter of support filed June 23, 2023, from Reyhaneh Ahmadi to Whom It May Concern
58. Email of support filed June 23, 2023, from Jim Adair, Adair & Associates Real Estate, to Jane Hudson
59. Email of support filed June 23, 2023, from Jerry Worster to City Clerk
60. Pertinent excerpts from Planning Commission minutes of May 13, 2023
61. Protest and Support Map dated June 23, 2023, containing 3.34% Protest Within Notification Area and 0.3% Support Within Notification Area.
62. Protest Map Corrected August 9, 2021, containing 22.4% Protest Within Notification Area
63. Protest Map dated June 28, 2021, containing 56.4% Protest Within Notification Area
64. Letter of protest filed June 14, 2021, from William L. Baskett to City of Norman City Council
65. Letter of protest filed June 14, 2021, from Walter E. Vanderburg, to City of Norman City Clerk
66. Protest Map dated May 12, 2021, containing 40.4% Protest Within Notification Area

Item 36, continued:

Items submitted for the record, continued

67. Letter of protest filed April 23, 2021, from Douglas E. and Linda M. McClure with attached location map
68. Letters of protest filed May 6 and May 10, 2021, from Alexander Hatton
69. Letter of protest filed May 10, 2021, from Michael and Tamara Eilts
70. Letter of protest filed May 10, 2021, from David E. Burget, Hartzog Conger Cason
72. Photographs of the land near South Canadian River to be rezoned
73. Letter of protest filed May 10, 2021, from Allyson L. Wilson, to Norman Planning Commission
74. Letter of protest filed May 10, 2021, from Sandra Potts and Allyson Wilson, to Norman Planning Commission
75. Statutory Power of Attorney from Sandra W. Potts
76. Letter of protest filed May 10, 2021, from Kevin J. Potts, to City of Norman Planning Commission with two photographs of subject land
77. Memorandum of Trust, the John D. Potts Living Trust, dated July 18, 2016
78. Letter of protest filed May 10, 2021, from Sandra Potts to City of Norman Planning Commission with three photographs of subject land
79. City of Norman Predevelopment Summary dated April 22, 2021, for Shaz Investments, L.L.C., for property located west of 12th Avenue S.E., approximately ¾ mile south of Cedar Lane Road
80. Letter of protest from Derek Rosendahl
81. Letter of protest filed June 21, 2023, from Alexander Hatton

Participants in discussion

1. Mr. Sean Rieger, Rieger Law Group, 136 Thompson Drive, attorney representing the applicant
2. Mr. Jalal Farzanah, Home Creations, 2240 North Broadway Avenue, Moore, applicant
3. Mr. Shawn O'Leary, Director of Public Works
4. Ms. Kathryn Walker, City Attorney
5. Mr. Jefe Lozano, 428 West Eufaula Street, proponent
6. Ms. Sonja Potts, Trustee of the Kevin John Potts Trust, 3620 Barwick Drive, protestant
7. Ms. Allyson Wilson, Ward 4, protestant
8. Mr. Scott Martin, President/Chief Operating Officer, Norman Chamber of Commerce, 424 West Main Street, proponent
9. Mr. Paul Wilson, Ward 1, protestant
10. Ms. Mary Francis, Ward 7, made comments
11. Mr. Alexander Hatton, 505 Talon Drive, protestant
12. Ms. Lisa Jenkins, Ward 7, proponent
13. Mr. John Lennon, Eagle Cliff South Property Owners Association, Inc., made comments
14. Mr. Charles Kuster, 4300 Condor Drive, protestant

Participants in discussion, continued:

15. Ms. Audra Potts Carr, Ward 4, protestant
16. Ms. Amy Savage, Home Creations, Ward 6, proponent
17. Mr. John High, Ward 6, made comments
18. Mr. Evan Dunn, Ward 7, made comments
19. Mr. Mark Klinger, Ward 7, made comments
20. Mr. Kevin Potts, Trustee of the Kevin John Potts Trust, 3620 Barwick Drive, protestant
21. Mr. Darrel Pyle, City Manager

Ordinance O-2021-44 was Adopted Upon Second Reading Section by Section.

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 5 Tortorello

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Crawford, Councilmember Ward 5 Tortorello, Councilmember Ward 8 Peacock

Voting Nay: Councilmember Ward 2 Schueler, Councilmember Ward 4 Grant, Councilmember Ward 6 Foreman; Councilmember Ward 7 Holman

Ordinance O-2021-44 was Adopted Upon Final Reading as a Whole.

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Preliminary Plat

37. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A PRELIMINARY PLAT FOR EAGLE CLIFF WEST ADDITION FOR APPROXIMATELY 41.46 ACRES OF PROPERTY GENERALLY LOCATED ONE-HALF (½) MILE SOUTH OF CEDAR LANE ROAD BETWEEN JENKINS AVENUE AND 12th AVENUE S.E.

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 5 Tortorello

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Crawford, Councilmember Ward 5 Tortorello, Councilmember Ward 8 Peacock

Voting Nay: Councilmember Ward 2 Schueler, Councilmember Ward 4 Grant, Councilmember Ward 6 Foreman; Councilmember Ward 7 Holman

Item 37, continued:

Items submitted for the record

1. Staff Report dated June 27, 2023, from Ken Danner, Subdivision Development Manager
2. Planning Commission Staff Report dated May 13, 2021
3. Location map
4. Revised/Amended Preliminary Plat for Eagle Cliff West Addition
5. Revised/Amended Preliminary Plat for Eagle Cliff West Addition, Over All View
6. Letter from Eagle Cliff South Property Owners Association to Esteemed Eagle Cliff South Property Owners
7. Original Preliminary Plat dated April 30, 2021
8. Original Preliminary Plat Over All View dated April 30, 2023
9. Letter requesting variance dated April 27, 2021, from Kendall Dillon, Senior Vice President, Crafton Tull, to Ken Danner, City of Norman
10. City of Norman Development Review Form, Transportation Impacts, dated April 20, 2021, reviewed by David R. Riesland, P.E., City Transportation Engineer, for Eagle Cliff South Addition
11. City of Norman Predevelopment Summary dated April 22, 2021, for property located west of 12th Avenue S.E., ¾ mile south of Cedar Lane Road, submitted by Shaz Investments, L.L.C.
12. Pertinent excerpts from Planning Commission minutes of May 13, 2021

Participants in Discussion

1. Ms. Sonja Potts, Trustee of the Kevin John Potts Trust, 3620 Barwick Drive, protestant
2. Ms. Allyson Wilson, Ward 4, protestant
3. Ms. Mary Francis, Ward 7, made comments
4. Mr. Charles Kuster, 4300 Condor Drive, protestant
5. Ms. Audra Potts Carr, Ward 4, protestant
6. Mr. Luigi Polvani, Ward 4, protestant
7. Mr. Richard McKown, Ward 8, made comments
8. Mr. Evan Dunn, Ward 7, made comments
9. Mr. Kevin Potts, Trustee of the Kevin John Potts Trust, 3620 Barwick Drive, protestant
10. Mr. Darrel Pyle, City Manager
11. Mr. Jason Olsen, Director of Parks and Recreation
12. Mr. Sean Rieger, Rieger Law Group, 136 Thompson Drive, attorney representing the applicant

The Revised Preliminary Plat for Eagle Cliff South was Approved.

* * * * *

Contract

38. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2122-17: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND SHAZ INVESTMENT GROUP, LLC AUTHORIZING COLLECTION OF A MONTHLY LIFT STATION FEE FROM DEVELOPED LOTS IN THE EAGLE CLIFF WEST DEVELOPMENT FOR THE OPERATION, MAINTENANCE AND REPLACEMENT OF THE EAGLE CLIFF LIFT STATION.

Acting as the Norman Utilities Authority

Motion made by Trustee Ward 5 Tortorello, Seconded by Trustee Ward 8 Peacock.

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2021, from Nathan Madenwald, Utilities Engineer
2. Contract K-2122-17 with Exhibit A, Lift Station Operation, Maintenance Replacement Cost Estimate, Eagle Cliff West, Eagle Cliff South Sections 2 through 7 and Cobblestone West, Section 2
3. Updated Lift Station Services Area for Eagle Cliff West Addition dated July 2, 2021

Acting as the Norman Utilities Authority, Contract K-2122-17 was Approved.

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39. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT TWO TO CONTRACT K-2223-56: AMENDING A CONTRACT BETWEEN THE CITY OF NORMAN AND FOOD AND SHELTER, INC. FOR THE PROVISION OF SHELTER SERVICES FOR AN ADDITIONAL 90 DAYS.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman

Voting Yea: Councilmember Ward 2 Schueler; Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 39, continued:

Voting Nay: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 5 Tortorello

Items submitted for the record

1. Staff Report dated June 27, 2023, from Anthony Purinton, Assistant City Attorney
2. Amendment No. Two to Contract K-2223-56

Participants in discussion

1. Ms. Kathryn Walker, City Attorney
2. Ms. Lynn Pruett, Ward 2, protestant
3. Ms. Becky Bendure, Ward 5, protestant
4. Mr. Paul Wilson, Ward 1, proponent
5. Ms. Megan Straughan, Ward 7, proponent
6. Ms. Mary Francis, Ward 7, proponent
7. Mr. Bruce Roberts, Ward 1, proponent
8. Ms. Marguerite Larson, Ward 6, proponent
9. Mr. Riley Worley, Ward 1, proponent
10. Mr. K.T. Murray, Ward 4, proponent
11. Ms. Lisa Schmidt, Ward 2, proponent
12. Ms. Jenny Sperling, Ward 1, proponent
13. Mr. Michael Hilliary, Ward 1, proponent
14. Mr. Stephen Lett, Ward 4, proponent
15. Mr. Corey Abernathy, Ward 7, proponent
16. Ms. Chelsey Gravel, Ward 4, made comments
17. Ms. Karlinda Gravel, Ward 4, protestant
18. Mr. Brad Worster, Ward 4, protestant
19. Mr. Russell Rice, Ward 2, made comments
20. Ms. Kate Bierman, Ward 4, proponent
21. Mr. Luigi Polvani, Ward 4, proponent
22. Mr. John High, Ward 6, proponent
23. Mr. John Scamehorn, protestant
24. Mr. Evan Dunn, Ward 7, made comments
25. Ms. April Doshier, Food and Shelter, Inc., made comments

Consideration of First Amendment

Amending Section I to state that service shall be provided beginning July 1, 2023, and continuing on a month-to-month basis.

Motion made by Councilmember Ward 4 Grant, Seconded by Councilmember Ward 8 Foreman

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler; Councilmember Ward 3 Crawford, Councilmember

Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Voting Nay: None

The First Amendment to Amendment No. Two to Contract K-2223-56 was approved.

Consideration of Second Amendment

Amending Section I to add the following scope of work: “Contractor shall endeavor to provide a Treatment First framework, in addition to Housing First model to unsheltered guests who are not currently receiving mental health, substance abuse, or medical treatment.

Motion made by Councilmember Ward 5 Tortorello, Seconded by Councilmember Ward 1 Ball

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 5 Tortorello

Voting Nay: Councilmember Ward 2 Schueler; Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The Second Amendment to Amendment No. Two to Contract K-2223-56 was not approved.

Consideration of Third Amendment

Amending Section II by deleting “with the first payment due on December 10, 2022, and the last payment being due on September 10, 2023.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 7 Holman

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler; Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Voting Nay: Councilmember Ward 1 Ball

Item 39, continued:

The Third Amendment to Amendment No. Two to Contract K-2223-56 was approved.

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40. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2223-48 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA ADDING ARTICLE 16-XI UNSOLICITED WRITTEN MATERIALS TO CHAPTER 16 HEALTH AND SAFETY, SECTIONS 16-1101 THROUGH 16-1103 TO ADD DEFINITIONS, PROHIBITIONS ON PLACEMENT OF UNSOLICITED WRITTEN MATERIALS, AND PENALTIES FOR VIOLATIONS THEREOF; AMENDING APPENDIX B CITY OF NORMAN PENALTY AND FINE SCHEDULE TO INCLUDE PENALTY FOR VIOLATIONS OF SECTION 16-1102; AND PROVIDING THE SEVERABILITY THEREOF

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 7 Holman

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Councilmembers Ball and Foreman were absent from Chambers during the vote.

Items submitted for the record

1. Staff Report dated June 27, 2023, from Anthony Purinton, Assistant City Attorney
2. Legislatively notated copy of Ordinance O-2223-48

Participants in discussion

1. Mr. Anthony Purinton, Assistant City Attorney
2. Ms. Chelsey Gravel, Ward 4, made comments

Ordinance O-2223-48 was Adopted Upon Second Reading Section by Section.

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 5 Tortorello

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Crawford, Councilmember Ward 5 Tortorello, Councilmember Ward 8 Peacock

Item 40, continued:

Voting Nay: Councilmember Ward 2 Schueler, Councilmember Ward 4 Grant, Councilmember Ward 6 Foreman; Councilmember Ward 7 Holman

Councilmembers Ball and Foreman were absent from Chambers during the vote

Ordinance O-2223-48 was Adopted Upon Final Reading as a Whole.

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41. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2223-51 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, FURTHER AMENDING ORDINANCE O-1819-44 AS AMENDED BY ORDINANCE O-1920-68 AS AMENDED BY ORDINANCE O-2122-32 FIXING THE COMPENSATION OF THE CITY MANAGER AS PROVIDED BY ARTICLE XVII, SECTION 1, OF THE CHARTER OF THE CITY OF NORMAN; AND PROVIDING FOR THE EFFECTIVE DATE FOR COMPENSATION TO BEGIN; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Councilmember Ward 6 Foreman left the meeting at 12:19 a.m.

Items submitted for the record

1. Staff Report dated June 27, 2023, from Kathryn Walker, City Attorney
2. Ordinance O-2223-51

Participants in discussion

1. Ms. Kathryn Walker, City Attorney
2. Mr. Darrel Pyle, City Manager

Item 41, continued:

Ordinance O-2223-51 was Adopted Upon Second Reading Section by Section.

Motion made by Councilmember Ward 5 Tortorello, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Voting Nay: None

Ordinance O-2223-51 was Adopted Upon Final Reading as a Whole.

* * * * *

42. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2223-176: AN EMPLOYMENT AGREEMENT BETWEEN DARREL PYLE AND THE CITY OF NORMAN, THE NORMAN UTILITIES AUTHORITY, THE NORMAN MUNICIPAL AUTHORITY, THE NORMAN TAX INCREMENT FINANCE AUTHORITY, AND THE NORMAN ECONOMIC DEVELOPMENT AUTHORITY SETTING FORTH THE TERMS AND CONDITIONS OF EMPLOYMENT BY THE CITY OF NORMAN AS CITY MANAGER.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember 5 Tortorello

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Kathryn Walker, City Attorney
2. Contract K-2223-176

Contract K-2223-76 was Approved.

* * * * *

MISCELLANEOUS COMMENTS

Fee In Lieu of Detention. Ms. Sonja Potts, Trustee of the Kevin John Potts Trust, 3620 Barwick Drive, provided a copy to City Council of the plat for Sage Cobblestone. She said the stormwater on 12th Avenue S.E., drains underneath 12th Avenue S.E. down Osprey, exits from the big stormwater drain on Osprey, then it travels right onto their property. She said 250,753 square feet at 15 cents per square foot of impervious surface creates a fee of \$7,612. She said the minutes from the Council meeting where the property was final platted said \$10,446 was provided in lieu of detention. She asked if this was 28% impervious surface. She said she would like to learn more about it. She said she would love staff and Council to visit their property because they need help.

Ms. Audra Potts Carr, Ward 4, asked Council to consider the impact of Council's decision on this drainage. She said the money is not being put back into maintenance. She said the City Engineer said that this was the property owners' problem. She said the economic impact is a severe detriment to her family because her children want to be farmers. She said they would like to partner with the City of Norman and are not an enemy of the developer. She wants a creative solution.

Mr. Kevin Potts, 3620 Barwick Drive, said the value of Sage Cobblestone is approximately \$8,000,000. He said the City doesn't charge enough for a fee in lieu of detention. He wanted to know where all the money that has been paid for fees in lieu of detention has gone and who is accountable for it.

*

Safety in Norman. Ms. Karlinda Gravel, Ward 4, said she cannot leave her house without carrying some kind of self-defense because Norman is not safe. She is constantly being accosted, but does not want to open-carry a weapon. She said when she goes to a restaurant on Main Street, she has to ask to be escorted to her car because someone always approaches her.

*

Mark Wayne Mullin Cage Fight. Mr. Evan Dunn, Ward 7, said Senator Mark Wayne Mullin has challenged a Union Boss to a cage fight. He asked "What is going on in our society with this culture of violence?" He said Americans are willing to hurt other Americans and this has to stop.

*

ADJOURNMENT

The Meeting Adjourned at 12:50 a.m.

City Clerk

Mayor



CITY OF NORMAN, OK CITY COUNCIL CONFERENCE

Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069

Tuesday, July 25, 2023 at 5:00 PM

MINUTES

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Conference in the Executive Conference Room of the Norman Municipal Building, on the 25th day of July, 2023, at 5:00 p.m., and notice of the agenda of the meeting were posted at the Municipal Building at 201 West Gray and on the City website at least 24 hours prior to the beginning of the meeting.

CALL TO ORDER

Mayor Heikkila called the Meeting to Order at 5:00 p.m.

PRESENT

Mayor Larry Heikkila
Councilmember Ward 1 Austin Ball
Councilmember Ward 2 Lauren Schueler
Councilmember Ward 3 Bree Montoya
Councilmember Ward 4 Helen Grant
Councilmember Ward 5 Rarchar Tortorello
Councilmember Ward 6 Elizabeth Foreman
Councilmember Ward 7 Stephen Holman
Councilmember Ward 8 Matthew Peacock

ABSENT

None

AGENDA ITEMS

1. DISCUSSION REGARDING THE YOUNG FAMILY ATHLETIC CENTER OPERATOR.

Director of Parks and Recreation, Jason Olsen, presented an operator update for the YFAC. The YFAC is a Norman Forward project and it will have eight basketball courts, twelve volleyball courts, an eight lap-25 meter pool and a warm up pool, which is 25 yards long. In addition, there will be a concession stand, retail space and administrative offices. The City of Norman will have a partnership with Norman Regional Health System to put in a Sports Performance Center. In July 2021, the Parks and Recreation Department worked with the Trae Young Family Foundation for \$4 million, and named the center after the family, the Young Family Athletic Center.

The project budget is approximately \$44 million. The contractors are in the middle of construction and currently there is a clear view of the property. The building is one of a kind and will have the ability to hold sporting events, swimming events and will include a world-class

Item 1, continued:

sports performance center. No other place in the country will compare to what we have in Norman. Substantial completion of the building should occur in December. The Parks and Recreation Department plans to have a grand opening celebration as soon as the building is completed. Office access should occur in November with a temporary occupancy permit. Layouts of the gymnasium along with the Performance Center, locker rooms, retail and concession space are available. Additionally, there are layouts that show the bathrooms, courts and tournament areas. The 74 foot LED screen will be available to host e-sports tournaments or it can accommodate three individual game systems at the same time. This system will also allow streaming of games or activities held inside the gym or pool area. In addition, the screen will be available for advertising, showing movies and streaming live events.

Adidas has committed to operating a retail store located within the YFAC. Negotiations are ongoing with the Trae Young Family Foundation and Norman Regional Foundation regarding how to split the proceeds between the two Foundations. All proceeds made by the Trae Young Family Foundation will be invested back into the facility through scholarships. As kids come through the YFAC and see shoes that are one of a kind and can only be purchased at the Young Family Athletic Center, they will definitely want to purchase them. At a cost of \$170 each, the 8.25% tax will add up to a significant amount of tax money. As far as we know there is no other Athletic Center in the country that has a major shoe brand that will have a vendor spot inside of a City Recreation center.

Originally, back in 2001, Santa Fe Family Life Center out of Oklahoma City was selected to operate the YFAC. However, in May of this year, Staff realized that the relationship with Santa Fe Family Life Center was not going to work, so the City and Santa Fe came to a mutual agreement to stop negotiations. The Parks and Recreation Department feels it will be in the best interest of the facility if the Parks Department operates the facility. On August 8th you will see a facilities policy put forward on a Council agenda by Resolution giving the Parks Dept/Director the authority to set prices inside the YFAC. The Parks Director will also have the authority to choose the operating partners and design advertising and marketing fee agreements.

Identifying our community partners is vital, as there are several stakeholder groups that have helped the City get through the projects and they need to be recognized within the YFAC. A community partner is by definition, a school, sports club or non-profit that fits within the mission of the YFAC. Community partners will be able to enter into annual agreements with the Parks and Recreation Department and a list will be maintained by the Parks and Recreation Department and will be updated based on recommendations by the Board of Park Commissioners. As fees for the YFAC are set, there will be marketing agreements put in place with those community partners.

The entire facility is available to rent during off peak times and the average rental for the facility would be between \$65-\$85 per hour, with a minimum of four hours. The cost would depend on what services are required for the event. Services can range from utilizing the scoreboards and technology to needing staff for their event.

Item 1, continued:

YFAC operational partners are identified as follows:

Norman Public Schools – School Partner
 Norman Regional Health System – Health Partner
 Santa Fe Life Center – Tournament Partner
 Norman Optimist Club – Youth League Partner
 Trae Young Basketball – Basketball League Partner
 Sooner Swim Club – Swim Club Partner
 Volleyball Partner is to be determined

The basketball, swim and volleyball partners have all agreed to provide a minimum of \$50,000 per year to ensure they have plenty of practice time and when they hold events at the YFAC, the City will get a percentage of the profits from those events.

Councilmembers voiced their concern about what percentage of time would be open recreation time and open swim time for the public. The concern has been that hosting outside tournaments and accommodating partner organizations will leave little time for the public to utilize the facility.

Mr. Olsen said the gym portion will be open a minimum of 85 hours per week. There will be open gym time in the evenings and open swim times scheduled, all while accommodating our basketball and swim partners. Managing the space will be a balancing act between the youth leagues, partners and public availability.

A sliding scale for membership fees was mentioned and Mr. Olsen explained that the plan is to model the sliding fee scale at YFAC after Westwood Family Aquatic Center. Low-income families that are on the free meal plan at school will receive 80% off membership fees. Low-income families that qualify for the reduced price meal plan at school will receive 50% off membership fees. Day passes will be the same for all as there is no way to check everyone's financial status but for membership fees, the reduced price will be available.

City Manager Pyle said that the fee structure for membership is on target compared to similar facilities in Oklahoma City. We will offer scholarships and reduced price memberships so that everyone has an opportunity to enjoy this facility.

Mr. Olsen said that the Sports Commission will not host any events, their main purpose is to help recruit events to come to the YFAC. They will get the event booked and then it is handed to the Parks and Recreation Department to facilitate the event.

Mr. Pyle said that he has seen the wheelchair basketball tournament advertisements through Santa Fe Life Center and brought this to Mr. Olsen's attention. The City wants to host these types of events at the YFAC.

The operating budget shows \$938,000 for salaries and benefits of employees, 4 permanent positions, 24 permanent part-time positions, and 12 seasonal positions tied to the pool. On August 8th we will present a budget amendment the numbers will actually go down because it will be based on a seven to eight month plan instead of a twelve month plan. Additionally, there will be supplies and materials. Service and maintenance includes all of the utilities and custodial staff and is estimated at \$461,000.

Item 1, continued:

Revenue projections of \$1.56 million is included in the maximum operating budget. The numbers are conservative and is based on the lower end. Memberships should bring in \$387,000 and day passes \$104,000 and rentals \$650,000 per year. The City should receive 10% of sales for the concessions, and Staff projects the concessions operator will bring in \$500,000 per year. Classes and camps revenue is estimated to be \$150,000 and advertising revenue should be \$250,000.

Councilmembers asked what the revenue difference would be with the City running the operations at the YFAC versus a contractor running them and Mr. Olsen said that if a contractor were running operations, the City would come out in the hole due to utility costs, etc. but since the City will be running the facility, there is more opportunity to make a profit.

Mr. Anthony Francisco, Director of Finance, said with this type of setup, any profits that we make, we get to keep and if it was a contractor running the facility, they would get to keep their profits minus the small percentage paid to the City.

Councilmember asked how much money are we leaving on the table with discounts being afforded to our partners?

Mr. Olsen said that due to the high usage of the facility by the partners, he is not certain what amount of money but theorizes about 10-20% discount is being given. Due to the \$50,000 per year guaranteed by the partners will be calculated into how much time they have to use the facility and anything over and beyond that would be charged an hourly rate.

We are partnering with Norman Regional as far as the retail space is concerned. The people working in their retail spaces are volunteers so a portion of their profits go to their Foundation and then a portion goes to the Trae Young Family Foundation for scholarships.

Norman Regional has not been given this space for free, they are investing a portion of their earnings back to the City of Norman to be used by the Trae Young Family Foundation in the form of scholarships which in turn the City does not have to upcharge regular members to compensate for the scholarships given.

The City is not paying for or investing in any supplies or merchandise that goes into the retail space. This is being managed by Adidas and Norman Regional and they will pay for the merchandise and full build out of that space.

Councilmember Nash stated that this is all still up for negotiations and Mr. Olsen agreed that it was at this time.

There is a build out cost for that space and Norman Regional is paying to build out that space based on the images provided to Council. We expect to create something really unique and forward looking for patrons that visit the facility.

Councilmember Nash agrees that is generous but wants to be certain that the City is not being too generous.

* * * * *

2. DISCUSSION REGARDING THE COMPREHENSIVE PLAN PROFESSIONAL SERVICES CONTRACT.

Item 2.

Ms. Jane Hudson, Planning and Community Development Director, presented the contract for professional services for the Master Plans coming forward.

Included in the City Council Agenda for tonight's meeting, the scope for these projects and as far as Staff knows, there is no other community that has done anything this large before. Included in the scope is the Land Use plan, the Housing Study, an update to the Transportation Plan, update to the Storm water Plan, the Water Hydraulic modeling update, the Wastewater Plan and an outline for Public Relations which relates to all of these plans.

The schedule is also included in the City Council Agenda for tonight. Once the schedule is approved, the background work should begin in August. Staff anticipates the entire project to take approximately sixteen months. The Steering Committee will be established and then the consultants will begin scheduling meetings.

Amy Haase with RDG and Mary Elizabeth Mack with Garver are here tonight and if there are any questions, they are here to assist with answers regarding the process and getting started.

There was concern from Council that there are no committees formed as of yet. The question was posed regarding what is being done as far as compiling names to submit to Council for committee members so we can get these committees established?

Ms. Haase said that their team needs to collect background data and documents in order to get started and this can be done through the month of August. The plan would be to start the committee meetings in September.

According to this schedule, the appointments to the committees need to be made by the second City Council meeting in August.

How does the Public Safety Assessment factor into this project? This may not start until the end of the year but this could include facilities, land and locations for public safety buildings.

Ms. Haase said that Public Safety would be one of the main stakeholder's involved in this process. During the Land Use workshops we hope to break down to different areas of the community and go there and talk to them.

Will there be citizen input for the other committees, other than the Land Use?

Ms. Haase said a key part of their process is talking to the community members. There will be opportunity to provide feedback online at their convenience as well as attending meetings in person if they so choose. We start off right away by laying out the public engagement plan and identifying all of those opportunities and laying out a schedule, but leaving some flexibility there in case things need to change direction. We also may do some pop up events as well to engage with the community even more.

There will also be committees for Stormwater, Wastewater, Transportation and Land Use. Due to the nature of these committees and resulting conversations there will be an education component provided for these committee members.

Citizen input is a huge component to these projects and plans and the City wants to make sure that this continues throughout this process.

In summary, the types of sub-committees will include a Land Use and Housing sub-committee, a Transportation sub-committee, a Storm water sub-committee and a Water/Wastewater sub-committee. There will be an overall Steering Committee as well. The sub-committees will lean more heavily on the technical side of things. By having these sub-committees, there is more opportunity for public engagement.

RDG has led the effort to keep the public engaged throughout this process.

The Housing Study will be looking at the demographics of the community and different income levels and the types of housing that is needed for those income levels currently and projecting into the future.

In regard to the committee members, there is a need for people who have specific knowledge. It is important to have members that do not have expertise in these areas as well, but may have first hand knowledge of certain neighborhoods or areas of town simply because they have lived there for 35 years.

It is important to have certain types of people on certain sub-committees, such as having a plumber on the Water/Wastewater sub-committee would be beneficial.

In order to clarify who is being selected for these committees, will Council select and appoint only those members to the Steering Committee?

Ms. Hudson said that she understood that the City Council would appoint the Steering Committee members and that the Chair of the Steering Committee would then establish a Sub-chair for each of the categories. The entire Steering Committee could recruit for each of the sub-committees. Overall, we need to know what Council is looking for in the Steering Committee and then we can move forward and start filling the sub-committees.

Councilmember Schueler said that this helps clarify what the Council needs to focus on and who they need to consider appointing to the Steering Committee. The Steering Committee should consist of 12-15 members.

The current list of potential members is about 20 people so any of those that cannot be on the Steering Committee would be good candidates for sub-committees.

The scope of this project has been reviewed multiple times to ensure that double work is not being done. The scope of each of the Master Plans has been gone over by the departments involved to ensure that we are not duplicating things or have any surprises come up at a later time.

* * * * *

ADJOURNMENT

The meeting was adjourned at 6:11 p.m.

ATTEST:

City Clerk

Mayor



CITY OF NORMAN, OK CITY COUNCIL REGULAR MEETING

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Tuesday, July 25, 2023 at 6:30 PM

MINUTES

City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, on the 25th day of July, 2023, at 6:30 p.m., and notice of the agenda of the meeting were posted at the Municipal Building at 201 West Gray and on the City website at least 24 hours prior to the beginning of the meeting.

CALL TO ORDER

Mayor Heikkila called the Meeting to Order at 6:30 p.m.

ROLL CALL

PRESENT

Mayor Larry Heikkila
Councilmember Ward 1 Austin Ball
Councilmember Ward 2 Lauren Schueler
Councilmember Ward 3 Bree Montoya
Councilmember Ward 4 Helen Grant
Councilmember Ward 5 Michael Nash
Councilmember Ward 6 Elizabeth Foreman
Councilmember Ward 7 Stephen Holman
Councilmember Ward 8 Matthew Peacock

PLEDGE OF ALLEGIANCE

Mayor Heikkila led the Pledge of Allegiance.

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:
CITY COUNCIL SPECIAL MEETING MINUTES OF FEBRUARY 28, 2023
CITY COUNCIL CONFERENCE MEETING MINUTES OF APRIL 11, 2023
CITY COUNCIL STUDY SESSION MEETING MINUTES OF APRIL 18, 2023
CITY COUNCIL CONFERENCE MINUTES OF APRIL 25, 2023
CITY COUNCIL SPECIAL MEETING MINUTES OF JUNE 6, 2023

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The Minutes were Approved.

COUNCIL ANNOUNCEMENTS

Councilmember Schueler reminded residents that she will not be at the meeting on August 8, 2023.

Councilmember Montoya thanked Staff for responding to constituents requests.

Councilmember Montoya wanted to send her condolences to the family of the shooting victim.

Councilmember Montoya thanks audience members and residents who were watching the meeting online.

Councilmember Grant spoke favorable about the recent Artwalk.

Councilmember Grant mentioned that she had been working on potentially scheduling a 988 Service Provider meeting as a way to educate others in the community.

Council Announcements, continued:

Councilmember Grant reminded residents about the temporary closure due to the construction on Porter Avenue and Eufaula Street.

Councilmember Holman reminded residents about the city is still accepting Youth Council applications.

Councilmember Holman spoke about his perspective on serving as a Councilmember and the commitment and dedication that is required.

Councilmember Peacock mentioned that Chuck E. Cheese will be having their grand re-opening this weekend.

CONSENT DOCKET

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 2 through Item 28 be placed on the consent docket.

Motion to Place Items 2 through 28 on the Consent Docket was made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items 2 through 28 were Placed on the Consent Docket.

Motion to Approve Items 2 through 28 on the Consent Docket was made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items 2 through 28 were Approved on the Consent Docket.

2. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2223-31 UPON FIRST READING BY TITLE: AN ORDINANCE AMENDING THE CENTER CITY FORM BASED CODE, ADOPTED BY REFERENCE IN CHAPTER 36 ("ZONING") AT SECTION 36-540, OF THE CODE OF THE CITY OF NORMAN, IN ORDER TO REMOVE DUPLICATIVE LANGUAGE, CLARIFY LANGUAGE, AND CORRECT MISTAKES, OMISSIONS OR ERRORS, UPDATE REFERENCES TO THE RECODIFIED MUNICIPAL CODE, REFERENCE UPDATED ENGINEERING DESIGN CRITERIA, TO AMEND THE CERTIFICATE OF COMPLIANCE APPLICATION REQUIREMENTS FOR SITE PLAN REQUIREMENTS, AND TO AMEND TO ADD ADMINISTRATIVE ADJUSTMENT AUTHORITY TO ADDRESS UTILITY AND RELATED INFRASTRUCTURE CONFLICTS; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2223-31 was Adopted Upon First Reading by Title.

3. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2223-45 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOT EIGHT (8), BLOCK ONE (1), OF ADBAR #2 ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE I-1, LIGHT INDUSTRIAL DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1001 N. University Boulevard)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2223-45 was Adopted Upon First Reading by Title.

4. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE 0-2223-47 UPON FIRST READING BY TITLE: AN ORDINANCE AMENDING THE CENTER CITY FORM BASED CODE, ADOPTED BY REFERENCE IN CHAPTER 36 ("ZONING") AT SECTION 36-540, OF THE CODE OF THE CITY OF NORMAN, TO AMEND THE CENTER CITY REGULATING PLAN MAP TO AMEND THE REQUIRED BUILD LINE ALONG THE NORTH SIDE OF BOYD STREET FROM A POINT STARTING WEST OF MONNETT AVENUE AND CONTINUING TO THE BNSF RAILROAD RIGHT-OF-WAY; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2223-47 was Adopted Upon First Reading by Title

5. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2324-5 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF NORMAN, STATE OF OKLAHOMA (THE "CITY"), ON THE 10th DAY OF OCTOBER, 2023, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF THE ISSUANCE OF THE BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF FIFTY MILLION DOLLARS (\$50,000,000) TO BE ISSUED IN SERIES TO PROVIDE FUNDS FOR THE PURPOSES OF CONSTRUCTING, RECONSTRUCTING, REPAIRING, IMPROVING, AND REHABILITATING BRIDGES IN THE CITY (INCLUDING LIGHTING, SIDEWALKS/BIKEPATHS, LANDSCAPING, RELATED DRAINAGE IMPROVEMENTS, DRIVEWAY RECONSTRUCTION, AND OTHER RELATED IMPROVEMENTS); AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF THE INTEREST AND PRINCIPAL ON SAID BONDS; AND DECLARING AN EMERGENCY.

Item 5, continued:

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2324-5 was Adopted Upon First Reading by Title.

6. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF JUNE 30, 2023, AND DIRECTING THE FILING THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Receipt of the Finance Director's Investment Report as of June 30, 2023, was Acknowledged.

7. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF JUNE, 2023.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Receipt of the Monthly Departmental Reports for the month of June, 2023 was Acknowledged.

8. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE CITY MANAGER'S CONTRACT AND CHANGE ORDER REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Receipt of the City Manager's Contract and Change Order Report was Acknowledged.

9. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PAYMENT OF FYE 2024 DUES ASSESSMENT IN THE AMOUNT OF \$79,182 TO THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS FOR THE PERIOD OF JULY 1, 2023, THROUGH JUNE 30, 2024.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Payment of Dues Assessment in the Amount of \$79,182 to the Association of Central Oklahoma Governments was Approved.

10. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2223-81: SUBMITTED BY BRENNTAG SOUTHWEST, INC., IN THE AMOUNT OF \$0.1975 PER POUND FOR THE PURCHASE OF BULK SODIUM HYPOCHLORITE FOR THE WATER TREATMENT FACILITY.

Item 10, continued:

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Bid B-2223-81 was Awarded.

11. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONSENT TO ENCROACH EN-2324-2: FOR LOT 6, BLOCK 4, LAS COLINAS ADDITION, SECTION 1, CITY OF NORMAN, CLEVELAND COUNTY, OKLAHOMA. (4410 ESCALON DRIVE)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Consent to Encroach E-2324-2 was Approved and the filing thereof with the Cleveland County Clerk was directed.

12. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CHANGE ORDER NO. ONE TO CONTRACT K-2223-118: BY AND BETWEEN THE CITY OF NORMAN UTILITIES AUTHORITY AND KRAPFF-REYNOLDS CONSTRUCTION COMPANY IN THE AMOUNT OF \$55,714 FOR AN EMERGENCY REPAIR TO A COLLAPSED SANITARY SEWER MAIN AS OUTLINED IN THE STAFF REPORT.

Acting as the Norman Utilities Authority

Item 12, continued:

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Change Order One to Contract K-2223-118 was Approved.

13. CONSIDERATION OF AWARDED, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2223-75 AND CONTRACT K-2324-2 IN THE AMOUNT OF \$330,885.50 and CO #1 IN THE AMOUNT OF \$7,802 FOR A TOTAL AMOUNT OF \$338,687.50 BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ARROYO'S CONCRETE LLC.. FOR THE FYE 2024 SIDEWALK CONCRETE PROJECTS, PERFORMANCE BOND B-2324-3; STATUTORY BOND B-2324-4; MAINTENANCE BOND MB-2324-2; RESOLUTION R-2324-2 GRANTING TAX-EXEMPT STATUS; AND BUDGET TRANSFER.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Bid B-2223-75 was Accepted and; Contract K-2324-2; Resolution R-2324-2; Associated Bonds and Budget Transfer were Adopted and Approved.

14. CONSIDERATION OF ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2324-4, CONTRACT K-2324-4: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CIMARRON CONSTRUCTION COMPANY IN THE AMOUNT OF \$478,290.75, PERFORMANCE BOND B-2324-5, STATUTORY BOND B-2324-6, AND MAINTENANCE BOND MB-2324-3 FOR THE FYE 2024 BRIDGE MAINTENANCE PROGRAM, AND RESOLUTION R-2324-5 GRANTING TAX-EXEMPT STATUS.

Item 14, continued:

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Bid B-2324-4 was Accepted and; Contract K-2324-4; Resolution R-2324-5; Associated Bonds were Adopted and Approved.

15. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2324-1 AND CONTRACT K-2324-6: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND NASH CONSTRUCTION COMPANY IN THE AMOUNT OF \$1,340,825 FOR THE URBAN CONCRETE PAVEMENT - FYE 2024 LOCATIONS, BID 1 PROJECT; PERFORMANCE BOND B-2324-3; STATUTORY BOND B-2324-4; MAINTENANCE BOND MB-2324-2; AND RESOLUTION R-2324-7 GRANTING TAX-EXEMPT STATUS; AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Bid 2324-1 was Accepted; Contract K-2324-6; Resolution R-2324-7; and Associated Bonds and Budget Appropriation were Adopted and Approved.

16. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2324-2 AND CONTRACT K-2324-7: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ARROYO'S CONCRETE, LLC IN THE AMOUNT OF \$1,337,100 FOR THE URBAN CONCRETE PAVEMENT - FYE 2024 LOCATIONS, BID 2 PROJECT; PERFORMANCE BOND B-2324-11; STATUTORY BOND B-2324-12; MAINTENANCE BOND MB-2324-6; AND RESOLUTION R-2324-8 GRANTING TAX-EXEMPT STATUS; AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT

Item 16, continued:

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Bid B-2324-4 was Accepted and; Contract K-2324-7; Resolution R-2324-8; Associated Bonds and Budget Appropriation were Adopted and Approved.

17. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2324-3 AND CONTRACT K-2324-8: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND INNOVATIVE ROADWAY SOLUTIONS, LLC, IN THE AMOUNT OF \$328,531.58 FOR THE ASPHALT PREVENTIVE MAINTENANCE, FYE 2024 LOCATIONS PROJECT, PERFORMANCE BOND B-2324-13; STATUTORY BOND B2324-13; MAINTENANCE BOND MB-2324-7, AND RESOLUTION R-2324-9 GRANTING TAX-EXEMPT STATUS

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Bid B-2324-3 was Accepted and; Contract K-2324-8; Resolution R-2324-9; Associated Bonds and Budget Transfer were Adopted and Approved.

18. CONSIDERATION OF THE ACCEPTANCE OF CERTIFIED LOCAL GOVERNMENTS GRANT FUNDING IN THE AMOUNT OF \$18,375 TO BE USED FOR THE DEVELOPMENT AND SUPPORT OF LOCAL HISTORIC PROGRAMS, APPROVAL OF CONTRACT K-2324-28 WITH THE OKLAHOMA HISTORICAL SOCIETY, STATE HISTORIC PRESERVATION OFFICE, AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Item 18, continued:

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Grant was Accepted and Contract K-2324-28 was Approved.

19. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2324-29: A RIGHT OF WAY LICENSE BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND S&S NOODLE AND TAPAS BAR, LLC. AS LICENSEE, ALLOWING THE LICENSEE TO MAINTAIN AND UTILIZE CERTAIN IMPROVEMENTS IN THE PUBLIC RIGHT OF WAY FOR A LIMITED PERIOD OF TIME.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Contract K-2324-29 was Approved.

20. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2324-41: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE FIREHOUSE ART CENTER, INC. IN THE AMOUNT OF \$120,000 TO ASSIST WITH THE OPERATION OF THE CENTER.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Contract K-2324-41 was Approved.

21. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-43: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE ALTERNATIVE DISPUTE RESOLUTION SYSTEM OF THE STATE OF OKLAHOMA FOR CERTIFYING NORMAN'S DISPUTE MEDIATION PROGRAM BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Contract K-2324-43 was Approved.

22. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2324-46: A CONTRACT BETWEEN THE CITY OF NORMAN, THE NORMAN UTILITIES AUTHORITY AND RDG PLANNING & DESIGN, INC. FOR AN AMOUNT AS MUCH AS \$2,394,627 FOR PROFESSIONAL COMPREHENSIVE PLANNING SERVICES AND FOR BUDGET APPROPRIATIONS AND TRANSFERS AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Contract K-2324-46 was Approved.

23. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2324-49: A RIGHT OF WAY LICENSE BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND SYRUP, LLC. AS LICENSEE, ALLOWING THE LICENSEE TO MAINTAIN AND UTILIZE CERTAIN IMPROVEMENTS IN THE PUBLIC RIGHT OF WAY FOR A LIMITED PERIOD OF TIME.

Item 23, continued:

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Contract K-2324-49 was Approved.

24. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A COURT ORDER: A RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE AMOUNT OF \$33,915.00 REGARDING MALIA JESSIE ADAMS (ROSS) VS. THE CITY OF NORMAN, OKLAHOMA WORKERS' COMPENSATION COMMISSION CASE 2020-01069 Q.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Court Order was Approved.

25. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-18: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, PROGRAMMING FEDERAL SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA-SAFETY) FUNDS FOR THE INSTALLATION OF TRAFFIC SIGNAL INTERCONNECTION UPGRADE ON 12TH AVE NE, FROM ROCK CREEK ROAD TO TECUMSEH ROAD IN NORMAN.

Item 25, continued:

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-18 was Adopted.

26. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-19: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, PROGRAMMING FEDERAL SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA-SAFETY) FUNDS FOR THE INSTALLATION OF TRAFFIC SIGNAL INTERCONNECTION UPGRADE ON TECUMSEH ROAD, FROM 12TH AVE. NW TO 12TH AVE NE IN NORMAN.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-19 was Adopted.

27. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-20: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA PROGRAMMING FEDERAL SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA-SAFETY) FUNDS FOR THE INSTALLATION OF VIDEO DETECTION UPGRADES (PHASE 3) AT VARIOUS INTERSECTIONS IN NORMAN.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-20 was Adopted.

28. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-21: REQUESTING ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) SURFACE TRANSPORTATION BLOCK GRANT PROGRAM – URBANIZED AREA (STBG-UZA) FUNDING FOR ENHANCEMENTS TO THE CITY'S PUBLIC TRANSIT FLEET.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Resolution R-2324-21 was Adopted.

NON-CONSENT ITEMS

29. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2223-39 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE WEST HALF OF LOT FIFTEEN (15) AND THE WEST SEVEN AND ONE-HALF FEET (7 1/2') OF THE EAST HALF OF LOT FIFTEEN (15), IN BLOCK ONE (1), LESS AND EXCEPT THE WEST FIFTEEN FEET (15') OF LOT FIFTEEN (15), OF LINCOLN ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-3, MULTI-FAMILY DWELLING DISTRICT AND PLACE THE SAME IN THE R-1, SINGLE FAMILY DWELLING DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (485 COLLEGE AVE)

Motion to Approve Ordinance O-2223-39 Upon Second Reading was made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 29, continued:

Participants in Discussion:

1. Mr. Stephen Teel, applicant
2. Mr. Evan Dunn, Ward 7, proponent

Ordinance O-2223-39 was Approved Upon Second Reading.

Motion to Adopt Ordinance O-2223-39 Upon Final Reading was made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2223-39 was Adopted Upon Final Reading.

30. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2223-46 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A PUBLIC UTILITY IN THE A-2, RURAL AGRICULTURAL DISTRICT FOR PART OF THE NORTHEAST QUARTER (NE/4) OF SECTION NINE (9), TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (SOUTHWEST CORNER OF 48TH AVENUE N.W. AND WEST FRANKLIN ROAD)

Motion to Adopt Ordinance O-2223-46 Upon Second Reading was made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Participants in Discussion:

1. Ms. Amanda Carpenter, Attorney, applicant representative
2. Mr. Evan Dunn, Ward 7, made comments

Ordinance O-2223-46 was Adopted Upon Second Reading.

Item 30, continued:

Motion to Adopt Ordinance O-2223-46 Upon Final Reading was made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Ordinance O-2223-46 was Adopted Upon Final Reading.

MISCELLANEOUS COMMENTS

Ms. Dianna Hutzal, Ward 5, spoke about crime statistics in Norman.

Ms. Becky Bendure, Ward 2, spoke about the importance of the safety of children in Norman against the unhoused population.

Ms. Diane Wheeler, Ward 8, spoke about the crime statistics on the Norman Police Departments website.

Mr. Brock Trotter, Ward 4, stated he no longer feels safe due to the unhoused population and crime in his neighborhood.

Ms. Robin Strader, Ward 5, spoke about the drainage issues on her property.

Ms. Karlinda Gravel, Ward 4, spoke about the process of how to make a report with the Norman Police Department regarding the unhoused population or someone having a mental crisis.

Ms. Chelsey Gravel, Ward 4, spoke about unpleasant experiences at the Artwalk and issues at Sprouts.

Mr. Evan Dunn, Ward 7, spoke about permaculture, cancer risks and sleep studies.

Miscellaneous Comments, continued:

Ms. Mary Francis, Ward 7, spoke about the potential teamsters strike.

ADJOURNMENT

The Meeting Adjourned at 7:34 p.m.

ATTEST:

City Clerk

Mayor



CITY OF NORMAN, OK CITY COUNCIL REGULAR MEETING

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Tuesday, August 08, 2023 at 6:30 PM

MINUTES

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, on the 8th day of August, 2023, at 6:30 p.m., and notice of the agenda of the meeting were posted at the Municipal Building at 201 West Gray and on the City website at least 24 hours prior to the beginning of the meeting.

CALL TO ORDER

Mayor Heikkila called the Meeting to Order at 6:30 p.m.

ROLL CALL

PRESENT

Mayor Larry Heikkila
Councilmember Ward 1 Austin Ball
Councilmember Ward 3 Bree Montoya
Councilmember Ward 4 Helen Grant
Councilmember Ward 5 Michael Nash
Councilmember Ward 6 Elizabeth Foreman
Councilmember Ward 7 Stephen Holman

ABSENT

Councilmember Ward 2 Lauren Schueler
Councilmember Ward 8 Matthew Peacock

PLEDGE OF ALLEGIANCE

Mayor Heikkila led the Pledge of Allegiance.

APPROVAL OF MINUTES

1. CONSIDERATION OF THE CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF APRIL 11, 2023.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

The Minutes were Approved.

COUNCIL ANNOUNCEMENTS

Councilmember Ball stated that after speaking to City Manager Pyle, he learned the Food Pantry will not be shutting down, but it will be relocated.

*

Councilmember Montoya encouraged residents to sign up for the Norman News and mentioned her experience at a low barrier shelter that she recently toured.

*

Councilmember Grant encouraged residents to attend the Artwalk on Friday, August 11th, and reminded residents about the homeless updates that will be given at the Oversight Committee meeting.

*

Councilmember Foreman reminded residents about the Fall Cleanup that begins in October.

*

Councilmember Holman thanked staff member Tommy Martin on 50 years of service. He reminded residents about the grand re-opening of Chuckee Cheese, the grand opening of Sage at Cobblestone and the upcoming Community Planning and Transportation Committee meeting this month.

*

Mayor Heikkila thanked the staff and volunteers from the Parks and Recreation Department and VisitNorman for the BEEP Ball World Series Tournament.

*

CONSENT DOCKET

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 2 through Item 28 be placed on the consent docket.

Motion to Place Items 2 through 28 with the exception of Item 26, was made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Items 2 through 28, with the exception of Item 26, were Placed on the Consent Docket.

First Reading Ordinance

2. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2324-2 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHEAST QUARTER (NE/4) OF SECTION NINE (9), TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE A-2, RURAL AGRICULTURAL DISTRICT, AND PUD, PLANNED UNIT DEVELOPMENT, AND PLACE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (West of 48th Avenue N.W. between Franklin Road and Tecumseh Road)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Ordinance O-2324-2 was Adopted Upon First Reading by Title.

3. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2324-4 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER (NW/4) OF SECTION SIX (6), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1104 West Lindsey Street)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Ordinance O-2324-4 was Adopted Upon First Reading by Title.

Reports/Communications

4. SUBMISSION AND ACKNOWLEDGEMENT OF RECEIPT OF OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY CONSTRUCTION PERMIT SL000014230137 FOR SEWER LINE CONSTRUCTION FOR THE LIFT STATION D FORCE MAIN REPLACEMENT PROJECT PHASE 2 (WW0091).

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Receipt of the Oklahoma Department of Environmental Quality Construction Permit SL000014230137 was Acknowledged.

Request for Payment

5. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF RATIFICATION OF THE DECLARATION OF AN EMERGENCY TO REMEDIATE THE FIRE TRAINING FACILITY PROPERTY AT 2207 GODDARD AVENUE BY AND AUTHORIZE PAYMENT TO CAVINS CONSTRUCTION GROUP IN THE AMOUNT OF \$210,081.08 AND BUDGET APPROPRIATION FROM THE RISK MANAGEMENT FUND BALANCE AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

The Emergency Declaration was Ratified and the Budget Appropriation was Approved.

Easement

6. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF NORMAN RURAL CERTIFICATE OF SURVEY COS-2324-2: FOR NORMAN HILLS SUBSTATION AND EASEMENT E-2324-7 (GENERALLY LOCATED AT THE SOUTHWEST CORNER OF THE INTERSECTION OF 48TH AVENUE NW AND WEST FRANKLIN ROAD).

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Norman Rural Certificate of Survey COS-2324-2 was Accepted.

Contracts

7. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT NO. ONE TO CONTRACT K-2223-46: AN AMENDMENT TO THE CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND RJN GROUP, INC., IN THE AMOUNT OF \$169,046 FOR WASTEWATER FLOW MONITORING SERVICES.

Acting as the Norman Utilities Authority

Motion made by Trustee Holman, Seconded by Trustee Foreman.

Voting Yea: Chairman Heikkila, Trustee Ball, Trustee Montoya, Trustee Grant, Trustee Nash, Trustee Foreman, Trustee Holman

Amendment One to Contract K-2223-46 was Approved.

8. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT OR POSTPONEMENT OF AMENDMENT 1 TO CONTRACT K-2223-146: A ROAD USE AND MAINTENANCE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF NORMAN AND NEXTERA ENERGY TRANSMISSION SOUTHWEST, LLC TO PROVIDE A FRAMEWORK FOR ROADWAY PROTECTION, REPAIR AND MAINTENANCE BY NEXT ERA RELATING TO ITS MINCO-PLEASANT VALLEY-DRAPER TRANSMISSION LINE PROJECT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Amendment One to Contract K-2223-146 was Approved.

9. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2223-164: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND RIVER NORTH TRANSIT, LLC (VIA TRANSPORTATION, INC.) IN THE AMOUNT OF \$121,130.20, FOR A REVISED NOT-TO-EXCEED AMOUNT OF \$760,543.20 FOR EXPANSION OF THE MICROTRANSIT PILOT PROGRAM; AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Amendment One to Contract K-2223-164 and Budget Appropriation were Approved.

10. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-17: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND CIMARRON CONSTRUCTION COMPANY, LLC IN THE AMOUNT OF \$2,631,347; PERFORMANCE BOND B-2324-17; STATUTORY BOND B-2324-18; MAINTENANCE BOND MB-2324-7 FOR THE SOUTHLAKE WATERLINE REPLACEMENT PROJECT; AND APPROPRIATION OF WATER FUND BALANCE.

Acting as the Norman Utilities Authority

Motion made by Trustee Holman, Seconded by Trustee Foreman.

Voting Yea: Chairman Heikkila, Trustee Ball, Trustee Montoya, Trustee Grant, Trustee Nash, Trustee Foreman, Trustee Holman

Contract K-2324-17; and Associated Bonds and Budget Appropriation were Accepted.

11. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-33: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GARVER, L.L.C. IN THE AMOUNT OF \$87,850 FOR ENGINEERING SERVICES FOR THE WATER RECLAMATION FACILITY AERATION BASIN TURBO BLOWER REPLACEMENT PROJECT AS OUTLINED IN THE STAFF REPORT.

Acting as the Norman Utilities Authority

Motion made by Trustee Holman, Seconded by Trustee Foreman.

Voting Yea: Chairman Heikkila, Trustee Ball, Trustee Montoya, Trustee Grant, Trustee Nash, Trustee Foreman, Trustee Holman

Contract K-2324-33 was Approved.

12. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-44: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND OKLAHOMA GAS & ELECTRIC COMPANY IN THE AMOUNT OF \$407,582.22 FOR RELOCATING OVERHEAD POWER LINES UNDERGROUND ON THE 2019 JENKINS AVENUE WIDENING BOND PROJECT AND BUDGET TRANSFER OF FUNDS AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Contract K-2324-44 and Budget Transfer were Approved.

13. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2324-45: AN AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA AND THE PIONEER LIBRARY SYSTEM FOR LIBRARY SERVICES, FACILITIES AND MAINTENANCE EFFECTIVE JULY 1, 2023 THROUGH JUNE 30, 2024.

Item 2.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Contract K-2324-45 was Approved.

14. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2324-47: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CAN DO, L.L.C., IN THE AMOUNT OF \$187,000, MAINTENANCE BOND MB-2324-14, PERFORMANCE BOND B-2324-24; AND STATUTORY BOND B-2324-25 FOR THE SUTTON WILDERNESS PARK TRAIL UPGRADE & PARKING LOT ADDITION PROJECT, AND RESOLUTION R-2324-27 GRANTING TAX-EXEMPT STATUS AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Contract K-2324-47; Resolution R-2324-27; Associated Bonds and Budget Appropriation were Adopted and Approved.

15. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-50: AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE UNIVERSITY OF OKLAHOMA IN THE AMOUNT OF \$121,130.20 FOR INTEGRATING THE UNIVERSITY SAFERIDE PROGRAM INTO THE CITY'S MICROTRANSIT PILOT PROGRAM AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Contract K-2324-50 was Approved.

16. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-51: BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA TO PROVIDE SOLID WASTE DISPOSAL SERVICES FOR THE UNIVERSITY OF OKLAHOMA FROM AUGUST 1, 2023 TO JUNE 30, 2026.

Acting as the Norman Municipal Authority

Motion made by Trustee Holman, Seconded by Trustee Foreman.

Voting Yea: Chairman Heikkila, Trustee Ball, Trustee Montoya, Trustee Grant, Trustee Nash, Trustee Foreman, Trustee Holman

Contract K-2324-51 was Approved.

17. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-52: AN ENTERPRISE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC., (ESRI) TO PROVIDE SOFTWARE AND SOFTWARE MAINTENANCE AND SUPPORT FOR THE CITY OF NORMAN'S ENTERPRISE GEOGRAPHIC INFORMATION SYSTEM (GIS) IN THE AMOUNT OF \$82,500 PER YEAR FOR A PERIOD OF THREE YEARS.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Contract K-2324-52 was Approved.

18. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF: A GRANT THROUGH THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) OF FEDERAL TRANSIT ADMINISTRATION 5303 FUNDING IN THE AMOUNT OF \$50,000 TO BE USED FOR ELIGIBLE TRANSIT PLANNING ACTIVITIES WITHIN THE CENTRAL OKLAHOMA TRANSPORTATION MANAGEMENT AREA (TMA) AS IDENTIFIED IN THE FY2024 UNIFIED PLANNING WORK PROGRAM (UPWP); APPROVAL OF CONTRACT K-2324-53.

Item 2.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Grant was Accepted and Contract K-2324-53 was Approved.

19. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-55: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, NORMAN TAX INCREMENT FINANCE AUTHORITY, NORMAN MUNICIPAL AUTHORITY, THE NORMAN UTILITIES AUTHORITY, NORMAN ECONOMIC DEVELOPMENT AUTHORITY AND MUNICIPAL FINANCE SERVICES, INC., TO PROVIDE FINANCIAL ADVISORY SERVICES TO THE CITY OF NORMAN.

Acting as the Norman Tax Increment Finance Authority, Norman Municipal Authority and the Norman Utilities Authority

Motion made by Trustee Holman, Seconded by Trustee Foreman.

Voting Yea: Chairman Heikkila, Trustee Ball, Trustee Montoya, Trustee Grant, Trustee Nash, Trustee Foreman, Trustee Holman

Contract K-2324-55 was Approved.

Resolutions

20. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-22: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, IS REQUESTING \$588,855.09 IN STP-UZA-SAFETY FUNDS FOR THE INSTALLATION OF A TRAFFIC SIGNAL ON 36TH AVENUE NW AT BART CONNER DRIVE IN NORMAN.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Resolution R-2324-22 was Adopted.

21. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-23: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, REQUESTING \$573,885.09 IN STP-UZA-SAFETY FUNDS FOR THE INSTALLATION OF A TRAFFIC SIGNAL TO BE INSTALLED ON 36TH AVENUE NW AT CASCADE BOULEVARD IN NORMAN.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Resolution R-2324-23 was Adopted.

22. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-28: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA REQUESTING \$366,577.68 IN STBG-UZA-SAFETY FUNDING FOR THE INSTALLATION OF CCTV CAMERA UPGRADES (PHASE 1) AT VARIOUS INTERSECTIONS IN NORMAN.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Resolution R-2324-28 was Adopted.

23. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-29: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA REQUESTING \$7,500,000 IN STBG-UZA FUNDING FOR IMPROVEMENTS TO 36TH AVENUE NW BETWEEN TECUMSEH ROAD AND FRANKLIN ROAD IN NORMAN.

Item 23, continued

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Resolution R-2324-29 was Adopted.

24. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-30: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA REQUESTING \$6,721,436.07 IN STBG-UZA FUNDING FOR IMPROVEMENTS TO THE TECUMSEH ROAD INTERSECTIONS WITH 24TH AVENUE NW AND WITH FLOOD AVENUE IN NORMAN.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Resolution R-2324-30 was Adopted.

25. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-31: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO SUBMIT, EXECUTE, AND FILE AN APPLICATION ON BEHALF OF THE CITY OF NORMAN WITH THE US DEPARTMENT OF TRANSPORTATION TO AID IN THE FINANCING OF PLANNING, CAPITAL AND/OR ASSISTANCE PROJECTS PURSUANT TO 49 U.S.C. SECTION 5307 AND SECTION 5339 AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO SET FORTH AND EXECUTE POLICIES IN CONNECTION WITH THE PROGRAM OF PROJECTS, BUDGETS, AND PROCUREMENT NEEDS.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Resolution R-2324-31 was Adopted.

26. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF RESOLUTION R-2324-36: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ADOPTING THE YOUNG FAMILY ATHLETIC CENTER (YFAC) FACILITIES POLICY MANUAL FOR THE OPERATION OF YFAC BY THE CITY OF NORMAN PARKS AND RECREATION DEPARTMENT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Voting Nay: Councilmember Ward 5 Nash

Participants in discussion:

1. Mr. Jason Olsen, Director of Parks and Recreation, presenter
2. Mr. Stephen Ellis, Ward 4, asked questions
3. Ms. Alva Brockus, made comments
4. Ms. Mary Francis, Ward 7, made comments
5. Mr. Darrel Pyle, City Manager, made comments
6. Mr. Evan Dunn, Ward 7, made comments
7. Ms. Cynthia Rogers, Ward 4, asked questions
8. Mr. Paul Wilson, Ward 1, opponent
9. Ms. Karlinda Gravel, Ward 4, asked questions
10. Mr. Kyle Hurley, YMCA Board of Directors, made comments
11. Ms. Sherylann Densow, Ward 6, made comments, asked questions
12. Rob Norman, Ward 3, made comments

Resolution R-2324-36 was Adopted.

27. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2223-31 UPON SECOND AND FINAL READING: AN ORDINANCE AMENDING THE CENTER CITY FORM BASED CODE, ADOPTED BY REFERENCE IN CHAPTER 36 ("ZONING") AT SECTION 36-540, OF THE CODE OF THE CITY OF NORMAN, IN ORDER TO REMOVE DUPLICATIVE LANGUAGE, CLARIFY LANGUAGE, AND CORRECT MISTAKES, OMISSIONS OR ERRORS, UPDATE REFERENCES TO THE RECODIFIED MUNICIPAL CODE, REFERENCE UPDATED ENGINEERING DESIGN CRITERIA, TO AMEND THE CERTIFICATE OF COMPLIANCE APPLICATION REQUIREMENTS FOR SITE PLAN REQUIREMENTS, AND TO AMEND TO ADD ADMINISTRATIVE ADJUSTMENT AUTHORITY TO ADDRESS UTILITY AND RELATED INFRASTRUCTURE CONFLICTS; AND PROVIDING FOR THE SEVERABILITY THEREOF. (POSTPONED UNTIL AUGUST 22, 2023)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Postponed until August 22, 2023.

- 28. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE NO. O-2223-47 UPON SECOND AND FINAL READING: AN ORDINANCE AMENDING THE CENTER CITY FORM BASED CODE, ADOPTED BY REFERENCE IN CHAPTER 36 ("ZONING") AT SECTION 36-540, OF THE CODE OF THE CITY OF NORMAN, TO AMEND THE CENTER CITY REGULATING PLAN MAP TO AMEND THE REQUIRED BUILD LINE ALONG THE NORTH SIDE OF BOYD STREET FROM A POINT STARTING WEST OF MONNETT AVENUE AND CONTINUING TO THE BNSF RAILROAD RIGHT-OF-WAY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (POSTPONED UNTIL AUGUST 22, 2023)**

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Postponed until August 22, 2023.

NON-CONSENT ITEMS

Public Hearings

- 29. CONDUCTING AND CLOSING A PUBLIC HEARING FOR CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF AN AMENDMENT TO THE ADOPTED FISCAL YEAR 2023-2024 CITY OF NORMAN AND NORMAN UTILITIES AUTHORITY OPERATING BUDGETS; CREATING AN ATHLETIC FACILITY SPECIAL REVENUE FUND; AND APPROPRIATING ANTICIPATED REVENUE.**

Motion to Open the Public Hearing was made by Councilmember Ward 7 Holman,
Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3
Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash,
Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Public Hearing was Opened.

Participants in Discussion:

1. Mr. Anthony Francisco, Finance Director
2. Ms. Mary Francis, Ward 7, made comments
3. Mr. Paul Wilson, Ward 1, made comments
4. Ms. Cynthia Rogers, Ward 4, asked questions
5. Mr. Stephen Ellis, Ward 4, asked questions
6. Mr. Evan Dunn, Ward 7, proponent
7. Ms. Kathryn Walker, City Attorney
8. Mr. Darrel Pyle, City Manager

Motion to Close the Public Hearing was made by Councilmember Ward 7 Holman,
Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3
Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash,
Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Public Hearing was Closed.

Motion to Adopt the Amendment was made by Councilmember Ward 7 Holman,
Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3
Montoya, Councilmember Ward 4 Grant, Councilmember Ward 6 Foreman,
Councilmember Ward 7 Holman

Voting Nay: Councilmember Ward 5 Nash

The Amendment to the Fiscal Year 2023-2024 Budget was Adopted.

Second Reading Ordinance

30. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION NO. R-2324-10: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN SO AS TO REMOVE LOT EIGHT (8), BLOCK ONE (1), OF ADBAR #2 ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM SPECIAL PLANNING AREA THREE (SPA-3) DESIGNATION. (1001 N. University Boulevard)

Item 30, continued

Motion to Adopt the Resolution was made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Participants in Discussion:

1. Mr. Les White, applicant
2. Ms. Sherylann Densow, Ward 6, asked questions
3. Mr. Stephen Ellis, Ward 4, made comments
4. Mr. Evan Dunn, Ward, Item 7, proponent

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Motion to Adopt the Resolution was Approved.

31. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2223-45 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOT EIGHT (8), BLOCK ONE (1), OF ADBAR #2 ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE I-1, LIGHT INDUSTRIAL DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1001 N. University Boulevard)

Motion to Adopt the Ordinance on Second Reading section by section was made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Participants in Discussion:

1. Ms. Chelsey Gravel, Ward 4, asked questions

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Motion to Adopt the Ordinance section by section was Approved.

Motion to Adopt the Ordinance on Final Reading was made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 1 Ball.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Motion to Adopt the Ordinance upon Final Reading was Approved.

32. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2324-5 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF NORMAN, STATE OF OKLAHOMA (THE "CITY"), ON THE 10th DAY OF OCTOBER, 2023, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF THE ISSUANCE OF THE BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF FIFTY MILLION DOLLARS (\$50,000,000) TO BE ISSUED IN SERIES TO PROVIDE FUNDS FOR THE PURPOSES OF CONSTRUCTING, RECONSTRUCTING, REPAIRING, IMPROVING, AND REHABILITATING BRIDGES IN THE CITY (INCLUDING LIGHTING, SIDEWALKS/BIKEPATHS, LANDSCAPING, RELATED DRAINAGE IMPROVEMENTS, DRIVEWAY RECONSTRUCTION, AND OTHER RELATED IMPROVEMENTS); AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF THE INTEREST AND PRINCIPAL ON SAID BONDS; AND DECLARING AN EMERGENCY.

Motion to Adopt the Ordinance on Second Reading section by section was made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Participants in Discussion:

1. Mr. Shawn O'Leary, Director of Public Works
2. Ms. Sherylann Densow, Ward 6, made comments
3. Ms. Mary Francis, Ward 7, proponent
4. Ms. Cindy Rogers, Ward 4, asked questions
5. Mr. Stephen Ellis, Ward , made comments
6. Mr. Evan Dunn, Ward 7, made comments
7. Ms. Chelsey Gravel, Ward 4, made comments
8. Ms. Karlinda Gravel, Ward 4, made comments

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Motion to Adopt the Ordinance section by section was Approved.

Motion to Approve the Emergency clause in Section 8 was made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Motion to Approve the Emergency clause in Section 8 was Approved.

Item 32, continued

Motion to Adopt the Ordinance upon Final Reading was made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Motion to Adopt the Ordinance upon Final Reading was Approved.

33. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2324-33: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, GIVING THE SECRETARY OF THE CLEVELAND COUNTY ELECTION BOARD NOTICE OF A SPECIAL ELECTION TO BE HELD ON OCTOBER 10, 2023.

Motion to Adopt the Resolution was made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman

Motion to Adopt the Resolution was Approved.

MISCELLANEOUS COMMENTS

Crime Statistics. Ms. Dianna Hutzel, Ward 5, expressed her concern about the City's crime rate compared to other neighboring cities and the need to recruit more officers.

Mr. Bill Hutzel, Ward 5, expressed his concerns that the Police Department has dropped positions in 2024 when crime is rising.

*

Homelessness. Ms. Sherylann Densow, Ward 6, is concerned that Norman will end up like Portland, Oregon with regards to the high population of homeless on the streets.

Mr. Alex Lanphere, Ward 2, stated he is in favor of the proposed shelter location for a permanent homeless shelter and thanked Councilmember Holman and Councilmember Grant for addressing some misconceptions on the need for a permanent shelter in Norman.

Mr. Steve Ladner, Ward 4, is in support of a homeless shelter and thanked the Mayor and Councilmember Nash for speaking to the downtown merchants. He expressed concern about Tarahumara's business being next to the proposed shelter location.

Miscellaneous Comments, continued

Mr. Sam Bayouth, Ward 5, thanks the Mayor and Councilmember Nash for speaking to the downtown residents. He expressed his concerns about the unhoused in downtown Norman and mentioned the large amount of twelve-step programs that Norman has available and how people need to be held accountable for their actions.

Ms. Mary Francis, Ward 7, made comments and said there needs to be solutions to the problems regarding homelessness and wants Council to provide more money to the unhoused population.

Ms. Marguerite Larson, Ward 6, encouraged Council to keep the shelter location at 718 N. Porter, and stated that several cities throughout the country have been providing shelter for the homeless.

Mr. Paul Wilson, Ward 1, shared a story of a homeless man that had passed away during a cold night and is in support of moving to the shelter to 718 N. Porter.

Mr. Russell Rice, Ward 2, said he is in support of the homeless shelter being relocated to 718 N. Porter.

Ms. Cynthia Rogers, Ward 4, encouraged residents to read a book called "Homelessness is a Housing Problem" and supports housing with services.

Mr. Stephen Ellis, Ward 4, made comments on how fear is connected to the homelessness issue.

Ms. Alice Leuks, Ward 4, expressed her concern that four of her neighbor's homes have been vandalized by homeless and is not in support of the shelter in Norman.

Ms. Chelsey Gravel, Ward 4, expressed her concerns about the homeless in Andrews Park and the inability to use the facilities when renting the space for events.

Ms. Karlinda Gravel, Ward 4, stated the Police Department has told her that the parks in our City are no longer safe to use. She expressed her concerned about being accosted by homeless.

*

Service Dog. Mr. Paul Wilson, Ward 1, shared a story about an issue at Tarahumara's and a patron that was refused service due to bringing a service animal into the restaurant.

*

Food Pantry. Ms. Sitara Richter-Addo, Ward 5, thanked City Manager Pyle and Councilmember Ball for addressing the food pantry situation and stated that people are grateful for the food being provided.

*

Point in Time. Mr. Russell Rice, Ward 2, made comments about the Point in Time Count (PIT) and that Norman does it twice a year.

Miscellaneous Comments, continued

Elections. Ms. Cynthia Rogers, Ward 4, stated that she does not support single issue elections and is concerned about voter fatigue.

*

Stormwater. Mr. Bill Hutzel ,Ward 5, stated he received a letter from the City reminding him to not blow his grass clippings into the street so they do not end up in the stormwater drains. He expressed his concerns about four large dead trees along 12th Avenue from Robinson to Highway 9 that may cause an accident.

*

Misc. Mr. Evan Dunn, Ward 7, passed out candles to Council and spoke about breathing techniques.

*

ADJOURNMENT

Meeting was Adjourned at 9:38 p.m.

Attest:

City Clerk

Mayor



CITY OF NORMAN, OK CITY COUNCIL SPECIAL MEETING

Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069

Tuesday, December 12, 2023 at 5:30 PM

MINUTES

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Special Session in the Executive Conference Room of the Norman Municipal Building, on the 12th day of December, 2023, at 5:30 p.m., and notice of the agenda of the meeting was posted at the Municipal Building at 201 West Gray and on the City website at least 48 hours prior to the beginning of the meeting.

CALL TO ORDER

PRESENT

Mayor Larry Heikkila
Councilmember Ward 1 Austin Ball
Councilmember Ward 2 Lauren Schueler
Councilmember Ward 3 Bree Montoya
Councilmember Ward 4 Helen Grant
Councilmember Ward 5 Michael Nash
Councilmember Ward 7 Stephen Holman
Councilmember Ward 8 Matthew Peacock

ABSENT

Councilmember Ward 6 Elizabeth Foreman

AGENDA ITEMS

1. CONSIDERATION OF ADJOURNING INTO AN EXECUTIVE SESSION AS AUTHORIZED BY OKLAHOMA STATUTES, TITLE 25 § 307(B)(4) TO DISCUSS PENDING LITIGATION IN THE CASE OF CITY OF NORMAN VS UPLANDS DEVELOPMENT COMPANY, LLC, ET AL., IN THE CLEVELAND COUNTY DISTRICT COURT CASE CJ-2021-227 AND CITY OF NORMAN VS HALLBROOKE DEVELOPMENT GROUP ONE, LLC, ET AL., IN THE CLEVELAND COUNTY DISTRICT COURT CASE CJ-2021-228.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 4 Grant.

Item 1, continued

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock.

The City Council adjourned into Executive Session at 5:33 p.m. Ms. Kathryn Walker, City Attorney; Ms. Beth Muckala, Assistant City Attorney; Mr. Rick Knighton, Assistant City Attorney; Ms. AshLynn Wilkerson, Assistant City Attorney; and Mr. Darrel Pyle, City Manager, were in attendance at the Executive Session.

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 1 Ball.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock.

The Executive Session was adjourned out of and the Special Session was reconvened at 6:22 p.m.

Pending litigation in the cases of the City of Norman vs Uplands Development Company and the City of Norman vs Hallbrooke Development Group One was discussed in Executive Session. No action was taken and no votes were cast.

* * * * *

ADJOURNMENT

The meeting adjourned at 6:23 p.m.

ATTEST:

City Clerk

Mayor



CITY OF NORMAN, OK CITY COUNCIL COMMUNITY PLANNING & TRANSPORTATION COMMITTEE MEETING

Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069

Thursday, February 22, 2024 at 4:00 PM

MINUTES

The Community Planning and Transportation Committee of the City of Norman, Cleveland County, State of Oklahoma met in Regular Session in the Executive Conference Room of the Norman Municipal Building, on the 22nd day of February, 2024 at 4:00 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray 24 hours prior to the beginning of the meeting.

CALL TO ORDER

Chairman Holman called the meeting to order at 4:00 p.m.

PRESENT

Councilmember Ward 7 Stephen Holman, Chair
Councilmember Ward 5 Michael Nash
Councilmember Ward 8 Matthew Peacock
Councilmember Ward 2 Lauren Schueler
Councilmember Ward 4 Helen Grant

ABSENT

None

OTHERS PRESENT:

Mr. Darryl Pyle, City Manager
Mr. Taylor Johnson, Transit and Parking Program Manager
Mr. David Riesland, Transportation Engineer
Mr. Scott Sturtz, City Engineer, Interim Public Works Director
Mr. James Briggs, Park Development Manager
Ms. Michele Loudonback, Environmental & Sustainability Manager
Ms. Amy Shephard, Management Analyst, Public Works
Ms. Beth Muckala, Assistant City Attorney III
Ms. Kathryn Walker, City Attorney
Ms. Lora Hoggatt, Planning Services Manager
Dr. Marilyn Dillon, EMBARK Mobility Manager

ITEM 1: PUBLIC TRANSIT REPORT.

Mr. Taylor Johnson, Transit and Parking Program Manager, provided the transit report to Council.

All five of the paratransit vehicles to replace the older units have been received. A few had to be sent back to remedy some issues and they should be returned soon.

Route changeover is going pretty well and not hearing any complaints. Increased frequency on the two hour long routes, 112 has had a huge increase in ridership while 110 has gone down. The development of the North Park area will increase the numbers.

The next priority of the Go Norman Transit Plan is the Sunday Service, that is currently on-demand, and staff will be discussing it more in depth next Tuesday.

Should hear next Thursday if the Public Transit Conversion Grants applied for will be awarded for the public fleet conversion and pantograph chargers to keep the buses charged while in service. These will be installed at the transit center in the two bays under the awning and provides a five to ten minute very high intensity charge to get quickly back on the road again.

Mr. Johnson wants to keep the Micro Transit Program on every bodies radar and staff will discuss it more in depth next month.

Chairman Holman asked why such an increase in ridership? Mr. Johnson said the increase is due to more opportunity to ride the bus with the route changes and further ridership area.

Mr. Johnson, said the total ridership for EMBARK Norman in January 2024 was 30,295 compared to 27,245 in January 2023, with the average daily ridership being 1,165. Total ridership 233,793 year to date, which is a 31.49% increase system wide.

The fixed route service transported 28,544 passengers in January 2024, compared to 24,477 in January 2023. Passengers with bicycles totaled 608 and we transported 378 passengers with wheelchairs or other mobility devices in January 2024.

Saturday service totaled 2,499 in January 2024, compared to 1,325 in January 2023, a 88.60% increase, averaging 14.19 riders on each route per service hour.

Norman On-Demand completed 2,481 rides in January 2024, with 13 wheelchair accessible vehicle requests for a total of 13,251 riders since August 2022. There are currently 745 active accounts that have completed more than five rides each.

Chairman Holman asked why there has been such an increase in service to people with mobility devices? Dr. Marilyn Dillion, EMBARK Mobility Manager, said that these may be people who are fairly ambulatory and are having a bad day causing them to use mobility equipment.

Chairman Holman asked, where are new riders coming from and why are they using the bus now? Mr. Johnson said that he believes it is because we are serving routes better, with more destinations on expanded routes because the buses can go more places in the same amount of time.

Mr. Johnson stated that EMBARK does an annual market survey that asks basic information in a customer survey, but it was not done in 2023.

Chairman Holman asked for an update on Transit Center issues mentioned at the last meeting regarding safety, benches for shelter, Faculty Heights stop, etc. He said there are people in vests walking around the center grounds more often. Johnson stated this is EMBARK showing a presence to help reduce issues and determine needs for security. He also stated that he asked EMBARK to look at what the cost for security would be based on their Oklahoma City agreement.

City Manager Pyle stated policies and procedures are already in place in Oklahoma City and Norman would be able to use as a template for an agreement with EMBARK.

Councilmember Holman said everyone has put a lot staff time and money to provide the Transit Program and wants everyone to feel safe. He also wanted to mention the stop at Faculty Heights Park for a bench/shelter as he sees multiple people standing there every day.

Johnson said they are working on this location and are also looking at a bench and shelter bus stop at Reed Street by Food and Shelter.

Chairman Holman thanked staff for the report.

Items submitted for the record

1. EMBARK Norman Performance Report for January 2024

ITEM 2: DISCUSSION REGARDING PARKING SPACE MAXIMUMS, PARKING LOT DESIGN, AND LANDSCAPING REQUIREMENTS.

Chairman Holman said this item came out of previous discussions on parking minimums. While on vacation last summer, he visited Hanford, California and went into a Walmart that had an interesting parking lot. It was nicely landscaped and set up in a way where people could walk through without being exposed to the heat. City Manager Pyle was asked to get some information on the parking lot and the ordinance regulating the parking lot layout.

Ms. Hoggatt, Planning Services Manager, spoke to the committee regarding the current City of Norman parking regulations, design and landscaping ordinance for zoning districts. Districts "O", "OI" and Commercial Mixed Use Industrial Districts require not less than 5% of the interior square footage be landscaped, (1 tree for every 4 lineal parking spaces).

City Manager Pyle stated that from the picture sent to him by Chairman Holman, the parking lot is basically a canopy of trees.

Ms. Hoggatt went over Norman's ordinance with the committee further. Streets require One (1) tree for every 40 foot. Parking spacing is approximately 8 ½ feet wide so a tree is required every 20 feet. Ordinance was updated to "recommended" minimums from "required".

Chairman Holman asked if Norman only had exterior landscaping requirements? Ms. Hoggatt said that there is a requirement for interior landscaping in the ordinance as well. City Manager Pyle asked when was the last time the ordinance was updated, to which Lora stated 2023.

Councilmember Peacock said that he would like to embrace one (1) tree for every four (4) spaces, diamond design and drainage inlets. This puts the shade trees where they are needed. He would like to see the City have an incentive program to encourage installation of tree islands in existing parking lots.

City Manager Pyle said that he would like to see staff recommended trees that would succeed in the environment where they are to be planted. He also stated that the City is given trees every so often and this would be something that could benefit the residents and business as part of meeting the landscape vision and plan for Norman.

Councilmember Peacock said maybe the City could buy the trees and instruct the recipient on how to plant and care for the tree.

Councilmember Grant wondered about the compacted soil in the parking lots to be retrofitted. Councilmember Grant also stated she supports Councilmember Peacock's comments on the one (1) tree for every four (4) spaces, diamond design with drainage inlets and a proposed incentive program to encourage retrofitting existing parking lots with tree islands. Also asked about this being a requirement on future projects, with the City possibly offering to provide trees that will do good in the area.

City Manager Pyle said staff could do some research on upcoming projects and see what would fall into this category and asked if Ms. Michele Loudonback, Environmental & Sustainability Manager, has any ideas on the proposed tree requirement.

Ms. Loudonback spoke about this being a great opportunity to implement some water quality features in projects. Possibly design in a way to control storm water and use it for irrigation of the trees on the property or for a storm water basin on the property.

Councilmember Peacock said replicating the curb drainage design done on James Garner that allows the water to pass through the curb so it goes into the grass would be nice. City Manager Pyle said that the design would have to accommodate 40 inches of rainfall in Oklahoma versus the nine (9) inches of rainfall that Hanford, CA has to deal with.

Chairman Holman said he would like to see Norman replicate a simplified Hanford policy, (landscape buffer of ten feet), keep the street trees and use the best suited hardy trees.

Ms. Hoggatt asked for some clarifications on the policy recommendations for a simplified code, interior areas for 30 parking spaces, would you like to see it in lots with eight (8) spaces. The consensus was yes.

Ms. Hoggatt asked if the committee wants to keep street buffer requirements. Normans is currently 10-foot buffer with landscape required. Committee members said keep the 10-foot buffer. Ms. Hoggatt asked the members if they want an updated tree list that grows best in Norman and they stated yes. Ms. Hoggatt was asked if the City has a list of a prohibited trees and she stated yes.

Ms. Hoggatt asked if the landscape has to be trees or can it be shrubs? Committee members stated they preferred trees.

City Manager said they will do their research and bring it back to the committee at the next meeting.

Councilmember Peacock wanted to put his support in for a parking maximum requirement.

Items submitted for the record

1. Parking Ratios, Parking Lot Design & Landscaping Requirements dated February 22, 2024

ITEM 3: PRESENTATION AND DISCUSSION REGARDING THE CITY OF NORMAN SIDEWALK PROGRAM.

City Manager Pyle stated that with all the council submittals for capital budget consideration, sidewalks were the leading category of requests.

Mr. Scott Sturtz, Interim Director of Public Works, spoke to the committee regarding the West Boyd Street Sidewalk Project from Berry Road to approximately Flood Avenue, sidewalk work stopped when the funding ran out. The project was included in this years' budget, but cannot be completed until school is out for the summer.

Phase II of the project was to extend the project on West Boyd Street from the Phase I stopping point on Berry Road where Phase I left off so that there would be a continuous sidewalk, but ran into a complete road block on this project. This project goes through Imhoff Creek, and through the floodway, causing the requirement for a hydraulic study

and adding additional cost for the project. Staff knew this was going to be an issue, but did not anticipate it to be to the extent it has gotten. The cost of the project may have doubled or tripled.

City Manager Pyle asked if this is going to require a new bridge to expand the floodway, to which Mr. Sturtz said he does not believe so. But nothing can be comfortably determined until the hydraulic study has been completed.

The flood way is about four (4) foot above ground level at Imhoff Creek and if it has to be raised two (2) feet to prevent impact on the floodway, the bridge would be elevated to 6' – 7' above ground elevation and stairs cannot be used to access it and meet ADA requirements and standards.

Chairman Holman asked if there is an existing sidewalk on the north. Mr. Sturtz said yes, but does not go all the way through to Berry Road, goes as far as Merrywood Lane. Staff did consider moving the sidewalk to the North, but the City does not have adequate right of way to move the project there.

Mr. Sturtz said this is a very important project and Staff would like to postpone the Boyd Street Phase I and II Project for further review and design for funding in FYE 2026 or 2027 in order to access potential federal funding. Staff will be bringing the project back at a later date for the committee to revisit.

An alternative project is Mimosa Drive, running between Stubbeman and Peters just south of Norman North, which has no sidewalk to the school nearby. Mimosa Drive is the number one (1) ranked project on the large scale sidewalk project list, because there is currently no sidewalk access to the school and students are walking in the street to get to school. Staff had proposed to do Phase I of this project in FY 2025, but would like to take the Phase I and II Boyd Street funds and do Phase I of Mimosa Drive in FY 24, with Phase II being done in FY 25 and knock this project out fairly quickly.

Councilmember Grant echoed that road is very busy. City Manager Pyle said that in bad weather, the storm water is right beside the pavement and the kids are either walking on people's doorsteps or in the middle of the street to stay dry.

Chairman Holman asked how far east would the Boyd Street sidewalk, under the current proposed plan, go on the south side? Mr. Sturtz said it is estimated to cost between \$500,000 - \$700,000 for the sidewalk and bridge. In addition, Rights of Way will have to be secured in order to properly do the project. Staff will be able to get a better feel of the total costs once the plan is reevaluated and designs and full details are pulled together.

Chairman Holman asked if the review of the project would include the installation of sidewalks on both the north and south sides of Boyd Street.

Councilmember Grant asked if it would be feasible to think about a Sidewalk Maintenance Bond. Mr. Sturtz said that this would require a 60% voter approval to pass. Chairman Holman said he believes that this went to a vote sometime in the early 2000's, failed and was never attempted again.

Chairman Holman asked if an update can be provided on sidewalk projects funded in the last budget at the next meeting? Mr. Sturtz stated that all, except Boyd Street are done.

Brooks Street crossing on one side of the road from Pickard Avenue to Wiley Road is another \$1 million project with 80/20 funding. The railroad will have to redo the entire railroad crossing for Brooks Street. This is the only crossing in the urban area that does not have a sidewalk to cross the railroad tracks. Mr. Sturtz is working with railroad as they have to redo the entire crossing for the project.

Then, there are the \$216,000 in sidewalk projects that are on College Avenue, George Avenue, Classen Boulevard, out to bid and will be awarded on the 27th with work starting on the projects immediately after.

Also, have approximately \$1 million in sidewalks on the Lindsey East project between 12th & 24th Avenue SE that are under design and will be bid by Oklahoma Department of Transportation because federal funds are being used to bring these sidewalks into ADA compliance. This is the last section of sidewalks that are in the ADA Transition Update Plan to be completed.

Chairman Holman stated that Brandywine to 24th Avenue SE was widened to five (5) lanes 10 years ago and asked if they meet ADA requirements. Mr. Sturtz said there have been changes in ADA requirements since that time and Staff has completed an assessment on what needs to be done. Some have too steep of a slope, concrete separations, and some are in need of tactile warnings.

Staff is currently working on the design for the 10-foot wide path along 12th Avenue NE between Robinson Street and Rock Creek Road, along Griffin Park & Sutton Wilderness, and then a little section on the east side at the north end of the section, as well as the north side of Brooks Street from Pickard Avenue to Wiley Road. The cost for this set of projects is another \$1,000,000, with 80/20 funds.

There is a lot of sidewalk work to be done and a lot of time and effort will be going in to that over the next 12 – 16 months.

Chairman Holman asked for an update on the Brooks Street railroad crossing project. Mr. Sturtz said staff is trying to complete this project, and have reached out to our counterparts at BNSF. He said in order to facilitate the project, BNSF will have to redo the entire road crossing. An agreement has been sent for this project and is under

review by the Legal Department and staff is working with them to resolve some contract items. The cost for the crossing project will be approximately \$60,000 to the City for associated road work and the City has agreed to share in some of the work.

Chairman Holman said that this is the only railroad crossing in the urban area of the city that does not have a formal pedestrian sidewalk across the tracks. Mr. Sturtz said a project was done about five years ago, but the City was not able to go on the right-of-way to complete the crossing.

Councilmember Schueler asked about the sidewalk gap on Boyd Street just east of Rotary Park. Mr. Sturtz said it is on the sidewalk list for Council to consider.

Items submitted for the record

1. Sidewalk Program dated February 22, 2024

ADJOURNMENT

The meeting was adjourned at 5:01 p.m.

ATTEST:

City Clerk

Mayor



CITY OF NORMAN, OK CITY COUNCIL COMMUNITY PLANNING & TRANSPORTATION COMMITTEE MEETING

Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069

Thursday, March 28, 2024 at 4:00 PM

MINUTES

The Community Planning and Transportation Committee of the City of Norman, Cleveland County, State of Oklahoma met in Regular Session in the Executive Conference Room of the Norman Municipal Building, on the 28th day of March, 2024 at 4:00 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray 24 hours prior to the beginning of the meeting.

CALL TO ORDER

Chairman Holman called the meeting to order at 4:00 p.m.

PRESENT

Councilmember Ward 7 Stephen Holman, Chair
Councilmember Ward 8 Matthew Peacock
Councilmember Ward 5 Michael Nash
Councilmember Ward 2 Lauren Schueler
Councilmember Ward 4 Helen Grant

ABSENT

None

OTHERS PRESENT:

Mr. Taylor Johnson, Transit and Parking Program Manager
Mr. David Riesland, Transportation Engineer
Mr. Scott Sturtz, Interim Public Works Director
Captain Eric Lehenbauer, Norman Police Department
Mr. Lamar Hammon, EMBARK Operations Specialist

ITEM 1: PUBLIC TRANSIT REPORT.

Mr. Taylor Johnson, Transit and Parking Program Manager, provided the transit report to Council.

He said the City is close to accepting the five new paratransit vans. These are the smaller cargo type Ford transit vans that are rear loading and Staff is working on processes and procedures for the operation of them.

On March 28, 2024, Council approved acceptance of an ACOG grant to purchase and install some pantograph chargers for the Electric Vehicle (EV) buses. This is a big project for transit, but these chargers will allow the buses to run all day with a shorter charging time, without the need to pull them out of service to charge.

Staff is working through the expansion and extension of the Micro-Transit Program as Council requested. Staff is working with OU and Via to get the program amendments drafted before bringing them to Council, hopefully the expansion documents will be ready for approval within the next month and the extension ready for July with an approved budget at that time.

Mr. Johnson, said the total ridership for EMBARK Norman in February 2024 was 35,374 compared to 29,401 in February 2023, with the average daily ridership being 1,415. Total ridership 269,167 year to date, which is a 29.91% increase system wide.

The fixed route service transported 33,569 passengers in February 2024, compared to 27,620 in February 2023. Passengers with bicycles totaled 744 and 607 passengers with wheelchairs or other mobility devices were transported in February 2024.

Looking at the overall numbers, it shows that the transit fixed routes across the board is serving approximately 20 riders per service hour. This is really healthy for a system like the City of Norman's and on par for a lot of other systems.

Saturday service totaled 2,666 in February 2024, compared to 2,616 in February 2023, a 1.91% increase, averaging 15.23 riders on each route per service hour.

Norman On-Demand completed 2,619 rides in February 2024, with 19 wheelchair accessible vehicle requests for a total of 15,870 riders since August 2023. There are currently 908 active accounts that have completed more than five rides each.

Chairman Holman stated that it appears that the Lindsey east and west both show significant growth. Lindsey east shows more riders than the other two combined. This is partly because of the ability of the residents in the apartment complexes on the route to access the grocery stores without having to transfer to another bus.

The next thing to do, when funding becomes available, is to add a bus to Lindsey West to make it a 30-minute route.

Chairman Holman noted the significant increase in wheelchair ridership. Mr. Johnson said it could be due to colder temperatures and not wanting to get out in February or it could be a change from On-Demand riders switching to Fixed Routes.

Councilmember Grant asked how far out the Lindsey West route goes? Mr. Johnson said that the route goes west on Lindsey on the west side of the University to 24th Avenue SW and north to Main and Main Street over to 36th Avenue MW and then north on 36th to Hollywood Theatre on Robinson Street.

There was a bench in front of Sam's Club for the original route and a bench has been added in front of Sooner Mall since the route is now bi-directional.

Chairman Holman noted the numbers show ridership has increased month after month over the last fiscal year, including Saturday riders.

Mr. Johnson said Staff appreciated the support for Public Transit Professional Day on March 18, 2024. Had a great day celebrating with transit and support staff from Legal, Finance, IT with a luncheon provided by EMBARK and the City of Norman.

Transit Day at the Capital was Tuesday, March 26, 2024. Staff attended and met with legislators to encourage support for the transit program and funding on the state level.

Items submitted for the record

1. EMBARK Norman Performance Report for February 2024

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ITEM 2: PRESENTATION REGARDING LOCATIONS WITH THE HIGHEST NUMBER OF ACCIDENT AND FATALITY COLLISIONS.

Chairman Holman said this item is on the agenda because there have been many collisions at high traffic intersections within the City of Norman and wanted to know if there is something that can be done to reduce the incidents. He requested statistics from staff and Police Department so they can discuss issue.

Presentation by Captain Eric Lehenbauer, Norman Police Department, on Collision Hotspots.

Captain Lehenbauer The most dangerous thing to do in Norman is drive. Driving cars causes more fatalities, injuries and overall cost to fix the damage from collisions' than all other part 1 crimes combined.

Highway 9 is one of the biggest hot spots, but not as high for collisions as 24th Avenue West, 12th Avenue East, downtown areas, and Main Street (historically West and East), with Highway 9 having the most fatalities.

Chairman Holman asked what factors and why Main Street and 24th Avenue West and downtown have the most collisions? Captain Lehenbauer stated that the downtown collisions are due to high traffic; backing and pulling into/out of spaces; following too close; lots of cross streets close together; and people trying to get into a parking space from the middle lane on Main Street versus the outside lane.

Councilmember Grant wanted to know if these numbers also include pedestrian and bicyclist accidents. Captain Lehenbauer said the more serious injuries are on the bike paths on the east side of town, with the highest volume being around campus or downtown.

Chairman Holman asked if recommendations can be made to Oklahoma Department of Transportation to help reduce accidents by making changes on Highway 9, like cable barriers in city limits.

Mr. Scott Sturtz, Interim Director of Public works, said they had been working with ODOT on some options. Staff is currently working with ODOT on the installation of a signal light at Post Oak Road and Highway 77. Staff has also reached out to our partners at ODOT and requested they do a safety audit on Highway 9. He expects it will bring more clarity and identify safety issues and options for that corridor.

Staff is always looking at intersections and evaluating to determine if there are ways that things can be made safer within our city limits for our residents and visitors, (Tecumseh Road, Flood Avenue and 24th Avenue NE, Main Street & 24th Avenue NW, and also looking at other hotspots for improvement types, signal timing, turn lanes, etc.

Chairman Holman asked if the widening of Highway 9 helped improve safety, is there data available for accidents before and after the improvements? Two lane compared to four lane road? Are people driving faster since the improvements, is the width making it harder to get across it? Mr. Sturtz said it may be hard to determine if the improvements made things safer if no data was being kept at the time.

Mr. Sturtz said there are still un-signalized intersections on Highway 9, with hills at some intersections that cause visibility issues. Staff and ODOT are constantly looking to see if additional turn lanes, lights, etc. are needed to help minimize collision risk on the highway.

A very in-depth study was done on Lindsey Street after work was completed and the data showed a significant decrease in accidents through the corridor.

Councilmember Grant stated that she liked the idea of a safety audit between the City and ODOT. She noticed that Highway 9 and Jenkins Avenue has a lot of collisions and it reminded her of a project Norman is working on, (Jenkins Avenue, Marshall and Highway 9). Staff needs to work with ODOT on a potential safety issue for a known existing collision spot.

Councilmember Schueler said the West Lindsey audit indicated there were less collisions in the corridor after improvements were made and would like to see how other corridors rate. It would be interesting to see how the two-way Gray Street and Main Street changes will impact safety in this corridor.

Chairman Holman said since the improvements to West Lindsey Street have been made, there has been a 50% reduction in collisions, which previously had the highest collision rate per mile in Norman. Because the speed limit is lower, there have been less fatalities when there is a collision. Bigger, wider streets and lanes and higher speeds are not necessarily safer. It can potentially move traffic along, but it will bring more traffic over time and then you are back in the same situation in the future.

Councilmember Nash asked if any there are any common themes among the fatalities; e.g., distracted driver, speed, turn left into oncoming traffic, going left of center.

Captain Lehenbauer said there are definitely issues with distracted and inattentive drivers in collisions. Going left of center is definitely a cause of collisions, with other common causes of collisions in Norman being speed, following too close, and failure to devote full time and attention while driving.

Councilmember Nash asked how effective are speed traps on Highway 9? Captain Lehenbauer said "speed trap" is a naughty word and rarely works long term, when you stop spending time there the lasting effect dwindles.

Officers on his shift are asked to be visible and make 1.5 traffic contacts, (no quota), per day, either issuing warnings or citations depending on the seriousness of the violation, with hazardous violations being issued a citation. Officers work four day weeks, making six traffic contacts weekly.

Chairman Holman stated that public comments are not normally taken in this meeting, but there are a few people present that have been impacted by collisions on Highway 9 recently and hopefully will have an influence on whatever recommendations the committee will send forward to ODOT.

Rhonda Mitchell, her daughter was killed on Highway 9 on August 4, 2023.

Brittany Mitchell, whose sister was killed on Highway 9, read a letter to the committee.

Tawana Rooter, Noble resident at 168th & Cemetery Road, said she and her husband travel Highway 9 regularly from 120th Avenue SE, three to four times a week and are familiar with this accident and many others.

David Murlo, daughter was killed on Highway 9 on August 4, 2023.

Kathryn Thompson - lost her sister, a Norman Regional Nurse, on the way to their fathers' house for a family meeting, on Highway 9, March 1, 2024.

Chairman Holman said Highway 9 is a state highway and ODOT has a working relationship with City of Norman. He said he feels cable barriers through city limits and a lower speed limit would be the best option to help prevent some accidents and he is sure that Council will be happy to sign off on whatever they need to do to rectify this issue.

Mr. Sturtz stated that a letter of support or resolution and willingness to work with ODOT from Council will help. ODOT is being very cooperative and was receptive to performing a recently requested safety audit. Highway 9 gets a lot of attention from ODOT and Norman staff speak to them regularly about it. Mr. Sturtz visited with the ODOT engineer for the area and he was very receptive to performing an audit. He acknowledges the issues, wants to be partners with the solution.

Chairman Holman asked if any of the other councilmembers would have an issue with sending a supportive resolution to ODOT.

Councilmember Grant supports the resolution, and asked about some suggestions on ways of correction.

Mr. Sturtz said he would recommend waiting on sending suggestions to ODOT until the safety audit is completed as there may be better ways identified that they would prefer.

Councilmember Schueler supports the resolution.

Chairman Holman said he is looking forward to a full resolution for Council to consider and recommendations for improvements. Also need to look at other problem locations in Norman needing improvements to reduce collision and fatalities. Would like to look at downtown area as well to see what are the contributing factors to collisions.

Items submitted for the record

1. "Collision Hotspots" dated March 18, 2024

ADJOURNMENT

The meeting was adjourned at 5:10 p.m.

ATTEST:

City Clerk

Mayor



CITY OF NORMAN, OK CITY COUNCIL BUSINESS & COMMUNITY AFFAIRS COMMITTEE MEETING

Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069

Thursday, June 06, 2024 at 4:00 PM

MINUTES

The City Council Business & Community Affairs Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Executive Conference Room on the 6th day of June, 2024, at 4:00 p.m. and notice of the agenda of the meeting were posted at the Municipal Building at 201 West Gray and on the City website at least 24 hours prior to the beginning of the meeting.

CALL TO ORDER

Councilmember Peacock called Meeting to order at 4:00 PM

PRESENT:

Councilmember Ward 4 Helen Grant
Councilmember Ward 5 Michael Nash
Councilmember Ward 8 Matthew Peacock (Chair)

OTHERS PRESENT:

Councilmember Ward 2 Lauren Schueler
Councilmember Ward 7 Stephen Holman
Ms. Beth Muckala, Assistant City Attorney III
Mr. Chris Mattingly, Utilities Director
Mr. Darrel Pyle, City Manager
Ms. Jane Hudson, Director of Planning and Community Development
Mr. Jason Olsen, Director of Parks and Recreations
Ms. Shannon Stevenson, Assistant City Manager
Ms. Destiny Andrews, Planner II
Ms. Sara Kaplan, Business and Community Relations
Ms. Sandra Simeroth, Administrative Tech. III
Mr. Trent Brown, Director of Norman Sports
Mr. Dan Schemm, Visit Norman/Norman Sports President and CEO

1. DISCUSSION REGARDING POTENTIAL CHANGES TO THE ZONING USES ALLOWED AS HOME OCCUPATIONS.

Ms. Jane Hudson, Director of Planning and Community Development, said the question about having barbershops and beauty shops as home occupations has come up over the years. In 1954 when the Zoning Code was written, Council concerns were the increase of traffic and keeping the integrity of the neighborhoods intact and so barbershops and beauty shops were prohibited as home occupations. Staff is here today to discuss the possibilities of changing the zoning laws for these occupations.

Chairman Peacock said the reason why this is so timely is because Council has been talking about this concept of accessory, commercial units and how, home beauty salons or barber shops are one form of that. Council is really interested to see where this discussion goes as they relate to further accessory commercial.

Councilmember Grant said one chair should not be a big deal because, in theory, that is one person working on one client's hair. It is one extra car in the neighborhood, if they even drove a car, it is a possibility someone biked or walked because it was so close. She also stated instructors teaching from home with one person in their home teaching piano to one student that comes and goes, anything where it is a one to one and it is not disrupting the flow of the neighborhood has potential.

Councilmember Nash said he would like to see some kind of buffer to facilitate an overlap. To protect the business owner, if one client gets there early and the first person has not left yet technically it would make them in violation and he does not want that to happen.

Chairman Peacock said he would like it to be for renters also not just people that own their own homes.

Councilmember Schueler said the city of Norman is behind the curve on this and there are so many other cities that allow these businesses already. She also thinks landlords should approve in rental agreements and Home Owner Associations (HOA's) should still be able to restrict within their bylaws.

Councilmember Holman said he agrees and expanding the ways that people can earn income is great. Many people are working from home through various different ways now, it would be helpful to expand people's options for income.

Ms. Hudson said Staff will keep it at the one chair qualifier and tenant granted and no more than two clients at a time.

Ms. Beth Muckala, Assistant City Attorney III, said Council could consider limitation based on no more than two client vehicles parked at the resident at a time.

Chairman Peacock said that is a great way to approach it. The importance of balancing economic opportunities with neighborhood impact and the need for clear regulations.

2. REPORT ON SPECIAL EVENTS ATTENDANCE AND VISITORS

Mr. Jason Olsen, Director of Parks and Recreation, said Staff would like to start providing a monthly report at Business and Community Affairs (BACA) meetings of what is happening in Norman. To report all of the good things that we have happening in Norman. Special events attendance at our new Norman Forward areas. Also, some of the Oklahoma University (OU) larger events, such as football games, basketball games and events, to give you a general idea of what is happening and what kind of things are attracting people to town. The large investments that the City has made in the Norman Forward programs, what is specifically happening around those parks, those properties.

The City has a new software called Placer.AI Visitor Data it basically works with your cell phone data. There is a bunch of apps that work integrate with Placer, and it basically shows where people are, where they went before, and where they have gone after, and how much time they are dwelling at certain spots. It is showing us visitors when we are having a large tournament at the Young Family Athletic Center (YFAC). Placer is showing Staff where people were actually staying at different hotels that were not inside the city, and Staff thought that was fascinating. In discussions with the City Manager Pyle regarding the software an agreement was met that this would be a great way to start integrating data and information with Council

Chairman Peacock asked if this is all private data, no one's personal information being gathered.

Ms. Sara Kaplan, Business and Community Relations, said it is all anonymized, aggregated, extrapolated and stripped of identifiers. So it is exciting that we have a tool that can get us some really solid estimates and these kind of things that just were not possible 10 years ago. The technology has evolved greatly. I cannot track a certain person because it is all completely anonymized. Basically Placer tracks various apps on your phone that have location tracking services. The different apps have those built into them, and it then they have a proprietary algorithm that then extrapolates from that.

Mr. Darrel Pyle, City Manager, asked is this the tool that you utilized to share how 10 million people visited the University North Park (UNP) area last year and 60% were from outside of Norman and that is the aggregate data you get from a tool like that.

Ms. Kaplan said yes it is. I am going to talk a little about Downtown and Campus Corner. This is something I monitor regularly and going back to January of this year you can see the trends of both. There was a large peak in April for both areas due to Parents weekend and the Music Festival. Downtown peaked at dinner time while Campus Corner peaked at late night. Downtown visitors have been right about 2.9 million a year for the past three years and Campus Corner has gone up in the last three years from 2.6 million to 3.3 million. With this app I can see visitors by origin, zip code, and so on. This last Spring it shows that 27% of visitors at the Medieval Fair were from Norman and the rest came from outside cities and I can go back to the year 2017 and look at statics from that year and compare them to this year's statics.

Mr. Olsen highlighted the YFAC information, which has been a great success. Starting in January of this year to May, we are already up over 50 thousand visitors with Fridays, Saturdays and Sundays being our big days. The Adidas Girls 3SSB tournament was at the YFAC and then the Fade Away Hoops tournament, which is a local group that planned the Fade Away Hoops Tournament, recruited an internet famous team to come into town. He said he did not realize how famous and how big this team was until a Dad from Massachusetts emailed him asking

what time the games start because he and his son were flying in to watch this weekend. After my first internet search on this team I found out that this team has over million followers on YouTube and over six million on Tiktok, and it started to make sense.

Mr. Dan Schemm, Visit Norman President and CEO, said Visit Norman did get the spike because people came to see them. Because of the guest tax increase from events like the Adidas Girls 3SSB, the Puma, and NXT Pro tournaments, staff is able to have the resources now to go after these types of events and bring them in. Whether the City sponsors court fees or bid fees or other things. Visit Norman can help with these incentives to bring the next NXT Pro event. The second Adidas event in March, Staff registered 200 teams competing across the YFAC. The City also had to use Premier Sports Complex and both Norman high schools for that tournament. There were also about 400 college coaches here that flew in from around the country. These things do not just happen, it is the partnership with Norman Parks and Recreation team, and the Adidas folks in multiple visits to make it happen. These numbers are with a very short lead out and these numbers are booking out 2,3,4 years into the future and now that Norman has the facilities open Visit Norman is able to sell these out for a longer period of time.

Mr. Olsen said Staff had an economic impact sheet that Mr. Trent Brown, Norman Sports Director, ran for this 3-day event his results found that it was about \$1.8 Million dollars impacted the community. Beanstalk has the concession at the YFAC and its sales in this one weekend was more there than all 3 of their other locations combined.

It was not just Arkansas, Texas and Kansas teams that are coming here. There were teams from New York, Minnesota and Alaska and from all over the country that came here to Norman, Oklahoma, to hang out for at least 3 days. I think the City will get a lot more of these live events.

Mr. Schemm said the General Manager at the Embassy Suites is the chairman on the Visit Norman Board and stated his hotel numbers were the highest of any time in their history and other local hotels rooms are being sold-out since the opening of the YFAC.

Mr. Olsen said when Staff ran the Placer information the first time it was just on our local leagues, which is normally when it was at the Optimist Club and the recreation centers. During this time only getting Norman and some Noble and Washington people, but now we have people from Edmond and Mustang and Yukon that joined this league, another reason that we saw those numbers go from 1200 to 1700.

Chairman Peacock said the Council would like see what the map looks like on the National tournament and show us what kind of branding and marketing opportunities might be available elsewhere outside of Norman to increase the attraction from the ones already coming here.

Mr. Schemm said they are looking at purchasing addition software, similar to Placer but tourism focused. We plan on coming to talk with Council beforehand to tweak it to include all that. Want to decide where we spend our dollars.

Councilmember Holman asked if Norman has enough hotel rooms and where were people staying.

Mr. Pyle said the City of Moore accommodated the guests not able to stay here. The Resident Inn in Norman is getting their temporary Certificate of Occupancy June 19, 2024, and they will have 600 rooms.

Mr. Olsen said next how far are people willing to drive to the YFAC. The data shows up to 15% of visitors drive 250 miles plus when we bring those big tournaments into the city

Ms. Sara Kaplan said this is information graph for the past couple years showing September 1 through December of last year with the pretty obvious days that are game days on there. show that over 200,000 (not including residents) coming from outside of the City.

Mr. Schemm said the Korn Ferry Tour-PGA Tour is coming up. Staff expects much larger crowds this year, especially on Saturday, since Jack Nicklaus is going to be there doing a putting challenge. But in June, Prime Time sports is coming to the YFAC; the Mid America youth basketball tournaments are coming, and they utilize Edmond, Oklahoma City and Norman for all of their courts. We have softball coming at Reaves Park, more Prime Time sports at the YFAC and then out at Griffin Park there will be a big flag football tournament in August.

ADJOURNMENT

The meeting adjourned at 5:10 p.m.

ATTEST:

City Clerk

Mayor



CITY OF NORMAN, OK CITY COUNCIL SPECIAL MEETING

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Tuesday, September 03, 2024 at 6:30 PM

MINUTES

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Special Session in the Council Chambers of the Norman Municipal Building on the 3rd day of September, 2024, at 6:30 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray 48 hours prior to the beginning of the meeting.

CALL TO ORDER

ROLL CALL

PRESENT

Mayor Larry Heikkila
Councilmember Ward 1 Austin Ball
Councilmember Ward 2 Matthew Peacock
Councilmember Ward 3 Bree Montoya
Councilmember Ward 4 Helen Grant
Councilmember Ward 5 Michael Nash
Councilmember Ward 6 Joshua Hinkle
Councilmember Ward 7 Stephen Holman
Councilmember Ward 8 Scott Dixon

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mayor Heikkila.

CONSENT DOCKET

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Items 1 and 2 be placed on the consent docket.

Motion made by Councilmember Ward 8 Dixon, Seconded by Councilmember Ward 2 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Peacock, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Hinkle, Councilmember Ward 7 Holman, Councilmember Ward 8 Dixon

The motion carried and Items 1 through 2 were placed on the Consent Docket.

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2324-35 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE PART OF THE EAST HALF (E/2) OF SECTION FOURTEEN (14), TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT, AND PLACE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED EAST OF I-35 BETWEEN CORPORATE CENTRE DRIVE AND ROCK CREEK ROAD)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 1 Ball.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Peacock, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Hinkle, Councilmember Ward 7 Holman, Councilmember Ward 8 Dixon

Ordinance O-2324-35 was adopted on First Reading by Title.

2. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2425-2 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROVING AND ADOPTING THE ROCK CREEK ENTERTAINMENT DISTRICT PROJECT PLAN; DESIGNATING AND ADOPTING PROJECT AREA AND INCREMENT DISTRICT BOUNDARIES; SETTING EFFECTIVE DATES FOR THE INCREMENT DISTRICTS; ADOPTING CERTAIN FINDINGS; AUTHORIZING THE CITY OF NORMAN AND THE NORMAN TAX INCREMENT FINANCE AUTHORITY TO CARRY OUT AND ADMINISTER THE PROJECT PLAN; RATIFYING AND CONFIRMING THE ACTIONS, RECOMMENDATIONS AND FINDINGS OF THE REVIEW COMMITTEE AND THE NORMAN PLANNING COMMISSION; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 1 Ball.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Peacock, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Hinkle, Councilmember Ward 7 Holman, Councilmember Ward 8 Dixon

Ordinance O-2324-35 was adopted on First Reading by Title.

PUBLIC HEARING

3. CONDUCTING AND CLOSING THE FIRST PUBLIC HEARING FOR CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE ROCK CREEK ENTERTAINMENT DISTRICT PROJECT PLAN AND ITS PROPOSED INCREMENT DISTRICT NO. 4, CITY OF NORMAN, A SALES TAX INCREMENT DISTRICT, AND INCREMENT DISTRICT NO. 5, CITY OF NORMAN, AN AD VALOREM INCREMENT DISTRICT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Hinkle.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Peacock, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Hinkle, Councilmember Ward 7 Holman, Councilmember Ward 8 Dixon

The motion carried and the public hearing was opened.

Participants in discussion

1. Ms. Kathy O'Connor, Co-Align Group
2. Mr. Dan Munson, Ward 6
3. Ms. Cynthia Rogers, Ward 4
4. Mr. Stephen Ellis, Ward 4
5. Mr. Rob Norman, Ward 3
6. Mr. Scott Martin, Ward 4
7. Ms. Julie Sondag, Ward 5
8. Mr. Mark Belmer, Ward 3
9. Mr. Rick Sondag, Ward 5
10. Mr. Andrew Rosenow, Ward 6
11. Mr. Greg Jungman, Ward 4
12. Mr. Alex Lanphere, Ward 2
13. Ms. Marguerite Larson, Ward 6
14. Mr. David Kinnard, Ward 4
15. Mr. Sean Burrage, Ward 4
16. Mr. Marcus Bowman, Ward 8
17. Mr. Gregg Garn, Ward 7
18. Mr. Russell Rice, Ward 2
19. Ms. Lisa Schmidt, Ward 2
20. Mr. Greg Heiple, Ward 4
21. Ms. Mayumi Windler, Ward 2
22. Ms. Lesley Noble, Ward 3
23. Ms. Pam Post, Ward 5
24. Mr. Trey Kirby, Ward 5
25. Ms. Lisa Dionisio, Ward 8
36. Mr. Paul Wilson, Ward 1
37. Mr. Joe Castiglione, Ward 8
38. Ms. Hollye Hunt, Ward 3
39. Ms. Margaret Blevins, Slaughterville
40. Robert Post, Ward 5

Participants in discussion, continued

41. Mr. Brad Shipman, Ward 3
42. Ms. Sara Doolittle, Ward 3
43. Ms. Kathryn Bierman, Ward 4
44. Mr. Rick Nagel
45. Mr. Lawrence McKinney, Ward 3
46. Mr. Bill Waterhouse, Ward 4
47. Mr. Dan Schemm, Ward 5
48. Mr. Evan Dunn, Ward 7
49. Ms. Tassie Hirschfeld, Ward 5
50. Mr. Michael Lock, Ward 5
51. Mr. Scott Carmack, Ward 1

Motion made by Councilmember Ward 2 Peacock, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2

Peacock, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Hinkle, Councilmember Ward 7 Holman, Councilmember Ward 8 Dixon

The motion carried and the public hearing was closed.

ADJOURNMENT

The meeting adjourned at 10:49 p.m.

City Clerk

Mayor



CITY OF NORMAN, OK CITY COUNCIL SPECIAL MEETING

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Tuesday, September 17, 2024 at 6:30 PM

MINUTES

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Special Session in the Council Chambers of the Norman Municipal Building on the 17th day of September, 2024, at 6:30 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray 48 hours prior to the beginning of the meeting.

CALL TO ORDER

ROLL CALL

PRESENT

Mayor Larry Heikkila
Councilmember Ward 1 Austin Ball
Councilmember Ward 2 Matthew Peacock
Councilmember Ward 3 Bree Montoya
Councilmember Ward 4 Helen Grant
Councilmember Ward 5 Michael Nash
Councilmember Ward 6 Joshua Hinkle
Councilmember Ward 7 Stephen Holman
Councilmember Ward 8 Scott Dixon

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mayor Heikkila.

PUBLIC HEARING

1. CONDUCTING AND CLOSING THE SECOND PUBLIC HEARING FOR CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE ROCK CREEK ENTERTAINMENT DISTRICT PROJECT PLAN AND ITS PROPOSED INCREMENT DISTRICT NO. 4, CITY OF NORMAN, A SALES TAX INCREMENT DISTRICT, AND INCREMENT DISTRICT NO. 5, CITY OF NORMAN, AN AD VALOREM INCREMENT DISTRICT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Hinkle.

Item 1, continued

Participants in discussion

1. Ms. Kathy O'Connor, Co-Align Group
2. Mr. Sean Rieger, attorney, representing the developer
3. Mr. Danny Lovell, CEO, Rainier Company, developer
4. Mr. Joe Castiglione, Vice-President and Director of Athletics, University of Oklahoma, proponent
5. Mr. Joseph Harroz, President, University of Oklahoma (OU), proponent
6. Mr. Dan Munson, Ward 6, made comments
7. Mr. Rob Norman, Ward 3, made comments
8. Mr. Paul Arcaroli, Ward 3, protestant
9. Mr. Andrew Rosenow, Ward 6, protestant
10. Ms. KJ Kindler, OU Women's Gymnastics Coach, proponent
11. Ms. Jennie Baranczyk, OU Women's Basketball Coach, proponent
12. Mr. Gregg Garn, Ward 7, proponent
13. Mr. Alex Lanphere, Ward 2, protestant
14. Mr. Jalal Farzaneh, Ward 3, proponent
15. Mr. Mohammad Farzaneh, Ward 3, proponent
16. Mr. Marguerite Larson, Ward 6, protestant
17. Mr. Greg Heiple, Ward 4, protestant
18. Mr. Dan Schemm, President, Visit Norman, proponent
19. Ms. Hollye Hunt, Ward 3, proponent
20. Mr. Scott Martin, CEO, Norman Chamber of Commerce, proponent
21. Ms. Shelley Cox, Ward 3, proponent
22. Mr. Paul Bell, Ward 4, protestant
23. Mr. Marcus Bowman, Ward 8, proponent
24. Mr. Sean Burrage, Ward 4, proponent
25. Ms. Mayumi Windler, Ward 2, protestant
26. Mr. Robert Castleberry, Ward 3, proponent
27. Mr. Kenny Adams, Ward 2, proponent
28. Mr. Trey Kirby, Ward 5, made comments
29. Mr. Greg Burge, Ward 7, protestant
30. Ms. Lesley Noble, Ward 3, protestant
31. Mr. Kyle Allison, Ward 3, proponent
32. Mr. Stephen Ellis, Ward 4, protestant
33. Ms. Alison Petrone, Ward 3, protestant
34. Ms. Pam Post, Ward 5, protestant
35. Mr. Mark Campbell, Ward 2, protestant
36. Mr. Chris Moxley, Ward 3, proponent
37. Ms. Becca Opheim, Ward 8, proponent
38. Mr. Russell Rice, Ward 2, protestant
39. Ms. Laura Moxley, Ward 3, proponent
40. Ms. Tracy Bates, Ward 8, made comments
41. Mr. Jayke Flaggert, Ward 4, proponent
42. Mr. John Nolan, Ward 2, protestant
43. Mr. Ben Plummer, Ward 4, protestant
44. Ms. Casey Vineyard, Ward 3, proponent
45. Mr. Matt Schaeperkoetter, Ward 3, proponent
46. Ms. Margaret Blevins, Slaughterville, made comments
47. Mr. Dillon Stanley, Ward 6, proponent
48. Mr. Caleb McGee, Ward 4, protestant

Item 1, continued

Participants in discussion, continued

49. Mr. Trey Bates, Ward 8, made comments
50. Mr. McK Williams, Ward 8, proponent
51. Mr. Tracey Williamson, Ward 5, protestant
52. Ms. Kie Wooldridge, Ward 7, proponent
53. Mr. Ray Howerton, Ward 2, protestant
54. Ms. Cynthia Rogers, Ward 4, protestant
55. Mr. Paul Wilson, Ward 1, proponent
56. Mr. Brad Shipman, Ward 3, proponent
57. Mr. Bob Post, Ward 5, protestant
58. Mr. Bill Waterhouse, Ward 4, asked questions
59. Mr. Richard McKown, Ward 8, proponent
60. Mr. Walker Wambsganns, Ward 4, proponent
61. Ms. Jeanette Coker, Ward 4, made comments
62. Mr. Rick Sondag, Ward 5, made comments
63. Mr. Cory Salazar, Ward 4, protestant
64. Mr. Evan Dunn, Ward 7, protestant
65. Mr. Porter Mosier, OU Men's Basketball Coach, proponent
66. Mr. James Howard, Ward 3, proponent

Motion made by Councilmember Ward 2 Peacock, Seconded by Councilmember Ward 7 Holman

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Peacock, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Hinkle, Councilmember Ward 7 Holman, Councilmember Ward 8 Dixon

The motion carried and the public hearing was closed.

NON-CONSENT ITEMS

2. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2425-2 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROVING AND ADOPTING THE ROCK CREEK ENTERTAINMENT DISTRICT PROJECT PLAN; DESIGNATING AND ADOPTING PROJECT AREA AND INCREMENT DISTRICT BOUNDARIES; SETTING EFFECTIVE DATES FOR THE INCREMENT DISTRICTS; ADOPTING CERTAIN FINDINGS; AUTHORIZING THE CITY OF NORMAN AND THE NORMAN TAX INCREMENT FINANCE AUTHORITY TO CARRY OUT AND ADMINISTER THE PROJECT PLAN; RATIFYING AND CONFIRMING THE ACTIONS, RECOMMENDATIONS AND FINDINGS OF THE REVIEW COMMITTEE AND THE NORMAN PLANNING COMMISSION; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Motion made by Councilmember Ward 8 Dixon, Seconded by Councilmember Ward 1 Ball

Item 2, continued

Participants in discussion

1. Mr. Sean Rieger, attorney representing the developer
2. Mr. Anthony Francisco, Director of Finance
3. Mr. Danny Lovell, developer
4. Mr. Darrel Pyle, City Manager
5. Mr. David Floyd, attorney for Cleveland County Recreational and Entertainment Facilities Authority
6. Ms. Emily Polmery, Center for Economic Development Law
7. Mr. Rick Knighton, Interim City Attorney
8. Mr. Terry Haynes, SMC Consulting Engineers, engineer for the developer
9. Mr. David Neher, President, Rainer Development Company, developer
10. Mr. Scott Sturtz, Interim Director of Public Works

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Peacock, Councilmember Ward 6 Hinkle, Councilmember Ward 8 Dixon

Voting Nay: Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman

O-2425-2 was adopted on Second Reading Section by Section.

Motion made by Councilmember Ward 1 Ball, Seconded by Councilmember Ward 8 Dixon

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Peacock, Councilmember Ward 6 Hinkle, Councilmember Ward 8 Dixon

Voting Nay: Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 7 Holman

O-2425-2 was adopted on Final Reading.

3. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2425-55: BY AND BETWEEN THE CITY OF NORMAN; THE NORMAN TAX INCREMENT FINANCE AUTHORITY; UNP NORTH, L.L.C.; AND THE CLEVELAND COUNTY RECREATIONAL AND ENTERTAINMENT FACILITIES AUTHORITY FOR AN ECONOMIC DEVELOPMENT AGREEMENT FOR THE ROCK CREEK ENTERTAINMENT DISTRICT.

Motion made by Councilmember Ward 8 Dixon, Seconded by Councilmember Ward 1 Ball

Item 3, continued

Participants in discussion

1. Mr. Danny Lovell, CEO, Rainer Development Company, developer

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Peacock, Councilmember Ward 6 Hinkle, Councilmember Ward 7 Holman, Councilmember Ward 8 Dixon

Voting Nay: Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash

Contract K-2425-55 was approved.

4. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2324-35 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE PART OF THE EAST HALF (E/2) OF SECTION FOURTEEN (14), TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT, AND PLACE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED EAST OF I-35 BETWEEN CORPORATE CENTRE DRIVE AND ROCK CREEK ROAD)

Motion made by Councilmember Ward 8 Dixon, Seconded by Councilmember Ward 2 Peacock

Participants in discussion

1. Ms. Marguerite Larson, Ward 6, made comments
2. Ms. Mayumi Windler, Ward 2, made comments
3. Ms. Pam Post, Ward 5, protestant
4. Mr. Paul Wilson, Ward 1, proponent
5. Mr. Evan Dunn, Ward 7, made comments

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Peacock, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 6 Hinkle, Councilmember Ward 7 Holman, Councilmember Ward 8 Dixon

Voting Nay: Councilmember Ward 5 Nash

O-2425-2 was adopted on Second Reading Section by Section.

Item 4, continued

Motion made by Councilmember Ward 8 Dixon, Seconded by Councilmember Ward 2 Peacock

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Peacock, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 6 Hinkle, Councilmember Ward 7 Holman, Councilmember Ward 8 Dixon

Voting Nay: Councilmember Ward 5 Nash

O-2425-2 was adopted on Final Reading.

5. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2324-12 PRELIMINARY PLAT FOR THE UNIVERSITY NORTH PARK ENTERTAINMENT DISTRICT, A PLANNED UNIT DEVELOPMENT (LOCATED AT THE NORTHWEST CORNER OF THE INTERSECTION OF 24TH AVENUE NW AND WEST ROCK CREEK ROAD).

Motion made by Councilmember Ward 8 Dixon, Seconded by Councilmember Ward 1 Ball.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Peacock, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 6 Hinkle, Councilmember Ward 7 Holman, Councilmember Ward 8 Dixon

Voting Nay: Councilmember Ward 5 Nash

The preliminary plat was approved.

ADJOURNMENT

The meeting was adjourned at 1:40 a.m.

City Clerk

Mayor

File Attachments for Item:

3. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF AUGUST, 2024.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 9/24/2024

REQUESTER: Stacey Parker, Executive Assistant

PRESENTER: Stacey Parker, Executive Assistant

ITEM TITLE: CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF AUGUST, 2024.

City of Norman



Monthly Departmental Report

August 2024

MONTHLY PROGRESS

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MONTHLY PROGRESS REPORTS

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CITY CLERK 1

CITY CLERK

MONTHLY PROGRESS REPORT
August 2024

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	13	28	2	2
Bus Service	0	0	0	0
CDBG	1	1	0	0
City Clerk	52	103	1	1
City Manager/Mayor	3	7	0	0
City Wide Garage Sale	0	0	0	0
Code Enforcement	64	101	2	6
Finance	0	2	0	0
Fire/Civil Defense	0	3	2	2
Human Resources	5	11	0	0
I.T.	0	2	0	0
Legal	4	13	1	1
Line Maintenance	39	58	2	2
Municipal Court	4	10	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Outreach	8	10	0	1
Parks & Recreation	34	52	4	5
Permits/Inspections	75	179	1	1
Planning	4	18	1	1
Police/Parking	38	86	1	2
Public Works	16	38	1	2
Recycling	0	0	0	0
Sanitation	44	94	3	3
Sidewalks	1	2	2	3
Storm Debris	0	0	0	0
Storm Water	21	29	3	3
Streets	36	57	3	5
Streets Lights	0	0	4	4
Traffic	21	37	2	4
Utilities	55	93	2	5
WC Questions	0	0	0	0
WC Violations	0	0	0	0
August Total:	538	1034	37	53

LICENSES

Fourteen New licenses and Zero Renewals were issued during the month of April. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0		Retail Beer	2	
Brewer	0		Retail Spirits Store	1	
Coin-Operated Devices	1		Retail Wine	2	
Distiller	0		Salvage Yard	0	
Food	8		Sidewalk Dining	1	
Game Machines	0		Solicitor/Peddler (30 day)	0	
Impoundment Yard	0		Solicitor/Peddler (60 day)	0	
Kennel	1		Solicitor/Peddler (one day)	0	
Medical Marijuana Dispensary	2		Special Event	0	
Medical Marijuana Grower	1		Strong Beer & Wine/Winemaker	0	
Medical Marijuana Processor	1		Taxi/Motorbus/Limousine	0	
Medical Marijuana Testing Laboratory	0			0	
Mixed Beverage	0		Temp Food (one day)	0	
Mixed Beverage/Caterer	5		Temp Food (30 day)	3	
Pawnbroker	0		Temp Food (180 day)	3	
Pedicab	0		Transient Amusement	0	
YTD License Total:	35			12	22

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Chopper Farms	2021 NW 11 TH	Medical Marijuana Dispensary
Joi Farms	5738 Huettner Ct # 120	Medical Marijuana Process
Greeson Commercial Kennel	608 48 th Avenue	Commercial Kennel
Vaporsmoke	115 112 th Avenue	Medical Marijuana Dispensary
Foresight Farms	12800 East Stella Road	Medical Marijuana Grower
Murphy USA 7926 & 7927	P O Box 7300	Beer/Wine Store
Loky Dogs	733 Asp Avenue Suite A	Food
B & B Liquor Market	3831 E. Alameda	Retail Spirit Store
Redrock Canyon Grill	24 th Avenue NW Suite 200	Food
OU Division of Student Affairs	900 Asp Avenue	Sidewalk Dining
Coaches Corner	11309 Woodridge Road	Food
Shipley Donuts	1805 West Main Street	Food
Catfish Cove	3025 William Pereira	Food
The Wagon	P O Box 54706	Food

SOLICITOR/PEDDLER LICENSE		
60 DAY	30 DAY	1 DAY

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
Taqueria San Tadeo		
Groovy Mule Tacos		
Fattz		
	Rikos	
	Charlies Ice Cream	
	Kenston Farms	

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
08-09-24	Aaron B. Barnes	On January 2024, February 2024, May 2024 between the hours of 9 am to 12 pm, claimant alleges that the City of Norman Sanitation Trucks broke down and/or cracked the concrete to their driveway entrance by using it to turn around on dead end street.	\$ 5,000.00
08/12/24	Mark & Terri Campbell	On February 23, 2024, claimant alleges that a section of Fay Avenue was cut out and left unmarked. Claimant alleges they hit this section and flattened both passenger side tires.	\$ 346.73
08/19/24	OG&E	On December 6, 2023, claimant alleges that the City of Norman was excavating and damaged OG&E facilities in the area of 2000 Cloverdale Lane.	\$ 990.80
08/26/24 & 8/29/24	DRE Norman III, LLC	On June 26, 2024, claimant alleges that the sanitation team damaged their dumpster enclosure doors during the removal/replacement of the dumpster.	\$ 950.00
08/27/24	David & Kimberly Grissam	On August 1, 2024, claimant alleges that Parks and Rec staff were landscaping in the back lot and caused chips in the paint of his vehicle.	\$ 15,129.36
08/30/24	Lanah Mae Hinsdale	On August 24, 2024, claimant alleges that a golf ball hit the front windshield of his vehicle while driving west on Robinson Street.	\$ 391.50

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

On August 1, 2024, the City Council Business and Community Affairs Committee met in a regular meeting to discuss the update on the 820 Solar Initiative Program and the report on Special Events Attendance and Visitors.

OVERSIGHT COMMITTEE

On August 8, 2024, the Oversight Committee met to discuss Emergency Statistics for the months of June and July 2024.

CONFERENCE

On August 13, 2024, City Council met in a Conference Meeting to discuss the City of Norman's Meter Infrastructure Program, (MIP) and the Infrastructure needs related to the Oklahoma Turnpike Authority's Access Program.

On August 27, 2024, City Council met in a Conference Meeting to continue the discussion from the August 20th Study Session regarding Resolution R-2425-34, related to the Oklahoma Turnpike Authority's Access Program, that was postponed at the August 13th regular meeting,

FINANCE COMMITTEE

On August 15, 2024, the Finance Committee met in a regular meeting to discuss the monthly revenue and expenditure reports and the Internal Audit Program.

STUDY SESSION

On August 20, 2024, City Council met in a Study Session to discuss Resolution R-2425-34, related to the Oklahoma Turnpike Authority's Access Program that was postponed at the August 13th regular meeting.

COMMUNITY PLANNING & TRANSPORTATION COMMITTEE

On August 22, 2024, the Community Planning and Transportation Committee met in a regular meeting for discussion of the monthly Transit Report and the Constitution Street Bond Project from Jenkins Avenue to Classen Boulevard.

COUNCIL RETREAT

On August 30 and August 31, 2024, City Council met to discuss 2024-2025 priorities, goals and objectives for City Council, including updates from staff.

CITY MANAGER 2

No reports are being generated for the Monthly Department Report from the
City Manager's Office, as of Jan 2023.

FINANCE 3

CITY OF NORMAN

Department of Finance Monthly Report – August 2024

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in August are discussed below:

Treasury Division:

In the month of August, the Treasury Division processed 40,824 payments in person and over the phone, a decrease of -3.74% from last month. Paymentus (the City's 3rd party processor of online and automated telephone payments) processed 14,250 payments in August, an increase of 1.3% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of August by -17%. Revenues from the City's largest single source of revenue, sales tax, are below target by -4.9% for the year to date and -2% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 25 Budget To Date	FYE 25 Actual To Date	FYE 24 Actual To Date	FYE 23 Actual To Date
Sales Tax Revenue	\$9,380,541	\$8,912,297	\$9,098,329	\$8,943,995
General Fund Revenue	\$18,075,783	\$14,998,761	\$15,612,882	\$15,240,755
General Fund Expenses	\$18,890,909	\$19,857,500	\$18,215,956	\$17,002,910

*Finance Department
August Monthly Report
Page 1 of 1*

Administration Division

	FYE 25		FYE 24	
	August	YTD	August	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	480.00	800.00	320.00	640.00
Total Comp Time Available	4.00	8.75	2.00	3.50
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 484.00	 808.75	 322.00	 643.50
Benefit Hours Taken	50.00	114.00	11.50	75.50
 TOTAL ACCOUNTABLE STAFF HOURS	 434.00	 694.75	 310.50	 568.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

ACCOUNTING 3A

Accounting Division

	FYE 25		FYE 24	
	August	YTD	August	YTD
Total Regular Hours Available	1,680.00	2,640.00	1,120.00	2,240.00
Total Comp Time Available	5.00	10.75	9.50	12.00
Total Overtime Hours	10.75	33.75	13.75	23.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,695.75	 2,684.50	 1,143.25	 2,275.25
Benefit Hours Taken	161.50	307.75	144.25	355.25
 TOTAL ACCOUNTABLE STAFF HOURS	 1,534.25	 2,376.75	 999.00	 1,920.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FY 25 July	FYE 25 August	Plus/Minus
Total Revenue Received (\$)	\$5,726,180	\$5,613,664	(\$112,516)
Utility Payments - Office (#)	42,411	40,824	(1,587)
Utility Payments - Office (\$)	\$5,518,644	\$5,425,248	(\$93,396)
Paymentus (#)	14,072	14,250	178
Paymentus (\$)	\$1,509,661	\$1,508,460	(\$1,201)
Lockbox (#)	8,920	7,662	(1,258)
Lockbox (\$)	\$1,585,904	\$1,423,237	(\$162,667)
E-Lockbox (#)	3,826	3,635	-191
E-Lockbox (\$)	437,313	655,209	\$217,896
Bank Draft Payments (#)	13015	12385	(630)
Bank Draft Payments (\$)	\$1,426,385	\$1,545,022	\$118,637
Utility Deposits (#)			\$0
Utility Deposits (\$)			\$0
Fix Payments (#)			\$0
Fix Payments (\$)			\$0
Processed Return Checks (#)	104	99	(5)
Processed Return Checks (\$)	(\$13,100)	(\$11,593)	\$1,507
Other Revenue Transactions (#)			\$0
Other Revenue Received (\$)			\$0
Accounts Receivable Payments (\$)	20,414	141,215	\$120,801
Municipal Court - Fines/Bonds (\$)	207,536	188,417	(\$19,119)
Municipal Court - Credit Card (#)	582	483	(99)
Municipal Court - Credit Card (\$)	110,658	95,470	(15,188)
Building Permits Cash Report (\$)	0	0	\$0
Building Permits Credit Card (#)	0	0	0
Building Permits Credit Card (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. CC (#)	0	0	0
Occupational License - Bldg Insp. CC (\$)	\$0	\$0	\$0
Business License - City Clerk (\$)	0	0	\$0
Accounts Receivable Billed (\$)	\$53,451	\$125,235	\$71,784

Building Permits/Planning/City Clerk went to a new system in the beginning of November. The reporting is not matching up with the deposits. We are still trying to figure out the best way to report it and subsequently I haven't got the info to include on my daily reports.

This affects the Total Revenue Received as well.

Budget Services Division

	FYE 25		FYE 24	
	August	YTD	August	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	480.00	800.00	320.00	640.00
Total Comp Time Available	0.00	0.00	0.50	0.50
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 480.00	 800.00	 320.50	 640.50
Benefit Hours Taken	46.00	123.25	95.00	143.25
 TOTAL ACCOUNTABLE STAFF HOURS	 434.00	 676.75	 225.50	 497.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

Treasury Division

	FYE 25		FYE 24	
	August	YTD	August	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,200.00	2,000.00	800.00	1,512.00
Total Comp Time Available	15.50	29.50	7.50	10.25
Total Overtime Hours	31.75	59.75	33.50	67.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,247.25	2,089.25	841.00	1,589.25
Benefit Hours Taken	343.00	493.25	102.00	294.50
TOTAL ACCOUNTABLE STAFF HOURS	904.25	1,596.00	739.00	1,294.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 25		FYE 24	
	August	YTD	August	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,310.00	2,430.00	1,120.00	2,240.00
Total Comp Time Available	10.00	14.00	9.00	29.50
Total Overtime Hours	162.50	240.00	37.00	44.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,482.50	 2,684.00	 1,166.00	 2,314.00
Benefit Hours Taken	136.25	327.75	149.25	357.00
 TOTAL ACCOUNTABLE STAFF HOURS	 1,346.25	 2,356.25	 1,016.75	 1,957.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

Drive-up Window and Mail Payments - FYE 2025

	24-Jul	24-Aug
Mail Payments - Lockbox	8,920	7,662
Mail Payments - E-Lockbox	3,826	3,635
Mail Payments - Office	347	422
Total Mail Payments - Subtotal	13,093	11,719
Night Deposits	174	178
Paymentus Payments	14,072	14,250
Without assistance paymnts - Subtotal	14,246	14,428
Office Payments	2,155	2,030
With assistance payments - Subtotal	2,155	2,030
Total Payments Processed - Subtotal	29,494	28,177
Bank Draft (ACH) Payments	13015	12385
Total Payments (Utility)	42,509	40,562
Total Payments	58,988	56,354

Traffic Counter at Drive-up Facility

Night Drop *	Counter is broken	
8-5 Drive-up Window Customers *	Counter is broken	
Total Traffic Counter	0	0

* These figures are included in the above Total Customer Contact Payments.

FIRE DEPARTMENT 4



NFD Monthly Progress Report August 2024

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	21	1.17%
2 - Overpressure Rupture, explosion, Overheat - No Fire	0	0.00%
3 - Rescue & emergency	1104	61.44%
4 - Hazardous Conditions (No Fire)	26	1.45%
5 - Service Call	165	9.18%
6 - Good Intent Call	372	20.70%
7 - False Alarm & False Call	89	4.95%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	0	0.00%
Incomplete Reports	20	1.11%
Total Incident Count (Unique Calls)	1797	100.00%
Number of Total Unit Responses	2209	

Total Fire Loss \$32,852.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	467	285	0:04:45
Station #2	213	330	0:05:30
Station #3	299	373	0:06:13
Station #4	203	320	0:05:20
Station #5	76	532	0:08:52
Station #6	55	467	0:07:47
Station #7	158	378	0:06:18
Station #8	112	336	0:05:36
Station #9	208	389	0:06:29

Community Outreach

Tours and Special Events	4	Station Tours, Community Events
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Burn Permits

Burn Permits Issued	94	Conditions were favorable for burning 11 days in August
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Training

Total Personnel Training Hours	1687	Mgmt/Supvrsr, Hazmat, Wildland, Special Healthcare, Swiftwater, Peer Support, Elevator
--------------------------------	------	--

NFD Monthly Progress Report										
August 2024										
Total Calls By Station										
Station 1										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 1	429	410	2	3	1	0	3	3	0	7
Brush 1	4	1	0	0	0	0	1	0	0	2
Ladder 1	80	69	1	3	2	0	0	2	0	3
Chief 301	10	0	3	0	1	0	0	5	0	1
Chief 302	16	4	5	1	0	0	1	2	1	2
Chief 303	15	7	0	2	1	0	0	2	2	1
Chief 304	1	0	0	0	0	0	0	0	1	0
Station 1 Total	555									
Station 2										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 2	233	3	215	8	5	0	0	2	0	0
Brush 2	1	0	0	1	0	0	0	0	0	0
Ladder 2	13	3	1	2	3	0	0	1	0	3
Station 2 Total	247									
Station 3										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 3	309	4	1	298	0	0	1	2	0	3
Brush 3	4	0	1	1	0	0	1	0	0	1
Station 3 Total	313									
Station 4										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 4	214	0	5	2	201	0	0	1	5	0
Brush 4	1	0	0	0	0	0	0	0	1	0
Station 4 Total	215									
Station 5										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 5	28	0	0	0	0	23	5	0	0	0
Brush 5	83	0	0	0	0	79	4	0	0	0
Station 5 Total	111									
Station 6										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 6	29	0	0	0	0	7	21	0	0	1
Brush 6	65	0	0	0	0	7	56	0	0	2
Rescue Boat 6	3	0	0	0	0	2	0	0	0	1
Station 6 Total	97									
Station 7										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Squad 7	188	8	5	3	3	0	0	156	7	6
Rescue Boat 7	2	0	0	0	0	0	0	0	1	1
Brush 7	1	0	0	0	0	0	1	0	0	0
Station 7 Total	191									
Station 8										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 8	122	0	1	0	5	0	1	5	110	0
Brush 8	2	0	0	0	0	0	1	0	1	0
Tanker 8	3	0	0	0	0	0	2	0	1	0
Station 8 Total	127									
Station 9										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 9	234	9	0	8	0	2	5	2	0	208
Brush 9	9	1	0	1	0	0	2	0	0	5
Tanker 9	9	0	0	1	0	3	5	0	0	0
Chief 401	8	0	0	2	1	2	1	1	0	1
Chief 402	18	2	1	2	0	3	4	1	0	5
Chief 403	7	2	0	0	0	0	3	1	1	0
Chief 404	10	0	1	1	1	3	0	0	0	4
Station 9 Total	295									

NFD Monthly Progress Report										
August 2024										
Total Calls By Station										
Fire Prevention										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Fire Marshal 1	2	0	0	2	0	0	0	0	0	0
Fire Marshal 2	6	2	0	1	0	1	1	0	0	1
Fire Marshal 3	4	0	1	1	0	0	0	0	1	1
Fire Marshal 4	5	2	0	1	0	1	1	0	0	0
Fire Marshal 5	6	3	0	0	1	0	0	1	0	1
Prev. Totals	23									
Notified Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM1*	12	2	1	1	2	0	2	1	0	3
EMS1*	12	2	1	1	2	0	2	1	0	3
NFD3*	11	1	1	1	2	0	2	1	0	3
Notified Total	35									
	Totals	Total by District								
	2209	535	246	347	231	133	126	190	132	269

*EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

August 2024 Fire Prevention Activity Summary

Prevention Department Update and Activities

Training	238 hours	Kerby in CLEET, Community Risk Reduction, Multi-agency training, etc
Inspection/Re-Inspection Activities	85 hours	Certificate of Occupancy, Occupancy Loads, Daycare, Fire Alarm, Fire Suppression System, General, Food Trucks, Schools, Fire Watch, Campus Corner Game Day
Smoke Detectors	10	Check/Install Smoke Detectors/Replace Batteries/Bed Shakers
Investigations	4	0 Joint, 2 Closed, 0 Complete, 2 Pending
Investigative Activities	30 hours	Fire Scene Investigation, reports, OSBI, Court Appearances, interviews/Interrogation, Obtain Warrant, File Charges
Department Meetings	21 (22 hours)	Shift Change Meetings, Staff Meeting, EBoard, Knoxbox, Crime Stoppers
Station & Equipment Maintenance	26 hours	Daily checks, supplies replenishing, cleaning & organization, drone updates and maintenance
Public Service/Education & Special Events	4	Public education, city events

Planning Officer Activities

Fire Planning Activities	Number	Staff Hours
Building Plan Reviews	31	40
Fire Protection System Plan Reviews	12	22
Building Inspections/Re-inspections	65	29
Meetings	5	5
Training (credit hour class/ target solutions/ FP plan review)	4	25
Communication	N/A	10
Totals		131
Time Off (VAC, SICK, Holiday,)	N/A	6

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Division

August 31, 2024

Regular Monthly Scheduled Activities	Meetings are held at the Cleveland County Wellness Center unless otherwise noted.
Each morning at 7:00 am, a silent test of the outdoor warning system is conducted	The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly
Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather.	This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather.
Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club (SCARS, www.w5nor.org) at the Fire Training Center (South Canadian Amateur Radio Society)	
Each Wednesday Morning 9:15 am	The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations
Each first Thursday evening of the month is amateur radio testing night at 6:00 pm	Radio test with State Emergency Management. This tests the local and statewide capability for voice communication to the State office and to other jurisdictions. Open to the public, the club provides the opportunity for the

Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance. Residents can assist by "Adopting a Pole" and reporting the siren status they adopt at the website www.w5nor.org	community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing. Effective date is TBD Audible test of the outdoor warning system is conducted for 60 seconds. Three units are sounded for 20 seconds due to being a public park venue.
Second Thursday of each month is the Norman Emergency Response Team Volunteers and the Medical Reserve CORPS members to meet, network and discuss preparedness support and collaboration with the Cleveland County Health Department on use of the Medical Reserve Corps. This meeting has been moved to the Cleveland County Wellness Center. Limited meetings may move to the new EOC facility.	The Volunteer meeting at 6:30 pm. At 6 pm we meet for social time before the meeting. Usually we have snacks and drinks. This networking allows for camaraderie and building relationships during different organizations. City staff is always welcome.
Each Third Thursday of the month is reserved for Division Staff duties and collaboration with the Disaster Assistance Teams (DAT) of the American Red Cross	Meetings are conducted at the Fire Training Center and usually held on an as needed basis.
Local Emergency Preparedness Committee	Meets quarterly (Meets at the Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. Also, the LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting.

Other Emergency Management Activities	
Planning Meeting for Upcoming Events each first Friday of the month	2024 is a busy year for supporting events. EM Division will conduct a planning meeting with CCHD and NERVT to plan support for a 30/60/90/ day schedule
Local Response	
Red Cross Coordination for burnouts. August resulted in 1 call out for assistance.	With the reorganization in the Red Cross and the turmoil of having an in-home fire, the volunteers or I, when called, will respond to the scene, (physically or by phone and assist the family in coordination with the Red Cross to provide immediate assistance.
Medical Reserve CORPS Regional Workshop	Held on 2-3 August in OKC, Coordinators from state meet to discuss MRC activities and conduct internal training
Planning for the new EOC with the amateur Radio Club	In a broad sense of planning the meeting discussed what was to be placed in the room, antennas, hardware and equipment. PSST did not budget for the EOC needs until very late in the process and did not cover all requirements.
Inter-tribal Emergency Management Conference	Held in Tulsa this year, it was a robust conference. Norman EM was asked to conduct a question and answer panel regarding the Citizens Emergency Response Training in general and the Youth Preparedness Camps. The new Homeland Security Director at the State has ended funded for the programs.
Future Projects are being planned for PSST funding, legal opinion for Emergency Management to receive PSST money was positive	The vote of the people approved funding for a new facility for dispatch and a new emergency

operations center. The primary focus was the dispatch operation. At one point the EOC portion was dropped from the plans. The final project allowed for a minimum EOC facility. Emergency Management was not included in the majority of the planning nor budget planning. The PSST project was approved to include the EOC. However, budgeting for support the EOC was minimal and did not include funding for the operational aspects of an EOC. Norman EM budget was required to fund those portions not properly planned for. Such items as radio equipment, antenna configurations, cabling all to be funded by the EM base budget.

	having a UAV pilot in the group expands the capability to the community.
Football season started with the first four schedule OU games at home.	OU has requested support for the water station, first aid and fan transport. The first game was hot and product expended was over 80 gals of water and 1000 pounds of ice in the first 4 hours.
Disaster Reimbursement Status	
FEMA has instituted a new process for reimbursement claims. As with any new process there are many issues to be worked through.	It is vital for Volunteers to ensure their time has been recorded. Volunteer hours are dollars for a jurisdiction. The hours go to meeting cost share and having a value added impact for the local jurisdictions.
A long Term Recovery Committee has formed to those affected by the February 2024 tornado.	This storm was not a declared storm and the LTRC can coordinate assistance for those residents that still have unmet needs.
Mitigation Grant Status	
Many Divisions are applying for mitigation funds for various projects	Norman EM has the role of oversight in the Mitigation grant efforts of the city and will continue to support applications
Severe Weather Issues	
National Weather Service Storm Spotter Training	NWS Norman Spotter Schedule (weather.gov)

New EOC facility	EM continues to have to fund most of the need from budget funding. An approval from the PSST funds for automation equipment was given. Once occupied there will be a listing of needed modifications created to best suit the needs of the EOC. The external tower was installed and the radio room equipment has been identified and request. An administrative assistant position has been needed and will be requested again. No funding was allocated for administrative support such as paper, pens pencils, trash cans etc.
New EOC Facility	The ribbon cutting was the August 27, 2024. The facility is an excellent facility but was very divisive in planning and input by emergency management was very limited. Convenience support items was focused on the police portion with none on the EM section. Items such as water fountain, break area are only accessible in the secure areas. The very minimal input provided by EM was not considered and the issue of running a direct path for coax for the auxcom radio tower was completed in a manner that will cost additional funds and may result in degradation of signal strength.
Community Preparedness Events	
Demand for the Medical Reserve CORPS\Norman Response Volunteers continues to increase.	Anticipation of supporting several community event venues increases the ability to enhance preparedness in the community. The addition of

HUMAN RESOURCES 5

CITY OF NORMAN EMPLOYEE DEMOGRAPHICS

(Includes full-time, part-time, and temp/seasonal employees)

Gender	Total Population	% of Total Population
Female	321	28.6%
Male	802	71.4%
	1123	100.00%

Job Classification by Gender		
Job Classification	Female	Male
Full-Time	179	682
Part-Time	39	40
Permanent Part-Time	0	0
Temporary	103	80
	321	802

Ethnicity by Race		
Ethnicity	Total #	Total %
American Indian/Alaskan Native	52	4.6%
Asian	15	1.3%
Black/African American	51	4.6%
Hispanic/Latino	36	3.2%
Pacific Islander/Native Hawaiian	1	0.1%
Two or More Races	64	5.7%
White	904	80.5%
	1123	100.00%

Diversity by Gender		
Ethnicity	Female	Male
American Indian/Alaskan Native	17	35
Asian	5	10
Black/African American	12	39
Hispanic/Latino	10	26
Pacific Islander/Native Hawaiian	0	1
Two or More Races	23	41
White	254	650
	321	802

Diversity % by Gender		
Ethnicity	Female	Male
American Indian/Alaskan Native	1.5%	3.1%
Asian	0.4%	0.9%
Black/African American	1.1%	3.5%
Hispanic/Latino	0.9%	2.3%
Pacific Islander/Native Hawaiian	0%	0.1%
Two or More Races	2.0%	3.7%
White	22.6%	57.9%
	28.6%	71.4%

2025	2024	2023
21	62	67

Complaints/Resolutions: None**CULTURE AND SOCIAL RESPONSIBILITY (CSR)****ADA Complaints and Resolutions: None****ADA:**

- Completed How to create an ADA Workshop for your Community training presented by BlueDAG.
- Parts have be ordered to install automatic door openers into the Natatorium of the Adult Wellness and Education Center. Once all parts are received the install will be scheduled.

CSR:

Employee Resource Groups (ERGs): LGBTQ+ Alliance presented movie night “Milk” and started a book club for the group. The Alliance of Black Employees (ABE) next meeting is scheduled for September.

Committees:

Human Rights Commission (HRC) – The monthly meeting took place on Monday, Monday, August 26, 2024, at City Hall. Chair Aisha Ali discussed ways to fill the vacancies on the Human Rights commission, including website updates and noting what the requirements are for students to apply. Location and date have been selected for the Interfaith Breakfast and the Human Rights Award nominating criteria is being finalized. The next meeting will be held on Monday, September 23, 2024, at City Hall.

ADA Citizen’s Advisory Committee – The ADA Citizen’s Advisory Committee’s next quarterly meeting will held be on Monday, September 9, 2024, at City Hall.

Cleveland County disABILITY Coalition – The monthly meeting took place on Tuesday, August 6, 2024. Amanda Sherf with Transition House presented.

- Their mission statement is “Changing lives by creating pathways for mental wellness.” Most of their funding is received through the Department of Mental Health and Substance Abuse services.
- The program is for 18+ adults with serious mental health disorders and substance abuse disorders (primary is MH).
- To qualify/apply: Have that diagnosis of serious mental illness, and receiving mental health services either inpatient or outpatient services, because part of the referral does need to be filled out by a mental health professional.
- Programs include: psycho educational groups, case management, daily living skills, community living skills, social recreational skills, vocational pre-vocational skills, and wellness including music wellness & arts and craft group.

The next meeting will be held on Tuesday, September 10, 2024, at United Way.

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Fitness for Duty Meetings

Department	Number Held	OJI/Non OJI
PD/Animal Welfare	1	Non OJI
PD/Patrol	1	OJI

Return to Work Meetings

Department	Number Held	OJI/Non OJI
Utilities/Stormwater	1	OJI
Parks/ Facility Maintenance	1	Non OJI
PD/Communications	1	Non OJI
Utilities/WLM	1	OJI

Recordable Injuries – OSHA

Department/Division	Nature of Injury	How Sustained	Prognosis	Prevention Method
Fire/Suppression	Ankle Sprain	Stepped off box jump and rolled ankle	Off Work	Pay attention to stepping down
Fire/Suppression	Strain	Stepped off curb and felt pain in the back	Restrictions	
Fire/Suppression	Hand Fracture	Attaching hose on a fire hydrant and hand slipped hitting hydrant	Restrictions	
Fire/Suppression	Left Knee Sprain	Stepped out of the fire truck and twisted to grab the medic bag.	Restrictions	
Fire/Suppression	Dislocation	Racked weights and felt shoulder pop	Off Work	
Police/Police Staff Services	Skin Rash	Officer was performing defensive tactic training and received rash on face.	Return to Work	Establish cleaning schedule with department personnel
Police/Patrol	Left Wrist Sprain	Officer fell on left hand during foot pursuit	Off Work	
Police/Animal Welfare	Knee Strain	Getting up from the floor and felt a pop	Return to Work	
Public Works/Fleet	Laceration	While mowing, the ground was bumpy causing the mower canopy to bounce, hitting employee in the head	Return to Work	Removed canopy
Public Works/Stormwater	Strain	Lifted manhole cover and felt a pull in back	Off Work	

Current number of “at fault” Vehicle Collisions per calendar year:

2024*	2023	2022
21	11	7

*CY2024 is current YTD

Current number of “at fault” Vehicle Collisions per fiscal year:

2025	2024	2023
3	14	7

Recordable Injuries per calendar year:

2024*	2023	2022
55	78	60

*CY2024 is current YTD

Recordable Injuries per fiscal year:

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Positions Requisitioned for Refill by Department/Division (# of vacancies)	
included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT	
Parks & Recreation	
PT Recreation Technician (1)	PT* All Locations – Recreation Center Specialist
Program Coordinator (1)	PT* Tennis Shop Attendant
PT Lifeguard Leader (1)	Tradesworker HVAC (1)
PT Recreation Leader (1)	
Police	
Police Officer (31)	Animal Welfare Technician (1)
Veterinary Technician (1)	Animal Welfare Officer (1)
Admin Tech III (1)	
Public Works	
Engineering - City Surveyor (1)	Capital Projects Engineer/Staff Engineer (1)
Mechanic II (Fleet) (1)	Fleet Service Technician (2)
Utilities	
Utility Distribution Worker (1)	
Human Resources	
Recruiter (1)	
Planning	
PT Intern GIS (1)	

DAYS TO FILL

Full Time Position	Hire Date	Date Posted	Days to fill
Police Officer (8)	8/9/24	Perpetual	
Maintenance Worker I (2)	8/2/24	6/13/24	50
Traffic Signal Technician	8/9/24	5/14/24	87
Safety Manager	8/9/24	4/25/24	106
Communications Officer I (3)	8/9/24	Perpetual	
Communications Officer II	8/9/24	Perpetual	
Animal Welfare Technician	8/30/24	1/25/24	218
Administrative Technician III	8/16/24	7/3/24	44
Utility Billing Service Rep (2)	8/16/24	7/12/24	35
Sanitation Worker I (2)	8/30/24	6/5/24	86
Utility Collection Worker I	8/30/24	8/6/24	24

PT/Seasonal Position	Hire Date	Date Posted
Tennis Shop Attendant	8/31/24	8/28/24

*287 registrations/applications to our openings, 12 new requisitions opened.

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Utilities/Sewer Line Maintenance	Utility Collection Worker I	1
Utilities/Sanitation	Sanitation Worker I	2

PROMOTIONS – 3

Dept./Div.	Position	Number of Employees
Police/Emergency Communications	Communications Officer II	2
Police/Staff Services	Administrative Technician IV	1

SEPARATIONS – 61

Dept./Div.	Position	Number of Employees
Fire/Suppression	Firefighter	1
Parks & Rec/Concessions	Food & Beverage Tech I	1
Parks & Rec/Concessions	Concessions Cashier I	1
Parks & Rec/Park Maintenance	Laborer	2
Parks & Rec/Recreation	Recreation Center Specialist	2
Parks & Rec/Recreation	Recreation Leader I	1
Parks & Rec/Tennis	Tennis Shop Attendant	1
Parks & Rec/Westwood Pool	Admission Clerk I	3
Parks & Rec/Westwood Pool	Assistant Aquatic Manager	1
Parks & Rec/Westwood Pool	Head Lifeguard	3
Parks & Rec/Westwood Pool	Lifeguard	24
Parks & Rec/Westwood Pool	Maintenance Worker I	1
Parks & Rec/Westwood Pool	Slide & Gate Attendant	8
Parks & Rec/Westwood Pool	Swim Instructor	5
Police/Admin-Staff Services	Administrative Technician IV	1
Police/Staff Services	Police Officer	3
Public Works/Fleet	Fleet Service Tech	1
Public Works/Fleet	Mechanic I	1
Utilities/WLM	Utility Distribution Worker I	1

TURNOVER STATS

Department	No. of Employees	No. of Terminated Employees	Turnover Rate
City Manager	15		0.00%
City Clerk	6		0.00%
Finance	23		0.00%
Fire	164	1	0.60%
Human Resources	10		0.00%
Information Technology	17		0.00%
Legal Department	9		0.00%
Municipal Court	12		0.00%
Parks & Recreation-Total	109	53	4.90%
Planning & Comm Dev.	38		0.00%
Police	261	4	1.53%
Public Works	125	2	1.60%
Utilities	163	1	0.61%

RECRUITMENT

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HUMAN RESOURCES

Total number of Employees: 1123

Orientations: 4 - 24 new hires

*All orientations require input from each area of the Human Resources Department

Terminations: 61

ADMINISTRATION

- FMLA cases – 7 new cases
- Processed invoices and reconciled expense accounts
- Coordinated Birthday/Anniversary post card mail outs
 - 77 birthdays and 109 anniversary

BENEFITS

New Enrollments: 15

Benefit Participation		
	#	%
Medical	787	90%
Dental	784	90%
Vision	586	67%
Disability	421	48%
Supplemental Life	432	49%

** Total Benefit Eligible Population: 875*

Claims		
Rx Claims		
	ACTIVE	\$289,855.04
	RETIREE	\$ 9,073.01
	COBRA	\$ 23.39
Medical Claims		\$ 4,952,805.00
Dental Claims		\$ 88,271.78

PERSONNEL ACTIONS

NEW HIRES – 24

Dept./Div.	Position	Number of Employees
City Clerk/Admin	Administrative Technician III	1
Finance/Utilities	Utility Billing Service Rep	2
Human Resources/Safety	Safety Manager	1
Parks & Rec/Tennis	Tennis Shop Attendant	1
Police/Animal Welfare	Animal Welfare Technician	1
Police/Emergency Communications	Communications Officer I	3
Police/Emergency Communications	Communications Officer II	1
Police/Patrol	Police Officer	8
Public Works/Traffic	Maintenance Worker I	2
Public Works/Traffic	Traffic Signal Technician	1

INFORMATION TECHNOLOGY 6

CITY OF NORMAN

Information Technology Department Monthly Report –August 2024.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However, work continues in Utility Billing, HR, and Planning to refine these new systems.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements.	Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure. Funded through CIP.
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing – taken over by Utilities Admin.

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilities Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation possible launch in 2024
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – ECOC, PD Moves, and Mary Abbot House expansion. Complete – HR/IT Building, Building Maintenance, YFAC, Sanitation, Line Maintenance Sr. Center, Development Center, Municipal Court, Bus Station
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Progress – Finance Dept. has made funds available. Work to be complete 2024.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing monthly training continues with our cybersecurity education suite, as well as annual PEN testing of the city network and improvements from the PEN test report.
Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress

Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress estimated full completion in 2027
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning – customer portal configuration in progress. Communication radios installation in progress.
Print Shop Move to IT	Transition the Print Shop from the Finance Department in to the IT Department.	Complete.
Network Infrastructure Improvements	Utilize our new Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress: The IT Department has been granted access to 5% of the annual capital funds for business critical software and infrastructure needs.
Integration of Computer Aided Dispatch with OU PD	Create a software as a service model to share public safety software data with and between OU PD	Fiber infrastructure connected. Network segmentation complete. Testing of connections and software access in progress to be complete by August 24. Additional segmentation for OU presence with NPD during OU Football is in progress.

Move existing secondary IT Datacenter to new location.	Move all equipment from the current secondary site to a new more robust and secure site.	Physical and virtual moves for the data center began May 2024 – full move expected to be complete by December 2024 if all tests of the new facility functionality are successful.
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Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority and the bulk of our support tickets come from public safety support. **IT Table 1** below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and makes adjustments as needed to assure that all departments have the appropriate amount of support for daily operations.

Users Supported:

The following statistics represent the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 323,245 attempted incoming and 152,923 outgoing messages for the month of August 2024. Incoming messages totaling 129,172 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents 40% of our inbound mail. This percentage has increased from previous months for malicious email/spam. Our security efforts are having a positive effect on reducing the total number of malicious email inbound. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of August 2024, the City of Norman's web site had 123,168 individual web sessions access the web site for 220,400 total page views. Of those sessions, 74,683 were identified as Users to view content on the City web site (see **IT Table 4a and 4b**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and tablets.

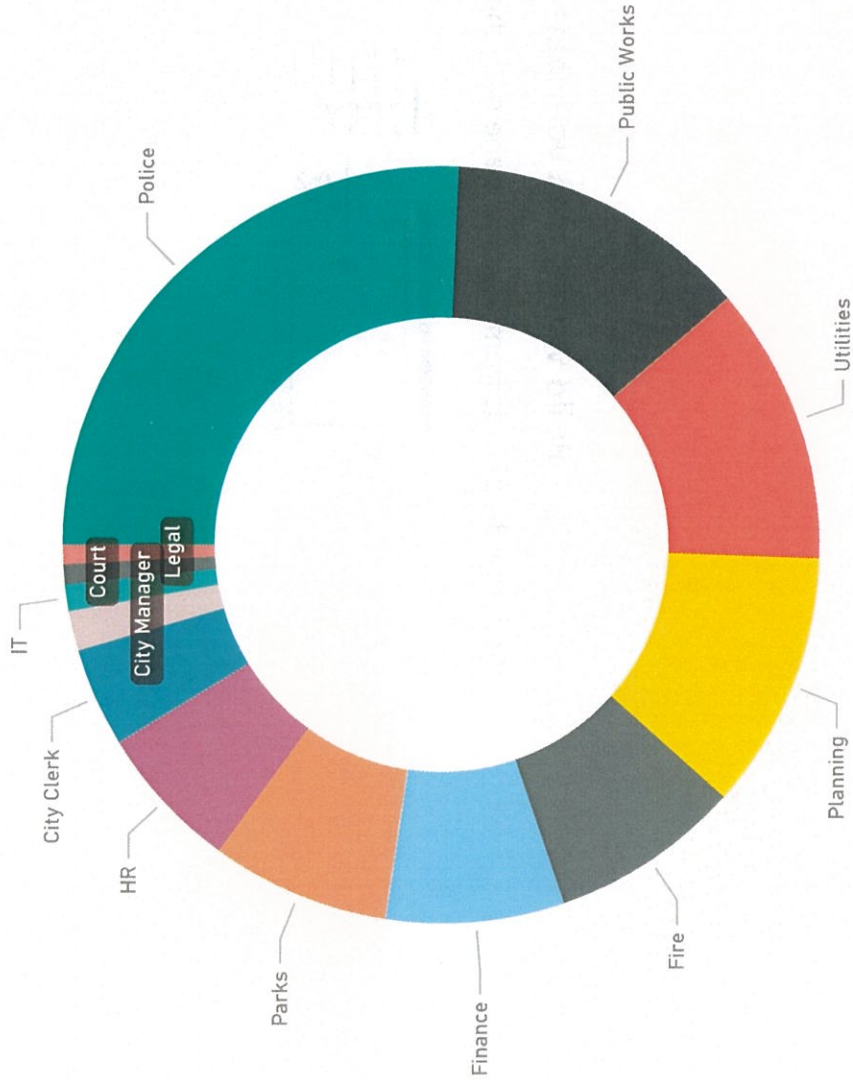
Data Storage:

The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (**See IT Charts A,B, and C**) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

ERP Project Implementation Progress:

This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The projects final implementations are complete as of March 2024. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once fully complete the city will have enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software, Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders (Tyler EAM), Time and Attendance, and Planning and Community Services software packages. Daily work continues on these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, an upgraded Parks and Rec software package to help with golf management, concessions, and food carts. We Are also preparing for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software as well as a review of the current time and attendance software.

Tickets by Department



New Tickets
354

Department	Created	Closed
City Clerk	15	14
City Manager	6	6
Court	3	1
Finance	27	26
Fire	29	25
HR	22	20
IT	4	3
Legal	3	3
Parks	27	19
Planning	39	34
Police	91	83
Public Works	46	40
Utilities	42	41
Total	354	303

Ticket Count was highest for Police at 91, followed by Public Works and Utilities.

Police accounted for 25.71% of Ticket Count.

Build visuals with your data

Select or drag fields from the Data pane onto the report canvas.

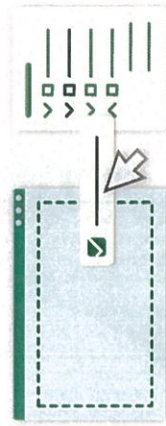
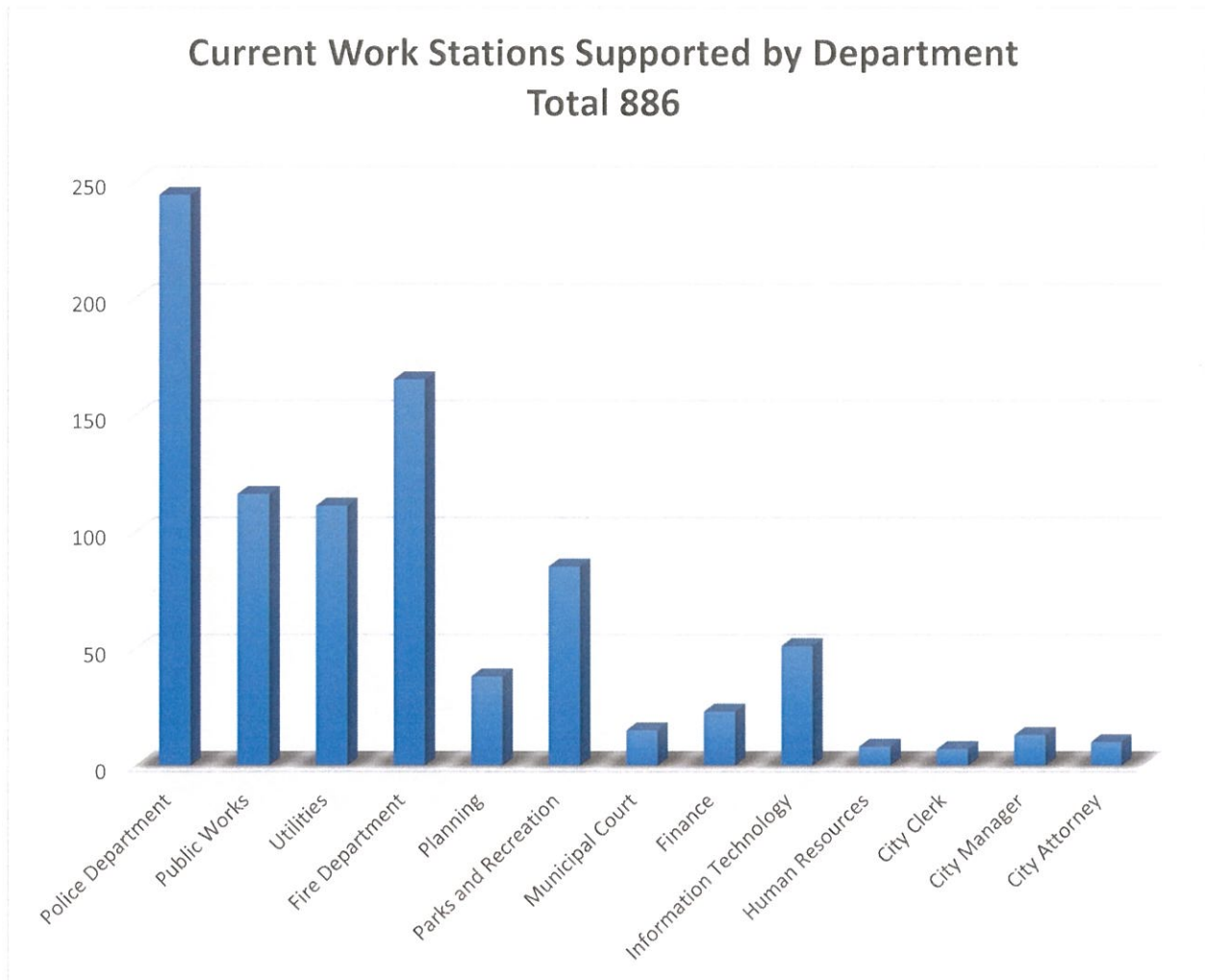


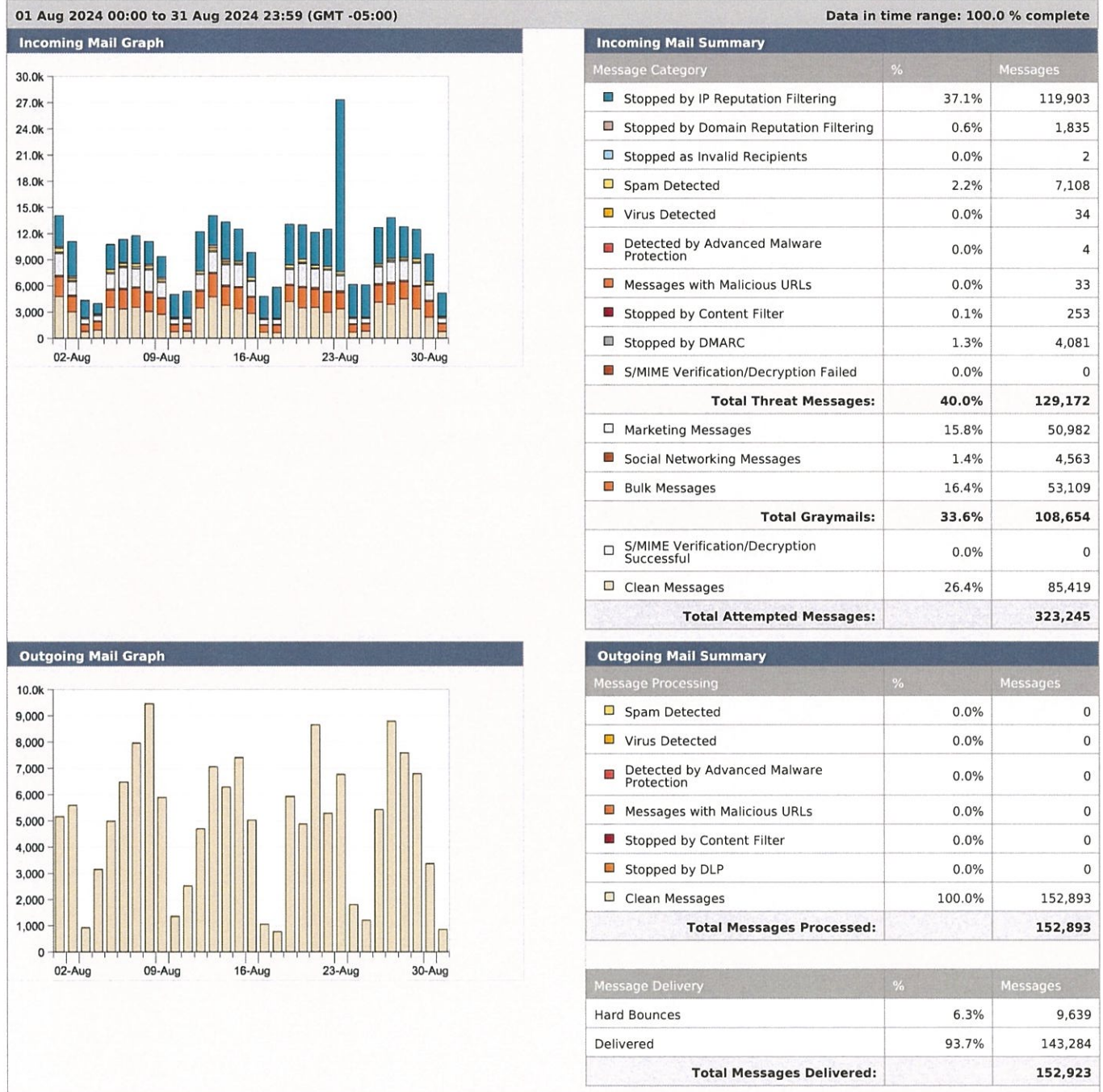
Table 2



SECURE EMAIL GATEWAY

Executive Summary

ironport.example.com



ironport.example.com - 01 Sep 2024 01:00 (GMT -05:00)

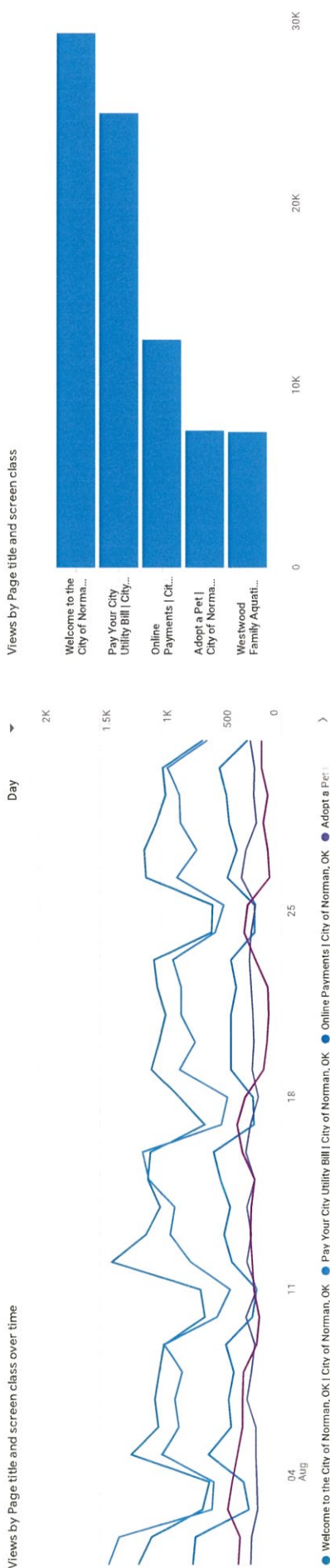
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1

Monthly Page Views

Add filter

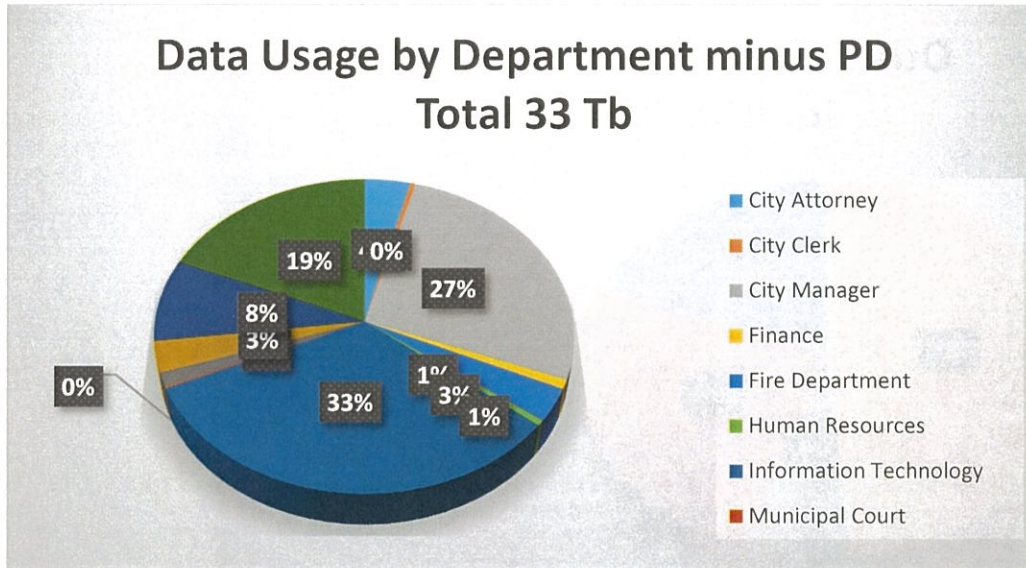
Views by Page title and screen class over time



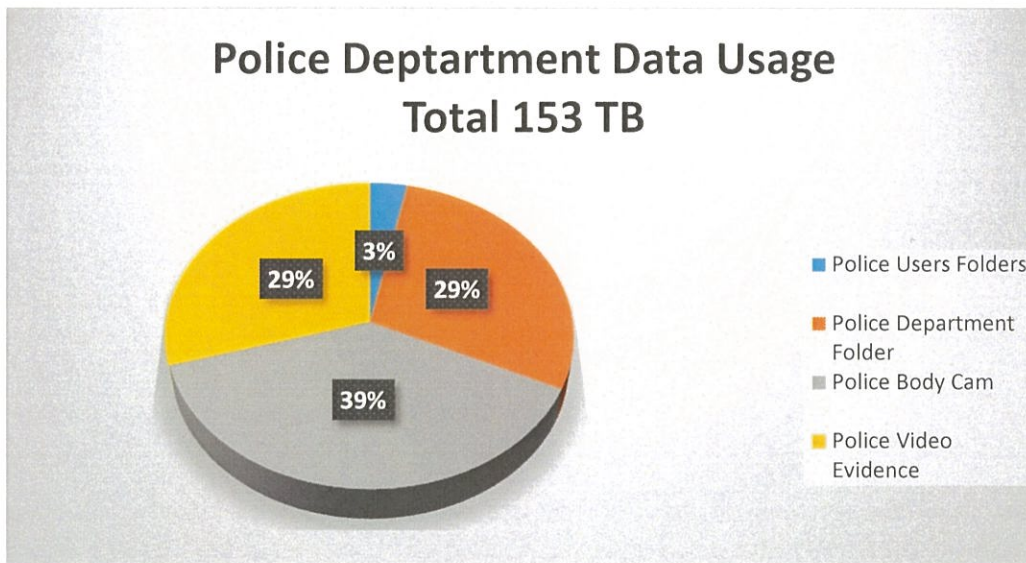
Search...

Page title and screen class	Views	Users	Views per user	Average engagement time	Event count
1 Welcome to the City of Norman, OK City of Norman, OK	220,400 100% of total	74,683 100% of total	2.95 Avg 0%	57s Avg 0%	668,376 100% of total
2 Pay Your City Utility Bill City of Norman, OK	29,347	16,384	1.79	19s	79,935
3 Online Payments City of Norman, OK	24,955	14,356	1.74	15s	90,335
4 Adopt a Pet City of Norman, OK	12,496	7,993	1.56	11s	31,571
5 Westwood Family Aquatic Center City of Norman, OK	7,504	3,922	1.91	22s	24,019
6 Animal Welfare City of Norman, OK	7,437	5,170	1.44	23s	26,102
7 Westwood Swim Times and Admission Prices City of Norman, OK	6,658	4,084	1.63	13s	21,049
8 Job Opportunities City of Norman, OK	6,041	3,866	1.56	37s	12,439
9 Department Activity Reports City of Norman, OK	5,909	3,353	1.76	1m 13s	17,939
10 Westwood Golf Course City of Norman, OK	3,886	1,947	2.00	45s	24,569
	3,578	2,102	1.70	34s	12,084

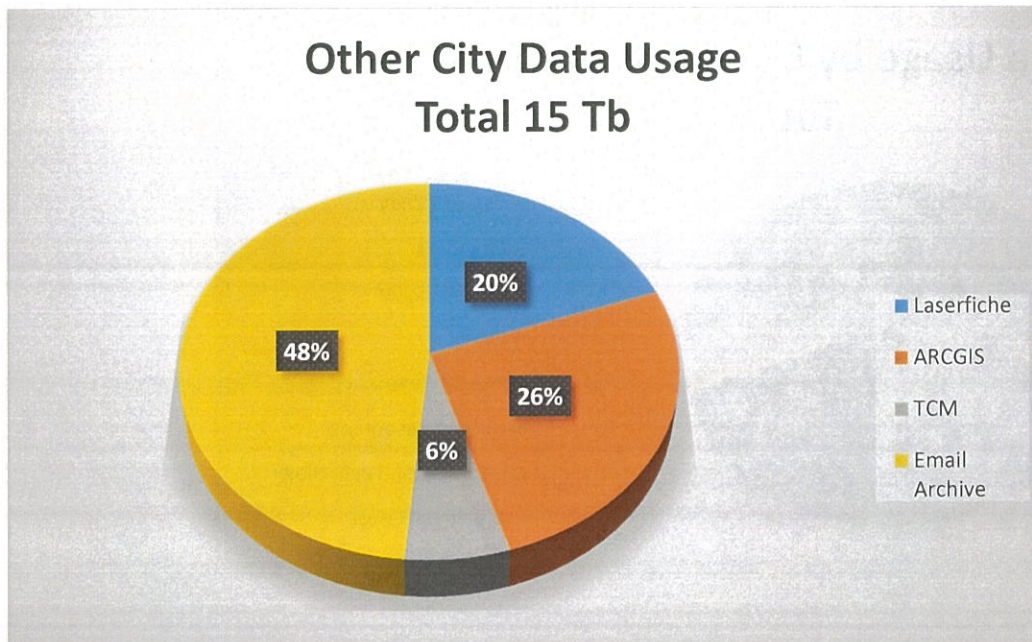
IT Table A



IT Table B



IT Table C



LEGAL 7

MONTHLY REPORT - LEGAL DEPARTMENT
August 2024 Report
(Submitted September 13, 2024)

MONTHLY HIGHLIGHTS:

Winters v. City of Norman, CJ-2023-1287 (R)

This case was filed on October 20, 2023. It alleges negligence and false arrest. On August 6, 2024, the case was dismissed without prejudice. Plaintiff has until August 6, 2025, to refile the case. Because its current status is dismiss, it will no longer appear on the Monthly Report.

City of Norman v. Dewolf, CM-2024-1033

This case is an appeal from a municipal court conviction for failure to carry security verification. On August 8, 2024, the defendant changed his plea to no contest. The court granted the defendant a six (6) month deferred sentence and ordered him to pay a \$200 administrative fee plus court costs. While the defendant's deferred sentence will not be over until February 8, 2025, this case will no longer appear on the Monthly Report.

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Dollarhide v. Dennis Dickens, Oklahoma Highway Patrol, et al, CIV-2022-642 (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

COURT OF CRIMINAL APPEALS

None

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

Armstrong v. City of Norman, CJ-2012-1638 (K)

Bad Day Towing & Recovery v. City of Norman, CV-2024-2032

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Etter v. City of Norman, CJ-2021-731 (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)
Martin Flores v. City of Norman & John Doe, CJ-2021-1051 (K)
Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)
City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)
City v. Lonnie Hodges, CV-2020-2922
The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)
McCarver v. City of Norman, CJ-2013-128 TS (K)
Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)
Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)
Smith et al v. Norman Regional Health System v. City of Norman, CJ-2014-874 (K)
West Lindsey Center Investors, LLC v. City of Norman, et al., CJ-2022-693 (K)

B. *Condemnation Proceedings*

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)
City of Norman v. Tietzort Revocable Trust, et al., CJ-2013-775 (M)
City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)
City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M):
City of Norman v. Harold and Diana Hansmeyer, Jim Reynolds, Board of Commissioners, CJ-2024-498 (W)

C. *Lawsuits involving a City Claim/Interest in Property, Foreclosure Actions, and Applications to Vacate*

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)
Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)
Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)
Katy Construction Co., CV-2024-2213
US Bank National Association v. Hudson et al., CJ-2024-996
US Bank National Association v. Vermillion et al., CJ-2024-1019

D. *Municipal Court Appeals*

E. *Small Claims Court*

None

F. *Board of Adjustment Appeals*

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. Grievance & Arbitration Proceedings (K)

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)
AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)
AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)
AFSCME Grievance FYE 24-06 – (Malia Ross – Discipline)
AFSCME Grievance FYE-24-09 – (James Salley – Termination)
AFSCME Grievance FYE-24-10 – (Hurlonda Hamilton – Health Benefits)
AFSCME Grievance FYE-24-11 – (Hurlonda Hamilton – Health Benefits)
AFSCME Grievance FYE-25--1 – (Hamilton – Reduction in Compensation)
AFSCME Grievance FYE-25-02 – (Supervisor Complaint)

IAFF Grievance FYE 21 – (Carl Shanon Smith – Improper Compensation)
IAFF Grievance FYE 23 – (Matt Ferris – Discipline)
IAFF Grievance FYE 23 – (Carl Shanon Smith Termination/Forced Retirement)
IAFF Grievance FYE-23 – (Mass Casualty/Active Shooter Response)
IAFF Grievance FYE 23 – (Change in Conditions of Employment - EMS Protocols)
IAFF Grievance FYE-24 – (Non-Emergency Call Back)
IAFF Grievance FYE-24 – (Failure to Staff Personnel)
IAFF Grievance FYE-24 – (Inclement Weather Policy Denial)

B. Equal Employment Opportunity Commission (EEOC)

Yoon v. City of Norman – Charge #564-2024-00586
Wesley v. City of Norman – Charge #564-2024-00708

The filed his notice of claim and received a notice of right to sue the same day. Consequently, this Charge will no longer appear on the Monthly report.

C. Contested Unemployment Claims (OESC)

Application of Donald R. Cox – Claim ID #866771528
Application of WJ Mack – Claim ID #045587093

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through August 2024. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
Month	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25
JULY	165	464	359	7	11	25	9	10	11
AUG	241	341	493	10	7	6	13	16	13
SEPT	245	295		15	18		10	8	
OCT	244	346		13	7		9	11	
NOV	205	292		10	11		6	10	
DEC	165	163		5	9		8	4	
JAN	205	280		9	9		10	5	
FEB	256	338		17	20		10	12	
MAR	272	466		13	8		12	10	
APR	322	443		9	11		9	14	
MAY	395	430		17	26		13	10	
JUNE	344	333		31	7		9	9	
TOTALS / YTD	3,059	4,191	852	156	144	31	118	119	24

WORKERS' COMPENSATION COURT

The total number cases pending as of August 2024 are 23. Two new Oklahoma Workers Compensation Commission claims were received during the month and one claim was amended to include additional body parts. Three Settlements and one Court Order were approved by Council in August 2024. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 25 CASES	FYE 24 CASES	FYE23 CASES	FYE22 CASES
Fire	Suppression	10	1	3	9	4
Fire	Prevention					1
Parks/Rec.	Park Maintenance	2	1			
Parks/Rec	Westwood Pool					1
Planning	Development Services					
Police	Animal Welfare					
Police	Criminal Investigation	1				1
Police	Patrol	4		2	1	4
Police	Administration	0				2
Public Works	Street Maintenance	1	1			1
Public Works	Fleet	1		1		
Public Works	Storm Water	2		2		
Public Works	Traffic Control				1	
Utilities	Line Maintenance	1			1	
Utilities	Sanitation	1			1	
TOTALS		23	3	8	13	14

List of Pending Cases

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, Master Police Officer, Intestinal/Parasite/Infection)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, Master Police Officer, Left Shoulder, Neck, Left Hand, Left Arm, Left Hip, Right Knee)

Bussell, Michael v. City of Norman, CM-2024-00740 K

(Fire, Suppression, Asst. Fire Chief, Right Shoulder)

Faught, David L. v. City of Norman, CM-2023-03669 R

(Fire, Suppression, Firefighter, Binaural Hearing Loss)

Faught, David L. v. City of Norman, CM-2023-03668 L

(Fire, Suppression, Firefighter, Chest, Pectoral & Tricep Tendon)

Joint Petition settlements in the above claims were approved by the City Council on August 27, 2024 and will no longer appear on the monthly report.

Hambrick, John v. City of Norman, CM-2023-02469K

(Fire, Suppression, Firefighter, Body as Whole, Cancer)

Hiatt, Darin v. City of Norman, CM-2024-04540W

(Public Works, Streets, Heavy Equipment Operator, Left Shoulder, Left Arm)

Kizzia, Derrald v. City of Norman, WCC-2014-06995 K

(Parks & Rec, Park Maintenance, Heavy Equipment Operator, Right Knee/Reopen Request)

Kraeger, Casey W. v. City of Norman, CM-2023-00969 R

(Utilities, Sanitation, Sanitation Worker II, Head, Upper Back, Lower Back, Left Hip, Left Knee)

A Court Order in the above claim was approved by the City Council on August 27, 2024 and will no longer appear on the monthly report.

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire, Suppression, Fire Driver Engineer, Neck, Back UNS, Left Knee, Left Leg)

Massie, Nathan v. City of Norman, CM-2024-03408 H

(Public Works, Fleet, Service Technician, Neck+Neck, Lower Back, Ears+Neck, Bilateral Ears, Lumbar, Middle Back+Neck, Bilateral Ears, Lumbar, Middle Back, Both Shoulders, Both Arms)

Newell, Richard v. City of Norman, CEC-2022-15014 H (Request to Reopen – Change in Condition for the Worse)

(Police, Narcotics, Narcotics, Master Police Officer-Sergeant, Right Knee)

Pierce, Daniel Ray v. City of Norman, CM-2024-02999 H

(Police, Patrol, Master Police Officer-Sergeant, R Knee, Reinjured)

Rayburn, Joshua L. v. City of Norman, CM-2023-00845 J

(Utilities, Line Maintenance, Utility Distribution Worker I, Back UNS)

Robertson, Kellee v. City of Norman, WCC-2010-13896 F

(Police, Narcotics, Master Police Officer, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Shelton, Allen W. v. City of Norman, CM-2024-03108 M

(Public Works, Stormwater, Heavy Equipment Operator, Right Shoulder)

Shelton, Allen W. v. City of Norman, CM-2024-03110 X

(Public Works, Stormwater, Heavy Equipment Operator, Left Shoulder, Whole Back, Radicular to Right Leg/Foot)

Simons, Michael v. City of Norman, CM-2024-04104 L

(Fire, Suppression, Firefighter, Right Knee)

Smith, Carl Shanon v. City of Norman, CM-2023-00163 Q

(Fire, Suppression, Firefighter, Lower Back)

A Joint Petition settlement in the above claim was approved by the City Council on August 27, 2024 and will no longer appear on the monthly report.

Terhune, Nicholas v. City of Norman, CM-2024-03394 E

(Fire, Suppression, Fire Captain, Chest, Left Bicep Tendon)

West, Jordan v. City of Norman, CM-2024-03327 T

(Fire, Suppression, Firefighter, Left Knee)

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

Wilson, Jerry v. City of Norman, CM-2024-04699W

(Parks & Recreation, Facility Maintenance, Tradesworker, Head, R Shoulder, Lower Back, Right and Left Ribs)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through August 2024.

DEPARTMENT	FYE 25 Month	FYE 25 YTD	FYE 24 YTD	FYE 23 YTD	FYE 22 YTD
Animal Control		1		2	2
Finance – IT					
Fire			2		2
Legal					
Other	1	1	4	5	6
Parks	2	2	2	1	2
Planning				1	2
Police			8	8	8
Public Works – other			2	5	2
Public Works – Stormwater					1
Public Works – Engineering					
Public Works – Streets	1	3	12	8	10
Utilities – other			2		
Utilities – Water		1	5	16	6
Utilities – Sanitation	2	2	10	7	6
Utilities – Sewer			8	3	4
TOTAL CLAIMS	6	10	55	56	51

CURRENT CLAIM STATUS	FYE 25 TO DATE	FYE 24	FYE 23	FYE 22
Claims Filed	10	61	56	51
Claims Open and Under Consideration	6	3	0	0
Claims Not Accepted Under Statute/Other	0	1	4	3
Claims Paid Administratively	0	25	25	15
Claims Paid Through Council Approval	0	4	2	2
Claims Resulting in a Lawsuit for FY	0	1	0	5
Claims Barred by Statute (No Further Action Allowed)	0	17	25	26
Claims in Denied Status (Still Subject to Lawsuit)	4	10	0	0

MUNICIPAL COURT 8

**MUNICIPAL COURT
MONTHLY REPORT
AUGUST - FY '24**

CASES FILED

	<u>AUGUST</u>	<u>FY 25</u>	<u>Y-T-D</u>	<u>AUGUST</u>	<u>FY 24</u>	<u>Y-T-D</u>
Traffic	742		1,530	821		1,514
Non-Traffic	284		473	265		613
SUB TOTAL	1026		2003	1086		2127
Parking	1,057		1,577	926		1,310
GRAND TOTAL	2,083		3,580	2,012		3,437

CASES DISPOSED

	<u>AUGUST</u>	<u>FY 25</u>	<u>Y-T-D</u>	<u>AUGUST</u>	<u>FY 24</u>	<u>Y-T-D</u>
Traffic	919		1,731	564		1,223
Non-Traffic	299		564	247		510
SUB TOTAL	1218		2295	811		1733
Parking	720		1,182	602		1,005
GRAND TOTAL	1,938		3,477	1,413		2,738

REVENUE

	<u>AUGUST</u>	<u>FY 25</u>	<u>Y-T-D</u>	<u>AUGUST</u>	<u>FY 24</u>	<u>Y-T-D</u>
Traffic	\$ 97,593.98		\$ 183,834.58	\$ 89,966.42		\$ 163,729.86
Non-Traffic	\$ 22,727.64		\$ 43,352.08	\$ 23,955.75		\$ 42,845.68
SUB TOTAL	\$ 120,321.62		\$ 227,186.66	\$ 113,922.17		\$ 206,575.54
Parking	\$ 22,907.00		\$ 43,367.00	\$ 18,660.00		\$ 34,095.00
GRAND TOTAL	\$ 143,228.62		\$ 270,553.66	\$ 132,582.17		\$ 240,670.54

MUNICIPAL COURT - MONTHLY REPORT
August 2024

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 26 new cases and closed 21 cases during the month of August 2024. 2 Mediations were held.

PARKS AND RECREATION 9

Park Development Activities August 2024

Norman Forward Neighborhood Parks



We cut the ribbon on Saturday, August 17th, on the new neighborhood park being in the area of the Bellatona/Summit Valley Additions. Bentley Park (named for former Director of Norman Parks and Recreation Lionel Bentley) is a 6.7 acre site that includes a large shaded playground, tennis and pickleball courts, basketball half-court, a picnic shelter, a 1/3-mile walking trail and extensive areas of native landscape that

was built over the past year. The Bentley family made a significant donation to the parks department after Lionel's unexpected passing in 2020.

We are currently getting feedback from residents around our next new park site, adjacent to The Links Apartments; and will also work to finalize deed work to prepare for the design of a park in the Southlake/St. James Addition neighborhood. These projects will combine Norman Forward Funds with Park Development funds collected over the years in each neighborhood, so we can do as much as possible in their initial design and construction.

Neighborhood Parks



We worked with the Community Development Block Grant (CDBG) Coordinator to make improvements to one of the parks in a neighborhood that is part of their funding program. Residents of the McGeorge Park neighborhood requested the improvements at a recent meeting with CDBG staff. At their request, we had contractors install areas of native plants and pollinator plants in two areas of this small park located at the corner of Stewart and Eufaula Streets. We also installed posts and hammocks in one of the areas for public use. We will also be installing a new drinking fountain, with a hose connector for the local residents to use in helping maintain the new landscape. We have previously utilized CDBG funds

to make improvements in other qualifying parks, including the fitness court, tree plantings and play equipment in Frances Cate Park, additional play equipment in McGeorge years ago, and improvements in June Benson Park.

Cultural Center Projects

We have been coordinating with the director of the Firehouse Art Center to allow them to hire a muralist to create new art work on the south side of the building. They have obtained grant funding to combine with their other fundraising to produce a piece that will cover the entire face of the building on that side. Work will proceed through September, and will be a permanent improvement that the FAC is donating to the city upon completion. Other murals have been completed

on portions of the rear (west) wall of the building and along the new front (east) courtyard fence. The facility continues to provide a robust and affordable schedule of art classes and programming for Norman; and it has been involved with our current Parks and Recreation Master Plan project by providing input on what to expect in the next 15 years of partnership. We are also coordinating that same type of work with the Sooner Theatre, The Depot, and the Moore-Lindsey Historical House Museum to synthesize the "Needs, Wishes & Dreams" list for each facility.

Forestry

The crew from DAVEY Resource Group has completed their first round of work on our tree inventory of public spaces. The data collected is now trackable within the City's GIS layers, and can be modified as needed via the TreeKeeper software that DAVEY makes available to its clients.

DAVEY has also begun their work on creating an Urban Forest Master Plan, which will be crafted over the coming months, based on input from a steering committee, city staff, community stakeholders and public meetings and surveys. That document will utilize the tree inventory data, as well as other tree canopy information to customize a long-range work plan for the entire city, which will make our urban forest healthy and sustainable from this point-onward. The plan will be the guiding document that our Forestry Division has needed since hiring our first forester over 10 years ago.

August 2024 PARK MAINTENANCE DIVISION

	FY25 MTD	FY25 YTD		FY24 MTD	FY24 YTD
SAFETY REPORT					
On-The-Job Injuries	2	4		0	6
Vehicle Accidents	0	0		0	0
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man Hours			Total Man Hours	
Big Mowing	132.00	251.00		104.00	925.75
Trim Mowing	792.25	1728.25		815.50	5797.00
Chemical Spraying	232.00	294.50		114.00	1948.00
Fertilization	5.00	12.00		0.00	92.00
Park Tree Work	73.25	330.25		12.00	1004.75
Street Tree Work	8.00	8.00		0.00	16.00
Trash Maintenance	307.50	584.50		504.75	4354.25
Sprinkler Maintenance	204.50	376.75		164.75	1607.50
Watering	9.00	29.00		0.00	73.00
Painting	0.00	8.00		0.00	138.00
Landscape Maintenance	185.75	518.75		337.00	2994.00
Seeding/Sodding	0.00	0.00		24.00	45.50
Ballfield Maintenance	0.00	4.00		14.50	101.00
Fence Repairs	72.00	100.00		16.00	384.75
Equipment Repairs/Maintenance	198.50	474.50		265.50	2408.25
Material Hauling	14.00	149.00		131.50	634.50
Snow/Ice Removal	0.00	0.00		0.00	297.00
Christmas Setup	0.00	0.00		0.00	1146.00
Vector Control	38.00	84.00		57.00	144.00
Events	91.75	213.25		24.00	590.75
Vandalism Repair	17.75	40.25		66.50	385.00
Trail Maintenance	0.00	89.00		0.00	150.00
Playground Maintenance	59.00	180.00		53.00	1279.50
Restroom Maintenance	0.00	0.00		18.00	783.00
Carpentry/Welding	64.00	100.00		18.00	1577.50
Shop Time	6.00	37.00		53.00	539.25
Special Projects	0.00	9.00		90.50	1387.75
Miscellaneous	22.25	49.75		96.50	1019.50

**AUGUST 2024
RECREATION DIVISION
MONTHLY REPORT**

Little Axe Community Center: The Month of August was busy with the afterschool program totaling 89 kids for the first month of school. The kids have done well adjusting to the new schedule and the staff did a great job welcoming the children. The month was filled with "getting to know you" crafts and a lot of outside time despite the heat. The center also hosted it's once a month bingo and ice cream social. The PLS did a DIY class for clay photo stands free to the community. PLS and the center hosted the monthly story time at the center, which is free for the community. The center has been an active place with practice throughout the week days and baseball and softball tournaments every weekend.

12th Avenue Recreation Center: 12th Avenue Recreation Center averaged 32 students for the month of August. Field trips taken this month include a weekly trip to the Westwood Family Aquatic Center, the Science Museum in Oklahoma City and Skate Moore! The last day for camp was Wednesday, August 14th. The After School Program started back on Thursday, August 15th, with a total enrollment of 42 students! Daytime and evening open gym basketball started back up on Monday, August 19th.

Irving Recreation Center: This month at Irving, the Summer Camp Program ended with a total of 226 kids for an average of 23 kids per day. The parents were invited to attended an award show and watch the children receive there award. Afterschool started in the middle the month and we had 256 students for an average of 23 students per day. We have done many arts and crafts throughout the week and plan to continue as long as the children continue to enjoy doing them.

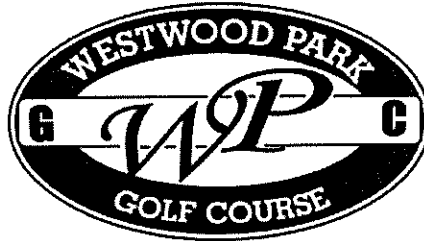
Whittier Recreation Center: This month at Whittier Recreation Center the Summer Camp program continued and ended on the 14th. On the 15th we started our After School Program with 27 kids enrolled with a daily average of 25 students daily. This school year we have a bunch of returning kids with only 3 new kids to our program.

FACILITY ATTENDANCE:	Month	Year to Date
Little Axe Community Center	1,147	1,935
12th Avenue Recreation Center	1,699	3,418
Irving Recreation Center	482	989
Whittier Recreation Center	531	1,057
Reaves Center	300	600
Tennis Center	3,717	7,211

**YOUNG FAMILY ATHLETIC CENTER
AUGUST 2024**

	FYE 2025 MTD	FYE 2025 YTD
YFAC Memberships	\$1,680.00	\$4,665.00
YFAC Day Passes	\$265.00	\$411.00
YFAC Gym Passes	\$2,036.00	\$4,410.00
YFAC Aqua Class/Camp	\$0.00	\$0.00
YFAC GYM Class/Camp	\$0.00	\$0.00
YFAC Misc Class/Camp	\$0.00	\$51,146.00
YFAC POOL Rental	\$6,300.00	\$14,040.00
YFAC GYM Rental	\$435.00	\$697.50
YFAC MISC Rental	\$0.00	\$0.00
YFAC POOL Tournament	\$0.00	\$0.00
YFAC GYM Tournament	\$32,000.00	\$67,278.00
YFAC Leases	\$4,147.00	\$12,138.59
YFAC Other Revenue/Advertising	\$0.00	\$20,659.54
YFAC Leagues	\$0.00	\$0.00
TOTAL INCOME	\$46,863.00	\$124,299.63
YFAC GYM Expenditures	\$19,900.67	\$34,720.45
YFAC POOL Expenditures	\$32,686.56	\$55,361.93
EXPENDITURES	\$52,587.23	\$90,082.38
Income vs. Expenditures	-\$5,724.23	\$34,217.25

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



AUGUST 2024

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	AUG FYE 25	AUG FYE 24
Regular Green Fees	682	724
Senior Green Fees	324	523
Junior Fees	182	344
School Fees (high school golf team players)	48	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	987	1020
Employee Comp Rounds	355	369
Golf Passport Rounds	0	0
9-Hole Green Fee	152	195
2:00 Fees	210	267
Dusk Fees or 5:00 Fees	261	375
PGA Comp Rounds	13	9
*Rainchecks (not counted in total round count)	64	22
Misc Promo Fees (birthday, players cards, OU student)	346	141
Green Fee Adjustments (fee difference on rainchecks)	7	6
Total Rounds (*not included in total round count)	3567	3973
% change from FY '24	-10.22%	
Range Tokens	3042	4050
% change from FY '24	-24.89%	
18 - Hole Carts	146	170
9 - Hole Carts	41	82
½ / 18 - Hole Carts	991	1101
½ / 9 - Hole Carts	477	571
Total Carts	1655	1924
% change from FY '24	-13.98%	
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	0	0
9-Hole Senior Trail Fees	0	0
Total Trail Fees	0	0
% change from FY '24	0.00%	0
TOTAL REVENUE	\$134,007.54	\$176,833.53
% change from FY '24	-24.22%	

AUGUST 2024
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT

Item 3.

SAFETY REPORT				
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0
FINANCIAL INFORMATION				
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Green Fees	\$44,250.21	\$85,804.82	\$60,416.61	\$119,054.72
Driving Range	\$12,160.00	\$26,426.00	\$16,499.58	\$29,471.04
Cart Rental	\$25,195.83	\$48,702.64	\$33,327.57	\$62,723.31
Golf Classes	\$0.00	\$0.00	\$0.00	\$0.00
Golf Shop Rentals	\$197.72	\$732.18	\$403.62	\$852.84
USGA Handicap Fees	\$0.00	\$0.00	\$0.00	\$0.00
Golf Cart Capital	\$1,878.61	\$3,715.03	\$1,992.79	\$3,888.21
Golf Merchandise	\$18,120.30	\$37,139.84	\$17,827.19	\$35,535.64
Restaurant	\$16,411.17	\$42,703.29	\$21,734.22	\$48,114.43
Golf Membership	\$10,003.27	\$22,047.39	\$0.00	\$0.00
Interest Earnings	\$5,790.43	\$10,630.56	\$24,631.95	\$48,241.71
TOTAL INCOME	\$134,007.54	\$277,901.75	\$176,833.53	\$347,881.90
Expenditures	\$191,764.41	\$288,943.10	\$171,060.74	\$257,944.67
Income vs Expenditures	-\$57,756.87	-\$11,041.35	\$5,772.79	\$89,937.23
Rounds of Golf	3,567	6,862	3,973	8,130

We are making good progress on 1, 7, and 13 greens. They are 95% grass cover and the thin spots have been seeded. We are in the process of lowering to greens height of cut, which is .095 inches. We are expecting a full recovery by sometime in October. Tree trimming of the lower branches and water sprouts is a priority as we move into fall weather. We have made considerable strides in controlling broadleaf weeds, weedy grasses, nutsedge and Kyllinga on the entire property and will continue this goal to be weed free at Westwood. Plans are being made to improve the driving range and tee including but not limited to: drainage, irrigation improvements, sod work and possibly a matted area to reduce divot and traffic damage as the Bermuda enters dormancy.

AUGUST 2024
WESTWOOD FAMILY AQUATIC CENTER
MONTHLY PROGRESS REPORT

Item 3.

FINANCIAL INFORMATION				
	FY 2025 MTD	FY 2025 YTD	FY 2024 MTD	FY 2024 YTD
Swim Pool Passes	\$0.00	\$140.00	\$200.00	\$880.00
Swim Pool Gate Admission	\$56,672.00	\$183,850.00	\$45,251.00	\$176,428.00
Swim Lesson Fees	\$0.00	\$1,638.00	\$200.00	\$5,810.15
Swim Pool Rental	\$20,490.63	\$50,051.01	\$21,650.00	\$41,548.80
Swim Pool Classes	\$150.00	\$600.00	\$260.00	\$677.00
Swim Pool Merchandise Sales	\$113.12	\$309.00	\$46.92	\$172.04
Swim Pool Concessions	\$27,043.71	\$95,303.71	\$25,741.48	\$97,080.73
TOTAL INCOME	\$104,469.46	\$331,891.72	\$93,349.40	\$415,946.12
Expenditures	\$293,257.43	\$489,149.31	\$237,476.74	\$504,409.51
Income vs Expenditures	-\$188,787.97	-\$157,257.59	-\$144,127.34	-\$88,463.39
ATTENDANCE INFORMATION				
	FY 2025 MTD	FY 2025 YTD		FY 2024 YTD
Pool Attendance	15095	49522	13063	29536
Adult Lap Swim Morning/Night	51	109	177	204
Water Walkers	398	3789	67	132
Toddler Time	211	673	160	373
Water Fitness	660	1576	85	163
Swim Team	30	60	0	0
Scuba Rentals	8	16	6	11
Scuba Participants	30	54	10	27
Swim Lesson	0	295	645	1275
Private Swim Lessons	0	30	18	35
Special Events	4	9	2	6
Party/Rentals	13	17	43	82
TOTAL FY 2025 ATTENDANCE	16500	56150	14276	31844
ATTENDANCE INFORMATION MAY 2024 TO AUGUST 2024				
	Pool Attendance	97755		
	Adult Lap Swim Morning/Night	111		
	Water Walkers	3824		
	Toddler Time	1157		
	Water Fitness	1661		
	Swim Team	118		
	Scuba Rentals	28		
	Scuba Participants	110		
	Swim Lesson	375		
	Private Swim	61		
	Special Events	13		
	Party/Rentals	50		
	TOTAL FYE 2024 ATTENDANCE	105263		

FACILITY MAINTENANCE 9B



Cost by Building with Maint Type

AUGUST 2024

Building	Maint Type	Total Cost	Labor	Supplies	Equipment	Inventory	Outsourcing	Overhead
12TH AVE REC CENTER - 1701		336,891.21	0.00	0.00	0.00	336,891.21	0.00	0.00
12TH AVE NE	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	HVAC	375.04	375.04	0.00	0.00	0.00	0.00	0.00
	PLUMBING	193.66	193.66	0.00	0.00	0.00	0.00	0.00
	Totals:	337,540.78	649.57	0.00	0.00	336,891.21	0.00	0.00
A - COURTS - 321 N WEBSTER	GENERAL	98.53	98.53	0.00	0.00	0.00	0.00	0.00
	PLUMBING	103.82	96.83	6.99	0.00	0.00	0.00	0.00
	Totals:	202.35	195.36	6.99	0.00	0.00	0.00	0.00
ADULT WELLNESS AND EDUCATION	HVAC	170.82	170.82	0.00	0.00	0.00	0.00	0.00
ADULT	PLUMBING	174.29	174.29	0.00	0.00	0.00	0.00	0.00
	Totals:	345.11	345.11	0.00	0.00	0.00	0.00	0.00
WELLNESS		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AGING	HVAC	252.50	252.50	0.00	0.00	0.00	0.00	0.00
SERVICES - 329	PLUMBING	333.30	232.39	100.91	0.00	0.00	0.00	0.00
	Totals:	585.80	484.89	100.91	0.00	0.00	0.00	0.00
S PETERS ANIMAL	HVAC	200.52	200.52	0.00	0.00	0.00	0.00	0.00
	Totals:	200.52	200.52	0.00	0.00	0.00	0.00	0.00
WELFARE - B - POLICE	HVAC	1,102.84	1,102.84	0.00	0.00	0.00	0.00	0.00
DEPT -112 W DAWSON	PLUMBING	266.62	234.09	32.53	0.00	0.00	0.00	0.00
	Totals:	1,369.46	1,336.93	32.53	0.00	0.00	0.00	0.00
C - HR, IT - 313 N WEBSTER	GENERAL	237.50	237.50	0.00	0.00	0.00	0.00	0.00
	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
	PLUMBING	38.73	38.73	0.00	0.00	0.00	0.00	0.00
	Totals:	350.50	350.50	0.00	0.00	0.00	0.00	0.00
CALYPSO COVE	HVAC	111.40	111.40	0.00	0.00	0.00	0.00	0.00
	Totals:	111.40	111.40	0.00	0.00	0.00	0.00	0.00
RADIO TOWER - CITY HALL - 201 W GRAY	GENERAL	327.09	197.06	130.03	0.00	0.00	0.00	0.00
	HVAC	77.97	77.97	0.00	0.00	0.00	0.00	0.00
	PLUMBING	77.46	77.46	0.00	0.00	0.00	0.00	0.00
	Totals:	482.53	352.50	130.03	0.00	0.00	0.00	0.00
COMMUNITY PARKS	PLUMBING	96.83	96.83	0.00	0.00	0.00	0.00	0.00
	Totals:	96.83	96.83	0.00	0.00	0.00	0.00	0.00
D - DEVELOPMENT	GENERAL	198.76	198.76	0.00	0.00	0.00	0.00	0.00
	HVAC	519.86	519.86	0.00	0.00	0.00	0.00	0.00
CENTER - 225 N WERSTER	PLUMBING	315.49	234.09	81.40	0.00	0.00	0.00	0.00
	Totals:	1,034.12	952.72	81.40	0.00	0.00	0.00	0.00
EMERGENCY COMMUNICATIONS AND FACILITY	GENERAL	293.89	293.89	0.00	0.00	0.00	0.00	0.00
	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
	Totals:	368.16	368.16	0.00	0.00	0.00	0.00	0.00
MAINTENANCE - 1910 FIRE	ELECTRICAL	38.73	38.73	0.00	0.00	0.00	0.00	0.00
	GENERAL	945.23	645.23	300.00	0.00	0.00	0.00	0.00
	Totals:	983.97	683.97	300.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADMINISTRATOR - 415 E MAIN	GENERAL	161.73	161.73	0.00	0.00	0.00	0.00	0.00
	Totals:	161.73	161.73	0.00	0.00	0.00	0.00	0.00
FIRE STATION 1 - 411 E MAIN		221.63	0.00	0.00	0.00	221.63	0.00	0.00
	PLUMBING	58.10	58.10	0.00	0.00	0.00	0.00	0.00
	Totals:	279.73	58.10	0.00	0.00	221.63	0.00	0.00
FIRE STATION 2 - 2211 W BOYD		48,780.08	0.00	0.00	0.00	48,780.08	0.00	0.00
	HVAC	38.99	38.99	0.00	0.00	0.00	0.00	0.00
	Totals:	48,819.06	38.99	0.00	0.00	48,780.08	0.00	0.00
FIRE STATION 3 - 500 E CONSTITUTION		25,062.93	0.00	0.00	0.00	25,062.93	0.00	0.00
	ELECTRICAL	323.47	323.47	0.00	0.00	0.00	0.00	0.00
	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00
	PLUMBING	77.46	77.46	0.00	0.00	0.00	0.00	0.00
	Totals:	25,489.86	426.92	0.00	0.00	25,062.93	0.00	0.00

FIRE STATION 4		83,048.94	0.00	0.00	0.00	83,048.94	0.00	0.00
4145 W	GENERAL	38.73	38.73	0.00	0.00	0.00	0.00	0.00
ROBINSON	HVAC	38.99	38.99	0.00	0.00	0.00	0.00	0.00
	PLUMBING	112.22	40.43	71.79	0.00	0.00	0.00	0.00
	Totals:	83,238.88	118.15	71.79	0.00	83,048.94	0.00	0.00
FIRE STATION 5		913.10	0.00	0.00	0.00	913.10	0.00	0.00
1000 NE 168TH	Totals:	913.10	0.00	0.00	0.00	913.10	0.00	0.00
FIRE STATION 6		319.76	0.00	0.00	0.00	319.76	0.00	0.00
7405 E	HVAC	51.98	51.98	0.00	0.00	0.00	0.00	0.00
ALAMEDA	PLUMBING	38.73	38.73	0.00	0.00	0.00	0.00	0.00
	Totals:	410.47	90.71	0.00	0.00	319.76	0.00	0.00
FIRE STATION 7		72,604.81	0.00	0.00	0.00	72,604.81	0.00	0.00
2207	PLUMBING	235.80	235.80	0.00	0.00	0.00	0.00	0.00
GODDARD AVE	Totals:	72,840.61	235.80	0.00	0.00	72,604.81	0.00	0.00
FIRE STATION 8		73,322.59	0.00	0.00	0.00	73,322.59	0.00	0.00
3901 36TH AVE	ELECTRICAL	161.73	161.73	0.00	0.00	0.00	0.00	0.00
NW	PLUMBING	96.83	96.83	0.00	0.00	0.00	0.00	0.00
	Totals:	73,581.16	258.56	0.00	0.00	73,322.59	0.00	0.00
FIRE STATION 9		25,005.38	0.00	0.00	0.00	25,005.38	0.00	0.00
3001 E	HVAC	51.98	51.98	0.00	0.00	0.00	0.00	0.00
ALAMEDA	Totals:	25,057.36	51.98	0.00	0.00	25,005.38	0.00	0.00
FIRE TRAINING		0.00	0.00	0.00	0.00	0.00	0.00	0.00
CENTER - 2207	Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FLEET	GENERAL	237.50	237.50	0.00	0.00	0.00	0.00	0.00
MAINTENANCE	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
1301 DAVINCI	PLUMBING	256.86	256.86	0.00	0.00	0.00	0.00	0.00
	Totals:	568.63	568.63	0.00	0.00	0.00	0.00	0.00
IRVING REC	HVAC	386.17	386.17	0.00	0.00	0.00	0.00	0.00
CENTER - 1920	PLUMBING	1,114.63	279.63	835.00	0.00	0.00	0.00	0.00
ALAMEDA	Totals:	1,500.80	665.80	835.00	0.00	0.00	0.00	0.00
LIONS PARK -	PLUMBING	154.93	154.93	0.00	0.00	0.00	0.00	0.00
450 S FLOOD	Totals:	154.93	154.93	0.00	0.00	0.00	0.00	0.00
LITTLE AXE REC		48,614.41	0.00	0.00	0.00	48,614.41	0.00	0.00
CENTER - 1000	HVAC	189.37	189.37	0.00	0.00	0.00	0.00	0.00
NE 168TH AVE	Totals:	48,803.78	189.37	0.00	0.00	48,614.41	0.00	0.00
NEIGHBORHOO	GENERAL	270.87	80.87	190.00	0.00	0.00	0.00	0.00
D PARKS	PLUMBING	4,885.73	1,213.00	3,672.73	0.00	0.00	0.00	0.00
	Totals:	5,156.60	1,293.87	3,862.73	0.00	0.00	0.00	0.00
NORMAN	HVAC	55.70	55.70	0.00	0.00	0.00	0.00	0.00
INVESTIGATION	PLUMBING	626.82	299.00	327.82	0.00	0.00	0.00	0.00
S CENTER -	Totals:	682.52	354.70	327.82	0.00	0.00	0.00	0.00
NORMAN		0.00	0.00	0.00	0.00	0.00	0.00	0.00
PUBLIC	GENERAL	58.10	58.10	0.00	0.00	0.00	0.00	0.00
LIBRARY -	HVAC	37.13	37.13	0.00	0.00	0.00	0.00	0.00
CENTRAL - 103	Totals:	95.23	95.23	0.00	0.00	0.00	0.00	0.00
NORMAN		107,625.28	0.00	0.00	0.00	107,625.28	0.00	0.00
PUBLIC	HVAC	55.70	55.70	0.00	0.00	0.00	0.00	0.00
LIBRARY - EAST	PLUMBING	1,022.17	503.52	518.65	0.00	0.00	0.00	0.00
3051 ALAMEDA	Totals:	108,703.15	559.22	518.65	0.00	107,625.28	0.00	0.00
PARKS	HVAC	63.12	63.12	0.00	0.00	0.00	0.00	0.00
MAINTENANCE	Totals:	63.12	63.12	0.00	0.00	0.00	0.00	0.00
PARKS		1,212.78	0.00	0.00	0.00	1,212.78	0.00	0.00
MAINTENANCE	Totals:	1,212.78	0.00	0.00	0.00	1,212.78	0.00	0.00
REAVES PARK -	ELECTRICAL	283.03	283.03	0.00	0.00	0.00	0.00	0.00
515 E	HVAC	137.39	137.39	0.00	0.00	0.00	0.00	0.00
CONSTITUTION	PLUMBING	352.92	242.60	110.32	0.00	0.00	0.00	0.00
	Totals:	773.35	663.03	110.32	0.00	0.00	0.00	0.00
ROTARY PARK -	HVAC	63.12	63.12	0.00	0.00	0.00	0.00	0.00
1501 W BOYD	PLUMBING	154.93	154.93	0.00	0.00	0.00	0.00	0.00
	Totals:	218.05	218.05	0.00	0.00	0.00	0.00	0.00
RUBY GRANT	PLUMBING	426.05	426.05	0.00	0.00	0.00	0.00	0.00
PARK - 3110 W	Totals:	426.05	426.05	0.00	0.00	0.00	0.00	0.00
SANITATION -	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
2301	Totals:	40.43	40.43	0.00	0.00	0.00	0.00	0.00

SOONER	HVAC	51.98	51.98	0.00	0.00	0.00	0.00	0.00
THEATRE - 101	PLUMBING	96.83	96.83	0.00	0.00	0.00	0.00	0.00
E MAIN	Totals:	148.81	148.81	0.00	0.00	0.00	0.00	0.00
TRAFFIC	ELECTRICAL	363.90	363.90	0.00	0.00	0.00	0.00	0.00
CONTROL -	Totals:	363.90	363.90	0.00	0.00	0.00	0.00	0.00
TRANSFER	HVAC	126.25	126.25	0.00	0.00	0.00	0.00	0.00
STATION - 3901	PLUMBING	38.73	38.73	0.00	0.00	0.00	0.00	0.00
CHAUTAUQUA	Totals:	164.98	164.98	0.00	0.00	0.00	0.00	0.00
WATER	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
RECLAMATION	HVAC	341.61	341.61	0.00	0.00	0.00	0.00	0.00
WASTEWATER -	PLUMBING	77.46	77.46	0.00	0.00	0.00	0.00	0.00
3500 S JENKINS	Totals:	499.94	499.94	0.00	0.00	0.00	0.00	0.00
WATER	HVAC	155.94	155.94	0.00	0.00	0.00	0.00	0.00
TREATMENT	Totals:	155.94	155.94	0.00	0.00	0.00	0.00	0.00
WESTWOOD	HVAC	94.69	94.69	0.00	0.00	0.00	0.00	0.00
GOLF COURSE -	PLUMBING	135.56	135.56	0.00	0.00	0.00	0.00	0.00
2400	Totals:	230.25	230.25	0.00	0.00	0.00	0.00	0.00
WESTWOOD	HVAC	120.68	120.68	0.00	0.00	0.00	0.00	0.00
POOL - 1017	Totals:	120.68	120.68	0.00	0.00	0.00	0.00	0.00
WESTWOOD	HVAC	148.54	148.54	0.00	0.00	0.00	0.00	0.00
TENNIS CENTER	PLUMBING	164.58	138.96	25.62	0.00	0.00	0.00	0.00
- 2420	Totals:	313.12	287.50	25.62	0.00	0.00	0.00	0.00
WHITTIER REC	HVAC	94.69	94.69	0.00	0.00	0.00	0.00	0.00
CENTER - 2000	PLUMBING	271.12	271.12	0.00	0.00	0.00	0.00	0.00
W BROOKS	Totals:	365.81	365.81	0.00	0.00	0.00	0.00	0.00
WHITTIER		120,536.05	0.00	0.00	0.00	120,536.05	0.00	0.00
RECREATION	Totals:	120,536.05	0.00	0.00	0.00	120,536.05	0.00	0.00
YOUNG	GENERAL	160.03	160.03	0.00	0.00	0.00	0.00	0.00
FAMILY	HVAC	742.64	742.64	0.00	0.00	0.00	0.00	0.00
ATHLETIC	PLUMBING	690.43	515.43	175.00	0.00	0.00	0.00	0.00
CENTER - 2201	Totals:	1,593.10	1,418.10	175.00	0.00	0.00	0.00	0.00
YOUNG FAMILY		13,625.61	0.00	0.00	0.00	13,625.61	0.00	0.00
ATHLETIC	Totals:	13,625.61	0.00	0.00	0.00	13,625.61	0.00	0.00
	Totals:	161,592.07	16,617.73	6,578.79	0.00	957,784.57	0.00	0.00



Cost by Maintenance Type

Type	Total Cost	Labor	Supplies	Equipment	Inventory	Outsourcing	AUGUST 2024
							Overhead
OTHER	957,784.57	0.00	0.00	0.00	957,784.57	0.00	0.00
PLUMBING	12,729.56	6,770.80	5,958.76	0.00	0.00	0.00	0.00
HVAC	6,106.38	6,106.38	0.00	0.00	0.00	0.00	0.00
GENERAL	3,027.97	2,407.94	620.03	0.00	0.00	0.00	0.00
ELECTRICAL	1,332.60	1,332.60	0.00	0.00	0.00	0.00	0.00

TOTAL 980,981.09

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PLANNING AND COMMUNITY DEVELOPMENT 10



August 2024 Residential Permit Activity

Report Category	Permit Number	Date Issued	Address	Zoning	Ward	Subdivision	Contractor	Valuation
Multi-Family (3+ Family Dwellings)	PRAD202403981	2024-08-29	608 E MAIN ST	R-2	4	NORMAN, O T	DEREK GUMB	\$ 200,000.00
	1							\$ 200,000.00
	PRAB202402698	2024-08-22	3120 ISIM RD	A-2	5	H & L 2	ARROWHEAD INDUSTRIES, INC.	\$ 100,000.00
	PRAB202403518	2024-08-01	501 GYRFALCON DR	R-1	7	EAGLE CLIFF ADD #6	SCHWARZ, CHRISTOPHER	\$ 1,000.00
	PRAB202403546	2024-08-22	1720 120TH AVE NE	A-2	5	NOT SUBDIVIDED	RICHARD SANDEFUR	\$ 15,000.00
Residential, Accessory Structure	3							\$ 116,000.00
	PRAD202403148	2024-08-20	127 W MOSIER ST	R-2	4	HIGHLAND ADDITION	COLIN J. ZINK	\$ 20,000.00
	PRAD202403404	2024-08-08	5105 72ND AVE NE	A-2	5	NOT SUBDIVIDED	NICHOLAS FLEMING	\$ 474,319.00
	PRAD202403498	2024-08-01	3751 HERITAGE LN	A-2	5	HERITAGE INFINITY COS	GOOD MEASURE CONSTRUCTION SERV	\$ 1,200.00
	PRAD202403539	2024-08-12	2004 CANDLEWOOD DR	RM-6	1	AMERICANA EST ADD	SALVADOR ALAS	\$ 13,381.00
	PRAD202403542	2024-08-02	909 BIRCH DR	R-1	4	WILLOW BROOK ADD	LAW CONSTRUCTION	\$ 65,000.00
	PRAD202403731	2024-08-16	125 DOLLINA CT	R-1	8	TECUMSEH RIDGE SEC. 2	JESUS SANABRIA	\$ 14,000.00
	PRAD202403732	2024-08-30	431 PARK DR	CCFB	4	PARKVIEW ADD	BMS HOMES, LLC.	\$ 500,000.00
	PRAD202403750	2024-08-28	1109 W APACHE ST	R-1	4	WEST PARK ADD	ANTONIO RODRIGUEZ	\$ 90,000.00
	PRAD202403766	2024-08-14	1324 ATLANTA CIR	R-1	1	COLONIAL EST # 4	JUSTIN GABERT	\$ 3,000.00
Residential, Carport	PRAD202403780	2024-08-16	711 IOWA ST	R-1	4	PARK ADD REPLAT	RANDLE ABERNATHY	\$ 8,000.00
	PRAD202403783	2024-08-22	505 PRESTWICK ST	PUD	3	WILLOWBEND	RICHARD SANDEFUR	\$ 5,000.00
	PRAD202403845	2024-08-20	413 SANDPIPER LN	R-1	6	SUTTON PLACE #5	METRO CONTRACTORS & SUPPLY, INC.	\$ 40,000.00
	12							\$ 1,233,900.00
	PRCP202403540	2024-08-05	1624 AVONDALE DR	R-1	2	LYDICKS SECOND ADD	DYANNA BROWN	\$ 5,400.00
Residential, Demolition	1							\$ 5,400.00
	PRDE202402874	2024-08-02	213 S FLOOD AVE	R-1	4	NOT SUBDIVIDED	K & M WRECKING & DIRT SERV. LLC	N/A

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August 2024 Residential Permit Activity

Residential, New Single Family Dwelling	PRDE202402923	2024-08-07	708 SONIA DR	A-2	4	NOT SUBDIVIDED	K & M WRECKING & DIRT SERV. LLC	N/A
	PRDE202402925	2024-08-07	716 SONIA DR	A-2	4	NOT SUBDIVIDED	K & M WRECKING & DIRT SERV. LLC	N/A
	PRDE202402927	2024-08-07	700 SONIA DR	A-2	4	NOT SUBDIVIDED	K & M WRECKING & DIRT SERV. LLC	N/A
	PRDE202403500	2024-08-05	1509 S BERRY RD	R-1	4	NOT SUBDIVIDED	ROGER VAUGHN	N/A
	PRDE202403722	2024-08-19	4810 BLACKBURN AVE	A-2	5	FRANKLIN	M & M WRECKING, INC.	N/A
	PRDE202403880	2024-08-22	412 CASTRO ST	R-1	4	CLASSEN-MILLER ADD	M & M WRECKING, INC.	N/A
	PRDE202403961	2024-08-27	129 E ACRES ST	R-2	4	JONES ADD, J A	MIDWEST WRECKING	N/A
	PRDE202403986	2024-08-28	1001 CLASSEN BLVD	R-1	4	CLASSEN-MILLER ADD	M & M WRECKING, INC.	N/A
	9							N/A
	PRMF202403439	2024-08-08	16701 E ROCK CREEK RD	A-2	5	NOT SUBDIVIDED	RICKY COLE	\$ 124,000.00
	1							\$ 124,000.00
	PRSF202401116	2024-08-26	4504 ASHTON CIR	PUD	8	ASHTON GROVE SEC. 3	MAJESTIC FINE HOMES, LLC.	\$ 2,000,000.00
	PRSF202401728	2024-08-19	3304 TUCKER TRL	A-2	5	LITTLE RIVER ESTATES COS	K & B HOMES, LLC.	\$ 620,895.00
	PRSF202402388	2024-08-15	1701 108TH AVE NE	A-2	5	NOT SUBDIVIDED	STROUD, JOHN	\$ 336,000.00
Residential, Manufactured Home	PRSF202403238	2024-08-08	4505 BELLINGHAM LN	R-1	8	CARRINGTON PLACE ADD. SEC. 14	C.A. MCCARTY CONSTRUCTION	\$ 990,000.00
	PRSF202403430	2024-08-02	2006 OAKVILLE CT	R-1	5	SUMMIT VALLEY ADD. SEC. 3	DP GAMBLE HOMES, INC.	\$ 284,200.00
	PRSF202403534	2024-08-14	3989 120TH AVE NE	A-2	5	NOT SUBDIVIDED	BLACKWELL CONSTRUCTION, LLC.	\$ 387,000.00
	PRSF202403612	2024-08-07	2715 VARENNA CT	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC	\$ 182,420.00
	PRSF202403613	2024-08-07	2718 CLIFTON TER	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC	\$ 221,340.00
	PRSF202403615	2024-08-07	2714 CLIFTON TER	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC	\$ 221,340.00
	PRSF202403616	2024-08-07	2710 CLIFTON TER	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC	\$ 221,340.00
	PRSF202403624	2024-08-06	3766 MESA RD	PUD	6	RED CANYON RANCH SEC. 8	IDEAL HOMES OF NORMAN, LP.	\$ 435,000.00
	PRSF202403654	2024-08-08	908 HOOVER ST	R-1	4	OAK RIDGE ADD - REPLAT	C.A. MCCARTY CONSTRUCTION	\$ 850,000.00

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August 2024 Residential Permit Activity

PRSF202403689	2024-08-15	810 MANZANO DR	PUD	1	SIENA SPRINGS SECTION 2	DP GAMBLE HOMES, INC.	\$	296,800.00
PRSF202403691	2024-08-26	2107 TURTLE CREEK WAY	PUD	6	HALLBROOKE ADD., SEC. 5	RUSSELL WADE HOMES, LLC.	\$	395,000.00
PRSF202403752	2024-08-19	1812 WOLFORD WAY	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$	207,200.00
PRSF202403753	2024-08-19	1816 WOLFORD WAY	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$	222,740.00
PRSF202403754	2024-08-19	1820 WOLFORD WAY	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$	244,160.00
PRSF202403755	2024-08-19	1824 WOLFORD WAY	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$	222,740.00
PRSF202403756	2024-08-19	1828 WOLFORD WAY	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$	274,960.00
PRSF202403757	2024-08-19	1832 WOLFORD WAY	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$	244,160.00
PRSF202403758	2024-08-19	1836 WOLFORD WAY	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$	233,100.00
PRSF202403759	2024-08-19	1840 WOLFORD WAY	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$	181,580.00
PRSF202403760	2024-08-19	1902 WOLFORD WAY	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$	181,580.00
PRSF202403819	2024-08-21	4105 LYNFORD LN	R-1	5	BELLATONA ADD. SEC. 4	HOME CREATIONS, INC.	\$	374,640.00
PRSF202403822	2024-08-21	4104 LYNFORD LN	R-1	5	BELLATONA ADD. SEC. 4	HOME CREATIONS, INC.	\$	565,040.00
PRSF202403840	2024-08-21	4112 LYNFORD LN	R-1	5	BELLATONA ADD. SEC. 4	HOME CREATIONS, INC.	\$	262,640.00
PRSF202403842	2024-08-21	4116 LYNFORD LN	R-1	5	BELLATONA ADD. SEC. 4	HOME CREATIONS, INC.	\$	283,000.00
PRSF202403844	2024-08-21	4113 LYNFORD LN	R-1	5	BELLATONA ADD. SEC. 4	HOME CREATIONS, INC.	\$	327,500.00
PRSF202403870	2024-08-30	4200 156TH AVE NE	A-2	5	PEEBLY ESTATES COS	JOSHUA HUFF	\$	628,507.00
PRSF202403944	2024-08-29	1611 ZAYDEN LN	R-1	7	CEDAR LANE SEC. III	HOMESTEAD CUSTOM HOMES & CONST	\$	304,500.00
PRSF202403993	2024-08-29	3608 VINTAGE CREEK DR	PUD	6	VINTAGE CREEK ADDITION	MUIRFIELD HOMES BY ALAN CHESHER	\$	300,000.00
PRSF202404002	2024-08-29	1802 TAINES TURN	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC.	\$	440,000.00
PRSF202404004	2024-08-30	1824 ZAYDEN LN	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC.	\$	270,000.00
PRSF202404006	2024-08-29	4013 LLEYTON DR	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC.	\$	310,000.00
34							\$	13,519,382.00

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August 2024 Residential Permit Activity

Residential, Pool	PRPO202403394	2024-08-06	504 LEGACY CT	PUD	6	VINTAGE CREEK ADDITION	SIGNATURE CUSTOM POOLS	\$	90,600.00
	PRPO202403517	2024-08-08	7203 SPRING VIEW DR	RE	5	VISTA SPRINGS EST. ADD SEC. 2	BARRIOS POOL SERVICE GC LLC	\$	60,000.00
	PRPO202403714	2024-08-21	502 PINEY OAK DR	R-1	3	RIVER OAKS SEC 1	AQUATIC DREAMS OKC	\$	75,000.00
	PRPO202403872	2024-08-22	8001 E INDIAN HILLS RD	A-2	5	KIMBERS ACRES COS	AQUAMARINE POOLS	\$	28,000.00
	PRPO202403878	2024-08-22	3901 113TH AVE NE	RE	5	NOT SUBDIVIDED	GALAXY HOME RECREATION	\$	62,000.00
	PRPO202404008	2024-08-30	3609 PIONEER ST NW	R-1	3	MARLATT SUBD	BLUE HAVEN POOLS OF OK	\$	68,000.00
	6							\$	383,600.00
Residential, Repair	PRDB202403595	2024-08-14	1101 ARKANSAS ST	R-2	4	FACULTY HEIGHTS ADD	THREE KINGS CONSTRUCTION	\$	10,000.00
	PRDB202403637	2024-08-09	2266 DONNA DR	R-2	1	BOYD VIEW #1	COVENANT HOMES, LLC.	\$	120,000.00
Residential, Solar	2							\$	130,000.00
	PRSO202403456	2024-08-05	1401 CASTLEBAY ST	R-1	5	EAST RIDGE ADD #8 AMENDED	EIGHTTWENTY	\$	8,995.00
	PRSO202403562	2024-08-01	1500 KESTREL CT	R-1	6	SUTTON PLACE ADDITION 7	EIGHTTWENTY	\$	64,934.00
	PRSO202403567	2024-08-02	2509 BEAURUE DR	R-1	2	NORMANDY PARK	CLEAN RESIDENTIAL ENERGY LLC	\$	29,000.00
	PRSO202403622	2024-08-02	1212 NEBRASKA ST	R-1	2	WESTFIELD MANOR ADD	EIGHTTWENTY	\$	41,000.00
	PRSO202403642	2024-08-08	301 VICTORY CT	RM-2	3	CAMBRIDGE PLACE ADD SEC 4	OKIE SOLAR	\$	30,000.00
	PRSO202403690	2024-08-08	1718 CAMELOT DR	R-1	2	WOODSLAWN 2ND ADD	SOUTHERN SOUTHERN ENERGY DISTRIBUTORS, EIGHTTWENTY	\$	20,500.00
	PRSO202403700	2024-08-08	312 E RICH ST	R-3	4	JONES ADD, J A	EIGHTTWENTY	\$	25,000.00
	PRSO202403710	2024-08-08	606 UTAH AVE	R-1	4	FAIRFIELD MANOR ADD	SHINE SOLAR DBA SHINE AIR	\$	18,681.00
	PRSO202403713	2024-08-09	4902 STONEHENGE LN	RE	5	WOODLAND OAK RIDGE #1	EIGHTTWENTY	\$	73,229.00
	PRSO202403717	2024-08-08	213 SUMMIT RIDGE CT	R-1	1	SUMMIT LAKES ADDITION SEC. 3	EIGHTTWENTY	\$	44,082.00
	PRSO202403778	2024-08-13	10210 DARE LN	A-2	5	H & L 1	ACTS 29 SOLAR AND ELECTRIC	\$	34,000.00
	PRSO202403803	2024-08-13	410 RAPIDS WAY	PUD	6	PINE CREEK ADD	EIGHTTWENTY	\$	22,157.00
	PRSO202403864	2024-08-21	1610 SANDALWOOD DR	R-1	6	HIGH MEADOWS ADD #4	EIGHTTWENTY	\$	18,000.00
	PRSO202403966	2024-08-26	1309 TARMAN CIR	R-1	4	LINCOLN TERRACE ADD	EIGHTTWENTY	\$	19,000.00

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August 2024 Residential Permit Activity


PRSO202403979	2024-08-28	720 PEREGRINE DR	R-1	7	EAGLE CLIFF ADD #1	NIVO SOLAR	\$	3,800.00
PRSO202403997	2024-08-26	224 W RIDGE RD	R-1	8	TULL'S ADD #2	FREEDOM FOREVER OKLAHOMA, LLC	\$	39,976.00
PRSO202404001	2024-08-26	3305 GREENWOOD DR	R-1	8	CROSSROADS WEST #2	ASTRAWATT SOLAR	\$	19,215.00
PRSO202404016	2024-08-28	1704 CREEKSIDE CT	R-1	1	COLONIAL EST SOUTH SEC 2	OKIE SOLAR	\$	16,000.00
PRSO202404018	2024-08-29	1313 BROOKSIDE DR	R-1	4	SUTTON WOOD	OKIE SOLAR	\$	45,000.00
PRSO202404022	2024-08-29	909 PARSONS ST	R-1	4	PARSONS ADDITION	SOLAR POWER OF OKLAHOMA	\$	24,100.00
PRSO202404056	2024-08-28	3008 CRUDEN DR	PUD	8	CASCADE ESTATES SEC. 5	SOLAR POWER OF OKLAHOMA	\$	24,100.00
21							\$	620,769.00
Residential, Storm Shelter								
PRSS202403034	2024-08-08	609 MIMOSA DR	R-1	8	CRYSTAL HEIGHTS	CL WILLIAMS EXCAVATING SERV.	\$	5,000.00
PRSS202403388	2024-08-12	2632 TRENTON RD	R-1	2	NORMANDY PARK	STORM SAFE SHELTER, LLC.	\$	4,200.00
PRSS202403503	2024-08-06	10005 E FRANKLIN RD	RE	5	PRIDE #032	SPRAGUE'S BACKHOE	\$	5,000.00
PRSS202403585	2024-08-12	1525 NIGHTINGALE WAY	A-2	5	RENDALE CREEK COS	AARON'S STORM SHELTERS	\$	15,000.00
PRSS202403617	2024-08-02	1716 BARWICK DR	R-1	3	BROOKHAVEN 22ND	FLAT SAFE TORNADO SHELTERS	\$	3,700.00
PRSS202403705	2024-08-07	3766 MUJR FOREST WAY	PUD	6	RED CANYON RANCH SEC. 8	STORM SAFE SHELTER, LLC.	\$	3,000.00
PRSS202403765	2024-08-12	1108 OSPREY DR	R-1	7	EAGLE CLIFF SOUTH ADD SEC 7	OKLAHOMA SHELTERS	\$	3,300.00
PRSS202403801	2024-08-13	3100 TWIN ACRES DR	R-1	6	TWIN ACRES	HOMEWORK CONSTRUCTION &	\$	11,000.00
PRSS202403834	2024-08-23	3907 WILTSHIRE DR	R-1	5	BELLATONA ADD. SEC. 1	SPRAGUE'S BACKHOE	\$	4,200.00
PRSS202403850	2024-08-15	2832 DALEWOOD PL	R-1	5	EAST RIDGE ADD #3	GROUND ZERO SHELTERS	\$	4,495.00
PRSS202403857	2024-08-16	4237 EAGLE CLIFF DR	R-1	7	EAGLE CLIFF SOUTH SEC. 5	GROUND ZERO SHELTERS	\$	2,995.00
PRSS202403888	2024-08-29	3104 CRISTO CT	PUD	6	PARK HILL ADDITION	SPRAGUE'S BACKHOE	\$	4,300.00
PRSS202403889	2024-08-19	2511 EVERTON LN	R-1	5	ST. JAMES PARK SEC. 5	STORM SAFE SHELTER, LLC.	\$	3,025.00
PRSS202403911	2024-08-21	10902 N TIMBERLINE DR	R-1	5	WHISPERING HILLS	STORM SAFE SHELTER, LLC.	\$	6,250.00
PRSS202403925	2024-08-21	2612 DUNHAM DR	R-1	1	SUMMIT LAKES ADD. SEC. 8	FLAT SAFE TORNADO SHELTERS	\$	3,400.00
PRSS202404003	2024-08-26	1802 TAINES TURN	R-1	7	CEDAR LANE SEC. III	STORM SAFE SHELTER, LLC.	\$	2,500.00

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August 2024 Residential Permit Activity

	PRSS202404005	2024-08-26	1824 ZAYDEN LN	R-1	7	CEDAR LANE SEC. III	STORM SAFE SHELTER, LLC.	\$	2,500.00
	PRSS202404007	2024-08-26	4013 LLEYTON DR	R-1	7	CEDAR LANE SEC. III	STORM SAFE SHELTER, LLC.	\$	2,500.00
	PRSS202404057	2024-08-28	431 PARK DR	CCFB	4	PARKVIEW ADD	BMS HOMES, LLC.	\$	8,000.00
	19								\$ 94,365.00
Total	109							\$	16,427,416.00

 August 2024 Residential Totals		
Category	Count	Valuation
Multi-Family, Addition / Alteration	1	\$ 200,000.00
Residential, Accessory Structure	3	\$ 116,000.00
Residential, Addition / Alteration	12	\$ 1,233,900.00
Residential, CarPort	1	\$ 5,400.00
Residential, Demolition	9	N/A
Residential, Manufactured Home	1	\$ 124,000.00
Residential, New Single Family Dwelling	34	\$ 13,519,382.00
Residential, Pool	6	\$ 383,600.00
Residential, Repair	2	\$ 130,000.00
Residential, Solar	21	\$ 620,769.00
Residential, Storm Shelter	19	\$ 94,365.00
Total	109	\$ 16,427,416.00

August 2024 Non-Residential Permit Activity											
Reporting Code	Permit Number		Address		Sq Ft	Zoning	Ward	Subdivision	Contractor	Tenant	Valuation
Commercial, Addition/Alteration	PRAD202401622	2024-08-26	700 24TH AVE SW		300	RM-6	2	PEPERTREE	HARALSON RENOVATION-SAM HARALSON	BLOOM & TINSLEY DENTAL CLINIC	\$ 50,000.00
	PRAD202402947	2024-08-13	426 E MAIN ST		2400	C-3	4	NORMAN, O T	QUAD. BUILD, INC.	RED COYOTE RUNNING & FITNESS	\$ 250,000.00
	PRAD202403328	2024-08-07	1701 36TH AVE NW		3970	PUD	8	GREENWAY PARK ADD	CARLA CATHERINE GILARRANZ	WELLNESS CENTER SPA	\$ 476,400.00
	PRAD202403419	2024-08-02	2107 W MAIN ST		5910	C-2	2	BROCKHAUS JEWEWLY SFP	CARSON GROUP LLC	ARIA REAL ESTATE	\$ 100,000.00
	PRAD202403431	2024-08-09	2424 SPRINGER DR		884	C-2	2	ENERGY SQUARE	WILLIAM R SWEAT	EDWARD JONES	\$ 25,000.00
	PRAD202403435	2024-08-02	333 INTERSTATE DR		470	C-2	2	TSTB ADD, SEC.2	JAMIE BERGMAN	WALMART	\$ 70,000.00
	PRAD202403444	2024-08-05	506 N PORTER AVE		264	C-2	4	JONES ADD, J A	JAY RIAZ	CHECKERS GAS STATION	\$ 14,000.00
	PRAD202403472	2024-08-02	1506 W IMHOFF RD		5740	R-1	4	NOT SUBDIVIDED	J.A.M. CONSTRUCTION	NORMAN STAKE CENTER	\$ 460,000.00
	PRAD202403628	2024-08-26	329 W BOYD ST		48	C-3	4	LARSH'S UNIVERSITY ADD	CAVINS CONSTRUCTION GROUP, LLC	THREE TWENTY NINE PARTNERS	\$ 15,000.00
	PRAD202403665	2024-08-15	516 IOWA ST		1637	C-1	4	NORMAN HEIGHTS ADD	LAW CONSTRUCTION	STRONG SPACE PT	\$ 50,000.00
PRAD202403836	2024-08-29	1708 24TH AVE NW		1338	PUD	8	RPLT LT1 BL2 UNIV. N. PARK 1	CBR COMMERCIAL CONTRACTING	CPR PHONE REPAIR	\$ 15,000.00	
11											
Commercial, Demolition	PRDE202403591	2024-08-02	3301 W MAIN ST		1959	C-2	3	SOONER MALL	GRAYLING, INC.	SOONER MALL	\$ 1,525,400.00
1											
Commercial, New Commercial Building	PRNR202402509	2024-08-15	1929 MOUNT WILLIAMS WAY		48795	PUD	8	UNIVERSITY NORTH PARK SEC 22	POLO PADILLA	MAIN EVENT	\$ 9,000,000.00
	PRNR202403773	2024-08-20	3400 W MAIN ST		200	C-2	3	STRAWBERRY LAKE SEC 1	D6 INC.	SAM'S CLUB	\$ 16,660.00
2											
14											
Total	\$ 10,542,060.00										

 August 2024 Non-Residential Totals		
Reporting Code	Count	Valuation
Commercial, Addition/Alteration	11	\$ 1,525,400.00
Commercial, Demolition	1	\$ -
Commercial, New Commercial Building	2	\$ 9,016,660.00
TOTAL	14	\$ 10,542,060.00



August Monthly Permit Activity Summary with Details
From: 1/1/2024 To: 8/31/2024

Item 3.

Group	Category	2024		2023	
		Permits	Valuation	Permits	Valuation
RESIDENTIAL	Multi-Family, Addition / Alteration	7	\$584,752.00	33	\$448,916.00
	Multi-Family, Demolition	1	\$13,000.00		
	Multi-Family, Fire	2	\$100.00		
	Multi-Family, Foundation Only	1	\$680,000.00	1	\$50,000.00
	Multi-Family, New Multi-Unit Residential	2	\$2,000,000.00	4	\$8,940,000.00
	Multi-Family, Repair	2	\$700,792.00	1	\$619,021.00
	Residential, Accessory Structure	80	\$3,078,089.27	139	\$5,695,401.96
	Residential, Accessory Dwelling Unit	4	\$311,000.00		
	Residential, Addition / Alteration	81	\$6,189,076.45	107	\$7,422,804.00
	Residential, CarPort	23	\$172,139.36	32	\$226,425.57
	Residential, Demolition	23	\$135,500.00	31	
	Residential, Fire	1	\$165,000.00		
	Residential, Manufactured Home	5	\$260,952.00	10	\$1,488,826.00
	Residential, Manufactured Home Replacement			5	\$464,900.00
	Residential, New Single Family Dwelling	286	\$111,296,888.82	364	\$142,749,195.00
	Residential, New Two Family (duplex)	2	\$1,170,000.00	8	\$1,334,512.00
	Residential, Pool	59	\$5,211,192.00	97	\$8,675,680.00
	Residential, Repair	13	\$1,008,221.00	46	\$4,417,476.00
	Residential, Solar	110	\$3,218,509.67	238	\$7,860,681.83
	Residential, Storm Shelter	198	\$828,895.00	340	\$1,369,648.00
	Residential, Water Well	3		29	
	Total	903	\$137,024,107.57	1,485	\$191,763,487.36
NON-RESIDENTIAL	Commercial, Addition / Alteration	85	\$31,159,216.00	125	\$60,201,370.00
	Commercial, Demolition	12	\$295,000.00	7	
	Commercial, Fire	39	\$1,137,748.96		
	Commercial, Foundation Only	1	\$500,000.00	3	\$1,930,000.00
	Commercial, New Commercial Building	19	\$27,145,277.00	36	\$112,590,200.00
	Commercial, Pool	1	\$250,000.00		
	Commercial, Repair	14	\$8,912,349.00	4	\$2,375,000.00
	Commercial, Solar	2	\$624,405.00		
	Industrial, Fire	1	\$92,000.00		
	Industrial, Foundation Only	1	\$450,000.00		
	Institutional, Addition / Alteration	2	\$2,350,000.00		
	Institutional, Fire	8	\$396,984.07		
	Total	185	\$73,312,980.03	175	\$177,096,570.00
OTHER ACTIVITY	# of New Dwelling Units	324			
	All Field Inspections	18,276		25,516	
	Certificate of Completion (CC)	1,856			
	Certificate of Occupancy (CO)	192		1,116	
	Demo # of Dwelling Units	24			
	Demolition	5			
	Electrical Permit	886		1,730	
	Fire	1			
	Garage Sale	528		683	
	Mechanical Permit	815		1,716	
	Paving (PRIVATE PROPERTY)	55	\$407,339.46	97	\$1,384,075.00
	Plumbing Permit	996		1,837	
	Public Works	134	\$1,998,260.08		
	Sign	184	\$433,815.00	503	
	Street Closure(Not Event)	2			
	Structure Moving	8		23	
	Temporary Structure	9		25	\$326,580.00
	Total	24,295	\$2,839,414.54	33,246	\$1,710,655.00
Total		25,383	\$213,176,502.14	34,906	\$370,570,712.36

POLICE 11



NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW

Item 3.



AUGUST | 2024

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2024	5-YEAR AVERAGE	2023
MURDER	0	0	0
SEXUAL ASSAULTS	18	12	12
ROBBERY	1	3	3
AGGRAVATED ASSAULTS	20	23	19
BURGLARY OF BUILDING	43	43	46
LARCENY/THEFT	205	227	185
MOTOR VEHICLE THEFT	29	40	30
ARSON	0	1	0
KIDNAPPING	4	2	3
FRAUD/FORGERY	69	79	85
DUI/APC	27	30	30
PUBLIC INTOXICATION	65	46	49
RUNAWAYS	32	18	12
DRUG VIOLATIONS	94	53	51
THREATS/HARASSMENT	30	37	37
VANDALISM	74	91	74
OTHER	710	614	657
TOTAL REPORTED OFFENSES	1,421	1,320	1,293
TOTAL ARRESTS:	858	678	735
PROTECTIVE CUSTODY:	58	86	117
TOTAL CASE REPORTS*	1,067	1,043	1,032
COLLISIONS	216	198	190
FATALITY	0	1	3
INJURY	22	28	23
NON-INJURY	194	169	164
NUMBER OF PEOPLE INJURED	29	38	35
CITATIONS & WARNINGS	3,349	2,645	3,155
TRAFFIC CITATIONS	673	597	769
TRAFFIC WARNINGS	1,625	1,284	1,465
PARKING CITATIONS & WARNINGS	1,051	764	921

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

Item 3.

911 CALLS TAKEN: 6,709

NON-EMERGENCY CALLS TAKEN: 24,359

TOTAL INCOMING CALLS: 31,068

TOTAL CALLS FOR SERVICE GENERATED: 12,161

POLICE CALLS FOR SERVICE: 8,199

OFFICER INITIATED: 2,930

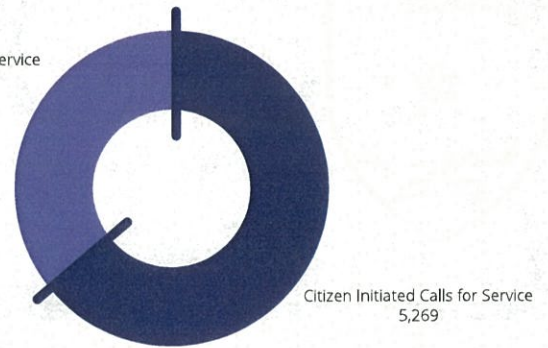
CITIZEN INITIATED: 5,269

OTHER CAD ACTIVITY:

NORMAN FIRE: 1,798

EMSSTAT: 2,164

Officer Initiated Calls for Service
2,930



INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 190

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 85

CASES CLOSED DURING REPORTING PERIOD: 520

CLEARED BY ARREST / WARRANT: 13

CLEARED BY EXCEPTION: 14

COP FOLLOW-UP: 10

DEACTIVATED: 355

DEACTIVATED DUE TO STAFFING: 23

MISSING PERSONS RECOVERED: 29

REFERRED INTERNALLY: 73

UNFOUNDED: 3

ANIMAL WELFARE

INTAKES: 294

LIVE RELEASES: 331

LIVE OUTCOME RATE: 91%

ANIMALS FOSTERED: 112

ANIMALS LICENSED: 73

VOLUNTEER HOURS: 258

RECORDS

CUSTOMER SERVICE CONTACTS: 2,232

IN-PERSON CONTACTS: 831

PHONE CONTACTS: 731

EMAIL CONTACTS: 670

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 184

ACTUAL EMPLOYED: 169

AVAILABLE FOR ASSIGNMENT: 149**

AUTHORIZED NON-COMMISSIONED: 76

ACTUAL NON-COMMISSIONED: 72

AVAILABLE FOR ASSIGNMENT: 68**

*This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

**This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report

August 2024



IN SHELTER ANIMAL COUNTS

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	92	119	211	106	132	238	27	13%
Ending	97	111	208	92	111	203	(5)	-2%

ANIMAL INTAKES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	108	89	197	96	113	209	12	6%
Owner Relinquish	5	25	30	36	16	52	22	73%
Owner Intended Euth	2	0	2	0	0	0	(2)	-100%
Transfer In	0	0	0	0	0	0	0	#DIV/0!
Other Intakes*	10	5	15	12	6	18	3	20%
Returned Animal	3	6	9	4	11	15	6	67%
TOTAL LIVE INTAKES	128	125	253	148	146	294	41	16%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2023		2024		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	0	0	0	0	0	#DIV/0!
Dog Collected (DOA)	0	0	1	1	1	#DIV/0!
Cat Collected (DOA)	1	1	1	1	0	0%
Wildlife Transferred	0	0	0	0	0	#DIV/0!
Intake Horses	0	0	0	0	0	#DIV/0!
Intake Cows	0	0	0	0	0	#DIV/0!
Intake Goats	0	0	1	1	1	#DIV/0!
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	0	0	1	1	1	#DIV/0!
Intake Pigs	0	0	0	0	0	#DIV/0!
Intake Other	0	0	2	2	2	#DIV/0!
TOTAL OTHER ITEMS	1	1	6	6	5	500%

LENGTH OF STAY (DAYS)

	2023	2024
Dog	21.1	22.3
Puppy	13.9	14
Cat	17.2	24.1
Kitten	14.6	25.2

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	186	102	0	288

Norman Animal Welfare Monthly Statistical Report August 2024



LIVE ANIMAL OUTCOMES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	63	116	179	59	127	186	7	4%
Return To Owner	43	2	45	38	1	39	(6)	-13%
Transferred Out	8	0	8	45	11	56	48	600%
Returned to Field	0	8	8	0	18	18	10	125%
Returned to Owner in Field	N/A	N/A	N/A	32	0	32		
TOTAL LIVE OUTCOMES	114	126	240	174	157	331	91	38%

OTHER ANIMAL OUTCOMES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	0	3	3	0	6	6	3	100%
Lost in Care	0	0	0	0	0	0	0	N/A
Shelter Euth	6	4	10	20	4	24	14	140%
Owner Intended Euth	2	0	2	2	0	2	0	0%
TOTAL OTHER OUTCOMES	8	7	15	22	10	32	17	113%

TOTAL OUTCOMES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	114	126	240	174	157	331	91	38%
Total Other Outcomes	8	7	15	22	10	32	17	113%
TOTAL OUTCOMES	122	133	255	196	167	363	108	42%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	1	2	0	3	13%
Medical - Injured	1	2	0	3	13%
Behavior - Aggressive	9	0	0	9	38%
Behavior - Other	9	0	0	9	38%
TOTAL EUTHANASIA	20	4	0	24	

MONTHLY LIVE RELEASE RATE

2023	2024
94.9%	91.7%

Live Outcomes / (Total Outcomes - Owner Int Euth)

PUBLIC WORKS 12

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
August 2024

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed four (4) Preliminary Plats for Planning Commission and two (2) Rural Certificates of Survey for City Council. The Development Engineer reviewed 28 sets of construction plans and three (3) punch lists. There were 171 permits reviewed and/or issued. Fees were collected in the amount of \$18,644.02.

CAPITAL PROJECTS:

James Garner Phase 2 – Acres Street to Flood Avenue:

The Oklahoma Department of Transportation conducted a bid opening on October 20, 2022, for the James Garner Avenue Norman Forward Project. The low bidder was Redlands Contracting, LLC of Warr Acres, Oklahoma, with a construction cost of \$7,820,000. Approximately \$4.8 million of this will be paid from federal grant funds. The remainder is paid for with Norman Forward funding.

ODOT awarded the project on November 7, 2022. This project has a 460-calendar day construction schedule, which will likely result in summer 2024 completion. The Oklahoma Department of Transportation is administering the construction of this project, with the assistance of Smith Roberts Baldischwiler.

The project involves the following items:

- Construction of a new roadway extension of James Garner Avenue beginning from just north of Acres Street adjacent to the Norman Municipal Library and extending north of Robinson Street to connect to Flood Avenue.
- New multilane roundabout intersection between the Flood Avenue and the new James Garner extension
- A new vehicular and pedestrian bridge over Robinson Street with aesthetics honoring James Garner as the roadway's namesake.
- Reconstruction and extension of the Legacy Trail with improved pedestrian lighting.
- Low Impact Development such as plantings and landscaping in the roadway medians and at bridge abutments to filter runoff and help prevent erosion.
- Reconfigured connections between local streets from Johnson Street to Himes Street.
- Decorative roadway lighting and landscaping.

As of the last pay application on 7/15/2024, 96% of the total contract amount has been expended. Through 7/15/24, 85% of the contract time had expired.

The contractor's activities this month were as follows:

- *Project is substantially complete*
- *Ribbon Cutting Ceremony and road was opened to traffic*
- *Contractor worked on final cleanup and punch list items*
- *Waiting on James Garner Bridge Aesthetics*

Gray Street Two-Way Conversion – University Boulevard to Porter Avenue:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of nineteen transportation improvement projects. The Gray Street Two-Way 2019 Bond Project consists of the conversion of Gray Street from a one-way street to a two-way street between University Avenue and Porter Avenue, and the installation of streetscape elements along Gray Street. The intersection with James Garner Avenue will be entirely reconstructed to accommodate the future James Garner Phase 3 2019 Bond Project. In addition to the roadway and streetscape work, improvements are required to the railroad crossing just east of James Garner Avenue.

The total construction cost for the project is approximately \$7.5 million. Of that, approximately \$4.9 million will be paid by federal grants. The remaining \$2.6 million will be paid for through the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation conducted a bid opening on March 21, 2024, for the Gray Street Two-Way 2019 Bond Project. The low bidder was Ellsworth Construction, LLC of Oklahoma City, Oklahoma. ODOT awarded the project on April 1, 2024. Construction started on Monday, August 5, 2024, and there are

Monthly Progress Report
Public Works (August 2024)

360 calendar days in the project. This timeframe will likely require just over a year to complete. The Oklahoma Department of Transportation is administering the construction of this project, with the assistance of WSB.

Proposed improvements include:

- New sidewalks
- Conversion to reverse angle parking for on-street spaces
- New decorative roadway lighting
- Landscaping
- Decorative paving elements
- New curb and gutter
- New decorative traffic signals
- Pedestrian safety improvements
- Revised signing and striping for two-way operation
- Reconstruction of the James Garner Avenue intersection
- New gates and controls for two-way operation of the railroad crossing

The contractor's activities this month include mobilization and demolition of existing paving between Peters Avenue and Porter Avenue.

Sidewalk Programs:

Lindsey Street Sidewalk Repair Project This project is 80% funded through an ACOG grant and is currently waiting on advertisement and bid opening. This project will include removal and replacement of sidewalks, ramps, driveways and pedestrian push button actuators along Lindsey Street from 12th Avenue SE to 24th Avenue SE on the north and south sides of Lindsey Street. Construction is anticipated to start in the winter/spring of 2025.

12th Ave NE and W Brooks Street Sidewalk Project This project is 80% funded through an ACOG grant and is currently in design with Garver, 30% plans have been received and are in review at this time. Once review is complete plans will be turned over to ODOT for review and to move the project along to the next phase. This project will include placement of sidewalks, ramps, and driveways along 12th Avenue NE from E Robinson Street to E Rock Creek Road and W Brooks Street from S Pickard Avenue to Wylie Road. Construction is anticipated to start in the spring/summer of 2025.

FYE 2025 Sidewalk Concrete Projects This project was awarded to Arroyo's Concrete LLC on 7/23/2024 and is now under construction. This contract includes Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Curbs and Sidewalks and Trials. This contract will be on going through June of 2025.

Flood Multimodal Path This project was awarded to Parathon Construction and is now under construction. This contract includes a 10' wide multi use path along the west side of Flood Avenue from Robinson Street to Tecumseh Road. Construction is expected to be completed by December of 2024.

State Highway 9 Multi Use Path This project is 80% funded through an ACOG grant and is currently in design, 30% plans have been completed and are in review at this time. This project will include the construction of a 10' wide Multi Use Path from 48th Ave SE to 72nd Ave SE along the north side of State Highway 9. Construction is anticipated to start in the summer of 2025.

Street Maintenance Bond Programs:

FYE 2024 Street Maintenance Bond – Urban Concrete 1

Urban Concrete Bid 1 bids were opened on June 22, 2023. Seven bids were received and the contract was awarded on July 25, 2023 to Nash Construction Company in the amount of \$1,340,825.00. The project consists of select panel replacement on existing concrete streets. The project should be completed by June 2024. The contractor mobilized on October 12, 2023. In the month of July, the contractor reached substantial completion and began working on punch list items. During the month of August, the contractor continued work on the punch list items.

Monthly Progress Report
Public Works (August 2024)

FYE 2024 Street Maintenance Bond – Urban Concrete 2

Urban Concrete Bid 2 bids were opened on June 22, 2023. Seven bids were received and the contract was awarded on July 25, 2023 to Arroyo's Concrete LLC in the amount of \$1,337,100.00. The project consists of select panel replacement on existing concrete streets. The project should be completed by June 2024. The contractor mobilized on October 13, 2023. On September 16, 2024, City Council approved the final acceptance of this project.

FYE 2025 Street Maintenance Bond – Urban Concrete 2

Urban Concrete Bid 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Elsworth Construction in the amount of \$1,272,530.00. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by April 2025. During the month of August, the contractor began work in Colonial Estates on Mobile Court.

Bridge Maintenance Bond

60th Ave NE Bridge Replacement

The 60th Ave NE Bridge Replacement bids were opened on June 22, 2023. 3 bids were received and the contract was awarded to K&R Builders in the amount of \$3,043,805.25. The project consists of removal of the existing bridge, minor channel clean-up, construction of a new bridge, and roadway grade adjustments. The project is anticipated to be completed by February 2025. During the month of August, the contractor began work on clearing the site and demolition of the existing bridge.

TRANSIT AND PARKING DIVISION

PUBLIC TRANSIT

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022 Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023 after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

Go Norman Transit Plan: Vehicle Procurement

- The City is in the process of purchasing 6 CNG cutaway transit buses for the paratransit fleet. Below is background on this purchase:
 - On June 11, 2024, Council adopted resolution R-2324-149 formally accepting the grant and authorizing the purchase. After additional approvals to enhance the vehicles the revised cost share per bus is \$129,452 federal (72%) and \$51,998 local match (28%), resulting in \$181,450 total per bus. Thus the proposed cost share for 6 cutaway buses is \$776,714 federal (72%) and \$311,986 local (28%), resulting in a \$1,088,700 total cost for 6 units.
- On February 9, 2024, the City Manager approved the purchase of two support vehicles via state contract using funds budgeted for vehicle replacement which were available in the Public Transportation Fund. The EV charging station for these units has been installed and one of the two vehicles have been delivered and put into service.

New Route Network

City Transit staff continue to monitor and ensure the smooth transition to the new route network by working with other City staff, EMBARK staff, citizens, local organizations, and Councilmembers to identify and resolve concerns arising from the new route network. So far, four additional bus stops have been added which do not alter the times the routes operate. Staff will continue working with community partners and EMBARK to analyze other changes that could be implemented.

Service Expansion Priorities

Now that the new route network has been implemented, City Transit staff are reviewing and evaluating the next priorities recommended by the Go Norman Transit Plan. The next expansion recommendation to be implemented is described below:

- *Priority 2: Increased Frequency on Route 112* – This service expansion upgrades the trip frequency of Route 112 (West Lindsey) from 60 minutes to 30 minutes. Ridership on this route has increased 75-110% since the new route network was implemented. Staff submitted a budget request that was approved in the FYE 2025 budget to implement this priority. Implementation is being planned for October 2024 to coincide with the next driver shift bid process.

Monthly Progress Report
Public Works (August 2024)

Microtransit Pilot Program with Via Transportation – Norman On-Demand

- On July 9, 2024, Council approved contract amendments with both Via Transportation and the University of Oklahoma to extend the expanded service through the end of summer 2025. The service entered its second year of operation on August 20, 2024. More details can be found in the attached monthly performance report for this service, named Norman On-Demand.

Transit Monthly Performance Reports

Attached are both the EMBARK Norman Performance Report and the Norman On-Demand Performance Report for July 2024.

STREETS DIVISION

CAPITAL PROJECTS

- 36th Avenue Se from Lindsey Street to Alameda Street deep patch that required 839.55 tons of asphalt for the repair.

ASPHALT PROJECTS

- Fairway Drive deep patch required 69.78 tons of asphalt for the repair.
- 413 Webster Avenue deep patch required 30.30 tons of asphalt for the repair.
- Royal Oaks Addition crews worked crack repair that required 47.47 tons of asphalt for the repair.
- Southlake Boulevard deep patch at Southlake Boulevard and required 45.34 tons of asphalt for the repair.
- Cedar Lane Road East of 132nd Avenue Street deep patch required 29.77 tons of asphalt for the repair.

CONCRETE PROJECTS

- 1333 Tarman Circle replaced concrete panels that required 14 cubic yards of concrete and resulted in over 47 square yards repaired.
- 101 Mimosa Drive replaced concrete panels that required 14 cubic yards of concrete and resulted in over 47 square yards repaired.
- 1013 Nottingham Circle replaced concrete panels that required 17.01 cubic yards of concrete and resulted in over 80 square yards repaired.
- Hallbrooke Drive and Burning Tree Street replaced concrete panels that required 23 cubic yards of concrete and resulted in over 92.50 square yards repaired.

ROADSIDE OPERATIONS

- Routine pothole patching operations used approximately 46.50 tons of asphalt.
- Rights-of-Way Roadside Mowing crew during August, 2024, mowed 490 miles of rural rights-of way and 5,046,580 sq. ft. of urban rights-of-way.

STORMWATER DIVISION

WORK ORDER RESPONSE

Stormwater Division received a record 52 work order requests and closed 52 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance Crew

- Laid sod to complete the Madra Street pipe replacement project.
- Laid sod at 625 Summit Hollow over completed pipe replacement project.
- Sealed a leaking pipe joint at 948 Beaumont Square.
- Sealed leaking inlet box and pipe at 332 Baker Street.
- Day lighted ditch in front of 116 Stewart Ave.
- Cleaned grates of hardened concrete at 3700 Stansbury Road.
- Temporary repaired pipe collapse at 3701 W Robinson.
- Filled sinkholes for later repair on Stinson Street.
- Sealed behind curb hoods at 2332 Norwood Drive.
- Sealed leaking pipe joints at 11400 Teakwood Drive.

Monthly Progress Report
Public Works (August 2024)

- Repaired bent stormwater cross pipe on 144th SE (Streets).
- Removed drift at stormwater cross pipe at Post Oak and 132nd SE.
- Repaired washout around pipe crossing Crystal Springs Drive.

CHANNEL MAINTENANCE

The Channel Maintenance Crew

- Removed drifts and debris from Boyd Channel 75 tons.
- Trimmed trees at Creekside Bridge for sight and sidewalk access.
- Boom mowed on West Tecumseh Road for sight.
- Trimmed trees at 1437 West Brooks Street at bridge for sight and sidewalk access.
- Removed drifts from Merkle, Imhoff, and Hollywood Channels 6.5 tons.
- Removed drift from Willow Grove Bridge 10 tons.
- Removed drifts from Colonial South, Woodcreek, Brooks & I-35 25 tons.
- Removed drifts from Berry Road, Bishop and 24th South Channels 10 tons.
- Removed sediment from flume at 1515 N Porter.
- Mowed 1,202,668 square feet of drainage areas.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

- 331 lane miles were swept in August resulting in the removal of approximately 97.30 tons of debris from various curb-lined streets throughout the city.
- Sweeping crews responded to 12 sweeping request.
- The Camera Crew used the GPS while camera is being repaired.
- Started OU game day sweep schedule.

INLET CLEARING OPERATIONS

Stormwater crews checked 20 inlets and cleaned 13 inlets totaling .25 tons of debris removed in Ward 4.

STORMWATER OKIE LOCATES

During the month of August 4,684 Call 811 Okie Spots were received. Of those requests, 151 were marked stormwater pipe locates.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into AssetWorks system. The AssetWorks program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Monthly Progress Report
Public Works (August 2024)

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

August 2024
DEVELOPMENT COORDINATION, ENGINEERING
AND PERMIT REVIEW

Subdivision Development:

FYE 2025 Associated Fees

Planning Commission/Dev Comm Review: This Month Last Month FY Total

*Norman Rural Cert of Survey... 2
 *Final Plats..... 2
 *Preliminary Plats..... 0
 *Short Form Plat..... 0
 *Center City Form Based Code.. 0
 *Concurrent Constr. Request... 0

City Council Review:

Certificate of Survey..... 2
 Preliminary Plat..... 0
 Final Plats 0
 Certificate of Plat Correction..... 0
 Encroachment..... 0
 Easements..... 0
 Closure..... 0
 Release of Deferral..... 0

\$ 8,130.00

Development Committee:

Final Plats..... 0

Fee-In-Lieu of Detention..... 0

\$0.00

Subtotal:

\$8,130.00

\$ 2,660.00

\$10,790.00

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family..... 42
 ***Commercial..... 10
 Multi-Family..... 1
 Addition/Alteration..... 23
 House Moving..... 2
 Paving Only..... 28
 Storage Building..... 3
 Swimming Pool..... 7
 Storm Shelters..... 19
 Public Improvements..... 3
 Temporary Encroachments..... 1
 Fire Line Pits/Misc..... 2
 Franchise Utilities 19
 Other revenue
 Flood Plain (@\$100.00 each)..... 3

Total Permits.....**Grand Total.....********Construction Plan Review Occurrences*********Punch Lists Prepared.....**

\$0.00	\$0.00	
\$300.00	\$400.00	\$700.00
\$10,214.02	\$4,982.15	\$15,196.17
\$18,644.02	\$8,042.15	\$26,686.17
28	16	44
3	2	5

* All Final Plat review completed within ten days..... PI # 13

** All Single Family Permits were reviewed and completed within three days.....PI # 10

*** All Commercial Permits were reviewed and completed within seven days..... PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

August 2024

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	3	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	42	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	10	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	28	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	2	100%



PERFORMANCE REPORT

Summary of Services Table: July 2024

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARC Norman Service Summary	ADP Jul FY25	FY25 YTD	FY24 YTD	Service Profile	Jul FY25	Jul FY24
Fixed Routes (M-F)	1,341	29,466	24,649	Weekdays	22	20
Fixed Routes (Sat)	660	2,638	3,614	Saturdays	4	5
PLUS (M-F)	91	1,993	1,734	Gamedays	0	0
-Zone 1*	66	1,455	1,387	Holidays	1	1
-Zone 2**	24	538	347	Weather	1	3
PLUS (Sat)***	18	73	129	Fiscal YTD Days	26	25
				Cal. YTD Days	180	178

*Requires ¾ mile

**Operates only on Weekdays until 7:00 pm

***Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 25 YTD	FY 25 Targets	
# of Norman fixed-route passenger trips provided	32,104	400,000	▲
# of Norman paratransit trips provided	2,066	23,800	●
% of on-time Norman paratransit pick-ups	98.30%	98.58%	●
# of Norman bus passengers per service hour, cumulative	17.63	21.14	◆
# of Norman bus passengers per day, average	1,237*	800*	●
% of Norman required paratransit pick-ups denied due to capacity	0.00%*	0.00%	●
% of on-time fixed-route arrivals	70.20%	75.00%	▲

*These targets are not being tracked in LFR but can be found in the KPI spreadsheet.



Performance Report

Microtransit Pilot Program Performance Report

July 2023

Purpose

The Microtransit Pilot Program Performance Report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The performance measures used by staff may change over the course of the pilot program. Initially we will be comparing the key performance indicator goals that were outlined in the request for proposals (RFP) to the data provided from Via for the Norman On-Demand program. These indicators and performance measures include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests picked up within 20 minutes.

Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-Demand app is available on the Apple App Store and the Google Play Store. This service provides access to safe and affordable public transportation through technology, particularly during evening hours and on Sundays when other public transit options are limited. Through a collaboration with the University of Oklahoma, the Norman On-Demand Program operates the University's SafeRide Program, which is designed to provide safe and free late night transportation to OU students. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

Service Hours		Pricing	
Monday-Wednesday	7pm – 1am	First Passenger	\$2.00
Thursday-Saturday	7pm – 3am*	Each Additional Passenger	\$1.00
OU SafeRide: Thursday-Saturday	10pm – 3am*	OU SafeRide (OU Students using OU email address during SafeRide hours)	Free
Sunday	10am – 6pm		
ADA/Wheelchair Accessible Vehicles available upon request.			
*Outside of the OU fall and spring semesters, Thursday-Saturday service ends at 1am			

Key Performance Indicator Measures

Measure	Target	July	Service to Date (8/21/23 – 7/31/24)
Average Walking Distance	<0.10 miles	0.06 miles	0.06 miles
Maximum Walking Distance	0.25 miles	0.25 miles	0.33 miles
Average Rider Wait Time*	<15 min	18.7 min	23.0 min
Maximum Rider Wait Time*	20 min	47.0 min*	86.7 min*
Percent of Ride Requests Picked Up in 20min	>80%	61.12%**	52.32%**
*OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.			
**Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours.			

Additional Performance Measures

Ridership

Norman On-Demand completed 2,984 rides in July 2024, which is a 37.95% increase from the June 2024 total of 2,163. There were a total of 16 completed trips that requested a wheelchair accessible vehicle

(WAV) in the month of July. Ridership per service hour (RPSH) is a ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

Ridership	July	Service to Date (8/21/23 – 7/31/24)
Total number of passengers	2,984	28,785
Total number of Trips Completed	2,050	18,643
# of Completed Trips Requesting WAV	16	201
Ridership Per Service Hour (RPSH)	5.2	5.6

Rider Experience

The system includes an automated feedback process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings

alone are not categorized as complaints. Two complaints were reported to Via in the month of July, both regarding driver courtesy.

Rider Experience	July	Service to Date (8/21/23 – 7/31/24)
Average Ride Duration	10.7 min	9.9 min
Average Ride Distance	3.3 miles	3 miles
Average Ride Rating	4.9 (out of 5 stars)	4.9 (out of 5 stars)

Program Engagement and Rider Growth

Since the Norman On-Demand App launched on August 21, 2023, a total of 5,876 individual accounts have been created, which is a 7.5% increase over the June 2024 service to date total of 5,466. Of these accounts half of them (50.0%) have utilized the service at least once. Approximately 26.3% or 1,548 active accounts have completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

Engagement – Service to Date (8/16/23 – 7/31/24)		
App Accounts Created Since Launch	5,876	
OU Accounts	N/A	N/A
Active Accounts*	3,948	67.19%
Rider Accounts**	2,940	50.0%
Repeat Rider Accounts***	2,346	39.9%
*accounts where user has engaged with ride requests at least once		
**accounts with at least 1 completed ride		
***accounts with at least 2 completed rides		

Accidents and Vehicles

No accidents and one incident was reported in the month of June. The reported incident involved unsafe behavior from a rider who has since been permanently suspended from the service. All incidents are reported to City of Norman Transit staff in a timely manner by our provider Via.

All six vehicles were in active service during the month of July, which meets the target fleet availability.

STREET DIVISION					
	FYE 2025 August 2024	FYE 2025 August 2024	Year to Date	Year to Date	FYE 2025
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	46.50		74.37		
Overlay/pave 10 miles per year.	-	0%	-	0%	100%
Replace 2,000 square yards of concrete pavement panels	266.50	13%	697.50	35%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	1.00	0%	3.00	1%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	5,046,580.00	40%	9,461,711.00	75%	100%
Mow 148 miles of Rural Right-of-way three times per year	490.00	110%	748.00	168%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	0%	0%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	0%	0%
Bridge - Maintain 5 non-deficient bridges in a year	0%	0%	0%	0%	100%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	0%
Bridge - Replace one functionally obsolete bridge per year	-	0%	-	0%	0%
Bond Program - Contract all selected projects for the bond year within the same fiscal year	0%	0%	0%	0%	0%
Capital Program – Complete all selected projects within the same fiscal year		0%	-	0%	0%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2024

Item 3.

STORMWATER DIVISION					
	FYE 2025 AUGUST, 2024	FYE 2025 AUGUST, 2024	Year to Date	Year to Date	FYE25
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (6,000 Annually)	331.00	66%	786.00	13%	85%
Inspect and clean 100% of the urban drainage inlets three times per year.	20.00	0%	20.00	0%	65%
Mow 2,271,548 square-feet (52 acres) of open drainage ways, six times per year.	1,202,668.00	9%	2,870,616.00	21%	70%
Permit all floodplain activities as appropriate.	3.00	3%	7.00	7%	95%
Camera stormwater infrastructure to inspect and identify. (4 map grids per month)	-	0%	-	0%	85%
*Camera map grids identified in FY24 and program transitioning to proactive inspection.					

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

Item 3.

August 2025

IN GALLONS	FYE 2025	FUEL REPORT	
	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	21,018.00	20,889.00	32,089.00
Outside - sublet	1,002.00	443.00	1,165.60
TOTAL	22,020.00	21,332.00	33,254.60
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>
Consumption	14,717.80	14,329.00	32,089.00
			<u>PUBLIC CNG CONSUMED</u>
			1,165.60

FYE 2025 TO DATE CONSUMPTION			
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>
Consumption	38,672.80	38,029.70	60,910.22
			<u>PUBLIC CNG CONSUMED</u>
			4,060.12

INTERNAL PRICE PER GALLON:			
UNLEADED	High	\$2.60	Low \$2.35
DIESEL	High	\$2.47	Low \$2.32
CNG	High	\$0.17	Low \$0.17
EXTERNAL PRICE PER GALLON:			
UNLEADED	High	\$2.66	Low \$2.47
DIESEL	High	\$2.52	Low \$2.40
CNG	High	\$2.10	Low \$2.10

CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$139,887.37	Month Total Public CNG Sales	\$2,270
OILS/FLUIDS	\$11,335.67	FYE 2025 To Date Public Sales	\$8,349
TIRES	\$33,702.80	LIFE TO DATE CNG GAS GALLON EQUIVALENT	
SUBLET REPAIRS	\$59,576.40	Total Sold Gallons Life To Date	1,127,652
		Total Gross Sales Life To Date	\$1,691,194
TOTAL SPENT ALL Parts/Sublet	\$244,502.24	Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Station:	3,642,269

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	4	1	0	5
EMERGENCY ROAD CALLS	52	12	6	52
PM SERVICES	122	106	83	228
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	607	195	313	1,214
SCHEDULED REPAIRS	344	97	88	688
NON SCHEDULED REPAIRS	263	87	225	526

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	12	0	0	12
EMERGENCY ROAD CALLS	46	18	11	64
PM SERVICES	50	61	44	111
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	341	200	202	541
SCHEDULED REPAIRS	85	47	87	132
NON SCHEDULED REPAIRS	256	135	155	391

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	0	0	0	0
PM SERVICES	14	21	8	35
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	78	53	57	131
SCHEDULED REPAIRS	78	51	38	129
NON SCHEDULED REPAIRS	0	2	19	2

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	0	1	0	1
PM SERVICES	18	19	4	37
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	88	43	37	131
SCHEDULED REPAIRS	55	28	19	83
NON SCHEDULED REPAIRS	33	15	18	48

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	16	1	0	17
EMERGENCY ROAD CALLS	98	31	29	129
PM SERVICES	204	207	142	411
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	1,114	491	773	1,605
SCHEDULED REPAIRS	562	223	418	785
NON SCHEDULED REPAIRS	552	239	360	791

**FLEET DIVISION
INVENTORY
August 2024**

FUEL

WESTWOOD GOLF	478.2	gallons	UNLEADED	@	2.650	\$ 1,267.23
WESTWOOD GOLF	398.1	gallons	DIESEL	@	3.000	\$ 1,194.30
NORTH BASE	8,394.6	gallons	UNLEADED	@	2.460	\$ 20,650.64
NORTH BASE	4,849.6	gallons	DIESEL	@	2.380	\$ 11,542.00
FIRE STATION #5	373.1	gallons	UNLEADED	@	2.660	\$ 992.45
FIRE STATION #5	406.9	gallons	DIESEL	@	2.520	\$ 1,025.39
FIRE STATION #6	358.4	gallons	UNLEADED	@	2.560	\$ 917.50
FIRE STATION #6	225.5	gallons	DIESEL	@	2.450	\$ 552.48
BULK TANKS	1,200.0	gallons	DIESEL	@	2.380	\$ 2,856.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	9,604.3	\$ 23,827.82
DIESEL	7,080.1	\$ 17,170.16

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
AUGUST FYE 2025**

Industry Standard Compliance: Not To Exceed 5%

Item 3.

Department/Division	Number of PMs Scheduled	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Missed	Current % PENDING	YearTo Date Non-Compliance Trend
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	0%
HUMAN RESOURCES						
HUMAN RESOURCES					0%	0%
PLANNING						
PLANNING					0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE	2	3	1	1	50%	100%
PUBLIC WORKS						
ENGINEERING	1	1			0%	0%
STREETS	18	13	2	3	17%	22%
STORMWATER	3	3			0%	17%
TRAFFIC	2	3			0%	25%
STORMWATER QUALITY					0%	0%
FLEET	2	8			0%	0%
TRANSIT					0%	0%
POLICE						
ANIMAL CONTROL	5	3	1	2	40%	71%
POLICE ADMINISTRATION					0%	0%
POLICE STAFF SERVICES	6	9			0%	30%
POLICE CRIMINAL INVESTIGATIONS	7	9		2	29%	53%
POLICE PATROL	29	27	4	8	28%	59%
POLICE SPECIAL INVESTIGATIONS	4	4			0%	10%
POLICE EMERGENCY COMMUNICATIONS	1	1			0%	0%
FIRE						
FIRE ADMINISTRATION					0%	0%
FIRE TRAINING					0%	0%
FIRE PREVENTION	2		2	2	100%	120%
FIRE SUPPRESSION	3	2		2	67%	67%
FIRE DISASTER PREPAREDNESS					0%	0%
PARKS & RECREATION						
PARK MAINTENANCE	7	9			0%	10%
PARKS & RECREATION					0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE					0%	100%
PARKS FORESTRY					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	11	7	6	6	55%	94%
PSST POLICE CRIMINAL INVESTIGATIONS	1	1			0%	0%
PSST FIRE SUPPRESSION	1		1	1	100%	200%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT	2	2			0%	0%
WATER PLANT	1	1			0%	0%
WATER PLANT WELLS	2	2			0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	13	15		1	8%	7%
UTILITIES INSPECTOR					0%	0%
METER SERVICES					0%	0%
UTILITIES WRF						
WRF ADMIN					0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS	4	5			0%	0%
WRF OPERATIONS	2	2			0%	0%
SEWER LINE MAINTENANCE	5	6			0%	9%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	10	10	3	1	10%	24%
SANITATION COMMERCIAL	6	5	1	2	33%	41%
SANITATION TRANSFER	3	1		2	67%	33%
SANITATION COMPOST	1			1	100%	50%
SANITATION RECYCLE	2			2	100%	50%
SANITATION YARD WASTE	2	3		2	100%	30%
UTILITIES EVIROMENTAL						
ENVIRONMENTAL & SUSTAINABILITY	1		1	1	100%	0%
CITYWIDE TOTAL	159	155	22	39	25%	36%

PUBLIC WORKS FLEET DIVISION PM COMPLIANCE REPORT

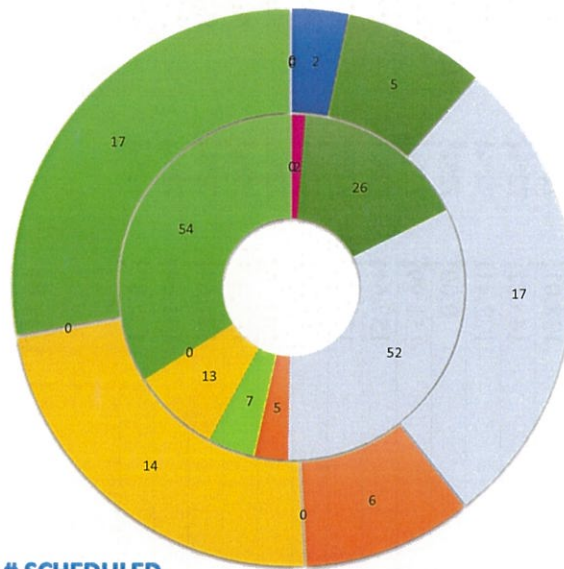
August FYE 2025

Item 3.

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
Police										
986T	2000 Don's Equipment Trailer	Animal Control	8/31/2024	5/11/2024	-112	Days	5/20/2024	Light Repair	PM-A	5/11/2023
MotorT	2012 Road Boss Trailer	PSST Criminal Investigations	8/31/2024	6/22/2024	-70	Days	7/24/2024	Light Repair	PM-A	6/22/2023
Public Works										
667A	2017 Honda Air Compressor	Streets	8/31/2024	8/8/2024	-23	Days	8/19/2024	Light Repair	PM-C	12/15/2023
Fire										
2003	2020 John Deere Mower	Fire Suppression	8/31/2024	8/8/2024	-23	Days	8/19/2024	Light Repair	PM-C	8/8/2023
Utilities										
0323	2015 Bomag Roller	Waterline Maintenance	8/31/2024	7/25/2024	-37	Days	8/8/2024	Light Repair	PM-C	1/25/2024
23274	2023 Peterbilt Rearloader	Yard Waste Sanitation	8/31/2024	6/23/2023	-435	Days	7/18/2024	Heavy Repair	PM-B	6/23/2024

PM Compliance Report August FYE 2025



INNER RING - MONTHLY # SCHEDULED
OUTER RING = MONTHLY # MISSED/LATE

Department	Scheduled	Missed / Late	% Late
City Clerk	0	0	0.0%
Municipal Court	0	0	0.0%
Information Technology	0	0	0.0%
Human Resources	0	0	0.0%
Planning	2	2	100.0%
Public Works	26	5	19.2%
Police	52	17	32.7%
Fire	5	6	120.0%
Parks & Rec.	7	0	0.0%
PSST	13	14	107.7%
CDBG	0	0	0.0%
Utilities	54	17	31.5%
Citywide Total	159	61	38.4%

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2025

August 2024

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	DIFFERENCE	
497	143.70	72%	83.5%	11.5%	
642	138.01	72%	80.8%	8.8%	
1554	136.88	72%	74.9%	2.9%	
1676	153.49	72%	88.1%	16.1%	
2098	150.10	72%	81.7%	9.7%	
2495	138.01	72%	81.3%	9.3%	
2745	145.22	72%	93.4%	21.4%	
3001	122.41	72%	81.6%	9.6%	
3134	0.00	72%	#DIV/0!	#DIV/0!	
3151	151.99	72%	86.5%	14.5%	
3167	157.61	72%	86.1%	14.1%	
3487	129.06	72%	88.4%	16.4%	
3502	133.49	72%	79.9%	7.9%	
3572	164.48	72%	93.0%	21.0%	
3843	141.31	72%	82.9%	10.9%	
3968	171.64	72%	91.3%	19.3%	
4033	141.64	72%	85.2%	13.2%	
4269	102.87	72%	79.1%	7.1%	

DIRECT LABOR HOURS

2421.91

TOTAL AVAILABLE HOURS

2862.57

PRODUCTIVITY GOAL

72.0%

ACTUAL PRODUCTIVITY

84.6%

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

AUGUST 2024	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	100	100	100%	218	218	100%
Provide information requested by citizens within 7 days	95%	100	100	100%	218	218	100%
Complete traffic engineering studies within 45 days.	99%	0	0	100%	3	0	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	35	35	100%	81	81	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		155	120	0.77	327	287	0.88
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		7.81	11	1.41	9.37	0	0.00
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		16	16	100%	30	30	100%
Response to reports on traffic signal malfunctions within one hour.	99%		Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		15	15	100%	24	24	100%
Response to reports of sign damage:	Percentage						
<i>High Priority</i> Stop or Yield Signs within one hour	99%	1	1	100%	15	15	100%
<i>Lower Priority</i> all other signs within one day	90%	26	26	100%	57	57	100%
<i>Street Name Signs</i> within two weeks	90%	8	8	100%	26	26	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		2257	0	0.00	5425	0	0.00

UTILITIES 13

As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months. All existing as-built information was provided to the consultant for their use. Pilot area information has been received and reviewed by staff. The effort required to complete the work was determined to be more than the original contract so Contract Amendment No. 1 was approved to allow for completion of the project. Meshek's work has progressed through Areas 1 – 4 and they are working through Area 5. Completion of work is expected October 2024.

AIM Water and Wastewater Master Planning Effort: In combination with the overall comprehensive land use plan, Water and Wastewater master planning efforts are being done to evaluate the current infrastructure, provide input on future development locations, and determine infrastructure needed to support the selected land use alternative(s). RDG, with Garver performing the engineering for water and wastewater efforts, was selected as the consultant for the project. Contract K-2324-46 was awarded to RDG (with Garver as a subconsultant) in July 2023. Initial work has begun by Garver and the first Water and Wastewater Subcommittee meeting was held.

Tangentially, staff worked with Garver and RJN to complete the wastewater collection system flow monitoring necessary for proper calibration of the wastewater model being developed and updated by Garver. The Water/Wastewater Subcommittee met April 12, 2024 and had John Harrington of ACOG as a speaker regarding groundwater. The subcommittee met May 14, 2024 at COMCD to learn more about the lake. The subcommittee met July 12, 2024 and again on August 30, 2024 and are beginning to discuss total costs of each alternative.

WASTEWATER PROJECTS:

WRF Reuse Pilot Study (WW0317) – Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, and on March 18, 2023, ODEQ issued a letter of "support" for the results of the pilot study. Upon receiving ODEQ's letter and as per their Contract, Garver submitted the report to a committee of independent industry experts who will review and make recommendations regarding the report's conclusions. A Technical Orientation with the committee members, NUA, and Garver convened on August 28, 2024. A final workshop to review and discuss the committee's recommendations is currently scheduled for October 30, 2024. Once those recommendations are addressed, the report will be considered final.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been received by City of Norman.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 through 2024 for research and investigations, and grant can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. The project was officially kicked off in early November 2021, and work (research and data gathering) is ongoing. A workshop to review alternatives and select the best convened in August 2024. If funding beyond fiscal year 2024 (which ends on September 30, 2024) is authorized, design and construction of a pilot constructed wetland may occur starting in October 2024 and continuing through the remainder of fiscal year 2025 (i.e. through September 30, 2025).

In April 2022, NUA learned that a third grant from BOR associated with possible IPR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data and forecasts and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. During the remainder of 2023 and continuing into the Spring of 2024, Garver and their subconsultants completed research and created the PLOT, and, on June 11, 2024, they convened a workshop presenting the preliminary conclusions. Based on the workshop, Norman requested that additional information and analysis be provided to clarify some minor questions before a final report is issued. An additional workshop is being scheduled for August 2024 to share preliminary results with Bureau of Reclamation (BOR) and Central Oklahoma Master Conservancy District (COMCD) staff convened on August 15, 2024. Garver should address all questions raised in workshops and furnish a final report during September 2024.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of \$5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds

will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussions, an additional concern arose based on the fact that until funding is approved by Congress, exact details of grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, for grants issued up to and including Fiscal Year 2024, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has applied for and received a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request was worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects as well. OWRB has advised that, as with the EPA Community Grant, the project could start before the loan was granted. Then, once approved, NUA could immediately start seeking reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raftelis report for upcoming wastewater capital spending.

Based on the above-described EPA Community Grant and CWSRF loan processes and timing and the critical nature of this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF when those financial instruments were approved. As a result, project was advertised on August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of \$3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing review and procurement processes are ongoing. Based on current lead times for dewatering equipment, construction should be complete in July 2025.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of \$5,000,000 had been officially authorized and funded. However, the grant included a strict Buy America Build America (BABA) clause while the project bidding documents and thus the resultant contract with Crossland Heavy Contractors did not include this requirement. Between April and June 2024, NUA convened numerous meetings with EPA and Garver to determine the appropriate path forward that would allow NUA to accept this grant. Based on EPA input, NUA is pursuing two parallel paths to achieve this goal: (1). Obtain a waiver from EPA from the BABA requirement for this project; or (2). Obtain approval of a "Technical Correction" from EPA that will allow some or all funding from the grant to be expended on two other critical projects at the WRF. In late July, EPA confirmed that all legal hurdles for approval of a technical correction had been successfully cleared and therefore, they expected to formally approve it in the near future. Based on this approval, a combination of internally-generated funds and CWSRF loan funds will be used to fund this project.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision has been made to defer construction of this project until fiscal year FYE26. Assuming the project is not deferred again, bidding documents will be finalized in time to advertise in May 2025. Bids would then be opened in June 2025, and Contracts Awarded at the first Council Meeting in July 2025. Construction would then take one calendar year to June 2026.

As noted in the discussion for WRF Dewatering Centrifuge Replacement (WW0326) project, NUA received an EPA Community Grant in the amount of \$5,000,000 for that project. However, the Bidding Documents for that project did not meet Buy America Build America (BABA) requirements, and, as a result, EPA is in the process of officially granting a Technical Correction for the grant which allow the grant to be used for other projects at the WRF. Once that Technical Correction is officially granted, which is likely to occur no later than October 2024, it is NUA's intention to use that funding, in part, to fund this project. This will result in the bidding schedule for the project being moved up from the currently planned July 2025 to the fall of 2024. Once approval is formally granted and revisions to the schedule confirmed, the Project Tasks/Dates below will be updated accordingly.

Engineer: Greely and Hansen LLC (John Schmidt)

WRF Digester #3 Roof Replacement (WW0336): The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

As of May 2024, there will no longer be an exterior plate of metal welded over the leak in the roof of the digester due to safety concerns with respect to the gases escaping the leak. Garver, a consulting engineering firm, is preparing a work order for the internal assessment of the digester.

As of July 2024, the contractor onsite cleaning out another digester will be moving on to removing solids from the storm holding pond at the WRF after the current project, as they were the winning bidder for that project. In June 2024, we were going to solicit a quote for cleaning out Digester #3 after their current project concluded (cleaning out the digester they were originally contracted to clean). This Digester #3 cleanout would have been followed by an internal assessment of the structure's floating roof.

Instead, the WRF has hired staff who are experienced in welding. To save significant costs, we are currently developing a plan to drain the digester over the course of a week. Once the digester is drained, a minimum of two hydrogen sulfide and methane gas detectors (one interior near the proposed welding area and one exterior near the proposed welding area) would be placed as a safety precaution prior to any welding. Once the weld site is deemed safe from hazardous gases, WRF staff would then weld a steel plate on the exterior of the floating roof's crack to seal the roof again. Sealing the roof would allow for it to be repressurized and "float" once again.

This would be considered a temporary solution with an anticipated lifespan through 2028, when it is anticipated that more funds will be available to develop a more permanent solution, such as a roof replacement.

As of August 2024, procurement of the gas monitoring devices and execution of this project have been put on hold until the upcoming major projects at the WRF—centrifuge replacements and aeration blower replacements—begin in November or December 2024.

Engineer: Garver – On-Call services

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

As of August 2024, Parkhill continues to develop plans under their previous PSA that will be used in bidding documents. Plans are expected in September 2024.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of \$5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation is ongoing. As of the end of August 2024, the Work is nearly 30% complete and remains generally on schedule for completion in the Summer of 2025.

Engineer: Parkhill (Sean Price)

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan and the outcome effects of a possible turnpike.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport: New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at

locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

The project Kickoff Meeting occurred 7/11/24 at the WRF. Garver to develop a sampling plan based on data received by WRF staff. NUA is also holding meetings with the USGS in August and September to explore additional CEC sampling at no cost to the NUA.

As of August 2024, NUA is still in process of providing data for elements not regularly sampled. WRF staff are working on discharge permit renewal, preparation for major projects at the WRF, and restructuring of the activated sludge compliance data storage. As these are priority items for the WRF, progress on compiling the data for the more niche requests has been slowed.

In August, NUA staff organized a meeting with USGS Research Hydrologists Michelle Lorah and Jason Masoner, and OU Professor of Civil Engineering and Environmental Sciences Bob Nairn regarding sampling.

Engineer: Garver (Bryce Callies)

Ashton Grove Lift Station Basin Study (WW0341): On April 9, 2024, the Norman Utilities Authority approved Contract K-2324-168 with Dukes Root Control, Inc. for \$118,794.72 to assess sewer line conditions in the Ashton Grove Lift Station Basin, located east of 48th Avenue NW and south of West Rock Creek Road. The study includes several forms of assessment, including utilizing a sewer line rapid assessment tool (SLRAT) for line assessment, manhole inspections, and flow tracking using 36 iTrackers to be placed in manholes throughout the project area. All assessments and field work completed in May 2024. During the 60-day iTracker period, the City has experienced several heavy rainfall events and will only need a 60-day period for the study instead of a 90-day period to gather sufficient inflow data.

As of July 18, all field work has been completed and iTrackers collected. Project report anticipated in late August or early September.

As of August 2024, deliverables are expected in early September with a follow-up deliverables presentation by Duke's soon after in September.

Water Reclamation Facility (WRF) Aeration Blower Replacements: The WRF has been in need of replacing two turbo blowers and outdated centrifugal blowers that supply the aeration basin with air for multiple years. The current turbo blowers have significant issues operating during the hottest portion of the year, and their replacements are already on-site. It is expected for the winning contractor to quickly install the new turbo blowers, but it could take upwards of a year or more to procure the other centrifugal blowers being replaced. This project also includes intake improvements for the turbo blowers and point repairs for leaks along the aeration main. Garver is the consultant on this project, and as of May 30 2024 bid opening, Crossland Heavy submitted the lowest bid, but bid award is still pending review.

In June 2024, EPA funding was authorized for this project. The authorization of the funding source is significant as this project must now meet all of the EPA requirements for funding. The project was bid with anticipation of using these funds, and now that funding is secured the project may proceed as anticipated.

Preconstruction meeting occurred on July 30, 2024 at the WRF. Crossland Construction Contractors produced a schedule of work beginning in late Fall for the install of the Turbo Blowers. Lead times for electrical components for the centrifugal blowers are a driving factor for their installation not beginning until Winter of 2025. Crossland will be onsite at the WRF in August to verify measurements and confirm their construction sequence planning.

As of August 2024, installation of the turbo blowers is expected to begin in late November or early December in 2024.

Engineer: Garver (Michael Nguyen)

WATER PROJECTS:

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water mater plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. Public Works is reviewing the current waterline plans before sending to engineers for revisions. Final plans, bidding, and construction dates will be determined based on the schedule for the rest of the project. ROW issues have now been resolved.

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. Engineers are working on completing 90% plans and incorporation of some additional design elements following the public meeting held in December. Architects are working on getting renderings from the street view and nearby properties to show a more accurate depiction of what nearby homeowners would see when the berms are added around the facility. An additional sum of \$49,286 was added to the contract for work needed to improve the design following public comments. Engineers and Landscape architects revised their rendering and are ready to be presented to the neighboring homeowners. Staff is working on getting another public meeting put together. In addition, Engineers are working on getting their materials testing vendor to come out and test our residuals for potential use at the site for the berms.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)

Disinfection System Engineer: Plummer Associates (Alan Swartz)

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12 and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. A kick-off meeting was held February 15, 2022 after 60% streetscape plans were completed. Funding for the streetscape work has still not been determined. This funding will determine when the waterline project needs to begin and end. The waterline will need to be completed before the roadway work begins. ROW issues have now been resolved. Final design is expected to be complete November 2024.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelerator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline. Staff has determined that clarifier 3 is in most dire need for recoating/potential metal repairs and would like this to be accomplished with funds for this project. Repairs to clarifiers 1 and 2 would be completed at a later date if funding allows. Staff met with Carollo on July 19, 2023 to discuss combining this work with other WTP projects that need to be completed.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Line Maintenance potholed 27 locations (approximately 20%) in this neighborhood to determine if lead service line replacement will be necessary. All service lines potholed were found to be made of copper. Bids were opened on July 13, 2023 where Cimarron Construction Company was the low bidder at \$2,631,347.00. This number includes replacement of

Southlake Addition waterlines as well as waterlines at 1932 E Lindsey Street that have had frequent breaks in the last fiscal year, for which Line Maintenance has had to temporarily repair. A contract with Cimarron Construction Co. was approved by City Council on August 8, 2023. A pre-construction meeting was held on August 29, 2023. All punch list items have been completed at the apartment complex. Contractors have pulled off for another project but will be back in May to start work on the Southlake addition. Staff is still working on getting easements acquired from the Cervi properties nearby the Southlake addition.

Water Line Replacement, Parsons Addition Phases I and II (WA0246): Contract (K-1819-87) with Cabiness Engineering, LLC (now part of Garver) was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, 2022, and 2023, Phase II was delayed until the following Spring each year. Phase II was advertised on March 7, 2024 and bids were opened on March 28, 2024. Southwest Water Works (SWWW) of Oklahoma City, Oklahoma was the apparent low bidder with a base bid of \$3,250,256. City Council authorized Contract Award on April 9, 2024, and immediately after Contract Award, Notice to Proceed with shop drawings and material procurement was issued. As per Contract, Notice to Proceed with Construction was issued on May 13, 2024 (Monday after OU's Spring 2024 Graduation Weekend), and, as of July 30, 2024, work was substantially complete, which was before the Contract Completion Date of August 4, 2024. A punchlist inspection was completed on August 6, 2024, and it confirmed that all punchlist items had been addressed. The final change order/amendment are currently being negotiated, and final acceptance and final payment should be ready for City Council approval in October 2024.

Engineer: Garver, LLC (formerly Cabiness Engineering) (Michael Nguyen)

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until Fiscal Year 2023/24. From that point, final design work and easement acquisition was scheduled at a pace intended to synchronize completion of final design, permit application/receipt, and all easement purchases with a scheduled advertisement date of early May 2023. However, while preparing easement documents during Summer 2022, Jacobs determined that there was a potential issue with a long segment of their alignment that was intended to be in easements on property owned by the United States Department of Veterans Affairs (VA) and J.D. McCarty (McCarty). There were existing easements owned by Oklahoma Gas & Electric (OG&E) on both properties (seemingly much larger than needed to accommodate OG&E's overhead power lines in the area) extending into the area Jacobs intended to use for their current alignment for this project. After consideration of several alternatives, it was agreed to determine if OG&E would allow encroachment in their easement as long as it was a reasonable distance from their overhead lines, and in December 2022, OG&E furnished authorization to encroach on their easements on the VA and McCarty properties. As a result, Jacobs is now able to proceed with final design and acquisition of easements so project may be readied for bid.

As noted above, two of the easements required for the project must be purchased from the VA and McCarty who both own large properties fronting on the south side of E. Robinson Avenue. VA and McCarty are also two of the large property owners in Norman who have multiple meters that NUA would like to replace with a single master meter. Now that negotiations for these two easements can begin again, NUA will work to negotiate master meter agreements concurrently with Jacobs' easement negotiations and incorporate the meter replacement work into this project.

In May 2023, Jacobs advised that they were preparing a request for a contract amendment for various perceived extras encountered during design to date, and they expected to submit this request within a few weeks. NUA agreed to review the details of the request upon receipt, but did not necessarily agree that an amendment of any amount was merited. To date, this request has not been submitted. If, upon receipt and review, NUA finds an amendment is merited, final costs would likely be negotiated in the near future and submitted for City Council approval.

Project will advertise as soon as easements can be completed and Permits issued. Finalizing easements and obtaining permits is likely to continue into Summer 2024 with Bidding and Contract Award to follow in Fall 2024. Construction would then continue until late Summer 2025.

Engineer: Jacobs Engineering (Arun Srinivasan)

Robinson Water Tower Resurfacing (WA0382), Lindsey Water Tower Resurfacing or Demolition (WA0182), and Non-Potable Water Expansion Study: Lindsey Tower was decommissioned approximately 10 years ago because it is not tall enough to act as viable potable water system storage at current system operating pressures. However, before receiving bids to demolish the tank, Norman Utilities Authority (NUA) received its *2060 Strategic Water Supply Plan*, which included a recommendation that, in the future, NUA evaluate the economics of a recycled water system for irrigation clients that could potentially use Lindsey Tower as dedicated storage. For this reason, demolition of Lindsey Tower was deferred until a future recycled water system could be evaluated. In 2020, the coatings on the tower began to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated. However, before submitting Contract for City Council approval, NUA has decided to await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a scope and fee proposal to analyze the possibility of constructing a recycled water system using treated effluent from the Norman Water Reclamation Facility (WRF) to supply irrigation water to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described in Norman's *2060 Strategic Water Supply Plan*. This recycled water system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer was also directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for this new non-potable water system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. In March 2023, City of Norman furnished additional requested data to Plummer to assist in finalizing their analysis, and on September 29, 2023, a draft report was submitted for City of Norman review. During the fall of 2024, there were multiple meetings and conference calls between Plummer and NUA to clarify details of report. Final conclusion was that neither the repurposing of Lindsey Tower for a future Non-Potable Recycled Water System nor returning Lindsey Tower to service as potable water storage were financially viable. As a result, the only option left to NUA was the demolition of Lindsey Tower.

The conclusions of Plummer's report were presented to City Council in the March 12, 2024 Conference Meeting. In response, City Council indicated that, because of its visibility and proximity to OU's stadium, the tower may have value to the City as a landmark with City of Norman logo (and possibly an OU logo paid for by OU). For this reason, City Council indicated that, depending on costs and possible contributions by others, they may be interested in City of Norman taking possession of Lindsey Tower and using General Funds (and other contributions) to paint just the exterior of the tank so it could serve as a landmark. After further discussion, NUA noted that, unrelated to Lindsey Water Tower, funding has been budgeted in FY 2025 for Project WA0382, Robinson Tower Resurfacing. Consequently, NUA could prepare a single bid package that would include both Robinson Tower Resurfacing and two alternates for Lindsey Tower: (1).

Demolition of Lindsey Tower; and (2). Resurfacing of Exterior of Lindsey Tower (so it could serve as a landmark). Combining the work on two water towers, NUA could expect to receive the most competitive bids. After bids are received, City Council could determine, based on actual costs, if they want to proceed with funding the exterior resurfacing of Lindsey Tower from the General Fund with a contribution from NUA equal to the cost of the demolition alternative or if they will simply direct NUA to accept the demolition alternative and demolish Lindsey Tower. City Council directed that NUA proceed with this option. Based on this direction, a contract was negotiated with Coastal Windforce, Inc. (formerly Dunham Engineering) to prepare a single set of Bidding Documents covering Robinson Tower Resurfacing and the two alternates for Lindsey Tower (Demolition or Exterior Resurfacing Only) and to perform construction administration and management services for the Work at both towers, and Engineering Contract No. K-2324-169 was approved at the May 14, 2024 City Council Meeting.

On March 21, 2024, the combined bid package for Robinson Tower Resurfacing and the two alternates for Lindsey Tower were advertised. These bids were opened on April 18, 2024. The actual costs for the two alternatives were presented to City Council at the April 23, 2024 Conference Meeting. During that meeting, City Council deferred a decision until they could further investigate options and implications for funding the alternative to preserve Lindsey Tower. In mid-May, NUA was directed to proceed with the resurfacing of Robinson Tower, but to defer any work on Lindsey Tower for at least 6 months to allow for further time to investigate possible funding sources to preserve it. NUA determined that most sensible path forward entailed awarding a contract to the lowest and best bidder, G&L Tank Sandblasting & Painting of Shelbyville, Tennessee (G&L), for the combined Robinson Tower Resurfacing/Lindsey Tower Demolition alternate with added contract language requiring G&L to defer demolition of Lindsey Tower for a minimum of 6 months after Contract Award. If at the end of the 6-month deferral, City Council decides to proceed with preservation of Lindsey Tower or if they wish to further defer their decision, the demolition portion of the Contract would be deleted by Change Order. Then, once a final decision is made, either the demolition or rehabilitation of Lindsey Tower would be rebid.

On May 28, 2024, City Council approved award of Contract K-2324-143 in the amount of \$816,200.00 (\$504,200.00 for the resurfacing of Robinson Tower and \$312,000.00 for the demolition of Lindsey Tower). As noted above, the awarded Contract included a requirement that demolition of Lindsey Tower be deferred a minimum of 6 months with the understanding that, at the end of that time, City of Norman will decide to either proceed with the demolition or delete that work in its entirety from the Contract. G&L plans to mobilize to complete the rehabilitation of Robinson Tower in early September 2024. Based on this schedule, work should be complete during November 2024.

NUA has determined that they can accommodate removing Robinson Tower from service during the summer months so Notice to Proceed with resurfacing of Robinson Tower could be issued at any time. However, as of the end of June 2024, G&L was not yet ready to mobilize to complete the project. Mobilization is tentatively scheduled for August 2024, which would allow for completion of the work by September 2024.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Jonathan McCarthy) for Non-potable Water System Study.

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff was held in June. Radio network is installed and meters are communicating and reading on the system. Integration work for software is

ongoing.

Consultant: E Source (Alyssa Pourciau)

Tecumseh Water Line Replacement (WA0380): The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. Proposed alignment was reviewed and comments sent back to Plummer in May 2024. Next steps are to meet with Public Works on the timing of Tecumseh Road Widening Project from 24th to Flood, in an effort to determine the best window to replace the waterline along that section of road.

A meeting with ODOT occurred in June 2024, with ODOT accepting the proposed alignment. The next steps in this project are to execute the alignment survey and begin geotechnical assessment of the soil near I-35.

As of July 2024, the alignment survey is to be scheduled in September, with 30% plan development to follow the survey.

Engineer: Plummer (Alan Swartz)

Danfield Water Line Replacement (WA0379): This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design is underway. Design phase completion is expected in late April 2024. Follow-up with Parkhill on May 7, 2024 has design phase expected completion on May 17.

As of August 2024, NUA staff awaits design plans for review.

Engineer: Parkhill (Sean Price)

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed. Line Maintenance has continued to complete service line inventories and, based on the results of the surveys and discussions with the ODEQ, the estimated number of unknowns is expected to be reduced to approximately 5,500 services.

Water Line Desktop Condition Assessment (WA0337): This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year. Staff have been working with the consultant to provide data and working through data cleanup.

SANITATION CAPITAL PROJECTS:

SA0025 – Sanitation Cost-of-Service Study: This study will complete a financial evaluation of the Sanitation Fund. Raftelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raftelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class

subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Proposal for disposal and recycling commodities were received this June which will impact the cost-of-service study. This new information, along with historical financials and volumes for disposal and recycling will be used to complete this study. Staff are compiling information through FYE2024 to provide the most accurate data to the consultant along with the most recent recycling information. Staff expects preliminary results in October 2024.

Compost Facility Scale House (SA0019):

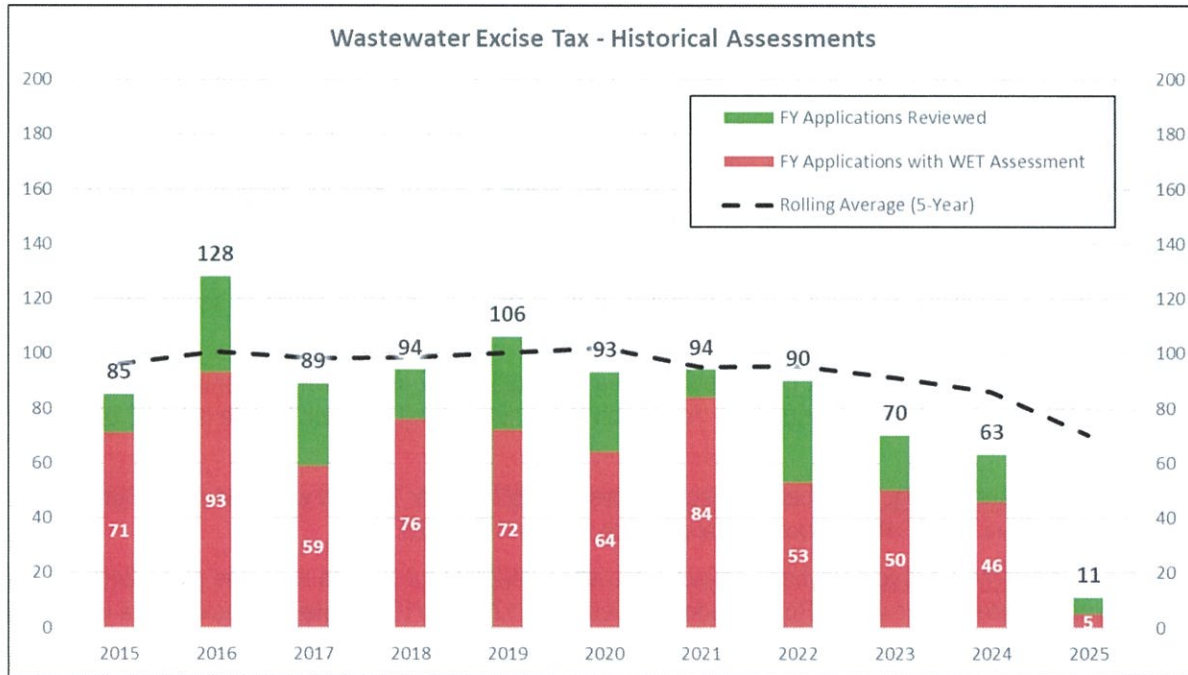
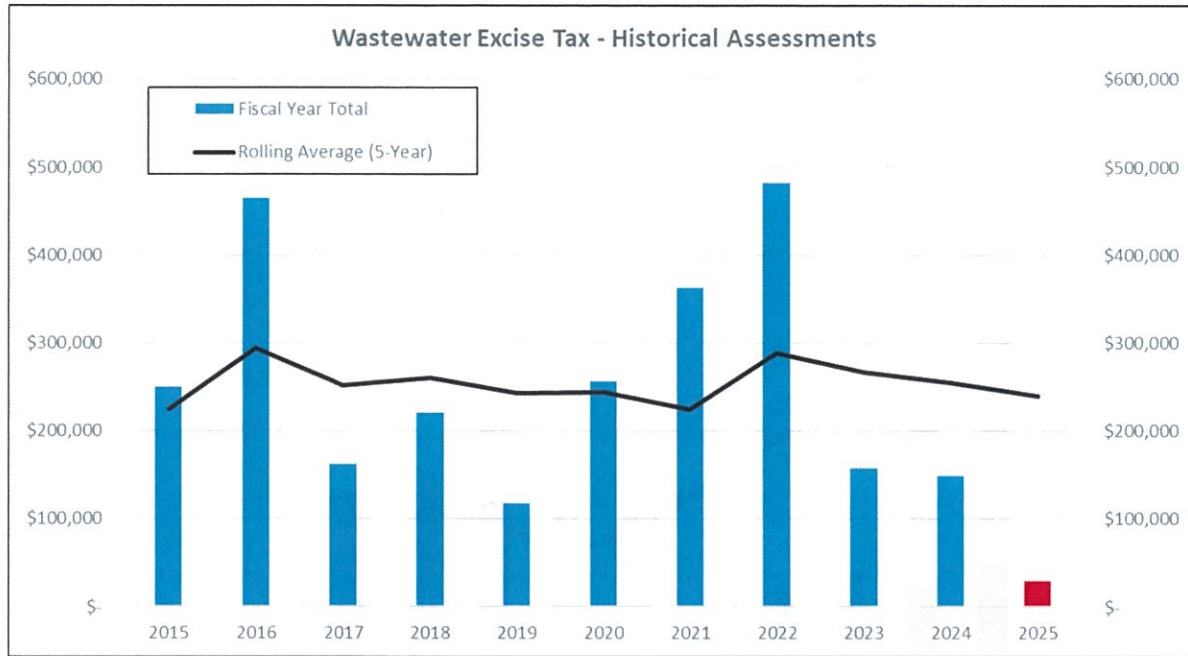
This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergint) and low voltage (TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. As of the first week in March 2024, City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project.

TriCore is still in the process of addressing comments as of August 2024.

Engineer: TriCore Group, LLC (Greg Vance)

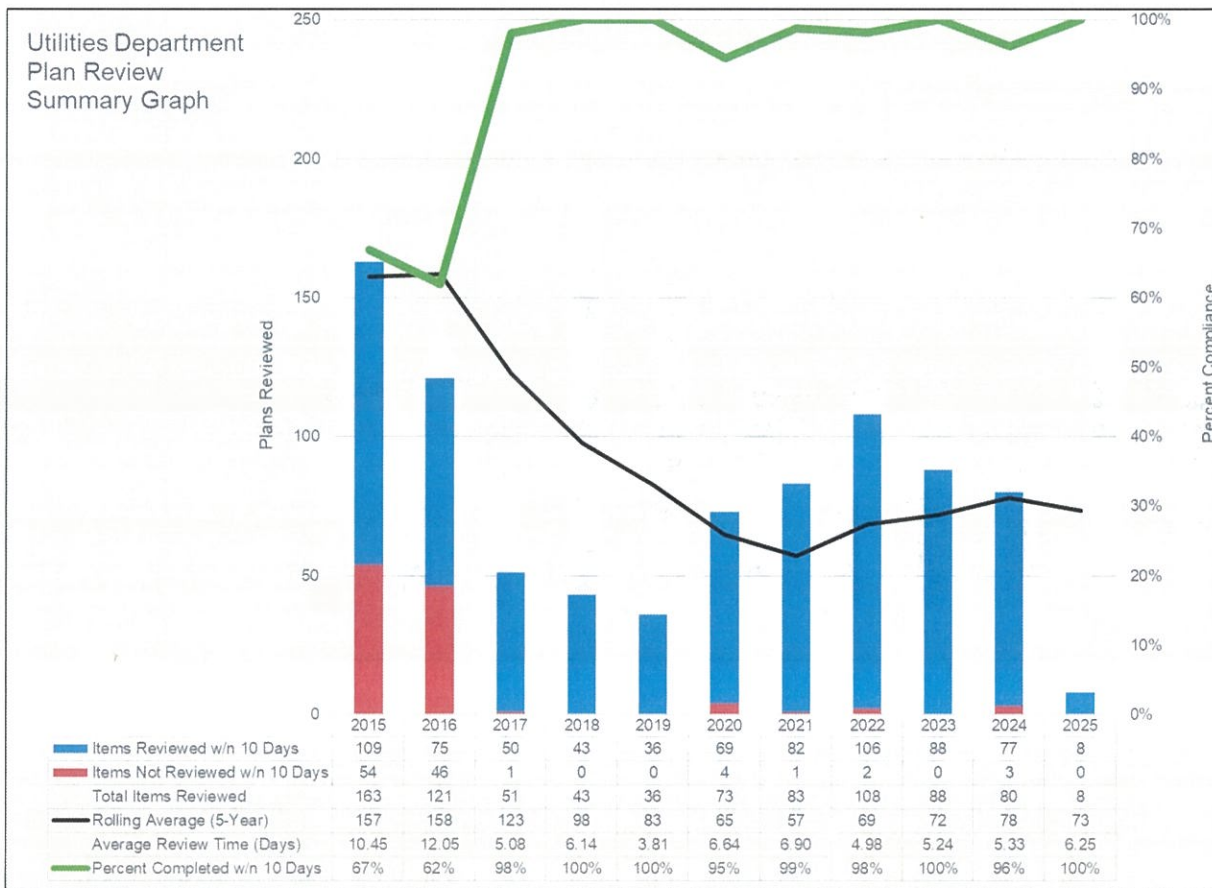
Wastewater Excise Tax – Non-Residential:

WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on three commercial entities last month. No applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, eleven commercial properties have been reviewed and a total of \$30,143.97 has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed (current through date of report preparation).



PLAN REVIEW:

Seven plan sets were reviewed this past month. Staff has reviewed 8 plans for the current fiscal year with an average review time of 6.25 days and with 100 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015.

Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.

Item 3.

8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

0 water well permits were issued for the month of August.

**DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY August 2024
SUMMARY**

Item 3.

	MONTHLY	YEAR-TO-DATE
STORMWATER CONSTRUCTION SW		
INSPECTIONS	80	160
ACTIVE SITES	78	157
CITATIONS	0	0
NOVS	0	0
CDOS	0	0
SWOS	0	0
ECPS	2	4

STORMWATER MS4 OPERATIONS		
ACTION CENTER	2	2
PWSTORMWATER	1	2
CALLS	4	29
OTHER	6	19
TOTAL INQUIRIES	13	38
OUTFALL INSPECTIONS	0	0
MCM 5 INSPECTIONS	65	94
MCM 6/P2 INSPECTIONS	0	0

PRETREATMENT/FATS, OILS, AND GREASE (FOG) PROGRAM		
FOG INSPECTIONS	29	50
FOOD LICENSE APPROVAL	4	7
SIU INSPECTIONS	1	1
SIU SITES SAMPLED	4	4
TABLE II MONITORING (%)	1	2
TABLE III MONITORING (%)	3	6

HOUSEHOLD HAZARDOUS WASTE		
HHWF: CARS SERVED	75	135
SWAP SHOP VISITS	5	11
OIL DISPOSED	4900	10045
ANTIFREEZE DISPOSED	900	900
TIRES DISPOSED	10845	25425
HHW MATERIAL COLLECTED	3791	7014.5
E-WASTE: CARS SERVED	0	0
E-WASTE COLLECTED	0	0
TOTAL CARS SERVED	75	145
TOTAL MATERIAL COLLECTED	3791	9102.5

REVENUE		
FOG PROGRAM	\$ 250.00	\$ 550.00
SURCHARGE	\$ 7,504.46	\$ 17,079.10
LAB ANALYSIS RECOVERY	\$ -	\$ -
INDUSTRIAL DISCAHRGE PERMIT	\$ 9,583.28	\$ 23,537.71
TOTAL	\$ 17,337.74	\$ 17,160.94

ACTIVITIES
<i>ECAB</i>
Provided staff liaison support including attending meetings, preparation of minutes, speaker scheduling and issue research.
Members meeting with Norman Department heads about mayor's Climate Protection agreement.
Continued work on composting and recycling education
<i>DoERS</i>
Table III samples delivered to Accurate Lab August 1, 2024.
Gates and Boteler I performed a pretreatment inspection for Avara on August 2
Active participant on LTWA Board
Active participant on COSWA Board
Active participant on OCASA Board
Active participant on OKRA Board
Gates and Boteler attended IPR and ECAB meetings on August 21
Chao, Gates, Boteler, Haynes, and Billings attended Hazwoper refresher at MWC , August 22, 2024.
WRF permit renewal meeting was held on August 23, 2024.
Monarch's in Park planning meeting was held on August 26, 2024.
Active participation in AIM process
Attended AIM water & wastewater meeting, August 30, 2024.
EV charging stations installations . August 19-20, 2024.
26,400 gallons of FOG were kept out of the collection system.
Active participant in Bishop Creek Watershed Group
Active planning roles for SW-AWWA

Upcoming Events:

16-Sep OFMA
 22-Sep NAHHMA
 5-Oct Monarchs in the Park
 7-Oct Citizens Academy at HHWF
 12-Oct Blue Thumb Bug Picking (Dave Blue Creek)
 13-Oct SW-AWWA
 20-Oct Ruby Grant Cleanup
 26-Oct Little Event - Colonial Commons
 27-Oct Lake Thunderbird Workshop and Cleanup Event
 29-Oct Compost Conference
 30-Oct Cross-Connection Control Training
 31-Oct Spooky Stormwater Scramble
 4-Nov MS4 Evaluation with DEQ
 9-Nov E-waste Collection
 10-Nov Foraging Class-Field
 16-Nov Foraging Class-Kitchen

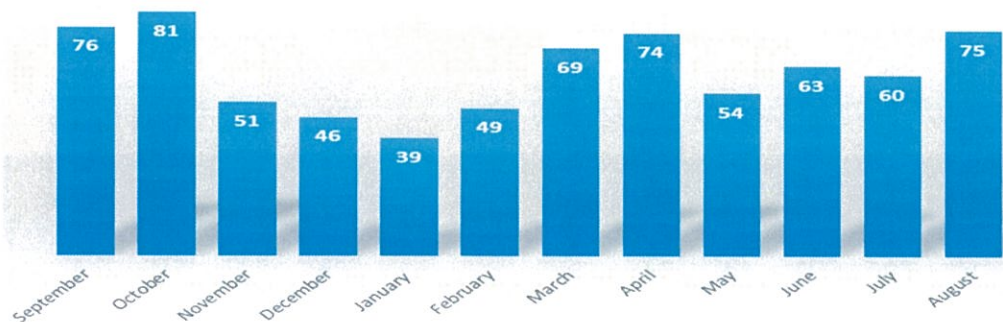
Upcoming Projects:

A Better Way
 EECBG
 Green Business Recognition Program

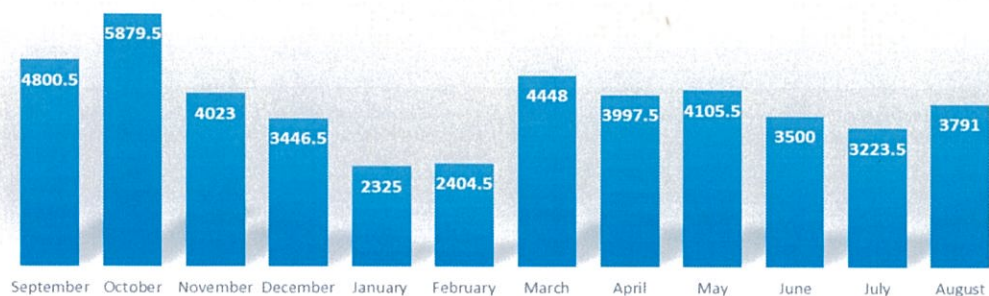
Item 3.

	Cars	Waste (lbs)
Twelve Month Running Total	1689	45944.5
Historical Yearly Average	1289	44673

Number of Facility Appointments



Amount Collected in Pounds at Facility (lbs)



CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2025		FYE 2024	
August 2024	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	0	3	1	3
Property Owner Responsibility	18	28	18	30
TOTAL	18	31	19	33
Number of Feet of Sewer Cleaned:				
Cleaned	104,399	208,764	120,992	201,450
Rodded	620	5,241	3,830	7,005
Foamed	60,484	60,484	10,816	68,206
SL-RAT	650	2,825	0	0
TOTAL	166,153	277,314	135,638	276,661
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	0
Obstruction	0	1	0	0
Private	0	0	1	1
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	0	1	1	1
Feet of Sewer Lines Televised	49,288	85,728	32,847	49,497
Locates Completed	322	642	339	603
Manholes:				
Inspected	1,627	2,866	1,458	2,668
New	0	0	0	0
Raised	2	4	3	4
Repaired	4	9	2	3
Feet of Sewer Lines Replaced/Repaired	4.00	4.00	9	13
Hours Worked at Lift Station	44.81	95.54	27	73
Hours Worked for Other Departments	5.57	22.40	1.87	7.20
OJI's	0	0	0	0
Square Feet of Concrete	0	0	0	0
Average Response Time (Minutes)	18.00	18.42	22.00	28.79
Number of Claims	0.00	0.00	0.00	0.00

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2025		FYE 2024	
August 2024	MONTH	YTD	MONTH	YTD
New Meter Sets:	45	106	25	65
Number Short Sets	45	101	25	65
Number Long Sets	0	5	0	0
Average Meter Set Time	6.68	5.18	6.80	6.09
Number of Work Orders:				
Service Calls	705	1,295	431	793
Meter Resets	1	2	0	1
Meter Removals	3	8	4	4
Meter Changes	102	212	58	87
Locates Completed	622	1,226	448	866
Number of Water Main Breaks	15	29	14	28
Average Time Water Off	2.20	1.80	1.46	1.70
Number of Water Leaks	57	118	93	133
Fire Hydrants:				
New	1	1	0	0
Replaced	2	2	0	0
Maintained	83	143	125	189
Number of Valves Exercised	190	309	79	218
Feet of Main Construction	0	0	10	500
Hours of Main Construction	0	0	787	1,631
Meter Changeovers	0	0	0	5
OJI's	0	0	0	0
Hours Flushing/Testing New Mains	24.00	45	29	42
Hours Worked Outside of Division	0.00	0.00	0	0

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
August 1-31, 2024

Flow Statistics

	FYE 2025		FYE 2024	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	362.8	696.1	326.2	725.6
Total Effluent Flow (M.G.)	348.6	674.1	300.7	658.0
Influent Peak Flow (MGD)	25.0	25.0	10.9	28.3
Effluent Peak Flow (MGD)	24.2	24.2	10.6	27.7
Daily Avg. Influent Flow (MGD)	11.7	11.2	10.5	12.9
Daily Avg. Effluent Flow (MGD)	11.2	10.9	9.7	12.4
Precipitation (inches)	7.8	10.2	1.7	7.6

Discharge Monitoring Report Stats

EPA minimum percentage removal 85%

5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	126	195
Effluent Carbonaceous Total	2	2
Percent Removal	98.4	99
Total Suspended Solids:		
Influent (mg/L)	171	215
Effluent (mg/L)	11	4
Percent Removal	91.2	98.1
Dissolved Oxygen:		
Influent (min)	0.5	0.6
Effluent (min)	8.1	7.5
pH		
Influent (Low)	6.1	6.6
(High)	7.1	7.9
Effluent (Low)	6.5	6.9
(High)	7.4	7.4
Ammonia Nitrogen		
Influent (mg/L)	27.6	29.2
Effluent (mg/L)	1.3	0.4
Percent Removal	95.3	98.6

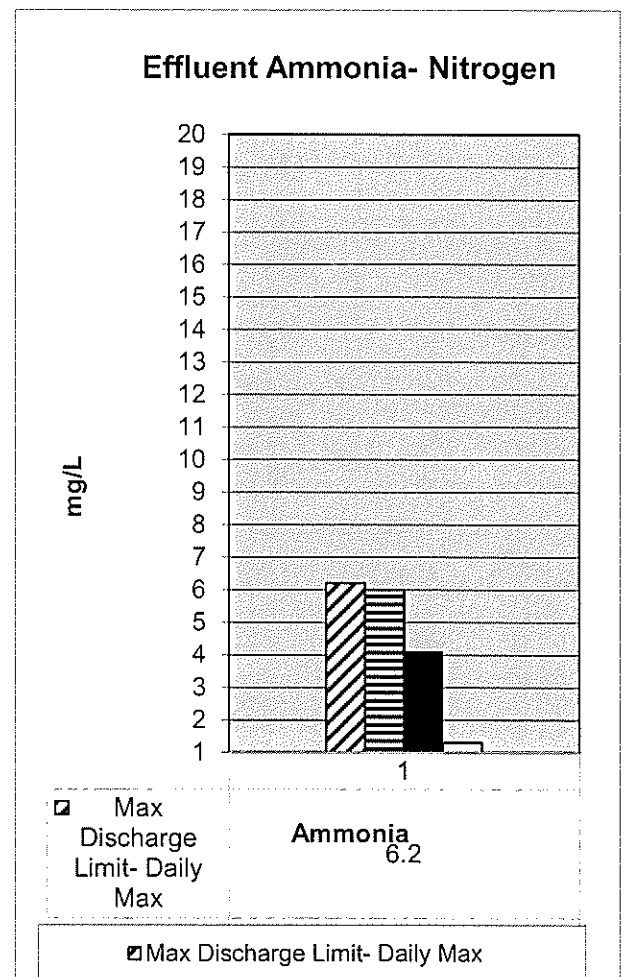
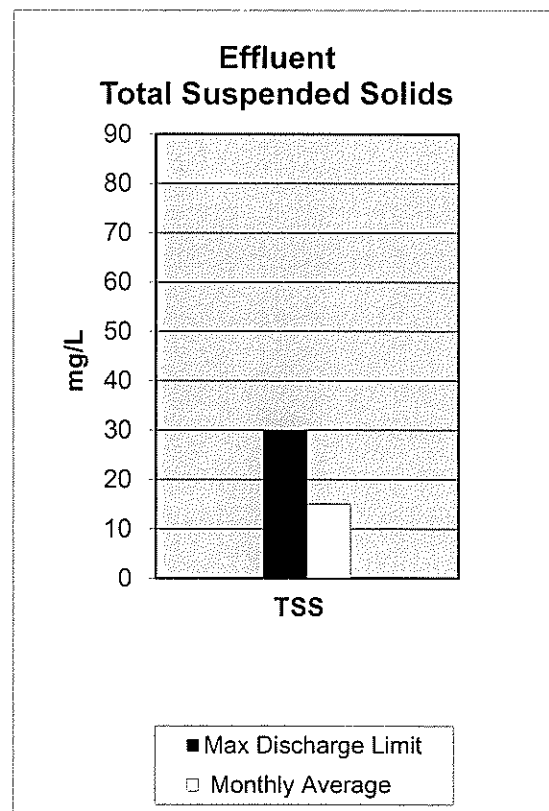
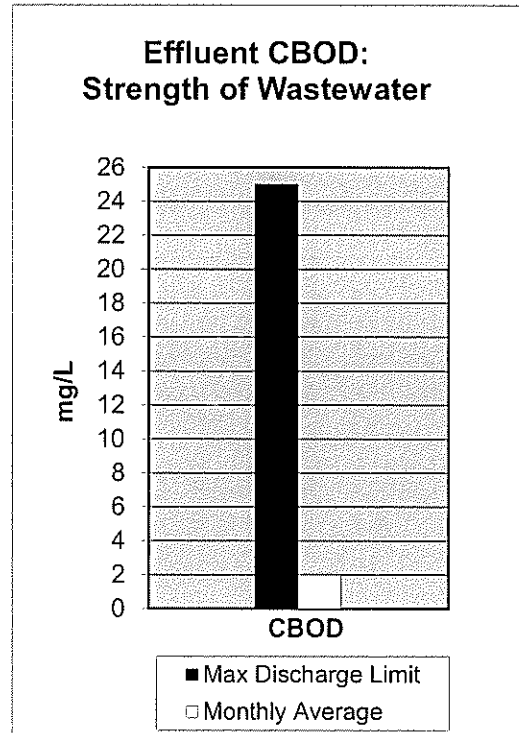
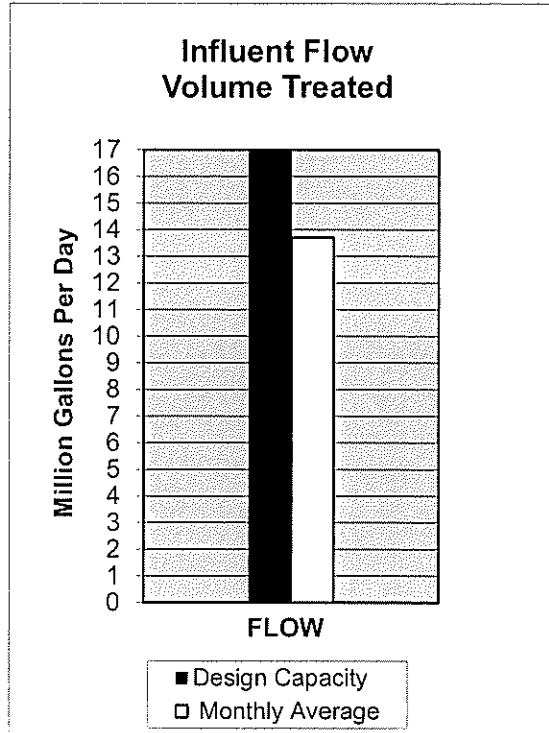
Utilities

Electrical				
Total kWh Used (Plant wide)	391,080	731,340	366,560	781,520
Aeration Blowers	121,500	235,700	107,400	233,200
UV Facility	65,000	131,000	68,400	137,200
Natural Gas				
Total cubic feet/day (plant wide)	120,000	233,000	72,000	181,000
Public Education (Tours)	0	0	1	11
Total Attendees FYE 25	115		108	

OU Golf Course	27.4	38.0	16.7	28.1
E.coli geometric mean for August	249 MPN	(Limit 126 MPN)		

**CITY OF NORMAN
WATER RECLAMATION FACILITY
August 2024**

Item 3.



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: August-2024

	<u>FYE 2025</u>		<u>FYE 2024</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	486.09	959.09	450.16	889.21
Well Production (MG)	95.45	185.15	172.63	240.45
Oklahoma City Water Used (MG)	30.98	59.69	31.26	61.62
Total Water Produced (MG)	612.52	1203.93	654.05	1191.28
Average Daily Production	19.76	19.42	21.10	19.21

Peak Day Demand

Million Gallons	23.15	23.15	23.21	23.21
Date	8/6/2024	8/6/2024	8/25/2023	8/25/2023
System Capacity (see note 1)	30.34	30.34	25.78	25.78
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00

Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)

Costs

Plant	\$730,529.53	\$1,473,541.90	\$739,809.80	\$1,435,333.06
Wells	\$239,834.86	\$482,107.83	\$259,143.38	\$480,130.30
OKC	\$110,532.04	\$199,003.63	\$89,146.19	\$189,193.58
Total	\$1,080,896.43	\$2,154,653.36	\$1,088,099.37	\$2,104,656.94

Cost per Million Gallons

Plant	\$1,502.87	\$1,536.39	\$1,643.43	\$1,614.16
Wells	\$2,512.70	\$2,603.92	\$1,501.19	\$1,996.81
OKC	\$3,567.85	\$3,333.79	\$2,851.67	\$3,070.33
Total	\$1,764.67	\$1,789.68	\$1,663.64	\$1,766.72

Water Quality

Bacterial Samples in Compliance	100	201	100	200
Bacterial Samples out of Compliance	0	2	0	0
Total number of inquiries (Note 2)	3	8	4	5
Total number of complaints (Note 2)	2	2	6	9
Number of complaints per 1000 service connections	0.05	0.05	0.15	0.22

Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.

Safety

Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	0	0	1	2

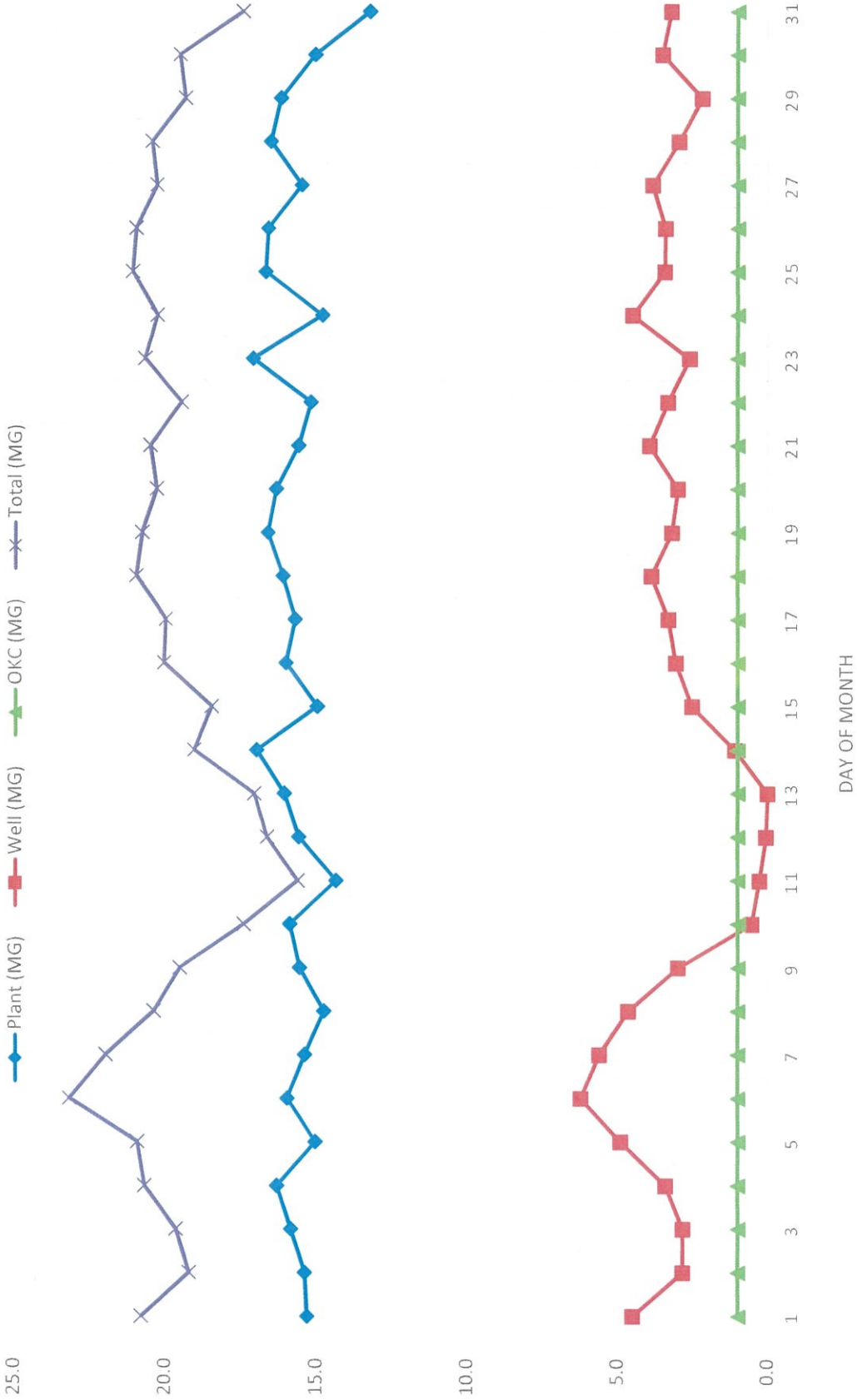
Public Education

Number of tours conducted	1	5	1	1
Number of people on tours	23	54	18	18

Notes:

Staff repaired process water line in lime room. Staff installed 8in back flow protector in pump room.
Tremco preformed repairs on main building room. Line maintenance staff haul gravel to haul road and lagoons.
Well 42 suffered lightening damage. Staff repair LAS feed pump.

WATER PRODUCTION FOR AUGUST 2024



FLOW, MILLION GALLONS

MONTHLY TRANSFER STATION REPORT

August 2024

	TONS PER MONTH	REVENUE PER MONTH
O.U.	485.30	\$26,587.58
STANDARD GATE	1,709.05	\$148,371.48
RESIDENTIAL	192.46	\$9,439.80
TOTALS:	2,386.81	\$184,398.86

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	517.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	9462.19
--	---------

# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
--	------

# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
---	------

TOTAL LOADS BROUGHT TO LANDFILLS:	517.00
GRAND TOTAL TONS TO LANDFILLS	9,462.19

DISPOSAL COST PER TON (OKC)	\$21.66
TIPPING FEE'S FOR DUMPING AT OKC:	\$204,951.04
GRAND TOTAL TIPPING FEE'S	\$204,951.04

# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	711.00
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# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	4312.75
--	---------

# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	439.00
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# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	3198.75
---	---------

TOTAL LOADS BROUGHT TO TRANSFER STATION:	1150.00
--	---------

TOTAL TONS BROUGHT TO TRANSFER STATION:	7511.50
---	---------

MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	93.57
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TOTAL TONS RECEIVED AT TRANSFER STATION	9991.88
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SANITATION DIVISION PROGRESS REPORT

SUMMARY 2025

	FYE 24		FYE 25	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	0	0	2	4
<u>On The Job Injuries</u>	0	0	0	0
<u>Bulk Pickups</u>	35	35	50	100
<u>Refuse Complaints</u>	103	103	90	180
<u>New Polycarts Requests</u>	84	84	58	116
<u>Polycarts Exchanges</u>	6	6	5	10
<u>Additional Polycart Requests</u>	76	76	78	156
<u>Replaced Stolen Polycarts</u>	24	24	39	78
<u>Replaced Damaged Polycarts</u>	91	91	86	172
<u>Polycarts Repaired</u>	34	34	39	78

COMPOST MONTHLY REPORT**AUGUST 2024****MONTH**

TONS BROUGHT IN BY COMPOST CREWS:	385.28
LANDFILL TIPPING FEE'S	\$ 21.66
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 8,345.16

TONS BROUGHT IN BY PUBLIC:	2,000.00
TONS BROUGHT IN BY CONTRACTORS :	2,500.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	200.00
LANDFILL TIPPING FEE'S	\$ 21.66
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 101,802.00

TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 110,147.16
--	---------------

REVENUE COLLECTED FROM COMPOST SALES:	\$340.00
REVENUE COLLECTED FROM GATE SALES:	\$12,060.00

TOTAL TONS COLLECTED	5,085.28
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MULCH CUBIC YDS**MONTH**

PARKS DEPT.	
ROAD & CHANNEL	
LINE MAINTENANCE	
STREET DEPT.	
WATER TREATMENT	
MURPHY PRODUCTS OKC	
SELF LOADING BIN	
DRYING BEDS	0
COMPOST SOLD BY CUBIC YARDS	
MULCH SOLD BY CUBIC YARDS	3,900
TOTAL:	3,900

COMPOST CUBIC YDS**MONTH**

12
0
102
12

Drop Center Report August 2024

MONTHLY UNIT PRICES		Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDEL Fee	Tons Diverted	\$ Diverted
ALUMINUM:		\$1,150.00	\$0.00		0	0	\$22.61	311.30	\$7,038.49

PLASTICS: \$5.00

STEEL CANS: \$0.00

MIXED OFFICE PAPER: \$0.00

CARDBOARD: \$100.00

RECYCLING CENTER DATA:		#9 TONS	Westwood TONS	Hollywood TONS	Transfer TONS	Total Tons	PRO/FEE	Revenues	Net
ALUMINUM:		0.39	0.09	0.09	0.54	0.07	1.09	\$0.00	\$1,253.50
PLASTICS:		3.09	1.66	1.66	6.26	0.25	11.26	\$0.00	\$56.30
STEEL CANS:		0.21	0.09	0.09	0.38	0.05	0.73	\$0.00	\$0.00
MIXED OFFICE PAPER:		5.8	5.89	7.11	7.11	0	18.8	\$0.00	\$0.00
CARDBOARD:		21.81	12.4	36.88	36.88	2.71	73.8	\$0.00	\$7,380.00
RECYCLING CENTER TOTALS:		31.3	20.13	51.17	51.17	3.08	105.68	\$0.00	\$8,689.80

Commercial Cardboard Containers		Revenues	Compactors TONS	Revenues	TRASHED RECYCLE TONS	Glass TONS	Revenues	Metal TONS
TONS	44.41	\$4,441.00	11.71	\$1,171.00	0.6	-513.57	46.09	0
								Cost
								Profit

Expenses Average hrly+ benefits \$26.78

Cage Rolloff		Cardboard	Occ Compact	MXD Office	Total
Hours		52	223.5	8	16
Labor \$		\$1,392.56	\$5,985.33	\$214.24	\$428.48
Vehicle cost		\$0.00	\$0.00	\$0.00	\$0.00

Customer Revenue	\$12,264.09
------------------	-------------

Total All Recycle and Cardboard		Revenues	Total Recycle Only	Total Cardboard
Tons	208.49	\$13,246.14	78.57	129.92
				Revenues
				\$12,992.00

Revenue		Total Revenue	Total Expense	Total Net
		\$25,510.23	\$8,020.61	\$ 17,489.62

File Attachments for Item:

4. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF AUGUST 31, 2024, AND DIRECTING THE FILING THEREOF.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 9/24/2024

REQUESTER: Anthony Francisco, Director of Finance

PRESENTER: Anthony Francisco, Director of Finance

ITEM TITLE: CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF AUGUST 31, 2024, AND DIRECTING THE FILING THEREOF.

DATE: September 12, 2024

TO: City Council

FROM: Anthony Francisco, Director of Finance

REVIEWED BY: Clint Mercer, Chief Accountant

PREPARED BY: Debbie Whitaker, Municipal Accountant III

SUBJECT: Finance Director's Investment Report

FUND	MONTHLY COMPARISON						ANNUAL COMPARISON			
	MONTHLY BUDGETED INTEREST EARNINGS FYE25	MONTHLY INTEREST EARNINGS August 2024	MONTHLY % INCREASE (DECREASE)	MONTHLY INTEREST % OF PORTFOLIO HOLDINGS	MONTH-END BALANCE August 2024	MONTHLY % OF PORTFOLIO HOLDINGS	ANNUAL BUDGETED INTEREST EARNINGS FYE25-YTD	INTEREST EARNINGS YTD FYE25	YTD % INCREASE (DECREASE)	YTD % PORTFOLIO HOLDINGS
GENERAL FUND	\$16,423	\$38,043	131.64%	4.30%	14,178,495	5.90%	\$32,202	\$86,885	169.81%	5.21%
NET REVENUE STABILIZATION	\$4,167	\$20,106	382.54%	2.27%	4,763,785	1.98%	\$8,333	\$39,158	369.90%	2.35%
PUBLIC SAFETY SALES TAX FUND	\$4,167	\$12,091	190.18%	1.37%	2,368,839	0.98%	\$8,333	\$12,091	45.09%	0.72%
HOUSING	N/A	\$580	100.00%	0.07%	4,013,686	1.67%	N/A	\$1,158	100.00%	0.07%
SPECIAL GRANTS FUND	N/A	\$35,770	100.00%	4.04%	16,605,953	6.90%	N/A	\$71,442	100.00%	4.28%
ROOM TAX FUND	\$208	\$3,818	1732.47%	0.43%	1,082,315	0.45%	\$417	\$7,183	1623.84%	0.43%
YFAC FUND	\$0	\$0	0.00%	0.00%	(96,688)	-0.04%	\$0	\$0	0.00%	0.00%
SEIZURES	\$42	\$8,777	20964.15%	0.99%	2,165,058	0.90%	\$83	\$16,964	20257.27%	1.02%
CLEET FUND	N/A	\$0	100.00%	0.00%	(694)	0.00%	N/A	\$0	100.00%	0.00%
TRANSIT & PARKING FUND	\$0	\$11,814	0.00%	1.34%	3,277,666	1.36%	\$0	\$23,782	0.00%	1.42%
ART IN PUBLIC PLACES FUND	N/A	\$7	100.00%	0.00%	1,790	0.00%	N/A	\$11	100.00%	0.00%
WESTWOOD FUND	\$625	\$5,790	826.47%	0.65%	1,171,889	0.49%	\$1,250	\$10,631	750.44%	0.64%
WATER FUND	\$10,000	\$179,947	1699.47%	20.34%	42,472,720	17.66%	\$20,000	\$335,632	1578.16%	20.11%
WASTEWATER FUND	\$4,167	\$33,939	714.54%	3.84%	8,204,534	3.41%	\$8,333	\$63,714	664.57%	3.82%
SEWER MAINTENANCE FUND	N/A	\$75,463	100.00%	8.53%	17,980,381	7.48%	N/A	\$147,283	100.00%	8.82%
DEVELOPMENT EXCISE	\$5,833	\$13,704	134.93%	1.55%	3,591,356	1.49%	\$11,667	\$25,332	117.13%	1.52%
SANITATION FUND	\$25,000	\$43,352	73.41%	4.90%	9,941,071	4.13%	\$50,000	\$83,592	67.18%	5.01%
RISK MANAGEMENT FUND	N/A	\$12,035	100.00%	1.36%	2,318,629	0.96%	N/A	\$24,058	100.00%	1.44%
CAPITAL PROJECTS FUND	\$58,333	\$248,701	326.35%	28.12%	74,930,382	31.15%	\$116,667	\$503,540	331.61%	30.17%
NORMAN FORWARD SALES TAX	\$1,250	\$33,404	2572.30%	3.78%	5,534,131	2.30%	\$2,500	\$48,585	1843.42%	2.91%
PARKLAND FUND	\$833	\$3,617	334.04%	0.41%	839,775	0.35%	\$1,667	\$6,997	319.81%	0.42%
UNP TAX INCREMENT DISTRICT	\$2,000	\$46,685	2234.26%	5.28%	10,969,406	4.56%	\$40,000	\$48,820	22.05%	2.93%
CENTER CITY TAX INCREMENT DIST	\$167	\$17,166	0.00%	1.94%	4,095,297	1.70%	N/A	\$33,513	100.00%	2.01%
SINKING FUND	\$2,083	\$34,770	1568.95%	3.93%	8,922,218	3.71%	\$4,167	\$68,974	1555.36%	4.13%
SITE IMPROVEMENT FUND	N/A	\$225	100.00%	0.03%	53,196	0.02%	N/A	\$437	100.00%	0.03%
TRUST & AGENCY FUNDS	N/A	\$44	100.00%	0.00%	10,362	0.00%	N/A	\$85	100.00%	0.01%
ARTERIAL ROAD FUND	N/A	\$4,712	100.00%	0.53%	1,116,522	0.46%	N/A	\$9,178	100.00%	0.55%
	\$135,298	\$884,559	553.78%	100.00%	240,512,072	100.00%	\$305,619	\$1,669,045	446.12%	100.00%

City funds are invested in interest bearing accounts and investment securities, as directed by the City's Investment Policy. Rates of return on these investments relate directly to current Treasury and Money Market rates. Total funds on deposit of \$240.51 million as of 08/31/24 are represented by working capital cash balances of all City funds of approximately \$72.24 million, outstanding encumbrances of \$75.75 million, General Obligation Bond proceeds of \$68.39 million, NUA revenue bond proceeds of \$8.42 million, NMA bond proceeds of \$5.25 million, and UNP TIF reserve amounts of \$10.46 million.

INVESTMENT BY TYPE

August 31, 2024							
LIST BY TYPE	SEC. NO.	PURCHASED	MATURITY	YIELD	EARNED INTEREST	COST	MARKET
**Checking							
BANK OF OKLAHOMA	GEN'L DEP.			3.27%	\$29,068.28	\$3,232,914.99	\$3,232,914.99
BANK OF OKLAHOMA	WARRANTS PAYABLE					(\$1,352,346.66)	(\$1,352,346.66)
BANK OF OKLAHOMA	PAYROLL					(\$3,903,559.00)	(\$3,903,559.00)
BANK OF OKLAHOMA	COURT BOND REFUNDS					\$199,867.95	\$199,867.95
BANK OF OKLAHOMA	INSURANCE CLAIMS					\$946,354.09	\$946,354.09
BANK OF OKLAHOMA	LOCK BOX					\$1,866,476.31	\$1,866,476.31
BANK OF OKLAHOMA	RETURN CHECKS					(\$5,713.41)	(\$5,713.41)
BANK OF OKLAHOMA	PARKS					\$0.00	\$0.00
BANK OF OKLAHOMA	FLEXIBLE SPENDING					\$2,491.19	\$2,491.19
BANK OF OKLAHOMA	CDBG-CV			3.30%	\$579.58	\$211,125.21	\$211,125.21
**Subtotal					\$29,647.86	\$1,197,610.67	\$1,197,610.67
**Money Market							
BANCFIRST-NUA	MONEY MKT.			5.19%	\$2,146.77	\$979,982.84	\$979,982.84
BANCFIRST-NMA Room Tax	MONEY MKT.			5.26%	\$536.81	\$217,913.47	\$217,913.47
BANCFIRST-NUA Water	MONEY MKT.			5.19%	\$22,477.66	\$6,606,987.70	\$6,606,987.70
BANCFIRST-NUA Clean Water	MONEY MKT.			5.26%	\$1,840.65	\$832,989.67	\$832,989.67
BANCFIRST-NMA PSST	MONEY MKT.			5.19%	\$12,090.71	\$3,309,494.15	\$3,309,494.15
BANCFIRST-NMA Norman Forward	MONEY MKT.			5.19%	\$18,181.45	\$1,726,054.01	\$1,726,054.01
BANK OF OKLAHOMA UNP TIF	MONEY MKT.			5.26%	\$44,494.83	\$10,458,304.76	\$10,458,304.76
BANK OF OKLAHOMA ARPA	MONEY MKT.			3.30%	\$35,675.26	\$12,995,620.22	\$12,995,620.22
BANK OF OKLAHOMA-Westwood	MONEY MKT.			3.30%	\$5,790.43	\$0.00	\$0.00
BANK OF OKLAHOMA-CW	MONEY MKT.			3.30%	\$35.81	\$13,043.45	\$13,043.45
BANK OF OKLAHOMA	MONEY MKT.			3.30%	\$95.04	\$34,623.29	\$34,623.29
BANK OF OKLAHOMA	MONEY MKT.			3.30%	\$774.36	\$276,576.35	\$276,576.35
BANK OF OKLAHOMA-SW	MONEY MKT.			3.30%	\$0.51	\$185.75	\$185.75
BANK OF OKLAHOMA-Misty Lake	MONEY MKT.			3.30%	\$1,715.59	\$624,946.33	\$624,946.33
BANK OF OKLAHOMA-2023A	MONEY MKT.			3.30%	\$75,255.02	\$27,413,533.22	\$27,413,533.22
BANK OF OKLAHOMA-2023B	MONEY MKT.			3.30%	\$39,037.66	\$14,220,441.12	\$14,220,441.12
BANK OF OKLAHOMA-2019B	MONEY MKT.			3.30%	\$13,155.62	\$4,704,121.14	\$4,704,121.14
BANK OF OKLAHOMA-2021	MONEY MKT.			3.30%	\$16,507.53	\$5,830,543.23	\$5,830,543.23
BANK OF OKLAHOMA-2024A	MONEY MKT.			3.30%	\$44,607.21	\$16,217,152.79	\$16,217,152.79
**Subtotal					\$334,418.92	\$106,462,513.49	\$106,462,513.49
**Sweep/Overnight							
GOLDMAN SACHS	GOVT SELECT 1237			5.26%	\$11,866.71	\$2,712,776.84	\$2,712,776.84
BANK OF OKLAHOMA PORTFOLIO	SHORT TERM			5.12%	\$371,121.63	\$89,139,170.85	\$89,139,170.85
**Certificate of Deposit							
FIRST FIDELITY BANK	CD	03/30/24	09/30/24	2.97%	\$618.75	\$250,000.00	\$250,000.00
GREAT NATIONS BANK	CD	09/30/23	09/30/24	4.60%	\$958.33	\$250,000.00	\$250,000.00
VALLIANCE BANK	CD	11/30/23	11/30/24	4.15%	\$864.58	\$250,000.00	\$250,000.00
FIRST NATIONAL BANK	CD	12/28/23	12/28/24	3.15%	\$656.25	\$250,000.00	\$250,000.00
**Subtotal					\$3,097.91	\$1,000,000.00	\$1,000,000.00
**U.S. Treasury Securities/Agency Securities							
US T-Note	91282CCT6	01/31/22	08/15/24	1.27%	3,864.54		
FHLB	3130AVB84	07/31/23	09/13/24	5.35%	33,464.63	7,500,000.00	\$7,499,775.00
FFCB	3133ENEJ5	06/30/22	11/18/24	3.15%	32,155.72	12,500,000.00	\$12,385,375.00
FHLB	3130A3GE8	01/28/22	12/13/24	1.41%	2,959.10	2,500,000.00	\$2,484,650.00
US T-STRIPS	912833LU2	08/31/22	02/15/25	3.38%	20,441.38	7,500,000.00	\$7,356,525.00
TVA Note	880591CJ9	08/31/23	11/01/25	4.89%	41,520.11	10,000,000.00	\$10,269,500.00
**Subtotal					134,405.48	40,000,000.00	\$39,995,825.00
TOTAL					884,558.51	240,512,071.85	\$237,795,120.01

The Governmental Accounting Standards Board requires the reporting of market values of investment securities. These market values represent the amount of money the security would sell for on the open market, if cash flow demands were such that the security had to be sold. The City of Norman purchases investment securities with the intent of holding them to maturity, as stated in the City's Investment Policy. Only in exceptional circumstances would securities be sold before their maturity, due to cash flow demands or favorable market conditions.

File Attachments for Item:

5. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF FP-2425-1 FINAL PLAT OF A REPLAT FOR SALYER ADDITION (LOCATED AT 2505 WEST MAIN STREET).



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 9/24/2024

REQUESTER: Ken Danner, Subdivision Development Manager

PRESENTER: Scott Sturtz, Interim Director of Public Works

ITEM TITLE: CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF FP-2425-1 FINAL PLAT OF A REPLAT FOR SALYER ADDITION (LOCATED AT 2505 WEST MAIN STREET).

BACKGROUND:

This item is a final plat of a Replat for Salyer Addition located at 2505 West Main Street.

City Council, at its meeting of April 28, 2024, approved the preliminary plat of a Replat for Salyer Addition. The owners are replatting to create two lots.

The Norman Development Committee, at its meeting of September 5, 2024, reviewed and approved the program of public improvements, site plan and final plat of a Replat for Salyer Addition and recommended submittal to City Council for consideration.

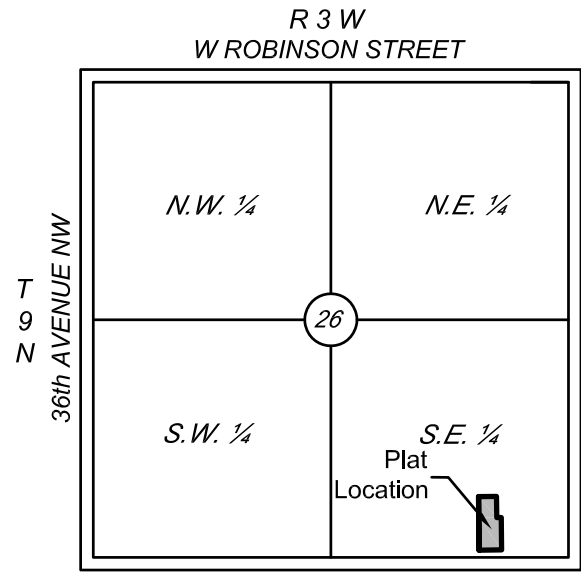
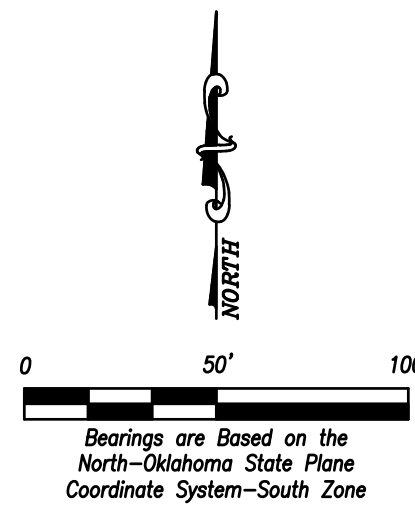
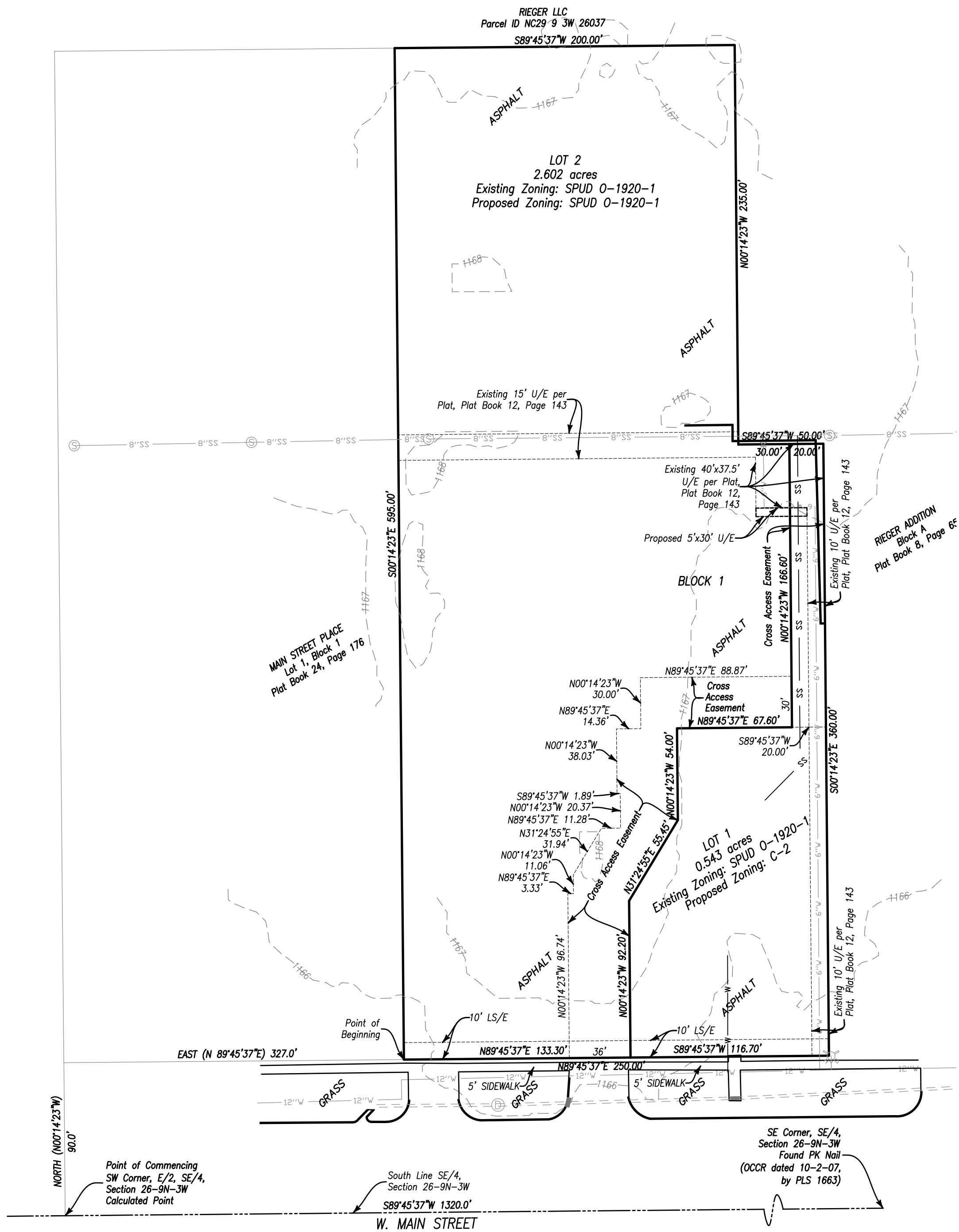
DISCUSSION:

The owner has requested City Council approve the site plan and final plat of a Replat for Salyer Addition. Remaining public improvements for this property consist of 12" water main adjacent to West Main Street. The Development Committee on August 12, 2024, accepted Subdivision Bond No. B-2425-22 and Irrevocable Letter of Credit No. 403512528 securing the installation of the water main and concurrent construction. The final plat is consistent with the approved preliminary plat.

RECOMMENDATION:

Based upon the above information, staff recommends approval of the final plat and the filing of the final plat and authorize the Mayor to sign the final plat.

PRELIMINARY PLAT OF:
REPLAT OF SALYER ADDITION
PART OF THE EAST HALF, SOUTHEAST QUARTER,
SECTION 26, TOWNSHIP 9 NORTH, RANGE 3 WEST, I.M.,
CITY OF NORMAN, CLEVELAND COUNTY, OKLAHOMA



Vicinity Map
Section 26, Township 9N, Range 3W
Not To Scale

LEGAL DESCRIPTION

Lot 1 in Block 1 of SALYER ADDITION, to the City of Norman, Cleveland County, Oklahoma, according to the plat recorded in Book 12 of Plats, Page 143:
A part of the East Half of the Southeast Quarter of Section 26, Township 26, Township 9 North, Range 3 West, of the Indian Meridian, more particularly described as follows: BEGINNING at a point 90.0 feet North and 327.0 feet East of the Southwest corner of the East Half of said Southeast Quarter; THENCE North 89°45'37" East, parallel with the South line of the East Half of said Southeast Quarter, a distance of 250.00 feet; THENCE North 00°14'23" West a distance of 360.00 feet; THENCE South 89°45'37" West a distance of 50.00 feet; THENCE North 00°14'23" West a distance of 235.00 feet; THENCE South 89°45'37" West a distance of 200.00 feet; THENCE South 00°14'23" East a distance of 595.00 feet to the POINT OF BEGINNING.

DATE PREPARED:

2/7/2024 Revised 3/28/2024

OWNERS:

NYSSA RAATKO L.L.C.
131 NW 32nd
Newcastle, Oklahoma 73065

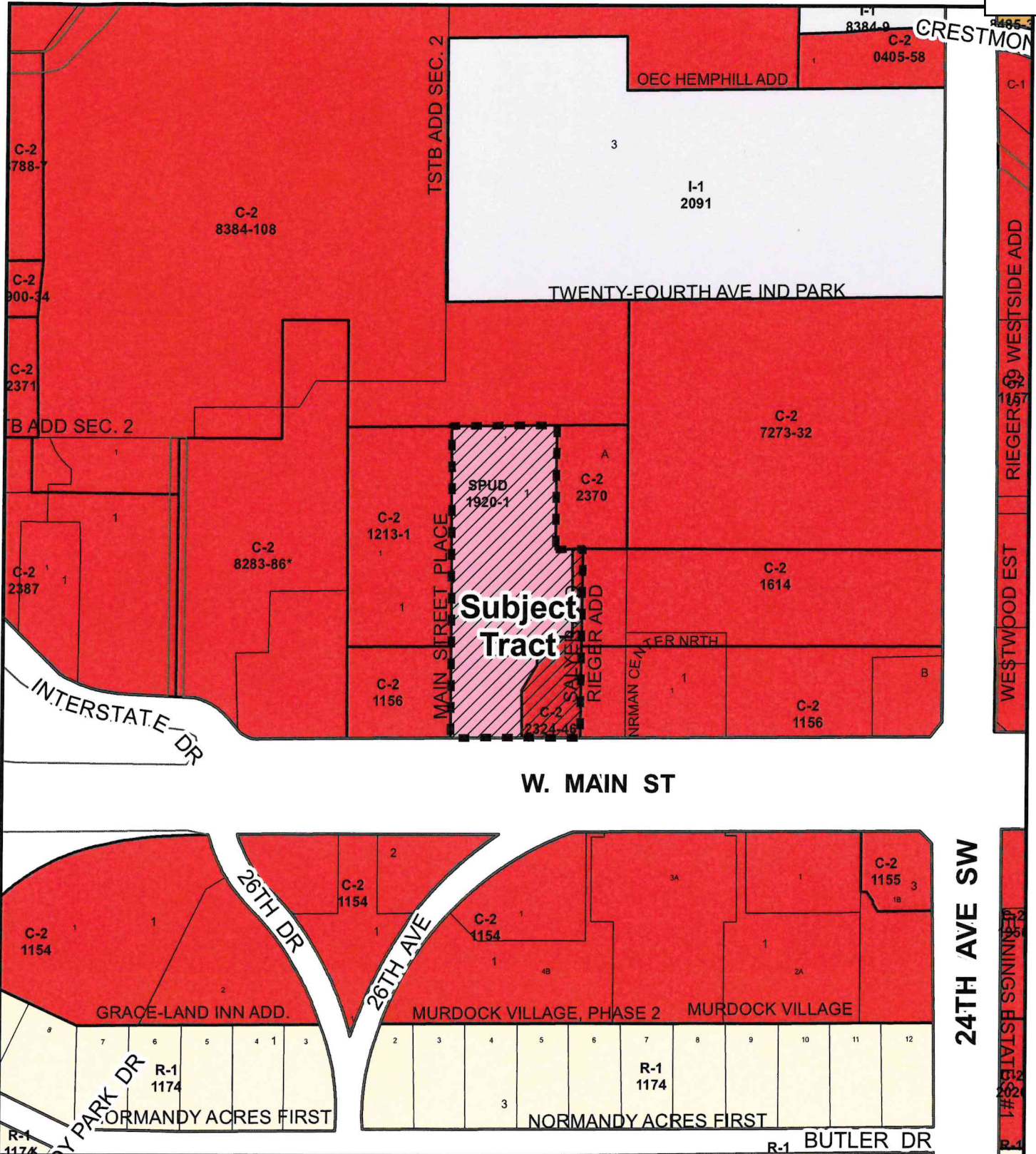
LAND SURVEYORS:

MBLS
MacBax Land Surveying, PLLC
civil engineering & land surveying
5744 Huettnr Court, Ste. 100
Norman, OK 73069
Telephone: (405) 872-7594
Email: kent@mbls.us

Certificate of
Authorization
No. 8137

LEGEND

●	SET 1/2" IRON PIN WITH CAP "MACBAX CA 8137"	— 8" SS —	EXISTING SANITARY SEWER LINE
⊙	SET MAG NAIL WITH SHINER "MACBAX CA 8137"	— W — W —	PROPOSED STORM SEWER LINE
▲	SET COTTON SPINDLE WITH SHINER "MACBAX CA 8137"	— W — W —	EXISTING WATER LINE
*	FOUND MAG NAIL WITH	— o — o — o —	FENCE
○	FOUND IRON PIN	— — — — —	CURB AND GUTTER
◇	FOUND PLSS MONUMENT	— — — — —	SECTION LINE
⊕	SANITARY SEWER MANHOLE	— — — — —	QUARTER SECTION LINE
⊗	STORM SEWER MANHOLE	— — — — —	BOUNDARY LINE
■	CURB INLET	— — — — —	LOT LINES
⊕	FIRE HYDRANT	— — — — —	EASEMENT LINES
— — — — —	STORM SEWER PIPE	UE =	UTILITY EASEMENT
		DE =	DRAINAGE EASEMENT
		PDE =	PRIVATE DRAINAGE EASEMENT
		GS =	GREENSPACE
		BL =	BUILDING LIMIT LINE
		LNA =	LIMITS OF NO ACCESS
		ROW =	RIGHT OF WAY



Location Map



Map Produced by the City of Norman
Geographic Information System.
The City of Norman assumes no
responsibility for errors or omissions
in the information presented.



August 9, 2024

0 125 250 Ft.



Subject Tract

ITEM: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A FINAL PLAT OF A REPLAT FOR SALYER ADDITION.

LOCATION: Located at 951 Sonoma Park Drive.

INFORMATION:

1. Owner. NYSSA RAATKO, LLC.
2. Developer. NYSSA RAATKO, LLC.
3. Engineer. MacBax Land Surveying.

HISTORY:

1. Refer to the Norman Development Committee Staff Report, September 4, 2024, 2024.
2. May 28, 2024. City Council adopted Ordinance No. O-2324-46 placing a portion of this property in the C-2, General Commercial District and removing it from SPUD, Simple Planned Unit Development.
3. May 28, 2024. City Council approved the preliminary plat of a Replat for Salyer Addition.
4. September 4, 2024. The Norman Development Committee approved the program of public improvements, site plan and final plat and recommended that the site plan and final plat be submitted to City Council for consideration.

IMPROVEMENT PROGRAM:

1. Refer to the Norman Development Committee Staff Report, September 4, 2024.
2. Subdivision Bond. The Development Committee approved concurrent construction with the acceptance of Subdivision Bond No. B-2425-22 and Irrevocable Letter of Credit No. 403512528.

PUBLIC DEDICATIONS:

1. Refer to the Norman Development Committee Staff Report, September 4, 2024.

SUPPLEMENTAL MATERIAL: Copies of an advisory memorandum, location maps, site plan, final plat, Staff Report recommending approval and the Development Committee form are included in the Agenda Book.

ACTION NEEDED: Motion to approve or reject the final plat; and, if approved accept the public dedications contained within the plat and direct the filing of the final plat and authorize the Mayor sign the final plat.

ACTION TAKEN: _____

DEVELOPMENT COMMITTEE

FINAL PLAT
FP-2425-1

DATE:
September 5, 2024

STAFF REPORT

ITEM: Consideration of a Final Plat for a **REPLAT OF SALYER ADDITION.**

LOCATION: Located at 2505 West Main Street.

INFORMATION:

1. Owner. NYSSA RAATKO, LLC.
2. Developer. NYSSA RAATKO, LLC.
3. Surveyor. MacBax Land Surveying.

HISTORY:

1. July 21, 1959. City Council adopted Ordinance No. 1156 annexing and placing a portion of this property in C-2, General Commercial District.
2. October 21, 1961. City Council adopted Ordinance No. 1313 annexing a portion of this property into the Corporate City limits.
3. January 23, 1962. City Council adopted Ordinance No. 1339 placing a portion of this property in A-2, Rural Agricultural District.
4. April 23, 1963. City Council adopted Ordinance No. 1474 placing a portion of this property in I-1, Light Industrial District and removing it from A-2, Rural Agricultural District.
5. July 23, 1968. City Council adopted Ordinance No. 2091 placing a portion of this property in I-1, Light Industrial Zoning District and removing it from A-2, Rural Agricultural District.
6. February 10, 1977. Planning Commission, on a vote of 8-0, recommended to the City Council that this property be placed in C-2, General Commercial District and be removed from I-1, Light Industrial District and A-2, Rural Agricultural District.

7. February 10, 1977. Planning Commission, on a vote of 8-0, approved the preliminary plat for Salyer Addition.
8. March 1, 1977. City Council adopted Ordinance No. O-7677-45 placing this property in the C-2, General Commercial District and removing it from I-1, Light Industrial District and A-2, Rural Agricultural District.
9. March 10, 1977. Planning Commission, on a vote of 8-0, recommended to City Council that the final plat for Salyer Addition be approved.
10. March 10, 1978. Planning Commission approval of the preliminary plat for Salyer Addition expired.
11. November 9, 1978. Planning Commission, on a vote of 8-0, recommended to City Council the approval of the final plat for Salyer Addition.
12. February 19, 1980. City Council approved the final plat for Salyer Addition.
13. February 26, 1980. The final plat for Salyer Addition was filed of record with the Cleveland County Clerk.
14. July 11, 2019. Planning Commission recommendation for adoption of Ordinance O-1920-1 placing this property in the SPUD, Simple Planned Unit Development and removing it from C-2, General Commercial District failed by a vote of 2-4.
15. November 12, 2019. City Council adopted Ordinance No. O-1920-1 placing this property in the SPUD, Simple Planned Unit Development and removing it from C-2, General Commercial District.
16. April 11, 2024. Planning Commission, on a vote of 8-0, recommended to City Council placing a portion of the property in C-2, General Commercial District and removing it from SPUD, Simple Planned Unit Development.
17. April 11, 2024. Planning Commission, on a vote of 8-0, recommended to City Council the preliminary plat of a Replat for Salyer Addition be approved.
18. May 28, 2024. City Council adopted Ordinance No. O-2324-46 placing a portion of this property in the C-2, General Commercial District and removing it from SPUD, Simple Planned Unit Development.
19. May 28, 2024. City Council approved the preliminary plat of a Replat for Salyer Addition.

IMPROVEMENT PROGRAM:

1. Fire Hydrants. Fire hydrants are existing.
2. Permanent Markers. Permanent markers will be installed prior to filing of the final plat.
3. Sanitary Sewers. There is an existing sanitary sewer main that will serve both lots.
4. Sidewalks. Sidewalk is existing adjacent to West Main Street.
5. Drainage. There are no additional drainage requirements. The area to be constructed is already impervious.
6. Streets. West Main Street paving is existing.
7. Water Mains. Water mains will be installed in accordance with approved plans and City and Department of Environmental Quality standards. An existing 6-inch (6") water main will be upgraded to a 12-inch (12") water main adjacent to West Main Street.

PUBLIC DEDICATIONS:

1. Easements. All required easements will be dedicated to the City on the final plat.
2. Rights-of-Way. Right-of-way is existing.

SUPPLEMENTAL MATERIAL: Copies of a location map, site plan and final plat are attached.

ACTION NEEDED: The owner/developer has requested the Development Committee approve the program of public improvements, site plan and final plat and submit the site plan and final plat to City Council for consideration.

The property consist of 3.15 acres and two (2) lots

The developer will construct a Brakes Plus on the commercial lot.

The Development Committee approved concurrent construction on August 12, 2024 with the acceptance of Subdivision Bond No. B-2425-22 and Irrevocable Letter of Credit No. 403512528.

APPLICATION FOR
DEVELOPMENT COMMITTEE
ACTION

Date: _____

Part I: To be Completed by Applicant:

1. Applicant(s):

Nyssa Rootko LLC
MacBox Land Surveying PLLC

Signature of Applicant(s):

[Signature]

Telephone Number and Address:

405-872-7594
5744 Huetthner Ct., Ste 100
Norman, OK 73069

2. Project Name and Legal Description:

Replat of Salyer Addition, Lots 1 and 2, Block 1

3. Action Request of Development Committee:

I am requesting the Development approve the program of public improvements, site plan and final plat and submit to City Council for consideration.

Part II: To Be Completed by Development Committee:

Development Committee Met on: September 5, 2024

Development Committee Findings:

The engineer for the owner has requested the Development Committee approve the program of public improvements, site plan and final plat of a Replat for Salyer Addition and submit the site plan and final plat to City Council for consideration. Public improvements consist of a 12" water main adjacent to West Main Street.

Development Committee Recommendations:

Recommend City Council approve the site plan and final plat of a Replat for Salyer Addition.

		Record of Acceptance:			
	Yes	No		Yes	No
<u>[Signature]</u> Director of Public Works	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Director of Planning	<input type="checkbox"/>	<input type="checkbox"/>
<u>[Signature]</u> Director of Utilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>[Signature]</u> Planning Services Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>[Signature]</u> City Engineer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>[Signature]</u> Subdivision Development Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>

File Attachments for Item:

6. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-1718-51: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA AND GARVER, L.L.C., FOR ENGINEERING SERVICES FOR THE TRAFFIC SIGNAL IMPROVEMENTS AT THE 36TH AVENUE NW AND BART CONNOR DRIVE INTERSECTION; AND TRANSFER OF FUNDS AS OUTLINED IN THE STAFF REPORT.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 09/24/2024

REQUESTER: Katherine Coffin

PRESENTER: David Riesland, Transportation Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-1718-51: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA AND GARVER, L.L.C., FOR ENGINEERING SERVICES FOR THE TRAFFIC SIGNAL IMPROVEMENTS AT THE 36TH AVENUE NW AND BART CONNOR DRIVE INTERSECTION; AND TRANSFER OF FUNDS AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

When Contract K-1718-51 was first conceived it included traffic signal designs at 36th Avenue NW and Bart Conner Drive, 36th Avenue NW at Cascade Boulevard, and the intersection of fiber optic interconnect cable along 36th Avenue NW between Robinson Street and Tecumseh Road. When Federal Safety funds were applied for through the Association of Central Oklahoma Governments (ACOG), however, the combination of the three projects was not scoring well enough to secure the funding, and the cost of the three combined projects was also proving to be problematic. Following two years of attempting to secure the ACOG funding, staff made the decision to separate the projects for funding purposes.

Since the decision to split the combined project into three individual projects was made, the funding for the interconnect project was secured with installation completed in the fall of 2023. Then, funding was received for the traffic signal installation at 36th Avenue NW and Bart Conner Drive. Garver, LLC has some additional engineering work to do to bring the plans up to current Oklahoma Department of Transportation (ODOT) standards, as well as to create separate plan sets for the 36th Avenue NW at Bart Conner Drive and at Cascade Boulevard traffic signal installations.

DISCUSSION:

Garver, LLC, proposes a \$10,004 amendment to Contract K-1718-51 to finalize the design for the traffic signal installation at the 36th Avenue NW and Bart Conner Drive intersection (see attached Contract Amendment 1 as well as the attached Fee Amendment). The services will include updating the plans to the latest ODOT standards and incorporating the location of fiber optic infrastructure from the recently-completed traffic signal interconnect project from late 2023.

Amendment 1 will also create a separate set of plans for the traffic signal installation on 36th Avenue NW at the Cascade Boulevard intersection that can be used once ACOG funding is secured for that installation (see the attached Scope of Services). This work is proposed for completion in mid-December 2024 (see the attached schedule). Construction of the traffic signal installation at the 36th Avenue NW intersection with Bart Conner Drive is eligible to begin in the fall of 2025.

RECOMMENDATION 1:

Staff recommends approval of Amendment 1 to Contract K-1718-51 with Garver, LLC, (a regional firm with offices in Norman) in the amount of \$10,004, for design services associated with the completion of the plans for the traffic signal installation at the 36th Avenue NW intersection with Bart Conner Drive.

RECOMMENDATION 2:

Staff also recommends the following transfer of funds to pay for the design services included in Amendment 1 to Contract K-1718-51:

Losing Account					Gaining Account				
Description	Project #	Org	Object	Transfer Amount	Description	Project #	Org	Object	Transfer Amount
US 77 & Post Oak Signal Design	TR0101	50590076	46201	-\$10,004	36 th NW: Bart Cnr & Cascade Design	TR0109	50590076	46201	+\$10,004

AMENDMENT NO. 1
AGREEMENT FOR PROFESSIONAL SERVICES

This is an amendment, AMENDMENT NO. 1, attached to and made a part of the AGREEMENT, dated September 12, 2017, between the City of Norman (OWNER) and Garver, LLC (CONSULTANT) for professional engineering services as necessary to revise construction plans and specifications for the improvements at the intersections of 36th Avenue NW at Bart Conner Drive and 36th Avenue NW at Cascade Boulevard.

WHEREAS, the OWNER has requested the two intersections be split into two separate jobs, and

WHEREAS, the OWNER has requested updating the 36th Avenue NW at Bart Conner Drive plans to the latest ODOT standards,

WHEREAS, all provisions of Contract No. K-1718-51 not in conflict with this amendment shall hereinafter remain in full force and effect,

WHEREAS, CONSULTANT is prepared to provide additional construction phase services in support of the project;

NOW THEREFORE, in consideration of the promises contained in said AGREEMENT and this AMENDMENT NO. 1, OWNER and CONSULTANT agree as follows:

ARTICLE 3 - SCOPE OF SERVICES

CONSULTANT shall provide the additional construction phase services described in Attachment A, Scope of Services.

ARTICLE 4 - SCHEDULE

CONSULTANT shall exercise its reasonable efforts to perform the additional services described in Attachment A according to the Schedule set forth in Attachment B.

ARTICLE 5 – COMPENSATION

OWNER shall pay CONSULTANT Ten Thousand and Four Dollars (\$10,004) for additional services in accordance with Attachment B, Compensation. Invoices shall be due and payable upon receipt. OWNER shall give prompt written notice of any disputed amount and shall pay the remaining amount.

IN WITNESS WHEREOF, OWNER and Garver, LLC have executed this Amendment No. 1

DATED this ____ the day of _____, 2024.

The City of Norman
(OWNER)

Signature _____

Name _____

Title _____

Date _____

Attest:

City Clerk

Garver, LLC
(CONSULTANT)

Signature Nicci Tiner

Name Nicci Tiner

Title Vice President

Date 9-17-24

Attest:

John Furdore
Name John Furdore
Title VICE PRESIDENT

Approved as to form and legality this ____ day of _____ 2024.

City Attorney

Signatory NotarizationSTATE OF Arkansas, COUNTY OF Pulaski, SS:

Before me, the undersigned, a Notary Public in and for said Nicci Tiner of
the Garver, its Vice President, to me known
to be the identical person(s) who executed the foregoing Amendment No 1 and
acknowledged to me that they executed the same as their free and voluntary act and deed for the
uses and purposes therein set forth.

WITNESS my hand and seal this 17 day of September, 2024.My Commission Expires: 1/12/2032

Notary Public:

Julie Perry

ATTACHMENT A – SCOPE OF SERVICES

1. General

The OWNER has requested separating the signalization plans at the intersection of 36th Avenue NW and Bart Conner Drive and the intersection of 36th Avenue NW and Cascade Drive and updating the plans at the intersection of 36th Avenue NW and Bart Conner Drive to the latest ODOT standards, and updates to fiber optic interconnect based on current as-builts. These changes require modifications to the construction plans. Specific tasks necessary to accomplish this modification will consist primarily of the following:

2. Updates to Latest ODOT Standards

Construction plans will be updated to the latest ODOT Standard Specifications and in accordance with the latest MUTCD. Additionally, City of Norman notes will be updated to conform with the City's latest standards.

3. Updates to Fiber Optic Interconnect

Construction plans will be updated based on the latest as-built conditions of existing fiber optic infrastructure. City of Norman to field verify and provide locations of existing junction boxes and splice requirements along 36th Avenue NW.

ATTACHMENT B – SCHEDULE

The CONSULTANT shall begin work under this Agreement within ten (10) days of a Notice to Proceed (NTP) and shall complete the work in accordance with the schedule below:

Phase Description	Date
Final Plans	December 13, 2024

Appendix C

City of Norman

36th Ave NW at Bart Conner Dr and 36th Ave NW at Cascade B

FEE SUMMARY

	Title I Service	Estimated Fees
Lump Sum	Amendment No. 1	\$ 10,004.00
Fee Type	Subtotal for Title I Service	\$ 10,004.00

Appendix C

City of Norman

36th Ave NW at Bart Conner Dr and 36th Ave NW at Cascade Blvd

Amendment No. 1

WORK TASK DESCRIPTION	E-6	E-5	E-3	E-1	- Select Category -	- Select Category -	- Select Category -
	\$316.00	\$257.00	\$180.00	\$135.00	\$0.00	\$0.00	\$0.00
	hr	hr	hr	hr	hr	hr	hr
1. 36th Ave NW at Bart Connor Dr							
Update technical provisions		1	2	4			
Update signal plans		1	4	16			
Update fiber optic interconnect		1	4	8			
Update quantities and OPCC		1	1	2			
Plan Submittal and Corrections		2	4	8			
QC	2						
Subtotal - 36th Ave NW at Bart Connor Dr	2	6	15	38	0	0	0

Hours	2	6	15	38	0	0	0
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Salary Costs	\$632.00	\$1,542.00	\$2,700.00	\$5,130.00	\$0.00	\$0.00	\$0.00
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SUBTOTAL - SALARIES: \$10,004.00

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$0.00
Postage/Freight/Courier	\$0.00
Office Supplies/Equipment	\$0.00
Communications	\$0.00
Survey Supplies	\$0.00
Aerial Photography	\$0.00
GPS Equipment	\$0.00
Computer Modeling/Software Use	\$0.00
Traffic Counting Equipment	\$0.00
Locator/Tracer/Thermal Imager Equipment	\$0.00
Travel Costs	\$0.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: \$0.00

SUBTOTAL: \$10,004.00

SUBCONSULTANTS FEE: \$0.00

TOTAL FEE: \$10,004.00

ATTACHMENT A – SCOPE OF SERVICES**1. General**

The OWNER has requested separating the signalization plans at the intersection of 36th Avenue NW and Bart Conner Drive and the intersection of 36th Avenue NW and Cascade Drive and updating the plans at the intersection of 36th Avenue NW and Bart Conner Drive to the latest ODOT standards, and updates to fiber optic interconnect based on current as-builts. These changes require modifications to the construction plans. Specific tasks necessary to accomplish this modification will consist primarily of the following:

2. Updates to Latest ODOT Standards

Construction plans will be updated to the latest ODOT Standard Specifications and in accordance with the latest MUTCD. Additionally, City of Norman notes will be updated to conform with the City's latest standards.

3. Updates to Fiber Optic Interconnect

Construction plans will be updated based on the latest as-built conditions of existing fiber optic infrastructure. City of Norman to field verify and provide locations of existing junction boxes and splice requirements along 36th Avenue NW.

Appendix C

City of Norman

36th Ave NW at Bart Conner Dr and 36th Ave NW at Cascade Blvd

Amendment No. 1

WORK TASK DESCRIPTION	E-6	E-5	E-3	E-1	- Select Category -	- Select Category -	- Select Category -
	\$316.00	\$257.00	\$180.00	\$135.00	\$0.00	\$0.00	\$0.00
	hr	hr	hr	hr	hr	hr	hr
1. 36th Ave NW at Bart Connor Dr							
Update technical provisions		1	2	4			
Update signal plans		1	4	16			
Update fiber optic interconnect		1	4	8			
Update quantities and OPCC		1	1	2			
Plan Submittal and Corrections		2	4	8			
QC	2						
Subtotal - 36th Ave NW at Bart Connor Dr	2	6	15	38	0	0	0

Hours	2	6	15	38	0	0	0
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Salary Costs	\$632.00	\$1,542.00	\$2,700.00	\$5,130.00	\$0.00	\$0.00	\$0.00
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SUBTOTAL - SALARIES: \$10,004.00

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$0.00
Postage/Freight/Courier	\$0.00
Office Supplies/Equipment	\$0.00
Communications	\$0.00
Survey Supplies	\$0.00
Aerial Photography	\$0.00
GPS Equipment	\$0.00
Computer Modeling/Software Use	\$0.00
Traffic Counting Equipment	\$0.00
Locator/Tracer/Thermal Imager Equipment	\$0.00
Travel Costs	\$0.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: \$0.00

SUBTOTAL: \$10,004.00

SUBCONSULTANTS FEE: \$0.00

TOTAL FEE: \$10,004.00

ATTACHMENT B – SCHEDULE

The CONSULTANT shall begin work under this Agreement within ten (10) days of a Notice to Proceed (NTP) and shall complete the work in accordance with the schedule below:

Phase Description	Date
Final Plans	December 13, 2024

File Attachments for Item:

7. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT TWO TO CONTRACT K-1819-87: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GARVER (FORMERLY CABBINESS ENGINEERING) FOR ENGINEERING SERVICES FOR THE PARSONS ADDITION WATERLINE REPLACEMENT PROJECT IN THE AMOUNT OF \$18,500 AS OUTLINED IN THE STAFF REPORT.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 9/24/2024

REQUESTER: Ken Giannone

PRESENTER: Ken Giannone, Capital Projects Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT TWO TO CONTRACT K-1819-87: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GARVER (FORMERLY CABBINESS ENGINEERING) FOR ENGINEERING SERVICES FOR THE PARSONS ADDITION WATERLINE REPLACEMENT PROJECT IN THE AMOUNT OF \$18,500 AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

On December 11, 2018, Norman Utilities Authority (NUA) approved Contract K-1819-87 with Garver (formerly Cabbiness Engineering) for Engineering Services associated with the Parsons Additional Waterline Replacement Project (WA0246). The contract covered design, bidding, construction administration and record drawing services for the replacement of approximately 11,000 linear feet (LF) of aging and under-sized water lines in the Parsons Addition, a residential neighborhood adjacent to the University of Oklahoma (OU) campus.

Because of the project's proximity to the OU campus and the fact that it included work on streets that were home to several university facilities as well as multiple fraternity and sorority houses, Garver's contract included a requirement to convene meetings with stakeholders during design to discuss the upcoming construction and receive feedback on minimizing impact of the work. Based on these meetings, the determination was made to divide the project into two discrete, shorter-duration projects. This would allow the work on each of the smaller projects to be completed during the summer months: Phase 1 during the summer of 2019 and Phase 2 during the summer of 2020, when OU classes would not be in session. This schedule would minimize impact of the work on students and staff who live, work, and/or travel in the neighborhood. Consequently, on November 12, 2019, Amendment 1 to Contract 1819-87 was executed. Amendment 1 reimbursed Garver for additional cost to prepare separate design and bidding documents for Phase 1 and Phase 2 as well as for additional cost to furnish bidding, construction administration and closeout services for Phase 2.

DISCUSSION:

Phase 1 of the Parsons Addition Waterline Replacement project was bid and constructed during the summer of 2019, but, while Amendment 1 anticipated bidding and constructing Phase 2

during the following summer, NUA deferred the project in 2020, 2021, 2022, and 2023 in order to allocate funds to projects deemed more critical. Phase 2 was eventually scheduled for bidding and construction during the summer of 2024. However, when the plans and bidding documents were being readied for advertisement in the spring of 2024, NUA discovered that several new fire lines had been installed in the project area, and several others had been replaced/relocated. As a result, Garver was required to perform a field investigation to document the locations and layout of each new or revised fire line and update the plans and bidding documents accordingly. The proposed cost increase for Amendment 2 is \$18,500.

RECOMMENDATION:

Staff recommends that NUA approve Amendment 2 to Engineering Services Contract K-1819-87 with Garver (formerly Cabiness Engineering) for the Parsons Addition Waterline Replacement Project (WA0246) in the amount of \$18,500.

**AMENDMENT NO. 2
 TO CONTRACT K-1819-87
 FOR
 ENGINEERING SERVICES**

This Amendment No. 2 dated this _____ day of _____ 2024 is made a part of Contract K-1819-87 (Agreement) dated December 11, 2018 as modified by Amendment No. 1, dated November 12, 2019, between the Norman Utilities Authority (OWNER) and Garver (formerly Cabbiness Engineering) (ENGINEER) for professional engineering services.

1. The Scope of Services of ENGINEER of said Agreement are amended and supplemented as described in Attachment A, attached hereto and incorporated by reference herein.
2. The Cost of Services rendered by ENGINEER shall be amended in Attachment B, attached hereto and incorporated by reference herein.

Acceptance of the terms of this Amendment is acknowledged by the following authorized signatures of the parties to the Agreement. All other particulars in the original Agreement as modified by Amendment No. 1 and not specifically referenced in this Amendment No. 2 remain in effect and unchanged.

IN WITNESS WHEREOF, OWNER and ENGINEER have executed this AGREEMENT.

DATED this _____ day of _____ 2024.

Garver (formerly Cabbiness Engineering) - ENGINEER

By:

Printed
 Name:

Title:



J. BRET CABBINESS

SR. PROJECT MANAGER

ATTEST

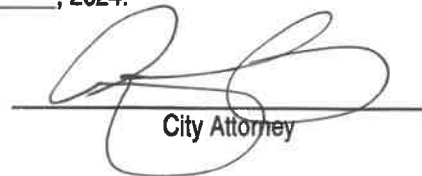


Michael Nguyen

Project Manager

Norman Utilities Authority- OWNER

APPROVED as to form and legality this 17 day of Sept, 2024.


 City Attorney

APPROVED by the Trustees of the Norman Utilities Authority this _____ day of _____, 2024.

ATTEST

By:

Printed
 Name:

Title:

ATTACHMENT A**SCOPE OF SERVICES**

Contract K-1819-87, Parsons Addition Waterline Replacement project was contracted as a single project that would require one set of bidding documents and that would be managed from bidding through construction and closeout as a single project. Once initial design was completed, a series of meetings with stakeholders led to the decision to divide the project into two separate projects of shorter duration that would be bid and constructed separately. Amendment No. 1, which was approved on November 12, 2019, reimbursed ENGINEER for the cost to revise the plans and to furnish bidding and construction administration services for separate "Phase 1" and "Phase 2" projects. Amendment No. 2 will reimburse ENGINEER for the following ADDITIONAL SERVICES required on the project:

1. Field investigate and revise final plans and bidding documents for Phase 2 of the Parsons Addition Waterline Replacement project to include new and revised fire lines installed after execution of Amendment No. 1.
2. Include of new fire lines installed after execution of Amendment No. 1 in record drawings for Phase 2 of the Parsons Addition Waterline Replacement project.

ATTACHMENT B**COMPENSATION**

The OWNER will compensate ENGINEER for additional costs incurred as described below:

Task No.	Task Description	Original Contract Amount	Amendment No. 1 (11/12/2019)	Current Contract Amount	Amendment No. 2	Final Contract Amount
1A	Project Reconnaissance	\$1,000	\$0.00	\$1,000	\$0.00	\$1,000
1B	Topographic Survey	\$36,400	\$0.00	\$36,400	\$0.00	\$36,400
2A	Preliminary Engineering Report	\$24,000	\$0.00	\$24,000	\$0.00	\$24,000
2B	Preliminary Construction Plans (65%)	\$33,500	\$0.00	\$33,500	\$0.00	\$33,500
2C	Public Meetings	\$4,000	\$0.00	\$4,000	\$0.00	\$4,000
3A	Final Design and Construction Documents	\$21,000	\$4,200	\$25,200	\$14,900	\$40,100
4A	Limited Construction Administration	\$2,000	\$2,000	\$4,000	\$0.00	\$4,000
4B	As-Built Drawings/Documents	\$4,000	\$1,500	\$5,500	\$3,600	\$9,100
Total Contract		\$125,900	\$7,700	\$133,600	\$18,500	\$152,100

The ENGINEER may submit interim statements, not to exceed one per month, for partial payment for SERVICES rendered. The statements to OWNER will be by task for the percentage of work actually completed. The OWNER shall make interim payments within 30 calendar days in response to ENGINEER's interim statements.

Additional services not included in the work described in this Amendment must be authorized by additional Amendments to the Agreement.

File Attachments for Item:

8. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT THREE TO CONTRACT K-2122-115:
BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND CROSSLAND CONSTRUCTION COMPANY, DECREASING THE CONTRACT AMOUNT BY \$107,187.69 FOR THE NEW LINE MAINTENANCE FACILITY, FINAL ACCEPTANCE OF THE PROJECT, AND FINAL PAYMENT IN THE AMOUNT OF \$207,136.74 AS OUTLINED IN THE STAFF REPORT.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 09/24/2024

REQUESTER: Rachel Croft

PRESENTER: Rachel Croft, Water Treatment Plant Manager

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT THREE TO CONTRACT K-2122-115: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND CROSSLAND CONSTRUCTION COMPANY, DECREASING THE CONTRACT AMOUNT BY \$107,187.69 FOR THE NEW LINE MAINTENANCE FACILITY, FINAL ACCEPTANCE OF THE PROJECT, AND FINAL PAYMENT IN THE AMOUNT OF \$207,136.74 AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

This project considered the expected growth of the Line Maintenance Division over the next 20 years by building a 26,243 square foot facility that consists of an Administration Building, Water Line Maintenance Building, Sewer Line Maintenance Building, and Outdoor Storage Structure. This facility is located northwest of the Water Treatment Plant on the former Hall Park wastewater lagoon site, which had been platted to accommodate the new Emergency Communication and Operations Center (ECOC). The previous facility was located on the North Base property adjacent to the Fleet offices and vehicle servicing areas. This new Line Maintenance Facility will allow the Water and Sewer Line Maintenance Divisions to more efficiently accomplish their mission.

Contract K-1920-109 was negotiated and approved by the Norman Utilities Authority (NUA) on January 28, 2020 with Barrett L. Williamson Architects in the amount of \$124,550. Amendment 1 to this contract in the amount of \$261,800 was approved by the NUA on September 28, 2021 which included proceeding to final design, bidding, construction, and record document services and to account for the increased size of the facility.

On January 18, 2022, the Norman Municipal Authority/City of Norman awarded Contract K-2122-88 with Crossland Construction Company, Inc. for the ECOC facility. On April 26, 2022, the NUA/City of Norman awarded Contract K-2122-115 to Crossland Construction Company, Inc., in the amount of \$14,650 for preconstruction services for the Line Maintenance Facility. Crossland was selected for the Line Maintenance Facility due to their expertise and due to their work on the adjacent ECOC that will result in efficiencies between the projects.

Following bidding, staff approved Alternate 1 on October 7, 2022 to Contract K-2122-115 for a Guaranteed Maximum Price of \$8,492,657.32 that incorporated the base bid plus Alternates 1, 2, and 9. The additional bays under Alternates 1 and 2 provide sufficient space for the facility now and into the future, and Alternate 9, for the main drive off Robinson connecting the new Line Maintenance and ECOC buildings, has been jointly funded by NUA and the ECOC project.

Amendment 2 to Contract K-2122-115 was approved by Council on August 22, 2023. This amendment decreased the contract by \$100,000 for a revised contract amount of \$8,407,307.32. This amendment allowed us to pay for services such as security camera installation, access control, and low voltage, which were not included in the original contract.

DISCUSSION:

A grand opening was held on January 9, 2024, and Line Maintenance staff has been working at this new facility ever since. Contractors have been making minor repairs and have recently finished all trade work under the contract. Following the final retainage payment of \$207,136.74, there will be \$105,641.78 left over in contingency and \$1,545.91 left over in Project Requirements. Staff is proposing to reduce the contract amount by these amounts (\$107,187.69 total) and return these funds to the Water Construction project account (31995521-46101 / WA0329).

RECOMMENDATION:

Staff recommends the NUA approve Amendment 3 decreasing Contract K-2122-115 with Crossland Construction Company, Inc., in the amount of \$107,187.69 for a revised contract amount of \$8,300,119.63 for the New Line Maintenance Facility, and authorize final acceptance of the project and payment in the amount of \$207,136.74 to Crossland Construction Company, Inc.

Contract No. K-2122-115
Amendment No. 3

**AMENDMENT NO 3 TO CONSTRUCTION MANAGER AT RISK AGREEMENT
BETWEEN NORMAN UTILITIES AUTHORITY AND CROSSLAND CONSTRUCTION
COMPANY**

THIS AMENDMENT NO. 3 TO CONSTRUCTION MANAGER AT RISK AGREEMENT (this "Second Amendment") is made as of this _____ day of _____, 2024, between the Norman Utilities Authority, and Crossland Construction Company, Inc. a Kansas corporation (the "Construction Manager").

RECITALS:

A. The Norman Utilities Authority and the Construction Manager entered into that certain Construction Manager at Risk Agreement (Contract No. K-2122-115), dated April 26, 2022, (the "Agreement"), for construction management services for the Norman Line Maintenance project including plan review, design assistance, bidding services, and value engineering in the amount of \$14,650.00.

B. The Norman Utilities Authority and the Construction Manager entered into Amendment No. 1 on October 11, 2022, to agree upon the guaranteed maximum price ("GMP"), which is the sum of all subcontracts, lump sum self-perform amounts, including allowances and contingencies, and the Construction Manager's fee, in the amount of \$8,492,657.32.

C. The Norman Utilities Authority and the Construction Manager entered into Amendment No. 2 on August 22, 2023, to reduce the contingency amount by \$100,000.00 based on the current stage of the project and due to other ancillary costs for the project outside of the GMP.

D. The Norman Utilities Authority proposes to remove the rest of the contingency from the contract, a total of \$105,641.78, as well as the remainder of the project requirements, a total of \$1,545.91 as all trade work for this project have been completed.

AGREEMENT:

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein by reference, other such good and valuable consideration, the receipts, and sufficiency of which are hereby acknowledged, and the promises and covenants set forth below, The Norman Utilities Authority and the Construction Manager hereby agree as follows:

1. Reduction of First GMP. The Construction Manager's guaranteed maximum price for the Work inclusive of all subcontracts, lump sum self-perform amounts, including allowances and contingencies and the Construction Manager's fee, is hereby agreed to be further decreased from \$8,392,657.32 to \$8,285,469.63. This decrease is the result of the reduction in contingency and project requirements as outlined in Exhibit E of Amendment No. 1 which were \$216,504.06 and \$202,256.00, respectively, upon agreement in the GMP with the contingency subsequently reduced by \$100,000 to \$116,504.06 pursuant to Amendment No. 2.

Contract No. K-2122-115
Amendment No. 3

2. Effect of Amendment. In all other respects, the Agreement and the First and Second Amendments are affirmed and ratified and, except as expressly modified herein, all terms and conditions of the Agreement and First and Second Amendments shall remain in full force and effect.

3. Non-Default. By executing this Third Amendment, the Construction Manager affirmatively asserts that (i) The Norman Utilities Authority is not currently in default, nor has been in default at any time prior to this Third Amendment, under any of the terms or conditions of this Agreement and (ii) any and all claims, known and unknown, relating to the Agreement and existing on or before the date of this Third Amendment are forever waived.

[REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK]

[SIGNATURE ON FOLLOWING PAGE]

Contract No. K-2122-115
Amendment No. 3

IN WITNESS WHEREOF, the Parties have executed this Third Amendment in multiple copies on the respective dates herein below reflected to be effective on the date executed by the City of Norman.

CONSTRUCTION MANAGER (CROSSLAND CONSTRUCTION COMPANY, INC)

By: 

Name: Aaron Stoops

Title: Vice President

Date: 5/2/24

ATTEST:

By: 

Subscribed and Sworn to me this 2nd day of May, 2024.

Commission Number: 22016896

Expiration Date: 12/23/26



NORMAN UTILITIES AUTHORITY

Approved as to form and legality this 17 day of Sept, 2024.


Authority Attorney

Approved by the Trustees of the Norman Utilities Authority on this _____ day of _____, 2024.

ATTEST:

By: _____

Larry Heikkila, Chairman

By: _____

Brenda Hall, Secretary

CITY OF NORMAN

Purchasing Division

Post Office Box 370

Norman, Oklahoma 73070

AFFIDAVIT

State of Oklahoma) P. O. No. K - 2022 - 115
 County of Oklahoma) Invoice No. Pay Application 17
 Amount \$207,136.74

IN ACCORDANCE WITH OKLAHOMA STATUTES TITLE 74. SECTION 3110. AND TITLE 62. SECTION 310.9.
 THIS FORM MUST BE COMPLETED AND SUBMITTED BEFORE ANY INVOICE OVER \$25,000 CAN BE
 PROCESSED FOR PAYMENT.

The undersigned person (architect, contractor, supplier, engineer, or supervisory official), of lawful age, being duly sworn, on oath says that this (invoice, claim or contract) is true and correct and that s(he) is authorized to submit the invoice pursuant to a contract or purchase offer. Affiant further states that the (work, services, or materials) as shown by this invoice have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that s(he) has made no payment, given or donated or agreed to pay, give or donate, either directly or indirectly, to any elected official, officer or employee of the City of Norman, of money or any thing of value to obtain payment of the invoice or procure award of this contract or purchase order pursuant to which an invoice is submitted.

Crossland Construction Company

Company Name

Josh Jacox, Senior Project Manager

By: Architect, Contractor, Supplier, Engineer, or Supervisory Official

Subscribed and sworn to before me this 1 day of May, 20 24

Pauline Rodriguez
 Notary Public (or Officer having power to Administer Oaths)

My Commission expires 07/22/25



TO OWNER: City of Norman
201 West Gray Street
Norman, OK 73069

PROJECT: Norman Line Maint.
3001 E. Robinson St.
Norman, OK 73071

APPLICATION NO: 17
DATE: 5/1/2024
PERIOD TO: 5/1/2024
PROJECT NOS: 22OK28JXVA

Distribution to:
☒ OWNER
☒ ARCHITECT
☐ CONTRACTOR
☐
☐

FROM CONTRACTOR: Crossland Construction
833 S. East Avenue
P.O. Box 45
Columbus, KS 66725

VIA ARCHITECT: Barrett L. Williamson Architect
219 W Boyd. Street, Suite 203
Norman, OK 73069

CONTRACT FOR: Line Maintenance Buildings

CONTRACT DATE: 12/19/2022

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM

\$ 8,492,657.32

2. Net change by Change Orders

\$ (207,187.69)

3. CONTRACT SUM TO DATE

(Line 1 + 2)
\$ 8,285,469.63

4. TOTAL COMPLETED & STORED TO DATE

\$ 8,285,469.63

a. Total Owner Paid Materials

\$ 1,863,403.97

b. Total Direct to Contractor

\$ 6,422,065.66

5. RETAINAGE:

a. 0.00 % of Completed Work
(Column D + E on G703)
\$ 0.00

b. 0.00 % of Stored Material
(Column F on G703)
\$

Total Retainage (Lines 5a + 5b or
Total in Column I of G703)

\$ 0.00

6. TOTAL EARNED LESS RETAINAGE

(Line 4 Less Line 5 Total)
\$ 8,285,469.63

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

(Line 6 from prior Certificate)
\$ 8,078,332.89

Less Owner Direct Pay Request for Current Month

0.00

8. CURRENT PAYMENT DUE

\$ 207,136.74

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6)
\$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		(\$100,000.00)
Total approved this Month		(\$107,187.69)
TOTALS	\$0.00	(\$207,187.69)
NET CHANGES by Change Order		(\$207,187.69)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CO NTRACTOR: Crossland Construction Company

By: Joshua Jacox, Senior Project Manager

Date: May 1, 2024

State of: Oklahoma

County of: Oklahoma

Subscribed and sworn to before me this 1 day of May 2024

Notary Public: Paulina Rodriguez

My Commission expires: 07/22/25

PAULINA RODRIGUEZ
NOTARY PUBLIC
#21009617
EXP. 07/22/25

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By: Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Crossland Construction Company

Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT,
containing Contractor's signed Certification is attached.

APPLICATION NUMBER: 17

APPLICATION DATE: 1-May-2024

PERIOD TO: 1-May-2024

CONTRACTORS PROJECT NO: 22OK28

Item 8.

A	B	C	D	E	F	F.1	G	H	I	J	K	L	M	N
ITEM NO.		DESCRIPTION OF WORK	SCHEDULED VALUE TOTAL CONTRACT VALUE	WORK IN PLACE				DIRECT PAY MATERIAL COST			TOTAL COMPLETED AND STORED TO DATE	% Complete to Date	Retainage Withheld	Balance to Finish
				WORK FROM PREVIOUS APPLICATION (H)	WORK THIS PERIOD	MATERIALS PRSENTLY STORED	WORK TOTAL TO DATE	MATERIAL FROM PREVIOUS APPLICATION (K)	MATERIAL THIS PERIOD	MATERIAL COST TO DATE				
01A		GENERAL CONDITIONS	500,116.40	500,116.40			500,116.40			0.00	500,116.40	100.00%	12,502.91	0.00
01B		PROJECT REQUIREMENTS	200,710.09	200,710.09			200,710.09			0.00	200,710.09	100.00%	5,017.75	0.00
01C		INSURANCE	54,126.02	54,126.02			54,126.02			0.00	54,126.02	100.00%	1,353.15	0.00
01E		CONTINGENCY					0.00			0.00	0.00		0.00	0.00
01G		CONTRACTORS FEE	288,169.11	288,169.11			288,169.11			0.00	288,169.11	100.00%	7,204.23	0.00
02A		DEMOLITION	28,000.52	28,000.52			28,000.52			0.00	28,000.52	100.00%	700.01	0.00
03A		BUILDING CONCRETE	614,500.00	438,999.00			438,999.00	175,501.00		175,501.00	614,500.00	100.00%	15,362.50	0.00
03D		AGGREAGTE PIERS	188,275.00	188,275.00			188,275.00			0.00	188,275.00	100.00%	4,706.88	0.00
04A		MASONRY	14,560.00	14,560.00			14,560.00			0.00	14,560.00	100.00%	364.00	0.00
05A		MISC STEEL	50,965.00	50,965.00			50,965.00			0.00	50,965.00	100.00%	1,274.13	0.00
06A		ARCHITECTURAL MILLWORK	72,815.43	72,815.43			72,815.43			0.00	72,815.43	100.00%	1,820.39	0.00
07A		ROOFING	8,298.00	8,298.00			8,298.00			0.00	8,298.00	100.00%	207.45	0.00
07B		JOINT SEALANTS & WATERPROOFING	11,000.00	11,000.00			11,000.00			0.00	11,000.00	100.00%	275.00	0.00
08A		DOORS, FRAMES, AND HARDWARE SUPPLY	133,293.00	133,293.00			133,293.00			0.00	133,293.00	100.00%	3,332.33	0.00
08B		DOORS, FRAMES, AND HARDWARE INSTALL	15,800.00	15,800.00			15,800.00			0.00	15,800.00	100.00%	395.00	0.00
08C		GLASS & GLAZING	106,404.00	78,062.30			78,062.30	28,341.70		28,341.70	106,404.00	100.00%	2,660.10	0.00
08D		OVERHEAD DOORS	211,944.00	211,944.00			211,944.00			0.00	211,944.00	100.00%	5,298.60	0.00
09A		GYPSTUM ASSEMBLIES	243,894.00	173,166.76			173,166.76	70,727.24		70,727.24	243,894.00	100.00%	6,097.35	0.00
09B		FLOORING & WALL TILE	43,939.00	43,939.00			43,939.00			0.00	43,939.00	100.00%	1,098.48	0.00
09C		PAINTING AND WALL COVERING	76,200.00	76,200.00			76,200.00			0.00	76,200.00	100.00%	1,905.00	0.00
09D		SEALED CONCRETE	22,560.00	22,560.00			22,560.00			0.00	22,560.00	100.00%	564.00	0.00
10A		SPECIALTIES	23,739.11	23,739.11			23,739.11			0.00	23,739.11	100.00%	593.48	0.00
10C		LOCKERS	18,691.20	18,691.20			18,691.20			0.00	18,691.20	100.00%	467.28	0.00
12A		WINDOW TREATMENTS	8,460.00	8,460.00			8,460.00			0.00	8,460.00	100.00%	211.50	0.00
13A		PEMB SUPPLY AND ERECTION	1,447,996.33	1,058,625.34			1,058,625.34	389,370.99		389,370.99	1,447,996.33	100.00%	36,199.91	0.00
21A		FIRE SUPPRESSION - SUMMIT	27,988.00	15,127.83			15,127.83	12,860.17		12,860.17	27,988.00	100.00%	699.70	0.00
22A		PLUMBING - LIEBER	393,415.34	210,640.32			210,640.32	182,775.02		182,775.02	393,415.34	100.00%	9,835.38	0.00
23A		HVAC - LIEBER	488,225.00	325,850.61			325,850.61	162,374.39		162,374.39	488,225.00	100.00%	12,205.63	0.00
26A		ELECTRICAL SYSTEMS -KL BRADLEY	646,175.00	467,277.30			467,277.30	178,897.70		178,897.70	646,175.00	100.00%	16,154.38	0.00
28A		FIRE ALARM	32,777.00	32,777.00			32,777.00			0.00	32,777.00	100.00%	819.43	0.00
31A		EARTHWORK - HOOK	555,820.00	555,820.00			555,820.00			0.00	555,820.00	100.00%	13,895.50	0.00
32A		SITE CONCRETE - TUFF	341,070.00	245,099.53			245,099.53	95,970.47		95,970.47	341,070.00	100.00%	8,526.75	0.00
32B		ASPHALT - BISHOP	690,830.00	251,412.58			251,412.58	439,417.42		439,417.42	690,830.00	100.00%	17,270.75	0.00
32C		FENCING	91,000.00	91,000.00			91,000.00			0.00	91,000.00	100.00%	2,275.00	0.00
32D		LANDSCAPING, IRRIGATION, & PLANTINGS	186,272.38	186,272.38			186,272.38			0.00	186,272.38	100.00%	4,656.81	0.00
33A		SITE UTILITIES GAS, WATER, SEWER - HAMMER	182,898.00	139,637.70			139,637.70	43,260.30		43,260.30	182,898.00	100.00%	4,572.45	0.00
33B		STORM SEWER SYSTEMS - UG	264,542.70	180,635.13			180,635.13	83,907.57		83,907.57	264,542.70	100.00%	6,613.57	0.00
		GRAND TOTALS	\$ 8,285,469.63	\$ 6,422,065.66	\$ -	\$ -	\$ 6,422,065.66	\$ 1,863,403.97	\$ -	\$1,863,403.97	\$ 8,285,469.63	100.00%	\$ 207,136.74	\$ -

File Attachments for Item:

9. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CHANGE ORDER ONE TO CONTRACT K-2324-146: BY AND BETWEEN THE CITY OF NORMAN UTILITIES AUTHORITY AND G&L TANK SANDBLASTING AND COATINGS, L.L.C., FOR THE ROBINSON TOWER RESURFACING PROJECT AND LINDSEY TOWER RESURFACING OR DEMOLITION PROJECT AS OUTLINED IN THE STAFF REPORT.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 09/24/2024

REQUESTER: Ken Giannone, Capital Projects Engineer

PRESENTER: Ken Giannone, Capital Projects Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CHANGE ORDER ONE TO CONTRACT K-2324-146: BY AND BETWEEN THE CITY OF NORMAN UTILITIES AUTHORITY AND G&L TANK SANDBLASTING AND COATINGS, L.L.C., FOR THE ROBINSON TOWER RESURFACING PROJECT AND LINDSEY TOWER RESURFACING OR DEMOLITION PROJECT AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

In 2023, the coatings on Norman Utilities Authority's (NUA's) Robinson Water Tower began showing signs of failure. Consequently, NUA issued a purchase order to Dunham Engineering to perform a preliminary inspection of the tower. Dunham Engineering's report confirmed that the coatings on the Robinson Tower were approaching the end of their useful life. Therefore, they recommended that a project to resurface the tower be scheduled in the near future. As a result, an engineering contract was executed with Dunham Engineering to prepare bidding documents, and NUA budgeted funds in fiscal year 2024-2025 (FYE 2025) for the Robinson Tower Resurfacing (Project WA0382).

The Robinson Tower Resurfacing Project (packaged for convenience with the Resurfacing or Demolition of Lindsey Tower Project) was advertised on March 21, 2024, and bids were opened on April 18, 2024. G&L Tank Sandblasting & Painting (G&L) of Shelbyville, Tennessee was deemed the lowest and best bidder, and a contract in the amount of \$816,200 (\$504,200 for Robinson Tower and \$312,000 for Lindsey Tower) was awarded to G&L on May 28, 2024.

DISCUSSION:

Prior to bidding this project, NUA met with representatives from the University of Oklahoma (OU) to discuss the possibility of them paying to have "OU" and Southeast Conference ("SEC") logos painted on some NUA water towers. Based on this meeting, NUA included a line item in the bid for Robinson Tower Resurfacing for the installation of OU/SEC logos, with the understanding that OU would reimburse NUA for the cost of this line item. However, after the contract was awarded, OU determined that they did not currently have the funds available to pay for these logos. As a result, NUA proposed to delete this line item from G&L's Contract for a credit of \$12,000.

In addition, NUA is currently in the design and procurement phase of an unrelated project for Meter Infrastructure Program (MIP). As a part of this project, antennas will be mounted at water towers throughout the City of Norman in order to facilitate communications between the new automated meters and NUA's Customer Service Department, including one on Robinson Tower. Since the brackets on which the antennas will be mounted must be welded to the tower and since the welding process will damage any coatings in the vicinity of the weld, NUA proposes to have G&L install the mounting bracket at Robinson Tower prior to their resurfacing work so the upcoming installation of the new AMR antenna will not damage the new coatings. A total cost of \$8,000 has been negotiated with G&L for this additional work.

Total net cost of this proposed Change Order is a reduction of \$4,000 ($-\$12,000 + \$8,000 = -\$4,000$) or -0.49% of contract total. This will decrease the contract price to \$812,200 ($\$816,200 - \$4,000 = \$812,200$). There will be no change in the Contract Time, which will remain 120 Calendar Days.

RECOMMENDATION:

Staff recommends that Change Order 1 to Contract K-2324-146, Robinson Tower Resurfacing (Project WA0382) and Lindsey Tower Resurfacing or Demolition (Project WA0182), reducing the contract by \$4,000, be approved.

NORMAN UTILITIES AUTHORITY
CITY OF NORMAN
CLEVELAND COUNTY, OKLAHOMA

DATE: August 12, 2024

CHANGE ORDER NO.: One (1)

CONTRACT NO.: K-2324-146

PROJECT: WA0382 - Robinson Tower Resurfacing

CONTRACTOR: G&L Tank Sandblasting and Coatings, LLC
2101 Highway 64 West, Shelbyville, TN 37160

	<u>Contract Time</u>		<u>Contract Amount</u>	
ORIGINAL:	120	calendar days	\$816,200.00	
PREVIOUS CHANGE ORDERS:	0	calendar days	\$0.00	0.00%
THIS CHANGE ORDER:	0	calendar days	-\$4,000.00	-0.49%
REVISED AMOUNT:	120	calendar days	\$812,200.00	-0.49%
ORIGINAL START DATE:	September 23, 2024 (estimated)			
ORIGINAL COMPLETION DATE:	January 21, 2025 (estimated)			
PREVIOUS COMPLETION DATE:	January 21, 2025 (estimated)			
NEW COMPLETION DATE:	January 21, 2025 (estimated)			

DESCRIPTION:	Increase / Decrease (\$)
AM 1.1: Delete Line Item 21 (Section I - Robinson Tower), <i>Furnish and Install OU and SEC Logos (Facing Northwest)</i>	-\$12,000.00
CO 1.1: Furnish and Install Commscope Model TP-G238-126 Antenna Mount at Robinson Tower Prior to Resurfacing	\$8,000.00
TOTAL for CO 1 =	-\$4,000.00

G&L Tank Sandblasting and Coating, LLC agrees to complete the work as amended and modified by Change Order No. 1 as described above.

CONTRACTOR: G&L Tank Sandblasting and Coatings, LLC

Date: 9/13/24

RECOMMENDED BY
ENGINEER:

Joe Seiter, P.E., Coastal Windforce, Inc.

Date: 9/13/2024

APPROVED AS TO FORM
AND LEGALITY:

City Attorney

Date: _____

ACCEPTED BY
NORMAN UTILITIES AUTHORITY:

City Manager

Date: _____

Attachment 1

AMENDMENT ITEMS (Quantity Revisions to Original Bid Line Items):

No.	Bid Line Item	Description	Units	Original Contract Quantity	Unit Price	Original Contract Amount	Proposed Qty Increase/ Decrease	Cost Increase / Decrease	Percent Change
AM 1.1	Sec. I, 21	Delete: Robinson Tower - Furnish and Install OU and SEC Logos (Facing Northwest)	LS	1	\$12,000.00	\$12,000.00	-1	-\$12,000.00	-100.00%
Subtotal Amendment Items =								-\$12,000.00	-1.47%

CHANGE ORDER ITEMS (New Line Items with Estimated Quantities):

No.	Bid Line Item	Description	Units	Original Contract Quantity	Unit Price	Original Contract Amount	Proposed Quantity Increase/ Decrease	Cost Increase / Decrease	Percent Change
CO 1.1	N/A	Furnish and Install Commscope Model TP-G238-126 Antenna Mount at Robinson Tower	LS	0	\$8,000.00	\$0.00	1	\$8,000.00	N/A
Subtotal Change Order Line Items =								\$8,000.00	0.98%
Net Total for Change Order No. 1 =								-\$4,000.00	-0.49%

Original Contract Amount

\$816,200.00

Net Total for Change Order No. 1

-\$4,000.00 -0.49%

Revised Contract Amount

\$812,200.00

-0.49%

File Attachments for Item:

10. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER ONE TO CONTRACT K-2425-4: BY AND BETWEEN THE CITY OF NORMAN , OKLAHOMA AND INNOVATIVE ROADWAY SOLUTIONS, L.L.C., DECREASING THE CONTRACT AMOUNT BY \$231.26 FOR A REVISED AMOUNT OF \$482,946.24; FINAL ACCEPTANCE AND FINAL PAYMENT FOR THE STREET MAINTENANCE BOND PROGRAM – ASPHALT PREVENTIVE MAINTENANCE – FYE 2025 LOCATIONS PROJECT.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 09/24/2024

REQUESTER: Joseph Hill, Streets Program Manager

PRESENTER: Scott Sturtz, Interim Director of Public Works

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER ONE TO CONTRACT K-2425-4: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA AND INNOVATIVE ROADWAY SOLUTIONS, L.L.C., DECREASING THE CONTRACT AMOUNT BY \$231.26 FOR A REVISED AMOUNT OF \$482,946.24; FINAL ACCEPTANCE AND FINAL PAYMENT FOR THE STREET MAINTENANCE BOND PROGRAM – ASPHALT PREVENTIVE MAINTENANCE – FYE 2025 LOCATIONS PROJECT.

BACKGROUND:

On Tuesday, April 6, 2021, Norman residents voted to approve the issuance of \$27 million in bonds to fund the resurfacing, rehabilitation and reconstruction of neighborhood streets as part of a 5-year, 5-category program. The five categories include (1) Asphalt Pavement Street Rehabilitation, (2) Urban Concrete Street Rehabilitation, (3) Urban Road Reconstruction, (4) Rural Road Rehabilitation, and (5) Preventive Maintenance.

Asphalt preventive maintenance in general consists of a variety of relatively inexpensive methods that extend the life of pavement that is still in fair condition. Extending the life of the existing pavement delays the need for expensive repaving or reconstruction. The City of Norman has utilized crack filling for many years. This project adds another method called a “slurry seal” which is a well-tested application in the asphalt pavement industry. A slurry seal places a thin layer of fine aggregates, polymers, and asphalt emulsion over the entire surface of the pavement sealing it against moisture intrusion and protecting against ultraviolet (sunlight) degradation. All of the locations have recently been crack filled in preparation for the slurry seal.

DISCUSSION:

Council awarded the contract to Innovative Roadway Solutions, LLC of Bullard, Texas in the amount of \$483,177.50 at the July 9, 2024 meeting. The project was completed within the 100-day contract period.

Construction projects are awarded to the lowest responsible bidder. Contractor bids are determined using estimated plan quantities multiplied by the contractor’s unit prices for all bid items of the contract. The total of all of these costs represents the contractor’s bid. During

construction, each quantity is verified in the field and the contractor is to be reimbursed based on the actual quantity of materials and/or labor used.

Of the three (3) bid items, one had a small quantity change. Pay item 3, Surface Preservation Treatment decreased by 62 square yards to 106,688 square yards. This decrease in quantity decreased the total contract amount by \$231.26, or 0.05% (please see the attached Change Order 1 document for a complete list of proposed bid item cost decreases).

The final payment amount owed to Innovative Roadway Solutions, LLC is \$482,946.24, which includes release of all retainage.

The following streets were treated as a part of this project:

FYE 2025 Locations:

Street Name	Account	Amount
Carter Ave	BP0636 50593399	\$21,008.81
Kansas St	BP0637 50593399	\$15,764.98
Apache St	BP0638 50593399	\$7,058.36
Symmes St	BP0639 50593399	\$7,329.56
Eufaula St	BP0640 50593399	\$7,356.31
Aniol	BP0641 50593399	\$3,363.14
Cook Ave	BP0642 50593399	\$12,891.15
Rancho Dr	BP0643 50593399	\$7,574.93
Villa Dr	BP0644 50593399	\$8,016.32
Creston Way	BP0645 50593399	\$6,874.61
Tollie Dr	BP0646 50593399	\$4,967.81
Boyd St	BP0647 50593399	\$14,477.82
Boyd St	BP0648 50593399	\$14,569.02
Murphy St	BP0649 50593399	\$18,529.00
24th Ave SW	BP0650 50593399	\$41,034.42
Rivercross Ct	BP0651 50593399	\$7,979.41
Olde Brook Ct	BP0652 50593399	\$12,800.83
Ladbrook St	BP0653 50593399	\$15,726.01
Laws Dr	BP0654 50593399	\$41,422.00
Winston Dr	BP0655 50593399	\$7,119.89
Heritage Place Dr	BP0656 50593399	\$31,414.00
Copperfield Dr	BP0657 50593399	\$21,538.00
Gallant Way	BP0658 50593399	\$8,375.00
Northwest Blvd	BP0659 50593399	\$33,480.52
Pinafore Dr	BP0660 50593399	\$28,022.00
Newport Dr	BP0661 50593399	\$9,542.00

Rhoades Dr	BP0662	50593399	\$20,320.90
Portland St	BP0663	50593399	\$7,299.60
Independence Dr	BP0664	50593399	\$12,100.00
Midway Dr	BP0665	50593399	\$17,895.10
Montrose Cir	BP0666	50593399	\$17,326.00
			\$483,177.50

RECOMMENDATION:

Staff recommends the approval of Change Order 1 to Contract K-2425-4 with Innovative Roadway Solutions, LLC reducing the contract value by \$231.26 for a revised contract amount of \$482,946.24 for construction of the Street Maintenance Bond Program –Asphalt Preventive Maintenance - FYE 2025 Locations Project.

RECOMMENDATION 2:

Staff further recommends final acceptance of the Street Maintenance Bond Program – Asphalt Preventive Maintenance – FYE 2025 Locations Project, Contract K-2425-4, and final payment to Innovative Roadway Solutions, LLC in the amount of \$482,946.24

INNOVATIVE

ROADWAY SOLUTIONS

493 Dr. M. Roper Parkway N
Bullard, TX 75757
Phone 903-894-4520 Fax 903-894-4620

www.innovativeroadwaysolutions.com

BILL TO:

City of Norman
Attn: Jeff Fordice
225 N. Webster Ave.
Norman, OK 73069
405-366-5452

DATE: August 26, 2024
INVOICE # 100-24722
Innovative Job# 24722

FOR: CITY OF NORMAN
SURFACE SEAL

DESCRIPTION	Item	Unit Price	AMOUNT
FYE 25 ASPH PREV MTCE 2425-5			
ONYX SURFACE SEAL SY	106,688	\$3.73	\$397,946.24
MOBILIZATION LS	1	\$50,000.00	\$50,000.00
TRAFFIC CONTROL LS	1	\$35,000.00	35,000.00
TOTAL SQUARE YARDS TO DATE: 106,688			
TOTAL MOBILIZATION TO DATE: 100%			
TOTAL TRAFFIC CONTROL TO DATE: 100%			
JOB COMPLETED 8-24-24			
SUBTOTAL			\$ 482,946.24
TAX RATE			0.00%
SALES TAX			-
5% RETAINAGE			
TOTAL			\$ 482,946.24

Make all checks payable to:

Innovative Roadway Solutions, LLC. 493 Dr. M Roper Pkwy. N. Bullard, TX 75757

Total Due in 15 Days. Prompt Payment is greatly appreciated.

THANK YOU FOR YOUR BUSINESS!

CHANGE ORDER SUMMARY
CITY OF NORMAN
CLEVELAND COUNTY, OKLAHOMA

CHANGE ORDER NO. 1DATE: September 24, 2024CONTRACT NO.: K-2425-4SUBMITTED BY: Joseph HillPROJECT: Street Maintenance Bond Program – Asphalt Preventive Maintenance, FYE 2025 Locations

CONTRACTOR: Innovative Roadway Solutions, LLC
493 Dr. M. Roper Pkwy N.
Bullard, TX 75757

Original Contract Time: 100 daysOriginal Contract Amount: \$483,177.50

DESCRIPTION	INCREASE	DECREASE
Change in Pay Quantities	\$0.00	(\$231.26)
Change in Contract Time	0 Days	0 Days

NET CHANGE \$-231.26REVISED CONTRACT TIME: 100 daysREVISED CONTRACT AMOUNT: \$482,946.24

See Detailed Quantity Change on Page 2 of 2:

Detailed Quantity Change:

ITEM	DESCRIPTION	UNIT	CONTRACT QUANTITY	CHANGE ORDER QUANTITY	QUANTITY CHANGE	COST CHANGE
3	Surface Preservation Treatment	SY	106,750	106,688	-62	-\$231.26
	TOTAL COST CHANGE					-\$231.26

CONTRACTOR: _____

DATE: _____

ENGINEER: _____

DATE: _____

CITY ATTORNEY: _____

DATE: _____

ACCEPTED BY: _____

DATE: _____

(Mayor)

File Attachments for Item:

11. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2425-52: A CONTRACT BY AND BETWEEN THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) AND THE CITY OF NORMAN FOR THE COLLECTION OF TRAFFIC DATA AND APPROPRIATION AS OUTLINED IN THE STAFF REPORT.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 9/24/2024

REQUESTER: Katherine Coffin

PRESENTER: David Riesland, Transportation Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2425-52: A CONTRACT BY AND BETWEEN THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) AND THE CITY OF NORMAN FOR THE COLLECTION OF TRAFFIC DATA AND APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

The Association of Central Oklahoma Governments (ACOG) is responsible for the administration of the Unified Planning Works Program (UPWP) in the Oklahoma City Metropolitan Area. The program's purpose is to maintain a comprehensive, continuing, and cooperative planning process for the region. The Oklahoma Department of Transportation provides Federal Highway Administration funds for this planning process and the many tasks associated with it, which include activities such as travel time/delay studies, monitoring of intersection related accidents, traffic data collection, traffic signal monitoring, and congestion management.

DISCUSSION:

During the last twenty-five years, our City has been able to participate in the program by collecting traffic data at a number of locations throughout the City. For Fiscal Year 2024-2025, ACOG has offered us reimbursement not to exceed \$16,000 in federal funds to cover the cost associated with this activity. These funds will be reimbursed to the City upon completion of the work.

The Traffic Control Division collects traffic data on a routine basis. The additional funds made available through ACOG have allowed us to expand our program and offset some of the local expenses associated with this work activity. In order to receive these funds, the City must enter into a contractual agreement with ACOG. Staff and ACOG officials developed Contract K-2425-52 for this specific purpose. The City Attorney has reviewed this document and found its content to be acceptable.

RECOMMENDATION 1:

Staff recommends approval of Contract K-2425-52 for the collection of traffic data.

RECOMMENDATION 2:

Staff recommends appropriation of \$16,000 from Special Grants Fund Balance (account number 22-29000) to Maintenance Supplies – Traffic Signal Parts (account number 22550223-43212). Reimbursement requests will be recorded into revenue account Other Revenue – ACOG Traffic Grant (account number 225-371312).

CONTRACT**Between****ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS****and the****CITY OF NORMAN****1. PARTIES AND PURPOSE**

This CONTRACT made and entered into for Fiscal Year (FY) 2025, by and between the Association of Central Oklahoma Governments (ACOG) and the City of Norman (NORMAN) reaffirms the Metropolitan Transportation Planning process of the ACOG Metropolitan Planning Organization (MPO). The above cited parties to this CONTRACT will hereinafter be referred to individually as ACOG and NORMAN respectively or, individually or collectively as the PARTICIPANT and PARTICIPANTS. Frequent reference will be made in this CONTRACT to the Federal Highway Administration, United States Department of Transportation, hereinafter referred to as FHWA.

The intent of this CONTRACT is to provide NORMAN funding of the Metropolitan Transportation Planning activities within the ACOG MPO transportation management area (TMA) as identified in the FY 2025 Unified Planning Work Program (UPWP). The purpose of this CONTRACT is to maintain the comprehensive, continuing, and cooperative transportation planning process in order to provide the most desirable multi-modal transportation system that is compatible with community goals and at minimum expense.

2. EFFECTIVE DATE

The provisions of this CONTRACT shall become effective on the first day of July 2024, or on the day this Federal-aid project is authorized by FHWA, whichever comes later. This CONTRACT shall be effective until all funding provided under Section 5 have been expended but in no event shall the term of this CONTRACT be extended beyond June 30, 2025 for expenditure of FHWA Planning (PL) Funds without supplementation as provided by Section 15 (Travel) of this CONTRACT. This CONTRACT may be terminated earlier upon thirty (30) days written notice by either party as provided for in Section 16 (Amendments or Modification of Contract) of this CONTRACT.

3. ORGANIZATION

Policy direction, plan selection, and development of programs for plan implementation of the ACOG MPO Planning Process shall be vested in an ACOG MPO Policy Committee (ACOG MPO PC) whose membership and responsibilities are detailed in the Memorandum of Understanding signed July 7, 2020 with administrative changes November 18, 2021 and April 27, 2023. The ACOG MPO PC will send transportation plans, policies, and implementation programs for review and endorsement.

4. UNIFIED PLANNING WORK PROGRAM

The specific activities to be conducted and financed during the CONTRACT period are prescribed in the FY 2025 UPWP. The UPWP details the tasks, work responsibilities, costs, and funding sources of each activity to be undertaken within the TMA. The product of the UPWP will be a twenty-year comprehensive and multi-modal transportation plan for the ACOG MPO TMA. Approval of the UPWP by the PARTICIPANTS, the ACOG MPO PC, and FHWA will constitute acceptance of the UPWP as a part of this CONTRACT, subject to the financing provisions of Section 5 herein.

5. FINANCING

ACOG presently has funds available, allocated through the FHWA and administered by ODOT, which may be used to facilitate Metropolitan Transportation Planning. Contingent upon the continued availability of such funds, ACOG agrees to participate in the planning effort to be conducted within the TMA boundary as detailed in the UPWP. The PARTICIPANTS agree that the financing of the ACOG MPO as set forth in this CONTRACT shall not exceed **\$20,000** of which **\$16,000** are FHWA's PL Funds and shall be on the basis of direct and indirect actual auditable cost as stated in 23 CFR Chapter 1, §420.113 and the provisions of the "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 Code of Federal Regulations (CFR) Part 200 Subpart E.

The financing provided by this CONTRACT is for eighty percent (80%) of total actual auditable costs. The remaining twenty percent (20%) of the costs are to be funded by NORMAN.

	Number of Counts	Cost Per Count	Federal Share	Total Amount
Auto	100	\$187.50	\$15,000	\$18,750
Bike/Ped	10	\$125	\$1,000	\$1,250
Total	110		\$16,000	\$20,000

CFDA Number: 20.205 (HIGHWAY PLANNING AND CONSTRUCTION)

6. AUDIT

As part of this CONTRACT, NORMAN agrees to provide ACOG with a Single Audit performed in accordance with the "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR 200 Subpart F to ensure compliance with federal and state laws, regulations, and provisions of the CONTRACT. The Single Audit will be performed by an independent auditor in accordance with generally accepted government auditing standards covering financial audits. If federal or state exceptions are found, the PARTICIPANTS will resolve the outstanding issues as provided under Section 7.

7. DISPUTES RELATED TO FINANCES

In the event of disagreement between the PARTICIPANTS relative to the eligibility of or NORMAN's financial participation in any work item or items contained in the UPWP, the details of such disagreement shall be forwarded to both the Executive Director of ACOG and the City Manager of NORMAN who jointly shall make the final determination.

8. PAYMENT

Payments for services described in the UPWP and this CONTRACT for cooperative funding shall be disbursed by ACOG on the basis of documented monthly billings from NORMAN showing the total actual costs incurred in conformance with the UPWP. Such billings shall be submitted to ACOG along with a narrative progress report. The billings shall be submitted by the tenth (10th) day after the end of any month in which data for 10 or more traffic count locations (including midblock and intersection turning movement counts) have been collected, except for work completed during the month of June as noted below. The billings shall include a list of the traffic count locations, billable at the agreed upon rate of \$150/count. If fewer than 10 traffic counts are collected in any given month, the data shall accumulate to a total of 10 or more, and a billing shall be submitted in a later month, accordingly. The final billing, for work completed before or during June 2025, shall be submitted on or before **July 15, 2025**.

NORMAN shall invoice ACOG with all necessary supporting documentation, to:

ACOG
Attn: Jennifer Sebesta, Transportation Planning Services
4205 N. Lincoln Blvd.
Oklahoma City, OK 73105
Email: jsebesta@acogok.org

9. PROGRESS REPORTS

NORMAN shall provide ACOG progress reports regarding the date, time, and location of the traffic counts. Such reports shall provide hourly and 24-hour counts at midblock locations, and 15-minute interval counts for turning movements at the intersections specified on the forms furnished by ACOG. NORMAN shall provide ACOG progress reports regarding the date, time, and location of the bicycle and pedestrian counts. The reports shall be submitted along with a billing by the tenth (10th) day after the end of a month for which the billing and report are prepared. The final progress report shall be submitted on or before **July 15, 2025**.

10. INSPECTION OF WORK

ACOG shall be accorded proper facilities for review and inspection of the work hereunder and shall at all reasonable times have access to the premises, to all reports, books, records, correspondence, instructions, receipts, vouchers, memoranda, and any other materials of every description which ACOG considers pertinent to the work hereunder. The PARTICIPANTS will fully inform each other in the event of any review and inspection of work specified hereunder by other than PARTICIPANTS. ACOG shall maintain the responsibility of review and concurrence in all techniques and methodology utilized in this study.

11. RECORDS

NORMAN shall maintain accounting records and other evidence pertaining to the costs incurred under this CONTRACT. This data will be made available for inspection by ACOG, at all reasonable times at the respective offices during the contract period and for three years after the date of the final payment of Federal funds to ACOG with respect to the study. Copies of such records shall be furnished at cost to ACOG.

12. OWNERSHIP OF DATA

The ownership of the data collected under this CONTRACT, together with reports, brochures, summaries, and all other materials of every description derived therefrom, shall be vested in the PARTICIPANT having the major funding responsibility for its development, subject to the applicable Federal and State laws and regulations.

13. INFORMATION AND REPORTS

All information, reports, proposals, brochures, summaries, written conclusions, graphic presentations, and similar materials developed by NORMAN and/or its consultants and financed in whole or in part by ACOG, shall be submitted to ACOG for review and concurrence and shall have the approval of the appropriate study committee prior to its public release, presentation, dissemination, publication, or other distribution. The distribution of such information and reports, whether draft or final and including the UPWP, to any unit of the FHWA shall be made through ACOG only. NORMAN is a public entity subject to the Oklahoma Open Records Act. To the extent that anything in this paragraph conflicts with the Open Records Act, it shall be void.

14. PUBLICATION PROVISIONS

NORMAN shall be free to copyright material developed under this CONTRACT with the provision that ACOG and FHWA reserve a royalty-free, nonexclusive, and irrevocable License to reproduce, publish or otherwise use, and to authorize others to use, the work for Government purposes. All reports published under this CONTRACT shall contain a credit reference to the FHWA, such as "prepared in cooperation with the U.S. Department of Transportation, Federal Highway Administration."

15. TRAVEL

There are no travel or training expenses eligible for reimbursement under this CONTRACT.

16. AMENDMENTS OR MODIFICATION OF CONTRACT

No changes, revisions, amendments or alterations in the manner, scope or type of work or compensation to be paid by ACOG shall be effective unless reduced to writing and executed by the PARTICIPANTS with the same formalities as are observed in the execution of this CONTRACT.

17. TERMINATION OF CONTRACT

This CONTRACT was entered into by the PARTICIPANTS because of their mutual accord that the comprehensive, continuing, and cooperative transportation planning process provided herein was necessary. Either PARTICIPANT may terminate its interest and its obligation under this CONTRACT by giving thirty (30) days notice in writing to the other PARTICIPANT, it being understood that such termination may be adverse to the interests of the other PARTICIPANT. In the event of such termination, NORMAN shall deliver at cost to ACOG all items mentioned in Sections 10 and 11 of this CONTRACT within thirty (30) calendar days following the effective termination date.

18. GOVERNMENTWIDE NONPROCUREMENT SUSPENSION AND DEBARMENT

In order to protect the public interest, the "Federal-aid Eligibility Certification" (Exhibit A) shall be signed by the City Clerk of NORMAN as to current history regarding suspension, debarment, ineligibility, voluntary exclusion, criminal convictions, or civil judgments involving fraud or official misconduct of himself/herself and any person associated in the administration and management of this federally funded project.

19. USE OF CONSULTANTS

Under the terms of this CONTRACT, NORMAN may engage qualified consultants to perform certain duties on their behalf. All contracts with other parties for services within the scope of the Transportation Planning Process shall be justified, in writing, by NORMAN and are subject to prior written approval by ACOG. Contracts for work to be done, must, as a minimum, meet the requirements of law relative to non-collusion and the provisions of 49 CFR Part 18. U.S. Department of Transportation regulations (49 CFR Part 29) require that ACOG shall insure that NORMAN insert in each subcontract the provisions required by "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion" (Exhibit B) and further shall require its inclusion in any covered transaction NORMAN may make. All contracts and discussions between ACOG and consultants retained by NORMAN must be initiated through NORMAN.

20. RESPONSIBILITY FOR CLAIMS AND LIABILITY

To the extent permitted by applicable law, including the Constitution of the State of Oklahoma, NORMAN and/or its consultants shall hold harmless ACOG, ODOT, and FHWA from all suits, actions, or claims brought on account of any injuries or damages sustained by any person or property in consequence of any negligent acts or misconduct by NORMAN and/or its consultants or the negligent acts or misconduct of their subcontractors, agents, or employees arising from this CONTRACT or on account of any

claims or amount recovered for an infringement of patent, trademark, or copyright, or from any claim or amounts arising or recovered under the Workers' Compensation Laws or any other laws. NORMAN and/or its consultants shall not be released from such responsibility until all claims have been settled and suitable evidence to the effect furnished ACOG.

21. COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

NORMAN and ACOG agree that all operations under the terms of this CONTRACT will be in compliance with the applicable requirements of Title 49, Code of Federal Regulations, Part 21, which was promulgated to effectuate Title VI of the Civil Rights Act of 1964. In furtherance of requirements of Title 49, the following clauses and the "Nondiscrimination of Employees" (Exhibit C) are made a part of this contract.

The term contractor or consultant shall mean NORMAN and/or its consultants.

- A. Compliance with Regulations: The contractor will comply with the Regulations of the US Department of Transportation relative to nondiscrimination in federally-assisted programs of the US Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- B. Nondiscrimination: The contractor, with regard to the work performed by it after award and prior to completion of the contract work, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The contractor will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Exhibit C of the Regulations.
- C. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations, either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurement of materials or equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color or national origin.
- D. Information and Reports: The contractor will provide all information and reports required by the Regulations, or orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by ACOG or the FHWA to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to ACOG or the FHWA as appropriate, and shall set forth what efforts it has made to obtain the information.
- E. Sanctions for Noncompliance: In the event of the contractor's noncompliance with the non-discrimination provisions of this contract, ACOG shall impose such contract sanctions as it or the FHWA may determine to be appropriate including, but not limited to:
 - 1) withholding of payments to the contractor under the contract until the contractor complies, and/or
 - 2) cancellation, termination, or suspension of the contract, in whole or in part.
- F. Incorporation of Provisions: The contractor will include the provisions of paragraph (A) through (F) in every subcontract, including procurement of the Regulations, order, or instructions issued pursuant thereto. The contractor will take such action with respect to any subcontract or procurement as ACOG or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with,

litigation with a subcontractor or supplier as a result of such direction, the contractor may request the State to enter into such litigation to protect the interests of the State, and, in addition, the contractor may request the United States Attorney to enter into such litigation to protect the interests of the United States.

22. COMPLIANCE WITH MINORITY BUSINESS ENTERPRISE ACT

NORMAN and ACOG agree to adhere to the requirements that are specified in Sec. 23. 43, (General Requirements for Recipients) of 49 CFR 23 "Participation by Minority Business Enterprise in Department of Transportation Programs." A copy of the "Disadvantaged Business/Women's Business Enterprises" (Exhibit D) is attached hereto and becomes part of this CONTRACT.

23. COMPLIANCE WITH CERTIFICATION REGARDING LOBBYING

NORMAN agrees to adhere to Section 1352, Title 31, U.S. Code which in part prohibits the use of Federal appropriated funds by the PARTICIPANT(S) for influencing the making or modification of any Federal contract, grant, loan, or cooperative agreement. A signed copy of the "Certification for Federal-Aid Contracts" (Exhibit E) regarding lobbying is attached hereto and becomes part of this CONTRACT.

24. COVENANTS AGAINST CONTINGENT FEES

NORMAN warrants that it has not employed or retained any company or person specifically to solicit or secure this CONTRACT, and that it has not paid or agreed to pay any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this CONTRACT. For breach or violation of this warranty ACOG shall have the right to annul this CONTRACT without liability, or at its discretion, to deduct from the CONTRACT price or consideration, or otherwise recover, the full amount of such fee, commission, percentage brokerage fee, gift, or contingent fee.

25. PRIOR UNDERSTANDING

This CONTRACT incorporates and reduces to writing all prior understanding, promises, agreements, commitments, covenants, or conditions, and constitutes the full and complete understanding and contractual relationship of the PARTICIPANTS.

26. GOVERNING LAWS AND REGULATIONS

NORMAN and its subcontractors shall comply with all Federal, State, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any court or administrative bodies or tribunals in any nature affecting the performance of this CONTRACT including workman's compensation laws, minimum and maximum salary and wage statutes and regulations. When required, NORMAN shall furnish ACOG with satisfactory proof of its compliance therewith.

This CONTRACT shall be governed and construed in accordance with the laws of the State of Oklahoma and the applicable rules, regulation, policies, and procedures of the Oklahoma Transportation Commission.

27. HEADINGS

Article headings used in this CONTRACT are inserted for convenience of reference only and shall not be deemed a part of this CONTRACT for any purpose.

28. BINDING EFFECT

This CONTRACT shall be binding upon and inure to the benefit of ACOG and NORMAN and shall be binding upon their successors and subject to the limitation of Oklahoma Law.

29. NOTICES

All demands, requests, or other communications which may be or are required to be given, served or sent by either party to the other pursuant to the CONTRACT shall be in writing and shall be deemed to have been properly given or sent:

- A. if intended for ACOG, by electronic transmission to bgarner@acogok.org, or by mail, addressed to ACOG at:

Association of Central Oklahoma Governments
4205 N. Lincoln Blvd.
Oklahoma City, OK 73105

- B. if intended for NORMAN, by electronic transmission to david.riesland@normanok.gov, or by mail addressed to NORMAN at:

The City of Norman
Attention: David Riesland, Transportation Engineer
225 N. Webster Avenue
PO Box 370
Norman, OK 73070

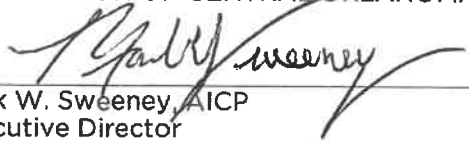
30. SEVERABILITY

If any provision, clause or paragraph of this contract or any document incorporated by reference shall be determined invalid by a court of competent jurisdiction, such determination shall not affect the other provisions, clauses or paragraphs of this contract which is not affected by the determination. The provisions, clauses or paragraphs and any documents incorporated by reference are declared severable and the invalidation of any such provision, clause, paragraph, or document incorporated by reference shall not affect the remaining provisions, clauses, paragraphs, and documents incorporated by reference which shall continue to be binding and of full legal efficacy.

EXECUTION OF CONTRACT

IN WITNESS WHEREOF, ACOG AND THE CITY OF NORMAN HAVE EXECUTED THIS CONTRACT.

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS


Mark W. Sweeney, AICP
Executive Director

Date

8/30/2024

Approved as to form and legality this 30th day of August, 2024.


Pete White, General Counsel

ATTEST:

THE CITY OF NORMAN

City Clerk

Mayor

Date

Approved as to form and legality this 18 day of September, 2024.



Elisabeth Muchala
Legal Counsel, City of Norman

EXHIBIT A

FEDERAL-AID ELIGIBILITY CERTIFICATION

The undersigned hereby certifies to the best of his or her knowledge and belief:

1. That he or she is the fully authorized agent of the Prospective Participant in this project which involves, federal funding and has full knowledge and authority to make this certification.
2. That, neither the Prospective Participant nor any person associated therewith in the capacity of director, officer, manager, auditor, or accountant, nor any person in a position involving the administration of federal funds:
 - a. Is currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency; and
 - b. Has been suspended, debarred, voluntarily excluded, or determined ineligible by any federal agency within the past three (3) years; and
 - c. Has a proposed debarment pending; and
 - d. Has been indicted, convicted, or had a civil judgment rendered against any of the aforementioned by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years, except:

If none, so state by entering the word "none": _____

Date

City Clerk, City of Norman

EXHIBIT B (page 1 of 2)**ADDENDUM TO FORM FHWA-1273, REQUIRED CONTRACT PROVISIONS**

This certification applies to subcontractors, material suppliers, vendors, and other lower tier participants.

- Appendix B of 49 CFR Part 29 -

Appendix B -- Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospect lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

EXHIBIT B (page 2 of 2)**ADDENDUM TO FORM FHWA-1273, REQUIRED CONTRACT PROVISIONS**

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

EXHIBIT C (page 1 of 2)**NONDISCRIMINATION OF EMPLOYEES**

During the performance of this contract, NORMAN, for itself, its assignees, and successors in interest hereby covenants and agrees as follows:

1. NORMAN and its subcontractors shall provide equal employment opportunities for all qualified persons within the limitations hereinafter set forth, and shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, or handicap.
2. That any subcontract entered into by NORMAN for performance of any portion of the work covered under this Contract shall incorporate all of the provisions of this Special Provision, "Nondiscrimination of Employees," and the same shall be appended to said subcontract and incorporated therein by reference.
3. NORMAN shall refrain from "discriminatory practices," as hereinafter defined. It is a discriminatory practice for NORMAN to:
 - a. Fail or refuse to hire, to discharge or otherwise to discriminate against an individual with respect to compensation or the terms, conditions, privileges or responsibilities or employment, because of race, color, religion, sex, national origin, age, or handicap
 - b. Limit, segregate, or classify an employee in a way which would deprive or tend to deprive an individual of employment opportunities or otherwise adversely affect the status of an employee, because of race, color, religion, sex, national origin, age, or handicap
 - c. Discriminate against an individual because of race, color, religion, sex, national origin, age, or handicap, in admission to, or employment in, any program established to provide apprenticeship, on-the-job training or retraining
 - d. Publish or cause to be printed or published any notice or advertisement relating to employment by NORMAN indicating a preference, limitation, specification, or discrimination, based on race, color, religion, sex, national origin, age, or handicap, except where such preference, limitation, specification or discrimination based on religion, sex or national origin is a bona fide occupational qualification for employment
 - e. Retaliate or discriminate against a person because said person has opposed a discriminatory practice, or because said person has made a charge, filed a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing under Chapter 21, Title 25, Oklahoma Statutes, 1991
 - f. Aid, abet, incite, or coerce a person to engage in a discriminatory practice
 - g. Willfully interfere with the performance of a duty or the exercise of a power by the Oklahoma Human Rights Commission or one of its members or representatives

EXHIBIT C (page 2 of 2)**NONDISCRIMINATION OF EMPLOYEES**

- h. Willfully obstruct or prevent a person from complying with the provisions of Chapter 21, Title 25, Oklahoma Statutes, 1991
 - i. Attempt to commit, directly or indirectly, a discriminatory practice, as defined herein and as defined in Chapter 21, Title 25, Oklahoma Statutes, 1991
- 4. NORMAN further agrees to refrain from discrimination by reason of race, color, religion, sex, national origin, age, or handicap, against any persons, firm or corporation furnishing independent contract labor or materials to NORMAN in the performance of this Contract.
- 5. **Sanctions for Noncompliance** - In the event NORMAN violates or refuses to abide by any of the provisions herein set forth, ACOG reserves the right and option to:
 - a. Withhold payments to NORMAN until NORMAN furnishes satisfactory evidence of compliance and correction of all violations
 - b. Cancel, terminate, or suspend the Contract, in whole or in part, without further liability to ACOG other than payment for work performed up to the effective date of cancellation or termination of the contract.
 - c. Report all violations, which are not corrected by NORMAN within such time as is specified by ACOG in its notice of violation, to the Oklahoma Human Rights Commission for such further proceedings as said Commission deems reasonable and necessary.
- 6. Immediately upon notification of Contract award, NORMAN shall submit to ACOG's Internal Equal Employment Officer a list by number, percentage, and position, including the identifying minority group employees who will be actively engaged in the Contract performance.
- 7. NORMAN hereby agrees to be bound by and subject itself to the provisions of Title 29, Code of Federal Regulations, Parts 1601-1605, inclusive, insofar as the same have been adopted by the Oklahoma Human Rights Commission for governing procedural matters concerning the administrative operations, functions, duties, and responsibilities of said Commission.
- 8. NORMAN further agrees to be bound by and be subject to any and all laws, statutes, or regulations of administrative agencies of the State of Oklahoma, pertaining to employment practices in contracts being funded either in whole or in part with funds of the State of Oklahoma, and to the requirements of any and all laws, statutes or regulations of administrative agencies of the State of Oklahoma, and to the requirements of any and all laws, statutes or regulations of administrative agencies of the State of Oklahoma pertaining to equal employment opportunity and nondiscrimination requirements in such contracts and public projects being so funded.

EXHIBIT D (page 1 of 2)**OKLAHOMA DEPARTMENT OF TRANSPORTATION
DISADVANTAGED BUSINESS/WOMEN'S BUSINESS ENTERPRISES
POLICY STATEMENT**

It is the policy of the Oklahoma Department of Transportation to ensure that Disadvantaged Business/Women's Enterprises (DBE/WBE) as defined in 49 CFR Part 23 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with federal funds under this CONTRACT. Consequently, the DBE/WBE (formerly MBE) requirements of 49 CFR Part 23 apply to this CONTRACT.

The Oklahoma Department of Transportation or its Consultants which are recipients of Federal-aid funds agree to ensure that disadvantaged business/women's enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with federal funds provided under this CONTRACT. In this regard, the Oklahoma Department of Transportation, ACOG, NORMAN, and Consultants shall take all necessary and reasonable steps in accordance with 40 CFR Part 23 to ensure that disadvantaged business/women's business enterprises have the maximum opportunity to compete for and perform contracts. The Oklahoma Department of Transportation, ACOG, NORMAN, and Consultants shall not discriminate on the basis of race, color, national origin, religion, or sex in the award and performance of Oklahoma Department of Transportation assisted contracts.

Failure to carry out the requirements set forth above shall constitute a breach of contract and, after the notification of the Oklahoma Department of Transportation, may result in termination of the contract by the recipient or other such remedy as the recipient deems appropriate.

EXHIBIT D (page 2 of 2)**OKLAHOMA DEPARTMENT OF TRANSPORTATION
CONTRACTING WITH SMALL AND MINORITY FIRMS, WOMEN'S
BUSINESS ENTERPRISE AND LABOR SURPLUS AREA FIRMS**

1. It is national policy to award a fair share of contracts to small and minority business firms. Accordingly, affirmative steps must be taken to assure that small and minority businesses are utilized when possible as sources of supplies, equipment, and services. Affirmative steps shall include the following:
 - a. Including qualified small and minority business on solicitation lists.
 - b. Assuring that small and minority businesses are solicited whenever they are potential sources.
 - c. When economically feasible, dividing total requirements into smaller tasks or quantities so as to permit maximum small and minority business participation.
 - d. Where the requirement permits, establishing delivery schedules which will encourage participation by small and minority business.
 - e. Using the services and assistance of the Small Business Administration, the Office of Minority Business Enterprise of the Department of Commerce and the Community Services Administration as required.
 - f. If any subcontracts are to be let, requiring the prime contractor to take the affirmative steps in (a) through (e) above.
2. Grantees shall take similar appropriate affirmative action in support of women's business enterprises.
3. Grantees are encouraged to procure goods and services from labor surplus areas.
4. Grantor agencies may impose additional regulations and requirements in the foregoing areas only to the extent specifically mandated by statute or presidential direction.

EXHIBIT E

CERTIFICATION FOR FEDERAL-AID CONTRACTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard Form-LLL, "Disclosure Forms to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards in excess of \$100,000, at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Date _____

City Clerk, City of Norman _____

File Attachments for Item:

12. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2425-41: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, TRANSFERRING \$70,000 FROM THE FACILITIES ASSESSMENT PROJECT TO CITY HALL EXECUTIVE CONFERENCE ROOM UPDATE PROJECT WITHIN THE CAPITAL FUND.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: September 24, 2024

REQUESTER: Lance Harper, Construction and Facilities Manager

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2425-41: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, TRANSFERRING \$70,000 FROM THE FACILITIES ASSESSMENT PROJECT TO CITY HALL EXECUTIVE CONFERENCE ROOM UPDATE PROJECT WITHIN THE CAPITAL FUND.

BACKGROUND:

In the fiscal year 2023-2024 (FYE 24) budget, a Capital Improvements Project (CIP), was accepted and funded in the amount of \$70,000 for a Facilities Assessment Project (EF0238) for emergency response.

DISCUSSION:

The original CIP was for \$70,000 and the intention was to hire an outside contractor to review emergency responsibilities for City facilities. City staff is now working on this plan in-house to provide an emergency action plan at City facilities.

Technology in the City Hall Executive Conference Room is outdated, and staff recommends updating this room with current monitors, software, and recording devices. The current monitor is a projector and projector screen, making it hard to see images and documents. Also, the current setup made video conferences with outside groups and sound/speaker capabilities difficult. The setup also made it difficult for the audience to see the screen depending on where one would sit inside the conference room.

This project will replace the projector and screen with a large TV-type monitor for main viewing and a second monitor for easier guest viewing. The new system will update microphone recording capabilities. The monitors are multi-use: can be used as computer screens, watch live news feeds, as well as link into the Emergency Communications and Operations Center (ECOC) for live feeds during emergency events. This will enable the Executive Conference Room to be used for an Emergency Operations Center at City Hall, if needed, for staff, elected officials or media.

A transfer of \$70,000 is recommended to move the funds from City Facility Assessment Project, Design (Account 50196677-46201; Project EF0238) to the City Hall Executive Conference Room Update Project, Construction (Account 50196677-46101; Project EF0247).

RECOMMENDATION:

It is recommended that the City Council approve Resolution R-2425-41 transferring \$70,000 as noted above.

Resolution

R-2425-41

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, TRANSFERRING \$70,000 FROM THE FACILITIES ASSESSMENT PROJECT TO CITY HALL EXECUTIVE CONFERENCE ROOM UPDATE PROJECT WITHIN THE CAPITAL FUND.

- § 1. WHEREAS, in Fiscal Year 2024 a Capital Improvements Project (CIP) was accepted and funded for \$70,00 for a Facilities Assessment Project for emergency response; and
- § 2. WHEREAS, the original CIP was intended to hire an outside contractor to review the emergency responsibilities for city facilities; and but City staff is now working to plan this in-house; and
- § 3. WHEREAS, the equipment in the Executive Conference room is was outdated and needed new monitors, projector, software and recording devices; and
- § 4. WHEREAS, this project will replace the outdated equipment and make it better for guests, live news feeds, and will enable staff to link to the Emergency Communications Operations Center during emergency events.

NOW, THEREFORE BE IT RESOLVED BY THE TRUSTEES OF THE NORMAN UTILITIES AUTHORITY:

- § 5. That the following transfer be approved for the reason as stated above.

<u>Losing Account</u>	<u>Gaining Account</u>	<u>Amount</u>
City Facility Assessment Project Design Account Project EF0238, 50196677-46201	City Hall Executive Conference Room Project EF0247, 50196677-46101	\$70,000

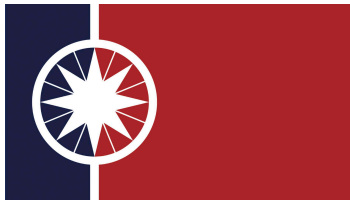
PASSED AND ADOPTED this 24th day of September, 2024.

ATTEST:

(Larry Heikkila) Mayor

(Brenda Hall) City Clerk





City of Norman
Capital Improvement Project Sheet
Fiscal Year Ending 2025

Item 12.

Project Title: Executive Conference Room update Project Type: Maintenance of Existing Facilities
Project Category: Building and Grounds Project Number: _____
Department: Parks and Recreation- Facilities Account Number: 50196677-
Manager: Lance Harper Begin & End Dates: 07/01/2024 To 06/30/2025
Ward(s): All Life Expectancy: 10 years

Detailed Project Description:

: Expenditure Schedule Through Account 50196677- by Fiscal Year:

Account & Object	Total ALL Fiscal Years	Actual Prior Years	Budget FYE 2024	FYE 2025	FYE 2026	FYE 2027	FYE 2028	FYE 2029	Beyond 5 Years

Operating Impact: High General funds

This Project Needs Assistance From: ☒ Bldg Maint ☒ IT ☒ Pub Wks ☒ Utils ☒ Parks

Reimbursable Account? ☐

Is This Project Funded From More Than One Source? No

*Project includes multiple city funds or State and Federal funds.

If Yes, Please Specify
Which Sources:

File Attachments for Item:

13. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2425-46: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$2,327.50 FROM THE REFUNDS / REIMBURSEMENTS MISCELLANEOUS RISK MANAGEMENT ACCOUNT TO REPAIR A CITY VEHICLE DAMAGED BY ANOTHER DRIVER IN A TRAFFIC COLLISION.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 09/24/2024

REQUESTER: Ryan Riddel, Assistant City Attorney

PRESENTER: Ryan Riddel, Assistant City Attorney

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2425-46: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$2,327.50 FROM THE REFUNDS / REIMBURSEMENTS MISCELLANEOUS RISK MANAGEMENT ACCOUNT TO REPAIR A CITY VEHICLE DAMAGED BY ANOTHER DRIVER IN A TRAFFIC COLLISION.

BACKGROUND:

Funding is required to repair City vehicles that are damaged in traffic collisions. To assist with this process, the City has contracted with Alternative Claims Management (ACM) to pursue reimbursement of damage costs from the other driver's insurance policy when the collision is the fault of the other driver.

ACM has remitted payment to the City in the total amount of \$2,327.50. This item requests appropriation of these funds to the Miscellaneous Services/Uninsured Losses account to pay for vehicle repair.

DISCUSSION:

On February 23, 2024, a Planning Department vehicle (Unit 954) received damage when it was struck by another vehicle whose driver was following too closely. Farmers Insurance Group determined their driver to be at fault and payment for damage costs was collected by ACM and remitted to the City in the amount of \$2,327.50.

This collection was issued by ACM on August 15, 2024, and was forwarded for deposit into the Refunds/Reimbursements Risk Management account on August 27, 2024.

RECOMMENDATION:

Staff recommends the approval of Resolution R-2425-46 for the appropriation of the above-referenced insurance reimbursement funds of \$2,327.50 from Refunds/Reimbursements Risk Management (Account 439-365264) to Miscellaneous Services – Uninsured Losses (43330104-44798) for the repair of the City of Norman vehicle.

R-2425-46

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$2,327.50 FROM THE REFUNDS / REIMBURSEMENTS RISK MANAGEMENT ACCOUNT TO PAY FOR REPAIR OF A CITY OF NORMAN VEHICLE DAMAGED BY ANOTHER DRIVER.

- § 1. WHEREAS, Alternative Claims Management (ACM) assists the City of Norman to collect insurance funds when a City vehicle is damaged by another driver during an auto collision; and
- § 2. WHEREAS, ACM has remitted payment to the City in the amount of \$2,327.50 representing funds received from insurance. These funds were forwarded for deposit into the City's Refunds/Reimbursements Miscellaneous Risk Management Account on August 27, 2024; and
- § 3. WHEREAS, these funds should be appropriated to the City vehicle repair account so repair can be made;

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 4. THAT the following appropriation be made as follows:

Account Name	Losing Account	Gaining Account	Amount
Misc. Serv. – Uninsured Losses	439-365264	43330104-44798	\$ 2,327.50

PASSED AND ADOPTED this 24th day of September, 2024.

Mayor

ATTEST:


City Clerk





DATE: August 27, 2024

TO: Clint Mercer, Chief Accountant

FROM: Sarah Encinias, Legal Admin Tech 

SUBJECT: City of Norman Debt Recovery – Damage to Fleet Vehicles

The City of Norman has contracted with Alternative Claims Management (ACM) to provide damage recovery services for the City when a loss is caused by an at-fault party. At-fault parties are automobile drivers who are involved in a collision with a City vehicle and is found to be the cause, or at-fault, of the collision. ACM pursues payment from the at-fault party's insurance company and sends payment to the City.

Attached is check #9903847229 from ACM in the total amount of \$2,327.50. This payment represents damage reimbursement from insurance companies for the incidents described below.

Please advise if you need additional information regarding this payment.

Vehicle Unit	Date of Incident	Insured	Insurance	Payment Amount
954	2/23/2024	T. Chamberlain	Farmers Insurance	\$ 2,327.50

Attachment

cc: Jane Hudson, Planning & Community Development Director
Mike White, Fleet Program Manager
Mark Delgado, Light Repair Supervisor
Jennell James, Fleet Service Writer
Barbara Andros, Revenue Collection Supervisor

office memorandum

PAY TO THE ORDER OF NORMAN POLICE DEPARTMENT \$ 2327.50

Two Thousand Three Hundred Twenty-Seven and 50/100 DOLLARS

From: Alternative Claims Management		Date: 8/15/2024
Pay To: NORMAN POLICE DEPARTMENT		Check #: 9903847229
Invoice Number	Bill Amount	Bill Payment Amount
C-22491	\$2,327.50	\$2,327.50
Total		\$2,327.50

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- Say hello to fast & secure payments
 - No more snail mail or trips to the bank

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oir01kih



File Attachments for Item:

14. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2425-1 PRELIMINARY PLAT FOR BROOKHAVEN NO. 45 ADDITION (GENERALLY LOCATED APPROXIMATELY ONE-QUARTER MILE SOUTH OF WEST ROCK CREEK ROAD ON THE WEST SIDE OF BROOKHAVEN BOULEVARD).



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 09/24/2024

REQUESTER: Ken Danner, Subdivision Development Manager
David Riesland, Transportation Engineer

PRESENTER: Scott Sturtz, Interim Director of Public Works

ITEM TITLE: CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2425-1 PRELIMINARY PLAT FOR BROOKHAVEN NO. 45 ADDITION (GENERALLY LOCATED APPROXIMATELY ONE-QUARTER MILE SOUTH OF WEST ROCK CREEK ROAD ON THE WEST SIDE OF BROOKHAVEN BOULEVARD).

BACKGROUND:

This item is a preliminary plat for Brookhaven No. 45 Addition, generally located approximately one-quarter of a mile south of West Rock Creek Road on the west side of Brookhaven Boulevard. This property consists of 7.96 acres and 22 single-family lots. This will complete the Brookhaven development. City Council, at its meeting of April 3, 1984, adopted Ordinance No. O-8384-90 placing this property in the R-1, Single-Family Dwelling District. Planning Commission, at its meeting of August 8, 2024, recommended approval of the preliminary plat for Brookhaven No. 45 Addition.

DISCUSSION:

The proposed 22 single-family residential lots in this addition are expected to generate approximately 207 on an average weekday, 15 trips during the AM peak hour, and 21 trips during the PM peak hour. Being well below the threshold requiring a traffic impact study (>100 trips during the peak hour is the threshold), the developer's traffic engineer, Traffic Engineering Consultants, Inc., submitted a traffic memo to document the trip generation characteristics of the addition and to discuss proposed access. Traffic capacities on 36th Avenue NW and Rock Creek Road exceed the demand for existing and proposed trips as a result of this development. No negative traffic impacts are anticipated.

STREET	NO. OF LANES	EXISTING TRAFFIC (Veh/day)	PROJECTED TRAFFIC (Veh/day)	TOTAL PROJECTED TRAFFIC (Veh/day)	ROADWAY CAPACITY L.O.S. "E"	% CAPACITY USED (EXISTING)	% CAPACITY USED (PROJECTED)
36 th Avenue NW	5	17,000	104	17,104	36,000	47.22	47.51
Rock Creek Road	4	8,000	103	8,103	34,200	23.39	23.69

All access to this addition would be afforded through the extension of Wyckham Place, along with the development of a cul-de-sac on this street, and the construction of Brenton Court that will intersect Brookhaven Boulevard. There are no issues associated with the access as proposed. The traffic generated by the proposed development will have minimal effects on the surrounding intersections and no traffic related issues are anticipated.

Public improvements for this property consist of the following:

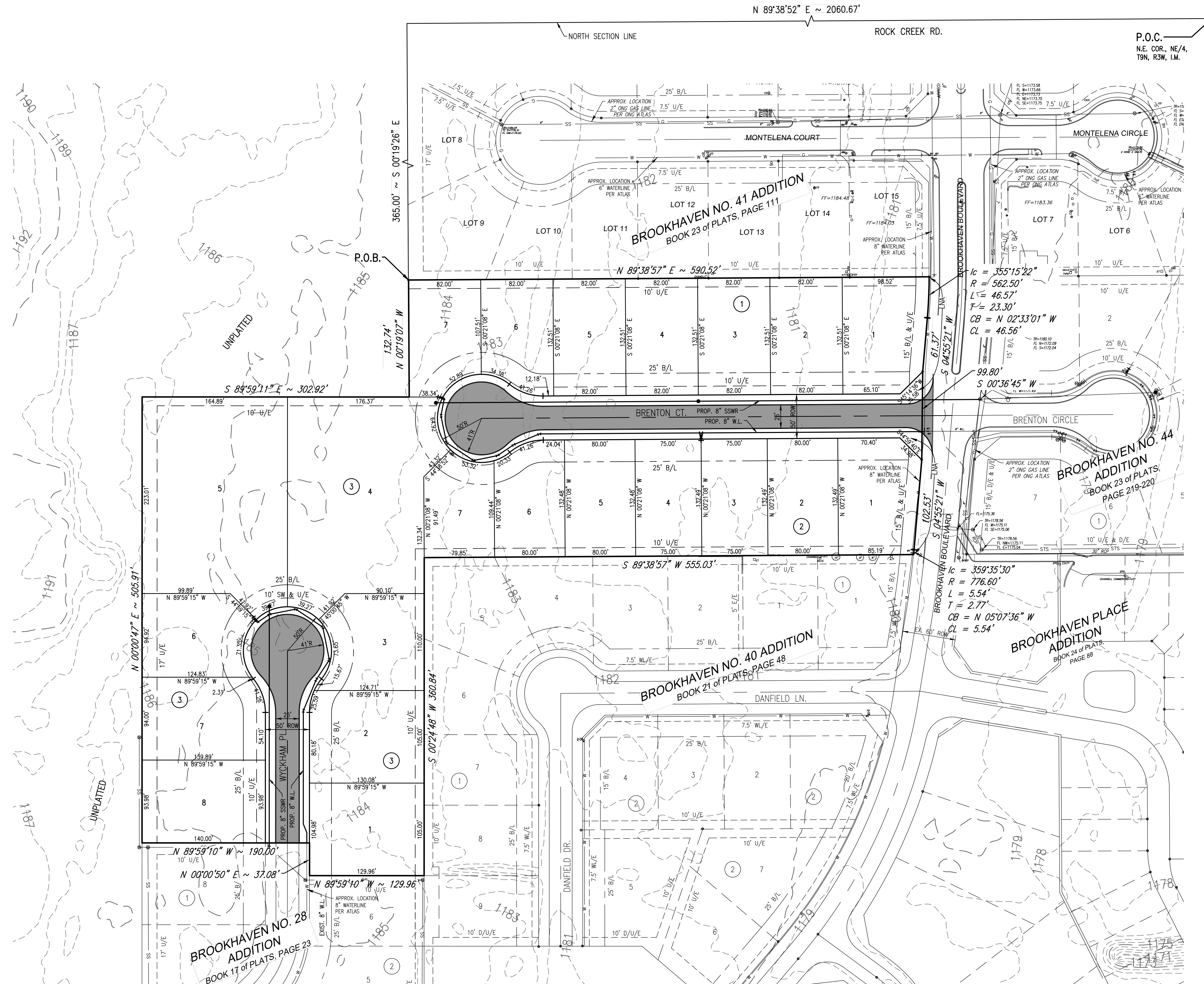
1. **Fire Hydrants.** Fire hydrants will be installed in accordance with approved plans. Their locations have been reviewed by the Fire Department.
2. **Storm Sewer.** Storm sewer and appurtenant drainage structures will be installed in accordance with approved plans and City drainage standards. Storm water will be conveyed to an existing privately-maintained detention pond located southeast of this proposed development.
3. **Sanitary Sewers.** A sanitary sewer mains will be installed in accordance with approved plans and City and Department of Environmental Quality standards.
4. **Sidewalks.** Sidewalks will be located and constructed on each lot prior to occupancy.
5. **Streets.** Brookhaven Boulevard is existing. Brenton Court and Wyckham Place will be constructed in accordance with approved plans and City paving standards.
6. **Water Mains.** A water main will be installed in accordance with approved plans and City and Oklahoma Department of Environmental Quality standards.
7. **Public Dedications.** All rights-of-way and easements will be dedicated to the City with final platting.

STAFF RECOMMENDATIONS:

Based upon the above information, staff recommends approval of the preliminary plat for Brookhaven No. 45 Addition.

REVISED PRELIMINARY PLAT BROOKHAVEN NO. 45 ADDITION

A PART OF THE N.E. 1/4, SECTION 22, T9N, R3W, I.M.
NORMAN, CLEVELAND COUNTY, OKLAHOMA



LEGAL DESCRIPTION

A tract of land being a part of the Northeast Quarter (N.E. ¼) of Section 22, Township 9 North, Range 3 West of the Indian Meridian, Cleveland County, Oklahoma, being more particularly described as follows:

COMMENCING at Northeast corner of said N.E. ¼; THENCE South 89°38'52" West a distance of 2060.67 feet to a point, said point being the Northwest corner of the filed final plat of BROOKHAVEN NO. 41 ADDITION (as filed in Book 23 of Plats, Page 111-112); THENCE South 00°19'26" East along the West property line of said final plat a distance of 365.00 feet to the POINT OF BEGINNING;

THENCE along the boundary of said final plat the following six (6) courses:

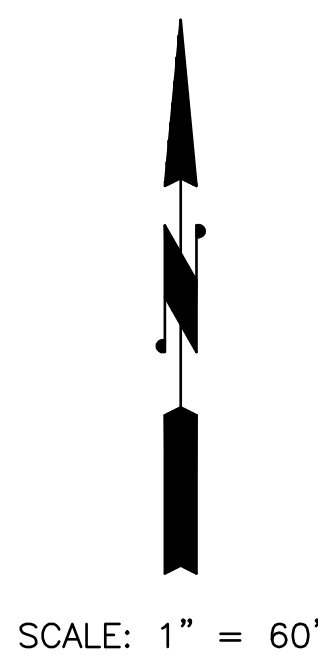
- 1) North 89°38'57" East a distance of 590.52 feet to a point on a non-tangent curve;
- 2) Around a curve to the right having a radius of 562.50 feet (said curve subtended by a chord which bears South 02°33'01" West, a distance of 46.56 feet) and an arc length of 46.57 feet;
- 3) South 04°55'21" West a distance of 61.37 feet;
- 4) South 00°36'45" West a distance of 99.80 feet;
- 5) South 04°55'21" West a distance of 102.53 feet to a point of curvature;
- 6) Around a curve to the right having a radius of 776.60 feet (said curve subtended by a chord which bears South 05°07'36" West, a distance of 5.54 feet) and an arc length of 5.54 feet to the Northeast corner of the filed final plat of BROOKHAVEN NO. 40 ADDITION (as filed in Book 21 of Plats, Page 47-48);

THENCE South 89°38'57" West along the North line of said final plat a distance of 555.03 feet; THENCE South 00°19'26" West along the West line of said final plat a distance of 360.84 feet to the Northeast corner of Lot 6, Block 2 of the filed final plat of BROOKHAVEN NO.28 ADDITION (as filed in Book 17 of Plats, Page 23-24); THENCE along the boundary of said final plat the following three (3) courses:

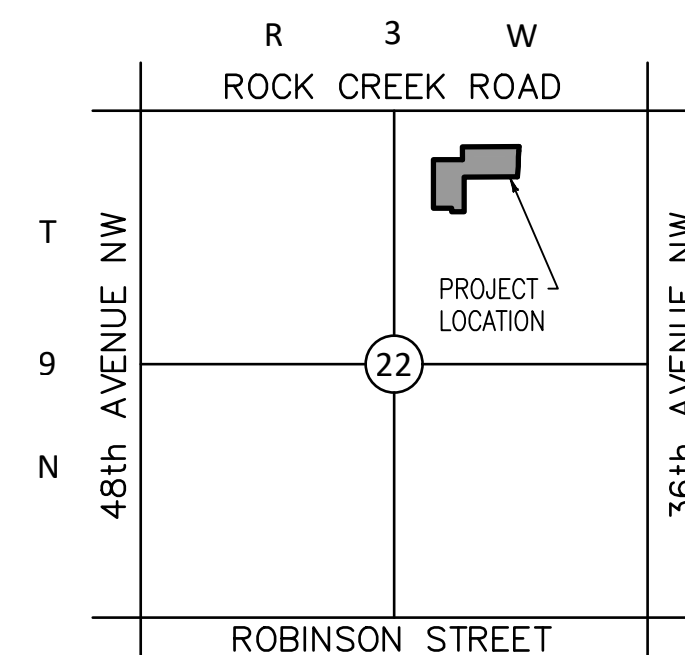
- 1) North 89°59'10" West a distance of 129.96 feet;
- 2) North 00°00'50" East a distance of 37.08 feet;
- 3) North 89°59'10" West a distance of 190.00 feet;

THENCE North 00°00'47" East a distance of 505.91 feet; THENCE South 89°59'11" East a distance of 302.92 feet; THENCE North 00°19'16" West a distance of 132.74 feet to the POINT OF BEGINNING.

Said tract contains 7.96 acres, more or less.



RESIDENTIAL LOTS - 22



LOCATION MAP
Scale: 1" = 2000'

NOTES:

1. FIRE HYDRANTS WILL BE LOCATED AND INSTALLED IN ACCORDANCE WITH THE FINAL PLANS AND THE CITY OF NORMAN STANDARDS AND SPECIFICATIONS.
2. ALL SIDEWALKS WILL BE CONSTRUCTED IN ACCORDANCE WITH THE FINAL PLANS AND THE CITY OF NORMAN STANDARDS AND SPECIFICATIONS.
3. REFER TO DRAINAGE REPORT FOR SPECIFIC DATA.
4. EXISTING ZONING IS R-1.
5. ALL PROPOSED SANITARY LINES ARE 8-INCH EXCEPT AS NOTED.
6. ALL PROPOSED WATERLINES ARE 8-INCH EXCEPT AS NOTED.
7. ALL ISLANDS AND/OR MEDIANS WITHIN STREET RIGHTS-OF-WAY AND ALL COMMON AREAS WITHIN THIS DEVELOPMENT WILL BE MAINTAINED BY THE PROPERTY OWNERS ASSOCIATION OF BROOKHAVEN ADDITION.

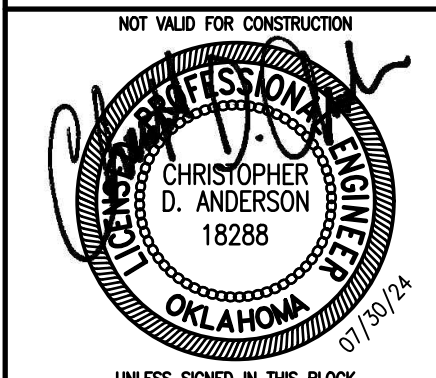
STORM DRAINAGE DETENTION FACILITY EASEMENT

DRAINAGE DETENTION FACILITY EASEMENTS ARE HEREBY ESTABLISHED AS SHOWN TO PROVIDE FOR DETENTION OF STORM SURFACE WATER AND CONSTRUCTED AS APPROVED BY THE CITY ENGINEER. ALL MAINTENANCE WITHIN THE DRAINAGE DETENTION FACILITY EASEMENT SHALL BE THE RIGHT, DUTY AND RESPONSIBILITY OF THE PROPERTY OWNERS ASSOCIATION IN THE PLAT OF "BROOKHAVEN ADDITION"; HOWEVER, IF MAINTENANCE IS NEGLECTED OR SUBJECT TO OTHER UNUSUAL CIRCUMSTANCES AND IS DETERMINED TO BE A HAZARD OR THREAT TO PUBLIC SAFETY BY THE CITY, CORRECTIVE MAINTENANCE MAY BE PERFORMED BY THE GOVERNING JURISDICTION WITH COSTS ASSESSED TO AND BORN UPON SAID PROPERTY OWNERS ASSOCIATION. OFFICIALS REPRESENTING THE PUBLIC WORKS DEPARTMENT, SHALL HAVE THE RIGHT TO ENTER UPON THE EASEMENT FOR PURPOSES OF PERIODIC INSPECTION AND/OR CORRECTIVE MAINTENANCE OF THE FACILITY. UPON RECEIVING WRITTEN APPROVAL FROM THE PUBLIC WORKS DEPARTMENT, PROPERTY OWNERS ASSOCIATION MAY CONSTRUCT IMPROVEMENTS WITHIN THE EASEMENT, PROVIDED THE IMPROVEMENT DOES NOT INTERFERE WITH THE FUNCTION OF THE DETENTION FACILITY.

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OWNER:

CIES, LLC.
1203 BROOKHAVEN BLVD.
NORMAN, OKLAHOMA 73072



BROOKHAVEN NO. 45 ADDITION

36th AVE. N.W. & ROCK CREEK RD.
NORMAN, OKLAHOMA

SMC Consulting Engineers, P.C.		Date	
6/25/24		By	
402-232-7715		Date	
Website: www.smcok.com		Date	
CERTIFICATE OF AUTHORIZATION NO. CA 464 EXP. 6/30/2025		Date	
No.	Revision	By	Date
1	Revised per DRI review comments	CS	07/30/24

PROJECT NO.: 6420.00
DATE: 6/25/24
SCALE: 1" = 60'
DRAWN BY: D.G.
ENGINEER: Christopher D. Anderson
P.E. NUMBER: 18288

Preliminary Plat

SHEET NO.
1



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 08/08/2024

REQUESTER: CIES, LLC

PRESENTER: Ken Danner, Subdivision Development Manager

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2425-1: CONSIDERATION OF A PRELIMINARY PLAT SUBMITTED BY CIES, LLC FOR BROOKHAVEN NO. 45 ADDITION, (PREVIOUSLY KNOWN AS BROOKHAVEN NO. 41 ADDITION) FOR APPROXIMATELY 7.96 ACRES OF PROPERTY GENERALLY LOCATED APPROXIMATELY ONE-QUARTER OF A MILE SOUTH OF WEST ROCK CREEK ROAD ON THE WEST SIDE OF BROOKHAVEN BOULEVARD.

ITEM: Consideration of a Preliminary Plat for **BROOKHAVEN NO. 45 ADDITION, (PREVIOUSLY KNOWN AS BROOKHAVEN NO. 41 ADDITION).**

LOCATION: Generally located approximately one-quarter of a mile south of West Rock Creek Road on the west side of Brookhaven Boulevard.

INFORMATION:

1. Owner. Cies, LLC.
2. Developer. Cies, LLC.
3. Engineer. SMC Consulting Engineers P.C.

HISTORY:

1. October 21, 1961. City Council adopted Ordinance No. 1320 annexing and placing this property in the A-2 zoning classification.
2. January 23, 1962. City Council adopted Ordinance No. 1339 placing this property in the A-2, Rural Agricultural District.
3. February 2, 1984. The Norman Board of Park Commissioners, on a vote of 6-0, recommended park land dedication for Brookhaven Addition.

4. March 8, 1984. Planning Commission, on a vote of 8-0, recommended to City Council that this property be placed in the R-1, Single-Family Dwelling District, and removed from A-2, Rural Agricultural District.
5. March 8, 1984. Planning Commission approved the preliminary plat for Brookhaven 22nd Addition.
6. April 3, 1984. City Council adopted Ordinance No. O-8384-90 placing this property in R-1, Single-Family Dwelling District and removing it from A-2, Rural Agricultural District
7. May 10, 1984. Planning Commission, on a vote of 8-0, approved the revised preliminary plat for Brookhaven 22nd Addition.
8. July 14, 1988. Planning Commission, on a vote of 7-0, approved the revised preliminary plat for Brookhaven 22nd Addition.
9. May 13, 1993. Planning Commission, on a vote of 9-0, approved the revised preliminary plat for Brookhaven No. 26 Addition.
10. June 13, 2002. Planning Commission, on a vote of 7-0, recommended to City Council the preliminary plat for Brookhaven No. 38 Addition be approved.
11. August 13, 2002. City Council approved the preliminary plat for Brookhaven No. 38 Addition.
12. August 13, 2007. The preliminary plat approval for Brookhaven No. 38 Addition became null and void.
13. January 10, 2008. Planning Commission, on a vote of 8-0, recommended to City Council that the preliminary plat for Brookhaven No. 41 Addition (previously known as Brookhaven No. 38) be approved.
14. February 26, 2008. City Council approved the preliminary plat for Brookhaven No. 41 Addition (previously known as Brookhaven No. 38).
15. November 10, 2011. Planning Commission, on a vote of 8-0, recommended to City Council that the revised preliminary plat for Brookhaven 41 Addition be approved.
16. November 22, 2011. City Council approved the revised preliminary plat for Brookhaven No. 41 Addition.
17. June 14, 2012. Planning Commission, on a vote of 9-0, recommended to City Council that the revised preliminary plat for Brookhaven No. 41 Addition be approved.
18. July 24, 2012. City Council approved the revised preliminary plat for Brookhaven No. 41 Addition.

IMPROVEMENT PROGRAM:

1. Fire Protection. Fire hydrants will be installed in accordance with approved plans. Their locations will be approved by the Fire Department.
2. Permanent Markers. Permanent markers will be installed prior to City acceptance of street improvements.
3. Sanitary Sewers. A sanitary sewer main will be installed in accordance with approved plans and City and Oklahoma Department of Environmental Quality standards.
4. Sidewalks. Sidewalks will be located and constructed on each lot prior to occupancy.
5. Storm Sewers. Storm sewer and appurtenant drainage structures will be installed in accordance with approved plans and City drainage standards. Storm water will be conveyed to an existing privately-maintained detention pond located southeast of this proposed development.
6. Streets. Brookhaven Boulevard is existing. Brenton Court and Wyckham Place will be constructed in accordance with approved plans and City paving standards.
7. Water Mains. A water main will be installed in accordance with approved plans and City and Oklahoma Department of Environmental Quality standards.

PUBLIC DEDICATIONS:

1. Easements. All required easements will be dedicated to the City with a final plat.
2. Rights-of-Way. All required street rights-of-way will be dedicated to the City with a final plat.

SUPPLEMENTAL MATERIAL: Copies of a location map and preliminary plat are included in the Agenda Book.

STAFF COMMENTS AND RECOMMENDATION: This property consists of 7.96 acres and 22 single-family lots. This will complete the Brookhaven development. Staff recommends approval of the preliminary plat for Brookhaven 45 Addition.

ACTION NEEDED: Recommend approval or disapproval of the preliminary plat for Brookhaven No. 45 Addition to City Council.

ACTION TAKEN:_____

CITY COUNCIL AGENDA

PP-2425-1

September 24, 2024

ITEM: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PRELIMINARY PLAT FOR BROOKHAVEN NO. 45 ADDITION.

LOCATION: Generally located approximately one-quarter of a mile south of West Rock Creek Road on the west side of Brookhaven Boulevard.

INFORMATION:

1. Owners. Cies, LLC.
2. Developer. Cies, LLC
3. Engineer. SMC Consulting Engineers, P.C.

HISTORY:

1. Refer to the Planning Commission Staff Report, August 8, 2024.
2. April 3, 1984. City Council adopted Ordinance No. O-8384-90 placing this property in R-1, Single-Family Dwelling District and removing it from A-2, Rural Agricultural District
3. August 8, 2024. Planning Commission, on a vote of 7-0 recommended to City Council that the preliminary plat for Brookhaven No. 45 Addition be approved.

IMPROVEMENT PROGRAM:

1. Refer to the Planning Commission Staff Report, August 8, 2024.

PUBLIC DEDICATIONS:

1. Refer to the Planning Commission Staff Report, August 8, 2024.

SUPPLEMENTAL MATERIAL: Copies of an advisory memorandum, location map, preliminary plat, plat Staff report recommending approval, and pertinent excerpts from the Planning Commission minutes are included in the Agenda Book.

ACTION NEEDED: Motion to approve or reject the preliminary plat for Brookhaven No. 45 Addition.

ACTION TAKEN: _____



CITY OF NORMAN

Development Review Form

Transportation Impacts

DATE: July 12, 2024

STAFF REVIEW BY: David R. Riesland, P.E.
Transportation Engineer

PROJECT NAME: Brookhaven No. 45 Addition

PROJECT TYPE: Residential

Owner: Cies, LLC.
Developer's Engineer: SMC
Developer's Traffic Engineer: TEC

SURROUNDING ENVIRONMENT (Streets, Developments)

Low-density residential developments surround the project location with the exception of some commercial located at the Rock Creek Road intersection with 36th Avenue NW.

ALLOWABLE ACCESS:

Proposed access is in accordance with Section 4018 of the City's Engineering Design Criteria.

EXISTING STREET CHARACTERISTICS (Lanes, Speed Limits, Sight Distance, Medians)

Rock Creek Road: 4 lanes (existing) / 4 lanes (future). Speed Limit - 40 mph. No sight distance problems. No medians.

36th Avenue NW: 5 lanes (existing) / 5 lanes (future). Speed Limit - 40 mph. No sight distance problems. No medians.

ACCESS MANAGEMENT CODE COMPLIANCE: YES ☒ NO ☐

Proposed number of access points for the development is in compliance with what is allowed in the subdivision regulations.

TRIP GENERATION

Time Period	Total	In	Out
Weekday	207	103	104
A.M. Peak Hour	15	4	11
P.M. Peak Hour	21	13	8

TRANSPORTATION IMPACT STUDY REQUIRED? YES ☐ NO ☒

The proposed 22 single-family residential lots in this addition are expected to generate approximately 207 on an average weekday, 15 trips during the AM peak hour, and 21 trips during the PM peak hour. Being well below the threshold requiring a traffic impact study (>100 trips during the peak hour is the threshold), the developer's traffic engineer, Traffic Engineering Consultants, Inc., submitted a traffic memo to document the trip generation characteristics of the addition and to discuss proposed access. Traffic capacities on 36th Avenue NW and Rock Creek Road exceed the demand for existing and proposed trips as a result of this development. No negative traffic impacts are anticipated.

RECOMMENDATION: APPROVAL ☒ DENIAL ☐ N/A ☐ STIPULATIONS ☐

Recommendations for Approval refer only to the transportation impact and do not constitute an endorsement from City Staff.

All access to this addition would be afforded through the extension of Wyckham Place, along with the development of a cul-de-sac on this street, and the construction of Brenton Court that will intersect Brookhaven Boulevard. There are no issues associated with the access as proposed. The traffic generated by the proposed development will have minimal effects on the surrounding intersections and no traffic related issues are anticipated.

File Attachments for Item:

15. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2425-2 PRELIMINARY PLAT FOR SUMMIT LAKES ADDITION – SUMMIT LAKES VILLAS ADDITION, A PLANNED UNIT DEVELOPMENT (GENERALLY LOCATED SOUTH OF ALAMEDA STREET AND EAST OF 24TH AVENUE SE).



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 09/24/2024

REQUESTER: Ken Danner, Subdivision Development Manager
David Riesland, Transportation Engineer

PRESENTER: Scott Sturtz, Interim Director of Public Works

ITEM TITLE: CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2425-2 PRELIMINARY PLAT FOR SUMMIT LAKES ADDITION – SUMMIT LAKES VILLAS ADDITION, A PLANNED UNIT DEVELOPMENT (GENERALLY LOCATED SOUTH OF ALAMEDA STREET AND EAST OF 24TH AVENUE SE).

BACKGROUND:

This item is a preliminary plat for Summit Lakes Addition – Summit Lakes Villas Addition, a Planned Unit Development and is generally located south of Alameda Street and east of 24th Avenue S.E.

City Council, at its meeting of April 28, 1998, adopted Ordinance No. O-9798-38 placing a portion of this property in the PUD, Planned Unit Development. City Council, at its meeting of August 26, 2003 adopted Ordinance No. O-0304-2 placing a portion of this property in R-1, Single Family Dwelling District. Planning Commission, at its meeting of August 8, 2024, recommended to City Council the approval of the preliminary plat for Summit Lakes Addition – Summit Lakes Villas Addition, a Planned Unit Development. The PUD development consists of 6.46 acres and 23 residential lots and the R-1, Single-Family development consists of 15.62 acres and 43 residential lots. Staff recommends approval of the preliminary plat for Summit Lakes Addition – Summit Lake Villas, a Planned Unit Development.

DISCUSSION:

The 66 single-family residential lots in this addition are expected to generate approximately 622 trips on an average weekday, 46 trips during the AM peak hour, and 62 trips during the PM peak hour. Obviously being well below the threshold for when a traffic impact study is required (>100 peak hour trips is that threshold), the developers traffic engineer, Traffic Engineering Consultants, Inc., submitted a traffic memorandum to document the trip generation characteristics for the addition and to discuss the proposed access. The traffic capacities on the nearby streets exceed the demand for existing and proposed trips as a result of this project. No negative traffic impacts are anticipated.

STREET	NO. OF LANES	PROPOSED DEVELOPMENT (Veh/day)	EXISTING TRAFFIC (Veh/day)	TOTAL PROJECTED TRAFFIC (Veh/day)	ROADWAY CAPACITY L.O.S. "E"	% CAPACITY USED (EXISTING)	% CAPACITY USED (PROJECTED)
24 th Avenue SE	4	622	12,000	12,622	34,200	35.09	36.91
Summit Crossing Parkway	2	622	2,000*	2,622	17,100	11.70	15.33

All access to this addition would be afforded through the extensions of Summit Point Lane, Misty Ridge Drive, and Boulevard Du Lac. There are no issues associated with the access as proposed. The traffic generated by the proposed development will have minimal effects on the surrounding intersections and no traffic related issues are anticipated.

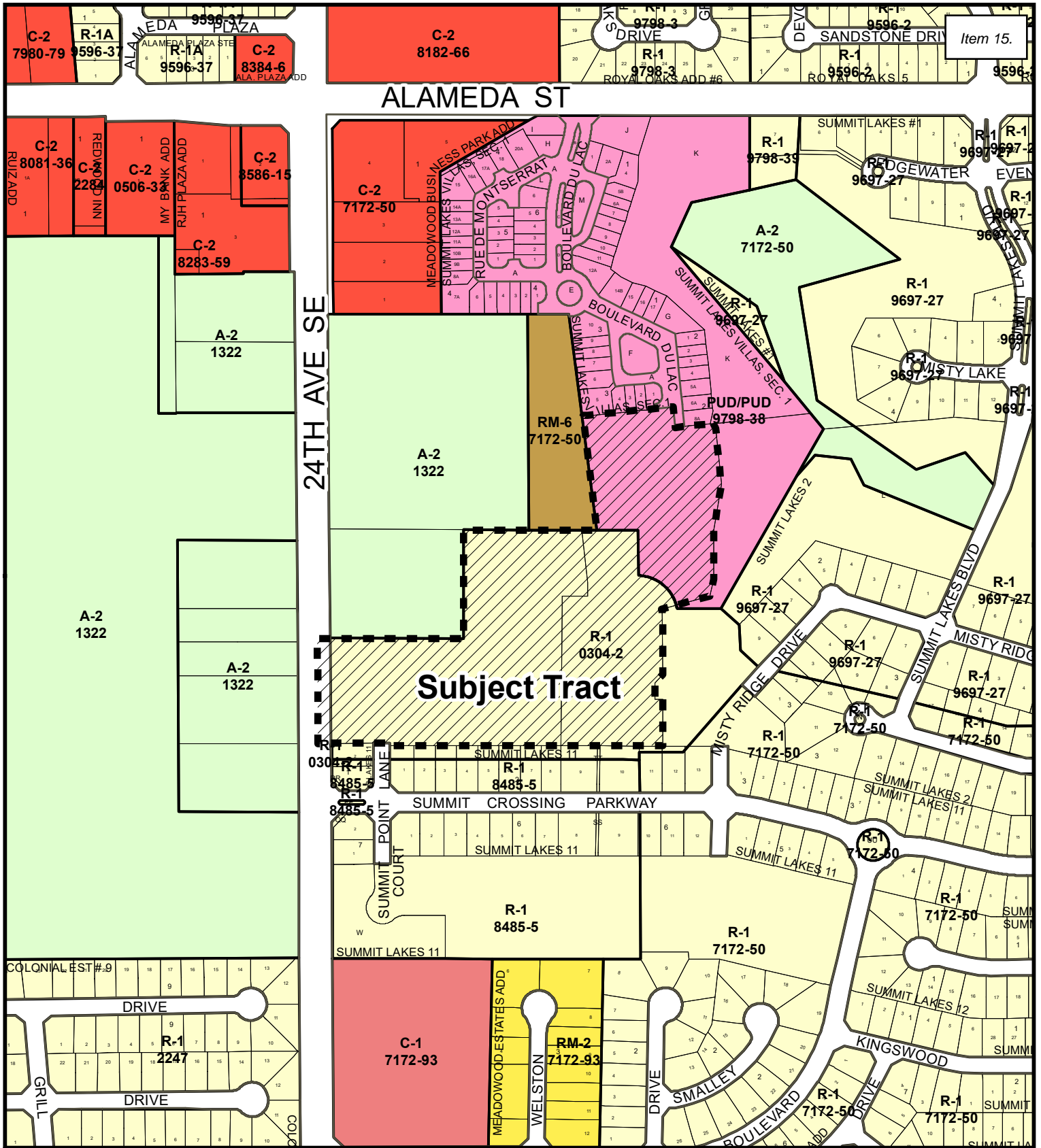
Previously, traffic impact fees for the design and construction of a traffic signal at the 24th Avenue SE intersection with Meadowood Boulevard were calculated. Based up the 66 single-family residential lots in this addition, \$2,308.02 in traffic impact fees will need to be collected with the filing of the Final Plat for this addition.

Public improvements for this property consist of the following:

1. **Fire Hydrants.** Fire hydrants will be installed in accordance with approved plans. Their locations will be approved by the Fire Department.
2. **Permanent Markers.** Permanent markers will be installed prior to filing of the final plat.
3. **Sanitary Sewers.** Sanitary sewer mains will be installed in accordance with approved plans and City and State Department of Environmental Quality standards.
4. **Sidewalks.** Sidewalks will be constructed on each lot and open space prior to occupancy.
5. **Storm Sewers.** Storm water and appurtenant drainage structures will be installed in accordance with approved plans and City drainage standards. Part of the runoff will be conveyed to a new privately maintained detention facility with the remainder going to the existing detention pond to the northeast that was put in as part of the early sections of Summit Lakes.. A property owner association is responsible for maintenance of the detention ponds, common open areas.
6. **Streets.** Interior streets will be constructed in accordance with approved plans and City paving standards. The private street for the Villas will be constructed to City standards but maintained by the POA, Property Owners Association.
7. **Water Mains.** Water mains will be installed in accordance with approved plans and City and Oklahoma Department of Environmental Quality standards.
8. **Public Dedications:** All rights-of-ways and easements will be dedicated to the City with final platting.

STAFF RECOMMENDATIONS:

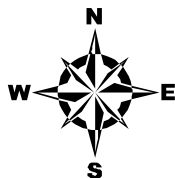
Based on the above information, Staff recommends approval of the preliminary plat for Summit Lakes Addition – Summit Lakes Villas Addition, a Planned Unit Development.



Location Map




Map Produced by the City of Norman
Geographic Information System.
The City of Norman assumes no
responsibility for errors or omissions
in the information presented.



July 2, 2024

0 200 400 Ft.

 Subject Tract



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 08/08/2024

REQUESTER: Summit Lakes, LLC

PRESENTER: Ken Danner, Subdivision Development Manager

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2425-2: CONSIDERATION OF A PRELIMINARY PLAT SUBMITTED BY SUMMIT LAKES, LLC FOR SUMMIT LAKES ADDITION – SUMMIT LAKES VILLAS, A PLANNED UNIT DEVELOPMENT FOR APPROXIMATELY 6.46 ACRES OF PROPERTY GENERALLY LOCATED SOUTH OF ALAMEDA STREET AND EAST OF 24TH AVENUE SOUTHEAST.

ITEM: Consideration of a Preliminary Plat for **SUMMIT LAKES ADDITION – SUMMIT LAKES VILLAS, A PLANNED UNIT DEVELOPMENT.**

LOCATION: Generally located south of Alameda Street and east of 24th Avenue S.E.

INFORMATION:

1. Owner. Summit Lakes, L.L.C.
2. Developer. Summit Lakes, L.L.C.
3. Engineer. SMC Consulting Engineers P.C.

HISTORY:

1. October 18, 1961. City Council adopted Ordinance No. 1312 annexing this property into the Norman Corporate City limits without zoning.
2. December 19, 1961. Planning Commission recommended placing this property in the A-2, Rural Agricultural District.
3. January 23, 1962. City Council adopted Ordinance No. 1339 placing this property in A-2, Rural Agricultural District
4. February 10, 1972. Planning Commission, on a vote of 9-0, recommended to City Council that a portion of this property be placed in RM-6, Medium Density

Apartment District,, R-1, Single Family Dwelling District and A-2, Rural Agricultural District and removed from A-2, Rural Agricultural District.

5. February 29, 1972. City Council adopted Ordinance No. O-7172-50 placing a portion of this property in RM-6, Medium Density Apartment District, R-1, Single Family Dwelling District and A-2, Rural Agricultural District, and removing it from A-2, Rural Agricultural District.
6. August 9, 1984. The Norman Board of Parks Commissioners, on a vote of 5-0, recommended fee in lieu of park land dedication for a portion of this property.
7. August 9, 1984. Planning Commission, on a vote of 9-0, recommended to City Council that a portion of this property be placed in R-1, Single Family Dwelling District and removed from A-2, Rural Agricultural District.
8. December 5, 1996. The Norman Board of Parks Commissioners, on a vote of 5-0, recommended fee in lieu of park land dedication for a portion of this property.
9. December 12, 1996. Planning Commission, on a vote of 8-0-1, approved the preliminary plat for Summit Lakes Addition which contained a portion of this property.
10. May 1, 1997. The Norman Board of Parks Commissioners, on a vote of 5-0, recommended fee in lieu of park land.
11. March 12, 1998. Planning Commission, on a vote of 6-0, recommended to City Council that a portion of this property be placed in the PUD, Planned Unit Development and removed from A-2, Rural Agricultural District, R-1, Single Family Dwelling District and RM-6, Medium Density Apartment District.
12. March 12, 1998. Planning Commission, on a vote of 6-0, approved the preliminary plat for Summit Lakes Addition, a Planned Unit Development.
13. April 28, 1998. City Council adopted Ordinance No. O-9798-38 placing a portion of this property in the PUD, Planned Unit Development and removing it from A-2, Rural Agricultural District, R-1, Single Family Dwelling District and RM-6, Medium Density Apartment District.
14. July 3, 2003. The Norman Board of Parks Commissioners, on a vote of 7-0, recommended private and public park land for Summit Lakes Addition.
15. July 10, 2003. Planning Commission, on a vote of 7-0, recommended to City Council that a portion of this property be placed in R-1, Single Family Residential Dwelling District and removed from A-2, Rural Agricultural District and PUD, Planned Unit Development.
16. July 10, 2003. Planning Commission, on a vote of 7-0, recommended to City Council that the revised preliminary plat for Summit Lakes Addition be approved.

17. August 26, 2003. City Council adopted Ordinance No. O-0304-2 placing a portion of this property in R-1, Single Family Dwelling District and removing it from PUD, Planned Unit Development and A-2, Rural Agricultural Districts.
18. August 26, 2003. City Council approved the revised preliminary plat for Summit Lakes Addition.
19. August 26, 2008. The approvals of the revised preliminary plat became null and void.
20. May 31, 2017. The Development Committee approved the preliminary plat for Summit Lakes Addition.

IMPROVEMENT PROGRAM:

1. Fire Hydrants. Fire hydrants will be installed in accordance with approved plans. Their locations will be approved by the Fire Department.
2. Permanent Markers. Permanent markers will be installed prior to filing of the final plat.
3. Sanitary Sewers. Sanitary sewer mains will be installed in accordance with approved plans and City and State Department of Environmental Quality standards.
4. Sidewalks. Sidewalks will be constructed on each lot and open space prior to occupancy.
5. Storm Sewers. Storm water and appurtenant drainage structures will be installed in accordance with approved plans and City drainage standards. Part of the runoff will be conveyed to a new privately maintained detention facility with the remainder going to the existing detention pond to the northeast that was put in as part of the early sections of Summit Lakes.. A property owner association is responsible for maintenance of the detention ponds, common open areas.
6. Streets. Interior streets will be constructed in accordance with approved plans and City paving standards. The private street for the Villas will be constructed to City standards but maintained by the POA, Property Owners Association.
7. Water Main. Water mains will be installed in accordance with approved plans and City and Oklahoma Department of Environmental Quality standards.

PUBLIC DEDICATIONS:

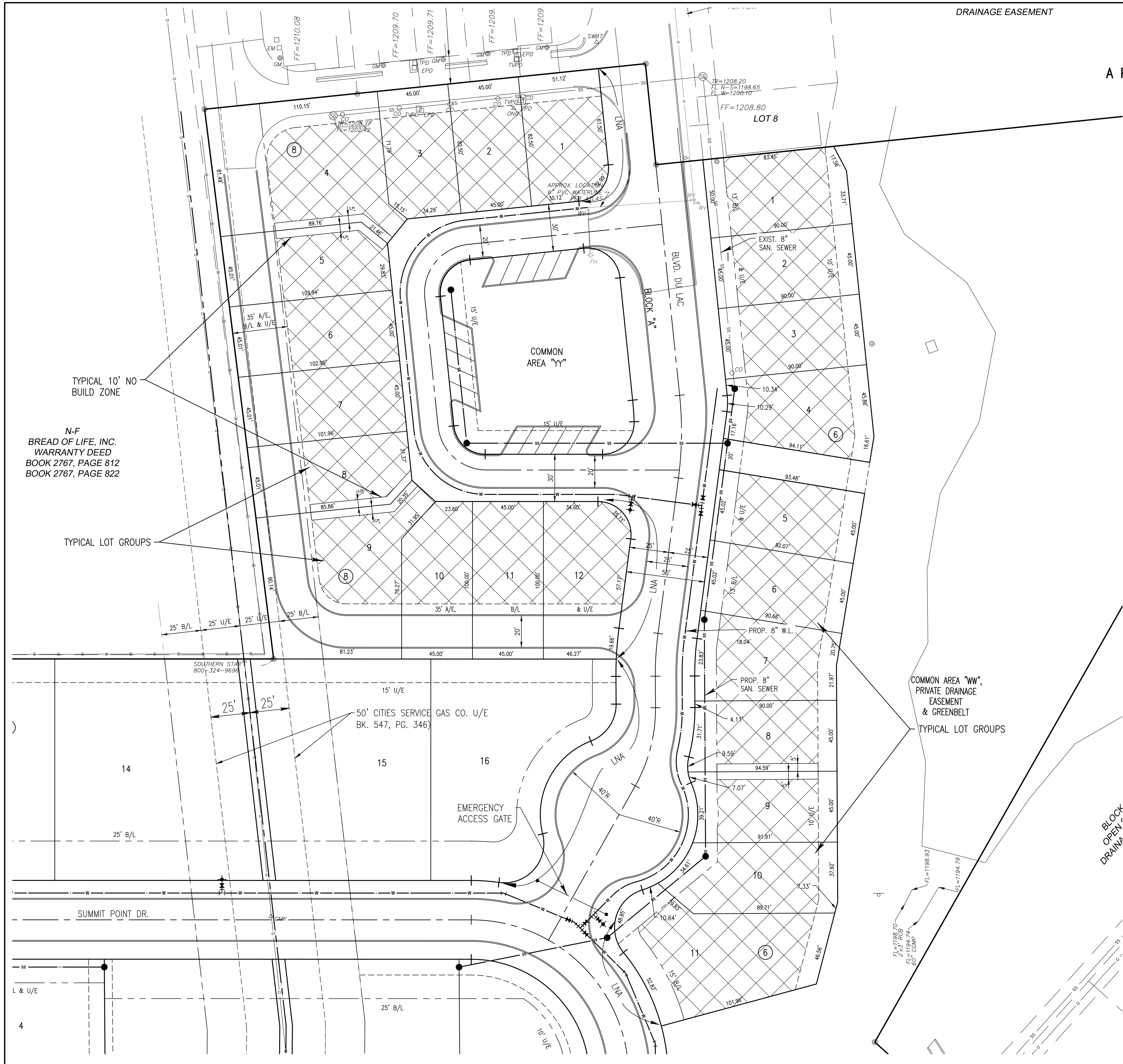
1. Easements. All required easements will be dedicated to the City with a final plat.
2. Rights-of-Way. All street rights-of-way will be dedicated to the City with a final plat.

SUPPLEMENTAL MATERIAL: Copies of a location map and preliminary plat are included in the Agenda Book.

STAFF COMMENTS AND RECOMMENDATION: The PUD development consists of 6.46 acres and 23 residential lots and the R-1, Single-Family development consists of 15.62 acres and 43 residential lots. Staff recommends approval of the preliminary plat for Summit Lakes Addition – Summit Lake Villas, a Planned Unit Development.

ACTION NEEDED: Recommend approval or disapproval of the preliminary plat for Summit Lakes Addition – Summit Lake Villas, a Planned Unit Development to City Council.

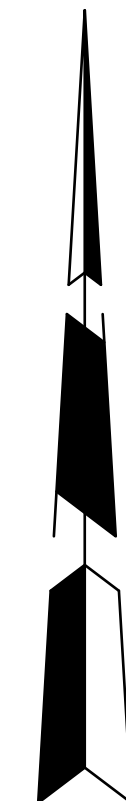
ACTION TAKEN:_____



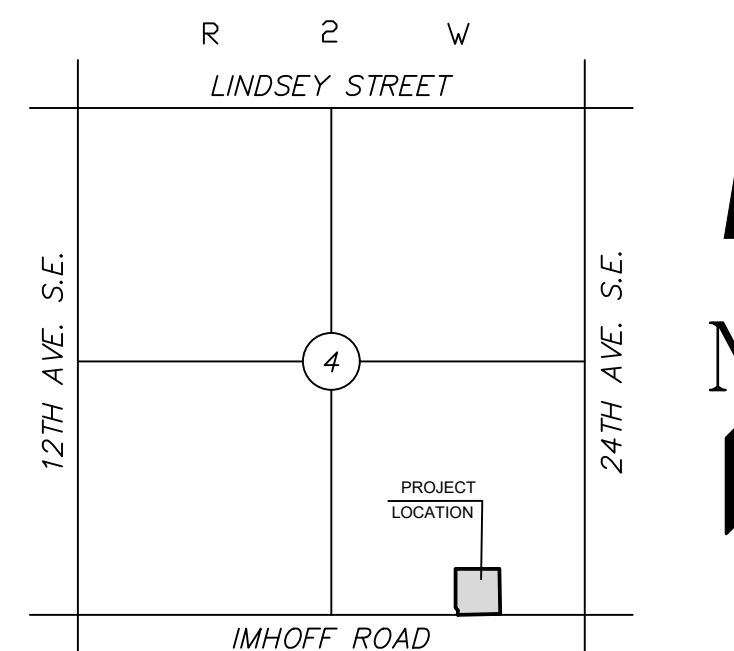
DRAINAGE EASEMENT

Preliminary Site Development Plan SUMMIT LAKES ADDITION

A PART OF THE S.E. 1/4 OF SECTION 4, T8N, R2W, I.M.
NORMAN, CLEVELAND COUNTY, OKLAHOMA



SCALE: 1" = 30'



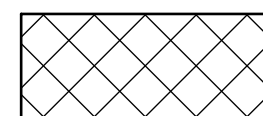
LOCATION MAP
SCALE: 1" = 2000'

NOTES:

- SUMMIT LAKE VILLAS P.U.D. WILL BE A GATED COMMUNITY.
- ALL STREETS AND ALLEYS WILL BE PRIVATELY MAINTAINED.
- COMMON AREA "WW" WILL BE A SHARED COMMON AREA WITH OTHER SECTIONS OF SUMMIT LAKES ADDITIONS AS A LAKE PERIMETER PRIVATE PARK.
- GARAGE ACCESS WILL BE FROM PRIVATE ALLEYS WHERE ALLEYS ARE ADJACENT TO THE LOTS. ELSEWHERE, GARAGE ACCESS WILL BE FROM THE PRIVATE STREET.
- COMMON AREA "WW" & "YY" ARE COMMON AREAS THAT WILL BE OWNED AND MAINTAINED BY THE MANDATORY PROPERTY OWNERS ASSOCIATION.
- BLOCK "A" IS COMMON AREA THAT INCLUDES THE PRIVATE STREET BOULEVARD DU LAC, PUBLIC UTILITIES AND PUBLIC DRAINAGE.
- THE 25' CITIES SERVICE PIPELINE EASEMENT WHICH CONTAINS A HIGH PRESSURE NATURAL GAS PIPELINE AND THE 50' BUILDING LINE ARE RECORDED BY SEPARATE INSTRUMENTS IN BOOK 211, PAGE 468 AND BOOK 547, PAGE 346.
- A NO BUILD ZONE WILL BE ESTABLISHED BETWEEN LOT GROUPS. NO LOT GROUP WILL CONSIST OF MORE THAN FOUR (4) LOTS. THE NO BUILD ZONES AS SHOWN ON THE ANNEXED DRAWING WILL BE 10 FEET IN WIDTH GENERALLY LOCATED AS DRAWN. THE NO BUILD ZONES MAY BE RE-LOCATED TO ACCOMMODATE CITY OF NORMAN APPROVED LOT LINE ADJUSTMENTS AS LONG AS NO RESULTING GROUP CONTAINS MORE THAN FOUR (4) LOTS.

STORM DRAINAGE DETENTION FACILITY EASEMENT

DRAINAGE DETENTION FACILITY EASEMENTS ARE HEREBY ESTABLISHED AS SHOWN TO PROVIDE FOR DETENTION OF STORM SURFACE WATER AND CONSTRUCTED AS APPROVED BY THE CITY ENGINEER. ALL MAINTENANCE WITHIN THE DRAINAGE DETENTION FACILITY EASEMENT SHALL BE THE RIGHT, DUTY AND RESPONSIBILITY OF THE PROPERTY OWNERS ASSOCIATION IN THE PLAT OF SUMMIT LAKES ADDITION; HOWEVER, IF MAINTENANCE IS NEGLECTED OR SUBJECT TO OTHER UNUSUAL CIRCUMSTANCES AND IS DETERMINED TO BE A HAZARD OR THREAT TO PUBLIC SAFETY BY THE CITY, CORRECTIVE MAINTENANCE MAY BE PERFORMED BY THE GOVERNING JURISDICTION WITH COSTS ASSESSED TO AND BORN UPON SAID PROPERTY OWNERS ASSOCIATION. OFFICIALS REPRESENTING THE PUBLIC WORKS DEPARTMENT, SHALL HAVE THE RIGHT TO ENTER UPON THE EASEMENT FOR PURPOSES OF PERIODIC INSPECTION AND/OR CORRECTIVE MAINTENANCE OF THE FACILITY. UPON RECEIVING WRITTEN APPROVAL FROM THE PUBLIC WORKS DEPARTMENT, PROPERTY OWNERS ASSOCIATION MAY CONSTRUCT IMPROVEMENTS WITHIN THE EASEMENT, PROVIDED THE IMPROVEMENT DOES NOT INTERFERE WITH THE FUNCTION OF THE DETENTION FACILITY.



DENOTES BUILDABLE AREA

© SMC CONSULTING ENGINEERS, P.C. ALL RIGHTS RESERVED THESE DOCUMENTS MAY NOT BE USED FOR ANY PURPOSES WITHOUT PRIOR WRITTEN PERMISSION FROM SMC CONSULTING ENGINEERS, P.C.

SUMMIT LAKES ADDITION

24th AVE. S.E. & LINDSEY ST.
NORMAN, OKLAHOMA

SMC
Consulting Engineers, P.C.
800-324-9696
PH: 405-232-7715 Fax: 405-232-7659
Website: www.smcok.com

PROJECT NO.: 5856.00

DATE: 7/12/24

SCALE: 1" = 30'

DRAWN BY: D.G.

ENGINEER: Christopher D. Anderson

P.E. NUMBER: 18288

Preliminary Site
Development Plan

SHEET NO.

1



CITY OF NORMAN

Development Review Form

Transportation Impacts

DATE: July 12, 2024

STAFF REVIEW BY: David R. Riesland, P.E.
Transportation Engineer

PROJECT NAME: Summit Lakes Addition

PROJECT TYPE: Residential

Owner: Summit Lakes, LLC.
Developer's Engineer: SMC
Developer's Traffic Engineer: TEC

SURROUNDING ENVIRONMENT (Streets, Developments)

Low-density residential developments surround the project location with the exception of some commercial and high-density residential to the north and some institutional uses across 24th Avenue SE to the west.

ALLOWABLE ACCESS:

Proposed access is in accordance with Section 4018 of the City's Engineering Design Criteria.

EXISTING STREET CHARACTERISTICS (Lanes, Speed Limits, Sight Distance, Medians)

24th Avenue SE: 4 lanes (existing) / 4 lanes (future). Speed Limit - 40 mph. No sight distance problems. No medians.

ACCESS MANAGEMENT CODE COMPLIANCE: YES ☒ NO ☐

Proposed number of access points for the development is in compliance with what is allowed in the subdivision regulations.

TRIP GENERATION

Time Period	Total	In	Out
Weekday	622	311	311
A.M. Peak Hour	46	11	35
P.M. Peak Hour	62	39	23

TRANSPORTATION IMPACT STUDY REQUIRED? YES ☐ NO ☒

The 66 single-family residential lots in this addition are expected to generate approximately 622 trips on an average weekday, 46 trips during the AM peak hour, and 62 trips during the PM peak hour. Obviously being well below the threshold for when a traffic impact study is required (>100 peak hour trips is that threshold), the developers traffic engineer, Traffic Engineering Consultants, Inc., submitted a traffic memorandum to document the trip generation characteristics for the addition and to discuss the proposed access. The traffic capacities on the nearby streets exceed the demand for existing and proposed trips as a result of this project. No negative traffic impacts are anticipated.

RECOMMENDATION: APPROVAL ☒ DENIAL ☐ N/A ☐ STIPULATIONS ☐

Recommendations for Approval refer only to the transportation impact and do not constitute an endorsement from City Staff.

All access to this addition would be afforded through the extensions of Summit Point Lane, Misty Ridge Drive, and Boulevard Du Lac. There are no issues associated with the access as proposed. The traffic generated by the proposed development will have minimal effects on the surrounding intersections and no traffic related issues are anticipated.

Previously, traffic impact fees for the design and construction of a traffic signal at the 24th Avenue SE intersection with Meadowood Boulevard were calculated. Based up the 66 single-family residential lots in this addition, \$2,308.02 in traffic impact fees will need to be collected with the filing of the Final Plat for this addition.

ITEM: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A PRELIMINARY PLAT FOR SUMMIT LAKES ADDITION SUMMIT LAKES VILLAS ADDITION, A PLANNED UNIT DEVELOPMENT.

LOCATION: Generally located south of Alameda Street and east of 24th Avenue S.E.

INFORMATION:

1. Owners. Summit Lakes, L.L.C.
2. Developer. Summit Lakes, L.L.C.
3. Engineer. SMC Consulting Engineers, P.C.

HISTORY:

1. Refer to the Planning Commission Staff Report, August 8, 2024.
2. April 28, 1998. City Council adopted Ordinance No. O-9798-38 placing a portion of this property in the PUD, Planned Unit Development and removing it from A-2, Rural Agricultural District, R-1, Single Family Dwelling District and RM-6, Medium Density Apartment District.
3. August 26, 2003. City Council adopted Ordinance No. O-0304-2 placing a portion of this property in R-1, Single Family Dwelling District and removing it from PUD, Planned Unit Development and A-2, Rural Agricultural Districts.
4. August 8, 2024. Planning Commission, on a vote of 7-0 recommended to City Council that the preliminary plat for Summit Lakes Addition – Summit Lakes Villas Addition, a Planned Unit Development be approved.

IMPROVEMENT PROGRAM:

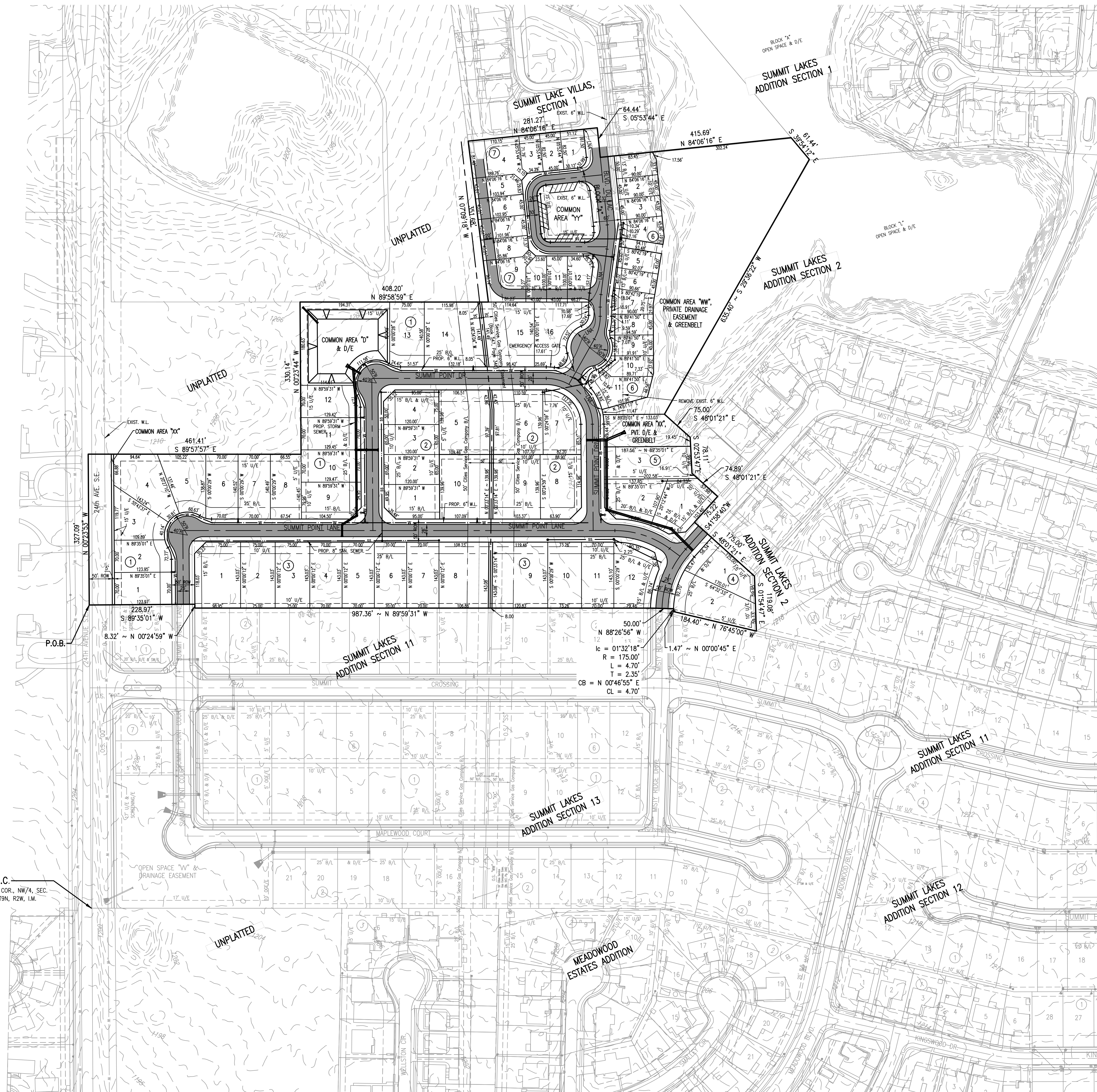
1. Refer to the Planning Commission Staff Report, August 8, 2024.

PUBLIC DEDICATIONS:

1. Refer to the Planning Commission Staff Report, August 8, 2024.

ACTION NEEDED: Motion to approve or reject the preliminary plat for Summit Lakes Addition – Summit Lakes Villas Addition, a Planned Unit Development.

ACTION TAKEN: _____

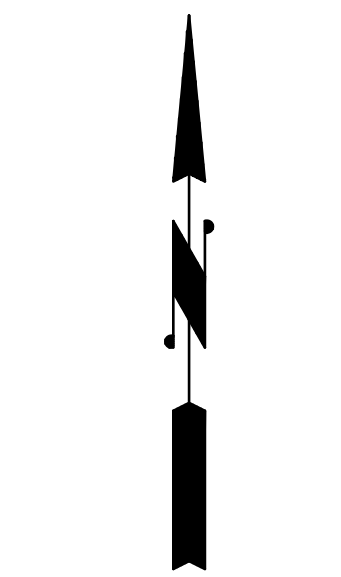


STORM DRAINAGE DETENTION FACILITY EASEMENT

DRAINAGE DETENTION FACILITY EASEMENTS ARE HEREBY ESTABLISHED AS SHOWN TO PROVIDE FOR DETENTION OF STORM SURFACE WATER AND CONSTRUCTED AS APPROVED BY THE CITY ENGINEER. ALL MAINTENANCE WITHIN THE DRAINAGE DETENTION FACILITY EASEMENT SHALL BE THE RIGHT, DUTY AND RESPONSIBILITY OF THE PROPERTY OWNERS ASSOCIATION IN THE PLAT OF "SUMMIT LAKES ADDITION, HOWEVER, IF MAINTENANCE IS NEGLECTED OR SUBJECT TO OTHER UNUSUAL CIRCUMSTANCES AND IS DETERMINED TO BE A HAZARD OR THREAT TO PUBLIC SAFETY BY THE CITY, CORRECTIVE MAINTENANCE MAY BE PERFORMED BY THE GOVERNING JURISDICTION WITH COSTS ASSESSED TO AND BORN UPON SAID PROPERTY OWNERS ASSOCIATION. OFFICIALS REPRESENTING THE PUBLIC WORKS DEPARTMENT, SHALL HAVE THE RIGHT TO ENTER UPON THE EASEMENT FOR PURPOSES OF PERIODIC INSPECTION AND/OR CORRECTIVE MAINTENANCE OF THE FACILITY. UPON RECEIVING WRITTEN APPROVAL FROM THE PUBLIC WORKS DEPARTMENT, PROPERTY OWNERS ASSOCIATION MAY CONSTRUCT IMPROVEMENTS WITHIN THE EASEMENT, PROVIDED THE IMPROVEMENT DOES NOT INTERFERE WITH THE FUNCTION OF THE DETENTION FACILITY.

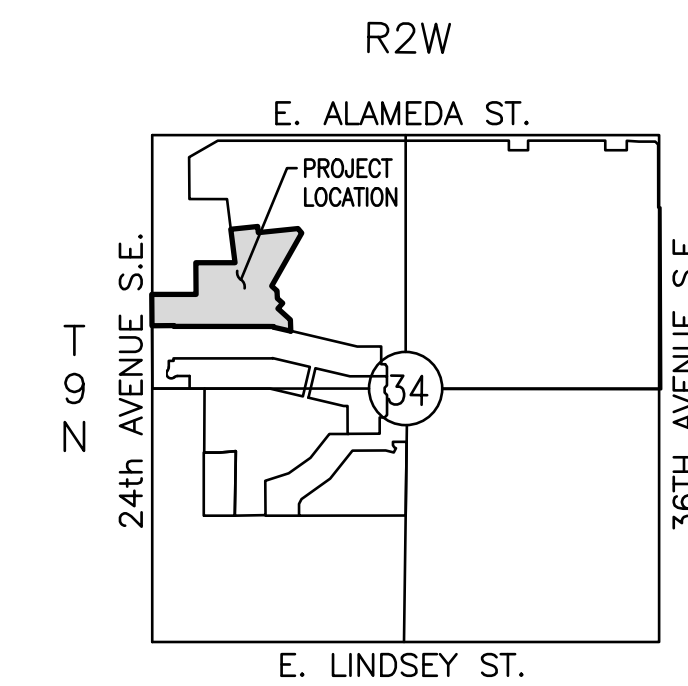
PRELIMINARY PLAT SUMMIT LAKES ADDITION – SUMMIT LAKE VILLAS, P.U.D.

A PART OF SECTION 34, T9N, R2W, I.M.
NORMAN, CLEVELAND COUNTY, OKLAHOMA



SCALE: 1" = 100'

LOT COUNT
R-1 = 43 LOTS
PUD = 23 LOTS



SCALE: 1"=2000'

LEGAL DESCRIPTION

A tract of land located in Northwest Quarter (NW/4) of Section Thirty-four (34), Township Nine (9) North, Range Two (2) West of the Indian Meridian, Norman, Cleveland County, Oklahoma, being more particularly described as follows:

COMMENCING at the Southwest corner of said NW/4; THENCE North 00°23'53" West along the West line of said NW/4 a distance of 657.40 feet to the POINT OF BEGINNING;

THENCE North 00°23'53" West a distance of 327.09 feet; THENCE South 89°58'59" East a distance of 461.41 feet; THENCE North 00°23'44" West a distance of 330.14 feet; THENCE South 89°58'59" East a distance of 408.20 feet; THENCE North 07°09'18" West a distance of 351.68 feet to the Southwest corner of Lot 5, Block 3 of the filed final plat of SUMMIT LAKE VILLAS, SECTION 1 (as filed in Book 85, Page 85-87); THENCE along the boundary of said final plat the following three (3) courses:

- 1) North 84°06'16" East a distance of 281.27 feet;
- 2) South 08°53'44" East a distance of 64.44 feet;
- 3) North 84°06'16" East a distance of 415.69 feet to a point on the West boundary line of "Open Space 'A'", as shown on the filed final plat of SUMMIT LAKES ADDITION, SECTION 1 (as filed in Book 17, Page 158);

THENCE South 39°54'12" East along the boundary of said final plat a distance of 614.4 feet to the Northwest corner of Block 'L', as shown on the filed final plat of SUMMIT LAKES ADDITION SECTION 2 (as filed in Book 18, Page 26-27); THENCE along the boundary of said final plat the following seven (7) courses:

- 1) North 29°36'22" West a distance of 635.40 feet;
- 2) South 48°01'21" East a distance of 75.00 feet;
- 3) South 02°53'47" East a distance of 78.11 feet;
- 4) South 48°01'21" East a distance of 74.89 feet;
- 5) South 41°58'40" West a distance of 75.22 feet;
- 6) South 48°01'21" East a distance of 175.00 feet;
- 7) South 01°54'47" East a distance of 119.08 feet to a point on the North boundary line of the filed final plat of SUMMIT LAKES ADDITION SECTION 11 (as filed in Book 25, Page 75);

THENCE along the boundary of said final plat the following seven (7) courses:

- 1) North 76°45'00" West a distance of 184.40 feet;
- 2) North 00°00'45" East a distance of 1.47 feet to a point on a non-tangent curve;
- 3) Around a curve to the right having a radius of 175.00 feet (said curve subtended by a chord which bears North 00°46'55" East, a distance of 4.70 feet) and an arc length of 4.70 feet;
- 4) North 88°26'56" West a distance of 50.00 feet;
- 5) North 89°59'31" West a distance of 987.36 feet;
- 6) North 00°24'59" West a distance of 8.32 feet;
- 7) South 89°35'01" West a distance of 228.97 feet to the POINT OF BEGINNING.

Said tract contains 22.08 acres, more or less.

NOTES:

1. EXISTING ZONING IS R-1 & PUD.
2. BLOCK "A" IS A PRIVATE STREET & PUBLIC UTILITY & DRAINAGE EASEMENT.
3. FIRE HYDRANTS WILL BE LOCATED AND INSTALLED IN ACCORDANCE WITH THE FINAL PLANS AND THE CITY OF NORMAN STANDARDS AND SPECIFICATIONS.
4. ALL SIDEWALKS WILL BE CONSTRUCTED IN ACCORDANCE WITH THE FINAL PLANS AND THE CITY OF NORMAN STANDARDS AND SPECIFICATIONS.
5. ALL PROPOSED SANITARY SEWER LINES ARE 8-INCH EXCEPT AS NOTED.
6. ALL ISLANDS AND/OR MEDANS WITHIN STREET RIGHTS-OF-WAY AND ALL COMMON AREAS WITHIN THIS DEVELOPMENT WILL BE MAINTAINED BY THE MANDATORY PROPERTY OWNERS ASSOCIATION.

O.S. = OPEN SPACE
A/E = ACCESS EASEMENT
D/E = DRAINAGE EASEMENT
U/E = UTILITY EASEMENT
PED/E = PEDESTRIAN EASEMENT
B/L = BUILDING LINE
-1000- = ADDRESS

* FOR COMPLETE DRAINAGE CALCULATIONS SEE DRAINAGE REPORT. ALL STORM SEWER PIPES SHOWN ARE RCP (EQUIVALENT CMP WILL BE ALLOWED)

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SCALE: 1" = 100'
DRAWN BY: G.B.
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PRELIMINARY PLAT

SHEET NO.
1