CITY OF NORMAN, OK
CITY COUNCIL REGULAR MEETING

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Tuesday, April 28, 2026 at 6:30 PM

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, NORMAN TAX INCREMENT FINANCE AUTHORITY AND NORMAN PARKING AND TRANSIT AUTHORITY

You are required to sign up in advance of the meeting on the City's webpage, by calling the City Clerk's Office (405-366-5406), or at the Council Chambers prior to the start of the meeting with your name, ward, and item you wish to speak to including whether you are a proponent or opponent. When the time comes for public comments, the Clerk will call your name and you can make your way to the podium. Comments may be limited on items of higher interest, if so, the Mayor will announce that at the beginning of the meeting. Participants may speak one time only up to 4 minutes per person per item. There will be no yielding of time to another person. Sign up does not guarantee you will get to speak if the allotted time for that item has already been exhausted. If there is time remaining after those registered to speak have spoken, persons not previously signed up may have the opportunity to speak. Comments received must be limited to the motion on the floor only.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

1. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2526-27: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING FRIDAY, MAY 15, 2026, AS PEACE OFFICERS MEMORIAL DAY AND THE WEEK OF MAY 10 THROUGH MAY 16, 2026, AS NATIONAL POLICE WEEK IN THE CITY OF NORMAN.

2. CONSIDERATION OF ACKNOWLEDGING RECEIPT, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2526-41: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING FRIDAY, MAY 22ND, 2026, AS POPPY DAY IN THE CITY OF NORMAN.

COUNCIL ANNOUNCEMENTS

CONSENT DOCKET

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 3 through Item 21 be placed on the consent docket.

Appointments

3. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

   NORMAN REGIONAL HOSPITAL AUTHORITY
   TERM: 04-28-26 TO 10-31-28, ELIZABETH WEBER – WARD 3

Reports/Communications

4. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF FISCAL YEAR 2026-2027 CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT (COMCD) BUDGET AND DIRECTING THE INCLUSION OF THAT AMOUNT APPLICABLE IN THE PROPOSED FISCAL YEAR 2027 CITY OF NORMAN BUDGET.

5. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF THE MONTHLY DEPARTMENTAL REPORT FOR THE MONTH OF MARCH 2026.

6. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF MARCH 31, 2026, AND DIRECTING THE FILING THEREOF.

7. CONSIDERATION OF SUBMISSION, ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE CITY MANAGER'S CONTRACT AND CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

Settlements

8. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-138: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING JOINT PETITION SETTLEMENT OF THE CLAIM FILED BY BILLY McCAWLEY UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASES OF *BILLY McCAWLEY V. THE CITY OF NORMAN,* WORKERS' COMPENSATION COMMISSION CASE 2025-03486 L; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COMMISSION, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COMMISSION JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

Court Order

9. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A COURT ORDER: A RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE TOTAL AMOUNT OF $17,424 REGARDING JOHN HAMBRICK VS. THE CITY OF NORMAN, OKLAHOMA WORKERS' COMPENSATION COMMISSION CASE 2023-02469 K.

10. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A COURT ORDER: A RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE TOTAL AMOUNT OF $14,850 REGARDING JEFFERSON B. BERNHARDT VS. THE CITY OF NORMAN, OKLAHOMA WORKERS' COMPENSATION COMMISSION CASE 2025-04357 A.

Donation

11. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF DONATIONS FROM CAVINS GROUP, L.L.C. OF NORMAN IN THE AMOUNT OF $2,500, AND HAL SMITH RESTAURANTS IN THE AMOUNT OF $5,000 TO BE USED FOR THE CITY OF NORMAN 2026 EMPLOYEES RECOGNITION PROGRAM AND LUNCHEON.

12. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF A DONATION IN THE AMOUNT OF $7,528 FOR THE CONTINUING EDUCATION AND TRAINING OF THE HAZARDOUS MATERIALS UNIT FROM THE CLEVELAND COUNTY PUBLIC SAFETY SALES TAX COMMITTEE (CCPSST) TO BE USED BY THE NORMAN FIRE DEPARTMENT, AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

13. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A DONATION IN THE AMOUNT OF $4,500 FOR VARIOUS NEEDS WITHIN THE NORMAN FIRE DEPARTMENT FROM PI KAPPA ALPHA BETA OMICRON, UNIVERSITY OF OKLAHOMA CHAPTER, AND BUDGET APPROPRIATIONS AS OUTLINED IN THE STAFF REPORT.

Final Plat

14. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF FP-2526-14: FINAL PLAT FOR HUETTNER INDUSTRIAL PARK, (A REPLAT OF LOT TWO, BLOCK ONE, VALUE PLACE ADDITION, A PLANNED UNIT DEVELOPMENT) (GENERALLY LOCATED ONE-QUARTER MILE SOUTH OF INDIAN HILLS ROAD ON THE EAST SIDE OF YORK DRIVE)(WARD 8).

Contracts

15. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT FOUR TO CONTRACT K-0506-151: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND NEW CINGULAR WIRELESS PCS, L.L.C., FOR PARTIAL LEASE OF THE BROOKHAVEN WATER TOWER. (WARD 3)

16. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT THREE TO CONTRACT K-1415-134: BY AND BETWEEN THE CITY OF NORMAN AND WSB, L.L.C./MESHEK & ASSOCIATES, L.L.C., FOR ADDITIONAL DESIGN SERVICES AND GRANT MANAGEMENT SERVICES ASSOCIATED WITH THE LOWER IMHOFF CREEK STABILIZATION PROJECT IN THE AMOUNT OF $115,050.00 AS OUTLINED IN THE STAFF REPORT.

17. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-111: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GARVER, L.L.C., IN THE AMOUNT OF $74,870 TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR LIFT STATION D CONDITION ASSESSMENT PROJECT AS OUTLINED IN THE STAFF REPORT. (WARD 6)

18. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-133: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY, THE MIDWEST CITY MUNICIPAL AUTHORITY, AND THE CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT FOR SALE OF SURPLUS MUNICIPAL WATER FROM MIDWEST CITY TO NORMAN UTILITIES AUTHORITY IN THE AMOUNT OF $204,000 AND BUDGET APPROPRIATION AS OULINED IN THE STAFF REPORT.

19. CONSIDERATION OF APPROVAL, ADOPTION, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2526-29 AND CONTRACT K-2526-146: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND SILVER STAR CONSTRUCTION COMPANY INC. IN THE AMOUNT NOT TO EXCEED $2,754,948.00 FOR THE FYE 2026 ROBINSON STREET AND INTERSTATE DRIVE CONCRETE AND ASPHALT PAVEMENT PROJECT, PERFORMANCE BOND B-2526-60; STATUTORY BOND B-2526-61; MAINTENANCE BOND MB-2526-46, AND RESOLUTION R-2526-111 GRANTING TAX-EXEMPT STATUS (WARD 2, 3 AND 8).

Resolutions

20. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-136: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING $130,000 FROM THE YOUNG FAMILY FUND BALANCE TO BE USED FOR CONCESSION STAND EXPENSES AS OUTLINED IN THE STAFF REPORT.

21. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-141: A RESOLUTION OF CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING $3,600 FROM THE NORMAN FORWARD FUND BALANCE TO THE NORMAN FORWARD CANADIAN RIVER PARK AND TRAILS PROJECT FOR LAND APPRAISAL.

NON-CONSENT ITEMS

22. CONDUCTING AND CLOSING THE FIRST PUBLIC HEARING FOR CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT THE FYE 2027 CITY OF NORMAN PROPOSED OPERATING AND CAPITAL BUDGETS.

Second Reading Ordinance

23. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-38 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-NINE (29), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (521 E FRANK STREET; WARD 4)

24. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-43 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE TRACT OF LAND BEING A PART OF THE NORTHWEST QUARTER (NW/4), SOUTHWEST QUARTER (SW/4) AND SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-FIVE (35), TOWNSHIP NINE NORTH (T9N), RANGE THREE WEST (R3W) OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM A PUD, PLANNED UNIT DEVELOPMENT, AND PLACE SAME IN A PUD, PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED SOUTH OF W MAIN STREET, WEST OF ED NOBLE PARKWAY, NORTH OF W LINDSEY STREET, AND EAST OF 36TH AVENUE SW; WARD 3)

25. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-46 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A SPECIFIC PORTION OF THE RIGHT-OF-WAY FOR NORMAN CENTER COURT LOCATED IN STRAWBERRY LAKE SECTION TWO IN NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (WARD 3)

26. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2526-15: REVISED PRELIMINARY PLAT FOR BOB MOORE FARMS, A PLANNED UNIT DEVELOPMENT, GENERALLY LOCATED ONE-QUARTER MILE SOUTH OF WEST MAIN STREET ON THE EAST SIDE OF 36TH AVENUE S.W. (WARD 3).

27. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-113: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING ALL AFFECTED MAPS WITHIN THE AIM COMPREHENSIVE PLAN, AND ANY OF THE SEVEN DISTINCT APPROVED PLANS, IN ORDER TO UPDATE AFFECTED MAPS WITH THE MOST RECENT DEMONSTRATED ALIGNMENT OF THE ACCESS OKLAHOMA TURNPIKES ACCORDING TO INFORMATION ANNOUNCED BY THE OKLAHOMA TURNPIKE AUTHORITY.

28. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-112: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING THE AIM NORMAN COMPREHENSIVE LAND USE PLAN TO REMOVE THE 30-ACRE URBAN RESERVE LAND USE MINIMUM REQUIREMENT FOR DEVELOPMENT, AND TO IMPLEMENT OTHER CONSISTENT CHANGES WITHIN THE URBAN RESERVE AND AGRICULTURAL RESIDENTIAL LAND USE CATEGORIES.

29. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-47 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING CHAPTER 30 ("SUBDIVISIONS") OF THE CODE, SECTION 30-606(a) IN ORDER TO REMOVE THE 30-ACRE MINIMUM LOT SIZE REQUIREMENT FOR RURAL CERTIFICATES OF SURVEY WITH AN URBAN RESERVE LAND USE DESIGNATION; AND PROVIDING FOR THE SEVERABILITY THEREOF.

30. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-55 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN AMENDING THE CODE OF ORDINANCES OF THE CITY BY ADDING THERETO A NEW SECTION TO ARTICLE 32-VI IMPOUNDMENT OF VEHICLES, TITLED "WRECKER SERVICES," AND PROVIDING FOR THE SEVERABILITY THEREOF.

MISCELLANEOUS COMMENTS

This is an opportunity for citizens to address City Council. Due to Open Meeting Act regulations, Council is not able to participate in discussion during miscellaneous comments. Remarks should be directed to the Council as a whole and limited to four minutes or less.

ADJOURNMENT

File Attachments for Item:

1. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2526-27: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING FRIDAY, MAY 15, 2026, AS PEACE OFFICERS MEMORIAL DAY AND THE WEEK OF MAY 10 THROUGH MAY 16, 2026, AS NATIONAL POLICE WEEK IN THE CITY OF NORMAN.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 4/28/2026

REQUESTER: Kevin Foster, Chief of Police

PRESENTER: Ricky Jackson, Deputy Chief of Police

ITEM TITLE: CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2526-27: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING FRIDAY, MAY 15, 2026, AS PEACE OFFICERS MEMORIAL DAY AND THE WEEK OF MAY 10 THROUGH MAY 16, 2026, AS NATIONAL POLICE WEEK IN THE CITY OF NORMAN.

Proclamation

P-2526-27

A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING FRIDAY, MAY 15, 2026, AS PEACE OFFICERS MEMORIAL DAY AND THE WEEK OF MAY 10 THROUGH MAY 16, 2026, AS NATIONAL POLICE WEEK IN THE CITY OF NORMAN.

§ 1. WHEREAS, Congress and the President of the United States have designated May 15 as National Peace Officers' Memorial Day and the week of May 10 through 16, 2026, as National Police Week; and

§ 2. WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

§ 3. WHEREAS, residents of Norman are encouraged to wear a blue ribbon or display a blue ribbon at their home or place of business during National Police Week as a visible sign of remembrance for those law enforcement officers who have given their lives in the line of duty, and as a sign of support for those who continue to serve our community.

NOW, THEREFORE, I, MAYOR OF THE CITY OF NORMAN, OKLAHOMA:

§ 4. Do hereby proclaim Friday, May 15, 2026, as Peace Officers Memorial Day and the week of May 10 through May 16, 2026, as National Police Week in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty and let us recognize and pay respect to the survivors of fallen heroes.

§ 5. Do hereby invite all citizens to attend the Norman Law Enforcement Memorial Service on Friday, May 15, 2026, at 9:30 a.m. at the Legacy Park Amphitheater located at 1898 Legacy Park Drive.

PASSED AND APPROVED this 28th day of April, 2026.

_____
Stephen T. Holman, Mayor

ATTEST:

_____
City Clerk

File Attachments for Item:

2. CONSIDERATION OF ACKNOWLEDGING RECEIPT, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2526-41: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING FRIDAY, MAY 22ND, 2026, AS POPPY DAY IN THE CITY OF NORMAN.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Jamie Meyer, Interim City Clerk

PRESENTER: Jamie Meyer, Interim City Clerk

ITEM TITLE: CONSIDERATION OF ACKNOWLEDGING RECEIPT, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2526-41: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING FRIDAY, MAY 22ND, 2026, AS POPPY DAY IN THE CITY OF NORMAN.

Proclamation

P-2526-41

A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING FRIDAY, MAY 22ND, 2026, AS POPPY DAY IN THE CITY OF NORMAN.

§ 1. WHEREAS, America is the land of freedom, preserved and protected willingly and freely by citizen soldiers; and

§ 2. WHEREAS, millions who have answered the call to arms have died on the field of battle; and

§ 3. WHEREAS, a nation at peace must be reminded of the price of war and the debt owed to those who have died in war; and

§ 4. WHEREAS, the red poppy has been designated as a symbol of sacrifice of lives in all wars; and

§ 5. WHEREAS, The American Legion Auxiliary has pledged to remind America annually of this debt through the distribution of the memorial flower; and

NOW, THEREFORE, I, MAYOR OF THE CITY OF NORMAN, OKLAHOMA:

§ 6. Do hereby proclaim that Friday May 22nd, 2026, as POPPY DAY and ask that all citizens pay tribute to those who have made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy on this day.

PASSED AND APPROVED this 28th day of April 2026.

_____
Mayor Stephen T. Holman

ATTEST:

_____
City Clerk

File Attachments for Item:

3. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

NORMAN REGIONAL HOSPITAL AUTHORITY

TERM: 04-28-26 TO 10-31-28, ELIZABETH WEBER – WARD 3

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Mayor Stephen T. Holman

PRESENTER: Jamie Meyer, Interim City Clerk

ITEM TITLE: CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

NORMAN REGIONAL HOSPITAL AUTHORITY
TERM: 04-28-26 TO 10-31-28, ELIZABETH WEBER – WARD 3

Elizabeth Weber is replacing Dr. Jerry Weber who resigned.

File Attachments for Item:

4. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF FISCAL YEAR 2026-2027 CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT (COMCD) BUDGET AND DIRECTING THE INCLUSION OF THAT AMOUNT APPLICABLE IN THE PROPOSED FISCAL YEAR 2027 CITY OF NORMAN BUDGET.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Chris Mattingly, Utilities Director

PRESENTER: Chris Mattingly, Utilities Director

ITEM TITLE: CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF FISCAL YEAR 2026-2027 CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT (COMCD) BUDGET AND DIRECTING THE INCLUSION OF THAT AMOUNT APPLICABLE IN THE PROPOSED FISCAL YEAR 2027 CITY OF NORMAN BUDGET.

BACKGROUND:

The City of Norman is a member city of the Central Oklahoma Master Conservancy District (COMCD). COMCD was created as an operational and governing structure for Lake Thunderbird when the lake was built in the 1960's. Other member cities include Midwest City and Del City. The City of Norman appointed three representatives to the COMCD Board that hire and oversee the General Manager of COMCD. The current General Manager of COMCD is Mr. Kyle Arthur. Mr. Arthur has submitted the Final Budget for COMCD for the fiscal year beginning July 1, 2026 and ending June 30, 2027.

The upcoming Final Budget for COMCD will remain relatively flat for Norman. Last year's budget for Norman was $1,166,120 and this year's budget is projected at $1,167,079 or an increase in the amount of $959.

COMCD BUDGET for FY 2027		FY 2026	FY 2027	FY 2028	FY 2029
PERSONNEL					
5001	Salary and Wages	$575,605	615,867	$580,845	$588,253
5009	Employee Retirement	$91,827	$99,704	$80,175	$81,081
5010	Directors Expenses	$5,000	$5,000	$5,000	$5,000
5011	Payroll Taxes - Social Security, Medicare	$45,647	$48,814	$46,001	$46,413
5012	Training, Education, Travel, Meals, etc.	$13,000	$10,000	$13,500	$14,000
5013	Uniforms & Boots Allowance	$3,400	$3,500	$3,675	$3,859
5014	Employee's Health Insurance	$61,176	$64,960	$68,219	$67,600
5015	Workers Compensation	$11,500	$10,000	$10,500	$11,025
5017	Service Longevity Awards	$9,964	$11,232	$10,637	$9,274
	Sub Total	**$817,119**	**$869,077**	**$818,552**	**$826,504**
MAINTENANCE					
5101	Plant, Dam, Pipeline & Shop	$150,000	$130,000	$133,900	$137,917
5103	Vehicles	$22,000	$22,000	$23,100	$24,255
5104	Buildings, Roads & Grounds	$20,000	$20,000	$21,000	$22,050
5106	Equipment	$30,000	$32,000	$33,600	$35,280
5109	Boathouse Maintenance and Insurance (Not assessed or in subtot	$9,600	$6,400	$9,600	$9,600
	Sub Total	**$222,000**	**$204,000**	**$211,600**	**$219,502**
UTILITIES					
5201	Telephone Service/ IT Service	$28,000	$29,400	$30,870	$32,414
5204	Electricity	$9,500	$10,000	$10,500	$11,025
5205	Propane	$2,000	$2,100	$2,205	$2,315
5206	Waste Removal	$1,429	$1,500	$1,575	$1,654
	Sub Total	**$40,929**	**$43,000**	**$45,150**	**$47,408**
INSURANCE & BONDS					
5301	Insurance	$110,000	$120,000	$126,000	$132,300
5304	Treasury & Employee Bond	$250	$250	$250	$250
	Sub Total	**$110,250**	**$120,250**	**$126,250**	**$132,550**

	COMCD BUDGET for FY 2027	FY 2026	FY 2027	FY 2028	FY 2029
ADMINISTRATION EXPENSE					
5401	Office Supplies, Materials & Equipment	$21,000	$22,050	$23,153	$24,310
	Sub Total	**$21,000**	**$22,050**	**$23,153**	**$24,310**
PROFESSIONAL SERVICES					
5501	Legal	$13,650	$13,650	$14,333	$15,049
5502	Accounting & Annual Audit	$40,000	$42,000	$44,100	$46,305
5503	Consultants, Engineers and Contractors	$125,000	$100,000	$110,000	$120,000
	Sub Total	**$178,650**	**$155,650**	**$168,433**	**$181,354**
WATER QUALITY SERVICES					
5601	OWRB/USGS.(Stream Gauge)	$13,700	$13,700	$13,700	$13,700
	Sub Total	**$13,700**	**$13,700**	**$13,700**	**$13,700**
OPERATION AND MAINTENANCE SUB-TOTAL		**$1,403,648**	**$1,427,727**	**1,406,837**	**1,445,329**
O&M TOTAL ASSESSMENT		**$1,403,648**	**$1,427,727**	**$1,406,837**	**$1,445,329**
NONASSESSED EXPENSES					
	Carport for Fleet Vehicles (if funds available from FY 2026)		$28,000		
	New Fleet Truck and Polaris Ranger; Utility Tractor			$80,000	$35,000
OTHER ASSESSMENTS					
	Pumping Power Estimate	$625,000	$650,400	$682,920	$717,066
	Energy Project SRF Loan	$95,872	$23,928	$0	$0
	Del City Pipeline Project SRF Loan	$441,719	$441,614	$441,655	$441,696
TOTAL ASSESSMENTS		**$2,566,239**	**$2,543,669**	**$2,531,412**	**$2,604,091**

COMCD BUDGET for FY 2027		FY 2026	FY 2027	FY 2028	FY 2029
Norman Assessments					
	O&M	$614,799	$625,344	$616,195	$627,594
	Pumping Power Estimate	$287,500	$330,750	$347,288	$364,652
	Energy Project Loan Payments	$70,348	$17,558	$0	$0
	Del City Pipeline Project Loan Payments	$193,473	$193,427	$193,445	$193,463
	Total	**$1,166,120**	**$1,167,079**	**$1,156,927**	**$1,185,709**
Midwest City Assessments					
	O&M	$567,075	$576,801	$568,362	$583,913
	Pumping Power Estimate	$268,750	$254,000	$266,700	$280,035
	Del City Pipeline Project Loan Payments	$178,454	$178,412	$178,429	$178,445
	Total	**$1,014,279**	**$1,009,213**	**$1,013,491**	**$1,042,393**
Del City Assessments					
	O&M	$221,774	$225,582	$222,280	$228,362
	Pumping Power Estimate	$68,750	$65,650	$68,933	$72,379
	Energy Project Loan Payments	$25,524	$6,370	$0	$0
	Del City Pipeline Project Loan Payments	$69,792	$69,775	$69,781	$69,788
	Total	**$385,839**	**$367,377**	**$360,994**	**$370,529**

File Attachments for Item:

5. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF THE MONTHLY DEPARTMENTAL REPORT FOR THE MONTH OF MARCH 2026.

CITY OF NORMAN, OK
STAFF REPORT

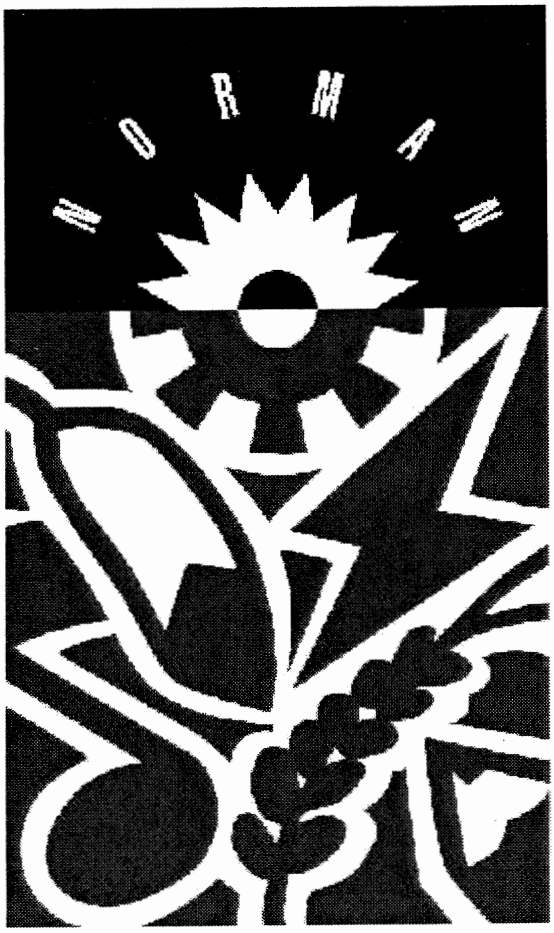
MEETING DATE: 04/28/2026

REQUESTER: Stacey Parker, Executive Assistant

PRESENTER: Stacey Parker, Executive Assistant

ITEM TITLE: CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF THE MONTHLY DEPARTMENTAL REPORT FOR THE MONTH OF MARCH 2026.

City of Norman



Monthly Departmental Report

March 2026

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK

MONTHLY PROGRESS REPORT
March 2026

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	31	206	2	8
Bus Service	0	4	1	6
CDBG	3	10	1	13
City Clerk	119	703	2	15
City Manager/Mayor	11	54	0	12
City Wide Garage Sale	0	0	0	0
Code Enforcement	49	417	1	25
Finance	2	24	0	1
Fire/Civil Defense	7	40	0	3
Human Resources	14	109	0	1
I.T.	5	34	1	2
Legal	4	60	2	6
Line Maintenance	38	385	0	6
Municipal Court	20	98	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Outreach	2	26	3	9
Parks & Recreation	37	230	1	24
Permits/Inspections	144	876	1	8
Planning	21	152	0	7
Police/Parking	37	253	4	34
Public Works	11	145	4	18
Recycling	0	1	0	0
Sanitation	79	687	3	19
Sidewalks	0	0	0	20
Storm Debris	0	0	0	0
Storm Water	12	83	3	20
Streets	39	346	7	31
Streets Lights	0	9	0	1
Traffic	23	152	2	17
Utilities	147	1007	3	30
WC Questions	0	0	0	0
WC Violations	0	0	0	0
March 2026 Total: 895	**855**	**6111**	**40**	**336**

LICENSES

16 new business licenses and **543** Renewed licenses. Additionally, **2 Special Event permits** were issued during the month of March. The following is a list of types of business licenses issued in March and YTD totals:

LICENSE TYPE	NUMBER ISSUED	FYE YTD	LICENSE TYPE	NUMBER ISSUED	FYE YTD
Beekeeper	3	3	Retail Beer	47	50
Brewer	2	2	Retail Spirits Store	10	13
Coin-Operated Devices	17	22	Retail Wine	43	46
Distiller	0	0	Salvage Yard	0	0
Food	247	281	Sidewalk Dining	5	5
Game Machines	46	160	Solicitor/Peddler (30 day-Outdoor Fixed)	1	31
Impoundment Yard	2	2	Solicitor/Peddler (60 day-Door to Door)	5	27
Kennel	10	12	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	19	22	**Special Event**	**2**	**22**
Medical Marijuana Grower	5	8	Strong Beer & Wine/Winemaker	10	11
Medical Marijuana Processor	7	7	Taxi/Motorbus/Limousine	7	7
Medical Marijuana Testing Laboratory	0	0	Transient Amusement	0	0
Mixed Beverage	34	43	Mobile Food (one day)	0	8
Mixed Beverage/Caterer	35	35	Mobile Food (30 day)	0	8
Pawnbroker	2	2	Mobile Food (180 day)	0	13
Pedicab	0	24	Mobile Food (Annual)	2	30
	429	**623**	**(not including Special Events)**	**130**	**249**

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Orange Smoke & Vape Shop	480 24th Ave NW, Unit 164	Food Service
Mardel	1803 Goppold Lane	Food Service
7 Brew Coffee	3617 Classen Blvd	Food Service
Blended Love The Experience	580 Ed Noble Parkway	Food Service & Mixed Beverage
P.F. Chang's China Bistro	1825 24th Ave NW	Food Service & Mixed Beverage
Cruise In Auto Spa West	3250 W Robinson	Strong Wine Beer

MOBILE FOOD SERVICE LICENSES			
Annual	180 DAY	30 DAY	ONE DAY
Unlimited Concessions			
Billy Goat Grub			

SOLICITOR/PEDDLER LICENSES		
One Day	30 Day	60 Day
	Petal Shack (Outdoor Fixed)	777 Roofing (Door to Door) - 5

RECORD REQUESTS RECEIVED

MONTH	NUMBER RECEIVED	YEAR-TO-DATE
July	64	64
August	37	101
September	45	146
October	51	197
November	49	246
December	57	303
January	43	346
February	40	386
March	62	448
April		
May		
June		

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
03/05/2026	OG&E (CMR Claims)	City employees or agents allegedly were doing work at 424 Thorton Drive on March 18, 2025 which caused damage to OG&E facilities.	Undetermined
03/07/2026	Pam Ghanaati	On 02/26/2026 a City employee allegedly told this homeowner at 2404 Desert Willow Terrace they had a leak on their side of meter and a plumber was hired and he found no leak on homeowner side. Requesting plumbing charges to be reimbursed.	$520.00
03/27/2026	Victor Prieto	Notice from AHG Legal on behalf of Mr. Prieto that on October 9, 2025 a serious incident allegedly occurred in vicinity of Tecumseh Road and Robinson Street where City agents/employees created a dangerous condition and failed to operate city vehicles and equipment in a safe manner causing great bodily injury and property damage.	>$125,000
03/31/2026	Ellaina Pinkerton	On February 3, 2026 at 2801 E Robinson, it is alleged that the ECOC Manager backed into claimant's vehicle while still in the parking lot. Damage is alleged to be to the front right bumper on vehicle. Also, a rental vehicle was needed during repair work.	$3,324.71

LAWSUITS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
03/05/2026	Amanda Pal (representative for Estate of Jozsef Laszlo Matthews Pal, deceased); Joseph Pal	NPD allegedly committed assault and battery on Mr. Jozsef Laszlo Matthews Pal (deceased) and due to the alleged negligent behavior and alleged operational negligence caused the death of Mr. Matthews Pal.	Undetermined

SPECIAL SESSION

On March 3, 2026, City Council met in Special Session and discussed the FYE 2027 Capital Improvement Program Budget and the FYE 2027-2030 Capital Improvements Plan. Subsequently, they adjourned to Executive Session to discuss pending litigation associated with Bad Day Towing and Recovery Company, Inc. vs. City of Norman Et Al., Oklahoma Supreme Court Case No. SD-123,329.

SPECIAL SESSION

On March 10, 2026, City Council met in Special Session and discussed Resolution R-2526-105, regarding an updated Fire Station Study to perform preliminary design services and a Needs Assessment for various Fire Department facilities. Additionally, they discussed the hiring of outside counsel to review issues related to submitting Ordinance O-2425-2 to the registered voters of the city. Lastly, they adjourned into Executive Session to discuss pending litigation associated with Amada Pal v. Landen Hooper Et Al., Case CJ-2026-337 TB.

STUDY SESSION

On March 17, 2026, City Council met to discuss the proposal from Sooner Mall for a Sales tax rebate agreement.

SPECIAL SESSION

On March 24, 2026, City Council met to be presented with the Orientation to the Community Development Block Grant and Home Programs. The proposal from Sooner Mall for a Sales tax rebate agreement was discussed. Additionally, the City Council adjourned into Executive Session to discuss settlement of a pending tort claim submitted by Clifford Jemison and to discuss threatened litigation regarding Ordinance O-2425-2.

CITY MANAGER 2

No reports are being generated for the City Manager's Office as of Jan 2023.

FINANCE 3

CITY OF NORMAN

Department of Finance
Monthly Report – March 2026

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects that were completed or initiated by the DOF in March are discussed below:

Treasury Division:

In the month of March, the Treasury Division processed 45,067 payments in person and over the phone, an increase of 11.6% from last month. Paymentus (the City's 3rd party processor of online and automated telephone payments) processed 15,975 payments in March, an increase of 5.8% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of March by -2%. Revenues from the City's largest single source of revenue, sales tax, are below target by -1% for the year to date and 1% above last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 26 Budget To Date	FYE 26 Actual To Date	FYE 25 Actual To Date	FYE 24 Actual To Date
Sales Tax Revenue	$42,212,435	$41,658,465	$41,004,480	$41,447,282
General Fund Revenue	$80,350,149	$78,016,420	$76,662,022	$77,599,500
General Fund Expenses	$86,125,481	$82,116,614	$82,434,452	$82,155,645

Administration Division

	FYE 26		FYE 25	
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	2,640.00	320.00	3,200.00
Total Comp Time Available	1.00	9.25	1.25	19.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	321.00	2,649.25	321.25	3,219.00
Benefit Hours Taken	14.00	344.25	40.25	486.25
TOTAL ACCOUNTABLE STAFF HOURS	307.00	2,305.00	281.00	2,732.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 26		FYE 25	
	March	YTD	March	YTD
Total Regular Hours Available	960.00	11,040.00	1,120.00	11,040.00
Total Comp Time Available	4.75	67.00	1.00	17.75
Total Overtime Hours	2.75	18.75	3.50	55.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	967.50	11,125.75	1,124.50	11,113.00
Benefit Hours Taken	152.50	1,931.50	147.75	1,861.00
TOTAL ACCOUNTABLE STAFF HOURS	815.00	9,194.25	976.75	9,252.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

CITY REVENUE REPORTS 3B

City Revenue Report

	FY 26 February	FYE 26 March	Plus/Minus
Total Revenue Received ($)	$4,938,327	$5,317,388	$379,061
Utility Payments - Office (#)	40,394	45,067	4,673
Utility Payments - Office ($)	$4,709,933	$5,080,425	$370,492
Paymentus (#)	15,104	15,975	871
Paymentus ($)	$2,198,795	$2,097,101	($101,694)
Lockbox (#)	7,022	7,782	760
Lockbox ($)	$1,190,153	$1,240,657	$50,504
E-Lockbox (#)	3,340	3,590	250
E-Lockbox ($)	298,285	301,917	$3,632
Bank Draft Payments (#)	12531	14021	1,490
Bank Draft Payments ($)	$1,284,845	$1,374,954	$90,109
Utility Deposits (#)			$0
Utility Deposits ($)			$0
Fix Payments (#)			$0
Fix Payments ($)			$0
Processed Return Checks (#)	116	138	22
Processed Return Checks ($)	($14,354)	($13,955)	$400
Other Revenue Transactions (#)			$0
Other Revenue Received ($)			$0
Accounts Receivable Payments ($)	166,952	19,516	($147,436)
Municipal Court - Fines/Bonds ($)	228,394	251,927	$23,533
Municipal Court - Credit Card (#)	573	541	(32)
Municipal Court - Credit Card ($)	123,652	127,379	3,727
Building Permits Cash Report ($)	42,030	286,015	$243,985
Building Permits Credit Card (#)	186	138	-48
Building Permits Credit Card ($)	$20,507	$85,210	$64,703
Occupational License - Bldg Insp. ($)	$0	$0	$0
Occupational License - Bldg Insp. CC (#)	0	0	0
Occupational License - Bldg Insp. CC ($)	$0	$0	$0
Business License - City Clerk ($)	3,330	78,710	$75,380
Accounts Receivable Billed ($)	$598,966	$10,152	($588,814)

Building Permits/Planning/City Clerk went to a new system in the beginning of November, 2023 and is recorded in a different system. We've included the numbers per a citizen's request.

Budget Services Division

	FYE 26		FYE 25	
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,200.00	320.00	3,200.00
Total Comp Time Available	0.25	2.00	0.00	0.75
Total Overtime Hours	0.00	4.25	0.00	5.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.25	3,206.25	320.00	3,205.75
Benefit Hours Taken	157.50	731.75	1.50	545.50
TOTAL ACCOUNTABLE STAFF HOURS	162.75	2,474.50	318.50	2,660.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 26		FYE 25	
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	7,825.00	800.00	8,000.00
Total Comp Time Available	6.75	153.50	10.50	102.75
Total Overtime Hours	26.00	391.00	38.00	254.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	832.75	8,369.50	848.50	8,357.50
Benefit Hours Taken	229.75	1,721.00	153.50	1,909.75
TOTAL ACCOUNTABLE STAFF HOURS	603.00	6,648.50	695.00	6,447.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 26		FYE 25	
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	960.00	10,984.00	1,120.00	10,781.00
Total Comp Time Available	10.50	72.00	42.75	106.75
Total Overtime Hours	93.75	418.00	66.25	578.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,064.25	11,474.00	1,229.00	11,465.75
Benefit Hours Taken	114.00	2,185.75	111.50	1,674.00
TOTAL ACCOUNTABLE STAFF HOURS	950.25	9,288.25	1,117.50	9,791.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Utility Division Activity Report - FYE 2026

	FYE 26		FYE 25	
	March	YTD	March	YTD
STATUS REPORT				
Regular Utility Accounts Billed	45,931	411,965	45,569	408,459
New Deposit Ons Billed	654	6,331	606	6,399
Final Accounts Billed	587	5,862	633	5,784
TOTAL METERS READ	47,172	424,158	46,808	420,642

Drive-up Window and Mail Payments - FYE 2026

	Feb, 2026	Mar, 2026
Mail Payments - Lockbox	7,022	7,782
Mail Payments - E-Lockbox	3,340	3,590
Mail Payments - Office	97	465
Total Mail Payments - Subtotal	**10,459**	**11,837**
Night Deposits	138	154
Paymentus Payments	15,104	15,975
Without assistance paymnts - Subtotal	**15,242**	**16,129**
Office Payments	2,136	2,412
With assistance payments - Subtotal	**2,136**	**2,412**
Total Payments Processed - Subtotal	**27,837**	**30,378**
Bank Draft (ACH) Payments	12531	14021
Total Payments (Utility)	**40,368**	**44,399**
Total Payments	**55,674**	**60,756**

FIRE DEPARTMENT 4

March 2026 Fire Prevention Activity Summary

Prevention Department Update and Activities

Training	72 hours	Fire Marshals Association Conference, Investigator Orientation, Vehicle Fires
Inspections/Re-Inspections	119 hours	Inspections (125), Violations cited (112), Violations cleared (27), Violations Remaining (85)
Smoke Detectors	9 calls	Check/Install Smoke Detectors/Replace Batteries/Bed Shakers
Investigations	18	Structure (7), Vehicle (5), Wildland (3), Other (3)
Investigative Activities	37 hours	Fire Investigations, Report Writing, Reviewing Video, Subpoena prep, etc
Department Meetings	21 (25 hours)	Department Meetings, Officers Meetings, Shift Briefings, Evaluations
Station & Equipment Maintenance	34 hours	Daily checks, supplies replenishing, cleaning & organization, drone updates and maintenance
Public Service/Education & Special Events	9 hours	Public Service/Education, Citizen Complaints

Planning Officer Activities

Fire Planning Activities	Number	Staff Hours
Building Plan Reviews/ Fire Protection System Plan Reviews	63	62
Fire Inspections/Re-inspections	55	40
Meetings	5	5
Training (Target Solutions)	4	4
Communication	N/A	5
Totals		**116**
Time Off (VAC, SICK, Holiday)	N/A	30

NFD Monthly Progress Report

March 2026

Total Calls by Unit & First-In Calls by Station with Average Response Times

Station 1

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 1	426	386	4	4	3	0	2	18	2	7
Brush 1	25	13	1	3	0	0	1	0	2	5
Brush 12	3	2	0	0	0	1	0	0	0	0
Ladder 1	106	76	3	1	0	1	1	20	0	4
**Chief 301	120	21	11	6	9	1	2	56	10	4
Station 1 Total	680	First-In Calls - 428 / Average Response Time 5:18								

Station 2

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 2	250	4	223	4	6	0	0	9	3	1
Brush 2	17	1	7	1	3	0	1	1	2	1
Ladder 2	24	1	9	2	1	0	1	10	0	0
HAZMAT	91	12	9	5	5	4	4	45	3	4
Station 2 Total	382	First-In Calls - 230 / Average Response Time 5:27								

Station 3

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 3	294	8	8	250	0	2	4	13	0	9
Brush 3	13	0	1	8	0	2	0	0	0	2
Station 3 Total	307	First-In Calls - 248 / Average Response Time 6:42								

Station 4

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 4	239	0	11	1	208	1	0	10	7	1
Brush 4	18	0	4	0	6	0	0	1	6	1
Tanker 4	2	0	0	0	0	1	0	0	1	0
Station 4 Total	259	First-In Calls - 207 / Average Response Time 5:41								

Station 5

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 5	28	1	0	0	0	25	2	0	0	0
EMS Brush 5	91	0	0	0	0	86	5	0	0	0
Station 5 Total	119	First-In Calls - 85 / Average Response Time 9:03								

Station 6

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 6	33	1	0	0	0	7	19	2	0	4
EMS Brush 6	83	0	0	1	0	7	68	2	1	4
Station 6 Total	116	First-In Calls - 68 / Average Response Time 9:18								

Station 7

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Rescue 7	2	0	0	0	0	0	0	2	0	0
Squad 7	224	9	4	1	2	0	3	200	2	3
Rescue Boat 7	1	0	0	0	0	0	0	1	0	0
Brush 7	10	3	0	0	2	0	0	4	0	1
Brush 72	1	0	1	0	0	0	0	0	0	0
Station 7 Total	237	First-In Calls - 198 / Average Response Time 5:40								

Station 8

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 8	34	3	1	0	4	0	1	13	12	0
Brush 8	166	3	1	0	5	0	1	14	142	0
Tanker 8	6	2	1	0	0	0	0	0	3	0
Station 8 Total	206	First-In Calls - 142 / Average Response Time 5:54								

Station 9

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 9	68	9	1	4	0	1	5	7	1	40
EMS Brush 9	244	12	1	7	1	0	7	7	1	208
Brush 92	6	3	0	1	0	2	0	0	0	0
Tanker 9	15	1	0	2	0	4	2	1	0	5
**Chief 401	89	11	6	7	2	15	8	22	3	15
Station 9 Total	422	First-In Calls - 210 / Average Response Time 5:55								

Fire Prevention										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Fire Marshal 1	6			2				2		2
Fire Marshal 2	9	1	1	1		1		4		1
**Fire Marshal 3	33	4	6	2	1	1	4	11	2	2
Prev. Totals	48									
Specialty Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM3	1	1								
EM4	3	1					1	1		
Specialty Totals	4									
Notified Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM1*	19	2	3	1			1	10		2
EMS1*	20	2	3	1			1	10		3
NFD3*	19	2	3	1			1	10		2
Notified Total	58									
Fire Admin										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
NFD2	1						1			
	Totals	Total by District								
	2839	595	323	316	258	162	145	506	203	331

*EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.
**As of 1/1/25 all All Assistant Chiefs will be designated 301, All Battalion Chiefs 401 and all On-Shift Fire Inspectors FM3

Incident Response Type Summary		
Incident Type	Total	% of Total
Fire	71	3.91%
Hazardous Situation	82	4.51%
Incident Type Undefined	20	1.10%
Medical	1100	60.51%
No Emergency	292	16.06%
Public Service	242	13.31%
Rescue	4	0.22%
Incomplete	7	0.39%
Total Incident Count (Unique Calls)	1818	100.00%
Number of Total Unit Responses	2839	

Community Outreach		
Tours and Community Events	15	STEAM Night, Amelia Chastain Celebration Parade, Tomorrow's Leaders, Tours, Wee Water Wahoo, Bait & Badges
Burn Permits		
Burn Permits Issued	28	Conditions were only favorable for burning 2 days in March - There was a county burn ban in effect for most of the month
Training		
Total Personnel Training Hours	*1592	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, Swiftwater, Peer Support, Elevator

* This number may be updated. Training data entered in the new software is improving.

EMERGENCY MANAGEMENT DIVISION

March 2026

Regular Monthly Scheduled Activities

Meetings will be held at the Robinson EOC (2801 W. Robinson) unless otherwise posted

Outdoor Warning System

Each morning at 7:00 am, a silent test of the outdoor warning system is conducted. The test provides an operational snapshot of the status of the system. This provides information about whether a unit needs maintenance and if it is operating properly. For special requests the audible test may not be completed. Such requests would be large event venues such as an OU home football game or the annual Medieval Fair.

The South Canadian Amateur Radio Society provided volunteering monitoring service of the system during the weekly audible test.

An audible test of the outdoor warning system is conducted for 60 seconds each Saturday if conditions are favorable. Three units are sounded for 20 seconds due to being a public park venue. They are located at Griffin Park, Reeves Park and the Animal Control facility.

National Weather Service Weekly Weather Meetings

Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather. A mid-week call is done on Thursday afternoons at 2 pm. Special conference calls are made during times of severe weather as the NWS deems necessary.

This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather. National Weather Service Storm Spotter Training is located on their website at www.weather.gov/OUN

South Canadian Amateur Radio Society
SCARS (www5nor.org)

-SCARS is a vital preparedness partner with Emergency Management and is included in the City Emergency Operations Plan. They operate within the SKYWARN program for Norman, provide testing for amateur licenses, provide technical advice and service to the AUXCOM radio operation in the EOC. They participate in many community preparedness events throughout the year.

-Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club. The club mentors' other HAMS, which works on projects and equipment, provides general support to the City and Public on Amateur operations. This is held at the Fire Training Center.

-Each Wednesday morning at 9:15 am a communication test with state emergency management partners is conducted by the various geographical areas. This tests the local and statewide capability for various communication means across the state in preparedness for disaster operations.

-Each first Thursday evening of the month is amateur radio testing night at 6:00 pm at the Fire Training Center. Open to the public, the club provides the opportunity for the community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing.

EMERGENCY MANAGEMENT DIVISION
March 2026

-Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance.

Residents can assist by "Adopting a Pole" and reporting the siren status they adopt at the website www.w5nor.org. The Club meeting is the second Saturday of each month, 9 am at the Fire Training Center.

Local Emergency Preparedness Committee

Meets quarterly at the Wellness Center (The Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. The LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided at each meeting. Meetings occur on the first Wednesday of each quarter.

Emergency Management Activities

The Emergency Operations Plan

Norman EM received approval for funding a third-party vendor to conduct a comprehensive update to the City plan in FY 27. Currently the plan is formatted in the All-Hazards County format. Consideration will be to maintain the format or follow the Community Planning Guide 101 format. The current plan is valid and provides the tasks duties and responsibilities for the City Departments during disaster operations. Emergency Management is responsible for maintenance of the plan. The Request for Proposal has been released with suspense due for the end of April 2026. Seven venders have submitted questions. These questions will be consolidated to avoid repetitive answering and put on the city web page for review.

Plans and Grants

The mitigation plan has been approved and accepted by City Council. We are awaiting the final FEMA approval. Norman Participates in a County plan. This format strengthens the justification for mitigation projects by showing common hazards of multiple jurisdictions. The FEMA approval was delayed due to a federal shutdown.

Critical facility generator review project. The grant for funding to review the critical facilities need for generators has been completed and submitted to FEMA. The mitigation plan has been completed and submitted to the City Clerk for placing on an agenda item for Council review. The plan was accepted by the Council on January 24, 2026. When the County collects the rest of the approvals it will then go to FEMA for final approval.

Open Disaster Operations

The wildfire from March 14, 2025, Fire Mutual Assistance Grant (FMAG). Initial documentation was provided for reimbursement and the process is ongoing. We were advised by OEM that there was a complete data loss of the information that was submitted. They are working with the jurisdiction to recreate the documents. The process will take an undeterminable amount of time.

Norman Emergency Response Volunteers

Special Response Teams Available

There are several specialty teams available for response or community preparation events. The Norman EM Unmanned Aerial Vehicle team, the Small Animal Response Team (SmART),

EMERGENCY MANAGEMENT DIVISION
March 2026

The Oklahoma Large Animal Response Team (OLAFR), and The MRC State Stress Response Team (OKSRT, a mental health asset) can support with coordination through Norman EM. SmART received a grant through the OK Health Dept. This grant will assist in training and equipment purchasing. It will be managed by SmART. All the teams are available to Incident Command through dispatch and in coordination with Norman EM.
Norman EM will be requesting a review of the Volunteer program to ensure it is current within City guidelines. The program has existed for twenty years, and process and policy reviews are needed to ensure the protection of the volunteers and the City. This is still on going.

Red Cross Coordination

We have dedicated volunteers that can respond quickly to the residents' need for assistance. The primary task is to ensure a burnout family has assistance from the Red Cross if they request it and to stay involved until Red Cross is on scene or the family confirms connection with the Red Cross. In March 2026 NERV responded to 3 burn out residential fires

Auxiliary Communications
(AUXCOM)

AUXCOM capability is a work in progress. The Section is operational and developing new capacity for alternate communications means. Recruiting for operators is ongoing. Plans for future budget requests from PSST are being completed. At some point the routing of the antenna coax cables needs corrected. The building design was flawed and has caused increased cost and interface in transmission capability. To further delay matters our primary volunteer has fallen ill and not been able to continue. Alternate means to continue are being researched.

Events

March 2026 has been an active month. Single family fires with displaced residents are still assisted by EM personnel to help coordinate the Red Cross support. The new vehicle for the Division is still not available as the dealership is troubleshooting the issues. Return date unknown. The dealership did provide EM with a loaner vehicle for the duration.
The annual Emergency Management Conference was conducted at the new OKANA resort and hotel in OKC. During this conference Amy Goodin was recognized as completing the requirements for the Oklahoma Certified Emergency Manager. Amy has worked diligently for the last two years in meeting this requirement. Along with day-to-day volunteerism in EM, Amy responds to any emergency event requiring EM presence. She has responded to single family fires and spent many hours completing the community outreach requirement for the update to the hazard mitigation plan. The OKSmART team conducted animal response training at the OKC\County Health Dept. south complex. This training was provided for by a grant from the STRONG grant. The training team was brought in from Florida. Along with the basic animal response training, they also conducted a train-the-trainer course to certify more volunteers in conducting animal response training across the state. In total 20 participants received the training. Also, they traveled to Kansas for a one day training on animal response. The weather condition for March was more of fire weather than severe weather. Many small fires started in Norman, but none were major. Across the state there were a few major fires that caused extreme damage. The vehicle storage building was completed at the ECOC. The building was not constructed properly. Bays had to be extended to accommodate the city command vehicle. The bays assigned to EM are blocked by parking medians and trailers backing into the bays are not safe. The openings have very minimal spacing from the sides to the trailer backing in. A Community Needs workshop was conducted by the United Way. Additional comments are in the attached memo.

EMERGENCY MANAGEMENT DIVISION

March 2026

Response Provided
3 Red Cross liaison support events occurred in March. Severe weather on March 10 did not materialize a threat to Norman. March 15, EM responded in support to a wildfire situation.
EOC Operations and Facility An information paper is attached concerning EOC operations and the facility. March report notes.docx
Siren Operations The system is performing at 98% or better. Current maintenance activities for the system include updating batteries that are more than three years old. Vegetative maintenance and other safety issues as identified. The portable control station has been upgraded and back in the possession of the EOC. IT is continuing to develop a sister control system for testing operations with the intent to move the computer system to the city network. There have been some items identified that have been provided to IT for resolution. Currently there is no static backup control station. The effort to move the radio system to the Harris system will be more than $750,000. EM cannot support the cost when other priorities are critical. If additional security is desired there are less expensive alternatives. There is discussion regarding reducing the base budget for the sirens to only $18,000 for FY 27. The current cost to replace 1/3 of the batteries per maintenance funding per year is $13,800, not including labor of ~$5750.00. This proposed amount would not cover even the minimum of maintenance needs or repairs done throughout the year. The system is eleven years old and component parts are beginning to be replaced if they malfunction. The current base budget provides for average replacement and repair issues and provides for obtaining shelf stock. Reducing the budget will reduce the ability to be maintained at the high rate of efficiency level that it has been operating at.

HUMAN RESOURCES 5

HUMAN RESOURCES

Total number of Employees: 1,034
Orientations: 1 – 2 new hires
Terminations: 7

ADMINISTRATION

- FMLA cases – 1 new case
- Processed invoices and reconciled expense accounts
- Coordinated Birthday/Anniversary post card mail outs
    - 73 birthdays and 62 anniversaries

BENEFITS

New Enrollments: 3

Benefit Participation		
	#	%
Medical	819	91%
Dental	819	91%
Vision	635	70%
Disability	450	48%
Supplemental Life	461	51%

Total Benefit Eligible Population: 872

Claims	
Rx Claims	$448,585.90
Medical Claims	$987,286.69
Dental Claims	$103,874.29

PERSONNEL ACTIONS

FTE New Hires – 2 ***Temp/Seasonal – 1** **Total - 3**

Dept./Div.	Position	Number of Employees
Parks & Rec/ Recreation	Recreation Center Specialist*	1
Parks & Rec/YFAC	Program Coordinator	1
Utilities/WLM	Utility Distribution Worker I	1

Promotions – 6

Dept./Div.	Position	Number of Employees
Finance/Admin	Director of Finance	1
Legal/Admin	Assistant City Attorney II	1
Parks & Rec/YFAC	Program Coordinator	1
Utilities/WLM	Utilities Supervisor	1
Utilities/WRF	Heavy Equipment Operator	1
Utilities/WRF	Plant Mechanic	1

HUMAN RESOURCES
Monthly Report
March 2026

FT/PT Separations – 5 ***Temp/Seasonal Separations – 2** **Total - 7**

Dept./Div.	Position	Number of Employees
Finance/Tresury	Treasury Associate	1
Human Resources/Benefits	Benefits Administrator	1
Parks & Rec/Recreation	Recreation Center Specialist*	1
Parks & Rec/Recreation	Tennis Shop Attendant*	1
Parks & Rec/YFAC	Lifeguard Leader	1
Utilities/Sanitation	Sanitation Worker I	1
Utiliites/SLM	Utility Collection Worker I	1

TURNOVER STATS – does not include Temp/Seasonal stats

Department	No. of Employees	No. of Terminated Employees	Turnover Rate
City Manager	16		0.00%
City Clerk	6		0.00%
Finance	23	1	4.35%
Fire	164		0.00%
Human Resources	7	1	14.29%
Information Technology	19		0.00%
Legal Department	9		0.00%
Municipal Court	12		0.00%
Parks & Recreation	108	1	0.93%
Planning & Comm Dev.	39		0.00%
Police	260		0.00%
Public Works	125		0.00%
Utilities	164	2	1.22%

RECRUITMENT

Positions Requisitioned for Refill by Department/Division (# of vacancies) *included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT*	
City Manager	
Community Services Manager	Community Outreach Social Worker
Human Resources	
Human Resources Manager	Benefits Administrator
Finance	
Director of Finance	Chief Accountant
Parks & Recreation	
Seasonal PT* Recreation Center Specialist-YFAC GYM	PT* Recreation Leader I-YFAC
PT* Lifeguard Leader-YFAC (2)	Tradesworker - Electrician
PT* Recreation Technician-YFAC	Seasonal PT* Concessions Cashier I
Seasonal PT* Concessions Cashier II	Seasonal PT* Food and Beverage Tech I
Seasonal PT* Concessions Manager	Seasonal PT* Admissions Clerk I

Seasonal PT* Recreation Center Specialist-Whittier	Head Lifeguard
Seasonal PT* Slide & Gate Attendant	Seasonal PT*Swim Instructor
Seasonal PT* Recreation Center Specialist-YFAC Con.	Seasonal PT* Deep Water Lifeguard
Seasonal PT* Assistant Aquatic Manager	Seasonal PT* Aquatic Facility Maintenance I
Seasonal PT* Aquatic Facility Maintenance II	Program Coordinator
Seasonal PT* Laborer	Maintenance Worker I – Park Maintenance
PT*Tennis Shop Attendant	PT*Lifeguard Technician-YFAC
PT*Golf Course Attendant	PT* Recreation Leader-Whittier
Seasonal PT* Recreation Center Specialist-Little Axe	
Public Works	
PT*Mechanic Apprentice	
Police	
Communications Officer I	Animal Welfare Officer
Communications Officer II	
Utilities	
Plant Operator A-D-WTP	Sanitation Worker I
Utilities Supervisor	Utility Distribution Worker I
Heavy Equipment Operator-WLM	Plant Operator C-WRF
Water Maintenance Specialist	Utility Collection Worker I
Utility Collection Worker II	

Days to fill

Full Time Position	Date Posted	Offer Date	Days to fill
Utility Distribution Worker I	12/5/25	2/25/26	82 days
Program Coordinator	12/18/25	3/9/26	81 days
Community Services Manager	2/13/26	3/27/26	42 days
Community Outreach Social Worker	2/13/26	3/30/26	45 days
Heavy Equipment Operator-WLM	2/18/26	3/18/26	28 days-Promoted
Chief Accountant	3/17/26	3/27/26	10 days-Promoted
Water Maintenance Specialist	3/16/26	3/27/26	11 days-Promoted
Director of Finance	1/20/26	3/13/26	52 days-Promoted

*Offer Date reflected for accurate days to fill numbers, all started in current month

*625 registrations/applications to our openings, 11 new requisitions opened.

SAFETY

RECORDABLE INJURIES – OSHA

Department/Division	Nature of Injury	How Sustained	Prognosis	Prevention Method
Police/Patrol	Both hands and right forearm	Cuts from broken glass	Back to work	Caution & awareness

CURRENT NUMBER OF "AT FAULT" VEHICLE COLLISIONS PER CALENDAR YEAR:

2026*	2025	2024
6	28	40

**CY2026 is current YTD*

CURRENT NUMBER OF "AT FAULT" VEHICLE COLLISIONS PER FISCAL YEAR:

2026	2025	2024
24	41	14

RECORDABLE INJURIES PER CALENDAR YEAR:

2026*	2025	2024
6	39	80

**CY2026 is current YTD*

RECORDABLE INJURIES PER FISCAL YEAR:

2026	2025	2024
21	65	62

INFORMATION TECHNOLOGY 6

CITY OF NORMAN

Information Technology Department
Monthly Report –March 2026.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for Finance, Purchasing, AR/AP, Courts, HR, Payroll, Personnel, Parks and Rec, and Permits Management through newer technology, software, and business review processes.	Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However, work continues in Utility Billing for auto meter infrastructure, HR, Planning, Budgeting, and Finance to refine these systems.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the number of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements.	Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure. Funded through CIP.
Data storage migration	The IT Department through a grant has purchased new data storage for the city's critical data.	In Progress. Implementation of the hardware is complete; configuration, and data load balancing is ongoing. New data storage expansion is being implemented.

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilites Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC in case of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CON network is protected by every employee who utilizes the network for business.	Ongoing monthly training continues with our cybersecurity education suite, orientation of all new users, as well as penetration testing of the city network, and improvements from the pen test results.
Endpoint Security Review	Review current endpoint security appliances and software and make upgrades and improvements as necessary.	Ongoing
Print consolidation	Work with outside vendors to consolidate all print, fax, and copy machines in CON facilities.	In Progress estimated full completion in 2027
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Progress – customer portal configuration in progress. Communication radios installation is in production. Project more than 75% implemented.
Virtualization migration	The city is moving to a new virtualization platform to reduce maintenance costs.	In Planning: The IT Department is testing the new platform, and we hope to have it implemented and

		functional by the beginning of FYE27.
Network Infrastructure Improvements	IT Network Engineer will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress: The IT Department has been granted access to 5% of the annual capital funds for business-critical software and infrastructure needs.
Implementation of Traffic Management Center	The Public Works Department has acquired grant funding for a Traffic Management Solution and will need networking to bring the centers online.	In progress. IT network and security staff are working in two locations to set up and configure networks for the TMC and a backup TMC.
Move existing secondary IT Datacenter to new location.	Move all equipment from the current secondary site to a new more robust and secure site.	In Progress: Physical and virtual moves for the data center began May 2024. All moves have been complete, and additional cleanup is ongoing at the old location.
VoIP Solution upgrade	The IT Department is working to upgrade our VoIP system. The current system is over 12 years old and requires an upgrade.	In planning. Current plans and evaluations of the system are ongoing as well as finding a funding solution for the upgrade. Estimated implementation 2028
IT inventory system upgrade.	The current IT inventory system is old and mostly manual. The IT Development team is working with the IT Support center to develop an automated tracking system for all IT equipment.	In Progress: Development of the inventory forms and database is currently in progress.

City of Norman Intranet upgrade.	The IT Department is working to upgrade our Intranet and information offered there for internal use. Once complete, important information across various departments will be available for all CoN employees.	In planning. Current plans on data sources, content, content managers, and page development are in the design phase.

Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority, and the bulk of our support tickets come from public safety support. **IT Table 1** below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and adjusts as needed to ensure that all departments have the appropriate amount of support for daily operations.

Users Supported:

The following statistics show the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 273,755 attempted incoming emails in March 2026. A total of 232,625 messages were delivered, while 41,130 total incoming messages were considered Spam or hazardous e-mails by our email-filtering appliance and were quarantine or filtered (see **IT Table 3**). This number represents 15% of our inbound mail. This percentage has decreased significantly from previous months because of the IT Department's implementation of a new and more modern appliance. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation daily. Inbound email messages of this nature mean increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of March 2026, the City of Norman's web site had 150,121 individual web sessions access the web site for 250,037 total page views. Of those sessions, 98,189 were identified as Users to view content on the city web site (see **IT Table 4a and 4b**). Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and tablets.

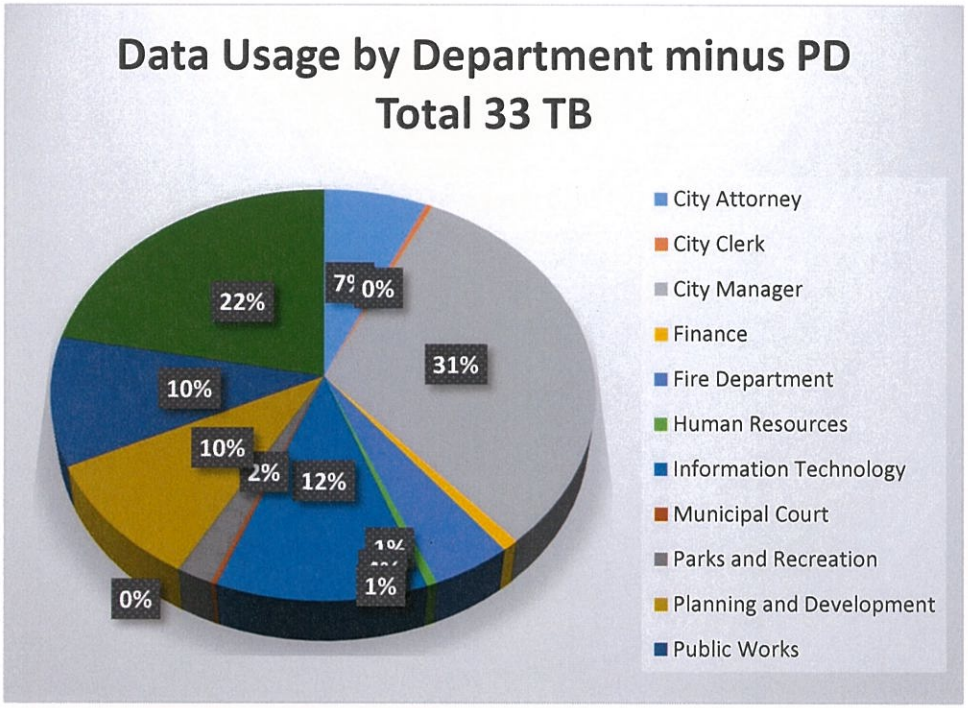
Data Storage:

The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (**See IT Charts A, B, and C**) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

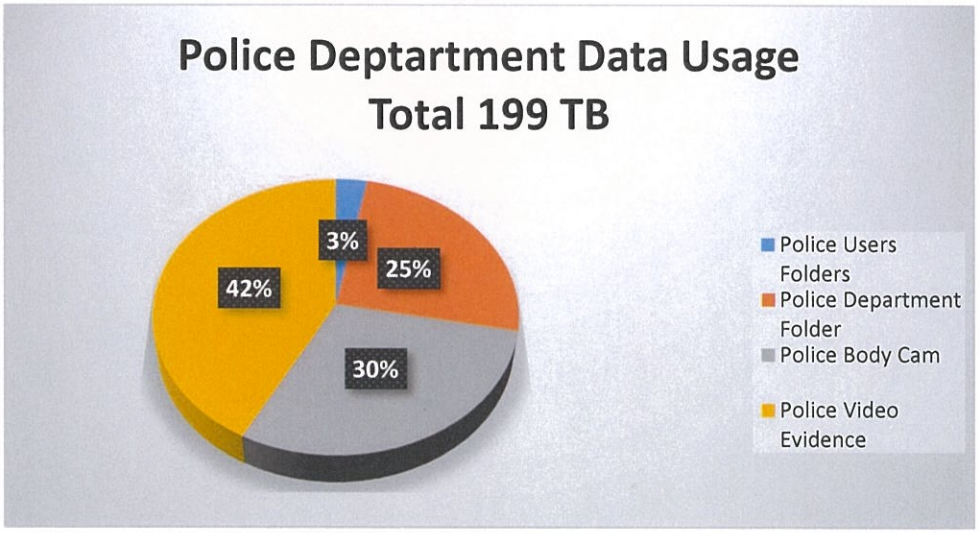
ERP Project Implementation Progress:

This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The project's final implementations are complete as of March 2024. The City Council approved approximately $6 Million to replace the outdated software systems that run our daily business operations. Although because of constant efforts to improve this project is never fully complete. The city now has enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software (x 2), Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders, Time and Attendance, and Planning and Community Services software packages. Daily work continues for these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, and an upgraded Parks and Rec software package to help recreation management. We are also rolling out modules for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software. The IT Department is currently reviewing a new option for Time and Attendance to improve automation of this function.

IT Table A



IT Table B



IT Table C

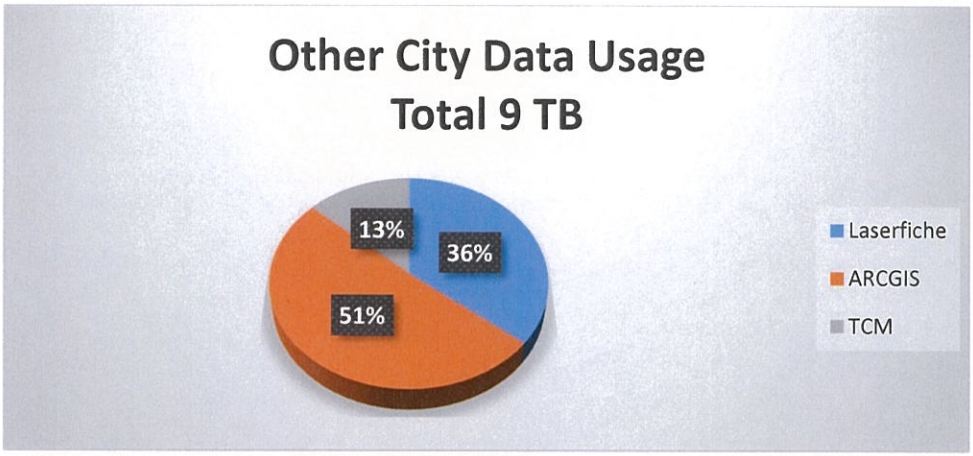
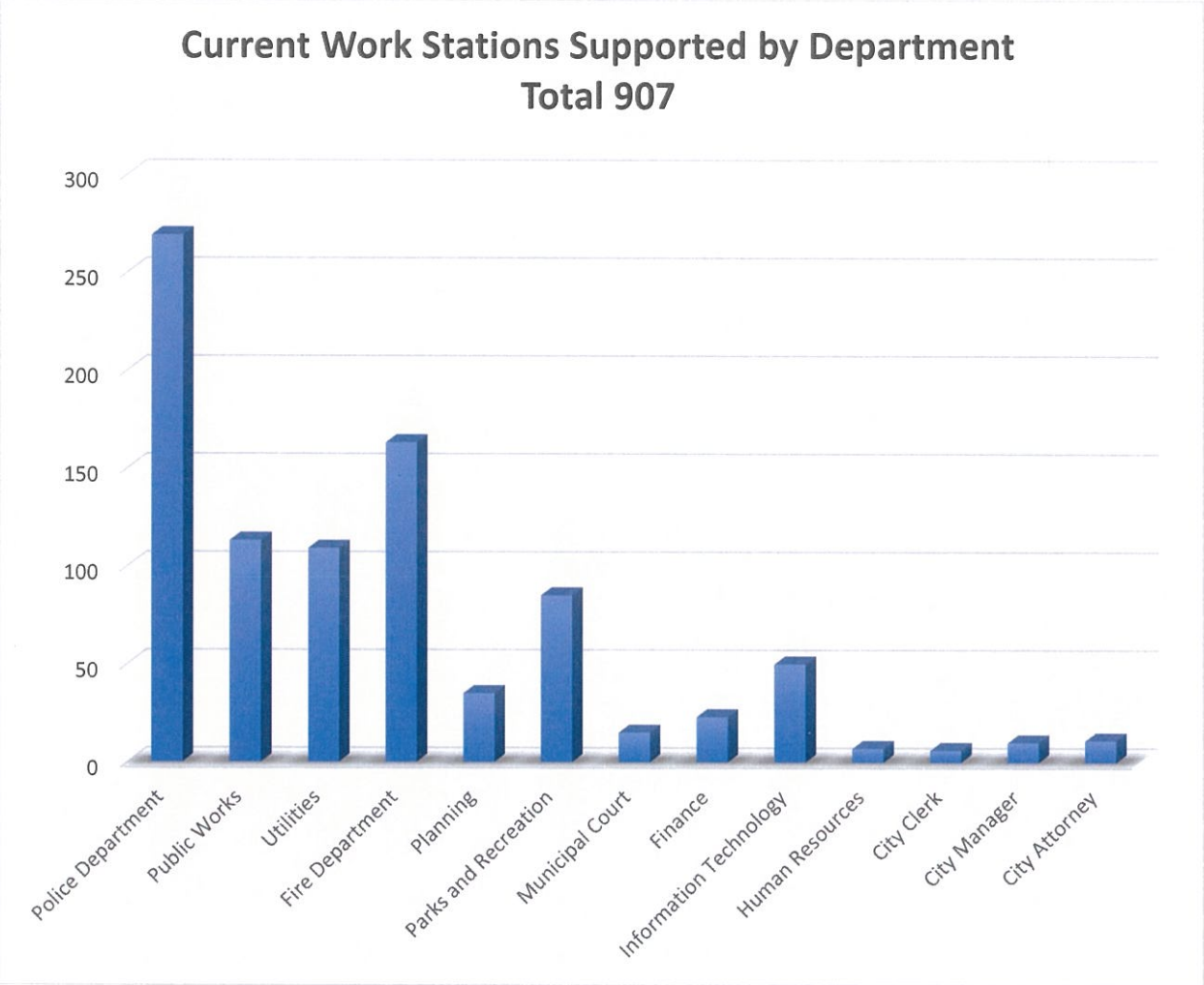

Other City Data Usage
Total 9 TB
13%
36%
51%
Laserfiche
ARCGIS
TCM

Table 2


Current Work Stations Supported by Department
Total 907
300
250
200
150
100
50
0
Police Department
Public Works
Utilities
Fire Department
Planning
Parks and Recreation
Municipal Court
Finance
Information Technology
Human Resources
City Clerk
City Manager
City Attorney

Inbound Email Summary

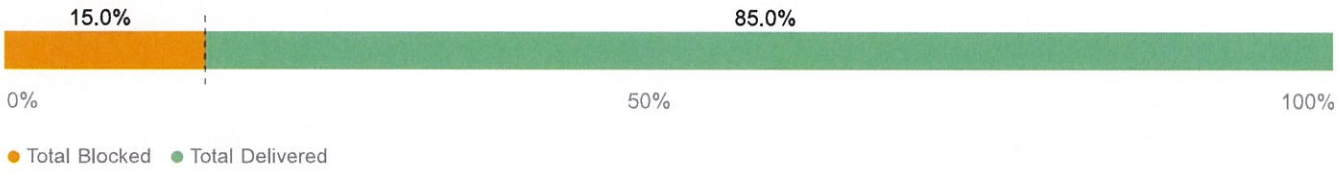
Statistics of messages from external users to internal users and domains.

2026/03/01 00:00:00 - 2026/04/01 00:00:00 (UTC)

Total Inbound
273,755
↑ 11.3% vs Previous month

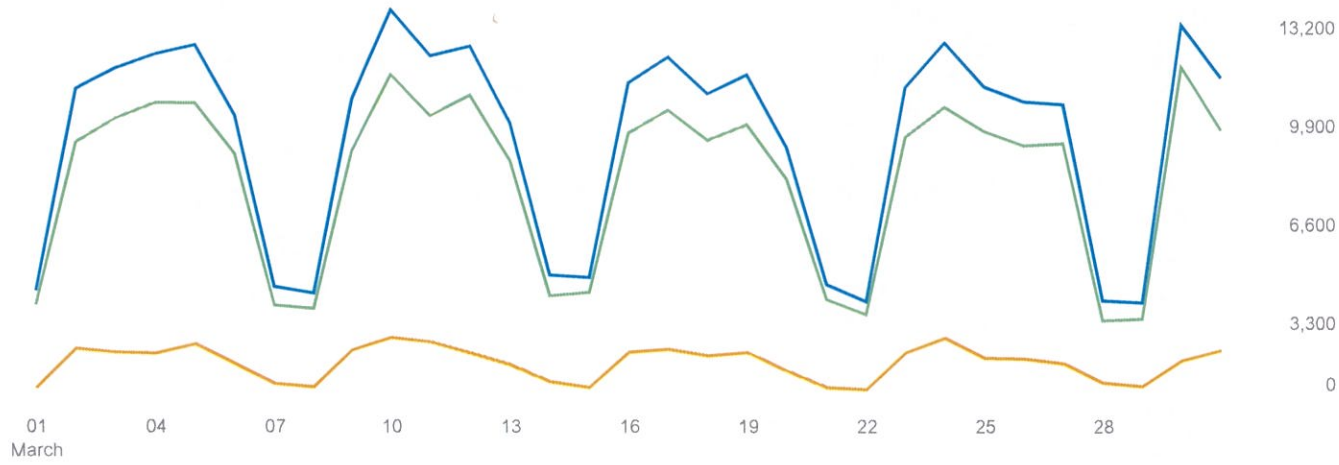
Total Blocked
41,130 15.0%
↓ 1.8% vs Previous month

Total Delivered
232,625 85.0%
↑ 13.9% vs Previous month



● Total Blocked ● Total Delivered

Total Inbound, Blocked and Delivered Volume Trend



— Blocked — Inbound — Delivered

Total Blocked by Category

Category	% of Total Inbound	Messages	vs Previous month
Threats	1.6%	4,458	- 14.8%
Spam	6.9%	18,858	+ 1.4%
Bulk	1.0%	2,750	+ 12.0%
Others	5.5%	15,064	- 3.4%
Total Blocked	15.0%	41,130	- 1.8%

Top 5 Inbound Recipients

Envelope Recipient	Messages(% of Total Inbound)	vs Previous month
esther.rojo@normanok.gov	3,951 (1.9%)	+ 27.5%
devra.smith@normanok.gov	3,592 (1.7%)	+ 14.0%
robert.gruver@normanok.gov	3,415 (1.6%)	- 1.4%
frederick.duke@normanok.gov	3,387 (1.6%)	+ 23.8%
sonia.gallegos@normanok.gov	3,293 (1.6%)	+ 23.9%

Top 5 Inbound Senders

Envelope Sender	Messages(% of Total Inbound)	vs Previous month
noreply@normanok.gov	18,029 (8.5%)	+ 15.3%
Pager@ci.norman.ok.us	11,916 (5.6%)	+ 20.1%
<no domain>	4,961 (2.3%)	+ 23.8%
iadmin@s0u1rnm.vida.local	4,916 (2.3%)	+ 30.6%
pa01@normanok.gov	3,664 (1.7%)	+ 9.4%

Top 5 Inbound Receiving Domains

Envelope Receiving Domain	Messages(% of Total Inbound)	vs Previous month
normanok.gov	251,402 (91.8%)	+ 11.0%
sms.normanok.gov	11,329 (4.1%)	+ 24.2%
ci.norman.ok.us	10,952 (4.0%)	+ 5.6%
cucpub.ci.norman.ok.us	72 (0.0%)	+ 7.5%
-	-	-

Top 5 Inbound Sending Domains

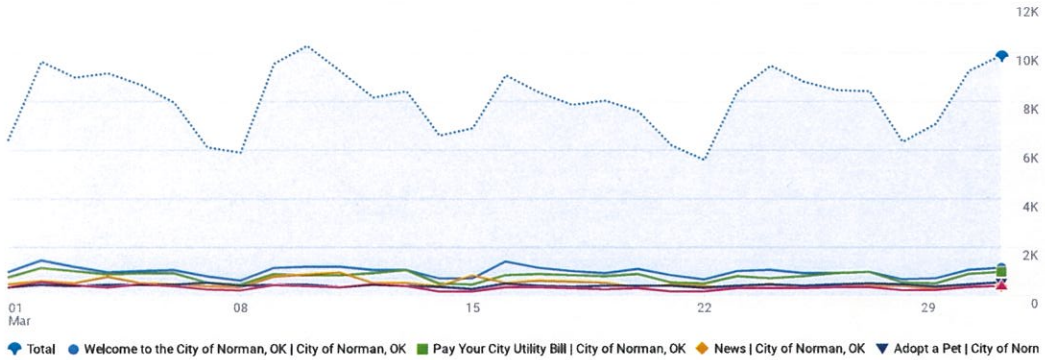
Envelope Sending Domain	Messages(% of Total Inbound)	vs Previous month
normanok.gov	38,382 (14.9%)	+ 7.2%
ci.norman.ok.us	14,123 (5.5%)	+ 15.4%
gmail.com	8,333 (3.2%)	+ 49.1%
in.constantcontact.com	7,915 (3.1%)	- 0.7%
<no domain>	4,928 (1.9%)	+ 26.6%

All Users | Add comparison | Custom Mar 1 - Mar 31, 2026

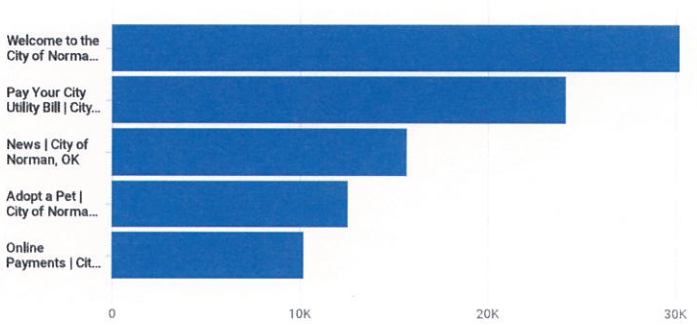
Monthly Page Views

Add filter

Views by Page title and screen class over time — Day



Views by Page title and screen class



Plot rows | Search... | Rows per page: 10 | Go to: 1 | 1-10 of 3060

		Page title and screen class	Views	Active users	Views per active user	Average engagement time per active user	Event count (All events)
☑		Total	250,037 100% of total	98,189 100% of total	2.55 Avg 0%	39s Avg 0%	738,916 100% of total
☑	1	**Welcome to the City of Norman, OK | City of Norman, OK**	30,197 (12.08%)	16,355 (16.66%)	1.85	15s	80,692 (10.92%)
☑	2	**Pay Your City Utility Bill | City of Norman, OK**	24,138 (9.65%)	12,776 (13.01%)	1.89	13s	88,670 (12%)
☑	3	**News | City of Norman, OK**	15,672 (6.27%)	15,834 (16.13%)	0.99	1s	47,688 (6.45%)
☑	4	**Adopt a Pet | City of Norman, OK**	12,546 (5.02%)	4,598 (4.68%)	2.73	47s	26,126 (3.54%)
☑	5	**Online Payments | City of Norman, OK**	10,194 (4.08%)	6,626 (6.75%)	1.54	9s	24,767 (3.35%)
☐	6	**Animal Welfare | City of Norman, OK**	8,336 (3.33%)	4,577 (4.66%)	1.82	14s	25,862 (3.5%)
☐	7	**Job Opportunities | City of Norman, OK**	5,891 (2.36%)	3,229 (3.29%)	1.82	1m 16s	17,533 (2.37%)
☐	8	**Page not found | City of Norman, OK**	4,520 (1.81%)	4,276 (4.35%)	1.06	1s	13,466 (1.82%)
☐	9	**Department Activity Reports | City of Norman, OK**	4,471 (1.79%)	2,041 (2.08%)	2.19	41s	27,055 (3.66%)
☐	10	**City of Norman's 2026 Residential Spring Clean-Up Information | City of Norman, OK**	4,052 (1.62%)	2,465 (2.51%)	1.64	28s	10,961 (1.48%)

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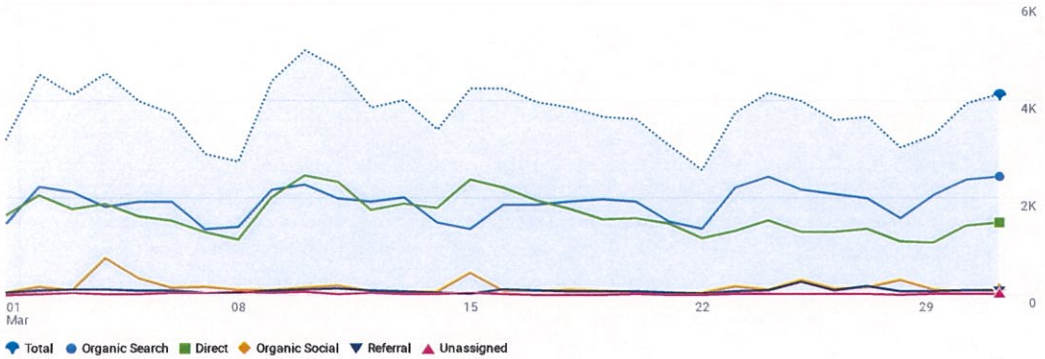
Monthly Site Traffic

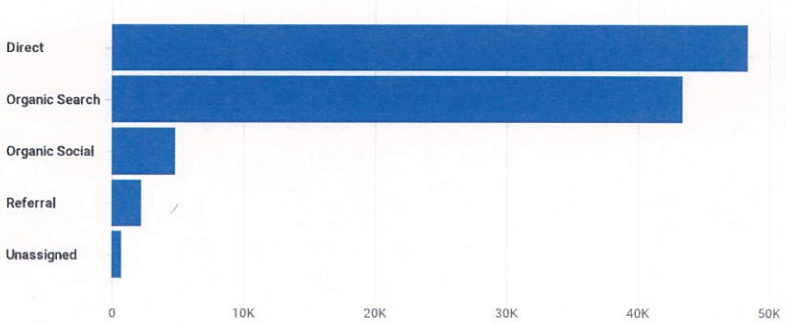
Add filter +

Active users by Session primary channel group (Default Channel Group) over time

Day



Active users by Session primary channel group (Default Channel Group)



Plot rows Search... Rows per page: 10 1-9 of 9

		Session primary...Channel Group)	Active users	Sessions	Engaged sessions	Average engagement time per session	Engaged sessions per active user	Events per session	Engagement rate	Event count All events	Session key event rate All events
☑		Total	98,189 100% of total	150,121 100% of total	67,790 100% of total	25s Avg 0%	0.69 Avg 0%	4.92 Avg 0%	45.16% Avg 0%	738,916 100% of total	0%
☑	1	Direct	48,350 (49.24%)	55,514 (36.98%)	12,499 (18.44%)	10s	0.26	3.99	22.52%	221,707 (30%)	0%
☑	2	Organic Search	43,391 (44.19%)	85,713 (57.1%)	51,603 (76.12%)	36s	1.19	5.50	60.2%	471,714 (63.84%)	0%
☑	3	Organic Social	4,798 (4.89%)	5,750 (3.83%)	1,612 (2.38%)	9s	0.34	3.75	28.03%	21,548 (2.92%)	0%
☑	4	Referral	2,208 (2.25%)	4,005 (2.67%)	1,942 (2.86%)	33s	0.88	5.47	48.49%	21,927 (2.97%)	0%
☑	5	Unassigned	703 (0.72%)	767 (0.51%)	101 (0.15%)	21s	0.14	2.49	13.17%	1,911 (0.26%)	0%
☐	6	Email	11 (0.01%)	12 (<0.01%)	2 (<0.01%)	4s	0.18	3.42	16.67%	41 (<0.01%)	0%
☐	7	Organic Video	4 (<0.01%)	12 (<0.01%)	5 (<0.01%)	39s	1.25	4.17	41.67%	50 (<0.01%)	0%
☐	8	Paid Search	2 (<0.01%)	2 (<0.01%)	1 (<0.01%)	14s	0.50	4.00	50%	8 (<0.01%)	0%
☐	9	Paid Social	0 (0%)	5 (<0.01%)	0 (0%)	0s	0.00	2.00	0%	10 (<0.01%)	0%

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LEGAL 7

MONTHLY REPORT - LEGAL DEPARTMENT
March 2026 Report
(Submitted April 8, 2026)

MONTHLY HIGHLIGHTS:

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Hodge, Cathy Ann v. Police Department, City of Norman, et al, Case No CIV-2025-01563, CJ-2025-1499

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

Allison et al v. Post et al, CV-24-3374, SC 122946
The mandate has been issued in this case, and thus the Court's February 3, 2026, decision is final. This case will no longer appear on the Monthly Report.

COURT OF CRIMINAL APPEALS

CLEVELAND COUNTY DISTRICT COURT

A. ***General Lawsuits***

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318
City v. Arces, CV-2024-3662 (K, M, S)
Armstrong v. City of Norman, CJ-2012-1638 (K)
Bad Day Towing & Recovery v. City of Norman, SD-123,329; CV-2024-2032 (K)
Etter v. City, CJ-2021-731 (K)
Flores v. City of Norman & John Doe, CJ-2021-1051 (K)
Grace v. City of Norman and Crossland Construction Company, Inc., CJ-2025-873 (K, R)
City v. Hodges, CV-2020-2922
The Norman Petition Initiative No. 2021-1, CV-2020-2384 (K)
City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)
Norman Hospitality, Inc. v. City, CV-2025-2015 (K, R)
Norman Municipal Authority and City of Norman v. Flintco, LLC, et al, CJ-2024-1343

Pals v. City of Norman et al., CJ-2026-337
This was a case filed on March 2, 2026. The case alleges the wrongful death of Joszsef Pal on March 7, 2026.
Pioneer Library System v. City of Norman *et al.*, CJ-2025-1260 (K, R)
City of Norman v. Red Canyon Ranch Homeowners Association, CV-2026-501
The City filed this case on March 2, 2026 due to a detention pond violation. The defendants' answer was due March 23, 2026.
Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)
Smith et al v. Norman Regional Health System v. City of Norman, CJ-2014-874 (K)
State of Oklahoma Department of Mental Health & Substance Abuse Services Trust (Rex), CV-2025-2582
State of Oklahoma Department of Mental Health & Substance Abuse Services Real Property Trust (McDaniel), CV-2025-3453 (K,P)
University Town Center, LLC v. City of Norman et al, CJ-2024-1405 (K)
Wattie Wolfe Company, Inc. v. City of Norman, et. al., CJ-2025-1366 TB (K, R)
Yoon v. City of Norman, CJ-2025-1114 JV (K, R)

B. ***Condemnation Proceedings***

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)
City of Norman v. Tietsort Revocable Trust, et al., CJ-2013-775 (M)
City of Norman v. Apex Properties, LLC, et al., CJ-2021-221 (M)
City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M):
City of Norman v. Harold and Diana Hansmeyer, et al., CJ-2024-498 (W)

C. ***Lawsuits involving a City Claim/Interest in Property, Foreclosure Actions, and Applications to Vacate***

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)
Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)
Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)
Katy Construction Co., CV-2024-2213
Orrklahoma Realty – Norman, LLC v. City of Norman et al., CV-2024-2824
First Bank & Trust Co. v. Norman Hospitality, Inc. *et al.*, CJ-2025-749
US Bank National Association v. Porter, et al., CJ-2025-1978 (R)

D. ***Municipal Court Appeals***

None

E. ***Small Claims Court***

None

F. ***Board of Adjustment Appeals***

Ashford v. Board of Adjustment for the City, CV-2026-323 (M)
This case was filed on February 9, 2026. The City filed its answer on March 2, 2026 and has delivered the record on appeal to the court.

LABOR / ADMINISTRATIVE PROCEEDINGS

A. **Grievance & Arbitration Proceedings**
This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)
AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)
AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)
AFSCME Grievance FYE 24-06 – (Malia Ross – Discipline)
AFSCME Grievance FYE-24-09 – (James Salley – Termination)
AFSCME Grievance FYE-26-01 – (Susie Block - Termination)
AFSCME Grievance FYE-26-03 – (Health Insurance)

AFSCME Grievance FYE-26-04 – (Approved Leave)

FOP Grievance FYE-26 – (Kaidee Monroe – Discipline)

IAFF Grievance FYE 21 – (Carl Shanon Smith – Improper Compensation)
IAFF Grievance FYE 23 – (Matt Ferris – Discipline)
IAFF Grievance FYE-24 – (Non-Emergency Call Back)
IAFF Grievance FYE-24 – (Failure to Staff Personnel)
IAFF Grievance FYE-25 – (Failure to Follow Progressive Discipline)
IAFF Grievance FYE-25 – (Paid Convention Leave)
IAFF Grievance FYE-26 – (Health Insurance)

B. **Equal Employment Opportunity Commission (EEOC)**

Worthley v. City of Norman – Charge No. 564-2025-01069

C. **Contested Unemployment Claims (OESC)**

Rena M. Frakes – Lack of Work

MUNICIPAL COURT PROSECUTIONS

The chart below represents cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through March 2026. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	ADULT CASES			JUVENILE CASES			COURT SESSIONS		
Month	FYE 24	FYE 25	FYE 26	FYE 24	FYE 25	FYE 26	FYE 24	FYE 25	FYE 26
JULY	464	359	514	11	25	10	10	11	11
AUG	341	493	585	7	6	18	16	13	13
SEPT	295	395	473	18	11	11	8	10	13
OCT	346	420	440	7	13	14	11	10	11
NOV	292	246	356	11	15	13	10	6	7
DEC	163	314	378	9	13	13	4	8	8
JAN	280	419	489	9	11	20	5	12	13
FEB	338	318	450	20	0	4	12	6	13
MAR	466	464	493	8	16	2	10	10	8
APR	443	621		11	3		14	11	
MAY	430	546		26	10		10	12	
JUNE	333	463		7	15		9	10	
TOTALS / YTD	4,191	4,858	4,178	144	138	105	119	119	97

WORKERS' COMPENSATION COURT

A total of 21 cases were pending during the month of March 2026. In March, one new claim was received, one Joint Petition settlement was approved by the City Council, and one claim was dismissed without prejudice. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 26 CASES	FYE 25 CASES	FYE24 CASES	FYE23 CASES
Fire	Suppression	11	5	8	3	9
Fire	Prevention					
Parks/Rec	Facility Maintenance			1		
Parks/Rec.	Park Maintenance	1	1			
Parks/Rec	Westwood Pool					
Police	Criminal Investigation					
Police	Patrol	5	2		2	1
Police	Staff Services	1	1			
Police	Administration					
Public Works	Street Maintenance			1		
Public Works	Fleet	1		1	1	
Public Works	Storm Water				2	
Public Works	Traffic Control					1
Utilities	Line Maintenance					1
Utilities	Water Reclamation	1	1			
Utilities	Sanitation	1	1			1

DEPARTMENT	DIVISION	PENDING CASES	FYE 26 CASES	FYE 25 CASES	FYE24 CASES	FYE23 CASES
TOTALS		21	11	11	8	13

List of Pending Cases

Bernhardt, Jefferson B. v. City of Norman, CM-2025-04357 A
(Fire, Suppression/Fire Captain, L Knee, (Denied) Whole Body

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N
(Police, Patrol, Master Police Officer, Left Shoulder, Neck, Left Hand, Left Arm, Left Hip, Right Knee + Other – Left Side of Face, Left Eye + Reinjury 11/26/25 Aggravation Left Arm)

Burright, Justin v. City of Norman, CM-2026-01674 M
(Fire, Suppression/Firefighter, Neck and Left Knee)

Edwards, Brian v. City of Norman, CM-2025-05523 H
(Fire, Suppression, Fire Captain, L Shoulder, Right Knee, Lower Back)

Gober, Allen v. City of Norman, CM-2025-06478 L
(Utilities, Sanitation, SWI, Right Knee)

Hambrick, John v. City of Norman, CM-2023-02469 K
(Fire, Suppression, Firefighter, Cancer, Body as Whole)

Lewis, Brian K. v. City of Norman, CM-2022-02245 H
(Fire, Suppression, Fire Driver Engineer, Neck, Back UNS, Left Knee, Left Leg)

Littleton, Charles v. City of Norman, CM-2025-06298 P
(Fire, Suppression, Fire Driver Engineer, Other – Cancer, Body As Whole

Massie, Nathan v. City of Norman, CM-2024-03408 H
(Public Works, Fleet, Service Technician, Neck + Lower Back, Ears+Bilateral Ears and Lumbar as Consequential Injuries, Middle Back + Both Shoulders, Both Arms + Consequential Psych Overlay; Bilateral Shoulders & Bilateral Arms as Consequential Injuries)

McCawley, Billy v. City of Norman, CM-2025-03486 L
(Fire, Suppression, Fire Driver Engineer, Right Shoulder)

Mohrmann, Noel v. City of Norman, CM-2025-02034 P
(Fire, Suppression, Fire Driver Engineer, L Shoulder, Left Arm & Left Hand)

Moring, Barry v. City of Norman, CM-25-00042 J
(Fire, Suppression, Fire Captain, Cancer, Body as a Whole

Newell, Richard v. City of Norman, CEC-2022-15014 H
(Request to Reopen – Change in Condition for the Worse)
(Police, Narcotics, Master Police Officer-Sergeant, Right Knee)

Paczosa, Donald v. City of Norman, CM-2026-00253K
Parks, Park Maintenance, Maintenance Worker II, Neck, Whole Back, Left Hand, Left Arm

Pierce, Daniel Ray v. City of Norman, CM-2024-02999 H
(Police, Patrol, Master Police Officer-Sergeant, Right Knee, Reinjured)
A Joint Petition settlement in the above claim was approved by the City Council on March 10, 2026 and will no longer appear on the monthly report.

Simons, Michael v. City of Norman, CM-2024-04104 L
(Fire, Suppression, Firefighter, Right Knee)

Skelly, Gregory D. v. City of Norman, CM-2025-01674 M
(Fire, Suppression, Asst. Fire Chief, Lungs, Respiratory System, Heart, Trachea)
On March 4, 2026, an order of dismissal without prejudice was filed in the above claim and will no longer appear on the monthly report.
Steele, Spencer v. City of Norman, CM-2025-06362 H
(Police, Patrol, Master Police Officer, Cervical Spine, Thoracic Spine, Lumbar Spine)
Steele, Spencer v. City of Norman, CM-2025-06683 Q
(Police, Patrol, Master Police Officer, Left Foot, Right Shoulder, Whole Back, Both Knees, Consequential to Altered Gate)
Sterling, James v. City of Norman, CM-2026-00346K
(Utilities, Water Reclamation Facility, Heavy Equipment Operator, Head, Whole Back, Right Shoulder, Right Eye, Right Arm, Right Hand
Wansick, Brandon Kyle v. City of Norman, CM-2025-06855 A
(Police, Staff Services, Sergeant, Both Legs

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through March 2026.

DEPARTMENT	FYE 26 Month	FYE 26 YTD	FYE 25 YTD	FYE 24 YTD	FYE 23 YTD
Animal Control			1		2
Finance – IT			1		
Fire	1	1		2	
Legal					
Other	1	2	4	5	5
Parks			9	2	1
Planning		2	2		1
Police	1	8	3	9	8
Public Works – other			2	2	5
Public Works – Stormwater					
Public Works – Engineering			1		
Public Works – Streets		6	13	13	8
Utilities – other				2	
Utilities – Water	1	9	5	5	16
Utilities – Sanitation		6	11	11	7
Utilities – Sewer		4	8	10	3
TOTAL CLAIMS	**4**	**38**	**60**	**61**	**56**

CURRENT CLAIM STATUS	FYE 26 TO DATE	FYE 25	FYE 24	FYE 23
Claims Filed	38	61	61	56
Claims Open and Under Consideration	5	0	0	0
Claims Not Accepted Under Statute/Other	0	2	1	4
Claims Paid Administratively	10	23	26	25
Claims Paid Through Council Approval	0	6	5	2
Claims Resulting in a Lawsuit for FY	0	4	1	0
Claims Barred by Statute (No Further Action Allowed)	2	26	28	25
Claims in Denied Status (Still Subject to Lawsuit)	21	0	0	0

MUNICIPAL COURT 8

MUNICIPAL COURT
MONTHLY REPORT
MARCH - FY '26

CASES FILED

	FY 26		FY 25	
	MARCH	Y-T-D	MARCH	Y-T-D
Traffic	1,137	9,446	1,687	8,504
Non-Traffic	282	2,759	274	2,345
SUB TOTAL	1,419	12,205	1,961	10,849
Parking	652	5,412	415	6,565
GRAND TOTAL	2,071	17,617	2,376	17,414

CASES DISPOSED

	FY 26		FY 25	
	MARCH	Y-T-D	MARCH	Y-T-D
Traffic	1,222	10,124	1,262	7,657
Non-Traffic	275	2,388	261	2,358
SUB TOTAL	1,497	12,512	1,523	10,015
Parking	644	4,724	524	6,044
GRAND TOTAL	2,141	17,236	2,047	16,059

REVENUE

	FY 26		FY 25	
	MARCH	Y-T-D	MARCH	Y-T-D
Traffic	$ 142,149.52	$ 1,148,510.69	$ 127,989.54	$ 808,430.05
Non-Traffic	$ 30,274.88	$ 226,075.10	$ 20,967.87	$ 171,870.97
SUB TOTAL	$ 172,424.40	$ 1,374,585.79	$ 148,957.41	$ 980,301.02
Parking	$ 25,265.00	$ 182,670.00	$ 22,451.00	$ 229,779.00
GRAND TOTAL	$ 197,689.40	$ 1,557,255.79	$ 171,408.41	$ 1,210,080.02

MUNICIPAL COURT - MONTHLY REPORT
March 2026

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement - Norman Mediation Program accepted 32 new cases and closed 32 cases during the month of March 2026. 2 Mediations were held.

PARKS AND RECREATION 9

April 8, 2026

Park Development Activities
March 2026

Neighborhood Parks:

We held a pre-work meeting for the new playground in Sutton Place neighborhood park. That is one of four new playgrounds set to be installed this spring as part of the Norman Forward program. The equipment for that park will arrive in April and be installed by the vendor's crew. We are also scheduling similar work for the playground replacements at Eagle Cliff and Northeast Lions Parks. Once these are completed, we will re-evaluate the list of existing play equipment and begin planning the parks we will address in the next Fiscal Year.

Work also continues at Bluestem Park, the newest neighborhood park being created as part of Norman Forward. The playground contract was awarded in March, while we work to complete all other parts of the park, including walking trails, several tree plantings, a sand volleyball area, half-court basketball, a picnic shelter and large areas of native plants/wildlife habitat. We will schedule a grand opening later this year, once construction is complete.

Bishop Creek Eco Park:

Work continued at the park, once the tree clean-up and mulch removal was completed, we had a hydroseeding contractor install erosion control measures throughout the park in March, which will germinate during the spring rains and warmer weather, while we schedule installation of new fencing on the north boundary and along the south sidewalk along Alameda Street. Final work will also be done this spring on the rain garden on the south end of the parking lot and all other landscape installations and park furniture placements. A ribbon cutting and grand opening will be scheduled for later this year.

Special Projects:

Park Planning and Forestry staff worked with the Recreation Division and the Cleveland County Master Gardeners to do a Spring Break Eco Camp at 12th Avenue Recreation Center in March. Daily activities were done with the kids at the center during the break to learn about a variety of ecology and nature-based projects that can be part of their daily lives. The week concluded with the campers and staff cleaning out and prepping the raised garden beds at 12th for a new growing season. Master Gardeners will visit the site regularly to help continue the program and grow several edible plants this spring/summer.

Community Parks:

We are working with park maintenance crews to do final preparations for a 1-acre area at Saxon Park where we will be doing a prescribed burn as part of the prairie restoration project at that park. This small test area will be burned with the assistance of a local burn association, and act as an opportunity to train a new group of volunteers to create our own burn crew who can expand the program in the coming years to do more areas at Saxon and other parks, as we look to create healthy prairie environments wherever we can—which includes regular burning, similar to those that occur in nature that make for the most healthy ecosystems. Also, the streets division is continuing work to build the road in the park that will connect it with the extension of John Saxon Boulevard that passes through the land west of the park. That work will be completed this spring, and we will bid more park construction as that is done.

Work continues at Reaves Park to complete raising the elevation of the pond bank at the eastern edge of the park. We are using dirt from both the Saxon Park road project and the Imhoff/Constitution road project to construct the new pond embankment that will better control the discharge of stormwater in the park. The final pond size and shape will be completed in the future construction project for Reaves that will include rebuilding the baseball and softball fields to a much higher standard, similar to the new T-ball complex built as part of the Norman Forward project.

MARCH 2026 PARK MAINTENANCE DIVISION				
SAFETY REPORT	**FY26 MTD**	**FY26 YTD**	**FY25 MTD**	**FY25 YTD**
On-The-Job Injuries	0	1	2	6
Vehicle Accidents	0	0	0	0
Employee responsible	0	0	0	0
ROUTINE ACTIVITIES	**Total Man Hours**		**Total Man Hours**	
Ballfield Maintenance	**246.75**	472.75	63.5	921.50
Big Mowing	**64**	929.50	64	1140.00
Bike Racks	**0**	67.25	24	106.50
Carpentry/Project Building	**17**	227.50	298	1971.75
Chemical Spraying/Fertilization	**258.5**	921.25	194	870.50
Christmas Setup/Repair/Removal	**8**	1749.00	0	1377.50
Concrete/Masonry	**145**	430.25	80	102.00
Dirt/Sand/Mulch/Gravel Work	**85**	776.50	88	314.00
Equipment Maintenance/Service	**81**	809.75	167.5	2609.25
Equipment Repair	**104.25**	1060.50	128.25	499.75
Equipment Transport	**26**	67.00	8	140.50
Events	**63.25**	1451.00	30.5	1466.00
Fence Repairs	**48**	92.00	8	347.00
Homeless Camp Cleanup	**52.25**	263.25	84.75	135.00
Landscape Maintenance	**319**	1460.75	101	2294.00
Material Hauling	**31**	421.25	47.5	749.50
Office Work/Planning/Supervision	**281**	2477.25	199.25	1375.75
Painting	**80**	112.00	0	162.50
Park Tree Work	**363.5**	1563.00	248.25	323.00
Playground Inspection	**58.25**	1489.75	0	2362.75
Playground Maintenance	**92.25**	1750.25	301.75	1089.50
Powerwashing	**8**	225.50	0	39.00
Purchasing Parts/Supplies	**371.5**	1368.00	19.5	118.75
Recycling	**12**	85.75	0	24.00
Restroom Maintenance	**0**	91.00	39	262.50
Seasonal City Cleanups	**123**	506.00	71.75	314.25
Seeding/Sodding	**0**	329.50	142	196.50

Sign Maintenance/Flags	**0**	219.00	102	164.25
Snow/Ice Removal/Ice Melt	**26**	206.00	0	538.50
Sprinkler Maintenance	**0**	1441.50	201.5	1710.25
Street Tree Work/Storm Damage	**298.75**	1055.25	208	506.50
Stump Grinding	**70**	451.75	16	94.00
Trail Maintenance	**0**	263.75	36	363.00
Training (Safety/CEU's)	**8**	385.25	0	334.75
Trash Maintenance	**97.25**	1484.50	359	3705.25
Trim Mowing	**328.5**	4702.75	177.5	5603.00
Vandalism Repair	**44**	648.25	2	298.00
Vector Control	**60.5**	142.50	0	141.50
Watering	**0**	82.50	0	151.50
Welding	**0**	48.00	16	68.50
Shopping Carts (by cart, not hours)	**19**	175.00	13	186.00

YOUNG FAMILY ATHETIC CENTER 9A

YOUNG FAMILY ATHLETIC CENTER
MARCH 2026

	FYE 2026 MTD	FYE 2026 YTD
YFAC Memberships	$18,340.00	$194,341.00
YFAC Day Passes	$2,240.00	$3,740.00
YFAC Gym Passes	$0.00	$18,717.00
YFAC Aqua Class/Camp	$925.00	$2,350.00
YFAC GYM Class/Camp	$3,370.00	$43,859.25
YFAC Misc Class/Camp	$0.00	$49,221.00
YFAC POOL Rental	$0.00	$71,023.78
YFAC GYM Rental	$19,500.00	$62,335.62
YFAC MISC Rental	$0.00	$325.86
YFAC POOL Tournament	$0.00	$0.00
YFAC GYM Tournament	$21,236.00	$115,240.00
YFAC Leases	$0.00	$0.00
YFAC Other Revenue/Advertising	$0.00	$44,776.61
YFAC Leagues	$6,050.00	$214,926.00
TOTAL INCOME	**$71,661.00**	**$820,856.12**
YFAC GYM Expenditures	$12,006.77	$119,454.02
YFAC POOL Expenditures	$19,747.07	$189,264.78
EXPENDITURES	**$31,753.84**	**$308,718.80**
Income vs. Expenditures	$39,907.16	$512,137.32

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9B

MARCH 2026

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	MAR FYE 26	MAR FYE 25
Regular Green Fees	789	816
Senior Green Fees	372	340
Junior Fees	468	380
School Fees (high school golf team players)	27	61
Youth on Course Fee	92	0
Annual Fees (Regular, Senior & Junior Members)	612	375
Employee Comp Rounds	179	114
Golf Passport Rounds	0	0
9-Hole Green Fee	253	222
2:00 Fees	313	395
Dusk Fees or 5:00 Fees	55	91
PGA Comp Rounds	2	2
*Rainchecks (not counted in total round count)	24	15
Misc Promo (bday, plyrs cards, OU student & military)	109	63
Green Fee Adjustments (fee difference on rainchecks)	259	2
Total Rounds (*not included in total round count)	**3530**	2861
% change from FY '25	23.38%	
Range Tokens	**4**	3929
% change from FY '25	-99.90%	
Golf Carts		
18 - Hole Golf Carts	284	258
1/2 18 - Hole Golf Carts	1080	1123
9 - Hole Golf Carts	105	91
½ 9 - Hole Golf Carts	245	260
Total Carts	**1714**	1732
% change from FY '25	-1.04%	
TOTAL REVENUE	$161,449.02	$ 145,240.37
% change from FY '25	11.16%	

MARCH 2026
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT

SAFETY REPORT				
	FY 2026	FY 2026	FY 2025	FY 2025
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0
FINANCIAL INFORMATION				
	FY 2026	FY 2026	FY 2025	FY 2025
	MTD	YTD	MTD	YTD
Green Fees	$54,507.02	$441,745.61	$51,333.44	$294,180.98
Driving Range	$20.00	$101,507.00	$15,571.00	$86,599.00
Cart Rental	$31,459.44	$237,331.52	$29,683.23	$161,525.35
Golf Classes	$0.00	$96.00	$0.00	$0.00
Golf Shop Rentals	$391.72	$3,836.28	$272.96	$2,380.68
USGA Handicap Fees	$0.00	$0.00	$0.00	$0.00
Golf Cart Capital	$2,435.88	$17,680.88	$2,268.59	$12,636.63
Golf Merchandise	$19,226.11	$190,501.74	$14,508.80	$140,126.12
Restaurant	$32,969.25	$174,425.42	$15,139.17	$110,758.67
Golf Membership	$20,175.33	$151,203.24	$13,904.09	$98,918.10
Interest Earnings	$264.27	$4,771.26	$325.39	$12,250.44
TOTAL INCOME	**$161,449.02**	**$1,323,098.95**	**$145,240.37**	**$868,786.06**
Expenditures	$157,709.21	$870,274.06	$105,902.19	$1,124,771.19
Income vs Expenditures	$3,739.81	$452,824.89	$39,338.18	-$255,985.13
Rounds of Golf	3,530	27,256	2,861	22,836

Greens are responding very well. Quality rating of 99%. The irrigation system is operating optimal. We are presently doing our first mowings on most areas. The driving range in-house renovation project is almost complete. After the last rain event, a few drainage issues appeared and will be addressed. Sprigging will in late April or May depending on soil temperatures.

MARCH 2026
WESTWOOD FAMILY AQUATIC CENTER
MONTHLY PROGRESS REPORT

FINANCIAL INFORMATION				
	FY 2026 MTD	FY 2026 YTD	FY 2025 MTD	FY 2025 YTD
Swim Pool Passes	$11,410.00	$25,945.00	$18,785.00	$36,815.00
Swim Pool Gate Admission	$0.00	$222,234.00	$0.00	$189,589.00
Swim Lesson Fees	$6,090.00	$13,170.00	$8,070.00	$18,101.00
Swim Pool Rental	$0.00	$54,860.68	$2,848.31	$59,879.68
Swim Pool Classes	$0.00	$410.00	$2,238.00	$5,638.00
Swim Pool Merchandise Sales	$0.00	$936.12	$0.00	$336.58
Swim Pool Concessions	$0.00	$135,392.23	$0.00	$98,762.76
TOTAL INCOME	**$17,500.00**	**$452,948.03**	**$31,941.31**	**$441,063.33**
Expenditures	$22,038.58	$716,275.54	$20,595.62	$678,648.87
Income vs Expenditures	-$4,538.58	-$263,327.51	$11,345.69	-$237,585.54

ATTENDANCE INFORMATION	FY 2026 MTD	FY 2026 YTD		FY 2025 YTD
Pool Attendance	0	50829	0	17394
Adult Lap Swim Morning/Night	0	87	0	3458
Water Walkers	0	1317	0	922
Toddler Time	0	1026	0	1127
Water Fitness	0	136	0	768
Swim Team	0	156	0	38
Scuba Rentals	0	0	0	38
Scuba Participants	0	54	0	340
Swim Lesson	0	346	0	30
Private Swim Lessons	0	19	0	5
Special Events	0	1926	0	11
Party/Rentals	0	74	0	39663
TOTAL FY 2025 ATTENDANCE	**0**	**55970**	**0**	**18921**

ATTENDANCE INFORMATION MAY 2025 TO SEPTEMBER 2025	
Pool Attendance	91,524
Adult Lap Swim Morning/Night	123
Water Walkers	1,618
Toddler Time	1,421
Water Fitness	323
Swim Team	428
Scuba Rentals	0
Scuba Participants	72
Swim Lesson	924
Private Swim	48
Special Events	3,910
Party/Rentals	119
TOTAL ATTENDANCE	100,510

FACILITY MAINTENANCE 9C

Cost by Building with Maint Type

Building	Maint Type	Total Cost	Labor	Supplies	Equipment	Inventory	Outsourcing	Overhead
12TH AVE REC CENTER - 1701 12TH AVE NE	GENERAL	96.68	96.68	0.00	0.00	0.00	0.00	0.00
	HVAC	54.06	54.06	0.00	0.00	0.00	0.00	0.00
	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	Totals:	191.17	191.17	0.00	0.00	0.00	0.00	0.00
A - COURTS - 321 N WEBSTER	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	HVAC	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	PLUMBING	161.73	161.73	0.00	0.00	0.00	0.00	0.00
	Totals:	323.47	323.47	0.00	0.00	0.00	0.00	0.00
ADULT WELLNESS AND EDUCATION	HVAC	552.88	552.88	0.00	0.00	0.00	0.00	0.00
	PLUMBING	229.80	202.17	27.63	0.00	0.00	0.00	0.00
	Totals:	782.68	755.05	27.63	0.00	0.00	0.00	0.00
AGING SERVICES - 329	HVAC	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	Totals:	80.87	80.87	0.00	0.00	0.00	0.00	0.00
ANIMAL WELFARE - 3428 S JENKINS	HVAC	148.33	148.33	0.00	0.00	0.00	0.00	0.00
	PLUMBING	121.30	121.30	0.00	0.00	0.00	0.00	0.00
	Totals:	269.63	269.63	0.00	0.00	0.00	0.00	0.00
ANIMAL WELFARE	HVAC	674.63	674.63	0.00	0.00	0.00	0.00	0.00
	Totals:	674.63	674.63	0.00	0.00	0.00	0.00	0.00
B - POLICE DEPT -112 W DAWS	ELECTRICAL	426.78	283.03	143.75	0.00	0.00	0.00	0.00
	GENERAL	559.89	559.89	0.00	0.00	0.00	0.00	0.00
	HVAC	296.66	296.66	0.00	0.00	0.00	0.00	0.00
	PLUMBING	970.40	970.40	0.00	0.00	0.00	0.00	0.00
	Totals:	2,253.73	2,109.98	143.75	0.00	0.00	0.00	0.00
C - HR, IT - 313 N WEBSTER	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	HVAC	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	PLUMBING	109.85	80.87	28.98	0.00	0.00	0.00	0.00

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	Totals:	271.58	242.60	28.98	0.00	0.00	0.00	0.00
CALYPSO COVE	HVAC	215.79	215.79	0.00	0.00	0.00	0.00	0.00
RADIO TOWER -	**Totals:**	215.79	215.79	0.00	0.00	0.00	0.00	0.00
CITY HALL	ELECTRICAL	1,355.25	589.39	765.86	0.00	0.00	0.00	0.00
	GENERAL	124.03	107.90	16.13	0.00	0.00	0.00	0.00
	HVAC	242.60	242.60	0.00	0.00	0.00	0.00	0.00
	PLUMBING	64.19	40.43	23.76	0.00	0.00	0.00	0.00
	Totals:	1,786.07	980.32	805.75	0.00	0.00	0.00	0.00
D -	ELECTRICAL	1,296.58	831.08	465.50	0.00	0.00	0.00	0.00
DEVELOPMENT	GENERAL	1,007.82	738.37	269.45	0.00	0.00	0.00	0.00
CENTER - 225 N	HVAC	465.32	465.32	0.00	0.00	0.00	0.00	0.00
WEBSTER	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	Totals:	2,850.58	2,115.63	734.95	0.00	0.00	0.00	0.00
ECC WATER	HVAC	242.82	242.82	0.00	0.00	0.00	0.00	0.00
RADIO TOWER -	**Totals:**	242.82	242.82	0.00	0.00	0.00	0.00	0.00
EMERGENCY	ELECTRICAL	619.73	161.73	458.00	0.00	0.00	0.00	0.00
COMMUNCATI	**Totals:**	619.73	161.73	458.00	0.00	0.00	0.00	0.00
FIRE	HVAC	60.65	60.65	0.00	0.00	0.00	0.00	0.00
ADMINISTRATO	**Totals:**	60.65	60.65	0.00	0.00	0.00	0.00	0.00
FIRE STATION 1 -	HVAC	60.65	60.65	0.00	0.00	0.00	0.00	0.00
411 E MAIN	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	Totals:	101.08	101.08	0.00	0.00	0.00	0.00	0.00
FIRE STATION 2 -	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
2211 W BOYD	**Totals:**	40.43	40.43	0.00	0.00	0.00	0.00	0.00
FIRE STATION 3 -	HVAC	141.52	141.52	0.00	0.00	0.00	0.00	0.00
500 E	PLUMBING	1,398.99	404.33	994.66	0.00	0.00	0.00	0.00
CONSTITUTION	**Totals:**	1,540.51	545.85	994.66	0.00	0.00	0.00	0.00
FIRE STATION 4 -	ELECTRICAL	356.37	80.87	275.50	0.00	0.00	0.00	0.00
4145 W	HVAC	716.02	716.02	0.00	0.00	0.00	0.00	0.00
ROBINSON	PLUMBING	161.73	161.73	0.00	0.00	0.00	0.00	0.00
	Totals:	1,234.13	958.63	275.50	0.00	0.00	0.00	0.00
FIRE STATION 6 -	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00

7405 E	**Totals:**	40.43	40.43	0.00	0.00	0.00	0.00	0.00
FIRE STATION 8 -	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
3901 36TH AVE	HVAC	121.30	121.30	0.00	0.00	0.00	0.00	0.00
NW	PLUMBING	161.73	161.73	0.00	0.00	0.00	0.00	0.00
	Totals:	323.47	323.47	0.00	0.00	0.00	0.00	0.00
FIRE STATION 9 -	HVAC	121.30	121.30	0.00	0.00	0.00	0.00	0.00
3001 E	PLUMBING	60.65	60.65	0.00	0.00	0.00	0.00	0.00
ALAMEDA	**Totals:**	181.95	181.95	0.00	0.00	0.00	0.00	0.00
FIREHOUSE ART	HVAC	256.34	256.34	0.00	0.00	0.00	0.00	0.00
CENTER - 444 S	PLUMBING	476.76	283.03	193.73	0.00	0.00	0.00	0.00
FLOOD	**Totals:**	733.10	539.37	193.73	0.00	0.00	0.00	0.00
FLEET	ELECTRICAL	673.82	660.61	13.21	0.00	0.00	0.00	0.00
MAINTENANCE -	PLUMBING	141.52	141.52	0.00	0.00	0.00	0.00	0.00
1301 DAVINCI	**Totals:**	815.33	802.12	13.21	0.00	0.00	0.00	0.00
JIM BLUE CREEK	HVAC	67.46	67.46	0.00	0.00	0.00	0.00	0.00
RADIO TOWER -	**Totals:**	67.46	67.46	0.00	0.00	0.00	0.00	0.00
LEGACY PARK -	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
1898 LEGACY	**Totals:**	80.87	80.87	0.00	0.00	0.00	0.00	0.00
LINDSEY YARD -	GENERAL	280.87	80.87	200.00	0.00	0.00	0.00	0.00
STORMWATER -	HVAC	60.65	60.65	0.00	0.00	0.00	0.00	0.00
668 E LINDSEY	**Totals:**	341.52	141.52	200.00	0.00	0.00	0.00	0.00
LINDSEY YARD -	HVAC	87.68	87.68	0.00	0.00	0.00	0.00	0.00
STREETS - 668 E	PLUMBING	157.41	80.87	76.54	0.00	0.00	0.00	0.00
LINDSEY	**Totals:**	245.09	168.55	76.54	0.00	0.00	0.00	0.00
LINE	ELECTRICAL	154.84	121.30	33.54	0.00	0.00	0.00	0.00
MAINTENANCE	GENERAL	161.73	161.73	0.00	0.00	0.00	0.00	0.00
	HVAC	27.03	27.03	0.00	0.00	0.00	0.00	0.00
	PLUMBING	101.08	101.08	0.00	0.00	0.00	0.00	0.00
	Totals:	444.69	411.15	33.54	0.00	0.00	0.00	0.00
LITTLE AXE REC	ELECTRICAL	185.68	146.80	38.88	0.00	0.00	0.00	0.00
CENTER - 1000	**Totals:**	185.68	146.80	38.88	0.00	0.00	0.00	0.00
MOORE-	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00

LINDSAY	**Totals:**	80.87	80.87	0.00	0.00	0.00	0.00	0.00
NEIGHBORHOO	ELECTRICAL	60.43	40.43	20.00	0.00	0.00	0.00	0.00
D PARKS	GENERAL	1,904.33	404.33	1,500.00	0.00	0.00	0.00	0.00
	PLUMBING	2,162.43	1,293.87	868.56	0.00	0.00	0.00	0.00
	Totals:	4,127.20	1,738.64	2,388.56	0.00	0.00	0.00	0.00
NORMAN	HVAC	323.69	323.69	0.00	0.00	0.00	0.00	0.00
INVESTIGATION	PLUMBING	548.03	283.03	265.00	0.00	0.00	0.00	0.00
S CENTER -	**Totals:**	871.72	606.72	265.00	0.00	0.00	0.00	0.00
NORMAN	ELECTRICAL	1,333.04	1,333.04	0.00	0.00	0.00	0.00	0.00
PUBLIC LIBRARY	HVAC	121.30	121.30	0.00	0.00	0.00	0.00	0.00
- CENTRAL -	**Totals:**	1,454.34	1,454.34	0.00	0.00	0.00	0.00	0.00
NORMAN	PLUMBING	153.08	101.08	52.00	0.00	0.00	0.00	0.00
PUBLIC LIBRARY	**Totals:**	153.08	101.08	52.00	0.00	0.00	0.00	0.00
NORTH EAST	HVAC	54.06	54.06	0.00	0.00	0.00	0.00	0.00
RADIO TOWER -	**Totals:**	54.06	54.06	0.00	0.00	0.00	0.00	0.00
PARKS	HVAC	40.43	40.43	0.00	0.00	0.00	0.00	0.00
MAINTENANCE -	**Totals:**	40.43	40.43	0.00	0.00	0.00	0.00	0.00
POLICE	ELECTRICAL	986.22	293.60	692.62	0.00	0.00	0.00	0.00
SHOOTING	HVAC	101.19	101.19	0.00	0.00	0.00	0.00	0.00
RANGE - 3942	PLUMBING	242.60	242.60	0.00	0.00	0.00	0.00	0.00
JENKINS AVE	**Totals:**	1,330.02	637.40	692.62	0.00	0.00	0.00	0.00
REAVES	GENERAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00
GARDEN	**Totals:**	121.30	121.30	0.00	0.00	0.00	0.00	0.00
REAVES PARK -	ELECTRICAL	1,014.23	161.73	852.50	0.00	0.00	0.00	0.00
515 E	HVAC	67.57	67.57	0.00	0.00	0.00	0.00	0.00
CONSTITUTION	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	Totals:	1,122.24	269.74	852.50	0.00	0.00	0.00	0.00
RUBY GRANT	PLUMBING	161.73	161.73	0.00	0.00	0.00	0.00	0.00
PARK - 3110 W	**Totals:**	161.73	161.73	0.00	0.00	0.00	0.00	0.00
SANITATION	GENERAL	110.87	80.87	30.00	0.00	0.00	0.00	0.00
	PLUMBING	121.30	121.30	0.00	0.00	0.00	0.00	0.00
	Totals:	232.17	202.17	30.00	0.00	0.00	0.00	0.00

SANTA FE	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
RAILROAD	HVAC	101.19	101.19	0.00	0.00	0.00	0.00	0.00
DEPOT	**Totals:**	141.63	141.63	0.00	0.00	0.00	0.00	0.00
SHOP TIME	GENERAL	1,172.57	1,172.57	0.00	0.00	0.00	0.00	0.00
	HVAC	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	Totals:	1,253.44	1,253.44	0.00	0.00	0.00	0.00	0.00
SOONER	ELECTRICAL	156.70	121.30	35.40	0.00	0.00	0.00	0.00
THEATRE - 101	HVAC	181.95	181.95	0.00	0.00	0.00	0.00	0.00
E MAIN	**Totals:**	338.65	303.25	35.40	0.00	0.00	0.00	0.00
SPECIAL OPS -	HVAC	80.87	80.87	0.00	0.00	0.00	0.00	0.00
PD - 4323	**Totals:**	80.87	80.87	0.00	0.00	0.00	0.00	0.00
TRAFFIC	ELECTRICAL	275.57	275.57	0.00	0.00	0.00	0.00	0.00
CONTROL -	GENERAL	140.43	40.43	100.00	0.00	0.00	0.00	0.00
1311 DA VINCI	**Totals:**	416.00	316.00	100.00	0.00	0.00	0.00	0.00
TRANSFER	ELECTRICAL	671.70	220.20	451.50	0.00	0.00	0.00	0.00
STATION - 3901	HVAC	80.87	80.87	0.00	0.00	0.00	0.00	0.00
CHAUTAUQUA	**Totals:**	752.57	301.07	451.50	0.00	0.00	0.00	0.00
TRANSIT	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
CENTER - 320 E	**Totals:**	40.43	40.43	0.00	0.00	0.00	0.00	0.00
TRANSIT/PUBLI	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
C SAFETY - 1310	**Totals:**	80.87	80.87	0.00	0.00	0.00	0.00	0.00
WARMING	HVAC	67.57	67.57	0.00	0.00	0.00	0.00	0.00
SHELTER - 109	**Totals:**	67.57	67.57	0.00	0.00	0.00	0.00	0.00
WATER	PLUMBING	141.52	141.52	0.00	0.00	0.00	0.00	0.00
RECLAMATION -	**Totals:**	141.52	141.52	0.00	0.00	0.00	0.00	0.00
WATER	ELECTRICAL	152,221.76	309.40	151,912.36	0.00	0.00	0.00	0.00
TREATMENT	**Totals:**	152,221.76	309.40	151,912.36	0.00	0.00	0.00	0.00
WESTWOOD	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
GOLF COURSE -	HVAC	27.03	27.03	0.00	0.00	0.00	0.00	0.00
2400	PLUMBING	935.87	626.72	309.15	0.00	0.00	0.00	0.00
WESTPORT DR	**Totals:**	1,043.76	734.61	309.15	0.00	0.00	0.00	0.00
WESTWOOD	GENERAL	481.22	40.43	440.79	0.00	0.00	0.00	0.00

POOL - 1017	**Totals:**	481.22	40.43	440.79	0.00	0.00	0.00	0.00
YOUNG	ELECTRICAL	761.70	295.95	465.75	0.00	0.00	0.00	0.00
FAMILTY	GENERAL	330.49	330.49	0.00	0.00	0.00	0.00	0.00
ATHLETIC	HVAC	579.91	579.91	0.00	0.00	0.00	0.00	0.00
CENTER - 2201	PLUMBING	589.30	525.63	63.67	0.00	0.00	0.00	0.00
TRAE YOUNG	**Totals:**	2,261.41	1,731.99	529.42	0.00	0.00	0.00	0.00

ACCESSIBILITY & CULTURE 9D

ACCESSIBILITY & CULTURE
MARCH 2026

Accessibility:

Complaints	Resolutions

Culture:

Employee Resource Groups (ERGs): LGBTQ+ Alliance's next meeting is to be determined. The Alliance of Black Employees (ABE) held a meeting this month with a special invitation to Oklahoma History Center.

Hosted small St. Patrick's Day activity for the employees and helped with Employee Recognition Ceremony.

Committees:

Human Rights Commission (HRC) – The monthly meeting took take place on Monday, March 23, 2026, at City Hall. The commission discussed proclamations and finalized the list for 2026. Discussion and action regarding the goals of the commission for the remainder of the year were discussed as well as the ordinance and scope of the commission. The next regular meeting is scheduled for Monday, April 27, 2026, at City Hall.

ADA Citizen's Advisory Committee – The quarterly meeting took place on Monday, March 9, 2026. The annual election for the chair and vice-chair of the committee was held: Kelli Freeman, Chair and Kelly Deaver, Vice-Chair, for the second yearly term. Updates on the Transit Program and FY26 and FY26 Concrete Projects were given. Discussion of sidewalk accessibility at Bishop Creek Eco Park was also held. The next quarterly meeting is scheduled for Monday, June 8, 2026, at City Hall.

Cleveland County disABILITY Coalition – The monthly meeting took place on Tuesday, March 3, 2026, at United Way. The purpose of the Cleveland County disABILITY Coalition is to increase awareness of all disabilities, to identify community needs and to develop solutions to those needs. Updates from the ADA Committee and Transportation were given. The presenters for this meeting were Barbara Norton & Sarah Hertzke of Community of Autistic Adults and Allies in Norman (CAAAN). A community of friends & neighbors, where people can find a "place to belong" as they come together to build relationships and create informal alliances. They use a different colored nametag system to indicate the level of participation a person is comfortable with. Events have been taking place for 3+ years and host 35-55 people at each session.

PLANNING AND COMMUNITY DEVELOPMENT 10

March 2026 Residential Permit Activity

Category	Permit	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Valuation
Multi-Family, Addition / Alteration	PRAD202600830	2026-03-24	1701 ELM AVE	450	R-3	7	NOT SUBDIVIDED	NABHOLZ CONSTRUCTION	$ 150,000.00
	1								**$ 150,000.00**
Residential, Accessory Dwelling Unit	PRADU202600594	2026-03-23	10210 DARE LN	1267	A-2	5	H & L 1	WILLIAM STRITE	$ 50,000.00
	1								**$ 50,000.00**
Residential, Accessory Structure	PRAB202600270	2026-03-31	2917 LEANING ELM DR	360	R-1	6	WOODCREST ESTATES 7	KEN ANDERSON	$ 7,500.00
	PRAB202600413	2026-03-05	502 MACY ST	641	R-1	4	SOUTHRIDGE ADD	HOMESTEAD CUSTOM HOMES & CONST	$ 75,000.00
	PRAB202600540	2026-03-12	4101 SILVERTON CIR	342	R-1	3	CHERRY CREEK SEC 3	DECKWORKS CONST LLC	$ 15,000.00
	PRAB202600544	2026-03-06	12011 NELSON LN	1200	A-2	5	NOT SUBDIVIDED	JUDITH PORTILLO	$ 11,000.00
	PRAB202600614	2026-03-04	518 CLAREMONT DR	240	R-1	2	NORMANDY PARK	HEATH MACKEY	$ 9,000.00
	PRAB202600616	2026-03-23	2732 CIMARRON DR	450	RM-2	3	HERITAGE PLACE II ADD	JENNIFER NETT	$ 10,000.00
	PRAB202600667	2026-03-04	2102 TWISTED OAKS DR	288	R-1	1	CHISHOLM TRAIL EST SEC 3	ALFRED DAIL JAMES	$ 9,000.00
	PRAB202600671	2026-03-17	4520 E FRANKLIN RD	2000	A-2	5	NOT SUBDIVIDED	CALLAHAN STEEL BUILDINGS	$ 60,000.00
	PRAB202600684	2026-03-05	2600 36TH AVE NE	1200	A-2	6	HANSMEYER ACRES COS	SCOTT MCGUIRE	$ 25,000.00
	PRAB202600722	2026-03-11	10800 MYSTIC ISLE	1600	R-3	7	ENCHANTED HOLLOW ESTATES COS	JOSHUA MADDEN	$ 40,000.00
	PRAB202600725	2026-03-12	1705 VANESSA DR	288	R-1	6	CRESTLAND ESTATES	CHRIS MATTINGLY	$ 11,000.00
	PRAB202600737	2026-03-12	4000 24TH AVE NE	2400	A-2	6	PARK ONE NORTH COS	DABNEY STELL FRAME	$ 100,000.00
	PRAB202600805	2026-03-18	916 BRANCHWOOD CT	192	R-1	3	SPRING BROOK 02	TOM SAUREY/TUFF SHED, INC	$ 11,180.00
	PRAB202600849	2026-03-25	1813 TIFFANY DR	225	R-1	1	CHISHOLM TRAIL EST SEC 2	KYLE ANDREW PERIGO	$ 4,000.00
	PRAB202600926	2026-03-23	2617 BARRY SWITZER AVE	192	R-1	2	ROLLING HILLS ESTATES 2	JUERGEN DANIEL	$ 15,000.00
	PRAB202601005	2026-03-26	416 TRINIDAD DR	160	R-1	3	WESTERN VIEW SEC 1	AMANDA CLARK	$ 5,000.00
	16								**$ 407,680.00**
Residential, Addtion/Alteration	PRAD202505066	2026-03-24	322 VICKSBURG AVE	24	RM-2	1	JAMESTOWN ESTATES ADD 2	HV REMODELING, LLC	$ 3,500.00
	PRAD202505144	2026-03-02	433 THORTON DR	1671	R-1	2	WESTWOOD EST	STEVE BURGEN	$ 280,000.00
	PRAD202505427	2026-03-18	605 N FINDLAY AVE	2374	R-1	4	COLLEYS 2ND	MIKE ESTEP	$ 65,000.00
	PRAD202600322	2026-03-03	4300 WATKINS RD	1160	A-2	3	STONE/MARLAR (COS)	LARRY MENHUSEN	$ 30,000.00
	PRAD202600354	2026-03-30	515 MACY ST	2229	R-1	4	NOT SUBDIVDED	CHRISTOPHER FOLSOM	$ 75,000.00

March 2026 Residential Permit Activity

	PRAD202600410	2026-03-04	1105 E LINDSEY ST	132	R-1	4	FACULTY HEIGHTS ADD	TITAN BUILDING CO	$	3,250.00
	PRAD202600518	2026-03-05	3814 FLORA DR	25	RE	5	CEDAR LANE PARK EST	RANDALL R CLARK	$	2,000.00
	PRAD202600548	2026-03-04	1311 MCKINLEY AVE	977	R-1	7	HARDIE-RUCKER ADD	DALE ROBINETT	$	75,000.00
	PRAD202600642	2026-03-16	3440 MONTILLA CT	1428	PUD	6	MONTORO RIDGE SEC 1	IRON BISON HOMES	$	500,000.00
	PRAD202600660	2026-03-12	4501 NORTHFIELDS ST	192	R-1	8	CARRINGTON PLACE ADD SEC 14	BE SAFE STORM SHELTERS LLC	$	40,000.00
	PRAD202600790	2026-03-19	1009 W LINDSEY ST	3060	R-1	4	PICKARD ACRES - REPLAT	C.A. MCCARTY CONSTRUCTION LLC	$	450,000.00
	PRAD202600800	2026-03-25	710 JONA KAY TER	648	R-1	2	UNIVERSAL HEIGHTS 2ND ADD	HOMEWORK CONSTRUCTION & REMODELING LLC	$	75,000.00
	PRAD202600903	2026-03-24	3001 GINGER DR	100	RE	5	CINNAMON RUN	GROUNDWORKS OKC	$	175,068.00
	PRAD202600962	2026-03-24	719 NORMANDIE DR	480	R-1	4	VALLEY VIEW ADD - REPLAT	WATERMARK INVESTMENT PROPERTIES LLC	$	45,000.00
	14								**$**	**1,818,818.00**
Residential, Carport	PRCP202600559	2026-03-16	811 S PONCA AVE	660	R-1	4	NOT SUBDIVIDED	DECKWORKS CONST. LLC	$	50,000.00
	PRCP202600741	2026-03-13	1719 LANCASTER CIR	400	R-1	2	LYDICKS SECOND-REPLAT	TITAN BUILDING CO	$	5,450.00
	PRCP202600941	2026-03-23	1901 MORREN DR	400	R-1	6	CRESTLAND ESTATES	ROUGHTSTOCK WELDING	$	4,000.00
	3								**$**	**59,450.00**
Residential, Demolition	PRDE202505012	2026-03-26	2834 MISTY RIDGE DR		R-1	1	SUMMIT LAKES ADD SEC 2	MICHEAL SISK		N/A
	PRDE202600606	2026-03-06	1950 E LINDSEY ST		A-2	1	NOT SUBDIVIDED	NATIVE WRECKING SERVICES		N/A
	PRDE202600607	2026-03-04	5750 W TECUMSEH RD		A-2	3	NOT SUBDIVIDED	NATIVE WRECKING SERVICES		N/A
	PRDE202600618	2026-03-13	917 W TIMBERDELL RD		R-1	4	WETZLER ADD AMENDED PLAT	MIDWEST WRECKING CO		N/A
	PRDE202600685	2026-03-05	2219 138TH AVE SE		RE	5	THUNDERBIRD HILLS	KREWKO, LLC		N/A
	PRDE202600835	2026-03-19	515 W DAWS ST		R-1	4	WATSON ADD	K & M DIRT WRECKING		N/A
	6									**N/A**
Residential, Fire	**1**								**$**	**3,725.00**
Residential, New Single Family	PRSF202600249	2026-03-09	4320 DUSTY TRL	3604	PUD	3	GLENRIDGE ADDham SEC. 3	D.R. HORTON	$	363,160.00
	PRSF202600252	2026-03-06	1802 MARYMOUNT RD	5062	R-1	6	HALLBROOKE ADD SEC 6	ARMSTRONG HOMES	$	677,000.00
	PRSF202600401	2026-03-16	4016 CARAWAY LN	2163	R-1	5	BELLATONA ADD SEC 4	HOME CREATIONS, INC	$	302,680.00
	PRSF202600403	2026-03-16	4020 CARAWAY LN	2765	R-1	5	BELLATONA ADD SEC 4	HOME CREATIONS, INC	$	384,000.00
	PRSF202600441	2026-03-09	4316 DUSTY TRL	2577	PUD	3	GLENRIDGE ADD SEC 3	D.R. HORTON	$	420,000.00

March 2026 Residential Permit Activity

PRSF202600455	2026-03-05	801 60TH AVE NE	9863	A-2	5	NOT SUBDIVIDED	LANDMARK FINE HOMES, LP	$ 990,000.00
PRSF202600488	2026-03-09	4300 DUSTY TRL	2568	PUD	3	GLENRIDGE ADD SEC 3	D.R. HORTON	$ 420,000.00
PRSF202600492	2026-03-12	619 SIENA SPRINGS DR	2870	PUD	1	SIENA SPRINGS ADD SEC 2	INTEGRATED CONSTRUCTION PLUS DESIGN	$ 358,000.00
PRSF202600513	2026-03-02	3927 ABINGDON DR	2598	R-1	5	BELLATONA ADD SEC 4	HOME CREATIONS, INC	$ 363,750.00
PRSF202600550	2026-03-03	4405 FARM HILL RD	5644	R-1	8	FOUNTAIN VIEW ADD SEC 1	STONEWALL HOMES, LLC.	$ 1,100,000.00
PRSF202600579	2026-03-04	809 FLORENCE TER	3410	PUD	1	SIENA SPRINGS ADD SEC 2	DP GAMBLE HOMES, INC.	$ 420,000.00
PRSF202600585	2026-03-02	4002 ABINGDON DR	2315	R-1	5	BELLATONA ADD SEC 4	HOME CREATIONS, INC	$ 310,500.00
PRSF202600586	2026-03-02	4003 ABINGDON DR	2477	R-1	5	BELLATONA ADD SEC 4	HOME CREATIONS, INC	$ 346,750.00
PRSF202600633	2026-03-19	8601 E FRANKLIN RD	3886	A-2	5	NOT SUBDIVIDED	ALMA MORALES	$ 542,500.00
PRSF202600648	2026-03-02	513 RAPIDS WAY	4039	PUD	6	PINE CREEK ADD	LANDMARK FINE HOMES, LP	$ 520,000.00
PRSF202600649	2026-03-02	519 BASIN WAY	3981	PUD	6	PINE CREEK ADD	LANDMARK FINE HOMES, LP	$ 520,000.00
PRSF202600659	2026-03-25	1909 PECAN MESA RD	9518	A-2	6	COTTONWOODS FLATS ESTATES COS	BYRD BUILDING CONSULTING	$ 2,500,000.00
PRSF202600678	2026-03-27	101 E HUGHBERT ST	3856	R-2	4	JONES ADD, J A	PRECISION BUILDERS	$ 465,000.00
PRSF202600745	2026-03-12	514 EXPLORER TRL	4051	PUD	6	PINE CREEK ADD	LANDMARK FINE HOMES, LP	$ 500,000.00
PRSF202600746	2026-03-12	515 EXPLORER TRL	3966	PUD	6	PINE CREEK ADD	LANDMARK FINE HOMES, LP	$ 550,000.00
PRSF202600763	2026-03-13	3817 MUIR FOREST WAY	3092	PUD	6	RED CANYON RANCH SEC 8	LANDMARK FINE HOMES, LP	$ 331,800.00
PRSF202600803	2026-03-30	704 SIENA SPRINGS DR	2822	PUD	1	SIENA SPRINGS ADD SEC 2	FLORIDA CONSTRUCTION	$ 400,000.00
PRSF202600810	2026-03-30	3025 ROME TER	2822	PUD	1	SIENA SPRINGS ADD SEC 2	FLORIDA CONSTRUCTION	$ 400,000.00
PRSF202600811	2026-03-19	6900 108TH AVE NE	2100	A-2	5	NOT SUBDIVIDED	BULLETPROOF BUILDS LLC	$ 375,000.00
PRSF202600813	2026-03-30	707 FLORENCE TER	2849	PUD	1	SIENA SPRINGS ADD SEC 2	FLORIDA CONSTRUCTION	$ 350,820.00
PRSF202600819	2026-03-20	3813 YELLOWSTONE DR	4066	PUD	6	PINE CREEK ADD	LANDMARK FINE HOMES, LP	$ 500,000.00
PRSF202600821	2026-03-23	3817 YELLOWSTONE DR	4117	PUD	6	PINE CREEK ADD	LANDMARK FINE HOMES, LP	$ 470,000.00
PRSF202600826	2026-03-20	3700 BEDROCK DR	2636	PUD	8	SPRINGS AT FLINT HILLS SEC 1	LANDMARK FINE HOMES, LP	$ 320,000.00
PRSF202600854	2026-03-23	1940 BURNING TREE	3645	R-1	6	HALLBROOKE ADD SEC 6	C.A. MCCARTY CONSTRUCTION LLC	$ 525,000.00
PRSF202600867	2026-03-30	3750 MESA RD	3687	PUD	6	RED CANYON RANCH SEC 8	IDEAL HOMES OF NORMAN, LP	$ 429,820.00
PRSF202600874	2026-03-23	1908 MEADOWVIEW DR	6717	PUD	6	MONTE VISTA ESTATES PHASE 1	LANDMARK FINE HOMES, LP	$ 880,000.00
PRSF202600876	2026-03-23	2002 MEADOWVIEW DR	6266	PUD	6	MONTE VISTA ESTATES	LANDMARK FINE HOMES, LP	$ 860,000.00

March 2026 Residential Permit Activity

	PRSF202600878	2026-03-23	3000 FORTUNA DR	4678	R-1	8	LAS COLINAS ADD SEC 1	LANDMARK FINE HOMES, LP	$	650,000.00
	PRSF202600882	2026-03-30	703 FLORENCE TER	3050	PUD	1	SIENA SPRINGS ADD SEC 2	FLORIDA CONSTRUCTION	$	340,000.00
	PRSF202600888	2026-03-27	3351 BLACKBIRD LN	5474	PUD	6	FROST CREEK	STONEWALL HOMES, LLC	$	1,500,000.00
	PRSF202600894	2026-03-20	3811 ALTA VISTA DR	2410	PUD	8	FLINT HILLS ADDITION SECTION 2	IDEAL HOMES OF NORMAN, LP	$	169,000.00
	PRSF202600900	2026-03-25	2121 84TH AVE SE	8255	A-2	5	NOT SUBDIVIDED	CLNT MCGREGOR	$	626,500.00
	PRSF202600913	2026-03-25	4007 ABINGDON DR	2765	R-1	5	BELLATONA ADD SEC 4	HOME CREATIONS, INC	$	384,000.00
	PRSF202600916	2026-03-25	4006 ABINGDON DR	2070	R-1	5	BELLATONA ADD SEC 4	HOME CREATIONS, INC	$	289,800.00
	PRSF202601000	2026-03-25	3741 MESA RD	3170	PUD	6	RED CANYON RANCH SEC 8	IDEAL HOMES OF NORMAN, LP	$	252,000.00
	PRSF202601119	2026-03-30	1409 EUREKA PL	2519	PUD	8	FLINT HILLS ADDITION SECTION 2	IDEAL HOMES OF NORMAN, LP	$	289,980.00
	41								**$**	**22,397,060.00**
Residential, Pool	PRPO202600525	2026-03-11	4521 BELLINGHAM LN	970	R-1	8	CARRINGTON PLACE ADD SEC 14	FOX POOLS OF CENTRAL OK	$	105,600.00
	PRPO202600613	2026-03-06	641 VILLAVERDE CT	578	PUD	6	MONTORO RIDGE SEC 1	SIGNATURE CUSTOM POOLS	$	113,000.00
	PRPO202600733	2026-03-12	1140 72ND AVE NE	1824	A-2	5	KIRBY RANCH COS	RYAN RIDDLE	$	80,000.00
	PRPO202600834	2026-03-18	4217 FARM HILL RD	1460	R-1	8	FOUNTAIN VIEW ADD SEC 1	ARTISTIC POOLS	$	85,000.00
	PRPO202600886	2026-03-30	2818 CYNTHIA CIR	1325	R-1	2	SMOKING OAKS SOUTH	POOL ENVY	$	65,000.00
	PRPO202600960	2026-03-27	5508 FRONTIER TRL	820	PUD	3	GLENRIDGE ADD SEC 2	AQUASCAPE POOLS	$	70,545.00
	PRPO202601116	2026-03-27	4251 PLEASANT HILL LN	1825	A-2	5	PLEASANT HILL ESTATES	ZOE POOLS	$	70,000.00
	7								**$**	**589,145.00**
Residential, Repair	PRDB202600779	2026-03-05	2614 S BERRY RD		R-1	2	FOREST HILLS ADD	SERVICEMASTER RESTORE BY RSI	$	150,298.86
	PRDB202600931	2026-03-16	4255 120TH AVE SE		A-2	5	NOT SUBDIVIDED	LET THERE BE LIGHT ELECTRIC	$	5,000.00
	2								**$**	**155,298.86**
Residential, Storm Shelter	PRSS202600313	2026-03-17	12400 E TECUMSEH RD		A-2	5	H & L 2	LARRY DEESE	$	4,200.00
	PRSS202600581	2026-03-06	2003 DELPHINE DR		PUD	1	THE VILLAGES	GRANT MYERS	$	3,800.00
	PRSS202600691	2026-03-02	1107 MOUNT IRVING WAY		PUD	6	RED CANYON RANCH SEC 8	DEAN ANDERSON	$	2,700.00
	PRSS202600732	2026-03-03	740 SIENA SPRINGS DR		PUD	1	SIENA SPRINGS ADD SEC 1	STORM SAFE SHELTER, LLC	$	3,500.00
	PRSS202600742	2026-03-03	1807 HOLLOW CREST CT		R-1	5	SUMMIT VALLEY ADD SEC 3	GROUND ZERO SHELTERS	$	3,995.00
	PRSS202600761	2026-03-11	2114 MORGAN DR		R-1	2	WESTWOOD EST NORTH ADD	STORM SAFE SHELTER, LLC	$	5,200.00

March 2026 Residential Permit Activity

PRSS202600762	2026-03-05	4015 LYNFORD LN		R-1	5	BELLATONA ADD SEC 4	RINA DEGENNARO	$ 3,000.00
PRSS202600765	2026-03-05	2804 SUMMIT HOLLOW CIR		R-1	1	SUMMIT LAKES ADD SEC 12	GROUND ZERO SHELTERS	$ 2,945.00
PRSS202600775	2026-03-05	801 60TH AVE NE		A-2	5	THE RANCH	LANDMARK FINE HOMES, LP	$ 4,000.00
PRSS202600806	2026-03-17	4208 86TH AVE NE		RE	5	PRIDE 031	DEBRA CANO	$ 5,650.00
PRSS202600817	2026-03-10	4605 OSPREY DR		R-1	7	EAGLE CLIFF SOUTH ADD SEC 7	JENNIFER MCREYNOLDS	$ 3,700.00
PRSS202600820	2026-03-10	3813 YELLOWSTONE DR		PUD	6	PINE CREEK ADD	LANDMARK FINE HOMES, LP	$ 3,200.00
PRSS202600822	2026-03-10	3817 YELLOWSTONE DR		PUD	6	PINE CREEK ADD	LANDMARK FINE HOMES, LP	$ 3,800.00
PRSS202600828	2026-03-10	3700 BEDROCK DR		PUD	8	SPRINGS AT FLINT HILLS SEC 1	LANDMARK FINE HOMES, LP	$ 3,200.00
PRSS202600836	2026-03-10	4100 TROON ST		PUD	8	CASCADE ESTATES SEC. 7	ANDREA MCKINNEY	$ 5,100.00
PRSS202600844	2026-03-12	212 TERRA CT		R-1	8	CRYSTAL HEIGHTS #3	STORM SAFE SHELTERS	$ 3,050.00
PRSS202600848	2026-03-11	121 HALIFAX WAY		R-1	8	HAWTHORNE PLACE	STORM SAFE SHELTERS	$ 4,999.00
PRSS202600873	2026-03-12	1711 CRUCE ST		R-1	2	HETHERINGTON HEIGHTS 3RD ADD	STORM SAFE SHELTERS	$ 2,800.00
PRSS202600875	2026-03-12	1908 MEADOWVIEW DR		PUD	6	MONTE VISTA ESTATES	LANDMARK FINE HOMES, LP	$ 3,800.00
PRSS202600877	2026-03-12	2002 MEADOWVIEW DR		PUD	6	MONTE VISTA ESTATES	LANDMARK FINE HOMES, LP	$ 3,800.00
PRSS202600883	2026-03-12	4610 KENSAL RISE CIR		R-1	8	CARRINGTON PLACE ADD SEC 8	LANDMARK FINE HOMES, LP	$ 5,500.00
PRSS202600899	2026-03-20	4303 84TH AVE NE		RE	5	PRIDE 031	CANDACE CHANDLER	$ 5,000.00
PRSS202600927	2026-03-13	3715 CASSIDY DR		PUD	8	FLINT HILLS SEC 1	IDEAL HOMES OF NORMAN, LP	$ 3,000.00
PRSS202600946	2026-03-16	817 BRANCHWOOD CT		R-1	3	SPRING BROOK 02	GROUND ZERO SHELTERS	$ 3,000.00
PRSS202601021	2026-03-20	2408 BONNYBROOK ST		R-1	5	EAST RIDGE ADD 8 AMENDED	RATLIFF, JANEY BETH	$ 5,000.00
PRSS202601073	2026-03-24	1806 BARRINGTON DR		R-1	6	HALL PARK SEVENTH ADD	BRANDON HOLDSWORTH	$ 3,000.00
PRSS202601075	2026-03-24	5408 WINDSTONE LN		PUD	3	GLENRIDGE ADD SEC 3	SHANDI RUSSELL	$ 3,050.00
PRSS202601086	2026-03-24	1514 ROWENA LN		R-1	2	HETHERINGTON HEIGHTS 3RD ADD	OKLAHOMA SHELTERS	$ 3,300.00
PRSS202601098	2026-03-25	1812 SCHOONER DR		R-1	8	PRAIRIE CREEK ADD	KAREN MONTGOMERY	$ 3,900.00
PRSS202601099	2026-03-30	3512 CRAMPTON GAP WAY		PUD	8	SPRGS AT GREENLEAF TRLS ADD 2	GROUND ZERO SHELTERS	$ 4,395.00
PRSS202601100	2026-03-25	2600 HAMDEN AVE		R-1	8	HAWTHORNE PLACE 3RD ADD	STORM SAFE SHELTERS	$ 5,000.00
PRSS202601105	2026-03-25	125 N SHERRY AVE		R-1	2	TOWN & COUNTRY ESTATES	F5 STORM SHELTERS, LLC	$ 4,142.00
PRSS202601127	2026-03-25	2120 NORWOOD DR		R-1	5	BELLATONA ADD SEC 2	BRIANNE CRAVENS	$ 3,000.00

March 2026 Residential Permit Activity

	PRSS202601131	2026-03-27	10915 E TECUMSEH RD		A-2	5	NOT SUBDIVIDED	DOUG GUY	$ 4,500.00
	PRSS202601153	2026-03-26	2137 BLUE CREEK DR		RE	5	BLUE CREEK ADD	STORM SAFE SHELTERS	$ 6,900.00
	PRSS202601176	2026-03-30	513 VERREAUX DR		R-1	7	EAGLE CLIFF 8	JORDAN HAYNES	$ 5,000.00
	PRSS202601189	2026-03-30	1409 EUREKA PL		PUD	8	FLINT HILLS ADDITION SECTION 2	IDEAL HOMES OF NORMAN, LP	$ 3,000.00
	PRSS202601192	2026-03-30	1528 HIGH TRAIL RD		R-1	6	HIGH MEADOWS ADD	DARIUS TARSIO	$ 5,000.00
	PRSS202601204	2026-03-31	9921 BLACKJACK TRL		RE	5	OAKRIDGE EST SEC 3	OKLAHOMA SHELTERS	$ 4,500.00
	PRSS202601206	2026-03-31	2215 TAHOE DR		R-1	1	CHISHOLM TRAIL EST SEC 2	DOUG GUY	$ 3,999.00
	40								**$ 160,625.00**
Residential, Water Well	PRWL202600825	2026-03-19	2601 60TH AVE NW		A-2	3		AQUA WELL DRILLING, INC	N/A
	1								**N/A**
Total	**133**								**$ 25,791,801.86**

March 2026 Residential Permit Activity

Category	Permits	Valuation
Multi-Family, Addition / Alteration	1	$ 150,000.00
Residential, Accessory Dwelling Unit	1	$ 50,000.00
Residential, Accessory Structure	16	$ 407,680.00
Residential, Addition / Alteration	14	$ 1,818,818.00
Residential, Carport	3	$ 59,450.00
Residential, Demolition	6	N/A
Residential, Fire	1	$ 3,725.00
Residential, New Single Family Dwelling	41	$ 22,397,060.00
Residential, Pool	7	$ 589,145.00
Residential, Repair	2	$ 155,298.86
Residential, Storm Shelter	40	$ 160,625.00
Residential, Water Well	1	N/A
Total	**133**	**$ 25,791,801.86**

March 2026 Non-Residential Activity

Category	Permit	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Tenant	Valuation
Commercial, Addition / Alteration	PRAD202600307	2026-03-24	480 24TH AVE NW	1206	C-2	2	SKM ADDITION	STEVE NGUYEN	ROYALTY NAILS & HEAD SPA	$ 5,000.00
	PRAD202600602	2026-03-17	702 N PORTER AVE	2256	C-2	4	JONES ADD, J A	ELITE LEGACY CONSTRUCTION	TARAHUMARA'S	$ 100,000.00
	PRAD202600734	2026-03-13	333 INTERSTATE DR	2000	C-2	2	TSTB ADD SEC 2	CLIMATE PROS LLC	WALMART SUPERCENTER	$ 1,000,000.00
	PRAD202600773	2026-03-13	1017 N UNIVERSITY BLVD	1	C-3	4	ADBAR 1	FLONA BUI	VERIZON	$ 25,000.00
	PRAD202600778	2026-03-18	3126 36TH AVE NE	50	A-2	6	NOT SUBDIVIDED	MASTEC NETWORK SOLUTIONS	AT&T	$ 10,000.00
	PRAD202600908	2026-03-30	10797 E BETHEL RD	25	A-2	5	NOT SUBDIVIDED	JAELIN KENT	CASTLE CROWN	$ 30,000.00
	PRAD202601018	2026-03-31	814 CARDINAL CREEK BLVD	200	RM-6	7	CARDINAL CREEK ADD	TEX-STAR UNDERGROUND LLC	CARDINAL CREEK CONDOS	$ 30,000.00
	7									**$ 1,200,000.00**
Commercial, Fire	**16**									**$ 2,108,412.79**
Commercial, New Commercial Building	PRNR202505218	2026-03-03	2335 24TH AVE NW	3848	PUD	8	UNIVERSITY NORTH PARK SEC XXI	TCS CONSTRUCTION	SHAKE SHACK	$ 1,185,000.00
	PRNR202505465	2026-03-09	3804 ARMSTRONG AVE	3267	PUD	5	ARMSTRONG BANK CONSOLIDATION PROJECT	TCS CONSTRUCTION	ARMSTRONG BANK	$ 2,500,000.00
	PRNR202600232	2026-03-26	2425 LEGACY PARK DR	13100	PUD	8	UNIVERSITY NORTH PARK SEC 22	TCS CONSTRUCTION	LEGACY SHOPS BUILDING A	$ 2,145,250.00
	3									**$ 5,830,250.00**
Commercial, Solar	PRSO202601121	2026-03-26	4050 N INTERSTATE DR		PUD	8	JONATHAN FOWLER ADDITION	EIGHTTWENTY	FOWLER TOYOTA	$ 378,490.00
	1									**$ 378,490.00**
Total	**27**									**$ 9,517,152.79**

March 2026 Non-Residential Permit Activity

Category	Permits	Valuation
Commercial, Addition / Alteration	7	$ 1,200,000.00
Commercial, Fire	16	$ 2,108,412.79
Commercial, New Commercial Building	3	$ 5,830,250.00
Commercial, Solar	1	$ 378,490.00
Total	**27**	**$ 9,517,152.79**

Monthly Permit Activity-March 2026

		2026		2025	
Group	Category	Permits	Valuation	Permits	Valuation
RESIDENTIAL	Multi-Family, Addition / Alteration	1	$150,000.00		
	Multi-Family, Fire	6	$75,002.00	7	$584,859.00
	Multi-Family, New Multi-Unit Residential			10	$28,358,198.00
	Multi-Family, Repair			3	$230,000.00
	Residential, Accessory Dwelling Unit	2	$200,000.00	13	$1,278,679.60
	Residential, Accessory Structure	28	$1,035,565.00	96	$3,895,523.74
	Residential, Addition / Alteration	33	$3,837,792.99	101	$8,796,531.51
	Residential, CarPort	8	$87,650.00	20	$133,341.00
	Residential, Demolition	11	$10,000.00	26	$20,000.00
	Residential, Fire	3	$38,350.00	7	$87,285.00
	Residential, Manufactured Home	2	$419,228.00	17	$2,462,971.63
	Residential, Manufactured Home Replacement			5	$781,999.00
	Residential, New Single Family Dwelling	79	$38,029,750.00	320	$121,734,859.50
	Residential, New Two Family (duplex)			2	$1,228,000.00
	Residential, Pool	14	$1,442,446.00	84	$6,693,668.93
	Residential, Repair	3	$255,298.86	11	$672,308.09
	Residential, Solar	4	$98,533.70	55	$1,717,166.22
	Residential, Storm Shelter	70	$305,383.50	296	$1,831,866.00
	Residential, Water Well	2		16	
	Total	**266**	**$45,985,000.05**	**1,089**	**$180,507,257.22**
NON-RESIDENTIAL	Commercial, Accessory Structure	2	$26,000.00	2	$16,010.00
	Commercial, Addition / Alteration	26	$9,370,932.00	95	$39,244,891.42
	Commercial, Demolition	1		17	$80,500.00
	Commercial, Fire	25	$2,202,445.29	99	$19,403,117.76
	Commercial, Foundation Only	1	$5,500,000.00	3	$2,664,597.00
	Commercial, New Commercial Building	7	$10,280,250.00	44	$95,234,570.90
	Commercial, RCF/RDCF	1		4	
	Commercial, Repair	1	$40,000.00	4	$518,835.40
	Commercial, Solar	4	$722,290.00	4	$1,096,544.00
	Commercial, Utilities WM			3	
	Total	**68**	**$28,141,917.29**	**275**	**$158,259,066.48**
OTHER ACTIVITY	# of New Dwelling Units	82		495	
	All Field Inspections	4,880		20,160	
	Certificate of Completion (CC)	664		3,342	
	Certificate of Occupancy (CO)	121		681	
	Demo # of Dwelling Units	9		21	
	Electrical Permit	309		1,107	
	Garage Sale	101		781	
	Lot Line Adjustment	4			
	Mechanical Permit	250		1,191	
	Paving (PRIVATE PROPERTY)	15	$660,125.00	95	$3,457,274.00
	Plumbing Permit	366		1,388	
	Public Works	54	$1,548,794.42	266	$12,361,415.08
	Sign	60	$29,100.00	181	$110,375.00
	Solar			1	
	Structure Moving	2		29	$300,000.00
	Temporary Structure	3		22	
	Utilities WM	3		5	
	Total	**6,923**	**$2,238,019.42**	**29,765**	**$16,229,064.08**
Total		**7,257**	**$76,364,936.76**	**31,134**	**$354,995,387.78**

POLICE 11

NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW

@normanokpd

MARCH | 2026

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2026	5-YEAR AVERAGE	2025
MURDER	0	0	0
SEXUAL ASSAULTS	10	12	10
ROBBERY	5	2	1
AGGRAVATED ASSAULTS	18	20	11
BURGLARY OF BUILDING	29	33	26
LARCENY/THEFT	169	189	159
MOTOR VEHICLE THEFT	25	29	22
ARSON	0	0	1
KIDNAPPING	2	2	2
FRAUD/FORGERY	60	72	68
DUI/APC	28	29	25
PUBLIC INTOXICATION	51	48	47
RUNAWAYS	27	31	49
DRUG VIOLATIONS	51	70	98
THREATS/HARASSMENT	36	35	25
VANDALISM	54	68	43
OTHER	668	644	684
TOTAL REPORTED OFFENSES	**1,233**	**1,284**	**1,271**
TOTAL ARRESTS:	**656**	**706**	**727**
PROTECTIVE CUSTODY:	59	74	48
TOTAL CASE REPORTS*	**994**	**1,016**	**966**
COLLISIONS	**153**	**186**	**166**
FATALITY	2	1	1
INJURY	23	25	24
NON-INJURY	128	160	141
NUMBER OF PEOPLE INJURED	29	35	36
CITATIONS & WARNINGS	**3,412**	**3,280**	**4,260**
TRAFFIC CITATIONS	1,006	971	1,580
TRAFFIC WARNINGS	1,761	1,696	2,265
PARKING CITATIONS & WARNINGS	645	613	415

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 5,294

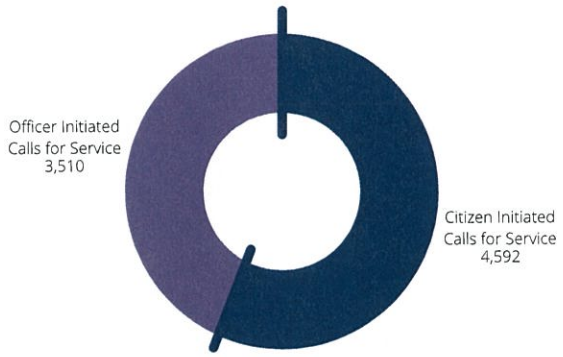
NON-EMERGENCY CALLS TAKEN: 15,467

TOTAL INCOMING CALLS: 20,761

TOTAL CALLS FOR SERVICE GENERATED: 12,012

POLICE CALLS FOR SERVICE: 8,102
- OFFICER INITIATED: 3,510
- CITIZEN INITIATED: 4,592

OTHER CAD ACTIVITY:
- NORMAN FIRE: 1,826
- EMSSTAT: 2,084



TOP FIVE POLICE CALLS FOR SERVICE

1. CONTACT A SUBJECT: 544
2. DISTURBANCE / DOMESTIC: 525
3. WELFARE CHECK: 411
4. ALARM: 359
5. CHECK AREA: 311

INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 140

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 74

CASES CLOSED DURING REPORTING PERIOD: 453
- CLEARED BY ARREST / WARRANT: 19
- CLEARED BY EXCEPTION: 27
- COP FOLLOW-UP: 13
- DEACTIVATED: 322
- DEACTIVATED DUE TO STAFFING: 20
- MISSING PERSONS RECOVERED: 6
- REFERRED INTERNALLY: 26
- UNFOUNDED: 20

ANIMAL WELFARE

- INTAKES: 210
- LIVE RELEASES: 189
- LIVE OUTCOME RATE: 91%
- ANIMALS FOSTERED: 49
- VOLUNTEER HOURS: 394

RECORDS

CUSTOMER SERVICE CONTACTS: 2,207
- IN-PERSON CONTACTS: 725
- PHONE CONTACTS: 704
- EMAIL CONTACTS: 778

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 184
ACTUAL EMPLOYED: 176
AVAILABLE FOR ASSIGNMENT: 170**

AUTHORIZED PROFESSIONAL STAFF: 75
ACTUAL EMPLOYED: 71
AVAILABLE FOR ASSIGNMENT: 69**

*This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.
**This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, police academy, or in field training.

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report
March 2026

IN SHELTER ANIMAL COUNTS

	2025			2026			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	95	51	146	62	37	99	(47)	-32%
Ending	90	35	125	71	51	122	(3)	-2%

ANIMAL INTAKES

	2025			2026			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	114	49	163	79	33	112	(51)	-31%
Owner Relinquish	38	13	51	30	25	55	4	8%
Owner Intended Euth	0	0	0	3	0	3	3	
Transfer In	0	2	2	1	2	3	1	50%
Other Intakes*	19	11	30	5	21	26	(4)	-13%
Returned Animal	12	4	16	7	4	11	(5)	-31%
TOTAL LIVE INTAKES	183	79	262	125	85	210	(52)	-20%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2025	Total	2026	Total	Comparisons Difference	Comparisons Percent
Wildlife Collected (DOA)	0	0	0	0	0	
Dog Collected (DOA)	2	2	1	1	(1)	-50%
Cat Collected (DOA)	2	2	1	1	(1)	-50%
Wildlife Transferred	0	0	0	0	0	
Intake Horses	0	0	0	0	0	
Intake Cows	0	0	0	0	0	
Intake Goats	0	0	1	1	1	
Intake Sheep	0	0	0	0	0	
Intake Rabbits	1	1	0	0	(1)	-100%
Intake Pigs	0	0	0	0	0	
Intake Other	0	0	3	3	3	
TOTAL OTHER ITEMS	5	5	6	6	1	20%

LENGTH OF STAY (DAYS)

	2025	2026
Dog	19.3	14
Cat	7.1	6

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	34	5	0	39

Norman Animal Welfare Monthly Statistical Report
March 2026

LIVE ANIMAL OUTCOMES

	2025			2026			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	97	60	157	70	50	120	(37)	-24%
Return To Owner	48	8	56	38	0	38	(18)	-32%
Transferred Out	29	0	29	1	0	1	(28)	-97%
Returned to Field	0	15	15	0	14	14	(1)	-7%
Returned to Owner in Field	34	0	34	16		16		
TOTAL LIVE OUTCOMES	208	83	291	125	64	189	(102)	-35%

OTHER ANIMAL OUTCOMES

	2025			2026			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	0	0	0	0	2	2	2	
Lost in Care	0	0	0	0	0	0	0	
Shelter Euth	12	3	15	10	6	16	1	7%
Owner Intended Euth	3	1	4	2	1	3	(1)	-25%
TOTAL OTHER OUTCOMES	15	4	19	12	9	21	2	11%

TOTAL OUTCOMES

	2025			2026			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	208	83	291	125	64	189	(102)	-35%
Total Other Outcomes	15	4	19	12	9	21	2	11%
TOTAL OUTCOMES	223	87	310	137	73	210	(100)	-32%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	1	5	0	6	38%
Medical - Injured	0	1	0	1	6%
Behavior - Aggressive	9	0	0	9	56%
Behavior - Other	0	0	0	0	0%
TOTAL EUTHANASIA	10	6	0	16	

MONTHLY LIVE RELEASE RATE

2025	2026
95.1%	91.3%

Live Outcomes / (Total Outcomes - Owner Int Euth)

PUBLIC WORKS 12

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
March 2026

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed one (1) preliminary plat for Planning Commission and no plats for the Development Committee. The Development Engineer reviewed four (4) sets of construction plans and one (1) punch list items. There were 172 permits reviewed and/or issued. Fees were collected in the amount of $7,755.50.

CAPITAL PROJECTS:

Gray Street Two-Way Conversion – University Boulevard to Porter Avenue:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of 19 transportation improvement projects. The Gray Street Two-Way 2019 Bond Project consists of the conversion of Gray Street from a one-way street to a two-way street between University Avenue and Porter Avenue, and the installation of streetscape elements along Gray Street. The intersection with James Garner Avenue will be entirely reconstructed to accommodate the future James Garner Phase 3 2019 Bond Project. In addition to the roadway and streetscape work, improvements are required to the railroad crossing just east of James Garner Avenue.
The total construction cost for the project is approximately $7.5 million. Of that, approximately $4.9 million will be paid by federal grants. The remaining $2.6 million will be paid for through the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on March 21, 2024, for the Gray Street Two-Way 2019 Bond Project. The low bidder was Ellsworth Construction, LLC of Oklahoma City, Oklahoma. ODOT awarded the project on April 1, 2024. Construction started on Monday, August 5, 2024 and there were 360 calendar days in the project. Due to weather, so far, there have been 35 days added to the contract, bringing the total duration to 395 days. Final roadway contract items are now being wrapped up while the BNSF Railroad completes the necessary railroad crossing improvements. The project is now expected to be completed by the end of April 2026. Steps are being taken to ensure that the ongoing construction activities do not interfere with upcoming events in the downtown area. The Oklahoma Department of Transportation is administering the construction of this project, with the assistance of WSB.
Proposed improvements include:

- New sidewalks, landscaping, and pedestrian safety improvements
- Conversion to reverse angle parking for on-street spaces
- New decorative roadway lighting
- Decorative paving elements
- New curb and gutter
- Modified decorative traffic signals
- Revised signing and striping for two-way operation
- Reconstruction of the James Garner Avenue intersection
- New gates and controls for two-way operation of the railroad crossing

As of the last pay application on 3/31/26, 73.83% of the total contract amount has been expended. Through 3/31/26, 121.77% of the contract time expired.

The contractor's activities this month were as follows:

- Completed and tested irrigation on the east half of the project
- Completed James Garner pavement reconstruction
- Completed signal installation at James Garner Avenue
- Completed all approach paving
- Began BNSF railroad crossing modifications
- Completed adjustment of manholes and valves to grade on north half of the project
- Began decorative asphalt stamping and coloring
- Striping to begin April 20, some areas may be striped prior to this to accommodate railroad crossing construction.

Jenkins Avenue 2019 Bond Project:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of nineteen (19) transportation improvement projects. The Jenkins Avenue 2019 Bond Project consists of widening and reconstruction of Jenkins Avenue between Imhoff Road and Lindsey Street.

The total construction cost for the project is approximately $15.52 million. Of that, approximately $10.25 million will be paid by federal grants and the remaining $5.27 million will come from the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation conducted a bid opening on October 10, 2024, for the Jenkins Avenue 2019 Bond Project. The low bidder was Silver Star Construction Company, Inc. of Moore, Oklahoma. ODOT awarded the project on November 4, 2024. Construction started on Monday, March 3, 2025. There are 540 calendar days in the project, which will likely require approximately 2 years to complete, taking into account weather days. The Oklahoma Department of Transportation is administering the construction of this project.

Proposed improvements include:

- New 4-lane roadway with raised median
- Realignment of Imhoff Road and Constitution Street with a new roundabout
- Realigned Timberdell Road intersection
- New 4-legged intersection at Stinson Street
- New decorative traffic signals at Timberdell Road and Stinson Street intersections
- New 10-foot multi-use trails and sidewalks
- Landscaping
- Pedestrian safety improvements
- Improved storm drainage pipeline system

Phase 2 construction is underway through January 2026, which includes the east half of Jenkins Avenue from Reaves Park Road to the north project limits near Lindsey Street. The contractor's activities this month on Phase 2 were as follows:

- Finished constructing all Phase 2 10-foot multiuse path by completing the segment on the east side of Jenkins Avenue between Reaves Park Road and Timberdell Road
- Finished mainline concrete paving on Phase 2 by completing east half of Jenkins Avenue between Reaves Park Road and Timberdell Road
- Finished constructing all Phase 2 concrete retaining walls
- Started final grading and sod installation within the Phase 2 construction area
- Need to finish addressing Phase 2 punch list items prior to starting Phase 3, the west half of Jenkins Avenue from Reaves Park Road to Lindsey Street, in early April
- Started grading a portion of the new Constitution Street alignment (Phase 6), located east of Jenkins Avenue and south of Constitution Street

Saxon Industrial Park Phase III:

The City of Norman and Norman Economic Development Coalition (NEDC) have been collaborating since 2015 in support of an economic development project in Saxon Industrial Park that will make another 47.43 acres available for industrial development. This project is intended to capitalize on federal funds to expand City infrastructure in this industrial area to allow for expansion of existing businesses and promote new businesses.

NEDC contracted with SMC Consulting, P.C. to develop a preliminary plat for approximately 47.43 acres of land generally located south of State Highway 9 between Technology Place and Saxon Park. The contract for the design of the roadway project was approved by Norman City Council on April 14, 2020.

The City of Norman Streets Division is constructing the roadway project. The project began December 5, 2025, and is anticipated to be complete by the end of summer 2026.

Proposed improvements include:

- New asphalt roadway that connects Technology Place, John Saxon Boulevard and 36th Avenue SE
- New storm sewer, sanitary sewer and water line infrastructure

Monthly Progress Report
Public Works (March 2026)

During the month of March, Davenport, Utility Contractor, began construction on the sanitary sewer and the waterline. They expect to complete waterline construction in April, with the sanitary sewer portion projected for completion in May. The Norman Streets Division completed construction of the outlet storm sewer pipe end treatment and has continued installation of the storm sewer running west to east. In addition, the division will begin roadway staking and grading on the west end of the project in April 2026.

Sidewalk Programs:

12th Ave NE and W Brooks Street Sidewalk Project: This project is 80% funded through an ACOG grant and is being facilitated by ODOT for construction. This project will include new and replacement sidewalks, ramps, and driveways along 12th Avenue NE from East Robinson Street to East Rock Creek Road and Brooks Street from Pickard Avenue to Wylie Road. Plans are complete and bids were advertised by ODOT. Parathon Construction was selected as the contractor for this project and construction began the first week of October with project oversight provided by Hudson Prince Engineering. Through the month of March the contractor has completed approximately 95% of the sidewalks, ramps and driveways along 12th Avenue NE, with work along Brooks Street underway.

State Highway 9 Multi Use Path This project is 80% funded through an ACOG grant. This project will include the construction of a 10' wide Multi Use Path from 48th Avenue SE to 72nd Avenue SE along the north side of State Highway 9. Oklahoma Department of Transportation conducted a bid opening on November 20, 2025, and after review awarded the contract to Ellsworth Construction Inc. The pre-work meeting has been completed, and the contractor has begun to mobilize. Construction will begin the first week of April 2026 and the project has 90 calendar days for completion.

Street Maintenance Bond Programs:

FYE 2026 Street Maintenance Bond Urban Concrete Pavement 1

The FYE 2026 Urban Concrete Pavement 1 bids were opened on August 21, 2025. Eight bids were received and the contract was awarded on October 14, 2025, to Arroyo's Concrete LLC, in the amount of $1,043,546.00. The project consists of concrete pavement rehabilitation for the following locations: Wyckham Place from Brookhaven Boulevard to the end of the cul-de-sac, Rosewood Drive from Dakota Street to Crestmont Street, Crestmont Street from 24th Ave NW to Mercedes Drive, Sundown Drive from Forest Drive to Iowa Street, Foreman Avenue from Holiday Drive to Main Street, and Richmond Drive from Brooks Street to the end of the cul-de-sac. The project is anticipated to be completed by June of 2026. Mobilization efforts will begin mid-April 2026.

FYE 2026 Street Maintenance Bond Urban Concrete Pavement 2

The FYE 2026 Urban Concrete Pavement 2 bids were opened on August 21, 2025. Eight bids were received and the contract was awarded on October 14, 2025, to Arroyo's Concrete LLC, in the amount of $1,150,517.00. The project consists of concrete pavement rehabilitation for the following locations: 26th Ave NW from Hemphill Drive to 26th Avenue, Parkway Drive from Interstate Drive to 26th Avenue NW, Hemphill Drive from 24th Avenue NW to 26th Avenue NW, Westwood Drive from Sundown Drive to Fairway Drive, Sundown Drive from Dakota Street to Westwood Drive, Connelly Lane from Pickard Avenue to the end of the cul-de-sac, Whispering Pines Drive from Pickard Avenue to Whispering Pines Circle, Willow Lane from Pickard Avenue to Fairfield Drive, and Houston Avenue from Louise Lane to Lindsey Street. The project is anticipated to be completed by June of 2026. During the month of February 2026, the contractor finished Whispering Pines Drive, Willow Lane, Parkway Dr, and in the month of April is working on 26th Ave NW.

FYE 2026 Street Maintenance Bond Urban Reconstruction Project

The FYE 2026 Urban Reconstruction Project bids were opened on October 2, 2025. Nine bids were received and the contract was awarded on November 25, 2025, to Ellsworth Construction OKC, LLC, in the amount of $732,866.40. The project consists of concrete pavement removal, soil stabilization and concrete placement for the following locations: Danfield Lane, from Danfield Drive to Brookhaven Boulevard, and N. Sherry Avenue, from Main Street to Holiday Street. The project is anticipated to be completed by June of 2026. In March of

2026, Danfield Lane has been completed, and the contractor is currently finishing intersection panel replacements on N. Sherry Avenue.

TRANSIT AND PARKING DIVISION

PUBLIC TRANSIT

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022 Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023 after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

Fleet Maintenance & Vehicle Procurement (upgrades and standardization)

- City Fleet Maintenance staff continue to ensure that the transit fleet is in operational condition each morning for line up.
  - Of the City's 27 revenue vehicles in the Transit Fleet and not accounting for vehicles which already have replacements authorized or on order, there is only one unit remaining, in the paratransit fleet, which is eligible to be retired and replaced according to FTA useful life standards.
  - On July 28, 2025, a City paratransit cutaway bus, unit 5-2471, was totaled after being struck in a head-on collision with another vehicle actively attempting to elude authorities. As an FTA grant recipient, we are required to either return an amount equal to the remaining federal interest in the unit ($135,255) or transfer that federal interest to the acquisition of a new replacement vehicle under the FTA's Like-Kind Exchange Policy. Council authorized purchase of a replacement for this unit at their January 27, 2026 meeting and staff are moving forward with procurement from TESCO at the quoted price of $192,455. Expected build date is July 2026.

Service Expansion Priorities

Following implementation of the new route network in October 2023, and then increasing the frequency of service on Route 112 (West Lindsey) from 60 minutes to 30 minutes (*priority 2*), City Transit staff continue to review the next priorities recommended by the Go Norman Transit Plan:

- Priority 1: Sunday Service – Proposed Sunday service span and trip frequencies would match current Saturday service levels. Sunday transit service is currently being offered and evaluated as part of the Norman On-Demand microtransit pilot program.
- Priority 3: Increased Frequency on Route 110 – This service expansion upgrades the trip frequency of Route 110 (Main St/24th Ave NW) from 60 minutes to 30 minutes. Following direction from the Council Community Planning and Transportation Committee on October 23, staff are including cost estimates for implementation of this priority in the FY27 budget process.
- Priority 4: Implementation of New Route 113 – This service expansion would add a new route in Southeast Norman operating with a 30-minute frequency. The proposed route, as recommended in the plan, would operate along Classen Blvd, Constitution St, Oak Tree Ave, 12th Ave SE, Cedar Ln and then turnaround near Cedar Ln and Classen Blvd.

Microtransit Pilot Program with Via Transportation – Norman On-Demand

Funding for fiscal year ending 2026 was approved as a budget amendment, and Council approved contract amendments with Via Transportation and the University of Oklahoma on July 8, 2025 to extend the service through June 30, 2026. Following guidance provided at the February Council Community Planning and Transportation Committee meeting, staff are working with partners at Via and the University of Oklahoma to find and implement cost saving measures for the proposed contract extension for fiscal year ending 2027, which is also expected to be put forward as a budget amendment. More details regarding operations can be found in the attached monthly performance report for this service, named Norman On-Demand.

Transit Monthly Performance Reports

Attached are the EMBARK Norman and the Norman On-Demand performance reports for February 2026.

PARKING

Downtown Parking Changes

Following directions from Council at the February Community Transportation and Planning Committee meeting, staff are implementing requested changes to parking regulations in the downtown area which includes transitioning from metered paid parking to timed parking around the Cleveland County Courthouse and updates

to timed parking regulations in the downtown area generally. Four parking pay stations located around the Cleveland County Courthouse are scheduled to be removed April 10, 2026, with a campaign to swap out signage occurring simultaneously across multiple days. Corresponding updates to the City website and Parking Management Plan (effective 4/15/2026) will also be made mid-April.

STREET DIVISION

ASPHALT PROJECTS

- Streets paving crews completed an asphalt repair on Sun Valley Drive from 36th Avenue NE to the end. This asphalt deep patch required 551.91 tons to complete the repair.

CONCRETE PROJECTS

- Hoover Street and College Avenue crews replaced concrete panels that required 14.00 cubic yards of concrete and resulted in over 32 square yards repaired.

ROADSIDE OPERATIONS

- Routine pothole patching operations used approximately 9.39 tons of asphalt.

STORMWATER DIVISION

Lower Imhoff Channel Stabilization Project

The 2009 Storm Water Master Plan (SWMP) recommended the design and installation of stream bank stabilization along segments of Imhoff Creek. The identified problem in the SWMP is severe bank erosion along both banks beginning at the upstream face of Highway 9 to approximately 2,000 feet upstream of Imhoff Road. The erosion along the banks has caused property fences and trees to fall into the creek. According to a hydraulic report produced by Wood, INC. in 2022, the erosion rate is 6" of bank erosion per year, or approximately 1300 cubic yards of bank erosion per year.

On July 8, 2025, City Council approved Contract K-2526-16 with Cimarron Construction Co., in the amount of $5,499,994.00 for the Lower Imhoff Creek Bank Stabilization Project. This project is to stabilize the eastern bank of the channel utilizing reverse gabion baskets containing a growable media to allow for vegetative cover over time as well as install rock toe revetments on the west bank and install live staked trees to encourage the regrowth of tree canopy in the years that follow the completion of construction. The construction began on September 2, 2025, and has a construction duration of 548 days with an estimated completion in February 2027. During the month of March, the contractor completed work on the final segment of the new SierraScape retaining wall on the east side of Lower Imhoff channel as well as the riprap revetment of the western bank.

Misty Lake Dam Rehabilitation Project

Misty Lake Dam was reclassified by OWRB as a high-hazard dam on March 16, 2011, followed by an emergency order on March 20, 2015, a hearing on April 14, 2015, and issuance of a Consent Order on July 8, 2015, requiring the POAs to lower the lake level and submit engineering plans. Cardinal Engineering completed plans on May 3, 2019, but due to repair costs estimated between $595,000 and $700,000, the POAs sought assistance from the Developer and the City of Norman, prompting multiple City Council discussions through 2017. Council approved a participation agreement on June 27, 2017, and later Amendment No. 1 on January 1, 2021, granting the City necessary easements. A CMaR was selected through RFQ 2122-11, culminating in an October 12, 2021, contract with Downey Contracting, but the Guaranteed Maximum Price submitted on December 9, 2021 ($1,085,088.90) was rejected. The City then pursued FEMA's High Hazard Potential Dam Grant, and after approving related documents on March 26, 2024, was notified in June 2025 that the project had been awarded $1.15 million, with the City contributing the required local match through already-collected project funds. On June 24, 2025, Council formally accepted the grant under Contract K-2425-137.

Bid documents were advertised on July 30 and August 6, 2025, with four bids opened on August 21, 2025. The low bid was submitted by C-P Integrated Services (C-PI) at $580,672.50, which was 44.9% below the engineer's estimate of $1,053,700. After federal compliance adjustments, including BABAA, Davis-Bacon, and DBE requirements, the contractor confirmed its ability to comply, resulting in a revised contract amount of $750,600.00, which remains nearly $50,000 lower than the next lowest bid and within budget. Construction

began on October 14, 2025, with a project duration of 90 days. During the month of March, the contractor continued adding material to reface the dam and began installation of riprap stabilization.

STORMWATER MAINTENANCE

WORK ORDER RESPONSE

- Stormwater Division received 20 new work order requests, and 20 work orders were closed.

INFRASTRUCTURE MAINTENANCE

- Began the final phase of flume replacement at 2305 Regis Court.

CHANNEL MAINTENANCE

- Replaced concrete wingwalls around stormwater pipe at 2601 Towry Drive.
- Removed drainage debris and drifts at various locations: Hollywood Avenue and McGee Drive, Bishop Creek and Alameda Street, 1526 Eisenhower Road, 9216 Mockingbird Lane, 432 Thorton Street, and 2181 W. Franklin Road.
- Placed fill material in sinkhole at 1710 Ridgemont Circle.
- Cleaned flume at 906 Quanah Parker Trail.

URBAN STREET SWEEPING/CAMERA VAN OPERATION

- 404 lane miles were swept in February, resulting in the removal of approximately 137.18 tons of debris.

INLET CLEARING OPERATIONS

- 1,386 inlets were inspected and cleaned, resulting in the removal of 2.75 tons of debris in Wards 2, 3, 4, and 8.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into three subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into AssetWorks system. The AssetWorks program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the number of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities. Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

ENGINEERING DEVELOPMENT & PERMIT REVIEW

March 2026

Subdivision Development

Planning Commission:

Norman Rural Cert of Survey	0
Final Plats	0
Preliminary Plats	1
Short Form Plat	0
Center City Form Based Code	0
Concurrent Constr. Request	0

City Council:

Norman Rural Cert of Survey	0
Preliminary Plat	0
Final Plats	0
Certificate of Plat Correction	0
Encroachment	0
Easements	0
Closure	0
Release of Deferral	0

Development Committee:

Final Plats	0

Permits Reviewed/Issued

Single Family	41
Commercial	28
Multi-Family	1
Addition/Alteration	14
House Moving	0
Paving Only	5
Storage Building	16
Swimming Pool	7
Storm Shelters	40
Public Improvements	0
Temporary Encroachments	1
Fire Line Pits/Misc	2
Franchise Utilities	17
Flood Plain	0
Total Permits	**172**

Fees Collected

	March	February	FY Total
Development	$4,280.00	$2,520.00	$133,367.53
Permit	$3,475.50	$1,103.52	$186,050.45
Grand Total	$7,755.50	$3,623.52	$303,399.40
Construction Plan Review within 10 days	10	4	512
Punch List Within 1 day of Final Inspection	0	1	58
Single Family Permit review within 3 days	41	15	319
Commercial Permit review within 7 days	28	19	282
Final Plat Review within 10 days	4	1	54

100% of Plan Review Achieved

EMBARK NORMAN

PERFORMANCE REPORT

City of Norman
Public Works Department

Summary of Services Table: February 2025

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARK Norman Service Summary	ADP February FY26	FY26 YTD	FY25 YTD		Service Profile	February FY26	February FY25
Fixed Routes (M-F)	1,841	301,516	284,781		Weekdays	21	20
Fixed Routes (Sat)	877	28,880	27,867		Saturdays	4	4
PLUS (M-F)	107	15,858	16,055		Gamedays	0	0
-Zone 1*	107	15,858	11,482		Holidays	2	0
-Zone 2**	0	0	4,573		Weather	4	5
PLUS (Sat)***	17	628	637		Fiscal YTD Days	203	203
					Cal. YTD Days	50	50

*Requires ¾ mile
**Zone 2 operated on weekdays until 7pm
***Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 26 YTD	FY 26 Targets	
# of Norman fixed-route passenger trips provided	330,396	500,000	●
# of Norman paratransit trips provided	16,486	26,000	▲
% of on-time Norman paratransit pick-ups	88.95%	98.58%	▲
# of Norman bus passengers per service hour, cumulative	20.46	22.29	◆
# of Norman bus passengers per day, average	1,620	800*	●
% of Norman required paratransit pick-ups denied due to capacity	0.00%	0.00%	●
% of on-time fixed-route arrivals	68.11%	75.00%	●

*These targets are not being tracked in LFR but can be found in the KPI spreadsheet.

Norman On-Demand

Performance Report

City of Norman
Public Works Department

Microtransit Pilot Program Performance Report — February 2026

Purpose

This report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The key performance indicator goals were outlined in the request for proposals (RFP) and include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests picked up within 20 minutes.

Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-Demand app is available on the Apple App Store and the Google Play Store. This service provides access to safe and affordable public transportation through technology, particularly during evening hours and on Sundays when other public transit options are limited. Through a collaboration with the University of Oklahoma, the Norman On-Demand Program also operates the University's SafeRide Program, which is designed to provide safe and free late night transportation to OU students. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

Service Hours		Pricing	
Monday-Wednesday	7pm – 1am	First Passenger	$3.00**
Thursday-Saturday	7pm – 3am*	Each Additional Passenger	$1.00
OU SafeRide: Thursday-Saturday	10pm – 3am*	OU SafeRide (OU Students using OU email address during SafeRide hours)	Free
Sunday	10am – 6pm		

ADA/Wheelchair Accessible Vehicles available upon request.

**Outside of the OU fall and spring semesters, Thursday-Saturday service ends at 1am*

***First passenger fare increased from $2 to $3 in August 2025*

Key Performance Indicator Measures

Measure	Target	Fiscal Year to Date (YTD) (07/01/25 – 02/28/26)	February		Year Over Year (YOY) Service
			2026	2025	
Average Walking Distance	<0.10 miles	0.06 miles	0.06 miles	0.07 miles	-14.29%
Maximum Walking Distance	0.25 miles	0.37 miles	0.37 miles	0.37 miles	0% (no change)
Average Rider Wait Time*	<15 min	22.0 min	16.8 min	29.4 min	-42.86%
Maximum Rider Wait Time*	20 min	105.0 min*	47.0 min*	47.0 min*	0% (no change)
Percent of Ride Requests Picked Up in 20min	>80%	53.01%**	68.85%**	30.07%**	+128.97%

*OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.

**Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours.

ADDITIONAL PERFORMANCE MEASURES

Ridership

Ridership	Fiscal YTD (07/01/25 – 02/28/26)	February 2026	February 2025	YOY Service
Total Number of Riders	18,228	2,157	4,012	-46.24%
Total # of Completed Trips	12,552	1,515	2,551	-40.61%
# of Completed Trips Requesting WAV	146	6	38	-84.21%
Ridership Per Service Hour (RPSH)	4.7	4.4	6.7	-34.33%

Norman On-Demand completed 2,157 rides in February 2026, which is a 18.97% increase from the January 2026 total of 1,813. The fiscal year to date ridership for February FY26 is 18,228 which is a 41.50% decrease from the February FY25 fiscal year to date ridership of 31,159. There were a total of 6 completed trips requesting a WAV or wheelchair accessible vehicle in February 2026. Ridership per service hour (RPSH) is a ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

Rider Experience

Rider Experience	Fiscal YTD (07/01/25 – 02/28/26)	February 2026	February 2025	YOY Service
Average Ride Duration (in minutes)	10.9 minutes	10.3	10.4	-0.96%
Average Ride Distance (in miles)	3.3 miles	3.0	3.0	0% (no change)
Average Ride Rating (5 stars scale)	4.9 stars	5.0	4.8	+4.17%

Approximately 10.8% of all completed rides during FY26 to date received a rating, of which 96.1% were rated five out of five stars. The system includes an automated feed-back process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings alone are not categorized as complaints. In February there were only three rides that were rated less than 5 stars, representing less than a rounding error of all the ratings received resulting in the average rating being a perfect five stars. Three complaints were reported to Via in the month of February, representing 1.39 complaints per 1000 rides provided. One complaint was regarding the behavior of another rider, the other two were regarding unprofessional driver behavior.

Program Engagement and Rider Growth

Engagement – Service to Date (8/16/23 – 02/28/2026)		
App Accounts Created Since Launch	16,117	
OU Accounts (as of 03/02/2026)	3,960	24.57%
Active Accounts*	11,543	71.62%
Rider Accounts**	8,369	51.92%
Repeat Rider Accounts***	6,800	42.19%

**accounts with user engaging w/ ride requests at least once*
***accounts with at least 1 completed ride*
****accounts with at least 2 completed rides*

Since the Norman On-Demand App launched on August 16, 2023, a total of 16,117 individual accounts have been created, which is a 1.49% increase over the January 2026 service to date total of 15,880 and a 52.13% increase over the February 2025 service to date total of 10,594. Of these accounts more than half of them (51.92%) have utilized the service at least once and nearly a third (4,624 or 28.69%) have completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

Accidents and Vehicles

No accidents or incidents were reported in February, for a total of zero accidents and zero incidents reported in FY26. Four of seven vehicles were in active service during the month of February, which meets the target fleet availability. A Chrysler airbag recall for 2022-2025 Voyager & Pacifica vehicles and an abundance of caution impacted the ability to maintain the use of the full fleet of seven vehicles. Some temporary replacement vehicles were borrowed from another program run by our partner Via and are operating with magnetic side decals instead of full vehicle wraps. Riders have in-app and email messages making them aware and keeping them up to date.

STORMWATER DIVISION	FYE 2026 Mar, 2026	FYE 2026 Mar, 2026	Year to Date	Year to Date	FYE26
PERFORMANCE INDICATORS	**ACTUAL**	**PERCENT**	**ACTUAL**	**PERCENT**	**PROJECTED**
Respond to stormwater complaints and drainage concerns within 24 hours	100%	100%	100%	100%	99%
Mechanically sweep 500 curb miles per month (6,000 Annually)	404	81%	2,773	46%	85%
Inspect and clean 100% of the urban drainage inlets three times per year.	1,386	111%	10,794	72%	65%
Mow 2,271,548 square-feet (52 acres) of open drainage ways, six times per year.	-	0%	4,012,932	29%	70%
Permit all floodplain activities as appropriate.	2	100%	25	100%	95%
Camera Stormwater Infrastructure to inspect and identify. (4 grids per month)	0.00	0%	0	0%	85%
*Camera map grids identified in FY24. Program is transitioning to proactive inspection.					
Camera Stormwater Infrastructure Inspections (as needed in linear feet)	11	N/A	2,318	N/A	N/A
Repond to 100% of Okie calls within 72 hours of request	239	100%	1,931	100%	100%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2026

STREET DIVISION					
	FYE 2026 March 2026	FYE 2026 March 2026	Year to Date	Year to Date	FYE 2026
PERFORMANCE INDICATORS	**ACTUAL**	**PERCENT**	**ACTUAL**	**PERCENT**	**PROJECTED**
Respond to all Action Center requests within 24 hour period	100%	100%	332	100%	400
Maintain up to 10 miles of asphalt roadway within capital program for given fiscal year	1.00	10%	4	10%	10
Maintain up to 2,000 square yards of concrete roadway within capital program for given fiscal year	408.00	20%	2188	109%	2000
Mow rural and urban routes citywide 8 times per year	-	0%	4.25	53%	8
Debris Removal – issue notice to proceed/task order within 48 hours of storm event	0%	0%	0	0%	100%
Street Maintenance Bond Program - Contract all selected project categories for the bond within the same fiscal year	0	0%	6	120%	5
Bridge bond program - contract all selected project categories for the bond within the same fiscal year	-	0%	5	167%	3

PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT

March 2026

IN GALLONS **FYE 2026** **FUEL REPORT**

	UNLEADED PURCHASED	DIESEL PURCHASED	CNG PURCHASED
Internal pumps	21,697.00	20,806.00	28,808.74
Outside - sublet	1,072.00	363.00	3,900.42
TOTAL	**22,769.00**	**21,169.00**	**32,709.16**

TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
Consumption	24,176.60	22,588.60	28,808.74	3,900.42

FYE 2026 TO DATE CONSUMPTION

TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
Consumption	232,568.90	255,169.30	292,407.43	21,011.02

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	$2.77	Low	$2.37	UNLEADED	High	$2.85	Low	$2.53
DIESEL	High	$3.50	Low	$2.92	DIESEL	High	$3.55	Low	$3.01
CNG	High	$0.63	Low	$0.63	CNG	High	$2.10	Low	$2.10

CONSUMABLE PARTS PURCHASED	
REPAIR PARTS	$149,389.29
OILS/FLUIDS	$9,212.87
TIRES	$38,796.84
SUBLET REPAIRS	$23,262.49
TOTAL SPENT ALL Parts/Sublet	**$220,661.49**

PUBLIC CNG SALES	
Month Total Public CNG Sales	$3,900
FYE 2026 To Date Public Sales	$42,885
LIFE TO DATE CNG GAS GALLON EQUIVALENT	
Total Sold Gallons Life To Date	1,142,326
Total Gross Sales Life To Date	$1,720,834
Life To Date CNG Gas Gallon Equivalent	
Total Public/City **Through-Put CNG Gallons** @ Station:	4,291,567

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	9	21
EMERGENCY ROAD CALLS	11	1	11	81
PM SERVICES	112	19	96	882
INCLEMENT WEATHER	0	0	1	1
WORK ORDERS	165	57	178	1,440
SCHEDULED REPAIRS	108	55	85	972
NON SCHEDULED REPAIRS	46	1	72	511

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	4	14	0	74
EMERGENCY ROAD CALLS	21	18	26	163
PM SERVICES	59	41	42	420
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	166	158	227	1,404
SCHEDULED REPAIRS	51	38	32	423
NON SCHEDULED REPAIRS	90	89	127	832

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	1
EMERGENCY ROAD CALLS	0	5	1	14
PM SERVICES	12	90	3	177
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	59	153	52	569
SCHEDULED REPAIRS	122	90	49	566
NON SCHEDULED REPAIRS	0	58	2	83

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	2
EMERGENCY ROAD CALLS	0	3	2	11
PM SERVICES	8	25	4	78
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	39	66	42	347
SCHEDULED REPAIRS	34	58	32	305
NON SCHEDULED REPAIRS	5	5	8	37

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	4	14	9	89
EMERGENCY ROAD CALLS	32	27	40	229
PM SERVICES	191	175	145	1,412
INCLEMENT WEATHER	0	0	1	0
WORK ORDERS	429	434	499	3,355
SCHEDULED REPAIRS	315	241	198	2,066
NON SCHEDULED REPAIRS	141	153	209	1,263

FLEET DIVISION
INVENTORY
March 2026

FUEL

WESTWOOD GOLF	790.9	gallons	UNLEADED	@	1.750	$ 1,384.08
WESTWOOD GOLF	938.5	gallons	DIESEL	@	2.010	$ 1,886.39
NORTH BASE	7,908.3	gallons	UNLEADED	@	2.730	$ 21,589.66
NORTH BASE	5,497.5	gallons	DIESEL	@	3.500	$ 19,241.25
FIRE STATION #5	307.6	gallons	UNLEADED	@	2.820	$ 867.43
FIRE STATION #5	414.4	gallons	DIESEL	@	3.010	$ 1,247.34
FIRE STATION #6	399.2	gallons	UNLEADED	@	2.850	$ 1,137.72
FIRE STATION #6	272.8	gallons	DIESEL	@	3.550	$ 968.44
BULK TANKS	1,200.0	gallons	DIESEL	@	3.500	$ 4,200.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	9,406.0	$ 24,978.89
DIESEL	8,323.2	$ 27,543.42

PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
MARCH FYE 2026

Industry Standard Compliance: Not To Exceed 5%

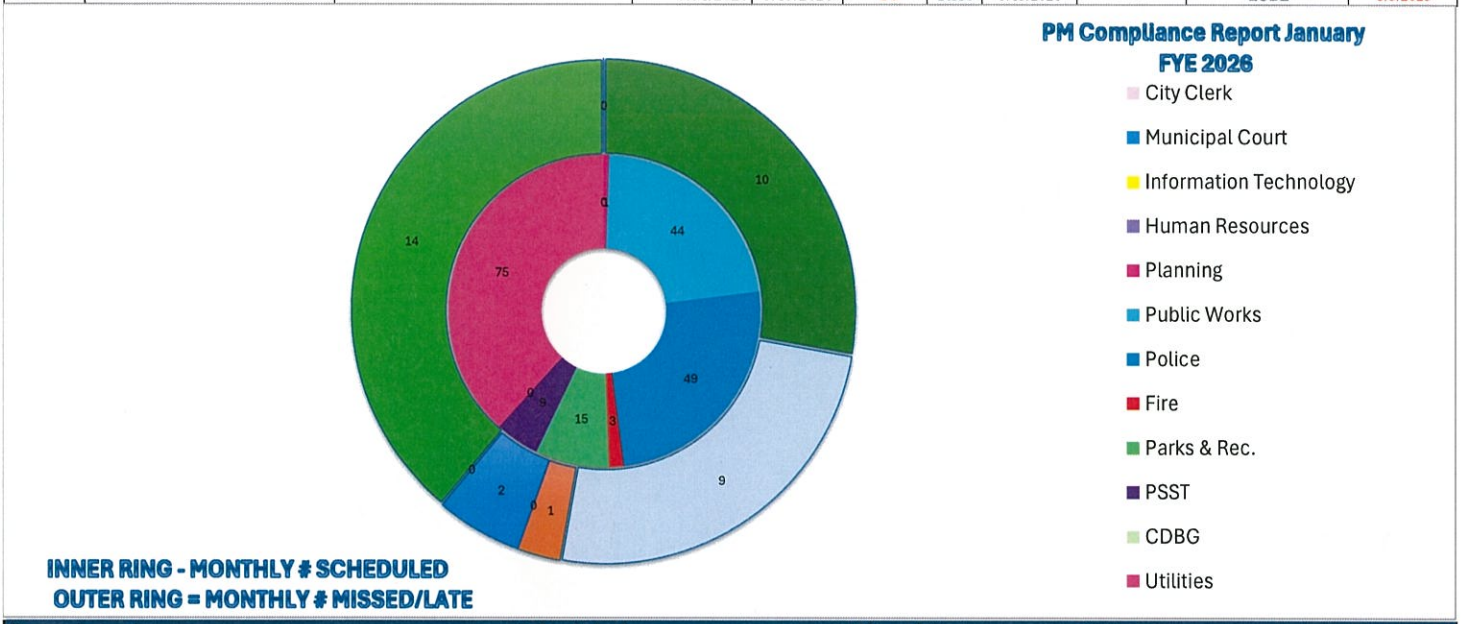
Department/Division	Number of PMs Scheduled	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Missed	Current % PENDING	YearToDate Non-Compliance Trend
CITY COUNCIL					0%	0%
CITY MANAGER					0%	0%
BUILDING ADMINISTRATION					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	0%
HUMAN RESOURCES					0%	0%
HUMAN RESOURCES					0%	0%
					0%	0%
PLANNING						
PLANNING	1	1			0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE					0%	100%
PUBLIC WORKS						
PW ADMIN					0%	0%
ENGINEERING	1	1			0%	33%
STREETS	12	12			0%	59%
STORMWATER	13	7	4	2	15%	67%
TRAFFIC	9	7	2	2	22%	71%
FLEET	9	9			0%	80%
TRANSIT					0%	0%
POLICE						
ANIMAL CONTROL	8	8			0%	0%
POLICE ADMINISTRATION	1	1			0%	0%
POLICE STAFF SERVICES	2	2			0%	0%
POLICE CRIMINAL INVESTIGATIONS	4	3		1	25%	60%
POLICE PATROL	33	26	4	4	12%	46%
POLICE SPECIAL INVESTIGATIONS	1	1			0%	80%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
FIRE						
FIRE ADMINISTRATION					0%	0%
FIRE TRAINING					0%	0%
FIRE PREVENTION	1	1			0%	100%
FIRE SUPPRESSION	2	1	1		0%	75%
FIRE DISASTER PREPAREDNESS					0%	0%
PARKS & RECREATION						
PARK MAINTENANCE	11	11			0%	48%
PARKS & RECREATION					0%	0%
CUSTODIAL	1	1			0%	0%
FACILITY MAINTENANCE	3	3			0%	25%
PARKS FORESTRY					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	8	7	1	1	13%	47%
PSST POLICE CRIMINAL INVESTIGATIONS					0%	100%
PSST FIRE SUPPRESION					0%	100%
PSST SRO	1	1			0%	100%
					0%	0%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT					0%	0%
WATER PLANT					0%	0%
WATER PLANT WELLS					0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	20	17	3	3	15%	46%
UTILITIES INSPECTOR					0%	0%
UTILITIES WRF						
WRF ADMIN					0%	100%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS					0%	200%
WRF OPERATIONS	1	1			0%	0%
SEWER LINE MAINTENANCE	9	9			0%	50%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	10	10			0%	48%
SANITATION COMMERCIAL	9	5	3	2	22%	71%
SANITATION TRANSFER	11	11			0%	44%
SANITATION COMPOST	1	1			0%	50%
SANITATION RECYCLE	6	5	1		0%	44%
SANITATION YARD WASTE	7	7			0%	13%
					0%	0%
UTILITIES EVIROMENTAL					0%	0%
ENVIROMENTAL & SUSTAINABILITY	1		1	1	100%	0%
CITYWIDE TOTAL	**196**	**169**	**20**	**16**	**8%**	**52%**

Fleet Management Division
PM Past Due Report

PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE DETAIL REPORT
MARCH FYE 2026

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
1022	2011 CHEVY IMPALA	PD CRIMINAL INVESTIGATIONS	73200	72060	-1140	MILES	3/2/2026	LD	PM-C	8/14/2024
5106T	1994 TERRY'S 1600 TRAILER	STORMWATER MAINTENANCE	3/31/2026	3/13/2026	-18	DAYS	3/13/2026	LD	PM-A	3/5/2025
5106T	1994 TERRY'S 1600 TRAILER	STORMWATER MAINTENANCE	3/31/2026	3/13/2026	-18	DAYS	3/13/2026	LD	LUBE	3/5/2025



Department	Scheduled	Missed/Late	% Late
City Clerk	0	0	0.0%
Municipal Court	0	0	0.0%
Information Technology	0	0	0.0%
Human Resources	0	0	0.0%
Planning	1	0	0.0%
Public Works	44	10	22.7%
Police	49	9	18.4%
Fire	3	1	33.3%
Parks & Rec.	15	0	0.0%
PSST	9	2	22.2%
CDBG	0	0	0.0%
Utilities	75	14	18.7%
Citywide Total	**196**	**36**	**18.4%**

PUBLIC WORKS
FLEET DIVISION
Technician Productivity
Report

FYE 2026

March 2026

		PRODUCTIVITY	INDIVIDUAL PRODUCTIVITY		
MECHANIC	DIRECT LABOR HOURS	GOAL	*ACTUAL*	*DIFFERENCE*	*TOTAL HOURS*
497	146.54	72%	*83.3%*	*11.3%*	*176.00*
1554	140.46	72%	*79.8%*	*7.8%*	*176.00*
1676	138.01	72%	*78.4%*	*6.4%*	*176.00*
2098	132.66	72%	*75.4%*	*3.4%*	*176.00*
2495	95.65	72%	*54.3%*	*-17.7%*	*176.00*
2745	125.96	72%	*71.6%*	*-0.4%*	*176.00*
3001	110.89	72%	*63.0%*	*-9.0%*	*176.00*
3151	186.49	72%	*106.0%*	*34.0%*	*176.00*
3167	139.64	72%	*79.3%*	*7.3%*	*176.00*
3502	115.92	72%	*65.9%*	*-6.1%*	*176.00*
3968	189.63	72%	*107.7%*	*35.7%*	*176.00*
4033	109.94	72%	*62.5%*	*-9.5%*	*176.00*
4192	192.52	72%	*109.4%*	*37.4%*	*176.00*
4303	150.21	72%	*85.3%*	*13.3%*	*176.00*
4310	129.04	72%	*73.3%*	*1.3%*	*176.00*
4316	123.75	72%	*70.3%*	*-1.7%*	*176.00*
4529	106.72	72%	*60.6%*	*-11.4%*	*176.00*

DIRECT LABOR HOURS	2334.03
TOTAL AVAILABLE HOURS	2992.00
PRODUCTIVITY GOAL	72.0%
ACTUAL PRODUCTIVITY	**78.0%**

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

MARCH 2026	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
	Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	86	86	100%	950	950	100%
Provide information requested by citizens within 7 days	95%	86	86	100%	950	950	100%
Complete traffic engineering studies within 45 days.	99%	1	1	100%	17	15	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	26	26	100%	274	274	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		0	0	0.00	735	369.75	0.50
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations		Crew Work Days	Total Installations	Average
		1.89	39	20.63	7.4	103	13.92
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		14	14	100%	143	143	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		13	13	100%	118	118	100%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	99%	13	13	100%	179	179	100%
Lower Priority all other signs within one day	90%	68	68	100%	374	374	100%
Street Name Signs within two weeks	90%	38	38	100%	326	326	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3344	0	0.00	59044	0	0.00

UTILITIES 13

Monthly Report

March 2026

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive – 100%
- 1357 12th NE Avenue – 100%
- Crest Court – 100%
- Barb Court – 100%
- Page Street – 100%
- Crail Drive – 0% Hold – Pending Lead Survey

Staff has completed the Crest Court project. Staff has completed the 12th AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project materials have been ordered – project on hold pending lead surveys. Ashton Grove project has been completed. Sutton Place project has been completed. Park Hill lift station pumps have been installed.

Water Line Breaks Total – 14 in March
Water Lines Hit by Contractor – 1

Sewer Line Data

- Total obstruction service requests March – 14
- Private Plumbing: 12
- City Infrastructure: 2
- Sanitary Sewer Overflows: 2 on private side, 1 on city side

Lift Station D Flows:

- Days – 31
- Average daily flow: 1.061 MGD
- Total Monthly flow: 32.860 MG

WASTEWATER PROJECTS:

Bishop Creek Emergency Sewer Line Repair (WW0212): On May 7, 2025, Utilities Department Line Maintenance staff were advised that an 18-inch sewer aerial crossing over Bishop Creek in the general vicinity of 730 Stinson Street had failed and sewage was discharging into the creek. Due to the risk to the environment, the City Manager authorized emergency repairs to prevent further sewage discharge. Under this emergency declaration, staff first received verbal price quotes to lease bypass pumps and appurtenances for temporarily diverting flow and verbal bids to mobilize a contractor for an immediate, but temporary, reconnection of the piping. This work was completed at 10:00 p.m. on May 7, 2025, which eliminated the discharge for the short term. It did not, however, restore the structural integrity of the crossing.

Subsequent to completion of this temporary repair, staff mobilized Garver Engineers under their current on-call contract to prepare an expedited design to replace the existing, failed aerial crossing, while Utilities Department Staff prepared Bidding Documents. Drawings and Bidding Documents were completed and issued to potential bidders on May 19, 2025. On May 20, 2025 Bids were opened and the lowest and best bidder was deemed to be Krapff-Reynolds Construction Co. with a bid of $748,550.00. During the last week of May 2025, Contract was executed, Notice to Proceed was Issued, and clearing and procurement activities commenced. On June 10, 2025, City Council ratified the emergency declaration and all resulting actions.

In July 2025, Norman Utilities Staff was advised that Oklahoma Water Resources Board (OWRB) has a grant program to assist utility owners in paying for emergency projects like this one. On August 12, 2025, City Council authorized an application for the grant and staff completed the application immediately thereafter. In September, OWRB announced that a grant in the maximum allowable amount of $100,000.00 had been approved. During the month of March 2026 funds for this grant were released to Norman Utilities.

Work on this project proceeded continuously after Notice to Proceed was issued. During the month of September 2025, new aerial crossing was placed into service, and in October 2025, KRCC completed restoration activities. On October 24, 2025 a punchlist inspection convened, and during January 2026, work on punchlist was satisfactorily completed. Final Acceptance and Final Payment were approved by City Council on February 24, 2026. Project is now complete.

Engineer: Garver LLC (Michael Nguyen)/Norman Utilities Staff (Ken Giannone)

WRF Reuse Pilot Study (WW0317) – Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, and on March 18, 2024, ODEQ issued a letter of "support" for the results of the pilot study. Upon receiving ODEQ's letter and as per their Contract, Garver submitted their draft final report to an "Independent Advisory Panel" consisting of independent industry experts who will review results and recommendations, deliberate among themselves, and, finally, issue recommendations regarding the report and its conclusions. A technical orientation with the panel members, NUA, and Garver convened on August 28, 2024. This was followed by a half-day workshop on December 17, 2024 during which Garver described the finer details of the pilot test, the data obtained, and their conclusions, and ended with an extended question and answer session. On March 4, 2025, NWRI submitted their final report in the form of a technical memorandum. The report generally concurred with Garver's conclusions but included some recommendations for making any an future IPR process as robust as practical. Neither Garver nor NUA had any comments on NWRI's final report so this project is now considered complete. During the month of January 2026, Garver prepared final signed and sealed versions of the report for NUA's files. Copies were submitted to NUA during February 2026.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to $700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been received by City of Norman. During the month of March 2026, NUA worked on preparing final reports for BOR to closeout this grant. These reports should be completed and submitted in April 2026.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes

$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 202 through 2024 for research and investigations, and grant can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. The project was officially kicked off in early November 2021, and work (research and data gathering) is ongoing. A workshop to review alternatives and select the best convened in August 2024. No additional funding has been authorized for FYE 2025 so project work will not progress to a pilot sized wetland or a wetland design, but some funding in the original grant has not yet been exhausted and compilation of deliverables including a final report and conclusions is still ongoing so the team continues to meet on a semi-regular basis to discuss and coordinate. During the month of February 2026, Norman Utilities Department staff continued to assist with preparation of maps and graphics for final project report including adding additional detail to draft conceptual layout of a potential demonstration wetland (on the City's old landfill south of the Norman Water Reclamation Facility which could be used by BOR and United States Geological Survey (USGS) to seek further grants to possibly advance a design and potentially construct a demonstration wetland.

In April 2022, NUA learned that a third grant from BOR associated with possible IPR had been authorized. The third grant was an applied science grant for $148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data and forecasts and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of $196,190 (of which $148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. During the remainder of 2023 and continuing into the Spring of 2024, Garver and their subconsultants completed research and created the PLOT, and, on June 11, 2024, they convened a workshop presenting the preliminary conclusions. Based on the workshop, Norman requested that additional information and analysis be provided to clarify some minor questions. Once these questions were resolved, an additional workshop with Bureau of Reclamation (BOR) and Central Oklahoma Master Conservancy District (COMCD) staff convened on August 15, 2024. Garver addressed all questions raised in this workshop and made a standing offer to BOR and COMCD for them to use the PLOT tool to analyze historical droughts that are part of an unrelated grant project on which they are working. All direct work on this project is complete, and the PLOT tool remains available for NUA use as needed. During August 2025, NUA drew down remaining grant funds and filed final paperwork to close out the grant.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of $5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the

grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussions, an additional concern arose based on the fact that until funding is approved by Congress, exact details is grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, for grants issued up to and including Fiscal Year 2024, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has applied for and received a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request was worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects as well. OWRB has advised that, as with the EPA Community Grant, the project could start before the loan was granted. Then, once approved, NUA could immediately start seeking reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raftelis report for upcoming wastewater capital spending.

Based on the above-described EPA Community Grant and CWSRF loan processes and timing and the critical nature of this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF when those financial instruments were approved. As a result, project was advertised on August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of $3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing approval and procurement processes commenced immediately thereafter.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of $5,000,000 had been officially authorized and funded. However, the grant included a strict Buy America Build America (BABA) clause while the project bidding documents and thus the resultant contract with Crossland Heavy Contractors did not include this requirement. Between April and June 2024, NUA convened numerous meetings with EPA and Garver to determine the appropriate path forward that would allow NUA to accept this grant. Based on EPA input, NUA requested a "Technical Correction" from EPA that would allow some or all funding from the grant to be expended on other critical projects at the WRF, and, in September 2024, EPA officially approved the "Technical Correction". This will allow the grant funds to be expended on the WRF Blower Replacement and WRF Laboratory Renovation, and New Maintenance Facility projects (details on both projects are updated elsewhere in this report), while this project will now be funded using a combination of internally-generated funds and the CWSRF loan.

During June 2025, GEA and Crossland completed testing, commissioning and training for Centrifuge No. 1. During August 2025, Crossland did the same for Centrifuge No. 2, and both centrifuges are now in service. However, due to capacity issues associated with the existing sludge pumps that feed the centrifuges and a segment of the existing conveyor that transports dewatered-biosolids to sludge-hauling trucks, neither centrifuge had previously been testing to its maximum capacity as required by the contract. During October 2025, Crossland was able to complete a temporary fix that addressed the capacity issues sufficiently to allow them to successfully test both centrifuges to their maximum capacity. Since the Contract included a 30-day operations test, this meant that NUA was able to take beneficial possession of the centrifuges as of November 19, 2025. Between December 2025 and March 2026, Crossland worked on punchlist and they anticipate completing the final punchlist items in April 2026 after which they will demobilize from the project site temporarily.

Garver had previously been directed to prepare specifications both new sludge pumps and a new conveyor that will sufficiently increase system capacity to allow each centrifuge to comfortably operate at their design capacity. On March 10, 2026, Amendment No. 1 to Garver's contract, reimbursing them for associated design costs not covered by their original contract.

Crossland has agreed to remain under contract until this additional design is complete, and, assuming a change orde can be negotiated and executed they will remobilize and perform the additional work after new equipment is fabricated and delivered in late 2026. In the interim, the dewatering system in its current state, has ample capacity to meet current biosolids production. Project will likely be ready for final acceptance in late 2026.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Storage Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen (now TYLin) was selected as the Architect for these two projects, and their Contract in the amount $384,000 of was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 and early 2023 with project bidding in Spring 2023. On January 9, 2024, Amendment No. 1 in the amount of $50,601 was executed with Greeley Hansen to reimburse them for the impact on design and bidding phases of the work associated with this change from CMaR to Design/Bid/Build.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision was made to further defer construction of this project and the associated final design review meeting.

As noted above in the discussion for WRF Dewatering Centrifuge Replacement (WW0326) project, NUA received an EPA Community Funding Grant in the amount of $5,000,000 for that project. For several reasons, a request for a "Technical Correction" was made to EPA to allow for the grant funds to be instead allocated to this project (and the WRF Blower Replacment project which is discussed elsewhere in this report). This request was approved by EPA in September 2024. During the month of September 2025, EPA indicated that the grant was formally awarded to Norman Utilities Authority to fund this project. As of this date, funds are available for drawing upon as soon as construction on this project commences.

The EPA grant included additional conditions that will impact the bidding and construction of the project. In order to meet these conditions, revisions to the bidding documents will be required. As a result, Amendment No. 2, in the amount of $147,700 was negotiated with Greely Hansen and approved on March 24, 2026.

Greely Hansen is now proceeding with final revisions to bidding documents. This should allow project to be bid by July 2026 with construction commencing by September 2026 and project completion in September 2027.

Engineer: TYLin (formerly Greely and Hansen LLC) (John Schmidt)

SMP-19 Sewer Maintenance Program (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of $5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation is now nearing completion. During the month of February 2026, KRCC completed work on punchlist and during March 2026, staff completed reviewing CCTVs of the work. As a result, Final Acceptance, Final Change Order and Final Payment were approved by City Council on March 24, 2026. Project is now complete.

Engineer: Parkhill (Sara Senyondo)

Sewer Maintenance Project (SMP) FYE 2024 (WW0337): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The Sewer Maintenance Project FYE 2024 (SMP-24) study area is generally bounded by Lindsey Street and Alameda Street and 12th Ave SE and 24th Avenue SE. Project will replace approximately 32,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques and/or cast-in-place pipe lining techniques along with rehabilitation or replacement of 130 manholes.

On August 14, 2025, proposals were received for the design of SMP-19, and, on September 15, 2025, the Norman Utilities Authority Evaluation Committee met and completed evaluation of the proposals. The committee selected Cowan Group (Cowan) of Oklahoma City, OK as the best design engineer for the project, and Cowan was informed on October 1, 2025. On March 24, 2026, City Council approved Contract K-2526-109 in the amount of $344,000 with Cowan. Per the contract, design has commenced and project should be ready for bid in August 2026. Construction contract would then be awarded in October 2026, and construction would proceed for approximately 2 years thereafter.

Engineer: Cowan Group (TBD)

Lift Station D Condition Assessment (WW0344): The City of Norman wastewater collection is composed of two major sewersheds due to the ridge along the north side of the City which separates the Little River and South Canadian River sewersheds. Wastewater in the South Canadian River sewershed is conveyed by sewer interceptors directly to the Norman Water Reclamation Facility (WRF). Wastewater flows from the Little River sewershed are conveyed by interceptors to Lift Station D which pumps flow into a force main, which, in turn, drains into adequately sized interceptors which then flow to WRF. In recent years, Lift Station D has been experiencing decreasing levels of service, and due to its critical role in Norman's wastewater collection system, Utilities Department proposes to have an engineer complete a thorough condition assessment of all systems and equipment in the Lift Station and make prioritized recommendations for necessary repairs.

For the above reasons, RFP-2526-8 was issued requesting proposals from engineers to perform the assessment of Lift Station D. On August 14, 2025, proposals were received, and, on September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of those proposals. The committee selected Garver of Norman, Oklahoma as the best design engineer for the project. Garver was informed of their selection on October 1, 2025. Between October and January 2026, several meetings convened between NUA and Garver to formalize project scope and negotiate fees. These negotiations have

been completed and contract will be submitted for City Council approval on April 28, 2026. A more detailed schedule for the project will be formalized as part of contract negotiations.

Engineer: Garver (TBD)

WRF Digester #3 Roof Replacement (WW0336): The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

As of May 2024, there will no longer be an exterior plate of metal welded over the leak in the roof of the digester due to safety concerns with respect to the gases escaping the leak. Garver, a consulting engineering firm, is preparing a work order for the internal assessment of the digester.

As of July 2024, the contractor onsite cleaning out another digester will be moving on to removing solids from the storm holding pond at the WRF after the current project, as they were the winning bidder for that project. In June 2024, we were going to solicit a quote for cleaning out Digester #3 after their current project concluded (cleaning out the digester they were originally contracted to clean). This Digester #3 cleanout would have been followed by an internal assessment of the structure's floating roof.

Instead, the WRF has hired staff who are experienced in welding. To save significant costs, we are currently developing a plan to drain the digester over the course of a week. Once the digester is drained, a minimum of two hydrogen sulfide and methane gas detectors (one interior near the proposed welding area and one exterior near the proposed welding area) would be placed as a safety precaution prior to any welding. Once the weld site is deemed safe from hazardous gases, WRF staff would then weld a steel plate on the exterior of the floating roof's crack to seal the roof again. Sealing the roof would allow for it to be repressurized and "float" once again.

This would be considered a temporary solution with an anticipated lifespan through 2028, when it is anticipated that more funds will be available to develop a more permanent solution, such as a roof replacement.

Following CIP discussions in January 2025, Digester #3 has been moved ahead of Digester #1 in digester cleanout projects. Digester #3 will be cleaned out as early as July 2025 for internal structural assessment of the digester and its roof, as well as to prepare the interior portion of the roof for a temporary fix. July 2025 is the beginning of FY 2026, which is when the next digester cleanout is scheduled. The temporary fix will be welding a metal plate over the exterior portion of the crack in the roof. The permanent roof replacement will likely happen in 2028 when more funds are available for the WRF to execute the full replacement for this CIP project. No changes were made in February with regard to executing the repair. Digester #3 will be cleaned out instead of Digester #1 as early as July. It will not happen earlier than July as the next digester cleanout project is budgeted for FY 26.

In April 2025, a scope and fee for the condition assessment of Digester No. 3's roof was received from Garver. The condition assessment includes an internal visual assessment of the digester roof, and will be used to determine the extent of the repair required.

At the start of FY26, WRF staff will begin preparing for the digester cleanout capital project. During this period, Garver's assessment scope will be finalized and they will be prepared for the internal assessment after the digester is cleaned out.

Bid opening for Digester No. 3 Cleanout occurred on October 2, 2025. Hodges Farms & Dredging, LLC was the lowest bidder at $444,000.

In October 2025, WRF staff investigated methods and processes to reduce the costs of present and future digester cleanouts. For this project, Hodges can install geotubes on the WRF berms to further dewater biosolids (decreasing weight and hauling costs), and WRF staff will investigate draining the digester as much as possible to reduce the volume of biosolids that needs to be cleaned out of the digester.

In November 2025, WRF staff furthered their efforts to reduce the cost of the Digester No. 3 cleanout project by draining as much of the digester's contents as possible. This reduced the volume of biosolids to be removed from the digester from 800,000 gallons to 500,000 gallons. Attempts were made to drain additional material. However, the remaining biosolids were too viscous to drain further.

It is anticipated that WRF or line maintenance staff will attempt to use wash water to break-up the remaining biosolids in the digester and drain them. The project will then be re-bid without the need to remove such a large volume of biosolids, which is the primary cost driver for this project. This is expected to bring this project's expenses more in-line with previous digester cleanout projects.

WRF staff successfully drained more biosolids in January, and the digester cleanout project will be rebid once WRF staff has exhausted the tools and methods available to remove more of the biosolids. In January, the scope and fee for Garver's Digester Assessment was finalized, and it will be executed in February 2026.

The Digester Assessment project with Garver was executed on March 10, 2026. Following this, the Digester Cleanout Project will now be rebid after meeting with WRF staff.

NUA and WRF staff will meet in April 2026 to discuss plans for rebidding the Digester No. 3 Cleanout.

Engineer: Garver – On-Call services

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

From an email from Parkhill on 12-05-24 the preliminary SMP-18 plans for review are expected before January 1, 2025.

NUA staff had a meeting with the new engineering team assigned to this project at Parkhill on January 30, 2025. From this meeting, plans are expected to be in-hand by mid-February 2025.

Final plans to be in hand on November 17, 2025. Bidding documents to be compiled and advertised in November 2025.

In December 2025, final plans were received, but one sheet still required editing by Parkhill. The specifications for this project are being reviewed by NUA staff, so bid documents can be prepared quickly following receipt and approval of the final plans. Bidding advertisement for this project is anticipated in January 2026.

Bidding for SMP 18 was advertised in late January 2026, and bids will be opened on February 26, 2026.

Bids were opened on February 26, 2026 and Vortex Services, LLC was awarded the base bid, as well as alternate B. A kickoff meeting will now be scheduled, and the timeline for when this work will begin will be established.

The contract with Vortex Services, LLC for the SMP-18 work was executed at the March 24, 2026 City Council Meeting. In April, a change order will be included in this project to include pipe bursting of a 12" sanitary sewer line along W. Brooks Street. The project kickoff for SMP-18 is scheduled for April 8, 2026.

Engineer: Staff with assistance from Lemke Surveying

Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport: New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

The project Kickoff Meeting occurred 7/11/24 at the WRF. Garver to develop a sampling plan based on data received by WRF staff. NUA is also holding meetings with the USGS in August and September to explore additional CEC sampling at no cost to the NUA.

As of the end of November 2024, the sampling plan is in development. Equipment for the biosolids holding bins and plumbing to be acquired in February, after sampling plan review.

In August, NUA staff organized a meeting with USGS Research Hydrologists Michelle Lorah and Jason Masoner, and OU Professor of Civil Engineering and Environmental Sciences Bob Nairn regarding sampling.

As of December 2024, the WRF land application permit and soil testing is being reviewed by Garver to begin finalizing the sampling plan. A review of sampling needs will take place in January 2025.

An onsite meeting with Garver was conducted in January 2025. During this meeting, Garver announced plans to conduct baseline sampling for the liquid and solid treatment trains at the WRF in February 2025. Also occurring in February 2025, NUA staff will begin mixing biosolids and yard clippings to create Class-A compost, specifically for use in the biosolids troughs that will be created and regularly sampled throughout the duration of this project.

Delays in receiving sampling bottles have pushed sampling of the liquid and solid treatment trains to mid April. Materials for the class-A compost sampling troughs are being procured as the compost develops.

Initial sampling of the solid and liquid trains began in late April and is expected to conclude in May. The Class-A compost being developed for this project is near completion and should be fully developed by the end of May, which is also when the equipment for the Class-A compost troughs is expected to arrive on-site.

The initial sampling is expected to conclude in June with sampling of the solids treatment train. Delivery of materials for construction of the pilot beds is also expected in the month of June 2025.

Delivery of materials has started at the WRF, and the experimental troughs are expected to be completed by the end of July. Sampling to begin after the bins have been constructed.

As of September, results from sampling the solids/liquids treatment trains are still under analysis at Eurofins and the University of Oklahoma. The experimental troughs are assembled, and dry/wet sampling of the troughts will begin in October.

Regular sampling of the experimental troughs has begun and is ongoing. If the weather is unexpectedly dry throughout the Winter and Spring, potable water will be used to simulate rain events, in an effort to sample runoff and leachate.

In November 2025, initial sampling results for PFOS constituents and micro plastics were received. Garver is compiling the data and will present the initial findings in December 2025.

In December 2025, Garver shared their initial findings and suggested that several points in the solids treatment train should be resampled. This was suggested as their initial sampling run of the solids treatment train was concurrent with the installation of new dewatering equipment, and the samples taken at that time are not representative of the current day-to-day operations of the dewatering process. The new samples of the solids train will be taken in January 2026.

Samples of the solids train were taken at the end of January 2026, and samples from the experimental troughs were also taken following the winter storm in January. Regular sampling of the experimental troughs will continue through April 2026.

As all of the remaining sampling of the treatment trains were completed in February 2026. Sampling of the experimental troughs will continue until April 2026.

Engineer: Garver (Bryce Callies)

Water Reclamation Facility (WRF) Aeration Blower Replacements: The WRF has been in need of replacing two turbo blowers and outdated centrifugal blowers that supply the aeration basin with air for multiple years. The current turbo blowers have significant issues operating during the hottest portion of the year, and their replacements are already on-site. It is expected for the winning contractor to quickly install the new turbo blowers, but it could take upwards of a year or more to procure the other centrifugal blowers being replaced. This project also includes intake improvements for the turbo blowers and point repairs for leaks along the aeration main. Garver is the consultant on this project, and as of May 30 2024 bid opening, Crossland Heavy submitted the lowest bid, but bid award is still pending review.

In June 2024, EPA funding was authorized for this project. The authorization of the funding source is significant as this project must now meet all of the EPA requirements for funding. The project was bid with anticipation of using these funds, and now that funding is secured the project may proceed as anticipated.

Preconstruction meeting occurred on July 30, 2024 at the WRF. Crossland Construction Contractors produced a schedule of work beginning in late Fall for the install of the Turbo Blowers. Lead times for electrical components for the

centrifugal blowers are a driving factor for their installation not beginning until Winter of 2025. Crossland will be onsit at the WRF in August to verify measurements and confirm their construction sequence planning.

As of August 2024, installation of the turbo blowers is expected to begin in late November or early December in 2024.

This project is expected to be funded with EPA funds and a Resolution before the Norman City Council on October 8, 2024 will be presented to convert this project to be fully funded by the EPA (80% EPA, 20% City fund match required).

On October 14, 2024 Crossland Heavy repaired the leak in the blower main line, which was a base bid item. This was originally expected to be done in November, and this expedient repair has put them ahead of schedule. Crossland is currently working on removal and replacement of the first turbo blower, which may be completed in November instead of December.

As of the end of November 2024, the first turbo blower has been placed on its concrete pedestal and delays in electrical equipment has prevented finalization of the installation of the blower. Even with this delay, the project is still expected to be on schedule, with both turbo blowers installed by the end of February 2025.

As of December 2024, the project has experienced no further delays and the first turbo blower is still on pace to have its installation completed by the end of February 2025.

As of January 2025, the complete installation of the first turbo blower and WRF staff blower training is expected to occur in mid to late February 2025.

As of March 2025, installation of Turbo Blower No. 5 is nearly complete. Turbo Blowers No. 5 and 6 will be tied into the WRF's Supervisory Control and Data Acquisition System (SCADA) in April 2025, and will be followed by testing, training, and then release.

As of April 2025, the network tie-in of Turbo Blowers No. 5 and 6 require an additional site visit from Atlas Copco to complete the work. Once this work is performed, Garver will then perform a site visit to connect Turbo Blowers No. 5 and 6 to the WRF's SCADA system.

Atlas Copco performed their final site visit in May, and Garver is expected to complete the SCADA Integration in June 2025. Final commissioning of the turbo blowers is expected to be done following this integration.

The centrifugal blowers are expected to be delivered in late July or early August. In the meantime, Crossland Heavy and Atlas Copco are working on adjusting the automated controls for the turbo blowers to fit WRF staff needs.

At the end of July 2025, Atlas Copco was procuring a new Rover for the aeration blowers at the WRF. The Rover will collect operational and system data of the blowers, which will then be used to diagnose and resolve existing issues with automation of the new turbo blowers.

As of August 29, 2025. Atlas Copco will be sending personnel to the WRF to resolve the automation control issues before mid September. VFDs for the centrifugal blowers nos. 1, 2, 3, and 4 have been received and VFD installation will begin on centrifugal blowers no. 1 and 2 in early September.

The issues with the turbo blower automation controls were resolved in September, and both turbo blowers are now fully installed and functioning properly. The centrifugal blower delivery has been delayed until October 28th. Install of the centrifugal blowers will begin once they arrive.

The centrifugal blowers arrived in late October and installation began in early November. The week of November 17, 2025 WRF staff will be trained on the use of the new centrifugal blowers.

In late November 2025, Centrifugal Blower No. 1 and 2 were installed. Centrifugal Blowers No. 3 and 4 will be installed in December, while training for the new blowers will be conducted in early January.

In December 2025, Centrifugal Blowers No. 3 and 4 were installed. The controls for the Centrifugal Blowers and their compatibility with the new Turbo Blowers will be finalized in January, followed by WRF staff training.

As of January 2026, all blowers are installed, but full integration into the SCADA controls has not been completed. Work for this project is anticipated to be completed in March 2026.

In February 2026, an issue was identified with the variable frequency drive (VFD) in the new Centrifugal Blower No. 3 that produced a fault. A replacement VFD will be delivered in March, and once installed, the 30-day period operational period will begin. Upon the completion of that period, Crossland Heavy will request a document indicating substantial completion of the project.

Engineer: Garver (Michael Nguyen)

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. This project was placed on hold while staff worked through the AIM Comprehensive Land Use Plan and associated wastewater master plan. With the completion of these efforts, staff will begin to incorporate the new projects into the long-term capital plan.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. This project was placed on hold while staff worked through the AIM Comprehensive Land Use Plan and associated wastewater master plan. With the completion of these efforts, staff will begin to incorporate the new projects into the long-term capital plan.

WATER PROJECTS:

Robinson Water Line: 24th Ave NE to 12th Ave NE (WA0242) – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24thAve NE to 12thAve NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until at least Fiscal Year 2023/24. From that point, it was agreed that Jacobs could schedule final design work and easement acquisition at a pace intended to synchronize completion of final design, receipt of permit, and purchase of all easements with this revised construction schedule. However, Jacobs encountered issues with their chosen alignment, largely associated with a previously-unidentified and currently-unused OG&E easement along Robinson Avenue in front of large, adjacent properties owned by the United States Department of Veterans Affairs and J.D. McCarty. OG&E has now given formal authorization for Norman Utilities to encroach on their easement as needed for this project so preparation of final plans and easement acquisitions can now proceed.

Due to the critical nature of the project and the delayed progress in finalizing design for bid, meetings convened between NUA and Jacobs on January 6 and February 20, 2025. In these meetings, Jacobs and NUA committed to close coordination and working together toward the goal of completing final design as well as obtaining easements and permits in order to advertise the project in Summer of 2025. During April 2025, engineering and line maintenance staff reviewed current design documents, walked the alignment, and convened a review meeting on April 18, 2025. The major recommendation arising from this review was to move as much of the alignment as practical and acceptable into Robinson Avenue. As a result, a meeting convened with Norman Utilities Engineering, Utilities Line Maintenance and Public Works staff on June 26, 2025, and Public Works staff approved moving alignment into Robinson. Immediately following the meeting, NUA's final comments on drawings (which included a new alignment largely in Robinson) were forwarded to Jacobs. Between October 2025 and January 2026, NUA and Jacobs negotiated a Contract Amendment to reimburse for additional fees associated with this revised alignment. On March 24, 2026, Amendment No. 1 in the amount of $121,687 was approved by City Council, and Jacobs has commenced work on final design with the new alignment.

Per the revised schedule in Amendment No. 1, Permits should be issued and project ready for bid by August 2026. Construction contract should then be awarded by October 2026, and construction should continue until mid-2027.

Engineer: Jacobs Engineering (Lisa Cox, PE)

Robinson Water Line: 12thAve NE to Porter (WA0242 – Phase V) – On August 14, 2025, Proposals were received for Project WA0242, Phase V and Phase VI, the final two segments of the Robinson Avenue 30" Water Line, which, upon completion, will increase transmission capacity between the Norman WTP and the west side of Norman. On September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of the proposals. The committee selected Ardurra of Oklahoma City, OK as the best design engineer for the Phase V, 12th Ave NE to Porter segment. During October 2025, a meeting to discuss contract scope convened, and an initial scope and budget proposal was received in late December 2025. Negotiations are ongoing and should be complete and engineering contract ready to present to City Council for approval in May 2026. Schedule for design, bidding and construction will be formalized as part of negotiations.

Engineer: Ardurra (TBD)

Various Urban Area Water Line Replacements (WA0381): On August 14, 2025, Proposals were received for Project WA0381, Various Urban Area Water Line Replacements, which consists of the replacement of approximately 3,200 LF of 6" and 8" water lines that have reached the end of their useful lives and the replacement of lead service lines. On September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of those proposals. The committee selected Parkhill of Oklahoma City, OK as the best design engineer for the project. Parkhill was informed of their acceptance on October 1, 2025. Contract K-2526-115 in the amount of $73,400 was approved by City Council on February 24, 2026, and a design kickoff meeting convened during March 2026. Contract should be ready for bidding in July 2026 and a construction contract should be awarded to the low bidder in August 2026. Construction would then proceed from August 2026 through until the end of 2026.

Engineer: Parkhill (Sara Senyondo)

Westwood Estates Water Line Replacements (WA0387): On August 14, 2025, Proposals were received for Project WA0387, Westwood Estates Water Line Replacements, which consists of the replacement of approximately 10,000 LF of 6" and 8" water lines that have reached the end of their useful lives and replacement of lead service lines in Westwood Estates east of 24th Ave between Crestmont and Dakota. On September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of those proposals. The committee selected Benham of Oklahoma City, OK as the best design engineer for the project. Contract K-2526-108 in the amount of $170,000 was approved by City Council on February 24, 2026, and a design kickoff meeting should convene in April 2026. Contract should be ready for bidding in September 2026 and a construction contract should be awarded to the low bidder in November 2026. Construction would then likely proceed from January 2027 through June 2027.

Engineer: Benham (TBD)

Carter Avenue Area Water Line Replacements (WA0388): On August 14, 2025, Proposals were received for Project WA0388, Carter Avenue Area Water Line Replacements, which consists of approximately 5,300 LF of 6" and 12" water lines that have reached the end of their useful lives and replacement of lead service lines along and adjacent to Carter Avenue between Acres and Robinson. On September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of those proposals. The committee selected Halff of Oklahoma City, OK as the best design engineer for the project. Halff was informed of their acceptance on October 1, 2025, and a meeting convened on October 27, 2025 to discuss project scope. Contract negotiations are ongoing, and an engineering contract should be ready to present to City Council for approval on April 14, 2026. Schedule for design, bidding and construction will be formalized as part of negotiations.

Engineer: Halff (TBD)

Water Treatment Plant Various Improvements (WA0390): In 2006, the Norman Utilities Authority (NUA) approved a design contract with Carollo Engineers Inc. (Carollo) for design of critical improvements at the Water Treatment Plant (WTP) as well as for the expansion of plant capacity from 14 million gallons per day (MGD) to 17 MGD. This project, Water Treatment Plant Phase I Expansion, was bid in July 2009 and completed in 2011. In 2012, a follow up contract with Carollo was approved for additional critical improvements focused on addressing taste and odor issues at the WTP. The resultant project, Water Treatment Plant Phase II Improvements, was bid in March 2017 and construction was completed in 2020. As part of these two projects, Carollo identified other necessary but less critical upgrades that should be undertaken at the plant. In addition, once the upgraded processes constructed as part of the Phase I and Phase II project were placed into service, other processes in need of upgrade were exposed. As a result, a new project, Project WA0390, Water Treatment Plant Various Improvements, was created to address these various upgrades, which include:

- SCC Clarifier 3 Rehabilitation
- Filter Building HVAC and Roof Rehabilitation
- Ozone System Improvements — Modified monitoring and sampling
- Ozone System Improvements — 2 25-ton chillers
- On-Site Sodium Hypochlorite Generation System Improvements
- Combined Filter Effluent Sample Piping
- Chloramine Improvements
-

Regarding the WTP's SCC Clarifier 3 that is being rehabilitated, Clarifier No. 3 at the Norman Water Reclamation Facility (WRF) is the same model as the SCC Clarifier 3 at the WTP and it is also in need of rehabilitation. Given that the two clarifiers are of the same construction, dimensions and vintage, it made economic sense to include the rehabilitation of WRF Clarifier 3 in this project as well.

In addition, in 2015, Norman voters approved a rate increase to fund improvements to Norman's water supply, including expansion of Norman's well field. In 2016, NUA executed a contract with Carollo to furnish engineering services associated with this well field expansion. The well field expansion project included the evaluation and selection of ten (10) new well sites but, in order to ensure project could be completed within available budget, the original construction project included nine (9) wells and well houses. This project was bid in 2018 and the wells were accepted and placed into service in 2023. The project was completed under budget with sufficient remaining funds to construct the 10th well. For continuity reasons, Carollo will also design the well and well station for this well under this contract with permitting, bidding and construction administration to be performed by City Staff.

NUA has also recently experienced a failure of its Well No. 43. Since Carollo is preparing the design for one well, it made economic sense to also have them prepare a design for a re-drilled Well No. 43 at the same time under this project. As for the well described above, this project will be designed by Carollo with permitting, bidding and construction administration to be performed by City Staff.

Contract K-2526-17 for Carollo in the amount of $1,271,525 was approved by City Council on October 28, 2025. A kickoff meeting convened in November 2025 and design is now ongoing. It is anticipated that two well projects will be ready for bidding to well drillers in the late spring of 2026 with the pumps, piping and appurtenances to follow later in the year. The WTP Various improvements project is expected to be ready for bid during the summer of 2026 with construction to follow starting in the Fall of 2026 and continuing through 2027.

Engineer: Carollo (Dan Ethington)

Tecumseh Water Line Replacement (WA0380): The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of

water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. Proposed alignment was reviewed and comments sent back to Plummer in May 2024. Next steps are to meet with Public Works on the timing of Tecumseh Road Widening Project from 24th to Flood, in an effort to determine the best window to replace the waterline along that section of road.

A meeting with ODOT occurred in June 2024, with ODOT accepting the proposed alignment. The next steps in this project are to execute the alignment survey and begin geotechnical assessment of the soil near I-35.

As of July 2024, the alignment survey is to be scheduled in September, with 30% plan development to follow the survey.

The alignment survey was completed in September 2024, and the 30% plans are currently in development. The survey yielded no unexpected findings.

In October 2024, Peter was informed that the Plummer engineers on the project, Alan Swartz and Tayler Kent, were leaving Plummer. A follow-up meeting was held to discuss the status of the project, and Robert Weinert, the engineer replacing Alan Swartz as the lead was introduced. Robert is a seasoned engineer and has worked on large projects for NUA in the past (Robinson Phase I and II WL Replacement).

A technical memorandum is expected in late November, with the 30% plans pushed back to early December.

The technical memorandum was received in December with 35% plans, and is being reviewed by NUA staff.

As of January 2025, the 35% plans are still under review. Utilities staff met with Public Works in February 2025 to ensure there are no future conflicts with projects Public Works has planned in the same area.

NUA staff to meet with Plummer in early April to review Plummer's response to NUA's comments on 30% plans. Following this meeting, Plummer will begin working on 60% plan set.

As of April 2025, Plummer continues to work on the 60% plans.

In late May 2025, Utilities staff received the final Technical Memorandum from Plummer. 60% plans are expected in June or July 2025.

Plummer provided an update at the end of January to let City Staff know that the 65% and the subsequent 95% plans will be completed by July or late August.

NUA staff met with Plummer engineers on August 15, 2025 about finalizing the 65% plans. Plans are expected in September.

In September 2025, the need for additional survey along the I-35 crossing was identified. Plummer will perform the additional survey work, as well as procure easement documentation for two buildings in the project alignment under an amendment for this project that will be executed in November 2025.

The amendment for additional survey was approved in the November 25, 2025 City Council Meeting. Plummer will now conduct the additional survey, and procure the easement documentation for the two buildings in the project alignment.

In December 2025, Plummer continued to develop the 65% plans and has proceeded with the additional survey amendment. 65% plans are anticipated in the first quarter of 2026.

Plummer delivered the 65% plans in the second week of February 2026, and these plans and specifications were reviewed and commented on by NUA staff.

Staff met with Plummer to discuss comments regarding the 65% plans on March 23, 2026. ODOT permitting, DEQ permitting and final plans are expected in June 2026.

Engineer: Plummer *(Robert Weinert)*

Danfield Water Line Replacement (WA0379): This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design

is underway. Design phase completion is expected in late April 2024. Follow-up with Parkihill on May 7, 2024 ha design phase expected completion on May 17.

Plans were received on Monday October 7, 2024 and are currently under review by Norman Utilities Staff.

Staff has completed review of plans and bid documents are being prepared while Parkhill addresses NUA comments on the design.

From a 12-5-24 update email, NUA expects to receive the completed plans by January 1, 2025.

The Parkhill engineer on this project has moved to a different company and a meeting with the new project manager at Parkhill will take place in January 2025. As the initial plans were already received by NUA and returned to Parkhill with NUA comments to address, the final plans are expected to come in January or February 2025. NUA staff will meet with the new project manager in January to determine how close Parkhill is to tendering final plans.

During the meeting with the new Parkhill team assigned to this project, Parkhill determined the final plans will be ready by mid-February. Bid specifications are being prepared and bidding is slated to be advertised in March.

Bids were received and opened on May 1, 2025. The lowest bid received was from Southwest Water Works, LLC in the amount of $1,585,350. The contract is expected to be awarded at the City Council regular meeting on June 10.

Construction to begin on this project on November 12, 2025, and notification of construction work to Brookhaven residents will be sent on October 13, 2025.

Construction began on November 12, 2025, and the project continues to progress as-scheduled.

Construction on this project continued through the month of December 2025 without any significant delays. This project is still progressing as-scheduled.

Construction is complete for the original project scope. Change Order No. 1 was approved on March 24, 2026, to complete the water line replacement necessitated by a Public Works sidewalk project.

Engineer: Parkhill (Sean Price)

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a $500,000 grant under the Watersmart program or a $2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff was held in June. Radio network is installed and meters are communicating and reading on the system. Integration work for software is ongoing. Meter upgrades are about 98 percent complete and approximately 42,000 meters have been upgraded to date. Importing reads into production for billing is ongoing as routes are substantially complete. The Customer Engagement Portal is currently in development but roll-out is being pushed further back to better align with completion of the meter installations.

Consultant: E Source (Alyssa Pourciau)

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and

residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines ($NHCL_2$) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of $95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for $16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of $800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of $528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. An additional sum of $49,286 was added to the contract for work needed to improve the design following public comments. The Planning Committee approved the revised platting/zoning for the location. Staff are reviewing the 90% submittal and staff is working on revisions to proposed Amendment 2 of the engineering contract. The Engineering Report has been submitted to the ODEQ for review. The Engineer is currently completed the final design for the project.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)
Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)
Disinfection System Engineer: Plummer Associates (Alan Swartz)

Well Line Extensions (WA0214):
The Groundwater Treatment Facility (GWTF) is currently under design to provide disinfection and disinfectant residual to better protect the quality of the water for customers. In order to get water to the facility for chemical addition, water extensions from the well fields are necessary. Additionally, sections of line are proposed to ensure increased resiliency by eliminating single points of failure in the water network feeding the proposed GWTF. This project includes the extension of approximately 13,000 linear feet of 12, 16, and 24-inch water lines.

On July 17, 2025, the Norman Utilities Authority (NUA) issued Request for Qualifications (RFQ) 2526-8 to engineering firms for various projects. Several firms were selected for various projects but Plummer Associates, Inc. (PAI) was selected for the water well line extensions.

Engineer: Plummer Associates, Inc. (Chris Ferguson)

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed. Line Maintenance has continued to complete service line inventories and, based on the results of the surveys and discussions with the ODEQ, the estimated number of unknowns was reduced to approximately 4,500 services. The final inventory was submitted to the DEQ on October 16, 2024. Service line verification was completed for Norman schools and as requested by Voda.AI for their analysis. Staff is working with Voda regarding the updated analysis for potential presentation to the ODEQ.

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of $93,800 on June 22, 2021. A kick-off meeting was held on February 15, 2022 after 60% streetscape plans were completed. Additional items were added to the project so an amendment will be brought to City Council for approval. This project will be completed in combination with the Public Works project to reduce overall restoration costs and impacts to the public. Project was bid but was over budget for the roadway portion of the work. The engineering contract has been amended. Bidding documents have been received and staff is currently reviewing.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water mater plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of $95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. ODOT has bid the project and awarded contract. Water line installation on this project is currently ongoing with all of the 12-inch water line installed from Timberdell to Lindsey. Additional work to be completed will be lowerings and extension of the 24-inch line from Constitution past the proposed traffic circle. Water work is completed to the level it can be until the next phase of the project.

Water Line Desktop Condition Assessment (WA0337): This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year. Staff have been working with the consultant to provide data and working through data cleanup. Initial results were provided in November. Staff reviewed the information in December and had modifications/corrections. Updated information provided and staff have reviewed the information. The project will be continued for the next 4 years with the information used as an input to identify future projects. Results for FYE 26 have been received and staff is utilizing information to create future projects.

Flood Water Line from Franklin to Huettner (WA0338): The existing 12-inch water line along Flood Avenue has experienced multiple failures impacting service to customers. This line was installed in the 1950s, and the segment from Robinson Street to Franklin Road was replaced 2022. However, the segment from Franklin Road northward has not yet been replaced. This project will replace the line from Franklin Road north to Huettner Road which is the southern extent of the area to be impacted by the interchange modifications for the East-West OTA Connector at Interstate 35. The project includes the replacement of approximately 3,500 linear feet of 12-inch water line to improve system reliability and reduce future maintenance needs.

Consultant: STV

SANITATION CAPITAL PROJECTS:

Compost Facility Scale House (SA0019):
This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost,

and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of $30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to $39,000. The engineer requested an increase of $4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of $43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergint) and low voltage (TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. As of the first week in March 2024, City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project.

A discussion with Tricore took place on October 2, 2024 and they requested for Norman Utilities Staff to begin compiling bid documents. Bid documents are expected to be completed in November with the bidding process beginning in December. This project doesn't have the same priority as projects with federal or state funding window constraints such as the WRF Aeration Blowers and Biosolids CEC project, or projects that will have a greater impact on Norman residents such as the Danfield WL Replacement and SMP-18, which have all required significant input from the NUA in the period originally designated for producing the bid documents in October.

This project is expected to go out for bid in January or early February 2025. A request was made for Tricore to tender plans to Development Services for review while the bidding documents are finalized and the bidding process begins.

The project went out for bid in January and bid opening will be on March 20, 2025. As of March 2025, received bids are being evaluated before proceeding.

Following the evaluation of bids, Contract and Bonds have been sent to the lowest bidder WL McNatt & Company in the amount of $1,787,506. This exceeds the budget for this project, and a change order has been negotiated and sent to WL McNatt & Co., reducing the scope of work on this project to bring costs into alignment with budgetary constraints. The contract and change order for this project is expected to be awarded and approved in the last City Council regular meeting in May.

Contract was awarded at the May 27, 2025 City Council Regular Meeting and contract documents signed by CoN personnel were received on June 4, 2025. A preconstruction meeting will be held in June 2025 where a construction schedule will be set.

As of July 2025, submittals are undergoing the approval process with mobilization to follow.

As of October 2025, submittals are being reviewed by City Staff. Construction will not begin until submittals have been reviewed and approved.

As of November 2025, submittals have been reviewed and approved. Work will begin on the compost facility scale house in late November or early December.

The contractor is reviewing the grading plan CAD files before breaking ground on the project. The work will begin the second week of December 2025.

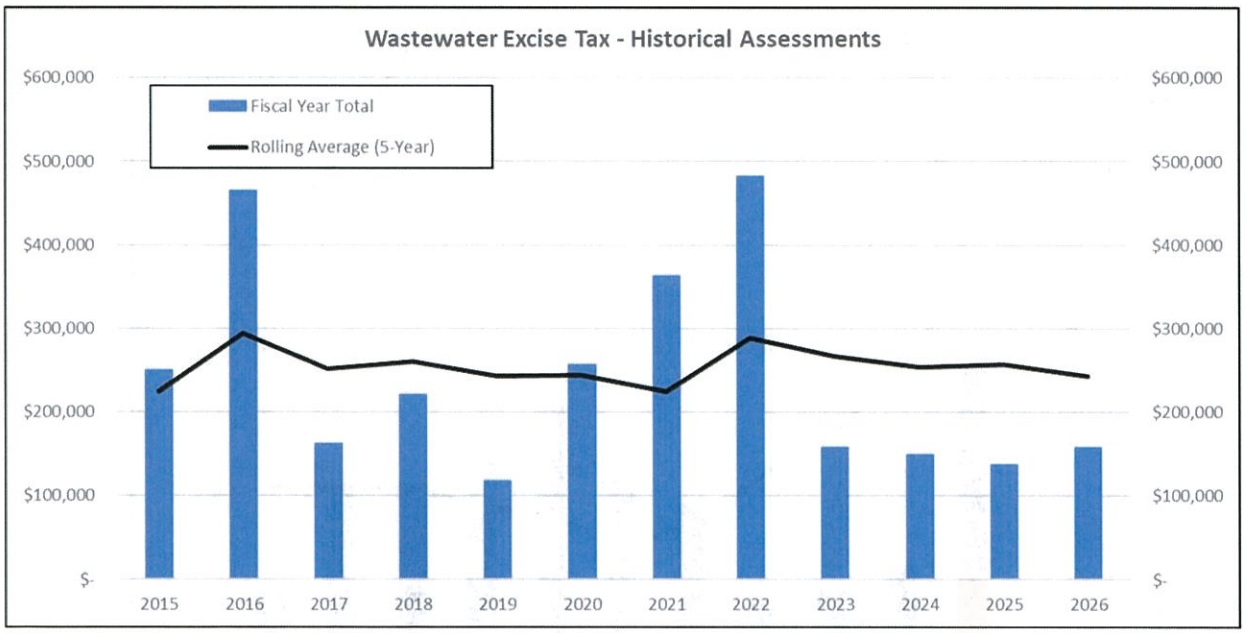
On December 29, 2025 construction began for this project. Construction began with pouring the foundation of the new compost facility building, and the facility has remained open during this portion of the construction.
In January 2026, the contractor completed the pour of the scale house foundation.
Change Order No. 2 was executed on March 10, 2026, to provide supplemental structural engineering plan sheets as well as additional metal structural materials for the roof. Work on the project is currently ongoing.

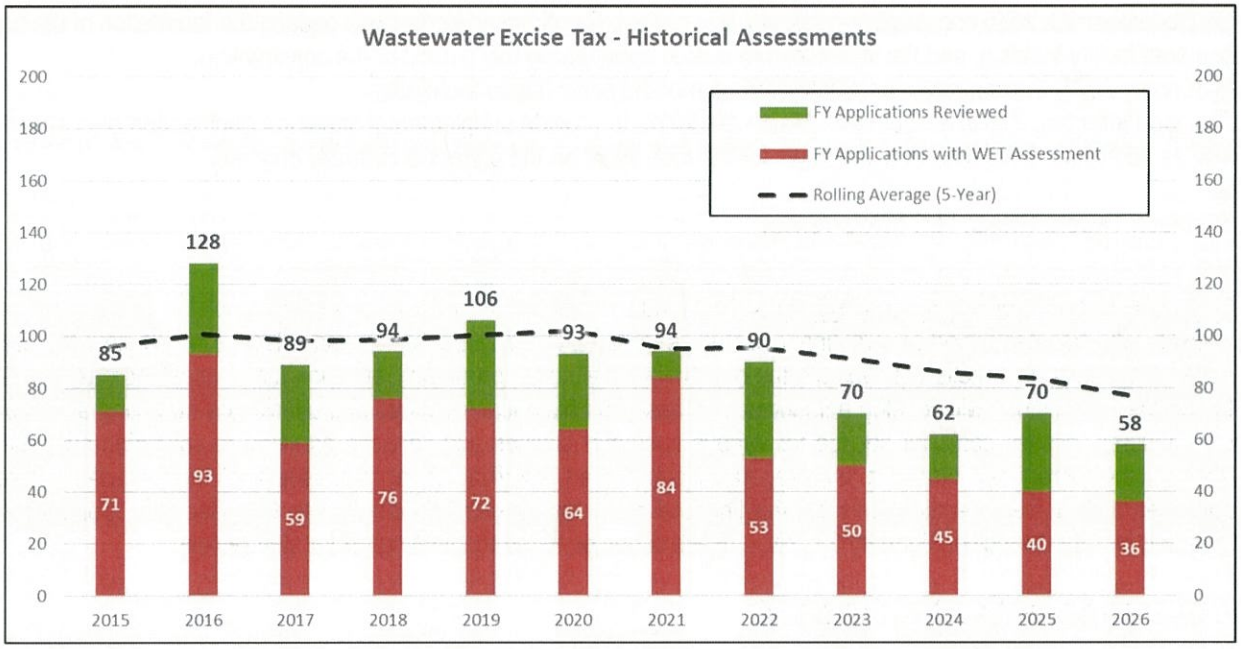
Engineer: TriCore Group, LLC (Greg Vance)

Sanitation Cost-of-Service Study (SA0025): This study will complete a financial evaluation of the Sanitation Fund. Raftelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raftelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Raftelis has provided the final report for staff review.

Wastewater Excise Tax – Non-Residential:

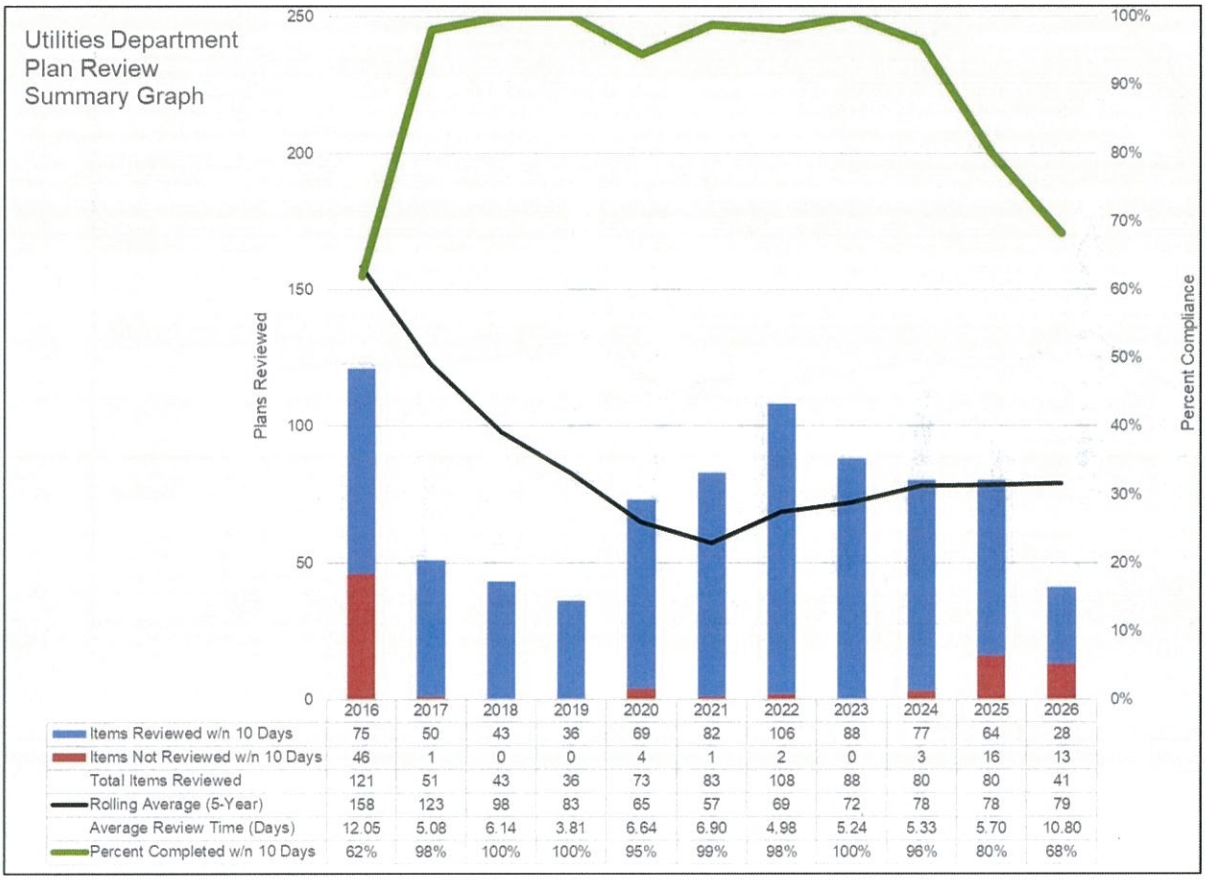
WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on nine commercial entities last month. Five applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, 57 commercial properties have been reviewed and a total of $156,265.99 has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed.





PLAN REVIEW:

No plan sets were reviewed this past month. Staff has reviewed 38 plans for the current fiscal year with an average review time of 11.66 days and with 66 percent of plans reviewed within 10 days



	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Items Reviewed w/n 10 Days	75	50	43	36	69	82	106	88	77	64	28
Items Not Reviewed w/n 10 Days	46	1	0	0	4	1	2	0	3	16	13
Total Items Reviewed	121	51	43	36	73	83	108	88	80	80	41
Rolling Average (5-Year)	158	123	98	83	65	57	69	72	78	78	79
Average Review Time (Days)	12.05	5.08	6.14	3.81	6.64	6.90	4.98	5.24	5.33	5.70	10.80
Percent Completed w/n 10 Days	62%	98%	100%	100%	95%	99%	98%	100%	96%	80%	68%

RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of $697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is $0.00 of potential $61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is $65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed $27,212 on 04/15/20; total payback to date is $87,074 of original project cost of $346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of $15,717.09 paid 12/15/15; total of $15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed $28,540 on 04/24/20 and UNP was billed $32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

One Private well permit was issued in March, 2026 (PRWL202600825)

DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY March 2026 SUMMARY

	MONTHLY	YEAR-TO-DATE
STORMWATER CONSTRUCTION SW		
INSPECTIONS	105	876
ACTIVE SITES	103	857
CITATIONS	0	0
NOVS	0	0
CDOS	0	0
SWOS	0	0
ECPS	2	33

STORMWATER INDUSTRIAL SW		
INSPECTIONS	4	4
ACTIVE SITES	4	4
CITATIONS	0	0
NOVS	0	0
CDOS	0	0
SWOS	0	0
ECPS	0	0

STORMWATER MS4 OPERATIONS		
ACTION CENTER	9	40
PWSTORMWATER	0	4
CALLS	28	64
OTHER	23	115
TOTAL INQUIRIES	60	223
OUTFALL INSPECTIONS	0	64
MCM 5 INSPECTIONS	0	129
MCM 6/P2 INSPECTIONS	1	22

PRETREATMENT/FATS, OILS, AND GREASE (FOG) PROGRAM		
FOG INSPECTIONS	29	231
FOOD LICENSE APPROVAL	2	21
SIU INSPECTIONS	0	17
SIU SITES SAMPLED	19	32
TABLE II MONITORING (%)	100%	100%
TABLE III MONITORING (%)	0%	50%

HOUSEHOLD HAZARDOUS WASTE		
HHWF: CARS SERVED	72	630
SWAP SHOP VISITS	8	77
OIL DISPOSED	3500	19103
ANTIFREEZE DISPOSED	1800	6840
TIRES DISPOSED	12065	89825
HHW MATERIAL COLLECTED	6107	38747.5
E-WASTE: CARS SERVED	0	806
E-WASTE COLLECTED	0	47536
TOTAL CARS SERVED	72	1420
TOTAL MATERIAL COLLECTED	4448	84228

REVENUE				
FOG PROGRAM	$	9,800.00	$	25,200.00
SURCHARGE	$	10,876.35	$	80,933.32
LAB ANALYSIS RECOVERY	$	-	$	-
IND. Dischg. Permit fee	$	-	$	-
TOTAL	$	20,676.35	$	106,133.32

ACTIVITIES
ECAB
Provided staff liaison support including attending meetings, preparation of minutes, speaker scheduling and issue research.
Preparing for Earth Day Festival
Judged Waters Worth It Poster Contest
Working on efforts to reduce contamination in recycling
DoERS
On March 3, KOB Spring Affliate Program planning meeting was held.
On March 4, Planning and organization meeting was held for Pathways for Pollinators & People.
On March 5, Loudenback presented Artful Inlets to the Parks Board.
On March 9, training for H2Oklahoma was held.
On March 10, the BCWP group meeting was held.
On March 11, Boteler accepted the Green Norman Ecobration proclamation.
On March 11, Loudenback and Chao met with Freese and Nichols folks at the Sequoyah Pond retrofit site.
On March 13, we hosted the Statewide Pretreatment Coordinators Meeting.
On March 16 - 20, DoERS and Parks hosted Spring Break Camp at 12th Ave Rec Center.
On March 18, Loudenback met with ACOG about the regional solid waste plan.
On March 22, Green Nroman Ecobration kicked off World Water Day at the WRF
On March 23, the LTWA Board meeting was held.
On March 24, H2Oklahoma was held in Ruby Grant Park.
On March 25, we hosted the COSWA Q1 Meeting.
On March 26, Loudenback attended the Resilence Hub Workshop
On March 27 and 28, Rain Barrel Distribution was accomplished
On March 28, Loudenback spoke at the Ward 4 meeting.

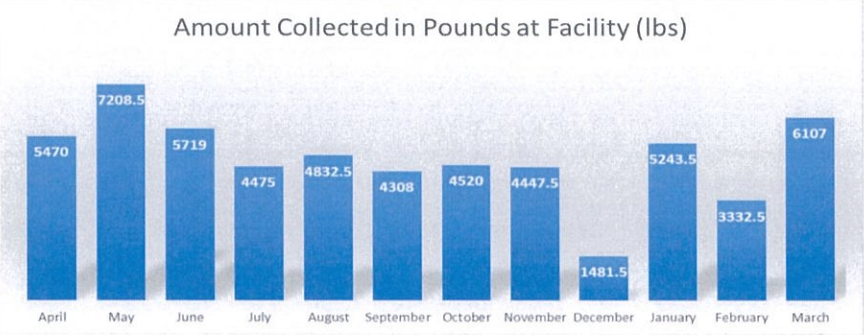
Upcoming Events:

	2-Apr	Reagan Reading night
	4-Apr	Plant Workshop
	4-Apr	Tree planting
	7-Apr	OFMA Spring Technical
	10-Apr	Art Walk at Uncanny Art House
	11-Apr	Big Event at City Hall, HHWF, Lahoma Grove, and Bishop Creek Eco Park
	13-Apr	Norman Newcomers
4/16-4/17		Artful Inlets installation
	18-Apr	Eastwood Park cleanup and invasive removal
	22-Apr	Artful Inlets Celebratory Walkthrough
	25-Apr	Reaves Park cleanup
	26-Apr	Earth Day Festival
4/28-4/29		KOB Affliate Program

Projects:

Sequoyah Pond Retrofit

Ewaste RFP



CITY OF NORMAN
DEPARTMENT OF UTILITIES
LINE MAINTENANCE DIVISION

MONTHLY PROGRESS REPORT
WATER MAINTENANCE

	FYE 2026		FYE 2025	
March 2026	MONTH	YTD	MONTH	YTD
New Meter Sets:	**37**	**293**	**23**	**318**
Number Short Sets	37	292	21	300
Number Long Sets	0	1	2	18
Average Meter Set Time	5.72	5.61	7.85	6.09
Number of Work Orders:				
Service Calls	492	4,242	634	4,732
Meter Resets	0	3	0	4
Meter Removals	6	52	1	28
Meter Changes	26	195	95	469
Locates Completed	470	4,963	626	4,970
Number of Water Main Breaks	14	123	8	143
Average Time Water Off	0.91	1.66	1.38	1.52
Number of Water Leaks	61	659	63	435
Fire Hydrants:				
New	0	1	0	1
Replaced	1	5	1	8
Maintained	110	610	26	416
Number of Valves Exercised	118	1,140	109	1,013
Feet of Main Construction	0	400	0	0
Hours of Main Construction	0	596	0	0
Meter Changeovers	0	4	0	0
OJI's	0	2	1	6
Hours Flushing/Testing New Mains	19.67	212	6	100
Hours Worked Outside of Division	0.00	0.00	0	0

CITY OF NORMAN
DEPARTMENT OF UTILITIES
LINE MAINTENANCE DIVISION

MONTHLY PROGRESS REPORT
SEWER MAINTENANCE

	FYE 2026		FYE 2025	
March 2026	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	2	12	2	15
Property Owner Responsibility	12	158	26	177
TOTAL	14	170	28	192
Number of Feet of Sewer Cleaned:				
Cleaned	61,183	759,836	119,393	925,442
Rodded	6,320	35,568	8,721	35,517
Foamed	0	60,012	0	60,484
SL-RAT	11,948	17,098	2,735	17,153
TOTAL	**79,451**	**872,514**	**130,849**	**1,038,596**
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	5	1	2
Obstruction	1	2	0	1
Private	2	9	0	1
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	**3**	**16**	**1**	**4**
Feet of Sewer Lines Televised	47,163	277,675	31,328	332,414
Locates Completed	330	2,519	263	2,377
Manholes:				
Inspected	1,239	9,999	1,150	10,572
New	0	1	0	0
Raised	3	41	2	21
Repaired	3	24	6	20
Feet of Sewer Lines Replaced/Repaired	18.00	69.50	12	27
Hours Worked at Lift Station	45.50	440.55	53	470
Hours Worked for Other Departments	3.53	26.14	2.23	44.08
OJI's	0	3	1	2
Square Feet of Concrete	0	198	0	0
Average Response Time (Minutes)	23.00	22.89	20.00	21.19
Number of Claims	0.00	0.00	0.00	0.00

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
March 1-31, 2026

Flow Statistics

	FYE 2026		FYE 2025	
	This Month	YTD	This Month	YTD
Total Influent Flow (M.G.)	298.7	2849.9	346.5	3003.6
Total Effluent Flow (M.G.)	289.8	2704.3	326.1	2944.4
Influent Peak Flow (MGD)	10.6	16.8	16.8	25.0
Effluent Peak Flow (MGD)	10.6	14.0	16.3	24.2
Daily Avg. Influent Flow (MGD)	9.6	10.5	11.2	11.0
Daily Avg. Effluent Flow (MGD)	9.4	10.1	10.5	10.6
Precipitation (inches)	0.6	38.6	2.1	52.0

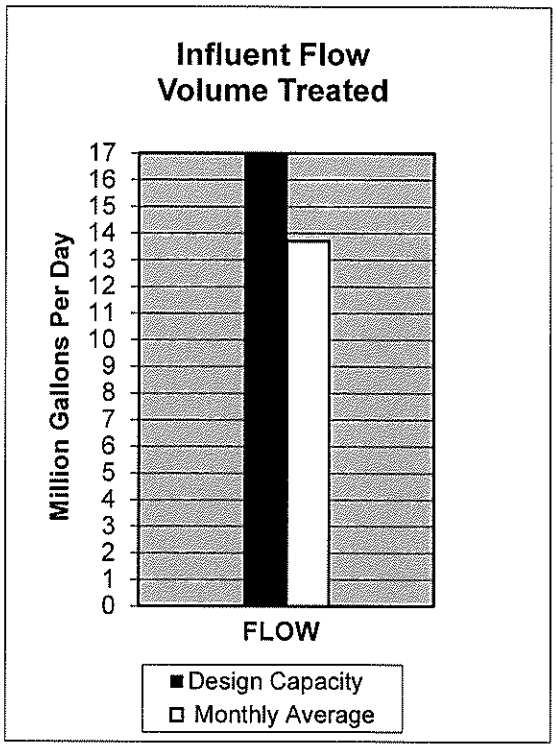
Discharge Monitoring Report Stats	EPA minimum percentage removal 85%		
5 day BOD:	Avg.		Avg.
Influent Total (mg/l)	174.0		138.0
Effluent Carbonaceous Total	3.7		4.0
Percent Removal	97.9		97.1
Total Suspended Solids:			
Influent (mg/L)	236.0		210.0
Effluent (mg/L)	12.0		45.0
Percent Removal	94.9		78.6
Dissolved Oxygen:			
Influent (min)	0.7		0.7
Effluent (min)	6.4		5.1
pH			
Influent (Low)	6.7		6.9
(High)	7.2		7.3
Effluent (Low)	6.5		6.6
(High)	6.7		7.3
Ammonia Nitrogen			
Influent (mg/L)	34.3		30.5
Effluent (mg/L)	1.3		2.0
Percent Removal	96.2		93.4

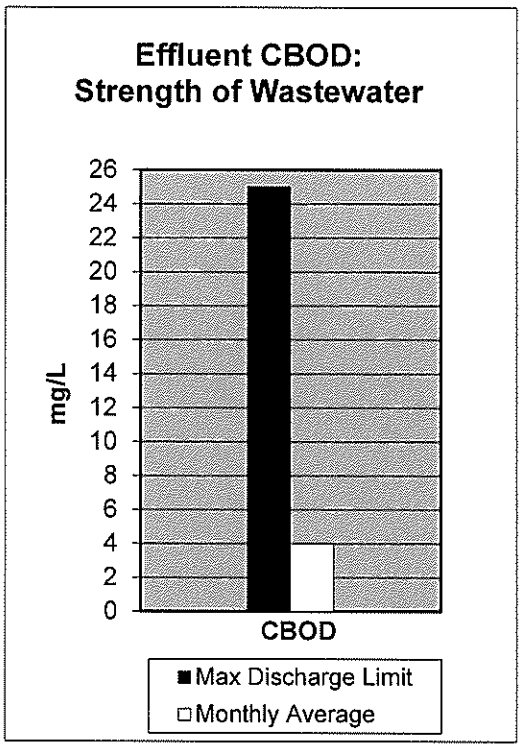
Utilities

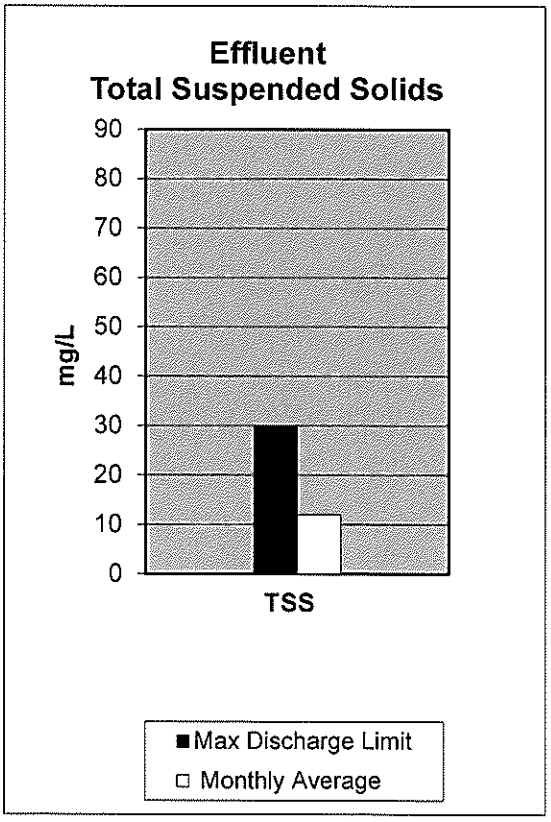
Electrical				
Total kWh Used (Plant wide)	442,640	4,262,140	461,400	4,547,100
Aeration Blowers	140,700	1,312,000	119,500	1,142,500
UV Facility	43,200	535,000	45,600	645,200
Natural Gas				
Total cubic feet/day (plant wide)	642,000	4,714,360	584,000	4,071,000
Public Education (Tours)			4	43
Total Attendees for FYE 26		66		187
OU Golf Course			4.1	85.1

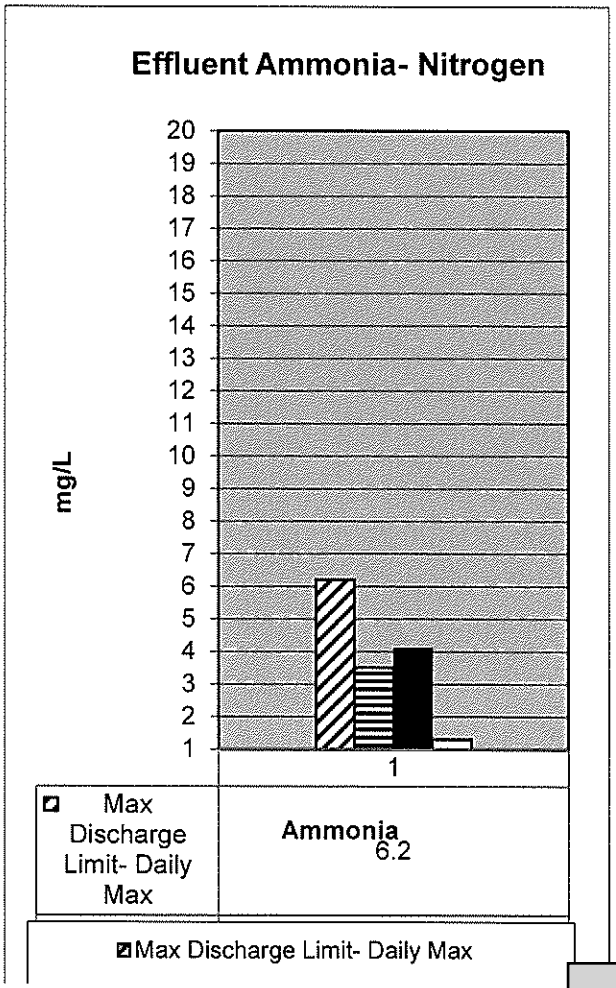
E. coli average for March 2026 75 MPN (Limit is 630)

CITY OF NORMAN
WATER RECLAMATION FACILITY
March 2026









Comments here

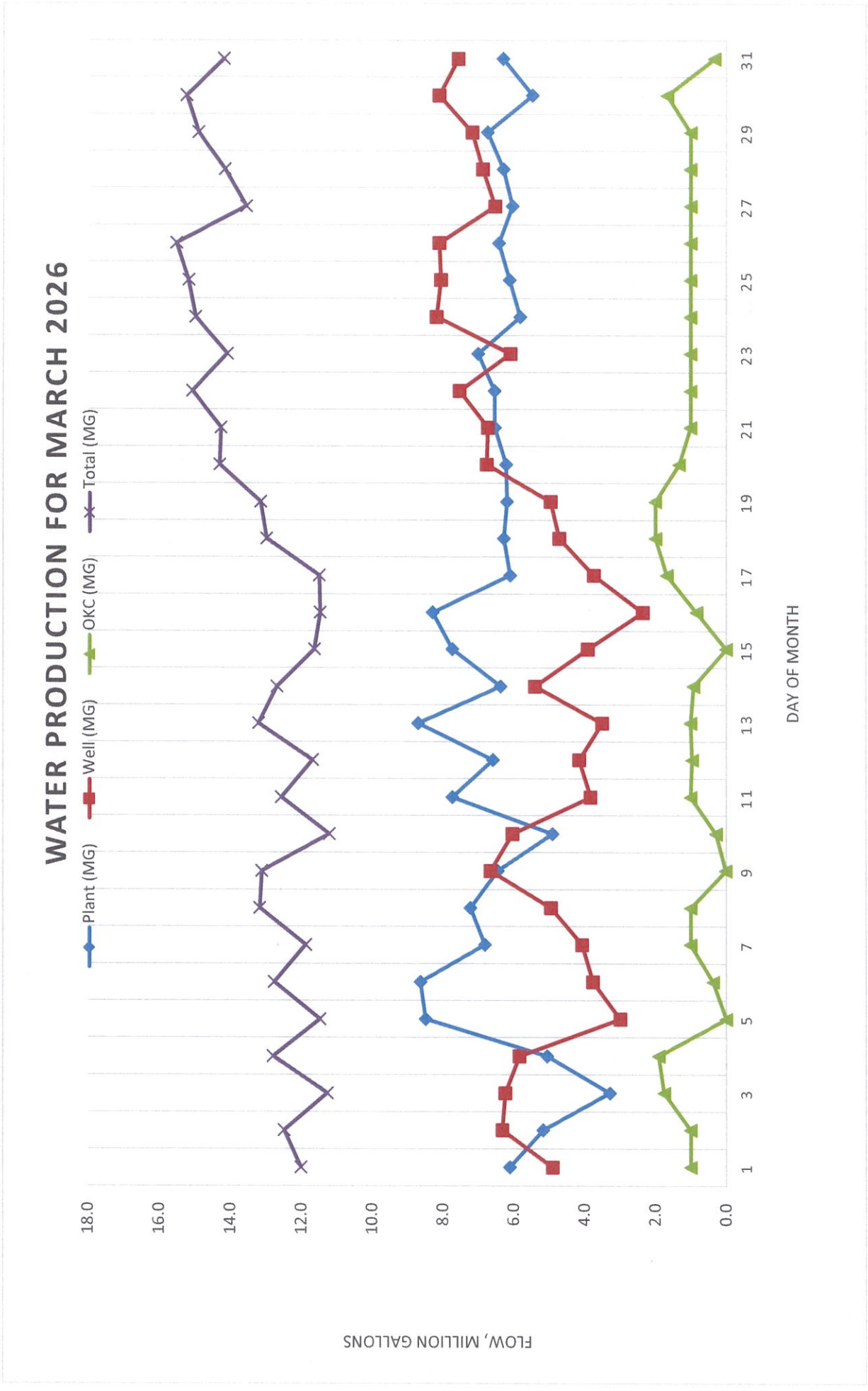
CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES

MONTHLY PROGRESS REPORT

WATER TREATMENT DIVISION **MONTH: March-2026**

	FYE 2026		FYE 2025	
Water Supply	This month	Year to date	This month	Year to date
Plant Production (MG)	201.51	2863.31	274.23	3058.08
Well Production (MG)	175.98	818.46	81.96	787.03
Oklahoma City Water Used (MG)	31.02	273.76	31.27	270.05
Total Water Produced (MG)	408.51	3955.53	387.47	4115.16
Average Daily Production	13.18	14.44	12.50	15.02
Peak Day Demand				
Million Gallons	15.52	21.14	15.37	23.15
Date	3/26/2026	8/18/2025	3/26/2025	8/6/2024
System Capacity (see note 1)	30.34	30.34	30.34	30.34
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note 1: 2024- system capacity updated to reflect actual firm capacity from all sources				
Costs				
Plant	$670,832.54	$6,386,251.38	$694,559.83	$6,281,312.33
Wells	$264,965.57	$2,088,238.66	$221,609.84	$2,107,539.26
OKC	$110,376.38	$1,018,879.83	$99,792.30	$900,128.18
Total	$1,046,174.49	$9,493,369.87	$1,015,961.97	$9,288,979.77
Cost per Million Gallons				
Plant	$3,329.00	$2,230.38	$2,532.75	$2,054.01
Wells	$1,505.63	$2,551.42	$2,703.88	$2,677.84
OKC	$3,558.69	$3,721.84	$3,190.90	$3,333.15
Total	$2,560.95	$2,400.03	$2,622.07	$2,257.26
Water Quality				
Bacterial Samples in Compliance	100	896	100	901
Bacterial Samples out of Compliance	0	16	0	2
Total number of inquiries (Note 2)	1	7	0	11
Total number of complaints (Note 2)	5	39	2	30
Number of complaints per 1000 service connections	0.12	0.95	0.05	0.70
Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.				
Safety				
Hours lost to OJI	0	0	2	28
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	2	28
Safety Training Sessions Held	1	9	0	0
Public Education				
Number of tours conducted	0	15	2	16
Number of people on tours	0	193	10	174

Notes:
Staff replaced ozone diffusers in contact basin. Well 6 pump and motor has been replaced.
MHS motor has been repaired and reinstalled.
Fiberglass flange on FSA tank has been replaced.
Lime building air compressor fan motor has been replaced.


WATER PRODUCTION FOR MARCH 2026
Plant (MG)
Well (MG)
OKC (MG)
Total (MG)
FLOW, MILLION GALLONS
18.0
16.0
14.0
12.0
10.0
8.0
6.0
4.0
2.0
0.0
1
3
5
7
9
11
13
15
17
19
21
23
25
27
29
31
DAY OF MONTH

COMPOST MONTHLY REPORT

MARCH 2026

	MONTH
TONS BROUGHT IN BY COMPOST CREWS:	435.25
LANDFILL TIPPING FEE'S	$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	$ 9,466.69

TONS BROUGHT IN BY PUBLIC:	2,500.00
TONS BROUGHT IN BY CONTRACTORS :	6,384.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	1,000.00
LANDFILL TIPPING FEE'S	$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	$ 214,977.00

TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	$ 224,443.69

REVENUE COLLECTED FROM COMPOST SALES:	**$1,020.00**
REVENUE COLLECTED FROM GATE SALES:	**$7,980.00**

TOTAL TONS COLLECTED	**10,319.25**

	MULCH CUBIC YDS MONTH	COMPOST CUBIC YDS MONTH
PARKS DEPT.		
ROAD & CHANNEL		
LINE MAINTENANCE		
STREET DEPT.		
WATER TREATMENT		
MURPHY PRODUCTS OKC		
SELF LOADING BIN		**1,000**
DRYING BEDS	**1,500**	
COMPOST SOLD BY CUBIC YARDS		**306**
MULCH SOLD BY CUBIC YARDS		**2,000**
TOTAL:	**1,500**	**1,306**

CURBSIDE MONTHLY RECYCLING REPORT

Mar-26

PROGRAM STATISTICS	
	AVERAGE MONTH
SET OUT/PARTICIPATION RATE:	99%
AVERAGE TONS PER DAY :	14.33
POUNDS PER HOME:	16.85

COMMODITY BY TON		
	% of Total	**TONS**
ALUMINUM BEVERAGE CAN	2.10%	6.69
#1 PET	5.50%	17.53
NEWS	0.00%	0
GLASS CONTAINERS	5.72%	18.23
MIX PAPER	33.40%	106.46
PLASTIC FILM	0.57%	1.82
#2 NATURAL	0.90%	2.87
#2 COLOR	1.10%	3.51
#3-#7	0.00%	0
METAL	0.82%	2.61
RIGIDS	0.89%	2.84
TIN-STEEL SCRAP	3.30%	10.52
TRASH	28.30%	90.21
OCC	17.40%	55.46
TOTAL	**100.00%**	**318.75**

	MONTH
SERVICE CALLS (MISSES)	7
HOUSESIDE	0
REMINDER	1
SCATTERED	0
MISC.	1
REPAIR	2
NEW	55
ADD	0
MISSING	8
EXCHANGE	0
REPLACE	4
PICK UP	28
TOTAL CALLS	106.00

	MONTH
LANDFILL COST AVOIDANCE	$6,932.81

SANITATION DIVISION PROGRESS REPORT

SUMMARY 2026

March 2026	FYE 26 MONTH	YR-TO-DATE
Vehicle Accidents	**1**	8
On The Job Injuries	**0**	3
Bulk Pickups	**50**	503
Refuse Complaints	**119**	1034
New Polycarts Requests	**75**	471
Polycarts Exchanges	**7**	44
Additional Polycart Requests	**89**	570
Replaced Stolen Polycarts	**20**	186
Replaced Damaged Polycarts	**57**	453
Polycarts Repaired	**17**	217

MONTHLY TRANSFER STATION REPORT
March 2026

	TONS PER MONTH	REVENUE PER MONTH
O.U.	331.32	$19,524.32
STANDARD GATE	863.69	$92,847.00
RESIDENTIAL	367.31	$16,240.20
MATTRESS		$850.00
TOTALS:	1,562.32	$129,461.52

		MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.		452.00
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.		8018.43
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.		0.00
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:		0.00
TOTAL LOADS BROUGHT TO LANDFILLS:		452.00
GRAND TOTAL TONS TO LANDFILLS		8,018.43
DISPOSAL COST PER TON (OKC)		$21.75
TIPPING FEE'S FOR DUMPING AT OKC:		$174,400.85
GRAND TOTAL TIPPING FEE'S		$174,400.85
# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:		670.00
# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:		3854.62
# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:		422.00
# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:		2764.89
TOTAL LOADS BROUGHT TO TRANSFER STATION:		1092.00
TOTAL TONS BROUGHT TO TRANSFER STATION:		6619.51
MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:		138.23
TOTAL TONS RECEIVED AT TRANSFER STATION		6757.74

Drop Center Report March 2026

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	$ Diverted
ALUMINUM:	$950.00	$0.00	0	0	0%	$21.75	183.87	$3,999.17
PLASTICS:	$0.00	$0.00						
STEEL CANS:	$0.00	$0.00						
MIXED OFFICE PAPER:	$0.00	$0.00						
CARDBOARD:	$20.00	$0.00						

RECYCLING CENTER DATA:	#9	Westwood	Hollywood	Transfer				
	TONS	TONS	Tons	Tons	Total Tons	PRO/FEE	Revenues	Net
ALUMINUM:	0.5	0.2	0.65	0.05	1.4	$0.00	$1,330.00	$1,330.00
PLASTICS:	3.36	0.9	3.58	0.44	8.28	$0.00	$0.00	$0.00
STEEL CANS:	0.5	0.2	0.65	0.05	1.4	$0.00	$0.00	$0.00
MIXED OFFICE PAPER:	3.53	1.47	5.01	0	10.01	$0.00	$0.00	$0.00
CARDBOARD:	18.22	10.81	26.82	1.21	57.06	$0.00	$1,141.20	$1,141.20
RECYCLING CENTER TOTALS:	26.11	13.58	36.71	1.75	78.15	$0.00	$2,471.20	$2,471.20

Commercial Cardboard Containers		Compactors		Glass
TONS	Revenues	TONS	Revenues	TONS
44.07	$881.40	8.79	$175.80	0

Expenses	Average hrly+ benefits		$26.78		
	Cage Rolloff	Cardboard	Occ Compact	MXD Office	Total
Hours	56	203.34	6	16	281.34
Labor $	$1,499.68	$5,445.45	$160.68	$428.48	$7,534.29
Vehicle cost	$4,596.48	$2,089.33	$492.48	$1,313.28	$8,491.57

Customer Revenue
$12,150.38

Total All Recycle and Cardboard	
Tons	Revenues
131.01	$3,528.40

Total Recycle Only	
Tons	Revenues
21.09	$1,330.00

Total Cardboard	
Tons	Revenues
109.92	$2,198.40

Revenue	Income	Expense	Net
	$15,678.78	$16,025.86	$ (347.08)

File Attachments for Item:

6. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF MARCH 31, 2026, AND DIRECTING THE FILING THEREOF.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Kim Coffman, Budget Manager

PRESENTER: Kim Coffman, Budget Manager

ITEM TITLE: CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF MARCH 31, 2026, AND DIRECTING THE FILING THEREOF.

DATE: April 7, 2026

TO: City Council

FROM: Clint Mercer, Finance Director

REVIEWED BY: Kim Coffman, Chief Accountant / Assistant Finance Director

PREPARED BY: Debbie Whitaker, Municipal Accountant III

SUBJECT: Finance Director's Investment Report

	MONTHLY COMPARISON						ANNUAL COMPARISON			
FUND	MONTHLY BUDGETED INTEREST EARNINGS FYE 26	MONTHLY INTEREST EARNINGS March 2026	MONTHLY % INCREASE (DECREASE)	MONTHLY INTEREST % OF PORTFOLIO HOLDINGS	MONTH-END BALANCE March 2026	MONTHLY % OF PORTFOLIO HOLDINGS	ANNUAL BUDGETED INTEREST EARNINGS FYE26-YTD	INTEREST EARNINGS YTD FYE 26	YTD % INCREASE (DECREASE)	YTD % PORTFOLIO HOLDINGS
GENERAL FUND	$16,752	$35,303	110.75%	6.08%	9,056,303	4.21%	$150,765	$283,443	88.00%	5.12%
NET REVENUE STABILIZATION	$4,167	$16,226	289.43%	2.80%	4,781,166	2.22%	$37,500	$146,779	291.41%	2.65%
PUBLIC SAFETY SALES TAX FUND	$4,167	$6,760	62.23%	1.16%	(1,081,371)	-0.50%	$37,500	$47,557	26.82%	0.86%
HOUSING	N/A	$0	100.00%	0.00%	3,463,099	1.61%	N/A	$1,095	100.00%	0.02%
SPECIAL GRANTS FUND	N/A	$10,838	100.00%	1.87%	10,707,087	4.98%	N/A	$143,075	100.00%	2.58%
ROOM TAX FUND	$208	$3,895	1769.39%	0.67%	1,003,494	0.47%	$1,875	$32,743	1646.28%	0.59%
YFAC FUND	$0	$969	0.00%	0.17%	(257,964)	-0.12%	$0	$3,676	0.00%	0.07%
SEIZURES	$42	$5,298	12614.05%	0.91%	1,564,229	0.73%	$375	$34,097	8992.49%	0.62%
CLEET FUND	N/A	$12	100.00%	0.00%	13	0.00%	N/A	$78	100.00%	0.00%
TRANSIT & PARKING FUND	$0	$0	0.00%	0.00%	(713,815)	-0.33%	$0	$23,158	0.00%	0.42%
ART IN PUBLIC PLACES FUND	N/A	$6	100.00%	0.00%	2,133	0.00%	N/A	$61	100.00%	0.00%
WESTWOOD FUND	$625	$264	-57.72%	0.05%	630,874	0.29%	$5,625	$4,771	-15.18%	0.09%
WATER FUND	$10,000	$170,681	1606.81%	29.41%	52,107,777	24.24%	$90,000	$1,444,623	1505.14%	26.09%
WASTEWATER FUND	$4,167	$25,344	508.25%	4.37%	7,821,970	3.64%	$37,500	$201,061	436.16%	3.63%
SEWER MAINTENANCE FUND	N/A	$59,335	100.00%	10.22%	17,138,686	7.97%	N/A	$519,179	100.00%	9.38%
DEVELOPMENT EXCISE	$5,833	$5,748	-1.46%	0.99%	2,242,777	1.04%	$52,500	$57,894	10.27%	1.05%
SANITATION FUND	$25,000	$34,994	39.98%	6.03%	10,087,671	4.69%	$225,000	$321,334	42.82%	5.80%
RISK MANAGEMENT FUND	N/A	$0	100.00%	0.00%	(2,343,656)	-1.09%	N/A	$4,940	100.00%	0.09%
CAPITAL PROJECTS FUND	$58,333	$77,536	32.92%	13.36%	62,113,415	28.90%	$525,000	$1,317,100	150.88%	23.79%
NORMAN FORWARD SALES TAX	$1,250	$21,406	1612.48%	3.69%	8,346,520	3.88%	$11,250	$219,105	1847.60%	3.96%
PARKLAND FUND	$833	$3,068	268.20%	0.53%	906,053	0.42%	$7,500	$27,107	261.42%	0.49%
UNP TAX INCREMENT DISTRICT	$0	$18,182	100.00%	3.13%	5,932,558	2.76%	$0	$157,560	100.00%	2.85%
CENTER CITY TAX INCREMENT DIST	$167	$22,605	0.00%	3.89%	6,734,472	3.13%	$1,500	$176,735	100.00%	3.19%
SINKING FUND	$2,083	$57,816	2675.19%	9.96%	13,502,664	6.28%	$18,750	$333,269	1677.44%	6.02%
SITE IMPROVEMENT FUND	N/A	$183	100.00%	0.03%	53,964	0.03%	N/A	$1,657	100.00%	0.03%
TRUST & AGENCY FUNDS	N/A	$35	100.00%	0.01%	10,401	0.00%	N/A	$319	100.00%	0.01%
ARTERIAL ROAD FUND	N/A	$3,854	100.00%	0.66%	1,135,721	0.53%	N/A	$34,643	100.00%	0.63%
	$133,627	$580,360	334.31%	100.00%	214,946,243	100.00%	$1,202,640	$5,537,059	360.41%	100.00%

City funds are invested in interest bearing accounts and investment securities, as directed by the City's Investment Policy. Rates of return on these investments relate directly to current Treasury and Money Market rates. Total funds on deposit of $214.95 million as of 03/31/26 are represented by working capital cash balances of all City funds of approximately $106.89 million, outstanding encumbrances of $38.37 million, General Obligation Bond proceeds of $50.89 million, NUA revenue bond proceeds of $8.95 million, NMA bond proceeds of $4.31 million, and UNP TIF reserve amounts of $5.54 million.

INVESTMENT BY TYPE

March 31, 2026

LIST BY TYPE	SEC. NO.	PURCHASED	MATURITY	YIELD	EARNED INTEREST	COST	MARKET
**Checking							
BANK OF OKLAHOMA	GEN'L DEP.			1.96%	$32,238.56	$19,601,351.44	$19,601,351.44
BANK OF OKLAHOMA	WARRANTS PAYABLE					($751,551.97)	($751,551.97)
BANK OF OKLAHOMA	PAYROLL					($8,055,250.35)	($8,055,250.35)
BANK OF OKLAHOMA	COURT BOND REFUNDS					$275,227.56	$275,227.56
BANK OF OKLAHOMA	INSURANCE CLAIMS					($465,057.48)	($465,057.48)
BANK OF OKLAHOMA	LOCK BOX					$1,542,237.24	$1,542,237.24
BANK OF OKLAHOMA	RETURN CHECKS					($6,960.40)	($6,960.40)
BANK OF OKLAHOMA	PARKS					$0.00	$0.00
BANK OF OKLAHOMA	FLEXIBLE SPENDING					($11,930.61)	($11,930.61)
BANK OF OKLAHOMA	WORKERS COMP					($842,093.73)	($842,093.73)
BANK OF OKLAHOMA	CDBG-CV			1.99%	$0.23	$140.51	$140.51
**Subtotal					$32,238.79	$11,286,112.21	$11,286,112.21
**Money Market							
BANCFIRST-NUA	MONEY MKT.			4.16%	$2,087.12	$1,203,310.69	$1,203,310.69
BANCFIRST-NMA Room Tax	MONEY MKT.			4.16%	$467.63	$37,583.06	$37,583.06
BANCFIRST-NUA Water	MONEY MKT.			4.20%	$16,965.82	$6,730,049.53	$6,730,049.53
BANCFIRST-NUA Clean Water	MONEY MKT.			4.16%	$1,786.01	$1,021,556.21	$1,021,556.21
BANCFIRST-NMA PSST	MONEY MKT.			4.20%	$6,759.57	$1,688,927.72	$1,688,927.72
BANCFIRST-NMA Norman Forward	MONEY MKT.			4.20%	$2,017.24	$2,582,751.67	$2,582,751.67
BANK OF OKLAHOMA UNP TIF	MONEY MKT.			3.80%	$16,765.28	$5,544,904.42	$5,544,904.42
BANK OF OKLAHOMA ARPA	MONEY MKT.			1.99%	$8,381.64	$4,928,510.71	$4,928,510.71
BANK OF OKLAHOMA-Westwood	MONEY MKT.			1.99%	$264.27	$0.00	$0.00
BANK OF OKLAHOMA-CW	MONEY MKT.			1.99%	$22.43	$13,567.53	$13,567.53
BANK OF OKLAHOMA	MONEY MKT.			1.99%	$139.83	$84,568.82	$84,568.82
BANK OF OKLAHOMA	MONEY MKT.			1.99%	$96.83	$58,560.44	$58,560.44
BANK OF OKLAHOMA-SW	MONEY MKT.			1.99%	$25.17	$15,222.23	$15,222.23
BANK OF OKLAHOMA-Opioid Abt	MONEY MKT.			1.99%	$2,316.75	$1,401,181.40	$1,401,181.40
BANK OF OKLAHOMA-Misty Lake	MONEY MKT.			1.99%	$1,074.82	$650,057.07	$650,057.07
BANK OF OKLAHOMA-Parks	MONEY MKT.			1.99%	$969.02	$619,151.42	$619,151.42
BANK OF OKLAHOMA-2023A	MONEY MKT.			1.99%	$42,549.98	$25,722,263.21	$25,722,263.21
BANK OF OKLAHOMA-2023B	MONEY MKT.			1.99%	$23,324.80	$14,066,245.74	$14,066,245.74
BANK OF OKLAHOMA-2021	MONEY MKT.			1.99%	$0.00	$102.04	$102.04
BANK OF OKLAHOMA-2024A	MONEY MKT.			1.99%	$18,358.76	$11,098,228.40	$11,098,228.40
**Subtotal					$144,372.97	$77,466,742.31	$77,466,742.31
**Sweep/Overnight							
GOLDMAN SACHS	GOVT SELECT 1237			3.65%	$2,098.23	$771,895.05	$771,895.05
BANK OF OKLAHOMA PORTFOLIO	SHORT TERM			3.47%	$195,293.46	$57,746,493.42	$57,746,493.42
**Certificate of Deposit							
FIRST FIDELITY BANK	CD	09/30/25	03/31/26	3.02%	$629.17	$250,000.00	$250,000.00
GREAT NATIONS BANK	CD	09/30/25	09/30/26	4.22%	$879.17	$250,000.00	$250,000.00
VALLIANCE BANK	CD	11/30/25	11/30/26	3.75%	$781.25	$250,000.00	$250,000.00
FIRST NATIONAL BANK	CD	12/28/25	12/28/26	3.19%	$656.25	$250,000.00	$250,000.00
**Subtotal					$2,945.84	$1,000,000.00	$1,000,000.00
**U.S. Treasury Securities/Agency Securities							
US T-Notes	91282CKY6	06/30/25	06/30/26	3.96%	24,800.67	7,500,000.00	$7,516,200.00
FNMA Notes	3135G0K36	12/30/25	04/24/26	3.55%	14,919.39	5,000,000.00	$4,994,600.00
US T-Bills	912797RF6	12/24/25	07/09/26	3.44%	14,337.50	5,000,000.00	$4,950,450.00
US T-Notes	91282CLH2	06/30/25	08/31/26	3.91%	26,088.99	8,000,000.00	$7,998,720.00
US T-Bills	912797RS8	12/24/25	09/03/26	3.46%	14,380.56	5,000,000.00	$4,922,650.00
FFCB	3133ERP96	12/31/24	09/24/26	4.24%	26,488.93	7,500,000.00	$7,515,300.00
US T-Bills	912797SK4	12/30/25	10/29/26	3.47%	14,380.56	5,000,000.00	$4,894,950.00
US T-Bills	912797SU2	12/30/25	11/28/26	3.45%	14,251.52	5,000,000.00	$4,852,250.00
TVA Note	880591EU2	11/26/25	02/01/27	3.58%	33,244.85	11,175,000.00	$11,089,623.00
FFCB	3133ET4Y0	01/07/26	09/22/28	3.52%	20,517.76	7,500,000.00	$7,441,125.00
					203,410.73	66,675,000.00	$66,175,868.00
TOTAL					580,360.02	214,946,242.99	$213,675,215.94

The Governmental Accounting Standards Board requires the reporting of market values of investment securities. These market values represent the amount of money the security would sell for on the open market, if cash flow demands were such that the security had to be sold. The City of Norman purchases investment securities with the intent of holding them to maturity, as stated in the City's Investment Policy. Only in exceptional circumstances would securities be sold before their maturity, due to cash flow demands or favorable market conditions.

File Attachments for Item:

7. CONSIDERATION OF SUBMISSION, ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE CITY MANAGER'S CONTRACT AND CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Jamie Meyer, Interim City Clerk

PRESENTER: Jamie Meyer, Interim City Clerk

ITEM TITLE: CONSIDERATION OF SUBMISSION, ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE CITY MANAGER'S CONTRACT AND CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

office memorandum

DATE: April 15, 2026

TO: Darrel Pyle, City Manager
Shannon Stevenson, Assistant City Manager

FROM: Nathan Madenwald, Utilities Engineer NM

SUBJECT: Approval of Change Order No 4.
Contract K-2324-35 – Meter Infrastructure Program

BACKGROUND:
Contract K 2324-35 was approved by the Norman Utilities Authority with Thirkettle, dba Utiliuse, on April 9, 2024 for the Meter Infrastructure Program to upgrade all water meters and install communication infrastructure to provide automatic meter reading. Change Orders Nos. 1-3 were a net decrease for the contract in the amount $57.19.

DISCUSSION:
Upon further discussion with the customer portal vendor and additional departments, E Source and staff have determined that migrating the users within the current customer portal to the new portal would provide the most seamless transition for the customer. The current contract included customers to create a new registration which would have impacted customer payments and potential services. The user migration is additional effort for the vendor and therefore a change order is warranted.

Additionally, the field work quantity for meter box replacements that was included in the project will most likely not be necessary based on the remaining number of meters to be installed. This change order also reduces the quantity by 219 replacements.

Staff recommends approval of Change Order No. 4 which decreases the contract by $65.95 for a revised contract total of $16,827,789.09.

Reviewed by: Chris Mattingly, Director of Utilities CM

4-15-26
Date

Signature

☑ APPROVED
☐ DISAPPROVED

BY:
☑ Darrel Pyle, City Manager
☐ Shannon Stevenson, Assistant City Manager

cc: Anthony Purinton, Assistant City Attorney AP
Kari Madden, IT Manager Business Systems & Development KM

Change Order #4 for Meter Infrastructure Program (MIP)

Utiliuse
16914 Alamo Parkway, Bldg. 2, Selma, TX 78154
Phone: (210) 967-6300 Fax: (210) 967-6305

Project Name: Meter Infrastructure Program (MIP) **Change Order No.:** 4
Project No: K-2324-35 **Change Order Date:** 4/15/2026

BETWEEN:	
Contractor	Client
Utiliuse 16914 Alamo Parkway Building 2 Selma, TX 78154	Norman Utility Authority 225 N Webster Avenue Norman, OK 73069

Project Completion:	☐ The date of Substantial Completion shall be (Extended/Reduced) by _____ (XX) days with a new Substantial Completion Date of _____.
	☐ The Contract Completion Date will be (Extended/Reduced) by _____ (XX) days with a new Contract Completion Date of _____.
	☒ **No Change**

Ref #	Description	Unit Price (USD)	Current Contract Quantity	Proposed Incr/Decr	Revised Contract Total	Net Change (USD)
ADD – 139	AUS Customer Engagement Portal - Migration of User Data from Link Portal to Silver Blaze	$20,750.00	0	1	$20,750.00	$20,750.00
Pricing Summary Line 114	Box Replacement (in Dirt, Gravel, Landscaping, Grass, Area with Tree Roots, or Similar): Water Meter Box Adjustment, Removal, or Replacement in Dirt, (5/8" - 1" Only)	$95.05	3779	-219	$338,378.00	$(20,815.95)

Original "Utiliuse" Contract Sum:	$ 16,827,912.23
Change Order #1	$ 0.00
Change Order #2 (Increase/Decrease):	$ (25.63)
Change Order #3 (Increase/Decrease):	$ (31.56)
Change Order #4 (Increase/Decrease):	$ (65.95)
Total Revised Contract Sum:	$ 16,827,789.09

All parties hereby agree to accept the changes herein, including the previously established scope of work forms and attachments of the contract work to be performed by the Contractor. This Change Order shall be incorporated into and made part of the original Agreement. All predefined scope, general terms, and conditions from the original Agreement shall apply. No other terms and conditions, written or implied, shall govern this Change Order unless expressly agreed to by both parties in writing.

Change Order #4 for Meter Infrastructure Program (MIP)

Utiliuse
16914 Alamo Parkway, Bldg. 2, Selma, TX 78154
Phone: (210) 967-6300 Fax: (210) 967-6305

SUBMITTED BY CONTRACTOR: _____ Date: 04/15/26
Chris Newville, Manager - Utiliuse

APPROVED AS FOR FORM AND LEGALITY: _____ Date: 4/15/26
City Attorney

ACCEPTED BY NORMAN UTILITIES AUTHORITY: _____ Date: 4-15-26
City Manager

CO4 - Silver Blaze Data Migration

Final Audit Report 2026-04-15

Created:	2026-04-15
By:	Chris Newville (chris.newville@aqua-metric.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAT7t3PDKROt25bx26iF75WxI9Qi5edGNR

"CO4 - Silver Blaze Data Migration" History

Document created by Chris Newville (chris.newville@aqua-metric.com)
2026-04-15 - 2:00:13 PM GMT- IP address: 72.131.208.142

Document emailed to Chris Newville (chris.newville@utiliuse.com) for signature
2026-04-15 - 2:00:18 PM GMT

Email viewed by Chris Newville (chris.newville@utiliuse.com)
2026-04-15 - 2:01:02 PM GMT- IP address: 3.89.148.194

Document e-signed by Chris Newville (chris.newville@utiliuse.com)
Signature Date: 2026-04-15 - 2:02:12 PM GMT - Time Source: server- IP address: 72.131.208.142

Agreement completed.
2026-04-15 - 2:02:12 PM GMT

ADVANCED
UTILITY SYSTEMS

Utiliuse (City of Norman)

Change Order 3 for Migration of User Data from Link Portal to Silver Blaze

Date Issued:	March 26th, 2026
Original SOW:	AT106156
Change Order ID:	CO2
Description:	CO2 for Migration of User Data from Link Portal to Silver Blaze
Prepared By:	Tanuja Kancherla

Summary

Utiliuse (City of Norman) and Advanced Utility Systems (Advanced) entered into a Statement of Work Agreement (SOW) on 17th May 2024 for the SmartWorks and Silver Blaze Integrations as per the Harris – SmartWorks and AUS_AquaMetric Reseller Agreement. Norman's customers are currently enrolled in Auto Pay functionality through Paymentus using the existing Infinity.Link portal. A primary objective of the user data migration is to preserve existing Auto Pay enrollments during the transition to the Silver Blaze portal, ensuring uninterrupted payment processing and avoiding customer reenrollment. For this reason, Norman would like to migrate the User Data from the City of Norman's existing Infinity. Link portal to the Silver Blaze portal.

Additional Scope

The services to be provided under this Change Order is as follows:

AUS and Silver Blaze will work together to implement the requested functionality will be as follows:

Data Provisioning

- AUS will provide sample user data .csv files for Silver Blaze testing
- AUS on behalf of City of Norman will be responsible for providing existing user data in the Silver Blaze-required file format for migration.

Data Validation

- Silver Blaze will review and analyze the data to identify duplicate, invalid, or missing records.
- Any user records that cannot be merged will be documented and shared with AUS and the City of Norman for review and resolution.

Test Conversion

- Silver Blaze will perform test conversions using the USRMST and USRDTL tables to validate migration logic and outcomes.

Data Import

- User records will be imported into staging tables within the Silver Blaze database prior to final migration

Assumptions

- Paymentus has confirmed that when the Silver Blaze production portal integrates with the Paymentus Production environment, all existing customer wallet and Auto Pay enrollment information will remain available, provided the user ID remains unchanged from the existing Infinity.Link portal
- As users are being imported from an external portal, additional configuration and testing effort may be required to correctly establish user groups and permissions within Silver Blaze based on account type and access requirements.

- To meet SilverBlaze security standards, all migrated users will be required to reset their password upon first login
- City of Norman review and approval will be required for any unresolved user records or migration exceptions
- T s Change Request is limited to portal user data migration only.

Conditions

All conditions stated in the original SOW continue to apply to this Change Order. This Change Order is valid for 30 days from the date this Change Order is issued.

Authorization

Signature indicates the parties have read, understood, and agreed to all the contents of this quote

Authorized by Utiliuse	Authorized by Advanced Utility Systems
Name	Name
Title	Title
Signature Date	Signature Date

office memorandum

DATE: 05/15/2026

TO: Darrel Pyle, City Manager

FROM: Mike White, Fleet Program Manager

THROUGH: Scott Sturtz, Director of Public Works

SUBJECT: Request for Professional Engineering Services for the CNG Fueling Facility Compressors Upgrade Project

Background:

Each year, the Association of Central Oklahoma Government (ACOG) issues a Call for Projects for the Congestion Mitigation Air Quality (CMAQ) – Public Fleet Conversion Funding Cycle. The grant program is designed to help cities implement clean fuel projects that strive toward the improvement of regional air quality.

On October 28, 2025, Council approved Resolution R-2526-65 and Resolution R-2526-69 to submit an application to the ACOG Public Fleet Conversion Grant Program for the purchase of (1) natural gas drive compressor and (4) Beam solar chargers. After years of use, the current gas-drive compressor has become obsolete, and parts are in limited supply. The gas-drive compressor is used during power outages and during OG&E peak hours to reduce energy costs and serve as a redundancy compressor for the fueling station.

On Thursday, February 12, 2026, ACOG approved a ranking list of projects for funding. Because the City of Norman submitted multiple projects, they were grouped into a single contract. Overall, ACOG awarded $984,463 to the City of Norman.

Discussion:

On April 14, 2026, Council approved Contract K-2526-157 and funding appropriation for both projects. The total cost to replace the CNG compressor is $807,510, 80% of this project will be reimbursed through ACOG once the project is completed. The local match for this project is $297,240.

The original designer of the CNG Fuling Facility, Small Arrow Engineering (SAE), LLC of Joplin, Missouri, has contracted with the City over the years to provide professional engineering design services, project management, and grant administration.

Due to the logistics of this project and the importance of providing CNG to our Refuse and Transit Fleet, the Public Works Staff consulted with Small Arrow staff to provide a system design, prepare bid specifications, assist in the evaluation of compressor packages, survey the site, provide drawings for the installation crew, and oversee construction. The total cost of this service is $49,950 with an estimated completion of November 2026.

Recommendation:
Staff recommends that the City Manager approve the attached contract K-2526-170 for professional engineering services for $49,950 with Small Arrow Engineering, LLC.

Reviewed By:
Beth Muckala, Assistant City Attorney III

04/20/2026
Date

Signature

☒ APPROVED BY: ☐ Darrel Pyle, City Manager

☐ DISAPPROVED ☒ Shannon Stevenson, Assistant City Manager

Cc:
Clint Mercer, Director of Finance
Kim Coffman, Chief Accountant

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is entered into between The City of Norman (OWNER) and Small Arrow Engineering, LLC (CONSULTANT) for the following reasons:

1. OWNER intends to construct Public CNG Fueling Station Engine Drive Compressor Replacement and Priority Panel Upgrade for Refuse and Transit Vehicle Fueling at the Fleet Management Facility (the Project); and,
2. OWNER requires certain professional survey, design, analysis and engineering services in connection with the Project (the Services); and,
3. The CONSULTANT is prepared to provide the Services.

In consideration of the promises contained in this Agreement, OWNER and CONSULTANT agree as follows:

ARTICLE 1 - EFFECTIVE DATE

The effective date of this Agreement shall be 21st day of April, 2026.

ARTICLE 2 - GOVERNING LAW

This Agreement shall be governed by the laws of the State of Oklahoma.

ARTICLE 3 - SCOPE OF SERVICES

CONSULTANT shall provide the Services described in Attachment A, Scope of Services.

ARTICLE 4 - SCHEDULE

CONSULTANT shall exercise its reasonable efforts to perform the Services described in Attachment A according to the Schedule set forth in Attachment B.

ARTICLE 5 -COMPENSATION

The OWNER shall pay CONSULTANT in accordance with Attachment C, Compensation.
Invoices shall be due and payable upon receipt. The OWNER shall give prompt written notice of any disputed amount and shall pay the remaining amount.

ARTICLE 6 - OWNER'S RESPONSIBILITIES

OWNER shall be responsible for all matters described in Attachment D, OWNER'S Responsibilities. OWNER hereby represents that it owns the intellectual property rights in any plans, documents or other materials provided by OWNER to CONSULTANT. If OWNER does not own the intellectual property rights in such plans, documents or other materials, prior to providing same to CONSULTANT, OWNER shall obtain a license or right to use, including the right to sublicense to CONSULTANT. OWNER hereby grants CONSULTANT the right to use the intellectual property associated with plans, documents or other materials it owns or has the right to use for the limited purpose of performing the Services. OWNER represents that CONSULTANT'S use of such documents will not infringe upon any third parties' rights.

ARTICLE 7 - STANDARD OF CARE

The same degree of care, skill, and diligence shall be exercised in the performance of the Services as is ordinarily possessed and exercised by a member of the same profession, currently practicing, under similar circumstances. No other warranty, express or implied, is included in this Agreement or in any drawing, specification, report, opinion, or other instrument of service, in any form or media, produced in connection with the Services.

ARTICLE 8 -INDEMNIFICATION AND LIABILITY

Indemnification. The CONSULTANT and the OWNER each hereby agree to defend, indemnify, and hold harmless the other party, its officers, servants, and employees, from and against any and all liability, loss, damage, cost, and expense (including attorneys' fees and accountants' fees) caused by an error, omission, or negligent act of the indemnifying party in the performance of services under this Agreement. The CONSULTANT and the OWNER each agree to promptly serve notice on the other party of any claims arising hereunder and shall cooperate in the defense of any such claims. In any and all claims asserted by any employee of the CONSULTANT against any indemnified party, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the CONSULTANT or any of the CONSULTANT'S employees under workers' compensation acts, disability benefit acts, or other employee benefit acts. The acceptance by OWNER or its representatives of any certification of insurance providing for coverage other than as required in this Agreement to be furnished by the CONSULTANT shall in no event be deemed a waiver of any of the provisions of this indemnity provision. None of the foregoing provisions shall deprive the OWNER of any action, right, or remedy otherwise available to the OWNER at common law.

Survival. The terms and conditions of this Article shall survive completion of the Services, or any termination of this Agreement.

ARTICLE 9 - INSURANCE

During the performance of the Services under this Agreement, CONSULTANT shall maintain the following insurance:

(a) General Liability Insurance, with a limit of
$1,000,000 per occurrence and $2,000,000 annual aggregate.

(b) Automobile Liability Insurance, with a combined single limit of $1,000,000 for each person and $1,000,000 for each accident.

(c) Workers' Compensation Insurance in accordance with statutory requirements and Employers' Liability Insurance, with a limit of $500,000 for each occurrence.

(d) Professional Liability Insurance, with a limit of
$1,000,000 per claim and annual aggregate.

CONSULTANT shall, upon written request, furnish OWNER certificates of insurance which shall include a provision that such insurance shall not be canceled without at least thirty days' written notice to OWNER. OWNER shall require all Project contractors to include OWNER, CONSULTANT, and its parent company, affiliated and subsidiary entities, directors, officers and employees, as additional insured on their General and Automobile Liability insurance policies, and to indemnify both OWNER and CONSULTANT, each to the same extent.

ARTICLE 10 - LIMITATIONS OF RESPONSIBILITY

CONSULTANT shall not be responsible for (a) construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with the Project; (b) the failure of any contractor, subcontractor, vendor, or other Project participant, not under contract to CONSULTANT, to fulfill contractual responsibilities to OWNER or to comply with federal, state, or local laws, regulations, and codes; or (c) procuring permits, certificates, and licenses required for any construction unless such procurement responsibilities are specifically assigned to CONSULTANT in Attachment A, Scope of Services. In the event the OWNER requests CONSULTANT to execute any certificates or other documents, the proposed language of such certificates or documents shall be submitted to CONSULTANT for review at least 15 days prior to the requested date of execution. CONSULTANT shall not be required to execute any certificates or documents that in any way would, in CONSULTANT's sole judgment, (a) increase CONSULTANT'S legal or contractual obligations or risks; (b) require knowledge, services or responsibilities beyond the scope of this Agreement; or (c) result in CONSULTANT having to certify, guarantee or warrant the existence of conditions whose existence CONSULTANT cannot ascertain.

ARTICLE 11 - OPINIONS OF COST AND SCHEDULE

Because CONSULTANT has no control over the cost of labor, materials, or equipment furnished by others, or over the resources provided by others to meet Project schedules, CONSULTANT's opinion of probable costs and of Project schedules shall be made on the basis of experience and qualifications as a practitioner of its profession. CONSULTANT does not guarantee that proposals, bids, or actual Project costs will not vary from CONSULTANT'S cost estimates or that actual schedules will not vary from CONSULTANT'S projected schedules.

ARTICLE 12 - REUSE OF DOCUMENTS

All documents, including, but not limited to, plans, drawings, and specifications prepared by CONSULTANT as deliverables pursuant to the Scope of Services are instruments of service in respect to the Project. They are not intended or represented to be suitable for reuse by OWNER or others on modifications or extensions of the Project or on any other project. Any reuse without prior written verification or adaptation by CONSULTANT for the specific purpose intended will be at OWNER'S sole risk and without liability or legal exposure to CONSULTANT. OWNER shall indemnify and hold harmless CONSULTANT and its subconsultants against all judgments, losses, damages, injuries, and expenses, including reasonable attorneys' fees, arising out of or resulting from such reuse. Any verification or adaptation of documents will entitle the CONSULTANT to additional compensation at rates to be agreed upon by OWNER and CONSULTANT.

ARTICLE 13 - OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Except as otherwise provided herein, documents, drawings, and specifications prepared by CONSULTANT and furnished to OWNER as part of the Services shall become the property of OWNER; provided, however, that CONSULTANT shall have the unrestricted right to their use. CONSULTANT shall retain its copyright and Ownership rights in its design, drawing details, specifications, data bases, computer software, and other proprietary property. Intellectual property developed, utilized, or modified in the performance of the Services shall remain the property of CONSULTANT.

ARTICLE 14 - TERMINATION AND SUSPENSION

This Agreement may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement; provided, however, the nonperforming party shall have 14 calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party. OWNER may terminate or suspend performance of this Agreement for OWNER'S convenience upon written notice to CONSULTANT. CONSULTANT shall terminate or suspend performance of the Services on a schedule acceptable to OWNER, and OWNER shall pay CONSULTANT for all the Services performed. Upon restart of suspended Services, an equitable adjustment shall be made to CONSULTANT'S compensation and the Project schedule.

ARTICLE 15 - DELAY IN PERFORMANCE

Neither OWNER nor CONSULTANT shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the nonperforming party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; judicial restraint; and delay in or inability to procure permits, licenses, or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either OWNER or CONSULTANT under this Agreement. CONSULTANT shall be granted a reasonable extension of time for any delay in its performance caused by any such circumstances.

Should such circumstances occur, the nonperforming party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

ARTICLE 16 - NOTICES

Any notice required by this Agreement shall be made in writing to the address specified below:

OWNER:

Mike White
Fleet Management Supt.
City of Norman
1301 Da Vinci
Norman, OK 73071

CONSULTANT:

John H. Bolte, PE
Principal
Small Arrow Engineering, LLC
1302 S. Main Street
Joplin, MO 64801

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of OWNER and CONSULTANT.

ARTICLE 17 - DISPUTES

In the event of a dispute between OWNER and CONSULTANT arising out of or related to this Agreement, the aggrieved party shall notify the other party of the dispute within a reasonable time after such dispute arises. If the parties cannot thereafter resolve the dispute, each party shall nominate a senior officer of its management to meet to resolve the dispute by direct negotiation or mediation. Should such negotiation or mediation fail to resolve the dispute, either party may pursue resolution of the dispute by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association; provided, however, in the event the parties are unable to reach agreement to arbitrate under terms reasonably acceptable to both parties, either party may pursue resolution in any court having jurisdiction. During the pendency of any dispute, the parties shall continue diligently to fulfill their respective obligations hereunder.

ARTICLE 18 - EQUAL EMPLOYMENT OPPORTUNITY

CONSULTANT hereby affirms its support of affirmative action and that it abides by the provisions of the "Equal Opportunity Clause" of Section 202 of Executive Order 11246 and other applicable laws and regulations. CONSULTANT affirms its policy to recruit and hire employees without regard to race, age, color, religion, sex, sexual preference/orientation, marital status, citizen status, national origin or ancestry, presence of a disability or status as a Veteran of the Vietnam era or any other legally protected status. It is the CONSULTANT'S policy to treat employees equally with respect to compensation, advancement, promotions, transfers and all other terms and conditions of employment. CONSULTANT further affirms completion of applicable governmental employer information reports including the EEO-1 and VETS-1 00 reports, and maintenance of a current Affirmative Action Plan as required by Federal regulations.

ARTICLE 19 - WAIVER

A waiver by either OWNER or CONSULTANT of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.

ARTICLE 20 - SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if it did not contain the particular portion or provision held to be void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

ARTICLE 21 - INTEGRATION

This Agreement, including Attachments A, B, C, and D incorporated by this reference, represents the entire and integrated agreement between OWNER and CONSULTANT. It supersedes all prior and contemporaneous communications, representations, and agreements, whether oral or written, relating to the subject matter of this Agreement.

ARTICLE 22 - SUCCESSORS AND ASSIGNS

OWNER and CONSULTANT each binds itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners, to the other party to this Agreement and to the successors, executors, administrators, permitted assigns, legal representatives, and partners of such other party in respect to all provisions of this Agreement.

ARTICLE 23 - ASSIGNMENT

Neither OWNER nor CONSULTANT shall assign any rights or duties under this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld; provided, however, CONSULTANT may assign its rights to payment without OWNER'S consent. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement. Nothing contained in this Article shall prevent CONSULTANT from engaging independent CONSULTANTS, associates, and subcontractors to assist in the performance of the Services.

ARTICLE 24 - NO THIRD-PARTY RIGHTS

The Services provided for in this Agreement are for the sole use and benefit of OWNER and CONSULTANT. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than OWNER and CONSULTANT.

IN WITNESS WHEREOF, OWNER and Small Arrow Engineering, LLC have executed this Agreement.

DATED this 21st day of April, 2026.

The City of Norman
(OWNER)

Signature _____

Name Shannon Stevenson

Title Assistant City Manager

Date 04/20/2026

Attest:

_____
City Clerk

CITY OF NORMAN CORPORATE SEAL OKLAHOMA

Small Arrow Engineering, LLC
(CONSULTANT)

Signature _____

Name John H. Bolte, P.E.

Title Principal/Managing Member

Date January 29, 2026

Attest:

_____
Secretary

Approved as to form and legality this 17 day of April 2026

_____
City Attorney

A.1 **PHASE 1. DESIGN** The Project Design phase shall include:

A.1.1 Attend initial design workshop with CITY officials and other stakeholders to review general requirements, establish critical design parameters, and discuss scheduling for the project.

A.1.2 Perform Site Observation and review of existing MEP systems. Utilize existing Topographic and Boundary Survey, and Geotechnical Investigation for Equipment Pad design.

A.1.3 Evaluate Equipment and make recommendations for installation.

- A.1.3.1 Evaluate existing Engine Drive CNG compressor for replacement
- A.1.3.2 Evaluate Upgraded Compressor Control System(s)
- A.1.3.3 Evaluate Storage Options for Interconnect to new Compressors
- A.1.3.4 Evaluate Upgraded Priority Panel to route CNG flow efficiently
- A.1.3.5 Perform CNG Station Modeling/Simulations for Replacement of CNG Engine Drive Compressor and setting of new Priority Panel

A.1.4 Coordination with CITY personnel as to methods of arranging construction work so that a Sequence of Construction can be developed for the contractor to maintain continuous time fill CNG service to the Refuse and Transit Fleet.

A.1.5 Engineer will submit the preliminary plans to the CITY for review along with a preliminary estimate of construction costs.

A.1.6 Furnish three (3) copies of the design, construction plans, specifications, and other documents listed in this Section A.1 to the CITY.

A.1.7 Representatives of the project team, including the project manager, will be present during the construction documents review meeting and field review with the CITY. Prepare minutes of the meeting and disseminate them to all attendees.

A.1.8 Incorporate CITY comments, additions, deletions, and/or corrections to the plans, specifications and bid documents.

A.1.9 Furnish final construction drawings, and final contract documents with bidding proposal to the CITY for final approval and signatures.

A.1.10 Prepare final estimate for cost of construction.

A.1.11 Furnish construction drawings and contract documents as required during bidding cycles (via contractor deposits).

A.1.12 ENGINEER shall furnish three (3) ½ -size plan sets, and two (2) full size plan sets that contain all addendum changes in paper and 1 electronic copy to the CITY.

A.2 **PHASE 2. BIDDING PHASE**

A.2.1 CITY will disburse construction documents to prospective bidders via contractor deposits.

A.2.2 Answer questions from prospective bidders and issue interpretations and clarifications in writing to CITY.

A.2.3 Prepare necessary addenda for distribution to all plan holders by the CITY.

A.2.4 Attend pre-bid conference with CITY staff and prospective bidders to present project requirements and answer project related questions.

A.2.5 Attend bid opening. Prepare a tabulation of the bid proposals received and a recommendation for award of the Equipment supply contract.

A.3 PHASE 3. SERVICES DURING CONSTRUCTION

A.3.1 Attend pre-construction conference.

A.3.2 Engineering surveys for horizontal and vertical controls will be established by the CONTRACTOR. Any necessary adjustments or re-establishment of controls will be by CONTRACTOR.

A.3.3 Respond to requests for information.

A.3.4 Respond to requests for clarifications.

A.3.5 Review and approve, or take other appropriate action on detailed drawings, shop drawings, and material information submitted by the contractor. Such checking shall be only for conformance with the design concept of the Project and compliance with the information given in the contract documents.

A.3.6 ENGINEER will perform periodic review of construction to observe the work for general conformance with the plans and specifications.

A.3.7 Attend project progress meetings.

A.3.8 ENGINEER will prepare and submit change orders and time extensions to the CITY for approval together with the reason for the change order and a recommendation. This shall include detailed backup information and any necessary drawings to resolve actual field conditions encountered.

A.3.9 Attend final inspection. The ENGINEER will prepare a detailed listing of items requiring further attention by the contractor in order to comply with project requirements, prior to making recommendation for final payment.

A.3.10 Prepare for the CITY a set of drawings suitable for scanning or microfilming showing those changes made during the construction process based on marked-up prints, drawings and other data furnished by the Contractor to ENGINEER, such information being required of the Contractor in the construction Contract Documents. "Record" drawings shall be submitted in the full size/half size form and on a flash drive in digital format.

END OF SCOPE OF SERVICES

City of Norman Public CNG Fueling Station Engine Drive Compressor Replacement and Upgrade of Station Priority Panel
Attachment B - Project Schedule For Design / Bid Phase / Const Phase Services

	2026																															
Tasks	MARCH				APRIL				MAY				JUNE				JULY				AUG				SEPT				OCT				NOV			
Notice to Proceed					X																													
City Plan Reviews									X		X				X												X						X	
Data Collection/MEP Survey							X																											
Evaluate Existing CNG Compressors/Controls								X																										
Evaluate Storage Systems								X																										
System Modeling/Simulation								X																										
Submit Evaluations & Recommendations									X																									
Preliminary Plans/Cost Estimate									X	X																								
Mechanical Systems Design										X																								
Control Systems Design										X																								
Construction Plans/Specs/Cost Estimate										X	X																							
QA/QC Review											X																							
Prepare Equipment Bid Documents												X																						
Plotting & Printing Equipment Package												X																						
Bidding Process for Equipment Package													X	X	X	X																		
Award Bid & Order Equipment under PO																X	X	X																
Construction Phase Support Servcies																											X	X	X	X	X	X	X	
Project Closeout / Punchlist																																	X	X

Note: This anticipated project schedule is based upon award of CNG equipment bids and issuance of Purchase Orders by the CITY.

ATTACHMENT C - SMALL ARROW ENGINEERING FEE SCHEDULE - SAE PROJECT NO 26603
CNG PUBLIC FUELING STATION ENGINE DRIVE COMPRESSOR UPGRADE - APRIL 2026
CITY OF NORMAN, OKLAHOMA

		Principal	Project Engineer	Senior Designer	CAD Technician	Total Hours	Total Fees
		$ 195.00	$ 140.00	$ 165.00	$ 80.00		
DESIGN PHASE							
Develop Conceptual Equipment Plan		4	8	8		20	$ 3,220.00
Compressor Evaluation		4	8	8		20	$ 3,220.00
MEP Survey and Updated Base Map		4	4	4	8	20	$ 2,640.00
Storage / Controls Evaluation		4	4	4		12	$ 2,000.00
Project Meetings/Site Visits	2 Trips	8	8	8		24	$ 4,000.00
Prepare Equipment Cost Estimates		4	8	8		20	$ 3,220.00
Prelim. Equip. Plans/Plan Reviews		4	8	8	16	36	$ 4,500.00
Construction PS&E		8	8	16	16	48	$ 6,600.00
SUB-TOTALS		**40**	**56**	**64**	**40**	**200**	**$ 29,400.00**
BIDDING PHASE							
Project Meetings/Site Visits	1 Trip	8	8			16	$ 2,680.00
Bidding Phase/Pre-bid (1 Bid Package)		8	8			16	$ 2,680.00
Bid Tabulation/Recommendation (1 Bid Package)		8	8	0		16	$ 2,680.00
SUB-TOTALS		**24**	**24**	**0**	**0**	**48**	**$ 8,040.00**
CONSTRUCTION PHASE							
Project Meetings/Site Visits	1 Trip	8				8	$ 1,560.00
Const. Phase Support		8	8	4		20	$ 3,340.00
Prepare Record Drawings		4	8	4	20	36	$ 4,160.00
SUB-TOTALS		**20**	**16**	**8**	**20**	**64**	**$ 9,060.00**
GRANT ADMINISTRATION							
ACOG Support / Agenda Memos		4		4		8	$ 1,440.00
		0		0		0	$ -
SUB-TOTALS		**4**	**0**	**4**	**0**	**8**	**$ 1,440.00**
Total Project Hours		88	96	76	60	**320**	

Reimbursables Requiring Additional Documentation

Travel/Mileage	(475mi @ $0.725 x 4 trips)	$ 1,375.00
Lodging/Meals		$ 635.00
SUB-TOTAL		**$ 2,010.00**

TOTAL OF ALL ANTICIPATED FEES (N.T.E.)	=	**$ 49,950.00**

SMALL ARROW
ENGINEERING, LLC

Attachment C – Norman CNG Station Upgrades

SAE Hourly Billing Rates – April 2026

Job Classification	Hourly Rate
Engineer Principal	$ 195.00
Senior Project Manager	165.00
Senior Engineer	160.00
Project Engineer	140.00
Engineer Intern	130.00
Senior Designer	165.00
Design Technician	95.00
CAD Technician	80.00
Traffic Technician	95.00
Resident Project Representative	95.00
Electrical Engineer	195.00*
Structural Engineer	195.00*
Professional Land Surveyor	185.00*
Survey Technician / Instrument Man	115.00*
Robotic Survey Instrument	60.00*
Administrative / Secretarial	65.00
Computer for AutoDesk / Civil 3D	20.00
Mileage (2026 IRS Rate)	$0.725/mi

*SAE Subconsultants

1302 S. Main Street * PO Box 1538 * Joplin, MO 64802
Ph: 417.624.2333 * Fax: 417.624.2441
www.smallarrow.com

AGREEMENT FOR

PROFESSIONAL ENGINEERING SERVICES

SAE PROJECT NO 26603

OWNER'S RESPONSIBILITIES

ATTACHMENT D

D. RESPONSIBILITIES OF THE CITY. The CITY agrees:

D.1 Reports, Records, etc. To furnish, as required by the work, and not at expense to the ENGINEER:

D.1.1 Records, reports, studies, plans, drawings, and other data available in the files of the CITY which may be useful in the PROJECT.

D.1.2 Standard drawings and standard specifications.

D.1.3 CNG Station Equipment Manuals (Including Compressors).

D.2 Access. To provide access to public and private property when required in performance of ENGINEER'S services. To coordinate progress meetings with the Project Architect for the Transit Maintenance Facility.

D.3 Staff Assistance. To furnish the services of at least one of CITY'S employees or staff who has right of entry to, and who has knowledge of, CITY'S facilities relating to this PROJECT.

D.3.1 To furnish legal assistance as required in the preparation, review and approval of construction contracts.

D.3.2 To provide staff assistance in locating existing utilities and in expediting their relocation.

D.4 Review. To Examine all studies, reports, sketches, estimates, specifications, drawings, proposals and other documents presented by ENGINEER and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of ENGINEER.

D.5 Record Drawings. Provide the ENGINEER with the construction information required to prepare record drawings at the conclusion of construction. This work will be completed under a separate agreement.

office memorandum

Date: April 17, 2026

To: File

From: Kenneth J. Giannone, PE, Capital Projects Engineer KJG

Subject: Contract K-2021-67 - Projects WW0318/WW0325
Norman WRF Laboratory Improvements and New Maintenance Building
Amendment No. 2 - Scrivener's Error

This memorandum will serve to give notice and an explanation of a scrivener's error in Amendment No. 2 to Contract K-2021-67, Norman WRF Main Control Building Renovation and New Maintenance Building projects.

On March 24, 2026, the Norman Utilities Authority (NUA) approved Amendment No. 2 to Contract K-2021-67 by and between Norman Utilities Authority and Greeley and Hansen, LLC (G&H). The contract covers engineering services for the design, bidding and construction administration of Norman WRF Main Control Building Renovation and New Maintenance Building projects (Projects WW0325 and WW0318 respectively), while Amendment No. 2 specifically covers additional fees incurred due to changes in the final design and construction administration phases of the project associated with a newly received Community Funding Grant administered by the United States Department of Environmental Protection (USEPA), which will pay for up to 80% of the project construction cost.

The scrivener's error occured in Exhibit C to Amendment No. 2, entitled "COMPENSATION", which shows the intended fee revisions for Amendment No. 2. (Copy is attached to this memo as Attachment A. NOTE: Highlighting on Attachment were added by writer for purposes of this memorandum). Exhibit C shows the correct totals in columns labeled "Current Fee Per Amendment No. 1" and "Revised Fee Subtotals", $434,601.00 and $587,301.00, respectively. However, it has an error in the column labeled "Revision Per Amendment No. 2". Specifically, there is a $3,000 discrepancy in approved Amendment No. 2. The approved amendment gives $149,700.00 as the total for this column, and the correct number should be $152,700.00. This is summarized in the table below.

	Columns in Exhibit C of Amendment No. 2		
	"Current Fee Per Amendment No. 1"	**"Revision Per Amendment No. 2"**	**"Revised Fee Subtotals"**
Amendment No. 2 with Scrivener's Error	$434,601.00	$149,700.00	$587,301.00
Actual Amendment No. 2	$434,601.00	$152,700.00	$587,301.00
Discrepancy	$0.00	$3,000.00 less	$0.00

This above-described discrepancy was brought to the attention of the City Attorney's office, specifically to Assistant City Attorney Anthony Purinton. Mr. Purinton reviewed approved Amendment No. 2, and he noted the following points, which he considered most compelling:

- The agenda item approved by NUA in the March 24, 2026 City Council Meeting and the staff report submitted with the agenda item, both referenced the correct amount for new total project fees,

$587,301.00. The staff report, in fact, referenced this amount in both the subject line and the recommendation section. (Refer to Attachment B (Excerpt from Agenda for March 24, 2026 City Coumcil Meeting] and Attachment C [Copy of Approved Staff Report submitted with March 24, 2026 Agenda Item]. NOTE: All highlighting and clouding were added by writer for the purposes of this memorandum)

- The agenda item approved by NUA in the March 24, 2026 City Council Meeting included a request for $153,117.00 in funding for Amendment No. 2 including $100,000 in funds that were transferred within the project budget to the design account for this purpose. This amount was chosen in order to cover the correct Amendment No. 2 fee increase of $152,700.00. (Refer to Attachment C [Copy of Approved Staff Report submitted with March 24, 2026 Agenda Item]. All highlighting and clouding added by writer for the purposes of this memorandum)

For the above reasons, Mr. Purinton made the determination that this discrepancy was a scrivener's error and should be treated as such. Therefore, Amendment No. 2 need not be corrected and resubmitted to City Council for approval. Instead the approved, executed amendment can be marked up to show the corrected figures and the project may proceed. A copy of Amendment No. 2 with appropriate markup correcting the scrivener's error is attached as Attachment D.

Attachments
cc: File
Nathan Madenwald, P.E., Utilities Engineer
Gay Webb, Utilities Admin. Tech

Exhibit C
Amendment No. 2 to Contract K-2021-67
Agreement for Engineering Services

COMPENSATION

COMPENSATION is amended by the following:

Activity	Current Fee Per Amendment No. 1	Revision Per Amendment No. 2	Revised Fee Subtotals
Preliminary Design	$183,481		**$183,481**
Final Design Phase 1	$162,120		
Final Design Phase 2*			
Project Management		$7,300	
Contract Document Review and Site Visit		$22,200	
Code Review and Updates		$18,100	
BABA Updates		$16,500	
Final Design Subtotals =			**$226,220**
Bidding	$20,000	$1000	**$21,000**
Construction Administration* (12 month construction period**)	$59,000	$3,000	
Additional Services – Submittal review time for change in design and construction delivery		$56,300	
Additional Services –RFC review time change in design and construction delivery		$13,800	
Additional Services –CO review time for change in design and construction delivery		$8,200	
CA Services for Additional Scope – Cart Entrance, Fire Alarm Panel, and UPS		$5,800	
Construction Administration Subtotals =			**$146,100**
As-Build Record Documents	$10,000	$500	**$10,500**
CONTRACT TOTALS =	**$434,601**	**$149,700**	**$587,301**

*Compensation amendments include a 2026/2027 labor rate adjustments for all remaining activities.**Consultant reserves the right request additional fees for Construction Administration services if the construction period extends past 12 months from the CONTRACTOR'S start date of construction.

10. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-1920-96: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND CH2MHILL ENGINEERS, INC. INCREASING THE CONTRACT AMOUNT BY $121,687 FOR A REVISED CONTRACT AMOUNT OF $401,934 FOR THE ROBINSON 30-INCH TRANSMISSION MAIN, 12TH AVE NE TO 24TH AVE NE, PROJECT. (WARDS 4 AND 6)

11. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT TWO TO CONTRACT K-2021-67: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GREELEY AND HANSEN, L.L.C., INCREASING THE CONTRACT AMOUNT BY $149,700 FOR A REVISED CONTRACT AMOUNT OF $587,301 FOR THE NORMAN WATER RECLAMATION MAIN CONTROL BUILDING RENOVATION AND WATER RECLAMATION FACILITY NEW MAINTENANCE STORAGE BUILDING PROJECTS AND FUND TRANSFER AS OUTLINED IN THE STAFF REPORT. (CITY)

12. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER THREE FOR CONTRACT K-2324-70: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND KRAPFF REYNOLDS CONSTRUCTION COMPANY INC., INCREASING THE CONTRACT AMOUNT BY $161,798.25 FOR A REVISED CONTRACT AMOUNT OF $5,582,788.75 FOR THE SEWER MAINTENANCE PROGRAM 2019, FINAL ACCEPTANCE AND FINAL PAYMENT OF THE PROJECT. (WARD 2)

13. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER ONE TO CONTRACT K-2425-69: BY AND BETWEEN THE CITY OF NORMAN AND SAC SERVICES, INC., DECREASING THE CONTRACT AMOUNT FROM $1,406,744.80 TO $1,275,786.55, FINAL ACCEPTANCE AND FINAL PAYMENT OF $66,220.72 FOR THE BOYD STREET STORM SEWER REPLACEMENT PROJECT (WARD 4)

14. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE FINAL ACCEPTANCE OF CONTRACT K-2425-92: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND DOWNEY CONTRACTING, L.L.C., FOR THE ALAMEDA STORMWATER PARK CONSTRUCTION PROJECT AND FINAL PAYMENT OF $54,002.51. (WARD 4)

15. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER ONE TO CONTRACT K-2425-96: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA AND ELLSWORTH CONSTRUCTION OKC, L.L.C., INCREASING THE CONTRACT AMOUNT FROM $940,547.29 TO $958,371.31, FINAL ACCEPTANCE AND FINAL PAYMENT OF $47,918.54 FOR THE FYE 2025 URBAN RECONSTRUCTION PROJECT. (WARD 4)

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 03/24/2026

REQUESTER: Ken Giannone

PRESENTER: Ken Giannone, Capital Projects Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT TWO TO CONTRACT K-2021-67: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GREELEY AND HANSEN, L.L.C., INCREASING THE CONTRACT AMOUNT BY $149,700 FOR A REVISED CONTRACT AMOUNT OF $587,301 FOR THE NORMAN WATER RECLAMATION MAIN CONTROL BUILDING RENOVATION AND WATER RECLAMATION FACILITY NEW MAINTENANCE STORAGE BUILDING PROJECTS AND FUND TRANSFER AS OUTLINED IN THE STAFF REPORT. (CITY)

HG|MP
9|0

BACKGROUND:

The laboratory in the Main Control Building at the Norman Water Reclamation Facility (WRF) was constructed in 1982. In spite of changing regulations that have consistently expanded the quantity and types of testing required, the laboratory has only had minimal improvements in the years since. As a result, it has become increasingly critical that the laboratory facilities at the WRF be both improved and expanded in order for the facilities to continue to comply with current and future regulations. In addition, over the past several decades, areas in the Main Control Building that were originally dedicated to WRF maintenance activities have been gradually repurposed to accommodate other critical needs. An expansion of the laboratory would necessarily result in the repurposing of the limited remaining maintenance space. For all of these reasons, a renovation of the Main Control Building including upgrades and expansion of the laboratory and the construction of a new dedicated Maintenance Building were deemed necessary.

A Request for Proposal was issued on August 14, 2020 for a project combining the WRF Main Control Building Renovation (WW0325) and the WRF New Maintenance Storage Building (WW0318) projects. Greeley and Hansen, L.L.C., (G&H) was selected as the consultant, and Norman Utilities Authority (NUA) approved Contract K-2021-67 for Consulting Services in the amount of $384,000 on June 8, 2021, which called for completing these projects using Construction Management at Risk (CMAR) project delivery. Design efforts commenced immediately thereafter. In June 2022, when final design was ongoing but before procurement of the Construction Manager at Risk commenced, NUA decided to defer construction of this project so that other critical projects at the WRF could proceed. As a result, G&H was directed

to complete final design on the basis of a traditional design-bid-build (DBB) project delivery in lieu of CMAR with final design to be completed immediately and with the project to be bid at a future date to be determined. Amendment No. 1 to the contract, in the amount of $50,601.00, was executed on December 12, 2023, and it covered additional fees related to minor scope revisions and fee impacts to the design and bidding processes resulting from changing the project delivery method from CMAR to DBB.

In March 2024, NUA learned that it had awarded a federal Community Funding Grant administered by United Stated Environmental Protection Agency (USEPA) in the amount of $5,000,000 for the construction of an unrelated project at the WRF. However, that project had been bid in 2023, and the bidding documents had not been compliant with newly-updated USEPA funding requirements. For this reason, USEPA approved a technical correction in September 2024 that allowed this grant to be used for the construction of these two projects instead.

DISCUSSION:

Proposed Amendment No. 2 would cover the following fee revisions to their Contract:

- Review and update technical specifications to meet requirements of USEPA Community Funding Grant;
- Review and update final design for compliance with latest building codes;
- Revise construction administration services associated with the change in project delivery methodology from CMAR to DBB; and
- Revise construction administration services associated with requirements of USEPA Community Funding Grant.

The proposed amendment would increase the contract by $149,700 for a revised contract amount of $587,301. Funding is proposed to be from the WRF Main Control Building Renovation design account (32999911-46201 / Project WW0325) which has an available balance of $53,117. To fully fund the project, a budget transfer of $100,000 is proposed from the WRF Main Control Building Renovation construction account (32999911-46101 / Project WW0325), which has an available balance of $3,000,000, into the WRF Main Control Building Renovation design account. With the transfer, the new available balance in the WRF Main Control Building Renovation design account (32999911-46201 / Project WW0325) will be $153,117.

The EPA Community Funding Grant has been awarded and funding should be available for drawdown as soon as construction costs on this project are incurred. Upon approval of the amendment, G&H will immediately commence review and updating of design documents, and project should be ready for bidding by in summer 2026.

RECOMMENDATION NO 1:

Staff recommends Norman Utilities Authority approve Amendment Two to Contract K-2021-67 by and between Norman Utilities Authority and Greeley and Hansen, L.L.C., increasing the contract by $149,700 for a revised contract total of $587,301 for the Norman WRF Water Reclamation Facility Main Control Building Renovation (WW0325) and the Norman WRF New Maintenance Storage Building (WW0318).

RECOMMENDATION NO. 2:

Staff recommends that NUA approve the fund transfer as outlined in the Staff Report.

Attachment D
Scrivener's Error to Amendment No. 2
to Contract K-2021-67

Item 7.

Item 11.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 03/24/2026

REQUESTER: Ken Giannone

PRESENTER: Ken Giannone, Capital Projects Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT TWO TO CONTRACT K-2021-67: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GREELEY AND HANSEN, L.L.C., INCREASING THE CONTRACT AMOUNT BY ~~$149,700~~ FOR A REVISED CONTRACT AMOUNT OF $587,301 FOR THE NORMAN WATER RECLAMATION MAIN CONTROL BUILDING RENOVATION AND WATER RECLAMATION FACILITY NEW MAINTENANCE STORAGE BUILDING PROJECTS AND FUND TRANSFER AS OUTLINED IN THE STAFF REPORT. (CITY)

HG/MP
9/0
$152,700

BACKGROUND:

The laboratory in the Main Control Building at the Norman Water Reclamation Facility (WRF) was constructed in 1982. In spite of changing regulations that have consistently expanded the quantity and types of testing required, the laboratory has only had minimal improvements in the years since. As a result, it has become increasingly critical that the laboratory facilities at the WRF be both improved and expanded in order for the facilities to continue to comply with current and future regulations. In addition, over the past several decades, areas in the Main Control Building that were originally dedicated to WRF maintenance activities have been gradually repurposed to accommodate other critical needs. An expansion of the laboratory would necessarily result in the repurposing of the limited remaining maintenance space. For all of these reasons, a renovation of the Main Control Building including upgrades and expansion of the laboratory and the construction of a new dedicated Maintenance Building were deemed necessary.

A Request for Proposal was issued on August 14, 2020 for a project combining the WRF Main Control Building Renovation (WW0325) and the WRF New Maintenance Storage Building (WW0318) projects. Greeley and Hansen, L.L.C., (G&H) was selected as the consultant, and Norman Utilities Authority (NUA) approved Contract K-2021-67 for Consulting Services in the amount of $384,000 on June 8, 2021, which called for completing these projects using Construction Management at Risk (CMAR) project delivery. Design efforts commenced immediately thereafter. In June 2022, when final design was ongoing but before procurement of the Construction Manager at Risk commenced, NUA decided to defer construction of this project so that other critical projects at the WRF could proceed. As a result, G&H was directed

to complete final design on the basis of a traditional design-bid-build (DBB) project delivery in lieu of CMAR with final design to be completed immediately and with the project to be bid at a future date to be determined. Amendment No. 1 to the contract, in the amount of $50,601.00, was executed on December 12, 2023, and it covered additional fees related to minor scope revisions and fee impacts to the design and bidding processes resulting from changing the project delivery method from CMAR to DBB.

In March 2024, NUA learned that it had awarded a federal Community Funding Grant administered by United Stated Environmental Protection Agency (USEPA) in the amount of $5,000,000 for the construction of an unrelated project at the WRF. However, that project had been bid in 2023, and the bidding documents had not been compliant with newly-updated USEPA funding requirements. For this reason, USEPA approved a technical correction in September 2024 that allowed this grant to be used for the construction of these two projects instead.

DISCUSSION:

Proposed Amendment No. 2 would cover the following fee revisions to their Contract:

- Review and update technical specifications to meet requirements of USEPA Community Funding Grant;
- Review and update final design for compliance with latest building codes;
- Revise construction administration services associated with the change in project delivery methodology from CMAR to DBB; and
- Revise construction administration services associated with requirements of USEPA Community Funding Grant.

$152,700

The proposed amendment would increase the contract by ~~$149,700~~ for a revised contract amount of $587,301. Funding is proposed to be from the WRF Main Control Building Renovation design account (32999911-46201 / Project WW0325) which has an available balance of $53,117. To fully fund the project, a budget transfer of $100,000 is proposed from the WRF Main Control Building Renovation construction account (32999911-46101 / Project WW0325), which has an available balance of $3,000,000, into the WRF Main Control Building Renovation design account. With the transfer, the new available balance in the WRF Main Control Building Renovation design account (32999911-46201 / Project WW0325) will be $153,117.

The EPA Community Funding Grant has been awarded and funding should be available for drawdown as soon as construction costs on this project are incurred. Upon approval of the amendment, G&H will immediately commence review and updating of design documents, and project should be ready for bidding by in summer 2026.

RECOMMENDATION NO 1: $152,700

Staff recommends Norman Utilities Authority approve Amendment Two to Contract K-2021-67 by and between Norman Utilities Authority and Greeley and Hansen, L.L.C., increasing the contract by ~~$149,700~~ for a revised contract total of $587,301 for the Norman WRF Water Reclamation Facility Main Control Building Renovation (WW0325) and the Norman WRF New Maintenance Storage Building (WW0318).

RECOMMENDATION NO. 2:

Staff recommends that NUA approve the fund transfer as outlined in the Staff Report.

AMENDMENT NO. 2
CONTRACT K-2021-67
AGREEMENT FOR ENGINEERING SERVICES

This Amendment No. 2, dated this ____24____ day of _____February_____, 2026 is made a part of Contract K-2021-67 (AGREEMENT) dated **June 8, 2021**, between Norman Utilities Authority (OWNER) and Greeley and Hansen LLC (CONSULTANT) for professional engineering services.

The following items are hereby amended and supplemented as described:

1. Project Schedule, as amended and supplemented by Exhibit A to Amendment No. 2, attached hereto and incorporated by reference herein.
2. Scope of Services as amended and supplemented by Exhibit B to Amendment No. 2, attached hereto and incorporated by reference herein.
3. Compensation, as amended and supplemented by Exhibit C to Amendment No. 2, attached hereto and incorporated by reference herein.

Acceptance of the terms of this Amendment is acknowledged by the following authorized signatures of the parties to the Agreement. All other particulars in the original Agreement and Amendment No. 1, and not specifically referenced in Amendment No. 2, remain in effect and unchanged.

IN WITNESS WHEREOF, OWNER and ENGINEER have executed this AMENDMENT dated this __24_____ day of _____February_____, 2026.

Greeley and Hansen LLC - CONSULTANT

		ATTEST
By:	Joseph Teusch	Brent Sevcik
Printed Name:	Joseph Teusch, P.E.	Brent Sevcik, AIA
Title:	Authorized Agent, Vice President of Greeley and Hansen	Project Manager

Norman Utilities Authority- OWNER

APPROVED as to form and legality this 20th day of March, 2026.

City Attorney

APPROVED by the Trustees of the Norman Utilities Authority this 24th day of March, 2026

		ATTEST
By:		
Printed Name:	Stephen T. Holman	Jamie Mayer
Title:	Chairman	Secretary

NORMAN UTILITIES AUTHORITY OFFICIAL SEAL OKLAHOMA

Exhibit A
Amendment No. 2 to Contract K-2021-67
Agreement for Engineering Services
SCHEDULE

SCHEDULE is amended by the following:

B. CONSULTANT agrees to recommence and complete the services described in Exhibit A, Scope of Services, in accordance with the following revised project schedule. Revised project schedule to superseded prior AGREEMENT project schedule on Attachment A.

ACTIVITY	START	FINISH
Preliminary Design	June 2021	October 2021
Final Design (Phase 1 - completed 9/22)	October 2021	September 2022
Notice to Recommence - 10/24		
Final Design (Phase 2)	February 2026	May 2026*
Bidding	June 2026	August 2026
Construction Administration**	September 2026	August 2027

*Dependent of Oklahoma Department of Environmental Quality (ODEQ) review time

**Consultant reserves the right request additional fees for Construction Administration services if the construction period extends past 12 months from the CONTRACTOR'S start date of construction.

Exhibit B
to Amendment No. 2 to Contract K-2021-67
Agreement for Engineering Services
SCOPE OF SERVICES

SCOPE OF SERVICES is amended by the following:

B.3 FINAL DESIGN

B.3.2 100% Construction Documents. **(DELETED)**

B.3.2 100% Construction Documents (Final Design Phase 2). **(ADDED)**

A. **Phase 1 of Final Design ended in September of 2022. After Notice to Recommence and an agreed upon updated schedule and fee, begin Final Design Phase 2.**

B. Conduct code review to identify applicable codes revisions including but not limited to the IBEC which was updated from the 2015 version to 2018 in June of 2023 following the first phase of Final Design. Identify the necessary updates to the contract documents. Update plans and specifications together with contract documents to comply with code updates.

C. Review OWNER's grant requirements, specifically Build America, Buy American updates. Identify the necessary updates to the technical specifications and contract drawings. Update plans and specifications together with contract documents to comply with OWNER's grant requirements. Perform QA/QC review on the deliverable.
Deliverable – 98% Plans and Specifications

D. Lead workshop review with OWNER and receive comments. Revise 98% Construction Documents as appropriate to address review comments and submit final document. This is a Final Design activity held over from the original agreement, no amended fee.

E. Furnish one digital copy of the 100% Contract Documents for use by OWNER.
Deliverable – 100% Plans and Specifications

F. Permitting Documents: Prepare Construction Documents and Permit Application Form(s) as necessary to facilitate construction permit(s). Respond to any comments relating to approval and issuance of a construction permit. This is a Final Design activity held over from the original agreement, no amended fee.

B.4 BIDDING:

SECTION B.4.1 AND B.4.2 AMENDED TO THE FOLLOWING:

B.4.1 Prepare Construction Document(s) consisting of plans, specifications and contract documents necessary for bidding.
Deliverable – Digital Bidding Documents

B.4.2 Attend and participate in virtual Pre-Bid Meeting.
Deliverable – meeting notes

B.5 CONSTRUCTION ADMINISTRATION: **(DELETED)**

B.5 CONSTRUCTION ADMINISTRATION: Design/Bid/Build Delivery **(ADDED)**

B.5.1 Attend virtual Pre-construction Conference. Provide digital copy of conformed plans at the time of reflecting any redesign work or revisions made thru Addenda. CONTRACTOR to prepare and issue all meeting notes for CONSULTANT review and comment.

B.5.2 Assist the OWNER'S Resident Project Representative to review and approve or take appropriate action on shop drawings and product information submitted by contractors for conformance with the design concept of the PROJECT and compliance with the information given in the Contract Documents. The OWNER'S Resident Project Representative will provide first review of submittals to verify complete and accurate contents, before transferring to CONSULTANT for review and approval. Submittals shall not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereof. Up to one hundred (100) submittals with up to two rounds of submittal review each included. CONSULTANT reserves the right to request additional compensation for the review of more than one hundred (100) submittals and submittal reviews exceeding two rounds, at an average of 3 hours per submittal round. Language will be added to the construction documents establishing the CONTRACTOR'S obligation to reimburse the client for the CONSULTANT'S costs associated with submittal review exceeding two rounds. The CONSULTANT will work with the client to recommend associated retainage or withholding during CONTRACTOR payment review.
Deliverables – Approved or Approved as Noted shop drawings and submittals, Revise and Resubmit show drawings and submittals, Acknowledged submittals, Incomplete shop drawings and submittals

B.5.3 Assist the OWNER'S Resident Project Representative to respond to routine clarifications of the contract documents in response to OWNER-initiated inquiries and Contractor-initiated Requests for Clarification (RFCs). Respond to suggestions made by CONTRACTOR or Authority regarding minor changes to the work shown on drawings or in specifications. Prepare written clarifications and supplemental drawings when necessary, to clarify the Contract Documents, and transmit to Contractor and maintain an RFC log. Up to fifteen (15) RFCs to be included. CONSULTANT reserves the right to request additional compensation for the review of more than fifteen (15) RFCs, at an average of 8 hours per RFC.
Deliverables – Written response to RFCs, Supplementary drawings as needed

B.5.4 Change Order documentation will be prepared by the OWNER for execution. If required, CONSULTANT will review Change Orders and assist with justification, negotiation, recommendation, and execution of change orders including those that OWNER driven, CONTRACTOR driven, or necessary to resolve field conditions encountered. Review of up to eight (8) Change Orders to be included. CONSULTANT reserves the right to request additional compensation for more than eight (8) Change Orders excluding those pertaining to the CONSULTANT's standard of care per Article 7, at an average of 10 hours per change order.

Deliverables – Recommendation on prepared change order documentation

B.5.5 Review estimates of partial and final payments to the contractor and submit same to City staff with a recommendation. One payment application review per month.
Deliverables – Partial and Final Payment Review Documentation

B.5.6 Attend monthly virtual progress meetings with CONTRACTOR, OWNER, City staff and OWNER'S Resident Project Representative. Following the meeting, CONTRACTOR to prepare and issue all meeting notes for CONSULTANT review and comment.

B.5.7 Revise the Contract Drawings to show conditions as recorded by the CONTRACTOR on prints of the contract drawings maintained by the CONTRACTOR in the field. Delivered digital record drawing files will not be sealed or signed.

Deliverables – One full-size hard copy of Record Drawings and electronic copies of Record Drawings in CAD and PDF formats

Exhibit C
Amendment No. 2 to Contract K-2021-67
Agreement for Engineering Services

COMPENSATION

COMPENSATION is amended by the following:

Activity	Current Fee Per Amendment No. 1	Revision Per Amendment No. 2	Revised Fee Subtotals
Preliminary Design	$183,481		**$183,481**
Final Design Phase 1	$162,120		
Final Design Phase 2*			
Project Management		$7,300	
Contract Document Review and Site Visit		$22,200	
Code Review and Updates		$18,100	
BABA Updates		$16,500	
Final Design Subtotals =			**$226,220**
Bidding	$20,000	$1000	**$21,000**
Construction Administration* (12 month construction period**)	$59,000	$3,000	
Additional Services – Submittal review time for change in design and construction delivery		$56,300	
Additional Services –RFC review time change in design and construction delivery		$13,800	
Additional Services –CO review time for change in design and construction delivery		$8,200	
CA Services for Additional Scope – Cart Entrance, Fire Alarm Panel, and UPS		$5,800	
Construction Administration Subtotals =			**$146,100**
As-Build Record Documents	$10,000	$500	**$10,500**
CONTRACT TOTALS =	**$434,601**	~~$149,700~~	**$587,301**

*Compensation amendments include a 2026/2027 labor rate adjustments for all remaining activities.**Consultant reserves the right request additional fees for Construction Administration services if the construction period extends past 12 months from the CONTRACTOR'S start date of construction.

$152,700

File Attachments for Item:

8. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-138: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING JOINT PETITION SETTLEMENT OF THE CLAIM FILED BY BILLY McCAWLEY UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASES OF *BILLY McCAWLEY V. THE CITY OF NORMAN,* WORKERS' COMPENSATION COMMISSION CASE 2025-03486 L; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COMMISSION, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COMMISSION JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Jeanne Snider

PRESENTER: Jeanne Snider, Assistant City Attorney

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-138: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING JOINT PETITION SETTLEMENT OF THE CLAIM FILED BY BILLY McCAWLEY UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASES OF *BILLY McCAWLEY V. THE CITY OF NORMAN,* WORKERS' COMPENSATION COMMISSION CASE 2025-03486 L; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COMMISSION, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COMMISSION JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

BACKGROUND:

Billy McCawley is a former 34 year Fire Driver Engineer for the City of Norman's Suppression Division of the Fire Department. He was hired on September 16, 1991, as a Firefighter Recruit and promoted to firefighter September 16, 1992 and Fire Driver Engineer March 5, 2005. Mr. McCawley filed workers compensation case CM3-2025-03486 L with the Oklahoma Workers' Compensation Commission on July 2, 2025 alleging a single incident on the job injury to the Right Shoulder from a lifting injury on April 13, 2025. The City admitted the injury and the case proceeded through the normal litigation process.

Prior to a trial being held, Mr. McCawley has agreed to a settlement in the total amount of $28,278 over and above any pre-existing condition/impairment, which represents 18 percent ($23,328) permanent partial disability (PPD) to the Right Shoulder (Whole Body) and 5 percent ($4,950) PPD to the Right Arm (Arm). The settlement is recommended for consideration by the City Council.

DISCUSSION:
Medical Treatment.

Mr. McCawley was seen by Norman Regional Occupational Medicine on the day following his injury and sent for a magnetic resonance imaging (MRI) of the Right Shoulder. The MRI was performed on April 17, 2025 showing a partial to near full thickness rotator cuff tear involving supraspinatus and infraspinatus insertional tendinosis of subscapularis and biceps tendon. On April 23, 2025, he was referred to Dr. Bond for orthopedic evaluation and treatment due to MRI imaging. He was seen by Dr. Bond on May 7, 2025 and after review of imaging, surgical intervention was recommended. Mr. McCawley reported of a previous injury to the Right Shoulder which required arthroscopic surgery approximately 15 year prior. On May 20, 2025, Mr. McCawley underwent Right Shoulder arthroscopic surgery followed by physical therapy postoperatively. He continued to follow-up with Dr. Bond and was released without restrictions and at maximum medical improvement (MMI) on October 30, 2025. Mr. McCawley retired from the City of Norman on July 31, 2025.

Issues for Trial. Since there is no question Mr. McCawley's injury occurred while in the course of his employment with the City, the primary issues to be tried before the Workers' Compensation Commission are the extent of his injury and whether the injury is permanent in nature. Permanent partial disability is a factual determination made by the Workers' Compensation Commission Trial Judge based on doctors' opinions and medical records regarding the extent of PPD.

Evaluations.

Mr. McCawley was evaluated by Lance Rosson, D.O., on December 23, 2025, and opined an impairment rating of 28 percent ($36,288) PPD to the Right Shoulder (Whole Body) over and above any pre-existing condition/impairment and 28 percent ($27,720) PPD to the Right Arm/Elbow (Arm). In addition, Dr. Rosson opined that Mr. McCawley would need continued medical benefits in the nature of prescription medication on an as needed basis, as well as other treatment that his treating physician or further selected physicians might deem necessary. On March 5, 2026, Mr. McCawley was then evaluated by the City's medical expert, William Jones, M.D., MPH, and opined 6 percent ($7,776) to the Right Shoulder (Whole Body) and zero percent to the Right Arm (Arm) and opined future medical treatment including would not be required. The City's maximum exposure for total PPD would be $36,288.

Trial. The case proceeded through the normal litigation process; however, Mr. McCawley has agreed to settlement as outlined below. If a trial were held, the Judge could determine nature and extent to his injury and award permanent partial disability as well as continued medical maintenance.

Proposed Settlement. The proposed settlement closes Workers' Compensation Commission Case 2025-03486 L in a lump sum payment of $28,278 (less 20% attorney fee). Pursuant to 85A O.S. § 31(7), for injuries occurring on or after July 1, 2019, a Multiple Injury Trust Fund assessment in the total amount of $848.34, representing (3%) of the permanent partial disability awards shall be deducted and paid to the Oklahoma Tax Commission.

It is felt that the settlement is fair and reasonable. A settlement is beneficial to the City in that it is a full, final and complete settlement of any and all cases and closes out any continued medical treatment. The settlement is beneficial to Mr. Mohrmann in that it provides certainty

for an award and would be paid in a lump sum rather than at a weekly rate over a period of time.

Furthermore, if the case was settled in this manner, the City would incur additional costs and fees of:

Workers' Compensation Administration Fund Tax in the amount of $565.56; Special Occupational Health & Safety Tax in the amount of $212.09; and Workers Comp Commission Filing fee in the amount of $140.00.

In addition, the City would incur an additional cost and fee for the Cleveland County Court Filing Fee in the amount of $154.14.

These additional costs and fees total $1,071.79, which brings the total cost of the settlement to the City to $29,349.79.

Adequate funds are available in the Order/Settlements Account (43330102-42131).

RECOMMENDATION:

For the reasons outlined above, it is believed the settlement is fair, reasonable, and in the best interest of the City. Acceptance of the settlement would require payments as outlined above. If approved, the settlement amount would be paid to Mr. McCawley and his attorney in a lump sum. The settlement would be certified to the Cleveland County District Court to be placed on the property tax rolls for collection over the next three years in accordance with 85A O.S. § 107, 51 O.S. § 159, and 62 O.S. § 361, *et seq* and 85 O.S. § 313, 51 O.S. § 159. Certifying the order to the property tax rolls would, in effect, reimburse the City's Workers' Compensation Fund over the next three years.

Resolution

R-2526-138

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING JOINT PETITION SETTLEMENT OF THE CLAIM FILED BY BILLY McCAWLEY UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASES OF *BILLY McCAWLEY V. THE CITY OF NORMAN,* WORKERS' COMPENSATION COMMISSION CASE 2025-03486 L; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COMMISSION, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COMMISSION JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

§1. WHEREAS, Billy McCawley, a former Fire Driver Engineer for the City of Norman's Suppression Division of the Fire Department, alleged a single incident injury to the Right Shoulder on April 13, 2025; and

§2. WHEREAS, the City of Norman has negotiated settlement for the claim of Billy McCawley against the City of Norman, under the Workers' Compensation Statutes for a total amount of $28,278, which represents 18 percent permanent partial disability to the Right Shoulder (Whole Body) and 5 percent permanent partial disability to the Right Arm (arm) to be paid in a lump sum settlement to Mr. McCawley, and such settlement is believed to be fair and reasonable; and

§3. WHEREAS, the City shall incur additional costs for the settlement for payment for Workers Compensation Commission Case 2025-03486 L to the Workers' Compensation Administration Fund in the amount of $565.56; the Special Occupational Health and Safety Fund in the amount of $212.09; filing fee in the Workers' Compensation Commission in the amount of $140; and filing fee in the Cleveland County District Court in the amount of $154.14; and

§4. WHEREAS, the Risk Management Insurance Fund of the City of Norman has heretofore appropriated funds for the payment of Workers' Compensation settlements covering injuries to qualified persons employed by the City of Norman; and

§5. WHEREAS, the judgment and award should be transmitted and certified to the Workers' Compensation Commission, Oklahoma City, Oklahoma, which when filed will constitute judgment against the City of Norman, which it is entitled to purchase with funds out of the Risk Management Insurance Fund pursuant to Okla. Stat. tit. 85A, § 107, Okla. Stat. tit. 51, § 159, and Okla. Stat. tit. 62, § 361, *et seq.*; and

§6. WHEREAS, the City Council finds it will be in the best interest of the City if the funds of the Risk Management Insurance Fund are invested in said judgment; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§7. That the Legal Department is authorized to enter into settlement with Noel Mohrmann for not more than $21,780 for any and all claims that he has or may have against the City of Norman under the Workers' Compensation Statutes for any and all injuries known or unknown which occurred while working for the City of Norman; and

§8. That the Legal Department is directed to hereinafter file such settlement in the Workers' Compensation Commission, Oklahoma City, Oklahoma, along with all attendant costs therefore, as provided by law; and

§9. That the Finance Director is authorized and directed to purchase such judgment of the Workers' Compensation Commission, Oklahoma City, Oklahoma, out of funds of the Risk Management Insurance Fund of the City of Norman.

PASSED AND ADOPTED this _____ day of _____, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

Billy McCawley v. City of Norman

CM3-2025-03486 L (RIGHT SHOULDER)		Date of Injury: 4/2/25 (SI)		
SS# XXX-X8-4576		PPD Wage: $360		
City Council Date 4/28/26				
AttyJeffrey Cooper				
Trial Date: 4/15/26 Order Date: N/A		Memo		
DOH: 9/16/91 Separation: 7/31/25 (Retired)		Resolution	R-2526-138	
RTW:NA; MMI: 10/30/25		Purchase Requistions		
Permanent Partial Disability Settlement	$23,328.00	18% - R Shldr		
	$4,950.00	5% - R Arm		
Total PPD Settlement	$28,278.00			
Attorney Fees (20% of PPD)	$ (5,655.60)			
Net to Claimant	($22,622.40)			
Total PPD Settlement	$28,278.00			
Less Multiple Injury Trust Fund (3% of PPD-After 7/1/19)	($848.34)		11739	43330102-42134
Net to Attorney & Claimant (Less MITF)	**(27,429.66)**			43330102-42131
City's Settlement Costs (953-092)			Vendor	
Workers Comp. Admn. Fund (2% of PPD)	$ 565.56		2267	43330102-42133
Occupational & Health Trust Fund (0.75%)	$ 212.09		1950	43330102-42135
Filing Fee - Workers Compensation Commission	$ 140.00		12122	43330102-44704
	$ 917.65			
Filing Fee - Cleveland County District Court	$ 154.14		434	43330102-44703
	$1,071.79			
Total Settlement Cost (PPD, TTD, Costs)	$29,349.79			

File Attachments for Item:

9. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A COURT ORDER: A RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE TOTAL AMOUNT OF $17,424 REGARDING JOHN HAMBRICK VS. THE CITY OF NORMAN, OKLAHOMA WORKERS' COMPENSATION COMMISSION CASE 2023-02469 K.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Jeanne Snider, Assistant City Attorney

PRESENTER: Jeanne Snider, Assistant City Attorney

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A COURT ORDER: A RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE TOTAL AMOUNT OF $17,424 REGARDING JOHN HAMBRICK VS. THE CITY OF NORMAN, OKLAHOMA WORKERS' COMPENSATION COMMISSION CASE 2023-02469 K.

BACKGROUND:

John Hambrick is a Firefighter for the City of Norman's Suppression Division of the Norman Fire Department. He was hired on February 22, 2021, as a Firefighter recruit and was promoted to Firefighter on February 22, 2022.

Mr. Hambrick filed claim 2023-02469 K with the Oklahoma Workers' Compensation Commission on April 27, 2023, alleging a cumulative trauma injury to the Whole Body with date of awareness of January 26, 2023, from cumulative exposure resulting in cancer. The claim was denied by the City of Norman, and it proceeded through the normal litigation process. A trial was held on March 10, 2026, on the issues of compensability, permanent partial disability (PPD), temporary total disability (TTD), reimbursement of expenses, medical, and continued medical maintenance. On April 13, 2026, the Court found Mr. Hambrick's injury compensable based on the presumption, 11 O.S. §49-110(a), and awarded a total amount of $17,424, which represents 11 percent ($14,256) PPD to the WHOLE MAN (goblet cell adenocarcinoma), 2 percent ($1,584) PPD to the RIGHT HAND, and 2 percent ($1,584) PPD to the LEFT HAND for consequential injury as a result of chemotherapy. The Court Order ordered the award to be paid to Mr. Hambrick weekly at the rate of $360 commencing October 22, 2024, until the entire award is paid in full. The Court Order referenced City of Edmond v. Vernon, 2009 OK CIV APP 36, which applied said presumption in a cancer claim filed by a firefighter. Further, since the amount awarded has accrued in full of the commencement date of October 22, 2024, it is recommended that the total award be paid in full. In addition, the court granted Mr. Hambrick continued medical maintenance with his current oncologist Dr. George for blood tests and scans. The court reserved the issues of TTD and reimbursement of out-of-pocket costs for a future hearing. Nunc Pro Tunc Orders were filed April 17, 2026, and April 24, 2026 correcting the name of the treating oncologist, return to work status, and party arguing the cancer presumption in the case. It is recommended that the City comply with

the Order.

DISCUSSION:

Medical Treatment. Due to an appendicitis, Mr. Hambrick underwent a laparoscopic appendectomy on January 16, 2023, by Dr. Goates. Upon biopsy, pathology returned with Grade 3 Goblet Cell Adenocarcinoma of the appendix. On January 30, 2023, he underwent robotic right hemicolectomy followed by a port placement on February 17, 2023, by Dr. Goates. During the Spring/Summer of 2023 he was referred to oncologist, Dr. Najera, and underwent four cycles infusion therapy and eight cycles of pill chemotherapy and port removal by Dr. Goats on August 10, 2023. Reportedly, Mr. Hambrick's siblings underwent prophylactic appendectomies at the recommendation of Dr. Najera due to the increased risk of appendiceal cancers. Mr. Hambrick reports continued loss of sensation in both hands, side effects of chemotherapy. He returned to regular work without restrictions on September 7, 2023. Mr. Hambrick has undergone annual surveillance of goblet cancer, and no new or residual cancer cells have been detected.

Issues for Trial. The issues tried on March 10, 2026, before the Oklahoma Workers' Compensation Commission were compensability, TTD, reimbursement of expenses, medical, PPD, and continued medical maintenance. Permanent partial disability is a factual determination made by the Workers' Compensation Commission Trial Judge based on doctors' opinions and medical records regarding the extent of permanent partial impairment.

Evaluations. On March 29, 2024 and October 22, 2024, Mr. Hambrick was rated by Dr. Rosson who opined 16 percent ($20,736) permanent partial impairment to the Colon and 15 percent ($11,880) to the Left Hand and 15 percent ($11,880) to the Right Hand as a result of consequential injuries as well as continued medical maintenance and follow-up visits with his treating oncologist. The City then had Mr. Hambrick evaluated by Dr. William Jones on January 23, 2025, and May 22, 2025. Dr. Jones opined 7 percent impairment as a result of appendix cancer; however, 0 percent impairment apportioned to Goblet Cell Cancer from alleged toxic exposures while employed by the City cumulative to January 2023. He reported that chronic bowel diseases and a family history of appendix cancer were known risk factors of the disease. In addition, Dr. Jones opined 0 percent impairment to the Right Hand and 0 percent impairment to the Left Hand as alleged consequential injuries and found no objective evidence to warrant future medical maintenance. The City's maximum permanent partial impairment exposure would be $44,496.

Court Award: The case was heard by the Workers' Compensation Commission on March 30, 2026. After hearing the Claimant's testimony and considering the expert medical evidence, the Court issued its Order on April 13, 2026. The Court found Mr. Hambrick to have sustained a compensable cumulative trauma injury in the form of GOBLET CELL ADENOCARCINOMA and CONSEQUENTIAL INJURIES TO THE RIGHT AND LEFT HANDS arising in the course and scope of employment with a date of awareness of January 26, 2023.

The Court's findings are set out in the Order as follows:

-3.- "That as a result of said injury, claimant has sustained 11% Permanent Partial Disability to the WHOLE MAN (goblet cell adenocarcinoma), 2% Permanent Partial Disability to the RIGHT HAND and 2% Permanent Partial Disability to the LEFT HAND. At claimant's rate of

compensation, this is equal to an award of $17,424.00, which shall be paid to claimant weekly at the rate of $360.00 commencing October 22, 2024, until the entire award is paid in full. All accrued amounts shall be paid in lump sum."

As can be noted in No. 3 of the Commission's Order, PPD compensation is expressed in terms of "weeks" of compensation with an accompanying "weekly wage rate." Workers' Compensation awards are normally paid at the weekly rates over a period of time. Mr. Hambrick's weekly wage PPD rate is $360.00. In this instance, the award has accrued in full of the commencement date of October 22, 2024.

-4.- "That Claimant's request for continued medical maintenance is GRANTED."

-5.- "The issues of temporary total disability and reimbursement of out-of-pocket costs are reserved for future hearing."

-6.- "Maximum attorney fees of 20% of the permanent partial disability benefits are awarded herein, pursuant to 85A O.S., §82."

Further, in complying with the Order, the City will incur additional costs and fees as set out in Paragraph Nos. 7 through 9. Special Occupational Health and Safety Fund Tax in the amount of $130.68, Workers' Compensation Administration Fund in the amount of $348.48, filing fee to the Workers' Compensation Court in the amount of $140.00, and filing fee to Cleveland County in the amount of $154.14. The costs and fees total $773.30, which brings the total cost of this Order to $18,197.30. Adequate funds are available in the Order/Settlements Account (43330102-42131).

-10.- "Pursuant to 85A O.S. § 31(7), For injuries occurring on or after July 1, 2019, a Multiple Injury Trust Fund assessment in the amount of $522.72, representing (3%) of the Claimant's permanent partial disability award shall be deducted and paid to the Oklahoma Tax Commission by the Respondent.

If approved by Council, Mr. Hambrick and his attorney will be paid the accrued lump sum amount. Since the entire portion of the award has accrued, it is recommended that the total award be paid in full less the Multiple Injury Trust Fund Assessment amount.

RECOMMENDATION:

The issues tried on March 10, 2026, were compensability, extent of permanent partial disability benefits to the Whole Body with consequential injuries to Both Hands, temporary total disability, reimbursement of expenses, medical, and continued medical maintenance. Since the Commission and the appellate courts have consistently affirmed Orders of lower courts finding firefighters' cancer to be job related, it is not anticipated that a more favorable ruling for the City could be achieved by further litigation. It is recommended that the City move forward to comply with this Order.

Acceptance of the Order would require payments as outlined above. The Order would be certified to the Cleveland County District Court to be placed on the property tax rolls for collection over the next three years in accordance with 85 O.S. § 313, 51 O.S. § 159, and 62 O.S. § 361, *et seq.* Certifying the Order to the property tax rolls would, in effect, reimburse the City's Workers' Compensation Fund over the next three years.

BEFORE THE OKLAHOMA WORKERS' COMPENSATION COMMISSION

ORDER FILED
April 13, 2026
WORKERS' COMPENSATION COMMISSION

JOHN HAMBRICK	)	
Claimant	)	Commission File No.
	)	CM3-2023-02469K
CITY OF NORMAN	)	
Employer-Respondent	)	Claimant's Social Security
	)	Number: xxx-x2-4672
CITY OF NORMAN	)	
Insurer	)	

ORDER DETERMINING COMPENSABILITY AND AWARDING PERMANENT PARTIAL DISABILITY BENEFITS

Hearing before Administrative Law Judge MOLLY H LAWYER on March 10, 2026, in OKLAHOMA CITY, Oklahoma.

Claimant appeared by counsel, JEFFREY M COOPER.

Respondent CITY OF NORMAN and appeared by counsel, BRADLEY J MCCLURE.

I. STATEMENT OF THE CASE

Claimant filed his claim for compensation on April 27, 2023, alleging injuries to the body as a whole as a result of cancer. The CC-Form 3 describes the injuries as occurring on cumulative basis due to exposure with a date of awareness on January 26, 2023. Claimant filed a request for contested hearing seeking a finding of compensability to the body as a whole (goblet cell carcinoma) with consequential injuries to both hands as a result of chemotherapy. Claimant requests that Respondent authorize CMM with Dr. George, a finding that prior treatment was reasonably necessary and connected to his work injury, and PPD to the whole man and bilateral hands. Respondent requests a reservation of out of pocket expenses and TTD for future hearing. Respondent argues that Title 11 O.S. §49-110(a) cancer presumption applies in this case.

Respondent denies Claimant sustained compensable injuries arising out of the course and scope of employment and alleges a major cause and/or sole cause defense. Respondent also argues that the presumption Claimant relies on is unconstitutional as it is a special law and that even if the presumption exists then Respondent's medical rebuts said presumption. Respondent denies the requests for medical treatment and temporary total disability benefits. With the issues framed, the parties proceeded to hearing on March 10, 2026.

Claimant testified that he has worked as a firefighter and paramedic for the City of Norman since February 22, 2021. Prior to working for the City of Norman, Claimant worked as a firefighter from 2013 through 2022 for the City of Lawton. Claimant underwent a pre-employment physical in 2021 with the City of Norman and he passed it and no cancer was found. Claimant's job requires him to work 120 hours per month which includes 24 hour shifts and sometimes 48 hour shifts. Claimant also sometimes

works overtime. Claimant's job duties require him to make runs for medical and fire emergencies. Claimant handles structure fires, vehicle fires, grass and brush fires and salvage and overhaul fires. Claimant admitted that he was provided top of the line safety gear and a SCBA mask which is personally fitted and provides him oxygen but that he is still exposed to the fire itself and has open air exposure to his skin.

Claimant testified that with structure fires, particles become airborne and he is exposed to toxins. After a fire, he takes a shower and can smell the toxins come out of his pores. Claimant also blows his nose after a fire and has stuff come out. He smells like the fire for days and his wife can smell it on him as well. With vehicle fires, he comes in direct contact with burning chemicals, metal and anything in the vehicle. With grass and brush fires, he does not use a SCBA mask. He only wears lighter fire resistant materials. Claimant does not wear a mask for these type of fires, but since his cancer diagnosis, he brings his own personal mask to wear. With salvage and overhaul fires, Claimant has to go through to makes sure nothing is still hot or on fire so that a new fire does not start. He has to disturb the items and it the dirtiest part of his job. Sometimes he still has his bunker gear on and SCBA mask, but the majority of the time he takes those items off so that he is able to see and breathe easier. After a fire, his bunker gear should be cleaned immediately, but he cannot always do so as they only have two sets and if one is still being cleaned, he will have to leave the other dirty in case he needs it. The bunker gear is covered in soot which he comes in direct contact with. Claimant also testified that he is exposed to diesel fumes in the fire station. Although some stations have an exhaust, his station had a non-functioning exhaust. His living quarters are separated from the garage with one wall and he can smell the exhaust when the rigs start up. At the scene of a fires, the engines are revved up because they are pumping water so he is again exposed to exhaust. Claimant testified that his is exposed to a number of carcinogens and chemicals.

On January 16, 2023, Claimant underwent an appendectomy due to appendicitis when his doctor found something abnormal. His doctor took a sample and completed a biopsy. The biopsy showed cancer and Claimant had to undergo surgery. Claimant had a second surgery to remove part of his colon and intestine. A port was also placed in for chemotherapy. Claimant was ordered to undergo four rounds of infusion therapy and 8 rounds of pill chemotherapy. Claimant suffered significant side effects due to the chemotherapy. Each infusion, the side effects got worse. Initially he suffered from numbness and cold sensitivity to his hands and feet. After the second infusion Claimant suffered from chest and back pain and was unable to walk or talk for a period of time. When he went in for the fourth infusion, his oncologist recommended that he not go forward with the infusion due to the side effects. Claimant still suffers from a loss of sensation in both of his hands. While treating, Claimant was off work and received sick and vacation time. Co-workers also donated 700-800 hours of leave to him. On August 8, 2023, Claimant's port was removed and he returned to work in September of 2023 working light duty. He still has not returned to his normal job. Claimant is required to follow up with his oncologist, Dr. George, for blood tests and scans.

Claimant denies any family history of cancer other than melanoma on his dad's toe and possibly his great grandmother. Claimant underwent genetic testing just in case. Claimant admitted that his siblings "got rid of their appendix just in case." Claimant also admitted that he sprays yards for pests. He wears rubber boots, pants, face covering, a hat and gloves when spraying.

Claimant continues to suffer from fatigue, numbness in his hands, feet and legs and a fogginess when he tries to think. He denies having any of these symptoms before his cancer diagnosis and

chemotherapy. Claimant testified that he believes that his cancer was caused by his work at the City of Norman.

Pertinent medical records show Claimant presented to Dr. Goates on January 26, 2023, post laparoscopic appendectomy. Dr. Goates stated that Claimant had a pathology report demonstrating goblet cell adenocarcinoma in his appendix. Dr. Goates states that the patient denied any family history of colon cancer and only noted a family history of melanoma. Dr. Goates recommended a robotic right hemicolectomy to treat the pathology and then recommended a referral to oncology. Claimant later presented to Cancer Centers of Southwest Oklahoma on March 22, 2023. The report notes a family history of melanoma in his father in his 50s, leukemia in his maternal second cousin and DCIS in his mother. Claimant denied smoking and noted he works as a firefighter. The report also notes under "Assessment" that genetic testing is negative (see Claimant's Exhibit #2 and Respondent's Exhibit #2)." Dr. Najera did recommend that his siblings obtain a colonoscopy at that time as they have an increased risk for appendiceal cancers. Claimant returned to Dr. Najera on April 12, 2023 with complaints of mild irritation in his hands and feet, numbness in the tips of his fingers, and chest pain during the night. At follow up appointments, Claimant continued to have symptoms related to hand-foot syndrome and was provided capecitabine in the morning and at night. On July 26, 2023, Dr. Najera noted "multigene genetic testing with Invitae multicancer panel is negative (see Claimant's Exhibit and Respondent's Exhibit #2)." Claimant continued to suffer from hand-foot syndrome. Dr. Najera also indicated that his siblings should consider a prophylactic appendectomy due to their increased risk for appendiceal cancers.

Claimant relies on Dr. Rosson's March 29, 2024 report and October 22, 2024 report which find that Claimant was diagnosed with goblet cell adenocarcinoma after he underwent an appendectomy on January 16, 2023 and an additional surgery on January 30, 2023. Claimant was referred to Dr. Nejara, an oncologist, and was diagnosed with grade III stage II goblet cell adenocarcinoma. Dr. Rosson opined that Claimant developed goblet cell adenocarcinoma of the appendix/large colon as a result of his repetitive exposure to smoke, chemicals, fumes, diesel exhaust, products of combustion, and multiple carcinogens. He further finds that Claimant sustained 16% PPD to his colon and 15% to each hand due to consequential injuries resulting from chemotherapy. Dr. Rosson also recommends CMM with his oncologist. Claimant also provided evidence, found at Claimant's Exhibit #3, to support a causal connection with firefighting and cancer.

Respondent relies on Dr. Jones's January 23, 2025 report and May 22, 2025 report. Dr. Jones opined that "there is no sole or major cause relationship between the patient's current complaints of appendix cancer with spread to a portion of the colon, and his employment as a firefighter for the City of Norman cumulative to January 15, 2023. He states that there is no evidence Claimant's exposure, noted in Dr. Rosson's reports, are risk factors for appendix cancer. Dr. Jones states that known risk factors of such cancer are chronic bowel diseases (Crohn's disease or Ulcerative Colitis) and a family history of appendix cancer. Regardless of causation, Dr. Jones opines that Claimant sustained 7% PPD due to appendix cancer but find 0% PPD related to his work. He finds 0% PPD to the right and left hands.

II. DISCUSSION

Claimant points this Commission to the presumption found in 11 O.S. §49-110, which states:

A. No firefighter shall be retired, as provided in Section 49-109 of this title, or receive any pension from the System, unless there shall be filed with the State Board certificates of the firefighter's disability. Any member of the fire department of any municipality who is disabled as a result of heart disease, injury to the respiratory system, infectious disease, or the existence of any cancer which heart disease, injury to the respiratory system, infectious disease, or cancer was not revealed by the physical examination passed by the member upon entry into the department, shall be presumed to have incurred the heart disease, injury to the respiratory system, infectious disease, or cancer while performing the firefighter's duties as a member of such department unless the contrary is shown by competent evidence. As used in this section, "infectious disease" means hepatitis, human immunodeficiency virus, meningitis and tuberculosis. Effective November 10, 1999, the provisions of this subsection relating to infectious disease shall apply.

Respondent argues that said presumption is unconstitutional as a special law. However, this issue was addressed by the Court in City of Edmond vs. Vernon, 2009 OK CIV APP 36, which applied said statutory presumption in a cancer claim filed by a firefighter. Based upon the Court's analysis, I reject Respondent's argument that the presumption is unconstitutional.

Claimant testified that he was exposed to a multitude of materials and fumes while fighting structure fires, vehicle fires, grass and brush fires and salvage and overhaul fires and at the fire station. Claimant performed those job duties for Respondent for two to three years before he received a cancer diagnosis. Claimant underwent a pre-employment physical that did not reveal cancer. After Claimant's diagnosis of cancer, Claimant underwent genetic testing which was negative. Further, Dr. Jones noted risk factors of goblet cell adenocarcinoma, of which Claimant had none of the risk factors. Based upon the totality of the evidence, I find Claimant sustained a cumulative trauma injury to the body as a whole with consequential injury to the bilateral hands as a result of chemotherapy.

III. FINDINGS AND CONCLUSIONS

From review of the record as a whole, including medical reports, documents and other matters properly before the Commission, and having an opportunity to hear testimony of the Claimant and observe his demeanor, the following findings of fact and conclusions of law are made in accordance with 85A O.S. §72:

I am most persuaded by Dr. Rosson's medical reports, which are most consistent with my findings of fact in this claim regarding the alleged mechanism of injury.

After assigning weight and credibility to all evidence submitted, I find Claimant has proven by a preponderance of the evidence he sustained a compensable injury to the WHOLE MAN (goblet cell adenocarcinoma) with a date of awareness on January 26. 2023 and with CONSEQUENTIAL INJURIES TO THE BILATERAL HANDS as a result of chemotherapy. Based on Claimant's testimony, the treating medical records and the rating medical reports offered, I find Claimant has sustained 11% PPD to the BODY AS A WHOLE (goblet cell adenocarcinoma) and 2% PPD to the RIGHT HAND and 2% PPD to the LEFT HAND as a result of his compensable injury and consequential injuries and is entitled to compensation as set forth below.

Benefits due are ordered below.

IV. ORDER

The Commission, having considered the evidence and records on file, and being duly advised in the premises, FINDS AND ORDERS AS FOLLOWS:

1. Claimant sustained a compensable cumulative trauma injury in the form of GOBLET CELL ADENOCARCINOMA and CONSQUENTIAL INJURIES TO THE RIGHT AND LEFT HANDS arising in the course and scope of employment with a date of awareness of January 26, 2023.
2. That claimant's rates for permanent partial disability is adjudicated at $360.00, respectively.
3. That as a result of said injury, claimant has sustained 11% Permanent Partial Disability to the WHOLE MAN (goblet cell adenocarcinoma), 2% Permanent Partial Disability to the RIGHT HAND and 2% Permanent Partial Disability to the LEFT HAND. At claimant's rate of compensation, this is equal to an award of $17,424.00, which shall be paid to claimant weekly at the rate of $360.00 commencing October 22, 2024, until the entire award is paid in full. All accrued amounts shall be paid in a lump sum.
4. That Claimant's request for continuing medical maintenance is GRANTED.
5. The issues of temporary total disability and reimbursement of out-of-pocket costs are reserved for future hearing.
6. Maximum attorney fees of 20% of the permanent partial disability benefits are awarded herein, pursuant to 85A O.S., §82.
7. That pursuant to Title 85A O.S., §118, a final award fee of one hundred forty dollars ($140.00) is taxed as a cost in this matter, and shall be paid by respondent to the Workers' Compensation Commission if not previously paid.
8. Pursuant to 40 O.S., §418, the Respondent-Insurer shall pay to the Oklahoma Tax Commission the Special Occupational Health and Safety tax in the amount of $130.68, representing three-fourths of one percent of the total workers' compensation losses ordered herein, excluding medical payments and temporary total disability compensation.
9. Pursuant to 85A O.S., §122(B)(2), Respondent, if OWN RISK, shall pay a workers' compensation assessment in the amount of $348.48 to the Oklahoma Tax Commission, representing two percent (2%) of the (permanent disability benefits) herein.
10. Pursuant to 85A O.S. § 31(7), For injuries occurring on or after July 1, 2019, a Multiple Injury Trust Fund assessment in the amount of $522.72, representing (3%) of the Claimant's permanent partial disability award shall be deducted and paid to the Oklahoma Tax Commission by the Respondent.

IT IS SO ORDERED.

DONE this 9th day of APRIL, 2026.

BY ORDER OF:

MOLLY H LAWYER
ADMINISTRATIVE LAW JUDGE

mp/CRichardson

A copy of this order was sent by electronic mail or registered mail on this file stamped date to:

Claimant's Attorney:

JEFFREY M COOPER
415 NW 11TH STREET
OKLAHOMA CITY, OK 73103

Respondent's Attorney:

JEANNE SNIDER
PO BOX 370
NORMAN, OK 73070

BRADLEY J MCCLURE
1327 N ROBINSON
OKLAHOMA CITY, OK 73103-4848

I do hereby certify that the above and foregoing is a true and correct copy of the original order signed by the Judge herein. Witness by my hand and the official seal of this Commission on this date.

WORKERS' COMPENSATION COMMISION OF OKLAHOMA
OFFICIAL SEAL

Norma McRae
Commission Clerk
April 13, 2026

BEFORE THE OKLAHOMA WORKERS' COMPENSATION COMMISSION

ORDER FILED
April 17, 2026
WORKERS' COMPENSATION COMMISSION

JOHN HAMBRICK	)	
Claimant	)	Commission File No.
	)	CM3-2023-02469K
CITY OF NORMAN	)	
Employer-Respondent	)	Claimant's Social Security
	)	Number: xxx-x2-4672
CITY OF NORMAN	)	
Insurer	)	

ORDER NUNC PRO TUNC

Now on April 17, 2026, the Commission finds that due to order being facially defective Page 1, Paragraph 1, last sentence and Page 2, Paragraph 3, second to last two sentences of the order entered herein on April 13, 2026, should be and the same is hereby vacated and the following entered in lieu thereof:

I. VACATAE PAGE 1, PARAGRAPH 1, LAST SENTENCE AND ENTER THE FOLLOWING IN LIEU OF:

Claimant filed his claim for compensation on April 27, 2023, alleging injuries to the body as a whole as a result of cancer. The CC-Form 3 describes the injuries as occurring on cumulative basis due to exposure with a date of awareness on January 26, 2023. Claimant filed a request for contested hearing seeking a finding of compensability to the body as a whole due (goblet cell carcinoma) with consequential injuries to both hands as a result of chemotherapy. Claimant requests that Respondent authorize CMM with Dr. George, a finding that prior treatment was reasonably necessary and connected to his work injury, and PPD to the whole man and bilateral hands. Respondent requests a reservation of out of pocket expenses and TTD for future hearing. **Claimant** argues that Title 11 O.S. §49-110(a) cancer presumption applies in this case.

II. VACATE PAGE 2, PARAGRAPH 3, SECOND TO LAST TWO SENTENCES AND ENTER THE FOLLOWING IN LIEU OF:

On January 16, 2023, Claimant underwent an appendectomy due to appendicitis when his doctor found something abnormal. His doctor took a sample and completed a biopsy. The biopsy showed cancer and Claimant had to undergo surgery. Claimant had a second surgery to remove part of his colon and intestine. A port was also placed in for chemotherapy. Claimant was ordered to undergo four rounds of infusion therapy and 8 rounds of pill chemotherapy. Claimant suffered significant side effects due to the chemotherapy. Each infusion, the side effects got worse. Initially he suffered from numbness and cold sensitivity to his hands and feet. After the second infusion Claimant suffered from chest and back pain and was unable to walk or

talk for a period of time. When he went in for the fourth infusion, his oncologist recommended that he not go forward with the infusion due to the side effects. Claimant still suffers from a loss of sensation in both of his hands. While treating, Claimant was off work and received sick and vacation time. Co-workers also donated 700-800 hours of leave to him. On August 8, 2023, Claimant's port was removed and he returned to work in September of 2023 working light duty. **Claimant** has returned to his normal job. Claimant is required to follow up with his oncologist, Dr. **Goates**, for blood tests and scans.

This order corrects nunc pro tunc the order entered herein on April 13, 2026, and all other provisions of said order shall remain in full force and effect as the order of this Commission.

BY ORDER OF:

Molly H. Lawyer

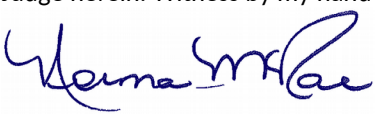
MOLLY H LAWYER
ADMINISTRATIVE LAW JUDGE

CRichardson

A copy of this order was sent by electronic mail or registered mail on this file stamped date to:

Claimant's Attorney:	JEFFREY M COOPER 415 NW 11TH STREET OKLAHOMA CITY, OK 73103
Respondent's Attorney:	JEANNE SNIDER PO BOX 370 NORMAN, OK 73070
	BRADLEY J MCCLURE 1327 N ROBINSON OKLAHOMA CITY, OK 73103-4848

I do hereby certify that the above and foregoing is a true and correct copy of the original order signed by the Judge herein. Witness by my hand and the official seal of this Commission on this date.



Norma McRae
Commission Clerk
April 17, 2026

John Hambrick v. City of Norman

CM3-2023-02469K - Cancer, Body as a Whole
SS# XXX-X2-4672; Atty: Cooper
City Council Date 4/28/26
Trial Date: 3/10/26 Order Date: 4/13/26
Order Nunc Pro Tunc: 4/17/26 & 4/24/26
DOH: 2/22/21 DOR: N/A
RTW: 9/7/23

Date of Injury: DOA 1/26/23 (CUM)
PPD Wage: $360
Memo
Resolution N/A
Purchase Requistions

Court Order

Permanent Partial Disability	$ 14,256.00	11% Whole Man	
	$ 1,584.00	2% R Hand	
	$ 1,584.00	2% L Hand	
Total Award (PPD)	**$ 17,424.00**		
Attorney Fee (20% of PPD)	$ (3,484.80)		
Net to Claimant	$ 13,939.20		

				Per Order: Commencing 10/22/24
Total Award (PPD) - All Acrued	**$ 17,424.00**			
Less MITF Assessment (3% of PPD-After 7/1/19)	$ (522.72)		11739	4333010242134
Balance Due & Payable in Lump Sum	**$ 16,901.28**	Cooper & Hambrick		4333010242131
			Vendor	
City's Settlement Costs (953-092)				
Workers Comp. Admn. Fund (2% of PPD)	$ 348.48		2267	4333010242133
Occupational & Health Trust Fund (0.75%)	$ 130.68		1950	4333010242135
Filing Fee - Workers Compensation Commission	$ 140.00		12122	4333010244704
	$ 619.16		11734	
Filing Fee - Cleveland County District Court	$ 154.14		434	4333010244703
Total Costs & Fees to the City of Norman	**$ 773.30**			
Total Settlement Cost	**$ 18,197.30**			

BEFORE THE OKLAHOMA WORKERS' COMPENSATION COMMISSION

ORDER FILED
April 24, 2026
WORKERS' COMPENSATION COMMISSION

JOHN HAMBRICK	)	
Claimant	)	Commission File No.
	)	CM3-2023-02469K
CITY OF NORMAN	)	
Employer-Respondent	)	Claimant's Social Security
	)	Number: xxx-x2-4672
CITY OF NORMAN	)	
Insurer	)	

2ND ORDER NUNC PRO TUNC

Now on April 23, 2026, the Commission finds that due to order being facially defective Page 2, Paragraph 3, Line 13 and 15 of the order entered herein on April 13, 2026, and Nunc Pro Tunc order entered on April 17, 2026 should be and the same is hereby vacated and the following entered in lieu thereof:

II. VACATE PAGE 2, PARAGRAPH 3, LINE 13 AND LINE 15 AND ENTER THE FOLLOWING IN LIEU OF:

On January 16, 2023, Claimant underwent an appendectomy due to appendicitis when his doctor found something abnormal. His doctor took a sample and completed a biopsy. The biopsy showed cancer and Claimant had to undergo surgery. Claimant had a second surgery to remove part of his colon and intestine. A port was also placed in for chemotherapy. Claimant was ordered to undergo four rounds of infusion therapy and 8 rounds of pill chemotherapy. Claimant suffered significant side effects due to the chemotherapy. Each infusion, the side effects got worse. Initially he suffered from numbness and cold sensitivity to his hands and feet. After the second infusion Claimant suffered from chest and back pain and was unable to walk or talk for a period of time. When he went in for the fourth infusion, his oncologist recommended that he not go forward with the infusion due to the side effects. Claimant still suffers from a loss of sensation in both of his hands. While treating, Claimant was off work and received sick and vacation time. Co-workers also donated 700-800 hours of leave to him. On August 8, 2023, Claimant's port was removed and he returned to work in September of 2023 working **regular duties**. Claimant is required to follow up with his oncologist, Dr. **George**, for blood tests and scans.

This order corrects nunc pro tunc the order entered herein on April 13, 2026, and Nunc Pro Tunc order entered on April 17, 2026 and all other provisions of said order shall remain in full force and effect as the order of this Commission.

BY ORDER OF:

MOLLY H LAWYER
ADMINISTRATIVE LAW JUDGE

CRichardson

A copy of this order was sent by electronic mail or registered mail on this file stamped date to:

Claimant's Attorney:

JEFFREY M COOPER
415 NW 11TH STREET
OKLAHOMA CITY, OK 73103

Respondent's Attorney:

JEANNE SNIDER
PO BOX 370
NORMAN, OK 73070

BRADLEY J MCCLURE
1327 N ROBINSON
OKLAHOMA CITY, OK 73103-4848

I do hereby certify that the above and foregoing is a true and correct copy of the original order signed by the Judge herein. Witness by my hand and the official seal of this Commission on this date.

WORKERS' COMPENSATION COMMISION OF OKLAHOMA OFFICIAL SEAL

Norma McRae
Commission Clerk
April 24, 2026

File Attachments for Item:

10. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A COURT ORDER: A RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE TOTAL AMOUNT OF $14,850 REGARDING JEFFERSON B. BERNHARDT VS. THE CITY OF NORMAN, OKLAHOMA WORKERS' COMPENSATION COMMISSION CASE 2025-04357 A.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Jeanne Snider, Assistant City Attorney

PRESENTER: Jeanne Snider, Assistant City Attorney

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A COURT ORDER: A RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE TOTAL AMOUNT OF $14,850 REGARDING JEFFERSON B. BERNHARDT VS. THE CITY OF NORMAN, OKLAHOMA WORKERS' COMPENSATION COMMISSION CASE 2025-04357 A.

BACKGROUND:

Jefferson B. Bernhardt is a former Fire Captain for the City of Norman Fire Department's suppression division. He was hired April 8, 1985, as a firefighter, promoted July 1, 1994, to Fire Driver Engineer and October 1, 1998, to Fire Captain October 1, 1998, and retired from employment April 1, 2025. Mr. Bernhardt filed claim 2025-04357 A with the Oklahoma Workers' Compensation Commission on August 15, 2025, alleging a single incident injury to the Left Knee and Whole Body while exiting a fire truck on September 23, 2024. Injury to the Left Knee only was admitted and the claim proceeded through the normal litigation process. A trial was held on April 13, 2026, on the issue of nature and extent of permanent disability to the Left Knee. On April 21, 2026, the Court awarded Mr. Bernhardt 15 percent ($14,850.00) Permanent Partial Disability (PPD) to the LEFT LEG (KNEE), over and above any pre-existing disability, to be paid weekly at the rate of $360 commencing March 20, 2025, until the entire award is paid in full. It is recommended that the City comply with the Order.

DISCUSSION:

Medical Treatment. Mr. Bernhard was seen at Immediate Care of Oklahoma on September 27, 2024, and was treated conservatively and directed to follow-up with Norman Regional Occupational Medicine. On September 30, 2024, he was seen by Norman Regional Occupational Medicine and sent for a magnetic resonance imaging (MRI) of the Left Knee due to concerns of a possible meniscal tear. Due to MRI results showing evidence of a medial meniscus tear, he was taken off work and referred for orthopedic evaluation and treatment. On October 29, 2024, he was seen by Dr. Kirkpatrick and reported history of arthroscopic knee surgery 10-15 years prior. He underwent a recommended Left Knee steroid injection; however, due to continued symptomatology and evidence of a meniscus tear, arthroscopic surgery was then recommended. On January 15, 2025, Dr. Kirkpatrick performed left knee

arthroscopy followed by postoperative physical therapy. He continued to follow-up with Dr. Kirkpatrick and on March 20, 2025, was released to regular work without restriction at maximum medical improvement (MMI).

Issues for Trial. The issue tried on April 13, 2026, before the Oklahoma Workers' Compensation Commission was nature and extent of permanent partial disability benefits to the Left Leg (Knee). Permanent partial disability is a factual determination made by the Workers' Compensation Commission Trial Judge based on doctors' opinions and medical records regarding the extent of permanent partial impairment.

Evaluations. On January 1, 2026, Mr. Bernhardt was rated by Dr. Rosson who opined 39 percent ($38,610) permanent partial impairment regarding the left knee, over and above any pre-existing condition/impairment, and entitlements to continued medical benefits, in the nature of prescription medications on an as needed bases, as well as other treatment that his treating physician or further selected physicians might deem necessary. The City then had Mr. Bernhardt evaluated by Dr. Jones on March 17, 2026. Dr. Jones opined 8 percent ($7,920) impairment to the left knee, over and above a pre-existing injury in 2012 and opined ongoing palliative and maintenance medication or physician care would not be required. The City's maximum permanent partial impairment exposure would be $38,610.

Court Award: The case was heard by the Workers' Compensation Commission on April 13, 2026. After hearing the Claimant's testimony and considering the expert medical evidence, the Court entered its Order on April 21, 2026. The Court found Mr. Bernhardt to have sustained a compensable work-related injury to the Left Leg (Knee) on September 23, 2024.

The Court's findings are set out in the Order as follows:

-3.- "That as a result of said injury, claimant has sustained 15% Permanent Partial Disability to the LEFT LEG (KNEE) (over and above any pre-existing disability). At claimant's rate of compensation, this is equal to an award of $14,850.00, which shall be paid to Claimant weekly at the rate of $360.00 commencing March 20, 2025, until the entire award is paid in full. Respondent shall pay all accrued benefits in a lump sum within the twenty (20) days of the file-stamped date of this order."

As can be noted in No. 3 of the Commission's Order, PPD compensation is expressed in terms of "weeks" of compensation with an accompanying "weekly wage rate." Workers' Compensation awards are normally paid at the weekly rates over a period of time. Mr. Bernhardt's weekly wage PPD rate is $360.00. In this instance, the award has accrued and is to be paid in a lump sum.

-4.- "Maximum attorney fees of 20% of the permanent partial disability benefits are awarded herein, pursuant to 85A O.S., §82."

Further, in complying with the Order, the City will incur additional costs and fees as set out in Paragraph Nos. 5 through 7. Special Occupational Health and Safety Fund Tax in the amount of $111.38, Workers' Compensation Administration Fund in the amount of $297.00, filing fee to the Workers' Compensation Court in the amount of $140.00, and filing fee to Cleveland County in the amount of $154.14. The costs and fees total $702.52, which brings the total cost of this Order to $15,552.52. Adequate funds are available in the Order/Settlements Account (43330102-42131).

-8.- “Pursuant to 85A O.S. § 31(7), for injuries occurring on or after July 1, 2019, a Multiple Injury Trust Fund assessment in the amount of $445.50, representing (3%) of the Claimant’s permanent partial disability award shall be deducted and paid to the Oklahoma Tax Commission by the Respondent.”

If approved by Council, Mr. Bernhardt and his attorney would be paid the accrued lump sum amount. Since the entire portion of the award has accrued, it is recommended that the total award be paid in full less the Multiple Injury Trust Fund Assessment tax.

RECOMMENDATION:

The issues tried on April 13, 2026, were nature and extent of permanent partial disability benefits to the LEFT LEG (KNEE). The Court Award in this case is within the medical evidence submitted. It is not anticipated a more favorable ruling for the City could be achieved by further litigation. It is recommended that the City move forward to comply with this Order.

Acceptance of the Order would require payments as outlined above. The Order would be certified to the Cleveland County District Court to be placed on the property tax rolls for collection over the next three years in accordance with 85 O.S. § 313, 51 O.S. § 159, and 62 O.S. § 361, *et seq.* Certifying the Order to the property tax rolls would, in effect, reimburse the City’s Workers’ Compensation Fund over the next three years.

BEFORE THE OKLAHOMA WORKERS' COMPENSATION COMMISSION

ORDER FILED
April 21, 2026
WORKERS' COMPENSATION COMMISSION

JEFFERSON B. BERNHARDT Claimant	)	Commission File No. CM3-2025-04357A
CITY OF NORMAN Employer-Respondent	)	Claimant's Social Security Number: xxx-x5-2385
CITY OF NORMAN Insurer	)	

ORDER DETERMINING COMPENSABILITY AND AWARDING PERMANENT PARTIAL DISABILITY BENEFITS

Hearing before Administrative Law Judge JOHN L BLODGETT on April 13, 2026, in OKLAHOMA CITY, Oklahoma.

Claimant appeared in person, and by counsel, EMILY BISCONE FOR JOSEPH C BISCONE II.

Employer-Respondent and Insurer appeared by counsel, JEANNE SNIDER.

I. STATEMENT OF THE CASE

Claimant filed his Employee's First Notice of Claim for Compensation (CC-Form-3) on August 15, 2025, alleging injuries to his left knee and whole body, with a date of injury of September 23, 2024. Claimant now requests a finding of compensable injury to his left leg (knee) only, a significant and identifiable aggravation of a pre-existing condition, the major cause of which was a single incident accident arising out of the course and scope of his employment with Respondent, with a date of injury of September 23, 2024. Claimant requests an award of permanent partial disability benefits for his injury to the left leg (knee).

Respondent and Insurer admit the Commission has jurisdiction to consider Claimant's cause of action. Respondent and Insurer admit Claimant was an employee of CITY OF NORMAN on September 23, 2024. Respondent and Insurer admit CITY OF NORMAN had an own risk policy of workers' compensation insurance on September 23, 2024. Respondent and Insurer admit Claimant sustained a compensable injury to his left leg (knee), the major cause of which was a single incident accident arising out of the course and scope of his employment, with a date of injury of September 23, 2024. Respondent and Insurer deny the nature and extent of Claimant's permanent partial disability as a result of his admitted injury to the left leg (knee).

The parties stipulate and agree, Claimant's rate for permanent partial disability benefits is $360.00 per week. The parties further stipulate and agree, the date of accrual for permanent partial disability benefits is March 20, 2025.

With the contested issues framed, the matter was fully submitted on April 13, 2026. The record includes the testimony of Claimant, the January 1, 2026 report of Dr. Lance E. Rosson (Claimant Exhibit

#1), historical medical records (Claimant Exhibit #2), and the March 17, 2026 report of Dr. William Jones (Respondent Exhibit #1).

II. FINDINGS AND CONCLUSIONS

From a review of the record as a whole, and having heard the testimony of Claimant and having observed his demeanor, and other matters properly before the Commission, the following findings of fact and conclusions of law are made in accordance with 85A O.S. §72:

Claimant is sixty-five (65) years old and was a credible witness. Claimant was employed by Respondent as a firefighter. Claimant injured his left leg (knee) on September 23, 2024 when he landed awkwardly after jumping out of a fire truck. In the September 23, 2024 incident, Claimant felt a "twinge" in his knee. Claimant did have a prior workers' compensation claim involving an injury to his left leg (knee), for which he was adjudicated to have a 20% permanent partial disability to the leg. Claimant reported the accident and his injury and was referred for medical treatment. Initially, he was seen at an Immediate Care of Oklahoma, where x-rays revealed no fracture. He subsequently came under the care of Dr. Richard Kirkpatrick, an orthopedic surgeon. Dr. Kirkpatrick diagnosed Claimant with a medial meniscus tear. He provided Claimant with a left leg (knee) injection, but this did not provide substantial benefit. Dr. Kirkpatrick subsequently recommended surgery, which occurred on January 15, 2025. According to the operative report, the procedure included a left knee arthroscopy with meniscectomy. Postoperatively, Claimant participated in physical therapy. Dr. Kirkpatrick ultimately released Claimant at maximum medical improvement with no work restrictions on March 20, 2025. In his March 20, 2025 Physician's Report on Release and Restrictions (CC-Form-5), Dr. Kirkpatrick indicated Claimant did not require continuing medical maintenance or vocational retraining.

Claimant did not feel he was physically capable of returning to full duty work, so he retired from Respondent's fire department. Claimant has not returned to work. Claimant does have some continued complaints. Claimant is limited in the time that he can sit or stand in one (1) position. Claimant believes he can only sit or stand in the same position for approximately thirty (30) minutes before he needs to move or change positions. Claimant complains that he experiences intermittent pain and swelling in his left knee. Claimant complains that he sometimes walks with a limp. Claimant complains that his left leg is weaker than his right leg. Claimant is unable to continue some of his hobbies, such as hunting, because of his left leg (knee) injury. Claimant has difficulty climbing stairs. Claimant is still able to do chores around the house, but he must do them differently now. For example, when mowing his yard, Claimant now has to split the task into two (2) days. Claimant experiences a dull ache in his left knee behind his knee cap. His left knee pain is intensified with activity.

Claimant submitted the January 1, 2026 report of Dr. Lance E. Rosson. Dr. Rosson took a history of Claimant's injury and complaints, reviewed Claimant's medical records, and performed a physical examination. Dr. Rosson is of the opinion Claimant has a 39% permanent partial impairment to his left leg (knee) as a result of his injury of September 23, 2024, which is over and above any pre-existing condition/impairment.

Respondent submitted the March 17, 2026 report of Dr. William Jones. Dr. Jones took a history of Claimant's injury and complaints, reviewed Claimant's medical records, and performed a physical examination. Dr. Jones is of the opinion Claimant has an 8% permanent partial impairment to his left leg (knee) as a result of his injury of September 23, 2024, which is over and above his pre-existing

condition/impairment.

III. ORDER

Having considered the testimony of Claimant and having observed his demeanor, having reviewed the medical reports submitted for the Commission's consideration, having reviewed the pleadings on file herein, and other matters properly before the Commission, and being well and fully advised in the premises, I find and hereby order that:

1. Claimant sustained a compensable injury to his LEFT LEG (KNEE), a significant and identifiable aggravation of a pre-existing condition, the major cause of which was a single incident accident arising out of the course and scope of his employment with Respondent, with a date of injury of September 23, 2024.
2. Claimant's rate for permanent partial disability benefits is adjudicated to be $360.00.
3. As a result of said injury, Claimant has sustained 15% Permanent Partial Disability to the LEFT LEG (KNEE) (over and above any pre-existing disability). At Claimant's rate of compensation, this is equal to an award of $14,850.00, which shall be paid to Claimant weekly at the rate of $360.00 commencing March 20, 2025, until the entire award is paid in full. Respondent shall pay all accrued benefits in a lump sum within twenty (20) days of the file-stamped date of this order.
4. Maximum attorney fees of 20% of the permanent partial disability benefits are awarded herein, pursuant to 85A O.S. §82.
5. Pursuant to 85A O.S. §118, a final award fee of one hundred forty dollars ($140.00) is taxed as a cost in this matter and shall be paid by Respondent to the Workers' Compensation Commission, if not previously paid.
6. Pursuant to 40 O.S. §418, Respondent shall pay to the Oklahoma Tax Commission the Special Occupational Health and Safety tax in the amount of $111.38, representing three-fourths of one percent of the total workers' compensation losses ordered herein, excluding medical payments and temporary total disability compensation.
7. Pursuant to 85A O.S. §122(B)(2), Respondent, if OWN RISK, shall pay a workers' compensation assessment in the amount of $297.00 to the Oklahoma Tax Commission, representing two percent (2%) of the permanent disability benefits awarded herein.
8. Pursuant to 85A O.S. § 31(7), for injuries occurring on or after July 1, 2019, a Multiple Injury Trust Fund assessment in the amount of $445.50, representing (3%) of Claimant's permanent partial disability award shall be deducted and paid to the Oklahoma Tax Commission by Respondent.

IT IS SO ORDERED.

DONE this 20th day of APRIL, 2026.

BY ORDER OF:

JOHN L BLODGETT
ADMINISTRATIVE LAW JUDGE

ca/CRichardson

A copy of this order was sent by electronic mail or registered mail on this file stamped date to:

Claimant's Attorney: JOSEPH C BISCONE II
105 N HUDSON AVE STE 100
OKLAHOMA CITY, OK 73102-4801

Respondent's Attorney: JEANNE SNIDER
PO BOX 370
NORMAN, OK 73070

I do hereby certify that the above and foregoing is a true and correct copy of the original order signed by the Judge herein. Witness by my hand and the official seal of this Commission on this date.

WORKERS' COMPENSATION COMMISION OF OKLAHOMA OFFICIAL SEAL

Norma McRae
Commission Clerk
April 21, 2026

JEFFERSON B. BERNHARDT v. City of Norman

CM3-2025-04357 A (Left Knee & Whole Body) — Date of Injury: 9/23/24 (SI)
SS# XXX-X5-2385; Atty: Biscone — PPD Wage: $360
City Council Date: 4/28/26

Trial Date: 4/13/26 Order Date: 4/21/26 — Memo
DOH: 4/8/85 — Resolution N/A
MMI: 3/20/25 DOR: 4/1/25 — Purchase Requistions

Court Order

Permanent Partial Disability	$14,850.00	15% Left Leg (Knee)	
Attorney Fees (20% of PPD)	$ (2,970.00)		**Per Order**
Net to Claimant	$2,970.00		**Commencing 3/20/25**
Total Award (PPD)	**$14,850.00**		
Less Multiple Injury Trust Fund (3% of PPD)	$ (445.50)	11739	43330102-42134
Balance Due & Payable in Lump Sum	**$14,404.50**	Bernhardt/Biscone	43330102-42131

City's Settlement Costs (953-092)		Vendor	
Workers Comp. Admn. Fund (2% of PPD)	$ 297.00	2267	43330102-42133
Occupational & Health Trust Fund (0.75%)	$ 111.38	1950	43330102-42135
Filing Fee - Workers Compensation Commission	$ 140.00	12122	43330102-44704
	$ 548.38		
Filing Fee - Cleveland County District Court	$ 154.14	434	43330102-44703
	$ 702.52		

Total Settlement Cost **$15,552.52**

File Attachments for Item:

11. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF DONATIONS FROM CAVINS GROUP, L.L.C. OF NORMAN IN THE AMOUNT OF $2,500, AND HAL SMITH RESTAURANTS IN THE AMOUNT OF $5,000 TO BE USED FOR THE CITY OF NORMAN 2026 EMPLOYEES RECOGNITION PROGRAM AND LUNCHEON.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Jason Olsen, Director of Parks and Recreation

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF DONATIONS FROM CAVINS GROUP, L.L.C. OF NORMAN IN THE AMOUNT OF $2,500, AND HAL SMITH RESTAURANTS IN THE AMOUNT OF $5,000 TO BE USED FOR THE CITY OF NORMAN 2026 EMPLOYEES RECOGNITION PROGRAM AND LUNCHEON.

BACKGROUND:

Cavins Group, L.L.C. of Norman has donated a $2,500 travel voucher to honor a City employee who was recognized as the Public Servant of the Year at the 2026 Employee Recognition Program and Luncheon held on March 26, 2026.

Hal Smith Restaurants has donated $5,000 in the form of 25 $200 gift cards to honor City employees and agencies recognized for going above and beyond at the 2026 Employee Recognition Program and Luncheon held on March 26, 2026.

The City of Norman appreciates all employees who have chosen to invest in our community through public service. In 2026, the Employees Recognition Program was revamped and expanded to continue honoring those achieving milestone work anniversaries, as well as honor excellence and commitment in municipal service. All City of Norman staff were invited to participate in the process and had the opportunity to nominate coworkers who go above and beyond. Nominations were submitted and evaluated by a peer group of City employees. with representation from each department. Award winners and some nominees were given a $200 Hal Smith Restaurant gift card. The categories included Rising Star, Legacy Builder, 110% Award, Mountain Mover, Culture Champion, Bridge Builder, Unsung Hero, Lifetime Achievement, Best Small Project, Best Large Project, Partner of the Year, and Helping Hands Award.

DISCUSSION:

These donations to the City of Norman were made with the stipulation that the funds be used to support the Award Winners and the Public Servant of the Year at the 2026 Employees Recognition Program and Luncheon.

RECOMMENDATION ONE:

It is recommended that the City of Norman receive the $2,500 donation in the form of a travel voucher from Cavins Group, L.L.C. of Norman to be given to City employees chosen as the Public Servant of the Year at the 2026 Employees Recognition Program and Luncheon.

RECOMMENDATION TWO:

It is recommended that the City of Norman receive the $5,000 donation from Hal Smith Restaurants in the form of twenty-five $200 gift cards to be given to City employees chosen as award winners at the 2026 Employees Recognition Program and Luncheon.

File Attachments for Item:

12. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF A DONATION IN THE AMOUNT OF $7,528 FOR THE CONTINUING EDUCATION AND TRAINING OF THE HAZARDOUS MATERIALS UNIT FROM THE CLEVELAND COUNTY PUBLIC SAFETY SALES TAX COMMITTEE (CCPSST) TO BE USED BY THE NORMAN FIRE DEPARTMENT, AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Travis King

PRESENTER: Travis King, Fire Chief

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF A DONATION IN THE AMOUNT OF $7,528 FOR THE CONTINUING EDUCATION AND TRAINING OF THE HAZARDOUS MATERIALS UNIT FROM THE CLEVELAND COUNTY PUBLIC SAFETY SALES TAX COMMITTEE (CCPSST) TO BE USED BY THE NORMAN FIRE DEPARTMENT, AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

Section 12-110 of the City Code requires that the City Council accept all donations received by the City prior to the use or disbursement of same. Therefore, it is requested that Council review and consider the following items for acceptance and use by the Norman Fire Department.

The Norman Fire Department is a member of the Cleveland County Public Safety Sales Tax Committee (CCPSST). The Cleveland County Public Safety Sales Tax was adopted to supplement the budget of emergency response providers in Cleveland County to help provide needed equipment for those departments.

DISCUSSION:

Norman Fire Department operates a Hazardous Materials Unit/Team which serves the City of Norman. The NFD HAZMAT Unit/Team is also a part of the Oklahoma Department of Homeland Security Region 5 Response Team which responds to incidents when activated in the surrounding counties. Continuing education and training are mission critical components of a Hazardous Materials Response Team and are required to maintain operational readiness. To meet this need, Norman Fire Department approached Cleveland County Public Safety Sales Tax Committee to secure funding for a training opportunity. Upon acceptance of the monetary award, Norman Fire Department will be sending a team of 6 firefighters to participate in the annual Los Alamos HAZMAT Challenge. The Los Alamos training center/Annual HAZMAT Challenge allows participants to interact and train with rail and semi tank cars, simulated WMD labs, hazardous material industrial systems and other hazardous material threats/scenarios.

Norman Fire Department will be training and competing with teams from across the United States in the many disciplines of Hazardous Materials Response and Weapons of Mass Destruction (Chemical, Biological, Radiological, and Nuclear). This event simulates real world scenarios with “hands on” training in a competition format. The information and training gained at this event will be brought back to our department and help the department prepare for new or existing threats.

Funds for the training have been received by the City.

RECOMMENDATION:

It is recommended that City Council accept the donation of $7,528 and deposit the funds into Donations-Public Safety (Account No. 106-363376) and appropriate the funds into Fire Suppression: Employee Travel/Workshops and Seminars (Account No. 10664143-44604) for the continuing education and training of the Hazardous Materials unit of the Norman Fire Department.

File Attachments for Item:

13. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A DONATION IN THE AMOUNT OF $4,500 FOR VARIOUS NEEDS WITHIN THE NORMAN FIRE DEPARTMENT FROM PI KAPPA ALPHA BETA OMICRON, UNIVERSITY OF OKLAHOMA CHAPTER, AND BUDGET APPROPRIATIONS AS OUTLINED IN THE STAFF REPORT.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Travis King

PRESENTER: Travis King, Fire Chief

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A DONATION IN THE AMOUNT OF $4,500 FOR VARIOUS NEEDS WITHIN THE NORMAN FIRE DEPARTMENT FROM PI KAPPA ALPHA BETA OMICRON, UNIVERSITY OF OKLAHOMA CHAPTER, AND BUDGET APPROPRIATIONS AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

Section 12-110 of the City Code requires that the City Council accept all donations in excess of $250 received by the City prior to the use or disbursement of same. Therefore, it is requested that Council review and consider the following items for acceptance and use by the Norman Fire Department.

DISCUSSION:

Pi Kappa Alpha, University of Oklahoma Chapter, has chosen the Norman Fire Department as their philanthropy for several years and the department is honored to receive their donation this year in the amount of $4,500. The donation will be used for the following.

Install additional Code 3 lighting to response vehicle	$2,288
Repair/Replace training burn tower door and window components	$1,000
Honor Guard casket flags and additional memorabilia	$ 750
Purchases of 10-year smoke detectors	$ 462

TOTAL: $ 4,500

RECOMMENDATION:
It is recommended that City Council accept the donation of $4,500 and deposit the funds into Donations-Organizations (Account No. 109-363373) and appropriate the funds as follows: $2,288 to Fire Prevention Minor Equip & Tools-Minor Tool (Account No. 10664142-43610); $1,000 to Fire Training Maintenance & Repair Services-Plant & Operating Equipment (Account

No. 10664141-44211); $750 to Fire Suppression - Uniform & Clothing-Other (Account No. 10664143-43599); and $462 to Fire Prevention Other Supplies-Materials-Smoke Detectors (Account No. 10664142-43121).

File Attachments for Item:

14. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF FP-2526-14: FINAL PLAT FOR HUETTNER INDUSTRIAL PARK, (A REPLAT OF LOT TWO, BLOCK ONE, VALUE PLACE ADDITION, A PLANNED UNIT DEVELOPMENT) (GENERALLY LOCATED ONE-QUARTER MILE SOUTH OF INDIAN HILLS ROAD ON THE EAST SIDE OF YORK DRIVE)(WARD 8).

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 4/28/26

REQUESTER: Ken Danner, Subdivision Development Manager

PRESENTER: Scott Sturtz, Director of Public Works

ITEM TITLE: CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF FP-2526-14: FINAL PLAT FOR HUETTNER INDUSTRIAL PARK, (A REPLAT OF LOT TWO, BLOCK ONE, VALUE PLACE ADDITION, A PLANNED UNIT DEVELOPMENT) (GENERALLY LOCATED ONE-QUARTER MILE SOUTH OF INDIAN HILLS ROAD ON THE EAST SIDE OF YORK DRIVE)(WARD 8).

BACKGROUND:

This item is a final plat for Huettner Industrial Park, (a Replat of Lot 2, Block 1, Value Place, a Planned Unit Development) and is generally located 1/4 mile south of Indian Hills Road on the east side of York Drive (5451 Huettner Drive).

City Council, at its meeting of September 23, 2025, adopted Ordinance No. O-2526-7 placing this property in the I-1, Light Industrial District and removing it from PUD, Planned Unit Development District. City Council, at its same meeting approved the preliminary plat for Huettner Industrial Park, a Replat of Lot 2, Block 1, Value Place Addition, a Planned Unit Development. This property consists of 6.18 acres and six (6) industrial lots.

The Norman Development Committee, at its meeting of April 8, 2026, reviewed and approved the program of improvements, site plan and final plat for Huettner Industrial Park, a Replat of Lot 2, Block 1, Value Place Addition, a Planned Unit Development and recommended that the site plan and final plat be submitted to City Council for consideration.

DISCUSSION:

Construction plans have been reviewed by staff for the required public improvements for this property. The improvements consist of sanitary sewer, water mains with fire hydrants, drainage including detention facility and street paving.

This property contains Water Quality Protection Zone (WQPZ). Covenants addressing the WQPZ have been reviewed by the Legal Department. There is no proposal to build within the WQPZ.

RECOMMENDATION:

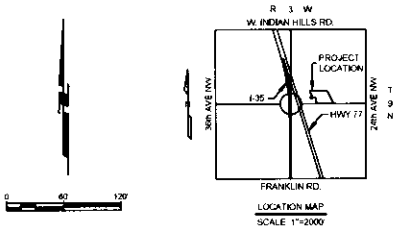
The final plat is consistent with the preliminary plat. Based upon the above information, staff recommends approval of the site plan and final plat and the filing of the final plat subject to acceptance of all required public improvements or bonding the public improvements and authorize the Mayor to sign the final plat.

FINAL PLAT
of

HUETTNER INDUSTRIAL PARK

BEING A PART OF THE NE/4, SEC. 2, T9N, R3W, I.M.

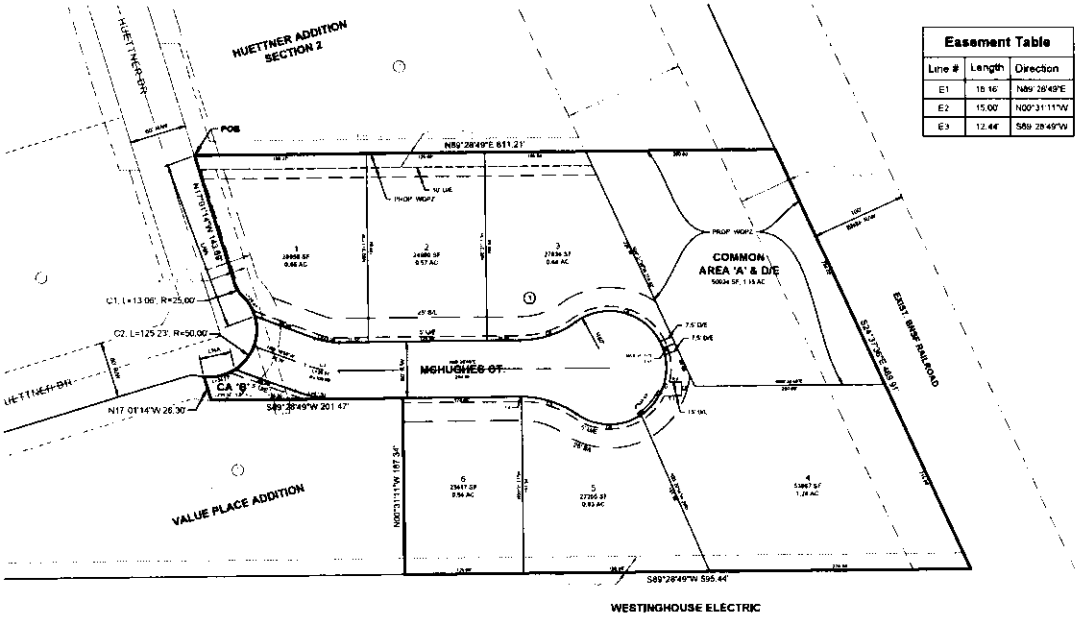
AN ADDITION TO NORMAN, CLEVELAND COUNTY, OKLAHOMA
A REPLAT OF LOT 2, BLOCK 1, VALUE PLACE ADDITION,
A PLANNED UNIT DEVELOPMENT



LOCATION MAP
SCALE 1"=2000'

Curve Table						
Curve #	Length	Radius	Tangent	Chord Length	Chord Direction	Delta
C1	13.06'	25.00'	6.68'	12.91'	N31°59'01"W	029°55'35"
C2	125.23'	50.00'	151.63'	94.97'	N24°48'11"E	143°30'01"
C3	36.54'	100.00'	18.48'	36.34'	S80°03'04"E	020°56'13"
C4	0.55'	100.00'	0.28'	0.55'	S89°38'18"W	000°18'58"
C5	61.69'	100.00'	31.86'	60.71'	N72°31'56"W	035°20'35"
C6	72.14'	60.00'	41.15'	67.87'	N89°18'15"W	068°53'14"
C7	80.28'	60.00'	47.44'	74.42'	S17°56'22"W	076°39'32"
C8	110.76'	60.00'	79.29'	95.69'	S73°17'34"E	105°46'18"
C9	62.24'	100.00'	32.16'	61.24'	N71°39'03"E	035°39'33"

BASIS OF BEARING
Grid North as established by state plane datum (Oklahoma State Plane South Zone NAD83)
All Distances are grid distances in U.S. Survey Feet.
Bearings must be rotated clockwise 000° 12'27" to match the bearings shown on the recorded plat VALUE PLACE ADDITION.



Easement Table		
Line #	Length	Direction
E1	18.16'	N89°28'49"E
E2	15.00'	N00°31'11"W
E3	12.44'	S89°28'49"W

Original Bench Mark:
Source: City of Norman GPS Datum
Horizontal Datum: NAD83(CORS 96, NSRS 2007
Vertical Datum: NAVD88 GEOID 03

Bench Mark	363
Northing	707874.8300
Easting	2129666.5960
Elevation	1163.46
Description	Approximately 30' East of the centerline of NW 12th Ave and 315' North of W Franklin Rd.
Object	3" Aluminum Cap

Bench Marks by Johnson & Associates Set On/Around Site:

Bench Mark #	400
Northing	710476.4994
Easting	2122682.7775
Elevation	1168.14
Description	Approximately 350' East of N Interstate Drive on Huettner Dr. 5' North of a Fire Hydrant at 5450 Huettner Dr.
Object	#4 Bar J&A Control Cap
Bench Mark #	401
Northing	710962.6777
Easting	2122635.2771
Elevation	1168.64
Description	Approximately 350' East of N Interstate Drive on Huettner Dr. 5' East of a Fire Hydrant at the SE corner of Metro Fuel on the top of curb
Object	Mag Nail with J&A Control Shiner
Bench Mark #	402
Northing	710371.7633
Easting	2122675.8664
Elevation	1171.29
Description	Approximately 500' East of N Interstate Drive on the top of curb at the furthest NE corner of the parking lot at the Extended Stay America Hotel
Object	Mag Nail with J&A Control Shiner

NOTES

1. All islands/medians within street rights-of-way, and arterial landscaping with its irrigation system, shall be maintained by the Property Owners Association within HUETTNER INDUSTRIAL PARK.
2. Maintenance of all common areas and drainage easements within HUETTNER INDUSTRIAL PARK shall be the responsibility of the Property Owners Association. No structures, storage of material, grading, fill, or other obstructions, including fences either temporary or permanent, that may cause a blockage of flow or an adverse effect on the functioning of the storm water facility, shall be placed within the common areas intended for the use of conveyance of storm water, and/or drainage easements shown. Certain amenities such as, but not limited to, walks, benches, piers, and docks, shall be permitted if installed in a manner to meet the requirements specified above.
3. Drainage detention facility easements are hereby established as shown to provide for detention of storm surface water and constructed as approved by the city engineer. All maintenance within the drainage detention facility easement shall be the right, duty and responsibility of the property owners association in the plat of HUETTNER INDUSTRIAL PARK, however if maintenance is neglected or subject to other unusual circumstances and is determined to be a hazard or threat to public safety by the city, corrective maintenance may be performed by the governing jurisdiction with costs assessed to and born upon said property owners association. Officials representing the public works department, shall have the right to enter upon the easement for purposes of periodic inspection and/or corrective maintenance of the facility. Upon receiving written approval from the public works department, property owners association may construct improvements within the easement, provided the improvement does not interfere with the function of the detention facility.

(WQPZ) WATER QUALITY PROTECTION ZONE NOTES

1. There shall be no clearing, grading, construction or disturbance of vegetation except as permitted by the Director of Public Works unless such disturbance is done in accordance with 30-411(h) of the Norman City code.
2. The WQPZ is subject to protective covenants that may be found in the land records and that restrict disturbance and use of these areas.

LEGEND

POC = POINT OF COMMENCEMENT
POB = POINT OF BEGINNING
R/W = RIGHT OF WAY
LNA = LIMITS OF NO ACCESS
CA= COMMON AREA
B/L = BUILDING LIMIT LINE
U/E = PUBLIC UTILITY EASEMENT
D/E = PUBLIC DRAINAGE EASEMENT
D & U/E = DRAINAGE & UTILITY EASEMENT

******** NOTE ********
THIS SURVEY MEETS THE OKLAHOMA MINIMUM STANDARDS FOR THE PRACTICE OF LAND SURVEYORS AS ADOPTED BY THE OKLAHOMA STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS, AND THAT SAID FINAL PLAT COMPLIES WITH THE REQUIREMENTS OF TITLE 11 SECTION 41-108 OF THE OKLAHOMA STATE STATUTES.

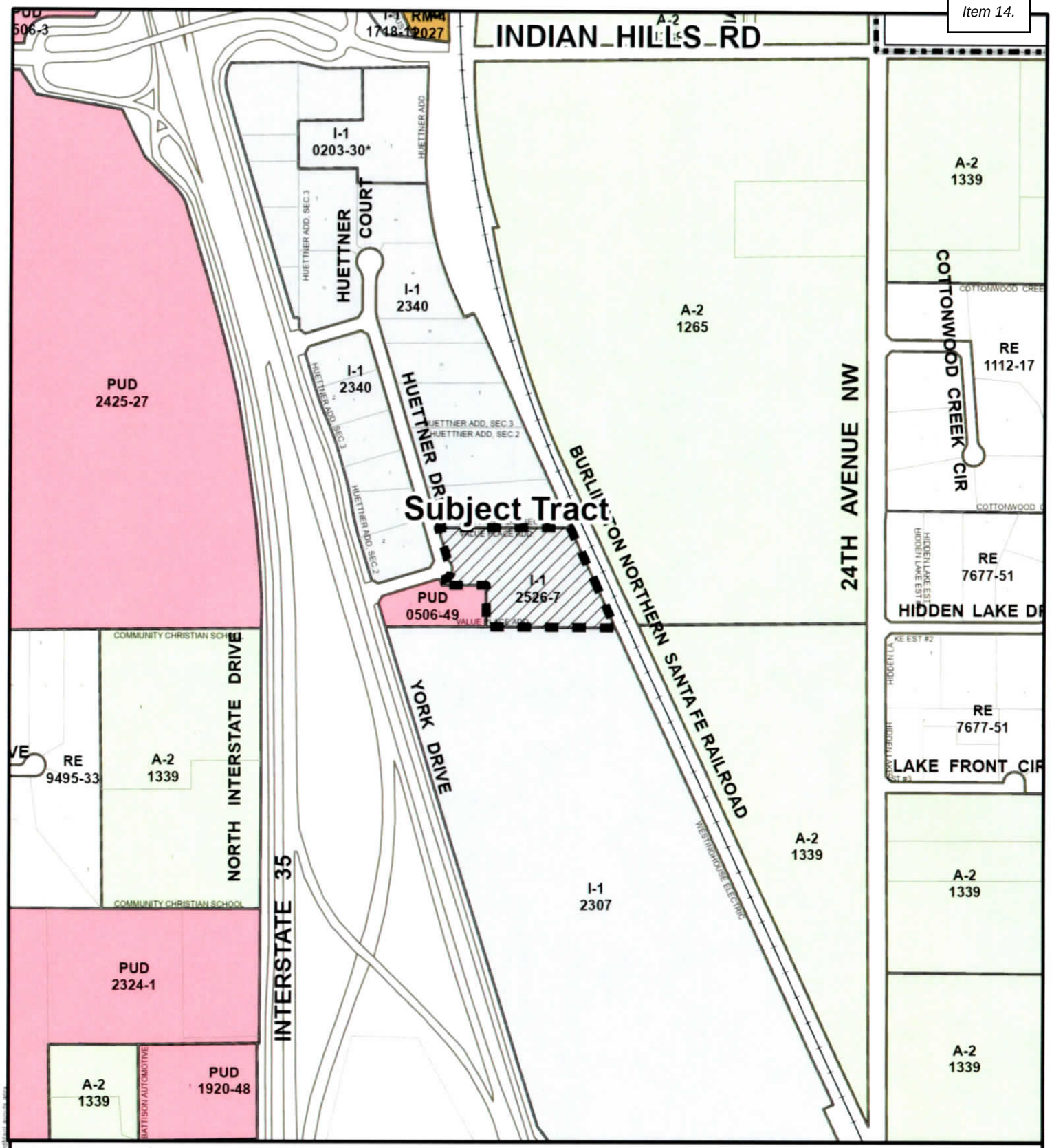
● DENOTES FND. #3 BAR w/CAP STAMPED "J&A 1484" UNLESS OTHERWISE NOTED
○ DENOTES SET #3 BAR w/CAP STAMPED "J&A 1484" UNLESS OTHERWISE NOTED
△ DENOTES SET NAIL IN "1484 J&A SHINER" UNLESS OTHERWISE NOTED

TOTAL ACRES = 6.1831
TOTAL LOTS = 6

FINAL PLAT
of
HUETTNER INDUSTRIAL PARK

Johnson & Associates
1 E. Sheridan Ave. Suite 200
Oklahoma City, OK 73104

Copyright © 2026 Johnson & Associates



Location Map

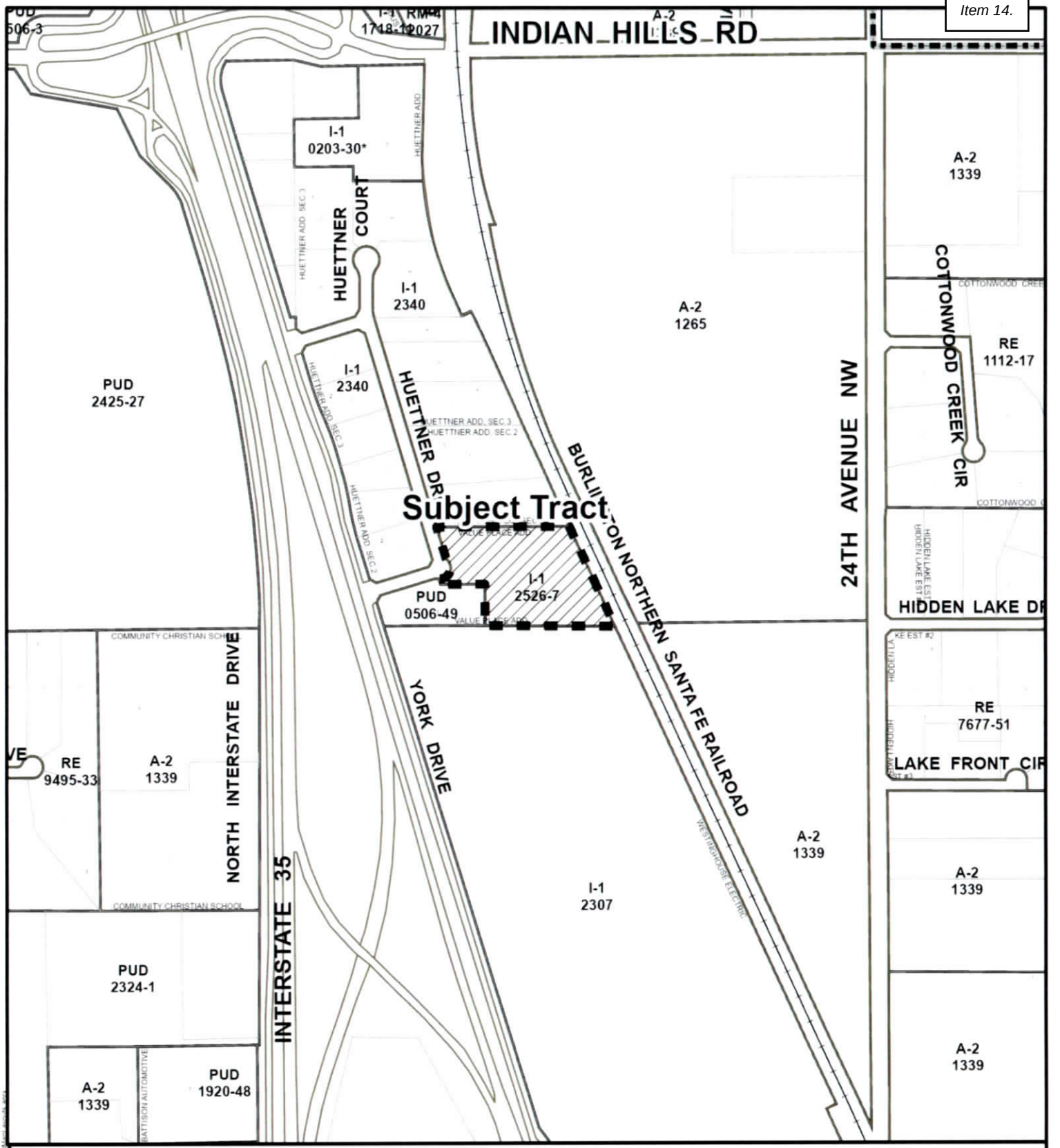
Map Produced by the City of Norman Geographic Information System. The City of Norman assumes no responsibility for errors or omissions in the information presented.

N W E S

April 6, 2026

0 300 600 Ft.

Subject Tract



Location Map

Subject Tract

April 6, 2026

0 300 600 Ft.

Map Produced by the City of Norman Geographic Information System. The City of Norman assumes no responsibility for errors or omissions in the information presented.

5451 Huettner Dr.

Conceptual Site Plan

Johnson & Associates, Inc.
1 E. Sheridan Ave., Suite 200
Oklahoma City, OK 73104

4/7/26

Conceptual site plan showing feasible option permitted under proposed rezoning

PRELIMINARY PLAT

of

HUETTNER INDUSTRIAL PARK

BEING A PART OF THE NE 1/4, SEC 2, T9N, R3W, IM
AN ADDITION TO NORMAN, CLEVELAND COUNTY, OK
A REPLAT OF LOT 2, BLOCK 1, VALUE PLACE ADDITION,
A PLANNED UNIT DEVELOPMENT

Curve Table						
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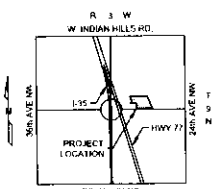
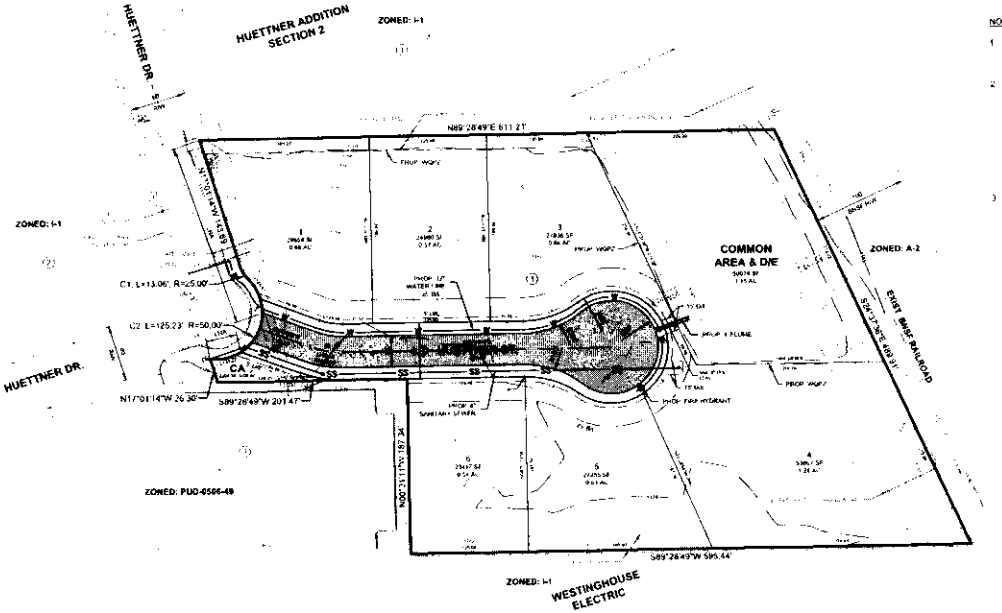


LOCATION MAP
SCALE: 1"=2000'



LEGAL DESCRIPTION

A tract of land being a part of the Northeast Quarter (NE¼) of Section Two (2), Township Nine (9) North, Range Three (3) West of the Indian Meridian, Norman, Cleveland County, Oklahoma, being more particularly described as follows:

Lot Two (2), in Block One (1) of VALUE PLACE ADDITION, a Replat of Lots 1 and 2, Block 1, of Huettner Addition Section Two, a Planned Unit Development, to the City of Norman, Cleveland County, Oklahoma, according to the recorded plat thereof.

NOTES

1. All reclaimed/seed-ans within street rights-of-way, and arterial landscaping with its irrigation system shall be maintained by the Property Owners Association within HUETTNER INDUSTRIAL PARK.
2. Maintenance of all common areas and drainage easements within HUETTNER INDUSTRIAL PARK, shall be the responsibility of the Property Owners Association. No structures, storage of material, grading, fill, or other obstructions, including fences, either temporary or permanent, that may cause a blockage of flow or an adverse effect on the functioning of the storm water facility, shall be placed within the common areas intended for the use of conveyance of storm water, and/or drainage easements shown. Certain amenities such as, but not limited to, walks, benches, piers, and docks, shall be permitted if installed in a manner to meet the requirements specified above.
3. Drainage detention facility easements are hereby established as shown to provide for detention of storm surface water and constructed as approved by the city engineer. All maintenance within the drainage detention facility easement shall be the right, duty and responsibility of the property owners association in the plat of HUETTNER INDUSTRIAL PARK. However if maintenance is neglected or subject to other unusual circumstances and is determined to be a hazard or threat to public safety by the city, corrective maintenance may be performed by the governing jurisdiction with costs assessed to and born upon said property owners association. Officials representing the public works department shall have the right to enter upon the easement for purposes of periodic inspection and/or corrective maintenance of the facility. Upon receiving written approval from the public works department, property owners association may construct improvements within the easement, provided the improvement does not interfere with the function of the detention facility.

OWNER / DEVELOPER
JOHN MCHUGES
3501 S. SERVICE RD
MOORE, OK 73160
405-364-4501

ENGINEER
JOHNSON & ASSOCIATES, INC
1 E. SHERIDAN AVE., SUITE 200
OKLAHOMA CITY, OKLAHOMA 73104
(405) 235-8075

LEGEND

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U/E = UTILITY EASEMENT
D/E = DRAINAGE EASEMENT
D & U/E = DRAINAGE & UTILITY EASEMENT
PSPUE= PRIVATE STREET & PUBLIC UTILITY EASEMENT

UTILITY LEGEND

- EXISTING WATER LINE
- EXISTING SANITARY SEWER LINE
- W — PROPOSED WATER LINE
- SS — PROPOSED SANITARY SEWER LINE
- ST — PROPOSED STORM SEWER LINE
- PROPOSED FIRE HYDRANT

WQPZ) WATER QUALITY PROTECTION ZONE NOTES

1. There shall be no clearing, grading, construction or disturbance of vegetation except as permitted by the Director of Public Works unless such disturbance is done in accordance with 30-411(h) of the Norman City code.
2. The WQPZ is subject to protective covenants that may be found in the land records and that restrict disturbance and use of these areas.

TOTAL ACRES = 6.1831

TOTAL LOTS = 6

CURRENT ZONING: PUD 1811-5
PROPOSED ZONING: I-1 LIGHT INDUSTRIAL

PRELIMINARY PLAT
of
HUETTNER INDUSTRIAL PARK

Johnson & Associates
1 E. Sheridan Ave., Suite 200
Oklahoma City, OK 73104
ENGINEERS · SURVEYORS · PLANNERS

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SHEET 1 OF 1 PPLT

DEVELOPMENT COMMITTEE

FINAL PLAT
FP-2526-14

DATE:
April 8, 2026

STAFF REPORT

ITEM: Consideration of a Final Plat for **HUETTNER INDUSTRIAL PARK (A REPLAT OF LOT 2, BLOCK 1, VALUE PLACE ADDITION, A PLANNED UNIT DEVELOPMENT)**.

LOCATION: Located at 5451 Huettner Drive (one-quarter mile south of Indian Hills Road and east of York Drive.

INFORMATION:

1. Owners. High Flyer Holdings, Inc.

2. Developer. High Flyer Holdings, Inc.

3. Engineer. Johnson and Associates.

HISTORY:

1. October 18, 1960. Planning Commission recommended to City Council that this property be placed into the A-2, Rural Agricultural District.

2. November 22, 1960. City Council adopted Ordinance No. 1265 placing this property in the A-2, Rural Agricultural District.

3. October 8, 1970. Planning Commission, on a vote of 8-0, recommended to City Council that this property be placed in I-1, Light Industrial District and removed from A-2, Rural Agricultural District.

4. November 3, 1970. City Council adopted Ordinance No. 2340 placing this property in I-1, Light Industrial District and removing it from A-2, Rural Agricultural District.

5. June 11, 1998. Planning Commission, on a vote of 9-0, approved the preliminary plat for Huettner Addition.

6. July 13, 2000. Planning Commission, on a vote of 7-0, recommended to City Council that the final plat for Huettner Addition, Section Two, be approved.

7. September 28, 1999. City Council approved the final plat for Huettner Addition, Section Two
8. October 18, 1999. The final plat for Huettner Addition, Section Two, was filed of record with the Cleveland County Clerk.

9. March 9, 2006. Planning Commission, on a vote of 7-0, recommended to City Council that the preliminary plat for Value Place Addition (a Replat of Lots 1 and 2, Block 1, Huettner Addition, Section Two) be approved.

10. April 25, 2006. City Council approved the preliminary plat for Value Place Addition (a Replat of Lots 1 and 2, Block 1, Huettner Addition, Section Two).

11. July 13, 2006. Planning Commission, on a vote of 6-0, approved the final plat for Value Place Addition (a Replat of Lots 1 and 2, Block 1, Huettner Addition, Section Two).

12. August 8, 2006. City Council approved the final plat for Value Place Addition.

13. October 3, 2006. The final plat for Value Place Addition was filed of record with the Cleveland County Clerk.

14. September 11, 2015. Planning Commission, on a vote of 8-0, recommended to the City Council that the preliminary plat of a Replat for Lot 2, Block 1, Value Place Addition be approved with alley waiver.

15. October 27, 2015. City Council approved the preliminary plat for a Replat of Lot 2, Block 1, Value Place Addition.

16. August 14, 2025. Planning Commission, on a vote of 8-0, recommended to City Council that this property be placed in I-1, Light Industrial District and removed from PUD, Planned Unit Development District.

17. August 14, 2025. Planning Commission, on a vote of 8-0, recommended to City Council that the preliminary plat for Huettner Industrial Park, (a Replat of Lot 2, Block 1, Value Place Addition, a Planned Unit Development) be approved.

18. September 23, 2025. City Council adopted Ordinance No. O-2526-7 placing this property in the I-1, Light Industrial District and removing it from the PUD, Planned Unit Development District.

19. September 23, 2025. City Council approved the preliminary plat for Huettner Industrial Park, (a Replat of Lot 2, Block 1, Value Place Addition, a Planned Unit Development) with alley waiver.

IMPROVEMENT PROGRAM:

1. Fire Hydrants. Fire hydrants will be installed in accordance with approved plans and City and Oklahoma Department of Environmental Quality standards. Their locations have been approved by the Fire Department.

2. Permanent Markers. Permanent markers will be installed prior to filing of the final plat.

3. Sanitary Sewers. Sanitary sewer mains will be installed in accordance with approved plans and City and Department of Environmental Quality standards. The property will

4. Sidewalks. Sidewalks are not required in industrial zoned properties adjacent to interior streets.

5. Storm Sewers. Storm water will be conveyed to an existing privately-maintained detention facility to control discharge into Little River.

6. Streets. Huettner Circle will be constructed in accordance with approved plans and City paving standards.

4. Water Mains. Water lines will be installed in accordance with approved plans and City and State Department of Environmental Quality standards.

PUBLIC DEDICATIONS:

1. Easements. All required easements are dedicated to the City with the final plat.

2. Rights-of-Way. Street right-of-way will be dedicated to the City with the final plat.

3. WQPZ. There is Water Quality Protection Zone on a portion of the property. There are no plans to build structures within that area. Covenants have been reviewed by the Legal Department.

SUPPLEMENTAL MATERIAL: Copies of a location map, site plan, final plat and preliminary plat are attached.

DEVELOPMENT COMMITTEE COMMENTS: The engineer for the owner has requested the Development Committee approve the program of public improvements, site plan and final plat for Huettner Industrial Park, (a Replat of Lot 2, Block 1, Value Place Addition, a Planned Unit Development) and submit the site plan and final plat to City Council for consideration.

This property consists of approximately 6.18 acres with six (6) proposed industrial lots.

APPLICATION FOR
DEVELOPMENT COMMITTEE
ACTION

Date: 2/12/26

Part I: To be Completed by Applicant:

1. Applicant(s):
Johnson & Associates on behalf of High Flyer Holdings, Inc.

Signature of Applicant(s):

Mark W. Zitzow, AICP, CNU-A
Telephone Number and Address:
(405) 235-8075
1 E Sheridan Ave., Suite 200
Oklahoma City, OK 73104

2. Project Name and Legal Description:
Huettner Industrial Park, Lots 1-6, Block 1

3. Action Request of Development Committee:
The owners are requesting the Development Committee approve the program of public improvements, Site plan and final plat and submit the site plan and final plat to City Council for consideration.

Part II: To Be Completed by Development Committee:

Development Committee Met on: April 8, 2026

Development Committee Findings:
The engineer for the developer has requested the Development Committee approve the program of public improvements, site plan and final plat and submit the site plan and final plat to City Council for consideration. Public improvements consist of paving, drainage, sanitary sewer and water.

Development Committee Recommendations:
The Development Committee recommends the City Council approve the final plat for Huettner Industrial Park.

Record of Acceptance:

	Yes	No		Yes	No
Director of Public Works	☒	☐	Director of Planning	☒	☐
Director of Utilities	☒	☐	Planning Services Manager	☒	☐
City Engineer	☒	☐	Subdivision Development Manager	☒	☐

File Attachments for Item:

15. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT FOUR TO CONTRACT K-0506-151: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND NEW CINGULAR WIRELESS PCS, L.L.C., FOR PARTIAL LEASE OF THE BROOKHAVEN WATER TOWER. (WARD 3)

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/26

REQUESTER: Nathan Madenwald, Utilities Engineer

PRESENTER: Nathan Madenwald, Utilities Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT FOUR TO CONTRACT K-0506-151: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND NEW CINGULAR WIRELESS PCS, L.L.C., FOR PARTIAL LEASE OF THE BROOKHAVEN WATER TOWER. (WARD 3)

BACKGROUND:

The Norman Utilities Authority (NUA) leases ground space and space on water towers to communication companies where the proposed use does not impact the mission of the NUA or other City departments. Revenue from leases on the water towers are an income source to the water fund.

The Norman Utilities Authority (NUA) approved Contract K-0506-151 with AT&T on June 13, 2006, to lease space for telecommunication equipment on the Brookhaven Water Tower located at 4151 West Robinson. On December 9, 2014, the NUA approved Amendment No. 1 to the contract increasing the monthly rate and the annual rate adjustment. On February 18, 2018, the NUA approved Amendment No. 2 to the contract increasing the monthly rate to account for additional equipment added to the tower and the transfer of the agreement from AT&T to Cingular (New Cingular Wireless PCS, L.L.C.). On June 27, 2023, the NUA approved Amendment 3 to the contract increasing the monthly rent to allow for an emergency generator to be installed at the site.

DISCUSSION:

Amendment 4 will modify the existing agreement as follows:

1. Extends the allowed renewal terms after original agreement expiration on June 30, 2031, with four, five-year additional renewal terms (20 years total of renewal possible to 2051).
2. Modification of annual rent adjustment to three percent consistent with other agreements.
3. Allowance for the NUA to charge up to $1,000 in consultant fees for review of proposed modifications; and
4. Minor notice section modifications to current notice names and titles.

Revenue from the lease agreement will continue to receive into Rental – Water Towers (Account 319 362582).

RECOMMENDATION:

Staff recommends the NUA approve Amendment No. 4 to Contract K-0506-151 with New Cingular Wireless PCS, L.L.C., for partial lease of the Brookhaven Water Tower.

Market: AR / OK
Cell Site Number: OKL01215
Cell Site Name: BROOKHAVEN
Fixed Asset Number: 10010262

FOURTH AMENDMENT TO LEASE AGREEMENT

THIS FOURTH AMENDMENT TO LEASE AGREEMENT ("**Fourth Amendment**") dated as of the latter signature date below ("Effective date") is by and between Norman Utilities Authority, a public trust, having a mailing address at P.O. Box 370, Norman, OK 73070 ("**Lessor**") and New Cingular Wireless PCS, LLC, a Delaware limited liability company having a mailing address at 1025 Lenox Park Blvd NE, 3rd Floor, Atlanta, GA 30319 ("**Lessee**") (Lessor and Lessee may each sometimes be referred to herein as a "**Party**" or together as the "**Parties**")

WHEREAS, Lessor and Lessee (or its affiliate or predecessor-in-interest) entered into an Agreement dated July 25, 2000 and a Lease Agreement dated June 13, 2006, as amended by First Amendment to Lease Agreement dated December 9, 2014, as further amended by Second Amendment to Lease Agreement dated February 27, 2018, and as further amended by Third Amendment to Lease Agreement dated June 27, 2023, whereby Lessor leased to Lessee certain Leased Premises therein described, that are a portion of the property ("**Property**") located at 4151 West Robinson Street, Norman, OK 73069 (collectively, the "**Agreement**"); and

WHEREAS, the term ("Term") of the Agreement will expire on June 30, 2031, and the parties mutually desire to renew the Agreement, memorialize such renewal period and modify the Agreement in certain other respects, all on the terms and conditions contained herein; and

WHEREAS, Lessor and Lessee desire to adjust the monthly rent ("Rent") in conjunction with the modifications to the Agreement contained herein; and

WHEREAS, Lessor and Lessee desire to amend the Agreement to modify the notice section thereof; and

WHEREAS, Lessor and Lessee, in their mutual interest, wish to amend the Agreement as set forth below accordingly.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Lessor and Lessee agree as follows:

1. **Renewal Term**. In addition to the renewal terms presently set forth in the Agreement (each a "Renewal Term"), the parties hereby agree to add four (4) additional renewal terms of five (5) years each. Accordingly, at the end of the final Renewal Term presently set forth in the Agreement, the Term will automatically renew for an additional four (4) separate consecutive periods of five (5) years each (each being defined as an "Additional Renewal Term") upon the same terms and conditions of the Agreement, unless Lessee notifies Lessor in writing of Lessee's intention not to renew the Agreement at least sixty (60) days prior to the expiration of the then-

in-effect Renewal Term or Additional Renewal Term, as applicable. Hereafter, "Term" shall include any and all Renewal Terms and Additional Renewal Terms that may go into effect.

2. **Modification of Rent**. Commencing on March 1, 2026, the current monthly Rent payable under the Agreement shall be Four Thousand Three Hundred Twenty-Six and 45/100 Dollars ($4,326.45) per month, and shall continue during the Term, subject to adjustment, if any, as provided below. In the event of any overpayment of Rent prior to or after the Effective Date, Lessee shall have the right to deduct from any future Rent payments an amount equal to the overpayment amount.

3. **Future Rent Increase / Monthly Payments**. The Agreement is amended to provide that commencing on July 1, 2027, Rent shall increase by three percent (3%) over the monthly Rent paid during the previous year and every year thereafter.

4. **Future Modifications and Tenant Payment for Technical Consultant Reviews**. When Lessee requests modifications to Lessee's antenna facility at the Lessor's Property, the Lessor may utilize a third-party consultant to verify that the proposed modifications won't negatively impact the Lessor's Property and that the proposed modifications are generally compliant with good industry practices. Upon request for the modifications by the Lessee, the Lessor may present the Lessee with a receipt for the actual cost, not to exceed $1,000 (the "Review Cost Reimbursement"), for the review of the modifications by a third-party consultant. Lessee will be responsible for the payment of the Review Cost Reimbursement prior to the Lessor's final review of the modifications. The Review Cost Reimbursement, once paid, will not be refunded should the Tenant decide not to install the proposed modifications.

5. **Acknowledgement**. Both Parties acknowledge that: 1) this Fourth Amendment is entered into of the Party's free will and volition; 2) the Party has read and understands this Fourth Amendment and the underlying Agreement and, prior to execution of this Amendment, was free to consult with counsel of its choosing regarding it's decision to enter into this Fourth Amendment and to have counsel review the terms and conditions of this Amendment; 3) the Party has been advised and is informed that should it not enter into this Fourth Amendment, the underlying Agreement between Lessor and Lessee, including any termination or non-renewal provision therein, would remain in full force and effect.

6. **Notices**. Article XIII of the Agreement is hereby deleted in its entirety and replaced with the following:

NOTICES. All notices, requests, payments of rent, demands, and other communications required or permitted hereunder shall be given as follows:

For Notices of Default to Lessee:

a) To Lessee's Lease Administration Department at NoticeIntake@att.com; and

b) To Lessee's Law Department via First Class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid:

New Cingular Wireless PCS, LLC
Attn.: Legal Dept – Network Operations
Re: Cell Site #: OKL01215; Cell Site Name: BROOKHAVEN (**OK**)
Fixed Asset #: 10010262
208 Akard Street
Dallas, TX 75202-4206

For Notices of Default to Lessor:

a) To Lessor at nathan.madenwald@normanok.gov; and

b) To Lessor's Law Department via First Class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid:

Norman Utilities Authority
P.O. Box 370
Norman, OK 73070

All other Notices will be sent:

a) To Lessee's Lease Administration Department at NoticeIntake@att.com; and

b) To Lessor at nathan.madenwald@normanok.gov

Notices by email will be effective on the first calendar day after it was sent unless the sender receives an automated message that the email has not been delivered. Electronic mail shall be sent with a read receipt, but a read receipt shall not be required to establish that notice was given and received. All other Notices shall be effective when received unless returned undelivered. Either party hereto may change the place for the giving of notice to it by thirty (30) days' prior written notice to the other party hereto as provided herein.

7. **Charges**. All additional charges payable under the Agreement (if any), such as utilities and taxes, shall be billed by Lessor within one (1) year from the end of the calendar year in which the charges were incurred; any charges beyond such period shall not be billed by Lessor, and shall not be payable by Lessee. The foregoing shall not apply to monthly Rent which is due and payable without a requirement that it be billed by Lessor. The provisions of this subsection shall survive the termination or expiration of the Agreement.

8. **Other Terms and Conditions Remain**. In the event of any inconsistencies between the Agreement, or the First, Second, or Third Amendments, and this Fourth Amendment, the terms of this Fourth Amendment shall control. Except as expressly set forth in this Fourth Amendment, the Agreement otherwise is unmodified and remains in full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this Fourth Amendment.

9. **Capitalized Terms**. All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.

[NO MORE TEXT ON THIS PAGE - SIGNATURES TO FOLLOW ON NEXT PAGE]

IN WITNESS WHEREOF, the parties have executed this Fourth Amendment on this __ day of 2026.

LESSEE:
New Cingular Wireless PCS, LLC,
a Delaware limited liability company

By: AT&T Mobility Corporation
Its: Manager

By: Signed by: Tim Matthews 073E6FEA2FBB4FD...

Print Name: Tim Matthews

Its: Associate Director

Date: 4/2/2026

LESSOR:
Norman Utilities Authority

APPROVED as to form and legality this 21 day of April, 2026.

City Attorney

APPROVED by the Trustees of the Norman Utilities Authority this _____day of , 2026.

ATTEST

By: _____ _____

Title: _____ _____

Certificate Of Completion

Envelope Id: C3BB39E3-65D0-4BB7-98E3-EDE71F7620BE
Status: Completed
Subject: Complete with Docusign: 10010262_81432_Fourth Amendment to Lease Agreement_For Signature_04.02.202..
Source Envelope:
Document Pages: 4
Signatures: 1
Certificate Pages: 5
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Lease Processing
950 W Bethany Drive
Suite 700
Allen, TX 75013
leaseprocessing@md7.com
IP Address: 209.36.243.34

Record Tracking

Status: Original
4/2/2026 7:26:36 AM
Holder: Lease Processing
leaseprocessing@md7.com
Location: DocuSign

Signer Events	Signature	Timestamp
Joe Worley jw1656@att.com Lead Real Estate & Constr Mgr Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 4/2/2026 1:03:29 PM ID: 7505defa-4ea7-4911-ae5b-d4c716d2069e	**Completed** Using IP Address: 144.160.112.207	Sent: 4/2/2026 7:38:42 AM Viewed: 4/2/2026 1:03:29 PM Signed: 4/2/2026 1:03:36 PM
Tim Matthews tm9442@att.com Associate Director Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 4/2/2026 2:23:49 PM ID: 597e4f76-69ee-4a08-a029-2c21e58e6a72	Signed by: Tim Matthews 073E6FEA2FBB4FD... Signature Adoption: Pre-selected Style Using IP Address: 144.160.112.204	Sent: 4/2/2026 1:03:38 PM Viewed: 4/2/2026 2:23:49 PM Signed: 4/2/2026 2:24:10 PM

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
casandra cooper ccooper@md7.com Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 9/8/2025 9:45:20 AM ID: ffdf0844-5e65-4ab4-8c70-fe0630234d40	COPIED	Sent: 4/2/2026 2:24:11 PM

Carbon Copy Events	Status	Timestamp
Luke Guerrero lguerrero@md7.com Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 4/2/2026 2:24:12 PM
ATT Lease Processing attleaseprocessing@md7.com Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 4/2/2026 2:24:13 PM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/2/2026 7:38:42 AM
Certified Delivered	Security Checked	4/2/2026 2:23:49 PM
Signing Complete	Security Checked	4/2/2026 2:24:10 PM
Completed	Security Checked	4/2/2026 2:24:13 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

CONSUMER DISCLOSURE

From time to time, Md7 (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the â€˜I agreeâ€™ button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign â€˜Withdraw Consentâ€™ form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

electronically from us.

How to contact Md7:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: abard@md7.com

To advise Md7 of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at abard@md7.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Md7

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to abard@md7.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Md7

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an e-mail to abard@md7.com and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	WindowsÂ® 2000, WindowsÂ® XP, Windows VistaÂ®; Mac OSÂ® X
Browsers:	Final release versions of Internet ExplorerÂ® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safariâ„¢ 3.0 or above (Mac only)
PDF Reader:	AcrobatÂ® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to

other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the â€˜I agreeâ€™ button below.
By checking the â€˜I agreeâ€™ box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and

- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and

- Until or unless I notify Md7 as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Md7 during the course of my relationship with you.

File Attachments for Item:

16. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT THREE TO CONTRACT K-1415-134: BY AND BETWEEN THE CITY OF NORMAN AND WSB, L.L.C./MESHEK & ASSOCIATES, L.L.C., FOR ADDITIONAL DESIGN SERVICES AND GRANT MANAGEMENT SERVICES ASSOCIATED WITH THE LOWER IMHOFF CREEK STABILIZATION PROJECT IN THE AMOUNT OF $115,050.00 AS OUTLINED IN THE STAFF REPORT.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 4/28/2026

REQUESTER: Jason Murphy, Stormwater Program Manager

PRESENTER: Scott Sturtz, Director of Public Works

TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT THREE TO CONTRACT K-1415-134: BY AND BETWEEN THE CITY OF NORMAN AND WSB, L.L.C./MESHEK & ASSOCIATES, L.L.C., FOR ADDITIONAL DESIGN SERVICES AND GRANT MANAGEMENT SERVICES ASSOCIATED WITH THE LOWER IMHOFF CREEK STABILIZATION PROJECT IN THE AMOUNT OF $115,050.00 AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:
On June 9, 2015, City Council approved Contract K-1415-134 with Meshek & Associates, LLC for professional engineering services related to the Lower Imhoff Creek Hydraulic and Hydrologic Study Project.
Since the original agreement, the contract has been amended to provide additional engineering design services associated with stabilization efforts along Lower Imhoff Creek. Amendment No. 1 authorized engineering design services and FEMA Hazard Mitigation Grant Program (HMGP) application preparation. Amendment No. 2 authorized additional design services and included services related to real estate acquisition necessary for the project. Amendment No. 3 subsequently removed the real estate acquisition services from the engineering contract and reduced the overall contract amount accordingly.
In 2025, Meshek & Associates, LLC merged with WSB LLC, a national engineering and consulting firm. As a result of this merger, Meshek & Associates continues to operate under the WSB organization, and project management responsibilities for the Lower Imhoff Creek Stabilization Project are being carried out by former Meshek personnel now employed by WSB. The merger does not alter the contractual relationship, scope of services, or obligations under Contract K-1415-134, and continuity of project staff and institutional knowledge has been maintained throughout the transition.
Phase 1 construction of the Lower Imhoff Creek Stabilization Project is currently underway and funded in part through the FEMA Hazard Mitigation Grant Program (HMGP), administered through the Oklahoma Department of Emergency Management and Homeland Security (ODEMHS).

DISCUSSION:
Amendment No. 3 provides compensation for additional design services that were required during the Phase 1 design process as well as grant management services necessary to administer the FEMA Hazard Mitigation Grant Program associated with the project.

Budget Variance Compensation
During the design phase of the Lower Imhoff Creek Bank Stabilization Project, additional work was required beyond the originally anticipated scope. These additional services included:

- Easement research and documentation
- Utility location and potholing coordination
- Additional permitting coordination with the U.S. Army Corps of Engineers for an Individual Section 404 permit
- Preparation and delivery of public presentations
- Additional planning and grant coordination resulting from the transition from the BRIC program to the HMGP program
- State Historic Preservation Office (SHPO) field data collection
- Additional subconsultant coordination and engineering effort

These unanticipated services resulted in additional engineering effort and associated costs. Amendment No. 3 provides $65,140.00 in compensation to address this documented budget variance.

Grant Management Services
The Lower Imhoff Creek Stabilization Project is funded in part through FEMA's Hazard Mitigation Grant Program. Federal grant administration requires ongoing reporting, reimbursement requests, responses to Requests for Information (RFIs), coordination with the Oklahoma Department of Emergency Management, and preparation of final grant closeout documentation.
WSB LLC has proposed providing grant administration services for the project through the anticipated grant closeout period in December 2027. The cost for these services is $49,910.00, which is eligible for 100% reimbursement by FEMA through the Sub-Recipient Management Cost program at the completion of the grant.

Contract Summary
Following approval of Amendment No. 3, the contract amount will be adjusted as follows:

Description	Amount
Original Agreement	$143,000.00
Net Change from Prior Amendments	$1,038,536.38
Amendment No. 3	$115,050.00

Description	Amount
Adjusted Agreement Amount	$1,296,586.38

With savings from the Boyd Street Storm Sewer Replacement Project funds are available in Boyd St. Pipeline Replacement, Const (Project DR0036, Account 50599968-46101).

RECOMMENDATION 1:
Staff recommends transfer of funds in the amount of $115,050.00 from Boyd St. Pipeline Replacement, Const (Project DR0036, Account 50599968-46101) to Imhoff Creek Stabilization, Design (Project DR0062, Account 50595531-46201).

RECOMMENDATION 2:
Staff recommends approval of Amendment No. 3 to Contract K-1415-134 with WSB LLC / Meshek & Associates, LLC in the amount of $115,050.00 for additional design services and grant management services associated with the Lower Imhoff Creek Stabilization Project.

This is **ATTACHMENT H**, consisting of 6 pages, to be incorporated into the **Agreement between Owner and Engineer for Professional Services** dated June 9, 2015.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 3

1. Background Data:

   a. Effective Date of Owner-Engineer Agreement: June 9, 2015

   b. Owner: City of Norman

   c. Engineer: Meshek & Associates, LLC

   d. Project: Lower Imhoff Creek Hydraulic and Hydrologic Study Project

2. Description of Modifications to Services:

   a. Budget Variance Compensation: Exhibit A

   b. Imhoff Creek Bank Stabilization grant management services: Exhibit B

   c. For the Modifications to Services set forth above, Owner shall pay Engineer the following compensation: All work will be billed on a lump sum basis not to exceed $115,050.00.

AMENDMENT 3	COMPENSATION
Imhoff Creek Bank Stabilization	
i. Budget Variance compensation	$65,140.00
ii. Grant Management Services	$49,910.00
iii. **AMENDMENT 3 TOTAL**	**$115,050.00**

c. The schedule for rendering services is modified as follows: Upon receipt of the Notice to Proceed the services included in the amendment will be scheduled in consultation with the City Project Manager.

(continued on next page)

3. Agreement Summary

a. Original Agreement amount:	$ 143,000.00
b. Net change for prior amendments:	$ 1,038,536.38
c. This amendment amount:	$ 115,050.00
d. Adjusted Agreement amount:	$ 1,296,586.38

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is 28 April, 2026.

OWNER:	ENGINEER:
	Brandon Claborn
By:	By: Mr. Brandon Claborn, PE
Title:	Title: Vice President, Environmental
Date Signed:	Date Signed: 4/24/26

APPROVED BY CITY OF NORMAN LEGAL DEPARTMENT
BY _____ DATE 4/24/26

MICHELLE GOURD NOTARY # 22004792 EXP. 04/05/30 PUBLIC STATE OF OKLAHOMA

Michelle Gourd 4/26/2026

EXHIBIT A

January 28, 2026

Jason Murphy
Stormwater Program Manager 201 West Gray
Building A
Norman, OK 73069

RE: Imhoff Creek Bank Stabilization, Phase 1 (South of Imhoff Road)

Dear Mr. Murphy,

I am requesting your consideration for additional funding to cover WSB's extra time and effort associated with preparing the construction plans for this project. The City contracted Meshek & Associates in April 2021, and design work began shortly thereafter. The contract fee for Amendment 1 is **$383,647.00**. The design phase ultimately extended to approximately four and a half years, with construction beginning in August of this year.

WSB currently has a **budget variance of $85,276.00**. While we are not seeking the full amount, we would like to request reimbursement for the unplanned and out-of-scope work that was not anticipated in the original fee estimate. These costs represent additional time and effort in six key areas:

1. Easement Research $ 6,000.00
2. Utility location (Potholing by Sidewinder) $ 1,100.00
3. 404 Permitting for an Individual Permit $ 4,590.00
4. Public Presentations $10,000.00
5. Planning & Grants $ 6,015.00
6. SHPO Field Data Collection $ 7,000.00
7. **WSP** (sub-consultant) add. time & effort $30,435.00

Total Request: $65,140.00

Summary of Additional Efforts:

- *Easement Research:* Required courthouse research to confirm the City's rights of access for maintenance and construction, followed by documentation and mapping.
- *Utility Location:* Potholing performed in October 2022, with subsequent surveying and integration into construction plans.
- *404 Permitting:* Initially estimated for a Nationwide Permit, but an Individual Permit was required by USACE, involving additional coordination and habitat survey for the Brown Bat.
- *Public Presentation:* Developed and delivered at a public meeting in October 2021.

- *Planning & Grants:* Adjustments due to a shift from BRIC to Hazard Mitigation Grant Program and an extended FEMA review process.
- *SHPO Data Collection:* Required property access, photography, and evaluation for grant application compliance.
- **WSP** (*sub*-consultant): Additional time and effort for addendum items, clarifications and shop drawing review, and work based on the No Rise certificate application.

These costs represent scope elements added or expanded due to project circumstances and were compounded by the extended design timeline. They total approximately 17% of the original fee.

We respectfully request approval for **$65,140.00** to cover these unanticipated expenses.

Thank you for your consideration. Please feel free to contact me at **405-229-3260** if you have any questions or need further details.

Sincerely,

Harris C. Wilson

Harris Wilson , PE
Senior Project Manager

405.229.3260 (c)
2420 Springer Dr., Suite 110
Norman, OK 73069
wsbeng.com

EXHIBIT B

February 26, 2026

Jason Murphy
Stormwater Program Manager
201 West Gray
Building A
Norman, OK 73069

RE: Grant Administration Services for Imhoff Creek Bank Stabilization, Phase 1

Dear Mr. Murphy,

I am requesting your consideration for additional funding to cover WSB's time and effort associated with grant management services for this project. The contract fee for grant management services is **$49,910.00.** This amount is eligible for 100% reimbursement by FEMA through the Sub Recipient Management Cost program at the close out of the grant. WSB will request the City be reimbursed for these costs with the grant closeout request as part of the scope of work.

SCOPE OF ADDITIONAL SERVICES. Grant management services for the HMGP award. Additional services include the following:

1. Continued correspondence and follow-up with the Oklahoma Department of Emergency Management (OEM) and FEMA.
2. Prepare and submit required quarterly compliance reports to OEM via the OK EMgrants system.
3. Prepare and submit quarterly requests for reimbursement (RFR).
4. Respond to and requests for information (RFI) generated by RFRs.
5. Prepare and submit any necessary period of performance requests.
6. Coordinate and/or attend necessary project meetings pertaining to grant compliance/status.
7. Prepare and submit a period of performance extension request if necessary.
8. Respond to any RFIs generated by the extension request as needed.
9. Prepare and submit a closeout request after the project is completed.
10. Respond to any RFIs generated by the closeout request.
11. Keep the grant account in good standing until the account is officially closed out by FEMA by keeping up with required compliance activities.

The TIME OF COMPLETION will extend to the close of the Hazard Mitigation Grant Period of Performance and allow time for FEMA review and complete the closeout of the award, estimated to be December of 2027.

Thank you for your consideration. Please feel free to contact me at **405-695-9255** if you have any questions or need further details.

Sincerely,

Wendi Lemons

Wendi Lemons, AEM
Senior Project Manager

2420 SPRINGER DRIVE | NORMAN, OK | 73069 | 405.229.3260 | WSBENG.COM

File Attachments for Item:

17. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-111: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GARVER, L.L.C., IN THE AMOUNT OF $74,870 TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR LIFT STATION D CONDITION ASSESSMENT PROJECT AS OUTLINED IN THE STAFF REPORT. (WARD 6)

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Ken Giannone, P.E., Capital Projects Engineer

PRESENTER: Ken Giannone, P.E., Capital Projects Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-111: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GARVER, L.L.C., IN THE AMOUNT OF $74,870 TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR LIFT STATION D CONDITION ASSESSMENT PROJECT AS OUTLINED IN THE STAFF REPORT. (WARD 6)

BACKGROUND:

The City of Norman wastewater collection is composed of two major sewer sheds due to the ridge along the north side of the City which separates the Little River and South Canadian River sewer sheds. Wastewater in the South Canadian River sewer shed is conveyed by gravity sewer interceptors directly to the Norman Water Reclamation Facility (WRF). Wastewater flows from the Little River sewer shed are conveyed by gravity interceptors to Lift Station D which pumps flow into a force main, which, in turn, drains into adequately sized interceptors in the South Canadian River sewer shed, which flow by gravity to the WRF.

In recent years, Lift Station D has been experiencing decreasing levels of service. Due to its critical role in Norman's wastewater collection system, Norman Utilities Authority (NUA) staff proposes to have an engineer complete a thorough condition assessment of all systems and equipment in the Lift Station and make prioritized recommendations for necessary repairs. Consequently, on July 17, 2025, NUA issued Request for Qualifications (RFQ) 2526-8 to engineering firms for various water and wastewater infrastructure projects including Lift Station D Condition Assessment (Project WW0344). Garver, L.L.C., (Garver) was selected to provide professional engineering services for this project.

DISCUSSION:

This contract provides for Garver to perform the following services:

1. Condition Assessment of Lift Station D
2. Capacity Evaluation of Lift Station D.

3. Draft Condition Assessment of Lift Station D Report.
4. Final Condition Assessment of Lift Station D Report.

The proposed contract includes $74,870 in base services for Tasks 1-4 to complete the project.

Funding would come from the Lift Station D Condition Assessment design account (32192236-46201 / Project WW0344), which has an available balance of $75,000.

RECOMMENDATION NO. 1:

Staff recommends the Norman Utilities Authority approve Contract K-2526-111 in the amount of $74,870 with Garver L.L.C., for professional engineering services associated with Lift Station D Condition Assessment.

Contract K-2526-111

AGREEMENT

FOR

ENGINEERING SERVICES

This AGREEMENT, between the Norman Utilities Authority (OWNER) and Garver, LLC, (ENGINEER);

WITNESSETH

WHEREAS, OWNER intends to conduct a condition assessment of the Lift Station D facility and flow equalization basin. This condition assessment will document current status and challenges with the facility and develop recommendations to rehabilitate or repair components critical to lift station performance, as described in Attachment B; Scope of Services, and;

WHEREAS, OWNER requires engineering services in connection with the PROJECT (the SERVICES) (the SERVICES); and (the SERVICES); and,

WHEREAS, ENGINEER is prepared to provide said SERVICES; and.

NOW THEREFORE, in consideration of the promises contained in this AGREEMENT, OWNER and ENGINEER agree as follows:

ARTICLE 1 - EFFECTIVE DATE

The effective date of this AGREEMENT shall be _____.

ARTICLE 2 - COMPLETION DATE

ENGINEER shall complete the SERVICES in accordance with Attachment A, Project Schedule.

ARTICLE 3 - GOVERNING LAW

The laws of the state of Oklahoma shall govern this AGREEMENT.

ARTICLE 4 - SERVICES TO BE PERFORMED BY ENGINEER

ENGINEER shall perform the SERVICES described in Attachment B, Scope of Services.

ARTICLE 5 – COMPENSATION

OWNER shall pay ENGINEER in accordance with Attachment C, Compensation.

ARTICLE 6 - OWNER'S RESPONSIBILITIES

6.1. OWNER-Furnished Data: Upon request, OWNER will provide to ENGINEER all data in OWNER's possession relating to ENGINEER's SERVICES on the PROJECT. Such data may include electronic data available from the OWNER's Geographic Information System (GIS), data generated by OWNER's water distribution system model and existing water quality data. ENGINEER will reasonably rely upon the accuracy, timeliness, and completeness of the information provided by OWNER. OWNER's data is provided for temporary use or copying by ENGINEER.

6.2. Access to Facilities and Property: OWNER will make its facilities accessible to ENGINEER as required for ENGINEER's performance of its SERVICES.

6.3. Timely Review: OWNER will examine ENGINEER's studies, reports, sketches, drawings, specifications, proposals, and other documents; and transmit OWNER comments or other decisions to ENGINEER in a timely manner.

6.4. Meetings: OWNER will participate in monthly progress meetings or other meetings with ENGINEER or contractor(s) defined in Scope of Services.

6.5. Advertisements, Permits, and Access: Unless otherwise agreed to in the Scope of Services, OWNER will obtain, arrange, and pay for all advertisements for bids; permits and licenses required by local, state, or federal authorities; and land, easements, rights-of-way, and access necessary for ENGINEER's SERVICES or PROJECT construction.

6.6. Hazardous Substances: Unless otherwise provided in this Agreement, Contractor shall have no responsibility for the discovery, presence, handling, removal, disposal of, or exposure of persons to hazardous material or waste in any form at the Project site. If hazardous substances in any form are encountered or suspected, ENGINEER will stop its own work in the affected portions of the PROJECT to permit testing and evaluation. ENGINEER will, if requested by OWNER, conduct tests to determine the extent of the problem and will perform the necessary studies and recommend necessary remedial measures at an additional fee with contract terms to be negotiated.

ARTICLE 7 - STANDARD OF CARE

ENGINEER shall exercise the same degree of care skill and diligence in the performance of the SERVICES as is ordinarily possessed and exercised by a professional engineer under similar circumstances. ENGINEER shall correct the SERVICES that fail to satisfy this standard of care. No warranty, express or implied is included in this AGREEMENT or in any drawing, specifications, report or opinion produced pursuant to this AGREEMENT.

ARTICLE 8 - LIABILITY AND INDEMNIFICATION

8.1 General. Having considered the potential liabilities that may exist during the performance of the SERVICES, the benefits of the PROJECT, the ENGINEER's fee for the SERVICES and in consideration of the promises contained in this AGREEMENT, OWNER and ENGINEER agree to allocate and limit such liabilities in accordance with this Article.

8.2 Indemnification and Liability. The ENGINEER agrees to defend, indemnify, and hold harmless the OWNER, its officers, servants, and employees, from and against legal liability for all claims, losses, damage, cost, and expense (including reasonable attorneys' fees and accountants' fees) caused by a negligent act, error, or omission of the ENGINEER in the performance of services under this Agreement. OWNER agrees to defend, indemnify, and hold harmless the ENGINEER, its officers, servants, and employees, from and against legal liability for all claims, losses, damage, cost, and expense (including reasonable attorneys' fees and accountants' fees) caused by a negligent act, error, or omission of the OWNER in the performance of services under this Agreement, provided such indemnification shall be applicable only to the extent sovereign immunity has been waived pursuant to Oklahoma law. The ENGINEER and the OWNER each agree to promptly service notice on the other party of any claims arising hereunder, and shall cooperate in the defense of such claims. The acceptance by OWNER or its representatives of any certification of insurance providing for coverage other than as required in this Agreement to be furnished by the ENGINEER shall in no event be deemed a waiver of any of the provisions of this indemnity provision. None of the foregoing provisions shall deprive the OWNER of any action, right, or remedy otherwise available to OWNER at common law.

8.3 Employee Claims. ENGINEER shall indemnify OWNER against legal liability for damages arising out of claims by ENGINEER's employees. To the extent permitted by applicable law, OWNER shall indemnify ENGINEER against legal liability for damages arising out of claims by OWNER's employees.

8.4 Consequential Damages. To the fullest extent permitted by law, ENGINEER shall not be liable to OWNER for any special, indirect or consequential damages resulting in any way from the performance of the SERVICES.

8.5 Survival. Upon completion of all SERVICES obligations and duties provided for in this AGREEMENT or if this AGREEMENT is terminated for any reason the terms and conditions of this Article shall survive.

ARTICLE 9 – INSURANCE

During the performance of the SERVICES under this AGREEMENT ENGINEER shall maintain the following insurance:

9.1 Worker's compensation insurance for ENGINEER's employees as required by Oklahoma Workers Compensation Statutes.

9.2 Comprehensive general liability insurance with a minimum of $1,000,000 per each occurrence and $2,000,000 aggregate.

9.3 Comprehensive automobile liability insurance with a minimum of $1,000,000 combined limit.

9.4 Professional Liability (errors and omissions) insurance providing a minimum policy value of $2,000,000 aggregate.

ENGINEER shall furnish OWNER certificates of insurance that shall include a provision that such insurance shall not be canceled without at least thirty days written notice to OWNER. All PROJECT contractors shall be required to include OWNER and ENGINEER as additional insured on their General Liability Insurance policies.

ENGINEER and OWNER each shall require its insurance carriers to waive all rights of subrogation against the other and its directors, officers, partners, commissioners, officials, agents and employees for damages covered by property insurance during and after the SERVICES. A similar provision shall be incorporated into all contractual arrangements entered into by OWNER and shall protect OWNER and ENGINEER to the same extent.

ARTICLE 10 - LIMITATIONS OF RESPONSIBILITY

ENGINEER shall not be responsible for: (1) construction means, methods, techniques, sequences, procedures or safety precautions and programs in connection with the PROJECT; (2) the failure of any contractor, subcontractor, vendor or other PROJECT participant, not under contract to ENGINEER, to fulfill contractual responsibilities to the OWNER or to comply with federal, state or local laws, regulations, and codes; or (3) procuring permits, certificates and licenses required for any construction unless such responsibilities are specifically assigned to ENGINEER in Attachment B, Scope of Services.

ARTICLE 11 - OPINIONS OF COST AND SCHEDULE

Since ENGINEER has no control over the cost of labor, materials or equipment furnished by others or over the resources provided by others to meet PROJECT schedules, ENGINEER's opinion of probable costs and of PROJECT schedules shall be made on the basis of experience and qualifications as a professional engineer. ENGINEER does not guarantee that proposals, bids, or actual PROJECT costs will not vary from ENGINEER's cost estimates.

ARTICLE 12 - REUSE OF DOCUMENTS

Upon OWNER's request ENGINEER shall furnish OWNER with deliverables and/or other data on electronic media. All documents, including but not limited to, drawings, specifications and computer software prepared by ENGINEER pursuant to this AGREEMENT are instruments of Service in respect to the PROJECT. Said documents are not intended or represented to be suitable for reuse by OWNER or others on extensions of the PROJECT or on any other PROJECT.

ARTICLE 13 – TERMINATION

This AGREEMENT may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this AGREEMENT. The non-performing party shall have fifteen (15) calendar days from the date of the termination notice to cure or to submit a plan for cure acceptable to the other party. OWNER may terminate or suspend performance of this AGREEMENT for OWNER's convenience upon written notice to ENGINEER. ENGINEER shall terminate or suspend performance of the SERVICES on a schedule acceptable to OWNER. If termination or suspension is for OWNER's convenience, OWNER shall pay ENGINEER for all the SERVICES performed to date, amount not to exceed the normal fee amount due for the SERVICES rendered and termination or suspension expenses. Upon restart, an equitable adjustment shall be made to ENGINEER's compensation.

ARTICLE 14 - DELAY IN PERFORMANCE

Neither OWNER nor ENGINEER shall be considered in default of this AGREEMENT for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this AGREEMENT, such circumstances include, but are not limited to abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riot and other civil disturbances; strikes, work slowdowns and other labor disturbances; sabotage; judicial restraint; and inability to procure permits, licenses, or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or SERVICES required to be provided by either OWNER or ENGINEER under this AGREEMENT. Should such circumstances occur the non-performing party shall, within a reasonable period after being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this AGREEMENT.

ARTICLE 15 – COMMUNICATIONS

Any communication required by this AGREEMENT shall be made in writing to the address specified below:

ENGINEER: Cole Niblett, P.E. Garver, LLC
750 SW 24th Street Suite 200
Oklahoma City, OK 73160
405-666-2827
MCNiblett@GarverUSA.com

OWNER: Ken Giannone, Capital Projects Engineer
City of Norman – Utilities Department
225 N Webster Avenue
P.O. Box 370
Norman OK 73069 / 73070
405-217-7778
kenneth.giannone@normanok.gov

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of ENGINEER and OWNER.

ARTICLE 16 – WAIVER

A waiver by either OWNER or ENGINEER of any breach of this AGREEMENT shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.

ARTICLE 17 – SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of this AGREEMENT or the occurrence of any event rendering any portion or provision of this AGREEMENT void shall in no way affect the validity or enforceability of any other portion or provision of this AGREEMENT. Any void provision shall be deemed severed from this AGREEMENT, and the balance of this AGREEMENT shall be construed and enforced as if this AGREEMENT did not contain the particular portion or provision held to be void. The parties further agree to amend this AGREEMENT to replace any stricken provision with a valid Provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire AGREEMENT from being void should a provision, which is of the essence of this AGREEMENT, be determined void.

ARTICLE 18 – NON-DISCRIMINATION

In connection with the performance of work under this contract, the ENGINEER agrees as follows:

A. The ENGINEER agrees not to discriminate against any employee or applicant for employment because of race, color, religion, ancestry, national origin, age, place of birth, disability, sex, sexual orientation, gender identity or expression, familial status, or marital status, including marriage to a person of the same sex. The ENGINEER shall take affirmative action to ensure that employees are treated without regard to their race, color, religion, ancestry, national origin, age, place of birth, disability, sex, sexual orientation, gender identity or expression, familial status, or marital status, including marriage to a person of the same sex. Such actions shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruiting or recruitment, advertising, lay-off, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The ENGINEER and any companies subcontracted shall agree to post in a conspicuous place, available to employees and applicants for employment, notices to be provided by the City Clerk of the City of Norman setting forth the provisions in this section.

B. In the event of the ENGINEER's noncompliance with this nondiscrimination clause, the contract may be canceled or terminated by the City Council. The ENGINEER may be declared by the City Council ineligible for further contracts with the said agency until satisfactory proof of intent to comply shall be made by the ENGINEER.

C. The ENGINEER agrees to include this nondiscrimination clause in any subcontracts connected with the performance of this agreement.

ARTICLE 19 – INTEGRATION

This AGREEMENT represents the entire and integrated AGREEMENT between OWNER and ENGINEER. It supersedes all prior and contemporaneous communications, representations, and agreements, whether oral or written, relating to the subject matter of this AGREEMENT. This AGREEMENT, including its attachments and schedules, may only be changed by a written amendment executed by both parties. The following attachments and schedules are hereby made a part of this AGREEMENT:

Attachment A - Schedule
Attachment B - Scope of Services
Attachment C - Compensation
Exhibit 1 – Project Location Map

ARTICLE 20 - SUCCESSORS AND ASSIGNS

OWNER and ENGINEER each binds itself and its directors, officers, partners, successors, executors, administrators, assigns, and legal representatives to the other party to this AGREEMENT and to the directors, officers, partners, successors, executors, administrators, assigns, and legal representatives of such other party in respect to all provisions of this AGREEMENT.

ARTICLE 21 - ACKNOWLEDGEMENT.

If ENGINEER has 10 or more full-time employees during the term of this Agreement, and this Agreement has a value of one hundred thousand dollars ($100,000) or more, ENGINEER hereby represents, warrants, and covenants to the OWNER that, in accordance with and pursuant to 21 O.S. § 1289.31 (i) it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, and (ii) will not discriminate against a firearm entity or firearm trade association during the term of this Agreement.

[Signatures follow]

IN WITNESS WHEREOF, OWNER and ENGINEER have executed this AGREEMENT.
DATED this _____day of _____20_____.

Garver, LLC – ENGINEER

ATTEST

By: Mary E Maeh

Title: Vice President

Project Manager

STATE OF Oklahoma, COUNTY OF Cleveland, SS:

Before me, the undersigned, a Notary Public in and for said Mary Elizabeth Maeh [Name of Signatory] of the Garver, LLC [Name of Entity Signatory Represents], its Vice President [Title of Signatory with Entity], to me known to be the identical person(s) who executed the foregoing Norman Lift Station D Condition Assessment [Name of Executed Document] and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and seal this 13 day of April, 2026.

My Commission Expires: Aug 24, 2026

SHOUNA DENISE WINSLOW
Notary Public - State of Oklahoma
Commission Number 22011569
My Commission Expires Aug 24, 2026

Notary Public: Shouna D Winslow

Norman Utilities Authority- OWNER

APPROVED as to form and legality this 22 day of April, 2026.

City Attorney

APPROVED by the Trustees of the Norman Utilities Authority this _____day of _____, 20_____.

ATTEST

By: _____ _____

Title: _____ _____

ATTACHMENT A

SCHEDULE

ENGINEER shall begin work under this Agreement within fourteen (14) days of Notice to Proceed and shall complete the work in accordance with the proposed (overall) Project schedule.

Phase Description	Calendar Days
Kickoff Workshop	14 days from NTP
Condition Assessment and Capacity Evaluation	90 days from NTP
Draft Condition Assessment Report	30 days from Completion of the Condition Assessment and Capacity Evaluation
Condition Assessment Report Workshop	14 days from delivery of Draft Condition Assessment Report
Final Condition Assessment Report	21 days from OWNER's comments on Draft Report

ATTACHMENT B

SCOPE OF SERVICES

General

Generally, this scope of services for the OWNER's Lift Station D Condition Assessment includes engineering services to evaluate current condition and capacity of the existing Lift Station D. This condition assessment will identify the current status and condition of major assets, and develop recommendations for rehabilitating or improving areas of primary concern.

The evaluation is limited to the project extents shown in the attached Figure 1. The following components associated with Lift Station D will be evaluated:

A. Influent screens
B. Screening washer/compactors
C. Lift station equipment and personnel access
D. Pumps and associated discharge piping, valves, and appurtenances
E. Visual observation of wet well and associated coatings, grating, and access features
F. Lift station and flow equalization basin (FEB) valves and piping (observation will only include above-grade, exposed piping and appurtenances)
G. Lift station instrumentation
H. Heating, ventilation, and air conditioning (HVAC)
I. Visual structural observation of the lift station building/roof and FEB concrete
J. Maintainability (Bypass configuration and equipment access)
K. Electrical equipment (Variable frequency drives (VFD), programmable logic controllers (PLC), and major switchgear)

Task 1 – Project Administration

1.1 ENGINEER will attend one in-person, kickoff meeting and site visit with up to six (6) ENGINEER team members to discuss project objectives, internal and external team member roles and responsibilities, communication protocols, document management protocols, and schedule.

1.2 ENGINEER will develop a list of requested data and information, anticipated to include at least the following:

A. Original Record Drawings
B. Maintenance records for all major equipment (last 3 years)
C. Lift Station D influent and effluent flow data (last 3 years)
D. O&M Manuals for mechanical equipment
E. Construction submittals for mechanical equipment
F. Hydrogen Sulfide (H2S) Assessment Report (completed by others)
G. Manhole assessment documents
H. Previous arc flash reports
I. Previous geotechnical reports

1.3 ENGINEER will develop a Project Management Plan (PMP) and Quality Assurance/Quality Control (QA/QC) Plan to be executed at each milestone defined in Attachment A.

1.4 ENGINEER will prepare and provide monthly progress/status reports, sufficient to support monthly billings. Monthly status reports shall be submitted with monthly invoices and project updates.

Task 2 – Lift Station D Condition Assessment

ENGINEER will develop a Lift Station D Condition Assessment Report outlining findings and recommendations made during the assessment, as outlined in 2.1 and 2.2 below.

2.1 Condition Assessment

ENGINEER will conduct a visual condition assessment of the lift station with a minimum of six (6) personnel. During the site visit, ENGINEER will discuss operational considerations, staff requirements, and system preferences. The ENGINEER team will denote any major observed deficiencies of the facility and identify any operational deficiencies discussed with OWNER during the visit and document them in the Draft Condition Assessment Report.

As part of this assessment, ENGINEER will not conduct any destructive or material testing as part of the condition assessment and rely on what can be visually observed or evaluated through OWNER-provided information. ENGINEER will also review the OWNER's recently completed H2S Assessment Report, and provide recommendations for next steps or future considerations for H2S mitigation at Lift Station D.

ENGINEER will document the installation date and expected useful life of major assets. Equipment will also be ranked on a relative scale (poor, to fair, to good). ENGINEER will work with OWNER to establish a simple matrix evaluation using remaining useful life, relative condition rating, and other relevant criteria to allow prioritization of improvements based on the established ranking. ENGINEER will develop a project prioritization matrix and include recommendations for rehabilitation and improvement of the lift station.

ENGINEER will provide conceptual cost estimates for replacement of equipment identified to be in poor condition based on the condition assessment. All the conceptual cost estimates will be Class 4 estimates as defined by the Associated for Advancement of Cost Engineering (AACE), which are consistent with cost estimates developed for studies and budget control. The expected accuracy range for the estimates is -30% to +50% of the estimated values.

2.2 Capacity Evaluation

ENGINEER will use current flow data and future flow projections from the most recent Wastewater Master Plan, completed by Garver in 2025, to evaluate the following:

A. Review current lift station pump design and layout to verify if the existing capacity can meet current and projected flows.
B. Develop a 10% conceptual design for a future FEB expansion to handle projected flows. The conceptual layout location will include plan layout, volume, and conceptual dimensions. ENGINEER will use OWNER provided geotechnical reports to develop conceptual sizing for structural foundations.
C. ENGINEER will develop a 10 % conceptual design for a bypass plan identifying recommended connection locations and necessary infrastructure to bypass the lift station for major improvements and shutdowns. The bypass plan will not include detailed specifications for temporary pumping that might be needed for a future bypass scenario.

2.3 Condition Assessment Report and Workshop

ENGINEER will submit a Draft Condition Assessment Report to OWNER outlining the findings and recommendations as described in 2.1 and 2.2. ENGINEER will present the findings of the report at a Condition Assessment Report Workshop. During the Workshop, discussion topics and comments made by OWNER will be documented in meeting

minutes, which will be distributed by ENGINEER following the workshop. OWNER's comments will also be incorporated into the Final Condition Assessment Report.

ENGINEER will deliver the Final Condition Assessment Report to OWNER electronically in PDF format.

PROJECT DELIVERABLES

The following will be submitted to the OWNER, or others as indicated, by ENGINEER:

A. Electronic copies (.pdf) of the Draft and Final Lift Station D Condition Assessment Report.
B. Electronic copies (.pdf) of the submittals of meeting minutes and workshop presentations.
C. Electronic files as requested.

EXTRA WORK

The following items are not included under this agreement but will be considered as extra work:

A. Survey or Design services of any kind other than those stated above.
B. Destructive materials testing.
C. Pump drawdown testing.
D. H2S monitoring or sampling.
E. Development of Facility Observation Forms or business case evaluations.
F. Submittals or deliverables in addition to those listed herein.
G. Geotechnical services.
H. Bidding and construction phase services.
I. Regulatory sampling.
J. NPDES permitting or reporting.

ATTACHMENT C

COMPENSATION

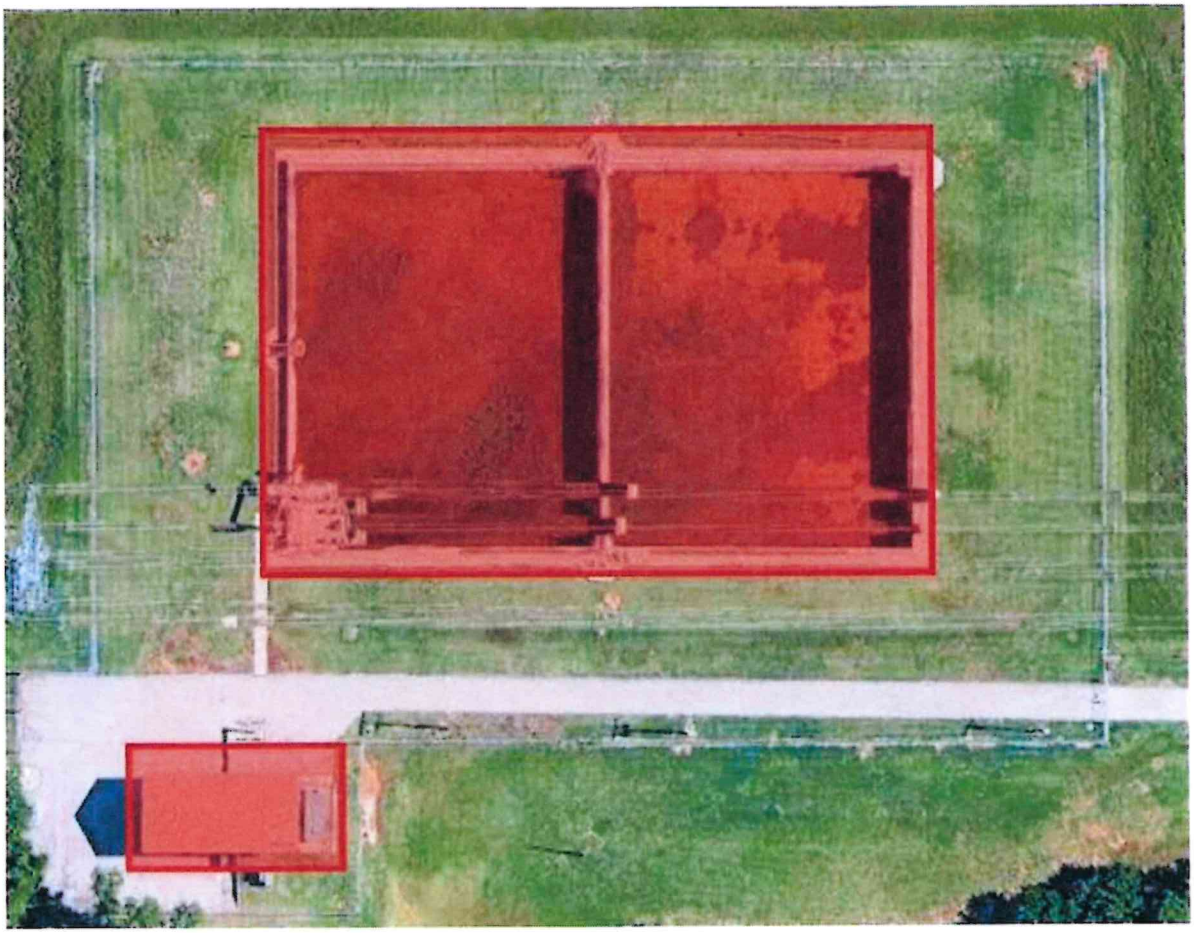
The OWNER will compensate ENGINEER on a lump sum basis for the SERVICES rendered. The lump sum fee is broken down below by task as defined in the Scope of Services:

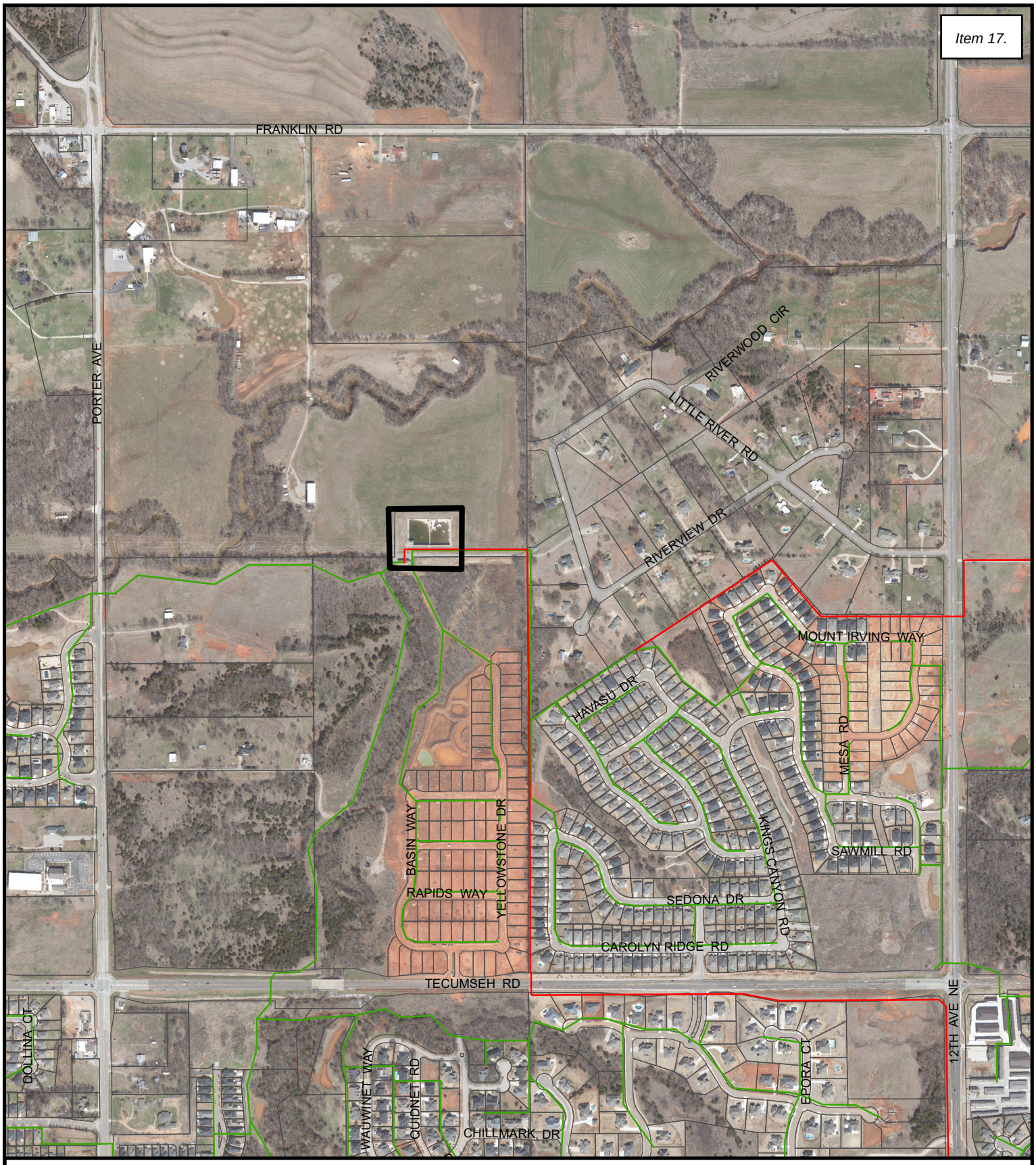
Activity	Basic Task Section	Lump Sum Amount
1	Project Administration	$2,700
2.1	Condition Assessment	$36,520
2.2	Capacity Evaluation	$16,720
2.3	Condition Assessment Report and Workshop	$18,930
	Subtotal for Basic Tasks	**$74,870**

Additional Services (Extra Work). For services not described or included in Section 2, but requested by the OWNER in writing, the OWNER will pay ENGINEER as expressly set forth in the applicable Amendment, or in the event the Amendment is silent, for the additional time spent on the Project, at the agreed upon rates for each classification of ENGINEER's personnel (may include contract staff classified at ENGINEER's discretion) plus reimbursable expenses including but not limited to printing, courier service, reproduction, and travel. Rates will be increased annually with the first increase effective on or about July 1, 2027.

EXHIBIT 1
PROJECT LOCATION MAP

Lift Station D Condition Assessment Project Extents





Lift Station D Condition Assessment & Flow Evaluation (WW0344)

Map Produced by the City of Norman Geographic Information System.

The City of Norman assumes no responsibility for errors or omissions in the information presented.

0 750 1,500 Feet

July 16, 2025

N W E S

Project Extent
Gravity Main
Force Main
City Bound

File Attachments for Item:

18. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-133: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY, THE MIDWEST CITY MUNICIPAL AUTHORITY, AND THE CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT FOR SALE OF SURPLUS MUNICIPAL WATER FROM MIDWEST CITY TO NORMAN UTILITIES AUTHORITY IN THE AMOUNT OF $204,000 AND BUDGET APPROPRIATION AS OULINED IN THE STAFF REPORT.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/26

REQUESTER: Chris Mattingly, Utilities Director

PRESENTER: Chris Mattingly, Utilities Director

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-133: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY, THE MIDWEST CITY MUNICIPAL AUTHORITY, AND THE CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT FOR SALE OF SURPLUS MUNICIPAL WATER FROM MIDWEST CITY TO NORMAN UTILITIES AUTHORITY IN THE AMOUNT OF $204,000 AND BUDGET APPROPRIATION AS OULINED IN THE STAFF REPORT.

BACKGROUND:

The City of Norman is a member city of the Central Oklahoma Master Conservancy District (COMCD). COMCD was created as an operational and governing structure for Lake Thunderbird when the lake was built in the 1960's. Other member cities include Midwest City and Del City. The Norman Utilities Authority (NUA) has an annual allocation of water from Lake Thunderbird in the amount of 3.083 billion gallons per year. In addition, the NUA has a contract with the City of Del City to purchase 300 million gallons of their excess water allocation each federal year. The federal year is designated from October 1st - September 30th of each year. This totals 3.383 billion gallons of available water for Norman to use each year.

This past Fall, Norman was unable to fully utilize our wellfield due to our disinfection system not fully being operational. Staff worked closely with Department of Environmental Quality personnel to establish an interim chlorinating station for our wellfield until the large groundwater treatment plant is fully constructed and operational.

Norman has used approximately 1.586 billion of the 3.383 billion or 46.89% of our lake allocation as of this date. There are 5 months to go in the federal year. Though this looks like we have half of our water remaining, we are about to enter our summer usage which is when we use the most throughout the year.

DISCUSSION:

Staff approached Midwest City (MWC) officials about the potential purchase of their anticipated excess water allocation from Lake Thunderbird. Similar to Del City's contract, the agreement

is to purchase 300 million gallons from MWC in the amount of $204,000. Unlike the Del City contract, which is each year, the MWC contract is a one-time purchase for this year only.

Staff recommends an appropriation from the Water Fund Balance (Account No. 31-29000) into the Water Plant Outside Water Resource account (Account No. 31955234-43123) in the amount of $204,000 to cover this purchase.

RECOMMENDATION :

Staff recommends the Norman Utilities Authority approve Contract K-2526-133 in the amount of $204,000 with Midwest City for the purchase of 300,000,000 gallons of water. Staff also recommends an appropriation from the Water Fund Balance (Account No. 31-29000) in the amount of $204,000 to be placed into Outside Water Resource account (Account No. 31955234-43123).

AGREEMENT FOR SALE OF SURPLUS MUNICIPAL WATER FROM MIDWEST CITY TO NORMAN

This AGREEMENT is made and entered into the _____ day of _____, 2026, (the "Effective Date") by and between the parties, being Norman Utilities Authority of the City of Norman, Oklahoma, a public trust for the benefit of the City of Norman, Oklahoma, (hereinafter referred to as "NORMAN"); the City of Midwest City, Oklahoma, a municipal corporation, and the Midwest City Municipal Authority, a public trust for the benefit of the City of Midwest City (hereinafter collectively referred to as "MIDWEST CITY"); and Central Oklahoma Master Conservancy District, a master conservancy district organized under the laws of Oklahoma (hereinafter referred to as "COMCD").

RECITALS

WHEREAS, MIDWEST CITY is a party to a certain Contract with COMCD, dated November 13, 1961, extended on June 5, 1995, as amended, and renewed effective January 1, 2017, for the MIDWEST CITY water supply ("the Midwest City Contract"), under the terms and provisions of which MIDWEST CITY is entitled to purchase a certain specified allocation of water from COMCD.

WHEREAS, NORMAN is a party to a certain Contract with COMCD, dated September 5, 1961 and extended, as amended, and renewed effective January 1, 2017, for the NORMAN water supply ("the Norman Contract"), under the terms and provisions which NORMAN is entitled to purchase a certain specified allocation of water from COMCD.

WHEREAS, NORMAN anticipates, based upon past and current water demand and actual usage, that it may need more than the specified allocation of water available to NORMAN under the Norman Contract and desires to purchase Surplus Municipal Water (as referenced in Section 7 in both the Norman Contract and the Midwest City Contract) from COMCD, to help meet the needs and demands of NORMAN.

WHEREAS, MIDWEST CITY is willing to allow COMCD to provide to NORMAN, at a mutually agreed upon price, some of the Surplus Municipal Water which MIDWEST CITY is otherwise entitled to utilize or retain under the Midwest City Contract.

WHEREAS, COMCD Section 7 of the Midwest City Contract provides that when Surplus Municipal Water is available, COMCD may dispose of such current surplus on whatever terms it can arrange.

NOW, THEREFORE, in consideration of the mutual agreements and conditions herein described, the parties agree as follows:

1. MIDWEST CITY ALLOCATION RIGHT RETENTION: MIDWEST CITY shall retain all allocations and rights to all water which they have possessed immediately

prior to the execution of this AGREEMENT, and NORMAN agrees not to seek or accept any additional rights of water currently held by MIDWEST CITY as a result of MIDWEST CITY making Surplus Municipal Water available to NORMAN under this AGREEMENT.

2. TERM OF AGREEMENT: The term of this AGREEMENT shall be from the Effective Date to September 30, 2026.

3. CONTRACT PURCHASE VOLUMES: MIDWEST CITY agrees to sell, and COMCD agrees to convey, to NORMAN three hundred million gallons (300,000,000) of Surplus Municipal Water from MIDWEST CITY's contract allocation under the Midwest City Contract at the rate set forth within Paragraph 4 of this AGREEMENT.

4. SURPLUS MUNICIPAL WATER: MIDWEST CITY will irrevocably sell to NORMAN three hundred million (300,000,000) gallons of Surplus Municipal Water, whether the water is used or not, at a rate of sixty-eight cents ($0.68) per 1,000 gallons, for a total of two hundred and four thousand dollars ($204,000.00). Payment to MIDWEST CITY will be required within 60 days following the Effective Date.

5. BILLING AND WATER USAGE STATEMENTS: MIDWEST CITY will provide an invoice receipt for NORMAN after receiving payment for the purchase of Surplus Municipal Water. COMCD shall maintain and provide usage records to NORMAN and MIDWEST CITY.

6. NORMAN USE OF TEMPORARY WATER: NORMAN shall retain full rights to use temporary water in accordance with contract K-2526-62 between NORMAN and COMCD.

7. TAX PROVISIONS: NORMAN acknowledges that MIDWEST CITY has advised NORMAN that the requirements of the Internal Revenue Code of 1986 and regulations adopted thereunder (collectively, the "Code") applicable to obligations issued and to be issued by MIDWEST CITY to finance water facilities must be complied with in order for interest on such obligations to be and remain exempt from Federal income taxation. To ensure and maintain compliance with such Code requirements, MIDWEST CITY/NORMAN makes the following covenants:

7.1 NORMAN will not sell any water purchased under this Agreement in any manner that would cause such sale to result in any facility of MIDWEST CITY being deemed to be used for a private business under the Code.

7.2 NORMAN currently provides service to the University of Oklahoma who provides service to other tenants or users on their premises. NORMAN will not resell any water purchased under this Agreement, whether directly or as a part of a sale of water from NORMAN's water system, to a wholesale purchaser for resale by such purchaser in addition to the University of Oklahoma. NORMAN will only sell water purchased under this Agreement to its retail customers for ultimate consumption or use.

7.3 NORMAN will not enter into any agreement for water purchased under this AGREEMENT and resold to NORMAN'S retail customers except for arrangements for water sale that is available to the general public at either (i) no charge, or (ii) on the basis of rates that are generally applicable and uniformly applied, it being understood that for this purpose, rates may be treated as general applicable and uniformly applied, it being understood that for this purpose, rates may be treated as generally applicable and uniformly applied even if (x) different rates apply to different classes of users, such as volume purchasers, if the differences in rates are customary and reasonable; or (y) a specially negotiated rate arrangement is entered into, but only if the user is prohibited by federal law from paying the generally applicable rates and the rates established are as comparable as reasonably possible to the generally applicable rates.

7.4 NORMAN will not enter into any arrangement for water purchased under this AGREEMENT and resold to NORMAN'S retail customers that conveys priority rights or other preferential benefits or that would obligate any retail customers to make payments that are not contingent on the amount of water purchased by such customer such as take or pay or take and pay contracts.

7.5 In the event such Code requirements, or interpretations thereof, change after the date hereof, any or all of the foregoing may be modified, by notice in writing from MIDWEST CITY to NORMAN based on the advice of counsel, to reflect such changes.

7.6 NORMAN represents and confirms that the Norman Utilities Authority is a public trust created and existing under the laws of the State of Oklahoma for the benefit of the City of Norman, Oklahoma, and covenants that it will continue to be such a public trust for the term of this AGREEMENT. NORMAN further represents and confirms that it is exempt and will remain exempt from Federal income taxation for the term of this AGREEMENT and, by virtue of such exemption, has not filed or paid and will not file or pay any Federal income tax returns for the term of this Agreement.

8. LIABILITY: MIDWEST CITY, NORMAN, and COMCD agree to allocate and limit such liabilities in accordance with this Article to the extent permitted by Oklahoma statutes, constitution, and case law.

8.1 Consequential Damages. To the extent permitted by Oklahoma statutes, constitution, and case law, MIDWEST CITY shall not be liable to NORMAN or COMCD, NORMAN shall not be liable to MIDWEST CITY or COMCD, and COMCD shall not be liable to MIDWEST CITY or NORMAN for any special, indirect or consequential damages resulting in any way from the performance of this AGREEMENT.

8.2 Remedies and Indemnification for Breach of Tax Covenants. The parties agree that (a) the provisions of Paragraph 7 of this AGREEMENT constitute material terms and conditions of this Agreement; (b) COMCD, MIDWEST CITY each has the right to terminate this Agreement by giving thirty (30) days written notice to NORMAN in the event MIDWEST CITY or COMCD determines, in good faith, that Norman has breached any part of Paragraph 7 of this AGREEMENT; and (c) because of the importance to MIDWEST CITY of preserving the tax-exempt treatment of the interest on its obligations, determinations by the MIDWEST CITY, in good faith, as to NORMAN'S compliance with the provisions of Paragraph 7 and its subparts herein shall be conclusive. Notwithstanding the foregoing, NORMAN agrees to indemnify and hold harmless MIDWEST CITY for all costs incurred by MIDWEST CITY, including reasonable fees of counsel and other professional, with respect to any action required to be taken by MIDWEST CITY to prevent, defend or settle any threatened, preliminary or final action or investigation by the Internal Revenue Service questioning or attacking the tax-exempt status under the Code of the interest on obligations issued by MIDWEST CITY arising from any violation by NORMAN of Paragraph 7 and its subparts herein, except to the extent such violation results from any sale or resale approved in writing by MIDWEST CITY in its sole discretion. Any provisions contained herein which provide for indemnification shall not apply to the United States in the event that it or one of its agencies becomes a successor in interest to NORMAN. This Section shall survive the expiration or earlier termination of this Agreement.

8.3 Survival. Upon completion of all obligations and duties provided for in this AGREEMENT or if this AGREEMENT is terminated for any reason, the terms and conditions of this Paragraph 8 and all its subparagraphs shall survive.

9. FORCE MAJEURE: Neither MIDWEST CITY, COMCD, or NORMAN shall be considered in default of this AGREEMENT for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For the purposes of this AGREEMENT, such circumstances include, but are not limited to: abnormal weather conditions; unforeseen emergency causing infrastructure failure; floods; earthquakes; fire; epidemics; war; riot and other civil disturbances; strikes, work slowdowns and other labor disturbances; sabotage; judicial restraint; and inability to procure permits; licenses; or authorization from any local, state, or federal agency for anything required to be provided by either MIDWEST CITY, COMCD, or NORMAN under this AGREEMENT.

10. NONPERFORMANCE: Should such circumstances occur the non-performing party shall, within a reasonable period after being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this AGREEMENT.

11. COMMUNICATION: Any communication required by this AGREEMENT shall be made in writing to the addresses specified below:

NORMAN: Norman Utilities Authority
ATTN: Director of Utilities
225 N. Webster Ave
Norman, OK 73070-0370

and

City of Norman
ATTN: City Attorney
P.O. Box 370
201 W. Gray Street
Norman, OK 73070
anthony.purinton@normanok.gov

MIDWEST CITY: Midwest City Municipal Authority
ATTN: Secretary
100 North Midwest Boulevard
Midwest City, OK 73110

and

City of Midwest City
ATTN: City Clerk
100 North Midwest Boulevard
Midwest City, OK 73110

COMCD: Central Oklahoma Master Conservancy District
ATTN: General Manager
12500 Alameda Drive
Norman, OK 73026

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of NORMAN, MIDWEST CITY, and COMCD.

12. WAIVER OF BREACH: Any waiver by MIDWEST CITY, NORMAN, or COMCD of any breach of this AGREEMENT shall be in writing. Such waiver shall not affect the waiving party's right with respect to any other or further breach.

13. SEVERABILITY: The invalidity, illegality, or unenforceability of any provision of this AGREEMENT or the occurrence of any event rendering any portion or provision of this AGREEMENT void shall in no way affect the validity or enforceability of any other portion or provision of this AGREEMENT. Any void provision shall be deemed severed from this AGREEMENT, and the balance of this AGREEMENT shall be construed and enforced as if this AGREEMENT did not contain the particular portion or provision held to be void. The parties further agree to amend this AGREEMENT to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire AGREEMENT from being void should a provision, which is of the essence of this AGREEMENT, be determined void.

14. AMENDMENT: This AGREEMENT represents the entire and integrated AGREEMENT between NORMAN, MIDWEST CITY, and COMCD. Except as otherwise specified herein, this AGREEMENT supersedes all prior and contemporaneous communications, representations, and agreements, whether oral or written, relating to the subject matter of this AGREEMENT. This AGREEMENT may only be changed by written amendment executed by both parties.

15. CITY CONTRACTS WITH COMCD: Nothing in this AGREEMENT supersedes, amends, or abrogates any of the provisions of the Midwest City Contract or the Norman Contract.

16. VENUE AND CHOICE OF LAW: All parties hereto expressly agree that the venue of any litigation relating to or involving this Agreement and/or the rights, obligations, duties and covenants therein shall be in the state district court of Cleveland County, Oklahoma. All parties agree that this Agreement shall be interpreted and enforced in accordance with Oklahoma law and all rights of the parties shall be determined in accordance with Oklahoma law.

17. EFFECTIVE DATE: For the purposes of this Agreement, the Effective Date shall be determined as the date the Agreement is approved, signed and executed by all parties.

[Remainder of page intentionally left blank.]

IN WITNESS WHEREOF, NORMAN, MIDWEST CITY and COMCD have executed this AGREEMENT.

NORMAN UTILITIES AUTHORITY

Approved by NORMAN this _____ day of _____, 2026.

NORMAN UTILITIES AUTHORITY

ATTEST: By: _____

_____, Chairman

_____

_____, Secretary

Reviewed this _____ day of _____, 2026.

_____

Attorney for Norman Utilities Authority

CITY OF MIDWEST CITY

Approved by MIDWEST CITY MUNICIPAL AUTHORITY this 22nd day of April, 2026.

MIDWEST CITY MUNICIPAL AUTHORITY

ATTEST: By: _____

Tim Lyon, General Manager

_____

_____, Secretary

Reviewed this 22nd day of April, 2026.

_____

Attorney for Midwest City Municipal Authority

MIDWEST CITY MUNICIPAL AUTHORITY MIDWEST CITY SEAL OKLAHOMA

CITY OF MIDWEST CITY

ATTEST:

By: _____
Tim Lyon, City Manager

_____
_____, City Clerk

Reviewed this 22nd day of April, 2026.

_____
Attorney for City of Midwest City

CITY OF MIDWEST CITY SEAL OKLAHOMA

CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT

Approved by COMCD this _____ day of _____, 2026.

CENTRAL OKLAHOMA MASTER
CONSERVANCY DISTRICT

ATTEST:

By: _____
_____, President

_____
_____, Secretary

Reviewed this _____ day of _____, 2026.

_____
Attorney for COMCD

File Attachments for Item:

19. CONSIDERATION OF APPROVAL, ADOPTION, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2526-29 AND CONTRACT K-2526-146: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND SILVER STAR CONSTRUCTION COMPANY INC. IN THE AMOUNT NOT TO EXCEED $2,754,948.00 FOR THE FYE 2026 ROBINSON STREET AND INTERSTATE DRIVE CONCRETE AND ASPHALT PAVEMENT PROJECT, PERFORMANCE BOND B-2526-60; STATUTORY BOND B2526-61; MAINTENANCE BOND MB-2526-46, AND RESOLUTION R2526-111 GRANTING TAX-EXEMPT STATUS (WARD 2, 3 AND 8).

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Joseph Hill, Streets Program Manager

PRESENTER: Scott Sturtz, Director of Public Works

ITEM TITLE: CONSIDERATION OF APPROVAL, ADOPTION, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2526-29 AND CONTRACT K-2526-146: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND SILVER STAR CONSTRUCTION COMPANY INC. IN THE AMOUNT NOT TO EXCEED $2,754,948.00 FOR THE FYE 2026 ROBINSON STREET AND INTERSTATE DRIVE CONCRETE AND ASPHALT PAVEMENT PROJECT, PERFORMANCE BOND B-2526-60; STATUTORY BOND B-2526-61; MAINTENANCE BOND MB-2526-46, AND RESOLUTION R-2526-111 GRANTING TAX-EXEMPT STATUS (WARD 2, 3 AND 8).

BACKGROUND:

On Tuesday, April 6, 2021, Norman residents voted to approve the 2021-2026 Street Maintenance Bond Program which includes the issuance of $27 million in bonds to fund the resurfacing, rehabilitation and reconstruction of neighborhood streets. The five categories of street maintenance include (1) Urban Asphalt Pavement Street Rehabilitation, (2) Urban Concrete Street Rehabilitation, (3) Urban Road Reconstruction, (4) Rural Road Rehabilitation, and (5) Preventive Maintenance. This program operates on a 5-year cycle.

The Street Maintenance Bond program is currently under construction on all final project locations within the original bond program. Over the life cycle of this current bond there has been savings accumulated which will allow the City to consider additional street maintenance projects for completion.

Street Maintenance Bond funds can only be utilized for roadway maintenance or improvement projects meeting the intent of the original bond proposal. On December 9, 2025, City Council approved resolution R-2526-85 adding Robinson Street and Interstate Drive into the 2021 Street Maintenance Bond program. The additions to the program meet the bond requirements. At the time, $2,500,000.00 was appropriated for the construction effort based on estimates.

DISCUSSION:

The project was publicly advertised on February 18, 2026, and February 25, 2026. Nine contractors attended a pre-bid conference on February 26, 2026. Nine bids were submitted and opened on March 12, 2026.

Tabulation of Bid Results

Bidder	Bid
SILVER STAR CONSTRUCTION COMPANY INC.	$2,754,948.00
SCHWARZ PAVING COMPANY INC.	$2,781,930.50
HASKELL LEMON CONSTRUCTION COMPANY	$3,092,429.50
RUDY CONSTRUCTION COMPANY	$3,208,420.00
ARROYO'S CONCRETE LLC	$3,318,055.76
ELLSWORTH CONSTRUCTION OKC LLC	$3,800,049.35
ENGINEER'S ESTIMATE	$4,506,070.15

The low bid was submitted by Silver Star Construction Company Inc. of Moore, Oklahoma in the amount of $2,754,948.00, which is $1,751,122.15 or 39%, less than the adjusted engineer's estimate. City staff, at the time of this estimate believed that due to the sixty-day (60) performance period and market volatility, prices would be much higher than those initially estimated and obtained at bid opening. Hence, the difference between estimate and respondent bids.

Silver Star Construction Company Inc. is a responsible bidder. They have successfully performed similar work for the City of Norman in the past.

Due to the volatility of the economy and rise in mineral prices, the initial cost estimate of the project has been outpaced. Therefore, it will be necessary to appropriate additional funds from the Street Maintenance Bond fund balance. The monies currently allocated in the budget for the execution of this project are $254,948.00 less than the lowest bid. For that reason, City staff recommends appropriating $254,948.00 from the Street Maintenance Bond Fund Balance account 50-29000 and appropriating as outlined in the following table:

Project	Account	Appropriation amount	New total
Robinson St - BP0811	ACCT# 50594401-46101	$193,760.48	$2,093,760.48
Interstate Dr - BP0812	ACCT# 50594401-46101	$61,187.52	$661,187.52
TOTAL		$254,948.00	$2,754,948.00

If approved, construction of the Street Maintenance Bond Program – FYE 2026 Robinson Street and Interstate Drive Concrete and Asphalt Pavement Project will begin on or around May 25, 2026. The construction time for this project is 60 days with an estimated completion on July 24, 2026, plus weather days.

RECOMMENDATION NO. 1:

Staff recommends that $254,948.00 be appropriated from the Street Maintenance Bond Fund balance as outlined in the Staff Report.

RECOMMENDATION NO. 2:

Staff recommends the approval of Contract K-2526-146 with Silver Star Construction Company Inc. in the amount of $2,754,948.00 for construction of the Street Maintenance Bond Program – FYE 2026 Robinson Street and Interstate Drive Concrete and Asphalt Pavement Project.

RECOMMENDATION NO. 3:

Staff further recommends that, upon approval of Contract K-2526-146, the following bonds be approved:

Performance Bond No. B-2526-60
Statutory Bond No. B-2526-61
Maintenance Bond No. MB-2526-46

RECOMMENDATION NO. 4:

Staff further recommends that, upon approval of Contract K-2526-146, Silver Star Construction Company Inc. be authorized as Project Agent via Resolution No. R-2526-111.

CONTRACT

THIS CONTRACT made and entered into this_____day of_____, 20__, by and between Silver Star Construction Company., Inc as Party of the First Part, hereinafter designated as the CONTRACTOR, and the City of Norman, a municipal corporation, hereinafter designated as the CITY, Party of the Second Part.

WITNESSETH

WHEREAS, the CITY has caused to be prepared in accordance with law, specifications, and other bidding documents for the work hereinafter described and has approved and adopted all of said bidding documents, and has caused Notice to Bidders to be given and advertised as required by law, and has received sealed proposals for the furnishing of all labor and materials for the following projects:

FYE 2026 ROBINSON AND INTERSTATE DR CONCRETE AND ASPHALT PAVEMENT

as outlined and set out in the bidding documents and in accordance with the terms and provisions of said CONTRACT; and,

WHEREAS, the CONTRACTOR in response to said Notice to Bidders, has submitted to the CITY in the manner and at the time specified, a sealed proposal in accordance with the terms of this Contract; and,

WHEREAS, the CITY, in the manner provided by law, has publicly opened, examined, and canvassed the proposals submitted and has determined and declared the above-named CONTRACTOR to be the lowest and best Bidder on the above-prepared project, and has duly awarded this CONTRACT to said CONTRACTOR, for the sum named in the proposal, to wit:

(WRITTEN) Two Million Seven Hundred Fifty-Four Thousand Nine Hundred Forty-Eight Dollars and Zero Cents (DOLLARS):

(NUMERALS) ($ 2,754,948.00).

NOW, THEREFORE, for and in consideration of the mutual agreements and covenants herein contained, the parties to this CONTRACT have agreed, and hereby agree, as follows:

l) The CONTRACTOR shall, in a good and first-class, workman-like manner at his own cost and expense, furnish all labor, materials, tools, and equipment required to perform and complete said work in strict accordance with this CONTRACT and the following CONTRACT Documents: The Bid Notice published in the Norman Transcript, the Notice to Bidders, Instructions to Bidders, the Contractor's Bid or Proposal, the Construction Drawings, Specifications, Provisions, and Bonds thereto, all of which documents are on file in the Office of the Purchasing Agent of the City of Norman, and are made a part of this CONTRACT as fully as if the same were set out at length.

2) The CITY shall make payments as stipulated in the contract documents to the CONTRACTOR in the following manner: On or about the first day of each month, the project engineer, or other appropriate person, will make accurate estimates of the value, based on CONTRACT prices, or work done, and materials incorporated in the work and of materials suitably stored at the site thereof during the preceding calendar month. The CONTRACTOR shall furnish to the project engineer, or other appropriate person, such detailed information as he may request to aid him as a guide in the preparation of the monthly estimates.

Each monthly estimate for payment must contain or have attached an affidavit in accordance with the Constitution of the State of Oklahoma, Title 62, Section 310.9.

On completion of the work, but prior to the acceptance thereof by the CITY, it shall be the duty of the project engineer, or other appropriate person, to determine that said work has been completely and fully performed in accordance with said CONTRACT Documents; and upon making such determinations, said official shall make his final certificate to the CITY.

The CONTRACTOR shall furnish proof that all claims and obligations incurred by him in connection with the performance of said work have been fully paid and settled; said information shall be in the form of an affidavit, which shall bear the approval of the surety on the CONTRACT Bonds for payment of the final estimate to the CONTRACTOR; thereupon, the final estimate (including retainages) will be approved and paid.

3) It is further agreed that the CONTRACTOR will commence said work within 10 days following receipt of a NOTICE-TO-PROCEED, and prosecute the same vigorously and continuously. Any suspension of work must be approved by the engineer or the engineer's representative. The contract period is as follows:

FYE 2026 URBAN RECONSTRUCTIONS PROJECT

a. 60 Calendar Days
    i. 60 Calendar Days does not include weather days
        1. Weather days to be determined by the engineer or the streets program manager

4) That the CITY shall pay the CONTRACTOR for the work performed as follows:

a. Payment for unit price items shall be at the unit price bid for actual construction quantities.

b. Construction items specified but not included as bid items shall be considered incidental and shall not be paid for directly, but shall be included in the bid price for any or all of the pay quantities. Should any defective work or materials be discovered or should a reasonable doubt rise as to the quality of any work completed, there will be deducted from the next estimate an amount equal to the value of the defective or questionable work and shall not be paid until the defects are remedied.

And that the CONTRACTOR'S bid is hereby made a part of this Agreement.

5) The amount of retainage with respect to progress payments will be 5%, or as otherwise permitted by applicable law.

6) That the CONTRACTOR will not undertake to furnish any materials or to perform any work not specifically authorized under the terms of this Agreement unless additional materials or work are authorized by written Change Order, executed by the CITY; and that in the event any additional are provided by the CONTRACTOR without such authorization, the CONTRACTOR shall not be entitled to any compensation therefore whatsoever.

7) That if any additional work is performed or additional materials provided by the CONTRACTOR upon authorization by the CITY, the CONTRACTOR shall be compensated therefore at the unit price and as agreed to by both parties in the execution of the Change Order.

8) That the CONTRACTOR shall perform the work and provide the materials strictly in accordance with the specifications as to quality and kind, and all work and materials shall be subject to rejection by the CITY through its authorized representatives for failure to meet such requirements, and in the event of such rejection, the CONTRACTOR shall replace the work and materials without compensation therefore by the CITY.

9) The CONTRACTOR shall complete the work in accordance with the terms of this Agreement. The CONTRACTOR further agrees to pay liquidated damages, as stipulated in the contract document and the General Conditions included in the City of Norman Standard Specifications and Construction Drawings, for each calendar day thereafter.

10) The CONTRACTOR shall furnish surety bonds and certificate of insurance as specified herein which bonds and insurance must be approved by the CITY prior to issuance of the Work Order and commencement of work on the project. The CONTRACTOR shall provide written documentation from the Maintenance Bond Company that all work, including Change Orders, is covered by the Maintenance Bond before final acceptance of the project.

11) IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed, in four (4) duplicate originals, the day and year first above written.

12) To that end, no provision of this CONTRACT or of any such aforementioned document shall be interpreted or given legal effect to create an obligation on the part of the CITY to third persons, including, by way of illustration but not exclusion, sureties upon performance bonds, payment bonds or other bonds, assignees of CONTRACTOR, subcontractors, and persons performing labor, furnishing material or in any other way contributing to or assisting in the performance of the obligations of the CONTRACTOR; nor shall any such provisions be interpreted or given legal effect to afford a defense against any obligation owed or assumed by such third person to the CITY or in any way to restrict the freedom of the third person to the CITY or in any way to restrict the freedom of the CITY to exercise full discretion in its dealing with the Contractor.

13) If CONTRACTOR has 10 or more full-time employees during the term of this Agreement, and this Agreement has a value of one hundred thousand dollars ($100,000) or more, CONTRACTOR hereby represents, warrants, covenants to the CITY that, in accordance with and pursuant to 21 O.S. § 1289.31 (i) it does not have a practice, policy, guidance or directive that discriminates against a firearm entity or firearm trade association, and (ii) will not discriminate against a firearm entity or firearm trade association during the term of this Agreement.

14) <u>The sworn, notarized statement below must be signed and notarized before this Contract will become effective.</u>

STATE OF Oklahoma)
) ss:
COUNTY OF Cleveland)

Tim Caudle President, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by CONTRACTOR to submit the above CONTRACT to the CITY. Affidavit further states that CONTRACTOR has not paid, given or donated or agreed to pay, give, or donate to any officer or employee of the CITY any money or other thing of value, either directly or indirectly, in the procuring of the CONTRACT.

Contractor

Subscribed and sworn to before me this 30 day of March, 2026.

Notary Public

AMBER HARRIS
NOTARY PUBLIC
STATE OF OKLAHOMA
Commission # 22010586 Expires 08/04/26

IN WITNESS WHEREOF, the said parties of the First and Second Part have hereunto set their hands and seals respectively the_____ day of _____ 20___, and the_____ day of _____,_20___.

(Corporate Seal) (where applicable)

Principal

ATTEST:
Authorized Representative

Signed:

Title: Tim Caudle President

Corporate Secretary (where applicable)

Address 2401 S. Broadway Moore, OK 73160

Telephone: 405-793-1725

CITY OF NORMAN:

Approved as to form and legality this 20 day of April 2026.

City Attorney

Approved by the Council of the City of Norman, this ____day of _____, 20___.

ATTEST:

City Clerk

Mayor

CONTRACT AFFIDAVIT

STATE OF Oklahoma)
) ss:
COUNTY OF Cleveland)

Tim Caudle President, of lawful age, being first duly sworn, on oath says that (s)he is the Agent authorized by the Firm of Silver Star Construction Company., Inc to submit the above Contract to the City of Norman, Oklahoma.

Affidavit further states that such firm has not paid, given or donated or agreed to pay, give, or donate to any officer or employee of the City of Norman, Oklahoma, any money or other thing of value, either directly or indirectly, in the procuring of the Contract.

Contractor Tim Caudle President

Subscribed and sworn to before me this 23 day of March, 2026

Notary Public

My Commission Expires:

08/04/26

AMBER HARRIS
NOTARY PUBLIC
STATE OF OKLAHOMA
Commission # 22010586 Expires 08/04/26

CITY OF NORMAN
MAINTENANCE BOND

Bond No. 674226440

Know all men by these presents that Silver Star Construction Company., Inc as Principal, and Liberty Mutual Insurance Company, a corporation organized under the laws of the State of Massachusetts, and authorized to transact business in the State of Oklahoma, as SURETY, are held and firmly bound unto THE CITY OF NORMAN, a Municipal Corporation of the State of Oklahoma, herein called CITY, in the sum of Two Million Seven Hundred Fifty-Four Thousand Forty-Eight DOLLARS ($2,754,948.00), such sum being equal to the contract price and being in force for a period of one year from the date of the acceptance of the below described improvements by the City Council, and thereafter for the sum of Two Million Seven Hundred Fifty-Four Thousand Forty-Eight DOLLARS($2,754,948.00), such sum being not less than fifteen percent (15%) of the total contract price of said improvements for a period of four years thereafter, for the payment of which sum PRINCIPAL and SURETY bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally.

WHEREAS, the conditions of this obligation are such that the PRINCIPAL, being the lowest and best bidder on the following project:

FYE 2026 ROBINSON AND INTERSTATE DR CONCRETE AND ASPHALT PAVEMENT

has entered into a written CONTRACT (K-2625-146) with the CITY OF NORMAN, dated this _____ day of _____, 20____ for the erection and construction of this PROJECT, that CONTRACT being incorporated herein by references as if fully set forth; and,

WHEREAS, under the ordinances of the CITY the PRINCIPAL is required to furnish to the CITY a maintenance bond covering said construction of this PROJECT, the bond to include the terms and provisions hereinafter set forth, as a condition precedent to final acceptance of the PROJECT.

NOW, THEREFORE, if the PRINCIPAL shall keep and maintain, subject to normal wear and tear, the construction, except for defects not occasioned by improper workmanship, materials, or failure to protect new work until it is accepted, and if the PRINCIPAL shall promptly repair, without notice from the CITY or expense to the CITY any and all defects arising from improper workmanship, materials, or failure to protect new work until it is accepted; all for a period of five (5) years from the date of the written final acceptance by the CITY, then this obligation shall be null and void. The amount of the Maintenance Bond shall be 100 % of the contract amount for the first year and then 15% of the contract amount for the following four (4) years. Otherwise, this obligation shall remain in full force and effect at all times.

Provided further, however, that upon neglect, failure or refusal of the PRINCIPAL to maintain or make any needed repairs upon the construction on the PROJECT, as set out in the preceding paragraph, within ten (10) days after the mailing of notice to the PRINCIPAL by letter deposited in the United States Post Office at Norman, Oklahoma, addressed to the PRINCIPAL at the address set forth below, then the PRINCIPAL and SURETY shall jointly and severally be liable to the CITY for the cost and expense for making such repair, or otherwise maintaining the said construction.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said CONTRACT and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, the said PRINCIPAL has caused these presents to be executed in its name and its corporate seal (where applicable) to be hereunto affixed by its duly authorized representative(s), on the ___ day of _____, 20___, and the SURETY has caused these presents to be executed in its name its corporate seal to be hereunto affixed by its authorized representative(s) on the _____ day of _____, 20___.

(Corporate Seal) (where applicable)

ATTEST:

Bob Crawley Secretary
Corporate Secretary (where applicable)

Principal
Signed: _____
Authorized Representative

Title: Tim Caudle President

Address: 2401 S. Broadway
Moore, OK 73160

Telephone: 405-793-1725

(Corporate Seal) (where applicable)

ATTEST:

Surety: Liberty Mutual Insurance Company

Signed: _____
Authorized Representative

Printed: Russell Hollingsworth Attorney-in-Fact
Authorized Representative

Title: Attorney-In-Fact

Address: 201 N. Grand Ave., 100, Enid, OK 73701

Telephone: 580-233-2000

CORPORATE ACKNOWLEDGEMENT

STATE OF Oklahoma)
) ss:
COUNTY OF Cleveland)

The foregoing instrument was acknowledge before me this 23rd day of March, 2026, by Tim Caudle President (Name and Title), of Silver Star Construction Company., Inc a(n) corporation, on behalf of the corporation.

WITNESS my hand and seal this 23rd day of March, 2026.

Amber Harris
Notary Public

AMBER HARRIS
NOTARY PUBLIC
STATE OF OKLAHOMA
Commission # 22010586 Expires 08/04/26

My Commission Expires:
08/04/26

Maintenance Bond No. MB-2526-46
Page 2 of 3

INDIVIDUAL ACKNOWLEDGEMENT

STATE OF _____)
) ss:
COUNTY OF _____)

The foregoing instrument was acknowledge before me this _____ day of _____, 20___, by _____(Name and Title) of _____, a(n) corporation.

WITNESS my hand and seal this _____ day of _____, 20___.

_____
Notary Public

My Commission Expires:
_____

PARTNERSHIP ACKNOWLEDGEMENT

STATE OF _____)
) ss:
COUNTY OF _____)

The foregoing instrument was acknowledge before me this _____ day of _____, 20___, by _____(Name and Title)_____ (partner/agent) on behalf of _____, a partnership.

WITNESS my hand and seal this _____ day of _____, 20___.

_____
Notary Public

My Commission Expires:
_____

CITY OF NORMAN

Approved as to form and legality this 20 day of April, 2026

Elisabeth Muckala
_____
City Attorney

Approved by the Council of the City of Norman this _____ day of _____, 20___.

ATTEST:

_____ _____
City Clerk Mayor

PERFORMANCE BOND

Bond No. 674226440

Know all men by these presents, that Silver Star Construction Company., Inc as PRINCIPAL, and Liberty Mutual Insurance Company Corporation organized under the laws of the State of Massachusetts and authorized to transact business in the State of Oklahoma, as SURETY, are held and firmly bound unto THE CITY OF NORMAN, a Municipal Corporation of the State of Oklahoma, herein called CITY, in the sum of Two Million Seven Hundred Fifty-Four Thousand Nine Hundred Forty-Eight Dollars and Zero Cents DOLLARS, ($ 2,754,948.00), for the payment of which sum PRINCIPAL and SURETY bind themselves, their heirs, executors, administrators, successors and assigns jointly and severally.

WHEREAS, the conditions of this obligation are such that the PRINCIPAL, being the lowest and best Bidder on the following PROJECT:

FYE 2026 ROBINSON AND INTERSTATE DR CONCRETE AND ASPHALT PAVEMENT

has entered into a written CONTRACT (K-2625-146) with THE CITY OF NORMAN, dated this _____ day of _____, 20___ for the erection and construction of this PROJECT, that CONTRACT being incorporated herein by reference as if fully set forth.

NOW, THEREFORE, if PRINCIPAL shall, in all particulars, well and truly perform and abide by said CONTRACT and all specifications and covenants thereto; and if the PRINCIPAL shall promptly pay or cause to be paid all indebtedness incurred for labor and materials and repairs to and parts for equipment furnished in the making of this PROJECT, whether incurred by the PRINCIPAL or subcontractors; and if the PRINCIPAL shall protect and hold harmless the CITY from all loss, damage, and expense to life or property suffered or sustained by any person, firm, or corporation caused by PRINCIPAL or his or its agents, servants, or employees in the construction of the PROJECT, or by or in consequence of any negligence, carelessness or misconduct in guarding and protecting the same, or from any act or omission of PRINCIPAL of his or its agents, servants, or employees; and if the PRINCIPAL shall protect and save the CITY harmless from all suits and claims of infringement or alleged infringement or patent rights or processes, then this obligation shall be null and void. Otherwise, this obligation shall remain in full force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in the CONTRACT and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

It is further expressly agreed that the Principal's obligations under this Bond include payment of not less than the prevailing hourly rate of wages as established by the Commissioner of Labor of the State of Oklahoma and by the Secretary of the U.S. Department of Labor or as determined by a court on appeal.

IN WITNESS WHEREOF, the PRINCIPAL has caused these presents to be executed in its name and its corporate seal (where applicable) to be hereunto affixed by its duly authorized representative(s), and the _____day of _____, 20___ and the SURETY has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its authorized representative(s) on the day of_____, 20___.

(Corporate Seal) (where applicable)

ATTEST:

Bob Crawley Secretary

Corporate Secretary (where applicable)

SILVER STAR CONSTRUCTION COMPANY, INC. SEAL OKLAHOMA

(Corporate Seal) (where applicable)

ATTEST:

Principal
Signed: _____
Authorized Representative

Title: Tim Caudle President

Address: 2401 S. Broadway

Moore, OK 73160

Telephone: 405-793-1725

Surety: Liberty Mutual Insurance Company

Signed: _____
Authorized Representative

Printed: Russell Hollingsworth Attorney-in-Fact
Authorized Representative

Title: Attorney-In-Fact

Address: 201 N. Grand Ave., 100, Enid, OK 73701

Telephone: 580-233-2000

CORPORATE ACKNOWLEDGEMENT

STATE OF Oklahoma)
) ss:
COUNTY OF Cleveland)

The foregoing instrument was acknowledge before me this 23rd day of March, 2026, by Tim Caudle President (Name and Title), of Silver Star Construction Company., Inc, a(n) corporation, on behalf of the corporation.

WITNESS my hand and seal this 23rd day of March, 2026.

Amber Harris
Notary Public

My Commission Expires: 08/04/26

NOTARY SEAL PUBLIC
AMBER HARRIS
NOTARY PUBLIC
STATE OF OKLAHOMA
Commission # 22010586 Expires 08/04/26

INDIVIDUAL ACKNOWLEDGEMENT

STATE OF _____)
) ss:
COUNTY OF _____)

The foregoing instrument was acknowledge before me this _____ day of _____, 20____, by _____(Name and Title) of _____,
a(n) corporation.

WITNESS my hand and seal this _____ day of _____, 20__.

_____
Notary Public

My Commission Expires:
_____

PARTNERSHIP ACKNOWLEDGEMENT

STATE OF _____)
) ss:
COUNTY OF _____)

The foregoing instrument was acknowledge before me this _____ day of _____, 20____, by _____ (Name and Title) _____ (partner/agent) on behalf of _____, a partnership.

WITNESS my hand and seal this _____ day of _____, 20___.

_____
Notary Public

My Commission Expires:
_____

CITY OF NORMAN

Approved as to form and legality this 20 day of April, 2026

Elizabeth Lucas
_____
City Attorney

Approved by the Council of the City of Norman this _____ day of _____, 20___.

ATTEST:

_____ _____
City Clerk Mayor

STATUTORY BOND Bond No. 674226440

Know all men by these presents that Silver Star Construction Company., Inc as PRINICPAL, and Liberty Mutual Insurance Company, a corporation organized under the laws of the State of Massachusetts, and authorized to transact business in the State of Oklahoma, as Surety, are held and firmly bound unto the State of Oklahoma in the sum of Two Million Seven Hundred Fifty-Four Thousand Nine Hundred Forty-Eight Dollars and Zero Cents DOLLARS ($ 2,754,948.00), or the payment of which sum PRINCIPAL and SURETY bind themselves, their heirs executors, administrators, successors and assigns jointly and severally.

WHEREAS, the conditions of this obligation are such, that the PRINCIPAL, being the lowest and best Bidder on the following PROJECT:

FYE 2026 ROBINSON AND INTERSTATE DR CONCRETE AND ASPHALT PAVEMENT

has entered into a written CONTRACT (K-2625-146) with THE CITY OF NORMAN, dated this _____ day of _____, 20___, for the erection and construction of this PROJECT, that CONTRACT being incorporated herein by reference as if fully set forth.

NOW, THEREFORE, if the PRINCIPAL, shall properly and promptly complete the work on this PROJECT in accordance with the CONTRACT, and shall well and truly pay all indebtedness incurred for labor and materials and repairs to and parts for equipment furnished in the making of the PROJECT, whether incurred by the PRINCIPAL, his subcontractors, or any material men, then this obligation shall be void. Otherwise this obligation shall remain in full force and effect. If debts are not paid within thirty (30) days after the same becomes due and payable, the person, firm, or corporation entitled thereto may sue and recover on this Bond, subject to the provisions of 61 O.S. S2, for the amount so due and unpaid.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said CONTRACT and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the SURETIES, or any of them, from the obligation of this Bond.

It is further expressly agreed that the Principal's obligations under this Bond include payment of not less than the prevailing hourly rate of wages as established by the Commissioner of Labor of the State of Oklahoma and by the Secretary of the U.S. Department of Labor or as determined by a court on appeal.

IN WITNESS WHEREOF, the PRINCIPAL has caused these presents to be executed in its name and its corporate seal (where applicable) to be hereunto affixed by its duly authorized representative(s), on the _____day of_____, 20___ , and the SURETY has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its authorized representative on the_____ day of _____, 20___.

(Corporate Seal) (where applicable)

ATTEST

Bob Crawley

Corporate Secretary (where applicable)
Bob Crawley Secretary

SILVER STAR CONSTRUCTION COMPANY, INC. CORPORATE SEAL OKLAHOMA

Principal Signed: _____
Authorized Representative

Title: Tim Caudle President

Address: 2401 S. Broadway

Moore, OK 73160

Telephone: 405-793-1725

Statutory Bond No. B-2526-61
Page 1 of 3

(Corporate Seal) (where applicable)

ATTEST:

Surety: Liberty Mutual Insurance Company

Signed: _____
Authorized Representative

Printed: Russell Hollingsworth Attorney-in-Fact
Authorized Representative

Title: Attorney-In-Fact

Address: 201 N. Grand Ave., 100, Enid, OK 73701

Telephone: 580-233-2000

CORPORATE ACKNOWLEDGEMENT

STATE OF Oklahoma)
) ss:
COUNTY OF Cleveland)

The foregoing instrument was acknowledge before me this 23rd day of March, 2026, by Tim Caudle President (Name and Title), of Silver Star Construction Company., Inc, a(n) corporation, on behalf of the corporation.

WITNESS my hand and seal this 23rd day of March, 2026

Amber Harris
Notary Public

AMBER HARRIS
NOTARY PUBLIC
STATE OF OKLAHOMA
Commission # 22010586 Expires 08/04/26

My Commission Expires:
08/04/26

INDIVIDUAL ACKNOWLEDGEMENT

STATE OF _____)
) ss
COUNTY OF _____)

The foregoing instrument was acknowledge before me this _____ day of _____, 20___, by _____(Name and Title) of _____, a(n) corporation.

WITNESS my hand and seal this _____ day of _____, 20___.

_____
Notary Public

My Commission Expires:
_____

Statutory Bond No. B-2526-61
Page 2 of 3

PARTNERSHIP ACKNOWLEDGEMENT

STATE OF _____)
) ss:
COUNTY OF _____)

The foregoing instrument was acknowledge before me this _____ day of _____, 20___, by _____ (Name and Title) _____ (partner/agent) on behalf of _____, a partnership.

WITNESS my hand and seal this _____ day of _____, 20___.

_____
Notary Public

My Commission Expires:

_____

CITY OF NORMAN

Approved as to form and legality this 20 day of April, 2026

Elizabeth Ludlam
City Attorney

Approved by the Council of the City of Norman this _____ day of _____, 20___.

ATTEST:

_____ _____
City Clerk Mayor

Resolution

R-2526-111

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING AND APPOINTING SILVER STAR CONSTRUCTION COMPANY INC. AS PROJECT AGENT FOR THE FYE 2026 ROBINSON STREET AND INTERSTATE DRIVE CONCRETE AND ASPHALT PAVEMENT PROJECT FOR THE CITY OF NORMAN.

§ 1. WHEREAS, the City of Norman, Oklahoma, does hereby acknowledge that the tax-exempt status of this political subdivision is a significant factor in determining the agreed contract price bid by Silver Star Construction Company Inc., for the FYE 2026 Robinson Street and Interstate Drive Concrete and Asphalt Pavement Project; and

§ 2. WHEREAS, the City of Norman, Oklahoma, in compliance with State law, desires to confer on Silver Star Construction Company Inc., its special State and Federal sales tax exemptions and in order to achieve such end, finds it necessary to appoint as its direct purchasing agent, Silver Star Construction Company Inc., to purchase materials which are in fact used for the FYE 2026 Robinson Street and Interstate Drive Concrete and Asphalt Pavement Project; and

§ 3. WHEREAS, this limited agent status is conferred with the express understanding that Silver Star Construction Company Inc. shall appoint employees and subcontractors as sub-agents who shall be authorized to make purchases on their behalf.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

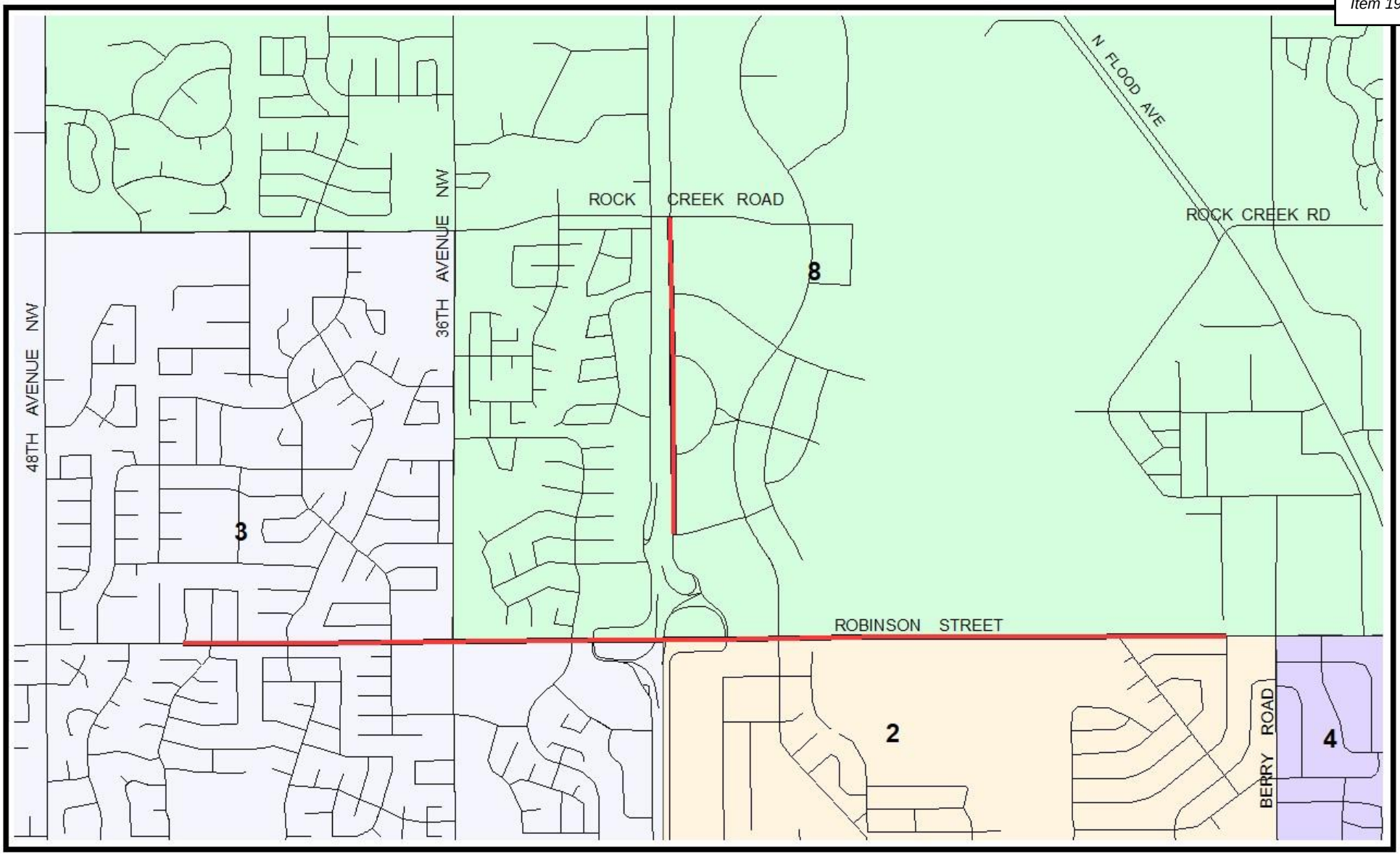
§ 4. That the City of Norman, Oklahoma, on the 28th day of April, 2026, did appoint Silver Star Construction Company Inc., who is involved with the FYE 2026 Robinson Street and Interstate Drive Concrete and Asphalt Pavement Project, an agent of the City of Norman, Oklahoma, solely for the purpose of purchasing, on a tax-exempt basis, materials and tangible personal property to be used exclusively for the FYE 2026 Robinson Street and Interstate Drive Concrete and Asphalt Pavement Project.

PASSED AND ADOPTED THIS 28TH DAY OF APRIL 2026.

_____
Mayor, Stephen T. Holman

ATTEST:

_____
City Clerk



Map produced by the City of Norman
Geographic Information System

The City of Norman assumes no
Responsibility for errors or omissions
in the information presented.

2021 Street Maintenance Bond
R-2526-85 additional locations

N

File Attachments for Item:

20. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-136: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING $130,000 FROM THE YOUNG FAMILY FUND BALANCE TO BE USED FOR CONCESSION STAND EXPENSES AS OUTLINED IN THE STAFF REPORT.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 4/28/2026

REQUESTER: Mitchell Richardson, Recreation Manager

PRESENTER: Jason Olsen, Parks and Recreation Director

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-136: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING $130,000 FROM THE YOUNG FAMILY FUND BALANCE TO BE USED FOR CONCESSION STAND EXPENSES AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

In December 2023, the City Council approved a Young Family Athletic Center (YFAC), Concession Agreement, Contract K-2324-72, which established an agreement with Beanstalk Coffee and Sno (Beanstalk), as the Concessionaire Partner at YFAC, to provide food and beverage services at the café located inside the YFAC.

The lease agreement with Beanstalk was set to expire on December 31, 2025. Section 11(B) of the lease allows the City to terminate the lease for any reason upon sixty (60) days written notice to Beanstalk. Beanstalk contacted Parks and Recreation Staff to inform them of their desire to end the lease early. On June 23, 2025, the Parks and Recreation Director sent a Termination of YFAC Concession Agreement Letter to Beanstalk, terminating the lease effective on August 15, 2025.

DISCUSSION:

The Parks and Recreation Administration discussed options and determined City Staff would take over and operate the YFAC Concession starting August 15, 2026. Staff needed funds to purchase equipment and supplies to operate the YFAC Concession efficiently and to process payroll for the new employees working there. These expenses were not accounted for in the budget because the concession agreement with Beanstalk was terminated mid-year. Some funds were transferred from the YFAC Referees (Salaries-Temporary; Account 24770412-42003) to the YFAC Concessions (Other Supplies-Materials-Concession; Account 24770035-43121) to pay January, February, and March 2026 expenses.

RECOMMENDATION:

Staff recommends an appropriation of $130,000 from Young Family Fund Balance (Account 24-29000) with $70,000 to Salaries-Temporary (Account 24770412-42003) and $60,000 to Other Supplies-Materials-Concession (Account 24770035-43121).

Resolution

R-2526-136

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING $130,000 FROM THE YOUNG FAMILY FUND BALANCE TO BE USED FOR CONCESSION STAND EXPENSES.

§ 1. WHEREAS, in December 2023, the City Council approved a Young Family Athletic Center (YFAC) Concession Agreement, Contract K-2324-72, with Beanstalk Coffee and Sno, to provide food and beverage services at the café located inside the YFAC; and

§ 2. WHEREAS, although the agreement was set to expire December 31, 2025, Beanstalk Coffee and Sno chose to end the lease early, and pursuant to Section 11(B), Parks and Recreation staff issued a termination notice on June 23, 2025, making the termination effective August 15, 2025; and

§ 3. WHEREAS, following the early termination, the Parks and Recreation Director determined that City Staff would operate the YFAC Concession beginning August 15, 2025, requiring unbudgeted equipment, supplies, and payroll expenses; which were covered by transferring funds from the YFAC Referee Account to the YFAC Concession Account for January, February, and March 2026 expenses; and

§ 4. WHEREAS, the Parks and Recreation Department requests the appropriation of $130,000 from the Young Family Fund Balance (Account 24-29000) with $70,000 going toward the YFAC Referees (Account 24770412-42003) and $60,000 going towards concessions (Account 24770035-43121).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 5. That the following transfer of funds be approved for the reasons stated above.

Losing Account	Gaining Account Number	Amount
Young Family Fund Account 24-29000	YFAC Referees (Salaries – Temporary) 24770412-42003	$70,000
Young Family Fund Account 24-29000	YFAC Other Supplies - Materials - Concessions 24770035-43121	$60,000

PASSED AND ADOPTED this 28th day of April 2026

_____
Mayor, Stephen T. Holman

ATTEST:

_____
City Clerk

File Attachments for Item:

21. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-141: A RESOLUTION OF CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING $3,600 FROM THE NORMAN FORWARD FUND BALANCE TO THE NORMAN FORWARD CANADIAN RIVER PARK AND TRAILS PROJECT FOR LAND APPRAISAL.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 4/28/2026

REQUESTER: Jason Olsen, Parks and Recreation Director

PRESENTER: Jason Olsen, Parks and Recreation Director

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-141: A RESOLUTION OF CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING $3,600 FROM THE NORMAN FORWARD FUND BALANCE TO THE NORMAN FORWARD CANADIAN RIVER PARK AND TRAILS PROJECT FOR LAND APPRAISAL.

BACKGROUND:

In October 2015, the Residents of Norman voted to fund the *Norman Forward* Quality of Life projects with a limited term ½% sales tax increase for 15 years. This initiative comprised several high-priority projects, including the design and construction of a Canadian River Park and Trails.

The Norman Forward Canadian River Park and Trails Project is intended to develop parkland, trails, wildlife areas, and nature-based amenities south of Lindsey Street, north of the Canadian River, and on the east and west sides of Interstate I-35. The project has a $2 million budget, and land acquisition processes have impacted its timeline.

DISCUSSION:

The Parks and Recreation Department obtained appraisals of property for the purchase of park land along the Canadian River to fulfill the promise to voters for a Canadian/Nature River Park and additions to the trail system in the Norman Forward initiative.

RECOMMENDATION:
Staff recommends an appropriation of $3,600 from Norman Forward Fund Balance (Account No. 51-29000) and allocating it to the Norman Forward Canadian River Park Project Design (Project NFP113, Account No. 51792327-46201) to pay for land appraisal fees.

Resolution

R-2526-141

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING $3,600 FROM THE NORMAN FORWARD FUND BALANCE TO THE NORMAN FORWARD CANADIAN RIVER PARK AND TRAILS PROJECT FUND TO BE USED FOR A LAND APPRAISAL.

§ 1. WHEREAS, on October 13, 2015, the citizens of Norman voted to fund the *Norman Forward* Quality of Life projects with a limited term ½% sales tax increase for 15 years. This initiative comprised several high-priority projects, including the design and construction of a Norman Forward (NF) Canadian River Park and Trails; and

§ 2. WHEREAS, the NF Canadian River Park and Trails Project is intended to develop parkland, trails, wildlife areas, and nature-based amenities south of Lindsey Street, north of the Canadian River, and on the east and west sides of Interstate I-35. The project has a $2 million budget, and its timeline has been impacted by land acquisition processes; and

§ 3. WHEREAS, Jim R. Artman, with Artman Appraisal Company, appraised three unimproved contiguous tracts of land located at the west end of Jefferson Street, contiguous to the west of Isabella at Norman Apartments and Stoneridge Apartments. Artman Appraisal Company submitted an invoice for payment in the amount of $3,600 for the appraisal; and

§ 4. WHEREAS, the Parks and Recreation Department requests the appropriation of $3,600 from the Norman Forward Fund Balance (51-29000) and the allocation of the funds to the Norman Forward Canadian River Park Project NFP113, Design (Account 51792327-46201) to pay for land appraisal fees.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 5. That the following transfer of funds be approved for the reason as stated above.

Account Name (Gaining Account)	Losing Account	Gaining Account Number	Amount
Norman Forward Canadian River Park Project	Norman Forward Fund Account 51-29000	NFP113, Design 51792327-46201	$3,600

PASSED AND ADOPTED this 28th day of April 2026

_____

Mayor, Stephen T. Holman

ATTEST:

_____

City Clerk

File Attachments for Item:

22. CONDUCTING AND CLOSING THE FIRST PUBLIC HEARING FOR CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT THE FYE 2027 CITY OF NORMAN PROPOSED OPERATING AND CAPITAL BUDGETS.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Kim Coffman, Chief Accountant

PRESENTER: Clint Mercer, Director of Finance

ITEM TITLE: CONDUCTING AND CLOSING THE FIRST PUBLIC HEARING FOR CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT THE FYE 2027 CITY OF NORMAN PROPOSED OPERATING AND CAPITAL BUDGETS.

CITY OF NORMAN, OKLAHOMA
FISCAL YEAR ENDING 2027 ANNUAL BUDGET
SUMMARY OF FUND BALANCES

CITY FUND CLASSIFICATION	BEGINNING FUND BALANCE	REVENUES			EXPENDITURES					REVENUES OVER (UNDER) EXPENSES	ENDING FUND BALANCE
		OPERATING REVENUES	INTERFUND TRANSFERS	TOTAL REVENUES	OPERATING EXPENSES	INTERFUND TRANSFERS	SUBTOTAL EXPENSES	EMP TURNOVER SAVINGS	TOTAL EXPENSES		
GOVERNMENTAL FUNDS											
General	$7,076,996	$105,614,338	$7,878,156	$113,492,494	$110,566,770	$2,192,268	$112,759,038	($800,000)	$111,959,038	1,533,456	8,610,452
SPECIAL REVENUE FUNDS											
Public Safety Sales Tax	0	15,562,292		15,562,292	15,091,116	323,816	15,414,932		15,414,932	147,360	147,360
Room Tax	894,939	5,180,922		5,180,922	4,370,806		4,370,806		4,370,806	810,116	1,705,055
Young Family Athletic Center	43,305	2,032,000		2,032,000	2,074,645		2,074,645		2,074,645	(42,645)	660
Seizures and Restitutions	1,137,688	500		500	831,848		831,848		831,848	(831,348)	306,340
Cleet	0	31,525		31,525	30,505		30,505		30,505	1,020	1,020
Public Transportation & Parking	0	7,089,652		7,089,652	6,492,817		6,492,817		6,492,817	596,835	596,835
Art in Public Places	819	16,000		16,000	16,000		16,000		16,000	0	819
Park Land and Development	374,968	95,000		95,000	0		0		0	95,000	469,968
Westwood Park	260,968	2,970,500	139,069	3,109,569	2,934,346		2,934,346	(87,370)	2,846,976	262,593	523,561
Net Revenue Stabilization	5,032,374	50,000		50,000			0		0	50,000	5,082,374
GRANT FUNDS											
Community Development	4,305,378	1,395,503		1,395,503	1,395,503		1,395,503		1,395,503	0	4,305,378
Special Grants	9,282,123	1,250,000		1,250,000	1,497,647		1,497,647		1,497,647	(247,647)	9,034,476
ENTERPRISE FUNDS											
Water	(797,610)	43,031,046		43,031,046	29,775,342	2,245,434	32,020,776	(99,669)	31,921,107	11,109,939	10,312,329
Water Reclamation	3,822,266	12,695,269		12,695,269	11,714,017	741,119	12,455,136	(59,327)	12,395,809	299,460	4,121,726
Sewer Maintenance	1,805,269	3,250,474		3,250,474	3,656,375		3,656,375		3,656,375	(405,901)	1,399,368
New Development Excise	1,220,144	1,130,000		1,130,000	1,903,142		1,903,142		1,903,142	(773,142)	447,002
Sanitation	6,350,790	17,300,850		17,300,850	17,861,707	219,599	18,081,306		18,081,306	(780,455)	5,570,334
INTERNAL SERVICE FUNDS											
Risk Management / Insurance	0	22,839,408	3,790,939	26,630,347	26,630,347		26,630,347		26,630,347	0	0
CAPITAL PROJECTS FUND											
Capital Improvements	53,553,358	18,333,956		18,333,956	29,558,452	4,968,170	34,526,622		34,526,622	(16,192,666)	37,360,692
Hall Park Assessment Dist.	0	0		0	0		0		0	0	0
University North Park TIF	752,919	0		0	148,256		148,256		148,256	(148,256)	604,663
Norman Forward	7,914,115	15,374,598		15,374,598	11,089,993	460,758	11,550,751		11,550,751	3,823,847	11,737,962
Arterial Roads Recoupment	895,348			0			0		0	0	895,348
Center City TIF	6,912,721	1,592,400		1,592,400			0		0	1,592,400	8,505,121
DEBT SERVICE FUNDS											
General Debt Service	9,442,991	13,057,653		13,057,653	12,557,653	657,000	13,214,653		13,214,653	(157,000)	9,285,991
G. O. Bonds	0			0			0		0	0	0
GRAND TOTAL ALL FUNDS	$120,281,869	$289,893,886	$11,808,164	301,702,050	$290,197,287	$11,808,164	$302,005,451	($1,046,366)	$300,959,085	$742,966	$121,024,834
Less: Interfund Transfers	0	0	(11,808,164)	(11,808,164)	0	(11,808,164)	(11,808,164)	0	(11,808,164)	0	0
Internal Service Charges	0	(11,508,758)		(11,508,758)	(11,508,758)	0	(11,508,758)	0	(11,508,758)	0	0
Cost Allocation Charges	0	(6,564,581)	0	(6,564,581)	(6,564,581)	0	(6,564,581)	0	(6,564,581)	0	0
Total Deductions	$0	($18,073,339)	($11,808,164)	(29,881,503)	($18,073,339)	($11,808,164)	($29,881,503)	$0	($29,881,503)	$0	$0
NET TOTAL ALL FUNDS	$120,281,869	$271,820,547	$0	271,820,547	$272,123,948	$0	$272,123,948	($1,046,366)	$271,077,582	$742,966	$121,024,834

Public hearings will be held on 4/28/26 at 6:30 p.m. in the Council Chambers of the Norman Municipal Building for the purpose of discussion of the proposed budget. The proposed budget may be examined on weekdays at 201 West Gray in the City Clerk's office from 8:00 a.m. to 5:00 p.m. All interested citizens have the opportunity to give written and oral comments.

City of Norman

BUDGET

Tour of Jenkins

FYE 2027

FISCAL YEAR ENDING JUNE 30, 2027 FINANCIAL PLAN-FISCAL YEAR-END 2028-2031

On the Cover

JENKINS AVENUE WIDENING PROJECT

In 2019, the voters of Norman approved the "Vision Norman" General Obligation Bond proposal, a $72,000,000 package of road widening and improvement projects over a period of years. One of the major Vision Norman projects was the widening of Jenkins Street in south central Norman. Jenkins is a major north/south arterial road which serves as an entryway to the University of Oklahoma and downtown Norman.

The widening of Jenkins Avenue is underway. The project, which includes $4,071,553 of City Bond funding and $7,500,000 in matching federal funding (total project cost estimate of $11,571,553) will widen Jenkins Avenue from two lanes to four lanes for 1.5 miles from Imhoff Street to Lindsey Street, including a modern roundabout at the intersection of Jenkins and Constitution/Imhoff Streets, drainage improvements and relocating major utilities underground.

The cover and divider page artwork shows a "drive along Jenkins". Travelling from south to north, Jenkins serves the City's Wastewater Reclamation Facility and Animal Welfare Center, before crossing State Highway 9. At State Highway 9, Jenkins serves the National Weather Center (which houses the National Oceanographic and Atmospheric Administration, Oklahoma Geological Survey, University of Oklahoma School of Meteorology and other facilities) and the Lloyd Noble Center Arena (home of OU basketball and gymnastics teams and other major events). Jenkins serves a major City community park, Reaves Park, where baseball, softball and major events such as the annual Medieval Fair, Juneteenth Festival and Norman Day (July 4th) are held. The eight-time national NCAA softball champion Oklahoma Sooners are headquartered at "Love's Field" at the intersection of Jenkins Avenue and Imhoff Street (the modern roundabout will serve this facility). Love's Field is considered the premiere college softball facility in the country.

Jenkins Avenue is the eastern boundary of the University of Oklahoma campus, and major university housing and parking facilities are served by Jenkins north of Timberdell Road. The Saint Thomas More Catholic parish is located on Jenkins and many private residents are served on the east side of Jenkins.

At the northern end of the Jenkins Avenue widening project, at the intersection with Lindsey Street, is Gaylord Family Oklahoma Memorial Stadium, home of the seven-time NCAA national football champion Oklahoma Sooners, and "Heisman Park". Jenkins Avenue proceeds north bound into downtown Norman and ties into James Garner Avenue. The Lindsey widening project is scheduled to be completed in 2026, improving traffic flow and City infrastructure for generations into the future. As illustrated throughout this document, the widening of Jenkins Avenue will better service the major facilities that make Norman an outstanding place to live, work and play.

Photos were provided by the City of Norman Communications and Multimedia Division as well as by City of Norman Water Treatment Plant Operator Eli Coffman.

Graphic Art was provided by the City of Norman Office Services Divis

CITY COUNCIL

MAYOR
Stephen Tyler Holman

Ward 1	David Gandesbery	**Ward 5**	Trey Kirby
Ward 2	Matthew Peacock	**Ward 6**	Joshua A. Hinkle
Ward 3	Robert Bruce	**Ward 7**	Kimberly Blodgett
Ward 4	Helen Grant	**Ward 8**	Scott Dixon

Presented by:
Darrel Pyle, City Manager

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THE CITY OF NORMAN

OUR MISSION

"WORKING TOGETHER TO DELIVER EXCEPTIONAL SERVICE"

To fulfill our mission, City of Norman employees pledge themselves to these values:

TEAMWORK

We value each other's contribution and encourage teamwork.

CARING

We value service to others in a caring manner. We listen with a willingness to understand the needs of others. We respond in a friendly, helpful way.

ACCOUNTABILITY

We are responsible for our work and actions.

SERVICE

We are committed to providing exceptional service in a courteous, dependable and efficient manner.

RESPECT

We respect our differences and treat each other with understanding and dignity.

FAIRNESS

We seek to understand the needs of others. We strive for equity in the delivery of services and in the treatment of individuals.

PROFESSIONALISM

We value a knowledgeable, capable and effective organization.

RESPONSIVENESS

We value a timely response to both customer and employee.

We believe that these values are the foundation of all our endeavors to make our community a better place now and for future generations.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Norman
Oklahoma

For the Fiscal Year Beginning

July 01, 2025

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Norman, Oklahoma, for its annual budget for the fiscal year beginning July 1, 2023.

In order to receive this award, a governmental unit must publish a budget document that meets the program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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CITY MANAGER'S LETTER

The City of
NORMAN
201 West Gray, Bldg. • P.O. Box 370
Norman, Oklahoma 73069 • 73070

CITY MANAGER'S OFFICE
Phone: 405-366-5402

April 16, 2026

The Honorable Mayor and City Council Members
Municipal Building
Norman, Oklahoma

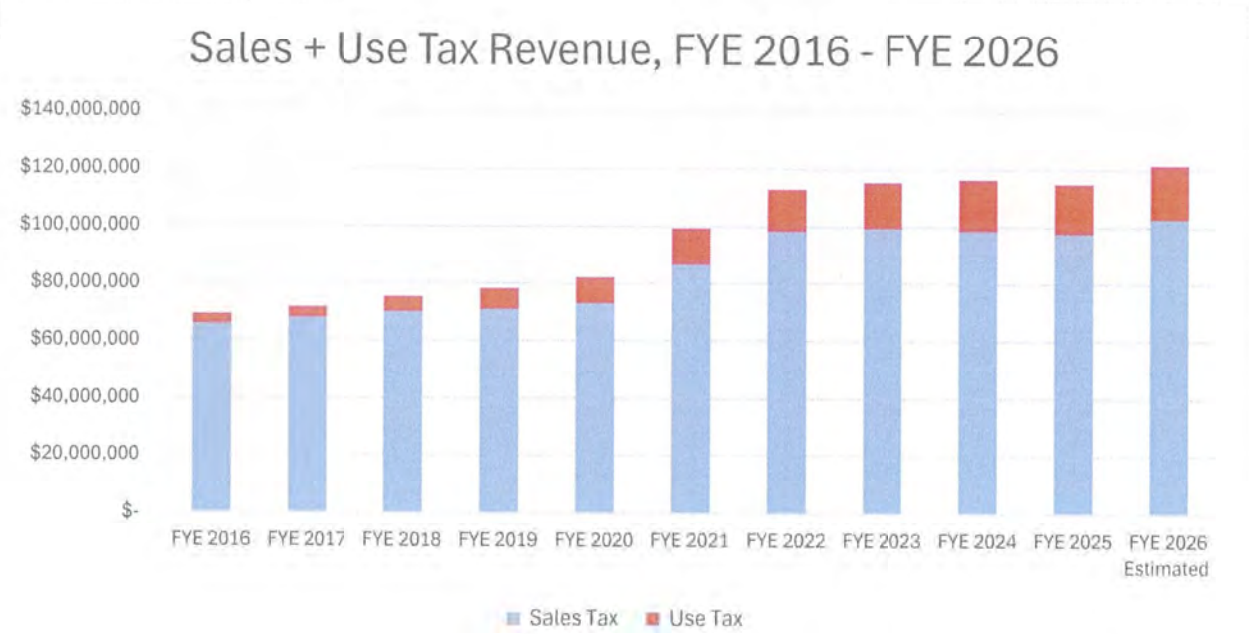
Dear Mayor Holman and Council Members:

INTRODUCTION

It is my privilege and responsibility to present to you the proposed budget for the fiscal year July 1, 2026 – June 30, 2027 (FYE 2027). The adoption of an annual budget is required by the City Charter (Article III, Section 4) and by State law (Title 11, Oklahoma Statutes, Section 17-205). An annual budget must be adopted by the City Council at least seven days before the beginning of the new fiscal year, have a public hearing at least fifteen days before the start of the fiscal year, publish a budget summary in the local newspaper at least five days before the public hearing and transmitted to the State Auditor and Inspector within 30 days of the start of the fiscal year. We encourage our residents to explore their City's budget document, which contains interesting and vital information on all aspects of the City's operation as well as information of general interest on Norman.

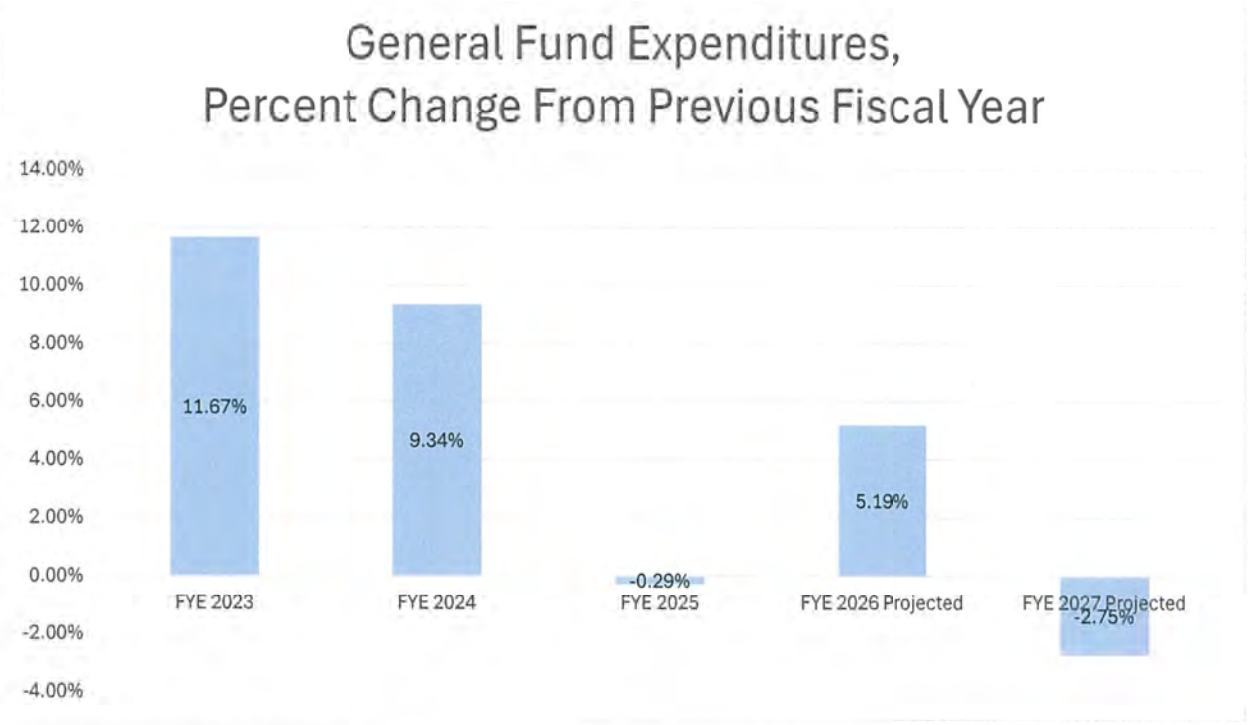
The FYE 2027 budget has been prepared, as it was in the previous year, in a continued environment of flat revenue growth within its largest revenue source, sales taxes. The ever-increasing cost of employee health care and increased project costs continue to add upward pressure on expenditures. A focused effort has been made to contain expenditures including the exclusion of cost of living adjustments and merit based adjustments for all employees.

Sales tax (and related use tax) is the major source of revenue in the City's major operating funds, the General Fund, Public Safety Sales Tax Fund, and the Transit and Parking Fund, as well as in the Capital Improvement Project Fund and Norman Forward Sales Tax Fund. Sales tax revenue has been stagnant or negative in the last five fiscal years, while expenditures have increased.



Due to the continued flat sales tax trend, the FYE 2027 budget is based on a modest one percent growth from projected FYE 2026 levels in the General Fund, Capital Fund, Public Safety, Transit and Parking and Norman Forward Sales Tax Funds.

The total budget for all City of Norman funds for fiscal year ending 2026 was $274,667,071 and for FYE 2027, the total budget is $271,079,582. The Council has been very prudent in holding the line of spending.



STRATEGIC PLANNING

At the start of each fiscal year, which is also the start of new Council Member terms, the Norman City Council conducts a strategic planning retreat, at which goals and plans for the coming year or years are discussed. Through the Retreat discussions, priority is given to those strategic areas in which the most interest is shown by Council Members. Through Council consensus at this Retreat, the various Council committees are given assignments of areas of concentration within their committee's purview, which will result in Council action and/or directions to the City Manager over the coming fiscal year or longer-term if addressing the priority will take more than a year, or require future voter consideration.

Examples of priority strategic areas directed by Council in fiscal year 2025-2026 were placing five propositions on the April 7, 2026 ballot, including extension of a five-year street maintenance program, increasing room tax rates by two percent and adding overnight stays in recreational vehicles and addressing homeless population needs by constructing a new shelter facility via General Obligation Bonds (all discussed in more detail below). In addition, two City Charter amendments to change the beginning Councilmember and Mayoral terms and allow for alternative professional certifications other than Certified Public Accountant as qualifications for the position of City Auditor.

GENERAL FUND RESERVE LEVELS

The City of Norman, in keeping with State law and standards of financial prudence, seeks to maintain adequate levels of fund balance to meet emergency expenditure demands, unexpected claims for workers' compensation and medical or torts against the City. Fund balance can only be appropriated for expenditure by an act of the City Council, and the adoption of the budget

appropriates projected funds for expenditure in the upcoming fiscal year, less funds that are held in fund balance. Norman has adopted fund balance policies in keeping with accepted accounting standards. By Ordinance O-1011-58 (adopted June 28, 2011) and as amended by Ordinance O-1819-10 (adopted September 11, 2018), the City has adopted formal reserve policies for the General Fund which require that an Emergency Reserve allocation of one percent (1%) of budgeted General Fund expenditures be appropriated within the General Fund budget; at least three percent (3%) of budgeted General Fund expenditures be held in General Fund balance (these are considered Operating, or "unrestricted" reserves by accounting standards); and at least an additional four percent (4%) of General Fund expenditures must be held in a segregated Net Revenue Stabilization (or "Rainy Day") Fund.

The Ordinance on Reserve Policy targets 5% of General Fund expenditures and up to a maximum of 6% of General Fund expenditures to be held in the Net Revenue Stabilization Fund. The Ordinance requires that at least the minimum fund balances be restored to the Rainy Day Fund within three years of any appropriation of fund balance in the Fund. Funds held in Net Revenue Stabilization Fund balance can only be appropriated by the Council if at least one of three circumstances is met:

- The General Fund Operating Reserve falls below one percent of budgeted expenditures;
- A natural or man-made disaster, declared by the President of the United States or the Governor of Oklahoma for the Norman area, has been declared which necessitates emergency expenditures to be made above the 1% Emergency Reserve appropriation;
- A major one-time or capital expenditure has been necessitated, such as for major repairs to City of Norman facilities or equipment damaged in storms or other circumstances.

Net Revenue Stabilization Fund balances are considered to be "Committed" fund balances under accounting standards. The combination of these fund balance reserve requirements results in a minimum of eight percent (8%) of General Fund expenditures to be held in reserve, a target of 9% and a maximum of 10 percent (10%). The City Council has never made any appropriations to spend money from the Rainy Day Fund.

As of the end of FYE 2027, the City projects to meet its Operating Reserve requirements in the General Fund, and the Rainy Day Fund is expected to exceed its (4%) Minimum balance and fall short of its (5%) Target balance.

Council is required by the Rainy Day Fund Ordinance to review the position of the Fund during the fiscal year, at the close of the prior fiscal year audit (in January or February), to consider whether to make a "deposit" to the Rainy Day Fund to restore its Minimum level, to bring it to its Target or Maximum level, or to draw down Rainy Day Fund balances. The Council decided not to appropriate funds to the Net Revenue Stabilization Fund during fiscal year 2025-2026.

Because of the inherent volatility in Norman's primary sources of General Fund revenue (sales and use tax) and our susceptibility to extreme weather conditions (necessitating unexpected emergency expenditures), it is very important for Norman to maintain adequate fund balances.

Projected and actual reserve levels will continue to be proactively managed and balanced with the ability to provide adequate levels of service to our citizens.

FISCAL YEAR 2026-2027 OPERATIONAL BUDGET PREPARATION

General Fund Budget Preparation

As noted in the Community Profile Section, the City of Norman runs a very small, efficient operation compared to cities with similar populations. The cost of providing these general government services have historically grown at a faster rate than the revenue sources to pay for them. As noted above, Council has decided take a hard line approach to control fiscal year 2026-2027 expenditures by not adding any new positions, major programs or giving cost of living/merit increases so that expenditures do not exceed revenues.

Capital Expenditure Budget Preparation

Major City of Norman capital improvement projects are funded by the dedicated 7/10 percent (0.7%) Capital Sales Tax (CST); the ½ percent (0.5%) NORMAN FORWARD and ½ percent (0.5%) Public Safety Sales Tax, utility rate payor fees, General Obligation Bond issuances, and other sources. Capital projects are detailed in the separate Capital Improvement Projects Budget document, and summarized in the Capital Projects Funds section. The CST also funds equipment replacements and other "capital outlay" items through transfers from the Capital Fund to the General Fund or related special revenue funds.

General Obligation Bond Program

On April 7, 2026, the voters of Norman approved a continuation of a rolling five-year General Obligation Bond-financed program to maintain streets throughout Norman. The 2027-2031 Street Maintenance Bond Program consists of $35,000,000 in authorized projects in five major areas:

- Urban Asphalt Street Resurfacing
- Rural Asphalt Street Surfacing (in partnership with Cleveland County)
- Urban Concrete Panel Replacement
- Urban Street Reconstruction
- Preventive Street Maintenance

This is the fifth time that voters have renewed the 5-year street maintenance bond program, and the referendum passed with over 7/10^{ths} (70%) voter approval. City plans to issue $17,000,000 of these bonds to close in June 2026.

Also on April 7, 2026, the voters of Norman approved the issuance of $8,000,000 in General Obligation Bonds to provide funds for the purpose of acquiring, constructing, reconstructing, expanding, repairing, which may also include improving, renovating, acquiring and equipping a homeless shelter community facility, to be owned exclusively by the City of Norman. This issuance is planned to close in June 2026.

The 2019 "Vision for Norman" General Obligation Bond program for roadway improvement projects (street widening projects with related sidewalks, bike lanes and drainage improvement), authorized for a total of $72,000,000, is also ongoing. In May 2023, the City issued its 2023A bonds to provide funding for the ongoing "Vision for Norman" street maintenance and construction programs. In December 2025, it was announced that the City of Norman was awarded a $25,000,000 grant to reconstruct and improve a portion of 36th Avenue Northwest, in partnership with the City of Moore. In March of 2026, the City signed an agreement with the Oklahoma Turnpike Authority (OTA) to provide additional funding and construction also related to the 36th Avenue Northwest project which is included in the "Vision for Norman" projects.

On October 10, 2023, the voters of Norman approved the issuance of $50,000,000 in General Obligation Bonds to reconstruct and repair bridges throughout Norman. Bridge structures throughout the city will be improved through this bond program. The first issuance ($16,000,000) of the bonds authorized in 2023 was completed in April, 2024. The second issuance ($10,000,000) is planned to close in June 2026.

Due to the Oklahoma Constitution's prohibition against cities using property taxes for operational purposes, voter-approved General Obligation Bonds are the major way that the City can diversify its revenue base and reduce its reliance on sales taxes. The Council will consider future capital financing programs with this revenue diversification as a factor in those considerations.

Rock Creek Entertainment Tax Increment Finance District

On September 17, 2024, the City Council approved a Project Plan Ordinance for the "Rock Creek Entertainment Tax Increment District" (RCED TIF). This proposed development, in north Norman along I-35 and adjacent to the University of Oklahoma Westheimer Airport, would include over 1,500 housing units, office and retail facilities, and an entertainment district anchored by an 8,500-seat arena/performance venue to host University of Oklahoma Sooner basketball games and gymnastics matches, concerts, and other programs. The RCED TIF will provide up to $600,000,000 in apportioned property tax and sales tax generated within the RCED over the next 25 years to offset costs of the arena and entertainment district.

Transient Guest Room Tax

On April 7, 2026, voters of Norman approved increasing the Transient Guest Room Tax Rate by two percent (2%) to a total of ten percent (10%) and expanding the application of the tax rate to include spaces temporarily rented for overnight stays in a recreational vehicle, effective on July 1, 2026. This budget includes assumptions regarding this rate increase.

Utility Enterprise Funds

The City of Norman operates three utility enterprises: Water and Water Reclamation (also known as "Wastewater" or "Sewer"), and Sanitation. Enterprise funds are established to account for the operations of the City that endeavor to operate like a private business, in that their services are provided to a discrete base of customers, as opposed to the citizenry as a whole, and user fees are charged to those customers at a level that seeks to recover the full costs of providing the services;

no general tax revenue is used to support the utility enterprises. The financial status of the Water and Sewer Utilities is largely driven by capital projects.

Norman Water Enterprise Utility

The Norman Water Utility is coordinating a major project to implement Advanced Meter Infrastructure (AMI) systems, replacing over 40,000 customer meters with automated, "smart" meters that will be more accurate and increase utility revenue. The AMI project will also implement new computer systems with enhanced customer capabilities and improved communication systems for billing purposes. This has been a multi-year implementation process and hopes to reach the ending stages during fiscal year 2026-2027. Also, waterline improvement projects continue construction including along Classen/Flood street from Highway 9 to Indian Hills road.

Norman Wastewater Reclamation (Wastewater) Enterprise Utility

The Wastewater Reclamation Utility is making major improvements to the sewage treatment plant, including replacement of the aeration blowers used in treatment processes and centrifuge equipment used in disposal of treatment process by-products. In addition, improvements are planned for the Main Control Building including expanded laboratory and maintenance functions.

Norman Sanitation Enterprise Utility

The Norman Sanitation Utility provides automated municipal solid waste collection and public access transfer station disposal for City customers. The Utility also provides recycling drop-off centers, yard waste collection and composting services, and on-call bulky item pickup services. The Norman Sanitation Utility, reflecting the desires of customers and Norman residents, is firmly committed to recycling and reuse of waste products, to the extent practical. Capital projects currently under way include Transfer Station renovation, as well as installation of solar panels at the facility.

CAPITAL BUDGET

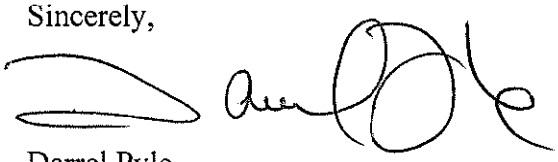
Detailed information on individual capital improvement projects is given in the Fiscal Year Ending 2027 Capital Improvement Project (CIP) Budget document. Pursuant to voter-approved ordinances, seven-tenths of one percent (0.7%) of sales tax revenue is dedicated for capital improvements, and this is a primary source of revenue for the Capital Fund.

SUMMARY

The fiscal year 2026-2027 budget is generally a status quo budget. Every effort has been made to continue to provide public services within available revenues in the General Fund. Under the direction of the Council, the City will continue to work within limited resources to provide the services which our residents deserve and demand while looking for new or more efficient revenue sources and/or reducing services in targeted areas. We recognize our elected officials for your leadership throughout this budget year and budget preparation process.

We encourage our residents and visitors to peruse this budget document at their leisure and as their needs require. The Budget documents and all other financial information of the City are open records and we stand ready to respond to questions that readers have.

Sincerely,



Darrel Pyle
City Manager

COMMUNITY PROFILE

History of Norman, Oklahoma

In 1870, the United States Land Office contracted with a professional engineer to survey much of Oklahoma territory. Abner E. Norman, a young surveyor, became chairman and leader of the central survey area in Indian Territory. The surveyor's crew burned the words "NORMAN'S CAMP" into an elm tree near a watering hole to taunt their younger supervisor. When the "SOONERS" (those who headed west before the official Land Run date, April 22, 1889) and the other settlers arrived in the heart of Oklahoma, they kept the name "NORMAN." Today, with an estimated 132,361 residents, Norman is the third largest city in the State of Oklahoma.

Norman was primarily developed around the Santa Fe Railroad. Home to a passenger depot as well as a freight station, Norman became the headquarters for the railway. As business grew, it was necessary to expand the depot three times in the first few years of its existence. The last expansion was announced by J.E. Hurley, General Manager of the Santa Fe Railway, in 1909. The Santa Fe Depot was deeded to the city in 1972 and has had major renovations in the recent past.

The City of Norman has agreed to preserve and maintain the Santa Fe Depot as a historical landmark and use the building in a manner as to benefit the entire community. Performing Arts Studio, Inc. leases the building for rental of meetings, banquets and parties. Daily Amtrak passenger service is provided at the depot as well.

The railroad laid the foundation for Norman to flourish into a prominent city. While other Oklahoma towns were battling to be the capital, Norman's Mayor, T.R. Waggoner, directed a bill through the Territorial Legislature to become home of the state's first institution of higher learning. In 1890, Norman was chosen as the location for the University of Oklahoma (OU), contingent upon the county passing bonds to construct a building. Town and country residents were also required to donate 40 acres of land for a campus site. The residents of Norman were successful in all their plans to be OU's home and by 1895, the university enrolled 100 students. Today, the Norman campus has an enrollment of approximately 31,863.

Today, OU and the City of Norman are still making history. Norman is recognized as one of the most progressive cities in the state and the Norman Public School system is acknowledged as one of the top school systems in Oklahoma.

Norman's rich history plays an important role in citizens' lives, and we continually make our history book more exciting with each passing year.

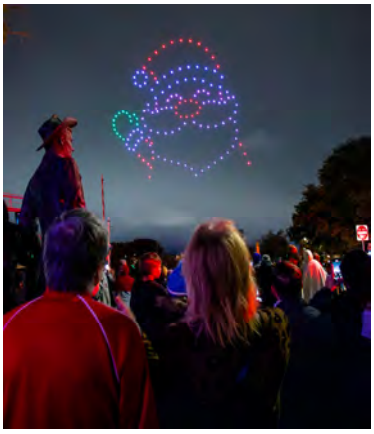
Norman — The City of Festivals

Widely recognized as the "City of Festivals", Norman is the host of several annual festivals that are free to the public. Spring and Summer festivals include the Medieval Fair, Earth Day Festival, Norman Music Festival, May Fair, Juneteenth Festival, Jazz in June, the 4th Fest, and Midsummer Night's Fair in July. Fall and Winter festivals include a Holiday Celebration in December, and the Chocolate Festival held in February.

Juneteenth Festival

Medieval Fair held in the Spring

4th Fest



Winterfest

Earth Day Festival in April

Midsummer Night's Fair held in July

Community Profile

Norman is Oklahoma's third largest city and is home to the University of Oklahoma Sooners. Family oriented activities are abundant in Norman. Places of interest include Lake Thunderbird, great shopping areas including Campus Corner, University Northpark, Downtown Norman, and the Sam Noble Oklahoma Museum of Natural History. The City of Norman also sponsors several events throughout the year including Norman Day, held on the 4th of July and the Daddy Daughter Dance.

Max Westheimer Airport

Owen Field and Oklahoma Memorial Football Stadium

Norman Music Festival

Lake Thunderbird

Sam Noble Oklahoma Museum of Natural History

Norman Day at Reaves Park

Photos courtesy of Norman Convention & Visitor's Bureau

Community Profile

Municipal Parks and Recreation

Community & Special Use centers	8
Number of developed parks	63
Developed park acreage	999.85
Number of undeveloped parks	5
Undeveloped park acreage	171.55
18-hole golf courses	1
Disc golf courses	5
Swimming pools	4
Spray-ground / Water Playground	3
Waterslides	3
Tennis courts	26
Skate park	4
Competition baseball / softball fields	31
Competition Soccer fields	25
Neighborhood practice baseball fields	30
Neighborhood soccer practice goals	27
Recreational football fields	9
Outdoor half-court basketball courts	28
Outdoor full-court basketball courts	5
Recreational / Fishing Ponds	9
Dog Parks	2
Miles of Walking Trails	36.7

Demographic Statistics Last Ten Years

Year	(1) Population	(2) Per Capita Income	(2) Median Age	(3) School Enrollment	(4) Unemployment Rate
2016	120,284	28,273	30.1	15,944	4.2
2017	122,180	28,458	30.3	16,363	4.2
2018	122,843	30,168	30.3	16,162	3.5
2019	123,471	28,977	30.1	16,289	3.2
2020	124,880	30,449	30.4	14,419	6.7
2021	128,026	31,710	30.9	15,449	3.2
2022	128,097	31,877	30.9	16,430	2.9
2023	129,627	33,899	32.3	15,786	2.7
2024	130,046	35,102	32.9	15,867	3.5
2025	131,010	39,077	34.1	16,048	3.3

Sources:
(1) Obtained from census data
(2) U.S. Census Bureau; 1-yr. American Community Survey Estimate
(3) Norman Public Schools
(4) U.S. Department of Labor

Community Profile

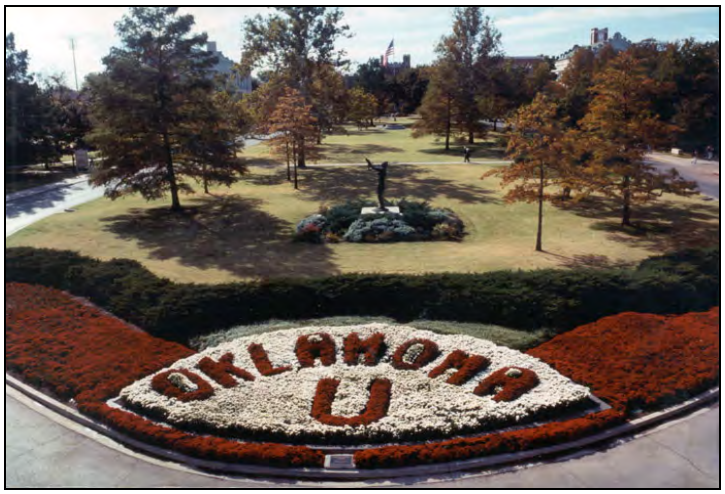
Facilities and services not included in the reporting entity:

Hospitals:

Number of Hospitals	1
Number of licensed patient beds (Norman Regional/ Healthplex)	326
Number of Free-Standing Emergency Departments (Norman Regional Nine)	1

Education (2025-2026 School Year):

Total school enrollment – Norman Public Schools	16,630
Number of elementary schools	17
Number of elementary students	7,942
Number of elementary school instructors	691
Number of secondary schools	6
Number of secondary school students	8,688
Number of secondary school instructors	594
Number of vocational technology centers	1
Number of universities	1



The University of Oklahoma campus

Major Employers in Norman

Name	Product / Service	Employees
The University of Oklahoma (Norman Campus only)	Education Services	11,917
Norman Regional Hospital	Medical Services	3,000
Norman Public Schools	Education Services	2,251
Wal-Mart/Sam's Club	General Merchandise Retailer	1,300
York International / Johnson Controls/ Bosch	Heating / Air Conditioning	1,300
City of Norman	Government Services	961
Cleveland County	Government Services	526
Advanced Call Center Technologies	Call Center Technologies	400
Oklahoma Veteran's Center	Counseling Services	399
Hitachi	Electronics Manufacturer	380

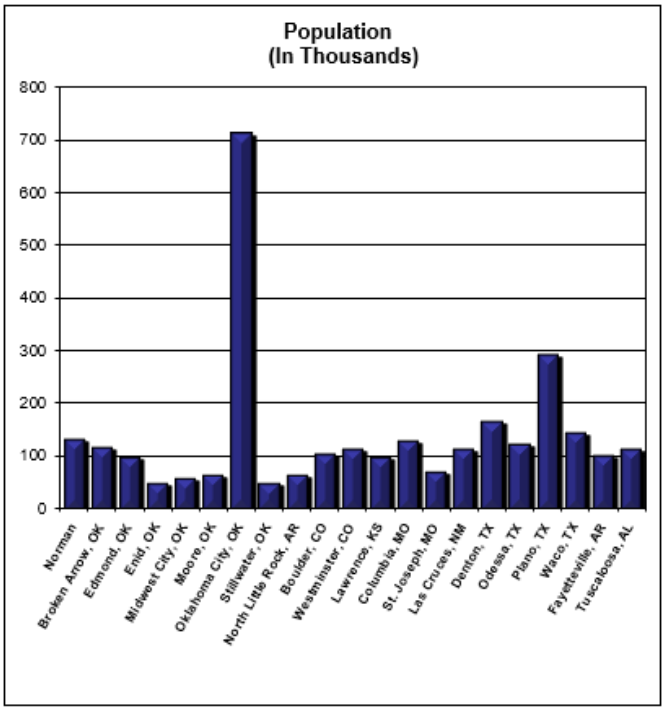
INTER-CITY BENCHMARK COMPARISONS

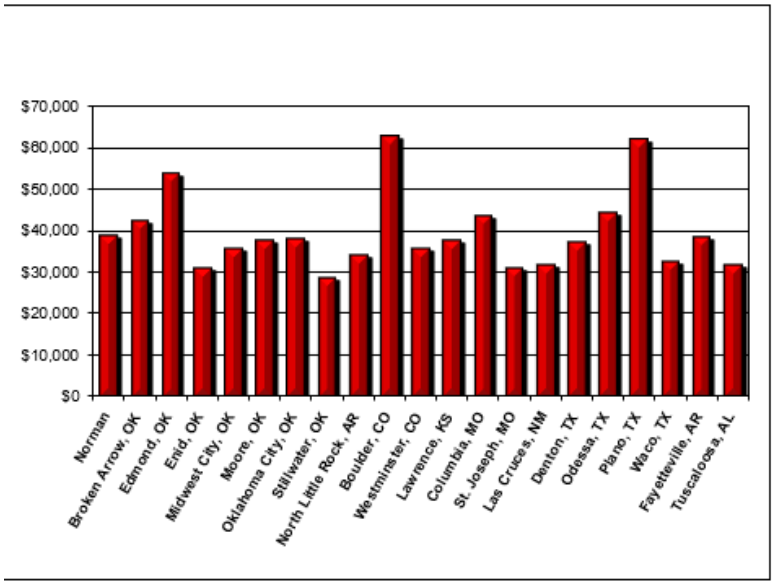
For purposes of comparative analysis, Norman compares ("benchmarks") itself to 18 other cities for a variety of criteria. These cities are generally selected based on the following factors.

1. Population within 20 percent (+ / - 20%) of Norman's
2. Located within a Metropolitan Statistical Area
3. Site of a major university
4. Located in Oklahoma or a bordering state

Inter-City Benchmark Comparison

City	Population	Median Age	Square Miles
Norman	**132,361**	**34.1**	**189.5**
Broken Arrow, OK	118,180	37.1	63.0
Edmond, OK	97,452	37.4	90.0
Enid, OK	50,519	35.2	73.9
Midwest City, OK	58,297	36.0	24.4
Moore, OK	63,845	34.2	22.2
Oklahoma City, OK	712,919	35.2	620.0
Stillwater, OK	49,525	25.2	28.4
North Little Rock, AR	64,538	38.0	54.9
Boulder, CO	106,433	28.8	27.4
Westminster, CO	115,484	37.4	33.9
Lawrence, KS	97,271	30.3	34.0
Columbia, MO	130,913	29.5	68.1
St. Joseph, MO	71,236	37.5	44.8
Las Cruces, NM	114,197	33.0	76.6
Denton, TX	165,986	31.4	98.8
Odessa, TX	123,861	32.9	51.4
Plano, TX	292,615	40.5	71.6
Waco, TX	146,603	30.8	88.9
Fayetteville, AR	101,680	28.5	56.12
Tuscaloosa, AL	114,274	26.7	72.22

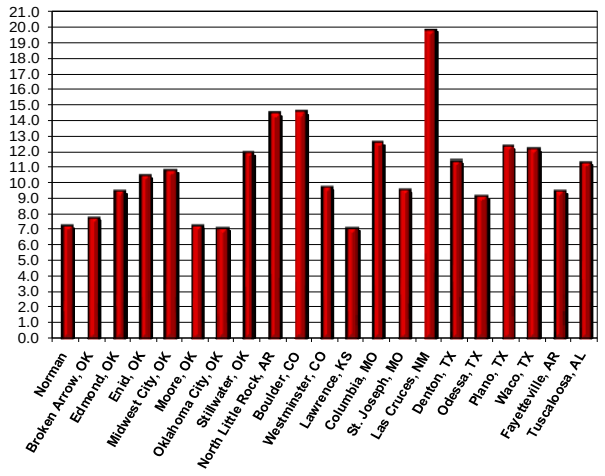




City	Per Capita Income
Norman	**$39,077**
Broken Arrow, OK	$42,669
Edmond, OK	$54,022
Enid, OK	$31,366
Midwest City, OK	$35,882
Moore, OK	$37,779
Oklahoma City, OK	$38,370
Stillwater, OK	$28,961
North Little Rock, AR	$34,174
Boulder, CO	$63,074
Westminster, CO	$35,882
Lawrence, KS	$37,968
Columbia, MO	$43,658
St. Joseph, MO	$31,208
Las Cruces, NM	$31,808
Denton, TX	$37,282
Odessa, TX	$44,457
Plano, TX	$62,312
Waco, TX	$32,566
Fayetteville, AR	$38,679
Tuscaloosa, AL	$31,881

City	Public School Enrollment	Unemployment Rates	Top Three Property Tax Payers
Norman	**16,630**	**3.70%**	**Oklahoma Gas & Electric (OG&E), York International, Walmart/Sam's**
Broken Arrow, OK	20,000	3.50%	not available
Edmond, OK	25,878	3.10%	n/a
Enid, OK	7,632	3.60%	ADM Milling, Nexterra Energy LLC, Tyson Foods, Inc.
Midwest City, OK	14,000	4.40%	not available
Moore, OK	22,700	3.30%	Mission Pointe Apartments Ltd., Oklahoma Gas & Electric, Walmart/Sam's
Oklahoma City, OK	31,104	3.80%	OG&E, Hobby Lobby Stores Inc, Devon Headquarters LLC
Stillwater, OK	6,150	3.60%	Stillwater Ranch Holdings LLC, Plato II OK I, PropCo, LP, One On 4th St., LLC
North Little Rock, AR	7,039	3.70%	not available
Boulder, CO	31,000	6.00%	Macerich 29th Street LLC, Public Service of CO, AGC Biologics Inc
Westminster, CO	7,724	3.70%	not available
Lawrence, KS	8,382	4.20%	Evergy, Black Hills Corp, Cherry Hill Properties
Columbia, MO	18,646	4.00%	Union Electric, Boone Electric Satellite Systems, Aurora Organic Dairy
St. Joseph, MO	9,781	3.10%	Boehringer Ingelheim Animal Services, AG Processing, American Water
Las Cruces, NM	22,755	4.80%	El Paso Electric Company, Las Cruces Medical Center LLC, Comcast of New Mexico Inc
Denton, TX	33,329	2.00%	PACCAR Inc., Denton ICC 35 LLC, TRDWIND Timberlinks
Odessa, TX	33,000	4.30%	1PointFive Stratos LLC, Diamondback E&P LLC, Halliburton Manufacturing & LC LLC
Plano, TX	47,899	3.60%	LW Owner I LLC, Toyota Motor North America Inc, Coreweave
Waco, TX	13,517	3.60%	Amazon.com Services, Inc, Refresco Beverages U.S. Inc, USRE Diana LLC
Fayetteville, AR	10,154	2.40%	Ozark Go (C/O Ozark Electric Co), Southwestern Electric Power Co., Ozark Electric Cooperative Corp.
Tuscaloosa, AL	11,303	8.20%	Alabama Power Company, Phifer Incorporated, The Greens at Tuscaloosa

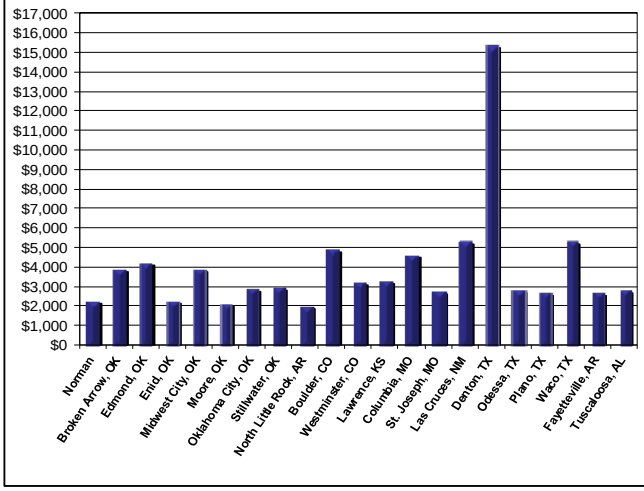
Employees Per 1,000 Citizens



City	Full-Time & Permanent Part-Time Budgeted Positions	Employees Per 1,000 Citizens
Norman	**961**	**7.3**
Broken Arrow, OK	923	7.8
Edmond, OK	924	9.5
Enid, OK	533	10.6
Midwest City, OK	633	10.9
Moore, OK	464	7.3
Oklahoma City, OK	5,090	7.1
Stillwater, OK	591	11.9
North Little Rock, AR	934	14.5
Boulder, CO	1,549	14.6
Westminster, CO	1,128	9.8
Lawrence, KS	931	7.1
Columbia, MO	1,653	12.6
St. Joseph, MO	684	9.6
Las Cruces, NM	2,277	19.9
Denton, TX	1,894	11.4
Odessa, TX	1,137	9.2
Plano, TX	3,614	12.4
Waco, TX	1,787	12.2
Fayetteville, AR	968	9.5
Tuscaloosa, AL	1,303	11.4

City	Budgeted Revenues (In Millions)	Budgeted Expenditures (In Millions)	Expenditures Per Capita
Norman	**$301.70**	**$300.96**	**$2,274**
Broken Arrow, OK	$454.00	$462.02	$3,909
Edmond, OK	$355.90	$413.05	$4,238
Enid, OK	$115.73	$116.20	$2,300
Midwest City, OK	$227.38	$227.38	$3,900
Moore, OK	$139.13	$139.13	$2,179
Oklahoma City, OK	$2,055.00	$2,055.00	$2,883
Stillwater, OK	$168.13	$148.37	$2,996
North Little Rock, AR	$132.70	$131.14	$2,032
Boulder, CO	$521.00	$521.00	$4,895
Westminster, CO	$487.60	$371.61	$3,218
Lawrence, KS	$511.04	$432.55	$3,304
Columbia, MO	$559.24	$608.09	$4,645
St. Joseph, MO	$190.35	$195.35	$2,742
Las Cruces, NM	$809.42	$612.22	$5,361
Denton, TX	$2,589.95	$2,551.20	$15,370
Odessa, TX	$321.78	$346.99	$2,801
Plano, TX	$933.37	$798.47	$2,729
Waco, TX	$786.60	$783.95	$5,347
Fayetteville, AR	$267.02	$273.86	$2,693
Tuscaloosa, AL	$325.99	$327.04	$2,862

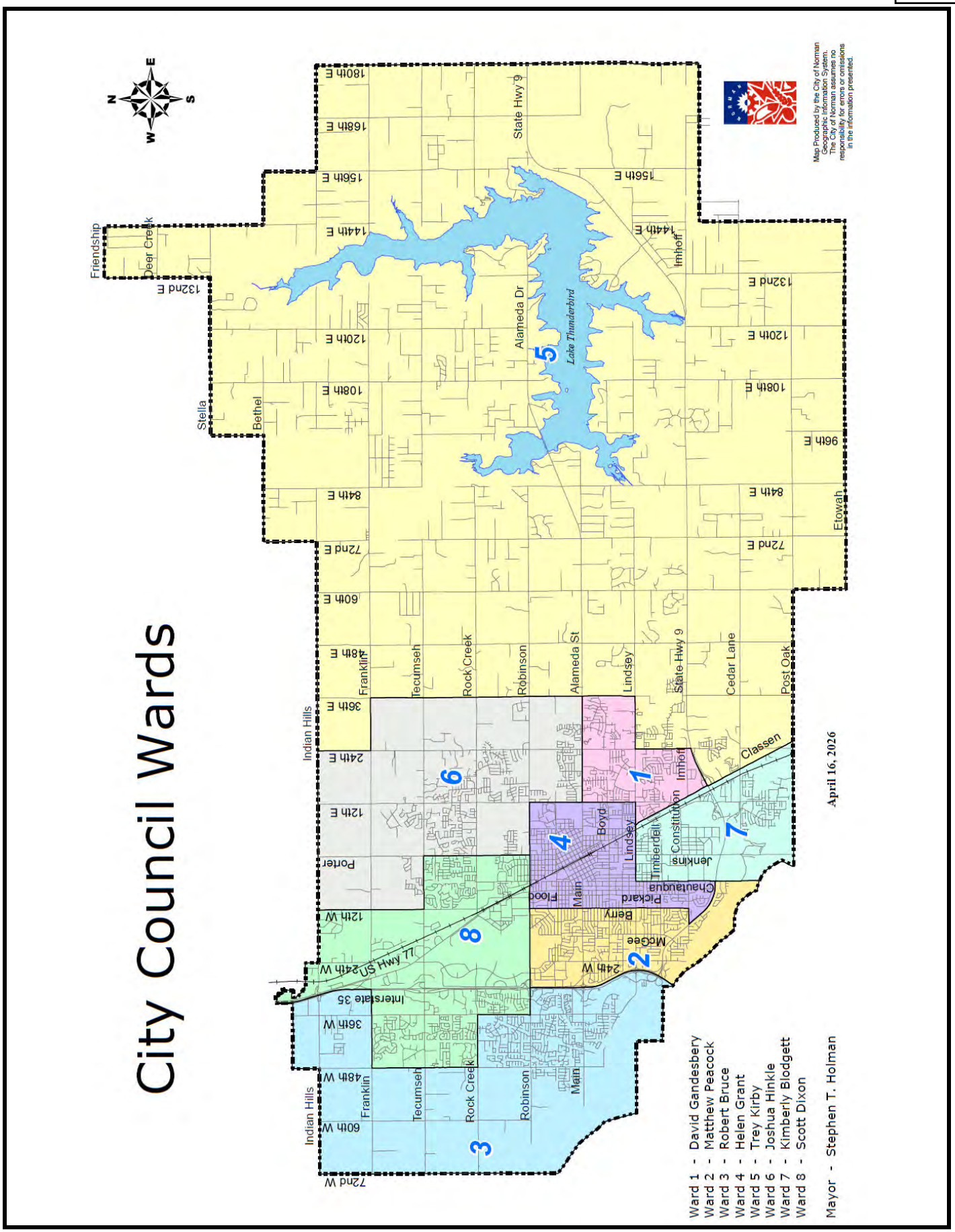
Expenditures Per Capita Income



Government Facilities and Service Statistics

Year of Incorporation: 1891
Form of Government: Council / Manager

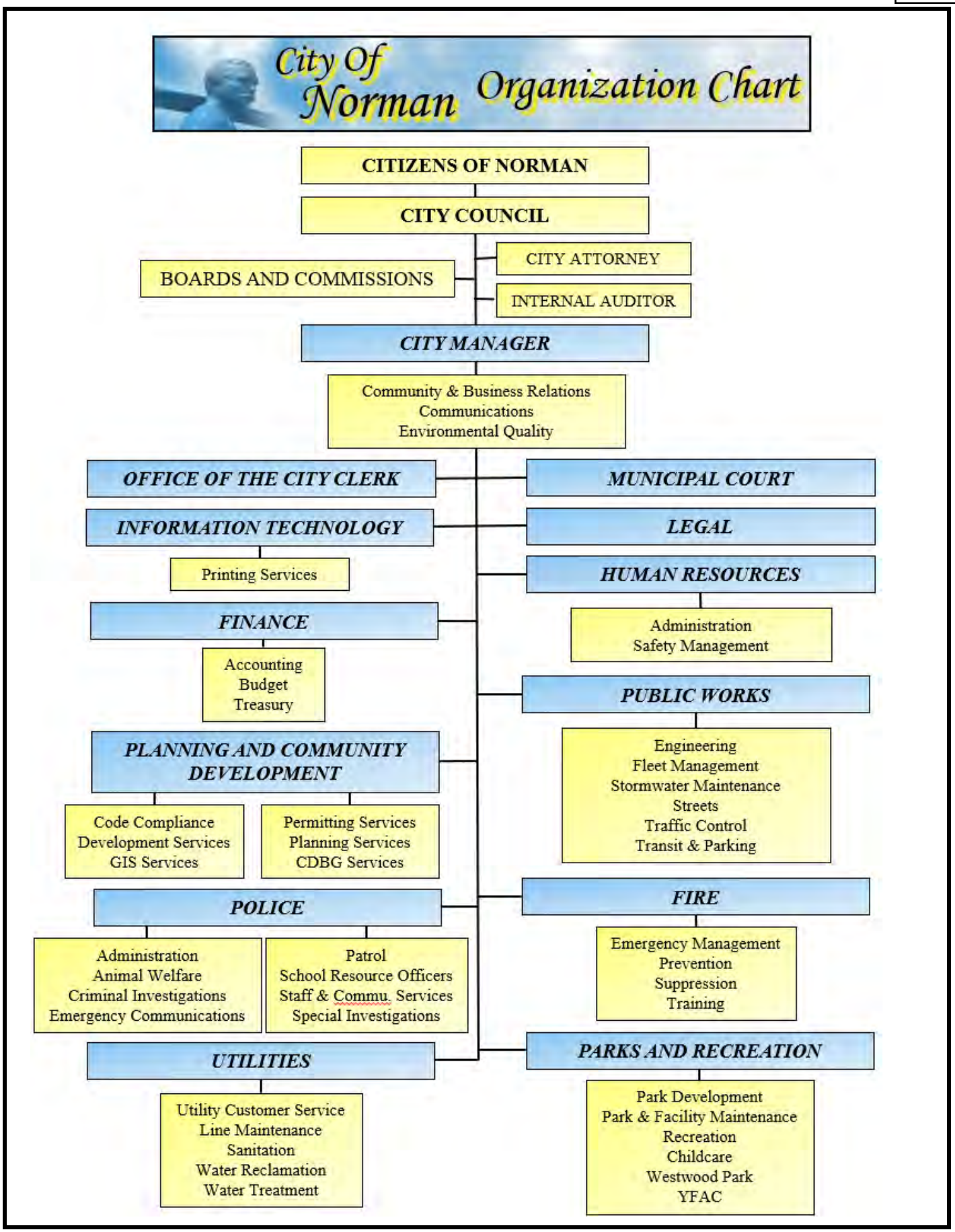
Area in square miles	189.5
General Obligation Debt Rating (Moody's rating)	Aa2
Number of Employees (excluding police and fire):	
Union	404
Non-Union	216
Fire Protection:	
Number of Stations	9
Number of fire personnel	165
Number of calls answered (for 2025)	20,636
Number of inspections conducted (for 2025)	1,725
Police Protection:	
Number of stations (includes Norman Investigations Center)	2
Number of police personnel (includes emergency communications & animal welfare staff)	260
Number of patrol units	90
Number of arrests including warrant requests (for 2025)	8,675
Traffic violations (for 2025)	33,788
Parking violations (for 2025)	9,396
Number of reported crimes (NIBRS Groups A & B 2024)	14,515
Police Department Calls for service (for 2025)	95,035
Sewerage System:	
Miles of sanitary sewers maintained by the City	515.2
Miles of storm sewers maintained by the City	102
Number of treatment plants	1
Daily average treatment in gallons	10,400,000
Design capacity of treatment plant in gallons	17,000,000
Water System:	
Miles of water mains maintained by the City	657
Number of service connections (includes 1,164 sprinkler connections)	43,534
Number of fire hydrants	7,159
Daily average production in gallons (for 2024-excluding water purchased from OKC)	13,338,000
Maximum daily capacity of plant in gallons	17,000,000
Number of water wells in operation	42
Street Maintenance:	
Miles of urban streets maintained by the City	550.3
Miles of rural streets maintained by the City	233.3
Number of street lights	6,767
Number of signalized locations	256


City Council Wards
April 16, 2026
Map Produced by the City of Norman Geographic Information System. The City of Norman assumes no responsibility for errors or omissions in the information presented.
Ward 1 - David Gandesbery
Ward 2 - Matthew Peacock
Ward 3 - Robert Bruce
Ward 4 - Helen Grant
Ward 5 - Trey Kirby
Ward 6 - Joshua Hinkle
Ward 7 - Kimberly Blodgett
Ward 8 - Scott Dixon
Mayor - Stephen T. Holman
Lake Thunderbird
State Hwy 9
Alameda Dr
Imhoff
Friendship
Deer Creek
Stella
Bethel
Etowah
Indian Hills
Franklin
Tecumseh
Rock Creek
Robinson
Main
Alameda St
Lindsey
Cedar Lane
Post Oak
Classen
Boyd
Timberdell
Constitution
Jenkins
Pickard
Chautauqua
Berry
McGee
Interstate 35
US Hwy 77
Porter
Floor
1
2
3
4
5
6
7
8

OVERVIEW/ STATISTICAL

INTRODUCTION

The purpose of the Overview/Statistical section of the Budget is to offer an overview of the approved budget along with historical information for comparison. The intent of this section is to give the reader a quick insight to the overall budget and provide a basis for better analysis and understanding of the detailed document.


City Of Norman Organization Chart
CITIZENS OF NORMAN
CITY COUNCIL
BOARDS AND COMMISSIONS
CITY ATTORNEY
INTERNAL AUDITOR
CITY MANAGER
Community & Business Relations
Communications
Environmental Quality
OFFICE OF THE CITY CLERK
MUNICIPAL COURT
INFORMATION TECHNOLOGY
LEGAL
Printing Services
HUMAN RESOURCES
Administration
Safety Management
FINANCE
Accounting
Budget
Treasury
PUBLIC WORKS
Engineering
Fleet Management
Stormwater Maintenance
Streets
Traffic Control
Transit & Parking
PLANNING AND COMMUNITY DEVELOPMENT
Code Compliance
Development Services
GIS Services
Permitting Services
Planning Services
CDBG Services
POLICE
Administration
Animal Welfare
Criminal Investigations
Emergency Communications
Patrol
School Resource Officers
Staff & Commu. Services
Special Investigations
FIRE
Emergency Management
Prevention
Suppression
Training
UTILITIES
Utility Customer Service
Line Maintenance
Sanitation
Water Reclamation
Water Treatment
PARKS AND RECREATION
Park Development
Park & Facility Maintenance
Recreation
Childcare
Westwood Park
YFAC

COUNCIL STRATEGIC PLAN, PRIORITIES, AND ISSUES

At the start of each fiscal year, coinciding with the commencement of new Council Member terms, the Norman City Council conducts a facilitated strategic planning retreat to establish priorities and guide policy direction for the coming year and beyond. During this retreat, Council Members collaboratively identify and discuss key areas of focus, with priority given to those initiatives reflecting the greatest collective interest and community impact. Through consensus, Council assigns specific areas of concentration to its standing committees, ensuring alignment between strategic goals and committee work plans.

These assignments inform subsequent Council actions and provide direction to the City Manager for implementation over the course of the fiscal year or, when necessary, across multiple years, particularly for initiatives requiring extended timelines or voter approval. Examples of priority strategic areas identified for fiscal year 2025–2026 included placing five propositions on the April 7, 2026 ballot: the extension of a five-year street maintenance program, adjustments to room tax rates including the addition of overnight recreational vehicle stays, addressing homelessness through the proposed construction of a new shelter facility funded by General Obligation Bonds, and charter amendments. All five measures were approved by voters.

Building on this momentum, Council will focus on the implementation of these voter-approved initiatives, including the timely execution of capital projects, refinement of funding mechanisms, and coordination with community partners and stakeholders. In addition, Council will continue to evaluate emerging needs, monitor progress on established priorities, and maintain flexibility to address evolving challenges, ensuring that strategic efforts remain responsive, sustainable, and aligned with the community’s long-term vision.

MISSION STATEMENT: Through sustainable, innovative policies that enhance the lives of all residents, the Norman City Council are stewards of the public trust, committed to improving quality of life and responsibly investing in our future.

COUNCIL STRATEGIC PLAN, PRIORITIES, AND ISSUES

Board/ Committee	Goals/ Priorities
City Council	- Update Council Handbook - Public Safety Implementation Plan - NORMAN FORWARD II - Sobering Center - De-annexation of Ward 5 - Abatement of Derelict Properties - Sport Commission - Tree Ordinance Updates - Revitalization of Lindsey Street - Inclusionary Zoning
Business & Community Affairs Committee	- Land Banking - Food Forestry, Community - Microgrants for Placemaking - Park Safety (Installing Blue Lights) - Pre-approved Design Catalog - TIF Master Plan - Community Land Trust - Agri-tourism (Lake Thunderbird) - Incremental Development Alliance - Minimum Lot Sizes
Finance Committee	- Park Impact Fees - Small Developer Incentives - Tomorrow Fund (Fee on Code Violations) - Beautification Fund - Infrastructure Gap Funding - Non-profit Think Tank - Evaluation of City Fees - SRO Contract Updates - Trust Structures - Parking, Public Safety, Parks
Planning & Transportation Committee	- Parking Tax - Redefine Griffin ULI Study - Abolish Jaywalking Laws - ADA Sidewalks, Crosswalks, & Gap Areas - HOA Administration - Rightsizing Streets - Rural Notifications on Zoning - Mobility Hubs - Streetscaping
Oversight Committee	- Entertainment Districts/ Noise Ordinance - Environmental Incentives Program - Homebase Plan Update - Pet Friendly Cities - AWOC - Reinvest Norman - Livable Cities - Short Term Rental Updates - Stormwater Utility/ Flooding

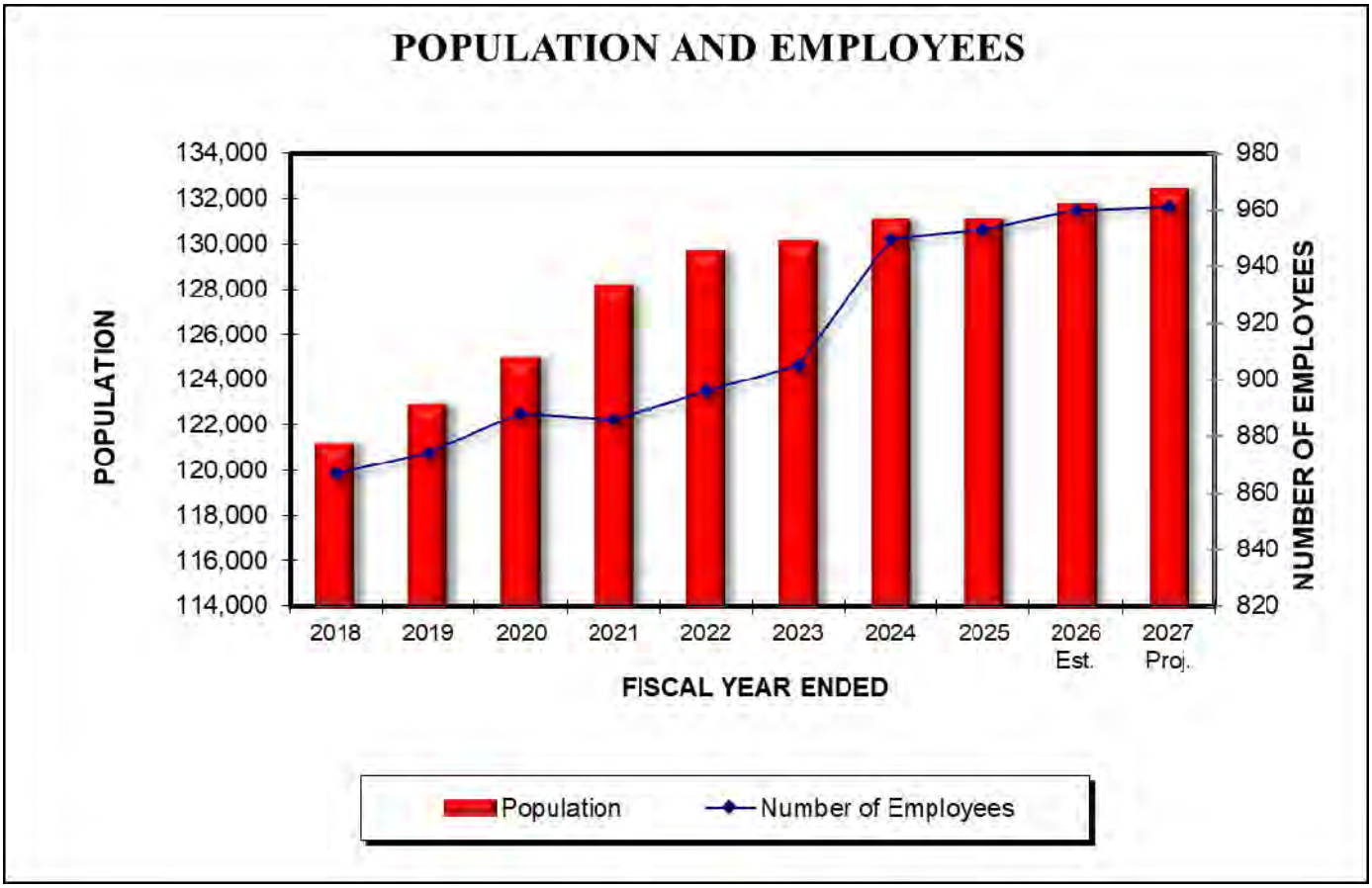
PERSONNEL HISTORY
(Headcount for all FT and PPT Personnel)

FUND	FYE 18	FYE 19	FYE 20	FYE 21	FYE 22	FYE 23	FYE 24	FYE 25	FYE 26	FYE 27
GENERAL	619	626	630	622	629	629	642	644	645	637
PUBLIC SAFETY SALES TAX	82	82	84	84	84	84	90	90	90	90
CDBG	5	5	5	8	7	6	4	4	4	4
SPECIAL GRANTS	0	0	0	0	0	0	0	0	2	2
YFAC FUND	0	0	0	0	0	0	28	27	30	30
SEIZURES & RESTITUTIONS	0	0	0	0	0	0	0	0	0	0
WESTWOOD PARK	8	9	9	9	9	9	10	10	10	10
WATER	51	51	52	52	52	62	62	63	63	70
WATER RECLAMATION	43	43	44	44	44	44	40	41	41	42
SANITATION	52	52	52	52	55	55	58	58	59	61
RISK MANAGEMENT	1	1	1	1	1	1	1	1	1	1
CAPITAL PROJECTS	5	4	4	4	5	5	5	5	5	5
SEWER MAINTENANCE	1	1	1	1	1	1	1	1	1	1
PUBLIC TRANSPORTATION	0	0	6	9	9	9	9	9	9	8
TOTAL	867	874	888	886	896	905	950	953	960	961

FYE 24 to FYE 25 - Added 4 School Resource Officers to the Public Safety Sales Tax Fund, added a Field Operations Supervisor, 3 Program Coordinators, 3 part-time Recreation Technicians, 6 part-time Recreation Leaders, 3 part-time Lifeguard Technicians, and 12 part-time Lifeguard Leaders to the YFAC Fund, added a part-time custodian to the Water Fund, and added a Utility Supervisor to the Sanitation Fund. For FYE 25, added a Veterinary Technician to the Police Department, and added a Plant Operator D and a Distribution Worker I to the Water Fund.

FYE 25 to FYE 26 - Added a Communications & Engagement Coordinator position to the City Manager's Department, added a Cybersecurity Analyst position to the Information Systems Department, cut an ADA Technician position from the Human Resources Department, and added a Program Coordinator position and cut 2 part-time Recreation Leader positions from the YFAC Fund. For FYE 26, added a part time Oil & Gas Inspector to the Planning Department, cut a part time Parking Service Officer from the Police Department, and added a Sanitation Worker II to the Sanitation Fund.

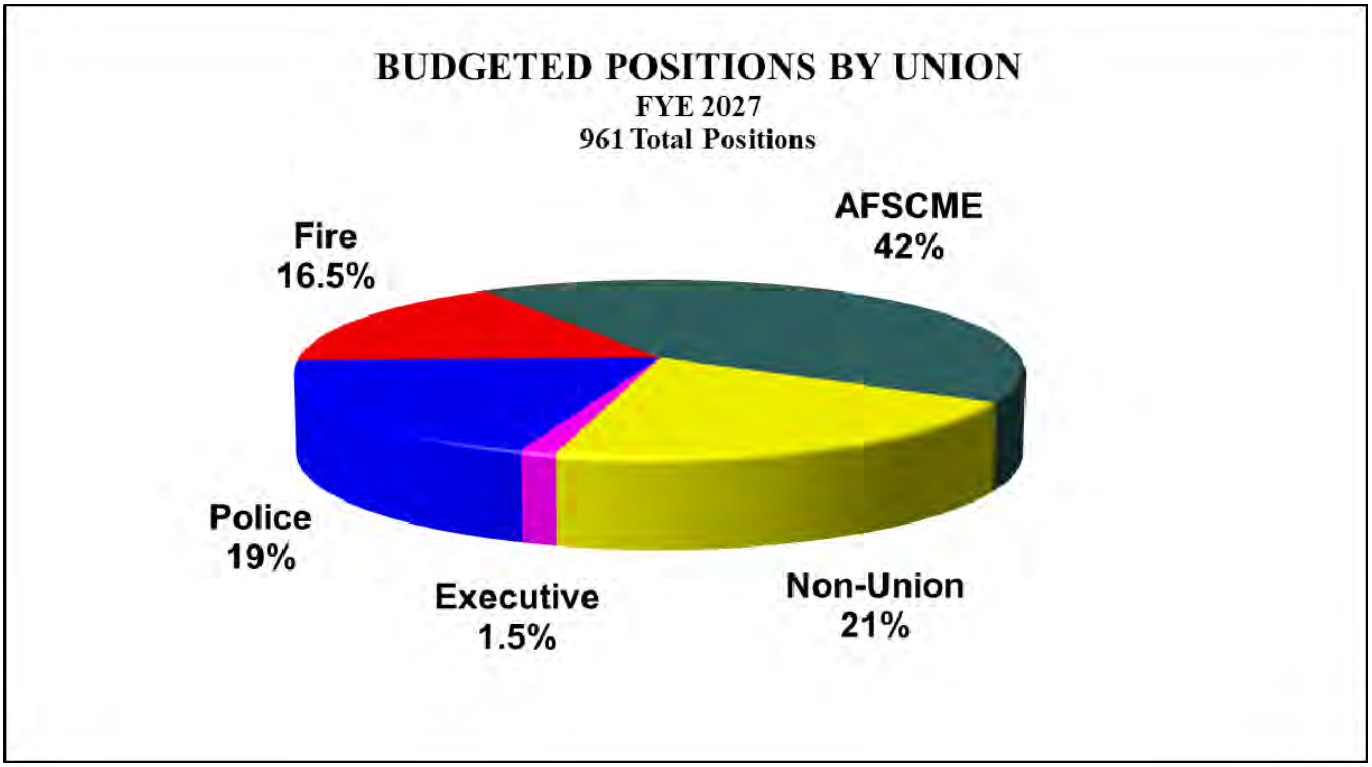
FYE 26 to FYE 27 - Added an AI Analyst to the IT Department, closed a Human Resources Coordinator position in the Human Resources Department, and added a Health & Safety Coordinator position to the Fire Department in the General Fund. Added a Social Worker/ Outreach Coordinator position and a Community Resiliency Manager to the Special Grants Fund and added 2 part-time Recreation Leaders and 1 part-time Recreation Technician to the YFAC Fund. For FYE 27: moved 7 Utility Customer Service positions from the General Fund to the Water Fund and closed an Administrative Technician III in the Plannning Department in the General Fund. Closed a Transit Service Technician in the Transit and Parking Fund, added a Specialist position in the Water Reclamation Fund, and added a Sanitation Worker II and a Heavy Equipment Operator in the Sanitation Fund.



Discussion of the Graph

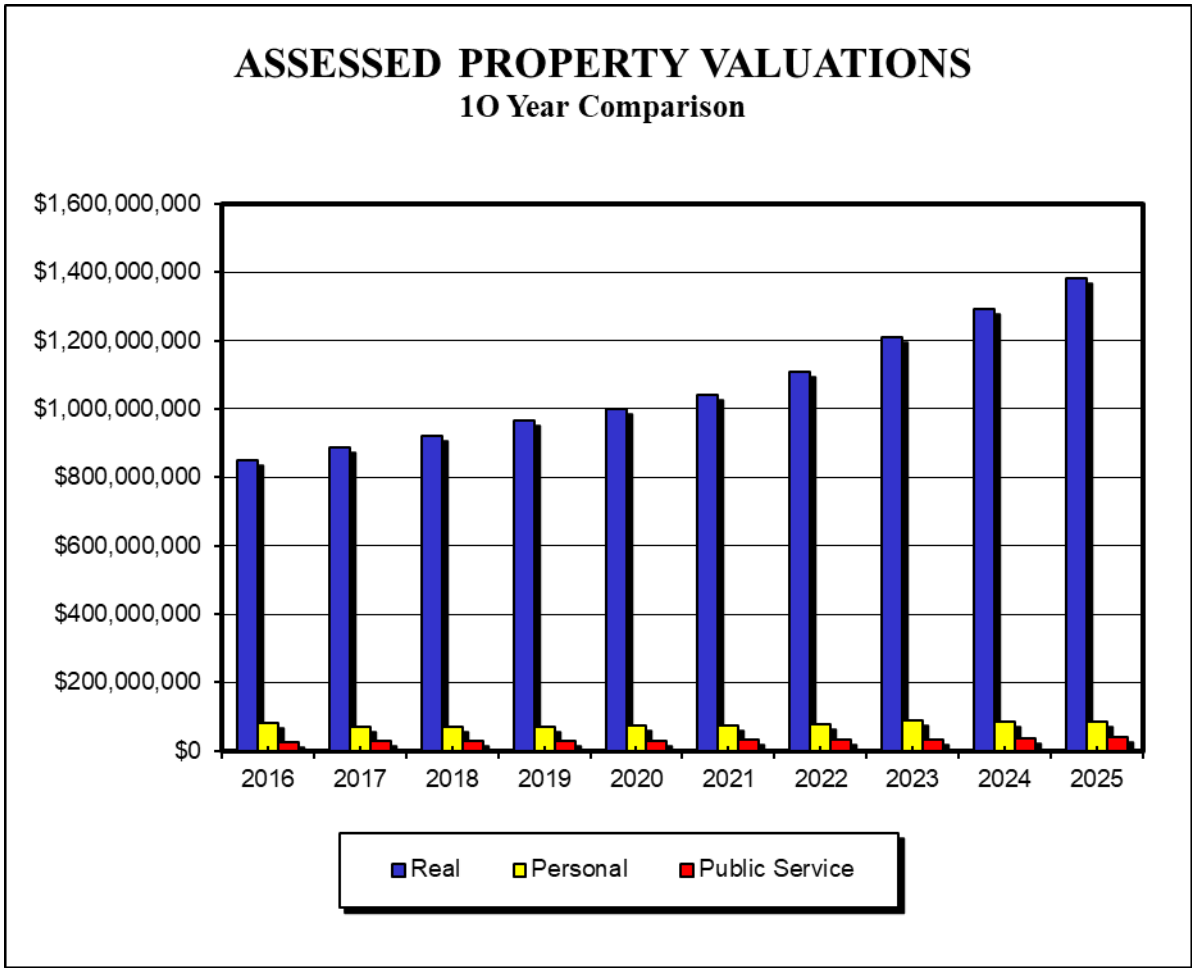
This graph illustrates the staffing level for the City of Norman relative to the population over a ten-year period. In FYE 2027, the City will employ 961 permanent employees, which is two positions more than budgeted in FYE 2026. Ninety positions are related to the Public Safety Sales Tax that was approved by citizens of Norman to increase Police & Fire protection. At 961 personnel, the City is budgeting 94 more positions than in FY 2018, or an increase of 11%. In 2027, the City of Norman's population is projected to be 132,361, an increase of approximately 9.3% from 2018.

Note: The 2026 and 2027 population figures used for the graph are estimates provided by the City of Norman Finance Department based on the World Population Review growth rate.



Discussion of the Graph

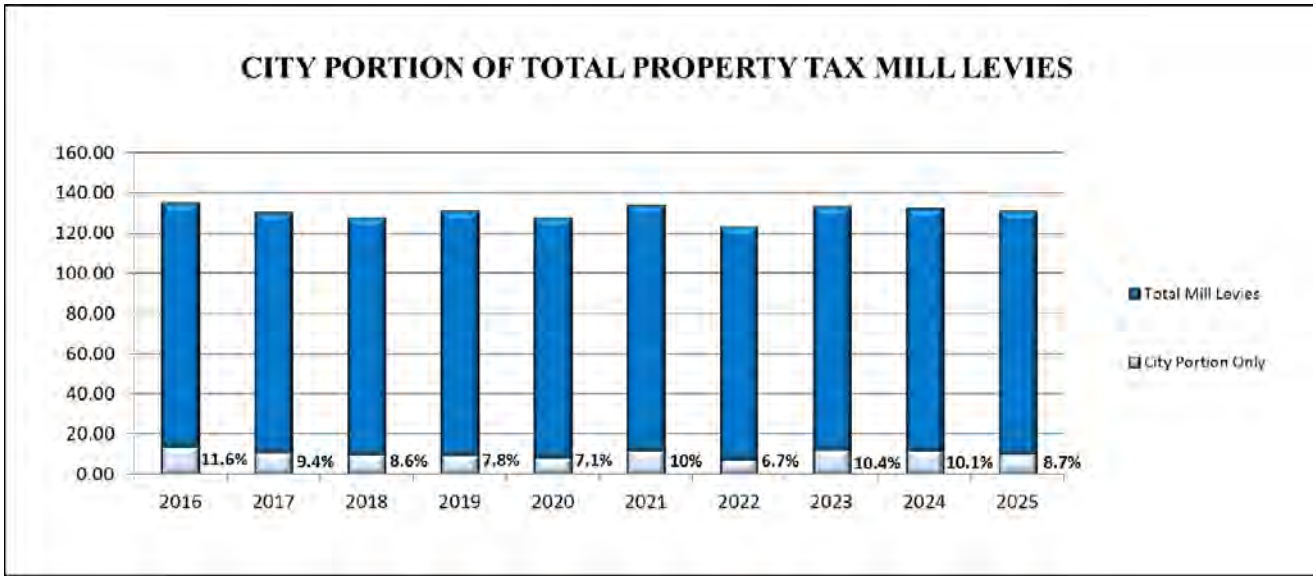
This graph illustrates the distribution of positions by bargaining unit. In FY 2026-2027 the City will employ 961 budgeted full-time and permanent part-time employees. The largest number of personnel (404) are in the American Federation of State, County and Municipal Employees (AFSCME) union. There are a total of 260 Police Department personnel, of which 182 are members of the Fraternal Order of Police (FOP) union and 52 are AFSCME members. There are a total of 165 Fire Department personnel, of which 159 are members of the International Association of Fire Fighters (IAFF) union. Executive employees include the 12 department directors, the Assistant City Manager, and the City Manager of the City of Norman. There are 201 employees that are non-union members including the executive employees.



Discussion of the Graph

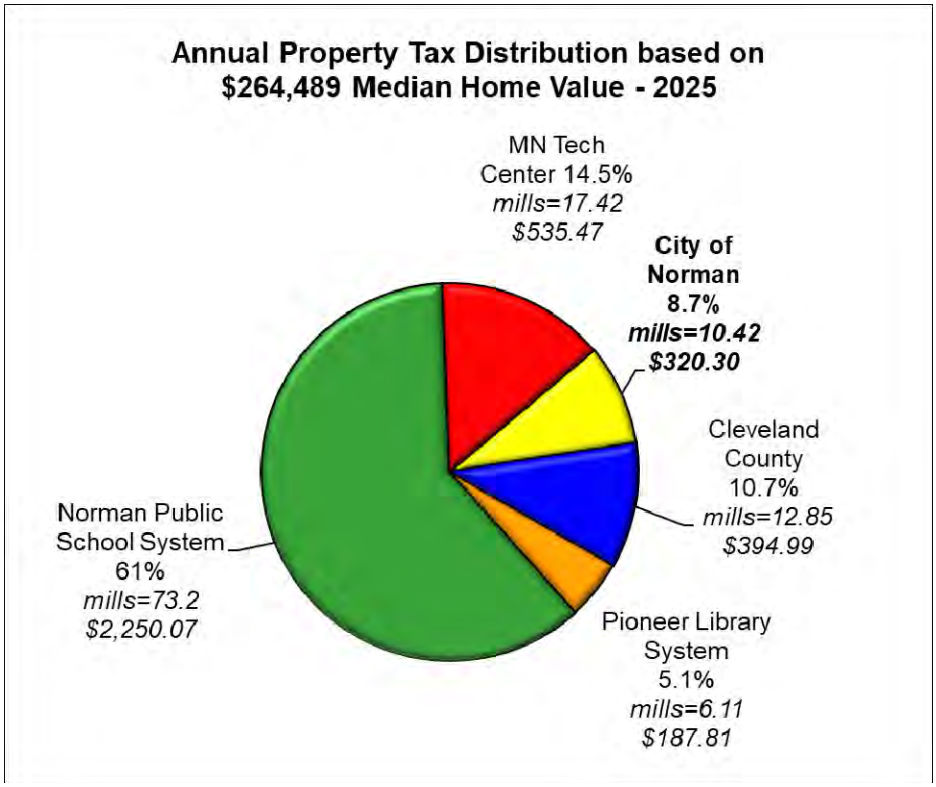
Property taxes are utilized by cities in Oklahoma only for repayment of debt and for payment of court judgements against the City. These taxes are assessed on approximately 12% of the estimated actual value of real, personal and public service property. The assessed property valuations reflect the revaluation process as well as the growth factor in the City of Norman. The on-going revaluation process reflects the upswing in real estate values, which began in FYE 1993, and has continued.

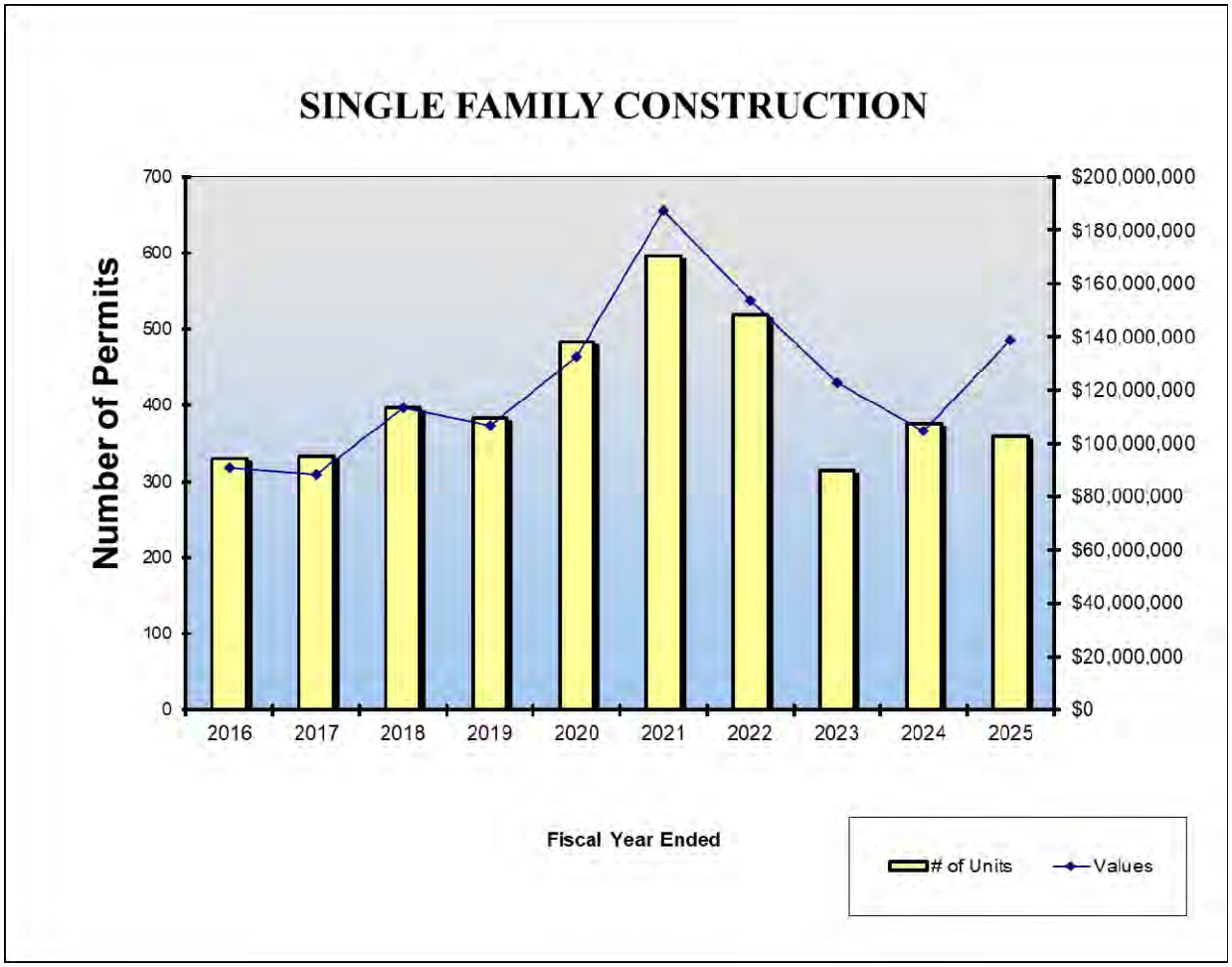
* Real Valuations do not include the homestead exemption



Discussion of the Graph

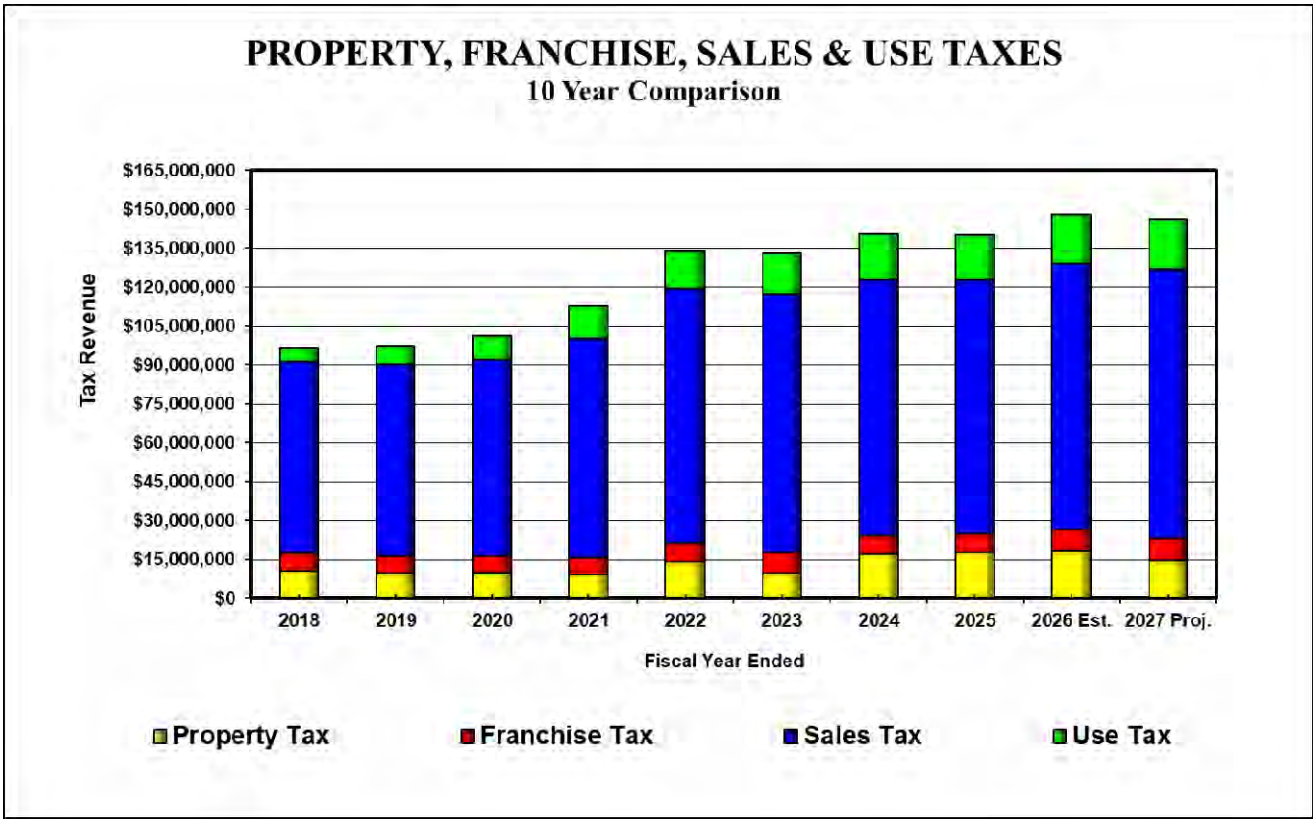
The City portion of actual property taxes levied in Norman in 2025 were 10.42 mills or $15,259,752, which is 1% of the assessed property value in Norman. According to the Cleveland County Assessor, the median home value in the City of Norman is an estimated $264,489.





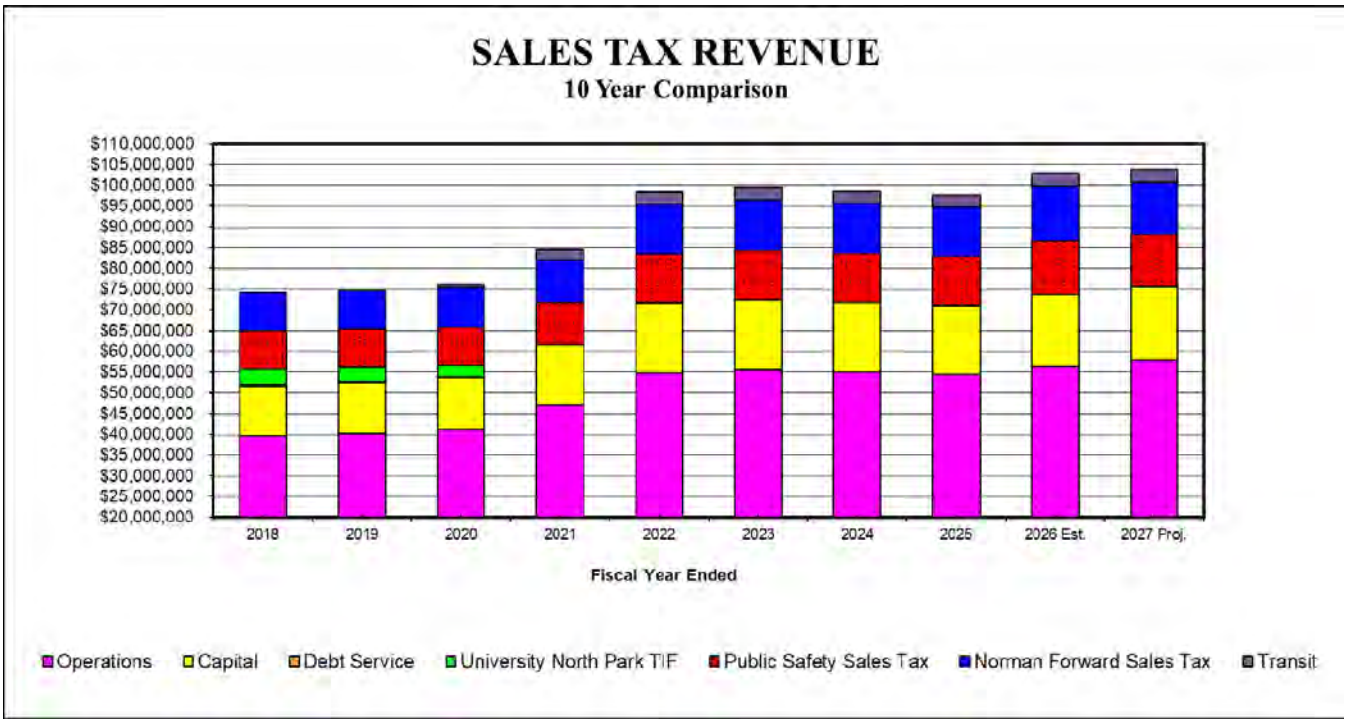
Discussion of the Graph

This graph represents new permits for construction of single-family residential permit values for the ten-year period. Beginning in 2015, residential construction levels dropped and continued to drop in 2016. In 2017, residential construction began to increase, and the average permit value jumped by about $20,000 per unit from fiscal year 2017 to 2018. Fiscal year 2019 saw a slight decrease in single family construction from 2018. Norman's permit count increased 56% from fiscal year 2019 to 2021, matching nation-wide growth trends for residential building permits that hit a 12-year high according to the U.S. Census Bureau. Permit counts and values started to return to normal levels in fiscal year 2022 but dropped in fiscal year 2023, possibly due to increased interest rates. Fiscal year 2024 saw a slight recovery in building permits and there was an increase in the value of building permits in FYE 25.



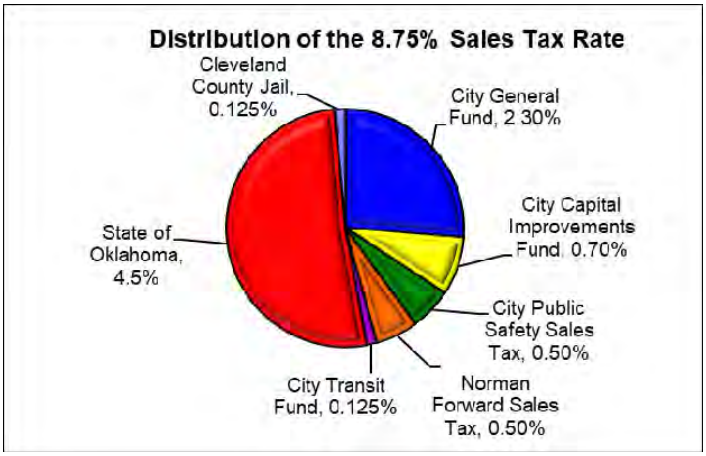
Discussion of the Graph

These are the primary tax sources available to the City of Norman. The property tax is used to service bonded debt and court judgments (see graph of Assessed Property Valuations), while the sales, use and franchise taxes are used for General Fund operations and capital (see graphs of General Fund Revenue and Distribution of Sales Tax). Beginning in FYE 09, sales tax includes the Public Safety Sales Tax that was approved by voters on May 13th, 2008. On April 1, 2014, the citizens approved a permanent extension of the Public Safety Sales Tax. On October 13, 2015, the citizens approved a one half of one percent (.5%) sales tax for NORMAN FORWARD quality of life projects. This tax became effective January 1st of 2016. On November 12, 2019, the citizens approved a one eighth of one percent (0.125%) sales tax transfer from Cleveland County to the city for the operation of the city's public transit program, effective April 1, 2020. Sales tax performance is a good indicator of economic trends. Property tax collections indicate an increasing level of bonded indebtedness.



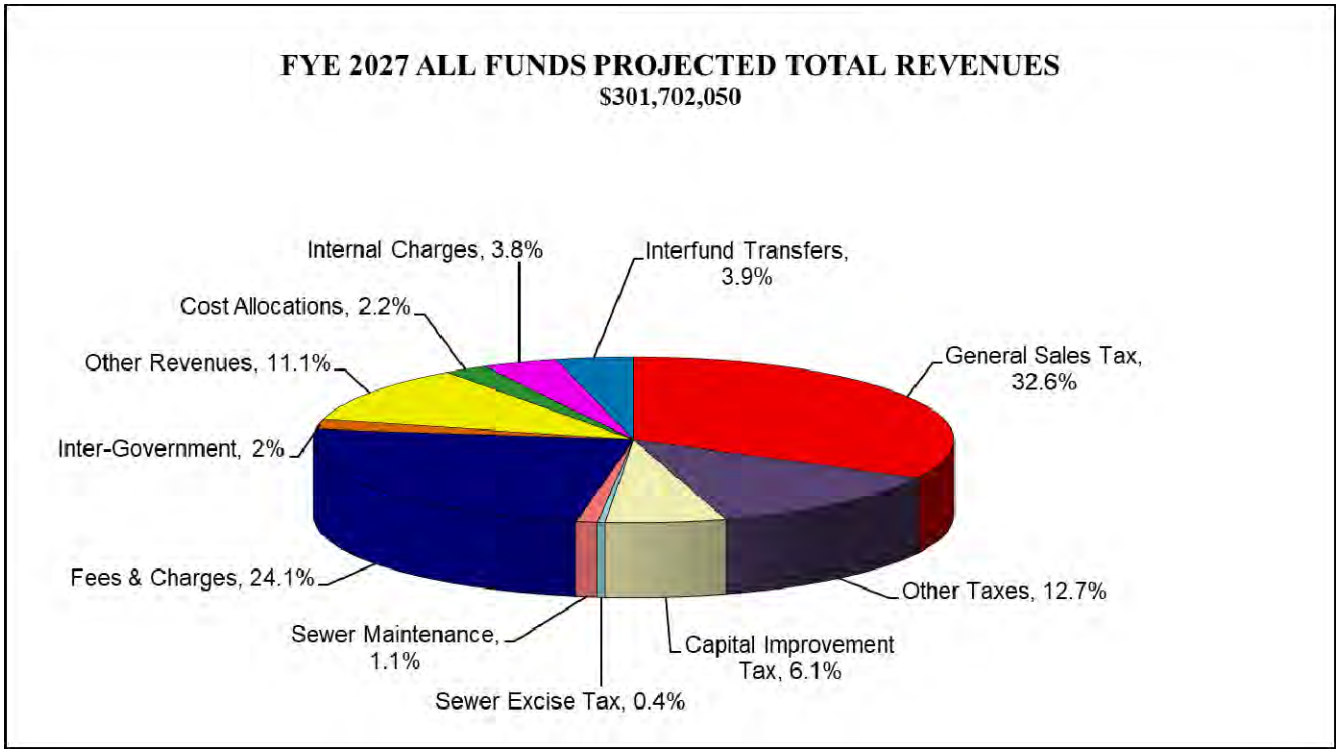
Discussion of the Graph

The City of Norman has a 4.125% sales tax rate effective April 1, 2020, which is the primary source of revenue for General Fund operations and capital expenditures. 7/10 of one percent (0.7%) of sales tax revenue is used to finance general governmental capital needs. Sales tax revenues remained relatively flat from 2017 to 2020 and saw significant growth from 2020 to 2022. On May 13, 2008, Norman citizens approved a 1/2 percent (0.5%), 7-year, public safety sales tax dedicated to additional police and fire personnel and two new fire stations. On April 1, 2014, the citizens approved a permanent extension of that tax. In October of 2015, citizens approved a 1/2 percent (0.5%) new sales tax called NORMAN FORWARD Sales Tax. The NORMAN FORWARD initiative provides funding for recreational, athletic, library, park and infrastructural improvements. On November 12, 2019, Norman citizens approved transferring 1/8 of one percent (0.125%) of sales tax from Cleveland County to the city to help fund the transit operation.



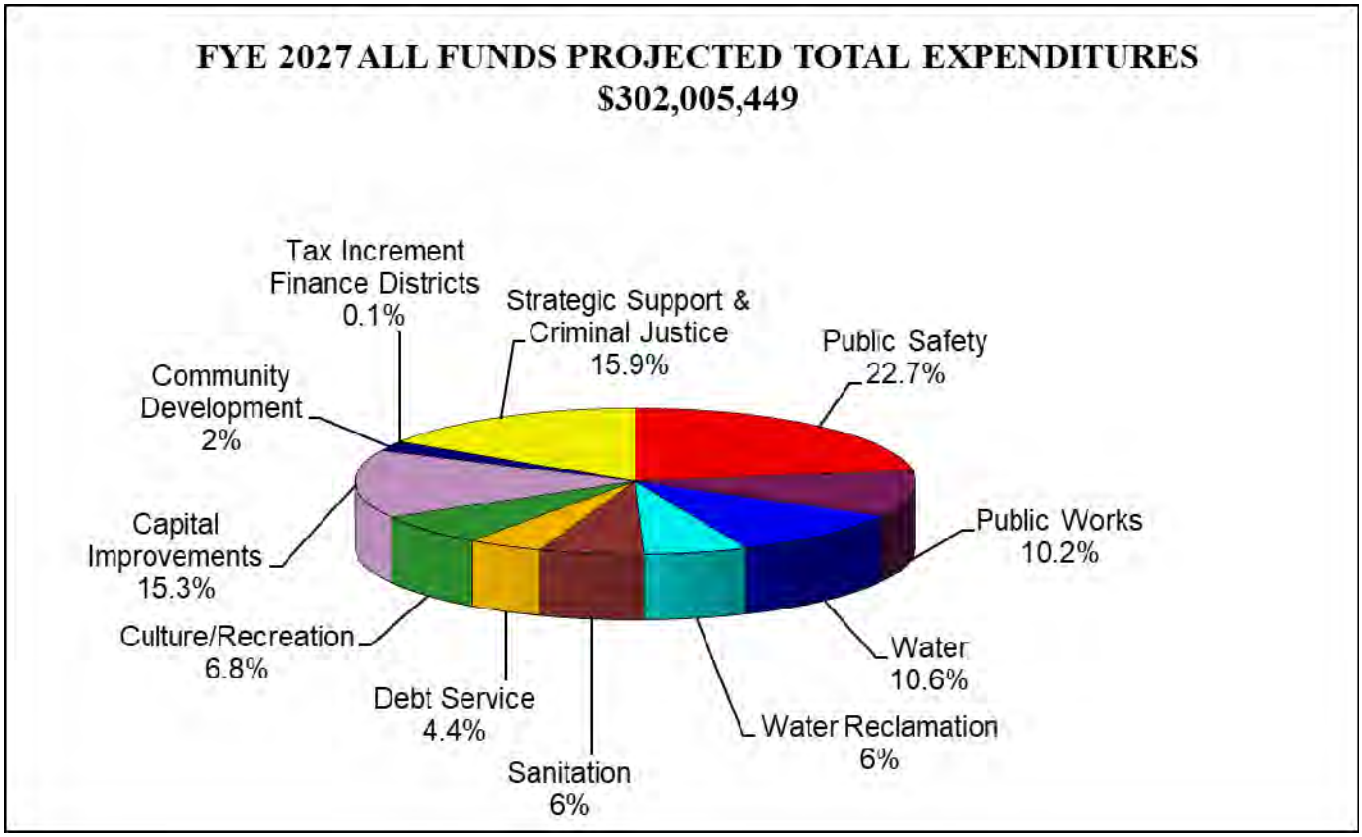
FYE 2027 Projected Figures:

Operations	$ 57,940,142
Public Safety	$ 12,595,683
Capital	$ 17,633,956
NORMAN FORWARD	$ 12,595,683
Transit	$ 3,148,921
	$ 103,914,385



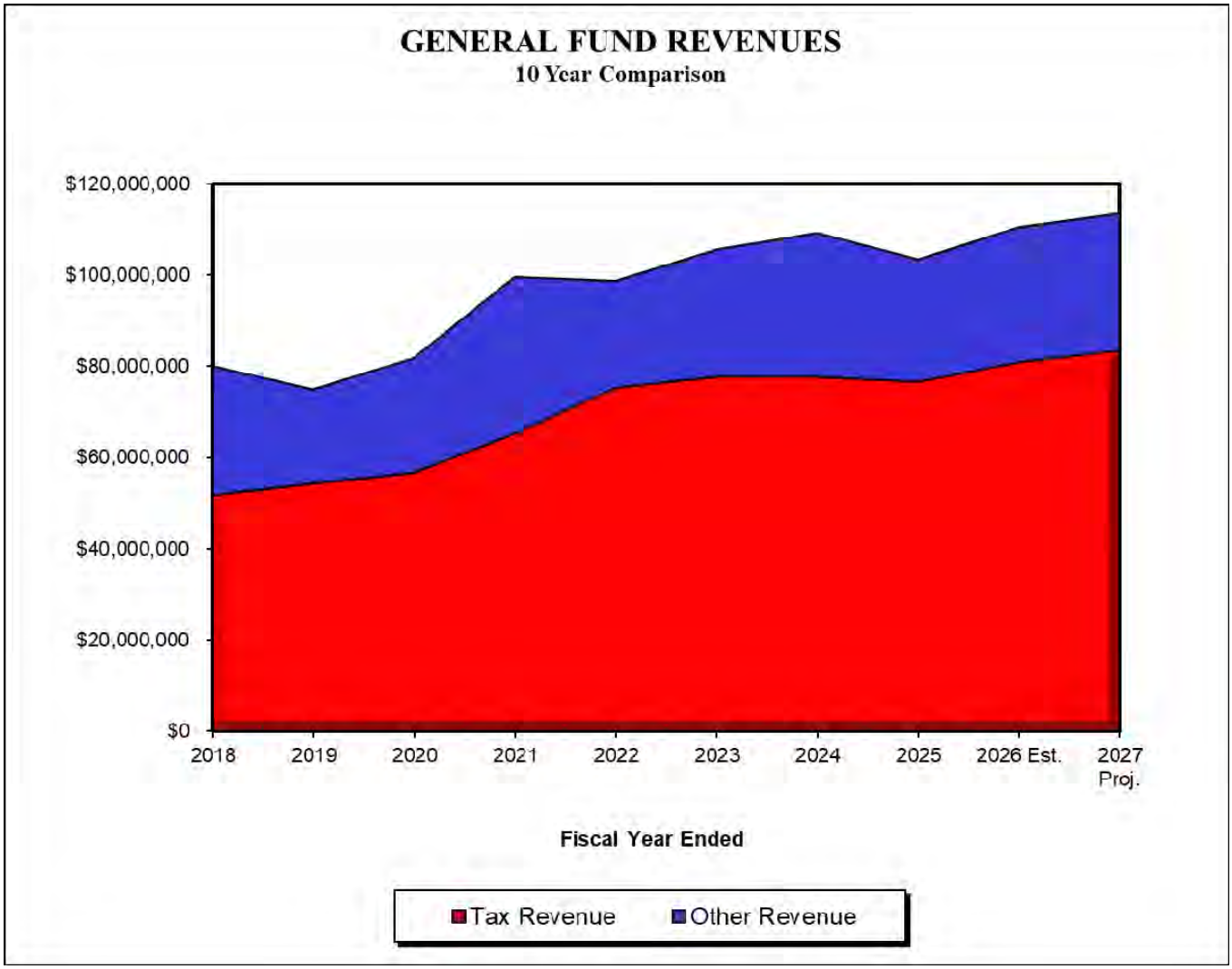
Discussion of the Graph

Budgeted revenues for FYE 2027 of $301,702,050 are derived from several sources. General Sales Tax and User Fees & Charges provide the City the largest share of revenue. Fees & Charges include user fees for Sanitation, Water, Water Reclamation, Westwood Park, licenses, and fees for other City services. The City of Norman is very reliant on sales tax collections for its operations. The "Other Taxes" portion includes the small percentage of property tax the City gets.



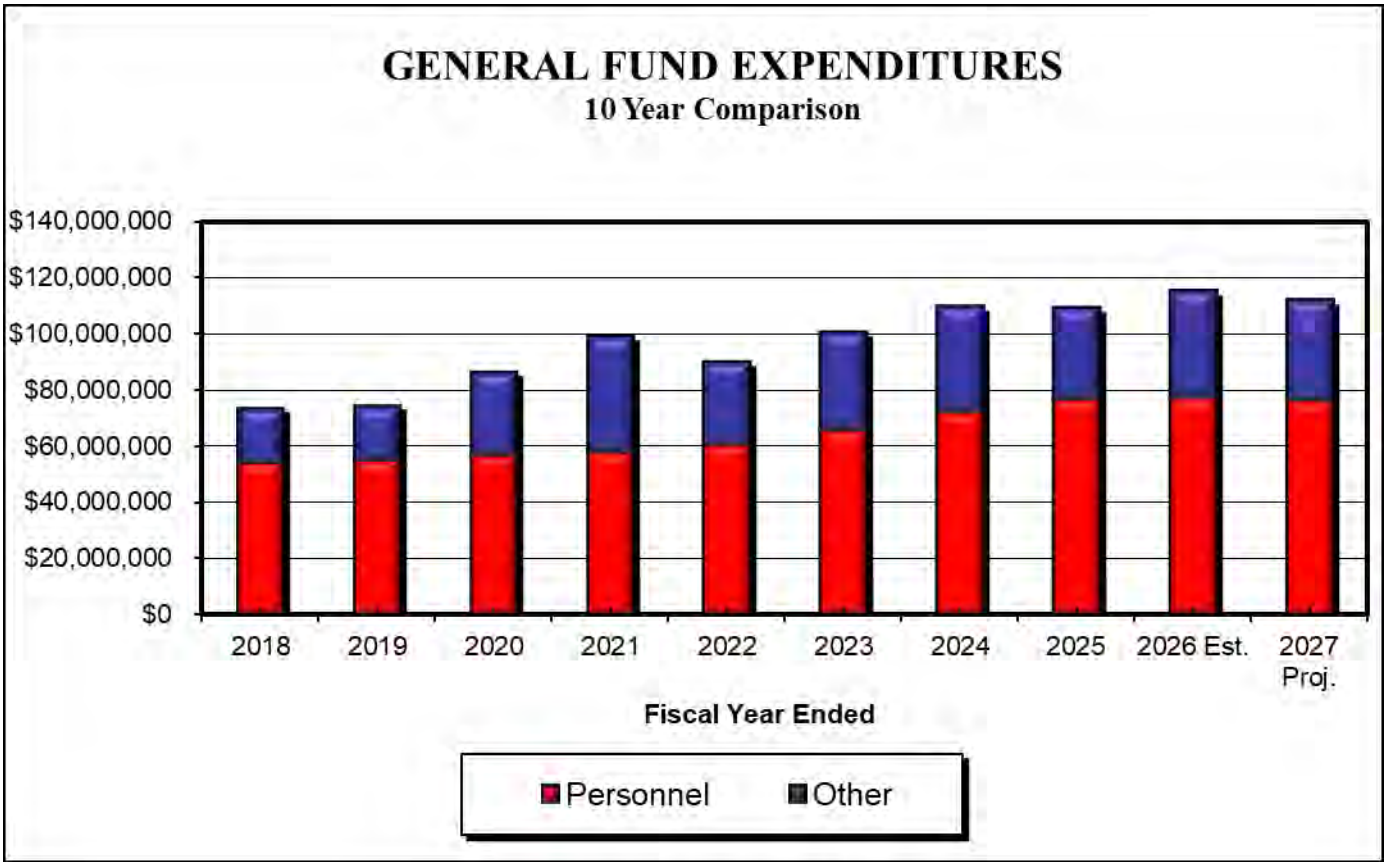
Discussion of the Graph

Budgeted expenditures for FYE 2027 of $302,005,449 are derived from several uses. The largest non-capital portion is Public Safety at 22.7%. The City of Norman is known for being a safe community and the citizens place a high importance on public safety.



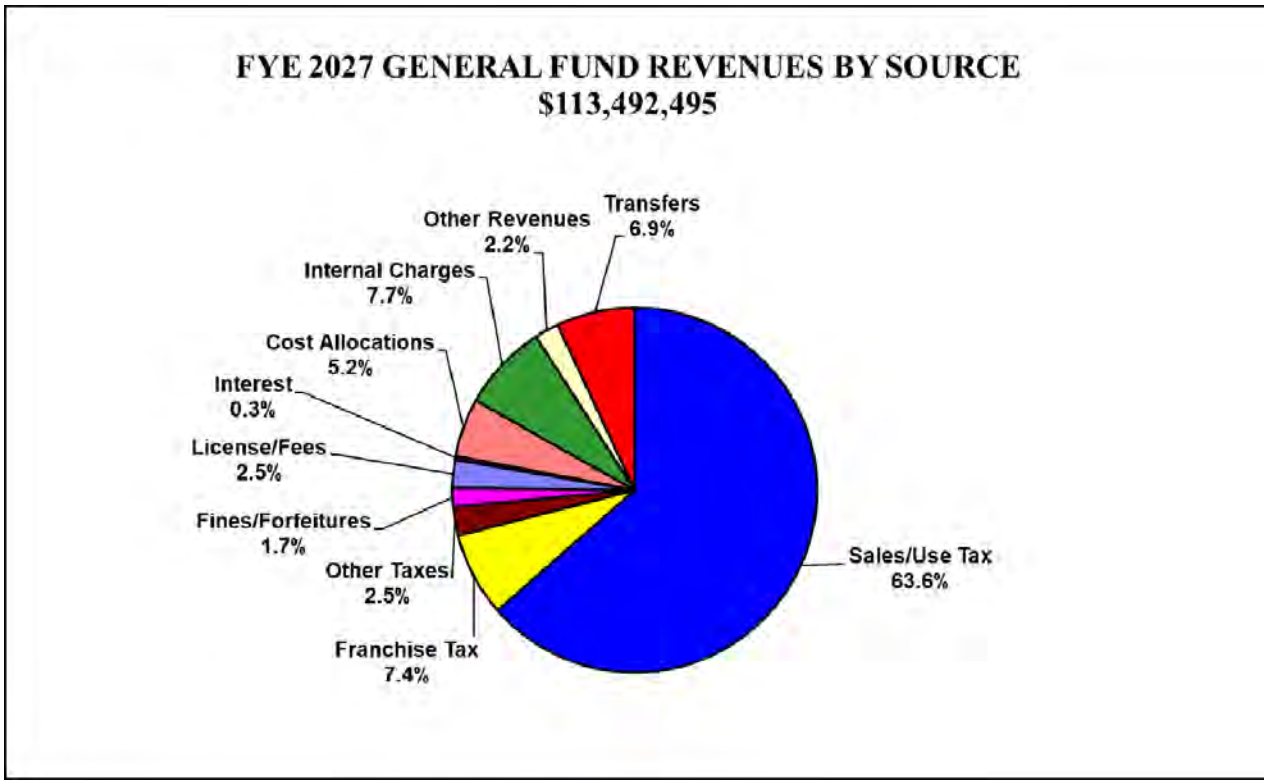
Discussion of the Graph

The primary sources of General Fund revenues are sales and franchise taxes. Total taxes were 65% of total revenues in FYE 2018, are estimated to be 73.2% of total revenues in FYE 2026 and are projected to be 73.5% of total revenues in FYE 2027. Beginning in FYE 11, the Public Safety Sales Tax was accounted for in the Public Safety Sales Tax Fund and removed from the General Fund. Beginning in FYE 20, the University North Park sales tax apportionment was accounted for in the General Fund and the Capital Fund in the same proportion as all general sales taxes. The associated increase in General Fund tax revenues is illustrated on the chart above.



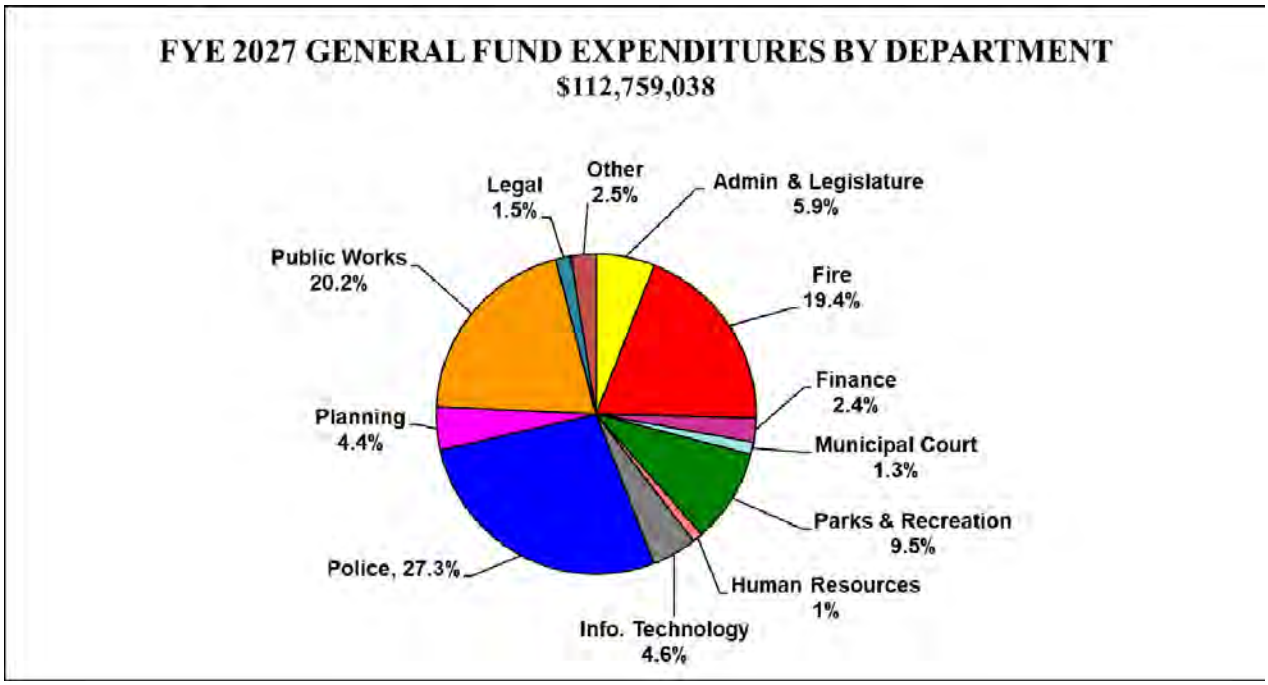
Discussion of the Graph

As shown by the graph, personnel costs represent the largest share of General Fund expenditures. Personnel costs represented approximately 74% of total General Fund expenditures in FYE 2018 and are projected to comprise about 68% of General Fund expenditures in FYE 2027. Beginning in FYE 2011, the Public Safety Sales Tax Fund was created, and the associated expenses were taken out of the General Fund.



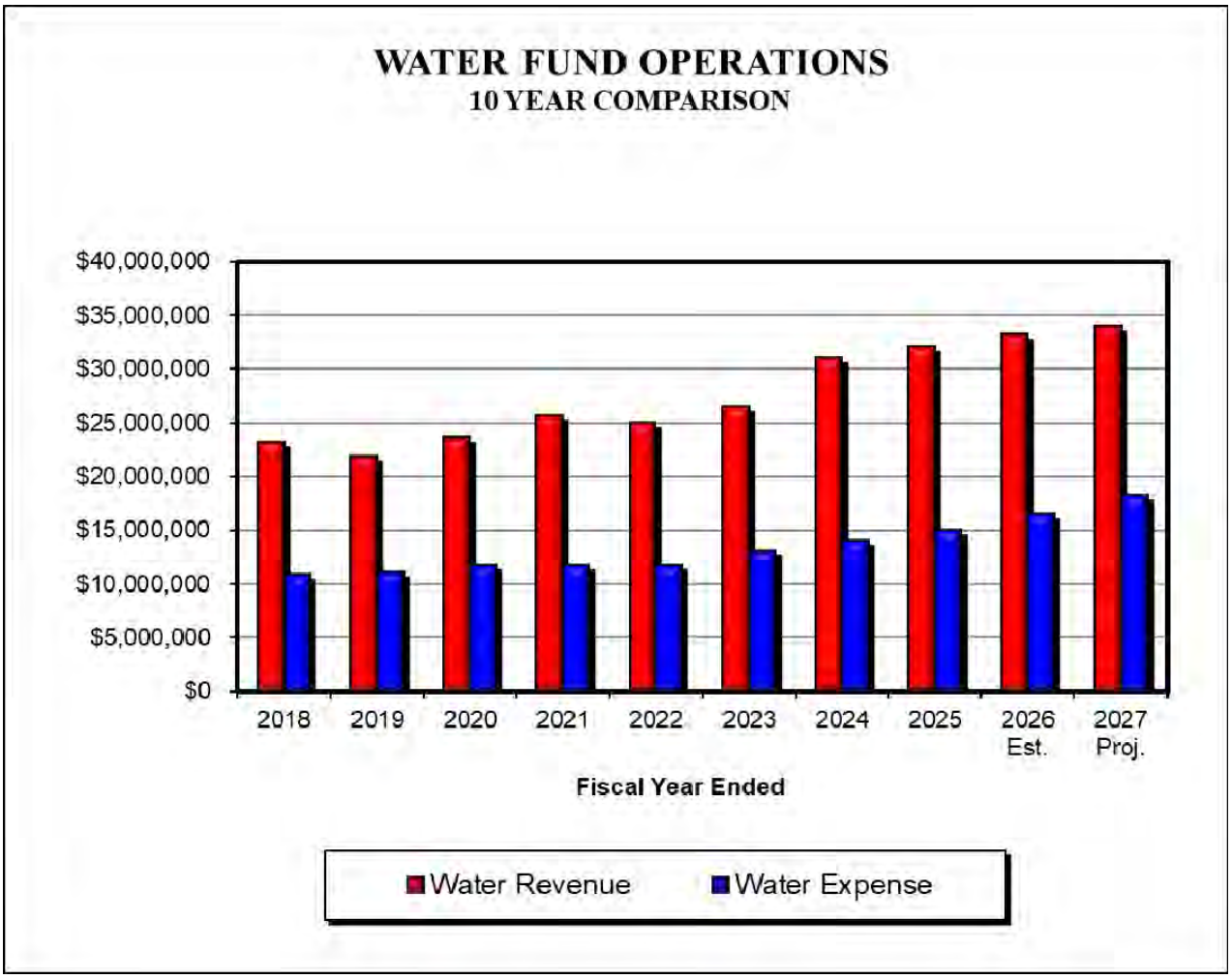
Discussion of the Graph

Taxes comprise approximately 73.5% of the General Fund's revenue; sales and use tax represents 63.6% while franchise fees represent 7.4% and other taxes account for 2.5%. Cost allocations represent 5.2% of the General Fund's revenue. These allocations are charges for central services such as management, accounting and data processing provided by the General Fund to other funds such as Enterprise Funds. Transfers include charges to the utility funds (payments in lieu of franchise fees and property taxes), a transfer from the Capital Fund for reimbursement of street maintenance crew labor used for capital projects and financing General Fund capital equipment needs, and a transfer from the Debt Service Fund for judgments and claims against the City. Other revenues include miscellaneous revenues such as animal adoption fees, weed abatement fees, returned check fees, etc.



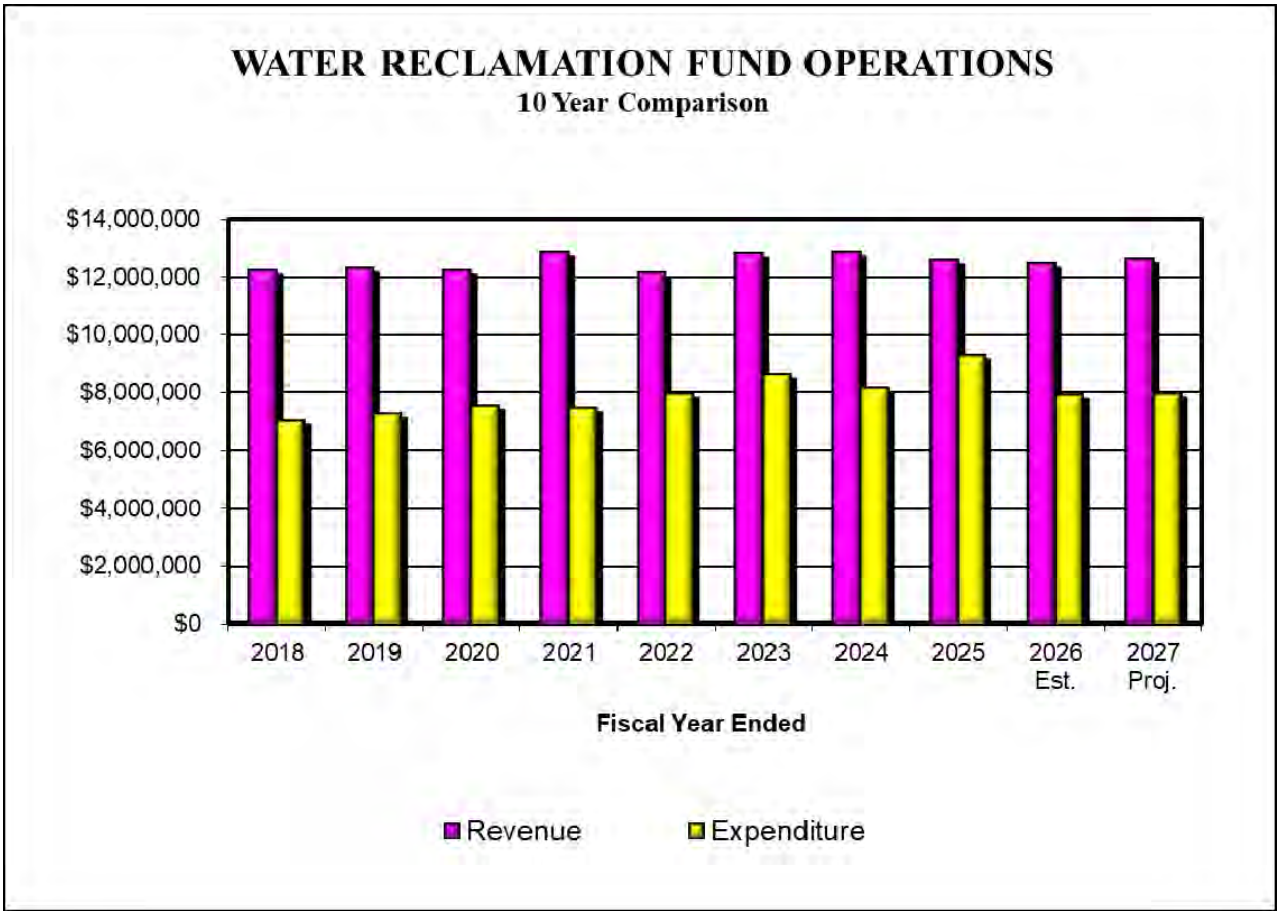
Discussion of the Graph

The largest departmental expenditure from the General Fund is the Police Department. The Police Department's expenditures total $30,725,088 or 27.3% of total General Fund expenditures. The Public Works Department has the next highest amount of General Fund expenditures, accounting for 20.2% of total General Fund expenditures. Public Safety (Police and Fire) and Public Works account for 66.9% of General Fund expenditures.



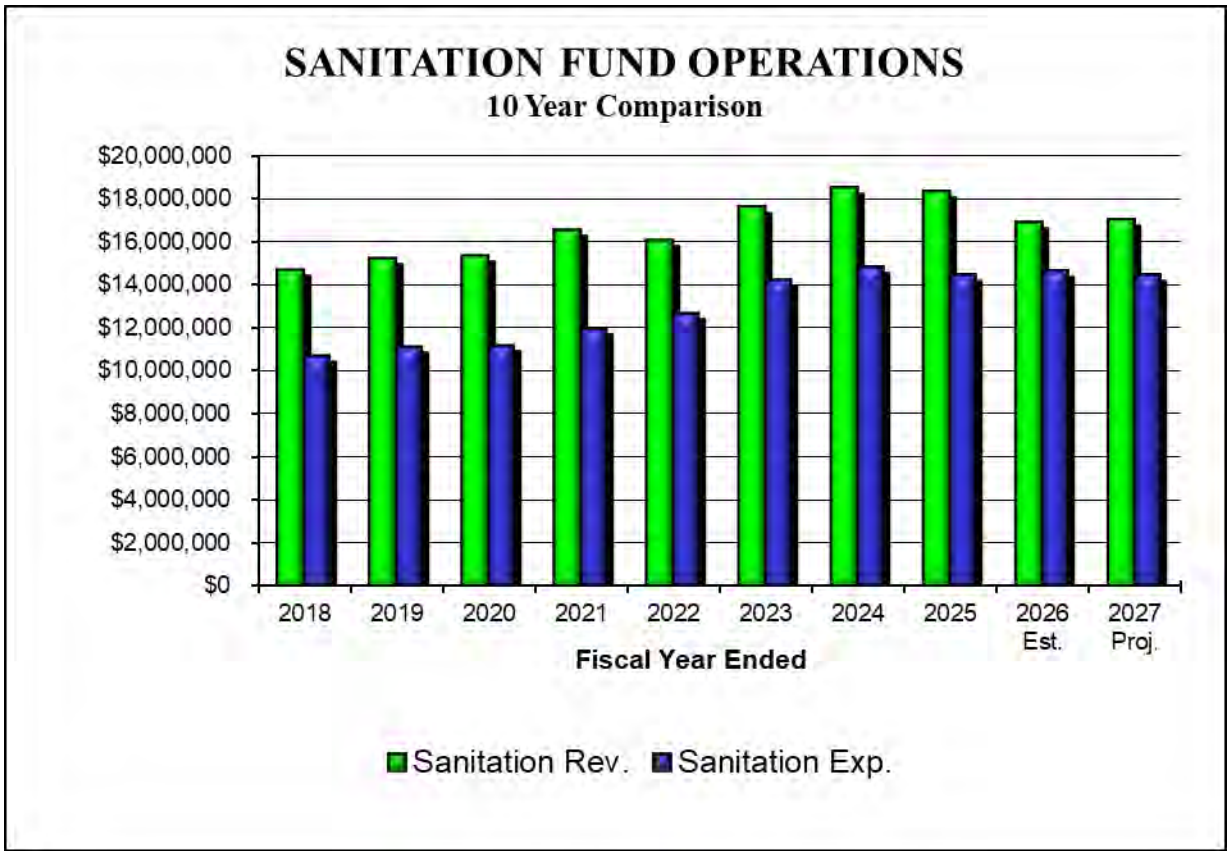
Discussion of the Graph

The Water Enterprise Fund is accounted for as a separate fund and as such bears its proportionate share of administrative cost allocations and internal service charges. Revenues and expenditures shown in this graph represent operations only. Any excess of operating revenues is used for capital outlay and capital project expenses, as well as to fund debt service. The significant increase in revenue in 2024 is due to a water rate increase that was approved by the citizens on June 13, 2023.



Discussion of the Graph

The Water Reclamation Enterprise Fund is accounted for as a separate fund and as such bears its proportionate share of administrative cost allocations and internal service charges. Revenues and expenditures shown in this graph represent operations only. The excess of operating revenues is used for capital outlay and capital project expenses, as well as to fund debt service. The last water reclamation rate increase was approved by the citizens on November 12, 2013.



Discussion of the Graph

The Sanitation Enterprise Fund is accounted for as a separate fund and as such bears its proportionate share of administrative cost allocations and internal service charges. Revenues and expenditures shown in this graph represent operations only. The excess operating revenues are used for capital outlay and capital project expenses. The last service rate increase was approved by voters on March 1, 2011.

CONSOLIDATED FUND SUMMARY
CITY-WIDE REVENUES AND EXPENDITURES
ALL FUNDS COMBINED

	FYE 23 Actual		FYE 24 Actual		FYE 25 Actual		FYE 26 Budget		FYE 26 Est.		FYE 27 Prelim
Total Combined Fund Revenues											
Sales Tax	$ 115,424,520	6.9%	$ 116,401,178	6.0%	$ 115,058,993	7.2%	$ 120,232,405	2.6%	$ 121,561,032	1.5%	$ 123,336,908
Property Tax	9,650,382	51.5%	17,039,980	-14.2%	17,763,324	-17.7%	18,276,463	-20.0%	18,276,463	-20.0%	14,623,053
Other Taxes	13,953,712	25.9%	14,467,864	21.4%	14,906,496	17.9%	15,559,323	12.9%	16,347,369	7.5%	17,568,422
Fees,User Charges & Fines	65,687,523	15.7%	72,220,590	5.3%	73,878,273	2.9%	75,011,159	1.4%	74,993,815	1.4%	76,030,948
Federal Funds	13,534,598	-56.5%	14,076,743	-58.2%	14,207,799	-58.6%	4,547,241	29.5%	26,733,649	-78.0%	5,886,917
State Funds	16,192	-100.0%	15,077	-100.0%	11,871	-100.0%	23,036	-100.0%	-	0.0%	-
Interest Income	5,668,294	-68.6%	11,418,234	-84.4%	9,504,921	-81.3%	1,603,520	11.1%	1,774,500	0.4%	1,781,940
Cost Allocations	5,933,578	10.6%	6,597,133	-0.5%	8,036,718	-18.3%	5,663,886	15.9%	5,663,886	15.9%	6,564,581
Internal Services	21,133,060	-45.5%	11,333,089	1.6%	10,404,079	10.6%	11,577,925	-0.6%	11,577,925	-0.6%	11,508,758
Interfund Transfers	23,866,713	-50.5%	21,313,477	-44.6%	18,042,065	-34.6%	7,351,119	60.6%	15,293,055	-22.8%	11,808,164
Bond/Loan Proceeds	39,500,000	-100.0%	16,000,000	-100.0%	4,493,353	-100.0%	34,000,000	-100.0%	83,745,218	-100.0%	-
Other	10,935,192	198.1%	25,501,036	27.8%	23,779,758	37.1%	23,301,104	39.9%	23,842,961	36.7%	32,592,359
	$ 325,303,764	-7.3%	$ 326,384,401	-7.6%	$ 310,087,650	2.3%	$ 317,147,181	-4.9%	$ 399,809,873	-20.7%	$ 301,702,050
Total Combined Fund Expenditures											
Salary / Benefits	$ 94,769,635	16.7%	$ 102,374,350	8.0%	$ 110,614,449	0.0%	$ 111,308,339	-0.6%	$ 110,605,175	0.0%	$ 110,600,755
Supplies / Materials	14,153,153	19.8%	14,415,116	17.7%	15,381,831	10.3%	15,906,926	6.6%	17,021,504	-0.4%	16,961,422
Services / Maintenance	48,826,272	27.9%	52,205,929	19.6%	56,295,217	10.9%	59,908,785	4.3%	63,326,083	-1.4%	62,455,904
Internal Services	6,391,208	30.6%	8,141,300	2.5%	6,934,455	20.4%	8,042,068	3.8%	8,037,073	3.9%	8,347,294
Capital Equipment	9,734,438	24.9%	18,648,503	-34.8%	11,855,154	2.6%	8,043,988	51.2%	13,335,811	-8.8%	12,161,559
Capital Projects	97,555,496	-62.1%	64,821,808	-42.9%	55,677,173	-33.6%	42,899,766	-13.8%	199,462,420	-81.5%	36,985,768
Interfund Transfers	23,866,713	-50.5%	21,313,477	-44.6%	18,042,065	-34.6%	7,351,119	60.6%	15,277,121	-22.7%	11,808,164
Cost Allocation Charges	5,944,117	-10.6%	6,270,315	-15.2%	6,736,652	-21.1%	5,663,886	-6.2%	5,663,886	-6.2%	5,314,581
Federal Grants	8,926,408	-69.2%	13,007,362	-78.8%	8,315,054	-66.9%	1,443,620	90.6%	21,528,492	-87.2%	2,751,885
Debt Service	31,903,421	8.5%	33,306,998	3.9%	38,784,095	-10.8%	39,709,680	-12.9%	39,709,680	-12.9%	34,602,118
Other	1,004,326	-202.6%	774,907	-233.0%	804,582	-228.1%	(1,018,185)	1.2%	(1,018,186)	1.2%	(1,030,365)
	$ 343,075,187	-12.3%	$ 335,280,065	-10.2%	$ 329,440,727	-8.6%	$ 299,259,992	0.6%	$ 492,949,059	-39.3%	$ 300,959,085
Net Difference	**$ (17,771,423)**		**$ (8,895,664)**		**$ (19,353,077)**		**$ 17,887,189**		**$ (93,139,186)**		**$ 742,965**

NET CITY BUDGET
FISCAL YEAR ENDING 2027

FUND	% TOTAL	FYE 27 BUDGET	COST ALLOCATIONS	INTERNAL SERVICES	TRANSFERS	NET FYE 27 BUDGET	NET FYE 26 BUDGET	% CHANGE
General	37.2%	$111,959,038		$6,434,212	$2,192,268	$103,332,558	$101,687,114	1.6%
Public Safety Sales Tax	5.1%	15,414,932		1,023,133	323,816	14,067,983	14,985,608	-6.1%
Community Development	0.5%	1,395,503		1,750		1,393,753	1,326,789	5.0%
Special Grants	0.5%	1,497,647	1,250,000			247,647	19,500	1170.0%
Room Tax	1.5%	4,370,806	207,237			4,163,569	3,692,830	12.7%
Young Family Athletic Center	0.7%	2,074,645		266,765		1,807,880	1,668,245	8.4%
Seizures and Restitutions	0.3%	831,848				831,848	0	100.0%
Cleet	0.0%	30,505				30,505	30,505	0.0%
Public Transportation & Parking	2.2%	6,492,817		366,439		6,126,378	6,857,012	-10.7%
Art In Public Places	0.0%	16,000				16,000	16,000	0.0%
Westwood Park	0.9%	2,846,976		128,316		2,718,660	2,662,163	2.1%
Water	10.6%	31,921,107	1,666,241	680,479	2,245,434	27,328,953	32,748,888	-16.5%
Water Reclamation	4.1%	12,395,810	1,109,538	416,206	741,119	10,128,947	13,382,311	-24.3%
Sewer Maintenance	1.2%	3,656,375		6,552		3,649,823	5,952,628	-38.7%
New Development Excise	0.6%	1,903,141				1,903,141	1,903,141	0.0%
Sanitation	6.0%	18,081,306	2,331,565	2,177,760	219,599	13,352,382	14,269,559	-6.4%
Risk Management	8.8%	26,630,347				26,630,347	16,747,120	59.0%
Capital Improvement	11.5%	34,526,622		7,146	4,968,170	29,551,306	28,285,870	4.5%
Norman Forward	3.8%	11,550,751			460,758	11,089,993	10,439,680	6.2%
Park Land and Development	0.0%	0				0	0	0.0%
University North Park TIF	0.0%	148,256				148,256	148,256	0.0%
General Debt Service	4.4%	13,214,653			657,000	12,557,653	16,181,336	-22.4%
Arterial Roads Recoupment	0.0%					0	0	0.0%
	100.0%	$300,959,085	$6,564,581	$11,508,758	$11,808,164	$271,077,582	$273,004,555	-0.7%

Explanation of Significant Changes

Special Grants	1,170% increase due to 2 positions added with the Opioid Settlement funds
Room Tax	12.7% increase due to an increase in the room tax rate
Seizures and Restitution	100% increase due to capital outlay budgeted in FYE 27
Public Transportation & Parking	-10.7% decrease due to cutting the microtransit program
Water	-16.5% decrease due to a decrease in capital projects
Water Reclamation	-24.3% decrease due to a decrease in capital projects
Sewer Maintenance	-38.7 decrease due to a decrease in capital projects
Risk Management	59% increase due to an increase in healthcare claim and admin costs
General Debt Service	-22.4% decrease due to a decrease in debt service payments for FYE 27

CITY OF NORMAN, OKLAHOMA
FISCAL YEAR ENDING 2027 ANNUAL BUDGET
SUMMARY OF FUND BALANCES

CITY FUND CLASSIFICATION	BEGINNING FUND BALANCE	REVENUES: OPERATING REVENUES	REVENUES: INTERFUND TRANSFERS	REVENUES: TOTAL REVENUES	EXPENDITURES: OPERATING EXPENSES	EXPENDITURES: INTERFUND TRANSFERS	EXPENDITURES: SUBTOTAL EXPENSES	EMP TURNOVER SAVINGS	EXPENDITURES: TOTAL EXPENSES	REVENUES OVER (UNDER) EXPENSES	ENDING FUND BALANCE
GOVERNMENTAL FUNDS											
General	$7,076,996	$105,614,338	$7,878,156	$113,492,494	$110,566,770	$2,192,268	$112,759,038	($800,000)	$111,959,038	1,533,456	8,610,452
SPECIAL REVENUE FUNDS											
Public Safety Sales Tax	0	15,562,292		15,562,292	15,091,116	323,816	15,414,932		15,414,932	147,360	147,360
Room Tax	894,939	5,180,922		5,180,922	4,370,806		4,370,806		4,370,806	810,116	1,705,055
Young Family Athletic Center	43,305	2,032,000		2,032,000	2,074,645		2,074,645		2,074,645	(42,645)	660
Seizures and Restitutions	1,137,688	500		500	831,848		831,848		831,848	(831,348)	306,340
Cleet	0	31,525		31,525	30,505		30,505		30,505	1,020	1,020
Public Transportation & Parking	0	7,089,652		7,089,652	6,492,817		6,492,817		6,492,817	596,835	596,835
Art in Public Places	819	16,000		16,000	16,000		16,000		16,000	0	819
Park Land and Development	374,968	95,000		95,000	0		0		0	95,000	469,968
Westwood Park	260,968	2,970,500	139,069	3,109,569	2,934,346		2,934,346	(87,370)	2,846,976	262,593	523,561
Net Revenue Stabilization	5,032,374	50,000		50,000			0		0	50,000	5,082,374
GRANT FUNDS											
Community Development	4,305,378	1,395,503		1,395,503	1,395,503		1,395,503		1,395,503	0	4,305,378
Special Grants	9,282,123	1,250,000		1,250,000	1,497,647		1,497,647		1,497,647	(247,647)	9,034,476
ENTERPRISE FUNDS											
Water	(797,610)	43,031,046		43,031,046	29,775,342	2,245,434	32,020,776	(99,669)	31,921,107	11,109,939	10,312,329
Water Reclamation	3,822,266	12,695,269		12,695,269	11,714,017	741,119	12,455,136	(59,327)	12,395,809	299,460	4,121,726
Sewer Maintenance	1,805,269	3,250,474		3,250,474	3,656,375		3,656,375		3,656,375	(405,901)	1,399,368
New Development Excise	1,220,144	1,130,000		1,130,000	1,903,142		1,903,142		1,903,142	(773,142)	447,002
Sanitation	6,350,790	17,300,850		17,300,850	17,861,707	219,599	18,081,306		18,081,306	(780,455)	5,570,334
INTERNAL SERVICE FUNDS											
Risk Management / Insurance	0	22,839,408	3,790,939	26,630,347	26,630,347		26,630,347		26,630,347	0	0
CAPITAL PROJECTS FUND											
Capital Improvements	53,553,358	18,333,956		18,333,956	29,558,452	4,968,170	34,526,622		34,526,622	(16,192,666)	37,360,692
Hall Park Assessment Dist.	0	0		0	0		0		0	0	0
University North Park TIF	752,919	0		0	148,256		148,256		148,256	(148,256)	604,663
Norman Forward	7,914,115	15,374,598		15,374,598	11,089,993	460,758	11,550,751		11,550,751	3,823,847	11,737,962
Arterial Roads Recoupment	895,348			0			0		0	0	895,348
Center City TIF	6,912,721	1,592,400		1,592,400			0		0	1,592,400	8,505,121
DEBT SERVICE FUNDS											
General Debt Service	9,442,991	13,057,653		13,057,653	12,557,653	657,000	13,214,653		13,214,653	(157,000)	9,285,991
G. O. Bonds	0			0			0		0	0	0
GRAND TOTAL ALL FUNDS	$120,281,869	$289,893,886	$11,808,164	301,702,050	$290,197,287	$11,808,164	$302,005,451	($1,046,366)	$300,959,085	$742,966	$121,024,834
Less: Interfund Transfers	0	0	(11,808,164)	(11,808,164)	0	(11,808,164)	(11,808,164)	0	(11,808,164)	0	0
Internal Service Charges	0	(11,508,758)		(11,508,758)	(11,508,758)	0	(11,508,758)	0	(11,508,758)	0	0
Cost Allocation Charges	0	(6,564,581)	0	(6,564,581)	(6,564,581)	0	(6,564,581)	0	(6,564,581)	0	0
Total Deductions	$0	($18,073,339)	($11,808,164)	(29,881,503)	($18,073,339)	($11,808,164)	($29,881,503)	$0	($29,881,503)	$0	$0
NET TOTAL ALL FUNDS	$120,281,869	$271,820,547	$0	271,820,547	$272,123,948	$0	$272,123,948	($1,046,366)	$271,077,582	$742,966	$121,024,834

TOTAL CITY REVENUES AND OTHER RESOURCES
FISCAL YEAR ENDING 2027

FUND	TAXES	FEES AND CHARGES	INTER-GOVERNMENT	INTEREST INCOME	MISC.	COST ALLOCATIONS	INTERNAL CHARGES	INTERFUND TRANSFERS	TOTAL REVENUES	FUND BALANCE	TOTAL RESOURCES
General	$83,453,634	$4,704,827		$379,440	$2,442,851	$5,858,423	$8,775,164	$7,878,156	$113,492,495		$113,492,495
Net Revenue Stabilization				$50,000					50,000		50,000
Public Safety Sales Tax	14,959,598	552,694		50,000					15,562,292		15,562,292
Community Development			1,535,503						1,535,503		1,535,503
Special Grants			1,250,000						1,250,000	247,647	1,497,647
Room Tax	5,178,422			2,500					5,180,922		5,180,922
Young Family Athletic Center		2,032,000							2,032,000	42,645	2,074,645
Seizures and Restitutions				500					500	831,348	831,848
CLEET			31,525						31,525		31,525
Public Transporation & Parking	3,660,122	182,640	3,209,889		37,000				7,089,651		7,089,651
Art in Public Places					16,000				16,000		16,000
Westwood Park		2,963,000		7,500				139,069	3,109,569		3,109,569
Water		33,254,888		120,000	8,950,000	706,158			43,031,046		43,031,046
Water Reclamation		12,645,269		50,000					12,695,269		12,695,269
Sewer Maintenance		3,202,437							3,202,437	405,901	3,608,338
New Development	1,400,000			70,000					1,470,000	433,141	1,903,141
Sanitation		16,900,850		300,000	100,000				17,300,850	780,456	18,081,306
Capital Improvement	17,633,956			700,000					18,333,956	16,192,666	34,526,622
Norman Forward	14,959,598			15,000	400,000				15,374,598		15,374,598
Park Land and Development		85,000		10,000					95,000		95,000
Univesity North Park TIF									0	148,256	148,256
Center City TIF	1,590,400			2,000					1,592,400		1,592,400
General Debt Service	13,032,653			25,000					13,057,653	157,000	13,214,653
Arterial Roads Recoupment									0		0
Risk Management / Insurance					20,105,814		2,733,594	3,790,939	26,630,347		26,630,347
	$155,868,383	$76,523,605	$6,026,917	$1,781,940	$32,051,665	$6,564,581	$11,508,758	$11,808,164	$302,134,013	$19,239,060	$321,373,073
PERCENT TO TOTAL	48.5%	23.8%	1.9%	0.6%	10.0%	2.0%	3.6%	3.7%	94.0%	6.0%	100.0%

CITY-WIDE OPERATING EXPENDITURES BY TYPE / CATEGORY
FISCAL YEAR ENDING 2027

FUND	Salaries & Benefits	Supplies & Materials	Services & Maintenance	Capital Equipment	Capital Projects	Internal Services	Cost Allocation Charges	Interfund Transfers	Other	Total
General	$ 76,165,826	$ 6,423,495	$ 16,814,853	$ 4,728,384	$	$ 6,434,212	$	$ 2,192,268	$ (800,000)	$ 111,959,038
Public Safety Sales Tax	$ 11,892,887	$ 147,378	$ 271,406	$ 775,910	$	$ 1,023,133	$	$ 323,816	$ 980,402	$ 15,414,932
Community Development	$ 301,012	$ 2,000	$ 1,090,741	$	$	$ 1,750	$	$	$	$ 1,395,503
Special Grants	$ 183,147	$ 1,000	$ 23,500	$ 40,000	$	$	$ 1,250,000	$	$	$ 1,497,647
Room Tax	$	$	$ 3,730,263	$	$	$	$ 207,237	$	$ 433,306	$ 4,370,806
Young Family Athletic Center	$ 1,182,369	$ 232,000	$ 393,511	$	$	$ 266,765	$	$	$	$ 2,074,645
Seizures & Restitutions	$	$	$ 97,000	$ 734,848	$	$	$	$	$	$ 831,848
CLEET	$	$	$ 30,505	$	$	$	$	$	$	$ 30,505
Public Transportation & Parking	$ 825,969	$ 45,100	$ 5,255,309	$	$	$ 366,439	$	$	$	$ 6,492,817
Art In Public Places	$	$	$ 16,000	$	$	$	$	$	$	$ 16,000
Westwood Park	$ 1,701,668	$ 568,742	$ 431,551	$ 104,069	$	$ 128,316	$	$	$ (87,370)	$ 2,846,976
Water	$ 6,644,572	$ 5,463,483	$ 3,811,348	$ 1,266,679	$ 4,475,000	$ 680,479	$ 1,666,241	$ 2,245,434	$ 5,667,871	$ 31,921,107
Water Reclamation	$ 3,955,111	$ 767,540	$ 1,781,359	$ 1,143,180	$	$ 416,206	$ 1,109,538	$ 741,119	$ 2,481,757	$ 12,395,810
Sewer Maintenance	$ 69,498	$ 1,800	$ 3,525	$	$ 3,575,000	$ 6,552	$	$	$	$ 3,656,375
New Development Excise	$	$	$	$	$	$	$	$	$ 1,903,141	$ 1,903,141
Sanitation	$ 5,689,437	$ 150,904	$ 4,103,552	$ 3,408,489	$	$ 2,177,760	$ 2,331,565	$ 219,599	$ 0	$ 18,081,306
Capital Improvement	$ 1,410,039	$	$ 16,499	$	$ 28,124,768	$ 7,146	$	$ 4,968,170	$	$ 34,526,622
Norman Forward	$	$	$	$	$ 671,000	$	$	$ 460,758	$ 10,418,993	$ 11,550,751
Park Land & Development	$	$	$	$	$	$	$	$	$	$ 0
University North Park TIF	$	$	$ 148,256	$	$	$	$	$	$	$ 148,256
General Debt Service	$	$	$	$	$	$	$	$ 657,000	$ 12,557,653	$ 13,214,653
Risk Management / Insurance	$ 1,063,379	$	$ 25,566,968	$	$	$	$	$	$	$ 26,630,347
Arterial Roads Recoupment	$	$	$	$	$	$	$	$	$	$ 0
Total	$ 111,084,914	$ 13,803,442	$ 63,586,146	$ 12,201,559	$ 36,845,768	$ 11,508,758	$ 6,564,581	$ 11,808,164	$ 33,555,753	$ 300,959,085

FINANCIAL POLICIES

FINANCIAL POLICIES

Several financial policies have been used in the development of the Fiscal Year Ending 2027 (FYE 27) Budget and five-year forecast. The applications of the policies vary given the type of Fund. The "Budget Highlights" section identifies the specific application of each policy, if it applies to that particular fund. The financial policies that have been applied to various funds are documented below.

Balanced Budget

The City shall annually adopt a balanced budget in accordance with the Oklahoma Municipal Act (Title 11 Oklahoma Statutes 2006). As such, expenditures may not legally exceed appropriations at the Fund level for each legally adopted annual operating budget (i.e., a fund balance cannot be negative).

Five Year Forecast

Five-year forecasts of resources and the utilization of those resources have been prepared for all Funds of the City for the purpose of projecting existing conditions into the future to determine future financial viability, to identify financial strengths and weaknesses and to provide a base for remedial or supportive financial policy actions. The City legally adopts a budget for a one-year period; five-year forecasts are prepared for financial planning purposes. Based on these actions and other factors, actual financial performance in future years will vary from that projected here.

Reasonable Cost of Service

For purposes of projecting existing costs into the future, it has been assumed that existing costs are reasonable given existing service levels.

Reserve Policies

Operating Reserve

In fiscal year 2011, Council directed staff to prepare a formal policy in Ordinance form codifying the City's reserve policies and complying with Governmental Accounting Standards Board Statement # 54. Direction was given to establish a separate "Rainy Day Fund" which could not be used except in unusual circumstances. The Ordinance (effective July 28, 2011) establishes a Net Revenue Stabilization or "Rainy Day" Fund, which would have minimum fund balance of three percent (3%) of annual budgeted General Fund expenses, a target fund balance of four and a half percent (4.5%) of General Fund expenses and a maximum fund balance of six percent (6%) of annual General fund expenses. The Ordinance also requires a minimum General Fund Operating Reserve fund balance of three percent (3%) of General Fund expenses and would require that the two percent (2%) Emergency Reserve allocation be included in future year's budgets. Under the Ordinance, Net Revenue Stabilization Fund balance could only be appropriated for expenditure by the City Council if at least one of three circumstances is met:

1.) The General Fund Operating Reserve fund balance is projected to fall below one percent (1%) of budgeted expenditures.

2.) A natural or man-made disaster has occurred; AND the City of Norman has spent or obligated to spend the two percent Emergency Reserve account in the General Fund

3.) A major one-time or capital expenditure has been necessitated, such as for major repairs to or replacement of City of Norman facilities.

Ordinance O-1819-10, approved by the Council in fiscal year ending 2019, reduced the budgeted Emergency Reserve allocation requirement from 2% to 1% in each future budget year. Once the 3% Operating Reserve and the 1% Emergency Reserve have been met, this Ordinance also increases the "Rainy Day Fund" minimum balance to 4% and maximum balance to 7% of annual budgeted General Fund expenses. The new targeted balance set by this Ordinance is 5% of annual budgeted General Fund expenses.

Capital Reserve

A portion of fund balance equal to the average of the forecasted capital expenditures during the five-year forecasted period has been reserved in each fiscal year budget to provide assurance that resources are available to provide for the normal replacement of depreciable assets.

Debt Reserve

A portion of fund balance equal to the average annual debt service requirement has been reserved to provide assurance that resources are available to meet each fiscal year's debt service payment. This policy may be superseded by requirements of bond covenants or the absence of outstanding debt.

Investment Policy

Policy:

It is the policy of the City of Norman to invest all public funds in a manner which will provide the maximum security of principal, while meeting the daily cash flow demands of the City, conforming to all state and local statutes governing the investment of public funds, and providing the highest practical investment return within these guidelines.

Diversification:

The City of Norman will diversify its investments by institution. Except for U.S. Treasury and agency securities and authorized pools, no more than 50% of the entity's total investment portfolio will be placed through a single financial institution.

Maximum Maturities:

To the extent possible, the City of Norman will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City of Norman will not directly invest in securities maturing more than ten years from the date of purchase.

Internal Control:

The City Finance Director shall establish an annual process of independent review by an external auditor. The review will provide internal control by assuring compliance with policies and procedures.

Performance Standards:

The investment portfolio will be designed to obtain a market average rate of return during budgetary and economic cycles, considering the City of Norman's investment risk constraints and cash flow needs.

Reporting:

The City Finance Director shall provide the City Council with a monthly investment activity report within fifteen days of the closing of financial transactions for the month for which the report is made. The report shall include a listing of the investment transactions made and the amounts; therefore, interest earned on each investment within the month; current investment and maturity schedules; and overall performance compared to previous years and market benchmarks.

Debt Policy

The Debt Policy for the City of Norman is established to help ensure that all debt is issued both prudently and cost effectively. The Constitution of the State of Oklahoma, Article X, Sections 26-28 allow the indebtedness of a city for the purpose of financing the purchase, construction, or improvement of any public utility or combination of public utilities which shall be owned exclusively by such city.

The City of Norman, with differing levels of approval (majority voter approval for some, 60% voter approval for some, Council approval for some), may legally issue debt using any of the debt instruments below:

Unlimited Tax General Obligation Bonds
Limited Tax General Obligation Bonds
Revenue Bonds
Certificates of Participation (COPs)
Special Assessment District Bonds
Tax Increment Finance District Bonds
Revenue Anticipation Notes
Bond Anticipation Notes
Tax Anticipation Notes
Short Term Debt
Local Option Capital Asset Lending (LOCAL) Program Debt

The City of Norman's 2024 legal debt limit is approximately $146,447, based on Section 26 of the Oklahoma Constitution. It states that bonds issued for road and/or bridge improvements cannot exceed ten percent (10%) of the net assessed valuation (gross valuation minus homestead) of

the City. This limit can be raised by a vote of the people. There is no real legal debt limit; the practical limit is based on what the voters would consider an appropriate level of property tax-backed debt.

The City maintained an "Aa2" rating from Moody's for those general obligation debt issues that are rated by the service. The Norman Utility Authority maintained an "Aa3" rating from Moody's for those debt issues that they rate.

Levelized Rates

Utility rates should be set at a level to meet the average net income requirement over a five-year period without the need for interim adjustments and to meet all reserve requirements at the end of the five-year period.

Utility Transfer to General Fund

The amount of transfer from the Water and Water Reclamation Funds in support of the General Fund is based on a policy that provides continuity in all three funds. A transfer equal to 5% of the operating revenue in each utility would return to the General Fund an amount consistent with what public utilities provide in franchise fees and property taxes. This transfer was increased in FYE 11 from 2%.

Municipal Budget Act

The City of Norman adopted the "Municipal Budget Act," a provision of State Statute, by Resolution R-7980-28 dated January 22, 1980. A copy of the Municipal Budget Act is found in this section of the document.

BUDGET CALENDAR

Fiscal Year Ending 2027

2025

September
18 Finance Committee meeting to discuss budget process for FYE 2027

November
10 Fleet Ranking Committee reviews vehicle replacements
18 Council Work Session on Capital Budget to identify Council priorities

December
8 I.T. critical computer replacement list due
12 "Budget Kick-Off" - Discuss budget process and forms
Fleet sends out vehicle replacement recommendations
19 Fleet vehicle **REPLACEMENT** requests due to Finance

2026

January
5-9 Budget Staff meets with individual departments as requested
Send Letters to Outside Agencies that request funding
15 Council Finance Committee Meeting on Mid-Year Amendments/Adjustments
20 Meet w/ NPS for SRO Program costing for FYE 27
23 Finance/City Manager begin review of reserve/budget policies

February
2 All New/Expanded/Replacement/Reclass Budget Requests and Base Budget Adjustment Requests due to Budget
Last day to make changes to Base Budgets
9 Revenue projections and Health Insurance Premium recommendation due
13 Preliminary Fund Summaries due
19 Council Finance Committee Meeting on Outside Agency Funding Requests
20 All Capital Project Requests & Schedules Due to Budget (Recurring Projects, Existing Projects with new funding requests, New Project Requests)
Fleet /HR/ IT reviews of Budget Requests due
Facility Maintenance Existing Facility project rankings due
Updated Dept./Div. Summary forms, Performance Measurement forms, and Org Charts due
Send out inter-city surveys and request budgets from NCVB and NAC

March
3 Council Retreat - Capital Budget (midpoint evaluations for CIP proposals)
6 Management Team Budget Retreat to prioritize and rank department requests
9-13 City Manager meets with department heads to review budget
City Manager review of all Funds
16 Finance begins compilation of budget data
23 City Manager wrap up and proposal of budget
Last day to make changes / additions to operating budget

April
14 Preliminary Budget to Print Shop
17 Council & Staff receive preliminary budget document
Publish Budget Summary in newspaper announcing 1st Public Hearing
28 Council Study Session - Overview, General Fund and Special Revenue Funds
1st Public Hearing at Council Meeting

May
5 Council Study Session for Capital Funds
15 Publish Budget Summary in newspaper announcing 2nd Public Hearing
19 Council Study Session for Enterprise Funds
26 2nd Public Hearing at Council meeting

June
2 Council Study Session (if necessary)
9 Council considers budget for adoption
19 Final Budget to Print Shop for printing/binding
26 File budget with Excise Board & State Auditor

July
1 Beginning of Fiscal Year Ending 2027

Note: The above dates are preliminary and may change.

THE BUDGET AND ACCOUNTING PROCESS

The City of Norman, Oklahoma, is a municipal corporation incorporated under a Municipal Charter pursuant to Article XVIII, of the Constitution and laws of the State of Oklahoma. The City operates under a Council-Manager form of government and provides such services as are authorized by its Charter to advance the welfare, health, morals, comfort, safety and convenience of the City and its inhabitants.

The City's major activities or functions include police and fire protection, parks and libraries, public health and social services, planning and zoning and general administrative services. In addition, the City owns and operates five major enterprise activities - the Water, Water Reclamation and Sanitation utility systems, and the Westwood Park and Young Family Athletic complexes. This budget includes the fund and account groups required to account for those activities, organizations and functions that are related to the City and controlled by or dependent upon the City's governing body, the City Council.

THE BUDGET PROCESS

The City prepares its annual operating budget on a basis (Budget basis) which differs from Generally Accepted Accounting Principles (GAAP basis). The major difference between GAAP and Budget basis is that encumbrances are recorded as reservations of fund balance on a GAAP basis as opposed to the equivalent of expenditures (Budget basis) in all governmental funds.

The City of Norman uses modified zero-based budgeting to develop the annual operating budget. This approach requires City Departments to present a basic budget and supplements to the basic budget, which represents program additions or enhancements. The City Council adheres to the following procedures in establishing the budget:

1. Under the City Charter, the City Manager is responsible for preparing and recommending an operating budget for City Council consideration. The City Manager, working with staff in all Departments, reviews and evaluates all basic budgets and supplemental requests to determine whether they fulfill City Council goals and objectives, improve management effectiveness, or increase productivity. The proposed budget, which the City Manager submits to the City Council, includes recommendations of the program of services, which the City should provide, and which can be financed by the City's projected revenue for the budget year. The Manager must submit a balanced budget for the next fiscal year not later than 30 days prior to the end of the current fiscal year.

2. The City Council considers the Manager's recommended budget in a series of work sessions and in public hearings at which citizen comment is invited. Citizens are encouraged to participate in the budget process. A copy of the proposed budget and the adopted budget are filed in the City Clerk's office and the Norman Public Library. Additional or supplemental information is available upon request.

3. The budget for the next fiscal year is legally enacted by the City Council through passage of a resolution not later than seven days before the beginning of the new budget year.

4. Expenditures may not legally exceed appropriations at the Fund level for each legally adopted

annual operating budget. The City Manager, without Council approval, may transfer appropriation balances from one expenditure account to another within a Fund/Department of the City. The City Council, however, must approve any transfer of unencumbered appropriation balance or portions thereof from one Fund to another.

5. Annual budgets are legally adopted for all governmental funds. Budgets for the Debt Service Funds are adopted on a basis consistent with Generally Accepted Accounting Principles. The expendable trust fund includes non-budgeted financial activities, which are not subject to an appropriated budget and the appropriation process nor to any legally authorized non-appropriated budget review and approval process.

6. At the close of each fiscal year, any unencumbered appropriation balance lapses or reverts to the undesignated fund balance.

THE ACCOUNTING PROCESS

The accounting and reporting policies of the City conform to Generally Accepted Accounting Principles ("GAAP") applicable to state and local governments. Generally Accepted Accounting Principles for local governments include those principles prescribed by the Governmental Accounting Standards Board ("GASB"), which includes all statements and interpretations of the National Council on Governmental Accounting unless modified by the GASB, and those principles prescribed by the American Institute of Certified Public Accountants in the publication entitled Audits of State and Local Governmental Units. The following is a summary of the more significant policies and practices used by the City.

BASIS OF PRESENTATION

The accounts of the City are organized and operated based on funds or account groups, each of which is a separate fiscal and accounting entity. The operations of each fund are accounted for with a self-balancing set of accounts that comprise its assets, liabilities, fund balances or retained earnings, revenues and expenditures or expenses. The various funds are grouped by category and type. The City maintains the following fund classifications and account groups:

CITY OF NORMAN FUNDS

All the funds of the City can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

GOVERNMENTAL FUNDS

Governmental funds are used to account for the relatively liquid portion of the City's assets that are not accounted for through proprietary or fiduciary funds, the short-term obligations pertaining thereto and the net balance of these financial resources available for subsequent appropriation and expenditure.

General Fund - The General Fund is the general operating fund of the City. This fund is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that

are legally restricted to expenditures for specific purposes.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for, and the payment of general long-term debt principal, interest and related costs.

Capital Project Fund - The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). They are presented in a separate document.

PROPRIETARY FUNDS

Proprietary Funds are those used to account for the City's ongoing organizations and activities which are similar to those found in the private sector. The measurement focus is upon capital maintenance and upon determination of net income, financial position and changes in financial position.

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises wherein the intent of the governing body is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Internal Service Funds – Internal Service Funds are used to allocate certain costs (e.g. Risk Management/Insurance) to other funds within the government.

FIDUCIARY FUNDS

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent for other governmental units and/or other funds. Trust and Agency Funds include expendable trust and payroll agency funds. (Not presented in this document).

FUNDING SOURCES FOR EACH DEPARTMENT

	Governmental Funds				Proprietary Funds	
Divisions	General Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Fund
City Clerk	GF					
City Council	GF					
City Manager	GF					
Finance	GF					
Fire	GF					
Human Resources	GF					
Information Technology	GF					
Legal	GF					
Municipal Court	GF					
Parks & Recreation	GF					
Planning & Development	GF					
Police & Emergency Communications	GF					
Public Works	GF					
Non-Departmental	GF					
Net Revenue Stabilization (Rainy Day)	GF					
CLEET		SR				
Community Development		SR				
Fire - Public Safety Sales Tax		SR				
Police - Public Safety Sales Tax		SR				
Room Tax		SR				
YFAC Fund		SR				
Seizures & Restitution		SR				
Special Grants		SR				
Art in Public Places		SR				
Westwood Park		SR				
Public Transportation		SR				
Sanitation					EN	
Water Reclamation					EN	
Sewer Maintenance					EN	
New Development Excise					EN	
Water					EN	
Risk Management						IS
Capital Projects				CA		
Norman Forward Sales Tax				CA		
Park Land & Development				CA		
University North Park TIF District				CA		
Center City TIF District				CA		
Arterial Roads Recoupment				CA		
General Debt Service			DS			
General Obligation Bond			DS			

BASIS OF ACCOUNTING

Basis of accounting refers to the time at which revenues and expenditures or expenses are recognized in the accounts and reported. Governmental funds, expendable trust funds, and agency funds are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as net current assets. Available means collectible within the current period or expected to be collected within 60 days after year end and be used to pay liabilities of the current period. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include unmatured principal and interest on general long-term obligations which are recognized when due. This exception is in conformity with Generally Accepted Accounting Principles.

Property tax revenues and sales tax receipts are considered measurable and available when collected and recognized as revenue at that time. Licenses and permits, fines and forfeits, and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until received. Investment earnings are recorded on the accrual basis in all funds.

Intergovernmental revenues are recorded on a basis applicable to the legal and contractual requirements of the various individual grant programs.

All proprietary funds are accounted for using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized in the accounting period in which they are earned and become measurable. Expenses are recorded in the accounting period incurred, if measurable.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of funds are recorded to reserve that portion of the applicable appropriation, is utilized in the governmental funds. Encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities since the commitments will be honored during the subsequent year. For budgetary purposes, encumbrances outstanding at year end and the related appropriation are carried forward to the new fiscal year. Encumbrances constitute the equivalent of expenditures for budgetary purposes.

MUNICIPAL BUDGET ACT
(Title 11 Oklahoma Statutes 2006)

SECTION 17-201. MUNICIPAL BUDGET ACT.

This act may be cited as the "Municipal Budget Act."

SECTION 17-202. PURPOSE OF ACT.

The purpose of this act is to provide an alternate budget procedure for municipal governments, which will:

1. Establish standard and sound fiscal procedures for the adoption and administration of budgets;

2. Make available to the public and investors sufficient information as to the financial conditions, requirements and expectations of the municipal government; and

3. Assist municipal governments to improve and implement generally accepted standards of finance management.

SECTION 17-203. APPLICATION OF ACT

This act shall apply to any incorporated city or town which, by resolution of the governing body, opts to come under and comply with all its provisions and requirements. Once a municipality has selected the Municipal Budget Act to govern its budget procedures, the provisions of this act shall take precedence over any other state laws applicable to municipal budgets, except as may be provided otherwise in this act, and supersede any conflicting laws. Any action of a municipal governing body to implement, rescind or repeal the application of the Municipal Budget Act shall be effective as of the beginning or end of a budget year pursuant to this act.

SECTION 17-204. DEFINITIONS

As used in this act:

1. "Account" means an entity for recording specific revenues or expenditures, or for grouping related or similar classes of revenues and expenditures and recording them within a fund or department;

2. "Appropriated fund balance" means any fund balance appropriated for a fund for the budget year;

3. "Appropriation" means an authorization to expend or encumber income and revenue provided for a purpose;

4. "Budget" means a plan of financial operations for a fiscal year, including an estimate of proposed expenditures for given purposes and the proposed means for financing them;

5. "Budget summary" means a tabular listing of revenues by source and expenditures by purpose for the budget year;

6. “Budget year” means the fiscal year for which a budget is prepared or being prepared;

7. “Chief executive officer” means the mayor of an aldermanic city or a strong-mayor-council city, the mayor of a town, or the city manager or chief administrative officer as it may be defined by applicable law, charter or ordinance;

8. “Current year” means the year in which the budget is prepared and adopted, or the fiscal year immediately preceding the budget year;

9. “Deficit” means the excess of a fund’s current liabilities and encumbrances over its current financial assets as reflected by its books of account;

10. “Department” means a functional unit within a fund which carries on a specific activity, such as a fire department or a police department within a general fund;

11. “Estimated revenue” means the amount of revenues estimated to be received during the budget year;

12. “Fiscal year” means the annual period for reporting fiscal operations which begins and ends on dates as the Legislature provides or as provided by law;

13. “Fund” means an independent fiscal and accounting entity with a self-balancing set of accounts to record cash and other financial resources, together with all liabilities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives;

14. “Fund balance” means the excess of a fund’s current financial assets over its current liabilities and encumbrances, as reflected by its books of account;

15. “Governing body” means the city council of a city, the board of trustees of a town, or the legislative body of a municipality as it may be defined by applicable law or charter provision;

16. “Immediate prior fiscal year” means the year preceding the current year;

17. “Income and revenue provided” means the amount estimated or actual income and revenue appropriated by the governing body of the municipality;

18. “Levy” means to impose ad valorem taxes or the total amount of ad valorem taxes for a purpose or entity;

19. “Operating reserve” means that portion of the fund balance of the municipality which has not been appropriated in a budget year for another purpose;

20. “Municipality” means any incorporated city or town; and

21. “Purpose” means the specific budget item for a contract or claim.

SECTION 17-205. ANNUAL BUDGET - PREPARATION AND SUBMISSION - ASSISTANCE OF OFFICERS, EMPLOYEES AND DEPARTMENTS

At least thirty (30) days prior to the beginning of each fiscal year, a budget for the municipality shall be prepared by the chief executive officer and submitted to the governing body. The chief executive officer may require any other officer or employee who is charged with the management or control of any department or office of the municipality to furnish estimates for the fiscal year covering estimated revenues and expenditures of the department or office on or before a date set by the chief executive officer.

SECTION 17-206. REQUIREMENTS AND CONTENTS OF BUDGET

A. The municipal budget shall present a complete financial plan for the municipality and shall present information necessary and proper to disclose the financial position and condition of the municipality and the revenues and expenditures thereof.

B. Unless the budget is prepared in accordance with the subsection E of this section, the budget shall contain the following contents:

1. The budget shall contain a budget summary;

2. It shall also be accompanied by a budget message, which shall explain the budget and describe its important features;

3. The budget format shall be as provided by the governing body in consultation with the chief executive officer; and

4. It shall contain at least the following in tabular form for each fund, itemized by department and account within each fund:

   a. actual reserves and expenditures for the immediate prior fiscal year,

   b. revenues and expenditures for the current fiscal year as shown by the budget for the current year as adopted or amended, and

   c. estimates of revenues and expenditures for the budget year.

C. The estimate of revenues for any budget year shall include probable income by source which the municipality is legally empowered to collect or receive at the time the budget is adopted. The estimate shall be based on a review and analysis of past and anticipated revenues of the municipality. Any portion of the budget of revenues to be derived from ad valorem property taxation shall not exceed the amount of tax which is available for appropriation, as finally determined by the county excise board, or which can or must be raised as required by law. The budget of expenditures for each fund shall not exceed the estimated revenues for each fund. No more than ten percent (10%) of the total budget for any fund may be budgeted for miscellaneous purposes. Included in the budget of revenues or expenditures for any fund may be amounts transferred from or to another fund. Any such interfund transfer must be shown as a disbursement from the one fund and as a receipt to the other fund.

D. Encumbrances for funds whose sole purpose is to account for grants and capital projects and/or any unexpended appropriation balances may be considered nonfiscal and excluded from the budget by the governing body, but shall be re-appropriated to the same funds, accounts and for the same purposes for the successive fiscal year, unless the grant, project or purpose is designated or declared closed or completed by the governing body.

E. As an alternative to the budget format and content described in subsections B, C, and D of this section, the municipality may prepare its budget in a program or purpose format for the municipality as a whole without regard to fund accounting. Such budget shall be subject to all other requirements of the Municipal Budget Act, except those requirements specifically related to fund accounting.

SECTION 17-207. MONIES RECEIVED AND EXPENDED MUST BE ACCOUNTED FOR BY FUND OR ACCOUNT

Any monies received or expended by a municipality must be accounted for by fund and account, regardless of the format of the budget. Each municipality shall adopt an appropriation for the general fund and for all other funds established by the governing body pursuant to the provisions of Section 17-212 of this title, or as an alternative, for each purpose as established by the governing body. The municipal governing body shall determine the needs of the municipality for sinking fund purposes, pursuant to the provisions of Section 431 of Title 62 of the Oklahoma Statutes, Section 3017 of Title 68 of the Oklahoma Statutes, and Section 28 of Article 10 of the Oklahoma Constitution, and include these requirements in the debt service budget for the budget year.

SECTION 17-208. PUBLIC HEARING ON PROPOSED BUDGET - NOTICE - COPIES OF PROPOSED BUDGET

The municipal governing body shall hold a public hearing on the proposed budget no later than fifteen (15) days prior to the beginning of the budget year. Notice of the date, time and place of the hearing, together with the proposed budget summary, shall be published in a newspaper of general circulation in the municipality not less than five (5) days before the date of the hearing. The municipal clerk shall make available a sufficient number of copies of the proposed budget as the governing body shall determine and have them available for review or for distribution or sale at the office of the municipal clerk. Whenever the total operating budget, not including debt service, does not exceed Twelve Thousand Dollars ($12,000.00) per year, the proposed budget summary and notice may be posted at the governing body's principal headquarters in lieu of publication in a newspaper. At the public hearing on the budget any person may present to the governing body comments, recommendations or information on any part of the proposed budget.

SECTION 17-209. ADOPTION OF BUDGET - FILING - EFFECTIVE PERIOD - USE OF APPROPRIATED FUNDS - LEVYING TAX

A. After the hearing and at least seven (7) days prior to the beginning of the budget year, the governing body shall adopt the budget by resolution, or as any charter may require. The governing body may add or increase items or delete or decrease the items in the budget. In all cases the appropriations shall not exceed the income and revenue provided by the governing body from estimated revenues and appropriated fund balance.

B. The adopted budget shall be transmitted to the State Auditor and Inspector within thirty (30) days after the beginning of the fiscal year of the municipality and one copy shall be kept on file in the office of the municipal clerk. A copy of the municipality's sinking fund requirements shall be filed with the excise board of the county or counties in which the municipality is located.

C. The adopted budget shall be in effect on and after the first day of the fiscal year to which it applies. The budget as adopted and filed with the State Auditor and Inspector shall constitute an appropriation for each purpose as defined by the governing body, and the appropriation thus made shall not be used for any other purpose except as provided by law.

D. At the time required by law, the county excise board shall levy the taxes necessary for the municipality's sinking fund for the budget year pursuant to Section 431 of Title 62 of the Oklahoma Statutes.

SECTION 17-210. PROTESTS - FAILURE TO PROTEST - EXAMINATION OF FILED BUDGET

Within fifteen (15) days after the filing of any municipal budget with the State Auditor and Inspector, any taxpayer may file protests against any levy of ad valorem taxes for creating sinking funds in the manner provided by this section and Sections 24104 through 24111 of Title 68 of the Oklahoma Statutes. The fifteen-day protest period begins upon the date the budget is received in the Office of the State Auditor and Inspector. After receipt of a taxpayer protest, the State Auditor and Inspector shall transmit by certified mail one copy of each protest to the municipal clerk, and one copy of each protest to the county treasurer and the excise board of each county in which the municipality is located. The taxpayer shall specify the grounds upon which the protest is based. Any protest filed by any taxpayer shall inure to the benefit of all taxpayers. Provided, the provisions of this section shall not delay any budget expenditures of a municipality if the amount of revenue from the ad valorem tax levy which is deposited in the municipal general fund is less than five percent (5%) of the total revenue accruing to the municipal general fund during the prior year. If no protest is filed by any taxpayer within the fifteen-day period, the budget and any appropriations thereof shall be deemed legal and final until amended by the governing body or the county excise board as authorized by law. Taxpayers shall have the right at all reasonable times to examine the budget on file with the municipal clerk or the State Auditor and Inspector for the purpose of filing protests in accordance with this section and Sections 24104 through 24111 of Title 68.

SECTION 17-211. EXPENDITURE OR ENCUMBRANCE OF FUNDS - BALANCES TO BE CARRIED FORWARD - UNLAWFUL ACTS AND LIABILITY THEREFORE

A. No expenditure may be incurred or made by any officer or employee, which exceeds the fund balance for any fund. Any fund balance remaining in a fund at the end of the fiscal year shall be carried forward to the credit of the fund for the next fiscal year. No expenditure may be authorized or made by any officer or employee, which exceeds the appropriation of any fund.

B. It shall be unlawful for any officer or employee of the municipality in any budget year:

1. To create or authorize creation of a deficit in any fund; or

2. To authorize, make or incur expenditures in excess of ninety percent (90%) of the appropriation for any fund or the budget as adopted or amended until revenues received, including the prior fiscal year's fund balance carried forward, totals an amount equal to at least ninety percent (90%) of the appropriation for the fund. Expenditures may then be made and authorized so long as any expenditure does not exceed any fund balance.

C. Any obligation that is contracted or authorized by any officer or employee in violation of this act shall become the obligation of the officer or employee himself and shall not be valid or enforceable against the municipality. Any officer or employee who violates this act shall forfeit his office or position and shall be subject to such civil and criminal punishments as are provided by law. Any obligation, authorization for expenditure or expenditure made in violation of this act shall be illegal and void.

SECTION 17-212. FUNDS - ESTABLISHMENT - KINDS

A municipality shall establish funds consistent with legal and operating requirements. Each municipality shall maintain according to its own needs some or all of the following funds or ledgers in its system of accounts:

1. A general fund, to account for all monies received and disbursed for general municipal government purposes, including all assets, liabilities, reserves, fund balances, revenues and expenditures which are not accounted for in any other fund or special ledger account. All monies received by the municipality under the motor fuel tax or under the motor vehicle license and registration tax and earmarked for the street and alley fund may be deposited in the general fund and accounted for as a "street and alley account" within the general fund. Expenditures from this account shall be made as earmarked and provided by law. All references to the street and alley fund or to the special fund earmarked for state-shared gasoline and motor vehicle taxes may mean the street and alley account provided in this section;

2. Special revenue funds, as required, to account for the proceeds of specific revenue sources that are restricted by law to expenditures for specified purposes;

3. Debt service fund, which shall include the municipal sinking fund, established to account for the retirement of general obligation bonds or other long term debt and payment of interest thereon and judgments as provided by law. Any monies pledged to service general obligation bonds or other long-term debt must be deposited in the debt service fund;

4. Capital project funds, to account for financial resources segregated for acquisition, construction or other improvement related to capital facilities other than those accounted for in enterprise funds and non-expendable trust funds;

5. Enterprise funds, to account for each utility or enterprise or other service, other than those operated as a department of the general fund, where the costs are financed primarily through user charges or where there is a periodic need to determine revenues earned, expenses incurred or net income for a

service or program.

6. Trust agency funds, to account for assets held by the municipality as trustee or agent for individuals, private organizations or other governmental units or purposes, such as a retirement fund or a cemetery perpetual care fund;

7. Special assessment funds, to account for the financing of public improvements or services deemed to benefit properties against which special assessments are levied; a separate fund for each special improvement district established by the governing body shall be established, each of which shall be known as a special assessment fund;

8. Internal service funds, to account for the financing of goods or services provided by one department or agency of the municipality to another department or agency, or to another government, on a cost reimbursement basis;

9. A ledger or group of accounts in which to record the details relating to the general fixed assets of the municipality;

10. A ledger or group of accounts in which to record the details relating to the general bonds or other long term debt of the municipality; or

11. Such other funds or ledgers as may be established by the governing body.

SECTION 17-213. FUNDS - CLASSIFICATION OF REVENUES AND EXPENDITURES

Each fund shall be made up of accounts for classifying revenues and expenditures. Revenues shall be classified separately by source. Expenditures shall be departmentalized within each fund and shall be classified into at least the following accounts:

1. Personal services, which may include expenses for salaries, wages, per diem or other compensation, fees, allowances or reimbursement for travel expenses, and related employee benefits, paid to any officer or employee for services rendered or for employment. Employee benefits may include employer contributions to a retirement system, insurance, sick leave, terminal pay or similar benefits;

2. Materials and supplies, which may include articles and commodities which are consumed or materially altered when used, such as office supplies, operating supplies and repair and maintenance supplies, and all items of expense to any person, firm or corporation rendering service in connection with repair, sale or trade of such articles or commodities;

3. Other services and charges, which may include all current expenses other than those listed in paragraphs 1, 2, 4, 5 or 6 in this section, such as services or charges for communications, transportation, advertising, printing or binding, insurance, public utility services, repairs and maintenance, rentals, miscellaneous items and all items of expenses to any person, firm or corporation rendering such services;

4. Capital outlays, which may include outlays which result in acquisition of or additions to fixed assets which are purchased by the municipality, including machinery and equipment, furniture, land,

buildings, improvements other than buildings, and all construction, reconstruction, appurtenances or improvements to real property accomplished according to the conditions of contract;

5. Debt service, which may include outlays in the form of debt principal payments, periodic interest payments, or related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods; and

6. Fund transfers, which may include permanent transfers of resources from one fund to another.

SECTION 17-214. FUNDS - OPERATING RESERVE

A municipality may create an operating reserve for the purpose of providing a fund or reserve out of which to meet emergency expenditures.

SECTION 17-215. TRANSFER OF UNEXPENDED OR UNENCUMBERED APPROPRIATION - LIMITATIONS ON ENCUMBRANCES OR EXPENDITURES

A. The chief executive officer, or designee, as authorized by the governing body, may transfer any unexpended and unencumbered appropriation or any portion thereof from one purpose to another; except that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimums required.

B. Any fund balance in an unrestricted fund of the municipality may be transferred to another fund of the municipality as authorized by the governing body. Other interfund transfers may be made only as adopted or amended according to Section 17-206 or 17-216 of this title.

C. Whenever the necessity for maintaining any fund of a municipality has ceased to exist and a balance remains in the fund, the governing body may authorize the transfer of the balance to the general fund or any other designated fund, unless otherwise provided by law.

D. No encumbrance or expenditure may be authorized or made by any officer or employee, which exceeds the available appropriation for each purpose as defined by the governing body.

SECTION 17-216. SUPPLEMENTAL APPROPRIATIONS TO FUNDS - AMENDMENT OF BUDGET

A. The governing body may amend the budget to make supplemental appropriations to any purpose up to the amount of additional income and revenues, which are available and provided for current expenditures due to:

1. Revenues received or to be received from sources not anticipated in the budget for that year;

2. Revenues received or to be received from anticipated sources but in excess of the budget estimates therefore; or

3. Unexpended and unencumbered fund balances on hand at the end of the preceding fiscal year, which had not been anticipated or appropriated in the budget. Any appropriation authorizing the

creating of indebtedness shall be governed by the applicable provisions of Section 26 of Article 10 of the Oklahoma Constitution.

B. If at any time during the budget year it appears probable that revenues available will be insufficient to meet the amount appropriated, or that due to unforeseen emergencies there is temporarily insufficient money to meet the requirements of appropriation, the governing body shall take action as it deems necessary. For that purpose, it may amend the budget to reduce one or more appropriations or it may amend the budget to transfer money from one purpose to another purpose, but no appropriation for debt service may be reduced and no appropriation may be reduced by more than the amount of the unencumbered and unexpended balance thereof. No transfer shall be made from the debt service fund to any other fund except as may be permitted by the terms of the bond issue or applicable law.

C. A budget amendment as provided in this section authorizing supplemental appropriations or a decrease in the total appropriation of funds shall be adopted at a meeting of the governing body and filed with the municipal clerk and the State Auditor and Inspector.

SECTION 3002 – AUDITS (Title 68 Oklahoma Statutes 2001)

A. (Also pertains to counties and school districts).

B. Each municipality that does not prepare an annual audit pursuant to Section 17-105 of Title 11 of the Oklahoma Statutes shall make a financial statement as required by this section. Such municipality shall adopt a budget, which shall contain estimates of expenditures and revenues, including probable income by source, for the budget year; provided, that all municipalities may use estimated fund balances if final certified fund balances are not available. The budget shall be in a format similar to the estimate of needs or, at the municipality's discretion, to Sections 17-207 and 17-212 through 17-214 of Title 11 of the Oklahoma Statutes. This section shall not apply to any municipality that has opted to prepare a budget pursuant to the Municipal Budget Act.

C. Each budget and each financial statement and estimate of needs for each county, city, incorporated town, or school district, as prepared in accordance with this section, shall be published in one issue in some legally qualified newspaper published in such political subdivision. If there be no such newspaper published in such political subdivision, such statement and estimate shall be so published in some legally qualified newspaper of general circulation therein; and such publication shall be made, in each instance, by the board or authority making the estimate.

D. The financial statements and estimates of all counties shall be filed with the county excise board on or before August 17 of each year; and the financial statements and budgets of all incorporated towns shall be filed with the county excise board on or before August 22 of each year; and the financial statements and budgets of all cities shall be filed with the county excise board on or before August 27 of each year; and the financial statements and estimates of all school districts shall be filed with the county excise board on or before September 1 of each year. Said financial statements and estimates shall have attached thereto an affidavit showing the publication thereof as required herein, or they may be filed and the said affidavit attached thereto at any time within five (5) days after the filing thereof.

NORMAN IMPLEMENTATION OF MUNICIPAL BUDGET STATUTES

The City of Norman and its related Trusts and Authorities have been in full compliance with Generally Accepted Accounting Principles and the Oklahoma Municipal Budget Act since 1988. Some of the defined terms in Section 17-204 and 17-213 of the Municipal Budget Act are further explained as follows:

"Municipality" is The City of Norman and **"Governing Body"** is the City Council;

"Budget Year" and **"Fiscal Year"** is July 1 through June 30;

"Chief Executive Officer" is the City Manager;

"Personal Services" category expenditures are **"Salaries and Benefit"** category expenditures. These expenditures are generally for payments directly to full and part-time employees of the City, including contributions to retirement and pensions, social security, health insurance, uniform allowances and related expenses.

"Materials and Supplies" category expenditures are generally for consumable goods that are used (or "materially altered" when used) by City employees to provide services to the public and/or our customers (e.g., purchases of pencils, oil filters, chlorine).

"Other Services and Charges" category expenditures are **"Services and Maintenance"** category expenses, generally for services provided to the City of Norman by outside vendors (e.g., hiring Xerox to fix a City copier; hiring a Spanish interpreter, etc.).

"Internal Service" category expenditures are similar to **"Services and Maintenance"** category expenditures, except that the "vendor" that is providing the services to the City of Norman is another City department. Internal Service "vendors" of the City include the Fleet Management Division (providing centralized fueling and vehicle repair), the Facilities Management Division (providing centralized building repair, custodial and maintenance), the Office Services Division (providing centralized printing and mailing services) and the Risk Management Division (providing worker's compensation, health insurance and property casualty services).

FINANCIAL SUMMARIES

GENERAL FUND
BUDGET
HIGHLIGHTS

Background

The General Fund is used to account for resources that are utilized for general government activities such as:

- Park and Public Lands Maintenance
- Street Maintenance
- Neighborhood Revitalization and Code Compliance
- Public Safety and Emergency Response
- Traffic Control
- Public Transportation
- Stormwater Drainage and Flood Control

These services are distinct in that they promote the overall public good, are provided to everyone in the community equally, and cannot be denied to anyone.

The major sources of revenue are sales tax, franchise fees, and internal charges. Sales tax revenues allocated to the General Fund are equal to 77% of a three percent tax (3%). Franchise fees are generated by a fee on the gross receipts within Norman of public utilities as follows:

A T & T Cable	5%
A T & T Telephone	2%
Oklahoma Gas & Electric	3%
Oklahoma Natural Gas	3%
Cox Communications Cable	5%
Cox Communications Telephone	2%
Oklahoma Electric Cooperative	5%

The City's Water and Water Reclamation Utility Enterprises also make a five percent (5%) payment in-lieu of franchise fees to the General Fund.

Revenues derived from cost allocation charges are the result of the distribution of the cost of centrally-provided support services benefiting departments of the City such as:

- Management (Council and Manager)
- Accounting/Purchasing/Payroll/Risk Management
- Human Resources
- Information Systems
- Legal
- Investment/Debt Administration

A five-year financial forecast is found in this section. The purpose of a five-year forecast is to project existing conditions into the future, given certain assumptions, to determine future financial viability, to identify financial strengths and weaknesses, and to provide a base for remedial or supportive financial policy.

FYE 27 Budget

The Fiscal Year Ending June 30, 2027 (FYE 27) budget is a legally balanced budget in that total resources available for appropriations are greater than total expenditures.

Estimated Beginning Fund Balance	$ 7,076,996
Current Revenues & Interfund Transfers	113,492,495
Total Available Resources	120,569,491
Current Expenditures & Interfund Transfers	(111,959,038)
Estimated Ending Fund Balance	$8,610,452

In the City's Comprehensive Annual Financial Report, (page 93) for Fiscal Year ending June 30, 2025, reconciliation is given between budget fund balance and the General Fund balance reported on the City Balance Sheet. This reconciliation is summarized as follows:

Fund balances – budgetary basis, June 30, 2025	$ 7,487,012
Encumbrances outstanding	3,520,109
Fund summary cash balance	11,007,121
Current year accruals	9,050,421
"Rainy Day" Fund Balance	4,982,373
Total fund balances – fund balance sheet, June 30, 2024	$ 25,039,915

Estimated sales tax revenues are normally based on a 20-year, multivariate regression model. Due to variability in recent collection trends, FYE 27 sales and use tax are being projected at a 1% and 4% increase over FYE 26 collections, respectively. Franchise fees are projected at a 3% increase from FYE 26 estimated figures. Licenses and permit fees are projected at a 1% increase from FYE 26 estimated figures. Fines and forfeitures are estimated at a 3% increase over FYE 26 estimated collections and service fees and charges are estimated at a 1% increase from FYE 26 estimated figures.

FYE 27 expenditures are projected based on a line-item analysis within each department. Salaries and benefits are budgeted with no cost of living increases or merit increases to employee salaries.

A -1.4% decrease in salaries and benefits, a -15% decrease in supplies and materials, a -9% decrease in services and maintenance costs, and a -1.5 decrease in internal services costs from FYE 26 estimated figures are proposed for FYE 27.

For the FYE 27 General Fund Budget, the following position changes were made:

Department	Change
Finance Department	7 Utility Customer Service positions moved to the Water Fund
Planning Department	Closed an Administrative Technician III position

All line items have been reviewed on multiple occasions by department staff, Finance Department staff and the City Manager.

Five Year Outlook

- Sales tax revenues are projected at an increase of 1% from FYE 26 Estimate to FYE 27. Projections for FYE 28 through FYE 31 are projected on an average annual growth rate of 2%.
- State use tax is projected to increase at an average rate of 4%, and franchise and other taxes are projected to increase at an average of 3% from FYE 27 through FYE 31. Other major revenues are projected to increase at various rates.
- Transfers from the Water and Water Reclamation Utilities will be based on a rate equal to 5% of the gross operating revenues in each utility. This represents a policy to replicate the franchise fee payments from private utilities for franchise fees for the use of public rights-of-way. In addition, transfers from the Capital Improvement Fund are made for financing General Fund capital equipment needs.
- FYE 27 net expenditures represent an approximate 1.4% increase over the FYE 26 Budget. Total expenditures are projected to increase an average of 4% for future years.
- Other expenditure categories are generally based upon the current year level with a 1% increase per year after FYE 27, except Internal Services, which is projected at a 3% increase after FYE 27. Salaries and Benefits are projected at a -1.4% decrease from FYE 26 to FYE 27 and a 5% annual increase after FYE 27.

Summary

The FYE 27 General Fund Budget is a balanced budget that has maintained major service levels with current revenues estimated to exceed current expenditures by $1,533,457. Estimated year-end reserves of $8,610,452 exceed the 3% required operating reserve level.

GENERAL FUND (10)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 17,677,482	$ 12,075,889	$ 11,656,126	$ 7,076,996	$ 8,610,452	$ 8,860,075	$ 6,847,693	$ 1,218,706
2									
3	Revenues:								
4	Sales Tax	$ 54,499,647	$ 56,283,247	$ 56,283,247	$ 57,940,142	$ 59,098,945	$ 60,280,924	$ 61,486,542	$ 62,716,273
5	State Use Tax	12,592,773	12,979,200	13,637,973	14,183,492	14,750,832	15,340,865	15,954,500	16,592,680
6	Franchise Fees	7,271,012	7,589,409	8,200,000	8,446,000	8,699,380	8,960,361	9,229,172	9,506,047
7	Other Tax	2,339,717	2,622,545	2,800,000	2,884,000	2,970,520	3,059,636	3,151,425	3,245,968
8	Fines/Forfeitures	1,756,850	1,293,876	1,850,000	1,905,500	1,962,665	2,021,545	2,082,191	2,144,657
9	Interest/Investment Income	543,396	201,020	372,000	379,440	387,029	394,769	402,665	410,718
10	Other Revenues	310,342	2,418,664	2,418,664	2,442,851	2,467,280	2,491,953	2,516,873	2,542,042
11	License/Permit Fees	1,154,499	1,021,611	1,021,611	1,031,827	1,042,145	1,052,566	1,063,092	1,073,723
12	Service Fees and Charges	1,656,465	2,279,793	1,750,000	1,767,500	1,785,175	1,803,027	1,821,057	1,839,268
13	Cost Allocation Chrgs.	5,876,085	5,293,785	5,293,785	5,858,423	5,917,007	5,976,177	4,785,939	4,833,798
14	Internal Chrgs.	8,676,716	9,059,566	9,059,566	8,775,164	8,950,667	9,129,681	9,312,274	9,498,520
15									
16	Subtotal	$ 96,677,502	$ 101,042,716	$ 102,686,846	$ 105,614,339	$ 108,031,645	$ 110,511,504	$ 111,805,730	$ 114,403,694
17									
18	I/F Transf - Water	$ 1,398,776	$ 1,565,797	$ 1,565,797	$ 2,037,001	$ 1,613,564	$ 1,637,993	$ 1,662,792	$ 1,687,969
19	I/F Transf - Wastewater	540,939	579,819	579,819	588,516	597,344	606,304	615,399	624,630
21	I/F Transf - CIP (St Maint)	89,340	93,807	93,807	98,497	103,422	108,593	114,023	119,724
22	I/F Transf - Capital Outlay	4,233,795	3,428,384	5,226,711	4,728,384	4,856,391	4,953,519	5,052,590	5,153,641
23	I/F Transf - Norman Forward Fd	393,147	409,055	409,055	425,758	443,295	461,710	481,046	501,348
24	I/F Transf - Special Grants Fund	14,705	-	-	-	-	-	-	-
25	I/F Transf - Insurance	79,570	-	3,215	-	-	-	-	-
27									
28	Subtotal	$ 6,750,272	$ 6,076,862	$ 7,878,404	$ 7,878,156	$ 7,614,017	$ 7,768,120	$ 7,925,849	$ 8,087,312
29									
30	Total Revenue	$ 103,427,774	$ 107,119,578	$ 110,565,250	$ 113,492,495	$ 115,645,662	$ 118,279,624	$ 119,731,579	$ 122,491,007
31									
32	Expenditures:								
33	Salary / Benefits	$ 76,682,245	$ 77,303,906	$ 77,278,442	$ 76,165,826	$ 79,974,117	$ 83,972,823	$ 88,171,464	$ 92,580,038
34	Supplies/Materials	7,599,610	7,816,884	8,694,485	7,416,735	7,490,902	7,565,811	7,641,469	7,717,884
35	Services/Maintenance	15,203,257	15,643,673	17,309,109	15,766,949	15,924,618	16,083,865	16,244,703	16,407,150
36	Internal Services	4,657,762	5,524,264	5,524,264	5,440,972	5,549,791	5,660,787	5,774,003	5,889,483
37	Capital Equipment	4,233,795	3,428,384	5,226,711	4,728,384	4,856,391	4,953,519	5,052,590	5,153,641
38	Capital Projects	353,753		304,024					
39									
40	Subtotal	$ 108,730,422	$ 109,717,111	$ 114,337,035	$ 109,518,866	$ 113,795,821	$ 118,236,806	$ 122,884,230	$ 127,748,197
41									
42	Audit Adjustments/Encumbrances	$ (1,056,651)	$ -	$ -	$ -	$ -	$ -	$ -	$ -
43	I/F Transf - Westwood	447,043	-	-	-	-	-	-	76,482
44	I/F Transf - Capital Fund	-	-	6,188	-	-	-	-	-
45	I/F Transf - CDBG Fund	800,000	-	-					
46	I/F Transf - Special Grts Fd	-	-	-	-	-	-	-	-
47	I/F Transf - PSST Fd	212,216	482,453	26,615	-	-	-	-	-
48	I/F Transf - Insurance Fd	-	-	1,571,512	2,192,268	2,015,279	2,413,909	2,800,711	3,212,403
49	I/F Transf - Transportation Fund	-	-	-	-	384,939	402,811	421,503	441,081
50	I/F Transf - YFAC Fund	302,089	-	-	-	-	38,480	54,123	70,051
51	I/F Transf - Norman Forward Fund	-	-	-	-	-	-	-	-
52	I/F Transf - CLEET Fund	14,011	-	3,030	-	-	-	-	-
53	Emergency Reserve	-	1,059,712	-	1,047,904	-	-	-	-
54									
55	Subtotal	$ 718,708	$ 1,542,165	$ 1,607,345	$ 3,240,172	$ 2,400,218	$ 2,855,200	$ 3,276,337	$ 3,800,017
56									
57	Total Expenditures	$ 109,449,130	$ 111,259,276	$ 115,944,380	$ 112,759,038	$ 116,196,039	$ 121,092,006	$ 126,160,567	$ 131,548,214
58	Employee Turnover Savings		(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)
59	Supplies/Materials/Svs/Maint Savings								
60									
61	Net Expenditures	$ 109,449,130	$ 110,459,276	$ 115,144,380	$ 111,959,038	$ 115,396,039	$ 120,292,006	$ 125,360,567	$ 130,748,214
62									
63	Net Difference	$ (6,021,356)	$ (3,339,698)	$ (4,579,130)	$ 1,533,457	$ 249,623	$ (2,012,382)	$ (5,628,988)	$ (8,257,207)
64									
65	Ending Fund Balance	$ 11,656,126	$ 8,736,191	$ 7,076,996	$ 8,610,452	$ 8,860,075	$ 6,847,693	$ 1,218,706	$ (7,038,501)
66									
67	Reserved for encumbrances	$ 3,520,109							
68	Reserved for Operations (3%)	3,156,460	3,179,135	3,297,530	3,185,483	3,316,189	3,460,155	3,609,239	3,767,837
69	Reserve (Deficit)	4,979,557	5,557,056	3,779,466	5,424,970	5,543,886	3,387,539	(2,390,534)	(10,806,338)
70									
71	Total Reserves	$ 11,656,126	$ 8,736,191	$ 7,076,996	$ 8,610,452	$ 8,860,075	$ 6,847,693	$ 1,218,706	$ (7,038,501)

NET REVENUE STABILIZATION FUND
BUDGET
HIGHLIGHTS

Background

In fiscal year 2011, Council directed staff to prepare a formal policy in Ordinance form codifying the City's reserve policies and complying with Governmental Accounting Standards Board Statement # 54. Direction was given to establish a separate "Rainy Day Fund" which could not be used except in unusual circumstances. The Ordinance (O-1011-58 effective July 28, 2011) established a Net Revenue Stabilization, or "Rainy Day Fund", which would have minimum fund balance of three percent (3%) of annual budgeted General Fund expenses, a target fund balance of four and a half percent (4.5%) of General Fund expenses and a maximum fund balance of six percent (6%) of annual General fund expenses. The Ordinance also requires a minimum General Fund Operating Reserve fund balance of three percent (3%) of General Fund expenses and requires that a two percent (2%) Emergency Reserve allocation be included in annual budgets. Taken together, these codified reserve requirements equal the 8% reserves required by policy in other City funds.

Under the Ordinance, Net Revenue Stabilization Fund balance could only be appropriated for expenditure by the City Council if at least one of three circumstances is met:

1.) The General Fund Operating Reserve fund balance is projected to fall below one percent (1%) of budgeted expenditures; or

2.) A natural or man-made disaster has occurred, resulting in a federal or stated disaster declaration in Norman and the City of Norman has spent or obligated to spend the two percent Emergency Reserve account in the General Fund;

3.) A major one-time or capital expenditure has been necessitated, such as for major repairs to or replacement of City of Norman facilities.

Ordinance O-1819-10, approved by the Council in fiscal year 2019, reduced the budgeted Emergency Reserve allocation requirement from 2% to 1% in each future budget year. Once the 3% Operating Reserve and the 1% Emergency Reserve have been met, this Ordinance also increases the "Rainy Day Fund" minimum balance to 4% and maximum balance to 7% of annual budgeted General Fund expenses. The new targeted balance set by this Ordinance is 5% of annual budgeted General Fund expenses.

FYE 27 Budget

The FYE 27 Budget is projected to have a fund balance that is -$226,764 less than the Rainy Day Fund's targeted (5%) level and $835,064 more than the minimum Rainy Day Reserve.

NET REVENUE STABILIZATION FUND (11)
"Rainy Day Fund"
STATEMENT OF REVENUES AND EXPENDITURES

	A	B	C	D	E	F	G	H
	FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED
1 Beginning Fund Balance	$ 4,750,438	$ 4,800,438	$ 4,982,374	$ 5,032,374	$ 5,082,374	$ 5,132,374	$ 5,182,374	$ 5,232,374
2								
3 Revenues:								
4 Interest Income	231,936	50,000	50,000	50,000	50,000	50,000	50,000	50,000
5								
6 Subtotal	$ 231,936	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
7								
8 I/F Transf - General Fund	-		-					
9 I/F Transf - PSST Fund	-		-					
10								
11 Subtotal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
12								
13 Total Revenue	$ 231,936	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
14								
15 Expenditures:								
16 Audit Adjustments/Encumbrances		-	-	-	-	-	-	-
17 I/F Transf - Capital Fund	-	-	-	-	-	-	-	-
18								
19 Total Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
20								
21 Net Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
22								
23 Net Difference	$ 231,936	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
24								
25 Ending Fund Balance	$ 4,982,374	$ 4,850,438	$ 5,032,374	$ 5,082,374	$ 5,132,374	$ 5,182,374	$ 5,232,374	$ 5,282,374
NOTE: Rainy Day Reserve of 5% (deficit)	$ (278,393)	$ (448,121)	$ (463,509)	$ (226,764)	$ (394,608)	$ (584,550)	$ (783,025)	$ (997,355)
NOTE: Rainy Day Reserve of 4% (deficit)	$ 773,761	$ 611,591	$ 635,667	$ 835,064	$ 710,788	$ 568,835	$ 420,055	$ 258,591

PUBLIC SAFETY SALES TAX FUND
BUDGET
HIGHLIGHTS

Background

On May 13, 2008, the citizens of Norman passed a 7-year, one-half percent (1/2%) Public Safety Sales Tax (PSST) in order to increase the number of police officers and firefighters, and to construct two new fire stations. Ordinance O-0708-32 authorized the City to assess the new sales tax beginning October 1, 2008 and terminating on September 30, 2015.

On April 1, 2014, the citizens approved the permanent extension of the PSST. Over 10-15 years, this extension will enable the City to implement a School Resource Officer program, jointly funded by public school districts in Norman, to improve school safety and improve police-school relationships. The 2014 PSST Ordinance ("PSST II") also directs funding for several critical public safety needs (in priority order):

1. Replacement of City Emergency Communication Systems - $15,000,000*
2. Emergency Operations Center/Dispatch Facility - $6,500,000*
3. Fire Apparatus replacement - $6,800,000*
4. Reconstruct/relocate Fire Station #5 - $3,500,000*

*Estimated

In FYE 15, bond proceeds of $22,825,000 were authorized by the Norman Municipal Authority (NMA) Trustees and Council to finance the Emergency Communications (radio) System, Emergency Operations Center (EOC), and a platform fire truck.

The PSST II Ordinance contemplated the expanded public safety operations funded by the tax to be accounted for in the City's General Fund (3/8%) and Capital Fund (1/8%) after the Critical Public Safety Capital Needs were completed. All critical capital needs have been completed except for the reconstruction/ relocation of Fire Station #5.

FYE 27 Budget

Estimated FYE 27 PSST revenues of $15,562,292 are projected at a -11% decrease from estimated FYE 26 collections. The General Fund and Capital Fund will absorb any projected deficit of operational and capital costs.

PUBLIC SAFETY SALES TAX FUND (15)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 2,629,844	$ (0)	$ 54,145	$ 0	$ 147,360	$ 1,837,096	$ 3,208,041	$ 4,240,946
2									
3	Revenues:								
4	Sales Tax - Dedicated Public Safety	$ 11,847,749	$ 12,928,778	$ 12,928,778	$ 12,595,683	$ 12,847,597	$ 13,104,549	$ 13,366,640	$ 13,633,972
5	State Use Tax - Dedicated Public Safety	2,098,795	1,909,982	2,272,995	2,363,915	2,458,472	2,556,811	2,659,083	2,765,446
6	Interest / Other Income	103,351	50,000	50,000	50,000	50,000	50,000	50,000	50,000
7									
8	Subtotal	$ 14,049,895	$ 14,888,760	$ 15,251,773	$ 15,009,598	$ 15,356,069	$ 15,711,360	$ 16,075,723	$ 16,449,418
9									
10	I/F Transfer - General Fund	212,216	482,453	26,615	-	-	-	-	-
11	I/F Transfer - Capital Fund	70,739	160,818	1,687,595	-	-	-	-	-
12	SRO Reimbursement - NPS	501,721	557,794	541,857	552,694	580,329	609,345	639,812	671,803
13									
14	Subtotal	$ 784,676	$ 1,201,065	$ 2,256,067	$ 552,694	$ 580,329	$ 609,345	$ 639,812	$ 671,803
15									
16	Total Revenue	$ 14,834,571	$ 16,089,824	$ 17,507,840	$ 15,562,292	$ 15,936,397	$ 16,320,705	$ 16,715,535	$ 17,121,221
17									
18	Expenditures:								
19	Salary / Benefits	$ 12,123,490	$ 11,901,245	$ 11,901,245	$ 11,892,887	$ 12,487,531	$ 13,111,908	$ 13,767,503	$ 14,455,878
20	Supplies/Materials	510,223	660,396	687,555	658,323	664,906	671,555	678,271	685,054
21	Services/Maintenance	263,333	282,661	294,142	271,406	274,120	276,861	279,630	282,426
22	Internal Service	432,761	527,525	527,525	512,188	522,432	532,881	543,539	554,410
23	Capital Equipment	943,895	325,432	1,687,595	775,910	-	-	-	-
24	Capital Projects	-	-	-		-	-	-	-
25	Bond Project - '16 Issue	685,410	-	71,358	-	-	-	-	-
26	Debt Service	2,384,009	2,392,565	2,392,565	980,402	-	-	-	-
27									
28	Subtotal	$ 17,343,121	$ 16,089,824	$ 17,561,985	$ 15,091,116	$ 13,948,989	$ 14,593,205	$ 15,268,943	$ 15,977,768
29									
30	Audit Adjustments	67,149	-	-	-	-	-	-	-
31	I/F Transfer - Risk Fund				323,816	297,673	356,554	413,687	474,497
32									
33	Subtotal	$ 67,149	$ -	$ -	$ 323,816	$ 297,673	$ 356,554	$ 413,687	$ 474,497
34									
35	Total Expenditures	$ 17,410,270	$ 16,089,824	$ 17,561,985	$ 15,414,932	$ 14,246,662	$ 14,949,759	$ 15,682,630	$ 16,452,265
36									
37	Net Expenditures	$ 17,410,270	$ 16,089,824	$ 17,561,985	$ 15,414,932	$ 14,246,662	$ 14,949,759	$ 15,682,630	$ 16,452,265
38									
39	Net Difference	$ (2,575,699)	$ 0	$ (54,145)	$ 147,360	$ 1,689,735	$ 1,370,946	$ 1,032,905	$ 668,956
40									
41	Ending Fund Balance	$ 54,145	$ 0	$ 0	$ 147,360	$ 1,837,096	$ 3,208,041	$ 4,240,946	$ 4,909,903
42									
43	Reserves:								
44	Reserved for encumbrances	$ 1,474,320	$ -	$ -	$ -	$ -	$ -	$ -	$ -
45	Reserve for Bond Proceeds - 16 Issue	1,498,396	-	1,427,038	-	-	-	-	-
46	Reserved for PSST activities	(2,918,571)	0	(1,427,038)	147,360	1,837,096	3,208,041	4,240,946	4,909,903
47									
48	Total Reserves	$ 54,145	$ 0	$ 0	$ 147,360	$ 1,837,096	$ 3,208,041	$ 4,240,946	$ 4,909,903

COMMUNITY DEVELOPMENT FUND
BUDGET
HIGHLIGHTS

Background

The Community Development Fund is a Special Revenue Fund established to account for the resources allocated to Community Development Block Grant (CDBG), the HOME Partnership Program, and other funds from the U.S. Department of Housing & Urban Development (HUD).

The Community Development Block Grant Program was established by Congress in the Community Development Act of 1974 to consolidate several Federal assistance programs into one "block grant" for the utilization of individual communities in solving community development problems. Funds are allocated annually on a formula basis to the City of Norman by the Department of Housing and Urban Development, the funding agency. As an entitlement city, Norman receives a funding allocation each year without having to compete against other cities. Once allocated, the funds remain available to the City until approved activities are completed. In 1995, Norman became an entitlement city for the HOME Program as well and therefore does not have to compete against other cities for funding.

The projects funded by the CDBG Program must meet the criteria of activities, which either primarily benefit low-to-moderate income people, or prevent or eliminate slums or blight. The four major categories of eligible activities are: (1) neighborhood upgrading, conservation, and renewal; (2) housing assistance; (3) social and economic development for moderate- and low-income groups; and (4) activities in support of the other categories, including administration and planning. HOME projects are all housing with all beneficiaries in the low-to-moderate income range, as defined by federal regulations.

A total of $58,542,702 in CDBG-HOME Program Funds (CDBG - $44,026,952 and HOME - $14,515,750) has been allocated to the City of Norman since fiscal year 1975-1975 (FYE 76), through FYE 27. The FYE 27 budget includes entitlements grants of $969,715 (CDBG), and $425,788 (HOME).

FYE 27 Budget

Expenditures are accounted for based upon program and grant year. Any remaining funds are expected to be expended in FYE 27.

COMMUNITY DEVELOPMENT FUND (21)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	B
		FYE 25 ACTUAL	FYE 26 PRELIMINARY	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PRELIMINARY
1	Beginning Fund Balance	$2,428,155	$ 2,828,155	$2,828,155	$4,305,378	$ 4,305,378
3	Revenues					
4	Other Revenues	$ 6,003	$ -	$ -	$ -	$ -
5	Grant Revenue	778,041	944,814	984,443	1,710,116	969,715
6	Home Grant Revenue	69,886	390,065	441,286	1,779,114	425,788
7	Emergency Shelter	-	-	-	-	-
8	CDBG_CV	50,202	-	-	30,417	-
9	CDBG_CV2	(7,606)	-	-	-	-
10	COC Planning Grant	-	-	-	-	-
11	ARPA				1,539,064	
12	Pro Housing Grant				1,200,000	
13	I/F Transf - Capital	400,000	-	-	-	-
14	I/F Transf - General Fund	800,000				
16	Total Revenue	$2,096,526	$ 1,334,879	$1,425,729	$6,258,711	$ 1,395,503
18	Expenditures					
19	Community Development 18	$ -	-	-	$ -	-
20	Community Development 19	-			-	
21	Community Development 20	31,801			171,143	
22	Community Development 21	-	-	-	2,698	-
23	Community Development 22	8,518			11,482	
24	CDBG Public Svs 22	-				
25	CDBG Housing 22	65,437			-	
26	Community Development 23	-	-	-	60,000	-
27	CDBG Public Svs 23	-	-	-	32,816	-
28	CDBG Housing 23	-	-	-		-
29	FY16 Home Grant	-	-	-	-	-
30	Community Development 24	-			-	
31	CDBG Housing 24	50,327			13,358	
32	CDBG Public Svs 24	-				
33	Community Development 25	133,818	-	-	140,300	-
34	CDBG Housing 25	433,313	-	-	62,020	-
35	CDBG Public Svs 25	40,602	-	-	24,923	-
36	CDBG Neighborhood Initiatives 2	6,598	-	-	206,933	-
37	Community Development 26		326,040	328,040	328,040	-
38	CDBG Housing 26		506,312	538,403	538,403	-
39	CDBG Public Svs 26		55,000	58,000	58,000	-
40	CDBG Neighborhood Initiatives 26		57,462	60,000	60,000	-
41	Community Development 27					193,125
42	CDBG Housing 27					651,590
43	CDBG Public Svs 27					65,000
44	CDBG Neighborhood Initiatives 27					60,000
45	FY20 Home Grant	-	-	-	25,561	-
46	FY21 Home Grant	-			-	
47	FY22 Home Grant	19,735			297,478	
48	FY23 Home Grant	12,356	-	-	335,959	-
49	FY24 Home Grant	-			373,765	
50	FY25 Home Grant	15,000	-	-	305,065	-
51	FY26 Home Grant		390,065	441,286	441,286	-
52	FY27 Home Grant					425,788
43	Emergency Shelter Grant	-	-	-		-
54	Accruals/Adjustments	(875,109)	-	-	-	-
55	COC Planning Grant	-	-	-	-	-
56	CDBG-CV	33,306	-	-	30,417	-
57	CDBG-CV2	-				
58	Pro Housing Grant	-			1,200,000	
59	ARPA	20,150			1,539,064	
61	Subtotal	$ (4,148)	$ 1,334,879	$1,425,729	$6,258,711	$ 1,395,503
62	I/F Transf - Capital	223,451	0	0	-	0
64	Total Expenditures	$ 219,303	$ 1,334,879	$1,425,729	$6,258,711	$ 1,395,503
66	Net Difference	$1,877,223	$ -	$ -	$ -	$ -
68	Ending Fund Balance	$4,305,378	$ 2,828,155	$2,828,155	$4,305,378	$ 4,305,378
70	Reserves:					
71	Reserve for Contingency	4,305,378	2,828,155	2,828,155	4,305,378	4,305,378
73	Total Reserves	4,305,378	2,828,155	2,828,155	4,305,378	4,305,378

SPECIAL GRANTS FUND
BUDGET
HIGHLIGHTS

Background

The Special Grants Fund (a special revenue fund) is used to account for the proceeds of governmental grants or specific revenue sources (other than grants applicable to enterprise fund activities, or major capital projects) that are legally restricted to expenditure for specified purposes.

Opioid Settlement Grant - The City is expected to receive a total of $4,477,390.16 in funding from the Oklahoma Opioid Distributor Settlement over the eighteen (18) year payout schedule created under the Distributor Settlement Agreement. To date, the City has received $1,164,638.07 of this funding. In FYE 2027, $247,647 of these funds are programmed to fund a Community Services Manager, a Community Outreach Social Worker, and a Social Work Intern.

During the fiscal year, the City will continue to pursue appropriate grant opportunities. While it is anticipated that some additional grant funds will become available, and any applicable grants would be accounted for in the Special Grants Fund, the uncertain nature and amounts of the grants do not allow them to be budgeted.

SPECIAL GRANTS FUND (22)
STATEMENT OF REVENUES AND EXPENDITURES

		A	D	E	C	D
		FYE 25 ACTUAL	FYE 26 PRELIMINARY	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PRELIMINARY
1	Beginning Fund Balance	$ 4,485,128	$ 7,859,229	$7,859,229	$ 9,282,123	$ 9,282,123
2						
3	Revenues					
5	County Court DUI Fines	11,871	23,036	23,036	19,500	-
6	SHPO/CLG Grant	17,844	-	-	10,114	-
8	Misc. Police Grants	6,000	-	-	51,612	-
9	Homeland Security	473,019	-	-	126,981	-
10	Traffic & Alcohol Enforcement	43,711	-	-	60,000	-
11	Jag Grant	73,074	-	-	19,759	-
12	FEMA Reimbursements	(110,283)	-	-	-	-
14	ACOG Fleet Conversion	706,222	-	-	1,871,259	-
18	FTA Grant - Elec Bus	(988)			1,957,395	
20	Wash Facility ARPA	11,031			25,759	
21	Imhoff Creek Stabilization - ARPA	49,030			-	
22	Boyd SW - ARPA	12,114			1,926,391	
23	I/F Transf - Capital	4,121,601	-	-	-	-
25	Other Revenue/audit accruals	525,000	-	-	-	-
26	Traffic Control	16,000			398,548	
27	VOCA Grant	20,760	-	-	1,297	-
57	Stormwater Quality Grant				2,662,835	
28	Affordable Housing ARPA	1,000,000			4,500,000	
29	ECOC - ARPA	4,471,686			78,899	
30	Social Services - ARPA	107,755			8,770	
31	Opioid Abatement Grants	1,354,638			792,162	
32	Safe Oklahoma Grants	47,612				
33	Environmental Services Grant				11,000	
34	Misty Lake Dam Grant				747,500	
35	FHWA Grant					1,250,000
36	Interest income	323,561			-	
37						
38	Subtotal	$13,281,258	$ 23,036	$ 23,036	$15,269,781	$ 1,250,000
39						
40	Total Revenue	$13,281,258	$ 23,036	$ 23,036	$15,269,781	$ 1,250,000
41						
42	Expenditures					
43	DUI Enforcement	$ 2,658	$ 23,036	$ 23,036	$ 19,500	$ -
44	SHPO/CLG Grant	17,844	-	-	10,114	-
45	Misc. Police Grants	9,170	-	-	51,612	-
46	Homeland Security	473,019	-	-	126,981	-
48	Traffic & Alcohol Enforcement	43,711	-	-	60,000	-
49	Audit Adj/Encumbrances	(222,554)	-	-		-
50	Jag Grant	67,304	-	-	19,759	-
53	Traffic Control	16,000	-	-	398,548	-
54	ACOG Fleet Conversion	706,222	-	-	1,871,259	-
55	FTA Grant - Elec Bus	776,714			1,957,395	
57	Transit ARPA Grant	18,080			25,759	
60	Imhoff Creek Stabilization ARPA	40,097			-	
61	Boyd SW - ARPA	12,114			1,926,391	
63	Emergency Management Grant	9,962	-	-		-
65	Firehouse Art Center Grant	25,000	-	-		-
67	VOCA Grant	15,757	-	-	1,297	-
68	Stormwater Quality Grant				2,662,835	
70	ECOC - ARPA	3,870,715			78,899	
73	Affordable Housing ARPA	1,000,000			4,500,000	
74	Social Services ARPA	110,255			8,770	
77	Opioid Abatement Grants	229,471			792,162	247,647
78	Environmental Services Grant				11,000	
79	Misty Lake Dam Grant				747,500	
81	FHWA Grant Cost Administration					1,250,000
82						
83	Subtotal	$ 7,221,539	$ 23,036	$ 23,036	$15,269,781	$ 1,497,647
84	I/F Transf - Capital	1,248,019	-	-	-	-
85	I/F Transf - General Fund	14,705				
86						
87	Total Expenditures	$ 8,484,263	$ 23,036	$ 23,036	$15,269,781	$ 1,497,647
88						
89	Net Difference	$ 4,796,995	$ -	$ -	$ -	$ (247,647)
90						
91	Ending Fund Balance	$ 9,282,123	$ 7,859,229	$7,859,229	$ 9,282,123	$ 9,034,476
92						
93	Reserved for County DUI Program	$ 9,213	$ 388,937	$ 15,077	$ 9,213	$ 388,937
94	Unreserved	4,801,224	7,470,292	7,844,152	9,272,910	8,645,539
95						
96	Total Reserves	$ 9,282,123	$ 7,859,229	$7,859,229	$ 9,282,123	$ 9,034,476

ROOM TAX FUND
BUDGET
HIGHLIGHTS

Background

The Room Tax Fund is a Special Revenue Fund established to account for a tax on the gross revenues of hotel and motel establishments. According to Ordinance Number O-7980-58, which was passed in May 1980, the revenues are to be set aside and "used exclusively for the purpose of encouraging, promoting and fostering the convention and tourism development of the City of Norman. Uses in parks development and in promotion of arts and humanities are thus contemplated." Voters approved an increase to the room tax rate from 4% to 5% on April 2, 2013, from 5% to 8% on May 9, 2023, and from 8% to 10% on April 7, 2026.

The following formula was devised for the distribution of the 10% Room Tax revenue:

Administration Fee (City of Norman):	4% of Revenue
Parks Development (City of Norman):	25% of Revenue
Arts & Humanities (Norman Arts Council):	25% of Revenue
Convention & Tourism (Norman Convention & Visitors Bureau):	50% of Revenue

The City has authorized agreements between the Norman Arts Council, the Norman Convention and Visitors Bureau, and the City of Norman for the purpose of administering the proceeds of the distribution formula. Among the programs funded by the Room Tax are convention promotion activities, which have attracted major new hotels to the City; improvements to Norman's six community parks; public artwork; and annual festivals including: Jazz in June, Chocolate Festival, Medieval Fair, and the Norman Music Festival (live alternative rock, Latin, hip-hop, spoken word and other genre). Norman, the "City of Festivals", is widely recognized for its cultural activities, which are underwritten by the Room Tax.

Special Revenue Fund Financial Policies

Special Revenue Funds account for revenues that have been specifically identified and segregated to be used for special and specific purposes. An operating reserve of 8% of the annual operating cost is targeted for the Room Tax Fund, segregated for each of the three purposes of the Room Tax Funds (Convention and Tourism; Park Development; and Arts and Humanities).

FYE 27 Budget

Revenues from the 10% tax are projected to be $5,178,422, a 31% increase from estimated collections for FYE 26. In FYE 15, Council directed the administrative cost increase from 3% to 5%. This amount was reduced to 4% in FYE 18 due to budgetary constraints.

Expenditures in FYE 27 are based upon a pro rata share of the estimated revenue, as summarized below:

	FYE 2027
	Revenue
	5,180,922
Administrative Fee - 4%	$ 207,237
Arts & Humanities - 25%	1,243,421
Parks Development - 25%	433,306
Convention & Tourism - 50%	2,486,842
	$4,370,806

In FYE 22, bond proceeds of $3,882,000 were authorized by the Norman Municipal Authority (NMA) Trustees and Council to finance part of the Young Family Athletic Center (YFAC). The debt service payments come from the Parks Development share of the room tax revenue.

There are no capital projects scheduled in the Room Tax fund for FYE 27.

Five Year Outlook

Over the next five years, projected operating revenue of $27,505,446 will be available through this program to support convention, tourism, arts and humanities and parks development in the City of Norman.

ROOM TAX FUND (23)
STATEMENT OF REVENUE AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$1,179,144	$ 433,893	$1,026,492	$ 894,939	$ 1,705,055	$ 2,550,864	$ 3,434,656	$ 4,355,742
2									
3	Revenues								
4	Taxes	$4,218,919	$3,947,369	$3,947,369	$ 5,178,422	$ 5,333,775	$ 5,493,788	$ 5,658,602	$ 5,828,360
5	Interest/Investment Income	42,868	2,500	2,500	2,500	2,500	2,500	2,500	2,500
6	I/F Transf - Parkland Fund	29,240	-	-	-	-	-	-	-
7									
8	Total Operating Revenues	$4,291,027	$3,949,869	$3,949,869	$ 5,180,922	$ 5,336,275	$ 5,496,288	$ 5,661,102	$ 5,830,860
9									
10	Expenditures								
11	Administration	$ 161,725	$ 157,895	$ 157,895	$ 207,237	$ 213,451	$ 219,852	$ 226,444	$ 233,234
12	Arts & Humanities	942,500	1,000,000	1,000,000	1,243,421	1,280,706	1,319,109	1,358,664	1,399,406
13	Parks Capital Projects	624,195	-	245,332	-	-	-	-	-
14	Conventions/Visitor Bureau	2,119,688	2,070,000	2,246,641	2,486,842	2,561,412	2,638,218	2,717,329	2,798,813
15	I/F Transf - Norman Forward Fund	-		-					
16	Debt Service - 2021 Note	429,391	431,554	431,554	433,306	434,897	435,317	437,578	439,649
17	Carryover Encumbrances/Audit Adj.	166,180	-	-	-	-	-	-	-
18									
19	Total Expenditures	$4,443,679	$3,659,449	$4,081,422	$ 4,370,806	$ 4,490,466	$ 4,612,496	$ 4,740,015	$ 4,871,102
20									
21									
22	Net Difference	$ (152,652)	$ 290,420	$ (131,553)	$ 810,116	$ 845,809	$ 883,792	$ 921,087	$ 959,758
23									
24	Ending Fund Balance	$1,026,492	$ 724,313	$ 894,939	$ 1,705,055	$ 2,550,864	$ 3,434,656	$ 4,355,742	$ 5,315,500
25									
26	Reserves:								
27	Reserved for Administration	$ (2,019)	$ (11,083)	$ (1,919)	$ (1,919)	$ (1,919)	$ (1,919)	$ (1,919)	$ (1,919)
28	Reserved for Arts & Humanities	270,635	95,610	218,604	218,604	218,604	218,604	218,604	218,604
29	Reserved for Parks & Rec.	25,962	710,235	(58,444)	751,672	1,597,481	2,481,272	3,402,359	4,362,116
30	Reserved for Conv. & Tourism	731,914	(70,448)	736,698	736,699	736,699	736,699	736,698	736,698
31									
32	Total Reserves	$1,026,492	$ 724,313	$ 894,939	$ 1,705,055	$ 2,550,864	$ 3,434,656	$ 4,355,742	$ 5,315,500

NACB
NORMAN ARTS COUNCIL
FISCAL YEAR ENDING JUNE 30, 2027 BUDGET DRAFT

INCOME:

Norman Arts Council Share of City Room Tax Funds	$1,243,421
Donations	26,000
Fundraising	75,000
Foundation/ Grant Income	49,589
Artwalk Vendor Fees/Gallery Sales	23,000
Interest	11,000
TOTAL INCOME	**$1,428,010**

EXPENSES:

Arts Grants: (45%)	$639,028
Subtotal	**639,028**

Norman Arts Council Hotel/Motel Administration: (39%) (estimate of spread of expenses)

Executive Director's Operations Budget	39,302
Payroll	308,186
Insurance	8,000
Communications	6,500
Education (Professional Development)	7,500
Fees and Services (Bank charges, Dues, Legal/accounting, Meetings, Postage)	76,500
Printing (Equipment rental-RK Black)	2,500
Rent	60,000
Consultant	35,000
Fundraising	8,500
Office Supplies	5,500
Subtotal	**557,488**

Norman Arts Council Programs: (11%)

Second Friday	5,000
CARY Grants	20,000
50th Anniversary	4,000
Arts Education: Youth scholarships, Travel Scholarships	77,330
Public Art	95,000
MAINSITE Gallery Exhibits	30,800
Subtotal	**232,130**

Norman Arts Council Marketing (7%)

NAC Marketing/Development Expenses	20,000
KGOU Advertising for Arts Orgs	5,000
Subtotal	**25,000**

TOTAL EXPENSES	**$1,453,646**

NORMAN CONVENTION & VISITORS BUREAU
FISCAL YEAR ENDING 2027 BUDGET

INCOME:	
Convention & Visitors Bureau/Sports Commission Share of City Room Tax Fund	$2,486,842
Advertising Income	40,000
Special Events	211,000
Rental Income	36,000
Interest	48,000
Souvenirs	5,360
TOTAL INCOME:	**$ 2,827,202**
EXPENSES:	
Consumer Advertising / Marketing	$ 927,081
Conference, Sports, and Groups Marketing	763,765
Venue Improvement Fund	150,000
Operations	370,325
Retail Center	10,000
Leisure Trade Shows	10,000
Convention Services	13,000
Personnel:	547,281
Executive Director	
Communications Manager	
Sales Manager	
Sales Manager	
Visitor Services Specialist	
Sports Commission	
Intern	
Special Events	25,000
Public Relations	10,750
TOTAL EXPENSES	**$2,827,202**

YOUNG FAMILY ATHLETIC CENTER FUND
BUDGET
HIGHLIGHTS

Background

The Young Family Athletic Center (YFAC) Fund is a Special Revenue Fund used to account for the resources used to operate the 122,000 square foot athletic facility built on a 12-acre site on the north side of Norman in 2023. The aquatic portion of the facility features two pools: an 8-lane 25-yard competition pool, and a 4-lane 25-meter recreation pool, and the multi-sport gymnasium portion of the facility houses 8 basketball courts and 12 volleyball courts which overlay the basketball courts.

Other YFAC amenities include NMotion – a Norman Regional Health System sports and human performance center with physician clinics, as well as concessions, a small retail space, administrative offices, tournament and team breakout rooms, and public restrooms. The facility hosts national and local athletic tournaments and leagues, special events, and community programming.

The YFAC furthers the citizen-initiated Norman Forward mission to fund and create quality of life projects for the community. This center was in part made possible by a generous $4 million donation from the Trae Young Family Foundation.

A five-year financial forecast is found in this section. The purpose of a five-year forecast is to project existing conditions into the future, given certain assumptions, in order to determine future financial viability, to identify financial strengths and weaknesses, and to provide a base for remedial or supportive financial policy.

FYE 27 Budget

The Young Family Athletic Center opened its doors at the beginning of 2024. Program expenditure projections of $2,074,645 exceed projected revenues by $42,645 in FYE 27.

YOUNG FAMILY ATHLETIC CENTER FUND (24)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 37,302	$ 195,342	$ 48,221	$ 43,305	$ 660	$ (51,734)	$ (76,692)	$ (98,443)
2									
3	Revenues								
4	Memberships	$ 43,070	$ 200,000	$ 200,000	$ 110,000	$ 113,300	$ 116,699	$ 120,200	$ 123,806
5	Pool Passes	1,122	-	-	-	-	-	-	-
6	Gym Passes	29,681	75,000	75,000	55,000	56,650	58,350	60,101	61,904
7	Classes/Leagues	12,856	250,000	250,000	55,000	56,650	58,350	60,101	61,904
8	Gym Classes	62,500	-	-	80,000	82,400	84,872	87,418	90,041
9	Misc/Camp	-	275,000	275,000	-	-	-	-	-
10	Rental Pool	152,702	175,000	175,000	275,000	283,250	291,748	300,500	309,515
11	Rental Gym	337,501	-	-	510,000	525,300	541,059	557,291	574,010
12	Rental Misc	2,525	-	-	30,000	30,900	31,827	32,782	33,765
13	Tournament Pool	-	-	-	-	-	-	-	-
14	Tournament Gym	329,361	350,000	350,000	410,000	422,300	434,969	448,018	461,459
15	Concession Lease	42,448	150,000	150,000	-	-	-	-	-
16	Concession				400,000	412,000	424,360	437,091	450,204
17	Advertising	88,930	150,000	150,000	107,000	110,210	113,516	116,921	120,429
18	Misc Income	2,587	-	-	-	-	-	-	-
19									
20	Subtotal	$1,105,283	$1,625,000	$1,625,000	$ 2,032,000	$ 2,092,960	$ 2,155,750	$ 2,220,423	$ 2,287,037
21									
22	I/F Transf - General Fund	$ 302,089	$ -	$ -	$ -	$ -	$ 38,480	$ 54,123	$ 70,051
23	I/F Transf - Capital Fund	-	-	-	-	-	-	-	-
24									
25	Total Revenue	$1,407,372	$1,625,000	$1,625,000	$ 2,032,000	$ 2,092,960	$ 2,194,230	$ 2,274,546	$ 2,357,088
26									
27	Expenditures								
28	Salaries & Benefits	$ 862,482	$1,065,828	$1,040,828	$ 1,182,369	$ 1,241,487	$ 1,303,562	$ 1,368,740	$ 1,437,177
29	Supplies & Materials	84,859	69,250	89,250	232,000	234,320	236,663	239,030	241,420
30	Services & Maintenance	454,589	481,410	486,410	393,511	397,446	401,421	405,435	409,489
31	Internal Service	5,442	13,428	13,428	266,765	272,100	277,542	283,093	288,755
32	Capital Equipment	-	-	-	-	-	-	-	-
33	Capital Projects	-	-	-	-	-	-	-	-
34	Audit adjustments	(10,919)	-	-	-	-	-	-	-
35									
36	Subtotal	$1,396,453	$1,629,916	$1,629,916	$ 2,074,645	$ 2,145,354	$ 2,219,188	$ 2,296,298	$ 2,376,841
37									
38	I/F Transf - General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
39	I/F Transf - Capital Fund	-		-					
40									
41	Total Expenditures	$1,396,453	$1,629,916	$1,629,916	$ 2,074,645	$ 2,145,354	$ 2,219,188	$ 2,296,298	$ 2,376,841
42									
43	Net Difference	$ 10,919	$ (4,916)	$ (4,916)	$ (42,645)	$ (52,394)	$ (24,958)	$ (21,752)	$ (19,753)
44									
45	Ending Fund Balance	$ 48,221	$ 190,426	$ 43,305	$ 660	$ (51,734)	$ (76,692)	$ (98,443)	$ (118,197)
46									
47	Reserves								
48		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
49	Unreserved	48,221	190,426	43,305	660	(51,734)	(76,692)	(98,443)	(118,197)
50									
51	Total Reserves	$ 48,221	$ 190,426	$ 43,305	$ 660	$ (51,734)	$ (76,692)	$ (98,443)	$ (118,197)

SEIZURES AND RESTITUTION FUND
BUDGET
HIGHLIGHTS

Background

The Seizures and Restitution Fund is a Special Revenue Fund used to account for the revenue available through property seizures resulting from criminal investigations.

There are three basic sources of revenue available, two of which are controlled by the Cleveland County District Attorney and one controlled by the U.S. Federal Government.

Property that is seized by local enforcement officers is ultimately disposed of by court rulings. The property, including cash, is remanded to the District Attorney if the case does not involve federal laws. The District Attorney disposes of the non-cash property through an auction and deposits the proceeds into a revolving account. Periodically, distributions are made from the revolving account to municipalities.

The Courts also require restitution by defendants to law enforcement agencies for costs associated with an investigation. The restitution is made directly to the City and placed into this Fund.

The Courts remand property and cash seized through Federal cases to the Federal Government. If local law enforcement officers were involved in the case, they may make application to the Federal Government to recover property to offset the cost of their investigation.

State and Federal statutes provide that monies derived from these sources will be used to support drug enforcement activities and other criminal investigations.

FYE 27 Budget

Available revenues ($831,348) from fund balance are projected to be drawn down for capital needs to be used in enforcement activities.

SEIZURES AND RESTITUTION FUND (25)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Restatement								
2	Beginning Fund Balance	$2,113,858	$1,138,439	$1,381,399	$ 1,137,688	$ 306,340	$ 306,840	$ 307,340	$ 307,840
3									
4	Revenues								
5	Federal Seizures & Restitutions	$ 28,012	$ -	$ 1,322	$ -	$ -	$ -	$ -	$ -
6	State Seizures & Restitutions	554,589	-	512,796	-	-	-	-	-
7	Interest/Investment Income	78,299	500	500	500	500	500	500	500
8									
9	Total Revenues	$ 660,900	$ 500	$ 514,618	$ 500	$ 500	$ 500	$ 500	$ 500
10									
11	Expenditures								
12	Audit Adjustments	$ 2,367	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13	Salaries & Benefits- State	-		-					
14	Supplies/Materials- State	-	-	-	-	-	-	-	-
15	Services/Maintenance- Federal	855	-	-	-	-	-	-	-
16	Services/Maintenance- State	-	30,000	30,000	97,000	-	-	-	-
17	Capital Equipment- State	1,133,982	728,329	728,329	734,848	-	-	-	-
18	Capital Equipment- Federal	256,155	-	-	-	-	-	-	-
19									
20	Total Expenditures	$1,393,359	$ 758,329	$ 758,329	$ 831,848	$ -	$ -	$ -	$ -
21									
22	Net Difference	$ (732,459)	$ (757,829)	$ (243,711)	$ (831,348)	$ 500	$ 500	$ 500	$ 500
23									
24	Ending Fund Balance	$1,381,399	$ 380,610	$1,137,688	$ 306,340	$ 306,840	$ 307,340	$ 307,840	$ 308,340
25									
26	Reserves								
27	Reserve for Federal Seizures	$ 199,325	$ 148,870	$ 200,647	$ 200,647	$ 200,647	$ 200,647	$ 200,647	$ 200,647
28	Reserve for State Seizures	1,182,074	231,740	937,041	(599,608)	(599,108)	(598,608)	(598,108)	(597,608)
29									
30	Total Reserves	$1,381,399	$ 380,610	$1,137,688	$ (398,961)	$ (398,461)	$ (397,961)	$ (397,461)	$ (396,961)

CLEET FUND
BUDGET
HIGHLIGHTS

Background

The Council on Law Enforcement Education and Training (CLEET) Fund is a Special Revenue Fund established to account for revenue derived by provision of State law, to be utilized for law enforcement education and training (Title 20 § 1313.2-1313.4).

State law provides that any person convicted of an offense punishable by a fine of $10 or more, or by incarceration, excluding parking and standing violations, or any person forfeiting bond when charged with such an offense, shall be ordered by the court to pay $10, as a separate penalty assessment.

As an “academy city”, the City of Norman has the authority to retain $2 of the $10 penalty assessment collected for police, court and prosecution training. All remaining funds collected are forwarded to CLEET. The City is authorized to keep a 2% administrative fee on the amount collected, which is deducted from the $2 portion retained by the City.

State law also requires that municipalities collect a Fingerprinting Fee in the amount of $10, which is to be collected and reported to the Oklahoma State Bureau of Investigation (OSBI). The moneys collected from the fingerprinting fee pays for the Automated Fingerprint Identification System (AFIS) managed by the OSBI. An administrative fee of $.08 on each $10 assessment is retained by the City.

State law also provides for the collection of the Forensic Science Improvement Assessment in the amount of $10, which is to be collected at the same time and in the same manner as set forth in paragraph two above. Moneys from this fee are for the OSBI and will be used to upgrade laboratory facilities, equipment and personnel. Municipal courts are authorized to retain 5% of the amount collected as an administrative fee.

In addition, state law provides for a fee assessment of $5 on marijuana and paraphernalia convictions to be collected and reported to the Bureau of Narcotics (BON) Drug Education Revolving Fund. These fees are to be collected at the same time and in the same manner as set forth in paragraph two above. Moneys from these fees are to be used for purposes relating to drug education and information in the State of Oklahoma. No administrative fee is provided.

In summary, a total of $30 is collected on each traffic and non-traffic conviction or forfeiture (except possession of marijuana/paraphernalia which are $35), and deposited into a special revenue account created for that purpose. The assessments are in addition to and not in substitution for other fines and penalties provided by law. The money retained by the City, is divided between administrative fees, police training, and court/prosecution training. The City is authorized to retain all interest accrued prior to the due date for deposits. The remainder of money collected is forwarded monthly by the Court Clerk to CLEET, OSBI, and the BON.

FYE 27 Budget

FYE 27 projected revenues are $31,525 with projected expenditures at $30,505, which uses $0 of reserves. This leaves a projected ending fund balance of $1,020.

CLEET FUND (26)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ -	$ -	$ -	$ -	$ 1,020	$ 2,040	$ 3,060	$ 4,080
2									
3	Revenues								
4	CLEET for Police Training	$ 19,307	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000
5	CLEET for Court Training	1,453	2,000	2,000	1,525	1,525	1,525	1,525	1,525
6	Misc revenue	3	-	-	-	-	-	-	-
7	Transfer from GF	14,011	-	3,030	-	-	-	-	-
8									
9	Total Revenues	$ 34,774	$ 32,000	$ 35,030	$ 31,525	$ 31,525	$ 31,525	$ 31,525	$ 31,525
10									
11	Expenditures								
12	Police Training	$ 33,541	$ 29,005	$ 33,530	$ 29,005	$ 29,005	$ 29,005	$ 29,005	$ 29,005
13	Court Training	1,233	1,500	1,500	1,500	1,500	1,500	1,500	1,500
14	Audit adjustments	-	-	-	-	-	-	-	-
15									
16	Total Expenditures	$ 34,774	$ 30,505	$ 35,030	$ 30,505	$ 30,505	$ 30,505	$ 30,505	$ 30,505
17									
18	Net Difference	$ -	$ 1,495	$ -	$ 1,020	$ 1,020	$ 1,020	$ 1,020	$ 1,020
19									
20	Ending Fund Balance	$ -	$ 1,495	$ -	$ 1,020	$ 2,040	$ 3,060	$ 4,080	$ 5,100
21									
22	Reserves								
23	Reserve for Police Training	$ (11,262)	$ (10,547)	$ (11,762)	$ (10,767)	$ (9,772)	$ (8,777)	$ (7,782)	$ (6,787)
24	Reserve for Court Training	11,262	12,042	11,762	11,787	11,812	11,837	11,862	11,887
25									
26	Total Reserves	$ -	$ 1,495	$ -	$ 1,020	$ 2,040	$ 3,060	$ 4,080	$ 5,100

PUBLIC TRANSPORTATION FUND
BUDGET
HIGHLIGHTS

Background

The Public Transportation and Parking Fund is a Special Revenue Fund established to account for revenue to fund operations, maintenance, and other expenses associated with the City of Norman's public transportation system. Revenue is derived from grants from the Federal Transit Administration (FTA) and the Oklahoma Department of Transportation; the Public Transit Sales Tax; advertising; and a contribution from the Norman Regional Health System.

On July 30, 2019, City Council passed Resolution R-1920-20 that established the Public Transportation and Parking Fund. The creation of the fund was performed during a transition period of the City public transit operations and assets from the University of Oklahoma to the City of Norman.

FYE 27 Budget

Projected revenues for FYE 27 include $3,148,921 in sales tax, and $2,980,903 in grant revenue from the Federal Transit Administration. FYE 27 expenditures are budgeted at $6,492,816 including $5,255,308 for Services and Maintenance, which includes contract fees paid to EMBARK for the operation of the bus system.

PUBLIC TRANSPORTATION FUND (27)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 482,733	$ (90,000)	$ 1,087,229	$ -	$ 596,835	$ 970,264	$ 1,349,302	$ 1,734,208
2									
3	Revenues								
4	Fare Sales	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5	Advertising Fees	12,641	12,000	12,000	12,000	12,000	12,000	12,000	12,000
6	Grant Revenue - FTA	3,689,741	2,882,112	2,882,112	2,980,903	2,980,903	2,980,903	2,980,903	2,980,903
7	Grant Revenue - ODOT PTRF	291,195	207,400	207,400	228,986	207,400	207,400	207,400	207,400
8	Grant Revenue - Other	100,000		-					
9	Sales Tax	2,961,937	3,232,194	3,232,194	3,148,921	3,211,899	3,276,137	3,341,660	3,408,493
10	Use Tax	524,699	491,539	491,539	511,201	531,649	552,915	575,031	598,032
11	Parking Fees	165,791	210,090	210,090	182,640	186,293	190,019	193,819	197,695
12	Misc	245,229	181,477	181,477	25,000	50,000	50,000	50,000	50,000
13	Interest Income	62,633	-	-	-	-	-	-	-
14									
15	Subtotal	$ 8,053,866	$ 7,216,812	$ 7,216,812	$ 7,089,651	$ 7,180,144	$ 7,269,374	$ 7,360,813	$ 7,454,524
16									
17	I/F Transf - General Fund	$ -	$ -	$ -	$ -	$ 384,939	$ 402,811	$ 421,503	$ 441,081
18	I/F Transf - Capital Fund	-	-	250,938	-	-	-	-	-
19	I/F Transf - Risk Fund	10,047							
20									
21	Total Revenue	$ 8,063,913	$ 7,216,812	$ 7,467,750	$ 7,089,651	$ 7,565,083	$ 7,672,185	$ 7,782,316	$ 7,895,605
22									
23	Expenditures								
24	Salaries & Benefits	$ 841,275	$ 898,686	$ 898,686	$ 825,969	$ 867,267	$ 910,631	$ 956,162	$ 1,003,970
25	Supplies & Materials	392,321	352,251	362,332	324,541	327,786	331,064	334,375	337,719
26	Services & Maintenance	5,648,044	5,797,659	6,198,571	5,255,308	5,307,861	5,360,940	5,414,549	5,468,695
27	Internal Service	49,376	61,267	61,417	86,998	88,738	90,513	92,323	94,169
28	Capital Equipment	392,945	15,000	836,616	-	600,000	600,000	600,000	600,000
29	Capital Projects	-	-	197,357	-	-	-	-	-
30	Audit adjustments	(360,701)	-	-	-	-	-	-	-
31									
32	Subtotal	$ 6,963,260	$ 7,124,863	$ 8,554,979	$ 6,492,816	$ 7,191,653	$ 7,293,148	$ 7,397,409	$ 7,504,553
33									
34	I/F Transf - General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
35	I/F Transf - Capital Fund	$ 496,157		$ -					
36									
37	Total Expenditures	$ 7,459,417	$ 7,124,863	$ 8,554,979	$ 6,492,816	$ 7,191,653	$ 7,293,148	$ 7,397,409	$ 7,504,553
38									
39	Net Difference	$ 604,496	$ 91,949	$ (1,087,229)	$ 596,835	$ 373,430	$ 379,037	$ 384,907	$ 391,052
40									
41	Ending Fund Balance	$ 1,087,229	$ 1,949	$ -	$ 596,835	$ 970,264	$ 1,349,302	$ 1,734,208	$ 2,125,260
42									
43	Reserves								
44	Reserved for Transit	$ 990,144	$ (267,906)	$ (229,863)	$ 264,736	$ 532,278	$ 801,701	$ 1,073,193	$ 1,346,954
45	Reserved for Parking	97,085	269,855	229,863	332,099	437,987	547,601	661,016	778,306
46									
47	Total Reserves	$ 1,087,229	$ 1,949	$ -	$ 596,835	$ 970,264	$ 1,349,302	$ 1,734,208	$ 2,125,260

ART IN PUBLIC PLACES FUND
BUDGET
HIGHLIGHTS

Background

The Art in Public Places Fund is a Special Revenue Fund established to account for revenue derived from citizen donations as a means to fund the acquisition of works of art by the City of Norman and to provide for the maintenance and repair of the works of art in the collection.

On August 28, 2007, City Council passed Ordinance O-0708-5 that established the Public Arts Board and the Art in Public Places Fund. The ordinance also set up the mechanism by which City of Norman utility service customers can opt to donate money to the Art in Public Places Fund by including an additional amount of money in their payment.

The Public Arts Board reports to the Norman Arts Council, who will be charged with expending monies in the Art in Public Places Fund.

FYE 27 Budget

FYE 27 projected revenues are $16,000. The Norman Arts Council manages donations to the Public Arts Fund on behalf of the City of Norman. Projects like Artful Inlets and the Artist Designed Bike Racks are just two examples of the way these funds are used (see pictures below). The fund has collected $156,196 in contributions since the beginning of FYE 08.

ART IN PUBLIC PLACES FUND (28)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 1,148	$ 1,148	$ 819	$ 819	$ 819	$ 819	$ 819	$ 819
2									
3	Revenues								
4	Citizen Donations	$ 4,951	$ 16,000	$ 16,000	$ 16,000	$ 16,000	$ 16,000	$ 16,000	$ 16,000
5	Interest income	80	-	-	-	-	-	-	-
6									
7	Total Revenues	$ 5,031	$ 16,000	$ 16,000	$ 16,000	$ 16,000	$ 16,000	$ 16,000	$ 16,000
8									
9	Expenditures								
10	Audit adjustments/encumb	$ 2		$ -					
11	Payment to Arts Board	5,358	16,000	16,000	16,000	16,000	16,000	16,000	16,000
12									
13	Total Expenditures	$ 5,360	$ 16,000	$ 16,000	$ 16,000	$ 16,000	$ 16,000	$ 16,000	$ 16,000
14									
15	Net Difference	$ (329)	$ -	$ -	$ -	$ -	$ -	$ -	$ -
16									
17	Ending Fund Balance	$ 819	$ 1,148	$ 819	$ 819	$ 819	$ 819	$ 819	$ 819

WESTWOOD PARK FUND
BUDGET
HIGHLIGHTS

Background

The Westwood Park Fund is a Special Revenue Fund established to account for the resources used to operate an 18-hole municipal golf course, 18-court municipal tennis center and municipal aquatic center.

The Norman Municipal Authority (NMA) was created in 1965 for the purpose of issuing revenue bonds for the construction of the 18-hole municipal golf course and swimming pool. The original bonds were retired as of July 1, 1993. A bond issue of $2,315,000 was issued in May 2002 to fund renovations to the golf course approved by Council NMA in the Westwood Master Plan. Revenue from the Park Capital Improvement portion of the Room Tax was pledged to secure the bonded debt, and these revenues were transferred to the Westwood Fund to pay annual debt service. These bonds were retired in FYE 22.

A five-year financial forecast is found in this section. The purpose of a five-year forecast is to project existing conditions into the future, given certain assumptions, to determine future financial viability, to identify financial strengths and weaknesses, and to provide a base for remedial or supportive financial policy.

FYE 27 Budget

Statement of Revenues and Expenditures

Revenues for Westwood Golf Course are estimated based on actual current experience in green fees and projected aquatic and tennis center revenue.

Projections for the swimming pool are based upon line-item analysis. All line items have been reviewed on multiple occasions by department staff, Finance Department staff and the City Manager.

Reserve Policy

Special Revenue Funds have no reserve requirements due to their dependence on General Fund support.

Five Year Outlook

Fees and charges, and service levels will continue to be monitored for adequacy and competitiveness to make needed capital improvements and meet all reserve requirements. Fee levels for use of Westwood Pool and Tennis have been re-set to reflect the expanded operations in the newly constructed facilities.

Summary

Significant effort will continue to be made to address the financial viability of this fund, to adequately structure rates to recover cost of service, and to explore other options for funding the ongoing concerns of the Fund.

WESTWOOD PARK FUND (29)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 178,044	$ 182,236	$ 186,662	$ 260,968	$ 523,561	$ 752,219	$ 943,713	$ 1,090,277
2									
3	Operating Revenues:								
4	Enterprise Fund Fees/Chgs	$ 2,484,644	$ 2,855,500	$ 2,855,500	$ 2,963,000	$ 3,022,260	$ 3,082,705	$ 3,144,359	$ 3,207,246
5	Service Fees/Chgs	-	-	-	-	-	-	-	-
6									
7	Total Operating Revenues	$ 2,484,644	$ 2,855,500	$ 2,855,500	$ 2,963,000	$ 3,022,260	$ 3,082,705	$ 3,144,359	$ 3,207,246
8									
9	Operating Expenditures:								
10	Salaries and Benefits	$ 1,832,805	$ 1,824,406	$ 1,824,406	$ 1,701,668	$ 1,786,751	$ 1,876,089	$ 1,969,893	$ 2,068,388
11	Supplies and Materials	626,383	606,504	611,259	577,693	583,470	589,305	595,198	601,150
12	Services/Maintenance	451,033	365,100	390,533	431,551	435,867	440,226	444,628	449,074
13	Internal Service Fund Chgs	79,254	80,706	80,706	119,365	121,752	124,187	126,671	129,204
14	Cost Allocation Charges	-	-	-	-	-	-	-	-
15	Employee Turnover Savings	-	(41,605)	(41,605)	(43,685)	(45,869)	(48,048)	(48,048)	(48,048)
16	Supplies & Mat'l Savings		(41,605)	(41,605)	(43,685)	(45,869)	(48,048)	(48,048)	(48,048)
17									
18	Total Operating Expenditures	$ 2,989,475	$ 2,793,506	$ 2,823,694	$ 2,742,907	$ 2,836,102	$ 2,933,711	$ 3,040,294	$ 3,151,720
19									
20	Net Operating Revenue	$ (504,831)	$ 61,994	$ 31,806	$ 220,093	$ 186,158	$ 148,994	$ 104,065	$ 55,526
21									
22	Other Revenues:								
23	I/F Transf - Capital Fund - Golf	$ 38,822	$ 95,986	$ 155,666	$ 104,069	$ 61,500	$ 61,500	$ 61,500	$ 61,500
26	I/F Transf - General Fund	447,043	-	-	-	-	-	-	76,482
27	I/F Transf - Norman Forward Fund	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
28	Interest Income	14,088	7,500	7,500	7,500	7,500	7,500	7,500	7,500
29	Misc. revenue	930	-	-	-	-	-	-	-
30									
31	Total Other Revenues	$ 535,883	$ 138,486	$ 198,166	$ 146,569	$ 104,000	$ 104,000	$ 104,000	$ 180,482
32									
34	Other Expenditures:								
35	Audit Accruals/Adj/encumbrances	(16,388)							
36	Debt Service	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
37	Capital Projects-GOLF	2,881	-	46,877	-	-	-	-	-
38	Capital Equipment-GOLF	22,790	53,896	54,486	62,069	19,500	19,500	19,500	19,500
39	Capital Equipment - Golf Carts	-	42,000	42,000	42,000	42,000	42,000	42,000	42,000
40	Capital Equipment - Pool	13,151	-	12,303	-	-	-	-	-
41	Capital Equipment - Concessions			-					
42	I/F Transf - Room Tax	-							
43									
44	Total Other Expenditures	$ 22,434	$ 95,896	$ 155,666	$ 104,069	$ 61,500	$ 61,500	$ 61,500	$ 61,500
45									
46	Net Revenues (Expenditures)	$ 8,618	$ 104,584	$ 74,306	$ 262,593	$ 228,658	$ 191,494	$ 146,565	$ 174,508
47									
48	Ending Fund Balance	$ 186,662	$ 286,820	$ 260,968	$ 523,561	$ 752,219	$ 943,713	$ 1,090,277	$ 1,264,785
49									
50	Reserves								
51	Reserve for Operations	$ 239,158	$ 223,480	$ 225,896	$ 219,433	$ 226,888	$ 234,697	$ 243,224	$ 252,138
52	Reserve for Pool Capital Replacement	257,771	78,940	292,771	327,771	362,771	397,771	432,771	467,771
53	Reserve for Capital Project	70,014	72,142	70,014	61,500	61,500	61,500	61,500	61,500
54	Reserve (Deficit)	(380,281)	(87,742)	(327,713)	(85,143)	101,060	249,745	352,782	483,376
55									
56	Total Reserves	$ 186,662	$ 286,820	$ 260,968	$ 523,561	$ 752,219	$ 943,713	$ 1,090,277	$ 1,264,785

WATER FUND
BUDGET
HIGHLIGHTS

Background

The Water Fund is an enterprise fund established to account for the resources utilized to treat and supply water to the customers of the City of Norman. Water is supplied from Lake Thunderbird that is owned by the Central Oklahoma Master Conservancy District (COMCD) and by water wells that are owned by the City. The cities of Del City, Midwest City and Norman created the COMCD for the purpose of creating a water supply. The City annually pays a reclamation charge to the District as the City's share of debt retirement for construction of the lake. The City also pays a pro rata share of the cost to operate the District. There are approximately 657 miles of water mains in the City. The City operates a treatment plant whose capacity for treating water is 17 million gallons per day / peak day and as of March 2025, serves an average of 43,500 customers.

FYE 27 Budget

Statement of Revenues and Expenditures

The Norman Water Utility has a highly progressive residential rate structure, designed to encourage conservation of water resources. Current monthly residential water rates are as follows:

$10.90 Base Fee
$3.46 per thousand for 0 – 5,000 gallons
$4.50 per thousand gallons for 5,001 to 15,000 gallons
$6.75 per thousand gallons for 15,001 to 20,000 gallons
$9.51 per thousand gallons in excess of 20,001 gallons

Residential and commercial water rate increases were last approved by voters on June 13, 2023.

Revenue projections are based on historic collection patterns and a simple regression model using average rainfall as a predictor variable. Because of the extremely progressive nature of the Norman "inverted" water rate structure, Water Utility revenues are highly dependent on weather patterns, and can therefore fluctuate significantly.

The Water Utility has undertaken an aggressive capital improvement program to enhance the City's water supply and treatment systems, including expansion projects to the City's groundwater well supplies and improvements to waterlines to provide additional water supply (by constructing pipe connections to "blend" water from wells with water quality exceeding standards with water from wells that fall slightly short of standards).

This aggressive water capital project program will be financed through user fees and the Statewide Revolving Loan Fund of the Oklahoma Water Resources Board.

This water capital improvement program is the first of several steps to meet Norman's future water supply needs, suggested by the adopted Strategic Water Supply Plan. Future steps will include

reuse of wastewater through advanced treatment methods to be employed by the Norman Water Reclamation Utility, to supplement water supplied by Lake Thunderbird.

Additional water is supplied to Norman through a contract with the Oklahoma City Water Utilities Trust (OCWUT). Under this contract, available treated water is transported to Norman along a waterline located in northern Norman to supplement the water supplied by Norman's ground water and surface water facilities.

FYE 2027 expenditure projections are based on line-item analyses within the Water Division. Salary and benefit category expenditures are based on authorized staffing levels. The service and maintenance expenditure category includes increases in operating charges from the COMCD. All line items have been reviewed on multiple occasions by Department staff, Finance Department staff, and by the City Manager.

Reserve Policy

Enterprise funds by policy, reserve portions of fund balance as follows:

- Operating Reserve equal to 8% of the annual operating cost
- Capital Reserve equal to the annual average of the next 5-year capital expenditure plan

FYE 27 ending fund balance is projected to be $10,312,329 with a reserve surplus of $5,311,315. This fund balance is used for meeting the Fund's reserve requirements.

Transfer Policy

The amount of transfer from the Water Fund in support of the General Fund is based on a policy that provides for continuity in both funds. A transfer equal to 5% of Water Fund operating revenues returns to the General Fund an amount consistent with what non-governmental utilities provide in franchise fees.

Five Year Outlook

There are various factors, such as weather, population growth, average individual growth in usage, and changes in the mix of residential and commercial revenues that affect total water utility revenues from year to year. Therefore, a conservative approach was taken in projecting revenues due to the uncertainty of the net effect of these factors.

Summary

The Norman Utilities Authority and City Council have directed a policy through which Norman's water will be treated to levels which meet not only current environmental standards, but which provide for future treatment requirements and customer water quality demands.

WATER FUND (31)
STATEMENT OF REVENUES & EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 39,756,736	$ 8,644,380	$ 40,375,374	$ (797,610)	$ 10,312,329	$ 13,580,236	$ 22,425,051	$ 31,240,101
2									
3	Operating Revenues:								
4	Enterprise Fund Fees/Chgs	$ 28,900,653	$ 30,450,000	$ 30,450,000	$ 30,906,750	$ 31,370,351	$ 31,840,906	$ 32,318,520	$ 32,803,298
5	Connection Fee	708,606	865,946	865,946	883,265	900,930	918,949	937,328	956,074
6	Capital Improvement Charge	1,528,877	1,450,369	1,450,369	1,464,873	1,479,522	1,494,317	1,509,260	1,524,353
7	Cost Allocation	860,567	370,101	370,101	706,158	713,220	720,352	727,556	734,832
8									
9	Total Operating Revenues	$ 31,998,703	$ 33,136,416	$ 33,136,416	$ 33,961,046	$ 34,464,023	$ 34,974,524	$ 35,492,664	$ 36,018,557
10									
11	Operating Expenditures:								
12	Salaries / Benefits	$ 5,726,112	$ 5,889,459	$ 5,889,459	$ 6,644,572	$ 6,976,801	$ 7,325,641	$ 7,691,923	$ 8,076,519
13	Supplies / Materials	4,006,930	4,218,767	4,295,586	5,621,886	5,678,105	5,734,886	5,792,235	5,850,157
14	Services / Maintenance	2,526,321	3,411,563	3,479,581	3,811,348	3,849,461	3,887,956	3,926,836	3,966,104
15	Internal Services	446,154	525,951	525,951	522,076	532,518	543,168	554,031	565,112
16	Cost Allocations	2,212,309	2,359,729	2,359,729	1,666,241	1,682,903	1,699,732	1,716,730	1,733,897
17	Employee Turnover Savings		(88,342)	(88,342)	(99,669)	(104,652)	(109,885)	(115,379)	(121,148)
18									
19	Total Operating Expenditures	$ 14,917,826	$ 16,317,127	$ 16,461,964	$ 18,166,454	$ 18,615,136	$ 19,081,498	$ 19,566,375	$ 20,070,641
20									
21	Net Operating Revenue	$ 17,080,877	$ 16,819,289	$ 16,674,452	$ 15,794,591	$ 15,848,887	$ 15,893,025	$ 15,926,288	$ 15,947,916
22									
23	Other Revenues:								
24	Interest Income	$ 2,196,703	$ 120,000	$ 120,000	$ 120,000	$ 120,000	$ 120,000	$ 120,000	$ 120,000
25	Other Misc. Revenue	893,037	-	-	8,950,000	-	-	-	-
26	Revenue Bond Proceeds	3,899,982	-	10,915,218	-	-	-	-	-
27	Grant Revenue	916,355	-	2,083,645	-	-	-	-	-
28	I/F Transf - Sewer Fund	-		75,000					
29									
30	Total Other Revenues	$ 7,906,077	$ 120,000	$ 13,193,863	$ 9,070,000	$ 120,000	$ 120,000	$ 120,000	$ 120,000
31									
32	Other Expenditures:								
33	Audit Accruals/Adj/Encumbrances	1,893,016							
34	Master Conservancy Debt	$ 264,342	$ 333,797	$ 333,797	$ 228,084	$ 192,968	$ 192,968	$ 192,968	$ 192,968
35	Debt Service - 15 Issue	1,486,431	1,491,319	1,491,319	740,275	-	-	-	-
36	Debt Service - 16 Issue	765,945	772,129	772,129	771,742	771,075	775,020	773,518	386,737
37	Debt Service - 17 Issue	1,994,641	1,996,641	1,996,641	1,996,641	1,996,641	1,996,641	1,996,641	1,996,641
38	Debt Service - 18 Issue	891,668	892,585	892,585	890,415	889,745	890,700	893,655	890,665
39	Debt Service - 22 Issue	368,260	1,140,382	1,140,382	1,140,382	1,140,382	1,140,382	1,140,382	1,140,382
40	Capital Projects	5,937,292	14,750,000	52,306,133	4,475,000	5,675,000	75,000	75,000	75,000
41	Capital Projects - 18 Issue	-	-	2,322,427	-	-	-	-	-
42	Capital Projects - 22 Issue	7,080,159	-	7,919,821					
43	Capital Equipment	382,786	96,435	150,854	1,266,679	230,000	230,000	230,000	230,000
44	I/F Transf - General Fund	1,398,776	1,565,797	1,565,797	2,037,001	1,613,564	1,637,993	1,662,792	1,687,969
45	I/F Transf - Capital Fund	1,905,000	-	-	-	-	-	-	-
46	I/F Transf - Risk Fund	-	-	149,414	208,433	191,605	229,506	266,282	305,424
47									
48	Total Other Expenditures	$ 24,368,316	$ 23,039,085	$ 71,041,299	$ 13,754,652	$ 12,700,980	$ 7,168,210	$ 7,231,238	$ 6,905,786
49									
50	Net Revenues (Expenditures)	$ 618,638	$ (6,099,796)	$ (41,172,984)	$ 11,109,939	$ 3,267,907	$ 8,844,815	$ 8,815,050	$ 9,162,130
51									
52	Ending Fund Balance	$ 40,375,374	$ 2,544,583	$ (797,610)	$ 10,312,329	$ 13,580,236	$ 22,425,051	$ 31,240,101	$ 40,402,231
53									
54	Reserves								
55	Reserve for Operations	$ 1,193,426	$ 1,305,370	$ 1,316,957	$ 1,453,316	$ 1,489,211	$ 1,526,520	$ 1,565,310	$ 1,605,651
56	Reserve for Encumbrances	12,061,035	-	-	-	-	-	-	-
57	Reserve for Bond Projects - 18 Issue	4,395,125	1,926,449	2,072,698	2,072,698	2,072,698	2,072,698	2,072,698	2,072,698
58	Reserve for Bond Projects - 22 Issue	-	-	-	-	-	-	-	-
59	Reserve for Capital	2,075,000	2,575,000	2,075,000	1,475,000	75,000	75,000	75,000	75,000
60	Reserve (Deficit) Surplus	20,650,788	(3,262,236)	(6,262,265)	5,311,315	9,943,327	18,750,833	27,527,093	36,648,882
61									
62	Total Reserves	$ 40,375,374	$ 2,544,583	$ (797,610)	$ 10,312,329	$ 13,580,236	$ 22,425,051	$ 31,240,101	$ 40,402,231

WATER RECLAMATION FUND
BUDGET
HIGHLIGHTS

Background

The Water Reclamation Fund (formerly known as "sewer" or "wastewater") is an enterprise fund established to account for the resources utilized to provide wastewater collection, conveyance and treatment to the customers of the City of Norman.

On November 3, 2001, the Norman Utilities Authority (NUA) adopted an updated Wastewater Master Plan, which directed a system-wide average treatment capacity expansion from 12 million gallons per day (MG/D) to 21.5 MG/D, by the year 2040. A $60 million project to expand the Water Reclamation Facility to 17 MG/D capacity, with significant improvements to treatment standards and odor control, was completed in 2017.

In 2001, the voters of Norman approved three revenue sources to partially pay for the improvements recommended by the Wastewater Master Plan:

- A temporary, 5-year, ½ percent sales tax dedicated to sewer system improvements;
- A $5 per month sewer maintenance rate, dedicated to neighborhood sewer line repairs;
- An excise tax on new development.

Currently, there are approximately 515.2 miles of sewer lines included in the total system. The Water Reclamation Utility is undertaking an aggressive program to rehabilitate existing neighborhood sewer lines and mains, and to construct new sewer mains in north and east Norman. Additional sewer system capital projects are reported in the Sewer Maintenance Fund and Sewer Excise Tax Fund.

FYE 27 Budget

Statement of Revenues and Expenditures

FYE 27 sewer user fee revenues have been estimated based on actual year-to-date receipts in FYE 26. On November 12, 2013 the citizens of Norman voted and approved a basic sewer rate increase for the first time since November 1, 1996 (pursuant to the Norman City Charter, utility rate increases require voter approval). Water reclamation rates, effective since November 12, 2013 are as follows:

Single Family/ Duplex $5.00 Base Fee + $2.70 per 1,000 gallons of treated water

FYE 27 expenditure projections are based upon line-item analysis within the Utility. Salaries and benefits are based on current authorized staffing levels. All line items have been reviewed on multiple occasions by department staff, Finance Department staff and the City Manager.

Reserve Policy

Enterprise funds have reserve policies to reserve portions of fund balance as follows:

- Operating Reserve equal to 8% of the annual operating cost
- Capital Reserve equal to the annual average of the next 5 year capital expenditure plan

The FYE 27 ending fund balance is projected to be $4,121,726 with a reserve surplus of $3,484,092. This fund balance is used for meeting the Fund's reserve requirements.

Transfer Policy

The amount of transfer from the Water Reclamation Fund in support of the General Fund is based on a policy that provides for continuity in both funds. A transfer equal to 5% of the Water Reclamation Fund's operating revenues returns to the General Fund an amount consistent with what non-governmental utilities provide in franchise fees.

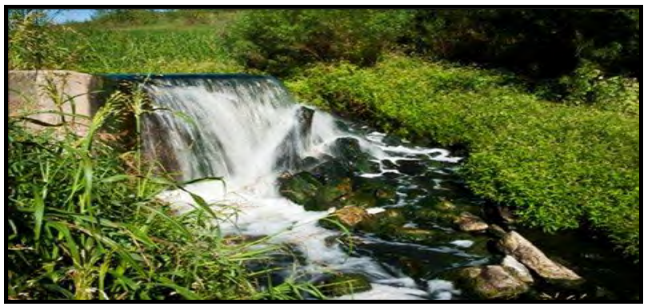
Five Year Outlook

Over the next five years operating revenues are projected to increase. FYE 27 projected revenues are 1.5% higher than FYE 26 budget revenues.

Summary

A major expansion of the Water Reclamation Facility (WRF) was completed in FYE 17. The expansion will allow for treatment capacity to increase and will improve the quality of the reclaimed water from the plant. The below pictures show the completed expansion project for the Water Reclamation Facility.

Water reclaimed by the Norman Water Reclamation Facility



WATER RECLAMATION FUND (32)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 7,258,403	$ 4,201,472	$ 3,559,978	$ 3,822,266	$ 4,121,726	$ 6,642,013	$ 10,194,981	$ 13,643,281
2									
3	Operating Revenues:								
4	Enterprise Fund Fees/Chgs	$ 11,628,278	$ 11,596,375	$ 11,596,375	$ 11,770,321	$ 11,946,876	$ 12,126,079	$ 12,307,970	$ 12,492,590
5	Capital Improvement Charge	983,263	866,285	866,285	874,948	883,698	892,535	901,460	910,475
6									
7	Total Operating Revenues	$ 12,611,541	$ 12,462,660	$ 12,462,660	$ 12,645,269	$ 12,830,574	$ 13,018,614	$ 13,209,430	$ 13,403,065
8									
9	Operating Expenditures:								
10	Salaries and Benefits	$ 4,384,763	$ 4,175,522	$ 4,175,522	$ 3,955,111	$ 4,152,867	$ 4,360,510	$ 4,578,535	$ 4,807,462
11	Supplies and Materials	825,462	737,873	897,044	896,122	905,083	914,134	923,275	932,508
12	Services and Maintenance	1,616,019	1,724,496	1,783,217	1,781,359	1,799,173	1,817,164	1,835,336	1,853,689
13	Internal Services	286,191	293,610	293,610	287,624	293,376	299,244	305,229	311,333
14	Cost Allocations	2,203,179	833,460	833,460	1,109,538	1,120,633	1,131,840	1,143,158	1,154,590
15	Employee Turnover Savings	-	(62,633)	(62,633)	(59,327)	(62,293)	(65,408)	(68,678)	(72,112)
16									
17	Total Operating Expenditures	$ 9,315,614	$ 7,702,328	$ 7,920,220	$ 7,970,427	$ 8,208,839	$ 8,457,484	$ 8,716,856	$ 8,987,471
18									
19	Net Operating Revenue	$ 3,295,927	$ 4,760,332	$ 4,542,440	$ 4,674,842	$ 4,621,734	$ 4,561,129	$ 4,492,574	$ 4,415,594
20									
21	Other Revenues:								
22	Interest Income	$ 372,462	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
23	Bond Proceeds/Grant Reimb.	593,371	-	11,830,000	-	-	-	-	-
24	Misc. Revenue/Cost Allocation	1,300,066	-	-	-	-	-	-	-
25									
26	Total Other Revenues	$ 2,265,899	$ 50,000	$ 11,880,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
27									
29	Other Expenditures:								
30	Audit Accruals/Adjustments	$ 1,111,014	$ -	$ -	$ -	$ -	$ -	$ -	$ -
31	Debt Service-14 SRF Note	2,325,160	2,257,294	2,257,294	2,257,294	1,129,897	-	-	-
32	Debt Service-24 SRF Note	2,252	177,353	177,353	283,790	283,923	283,826	283,920	283,888
33	Capital Projects	4,101,892	3,925,000	11,831,498	-	-	-	-	-
34	Capital Equipment	928,994	1,033,750	1,129,796	1,143,180	-	-	-	-
35	I/F Transf - General Fund	540,939	579,819	579,819	588,516	597,344	606,304	615,399	624,630
36	I/F Transf - Water Fund	-	-	75,000	-	-	-	-	-
37	I/F Transf - Capital Fund	250,000	-	-	-	-	-	-	-
38	I/F Transf - Risk Fund	-	-	109,392	152,603	140,283	168,031	194,956	223,614
39									
40	Total Other Expenditures	$ 9,260,251	$ 7,973,216	$ 16,160,152	$ 4,425,383	$ 2,151,447	$ 1,058,161	$ 1,094,275	$ 1,132,132
41									
42	Net Revenues (Expenditures)	$ (3,698,425)	$ (3,162,883)	$ 262,289	$ 299,459	$ 2,520,287	$ 3,552,968	$ 3,448,299	$ 3,333,462
43									
44	Ending Fund Balance	$ 3,559,978	$ 1,038,589	$ 3,822,266	$ 4,121,726	$ 6,642,013	$ 10,194,981	$ 13,643,281	$ 16,976,742
45									
46	Reserves								
47	Reserve for Encumbrances	$ 3,822,070	$ -	$ -	$ -	$ -	$ -	$ -	$ -
48	Reserve for Operations	745,249	616,186	633,618	637,634	656,707	676,599	697,348	718,998
49	Reserve for Capital	2,366,300	-	-	-	-	-	-	-
50	Reserve (Deficit) Surplus	(3,373,641)	422,403	3,188,648	3,484,092	5,985,306	9,518,382	12,945,933	16,257,744
51									
52	Total Reserves	$ 3,559,978	$ 1,038,589	$ 3,822,266	$ 4,121,726	$ 6,642,013	$ 10,194,981	$ 13,643,281	$ 16,976,742

SEWER MAINTENANCE FUND
BUDGET
HIGHLIGHTS

Background

The Sewer Maintenance Fund is an enterprise fund established October 1, 2001, to account for revenues from the $5 per month Sewer System Maintenance Rate (SMR). It is used to account for all expenditures related to major maintenance of the water reclamation system (capital improvement projects accomplished through contracts with private construction vendors), primarily for rehabilitation of neighborhood sewer lateral lines.

The SMR is intended to provide a higher level of maintenance, keeping the sewer system in good repair over the long term.

Beginning in FYE 15, Norman Sewer Line Maintenance Division personnel and related budget allocations, along with capital improvements charge revenue, was transferred to the Water Reclamation Fund.

During FYE 2015 Budget considerations, the Council Finance Committee discussed transferring the sewer line maintenance operations out of the Sewer Line Maintenance Fund into the Water Reclamation Fund in order to better track the collection and distribution of the $5 per month Sewer Maintenance Rate. This will more accurately reflect the capital work that is being done with the Sewer Maintenance Rate and will eliminate a transfer of funds between the two funds for the work done by Sewer Line Maintenance Division personnel during the year. Over time, this change in accounting will better reflect the declining amounts of sewer rehabilitation projects that can be paid for by the flat $5 rate due to inflation of material and labor costs. The maintenance program for neighborhood sewer collector lines (“laterals”) will continue in FYE 27 and beyond, generally, the oldest lines in the system are scheduled for replacement first (“worst things first”).

FYE 27 Budget

Statement of Revenues and Expenditures

Revenues have been estimated based on actual year to date receipts in FYE 26 extrapolated for a full year.

FYE 27 expenditure projections are based upon line-item analysis. Salaries and benefits are based on current authorized staffing levels. FYE 27 total budgeted expenditures are $3,575,000.

All line items have been reviewed on multiple occasions by department staff, Finance Department staff and the City Manager.

Reserve Policy

Enterprise funds by policy, reserve portion of Fund Balance as follows:

- Operating Reserve equal to 8% of the annual operating cost
- Capital Reserve equal to the annual average of the next 5-year capital expenditure plan.

SEWER MAINTENANCE FUND (321)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 18,604,265	$ 2,123,844	$ 18,272,230	$ 1,805,269	$ 1,399,368	$ 4,438,586	$ 7,523,476	$ 10,654,599
2									
3	Operating Revenues:								
4	Sewer Maintenance Rate	$ 3,298,111	$ 3,202,437	$ 3,202,437	$ 3,250,474	$ 3,299,231	$ 3,348,719	$ 3,398,950	$ 3,449,934
5									
6	Total Operating Revenues	$ 3,298,111	$ 3,202,437	$ 3,202,437	$ 3,250,474	$ 3,299,231	$ 3,348,719	$ 3,398,950	$ 3,449,934
7									
8	Operating Expenditures:								
9	Salaries and Benefits	$ 67,708	$ 70,004	$ 70,004	$ 69,498	$ 72,973	$ 76,622	$ 80,453	$ 84,475
10	Supplies and Materials	2,845	4,552	4,552	3,877	3,916	3,955	3,994	4,034
11	Services and Maintenance	1,255	3,525	3,525	3,525	3,560	3,596	3,632	3,668
12	Internal Services	1,422	5,665	5,665	4,475	4,565	4,656	4,749	4,844
13									
14	Total Operating Expenditures	$ 73,230	$ 83,746	$ 83,746	$ 81,375	$ 85,013	$ 88,828	$ 92,828	$ 97,022
15									
16	Net Operating Revenue	$ 3,224,881	$ 3,118,691	$ 3,118,691	$ 3,169,099	$ 3,214,218	$ 3,259,891	$ 3,306,122	$ 3,352,912
17									
18	Other Revenues:								
19	Interest Income	$ 809,585	$ -	$ -	$ -	$ -	$ -	$ -	$ -
20	Misc. Revenue	100,000	-	-	-	-	-	-	-
21	Transfer from Excise Tax Fund	-	-	-	-	-	-	-	-
22									
23	Total Other Revenues	$ 909,585	$ -	$ -	$ -	$ -	$ -	$ -	$ -
24									
25									
26	Other Expenditures:								
27	Capital Projects	$ 4,466,501	$ 3,525,000	$ 19,516,146	$ 3,575,000	$ 175,000	$ 175,000	$ 175,000	$ 175,000
28	Capital Equipment	-	69,506	69,506	-	-	-	-	-
29	I/F Transf - Capital Fund	-	-	-	-	-	-	-	-
30	Audit Accruals/Adjustments	-	-	-	-	-	-	-	-
31									
32	Total Other Expenditures	$ 4,466,501	$ 3,594,506	$ 19,585,652	$ 3,575,000	$ 175,000	$ 175,000	$ 175,000	$ 175,000
33									
34	Total Revenues	$ 4,207,696	$ 3,202,437	$ 3,202,437	$ 3,250,474	$ 3,299,231	$ 3,348,719	$ 3,398,950	$ 3,449,934
35									
36	Total Expenditures	$ 4,539,731	$ 3,678,252	$ 19,669,398	$ 3,656,375	$ 260,013	$ 263,828	$ 267,828	$ 272,022
37									
38	Net Revenues (Expenditures)	$ (332,035)	$ (475,815)	$ (16,466,961)	$ (405,901)	$ 3,039,218	$ 3,084,891	$ 3,131,122	$ 3,177,912
39									
40	Ending Fund Balance	$ 18,272,230	$ 1,648,029	$ 1,805,269	$ 1,399,368	$ 4,438,586	$ 7,523,476	$ 10,654,599	$ 13,832,511

NEW DEVELOPMENT EXCISE TAX FUND
BUDGET
HIGHLIGHTS

Background

The New Development Excise Tax Fund is an enterprise fund established October 1, 2001, as a result of Ordinance 0001-58, adopted by City Council on June 12, 2001, and approved by voters on August 14, 2001. The fund was established to account for revenues and capital project expenditures from excise tax levied and collected on new development (including developments of tax-exempt property owners) to be served by the City's water reclamation system. The tax imposed is collected at the time a building permit is issued for all construction and based upon the square footage as set forth in the permit as follows:

- New Residential Construction - $850 for homes up to 1,200 square feet and $2 per square foot for each square foot in excess of 1,200 square feet.
- Non-Residential Construction - $115 per employee plus $4 per gallon per day of additional flow, if estimated flow is greater than 30 gallons per day per employee.
- Residential expansions which include the installation of plumbing fixtures – $1 per square foot for each additional square foot added to the current structure.

As agreed to between the permit applicant and the City Engineer and Utilities Department, water records for existing facilities will be used to estimate future wastewater flow for non-residential construction and projected employees will be agreed to in advance of the permit issuance.

The funds collected from the Excise Tax shall be used exclusively for wastewater expansion, improvements, and to pay debt service on obligations issued to finance future improvements and expansion of the wastewater system. Since its inception in 2001, the Wastewater Excise Tax has generated over $37,298,111 for system expansion and improvement.

FYE 27 Budget

Statement of Revenues and Expenditures

Revenues have been estimated on historic building permit records applied to excise tax regulations (i.e., projections are based on revenues that would accrue if past building patterns in an "average" year are continued) and are projected at $1,060,000 for FYE 27.

Five Year Outlook

Excise tax revenues are projected to be the same in years FYE 27 through FYE 31.

NEW DEVELOPMENT EXCISE FUND (322)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 4,191,340	$ 1,888,071	$ 3,145,391	$ 1,220,144	$ 447,002	$ 447,638	$ 1,224,553	$ 2,001,468
2									
3	Operating Revenues:								
4	Excise Tax - Residential	$ 920,406	$ 1,100,000	$ 1,100,000	$ 900,000	$ 900,000	$ 900,000	$ 900,000	$ 900,000
5	Excise Tax - Commercial	156,442	300,000	300,000	160,000	160,000	160,000	160,000	160,000
6									
7	Total Operating Revenues	$ 1,076,848	$ 1,400,000	$ 1,400,000	$ 1,060,000	$ 1,060,000	$ 1,060,000	$ 1,060,000	$ 1,060,000
8									
9	Total Operating Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10									
11	Net Operating Revenue	$ 1,076,848	$ 1,400,000	$ 1,400,000	$ 1,060,000	$ 1,060,000	$ 1,060,000	$ 1,060,000	$ 1,060,000
12									
13	Other Revenues:								
14	Interest Income	$ 130,068	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000
15									
16	Total Other Revenues	$ 130,068	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000
17									
18	Other Expenditures:								
19	Debt Service - 09 SRF	$ 351,334	$ 353,085	$ 353,085	$ 353,085	$ 353,085	$ 353,085	$ 353,085	$ 354,417
20	Debt Service - 14 SRF	1,595,509	1,550,056	1,550,056	1,550,056	776,279	-	-	-
21	Capital Projects	306,022	-	1,492,106	-	-	-	-	-
22	Transfer to Maint. Fund	-	-	-	-	-	-	-	-
23									
24	Total Other Expenditures	$ 2,252,865	$ 1,903,141	$ 3,395,247	$ 1,903,141	$ 1,129,364	$ 353,085	$ 353,085	$ 354,417
25									
26	Net Revenues (Expenditures)	$ (1,045,949)	$ (433,141)	$ (1,925,247)	$ (773,141)	$ 636	$ 776,915	$ 776,915	$ 775,583
27									
28	Ending Fund Balance	$ 3,145,391	$ 1,454,929	$ 1,220,144	$ 447,002	$ 447,638	$ 1,224,553	$ 2,001,468	$ 2,777,051

SANITATION FUND
BUDGET
HIGHLIGHTS

Background

The Sanitation Fund is an enterprise fund used to account for the operations associated with solid waste collection and disposal in the City of Norman. Residential collection services are provided weekly, with separate services for yard waste and household garbage. Commercial service is provided on an as-needed basis, and composting and recycling services are also available.

Sanitation rates, approved by the voters in 2011, are as follows:

Residential Customers	$14.00/unit/month + $3/month for curbside recycling			
	Container Size	Base Rate	After	Rate cu. yd.
Commercial Customers	2 cu. yds.	52.12	8 cu. yds.	7.04
	3 cu. yds.	66.34	12 cu. yds.	5.95
	4 cu. yds.	78.17	16 cu. yds.	5.15
	6 cu. yds.	97.12	24 cu. yds.	4.48
	8 cu. yds.	113.71	32 cu. yds.	4.07

FYE 27 Budget

Statement of Revenues and Expenditures

Revenues have been estimated at an average growth rate of 1.5% per year with a projected increase of $1.00/per month for users who desire additional rollout carts.

FYE 27 expenditure projections are based upon line-item analysis within the Utility. Salaries and benefits are based on current authorized staffing levels. All line items have been reviewed on multiple occasions by Utilities Department staff, Finance Department staff and the City Manager.

Reserve Policy

Enterprise funds have reserve policies to reserve portions of fund balance as follows:

- Operating Reserve equal to 8% of the annual operating cost
- Capital Reserve equal to the annual average of the next 5-year capital expenditure plan

The FYE 27 ending fund balance is projected to be $5,570,334, which meets the operations and Capital Reserve requirements discussed above.

Levelized Rate Policy

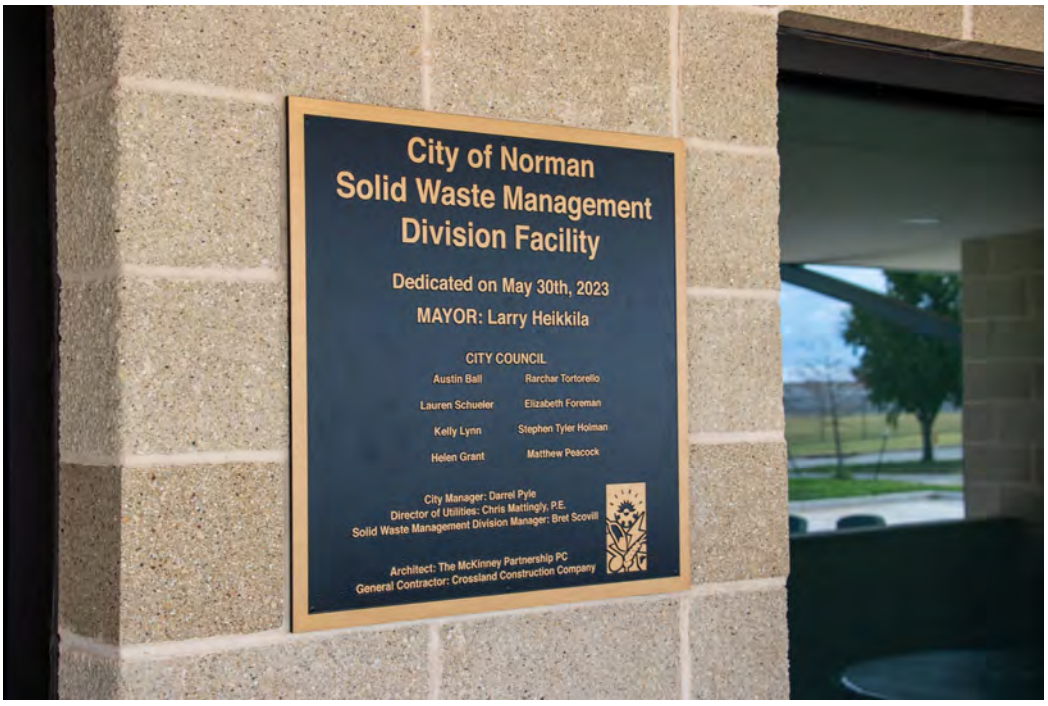
Utility rates should be set at a level to meet the average net income requirements over a five year period without the need for interim adjustments and to meet all reserve requirements at the end of the five-year period.

Five Year Outlook

All reserve requirements will be met and a surplus of funds will be held in reserves.

Summary

The Sanitation Utility will continue to deliver its level of customer service under the approved rate structure. The Utility will give a high priority to catching up on its backlogged fleet replacement schedules over time.



SANITATION FUND (33)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 11,300,608	$ 4,450,740	$ 11,884,700	$ 6,350,790	$ 5,570,334	$ 5,887,515	$ 6,024,567	$ 5,970,388
2									
3	Operating Revenues:								
4	Enterprise Fund Fees/Chgs	$ 18,040,455	16,651,084	$ 16,651,084	16,900,850	17,154,363	17,411,678	17,672,853	17,937,946
5	Other Revenue	282,091	235,524	235,524	100,000	101,000	102,010	103,030	104,060
6									
7	Total Operating Revenues	$ 18,322,546	$ 16,886,608	$ 16,886,608	$ 17,000,850	$ 17,255,363	$ 17,513,688	$ 17,775,883	$ 18,042,006
8									
9	Operating Expenditures:								
10	Salaries / Benefits	$ 6,594,654	$ 5,725,647	$ 5,725,647	$ 5,689,437	$ 5,973,909	$ 6,272,604	$ 6,586,235	$ 6,915,546
11	Supplies / Materials	1,333,198	1,440,449	1,448,401	1,230,244	1,242,546	1,254,971	1,267,521	1,280,196
12	Services / Maintenance	3,403,743	4,087,471	4,157,567	4,103,552	4,144,588	4,186,034	4,227,894	4,270,173
13	Internal Services	969,041	997,724	997,724	1,098,420	1,120,388	1,142,796	1,165,652	1,188,965
14	Cost Allocations	2,159,439	2,312,802	2,312,802	2,331,565	2,354,881	2,378,430	2,402,214	2,426,236
15									
16	Total Operating Expenditures	$ 14,460,075	$ 14,564,093	$ 14,642,141	$ 14,453,218	$ 14,836,312	$ 15,234,835	$ 15,649,516	$ 16,081,116
17									
18	Net Operating Revenue	$ 3,862,471	$ 2,322,515	$ 2,244,467	$ 2,547,632	$ 2,419,051	$ 2,278,853	$ 2,126,367	$ 1,960,890
19									
20	Other Revenue:								
21	Interest Income	$ 504,672	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
22	Bond/Grant Proceeds	-	-	-	-	-	-	-	-
23									
24	Total Other Revenue	$ 504,672	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
25									
26	Other Expenditures:								
27	Audit Accruals/Adjustments	$ 85,420	$ -	$ -	$ -	$ -	$ -	$ -	$ -
28	Capital Equipment	3,546,661	2,251,256	3,397,615	3,408,489	2,200,000	2,200,000	2,200,000	2,200,000
31	Capital Projects	150,970	200,000	4,523,344	-	-	-	-	-
32	I/F Transf - Risk Fund	-	-	157,418	219,599	201,870	241,801	280,547	321,786
33									
34	Total Other Expenditures	$ 3,783,051	$ 2,451,256	$ 8,078,377	$ 3,628,088	$ 2,401,870	$ 2,441,801	$ 2,480,547	$ 2,521,786
35									
36	Net Revenues (Expenditures)	$ 584,092	$ 171,259	$ (5,533,910)	$ (780,456)	$ 317,181	$ 137,052	$ (54,180)	$ (260,896)
37									
38	Ending Fund Balance	$ 11,884,700	$ 4,621,999	$ 6,350,790	$ 5,570,334	$ 5,887,515	$ 6,024,567	$ 5,970,388	$ 5,709,491
39									
40	Reserves								
41	Reserve for Operations	$ 1,156,806	$ 1,165,127	$ 1,171,371	$ 1,156,257	$ 1,186,905	$ 1,218,787	$ 1,251,961	$ 1,286,489
42	Reserve for Capital	3,585,890	2,502,122	2,441,698	2,200,000	2,200,000	2,200,000	2,200,000	2,200,000
43	Reserve (Deficit) Surplus	7,142,005	954,750	2,737,722	2,214,077	2,500,610	2,605,780	2,518,427	2,223,002
44									
45	Total Reserves	$ 11,884,700	$ 4,621,999	$ 6,350,790	$ 5,570,334	$ 5,887,515	$ 6,024,567	$ 5,970,388	$ 5,709,491

RISK MANAGEMENT FUND
BUDGET
HIGHLIGHTS

Background

The Risk Management Fund is an Internal Service Fund established to account for the resources utilized to provide for the self-insurance of Worker's Compensation and Unemployment Insurance and to pay "stop loss" premiums on insurance for high-dollar employee health and property casualty claims.

Health insurance claims are accounted for in this fund. The City self-insures for these benefits and utilizes a third-party administrator to administer the benefits. Consultants are also utilized to set premiums and structure plan benefits. FYE 27 health claim costs are projected to be $19,379,227.

Workers' Compensation benefits are paid to employees who are injured on the job. A third-party administrator administers this program in conjunction with the Legal Department, the Finance Department, and the Human Resources Department. Claims are submitted to the Finance Department for review and, if approved, are paid directly by the City. The projected cost in FYE 27 is $2,143,500.

Unemployment claims are filed with the State and when approved, are then submitted to the City for their response. The FYE 27 estimated cost of unemployment claims is approximately $22,200.

Judgments and claims against the City are accounted for in the Risk Management Fund. Judgments are placed on ad valorem tax rolls and revenues are transferred from the Debt Service Fund to cover claims expenditures.

Through Internal Service charges, City departmental budgets are charged "premiums" for each budgeted employee. These charges to City department budgets are accounted for as revenue in the Risk Management Fund for health insurance, workers' compensation, and unemployment benefits.

A five-year financial forecast is found in this section. The purpose of a five-year forecast is to project existing conditions into the future, given certain assumptions, to determine future financial viability, to identify financial strengths and weaknesses and to provide a base for remedial or supportive financial policy.

Reserve Policy

Operating Reserves are based on a three-month claim history excluding judgments and claims as they are repaid from ad valorem tax revenues. Reserve levels for health insurance and workers' compensation meet and exceed this targeted level.

FYE 27 Budget

With healthcare costs increasing over the past several fiscal years, subsidies from participating funds will be necessary to support the Risk Management Fund's projected expenses in fiscal years 2026 and 2027. In response, the City has re-established its Health Insurance Committee to develop and implement strategies aimed at strengthening the fund's long-term financial stability.

Five Year Outlook

The financial position of this Fund is dependent upon the participating funds.

Changes to employees' current health plan are needed to reduce the rate of growth in claim costs. Close scrutiny of the plan's operations and benefits will ensure minimal increases necessary to maintain existing coverage levels.

RISK MANAGEMENT FUND (43)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 2,115,188	$ 1,693,527	$ 577,029	$ 0	$ 0	$ 0	$ (0)	$ (0)
2									
3	Revenues								
4	Int Svs Ch - W/C	$ 522,447	$ 1,300,000	$ 1,300,000	$ 1,450,000	$ 2,350,000	$ 2,400,000	$ 2,500,000	$ 2,600,000
5	Int Svs Ch - Risk	1,204,916	1,196,159	1,196,159	1,260,594	1,225,771	1,250,572	1,276,247	1,302,838
6	Int Svs Ch - Unemployment	-	22,200	22,200	23,000	24,000	25,000	26,000	26,000
7	Int Svs Ch - Health Ins Prem - City	13,193,342	13,655,274	13,655,274	13,655,274	13,928,380	14,206,948	14,491,087	14,780,908
8	Health Ins Premiums - Employee	3,384,781	2,963,443	2,963,443	2,963,443	3,022,712	3,083,166	3,144,829	3,207,726
9	Health Ins Refunds	3,024,232	3,418,722	3,418,722	3,487,097	3,556,839	3,627,975	3,700,535	3,774,545
10	Other Revenues	384,500	-	-	-	-	-	-	-
11	I/F Transfer - Debt Service	688,358	500,000	516,000	657,000	500,000	500,000	500,000	500,000
12	I/F Transfer - General Fd	-	-	1,571,512	2,192,268	2,015,279	2,413,909	2,800,711	3,212,403
13	I/F Transfer - PSST Fd	-	-		323,816	297,673	356,554	413,687	474,497
14	I/F Transfer - Water Fd	-	-	149,414	208,433	191,605	229,506	266,282	305,424
15	I/F Transfer - Sewer Fd	-	-	109,392	152,603	140,283	168,031	194,956	223,614
16	I/F Transfer - Sanitation Fd	-	-	157,418	219,599	201,870	241,801	280,547	321,786
17	I/F Transfer - Capital Fd	-	-	26,681	37,220	34,215	40,983	47,550	54,539
18									
19	Total Revenues	$ 22,402,576	$ 23,055,798	$ 25,086,215	$ 26,630,347	$ 27,488,627	$ 28,544,445	$ 29,642,431	$ 30,784,281
20									
21	Expenditures								
22	Salary / Benefits - Risk	$ 252,735	$ 295,178	$ 295,178	$ 298,635	$ 313,567	$ 329,245	$ 345,707	$ 362,993
23	Salary / Benefits - Health Ins	111,269	112,738	112,738	112,044	117,646	123,529	129,705	136,190
24	Services / Maintenance	786,159	903,173	941,245	903,173	912,205	921,327	930,540	939,845
25	Judgments / Claims	653,035	516,000	516,000	657,000	500,000	500,000	500,000	500,000
26	Workers' Comp Pymts	1,382,103	2,143,500	2,144,019	2,143,500	2,229,240	2,318,410	2,411,146	2,507,592
27	Unemployment Claims	2,431	22,200	22,200	22,200	22,422	22,646	22,873	23,101
28	Health Insurance Claims	18,543,810	18,399,171	18,633,872	19,379,227	20,154,396	20,960,572	21,798,995	22,670,954
29	Health Insurance Fees	2,121,284	2,003,506	2,994,777	3,114,568	3,239,151	3,368,717	3,503,466	3,643,604
30	I/F Transfer - General Fd	79,570	-	3,215	-	-	-	-	-
31	I/F Transfer - Debt Service Fd	-	-	-	-	-	-	-	-
32	I/F Transfer - Transit Fd	10,047	-	-	-	-	-	-	-
33	Audit Accruals / Adjustments	(1,708)	-	-	-	-	-	-	-
34									
35	Total Expenditures	$ 23,940,735	$ 24,395,466	$ 25,663,244	$ 26,630,347	$ 27,488,626	$ 28,544,445	$ 29,642,431	$ 30,784,280
36									
37	Net Difference	$ (1,538,159)	$ (1,339,668)	$ (577,029)	$ (0)	$ 0	$ (0)	$ (0)	$ 0
38									
39	Ending Fund Balance	$ 577,029	$ 353,859	$ 0	$ 0	$ 0	$ (0)	$ (0)	$ 0
40									
41	Reserves:								
42	Reserved for Health Insurance	$ (2,896,957)	$ (1,392,864)	$ (2,586,488)	$ (1,952,574)	$ (2,074,912)	$ (2,158,856)	$ (2,250,838)	$ (2,346,144)
43	Reserved for Unemployment	(6,709)	(4,031)	(6,709)	(5,909)	(4,331)	(1,977)	1,150	4,049
44	Reserved for W/C/Claims/Judgments	1,637,451	124,108	793,432	99,932	220,692	302,282	391,136	483,545
45	Reserved for Risk Mgmt	1,843,244	1,626,646	1,799,765	1,858,551	1,858,551	1,858,551	1,858,551	1,858,551
46									
47	Total Reserves	$ 577,029	$ 353,859	$ 0	$ 0	$ 0	$ (0)	$ (0)	$ 0
48									
49	Targeted Reserves:								
50	Reserve for Health Insurance	$ 3,090,635	$ 3,066,529	$ 3,105,645	$ 3,229,871	$ 3,359,066	$ 3,493,429	$ 3,633,166	$ 3,778,492
51	Reserve for Workers Comp	230,351	357,250	357,337	357,250	371,540	386,402	401,858	417,932
52									
53	Total Targeted Reserves	$ 3,320,986	$ 3,423,779	$ 3,462,982	$ 3,587,121	$ 3,730,606	$ 3,879,830	$ 4,035,023	$ 4,196,424
	Reserve Deficit								
NOTE:	Reserve surplus (deficit)	$ (2,743,957)	$ (3,069,919)	$ (3,462,981)	$ (3,587,121)	$ (3,730,606)	$ (3,879,830)	$ (4,035,024)	$ (4,196,424)
	Health Ins Prem % Increase		0.00%	0.00%	0.00%	2.00%	2.00%	2.00%	2.00%

CAPITAL IMPROVEMENTS FUND
BUDGET
HIGHLIGHTS

Background

The City of Norman Capital Improvements Budget document is produced as a separate document, which contains detailed descriptions of all current and proposed projects for the Fiscal Years Ending (FYE) 2027-2031. The document is divided into sections: an overview of policies and how the Capital Improvement Plan is based on Norman 2025, the City's Land Use and Transportation Plan; and summary information by project name, budget year, and funding source. Also, detailed project sheets describing the project, budget schedule, and progress by budget year.

The Capital Improvements Fund is established to account for capital projects funded by sales tax receipts or general obligation bond issues. Those projects relating to enterprise funds and funded with fees and charges are accounted for in the respective enterprise funds. All capital projects and their funding are approved by City Council. All capital projects, regardless of the source of funding, are identified and tracked in the Capital Improvements Plan, FYE 2027-2031 document.

Seventy percent (70%) of one percent (0.7%) of sales tax is set aside for capital improvements. Those projects approved for construction with this funding are accounted for in the Capital Improvements Fund. By Council policy, funds are allocated to priority capital categories as follows:

Information Technology Infrastructure:	5%
General Maintenance of Existing Facilities:	7%
General Contingency:	5%
Capital Outlay:	27%
Street Maintenance:	20%
Capital Projects:	Balance or 36%

The Capital Fund also includes funding for the following positions that provide support to capital projects: 3 CIP Engineers, a Traffic Engineer, a Construction Manager, a Staff Engineer, 25% of an Engineering Assistant, 25% of the Storm Water Program Manager, 70% of a Park Planner I, 50% of a Park Planner II, 80% of a Construction Inspector, 50% of a Construction Inspector, 80% of a Utility Coordinator, and 15% of a Facility Maintenance Supervisor.

Capital Projects generally cost more than $10,000, are relatively fixed or permanent in nature and have an expected life of more than five years. Such projects consist of the construction of a new, expanded or improved tangible asset, which is physically fixed. Major projects normally require more than one fiscal year to complete. Contracted services for design, land acquisition, utility relocations and construction may be required. Examples include land purchase, new buildings, building additions, street improvements, utility line improvements, parks and playgrounds, and major drainage channel improvements.

Capital Outlay on the other hand, is an expenditure directed towards maintaining or purchasing new or replacing tangible assets which themselves have expected life spans of one to five years. Expenses are generally one-time and occur within a single budget year. Examples include the

purchase of vehicles and equipment.

On April 7, 2026, the voters of Norman re-authorized a general obligation bond issue for street resurfacing and improvements city wide. This was the 5th renewal of the five-year G.O. Bond program by the voters, based on maintaining the same average property tax levy to repay the bonds. A total of approximately $35,000,000 in projects will be paid for by these bonds over five years, in the following types:

- 23% - Concrete street panel replacement and improvement
- 27% - Asphalt street resurfacing and improvement
- 20% - Major road reconstruction projects
- 15% - Rural road paving and improvement
- 15% - Preventative Maintenance

On October 10, 2023, the voters of Norman approved a 10-year, $50 million general obligation bond issue that will fund 6 bridge replacements, 4 major bridge maintenance and rehabilitation projects, and contingency funding for maintenance of the city's 80 bridges and 300 culvert crossings.

FYE 27 Budget

The FYE 27 Budget shows total projected resources available of $71,887,314, including beginning fund balance of $53,553,358 and total expenditures projected at $34,526,622 with an ending fund balance of $37,360,692. Sales tax is projected to increase by 1% over FYE 26 estimated revenue levels for FYE 27 and projected to grow an average of 2% in years FYE 28 through FYE 31. Expenditures are based on estimated project costs.

Capital projects funded in FYE 2027 will impact the General Fund operating budget. Various transportation projects are included in the FYE 2027 capital projects. Some of these projects will be streets built at a much higher standard, reducing maintenance expenses and congestion, as well as increasing safety. Other impacts include additional traffic control and parks facilities that will cumulatively add to the City's maintenance burden in future years. Additional public safety personnel and facilities will also burden future capital budgets.

Each project in the Capital Improvements Plan, FYE 2027-2031 document is evaluated for operating budget impact. A "positive" impact is defined as it will either generate some revenue to offset expenses or will reduce operating costs, "negligible" is defined as operating expenses will increase no more than about $10,000 per year, "slight" is defined as operating expenses will increase between about $10,001 and $50,000 per year, "moderate" is operating expenses will increase between about $50,001 and $100,000 per year, and "high" is operating expenses will increase more than $100,001 per year.

Below is a list of Capital Projects and their associated operating impact.

FYE 2027 projects			
Project Title	**Project Category**	**Operating Impact**	
Alley Repair Program	Street Maintenance	Positive	Reduce maintenance costs
Citywide Asphalt Maintenance	Street Maintenance	Negligible	Reduce maintenance costs
CitywideConcrete Pavement Maintenance	Street Maintenance	Negligible	Reduce maintenance costs
Crack Seal	Street Maintenance	Positive	Reduce maintenance costs
Harris Radio Contract	Police	Positive	Moving expense from operating to capital
Building Maintenance - Roofs	Facility Maintenance	Positive	Proactively address roof repairs
Building Maintenance - HVAC	Facility Maintenance	Positive	Extend Facility HVAC lifecycle
HVAC Automation	Facility Maintenance	Positive	Reduce down time and extend life of equipment
Capital Plumbing Replacement	Facility Maintenance	Positive	proactively address repairs and increase efficiency.
Monument Signs	Transportation	Negative	$3,000 per year for sign maintenance
Driveway Repair Program	Transportation	Positive	Will improve pedestrian, driveway access and safety
Horizontal Saw-Cut Program	Transportation	Positive	Will improve pedestrian and public safety
Traffic Calming	Traffic	Negative	$2,500 per year for sign maintenance
Sidewalk Accessability	Transportation	Positive	Will improve pedestrian and public safety
Sidewalk Schools and Arterials	Transportation	Positive	Will improve pedestrian and public safety
Sidewalks and Trails	Transportation	Positive	Will improve pedestrian and public safety
Citywide Sidewalk Reconstruction	Transportation	Positive	Will improve pedestrian and public safety
Downtown Area Sidewalks/Curbs	Transportation	Positive	Will improve pedestrian and public safety
Drainage Projects	Stormwater	Positive	Reduced employee services, materials, and equipment cost
Drainage Rehabilitation	Stormwater	Positive	updated service results in overall decrease expenditure
Force Account Drainage	Stormwater	Positive	Reduces employee services, materials, and equipment cost
Permenant Shleter Facility Project	Buildings & Grounds	Negative	increased costs to operate new city facility

Summary

Norman is a vibrant, growing city. This growth puts tremendous demands on capital improvement resources for street construction, park development, storm drainage and capital equipment. Alternative financing methods are being evaluated to maximize the accomplishment of needed projects.

CAPITAL IMPROVEMENTS FUND (50)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 81,182,295	$30,146,984	$ 70,335,099	$ 53,553,358	$37,360,692	$29,211,327	$23,873,058	$18,417,626
2									
3	Revenues:								
4	Sales Tax	$ 16,586,849	$17,512,533	$ 17,512,533	$ 17,633,956	$17,986,635	$18,346,368	$18,713,295	$19,087,561
5	Interest/Investment Income	715,162	400,000	400,000	400,000	400,000	400,000	400,000	400,000
6	GO Bond Interest Income	1,736,365	300,000	300,000	300,000	300,000	300,000	300,000	300,000
7	Donations/Other	142,577	-	-	-	-	-	-	-
8									
9	Subtotal	$ 19,180,953	$18,212,533	$ 18,212,533	$ 18,333,956	$18,686,635	$19,046,368	$19,413,295	$19,787,561
10	I/F Transf - CDBG Fund	223,451	-	-	-	-	-	-	-
11	I/F Transf - Special Grants Fund	1,248,019	-	-	-	-	-	-	-
12	I/F Transf - General Fund	-	-	6,188	-	-	-	-	-
16	I/F Transf - Transit & Parking Fund	496,157	-	-	-	-	-	-	-
	I/F Transf - Water Fund	1,905,000	-	-	-	-	-	-	-
	I/F Transf - Wastewater Fund	250,000	-	-	-	-	-	-	-
17	Bond Proceeds	-	34,000,000	61,000,000	-	-	-	-	-
18									
19	Total Revenue	$ 23,303,580	$52,212,533	$ 79,218,721	$ 18,333,956	$18,686,635	$19,046,368	$19,413,295	$19,787,561
20									
21	Expenditures:								
22	Salary and Benefits	$ 1,134,911	$ 1,393,020	$ 1,393,020	$ 1,410,039	$ 1,480,541	$ 1,554,568	$ 1,632,296	$ 1,713,911
23	Services and Maintenance	38,526	23,282	92,199	23,645	23,881	24,120	24,361	24,605
24	Capital Outlay (Transfer)	4,233,795	3,428,384	5,226,711	4,728,384	4,856,391	4,953,519	5,052,590	5,153,641
25	Street Maintenance	1,690,373	2,675,000	4,717,615	3,450,000	3,450,000	3,450,000	3,450,000	3,450,000
26	Information Technology Infrastructure	653,053	845,000	938,380	1,427,640	1,433,995	1,440,540	1,192,302	1,199,246
27	Capital Projects (See Detail)	6,923,457	4,091,848	22,068,348	5,346,123	4,890,000	5,140,000	5,040,000	5,415,000
28	Maintenance of Facilities	1,233,705	1,079,598	1,470,836	899,000	675,000	650,000	650,000	650,000
29	Paygo (Bond Projects)	-	-	-	-	-	-	-	-
30	New Bond Projects - 19B - 2019 Vote	4,704,121	-	-	-	-	-	-	-
31	New Bond Projects - 21 - 2021 Vote	2,981,438	-	2,973,448	-	-	-	-	-
32	New Bond Projects - 23A - 2019 Vote	2,318,980	-	25,677,205	-	-	-	-	-
33	New Bond Projects - 23B - 2021 Vote	-	3,793,343	11,289,131	-	-	-	-	-
34	New Bond Projects - 24A - 2023 Vote	3,497,850	3,424,883	10,535,369	1,500,000	715,000	-	-	-
35	New Bond Projects - 24B - 2019 Vote	-	1,437,511	4,759,308	2,726,670	1,229,367	-	-	-
36	New Bond Projects - 26A - 2023 Vote	-	2,401,583	-	-	-	-	-	-
37	New Bond Projects - 26B - 2026 Vote	-	-	-	4,775,335	7,882,688	6,960,813	7,604,105	7,729,197
38	New Bond Projects - 26C - 2026 Vote	-	-	-	8,000,000	-	-	-	-
39	Bond Issue Cost	-	-	-	-	-	-	-	-
40	Debt Service	-	-	-	-	-	-	-	-
41	Audit Accruals/Adj/Encumbrances	20,065	-	-	-	-	-	-	-
42									
43	Subtotal	$ 29,430,274	$24,593,452	$ 91,141,570	$ 34,286,836	$26,636,864	$24,173,561	$24,645,655	$25,335,601
44	I/F Transf - GF (Storm Water Drainage Labor)	89,340	93,807	93,807	98,497	103,422	108,593	114,023	119,724
45	I/F Transf - Special Grant Fund	4,121,601	-	1,957,395	-	-	-	-	-
46	I/F Transf - PSST Fund	70,739	160,818	1,687,595	-	-	-	-	-
47	I/F Transf - CDBG Fund	400,000	-	-	-	-	-	-	-
48	I/F Transf - Westwood - Golf	38,822	95,986	155,666	104,069	61,500	61,500	61,500	61,500
49	I/F Transf - Transit & Parking Fund	-	-	250,938	-	-	-	-	-
50	I/F Transf - Norman Forward Fund	-	-	686,810	-	-	-	-	-
51	I/F Transf - Risk Fund	-	-	26,681	37,220	34,215	40,983	47,550	54,539
52									
53	Total Expenditures	$ 34,150,776	$24,944,063	$ 96,000,462	$ 34,526,622	$26,836,001	$24,384,637	$24,868,727	$25,571,364
54									
55	Net Difference	$(10,847,196)	$27,268,470	$(16,781,741)	$(16,192,666)	$ (8,149,366)	$ (5,338,269)	$ (5,455,432)	$ (5,783,802)
56									
57	Ending Fund Balance	$ 70,335,099	$57,415,455	$ 53,553,358	$ 37,360,692	$29,211,327	$23,873,058	$18,417,626	$12,633,823
58									
59	Reserves:								
60	General Contingency	829,342	875,627	875,627	881,698	899,332	917,318	935,665	954,378
61	Reserve for Bond Proceeds - 21 - 2021 Vote	2,950,365	-	-	-	-	-	-	-
62	Reserve for Bond Proceeds - 23A - 2019 Vote	25,677,205	-	-	-	-	-	-	-
63	Reserve for Bond Proceeds - 23B - 2021 Vote	14,546,090	10,250,298	3,256,959	3,256,959	3,256,959	3,256,959	3,256,959	3,256,959
64	Reserve for Bond Proceeds - 24A - 2023 Vote	13,028,495	-	2,493,126	993,126	278,126	278,126	278,126	278,126
65	Reserve for Bond Proceeds - 24B - 2019 Vote	-	22,991,057	21,240,692	18,514,022	17,284,655	17,284,655	17,284,655	17,284,655
66	Reserve for Bond Proceeds - 26A - 2023 Vote	-	31,598,417	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000
67	Reserve for Bond Proceeds - 26B - 2026 Vote	-	-	17,000,000	12,224,665	4,341,977	(2,618,836)	(10,222,941)	(17,952,138)
68	Reserve for Bond Proceeds - 26AC- 2026 Vote	-	-	8,000,000	-	-	-	-	-
69	Reserve for Encumbrances	13,445,721	-	-	-	-	-	-	-
70	Available for New Projects	(142,119)	(8,299,944)	(9,313,046)	(8,509,778)	(6,849,722)	(5,245,164)	(3,114,838)	(1,188,156)
71									
72	Total Reserves	$ 70,335,099	$57,415,455	$ 53,553,358	$ 37,360,692	$29,211,327	$23,873,058	$18,417,626	$12,633,823

NORMAN FORWARD SALES TAX CAPITAL FUND
BUDGET
HIGHLIGHTS

Background

NORMAN FORWARD is a citizen-initiative to renovate, expand, construct and fund Quality of Life projects, such as multiple recreational facilities, libraries, parks, athletic venues, public art, trails, swim complexes and other quality of life projects throughout Norman.

On October 13, 2015, the voters of Norman voted on and approved a one half of one percent (1/2%) 15-year temporary sales tax increase to fund Norman Forward Quality of Life Projects. The tax was effective January 1, 2016.

A $43,160,000 revenue note was approved through the Norman Municipal Authority in December 2015 for the financing of these projects, and a second financing, for $30,950,000 was completed in June 2017.

Some of the projects include:

- New Central and Eastside Branch Libraries
- James Garner Avenue Extension
- Westwood (Outdoor) Pool Reconstruction
- Westwood Tennis Center Renovation
- Reaves Park Baseball Complex Renovation
- Griffin Park Land Purchase
- Griffin Park Soccer Complex Reconstruction
- New Football and Softball Complex
- Neighborhood Park/Trail Development
- Community Park Development
- Canadian River Trails Park Development
- Road and Infrastructure Improvements
- Senior Citizens Center
- Young Family Athletic Center

Other authorized NORMAN FORWARD expenditures could include public art, maintenance and support personnel.

FYE 27 Budget

In FYE 27, $15,374,598 in revenue is projected. Expenditures of $11,550,751 are projected with the majority going towards debt service. Neighborhood park improvements and other Norman Forward projects are slated for FYE 2027.

NORMAN FORWARD SALES TAX CAPITAL FUND (51)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 8,125,188	$ 5,419,396	$ 10,248,636	$ 7,914,115	$ 11,737,962	$ 15,525,448	$ 19,364,221	$ 24,859,553
2									
3	Revenues:								
4	Sales Tax Revenue	11,847,749	12,928,778	12,928,778	12,595,683	12,847,597	13,104,549	13,366,640	6,816,986
5	Use Tax Revenue	2,098,795	1,966,154	2,272,995	2,363,915	2,458,471	2,556,810	2,659,083	1,382,723
6	Interest Income	301,738	15,000	15,000	15,000	15,000	15,000	15,000	15,000
7	Donations/Other	600,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
8									
9	Subtotal	$ 14,848,282	$ 15,309,932	$ 15,616,773	$ 15,374,598	$ 15,721,068	$ 16,076,359	$ 16,440,722	$ 8,614,709
10									
11	I/F Transf - General Fund	-	-	-	-	-	-	-	-
12	I/F Transf - UNP TIF Fund	-	-	-	-	-	-	-	-
13	I/F Transf - Room Tax Fund	-	-	-	-	-	-	-	-
14	I/F Transf - Capital Fund	-	-	686,810	-	-	-	-	-
15									
16	Subtotal	$ -	$ -	$ 686,810	$ -	$ -	$ -	$ -	$ -
17									
18	Total Revenue	$ 14,848,282	$ 15,309,932	$ 16,303,583	$ 15,374,598	$ 15,721,068	$ 16,076,359	$ 16,440,722	$ 8,614,709
19									
20	Expenditures:								
21	Audit Adjustments/Encumbrances	(20,799)	-	-	-	-	-	-	-
22	Services and Maintenance	-	-	-	-	-	-	-	-
23	Capital Projects - Pay Go	2,605,928	751,000	8,545,361	671,000	600,000	600,000	60,000	100,000
24	Debt Service - 2015 Bonds	5,987,485	6,189,327	6,189,327	6,176,172	6,146,842	5,829,895	-	-
25	Debt Service - 2017 Bonds	2,529,968	2,481,300	2,481,300	3,228,500	3,461,300	3,983,300	5,590,900	3,493,900
26	Debt Service - 2020 Bonds	1,194,105	978,061	978,061	1,014,321	1,247,145	1,327,680	4,778,445	6,985,700
27	I/F Transf - General Fund-East Library	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
28	I/F Transf - General Fund-Central Library	136,981	143,831	143,831	151,022	158,573	166,502	174,827	183,568
29	I/F Transf - General Fund-Ruby Grant Park	181,166	190,224	190,224	199,736	209,722	220,208	231,219	242,780
30	I/F Transf - Westwood Fund	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
31									
32	Total Expenditures	$ 12,724,834	$ 10,843,743	$ 18,638,104	$ 11,550,751	$ 11,933,582	$ 12,237,585	$ 10,945,391	$ 11,115,948
33									
34	Net Difference	$ 2,123,448	$ 4,466,189	$ (2,334,521)	$ 3,823,847	$ 3,787,486	$ 3,838,774	$ 5,495,331	$ (2,501,239)
35									
36	Ending Fund Balance	$ 10,248,636	$ 9,885,585	$ 7,914,115	$ 11,737,962	$ 15,525,448	$ 19,364,221	$ 24,859,553	$ 22,358,314
37									
38	Reserves:								
39	General Contingency	829,342	905,014	905,014	881,698	899,332	917,318	935,665	477,189
40	Available for Pay-Go Projects	9,419,294	8,980,571	7,009,101	10,856,264	14,626,116	18,446,903	23,923,888	21,881,125
41									
42	Total Reserves	$ 10,248,636	$ 9,885,585	$ 7,914,115	$ 11,737,962	$ 15,525,448	$ 19,364,221	$ 24,859,553	$ 22,358,314

PARK LAND AND DEVELOPMENT FUND
BUDGET
HIGHLIGHTS

Background

The Park Land and Development Fund is a Special Revenue Fund established for the purpose of accounting for Park Land fees as identified in Ordinance Number O-7576-21 dated January 1976. The Ordinance was amended in September 1994 and provides in Section 19-702, "All persons, firms or corporations subdividing land under provisions of the Code of the City of Norman for residential purposes within the boundaries of said City shall, prior to the recording of their respective final plats, and subject to the other provisions hereinafter following: (1) dedicate land to be used solely and exclusively for public park and recreation purposes or, (2) make an equivalent monetary contribution based upon a value of the land required to be dedicated, in lieu of the actual transfer of land or, (3) dedicate land to a mandatory Property Owner Association (P.O.A.) for private recreation purposes."

An additional park development fee approved in September 1994 is being accounted for in the Park Land and Development Fund. This fee is used 50% for development for community parks and 50% for neighborhood parks.

On March 1, 2011, voters approved a Charter Amendment to allow the use of park land fees in the nearest community and/or neighborhood park in the absence of suitable park land sites in the subdivision that generated the fees.

Community parks include Andrews, Reaves, Griffin, Sutton, Saxon, Ruby Grant, and Legacy Park. There are an additional 56 neighborhood parks.

FYE 27 Budget

There are revenues of $95,000 estimated in FYE 27, which include fees of $85,000.

There is a fund balance of $469,968 projected at the end of FYE 27 that may be utilized for the purposes discussed in the Park Land Ordinance.

PARK LAND AND DEVELOPMENT FUND (52)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 830,281	$ 283,183	$ 888,613	$ 374,968	$ 469,968	$ 564,968	$ 659,968	$ 754,968
2									
3	Revenues								
4	Interest/Investment Income	$ 40,778	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
5	Community Park Fees	33,675	50,000	50,000	50,000	50,000	50,000	50,000	50,000
6	Neighborhood Park Fees	18,600	35,000	35,000	35,000	35,000	35,000	35,000	35,000
7	In-Lieu of/Other	-	-	-	-	-	-	-	-
8	I/F Transfer - Capital	-	-	-	-	-	-	-	-
9									
10	Total Revenue	$ 93,053	$ 95,000	$ 95,000	$ 95,000	$ 95,000	$ 95,000	$ 95,000	$ 95,000
11									
12	Expenditures								
13	Community Park Projects	$ -	$ -	$ 576,320	$ -	$ -	$ -	$ -	$ -
14	Neighborhood Park Projects	4,213	-	32,325	-	-	-	-	-
15	Parkland acquisition	-	-	-	-	-	-	-	-
16	I/F Transf - Norman Forward	-	-	-	-	-	-	-	-
17	I/F Transf - Room Tax	29,240	-	-	-	-	-	-	-
18	I/F Transf - Capital	-	-	-	-	-	-	-	-
19	I/F Transf - GF	-	-	-	-	-	-	-	-
20	Services & maintenance	-	-	-	-	-	-	-	-
21	Audit Accruals/Adjustments	1,268	-	-	-	-	-	-	-
22									
23	Total Expenditures	$ 34,721	$ -	$ 608,645	$ -	$ -	$ -	$ -	$ -
24									
25	Net Difference	$ 58,332	$ 95,000	$ (513,645)	$ 95,000	$ 95,000	$ 95,000	$ 95,000	$ 95,000
26									
27	Ending Fund Balance	$ 888,613	$ 378,183	$ 374,968	$ 469,968	$ 564,968	$ 659,968	$ 754,968	$ 849,968
28									
29	Reserves								
30	Reserve for Community Parks	$ 35,899	$ (474,096)	$ (490,421)	$ (440,421)	$ (390,421)	$ (340,421)	$ (290,421)	$ (240,421)
31	Reserve for Neighborhood Parks	1,453,887	1,472,962	1,456,562	1,491,562	1,526,562	1,561,562	1,596,562	1,631,562
32	Reserve for Park Land	(601,173)	(620,683)	(591,173)	(581,173)	(571,173)	(561,173)	(551,173)	(541,173)
33									
34	Total Reserves	$ 888,613	$ 378,183	$ 374,968	$ 469,968	$ 564,968	$ 659,968	$ 754,968	$ 849,968

UNIVERSITY NORTH PARK TAX INCREMENT DISTRICT FUND
BUDGET
HIGHLIGHTS

Background

The University North Park Tax Increment Finance District (UNP TIF) Fund is a Capital Fund established to account for the incremental revenue from sales and property taxes generated from Tax Increment District Two, City of Norman and public improvement project costs within the district.

On May 23, 2006, the City Council adopted Ordinance O-0506-66, establishing the University North Park Tax Increment Finance District (City of Norman TIF #2). TIF #2 is located on a 580-acre tract of land along I-35 in north central Norman. Plans for the TIF include the construction of public infrastructure including road and traffic improvements; a conference center, a new community park ("Legacy Park") and extension of the City's Legacy Trail; construction of an overpass of Interstate 35 at Rock Creek Road; and economic development incentives designed to attract quality jobs and higher-end retail establishments to the UNP Development. Most of the infrastructure and park projects have been completed.

The Council approved the formation of the University North Park Business Improvement District (UNP BID) on July 8, 2014 (Resolution 1415-11). The BID collects assessments from property owners in the UNP development, which are matched by City TIF funds, together totaling $200,000 per year. These allocations are for the purpose of providing for the maintenance of Legacy Park, including park trails and greenways throughout the UNP development. BID proceeds may also be used for landscape and lighting plans, and for the design and/or construction of a decorative entryway into the UNP development. The first entryway sign project was completed in FYE 2018. Although the BID assessments ended in FYE 25, the FYE 2027 budget includes $148,256 in City TIF funds for these maintenance expenses. BID assessments are expected to be re-negotiated and commence again in the future.

UNIVERSITY NORTH PARK TAX INCREMENT DISTRICT FUND (57)
STATEMENT OF REVENUES AND EXPENDITURES

		A	E	C	F	G	H	I	I
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 11,001,783	$ 745,053	$ 6,035,672	$ 752,919	$ 604,663	$ 604,663	$ 604,663	$ 604,663
2									
3	Revenues								
4	Interest Income	$ 443,395	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5	Misc Income	-	-	-	-	-	-	-	-
6	BID Assessment Receipts	-	-	-	-	-	-	-	-
7									
8	Total Revenue	$ 443,395	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9									
10	Expenditures								
11	Services /Maintenance	$ 1,500	$ -	$ -	$ -	$ -	$ -	$ -	$ -
12	BID Expenses	108,011	569,661	505,268	148,256	-	-	-	-
13	Capital Projects	5,300,000	-	4,777,485	-	-	-	-	-
14	Audit adjustments	(5)	-	-	-	-	-	-	-
15	I/F Transf - Norman Forward Fund	-	-	-	-	-	-	-	-
16									
17	Total Expenditures	$ 5,409,506	$ 569,661	$ 5,282,753	$ 148,256	$ -	$ -	$ -	$ -
18									
19	Net Difference	$ (4,966,111)	$ (569,661)	$ (5,282,753)	$ (148,256)	$ -	$ -	$ -	$ -
20									
21	Ending Fund Balance	$ 6,035,672	$ 175,392	$ 752,919	$ 604,663	$ 604,663	$ 604,663	$ 604,663	$ 604,663
22									
23	Reserves								
24	Reserved for BID	$ 653,524	$ -	$ 148,256	$ (148,256)	$ (148,256)	$ (148,256)	$ (148,256)	$ (148,256)
26	Unreserved	5,382,148	175,392	604,663	752,919	752,919	752,919	752,919	752,919
27									
28	Total Reserves	$ 6,035,672	$ 175,392	$ 752,919	$ 604,663	$ 604,663	$ 604,663	$ 604,663	$ 604,663

CENTER CITY TIF FUND
BUDGET
HIGHLIGHTS

Background

The CCFBC was adopted by the City Council on May 23, 2017, to codify the goals and objectives of the Center City Vision. The City Council adopted the Norman Center City Project Plan and Tax Increment Finance District No. 3 on December 19, 2017 (O-1718-27), for the purpose of stimulating the development contemplated by the Center City Form-based Code (CCFBC) and promoting smart development practices in the Center City area. The CCFBC consists of infill and new development with residential, multi-family residential, urban mixed-use, and improved streets, streetscapes, public improvements, connectivity, and pedestrian accessibility in the Center City area.

The project plan authorizes $44,000,000 in project costs for public infrastructure, and an additional $3,400,000 in project costs for contingencies and implementation/administration costs. The project plan authorizes 90 percent of the incremental tax revenue generated from increases in property taxes resulting from new private investment in the Increment District to be used to pay authorized project costs.

FYE 27 Budget

The FYE 27 Budget shows a beginning fund balance of $6,912,721 and projected property tax revenues of $1,590,400. No expenditures are projected for FYE 27.

CENTER CITY TIF FUND (58)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$4,051,818	$5,335,452	$5,706,356	$ 6,912,721	$ 8,505,121	$10,161,137	$11,883,314	$13,674,298
2									
3	Revenues								
4	Property Tax	$1,493,326	$1,529,231	$1,529,231	$ 1,590,400	$ 1,654,016	$ 1,720,177	$ 1,788,984	$ 1,860,543
6	Interest Income	221,179	2,000	2,000	2,000	2,000	2,000	2,000	2,000
12									
13	Subtotal	$1,714,505	$1,531,231	$1,531,231	$ 1,592,400	$ 1,656,016	$ 1,722,177	$ 1,790,984	$ 1,862,543
14									
15	I/F Transf - General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
17									
18	Total Revenue	$1,714,505	$1,531,231	$1,531,231	$ 1,592,400	$ 1,656,016	$ 1,722,177	$ 1,790,984	$ 1,862,543
19									
20	Expenditures								
21	Capital Projects	$ 54,980	$ -	$ 324,866	$ -	$ -	$ -	$ -	$ -
22	Audit adjustments	4,987	-	-	-	-	-	-	-
23	I/F Transf - General Fund	-	-	-	-	-	-	-	-
24									
25	Total Expenditures	$ 59,967	$ -	$ 324,866	$ -	$ -	$ -	$ -	$ -
26									
27	Net Difference	$1,654,538	$1,531,231	$1,206,365	$ 1,592,400	$ 1,656,016	$ 1,722,177	$ 1,790,984	$ 1,862,543
28									
29	Ending Fund Balance	$5,706,356	$6,866,683	$6,912,721	$ 8,505,121	$10,161,137	$11,883,314	$13,674,298	$15,536,842
30									
31	Reserves								
32		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
33	Unreserved	5,706,356	6,866,683	6,912,721	8,505,121	10,161,137	11,883,314	13,674,298	15,536,842
34									
35	Total Reserves	$5,706,356	$6,866,683	$6,912,721	$ 8,505,121	$10,161,137	$11,883,314	$13,674,298	$15,536,842

GENERAL DEBT SERVICE FUND
BUDGET
HIGHLIGHTS

Background

Debt financing allows improvements to be made as the need arises rather than delaying the project until sufficient revenue is accumulated. By using debt financing, the cost of capital improvements can be more equitably distributed to the users of the facility over its expected useful life.

The goal of the City of Norman's debt policy is to maintain the ability to provide essential City services in a cost-effective manner. This goal is balanced with maintaining the ability to borrow at the lowest possible rates. For a project to be soundly financed through the issuance of long-term debt, the City uses the following guidelines:

- Revenue sources that will be used to pay off the debt are conservatively projected
- The financing of the improvement will not exceed its useful life
- The benefits of the improvement must outweigh its cost, including the interest cost of financing
- Through the application of these policies, the Council rigorously tests the demand for debt financing

Debt financing supports necessary capital projects. These capital projects are integrated into the City's capital improvement plan, which also includes significant pay-as-you-go projects. All capital projects are linked to the services that the City provides to its residents, enterprise customers and visitors.

Outstanding Debt

The following table summarizes the City's outstanding debt as of the year ended June 30, 2025, including debt to be paid by City-operated enterprises.

General Government Debt	**Final Maturity**	**Outstanding Balance**	**Interest Rate**
Combined Purpose Bonds of 2012D	Dec. 1, 2032	8,445,000	2.5% - 3%
Combined Purpose Bonds of 2015	June 1, 2035	11,860,000	0.5% - 4%
Combined Purpose Bonds of 2016A	July 1, 2027	735,000	4.0% -5.0%
Combined Purpose Bonds of 2019B	June 1, 2039	14,750,000	2.0% - 3.0%
Combined Purpose Bonds of 2020A	August 1, 2040	9,480,000	2.0%-2.125%
Combined Purpose Bonds of 2021	June 21, 2026	3,375,000	0.25%-1.5%
Combined Purpose Bonds of 2023A	May 1, 2043	24,635,000	3% - 4%
Combined Purpose Bonds of 2023B	May 1, 2043	10,125,000	3% - 4%
Combined Purpose Bonds of 2024A	April 1, 2044	16,000,000	3% - 4%
Total		$ 99,405,000	

Enterprise Fund Debt	Maturity	Balance	Rate
Clean Water OWRB SRF Note	March 15, 2031	1,952,628	2.91%
NUA Clean Water OWRB SRF Note	Sept. 15, 2029	9,188,547	2.25%
NUA Utility Revenue Note, Series 2015	Nov. 1, 2026	2,180,000	2.13%
NMA Sales Tax Revenue Note, Series 2015	Mar. 1, 2027	4,650,000	2.33%
NMA Note	June 15, 2027	126,161	8.97%
NMA Sales Tax Revenue Note, Series 2015B	Jan. 1, 2029	22,795,000	2.98%
NUA Utility Revenue Note, Series 2016	Sept. 1, 2030	3,965,000	2.23%
NMA Sales Tax Revenue Note, Series 2017	July 1, 2030	20,450,000	3%
NMA Sales Tax Revenue Note, Series 2020	July 1, 2031	16,550,000	2.29%
Drinking Water OWRB SRF Note	Oct. 1, 2039	22,870,327	2.82%
Drinking Water OWRB Note	Oct. 1, 2038	9,485,000	3.2% - 5.2%
NMA Hotel/Motel Revenue Note, Series 2021	Sept. 1, 2031	2,637,000	1.89%
Clean Water OWRB Note	Sept. 15, 2041	3,725,482	2.53%
Clean Water OWRB Note	Sept. 15, 2050	74,500	2.82%
Total		$120,649,645	
Grand Total			**$220,054,645**

Enterprise fund debt is retired with revenues from the enterprise, and the City's ability to service the debt is measured by the amount of revenue from operations available to pay the amounts due. The following table illustrates historical debt coverage ratios for Water/Wastewater Enterprise revenue debt.

THE CITY OF NORMAN

PLEDGED REVENUE COVERAGE
NORMAN UTILITIES AUTHORITY
LAST TEN FISCAL YEARS
(DOLLARS IN THOUSANDS)

FISCAL YEAR	(1) GROSS REVENUE	(2) OPERATING EXPENSES	NET REVENUE AVAILABLE FOR DEBT SERVICE	DEBT SERVICE REQUIREMENT PRINCIPAL	INTEREST	TOTAL	(3) COVERAGE RATIO
2016	37,308	11,657	25,651	6,508	1,287	7,795	3.29
2017	33,834	18,055	15,779	5,943	1,053	6,996	2.26
2018	34,050	17,747	16,303	5,508	1,262	6,770	2.41
2019	35,355	6,402	28,953	5,631	2,156	7,787	3.72
2020	35,946	18,177	17,769	7,296	2,389	9,685	1.83
2021	39,647	21,199	18,448	7,409	2,239	9,648	1.91
2022	37,433	24,521	12,912	7,143	2,366	9,509	1.36
2023	40,365	23,927	16,438	7,104	2,551	9,655	1.70
2024	46,283	26,486	19,797	7,786	2,418	10,204	1.94
2025	50,186	31,737	18,449	8,064	1,816	9,880	1.87

(1) Total revenues (including interest) exclusive of sewer sales and use taxes and capital improvement charges.
(2) Total operating expenses exclusive of depreciation, amortization, Sewer Maintenance Fund expenses, and Sewer Sales Tax and Use Tax Fund expenses.

Source: City of Norman, 2025 Comprehensive Annual Financial Report, p. 129

General Government debt is retired with revenues from annual property tax levies unless specific revenue from other sources is dedicated, to the extent available, for debt service. The City's ability to repay this debt is judged based on a combination of factors, including legal debt margin, economic characteristics, governmental organizations, and financial performance. The City's debt capacity is established by Section 26 and 27, Article X of the Oklahoma Constitution. Section 26 limits bonds issued for road or bridge improvements to ten percent (10%) of the net assessed valuation (gross valuation minus homestead) of the City. Section 27 authorizes cities and towns to issue bonds for utilities, broadly defined as anything other than roads and bridges, used by the public. Although the amount of bonds issued under this provision is not specifically limited, debt exceeding 30% of the net assessed valuation would generally affect marketability of the bonds.

Legal Debt Margin - June 30, 2025 (in thousands)

Assessed Valuation:		
Net Assessed Value		$1,464,468
Section 26 limitation:		
10% of net assessed value	$ 146,447	
Section 27 limitation:		
30% of net assessed value		$439,340
Debt applicable to limitation:		
Total general bonded debt	$ 101,433	
Less amount available for payment	(9,461)	
Total debt applicable to limitation	$ 91,972	
Legal debt margin		$347,368

Source: City of Norman, 2025 Comprehensive Annual Financial Report, p. 128

FYE 27 Budget

The Norman Utilities Authority Water and Wastewater Division's revenues service the two revenue issues, while the Norman Municipal Authority revenues service the ERP and Public Safety revenue issues. Norman Forward Sales Tax Notes issued by the Norman Municipal Authority are serviced by Norman Forward Sales Tax Revenues.

In October 2023, a $50 million G.O. Bond referendum was approved by voters to rehab and replace multiple Norman bridges, which caused a significant increase in debt service payments for FYE 27 and beyond.

GENERAL DEBT SERVICE FUND (60)
STATEMENT OF REVENUES AND EXPENDITURES

		A	B	C	D	E	F	G	H
		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 9,529,358	$ 8,932,518	$ 9,458,991	$ 9,442,991	$ 9,285,991	$ 9,285,991	$ 9,285,991	$ 9,285,991
2									
3	Revenues:								
4	Property Tax	$ 16,269,998	$ 16,747,232	$ 16,747,232	$ 13,032,653	$ 12,370,396	$ 8,681,280	$ 8,501,505	$ 8,328,945
5	Interest/Investment Income	572,567	25,000	25,000	25,000	25,000	25,000	25,000	25,000
6	Assessment District-HP	-	-	-	-	-	-	-	-
7									
8	Subtotal	$ 16,842,565	$ 16,772,232	$ 16,772,232	$ 13,057,653	$ 12,395,396	$ 8,706,280	$ 8,526,505	$ 8,353,945
10	I/F Transf - GF	-	-	-	-	-	-	-	-
11	I/F Transf - Insurance	-	-	-	-	-	-	-	-
12									
13	Total Revenue	$ 16,842,565	$ 16,772,232	$ 16,772,232	$ 13,057,653	$ 12,395,396	$ 8,706,280	$ 8,526,505	$ 8,353,945
14									
15	Expenditures								
16	Principal Payments	$ 12,785,000	$ 13,205,000	$ 13,205,000	$ 9,825,000	$ 9,460,000	$ 6,085,000	$ 6,085,000	$ 6,085,000
17	Interest Payments	3,426,095	3,062,232	3,062,232	2,727,653	2,430,396	2,116,280	1,936,505	1,763,945
18	Agents Fees	2,500	5,000	5,000	5,000	5,000	5,000	5,000	5,000
19	Assessment District-HP	-	-	-	-	-	-	-	-
20	Audit Accruals/Adjustments	10,979	-	-	-	-	-	-	-
21									
22	Subtotal	$ 16,224,574	$ 16,272,232	$ 16,272,232	$ 12,557,653	$ 11,895,396	$ 8,206,280	$ 8,026,505	$ 7,853,945
23	I/F Transf - Insurance	688,358	500,000	516,000	657,000	500,000	500,000	500,000	500,000
24	I/F Transf - UNP TIF	-	-	-	-	-	-	-	-
25									
26	Total Expenditures	$ 16,912,932	$ 16,772,232	$ 16,788,232	$ 13,214,653	$ 12,395,396	$ 8,706,280	$ 8,526,505	$ 8,353,945
27									
28	Net Difference	$ (70,367)	$ -	$ (16,000)	$ (157,000)	$ -	$ -	$ -	$ -
29									
30	Ending Fund Balance	$ 9,458,991	$ 8,932,518	$ 9,442,991	$ 9,285,991	$ 9,285,991	$ 9,285,991	$ 9,285,991	$ 9,285,991

RETIREMENT SYSTEMS
BUDGET
HIGHLIGHTS

The City of Norman contributes to three separate retirement systems on behalf of City employees.

- Norman Employees Retirement System;
- Oklahoma Firefighters Pension and Retirement System;
- Oklahoma Police Pension and Retirement System.

Each of these retirement systems is administered by entities other than the City of Norman and as a result the City does not exercise budgetary control. Therefore, they are not included in the FYE 27 Budget as separate funds of the City. It should be noted that the costs of contributions to the systems appear as a part of salaries and benefit category of expenditure in every operating fund of the City.

Employee Retirement System

The Employee Retirement System (the "Plan") of the City of Norman is a single-employer public retirement system, which was established on November 1, 1967, by a City ordinance and amended on January 29, 1985 and July 1, 1991. The Plan was a defined benefit pension plan to which the City and employees contributed. The July 1, 1991, amendment converted that portion of the Plan which relates to non-retired participants to a money purchase defined contribution plan under section 414 (h) of the Internal Revenue Code (the "New Plan"). For active employees as of July 1, 1991, an amount equal to the greater of the participants' vested benefits under the Plan or their account balance in the Plan was transferred to a participant account in the New Plan.

A Board of Trustees, composed of six members, meeting at least quarterly, manages the New Plan. Members include the City Manager or a designee, Finance Director, and Human Resources Director. The City Council elects one additional member, and the American Federation of State, County, and Municipal Employees (AFSCME) union membership elects the final two members. All active employees who participate in the New Plan contribute 6.5 percent of their base pay and the City contributes 8.5 percent of member's payroll to the New Plan.

The Plan will remain in existence to pay benefits to those retired employees receiving benefits at July 1, 1991. As of April 1, 2025, the Plan included 3 retirees and other beneficiaries.

Oklahoma Firefighters Pension and Retirement System

The Oklahoma Firefighters Pension and Retirement System (OFPRS) cover uniformed members of the City's Fire Department, which is a cost-sharing multiple-employer public employee retirement system. All full-time firefighters, who are hired before age 45, are eligible to participate in the system. The pension plan provides pension benefits as well as death and disability benefits.

Members of the firefighter's retirement system are required to pay 9% of their base pay to the pension plan. By State Statute, the City contributes 14% of member's payroll to the OFPRS.

Oklahoma Police Pension and Retirement System

The Oklahoma Police Pension and Retirement System (OPPRS) cover uniformed members of the City's Police Department, which is a cost-sharing multiple-employer, public-employee retirement system. Police officers employed in participating municipalities are required to participate in the system, provided they meet certain requirements. Police officers are required to pass physical and medical examinations and must be not less than 21 or more than 35 years of age when accepted for initial membership. Members of the police retirement system are required to pay 8% of their base pay to the pension plan. By State Statute, the City contributes 14% of member's payroll to the OPPRS.

GENERAL FUND

GENERAL OPERATING FUND

The General Fund is the general operating fund of the City. This Fund is used to account for all financial resources except those required to be accounted for in another fund.

FUND SUMMARY

TOTAL GENERAL FUND (10)

MISSION:

The General Fund is the general operating fund of the City. This Fund is used to account for all financial resources except those required to be accounted for in another fund.

DESCRIPTION:

The General Fund accounts for all current financial resources not required by law or administrative action to be accounted for in another fund.

PERSONNEL:

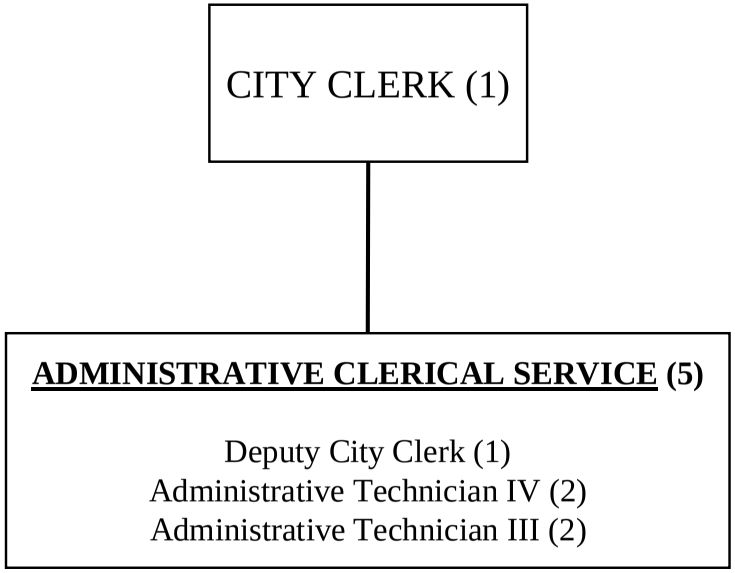
	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	626	626	627	627	619
Part-time Positions	19	19	19	19	19
Total Budgeted Positions	645	645	646	646	638

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 76,682,245	$ 77,303,906	$ 77,267,642	$ 77,267,642	$ 76,165,826
Supplies & Materials	$ 7,599,610	$ 7,816,884	$ 7,641,176	$ 7,672,376	$ 7,416,735
Services & Maintenance	$ 15,203,257	$ 16,703,385	$ 16,651,256	$ 16,620,056	$ 16,814,853
Internal Services	$ 4,657,762	$ 5,524,264	$ 5,517,264	$ 5,517,264	$ 5,440,973
Capital Equipment	$ 4,233,795	$ 3,428,384	$ 3,437,974	$ 3,437,974	$ 4,728,384
Subtotal	$ 108,376,669	$ 110,776,823	$ 110,515,312	$ 110,515,312	$ 110,566,771
Capital Projects	$ 353,753	$ -	$ 301,588	$ 301,588	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ 1,775,359	$ 482,453	$ 496,941	$ 496,941	$ 2,192,268
Audit Adjust/Encumbrances	$ (1,056,651)	$ -	$ -	$ -	$ -
Subtotal	$ 1,072,461	$ 482,453	$ 798,529	$ 798,529	$ 2,192,268
Fund Total	$ 109,449,130	$ 111,259,276	$ 111,313,841	$ 111,313,841	$ 112,759,039

OFFICE OF THE CITY CLERK

6 EMPLOYEES



DEPARTMENT SUMMARY

TOTAL CITY CLERK

MISSION:

To serve the citizens and employees of Norman effectively and efficiently providing informed and courteous written, verbal, and electronic communication in response to requests for records, licenses, information or assistance.

DESCRIPTION:

- Official custodian of all records belonging to the City
  - maintains books properly indexed and open to the public for inspection
  - maintains separate books for ordinances, resolutions, and actions of the Council
- City Clerk serves as clerk to the Council
  - attends all Council meetings
  - maintains a record of the proceedings
  - signs and attests all ordinances, resolutions, and other acts of the Council
- Processes applications and monitors the City Boards, Commissions, and Committees
- Issues City licenses
- Prepares City Council agendas and minutes
- Operates the City's Action Center
- Provides clerical administrative support for the City Council

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	6	6	6	6	6
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	6	6	6	6	6

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 592,279	$ 628,570	$ 628,570	$ 628,570	$ 536,484
Supplies & Materials	$ 5,383	$ 5,475	$ 5,475	$ 5,475	$ 5,198
Services & Maintenance	$ 153,608	$ 227,485	$ 247,485	$ 247,485	$ 314,603
Internal Services	$ 33,603	$ 37,580	$ 37,580	$ 37,580	$ 28,838
Capital Equipment	$ 12,288	$ 2,250	$ 2,250	$ 2,250	$ 7,500
Subtotal	$ 797,162	$ 901,360	$ 921,360	$ 921,360	$ 892,623
Department Total	$ 797,162	$ 901,360	$ 921,360	$ 921,360	$ 892,623

DIVISION SUMMARY

10120420 CITY CLERK

MISSION:

To serve the citizens and employees of Norman effectively and efficiently providing informed and courteous written, verbal, and electronic communication in response to requests for records, licenses, information or assistance. Provides a safe, productive, and comfortable environment for the employees and citizens of Norman.

DESCRIPTION:

- Official custodian of all records belonging to the City
  - maintains books properly indexed and open to the public for inspection
  - maintains separate books for ordinances, resolutions, and actions of the Council
- City Clerk serves as clerk to the Council
  - attends all Council meetings
  - maintains a record of the proceedings
  - signs and attests all ordinances, resolutions, and other acts of the Council
- Processes applications and monitors the City Boards, commissions, and Committees
- Issues City licenses
- Prepares City Council agendas and minutes
- Operates the City's Action Center
- Provides clerical administrative support for the City Council

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	6	6	6	6	6
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	6	6	6	6	6

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 592,279	$ 628,570	$ 628,570	$ 628,570	$ 536,484
Supplies & Materials	$ 5,383	$ 5,475	$ 5,475	$ 5,475	$ 5,198
Services & Maintenance	$ 78,017	$ 107,788	$ 127,788	$ 127,788	$ 131,488
Internal Services	$ 33,603	$ 37,580	$ 37,580	$ 37,580	$ 28,838
Capital Equipment	$ 12,288	$ 2,250	$ 2,250	$ 2,250	$ 7,500
Subtotal	$ 721,571	$ 781,663	$ 801,663	$ 801,663	$ 709,508
Division Total	$ 721,571	$ 781,663	$ 801,663	$ 801,663	$ 709,508

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

CITY CLERK

GOALS:

To enhance customer service by:

- Providing error free City Council agendas and minutes in a timely manner
- Increasing the number of documents provided electronically
- Responding to citizen requests for records in a timely manner
- Responding to citizen requests through the Action Center

OBJECTIVES:

- Maintain records of the City so they are easily accessible to internal and external customers.
- Maintain records of licenses and permits so businesses are inspected and properly licensed.
- Prepare City Council minutes and agendas to keep Council and the public informed of the City's business.
- Provide administrative support to the City Council and assist them in resolving problems with constituents.
- Provide efficient and effective assistance to citizens by telephone, written communication, and personal contact.
- Provide responses to citizens through the Action Center with cooperation from all City departments.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 2023 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Percentage of requests for files maintained in Central Files processed within 24 hours	95%	95%	99%	85%	95%
Percentage of Council items indexed and distributed within 3 days of Council action	50%	90%	100%	99%	100%
Percentage of minutes prepared within 3 days of Council meeting	50%	50%	50%	80%	50%
Percentage of minutes requiring correction	1%	1%	0%	1%	0%
Percent of responses to citizens by the next working day from Action Center personnel	97%	97%	90%	96%	90%

DIVISION SUMMARY

10120195 MUNICIPAL ELECTIONS

MISSION:

Pursuant to Article II, Sections 5 and 6, of the Charter of the City of Norman, funds are budgeted to pay for City Council elections and any special elections that are anticipated. By resolution adopted each year, the City Council shall designate a date in the following year, which is approved under then-current state law, for the holding of Norman's municipal elections and Municipal runoff elections. If allowed by then-current state law, the date for municipal elections shall be in February and the Municipal runoff elections shall be in April.

DESCRIPTION:

The City Clerk's office maintains the Municipal Election funds, which pay for City Council elections and any special elections; makes certain that all required notification is given to the Election Board in a timely manner; and makes certain that all legal notices are served in a timely manner.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 75,591	$ 119,697	$ 119,697	$ 119,697	$ 183,115
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 75,591	$ 119,697	$ 119,697	$ 119,697	$ 183,115
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 75,591	$ 119,697	$ 119,697	$ 119,697	$ 183,115

DEPARTMENT SUMMARY

TOTAL CITY COUNCIL

MISSION:

The mission of the City Council of Norman is to promote a community of excellence with effective, efficient, and responsive services which promote the health, safety, and general well-being of the citizens. The City Council encourages group and individual initiatives that create social and physical environments of high quality.

DESCRIPTION:

The City Council is the legislative and governing body of City government. All legislative powers, except the initiative and referendum, are vested in the City Council. The City Council consists of a Mayor elected at large and eight Council members elected by the registered voters of the respective wards of the City. The Mayor shall preside at all meetings of the Council and shall perform in addition to his/her legislative duties such ceremonial duties as are necessary in the conduct of the City's business.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	1	1	1	1	1
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	1	1	1	1	1

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 200,071	$ 200,164	$ 200,164	$ 200,164	$ 176,124
Supplies & Materials	$ 22,251	$ 32,679	$ 30,319	$ 30,319	$ 28,675
Services & Maintenance	$ 858,727	$ 1,951,648	$ 1,654,008	$ 1,654,008	$ 1,800,663
Internal Services	$ 30,133	$ 37,651	$ 37,651	$ 37,651	$ 37,938
Capital Equipment	$ 6,546	$ 2,250	$ 15,167	$ 15,167	$ -
Subtotal	$ 1,117,728	$ 2,224,392	$ 1,937,309	$ 1,937,309	$ 2,043,400
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Department Total	$ 1,117,728	$ 2,224,392	$ 1,937,309	$ 1,937,309	$ 2,043,400

DIVISION SUMMARY

10110101 CITY COUNCIL

GOALS:

The mission of the City Council of Norman is to promote a community of excellence with effective, efficient, and responsive services which promote the health, safety, and general well-being of the citizens. The City Council encourages group and individual initiatives that create social and physical environments of high quality.

OBJECTIVES:

The City Council is the legislative and governing body of City government. All legislative powers, except the initiative and referendum, are vested in the City Council. The City Council consists of a Mayor elected at large and eight Council members elected by the registered voters of the respective wards of the City. The Mayor shall preside at all meetings of the Council and shall perform in addition to his/her legislative duties such ceremonial duties as are necessary in the conduct of the City's business.

The FYE 2027 General Fund allocation to the City Council includes funding in the amount of $571,400 to several outside agencies providing beneficial services to the entire Norman community. These agencies include:

Center for Children and Families, Inc. (CCFI) - $138,000
Kiwanis Kruiser - $14,500
Association of Central Oklahoma Governments (ACOG) – Membership - $91,350
Oklahoma Municipal League (OML) – Membership - $69,550
Oklahoma Municipal Management Services – Membership - $5,000
Social and Voluntary Services Commission - $253,000

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 10,975	$ 11,627	$ 11,627	$ 11,627	$ 11,627
Supplies & Materials	$ 12,973	$ 17,929	$ 17,929	$ 17,929	$ 13,925
Services & Maintenance	$ 610,331	$ 1,655,942	$ 1,355,942	$ 1,355,942	$ 1,526,957
Internal Services	$ 28,772	$ 36,294	$ 36,294	$ 36,294	$ 36,509
Capital Equipment	$ -	$ 2,250	$ 8,915	$ 8,915	$ -
Subtotal	$ 663,051	$ 1,724,042	$ 1,430,707	$ 1,430,707	$ 1,589,018
Division Total	$ 663,051	$ 1,724,042	$ 1,430,707	$ 1,430,707	$ 1,589,018

FYE 27 includes a 1% Emergency Reserve of $1,047,904 and FYE 26 included a 1% Emergency Reserve of $1,059,712.

DIVISION SUMMARY

10110198 SISTER CITIES PROGRAM

MISSION:

To establish, maintain and coordinate international relationships of economic, cultural and educational activities.

DESCRIPTION:

The Sister Cities Program is composed of citizen volunteers who establish goals and objectives for the program. The program also encourages and facilitates sister city relationships for Norman with cities outside the United States. Norman has four Sister Cities: Clermont-Ferrand, France; Colima, Mexico; Sieka Town, Japan; and Arezzo, Italy.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ 7,800	$ 10,000	$ 7,640	$ 7,640	$ 10,000
Services & Maintenance	$ -	$ -	$ 2,360	$ 2,360	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 7,800	$ 10,000	$ 10,000	$ 10,000	$ 10,000
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 7,800	$ 10,000	$ 10,000	$ 10,000	$ 10,000

DIVISION SUMMARY

10110005 INTERNAL AUDIT

MISSION:

Add value for the City Council and City Management in advancing the City's objectives by providing an independent source of assurance and consulting services designed to improve performance.

DESCRIPTION:

The office of the City Auditor aims to strengthen the City of Norman's ("The City") ability to create, protect, and sustain value by providing City Council and Management (Department Heads, Division Managers, and Supervisors) with independent, risk-based, and objective assurance, advice, insight, and foresight, under the governance of City Council, in the effective discharge of its responsibilities. Specifically, internal audit provides independent and objective assurance on the adequacy and effectiveness of the internal control structure, the safeguarding of assets, compliance with applicable laws, regulations, City ordinances, and City policies and the achievement of City objectives. Internal Audit also provides reasonable assurance to Management and City Council that the City's financial and operational controls, designed to manage the organization's risks and achieve the City's objectives, are operating in an efficient, effective, and equitable manner.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	1	1	1	1	1
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	1	1	1	1	1

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 189,096	$ 188,537	$ 188,537	$ 188,537	$ 164,497
Supplies & Materials	$ 1,478	$ 4,750	$ 4,750	$ 4,750	$ 4,750
Services & Maintenance	$ 12,511	$ 20,706	$ 20,706	$ 20,706	$ 20,706
Internal Services	$ 1,361	$ 1,357	$ 1,357	$ 1,357	$ 1,429
Capital Equipment	$ 6,546	$ -	$ 6,252	$ 6,252	$ -
Subtotal	$ 210,992	$ 215,350	$ 221,602	$ 221,602	$ 191,382
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 210,992	$ 215,350	$ 221,602	$ 221,602	$ 191,382

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

INTERNAL AUDIT

GOALS:

- Become a preferred place of employment for the public sector internal auditors.
- Be a key resource for the City Council, Finance Committee, and Management.
- Ensure Internal Audit aligns with City's Strategy.
- Expand audit coverage to include process efficiency & productivity, cost & control resource optimization, and workforce performance & internal controls.
- Improve the Office of the City Auditor's industry standing within the public sector.

OBJECTIVES:

- Attract and retain specialized and diverse workforce.
- Grow IA bench to match growth pattern of the City.
- Cost effectively execute triennial audit plan.
- Provide routine updates on value added through auditing and consulting engagements.
- Demonstrate objectivity, independence, and insight.
- Deliver findings which objectively assess GRC and provide meaningful value creation opportunities.
- Employ industry best practices such as, following frameworks like IIA's Global Internal Audit Standards (International Professional Practices Framework) and GAGAS (Generally Accepted Government Auditing Standards).
- Develop and implement QAIP leading to external validation in 2027.
- Create and implement a fraud training program.

PERFORMANCE MEASUREMENTS - RESULTS REPORT

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Audit Service Hours	N/A	N/A	1,864	1,864	
Audit Plan Completion	N/A	N/A	33%	33%	
Report Cycle Time (Weeks)	N/A	N/A	5	5	
Audit Client Satisfaction Surveys	N/A	N/A	4	4	
Percent of Audit	N/A	N/A	100%	1	

DIVISION SUMMARY

10110187 SOCIAL AND VOLUNTARY SERVICES

MISSION:

The mission of Social and Voluntary Services is to provide quality social and voluntary services to the citizens of Norman. They coordinate services designed to prevent, alleviate, or contribute to the solution of recognized social problems, and to improve the well-being of individuals, groups and the community.

DESCRIPTION:

The Social and Voluntary Services Commission acts in an advisory capacity to the City Council with specific attention to the evaluation and coordination of social and voluntary services in, but not limited to, the following areas: Arts and Humanities, community goals analysis and evaluation, health and mental health, income security, information referral, senior citizens and youth.

PERSONNEL:

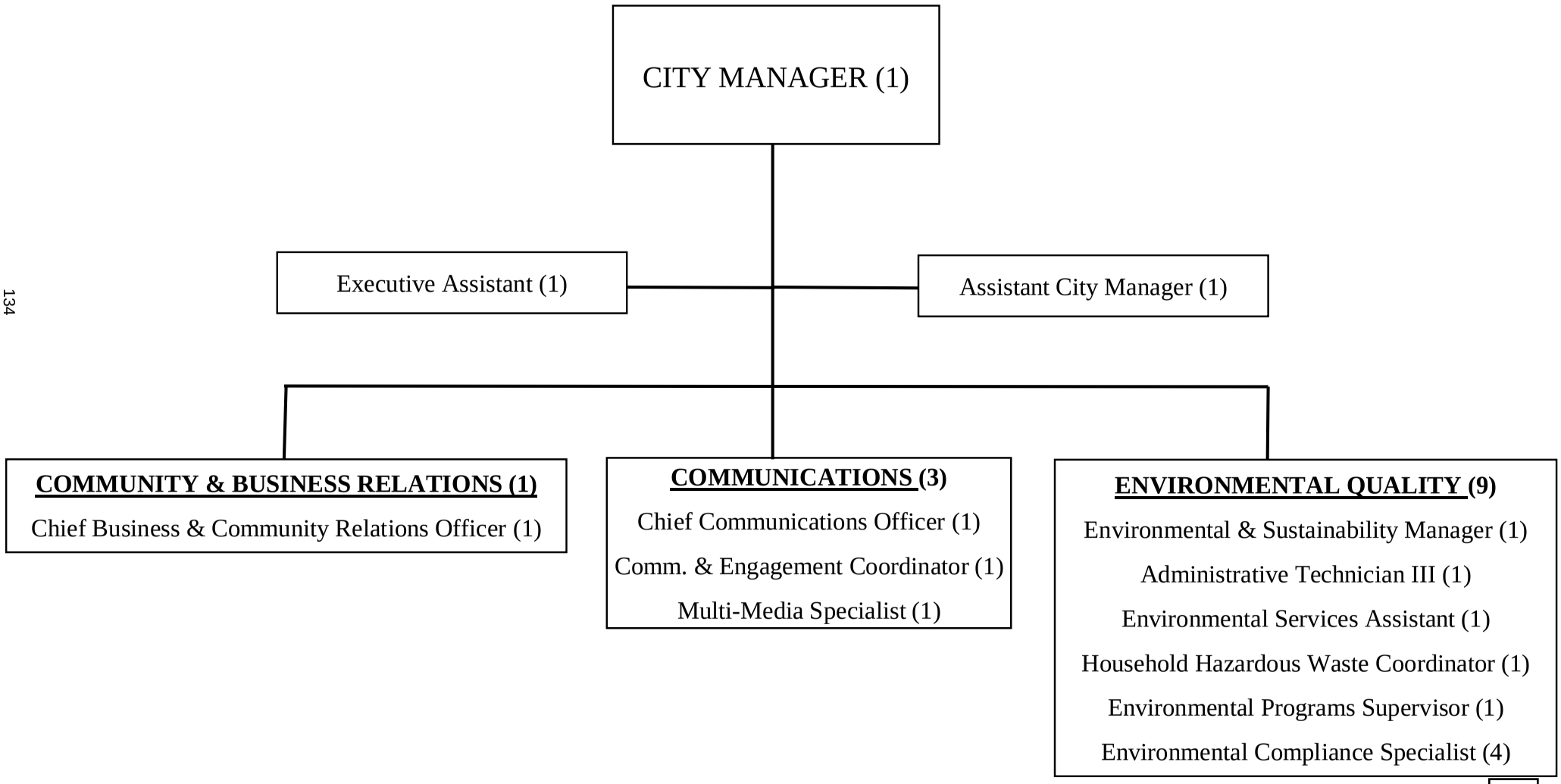
	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 235,885	$ 275,000	$ 275,000	$ 275,000	$ 253,000
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 235,885	$ 275,000	$ 275,000	$ 275,000	$ 253,000
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 235,885	$ 275,000	$ 275,000	$ 275,000	$ 253,000

OFFICE OF THE CITY MANAGER

16 EMPLOYEES



DEPARTMENT SUMMARY

TOTAL CITY MANAGER

MISSION:

The mission of the City Manager's office is to provide professional leadership, guidance and coordination to implement City policies as established by the City Council. The City Manager's office encourages employee development by providing a challenging and rewarding work environment. The City of Norman promotes the general well-being and understanding of the citizens of Norman.

DESCRIPTION:

The City Manager is appointed by and serves at the discretion of the City Council. The City Manager is responsible for the overall management and administration of day-to-day City operations

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	16	16	16	16	16
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	16	16	16	16	16

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 2,023,627	$ 2,155,841	$ 2,155,841	$ 2,155,841	$ 2,145,915
Supplies & Materials	$ 111,706	$ 172,865	$ 158,865	$ 158,865	$ 159,466
Services & Maintenance	$ 1,070,848	$ 1,187,773	$ 1,251,748	$ 1,251,748	$ 1,266,309
Internal Services	$ 67,258	$ 86,257	$ 86,257	$ 86,257	$ 84,895
Capital Equipment	$ 10,282	$ 101,281	$ 73,790	$ 73,790	$ 101,475
Subtotal	$ 3,283,720	$ 3,704,017	$ 3,726,501	$ 3,726,501	$ 3,758,060
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Department Total	$ 3,283,720	$ 3,704,017	$ 3,726,501	$ 3,726,501	$ 3,758,060

DIVISION SUMMARY

10110110 CITY MANAGER

MISSION:

The mission of the City Manager's office is to provide professional leadership, guidance and coordination to implement City policies as established by the City Council. The City Manager's office encourages employee development by providing a challenging and rewarding work environment. The City of Norman promotes the general well-being and understanding of the citizens of Norman.

DESCRIPTION:

The City Manager is appointed by and serves at the discretion of the City Council. The City Manager is responsible for the overall management and administration of day-to-day City operations.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	3	3	3	3	3
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	3	3	3	3	3

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 697,377	$ 704,125	$ 704,125	$ 704,125	$ 702,489
Supplies & Materials	$ 14,988	$ 15,087	$ 15,087	$ 15,087	$ 17,053
Services & Maintenance	$ 729,756	$ 831,472	$ 881,472	$ 881,472	$ 831,472
Internal Services	$ 23,918	$ 35,427	$ 35,427	$ 35,427	$ 31,109
Capital Equipment	$ 1,659	$ 96,281	$ 68,790	$ 68,790	$ 101,475
Subtotal	$ 1,467,699	$ 1,682,392	$ 1,704,901	$ 1,704,901	$ 1,683,598
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,467,699	$ 1,682,392	$ 1,704,901	$ 1,704,901	$ 1,683,598

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

CITY MANAGER

GOALS:

- Provide professional leadership for the City
- Execute policies and procedures
- Develop and recommend alternative solutions to community problems for consideration by the Mayor and City Council
- Develop new programs and measures to meet emerging and future needs of the City
- Manage City's operating and capital improvements budgets
- Promote confidence in city government through citizen involvement and excellent customer service

PERFORMANCE MEASUREMENTS-RESULTS REPORT:

- Work with intergovernmental stakeholders at the local/state level to prepare proposed rules, options and regulations for water re-use.
- Continue discussions and implementation of Council goals and priorities, to include, but not limited to, homelessness, evaluations of all City fees, off-street parking requirements, parking structures, green building, short-term rentals, carports in residential areas, adopting updated zoning and sub-regulations, implementing major grant awards, and increased RTA coordination.

DIVISION SUMMARY

10110113 COMMUNICATIONS

MISSION:

The mission of the Communications Division of the City Manager's office is to encourage transparency and enhance public trust through consistent, timely communication with City of Norman residents, businesses, and stakeholders.

DESCRIPTION:

The Communications Office establishes and maintains effective communications and community relations through media relations, public information activities, and community outreach.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	3	3	3	3	3
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	3	3	3	3	3

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 295,243	$ 344,629	$ 344,629	$ 344,629	$ 326,464
Supplies & Materials	$ 9,963	$ 10,210	$ 10,210	$ 10,210	$ 10,210
Services & Maintenance	$ 4,644	$ 54,908	$ 54,908	$ 54,908	$ 94,908
Internal Services	$ 3,782	$ 3,749	$ 3,749	$ 3,749	$ 3,404
Capital Equipment	$ 1,659	$ -	$ -	$ -	$ -
Subtotal	$ 315,291	$ 413,496	$ 413,496	$ 413,496	$ 434,986
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 315,291	$ 413,496	$ 413,496	$ 413,496	$ 434,986

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

COMMUNICATIONS

GOALS:

- To effectively promote City services to Norman residents.
- To educate citizens regarding City news and important community issues.
- To foster citizen engagement with the City of Norman.
- To advise staff and elected officials in areas of communication and media relations.

OBJECTIVES:

- Produce quality media to keep the community informed about City news and programs.
- Establish and build upon positive relationships with the Press.
- Maintain open lines of communication with community partners and agencies.
- Coordinate and participate in public outreach/education events and opportunities.
- Provide effective communications during crisis and emergency situations.

PERFORMANCE MEASUREMENTS - RESULTS REPORT

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Report weekly newsletter	50	50	50	50	50
Report press	175	178	180	165	170
Report visits to the City of Norman website	1,305,591	1,452,211	1,310,000	1,420,000	1,500,000
Report Instagram followers	3,133	4,173	3,855	5,035	6,000
Report Facebook followers	23,690	25,228	26,160	27,590	29,090
Report Twitter followers	2,785	3,438	3,115	3,300	3,935
Report YouTube subscribers	2,785	3,438	3,115	3,300	3,935
Report Norman E-News	2,785	3,101	3,115	3,900	4,400
Report in-house video	55	28	45	30	30
Report live-stream videos	106	116	100	105	105
Report election/ awareness	2	1	2	2	2

DIVISION SUMMARY

10110111 COMMUNITY & BUSINESS RELATIONS

MISSION:

To enhance the local climate for new and existing businesses, special events, and other place making initiatives aimed at improving Norman's commercial districts.

DESCRIPTION:

The Community & Business Development division is a part of the City Manager's department. It oversees policy and programs to advance local economic development, specifically as it relates to the recruitment and retention of retail or other sales tax producing businesses, as well as managing the Special Event application process. This division serves as an liaison to external stakeholders including the local business community, special event organizers, and other community partners.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	1	1	1	1	1
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	1	1	1	1	1

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 155,419	$ 154,996	$ 154,996	$ 154,996	$ 153,890
Supplies & Materials	$ 617	$ 800	$ 800	$ 800	$ 800
Services & Maintenance	$ 41,849	$ 50,478	$ 50,045	$ 50,045	$ 50,478
Internal Services	$ 3,482	$ 3,432	$ 3,432	$ 3,432	$ 2,975
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 201,366	$ 209,706	$ 209,273	$ 209,273	$ 208,143
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 201,366	$ 209,706	$ 209,273	$ 209,273	$ 208,143

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

COMMUNITY & BUSINESS RELATIONS

GOALS:

- Showcase Norman as an attractive destination for new or expanding retailers
- Retention and strengthening of existing businesses
- Improve permit application process for Special Events
- Achieve Film-Friendly certification in partnership with VisitNorman
- Support place making initiatives in our commercial districts
- Collaborate with community partners to work towards building economic resiliency

OBJECTIVES:

- Continued recruitment of targeted retailers based on updated retail leakage reports and community needs
- Support programs aimed at assisting small business in Norman
- Continued implementation of City View software for Special Events, including addition of film permit
- Support local partners with place making and community-building efforts

PERFORMANCE MEASUREMENTS - RESULTS REPORT

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Website Data					
DestinationNorman.com	2,195	1,488	2,000	2,000	2,000
Event Permits	18	27	30	32	30
Film Permits	1	8	5	4	6

Notes to Results Report: *City View launched in November 2023.

DIVISON SUMMARY

10110343 ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY

MISSION:

- To help protect human health, the environment, and the publicly owned treatment works.
- To help ensure City compliance with its Oklahoma Pollutant Discharge Elimination System (OPDES) and other regulatory permits.
- To administer the Earth Change, Industrial Pretreatment, and FOG permitting process.
- To ensure City compliance with its Oklahoma Pollutant Discharge Elimination System (OPDES) and other regulatory permits, including Phase II MS4 program and the Industrial Pretreatment Program.
- To control the introduction of pollutants into the MS4 stormwater discharges, spills, and dumping.
- To advise and assist the City of Norman to develop sustainable measures, practices, buildings, and fleets that are environmentally, economically, and socially responsible.
- To act as the Utilities Department representative on environmental issues.
- To assist citizens, businesses and the City government in preventing pollution.
- To enable smart choices for our community and its residents by promoting through education, outreach and awareness efforts, energy, fuel, and water conservation; investment in renewable energy; reduction of waste; and protection and restoration of the community's resources.
- To provide a safe and reliable place for residents to reuse, recycle and/or dispose of household hazardous materials.

DESCRIPTION:

The Division of Environmental Resilience and Sustainability helps protect the health, safety and welfare of our residents while also providing support to various City Departments and Divisions. These goals are achieved through their efforts in regulating certain activities like construction stormwater runoff and industrial wastewater discharges to the sanitary sewer, in monitoring and controlling pollutants from businesses or in stormwater runoff discharges that could cause harm to employees, residents, environment and City property and by helping internal and external stakeholders maintain compliance with environmental permits and requirements, as well as adopting, and providing support to others who have environmental and conservational activities, plans and programs. Additionally, they respond to citizen requests, pollution issues and the Norman Action Center notifications within two days. They are also tasked with planning and implementing projects within the Lake Thunderbird TMDL load reduction requirements so that the water quality within the lake is improved. Their activities are accomplished through programs such as the Municipal Separate Storm Sewer System (MS4) Program, the TMDL Monitoring and Compliance Program, the Industrial Pretreatment Program, the Fats Oil and Grease Program, the Cross Connection Control Program, the Household Hazardous Waste Facility, and other programs. This Division is the liaison with the Environmental Control Advisory Board which is a board responsible for education. This Division works with departments and divisions to plan and implement environmental and sustainability measures to protect and restore the community's environment. In addition, this Division is responsible for planning the Earth Day Festival and Earth Moon activities, as well as other participatory, educational, outreach and awareness events.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	6	6	6	6	6
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	6	6	6	6	6

DIVISON SUMMARY

10110343 ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 517,610	$ 642,561	$ 642,561	$ 642,561	$ 639,040
Supplies & Materials	$ 44,931	$ 89,396	$ 89,396	$ 89,396	$ 91,117
Services & Maintenance	$ 175,486	$ 186,251	$ 186,251	$ 186,251	$ 214,709
Internal Services	$ 28,841	$ 29,697	$ 29,697	$ 29,697	$ 32,038
Capital Equipment	$ 3,500	$ 5,000	$ 5,000	$ 5,000	$ -
Subtotal	$ 770,367	$ 952,905	$ 952,905	$ 952,905	$ 976,904
Capital Projects	$ -	$ -	$ -	$ -	$ -
Division Total	$ 770,367	$ 952,905	$ 952,905	$ 952,905	$ 976,904

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY

GOALS:

- To be in full compliance with Federal and State Pretreatment Regulations
- To provide the tools and training to have an educated staff with accurate, reliable information
- To provide a safe work environment
- To help protect the infrastructure of the Utilities Department
- To aid in protecting residents and the environment from pollution
- To educate businesses and the community on environmental issues, pollution prevention and waste reduction
- To provide technical support to the Utilities Department and all departments
- To recover costs for excessive strength waste and laboratory analysis and strive to reduce costs for other programs

OBJECTIVES:

- To be the city liaison and provide assistance to the Environmental Control Advisory Board with public education and providing guidance to Council.
- Maintain Green Norman website.
- Continue coordination of the Earth Day Festival and Earth Month activities.
- Provide a safe and reliable place for residents to reuse, recycle, or dispose of their household hazardous waste.
- Clearly communicate requirements for the Fats, Oil, and Grease (FOG) Program, the Dental Amalgam Program, and the Industrial Pretreatment Program to new and existing businesses.
- Provide technical advice, as related to Industrial Pretreatment, to other division/departments.
- Develop new programs and measures to meet emerging and future needs of division.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Respond to complaints within 24 hours of time reported	99%	99%	99%	98%	99%
Industrial users who have	88%	88%	88%	100%	88%
Full compliance with state and federal regulations	100%	100%	100%	100%	100%
Required licensed food	100%	100%	100%	100%	100%
Inspect all facilities and construction sites identified as potential stormwater pollution	84%	99%	100%	99%	99%
Permit all earth disturbing activities that meet permit requirements	100%	100%	100%	100%	100%
Revenue collected	$67,313	$7,272	$100,000	$80,000	$80,000

DIVISION SUMMARY

10110193 SPECIAL STUDIES / CONTRIBUTIONS

MISSION:

The mission of Special Studies/Contributions is to help the City of Norman move forward in funding special studies that are needed throughout the year.

DESCRIPTION:

Special Studies and Contributions is an account set up to help implement the funding to resolve various issues which arise during the fiscal year and are not anticipated in advance.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 49,999	$ 5,000	$ 5,000	$ 5,000	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 49,999	$ 5,000	$ 5,000	$ 5,000	$ -
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 49,999	$ 5,000	$ 5,000	$ 5,000	$ -

DIVISION SUMMARY

10110225 STORMWATER QUALITY

MISSION:

- To help protect human health, the environment, and the publicly owned treatment works.
- To protect the health safety and welfare of residents through regulation of the City's MS4 program and the TMDL monitoring and compliance program.
- Administer the Earth Change, Industrial Pretreatment, and FOG permitting processes.
- To ensure City compliance with its Oklahoma Pollutant Discharge Elimination System (OPDES) and other regulatory permits, including the Phase II MS4 program and the Industrial Pretreatment Program.
- To advise and assist the City of Norman to develop sustainable measures, practices, buildings, and fleets that are environmentally, economically, and socially responsible.
- To assist citizens, businesses, and the city government in preventing pollution.
- To control the introduction of pollutants into the MS4 from stormwater discharges, spills, dumping, illicit discharges, or other methods.
- Act as the Utilities Department representative on environmental issues.
- Enable smart choices for our community and its residents by promoting, through education, outreach and awareness efforts, energy, fuel, and water conservation; investment in renewable energy; reduction of waste; and protection and restoration of the community's resources.
- To provide a safe and reliable place for residents to reuse, recycle and/or dispose of household hazardous materials.

DESCRIPTION:

The Division of Stormwater Quality helps protect the health, safety and welfare of our residents, while also providing support to various City Departments and Divisions. These goals are achieved through their efforts in regulating certain activities like construction stormwater runoff and industrial wastewater discharges to the sanitary sewer, in monitoring and controlling pollutants from businesses or in stormwater runoff discharges that could cause harm to employees, residents, environment and City property and by helping internal and external stakeholders maintain compliance with environmental permits and requirements, as well as adopting, and providing support to others who have adopted, environmental and conservational activities, plans and programs. Additionally, they respond to citizen requests, pollution issues, and the Norman Action Center notifications within two days. They are also tasked with planning and implementing projects within the Lake Thunderbird Watershed to meet TMDL load reduction requirements so that the water quality within the lake is improved. Their activities are accomplished through programs such as the Municipal Separate Storm Sewer System (MS4) Program, the TMDL Monitoring and Compliance Program, the Industrial Pretreatment Program, the Fats, Oil and Grease Program, the Cross Connection Control Program, the Household Hazardous Waste Facility, and other programs. This Division is the liaison with the Environmental Control Advisory Board which is a board responsible for education. This Division works with Departments and Divisions to plan and implement environmental and sustainability measures to protect and restore the community's environment. In addition, this Division is responsible for planning the Earth Day Festival and Earth Month activities, as well as other participatory, educational, outreach and awareness events.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	3	3	3	3	3
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	3	3	3	3	3

DIVISION SUMMARY

10110225 STORMWATER QUALITY

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 357,978	$ 309,530	$ 309,530	$ 309,530	$ 324,032
Supplies & Materials	$ 41,208	$ 57,372	$ 43,372	$ 43,372	$ 40,286
Services & Maintenance	$ 69,115	$ 59,664	$ 73,664	$ 73,664	$ 74,742
Internal Services	$ 7,235	$ 13,953	$ 13,953	$ 13,953	$ 15,369
Capital Equipment	$ 3,463	$ -	$ -	$ -	$ -
Subtotal	$ 478,998	$ 440,519	$ 440,519	$ 440,519	$ 454,429
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 478,998	$ 440,519	$ 440,519	$ 440,519	$ 454,429

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

STORMWATER QUALITY

GOALS:

- To be in full compliance with Federal and State Pretreatment Regulations
- To provide the tools and training to have an educated staff with accurate, reliable information
- To provide a safe work environment
- To help protect the infrastructure of the Utilities Department
- To aid in protecting residents and the environment from pollution
- To educate businesses and the community on environmental issues, pollution prevention and waste reduction
- To provide technical support to the Utilities Department and all departments
- To recover costs for excessive strength waste and laboratory analysis and strive to reduce costs for other programs

OBJECTIVES:

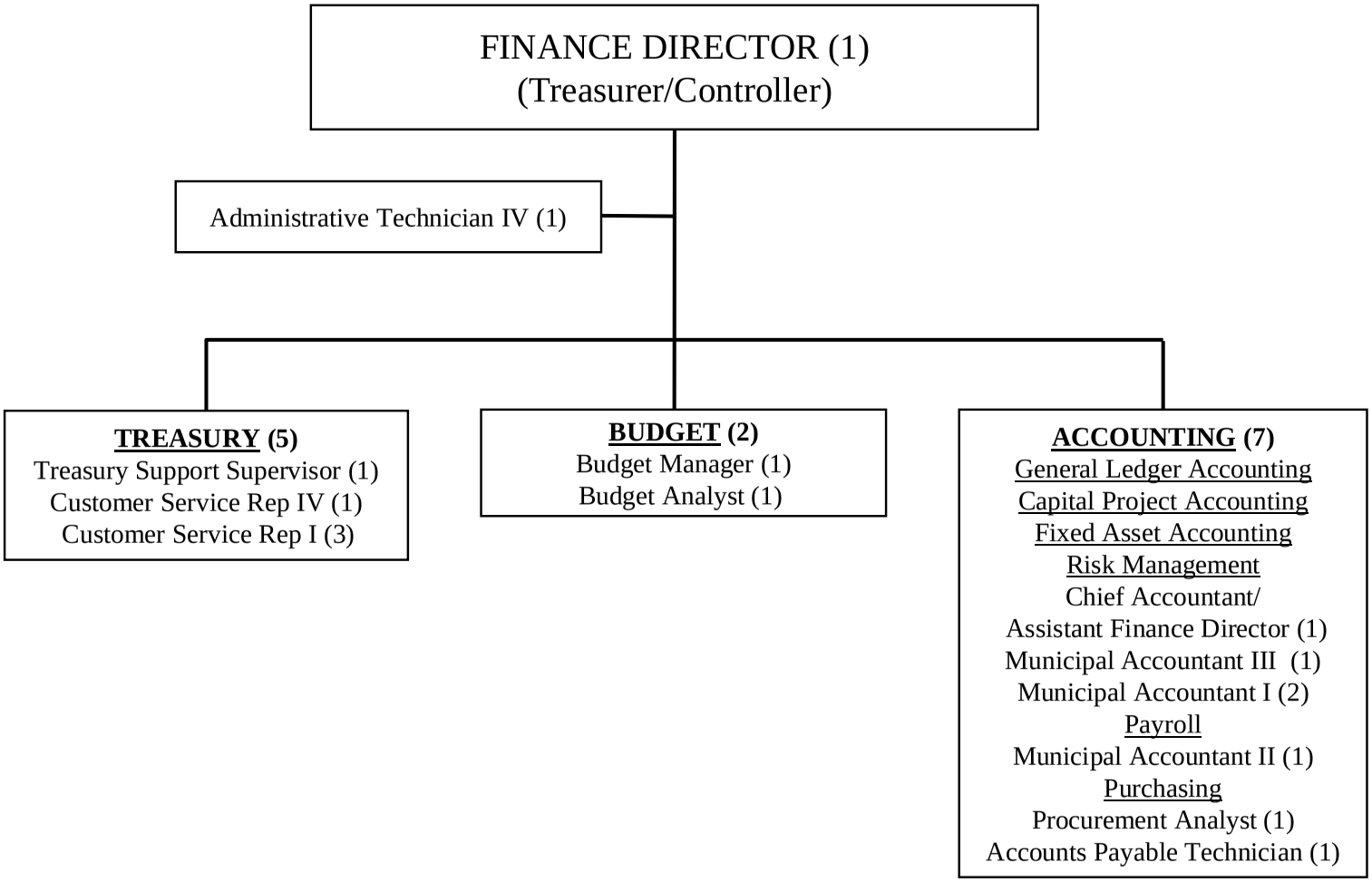
- To be the city liaison and provide assistance to the Environmental Control Advisory Board with public education and providing guidance to Council.
- Manage the Green Norman website.
- Continue coordination of the Earth Day Festival and Earth Month.
- Continue coordination and implementation of household hazardous waste disposal options for the community.
- Clearly communicate requirements for the MS4 and TMDL Compliance and Monitoring Programs, the Fats, Oil and Grease (FOG) program, the Dental Amalgam Program, the Cross Connections Control Program, and the Industrial Pretreatment Program to new and existing businesses.
- Provide technical advice to other divisions/departments.
- Develop new programs and measures to meet emerging and future needs of division.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Respond to stormwater complaints within 24 hours of report	99%	99%	99%	99%	99%
Industrial users who have achieved compliance with all of the significant requirements of the industrial pretreatments program	88%	88%	88%	100%	88%
Full compliance with the State and Federal regulations	100%	100%	100%	100%	100%
Required Licensed Food Establishments participating in Fats, Oil, and Grease program	100%	100%	100%	100%	100%
Inspect facilities and construction sites identified as potential stormwater pollution sources	84%	99%	100%	99%	99%
Permit all earth disturbing activities that meet permit requirements	100%	100%	100%	100%	100%
Revenue Collected	$ 67,313	$ 77,722	$ 100,000	$ 80,000	$ 100,000

FINANCE DEPARTMENT

16 EMPLOYEES



DEPARTMENT SUMMARY

TOTAL FINANCE DEPARTMENT

MISSION:

The mission of the Department of Finance is to plan, receive, monitor, safeguard, invest, account for and expend the financial resources of the City of Norman in the highest legal, ethical and professional standard practical, and to respond to the service needs of our customers in a timely, courteous and accurate manner.

DESCRIPTION:

The Department of Finance (DOF) is the central manager of the City's assets and is responsible for controlling and recording the organization's financial activity. Specifically, the DOF reviews and monitors financial activity against the City's financial plan (budget); initiates and records all investment activity; and prepares financial statements and schedules for audit and public information. The Department also provides purchasing, and payroll services to user departments. In FYE 2027, the 7 positions in the Utility Billing division transferred to the Water department.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	23	23	23	23	16
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	23	23	23	23	16

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 2,282,028	$ 2,295,804	$ 2,295,804	$ 2,295,804	$ 1,746,033
Supplies & Materials	$ 27,458	$ 27,255	$ 31,355	$ 31,355	$ 12,222
Services & Maintenance	$ 1,221,144	$ 1,239,597	$ 1,235,497	$ 1,235,497	$ 816,562
Internal Services	$ 209,436	$ 243,567	$ 243,567	$ 243,567	$ 155,115
Capital Equipment	$ 2,172	$ 12,500	$ 12,500	$ 12,500	$ 6,750
Subtotal	$ 3,742,239	$ 3,818,723	$ 3,818,723	$ 3,818,723	$ 2,736,682
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Audit Adjust/Encumbrances	$ (558)	$ -	$ -	$ -	$ -
Subtotal	$ (558)	$ -	$ -	$ -	$ -
Department Total	$ 3,741,681	$ 3,818,723	$ 3,818,723	$ 3,818,723	$ 2,736,682

DIVISION SUMMARY

10330320 ACCOUNTING

MISSION:

The mission of the Accounting Division is to provide, monitor and operate an accounting system which records all the financial transactions of the City on an accurate and timely basis for reporting and dissemination in appropriate format to user departments, management, oversight agencies, and citizens.

DESCRIPTION:

The Accounting Division maintains and operates the financial and budgetary accounting system, which captures and records all financial transactions of the City. In addition to the general ledger system, the Division maintains, processes, monitors and reconciles various sub-systems which capture detailed transactions in the areas of payroll administration and reporting, procurement of goods and services, accounts payable, accounts receivable, Risk Management, and fixed assets. The Division is responsible for special, monthly, and annual financial reporting in various formats, including the Annual Comprehensive Financial Report.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	7	7	7	7	7
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	7	7	7	7	7

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 768,106	$ 783,808	$ 783,808	$ 783,808	$ 790,219
Supplies & Materials	$ 6,396	$ 4,397	$ 4,397	$ 4,397	$ 4,397
Services & Maintenance	$ 305,969	$ 311,536	$ 288,436	$ 288,436	$ 288,436
Internal Services	$ 30,690	$ 34,289	$ 34,289	$ 34,289	$ 35,785
Capital Equipment	$ -	$ 12,500	$ 12,500	$ 12,500	$ 4,500
Subtotal	$ 1,111,161	$ 1,146,530	$ 1,123,430	$ 1,123,430	$ 1,123,337
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,111,161	$ 1,146,530	$ 1,123,430	$ 1,123,430	$ 1,123,337

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

ACCOUNTING

GOALS:

- To provide accurate financial information in an appropriate and timely manner to all users.
- To capture and record all financial transactions of the City in accordance with generally accepted accounting principles.
- To implement and observe all applicable Government Accounting Standards Board (GASB) pronouncements.
- To observe and meet all schedules and deadlines for financial reporting, tax deposits, payroll, purchasing, Risk Management, and accounts payable.

OBJECTIVES:

- Produce a Comprehensive Annual Financial Report each year, which conforms to the highest standards of financial reporting.
- Financial statements to be prepared in accordance with all GASB requirements.
- Ensure monthly departmental revenue and expenditure activity and reports are produced within 10 working days after the end of each month.
- Ensure receipt and verification of all personnel changes and time data to produce accurate biweekly payroll.
- Ensure distribution and deposit of all payroll withholdings.
- Monitor all requests for bids and requests for proposals to ensure compliance with statutory and policy requirements.
- Process all receiving and invoice documents when received to meet weekly accounts payable schedule.
- Maintain an organized and up-to-date filing system for all required documentation.
- Maintain project accounting system, which includes all capital projects of the City.
- 100% of fixed assets will be tagged and tracked using the fixed asset tracking system. An annual inventory will be performed to verify the status of the fixed assets and infrastructure activity will be tracked accordingly.

PERFORMANCE MEASUREMENTS - RESULTS REPORT

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Accounting and Financial					
Audited CAFR will be published within 180 days from end of fiscal year, 100% of the time	180 days	180 days	180 days	180 days	180 days
Number of years GFOA Certificate of Achievement for Excellence in Financial Reporting received since 1991	34	35	36	36	37
Monthly revenue and expenditure reports produced and disseminated within 10 working days from the end of the month, 95% of the time	3 days	3 days	3 days	3 days	3 days
Readily available fixed assets inventoried, and all fixed assets and infrastructure reconciled annually	100%	100%	100%	100%	100%

PERFORMANCE MEASUREMENTS - RESULTS REPORT (continued)

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Financial statements in the format required by GASB	100%	100%	100%	100%	100%
Payroll:					
Receive hours information from all departments on time, 95% of the time	96%	96%	96%	96%	96%
Checks processed on Wednesday prior to pay day, 100% of the time	100%	100%	100%	100%	100%
Taxes deposited timely, 100% of the time	100%	100%	100%	100%	100%
Increase in number of employees participating in direct deposit	100%	100%	100%	100%	100%
Purchasing:					
All invoices and payment authorizations received by deadline and checks processed as scheduled, 100% of the time	99%	99%	99%	99%	99%

DIVISION SUMMARY

10330301 ADMINISTRATION

MISSION:

The mission of the Administration Division is to facilitate the success of the operating divisions of the department through the provision of oversight, staff support and internal and public advocacy. The Division also provides financial advice and support to the City Council, the various departments of the City and to the public.

DESCRIPTION:

The Administration Division consists of the Director and the administrative support staff for the department. In addition to departmental oversight and support functions, the debt administration and investment activities of the City is conducted within the Administration Division.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	2	2	2	2	2
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	2	2	2	2	2

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 305,180	$ 306,549	$ 306,549	$ 306,549	$ 237,692
Supplies & Materials	$ 582	$ 680	$ 1,180	$ 1,180	$ 680
Services & Maintenance	$ 59,698	$ 19,421	$ 42,021	$ 42,021	$ 42,021
Internal Services	$ 88,489	$ 103,081	$ 103,081	$ 103,081	$ 78,239
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 453,948	$ 429,731	$ 452,831	$ 452,831	$ 358,632
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 453,948	$ 429,731	$ 452,831	$ 452,831	$ 358,632

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

ADMINISTRATION

GOALS:

To facilitate the success of the operating divisions of the Department of Finance in achieving their mission in support of the goals of the City of Norman.

OBJECTIVES:

Monitor the success of the operating divisions in achieving their stated performance measures and to increase returns on City investments within stated Investment Policy guidelines.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Achieve stated department-wide performance indicators	100%	100%	100%	80%	100%
Investment returns to meet or exceed budgeted interest returns	100%	100%	100%	75%	100%

DIVISION SUMMARY

10330130 BUDGET

MISSION:

The Budget Division is committed to enhancing communications, improving budget practices, providing guidance through budget policy, providing financial and operational information and serving the City departments, citizens and outside agencies in a timely and professional manner.

DESCRIPTION:

The Budget Division is responsible for preparing, coordinating, monitoring and administering the annual operating budget, assisting in special project research, preparing fiscal policy reports and conducting financial analyses for the City of Norman.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	2	2	2	2	2
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	2	2	2	2	2

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 252,971	$ 259,862	$ 259,862	$ 259,862	$ 259,268
Supplies & Materials	$ 1,841	$ 1,820	$ 5,420	$ 5,420	$ 1,820
Services & Maintenance	$ 9,883	$ 13,030	$ 9,430	$ 9,430	$ 13,530
Internal Services	$ 15,357	$ 20,498	$ 20,498	$ 20,498	$ 25,332
Capital Equipment	$ 2,172	$ -	$ -	$ -	$ 2,250
Subtotal	$ 282,224	$ 295,210	$ 295,210	$ 295,210	$ 302,200
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 282,224	$ 295,210	$ 295,210	$ 295,210	$ 302,200

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

BUDGET

GOALS:

- Produce a balanced operating budget as required by City Charter, Article III, Section 4 (I) and Article II, Section 17-205 of the Oklahoma Municipal Budget Act.
- Help decision-makers make informed choices about the use of services and capital assets by assisting in research efforts and analysis.
- Stay informed, up-to-date and educated on various technical and policy issues affecting government finance in order to provide professional support and training to others on finance, budget and accounting issues.
- Provide departments with clearly defined financial policies and procedures as they relate to finance and budget transactions to ensure compliance with City Manager, City ordinances and other regulatory governmental agency
- Monitor operational activities, and proactively strive to improve processes.

OBJECTIVES:

- Ensure the annual operating budget is timely, accurate, and meets the criteria set forth in the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award Program.
- Assist City departments, Council members and citizens in research efforts and developing approaches to achieve goals by providing accurate information to requestors in a timely manner or directing them to the appropriate resource.
- Increase awareness/knowledge related to various finance and budget issues through workshops and correspondence.
- Monitor daily financial activities for appropriateness/compliance and provide monthly reports to ensure that expenditures are within budgetary guidelines.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Number of years GFOA Distinguished Presentation Award received since 1991	34	35	36	36	37
City Manager's proposed Budget delivered to City Council at least 30 days prior to the end of the current fiscal year	78 days	80 days	81 days	81 days	67 days
Number of Training Workshops conducted/ attended	1/2	1/2	2/3	2/3	2/2
Issue monthly analysis reports within 3 days of receipt of monthly accounting reports, 95% of the time	100%	100%	100%	100%	100%
Actual revenues received vs. budget	+20.4%	+7%	n/a	+2%	n/a
Actual expenditures vs. budget	-32.60%	-34.80%	n/a	-31.30%	n/a

DIVISION SUMMARY

10330125 TREASURY

MISSION:

The primary mission of the Treasury Division is to act as the City's receipting and disbursing agent of public financial assets in order to maximize the utilization and safekeeping of City funds while maintaining a customer oriented and professional attitude.

DESCRIPTION:

Processes and records all City revenues, which include utility deposits and payments, either manually or by importing files from the bank to our new system Advanced Utilities. Processes and generates accounts receivables billing and maintains accounts receivable records for invoice billing. Receiving revenues generated by all departments throughout the City. Making bank deposits daily. Maintaining the City's operating fund for all the departments by reimbursement of petty cash tickets, trip requests, writing checks and reconciling the credit statements and activities. Responsibilities include processing and balancing Site Development, Inspection deposits, Oil and Gas Cash Bonds, Bulk Water deposits, and all the liability funds. Processing and reconciling for bank debits and credits. Maintains and processes all returned checks. Processes utility and other types of credit card payments including the Interactive Voice Response (IVR) utility payments made by customers on the phone, and Paymentus (online utility payments made by customers), and maintains all credit card records for Municipal Court, Parks and Recreation, Westwood Golf, Planning/Development Service & the Transfer Station.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	5	5	5	5	5
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	5	5	5	5	5

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 517,300	$ 491,405	$ 491,405	$ 491,405	$ 458,854
Supplies & Materials	$ 3,709	$ 4,675	$ 4,675	$ 4,675	$ 5,325
Services & Maintenance	$ 437,504	$ 411,760	$ 411,760	$ 411,760	$ 413,110
Internal Services	$ 16,635	$ 17,104	$ 17,104	$ 17,104	$ 15,759
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 975,148	$ 924,944	$ 924,944	$ 924,944	$ 893,048
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 975,148	$ 924,944	$ 924,944	$ 924,944	$ 893,048

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

TREASURY

GOALS:

- Timely and accurate receiving of customer payments and revenues.
- Cross training of all clerks in Treasury Division.
- Provide better means of storing records.
- Continue to track payment errors.

OBJECTIVES:

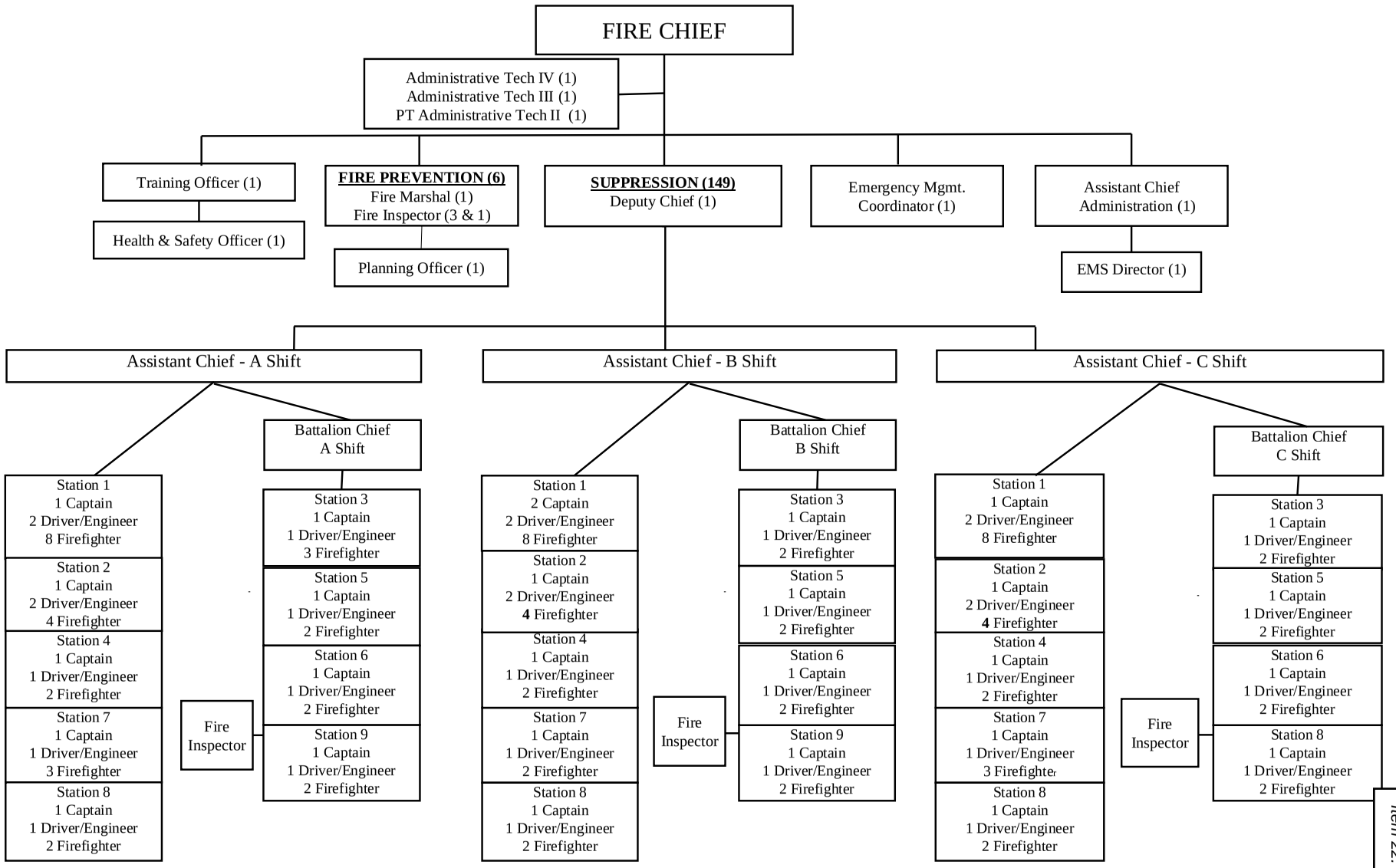
- Deposit all funds in financial institutions in a timely manner.
- Improve and increase cross training of employees, and customer service skills.
- Reduce storage by using spool view, scanning and reorganizing storage areas.
- Reduce payment error.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Funds deposited in bank within 24 hours of receipt	95%	95%	95%	95%	95%
Number of hours spent in cross training per clerk/per year	30	30	40	40	40
Keep payment errors to 1% a year	1%	1%	1%	1%	1%
Time spent on the reorganization of storage per year	24 hours	24 hours	24 hours	24 hours	24 hours

FIRE DEPARTMENT

165 EMPLOYEES



DEPARTMENT SUMMARY

TOTAL FIRE DEPARTMENT

MISSION:

The Norman Fire Department is committed to the efficient delivery of quality safety and protective services to the citizens of Norman.

DESCRIPTION:

The Norman Fire Department protects the citizens of Norman from emergencies and disasters through hazard suppression, prevention, mitigation, and educational programs.

*Beginning in FYE 11, personnel employed with the Public Safety Sales Tax Fund and their expenditures are accounted for in Fund 15 – Public Safety Sales Tax Fund.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	133	133	134	134	134
Part-time Positions	1	1	1	1	1
Total Budgeted Positions	134	134	135	135	135

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 19,733,547	$ 19,549,552	$ 19,549,552	$ 19,549,552	$ 19,017,679
Supplies & Materials	$ 368,613	$ 335,724	$ 340,465	$ 340,465	$ 333,395
Services & Maintenance	$ 444,953	$ 442,646	$ 440,646	$ 440,646	$ 494,802
Internal Services	$ 776,559	$ 1,117,521	$ 1,117,521	$ 1,117,521	$ 1,152,972
Capital Equipment	$ 409,997	$ 469,105	$ 478,695	$ 478,695	$ 923,766
Subtotal	$ 21,733,668	$ 21,914,548	$ 21,926,879	$ 21,926,879	$ 21,922,614
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Department Total	$ 21,733,668	$ 21,914,548	$ 21,926,879	$ 21,926,879	$ 21,922,614

DIVISION SUMMARY

10664240 ADMINISTRATION

MISSION:

The Fire Department Administration Division facilitates the effective integration and application of all available resources.

DESCRIPTION:

The Fire Department Administration Division provides for the general supervision of all activities in the Fire Department and is responsible for short and long-range department planning, budget formulation and administration, personnel administration, and the assembling and effective distribution of all Fire Department resources.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	7	7	7	7	6
Part-time Positions	1	1	1	1	1
Total Budgeted Positions	8	8	8	8	7

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,122,581	$ 1,237,199	$ 1,237,199	$ 1,237,199	$ 1,097,291
Supplies & Materials	$ 16,380	$ 10,180	$ 10,180	$ 10,180	$ 12,194
Services & Maintenance	$ 131,558	$ 133,537	$ 133,537	$ 133,537	$ 132,043
Internal Services	$ 30,779	$ 36,736	$ 36,736	$ 36,736	$ 34,067
Capital Equipment	$ 48,141	$ 6,750	$ 6,750	$ 6,750	$ 9,000
Subtotal	$ 1,349,439	$ 1,424,402	$ 1,424,402	$ 1,424,402	$ 1,284,595
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,349,439	$ 1,424,402	$ 1,424,402	$ 1,424,402	$ 1,284,595

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

ADMINISTRATION

GOALS:

- To continue to supervise and oversee all Fire Department activities in order to assure effective service to the public.
- To continue to coordinate and implement departmental planning; budget formulation and administration; personnel administration; and effective distribution and assignment of resources for all Department staff members to provide a healthy and productive work environment.
- To continue to review and update policy, procedures, rules and regulations for the Fire Department.

OBJECTIVES:

- Continue to look at, manage and implement our growth and apparatus plans.
- Continue to oversee implementation and improvement of CAD/RMS with Prevention for Fire Department use as well as all other divisions.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Apparatus replacement overhaul	100%	100%	100%	100%	100%
Future growth and management	100%	100%	100%	100%	100%
CAD/RMS implementation and improvement	100%	100%	100%	100%	100%

DIVISION SUMMARY

10664144 DISASTER PREPAREDNESS

MISSION:

To safeguard the community from the effects of disaster through a comprehensive disaster preparedness program.

DESCRIPTION:

The Emergency Management Division provides for warning to the community in case of natural, man-made, or technological disaster, and for coordinating mitigation, preparedness, response, and recovery operations.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	1	1	1	1	1
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	1	1	1	1	1

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 164,553	$ 145,058	$ 145,058	$ 145,058	$ 143,953
Supplies & Materials	$ 47,376	$ 43,114	$ 43,114	$ 43,114	$ 42,936
Services & Maintenance	$ 43,194	$ 40,366	$ 40,366	$ 40,366	$ 40,366
Internal Services	$ 6,367	$ 10,788	$ 10,788	$ 10,788	$ 11,166
Capital Equipment	$ 77,989	$ 79,500	$ 79,500	$ 79,500	$ -
Subtotal	$ 339,479	$ 318,826	$ 318,826	$ 318,826	$ 238,421
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 339,479	$ 318,826	$ 318,826	$ 318,826	$ 238,421

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

DISASTER PREPAREDNESS

GOALS:

- To maintain the Outdoor Warning System operational at 90% or greater
- To plan for and coordinate mitigation, preparedness, response, and recovery operations throughout the City
- To give warning to the community in case of impending natural, man-made, or technological emergency
- To continue integration of the National Incident Management System (NIMS) into the City Emergency Operations Plan
- To maintain a Community Emergency Response Volunteer Program

OBJECTIVES:

- To increase public awareness of severe weather safety
- To coordinate staff activities in review and update of the Emergency Operations Plan
- To coordinate and present applicable NIMS training
- To provide community outreach concerning severe weather warning and expected actions

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Review and update Emergency Operations Plan	0	0	1	1	1
Emergency Operations Center equipment tested quarterly	4	4	4	4	4
Audible voice warning system tested	1	0	1	1	1
Audible tone warning system tested	43	45	42	42	42
Training attended	10	7	6	6	6
Public awareness activities	15	13	15	15	12
Staff exercises	0	0	1	1	2

DIVISION SUMMARY

10664142 PREVENTION

MISSION:

Develop and maintain effective partnerships between the Fire Department and all segments of the community for the cause of public safety of the community to decrease the incidence of uncontrolled fire.

DESCRIPTION:

The Fire Prevention Division provides for the public safety and reduces the incidence and effects of fires by developing and enforcing fire safety codes and ordinances; by educating and informing the public in effective safety practices; and by investigating and analyzing fire cause and behavior, determining the nature and scope of the local fire problem.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	5	5	5	5	6
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	5	5	5	5	6

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 875,984	$ 803,007	$ 803,007	$ 803,007	$ 967,752
Supplies & Materials	$ 25,390	$ 21,730	$ 24,230	$ 24,230	$ 21,133
Services & Maintenance	$ 37,054	$ 41,747	$ 39,747	$ 39,747	$ 41,747
Internal Services	$ 26,297	$ 29,458	$ 29,458	$ 29,458	$ 25,533
Capital Equipment	$ 156,828	$ -	$ -	$ -	$ 11,400
Subtotal	$ 1,121,553	$ 895,942	$ 896,442	$ 896,442	$ 1,067,565
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,121,553	$ 895,942	$ 896,442	$ 896,442	$ 1,067,565

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

PREVENTION

GOALS:

- Provide for the public's safety by creating awareness of fire as a personal, family, business and community concern and by securing the cooperation of individuals and property owners in fire-safe practices for the safety of themselves and others.
- Maintain Fire Inspector and Fire Protection Engineer skills to current state law and national standards.
- Provide for a fire safe community through the development of fire safety codes and ordinances, and inspection and enforcement by discovering and correcting deficiencies that pose a threat to life and property from fire.
- Examine 100% of all plans submitted for; deficiencies of built-in safeguards designed to prevent fire form starting, protect the occupants and limit the spread of fire should it occur.
- Determine the nature and scope of the local fire problem by identifying areas that may require corrective educational efforts, inspection emphasis, and legislation or criminal prosecution.

OBJECTIVES:

- Conduct 100% of all educational programs requested by the public. Host the annual Fire Prevention Week, Arson Awareness Week, participate in Safety Town and other public education activities.
- Maintain Fire Inspector, Investigation and Plan review skills through training and certifications to met NFPA, IFC, CLEET (for commissioned personnel), seminars and the National Fire Academy.
- Following NOC and IFC codes inspect 100% of all new construction and existing "high hazard" properties, inspect 100% of all existing multi-residential properties. All other properties subject to fire inspections completed biannually.
- Determine the cause for 90% of all fires that occur. Maintain a 60% clearance rate and 95% conviction rate for fires determined to be arson.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Public education conducted	95	82	110	75	70
Personnel fully certified	6	6	6	6	6
Inspections	1,368	1,704	1,600	1,800	1,850
Plans reviewed	529	572	575	575	570
Juvenile Fire Starter Contacts	9	7	6	7	8
Fire Investigations	127	155	115	145	150
Calls	216	312	260	325	350

DIVISION SUMMARY

10664143 SUPPRESSION

MISSION:

Fire Suppression Division forces are in a constant state of readiness to respond effectively to any emergency need.

DESCRIPTION:

The Fire Suppression Division, by maintaining an effective force of personnel and equipment, provides the emergency response to occurrences of fire, explosion, hazardous, toxic, and biological materials releases, and medical emergencies.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	119	119	119	119	119
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	119	119	119	119	119

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 17,356,320	$ 17,156,614	$ 17,156,614	$ 17,156,614	$ 16,448,513
Supplies & Materials	$ 266,465	$ 248,803	$ 251,044	$ 251,044	$ 198,762
Services & Maintenance	$ 221,655	$ 215,676	$ 215,676	$ 215,676	$ 194,176
Internal Services	$ 697,001	$ 1,018,555	$ 1,018,555	$ 1,018,555	$ 1,064,126
Capital Equipment	$ 127,039	$ 382,855	$ 392,445	$ 392,445	$ 559,601
Subtotal	$ 18,668,480	$ 19,022,503	$ 19,034,334	$ 19,034,334	$ 18,465,178
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 18,668,480	$ 19,022,503	$ 19,034,334	$ 19,034,334	$ 18,465,178

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

SUPPRESSION

GOALS:

- To provide an effective response to emergency medical calls, fires, explosions, hazardous materials releases, rescue from hazardous conditions and other emergencies to reduce the threats of harm or loss to the public.
- Provide an effective force of personnel and equipment in a constant state of readiness to assure the availability of a response at all times.

OBJECTIVES:

- Maintain per capita fire loss at less than the national average.
- To become more proficient in all of the fire, rescue, and hazardous materials response disciplines by preparation, training, and evaluating response effectiveness. Identify and engage personnel in the overall succession planning goals.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Unique Incident Calls	19,736	20,626	na	21,533 using a 4.4% factor	22,481
All unit Response	10,749	12,016	12,500	28,320 using a 4% factor	30,113
Resue & Emergency Medical Calls answered	12,016	12,430	12,500	12,865 using a 3.5% factor	12,865
Training Hours Fire/Rescue/HAZMAT/EMS	26,705	34,134	30,000	25,000	30,000
Typical staff/unit	4	4	4	4	4
Ratio to national staff / unit	100%	100%	100%	100%	100%

DIVISION SUMMARY

10664141 TRAINING

MISSION:

Develop and maintain a highly skilled workforce.

DESCRIPTION:

The Training Division provides for the development and maintenance of essential job skills for all Fire Department members through modern and comprehensive training programs. Training also provides staff support in all areas of human resource management and development.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	1	1	2	2	2
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	1	1	2	2	2

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 214,108	$ 207,674	$ 207,674	$ 207,674	$ 360,170
Supplies & Materials	$ 13,001	$ 11,897	$ 11,897	$ 11,897	$ 58,370
Services & Maintenance	$ 11,493	$ 11,320	$ 11,320	$ 11,320	$ 86,470
Internal Services	$ 16,115	$ 21,983	$ 21,983	$ 21,983	$ 18,080
Capital Equipment	$ -	$ -	$ -	$ -	$ 343,765
Subtotal	$ 254,718	$ 252,874	$ 252,874	$ 252,874	$ 866,855
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 254,718	$ 252,874	$ 252,874	$ 252,874	$ 866,855

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

TRAINING

GOALS:

- Provide essential job skill training to all Department members to assure a high level of proficiency
- To allow opportunity and attempt to get all NFD to a Firefighter II certified department
- Get monthly training distributed to the department
- Expand local training opportunities
- To aid Administration in ISO efforts
- Maintain a certified Firefighter I facility

OBJECTIVES:

- Provide courses needed to bring necessary staff members to the Train the Trainer level for Firefighter certification training.
- Maintain required proficiency certifications through internal training programs for all members.
- Increase participation in outside training programs.

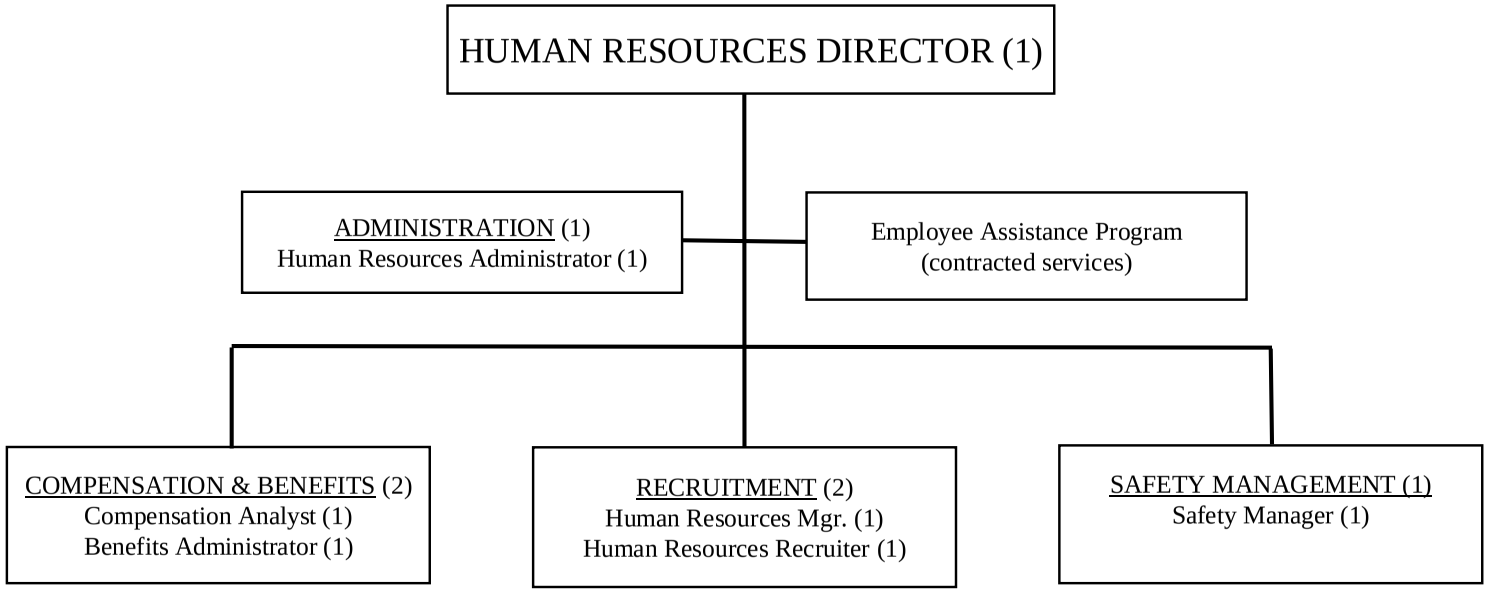
PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Total staff hours in internal training programs	20,705	28,094	25,000	20,000	25,000
Recruit academy	2,600	480	5,000	6,040	5,000
Total training hours	23,305	28,574	30,000	26,040	30,000
Firefighters with Firefighter Certification II	67	72	80	83	89
Outside training classes attended	52	62	60	45	60
Total EMT members	101	100	106	100	100
Total A-EMT members	27	26	28	26	30
Total Paramedic members	27	29	30	29	30

Notes to Results Report:
EMT – Emergency Medical Technician-Basic
A-EMT – Advanced Medical Technician

HUMAN RESOURCES DEPARTMENT

7 EMPLOYEES



DEPARTMENT SUMMARY

TOTAL HUMAN RESOURCES DEPARTMENT

MISSION:

The Human Resources Department serves as a strategic partner in advancing the City of Norman's mission by attracting, developing, and retaining a diverse and talented workforce. We are dedicated to providing responsive, innovative, and people-centered services that strengthen organizational performance, enhance employee engagement, and promote equity and transparency. In collaboration with City leadership, departments, and employees, HR fosters a culture of respect, accountability, and continuous growth aligned with City Council goals and community priorities.

DESCRIPTION:

The Human Resources Department fulfills this mission through:

- Administration of comprehensive human resource programs, policies, employee relations, and benefits—delivered with integrity, professionalism, and a strong commitment to customer service.
- Recruitment and selection in compliance with federal, state, and local laws.
- Training and development initiatives designed to strengthen our workforce, support career growth, and maximize both individual and organizational performance.
- Safety management and employee assistance programs dedicated to the health, well-being, and security of employees and citizens, while minimizing organizational risk.
- Maintenance of a fair and competitive classification and compensation system that supports internal equity and recognizes employee contributions to the City's success.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	9	9	7	7	7
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	9	9	7	7	7

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 788,123	$ 965,745	$ 848,326	$ 848,326	$ 694,731
Supplies & Materials	$ 41,553	$ 55,558	$ 38,669	$ 38,669	$ 44,266
Services & Maintenance	$ 236,354	$ 387,220	$ 353,423	$ 353,423	$ 365,365
Internal Services	$ 58,361	$ 76,677	$ 76,677	$ 76,677	$ 66,658
Capital Equipment	$ 2,230	$ 2,250	$ (4,750)	$ (4,750)	$ 6,750
Subtotal	$ 1,126,621	$ 1,487,450	$ 1,312,345	$ 1,312,345	$ 1,177,770
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Department Total	$ 1,126,621	$ 1,487,450	$ 1,312,345	$ 1,312,345	$ 1,177,770

DIVISION SUMMARY

10131530 HUMAN RESOURCES

MISSION:

The Human Resources Department is committed to hiring, developing, and retaining a diverse, knowledgeable, and effective workforce dedicated to providing high-quality and cost-effective services to the citizens of Norman. Through leadership, direction, and support, HR staff partner with managers and employees to achieve organizational excellence. Our programs are designed to align with City Council goals and objectives while fostering open communication, mutual respect, and strong representation between management and labor.

DESCRIPTION:

The Human Resources Department fulfills this mission through:

- Administration of comprehensive HR programs, policies, employee relations, and benefits—provided with integrity, professionalism, and a strong commitment to customer service.
- Recruitment and selection practices that attract and retain high-quality employees while ensuring full compliance with federal, state, and local laws.
- Training and development opportunities that strengthen our workforce and enhance both individual and organizational performance.
- Employee assistance and safety support dedicated to employee well-being and to minimizing risks that could affect employees, operations, or the community.
- Personalized assistance with employee benefits to ensure employees and retirees receive the information, support, and guidance they need to make informed decisions.
- Maintenance of an equitable and competitive classification and compensation system that supports fairness, internal consistency, and the City's ability to recruit and retain talent.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	7	7	6	6	6
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	7	7	6	6	6

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 633,942	$ 764,968	$ 764,968	$ 764,968	$ 621,340
Supplies & Materials	$ 20,418	$ 29,997	$ 29,997	$ 29,997	$ 29,822
Services & Maintenance	$ 140,913	$ 277,752	$ 277,752	$ 277,752	$ 277,752
Internal Services	$ 54,278	$ 72,518	$ 72,518	$ 72,518	$ 65,229
Capital Equipment	$ 2,230	$ 2,250	$ (4,750)	$ (4,750)	$ 6,750
Subtotal	$ 851,780	$ 1,147,485	$ 1,140,485	$ 1,140,485	$ 1,000,893
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 851,780	$ 1,147,485	$ 1,140,485	$ 1,140,485	$ 1,000,893

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

HUMAN RESOURCES

GOALS:

- Attract, develop, and retain a diverse and talented workforce that reflects the community we serve.
- Foster a culture of respect, accountability, and continuous learning across all departments.
- Enhance employee engagement through transparent communication, recognition, and professional development opportunities.
- Strengthen partnerships with City leadership and departments to deliver timely, customer-focused HR services.
- Deliver competitive and comprehensive benefits programs that promote employee well-being, retention, and financial security, while providing individualized support and assistance to employees and retirees navigating their benefits.
- Ensure compliance with all federal, state, and local employment laws and promote ethical, equitable practices.
- Maintain competitive and equitable classification and compensation systems that reward performance and support retention.
- Advance employee health, safety, and well-being through proactive risk management and wellness initiatives.
- Modernize HR processes and technology to improve efficiency, accessibility, and data-driven decision-making.

OBJECTIVES:

- Strengthen supervisor and manager capability by providing regular training, coaching, and guidance that promote fair, consistent, and respectful HR practices.
- Reduce employee concerns and grievances through proactive communication, early intervention, and collaborative problem-solving with union and management partners.
- Recruit, hire, and develop high-quality employees by using people-centered, equitable, and transparent selection processes.
- Provide personalized and accessible benefits support while offering active wellness and well-being programs that help employees and retirees feel informed, supported, and cared for.
- Enhance job performance and professional growth through an evaluation system that encourages continuous feedback, action planning, and year-round coaching.
- Build employee engagement and community connection through meaningful recognition, special events, and programs that reinforce belonging and appreciation across the organization.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Total Number of new hires	129	95	80	70	90
Annual benefits Satisfaction Score (via engagement or standalone survey)	n/a	n/a	85%	85%	85%
Individualized Support & Service Delivery (response time)	n/a	n/a	within 24 hours	within 24 hours	within 24 hours

DIVISION SUMMARY

10131192 EMPLOYEE ASSISTANCE PROGRAM

MISSION:

The mission of the Employee Assistance Program is to provide caring, confidential, and timely support that helps employees address personal or work-related challenges and maintain their well-being, safety, and effectiveness at work.

DESCRIPTION:

A comprehensive, confidential program that supports the prevention and resolution of employee concerns through education, assessment, and counseling. The EAP also coordinates and monitors alcohol and drug testing to ensure organizational safety and compliance.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ 44	$ 44	$ 44	$ 44
Services & Maintenance	$ 29,400	$ 29,400	$ 29,400	$ 29,400	$ 29,400
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 29,400	$ 29,444	$ 29,444	$ 29,444	$ 29,444
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 29,400	$ 29,444	$ 29,444	$ 29,444	$ 29,444

DIVISION SUMMARY

10131232 SAFETY

MISSION:

The mission of the Safety Division is to mentor, train, and support all City of Norman employees in delivering services safely and responsibly. We strive to minimize workplace hazards, prevent injuries, and protect City property and equipment, while ensuring the safety and well-being of the community we serve.

DESCRIPTION:

The Safety Division provides employees with the oversight, coaching, and training needed to ensure that safe operations remain a top priority in all City activities. We are committed to maintaining a healthy and hazard-free workplace by complying with applicable regulations and proactively identifying and addressing potential risks. This commitment is fulfilled through regular worksite inspections, hazard assessments, activity hazard analyses, training needs assessments, and by delivering the guidance, coaching, and instruction employees need to work safely and confidently.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	1	1	1	1	1
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	1	1	1	1	1

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 30,763	$ 73,843	$ 73,843	$ 73,843	$ 73,391
Supplies & Materials	$ 8,644	$ 9,128	$ 8,628	$ 8,628	$ 14,400
Services & Maintenance	$ 53,598	$ 40,913	$ 41,413	$ 41,413	$ 58,213
Internal Services	$ 1,361	$ 1,357	$ 1,357	$ 1,357	$ 1,429
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 94,366	$ 125,241	$ 125,241	$ 125,241	$ 147,433
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 94,366	$ 125,241	$ 125,241	$ 125,241	$ 147,433

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

SAFETY

GOALS:

- Develop and maintain effective safety practices within every department to reduce injuries and prevent incidents.
- Conduct regular safety inspections to ensure employees work in environments free from hazards and unsafe conditions.
- Provide meaningful and accessible training that strengthens employees' safety knowledge, confidence, and personal responsibility.
- Foster a culture where employees are actively engaged in safety practices, policies, and continuous improvement.

OBJECTIVES:

- Hold monthly safety meetings at each City facility and ensure training meets or exceeds OSHA standards.
- Mentor and support departmental safety committees to strengthen safety leadership across all departments.
- Deliver formal, hands-on training for operations employees, including trenching and shoring, confined space entry, traffic safety, operational risk assessment, vehicle operation, and regulatory compliance.
- Conduct quarterly safety inspections of all City facilities to identify and correct hazards promptly.
- Work closely with IT to make ongoing improvements in all departments as needed to protect employees and citizens.
- Improve overall Safety and Security with Active Shooter Preparedness and First Aid, CPR, and AED certification training for employees.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Certification of employees in First Aid/CPR/AED	20	1	30	30	30
Cost savings of certifying employees in First Aid/CPR/AED	1,200	0	2,400	2,400	2,400
Conduct safety meetings at CON facilities in compliance with OSHA standards to help minimize accidents/injuries	80	110	220	220	220
Perform Job Hazard Analyses at work sites and correct or improve hazards	20	20	20	20	20

Notes to Results Report:
Safety Manager was hired 7/6/25 therefore, indicators for FYE26 will not accurately reflect ability

INFORMATION TECHNOLOGY DEPARTMENT

19 EMPLOYEES

I.T. DIRECTOR (1)

Administrative Technician IV (1)

Business Systems and Development (8)
IT Manager (1)
Business Systems Analyst (3)
Web and App Developer (1)
AI Analyst (1)
Print Graphic Designer I (1)
Print Graphic Designer II (1)

Network, Infrastructure, and Support (7)
IT Manager (1)
Network Engineer (1)
Systems Administrator (2)
Systems Support Technician (3)

IT Security (2)
Chief Information Security Officer (1)
Security Analyst (1)

DEPARTMENT SUMMARY

TOTAL INFORMATION TECHNOLOGY DEPARTMENT

MISSION:

The mission of the Information Technology (IT) Department is to provide the highest quality technology-based services, in the most cost-effective manner, with optimal delivery, to the citizens, elected officials, and staff members of the City of Norman ensuring the maximization of the citizens' financial investments and the proper utilization, security, performance and availability of those technology-based services.

DESCRIPTION:

The Information Technology Department provides information systems management services to all departments in the City of Norman. This support includes approximately 1,900 personal computers, laptops, and network infrastructure devices. These devices are required for server connectivity to a 5-building main campus and 28 remote sites. The local area and wide area networks (LAN/WAN) provides workstations connectivity to each wireless and wired workstation used by employees in the City of Norman. Services provided by the IT Department include email storage and support, internet access support, desktop support, document administration, departmental systems application support and implementation, enterprise application support in the form of IBM iSeries, quality control for implementation, network servers and virtualization administration and support, web page design, security, telecommunications including VOIP and wireless phones, server and PC configuration management, data storage management, project management, and infrastructure design and support. The Office Services/ Print Shop division transferred to the Information Technology Department in FYE 23.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	18	18	19	19	19
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	18	18	19	19	19

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 2,524,179	$ 2,634,753	$ 2,634,753	$ 2,634,753	$ 2,743,575
Supplies & Materials	$ 57,415	$ 50,483	$ 60,483	$ 60,483	$ 60,680
Services & Maintenance	$ 1,891,023	$ 1,984,818	$ 1,974,818	$ 1,974,818	$ 2,246,118
Internal Services	$ 45,924	$ 46,701	$ 46,701	$ 46,701	$ 38,886
Capital Equipment	$ 71,920	$ 146,250	$ 153,250	$ 153,250	$ 50,250
Subtotal	$ 4,590,462	$ 4,863,005	$ 4,870,005	$ 4,870,005	$ 5,139,509
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Department Total	$ 4,590,462	$ 4,863,005	$ 4,870,005	$ 4,870,005	$ 5,139,509

DIVISION SUMMARY

10123121 INFORMATION TECHNOLOGY

MISSION:

The mission of the Information Technology (IT) Department is to provide the highest quality technology-based services, in the most cost-effective manner, with optimal delivery, to the citizens, elected officials, and staff members of the City of Norman ensuring the maximization of the citizens' financial investments and the proper utilization, security, performance and availability of those technology-based services.

DESCRIPTION:

The Information Technology (IT) Department provides information systems management services to all departments in the City of Norman. These services expand to approximately 1,900 personal computers, laptops, and network infrastructure devices. These devices are required for server connectivity to a 5 building main campus and 29 remote sites. The local area and wide area networks (LAN/WAN) provide all city workstations connectivity to the city wired, and wireless network for security, data processing, storage, and backup services. The IT Department also includes the following digital services: email processing, support, and storage, secure internet access, desktop support, document administrations, departmental systems application support and implementation services, enterprise application support, quality control for implementation, network servers, and virtualization administration, web page design and support, cyber security and threat mitigation, telecommunications including Voice Over Internet Protocol (VOIP), wireless device support, server and PC configuration management, data storage management, digital project management, and infrastructure design and support. The Office Services/ Print Shop division transferred to the IT Department in FYE 23.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	16	16	17	17	17
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	16	16	17	17	17

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 2,334,391	$ 2,426,875	$ 2,426,875	$ 2,426,875	$ 2,536,262
Supplies & Materials	$ 30,933	$ 26,207	$ 26,207	$ 26,207	$ 26,380
Services & Maintenance	$ 1,807,618	$ 1,874,492	$ 1,874,492	$ 1,874,492	$ 2,135,792
Internal Services	$ 42,952	$ 43,738	$ 43,738	$ 43,738	$ 35,777
Capital Equipment	$ 43,786	$ 146,250	$ 153,250	$ 153,250	$ 50,250
Subtotal	$ 4,259,680	$ 4,517,562	$ 4,524,562	$ 4,524,562	$ 4,784,461
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Department Total	$ 4,259,680	$ 4,517,562	$ 4,524,562	$ 4,524,562	$ 4,784,461

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

INFORMATION TECHNOLOGY

GOALS:

Information systems and infrastructure are utilized in every department within the City of Norman and therefore the services rendered by the City of Norman staff to the citizens of Norman are directly impacted by Information Technology. Our goal is to provide effective information technology solutions and support in the form of helpdesk operations, applications support, network and server support, network security, network infrastructure design/support, and process improvement/development to all departments of the City of Norman in order to:

• Ensure the security, integrity, and proper utilization of the City's information and communication systems hardware, software, and data resources.

• Protect the citizens', elected officials', and staff members' investment in the City's information and communication systems resources.

• Ensure that the City's information and communication systems resources are available to City staff members and the public.

• Ensure that the City's employees have complete support and training for any and all IT systems utilized.

• Strive for standardization of systems and processes when and where applicable.

• Develop a broader range of more robust and secure technology solutions.

OBJECTIVES:

• Sustain and monitor filters for email tracking, web filtering, and infrastructure protection to reduce system intrusions and establish a solid sustainment strategy. This includes implementing cybersecurity strategies with dedicated personnel to monitor our various IT systems, enhancing security, minimizing data loss, and maximizing data protection.

• Continue to educate and collaborate with end users through the IT Support Center for quick responses to issues, problems, and technical assistance requests. Utilize the Service Level Agreement (SLA) to organize IT trouble tickets and communicate fix times with end users, ensuring a smooth workflow and clear communication between IT staff and City employees.

• Enhance the disaster recovery strategy by expanding backup services to additional critical data points. Collaborate with the Emergency Operations Center (EOC) team to build a world-class data center focused on redundancy, uptime, and seamless failover, ensuring the continuity of critical and public safety technology in the event of power loss or a major disaster.

• Continue the momentum from previous years to improve data center wiring, electrical infrastructure, fire suppression, and cooling systems across various data centers. This will protect the public's investment in the critical technologies that keep the City's services operational.

• Engage various City departments and divisions in the ongoing effort to secure the City's physical locations through camera systems, building access management, and monitoring systems. This collaborative effort will create a more secure environment, safeguarding not only the City's network but also its valuable physical assets and people.

• Enhance the City's Enterprise Resource Planning (ERP) system, which includes software suites responsible for managing data related to budgeting, accounts payable, accounts receivable, assets, inventory, purchasing, payroll, personnel, permits, code enforcement, land/parcel management, courts, and utility billing. Improve business processes by implementing and sustaining a modern ERP solution. Continue to manage and maintain the ERP software, while educating users on business processes. Reduce waste by automating manual processes and digitizing forms, documents, and records.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Number of IT work requests completed	5,871	4,528	4,200	4,400	4,200
Number of public safety users supported	420	428	420	440	440
Number of public safety systems supported (PC's, laptops, printers, faxes, copiers, phones)	400	425	400	420	440
Number of public safety vehicles outfitted with IT supported equipment	165	145	155	152	140
Number of public safety network and infrastructure devices supported (wireless air cards, access points, network switches)	250	250	250	230	250
Number of public safety work requests resolved	1,407	1,589	1,500	1,863	1,700
Number of department system users supported (excluding public safety)	354	430	398	420	460
Number of department devices supported (excluding public safety) (VOIP Phones , Cell Phones/Devices, Access Control (Doors, Cameras), Tablets)	553	542	600	590	525
Number of business applications supported	375	375	375	378	375
Number and type of major projects launched	12	12	18	15	14
Percent of servers virtualized	99%	99%	99%	100%	100%
Data growth in petabytes*	1.5	1.5	1.2	99TB	1.0

Notes to Results Report:

*1Terabyte is equivalent to 1,024 Gigabytes and 1 Gigabyte is equivalent to a 65,000 page MS Word document. PD Body Cam will increase growth significantly.

DIVISION SUMMARY

10123123 OFFICE SERVICES

MISSION:

Office Services Division specialize in the creation of visual designs for print materials for the City of Norman including but not limited to; brochures, business cards, election material, marketing materials, inserts, training, utility billings, etc. We provide document solutions, printing, copying, scanning, and mail handling services for City departments and divisions. It is our commitment to consistently provide exceptional customer service and satisfaction. We are priority focused to meet deadlines, quality standards, and professionalism. It is our promise to identify cost saving measures, minimize waste, and utilize technological advances to meet and exceed the needs of the City regularly.

DESCRIPTION:

- Creation of visual designs for print materials for the City of Norman including but not limited to brochures, labels, business cards, election materials, marketing materials, inserts, training, etc. Staff are responsible to conceptualize designs, prepare mockups, and creation of final designs and product from print to binding and finishing.
- Operate and maintain a variety of enterprise level print shop equipment in or to print, bind, collate, hole punch, pad, cut, fold, and stuff printed materials

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	2	2	2	2	2
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	2	2	2	2	2

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 189,788	$ 207,878	$ 207,878	$ 207,878	$ 207,313
Supplies & Materials	$ 26,482	$ 24,276	$ 34,276	$ 34,276	$ 34,300
Services & Maintenance	$ 83,406	$ 110,326	$ 100,326	$ 100,326	$ 110,326
Internal Services	$ 2,972	$ 2,963	$ 2,963	$ 2,963	$ 3,109
Capital Equipment	$ 28,134	$ -	$ -	$ -	$ -
Subtotal	$ 330,782	$ 345,443	$ 345,443	$ 345,443	$ 355,048
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 330,782	$ 345,443	$ 345,443	$ 345,443	$ 355,048

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

OFFICE SERVICES

GOALS:

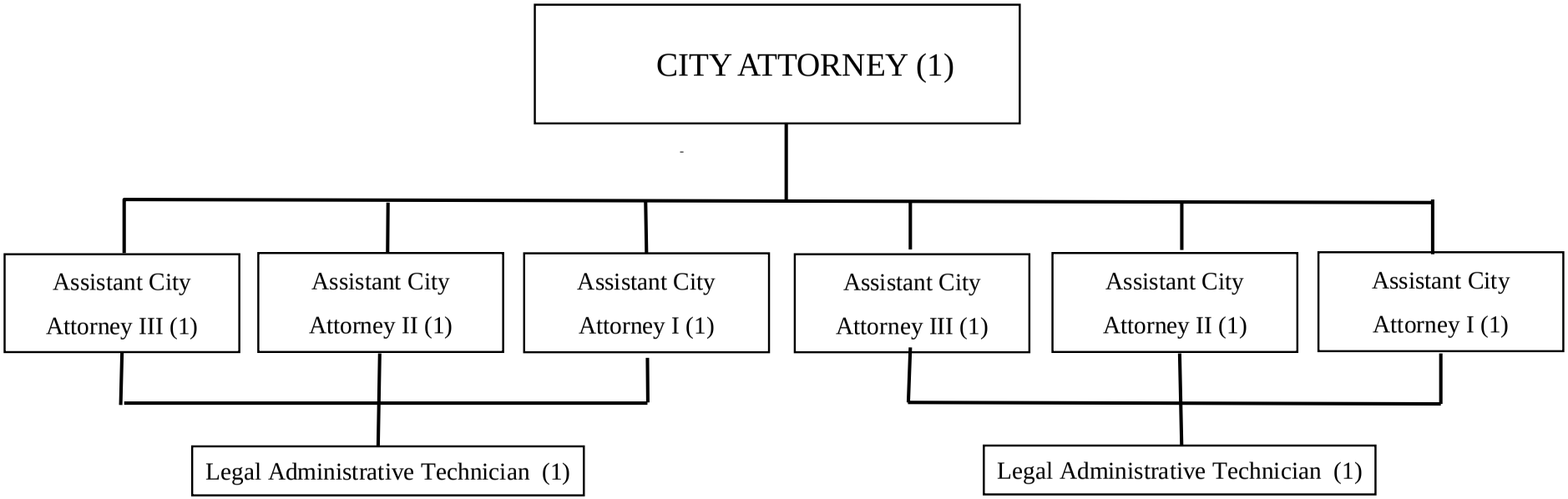
- Reduce the number of unneeded copies
- Strive for efficient excellence, flawless execution for quality and quantity while delivering a superior product in-house rather than outsourcing
- Review, examine, and evaluate needs of divisions citywide in effort to assist in time saving measures
- Improve customer satisfaction, reduce turn-a-round time for jobs by 5%
- Utilize technology by imposition prior to printing
- Ensure we are getting best possible price on supplies
- Increase waste awareness by sampling

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Percentage of equipment down	>5%	>5%	>5%	>5%	>5%
Complete requests for services by the scheduled completion date and time as specified percentage of time	99%	99%	95%	94%	98%
Reduce follow up time	7%	5%	>5%	10%	8%
Increase awareness regarding minimizing waste, monitor workflow, and advertise services	95%	95%	93%	100%	95%
Reduce outside printing costs by	>5%	10%	5%	10%	>5%

LEGAL DEPARTMENT

9 EMPLOYEES



DEPARTMENT SUMMARY

TOTAL LEGAL DEPARTMENT

MISSION:

It is the mission of the Legal Department of the City of Norman to provide effective, efficient, professional, informed, progressive and preventive legal advice and services to the City Council, City Manager, City staff, Boards and Commissions; thereby, protecting the rights and interests of the citizens of the City of Norman and the City as a municipal corporation.

DESCRIPTION:

The Legal Department provides legal services through prosecution of cases initiated by the City, defends actions brought against the City, and provides legal opinions and legal advice on pertinent issues. The Legal Department provides legal research for the City Council, City Manager, City staff, Boards and Commissions. Department representatives attend all City Council meetings and attend Study Sessions and Board and Commission meetings, as requested. A Department Representative serves as Police Legal Advisor and attends Police staff meetings. The Department provides legal representation for Municipal Court prosecutions and appeals. The Department also provides leadership in community juvenile crime offender programs and in the operation of the Dispute Mediation Program.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	9	9	9	9	9
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	9	9	9	9	9

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,287,406	$ 1,372,750	$ 1,427,476	$ 1,427,476	$ 1,445,564
Supplies & Materials	$ 5,472	$ 12,498	$ 12,498	$ 12,498	$ 12,498
Services & Maintenance	$ 330,388	$ 241,313	$ 186,587	$ 186,587	$ 241,313
Internal Services	$ 48,403	$ 49,646	$ 49,646	$ 49,646	$ 40,384
Capital Equipment	$ 1,993	$ 15,750	$ 15,750	$ 15,750	$ 2,250
Subtotal	$ 1,673,661	$ 1,691,957	$ 1,691,957	$ 1,691,957	$ 1,742,009
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Department Total	$ 1,673,661	$ 1,691,957	$ 1,691,957	$ 1,691,957	$ 1,742,009

DIVISION SUMMARY

10122220 LEGAL

MISSION:

It is the mission of the Legal Department of the City of Norman to provide effective, efficient, professional, informed, progressive and preventive legal advice and services to the City Council, City Manager, City staff, Boards and Commissions; thereby, protecting the rights and interests of the citizens of the City of Norman and the City as a municipal corporation.

DESCRIPTION:

The Legal Department provides legal services through prosecution of cases initiated by the City, defends actions brought against the City, and provides legal opinions and legal advice on pertinent issues. The Legal Department provides legal research for the City Council, City Manager, City staff, Boards and Commissions. Department representatives attend all City Council meetings and attend Study Sessions and Board and Commission meetings, as requested. A Department Representative serves as Police Legal Advisor and attends Police staff meetings. The Department provides legal representation for Municipal Court prosecutions and appeals. The Department also provides leadership in community juvenile crime offender programs and in the operation of the Dispute Mediation Program.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	9	9	9	9	9
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	9	9	9	9	9

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,287,406	$ 1,372,750	$ 1,427,476	$ 1,427,476	$ 1,445,564
Supplies & Materials	$ 5,472	$ 12,498	$ 12,498	$ 12,498	$ 12,498
Services & Maintenance	$ 330,388	$ 241,083	$ 186,357	$ 186,357	$ 241,083
Internal Services	$ 48,403	$ 49,646	$ 49,646	$ 49,646	$ 40,384
Capital Equipment	$ 1,993	$ 15,750	$ 15,750	$ 15,750	$ 2,250
Subtotal	$ 1,673,661	$ 1,691,727	$ 1,691,727	$ 1,691,727	$ 1,741,779
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,673,661	$ 1,691,727	$ 1,691,727	$ 1,691,727	$ 1,741,779

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

LEGAL

GOALS:

- Continue to enhance tort claims process
- Process workers' compensation cases more efficiently
- Process expungements more efficiently to ensure statutory requirements are met
- Expand and enhance staff productivity through better use of technology by staff
- Develop debt recovery/collections process for reimbursement of damages to City property
- Develop and produce a departmental policy regarding the appropriate use of AI
- Develop and produce a departmental policies/procedures handbook

OBJECTIVES:

- Maintain periodic updates of departmental website
- Review and streamline process and tracking of tort claims
- Establish databases and tracking mechanism for workers' compensation cases, pre and post February 1, 2014
- Maintain database and streamline tracking mechanism for expungements
- Establish database and streamline tracking mechanism for collection process
- Allow easier transition and cross-training for departmental staff

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Quarterly review and update of departmental website	75%	70%	75%	70%	80%
Process payment of tort claims within 30 business days of receipt of departmental response	70%	70%	75%	70%	75%
Develop database to track current workers' compensation cases with dates of injury prior to February 1, 2014	95%	95%	98%	95%	98%
Develop database to track current workers' compensation cases under new Act and guidelines effective February 1, 2014	95%	95%	98%	95%	98%
Review expungement database and modify to include all necessary steps to finalize expungement of records	95%	95%	98%	95%	98%
Expand use of various software packages to assist staff with tracking and maintaining updated information on departmental files and encouraging efficient use of time on the part of staff	40%	40%	50%	40%	50%
Develop procedure and tracking mechanism for pursuing reimbursement of property damage to City property	95%	95%	98%	95%	98%
Develop departmental policy/procedures handbook	50%	50%	75%	50%	75%

DIVISION SUMMARY

10122185 HUMAN RIGHTS COMMISSION

MISSION:

The mission of the Human Rights Commission is to promote and encourage fair treatment and mutual understanding among all citizens, combat all prejudice, bigotry and discrimination, advise the City of Norman on human rights issues, coordinate citizen involvement, and promote equality in all fields of human relations.

DESCRIPTION:

The Human Rights Commission receives, investigates and seeks the satisfactory adjustment of complaints, which charge unlawful practices set forth in Chapter 7 of the Norman Code of Ordinances.

PERSONNEL:

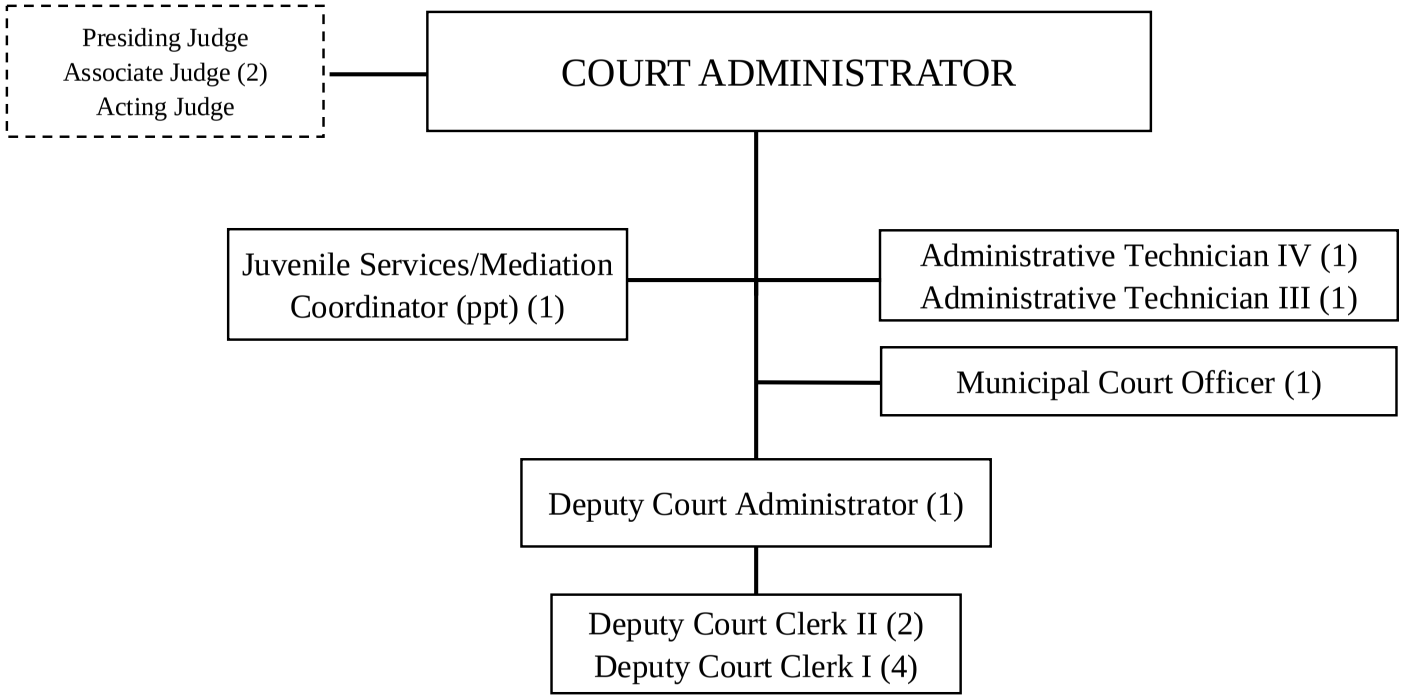
	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ 230	$ 230	$ 230	$ 230
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ 230	$ 230	$ 230	$ 230
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ -	$ 230	$ 230	$ 230	$ 230

MUNICIPAL COURT

12 EMPLOYEES



*The positions in the dashed box are part-time employees appointed by the City Council and are not included in the employee count.

DEPARTMENT SUMMARY

TOTAL MUNICIPAL COURT

MISSION:

The mission of the Municipal Criminal Court of Norman is to provide equal justice for all, and to protect the rights of the victim and accused. And, if the accused is convicted, assess a penalty, which will deter the defendant and others from similar conduct, which acts to the ultimate welfare of the entire community, reflecting judicial administration at its best.

DESCRIPTION:

The Court functions as the judicial branch of municipal government and is responsible for processing all alleged violations of municipal ordinances in a fair, impartial, expeditious, accurate and fiscally responsible manner.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	11	11	11	11	11
Part-time Positions	1	1	1	1	1
Total Budgeted Positions	12	12	12	12	12

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,274,698	$ 1,292,257	$ 1,292,257	$ 1,292,257	$ 1,285,450
Supplies & Materials	$ 6,777	$ 13,903	$ 13,903	$ 13,903	$ 13,862
Services & Maintenance	$ 32,801	$ 55,021	$ 55,021	$ 55,021	$ 55,021
Internal Services	$ 59,421	$ 58,267	$ 58,267	$ 58,267	$ 50,989
Capital Equipment	$ 14,372	$ 18,000	$ 18,000	$ 18,000	$ -
Subtotal	$ 1,388,069	$ 1,437,448	$ 1,437,448	$ 1,437,448	$ 1,405,322
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Department Total	$ 1,388,069	$ 1,437,448	$ 1,437,448	$ 1,437,448	$ 1,405,322

DIVISION SUMMARY

10121120 MUNICIPAL COURT

MISSION:

The mission of the Municipal Criminal Court of Norman is to provide equal justice for all, and to protect the rights of the victim and accused. And, if the accused is convicted, assess a penalty, which will deter the defendant and others from similar conduct, which acts to the ultimate welfare of the entire community, reflecting judicial administration at its best.

DESCRIPTION:

The Court functions as the judicial branch of municipal government and is responsible for processing all alleged violations of municipal ordinances in a fair, impartial, expeditious, accurate and fiscally responsible manner.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	11	11	11	11	11
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	11	11	11	11	11

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,274,698	$ 1,292,257	$ 1,292,257	$ 1,292,257	$ 1,285,450
Supplies & Materials	$ 6,057	$ 10,333	$ 10,333	$ 10,333	$ 10,292
Services & Maintenance	$ 30,300	$ 48,844	$ 48,844	$ 48,844	$ 48,844
Internal Services	$ 59,421	$ 58,267	$ 58,267	$ 58,267	$ 50,989
Capital Equipment	$ 14,372	$ 18,000	$ 18,000	$ 18,000	$ -
Subtotal	$ 1,384,849	$ 1,427,701	$ 1,427,701	$ 1,427,701	$ 1,395,575
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,384,849	$ 1,427,701	$ 1,427,701	$ 1,427,701	$ 1,395,575

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

MUNICIPAL COURT

GOALS:

Access to Justice

- Provide access to the judicial system through court proceedings, operations and facilities.

Expedition and Timeliness

- Perform court functions within a proper, suitable and reasonable time.

Equality, Fairness and Integrity

- Afford equality, fairness and integrity to all who have business before the court.

Independence and Accountability

- Affirm and maintain distinction as a separate branch of government and account publicly for the court's performance.

Public Trust and Confidence

- Provide educational training for court and legal personnel, emphasizing professional development.

OBJECTIVES:

Access to Justice

- Conduct court proceedings and other public business openly.
- Provide services to persons with special needs.
- Ensure customer service integrity.

Expedition and Timeliness

- Provide timely case processing while keeping current with incoming caseload.
- Maintain a high disposition rate.
- Recover costs for incarceration.

Equality, Fairness and Integrity

- Provide due process and equal protection of the law to all defendants.
- Provide indigent services to qualifying defendants.
- Ensure enforcement of court orders.
- Ensure accuracy and preservation of court records.

Independence and Accountability

- Clarify, promote, and institutionalize effective working relationships with other components of the justice system.
- Provide public education.

Public Trust and Confidence

- Enhance positive image of the court by maintaining a high level of professionalism in working relationships with other branches of city government, citizens, and other entities.
- Provide public education.
- Promote professional development for continuing education for Oklahoma Municipal Court Clerk's Association (OMCCA) certified personnel.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Access to Justice:					
Percentage of court sessions that	100%	100%	100%	100%	100%

PERFORMANCE MEASUREMENTS - RESULTS REPORT (continued)

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Percentage of court appointed interpreters provided within 48 hours to qualified defendants	100%	100%	100%	100%	100%
Expedition and Timeliness:					
Administrative Deferred Sentence Program	383	347	350	369	425
Disposition rate of traffic and non-traffic cases	119%	125%	125%	136%	125%
Equality, Fairness and Integrity:					
Assignment of court appointed attorneys for indigent defendants within 48 hours of approval	100%	100%	100%	100%	100%
Ratio of warrants served to warrants issued	87%	83%	90%	76%	95%
Independence and Accountability:					
Provide employee diversity training sessions	1	1	2	2	2
Public Trust and Confidence:					
Number of Community Outreach Events (Law Day for Youth)	4	4	3	3	3
Attendance and participation in courses to meet continuing education requirements (Per registered Clerk)	5	7	8	5	5

Notes to Results Report:
* Disposition Rate is higher than normal due to clearing more old cases than new cases coming in.

DIVISION SUMMARY

10121135 JUVENILE PROGRAMS

MISSION:

The mission of the Juvenile Program of the Municipal Criminal Court is to promote education, prevention and accountability for juvenile offenders rather than punishment only thereby deterring behaviors that could lead to more serious offenses causing them to become more deeply involved in the justice system.

DESCRIPTION:

The Juvenile Program provides juvenile offenders an opportunity to give back to their community through community service and make them more accountable for their actions by promoting education and prevention programs. These programs have been developed to support intervention efforts aimed at deterring at-risk youth from possible re-offending and assist them in becoming productive citizens.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	1	1	1	1	1
Total Budgeted Positions	1	1	1	1	1

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ 720	$ 3,570	$ 3,570	$ 3,570	$ 3,570
Services & Maintenance	$ 2,500	$ 6,177	$ 6,177	$ 6,177	$ 6,177
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -				
Subtotal	$ 3,220	$ 9,747	$ 9,747	$ 9,747	$ 9,747
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 3,220	$ 9,747	$ 9,747	$ 9,747	$ 9,747

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

JUVENILE PROGRAMS

GOALS:

- Deter further development of delinquent behaviors
- Partner with agencies that provide early intervention programs
- Educate teens and parents on the effects of substance abuse

OBJECTIVES:

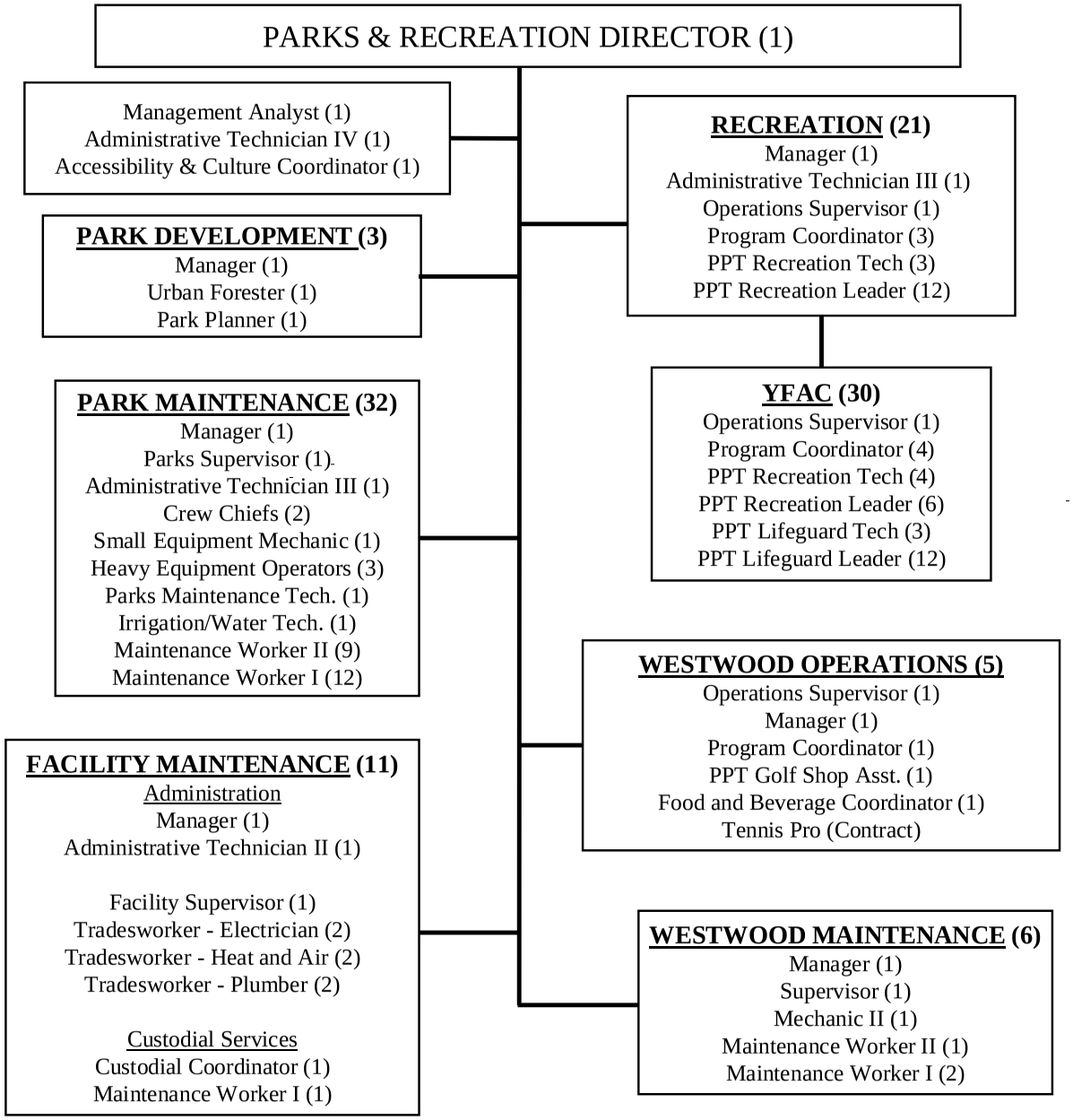
- Provide community service opportunities
- Refer to intervention services and counseling provided by Crossroads Youth and Family Services
- Utilize drug testing provided by Innovative Court Solutions
- Require participation in addiction information and counseling services provided by the Virtue Center

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Number of community service opportunities	76	68	75	94	83
Number of juveniles referred to intervention counseling	77	12	35	26	30
Number of juveniles referred to drug testing	50	7	40	5	10

PARKS & RECREATION DEPARTMENT

112 EMPLOYEES



DEPARTMENT SUMMARY

TOTAL PARKS DEPARTMENT

MISSION:

Our mission is to provide the community of Norman with safe, inclusive, and accessible parks, recreation, and cultural experiences that enhance the quality of life for residents of all ages.

DESCRIPTION:

The Parks and Recreation Department is responsible for the management of the park system, recreational facilities and programs, the Westwood Park Complex, and the Young Family Athletic Center. Management of the system includes the overall budget, accounting, purchasing, representation on City Boards and Commissions, representation to outside agencies, and the direction of the department in providing safe and enjoyable leisure activities and space for the citizens of Norman.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	56	56	57	57	57
Part-time Positions	15	15	15	15	15
Total Budgeted Positions	71	71	72	72	72

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 5,585,746	$ 5,794,433	$ 5,911,852	$ 5,911,852	$ 5,802,320
Supplies & Materials	$ 958,621	$ 1,007,295	$ 910,707	$ 910,707	$ 1,012,393
Services & Maintenance	$ 2,453,601	$ 2,068,928	$ 2,223,202	$ 2,223,202	$ 2,633,102
Internal Services	$ 783,608	$ 932,164	$ 925,164	$ 925,164	$ 910,109
Capital Equipment	$ 538,044	$ 655,425	$ 655,425	$ 655,425	$ 338,334
Subtotal	$ 10,319,620	$ 10,458,245	$ 10,626,349	$ 10,626,349	$ 10,696,258
Capital Projects	$ 353,753	$ -	$ 301,588	$ 301,588	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 353,753	$ -	$ 301,588	$ 301,588	$ -
Department Total	$ 10,673,373	$ 10,458,245	$ 10,927,937	$ 10,927,937	$ 10,696,258

DIVISION SUMMARY

10770370 ADMINISTRATION

MISSION:

The Parks and Recreation Administration Division is committed to professional leadership and direction of all divisions of the department.

DESCRIPTION:

The Parks and Recreation Administration Division is responsible for the department's short and long range capital projects planning, administration of the department's budget, the effective distribution of the department's resources and professional guidance to each division.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	3	3	4	4	4
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	3	3	4	4	4

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 424,575	$ 413,813	$ 531,232	$ 531,232	$ 546,522
Supplies & Materials	$ 20,864	$ 4,397	$ 8,347	$ 8,347	$ 4,397
Services & Maintenance	$ 381,588	$ 443,988	$ 473,885	$ 473,885	$ 464,714
Internal Services	$ 27,956	$ 30,050	$ 30,050	$ 30,050	$ 41,247
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 854,984	$ 892,248	$ 1,043,513	$ 1,043,513	$ 1,056,880
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 854,984	$ 892,248	$ 1,043,513	$ 1,043,513	$ 1,056,880

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

ADMINISTRATION

GOALS:

- To provide leadership ensuring the successful operation of each division of the Parks and Recreation Department in the execution of their goals and objectives.

OBJECTIVES:

- To provide leadership and guidance to each division of the Parks and Recreation Department.
- To administer resource allocation for each division.
- To provide direction for the department as a whole.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Westwood Pool participants	125,000	107,836			110,000
Westwood Golf participants	38,257	32,868	15,000	15,000	34,000
Park development participants	50	50			
Recreation Programs participants	42,547	43,591	20,000	20,000	44,000
Total number of participants in activities listed above	209,854	184,345	35,000	35,000	188,000

DIVISION SUMMARY

10770131 FACILITY CUSTODIAL SERVICES

MISSION:

- Provide a safe, clean environment for the employees and citizens of Norman.

DESCRIPTION:

- Oversee in-house custodial services for the City of Norman Complex.
- Stock cleaning supplies and dispense from warehouse to City Facilities.
- Perform custodial setup work as needed.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	2	2	2	2	2
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	2	2	2	2	2

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 130,033	$ 151,291	$ 151,291	$ 151,291	$ 149,261
Supplies & Materials	$ 125,107	$ 141,697	$ 141,697	$ 141,697	$ 209,411
Services & Maintenance	$ 520	$ 400	$ 400	$ 400	$ 441,492
Internal Services	$ 4,760	$ 5,729	$ 5,729	$ 5,729	$ 5,495
Capital Equipment	$ -	$ 97,650	$ 97,650	$ 97,650	$ -
Subtotal	$ 260,419	$ 396,767	$ 396,767	$ 396,767	$ 805,659
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 260,419	$ 396,767	$ 396,767	$ 396,767	$ 805,659

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

FACILITY CUSTODIAL SERVICES

GOALS:

- Plan and coordinate custodial functions that have minimal disruption during working hours.
- Maintain janitorial supplies inventory for all Municipal Buildings throughout the City and resupply biweekly.

OBJECTIVES:

- Monitor custodial work in Municipal Buildings and the library to make sure a high degree of building cleanliness is provided.
- Monitor supplies dispensed to make sure waste is at a minimum.
- Address day porter needs that cannot be accomplished with the nighttime custodians.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Percentage of time products are available	100%	100%	100%	100%	100%
Number of work orders processed for daytime activities	863	584	476	476	642

DIVISION SUMMARY

10770430 FACILITIES MAINTENANCE ADMINISTRATION

MISSION:

- Provide administrative and technical support to the Facilities Maintenance Division.
- Assist and provide electrical, plumbing and HVAC support to all departments and divisions.

DESCRIPTION:

- Provide quality maintenance and repair services for all Municipal Buildings, insure quality custodial and warehouse supplies service.
- Supervise Division operations, write specifications and contracts for outside services and act as Project Manager representing the City of Norman.
- Provide maintenance and administrative support to this Department and assist all departments and divisions throughout the City.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	2	2	2	2	2
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	2	2	2	2	2

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 240,500	$ 207,997	$ 207,997	$ 207,997	$ 216,912
Supplies & Materials	$ 2,370	$ 11,360	$ 5,780	$ 5,780	$ 11,661
Services & Maintenance	$ 479,416	$ 532,226	$ 607,039	$ 607,039	$ 172,995
Internal Services	$ 5,697	$ 58,039	$ 58,039	$ 58,039	$ 85,958
Capital Equipment	$ 7,484	$ 64,006	$ 64,006	$ 64,006	$ -
Subtotal	$ 735,467	$ 873,628	$ 942,861	$ 942,861	$ 487,526
Capital Projects	$ 353,753	$ -	$ 301,588	$ 301,588	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 353,753	$ -	$ 301,588	$ 301,588	$ -
Division Total	$ 1,089,220	$ 873,628	$ 1,244,449	$ 1,244,449	$ 487,526

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

FACILITY MAINTENANCE ADMINISTRATION

GOALS:

- Computerize records for day to day tasks with the ability to access this information for report and budget purposes.
- Create a comprehensive assessment of the present condition of City facilities for immediate and future repair and replacement of equipment and maintenance.
- Reduce repeat calls for the same repair work by instituting a program that emphasizes long term solution verses temporary repairs.
- Incorporate sustainable energy and equipment practices.
- Plan and schedule staff for optimal operation of repair and maintenance of City facilities.
- Provide enough resources to the division to accomplish the mission.

OBJECTIVES:

- Plan and accomplish work, anticipate problems, become proactive instead of reactive.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Response time to emergency repair measured in less than 4 hours	90%	90%	90%	90%	95%
Percentage of repeat calls for same problem	10%	10%	10%	10%	5%

DIVISION SUMMARY

10770132 FACILITY MAINTENANCE

MISSION:

- To service and maintain City facilities
- Complete repairs as requested with a high level of competence and safety
- Document repairs for future assessment for repairs/replacements
- Schedule preventative maintenance for City facilities in order to sustain cost effective maintenance and energy savings for the City of Norman

DESCRIPTION:

- Official custodian of all records belonging to the City

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	7	7	7	7	7
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	7	7	7	7	7

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 762,960	$ 841,729	$ 841,729	$ 841,729	$ 768,704
Supplies & Materials	$ 117,513	$ 197,315	$ 125,918	$ 125,918	$ 185,215
Services & Maintenance	$ 134,781	$ 98,523	$ 143,687	$ 143,687	$ 108,976
Internal Services	$ 25,086	$ 18,837	$ 18,837	$ 18,837	$ 32,532
Capital Equipment	$ 3,150	$ 20,234	$ 20,234	$ 20,234	$ -
Subtotal	$ 1,043,489	$ 1,176,638	$ 1,150,405	$ 1,150,405	$ 1,095,427
Division Total	$ 1,043,489	$ 1,176,638	$ 1,150,405	$ 1,150,405	$ 1,095,427

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

FACILITY MAINTENANCE

GOALS:

- Provide quality maintenance and repair service to City facilities.
- Assist all City departments and divisions in new and remodel projects.
- Accomplish work in a timely manner.
- Provide technical assistance to management to make informed decisions.
- Work in a safe and Code compliant manner.

OBJECTIVES:

- Plan and accomplish work, anticipate problems, become proactive instead of reactive.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Total work orders requested	2,505	2,669	1,976	1,976	2,936
HVAC work orders requested	674	679	437	437	747
Electrical work orders requested	618	421	235	235	463
Plumbing work orders requested	845	881	566	566	969
Misc. work orders requested	368	688	566	566	757

DIVISION SUMMARY

10770271 PARK DEVELOPMENT

MISSION:

To design and oversee construction of public park land, public landscapes and capital improvement projects at parks, recreation facilities and city-owned cultural facilities according to the stated priorities of the current Parks and Recreation Masterplan. Also plan to manage and expand the Urban Forest in Norman through the creation and implementation of an Urban Forest Master Plan and according to the professional performance of the City Forester. All projects shall be vetted through public input and an open bidding process for all projects and services overseen by the Park Development Division.

DESCRIPTION:

The Park Development Division oversees the acquisition of public park land via the Park Land Dedication Ordinance; and also helps create the Capital Improvement Plan and Budget for all publicly owned/regulated park land, cultural facilities, and green spaces in specific beautification and public tree planting project areas. The Forestry Division administers planting programs and community forestry projects according to the Urban Forest Master Plan; and also assists in a multiplicity of urban forestry activities interacting with other City Departments, Utility Companies, State and Federal agencies and the citizens of Norman.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	3	3	3	3	3
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	3	3	3	3	3

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 253,931	$ 207,104	$ 207,104	$ 207,104	$ 203,371
Supplies & Materials	$ 2,936	$ 24,609	$ 24,609	$ 24,609	$ 25,228
Services & Maintenance	$ 23,757	$ 42,268	$ 42,268	$ 42,268	$ 41,268
Internal Services	$ 5,281	$ 5,324	$ 5,324	$ 5,324	$ 6,331
Capital Equipment	$ -	$ -	$ -	$ -	$ 8,000
Subtotal	$ 285,904	$ 279,305	$ 279,305	$ 279,305	$ 284,198
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 285,904	$ 279,305	$ 279,305	$ 279,305	$ 284,198

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

PARK DEVELOPMENT

GOALS:

- Implement the parks and recreation construction projects approved in the current Capital Improvement Plan in budget; and plan for more projects in future budget years.
- Implement the recommendations of the Urban Forest Master Plan in order to promote tree health.
- Design and construct public parks and green spaces that enhance the natural environment of Norman and produce an appealing aesthetic in public spaces.
- Work with arts organizations housed in city-owned buildings to improve those spaces as-needed.
- Coordinate public art projects with the Norman Arts Council and install and maintain public art projects as part of capital projects and as-funded from outside organizations or grants.
- Continue to acquire parkland in areas of residential growth to utilize as future neighborhood parks; and revamp ordinance language to bring non-residential development into the park development fee structure to help fund park projects without straining the capital budget.

OBJECTIVES:

- Implement the parks and recreation construction projects approved in the current Capital Improvement Plan in budget; and plan for more projects in future budget years.
- Implement the recommendations of the Urban Forest Master Plan in order to promote tree health.
- Design and construct public parks and green spaces that enhance the natural environment of Norman and produce an appealing aesthetic in public spaces.
- Work with arts organizations housed in city-owned buildings to improve those spaces as-needed.
- Coordinate public art projects with the Norman Arts Council and install and maintain public art projects as part of capital projects and as-funded from outside organizations or grants.
- Continue to acquire parkland in areas of residential growth to utilize as future neighborhood parks; and revamp ordinance language to bring non-residential development into the park development fee structure to help fund park projects without straining the capital budget.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Hazardous Tree Removals	25	25	25	18	25
Neighborhood Park Renovations	n/a	4	3	4	3
Number of Trees planted as part	732	600	500	400	400
Park Land Acres Acquired per	n/a	1.0	7	2	7

DIVISION SUMMARY

10770284 PARK BOARD

MISSION:

The mission of the Board of Parks Commissioners is to assist the Parks and Recreation Department in providing accessible, attractive, enjoyable and safe park facilities and recreational activities to the citizens of Norman.

DESCRIPTION:

The Norman Board of Parks Commissioners is a board organized for the purpose of considering and investigating any matter affecting the development and betterment of park and recreational facilities and policies pertaining thereto, and to make recommendations as it may deem advisable to the City Council concerning the same. It is responsible for making recommendations to the City Council regarding a system of supervised recreation. The Board is specifically authorized to make recommendations to the City concerning the recreation programs and policies of the City. It is responsible for determining the funding levels for the Arts, Culture, & Event Organizations.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ 66	$ 686	$ 686	$ 686	$ 686
Services & Maintenance	$ -	$ 81	$ 81	$ 81	$ 380,124
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 66	$ 767	$ 767	$ 767	$ 380,810
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 66	$ 767	$ 767	$ 767	$ 380,810

DIVISION SUMMARY

10770410 PARKS MAINTENANCE

MISSION:

The mission of the Parks Maintenance Division is to provide a park system of the highest quality, which is accessible, safe, and enjoyable to all.

DESCRIPTION:

The Park Maintenance Division is responsible for providing development and maintenance of the City's parks, recreational facility grounds, athletic fields, public grounds, as well as grounds at other City owned properties. These areas are maintained to aesthetically reflect the community identity, enrich the quality of life, and provide open space for leisure time activities.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	32	32	32	32	32
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	32	32	32	32	32

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 2,564,913	$ 2,761,925	$ 2,761,925	$ 2,761,925	$ 2,703,184
Supplies & Materials	$ 475,136	$ 389,826	$ 389,826	$ 389,826	$ 365,111
Services & Maintenance	$ 402,572	$ 322,847	$ 322,847	$ 322,847	$ 322,847
Internal Services	$ 427,374	$ 477,590	$ 477,590	$ 477,590	$ 422,297
Capital Equipment	$ 484,166	$ 469,035	$ 469,035	$ 469,035	$ 330,334
Subtotal	$ 4,354,161	$ 4,421,223	$ 4,421,223	$ 4,421,223	$ 4,143,773
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 4,354,161	$ 4,421,223	$ 4,421,223	$ 4,421,223	$ 4,143,773

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

PARKS MAINTENANCE

GOALS:

- To maintain outdoor recreational facilities in an aesthetically pleasing, orderly and safe manner.
- To develop and continue to renew a five-year maintenance plan for the entire park system.
- To assure a recreational climate beneficial to the physical and mental health and safety of all citizens.
- To be good stewards of the outdoor spaces maintained for all who enjoy them for many years to come.

OBJECTIVES:

- To provide high-quality maintenance to the City of Norman parks, facilities, and streetscapes.
- To create safe outdoor spaces for citizens to enjoy recreation and leisure activities within the park system.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Weekly mowing, playground inspection/ maintenance, athletic field maintenance frequency	90%	90%	75%	80%	70%
On the job injuries	2	6	6	6	2

DIVISION SUMMARY

10770421 RECREATION ADMINISTRATION

MISSION:

The Recreation Administration Division is committed to providing quality recreational services through programs for both passive and active users of all ages. This is accomplished through teamwork, respect and communication.

DESCRIPTION:

The Recreation Administration Division operates two facilities aimed at target groups of citizens. These centers include: one agency-based community center (Little Axe) and one multi-purpose center (12th Avenue). These centers not only provide recreational opportunities through their programming, but also offer rental space for meetings, parties and special events. In addition to these centers, we offer recreational programs at multiple locations across the City of Norman.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	5	5	5	5	5
Part-time Positions	3	3	3	3	3
Total Budgeted Positions	8	8	8	8	8

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 642,016	$ 686,513	$ 686,513	$ 686,513	$ 673,050
Supplies & Materials	$ 140,813	$ 133,427	$ 145,866	$ 145,866	$ 150,184
Services & Maintenance	$ 591,122	$ 564,092	$ 544,992	$ 544,992	$ 557,386
Internal Services	$ 231,228	$ 282,878	$ 282,878	$ 282,878	$ 211,354
Capital Equipment	$ 43,244	$ -	$ -	$ -	$ -
Subtotal	$ 1,648,423	$ 1,666,910	$ 1,660,249	$ 1,660,249	$ 1,591,974
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,648,423	$ 1,666,910	$ 1,660,249	$ 1,660,249	$ 1,591,974

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

RECREATION ADMINISTRATION

GOALS:

- To meet the needs of the citizens of Norman by offering quality programs and facilities and special events.

OBJECTIVES:

- To inform the community of the myriad of recreational opportunities offered through the Parks and Recreation Department through brochures, newspaper advertisements and banners.
- To involve as many citizens as possible in both active and passive recreational activities that are offered through our recreation centers.
- To implement new programs according to citizen requests and new industry trends.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Attendance at six recreation centers for both fee and non-fee activities	41,000	41,500	28,000	28,000	42,000
Tennis lessons, open court and tournament participants	12,927	33,947	25,000	25,000	36,000
Daddy-Daughter Dance participants	4,000	3,751	3,800	3,800	3,800
Child Care revenue	$ 343,523	$ 242,042	$ 172,842	$ 172,842	$ 25,000
Annual Participants including Congregate Meals and Special Events	1,500				
Total recreation revenue	$ 347,926	$ 315,998	$ 200,000	$ 200,000	$ 325,000

DIVISION SUMMARY

10770127 CHILDCARE

MISSION:

The Recreation Administration Division is committed to providing quality recreational services through programs for both passive and active users of all ages. This is accomplished through teamwork, respect and communication.

DESCRIPTION:

The Recreation Center Division account oversees the operation of the 12th Avenue Recreation Center and the Little Axe Community Center, including all programming, rentals, parties, and special events. The division delivers a wide range of recreational opportunities for all ages and manages facility rentals and community events with a focus on customer service and cost recovery. It is also responsible for daily operations, staffing, budget oversight, and maintaining safe, high-quality environments that support community engagement and wellness.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	2	2	2	2	2
Part-time Positions	12	12	12	12	12
Total Budgeted Positions	14	14	14	14	14

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 566,818	$ 524,061	$ 524,061	$ 524,061	$ 541,316
Supplies & Materials	$ 57,429	$ 60,500	$ 60,500	$ 60,500	$ 60,500
Services & Maintenance	$ 272,003	$ 18,300	$ 18,300	$ 18,300	$ 18,300
Internal Services	$ 3,653	$ 2,967	$ 2,967	$ 2,967	$ 8,977
Capital Equipment	$ -	$ 4,500	$ 4,500	$ 4,500	$ -
Subtotal	$ 899,903	$ 610,328	$ 610,328	$ 610,328	$ 629,093
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 899,903	$ 610,328	$ 610,328	$ 610,328	$ 629,093

DIVISION SUMMARY

10770323 ORIGINAL LIBRARY

MISSION:

Contains the maintenance costs for the city-owned building on S. Peters Ave. that was the original library and then the Senior Citizens building before the Adult Wellness & Education Center was built in FYE 25.

DESCRIPTION:

Contains the maintenance costs for the city-owned building on S. Peters Ave. that was the original library and then the Senior Citizens building before the Adult Wellness & Education Center was built in FYE 25.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ 1,478	$ 1,478	$ 1,478	$ -
Services & Maintenance	$ 7,534	$ 5,660	$ 5,660	$ 5,660	$ -
Internal Services	$ 52,575	$ 50,749	$ 43,749	$ 43,749	$ 41,999
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 60,109	$ 57,887	$ 50,887	$ 50,887	$ 41,999
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 60,109	$ 57,887	$ 50,887	$ 50,887	$ 41,999

DIVISION SUMMARY

10770326 ADULT WELLNESS CENTER

MISSION:

To provide a facility and programming that improves the physical and emotional wellness of 50+ adults by:

- connecting adults and creating community through social wellness activities and initiatives
- supplying access to professional and recreational physical fitness activities
- providing education and support on current adult-related issues
- delivering services for anyone in the community with reasonable membership prices, a sliding scale, and scholarships

DESCRIPTION:

The Adult Wellness Education Center opened in the fall of 2023 and is operated by Healthy Living & Fitness, Inc. The 30,000 square foot facility was funded in part by the NORMAN FORWARD initiative, and offers a variety of physical and wellness activities for adults aged 50+.

PERSONNEL:

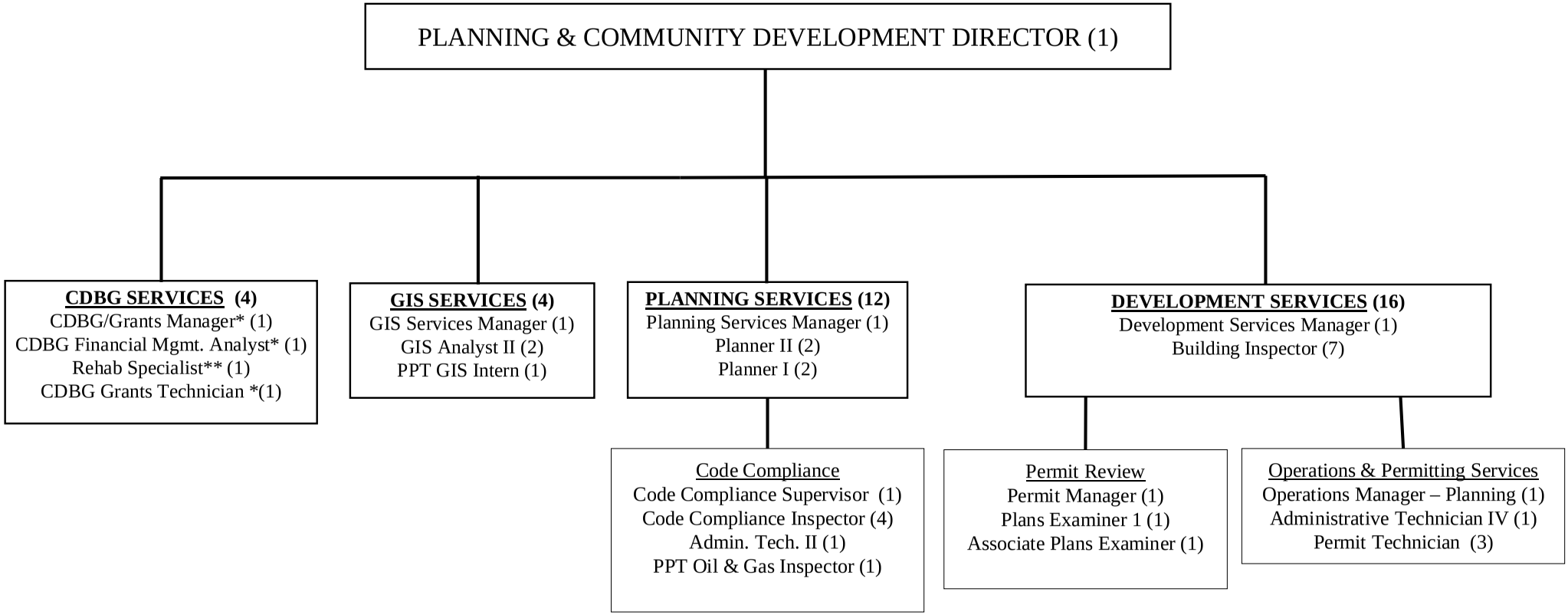
	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ 16,386	$ 42,000	$ 6,000	$ 6,000	$ -
Services & Maintenance	$ 160,308	$ 40,543	$ 64,043	$ 64,043	$ 125,000
Internal Services	$ -	$ -	$ -	$ -	$ 53,919
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 176,694	$ 82,543	$ 70,043	$ 70,043	$ 178,919
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 176,694	$ 82,543	$ 70,043	$ 70,043	$ 178,919

PLANNING & COMMUNITY DEVELOPMENT

38 POSITIONS



* Three CDBG positions are funded in part from the General Fund and in part from the Community Development Fund. ** One position is funded entirely from the Community Development Fund.

DEPARTMENT SUMMARY

TOTAL PLANNING & DEVELOPMENT

MISSION:

The mission of the Department of Planning & Community Development is to develop, implement, and monitor a comprehensive urban planning process, emphasizing continuing interdepartmental cooperation and assistance in the preparation of plans and programs, to protect the health, safety, and welfare of the citizens of Norman through enforcement of City Codes.

DESCRIPTION:

The Department of Planning & Community Development provides support to the City Council, Planning Commission, Board of Adjustment, Historic District Commission, and Board of Appeals. The Department is responsible for developing and updating Chapter 36 – the Zoning Ordinance – and updating the Comprehensive Land Use Plan and other visionary plans for the City. The Department reviews building permit applications, rezoning requests and subdivision of property while ensuring timely hearing of requests, which are reviewed by various Boards and the City Council. The Department is also responsible for enforcing various codes and ordinances related to the health, safety and welfare of citizens; updating all relevant ordinances, which comprise the regulatory framework against which development proposals are evaluated. In addition, the Department is responsible for the administration of ordinances that affect the health, safety and welfare of citizens, and administration of federal grants related to housing and urban development.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	33	33	33	33	32
Part-time Positions	1	2	2	2	2
Total Budgeted Positions	34	35	35	35	34

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 4,069,238	$ 4,069,095	$ 4,069,095	$ 4,069,095	$ 3,997,181
Supplies & Materials	$ 48,246	$ 51,286	$ 51,286	$ 51,286	$ 46,905
Services & Maintenance	$ 261,758	$ 324,931	$ 324,931	$ 324,931	$ 369,241
Internal Services	$ 232,315	$ 231,559	$ 231,559	$ 231,559	$ 187,380
Capital Equipment	$ 62,194	$ 16,500	$ 16,500	$ 16,500	$ 345,295
Subtotal	$ 4,673,751	$ 4,693,371	$ 4,693,371	$ 4,693,371	$ 4,946,002
Department Total	$ 4,673,751	$ 4,693,371	$ 4,693,371	$ 4,693,371	$ 4,946,002

DIVISION SUMMARY

10440140 ADMINISTRATION

MISSION:

The mission of the Administration Division is to provide effective, efficient, and responsive services, and to account for the resources allocated to the Planning Services, Development Services, Code, Grants and GIS Services Divisions of the Department, and to provide support services to all divisions.

DESCRIPTION:

The Administration Division serves as the administrative head of the Department of Planning & Community Development, coordinating division functions to provide for the more efficient operation of the department and services to the citizens of Norman.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	2	2	2	2	1
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	2	2	2	2	1

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 547,212	$ 448,653	$ 384,349	$ 384,349	$ 405,002
Supplies & Materials	$ 2,948	$ 4,704	$ 4,704	$ 4,704	$ 4,402
Services & Maintenance	$ 25,173	$ 36,860	$ 36,860	$ 36,860	$ 36,660
Internal Services	$ 95,273	$ 108,629	$ 108,629	$ 108,629	$ 79,804
Capital Equipment	$ 1,648	$ -	$ -	$ -	$ 9,000
Subtotal	$ 672,253	$ 598,846	$ 534,542	$ 534,542	$ 534,868
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 672,253	$ 598,846	$ 534,542	$ 534,542	$ 534,868

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

ADMINISTRATION

GOALS:

- Identify present and future community needs, establish priorities, and formulate long-term and short-term planning goals for consideration by City Council.
- Provide leadership ensuring the successful operation of each division of the Planning and Community Development Department in the execution of their goals and objectives. Develop and implement new processes and strategies for improved customer service.
- Coordinate and implement departmental planning: budget formulation and administration; personnel administration; and effective distribution and assignment of resources for all Department staff members to provide a healthy and productive work environment.
- Provide staff support to numerous Boards and Commissions which provide oversight for quality development in the City.
- Follow through with the update to the Comprehensive Land Use Plan.
- Provide public information on land development and planning issues through advertised public meetings and managing meetings in the office with applicants and other City staff.

OBJECTIVES:

- Provide leadership and guidance to each division of the Planning and Community Development Department.
- Administer resource allocations for each division.
- Provide direction for the department as a whole.

PERFORMANCE MEASUREMENTS – RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Prepare information packets for all Board and Commission meetings	100%	100%	100%	100%	100%
Prepare information packets for City Council meetings	100%	100%	100%	100%	100%
Implement adopted plans through recommendations to Boards, Commissions and City Council	100%	100%	100%	100%	100%

DIVISION SUMMARY

10440152 CODE COMPLIANCE

MISSION:

To provide a higher quality of life in Norman by protecting and ensuring the continued health, safety, and welfare of the citizens of Norman by achieving compliance with City Codes through prevention by educating residents and property owners, encouraging them to voluntarily comply when there is a violation and taking enforcement action when necessary in accordance with City Ordinance and State Law.

DESCRIPTION:

The Code Compliance Division is responsible for the enforcement of codes in Chapters 2, 6, 16, 20, 24, 28, 34, and 36 of the City of Norman Code of Ordinances, which include nuisance codes, dilapidated structures, signs, zoning and property maintenance, all of which directly affect the health, safety and welfare of the citizens of Norman. Code Compliance is responsible for review and processing of all sign permits. The Division also conducts annual inspections in order to ensure the health and safety of hotels and motels, rooming and boarding houses, fraternities and sororities, mobile home parks, salvage yards, towing storage yards and short-term rentals. The Division is also responsible for issuing all of these annual licenses, when full compliance is achieved.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	6	6	6	6	6
Part-time Positions	0	1	1	1	1
Total Budgeted Positions	6	7	7	7	7

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 554,805	$ 540,693	$ 540,693	$ 540,693	$ 564,941
Supplies & Materials	$ 12,040	$ 12,643	$ 12,643	$ 12,643	$ 10,580
Services & Maintenance	$ 80,190	$ 100,930	$ 100,930	$ 100,930	$ 111,420
Internal Services	$ 33,822	$ 35,000	$ 35,000	$ 35,000	$ 34,114
Capital Equipment	$ 54,419	$ -	$ -	$ -	$ 150,225
Subtotal	$ 735,275	$ 689,266	$ 689,266	$ 689,266	$ 871,280
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 735,275	$ 689,266	$ 689,266	$ 689,266	$ 871,280

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

CODE COMPLIANCE

GOALS:

• To educate the citizens of Norman about City Ordinances involving health nuisances, dilapidated structures, zoning, annual inspections/licenses and property maintenance in order to achieve voluntary compliance through awareness.
• To regularly patrol assigned areas and correct code violations through education and encouragement, followed by enforcement action when necessary.
• To perform annual inspections and issue annual licenses, which ensures the health and safety of hotels/motels, rooming and boarding houses, sororities and fraternities, mobile home parks, salvage yards, towing storage yards, and short-term rentals.
• To respond to violation complaints in a timely manner to determine the merit of complaints and pursue correction.
• To achieve correction of violations through notification and voluntary compliance; issuance of citations; abatement by City contractors; or through court action to preserve the public health & safety.
• To promote employee education and training to stay up-to-date with current laws regarding nuisance and property maintenance codes, and promote safety and awareness training to ensure inspector safety during time in the field.
• To increase the quality of life in Norman neighborhoods.

OBJECTIVES:

• To enforce City ordinances pertaining to health, safety, property maintenance, zoning, signs, dilapidated structures and annual licenses in a timely and professional manner.
• Continue to maintain the professional standard of the staff with appropriate certifications, licenses, continuing education and training.
• Continue to file liens/legal documents with the County in accordance with State Law requirements.
• Maintain consistent enforcement in all areas of Norman.
• Maintain quick response time on submitted complaints.
• Maintain a list of vacant structures.
• Continue to work closely with Fire/Police and other City Departments to address code violations and unsafe structures to protect the citizens of Norman.
• Continue to maintain inspection data and legal documents.
• Educate the public about City Codes through articles in the local news media, presentations, and on the City website.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Percent of violations voluntarily abated after owner notification	73%	75%	75%	80%	75%
Percentage of code cases that are proactive	85%	95%	90%	90%	90%

DIVISION SUMMARY

10440153 PLANNING SERVICES

MISSION:

Planning Services provides professional support, guidance, and assistance to the citizens of Norman, as well as all applicants, who are involved with some aspect of planning, zoning, or development, in order to ensure that all proposed development is consistent with the policies and ordinances of the City of Norman.

DESCRIPTION:

The Planning Services Division provides guidance and support to Norman residents and applicants looking to develop in the community. The Division provides staff support to the City Council, with primary staff responsibility to the Planning Commission, Board of Adjustment, Historic District Commission, and multiple Ad Hoc Committees. General and specific guidance is provided on zoning and development throughout the community, as well as a detailed review of all commercial, industrial, residential building and sign permits for consistency with policies and adopted ordinances. The Planning Services Division also updates and implements the City's comprehensive plan and other long-range, visionary plans.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	5	5	5	5	5
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	5	5	5	5	5

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 539,966	$ 656,358	$ 656,358	$ 656,358	$ 614,447
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 2,009	$ 2,373	$ 2,373	$ 2,373	$ 2,373
Internal Services	$ 8,923	$ 9,106	$ 9,106	$ 9,106	$ 8,486
Capital Equipment	$ 2,188	$ -	$ -	$ -	$ -
Subtotal	$ 553,085	$ 667,837	$ 667,837	$ 667,837	$ 625,306
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 553,085	$ 667,837	$ 667,837	$ 667,837	$ 625,306

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

PLANNING SERVICES

GOALS:

- Ensure that each complete application is processed in an expeditious manner.
- Provide a timely and professional review of development-related requests.
- Provide all required support to the Boards and Commissions which the department staffs.
- Periodically examine and revise the ordinances that regulate development within the community.
- Periodically review and update the visionary, long-range plans, including the comprehensive plan.

OBJECTIVES:

- Assist the public in filing applications to the City Council, Planning Commission, Pre-Development, Historic District and Board of Adjustment by providing clear direction and necessary assistance.
- Assist the Department in review of all required permits and licensing needed for applicants. Performs site inspections for building permits, rezoning and land use plan amendments.
- Expedite items from the Planning Commission to the City Council when possible, while ensuring that such items are correct, complete and express the concerns of the Planning Commission. Prepare detailed, accurate minutes of all public meetings.
- Conduct annual review and update of long-range plans, including the comprehensive plan.

PERFORMANCE MEASUREMENTS – RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Items processed for the Planning Commission within 31 days of receipt	100%	100%	100%	100%	100%
Complete, corrected items forwarded to the Clerk's office for the first Council meeting in the month following the Planning Commission meeting	100%	100%	100%	100%	100%
Pre-Development applications processed within two business days	100%	100%	100%	100%	100%
Board of Adjustment applications received and, newspaper and mailed notices processed within three business days	100%	100%	100%	100%	100%

Notes to Results Report: All measurements are calculated on a calendar year basis.

DIVISION SUMMARY

10440151 DEVELOPMENT SERVICES

MISSION:

Department Mission: The mission of the Development Services Division of the Planning Department is to provide professional support to the community involved with building or altering the built environment, to protect health, safety, and public welfare enforcing the currently adopted building, state, and local codes consistent with policies and ordinances adopted by the Norman City Council.

DESCRIPTION:

The Development Services Division provides services that impact building construction activities in the community, including providing guidelines and regulations to individuals and businesses interested in all aspects of construction while maintaining the highest standard of professionalism and customer service. The Division is responsible for plan review, fee collection, permitting, and appropriate field inspections to conclude construction activities with a Certificate of Occupancy (CO), or Certificate of Completion (CC) for lawful occupancy. Managing these efforts includes multiple City Departments including the Department of Planning, the Department of Public Works, the Department of Parks and Recreation, the Department of Utilities, and the Fire Department.

Construction permit applications for industrial, commercial and multi-family projects include but are not limited to new construction, new shell, new interior finish, addition/alteration, new multi-family, multi-family additions/alterations, temporary construction, construction trailer, swimming pool and paving. Construction permit applications for One and Two Family dwelling and related residential include but are not limited to new single-family, two family, townhome, addition/alterations, two-family addition/alterations, manufactured homes, storage building, storm shelter, carport, garage and swimming pools.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	17	17	17	17	17
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	17	17	17	17	17

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,971,286	$ 1,957,847	$ 2,022,151	$ 2,022,151	$ 1,948,471
Supplies & Materials	$ 31,479	$ 28,049	$ 28,049	$ 28,049	$ 26,033
Services & Maintenance	$ 35,700	$ 54,584	$ 54,584	$ 54,584	$ 54,584
Internal Services	$ 72,622	$ 61,677	$ 61,677	$ 61,677	$ 54,404
Capital Equipment	$ 3,940	$ -	$ -	$ -	$ 186,070
Subtotal	$ 2,115,027	$ 2,102,157	$ 2,166,461	$ 2,166,461	$ 2,269,562
Division Total	$ 2,115,027	$ 2,102,157	$ 2,166,461	$ 2,166,461	$ 2,269,562

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

DEVELOPMENT SERVICES

GOALS:

- Improve the timeliness of the permit review process with the updated City View paperless system, allowing users to apply for permits on-line by uploading documents from their home or business. Continuously review and update the permit processes and adopt specific performance targets.
- Enhance inspection services; utilize all available technologies, specifically City View, to minimize delays when inspections are required/requested.
- Expand on employee training, certifications and knowledge base to offer more services to the community.
- Ensure work is built in the conformance with the Building Codes.
- Help Educate the public and stakeholders about the new City View system and permitting/inspection processes.
- Continue communication with the building community about permitting and inspection services as well as improving customer service.
- Continue to update/adopt building codes to remain up-to-date and current.
- Continue to educate the public and stakeholders regarding building science, and the adopted building codes to promote quality plans and buildings.

OBJECTIVES:

- Provide the highest level of professionalism and customer service to those seeking permitting and inspection services.
- Utilize national standards to establish appropriate review time frames for each type of permit and inspection results.
- Continuously refine building permit application processes so that they are easily understood by the public, while still requiring all necessary information to properly process each permit type.
- Continue to improve the effectiveness and consistency of plan reviewers and building inspection staff.
- Continue to maintain the professional standard of the staff with appropriate certifications and licenses.
- Continue to refine the non-residential plan review process for all agencies (Building, Planning, Public Works, Fire) reviewing permit applications.
- Continue to modernize the permit and inspection process to help seasoned and new builders through the permit and inspection processes.
- Continue to coordinate with Building Departments in the Oklahoma City Metro Area to strive for consistency between each department for common inspection and plan review items.
- Continue to ensure safe, accessible, efficient and quality buildings are built to benefit the current and future building occupants.
- Remain current and involved with State Code Adoptions through the Oklahoma Uniform Building Code Commission (OUBCC).

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Non-Residential permit applications average review time by all departments. Goal 10 days*	n/a****	13	12	11.8	11
New Commercial Permit applications average review by departments. Goal 8 Days ***	n/a****				
Public Works/Engineering	n/a****	15.9	15	22	15
Planning/Development Services	n/a****	5.1	5	5.7	5
Fire	n/a****	8.5	8	8.4	9
Planning	n/a****	7.2	7	7.1	8

PERFORMANCE MEASUREMENTS - RESULTS REPORT (continued)

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Residential permit applications reviewed and approved within 2 days*	n/a****	2.7	3	3.8	3
New Single Family Permit applications average review by departments. Goal 1.5 Days ***					
Public Works/Engineering	n/a****	1.8	2	2.5	1.5
Planning/Development Services	n/a****	1.2	1	0.7	1.5
Planning	n/a****	1.5	2	3.1	1.5
Average Inspection Response time by division. Goal 1.1 Days **					
Public Works/Engineering	n/a****	1.4	1.1	1.2	1.1
Planning/Development Services	n/a****	1	1.1	1	1.1
Fire	n/a****	1.3	1.1	1.4	1.3
Planning	n/a****	1.7	1.1	2.2	1.5
% of Inspections performed within 48 hours. Goal 99%	n/a****	99.5	99	99.4	99
% of Inspections performed within 24 hours. Goal 95%	n/a****	98.2	97	97	95

Notes to Results Report: * Time from permit intake to approvals or correction notice send to client. ** The value of 1 is the date the inspection is requested. *** Time from permit intake to the completion of the department review. ****Data reporting changed to reflect more detailed information (New Online Permitting software allows for more refined reporting)

DIVISION SUMMARY

10440150 GEOGRAPHIC INFORMATION SERVICES

MISSION:

Maintain accurate and complete information of the City's infrastructure and legally mandated management zones and make that information available to support planning activities, public safety, the reporting required to comply with regulation, and the evaluation of the impact of changes in the built and regulatory environment.

DESCRIPTION:

The Division provides maps, analyses, and services in a support capacity for the public, the business community, other governmental agencies, City Council, City Boards and Commissions, and all departments within the City. A partial list of specific functions and activities include:

• Design, implementation, and maintenance of the Geographic Information System, especially as it relates to the various components of the City's infrastructure.

• Map and research resource for City Council, Planning Commission, the public, other City departments, and other divisions within the department.

• Providing online access to City maps and data for public consumption.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	3	3	3	3	3
Part-time Positions	1	1	1	1	1
Total Budgeted Positions	4	4	4	4	4

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 455,970	$ 465,544	$ 465,544	$ 465,544	$ 464,320
Supplies & Materials	$ 1,352	$ 5,800	$ 5,800	$ 5,800	$ 5,800
Services & Maintenance	$ 118,497	$ 127,283	$ 127,283	$ 127,283	$ 161,303
Internal Services	$ 21,347	$ 16,792	$ 16,792	$ 16,792	$ 9,931
Capital Equipment	$ -	$ 16,500	$ 16,500	$ 16,500	$ -
Subtotal	$ 597,166	$ 631,919	$ 631,919	$ 631,919	$ 641,354
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 597,166	$ 631,919	$ 631,919	$ 631,919	$ 641,354

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

GEOGRAPHIC INFORMATION SERVICES

GOALS:

- To maintain accurate and complete records of the land aspects of the City of Norman including physical improvements, legal entities, and administrative districts to support decision making and policy implementation.
- To respond swiftly and courteously to requests for information and provide quality service.
- To promote integration among databases that have a geographic component to improve the City's reporting and planning capacity.
- To improve access to GIS data from other offices throughout the City to expedite the retrieval of information and maximize its use.

OBJECTIVES:

- Reduce the time it takes to integrate ordinances, final plats, and as-builts into the database.
- Work with field personnel to improve the accuracy and completeness of GIS databases using GPS data collection.
- Produce all appropriate informational maps and reports as interactive web mapping applications.
- Provide support to facilitate the integration of databases, to reduce duplication of effort and promote efficiency.
- Provide GIS configuration and asset maintenance support to City software applications including: New World Public Safety, City View, Tyler EAM, and Advanced CIS Infinity.
- Improve access opportunities to digital GIS resources by providing data online and improving internal enterprise data infrastructure.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Update zoning database within 1 week of receipt of the ordinance by the division.	98%	100%	100%	100%	100%
Complete map requests for standard products within 2 days or by specified deadline.	100%	100%	100%	100%	100%
Complete all custom requests for data within 1 week or by specified deadline.	100%	100%	100%	100%	100%
Complete analysis and reports by assigned deadlines.	100%	100%	100%	100%	100%
Complete downloads and SDE layer updates, from GPS field collected data, on a weekly basis or by specified deadline.	100%	100%	100%	100%	100%
Review address issues from New World, City View or CIS within 2 days or by specified deadline.	100%	100%	100%	100%	100%

Notes to Results Report:
GIS – Geographic Information System
GPS - Global Positioning System

DIVISION SUMMARY

10440380 HISTORIC DISTRICT COMMISSION

MISSION:

The mission of the Historic District Commission is to safeguard the heritage of the City by preserving and regulating historic districts, which reflect elements of the City's cultural, social, political, and architectural history, as well as to promote the use of the historic districts for the culture, prosperity, education, and welfare of the people of the City and visitors to the City.

DESCRIPTION:

The Historic District Commission makes recommendations to the Planning Commission regarding the designation of historic districts within the City. The Historic District Commission reviews and approves or denies all applications for certificates of appropriateness concerning proposed exterior changes to structures located within the historic districts and develops guidelines to be used in such evaluations. The Commission also makes recommendations regarding the utilization of grants and budgetary appropriations that may be available to promote the preservation of historical, architectural, and archeological resources.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ 426	$ -	$ -	$ -	$ -
Services & Maintenance	$ 190	$ 2,644	$ 2,644	$ 2,644	$ 2,644
Internal Services	$ 328	$ 356	$ 356	$ 356	$ 641
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 944	$ 3,000	$ 3,000	$ 3,000	$ 3,285
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 944	$ 3,000	$ 3,000	$ 3,000	$ 3,285

DIVISION SUMMARY

10440181 PLANNING COMMISSION

MISSION:

The mission of the Planning Commission is to review land development applications, generally prepare plans for the systematic development and improvement of the City as a place of residence and business, and to make recommendations to City Council.

DESCRIPTION:

The Planning Commission holds public hearings on all proposed amendments to the City's comprehensive plan. It also makes recommendations to the City Council on all proposed rezoning applications and development proposals involving platting and subdivision of land. It reviews and recommends changes to the City's ordinances involving planning, zoning, building, and subdivision regulations, as well as specific items referred to the Commission by the City Council.

PERSONNEL:

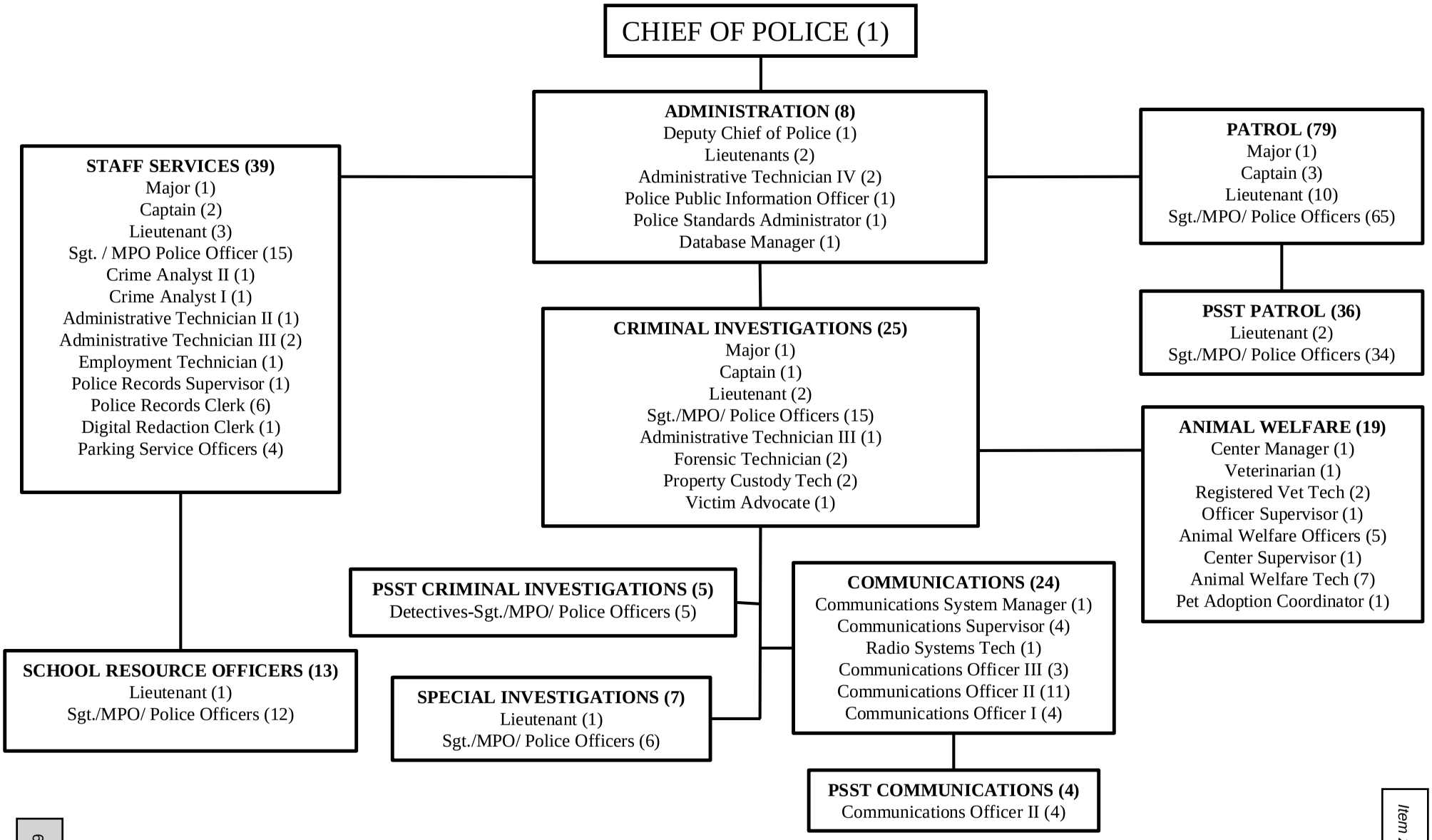
	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ 90	$ 90	$ 90	$ 90
Services & Maintenance	$ -	$ 257	$ 257	$ 257	$ 257
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ 347	$ 347	$ 347	$ 347
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ -	$ 347	$ 347	$ 347	$ 347

POLICE DEPARTMENT

260 EMPLOYEES



DEPARTMENT SUMMARY

TOTAL POLICE DEPARTMENT

MISSION:

Passionately serving our community through education, innovation, enforcement, and excellence in everything we do.

DESCRIPTION:

The Norman Police Department's primary function, in partnership with the community, is to protect life and property, and to understand and serve the needs of the City's residents, visitors, neighborhoods, and business community. To improve the quality of life of all persons by maintaining order, resolving problems, and providing leadership in a manner consistent with the law and reflective of shared community values.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	202	202	202	202	202
Part-time Positions	1	0	0	0	0
Total Budgeted Positions	203	202	202	202	202

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 26,144,706	$ 25,548,831	$ 25,484,241	$ 25,484,241	$ 25,745,142
Supplies & Materials	$ 1,114,327	$ 951,714	$ 959,114	$ 959,114	$ 927,170
Services & Maintenance	$ 1,826,193	$ 1,991,775	$ 2,060,680	$ 2,060,680	$ 2,022,278
Internal Services	$ 1,266,893	$ 1,421,702	$ 1,421,702	$ 1,421,702	$ 1,405,676
Capital Equipment	$ 1,309,153	$ 1,182,413	$ 1,196,987	$ 1,196,987	$ 624,822
Subtotal	$ 31,661,273	$ 31,096,435	$ 31,122,723	$ 31,122,723	$ 30,725,088
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Department Total	$ 31,661,273	$ 31,096,435	$ 31,122,723	$ 31,122,723	$ 30,725,088

DIVISION SUMMARY

10660310 ADMINISTRATION

MISSION:

Passionately serving our community through education, innovation, enforcement, and excellence in everything we do.

DESCRIPTION:

The Administration Division is responsible for effective oversight and support of all department operations and personnel in accordance with national, state, and local laws, standards, and requirements set forth by our community. The Administration Division is comprised of multiple elements including Public Information, Internal Affairs, and Police Standards. The Administration Division is responsible for communications with the city manager's office, department budgets, personnel matters, investigations into misconduct, external communications, department policy, Norman Community Advisory Board (NCAB), Police Data Initiative, and department annual reporting.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	9	9	9	9	9
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	9	9	9	9	9

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,366,070	$ 1,356,928	$ 1,356,928	$ 1,356,928	$ 1,407,169
Supplies & Materials	$ 38,633	$ 16,546	$ 16,546	$ 16,546	$ 15,341
Services & Maintenance	$ 134,798	$ 236,216	$ 236,216	$ 236,216	$ 242,832
Internal Services	$ 103,669	$ 92,626	$ 92,626	$ 92,626	$ 125,621
Capital Equipment	$ 95,699	$ 45,170	$ 45,170	$ 45,170	$ 13,500
Subtotal	$ 1,738,869	$ 1,747,486	$ 1,747,486	$ 1,747,486	$ 1,804,463
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,738,869	$ 1,747,486	$ 1,747,486	$ 1,747,486	$ 1,804,463

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

ADMINISTRATION

GOALS:

- Reduce Part A crimes by 2% before the end of December 2025
- Decrease incapacitating injury and fatal collisions by 5 percent from the prior year (2025)
- Implement a department-wide initiative to enhance operational efficiency, collaboration, and wellness by optimizing workflow processes, fostering open communication across all divisions, and promoting the physical, mental, and emotional well-being of our team. Through these efforts, we will strengthen our internal operations and improve the overall quality of service delivery to the community we serve.
- Establish and strengthen collaborative partnerships with local, regional, and state partners to comprehensively address community concerns related to homelessness, mental health, and drug abuse.

OBJECTIVES:

- Strengthen the department's ability to proactively reduce crime
- Strengthen traffic enforcement and conduct traffic education and information campaigns
- Enhance professional development, wellness and partnerships
- Enhance departmental capacity for vulnerable populations

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Provide exceptional service within budget	Within budget	Within budget	Within budget	Within budget	Within budget

DIVISION SUMMARY

10660270 ANIMAL WELFARE

MISSION:

The mission of Norman Animal Welfare is to encourage responsible pet ownership by promoting and protecting the health, safety, and welfare of the residents and pets of Norman through education, enforcement, and community partnership.

DESCRIPTION:

Norman Animal Welfare is comprised of three sections: Response, Facility, and Medical. Animal Welfare Officers (response) respond to citizen complaints, apprehend dangerous animals, confiscate and render aid to animals in need of care, pick up stray or deceased animals, handle loose livestock or nuisance wildlife, conduct animal cruelty investigations, and provide education to the public. Animal Welfare Facility staff provide customer service to citizens in-person, over the phone, or through electronic communication; conduct the intake of animals at the facility; conduct behavior evaluations; provide care to animals housed at the facility; maintain and clean the facility; provide education to the public; and work towards positive animal outcomes through transfer, foster, and adoption. The Medical Section provides medical evaluation and treatment of animals in our care; spay neuter services; and provides procedural guidance regarding care of animals in our custody.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	19	19	19	19	19
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	19	19	19	19	19

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,597,987	$ 1,619,572	$ 1,619,572	$ 1,619,572	$ 1,623,215
Supplies & Materials	$ 238,326	$ 228,980	$ 228,980	$ 228,980	$ 223,125
Services & Maintenance	$ 130,220	$ 153,205	$ 156,420	$ 156,420	$ 150,682
Internal Services	$ 135,062	$ 160,927	$ 160,927	$ 160,927	$ 132,181
Capital Equipment	$ 138,433	$ 76,383	$ 83,883	$ 83,883	$ 120,847
Subtotal	$ 2,240,029	$ 2,239,067	$ 2,249,782	$ 2,249,782	$ 2,250,050
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 2,240,029	$ 2,239,067	$ 2,249,782	$ 2,249,782	$ 2,250,050

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

ANIMAL WELFARE

GOALS:

- Establish and strengthen partnerships with outside entities to provide quality of life to the animals in our care.

OBJECTIVES:

- Provide ongoing information sharing and public education opportunities.
- Maintain 90% or greater live-release rate for Animal Welfare Division.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Intakes-Strays (cats and dogs)	2,591	2,264	2,500	2,500	2,600
Intakes-owner relinquishments	368	514	600	600	400
Total intakes of all animals	2,959	2,778	3,100	3,100	3,500
Outcomes-adoptions	1,769	1,758	1,850	1,850	1,900
Outcomes-Animals returned to Owner	483	515	650	650	675
Live Release Rate * Based on calendar years	93%	93%	93%	93%	94%
Presentations	12	10	15	15	12
Volunteer Hours	6,062	6,062	6,500	6,500	6,500

DIVISION SUMMARY

10660321 CRIMINAL INVESTIGATIONS

MISSION:

It is the mission of the Norman Police Department Criminal Investigations Division to provide appropriate assistance to victims of crimes, conduct thorough investigations into reported criminal offenses, seek facts, and when appropriate, submit charges and assist in the successful prosecution of offenders.

DESCRIPTION:

The Criminal Investigations Division is comprised of two sections. The Investigative Section primarily investigates crimes related to persons and property related offences, including Part I crimes, crimes against children, domestic abuse, burglaries, stolen vehicles, fraud, and many other criminal offenses. The Forensic Services and Property Section supports the department through property storage, evidence processing, and video analysis operations.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	25	25	25	25	25
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	25	25	25	25	25

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 3,541,476	$ 3,636,709	$ 3,572,119	$ 3,572,119	$ 3,541,175
Supplies & Materials	$ 43,823	$ 52,870	$ 54,370	$ 54,370	$ 40,494
Services & Maintenance	$ 124,795	$ 104,302	$ 168,892	$ 168,892	$ 123,855
Internal Services	$ 110,532	$ 113,251	$ 113,251	$ 113,251	$ 126,522
Capital Equipment	$ 154,378	$ 88,908	$ 88,908	$ 88,908	$ 87,250
Subtotal	$ 3,975,004	$ 3,996,040	$ 3,997,540	$ 3,997,540	$ 3,919,296
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 3,975,004	$ 3,996,040	$ 3,997,540	$ 3,997,540	$ 3,919,296

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

CRIMINAL INVESTIGATIONS

GOALS:

- Reduce Part A crimes by 2% before the end of December 2025
- Decrease incapacitating and fatality collisions by 5% from the prior year (2025)
- Implement a department-wide initiative to enhance operational efficiency, collaboration, and wellness by optimizing workflow processes, fostering open communication across all divisions, and promoting the physical, mental, and emotional well-being of our team. Through these efforts, we will strengthen our internal operations and improve the overall quality of service delivery to the community we serve.
- Establish and strengthen collaborative partnerships with local, regional, and state partners to comprehensively address community concerns related to homelessness, mental health, and drug abuse

OBJECTIVES:

- Identify and remove barriers associated with victim support and advocacy.
- Install and foster the belief that every call and every action matter among all employees.
- Identify and refer community members with recurring need for assistance to resources.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

PEFORMANCE INDICATORS:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
Investigators	17	18	18	18	18
Cases closed by arrest	135	105	150	116	150
C.O.P. Follow-up	296	109	100	144	150
Cases Investigated	1,660	566	1,500	414	700
Deactivated Due to low staffing	255	321	350	326	300

Notes to Results Report:
COP-Community Oriented

DIVISION SUMMARY

10660139 EMERGENCY COMMUNICATIONS

MISSION:

The mission of the Emergency Communications division is to maintain and enhance the quality of life in Norman by handling 911 and other calls for service; dispatch appropriate emergency services in a prompt, courteous and professional manner, thereby protecting lives and property while providing accurate information in our responses.

DESCRIPTION:

The Emergency Communications division provides 24/7 services to internal and external customers. External customers include the public, other non-public safety agencies and other public safety agencies. Internal customers include the Norman Police Department, Norman Fire Department, EMSStat Emergency Medical Services, Little Axe Fire Department, and Norman Animal Welfare. The Emergency Communications Division is responsible for the maintenance and operations of the citywide radio systems, used across many city departments and partnering jurisdictions. Additionally, the division is responsible for the continued development and operations of the new Norman Emergency Communications and Operations Center.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	24	24	24	24	24
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	24	24	24	24	24

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 2,414,531	$ 2,196,460	$ 2,196,460	$ 2,196,460	$ 2,205,570
Supplies & Materials	$ 94,947	$ 50,496	$ 50,496	$ 50,496	$ 51,669
Services & Maintenance	$ 610,781	$ 682,888	$ 682,888	$ 682,888	$ 675,141
Internal Services	$ 90,726	$ 99,289	$ 99,289	$ 99,289	$ 139,586
Capital Equipment	$ 24,465	$ 9,750	$ 16,824	$ 16,824	$ 27,750
Subtotal	$ 3,235,450	$ 3,038,883	$ 3,045,957	$ 3,045,957	$ 3,099,716
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Fund Total	$ 3,235,450	$ 3,038,883	$ 3,045,957	$ 3,045,957	$ 3,099,716

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

EMERGENCY COMMUNICATIONS

GOALS:

- Reduce Part A crimes by 2% from prior year
- Decrease incapacitating and fatality collisions by 5% from prior year
- Implement a department-wide initiative to enhance operational efficiency, collaboration, and wellness by optimizing workflow processes, fostering open communication across all divisions, and promoting the physical, mental, and emotional well-being of our team. Through these efforts, we will strengthen our internal operations and improve the overall quality of service delivery to the community we serve.
- Establish and strengthen collaborative partnerships with local, regional, and state partners to comprehensively address community concerns related to homelessness, mental health, and drug abuse.

OBJECTIVES:

- Develop a plan to provide interoperability solutions to allow for communication with neighboring agencies
- Recruit and retain quality Communications Officers, turnover rate <10%
- Limit time to dispatch to < 60 seconds on 90% of all Fire/EMS and priority police calls
- Limit 911 answer time to < 10 seconds
- In conjunction with ACOG, implement regional Next Generation 911 (NG911) system
- Limit Administrative call queue time average to < 10 seconds
- Train all Dispatchers in CIT awareness or higher

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Interoperability solutions	75%	75%	75%	75%	100%
Dispatchers with CIT Training	100%	75%	80%	60%	100%
NG911	50%	50%	50%	75%	100%
Call Queue Time in seconds	14	14	9	13	10
911 Answer Time	80%	80%	95%	85%	90%
Time to dispatch	1:26.8	1:38	:59	1:30	1:20
Employee Retention	90%	90%	90%	90%	90%

A new radio code issue has been identified, required use to reprogram every public safety radio again, with current radio tech staffing this has proven extremely difficult. Still in discussions with the state to resume work on ISSI to OKWIN. Of the 2 CIT instructors, one retired and one was demoted out of training. Working on new instructor training, have identified other means of certification.

DIVISION SUMMARY

10660322 PATROL

MISSION:

The mission of the Patrol Division is to provide immediate response and stability to emergency situations, investigate criminal activities, develop community partnerships, and proactively identify and resolve public safety concerns of our community.

DESCRIPTION:

The Patrol Division is comprised of three Patrol Sections. The division provides around the clock response to emergency calls for assistance, provides directed proactive patrols, detains and arrests suspects who have warrants or have violated laws, provide initial investigations of criminal matters, investigate traffic collisions, and enforce traffic laws. The division uses a community policing approach to develop community partnerships intended to build community trust, improve accountability, and identify and resolve concerns of the community.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	79	79	79	79	79
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	79	79	79	79	79

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 11,428,683	$ 11,170,391	$ 11,170,391	$ 11,170,391	$ 11,167,242
Supplies & Materials	$ 321,574	$ 303,012	$ 303,012	$ 303,012	$ 268,065
Services & Maintenance	$ 265,730	$ 240,086	$ 240,086	$ 240,086	$ 244,086
Internal Services	$ 574,150	$ 663,177	$ 663,177	$ 663,177	$ 590,828
Capital Equipment	$ 383,884	$ 569,214	$ 569,214	$ 569,214	$ 168,750
Subtotal	$ 12,974,020	$ 12,945,880	$ 12,945,880	$ 12,945,880	$ 12,438,971
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 12,974,020	$ 12,945,880	$ 12,945,880	$ 12,945,880	$ 12,438,971

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

PATROL

GOALS:

- Reduce Part A crimes by 2% from previous year
- Decrease incapacitating and fatality collisions by 5% from the prior year
- Implement a department-wide initiative to enhance operational efficiency, collaboration, and wellness by optimizing workflow processes, fostering open communication across all divisions, and promoting the physical, mental, and emotional well-being of our team. Through these efforts, we will strengthen our internal operations and improve the overall quality of service delivery to the community we serve.
- Establish and strengthen collaborative partnerships with local, regional, and state partners to comprehensively address community concerns related to homelessness, mental health, and drug abuse

OBJECTIVES:

- Partner with the Pace Unit to identify and apprehend individuals involved in criminal activity
- Reduce DA's Office request for follow-ups by 10%
- Conduct thorough crime scene investigations whenever possible
- Enhance Roadway Safety Through Enforcement
- Utilize department data to coordinate top 5 high accident enforcement areas and see a reduction of collisions as compared to 2025
- Send 10 patrol officers to CIT training during 2026
- Equip all officers with updated resource guides/referral cards to distribute to individuals on calls for service
- Utilize the department issued PCD to enhance operational efficiency as well as wellness through the use of the appropriate application

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Calls for service	93,148	95,534	96,000	96,000	97,500
Case reports taken	12,248	11,888	12,500	11,500	12,500
Traffic Contacts (citations/warnings)	30,102	34,540	35,000	35,000	37,500
Collisions investigated	2,221	2,183	2,150	2,200	2,150
Arrests made	5,184	4,880	4,700	4,650	4,800

DIVISION SUMMARY

10660230 SPECIAL INVESTIGATIONS

MISSION:

The mission of the Norman Police Department Special Investigations Division is to conduct complex and lengthy investigations requiring specialty tactics and resources with the goal of providing appropriate assistance to victims of crimes; conduct thorough investigations into reported criminal offenses; seek facts and when appropriate, submit charges; and assist in the successful prosecution of offenders.

The Special Investigations Division provides the resources, personnel, and expertise to conduct complex, lengthy investigations including narcotics investigations, crimes against persons, and property crimes. In some cases, the division may provide support through advice, equipment, or undercover operations.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	7	7	7	7	7
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	7	7	7	7	7

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,125,996	$ 1,139,465	$ 1,139,465	$ 1,139,465	$ 1,150,391
Supplies & Materials	$ 41,837	$ 38,542	$ 38,542	$ 38,542	$ 32,651
Services & Maintenance	$ 29,200	$ 39,158	$ 37,658	$ 37,658	$ 39,158
Internal Services	$ 65,819	$ 69,840	$ 69,840	$ 69,840	$ 68,035
Capital Equipment	$ 149,564	$ -	$ -	$ -	$ -
Subtotal	$ 1,412,415	$ 1,287,005	$ 1,285,505	$ 1,285,505	$ 1,290,235
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,412,415	$ 1,287,005	$ 1,285,505	$ 1,285,505	$ 1,290,235

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

SPECIAL INVESTIGATIONS

GOALS:

- Reduce Part A crimes by 2% from previous year.
- Decrease incapacitating and fatality collisions by 5% from prior year.
- Implement a department-wide initiative to enhance operational efficiency, collaboration, and wellness by optimizing workflow processes, fostering open communication across all divisions, and promoting the physical, mental, and emotional well-being of our team. Through these efforts, we will strengthen our internal operations and improve the overall quality of service delivery to the community we serve.
- Establish and strengthen collaborative partnerships with local, regional, and state partners to comprehensively address community concerns related to homelessness, mental health, and drug abuse

OBJECTIVES:

- Identify and remove barriers associated with victim support and advocacy.
- Install and foster the belief that every call and every action matter among all employees.
- Identify and refer community members with recurring need for assistance to resources.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Investigators	4	4	6	5	4
Number of investigations closed	84	25	85	24	30
Persons arrested	74	72	85	81	85
Search warrants	85	80	85	112	100

DIVISION SUMMARY

10660115 STAFF SERVICES

MISSION:

The mission of the Staff Services Division is to work with internal and external partners and the community in an effort to increase department efficiency, readiness and accountability through the development of processes intended to achieve our department's mission and vision.

DESCRIPTION:

The Staff Services Division consists of a multiple sections including employee recruitment and hiring, training and development, payroll, budgeting and purchasing, crime analysis, technology maintenance and growth, research and development, personnel management, strategic planning, equipment inventories, records retention and release, digital media redactions and release, and PBX operations. The division provides front line customer support through the Records Section and is responsible for receiving and processing the city phone operator functions during business hours. In addition, the division includes Traffic, Parking Services, and Community Outreach Sections as well as the Problem Resolution Section. These elements of the division are focused on creating proactive, long term, root cause focused solutions to our community's social harms. The division provides extensive community outreach and crime prevention programs and partners with other community agencies in a unified effort to address concerns in our community.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	39	39	39	39	39
Part-time Positions	1	0	0	0	0
Total Budgeted Positions	40	39	39	39	39

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 4,669,964	$ 4,429,306	$ 4,429,306	$ 4,429,306	$ 4,650,380
Supplies & Materials	$ 335,188	$ 261,268	$ 267,168	$ 267,168	$ 295,825
Services & Maintenance	$ 530,670	$ 535,920	$ 538,520	$ 538,520	$ 546,524
Internal Services	$ 186,935	$ 222,591	$ 222,591	$ 222,591	$ 222,903
Capital Equipment	$ 362,730	$ 392,988	$ 392,988	$ 392,988	$ 206,725
Subtotal	$ 6,085,486	$ 5,842,073	$ 5,850,573	$ 5,850,573	$ 5,922,357
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 6,085,486	$ 5,842,073	$ 5,850,573	$ 5,850,573	$ 5,922,357

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

STAFF SERVICES

GOALS:

- Reduce Part A crimes by 2% from prior year
- Decrease incapacitating and fatality collisions by 5% from prior year
- Implement a department-wide initiative to enhance operational efficiency, collaboration, and wellness by optimizing workflow processes, fostering interdepartmental communication, and promoting the physical, mental, and emotional well-being of our team. Through these efforts we will strengthen our internal operations and improve the overall quality of service delivery to the community we serve.
- Establish and strengthen collaborative partnerships with local, regional, and state partners to comprehensively address community concerns related to homelessness, mental health, and drug abuse.

OBJECTIVES:

- Provide training, resources, and reliable systems to enhance the department's ability to investigate and deter criminal activity
- Strengthen prevention and awareness initiatives through community engagement and proactive strategies
- Deliver training, resources, and reliable systems that strengthen traffic enforcement and lower injury and fatal collision rates
- Improve professional development, streamline processes, and strengthen wellness initiatives across the department
- Foster collaboration and wellness through community engagement and interdivisional partnerships
- Equip the department with tools and training to respond effectively to issues of homelessness, mental health, and substance abuse
- Build partnerships and connect vulnerable populations with resources through outreach and engagement
- Promote roadway safety through education, collaboration, and targeted enforcement

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Total number of in-service training hours scheduled of commissioned personnel	30	30	30	30	30
Total number of firearms training sessions for commissioned officer	4	4	4	4	4
Officers qualified on firearms courses	100%	100%	100%	100%	100%
Officers completing annual mental health training	100%	100%	100%	100%	100%
Records Counter Contacts	9,760	9,511	9,500	9,800	10,000
Records Phone Contacts	8,732	8,181	8,100	8,500	8,600
Records Cases Managed	11,992	18,988	19,000	20,000	20,100
Records Released	6,308	7,252	7,300	7,500	7,700
Videos Processed	820	970	1,000	1,100	1,200

PUBLIC WORKS DEPARTMENT

124 EMPLOYEES

PUBLIC WORKS DIRECTOR (1)

Management Analyst (1)

FLEET (28)
Fleet Program Manager (1)
Administrative Technician III (2)
Fleet Service Writer (1)

EMERG. EQUIP/EQUIP. SUPPORT
Supervisor (1)
Emerg. Vehicle Tech Specialist (1)
Emerg. Vehicle Tech Mechanic II (1)
Maintenance Worker II (1)

FLEET REPAIR

LIGHT EQUIPMENT
Fleet Light Repair Supervisor (1)
Auto Service Technician (2)
Mechanic II (2)
Mechanic I (2)
Tire Repair Technician (1)

HEAVY EQUIPMENT
Fleet Heavy Repair Supervisor (1)
Mechanic II (3)
Mechanic I (2)
Field Service Mechanic II (1)
Auto Service Technician (2)

TRANSIT
Fleet Transit Repair Supervisor (1)
Transit Mechanic II (2)

STREETS (33)
Streets Program Manager (1)
Street Maintenance Supervisor (1)
Administrative Technician III (1)

STREET MAINTENANCE
Pavement Maint. Coordinator (1)

ASPHALT CREW
Crew Chief (1)
Heavy Equipment Operator (3)
Maintenance Worker II (3)
Maintenance Worker I (1)

CONCRETE CREW
Crew Chief (1)
Heavy Equipment Operator (1)
Maintenance Worker II (2)
Maintenance Worker I (1)

GENERAL PURPOSE CREW
Crew Chief (1)
Heavy Equipment Operator (1)
Maintenance Worker II (1)
Maintenance Worker I (1)

SURFACE MAINT. CREW
Crew Chief (1)
Heavy Equipment Operator (1)
Maintenance Worker II (1)
Maintenance Worker I (1)

ROADSIDE MAINT. CREW
Crew Chief (1)
Heavy Equipment Operator (3)
Maintenance Worker II (3)
Maintenance Worker I (1)

TRAFFIC CONTROL (20)
Transportation Engineer (1)
Capital Project Engineer (1)
Traffic Engineer (1)
Administrative Technician III (1)

SIGNING – STRIPING
PARKING METERS-STUDIES
Traffic Control Supervisor (1)
Crew Chief (1)
Traffic Technician (1)
Heavy Equipment Operator (1)
Maintenance Worker II (2)
Maintenance Worker I (2)
Traffic Sign Fabricator (1)

SIGNALIZATION
Traffic Signal Supervisor (1)
Traffic Signal Technician (5)
Traffic Line Locator (1)

TRANSIT & PARKING (3)
Transit & Parking Program Manager (1)
Transit Planner & Grants Specialist (1)
Administrative Technician III (1)

STORMWATER (20)
Stormwater Program Manager (1)
Administrative Technician III (1)

STORMWATER MAINTENANCE
Stormwater Supervisor (1)
Stormwater Inspector/Locator (1)

INFRASTRUCTURE MAINTENANCE
Crew Chief (1)
Heavy Equipment Operator (1)
Maintenance Worker II (1)
Maintenance Worker I (1)

CHANNEL MAINTENANCE
Crew Chief (1)
Heavy Equipment Operator (1)
Maintenance Worker II (2)
Maintenance Worker I (2)

STREET SWEEPING / CAMERA CREW
Crew Chief (1)
Maintenance Worker II (4)
Maintenance Worker I (1)

ENGINEERING (18)
City Engineer (1)
Administrative Technician III (1)

CAPITAL PROJECTS
Capital Project Engineer (4)

CONSTRUCTION
Construction Manager (1)
Utility Coordinator (1)
Construction Inspector (4)

DEVELOPMENT
Subdivision Develop. Manager (1)
Development Engineer (1)
Subdivision Develop. Coord. (1)

DESIGN AND SURVEY
Engineering Assistant (1)
City Surveyor (1)
Engineering Technician I (1)

DEPARTMENT SUMMARY

TOTAL PUBLIC WORKS

MISSION:

The mission of the Public Works Department is to provide exceptional transportation, stormwater/flood control and subdivision development services to the citizens of Norman.

DESCRIPTION:

The Public Works Department is organized into seven functional divisions: Administration, Engineering, Fleet, Streets, Stormwater, Traffic Control, and Transit & Parking. The Department provides transportation, stormwater/flood control and subdivision development services through the development review, construction, reconstruction, operation and maintenance of public infrastructure and public transit and parking services. It provides support to every City department through specification development, acquisition assistance and maintenance of the City fleet.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	109	109	109	109	109
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	109	109	109	109	109

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 10,176,597	$ 10,796,111	$ 10,769,711	$ 10,769,711	$ 10,829,628
Supplies & Materials	$ 4,211,251	$ 5,100,149	$ 5,028,038	$ 5,059,238	$ 4,760,005
Services & Maintenance	$ 3,052,327	$ 3,752,911	$ 3,795,891	$ 3,764,691	$ 3,686,505
Internal Services	$ 864,850	$ 997,014	$ 997,014	$ 997,014	$ 1,130,321
Capital Equipment	$ 538,938	$ 804,410	$ 804,410	$ 804,410	$ 2,321,192
Subtotal	$ 18,843,963	$ 21,450,595	$ 21,395,064	$ 21,395,064	$ 22,727,651
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Department Total	$ 18,843,963	$ 21,450,595	$ 21,395,064	$ 21,395,064	$ 22,727,651

DIVISION SUMMARY

10550201 ADMINISTRATION

MISSION:

The mission of the Administration Division is to provide management support to the Engineering, Fleet, Street, Stormwater, Traffic Control, and Transit & Parking Divisions.

DESCRIPTION:

The Administration Division is composed of the Director of Public Works and the Management Analyst.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	2	2	2	2	2
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	2	2	2	2	2

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 350,796	$ 360,444	$ 360,444	$ 360,444	$ 353,355
Supplies & Materials	$ 9,539	$ 4,767	$ 4,767	$ 4,767	$ 4,767
Services & Maintenance	$ 36,498	$ 63,263	$ 63,263	$ 63,263	$ 54,777
Internal Services	$ 37,291	$ 50,712	$ 50,712	$ 50,712	$ 42,867
Capital Equipment	$ 1,659	$ 4,500	$ 4,500	$ 4,500	$ -
Subtotal	$ 435,784	$ 483,686	$ 483,686	$ 483,686	$ 455,766
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 435,784	$ 483,686	$ 483,686	$ 483,686	$ 455,766

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

ADMINISTRATION

GOALS:

- Evaluate and identify present and future community needs, establish priorities, formulate long and short range public works plans. Research, develop and implement new strategies for innovative and improved service.
- Ensure all work is performed in conformance with appropriate standards and specifications and maintain an awareness of federal and state regulations as they apply to various areas within the Public Works Department.
- Establish goodwill and resolve/respond to various issues by attending meetings, and through correspondence with various County, State and Federal regulatory agencies, civic and business associations, representatives of the press, city officials, citizens, and other City Departments.
- Improve the appearance of the community through implementation of specific projects and programs.
- Administer the American Public Works Association (APWA) Accreditation Program with an eye toward "Continuous improvement".

OBJECTIVES:

- Coordinate major highway improvement projects with the Oklahoma Department of Transportation including Interstate 35, State Highway 9, turnpikes, 36th Avenue NW Bond Project, and Legacy Trail.
- Continue the process of compliance with EPA and ODEQ Phase II Stormwater regulations by assisting in the fulfillment of the requirements of the NPDES permit and assist in educating the community on the regulations including the Lake Thunderbird TMDL.
- Reduce traffic congestion/delay by monitoring and upgrading current Traffic Signal Timing Program, capital projects, TMC operation and other pro-active traffic system improvements.
- Retain the City beautification program started as a litter control program including a right-of-way mowing and edging program through contract services and enhanced street sweeping operations.
- Enhance City's stormwater management and flood control programs through the successful implementation of the Stormwater Master Plan and updates and enforcement of the City's Floodplain Ordinance.
- Assist the community in its desire to improve appearance and appeal of the University of Oklahoma including the implementation of a citywide Wayfinding Program.
- Implement the City's updated Comprehensive Transportation Plan.
- Implement 2012 $89.5 million G.O. Bond Program including eight (8) major Transportation projects.
- Implement the City's adopted Alternative Fuel Program including enhancement of the City's Compressed Natural Gas (CNG) Fueling Facility and Vehicle Conversion Program.
- Implement the City's adopted Alternative Fuel Program including enhancement of the City's Compressed Natural Gas (CNG) Fueling Facility and Vehicle Conversion Program.
- Implement the 2026-2031 Street Maintenance Bond Program valued at $35 million.
- Serve as the City's liaison to the Association of Central Oklahoma Governments (ACOG) for all transportation issues including acquisition of up to $10 million in federal grants per year for local projects in Norman.
- Serve as a key member of the City's Response and Recovery Team for all weather disasters in Norman, particularly in the repair of damaged public infrastructure and the removal of debris.
- Maintain over 800 miles of public streets in Norman.
- Coordinate the land development, platting and building permit applications for hundreds of new residential, commercial and industrial properties each year.
- Maintain the City's fleet of over 900 vehicle and equipment items to the satisfaction of our customers who are made up of other City department personnel.
- Implement 2019 $139 million Transportation Bond Program including nineteen (19) projects
- Manage the City's Public Transportation (Bus) System, EMBARK Norman
- Manage the City's Public Parking Program.

PERFORMANCE MEASUREMENTS - RESULTS REPORT

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Highway projects completed	60%	60%	60%	80%	60%
Implement Stormwater Master Plan	50%	70%	75%	60%	65%
Implementation of Wayfinding Plan	50%	75%	90%	90%	95%
Implementation of 2012 Bond Program	90%	90%	90%	90%	100%
Implementation of 2019 Transportation Bond Program	15%	20%	27%	20%	30%
Completion of 2021-2026 Street Maintenance Bond Program	n/a	10%	20%	25%	30%
Implementation 2014 Comprehensive Transportation Plan (CTP)	n/a	n/a	n/a	n/a	20%

Notes to Results Report: Stormwater Master Plan and Comprehensive Transportation Plan updated in FY26.

DIVISION SUMMARY

10550210 ENGINEERING

MISSION:

The mission of the Engineering Division is to provide prompt, courteous, skillful, and conscientious service to the citizens of Norman concerning transportation and development services.

DESCRIPTION:

The Engineering Division provides technical and management support for development, infrastructure and construction. Proposed public and private improvements, including platting and infrastructure design, within the City are administered and technically reviewed by Engineering staff. Roadway Capital Projects are administered within the division including design, acquiring right of way, utility relocation and construction of the improvements. The division is also responsible for construction inspection services for new infrastructure constructed as a part of new developments or capital projects.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	13	13	13	13	13
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	13	13	13	13	13

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,270,505	$ 1,419,755	$ 1,411,355	$ 1,411,355	$ 1,423,366
Supplies & Materials	$ 23,492	$ 19,303	$ 19,903	$ 19,903	$ 15,975
Services & Maintenance	$ 31,521	$ 52,299	$ 60,099	$ 60,099	$ 52,208
Internal Services	$ 60,167	$ 63,616	$ 63,616	$ 63,616	$ 53,665
Capital Equipment	$ -	$ 75,587	$ 75,587	$ 75,587	$ 90,360
Subtotal	$ 1,385,686	$ 1,630,560	$ 1,630,560	$ 1,630,560	$ 1,635,574
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,385,686	$ 1,630,560	$ 1,630,560	$ 1,630,560	$ 1,635,574

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

ENGINEERING

GOALS:

- Respond to requests for information in a prompt, courteous manner.
- Manage projects efficiently and professionally.
- Provide other City Departments / Divisions with prompt, quality service.

OBJECTIVES:

- Respond to citizen complaints and regulatory agencies in a courteous, professional and timely manner.
- Perform more in-house designs of capital improvements, instead of using consulting engineers.
- Build and inspect construction projects in strict accordance with the plans and specifications.
- Complete construction projects on time and within budget.
- Investigate issues in the public Right-of-Way promptly.
- Provide technical advice to other City Departments / Divisions.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Complete projects within 15% of the original budget, 80% of the time	75%	75%	80%	75%	75%
Complete projects on time, 75% of the time	85%	85%	80%	80%	80%
Keep engineering, staking and quality control costs to less than 15% of the construction costs, 90% of the time	95%	95%	90%	95%	95%
Addresses will be assigned within 5 working days, 70% of the time	100%	100%	95%	100%	95%
Lot line adjustments will be completed within 5 working days, 70% of the time	90%	90%	85%	90%	90%
Public requests for information will be provided within 2 hours, 70% of the time	95%	85%	90%	85%	85%
Will inspect all active projects once a day, 90% of the time	100%	95%	95%	95%	95%
Prepare development punch list within 1 day of the final inspection, 90% of the time	95%	95%	95%	90%	90%
Will comply with the project plans and specifications, 100% of the time	100%	100%	100%	100%	100%
The review of residential building permits will be completed within 3 working days, 75% of the time	90%	95%	95%	95%	95%
2012 Transportation Bond Program	90%	90%	90%	90%	95%
2019 Transportation Bond Program	15%	20%	27%	25%	30%
The review of commercial building permits will be completed within 7 working days, 75% of the time	90%	90%	90%	90%	90%

DIVISION SUMMARY

10550170 FLEET ADMINISTRATION

MISSION:

The mission of the Public Works Fleet Administration Division is to provide safe, economical, state-of-the-art, environmentally friendly transportation and service to allow departments to fulfill their official duties and to enhance citizen mobility, accessibility, and transportation choices that are safe, economical, and reliable.

DESCRIPTION:

There are 31 employees within the Fleet Administration and Repair Divisions. The Public Works Fleet Administration Division ensures the City's Public Compressed Natural Gas (CNG) Fueling Facility and Public Electric Vehicle (EV) Chargers remain open to the public 24 hours a day. Fleet Administration uses a Fleet Management Information Software program to ensure accurate mechanic productivity, repair types, work orders, parts issued, inventory, fuel, and equipment replacement needs are posted. FuelMaster is a fuel management system used by the Fleet Division to track usage of compressed natural gas (CNG), unleaded, and diesel. FuelMaster allows the Fleet Division to report accurate usage of CNG from the public and private sector to the Internal Revenue Division for tax purposes. The Fleet Division provides the administrative, logistical, and mechanical support to all City departments who operate City owned equipment/vehicles. Fleet staff is responsible for establishing citywide budget figures based on a three (3) year average usage for the coming fiscal year with regards to the internal fuel, parts, and sublet accounts. Fleet Administrative staff establishes capital funds by awarding bids and/or using state contracts relating to the acquisition of new equipment/vehicles. The Equipment Support Supervisor and one Light Equipment Technician are responsible for the daily maintenance and the periodic repair of the City of Norman's CNG Fueling Facility. After-hours emergency repairs and monitoring is supported by a third-party contractor.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	4	4	4	4	4
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	4	4	4	4	4

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 509,878	$ 537,586	$ 526,786	$ 526,786	$ 522,970
Supplies & Materials	$ 8,498	$ 11,416	$ 8,416	$ 8,416	$ 8,030
Services & Maintenance	$ 142,029	$ 118,270	$ 132,070	$ 132,070	$ 187,751
Internal Services	$ 6,840	$ 7,932	$ 7,932	$ 7,932	$ 33,457
Capital Equipment	$ 2,188	$ -	$ -	$ -	$ 236,257
Subtotal	$ 669,433	$ 675,204	$ 675,204	$ 675,204	$ 988,465
Division Total	$ 669,433	$ 675,204	$ 675,204	$ 675,204	$ 988,465

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

FLEET ADMINISTRATION

GOALS:

- Provide support services to all City divisions and the public.
- Provide support services to all Norman citizens.
- Provide timely Preventive Maintenance.
- Web access to status of vehicle repair.
- Right-size the organization for long term sustainability.
- Fuel management and regulatory compliance.
- Pilot/demo/evaluate new vehicle and equipment technologies.
- Create a department culture that fosters and promotes teamwork.
- Strive to present a more professional appearance and attitude.

OBJECTIVES:

- To increase the awareness of the City's personnel in the need to support the Preventative Maintenance Service Program for vehicles/equipment to ensure safety standards are continually met, liabilities are reduced, and an overall reduction in maintenance costs can be achieved.
- Purchase vehicles and equipment following the guidelines of the City's Alternative Fuel Program.
- Work with City divisions to obtain equipment and vehicles that will be utilized to their maximum potential and remove obsolete, under-utilized equipment and vehicles from inventory.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Preventive maintenance program					
(missed or late services)	334	353	330	345	375
(completed services)	2,923	3,595	3,700	3,653	3,750
Capital Equipment/Vehicle Outlay					
General Fund (excluding	$4,052,692	$2,040,876	$3,026,300	$1,541,064	$2,200,000
PSST Fund	$188,400	$359,720	$2,285,000	$1,541,064	$1,959,133
Water/WRF Utility Funds	$334,335	$122,800	$1,094,191	$1,124,191	$1,784,309
Sanitation Fund	$4,966,464	$2,595,005	$2,160,400	$2,160,400	$1,967,910
Public Transportation Fund	$506,164	$506,164	$2,530,450	$2,490,144	$402,410
Vehicle Replacement Report:					
No. of requests received for replacement					
General Fund (excluding Westwood)	128	93	75	33	75
PSST Fund	11	13	21	6	18
Water/WRF Utility Funds	17	20	7	5	43
Sanitation Fund	19	14	5	5	11
Public Transportation Fund	9	4	4	4	2
Fixed Routes	5	3	3	3	0
Paratransit	4	1	1	1	2

PERFORMANCE MEASUREMENTS - RESULTS REPORT (continued)

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
No. of requests approved for replacement					
General Fund (excluding Westwood)	53	30	33	39	47
PSST Fund	4	3	6	3	21
Water/WRF Utility Funds	6	6	3	8	19
Sanitation Fund	17	7	4	5	4
Public Transportation Fund	1	4	4	0	2
No. of requests deferred for replacement					
General Fund (excluding	75	63	42	0	28
PSST Fund	7	10	15	3	0
Water/WRF Utility Funds	11	14	4	0	11
Sanitation Fund	2	7	1	0	2
Public Transportation Fund	8	0	0	4	0
Fuel Report:					
Diesel / gallons dispensed	240,770	243,610	284,307	298,385	364,656
Unleaded gasoline / gallons dispensed	241,561	237,535	282,313	313,893	379,541
Compressed natural gas dispensed	396,848	311,634	350,000	360,193	374,400
Compressed natural gas sold to public:					
Gallons	36,267	16,490	22,300	24,130	26,909
Sales	$76,131	$32,804	$46,830	$50,673	$56,509

Notes to Results Report:

Preventive Maintenance Program: This program is designed with the intent to "prevent" major repairs before they happen. Vehicles/equipment are scheduled on a routine basis, specifically every 4,000 miles (250 hours for those with meters) or every 6 months whichever comes first. With the cleaner burning fuel on our CNG Vehicles, they are scheduled on a routine basis, specifically every 7,500 miles (500 hours for those with meters) or once a year, whichever comes first. Public Transportation fixed route and paratransit vehicles are scheduled on a routine basis, specifically every 5000 miles. With the cleaner burning fuel on our CNG vehicles, they are scheduled on a routine basis of once a year.

Capital Equipment/Vehicle outlay: The Fleet Division uses the Oklahoma State Contract, where applicable, as one of its main tools in purchasing cars, police vehicles, pickup trucks, and large chassis which helps keep the initial investment lower**.**

Vehicle Replacement Analysis: Available through the Fleet Management Information System (FMIS) Program used by the Fleet Division, this report identifies units that are in need of replacement before maintenance costs exceed the value of a replacement. AssetWorks automatically calculates equipment replacement needs based on age, usage, and maintenance dollars spent.

Support of City Policies: The Fleet Division supports and aids in drafting policies that prohibit unskilled and untrained employees from performing repairs and/or modifications to City vehicles and equipment.

DIVISION SUMMARY

10550175 FLEET CNG STATION

MISSION:

To provide Norman citizens and city departments with compressed natural gas 24 hours a day seven days a week.

DESCRIPTION:

The Compressed Natural Gas (CNG) Station is a fueling facility for the City's fleet and the public. Fleet tracks CNG usage of the public and City's fleet while maintaining the fueling facility with repairs and maintenance ensuring it is open to the public 24 hours a day. Track usage of compressed natural gas (CNG) and report bi-weekly usage of CNG from the public and private sector to the Internal Revenue Service and the Oklahoma Tax Commission and payment of motor fuel taxes collected. The approximate annual through-put of CNG gallons is 374,358.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 69,464	$ 77,279	$ 77,279	$ 77,279	$ 75,197
Supplies & Materials	$ 226,484	$ 198,109	$ 199,136	$ 199,136	$ 167,143
Services & Maintenance	$ 91,652	$ 64,827	$ 100,227	$ 100,227	$ 68,968
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ 3,091	$ -	$ -	$ -	$ -
Subtotal	$ 390,690	$ 340,215	$ 376,642	$ 376,642	$ 311,308
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 390,690	$ 340,215	$ 376,642	$ 376,642	$ 311,308

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

FLEET CNG STATION

GOALS:

To provide City of Norman citizens and City departments with compressed natural gas (CNG), and to provide consistent and reliable service 24 hours a day, 7 days a week.

OBJECTIVES:

Deliver the highest level of customer service, conduct all department business in an ethical and timely manner, and always take a proactive rather than reactive approach to identify problems or issues and initiate corrective action immediately.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Number of CNG Transactions	8,309	3,391	8,500	3,502	6,500
Number of CNG gallons	396,848	311,634	312,545	360,193	374,400

DIVISION SUMMARY

10550173 FLEET FUEL & PARTS INVENTORY

MISSION:

The mission of the Fleet Division is to support the City departments and agencies in the delivery of municipal services by ensuring that the City vehicles (949) and other automotive-related equipment are available, dependable, and safe to operate. Supply the City vehicles and equipment with reliable fuel, including CNG, unleaded, and diesel.

DESCRIPTION:

This division accounts for all the fuel and parts inventory for City vehicles and equipment. The Fleet Division oversees the annual fuel usage of all City Departments totaling 904,732 gallons of diesel, unleaded, and CNG annually.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ 2,535,047	$ 3,443,284	$ 3,400,857	$ 3,400,857	$ 3,188,891
Services & Maintenance	$ 473,267	$ 579,184	$ 565,184	$ 565,184	$ 568,975
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ 4,778	$ -	$ -	$ -	$ -
Subtotal	$ 3,013,091	$ 4,022,468	$ 3,966,041	$ 3,966,041	$ 3,757,866
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 3,013,091	$ 4,022,468	$ 3,966,041	$ 3,966,041	$ 3,757,866

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

FLEET FUEL & PARTS INVENTORY

GOALS:

- Provide 90% of the non-consumable parts requirements on demand and 95% of the parts requirements within two (2) business hours of demand.
- Provide 24/7 access for unleaded, diesel, and compressed natural gas motor fuels for all City Departments.

MISSION:

Deliver the highest level of customer service, conduct all department business in an ethical and timely manner, and always take a proactive rather than reactive approach to identify problems or issues and initiate corrective action immediately.

PERFORMANCE MEASUREMENTS - RESULTS REPORT

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Non-consumable parts: On-Demand	>90%	>90%	>90%	>90%	>90%
Within 2 business hours	>95%	>95%	>85%	>85%	>85%
Citywide Gallons Used	879,180	678,613	1,170,729	408,830	744,197

DIVISION SUMMARY

10550171 FLEET AUTOMOTIVE/LIGHT EQUIPMENT REPAIR

MISSION:

The mission of the Fleet Light Repair Shop is to support the City Departments and agencies in the delivery of municipal services by ensuring that City vehicles and other light equipment are available, dependable, and safe to operate in a timely manner.

DESCRIPTION:

The Fleet Light Repair Shop consists of one Shop Supervisor and seven Technicians: two Mechanic II's, two Mechanic I's, two Auto Service Technicians, and one Tire Technician. These eight Fleet employees are responsible for the maintenance and repair of the City's light equipment and vehicles and trailers less than 16,000 lbs. GVW(gross vehicle weight.) The Fleet Automotive/Light Equipment Shop has maintained the Automotive Service of Excellence (ASE) Blue Seal Program since October 2008. This achievement is due to having 75% or more technicians ASE certified in each area of service provided. The Shop Supervisor is responsible for prioritizing equipment repairs to ensure all departments have a safe and ample amount of equipment available at all times. Additionally, the Supervisor oversees the procurement of all Light Duty Equipment. They manages the day-to-day operations, which include approximately 550 assets. They ensures the division employees' health, welfare, and safety regarding personnel, equipment, shop, and environmental protection.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	8	8	8	8	8
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	8	8	8	8	8

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 519,050	$ 631,871	$ 631,871	$ 631,871	$ 713,551
Supplies & Materials	$ 39,865	$ 34,566	$ 30,096	$ 30,096	$ 48,125
Services & Maintenance	$ 28,936	$ 31,819	$ 36,289	$ 36,289	$ 33,172
Internal Services	$ 57,269	$ 74,566	$ 74,566	$ 74,566	$ 89,312
Capital Equipment	$ 35,809	$ 10,000	$ 10,000	$ 10,000	$ -
Subtotal	$ 680,929	$ 782,822	$ 782,822	$ 782,822	$ 884,160
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 680,929	$ 782,822	$ 782,822	$ 782,822	$ 884,160

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

FLEET AUTOMOTIVE/LIGHT EQUIPMENT REPAIR

GOALS:

- Provide safe and reliable repairs to all Divisions that the Fleet Light Equipment Repair Services represents.
- Maintain the ASE Blue Seal of Excellence Program and keep the Fleet facility ASE certified.
- Provide outsourcing for repairs not provided in-house for vehicles and equipment.
- Deliver the highest level of customer service.
- Complete 80% of repairs in 24 hours and 90% of repairs in 48 hours.
- Provide 85% on demand for non-consumables; 90% of parts requirements will be available within 4 business hours; 98% on demand of repair parts designated as preventative maintenance requirements.
- Productivity goal of 72% or above.
- Provide technician training that covers the latest technological advances for the City's equipment.
- 95% overall equipment availability at any given time.

OBJECTIVES:

- Deliver the highest level of customer service.
- Conduct all Department business in an ethical and timely manner.
- Always take a proactive rather than reactive approach to identify problems or issues and initiate corrective action immediately.
- Increase the awareness of the City's personnel in the need to support the Preventive Maintenance Service program for vehicles and equipment so that safety standards are continually met, liabilities are reduced, and an overall reduction in repair costs can be achieved.
- Benchmark repairs with industry standards.
- Keep come-back repairs to a minimum (<5%).

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Number of light duty units	580	576	605	580	584
Number of light duty CNG units	92	78	83	84	83
Yearly productive average (national average is 70%)	>72%	>72%	>72%	>72%	>72%
Benchmark vehicle repair standards (average exceeding industry standard)	>50%	>50%	>50%	>50%	>50%
Preventive Maintenance Program:					
(missed or late services)	237	212	300	275	280
(completed services)	2,150	970	2,600	1,310	1,500
Work orders completed	3,118	2,479	2,200	1,266	1,300
(# of scheduled repairs)	2,360	1,330	1,300	1,448	1,500
(# of unscheduled repairs)	968	938	880	802	815
# of Sublet Vendor Repairs	61	71	60	78	82

Notes to Results Report:
ASE – Automotive Service Excellence
CNG – Compressed Natural Gas

DIVISION SUMMARY

10550172 FLEET TRUCK/HEAVY EQUIPMENT REPAIR

MISSION:

The mission of the Fleet Heavy Repair Shop is to service and maintain the City's fleet of heavy equipment and class 5 through class 8 trucks and trailers. Fleet services and repairs these units in the shop as well as in the field when necessary.

DESCRIPTION:

The Fleet Heavy Repair Shop consists of one (1) Public Works Supervisor, one (1) Field Service Mechanic II, three (3) Mechanic II's, two (2) Mechanic I's, and two (2) Service Technicians. These nine (9) employees are tasked with the maintenance, repair, and procurement of the City of Norman's heavy equipment and class 5 through class 8 trucks and trailers. The Heavy Shop oversees approximately 300 assets which includes all refuse trucks and large equipment used to repair and maintain the Streets, Stormwater, Solid Waste Operations, and Line Maintenance divisions in the City of Norman. As well as all other departments in the City. The Fleet Heavy Equipment Shop has maintained the Automotive Service of Excellence (ASE) Blue Seal Program since October 2008. This is achieved by having 75% or more technicians ASE certified in each area of service provided.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	9	9	9	9	9
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	9	9	9	9	9

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 771,493	$ 829,936	$ 829,936	$ 829,936	$ 725,132
Supplies & Materials	$ 60,477	$ 51,011	$ 43,901	$ 43,901	$ 27,832
Services & Maintenance	$ 23,765	$ 19,937	$ 27,047	$ 27,047	$ 29,987
Internal Services	$ 21,460	$ 19,025	$ 19,025	$ 19,025	$ 17,769
Capital Equipment	$ 19,813	$ 35,000	$ 35,000	$ 35,000	$ 7,000
Subtotal	$ 897,008	$ 954,909	$ 954,909	$ 954,909	$ 807,720
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 897,008	$ 954,909	$ 954,909	$ 954,909	$ 807,720

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

FLEET REPAIR SERVICES – HEAVY DUTY

GOALS:

- Provide safe and reliable repairs to all Divisions that Heavy Truck/Equipment Repair Services represents.
- Maintain the ASE Blue Seal of Excellence Program and keep the Fleet facility ASE certified.
- Provide outsourcing for repairs not provided in-house for vehicles and equipment.
- Deliver the highest level of customer service.
- Complete 80% of repairs in 24 hours and 90% of repairs in 48 hours.
- Provide 85% on demand for non-consumables; 90% of parts requirements will be available within 4 business hours; 98% on demand of repair parts designated as preventative maintenance requirements.
- Productivity goal of 72% or above.
- 95% overall equipment availability at any given time.

OBJECTIVES:

- Deliver the highest level of customer service.
- Conduct all department business in an ethical and timely manner.
- Always take a proactive rather than reactive approach to identify problems or issues and initiate corrective action immediately.
- Increase the awareness of the City's personnel in the need to support the Preventive Maintenance Service program for vehicles and equipment so that safety standards are continually met, liabilities are reduced, and an overall reduction in
- Benchmark repairs with industry standards.
- Keep come-back repairs to a minimum (<5%).

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Heavy duty units	287	298	299	300	302
Heavy duty CNG vehicles	42	40	45	38	37
Yearly productive average (national standard avg is 70%)	>72%	>72%	>72%	>72%	>72%
Benchmark vehicle repair standards (avg exceeding industry standard)	>50%	>50%	>50%	>50%	>50%
Preventive Maintenance Program:					
(missed or late services)	72	63	60	65	58
(completed services)	516	556	585	560	600
Work orders completed	1,002	1,999	1,900	1,706	1,850
(# of scheduled repairs)	516	846	1200	604	854
(# of unscheduled repairs)	486	1,041	700	1,052	950
(# of sublet vendor repairs)	67	111	55	148	155

Notes to Results Report:
ASE – Automotive Service Excellence
CNG – Compressed Natural Gas

DIVISION SUMMARY

10550222 STORMWATER MAINTENANCE

MISSION:

The Stormwater Division is responsible for the protection of the health, safety, and welfare of the people of Norman through the regulation and maintenance of the City's municipal separate storm sewer system (MS4) and the administration of the floodplain permitting process.

DESCRIPTION:

The Stormwater Division maintains and improves the stormwater system. The Stormwater Division is responsible for the day to day operation as well as emergency repairs to help insure floodwaters move safely throughout the city. The Stormwater Division is responsible for administering the City's floodplain permitting process. Floodplain permitting efforts help ensure the welfare and protection from floodwaters of lives and property within the City as well as the protection of the City's natural water resources. Stormwater responds to citizen requests, drainage concerns, and the City of Norman Action Center notifications within a 24 hour period. Administers the floodplain permitting process, assists the Utilities Division of Environmental Services with compliance to state stormwater regulations, including the Phase II MS4 general permit and the Lake Thunderbird TMDL. The Stormwater Division performs erosion control and debris removal within publicly owned drainage ways, maintains approximately 102 miles of storm sewers and 2,271,548 square feet of open channels. Collaborates with the Public Works Street Division to maintain 80 bridges and 2,000 culverts located within public streets rights-of-way or public drainage easements and emergency disaster response related to flooding, winter storms, severe storms, and non-hazardous material chemical spills . The Stormwater Division conducts street sweeping on major arterial and collector streets and coordinates rural drainage improvement projects with Cleveland County.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	20	20	20	20	20
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	20	20	20	20	20

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,708,262	$ 1,850,130	$ 1,842,930	$ 1,842,930	$ 1,788,927
Supplies & Materials	$ 266,941	$ 286,403	$ 286,403	$ 286,403	$ 251,804
Services & Maintenance	$ 132,984	$ 173,842	$ 181,042	$ 181,042	$ 172,976
Internal Services	$ 203,967	$ 243,785	$ 243,785	$ 243,785	$ 268,137
Capital Equipment	$ 6,771	$ 77,787	$ 77,787	$ 77,787	$ 629,425
Subtotal	$ 2,318,925	$ 2,631,947	$ 2,631,947	$ 2,631,947	$ 3,111,269
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 2,318,925	$ 2,631,947	$ 2,631,947	$ 2,631,947	$ 3,111,269

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

STORMWATER MAINTENANCE

GOALS:

To manage and perform construction, maintenance, and inspections of the City of Norman's Municipal Separate Storm Sewer System (MS4), bridges, culverts, drainage channels, detention ponds, and surface waters for potential stormwater problems related to drainage and water quality. To manage stormwater pollution issues and flood damage control and respond to emergency situations. To aid in the Norman City Council Strategic Plan, vision, and goals, for a functional, attractive, and clean and green Norman.

OBJECTIVES:

- Investigate drainage problems promptly.
- Manage and provide response to citizen's maintenance requests and the City of Norman Action Center notifications within a twenty-four hour response time.
- Provide efficient storm sewer system maintenance.
- Maintain clean streets and limit the amount of pollutants that enter the storm sewer system by sweeping curb and gutter streets.
- Along with Division of Environmental Resilience and Sustainability, ensure compliance with state stormwater and floodplain regulations, including the Phase II MS4 general permit and the Lake Thunderbird TMDL.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Respond to stormwater complaints and drainage concerns within 24 hours	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (6,000 annually)	74%	60%	85%	60%	85%
Inspect and clean 100% of the urban drainage inlets three times a year	105%	50%	65%	50%	65%
Mow 2,271,548 square-feet (52 acres) of open drainage ways, 6x per year	55%	65%	70%	65%	70%
Permit all floodplain activities as appropriate	100%	100%	95%	100%	95%
Identify and assess the condition of stormwater infrastructure. (4 map grids per month)	0%	40%	85%	5%	50%
Capture CCTV of stormwater infrastructure for inspections and diagnostics within 72 hours of request.	n/a	n/a	n/a	n/a	1
Respond to 100% of Okie calls within 72 hours of request.	100%	100%	100%	100%	100%

DIVISION SUMMARY

10550221 STREET MAINTENANCE

MISSION:

The Street Division is responsible for the management, maintenance and construction improvements of streets, alleys, bridges and their associated systems. Related activities include snow removal, ice control, and repairs to maintain roadway conditions within approved pavement management criteria. Street Maintenance exists to provide safe, well drained, durable streets, effective pavement management and responsive emergency services to all citizens of Norman and their visitors.

DESCRIPTION:

• Provide for the management, maintenance and construction of street, alleys and surface drainage systems.
• Respond to citizen requests.
• Maintenance of Portland cement concrete, asphalt pavement and aggregate surfaced rural roads and alleys.
• Provides maintenance and reconstruction/repair of the City's streets and roadways including roadside drainage, bridges and culverts.
• Provides emergency disaster response related to flood, winter storms, severe storms, and other non-storm related emergency responses.
• Mowing Rural and Urban rights-of-way.
• Apply vegetative chemical control to urban and rural rights-of-way.
• Provides snow removal and ice control for all identified urban and rural streets and coordinates with Cleveland County and ODOT for snow and ice control of rural roads and state highways respectively.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	33	33	33	33	33
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	33	33	33	33	33

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 2,928,497	$ 3,121,369	$ 3,121,369	$ 3,121,369	$ 3,112,949
Supplies & Materials	$ 678,494	$ 794,872	$ 763,672	$ 794,872	$ 796,313
Services & Maintenance	$ 156,212	$ 250,915	$ 282,115	$ 250,915	$ 310,299
Internal Services	$ 329,679	$ 377,045	$ 377,045	$ 377,045	$ 484,198
Capital Equipment	$ 43,925	$ 173,978	$ 173,978	$ 173,978	$ 656,840
Subtotal	$ 4,136,807	$ 4,718,179	$ 4,718,179	$ 4,718,179	$ 5,360,599
Division Total	$ 4,136,807	$ 4,718,179	$ 4,718,179	$ 4,718,179	$ 5,360,599

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

STREET MAINTENANCE

GOALS:

- To manage and perform maintenance and construction of streets, alleys, bridges, culverts.
- To manage and maintain urban and rural roadsides.
- To manage and perform snow/ice control and respond to emergency situations.
- Aid in the Norman City Council strategic plan, and goals, for a functional, attractive, and clean and green Norman.

OBJECTIVES:

- Manage and provide response to citizen's maintenance requests and the City of Norman Action Center notifications within a twenty-four hour response time.
- Provide safe and efficient transportation system.
- Weather damage response.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Respond to all Action Center requests within 24 hour period	429	429	400	400	400
Maintain up to 10 miles of asphalt roadway within capital program for given fiscal year	8	8	10	4	6
Maintain up to 2000 square yards of concrete roadway within capital program for given fiscal year	3,451.88	2,603.33	2,000	2,000	2,000
Mow rural and urban routes citywide 8 times per year	8	8	8	8	8
Debris removal - issue notice to proceed/task order within 48 hours of storm event	100%	100%	N/A	N/A	100%
Street maintenance bond program - contract all selected project categories for the bond within the same fiscal year	4	4	5	5	5
Bridge bond program - contract all selected projects for bond within the same fiscal year	0	0	2	2	2

DIVISION SUMMARY

10550223 TRAFFIC CONTROL

MISSION:

The mission of the Traffic Control Division is to provide and maintain the controls necessary for the safe movement of traffic with minimum delay by using nationally accepted standards, guidelines and procedures.

DESCRIPTION:

The Traffic Control Division operates and maintains 252 traffic and pedestrian signals, more than 24,000 traffic control signs, 205 parking meters, and pavement markings on approximately 200 miles of City streets.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	20	20	20	20	20
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	20	20	20	20	20

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 2,039,251	$ 1,967,741	$ 1,967,741	$ 1,967,741	$ 2,114,181
Supplies & Materials	$ 362,416	$ 256,418	$ 270,887	$ 270,887	$ 251,125
Services & Maintenance	$ 1,935,464	$ 2,398,555	$ 2,348,555	$ 2,348,555	$ 2,207,392
Internal Services	$ 148,086	$ 160,334	$ 160,334	$ 160,334	$ 140,916
Capital Equipment	$ 420,905	$ 427,558	$ 427,558	$ 427,558	$ 701,310
Subtotal	$ 4,906,123	$ 5,210,606	$ 5,175,075	$ 5,175,075	$ 5,414,924
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 4,906,123	$ 5,210,606	$ 5,175,075	$ 5,175,075	$ 5,414,924

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

TRAFFIC CONTROL

GOALS:

- Provide a transportation system that allows the safe, orderly and predictable movement of all traffic, motorized and non-motorized.
- Provide and maintain the control, guidance and warning devices necessary for the efficient movement of people and goods.
- Respond to citizen requests in a courteous, timely and efficient manner.
- Provide prompt assistance to other City Departments and Divisions.
- Ensure employee safety.

OBJECTIVES:

- Investigate traffic problems reported by the public in a timely manner.
- Complete traffic studies in a timely manner.
- Review plans in a timely manner.
- Maintain high quality pavement markings on roadways with more than 1,000 vehicles per day on average. Stripe high traffic volume roadways (with more than 10,000 vehicles per day) utilizing thermoplastic which is re-striped every 4 to 6 years depending on wear. All other roadways with more than 1,000 vehicles per day are striped annually utilizing waterborne paint.
- Perform appropriate Capital Project Management.
- Serve as ACOG MPO TC Member including development of periodic TIP submissions and addressing various calls for projects to Regional Plan Updates.
- Respond to damaged traffic control signs in a timely manner.
- Respond to traffic signal malfunctions in a timely manner.
- Perform preventive maintenance on all traffic signal and parking meter equipment.
- Provide a safe working environment for all employees.
- Maintain traffic signal timing plans for coordination of urban arterials on closed loop systems.
- Respond to neighborhood requests for traffic calming projects.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Provide initial response to citizen inquiries within 2 days	100%	100%	100%	100%	100%
Provide information requested by citizens within 7 days	100%	100%	95%	100%	95%
Complete traffic engineering studies within 45 days	100%	100%	99%	100%	99%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days	100%	100%	95%	100%	95%
Worker-hours per gallon of traffic paint used	0.8	0.8	0.8	0.8	0.8
Thermoplastic legend, arrows, stop bars and crosswalks installed	5	5	5	4 to 6	5
Preventive maintenance on each traffic signal once every 6 months	100%	100%	100%	100%	100%

PERFORMANCE MEASUREMENTS - RESULTS REPORT (continued)

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Development of periodic ACOG TIP submissions and addressing various call for projects to Regional Plan Updates	100%	100%	100%	100%	100%
Keep capital projects on schedule and within budget	95%	95%	95%	95%	95%
Response to reports of high priority sign damage (stop or yield signs) within one hour, other lower priority signs within one day, and street name signs within two weeks	100%	100%	99% high priority - 90% other signs	100%	100%
Percent of work hours lost due to on-the-job injuries	0.01%	<0.01%	<0.01%	<0.01%	<0.01%
Response to reports on traffic signal malfunctions within one hour	100%	100%	100%	100%	100%
Develop updated traffic signal timing plan for each closed loop system every 4 years	90%	90%	100%	90%	100%
Collect and evaluate traffic data for traffic calming project requests submitted between January and April, and between August and November, within 60 days of notice	90%	90%	100%	95%	100%
Conduct neighborhood meetings for eligible traffic calming projects between June and November and no more than 7 months from receipt of the neighborhood request	90%	90%	100%	95%	100%

NON-DEPARTMENTAL

The “Non-Departmental” divisions are City Boards, Commissions, and several City funded agencies and programs. All of these are funded in the General Fund. They are designated as “Non-Departmental” because they have City-wide impact and because no City personnel are budgeted in these divisions.

DIVISION SUMMARY

10770281 FIREHOUSE ART CENTER

MISSION:

The mission of the Firehouse Art Center is to serve as a vehicle for the visual arts to the citizens of Norman.

DESCRIPTION:

The Firehouse Art Center is a building owned and maintained by the City of Norman for the purpose of promoting and providing an opportunity for the visual arts to the citizens of Norman. The Firehouse Art Center, Inc. manages the day-to-day operations of the Firehouse. The City of Norman is currently providing funding for a portion of the utilities and a contribution to help allow continued operation of the center.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 135,873	$ 136,993	$ 136,993	$ 136,993	$ 15,440
Internal Services	$ 13,418	$ 13,794	$ 13,794	$ 13,794	$ 14,936
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 149,291	$ 150,787	$ 150,787	$ 150,787	$ 30,376
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 149,291	$ 150,787	$ 150,787	$ 150,787	$ 30,376

DIVISION SUMMARY

10770182 HISTORICAL MUSEUM

MISSION:

The mission of the Historical Museum is to serve as a museum and facility for special research dealing with local history.

DESCRIPTION:

The Norman and Cleveland County Museum is a house owned and maintained by the City of Norman for the purpose of serving as a museum and a facility for specialist research service dealing with local history for the benefit of the citizens of Cleveland County. The day-to-day operations of the museum are managed by the Norman and Cleveland County Historical Society. Currently, the City of Norman is providing a portion of the utility costs and a contribution to help with funding for the continued operation of the museum.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 51,757	$ 59,425	$ 59,425	$ 59,425	$ 8,933
Internal Services	$ 4,047	$ 5,015	$ 5,015	$ 5,015	$ 2,552
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 55,805	$ 64,440	$ 64,440	$ 64,440	$ 11,485
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 55,805	$ 64,440	$ 64,440	$ 64,440	$ 11,485

DIVISION SUMMARY

10930194 INTERFUND TRANSFERS

MISSION:

Account for and monitor all inter-fund transactions from the General Fund to all other funds.

DESCRIPTION:

An account established to record the subsidies transferred from the General Fund to various funds to cover the costs for which user fees are insufficient.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Public Safety Sales Tax Fund	$ 212,216	$ 482,453	$ 490,753	$ 490,753	$ -
CDBG Fund	$ 800,000	$ -	$ -	$ -	$ -
Westwood Fund	$ 447,043	$ -	$ -	$ -	$ -
YFAC Fund	$ 302,089	$ -	$ -	$ -	$ -
Capital Project Fund	$ -	$ -	$ 6,188	$ 6,188	$ -
Public Transit Fund	$ -	$ -	$ -	$ -	$ -
Risk Management Fund	$ -	$ -	$ -	$ -	$ 2,192,268
CLEET Fund	$ 14,011	$ -	$ -	$ -	$ -
Norman Forward Fund	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,775,359	$ 482,453	$ 496,941	$ 496,941	$ 2,192,268

DIVISION SUMMARY

10770280 NORMAN PUBLIC LIBRARY

MISSION:

Pursuant to a contract with the Pioneer Library Systems entered into Contract K-1314-88 on November 12, 2013, where the City agreed to provide building maintenance, custodial services and utilities for the Central Library and two branch libraries.

DESCRIPTION:

The Facility Maintenance Division of the Parks and Recreation Department performs maintenance services and preventive maintenance programs to all three libraries. The City of Norman also provides custodial services to all three facilities. The current Central Library is located at 301 West Acres Street. In FYE 2014 Norman Library West was opened in a portion of the Pioneer Library Systems Administrative Services Facility located at 300 Norman Center Court. Norman Library East is located at 3051 Alameda Street and opened in June 2018.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 13,478	$ -	$ -	$ -	$ -
Supplies & Materials	$ 299,316	$ -	$ -	$ -	$ -
Services & Maintenance	$ 148,028	$ 480,856	$ 480,856	$ 480,856	$ 454,914
Internal Services	$ -	$ 151,370	$ 151,370	$ 151,370	$ 122,736
Capital Equipment	$ -				
Subtotal	$ 460,821	$ 632,226	$ 632,226	$ 632,226	$ 577,650
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 460,821	$ 632,226	$ 632,226	$ 632,226	$ 577,650

DIVISION SUMMARY

10770286 SANTA FE DEPOT

MISSION:

The Norman Depot shall be available for use by the entire community. As stated in the lease of land 6(a): "The City of Norman agrees to preserve the Depot as an historical landmark and will utilize the building in such a manner as to benefit the entire community – restricted for public use."

DESCRIPTION:

The City will maintain the building and grounds and make the building available to the community on a rental-reservation basis. The building is also made available to morning and evening Amtrak passengers. Beginning in FYE 27, the contribution that Council elects to make to the Depot to help with operations will be reflected in this cost center instead of Council's cost center, in order to capture all Depot-related expenses in one place.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 4,414	$ 62,405	$ 62,405	$ 62,405	$ 4,737
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 4,414	$ 62,405	$ 62,405	$ 62,405	$ 4,737
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 4,414	$ 62,405	$ 62,405	$ 62,405	$ 4,737

DIVISION SUMMARY

10770183 SOONER THEATRE

MISSION:

The mission of the Sooner Theatre is to provide cultural and entertainment opportunities for the community by operating a financially sound performing arts center and by maintaining its historical integrity and character.

DESCRIPTION:

The Sooner Theatre is a building owned by the City of Norman for the purpose of promoting theatrical arts and entertainment for the citizens of Norman. The day-to-day operations of the theatre are managed by the Sooner Theatre, Inc. The City currently pays a portion of the utility costs and provides a contribution to help fund continued operation of the theatre.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 107,317	$ 107,640	$ 107,640	$ 107,640	$ 18,947
Internal Services	$ 15,505	$ 17,780	$ 17,780	$ 17,780	$ 10,587
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 122,821	$ 125,420	$ 125,420	$ 125,420	$ 29,534
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 122,821	$ 125,420	$ 125,420	$ 125,420	$ 29,534

SPECIAL REVENUE FUNDS

SPECIAL REVENUE FUNDS

The Special Revenue Funds account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for specified purposes.

FUND SUMMARY

TOTAL ART IN PUBLIC PLACES FUND – (28)

MISSION:

To create exciting, appealing, and harmonious public spaces by integrating art into public places in the City of Norman.

DESCRIPTION:

On August 28, 2007, City Council passed Ordinance O-0708-5 to establish this fund which allows citizens, through pledges added to their monthly utility bill, to help fund public art in Norman.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 5,358	$ 16,000	$ 16,000	$ 16,000	$ 16,000
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 5,358	$ 16,000	$ 16,000	$ 16,000	$ 16,000
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Audit Adjust/Encumbrances	$ 2	$ -	$ -	$ -	$ -
Subtotal	$ 2	$ -	$ -	$ -	$ -
Fund Total	$ 5,360	$ 16,000	$ 16,000	$ 16,000	$ 16,000

FUND SUMMARY

TOTAL CLEET PROGRAM FUND - (26)

MISSION:

The collection and disbursement of the portion of CLEET funds retained by the City for court and police training.

DESCRIPTION:

To accurately collect, account for, and disburse CLEET funds retained by the City.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 34,774	$ 30,505	$ 35,030	$ 30,505	$ 30,505
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 34,774	$ 30,505	$ 35,030	$ 30,505	$ 30,505
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Audit Adjust/Encumbrances	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Fund Total	$ 34,774	$ 30,505	$ 35,030	$ 30,505	$ 30,505

DIVISION SUMMARY

26121311 COURT CLEET TRAINING

MISSION:

The disbursement of CLEET funds for court and prosecution training until the fund balance is depleted.

DESCRIPTION:

Disbursement of CLEET funds for court and prosecution training.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 1,233	$ 1,500	$ 1,500	$ 1,500	$ 1,500
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 1,233	$ 1,500	$ 1,500	$ 1,500	$ 1,500
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,233	$ 1,500	$ 1,500	$ 1,500	$ 1,500

DIVISION SUMMARY

26660134 POLICE CLEET TRAINING

MISSION:

Established to account for revenue derived by provision of state law to be utilized for law enforcement education and training.

DESCRIPTION:

To provide law enforcement education and training, where appropriate.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 33,541	$ 29,005	$ 29,005	$ 29,005	$ 29,005
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 33,541	$ 29,005	$ 29,005	$ 29,005	$ 29,005
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 33,541	$ 29,005	$ 29,005	$ 29,005	$ 29,005

FUND SUMMARY

TOTAL COMMUNITY DEVELOPMENT FUND - CDBG (21)

MISSION:

The mission of the CDBG program is to promote the development of viable urban communities by providing decent housing, a suitable living environment, and expanded economic opportunities, principally for persons of low and moderate incomes. CDBG eligible activities are initiated and developed at the local level based upon the community's needs, priorities, and benefits. The mission of the HOME Investment Partnership Program (HOME) provides formula grants to fund a wide range of activities including building, buying, and/or rehabilitation of affordable housing for rent or ownership or providing direct rental assistance to low-income people.

DESCRIPTION:

The Community Development Fund is a special revenue fund established to account for resources from a variety of federal programs funded by the Department of Housing & Urban Development. The fund activities include implementation and management of projects, monitoring of activities, record keeping and reporting. Fund divisions reflect multi-year funding as well as different grant programs.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	4	4	4	4	4
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	4	4	4	4	4

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Community Development	$ 723,214	$ 866,443	$ 1,327,444	$ 1,327,444	$ 844,715
HOME	$ 47,091	$ 441,286	$ 1,779,114	$ 1,779,114	$ 425,788
Emergency Shelter	$ -	$ -	$ -	$ -	$ -
ARPA	$ 20,150	$ -	$ 1,539,064	$ 1,539,064	$ -
Neighborhood Initiatives	$ 6,598	$ 60,000	$ 266,933	$ 266,933	$ 60,000
Pro Housing Grant	$ -	$ -	$ 1,200,000	$ 1,200,000	$ -
CDBG-CV	$ 33,306	$ -	$ 30,417	$ 30,417	$ -
SHPRP ARRA Grant	$ -	$ -	$ -	$ -	$ -
COC Planning Grant	$ -	$ -	$ -	$ -	$ -
Public Services	$ 40,602	$ 58,000	$ 115,739	$ 115,739	$ 65,000
Interfund Transfers	$ 223,451	$ -	$ -	$ -	$ -
Audit Adjust/Encumbrances	$ (875,109)	$ -	$ -	$ -	$ -
Fund Total	$ 219,303	$ 1,425,729	$ 6,258,711	$ 6,258,711	$ 1,395,503

DEPARTMENT SERVICE EFFORTS AND ACCOMPLISHMENTS

COMMUNITY DEVELOPMENT FUND

GOALS:

- To provide resources to low-to-moderate income residents of targeted areas to revitalize the infrastructure of their residential areas according to an approved Consolidated Plan, with emphasis on leveraging other resources to accomplish as many improvements as possible.
- To assist social service providers who serve low-to-moderate income persons in the City in finding resources.
- To provide resources for a variety of housing programs to rehabilitate existing housing, including accessibility modifications and emergency repairs; and, to assist in the development of affordable housing.
- To support the efforts of the Cleveland County Continuum of Care (OK-504)
- To continue to support anti-poverty programs to improve the general quality of life in the community.
- To assist in the acquisition of newly identified resources for the City as potential grant funds through collaborative efforts with other departments or agencies to address unmet needs.

OBJECTIVES:

- Facilitate the design and construction of infrastructure projects that primarily benefit low and moderate income areas of the City.
- Continue existing Housing rehabilitation programs and review and potentially implement additional programs to address more households.
- Continue to support the Continuum of Care Steering Committee (OK-504); assist providers of homeless services in an effort to expand the continuum of care from prevention to permanent housing.
- Partner with and/or provide technical assistance to other appropriate local agencies to acquire new resources to address the needs of low-to-moderate income persons.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
CDBG Entitlement funding	$941,659	$944,550	$984,443	$984,443	$984,443
HOME Entitlement funding	$458,765	$390,065	$441,286	$441,286	$441,286

Notes to Results Report:
CDBG – Community Development Block Grant

FUND SUMMARY

TOTAL PARK LAND AND DEVELOPMENT FUND (52)

MISSION:

Established by City Ordinance to receive revenues from developer fees dedicated to the acquisition and development of park land around the City of Norman.

DESCRIPTION:

To efficiently receive and monitor the use of revenues dedicated to park land acquisition and development.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Community Park Improve	$ -	$ -	$ 576,320	$ -	$ -
Neighborhood Park Improve	$ 4,213	$ -	$ 32,325	$ -	$ -
Interfund Transfers	$ 29,240	$ -	$ -	$ -	$ -
Audit Adjust/Encumbrances	$ 1,268	$ -	$ -	$ -	$ -
Fund Total	$ 34,721	$ -	$ 608,645	$ -	$ -

FUND SUMMARY

TOTAL PUBLIC SAFETY SALES TAX FUND (15)

MISSION:

On May 13, 2008, the citizens of Norman passed a seven-year, one-half percent (1/2%) Public Safety Sales Tax (PSST) in order to increase the number of police officers and firefighters, and to construct two new fire stations. Ordinance O-0708-32 authorized the City to assess the new sales tax beginning October 1, 2008 and terminating on September 30, 2015. On April 1, 2014, the citizens passed a permanent one-half percent (1/2%) PSST in order to maintain the personnel added and to fund public safety equipment and projects.

DESCRIPTION:

The Public Safety Sales Tax Fund accounts for the revenues and expenditures related to the Public Safety Sales Tax. Both Police and Fire Departments have divisions in this Fund to account for the expenditures incurred related to the tax.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	90	90	90	90	90
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	90	90	90	90	90

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 12,123,490	$ 11,901,245	$ 11,901,245	$ 11,901,245	$ 11,892,887
Supplies & Materials	$ 510,223	$ 660,396	$ 666,296	$ 666,296	$ 658,323
Services & Maintenance	$ 263,333	$ 282,661	$ 285,061	$ 285,061	$ 271,406
Internal Services	$ 432,761	$ 527,525	$ 527,525	$ 527,525	$ 512,188
Capital Equipment	$ 943,895	$ 325,432	$ 325,432	$ 325,432	$ 775,910
Subtotal	$ 14,273,702	$ 13,697,259	$ 13,705,559	$ 13,705,559	$ 14,110,714
Capital Projects	$ 685,410	$ -	$ 1,436,237	$ 1,436,237	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ 2,384,009	$ 2,392,565	$ 2,392,565	$ 2,392,565	$ 980,402
Interfund Transfers	$ -	$ -	$ -	$ -	$ 323,816
Audit Adjust/Encumb	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 3,069,419	$ 2,392,565	$ 3,828,802	$ 3,828,802	$ 1,304,218
Fund Total	$ 17,343,121	$ 16,089,824	$ 17,534,361	$ 17,534,361	$ 15,414,932

DEPARTMENT SUMMARY

TOTAL FIRE DEPARTMENT - PUBLIC SAFETY SALES TAX FUND (15)

MISSION:

The Fire Department Administration Division facilitates the effective integration and application of all available resources.

DESCRIPTION:

The Norman Fire Department protects the citizens of Norman from emergencies and disasters through hazard suppression, prevention, mitigation, and educational programs.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	30	30	30	30	30
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	30	30	30	30	30

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 5,005,771	$ 4,255,038	$ 4,255,038	$ 4,255,038	$ 4,231,764
Supplies & Materials	$ 217,396	$ 383,629	$ 383,629	$ 383,629	$ 371,507
Services & Maintenance	$ 79,509	$ 76,727	$ 76,727	$ 76,727	$ 74,771
Internal Services	$ 177,569	$ 213,570	$ 213,570	$ 213,570	$ 165,278
Capital Equipment	$ 609,834	$ 58,600	$ 58,600	$ 58,600	$ 426,310
Subtotal	$ 6,090,079	$ 4,987,564	$ 4,987,564	$ 4,987,564	$ 5,269,630
Capital Projects	$ -	$ -	$ 17,000	$ 17,000	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ 17,000	$ 17,000	$ -
Division Total	$ 6,090,079	$ 4,987,564	$ 5,004,564	$ 5,004,564	$ 5,269,630

DIVISION SUMMARY

15665143 SUPPRESSION – PUBLIC SAFETY SALES TAX

MISSION:

Fire Suppression Division forces are in a constant state of readiness to respond effectively to any emergency.

DESCRIPTION:

The Fire Suppression Division, by maintaining an effective force of personnel and equipment, provides emergency response to occurrences of fire, explosion, hazardous, toxic, and biological materials releases, and medical emergencies. This division accounts for the Fire personnel associated with the Public Safety Sales Tax approved by the citizens of Norman on May 13, 2008.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	30	30	30	30	30
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	30	30	30	30	30

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 5,005,771	$ 4,255,038	$ 4,255,038	$ 4,255,038	$ 4,231,764
Supplies & Materials	$ 217,396	$ 383,629	$ 383,629	$ 383,629	$ 371,507
Services & Maintenance	$ 79,509	$ 76,727	$ 76,727	$ 76,727	$ 74,771
Internal Services	$ 177,569	$ 213,570	$ 213,570	$ 213,570	$ 165,278
Capital Equipment	$ 609,834	$ 58,600	$ 58,600	$ 58,600	$ 426,310
Subtotal	$ 6,090,079	$ 4,987,564	$ 4,987,564	$ 4,987,564	$ 5,269,630
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 6,090,079	$ 4,987,564	$ 4,987,564	$ 4,987,564	$ 5,269,630

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

SUPPRESSION – PUBLIC SAFETY SALES TAX

GOALS:

- To provide an effective response to emergency medical calls, fires, explosions, hazardous materials releases, rescue from hazardous conditions and other emergencies to reduce the threats of harm or loss to the public.
- Provide an effective force of personnel and equipment in a constant state of readiness to assure the availability of a response at all times.

OBJECTIVES:

- Maintain typical staffing levels per unit at or above the national average.
- To become more proficient in all of the fire, rescue, and hazardous materials response disciplines by preparation, training, and evaluating response effectiveness. Identify and engage personnel in the overall succession planning goals.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Unique Incident Calls	19,736	20,626	na	21,533 Using a 4.4% factor	22,481
All Unit Response	24,976	26,635	na	28,320 using a 6.33% factor	30,113
Fire Calls Answered	239	358	275	350	375
Rescue & Emergency medical Calls answered	12,016	12,430	12500	12,865 using a 3.5% factor	12,865
Training Hours Fire/Rescue/HAZMAT/EMS	26,705	34,134	30,000	25,000	30,000
Typical staff/Unit	4	4	4	4	4
Ratio to national staff/unit	100%	100%	100%	100%	100%

DEPARTMENT SUMMARY

TOTAL POLICE DEPARTMENT – PUBLIC SAFETY SALES TAX FUND (15)

MISSION:

Passionately serving our community through education, innovation, enforcement, and excellence in everything we do.

DESCRIPTION:

The Norman Police Department's primary function, in partnership with the community, is to protect life and property, and to understand and serve the needs of the City's residents, visitors, neighborhoods, and business community. To improve the quality of life of all persons by maintaining order, resolving problems, and providing leadership in a manner consistent with law and reflective of shared community values.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	58	58	58	58	58
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	58	58	58	58	58

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 6,945,135	$ 7,443,313	$ 7,443,313	$ 7,443,313	$ 7,453,216
Supplies & Materials	$ 248,654	$ 260,256	$ 266,156	$ 266,156	$ 270,684
Services & Maintenance	$ 143,974	$ 169,345	$ 171,745	$ 171,745	$ 161,165
Internal Services	$ 252,229	$ 310,147	$ 310,147	$ 310,147	$ 342,847
Capital Equipment	$ 334,061	$ 266,832	$ 266,832	$ 266,832	$ 349,600
Subtotal	$ 7,924,053	$ 8,449,893	$ 8,458,193	$ 8,458,193	$ 8,577,512
Capital Projects	$ 55,958	$ -	$ 1,419,237	$ 1,419,237	$ -
Cost Allocations	$ -	$ -	$ -	.	$ -
Debt Service	$ 2,384,009	$ 2,392,565	$ 2,392,565	$ 2,392,565	$ 980,402
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 2,439,967	$ 2,392,565	$ 3,811,802	$ 3,811,802	$ 980,402
Department Total	$ 10,364,020	$ 10,842,458	$ 12,269,995	$ 12,269,995	$ 9,557,914

DIVISION SUMMARY

15661321 CRIMINAL INVESTIGATIONS

MISSION:

It is the mission of the Norman Police Department Criminal Investigation Division to provide appropriate assistance to victims of crimes, conduct thorough investigations into reported criminal offenses, seek facts, and when appropriate, submit charges and assist in the successful prosecution of offenders.

DESCRIPTION:

The Criminal Investigations Division is comprised of two sections. The Investigative Section primarily investigates crimes related to persons and property related offences, including Part I crimes, crimes against children, domestic abuse, burglaries, stolen vehicles, fraud, and many other criminal offenses. The Forensic Services and Property Section supports the department through property storage, evidence processing, and video analysis operations.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	5	5	5	5	5
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	5	5	5	5	5

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 762,638	$ 846,375	$ 846,375	$ 846,375	$ 794,260
Supplies & Materials	$ 5,526	$ 5,343	$ 5,343	$ 5,343	$ 5,310
Services & Maintenance	$ 623	$ 2,160	$ 2,160	$ 2,160	$ 2,160
Internal Services	$ 16,524	$ 23,100	$ 23,100	$ 23,100	$ 20,822
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 785,311	$ 876,978	$ 876,978	$ 876,978	$ 822,552
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 785,311	$ 876,978	$ 876,978	$ 876,978	$ 822,552

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

CRIMINAL INVESTIGATIONS – PUBLIC SAFETY SALES TAX

GOALS:

- Reduce Part A crimes by 2% from previous year
- Decrease incapacitating and fatality collisions by 5% from the prior year
- Implement a department-wide initiative to enhance operational efficiency, collaboration, and wellness by optimizing workflow processes, fostering open communication across all divisions, and promoting the physical, mental, and emotional well-being of our team. Through these efforts, we will strengthen our internal operations and improve the overall quality of service delivery to the community we serve.
- Establish and strengthen collaborative partnerships with local, regional, and state partners to comprehensively address community concerns related to homelessness, mental health, and drug abuse.

OBJECTIVES:

- Identify and remove barriers associated with victim support and advocacy.
- Install and foster the belief that every call and every action matter among all employees.
- Identify and refer community members with recurring need for assistance to resources.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Investigators	17	18	18	18	18
Cases closed by arrest	135	105	150	116	150
C.O.P. Follow-up	296	109	100	144	150
Cases investigated	1,660	566	1,500	414	700
Deactivated due to low staffing	255	321	350	326	300

Notes to Results Report:

COP – Community Oriented Policing Program

DIVISION SUMMARY

15661139 EMERGENCY COMMUNICATIONS

MISSION:

The mission of the Emergency Communications division is to maintain and enhance the quality of life in Norman by handling 911 and other calls for service; dispatch appropriate emergency services in a prompt, courteous and professional manner; thereby protecting lives and property while providing accurate information in our responses.

DESCRIPTION:

The Emergency Communications Division provides 24/7 services to internal and external customers. External customers include the public, other non-public safety agencies and other public safety agencies. Internal customers include the Norman Police Department, Norman Fire Department, EMSStat Emergency Medical Services, Little Axe Fire Department, and Norman Animal Welfare. The Emergency Communications Division is responsible for the maintenance and operations of the citywide radio systems that are used across many city departments and partnering jurisdictions. Additionally, the division is responsible for the continued development and operations of the new Norman Emergency Communications and Operations Center.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	4	4	4	4	4
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	4	4	4	4	4

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 209,826	$ 264,274	$ 264,274	$ 264,274	$ 319,627
Supplies & Materials	$ 1,836	$ 3,860	$ 3,860	$ 3,860	$ 3,860
Services & Maintenance	$ 1,151	$ 1,200	$ 1,200	$ 1,200	$ 1,200
Internal Services	$ 5,442	$ 5,426	$ 5,426	$ 5,426	$ 5,717
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 218,256	$ 274,760	$ 274,760	$ 274,760	$ 330,404
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Fund Total	$ 218,256	$ 274,760	$ 274,760	$ 274,760	$ 330,404

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

EMERGENCY COMMUNICATIONS - PUBLIC SAFETY SALES TAX

GOALS:

- Reduce Part A crimes by 2% from prior year
- Decrease incapacitating and fatality collisions by 5% from prior year
- Implement a department-wide initiative to enhance operational efficiency, collaboration, and wellness by optimizing workflow processes, fostering open communication across all divisions, and promoting the physical, mental, and emotional well-being of our team. Through these efforts, we will strengthen our internal operations and improve the overall quality of service delivery to the community we serve.
- Establish and strengthen collaborative partnerships with local, regional, and state partners to comprehensively address community concerns related to homelessness, mental health, and drug abuse.

OBJECTIVES:

- Develop a plan to provide interoperability solutions to allow for communication with neighboring agencies.
- Recruit and retain quality Communications Officers, turnover rate <10%.
- Limit time to dispatch to < 60 seconds on 90% of all Fire/EMS and priority police calls.
- Limit 911 answer time to < 10 seconds.
- In conjunction with ACOG, implement regional Next Generation 911 (NG911) system.
- Limit administrative call queue time average to < 10 seconds.
- Train all Dispatchers in CIT awareness or higher.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Interoperability solutions	75%	75%	75%	75%	100%
Dispatchers with CIT Training	100%	75%	80%	60%	100%
NG911	50%	50%	50%	75%	100%
Call Queue time (seconds)	14	14	9	13	10
911 answer time	80%	80%	95%	85%	90%
Time to dispatch	1:26	1:38	:59	1:30	1:20
Retention	90%	90%	90%	90%	90%

DIVISION SUMMARY

15661322 PATROL

MISSION:

The mission of the Patrol Division is to provide immediate response and stability to emergency situations, investigate criminal activities, develop community partnerships, and proactively identify and resolve public safety concerns of our community.

DESCRIPTION:

The Patrol Division is comprised of three Patrol Sections. The division provides around the clock response to emergency calls for assistance, provides directed proactive patrols, detain and arrest suspects who have warrants or have violated laws, provide initial investigations of criminal matters, investigate traffic collisions, and enforce traffic laws. The division uses a community policing approach to develop community partnerships intended to build community trust, improve accountability, and identify and resolve concerns of the community.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	36	36	36	36	36
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	36	36	36	36	36

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 3,822,438	$ 4,423,096	$ 4,423,096	$ 4,423,096	$ 4,390,314
Supplies & Materials	$ 228,045	$ 244,513	$ 244,513	$ 244,513	$ 253,559
Services & Maintenance	$ 76,150	$ 105,343	$ 105,343	$ 105,343	$ 97,163
Internal Services	$ 209,117	$ 251,444	$ 251,444	$ 251,444	$ 287,065
Capital Equipment	$ 235,075	$ 266,832	$ 266,832	$ 266,832	$ 349,600
Subtotal	$ 4,570,825	$ 5,291,228	$ 5,291,228	$ 5,291,228	$ 5,377,701
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 4,570,825	$ 5,291,228	$ 5,291,228	$ 5,291,228	$ 5,377,701

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

PATROL – PUBLIC SAFETY SALES TAX

GOALS:

- Reduce Part A crimes by 2% from previous year
- Decrease incapacitating and fatality collisions by 5% from the prior year
- Implement a department-wide initiative to enhance operational efficiency, collaboration, and wellness by optimizing workflow processes, fostering open communication across all divisions, and promoting the physical, mental, and emotional well-being of our team. Through these efforts, we will strengthen our internal operations and improve the overall quality of service delivery to the community we serve.
- Establish and strengthen collaborative partnerships with local, regional, and state partners to comprehensively address community concerns related to homelessness, mental health, and drug abuse

OBJECTIVES:

- Partner with the Pace Unit to identify and apprehend individuals involved in criminal activity
- Reduce DA's Office request for follow-ups by 10%.
- Conduct thorough crime scene investigations when feasible.
- Enhance Roadway Safety Through Enforcement.
- Utilize department data to coordinate top 5 high accident enforcement areas and see a reduction of collisions as
- Utilize the department issued PCD to enhance operational efficiency as well as wellness through the use of the appropriate application.
- Send 10 patrol officers to CIT training during 2026.
- Equip all officers with updated resource guides/referral cards to distribute to individuals on calls for service.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Calls for service	93,148	95,534	96,000	96,000	97,500
Case reports taken	12,248	11,888	12,500	11,500	12,500
Traffic contracts (citations/warnings)	30,102	34,540	35,000	35,000	37,500
Collisions investigated	2,221	2,183	2,150	2,200	2,150
Arrests made	5,184	4,880	4,700	4,650	4,800

DIVISION SUMMARY

15661313 SCHOOL RESOURCE OFFICERS

MISSION:

Norman Police Department School Resource Officers (SROs) are dedicated to ensuring a safe learning environment while providing valuable resources to students, faculty, staff and parents. SROs also strive to develop permanent solutions to problems within the school district while actively mentoring students in an effort to create future leaders within the community.

DESCRIPTION:

The School Resource Officer Program provides specially trained, full-time uniformed police officers for assignment in various schools within the Norman Public Schools (NPS) and within the jurisdiction of the City of Norman. SROs ensure a safe learning environment while providing valuable resources to students, faculty, staff and parents. SROs strive to develop permanent solutions to problems within the school district while actively mentoring students in an effort to create future leaders within the community.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	13	13	13	13	13
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	13	13	13	13	13

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 2,150,233	$ 1,909,568	$ 1,909,568	$ 1,909,568	$ 1,949,015
Supplies & Materials	$ 8,331	$ 4,540	$ 4,540	$ 4,540	$ 5,955
Services & Maintenance	$ 17,378	$ 11,615	$ 11,615	$ 11,615	$ 11,615
Internal Services	$ 21,145	$ 30,176	$ 30,176	$ 30,176	$ 29,243
Capital Equipment	$ 98,986	$ -	$ -	$ -	$ -
Subtotal	$ 2,296,073	$ 1,955,899	$ 1,955,899	$ 1,955,899	$ 1,995,828
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 2,296,073	$ 1,955,899	$ 1,955,899	$ 1,955,899	$ 1,995,828

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

15661115 SCHOOL RESOURCE OFFICERS

GOALS:

• Reduce Part A crimes by 2% from the prior year

• Decrease incapacitating and fatality collisions by 5% from the prior year

• Implement a department-wide initiative to enhance operational efficiency, collaboration, and wellness by optimizing workflow processes, fostering open communication across all divisions, and promoting the physical, mental, and emotional well-being of our team. Through these efforts, we will strengthen our internal operations and improve the overall quality of service delivery to the community we serve.

• Establish and strengthen collaborative partnerships with local, regional, and state partners to comprehensively address community concerns related to homelessness, mental health, and drug abuse

OBJECTIVES:

• Work with school staff to recognize concerns and use threat assessments to provide intervention when required

• Coordinate with outreach groups to utilize resources when appropriate, and assist with diversionary court/methods when safe to do so

• Increase Crime Stoppers marketing at schools to help bring recognition to the program and increase information sharing

• Conduct traffic safety engagement and education to parents and students and continue mentoring and relationship building programs such as JPA, PAL, and Safety Town

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
SRO's assigned	13	13	13	13	13
Incidents	1,319	1,669	1,400	1,550	1,700
Arrests	31	21	25	30	32
Protective custody detentions	33	59	65	70	70

DIVISION SUMMARY

15661115 STAFF SERVICES

MISSION:

The mission of the Staff Services Division is to work with internal and external partners and the community in an effort to increase department efficiency, readiness and accountability through the development of processes intended to achieve our department's mission and vision.

DESCRIPTION:

The Staff Services Division consists of a multiple sections including employee recruitment and hiring, training and development, payroll, budgeting and purchasing, crime analysis, technology maintenance and growth, research and development, personnel management, strategic planning, equipment inventories, records retention and release, digital media redactions and release, and PBX operations. The division provides front line customer support through the Records Section and is responsible for receiving and processing the city phone operator functions during business hours. In addition, the division includes Traffic, Parking Services, and Community Outreach Sections as well as the Problem Resolution Section. These elements of the division are focused on creating proactive, long term, root cause focused solutions to our community's social harms. The division provides extensive community outreach and crime prevention programs and partners with other community agencies in a unified effort to address concerns in our community.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ 4,916	$ 2,000	$ 7,900	$ 7,900	$ 2,000
Services & Maintenance	$ 48,672	$ 49,027	$ 51,427	$ 51,427	$ 49,027
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 53,588	$ 51,027	$ 59,327	$ 59,327	$ 51,027
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 53,588	$ 51,027	$ 59,327	$ 59,327	$ 51,027

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

STAFF SERVICES - PSST

GOALS:

- Reduce Part A crimes by 2% from the prior year
- Decrease incapacitating and fatality collisions by 5% from the prior year
- Implement a department-wide initiative to enhance operational efficiency, collaboration, and wellness by optimizing workflow processes, fostering interdepartmental communication, and promoting the physical, mental, and emotional well-being of our team. Through these efforts we will strengthen our internal operations and improve the overall quality of service delivery to the community we serve.
- Establish and strengthen collaborative partnerships with local, regional, and state partners to comprehensively address community concerns related to homelessness, mental health, and drug abuse

OBJECTIVES:

- Provide training, resources, and reliable systems to enhance the department's ability to investigate and deter criminal activity
- Strengthen prevention and awareness initiatives through community engagement and proactive strategies
- Deliver training, resources, and reliable systems that strengthen traffic enforcement and lower injury and fatal collision rates
- Promote roadway safety through education, collaboration, and targeted enforcement
- Improve professional development, streamline processes, and strengthen wellness initiatives across the department
- Foster collaboration and wellness through community engagement and interdivisional partnerships
- Equip the department with tools and training to respond effectively to issues of homelessness, mental health, and substance abuse
- Build partnerships and connect vulnerable populations with resources through outreach and engagement

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Total number of in-service training hours scheduled of commissioned personnel	30	30	30	30	30
Total number of firearms training	4	4	4	4	4
Officers qualified on firearms courses	100%	100%	100%	100%	100%
Officers completing annual mental health training	100%	100%	100%	100%	100%
Records Counter Contacts	9,760	9,511	9,500	9,800	10,000
Records Phone Contacts	8,732	8,181	8,100	8,500	8,600
Records Cases Managed	11,992	18,988	19,000	20,000	20,100
Records Released	6,308	7,252	7,300	7,500	7,700
Videos Processed	820	970	1,000	1,100	1,200

DEPARTMENT SUMMARY

TOTAL PUBLIC WORKS – PUBLIC SAFETY SALES TAX FUND (15)

MISSION:

The mission of the Public Works Department is to provide exceptional transportation, stormwater/flood control and subdivision development services to the citizens of Norman.

DESCRIPTION:

The Public Works Department is organized into six functional divisions: Administration, Engineering, Fleet Management, Streets, Stormwater, and Traffic Control. The Department provides transportation, stormwater/flood control and subdivision development services through the development review, construction, reconstruction, operation and maintenance of public infrastructure. It provides support to every City department through specification development, acquisition assistance, and maintenance of the City fleet.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	2	2	2	2	2
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	2	2	2	2	2

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 172,584	$ 202,894	$ 202,894	$ 202,894	$ 207,907
Supplies & Materials	$ 19,022	$ 16,511	$ 16,511	$ 16,511	$ 16,132
Services & Maintenance	$ 20,605	$ 36,589	$ 36,589	$ 36,589	$ 35,470
Internal Services	$ 2,963	$ 3,808	$ 3,808	$ 3,808	$ 4,063
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 215,175	$ 259,802	$ 259,802	$ 259,802	$ 263,572
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Department Total	$ 215,175	$ 259,802	$ 259,802	$ 259,802	$ 263,572

DIVISION SUMMARY

15550172 FLEET EVT

MISSION:

The mission of the Fleet Emergency Vehicle Technician (EVT) public safety support is to service and maintain the City's Public Safety fleet for the Police and Fire Departments. This program will support the Police and Fire Departments at all times including during natural disaster events, fire events and remote training.

DESCRIPTION:

The Emergency Vehicle Technician (EVT) program is responsible for maintenance, repair and procurement of the City of Normans Public Safety Fleet for the Police and Fire Departments. This program consists of one (1) Public Works Supervisor, one (1) EVT Specialist, and one (1) EVT Mechanic II . These three (3) employees are responsible for approximately 47 units including specialized fire apparatus, and maintenance support for police vehicles. These include all pumper/tanker and ladder units for the Fire Department, as well as, the SWAT and the Mobile Emergency Command Center, and several Police Patrol units for the Police Department. The EVT Specialist and Mechanic II maintain master status in the Heavy Truck Automotive Service of Excellence (ASE) and master certification in the Emergency Vehicle Technician (EVT) program. The EVT program supplies support for the Police and Fire Department during natural disaster events, as well as, support service for the Law Enforcement Driver Training (LEDT) courses.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	2	2	2	2	2
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	2	2	2	2	2

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 172,584	$ 202,894	$ 202,894	$ 202,894	$ 207,907
Supplies & Materials	$ 19,022	$ 16,511	$ 16,511	$ 16,511	$ 16,132
Services & Maintenance	$ 20,605	$ 36,589	$ 36,589	$ 36,589	$ 35,470
Internal Services	$ 2,963	$ 3,808	$ 3,808	$ 3,808	$ 4,063
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 215,175	$ 259,802	$ 259,802	$ 259,802	$ 263,572
Capital Projects					
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
Division Total					
	$ 215,175	$ 259,802	$ 259,802	$ 259,802	$ 263,572

0

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

FLEET - EVT

GOALS:

- Provide safe and reliable repairs for the Public Safety Fleet.
- Maintain the ASE Blue Seal of Excellence Program and keep the Fleet facility ASE certified.
- Allocate funds and provide specifications for the replacement of our Heavy Fire and Police Fleet units.
- Provide outsourcing for repairs not provided in-house for vehicles and equipment.
- Deliver the highest level of customer service.
- Complete 80% of repairs in 24 hours and 90% of repairs in 48 hours.
- Provide 85% on demand for parts non-consumables; 90% of parts requirements will be available within 4 business hours; 98% on demand of repair parts designated as preventative maintenance requirements.
- Productivity goal of 72% or above.
- 95% overall equipment availability at any given time.

OBJECTIVES:

- Deliver the highest level of customer service as well as availability of our Public Safety Fleet units.
- Conduct all department business in an ethical and timely manner.
- Always take a proactive rather than reactive approach to identify problems or issues and initiate corrective action immediately.
- Increase the awareness of the City's personnel in the need to support the Preventive Maintenance Service program for vehicles and equipment so that safety standards are continually met, liabilities are reduced, and an overall reduction in repair costs can be achieved.
- Benchmark repairs with industry standards.
- Keep come-back repairs to a minimum (<5%).

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Number of EVT units	34	34	34	34	35
Number of EVT CNG vehicles	5	5	5	5	5
Yearly productive average (national standard average is 70%)	>72%	>72%	>72%	>72%	>72%
Benchmark vehicle repair standards (average exceeding industry standard)	>50%	>50%	>50%	>50%	>50%
Preventive Maintenance Program:					
(missed or late services)	10	10	12	15	20
(completed services)	65	111	98	82	100
Work orders completed	286	429	380	480	365
(# of scheduled repairs)	155	391	325	426	290
(# of unscheduled repairs)	73	96	65	38	54
# of sublet vendor repairs	18	16	15	18	15

Notes to Results Report:
ASE – Automotive Service Excellence
CNG – Compressed Natural Gas

FUND SUMMARY

TOTAL PUBLIC TRANSPORTATION FUND (27)

MISSION:

The mission of the Public Transportation Fund is to provide exceptional transportation services to the citizens of Norman.

DESCRIPTION:

Transit and Parking Administration consists of 3 full time City staff that provide the following services:

• Oversight of two different third party contractors for transit and microtransit operations (40+ employees) to ensure compliance with local, state, and federal requirements.

• Manage and coordinate Parking Services operations and improvements.

• Research, apply for, and manage grants.

• Research, review, coordinate, and implement service changes as necessary.

• Ensure the City of Norman remains in compliance with various federal and state requirements. Including Federal Transit Administration (FTA) regulations related to grant management, operations, and vehicle maintenance.

• Investigate and take appropriate action in response to complaints/inquiries from the public and initiate improvements to eliminate issues as necessary.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	9	9	9	9	8
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	9	9	9	9	8

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 841,275	$ 898,686	$ 898,686	$ 898,686	$ 825,969
Supplies & Materials	$ 392,321	$ 352,251	$ 352,251	$ 352,251	$ 324,541
Services & Maintenance	$ 5,648,044	$ 5,797,659	$ 5,825,166	$ 5,825,166	$ 5,255,308
Internal Services	$ 49,376	$ 61,267	$ 61,267	$ 61,267	$ 86,998
Capital Equipment	$ 392,945	$ 15,000	$ 822,598	$ 822,598	$ -
Subtotal	$ 7,323,961	$ 7,124,863	$ 7,959,968	$ 7,959,968	$ 6,492,816
Capital Projects	$ -	$ -	$ 197,357	$ 197,357	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ 496,157	$ -	$ -	$ -	$ -
Audit Adjust/Encumb	$ (360,701)	$ -	$ -	$ -	$ -
Subtotal	$ 135,456	$ -	$ 197,357	$ 197,357	$ -
Fund Total	$ 7,459,417	$ 7,124,863	$ 8,157,325	$ 8,157,325	$ 6,492,816

DIVISION SUMMARY

27550276 FLEET REPAIR TRANSIT

MISSION:

The mission of the Public Works Fleet Transit Division is to provide safe, cost effective, reliable, and sanitary public transportation in and around the City of Norman.

DESCRIPTION:

The Public Works Fleet Transit is comprised of one (1) Supervisor and two (2) Transit Mechanic II's. These three (3) employees are responsible for the daily availability, preventive maintenance, and repairs of the City's 27 transit buses, and four (4) transit support units. Fifteen of these units are powered by clean burning compressed natural gas (CNG), and two (2) by battery electric.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	6	6	6	6	5
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	6	6	6	6	5

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 464,053	$ 512,130	$ 512,130	$ 512,130	$ 440,022
Supplies & Materials	$ 59,249	$ 24,103	$ 24,103	$ 24,103	$ 22,789
Services & Maintenance	$ 226,665	$ 297,310	$ 324,817	$ 324,817	$ 196,629
Internal Services	$ 10,362	$ 9,522	$ 9,522	$ 9,522	$ 12,310
Capital Equipment	$ 7,914	$ -	$ 807,598	$ 807,598	$ -
Subtotal	$ 768,243	$ 843,065	$ 1,678,170	$ 1,678,170	$ 671,750
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 768,243	$ 843,065	$ 1,678,170	$ 1,678,170	$ 671,750

VISION SERVICE EFFORTS AND ACCOMPLISHMENTS

FLEET REPAIR TRANSIT – PUBLIC TRANSPORTATION

GOALS:

- Provide safe and reliable repairs for the Public Transit Fleet.
- Maintain the ASE Blue Seal of Excellence Program and keep the Fleet facility ASE certified.
- Allocate funds and provide specifications for the replacement the Transit Fleet.
- Provide outsourcing for repairs not provided in-house for vehicles and equipment.
- Deliver the highest level of customer service.
- Complete 80% of repairs in 24 hours and 90% of repairs in 48 hours.
- Provide 85% on demand for parts non-consumables; 90% of parts requirements will be available within 4 business
- Uphold a higher standard relationship with all customers.
- Productivity goal of 72% or above.
- 95% overall equipment availability at any given time.

OBJECTIVES:

- Deliver the highest level of customer service.
- Conduct all Department business in an ethical and timely manner.
- Always take a proactive rather than reactive approach to identify problems or issues and initiate corrective action immediately.
- Increase the awareness of the City's personnel in the need to support the Preventive Maintenance Service program for vehicles and equipment so that safety standards are continually met, liabilities are reduced, and an overall reduction in repair costs can be achieved.
- Benchmark repairs with industry standards.
- Keep come-back repairs to a minimum (<5%).

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Fixed Route units	13	12	12	12	12
Fixed Route CNG vehicles	11	9	9	9	9
Paratransit	14	17	17	17	17
Paratransit CNG Vehicles	9	6	6	6	6
Yearly productive average (national standard avg. is 70%)	>72%	>72%	>72%	>72%	>72%
Benchmark vehicle repair standards (average exceeding industry standard)	>50%	>50%	>50%	>50%	>50%
Preventive Maintenance Program:					
(missed or late services)	5	3	5	5	5
(completed services)	192	126	144	144	150
Work orders completed	969	595	612	612	725
(# of scheduled repairs)	192	636	606	606	478
(# of unscheduled repairs)	777	32	46	46	75
# of sublet vendor repairs	41	21	58	42	35

Notes to Results Report:
ASE – Automotive Service Excellence
CNG – Compressed Natural Gas

DIVISION SUMMARY

27550277 TRANSIT AND PARKING ADMINISTRATION

MISSION:

The mission of the Transit and Parking Administration Division is to provide safe, reliable, and efficient public transportation services to the citizens and visitors of the City of Norman.

DESCRIPTION:

Transit and Parking Administration consists of 3 full time City staff that provide the following services:

• Oversight of two different third party contractors for transit and microtransit operations (40+ employees) to ensure compliance with local, state, and federal requirements.

• Manage and coordinate Parking Services operations and improvements.

• Research, apply for, and manage grants.

• Research, review, coordinate, and implement service changes as necessary.

• Ensure the City of Norman remains in compliance with various federal and state requirements. Including Federal Transit Administration (FTA) regulations related to grant management, operations, and vehicle maintenance.

• Investigate and take appropriate action in response to complaints/inquiries from the public and initiate improvements to eliminate issues as necessary.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	3	3	3	3	3
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	3	3	3	3	3

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 377,222	$ 309,244	$ 309,244	$ 309,244	$ 308,932
Supplies & Materials	$ 313,873	$ 311,148	$ 311,148	$ 311,148	$ 284,752
Services & Maintenance	$ 5,221,679	$ 5,468,349	$ 5,468,349	$ 5,468,349	$ 5,026,679
Internal Services	$ 39,015	$ 51,745	$ 51,745	$ 51,745	$ 74,459
Capital Equipment	$ 6,660	$ -	$ -	$ -	$ -
Subtotal	$ 5,958,448	$ 6,140,486	$ 6,140,486	$ 6,140,486	$ 5,694,822
Capital Projects	$ -	$ -	$ 197,357	$ 197,357	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ 197,357	$ 197,357	$ -
Department Total	$ 5,958,448	$ 6,140,486	$ 6,337,843	$ 6,337,843	$ 5,694,822

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

TRANSIT AND PARKING ADMINISTRATION

GOALS:

- Provide a safe, reliable, and efficient public transit service to citizens and visitors in order to increase access to and from destinations in Norman.
- Provide accessible and convenient public parking services to citizens and visitors in order to meet community needs and goals.
- Provide exceptional customer service to citizens and visitors of Norman in order to provide a more positive experience when using public transit and parking services.

OBJECTIVES:

- Plan for and make improvements outlined in the updated transit long range plan
- Improve overall satisfaction in public transit service
- Improve reliability of transit by increasing on-time performance
- Provide safe public transit service and attract both repeat and new passengers

PERFORMANCE MEASUREMENTS - RESULTS REPORT

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Percentage of public transportation customers surveyed as satisfactory	82%	n/a	85%	n/a	n/a
Number of fixed-route passenger trips provided	379,993	479,673	500,000	505,000	515,000
Number of paratransit trips provided	23,236	25,225	26,000	23,500	25,000
Percentage of on-time fixed-route arrivals	67%	70%	75%	68%	75%
Percentage of on-time paratransit pick-ups	97%	93%	98%	94%	98%
Number of bus passengers per service hour, cumulative	18.4	20	22	21	22
Number of bus passengers per day, average	1,241	1,571	1,629	1,700	1,700
Percentage of required paratransit pickups denied due to capacity	0%	0%	0%	1%	0%

*Customer satisfaction survey conducted biennially in even numbered years.

DIVISION SUMMARY

27550278 PARKING SERVICES

MISSION:

The mission of Parking Services is to provide accessible and convenient parking services to the citizens and visitors of the City of Norman.

DESCRIPTION:

Parking Services provide the following services:

• General operation and maintenance of 23 parking pay stations located at two existing surface parking lots in Downtown Norman (E. Gray Street) and Campus Corner (Asp Avenue) as well as 204 on-street public parking spaces around Campus Corner and the Cleveland County Courthouse.
• Maintain maintenance records and inventory of spare parts
• Collect parking revenue and maintain revenue records
• Annual parking facility inspections
• Develop, maintain, and utilize Parking Studies and Plans to ensure services provided are an asset to the local community
• Investigate and take appropriate action in response to complaints/inquiries from the public and initiate improvements to eliminate issues as necessary
• Propose and manage parking improvements, infrastructure, and programs according to most recent Parking Studies
• Ensure the City of Norman remains in compliance with various federal and state requirements

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ 77,312	$ 77,312	$ 77,312	$ 77,015
Supplies & Materials	$ 12,831	$ 17,000	$ 17,000	$ 17,000	$ 17,000
Services & Maintenance	$ 27,949	$ 32,000	$ 32,000	$ 32,000	$ 32,000
Internal Services	$ -	$ -	$ -	$ -	$ 229
Capital Equipment	$ 21,456	$ 15,000	$ 15,000	$ 15,000	$ -
Subtotal	$ 62,236	$ 141,312	$ 141,312	$ 141,312	$ 126,244
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Department Total	$ 62,236	$ 141,312	$ 141,312	$ 141,312	$ 126,244

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

27550278 PARKING SERVICES

GOALS:

- Provide accessible and convenient public parking services to citizens and visitors in order to meet community needs and goals
- Respond to citizen requests in a courteous, timely, and efficient manner
- Provide prompt assistance to other City Departments and Divisions
- Ensure employee safety

OBJECTIVES:

- Investigate issues related to parking meters reported by the public in a timely and courteous manner
- Respond to malfunctions and damaged parking equipment in a timely manner
- Perform preventative maintenance on all parking meter equipment
- Research, implement and manage improvements outlined in the parking strategic plan
- Provide a safe working environment for all employees

PERFORMANCE MEASUREMENTS - RESULTS REPORT

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Provide initial response to citizen	100%	100%	100%	100%	100%
Provide follow-up response to	100%	100%	100%	100%	100%
Preventative maintenance on all	100%	100%	100%	100%	100%

FUND SUMMARY

TOTAL ROOM TAX FUND (23)

MISSION:

To account for and monitor all resources associated with the Room Tax Fund.

DESCRIPTION:

Established by City ordinances to receive revenues from the City Hotel/Motel Occupancy Tax to be used for promoting and fostering convention and tourism development in the City of Norman, support arts and humanities activities and provide funding for park development capital equipment.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 3,062,188	$ 3,070,000	$ 3,070,000	$ 3,070,000	$ 3,730,263
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 3,062,188	$ 3,070,000	$ 3,070,000	$ 3,070,000	$ 3,730,263
Capital Projects	$ 624,195	$ -	$ 238,074	$ 238,074	$ -
Cost Allocation	$ 161,725	$ 157,895	$ 157,895	$ 157,895	$ 207,237
Debt Service	$ 429,391	$ 431,554	$ 431,554	$ 431,554	$ 433,306
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Audit Adjust/Encumb	$ 166,180	$ -	$ -	$ -	$ -
Subtotal	$ 1,381,491	$ 589,449	$ 827,523	$ 827,523	$ 640,543
Fund Total	$ 4,443,679	$ 3,659,449	$ 3,897,523	$ 3,897,523	$ 4,370,806

DIVISON SUMMARY

23330340 ROOM TAX - ADMINISTRATION

MISSION:

Efficiently receipt and collect room tax revenues.

DESCRIPTION:

Administers the receipt and collection of room tax revenues. Reference is made in the Financial Summary Section for the determination of the appropriation amount for the administration charge.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ 161,725	$ 157,895	$ 157,895	$ 157,895	$ 207,237
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 161,725	$ 157,895	$ 157,895	$ 157,895	$ 207,237
Division Total	$ 161,725	$ 157,895	$ 157,895	$ 157,895	$ 207,237

DIVISION SUMMARY

23730241 ROOM TAX - ARTS COUNCIL

MISSION:

Provide funds for the Norman Arts Council to support, encourage, coordinate and promote awareness of quality arts activities and programs in Oklahoma, and foster better understanding of the fine, applied, and performing arts and humanities in Norman.

DESCRIPTION:

The Norman Arts Council reviews applications for the use of Room Tax funds and administers these funds. Reference is made in the Financial Summary Section for the determination of the appropriation amount for the Arts Council.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 942,500	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,243,421
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 942,500	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,243,421
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 942,500	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,243,421

DIVISION SUMMARY

23330243 ROOM TAX - CONVENTION & VISITORS BUREAU

MISSION:

Provide funds for promotion of the City of Norman and facilities available for meetings, conventions, etc.

DESCRIPTION:

Ordinance No. O-9293-22 provides for contracting with a not-for-profit corporation for the purpose of administering this portion of the Room Tax funds.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 2,119,688	$ 2,070,000	$ 2,070,000	$ 2,070,000	$ 2,486,842
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 2,119,688	$ 2,070,000	$ 2,070,000	$ 2,070,000	$ 2,486,842
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 2,119,688	$ 2,070,000	$ 2,070,000	$ 2,070,000	$ 2,486,842

DIVISION SUMMARY

2379* - ROOM TAX - CAPITAL PROJECTS

MISSION:

To perform capital projects funded with Room Tax Funds.

DESCRIPTION:

See Capital Improvements Five Year Plan FYE 27 - FYE 31 for a detailed analysis of Room Tax Capital Projects.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Capital Projects	$ 624,195	$ -	$ 238,074	$ 238,074	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 624,195	$ -	$ 238,074	$ 238,074	$ -
Division Total	$ 624,195	$ -	$ 238,074	$ 238,074	$ -

FUND SUMMARY

TOTAL SEIZURES AND RESTITUTION FUND (25)

MISSION:

A special revenue fund established to record revenues and expenditures for the specified purpose of police investigations.

DESCRIPTION:

To provide assistance with police investigations.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 855	$ 30,000	$ 30,000	$ 30,000	$ 97,000
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ 1,390,137	$ 728,329	$ 728,329	$ 728,329	$ 734,848
Subtotal	$ 1,390,992	$ 758,329	$ 758,329	$ 758,329	$ 831,848
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Audit Adjust/Encumb	$ 2,367	$ -	$ -	$ -	$ -
Subtotal	$ 2,367	$ -	$ -	$ -	$ -
Fund Total	$ 1,393,359	$ 758,329	$ 758,329	$ 758,329	$ 831,848

DIVISION SUMMARY

25660138 FEDERAL SEIZURES AND RESTITUTION

MISSION:

A special revenue fund established to record revenues and expenditures for the specified purpose of police investigations.

DESCRIPTION:

To provide assistance with police investigations.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 855	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ 256,155	$ -	$ -	$ -	$ 174,500
Subtotal	$ 257,010	$ -	$ -	$ -	$ 174,500
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 257,010	$ -	$ -	$ -	$ 174,500

DIVISION SUMMARY

25660235 STATE SEIZURES AND RESTITUTION

MISSION:

A special revenue fund established to record revenues and expenditures for the specified purpose of police investigations.

DESCRIPTION:

To provide assistance with police investigations.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ 30,000	$ 30,000	$ 30,000	$ 97,000
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ 1,133,982	$ 728,329	$ 728,329	$ 728,329	$ 560,348
Subtotal	$ 1,133,982	$ 758,329	$ 758,329	$ 758,329	$ 657,348
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,133,982	$ 758,329	$ 758,329	$ 758,329	$ 657,348

FUND SUMMARY

TOTAL SPECIAL GRANTS FUND (22)

MISSION:

Contributions or gifts of cash or other assets from another government agency to be used or expended for a specified purpose, activity or facility.

DESCRIPTION:

To account for and monitor all related revenues and expenditures for all special revenue grants and projects of the City of Norman.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	2	2	2
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	2	2	2

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 79,970	$ -	$ 132,063	$ 132,063	$ 202,647
Supplies & Materials	$ 229,471	$ 1,000	$ 69,791	$ 69,791	$ 5,000
Services & Maintenance	$ 135,255	$ 18,500	$ 596,510	$ 596,510	$ -
Internal Services	$ 9,170	$ 3,536	$ 4,288	$ 4,288	$ -
Capital Equipment	$ 2,067,301	$ -	$ 6,513,807	$ 6,513,807	$ 40,000
Subtotal	$ 2,521,167	$ 23,036	$ 7,316,458	$ 7,316,458	$ 247,647
Capital Projects	$ 4,922,926	$ -	$ 6,010,839	$ 6,010,839	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ 1,250,000
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ 1,262,724	$ -	$ -	$ -	$ -
Audit Adjust/Encum	$ (222,554)	$ -	$ -	$ -	$ -
Subtotal	$ 5,963,096	$ -	$ 6,010,839	$ 6,010,839	$ 1,250,000
Fund Total	$ 8,484,263	$ 23,036	$ 13,327,296	$ 13,327,296	$ 1,497,647

FUND SUMMARY

TOTAL WESTWOOD PARK FUND (29)

MISSION:

Westwood Park is committed to providing accessible, attractive, enjoyable and safe park facilities and recreational activities for the citizens of Norman.

DESCRIPTION:

Westwood Park Fund is responsible for the management of the park system, recreational facilities and programs, and the Westwood Park Complex.

Beginning in FYE 2010, the Westwood Park Fund was classified as a Special Revenue Fund instead of an Enterprise Fund due to a change in City course of action regarding Westwood Golf and Pool operations.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	9	9	9	9	9
Part-time Positions	1	1	1	1	1
Total Budgeted Positions	10	10	10	10	10

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,832,805	$ 1,824,406	$ 1,815,406	$ 1,815,406	$ 1,701,668
Supplies & Materials	$ 626,383	$ 606,504	$ 581,604	$ 581,604	$ 577,693
Services & Maintenance	$ 451,033	$ 365,100	$ 399,000	$ 399,000	$ 431,551
Internal Services	$ 79,254	$ 80,706	$ 80,706	$ 80,706	$ 119,365
Capital Equipment	$ 35,941	$ 95,896	$ 95,896	$ 95,896	$ 104,069
Subtotal	$ 3,025,416	$ 2,972,612	$ 2,972,612	$ 2,972,612	$ 2,934,346
Capital Projects	$ 2,881	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Audit Adjust/Encum	$ (16,388)	$ -	$ -	$ -	$ -
Subtotal	$ (13,507)	$ -	$ -	$ -	$ -
Division Total	$ 3,011,909	$ 2,972,612	$ 2,972,612	$ 2,972,612	$ 2,934,346

DIVISION SUMMARY

29970332 WESTWOOD GOLF COURSE

MISSION:

The mission of the Westwood Golf Course Division is to promote the game of golf and provide the highest quality golf facility possible to the citizens of Norman.

DESCRIPTION:

Westwood Golf Course is an 18-hole course, which includes a driving range, two large practice greens, a fully stocked pro shop and restaurant. Lessons are available, as well as programs for active men, women, juniors and seniors. Several tournaments are hosted at Westwood throughout the year.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	2	2	2	2	2
Part-time Positions	1	1	1	1	1
Total Budgeted Positions	3	3	3	3	3

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 374,419	$ 314,240	$ 305,240	$ 305,240	$ 294,545
Supplies & Materials	$ 175,364	$ 184,892	$ 159,992	$ 159,992	$ 185,142
Services & Maintenance	$ 90,222	$ 93,605	$ 127,505	$ 127,505	$ 143,341
Internal Services	$ 5,130	$ 5,068	$ 5,068	$ 5,068	$ 11,474
Capital Equipment	$ 1,659	$ 4,500	$ 4,500	$ 4,500	$ 3,500
Subtotal	$ 646,794	$ 602,305	$ 602,305	$ 602,305	$ 638,002
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 646,794	$ 602,305	$ 602,305	$ 602,305	$ 638,002

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

WESTWOOD GOLF COURSE

GOALS:

- To grow the game of golf and create future interest in Westwood as an amenity that can be utilized for individual or family recreation, social activity and as a conduit to conduct business for Norman citizens and citizens from across the state.
- To continue to improve the course and provide an excellent golf facility with outstanding customer service and satisfaction.
- To increase revenue by increasing regular rounds of golf played, memberships, association activity and tournament play.
- To create junior, women's and couples play.

OBJECTIVES:

- Continue to improve membership programs and promote the men's, women's and junior associations to increase customer loyalty and frequency of play by implementing current trend indicators in the golf industry (pricing, programs and procedures) that influence our geographic location.
- Keep membership, association members and all players informed by emailing notices and having greater website ability becoming more proactive to the informational needs of the golfing community.
- Promote the game of golf through our professional teaching staff that has knowledge of golfing technique, principals and equipment to provide the individual golfer's game.
- Support junior clinics and the Junior Golf Academy.
- Continue the First Tee junior golf program.
- Continue to promote couples and family play and tournaments.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Annual rounds of golf*	35,327	32,868	36,507	3,723	37,516
Men's & Women's Associations	20	19	19	25	25
Outside tournaments	35	38	38	40	40
Junior Academy Participants	62	80	80	80	80
Regular annual memb w/cart	20	11	11	11	0
Regular annual memb w/cart & w/range	36	35	34	52	63
Senior annual memb w/cart & w/range	5	9	8	18	19
Junior annual membership	3	3	2	32	27
Junior summer membership	4	4	3	0	2
Additional family member	14	18	16	17	20

Notes to Results Report: *Number of rounds played is affected by weather, course conditions, price and number of other available

DIVISION SUMMARY

29970231 WESTWOOD GOLF MAINTENANCE

MISSION:

To provide a quality championship golfing facility which will be an asset to the Norman community, as well as an attraction for out of town visitors.

DESCRIPTION:

The Westwood Maintenance Division is responsible for maintaining the grounds and equipment at Westwood Park. The facility is a 137-acre complex, which includes an 18-hole championship golf course, 12 lighted tennis courts, a park with playground and pavilion, a 250-space parking lot and a swim complex. The golf course has approximately 65 acres of intensely maintained turf. There are six full time staff members and approximately 6,000 man-hours of temporary labor during the growing season.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	6	6	6	6	6
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	6	6	6	6	6

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 602,446	$ 654,766	$ 654,766	$ 654,766	$ 651,453
Supplies & Materials	$ 129,302	$ 131,712	$ 131,712	$ 131,712	$ 123,801
Services & Maintenance	$ 100,165	$ 93,245	$ 93,245	$ 93,245	$ 115,260
Internal Services	$ 45,222	$ 41,910	$ 41,910	$ 41,910	$ 52,154
Capital Equipment	$ 21,131	$ 89,146	$ 89,146	$ 89,146	$ 100,569
Subtotal	$ 898,265	$ 1,010,779	$ 1,010,779	$ 1,010,779	$ 1,043,237
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 898,265	$ 1,010,779	$ 1,010,779	$ 1,010,779	$ 1,043,237

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

WESTWOOD GOLF MAINTENANCE

GOALS:

- To maintain a high level of customer satisfaction with the golf course operations.
- To maintain a golf cart fleet that is comfortable, easy to operate, safe and trouble free for the customer.
- To maintain putting greens and other turf areas that are consistent, have a good pace and allow for healthy vigorous turf.
- To provide a safe working environment for Westwood staff.
- To collect customer satisfaction data by customer surveys.

OBJECTIVES:

- Provide a program for customer comments.
- Produce vigorous turf using good cultural practices, as well as an integrated pest management system.
- Conduct regular safety meetings and training sessions.
- Initiate renovation projects.
- Monitor and improve quality of turf on the golf course.
- Achieve 95% customer satisfaction level.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
golf car availability	85%	97%	97%	97%	97%
turf quality	8.5	9	9.5	9.5	9.6

DIVISION SUMMARY

29970133 WESTWOOD POOL

MISSION:

The Westwood Family Aquatic Center is dedicated to providing quality service in a safe and healthy environment for the general public; this is accomplished through manager and lifeguard teamwork, training, responsiveness, and professionalism.

DESCRIPTION:

The Westwood Family Aquatic Center provides a 50 meter lap pool and diving area with a family slide, lazy river, zero depth entry family pool with toddler play features and a wet deck with dumping buckets and spray features similar to a splash pad during the summer months for use by the general public.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 722,947	$ 716,847	$ 716,847	$ 716,847	$ 645,900
Supplies & Materials	$ 129,317	$ 101,900	$ 101,900	$ 101,900	$ 103,650
Services & Maintenance	$ 242,395	$ 160,250	$ 160,250	$ 160,250	$ 138,500
Internal Services	$ 27,542	$ 32,371	$ 32,371	$ 32,371	$ 48,308
Capital Equipment	$ 13,151	$ -	$ -	$ -	$ -
Subtotal	$ 1,135,351	$ 1,011,368	$ 1,011,368	$ 1,011,368	$ 936,358
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,135,351	$ 1,011,368	$ 1,011,368	$ 1,011,368	$ 936,358

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

WESTWOOD POOL

GOALS:

- Provide a safe and healthy swim complex for the citizens of Norman and the surrounding communities.
- Manage the swim complex on a self-supporting basis.
- Increase the number of youth swim lesson participants each year.

OBJECTIVES:

- Provide highly qualified staff to monitor use of the complex.
- Provide quality swim lessons to the general public.
- Increase attendance through advertising and positive experiences.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Revenue in excess of operating cost	$105,000	$165,921			$175,000
Number of season passes sold	2,400	6,277	400	400	6,500
Number of swim lessons sold	950	673	200	200	700
Total season attendance	130,000	95,764			110,000

DIVISION SUMMARY

29770035 WESTWOOD CONCESSIONS

MISSION:

The Westwood Golf Grill and Aquatic Center Concession is dedicated to providing quality food, drink, snacks, and service in a safe and clean atmosphere for its customers; this is accomplished through the managers and servers teamwork by receiving training, prompt responsiveness, and professionalism.

DESCRIPTION:

The Westwood Golf Grill and Aquatic Center Concession provide food, snacks, and drinks to customers at the Westwood Golf Course and the Westwood Family Aquatic Center.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	1	1	1	1	1
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	1	1	1	1	1

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 132,992	$ 138,553	$ 138,553	$ 138,553	$ 109,770
Supplies & Materials	$ 179,390	$ 188,000	$ 188,000	$ 188,000	$ 165,100
Services & Maintenance	$ 18,252	$ 18,000	$ 18,000	$ 18,000	$ 34,450
Internal Services	$ 1,361	$ 1,357	$ 1,357	$ 1,357	$ 7,429
Capital Equipment	$ -	$ 2,250	$ 2,250	$ 2,250	$ -
Subtotal	$ 331,995	$ 348,160	$ 348,160	$ 348,160	$ 316,749
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 331,995	$ 348,160	$ 348,160	$ 348,160	$ 316,749

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

WESTWOOD CONCESSIONS

GOALS:

- Provide food, drink, and snacks at an affordable cost for the citizens of Norman that visit the Westwood Family Aquatic Center and the Westwood Golf Course.

OBJECTIVES:

- Provide support and supplemental revenue to the aquatic center and golf course through providing food and drink service for activities at Westwood Park.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Projected Profit	$107,957	$104,914	$130,512	$130,512	$105,000
Pool Concession Revenue	$190,310	$197,742	$135,392	$135,392	$200,000
Golf Restaurant Revenue	$130,206	$101,799	$111,224	$111,224	$105,000
Alcohol Sales	$61,487	$79,153	$63,380	$63,380	$80,000

FUND SUMMARY

TOTAL YFAC FUND (24)

MISSION:

The Young Family Athletic Center stands as a pinnacle of excellence, offering premier basketball and volleyball courts, aquatics, sports medicine, youth sports, sports camps, and leagues. The facility will be sought after for sports tournaments, will be open for rentals, and have hours available for the community to enjoy.

DESCRIPTION:

The Young Family Athletic Center is a new approximately 122,000 square foot facility built on a 12-acre site on the north side of Norman, OK. The Young Family Athletic Center furthers the citizen-initiated Norman Forward mission to fund and create quality of life projects for the community. The aquatic portion of the building features two pools: an 8-lane 25-yard competition pool with adequate spectator seating and a 4-lane 25-meter pool used as a warm-up pool during swim competitions. Men's and Women's Locker Rooms are located adjacent to the pools. When the pools are not being used for competitions, the citizens of Norman will have access to the pool for general use and swimming.

The Multi-Sport Gymnasium portion of the building houses eight basketball courts with 12 volleyball courts, which overlay the basketball courts. The regulation-size basketball court overlay two basketball courts and runs in the opposite direction.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	5	5	5	5	5
Part-time Positions	22	22	25	25	25
Total Budgeted Positions	27	27	30	30	30

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 862,482	$ 1,065,828	$ 958,628	$ 958,628	$ 1,182,369
Supplies & Materials	$ 84,859	$ 69,250	$ 96,450	$ 96,450	$ 232,000
Services & Maintenance	$ 454,589	$ 481,410	$ 561,410	$ 561,410	$ 393,511
Internal Services	$ 5,442	$ 13,428	$ 13,428	$ 13,428	$ 266,765
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 1,407,373	$ 1,629,916	$ 1,629,916	$ 1,629,916	$ 2,074,645
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Audit Adjust/Encumb	$ (10,919)	$ -	$ -	$ -	$ -
Subtotal	$ (10,919)	$ -	$ -	$ -	$ -
Fund Total	$ 1,396,454	$ 1,629,916	$ 1,629,916	$ 1,629,916	$ 2,074,645

DIVISION SUMMARY

24770412 - YFAC ADMINISTRATION

MISSION:

The Young Family Athletic Center stands as a pinnacle of excellence, offering premier basketball and volleyball courts, aquatics, sports medicine, youth sports, sports camps, and leagues. The facility will be sought after for sports tournaments, will be open for rentals, and have hours available for the community to enjoy.

DESCRIPTION:

The Young Family Athletic Center is a new approximately 122,000 square foot facility built on a 12-acre site on the north side of Norman, OK. The Young Family Athletic Center furthers the citizen-initiated Norman Forward mission to fund and create quality of life projects for the community. The aquatic portion of the building features two pools: an 8-lane 25-yard competition pool with adequate spectator seating and a 4-lane 25-meter pool used as a warm-up pool during swim competitions. Men's and Women's Locker Rooms are located adjacent to the pools. When the pools are not being used for competitions, the citizens of Norman will have access to the pool for general use and swimming.

The Multi-Sport Gymnasium portion of the building houses eight basketball courts with 12 volleyball courts, which overlay the basketball courts. The regulation-size basketball court overlay two basketball courts and runs in the opposite direction.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	5	5	5	5	5
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	5	5	5	5	5

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 457,038	$ 480,160	$ 480,160	$ 480,160	$ 469,578
Supplies & Materials	$ 84,230	$ 69,250	$ 39,250	$ 39,250	$ 82,000
Services & Maintenance	$ 450,114	$ 481,410	$ 556,410	$ 556,410	$ 393,511
Internal Services	$ 5,442	$ 13,428	$ 13,428	$ 13,428	$ 266,765
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 996,824	$ 1,044,248	$ 1,089,248	$ 1,089,248	$ 1,211,854
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 996,824	$ 1,044,248	$ 1,089,248	$ 1,089,248	$ 1,211,854

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

24770412 YFAC ADMINISTRATION

GOALS:

- To grow youth and adult sports and aquatics in Norman and create future interest in YFAC as an amenity that can be utilized for individual or family recreation, social activity, and as a conduit to conduct business for Norman residents as well as residents from across the state.
- To continue to improve the facility and provide an excellent sports and aquatics facility with outstanding customer service and satisfaction.
- To create revenue by increasing leagues, classes, memberships, and tournament rentals.

OBJECTIVES:

- Continue to improve membership programs and benefits as well as classes and leagues to increase customer loyalty and frequency of visitation by implementing current trend indicators in the youth and adult sports industry (pricing, programs and procedures) that influence our geographic location.
- Keep membership, parents and all players informed by continuously improving communication and becoming more proactive to the informational needs of the youth and adult sports community.
- Promote health and wellness through our memberships and class offerings.
- Support local operational partners and league operators.
- Continue to grow the local youth basketball and volleyball leagues.
- Continue to promote family visitation and tournaments.

PERFORMANCE MEASUREMENTS - RESULTS REPORT

	FYE 24 ACTUAL		FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:						
Regular Annual Memberships		n/a	119	126	126	155
Number of Day Passes sold annually		n/a	1,816	613	613	2,100
Annual Facility Rentals		n/a	56	31	31	65
Youth Athletics and Aquatics Class Attendance		n/a	6,200	3,300	3,300	6,500
Adult Athletics and Aquatics Class Attendance		n/a	77	65	65	180

DIVISION SUMMARY

24770413 - YFAC GYM

MISSION:

The Young Family Athletic Center is dedicated to providing quality service in a safe and healthy environment for the general public; this is accomplished through Supervisor and staff teamwork, training, responsiveness, and professionalism.

DESCRIPTION:

The Young Family Athletic Center is a new approximately 122,000 square foot facility built on a 12-acre site on the north side of Norman, OK. The Young Family Athletic Center furthers the citizen-initiated Norman Forward mission to fund and create quality of life projects for the community. The Multi-Sport Gymnasium portion of the building houses eight basketball courts with 12 volleyball courts, which overlay the basketball courts. The regulation-size basketball court overlay two basketball courts and runs in the opposite direction.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	7	7	7	7	7
Total Budgeted Positions	7	7	7	7	7

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 158,099	$ 237,287	$ 187,287	$ 187,287	$ 230,359
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 158,099	$ 237,287	$ 187,287	$ 187,287	$ 230,359
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 158,099	$ 237,287	$ 187,287	$ 187,287	$ 230,359

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

24770413 YFAC GYM

GOALS:

- To grow youth and adult sports and aquatics in Norman and create future interest in YFAC as an amenity that can be utilized for individual or family recreation, social activity, and as a conduit to conduct business for Norman residents as
- To continue to improve the facility and provide an excellent sports and aquatics facility with outstanding customer service and satisfaction.
- To create revenue by increasing leagues, classes, memberships, and tournament rentals.

OBJECTIVES:

- Continue to improve membership programs and benefits as well as classes and leagues to increase customer loyalty and frequency of visitation by implementing current trend indicators in the youth and adult sports industry (pricing, programs and procedures) that influence our geographic location.
- Keep membership, parents and all players informed by continuously improving communication and becoming more proactive to the informational needs of the youth and adult sports community.
- Promote health and wellness through our memberships and class offerings.
- Support local operational partners and league operators.

PERFORMANCE MEASUREMENTS - RESULTS REPORT

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Youth Athletics Class	n/a	5,500	3,000	3,000	5,725
Number of Sports Tournaments held annually	n/a	42	21	21	50
Youth Athletics Camps Attendance	n/a	13	6	6	15

DIVISION SUMMARY

24770414 - YFAC POOL

MISSION:

The Young Family Athletic Center is dedicated to providing quality service in a safe and healthy environment for the general public; this is accomplished through Supervisor and lifeguard teamwork, training, responsiveness, and professionalism.

DESCRIPTION:

The Young Family Athletic Center is a new approximately 122,000 square foot facility built on a 12-acre site on the north side of Norman, OK. The Young Family Athletic Center furthers the citizen-initiated Norman Forward mission to fund and create quality of life projects for the community. The aquatic portion of the building features two pools: an 8-lane 25-yard competition pool with adequate spectator seating and a 4-lane 25-meter pool used as a warm-up pool during swim competitions. Men's and Women's Locker Rooms are located adjacent to the pools. When the pools are not being used for competitions, the citizens of Norman will have access to the pool for general use and swimming.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	15	15	15	15	15
Total Budgeted Positions	15	15	15	15	15

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 247,346	$ 348,381	$ 291,181	$ 291,181	$ 290,307
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 4,475	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 251,821	$ 348,381	$ 291,181	$ 291,181	$ 290,307
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 251,821	$ 348,381	$ 291,181	$ 291,181	$ 290,307

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

24770414 YFAC POOL

GOALS:

- To grow youth and adult sports and aquatics in Norman and create future interest in YFAC as an amenity that can be utilized for individual or family recreation, social activity and as a conduit to conduct business for Norman residents as well as residents from across the state.
- To continue to improve the facility and provide an excellent sports and aquatics facility with outstanding customer service and satisfaction.
- To create revenue by increasing leagues, classes, memberships, and tournament rentals.

OBJECTIVES:

- Continue to improve membership programs and benefits as well as classes and leagues to increase customer loyalty and frequency of visitation by implementing current trend indicators in the youth and adult sports industry (pricing, programs and procedures) that influence our geographic location.
- Keep membership, parents and all players informed by continuously improving communication and becoming more proactive to the informational needs of the youth and adult sports community.
- Promote health and wellness through our memberships and class offerings.
- Support local operational partners and league operators.

PERFORMANCE MEASUREMENTS - RESULTS REPORT

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Youth Aquatics Class Attendance	n/a	700	300	300	750
Number of Swim Lessons Sold	n/a		14	14	50
Adult Aquatics Class Attendance	n/a	25	15	15	35
Number of accidents requiring EMS	n/a	2			

DIVISION SUMMARY

24770035 YFAC CONCESSIONS

MISSION:

The Time Out Cafe Concession is dedicated to providing quality food, drink, snacks, and service in a safe and clean atmosphere for its customers; this is accomplished through the managers and servers teamwork by receiving training, prompt responsiveness, and professionalism.

DESCRIPTION:

The Time Out Cafe Concession provide food, snacks, and drinks to customers at the Young Family Athletic Center.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	3	3	3
Total Budgeted Positions	0	0	3	3	3

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ 192,125
Supplies & Materials	$ -	$ -	$ 57,200	$ 57,200	$ 150,000
Services & Maintenance	$ -	$ -	$ 5,000	$ 5,000	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ 62,200	$ 62,200	$ 342,125
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ -	$ -	$ 62,200	$ 62,200	$ 342,125

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

YFAC CONCESSIONS

GOALS:

- Provide food, drink, and snacks at an affordable cost for the citizens of Norman that visit the Young Family Athletic Center.

OBJECTIVES:

- Provide support and supplemental revenue to the athletic center through providing food and drink service for activities at Young Family Athletic Center.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Projected Profit	n/a	n/a			

ENTERPRISE FUNDS

ENTERPRISE FUNDS

The Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the City Council has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

UTILITIES DEPARTMENT

174 EMPLOYEES

Utilities Engineer (1)
Capital Projects Engineer (1)
Staff Engineer (1)
GIS Utilities Analyst (1)
GIS Utilities Technician (1)
Construction Manager (1)

UTILITIES DIRECTOR (1)

Administrative Technician IV (1)

SANITATION (61)

Administration (4)
Solid Waste Manager (1)
Administrative Technician III (2)
Dispatcher (1)

Commercial Collection (12)
Utilities Supervisor (1)
Sanitation Worker II (11)

Waste Disposal (14)
Utilities Supervisor (1)
Container Maintenance
Container Repair Asst. (1)
Container Program Tech (1)
Transfer Station
Transfer Station Attendant (1)
Heavy Equipment Operator (7)
Compost Facility
Heavy Equipment Operator (2)
Compost Facility Attendant (1)

Recycling (7)
Utilities Supervisor (1)
Recycling Operator (3)
Sanitation Worker II (3)

Residential Collection (24)
Utilities Supervisor (1)
Sanitation Worker II (10)
Sanitation Worker I (1)
Greenwaste Collection
itation Worker II (6)
itation Worker I (6)

WATER RECLAMATION (21)

Administration (3)
Plant Manager (1)
Utilities Supervisor (1)
Administrative Technician III (1)

Laboratory (3)
Lab Manager (1)
Lab Technician (2)

Bio-Solids (3)
Heavy Equipment Operator (3)

Operations & Maintenance (11)
Crew Chief (1)
Plant Mechanic (1)
Maintenance Worker II (1)
Maintenance Worker I (1)
Plant Operator (6)
PT Custodian (1)
Utilities WTP/WRF Specialist (1)

UTILITY SERVICES (7)

Billing & Customer Service
Utility Billing Supervisor (1)
Customer Account Specialist (1)
Customer Service Rep I (5)

WATER TREATMENT (18)

Administration (3)
Plant Manager (1)
Utilities Supervisor (1)
Administrative Technician III (1)

Laboratory (3)
Lab Manager (1)
Lab Technician (1)
PT Lab Intern (1)

Plant Operations (10)
Utilities WTP/WRF Systems Admin (1)
Plant Operator (6)
Plant Mechanic (1)
Plant Op./Maint. Tech (1)
PT Custodian (1)

Wells (2)
Plant Operator (2)

LINE MAINTENANCE (59)

Administration (3)
Manager (1)
Administrative Technician III (2)

Water Line Maintenance (36)
Supervisor (1)
Specialist (1)
Crew Chief (4)
Heavy Equipment Operator (5)
Utility Distribution Worker II (7)
Utility Distribution Worker I (12)
Meter Service Supervisor (1)
Meter Service Rep. (3)
Utility Line Locator (2)

Sewer Line Maintenance (20)
Supervisor (1)
Specialist (1)
Crew Chief (2)
Heavy Equipment Operator (4)
Utility Collection Worker II (9)
Utility Collection Worker I (2)
Utility Line Locator (1)

DEPARTMENT SUMMARY

TOTAL UTILITIES DEPARTMENT

MISSION:

Providing environmentally sound and efficient utility services to our customers in a professional, safe manner at sustainable rates.

DESCRIPTION:

To manage, account for and administer the water system, water reclamation system, and sanitation services for the City of Norman. The department spans five separate Funds: the Water Fund, the Water Reclamation Fund, the Sewer Maintenance Fund, the New Development Excise Fund, and the Sanitation Fund.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	160	161	161	161	171
Part-time Positions	3	3	3	3	3
Total Budgeted Positions	163	164	164	164	174

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 16,773,237	$ 15,860,632	$ 15,860,632	$ 15,860,632	$ 16,358,618
Supplies & Materials	$ 6,168,435	$ 6,401,641	$ 6,541,889	$ 6,541,889	$ 7,752,129
Services & Maintenance	$ 7,547,338	$ 9,227,055	$ 9,042,528	$ 9,042,528	$ 9,699,784
Internal Services	$ 1,702,808	$ 1,822,950	$ 1,822,950	$ 1,822,950	$ 1,912,595
Capital Equipment	$ 4,858,441	$ 3,450,947	$ 3,782,926	$ 3,782,926	$ 5,818,348
Subtotal	$ 37,050,259	$ 36,763,225	$ 37,050,925	$ 37,050,925	$ 41,541,474
Capital Projects	$ 22,042,836	$ 22,400,000	$ 99,911,475	$ 99,911,475	$ 8,050,000
Cost Allocation	$ 6,574,927	$ 5,505,991	$ 5,505,991	$ 5,505,991	$ 5,107,344
Debt Service	$ 10,045,542	$ 10,964,641	$ 10,964,641	$ 10,964,641	$ 10,211,764
Interfund Transfers	$ 4,094,715	$ 2,145,616	$ 2,220,616	$ 2,220,616	$ 3,206,152
Audit Adjust/Encumbrances	$ 3,089,450	$ -	$ -	$ -	$ -
Subtotal	$ 45,847,470	$ 41,016,248	$ 118,602,723	$ 118,602,723	$ 26,575,260
Department Total	$ 82,897,729	$ 77,779,473	$ 155,653,648	$ 155,653,648	$ 68,116,734

DEPARTMENT SERVICE EFFORTS AND ACCOMPLISHMENTS

UTILITIES DEPARTMENT

GOALS:

- Protect the environment and provide a cleaner, greener Norman for our customers.
- Improve services and minimize costs for our water, water reclamation and sanitation customers through long-term planning, proper maintenance of our systems, proper contract and compliance management, by increasing employee knowledge through training and implementing new technologies where practical and cost effective.
- Increase knowledge of the general public regarding the capabilities of our utility systems and our need to maintain compliance with existing and proposed regulatory requirements.
- Provide a safe workplace for our staff, our contractors, and the general public by minimizing safety related accidents and associated costs.

OBJECTIVES:

- Protect the Environment**:**

1. Provide safe reliable potable water that meets and exceeds all State and Federal regulations at a reasonable cost for our customers.
2. Implement best available, cost efficient, treatment technologies to minimize pollutant discharges in our effluent.
3. Eliminate sewer overflows during rainfall and construction.
4. Provide safe and environmentally approved collection and disposal of municipal solid waste for all Norman residents.
5. Implement construction related Best Management Practices to protect storm waters.

- Improve Utility Services and Minimize Costs**:**

1. Consider adopted land use plan during planning phase for future projects.
2. Expand Water Reclamation Facility (WRF) capacity in advance of development in order to maintain the quality of effluent discharged and avoid any WRF bypass of wastewater.
3. Utilize and maintain water and water reclamation models to determine proper sizing of water distribution and wastewater collection systems to keep pace with development.
4. Explore alternative funding opportunities (grant funding) to minimize user fees for our customers.
5. Repair or replace deteriorated sanitary sewer lines and perform before and after flow monitoring to document reduction of infiltration and inflow into the collection system.
6. Maintain compliance with existing and proposed rules and regulations, and grant conditions where applicable.
7. Provide timely review of development plans and specifications, and coordinate collection of payback fees and excise tax fees with the Planning Department.
8. Review City of Norman water, water reclamation and solid waste regulations and, if required, coordinate annual updates with the Public Works Department.

- Increase Knowledge of the General Public**:**

1. Inform the public regarding the need for utility improvements prior to and during implementation.
2. Educate our customers regarding available technologies and the advantages of implementation.
3. Expand the discussion of treated effluent reuse for irrigation, process water and educate the public regarding the advantages of indirect reuse as a water supply.
4. Inform the public regarding changes to regulations and the impact on the cost of our services.
5. Increase knowledge of employees so they can advance into higher positions.

- Provide a safe workplace**:**

1. Minimize Capital Improvement Projects (CIP) construction related accidents or injuries.
2. Maximize OSHA compliance by CIP contractors and City staff.
3. Ensure submission of and compliance with Traffic Control Plans.
4. Reduce citizen complaints during construction.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
For Construction Projects**:**					
Project completed within contract time, 90% of the time	100%	100%	90%	100%	90%
Final project costs to be less than 110% of the original contract amount, 90% of the time	100%	100%	90%	100%	90%
Utility plans for new development to be reviewed and returned within 10 work days of receipt from Public Works Department, 90% of the time.	96%	80%	90%	66%	90%
Private water will permits to be reviewed and returned within 10 workdays of receipt from Planning Department, 90% of the time	100%	87%	90%	90%	90%
Complete calculation of Excise Tax and Payback Fees within 5 work days of receipt	100%	100%	90%	100%	95%
Reduce outside design consultant use by completing 3 projects in-house. Completeness measured by readiness to bid project.	3	2	3	3	3

Notes to Results Report:
OSHA – Occupational Safety & Health Administration
CIP – Capital Improvement Projects

FUND SUMMARY

TOTAL SANITATION FUND (33)

MISSION:

The Solid Waste Administration's mission is to make safety our first priority: Provide a high level of service with high levels of efficiency: Provide employees with a sense of ownership: encourage our employees dedication of service to the community: be good custodians of the community assets: and be good custodians of the community environment. Our long term goal is to invest in infrastructure that will provide low cost Solid Waste Management that accommodates municipal growth.

DESCRIPTION:

Monitor all expenditures related to the Sanitation Division. Oversite of all collections service, recycling and disposal of municipal solid waste generated by the City of Norman. Maintain compliance with all local, state, and federal regulations. The Sanitation Division is keeping long term mentality that ensures low cost Solid Waste management for the rate payers in Norman for many years to come. Most of the investment will be in permanent structures that will be built to grow the City.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	58	59	59	59	61
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	58	59	59	59	61

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 6,594,654	$ 5,725,647	$ 5,725,647	$ 5,725,647	$ 5,689,437
Supplies & Materials	$ 1,333,198	$ 1,440,449	$ 1,440,449	$ 1,440,449	$ 1,230,244
Services & Maintenance	$ 3,403,743	$ 4,087,471	$ 4,082,971	$ 4,082,971	$ 4,103,552
Internal Services	$ 969,041	$ 997,724	$ 997,724	$ 997,724	$ 1,098,420
Capital Equipment	$ 3,546,661	$ 2,251,256	$ 2,543,456	$ 2,543,456	$ 3,408,489
Subtotal	$ 15,847,297	$ 14,502,547	$ 14,790,247	$ 14,790,247	$ 15,530,142
Capital Projects	$ 150,970	$ 200,000	$ 4,523,344	$ 4,523,344	$ -
Cost Allocations	$ 2,159,439	$ 2,312,802	$ 2,312,802	$ 2,312,802	$ 2,331,565
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ 219,599
Audit Adjust/Encumbrances	$ 85,420	$ -	$ -	$ -	$ -
Subtotal	$ 2,395,829	$ 2,512,802	$ 6,836,146	$ 6,836,146	$ 2,551,164
Fund Total	$ 18,243,126	$ 17,015,349	$ 21,626,393	$ 21,626,393	$ 18,081,306

DIVISION SUMMARY

33955160 SANITATION / ADMINISTRATION

MISSION:

The Sanitation Administration's mission is to make safety our first priority; provide a high level of service with high levels of efficiency; provide employees with a sense of ownership; encourage our employees' dedication of service to the community; be good custodians of the community assets; be good custodians of the community environment; and provide long term, low cost Solid Waste management.

DESCRIPTION:

Monitor all expenditures of the Sanitation Division. Oversight of all collection service, recycling and disposal of municipal solid waste generated by the City of Norman. Maintain compliance with all local, state and federal regulations. Invest in long term infrastructure.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	4	4	4	4	4
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	4	4	4	4	4

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 412,750	$ 429,189	$ 429,189	$ 429,189	$ 435,245
Supplies & Materials	$ 8,611	$ 24,570	$ 24,570	$ 24,570	$ 24,570
Services & Maintenance	$ 98,398	$ 86,148	$ 86,148	$ 86,148	$ 86,320
Internal Services	$ 34,086	$ 24,892	$ 24,892	$ 24,892	$ 51,836
Capital Equipment	$ -	$ 4,500	$ 4,500	$ 4,500	$ 2,500
Subtotal	$ 553,844	$ 569,299	$ 569,299	$ 569,299	$ 600,471
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ 84,360	$ 88,069	$ 88,069	$ 88,069	$ 88,304
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ 219,599
Subtotal	$ 84,360	$ 88,069	$ 88,069	$ 88,069	$ 307,903
Division Total	$ 638,204	$ 657,368	$ 657,368	$ 657,368	$ 908,374

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

SANITATION / ADMINISTRATION

GOALS:

- Compliance with all federal, state, and local regulations, in both environmental and transportation.
- Protect the citizen's assets by proper care and proper spending.
- Provide a high level of service at a high level of efficiency.
- Continue to divert as tonnage from landfill use as per the expectation of the citizens of Norman.
- Supervise in a dignified manner that lends a sense of ownership to the employees.
- Define performance expectation to all employees.

OBJECTIVES:

- Put safety first
- Provide an efficient level of service
- Empower employees to have ownership in operations through professionalism
- Being good stewards of the community we serve

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Total Sanitation accounts (residential and commercial)	46,000	46,352	48,800	49,152	49,000
Total tons MSW collected (residential, recycle, commercial, and private businesses)	117,209	107,725	122,000	100,322	125,000
Total annual disposal	$2,658,500	$2,356,459	$2,745,000	$2,780,000	$2,813,000
Total vehicle accidents	3	3	0	0	1

Notes to Results Report:
MSW – Municipal Solid Waste

DIVISION SUMMARY

33955162 SANITATION / COMMERCIAL COLLECTION

MISSION:

To maximize efficiencies while providing a high level of service to all City of Norman commercial customers. To provide a safe and enjoyable work environment for all employees. To be good stewards of the rate payer's money by incorporating cost efficient methods and equipment. To provide a measurable statistic for down time by category, so that the Sanitation Division can make long term sustainable improvements.

DESCRIPTION:

The Sanitation Division manages all commercial sanitation customers. The Sanitation Division provides routine service, billing and customer service to all City of Norman businesses in need of commercial trash service. The Sanitation Division provides daily collection and disposal of dumpster and roll off containers. The Sanitation Division manage the commercial sanitation fund.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	13	13	13	13	14
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	13	13	13	13	14

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,307,459	$ 1,115,455	$ 1,115,455	$ 1,115,455	$ 1,177,925
Supplies & Materials	$ 284,305	$ 316,534	$ 316,534	$ 316,534	$ 260,937
Services & Maintenance	$ 33,243	$ 57,909	$ 57,909	$ 57,909	$ 58,615
Internal Services	$ 201,075	$ 237,192	$ 237,192	$ 237,192	$ 216,378
Capital Equipment	$ 1,550,962	$ 43,178	$ 113,178	$ 113,178	$ 1,198,330
Subtotal	$ 3,377,045	$ 1,770,268	$ 1,840,268	$ 1,840,268	$ 2,912,185
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ 337,040	$ 351,893	$ 351,893	$ 351,893	$ 352,831
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 337,040	$ 351,893	$ 351,893	$ 351,893	$ 352,831
Division Total	$ 3,714,085	$ 2,122,161	$ 2,192,161	$ 2,192,161	$ 3,265,016

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

SANITATION / COMMERCIAL COLLECTION

GOALS:

To provide a safe, effective, and efficient collection system for Commercial Solid Waste by dividing the increasing customer base into manageable routes in order to provide timely customer service and maintain and improve the appearance of the city.

OBJECTIVES:

To improve the high level of customer service, we are providing employees and customer education, Spring and Fall clean-up events, vehicle accident and personal injury prevention training, and continued monitoring of customer base so as to provide effective and efficient disposal of solid waste.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Number of commercial accounts	2,753	2,612	2,800	2,639	2,800
Annual tons collected	49,145	49,775	49,145	45,925	47,303
Annual disposal cost	$1,056,217	$1,069,665	$1,068,904	$998,869	$1,028,840
Chargeable vehicle accidents	3	1	0	0	1
Percent of hours lost to OJIs	2%	2%	0%	0.00%	0%

Notes to Results Report:
OJI-on the job injuries

DIVISION SUMMARY

33955165 SANITATION / COMPOST OPERATIONS

MISSION:

Provide quality compost in volumes that are sustainable as close to year round as possible. Operate in a safe manner with no lost time due to accidents. Provide courteous service. Offset as much landfill volume as our space will allow. Build infrastructure for long term cost stability.

DESCRIPTION:

Composting of yard waste from residential and commercial properties in the City of Norman. Divert from the landfill as many tons as our space will allow.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	3	3	3	3	3
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	3	3	3	3	3

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 416,002	$ 318,716	$ 318,716	$ 318,716	$ 318,037
Supplies & Materials	$ 99,486	$ 93,561	$ 93,561	$ 93,561	$ 76,838
Services & Maintenance	$ 8,196	$ 8,176	$ 8,176	$ 8,176	$ 9,379
Internal Services	$ 26,410	$ 35,404	$ 35,404	$ 35,404	$ 39,915
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 550,094	$ 455,857	$ 455,857	$ 455,857	$ 444,169
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ 84,358	$ 88,069	$ 88,069	$ 88,069	$ 88,304
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 84,358	$ 88,069	$ 88,069	$ 88,069	$ 88,304
Division Total	$ 634,452	$ 543,926	$ 543,926	$ 543,926	$ 532,473

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

SANITATION / COMPOST OPERATIONS

GOALS:

- Recycle yard waste into compost that meets or exceeds commercial quality standards within 120 days of receipt.
- Provide full access to clients that desire to obtain compost or dispose of yard waste at the compost facility.
- Protect the environment by ongoing efforts to promote the compost program.
- Provide for the safety of the employees and public.
- Sell loading services for mulch at $2.00 per yard.

OBJECTIVES:

- Encourage citizens to recycle yard waste and divert yard waste from the landfill.
- Provide a safe working environment for all employees by providing proper safety equipment and training.
- Improve the quality of the compost by reducing dust, odor, and the speed of maturing process.
- Score 100% on all ODEQ inspections.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Volume of Yard waste received (tons)	59,157	60,569	53,000	104,145	106,228
vs.					
Compost/mulch generated (tons)	18,000	12,200	20,000	10,950	11,200
Savings from landfill (cost avoidance)	$794,194	$1,317,376	$1,356,917	$2,265,154	$2,310,459
Revenue from sale of Mulch	$142,170	$114,170	$120,000	$114,785	$120,000
Length of time to mature compost (in months)	3-5	3-5	3-5	3-5	3-5

Notes to Results Report:
ODEQ –Updated procedures underway to achieve year round availability.

DIVISION SUMMARY

33950172 SANITATION / FLEET HEAVY REPAIR

MISSION:

To provide quality sanitation services to the citizens and businesses in the City of Norman in a dependable manner.

DESCRIPTION:

In previous years, funds were transferred from the Sanitation Fund to the General Fund for the salary and benefits of a Fleet Auto Parts Assistant assigned to repair sanitation vehicles. Beginning in FYE 12, this cost is directly charged to this Sanitation Division. In FYE 14, the Fleet Auto Parts Assistant was reclassed to an Administrative Technician position. The salary and benefits of a Mechanic II are charged to this division beginning in FYE 15 as a replacement.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 99,296	$ 115,822	$ 115,822	$ 115,822	$ 76,198
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 99,296	$ 115,822	$ 115,822	$ 115,822	$ 76,198
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 99,296	$ 115,822	$ 115,822	$ 115,822	$ 76,198

DIVISION SUMMARY

33955168 SANITATION / YARD WASTE

MISSION:

To provide an efficient, cost effective, sustainable, integrated Green Waste Management Program. The Sanitation Division continues to encourage our customers to utilize the Green Waste Program in connection with the composting operations to decrease the quantities of yard waste making it into our landfills. Continue to encourage customers to utilize biodegradable compost bags or reusable barrels instead of plastic bags.

DESCRIPTION:

The Sanitation division provides weekly curbside collection of residential yard waste both inside the city and in the rural areas of the City of Norman.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	12	12	12	12	12
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	12	12	12	12	12

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,043,358	$ 1,001,691	$ 1,001,691	$ 1,001,691	$ 949,590
Supplies & Materials	$ 89,045	$ 105,371	$ 105,371	$ 105,371	$ 88,010
Services & Maintenance	$ 287,331	$ 233,503	$ 233,503	$ 233,503	$ 233,503
Internal Services	$ 108,743	$ 126,778	$ 126,778	$ 126,778	$ 108,094
Capital Equipment	$ 389,356	$ -	$ -	$ -	$ -
Subtotal	$ 1,917,832	$ 1,467,343	$ 1,467,343	$ 1,467,343	$ 1,379,197
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ 707,816	$ 739,052	$ 739,052	$ 739,052	$ 741,026
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 707,816	$ 739,052	$ 739,052	$ 739,052	$ 741,026
Division Total	$ 2,625,648	$ 2,206,395	$ 2,206,395	$ 2,206,395	$ 2,120,223

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

SANITATION / YARD WASTE

GOALS:

- To provide a safe, effective and efficient collection system for residential yard waste.
- To divide the increasing customer base into manageable routes to provide timely customer service.
- Maintain and improve the appearance of the City.

OBJECTIVES:

- To improve the high level of customer service we are providing.
- Provide employee and customer education.
- Provide spring and fall clean-up events.
- Provide vehicle accident and injury prevention training.
- Continue monitoring the customer base to provide effective and efficient yard waste collection.

PERFORMANCE MEASUREMENTS – RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Number of residential accounts	44,698	44,786	46,264	45,465	16,264
Annual tons collected	3,657	4,257	4,000	4,234	4,300
Saving from landfill (cost avoidance)	$83,785	$97,532	$87,000	$92,090	$93,525
Percent hours lost to OJI (hours lost/total hours worked)	1%	1%	1%	1%	1%
Chargeable vehicle accidents per year	3	3	0	2	1
Reduce average number of complaints per route per year	20	20	20	20	20
Average number of households per route per day	910	910	950	975	985

Notes to Results Report:
OJI – On-the-Job Injury

DIVISION SUMMARY

33955166 SANITATION / RECYCLING OPERATION

MISSION:

The mission of the City of Norman Recycling Department is to provide a cost effective, informative way for our residents to recycle. This will be accomplished through coordinated administrative, operational and educational projects in waste reduction, reuse, recycling and disposal.

DESCRIPTION:

The Recycling Division of the Sanitation Division collects recyclables from local business and recycle centers placed throughout the City. The Recycling Division also provides curbside collection of commingled recyclables. The Recycling Division holds the same standard of services our residents and commercial customers have come to expect from our Sanitation Division.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	7	7	7	7	7
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	7	7	7	7	7

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 623,439	$ 617,698	$ 617,698	$ 617,698	$ 609,011
Supplies & Materials	$ 77,521	$ 138,992	$ 138,992	$ 138,992	$ 144,345
Services & Maintenance	$ 314,578	$ 500,150	$ 500,150	$ 500,150	$ 500,150
Internal Services	$ 36,972	$ 53,738	$ 53,738	$ 53,738	$ 83,218
Capital Equipment	$ 42,065	$ -	$ 87,100	$ 87,100	$ 87,100
Subtotal	$ 1,094,574	$ 1,310,578	$ 1,397,678	$ 1,397,678	$ 1,423,824
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ 55,987	$ 58,455	$ 58,455	$ 58,455	$ 58,612
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 55,987	$ 58,455	$ 58,455	$ 58,455	$ 58,612
Division Total	$ 1,150,561	$ 1,369,033	$ 1,456,133	$ 1,456,133	$ 1,482,436

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

SANITATION / RECYCLING OPERATION

GOALS:

- Maintain a recycling program that is convenient to the Citizens of Norman
- Operate a recycling program that is cost effective
- Promote reuse of recycled material
- To ensure employee safety

OBJECTIVES:

- Manage the program where proceeds from recyclable material are at the highest prices available to the City of Norman.
- Encourage citizens to recycle and divert recyclable waste out of the landfill.
- Provide a safe working environment for all employees by providing proper safety equipment and training.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Revenue earned from recyclables (drop centers)	$259,660	$149,747	$290,000	($20,613)	$99,453
Total tons of waste recycled (curbside)	1,956	1,951	2,100	2,100	2,100
Collect the following quantities (tons) of recyclable materials: (drop centers)					
aluminum	7.06	9..8	10	14.4	10.42
plastics	116	110	100	100.8	108.66
steel cans	7	9	8	15	10
mixed glass	162	230	185	188	194
metal	61	0	0	0	0
wood	0	0	0	0	0
mixed paper	143	174	155	129	149
cardboard	1,460	1,417	1,000	1,652	1,510
recycling center totals	1,895	1,951	1,100	2,099	1,982
Savings of landfill cost avoidance	$43,414	$42,435	$45,675	$45,675	$45,675
Collection of the following quantities (tons) of recyclable material (curbside recycling)					
Total tons of waste recycled	4,019	5,510	4,095	5,302	4,945
glass	288	315	320	303	305
aluminum	83	116	85	111	105
steel cans	143	182	115	174	170
plastics # pet	225	303	215	292	275
cardboard/occ	738	959	829	959	885
mixed paper	1,292	1,840	1,338	1,772	1,635
recycling totals	2,769	3,715	2,902	3,612	3,365
Savings of landfill cost avoidance	$86,216	$119,836	$89,066	$115,325	$107,554
recycling contamination rate-23%					

DIVISION SUMMARY

33955161 SANITATION / RESIDENTIAL COLLECTION

MISSION:

To provide an efficient, cost effective, and sustainable, integrated solid waste management program. To be good stewards of the customers' money by incorporating cost effective equipment, and cost efficient methods. To make long term sustainable improvements. To provide garbage collection, processing, and disposal services for residential customers by friendly, knowledgeable people.

DESCRIPTION:

The Sanitation Division provides once a week curbside collection of residential garbage inside Norman city limits, and provides once a week curbside collection of residential garbage in rural areas of the City of Norman. The Sanitation Division also provides bi-yearly spring and fall curbside clean-up events inside the city and rural areas of the City of Norman at no additional cost to the customer. The Sanitation Division offers household bulk pickups twice a month for a fee.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	11	12	12	12	12
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	11	12	12	12	12

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,471,077	$ 1,200,246	$ 1,200,246	$ 1,200,246	$ 1,168,529
Supplies & Materials	$ 330,629	$ 299,766	$ 299,766	$ 299,766	$ 289,083
Services & Maintenance	$ 737	$ 1,694	$ 1,694	$ 1,694	$ 1,694
Internal Services	$ 369,375	$ 315,056	$ 315,056	$ 315,056	$ 385,384
Capital Equipment	$ 306,769	$ 1,158,978	$ 1,289,578	$ 1,289,578	$ 1,889,244
Subtotal	$ 2,478,587	$ 2,975,740	$ 3,106,340	$ 3,106,340	$ 3,733,934
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ 721,373	$ 811,318	$ 811,318	$ 811,318	$ 826,073
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 721,373	$ 811,318	$ 811,318	$ 811,318	$ 826,073
Division Total	$ 3,199,960	$ 3,787,058	$ 3,917,658	$ 3,917,658	$ 4,560,007

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

SANITATION / RESIDENTIAL COLLECTION

GOALS:

- Provide a safe, effective and efficient automated collection system for residential solid waste.
- Divide the increasing customer base into manageable routes to provide timely customer service.
- Maintain and improve the appearance of the City.

OBJECTIVES:

- Improve the high level of customer service we are providing.
- Provide employee and customer education.
- Provide spring and fall clean-up events.
- Provide vehicle accident and personal injury prevention training.
- Continue monitoring the customer base to provide effective and efficient Residential Solid Waste collection.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Number of residential accounts	44,698	44,698	44,718	45,465	46,264
Annual tons collected	35,646	39,526	41,368	41,281	41,480
Annual disposal cost	$816,650	$859,690	$888,171	$886,303	$1,037,000
Percent hours lost to OJI (hours lost/total hours worked)	3%	3%	3%	3%	3%
Chargeable vehicle accidents per year	3	2	0	2	2
Reduce average number of complaints per route per year	30	30	30	40	30
Average number of households per route per day	985	985	1,000	1,000	1,000

Notes to Results Report:
OJI – on-the-job injury

DIVISION SUMMARY

33930122 SANITATION / UTILITY SERVICES

MISSION:

To provide quality sanitation services to the citizens and businesses in the City of Norman in a dependable manner.

DESCRIPTION:

In previous years an interfund transfer from the Sanitation Fund to the General Fund was made for the salary and benefits of a Meter Reader, Meter Service Rep., and a Customer Service Rep. I in the Utility Services Division of the Finance Department. One-third of the total cost is charged here beginning in FYE 19. The other two-thirds are split between the Water and Water Reclamation Funds. Beginning in FYE 27 - these positions are reported in the Water Fund.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 51,742	$ 49,985	$ 49,985	$ 49,985	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 51,742	$ 49,985	$ 49,985	$ 49,985	$ -
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 51,742	$ 49,985	$ 49,985	$ 49,985	$ -

DIVISION SUMMARY

33955163 SANITATION / WASTE DISPOSAL

MISSION:

The mission of the City of Norman Transfer Station is to provide a convenient, clean, and environmentally sound facility for our commercial trucks, as well as residential homeowners and commercial customers. This will be accomplished through coordinated administrative, operational, and educational projects in waste reduction, reuse, and recycling.

DESCRIPTION:

The City of Norman Transfer Station receives solid waste including household garbage, yard waste, construction debris, and tires. The City of Norman Transfer Station loads garbage into transfer trailers, and transports it to the Oklahoma City landfill. Yard waste is processed at the compost facility. Tires are collected and transported by a licensed tire processing and recycling facility. There is a recycling drop center hub located at the facility.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	8	8	8	8	9
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	8	8	8	8	9

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,116,771	$ 876,845	$ 876,845	$ 876,845	$ 954,902
Supplies & Materials	$ 443,601	$ 461,655	$ 461,655	$ 461,655	$ 346,461
Services & Maintenance	$ 2,658,579	$ 3,199,891	$ 3,195,391	$ 3,195,391	$ 3,213,891
Internal Services	$ 192,381	$ 204,664	$ 204,664	$ 204,664	$ 213,594
Capital Equipment	$ 476,369	$ 1,044,600	$ 1,049,100	$ 1,049,100	$ 231,315
Subtotal	$ 4,887,701	$ 5,787,655	$ 5,787,655	$ 5,787,655	$ 4,960,163
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ 168,505	$ 175,946	$ 175,946	$ 175,946	$ 176,415
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 168,505	$ 175,946	$ 175,946	$ 175,946	$ 176,415
Division Total	$ 5,056,206	$ 5,963,601	$ 5,963,601	$ 5,963,601	$ 5,136,578

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

SANITATION / WASTE DISPOSAL

GOALS:

- Transfer all solid waste from the City of Norman Transfer Station within 48 hours and provide citizens a direct disposal opportunity.
- Provide an environmentally safe place to dispose of household waste at a reasonable rate.

OBJECTIVES:

- Utilize six transport trucks and trailers at all times during working conditions.
- Reduce blowing litter from transport trucks in route to the landfill.
- Maintain a clean site, free of loose litter.
- Provide full access to clients that desire to dispose of waste at the transfer station.
- Provide a safe working environment for all employees by providing proper safety equipment and training.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Tons of municipal solid waste transported to landfill	116,041	108,343	113,000	100,321	110,000
Disposal Cost	$2,685,500	$2,356,459	$2,580,900	$2,290,515	$2,511,505
Quantity of municipal solid waste received at transfer station outside of route collections	33,456	24,270	26,000	24,741	26,000
Miles driven per year (transport trucks)	209,000	209,000	301,000	300,300	301,000
Tons of household waste disposed of during spring & fall cleanup	2,360	2,360	2,700	2,600	2,700

*Seasonally adjusted forecast

DIVISION SUMMARY

033 – SANITATION / CAPITAL PROJECTS

MISSION:

To invest in infrastructure that will provide low cost solid waste management for the next 30+ years.

DESCRIPTION:

The Sanitation division is focused on maintaining low cost solid waste management for the rate payers in Norman for many years to come. Most of the investment will be in permanent structures that will be built with the City.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Capital Projects	$ 150,970	$ 200,000	$ 4,523,344	$ 4,523,344	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 150,970	$ 200,000	$ 4,523,344	$ 4,523,344	$ -
Division Total	$ 150,970	$ 200,000	$ 4,523,344	$ 4,523,344	$ -

FUND SUMMARY

TOTAL WATER RECLAMATION FUND (32)

MISSION:

The mission of the Water Reclamation division is to transport and treat all wastewater received into the City's sewer system to a sufficient level of quality that no negative environmental impact will occur to the South Canadian River or agricultural application sites.

DESCRIPTION:

The Water Reclamation Division's responsibility is to transport and treat all wastewater discharged into the City of Norman's sewer system, to a sufficient quality before discharging it into the South Canadian River. In FYE 02, the Water Reclamation Fund reorganized into five separate cost centers. On October 1, 2002, a new Sewer Maintenance Fund was created to account for the revenues and operations of the previous Sewer Line Maintenance cost center. In FYE 15, the sewer line maintenance operations were transferred from the Sewer Maintenance Fund. In FYE 25, the Environmental Services division was transferred to the City Manager's Department.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	40	40	40	40	41
Part-time Positions	1	1	1	1	1
Total Budgeted Positions	41	41	41	41	42

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 4,384,763	$ 4,175,522	$ 4,175,522	$ 4,175,522	$ 3,955,111
Supplies & Materials	$ 825,462	$ 737,873	$ 803,621	$ 803,621	$ 896,122
Services & Maintenance	$ 1,616,019	$ 1,724,496	$ 1,618,969	$ 1,618,969	$ 1,781,359
Internal Services	$ 286,191	$ 293,609	$ 293,609	$ 293,609	$ 287,624
Capital Equipment	$ 928,994	$ 1,033,750	$ 1,073,529	$ 1,073,529	$ 1,143,180
Subtotal	$ 8,041,429	$ 7,965,250	$ 7,965,250	$ 7,965,250	$ 8,063,396
Capital Projects	$ 4,101,892	$ 3,925,000	$ 11,831,498	$ 11,831,498	$ -
Cost Allocations	$ 2,203,179	$ 833,460	$ 833,460	$ 833,460	$ 1,109,538
Debt Service	$ 2,327,412	$ 2,434,647	$ 2,434,647	$ 2,434,647	$ 2,541,084
Interfund Transfers	$ 790,939	$ 579,819	$ 654,819	$ 654,819	$ 741,119
Audit Adjust/Encumbrances	$ 1,111,014	$ -	$ -	$ -	$ -
Subtotal	$ 10,534,436	$ 7,772,926	$ 15,754,424	$ 15,754,424	$ 4,391,741
Fund Total	$ 18,575,865	$ 15,738,176	$ 23,719,674	$ 23,719,674	$ 12,455,137

DIVISON SUMMARY

32955341 WATER RECLAMATION / ADMINISTRATION

MISSION:

To provide the overall directives, policies, operating procedures, and goals of the facility.

DESCRIPTION:

The administration sub-division is responsible for the administrative side of the treatment facility which includes permitting, budget, payroll, planning, human resources, and public relations. This sub-division consists of 3 employees (manager, supervisor and administration technician.).

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	3	3	3	3	3
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	3	3	3	3	3

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 533,954	$ 544,949	$ 544,949	$ 544,949	$ 489,164
Supplies & Materials	$ 9,370	$ 11,376	$ 12,476	$ 12,476	$ 16,368
Services & Maintenance	$ 38,819	$ 69,982	$ 68,882	$ 68,882	$ 71,482
Internal Services	$ 7,645	$ 7,994	$ 7,994	$ 7,994	$ 10,899
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 589,788	$ 634,301	$ 634,301	$ 634,301	$ 587,913
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ 544,202	$ 707,386	$ 707,386	$ 707,386	$ 478,879
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 544,202	$ 707,386	$ 707,386	$ 707,386	$ 478,879
Division Total	$ 1,133,990	$ 1,341,687	$ 1,341,687	$ 1,341,687	$ 1,066,792

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

WATER RECLAMATION / ADMINISTRATION

GOALS:

- Maintain permitted water quality requirements.
- Reduce operational and maintenance cost.
- Provide safe working conditions for all plant staff.
- Cross-train the majority of the staff members in operations, maintenance, centrifuge operations and laboratory analysis.

OBJECTIVES:

- Improve energy conservation through enhanced operator and maintenance input.
- Continue providing safety training for all staff members.
- Provide training for operators and maintenance staff for license upgrades.
- Facilitate cross-training by giving employees time to cross-train in other departments.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Maintain all water quality requirements	100%	100%	100%	100%	100%
Formal safety training hours per employee	4	12	12	12	12
Formal operations training hours per operator	12	12	12	12	12
Employees cross-trained	2	2	2	2	2

DIVISON SUMMARY

32955145 WATER RECLAMATION / BIO-SOLIDS

MISSION:

To transport environmentally safe bio-solids for beneficial usage on regulated farmlands and assist administration, maintenance, and operations in the performance of their duties.

DESCRIPTION:

Bio-solids sub-division operates all solids handling and dewatering equipment. They also transport our bio-solids to either our land application sites or the landfill. They are responsible for the operations of heavy equipment including front-end loaders, field tractors, forklifts, mowers, semi-tractor trailers and other equipment at the facility. This sub-division consists of three heavy equipment operators.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	3	3	3	3	3
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	3	3	3	3	3

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 338,265	$ 342,802	$ 342,802	$ 342,802	$ 304,832
Supplies & Materials	$ 287,822	$ 241,396	$ 322,356	$ 322,356	$ 311,482
Services & Maintenance	$ 313,739	$ 394,759	$ 288,324	$ 288,324	$ 389,759
Internal Services	$ 24,752	$ 35,905	$ 35,905	$ 35,905	$ 34,662
Capital Equipment	$ 287,960	$ 360,050	$ 338,908	$ 338,908	$ 65,705
Subtotal	$ 1,252,538	$ 1,374,912	$ 1,328,295	$ 1,328,295	$ 1,106,440
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ 100,158	$ 7,416	$ 7,416	$ 7,416	$ 44,020
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 100,158	$ 7,416	$ 7,416	$ 7,416	$ 44,020
Division Total	$ 1,352,696	$ 1,382,328	$ 1,335,711	$ 1,335,711	$ 1,150,460

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

WATER RECLAMATION / BIO-SOLIDS

GOALS:

- Comply with all Environmental Protection Agency and Oklahoma Department of Environmental Quality regulations
- Increase the number of hours of formal and informal training.
- Increase the percentage of waste products recycled.

OBJECTIVES:

- Continue safe operation of highway and field equipment.
- Make time available for formal employee training sessions.
- Increase the percentage of bio solids recycled for beneficial use.
- Achieve a minimum average temperature of 35.0 degrees C during bio-solid digestion for bio-solid pathogen and vector attraction.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Reportable number of vehicular accidents	1	0	0	0	0
Number of training hours per employee	19	19	19	19	19
Percentage of bio-solids used for agricultural application	100%	100%	100%	100%	100%
Percentage of months a temperature of 35 degrees C was achieved.	92%	92%	100%	75%	100%

DIVISON SUMMARY

32950510 WATER RECLAMATION / ENGINEERING

MISSION:

To provide an environmentally safe, efficient and cost-effective wastewater treatment to the community for discharge to the South Canadian River.

DESCRIPTION:

In previous years, an interfund transfer from the Water Reclamation Fund to the General Fund was made for 25% of the salary and benefits of a Development Engineer in the Public Works Department. Beginning in FYE 12, this cost is directly charged to this Water Reclamation division.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 49,576	$ 49,966	$ 49,966	$ 49,966	$ 49,774
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 49,576	$ 49,966	$ 49,966	$ 49,966	$ 49,774
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 49,576	$ 49,966	$ 49,966	$ 49,966	$ 49,774

DIVISON SUMMARY

32955244 WATER RECLAMATION / LABORATORY

MISSION:

To collect and analyze water quality and bio-solids, and meet quality analysis/quality control (QA/QC) standards. To interpret lab analysis in order to provide operations staff and management accurate/reliable data in determining process control changes, and other parameters as deemed necessary.

DESCRIPTION:

Laboratory staff consists of two lab technicians and one lab manager. Their responsibility is to analyze all wastewater samples which include influent, effluent, activated sludge, bio-solids and other samples. They also ship samples for other analysis including metals, bio-monitoring and other parameters as deemed necessary.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	3	3	3	3	3
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	3	3	3	3	3

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 289,686	$ 329,820	$ 329,820	$ 329,820	$ 333,880
Supplies & Materials	$ 30,650	$ 47,950	$ 45,942	$ 45,942	$ 47,950
Services & Maintenance	$ 26,311	$ 19,140	$ 21,148	$ 21,148	$ 19,140
Internal Services	$ 4,135	$ 1,402	$ 1,402	$ 1,402	$ 1,710
Capital Equipment	$ 1,856	$ 4,500	$ 4,500	$ 4,500	$ 11,250
Subtotal	$ 352,638	$ 402,812	$ 402,812	$ 402,812	$ 413,930
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ 130,496	$ 7,416	$ 7,416	$ 7,416	$ 62,003
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 130,496	$ 7,416	$ 7,416	$ 7,416	$ 62,003
Division Total	$ 483,134	$ 410,228	$ 410,228	$ 410,228	$ 475,933

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

WATER RECLAMATION / LABORATORY

GOALS:

- Improve ODEQ inspection reviews.
- Ensure the validity, reliability, and timeliness of the laboratory's analysis results.

OBJECTIVES:

- Adhere to the regulations in 40 CFR.
- Increase the percentage of "acceptable" quality control analysis.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Number of deficiencies on ODEQ annual inspections	3	0	0	0	0
Percent compliance with QC standards	100%	100%	100%	100%	100%

Notes to Results Report:
ODEQ – Oklahoma Department of Environmental Quality
CFR – Code of Federal Regulations
QC – Quality Control

DIVISION SUMMARY

32955246 WATER RECLAMATION / OPERATIONS & MAINTENANCE

MISSION:

Operations: To monitor the treatment process and interpolate lab data to make proper adjustments and to facilitate environmentally safe effluent. To maintain necessary monitoring records as required by management and regulatory agencies.

Maintenance: To maintain all treatment processes through preventative maintenance tasks, scheduled and unscheduled maintenance, repairing, calibrating, and monitoring of all equipment, and maintain maintenance records of that equipment.

DESCRIPTION:

Operations: Staff consist of four shift operators to cover midnight-8am, 8am-4pm, 4pm-midnight and Swing shift. Their main focus is to assure the treatment processes are performing as designed. To make hourly checks through the facility, to collect wastewater samples as needed, to monitor treatment process, make adjustments as needed, and collect data that will be used to create regulatory reports. **Maintenance:** Staff consist of six staff members, one crew chief, plant mechanic, maintenance worker II, maintenance worker I and two maintenance operators. The maintenance operators cover shifts for the operations staff in the event they are off duty. Maintenance staff maintain the treatment equipment up to design standards including, oil changes, repairs of any of the equipment taken out of service, and preventive maintenance on equipment. Other duties involve painting, mowing, cleaning out treatment equipment and new equipment installations.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	10	10	10	10	11
Part-time Positions	1	1	1	1	1
Total Budgeted Positions	11	11	11	11	12

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 962,788	$ 943,730	$ 943,730	$ 943,730	$ 994,333
Supplies & Materials	$ 230,569	$ 226,984	$ 212,680	$ 212,680	$ 312,599
Services & Maintenance	$ 622,586	$ 709,515	$ 709,515	$ 709,515	$ 722,723
Internal Services	$ 58,208	$ 53,329	$ 53,329	$ 53,329	$ 58,953
Capital Equipment	$ 17,986	$ -	$ 60,921	$ 60,921	$ 211,395
Subtotal	$ 1,892,137	$ 1,933,558	$ 1,980,175	$ 1,980,175	$ 2,300,003
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ 294,185	$ 37,755	$ 37,755	$ 37,755	$ 147,343
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 294,185	$ 37,755	$ 37,755	$ 37,755	$ 147,343
Division Total	$ 2,186,322	$ 1,971,313	$ 2,017,930	$ 2,017,930	$ 2,447,346

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

WATER RECLAMATION / OPERATIONS & MAINTENANCE

GOALS:

- To comply with all Environmental Protection Agency (EPA) and Oklahoma Department of Environmental Quality (ODEQ) regulations as related to our Oklahoma Pollutant Discharge Elimination System (OPDES) permit.
- To increase the hours of formal and informal training.
- To increase number of Standard Operating Procedures on file.

OBJECTIVES:

- Maintain compliance with OPDES permit with emphasis on UV disinfection.
- Conduct in-house training on plant process and allow time for off campus training.
- Increase number of standard operating procedures by 5.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Months of E Coli permit requirements met	12	8	12	11	12
Months of NH3 permit requirements met	12	10	12	11	12
Number of training hours per employee	22	22	22	22	22
Standard Operating Procedures on file	30	35	35	35	40

DIVISION SUMMARY

32955252 WATER RECLAMATION / SEWER LINE MAINTENANCE

MISSION:

To safely transport wastewater from the community and commerce to the water reclamation facility. The wastewater collection system is maintained to minimize service disruptions, household backups, and overflows into the environment. Public health and safety are the primary focus of this Division along with employee safety and development.

DESCRIPTION:

Sewer Line Maintenance personnel maintain approximately 514.7 miles of gravity mains, 12.8 miles of force mains, 6.5 miles of service laterals, 12,661 manholes, and 14 sewage lift stations. Personnel are on duty from 8:00 a.m. to 5:00 pm Monday-Friday, and on call 24 hours a day to ensure quick response to main breaks, sewer main stoppages, overflows and lift station malfunctions.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	21	21	21	21	21
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	21	21	21	21	21

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 2,006,116	$ 1,913,250	$ 1,913,250	$ 1,913,250	$ 1,782,120
Supplies & Materials	$ 178,259	$ 210,167	$ 210,167	$ 210,167	$ 207,723
Services & Maintenance	$ 504,029	$ 531,100	$ 531,100	$ 531,100	$ 578,255
Internal Services	$ 181,555	$ 185,634	$ 185,634	$ 185,634	$ 172,881
Capital Equipment	$ 621,192	$ 669,200	$ 669,200	$ 669,200	$ 854,830
Subtotal	$ 3,491,152	$ 3,509,351	$ 3,509,351	$ 3,509,351	$ 3,595,809
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ 918,944	$ 67,419	$ 67,419	$ 67,419	$ 289,549
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 918,944	$ 67,419	$ 67,419	$ 67,419	$ 289,549
Division Total	$ 4,410,096	$ 3,576,770	$ 3,576,770	$ 3,576,770	$ 3,885,358

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

WATER RECLAMATION / SEWER LINE MAINTENANCE

GOALS:

- Hydroclean 25% of 12" and under collection mains annually.
- Respond to and resolve collection system obstructions within 45 minutes during business hours.
- Respond to and resolve collection system obstructions within 2 hours during emergency call back.

OBJECTIVES:

- Minimize sewer backups
- Quick response to citizen and commerce requests for service
- Reduce on-the-job injuries
- Treat a minimum of 100,000 linear feet of sewer main for roots
- Clean a minimum of 1,200,000 feet of sewer main
- CCTV a minimum of 350,000 feet of sewer main
- Maintain a comprehensive lift station program
- Reduce number of unpermitted sanitary sewer overflows
- Acoustically survey 25,000 feet of sewer main.
- Respond to 100% of utility locate requests within 72 hours

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Legal claims per 10,000 customers	5	5	0	3	0
Response to citizen calls (minutes)	28	23	45	24	45
On the job injuries	7	4	0	3	0
Feet of sewer line cleaned	993,582	1,220,502	1,200,000	1,039,370	1,200,000
Feet of sewer line roots mechanically removed	45,084	47,477	40,000	40,524	40,000
Feet of sewer pipe treated for roots	101,572	100,216	100,000	100,000	100,000
Feet of sewer pipe CCTV inspected	326,463	451,138	350,000	369,454	350,000
Feet of sewer pipe acoustically surveyed	44,678	26,696	25,000	25,000	25,000
Number of service requests responded to	255	264	250	230	250
Number of sanitary sewer overflows	13	12	15	12	15
City side	2	8	5	6	5
Private side	11	4	10	8	10
Lift station preventive maintenance hours	500	644	600	548	600
Safety training per employee per year	12	30	30	30	30
Number of locates completed	3,617	3,169	3,500	3,370	3,500

Notes to Results Report:
OJI – On-the-Job Injuries
CCTV – Closed Circuit Television

DIVISION SUMMARY

32930122 WATER RECLAMATION / UTILITY SERVICES

MISSION:

To provide an environmentally safe, efficient and cost-effective wastewater treatment to the community for discharge to the South Canadian River.

DESCRIPTION:

In previous years an interfund transfer from the Water Reclamation Fund to the General Fund was made for the salary and benefits of a Meter Reader, Meter Service Rep., and a Customer Service Rep. I in the Utility Services Division of the Finance Department. One-third of the total cost is charged here beginning in FYE 19. The other two-thirds are split between the Water and Water Reclamation Funds. Beginning in FYE 27, these positions will be reported in the Water Fund.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 51,743	$ 49,985	$ 49,985	$ 49,985	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 51,743	$ 49,985	$ 49,985	$ 49,985	$ -
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 51,743	$ 49,985	$ 49,985	$ 49,985	$ -

DIVISION SUMMARY

032 – WATER RECLAMATION / CAPITAL PROJECTS

MISSION:

To perform capital projects funded by the Water Reclamation Fund.

DESCRIPTION:

See Capital Improvements Five Year Plan FYE 27 - FYE 30 for a detailed analysis of Water Reclamation Fund Capital Operations.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Capital Projects	$ 4,101,892	$ 3,925,000	$ 11,831,498	$ 11,831,498	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 4,101,892	$ 3,925,000	$ 11,831,498	$ 11,831,498	$ -
Division Total	$ 4,101,892	$ 3,925,000	$ 11,831,498	$ 11,831,498	$ -

DIVISION SUMMARY

32930149 WATER RECLAMATION / DEBT SERVICE

MISSION:

To account for and monitor all the resources for and the payment of general long-term debt principal and interest.

DESCRIPTION:

An account established to record accumulation of resources for and the payment of general long-term debt principal and interest of the Water Reclamation Fund.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ 2,327,412	$ 2,434,647	$ 2,434,647	$ 2,434,647	$ 2,541,084
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 2,327,412	$ 2,434,647	$ 2,434,647	$ 2,434,647	$ 2,541,084
Division Total	$ 2,327,412	$ 2,434,647	$ 2,434,647	$ 2,434,647	$ 2,541,084

FUND SUMMARY

TOTAL SEWER MAINTENANCE FUND (321)

MISSION:

The Sewer Line Maintenance Division is responsible for safely transporting wastewater from the community and commerce to the water reclamation facility. The wastewater collection system is maintained in such condition as to minimize service disruption, household backup or overflows into the environment. Public health and safety are the primary focus of this Division along with employee safety and development.

DESCRIPTION:

In FYE 15, the Sewer Line Maintenance Division was transferred to the Water Reclamation Fund.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	1	1	1	1	1
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	1	1	1	1	1

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 67,708	$ 70,004	$ 70,004	$ 70,004	$ 69,498
Supplies & Materials	$ 2,845	$ 4,552	$ 4,552	$ 4,552	$ 3,877
Services & Maintenance	$ 1,255	$ 3,525	$ 3,525	$ 3,525	$ 3,525
Internal Services	$ 1,422	$ 5,665	$ 5,665	$ 5,665	$ 4,475
Capital Equipment	$ -	$ 69,506	$ 69,506	$ 69,506	$ -
Subtotal	$ 73,230	$ 153,252	$ 153,252	$ 153,252	$ 81,375
Capital Projects	$ 4,466,501	$ 3,525,000	$ 19,516,146	$ 19,516,146	$ 3,575,000
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Audit Adjust/Encumbrances	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 4,466,501	$ 3,525,000	$ 19,516,146	$ 19,516,146	$ 3,575,000
Fund Total	$ 4,539,731	$ 3,678,252	$ 19,669,398	$ 19,669,398	$ 3,656,375

DIVISION SUMMARY

32155253 UTILITIES INSPECTION

MISSION:

Provide quality control for the City of Norman's Water and Water Reclamation Capital Improvements Program while considering the best interest of the City of Norman, its citizens and the contractors performing the work.

DESCRIPTION:

Responsible for inspecting all stages of construction to identify problems and to ensure compliance with federal and state laws, City specifications, codes and regulations. Prepare necessary reports and maintain a daily log of construction activities. Advise and confer with citizens, contractors, engineers and City personnel concerning requirements, standards and/or changes that may be necessary for compliance with construction codes, specifications and regulations.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	1	1	1	1	1
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	1	1	1	1	1

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 67,708	$ 70,004	$ 70,004	$ 70,004	$ 69,498
Supplies & Materials	$ 2,845	$ 4,552	$ 4,552	$ 4,552	$ 3,877
Services & Maintenance	$ 1,255	$ 3,525	$ 3,525	$ 3,525	$ 3,525
Internal Services	$ 1,422	$ 5,665	$ 5,665	$ 5,665	$ 4,475
Capital Equipment	$ -	$ 69,506	$ 69,506	$ 69,506	$ -
Subtotal	$ 73,230	$ 153,252	$ 153,252	$ 153,252	$ 81,375
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 73,230	$ 153,252	$ 153,252	$ 153,252	$ 81,375

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

SEWER MAINTENANCE FUND / UTILITIES INSPECTION

GOALS:

- To ensure all work is performed and completed in accordance with City of Norman standards and specifications.
- To provide the City of Norman with an efficient and effective water and wastewater distribution system.
- Improve method of informing citizens of pending construction.

OBJECTIVES:

- Maintain accurate log of daily activity and construction progress. Daily reports for each project.
- Maintain capital project photo library and as-built plans.
- Attend seminars and educational classes to improve knowledge of water and wastewater operation.
- Update and modify City of Norman standards details as necessary.
- Test newly installed water/wastewater utilities.
- Assist other departments as needed.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Inspect all active projects once a day – 90% of the time	100%	100%	90%	99%	95%
Respond to public requests for information within 4 working hours – 90% of the time	100%	100%	90%	100%	90%

DIVISION SUMMARY

321- SEWER MAINTENANCE FUND / CAPITAL PROJECTS

MISSION:

To account for capital projects funded by the Sewer Line Maintenance Fund.

DESCRIPTION:

See Capital Improvements Five-Year Plan FYE 26 – FYE 29 for a detailed analysis of Sewer Line Maintenance Fund capital operations.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Capital Projects	$ 4,466,501	$ 3,525,000	$ 19,516,146	$ 19,516,146	$ 3,575,000
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 4,466,501	$ 3,525,000	$ 19,516,146	$ 19,516,146	$ 3,575,000
Division Total	$ 4,466,501	$ 3,525,000	$ 19,516,146	$ 19,516,146	$ 3,575,000

FUND SUMMARY

TOTAL NEW DEVELOPMENT EXCISE FUND (322)

MISSION:

To account for and monitor capital projects and debt service associated with the imposition of the City's Water Reclamation System New Development Excise Tax.

DESCRIPTION:

Effective October 1, 2001, a Wastewater System New Development Excise Tax was levied and collected on new development to be served by the City's Water Reclamation System.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Capital Projects	$ 306,022	$ -	$ 1,492,106	$ 1,492,106	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ 1,946,843	$ 1,903,141	$ 1,903,141	$ 1,903,141	$ 1,903,141
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Audit Adjust/Encumbrances	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 2,252,865	$ 1,903,141	$ 3,395,247	$ 3,395,247	$ 1,903,141
Fund Total	$ 2,252,865	$ 1,903,141	$ 3,395,247	$ 3,395,247	$ 1,903,141

FUND SUMMARY

TOTAL WATER FUND (31)

MISSION:
Providing quality utility service to our customers in the most efficient and professional manner possible.

DESCRIPTION:
To manage, account for and administer the water system for the City of Norman.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	61	61	61	61	68
Part-time Positions	2	2	2	2	2
Total Budgeted Positions	63	63	63	63	70

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 5,726,112	$ 5,889,459	$ 5,889,459	$ 5,889,459	$ 6,644,572
Supplies & Materials	$ 4,006,930	$ 4,218,767	$ 4,293,267	$ 4,293,267	$ 5,621,886
Services & Maintenance	$ 2,526,321	$ 3,411,563	$ 3,337,063	$ 3,337,063	$ 3,811,348
Internal Services	$ 446,154	$ 525,951	$ 525,951	$ 525,951	$ 522,076
Capital Equipment	$ 382,786	$ 96,435	$ 96,435	$ 96,435	$ 1,266,679
Subtotal	$ 13,088,303	$ 14,142,175	$ 14,142,175	$ 14,142,175	$ 17,866,561
Capital Projects	$ 13,017,451	$ 14,750,000	$ 62,548,381	$ 62,548,381	$ 4,475,000
Cost Allocations	$ 2,212,309	$ 2,359,729	$ 2,359,729	$ 2,359,729	$ 1,666,241
Debt Service	$ 5,771,287	$ 6,626,853	$ 6,626,853	$ 6,626,853	$ 5,767,539
Interfund Transfers	$ 3,303,776	$ 1,565,797	$ 1,565,797	$ 1,565,797	$ 2,245,434
Audit Adjust/Encumbrances	$ 1,893,016	$ -	$ -	$ -	$ -
Subtotal	$ 26,197,839	$ 25,302,379	$ 73,100,760	$ 73,100,760	$ 14,154,214
Fund Total	$ 39,286,142	$ 39,444,554	$ 87,242,935	$ 87,242,935	$ 32,020,775

DIVISION SUMMARY

31955330 WATER / UTILITIES DEPARTMENT ADMINISTRATION

MISSION:

Providing environmentally sound, efficient utility service to our customers in a professional, safe manner at sustainable rates.

DESCRIPTION:

To manage, account for and administer the water system, water reclamation system and sanitation services for the City of Norman.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	5	5	5	5	5
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	5	5	5	5	5

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 858,103	$ 872,257	$ 872,257	$ 872,257	$ 886,638
Supplies & Materials	$ 1,511	$ 9,634	$ 14,134	$ 14,134	$ 2,252
Services & Maintenance	$ 40,889	$ 69,776	$ 65,276	$ 65,276	$ 77,869
Internal Services	$ 33,254	$ 47,704	$ 32,804	$ 32,804	$ 50,478
Capital Equipment	$ -	$ -	$ -	$ -	$ 11,500
Subtotal	$ 933,757	$ 999,371	$ 984,471	$ 984,471	$ 1,028,737
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ 210,074	$ 221,458	$ 221,458	$ 221,458	$ 150,027
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ 3,303,776	$ 1,565,797	$ 1,565,797	$ 1,565,797	$ 2,245,434
Subtotal	$ 3,513,850	$ 1,787,255	$ 1,787,255	$ 1,787,255	$ 2,395,461
Division Total	$ 4,447,607	$ 2,786,626	$ 2,771,726	$ 2,771,726	$ 3,424,198

Note: See Total Utilities Department Administration for Goals, Objectives and Performance Indicators.

DIVISION SUMMARY

31950510 WATER / ENGINEERING

MISSION:

To provide quality utility service to our customers in the most efficient and professional manner possible.

DESCRIPTION:

In previous years, an Interfund transfer from the Water Fund to the General Fund was made for 25% of the salary and benefits of a Development Engineer in the Public Works Department. Beginning FYE 12, this cost is directly charged to this Water division.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 49,576	$ 49,966	$ 49,966	$ 49,966	$ 49,774
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 49,576	$ 49,966	$ 49,966	$ 49,966	$ 49,774
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 49,576	$ 49,966	$ 49,966	$ 49,966	$ 49,774

DIVISION SUMMARY

31955233 WATER / UTILITIES MODELING

MISSION:

To maintain accurate and complete GIS information relating to the City's water and wastewater assets and make that information available to support utility planning operations; to facilitate the operation of water and wastewater models to assist in determining the impact of rehabilitation and new development on the City's utility infrastructure.

DESCRIPTION:

The division provides geographic data, analyses, and services to support the Department of utilities. The division serves as technical support to City applications that consume utility data, and assists in the integration of resources requiring a geographic component. The division also supports the reporting of utility asset information as required for regulatory compliance.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	2	2	2	2	2
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	2	2	2	2	2

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 112,393	$ 113,730	$ 113,730	$ 113,730	$ 113,683
Supplies & Materials	$ 30	$ 1,375	$ 1,375	$ 1,375	$ 1,375
Services & Maintenance	$ 4,071	$ 7,875	$ 7,875	$ 7,875	$ 8,175
Internal Services	$ 2,722	$ 2,713	$ 2,713	$ 2,713	$ 2,859
Capital Equipment	$ -	$ -	$ -	$ -	$ 2,250
Subtotal	$ 119,216	$ 125,693	$ 125,693	$ 125,693	$ 128,342
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 119,216	$ 125,693	$ 125,693	$ 125,693	$ 128,342

*Beginning FYE 08, Salary split between Water and Water Reclamation Funds.

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

WATER / UTILITIES MODELING

GOALS:

- To maintain accurate and complete records of City's utility infrastructure to support planning and operations.
- To respond swiftly and courteously to requests for information and provide quality service.
- To promote integration among databases having a geographic component to improve the city's reporting and planning capacity.
- To improve access to GIS data for various utility divisions and maximize use.

OBJECTIVES:

- Produce appropriate informational maps and reports as interactive web mapping applications.
- Maintain water and wastewater datasets as current information.
- Reduce the time it takes to integrate utility improvements into the GIS database.
- Provide GIS configuration and asset maintenance support to the City software applications including; Tyler EAM, Advanced CIS Infinity, and City View.
- Work with field personnel to improve the accuracy and completeness of GIS databases using GPS data collection.
- Facilitate operation of water wastewater modeling programs.
- Provide support to facilitate the integration of databases, to reduce duplication of effort, and promote efficiency.

PERFORMANCE MEASUREMENTS – RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Complete all custom requests for data within 1 week or by specified deadline	100%	100%	95%	100%	95%
Complete map requests within 2 days or by specified deadline	100%	100%	99%	99%	99%
Update five water or sewer utility as-builts or incorporate 100 GPS points into the GIS database per month, depending on source availability	100%	100%	99%	99%	99%
Provide data and support to facilitate water and wastewater modeling efforts by specified deadline	100%	100%	99%	99%	99%
Provide technical support to assist Utilities Department staff in the completion of reporting for regulatory compliance by required deadlines	100%	100%	99%	99%	99%

Notes to Results Report:

GIS – Geographic Information Systems

DIVISION SUMMARY

31955350 WATER / LINE MAINTENANCE ADMINISTRATION

MISSION:

The mission of the Line Maintenance division is to manage the daily operation and maintenance of the water distribution and wastewater collection systems in such a manner that reliable, effective and efficient service is provided to the citizenry of Norman.

DESCRIPTION:

Utility Line Maintenance manages two sections, Water Line Maintenance and Sewer Line Maintenance, along with meter services and capital projects relating to the construction/rehabilitation of the water and collection systems. The administration oversees all expenditures related to the division and follows local, state and federal reporting procedures. Line Maintenance Division Manager is licensed by the Oklahoma Department of Environmental Quality (ODEQ) with an A Water Operator License, an A Wastewater Operator License and a Collection and Distribution License. Administrative staff administers the required ODEQ training for staff members to ensure that necessary skills are obtained to safeguard public health and safety.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	2	2	2	2	2
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	2	2	2	2	2

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 272,803	$ 228,663	$ 228,663	$ 228,663	$ 230,750
Supplies & Materials	$ 1,229	$ 2,448	$ 2,448	$ 2,448	$ 2,699
Services & Maintenance	$ 54,768	$ 60,588	$ 60,588	$ 60,588	$ 65,158
Internal Services	$ 9,991	$ 10,743	$ 10,743	$ 10,743	$ 8,111
Capital Equipment	$ 5,138	$ 3,500	$ 3,500	$ 3,500	$ 4,500
Subtotal	$ 343,929	$ 305,942	$ 305,942	$ 305,942	$ 311,218
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ 126,040	$ 132,875	$ 132,875	$ 132,875	$ 90,017
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 126,040	$ 132,875	$ 132,875	$ 132,875	$ 90,017
Division Total	$ 469,969	$ 438,817	$ 438,817	$ 438,817	$ 401,235

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

WATER / LINE MAINTENANCE ADMINISTRATION

GOALS:

- Manage the water and sewer maintenance sections in such a manner as to provide optimum services to the citizens of Norman.
- Arrange for annual training of all Division personnel to ensure compliance with State of Oklahoma licensing procedures and statutes.
- Adhere to state and federal guidelines for data collection and reporting.
- Prepare voluntary CMOM (Capacity, Management, Operation and Maintenance) report for the sewer system of the City of Norman for the Utilities Director.
- Process all Division-received invoices same day of receipt.
- Complete capital projects within the fiscal year.
- Manage the history of maintenance, repairs, and customer service requests utilizing the Munis asset management program.
- Continue to place a great emphasis on the proper management of its water and sewer system.

OBJECTIVES:

- Provide adequate training for all personnel.
- Provide efficient and effective assistance to citizens in resolving requests.
- Submit regulatory compliance data to state and federal agencies with rule-specific guidelines.
- Process all invoices when received to meet payment authorization schedule.
- Maintain an organized project meeting schedule to review the status of all Line Maintenance Division capital projects.
- Process all daily work report data utilizing work order system through the Munis program.
- Reduce lost time due to injuries through monthly safety training meetings.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Average number of water and sewer service requests completed per day	24	24	25	26	25
% of state and federal regulatory compliance reports mailed within rule specific guidelines	100%	100%	100%	100%	100%
% of employees certified by ODEQ	100%	100%	100%	100%	100%
% of ODEQ training hours	100%	98%	100%	100%	100%
Annual safety training hours	12	12	12	12	12
On the job injuries	10	12	0	14	12
Total yearly cross training hours	260	260	260	260	260
% of daily work reports entered into Munis database system for asset tracking within 3 days	90%	90%	90%	90%	90%

Notes to Results Report:
ODEQ – Oklahoma Department of Environmental Quality
CMOM-Capacity, Management, Operation and Maintenance

DIVISION

31955251 WATER / LINE MAINTENANCE

MISSION:

The mission of the Water Section of the Line Maintenance Division is to transport clean drinking water from point sources within the distribution system to public and private users, and help provide accurate and efficient billing services for the City of Norman utility customers. The water distribution system is to be maintained in such a manner that the drinking water is safe and that adequate fire suppression supply and storage is available at all times. Public health and safety are the primary focus of this section along with employee safety and development.

DESCRIPTION:

The Water Line Maintenance Division is responsible for reading water meters and maintaining approximately 655 miles of water lines, 7,128 fire hydrants, and 14,838 line valves, along with 5 water storage towers. New water meter services, as well as maintenance on over 43,458 existing water meters are provided by staff in this division. Personnel are on duty from 8am to 5pm, Monday - Friday, with all personnel subject to emergency callback 24/7 to ensure public health and safety, as well as integrity of the distribution system.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	36	36	36	36	36
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	36	36	36	36	36

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 2,765,566	$ 2,956,985	$ 2,956,985	$ 2,956,985	$ 3,104,214
Supplies & Materials	$ 648,133	$ 790,082	$ 860,082	$ 860,082	$ 882,108
Services & Maintenance	$ 141,919	$ 489,279	$ 419,279	$ 419,279	$ 489,567
Internal Services	$ 312,472	$ 370,796	$ 385,696	$ 385,696	$ 333,814
Capital Equipment	$ 281,271	$ 17,010	$ 17,010	$ 17,010	$ 1,074,271
Subtotal	$ 4,149,361	$ 4,624,152	$ 4,639,052	$ 4,639,052	$ 5,883,974
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ 1,050,773	$ 1,107,719	$ 1,107,719	$ 1,107,719	$ 750,433
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 1,050,773	$ 1,107,719	$ 1,107,719	$ 1,107,719	$ 750,433
Division Total	$ 5,200,134	$ 5,731,871	$ 5,746,771	$ 5,746,771	$ 6,634,407

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

WATER / LINE MAINTENANCE

GOALS:

- Maintain an infrastructure capable of transporting an adequate supply of potable water for the purpose of consumption, irrigation and fire suppression.
- Maintain a level of service for new meter installations so as not to create unnecessary delays in construction or disruption in customer service.
- Locate underground water lines as part of the Oklahoma One-Call System, Inc. to protect the City's infrastructure.
- Maintain residential Automatic Meter Reading (AMR) water meter installation.
- Maintain a comprehensive valve and fire hydrant maintenance program.
- Provide a stable and safe working environment.

OBJECTIVES:

- Minimize disruptions in customer service, by effectively maintaining the water distribution system, water towers, and fire hydrants.
- Respond to customer service requests within 30 minutes during business hours.
- Install new meters and services in an efficient manner. (National benchmark is 15.6 hours per set; City of Norman is less than 12 hours).
- Respond to 95% of Oklahoma One-Call System, Inc. locate calls for contractors and citizens of Norman within 48 hours.
- Install automatic read water meters.
- Reduce on-the-job injuries through safety and education.
- Survey 1,000 locations for lead service lines annually.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Average repair time: water off to water on (in hours)	1.75	1.62	2.2	1.74	2.2
Number of AMR/AMI meters installed	387	389	500	380	500
Service calls completed	5,901	6,416	5,500	5,820	5,500
Number of locates completed	5,253	6,923	6,000	7,040	6,000
Number of valves exercised	1,029	1,290	1,200	1,706	1,200
On the job injuries	4	8	0	4	0
Fire hydrants maintained	578	563	1,000	852	1,000
Hours of safety training per year/per employee	12	12	12	12	12
Feet of deteriorated water lines replaced due to age and/or undersize in urban area	500	-	-	400	-
Lead service lines surveyed by location	967	1,154	400	326	500

Notes to Results Report: AMR – Automated Meter Reading; OJI – On-the-job Injury

DIVISION SUMMARY

31955331 WATER / TREATMENT PLANT ADMINISTRATION

MISSION:

The overall mission of the Water Treatment Division is to efficiently provide safe high quality potable water to the City of Norman. The function of the Administration Division of the Water Production Group is to provide administration and over-sight of the other three water production divisions: Water Treatment Plant, Water Wells and Water Laboratory.

DESCRIPTION:

The Administration Division facilitates the work of the other water production divisions by coordinating work efforts, filing required reports, ordering materials and parts, ensuring safety of the workplace and providing training.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	3	3	3	3	3
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	3	3	3	3	3

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 353,069	$ 386,166	$ 386,166	$ 386,166	$ 388,913
Supplies & Materials	$ 5,978	$ 12,143	$ 12,143	$ 12,143	$ 8,184
Services & Maintenance	$ 45,522	$ 69,815	$ 69,815	$ 69,815	$ 69,521
Internal Services	$ 63,526	$ 65,124	$ 65,124	$ 65,124	$ 69,132
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 468,095	$ 533,248	$ 533,248	$ 533,248	$ 535,750
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ 825,422	$ 897,677	$ 897,677	$ 897,677	$ 675,764
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 825,422	$ 897,677	$ 897,677	$ 897,677	$ 675,764
Division Total	$ 1,293,517	$ 1,430,925	$ 1,430,925	$ 1,430,925	$ 1,211,514

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

WATER / TREATMENT PLANT ADMINISTRATION

GOALS:

- To ensure employee safety and work to maintain an effective training program.
- Develop a public education program that includes: web based social media and public outreach at community events.
- Minimize the cost of water while maintaining quality.
- Develop interaction with staff on ideas to improve water treatment.

OBJECTIVES:

- Retain higher skilled workers and cross train workers.
- Improve the energy efficiency of the facility.
- Protect water levels and water quality in the ground water system.
- Minimize the cost of water produced by the division.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Safety training	10	42	70	70	70
OJI	0	1	0	0	0
Tours	21	21	12	20	12
Number of people on tours	187	230	175	220	210
Job related training (personnel hours)	343	343	650	600	600
Cross training (personnel hours)	27	192	50	120	50
Million gallons of Well Water Produced	905**	1,260	1,430	1,620	1,400

DIVISION SUMMARY

31955136 WATER / LABORATORY

MISSION:

- Efficiently provide and maintain a laboratory where Water Treatment Plant (WTP) staff can promptly and accurately analyze water samples for various chemical and bacterial constituents.
- Effectively communicate with WTP staff in an effort to meet all DEQ and EPA regulated constituents and reporting requirements.
- Support other divisions.
- Educate the community about water safety and quality.
- Address citizen complaints and concerns regarding water quality of private water wells and City of Norman water system.

DESCRIPTION:

- Monitor water quality testing and accept responsibility for this data on Monthly Operations Report to the Oklahoma Department of Environmental Quality (ODEQ).
- Maintain the State Certification for the Bacteriological Laboratory.
- Collect and arrange for the analysis of tap, well, and distribution system samples for bacterial and chemical contamination.
- Communicate with DEQ to coordinate sampling and data reporting.
- Analyze samples from other public water systems and the public for bacterial contamination.
- Assist the public with drinking water complaints and private well contamination questions.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	2	2	2	2	2
Part-time Positions	1	1	1	1	1
Total Budgeted Positions	3	3	3	3	3

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 196,403	$ 210,553	$ 210,553	$ 210,553	$ 218,604
Supplies & Materials	$ 81,049	$ 115,468	$ 115,468	$ 115,468	$ 120,028
Services & Maintenance	$ 50,613	$ 143,205	$ 143,205	$ 143,205	$ 138,645
Internal Services	$ 2,740	$ 2,724	$ 2,724	$ 2,724	$ 2,870
Capital Equipment	$ 8,051	$ -	$ -	$ -	$ -
Subtotal	$ 338,856	$ 471,950	$ 471,950	$ 471,950	$ 480,147
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 338,856	$ 471,950	$ 471,950	$ 471,950	$ 480,147

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

WATER / LABORATORY

GOALS:

- Maintain certification from the DEQ for bacterial testing.
- Minimize the number of bacterial samples rejected due to lab error.
- Ensure the WTP and Well field meet all DEQ and EPA regulations for water quality, testing, monitoring and reporting.
- Respond to customer complaints and inquiries in a professional and timely manner while minimizing the number of calls we go to physically.
- Maintain records of the Water Treatment testing for use by ODEQ, citizens, staff, and consultants for a minimum of 10 years.
- Maintain an organized schedule for completing all necessary sample collections and ensure staff understands all standard operating procedures to collect and carry out any analyses.
- Keep the number of bacterial samples rejected due to lab error to 1% or less.

OBJECTIVES:

- Microbiology Laboratory will pass all performance tests and DEQ inspections.
- Collect all required samples, submit for analysis, carry out analysis with all necessary quality control checks, and review data for accuracy.
- Submit all data to regulatory agencies within the allowed timeframe.
- Fully document all complaints, inquiries in writing and respond to each situation appropriately.
- Staff will read and understand all completed standard operating procedures, and create new procedures when they arise.

PERFORMANCE MEASUREMENTS – RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Micro sample collection	100%	100%	100%	100%	100%
Data submitted	100%	100%	100%	100%	100%
Complaints responded to in person	58%	41%	55%	30%	40%
Performance tests passed	100%	100%	100%	100%	100%
Laboratory inspection deficiencies	no audit	7	no audit expected	no audit expected	5
Internal Audit Findings	15	5	2	3	3
Compliance Chemistry Well Sample Collection	not tracked	99%	100%	100%	100%
Percent of samples invalidated	0.15%	0.04%	0.15%	0.12%	0.00%
Percent of samples rejected	1.2%	0.3%	0.5%	0.2%	0.5%

WTP – Water Treatment Plant

^Based on old measurement of just straight number of samples rejected instead of percentage

**Bases on old measurement of all calls being addressed both virtually or physically

* Trouble with Most Probable Number (MPN) methods

DIVISION SUMMARY

31955234 WATER / TREATMENT PLANT

MISSION:

To provide for the safe, efficient and effective operation and maintenance of the Water Treatment Plant.

DESCRIPTION:

The Water Treatment Plant Division maintains the Water Treatment Plant, and operates both the Treatment Plant and water wells.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	11	11	11	11	11
Part-time Positions	1	1	1	1	1
Total Budgeted Positions	12	12	12	12	12

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 677,758	$ 786,200	$ 786,200	$ 786,200	$ 782,532
Supplies & Materials	$ 3,094,425	$ 3,155,388	$ 3,155,388	$ 3,155,388	$ 4,043,053
Services & Maintenance	$ 1,531,861	$ 1,742,186	$ 1,742,186	$ 1,742,186	$ 1,770,969
Internal Services	$ 17,749	$ 21,842	$ 21,842	$ 21,842	$ 22,715
Capital Equipment	$ 26,561	$ -	$ -	$ -	$ 33,750
Subtotal	$ 5,348,355	$ 5,705,616	$ 5,705,616	$ 5,705,616	$ 6,653,019
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 5,348,355	$ 5,705,616	$ 5,705,616	$ 5,705,616	$ 6,653,019

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

WATER / TREATMENT PLANT

GOALS:

- Operate the water plant to meet demand, maintain water quality, and monitor cost associated with chemicals, labor allocation, and electricity throughout the year.
- Maintain the water plant in good operating condition.

OBJECTIVES:

Meet all primary drinking water standards. Perform scheduled preventive maintenance. Continue to use Antero system to schedule work, document the nature of work, condition of the equipment and categorize the nature of the work (emergency or routine).

PERFORMANCE MEASUREMENTS – RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Percentage of time tap turbidity was less than 0.1 NTU (quality)	99.70%	98.51%	100%	100%	100%
Percent of bacteriologically "Safe" compliance water samples	99.60%	99.67%	100%	100%	100%
Number of complaints on water quality or pressure	53	34	50	48	50
Percentage of Lake Thunderbird Allocation used during the Water Year (Oct-Sept)	100%	100%	100%	100%	100%
Million gallons of OKC water purchased	354	361	365	365	547.5

DIVISION SUMMARY

31930122 WATER / UTILITY SERVICES

MISSION:

To provide accurate and efficient billing services for the City of Norman utility customers; to be a customer advocate within City guidelines by providing modern, adaptable, quality focused customer support, responsive to the customers and their needs. The customer service area strives to educate customers regarding operating procedures, and to research and provide accurate and prompt information to requests made by citizens and intra-city departments.

DESCRIPTION:

The Utility Services division oversees all utility account activity, including initiating and ending utility service, managing delinquencies, investigating unusual water consumption, providing customer service, producing accurate and timely billings of all utilities offered by the City, and researching and responding to various citizen and agency requests for utility related information. Prior to FYE 27, this division was reported in the General Fund.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	7	7	7	7	7
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	7	7	7	7	7

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 491,784	$ 505,631	$ 505,631	$ 505,631	$ 609,064
Supplies & Materials	$ 14,931	$ 15,683	$ 15,683	$ 15,683	$ 25,683
Services & Maintenance	$ 331,194	$ 414,934	$ 414,934	$ 414,934	$ 444,934
Internal Services	$ 58,265	$ 68,595	$ 68,595	$ 68,595	$ 28,999
Capital Equipment	$ -	$ -	$ -	$ -	$ 2,250
Subtotal	$ 896,174	$ 1,004,843	$ 1,004,843	$ 1,004,843	$ 1,110,930
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 896,174	$ 1,004,843	$ 1,004,843	$ 1,004,843	$ 1,110,930

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

UTILITY SERVICES

GOALS:

- Accommodate customers by providing billing options
- Increase number of delinquent cutoffs
- Produce billings in accordance to cycle schedule
- Increase ACH billing participation
- Increase electronic billing participation

OBJECTIVES:

Please review the performance measurements for the objectives as a response to the goals listed above.

PERFORMANCE MEASUREMENTS - RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Customer Service/Billing:					
Number of billings produced and mailed on time	539,693	544,432	536,000	539,000	545,000
Ratio of ACH billing customers to total	29%	30%	28%	30%	30%
Ratio of Electronic billing customers to total	35%	38%	28%	30%	32%
Accounts <90 days turned over to collection agency	100%	100%	100%	100%	100%

DIVISION SUMMARY

31955335 WATER / WATER WELLS

MISSION:

To ensure the City's water wells are available to the Plant Division in order to provide potable water to the citizens and visitors of Norman.

DESCRIPTION:

The Division maintains the City's water wells in good operating condition including mowing around wells and water towers.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 319,404	$ 233,488	$ 233,488	$ 233,488	$ 260,400
Supplies & Materials	$ 88,621	$ 132,229	$ 132,229	$ 132,229	$ 536,504
Services & Maintenance	$ 584,213	$ 828,839	$ 828,839	$ 828,839	$ 746,510
Internal Services	$ 3,699	$ 4,304	$ 4,304	$ 4,304	$ 3,098
Capital Equipment	$ 14,575	$ 75,925	$ 75,925	$ 75,925	$ 138,158
Subtotal	$ 1,010,512	$ 1,274,785	$ 1,274,785	$ 1,274,785	$ 1,684,670
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,010,512	$ 1,274,785	$ 1,274,785	$ 1,274,785	$ 1,684,670

DIVISION SERVICE EFFORTS AND ACCOMPLISHMENTS

WATER / WATER WELLS

GOALS:

- To maintain well grounds and equipment.
- To meet all DEQ requirements for ground water wells.

OBJECTIVES:

- Perform scheduled maintenance, use the Antero database to schedule work and document nature of work, document condition and categorize the nature of work (emergency or routine).

PERFORMANCE MEASUREMENTS – RESULTS REPORT:

	FYE 24 ACTUAL	FYE 25 ACTUAL	FYE 26 PLAN	FYE 26 ESTIMATE	FYE 27 PROJECTED
PERFORMANCE INDICATORS:					
Pumps replaced	4	3	4	4	4
Annual well disinfection completion	100%	100%	100%	100%	100%
Number of total coliform positive samples collected from GWR samples	4	10	3	3	0
Number of Emergency work orders on water wells	0	0	0	0	0
Million gallons of well water produced	1,319	895	1,500	1,270	1,500

DIVISION SUMMARY

031 - WATER / CAPITAL PROJECTS

MISSION:

To perform capital projects funded by the Water Fund.

DESCRIPTION:

See Capital Improvements Five Year Plan FYE 27 - FYE 30 for a detailed analysis of Water Fund Capital Operations.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Capital Projects	$ 13,017,451	$ 14,750,000	$ 62,548,381	$ 62,548,381	$ 4,475,000
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 13,017,451	$ 14,750,000	$ 62,548,381	$ 62,548,381	$ 4,475,000
Division Total	$ 13,017,451	$ 14,750,000	$ 62,548,381	$ 62,548,381	$ 4,475,000

DIVISION SUMMARY

31930149 WATER / DEBT SERVICE

MISSION:

To account for and monitor all the resources for and the payment of general long-term debt principal and interest.

DESCRIPTION:

An account established to record the accumulation of resources for, and the payment of, general long-term debt principal and interest of the Water Fund.

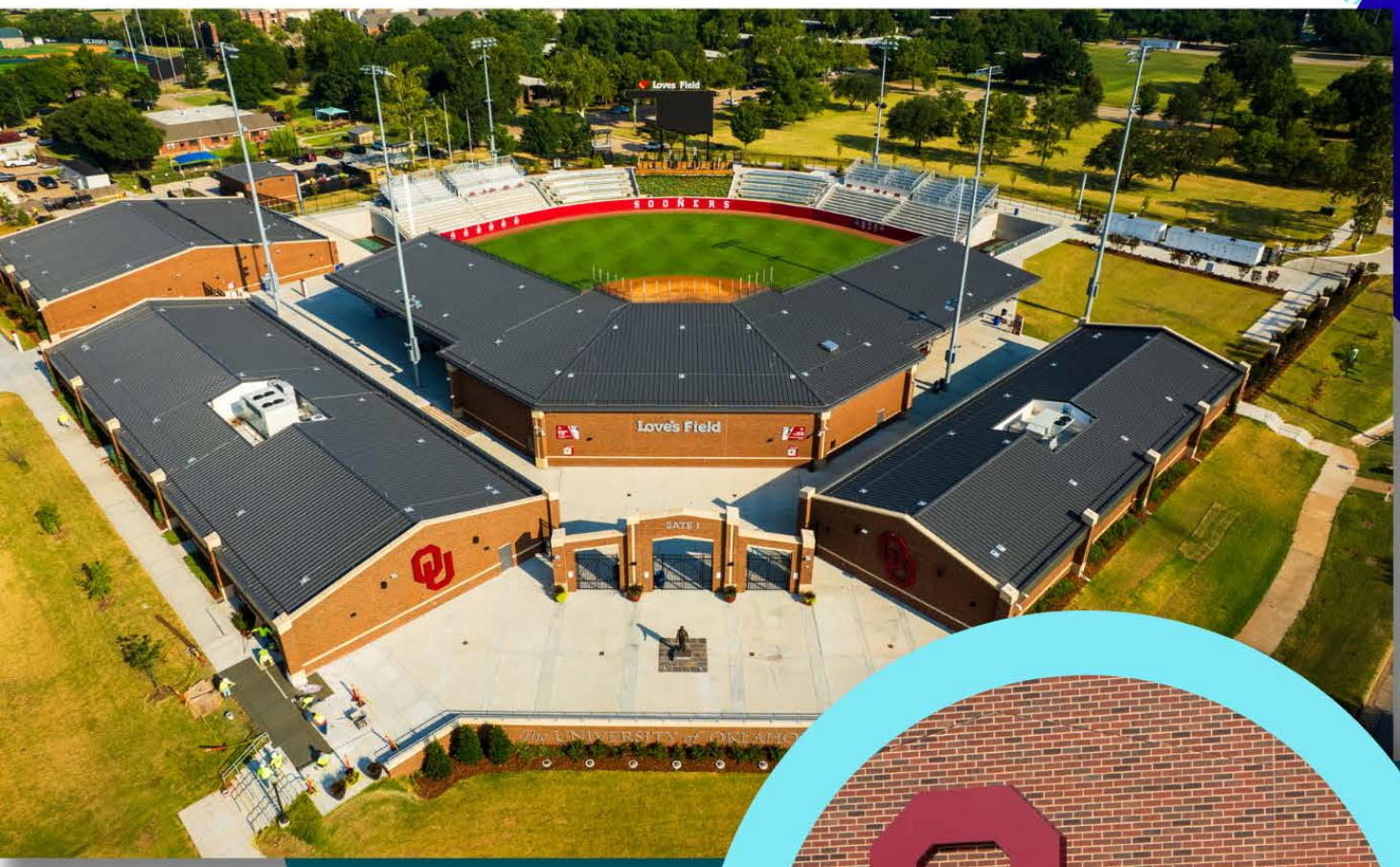
PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ 1,567,441	$ 6,626,853	$ 6,626,853	$ 6,626,853	$ 5,767,539
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 1,567,441	$ 6,626,853	$ 6,626,853	$ 6,626,853	$ 5,767,539
Division Total	$ 1,567,441	$ 6,626,853	$ 6,626,853	$ 6,626,853	$ 5,767,539

INTERNAL SERVICE FUND



INTERNAL SERVICE FUNDS

The Internal Service Funds account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

FUND SUMMARY

TOTAL RISK MANAGEMENT FUND (43)

MISSION:

To administer an effective citywide Risk Management program that assists departments in developing employees motivated to work safely in a safe environment.

DESCRIPTION:

The Risk Management / Insurance Fund accounts for health insurance claims against the City including judgments and claims, workers' compensation and unemployment compensation.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 364,004	$ 1,060,616	$ 1,060,616	$ 1,060,616	$ 1,063,379
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 23,488,822	$ 23,334,850	$ 23,397,995	$ 23,397,995	$ 25,566,968
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 23,852,826	$ 24,395,466	$ 24,458,611	$ 24,458,611	$ 26,630,347
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ 89,617	$ -	$ 3,215	$ 3,215	$ -
Audit Adjust/Encum	$ (1,708)	$ -	$ -	$ -	$ -
Subtotal	$ 87,909	$ -	$ 3,215	$ 3,215	$ -
Department Total	$ 23,940,735	$ 24,395,466	$ 24,461,826	$ 24,461,826	$ 26,630,347

DIVISION SUMMARY

43330105 HEALTH INSURANCE

MISSION:

Account for and monitor all expenditures related to employee health insurance.

DESCRIPTION:

The Health Insurance Division includes the personnel costs for the City's Benefits Specialist and health claim costs.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 111,269	$ 112,738	$ 112,738	$ 112,738	$ 112,044
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 20,665,094	$ 20,402,677	$ 20,402,677	$ 20,402,677	$ 22,493,795
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 20,776,363	$ 20,515,415	$ 20,515,415	$ 20,515,415	$ 22,605,839
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 20,776,363	$ 20,515,415	$ 20,515,415	$ 20,515,415	$ 22,605,839

DIVISION SUMMARY

43122351 JUDGMENTS AND CLAIMS

MISSION:

Account for and monitor all expenditures related to judgments and claims.

DESCRIPTION:

Established to record all expenditures throughout the fiscal year relating to judgments and claims. A judgment is defined as an amount to be paid or collected by a government as the result of a court decision. Judgments are placed on ad valorem (property) rolls and revenues are transferred from Debt Service Fund to cover claims and expenditures.

Claims are defined in the Governmental Tort Claims Act and are paid administratively or by City Council approval.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 653,035	$ 516,000	$ 516,000	$ 516,000	$ 657,000
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 653,035	$ 516,000	$ 516,000	$ 516,000	$ 657,000
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 653,035	$ 516,000	$ 516,000	$ 516,000	$ 657,000

DIVISION SUMMARY

43330104 RISK MANAGEMENT ADMINISTRATION

MISSION:

To develop, implement and administer insurance and occupational health and safety programs that affect City employees and other assets.

DESCRIPTION:

To develop, implement and administer insurance and occupational health and safety programs that affect City employees and other assets.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 252,735	$ 295,178	$ 295,178	$ 295,178	$ 298,635
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 767,286	$ 903,173	$ 966,318	$ 966,318	$ 903,173
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 1,020,021	$ 1,198,351	$ 1,261,496	$ 1,261,496	$ 1,201,808
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,020,021	$ 1,198,351	$ 1,261,496	$ 1,261,496	$ 1,201,808

DIVISION SUMMARY

43330103 UNEMPLOYMENT COMPENSATION

MISSION:

To account for and monitor all unemployment compensation related expenditures.

DESCRIPTION:

An account established to record all unemployment compensation related expenditures throughout the fiscal year. The expenditures consist of unemployment benefits paid to separated City employees.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 2,431	$ 21,700	$ 21,700	$ 21,700	$ 21,700
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ 500	$ 500	$ 500	$ 500
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 2,431	$ 22,200	$ 22,200	$ 22,200	$ 22,200
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 2,431	$ 22,200	$ 22,200	$ 22,200	$ 22,200

DIVISION SUMMARY

43330102 WORKERS' COMPENSATION

MISSION:

To account for and monitor all workers' compensation related expenditures.

DESCRIPTION:

An account established to record all workers' compensation related expenditures throughout the fiscal year. The expenditures consist of payments on all on-the-job-injuries (OJI) medical treatments, subsequent workers' compensation temporary total disability (TTD) payments and workers' compensation court judgments related to an employee's original OJI injury. Claims are submitted to the Legal Department for review, and if approved, are paid directly by the City.

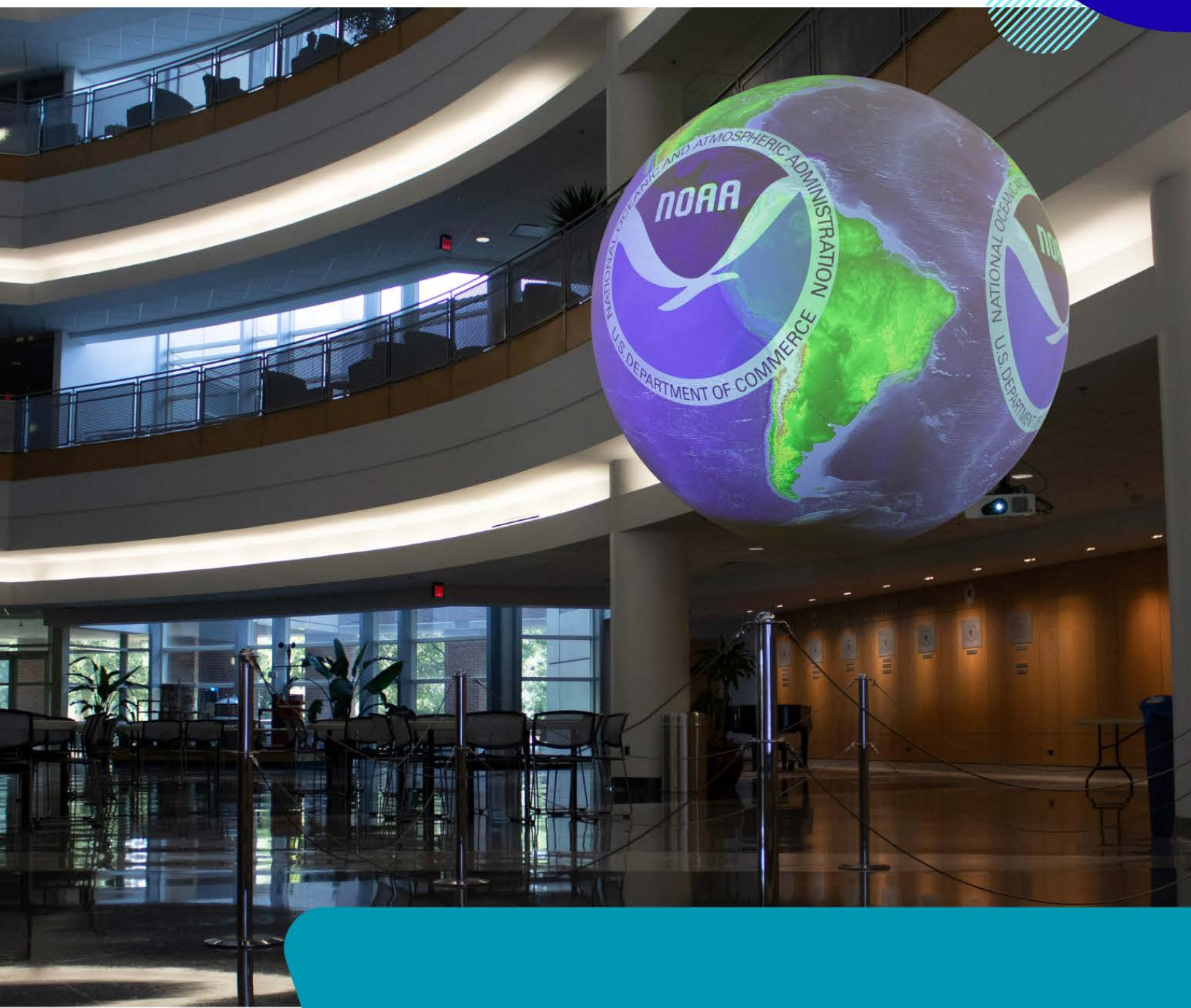
PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 361,504	$ 631,000	$ 631,000	$ 631,000	$ 631,000
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 1,020,598	$ 1,512,500	$ 1,512,500	$ 1,512,500	$ 1,512,500
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 1,382,103	$ 2,143,500	$ 2,143,500	$ 2,143,500	$ 2,143,500
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,382,103	$ 2,143,500	$ 2,143,500	$ 2,143,500	$ 2,143,500

CAPITAL PROJECTS FUNDS



CAPITAL PROJECTS FUNDS

The Capital Projects Fund is established to account for capital projects funded with sales tax revenue. All capital projects, regardless of the source of funding, are identified and tracked in the Capital Improvements Plan document.

FUND SUMMARY

TOTAL CAPITAL PROJECTS FUND (50)

MISSION:

The mission of the Capital Projects Fund is to provide capital needs of the General Fund, supported services in accordance with City goals, policies and strategies as defined in the 2025 Land Use and Transportation Plan and the Five Year Capital Plan. Revenues are derived from the 70% of the second cent sales tax and part of the Room Tax that is dedicated to parks.

DESCRIPTION:

The Capital Improvements Fund is established to account for capital projects funded with sales tax money. Seventy percent (70%) of one cent ($.01) sales tax is set aside for capital improvements and allocated as follows: 5% contingency, 27% capital outlay (primarily used for vehicle replacements, and other general departmental capital equipment needs), 20% street projects, 7% maintenance of facilities, 5% Information Technology Infrastructure, and 36% other General Fund supporting capital projects. See the Capital Improvements Five-Year Plan FYE 27 - FYE 30 for a detailed analysis of Capital Project Fund.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	5	5	5	5	5
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	5	5	5	5	5

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,134,911	$ 1,393,020	$ 1,393,020	$ 1,393,020	$ 1,410,039
Supplies & Materials	$ -		$ -	$ -	$ -
Services & Maintenance	$ 31,473	$ 16,499	$ 85,416	$ 85,416	$ 16,499
Internal Services	$ 7,053	$ 6,783	$ 6,783	$ 6,783	$ 7,146
Capital Equipment	$ 4,233,795	$ 3,428,384	$ 5,226,711	$ 5,226,711	$ 4,728,384
Subtotal	$ 5,407,232	$ 4,844,686	$ 6,711,930	$ 6,711,930	$ 6,162,068
Capital Projects	$ 24,002,977	$ 19,748,766	$ 84,429,640	$ 84,429,640	$ 28,124,768
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ 4,720,502	$ 350,611	$ 4,858,892	$ 4,858,892	$ 239,786
Audit Adjust/Encumb	$ 20,065	$ -	$ -	$ -	$ -
Subtotal	$ 28,743,544	$ 20,099,377	$ 89,288,532	$ 89,288,532	$ 28,364,554
Fund Total	$ 34,150,776	$ 24,944,063	$ 96,000,462	$ 96,000,462	$ 34,526,622

DIVISION SUMMARY

50550411 CAPITAL PROJECTS ENGINEER

MISSION:

The mission of this Division is to account for three (3) Capital Projects Engineers, a Capital Projects Manager, and a Construction Manager whose responsibility is to develop and implement capital projects per the approved five-year capital plan.

DESCRIPTION:

To efficiently account for Capital Projects Engineers.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	5	5	5	5	5
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	5	5	5	5	5

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 1,015,645	$ 1,210,388	$ 1,210,388	$ 1,210,388	$ 1,240,757
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ 499	$ 499	$ 499	$ 499
Internal Services	$ 7,053	$ 6,783	$ 6,783	$ 6,783	$ 7,146
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 1,022,698	$ 1,217,670	$ 1,217,670	$ 1,217,670	$ 1,248,402
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 1,022,698	$ 1,217,670	$ 1,217,670	$ 1,217,670	$ 1,248,402

DIVISION SUMMARY

50120430 CAPITAL PROJECTS / FACILITY MAINTENANCE PERSONNEL

MISSION:

The mission of this Division is to account for the Facility Maintenance Superintendent who manages existing facility and maintenance projects per the approved five-year capital plan.

DESCRIPTION:

To efficiently account for 15% of the Facility Maintenance Supervisor compensation due to Capital Project management. Prior to FYE 25, 85% of these salaries and benefits were paid in this division.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 26,811	$ 25,301	$ 25,301	$ 25,301	$ 26,246
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 26,811	$ 25,301	$ 25,301	$ 25,301	$ 26,246
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 26,811	$ 25,301	$ 25,301	$ 25,301	$ 26,246

DIVISION SUMMARY

50770370 CAPITAL PROJECTS / PARKS PERSONNEL

MISSION:

The mission of this Division is to account for a portion of two (2) Park Planners who manage park related capital projects per the approved five-year capital plan.

DESCRIPTION:

To efficiently account for a portion of Parks personnel related to Capital Project management.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ 92,455	$ 157,331	$ 157,331	$ 157,331	$ 143,036
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 92,455	$ 157,331	$ 157,331	$ 157,331	$ 143,036
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Division Total	$ 92,455	$ 157,331	$ 157,331	$ 157,331	$ 143,036

DIVISION SUMMARY

050 - CAPITAL PROJECTS

MISSION:

To perform capital projects and purchase capital equipment funded by the Capital Fund.

DESCRIPTION:

See Capital Improvements Five-Year Plan FYE 27 - FYE 30 for a detailed analysis of Capital Fund capital projects.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Capital Projects	$ 24,002,977	$ 19,748,766	$ 84,429,640	$ 84,429,640	$ 28,124,768
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 24,002,977	$ 19,748,766	$ 84,429,640	$ 84,429,640	$ 28,124,768
Division Total	$ 24,002,977	$ 19,748,766	$ 84,429,640	$ 84,429,640	$ 28,124,768

FUND SUMMARY

TOTAL NORMAN FORWARD SALES TAX FUND (51)

MISSION:

Norman Forward is designed to improve the quality of life in Norman through renovating, expanding, constructing, and funding projects including multiple recreational facilities, libraries, parks, athletic venues, public art, trails, and swim complexes. Norman Forward also includes traffic improvements and an extension of the existing James Garner Avenue. A citizen-initiated proposal, Norman Forward will enhance the Norman community for generations to come.

DESCRIPTION:

To efficiently receive and monitor the use of revenues received through a 15-year earmarked sales tax dedicated to 12 projects spanning the entire city at an estimated cost of $148 million, with other program expenses at an estimated cost of $55.4 million. Sales tax collections began on January 1, 2016 and will continue for 15 years.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Capital Projects	$ 2,605,928	$ 751,000	$ 8,545,361	$ 8,545,361	$ 671,000
Cost Allocation	$ -	$ -	$ -	$ -	$ -
Debt Service	$ 9,711,558	$ 9,648,688	$ 9,648,688	$ 9,648,688	$ 10,418,993
Interfund Transfers	$ 428,147	$ 444,055	$ 444,055	$ 444,055	$ 460,758
Audit Adjust/Encum.	$ (20,799)	$ -	$ -	$ -	$ -
Subtotal	$ 12,724,834	$ 10,843,743	$ 18,638,104	$ 18,638,104	$ 11,550,751
Division Total	$ 12,724,834	$ 10,843,743	$ 18,638,104	$ 18,638,104	$ 11,550,751

FUND SUMMARY

TOTAL UNIVERSITY NORTH PARK TAX INCREMENT DISTRICT FUND (57)

MISSION:

Established to account for revenue generated from the University North Park Development Tax Increment District.

DESCRIPTION:

To account for the increment of sales and property taxes generated from Tax Increment District Two, University North Park.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ 109,511	$ 569,661	$ 505,268	$ 505,268	$ 148,256
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 109,511	$ 569,661	$ 505,268	$ 505,268	$ 148,256
Capital Projects	$ 5,300,000	$ -	$ 4,777,485	$ 4,777,485	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Audit Adjust/Encum	$ (5)	$ -	$ -	$ -	$ -
Subtotal	$ 5,299,995	$ -	$ 4,777,485	$ 4,777,485	$ -
Fund Total	$ 5,409,506	$ 569,661	$ 5,282,753	$ 5,282,753	$ 148,256

FUND SUMMARY

TOTAL CENTER CITY TAX INCREMENT FINANCE DISTRICT (58)

MISSION:

The Norman Center City Project Plan authorizes the allocation of Tax Increment Finance funds for public improvements projects undertaken by the City within the Center City, Increment District Number Three, project area.

DESCRIPTION:

To account for the increment of taxes generated from Tax Increment District Three, Center City.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Capital Projects	$ 54,980	$ -	$ 324,866	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ -	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Audit Adjust/Encum	$ 4,987	$ -	$ -	$ -	$ -
Subtotal	$ 59,967	$ -	$ 324,866	$ -	$ -
Fund Total	$ 59,967	$ -	$ 324,866	$ -	$ -

FUND SUMMARY

TOTAL ARTERIAL ROADS RECOUPMENT FUND (78)

MISSION:

To provide for the recoupment of costs associated with improvements to arterial roads.

DESCRIPTION:

To account for periodic transfers from the Capital Fund for construction of arterial road improvements, and to account for those costs to be recovered from adjacent property owners.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Audit Adjustments	$ 1,610	$ -	$ -	$ -	$ -
Interfund Transfers	$ -	$ -	$ -	$ -	$ -
Subtotal	$ 1,610	$ -	$ -	$ -	$ -
Fund Total	$ 1,610	$ -	$ -	$ -	$ -

PUBLIC SAFETY SALES TAX FUND
FYE 27 Capital Improvement Projects Budget

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
Bond Funded Expenditures									
15693377	BP0046	Fire Station 5 Relocation	17,000	-	-	-	-	-	-
15695523	BP0029	Emergency Communications Center	1,501,052	-	-	-	-	-	-
Subtotal Bond Expenditures			**$ 1,518,052**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Pay-go Funded Expenditures									
15665143	FT0004	Fire Apparatus Replacement	1,263,384	-	-	-	-	-	-
Subtotal Pay-go Funded Expenditures			**$ 1,263,384**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL PSST FUND 15 Expenditures			**$ 2,781,436**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CDBG FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
21240007	GC0080	Original Townsite Street Improvements B19	171,142	-	-	-	-	-	-
21240011	GC0084	Senior Center Kitchen Rehabilitation	14,179	-	-	-	-	-	-
21240023	GC0091	Senior Center Kitchen Rehab FYE 23	60,000	-	-	-	-	-	-
21240303	GC0094	Affordable Rental Housing - ARPA	1,205,064	-	-	-	-	-	-
21240029	GC0097	FYE 25 Habitat Acquisition	40,000	-	-	-	-	-	-
21240027	GC0098	FYE 25 NHA Land Acquisition	100,000	-	-	-	-	-	-
21240003	GC0099	Zoning Code & Subdivision Update	550,000	-	-	-	-	-	-
21240003	GC0100	Neighborhood Pattern Book	250,000	-	-	-	-	-	-
21240003	GC0101	Parking Study	150,000	-	-	-	-	-	-
21240003	GC0102	Affordable Housing Action Plan	250,000	-	-	-	-	-	-
21240003	GC-	FYE 26 NHA Land Acquisition	100,000	-	-	-	-	-	-
21-	GC-	FYE 26 Habitat Acquisition	40,000	-	-	-	-	-	-
		TOTAL CDBG FUND 21 PROJECTS	**$ 2,930,385**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SPECIAL GRANTS FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
		EXPENDITURES							
22695523	BG0083	Emergency Operations Center ARPA	78,899	-	-	-	-	-	-
22550480	BG0086	City Hall Electric Vehicle Charging Station	6,076	-	-	-	-	-	-
22596688	BG0087	Traffic Management Center PayGo	378,548	-	-	-	-	-	-
22550480	BG0094	Bus Pantograph Charger Infrastucture	1,078,880	-	-	-	-	-	-
22550480	BG0095	Electric CNG Fueling Compressors (2)	786,303	-	-	-	-	-	-
22123645	BG0098	Backup Contigency OP Critical Data	126,981	-	-	-	-	-	-
22590303	BG0260	Northbase Ph2 Vehicle Wash Facility	25,758	-	-	-	-	-	-
22595303	DR0036	Boyd St. Pipeline Replacement	1,364,113	-	-	-	-	-	-
22595303	DR0062	Imhoffe Creek Stabilization	3,225,112	-	-	-	-	-	-
22596666	DR0065	Misty Lake Dam Repair	747,500	-	-	-	-	-	-
	TOTAL SPECIAL REVENUE FUND 22 PROJECTS		**$ 7,818,170**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

ROOM TAX FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
		EXPENDITURES							
23798815	RT0008	12th Avenue Tennis Court Renovation	870	-	-	-	-	-	-
23798814	RT0087	Sooner Theatre Seat Replace & Interiors (matc	39	-	-	-	-	-	-
23796627	RT0090	Historic Museum Parking	4,843	-	-	-	-	-	-
23793364	RT0091	Westwood Tennis Center Improvements	234,560	-	-	-	-	-	-
23794442	RT0092	Westwood Park Masterplan	7,830	-	-	-	-	-	-
		TOTAL ROOM TAX FUND 23 PROJECTS	**$ 248,142**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

PUBLIC TRANSPORTATION FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
EXPENDITURES									
27550277	TR0128	Transit Center Concrete Pavement	197,357	-	-	-	-	-	-
		TOTAL TRANSIT FUND 27 PROJECTS	**$ 197,357**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

WESTWOOD PARK FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
EXPENDITURES									
29793372	PC0029	Westwood Golf Improv - Bentley Donation	48,876	-	-	-	-	-	-
		TOTAL WESTWOOD FUND 29 PROJECTS	**$ 48,876**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

WATER FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
EXPENDITURES									
		WATER DISTRIBUTION SYSTEM							
31-	WA-	Water Line Replacement: Alameda Plaza and Apartments at Shiloh and Glenn	-	150,000	1,500,000	-	-	-	-
31-	WA-	Water Line Replacement: Venture area and Astor area	-	150,000	1,500,000	-	-	-	-
31993360	WA0173	Master Meters Installation	317,962	-	-	-	-	-	-
31993395	WA0201	Backflow Prevention Program	53,215	-	-	-	-	-	-
31993360	WA0239	WL Improvements: Segment D 24" Phase 4	1,318,315	2,000,000	-	-	-	-	-
31996683	WA0242	Water Line Replacement: Robinson- 24th NW to WTP	5,759,751	-	-	-	-	-	-
31999942	WA0337	Asset Management Plan	76,609	-	-	-	-	-	-
31995521	WA0338	Water Line Replacement: Classen/Flood, Highway 9 to Indian Hills	6,252,163	1,500,000	-	-	-	-	-
31996683	WA0339	Water Line Replacement: Sooner Mall	58,217	-	-	-	-	-	-
31993360	WA0348	Corporate Addition Utilities	376,200	-	-	-	-	-	-
31993360	WA0349	Water Line Improvements-Segment B (24th NE: Robinson to Tecumseh)	99,900	-	-	-	-	-	-
31993361	WA0351	Water Meter Automatic Metering Infrastructure (AMI)	1,779,012	-	-	-	-	-	-
31996683	WA0352	WL Replacement Southlake Addition	62,512	-	-	-	-	-	-
31996683	WA0353	Water Line Replacement: Jenkins Replacement	122,246	-	-	-	-	-	-
31995521	WA0363	Water Line Replacement: Fire Hydrant and Valve Replacements	320,150	75,000	75,000	75,000	75,000	75,000	75,000
31993346	WA0371	Crest Place - FY22 Urban SVC WL	104,000	-	-	-	-	-	-
31993346	WA0372	Blessing Court FY22 Urban SVC WL	16,000	-	-	-	-	-	-
31993346	WA0373	Jackson DR - FY22 Urban SVC WL	55,000	-	-	-	-	-	-
31993346	WA0377	Morren Dr - Urban SVC WL	66,000	-	-	-	-	-	-
31996683	WA0379	Water Line Replacement: Danfield -B/w Brookhaven	1,623,019	-	-	-	-	-	-
31993360	WA0380	Water Line Replacement: Tecumseh, 24th Ave NW to Journey Parkway	4,966,632	-	-	-	-	-	-
31993346	WA0381	Urban Service Area Waterlines FY 23	217,153	-	-	-	-	-	-
31993346	WA0383	Urban Service Area Waterlines FY 24	262,000	-	-	-	-	-	-
31996684	WA0384	Lead Service Line Inventory and Replacement	2,614,710	-	-	-	-	-	-
31993388	WA0385	Water Studies for Comp Plan	30,330	-	-	-	-	-	-
31993360	WA0386	42" WL Emergency Repair	40,569	-	-	-	-	-	-
31996683	WA0387	Westwood Estates Water Line Replacement	2,130,000	-	-	-	-	-	-
31996683	WA0388	Carter Water Line Replacement	1,620,000	-	-	-	-	-	-
31996683	WA0389	Royal Oaks Water Line Replacement	2,180,000	-	-	-	-	-	-
31996680	WA0386	WL Replacement - Flood: boyd-robinson	2,500,000	-	-	-	-	-	-
31996681	WA0387	Line maintenance Solar Array	125,000	-	-	-	-	-	-
31996682	WA0388	OTA WL Relocation: 48th NW- 24th NW	1,964,400	-	-	-	-	-	-
31996683	WA0389	WL Imp: W Brooks: S berry-S Wylie	382,130	-	-	-	-	-	-
		Subtotal Water Distribution System Projects	**$ 37,493,196**	**$ 3,875,000**	**$ 3,075,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**
		WATER TOWERS							
	WA-	Water Tower - New SE Tower	-	-	-	-	-	-	-
31993345	WA0182	Water Tower - Lindsey Tower	375,500	-	-	-	-	-	-
31993345	WA0294	Water Tower- Hall Park Tower	-	-	-	-	-	-	-
31993354	WA0364	Water Tower - Boyd Tower	376,500	-	-	-	-	-	-
31993345	WA0382	Water Tower - Robinson Tower	833,081	-	-	-	-	-	-
		Subtotal Water Tower Projects	**$ 1,585,081**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
		WATER WELL IMPROVEMENTS							
31-	WA-	Well 31 Facility Replacement		50,000	-	-	-	-	-
31993395	WA0052	Historic Wells - 1 W Gray	10,000	-	-	-	-	-	-
31993345	WA0212	Water Well: 2015 Water Wells & Lines (paygo)	115,526	-	-	-	-	-	-
31993345	WA0235	Water Well: 2015 Well Field Development (paygo)	141	-	-	-	-	-	-
		Subtotal Water Well and Distribution System Projects	**$ 125,667**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
		WATER TREATMENT PLANT							
31993395	WA-	Update Wate Supply Plan	-	-	-	-	-	-	-
31993395	WA-	Lake Thunderbird Augmentation	-	-	-	-	-	-	-
31-	WA-	WTP Residual Lagoon Improvements	-	200,000	100,000	-	-	-	-
31-	WA-	WTP Filter Media Replacement	-	300,000	2,500,000	-	-	-	-
31993398	WA0214	WTP Well Field Blending	8,212,990	-	-	-	-	-	-
31999939	WA0248	WTP Fiber Expansion	55,000	-	-	-	-	-	-
31999939	WA0249	WTP SCADA Improvements	178,300	50,000	-	-	-	-	-
31999939	WA0291	WTP Improvement Phase 1	38,388	-	-	-	-	-	-
31995521	WA0329	New Building for Line Maintenance (match)	31,412	-	-	-	-	-	-
31993395	WA0359	Corrosion Control Study	175,000	-	-	-	-	-	-
31993395	WA0360	Cyber & Physical Security Assessment (Split 50/50 between 031/032)	113,750	-	-	-	-	-	-
31993395	WA0362	WTP Sludge Disposal Study	100,000	-	-	-	-	-	-
31993395	WA0370	WTP: Solar Array	23,140	-	-	-	-	-	-
31993395	WA0375	WTP Rehab of Clarifiers 1 & 2	400,000	-	-	-	-	-	-
31993395	WA0376	WTP: Filter 1-4 Influent Pipe rehab	80,000	-	-	-	-	-	-
31999939	WA0390	WTP Improvement Phase 2B	3,406,221	-	-	-	-	-	-
		Subtotal WTP Other Projects	**$ 12,814,201**	**$ 550,000**	**$ 2,600,000**	**$ -**	**$ -**	**$ -**	**$ -**
		URBAN SERVICE AREA WATER LINES							
31993346	WA0332	Stinson St: Jenkins Ave to George Ave	78,000	-	-	-	-	-	-
31993346	WA0341	Kiowa Way: Hunting Horse Tr to dead end cul de sac	29,000	-	-	-	-	-	-
31993346	WA0342	W. Brooks St: Berry Rd to Wylie Rd	103,000	-	-	-	-	-	-
		Subtotal Urban Service Area Water Line Projects	**$ 210,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
		HOT SOILS WATER LINE REPAIR PROGRAM							
31993344	WA0346	Crail Dr: 36th Ave NW to Astor Dr	27,980	-	-	-	-	-	-
31993344	WA0347	Buckingham Dr: Brownwood Ln to Bridgeport Rd	50,000	-	-	-	-	-	-
		Subtotal Hot Soils Water Line Repair Program	**$ 77,980**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
		SUBTOTAL PAYGO WATER PROJECTS	**$ 52,306,125**	**$ 4,475,000**	**$ 5,675,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**
		WATER BOND PROJECTS							
31993345	WB0212	2015 Water Wells and Supply Lines (2 MGD)	2,282,267	-	-	-	-	-	-
31999938	WB0292	WTP: Phase 2 Improvements	40,160	-	-	-	-	-	-
31999361	WB0351	WaterMeters, Advance Infrastr-Bond	7,919,821	-	-	-	-	-	-
		Subtotal Bond Expenses for 2006 Water Bond Projects	**$ 10,242,249**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
		TOTAL ALL WATER FUND 31 PROJECTS	**$ 62,548,373**	**$ 4,475,000**	**$ 5,675,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**

WATER RECLAMATION FUNDS
FYE 27 Capital Improvement Projects Budget

Acct No	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
		EXPENDITURES							
32-	WW-	WRF Drying Bed	-	-	-	-	-	-	-
32-	WW-	Misc WRF Improvements	-	-	-	-	-	-	-
32-	WW-	Westside Lift Station Roof	-	-	-	-	-	-	-
32999942	WW0177	WW Conn Fee/Excise Tax Assessment	13,551	-	-	-	-	-	-
32993394	WW0205	WRF Non-Potable Reuse System	46,635	-	-	-	-	-	-
32993394	WW0211	WRF Non-Potable Reuse System Grant	500,000	-	-	-	-	-	-
32990048	WW0317	WRF Re-Use Pilot Study	182,504	-	-	-	-	-	-
32999911	WW0318	WRF Storage Building	822,820	-	-	-	-	-	-
32999911	WW0319	WRF Septage Receiving Station	800	-	-	-	-	-	-
32999911	WW0325	WRF Main Control Building Renovation	3,124,636	-	-	-	-	-	-
32999911	WW0326	Centrifuge Replacement	1,640,474	-	-	-	-	-	-
32995521	WW0329	Line Maintenance Building (match)	4,837	-	-	-	-	-	-
32999911	WW0331	WRF Solar Array	71,628	-	-	-	-	-	-
32999911	WW0332	Aeration Basin Turbo Blower Replacement	2,602,365	-	-	-	-	-	-
32999911	WW0336	Digester 3 Roof Replacement	250,000	-	-	-	-	-	-
32999942	WW0340	WRF Emerging Contaminant Study	499,770	-	-	-	-	-	-
32999911	WW0342	Water Rec Facility Upgrades	1,924,598	-	-	-	-	-	-
32995521	WW0392	Line Maintenance Solar Array	125,000	-	-	-	-	-	-
		TOTAL WATER RECLAMATION FUND 32 PROJECTS	**$ 11,809,618**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SEWER MAINTENANCE FUNDS
FYE 27 Capital Improvement Projects Budget

Acct No	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
		EXPENDITURES							
32-	WW-	Sewer Maintenance Project FYE 27	-	3,250,000	-	-	-	-	-
32-	WW-	Sewer Maintenance Project FYE 28	-	-	-	-	-	-	-
32-	WW-	24 Inch Bishop Creek Interceptor Condition Assessment	-	150,000	-	-	-	-	-
32-	WW-	Manhole Rehabilitation	-	75,000	75,000	75,000	75,000	75,000	375,000
32-	WW-	Sewer Lift Station Rehab	-	100,000	100,000	100,000	100,000	100,000	500,000
32190048	WW0091	Replace Lift Station D Force Main-Phase 2	37,525	-	-	-	-	-	-
32193338	WW0178	SS Aerial Crossing: HWY 9 & OliverWood	25,305	-	-	-	-	-	-
32193338	WW0212	Bishop Creek Aerial Sewer Line Replacement	870,777	-	-	-	-	-	-
32199974	WW0248	SS Emergency Repairs	510,313	-	-	-	-	-	-
32193338	WW0316	Sewer Maint Projects FY18	5,927,002	-	-	-	-	-	-
32193338	WW0321	Sewer Maint Projects FY19	571,756	-	-	-	-	-	-
32193338	WW0334	Sewer Maint Projects FYE 2022	3,420,000	-	-	-	-	-	-
32193338	WW0337	Sewer Maint Projects FYE 2024	4,130,000	-	-	-	-	-	-
32192236	WW0338	Sewer Lift Station Rehab: Sutton Place	15,364	-	-	-	-	-	-
32192236	WW0339	Healthplex Lift Station SCADA Improve	293	-	-	-	-	-	-
32193338	WW0341	Ashton Grove San Sewer Assessment	52,808	-	-	-	-	-	-
32192236	WW0343	Eagle Cliff Lift Station Rehab	100,000	-	-	-	-	-	-
32192236	WW0344	Lift Station D Condition Assessment	75,000	-	-	-	-	-	-
32192236	WW0345	Lift Station Radio Comm Upgrade	250,000	-	-	-	-	-	-
32193338	WW0346	Sewer Maintenance Projects FYE 26	3,000,000	-	-	-	-	-	-
		TOTAL SEWER MAINTENANCE FUND 321 PROJECTS	**$ 18,986,143**	**$ 3,575,000**	**$ 175,000**	**$ 175,000**	**$ 175,000**	**$ 175,000**	**$ 875,000**

NEW DEVELOPMENT EXCISE FUNDS
FYE 27 Capital Improvement Projects Budget

Acct No	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
EXPENDITURES									
32290048	WW0174	Bishop Creek Interceptors	609,700	-	-	-	-	-	-
32290048	WW0179	WW Master Plan	74,005	-	-	-	-	-	-
32290048	WW0308	SE Lift Station Payback	902,000	-	-	-	-	-	-
32290048	WW0328	Brookhaven Creek Interceptors	160,000	-	-	-	-	-	-
32290722	WW0348	Corporation Addition Utilities	276,400	-	-	-	-	-	-
OTAL NEW DEVELOPMENT EXCISE FUND 322 PROJECTS			**$ 2,022,105**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SANITATION FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
		EXPENDITURES							
33999975	SA0005	Transfer Station Renovation	1,913,559	-	-	-	-	-	-
33999975	SA0012	Household Hazardous Waste Facility	89,001	-	-	-	-	-	-
33999975	SA0014	Compost Area Pad Improvements	196,388	-	-	-	-	-	-
33999975	SA0019	Compost Facility Scale House	1,243,329	-	-	-	-	-	-
33999975	SA0021	New Sanitation Facility	17,360	-	-	-	-	-	-
33999975	SA0022	West Norman Recycle Center	68,950	-	-	-	-	-	-
33999975	SA0024	Sanitation Storage Building	650,000	-	-	-	-	-	-
33999975	SA0025	Sanitation Cost of Service Study	40,988	-	-	-	-	-	-
33955944	SA0026	HHW Facility Solar Array	76,762	-	-	-	-	-	-
33999975	SA0027	Transfer Station Solar Array	200,000	-	-	-	-	-	-
33999975	WW0312	WRF Class A Sludge Improvements	43,749	-	-	-	-	-	-
		TOTAL SANITATION FUND 33 PROJECTS	**$ 4,540,086**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CAPITAL FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project	Project Name	FYE 2026 Revised Budget	FYE 27 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
STREET MAINTENANCE (Approximately 20% by Formula)									
50593369	SC-	Alley Repair Program FY 27	-	200,000	200,000	200,000	200,000	200,000	200,000
50593369	SC0725	Alley Repair Program FY 22	9,535	-	-	-	-	-	-
50593369	SC0747	Alley Repair Program FY 24	184,539	-	-	-	-	-	-
50593369	SC0765	Alley Repair Program FY 25	200,000	-	-	-	-	-	-
Asphalt Pavt Maint									
50595511	SC0750	144th Ave NE: Franklin Rd to North End	6,873	-	-	-	-	-	-
50595511	SC0753	60th Ave SE: Post Oak Rd to Etowah Rd	4,460	-	-	-	-	-	-
50595511	SC0754	Infrastructure Data Collection/Testing FYE 24	12,819	-	-	-	-	-	-
50595511	SC0766	36th Ave SE: Lindsey-Alameda	59,927	-	-	-	-	-	-
50595511	SC0768	144th Ave NE: Indian Hills-Bethel	14,559	-	-	-	-	-	-
50595511	SC0769	84th Ave SE: HWY 9	4,435	-	-	-	-	-	-
50595511	SC0770	Citywide Asphalt	140,997	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000
50595511	SC0771	Infrastructure Data Collection/Testing FYE 25	31,471	-	-	-	-	-	-
50595511	SC0778	Citywide Asphalt Maintenance FYE 26	1,518,228	-	-	-	-	-	-
Asphalt Paver Patch									
50596692	SC0648	East Interstate Dr: Main to Robinson	1,509	-	-	-	-	-	-
Concrete Pavement Maintenance									
50590051	SC0630	Concrete Valley Gutter Project FYE 2018	2,863	-	-	-	-	-	-
50590051	SC0654	Concrete Valley Gutter Project FYE 2019	411	-	-	-	-	-	-
50597718	SC0672	Rock Creek: Flood to Stubbeman	105,000	-	-	-	-	-	-
50597718	SC0714	Larsh's Addition	40,000	-	-	-	-	-	-
50597718	SC0718	Universal Heights	40,000	-	-	-	-	-	-
50597718	SC0719	Sherwood Forest	20,500	-	-	-	-	-	-
50590051	SC0726	Concrete Valley Gutter Program	100,000	-	-	-	-	-	-
50597718	SC0737	Reeds Addition (College Ave-Brooks to Cruce St)	77,825	-	-	-	-	-	-
50597718	SC0756	Lakeview Terrace Addition: Stanton Dr	46,485	-	-	-	-	-	-
50597718	SC0757	Floyd Addition: Hoover St	61,452	-	-	-	-	-	-
50597718	SC0761	Misc. Citywide Concrete Repair Locations	28,606	-	-	-	-	-	-
50597718	SC0762	Infrastructure Data Collection/Testing	12,500	-	-	-	-	-	-
50596686	SC0763	Crack Seal FY 24	16,387	-	-	-	-	-	-
50597718	SC0764	Reed Avenue Improvements	537,507	-	-	-	-	-	-
50597718	SC0772	Park Drive: West Main-Symmes	70,000	-	-	-	-	-	-
50597718	SC0773	Wildwood Green Addition	50,000	-	-	-	-	-	-
50597718	SC0774	Parkway Drive: Interstate Dr-26th	75,000	-	-	-	-	-	-
50597718	SC0776	Misc. Citywide Concrete Repair Locations FY 25	127,856	-	-	-	-	-	-
50597718	SC0777	Infrastructure Data Collection/Testing FY 25	12,500	-	-	-	-	-	-
50597718	SC0779	Citywide Concrete Pavement Maintenance	325,000	350,000	350,000	350,000	350,000	350,000	350,000
50596686	SC0780	Crack Seal	750,000	800,000	800,000	800,000	800,000	800,000	800,000
Rural Roads Improvements									
		Subtotal Street Maintenance Projects	**$ 4,689,244**	**$ 3,450,000**	**$ 3,450,000**	**$ 3,450,000**	**$ 3,450,000**	**$ 3,450,000**	**$ 3,450,000**
INFORMATION TECHNOLOGY INFRASTRUCTURE (Approximately 5% by Formula)									
50194557	IT1001	Enterprise Hardware Infrastructure	632,506	550,000	550,000	550,000	550,000	550,000	550,000
50194557	IT1003	Enterprise Software Infrastructure	305,873	350,000	350,000	350,000	350,000	350,000	350,000
50-	IT	Harris Radio Contract	-	527,640	533,995	540,540	292,302	299,246	1,596,461
		Subtotal Information Technology Projects	**$ 938,379**	**$ 1,427,640**	**$ 1,433,995**	**$ 1,440,540**	**$ 1,192,302**	**$ 1,199,246**	**$ 2,496,461**
MAINTENANCE OF EXISTING FACILITIES (Approximately 7% by Formula)									
50-	EF-	Fleet Building Maintenance	-	89,000	25,000	-	-	-	-
50-	EF-	AW Kennel Replacement	-	120,000	120,000	120,000	120,000	120,000	120,000

CAPITAL FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project	Project Name	FYE 2026 Revised Budget	FYE 27 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
50196677	EF0020	Maintenance of Existing Facilities Contingency #	-	-	-	-	-	-	-
50-	EF-	PD Women's Restroom	-	80,000	-	-	-	-	-
50196677	EF0012	Park Parking Lots & Sidewalks Maintenance	110,114	-	-	-	-	-	-
50196677	EF0017	Sports Field Relighting	39,882	-	-	-	-	-	-
50196677	EF0062	Playground component replacement	46,300	30,000	40,000	40,000	40,000	40,000	50,000
50196677	EF0124	Park Sign & Fence Maintenance	32,125	25,000	25,000	25,000	25,000	25,000	25,000
50196677	EF0169	Painting Municipal Complex	1,156	25,000	25,000	25,000	25,000	25,000	-
50196677	EF0173	Recreation Center Interior Renovations	22,172	-	-	-	-	-	-
50196677	EF0180	Fire Administration Remodel	1,549	-	-	-	-	-	-
50196677	EF0187	Park Electrical Services Maintenance	46,638	10,000	10,000	10,000	10,000	10,000	10,000
50196677	EF0193	Sooner Theater Sign and Marquee Repairs	379	-	-	-	-	-	-
50196677	EF0197	Park Shelter,Restroom & Structure Maintenance	50,014	35,000	20,000	20,000	20,000	20,000	20,000
50196677	EF0226	Fire Station 4 - Rehabilitation	1,517	-	-	-	-	-	-
50196677	EF0227	Room in Police Building B	22,500	-	-	-	-	-	-
50196677	EF0230	Fire Station 9 Repairs	37	-	-	-	-	-	-
50696677	EF0231	Station 7 Apparatus Bay Heaters	1,351	-	-	-	-	-	-
50696677	EF0232	Fire Training Center Remodel	1,258	-	-	-	-	-	-
50696677	EF0234	Fire Station 4 Kitchen	2,658	-	-	-	-	-	-
50696677	EF0235	Fire Station 5 Flooring	97	-	-	-	-	-	-
50796677	EF0236	12th Ave Rec Center Improvements	27,958	-	-	-	-	-	-
50796677	EF0237	Westwood Aquatic Annual Maintenance	65,375	50,000	50,000	50,000	50,000	50,000	50,000
50796677	EF0239	Historical House Exterior Paint & Repairs	301	-	-	-	-	-	-
50196677	EF0240	HVAC Automation	3,121	50,000	50,000	50,000	50,000	50,000	-
50696677	EF0241	PD Patol Briefing Room Floor	4,206	-	-	-	-	-	-
50696677	EF0242	PD Training Faciity Updates/HVAC	44,000	-	-	-	-	-	-
50196677	EF0244	Library Furniture Replacement	50,000	-	-	-	-	-	-
50196677	EF0245	City Hall Floors	12,090	-	-	-	-	-	-
50796677	EF0246	Westwood Golf and Tennis Shop	125	-	-	-	-	-	-
50696677	EF0248	Fire Station 8 Driveway	22,764	-	-	-	-	-	-
50196677	EF0249	Library Ceiling Tile	-	-	-	-	-	-	-
50196677	EF0250	PD Restroom Tile	24,500	-	-	-	-	-	-
50196677	EF0251	PD Training Facility Repair	44,000	-	-	-	-	-	-
50196677	EF0252	Fire Station 2 Repairs	70,500	-	-	-	-	-	-
50196677	EF0253	Fire Station 3 Repairs	70,000	-	-	-	-	-	-
50196677	EF0254	Fire Station Overhead Doors	60,334	-	-	-	-	-	-
50196677	EF0255	Building Envelope Waterproofing	30,000	30,000	30,000	30,000	30,000	30,000	-
50595540	EF1002	Building Maintenance - Roofs	127,780	100,000	100,000	100,000	100,000	100,000	-
50595540	EF1003	Building Maintenance - Mechanical/HVAC	301,207	125,000	125,000	125,000	125,000	125,000	-
50595540	EF1004	Building Maintenance - Lighting	3	25,000	25,000	25,000	25,000	25,000	-
50595540	EF1008	Capital Plumbing Replacement	27	30,000	30,000	30,000	30,000	30,000	-
50595540	EF1009	Mold Remediation and Reconstruction	3,553	75,000	-	-	-	-	-
50595540	EF1010	Facility Maintenance Emergency Repairs	114,246	-	-	-	-	-	-
50595540	EF1011	Sports Complex Maintenance	15,000	-	-	-	-	-	-
		Subtotal Maintenance of Existing Facilities	**$ 1,470,836**	**$ 899,000**	**$ 675,000**	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 275,000**

OTHER CAPITAL PROJECTS PAY-AS-YOU-GO

		TRANSPORTATION SYSTEMS WITH STATE AND FEDERAL FUNDING						
50593387	SR0100	Site #7 RckCrk/156NE/168NE	27,975	-	-	-	-	-
50593387	SR0101	Site #9 Post Oak/108E/120E	20,650	-	-	-	-	-
50593387	SR0102	Site #11 RckCrk/168NE/180NE	18,572	-	-	-	-	-
50593387	SR0104	Site #28 72ndNE/Tecumseh	114,268	-	-	-	-	-
50593387	SR0110	Franklin: 26th E-48th E	3,414	-	-	-	-	-

CAPITAL FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project	Project Name	FYE 2026 Revised Budget	FYE 27 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
50593352	TR0042	Hwy 9/Little River Bridge	1,605	-	-	-	-	-	-
50590079	TR0051	12th Ave. NE & Highmeadows Dr.	1,879	-	-	-	-	-	-
50590076	TR0057	Classen Blvd Signals	79,873	-	-	-	-	-	-
50590079	TR0059	Rock Creek: 12th NW & Trailwoods Signal	290,523	-	-	-	-	-	-
50590076	TR0064	Flood Ave & Venture Drive Signal	166,094	-	-	-	-	-	-
50591169	TR0066	Railroad Quiet Zone	14,062	-	-	-	-	-	-
50595535	TR0068	ODOT Audit Adjustments	471,849	100,000	100,000	100,000	100,000	100,000	100,000
50595552	TR0094	Rock Creek: Grandview to 36th NW Widening	491,639	-	-	-	-	-	-
50590076	TR0102	36th Ave NW & Crail Dr Signal	28,252	-	-	-	-	-	-
50595552	TR0106	Cedar Lane: E of 24th SE to 36th SE (PayGo)	30,685	-	-	-	-	-	-
50590076	TR0108	36th Ave NW & Tecumseh Road	133,712	-	-	-	-	-	-
50590076	TR0109	36th NW: Bart Conner to Cascade Blvd Signal Interconnect	46,149	-	-	-	-	-	-
50597712	TR0110	Classen Sidewalks: Boyd to 12th Ave SE	20,572	-	-	-	-	-	-
50596688	TR0111	Constitution Street Multi-Modal Path Extension	23,432	-	-	-	-	-	-
50596688	TR0112	Flood Avenue Multi-Modal Path	4,522	-	-	-	-	-	-
50597712	TR0113	Flood Sidewalk: Gray-Acres	4,168	-	-	-	-	-	-
50596611	TR0114	Tecumseh, Flood and Robinson Wayfinding	486,280	-	-	-	-	-	-
50597712	TR0115	McGee Drive Sidewalk: SH9-Lindsey	1,103	-	-	-	-	-	-
50593357	TR0120	Technology Place street extension	1,138,329	-	-	-	-	-	-
50590689	TR0124	Traffic Management Center	5,939	-	-	-	-	-	-
50596688	TR0125	Hwy9 MultiModal Path 48th-72nd	544,991	-	-	-	-	-	-
50596688	TR0127	Hwy 9 Multi Modal: 72nd-84th SE	323,759	-	-	-	-	-	-
50597712	TR0129	Boyd St Sidewalk/Pedestrian Bridge	764,429	-	-	-	-	-	-
50595552	TR0192	Jenkins: Imhoff-Lindsey Paygo	162,000	-	-	-	-	-	-
50595552	TR0193	Lindsey: 24th SW- Berry	15,270	-	-	-	-	-	-
50594405	TR0419	James Garner: Acres-Duffy Paygo	235,342	-	-	-	-	-	-
		Subtotal Transp w/ Fed'l Funds	**$ 5,671,338**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**
		TRANSPORTATION SYSTEMS WITH ONLY CITY FUNDING							
50593373	CD0001	Community/Neighborhood Improvements	379,099	-	-	-	-	-	-
50593378	SC0659	Driveway Repair Program	28,364	10,000	10,000	10,000	10,000	10,000	10,000
50592206	TC0038	ADA Compliance Audit and Repair	126,846	300,000	300,000	300,000	300,000	300,000	300,000
50593391	TC0047	Regional Transportation Authority	129,848	196,123	-	-	-	-	-
50594407	TC0155	Horizontal Sawcut Program	78,991	40,000	40,000	40,000	40,000	40,000	40,000
50596688	TC0158	Monument Signs	685,600	225,000	225,000	225,000	225,000	225,000	-
50597712	TC0159	Rock Creek & Ward 7 Sidewalks	41,779	-	-	-	-	-	-
5059668	TC0160	Experimental Traffic Devices	546	-	-	-	-	-	-
50590073	TC0230	Traffic Calming	117,166	50,000	50,000	50,000	50,000	50,000	250,000
50593316	TC0238	Sidewalk Accessibility	61,150	45,000	45,000	45,000	45,000	45,000	45,000
50593317	TC0249	Sidewalk Prog Schools & Arterials	115,525	100,000	100,000	100,000	100,000	100,000	100,000
50596687	TC0254	Bridge Maintenance Program	1,354,090	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
50597712	TC0256	Sidewalk: Brooks: Jenkins - Classen	12,885	-	-	-	-	-	-
50591179	TC0262	Sidewalks & Trails	181,536	140,000	140,000	140,000	140,000	140,000	140,000
50594406	TC0270	Street Striping	221,688	100,000	100,000	100,000	100,000	100,000	100,000
50590052	TC0273	Citywide Sidewalk Reconstruction	152,823	125,000	125,000	125,000	125,000	125,000	125,000
50597716	TC0274	Downtown Area Sidewalks & Curbs	63,486	50,000	50,000	50,000	50,000	50,000	50,000
50592206	TC0278	ADA Building & Park Evaluation	1,650	-	-	-	-	-	-
50596688	TC0279	Historical Markers	52,566	30,000	30,000	30,000	30,000	30,000	30,000
50592206	TC0280	Acres Street Inset Parking	18,453	-	-	-	-	-	-
50596688	TC0284	Festival Street Bollards Pilot	106,396	-	-	-	-	-	-
50594405	TC0484	Rock Creek Rd: Queenston-24th NE	74,702	-	-	-	-	-	-
		Subtotal Transp City Funds Only	**$ 4,005,189**	**$ 2,411,123**	**$ 2,215,000**	**$ 2,215,000**	**$ 2,215,000**	**$ 2,215,000**	**$ 2,190,000**

CAPITAL FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project	Project Name	FYE 2026 Revised Budget	FYE 27 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
		BUILDINGS AND GROUNDS							
50195556	BG0047	Access Control System Consolidation/Migrations	1,945	-	-	-	-	-	-
50195556	BG0060	City Fiber Infrastructure Repair & Expansion	188	-	-	-	-	-	-
50195529	BG0070	ERP Replacement Project (2017 Loan)	240,846	-	-	-	-	-	-
50193365	BG0071	Core Network Switches Replace	215,108	-	-	-	-	-	-
50495533	BG0074	GIS Mapping Update	278,850	225,000	-	225,000	-	225,000	225,000
50196644	BG0075	Municipal Complex Reno/Expansion (PayGo)	227,051	-	-	-	-	-	-
50550480	BG0086	City Hall Electric Veh Charging Sta	1,520	-	-	-	-	-	-
50596688	BG0087	Traffic Management Center	74,970	-	-	-	-	-	-
50799943	BG0088	Legacy Trail Lighting	16,183	-	-	-	-	-	-
50193365	BG0091	Imhoff & Oakhurst Property Prep	65,053	-	-	-	-	-	-
50193365	BG0097	AWE ADA Doors	2,378	-	-	-	-	-	-
50193365	BG0099	Homeless Shelter Facility PayGo	216,665	-	-	-	-	-	-
50593388	BG0102	Fire Station Studies	106,944	-	-	-	-	-	-
50593388	BG0164	Comprehensive Land Use Plan	126,958	-	-	-	-	-	-
50593388	BG0165	North Base Feasibility Study	17,336	-	-	-	-	-	-
50593388	BG0252	Transit/Fire Maintenance Facility	9,425	-	-	-	-	-	-
50594908	BG0255	Debt Repayment for Asp Ave Parking Lot Purchase	402	-	-	-	-	-	-
50590078	BG0260	North Base Ph2 Vehicle Wash Facility	72,104	-	-	-	-	-	-
50595534	WS0002	Debris Management Plan	13,359	-	-	-	-	-	-
		Subtotal Buildings and Grounds	**$ 1,687,285**	**$ 225,000**	**$ -**	**$ 225,000**	**$ -**	**$ 225,000**	**$ 225,000**
		PARKS AND RECREATION							
50796674	PC0003	Saxon Community Park Design & Improvements	10,059	-	-	-	-	-	-
50-	PR-	ADA Transition Plan Update	-	105,000	-	-	-	-	-
50799973	PR0013	Park Site Amenities and Furnishings	56,208	60,000	60,000	60,000	60,000	60,000	60,000
50794442	PR0028	Carter/Alameda Stormwater Park	1,234,506	-	-	-	-	-	-
50792218	PR0151	Park Mstr Pln: Eastwood Park	21,063	-	-	-	-	-	-
50792218	PR0153	Park Mstr Pln: NE Lions Park	22,080	-	-	-	-	-	-
50793364	PR0170	Westwood Tennis IT Fiber Network Connection	1,049	-	-	-	-	-	-
50798813	PR0174	NEET Easement Vegetation Replacement	118,469	-	-	-	-	-	-
50799966	PR0212	Tree Program	116,204	45,000	15,000	15,000	15,000	15,000	15,000
		Subtotal Parks & Recreation	**$ 1,579,638**	**$ 210,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**
		STORMWATER DRAINAGE AND STORM SEWER SYSTEMS							
50599966	DR0024	Rowena Dr Drainage Improvements	31,486	-	-	-	-	-	-
50599967	DR0025	Drainage Misc Projects	5,224	1,500,000	1,600,000	1,600,000	1,700,000	1,850,000	1,850,000
50599967	DR0027	Findlay Drive Drainage Improvements	1,355,734	-	-	-	-	-	-
50599967	DR0028	Barton Street Drainage Improvements	79,202	-	-	-	-	-	-
50599906	DR0030	Regis Court Drainage Improvement	20,000	-	-	-	-	-	-
50599967	DR0032	Woodland Ave Pipe Replacement	213,701	-	-	-	-	-	-
50599906	DR0033	Force Account Drainage Misc	27,487	100,000	100,000	125,000	150,000	150,000	150,000
50599967	DR0034	Drainage Rehab	4,147	400,000	400,000	400,000	400,000	400,000	400,000
50599968	DR0036	Boyd St. Pipeline Replacement FY 24	730,450	-	-	-	-	-	-
50599968	DR0037	Summit Hollow Drainage Rehab	151,255	-	-	-	-	-	-
50599968	DR0038	Pipe Lining Service Contract	172,630	-	-	-	-	-	-
50599968	DR0061	Lake Thunderbird Watershed TMDL Compliance	1,229,572	400,000	400,000	400,000	400,000	400,000	400,000
50595531	DR0062	Imhoff Creek Stabilization	2,852,551	-	-	-	-	-	-
50596686	DR0065	Misty Lake Dam Repair	610,512	-	-	-	-	-	-
		Subtotal Drainage	**$ 7,483,951**	**$ 2,400,000**	**$ 2,500,000**	**$ 2,525,000**	**$ 2,650,000**	**$ 2,800,000**	**$ 2,800,000**
		Subtotal Other Paygo Capital Projects	**$ 20,427,401**	**$ 5,346,123**	**$ 4,890,000**	**$ 5,140,000**	**$ 5,040,000**	**$ 5,415,000**	**$ 5,390,000**

CAPITAL FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project	Project Name	FYE 2026 Revised Budget	FYE 27 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
TRANSPORTATION BOND PROJECTS (October 2012 Referendum)									
50595552	BP0189	Lindsey: 24th SW to Berry Rd Widening	6,000	-	-	-	-	-	-
50595552	BP0190	Alameda Street Safety Project	253,591	-	-	-	-	-	-
50595552	BP0191	12th Ave SW: Highway 9 to Cedar Lane Widening	12,110	-	-	-	-	-	-
50595552	BP0192	24th East Widening from Lindsey to Robinson	3,012	-	-	-	-	-	-
50593352	BP0194	Bridge Replacement Main St Local Bridge No 016	78,450	-	-	-	-	-	-
50590079	BP0196	Cedar Lane Rd: 12th Ave SE to 24th Ave SE Widening	15,438	-	-	-	-	-	-
50595552	BP0197	36th Ave NW: Tecumseh to Indian Hills Rd Widening	2,566,507	-	-	-	-	-	-
		Subtotal 2012 GOB Fund 50	**$ 2,935,109**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
STREET MAINTENANCE BOND PROJECTS (April 2021 and April 2026 Referendums)									
50594401		**Urban Asphalt Pavement**							
	BP-	Ubran Asphalt FYE 27	-	1,583,375	1,700,000	1,500,000	2,000,000	2,000,000	-
	BP0618	Parsons Addition	477,930	-	-	-	-	-	-
	BP0619	Sherwood Forest Addition	56,800	-	-	-	-	-	-
	BP0620	Highland Addition	166,000	-	-	-	-	-	-
	BP0621	University Heights Addition	125,990	-	-	-	-	-	-
	BP0622	University Heights Addition	141,600	-	-	-	-	-	-
	BP0667	Astor Dr: Tecumseh to Crail	607,685	-	-	-	-	-	-
	BP0668	Crail Dr: 36th NW-Astor Dr	137,020	-	-	-	-	-	-
	BP0669	Goddard Ave: Flood Ave-2113 Goddard	202,725	-	-	-	-	-	-
	BP0811	Robinson St: Loma Dr-Canterbury	1,900,000	-	-	-	-	-	-
	BP0812	E Interstate Dr:Robinson-Rock Creek	600,000	-	-	-	-	-	-
50593393		**Urban Concrete Pavement**							
	BP-	Urban Concrete Pavement FY 27	-	1,203,036	2,000,000	2,000,000	2,000,000	2,000,000	-
	BP0770	Colonial Estates Addition	72,900	-	-	-	-	-	-
	BP0771	Town & Country Estates Addition	1,152,280	-	-	-	-	-	-
	BP0772	OEC Hemphill Addition	506,078	-	-	-	-	-	-
	BP0773	Brookhaven Addition	72,900	-	-	-	-	-	-
	BP0774	Willow Brook Addition	570,046	-	-	-	-	-	-
	BP0775	Boyd View Addition	114,050	-	-	-	-	-	-
	BP0776	Westwood Estates Addition	414,504	-	-	-	-	-	-
50593376		**Rural Asphalt**							
	BP-	Rural Asphalt FY 27	-	355,000	1,000,000	1,000,000	1,500,000	1,500,000	-
	BP0631	48th Ave NE: Robinson-Alameda	237,600	-	-	-	-	-	-
	BP0632	Robinson St: 48th NW-60th NW	234,405	-	-	-	-	-	-
	BP0633	Robinson St: 72nd NE-84th NE	245,195	-	-	-	-	-	-
	BP0634	Robinson St: 60th NE-72nd NE	242,880	-	-	-	-	-	-
	BP0634	Robinson St: 60thNE/72ndNE FY 25	242,800	-	-	-	-	-	-
50593385		**Urban Reconstruction**							
	BP-	Urban Reconstruction FY 27	-	850,000	2,182,688	1,460,813	1,104,105	1,229,197	-
	BP0521	Willowbrook Addition	800	-	-	-	-	-	-
	BP0541	Ross's Addn	29,977	-	-	-	-	-	-
	BP0542	Willow Brook Addn	217,459	-	-	-	-	-	-
	BP0579	Oakbrook Dr: Pickard-Fairfield	497,000	-	-	-	-	-	-
	BP0580	Pickard Ave: Imhoff-2710 S Pickard	389,693	-	-	-	-	-	-
	BP0635	North Base Ave: Main St-Kansas St	555,900	-	-	-	-	-	-
	BP0777	Sherry Ave: Main St-Holiday St	624,800	-	-	-	-	-	-
	BP0778	Danfield Ln:Danfield Dr-Brookhaven	278,000	-	-	-	-	-	-
50593399		**Preventative Maintenance**							
	BP-	Preventative Maintenance FY 27	-	783,924	1,000,000	1,000,000	1,000,000	1,000,000	-
		Subtotal 2021 Street Maintenance Bond	**$ 11,115,018**	**$ 4,775,335**	**$ 7,882,688**	**$ 6,960,813**	**$ 7,604,105**	**$ 7,729,197**	**$ -**

CAPITAL FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project	Project Name	FYE 2026 Revised Budget	FYE 27 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
TRANSPORTATION BOND PROJECTS (April 2019 Referendum)									
50594019	BP0417	Jenkins Ave - Imhoff Road to Lindsey Street Widening & Reco	1,746,479	-	-	-	-	-	-
50594019	BP0418	Porter Ave Streetscape	386,055	-	-	-	-	-	-
50594019	BP0419	James Garner Ave - Acres to Duffy St Roadway Improvt	4,253,997	-	-	-	-	-	-
50594019	BP0420	Cedar Lane - E of 24th Ave SE to 36th Ave SE Reconst.	5,403,017	-	-	-	-	-	-
50594019	BP0421	Constitution St - Jenkins Ave to Classen Blvd Reconst.	2,311,648	-	-	-	-	-	-
50594019	BP0423	36th SE - Cedar Lane to SH9 Widening and Reconstruction	2,444,740	-	-	-	-	-	-
50594019	BP0424	Gray Street 2-way conversion	1,437,795	-	-	-	-	-	-
50594019	BP0425	36th Ave NW - Indian Hills Rd to City Limits Widening	2,150,824	-	-	-	-	-	-
50594019	BP0426	24th Ave NE - Rock Creek to Tecumseh Widening	1,311,328	1,629,404	-	-	-	-	-
50594019	BP0427	48th Ave NW Phase 1 - Robinson to Rock Creek Widening	2,052,983	400,000	1,229,367	-	-	-	-
50594019	BP0428	Lindsey Street Phase 1 - Elm Ave to Jenkins Ave Widening	793,653	-	-	-	-	-	-
50594019	BP0430	Indian Hills Road and I-35 Matching Funds	2,000,000	-	-	-	-	-	-
50594019	BP0431	48th Ave NW Phase 2 - Rock Creek to Tecumseh Widening	768,261	-	-	-	-	-	-
50594019	BP0432	Lindsey Street Phase 2 - Pickard Ave to Elm Ave Widening	1,153,775	697,266	-	-	-	-	-
50594019	BP0433	Tecumseh - 12th Ave NE to 24th Ave NE Reconst.	962,774	-	-	-	-	-	-
50594019	BP0434	Rock Creek Road - Queenston Ave to 24th Ave NE	589,934	-	-	-	-	-	-
50594019	BP0455	GOB 2019 Project Oversight	669,250	-	-	-	-	-	-
		Subtotal 2019 BOND	**$ 30,436,513**	**$ 2,726,670**	**$ 1,229,367**	**$ -**	**$ -**	**$ -**	**$ -**
BRIDGE MAINTENANCE BOND PROJECTS (October 2023 Referendum)									
50595367	BP-	72nd Avenue NE Bridge Replacement	-	1,000,000	-	3,100,000	-	-	-
50595367	BP0810	24th Ave NE Bridge Recon	455,150	-	-	-	-	-	-
50595367	BP0609	60th Ave NE Bridge	189,516	-	-	-	-	-	-
50595367	BP0610	Lindsey St & Classen Blvd Bridge	332,106	-	-	-	-	-	-
50595367	BP0611	East Post Oak Road Bridge	1,844,898	-	-	-	-	-	-
50595367	BP0612	Main St. Bridge	782,429	-	-	-	-	-	-
50595367	BP0613	Franklin Rd Bridge	4,258,025	500,000	715,000	-	-	-	-
50595367	BP0614	24th Ave NW Bridge	1,738,629	-	-	-	-	-	-
50595367	BP0615	North Porter Bridge	1,389,766	-	-	-	-	-	-
		Subtotal 2023 GO Bond Total	**$ 10,013,747**	**$ 1,500,000**	**$ 715,000**	**$ -**	**$ -**	**$ -**	**$ -**
PERMANENT SHELTER BOND PROJECT (April 2026 Referendum)									
50-	BP-	Permenant Shelter Facility Project	-	8,000,000	-	-	-	-	-
		Subtotal 2026 GO Bond	**$ -**	**$ 8,000,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
		TOTAL CAPITAL FUND 50 PROJECTS' EXPENSES	**$ 82,026,247**	**$ 28,124,768**	**$ 20,276,050**	**$ 17,641,353**	**$ 17,936,407**	**$ 18,443,443**	**$ 11,611,461**

NORMAN FORWARD SALES TAX CAPITAL FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
		EXPENDITURES							
I. Bond Funded									
51796639	NFB001	Griffin Park Remodel	73,131	-	-	-	-	-	-
51795546	NFB002	Indoor Aquatic Facility	44,826	-	-	-	-	-	-
51794442	NFB005	Community Sports Park Development	56,404	-	-	-	-	-	-
51792205	NFB006	Reaves Park Remodel	43,842	-	-	-	-	-	-
51790050	NFB019	Andrews Park Improvements	5,848	-	-	-	-	-	-
		SUBTOTAL BOND FUNDED	**$ 224,051**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
II. Paygo Funded									
051-	NFP	Canadian River Park Development	-	-	-	-	-	-	-
51795500	NFP100	Public Arts Projects	21,000	21,000	-	-	-	-	-
51798830	NFP101	Neighborhood Park Improvements	1,191,272	650,000	600,000	600,000	60,000	100,000	100,000
51798830	NFP104	New Neighborhood Park Development	506,109	-	-	-	-	-	-
51796674	NFP106	Saxon Park Development	1,166,845	-	-	-	-	-	-
51594403	NFP109	James Garner Blvd: Flood to Acres	304,467	-	-	-	-	-	-
51790601	NFP110	Young Family Athletic Center PayGo	2,179,200	-	-	-	-	-	-
51793365	NFP111	New Senior Citizens Center	41,894	-	-	-	-	-	-
		SUBTOTAL PAYGO FUNDED	**$ 5,410,787**	**$ 671,000**	**$ 600,000**	**$ 600,000**	**$ 60,000**	**$ 100,000**	**$ 100,000**
		TOTAL NORMAN FORWARD FUND 51 PROJECTS	**$ 5,634,838**	**$ 671,000**	**$ 600,000**	**$ 600,000**	**$ 60,000**	**$ 100,000**	**$ 100,000**

PARK LAND AND DEVELOPMENT FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
		EXPENDITURES							
		COMMUNITY PARKS							
52794442	PC0018	Sports Complex Bleachers	474	-	-	-	-	-	-
52795518	PC0022	Legacy Pk Foundation Strm Damg Repair	22,020	-	-	-	-	-	-
52792205	PC0024	Reaves Park Restroom Building	253,826	-	-	-	-	-	-
52792205	PC0027	Reaves Park Maintenance Building	300,000	-	-	-	-	-	-
		Subtotal Community Parks	**$ 576,320**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
		NEIGHBORHOOD PARKS							
52770342	PR0129	The Links Park Improvements	25,000	-	-	-	-	-	-
52793067	PR0171	Summit Lakes Park Improv	7,325	-	-	-	-	-	-
		Subtotal Neighborhood Parks	**$ 32,325**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
		TOTAL PARK DEVELOPMENT FUND 52 PROJECTS	**$ 608,645**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

UNIVERSITY NORTH PARK TAX INCREMENT DISTRICT FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
EXPENDITURES									
57595512	UT0008	Economic Development	254,311	-	-	-	-	-	-
57595552	UT0011	Robinson Street West of I-35 (MATCH Fund 50)	678	-	-	-	-	-	-
57595552	UT0015	24th & Flood at Tecumseh Intersection	2,452,525	-	-	-	-	-	-
57796601	UT0017	Recreation Facility	2,069,971	-	-	-	-	-	-
TOTAL UNIVERSITY NORTH PARK TIF FUND 57 PROJECTS			**$ 4,777,485**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CENTER CITY TIF FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
		EXPENDITURES							
58593369	TC0287	Center City Alleys 2025	191,066	-	-	-	-	-	-
58593388	BG0089	CC TIF Urban Design/ Implementation Plan	133,800	-	-	-	-	-	-
		TOTAL CENTER CITY TIF FUND 58 PROJECTS	**$ 324,866**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

ARTERIAL ROAD RECOUPMENT FUND
FYE 27 Capital Improvement Projects Budget

Acct No	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
EXPENDITURES									
78599964	AR	TBD	-	-	-	-	-	-	-
78595517	AR	TBD	-	-	-	-	-	-	-
TOTAL ARTERIAL ROAD RECOUPMENT FUND 78 PROJECTS			**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

OUTSTANDING DEBT

OUTSTANDING DEBT

This section includes all outstanding debt related to the General Fund and the Enterprise Funds.

The General Debt Service Fund is established to account for the receipt of monies collected for the payment of general obligation debt and the receipt of monies for the reimbursement of claims and judgments that the City has been ordered to pay.

Schedules for debt service payments made by Enterprise Funds are also included.

FUND SUMMARY

TOTAL GENERAL DEBT SERVICE FUNDS (60)

MISSION:

The Debt Service Fund accounts for the accumulation of financial resources for the payment of interest and principal on the general long-term debt of the City, other than debt service payments made by enterprise funds.

DESCRIPTION:

Account for and monitor tax levies and other financial resources for the payment of interest and principal on the general long-term debt of the City of Norman.

PERSONNEL:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Full-time Positions	0	0	0	0	0
Part-time Positions	0	0	0	0	0
Total Budgeted Positions	0	0	0	0	0

EXPENDITURES:

	FYE 25 ACTUAL	FYE 26 ORIGINAL	FYE 26 REVISED	FYE 26 ESTIMATED	FYE 27 PROPOSED
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -
Supplies & Materials	$ -	$ -	$ -	$ -	$ -
Services & Maintenance	$ -	$ -	$ -	$ -	$ -
Internal Services	$ -	$ -	$ -	$ -	$ -
Capital Equipment	$ -	$ -	$ -	$ -	$ -
Subtotal	$ -	$ -	$ -	$ -	$ -
Capital Projects	$ -	$ -	$ -	$ -	$ -
Cost Allocations	$ -	$ -	$ -	$ -	$ -
Debt Service	$ 16,213,595	$ 16,272,232	$ 16,272,232	$ 16,272,232	$ 12,557,653
Interfund Transfers	$ 688,358	$ 500,000	$ 516,000	$ 516,000	$ 657,000
Audit Adjust/Encum	$ 10,979	$ -	$ -	$ -	$ -
Subtotal	$ 16,912,932	$ 16,772,232	$ 16,788,232	$ 16,788,232	$ 13,214,653
Fund Total	$ 16,912,932	$ 16,772,232	$ 16,788,232	$ 16,788,232	$ 13,214,653

2012D GENERAL OBLIGATION BONDS
60930149

Name: Combined Purpose: For various street improvements
Issuer: City of Norman
Trustee: J.P. Morgan Chase
Amount: $20,050,000
Interest: 2.375% to 3%
Dated: December 1, 2012
Retired: December 1, 2032
Source of Funds Property Tax (mill levy)

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2012-2013	0	0	0	0	20,050,000
2013-2014	20,050,000	0	722,241	722,241	20,050,000
2014-2015	20,050,000	1,055,000	465,669	1,520,669	18,995,000
2015-2016	18,995,000	1,055,000	434,019	1,489,019	17,940,000
2016-2017	17,940,000	1,055,000	402,369	1,457,369	16,885,000
2017-2018	16,885,000	1,055,000	375,994	1,430,994	15,830,000
2018-2019	15,830,000	1,055,000	354,894	1,409,894	14,775,000
2019-2020	14,775,000	1,055,000	333,794	1,388,794	13,720,000
2020-2021	13,720,000	1,055,000	312,694	1,367,694	12,665,000
2021-2022	12,665,000	1,055,000	291,594	1,346,594	11,610,000
2022-2023	11,610,000	1,055,000	270,494	1,325,494	10,555,000
2023-2024	10,555,000	1,055,000	249,394	1,304,394	9,500,000
2024-2025	9,500,000	1,055,000	228,294	1,283,294	8,445,000
2025-2026	8,445,000	1,055,000	205,875	1,260,875	7,390,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	7,390,000	1,055,000	181,478	1,236,478	6,335,000
2047-2028	6,335,000	1,055,000	156,422	1,211,422	5,280,000
2028-2029	5,280,000	1,055,000	130,706	1,185,706	4,225,000
2029-2030	4,225,000	1,055,000	104,330	1,159,330	3,170,000
2030-2031	3,170,000	1,055,000	77,296	1,132,296	2,115,000
2031-2032	2,115,000	1,055,000	47,624	1,102,624	1,060,000
2032-2033	1,060,000	1,060,000	15,900	1,075,900	0
		20,050,000	5,361,081	25,411,081	

2015 GENERAL OBLIGATION BONDS
60930149

Name: Combined Purpose
Issuer: City of Norman
Trustee: BancFirst
Amount: $22,525,000
Interest: .75% - 3.7% - estimated
Dated: April, 2015
Retired: June 1, 2035
Source of Funds: Property Tax (mill levy)

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2015-2016	0	0	610,304	610,304	22,525,000
2016-2017	22,525,000	1,185,000	610,304	1,795,304	21,340,000
2017-2018	21,340,000	1,185,000	609,711	1,794,711	20,155,000
2018-2019	20,155,000	1,185,000	609,119	1,794,119	18,970,000
2019-2020	18,970,000	1,185,000	608,526	1,793,526	17,785,000
2020-2021	17,785,000	1,185,000	572,976	1,757,976	16,600,000
2021-2022	16,600,000	1,185,000	549,276	1,734,276	15,415,000
2022-2023	15,415,000	1,185,000	501,876	1,686,876	14,230,000
2023-2024	14,230,000	1,185,000	454,476	1,639,476	13,045,000
2024-2025	13,045,000	1,185,000	407,076	1,592,076	11,860,000
2025-2026	11,860,000	1,185,000	359,676	1,544,676	10,675,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	10,675,000	1,185,000	328,570	1,513,570	9,490,000
2047-2028	9,490,000	1,185,000	293,020	1,478,020	8,305,000
2028-2029	8,305,000	1,185,000	257,470	1,442,470	7,120,000
2029-2030	7,120,000	1,185,000	221,920	1,406,920	5,935,000
2030-2031	5,935,000	1,185,000	186,370	1,371,370	4,750,000
2031-2032	4,750,000	1,185,000	150,820	1,335,820	3,565,000
2032-2033	3,565,000	1,185,000	114,085	1,299,085	2,380,000
2033-2034	2,380,000	1,185,000	76,758	1,261,758	1,195,000
2034-2035	1,195,000	1,195,000	38,838	1,233,838	0
		22,525,000	7,561,171	30,086,171	

2016A GENERAL OBLIGATION REFUNDING BONDS
60930149

Name: Refunding
Issuer: City of Norman
Trustee: BancFirst
Amount: $7,775,000
Interest: 4.0 to 5.0%
Dated: June 1, 2016
Retired: June 1, 2027
Source of Funds Property Tax (mill levy)

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2016-2017	7,775,000	740,000	357,600	1,097,600	7,035,000
2017-2018	7,035,000	770,000	320,600	1,090,600	6,265,000
2018-2019	6,265,000	780,000	282,100	1,062,100	5,485,000
2019-2020	5,485,000	785,000	243,100	1,028,100	4,700,000
2020-2021	4,700,000	790,000	203,850	993,850	3,910,000
2021-2022	3,910,000	795,000	164,350	959,350	3,115,000
2022-2023	3,115,000	795,000	124,600	919,600	2,320,000
2023-2024	2,320,000	795,000	92,800	887,800	1,525,000
2024-2025	1,525,000	790,000	61,000	851,000	735,000
2025-2026	735,000	370,000	29,400	399,400	365,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	365,000	365,000	14,600	379,600	0
		7,775,000	1,894,000	9,669,000	

2019B GENERAL OBLIGATION REFUNDING BONDS
60930149

Name: Combined Purpose: For various street improvements
Issuer: City of Norman
Trustee: BancFirst
Amount: $20,000,000
Interest: 2.0 to 3.0%
Dated: June 1, 2019
Retired: June 1, 2039
Source of Funds: Property Tax (mill levy)

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2019-2020	0	0	544,875	544,875	20,000,000
2020-2021	20,000,000	1,050,000	544,875	1,594,875	18,950,000
2021-2022	18,950,000	1,050,000	523,875	1,573,875	17,900,000
2022-2023	17,900,000	1,050,000	502,875	1,552,875	16,850,000
2023-2024	16,850,000	1,050,000	481,875	1,531,875	15,800,000
2024-2025	15,800,000	1,050,000	460,875	1,510,875	14,750,000
2025-2026	14,750,000	1,050,000	429,375	1,479,375	13,700,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	13,700,000	1,050,000	397,875	1,447,875	12,650,000
2047-2028	12,650,000	1,050,000	366,375	1,416,375	11,600,000
2028-2029	11,600,000	1,050,000	334,875	1,384,875	10,550,000
2029-2030	10,550,000	1,050,000	303,375	1,353,375	9,500,000
2030-2031	9,500,000	1,050,000	279,750	1,329,750	8,450,000
2031-2032	8,450,000	1,050,000	253,500	1,303,500	7,400,000
2032-2033	7,400,000	1,050,000	222,000	1,272,000	6,350,000
2033-2034	6,350,000	1,050,000	190,500	1,240,500	5,300,000
2034-2035	5,300,000	1,050,000	159,000	1,209,000	4,250,000
2035-2036	4,250,000	1,050,000	127,500	1,177,500	3,200,000
2036-2037	3,200,000	1,050,000	96,000	1,146,000	2,150,000
2037-2038	2,150,000	1,050,000	64,500	1,114,500	1,100,000
2038-2039	1,100,000	1,100,000	33,000	1,133,000	0
		20,000,000	6,316,875	26,316,875	

2020A GENERAL OBLIGATION BONDS
60930149

Name: Combined Purpose: For municipal complex improvements
Issuer: City of Norman
Trustee: BancFirst
Amount: $11,250,000
Interest: 2.0 to 2.13%
Dated: August 1, 2020
Retired: August 1, 2040
Source of Funds Property Tax (mill levy)

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2020-2021	0	0	0	0	11,250,000
2021-2022	11,250,000	0	347,532	347,532	11,250,000
2022-2023	11,250,000	590,000	225,788	815,788	10,660,000
2023-2024	10,660,000	590,000	213,988	803,988	10,070,000
2024-2025	10,070,000	590,000	202,188	792,188	9,480,000
2025-2026	9,480,000	590,000	190,388	780,388	8,890,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	8,890,000	590,000	175,638	765,638	8,300,000
2047-2028	8,300,000	590,000	160,888	750,888	7,710,000
2028-2029	7,710,000	590,000	149,088	739,088	7,120,000
2029-2030	7,120,000	590,000	137,288	727,288	6,530,000
2030-2031	6,530,000	590,000	125,488	715,488	5,940,000
2031-2032	5,940,000	590,000	113,687	703,687	5,350,000
2032-2033	5,350,000	590,000	101,887	691,887	4,760,000
2033-2034	4,760,000	590,000	90,087	680,087	4,170,000
2034-2035	4,170,000	590,000	78,287	668,287	3,580,000
2035-2036	3,580,000	590,000	66,487	656,487	2,990,000
2036-2037	2,990,000	590,000	54,687	644,687	2,400,000
2037-2038	2,400,000	590,000	42,887	632,887	1,810,000
2038-2039	1,810,000	590,000	31,087	621,087	1,220,000
2039-2040	1,220,000	590,000	19,287	609,287	630,000
2040-2041	630,000	630,000	6,693	636,693	0
		11,250,000	2,533,350	13,783,350	

2023A GENERAL OBLIGATION BONDS
60930149

Name: Combined Purpose: For various street improvements
Issuer: City of Norman
Trustee: BancFirst
Amount: $26,000,000
Interest: 3.0 to 4.00%
Dated: May 1, 2023
Retired: May 1, 2043
Source of Funds: Property Tax (mill levy)

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2023-2024	26,000,000	0	903,500	903,500	26,000,000
2024-2025	26,000,000	1,365,000	903,500	2,268,500	24,635,000
2025-2026	24,635,000	1,365,000	862,550	2,227,550	23,270,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	23,270,000	1,365,000	821,600	2,186,600	21,905,000
2047-2028	21,905,000	1,365,000	780,650	2,145,650	20,540,000
2028-2029	20,540,000	1,365,000	739,700	2,104,700	19,175,000
2029-2030	19,175,000	1,365,000	698,750	2,063,750	17,810,000
2030-2031	17,810,000	1,365,000	657,800	2,022,800	16,445,000
2031-2032	16,445,000	1,365,000	616,850	1,981,850	15,080,000
2032-2033	15,080,000	1,365,000	575,900	1,940,900	13,715,000
2033-2034	13,715,000	1,365,000	534,950	1,899,950	12,350,000
2034-2035	12,350,000	1,365,000	494,000	1,859,000	10,985,000
2035-2036	10,985,000	1,365,000	439,400	1,804,400	9,620,000
2036-2037	9,620,000	1,365,000	384,800	1,749,800	8,255,000
2037-2038	8,255,000	1,365,000	330,200	1,695,200	6,890,000
2038-2039	6,890,000	1,365,000	275,600	1,640,600	5,525,000
2039-2040	5,525,000	1,365,000	221,000	1,586,000	4,160,000
2040-2041	4,160,000	1,365,000	166,400	1,531,400	2,795,000
2041-2042	2,795,000	1,365,000	111,800	1,476,800	1,430,000
2042-2043	1,430,000	1,430,000	57,200	1,487,200	0
		26,000,000	10,576,150	36,576,150	

2023B GENERAL OBLIGATION BONDS
60930149

Name: Combined Purpose: For various street improvements
Issuer: City of Norman
Trustee: BancFirst
Amount: $13,500,000
Interest: 3.0 to 4.00%
Dated: May 1, 2023
Retired: May 1, 2028
Source of Funds Property Tax (mill levy)

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2023-2024	13,500,000	0	438,750	438,750	13,500,000
2024-2025	13,500,000	3,375,000	438,750	3,813,750	10,125,000
2025-2026	10,125,000	3,375,000	337,500	3,712,500	6,750,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	6,750,000	3,375,000	236,250	3,611,250	3,375,000
2047-2028	3,375,000	3,375,000	135,000	3,510,000	0
		13,500,000	1,586,250	15,086,250	

2024A GENERAL OBLIGATION BONDS
60930149

Name: Combined Purpose: Constructing, reconstructing, repairing, improving and rehabilitation bridges
Issuer: City of Norman
Trustee: BancFirst
Amount: $16,000,000
Interest: ?.0 to ?.??%
Dated: April 1, 2024
Retired: April 1, 2044
Source of Funds Property Tax (mill levy)

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2024-2025	16,000,000	840,000	0	840,000	15,160,000
2025-2026	15,160,000	840,000	0	840,000	14,320,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	14,320,000	840,000	0	840,000	13,480,000
2047-2028	13,480,000	840,000	0	840,000	12,640,000
2028-2029	12,640,000	840,000	0	840,000	11,800,000
2029-2030	11,800,000	840,000	0	840,000	10,960,000
2030-2031	10,960,000	840,000	0	840,000	10,120,000
2031-2032	10,120,000	840,000	0	840,000	9,280,000
2032-2033	9,280,000	840,000	0	840,000	8,440,000
2033-2034	8,440,000	840,000	0	840,000	7,600,000
2034-2035	7,600,000	840,000	0	840,000	6,760,000
2035-2036	6,760,000	840,000	0	840,000	5,920,000
2036-2037	5,920,000	840,000	0	840,000	5,080,000
2037-2038	5,080,000	840,000	0	840,000	4,240,000
2038-2039	4,240,000	840,000	0	840,000	3,400,000
2039-2040	3,400,000	840,000	0	840,000	2,560,000
2040-2041	2,560,000	840,000	0	840,000	1,720,000
2041-2042	1,720,000	840,000	0	840,000	880,000
2042-2043	880,000	880,000	0	880,000	0
		16,000,000	0	16,000,000	

2015 NORMAN MUNICIPAL AUTHORITY BONDS
15930149

Name: Combined Purpose
Issuer: Norman Municipal Authority
Trustee: BancFirst
Amount: $22,825,000
Interest: 2.330%
Dated: March 24, 2015
Retired: March 1, 2027
Source of Funds $.50 Public Safety Sales Taxes

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2015-2016	0	0	497,845	497,845	22,825,000
2016-2017	22,825,000	1,810,000	521,338	2,331,338	21,015,000
2017-2018	21,015,000	1,865,000	478,873	2,343,873	19,150,000
2018-2019	19,150,000	1,915,000	435,128	2,350,128	17,235,000
2019-2020	17,235,000	1,965,000	390,217	2,355,217	15,270,000
2020-2021	15,270,000	2,015,000	344,141	2,359,141	13,255,000
2021-2022	13,255,000	2,070,000	296,842	2,366,842	11,185,000
2022-2023	11,185,000	2,120,000	248,320	2,368,320	9,065,000
2023-2024	9,065,000	2,180,000	198,574	2,378,574	6,885,000
2024-2025	6,885,000	2,235,000	147,489	2,382,489	4,650,000
2025-2026	4,650,000	2,295,000	95,064	2,390,064	2,355,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	2,355,000	2,355,000	41,240	2,396,240	0
		22,825,000	3,695,071	26,520,071	

2015B NORMAN MUNICIPAL AUTHORITY BONDS
51930149

Name: Combined Purpose
Issuer: Norman Municipal Authority
Trustee: BancFirst
Amount: $43,160,000
Interest: 2.980%
Dated: December 17, 2015
Retired: January 1, 2029
Source of Funds $.50 Norman Forward Sales Taxes

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2016-2017	43,160,000	500,000	1,336,186	1,836,186	42,660,000
2017-2018	42,660,000	1,000,000	1,263,818	2,263,818	41,660,000
2018-2019	41,660,000	1,000,000	1,234,018	2,234,018	40,660,000
2019-2020	40,660,000	1,400,000	1,204,218	2,604,218	39,260,000
2020-2021	39,260,000	2,000,000	1,155,048	3,155,048	37,260,000
2021-2022	37,260,000	2,000,000	1,095,448	3,095,448	35,260,000
2022-2023	35,260,000	2,965,000	1,035,848	4,000,848	32,295,000
2023-2024	32,295,000	4,315,000	933,113	5,248,113	27,980,000
2024-2025	27,980,000	5,185,000	798,789	5,983,789	22,795,000
2025-2026	22,795,000	5,550,000	636,826	6,186,826	17,245,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	17,245,000	5,700,000	473,671	6,173,671	11,545,000
2027-2028	11,545,000	5,845,000	299,341	6,144,341	5,700,000
2028-2029	5,700,000	5,700,000	127,394	5,827,394	0
		43,160,000	11,593,718	54,753,718	

2017 NORMAN MUNICIPAL AUTHORITY BONDS
51930149

Name: Combined Purpose
Issuer: Norman Municipal Authority
Trustee: BancFirst
Amount: $30,950,000
Interest: 2.980%
Dated: June 27, 2017
Retired: July 1, 2030
Source of Funds $.50 Norman Forward Sales Taxes

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2017-2018	30,950,000	400,000	379,653	779,653	30,550,000
2018-2019	30,550,000	800,000	728,400	1,528,400	29,750,000
2019-2020	29,750,000	800,000	709,200	1,509,200	28,950,000
2020-2021	28,950,000	1,000,000	688,800	1,688,800	27,950,000
2021-2022	27,950,000	1,500,000	664,800	2,164,800	26,450,000
2022-2023	26,450,000	2,000,000	622,800	2,622,800	24,450,000
2023-2024	24,450,000	2,000,000	574,800	2,574,800	22,450,000
2024-2025	22,450,000	2,000,000	526,800	2,526,800	20,450,000
2025-2026	20,450,000	2,000,000	478,800	2,478,800	18,450,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	18,450,000	2,800,000	426,000	3,226,000	15,650,000
2027-2028	15,650,000	3,100,000	358,800	3,458,800	12,550,000
2028-2029	12,550,000	3,700,000	280,800	3,980,800	8,850,000
2029-2030	8,850,000	5,400,000	188,400	5,588,400	3,450,000
2030-2031	3,450,000	3,450,000	41,400	3,491,400	0
		30,950,000	6,669,453	37,619,453	

2020 NORMAN MUNICIPAL AUTHORITY BONDS
51930149

Name: Combined Purpose
Issuer: Norman Municipal Authority
Trustee: BancFirst
Amount: $22,250,000
Interest: 2.290%
Dated: January 1, 2021
Retired: July 1, 2031
Source of Funds $.50 Norman Forward Sales Taxes

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2021-2022	22,250,000	1,800,000	519,035	2,319,035	20,450,000
2022-2023	20,450,000	1,750,000	458,000	2,208,000	18,700,000
2023-2024	18,700,000	1,350,000	418,498	1,768,498	17,350,000
2024-2025	17,350,000	800,000	391,590	1,191,590	16,550,000
2025-2026	16,550,000	600,000	375,560	975,560	15,950,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	15,950,000	650,000	361,820	1,011,820	15,300,000
2027-2028	15,300,000	900,000	344,645	1,244,645	14,400,000
2028-2029	14,400,000	1,000,000	325,180	1,325,180	13,400,000
2029-2030	13,400,000	4,500,000	275,945	4,775,945	8,900,000
2030-2031	8,900,000	6,800,000	183,200	6,983,200	2,100,000
2031-2032	2,100,000	2,100,000	24,045	2,124,045	0
		22,250,000	3,677,518	25,927,518	

2021 NORMAN MUNICIPAL AUTHORITY BONDS
23930149

Name: Hotel/Motel Tax Revenue Note, Taxable Series 2021
Issuer: Norman Municipal Authority
Trustee: BancFirst
Amount: $3,882,000
Interest: 1.890%
Dated: September 14, 2021
Retired: September 1, 2031
Source of Funds Hotel/Motel taxes

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2021-2022	3,882,000	149,000	34,036	183,036	3,733,000
2022-2023	3,733,000	358,000	68,872	426,872	3,375,000
2023-2024	3,375,000	365,000	62,078	427,078	3,010,000
2024-2025	3,010,000	373,000	55,141	428,141	2,637,000
2025-2026	2,637,000	381,000	48,053	429,053	2,256,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	2,256,000	390,000	40,805	430,805	1,866,000
2027-2028	1,866,000	399,000	33,396	432,396	1,467,000
2028-2029	1,467,000	407,000	25,817	432,817	1,060,000
2029-2030	1,060,000	417,000	18,077	435,077	643,000
2030-2031	643,000	427,000	10,149	437,149	216,000
2031-2032	216,000	216,000	2,042	218,042	0
		3,882,000	398,466	4,280,466	

2015 NORMAN UTILITIES AUTHORITY
31930149 & 32930149

Name: Norman Utilities Authority Refunding
Issuer: Norman Utilities Authority
Trustee: BancFirst
Amount: $17,505,000
Interest: 2.130%
Dated: March 10, 2015
Retired: November 1, 2026
Source of Funds Revenue Generated from NUA

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2014-2015	0	0	52,822	52,822	17,505,000
2015-2016	17,505,000	2,430,000	358,852	2,788,852	15,075,000
2016-2017	15,075,000	1,835,000	309,223	2,144,223	13,240,000
2017-2018	13,240,000	1,445,000	274,398	1,719,398	11,795,000
2018-2019	11,795,000	1,480,000	243,406	1,723,406	10,315,000
2019-2020	10,315,000	1,390,000	211,722	1,601,722	8,925,000
2020-2021	8,925,000	1,285,000	183,340	1,468,340	7,640,000
2021-2022	7,640,000	1,320,000	155,810	1,475,810	6,320,000
2022-2023	6,320,000	1,350,000	127,533	1,477,533	4,970,000
2023-2024	4,970,000	1,375,000	98,618	1,473,618	3,595,000
2024-2025	3,595,000	1,415,000	69,118	1,484,118	2,180,000
2025-2026	2,180,000	1,450,000	38,818	1,488,818	730,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	730,000	730,000	7,775	737,775	0
		17,505,000	2,131,435	19,636,435	

2009 NORMAN UTILITIES AUTHORITY
32230149

Name: Norman Utilities Authority Clean Water SRF Note
Issuer: Norman Utilities Authority
Trustee: BancFirst
Amount: $4,964,024
Interest: 2.910%
Dated: September 15, 2011
Retired: March 15, 2031
Source of Funds: Sewer Fees

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2013-2014	4,964,024	212,595	102,676	315,271	4,751,429
2014-2015	4,751,429	218,913	138,607	357,520	4,532,516
2015-2016	4,532,516	225,063	132,457	357,520	4,307,453
2016-2017	4,307,453	232,109	125,411	357,520	4,075,344
2017-2018	4,075,344	239,007	118,513	357,520	3,836,337
2018-2019	3,836,337	246,111	111,409	357,520	3,590,226
2019-2020	3,590,226	253,146	100,905	354,051	3,337,080
2020-2021	3,337,080	260,950	89,635	350,585	3,076,130
2021-2022	3,076,130	268,706	81,879	350,585	2,807,424
2022-2023	2,807,424	276,693	73,892	350,585	2,530,731
2023-2024	2,530,731	284,723	65,862	350,585	2,246,008
2024-2025	2,246,008	293,379	57,206	350,585	1,952,629
2025-2026	1,952,629	302,098	48,487	350,585	1,650,531

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	1,650,531	311,078	39,507	350,585	1,339,453
2027-2028	1,339,453	320,228	30,257	350,485	1,019,225
2028-2029	1,019,225	329,841	20,744	350,585	689,384
2029-2030	689,384	339,645	10,940	350,585	349,739
2030-2031	349,739	349,739	846	350,585	0
		4,964,024	1,349,233	6,313,257	

2014 NORMAN UTILITIES AUTHORITY - CONSTRUCTION
32930149 & 32230149

Name: Norman Utilities Authority Series 2014 Clean Water SRF Loan
Issuer: Norman Utilities Authority
Trustee: BancFirst
Amount: $50,300,000
Interest: 1.75% plus .5% admin fee
Dated: March 10, 2015
Retired: November 1, 2026
Source of Funds Revenue Generated from NUA

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2014-2015	12,575,000	1,410,000	19,372	1,429,372	11,165,000
2015-2016	24,382,960	2,865,000	137,536	3,002,536	21,517,960
2016-2017	26,629,817	2,935,000	446,005	3,381,005	23,694,817
2017-2018	43,090,000	3,005,000	969,525	3,974,525	40,085,000
2018-2019	40,085,000	10,860,168	901,913	11,762,081	29,224,832
2019-2020	29,224,832	3,151,634	455,274	3,606,908	26,073,198
2020-2021	26,073,198	3,225,670	576,680	3,802,350	22,847,528
2021-2022	22,847,528	3,299,675	502,675	3,802,350	19,547,853
2022-2023	19,547,853	3,375,378	426,972	3,802,350	16,172,475
2023-2024	16,172,475	3,451,914	350,435	3,802,349	12,720,561
2024-2025	12,720,561	3,532,014	270,336	3,802,350	9,188,547
2025-2026	9,188,547	3,613,048	189,303	3,802,351	5,575,499

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	5,575,499	3,695,940	106,409	3,802,349	1,879,559
2027-2028	1,879,559	1,879,559	21,615	1,901,174	0
		50,300,000	5,374,050	55,674,050	

Note: Interest amounts estimated

2016 NORMAN UTILITIES AUTHORITY
31930149

Name: Norman Utilities Authority Revenue Note, Refunding Series 2016
Issuer: Norman Utilities Authority
Trustee: BancFirst
Amount: $9,380,000
Interest: 2.230%
Dated: May 19, 2016
Retired: September 1, 2030
Source of Funds: Water Fees

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2016-2017	9,380,000	470,000	161,734	631,734	8,910,000
2017-2018	8,910,000	570,000	195,515	765,515	8,340,000
2018-2019	8,340,000	585,000	182,749	767,749	7,755,000
2019-2020	7,755,000	595,000	169,647	764,647	7,160,000
2020-2021	7,160,000	610,000	156,267	766,267	6,550,000
2021-2022	6,550,000	625,000	142,609	767,609	5,925,000
2022-2023	5,925,000	640,000	128,560	768,560	5,285,000
2023-2024	5,285,000	655,000	114,232	769,232	4,630,000
2024-2025	4,630,000	665,000	99,570	764,570	3,965,000
2025-2026	3,965,000	685,000	84,629	769,629	3,280,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	3,280,000	700,000	69,242	769,242	2,580,000
2027-2028	2,580,000	715,000	53,575	768,575	1,865,000
2028-2029	1,865,000	735,000	37,520	772,520	1,130,000
2029-2030	1,130,000	750,000	21,017	771,017	380,000
2030-2031	380,000	380,000	4,236	384,236	0
		9,380,000	1,621,102	11,001,102	

2017 NORMAN UTILITIES AUTHORITY - CONSTRUCTION
31930149

Name: Norman Utilities Authority Series 2017 Drinking Water SRF Loan
Issuer: Norman Utilities Authority
Trustee: BancFirst
Amount: $31,000,000
Interest: 2.820%
Dated: October 1, 2017
Retired: October 1, 2039
Source of Funds: Revenue Generated from NUA

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2017-2018	12,750,000	0	150,400	150,400	12,750,000
2018-2019	21,623,038	0	680,913	680,913	21,623,038
2019-2020	28,004,393	1,550,000	866,234	2,416,234	26,454,393
2020-2021	29,450,000	1,550,000	833,945	2,383,945	27,900,000
2021-2022	27,900,000	1,204,869	596,949	1,801,818	26,695,131
2022-2023	26,695,131	1,239,564	754,577	1,994,141	25,455,567
2023-2024	25,455,567	1,273,314	720,827	1,994,141	24,182,253
2024-2025	24,182,253	1,311,925	682,216	1,994,141	22,870,328
2025-2026	22,870,328	1,349,703	644,438	1,994,141	21,520,625

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	21,520,625	1,388,570	605,571	1,994,141	20,132,055
2027-2028	20,132,055	1,427,033	567,108	1,994,141	18,705,022
2028-2029	18,705,022	1,469,648	524,493	1,994,141	17,235,374
2029-2030	17,235,374	1,511,968	482,173	1,994,141	15,723,406
2030-2031	15,723,406	1,555,506	438,635	1,994,141	14,167,900
2031-2032	14,167,900	1,599,251	394,890	1,994,141	12,568,649
2032-2033	12,568,649	1,646,351	347,790	1,994,141	10,922,298
2033-2034	10,922,298	1,693,759	300,382	1,994,141	9,228,539
2034-2035	9,228,539	1,742,533	251,608	1,994,141	7,486,006
2035-2036	7,486,006	1,792,194	201,947	1,994,141	5,693,812
2036-2037	5,693,812	1,844,319	149,822	1,994,141	3,849,493
2037-2038	3,849,493	1,897,428	96,713	1,994,141	1,952,065
2038-2039	1,952,065	1,952,065	42,076	1,994,141	0
		31,000,000	10,333,707	41,333,707	

Note: Interest amounts estimated

2018 NORMAN UTILITIES AUTHORITY - CONSTRUCTION
31930149

Name: Norman Utilities Authority Series 2018 Promissory Note
Issuer: Norman Utilities Authority
Trustee: BancFirst
Amount: $12,000,000
Interest: Ranging between 3.2% and 5.2%
Dated: July 18, 2018
Retired: October 1, 2038
Source of Funds Revenue Generated from NUA

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2018-2019	0	0	352,390	352,390	0
2019-2020	12,000,000	300,000	496,625	796,625	11,700,000
2020-2021	11,700,000	410,000	485,265	895,265	11,290,000
2021-2022	11,290,000	425,000	471,905	896,905	10,865,000
2022-2023	10,865,000	435,000	453,795	888,795	10,430,000
2023-2024	10,430,000	460,000	430,525	890,525	9,970,000
2024-2025	9,970,000	485,000	405,955	890,955	9,485,000
2025-2026	9,485,000	510,000	380,085	890,085	8,975,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	8,975,000	535,000	352,915	887,915	8,440,000
2027-2028	8,440,000	560,000	327,245	887,245	7,880,000
2028-2029	7,880,000	585,000	303,200	888,200	7,295,000
2029-2030	7,295,000	610,000	281,155	891,155	6,685,000
2030-2031	6,685,000	630,000	258,165	888,165	6,055,000
2031-2032	6,055,000	655,000	231,180	886,180	5,400,000
2032-2033	5,400,000	685,000	203,040	888,040	4,715,000
2033-2034	4,715,000	710,000	173,745	883,745	4,005,000
2034-2035	4,005,000	740,000	144,092	884,092	3,265,000
2035-2036	3,265,000	770,000	114,054	884,054	2,495,000
2036-2037	2,495,000	800,000	82,896	882,896	1,695,000
2037-2038	1,695,000	830,000	50,604	880,604	865,000
2038-2039	865,000	865,000	17,087	882,087	0
		12,000,000	6,015,923	18,015,923	

Note: Interest amounts estimated

2022 NORMAN UTILITIES AUTHORITY
31930149

Name: Norman Utilities Authority Clean Water SRF Note
Issuer: Norman Utilities Authority
Trustee: BancFirst
Amount: $15,000,000
Interest: 3.030%
Dated: November 4, 2022
Retired: March 15, 1941
Source of Funds: Water Fees

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2022-2023	0	0	0	0	0
2023-2024	0	0	0	0	0
2024-2025	187,500	362,000	364,100	726,100	8,638,000
2025-2026	14,638,000	736,000	437,987	1,173,987	13,902,000

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	13,902,000	752,000	415,565	1,167,565	13,150,000
2027-2028	13,150,000	768,000	392,658	1,160,658	12,382,000
2028-2029	12,382,000	786,000	369,251	1,155,251	11,596,000
2029-2030	11,596,000	804,000	345,299	1,149,299	10,792,000
2030-2031	10,792,000	822,000	320,801	1,142,801	9,970,000
2031-2032	9,970,000	841,000	295,758	1,136,758	9,129,000
2032-2033	9,129,000	861,000	270,125	1,131,125	8,268,000
2033-2034	8,268,000	883,000	243,870	1,126,870	7,385,000
2034-2035	7,385,000	905,000	216,948	1,121,948	6,480,000
2035-2036	6,480,000	928,000	189,360	1,117,360	5,552,000
2036-2037	5,552,000	952,000	161,060	1,113,060	4,600,000
2037-2038	4,600,000	976,000	132,032	1,108,032	3,624,000
2038-2039	3,624,000	1,002,000	102,263	1,104,263	2,622,000
2039-2040	2,622,000	1,029,000	71,705	1,100,705	1,593,000
2040-2041	1,593,000	1,057,000	40,314	1,097,314	536,000
2410-2042	536,000	536,000	8,120	544,120	0
		15,000,000	4,377,216	19,377,216	

Note: Interest amounts estimated

2024 NORMAN UTILITIES AUTHORITY
32930149

Name: Norman Utilities Authority Clean Water SRF Note
Issuer: Norman Utilities Authority
Trustee: BancFirst
Amount: $5,000,000
Interest: 2.820%
Dated: March 26, 2024
Retired: September 15, 2050
Source of Funds Sewer Fees

Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2024-2025	74,500	0	51,716	51,716	5,000,000
2025-2026	5,000,000	69,100	105,753	174,853	4,930,900

To be Paid

Fiscal Year	Principal Beginning Balance	Principal	Interest	Total Payment	Principal Ending Balance
2026-2027	4,930,900	141,200	140,090	281,290	4,789,700
2027-2028	4,789,700	145,400	136,023	281,423	4,644,300
2028-2029	4,644,300	149,500	131,826	281,326	4,494,800
2029-2030	4,494,800	153,900	127,519	281,419	4,340,900
2030-2031	4,340,900	158,300	123,088	281,388	4,182,600
2031-2032	4,182,600	162,800	118,531	281,331	4,019,800
2032-2033	4,019,800	167,600	113,829	281,429	3,852,200
2033-2034	3,852,200	172,400	109,002	281,402	3,679,800
2034-2035	3,679,800	177,300	104,039	281,339	3,502,500
2035-2036	3,502,500	182,500	98,932	281,432	3,320,000
2036-2037	3,320,000	187,700	93,663	281,363	3,132,300
2037-2038	3,132,300	193,100	88,258	281,358	2,939,200
2038-2039	2,939,200	198,600	82,698	281,298	2,740,600
2039-2040	2,740,600	204,400	76,979	281,379	2,536,200
2040-2041	2,536,200	210,300	71,077	281,377	2,325,900
2041-2042	2,325,900	216,300	65,021	281,321	2,109,600
2042-2043	2,109,600	222,600	58,792	281,392	1,887,000
2043-2044	1,887,000	229,000	52,381	281,381	1,658,000
2044-2045	1,658,000	235,600	45,768	281,368	1,422,400
2045-2046	1,422,400	242,300	38,985	281,285	1,180,100
2046-2047	1,180,100	249,400	32,007	281,407	930,700
2047-2048	930,700	256,600	24,826	281,426	674,100
2048-2049	674,100	263,900	17,418	281,318	410,200
2049-2050	410,200	271,500	9,817	281,317	138,700
2050-2051	138,700	138,700	1,999	140,699	0
		5,000,000	2,120,037	7,120,037	

Note: Interest amounts estimated

PENSION FUNDS

NORMAN
Bringing People & Pets TOGETHER
ANIMAL WELFARE

PENSION FUNDS

The City of Norman contributes to three separate retirement systems on behalf of City employees.

- Employee Retirement System
- Oklahoma Firefighters Pension and Retirement System
- Oklahoma Police Pension and Retirement System

Each of these retirement systems is administered by entities other than the City of Norman and as a result the City does not exercise budgetary control. Therefore, they are not included in the budget as separate funds of the City. It should be noted that the cost of contributions to the system by the City is a part of the City's budget and shows up as a part of salaries and benefits.

APPENDIX

GLOSSARY OF TERMS and ACRONYMS

ACTIVITY - A specified and distinguishable line of work performed by a Division.

ACCRUAL BASIS – The accrual basis of accounting recognizes revenues in the period earned and expenses in the period incurred rather than when cash is received or paid.

AD VALOREM TAX – An ad valorem property tax is a tax imposed based on the "value of the article or thing taxed." An ad valorem tax is usually imposed at recurring intervals on the same piece of property.

ADA – American Disabilities Act

AFIS – Automated Fingerprint Identification System

APPROPRIATION - A legal authorization made by the City Council which permits City officials to incur obligations for a specific purpose. Each appropriation is made at the Fund and Department level, which is the highest level of budget control.

ASSESSED VALUATION - A value set upon real estate or other property by a government as a basis for levying taxes.

ASSETS - Resources owned or held by the City which has monetary value.

BALANCED BUDGET - The City shall annually adopt a balanced budget in accordance with the Oklahoma Municipal Budget Act (Title 11 Oklahoma Statutes 2006). As such, expenditures may not legally exceed appropriations at the Fund level for each legally adopted annual operating budget (i.e., a fund balance cannot be negative).

BASIN – An area defined by the network of sewer line segments that are tributary to and terminate at a designated and control point.

BIOLOGICAL OXYGEN DEMAND (BOD) – A standard measure of wastewater strength that quantifies the oxygen consumed in a stated period, usually 5 days and at 20°C.

BIOLOGICAL PROCESS – The process by which the metabolic activities of bacteria and other microorganisms break down complex organic materials to simple, more stable substances.

BIOSOLIDS – Solid organic matter recovered from municipal wastewater treatment that can be beneficially used, especially as a fertilizer. Bio-solids are solids that have been stabilized within the treatment process, whereas sludge has not.

BOND - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayments of the principal are detailed in a bond ordinance. The most common type of bonds is general obligation (GO) and revenue (Water/Sewer) bonds. These are most frequently used for construction of large capital projects, such as buildings and streets.

BUDGET - A plan of financial operation embodying an estimate of proposed means of financing them. The term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the City Council for adoption and sometimes it designates the plan finally approved by the body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

BUDGET YEAR – July 1 through June 30

BUDGETARY CONTROL - The control or management of the organization in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available resources.

CAFR – Comprehensive Annual Financial Report

CAPITAL IMPROVEMENT CHARGE (CIC) – A charge placed upon all consumers and users of sewer or water service furnished by the City. The current CIC is $1.00 per month for a residential customer. City Code Section 21-107 (a)(1) requires the CIC amount to equal 60 percent of the actual monthly sewer charge for commercial and industrial customers. The CIC was implemented on March 24, 1970, as part of Ordinance 2156.

CAPITAL OUTLAY - is an expenditure directed towards maintaining or purchasing new or replacing tangible assets which themselves have expected life spans of one to five years. Expenses are generally one-time and occur within a single budget year. Examples include the purchase of vehicles and equipment.

CAPITAL PROJECT FUNDS – generally cost more than $10,000, are relatively fixed or permanent in nature and have an expected life of more than five years. Such projects consist of the construction of a new, expanded or improved tangible asset, which is physically fixed. Major projects normally require more than one fiscal year to complete. Contracted services for design, land acquisition, utility relocations and construction may be required. Examples include land purchase, new buildings, building additions, street improvements, utility line improvements, parks and playgrounds, and major drainage channel improvements.

CBOD – Carbonaceous Biochemical Oxygen Demand

CDBG – Community Development Block Grant Program

CFR – Code of Federal Regulations

CHIEF EXECUTIVE OFFICER – City Manager

CLEET – Council on Law Enforcement Education and Training

CNG – Compressed Natural Gas Vehicles

COLLECTION SYSTEM – In wastewater, a system of conduits, generally underground pipes, that receives and conveys sanitary wastewater and/or stormwater. In water supply, a system of conduits or canals used to capture a water supply and convey it to a common point.

COMCD – Central Oklahoma Master Conservancy District

CONNECTION FEE – Previously known as the tap fee, was first developed in 1970. A charge for sewer or water connection based upon the size of the service line leading into and to be utilized for the furnishing of water or sewer to any user or structure. Monies received from the connection charge are evenly divided between the City of Norman's Water and Wastewater Funds. Collected fees are used to fund activities performed in both the water and sewer utility systems.

CORE AREA – Boundaries are officially Berry Road on the west, Robinson on the north, 12th Avenue on the east, and Constitution / Imhoff extended on the south.

COST ALLOCATION - Distribution of costs of centrally provided support services such as management, accounting, purchasing, payroll, information services, and legal.

DEBT SERVICE - The City's obligation to pay the principal and interest of general obligation and revenue bonds according to a predetermined payment schedule.

DEFICIT - The excess of the liabilities of a fund over its assets, or the excess of expenditures over revenues during an accounting period.

DEPARTMENT - A section of the total organization which is comprised of Divisions and is under the oversight of a Director who reports to the City Manager.

DEPRECIATION – The decrease in value of physical assets due to use and passage of time.

DEQ – Department of Environmental Quality

DIVISION - A sub-section of a Department which carries out a specific line of work assigned to the Department.

DMR – Discharge Monitoring Report

DO – Dissolved oxygen

DOF – Department of Finance

DUI – Driving Under the Influence

DTMF – Dual-tone-multi-frequency or "touch-tone"

E911 – Emergency 911 Telephone Fund

ECAB – Environmental Control Advisory Board

EEOC – Equal Employment Opportunity Commission

EFFLUENT – Partially or completely treated water or wastewater flowing out of a basin or treatment plant.

EID (Environmental Information Document)– The document which provides the basic information about a project and its environmental effects.

EMD – Emergency Medical Dispatch

EMS – Emergency Medical Services

EMT-B – Emergency Medical Technician-Basic

EMT-P – Emergency Medical Technician-Paramedic

ENCUMBRANCE - A commitment related to unperformed contracts or goods or services. Encumbrances represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

ENTERPRISE FUND - A fund established to account for operations that are financed and operated in a manner like private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the public on a continuing basis be financed or recovered primarily through user charges.

EPA – Environmental Protection Agency

EXCISE TAX – An excise tax is any tax, which is not an ad valorem tax and is generally imposed on the performance of an act, engaging in an occupation, or enjoying a privilege.

EXPENDITURES (EXPENSES) - Decrease in total net assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FACE VALUE (PAR, PRINCIPAL) – The full amount of an investment security, usually appearing on the face of the instrument.

FIDUCIARY FUNDS (TRUST & AGENCY FUNDS) – An accounting fund type recommended by the Oklahoma Municipal Budget Act to account for assets held by the municipality as trustee or agent for individuals, private organizations or other governmental units or purposes.

FISCAL YEAR - The period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Norman has a fiscal year of July 1 through June 30.

FIXED ASSETS - Long-lived tangible assets obtained or controlled because of past transactions, events, or circumstances. Fixed assets include buildings, equipment, and improvements other than building and land.

FT – Full-time (employee)

FUND - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE - Fund balance is the excess of assets over liabilities.

FUND BALANCE - RESERVED FOR DEBT SERVICE - A portion of fund balance that is legally restricted to the payment of long-term debt principal and interest maturing in future years.

FY – Fiscal Year

FYE – Fiscal Year Ending

GAAP – Generally Accepted Accounting Principles

GASB – Government Accounting Standards Board

GENERAL FUND – An accounting fund type recommended by the Oklahoma Municipal Budget Act to account for all monies received and disbursed for general governmental purposes.

GENERAL OBLIGATION BONDS (GO) - Legal debt instruments, which finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues.

GF – General Fund

GFOA – Government Finance Officers Association

GIS – Graphical Interface System

GO – General Obligation (bond)

GOVERNING BODY- City Council

GOVERNMENTAL FUNDS-Governmental funds are used to account for the relatively liquid portion of the City's assets that are not accounted for through proprietary or fiduciary funds, the short-term obligations pertaining thereto and the net balance of these financial resources available for subsequent appropriation and expenditure.

HEADWORKS – The initial structure and devices located at the receiving end of a water or wastewater treatment plant.

HHW – Hazardous Household Waste Program

HOME – Home Investment Partnerships Program

HUD – Housing and Urban Development

HVAC – Heating Vent Air Conditioning

I / I – An abbreviation for Infiltration and Inflow into the Sanitary Sewer System.

IMPACT FEES – Fees collected from developers and set aside to help fund infrastructure adjustments within the community. Monies to be used as the development further impacts the municipality.

INFILTRATION – Groundwater that enters the sanitary sewer through defects in the pipes and manholes such as cracks, separated joints, deteriorated manhole components, building foundation drains, and defective service laterals.

INFLOW – Surface stormwater that enters the sanitary sewer through direct sources such as vented manhole covers, downspouts, area drains, and uncapped cleanouts.

INTERCEPTOR – Sanitary sewer interceptors are those lines that convey sewage from neighborhood to neighborhood in route to the wastewater treatment plant. Pipe diameters are generally larger than lines placed within residential developments.

INTERGOVERNMENTAL REVENUE - Grants, entitlements and cost reimbursements from another federal, state or local government.

ISO – International Organization for Standardization standards

INTERNAL SERVICE – Category expenditure for services and maintenance provided by a vendor that is another department within the City.

INTERNAL SERVICE FUND - A fund used to account for the financing of goods or services provided by one department or agency to other departments of a government, on a cost-reimbursement basis.

ISSUER – A political subdivision (city, county, state, authority, etc.) that borrows money through the sale of bonds or notes. The City of Norman is an issuer of General Obligation Bonds, and the Norman Utilities Authority and Norman Municipal Authority are issuers of Revenue Bonds.

LAND APPLICATION – The disposal of wastewater or municipal solids onto land under controlled conditions.

LEVY - (Verb) To impose taxes, special assessments or service charges for the support of government activities. (Noun) The total amount of taxes, special assessments or service charges imposed by a government.

LIABILITIES - Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

LIFT STATION – A pumping facility that conveys wastewater flow, from an area that would not naturally drain to the wastewater treatment plant, into the gravity sewer system for delivery and treatment.

LINE ITEM BUDGET - A budget prepared along divisional line items that focus on what is to be bought.

MATERIALS AND SUPPLIES – Category expenditures generally for consumable goods that are used by City employees.

MATURITY – The date when the principal amount of an investment security becomes due and payable.

MSW – Municipal Solid Waste

MUNICIPALITY – City of Norman

NAHC – Norman Arts & Humanities Council

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) – Program in the U.S. to issue, monitor, and enforce pretreatment requirements and discharge permits under the Clean Water Act.

NEDC – Norman Economic Development Coalition

NEW DEVELOPMENT EXCISE TAX – Sewer excise tax levied and collected on new development (including developments of tax – exempt property owners) to be served by the City's water reclamation system. The tax imposed is collected at the time a building permit is issued for all construction and based upon the square footage as set forth in the permit. The New Development Excise Tax and Fund was established Oct. 1, 2001 as a result of Ordinance 0001-58, adopted by Council in June, 2001, and approved by voters in August, 2001. These funds shall be used exclusively for wastewater expansion, improvements, and to pay debt service on obligations issued to finance future improvements and expansion of the wastewater system.

NFPA – National Fire Protection Agency

NIMS – National Incident Management System

NFSTF – Norman Forward Sales Tax Fund

NMA – Norman Municipal Authority – Established in April 1965 includes financing and operating the Westwood Park recreational facilities and sanitation services for the City.

NPDES – National Pollutant Discharge Elimination System

NTU – Nephelometer Units

NUA – Norman Utilities Authority – Established in February 1970 includes financing and operating the utility systems for the City (water and wastewater).

NYSCA – Norman Youth Sports Coaches Association

OBJECT - Expenditure classification according to the types of items purchased or services obtained.

ODEQ – Oklahoma Department of Environmental Quality

OFPRS – Oklahoma Firefighters Pension & Retirement System

OJI – On-the-Job Injury

OMCCA – Oklahoma Municipal Court Clerks Association

OPERATING BUDGET - Plans of current expenditures and the PROPOSED means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of the City are controlled. The use of annual operating budgets is required by State Law.

OPDES – Oklahoma Pollutant Discharge Elimination System

OPPRS – Oklahoma Police Pension & Retirement System

OSHA – Occupational Safety Hazard Association

OTHER SERVICES AND CHARGES – Services provided to the City of Norman by outside vendors.

OVERFLOW – A condition in which the wastewater flow rate in a sewer system exceeds the capacity of the sewer to the extent that raw wastewater is discharged directly to storm and drainage systems.

PAYBACK ORDINANCE – Ordinance (O-9697-30) allows the City Council to appropriate funds to pay costs of extending wastewater and water lines from an existing location to, alongside or beyond the boundaries of a developer's new construction.

PC – Personal Computer

PER CAPITA DEBT - The amount of a government's debt divided by its population.

PERSONAL SERVICES - Cost related to compensating employees, including salaries, wages, insurance, payroll taxes, and retirement contributions.

PPT – Permanent Part-time (employee)

PRIVATE SECTOR – Those facilities which are owned and maintained by property owners other than the municipality.

PROPERTY TAX - Taxes levied on all real and personal property according to the property's valuation and the tax rate, in compliance with State Property Tax Code.

PSRP – Process to Significantly Reduce Pathogens

PT – Part-time (employee)

PSST – Public Safety Sales Tax

PUBLIC SECTOR – Those facilities which are operated and maintained by the municipality.

QC – Quality Control

REAL PROPERTY - Property classified by the State Property Tax Board including residential, single, and multi-family, vacant lots, acreage, farm and ranch improvements, commercial and industrial, oil, gas, and other mineral reserves.

REFUNDING – A system by which a bond issue is redeemed by a new bond issue under conditions generally more favorable to the issuer (lower interest rate; fewer restrictions, etc.).

REPLACEMENT COSTS - The cost as of a certain date of a property which can render similar service (but which need not be of the same structural form) as the property to be replaced.

RESERVE, CAPITAL - A portion of fund balance equal to the average of the forecasted capital expenditures during the five-year forecasted period has been reserved in each fiscal year budget to provide assurance that resources are available to provide for the normal replacement of depreciable assets.

RESERVE, DEBT - A portion of fund balance equal to the average annual debt service requirement that has been reserved to provide assurance that resources are available to meet each fiscal year's debt service payment.

RESERVE, (DEFICIT) - The amount by which fund balance does not meet all reserve requirements.

RESERVE, LEGAL - A portion of fund balance that is not appropriate for expenditures or is legally segregated for a specific future use.

RESERVE, OPERATING - A portion of fund balance that has been reserved in each fiscal year budget to protect service delivery from unexpected revenue loss or expenditure requirement.

RESERVE, SURPLUS - A portion of fund balance that is not reserved for any specified purpose and may be appropriated for one-time expenditures as needed.

REVENUE - Increases net total assets from other than expense refunds, capital contributions, and residual equity transfers. Funds received as income.

REVENUE BONDS - Legal debt instruments which finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds.

RFP – Request for Proposal

ROI – Return on Investment

ROW - Right-of-Way

SALARIES AND BENEFITS – Payments direct to full and part-time City of Norman employees for services performed, including contributions to retirement and pensions, social security, health insurance uniform allowances and related expenses.

SALES TAX – A tax levied by the City on retail sales of tangible personal property and some services.

SERVICES AND MAINTENANCE – Services provided to the City of Norman by outside vendors.

SIU – Significant Industrial User

SLUDGE – Accumulated and concentrated solids generated within the wastewater treatment process that have not undergone a stabilization process.

SOP – Standard Operating Procedures

SPECIAL ASSESSMENT FUNDS – An accounting fund type recommended by the Oklahoma Municipal Budget Act to account for the financing of public improvements or services deemed to benefit properties in a specified area, against which special assessments are levied.

SPECIAL REVENUE FUNDS – An accounting fund type recommended by the Oklahoma Municipal Budget Act to account for the proceeds of specific revenue sources and related expenditures separate and apart from other funds, but for which the specified revenues may be insufficient to meet the related expenditures.

STATEWIDE REVOLVING FUND (SRF) LOANS – Under the SRF program, municipalities can obtain up to 40 percent in matching funds for approved projects, when 60 percent of the construction costs can be obtained by the municipality on the open municipal bond market or from available funds of the municipality.

SUBSIDY – A gift or grant of public monies to a private individual or corporation or to another governmental jurisdiction, or a gift or grant of monies from one sub-entity to another within a governmental jurisdiction.

TAX INCREMENT FINANCE (TIF) DISTRICT – The use of incremental sales and property tax in a designated district to be used in accordance with approved plans to finance projects in the district such as facilities, infrastructure, parks, sidewalks and other public improvements.

TAXES - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

TIP – Transportation Improvement Plan

TMA – Traffic Management Area

TMDL (Total Maximum Daily Load) – The amount of pollutants, from natural and man-made sources, which can be discharged to a specific body of water without causing harm to the water's quality or aquatic life. Any pollutant loading above the TMDL results in violation of applicable water quality standards.

TSS – Total suspended solids

TTD – Trial Total Disability (payments)

USE TAX – A tax levied by the City of Norman on out-of-state purchases of tangible personal property that is stored, used or otherwise consumed within the State of Oklahoma by the purchaser.

WTP – Water Treatment Plant

WWTP – Wastewater Treatment Plant

WASTEWATER TREATMENT PLANT INVESTMENT FEE (WWTPIF) – A source of revenue to offset the cost of improvements made to the Norman Wastewater Treatment Plant in 2000. The WWTPIF was an impact fee that was authorized by Ordinance 9697-2 on July 23, 1996. The WWTPIF was a one-time charge paid at the time when new homes or businesses are permitted for connection to the sewerage system. The WWTPIF expired in December 2004, when sufficient funds were generated to pay the portion of the costs of the improvements attributable to new development ($6,192,039).

ZERO-BASED BUDGETING – The process of preparing an operating plan or budget that starts with no authorized funds. Each activity to be funded must be justified every time a new budget is prepared.

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NOAA

NOAA
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION
U.S. DEPARTMENT OF COMMERCE
Total Surface Precipitation on 08/09/2025 at 09z
GFS 3-hr precipitation totals (mm)
0.1
25
Mesonet
Solar Radiation (W/m²)
Mesonet

City of Norman

CAPITAL IMPROVEMENT PROJECTS BUDGET

Tour of Jenkins

FYE 2027

FISCAL YEAR ENDING JUNE 30, 2027
FINANCIAL PLAN-FISCAL YEAR-END 2028-2031

On the Cover

JENKINS AVENUE WIDENING PROJECT

In 2019, the voters of Norman approved the "Vision Norman" General Obligation Bond proposal, a $72,000,000 package of road widening and improvement projects over a period of years. One of the major Vision Norman projects was the widening of Jenkins Street in south central Norman. Jenkins is a major north/south arterial road which serves as an entryway to the University of Oklahoma and downtown Norman.

The widening of Jenkins Avenue is underway. The project, which includes $4,071,553 of City Bond funding and $7,500,000 in matching federal funding (total project cost estimate of $11,571,553) will widen Jenkins Avenue from two lanes to four lanes for 1.5 miles from Imhoff Street to Lindsey Street, including a modern roundabout at the intersection of Jenkins and Constitution/Imhoff Streets, drainage improvements and relocating major utilities underground.

The cover and divider page artwork shows a "drive along Jenkins". Travelling from south to north, Jenkins serves the City's Wastewater Reclamation Facility and Animal Welfare Center, before crossing State Highway 9. At State Highway 9, Jenkins serves the National Weather Center (which houses the National Oceanographic and Atmospheric Administration, Oklahoma Geological Survey, University of Oklahoma School of Meteorology and other facilities) and the Lloyd Noble Center Arena (home of OU basketball and gymnastics teams and other major events). Jenkins serves a major City community park, Reaves Park, where baseball, softball and major events such as the annual Medieval Fair, Juneteenth Festival and Norman Day (July 4th) are held. The eight-time national NCAA softball champion Oklahoma Sooners are headquartered at "Love's Field" at the intersection of Jenkins Avenue and Imhoff Street (the modern roundabout will serve this facility). Love's Field is considered the premiere college softball facility in the country.

Jenkins Avenue is the eastern boundary of the University of Oklahoma campus, and major university housing and parking facilities are served by Jenkins north of Timberdell Road. The Saint Thomas More Catholic parish is located on Jenkins and many private residents are served on the east side of Jenkins.

At the northern end of the Jenkins Avenue widening project, at the intersection with Lindsey Street, is Gaylord Family Oklahoma Memorial Stadium, home of the seven-time NCAA national football champion Oklahoma Sooners, and "Heisman Park". Jenkins Avenue proceeds north bound into downtown Norman and ties into James Garner Avenue. The Lindsey widening project is scheduled to be completed in 2026, improving traffic flow and City infrastructure for generations into the future. As illustrated throughout this document, the widening of Jenkins Avenue will better service the major facilities that make Norman an outstanding place to live, work and play.

Photos were provided by the City of Norman Communications and Multimedia Division as well as by City of Norman Water Treatment Plant Operator Eli Coffman.

Graphic Art was provided by the City of Norman Office Services Divis

CITY COUNCIL

MAYOR
Stephen Holman

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Ward 2	Matthew Peacock	**Ward 6**	Joshua A. Hinkle
Ward 3	Robert Bruce	**Ward 7**	Kimberly Blodgett
Ward 4	Helen Grant	**Ward 8**	Scott Dixon

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THE CITY OF NORMAN

OUR MISSION

"WORKING TOGETHER TO DELIVER EXCEPTIONAL SERVICE"

To fulfill our mission, City of Norman employees pledge themselves to these values:

TEAMWORK

We value each other's contribution and encourage teamwork.

CARING

We value service to others in a caring manner. We listen with a willingness to understand the needs of others. We respond in a friendly, helpful way.

ACCOUNTABILITY

We are responsible for our work and actions.

SERVICE

We are committed to providing exceptional service in a courteous, dependable and efficient manner.

RESPECT

We respect our differences and treat each other with understanding and dignity.

FAIRNESS

We seek to understand the needs of others. We strive for equity in the delivery of services and in the treatment of individuals.

PROFESSIONALISM

We value a knowledgeable, capable and effective organization.

RESPONSIVENESS

We value a timely response to both customer and employee.

We believe that these values are the foundation of all our endeavors to make our community a better place now and for future generations.

FYE 2027 Capital Improvement Projects Budget

And

FYE 2028-2031 Capital Improvements Projects Plan

City of Norman, Oklahoma
Preliminary

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Norman
Oklahoma

For the Fiscal Year Beginning

July 01, 2025

Christopher P. Morrill

Executive Director

Executive Summary of the FYE 2027 Capital Improvement projects budget – By Fund

Dedicated Public Safety Sales Tax Fund – 15

Revenues to this fund derive from a one-half percent (1/2%) Public Safety Sales Tax (PSST). Ordinance O-0708-32, passed in 2008 and permanently extended in 2014 by Ordinance O-1314-33, authorized the City to assess the new sales tax to increase the number of police officers and firefighters, construct two new fire stations, and fund several critical public safety needs. Revenue bonds were issued in fiscal year ending 2015 to finance three of the critical public safety needs.

Community Development Block Grant Fund – 21

The Community Development Fund is a Special Revenue Fund established to account for the resources allocated to Community Development Block Grant (CDBG), the HOME Partnership Program, and other funds from the U.S. Department of Housing & Urban Development (HUD). Revenues to this fund derive from Federal Government grants. The City will advance the funds, and the grant program will reimburse the City based on regularly filed claims.

Special Grants Fund – 22

Revenues to this fund derive from contributions, gifts of cash, or other assets from another government or non-profit agency to and used for a specific purpose. They are budgeted as received.

Room Tax Fund – 23

The Room Tax Fund is a Special Revenue Fund established to account for a tax on the gross revenues of hotel and motel establishments. 25% of Room Tax revenue is budgeted for Parks Development.

Public Transportation Fund – 27

The Public Transportation and Parking Fund is a Special Revenue Fund established to account for revenue to fund operations, maintenance, and other expenses associated with the City of Norman's public transportation system. Revenue is derived from grants from the Federal Transit Administration (FTA) and the Oklahoma Department of Transportation; the Public Transit Sales Tax; advertising; and a contribution from the Norman Regional Health System.

Water Fund - 31

Capital Projects are funded through user fees, bonds, loans, and grants. Funding for capital projects in FYE 2027 total $4,475,000. Project expenses from the Water Fund included are for the Water Distribution System ($3,875,000), Water Treatment Plant ($550,000) , and Water Wells ($50,000). Significant impact on the operating budget is expected. Most of the impact cannot be quantified at this time.

Water Reclamation Fund – 32

Funding for these projects are wastewater user fees, revenue bonds, and project specific grants.

Sewer Maintenance Fund – 321

The Sewer Maintenance Fund is an enterprise fund established October 1, 2001, to account for revenues from the $5 per month Sewer System Maintenance Rate (SMR). It is used to account for all expenditures related to major maintenance of the water reclamation system (capital improvement projects accomplished through contracts with private construction vendors), primarily for rehabilitation of neighborhood sewer lateral lines. In FYE 27, $3,575,000 is proposed for 4 projects.

New Development Excise Tax Fund – 322

The New Development Excise Tax Fund, established October 1, 2001, accounts for revenues and capital project expenditures from excise tax levied and collected on new development (including developments of tax-exempt property owners) to be served by the City's water reclamation system. Revenues are used for constructing improvements to wastewater collection, conveyance and treatment facilities. These are for new growth (full build-out) related wastewater capital projects, including interceptor improvements and north side wastewater treatment plant environmental impact studies, as required by the Environmental Protection Agency (EPA) as part of the permitting process.

Sanitation Fund – 33

The Sanitation Fund is an enterprise fund used to account for the operations associated with solid waste collection and disposal in the City of Norman.

Capital Fund – 50

Seventy percent (70%) of one percent (0.7%) of sales tax is set aside for capital improvements. Those projects approved for construction with this funding are accounted for in the Capital Improvements Fund. Capital Sales Tax revenue is projected to be $17,633,956 in FYE 27. Bond projects will use $17,002,005 of General Obligation Bond funds. $300,000 is anticipated to be available from earned interest.

Capital Outlay

By Council policy, 27% of the Capital Sales Tax revenue is dedicated for capital outlay. In FYE 27, the amount of $4,728,384 will be transferred to the General Fund for capital outlay.

Street Maintenance

Street maintenance continues to be a high priority. Revenue dedicated for street improvements by formula is 20% of the Capital Sales Tax. In FYE 2027, $3,450,000 is budgeted for asphalt and concrete pavement maintenance and the crack seal program. $98,497 is to be transferred to the General Fund for stormwater drainage labor. A significant amount of street maintenance, not included here, is funded through General Obligation Bonds detailed below.

Maintenance of Existing Facilities

Maintenance of existing facilities is to preserve existing facilities and prevent/postpone need for major capital expenditures. Revenue dedicated for facility maintenance by formula is 7% of the Capital Sales Tax. In FYE 27, $899,000 is proposed for 16 individual projects.

Other Capital Projects

Other capital project expenses include $5,346,123 for projects, $1,410,039 for salaries & benefits and $23,645 for Services & Maintenance. Major project categories include Transportation ($2,511,123), Buildings and Grounds ($225,000), Parks and Recreation ($210,000) and Stormwater ($2,400,000).

Information Technology

By Council policy, 5% of Capital Sales Tax revenue is dedicated for critical IT hardware and software infrastructure. In FYE 27, $900,000 is proposed for this purpose. An additional $527,640 is proposed for annual maintenance of the City's radio system.

General Obligation Bond Projects – 2019

On April 2, 2019, voters approved $72,000,000 in transportation improvement projects. General obligation bonds will be sold with a property tax as the funding source. There is $2,726,670 in expenses programmed for FYE 27, with the remaining program scheduled from FYE 28 to beyond 5 years

General Obligation Bond Projects – 2023

On October 10, 2023, voters approved $50,000,000 in bridge maintenance projects. General Obligations Bonds are being sold with property tax as the funding source. There is a total of $1,500,000 being programmed for FYE 27 with the remaining funds to be programmed in FYE 28 and beyond.

General Obligation Bond Projects – 2026

On April 7, 2026, voters approved two propositions; $35,000,000 for a continuation of the 2021 street maintenance bond program and $8,000,000 for the construction of a permanent shelter and resource facility. Property taxes are the funding source for both. There is a total of $4,775,335 programmed for street maintenance and $8,000,000 programmed for the shelter facility in FYE 27 with the remaining street maintenance funds to be programmed over the next 5 years.

Capital projects will affect the General Fund operating budget. Facility/infrastructure improvements and replacements are built to higher standards, and should reduce maintenance expenses, increase efficiency and increase safety (i.e. the Maintenance of Existing Facilities set-aside, Building Maintenance Projects, etc.). However, there will be a gradual but cumulative demand to maintain more traffic control facilities, buildings and parks in future years.

Norman Forward Sales Tax Fund – 51

Norman Forward is a citizen-initiative to renovate, expand, construct and fund Quality of Life projects, such as multiple recreational facilities, libraries, parks, athletic venues, public art, trails, swim complexes and other quality of life projects throughout Norman. This one half of one percent (1/2%) 15-year temporary sales tax increase to fund Norman Forward Quality of Life Projects was approved by voters on October 13, 2015 and was effective January 1, 2016. Some of the projects have been and will be funded on a pay as you go basis. Some of the projects were of greater costs and therefore required borrowing funds through general obligation bonds. The individual projects' impact on the operating budget may be significant because they are new and expanded facilities. In FYE 27, $671,000 in PayGo projects are proposed.

Park Land and Development Fund – 52

The Park Land and Development Fund is a Special Revenue Fund established for the purpose of accounting for Park Land fees as identified in Ordinance Number O-7576-21 dated January 1976. Typically, projects appear before Council for budgeting when sufficient development occurs to warrant improvements and sufficient funds collected to pay for the improvements.

University North Park Tax Increment Finance District Fund – 57

The purpose of the University North Park TIF (TIF #2) is to facilitate development and improvements in the University North Park Area, in accordance with the Oklahoma Constitution and Local Development Act. City Council and property owners identified projects to fund.

Center City Tax Increment Finance District Fund – 58

The CCFBC was adopted by the City Council on May 23, 2017, to codify goals and objectives of the Center City Vision. The City Council adopted the Norman Center City Project Plan and Tax Increment Finance District No. 3 on December 19, 2017 (O-1718-27), for the purpose of stimulating the development contemplated by the Center City Form Based Code (CCFBC), and promoting smart development practices in the Center City area.

Arterial Road Recoupment Fund – 78

The Arterial Road Recoupment Fund's purpose is to act as a revolving fund to match private funds in constructing arterial roads, in an effort to prevent dangerous gaps. As land is developed, developers are required to construct or fund the widening of the adjacent arterial roads that serve their subdivision. Because it is rare that all adjacent land develops at the same time, the resulting scenario is unimproved road segments, or gaps. In effect, the directional lanes would be two lanes, then one lane, then two lanes, such that dangerous driving conditions occur. The intent is that development pays its way when it (recoupment district) develops. Initial funding for this program was from the Capital Fund. Future revenues will reimburse this fund as a revolving source for this program.

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OVERVIEW

THE LLOYD NOBLE CENTER
WATCH MORE
WOMEN'S
BASKETBALL
OKLAHOMA
MEN'S BASKETBALL

Overview of the Capital Improvements Plan

Planning

The Capital Improvements Plan (CIP) is the schedule established by the City of Norman that identifies the major improvement projects and schedules them to fit its fiscal capabilities for five years into the future. Annual reviews are made of the capital improvement projects budget and plan, and the plan is extended one year, to maintain a six-year schema.

Capital Projects generally cost more than $10,000, are relatively fixed or permanent in nature and have an expected life of more than five years. Such projects consist of the construction of a new, expanded or improved tangible asset, which is physically fixed. Major projects normally require more than one fiscal year to complete. Contracted services for design, land acquisition, utility relocations and construction may be required. Examples include land purchase, new buildings, building additions, street improvements, utility line improvements, parks and playgrounds, and major drainage channel improvements.

Capital Outlay, on the other hand, is an expenditure directed towards maintaining or purchasing new or replacing tangible assets which themselves have expected life spans of one to five years. Expenses are generally one-time and occur within a single budget year. Examples include the purchase of vehicles and equipment.

The CIP maintains a multi-year time frame. Information is updated annually in conjunction with the budget process. Prior years' actual project expenditures are included. The first year shown is the budget for the active fiscal year. The second year is the next fiscal year, for which an official annual budget is being prepared. The remaining four years are projections of anticipated revenues and expenses based on estimated needs and priorities.

Capital projects originate at virtually any point in time and from a variety of sources. Any citizen, organization, Board or Commission may submit requests to Council at any time. Also, special studies and master plans for various city services (such as wastewater, water, parks and recreation, or transportation) culminate at various times, usually resulting in recommended capital projects, including operating impact, scheduling, and revenue sources. If Council determines sufficient need and/or funds exist, then the Capital Budget and/or Plan may be amended. Otherwise, the annual planning and budgeting process begins in the Fall of each year.

Budgeting

The Capital Improvements Budget follows the Oklahoma Municipal Budget Act. The budget is organized by Fund, which is described throughout this document. This is a multi-year program, identifying total project expenses related to a particular project. Past actual expenses are included; however, the first single year is the active fiscal year. After the end of this fiscal year, both the encumbered and unencumbered budgeted amounts automatically roll into the following fiscal year's budget to maintain funding continuity, until the projects are individually closed. The

second single year is the additional new funding for the upcoming fiscal year's budget. The remaining years constitute a plan.

The Municipal Budget Act authorizes optional (effective July 1, 2006) nonfiscal budgeting for capital expenses. "Encumbrances for funds whose sole purpose is to account for grants and capital projects and/or any unexpended appropriation balances may be considered nonfiscal and excluded from the budget by the governing body, but shall be reappropriated to the same funds, accounts and for the same purposes for the successive fiscal year, unless the grant, project or purpose is designated or declared closed or completed by the governing body." (11 O.S., Section 17-206, D.). In other words, once appropriated, a budget (encumbered and unencumbered balances) could automatically carry over from one fiscal year to the next until that project is either completed, or the project declared closed. It would no longer be necessary for Council to reconcile and reappropriate unencumbered fund balances for capital project accounts, but only to declare when a grant, project or purpose is closed or completed. This policy was adopted by Council beginning with the FYE 2010 budget.

The Capital Improvement Program Fund Process: During the Fall, Council and Staff begin reviewing the status of capital project implementation and the need to incorporate adjustments or amendments to policy, priorities, scope or costs. Typically, Council holds this initial review in November. A first draft proposal for a new CIP is prepared for Council's consideration and comment in February. In response, revisions are prepared and a fiscally responsible multi-year plan is prepared. Additional Council study sessions are held during March and May for recommendations and adjustments from City Staff. Two public hearings are then held at regularly scheduled Council Meetings, and the final decision for which projects to appropriate funds goes to Council and the City Manager. When adopted in June, the first year becomes the fiscal year budget and the remaining years constitute the proposed Capital Improvements Plan.

Implementation

With City approval and/or funding available, project managers pursue the necessary steps to implement the approved projects. Typically

There are four implementation stages. Design of the improvement is accomplished by a qualified professional and requires proper selection procedures (this may be staff or consultant). Right-of-way acquisition must provide fair treatment of the owner's rights and use of public funds and sometimes involve hiring of consultant services. Utility relocations involve both City and non-city owned "public" and private facilities and requires coordination of workspace and scheduling. Finally, facility construction requires fair selection of contractors, traffic management, inspections, and approvals throughout the period of construction.

When projects anticipate outside funding (such as grants, transportation matching funds, private donations) there are additional requirements of the City. Outside revenues usually are limited to certain types of expenses, with the City responsible for the remainder. Schedules and costs are affected by such things as availability of grants, results of plan reviews, differing construction standards, and specific property acquisition procedures.

AIM Norman Plan

The City's general plan was developed through extensive community input and Council approved, setting a mission for future growth. The overall GOAL is to implement City Council public service policies as defined in the AIM Norman Plan adopted in June 2025 by Council. It also serves as the basis for infrastructure master plans (i.e., water, wastewater, drainage, parks, et. al).

General Programming Assumptions

The following assumptions also affect the Capital Improvements Plan:

- The City will have enough of the right kind of personnel to accomplish approved projects or effectively manage contractors.
- Priorities will change periodically based on programming factors such as available funding, emergency situations, shifts in City policies or strategies, regional or national economics, unforeseen opportunities, incorrect assumptions, project scope, federal or state regulations.
- The purpose of projects significantly affects the timing of construction. Factors influencing timing of a project include any of the following:
    - community activity external to capital program management - land development requiring city services, peak hour demand on the water system.
    - federal or state regulations - EPA and ODEQ wastewater treatment effluent standards.
    - emergencies - special events, storms, drought, infrastructure failure; and
    - physical dependence of one project on another - sewage collection lines dependent on interceptors, and sewer/water lines under streets that are both scheduled for improvement
- Projects that started in a phased manner are high priority for continued funding. The first priority in this category is those being funded by general obligation or revenue bonds, because the funds must be spent within a specified time period after sale and there is an obligation to the voters and higher governments to finish these as soon as practical.
- The Capital Projects Plan shall act as a guide and shall be annually reviewed, updated, and incorporated into Capital Budgets.
- Once Council approves budgets, the funds will remain as commitments unless Council acts otherwise or the projects are closed.
- Cost under-runs will be determined, as individual projects are closed. Project managers make written requests to:
    - Declare when a project has been completed
    - Release unused funds for other uses by closing them.
- Project budget transfers shall follow the City's *Account Transfer Manual*.
- The CIP will primarily be a "pay-as-you-go" (PAYGO) effort incorporating debt financing and private funds as appropriate.

- Enterprise Funds shall finance related capital projects. If revenues are insufficient, it may be necessary to request voters to increase user fees and/or authorize revenue bonds.
- The Capital Fund (funded by 70% of one percent (0.7%) sales tax) will pay for capital project needs which are not associated with enterprise revenues, or which require supplemental funding.
- Each year, the Capital Budget will attempt to include funds for capital needs of all related services.
- The completion of arterial streets with existing paving gaps shall be a high priority and scheduled within the Arterial Road Recoupment Fund when possible.
- A sound financial program to maintain and upgrade existing section line roads shall be included.
- The future impact on the operating budget is an important consideration when evaluating capital projects because it may be necessary to adjust those funds. Operating budget impact comments are included on each project sheet. In most instances, it is difficult to predict the dollar impact, so the following general categories are used: "positive" (will either generate some revenue to offset expenses or will reduce operating costs), "negligible" (operating expenses will increase no more than about $10,000 per year), "slight" (operating expenses will increase between about $10,001 & $50,000 per year), "moderate" (operating expenses will increase between about $50,001 & $100,000 per year), or "high" (operating expenses will increase more than about $100,001 per year).

Amendments

In order for the five-year Capital Improvement Plan to remain a useful guide for public and private investment, it is necessary that it be flexible. City Council is the only body that can amend the CIP. Major reasons for amendments include the following:

- Change of Council policy
- Annual budgeting process
- Rescheduling approved projects
- Adding new projects
- Deleting projects
- Changing the scope of approved projects
- Changing financial assumptions or revenue projections
- Changing the AIM Norman Plan

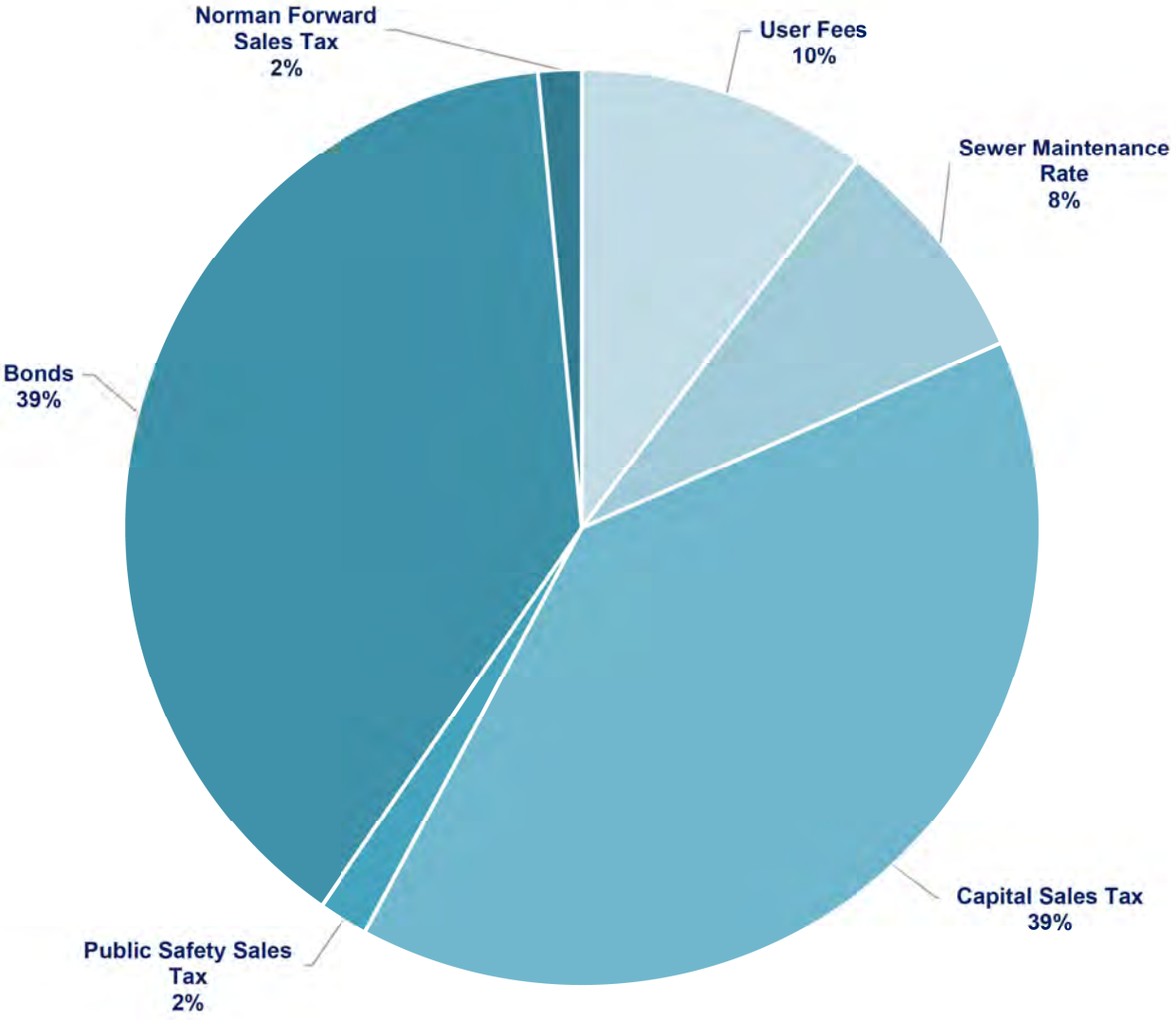
All amendments shall be justified by incorporating:

- Detailed project description and justification
- Funding

Fiscal Year Ending 27 Capital Improvement Projects Budget

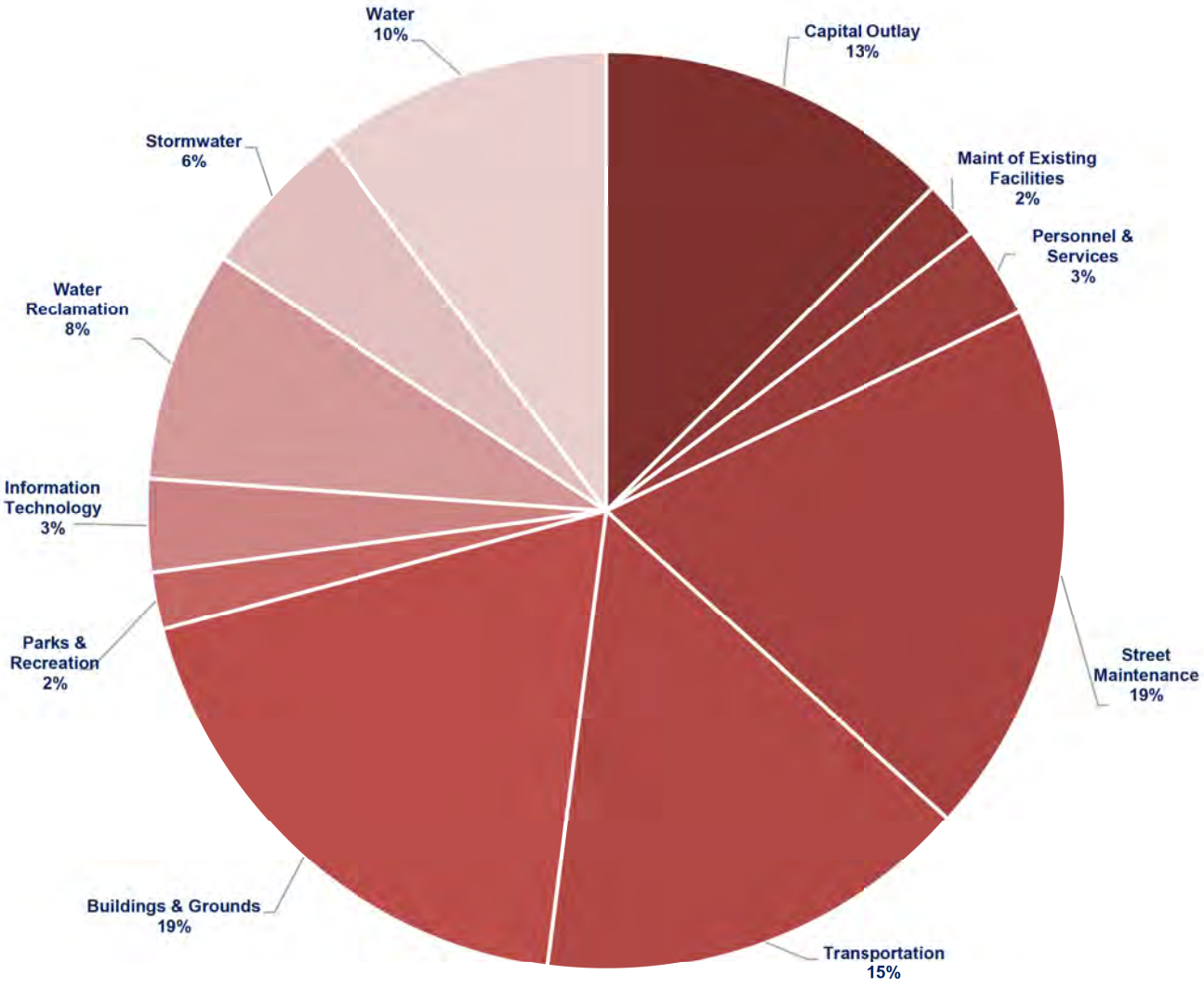
The FYE 27 CIP includes revenues from several sources and expenditures for various purposes. The first chart illustrates sources of revenues expected in FYE 27 for spending on capital projects. The second chart illustrates expenses for capital projects. Most revenue sources are earmarked for specific purposes and are not available for anything else. Only revenues needed to meet FYE 27 needs are shown but are not typically equal for any given fiscal year. Capital Sales Tax and Bond provide the greatest portion of revenue for capital projects at 39%, followed by User Fees at 10%.

Sources of Revenue – All Capital Projects



Due to the nature of capital projects, expenses may not occur in the year proposed, and balances may be carried forward, because most project expenses occur over several fiscal years. However, this chart represents new budget requests for FYE 27 only. The greatest shares are Street Maintenance and Buildings and Grounds at 19% each, and Transportation at 15%.

Capital Expenditure Sources – All Capital Projects



Capital Outlay for non-enterprise related services are funded from the Capital Sales Tax in Fund 50. By policy, Council annually designates 27% of the projected new Capital Sales Tax revenue. Enterprise related capital outlay expenses are funded with enterprise sources.

In FYE 27, the largest portion of capital outlay expenditures is for Fleet/Vehicles at 54% followed by Public Safety equipment at 17% and other equipment at 15%. Expenditures for capital outlay from the Capital Fund in FYE 27 include the following:

Computer Related Equipment**	$	605,625
Public Safety Equipment	$	790,321
Fleet/Vehicles***	$	2,530,956
Other Equipment	$	709,007
Furniture/Appliances/Fixtures	$	0
Undesignated Outlay	$	92,475
Total	$	4,728,384

Notes:
*** Fleet/Vehicles includes police & fire fleet
** Computer includes police and fire pcs

PUBLIC SAFETY
SALES TAX FUND

Public Safety Sales Tax Fund – 15

- This fund accounts for the proceeds of Public Safety Sales Tax that is legally restricted to expenditure for specific purposes related to Public Safety.
- Revenue is received in the form of a one-half percent (1/2%) special sales tax.

Public Safety Sales Tax - Fund 15 Summary

		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 2,629,844	$ (0)	$ 54,145	$ 0	$ 147,360	$ 1,837,096	$ 3,208,041	$ 4,240,946
2									
3	Revenues:								
4	Sales Tax - Dedicated Public Saf	$ 11,847,749	$ 12,928,778	$ 12,928,778	$ 12,595,683	$ 12,847,597	$ 13,104,549	$ 13,366,640	$ 13,633,972
5	State Use Tax - Dedicated Public	2,098,795	1,909,982	2,272,995	2,363,915	2,458,472	2,556,811	2,659,083	2,765,446
6	Interest / Other Income	103,351	50,000	50,000	50,000	50,000	50,000	50,000	50,000
8	Subtotal	$ 14,049,895	$ 14,888,760	$ 15,251,773	$ 15,009,598	$ 15,356,069	$ 15,711,360	$ 16,075,723	$ 16,449,418
9									
10	I/F Transfer - General Fund	212,216	482,453	26,615	-	-	-	-	-
11	I/F Transfer - Capital Fund	70,739	160,818	1,687,595	-	-	-	-	-
12	SRO Reimbursement - NPS	501,721	557,794	541,857	552,694	580,329	609,345	639,812	671,803
13									
14	Subtotal	$ 784,676	$ 1,201,065	$ 2,256,067	$ 552,694	$ 580,329	$ 609,345	$ 639,812	$ 671,803
15									
16	Total Revenue	$ 14,834,571	$ 16,089,824	$ 17,507,840	$ 15,562,292	$ 15,936,397	$ 16,320,705	$ 16,715,535	$ 17,121,221
17									
18	Expenditures:								
19	Salary / Benefits	$ 12,123,490	$ 11,901,245	$ 11,901,245	$ 11,892,887	$ 12,487,531	$ 13,111,908	$ 13,767,503	$ 14,455,878
20	Supplies/Materials	510,223	660,396	687,555	658,323	664,906	671,555	678,271	685,054
21	Services/Maintenance	263,333	282,661	294,142	271,406	274,120	276,861	279,630	282,426
22	Internal Service	432,761	527,525	527,525	512,188	522,432	532,881	543,539	554,410
23	Capital Equipment	943,895	325,432	1,687,595	775,910	-	-	-	-
24	Capital Projects	-	-	-		-	-	-	-
25	Bond Project - '16 Issue	685,410	-	71,358	-	-	-	-	-
26	Debt Service	2,384,009	2,392,565	2,392,565	980,402	-	-	-	-
27									
28	Subtotal	$ 17,343,121	$ 16,089,824	$ 17,561,985	$ 15,091,116	$ 13,948,989	$ 14,593,205	$ 15,268,943	$ 15,977,768
29									
30	Audit Adjustments	67,149	-	-	-	-	-	-	-
31	I/F Transfer - Risk Fund				323,816	297,673	356,554	413,687	474,497
32									
33	Subtotal	$ 67,149	$ -	$ -	$ 323,816	$ 297,673	$ 356,554	$ 413,687	$ 474,497
34									
35	Total Expenditures	$ 17,410,270	$ 16,089,824	$ 17,561,985	$ 15,414,932	$ 14,246,662	$ 14,949,759	$ 15,682,630	$ 16,452,265
36									
37	Net Expenditures	$ 17,410,270	$ 16,089,824	$ 17,561,985	$ 15,414,932	$ 14,246,662	$ 14,949,759	$ 15,682,630	$ 16,452,265
38									
39	Net Difference	$ (2,575,699)	$ 0	$ (54,145)	$ 147,360	$ 1,689,735	$ 1,370,946	$ 1,032,905	$ 668,956
40									
41	Ending Fund Balance	$ 54,145	$ 0	$ 0	$ 147,360	$ 1,837,096	$ 3,208,041	$ 4,240,946	$ 4,909,903
42									
43	Reserves:								
44	Reserved for encumbrances	$ 1,474,320	$	$	$	$ -	$	$	$
45	Reserve for Bond Proceeds - 16	1,498,396	-	1,427,038	-	-	-	-	-
46	Reserved for PSST activities	(2,918,571)	0	(1,427,038)	147,360	1,837,096	3,208,041	4,240,946	4,909,903
48	Total Reserves	$ 54,145	$ 0	$ 0	$ 147,360	$ 1,837,096	$ 3,208,041	$ 4,240,946	$ 4,909,903

Public Safety Sales Tax Project Table

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
Bond Funded Expenditures									
15693377	BP0046	Fire Station 5 Relocation	17,000	-	-	-	-	-	-
15695523	BP0029	Emergency Communications Center	1,501,052	-	-	-	-	-	-
		Subtotal Bond Expenditures	**$ 1,518,052**	$ -	$ -	$ -	$ -	$ -	$ -
Pay-go Funded Expenditures									
15665143	FT0004	Fire Apparatus Replacement	1,263,384	-	-	-	-	-	-
		Subtotal Pay-go Funded Expenditures	**$ 1,263,384**	$ -	$ -	$ -	$ -	$ -	$ -
		TOTAL PSST FUND 15 Expenditures	**$ 2,781,436**	$ -	$ -	$ -	$ -	$ -	$ -

CDBG FUND

Community Development Block Grant Fund – 21

- This fund accounts for the proceeds of a specific revenue source that is legally restricted to expenditure for specific purposes. Revenue is received in the form of special grant reimbursement for capital projects.

Community Development Block Grant - Fund 21 Summary

		FYE 25 ACTUAL	FYE 26 PRELIMINARY	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PRELIMINARY
1	Beginning Fund Balance	$ 2,428,155	$ 2,828,155	$ 2,828,155	$ 4,305,378	$ 4,305,378
3	Revenues					
4	Other Revenues	$ 6,003	$ -	$ -	$ -	$ -
5	Grant Revenue	778,041	944,814	984,443	1,710,116	969,715
6	Home Grant Revenue	69,886	390,065	441,286	1,779,114	425,788
8	CDBG_CV	50,202	-	-	30,417	-
9	CDBG_CV2	(7,606)	-	-	-	-
11	ARPA		-	-	1,539,064	-
12	Pro Housing Grant		-	-	1,200,000	-
13	I/F Transf - Capital	400,000	-	-	-	-
14	I/F Transf - General Fund	800,000	-	-		-
16	Total Revenue	$ 2,096,526	$ 1,334,879	$ 1,425,729	$ 6,258,711	$ 1,395,503
18	Expenditures					
21	Community Development 20	31,801	-	-	171,143	-
22	Community Development 21	-	-	-	2,698	-
23	Community Development 22	8,518	-	-	11,482	-
25	CDBG Housing 22	65,437	-	-	-	-
26	Community Development 23	-	-	-	60,000	-
27	CDBG Public Svs 23	-	-	-	32,816	-
31	CDBG Housing 24	50,327	-	-	13,358	-
33	Community Development 25	133,818	-	-	140,300	-
34	CDBG Housing 25	433,313	-	-	62,020	-
35	CDBG Public Svs 25	40,602	-	-	24,923	-
36	CDBG Neighborhood Initiatives 25	6,598	-	-	206,933	-
37	Community Development 26	-	326,040	328,040	328,040	-
38	CDBG Housing 26	-	506,312	538,403	538,403	-
39	CDBG Public Svs 26	-	55,000	58,000	58,000	-
40	CDBG Neighborhood Initiatives 26	-	57,462	60,000	60,000	-
41	Community Development 27	-	-	-	-	193,125
42	CDBG Housing 27	-	-	-	-	651,590
43	CDBG Public Svs 27	-	-	-	-	65,000
44	CDBG Neighborhood Initiatives 27	-	-	-	-	60,000
45	FY20 Home Grant	-	-	-	25,561	-
47	FY22 Home Grant	19,735	-	-	297,478	-
48	FY23 Home Grant	12,356	-	-	335,959	-
49	FY24 Home Grant	-	-	-	373,765	-
50	FY25 Home Grant	15,000	-	-	305,065	-
51	FY26 Home Grant	-	390,065	441,286	441,286	-
52	FY27 Home Grant	-	-	-	-	425,788
54	Accruals/Adjustments	(875,109)	-	-	-	-
56	CDBG-CV	33,306	-	-	30,417	-
58	Pro Housing Grant	-	-	-	1,200,000	
59	ARPA	20,150	-	-	1,539,064	
61	Subtotal	$ (4,148)	$ 1,334,879	$ 1,425,729	$ 6,258,711	$ 1,395,503
62	I/F Transf - Capital	223,451	0	0	-	0
64	Total Expenditures	$ 219,303	$ 1,334,879	$ 1,425,729	$ 6,258,711	$ 1,395,503
66	Net Difference	$ 1,877,223	$ -	$ -	$ -	$ -
68	Ending Fund Balance	$ 4,305,378	$ 2,828,155	$ 2,828,155	$ 4,305,378	$ 4,305,378
70	Reserves:					
71	Reserve for Contingency	4,305,378	2,828,155	2,828,155	4,305,378	4,305,378
73	Total Reserves	4,305,378	2,828,155	2,828,155	4,305,378	4,305,378

Community Development Block Grant Project Table

Acount Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS	
21240007	GC0080	Original Townsite Street Improvements B19	171,142	-	-	-	-	-	-	-
21240011	GC0084	Senior Center Kitchen Rehabilitation	14,179	-	-	-	-	-	-	-
21240023	GC0091	Senior Center Kitchen Rehab FYE 23	60,000	-	-	-	-	-	-	-
21240303	GC0094	Affordable Rental Housing - ARPA	1,205,064	-	-	-	-	-	-	-
21240029	GC0097	FYE 25 Habitat Acquisition	40,000	-	-	-	-	-	-	-
21240027	GC0098	FYE 25 NHA Land Acquisition	100,000	-	-	-	-	-	-	-
21240003	GC0099	Zoning Code & Subdivision Update	550,000	-	-	-	-	-	-	-
21240003	GC0100	Neighborhood Pattern Book	250,000	-	-	-	-	-	-	-
21240003	GC0101	Parking Study	150,000	-	-	-	-	-	-	-
21240003	GC0102	Affordable Housing Action Plan	250,000	-	-	-	-	-	-	-
21240003	GC-	FYE 26 NHA Land Acquisition	100,000	-	-	-	-	-	-	-
21-	GC-	FYE 26 Habitat Acquisition	40,000		-	-	-	-	-	-
		TOTAL CDBG FUND 21 PROJECTS	$ 2,930,385	$ -	$ -	$ -	$ -	$ -	$ -	

SPECIAL REVENUE FUND

Special Revenue Fund – 22

- This fund accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.
- Revenues are received in the form of special grants for capital projects. Local matches are typically budgeted in the fund that is its source.
- Projects are typically completed within a short amount of time and future programming is rare.
- Agencies approve grants at various times throughout the year.
- Council will be presented with proposals as projects and funding becomes available in the future.

Special Revenue - Fund 22 Summary

		FYE 25 ACTUAL	FYE 26 PRELIMINARY	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PRELIMINARY
1	Beginning Fund Balance	$ 4,485,128	$ 7,859,229	$ 7,859,229	$ 9,282,123	$ 9,282,123
3	Revenues					
5	County Court DUI Fines	11,871	23,036	23,036	19,500	-
6	SHPO/CLG Grant	17,844	-	-	10,114	-
8	Misc. Police Grants	6,000	-	-	51,612	-
9	Homeland Security	473,019	-	-	126,981	-
10	Traffic & Alcohol Enforcement	43,711	-	-	60,000	-
11	Jag Grant	73,074	-	-	19,759	-
12	FEMA Reimbursements	(110,283)	-	-	-	-
14	ACOG Fleet Conversion	706,222	-	-	1,871,259	-
18	FTA Grant - Elec Bus	(988)	-	-	1,957,395	-
20	Wash Facility ARPA	11,031	-	-	25,759	-
21	Imhoff Creek Stabilization - ARPA	49,030	-	-	-	-
22	Boyd SW - ARPA	12,114	-	-	1,926,391	-
23	I/F Transf - Capital	4,121,601	-	-	-	-
25	Other Revenue/audit accruals	525,000	-	-	-	-
26	Traffic Control	16,000	-	-	398,548	-
27	VOCA Grant	20,760	-	-	1,297	-
57	Stormwater Quality Grant	-	-	-	2,662,835	-
28	Affordable Housing ARPA	1,000,000	-	-	4,500,000	-
29	ECOC - ARPA	4,471,686	-	-	78,899	-
30	Social Services - ARPA	107,755	-	-	8,770	-
31	Opioid Abatement Grants	1,354,638	-	-	792,162	-
32	Safe Oklahoma Grants	47,612	-	-	-	-
33	Environmental Services Grant	-	-	-	11,000	-
34	Misty Lake Dam Grant	-	-	-	747,500	-
35	FHWA Grant	-	-	-	-	1,250,000
36	Interest income	323,561	-	-	-	-
38	Subtotal	$ 13,281,258	$ 23,036	$ 23,036	$ 15,269,781	$ 1,250,000
40	Total Revenue	$ 13,281,258	$ 23,036	$ 23,036	$ 15,269,781	$ 1,250,000
42	Expenditures					
43	DUI Enforcement	$ 2,658	$ 23,036	$ 23,036	$ 19,500	$ -
45	Misc. Police Grants	9,170	-	-	51,612	-
46	Homeland Security	473,019	-	-	126,981	-
48	Traffic & Alcohol Enforcement	43,711	-	-	60,000	-
49	Audit Adj/Encumbrances	(222,554)	-	-	-	-
50	Jag Grant	67,304	-	-	19,759	-
53	Traffic Control	16,000	-	-	398,548	-
54	ACOG Fleet Conversion	706,222	-	-	1,871,259	-
55	FTA Grant - Elec Bus	776,714	-	-	1,957,395	-
57	Transit ARPA Grant	18,080	-	-	25,759	-
60	Imhoff Creek Stabilization ARPA	40,097	-	-	-	-
61	Boyd SW - ARPA	12,114	-	-	1,926,391	-
63	Emergency Management Grant	9,962	-	-	-	-
65	Firehouse Art Center Grant	25,000	-	-	-	-
67	VOCA Grant	15,757	-	-	1,297	-
68	Stormwater Quality Grant	-	-	-	2,662,835	-
70	ECOC - ARPA	3,870,715	-	-	78,899	-
73	Affordable Housing ARPA	1,000,000	-	-	4,500,000	-
74	Social Services ARPA	110,255	-	-	8,770	-
77	Opioid Abatement Grants	229,471	-	-	792,162	247,647
78	Environmental Services Grant	-	-	-	11,000	-
79	Misty Lake Dam Grant	-	-	-	747,500	-
81	FHWA Grant Cost Administration	-	-	-	-	1,250,000
83	Subtotal	$ 7,221,539	$ 23,036	$ 23,036	$ 15,269,781	$ 1,497,647
84	I/F Transf - Capital	1,248,019	-	-	-	-
85	I/F Transf - General Fund	14,705	-	-	-	-
87	Total Expenditures	$ 8,484,263	$ 23,036	$ 23,036	$ 15,269,781	$ 1,497,647
89	Net Difference	$ 4,796,995	$ -	$ -	$ -	$ (247,647)
91	Ending Fund Balance	$ 9,282,123	$ 7,859,229	$ 7,859,229	$ 9,282,123	$ 9,034,476
93	Reserved for County DUI Program	$ 9,213	$ 388,937	$ 15,077	$ 9,213	$ 388,937
143	Reserved for ARPA	$ 4,471,686	$ -	$ -	$ -	$ -
94	Unreserved	4,801,224	7,470,292	7,844,152	9,272,910	8,645,539
96	Total Reserves	$ 9,282,123	$ 7,859,229	$ 7,859,229	$ 9,282,123	$ 9,034,476

Special Revenue Fund Project Table

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
22695523	BG0083	Emergency Operations Center ARPA	78,899	-	-	-	-	-	-
22550480	BG0086	City Hall Electric Vehicle Charging Station	6,076	-	-	-	-	-	-
22596688	BG0087	Traffic Management Center PayGo	378,548						
22550480	BG0094	Bus Pantograph Charger Infrastucture	1,078,880						
22550480	BG0095	Electric CNG Fueling Compressors (2)	786,303						
22123645	BG0098	Backup Contigency OP Critical Data	126,981						
22590303	BG0260	Northbase Ph2 Vehicle Wash Facilty	25,756						
22595303	DR0036	Boyd St. Pipeline Replacement	1,364,113	-	-	-	-	-	-
22595303	DR0062	Imhoffe Creek Stabilization	3,225,112						
22596666	DR0065	Misty Lake Dam Repair	747,500	-	-	-	-	-	-
		TOTAL SPECIAL REVENUE FUND 22 PROJECTS	$ 7,818,170	$ -	$ -	$ -	$ -	$ -	$ -

ROOM TAX FUND

Room Tax Fund – 23

- The referendum of July 15, 1980 authorized collection and delineated disbursement of 4% Hotel/Motel Room Tax. Approximately 15% of the Room Tax Revenues (net of Administrative Fees) are specifically to be used for visible, image enhancing projects. April 2, 2013 Voters authorized increasing the Room Tax rate to 5%. This amount was reduced to 4% in FYE 18 due to budgetary constraints. Voters approved an increase to 8% on May 9, 2023 for sports tourism, promotions and improvements. Voters approved an increase to 10% on April 7, 2026.

Room Tax - Fund 23 Summary

		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 1,179,144	$ 433,893	$ 1,026,492	$ 894,939	$ 1,705,055	$ 2,550,864	$ 3,434,656	$ 4,355,742
3	Revenues								
4	Taxes	$ 4,218,919	$ 3,947,369	$ 3,947,369	$ 5,178,422	$ 5,333,775	$ 5,493,788	$ 5,658,602	$ 5,828,360
5	Interest/Investment Income	42,868	2,500	2,500	2,500	2,500	2,500	2,500	2,500
6	I/F Transf - Parkland Fund	29,240	-	-	-	-	-	-	-
8	Total Operating Revenues	$ 4,291,027	$ 3,949,869	$ 3,949,869	$ 5,180,922	$ 5,336,275	$ 5,496,288	$ 5,661,102	$ 5,830,860
10	Expenditures								
11	Administration	$ 161,725	$ 157,895	$ 157,895	$ 207,237	$ 213,451	$ 219,852	$ 226,444	$ 233,234
12	Arts & Humanities	942,500	1,000,000	1,000,000	1,243,421	1,280,706	1,319,109	1,358,664	1,399,406
13	Parks Capital Projects	624,195	-	245,332	-	-	-	-	-
14	Conventions/Visitor Bureau	2,119,688	2,070,000	2,246,641	2,486,842	2,561,412	2,638,218	2,717,329	2,798,813
15	I/F Transf - Norman Forward Fund	-	ary	-					
16	Debt Service - 2021 Note	429,391	431,554	431,554	433,306	434,897	435,317	437,578	439,649
17	Carryover Encumbrances/Audit Adj	166,180	-	-	-	-	-	-	-
19	Total Expenditures	$ 4,443,679	$ 3,659,449	$ 4,081,422	$ 4,370,806	$ 4,490,466	$ 4,612,496	$ 4,740,015	$ 4,871,102
21									
22	Net Difference	$ (152,652)	$ 290,420	$ (131,553)	$ 810,116	$ 845,809	$ 883,792	$ 921,087	$ 959,758
24	Ending Fund Balance	$ 1,026,492	$ 724,313	$ 894,939	$ 1,705,055	$ 2,550,864	$ 3,434,656	$ 4,355,742	$ 5,315,500
26	Reserves:								
27	Reserved for Administration	$ (2,019)	$ (11,083)	$ (1,919)	$ (1,919)	$ (1,919)	$ (1,919)	$ (1,919)	$ (1,919)
28	Reserved for Arts & Humanities	270,635	95,610	218,604	218,604	218,604	218,604	218,604	218,604
29	Reserved for Parks & Rec.	25,962	710,235	(58,444)	751,672	1,597,481	2,481,272	3,402,359	4,362,116
30	Reserved for Conv. & Tourism	731,914	(70,448)	736,698	736,699	736,699	736,699	736,698	736,698
32	Total Reserves	$ 1,026,492	$ 724,313	$ 894,939	$ 1,705,055	$ 2,550,864	$ 3,434,656	$ 4,355,742	$ 5,315,500

Room Tax Fund Project Table

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
23798815	RT0008	12th Avenue Tennis Court Renovation	870	-	-	-	-	-	-
23798814	RT0087	Sooner Theatre Seat Replace & Interiors (match)	39	-	-	-	-	-	-
23796627	RT0090	Historic Museum Parking	4,843	-	-	-	-	-	-
23793364	RT0091	Westwood Tennis Center Improvements	234,560	-	-	-	-	-	-
23794442	RT0092	Westwood Park Masterplan	7,830	-	-	-	-	-	-
		TOTAL ROOM TAX FUND 23 PROJECTS	**$ 248,142**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

PUBLIC TRANSPORTATION FUND

Public Transportation Fund – 27

- This fund accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Public Transportation & Parking - Fund 27 Summary

		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 482,733	$ (90,000)	$ 1,087,229	$ -	$ 596,835	$ 970,264	$ 1,349,302	$ 1,734,208
3	Revenues								
4	Fare Sales	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$
5	Advertising Fees	12,641	12,000	12,000	12,000	12,000	12,000	12,000	12,000
6	Grant Revenue - FTA	3,689,741	2,882,112	2,882,112	2,980,903	2,980,903	2,980,903	2,980,903	2,980,903
7	Grant Revenue - ODOT PTR	291,195	207,400	207,400	228,986	207,400	207,400	207,400	207,400
8	Grant Revenue - Other	100,000		-					
9	Sales Tax	2,961,937	3,232,194	3,232,194	3,148,921	3,211,899	3,276,137	3,341,660	3,408,493
10	Use Tax	524,699	491,539	491,539	511,201	531,649	552,915	575,031	598,032
11	Parking Fees	165,791	210,090	210,090	182,640	186,293	190,019	193,819	197,695
12	Misc	245,229	181,477	181,477	25,000	50,000	50,000	50,000	50,000
13	Interest Income	62,633	-	-	-	-	-	-	
15	Subtotal	$ 8,053,866	$ 7,216,812	$ 7,216,812	$ 7,089,651	$ 7,180,144	$ 7,269,374	$ 7,360,813	$ 7,454,524
16									
17	I/F Transf - General Fund	$ -	$ -	$ -	$ -	$ 384,939	$ 402,811	$ 421,503	$ 441,081
18	I/F Transf - Capital Fund	-	-	250,938	-	-	-	-	
19	I/F Transf - Risk Fund	10,047							
21	Total Revenue	$ 8,063,913	$ 7,216,812	$ 7,467,750	$ 7,089,651	$ 7,565,083	$ 7,672,185	$ 7,782,316	$ 7,895,605
23	Expenditures								
24	Salaries & Benefits	$ 841,275	$ 898,686	$ 898,686	$ 825,969	$ 867,267	$ 910,631	$ 956,162	$ 1,003,970
25	Supplies & Materials	392,321	352,251	362,332	324,541	327,786	331,064	334,375	337,719
26	Services & Maintenance	5,648,044	5,797,659	6,198,571	5,255,308	5,307,861	5,360,940	5,414,549	5,468,695
27	Internal Service	49,376	61,267	61,417	86,998	88,738	90,513	92,323	94,169
28	Capital Equipment	392,945	15,000	836,616	-	600,000	600,000	600,000	600,000
29	Capital Projects	-	-	197,357	-	-	-	-	
30	Audit adjustments	(360,701)	-	-	-	-	-	-	
32	Subtotal	$ 6,963,260	$ 7,124,863	$ 8,554,979	$ 6,492,816	$ 7,191,653	$ 7,293,148	$ 7,397,409	$ 7,504,553
33									
34	I/F Transf - General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$
35	I/F Transf - Capital Fund	$ 496,157		$ -					
37	Total Expenditures	$ 7,459,417	$ 7,124,863	$ 8,554,979	$ 6,492,816	$ 7,191,653	$ 7,293,148	$ 7,397,409	$ 7,504,553
38									
39	Net Difference	$ 604,496	$ 91,949	$ (1,087,229)	$ 596,835	$ 373,430	$ 379,037	$ 384,907	$ 391,052
41	Ending Fund Balance	$ 1,087,229	$ 1,949	$ -	$ 596,835	$ 970,264	$ 1,349,302	$ 1,734,208	$ 2,125,260
43	Reserves								
44	Reserved for Transit	$ 990,144	$ (267,906)	$ (229,863)	$ 264,736	$ 532,278	$ 801,701	$ 1,073,193	$ 1,346,954
45	Reserved for Parking	97,085	269,855	229,863	332,099	437,987	547,601	661,016	778,306
47	Total Reserves	$ 1,087,229	$ 1,949	$ -	$ 596,835	$ 970,264	$ 1,349,302	$ 1,734,208	$ 2,125,260

Public Transportation & Parking Fund Project Table

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
27550277	TR0128	Transit Center Concrete Pavement	197,357	-	-	-	-	-	-
		TOTAL TRANSIT FUND 27 PROJECTS	$ 197,357	$ -	$ -	$ -	$ -	$ -	$ -

WATER FUND

Water Fund – 31

- The primary basis for project selection and priorities include:
  - Water Master Plan recommendations,
  - Maintenance records,
  - Size - all lines under 6" should be replaced to provide pressures for adequate fire flows and the ability to connect standard 6" fire hydrants and meet State Health Department Standards,
  - Infrastructure projects nearby - all water projects should be coordinated with street projects so as not to cause damage to recently improved streets and duplication of work,
  - Age and materials - older lines are generally constructed of substandard materials or are deteriorating, and should be replaced with materials meeting current standards, and
  - Demand - all lines less than 6" serving more than four houses are very critical and should be higher priority.
  - Studies and Reports (i.e. Water system Computer Modeling, Arsenic Study, WTP Engineering Study, et al)
- There should be a balance of improvements to all parts of the water system. Each year there should be improvements to supply, transmission, treatment, distribution, feeder lines and storage of potable water.
- Staffing level and equipment capabilities in the Line Maintenance Division will not increase or decrease and present abilities to replace lines will remain stable. This division can currently install lines up to 8" in diameter.
- All Projects will be scheduled on a PAYGO basis until and unless the voters approve revenue bonds.
- Revenues from the Capital Improvements Charge (CIC) shall be used for water line replacement and construction of new lines.
- Voters approved a water rate increase on September 12, 1995, to fund additional wells and distribution lines.
- Voters approved an incremental water rate increase on May 10, 1999, for high volume residential users to promote water conservation and pay for increased water supply beyond the resources available.
- On March 7, 2006, the voters approved a water rate hike to fund an increase in water capacity and enhanced maintenance at the water treatment plant, as well as new treatment units to reduce taste and odor problems. Cost overruns are shown as Pay-Go expenses.
- Voters approved a rate increase on June 13, 2023 to fund needed waterline replacements, updates to the disinfection system, lead & copper line mandates, and cost increases for water service operations.

Water - Fund 31 Summary

		FYE 25 ACTUAL		FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 39,756,736		$ 8,644,380	$ 40,375,374	$ (797,610)	$ 10,312,329	$ 13,580,236	$ 22,425,051	$ 31,240,101
3	Operating Revenues:									
4	Enterprise Fund Fees/Chgs	$ 28,900,653		$ 30,450,000	$ 30,450,000	$ 30,906,750	$ 31,370,351	$ 31,840,906	$ 32,318,520	$ 32,803,298
5	Connection Fee	708,608		865,946	865,946	883,265	900,930	918,949	937,328	956,074
6	Capital Improvement Charge	1,528,877		1,450,369	1,450,369	1,464,873	1,479,522	1,494,317	1,509,260	1,524,353
7	Cost Allocation	860,567		370,101	370,101	706,158	713,220	720,352	727,556	734,832
9	Total Operating Revenues	$ 31,998,703		$ 33,136,416	$ 33,136,416	$ 33,961,046	$ 34,464,023	$ 34,974,524	$ 35,492,664	$ 36,018,557
11	Operating Expenditures:									
12	Salaries / Benefits	$ 5,726,112		$ 5,889,459	$ 5,889,459	$ 6,644,572	$ 6,976,801	$ 7,325,641	$ 7,691,923	$ 8,076,519
13	Supplies / Materials	4,006,930		4,218,767	4,295,586	5,621,886	5,678,105	5,734,886	5,792,235	5,850,157
14	Services / Maintenance	2,526,321		3,411,563	3,479,581	3,811,348	3,849,461	3,887,956	3,926,836	3,966,104
15	Internal Services	446,154		525,951	525,951	522,076	532,518	543,168	554,031	565,112
16	Cost Allocations	2,212,309		2,359,729	2,359,729	1,666,241	1,682,903	1,699,732	1,716,730	1,733,897
17	Employee Turnover Savings			(88,342)	(88,342)	(99,669)	(104,652)	(109,885)	(115,379)	(121,148)
19	Total Operating Expenditures	$ 14,917,826		$ 16,317,127	$ 16,461,964	$ 18,166,454	$ 18,615,136	$ 19,081,498	$ 19,566,375	$ 20,070,641
21	Net Operating Revenue	$ 17,080,877		$ 16,819,289	$ 16,674,452	$ 15,794,591	$ 15,848,887	$ 15,893,025	$ 15,926,288	$ 15,947,916
23	Other Revenues:									
24	Interest Income	$ 2,196,703		$ 120,000	$ 120,000	$ 120,000	$ 120,000	$ 120,000	$ 120,000	$ 120,000
25	Other Misc. Revenue	893,037		-	-	8,950,000	-	-	-	-
26	Revenue Bond Proceeds	3,899,982		-	10,915,218	-	-	-	-	-
27	Grant Revenue	916,355	x	-	2,083,645	-	-	-	-	-
28	I/F Transf - Sewer Fund	-			75,000					
30	Total Other Revenues	$ 7,906,077		$ 120,000	$ 13,193,863	$ 9,070,000	$ 120,000	$ 120,000	$ 120,000	$ 120,000
32	Other Expenditures:									
33	Audit Accruals/Adj/Encumbrances	1,893,016								
34	Master Conservancy Debt	$ 264,342		$ 333,797	$ 333,797	$ 228,084	$ 192,968	$ 192,968	$ 192,968	$ 192,968
35	Debt Service - 15 Issue	1,486,431		1,491,319	1,491,319	740,275	-	-	-	-
36	Debt Service - 16 Issue	765,945		772,129	772,129	771,742	771,075	775,020	773,518	386,737
37	Debt Service - 17 Issue	1,994,641		1,996,641	1,996,641	1,996,641	1,996,641	1,996,641	1,996,641	1,996,641
38	Debt Service - 18 Issue	891,668		892,585	892,585	890,415	889,745	890,700	893,655	890,665
39	Debt Service - 22 Issue	368,260		1,140,382	1,140,382	1,140,382	1,140,382	1,140,382	1,140,382	1,140,382
40	Capital Projects	5,937,292		14,750,000	52,306,133	4,475,000	5,675,000	75,000	75,000	75,000
41	Capital Projects - 18 Issue	-		-	2,322,427	-	-	-	-	-
57	Reserve for Bond Projects - 18 Issue	4,395,125		1,926,449	2,072,698	2,072,698	2,072,698	2,072,698	2,072,698	2,072,698
58	Reserve for Bond Projects - 22 Issue	-		-	-	-	-	-	-	-
59	Reserve for Capital	2,075,000		2,575,000	2,075,000	1,475,000	75,000	75,000	75,000	75,000
60	Reserve (Deficit) Surplus	20,650,788		(3,262,236)	(6,262,265)	5,311,315	9,943,327	18,750,833	27,527,093	36,648,882
62	Total Reserves	$ 40,375,374		$ 2,544,583	$ (797,610)	$ 10,312,329	$ 13,580,236	$ 22,425,051	$ 31,240,101	$ 40,402,231

Water Fund Project Table

Account Number	Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
		WATER DISTRIBUTION SYSTEM							
31-	WA-	Water Line Replacement: Alameda Plaza and Apartments at Shiloh and Glenn	-	150,000	1,500,000	-	-	-	-
31-	WA-	Water Line Replacement: Venture area and Astor area	-	150,000	1,500,000	-	-	-	-
31993360	WA0173	Master Meters Installation	317,962	-	-	-	-	-	-
31993395	WA0201	Backflow Prevention Program	53,215	-	-	-	-	-	-
31993360	WA0239	WL Improvements: Segment D 24" Phase 4	1,318,315	2,000,000	-	-	-	-	-
31996683	WA0242	Water Line Replacement: Robinson- 24th NW to WTP	5,759,751	-	-	-	-	-	-
31999942	WA0337	Asset Management Plan	76,609	-	-	-	-	-	-
31995521	WA0338	Water Line Replacement: Classen/Flood, Highway 9 to Indian Hills	6,252,163	1,500,000	-	-	-	-	-
31996683	WA0339	Water Line Replacement: Sooner Mall	58,217	-	-	-	-	-	-
31993360	WA0348	Corporate Addition Utilities	376,200	-	-	-	-	-	-
31993360	WA0349	Water Line Improvements-Segment B (24th NE Robinson to Tecumseh)	99,900	-	-	-	-	-	-
31993361	WA0351	Water Meter Automatic Metering Infrastructure (AMI)	1,779,012	-	-	-	-	-	-
31996683	WA0352	WL Replacement Southlake Addition	62,512	-	-	-	-	-	-
31996683	WA0353	Water Line Replacement: Jenkins Replacement	122,246	-	-	-	-	-	-
31995521	WA0363	Water Line Replacement: Fire Hydrant and Valve Replacements	320,150	75,000	75,000	75,000	75,000	75,000	75,000
31993346	WA0371	Crest Place - FY22 Urban SVC WL	104,000	-	-	-	-	-	-
31993346	WA0372	Blessing Court FY22 Urban SVC WL	16,000	-	-	-	-	-	-
31993346	WA0373	Jackson DR - FY22 Urban SVC WL	55,000	-	-	-	-	-	-
31993346	WA0377	Morren Dr - Urban SVC WL	66,000	-	-	-	-	-	-
31996683	WA0379	Water Line Replacement: Danfield -B/w Brookhaven	1,623,019	-	-	-	-	-	-
31993360	WA0380	Water Line Replacement: Tecumseh, 24th Ave NW to Journey Parkway	4,966,632	-	-	-	-	-	-
31993346	WA0381	Urban Service Area Waterlines FY 23	217,153	-	-	-	-	-	-
31993346	WA0383	Urban Service Area Waterlines FY 24	262,000	-	-	-	-	-	-
31996684	WA0384	Lead Service Line Inventory and Replacement	2,614,710	-	-	-	-	-	-
31993388	WA0385	Water Studies for Comp Plan	30,330	-	-	-	-	-	-
31993360	WA0386	42" WL Emergency Repair	40,569	-	-	-	-	-	-
31996683	WA0387	Westwood Estates Water Line Replacement	2,130,000	-	-	-	-	-	-
31996683	WA0388	Carter Water Line Replacement	1,620,000	-	-	-	-	-	-
31996683	WA0389	Royal Oaks Water Line Replacement	2,180,000	-	-	-	-	-	-
31996680	WA0386	WL Replacement - Flood: boyd-robinson	2,500,000	-	-	-	-	-	-
31996681	WA0387	Line maintenance Solar Array	125,000	-	-	-	-	-	-
31996682	WA0388	OTA WL Relocation: 48th NW- 24th NW	1,964,400	-	-	-	-	-	-
31996683	WA0389	WL Imp: W Brooks: S berry-S Wylie	382,130	-	-	-	-	-	-
		Subtotal Water Distribution System Projects	**$ 37,493,196**	**$ 3,875,000**	**$ 3,075,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**
		WATER TOWERS							
	WA-	Water Tower - New SE Tower	-	-	-	-	-	-	-
31993345	WA0182	Water Tower - Lindsey Tower	375,500	-	-	-	-	-	-
31993345	WA0294	Water Tower- Hall Park Tower	-	-	-	-	-	-	-
31993354	WA0364	Water Tower - Boyd Tower	376,500	-	-	-	-	-	-
31993345	WA0382	Water Tower - Robinson Tower	833,081	-	-	-	-	-	-
		Subtotal Water Tower Projects	**$ 1,585,081**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
		WATER WELL IMPROVEMENTS							
31-	WA-	Well 31 Facility Replacement		50,000	-	-	-	-	-
31993395	WA0052	Historic Wells - 1 W Gray	10,000	-	-	-	-	-	-
31993345	WA0212	Water Well: 2015 Water Wells & Lines (paygo)	115,526	-	-	-	-	-	-
31993345	WA0235	Water Well: 2015 Well Field Development (payco)	141	-	-	-	-	-	-
		Subtotal Water Well and Distribution System Projects	**$ 125,667**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
		WATER TREATMENT PLANT							
31993395	WA-	Update Wate Supply Plan	-	-	-	-	-	-	-
31993395	WA-	Lake Thunderbird Augmentation	-	-	-	-	-	-	-
31-	WA-	WTP Residual Lagoon Improvements	-	200,000	100,000	-	-	-	-
31-	WA-	WTP Filter Media Replacement	-	300,000	2,500,000	-	-	-	-
31993398	WA0214	WTP Well Field Blending	8,212,990	-	-	-	-	-	-
31999939	WA0248	WTP Fiber Expansion	55,000	-	-	-	-	-	-
31999939	WA0249	WTP SCADA Improvements	178,300	50,000	-	-	-	-	-
31999939	WA0291	WTP Improvement Phase 1	38,388	-	-	-	-	-	-
31995521	WA0329	New Building for Line Maintenance (match)	31,412	-	-	-	-	-	-
31993395	WA0359	Corrosion Control Study	175,000	-	-	-	-	-	-
31993395	WA0360	Cyber & Physical Security Assessment (Split 50/50 between 031/032)	113,750	-	-	-	-	-	-
31993395	WA0362	WTP Sludge Disposal Study	100,000	-	-	-	-	-	-
31993395	WA0370	WTP: Solar Array	23,140	-	-	-	-	-	-
31993395	WA0375	WTP Rehab of Clarifiers 1 & 2	400,000	-	-	-	-	-	-
31993395	WA0376	WTP: Filter 1-4 Influent Pipe rehab	80,000	-	-				
31999939	WA0390	WTP Improvement Phase 2B	3,406,221	-	-	-	-	-	-
		Subtotal WTP Other Projects	**$ 12,814,201**	**$ 550,000**	**$ 2,600,000**	**$ -**	**$ -**	**$ -**	**$ -**
		URBAN SERVICE AREA WATER LINES							
31993346	WA0332	Stinson St: Jenkins Ave to George Ave	78,000	-	-	-	-	-	-
31993346	WA0341	Kiowa Way: Hunting Horse Tr to dead end cul de sac	29,000	-	-	-	-	-	-
31993346	WA0342	W. Brooks St: Berry Rd to Wylie Rd	103,000	-	-	-	-	-	-
		Subtotal Urban Service Area Water Line Projects	**$ 210,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
		HOT SOILS WATER LINE REPAIR PROGRAN							
31993344	WA0346	Crail Dr: 36th Ave NW to Astor Dr	27,980	-	-	-	-	-	-
31993344	WA0347	Buckingham Dr: Brownwood Ln to Bridgeport Rd	50,000	-	-	-	-	-	-
		Subtotal Hot Soils Water Line Repair Program	**$ 77,980**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
		SUBTOTAL PAYGO WATER PROJECTS	**$ 52,306,125**	**$ 4,475,000**	**$ 5,675,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**
		WATER BOND PROJECTS							
31993345	WB0212	2015 Water Wells and Supply Lines (2 MGD)	2,282,267	-	-	-	-	-	-
31999938	WB0292	WTP: Phase 2 Improvements	40,160	-	-	-	-	-	-
31999361	WB0351	WaterMeters, Advance Infrastr-Bond	7,919,821	-	-	-	-	-	-
		Subtotal Bond Expenses for 2006 Water Bond Projects	**$ 10,242,249**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
		TOTAL ALL WATER FUND 31 PROJECTS	**$ 62,548,373**	**$ 4,475,000**	**$ 5,675,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**

PROJECT TITLE: Water Line Replacement: Alameda Plaza and Apartments at Shiloh and Glenn Bo
PROJECT TYPE: Replacement
PROJ. CATEGORY: Water
PROJECT NUMBER: WA
DEPARTMENT: Utilities
ACCOUNT NUMBER:
MANAGER: Kenneth Giannone

WARD(s): ☑ 1 ☐ 2 ☐ 3 ☑ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Existing water lines within the Alameda Plaza and Apartments at Glenn Bo between Shiloh and Andover are ductile iron and were generally constructed in the 1970s and 1980s. These lines have experienced increased rates of failure and warrant replacement and score in the higher percentiles within the water main assessment completed by VODA. The project includes approximately 4,700 linear feet of 6, 8 and 12-inch water lines.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	150,000					
46001	Land						
46701	Utilities						
46101	Construction		1,500,000				
46301	Materials						
	Total	150,000	1,500,000				

Operating Impact: none — Negligible impact on operating expenses but replacement of water lines experiencing higher rates of failures will reduce emergency repairs and impacts to customers and the public.

Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐

Details:

PROJECT TITLE: Water Line Replacement: Venture Area and Astor Area
PROJECT TYPE: Replacement
PROJ. CATEGORY: Water
PROJECT NUMBER: WA
DEPARTMENT: Utilities
ACCOUNT NUMBER:
MANAGER: Peter Wolbach

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☑ 8 ☐ All

Detailed Project Description:

Existing water lines within along Venture Avenue west of Flood Avenue within adjacent industrial area and at Astor Dr and Bishops Drive within the Berkley Addition are ductile iron and were generally constructed in the 1980s. These lines have experienced increased rates of failure and warrant replacement and scored in the upper percentiles within the water main assessment completed by Voda. The project includes approximately 4,700 linear feet of 6, 8 and 12-inch water lines.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	150,000					
46001	Land						
46701	Utilities						
46101	Construction		1,500,000				
46301	Materials						
	Total	150,000	1,500,000				

Operating Impact: none — Negligible impact on operating impact but replacement of deteriorated lines will reduce emergency repairs and impacts to customers and the general public.

Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐

Details:

PROJECT TITLE: Segment D 24" Phase IV
PROJECT TYPE: Replacement
PROJ. CATEGORY: Water
PROJECT NUMBER: WA0239
DEPARTMENT: Utilities
ACCOUNT NUMBER:
MANAGER: Peter Wolbach

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☑ 7 ☐ 8 ☐ All

Detailed Project Description:

This additional funding will complete the remainder of the Segment D 24-inch extension to Highway 9 from Imhoff and will also complete the 12-inch loop along Chautauqua at the Transfer Station south of Highway 9 to
improve water quality. Both projects are included in the AIM Water Master plan.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	2,000,000					
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials						
	Total	2,000,000					

Operating Impact: none — Negligible impact but these improvements will provide better system resiliency and will improve water quality.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: WL: Classen/Flood:Hwy9-Indian Hills
PROJECT TYPE: Replacement
PROJ. CATEGORY: Water
PROJECT NUMBER: WA0338
DEPARTMENT: Utilities
ACCOUNT NUMBER:
MANAGER: Nathan Madenwald

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☑ 8 ☐ All

Detailed Project Description:

This additional project funding will be to replace the water line along Flood Avenue from Franklin to Huettner. This line has experienced failures in the past and is a critical line serving industry along the corridor.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	1,500,000					
46301	Materials						
	Total	1,500,000					

Operating Impact: Decrease — Negligible impact
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Fire Hydrant & Valve Replacements
PROJECT TYPE: Replacement
PROJ. CATEGORY: Water
PROJECT NUMBER: WA0363
DEPARTMENT: Utilities
ACCOUNT NUMBER:
MANAGER: Scott Aynes

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This is an annual maintenance project to replace age related fire hydrants and isolation valves within the distribution system on an needed basis. Unneeded funds to be returned to the Water Fund (031) balance at the end of each fiscal year. Location of replacement assets to be determined on a case by case basis. Funds will purchase new fire hydrants, valves, water line fittings and aggregate materials for related asset replacements.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	75,000	75,000	75,000	75,000	75,000	75,000
46301	Materials						
	Total	75,000	75,000	75,000	75,000	75,000	75,000

Operating Impact: none — Negligible but also staff to more quickly resolve issues with assets to ensure their availability in the future when needed.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Well 31 Facility Assessment
PROJECT TYPE: Maintenance
PROJ. CATEGORY: Water
PROJECT NUMBER: WA
DEPARTMENT: Utilities
ACCOUNT NUMBER:
MANAGER: Peter Wolbach

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project will evaluate the condition of Well 31 and the treatment system installation, specifically focused on operation and maintenance aspects, to ensure that the installation can be reliably operate to provide water
supply.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	50,000					
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials						
	Total	50,000					

Operating Impact: none — Negligible
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: WTP Residual Lagoon Improvements
PROJECT TYPE: Maintenance
PROJ. CATEGORY: Water
PROJECT NUMBER: WA
DEPARTMENT: Utilities
ACCOUNT NUMBER:
MANAGER: Michael Price

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project will install a french drains for lagoon cells to improve the amount of return water and efficiency for the lagoons and also replace the existing pumps for the return pump station to increase the amount of water that can be returned to the head of the WTP. Two cells are proposed to be improved in FYE 27 and three cells to be improved in FYE 28.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	100,000	100,000				
46301	Materials	100,000					
	Total	200,000	100,000				

Operating Impact: decrease — Estimated reduction in lagoon clean out costs of 15% per lagoon cell that is upgraded.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: WTP Filter Media Replacement
PROJECT TYPE: Replacement
PROJ. CATEGORY: Water
PROJECT NUMBER: WA
DEPARTMENT: Utilities
ACCOUNT NUMBER:
MANAGER: Kenneth Giannone

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Filter media for water treatment plants has a limited lift span and requires periodic replacement to ensure the filters operate at optimum efficiency. The media, based on visual inspection, appears to warrant replacement in the near future but additional testing is being done to confirm replacement is necessary. This project will include preparation of the initial bid specifications and then the physical media replacement within the following budget year.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	300,000					
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials		2,500,000				
	Total	300,000	2,500,000				

Operating Impact: none — Negligible if replaced timely but impacts could be significant if not addressed when necessary and it impacts WTP operations and ability to meet regulations.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: WTP- SCADA Improvements
PROJECT TYPE:
PROJ. CATEGORY: Water
PROJECT NUMBER: WA0249
DEPARTMENT: Utilities
ACCOUNT NUMBER:
MANAGER: Neal Engleman

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Past improvements have been completed to upgrade the Water Treatment Plant SCADA system but additional upgrades are necessary to keep the systems current and provide for improved maintenance of the systems, ongoing system security, and increased data accessibility and functionality for City staff. Additional proposed improvements for FYE 27 include access control upgrades.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	50,000					
	Total	50,000					

Operating Impact: none — Negligible impact to operating budget

Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐

Details:

WATER RECLAMATION FUND

Water Reclamation Fund – 32

- Primary factors affecting project selection and priorities include:
  - Compliance with EPA administrative orders,
  - Relative impact on other parts of the sanitary sewerage system,
  - Maintenance history and service calls,
  - Inspections,
  - Wastewater Master Plan recommendations,
  - Accessibility,
  - Relative location downstream or upstream in the system, and
  - Coordination with nearby infrastructure projects.
- Fund 32 is the Norman Utilities Authority Wastewater Reclamation Facility Fund that accounts for revenues associated with existing customers and ongoing accounts.
- A 25-member, Council-appointed, Implementation Committee, will prioritize improvements to both the interceptors and the treatment plant with the assistance of staff. For interceptors, the committee might consider the following factors:
  - Sales tax funded project scope should be appropriate to allow funding on a "pay-as-you-go" basis. Those interceptor segments shown to be most severely overloaded under the existing wastewater loading should be most highly rated. Similarly, those becoming overloaded under an obligated loading would have a higher priority than one becoming overloaded under full build-out. Expressed differently, those interceptors needing only a small increase in capacity to meet full build-out demands would have a higher priority than interceptors needing a large increase in capacity.
  - Downstream interceptor segments should generally be of higher priority than upstream segments. Interceptor projects in separate drainage basins can occur simultaneously as they are not interdependent.
  - Since excise tax funding is expected to lag behind sales tax funding, interceptor segments that are the same size under both the obligated and the full build-out scenarios might be funded first. Generally, this implies the service area is close to being fully developed, or a portion of the existing flow will be diverted to the proposed northern wastewater treatment plant.
  - Parallel interceptors might have a lower priority than a replacement interceptor might since additional rights-of-way may need to be acquired for parallel interceptors. Right-of-way/easement acquisition often delays project start-up.
  - The new interceptors serving existing customers in the Lift Station D service area must be timed to come on-line concurrently with the proposed northern wastewater treatment plant. Design and right-of-way acquisition for these interceptors might have a high priority while construction might be delayed several years.
- In FYE 2015, Council approved transferring the sewer line maintenance operations out of the Sewer Line Maintenance Fund into the Water Reclamation Fund in order to better track the collection and distribution of the $5 per month sewer maintenance fee.

Wastewater - Fund 32 Summary

		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 7,258,403	$ 4,201,472	$ 3,559,978	$ 3,822,266	$ 4,121,726	$ 6,642,013	$ 10,194,981	$ 13,643,281
3	Operating Revenues:								
4	Enterprise Fund Fees/Chgs	$ 11,628,278	$ 11,596,375	$ 11,596,375	$ 11,770,321	$ 11,946,876	$ 12,126,079	$ 12,307,970	$ 12,492,590
5	Capital Improvement Charge	983,263	866,285	866,285	874,948	883,698	892,535	901,460	910,475
7	Total Operating Revenues	$ 12,611,541	$ 12,462,660	$ 12,462,660	$ 12,645,269	$ 12,830,574	$ 13,018,614	$ 13,209,430	$ 13,403,065
9	Operating Expenditures:								
10	Salaries and Benefits	$ 4,384,763	$ 4,175,522	$ 4,175,522	$ 3,955,111	$ 4,152,867	$ 4,360,510	$ 4,578,535	$ 4,807,462
11	Supplies and Materials	825,462	737,873	897,044	896,122	905,083	914,134	923,275	932,508
12	Services and Maintenance	1,616,019	1,724,496	1,783,217	1,781,359	1,799,173	1,817,164	1,835,336	1,853,689
13	Internal Services	286,191	293,610	293,610	287,624	293,376	299,244	305,229	311,333
14	Cost Allocations	2,203,179	833,460	833,460	1,109,538	1,120,633	1,131,840	1,143,158	1,154,590
15	Employee Turnover Savings	-	(62,633)	(62,633)	(59,327)	(62,293)	(65,408)	(68,678)	(72,112)
17	Total Operating Expenditures	$ 9,315,614	$ 7,702,328	$ 7,920,220	$ 7,970,427	$ 8,208,839	$ 8,457,484	$ 8,716,856	$ 8,987,471
19	Net Operating Revenue	$ 3,295,927	$ 4,760,332	$ 4,542,440	$ 4,674,842	$ 4,621,734	$ 4,561,129	$ 4,492,574	$ 4,415,594
21	Other Revenues:								
22	Interest Income	$ 372,462	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
23	Bond Proceeds/Grant Reimb.	593,371	-	11,830,000	-	-	-	-	-
24	Misc. Revenue/Cost Allocation	1,300,066		-	-	-	-	-	-
26	Total Other Revenues	$ 2,265,899	$ 50,000	$ 11,880,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
28									
29	Other Expenditures:								
31	Debt Service-14 SRF Note	2,325,160	2,257,294	2,257,294	2,257,294	1,129,897	-	-	-
38	Debt Service-14 SRF Note	-	-	-	-	-	-	-	-
32	Debt Service-24 SRF Note	2,252	177,353	177,353	283,790	283,923	283,826	283,920	283,888
33	Capital Projects	4,101,892	3,925,000	11,831,498	-	-	-	-	-
34	Capital Equipment	928,994	1,033,750	1,129,796	1,143,160	-	-	-	-
35	I/F Transf - General Fund	540,939	579,819	579,819	588,516	597,344	606,304	615,399	624,630
36	I/F Transf - Water Fund	-		75,000					
37	I/F Transf - Capital Fund	250,000		-					
38	I/F Transf - Risk Fund			109,392	152,603	140,283	168,031	194,956	223,614
40	Total Other Expenditures	$ 9,260,251	$ 7,973,216	$ 16,160,152	$ 4,425,383	$ 2,151,447	$ 1,058,161	$ 1,094,275	$ 1,132,132
42	Net Revenues (Expenditures)	$ (3,698,425)	$ (3,162,883)	$ 262,289	$ 299,459	$ 2,520,287	$ 3,552,968	$ 3,448,299	$ 3,333,462
44	Ending Fund Balance	$ 3,559,978	$ 1,038,589	$ 3,822,266	$ 4,121,726	$ 6,642,013	$ 10,194,981	$ 13,643,281	$ 16,976,742
46	Reserves								
47	Reserve for Encumbrances	$ 3,822,070	$ -	$ -	$ -	$ -	$ -	$ -	$ -
48	Reserve for Operations	745,249	616,186	633,618	637,634	656,707	676,599	697,348	718,998
49	Reserve for Capital	2,366,300	-	-	-	-	-	-	-
50	Reserve (Deficit) Surplus	(3,373,641)	422,403	3,188,648	3,484,092	5,985,306	9,518,382	12,945,933	16,257,744
52	Total Reserves	$ 3,559,978	$ 1,038,589	$ 3,822,266	$ 4,121,726	$ 6,642,013	$ 10,194,981	$ 13,643,281	$ 16,976,742

Water Reclamation Fund Project Table

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
32-	WW-	WRF Drying Bed	-	-	-	-	-	-	-
32-	WW-	Misc WRF Improvements	-	-	-	-	-	-	-
32-	WW-	Westside Lift Station Roof	-	-	-	-	-	-	-
32999942	WW0177	WW Conn Fee/Excise Tax Assessment	13,551	-	-	-	-	-	-
32993394	WW0205	WRF Non-Potable Reuse System	46,635	-	-	-	-	-	-
32993394	WW0211	WRF Non-Potable Reuse System Grant	500,000	-	-	-	-	-	-
32990048	WW0317	WRF Re-Use Pilot Study	182,504	-	-	-	-	-	-
32999911	WW0318	WRF Storage Building	822,820	-	-	-	-	-	-
32999911	WW0319	WRF Septage Receiving Station	800	-	-	-	-	-	-
32999911	WW0325	WRF Main Control Building Renovation	3,124,636	-	-	-	-	-	-
32999911	WW0326	Centrifuge Replacement	1,640,474	-	-	-	-	-	-
32995521	WW0329	Line Maintenance Building (match)	4,837	-	-	-	-	-	-
32999911	WW0331	WRF Solar Array	71,628	-	-	-	-	-	-
32999911	WW0332	Aeration Basin Turbo Blower Replacement	2,602,365	-	-	-	-	-	-
32999911	WW0336	Digester 3 Roof Replacement	250,000	-	-	-	-	-	-
32999942	WW0340	WRF Emerging Contaminant Study	499,770	-	-	-	-	-	-
32999911	WW0342	Water Rec Facility Upgrades	1,924,598	-	-	-	-	-	-
32995521	WW0392	Line Maintenance Solar Array	125,000	-	-	-	-	-	-
		TOTAL WATER RECLAMATION FUND 32 PROJECTS	$ 11,809,618	$ -	$ -	$ -	$ -	$ -	$ -

SEWER MAINTENANCE FUND

Sewer Maintenance Fund – 321

- Primary factors affecting project selection and priorities include:
  - Compliance with EPA administrative orders,
  - Relative impact on other parts of the sanitary sewerage system,
  - Maintenance history and service calls,
  - Inspections,
  - Wastewater Master Plan recommendations,
  - Accessibility,
  - Relative location downstream or upstream in the system, and
  - Coordination with nearby infrastructure projects
- New sources of revenue were approved by voters on August 14, 2001 became effective October 1, 2001 and are:
  - Sewer Maintenance (Fund 321) - $5 per month, sewer service maintenance rate charged to each residence, apartment, business or mobile home receiving sewer service in the City; to be used for establishing an upgraded sewer maintenance program and not to pay debt service.
- A 25-member, Council-appointed, Implementation Committee, will prioritize improvements to both the interceptors and the treatment plant with the assistance of staff. For interceptors, the committee might consider the following factors:
  - Sales tax funded project scope should be appropriate to allow funding on a "pay-as-you-go" basis. Those interceptor segments shown to be most severely overloaded under the existing wastewater loading should be most highly rated. Similarly, those becoming overloaded under an obligated loading would have a higher priority than one becoming overloaded under full build-out. Expressed differently, those interceptors needing only a small increase in capacity to meet full build-out demands would have a higher priority than interceptors needing a large increase in capacity.
  - Downstream interceptor segments should generally be of higher priority than upstream segments. Interceptor projects in separate drainage basins can occur simultaneously as they are not interdependent.
  - Since excise tax funding is expected to lag behind sales tax funding, interceptor segments that are the same size under both the obligated and the full build-out scenarios might be funded first. Generally, this implies the service area is close to being fully developed, or a portion of the existing flow will be diverted to the proposed northern wastewater treatment plant.
  - Parallel interceptors might have a lower priority than a replacement interceptor might since additional rights-of-way may need to be acquired for parallel interceptors. Right-of-way/easement acquisition often delays project start-up.
  - The new interceptors serving existing customers in the Lift Station D service area must be timed to come on-line concurrently with the proposed northern wastewater treatment plant. Design and right-of-way acquisition for these interceptors might have a high priority while construction might be delayed several years
- In FYE 2015, Council approved transferring the sewer line maintenance operations out of the Sewer Line Maintenance Fund into the Water Reclamation Fund in order to better track the collection and distribution of the $5 per month sewer maintenance fee.

Sewer Maintenance - Fund 321 Summary

		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 18,604,265	$ 2,123,844	$ 18,272,230	$ 1,805,269	$ 1,399,368	$ 4,438,586	$ 7,523,476	$ 10,654,599
3	Operating Revenues:								
4	Sewer Maintenance Rate	$ 3,298,111	$ 3,202,437	$ 3,202,437	$ 3,250,474	$ 3,299,231	$ 3,348,719	$ 3,398,950	$ 3,449,934
6	Total Operating Revenues	$ 3,298,111	$ 3,202,437	$ 3,202,437	$ 3,250,474	$ 3,299,231	$ 3,348,719	$ 3,398,950	$ 3,449,934
8	Operating Expenditures:								
9	Salaries and Benefits	$ 67,708	$ 70,004	$ 70,004	$ 69,498	$ 72,973	$ 76,622	$ 80,453	$ 84,475
10	Supplies and Materials	2,845	4,552	4,552	3,877	3,916	3,955	3,994	4,034
11	Services and Maintenance	1,255	3,525	3,525	3,525	3,560	3,596	3,632	3,668
12	Internal Services	1,422	5,665	5,665	4,475	4,565	4,656	4,749	4,844
14	Total Operating Expenditures	$ 73,230	$ 83,746	$ 83,746	$ 81,375	$ 85,013	$ 88,828	$ 92,828	$ 97,022
16	Net Operating Revenue	$ 3,224,881	$ 3,118,691	$ 3,118,691	$ 3,169,099	$ 3,214,218	$ 3,259,891	$ 3,306,122	$ 3,352,912
18	Other Revenues:								
19	Interest Income	$ 809,585	$ -	$ -	$ -	$ -	$ -	$ -	$ -
20	Misc. Revenue	100,000	-	-	-	-	-	-	-
21	Transfer from Excise Tax Fund	-							
23	Total Other Revenues	$ 909,585	$ -	$ -	$ -	$ -	$ -	$ -	$ -
25									
26	Other Expenditures:								
27	Capital Projects	$ 4,466,501	$ 3,525,000	$ 19,516,146	$ 3,575,000	$ 175,000	$ 175,000	$ 175,000	$ 175,000
28	Capital Equipment	-	69,506	69,506	-	-	-	-	-
29	I/F Transf - Capital Fund	-							
30	Audit Accruals/Adjustments	-	-	-	-	-	-	-	-
32	Total Other Expenditures	$ 4,466,501	$ 3,594,506	$ 19,585,652	$ 3,575,000	$ 175,000	$ 175,000	$ 175,000	$ 175,000
34	Total Revenues	$ 4,207,696	$ 3,202,437	$ 3,202,437	$ 3,250,474	$ 3,299,231	$ 3,348,719	$ 3,398,950	$ 3,449,934
36	Total Expenditures	$ 4,539,731	$ 3,678,252	$ 19,669,398	$ 3,656,375	$ 260,013	$ 263,828	$ 267,828	$ 272,022
38	Net Revenues (Expenditures)	$ (332,035)	$ (475,815)	$ (16,466,961)	$ (405,901)	$ 3,039,218	$ 3,084,891	$ 3,131,122	$ 3,177,912
40	Ending Fund Balance	$ 18,272,230	$ 1,648,029	$ 1,805,269	$ 1,399,368	$ 4,438,586	$ 7,523,476	$ 10,654,599	$ 13,832,511

Sewer Maintenance Fund Project Table

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
32-	WW-	Sewer Maintenance Project FYE 27	-	3,250,000	-	-	-	-	-
32-	WW-	Sewer Maintenance Project FYE 28	-	-	-	-	-	-	-
32-	WW-	24 Inch Bishop Creek Interceptor Condition Assessment	-	150,000	-	-	-	-	-
32-	WW-	Manhole Rehabilitation	-	75,000	75,000	75,000	75,000	75,000	375,000
32-	WW-	Sewer Lift Station Rehab	-	100,000	100,000	100,000	100,000	100,000	500,000
32190048	WW0091	Replace Lift Station D Force Main-Phase 2	37,525	-	-	-	-	-	-
32193338	WW0178	SS Aerial Crossing: HWY 9 & OliverWood	25,305	-	-	-	-	-	-
32193338	WW0212	Bishop Creek Aerial Sewer Line Replacement	870,777						
32199974	WW0248	SS Emergency Repairs	510,313	-	-	-	-	-	-
32193338	WW0316	Sewer Maint Projects FY18	5,927,002	-	-	-	-	-	-
32193338	WW0321	Sewer Maint Projects FY19	571,756	-	-	-	-	-	-
32193338	WW0334	Sewer Maint Projects FYE 2022	3,420,000	-	-	-	-	-	-
32193338	WW0337	Sewer Maint Projects FYE 2024	4,130,000	-	-	-	-	-	-
32192236	WW0338	Sewer Lift Station Rehab: Sutton Place	15,364	-	-	-	-	-	-
32192236	WW0339	Healthplex Lift Station SCADA Improve	293	-	-	-	-	-	-
32193338	WW0341	Ashton Grove San Sewer Assessmen:	52,808	-	-	-	-	-	-
32192236	WW0343	Eagle Cliff Lift Station Rehab	100,000						
32192236	WW0344	Lift Station D Condition Assessment	75,000						
32192236	WW0345	Lift Station Radio Comm Upgrade	250,000						
32193338	WW0346	Sewer Maintenance Projects FYE 26	3,000,000						
		TOTAL SEWER MAINTENANCE FUND 321 PROJECTS	**$ 18,986,143**	**$ 3,575,000**	**$ 175,000**	**$ 175,000**	**$ 175,000**	**$ 175,000**	**$ 875,000**

PROJECT TITLE: Sewer Maintenance Project FYE 2027
PROJECT TYPE: Replacement
PROJ. CATEGORY: Water Reclamation
PROJECT NUMBER: WW
DEPARTMENT: Utilities
ACCOUNT NUMBER:
MANAGER: Peter Wolbach

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☑ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

In 2001, the citizen's of Norman approved a Sewer Maintenance Fee of $5 per month per household to be deposited in the Sewer Maintence Fund 321. New projects are funded annually with funding utilized for design, inspection and construction activities which will repair or replace our aging sewer collection system including sewer lines and lift stations. Annual rehabilitation project, generally bounded by 12th Avenue NE to the west, Robinson Street to the south, 24th Avenue to the east, and the half section line to the north.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	250,000					
46001	Land						
46701	Utilities						
46101	Construction	3,000,000					
46301	Materials						
	Total	3,250,000					

Operating Impact: Decrease — Replacement or rehabilitation of these sewer lines requiring additional staff maintenance and repair will decrease operating expenses but an exact dollar amount cannot be calculated.

Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐

Details:

PROJECT TITLE: 24-Inch Bishop Creek Interceptor Condition Assessment
PROJECT TYPE: Maintenance
PROJ. CATEGORY: Water Reclamation
PROJECT NUMBER: WW
DEPARTMENT: Utilities
ACCOUNT NUMBER:
MANAGER: Jared Mattern

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☑ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Based on the odor study completed for the 24-inch Bishop Creek interceptor and the sinkhole failure that occurred in Spring 2025, this project will clean and evaluate the pipe to determine if the pipe is in good condition or if modifications are necessary to rehabilitate the existing line to ensure reliable, resilient wastewater service.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	150,000					
46301	Materials						
	Total	150,000					

Operating Impact: None — Negligible impact to the operating budget but this would allow staff to be proactive in addressing the pipe condition rather than responding to pipe failures on an emergency basis.

Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐

Details:

PROJECT TITLE: Manhole Rehabilitation
PROJECT TYPE: Replacement
PROJ. CATEGORY: Water Reclamation
PROJECT NUMBER: WW
DEPARTMENT: Utilities
ACCOUNT NUMBER:
MANAGER: Jared Mattern

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project will be a rolling capital project to address manhole deficiencies including structural, coatings, and other ancillary improvements necessary to ensure that manholes provide a reliable, resilient collection system.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	75,000	75,000	75,000	75,000	75,000	75,000
46301	Materials						
	Total	75,000	75,000	75,000	75,000	75,000	75,000

Operating Impact: None — Negligible impact to the operating budget. However, if not properly maintained, significant capital expenses could be the result.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Sewer Lift Station Rehabilitation
PROJECT TYPE: Replacement
PROJ. CATEGORY: Water Reclamation
PROJECT NUMBER: WW
DEPARTMENT: Utilities
ACCOUNT NUMBER:
MANAGER: Jared Mattern

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project will be a rolling capital project to rehabilitate and upgrade existing lift stations to meet current requirements including the installation of new pump, emergency generators or other improvements necessary to
improve the reliability and resiliency for lift stations moving forward.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	100,000					
	Total	100,000	100,000	100,000	100,000	100,000	100,000

Operating Impact: None — Negligible operating impact. No modifications to staffing and minimal change to operating costs.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

SEWER NEW DEVELOPMENT FUND

New Development Excise Tax Fund – 322

- Primary factors affecting project selection and priorities include:
  - Compliance with EPA administrative orders,
  - Relative impact on other parts of the sanitary sewerage system,
  - Maintenance history and service calls,
  - Inspections,
  - Wastewater Master Plan recommendations,
  - Accessibility,
  - Relative location downstream or upstream in the system, and
  - Coordination with nearby infrastructure projects
- New sources of revenue were approved by voters on August 14, 2001 and became effective October 1, 2001:
  - New Development Excise Tax (Fund 322) – an excise tax on new residential and commercial development to be served by the sewer system. This revenue is to be used for future improvements and expansion to the city's wastewater system. The amount generated is dependent on growth, but is anticipated to be $2 million per year. Projects will be funded primarily Pay Go and debt financed as needed.
- A 25-member, Council-appointed, Implementation Committee, will prioritize improvements to both the interceptors and the treatment plant with the assistance of staff. For interceptors, the committee might consider the following factors:
  - Sales tax funded project scope should be appropriate to allow funding on a "pay-as-you-go" basis. Those interceptor segments shown to be most severely overloaded under the existing wastewater loading should be most highly rated. Similarly, those becoming overloaded under an obligated loading would have a higher priority than one becoming overloaded under full build-out. Expressed differently, those interceptors needing only a small increase in capacity to meet full build-out demands would have a higher priority than interceptors needing a large increase in capacity.
  - Downstream interceptor segments should generally be of higher priority than upstream segments. Interceptor projects in separate drainage basins can occur simultaneously as they are not interdependent.
  - Since excise tax funding is expected to lag behind sales tax funding, interceptor segments that are the same size under both the obligated and the full build-out scenarios might be funded first. Generally, this implies the service area is close to being fully developed, or a portion of the existing flow will be diverted to the proposed northern wastewater treatment plant.
  - Parallel interceptors might have a lower priority than a replacement interceptor might since additional rights-of-way may need to be acquired for parallel interceptors. Right-of-way/easement acquisition often delays project start-up.
  - The new interceptors serving existing customers in the Lift Station D service area must be timed to come on-line concurrently with the proposed northern wastewater treatment plant. Design and right-of-way acquisition for these interceptors might have a high priority while construction might be delayed several years

New Development Excise Tax - Fund 322 Summary

	FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1 Beginning Fund Balance	$ 4,191,340	$ 1,888,071	$ 3,145,391	$ 1,220,144	$ 447,002	$ 447,638	$ 1,224,553	$ 2,001,468
3 Operating Revenues:								
4 Excise Tax - Residential	$ 920,406	$ 1,100,000	$ 1,100,000	$ 900,000	$ 900,000	$ 900,000	$ 900,000	$ 900,000
5 Excise Tax - Commercial	156,442	300,000	300,000	160,000	160,000	160,000	160,000	160,000
7 Total Operating Revenues	$ 1,076,848	$ 1,400,000	$ 1,400,000	$ 1,060,000	$ 1,060,000	$ 1,060,000	$ 1,060,000	$ 1,060,000
9 Total Operating Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11 Net Operating Revenue	$ 1,076,848	$ 1,400,000	$ 1,400,000	$ 1,060,000	$ 1,060,000	$ 1,060,000	$ 1,060,000	$ 1,060,000
13 Other Revenues:								
14 Interest Income	$ 130,068	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000
16 Total Other Revenues	$ 130,068	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000
18 Other Expenditures:								
19 Debt Service - 09 SRF	$ 351,334	$ 353,085	$ 353,085	$ 353,085	$ 353,085	$ 353,085	$ 353,085	$ 354,417
20 Debt Service - 14 SRF	1,595,509	1,550,056	1,550,056	1,550,056	776,279	-	-	-
21 Capital Projects	306,022	-	1,492,106	-	-			
22 Transfer to Maint. Fund	-							
24 Total Other Expenditures	$ 2,252,865	$ 1,903,141	$ 3,395,247	$ 1,903,141	$ 1,129,364	$ 353,085	$ 353,085	$ 354,417
26 Net Revenues (Expenditures)	$ (1,045,949)	$ (433,141)	$ (1,925,247)	$ (773,141)	$ 636	$ 776,915	$ 776,915	$ 775,583
28 Ending Fund Balance	$ 3,145,391	$ 1,454,929	$ 1,220,144	$ 447,002	$ 447,638	$ 1,224,553	$ 2,001,468	$ 2,777,051

New Development ExciseTax Fund Project Table

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
32290048	WW0174	Bishop Creek Interceptors	609,700	-	-	-	-	-	-
32290048	WW0179	WW Master Plan	74,005	-	-	-	-	-	-
32290048	WW0308	SE Lift Station Payback	902,000	-	-	-	-	-	-
32290048	WW0328	Brookhaven Creek Interceptors	160,000	-	-	-	-	-	-
32290722	WW0348	Corporation Addition Utilities	276,400	-	-	-	-	-	-
TOTAL NEW DEVELOPMENT EXCISE FUND 322 PROJECTS			**$ 2,022,105**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SANITATION FUND

Sanitation Fund – 33

- All Projects are scheduled on a pay-go basis and cannot be funded until and unless the voters approve a revenue rate increase and/or revenue bonds.
- Revenues from the Sanitation Fees shall be used for construction of new facilities or maintenance of existing facilities.

Sanitation - Fund 33 Summary

		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 11,300,608	$ 4,450,740	$ 11,884,700	$ 6,350,790	$ 5,570,334	$ 5,887,515	$ 6,024,567	$ 5,970,388
3	Operating Revenues:								
4	Enterprise Fund Fees/Chgs	$ 18,040,455	16,651,084	$ 16,651,084	16,900,850	17,154,363	17,411,678	17,672,853	17,937,946
5	Other Revenue	282,091	235,524	235,524	100,000	101,000	102,010	103,030	104,060
7	Total Operating Revenues	$ 18,322,546	$ 16,886,608	$ 16,886,608	$ 17,000,850	$ 17,255,363	$ 17,513,688	$ 17,775,883	$ 18,042,006
9	Operating Expenditures:								
10	Salaries / Benefits	$ 6,594,654	$ 5,725,647	$ 5,725,647	$ 5,689,437	$ 5,973,909	$ 6,272,604	$ 6,586,235	$ 6,915,546
11	Supplies / Materials	1,333,198	1,440,449	1,448,401	1,230,244	1,242,546	1,254,971	1,267,521	1,280,196
12	Services / Maintenance	3,403,743	4,087,471	4,157,567	4,103,552	4,144,588	4,186,034	4,227,894	4,270,173
13	Internal Services	969,041	997,724	997,724	1,098,420	1,120,388	1,142,796	1,165,652	1,188,965
14	Cost Allocations	2,159,439	2,312,802	2,312,802	2,331,565	2,354,881	2,378,430	2,402,214	2,426,236
16	Total Operating Expenditures	$ 14,460,075	$ 14,564,093	$ 14,642,141	$ 14,453,218	$ 14,836,312	$ 15,234,835	$ 15,649,516	$ 16,081,116
18	Net Operating Revenue	$ 3,862,471	$ 2,322,515	$ 2,244,467	$ 2,547,632	$ 2,419,051	$ 2,278,853	$ 2,126,367	$ 1,960,890
20	Other Revenue:								
21	Interest Income	$ 504,672	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
22	Bond/Grant Proceeds	-	-	-	-	-	-	-	-
24	Total Other Revenue	$ 504,672	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
26	Other Expenditures:								
27	Audit Accruals/Adjustments	$ 85,420							
28	Capital Equipment	3,546,661	$ 2,251,256	$ 3,397,615	$ 3,408,489	$ 2,200,000	$ 2,200,000	$ 2,200,000	$ 2,200,000
31	Capital Projects	150,970	200,000	4,523,344	-	-	-	-	-
32	I/F Transf - Risk Fund			157,418	219,599	201,870	241,801	280,547	321,786
34	Total Other Expenditures	$ 3,783,051	$ 2,451,256	$ 8,078,377	$ 3,628,088	$ 2,401,870	$ 2,441,801	$ 2,480,547	$ 2,521,786
36	Net Revenues (Expenditures)	$ 584,092	$ 171,259	$ (5,533,910)	$ (780,456)	$ 317,181	$ 137,052	$ (54,180)	$ (260,896)
38	Ending Fund Balance	$ 11,884,700	$ 4,621,999	$ 6,350,790	$ 5,570,334	$ 5,887,515	$ 6,024,567	$ 5,970,388	$ 5,709,491
40	Reserves								
41	Reserve for Operations	$ 1,156,806	$ 1,165,127	$ 1,171,371	$ 1,156,257	$ 1,186,905	$ 1,218,787	$ 1,251,961	$ 1,286,489
42	Reserve for Capital	3,585,890	2,502,122	2,441,698	2,200,000	2,200,000	2,200,000	2,200,000	2,200,000

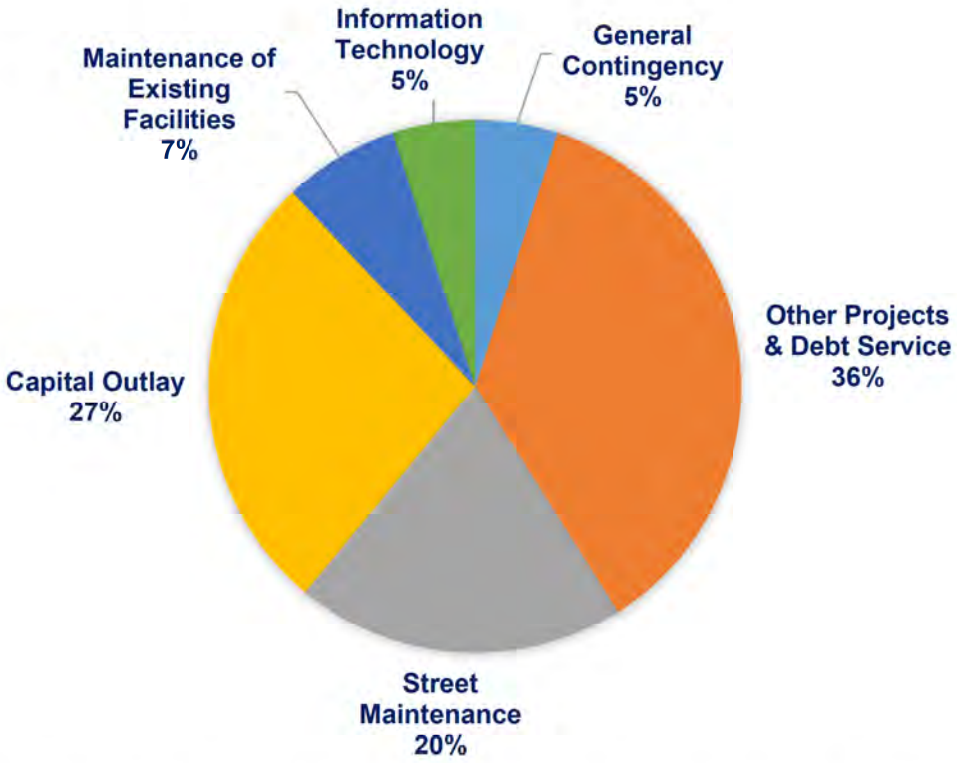
Sanitation Fund Project Table

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
33999975	SA0005	Transfer Station Renovation	1,913,559	-	-	-	-	-	-
33999975	SA0012	Household Hazardous Waste Facility	89,001	-	-	-	-	-	-
33999975	SA0014	Compost Area Pad Improvements	196,388	-	-	-	-	-	-
33999975	SA0019	Compost Facility Scale House	1,243,329	-	-	-	-	-	-
33999975	SA0021	New Sanitation Facility	17,360	-	-	-	-	-	-
33999975	SA0022	West Norman Recycle Center	68,950	-	-	-	-	-	-
33999975	SA0024	Sanitation Storage Building	650,000	-	-	-	-	-	-
33999975	SA0025	Sanitation Cost of Service Study	40,988	-	-	-	-	-	-
33955944	SA0026	HHW Facility Solar Array	76,762						
33999975	SA0027	Transfer Station Solar Array	200,000	-	-	-	-	-	-
33999975	WW0312	WRF Class A Sludge Improvements	43,749	-	-	-	-	-	-
		TOTAL SANITATION FUND 33 PROJECTS	$ 4,540,086	$ -	$ -	$ -	$ -	$ -	$ -

CAPITAL FUND

Capital Fund – 50

- Capital Fund revenues are primarily received from 70% of one percent Sales Tax (0.7%), per referendum of September 1976. Their purpose is to finance General Fund related capital needs. Revenue amounts are projected to increase at annual growth rates based on trend line analysis.
- New Capital Sales Tax Revenues will be generally allocated as follows:



- Until a Stormwater Utility is created for future funding of stormwater drainage projects, such projects will be funded from Capital Sales Tax revenues
- As feasible, the City will pursue funding from all eligible sources on a PayGo basis, using city funds, private contributions, and Federal or State assistance. Park Development Fees (Fund 52) and Room Tax (Fund 23) will also be available for construction of Community and Neighborhood Parks.
- The City will explore the option of selling bonds to advance major projects, due to a lack of other available revenues.
- Periodically, the private sector participates in project expenses through impact fees.
- See Figures in the Appendix and individual project sheets for locations of specific projects.
- Beginning in FYE 08, the Capital Fund began subsidizing the Westwood Fund by means of transfers. These funds are spent on capital projects and capital equipment.
- The Electorate approved a sales tax for public safety (referred to herein as Public Safety Sales Tax, PSST) on May 13, 2008 and an extension of the PSST on April 1, 2014, earmarking part of the proceeds for construction, equipping and staffing of two new fire stations and other police and fire related capital purposes. These have been included in the capital budget as Fire Station 8, Fire Station 9 and the Smalley Center. The sales taxes will be transferred from the General Fund to the Capital Fund at the rate of expenditures.
- Beginning in FYE 2012, salaries and benefits will be paid directly from the Capital Fund. Personnel include: 3 CIP Engineers, 1 Traffic Engineer, 1 Construction Manager, a Staff Engineer, 25% of an Engineering Assistant, 25% of the Stormwater Program Manager, 70% of a Park Planner I, 50% of a Park Planner II,

80% of a Construction Inspector, 50% of a Construction Inspector, 80% of a Utility Coordinator, and 15% of a Facility Maintenance Supervisor.

- In August, 2012 a General Obligation Bond referendum was approved ($42,575,000) for street maintenance program. Some of these were previously partially funded with Capital Sales Tax. The Pay-Go funding will be reallocated to other needs as Council reviews specific projects.
- In April, 2016 a General Obligation Bond referendum was approved ($25,360,000) for continuation of the previous street maintenance program with additional street locations. This is funded with a temporary property tax.
- In April, 2019 a General Obligation Bond referendum was approved ($72,000,000) for transportation projects. This is funded with a temporary property tax.
- On April 6, 2021 a General Obligation Bond referendum was approved ($27,000,000) for continuation of the previous (2016) street maintenance program with addition street locations and the addition of a preventative maintenance program. This was funded with a temporary property tax.
- On October 10, 2023 a General Obligation Bond referendum was approved ($50,000,000) for bridge maintenance. This is funded with a temporary property tax.
- On April 7, 2026 two General Obligation Bond referendums were approved. The first ($35,000,000) is a continuation of the 2016 and 2021 Street Maintenance Bond programs. The second ($8,000,000) is for a permanent shelter and resource facility. Both are funded with a temporary property tax.

Capital Salex Tax - Fund 50 Summary

		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 81,182,295	$ 30,146,984	$ 70,335,099	$ 53,553,358	$ 37,360,692	$ 29,211,327	$ 23,873,058	$ 18,417,626
3	Revenues:								
4	Sales Tax	$ 16,586,849	$ 17,512,533	$ 17,512,533	$ 17,633,956	$ 17,986,635	$ 18,346,368	$ 18,713,295	$ 19,087,561
5	Interest/Investment Income	715,162	400,000	400,000	400,000	400,000	400,000	400,000	400,000
6	GO Bond Interest Income	1,736,365	300,000	300,000	300,000	300,000	300,000	300,000	300,000
7	Donations/Other	142,577	-	-	-	-	-	-	-
9	Subtotal	$ 19,180,953	$ 18,212,533	$ 18,212,533	$ 18,333,956	$ 18,686,635	$ 19,046,368	$ 19,413,295	$ 19,787,561
10	I/F Transf - CDBG Fund	223,451	-	-	-	-	-	-	-
11	I/F Transf - Special Grants Fund	1,248,019							
12	I/F Transf - General Fund	-		6,188					
16	I/F Transf - Transit & Parking Fund	496,157		-					
	I/F Transf - Water Fund	1,905,000							
	I/F Transf - Wastewater Fund	250,000							
17	Bond Proceeds	-	34,000,000	61,000,000		-	-	-	-
19	Total Revenue	$ 23,303,580	$ 52,212,533	$ 79,218,721	$ 18,333,956	$ 18,686,635	$ 19,046,368	$ 19,413,295	$ 19,787,561
21	Expenditures:								
22	Salary and Benefits	$ 1,134,911	$ 1,393,020	$ 1,393,020	$ 1,410,039	$ 1,480,541	$ 1,554,568	$ 1,632,296	$ 1,713,911
23	Services and Maintenance	38,526	23,282	92,199	23,645	23,881	24,120	24,361	24,605
24	Capital Outlay (Transfer)	4,233,795	3,428,384	5,226,711	4,728,384	4,856,391	4,953,519	5,052,590	5,153,641
25	Street Maintenance	1,690,373	2,675,000	4,717,615	3,450,000	3,450,000	3,450,000	3,450,000	3,450,000
26	Information Technology Infrastructure	653,053	845,000	938,380	1,427,640	1,433,995	1,440,540	1,192,302	1,199,246
27	Capital Projects (See Detail)	6,923,457	4,091,848	22,068,348	5,346,123	4,890,000	5,140,000	5,040,000	5,415,000
34	New Bond Projects - 24A - 2023 Vote	3,497,850	3,424,883	10,535,369	1,500,000	715,000			
35	New Bond Projects - 24B - 2019 Vote		1,437,511	4,759,308	2,726,670	1,229,367	-		
36	New Bond Projects - 26A - 2023 Vote		2,401,583						
37	New Bond Projects - 26B - 2026 Vote				4,775,335	7,882,688	6,960,813	7,604,105	7,729,197
38	New Bond Projects - 26C - 2026 Vote				8,000,000				
39	Bond Issue Cost	-	-		-	-	-	-	-
40	Debt Service	-	-	-	-	-	-	-	-
41	Audit Accruals/Adj/Encumbrances	20,065	-	-	-	-	-	-	-
43	Subtotal	$ 29,430,274	$ 24,593,452	$ 91,141,570	$ 34,286,836	$ 26,636,864	$ 24,173,561	$ 24,645,655	$ 25,335,601
44	I/F Transf - GF (Storm Water Drainage Labor	89,340	93,807	93,807	98,497	103,422	108,593	114,023	119,724
45	I/F Transf - Special Grant Fund	4,121,601	-	1,957,395	-	-	-	-	-
46	I/F Transf - PSST Fund	70,739	160,818	1,687,595	-	-	-	-	-
47	I/F Transf - CDBG Fund	400,000	-	-	-	-	-	-	-
48	I/F Transf - Westwood - Golf	38,822	95,986	155,666	104,069	61,500	61,500	61,500	61,500
49	I/F Transf - Transit & Parking Fund	0		250,938					
50	I/F Transf - Norman Forward Fund	0		686,810					
51	I/F Transf - Risk Fund			26,681	37,220	34,215	40,983	47,550	54,539
53	Total Expenditures	$ 34,150,776	$ 24,944,063	$ 96,000,462	$ 34,526,622	$ 26,836,001	$ 24,384,637	$ 24,868,727	$ 25,571,364
55	Net Difference	$ (10,847,196)	$ 27,268,470	$ (16,781,741)	$ (16,192,666)	$ (8,149,366)	$ (5,338,269)	$ (5,455,432)	$ (5,783,802)
57	Ending Fund Balance	$ 70,335,099	$ 57,415,455	$ 53,553,358	$ 37,360,692	$ 29,211,327	$ 23,873,058	$ 18,417,626	$ 12,633,823
59	Reserves:								
60	General Contingency	829,342	875,627	875,627	881,698	899,332	917,318	935,665	954,378
61	Reserve for Bond Proceeds - 21 - 2021 Vote	2,950,365	-	-	-	-	-	-	-
62	Reserve for Bond Proceeds - 23A - 2019 Vot	25,677,205	-	-	-	-	-	-	-
63	Reserve for Bond Proceeds - 23B - 2021 Vot	14,546,090	10,250,298	3,256,959	3,256,959	3,256,959	3,256,959	3,256,959	3,256,959
64	Reserve for Bond Proceeds - 24A - 2023 Vot	13,028,495	-	2,493,126	993,126	278,126	278,126	278,126	278,126
65	Reserve for Bond Proceeds - 24B - 2019 Vote		22,991,057	21,240,692	18,514,022	17,284,655	17,284,655	17,284,655	17,284,655
66	Reserve for Bond Proceeds - 26A - 2023 Vote		31,598,417	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000
67	Reserve for Bond Proceeds - 26B - 2026 Vote			17,000,000	12,224,665	4,341,977	(2,618,836)	(10,222,941)	(17,952,138)
68	Reserve for Bond Proceeds - 26AC- 2026 Vote			8,000,000	-	-	-	-	-
69	Reserve for Encumbrances	13,445,721	-	-	-	-	-	-	-
70	Available for New Projects	(142,119)	(8,299,944)	(9,313,046)	(8,509,778)	(6,849,722)	(5,245,164)	(3,114,838)	(1,188,156)
72	Total Reserves	$ 70,335,099	$ 57,415,455	$ 53,553,358	$ 37,360,692	$ 29,211,327	$ 23,873,058	$ 18,417,626	$ 12,633,823

Capital Fund Project Table

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 27 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
STREET MAINTENANCE (Approximately 20% by Formula)									
50593369	SC-	Alley Repair Program FY 27	-	200,000	200,000	200,000	200,000	200,000	200,000
50593369	SC0725	Alley Repair Program FY 22	9,535	-	-	-	-	-	-
50593369	SC0747	Alley Repair Program FY 24	184,539	-	-	-	-	-	-
50593369	SC0765	Alley Repair Program FY 25	200,000	-	-	-	-	-	-
Asphalt Pavt Maint				-	-	-	-	-	-
50595511	SC0750	144th Ave NE: Franklin Rd to North End	6,873	-	-	-	-	-	-
50595511	SC0753	60th Ave SE: Post Oak Rd to Etowah Rd	4,460	-	-	-	-	-	-
50595511	SC0754	Infrastructure Data Collection/Testing FYE 24	12,819	-	-	-	-	-	-
50595511	SC0766	36th Ave SE: Lindsey-Alameda	59,927	-	-	-	-	-	-
50595511	SC0768	144th Ave NE: Indian Hills-Bethel	14,559	-	-	-	-	-	-
50595511	SC0769	84th Ave SE: HWY 9	4,435	-	-	-	-	-	-
50595511	SC0770	Citywide Asphalt	140,997	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000
50595511	SC0771	Infrastructure Data Collection/Testing FYE 25	31,471	-	-	-	-	-	-
50595511	SC0778	Citywide Asphalt Maintenance FYE 26	1,518,228	-	-	-	-	-	-
Asphalt Paver Patch				-	-	-	-	-	-
50596692	SC0648	East Interstate Dr: Main to Robinson	1,509	-	-	-	-	-	-
Concrete Pavement Maintenance				-	-	-	-	-	-
50590051	SC0630	Concrete Valley Gutter Project FYE 2018	2,863	-	-	-	-	-	-
50590051	SC0654	Concrete Valley Gutter Project FYE 2019	411	-	-	-	-	-	-
50597718	SC0672	Rock Creek: Flood to Stubbeman	105,000	-	-	-	-	-	-
50597718	SC0714	Larsh's Addition	40,000	-	-	-	-	-	-
50597718	SC0718	Universal Heights	40,000	-	-	-	-	-	-
50597718	SC0719	Sherwood Forest	20,500	-	-	-	-	-	-
50590051	SC0726	Concrete Valley Gutter Program	100,000	-	-	-	-	-	-
50597718	SC0737	Reeds Addition (College Ave-Brooks to Cruce St)	77,825	-	-	-	-	-	-
50597718	SC0756	Lakeview Terrace Addition: Stanton Dr	46,485	-	-	-	-	-	-
50597718	SC0757	Floyd Addition: Hoover St	61,452	-	-	-	-	-	-
50597718	SC0761	Misc. Citywide Concrete Repair Locations	28,606	-	-	-	-	-	-
50597718	SC0762	Infrastructure Data Collection/Testing	12,500	-	-	-	-	-	-
50596686	SC0763	Crack Seal FY 24	16,387						
50597718	SC0764	Reed Avenue Improvements	537,507	-	-	-	-	-	-
50597718	SC0772	Park Drive: West Main-Symmes	70,000	-	-	-	-	-	-
50597718	SC0773	Wildwood Green Addition	50,000	-	-	-	-	-	-
50597718	SC0774	Parkway Drive: Interstate Dr-26th	75,000	-	-	-	-	-	-
50597718	SC0776	Misc. Citywide Concrete Repair Locations FY 25	127,856	-	-	-	-	-	-
50597718	SC0777	Infrastructure Data Collection/Testing FY 25	12,500	-	-	-	-	-	-
50597718	SC0779	Citywide Concrete Pavement Maintenance	325,000	350,000	350,000	350,000	350,000	350,000	350,000
50596686	SC0780	Crack Seal	750,000	800,000	800,000	800,000	800,000	800,000	800,000
		Subtotal Street Maintenance Projects	**$ 4,689,244**	**$ 3,450,000**	**$ 3,450,000**	**$ 3,450,000**	**$ 3,450,000**	**$ 3,450,000**	**$ 3,450,000**
INFORMATION TECHNOLOGY INFRASTRUCTURE (Approximately 5% by Formula)									
50194557	IT1001	Enterprise Hardware Infrastructure	632,506	550,000	550,000	550,000	550,000	550,000	550,000
50194557	IT1003	Enterprise Software Infrastructure	305,873	350,000	350,000	350,000	350,000	350,000	350,000
50-	IT	Harris Radio Contract	-	527,640	533,995	540,540	292,302	299,246	1,596,461
		Subtotal Information Technology Projects	**$ 938,379**	**$ 1,427,640**	**$ 1,433,995**	**$ 1,440,540**	**$ 1,192,302**	**$ 1,199,246**	**$ 2,496,461**
MAINTENANCE OF EXISTING FACILITIES (Approximately 7% by Formula)									
50-	EF-	Fleet Building Maintenance	-	89,000	25,000	-	-	-	-
50-	EF-	AW Kennel Replacement	-	120,000	120,000	120,000	120,000	120,000	120,000
50-	EF-	PD Women's Restroom	-	80,000	-	-	-	-	-
50196677	EF0012	Park Parking Lots & Sidewalks Maintenance	110,114	-	-	-	-	-	-
50196677	EF0017	Sports Field Relighting	39,882	-	-	-	-	-	-
50196677	EF0062	Playground component replacement	46,300	30,000	40,000	40,000	40,000	40,000	50,000
50196677	EF0124	Park Sign & Fence Maintenance	32,125	25,000	25,000	25,000	25,000	25,000	25,000
50196677	EF0169	Painting Municipal Complex	1,156	25,000	25,000	25,000	25,000	25,000	-
50196677	EF0173	Recreation Center Interior Renovations	22,172	-	-	-	-	-	-
50196677	EF0180	Fire Administration Remodel	1,549	-	-	-	-	-	-
50196677	EF0187	Park Electrical Services Maintenance	46,638	10,000	10,000	10,000	10,000	10,000	10,000
50196677	EF0193	Sooner Theater Sign and Marquee Repairs	379	-	-	-	-	-	-
50196677	EF0197	Park Shelter,Restroom & Structure Maintenance	50,014	35,000	20,000	20,000	20,000	20,000	20,000
50196677	EF0226	Fire Station 4 - Rehabilitation	1,517	-	-	-	-	-	-
50196677	EF0227	Room in Police Building B	22,500	-	-	-	-	-	-
50196677	EF0230	Fire Station 9 Repairs	37	-	-	-	-	-	-
50696677	EF0231	Station 7 Apparatus Bay Heaters	1,351	-	-	-	-	-	-
50696677	EF0232	Fire Training Center Remodel	1,258	-	-	-	-	-	-
50696677	EF0234	Fire Station 4 Kitchen	2,658	-	-	-	-	-	-
50696677	EF0235	Fire Station 5 Flooring	97	-	-	-	-	-	-
50796677	EF0236	12th Ave Rec Center Improvements	27,958	-	-	-	-	-	-
50796677	EF0237	Westwood Aquatic Annual Maintenance	65,375	50,000	50,000	50,000	50,000	50,000	50,000
50796677	EF0239	Historical House Exterior Paint & Repairs	301	-	-	-	-	-	-
50196677	EF0240	HVAC Automation	3,121	50,000	50,000	50,000	50,000	50,000	-
50696677	EF0241	PD Patol Briefing Room Floor	4,206	-	-	-	-	-	-
50696677	EF0242	PD Training Facility Updates/HVAC	44,000	-	-	-	-	-	-
50196677	EF0244	Library Furniture Replacement	50,000	-	-	-	-	-	-
50196677	EF0245	City Hall Floors	12,090	-	-	-	-	-	-
50796677	EF0246	Westwood Golf and Tennis Shop	125	-	-	-	-	-	-
50696677	EF0248	Fire Station 8 Driveway	22,764	-	-	-	-	-	-
50196677	EF0249	Library Ceiling Tile	-	-	-	-	-	-	-
50196677	EF0250	PD Restroom Tile	24,500	-	-	-	-	-	-
50196677	EF0251	PD Training Facility Repair	44,000	-	-	-	-	-	-
50196677	EF0252	Fire Station 2 Repairs	70,500	-	-	-	-	-	-
50196677	EF0253	Fire Station 3 Repairs	70,000	-	-	-	-	-	-
50196677	EF0254	Fire Station Overhead Doors	60,334	-	-	-	-	-	-
50196677	EF0255	Building Envelope Waterproofing	30,000	30,000	30,000	30,000	30,000	30,000	-
50595540	EF1002	Building Maintenance - Roofs	127,780	100,000	100,000	100,000	100,000	100,000	-
50595540	EF1003	Building Maintenance - Mechanical/HVAC	301,207	125,000	125,000	125,000	125,000	125,000	-
50595540	EF1004	Building Maintenance - Lighting	3	25,000	25,000	25,000	25,000	25,000	-

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 27 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
50595540	EF1008	Capital Plumbing Replacement	27	30,000	30,000	30,000	30,000	30,000	-
50595540	EF1009	Mold Remediation and Reconstruction	3,553	75,000	-	-	-	-	-
50595540	EF1010	Facility Maintenance Emergency Repairs	114,246	-	-	-	-	-	-
50595540	EF1011	Sports Complex Maintenance	15,000	-	-	-	-	-	-
		Subtotal Maintenance of Existing Facilities	**$ 1,470,836**	**$ 899,000**	**$ 675,000**	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 275,000**
		OTHER CAPITAL PROJECTS - PAY-AS-YOU-GO							
		TRANSPORTATION SYSTEMS WITH STATE AND FEDERAL FUNDING							
50593387	SR0100	Site #7 RckCrk/156NE/168NE	27,975	-	-	-	-	-	-
50593387	SR0101	Site #9 Post Oak/108E/120E	20,650	-	-	-	-	-	-
50593387	SR0102	Site #11 RckCrk/168NE/180NE	18,572	-	-	-	-	-	-
50593387	SR0104	Site #28 72ndNE/Tecumseh	114,268	-	-	-	-	-	-
50593387	SR0110	Franklin: 26th E-48th E	3,414	-	-	-	-	-	-
50593352	TR0042	Hwy 9/Little River Bridge	1,605	-	-	-	-	-	-
50590079	TR0051	12th Ave. NE & Highmeadows Dr.	1,879	-	-	-	-	-	-
50590076	TR0057	Classen Blvd Signals	79,873	-	-	-	-	-	-
50590079	TR0059	Rock Creek: 12th NW & Trailwoods Signal	290,523	-	-	-	-	-	-
50590076	TR0064	Flood Ave & Venture Drive Signal	166,094	-	-	-	-	-	-
50591169	TR0066	Railroad Quiet Zone	14,062	-	-	-	-	-	-
50595535	TR0068	ODOT Audit Adjustments	471,849	100,000	100,000	100,000	100,000	100,000	100,000
50595552	TR0094	Rock Creek: Grandview to 36th NW Widening	491,639	-	-	-	-	-	-
50590076	TR0102	36th Ave NW & Crail Dr Signal	28,252	-	-	-	-	-	-
50595552	TR0106	Cedar Lane: E of 24th SE to 36th SE (PayGo)	30,685	-	-	-	-	-	-
50590076	TR0108	36th Ave NW & Tecumseh Road	133,712	-	-	-	-	-	-
50590076	TR0109	36th NW: Bart Conner to Cascade Blvd Signal Interconnect	46,149	-	-	-	-	-	-
50597712	TR0110	Classen Sidewalks: Boyd to 12th Ave SE	20,572	-	-	-	-	-	-
50596688	TR0111	Constitution Street Multi-Modal Path Extension	23,432	-	-	-	-	-	-
50596688	TR0112	Flood Avenue Multi-Modal Path	4,522	-	-	-	-	-	-
50597712	TR0113	Flood Sidewalk: Gray-Acres	4,168	-	-	-	-	-	-
50596611	TR0114	Tecumseh, Flood and Robinson Wayfinding	486,280	-	-	-	-	-	-
50597712	TR0115	McGee Drive Sidewalk: SH9-Lindsey	1,103	-	-	-	-	-	-
50593357	TR0120	Technology Place street extension	1,138,329	-	-	-	-	-	-
50590689	TR0124	Traffic Management Center	5,939	-	-	-	-	-	-
50596688	TR0125	Hwy9 MultiModal Path 48th-72nd	544,991	-	-	-	-	-	-
50596688	TR0127	Hwy 9 Multi Modal: 72nd-84th SE	323,759	-	-	-	-	-	-
50597712	TR0129	Boyd St Sidewalk/Pedestrian Bridge	764,429	-	-	-	-	-	-
50595552	TR0192	Jenkins: Imhoff-Lindsey Paygo	162,000	-	-	-	-	-	-
50595552	TR0193	Lindsey: 24th SW- Berry	15,270	-	-	-	-	-	-
50594405	TR0419	James Garner: Acres-Duffy Paygo	235,342	-	-	-	-	-	-
		Subtotal Transp w/ Fed'l Funds	**$ 5,671,338**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**
		TRANSPORTATION SYSTEMS WITH ONLY CITY FUNDING							
50593373	CD0001	Community/Neighborhood Improvements	379,099	-	-	-	-	-	-
50593378	SC0659	Driveway Repair Program	28,364	10,000	10,000	10,000	10,000	10,000	10,000
50592206	TC0038	ADA Compliance Audit and Repair	126,846	300,000	300,000	300,000	300,000	300,000	300,000
50593391	TC0047	Regional Transportation Authority	129,848	196,123	-	-	-	-	-
50594407	TC0155	Horizontal Sawcut Program	78,991	40,000	40,000	40,000	40,000	40,000	40,000
50596688	TC0158	Monument Signs	685,600	225,000	225,000	225,000	225,000	225,000	-
50597712	TC0159	Rock Creek & Ward 7 Sidewalks	41,779	-	-	-	-	-	-
5059668	TC0160	Experimental Traffic Devices	546						
50590073	TC0230	Traffic Calming	117,166	50,000	50,000	50,000	50,000	50,000	250,000
50593316	TC0238	Sidewalk Accessibility	61,150	45,000	45,000	45,000	45,000	45,000	45,000
50593317	TC0249	Sidewalk Prog Schools & Arterials	115,525	100,000	100,000	100,000	100,000	100,000	100,000
50596687	TC0254	Bridge Maintenance Program	1,354,090	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
50597712	TC0256	Sidewalk: Brooks: Jenkins - Classen	12,885	-	-	-	-	-	-
50591179	TC0262	Sidewalks & Trails	181,536	140,000	140,000	140,000	140,000	140,000	140,000
50594406	TC0270	Street Striping	221,688	100,000	100,000	100,000	100,000	100,000	100,000
50590052	TC0273	Citywide Sidewalk Reconstruction	152,823	125,000	125,000	125,000	125,000	125,000	125,000
50597716	TC0274	Downtown Area Sidewalks & Curbs	63,486	50,000	50,000	50,000	50,000	50,000	50,000
50592206	TC0278	ADA Building & Park Evaluation	1,650	-	-	-	-	-	-
50596688	TC0279	Historical Markers	52,566	30,000	30,000	30,000	30,000	30,000	30,000
50592206	TC0280	Acres Street Inset Parking	18,453	-	-	-	-	-	-
50596688	TC0284	Festival Street Bollards Pilot	106,396	-	-	-	-	-	-
50594405	TC0484	Rock Creek Rd: Queenston-24th NE	74,702	-	-	-	-	-	-
		Subtotal Transp City Funds Only	**$ 4,005,189**	**$ 2,411,123**	**$ 2,215,000**	**$ 2,215,000**	**$ 2,215,000**	**$ 2,215,000**	**$ 2,190,000**
		BUILDINGS AND GROUNDS							
50195556	BG0047	Access Control System Consolidation/Migrations	1,945	-	-	-	-	-	-
50195556	BG0060	City Fiber Infrastructure Repair & Expansion	188	-	-	-	-	-	-
50195529	BG0070	ERP Replacement Project (2017 Loan)	240,846	-	-	-	-	-	-
50193365	BG0071	Core Network Switches Replace	215,108	-	-	-	-	-	-
50495533	BG0074	GIS Mapping Update	278,850	225,000	-	225,000	-	225,000	225,000
50196644	BG0075	Municipal Complex Reno/Expansion (PayGo)	227,051	-	-	-	-	-	-
50550480	BG0086	City Hall Electric Veh Charging Sta	1,520	-	-	-	-	-	-
50596688	BG0087	Traffic Management Center	74,970	-	-	-	-	-	-
50799943	BG0088	Legacy Trail Lighting	16,183	-	-	-	-	-	-
50193365	BG0091	Imhoff & Oakhurst Property Prep	65,053	-	-	-	-	-	-
50193365	BG0097	AWE ADA Doors	2,378	-	-	-	-	-	-
50193365	BG0099	Homeless Shelter Facility PayGo	216,665	-	-	-	-	-	-
50593388	BG0102	Fire Station Studies	106,944	-	-	-	-	-	-
50593388	BG0164	Comprehensive Land Use Plan	126,958	-	-	-	-	-	-
50593388	BG0165	North Base Feasibility Study	17,336	-	-	-	-	-	-
50593388	BG0252	Transit/Fire Maintenance Facility	9,425	-	-	-	-	-	-
50594908	BG0255	Debt Repayment for Asp Ave Parking Lot Purchase	402	-	-	-	-	-	-
50590078	BG0260	North Base Ph2 Vehicle Wash Facility	72,104	-	-	-	-	-	-
50595534	WS0002	Debris Management Plan	13,359	-	-	-	-	-	-
		Subtotal Buildings and Grounds	**$ 1,687,285**	**$ 225,000**	**$ -**	**$ 225,000**	**$ -**	**$ 225,000**	**$ 225,000**
		PARKS AND RECREATION							
50796674	PC0003	Saxon Community Park Design & Improvements	10,059	-	-	-	-	-	-
50-	PR-	ADA Transition Plan Update	-	105,000	-	-	-	-	-
50799973	PR0013	Park Site Amenities and Furnishings	56,208	60,000	60,000	60,000	60,000	60,000	60,000
50794442	PR0028	Carter/Alameda Stormwater Park	1,234,506	-	-	-	-	-	-
50792218	PR0151	Park Mstr Pln: Eastwood Park	21,063	-	-	-	-	-	-

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 27 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
50792218	PR0153	Park Mstr Pln: NE Lions Park	22,080	-	-	-	-	-	-
50793364	PR0170	Westwood Tennis IT Fiber Network Connection	1,049	-	-	-	-	-	-
50798813	PR0174	NEET Easement Vegetation Replacement	118,469	-	-	-	-	-	-
50799966	PR0212	Tree Program	116,204	45,000	15,000	15,000	15,000	15,000	15,000
		Subtotal Parks & Recreation	**$ 1,579,638**	**$ 210,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**
		STORMWATER DRAINAGE AND STORM SEWER SYSTEMS							
50599966	DR0024	Rowena Dr Drainage Improvements	31,486	-	-	-	-	-	-
50599967	DR0025	Drainage Misc Projects	5,224	1,500,000	1,600,000	1,600,000	1,700,000	1,850,000	1,850,000
50599967	DR0027	Findlay Drive Drainage Improvements	1,355,734	-	-	-	-	-	-
50599967	DR0028	Barton Street Drainage Improvements	79,202	-	-	-	-	-	-
50599906	DR0030	Regis Court Drainage Improvement	20,000	-	-	-	-	-	-
50599967	DR0032	Woodland Ave Pipe Replacement	213,701	-	-	-	-	-	-
50599906	DR0033	Force Account Drainage Misc	27,487	100,000	100,000	125,000	150,000	150,000	150,000
50599967	DR0034	Drainage Rehab	4,147	400,000	400,000	400,000	400,000	400,000	400,000
50599968	DR0036	Boyd St. Pipeline Replacement FY 24	730,450	-	-	-	-	-	-
50599968	DR0037	Summit Hollow Drainage Rehab	151,255	-	-	-	-	-	-
50599968	DR0038	Pipe Lining Service Contract	172,630	-	-	-	-	-	-
50599968	DR0061	Lake Thunderbird Watershed TMDL Compliance	1,229,572	400,000	400,000	400,000	400,000	400,000	400,000
50595531	DR0062	Imhoff Creek Stabilization	2,852,551	-	-	-	-	-	-
50596686	DR0065	Misty Lake Dam Repair	610,512	-	-	-	-	-	-
		Subtotal Drainage	**$ 7,483,951**	**$ 2,400,000**	**$ 2,500,000**	**$ 2,525,000**	**$ 2,650,000**	**$ 2,800,000**	**$ 2,800,000**
		Subtotal Other Paygo Capital Projects	**$ 20,427,401**	**$ 5,346,123**	**$ 4,890,000**	**$ 5,140,000**	**$ 5,040,000**	**$ 5,415,000**	**$ 5,390,000**
		TRANSPORTATION BOND PROJECTS (October 2012 Referendum)							
50595552	BP0189	Lindsey: 24th SW to Berry Rd Widening	6,000	-	-	-	-	-	-
50595552	BP0190	Alameda Street Safety Project	253,591	-	-	-	-	-	-
50595552	BP0191	12th Ave SW: Highway 9 to Cedar Lane Widening	12,110	-	-	-	-	-	-
50595552	BP0192	24th East Widening from Lindsey to Robinson	3,012	-	-	-	-	-	-
50593352	BP0194	Bridge Replacement Main St Local Bridge No 016	78,450	-	-	-	-	-	-
50590079	BP0196	Cedar Lane Rd: 12th Ave SE to 24th Ave SE Widening	15,438	-	-	-	-	-	-
50595552	BP0197	36th Ave NW: Tecumseh to Indian Hills Rd Widening	2,566,507	-	-	-	-	-	-
		Subtotal 2012 GOB Fund 50	**$ 2,935,109**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
		STREET MAINTENANCE BOND PROJECTS (April 2021 and April 2026 Referendums)							
50594401		**Urban Asphalt Pavement**							
	BP-	Ubran Asphalt FYE 27	-	1,583,375	1,700,000	1,500,000	2,000,000	2,000,000	-
	BP0618	Parsons Addition	477,930	-	-	-	-	-	-
	BP0619	Sherwood Forest Addition	56,800	-	-	-	-	-	-
	BP0620	Highland Addition	166,000	-	-	-	-	-	-
	BP0621	University Heights Addition	125,990	-	-	-	-	-	-
	BP0622	University Heights Addition	141,600	-	-	-	-	-	-
	BP0667	Astor Dr: Tecumseh to Crail	607,685	-	-	-	-	-	-
	BP0668	Crail Dr: 36th NW-Astor Dr	137,020	-	-	-	-	-	-
	BP0669	Goddard Ave: Flood Ave-2113 Goddard	202,725	-	-	-	-	-	-
	BP0811	Robinson St: Loma Dr-Canterbury	1,900,000	-	-	-	-	-	-
	BP0812	E Interstate Dr:Robinson-Rock Creek	600,000	-	-	-	-	-	-
50593393		**Urban Concrete Pavement**							
	BP-	Urban Concrete Pavement FY 27	-	1,203,036	2,000,000	2,000,000	2,000,000	2,000,000	-
	BP0770	Colonial Estates Addition	72,900	-	-	-	-	-	-
	BP0771	Town & Country Estates Addition	1,152,280	-	-	-	-	-	-
	BP0772	OEC Hemphill Addition	506,078	-	-	-	-	-	-
	BP0773	Brookhaven Addition	72,900	-	-	-	-	-	-
	BP0774	Willow Brook Addition	570,046	-	-	-	-	-	-
	BP0775	Boyd View Addition	114,050	-	-	-	-	-	-
	BP0776	Westwood Estates Addition	414,504	-	-	-	-	-	-
50593376		**Rural Asphalt**							
	BP-	Rural Asphalt FY 27	-	355,000	1,000,000	1,000,000	1,500,000	1,500,000	-
	BP0631	48th Ave NE: Robinson-Alameda	237,600	-	-	-	-	-	-
	BP0632	Robinson St: 48th NW-60th NW	234,405	-	-	-	-	-	-
	BP0633	Robinson St: 72nd NE-84th NE	245,195	-	-	-	-	-	-
	BP0634	Robinson St: 60th NE-72nd NE	242,880	-	-	-	-	-	-
	BP0634	Robinson St: 60thNE/72ndNE FY 25	242,800	-	-	-	-	-	-
50593385		**Urban Reconstruction**							
	BP-	Urban Reconstruction FY 27	-	850,000	2,182,688	1,460,813	1,104,105	1,229,197	-
	BP0521	Willowbrook Addition	800	-	-	-	-	-	-
	BP0541	Ross's Addn	29,977	-	-	-	-	-	-
	BP0542	Willow Brook Addn	217,459	-	-	-	-	-	-
	BP0579	Oakbrook Dr: Pickard-Fairfield	497,000	-	-	-	-	-	-
	BP0580	Pickard Ave: Imhoff-2710 S Pickard	389,693	-	-	-	-	-	-
	BP0635	North Base Ave: Main St-Kansas St	555,900	-	-	-	-	-	-
	BP0777	Sherry Ave: Main St-Holiday St	624,800	-	-	-	-	-	-
	BP0778	Danfield Ln:Danfield Dr-Brookhaven	278,000	-	-	-	-	-	-
50593399		**Preventative Maintenance**							
	BP-	Preventative Maintenance FY 27	-	783,924	1,000,000	1,000,000	1,000,000	1,000,000	-
		Subtotal 2021 Street Maintenance Bond	**$ 11,115,018**	**$ 4,775,335**	**$ 7,882,688**	**$ 6,960,813**	**$ 7,604,105**	**$ 7,729,197**	**$ -**
		TRANSPORTATION BOND PROJECTS (April 2019 Referendum)							
50594019	BP0417	Jenkins Ave - Imhoff Road to Lindsey Street Widening & Reconst.	1,746,479	-	-	-	-	-	-
50594019	BP0418	Porter Ave Streetscape	386,055	-	-	-	-	-	-
50594019	BP0419	James Garner Ave - Acres to Duffy St Roadway Improvt	4,253,997	-	-	-	-	-	-
50594019	BP0420	Cedar Lane - E of 24th Ave SE to 36th Ave SE Reconst.	5,403,017	-	-	-	-	-	-
50594019	BP0421	Constitution St - Jenkins Ave to Classen Blvd Reconst.	2,311,648	-	-	-	-	-	-
50594019	BP0423	36th SE - Cedar Lane to SH9 Widening and Reconstruction	2,444,740	-	-	-	-	-	-
50594019	BP0424	Gray Street 2-way conversion	1,437,795	-	-	-	-	-	-
50594019	BP0425	36th Ave NW - Indian Hills Rd to City Limits Widening	2,150,824	-	-	-	-	-	-
50594019	BP0426	24th Ave NE - Rock Creek to Tecumseh Widening	1,311,328	1,629,404	-	-	-	-	-
50594019	BP0427	48th Ave NW Phase 1 - Robinson to Rock Creek Widening	2,052,983	400,000	1,229,367	-	-	-	-
50594019	BP0428	Lindsey Street Phase 1 - Elm Ave to Jenkins Ave Widening	793,653	-	-				
50594019	BP0430	Indian Hills Road and I-35 Matching Funds	2,000,000	-	-	-	-	-	-
50594019	BP0431	48th Ave NW Phase 2 - Rock Creek to Tecumseh Widening	768,261	-	-	-	-	-	-
50594019	BP0432	Lindsey Street Phase 2 - Pickard Ave to Elm Ave Widening	1,153,775	697,266	-	-	-	-	-
50594019	BP0433	Tecumseh - 12th Ave NE to 24th Ave NE Reconst.	962,774	-	-	-	-	-	-
50594019	BP0434	Rock Creek Road - Queenston Ave to 24th Ave NE	589,934	-	-	-	-	-	-
50594019	BP0455	GOB 2019 Project Oversight	669,250	-	-	-	-	-	-

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 27 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
		Subtotal 2019 BOND	$ 30,436,513	$ 2,726,670	$ 1,229,367	$ -	$ -	$ -	$ -
BRIDGE MAINTENANCE BOND PROJECTS (October 2023 Referendum)									
50595367	BP-	72nd Avenue NE Bridge Replacement	-	1,000,000	-	3,100,000	-	-	-
50595367	BP0810	24th Ave NE Bridge Recon	455,150	-	-	-	-	-	-
50595367	BP0609	60th Ave NE Bridge	189,516	-	-	-	-	-	-
50595367	BP0610	Lindsey St & Classen Blvd Bridge	332,106	-	-	-	-	-	-
50595367	BP0611	East Post Oak Road Bridge	1,844,898	-	-	-	-	-	-
50595367	BP0612	Main St. Bridge	782,429	-	-	-	-	-	-
50595367	BP0613	Franklin Rd Bridge	4,258,025	500,000	715,000	-	-	-	-
50595367	BP0614	24th Ave NW Bridge	1,738,629	-	-	-	-	-	-
50595367	BP0615	North Porter Bridge	1,389,766	-	-	-	-	-	-
		Subtotal 2023 GO Bond Total	$ 10,013,747	$ 1,500,000	$ 715,000	$ -	$ -	$ -	$ -
PERMANENT SHELTER BOND PROJECT (April 2026 Referendum)									
50-	BP-	Permenant Shelter Facility Project	-	8,000,000	-	-	-	-	-
		Subtotal 2026 GO Bond	$ -	$ 8,000,000	$ -	$ -	$ -	$ -	$ -
		TOTAL CAPITAL FUND 50 PROJECTS' EXPENSES	**$ 82,026,247**	**$ 28,124,768**	**$ 20,276,050**	**$ 17,641,353**	**$ 17,936,407**	**$ 18,443,443**	**$ 11,611,461**

PROJECT TITLE: Alley Repair Program
PROJ. CATEGORY: Street Maintenance
DEPARTMENT: Public Works
MANAGER: Joseph Hill
PROJECT TYPE: Maintenance
PROJECT NUMBER: SC0765
ACCOUNT NUMBER: 50593369

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Project is intended to address general maintenance and improvement of alleys citywide. Specific locations of work to be identified following criteria and priority established through alley maintenance program inventory assessment data. Maintenance strategies can include adding gravel materials to existing gravel alleys and select concrete or asphalt pavement section repairs.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	200,000	200,000	200,000	200,000	200,000	200,000
46301	Materials						
	Total	200,000	200,000	200,000	200,000	200,000	200,000

Operating Impact: none

Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐

Details:

PROJECT TITLE: Asphalt Maintenance Citywide
PROJ. CATEGORY: Street Maintenance
DEPARTMENT: Public Works
MANAGER: Joseph Hill
PROJECT TYPE: Maintenance
PROJECT NUMBER: SC0770
ACCOUNT NUMBER: 50595511

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Citywide Asphalt maintenance strategy can involve deep patching, paver patching, asphalt milling, asphalt overlay, surface sealing or any combination of industry standard treatments to preserve and maintain existing asphalt roadways. These services can be performed by in-house staff or outsourced through contractor. Project locations will vary in size and complexity to cover various needs citywide. Design funds have been set aside for pavement management and testing purposes as well as some design funds for Lindsey yard materials barn replacement.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	400,000	200,000	200,000	200,000	200,000	200,000
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	1,700,000	1,900,000	1,900,000	1,900,000	1,900,000	1,900,000
	Total	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000

Operating Impact: none

Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐

Details:

PROJECT TITLE: Concrete Pavement Maint
PROJ. CATEGORY: Street Maintenance
DEPARTMENT: Public Works
MANAGER: Joseph Hill

PROJECT TYPE: Maintenance
PROJECT NUMBER: SC0779
ACCOUNT NUMBER: 50597718

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Citywide Concrete Pavement maintenance strategy involves the replacement of select substandard concrete pavement at various locations citywide. This work can be performed by in-house maintenance staff, contracted maintenance or a combination of both. Work expected with this program will include both planned and emergency maintenance activities. Additionally, design funds have been included for pavement management and testing purposes.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	100,000	100,000	100,000	100,000	100,000	100,000
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	250,000	250,000	250,000	250,000	250,000	250,000
	Total	350,000	350,000	350,000	350,000	350,000	350,000

Operating Impact: decrease — This project will reduce future years maintenance costs
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Crack Seal Program
PROJ. CATEGORY: Street Maintenance
DEPARTMENT: Public Works
MANAGER: Joseph Hill

PROJECT TYPE: Maintenance
PROJECT NUMBER: SC0780
ACCOUNT NUMBER: 50596686

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Program is utilized to seal cracks in Asphalt and Concrete pavements. This preventative Maintenance method prevents moisture from penetrating into the pavement subgrade and helps to extend life of existing pavement. Locations are completed based on need and requests throughout the year. Methods utilized follow industry standard for sealing including band sealing of standard cracks and mastic seal for larger more pronounced cracks.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	800,000	800,000	800,000	800,000	800,000	800,000
	Total	800,000	800,000	800,000	800,000	800,000	800,000

Operating Impact: decrease — This project will reduce future years maintenance costs
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Enterprise Hardware Infrastructure
PROJECT TYPE: Replacement
PROJ. CATEGORY: Information Technology
PROJECT NUMBER: IT1001
DEPARTMENT: IT
ACCOUNT NUMBER: 50194557
MANAGER: Robert Gruver

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This is funding for replacement of outdated hardware, expansion of hardware for increased services and ongoing service requests and consulting.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	550,000	550,000	550,000	550,000	550,000	550,000
	Total	550,000	550,000	550,000	550,000	550,000	550,000

Operating Impact: none — The proposed funding will replace aging IT hardware that is increasingly costly and unreliable to maintain
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Enterprise Software Infrastructure
PROJECT TYPE: Replacement
PROJ. CATEGORY: Information Technology
PROJECT NUMBER: IT1003
DEPARTMENT: IT
ACCOUNT NUMBER: 50194557
MANAGER: Robert Gruver

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Funding Replacement of outdated software, expansion of software for increased and ongoing service request and consulting

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	350,000	350,000	350,000	350,000	350,000	350,000
	Total	350,000	350,000	350,000	350,000	350,000	350,000

Operating Impact: none — The proposed funding will replace aging IT software that is increasingly costly and unreliable to maintain
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Harris Radio Contract
PROJ. CATEGORY: Information Technology
DEPARTMENT: Police
MANAGER: Chad Vincent
PROJECT TYPE: Maintenance
PROJECT NUMBER: IT
ACCOUNT NUMBER: 50-

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This CIP request is for funding for the required Year 6 payment under the City's 15-year radio system maintenance and operations agreement with Motorola/L3 Harris in support of the Emergency Communications System.
The total contractual payment for FY27 is $527,640. This funding ensures uninterrupted radio communications and continued operational
readiness for all public safety agencies.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	527,640	533,995	540,540	292,302	299,246	1,596,461
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials						
	Total	527,640	533,995	540,540	292,302	299,246	1,596,461

Operating Impact: decrease — This project will be decreasing the operating impact of the contract
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Fleet Building Maintenance
PROJ. CATEGORY: Maintenance Of Existing Facilities
DEPARTMENT: Public Works
MANAGER: Mike White
PROJECT TYPE: Maintenance
PROJECT NUMBER: EF
ACCOUNT NUMBER: 50-

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Fleet facility north maintenance shop exterior acrylic coating and interior shop spray foam insulation.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	89,000	25,000				
	Total						

Operating Impact: decrease $35,000 — Painting will reduce maintenance costs and adding insulation will reduce heating and cooling costs saving electricity monthly.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: AW Kennel Replacement
PROJECT TYPE: Maintenance
PROJ. CATEGORY: Maintenance Of Existing Facilities
PROJECT NUMBER: EF
DEPARTMENT: Police
ACCOUNT NUMBER: 50-
MANAGER: Kelle Robertson

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project is a continuation of the Animal Welfare Kennel Replacement Program, a phased capital improvement initiative designed to replace one dog kennel room per fiscal year. The kennel systems at the Animal Welfare facility are a critical component of daily operations and are subject to constant wear due to high animal occupancy, aggressive animal behavior, exposure to urine and feces, and required daily cleaning and sanitation using harsh disinfectants.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	120,000	120,000	120,000	120,000	120,000	120,000
	Total						

Operating Impact: decrease — Completing ongoing updates of this critical system will help prevent costly repairs and other damage.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Women's Restroom Renovation
PROJECT TYPE: Maintenance
PROJ. CATEGORY: Maintenance Of Existing Facilities
PROJECT NUMBER: EF
DEPARTMENT: Police
ACCOUNT NUMBER: 50-
MANAGER: Jamie Shattuck

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Complete restoration of women's restroom. This will include demolition, new shower/toilets, flooring, new countertop for sink, walls/ceiling, lockers, paint, and lighting.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	50,000					
46301	Materials	30,000					
	Total	80,000					

Operating Impact: none — This should not affect the operating cost. The bathroom is being renovated but there are no significant changes to the operation cost of this facility.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Park Playground Maint
PROJ. CATEGORY: Maintenance Of Existing Facilities
DEPARTMENT: Parks and Recreation
MANAGER: Wade Thompson
PROJECT TYPE: Maintenance
PROJECT NUMBER: EF0062
ACCOUNT NUMBER: 50196677

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This is an annually occurring project that was put in place to provide funding on an as-needed basis for the repair and/or replacement of various playground components in Norman Parks. We are continually assessing the condition of our Park Playgrounds and prioritizing the replacement needs of all of the standard play features in each park. We also experience regular instances of Vandalism and/or unforeseen damage to playground equipment. This fund is significant for the upkeep of the city of Normans' aging Playground inventory.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	30,000	40,000	40,000	40,000	40,000	50,000
	Total	30,000	40,000	40,000	40,000	40,000	50,000

Operating Impact: none — It will allow playgrounds to last longer
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Park Fence Maint
PROJ. CATEGORY: Maintenance Of Existing Facilities
DEPARTMENT: Parks and Recreation
MANAGER: James Briggs
PROJECT TYPE: Maintenance
PROJECT NUMBER: EF0124
ACCOUNT NUMBER: 50196677

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This is a annually occurring project that was put in place several years ago to provide funding on an as-needed basis for repair and of various fences and signs in Norman Parks. We are always assessing the condition of our park facilities; and prioritizing the replacement needs of all of the standard features at any given park. We also experience regular instances of vandalism and/or unforeseen damage to signs and fences, which make those parks move up the list for quicker replacement of these things. We do not have a set list of where funds will be spent each fiscal year; however, the funds are always used to help us continue to provide high-quality parks for the citizens of Norman.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	25,000	25,000	25,000	25,000	25,000	25,000
	Total	25,000	25,000	25,000	25,000	25,000	25,000

Operating Impact: decrease $20,000 — It By hiring contractors to do regular repair and maintenance to park fences and signs, we are reducing the cost of using internal labor and equipment to do these tasks--at an estimated s
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Painting Muncipal Complex
PROJECT TYPE: Maintenance
PROJ. CATEGORY: Maintenance Of Existing Facilities
PROJECT NUMBER: EF0169
DEPARTMENT: Parks and Recreation
ACCOUNT NUMBER: 50196677
MANAGER: Lance Harper

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project has been expanded to include any city building and office and not restricted to the municipal complex. Facilities Maintenance is requesting funding to complete interior painting at select City facilities to address deteriorated wall finishes, improve appearance, and protect interior surfaces. Many of the affected areas have not been painted in several years and show visible wear, staining, and damage from daily public use.
This project will focus on high-traffic and public-facing spaces where appearance, cleanliness, and durability are critical to the City's operations and professional image. Interior painting also serves as a preventative maintenance measure, extending the life of wall surfaces and reducing future repair costs associated with drywall damage and excessive patching.
Work will be prioritized based on facility condition, public use, and operational impact. Painting will be performed by City staff where feasible or by qualified third-party contractors to ensure timely and cost-effective completion while minimizing disruption to daily operations.
Approval of this request will allow Facilities Maintenance to proactively maintain City assets, improve workplace and public environments, and avoid higher long-term repair costs associated with deferred interior maintenance.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	25,000	25,000	25,000	25,000	25,000	25,000
	Total	25,000	25,000	25,000	25,000	25,000	25,000

Operating Impact: decrease $25,000 By providing minor repairs and fresh paint to offices and public areas the perspective will be more of a "fresh and updated" feel. This work also preserves walls by performing minor maint
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Park Electrical Svc Maint
PROJECT TYPE: Maintenance
PROJ. CATEGORY: Maintenance Of Existing Facilities
PROJECT NUMBER: EF0187
DEPARTMENT: Parks and Recreation
ACCOUNT NUMBER: 50196677
MANAGER: Lance Harper

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This is a annually occurring project that was put in place several years ago to provide funding on an as-needed basis for repair and of various electrical outlets, light fixtures and other electrical systems in Norman Parks. This project includes outlets in the downtown area near trees and landscape beds, which are used for regular lighting projects and minor power needs during outdoor events. We are always assessing the condition of our park facilities; and prioritizing the replacement needs of all of the standard features at any given park. We also experience regular instances of vandalism and/or unforeseen damage to park and landscape area electrical outlets and fixtures, which make those locations move up the list for quicker replacement as-needed. We do not have a set list of where funds will be spent each fiscal year.
We requested doubling the budget for this project beginning in FYE25 in order to help cover costs to upgrade to modern, more efficient solar lighting in several parks to help aid in security and safety. We will continue to evaluate costs and technology changes and adjust future requests when/if needed over time. We also requested a one-time increase in FYE2026 to cover expenses related to upgrading the electrical service in the Legacy Trail block of Front Street between Main and Eufaula (the Depot Grounds), where we are creating a holiday festival plaza for the winterfest activities, including several static displays in the winter. The upgraded event-specific power upgrades will be available all year long for various downtown festivals and markets as they grow in attendance and frequency. We now are retuning to the annual funding level approved in 2025.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	10,000	10,000	10,000	10,000	10,000	10,000
	Total	10,000	10,000	10,000	10,000	10,000	10,000

Operating Impact: decrease $10,000 By hiring contractors to perform this work, we are reducing the amount spent in personnel costs to do the work in-house with an already understaffed electrician trade group. We also redu
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Park Shelter&Restroom Mnt
PROJECT TYPE: Maintenance
PROJ. CATEGORY: Maintenance Of Existing Facilities
PROJECT NUMBER: EF0197
DEPARTMENT: Parks and Recreation
ACCOUNT NUMBER: 50196677
MANAGER: James Briggs

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This is a annually occurring project that was put in place several years ago to provide funding on an as-needed basis for repair and of various restroom buildings, picnic and shade pavilions and other structures and buildings in Norman Parks. We are always assessing the condition of our park facilities; and prioritizing the replacement needs of all of the standard features at any given park. We also experience regular instances of vandalism and/or unforeseen damage to park structures and buildings, which make those parks move up the list for quicker replacement of these things. We do not have a set list of where funds will be spent each fiscal year; however, the funds are always used to help us continue to provide high-quality parks for the citizens of Norman.
We are requesting a one-time $15,000 increase in FYE2027 to cover expenses anticipated to be incurred with specific repairs to the basement wall of the Sooner Theatre, where we need to excavate in the alley behind the building to expose the basement wall, and then treat that wall to create a water-repellant coating. Over the decades, whatever waterproofing was done has lost its ability to block groundwater from seeping into the basement in some locations, which is where the theatre's dressing rooms are located. There is a sump pump in the basement space, but the volume of water is increasing and causing more extensive damage to floors and lower parts of the dressing room walls in recent years. The re-treatment of the exterior wall will help solve this. Work will be coordinated with the public works and utilities divisions, since they both utilize the alley behind the theatre for their service and maintenance.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	35,000	20,000	20,000	20,000	20,000	20,000
	Total	35,000	20,000	20,000	20,000	20,000	20,000

Operating Impact: decrease $20,000 — We do maintenance on our facilities to catch damage and repair it before it gets worse and leads to larger and more expensive repairs in the near future. Maintaining our facilities also help
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Westwood Aquatics Annual Maint
PROJECT TYPE: Maintenance
PROJ. CATEGORY: Maintenance Of Existing Facilities
PROJECT NUMBER: EF0237
DEPARTMENT: Parks and Recreation
ACCOUNT NUMBER: 50196677
MANAGER: Mitchell Richardson

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This category was created in FYE2024 in the annual existing facility maintenance project which provides funding on an as-needed basis for repair and/or replacement of multiple items in Norman Parks and other facilities. Westwood Aquatics Center has some maintenance issues that are exclusive to its operation. While there are some single-year big-ticket projects that need to be done on a regular cycle at Westwood, like complete prep and paint of the lap pool and the pool deck, other items at the Aquatics Center become worn-out and need replacement on a more regular basis. For example, the shade structures over the seating areas around the pool. become
brittle and faded due to their location in a wet, hot, reflective and chlorine-rich area. We intend to replace with colors that resist UV fading and will likely have a longer lifespan. We are currently in our 7th season at the new aquatics center; and there will be a growing list of furniture, play features and maintenance equipment that will be reaching the end of their initial lifespan and be in need of replacement. Funding these as a stand-alone project, apart from all other parks will make the most sense, so that we can keep better track of the true maintenance costs of operating such a facility and plan for future aquatics centers in Norman. The annual EF project budget for this project will be adjusted as-needed..

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	50,000	50,000	50,000	50,000	50,000	50,000
	Total	50,000	50,000	50,000	50,000	50,000	50,000

Operating Impact: none $10,000 — Although there is no operating impact to quantify, the appearance of the facility is part of what sells tickets and keeps people coming back and maintaining a revenue stream for the West
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: HVAC Automation
PROJ. CATEGORY: Maintenance Of Existing Facilities
DEPARTMENT: Parks and Recreation
MANAGER: Lance Harper

PROJECT TYPE: Maintenance
PROJECT NUMBER: EF0240
ACCOUNT NUMBER: 50196677

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Facilities Maintenance oversees a total of 121 facilities, including 49 occupied and 72 unoccupied buildings. Currently, nineteen (19) occupied facilities have heating, ventilation, and air conditioning (HVAC) systems connected to a centralized monitoring platform.
Facilities Maintenance utilizes Automated Logic software to regulate and schedule HVAC operations. This system allows staff to optimize performance, improve energy efficiency, and rapidly troubleshoot issues with pinpoint accuracy, reducing downtime and operating costs. WE have seen and documented the cost savings of this program. This program allows us to set working times for the system, (occupied) and non working times, (unoccupied). We are also able schedule in holidays and weekends as unoccupied times which saves energy costs.
This project will enable Facilities Maintenance to expand HVAC automation and monitoring to an additional three to five (3–5) facilities per year. The primary goal for FY 2026–27 is to bring the remaining fire stations under centralized HVAC monitoring, improving reliability, response time, and long-term asset management across critical public safety facilities.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	50,000	50,000	50,000	50,000	50,000	50,000
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials						
	Total	50,000	50,000	50,000	50,000	50,000	50,000

Operating Impact: decrease $50,000 Automated logic continues to increase our cost savings for the buildings that utilizes this system. We are also seeing cost saving in diagnostic of any issues we have with HVAC with these
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Building Envelope Waterproofing
PROJ. CATEGORY: Maintenance Of Existing Facilities
DEPARTMENT: Parks and Recreation
MANAGER: Lance Harper

PROJECT TYPE: Maintenance
PROJECT NUMBER: EF0255
ACCOUNT NUMBER: 50196677

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

The exterior envelope of each building varies; however, all facilities rely on sealants installed at critical locations, including around windows, expansion joints, door jambs, parapets, and between sidewalks and exterior concrete-to-building interfaces. These sealants are essential to maintaining the integrity and performance of the building envelope.
All sealants have a limited life expectancy, typically ranging from 5 to 25 years depending on material type and exposure. Due to Oklahoma's diverse and often extreme weather conditions, sealants in this region experience a
shorter service life than in many other areas of the country. When sealants fail, they allow water and moisture intrusion, which reduces building energy efficiency and increases heating and cooling costs. Sealant failure also creates pathways for insects and rodents to enter the building.
All facilities currently show signs of sealant failure. This capital project would allow for the removal of failed sealants and replacement with appropriate, long-life materials across all buildings, beginning with the main campus and any facilities requiring emergency repairs. The project would be implemented over a five-year period, with a planned repeat cycle every ten years to maintain building envelope integrity.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	30,000	30,000	30,000	30,000	30,000	30,000
46301	Materials						
	Total	30,000	30,000	30,000	30,000	30,000	30,000

Operating Impact: decrease $30,000 Resealing of exterior buildings, the envelope of the building, will stop moister from entering the building, between exterior mason and building joints and existing walkways and buildings. T
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Building Roofs
PROJ. CATEGORY: Maintenance Of Existing Facilities
DEPARTMENT: Parks and Recreation
MANAGER: Lance Harper

PROJECT TYPE: Maintenance
PROJECT NUMBER: EF1002
ACCOUNT NUMBER: 50196677

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project repairs, rehabilitates and replaces facility roofs that have exceeded their projected lifecycle, have high volume failures, elevated criticality to the City's mission and or "hard broke" assets. This project shall be
inspected, coordinated and performed by City staff workers or third-party contractors to achieve efficient and economical conclusion. A portion of this project funding shall be allocated to achieve roof inspections for onethird
of City facility roofs annually. They shall be triennially inspected and priority-ranked for repair, rehabilitation and replacement. Properly maintaining roofs and roof penetrations will prolong the life of roofing product
which in turn saves the city cost for replacement and interior water repair.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	60,000	60,000	60,000	60,000	60,000	60,000
46301	Materials	40,000	40,000	40,000	40,000	40,000	40,000
	Total	100,000	100,000	100,000	100,000	100,000	100,000

Operating Impact: decrease $100,000 Facilities maintenance typically receives 4-8 roof leaks calls per rain event. This project will establish a long-term roof program to proactively address roof repairs, rehabilitations and repla

Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐

Details:

PROJECT TITLE: Building HVAC/Mechanical
PROJ. CATEGORY: Maintenance Of Existing Facilities
DEPARTMENT: Parks and Recreation
MANAGER: Lance Harper

PROJECT TYPE: Maintenance
PROJECT NUMBER: EF1003
ACCOUNT NUMBER: 50196677

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This Project repairs, rehabilitates and replaces heating, air conditioning and ventilation systems, (HVAC) systems and components throughout City Facilities that have exceeded their projected lifecycle, have high-volume
failures, elevated and criticality to the City's mission and or "hard broke" assets. These projects shall be performed by City Staff trades, workers or third-party contractors to achieve efficient and economical conclusion. Many
of the existing HVAC systems are 10 years old or older and are not rated highly efficient units. We strive for Equipment upgrades with highly efficient standards.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	45,000	45,000	45,000	45,000	45,000	45,000
46301	Materials	80,000	80,000	80,000	80,000	80,000	80,000
	Total	125,000	125,000	125,000	125,000	125,000	125,000

Operating Impact: decrease $50,000 Facilities maintenance continues to audit and assess more that 500 City HVAC assets and contrasting their condition and service life to American Society of Heatin, Refrigerating and Air-

Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐

Details:

PROJECT TITLE: Building Lighting
PROJECT TYPE: Maintenance
PROJ. CATEGORY: Maintenance Of Existing Facilities
PROJECT NUMBER: EF1004
DEPARTMENT: Parks and Recreation
ACCOUNT NUMBER: 50196677
MANAGER: Lance Harper

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This is for Facility Maintenance LED Lighting Improvement Project. This project is intended to replace aging and inefficient interior and exterior lighting fixtures at City facilities with modern LED lighting systems. Many existing light fixtures throughout City facilities have exceeded their projected service life, required frequent maintenance, and consume significantly more energy than current LED alternatives. Transitioning to LED lighting will reduce ongoing maintenance demands, lower energy consumption, and improve lighting quality and safety for both staff and the public.
The proposed project will prioritize high-use and mission-critical facilities and will be coordinated and performed by City staff and/or qualified contractors to ensure cost-effective and efficient implementation. Based on preliminary assessments, LED conversion is expected to provide measurable reductions in utility costs, longer fixture life, and decreased replacement frequency, resulting in long-term operational savings.
Funding approval will allow staff to move forward with detailed assessments, fixture selection, and phased implementation to minimize operational disruptions while maximizing return on investment. Many of these projects will also qualify for OGE rebates that are paid to the City for a percentage price of the equipment. These rebates vary between city facility, and not all buildings qualify.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	25,000	25,000	25,000	25,000	25,000	25,000
	Total	25,000	25,000	25,000	25,000	25,000	25,000

Operating Impact: decrease $10,000 The approval of this request to support energy efficiency, fiscal responsibility, and improved facility operations across the City.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Capital Plumbing Replacement
PROJECT TYPE: Maintenance
PROJ. CATEGORY: Maintenance Of Existing Facilities
PROJECT NUMBER: EF1008
DEPARTMENT: Parks and Recreation
ACCOUNT NUMBER: 50196677
MANAGER: Lance Harper

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project provides for the repair, rehabilitation, and replacement of plumbing systems that have exceeded their useful life, exhibit high failure rates, or represent critical infrastructure essential to the City's operations, including assets that are no longer serviceable ("hard-broke"). Work will be inspected, coordinated, and performed by qualified City staff and/or third-party contractors to ensure cost-effective and efficient project delivery. Funding under this project also supports required annual hot-water heater and boiler inspections at all City facilities in compliance with the Oklahoma Department of Labor. Assets will be systematically evaluated and prioritynranked
to direct limited resources toward the most critical needs. The project scope further includes the addition, maintenance, and flushing of glycol in boiler systems to ensure operational efficiency, safety, and regulatory compliance.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	30,000	30,000	30,000	30,000	30,000	30,000
	Total	30,000	30,000	30,000	30,000	30,000	30,000

Operating Impact: decrease Facility Maintenance receives more than 2,500 service requests annually. This project establishes a long-term plumbing capital improvement program to proactively address the replacem
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Mold Remediation and Reconstruction
PROJECT TYPE: Maintenance
PROJ. CATEGORY: Maintenance Of Existing Facilities
PROJECT NUMBER: EF1009
DEPARTMENT: Parks and Recreation
ACCOUNT NUMBER: 50196677
MANAGER: Lance Harper

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

The city of Norman has multiple buildings ranging in age from the early 1920"s to current new buildings. (Sooner Theater to YFAC) Over the past years we have had several buildings with small to large mold issues. This issue
can be from different cause or a multitude of problems, leaking roof, windows, roof drains, caulk joints, roof caps, faulty or underperforming HVAC systems. The repair of the issue (s) causing the mold are paid for from
different operating accounts or reoccurring capital improvement accounts. The mold remediation can be a very costly and intrusive project. This project would allow for mold remediation to be paid for on any remediation
that is needed. Funds not used would carry over to the next fiscal year.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	75,000	75,000	75,000	75,000	75,000	75,000
	Total	75,000	75,000	75,000	75,000	75,000	75,000

Operating Impact: decrease — Mold lives in our environment inside and outside of a building. It is a natural spore that is harmless until it infests a building and mold count grows to the point of an irritant and harmful to a
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: ODOT Audit Adjustment
PROJECT TYPE: Expansion
PROJ. CATEGORY: Transportation City Funding Only
PROJECT NUMBER: TR0068
DEPARTMENT: Public Works
ACCOUNT NUMBER: 50595535
MANAGER: Tim Miles

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

In January 2009, Council adopted a new policy involving the creation of a project account called the ODOT Audit Adjustment Account with $100,000 dedicated to payment of ODOT final invoices. The intent of the policy was to
replenish the account each budget year up to the balance of $100,000. Establishing this account, creates a process for all pending project accounts to be closed and the remaining project funds transferred back to the Capital
Fund balance to be available for other projects. Since ODOT's final audit process takes three to seven years to complete, it was felt this process would free up the unencumbered project funds more quickly.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	100,000	100,000	100,000	100,000	100,000	100,000
46301	Materials						
	Total	100,000	100,000	100,000	100,000	100,000	100,000

Operating Impact: none — No Operating Impacts
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Driveway Repair Prog
PROJ. CATEGORY: Transportation City Funding Only
DEPARTMENT: Public Works
MANAGER: Steve Guizzo
PROJECT TYPE: Maintenance
PROJECT NUMBER: SC0659
ACCOUNT NUMBER: 50593378

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This program is to repair hazardous, deteriorated or non existing driveways in "Core Norman" and "Historic Norman" areas, meeting the criteria and procedures defined in the program policy and application packet. All
inquiries regarding replacement of driveways will be directed to the Engineering Assistant.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	10,000	10,000	10,000	10,000	10,000	10,000
46301	Materials						
	Total	10,000	10,000	10,000	10,000	10,000	10,000

Operating Impact: none — Increases safety and accessibility to citizens
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: ADA Sdwlk Compl Audit/Rpr
PROJ. CATEGORY: Transportation City Funding Only
DEPARTMENT:
MANAGER:
PROJECT TYPE: Maintenance
PROJECT NUMBER: TC0038
ACCOUNT NUMBER: 50592206

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

In the 2018 Kimley-Horn Self Evaluation and Transition Plan, 2020 McIntosh Evaluation and the 2021 Transit Transition Plan, it is noted that there were $6,929,987.00 in accessibility deficiencies identified. In order to
remediate these deficiencies and make Norman a mcre inclusive City, there is the need to secure, $340,651.00 per year for the next 20 years. An Addendum to the 2018 Transition Plan was completed in 2021 with the
addition of the 2021 Transit Transition Plan that totaled $86,214.00, which was included in funding in FYE 2023. Additional ADA evaluations are ongoing throughout the City of Norman including 58 parks, 52 existing buildings
and over 700 miles of infrastructure consisting of sidewalks, signalized intersections and non-signalized intersections.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	300,000	300,000	300,000	300,000	300,000	300,000
46301	Materials						
	Total	300,000	300,000	300,000	300,000	300,000	300,000

Operating Impact: none — Improved safety and accessibility
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Regional Transportation Authority
PROJECT TYPE: Maintenance
PROJ. CATEGORY: Transportation City Funding Only
PROJECT NUMBER: TC0047
DEPARTMENT:
ACCOUNT NUMBER: 50593391
MANAGER: Taylor Johnson

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project will support the Regional Transportation Authority (RTA) of Central Oklahoma as it continues to study and plan for intercity public transportation services in the Oklahoma City Metropolitan Area. Since forming in
2019, the RTA has adopted a Transit System Plan, completed the alternative analysis for various corridors (North/South, East, West, and Airport), and selected an alternative for each. Work continues by the RTA's contractors to
finalize what improvements need to be made to construct the system and thus produce plans and cost estimates. This will lead to a proposed ballot initiative to the district's voters to approve the local funding mechanism to
construct and operate the system. Federal funding would also be pursued to compliment the regional local funding.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	196,123					
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials						
	Total	196,123					

Operating Impact: none
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Sidewalk Horiz Saw Cut
PROJECT TYPE: Maintenance
PROJ. CATEGORY: Transportation City Funding Only
PROJECT NUMBER: TC0155
DEPARTMENT: Requesting Department * Public Works
ACCOUNT NUMBER: 50594407
MANAGER: Steve Guizzo

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project locates non-ADA compliant sidewalks and makes minor repairs and identifies locations for larger repairs. This project leverages horizontal saw cutting technology to eliminate trip hazards less than two inches in
height, which is 70% more cost-effective than conventional repair by replacement of concrete method. Specific project areas will be selected by City Staff based on density of hazards which can be remedied via horizontal saw
cutting methods and submit the proposal to City Council for approval. City staff will source a contractor to perform work based on a cost per inch-feet of cuts and direct work up to the budget amount.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	40,000	40,000	40,000	40,000	40,000	40,000
46301	Materials						
	Total	40,000	40,000	40,000	40,000	40,000	40,000

Operating Impact: decrease — Will improve pedestrian and public safety and reduce the need for full replacement of sidewalks at a higher cost.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Monument Signs
PROJ. CATEGORY: Transportation City Funding Only
DEPARTMENT: Public Works
MANAGER: David Riesland
PROJECT TYPE: Maintenance
PROJECT NUMBER: TC0158
ACCOUNT NUMBER: 50596688

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Study and implement monument signage, in conjunction with our stakeholders, at various locations throughout the City. For FYE 2027 budget, new funds are requested for landscaping and lighting the first sign as well as to
begin design of the second sign.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	75,000		75,000		75,000	
46001	Land		25,000		25,000		
46701	Utilities						
46101	Construction	150,000	$200,000	150,000	$200,000	150,000	
46301	Materials						
	Total	225,000	225,000	225,000	225,000	225,000	

Operating Impact: Increase $2,500 — Sign maintenance.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Traffic Calming
PROJ. CATEGORY: Transportation City Funding Only
DEPARTMENT: Public Works
MANAGER: Brian Hiney
PROJECT TYPE: Maintenance
PROJECT NUMBER: Project Number * TC0230
ACCOUNT NUMBER: 50590073

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project provides traffic calming devices (ie, speed humps, traffic circles, chicanes, etc.) along major residential collector streets with a documented speeding problem. This project can also support passive traffic calming devices (ie, speed feedback speed limits signs, striping, etc.) on other roadway types. Projects will identified based on citizen and community requests

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design			75,000		75,000	
46001	Land		25,000		25,000		
46701	Utilities						
46101	Construction	50,000	50,000	50,000	50,000	50,000	250,000
46301	Materials						
	Total	50,000	50,000	50,000	50,000	50,000	250,000

Operating Impact: Increase $3,000 — Annual sign and pavement marking maintenance
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Sidewalk Accessibility
PROJ. CATEGORY: Transportation City Funding Only
DEPARTMENT: Public Works
MANAGER: Steve Guizzo
PROJECT TYPE: Maintenance
PROJECT NUMBER: TC0238
ACCOUNT NUMBER: 50593316

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This program is to provide wheelchair ramps, curb cuts and accessible routes where none exist and rebuild existing ramps that do not comply with the ADA guidelines. With input from residents and neighborhood programs,
City staff will select appropriate locations and purpose to City Council.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	45,000	45,000	45,000	45,000	45,000	45,000
46301	Materials						
	Total	45,000	45,000	45,000	45,000	45,000	45,000

Operating Impact: none — Will improve pedestrian and public safety
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Sidewalk Prgm Sch & Art
PROJ. CATEGORY: Transportation City Funding Only
DEPARTMENT: Public Works
MANAGER: Steve Guizzo
PROJECT TYPE: Maintenance
PROJECT NUMBER: TC0249
ACCOUNT NUMBER: 50593317

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project constructs and repairs sidewalks adjacent to schools and along arterial roads with heavy pedestrian traffic and inadequate paths.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	100,000	100,000	100,000	100,000	100,000	100,000
46301	Materials						
	Total	100,000	100,000	100,000	100,000	100,000	100,000

Operating Impact: none — Will improve pedestrian access and public safety while reducing future maintenance needs.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Bridge Maint Program
PROJ. CATEGORY: Transportation City Funding Only
DEPARTMENT: Public Works
MANAGER: Joseph Hill
PROJECT TYPE: Maintenance
PROJECT NUMBER: TC0254
ACCOUNT NUMBER: 50596687

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

The purpose and strategy of the Bridge Maintenance program is to prolong the service life of bridge structures citywide. Services include rehabilitation and preventative maintenance strategies including but not limited to
deck sealing, deck repair, vegetative management, debris removal, silt management, erosion control measures, scour repair, stabilization and structural repair. additionally, design work relating to maintenance and repair
activities or future work plan may be included. Specific locations will be identified utilizing data from biennial bridge inspection report findings

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
46301	Materials						
	Total	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000

Operating Impact: none
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Project Title Sidewalks & Trails -New
PROJ. CATEGORY: Transportation City Funding Only
DEPARTMENT: Public Works
MANAGER: Tim Miles
PROJECT TYPE: Maintenance
PROJECT NUMBER: TC0262
ACCOUNT NUMBER: 50591179

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project addresses sidewalks and trails throughout the City which complement adopted plans, including the 2021 Greenbelt Master Plan, Bikeway Transportation Master Plan, Parks Master Plan, etc. City Staff will leverage
a weighted scoring model for specific project locations and purpose to City Council for approval.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	140,000	140,000	140,000	140,000	140,000	140,000
46301	Materials						
	Total	140,000	140,000	140,000	140,000	140,000	140,000

Operating Impact: none — Will improve pedestrian access and public safety while reducing future maintenace needs.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Street Striping
PROJ. CATEGORY: Transportation City Funding Only
DEPARTMENT: Public Works
MANAGER: David Riesland
PROJECT TYPE: Maintenance
PROJECT NUMBER: TC0270
ACCOUNT NUMBER: 50594406

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Project spending will ONLY be approved for the purposes noted in the detailed description. * Continue to fund street striping city-wide. This is a required maintenance activity.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	100,000	100,000	100,000	100,000	100,000	100,000
46301	Materials						
	Total	100,000	100,000	100,000	100,000	100,000	100,000

Operating Impact: none — Allows us to supplement our general fund striping in rural areas with funcing more applicable in urban areas.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Citywide Sidewalk Reconstruction
PROJ. CATEGORY: Transportation City Funding Only
DEPARTMENT: Public Works
MANAGER: Tim Miles
PROJECT TYPE: Maintenance
PROJECT NUMBER: TC0273
ACCOUNT NUMBER: 50590052

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project repairs hazardous and deteriorated sidewalks, curbs and gutters city wide, specifically along high-traffic arterial roads where City assumes repair responsibility and in residential areas via property owner's participation in the Sidewalk & Curb Replacement Program (SCRPP), commonly referred to as the "50/50 Program". Participation in the SCRPP, requires a 50% property owner cost share of the city's estimate based on unit prices of the City's contractor.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	125,000	125,000	125,000	125,000	125,000	125,000
46301	Materials						
	Total	125,000	125,000	125,000	125,000	125,000	125,000

Operating Impact: none — Will improve pedestrian access and public safety.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Downtown Sidewalk/Curbs
PROJ. CATEGORY: Transportation City Funding Only
DEPARTMENT: Public Works
MANAGER: Steve Guizzo

PROJECT TYPE: Maintenance
PROJECT NUMBER: TC0274
ACCOUNT NUMBER: 50597716

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This program is to address deteriorated sidewalks and curbs in the downtown area. The particular project area(s) to be repaired will be determined by City Staff based on weighted scoring models that meet the project criteria
with consideration of input by residents and the Downtown Merchants Association.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	50,000	50,000	50,000	50,000	50,000	50,000
46301	Materials						
	Total	50,000	50,000	50,000	50,000	50,000	50,000

Operating Impact: decrease — Will improve pedestrian access and public safety.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Historical Markers at Various Lctns
PROJ. CATEGORY: Transportation City Funding Only
DEPARTMENT: Public Works
MANAGER: David Riesland

PROJECT TYPE: Maintenance
PROJECT NUMBER: TC0279
ACCOUNT NUMBER: 50596688

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Install historical markers at locations to be determined throughout the City.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	30,000	30,000	30,000	30,000	30,000	30,000
46301	Materials						
	Total	30,000	30,000	30,000	30,000	30,000	30,000

Operating Impact: increase $2,500 — For sign maintenance.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Historical Markers at Various Lctns
PROJ. CATEGORY: Information Technology
DEPARTMENT: Planning and Community Development
MANAGER: Joyce Green

PROJECT TYPE: Maintenance
PROJECT NUMBER: BG0074
ACCOUNT NUMBER: 50495533

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project is standard maintenance of the GIS database. This project will update the City's base map to reflect new construction and any other changes on the ground, which have occurred since the last base map update
was completed in 2025. The project will start in winter 2027 when leaf-off aerial photography will be collected. The deliverable products will be color orthoimagery and an update of the planimetric (structures, paving, etc.)
base map & elevation data of entire city. The City may be able to coordinate this project with other ACOG agencies to reduce costs. It has three distinct components: aerial imagery with overlapping images that will allow
accurate rectification and photogrammetric feature collection, which is budgeted at $45,000; planimetric mapping, which is budgeted a $100,000 and LiDAR collection and contour development, which is budgeted at $80,000.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	225,000		225,000		225,000	
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials						
	Total	225,000		225,000		225,000	

Operating Impact: none — This is maintenance of existing databases, so has little impact on ongoing operations. There will need to be adequate computer storage for the data. The City Surveyor is ask sometimes
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Update 2018 ADA Evaluation & Transition Plan
PROJ. CATEGORY: Parks & Recreation
DEPARTMENT: Parks and Recreation
MANAGER: Grace HollomanGrace Holloman

PROJECT TYPE: Replacement
PROJECT NUMBER: PR
ACCOUNT NUMBER: 50

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Update to 2018 ADA Evaluation & Transition Plan Self-evaluation of municipal programs, services, and facilities.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	105,000					
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials						
	Total	105,000					

Operating Impact: none — Federal ADA Compliance to ensure the 2010 ADA standards for Accessible Design are met.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Park Site Amenities & Fur
PROJ. CATEGORY: Parks & Recreation
DEPARTMENT: Parks and Recreation
MANAGER: Megan Phelan

PROJECT TYPE: Replacement
PROJECT NUMBER: PR0013
ACCOUNT NUMBER: 50799973

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project is for the upgrade and replacement of old and high-maintenance park amenities. Items such as old picnic tables and benches will be replaced. Concrete pads will be installed under new and existing amenities to protect them from mower damage and to provide an all-weather surface for the user. Also included could be such items as deteriorated or damaged, trash cans, drinking fountains, landscaping, bike racks, sports equipment, etc. The project will also be used to make improvements to the amenities in public landscape areas in the City, such as traffic islands/medians, landscapes at public buildings and downtown landscape areas, which all are subject to mechanical and environmental damage throughout the year and are often in need of minor replacements. Any major landscape renovations at these type of sites will be requested as a stand-alone project and funded accordingly.
We are requesting a $15,000 increase in annual funding starting in FYE2027, to allow us to continue to make similar improvements to various park sites each year at a time when material costs are rising substantially each year. We will re-evaluate costs vs. service in future years to make sure we are able to make a similar impact each year.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	60,000	60,000	60,000	60,000	60,000	60,000
	Total	60,000	60,000	60,000	60,000	60,000	60,000

Operating Impact: decrease $30,000 — We try to evaluate our park amenities on an annual basis, and replace those that are in the worst condition, to the point where they pose a potential risk of injury if left in-place. We do not
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Tree Program Matching Fds
PROJ. CATEGORY: Parks & Recreation
DEPARTMENT: Parks and Recreation
MANAGER: Colin Zink

PROJECT TYPE: Replacement
PROJECT NUMBER: PR0212
ACCOUNT NUMBER: 50799966

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Besides our annual Tree Planting Program which has existed for over a decade, this project has also included recent annual budget requests to cover costs associated with hiring an outside forestry consultant group to perform an on-the-ground inventory of publicly managed trees, review our current tree ordinance and also develop an Urban Forest Management Plan (UFMP) to help guide the work of our Forestry Division for years to come. There has also been work done to help develop a plan to help protect the community from wildfires by hiring a firm to create a Community Wildfire Protection Plan (CWPP), which is a joint project between Forestry and the Norman Fire Department.
As we continue to work on both of these long-range plans (the UFMP and the CWPP), we are discovering that there are other useful secondary projects we can work on that will help us implement and manage the work recommended in these documents. One such service/product would be the creation of an Urban Tree Canopy Study. This will be a way to document the growth or decline of Norman's urban forest utilizing aerial data from the past and present to compare the physical footprint of the forest. This can be done for any defined area in a way that does not require physical access to private trees. Such data is useful and valuable for proper forest management and wildfire mitigation strategies.
We anticipate requesting additional increased funding requests in future years, now that the Urban Forest Master Plan and Community Wildfire Protection Plan have been adopted by the City. Possible cost shares could be done with Norman Fire Department for projects related to the CWPP. Those requests will be adjusted in future budget cycles. For FYE2027, we are requesting an additional $30,000 in Design Fees to allow us to hire a company to perform a tree canopy study as described above. This will help us establish a good baseline against-which to measure our forestry programs in the future.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	30,000					
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	15,000	15,000	15,000	15,000	15,000	15,000
	Total	45,000	15,000	15,000	15,000	15,000	15,000

Operating Impact: decrease $30,000 — Planting and properly maintaining trees in an urban setting create a benefit that is hard to quantify, since their value actually increases with each passing year of healthy growth. We are u
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Drainage Misc Projects-Other
PROJECT TYPE: Maintenance
PROJ. CATEGORY: Stormwater
PROJECT NUMBER: DR0027
DEPARTMENT: Public Works
ACCOUNT NUMBER: 50599967
MANAGER: Jason Murphy

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This program is an ongoing, annual effort to address stormwater drainage deficiencies throughout the City. Specific project locations are identified during each annual budget development process based on system needs and
available funding. At present, there are 13 large drainage projects in various stages of design and construction planning. Projects are prioritized using a City-wide scoring tool and scheduled accordingly. These projects typically
exceed the scale or cost that can be addressed through in-house maintenance efforts and therefore require design and bid. Project rankings may change from year to year as emergent drainage issues arise or as continued
deterioration of existing conditions necessitates a more immediate response. For FYE 2027, funding will be applied towards DR0027 Findlay Avenue Pipe Replacement.
City

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	1,500,000	1,600,000	1,600,000	1,700,000	1,700,000	1,700,000
46301	Materials						
	Total	1,500,000	1,600,000	1,600,000	1,700,000	1,700,000	1,700,000

Operating Impact: none — Improvements to deteriorated stormwater infrastructure enhance public safety by reducing risks to roads and other public assets and minimizing long-term operational and maintenance de
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Force Account Drainage
PROJECT TYPE: Maintenance
PROJ. CATEGORY: Stormwater
PROJECT NUMBER: DR0033
DEPARTMENT: Public Works
ACCOUNT NUMBER: 50599967
MANAGER: Jason Murphy

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

The Infrastructure Crew in the Stormwater Division installs stormwater drainage improvements, including repair, adjunct street repairs, culvert cross drains, and concrete channel repairs. This project funds the materials
needed for these projects. For FYE 2027 there are locations identified but additional stormwater drainage improvement locations will be determined based on inspections and reports as needed. Locations already identified
include Imhoff Channel repairs throughout the WPA concrete lined channel, inlet box repairs throughout the City, Ridgeline Circle pipe replacement, Sundown Drive pipe repair, Quail Hollow Drive pipe repair, Heatherfield
Lane repair.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	100,000	100,000	125,000	150,000	150,000	150,000
	Total	100,000	100,000	125,000	150,000	150,000	150,000

Operating Impact: decrease — This project will reduce future years maintenance costs
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Drainage Rehab
PROJ. CATEGORY: Stormwater
DEPARTMENT: Public Works
MANAGER: Jason Murphy

PROJECT TYPE: Maintenance
PROJECT NUMBER: DR0034
ACCOUNT NUMBER: 50599967

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This program provides funding to rehabilitate and replace aging stormwater infrastructure, including concrete flumes, vegetated channels, and storm sewer systems that have deteriorated over time. Projects are identified
through citizen service requests and routine inspections and may include flume repairs between residential properties, storm sewer rehabilitation using trenchless methods such as CIPP lining, and construction of new
drainage infrastructure where needed. These improvements will address localized drainage issues, extend the service life of existing assets, and improve overall system reliability for residents.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	400,000	400,000	400,000	400,000	400,000	400,000
	Total	400,000	400,000	400,000	400,000	400,000	400,000

Operating Impact: decrease — Improvements funded through this program will extend infrastructure service life and reduce ongoing maintenance and operational costs.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Thunderbird TMDL Complian
PROJ. CATEGORY: Stormwater
DEPARTMENT: Public Works
MANAGER: Jason Murphy

PROJECT TYPE: Maintenance
PROJECT NUMBER: DR0061
ACCOUNT NUMBER: 50595531

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project funds continued compliance with Lake Thunderbird TMDL requirements through stormwater monitoring, data collection, and implementation of BMPs to reduce pollutant loads and protect water quality..

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	300,000	300,000	300,000	350,000	350,000	350,000
46001	Land						
46701	Utilities						
46101	Construction	100,000	100,000	100,000	100,000	150,000	150,000
46301	Materials						
	Total	400,000	400,000	400,000	450,000	500,000	500,000

Operating Impact: decrease — Monitoring and targeted BMP implementation will help reduce maintenance needs and improve system performance, resulting in lower long-term operating costs and improved watershed
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Urban Asphalt SMB
PROJECT TYPE: Maintenance
PROJ. CATEGORY: 2026 Street Maintenance Bond Program
PROJECT NUMBER: See Attached
DEPARTMENT: Public Works
ACCOUNT NUMBER: 50594401
MANAGER: Joseph Hill

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

These projects are designed to improve urban asphalt streets. These projects can include deep patch repairs, micro-surfacing, asphalt milling and asphalt overlay. Locations are identified on a separate page.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	1,583,375	1,700,000	1,500,000	2,000,000	2,000,000	
46301	Materials						
	Total	1,583,375	1,700,000	1,500,000	2,000,000	2,000,000	

Operating Impact: decrease — This project will reduce future years maintenance costs

Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐

Details:

2027 Street Maintenance Bond Locations

Asphalt

PROJ #	YEAR	STREET NAME	FROM	TO	COST EST.
BP		**Brookhaven**			
	2027	48th Avenue NW	Main Street	Robinson Street	$ 825,000.00
BP		**River Oaks**			
	2027	36th Avenue NW	Main Street	Robinson Street	$ 712,500.00
BP		**Highland Addition**			
	2027	Johnson Street	Porter Avenue	Crawford Avenue	$ 45,875.00
YEAR 2027					**$ 1,583,375.00**

PROJECT TITLE: Urban Concrete SMB
PROJ. CATEGORY: 2026 Street Maintenance Bond Program
DEPARTMENT: Public Works
MANAGER: Joseph Hill

PROJECT TYPE: Maintenance
PROJECT NUMBER: See Attached
ACCOUNT NUMBER: 50593393

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

These projects are designed to improve urban concrete streets. These projects will include removal and replacement of select broken, damaged and compromised panels, as well as, joint crack sealing of streets in the urban
concrete street system. Locations are identified on attached sheet.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	1,203,036.45	2,000,000	2,000,000	2,000,000	2,000,000	
46301	Materials						
	Total	1,203,036.45	2,000,000	2,000,000	2,000,000	2,000,000	

Operating Impact: decrease — This project will reduce future years maintenance costs

Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐

Details:

2027 Street Maintenance Bond Locations
Urban Concrete Streets

YEAR	PROJ #	STREET NAME	FROM	TO	COST EST.
2027	BP	**Sunrise Heights**			
		Albany Place	Beaumont Street	Cul-de-Sac	$ 36,209.25
2027	BP	**Colonial Estates**			
		Brandywine Lane	Beaumont Drive	Lindsey Street	$ 243,936.00
		22nd Street	Nashville Drive	Beaumont Drive	$ 52,852.80
		23rd Street	Nashville Drive	Beaumont Drive	$ 32,524.80
		Nashville Drive	22nd Street	23rd Street	$ 68,098.80
		Charleston Court	Richmond Street	Cul-de-Sac	$ 68,098.80
		Charlotte Court	Sunrise Street	Cul-de-Sac	$ 68,098.80
		Columbia Court	Richmond Drive	Cul-de-Sac	$ 68,098.80
		Meridian Drive	East Cul-de-Sac	West Cul-de-sac	$ 103,672.80
		Mobile Circle	Louisiana Street	Cul-de-Sac	$ 68,098.80
		Shelby Court	West Cul-de-Sac	East Cul-de-Sac	$ 103,672.80
		Biloxi Drive	Lindsey Street	Beaumont Street	$ 172,788.00
2027	BP	**Town and Country Estate**			
		Holliday Drive	Sherry Avenue	Forman Avenue	$ 81,312.00
2027	BP	**Normandy Manor**			
		Scott Drive	Claremont Drive	Cul-de-Sac	$ 35,574.00
YEAR 2027					$ 1,203,036.45

PROJECT TITLE: Rural Roads SMB
PROJ. CATEGORY: 2026 Street Maintenance Bond Program
DEPARTMENT: Public Works
MANAGER: Joseph Hill

PROJECT TYPE: Maintenance
PROJECT NUMBER: See Attached
ACCOUNT NUMBER: 50593376

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project is designed to improve the condition of rural roads. These projects can include roadside drainage improvements, sub grade stabilization, deep patch repairs, asphalt pavement applications or any combination of
treatments to the rural street network. Locations are identified on a separate page.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	355,000	1,000,000	1,000,000	1,500,000	1,500,000	
46301	Materials						
	Total	355,000	1,000,000	1,000,000	1,500,000	1,500,000	

Operating Impact: decrease — This project will reduce future years maintenance costs

Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐

Details:

2027 Street Maintenance Bond Program
Rural Road Improvement

PROJ #	YEAR	STREET NAME	FROM	TO	COST EST.
BP	2027	12th Avenue NW	Rock Creek Road	Tecumseh Road	$ 355,000.00
YEAR 2027					**$ 355,000.00**

PROJECT TITLE: Urban Reconstruction SMB
PROJECT TYPE: Maintenance
PROJ. CATEGORY: 2026 Street Maintenance Bond Program
PROJECT NUMBER: See Attached
DEPARTMENT: Public Works
ACCOUNT NUMBER: 50593385
MANAGER: Joseph Hill

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project is designed to completely reconstruct an urban street. This project can include removal of existing pavement curb and/or gutter, stabilization of sub grade, construction of new curb and/or gutter and driveway approaches, full depth paving, and drainage improvements if required. The location is identified on a separate page.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	850,000	2,182,687.50	1,460,812.50	1,104,104.87	1,229,196.62	
46301	Materials						
	Total	850,000	2,182,687.50	1,460,812.50	1,104,104.87	1,229,196.62	

Operating Impact: decrease — This project will reduce future years maintenance costs

Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐

Details:

2027 Street Maintenance Bond Program
Reconstruct

PROJ #	YEAR	STREET NAME	FROM	TO	COST EST.
		Halray Addition			
BP	2027	Halray Drive	Barkly Street	Brooks Street	$ 850,000.00
		YEAR 2027			**$ 850,000.00**

PROJECT TITLE: Preventative Maintenance SMB
PROJECT TYPE: Maintenance
PROJ. CATEGORY: 2026 Street Maintenance Bond Program
PROJECT NUMBER: See Attached
DEPARTMENT: Public Works
ACCOUNT NUMBER: 50593359
MANAGER: Jospeh Hill

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Preventative maintenance is a street maintenance strategy used to extend the life of pavement by protecting the street surface from the effects of aging, cracking, deterioration, and water infiltration. Prolonging the life of our city streets saves time and taxpayer money by intervening before full maintenance or reconstruction is needed. Preventative maintenance strategies can include crack sealing, chip sealing, micro-surfacing, slurry seal, and rejuvenators or any combination of actions.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	783,924	1,000,000	1,000,000	1,000,000	1,000,000	
46301	Materials						
	Total	783,924	1,000,000	1,000,000	1,000,000	1,000,000	

Operating Impact: none

Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐

Details:

2027 Preventative Maintenance Locations

PROJ #	YEAR	STREET NAME	LIMITS	TOTAL
		SHADOWRIDGE ADDITION		
BP	2027	Willowbend Road	36th Ave. SW - Southern End	$53,070
BP	2027	Windjammer Street	Willowbend Road - Prestwick Street	$15,420
BP	2027	Prestwick Street	Windjammer Street - Willowbend Road	$8,160
BP	2027	Banister Street	Willowbend Road - Cul-de-sac	$4,800
BP	2027	Riverwalk Drive	36th Avenue SW - Willowbrook Road	$35,970
BP	2027	Scott's Bluff	Riverwalk Drive - Willowbend Road	$9,000
BP	2027	Shadowview Court	Riverwalk Drive - Cul-de-sac	$5,160
BP	2027	Rivermont Circle	Riverwalk Drive - Cul-de-sac	$5,400
BP	2027	Riverwalk Court	Riverwalk Drive - Cul-de-sac	$10,380
TOTAL				**$147,360**
		TRAILWOOD ADDITION		
BP	2027	Trailwood Drive	Rock Creek Road - Lerkim Lane	$42,600
BP	2027	Lerkim Lane	Trailwood Drive - Montane Drive	$42,000
BP	2027	Lerkim Circle	Lerkim Lane - Cul-de-Sac	$10,200
BP	2027	Piper Street	12th Avenue NW - Lerkim Lane	$13,200
BP	2027	Zara Street	Piper Street - Gulliver Street	$10,800
BP	2027	Gulliver Street	Piper Street - Cul-de-sac	$10,560
BP	2027	Grickle Drive	Trailwood Drive - Humming Fish Drive	$10,170
BP	2027	Humming Fish Drive	Trailwood Drive - Grickle Drive	$11,790
BP	2027	Ga Zump Drive	Trailwood Drive - Leopard Lily Drive	$17,550
BP	2027	Tufts Lane	Ga Zump Drive - Ga Zump Drive	$10,800
BP	2027	Truffula Circle	Tufts Lane - Cul-de- sac	$8,820
BP	2027	Mossy Road	Trailwood Drive - Leopard Lily Drive	$11,580
BP	2027	Barbaroot Drive	Trailwood Drive - Leopard Lily Drive	$12,000
BP	2027	Bluefish Drive	Trailwood Drive - Leopard Lily Drive	$13,800
BP	2027	Butterfly Way	Bluefish Drive - Cul-de-sac	$10,200
BP	2027	Red Fish Road	Leopard Lily Drive - Sharpish Way	$8,250
BP	2027	Sharpish Way	Redfish Road - Leopard Lily Drive	$7,680
BP	2027	Water Leaf Lane	Rock Creek Road - Leopard Lily Drive	$19,800
BP	2027	English Elm Lane	Water Leaf Lane - Poppy Lane	$11,280
BP	2027	Poppy Lane	Water Leaf Lane - Rock Creek Road	$15,810
BP	2027	Dayflower Lane	Water Leaf Lane - Leopard Lily Drive	$16,704
BP	2027	Calla Lily Lane	Water Leaf Lane - Dayflower Lane	$9,300
BP	2027	Leopard Lily Drive	Day Flower Lane - Bluefish Drive	$31,650
TOTAL				**$356,544**
		TECUMSEH RIDGE ADDITION		
BP	2027	Tecumseh Ridge Road	Gary Grey Street near Porter Avenue -Cul-	$43,380
BP	2027	Dolina Drive	Tecumseh Ridge Road - Derek Lane	$6,360
BP	2027	Dolina Court	Derek Lane - Cul-de-sac	$19,290
BP	2027	Derek Lane	Tecumseh Road - Shona Way	$17,100
BP	2027	Shona Way	Tecumseh Ridge Road - Dolina Court	$12,000
BP	2027	Tecumseh Roadge Cour	Tecumseh Ridge Road - Cul-de-sac	$6,360
TOTAL				**$104,490**
		CASCADE ESTATE ADDITION		
BP	2027	Pine Hill Road	Astor Drive - Dornoch Lane	$31,500
BP	2027	Dornoch Lane	Tayport Street - Pine Hill Road	$16,500
BP	2027	Troon Street	Pinehill Road - Pinehill Road	$16,560

BP	2027	Eden Court	Troon Street - Cul-de-sac	$9,000
BP	2027	Cruden Drive	Cascade Boulevard - Irvine Drive	$15,000
BP	2027	Tayport Street	Cruden Drive - Irvine Drive	$17,700
BP	2027	Elie Street	Cruden Drive - Irvine Drive	$12,960
BP	2027	Irvine Drive	Cruden Drive - Tayport Street	$12,660
BP	2027	Carnoustie Drive	Cascade Boulevard -Ladybank Lane	$17,400
BP	2027	Ladybank Lane	Carnoustie Drive - Carnoustie Drive	$16,500
BP	2027	Jubilee Street	Carnoustie Drive - Ladybank Lane	$4,860
BP	2027	Gullane Drive	Carnoustie Drive - Ladybank Lane	$4,890
TOTAL				**$175,530**
			YEAR 2027 TOTAL	**$783,924**

PROJECT TITLE: 24th Ave NE: Rock Creek to Tecumseh
PROJECT TYPE: Expansion
PROJ. CATEGORY: Transportation w/ State or Federal Funding
PROJECT NUMBER: BP0426
DEPARTMENT: Public Works
ACCOUNT NUMBER: 50594019
MANAGER: Paul D'Andrea

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project is part of the 2019 Transportation Bond. This project widens and improves safety on 24th Avenue NE from Rock Creek Road to Tecumseh Road.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	1,629,404					
46301	Materials						
	Total	1,629,404					

Operating Impact: Increase $5,000.00 — $5,000 per year for electricity and preventative maintenance
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: 48th NW Ph1-Robinson to Rock Creek
PROJECT TYPE: Expansion
PROJ. CATEGORY: Transportation w/ State or Federal Funding
PROJECT NUMBER: BP0427
DEPARTMENT: Public Works
ACCOUNT NUMBER: 50594019
MANAGER: Paul D'Andrea

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project is part of the 2019 Transportation Bond. This project widens and improves safety on 48th Avenue NW from Robinson Street to Rock Creek Road.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities	400,000					
46101	Construction		1,229,367				
46301	Materials						
	Total	400,000	1,229,367				

Operating Impact: Increase $1,000 — $1,000 per year for electricity and preventive maintenance
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Lindsey St Ph 2: Pickard-Elm
PROJ. CATEGORY: Transportation w/ State or Federal Funding
DEPARTMENT: Public Works
MANAGER: Paul D'Andrea
PROJECT TYPE: Expansion
PROJECT NUMBER: BP0432
ACCOUNT NUMBER: 50594019

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project is part of the 2019 Transportation Bond. This project widens and improves safety on Lindsey Street from Pickard Avenue to Elm Avenue. Work will include a road section with curb and gutter, bike lanes, sidewalks
and drainage. Consideration will be given to turn lanes at major intersections.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	697,266					
46301	Materials						
	Total	697,266					

Operating Impact: Increase $5,000 — $5,000 per year for electricity and preventive maintenance
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: 72nd Avenue NE Bridge Replacement
PROJ. CATEGORY: 2023 Bridge Maintenance Bond Program
DEPARTMENT: Public Works
MANAGER: Joseph Hill
PROJECT TYPE: Replacement
PROJECT NUMBER: BP-
ACCOUNT NUMBER: 50595367

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Project to begin design of the 72nd Avenue NE bridge located just south of Tecumseh Road, NBI 06106.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	500,000					
46001	Land	500,000					
46701	Utilities						
46101	Construction			3,000,000			
46301	Materials						
	Total	1,000,000					

Operating Impact: none
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Franklin Road Bridge Rehabilitation
PROJECT TYPE: Replacement
PROJ. CATEGORY: 2023 Bridge Maintenance Bond Program
PROJECT NUMBER: BP613
DEPARTMENT: Public Works
ACCOUNT NUMBER: 50595367
MANAGER: Joseph Hill

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Project for design of rehabilitation of the Franklin Road bridge located west of 72nd Avenue NE, NBI 19248.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design	400,000					
46001	Land	100,000					
46701	Utilities						
46101	Construction		715,000				
46301	Materials						
	Total	500,000	715,000				

Operating Impact: none
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Permanent Shelter Facility
PROJECT TYPE: Expansion
PROJ. CATEGORY: Buildings & Grounds
PROJECT NUMBER: BP
DEPARTMENT:
ACCOUNT NUMBER: 50-
MANAGER:

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

Appropriation of 2026 Voter Approved Permanent Shelter Facility Bond Proceeds.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	8,000,000					
46301	Materials						
	Total	8,000,000					

Operating Impact: Increase — Utility Bills associated with facility, facility operating costs contracted through third party.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

NORMAN FORWARD SALES TAX FUND

Norman Forward Sales Tax Fund – 51

- This fund accounts for the proceeds of the Norman Forward Sales Tax that are legally restricted to expenditure for specific purposes.
- Some of the projects are funded on a PayGO go basis. Some of the projects are of higher costs and therefore require borrowing funds through Norman Forward Sales Tax Revenue Bonds.

Norman Forward Salex Tax - Fund 51 Summary

		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 8,125,188	$ 5,419,396	$ 10,248,636	$ 7,914,115	$ 11,737,962	$ 15,525,448	$ 19,364,221	$ 24,859,553
3	Revenues:								
4	Sales Tax Revenue	11,847,749	12,928,778	12,928,778	12,595,683	12,847,597	13,104,549	13,366,640	6,816,986
5	Use Tax Revenue	2,098,795	1,966,154	2,272,995	2,363,915	2,458,471	2,556,810	2,659,083	1,382,723
6	Interest Income	301,738	15,000	15,000	15,000	15,000	15,000	15,000	15,000
7	Donations/Other	600,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
9	Subtotal	$ 14,848,282	$ 15,309,932	$ 15,616,773	$ 15,374,598	$ 15,721,068	$ 16,076,359	$ 16,440,722	$ 8,614,709
11	I/F Transf - General Fund	-		-					
12	I/F Transf - UNP TIF Fund	-		-					
13	I/F Transf - Room Tax Fund	-							
14	I/F Transf - Capital Fund	-		686,810					
16	Subtotal	$ -	$ -	$ 686,810	$ -	$ -	$ -	$ -	$ -
18	Total Revenue	$ 14,848,282	$ 15,309,932	$ 16,303,583	$ 15,374,598	$ 15,721,068	$ 16,076,359	$ 16,440,722	$ 8,614,709
20	Expenditures:								
21	Audit Adjustments/Encumbrances	(20,799)	-	-	-	-	-	-	-
22	Services and Maintenance	-	-	-	-	-	-	-	-
23	Capital Projects - Pay Go	2,605,928	751,000	8,545,361	671,000	600,000	600,000	60,000	100,000
24	Debt Service - 2015 Bonds	5,987,485	6,189,327	6,189,327	6,176,172	6,146,842	5,829,895	-	-
25	Debt Service - 2017 Bonds	2,529,968	2,481,300	2,481,300	3,228,500	3,461,300	3,983,300	5,590,900	3,493,900
26	Debt Service - 2020 Bonds	1,194,105	978,061	978,061	1,014,321	1,247,145	1,327,680	4,778,445	6,985,700
27	I/F Transf - General Fund-East Library	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
28	I/F Transf - General Fund-Central Library	136,981	143,831	143,831	151,022	158,573	166,502	174,827	183,568
29	I/F Transf - General Fund-Ruby Grant Par	181,166	190,224	190,224	199,736	209,722	220,208	231,219	242,780
30	I/F Transf - Westwood Fund	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
32	Total Expenditures	$ 12,724,834	$ 10,843,743	$ 18,638,104	$ 11,550,751	$ 11,933,582	$ 12,237,585	$ 10,945,391	$ 11,115,948
34	Net Difference	$ 2,123,448	$ 4,466,189	$ (2,334,521)	$ 3,823,847	$ 3,787,486	$ 3,838,774	$ 5,495,331	$ (2,501,239)
36	Ending Fund Balance	$ 10,248,636	$ 9,885,585	$ 7,914,115	$ 11,737,962	$ 15,525,448	$ 19,364,221	$ 24,859,553	$ 22,358,314
38	Reserves:								
39	General Contingency	829,342	905,014	905,014	881,698	899,332	917,318	935,665	477,189
40	Available for Pay-Go Projects	9,419,294	8,980,571	7,009,101	10,856,264	14,626,116	18,446,903	23,923,888	21,881,125
42	Total Reserves	$ 10,248,636	$ 9,885,585	$ 7,914,115	$ 11,737,962	$ 15,525,448	$ 19,364,221	$ 24,859,553	$ 22,358,314

Norman Forward Sales Tax Fund Project Table

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
Bond Funded									
51796639	NFB001	Griffin Park Remodel	73,131	-	-	-	-	-	-
51795546	NFB002	Indoor Aquatic Facility	44,826	-	-	-	-	-	-
51794442	NFB005	Community Sports Park Development	56,404	-	-	-	-	-	-
51792205	NFB006	Reaves Park Remodel	43,842	-	-	-	-	-	-
51790050	NFB019	Andrews Park Improvements	5,848	-	-	-	-	-	-
		SUBTOTAL BOND FUNDED	**$ 224,051**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Paygo Funded									
051-	NFP	Canadian River Park Development	-	-	-	-	-	-	-
51795500	NFP100	Public Arts Projects	21,000	21,000	-	-	-	-	-
51798830	NFP101	Neighborhood Park Improvements	1,191,272	650,000	600,000	600,000	60,000	100,000	100,000
51798830	NFP104	New Neighborhood Park Development	506,109	-	-	-	-	-	-
51796674	NFP106	Saxon Park Development	1,166,845	-	-	-	-	-	-
51594403	NFP109	James Garner Blvd: Flood to Acres	304,467	-	-	-	-	-	-
51790601	NFP110	Young Family Athletic Center PayGo	2,179,200	-	-	-	-	-	-
51793365	NFP111	New Senior Citizens Center	41,894	-	-	-	-	-	-
		SUBTOTAL PAYGO FUNDED	**$ 5,410,787**	**$ 671,000**	**$ 600,000**	**$ 600,000**	**$ 60,000**	**$ 100,000**	**$ 100,000**
		TOTAL NORMAN FORWARD FUND 51 PROJECTS	**$ 5,634,838**	**$ 671,000**	**$ 600,000**	**$ 600,000**	**$ 60,000**	**$ 100,000**	**$ 100,000**

PROJECT TITLE: Public Arts Projects
PROJ. CATEGORY: Parks & Recreation
DEPARTMENT: Parks and Recreation
MANAGER: Jason Olsen
PROJECT TYPE: Expansion
PROJECT NUMBER: NFP100
ACCOUNT NUMBER:

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☑ All

Detailed Project Description:

With the adoption of Norman Forward, the City committed to expend an amount not to exceed 1% of the aggregate construction costs of major facilities and community parks improvements costs on public art at those
facilities and parks. This has been done for the Westwood Family Aquatics Center, Ruby Grant Park, Andrews Park, and the Central and East Library Projects, the Young Family Athletic Center, Reaves Park, the Adult Wellness
and Education Center, James Garner Avenue, and Griffin Park. We anticipate adding a project to the Saxon Park project as it nears completion in the coming year.
This budget sheet is being presented because the project is not complete. Contract K-1516-132 established the Norman Arts Council as administrator of the implementation of public art associated with Norman Forward.
Most projects are complete. Not all Norman Forward projects had a public art piece. The city is always willing to explore partnerships and donations to further enhance any public art project.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction						
46301	Materials	21,000					
	Total	21,000					

Operating Impact: Increase — All public art is susceptible to vandalism and minor maintenance and repair costs. Most of these are minor and can be done in-house.
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PROJECT TITLE: Neighborhood Park Imprv
PROJ. CATEGORY: Parks & Recreation
DEPARTMENT: Parks and Recreation
MANAGER: James Briggs
PROJECT TYPE: Replacement
PROJECT NUMBER: NFP101
ACCOUNT NUMBER:

WARD(s): ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ All

Detailed Project Description:

This project is designated to make improvements to all the neighborhood parks in the City of Norman. The level of improvement needed at each park varies from site to site; however, there is work to do at each park and the program as originally described did not include playground replacement at every park. Staff will prioritize and execute a plan for each park, in a way that maximizes our bidding prices each year to get the best value for similar improvement that may occur in the various parks. We will use the 2009 Parks and Recreation Master Plan as a guiding document for these improvements, along with continued staff evaluations of each park site on an annual basis to determine each park site's needs in the year when funding is available to tackle any given site. When possible, input from the neighborhoods served by each each park site will be gathered as part of the renovation process. The parks scheduled for renovation in FYE2027 include Kiwanis and Springbrook, with continued small projects at other parks to improve the park shelters, landscapes and amenities as-allowed by the annual funding.

Expenditure Schedule through City Accounts by Fiscal Year

Object Number	Object Type	FYE 2027 Request	FYE 2028	FYE 2029	FYE 2030	FYE 2031	Beyond 5 Years
46201	Design						
46001	Land						
46701	Utilities						
46101	Construction	650,000	600,000	600,000	60,000	100,000	100,000
46301	Materials						
	Total	650,000	600,000	600,000	60,000	100,000	100,000

Operating Impact: Decrease — By replacing worn-out or broken features in parks and providing new trails, trees, furnishings and equipment, we are reducing the labor and material costs associated with responding to re
Multiple Funding Sources: None: ☐ Grant: ☐ Reimbursement: ☐ Other City Fund/Account: ☐
Details:

PARK LAND AND DEVELOPMENT FUND

Park Land and Development Fund – 52

- Revenues are earmarked for capital improvements to neighborhood and community parks.
- The funds specifically designated for community public park improvements can only be spent in Griffin Community Park, Reaves Community Park, Andrews Community Park, Sutton Urban Wilderness Area, John Saxon Park, and Ruby Grant Park.
- The funds specifically designated for neighborhood parks, paid with the building permit for any new dwelling, may be spent to improve the neighborhood public park serving that dwelling, or nearby park.
- Neighborhood Park improvements will be scheduled when the Parks Board and City Council determine that there have been sufficient residential units constructed to warrant a capital project and sufficient fees have been collected to construct the project. This information changes daily and is maintained by the Parks Department.

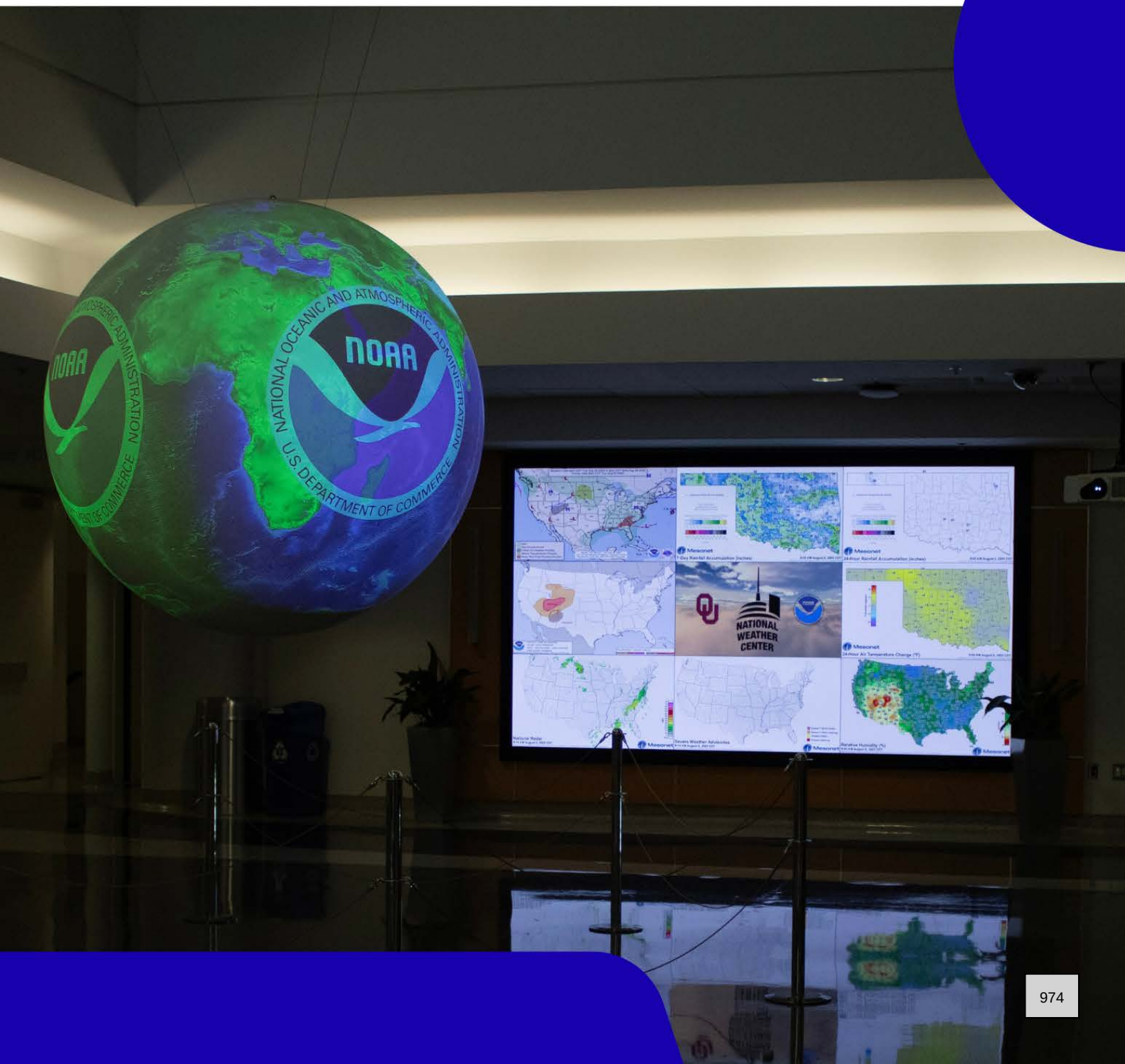
Park Land and Development - Fund 52 Summary

		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 830,281	$ 283,183	$ 888,613	$ 374,968	$ 469,968	$ 564,968	$ 659,968	$ 754,968
3	Revenues								
4	Interest/Investment Income	$ 40,778	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
5	Community Park Fees	33,675	50,000	50,000	50,000	50,000	50,000	50,000	50,000
6	Neighborhood Park Fees	18,600	35,000	35,000	35,000	35,000	35,000	35,000	35,000
7	In-Lieu of/Other	-	-	-	-	-	-	-	-
8	I/F Transfer - Capital	-	-	-	-	-	-	-	-
10	Total Revenue	$ 93,053	$ 95,000	$ 95,000	$ 95,000	$ 95,000	$ 95,000	$ 95,000	$ 95,000
12	Expenditures								
13	Community Park Projects	$ -	$ -	$ 576,320	$ -	$ -	$ -	$ -	$ -
14	Neighborhood Park Projects	4,213	-	32,325	-	-	-	-	-
15	Parkland acquisition	-	-	-	-	-	-	-	-
16	I/F Transf - Norman Forward	-		-					
17	I/F Transf - Room Tax	29,240	-	-	-	-	-	-	-
18	I/F Transf - Capital	-	-	-	-	-	-	-	-
19	I/F Transf - GF	-	-	-	-	-	-	-	-
20	Services & maintenance	-	-	-	-	-	-	-	-
21	Audit Accruals/Adjustments	1,268	-	-	-	-	-	-	-
23	Total Expenditures	$ 34,721	$ -	$ 608,645	$ -	$ -	$ -	$ -	$ -
25	Net Difference	$ 58,332	$ 95,000	$ (513,645)	$ 95,000	$ 95,000	$ 95,000	$ 95,000	$ 95,000
27	Ending Fund Balance	$ 888,613	$ 378,183	$ 374,968	$ 469,968	$ 564,968	$ 659,968	$ 754,968	$ 849,968
29	Reserves								
30	Reserve for Community Parks	$ 35,899	$ (474,096)	$ (490,421)	$ (440,421)	$ (390,421)	$ (340,421)	$ (290,421)	$ (240,421)
31	Reserve for Neighborhood Pa	1,453,887	1,472,962	1,456,562	1,491,562	1,526,562	1,561,562	1,596,562	1,631,562
32	Reserve for Park Land	(601,173)	(620,683)	(591,173)	(581,173)	(571,173)	(561,173)	(551,173)	(541,173)
34	Total Reserves	$ 888,613	$ 378,183	$ 374,968	$ 469,968	$ 564,968	$ 659,968	$ 754,968	$ 849,968

Park Land Development Fund Project Table

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
		Community Parks							
52794442	PC0018	Sports Complex Bleachers	474	-	-	-	-	-	-
52795518	PC0022	Legacy Pk Foundation Strm Damg Repair	22,020	-	-	-	-	-	-
52792205	PC0024	Reaves Park Restroom Building	253,826	-	-	-	-	-	-
52792205	PC0027	Reaves Park Maintenance Building	300,000	-	-	-	-	-	-
		Subtotal Community Parks	$ 576,320	$ -	$ -	$ -	$ -	$ -	$ -
		Neighborhood Parks							
52770342	PR0129	The Links Park Improvements	25,000	-	-	-	-	-	-
52793067	PR0171	Summit Lakes Park Improv	7,325	-	-	-	-	-	-
		Subtotal Neighborhood Parks	$ 32,325	$ -	$ -	$ -	$ -	$ -	$ -
		TOTAL PARK DEVELOPMENT FUND 52 PROJECTS	$ 608,645	$ -	$ -	$ -	$ -	$ -	$ -

UNIVERSITY NORTH PARK TIF FUND



University North Park Tax Increment Finance District Fund – 57

- This fund accounts for proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.
- Projects were identified and approved by City Council in accordance with the provisions of the Local Development Act
- The Tax Increment Finance District was created to facilitate development and improvements in an area where such improvement would not have otherwise occurred.
- The University North Park area includes land adjacent to 24th Avenue NW, between Robinson Street and Tecumseh Road.

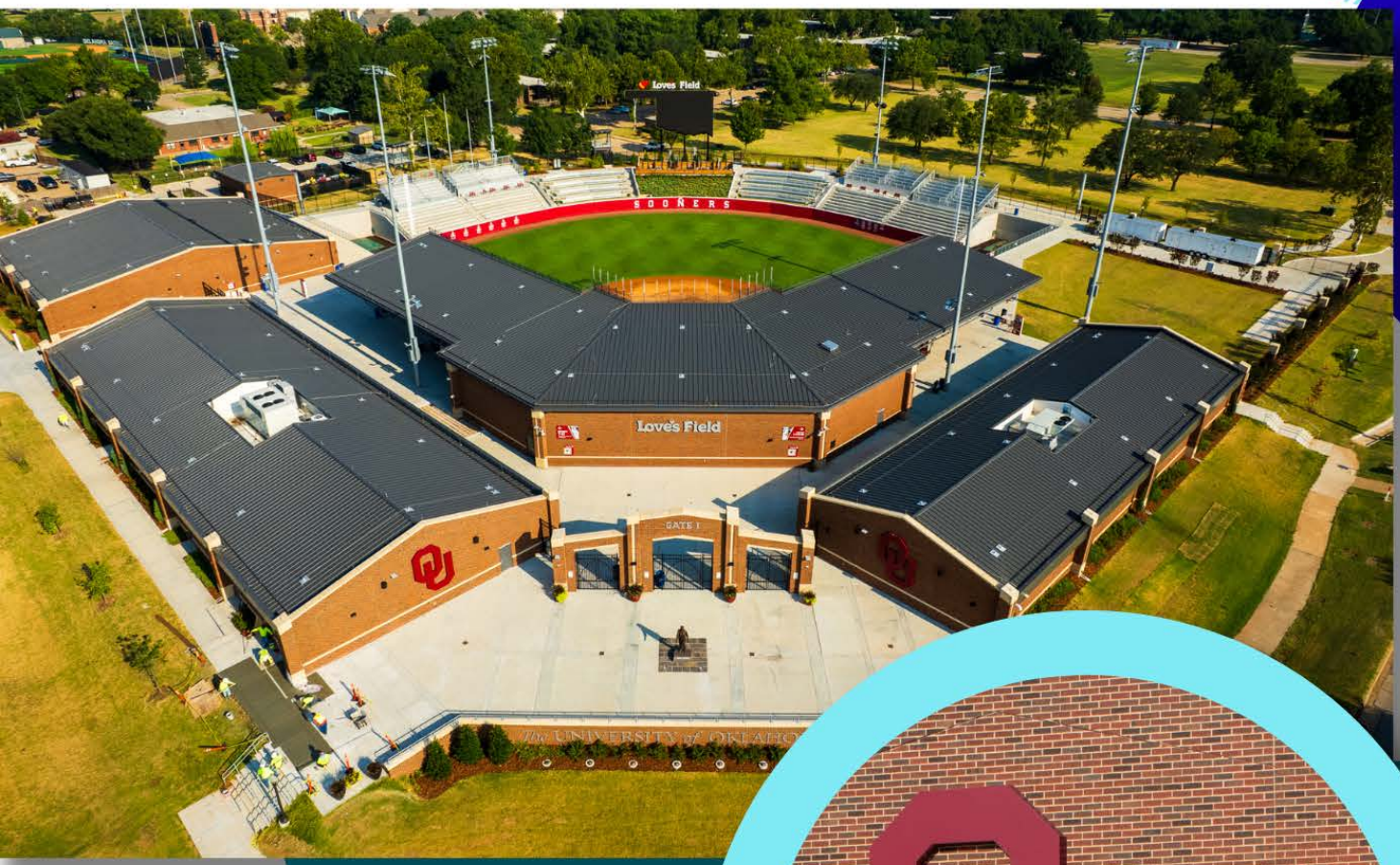
University North Park Tax Increment Finance District - Fund 57 Summary

		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 11,001,783	$ 745,053	$ 6,035,672	$ 752,919	$ 604,663	$ 604,663	$ 604,663	$ 604,663
3	Revenues								
4	Interest Income	$ 443,395	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5	Misc Income	-	-	-	-	-	-	-	-
6	BID Assessment Receipts	-	-	-	-	-	-	-	-
8	Total Revenue	$ 443,395	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10	Expenditures								
11	Services /Maintenance	$ 1,500	$ -	$ -	$ -	$ -	$ -	$ -	$ -
12	BID Expenses	108,011	569,661	505,268	148,256	-	-	-	-
13	Capital Projects	5,300,000	-	4,777,485	-	-	-	-	-
14	Audit adjustments	(5)	-	-	-	-	-	-	-
15	I/F Transf - Norman Forward Fund	-							
17	Total Expenditures	$ 5,409,506	$ 569,661	$ 5,282,753	$ 148,256	$ -	$ -	$ -	$ -
19	Net Difference	$ (4,966,111)	$ (569,661)	$ (5,282,753)	$ (148,256)	$ -	$ -	$ -	$ -
21	Ending Fund Balance	$ 6,035,672	$ 175,392	$ 752,919	$ 604,663	$ 604,663	$ 604,663	$ 604,663	$ 604,663
23	Reserves								
24	Reserved for BID	$ 653,524	$ -	$ 148,256	$ (148,256)	$ (148,256)	$ (148,256)	$ (148,256)	$ (148,256)
26	Unreserved	5,382,148	175,392	604,663	752,919	752,919	752,919	752,919	752,919
28	Total Reserves	$ 6,035,672	$ 175,392	$ 752,919	$ 604,663	$ 604,663	$ 604,663	$ 604,663	$ 604,663

University North Park Tax Incremnet Finance District Fund Project Table

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
57595512	UT0008	Economic Development	254,311	-	-	-	-	-	-
57595552	UT0011	Robinson Street West of I-35 (MATCH Fund 50)	678	-	-	-	-	-	-
57595552	UT0015	24th & Flood at Tecumseh Intersection	2,452,525	-	-	-	-	-	-
57796601	UT0017	Recreation Facility	2,069,971	-	-	-	-	-	-
		TOTAL UNIVERSITY NORTH PARK TIF FUND 57 PROJECTS	$ 4,777,485	$ -	$ -	$ -	$ -	$ -	$ -

CENTER CITY
TIF FUND



Center City Tax Increment Finance District Fund – 58

- The Norman City Council adopted the Norman Center City Project Plan and Tax Increment Finance District No. 3 on December 19, 2017 (O-1718-27)
- The project plan authorizes $44,000,000 in project costs for public infrastructure, and an additional $3,400,000 in project costs for contingencies and implementation/administration costs.
- The project plan authorizes 90 percent of the incremental tax revenue generated from increases in property taxes resulting from new private investment in the Increment District to be used to pay authorized project costs.

Center City Tax Increment Finance District - Fund 58 Summary

		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 4,051,818	$ 5,335,452	$ 5,706,356	$ 6,912,721	$ 8,505,121	$ 10,161,137	$ 11,883,314	$ 13,674,298
3	Revenues								
4	Property Tax	$ 1,493,326	$ 1,529,231	$ 1,529,231	$ 1,590,400	$ 1,654,016	$ 1,720,177	$ 1,788,984	$ 1,860,543
6	Interest Income	221,179	2,000	2,000	2,000	2,000	2,000	2,000	2,000
13	Subtotal	$ 1,714,505	$ 1,531,231	$ 1,531,231	$ 1,592,400	$ 1,656,016	$ 1,722,177	$ 1,790,984	$ 1,862,543
14									
15	I/F Transf - General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
18	Total Revenue	$ 1,714,505	$ 1,531,231	$ 1,531,231	$ 1,592,400	$ 1,656,016	$ 1,722,177	$ 1,790,984	$ 1,862,543
20	Expenditures								
21	Capital Projects	$ 54,980	$ -	$ 324,866	$ -	$ -	$ -	$ -	$ -
22	Audit adjustments	4,987	-	-	-	-	-	-	-
23	I/F Transf - General Fund	-		-					
25	Total Expenditures	$ 59,967	$ -	$ 324,866	$ -	$ -	$ -	$ -	$ -
27	Net Difference	$ 1,654,538	$ 1,531,231	$ 1,206,365	$ 1,592,400	$ 1,656,016	$ 1,722,177	$ 1,790,984	$ 1,862,543
29	Ending Fund Balance	$ 5,706,356	$ 6,866,683	$ 6,912,721	$ 8,505,121	$ 10,161,137	$ 11,883,314	$ 13,674,298	$ 15,536,842
31	Reserves								
32		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
33	Unreserved	5,706,356	6,866,683	6,912,721	8,505,121	10,161,137	11,883,314	13,674,298	15,536,842
35	Total Reserves	$ 5,706,356	$ 6,866,683	$ 6,912,721	$ 8,505,121	$ 10,161,137	$ 11,883,314	$ 13,674,298	$ 15,536,842

Center City Tax Incremement Finance District Fund

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
58593369	TC0287	Center City Alleys 2025	191,066	-	-	-	-	-	-
58593388	BG0089	CC TIF Urban Design/ Implementation Plan	133,800	-	-	-	-	-	-
		TOTAL CENTER CITY TIF FUND 58 PROJECTS	$ 324,866	$ -	$ -	$ -	$ -	$ -	$ -

ARTERIAL ROAD RECOUPMENT FUND

Arterial Road Recoupment Fund – 78

- This fund accounts for proceeds of a specific revenue that is legally restricted to expenditure for specific purposes.
- Revenue is received from property owners either before development or at the time of land development for all local arterial street construction costs, which they normally incur under development regulations.
- Capital Sales Tax revenues, totaling $2,947,732, were transferred from the Capital Fund (50) to this fund to create the initial funding, with the intent that future revenues would be received as land would be developed, and thereby there would be a revolving funding source to continue the program. The Capital Fund was repaid $173,280 in FYE 02 and $27,200 in FYE 07.

Arterial Roads Recoupment - Fund 78 Summary

		FYE 25 ACTUAL	FYE 26 ADOPTED	FYE 26 ESTIMATED	FYE 27 PROJECTED	FYE 28 PROJECTED	FYE 29 PROJECTED	FYE 30 PROJECTED	FYE 31 PROJECTED
1	Beginning Fund Balance	$ 836,923	$ 836,923	$ 895,348	$ 895,348	$ 895,348	$ 895,348	$ 895,348	$ 895,348
3	Revenues								
4	Reimbursements/Interes	$ 60,035	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5	I/F Transf - Capital Fund	-	-	-	-	-	-	-	-
7	Total Revenues	$ 60,035	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9	Expenditures								
10	Capital Projects	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11	Audit Adjustments	1,610	-	-	-	-	-	-	-
13	Total Expenditures	$ 1,610	$ -	$ -	$ -	$ -	$ -	$ -	$ -
15	Net Difference	$ 58,425	$ -	$ -	$ -	$ -	$ -	$ -	$ -
17	Ending Fund Balance	$ 895,348	$ 836,923	$ 895,348	$ 895,348	$ 895,348	$ 895,348	$ 895,348	$ 895,348

Arterial Road Recoupment Fund Project Table

Account Number	Project Number	Project Name	FYE 2026 Revised Budget	FYE 2027 Preliminary	FYE 2028	FYE 2029	FYE 2030	FYE 2031	BEYOND 5 YEARS
78599964	AR	TBD	-	-	-	-	-	-	-
78595517	AR	TBD	-	-	-	-	-	-	-
		TOTAL ARTERIAL ROAD RECOUPMENT FUND 78 PROJECTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -

APPENDIX

Glossary of Terms and Acronyms

ACOG – Association of Central Oklahoma Governments.

ADA – American Disabilities Act

AERATION – The addition of air or oxygen to water or wastewater, usually by mechanical means, increases dissolved oxygen levels and maintains aerobic conditions.

ARR – Arterial Road Recoupment.

ASSETS – Resources owned or held by the City, which have monetary value.

BASIN - An area defined by the network of sewer line segments that are tributary to and terminate at a designated and control point.

BIOSOLIDS – Solid organic matter recovered from municipal wastewater treatment that can be beneficially used, especially as a fertilizer. Biosolids are solids that have been stabilized within the treatment process, whereas sludge has not.

BOND - A written promise to pay a sum of money on a specific date and at a specified interest rate. The interest payments and the repayments of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation (GO) and revenue (Water/Sewer) bonds. These are most frequently used for construction of large capital projects, such as buildings and streets.

BUDGET - A plan of financial operation embodying an estimate of proposed means of financing them. The term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the City Council for adoption and sometimes it designates the plan finally approved by the body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether the appropriating body has approved it.

BUDGETARY CONTROL - The control or management of the organization in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available resources.

CAPITAL IMPROVEMENT CHARGE (CIC) – A charge placed upon all consumers and users for sewer or water service furnished by the City. The current CIC is $1.00 per month for a residential customer. City code section 21-107(a)(1) requires the CIC amount to equal 60 percent of the actual monthly sewer charge for commercial and industrial customers. The CIC was implemented on March 24, 1970 as part of Ordinance 2156.

CIP – Capital Improvement Project or Capital Improvements Plan.

CAPITAL OUTLAY - Expenditures that result in the acquisition of or additions to fixed assets.

CAPITAL PROJECT FUNDS – An accounting fund type recommended by the Oklahoma Municipal Budget Act to account for financial resources segregated for the acquisition, construction or other improvement related to Capital Facilities other than those accounted for in Enterprise Funds and Trust Funds.

CLEANOUT - Outside access point on a property owner's service lateral that allows for cleaning in the event of a blockage.

COLLECTION SYSTEM – In wastewater, a system of conduits, generally underground pipes, that receives and conveys sanitary wastewater and/or stormwater. In water supply, a system of conduits or canals used to capture a water supply and convey it to a common point.

COMCD – Central Oklahoma Master Conservancy District.

CONNECTION FEE – Previously known as the tap fee, was first developed in 1970. A charge for sewer or water connection based upon the size of the service line leading into and to be utilized for the furnishing of water or sewer to any use or structure. Monies received from the Connection charge are proportionally divided between the City of Norman's Water and Wastewater funds. Collected fees are used to fund activities performed in both the water and sewer utility systems.

CORE AREA – The area bounded by Berry Road on the west, Robinson Street on the north, 12th Avenue on the east, and Constitution/Imhoff extended on the south.

COST ALLOCATION - Distribution of costs of centrally provided support services such as management, accounting, purchasing, payroll, information services and legal.

DEBT SERVICE - The City's obligation to pay the principal and interest of general obligation and revenue bonds according to a predetermined payment schedule.

DISINFECTION – The selective destruction of disease-causing microbes through the application of chemicals or energy.

DIVISION - A sub-section of a Department which carries out a specific line of work assigned to the Department.

EFFLUENT – Partially or completely treated water or wastewater flowing out of a basin or treatment plant.

EID – Environmental Information Document is the document which provides the basic information about a project and its environmental effects.

ENCUMBRANCE - A commitment related to unperformed contracts or goods or services. Encumbrances represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

ENTERPRISE FUND - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EPA – Environmental Protection Agency.

EXCISE TAX - An excise tax is any tax that is not an ad valorem tax and is generally imposed on the performance of an act, engaging in an occupation, or enjoying a privilege. An ad valorem property tax is a tax imposed on the basis of the "value of the article or thing taxed." An ad valorem tax is usually imposed at recurring intervals on the same piece of property.

EXPENDITURES (EXPENSES) - Decrease in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FACE VALUE (PAR, PRINCIPAL) – The full amount of an investment security, usually appearing on the face of the instrument.

FHWA – Federal Highway Administration.

FIDUCIARY FUNDS (TRUST & AGENCY FUNDS) – An accounting fund type recommended by the Oklahoma Municipal Budget Act to account for assets held by the municipality as trustee or agent for individuals, private organizations or other governmental units or purposes.

FISCAL YEAR (FY) - The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Norman has a fiscal year of July 1 through June 30.

FIXED ASSETS - Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include buildings, equipment and improvements other than building and land.

FUND - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE - Fund Balance is the excess of assets over liabilities.

FUND BALANCE - RESERVED FOR DEBT SERVICE - A portion of fund balance that is legally restricted to the payment of long term debt principal and interest maturing in future years.

GENERAL FUND – An accounting fund type recommended by the Oklahoma Municipal Budget Act to account for all moneys received and disbursed for general governmental purposes.

GENERAL OBLIGATION BONDS (GO or GOB) - Legal debt instruments that finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues.

HEADWORKS – The initial structure and devices located at the receiving end of a water or wastewater treatment plant.

HVAC – Heating, ventilation and air conditioning.

IAV – Individually assessed vehicle.

IMPACT FEES – Set aside fees collected from developers causing infrastructure adjustments to the community. Monies to be used as the development further impacts the municipality.

I/I - An abbreviation for Infiltration and Inflow into the Sanitary Sewer System.

INFILTRATION - Groundwater that enters into the sanitary sewer through defects in the pipes and manholes such as cracks, separated joints, deteriorated manhole components, building foundation drains, and defective service laterals.

INFLOW - Surface stormwater that enters into the sanitary sewer through direct sources such as vented manhole covers, downspouts, area drains, and uncapped cleanouts.

INFLUENT – Water or wastewater flowing to a basin or treatment plant.

INTERCEPTOR - Sanitary sewer interceptors are those lines that convey sewage from neighborhood to neighborhood in route to the wastewater treatment plant. Pipe diameters are generally larger than lines placed within residential developments.

INTERCEPTOR SEWER - A sewer that receives flow from a number of other sewers or outlets for disposal or conveyance to a treatment plant.

INTERGOVERNMENTAL REVENUE - Grants, entitlements and cost reimbursements from another federal, state or local government.

INTERNAL SERVICE FUND - A fund used to account for the financing of goods or services provided by one department or agency to other departments of a government, on a cost-reimbursement basis.

ISSUER – A political subdivision (city, county, state, authority, etc.) that borrows money through the sale of bonds or notes. The Norman Utilities Authority and the Norman Municipal Authority are issuers of Revenue Bonds.

LAND APPLICATION – The disposal of wastewater or municipal solids onto land under controlled conditions.

LEVY - (Verb) To impose taxes, special assessments or service charges for the support of government activities.(Noun) The total amount of taxes, special assessments or service charges imposed by a government.

LIABILITIES - Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

LIFT STATION - A pumping facility that conveys wastewater flow, from an area that would not naturally drain to the wastewater treatment plant, into the gravity sewer system for delivery and treatment.

LINE ITEM BUDGET - A budget prepared along divisional line items focusing on what is to be bought.

MATURITY – The date the principal amount of an investment security becomes due and payable.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) – Program in the U.S. to issue, monitor, and enforce pretreatment requirements and discharge permits under the Clean Water Act.

NON-EXCESSIVE I/I - Measured inflow and infiltration within a sanitary sewer system that is considered more expensive to eliminate through rehabilitation than to transport and treat at the Municipality's wastewater treatment facilities.

ODEQ – Oklahoma Department of Environmental Quality.

OG&E – Oklahoma Gas and Electric Company.

ODOT – Oklahoma Department of Transportation.

OPERATING BUDGET - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of the City are controlled. Municipalities are required by State Law to use annual operating budgets.

OSHA – Office of Safety and Health Administration.

OVERFLOW - A condition in which the wastewater flow rate in a sewer system exceeds the capacity of the sewer to the extent that raw wastewater is discharged directly to storm and drainage systems.

PAYBACK ORDINANCE – Ordinance (0-9697-30) allows the City Council to vote funds to pay costs of extending wastewater & water lines from an existing location to, along side or beyond the boundaries of a developer's new construction.

PAYGO – Cash basis of project funding, as opposed to incurring debt.

PEAK FLOW – Excessive flows experienced during hours of high demand; usually determined to be the highest 2-hour flow expected under any operational conditions.

PROPERTY TAX - Taxes levied on all real and personal property according to the property's valuation and the tax rate, in compliance with State Property Tax Code.

PUBLIC SECTOR - Those facilities operated and maintained by the Municipality.

REAL PROPERTY - Property classified by the State Property Tax Board including residential, single, and multi-family, vacant lots, acreage, farm and ranch improvements, commercial and industrial, and oil, gas, and other mineral reserves.

REFUNDING - A system by which a bond issue is redeemed by a new bond issue under conditions generally more favorable to the issuer (lower interest rate; fewer restrictions, etc.)

REPLACEMENT COSTS - The cost as of a certain date of a property which can render similar service (but which need not be of the same structural form) as the property to be replaced.

RESERVE, DEBT - A portion of fund balance equal to the average annual debt service requirement that has been reserved to provide assurance that resources are available to meet each fiscal year's debt service payment.

RESERVE, CAPITAL - A portion of fund balance equal to the average of the forecasted capital expenditures during the five year forecasted period has been reserved in each fiscal year budget to provide assurance that resources are available to provide for the normal replacement of depreciable assets.

RESERVE, (DEFICIT) - The amount by which fund balance does not meet all reserve requirements.

RESERVE, LEGAL - A portion of fund balance that may not be appropriated for expenditures or is legally segregated for a specific future use.

RESERVE, OPERATING - A portion of fund balance that has been reserved in each fiscal year budget to protect service delivery from unexpected revenue loss or expenditure requirement.

RESERVE, SURPLUS - A portion of fund balance that is not reserved for any specified purpose, and may be appropriated for one-time expenditures as needed.

REVENUE - Increases net total assets from other than expense refunds, capital contributions, and residual equity transfers. Funds received as income.

REVENUE BONDS - Legal debt instruments which finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds.

ROW – Right of Way.

SLUDGE – Accumulated and concentrated solids generated within the wastewater treatment process that have not undergone a stabilization process.

SPECIAL ASSESSMENT FUNDS – An accounting fund type recommended by the Oklahoma Municipal Budget Act to account for the financing of public improvements or services deemed to benefit properties in a specified area, against which special assessments are levied.

SPECIAL REVENUE FUNDS – An accounting fund type recommended by the Oklahoma Municipal Budget Act to account for the proceeds of specific revenue sources and related expenditures separate and apart from other funds, but for which the specified revenues may be insufficient to meet the related expenditures.

STATEWIDE REVOLVING FUND (SRF) LOANS – Under the SRF program, municipalities can obtain up to 40 percent in matching funds for approved projects, when 60 percent of the construction costs can be obtained by the municipality on the open municipal bond market or from available funds of the municipality.

STP-UZA – Federal Surface Transportation Program (STP) funds sub allocated by formula to urbanized areas (UZA) with a population greater than 200,000. [Statutory Reference: Title 23, United States Code, 133(d)(3) and 133(f)] authorized under the Surface Transportation Act of 1990 as amended.

SUBSIDY – A gift or grant of public moneys to a private individual or corporation or to another governmental jurisdiction, or a gift or grant of moneys from one sub-entity to another within a governmental jurisdiction.

SURCHARGE - A condition in which the wastewater flow rate in a sewer system exceeds the capacity of the sewer lines to the extent that raw sewage begins to rise within manholes. A sewer surcharge is experienced in advance of a Backup and Overflow.

TARGET AREA - Area selected for further study under the sewer system evaluation survey (SSES).

TAXES - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

TIP – Transportation Improvement Program is a three-year, prioritized listing of transportation needs in the TMA. The TIP is administered by ACOG, ODOT and FHWA.

TMA – Transportation Management Area is that area where ACOG plans for transportation needs.

TMDL – Total Maximum Daily Load is the amount of pollutants, from natural and man-made sources, which can be discharged to a specific body of water without causing harm to the water's quality or aquatic life. Any pollutant loading above the TMDL results in violation of applicable water quality standards.

WASTEWATER TREATMENT PLANT INVESTMENT FEE (WWTPIF) – A source of revenue for debt service and other capital and operational expenses of the Wastewater Treatment Plant improvements. The WWTPIF is the Norman Wastewater Utility's version of an impact fee that was authorized by Ordinance 9697-2 on July 23, 1996. The WWTPIF is a one-time charge paid at the time new homes or businesses are permitted for connection to the sewerage system.

WPA – Works Progress Administration.

WW – Wastewater.

D.O.T. 3
NOAA

NOAA
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION
U.S. DEPARTMENT OF COMMERCE
Total Surface Precipitation on 08/09/2025 at 09Z
GFS 3-hr precipitation totals (mm)
0.1
25
Mesonet
Solar Radiation (W/m²)
Mesonet

Fiscal Year 2026-2027 Budget

Public Budget Hearing

Clint Mercer, Finance Director
Kim Coffman, Assistant Finance Director/Chief Accountant
Jacob Huckabaa, Budget Analyst

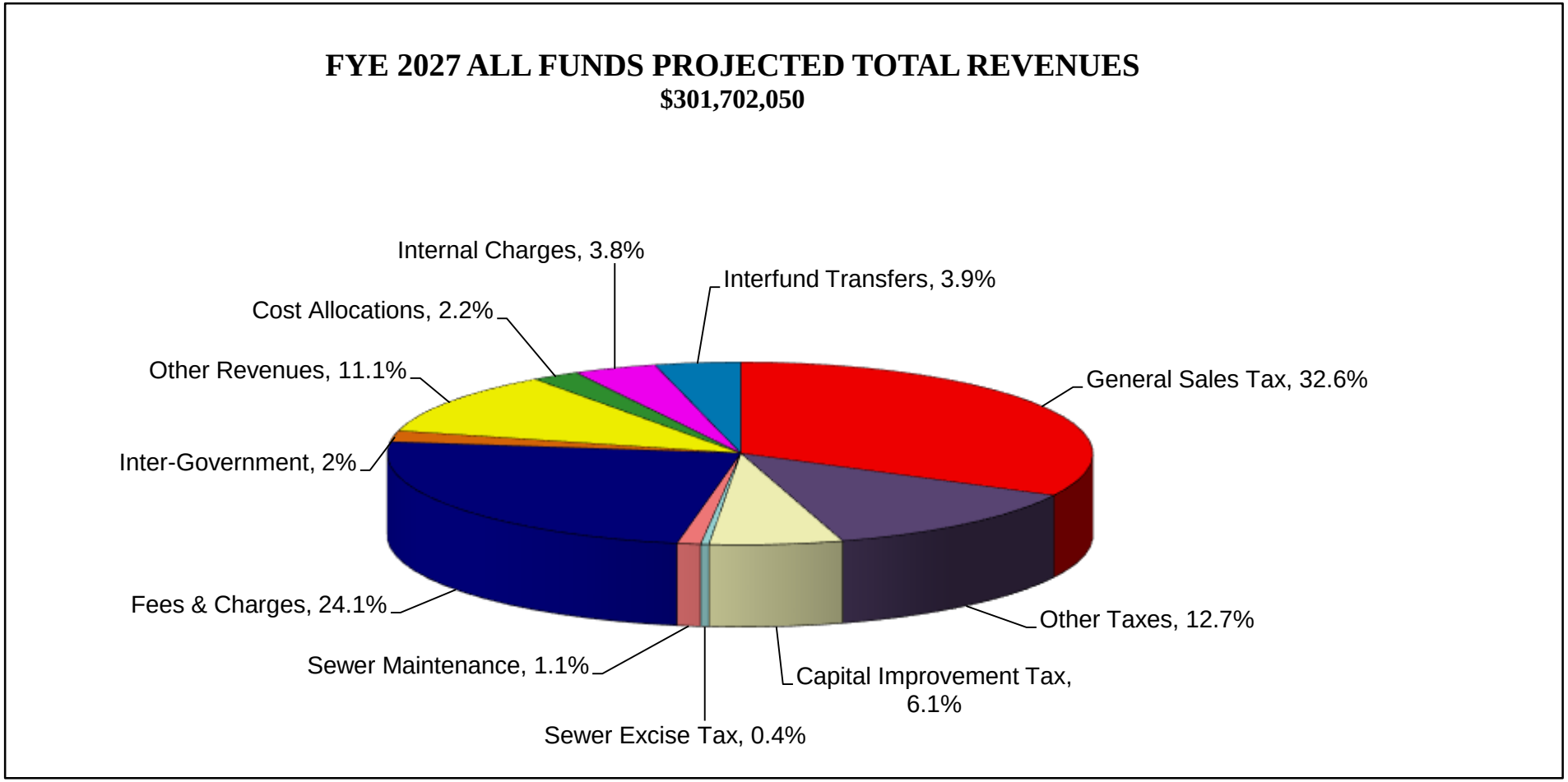
CITY OF NORMAN

Building an Inclusive Community

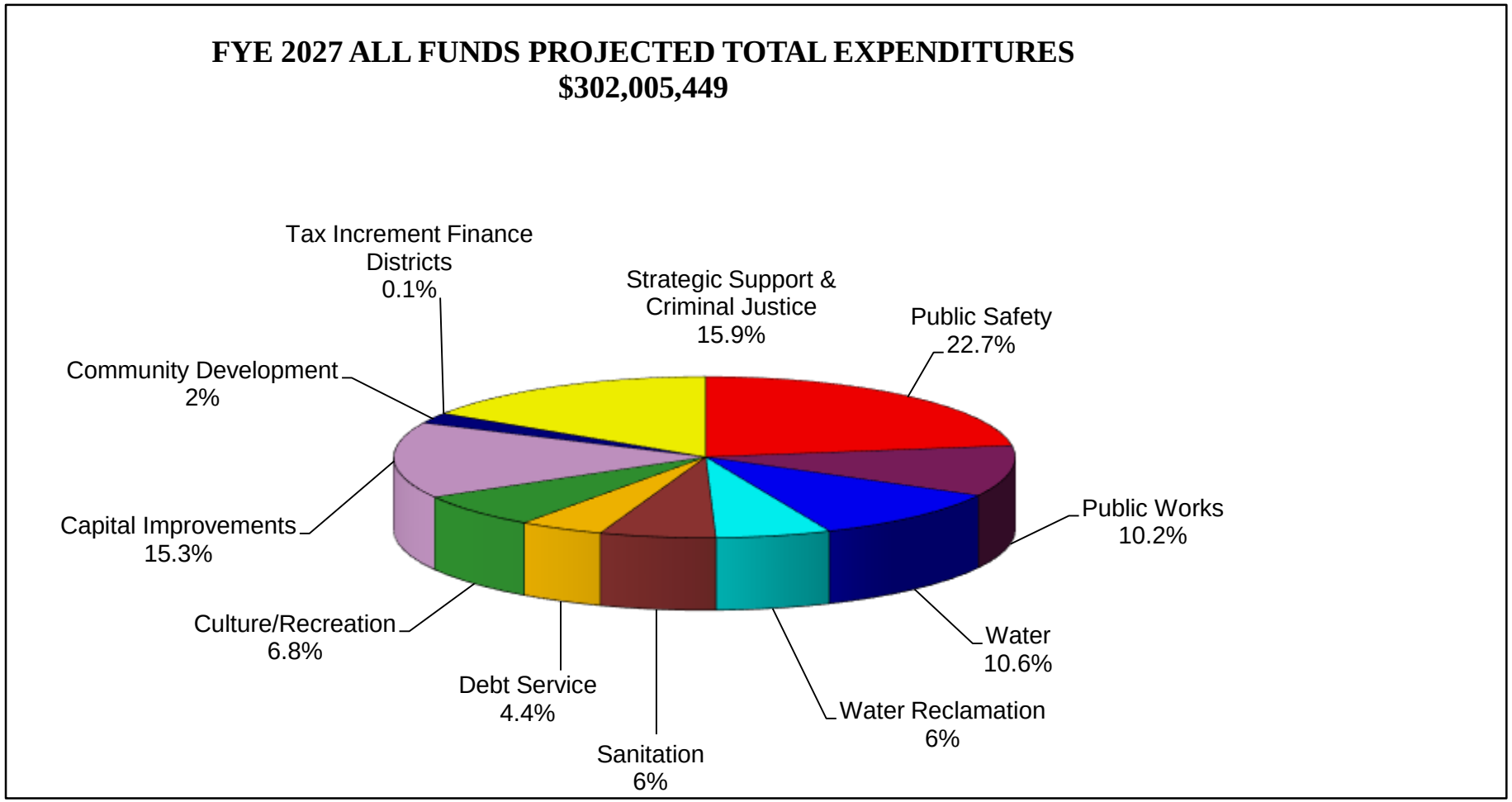
The Budget Is:

- A Policy Document
- A Financial Plan
- An Operations Guide
- A Public Communication Device

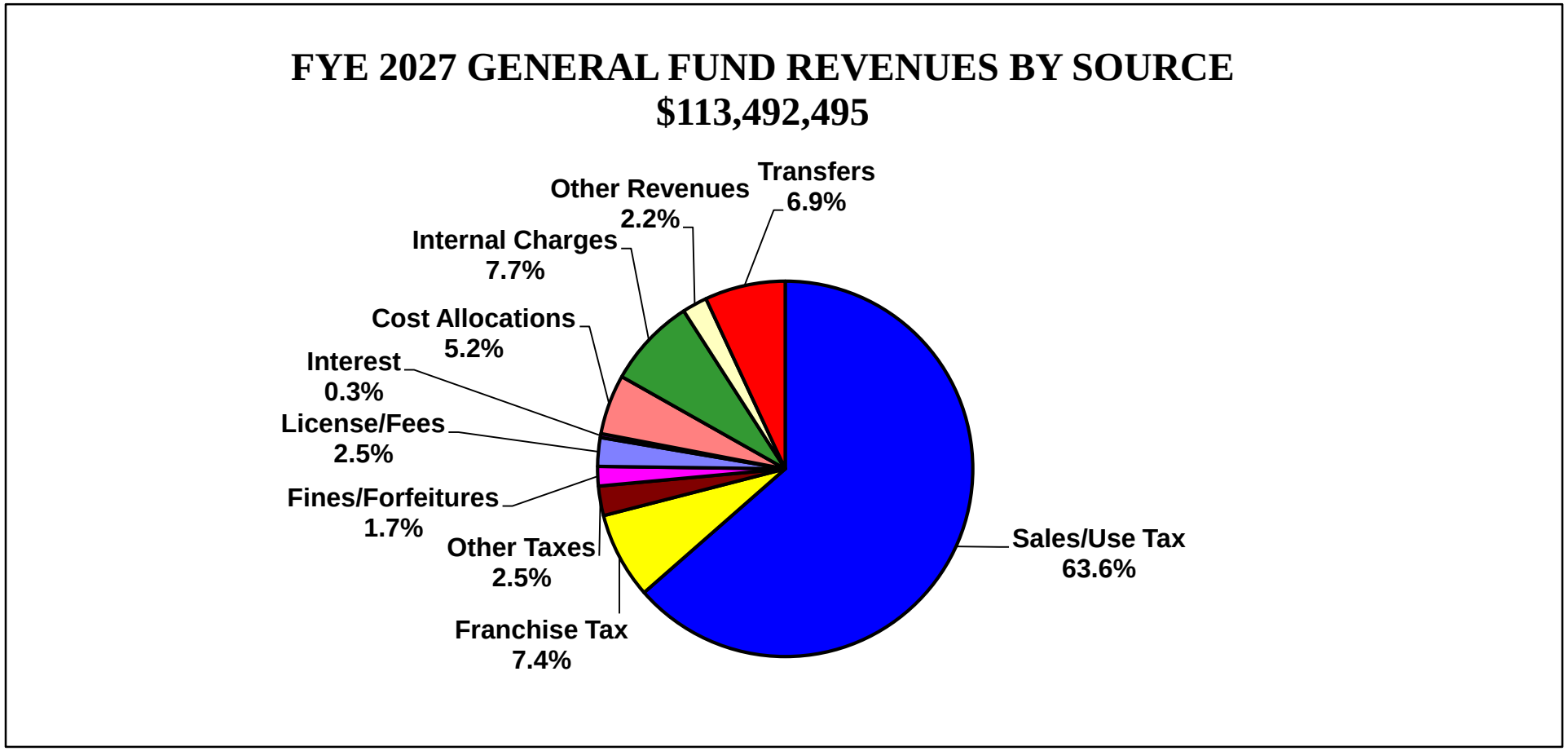
Projected Total Revenues



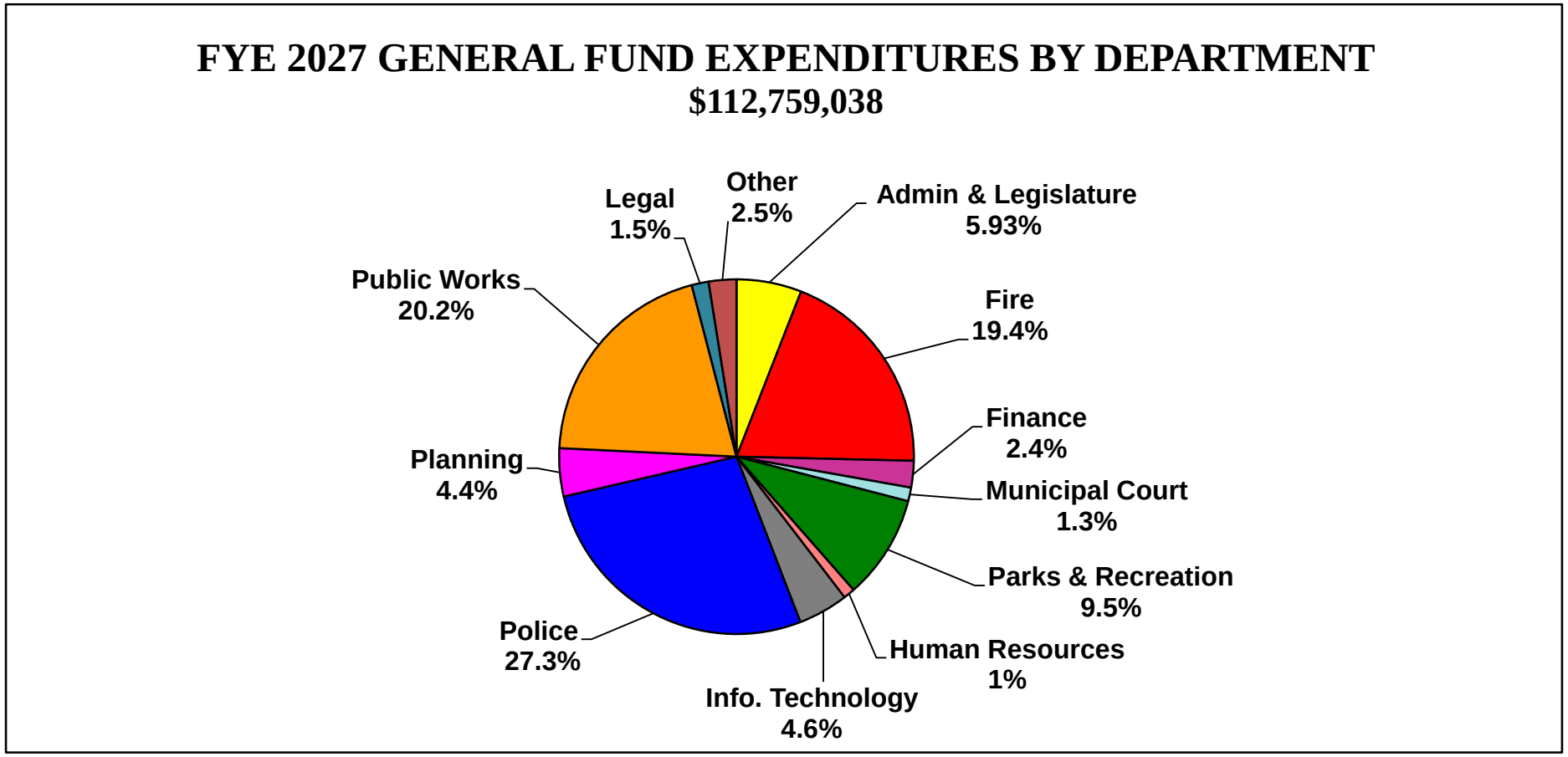
Projected Total Expenditures



General Fund Projected Revenues



General Fund Projected Expenditures



Public Hearing

File Attachments for Item:

23. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-38 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-NINE (29), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (521 E FRANK STREET; WARD 4)

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Ken & Sarah Hall

PRESENTER: Jane Hudson, Planning and Community Development Director

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-38 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-NINE (29), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (521 E FRANK STREET; WARD 4)

APPLICANT/REPRESENTATIVE	Ken and Sarah Hall/Rieger, Sadler, Joyce, L.L.C.
LOCATION	521 E Frank Street
WARD	1
CORE AREA	Yes
EXISTING ZONING	R-1, Single-Family Dwelling District
EXISTING LAND USE	Mixed-Use
CHARACTER AREA	Core Neighborhood Area
PROPOSED ZONING	SPUD, Simple Planned Unit Development
PROPOSED LAND USE	No change

REQUESTED ACTION Rezoning from R-1, Single-Family Dwelling District, to SPUD, Simple Planned Unit Development

SUMMARY:

Ken and Sarah Hall are requesting to rezone approximately 0.24 acres from R-1, Single-Family Dwelling District, to SPUD, Simple Planned Unit Development. The proposal includes a mixed-use development, with a residential unit on the second floor and a low-intensity commercial use, a tattoo studio, on the first floor. No expansion of the existing building is proposed, and all activities will occur within the current building footprint.

At the February 2026 Pre-Development meeting, the applicants stated the tattoo studio will operate by appointment only, with one staff member, and no appointments scheduled after 9:00 p.m.

EXISTING CONDITIONS:

SIZE OF SITE: 0.24 Acres

SURROUNDING PROPERTIES

	Subject Property	North	East	South	West
Zoning	R-1	PUD	R-1	R-1	R-1
Land Use	Mixed-Use	Park (City of Norman Adult Wellness & Education Center)	Mixed-Use	Mixed-Use	Mixed-Use
Current Use	Residential	City of Norman Adult Wellness and Education Center	Residential	Residential	Residential

EXISTING ZONING DESIGNATION

R-1, Single-Family Dwelling District

This residential district is intended for single-family detached development, including accessory dwelling units (ADU's) and other accessory structures. Other uses compatible with single-family residential development are also allowed. Developments in this zoning district should have access to City services and located in the urbanized area.

LAND USE DESIGNATION

Mixed-Use

Urban, compact, walkable pattern. Low to no building spacing and separation of uses. Cultivates vibrant urban areas with an intense mix of uses that not only support residents and employers but leverage their location to attract visitors from throughout the region. For areas

requiring retrofit or redevelopment, neighborhood or site master plans should be developed to encourage more efficient and attractive land use along with higher densities.

- Mixed-use areas should have a slightly higher non-residential to residential mix and a predominance of mixed-use structures.
- Gross densities in any single development should be greater than 18 units per acre.

CHARACTER AREA DESIGNATION

Core Neighborhood Area

The Core Neighborhood is a focal point of the City, the traditional central business district, with a concentration of activities such as general retail, service commercial, professional office, mixed-density housing, mixed-use spaces, and appropriate public and open space easily accessible by pedestrians. This area frames the University of Oklahoma campus.

The Core Neighborhood encompasses all historic districts and some existing neighborhood planning areas. One notable aspect of this area is the reinvestment that has been occurring over the past decade.

The Core Neighborhood is defined by smaller, traditionally platted lots and older homes. Most streets within this Character Area are designed on a grid pattern, radiating from the BNSF rail line, and are highly connected to one another. Alleys are prominent and, although often used by local traffic, are in disrepair and in need of maintenance. Towards the commercial centers of this Character Area, taller buildings are more common, with the overarching height of residential structures being three stories or less. Areas where suburban residential subdivision development have occurred or are likely to occur (due to availability of water and sewer service). This area is characterized by low pedestrian orientation, existing but largely inconvenient public transit access, high to moderate degree of building and use separation, predominantly residential with scattered civic buildings and varied street patterns, often curvilinear.

NEAREST PUBLIC PARK

Francis Cate Park is located approximately 0.38 miles east of the subject property, traveling east on Frank Street to N. Carter Avenue.

PROCEDURAL REQUIREMENTS

PRE-DEVELOPMENT: PD26- 1 February 26, 2026

Neighbors expressed concerns about parking and the proposed commercial use. The applicant stated the tattoo studio will operate by appointment only with one staff member, and no appointments scheduled after 9:00 p.m. The property includes three on-site parking spaces, with three additional on-street spaces available if needed.

BOARD OF PARKS COMMISSIONERS:

The property is considered legal non-conforming and is not required to plat as a part of this process. Board of Parks Commissioners review is not required for this rezoning.

REVIEW COMMENTS SECTION

This application was submitted to the following agencies, departments, and/or divisions for review and comment. An asterisk (*****) indicates that the agency, department, and/or division responded with review comments "inconsistent" with AIM Norman Plan. Items italicized and blue in these sections represent City Staff analysis.

CITY DEPARTMENTS
Fire Department
Building Permitting Review
Public Works/Engineering
Transportation Engineer
Planning
Utilities

FIRE DEPARTMENT
Items related to fire codes will be addressed during the building permit review.

BUILDING REVIEW
Items related to building code will be addressed during the building permit review.

PUBLIC WORKS/ENGINEERING
The proposal does not include any subdivision requirements or utility placement; therefore, Engineering has no comments.

TRANSPORTATION ENGINEER
The Transportation Engineer stated there are no traffic concerns associated with this proposal.

PLANNING
ZONING CODE CONSIDERATIONS
Purpose-SPUD, Simple Planned Unit Development
It is the intent of this section to encourage developments with a superior built environment brought about through unified development and to provide for the application of design ingenuity in such developments while protecting existing and future surrounding areas in achieving the goals of comprehensive plan of record. In addition, the SPUD provides for the following:

- Encourage efficient, innovative use of land in the placement and/or clustering of buildings in a development and protect the health, safety and welfare of the community.
- Contribute to the revitalization and/or redevelopment of areas where decline of any type has occurred. Promote infill development that is compatible and harmonious with adjacent uses and would otherwise not be an area that could physically be redeveloped under conventional zoning.
- Maintain consistency with the City's zoning ordinance, and other applicable plans, policies, standards and regulations on record.
- Approval of a zone change to a SPUD adopts the master plan prepared by the applicant and reviewed as a part of the application. The SPUD establishes new and specific requirements for the amount and type of land use, residential densities, if appropriate, development regulations and location of specific elements of the development, such as open space and screening.

*This request is **consistent** with the purpose of a SPUD, Simple Planned Unit Development, as the proposal is compatible and harmonious with adjacent uses. It allows for uses not allowed under conventional zoning while maintaining the exterior's residential character.*

Uses Permitted

- The applicant proposes to include all R-1 uses allowed by right, while allowing a non-residential use on the first floor. For a complete list of uses see Exhibit C.

*The proposed uses are **consistent** with and compatible with the surrounding uses. The area is predominantly occupied by single-family dwellings. Single-family dwellings are located to the east, west, and south.*

Area Regulations

- The SPUD Narrative states the existing buildings will be allowed to remain as shown on the Site Development Plan. Should the building be demolished and rebuilt, the property owner would be required to follow the setback requirements for the R-1 District. The area regulations for R-1 are as follows: a minimum front yard depth of 25', a minimum side yard of 5', and a minimum rear yard of 20'.

*The proposed project involves an existing structure, as shown on the Site Development Plan labeled Exhibit B. The front setback is legally nonconforming under current zoning regulations. The side and rear setbacks are compliant with R-1 zoning regulations and exceed the minimum required distances. The proposal is **consistent** with the surrounding properties.*

Height Regulations

- The SPUD Narratives states buildings are allowed to be two stories in height.

*The proposal is **consistent** with the height regulations in the surrounding area.*

Traffic Access, Circulation, Parking and Sidewalks

- Access to the property shall remain as depicted on the attached Site Development Plan, Exhibit B.

*The Site Plan shows two existing driveways, one on the west, one additional on the east, and an existing front walkway. The access and parking configuration are generally **consistent** with the surrounding neighborhood. While the narrative limits customer vehicles to three near the subject tract at any one time, it does not establish a maximum number of vehicles permitted to park on approved surfaces on the premises.*

Landscaping and Open Space

- Landscaping and Open Space shall remain as currently depicted on the Site Development Plan, Exhibit B.

The SPUD Narrative and the Site Development Plan do not outline open space percentage, but the site is planned to continue as shown. Landscaping is not required. Due to the

*applicant's desire to maintain the residential character of the property, the proposal is **consistent** with the surrounding area.*

Signage

- Signage for the property will comply with the City's signage regulations for Low Density Residential Zones in Chapter 28, Sign Regulations.

*The proposal is **consistent** with the surrounding area as the Low-Density Residential sign regulations were created for signs in the R-1 District. The applicant will be required to submit a sign permit application for any signs requested by the applicant. No signs were labeled on the Site Development Plan.*

COMPREHENSIVE PLAN CONSIDERATIONS
Character Area Policies
General Policies

Residential Policies

- New residential development should blend with existing housing, incorporating tools such as buffering requirements and right-sized public spaces as defined in land use categories.
- Accommodate a variety of housing styles, sizes, densities, and price points to suit diverse housing needs.
- New residential development should use a variety of techniques to avoid the appearance of identical homes, increasing vibrancy and diversity in the built environment.

*No exterior modifications are proposed for the existing structure on the property. The existing structure is **consistent** with the AIM Character Area General Residential Policies.*

Non-Residential Policies

- New non-residential development should use high quality building materials such as glass, brick, stone, wood or cementitious siding.
- Require that loading areas be located to the rear and sides of buildings and screened from view.
- Ensure that all sides of a parking garage that are visible from public view are architecturally consistent with the buildings it serves.
- Buildings in a corporate campus setting should have an internal pedestrian network between buildings.

The Non-Residential policies are not applicable, as the proposal involves an existing structure and does not include new construction, site redevelopment, or exterior building modifications.

Core Neighborhood Area Policies

- Continue to maintain and improve public facilities and infrastructure that supports infill development and reinvestment.
- Residential development should reinforce the Core through a combination of rehabilitation in the downtown area and compatible new infill development targeted to a broad range of income levels, including multi-unit townhomes, apartments, lofts, and condominiums.

- Focus mobility infrastructure on pedestrian comfort, safety, and convenience where there are smaller lots and greater proximity to a range of services.
- Ensure that redevelopment and infill developments:
  - Address the impact of parking and access:
    - Off-street parking should be screened from public right-of-way and placed in the rear of the lot for all development.
    - For residential development, access to garages and parking pads are encouraged from a rear loaded alley.
    - Alternative modes of transportation, including walking, rolling, biking, and public transit should be a priority with safe, clear connections. This includes improving sidewalks and filling gaps in the sidewalk network during development.
  - Reflects the scale and characters of surrounding properties:
    - Structures should not be significantly taller, further from the front property line, or be inconsistent with the massing of neighboring properties.
  - Reduce the impact of higher intensity uses to adjacent lower intensity uses with screening and landscaping. Native landscaping is encouraged.
  - Encourage activation of the street space along arterials with pedestrian amenities.
- Increased impervious area coverage should be mitigated using LID stormwater BMPs regardless of parcel size or existing impervious area coverage.
- New architecture should be compatible with existing neighborhoods. Modern, contemporary architecture should be limited but can be accommodated if scale transitions and architectural elements achieve continuity.

*The project is **consistent** with Core Neighborhood policies, as the proposal maintains the existing structure and does not introduce significant changes in height, setbacks, or massing, supporting compatibility with adjacent properties. While this proposal does not place parking in the rear of the property off the alley, existing curb cuts are being utilized, and no new curb cuts are proposed.*

Land Use Development Policies

Mixed-Use Policies

- Urban, compact, walkable pattern. Low to no building space and separation of uses. Cultivates vibrant urban areas with an intense mix of uses that not only support residents and employers but leverage their location to attract visitors from throughout the region. For areas requiring retrofit or redevelopment, neighborhood or site master plans should be developed to encourage more efficient and attractive land use along with higher densities.
- Mixed-use areas should have a slightly higher non-residential to residential mix and a predominance of mixed-use structures.
- Gross densities in any single development should be greater than 18 units per acre.

*The proposal is **consistent** with the establishment of a mixed-use environment by combining commercial and residential uses in a single structure. Without a complete redevelopment of the site, the proposal cannot meet the desired density because it is an existing structure being repurposed to allow for mixed uses.*

Building Types

- Medium and Small-scale 3 to 5-story buildings are common. Within existing developed areas, buildings may go up to 2-stories higher than surrounding properties.
- Multi-unit structures are the priority, but a variety of residential uses including townhomes, walk-ups, apartments, lofts, condominiums are present.
- Mixed-use buildings that include retail, workspaces, and residences are the most common.
- Public and private spaces (i.e. balconies, recreational roof decks, outdoor dining, etc.) are clearly defined and cultivate a sense of place.
- Single-use buildings are limited. Large single-use, single-story structures are not appropriate.

*The proposal is **consistent** with building types, as it incorporates a mixed-use building that combines a ground-floor commercial workspace with a residential unit above, reflecting the encouraged pattern of integrating retail or workspaces with residential uses within a single structure.*

Site Design

- The scale and layout of the built environment is conducive to walking.
- Trails and pathways are integrated throughout developments to connect to parks, neighborhoods, and community destinations.
- Single-use commercial and single-use multi-unit residential developments without connections to neighboring properties and uses disturb the development pattern and should be limited or avoided altogether.
- Design features, such as street/sidewalk level windows, should make larger scale structures appropriate at the pedestrian level.
- Street trees should form a continuous urban canopy over public areas and rights-of-way.
- Residential developments should include trails or side paths that facilitate resident movement and encourage resident interactions.
- Stormwater to be addressed at the project level but designed as part of a larger neighborhood or sub-basin system and, when possible, function as an amenity to the development.
- Site layout should take every opportunity to maximize the public infrastructure available in this area.

*The proposal is **consistent** with Site Design, as it introduces a mix of uses within the existing structure and discourages single-use development patterns.*

Transportation

- This area features a dense grid of streets and sidewalks. A full street hierarchy provides a variety of connections and route choices for people moving to, though, and within the area. Parking should not be prominent, but rather it should be obvious this area is designed to be a park-once environment. Shared parking is prevalent, with limited private parking options, which are screened from view of the right-of-way. Most of these areas have, or will have, easy access to public transportation (adjacent to or less than one quarter-mile walk of a stop). A future rail transit service is possible near some locations. It should be comfortable for users of all ages and abilities to move through

this area safely. Access and connections to the regional trail network are vital assets to this land use.

*The proposal is **consistent** with the Transportation Policy as several existing sidewalks allow users to move through the area. Many of these older neighborhoods in the Core Area do not have sidewalks.*

Utility Access

- A full range of utilities should be available. If services are not already in place, they must be extended by the developer during the platting process to be suitable for development. If development occurs adjacent to existing facilities that are determined to be insufficient to meet the demands of the proposed development, the developer must upgrade the existing facilities to enhance the capacity of the utility systems.

*The proposed project is **consistent** with the Utility Access policy as the structure currently connects to existing utilities*.

Public Space

- Appropriately scaled public spaces including small parks, plazas, parklets, regional trail connections, and walking paths. Pedestrian amenities are commonly integrated into public and private projects.

The Public Space Policy does not apply to this project as the structure is existing in a single-family neighborhood.

Neighborhood and/or Special Area Plans

*This location **is within** the Central Norman Neighborhoods Neighborhood Study Area.*

UTILITIES

AIM NORMAN PLAN CONFORMANCE

The proposal is in accordance with AIM Water and Wastewater Utility Master Plans.

SOLID WASTE MANAGEMENT

The proposal meets requirements and provides access for solid waste services.

WATER/WASTEWATER AVAILABILITY

Water Availability

Adequate capacity within the water system exists to serve the existing project.

Wastewater Availability

Adequate capacity within the wastewater system exists to serve the existing project.

Discussion The proposal is consistent with AIM Norman Land Use Plan and Character Area policies as it preserves the existing structure without significant changes to height, setbacks, or massing, thereby maintaining compatibility with adjacent properties. The proposal maintains the existing residential character of the property and does not disrupt the residential fabric of

the area. Additionally, the integration of commercial and residential uses within a single structure supports the establishment of a mixed-use environment.

Conclusion: Staff forwards this request for rezoning from R-1, Single-Family Dwelling District, to SPUD, Simple Planned Unit Development, and Ordinance O-2526-38 for consideration by City Council.

PLANNING COMMISSION RESULTS:
At their meeting on March 12, 2026, the Planning Commission recommended approval of Ordinance O-2526-38 by a vote of 7-0.

O-2526-38

AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-NINE (29), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE-FAMILY DWELLING DISTRICT, AND PLACE SAME IN A SPUD, SIMPLE PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (521 E. FRANK STREET; WARD 4)

§ 1. WHEREAS, Ken & Sarah Hall, the owners of the hereinafter described property, have made application to have the subject property removed from the R-1, Single-Family Dwelling District and placed in a SPUD, Simple Planned Unit Development; and

§ 2. WHEREAS, said application has been referred to the Planning Commission of said City and said body has, after conducting a public hearing on March 12, 2026 as required by law, considered the same and recommended that the same should be granted and an ordinance adopted to effect and accomplish such rezoning; and

§ 3. WHEREAS, the City Council of the City of Norman, Oklahoma, has thereafter considered said application and has determined that said application should be granted and an ordinance adopted to effect and accomplish such rezoning.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 4. That Section 36-201 of the Code of the City of Norman, Oklahoma, is hereby amended so as to remove the following described property from the R-1, Single-Family Dwelling District and place the same in a SPUD, Simple Planned Unit Development, to wit:

Part of the Northwest Quarter (NW1/4) of section Twenty-nine (29), Township Nine (9) North, Range Two (2) West of the Indian Meridian, Cleveland County, Oklahoma, described as follows: Beginning at a point 60 feet North of NE/Corner of Lot Fifteen (15), in Block One (1) of G.H. COLLEY'S FIRST ADDITION, to the City of Norman, and running thence West 75 feet; thence North 140 feet; thence East 75 feet; thence South 140 feet to the place of beginning.

§ 5. Further, pursuant to the provisions of Section 36-510 of the Code of the City of Norman, as amended, the following condition is hereby attached to the zoning of the tract:

a. The site shall be developed in accordance with the SPUD Narrative, Site Development Plan, and supporting documentation, which are made a part hereof.

§ 6. Severability. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

ADOPTED this _____ day of

_____, 2026.

_____
(Mayor)

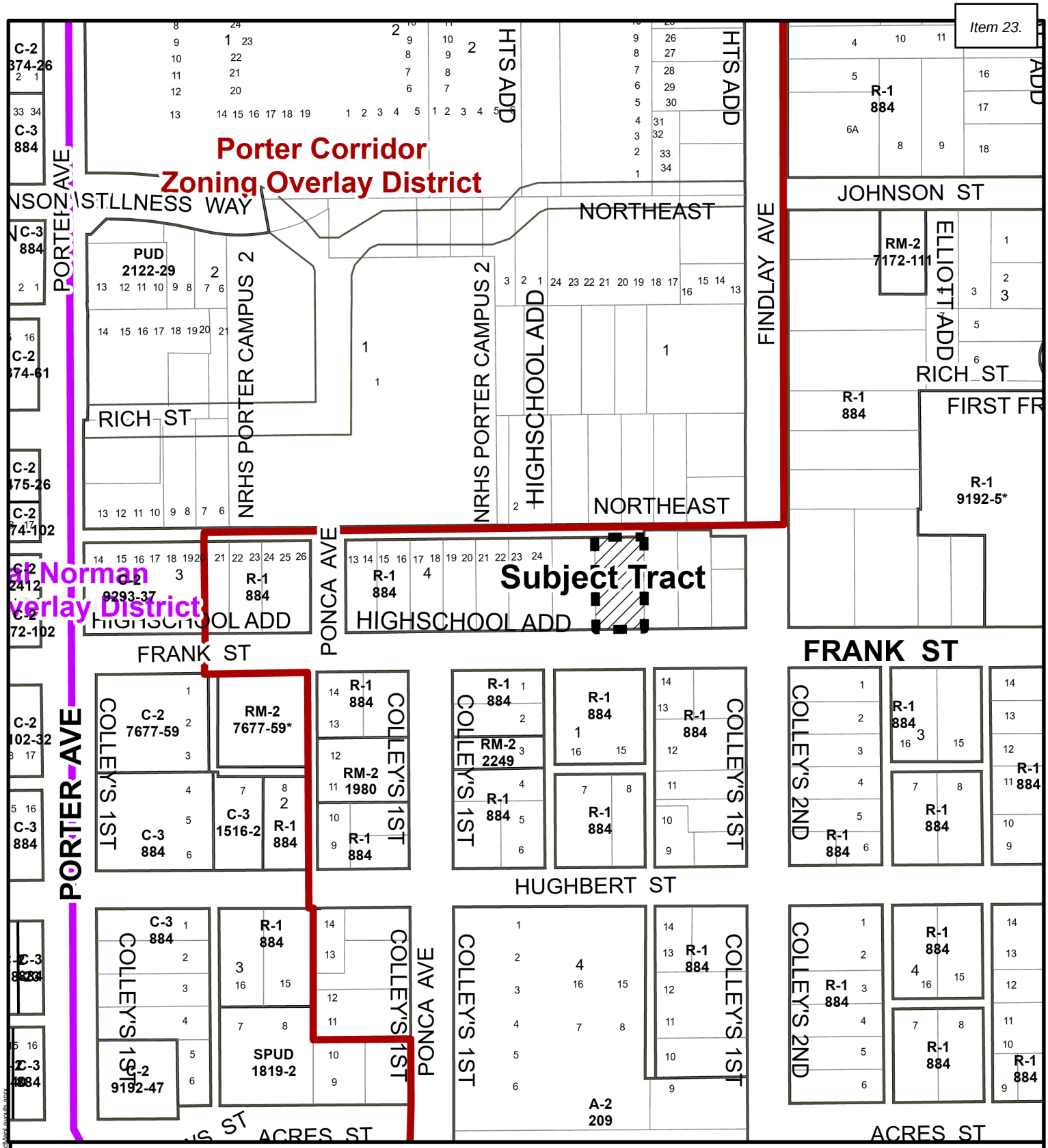
NOT ADOPTED this _____day of

_____, 2026.

_____
(Mayor)

ATTEST:

_____
(City Clerk)



Location Map

Map Produced by the City of Norman Geographic Information System. The City of Norman assumes no responsibility for errors or omissions in the information presented.

January 6, 2026

0 100 200 Ft.

Subject Tract

521 E. Frank St.

A Simple Planned Unit Development

Applicant: Ken and Sarah Hall

521 E. Frank Street
Norman, Oklahoma

Application for:

Simple Planned Unit Development

Submitted January 2, 2026

Revised February 26, 2026

PREPARED BY:

RIEGER SADLER JOYCE LLC

136 Thompson Drive

Norman, Oklahoma 73069

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B. Site Development Plan
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I. INTRODUCTION

A. **Background and Intent**. This Simple Planned Unit Development ("**SPUD**") is proposed by Ken and Sarah Hall (collectively, the "**Applicant**") for the property located at 521 E. Frank Street, Norman, Oklahoma, more particularly described on Exhibit A (the "**Property**"). The Property contains approximately 0.24 acres and is improved with an existing two-story building, a garage, and three (3) parking spaces.

The intent of this SPUD is to incorporate and preserve any and all uses permitted in the R-1, Single-Family Dwelling District, as amended from time to time, while allowing for a limited, low-intensity personal service use within the first floor of the existing building in a manner compatible with the surrounding area. No expansion of the existing building, additional structures, or material site modifications are proposed as part of this request. The proposed uses are confined entirely within the existing building footprint.

This SPUD is intended to provide flexibility for the use of the existing building while maintaining compliance with applicable City of Norman (the "**City**") development standards and without necessitating redevelopment of the Property.

II. PROPERTY DESCRIPTION/GENERAL SITE CONDITIONS

A. Location. The Property is generally situated on E. Frank Street, between N. Ponca Avenue and N. Findlay Avenue, backing up to the AWE, Adult Wellness and Education Center.

B. Existing Land Use and Zoning. The Property's current zoning is R-1: Single-Family Dwelling District. The AIM Norman Future Land Use designation is Mixed Use and Character Area is Core.

C. Elevation and Topography. The Property is essentially flat with little to no elevation change throughout the entirety of the site.

D. Drainage. The drainage on the Property shall remain unchanged. In the event of redevelopment, the Property shall meet or exceed all applicable drainage ordinances.

E. Utility Services. No change to utility services is necessary. All necessary utilities for the Property (including water, sewer, gas, telecommunications, and electric) are currently located within the necessary proximity to serve the Property.

F. Fire Protection Services. No change is necessary. Fire protection services will be provided by the City of Norman Fire Department and by the Owner of the Property where required by building and fire protection codes in the structures.

G. Traffic Circulation and Access. No change to traffic circulation or access is requested.

III. DEVELOPMENT PLAN AND DESIGN CONCEPT

A. Permissible Uses. The Property is currently zoned R-1, Single-Family Dwelling District. The Property shall be permitted to be used for any and all uses allowed as a matter of right in the R-1, Single-Family Dwelling District, as amended from time to time. In addition to such permitted R-1 uses, the existing single-family home may contain, on the first floor only, a limited, low-intensity personal service use, subject to applicable City ordinances, codes, and regulations, as may be amended from time to time. The uses are more specifically set forth in Exhibit C.

No new construction, expansion, or exterior modification of the existing building is proposed or authorized by this SPUD. The additional permitted use of a low-intensity personal service use shall be conducted within the existing building footprint and in a manner consistent with the surrounding neighborhood character.

B. Development Criteria.

1. **Site Plan.** The existing buildings shall be allowed to remain as shown on the Property, as shown on Exhibit B. Building setbacks shall mirror City of Norman R-1 Single-Family Dwelling District setback requirements, as may be amended from time to time.

2. **Building Height**. Buildings are allowed to be two (2) stories in height.

3. **Signage**. All signage for the Property shall comply with the City's applicable "Low Density Residential Zone Sign Standards", as amended from time to time.

4. **Traffic Access and Sidewalks**. Access to the Property shall remain as it currently exists.

5. **Open Space**. Open space for the Property shall remain as currently exists.

6. **Parking**. The Property shall utilize its current parking layout, as shown on the Site Plan. There are three (3) parking locations, two (2) located on the west and one (1) on the east side of the Property, all belonging to this Property. On-street parking is currently allowed in this location.

7. **Landscaping.** The Property shall not be subject to any additional landscaping requirements.

8. **Legal Non-Conforming Property.** This property is not platted but is recognized as a Legal Non-Conforming Lot.

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

Part of the Northwest Quarter (NW1/4) of Section Twenty-nine (29), Township Nine (9) North, Range Two (2) West of Indian Meridian, Cleveland County, Oklahoma, described as follows: Beginning at a point 60 feet North of the NE/Corner of Lot Fifteen (15), in Block One (1) of G.H. COLLEY'S FIRST ADDITION, to the City of Norman, and running thence West 75 feet; thence North 140 feet; thence East 75 feet; thence South 140 feet to the place of beginning.

EXHIBIT B

SITE DEVELOPMENT PLAN

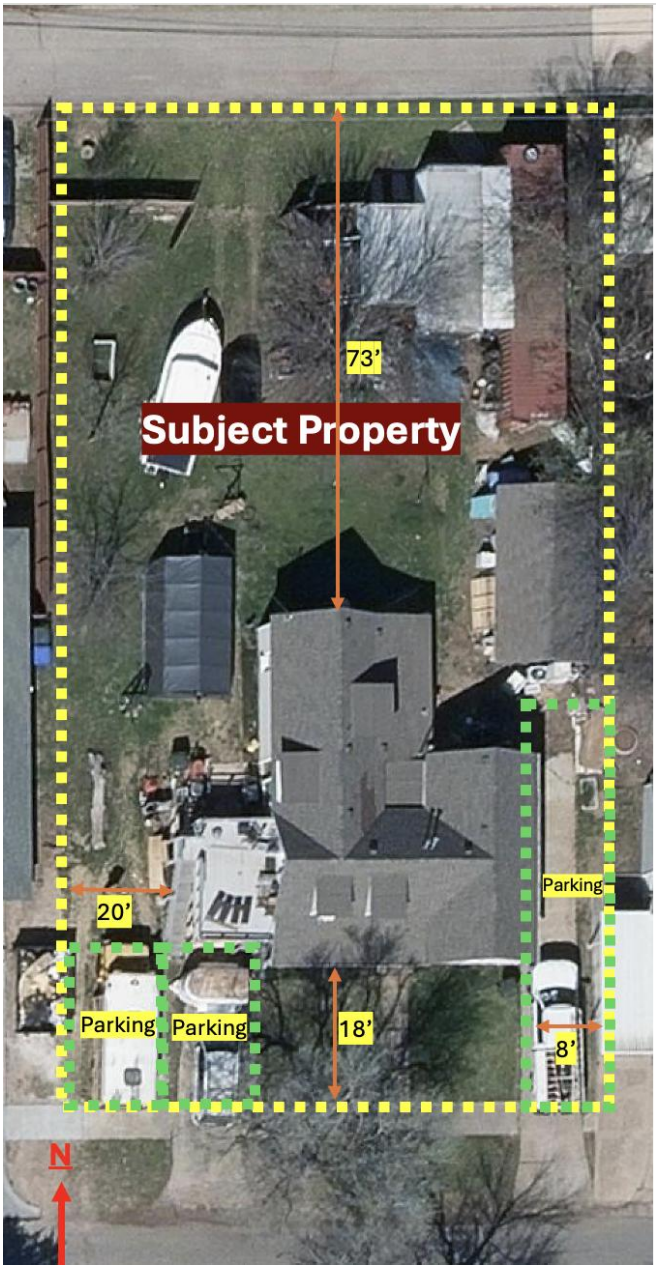


EXHIBIT C

ALLOWABLE USES

- The Property may be used for any and all uses permitted in the R-1, Single-Family Dwelling District pursuant to NCC § 36-514, as may be amended from time to time:
    - Detached one-family dwelling
    - Family day care home
    - General purpose farm or garden
    - Home occupation
    - Municipal recreation or water supply
    - Accessory buildings
    - One accessory dwelling unit (ADU), not exceeding 650 square feet
    - Commercial parking on University of Oklahoma home football game days, subject to the restrictions set forth in NCC § 36-514, as amended from time to time
    - Model home
    - Short-term rentals

- Low-intensity personal service uses, such as, by way of example and not limitation, a tattoo studio, on the first floor only, which includes customary and incidental accessory activities such as artist work areas, administrative areas, and the incidental retail sale of aftercare products and related merchandise. No more than three (3) customer vehicles associated with the tattoo studio may be parked on public streets within reasonably close proximity to the Property at any one time. However, there shall be no limit on tattoo studio customer vehicles parked on an approved parking surface on the Property.

Applicant: Ken and Sarah Hall

Project Location: 521 E Frank

Case Number: PD26-1

Time: 5:30 p.m.

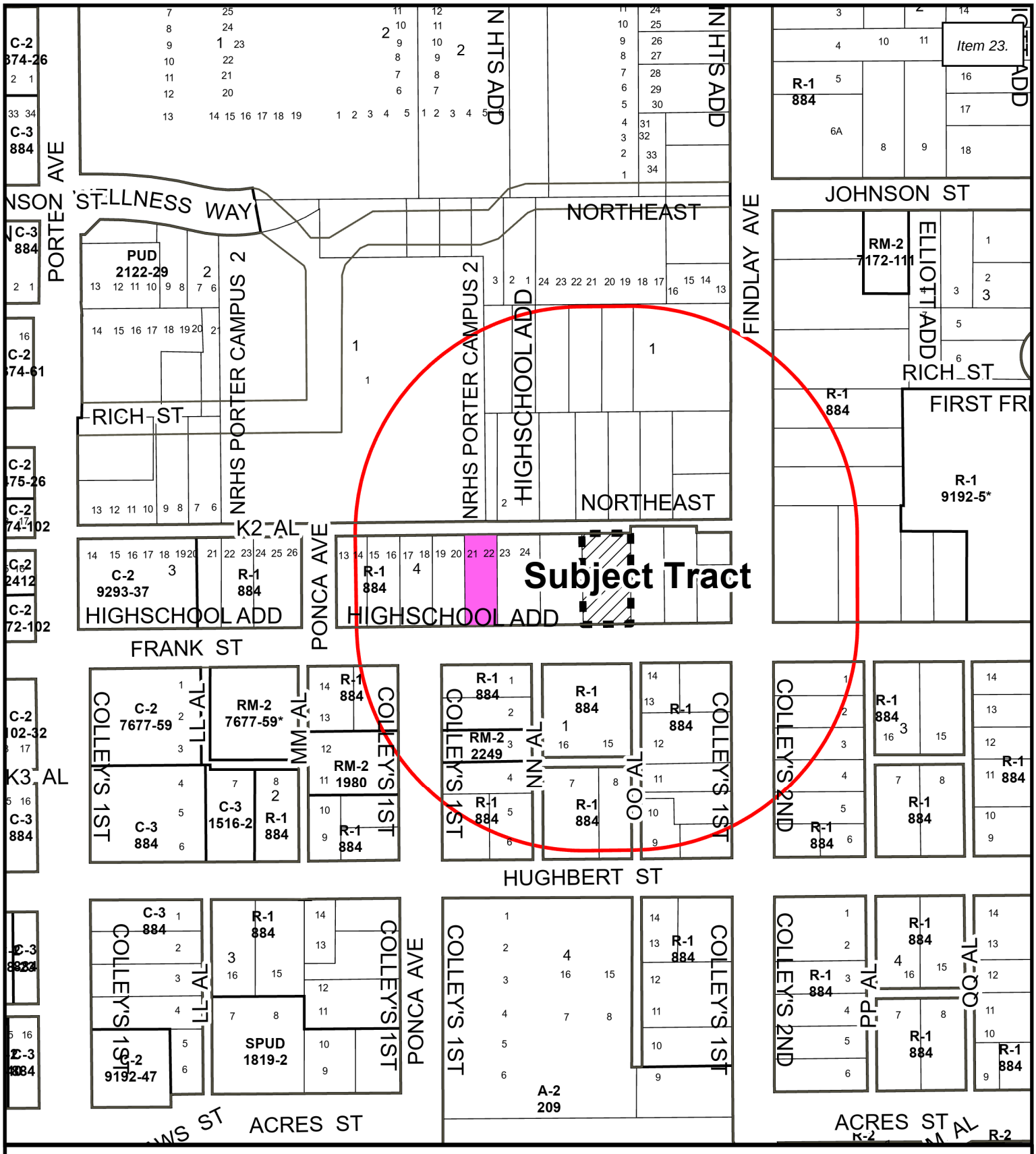
Applicant Representative:
Sean Reiger
Ben LaCourse

Attendees:
Erica Bird
Jack Stone
Mark Cox
Marquita and Brian Dickson

City Staff:
Kelly Abell, Planner I
AshLynn Wilkerson, Assistant City Attorney

Application Summary:
The applicant submitted a request for a rezoning from R-1, Single Family Dwelling District, to SPUD, Simple Planned Unit Development. The proposal is to facilitate a limited mixed-use configuration with a residential unit on the second floor and commercial use on the first floor for a tattoo studio.

Neighbors' Comments/Concerns/Responses:
Neighbors expressed concerns regarding parking and the proposed commercial use. The applicant stated that the tattoo studio will operate by appointment only, with one staff member and no appointments scheduled after 9:00 p.m. The property includes three on-site parking spaces, with three additional on-street spaces available if needed.



Protest Map

1.7% Protest Within Notification Area

Map Produced by the City of Norman Geographic Information System. The City of Norman assumes no responsibility for errors or omissions in the information presented.

N W E S

0 100 200 Feet

March 10, 2026

Subject Tract

Notification Area

Protest

1018

Planning & Community Development Department,

We cannot attend the meeting on Thursday so we are submitting this letter instead. We appreciate the details that were shared at the last meeting on the request. We are not in favor of a business in a residential area. In the documents from 2011 CBDG it states that businesses should border the neighborhood. We would like to preserve the integrity of the neighborhood to remain residential only with businesses bordering the neighborhood.

From the 2011 document: "The neighborhood was zoned R-1 Single-Family in 1954, This zoning has remained in place ever since. This designation has allowed the maintenance of the neighborhood's predominantly single-family land use and the character of the neighborhood."

Increased noise, hours of operation, traffic and signage are a drawback as well. The property is in a Core Neighborhood Area and a SPUD area disrupts the established density, and character of the neighborhood. We believe the rezoning may be contrary to the Norman 2025 Land Use & Transportation Plan but have not had time to look into that more.

We like our neighbors and our neighborhood. We would just prefer there not be businesses within houses on the interior of the neighborhood.

Brian Dickinson

Marquita Dickinson

513 E. Frank St.

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 03/12/2026

REQUESTER: Ken & Sarah Hall

PRESENTER: Kelly Abell, Planner I

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-38: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-NINE (29), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (521 E FRANK STREET; WARD 4)

APPLICANT/REPRESENTATIVE	Ken and Sarah Hall/Rieger, Sadler, Joyce, LLC
LOCATION	521 E Frank Street
WARD	1
CORE AREA	Yes
EXISTING ZONING	R-1, Single-Family Dwelling District
EXISTING LAND USE	Mixed-Use
CHARACTER AREA	Core Neighborhood Area
PROPOSED ZONING	SPUD, Simple Planned Unit Development
PROPOSED LAND USE	No change

REQUESTED ACTION Rezoning from R-1, Single-Family Dwelling District, to SPUD, Simple Planned Unit Development

SUMMARY:

The applicants, Ken and Sarah Hall, are requesting to rezone approximately 0.24 acres from R-1, Single-Family Dwelling District, to SPUD, Simple Planned Unit Development. The applicant is proposing a residential unit on the second floor and a low intensity commercial unit on the first floor for a tattoo studio. No expansion of the building is planned; all activity will take place within the existing building footprint.

EXISTING CONDITIONS:

SIZE OF SITE: 0.24 Acres

SURROUNDING PROPERTIES

	Subject Property	North	East	South	West
Zoning	R-1	PUD	R-1	R-1	R-1
Land Use	Mixed-Use	Park (City of Norman Adult Wellness & Education Center)	Mixed-Use	Mixed-Use	Mixed-Use
Current Use	Residential	City of Norman Adult Wellness and Education Center	Residential	Residential	Residential

EXISTING ZONING DESIGNATION

R-1, Single-Family Dwelling District

This residential district is intended for single-family detached development, including accessory dwelling units (ADU's) and other accessory structures. Other uses compatible with single-family residential development are also allowed. Developments in this zoning district should have access to City services and be in the urbanized area.

LAND USE DESIGNATION

Mixed-Use

Urban, compact, walkable pattern. Low to no building spacing and separation of uses. Cultivates vibrant urban areas with an intense mix of uses that not only support residents and employers but leverage their location to attract visitors from throughout the region. For areas requiring retrofit or redevelopment, neighborhood or site master plans should be developed to encourage more efficient and attractive land use along with higher densities.

- Mixed-use areas should have a slightly higher non-residential to residential mix and a predominance of mixed-use structures.
- Gross densities in any single development should be greater than 18 units per acre.

CHARACTER AREA DESIGNATION

Core Neighborhood Area

The Core Neighborhood is a focal point of the City, the traditional central business district, with a concentration of activities such as general retail, service commercial, professional office, mixed-density housing, mixed-use spaces, and appropriate public and open space easily accessible by pedestrians. This area frames the University of Oklahoma campus.

The Core Neighborhood encompasses all historic districts and some existing neighborhood planning areas. One notable aspect of this area is the reinvestment that has been occurring over the past decade.

The Core Neighborhood is defined by smaller, traditionally platted lots and older homes. Most streets within this Character Area are designed on a grid pattern, radiating from the BNSF rail line, and are highly connected to one another. Alleys are prominent and, although often used by local traffic, are in disrepair and in need of maintenance. Towards the commercial centers of this Character Area, taller buildings are more common, with the overarching height of residential structures being three stories or less. Areas where suburban residential subdivision development have occurred or are likely to occur (due to availability of water and sewer service). This area is characterized by low pedestrian orientation, existing but largely inconvenient public transit access, high to moderate degree of building and use separation, predominantly residential with scattered civic buildings and varied street patterns, often curvilinear.

NEAREST PUBLIC PARK

Francis Cate Park is located approximately 0.38 miles east of the subject property, traveling east on Frank Street to N. Carter Avenue.

PROCEDURAL REQUIREMENTS

PRE-DEVELOPMENT: PD26-1 February 26, 2026

Neighbors expressed concerns about parking and the proposed commercial use. The applicant stated the tattoo studio will operate by appointment only with one staff member, and no appointments scheduled after 9:00 p.m. The property includes three on-site parking spaces, with three additional on-street spaces available if needed.

BOARD OF PARKS COMMISSIONERS:

The property is considered legal non-conforming and is not required to plat as a part of this process. Board of Parks Commissioners review is not required for this rezoning.

REVIEW COMMENTS SECTION

This application was submitted to the following agencies, departments, and/or divisions for review and comment. An asterisk (*****) indicates that the agency, department, and/or division responded with review comments “inconsistent” with AIM Norman Plan. Items italicized and blue in these sections represent City Staff analysis.

CITY DEPARTMENTS

Fire Department

Building Permitting Review
Public Works/Engineering
Transportation Engineer
Planning
Utilities

FIRE DEPARTMENT
Items related to fire codes will be addressed during the building permit review.

BUILDING REVIEW
Items related to building code will be addressed during the building permit review.

PUBLIC WORKS/ENGINEERING
The proposal does not include any subdivision requirements or utility placement; therefore, Engineering has no comments.

TRANSPORTATION ENGINEER
The Transportation Engineer stated there are no traffic concerns associated with this proposal.

PLANNING
ZONING CODE CONSIDERATIONS
Purpose-SPUD, Simple Planned Unit Development
It is the intent of this section to encourage developments with a superior built environment brought about through unified development and to provide for the application of design ingenuity in such developments while protecting existing and future surrounding areas in achieving the goals of comprehensive plan of record. In addition, the SPUD provides for the following:

- Encourage efficient, innovative use of land in the placement and/or clustering of buildings in a development and protect the health, safety and welfare of the community.
- Contribute to the revitalization and/or redevelopment of areas where decline of any type has occurred. Promote infill development that is compatible and harmonious with adjacent uses and would otherwise not be an area that could physically be redeveloped under conventional zoning.
- Maintain consistency with the City's zoning ordinance, and other applicable plans, policies, standards and regulations on record.
- Approval of a zone change to a SPUD adopts the master plan prepared by the applicant and reviewed as a part of the application. The SPUD establishes new and specific requirements for the amount and type of land use, residential densities, if appropriate, development regulations and location of specific elements of the development, such as open space and screening.

*This request is **consistent** with the purpose of a SPUD, Simple Planned Unit Development, as the proposal is compatible and harmonious with adjacent uses. It allows for uses not allowed under conventional zoning while maintaining the exterior's residential character.*

Uses Permitted

- The applicant proposes to include all R-1 uses allowed by right, while allowing a non-residential use on the first floor. For a complete list of uses see Exhibit C.

*The proposed uses are **consistent** with and compatible with the surrounding uses. The area is predominantly occupied by single-family dwellings. Single-family dwellings are located to the east, west, and south.*

Area Regulations

- The SPUD Narrative states the existing buildings will be allowed to remain as shown on the Site Development Plan. Should the building be demolished and rebuilt, the property owner would be required to follow the setback requirements for the R-1 District. The area regulations for R-1 are as follows: a minimum front yard depth of 25', a minimum side yard of 5', and a minimum rear yard of 20'.

*The proposed project involves an existing structure, as shown on the Site Development Plan labeled Exhibit B. The front setback is legally nonconforming under current zoning regulations. The side and rear setbacks are compliant with R-1 zoning regulations and exceed the minimum required distances. The proposal is **consistent** with the surrounding properties.*

Height Regulations

- The SPUD Narratives states buildings are allowed to be two stories in height.

*The proposal is **consistent** with the height regulations in the surrounding area.*

Traffic Access, Circulation, Parking and Sidewalks

- Access to the property shall remain as depicted on the attached Site Development Plan, Exhibit B.

*The Site Plan shows two existing driveways, one on the west, one additional on the east, and an existing front walkway. The access and parking configuration are generally **consistent** with the surrounding neighborhood. While the narrative limits customer vehicles to three near the subject tract at any one time, it does not establish a maximum number of vehicles permitted to park on approved surfaces on the premises.*

Landscaping and Open Space

- Landscaping and Open Space shall remain as currently depicted on the Site Development Plan, Exhibit B.

*The SPUD Narrative and the Site Development Plan do not outline open space percentage, but the site is planned to continue as shown. Landscaping is not required. Due to the applicant's desire to maintain the residential character of the property, the proposal is **consistent** with the surrounding area.*

Signage

- Signage for the property will comply with the City's signage regulations for Low Density Residential Zones in Chapter 28, Sign Regulations.

*The proposal is **consistent** with the surrounding area as the Low-Density Residential sign regulations were created for signs in the R-1 District. The applicant will be required to submit a sign permit application for any signs requested by the applicant. No signs were labeled on the Site Development Plan.*

COMPREHENSIVE PLAN CONSIDERATIONS
Character Area Policies
General Policies

Residential Policies

- New residential development should blend with existing housing, incorporating tools such as buffering requirements and right-sized public spaces as defined in land use categories.
- Accommodate a variety of housing styles, sizes, densities, and price points to suit diverse housing needs.
- New residential development should use a variety of techniques to avoid the appearance of identical homes, increasing vibrancy and diversity in the built environment.

*No exterior modifications are proposed for the existing structure on the property. The existing structure is **consistent** with the AIM Character Area General Residential Policies.*

Non-Residential Policies

- New non-residential development should use high quality building materials such as glass, brick, stone, wood or cementitious siding.
- Require that loading areas be located to the rear and sides of buildings and screened from view.
- Ensure that all sides of a parking garage that are visible from public view are architecturally consistent with the buildings it serves.
- Buildings in a corporate campus setting should have an internal pedestrian network between buildings.

The Non-Residential policies are not applicable, as the proposal involves an existing structure and does not include new construction, site redevelopment, or exterior building modifications.

Core Neighborhood Area Policies

- Continue to maintain and improve public facilities and infrastructure that supports infill development and reinvestment.
- Residential development should reinforce the Core through a combination of rehabilitation in the downtown area and compatible new infill development targeted to a broad range of income levels, including multi-unit townhomes, apartments, lofts, and condominiums.
- Focus mobility infrastructure on pedestrian comfort, safety, and convenience where there are smaller lots and greater proximity to a range of services.
- Ensure that redevelopment and infill developments:
  - Address the impact of parking and access:
    - Off-street parking should be screened from public right-of-way and placed in the rear of the lot for all development.

    - For residential development, access to garages and parking pads are encouraged from a rear loaded alley.
    - Alternative modes of transportation, including walking, rolling, biking, and public transit should be a priority with safe, clear connections. This includes improving sidewalks and filling gaps in the sidewalk network during development.
  - Reflects the scale and characters of surrounding properties:
    - Structures should not be significantly taller, further from the front property line, or be inconsistent with the massing of neighboring properties.
  - Reduce the impact of higher intensity uses to adjacent lower intensity uses with screening and landscaping. Native landscaping is encouraged.
  - Encourage activation of the street space along arterials with pedestrian amenities.
- Increased impervious area coverage should be mitigated using LID stormwater BMPs regardless of parcel size or existing impervious area coverage.
- New architecture should be compatible with existing neighborhoods. Modern, contemporary architecture should be limited but can be accommodated if scale transitions and architectural elements achieve continuity.

*The project is **consistent** with Core Neighborhood policies, as the proposal maintains the existing structure and does not introduce significant changes in height, setbacks, or massing, supporting compatibility with adjacent properties. While this proposal does not place parking in the rear of the property off the alley, existing curb cuts are being utilized and no new curb cuts are proposed.*

Land Use Development Policies

Mixed-Use Policies

- Urban, compact, walkable pattern. Low to no building space and separation of uses. Cultivates vibrant urban areas with an intense mix of uses that not only support residents and employers but leverage their location to attract visitors from throughout the region. For areas requiring retrofit or redevelopment, neighborhood or site master plans should be developed to encourage more efficient and attractive land use along with higher densities.
- Mixed-use areas should have a slightly higher non-residential to residential mix and a predominance of mixed-use structures.
- Gross densities in any single development should be greater than 18 units per acre.

*The proposal is **consistent** with the establishment of a mixed-use environment by combining commercial and residential uses in a single structure. Without a complete redevelopment of the site, the proposal cannot meet the desired density because it is an existing structure being repurposed to allow for mixed uses.*

Building Types

- Medium and Small-scale 3 to 5-story buildings are common. Within existing developed areas, buildings may go up to 2-stories higher than surrounding properties.
- Multi-unit structures are the priority, but a variety of residential uses including townhomes, walk-ups, apartments, lofts, condominiums are present.
- Mixed-use buildings that include retail, workspaces, and residences are the most common.

- Public and private spaces (i.e. balconies, recreational roof decks, outdoor dining, etc.) are clearly defined and cultivate a sense of place.
- Single-use buildings are limited. Large single-use, single-story structures are not appropriate.

*The proposal is **consistent** with building types, as it incorporates a mixed-use building that combines a ground-floor commercial workspace with a residential unit above, reflecting the encouraged pattern of integrating retail or workspaces with residential uses within a single structure.*

Site Design

- The scale and layout of the built environment is conducive to walking.
- Trails and pathways are integrated throughout developments to connect to parks, neighborhoods, and community destinations.
- Single-use commercial and single-use multi-unit residential developments without connections to neighboring properties and uses disturb the development pattern and should be limited or avoided altogether.
- Design features, such as street/sidewalk level windows, should make larger scale structures appropriate at the pedestrian level.
- Street trees should form a continuous urban canopy over public areas and rights-of-way.
- Residential developments should include trails or side paths that facilitate resident movement and encourage resident interactions.
- Stormwater to be addressed at the project level but designed as part of a larger neighborhood or sub-basin system and, when possible, function as an amenity to the development.
- Site layout should take every opportunity to maximize the public infrastructure available in this area.

*The proposal is **consistent** with Site Design, as it introduces a mix of uses within the existing structure and discourages single-use development patterns.*

Transportation

- This area features a dense grid of streets and sidewalks. A full street hierarchy provides a variety of connections and route choices for people moving to, though, and within the area. Parking should not be prominent, but rather it should be obvious this area is designed to be a park-once environment. Shared parking is prevalent, with limited private parking options, which are screened from view of the right-of-way. Most of these areas have, or will have, easy access to public transportation (adjacent to or less than one quarter-mile walk of a stop). A future rail transit service is possible near some locations. It should be comfortable for users of all ages and abilities to move through this area safely. Access and connections to the regional trail network are vital assets to this land use.

*The proposal is **consistent** with the Transportation Policy as existing sidewalks allow users to move through the area safely.*

Utility Access

- A full range of utilities should be available. If services are not already in place, they must be extended by the developer during the platting process to be suitable for development. If development occurs adjacent to existing facilities that are determined to be insufficient to meet the demands of the proposed development, the developer must upgrade the existing facilities to enhance the capacity of the utility systems.

*The proposed project is **consistent** with the Utility Access policy as the structure currently connects to existing utilities*.

Public Space

- Appropriately scaled public spaces including small parks, plazas, parklets, regional trail connections, and walking paths. Pedestrian amenities are commonly integrated into public and private projects.

The Public Space Policy does not apply to this project as the structure is existing in a single-family neighborhood.

Neighborhood and/or Special Area Plans
*This location **is within** the Central Norman Neighborhoods Neighborhood Study Area.*

UTILITIES

AIM NORMAN PLAN CONFORMANCE
The proposal is in accordance with AIM Water and Wastewater Utility Master Plans.

SOLID WASTE MANAGEMENT
The proposal meets requirements and provides access for solid waste services.

WATER/WASTEWATER AVAILABILITY

Water Availability
Adequate capacity within the water system exists to serve the existing project.

Wastewater Availability
Adequate capacity within the wastewater system exists to serve the existing project.

Discussion The proposal is consistent with AIM Norman Land Use Plan and Character Area policies as it preserves the existing structure without significant changes to height, setbacks, or massing, thereby maintaining compatibility with adjacent properties. The proposal maintains the existing residential character of the property and does not disrupt the residential fabric of the area. Additionally, the integration of commercial and residential uses within a single structure supports the establishment of a mixed-use environment.

Conclusion: Staff forwards this request for rezoning from R-1, Single-Family Dwelling District, to SPUD, Simple Planned Unit Development, and Ordinance O-2526-38 to the Planning Commission for consideration and recommendation to City Council.

521 E Frank Street Rezoning

2. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-38: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-NINE (29), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (521 E FRANK STREET; WARD 4)

ITEMS SUBMITTED FOR THE RECORD

1. **Staff Report**
2. **Location Map**
3. **Narrative**
4. **Pre-Development Summary, 2-26-26**
5. **Protest Map & Letters**

Staff Presentation

Kelly Abell, Planner I, presented the Staff Report for the 521 E. Frank Street project.

Commission had no questions for staff.

Applicant Presentation

Ben LaCourse, representative of the applicant, presented the 521 E. Frank Street project.

Commission had no questions for staff.

Public Comments

There were no public comments.

Planning Commission Discussion

There was no further Planning Commission discussion.

Motion made by Commissioner McDaniel, **Seconded** by Secretary Parker.

Voting Yea: Commissioner Brewer, Commissioner McClure, Chair Bird, Secretary Parker, Vice Chair Jablonski, Commissioner McDaniel, Commissioner Kindel

Planning Commission recommended approval of O-2526-38.

File Attachments for Item:

24. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-43 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE TRACT OF LAND BEING A PART OF THE NORTHWEST QUARTER (NW/4), SOUTHWEST QUARTER (SW/4) AND SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-FIVE (35), TOWNSHIP NINE NORTH (T9N), RANGE THREE WEST (R3W) OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM A PUD, PLANNED UNIT DEVELOPMENT, AND PLACE SAME IN A PUD, PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED SOUTH OF W MAIN STREET, WEST OF ED NOBLE PARKWAY, NORTH OF W LINDSEY STREET, AND EAST OF 36TH AVENUE SW; WARD 3)

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 4/28/2026

REQUESTER: Bob Moore Farms North, LLC

PRESENTER: Jane Hudson, Planning and Community Development Director

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-43 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE TRACT OF LAND BEING A PART OF THE NORTHWEST QUARTER (NW/4), SOUTHWEST QUARTER (SW/4) AND SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-FIVE (35), TOWNSHIP NINE NORTH (T9N), RANGE THREE WEST (R3W) OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM A PUD, PLANNED UNIT DEVELOPMENT, AND PLACE SAME IN A PUD, PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED SOUTH OF W MAIN STREET, WEST OF ED NOBLE PARKWAY, NORTH OF W LINDSEY STREET, AND EAST OF 36TH AVENUE SW; WARD 3)

APPLICANT/REPRESENTATIVE	Bob Moore Farms North, L.L.C./Rieger Sadler Joyce, L.L.C.
LOCATION	South of W Main Street, west of Ed Noble Parkway, north of W Lindsey Street, and east of 36th Avenue SW.
WARD	3
CORE AREA	No
EXISTING ZONING	PUD, Planned Unit Development
EXISTING LAND USE DESIGNATIONS	Urban High, Urban Living Center, and Mixed-Use
CHARACTER AREA	Corridor (In-Town)

PROPOSED ZONING PUD, Planned Unit Development

PROPOSED LAND USE No Change

REQUESTED ACTION Rezone to PUD, Planned Unit Development to allow for the placement of a multifamily residential development

SUMMARY:

Bob Moore Farms North, L.L.C., is requesting to rezone the subject property from PUD, Planned Unit Development to PUD, Planned Unit Development to amend the adopted Site Development Plan/Narrative. The proposed PUD removes commercial uses from the list of allowed uses and establishes a new Preliminary Site Development Plan for a multifamily development.

EXISTING CONDITIONS:

SIZE OF SITE: 55.7 acres

SURROUNDING PROPERTIES

	Subject Property	North	East	South	West
Zoning	PUD	C-2	C-2 & RM-6	R-1, PUD, RM-6, & PL	R-1 & PUD
Land Use	Urban High, Urban Living Center, & Mixed-Use	Mixed-Use	Mixed-Use	Urban Low, Urban Living Center, Urban High	Urban Low, Urban Medium, & Urban High
Current Use	Vacant	Commercial	Commercial	Residential (Single-Family) & Vacant	Residential (Single-Family & Multifamily)

ZONING DESIGNATION

PUD, Planned Unit Development

It is the intent of this section to encourage developments with a superior built environment brought about through unified development and to provide for the application of design ingenuity in such developments while protecting existing and future surrounding areas in achieving the goals of the comprehensive plan of record. The PUD, Planned Unit Development District herein established is intended to provide for greater flexibility in the design of buildings, yards, courts, circulation, and open space than would otherwise be possible through the strict application of other district regulations. In this way, applicants may be awarded certain premiums in return for assurances of overall planning and design quality, or which will be of exceptional community benefit, and which are not now required by other regulations. By permitting and encouraging the use of such procedures, the Planning Commission and City Council will be able to make more informed land use decisions and thereby guide development more effectively in the best interest of the health, safety, and welfare of the City. Specifically, the purposes of this section are to encourage:

- A maximum choice in the types of environment and living units available to the public.
- Provision of more usable and suitably located open space, recreation areas, or other common facilities than would otherwise be required under conventional land development regulations.
- Maximum enhancement and minimal disruption of existing natural features and amenities.
- Comprehensive and innovative planning and design of diversified developments which are consistent with the City's long-range plan and remain compatible with surrounding developments.
- More efficient and economic use of land resulting in smaller networks of utilities and streets, thereby lowering costs.
- Preparation of more complete and useful information which will enable the Planning Commission and City Council to make more informed decisions on land use. The PUD, Planned Unit Development regulations are designed to provide for small- and large-scale developments incorporating a single type or a variety of residential, commercial, industrial and related uses which are planned and developed as a unit. Such development may consist of individual lots, or it may have common building sites. Private or public common land and open space must be an essential, major element of the development, which is related to, and affects, the long-term value of the homes and other development. A planned unit development shall be a separate entity with a distinct character that respects and harmonizes with surrounding development.

LAND USE DESIGNATION

Mixed-Use

Urban, compact, walkable pattern. Low to no building spacing and separation of uses. Cultivates vibrant urban areas with an intense mix of uses that not only support residents and employers but leverage their location to attract visitors from throughout the region. For areas requiring retrofit or redevelopment, neighborhood or site master plans should be developed to encourage more efficient and attractive land use along with higher densities.

- Mixed-use areas should have a slightly higher non-residential to residential mix and a predominance of mixed-use structures.
- Gross densities in any single development should be greater than 18 units per acre.

Urban Living Center

Most compact, walkable pattern of urban development. Low to no building spacing and separation of uses. Vibrant urban areas with an intense mix of uses that not only support residents and employers but leverage their location to attract visitors from throughout the region.

- Urban Living Center areas strive for a balance of residential and non-residential uses and predominance of mixed-use development of compatible densities and scales. Current market conditions and demand for housing over commercial spaces will likely result in a slightly higher mix of residential in these areas.
- Gross densities in any single development should be greater than 18 units per acre.

Urban High

Highly compact, walkable pattern of urban development prioritizing alternative means of transportation. Low to no building spacing and separation of uses. This area is intended to

create opportunities for economic activities attracting a city-wide audience, and place residents closer to services and jobs.

- High-intensity areas strive for more residential than non-residential uses with frequent master-planned mixed-use development nodes. Non-residential uses may be more common in UH than in UM or UL due to higher concentrations of population.
- Gross densities in any single development should be greater than 12 units per acre.

CHARACTER AREA DESIGNATIONS

Corridor Areas

Corridor Areas are developed or undeveloped land on both sides of a roadway; primarily designated, although not limited to, commercial and mixed-use development with auto-centric design. Scale and location affect the type and intensity of these uses. Corridor character is determined by scale and is recognized in three main areas. (Gateway, In-Town, and Downtown)

In-Town Corridors

Arterial streets servicing neighborhood needs including commercial, residential, civic, and recreational uses. Already or likely to experience uncontrolled strip development if growth is not properly managed. Anticipating high public transit access, including stops and shelters in locations safe for passengers and operations. These corridors are managed under Suburban Neighborhood Character Area policies and Action Items.

NEAREST PUBLIC PARK

Cherry Creek Park is approximately 0.5 miles southwest of the subject property. This park is accessible via sidewalks located in the Western View and Cherry Creek neighborhoods. For safe pedestrian crossing across 36th Ave. SW, pedestrians must cross at 36th Ave. SW and Main Street with an existing signalized intersection.

PROCEDURAL REQUIREMENTS:

PRE-DEVELOPMENT: PD26-3 January 22, 2026

Several neighboring residents were in attendance and asked questions related to the project. Some attendees raised questions about how many new residential units were being proposed, and how many new occupants were expected. Sean Riger, the applicant's representative, stated that the number of dwelling units and potential occupants has not been determined, but will be included in the information presented to Planning Commission and City Council should a rezoning application move forward. Other attendees voiced their preference for the development's access to be taken off 36th Avenue S.W., rather than Willow Bend Drive, as presented. Mr. Rieger stated that it was the City of Norman's preference that there be minimal access points on arterial streets, and added that additional access to the development is proposed to the north of the site, closer to W. Main Street. A follow-up question was posed regarding the potential for additional turn lanes to be placed on 36th Avenue S.W. to accommodate the increased traffic. Mr. Rieger stated that such items would be addressed through a future traffic study conducted for the development. Other attendees inquired about the impact the development will have on stormwater runoff in the area, to which the applicant's engineer responded that there should be no impact to the surrounding area in terms of stormwater. One attendee asked why the commercial component was no longer a part of the proposed development. Mr. Rieger stated that the developer determined residential

development to be a more favorable investment. Finally, some attendees asked what the timeline would be for the first and second phases, and if there would be more phases to come. Mr. Rieger responded that it would likely take years to break ground on Phase 1, and likely even longer for Phase 2, subject to market forces. He continued by saying that any future phases would require starting the current process over again, including another Pre-Development meeting, and Planning Commission and City Council review.

BOARD OF PARKS COMMISSIONERS: March 5, 2026
Parks Staff recommends fee in lieu of parkland. This fee would be used either at Cherry Creek Park or to purchase parkland near this addition in the future, if it becomes available. The Board of Parks Commissioners voted to approve fee-in-lieu of parkland, with a recommendation that a controlled pedestrian crossing at 36th Avenue SW be added if possible, by a vote of 7-0.

REVIEW COMMENTS:
This application was submitted to the following agencies, departments, and/or divisions for review and comment. An asterisk (*****) indicates that the agency, department, and/or division responded with review comments "inconsistent" with AIM Norman Plan. Items italicized and blue in these sections represent City Staff analysis.

CITY DEPARTMENTS
1. Fire Department
2. Building Permitting Review
3. Public Works/Engineering
4. Transportation Engineer
5. Planning
6. Utilities

FIRE DEPARTMENT

Additional construction details are required to determine fire hydrant requirements and fire lane specifications for the proposed building(s). These items will be addressed during the building permit stage. For details, view the City of Norman Ordinances and adopted 2018 ICC codes as amended by OUBCC including IFC Appendices B, C, and D.

BUILDING REVIEW

Building codes and all applicable trades will be addressed at the building permit stage.

PUBLIC WORKS/ENGINEERING

Please see attached report from the Engineer regarding the associated preliminary plat request.

TRANSPORTATION ENGINEER

Please see attached report from the Transportation Engineer regarding the associated preliminary plat request.

PLANNING

ZONING CODE CONSIDERATIONS

PUD, Planned Unit Development

It is the intent of this section to encourage developments with a superior built environment brought about through unified development and to provide for the application of design ingenuity in such developments while protecting existing and future surrounding areas in achieving the goals of the comprehensive plan of record. The PUD, Planned Unit Development District herein established is intended to provide for greater flexibility in the design of buildings, yards, courts, circulation, and open space than would otherwise be possible through the strict application of other district regulations. In this way, applicants may be awarded certain premiums in return for assurances of overall planning and design quality, or which will be of exceptional community benefit, and which are not now required by other regulations. By permitting and encouraging the use of such procedures, the Planning Commission and City Council will be able to make more informed land use decisions and thereby guide development more effectively in the best interest of the health, safety, and welfare of the City. Specifically, the purposes of this section are to encourage:

- A maximum choice in the types of environment and living units available to the public.
- Provision of more usable and suitably located open space, recreation areas, or other common facilities than would otherwise be required under conventional land development regulations.
- Maximum enhancement and minimal disruption of existing natural features and amenities.
- Comprehensive and innovative planning and design of diversified developments which are consistent with the City's long-range plan and remain compatible with surrounding developments.
- More efficient and economic use of land resulting in smaller networks of utilities and streets, thereby lowering costs.
- Preparation of more complete and useful information which will enable the Planning Commission and City Council to make more informed decisions on land use. The PUD, Planned Unit Development regulations are designed to provide for small- and large-scale developments incorporating a single type or a variety of residential, commercial, industrial and related uses which are planned and developed as a unit. Such development may consist of individual lots, or it may have common building sites. Private or public common land and open space must be an essential, major element of the development, which is related to, and affects, the long-term value of the homes and other development. A planned unit development shall be a separate entity with a distinct character that respects and harmonizes with surrounding development.

*The applicant requests a rezoning to PUD, Planned Unit Development, to allow a multifamily residential development with greater flexibility than is currently available under other district regulations. The subject property is already zoned PUD; this request is to redesign the site and change the previously approved uses. The proposal is **consistent** with the purpose of a PUD.*

Uses Permitted

- Allowed uses within the PUD include multi-family residential dwelling units, townhomes, short-term rentals, leasing offices and private recreational amenities for residents, and accessory buildings.

The proposed PUD allows for multifamily residential development and commonly associated uses such as leasing offices, and outdoor amenities for residents. These proposed uses are

consistent *with the surrounding zoning, as there is already a multifamily development to the west of the property across 36th Ave SW, with similar outdoor amenities including a swimming pool and sports court.*

Area Regulations

- There shall be a minimum building setback of fifteen feet (15') from the frontages of 36th Avenue SW and Willowbend Road. There shall be a minimum of ten (10') feet from any property line abutting a tract outside of the boundaries of the PUD. Additionally, buildings may not encroach upon public easements, rights-of-way, or within one (1) foot of public utility easements. Otherwise, there are no required building setbacks.

The area regulations of the proposal are ***consistent*** *with the setbacks of the surrounding area, as the C-2 districts to the north and east of the subject property have smaller setback requirements, and the Willowbend PUD to the south of the subject property has similar or smaller setbacks to those in the proposed PUD. However, it should be noted that the R-1 District and PUD to the west of the subject property, across 36th Ave. SW, have generally greater setback requirements. The proposed setbacks have not been shown on the Preliminary Site Plan as required per Section 36-509.*

Height Regulations

- The maximum height for all buildings within the PUD is four (4) stories, exclusive of any subgrade elements and necessary rooftop mechanical units, equipment, screening, or parapet walls.

The proposed maximum height of four stories is generally ***consistent*** *with surrounding zoning. While the nearby R-1 districts allow building heights up to three stories with certain provisions, the PUD across 36th Avenue SW and the surrounding C-2 districts do not have a maximum building height.*

Landscaping

- Landscaping will be provided and maintained in accordance with the City of Norman's applicable landscaping regulations, Section 36-551, Landscaping Requirements for Off-Street Parking Facilities, as amended from time to time.

The proposed parking areas for the development will be required to comply with landscaping requirements. The landscaped areas will be designed in a manner ***consistent*** *with City standards and with the surrounding areas.*

Parking

- All parking will comply with Norman's applicable ordinances.

The proposed development is ***consistent*** *with the City's parking recommendations.*

Lighting

- All exterior lighting shall be installed in accordance with the applicable regulations of Section 36-549, Commercial Outdoor Lighting Standards, as amended from time to

time.

*Lighting within the development will be **consistent** with applicable City regulations.*

Signage

- Signs within the proposed development shall comply with the applicable regulations of Section 28-507, Medium Density Residential Sign Standards, as amended from time to time.

*Any signage within the proposed development will be **consistent** with the City's signage regulations.*

Screening

- The applicant did not include specific screening provisions in the PUD narrative.

*Although there were no screening regulations provided within the PUD narrative as required per Section 36-509, the proposal must still comply with Section 36-552, Fencing, Walls, and Screening. Therefore, the proposed development will be **consistent** with the City's screening regulations.*

Phasing

- The PUD Narrative states the property will be developed in multiple phases, which will be determined by market demand and absorption rates. The applicant submitted a Phase 1 exhibit but did not attach it to the PUD Narrative or reference it within.

*While the applicant has provided a Phase 1 Exhibit to Staff, no timeline has been presented and the exhibit is not attached within the PUD Narrative. Additionally, the applicant did not outline an anticipated number of phases or address the remainder of the property's phasing. The proposal is **inconsistent** with the phasing requirements of Section 36-509, PUD, Planned Unit Developments.*

COMPREHENSIVE PLAN CONSIDERATIONS

Character Area Policies
General Policies

Residential Policies

- New residential development should blend with existing housing, incorporating tools such as buffering requirements and right-sized public spaces as defined in land use categories.
- Accommodate a variety of housing styles, sizes, densities, and price points to suit diverse housing needs.
- New residential development should use a variety of techniques to avoid the appearance of identical homes, increasing vibrancy and diversity in the built environment.

The multifamily proposal brings in more density to the area under a single housing typology. The proposed development includes landscaping buffers to promote a smooth transition to

nearby lower density residential areas. The applicant has not provided information showing whether they are using a variety of building/architectural techniques to avoid the appearance of identical homes/structures, which could increase vibrancy and diversity in the built environment. Overall, bringing the increased density to the area generally ***consistent*** *with the Character Area General Residential Policies.*

Corridor Policies

- Support the natural phasing out of older and lower-yield commercial and industrial uses with regulations and incentives that support mixed-uses and local businesses.
- Use screening, with natural materials when possible, to lessen noise pollution and visual clutter from existing and future uses along the corridor.
- Promote circulation and manage access to keep traffic flowing by:
  - Including access along and into properties for vehicles, public transit, pedestrians, and bicyclists during street and interchange improvements.
  - Projects should not create fragmented parcels or impede on- and off-site circulation through, to reduce restriction of future development.
  - Allowing redevelopment of excess parking areas or commercial building space for residential uses, especially along public transit routes and areas with strong existing or planned pedestrian connections.
  - Requiring shared entrances, cross-access, and avoiding multiple access points for new commercial developments at major intersections.
- Commercial developments should offer both internal and external pedestrian connections, especially between hotels, restaurants, and retail services.
  - Connections to the corridors and through developments should improve safety for those walking, bicycling, or using mobility devices.
- Allow redevelopment for high density residential and mixed-residential uses near public transit stops, along pedestrian routes, and where site design does not create secluded enclaves of apartments.
- Add density through development of sites behind properties directly facing streets.
- Retrofit or mask existing strip development or other unsightly features, as necessary.
- Explore requiring that stormwater management and detention have lower impact than historic stormwater conditions for all new or redevelopment along corridors.

The proposal is generally ***consistent*** *with the policies of the Corridor Area (In-Town), as it promotes a mix of housing types and densities in the surrounding area. Landscape buffers are shown on the submitted Preliminary Site Plan, and will be provided in accordance with Section 36-551, Landscaping Requirements for Off-Street Parking Facilities. This, along with any screening provided, will reduce the impact to nearby lower density residential areas, as well as protect residential uses within the proposed development from nearby commercial uses. The proposed development will connect to existing utility infrastructure.*

Two EMBARK bus stops exist in close proximity to the proposed development, both located near the intersection of Main Street and 36th Avenue NW - one along Main Street and the other along 36th Avenue NW. Both stops are accessible via existing and proposed pedestrian infrastructure along 36th Avenue NW, which supports connectivity and promotes alternative modes of transportation.

Land Use Development Policies

Urban High Policies

- Highly compact, walkable pattern of urban development prioritizing alternative means of transportation. Low to no building spacing and separation of uses. This area is intended to create opportunities for economic activities attracting a city-wide audience, and place residents closer to services and jobs.
  - High-intensity areas strive for more residential than non-residential uses with frequent master-planned mixed-use development nodes. Non-residential uses may be more common in UH than in UM or UL due to higher concentrations of population.
  - Gross densities in any single development should be greater than 12 units per acre.

*As noted, the proposal is near EMBARK stops, providing transportation options. The proposal provides 14 units per acre, more than the 12 units per acre for Urban High. However, the site is largely **inconsistent** with this Urban High Land Use policy, as it only contains multifamily residential uses with associated private amenities and there is significant building spacing for this project.*

Building Types

- Medium and Small-scale 3- to 5-story buildings are common. Within existing developed areas, buildings may go up to 2-stories higher than surrounding properties.
- Multi-unit structures are the priority, but a variety of housing types from townhomes to apartments are expected.
- Mixed-use buildings including retail, work-spaces, and residences are most common.
- Public and private spaces (i.e. balconies, recreational roof decks, outdoor dining, etc.) are clearly defined and cultivate a sense of place.
- New developments that are single-use developments or predominantly single-unit or garden apartments are not appropriate.

*While the proposed development allows for multi-unit residential structures with heights up to four stories, it is still single-use in nature, without any mixed-use buildings or public spaces. For these reasons the proposed development is **inconsistent** with this Urban High Land Use, Building Types.*

Site Design

- The scale and layout of the built environment are conducive to walking. Trails and pathways are integrated throughout developments to connect to parks, neighborhoods, and community destinations.
- Multi-unit developments without connections to neighboring properties and uses weakens the development pattern and should be limited or avoided altogether.
- Street trees should form a continuous urban canopy over public areas and rights-of-way.
- Stormwater to be addressed at the project level, but designed as part of a larger neighborhood or sub-basin system.
- Site layout should take every opportunity to maximize the public infrastructure available in this area.

The proposed development includes sidewalks to encourage pedestrian circulation throughout the development and will connect to existing pedestrian infrastructure on 36th Avenue SW and Norman Center Court. The proposed development will also create new pedestrian

*infrastructure along Willowbend Road. For these reasons, the proposed development is **consistent** with this Urban High Land Use policy, Site Design.*

Transportation

- This area features a relatively dense grid of streets and sidewalks. A full street hierarchy provides a variety of connections and route choices to people moving to, through, and within the area. Parking is a secondary use and should be as small as possible due to character and value of land in the area. Most of these areas have, or will have, easy access to public transportation (less than one half-mile walk of a stop). Improving access for pedestrians and bicyclists will continue to be a priority, including modernizing multi-modal infrastructure.

*The proposed development is **consistent** with this Urban High Land Use policy, Transportation, because it promotes interconnectivity through its proximity and connection to multi-modal transit infrastructure, including sidewalks on 36th Avenue SW, Norman Center Court, and Willowbend Road, with access to an Embark bus stop less than 0.5 miles to the north. Sidewalks will be provided throughout the development and will connect to existing public pedestrian infrastructure along 36th Avenue SW and Norman Center Court.*

Utility Access

- A full range of utilities should be available. If services are not already in place, they must be extended by the developer during the platting process to be suitable for development. If development occurs adjacent to existing facilities that are determined to be insufficient to meet the demands of the proposed development, the developer must upgrade the existing facilities to enhance the capacity of the utility systems.

*The development site has access to public water and sanitary sewer facilities. The development is **consistent** with this Urban High Land Use policy.*

Public Space

- Consisting of appropriately scaled public spaces including small parks, plazas, parklets, regional trail connections, and walking paths. Pedestrian amenities should commonly integrated into public and private projects.

*The proposed development includes pedestrian amenities, tying into existing sidewalks along 36th Avenue SW and Norman Center Court, providing pedestrian access to private recreational amenities within the proposed development. For these reasons, the proposed development is **consistent** with this Urban High Use Policy.*

Urban Living Center Policies

- Most compact, walkable pattern of urban development. Low to no building spacing and separation of uses. Vibrant urban areas with an intense mix of uses that not only support residents and employers but leverage their location to attract visitors from throughout the region.
  - Urban Living Center areas strive for a balance of residential and non-residential uses and predominance of mixed-use development of compatible densities and scales. Current market conditions and demand for housing over commercial spaces will likely result in a slightly higher mix of residential in these areas.

- Gross densities in any single development should be greater than 18 units per acre.

*The proposal is near EMBARK stops, providing transportation options. However, the site is largely **inconsistent** with this Urban Living Center policy, as it only contains multifamily residential uses, associated private amenities and there is significant building spacing for this project, and the proposal only provides 14 units per acre, less than the 18 units per acre for Urban Living Center.*

Building Types

- Large and medium 4 to 5+ story buildings are common. It is anticipated that various articulations, scales, and architectural styles will create cohesive and compact sites with clear connections to other destinations.
- Public and private spaces (i.e. balconies, recreational roof decks, outdoor dining, etc.) are clearly defined and cultivate a sense of place.
- Mixed-use buildings that include retail, work-spaces, and residences are the most common.
- Single-use buildings are undesirable and should be limited, or avoided altogether.

*While the proposed development allows for multi-unit residential structures with heights up to four stories, it is single use in nature, without any mixed-use buildings or public spaces. For these reasons the proposed development is **inconsistent** with this Urban Living Center Land Use policy.*

Site Design

- The scale and layout of the built environment are very conducive to walking. Trails and pathways integrated throughout developments to connect to parks, neighborhoods, and community destinations.
- Multi-unit developments without connections to neighboring properties and uses weakens the development pattern and should be limited or avoided altogether.
- Design features, such as street/sidewalk level windows, should make larger scale structures appropriate at the pedestrian level.
- Street trees should form a continuous urban canopy over public areas and rights-of-way.
- Stormwater to be addressed at the project level, but designed as part of a larger neighborhood or sub-basin system.
- Site layout should take every opportunity to expand and maximize the public infrastructure available in this area.

*The proposed development includes sidewalks to encourage pedestrian circulation throughout the development and will connect to existing pedestrian infrastructure on 36th Avenue SW and Norman Center Court. The proposed development will also create new pedestrian infrastructure along Willowbend Road. For these reasons, the proposed development is **consistent** with this Urban Living Center Land Use policy.*

Transportation

- This area features a dense grid of streets and sidewalks. A full street hierarchy provides a variety of connections and route choices to people moving to, through, and within the area. Parking is a secondary use and should be as small as possible due to character and value of land in the area. Many housing options offer private parking rather than relying on street parking. Most of these areas have, or will have, easy access to public transportation (adjacent to or less than one quarter-mile walk of a stop). Improving access for pedestrians and bicyclists will continue to be a priority, including modernizing multi-modal infrastructure.

*The proposed development is generally **consistent** with this Urban Living Center Land Use policy because it promotes interconnectivity through its proximity and connection to multi-modal transit infrastructure, including sidewalks on 36th Avenue SW, Norman Center Court, and Willowbend Road, with access to an Embark bus stop less than 0.5 miles to the north. Sidewalks will be provided throughout the development and will connect to existing public pedestrian infrastructure along 36th Avenue SW and Norman Center Court.*

Utility Access

- A full range of utilities should be available. If services are not already in place, they must be extended by the developer during the platting process to be suitable for development. If development occurs adjacent to existing facilities that are determined to be insufficient to meet the demands of the proposed development, the developer must upgrade the existing facilities to enhance the capacity of the utility systems.

*The development site has access to public water and sanitary sewer facilities. The development is **consistent** with this Urban Living Center Land Use policy.*

Public Space

- Appropriately scaled public spaces including small parks, plazas, parklets, regional trail connections, and walking paths. Pedestrian amenities are commonly integrated into public and private projects.

*The proposed development includes pedestrian amenities, tying into existing sidewalks along 36th Avenue SW and Norman Center Court, providing pedestrian access to private recreational amenities within the development. For these reasons, the proposal is **consistent** with this Urban Living Center Land Use Policy.*

Mixed-Use Policies

- Urban, compact, walkable pattern. Low to no building spacing and separation of uses. Cultivates vibrant urban areas with an intense mix of uses that not only support residents and employers but leverage their location to attract visitors from throughout the region. For areas requiring retrofit or redevelopment, neighborhood or site master plans should be developed to encourage more efficient and attractive land use along with higher densities.
  - Mixed-use areas should have a slightly higher non-residential to residential mix and a predominance of mixed-use structures.
  - Gross densities in any single development should be greater than 18 units per acre.

*The proposal is in close proximity to EMBARK stops, providing transportation options. However, the site is largely **inconsistent** with this Mixed Use Policies, as it only contains*

multifamily residential uses, associated private amenities and there is significant building spacing for this project, and the proposal only provides 14 units per acre, less than the 18 units per acre for Urban Living Center.

Building Types

- Medium and Small-scale 3 to 5-story buildings are common. Within existing developed areas, buildings may go up to 2 stories higher than surrounding properties.
- Multi-unit structures are the priority, but a variety of residential uses including townhomes, walk-ups, apartments, lofts, condominiums are present.
- Mixed-use buildings that include retail, work-spaces, and residences are the most common.
- Public and private spaces (i.e. balconies, recreational roof decks, outdoor dining, etc.) are clearly defined and cultivate a sense of place.
- Single-use buildings are limited. Large single-use, single-story structures are not appropriate.

*While the proposed development allows for multi-unit residential structures with heights up to four stories, it is single-use in nature, without any mixed-use buildings or public spaces. For these reasons the proposed development is **inconsistent** with this Mixed-Use Land Use policy.*

Site Design

- The scale and layout of the built environment is conducive to walking. Trails and pathways are integrated throughout developments to connect to parks, neighborhoods, and community destinations.
- Single-use commercial and single-use multi-unit residential developments without connections to neighboring properties and uses disturb the development pattern and should be limited or avoided altogether.
- Design features, such as street/sidewalk level windows, should make larger scale structures appropriate at the pedestrian level.
- Street trees should form a continuous urban canopy over public areas and rights-of-way.
- Residential developments should include trails or side paths that facilitate resident movement and encourage resident interactions.
- Stormwater to be addressed at the project level, but designed as part of a larger neighborhood or sub-basin system and, when possible, function as an amenity to the development.
- Site layout should take every opportunity to maximize the public infrastructure available in this area.

*The proposed development includes sidewalks to encourage pedestrian circulation throughout the development and will connect to existing pedestrian infrastructure on 36th Avenue SW and Norman Center Court. The proposed development will also create new pedestrian infrastructure along Willowbend Road. For these reasons, the proposed development is **consistent** with this Mixed-Use Land Use policy.*

Transportation

- This area features a dense grid of streets and sidewalks. A full street hierarchy provides a variety of connections and route choices to people moving to, through, and within the area. Parking should not be prominent, but rather it should be obvious that this area is designed to be a park-once environment. Shared parking is prevalent, with limited private parking options, which are screened from view of the right-of-way. Most of these areas have, or will have, easy access to public transportation (adjacent to or less than one quarter-mile walk of a stop). A future rail transit service is possible near some locations. It should be comfortable for users of all ages and abilities to move through this area safely. Access and connections to the regional trail network are vital assets to this land use.

*The proposed development is generally **consistent** with this Mixed-Use Land Use policy because it promotes interconnectivity through its proximity and connection to multi-modal transit infrastructure, including sidewalks on 36th Avenue SW, Norman Center Court, and Willowbend Road, with access to an Embark bus stop less than 0.5 miles to the north. Sidewalks will be provided throughout the development and will connect to existing public pedestrian infrastructure along 36th Avenue SW and Norman Center Court. Private parking areas are screened from view using landscape buffers.*

Utility Access

- A full range of utilities should be available. If services are not already in place, they must be extended by the developer during the platting process to be suitable for development. If development occurs adjacent to existing facilities that are determined to be insufficient to meet the demands of the proposed development, the developer must upgrade the existing facilities to enhance the capacity of the utility systems.

*The development site has access to public water and sanitary sewer facilities. The development is **consistent** with this Mixed-Use Land Use policy.*

Public Space

- Appropriately scaled public spaces including small parks, plazas, parklets, regional trail connections, and walking paths. Pedestrian amenities are commonly integrated into public and private projects.

*The proposed development includes pedestrian amenities, tying into existing sidewalks along 36th Avenue SW and Norman Center Court, providing pedestrian access to private recreational amenities within the development. For these reasons, the proposal is **consistent** with this Urban Living Center Land Use Policy.*

Neighborhood and/or Special Area Plans

*This location **is not** within a Neighborhood or Special Planning Area.*

UTILITIES

AIM NORMAN PLAN CONFORMANCE

Proposed development is in accordance with AIM Water and Wastewater Utility Master Plans.

SOLID WASTE MANAGEMENT

Proposed development meets requirements for City streets and provides access for solid waste services.

WATER/WASTEWATER AVAILABILITY

Water Availability

Adequate capacity within the water system exists to serve the proposed development.

Wastewater Availability

Adequate capacity within the wastewater system exists to serve the proposed development.

DISCUSSION:

Overall, the proposed development generally aligns with the AIM Norman Land Use and Character Area objectives. While the project is not mixed-use and does not meet two of the planned density targets for this location, the site's designation under three separate designations: Urban High, Urban Living Center, and Mixed-Use, creates challenges in achieving full compliance with each policy.

Specifically, the Urban High designation calls for a density of 12 units per acre, which the proposal satisfies. In contrast, both the Urban Living Center and Mixed-Use designations recommend 18 units per acre. The proposed density of 14 units per acre falls between these higher-intensity categories, representing a reasonable compromise given the site's overlapping land use designation.

CONCLUSION:

Staff forwards this request for rezoning from PUD, Planned Unit Development, to PUD, Planned Unit Development and Ordinance O-2526-43 for consideration by City Council.

PLANNING COMMISSION RESULTS:

At their meeting on March 12, 2026, the Planning Commission recommended approval of Ordinance O-2526-43, by a vote of 7-0.

O-2526-43

AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE TRACT OF LAND BEING A PART OF THE NORTHWEST QUARTER (NW/4), SOUTHWEST QUARTER (SW/4) AND SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-FIVE (35), TOWNSHIP NINE NORTH (T9N), RANGE THREE WEST (R3W) OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT, AND PLACE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED SOUTH OF W MAIN STREET, WEST OF ED NOBLE PARKWAY, NORTH OF W LINDSEY STREET, AND EAST OF 36TH AVENUE SW; WARD 3)

§ 1. WHEREAS, Bob Moore Farms North, LLC, the owners of the hereinafter described property, have made application to have the subject property removed from the PUD, Planned Unit Development District and placed in the PUD, Planned Unit Development District; and

§ 2. WHEREAS, said application has been referred to the Planning Commission of said City and said body has, after conducting a public hearing on March 12, 2026 as required by law, considered the same and recommended that the same should be granted and an ordinance adopted to effect and accomplish such rezoning; and

§ 3. WHEREAS, the City Council of the City of Norman, Oklahoma, has thereafter considered said application and has determined that said application should be granted and an ordinance adopted to effect and accomplish such rezoning.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 4. That Section 36-201 of the Code of the City of Norman, Oklahoma, is hereby amended so as to remove the following described property from the PUD, Planned Unit Development District and place the same in the PUD, Planned Unit Development District, to wit:

A tract of land being a part of the Northwest Quarter (NW/4), Southwest Quarter (SW/4) and Southeast Quarter (SE/4) of Section Thirty-five (35), Township Nine North (T9N), Range Three West (R3W), of the Indian Meridian, Norman, Cleveland County, Oklahoma, being more particularly described as follows: COMMENCING at the Northwest corner of said NW/4; THENCE South 00°14’36” East along the West line of said NW/4 a distance of 827.06 feet; THENCE North 89°29’56” East a distance of 50.00 feet to a point on the Easterly right-of-way line of 36th Ave. S.W. and the POINT OF BEGINNING; THENCE South 45°20'05" East a distance of 537.56 feet; THENCE North 44°39'55" East a distance of 506.00 feet to a point on a non-tangent curve; THENCE around a curve to the right having a radius of 95.00 feet (said curve subtended by a chord which bears

North 07°54'43" West, a distance of 115.49 feet) and an arc length of 124.14 feet to a point on a non-tangent curve; THENCE around a compound curve to the right having a radius of 1025.00 feet (said curve subtended by a chord which bears North 88°27'24" East, a distance of 91.24 feet) and an arc length of 91.27 feet to a point of reverse curvature; THENCE around a curve to the left having a radius of 770.74 feet (said curve subtended by a chord which bears North 86°36'01" East, a distance of 118.46 feet) and an arc length of 118.58 feet to a point of reverse curvature; THENCE around a curve to the right having a radius of 1816.33 feet (said curve subtended by a chord which bears North 86°21'15" East, a distance of 263.60 feet) and an arc length of 263.83 feet to a point of continuing curvature; THENCE around a compound curve to the right having a radius of 400.00 feet (said curve subtended by a chord which bears South 80°48'07" East, a distance of 120.77 feet) and an arc length of 121.23 feet; THENCE South 72°07'10" East a distance of 47.63 feet to a point on a non-tangent curve; THENCE around a curve to the right having a radius of 388.10 feet (said curve subtended by a chord which bears South 20°35'17" West, a distance of 36.67 feet) and an arc length of 36.68 feet to a point of reverse curvature; THENCE around a curve to the left having a radius of 30.00 feet (said curve subtended by a chord which bears North 51°13'49" West, a distance of 21.39 feet) and an arc length of 21.88 feet; THENCE North 72°07'10" West a distance of 42.27 feet to a point of curvature; THENCE around a curve to the left having a radius of 371.66 feet (said curve subtended by a chord which bears North 81°06'57" West, a distance of 116.24 feet) and an arc length of 116.71 feet to a point of continuing curvature; THENCE around a compound curve to the left having a radius of 1792.33 feet (said curve subtended by a chord which bears South 87°50'31" West, a distance of 127.48 feet) and an arc length of 127.50 feet; THENCE South 20°06'11" West a distance of 437.23 feet; THENCE North 89°43'36" East a distance of 391.55 feet to a point on a non-tangent curve; THENCE around a curve to the left having a radius of 387.26 feet (said curve subtended by a chord which bears South 22°28'06" East, a distance of 50.21 feet) and an arc length of 50.24 feet to a point of reverse curvature; THENCE around a curve to the right having a radius of 290.36 feet (said curve subtended by a chord which bears South 17°07'10" East, a distance of 91.50 feet) and an arc length of 91.89 feet to a point of reverse curvature; THENCE around a curve to the left having a radius of 88.00 feet (said curve subtended by a chord which bears South 25°43'56" East, a distance of 53.45 feet) and an arc length of 54.30 feet; THENCE South 13°30'57" West a distance of 31.29 feet; THENCE North 89°43'36" East a distance of 133.96 feet; THENCE North 34°46'56" West a distance of 21.91 feet to a point on a non-tangent curve; THENCE around a curve to the left having a radius of 88.00 feet (said curve subtended by a chord which bears North 00°47'23" East, a distance of 143.13 feet) and an arc length of 167.15 feet to a point of reverse curvature; THENCE around a curve to the right having a radius of 248.94 feet (said curve subtended by a chord which bears North 31°28'24" West, a distance of 187.72 feet) and an arc length of 192.48 feet to a point on a non-tangent curve; THENCE around a compound curve to the right having a radius of 1010.41 feet (said curve subtended by a chord which bears South 82°15'01" East, a distance of 322.91 feet) and an arc length of 324.31 feet; THENCE South 18°15'37" West a distance of 291.79 feet; THENCE North 89°43'36" East a distance of 15.78 feet; THENCE South 27°14'56" East a

distance of 294.39 feet; THENCE South 83°43'01" East a distance of 73.17 feet; THENCE South 27°14'56" East a distance of 337.21 feet; THENCE South 62°45'04" West a distance of 51.82 feet; THENCE South 00°18'00" East a distance of 252.21 feet; THENCE South 25°24'32" East a distance of 475.59 feet; THENCE South 40°53'25" East a distance of 63.30 feet; THENCE North 89°02'02" East a distance of 173.37 feet; THENCE South 27°14'56" East a distance of 38.12 feet; THENCE South 34°02'05" West a distance of 108.89 feet; THENCE South 41°07'36" East a distance of 443.87 feet; THENCE South 27°11'49" East a distance of 305.85 feet; THENCE South 00°18'14" East a distance of 546.23 feet; THENCE South 89°15'14" West a distance of 262.44 feet; THENCE North 00°18'14" West a distance of 662.45 feet; THENCE North 29°35'07" West a distance of 8.43 feet; THENCE North 68°56'17" West a distance of 497.22 feet; THENCE North 00°15'28" West a distance of 147.75 feet; THENCE South 89°44'32" West a distance of 34.94 feet to a point on a non-tangent curve; THENCE around a curve to the left having a radius of 530.00 feet (said curve subtended by a chord which bears North 19°34'50" West, a distance of 352.09 feet) and an arc length of 358.91 feet to a point of continuing curvature; THENCE around a compound curve to the left having a radius of 2030.00 feet (said curve subtended by a chord which bears North 39°30'54" West, a distance of 37.86 feet) and an arc length of 37.86 feet; THENCE South 49°57'03" West a distance of 60.00 feet to a point on a non-tangent curve; THENCE around a curve to the left having a radius of 1970.00 feet (said curve subtended by a chord which bears North 44°21'03" West, a distance of 295.53 feet) and an arc length of 295.81 feet; THENCE around a compound curve to the left having a radius of 1970.00 feet (said curve subtended by a chord which bears North 55°40'32" West, a distance of 481.73 feet) and an arc length of 482.94 feet; THENCE North 13°24'41" East a distance of 61.75 feet to a point on a non-tangent curve; THENCE around a curve to the left having a radius of 2030.00 feet (said curve subtended by a chord which bears North 75°54'02" West, a distance of 898.35 feet) and an arc length of 905.85 feet; THENCE South 89°43'36" West a distance of 298.79 feet; THENCE North 45°15'30" West a distance of 35.35 feet; THENCE North 00°14'36" West a distance of 1022.37 feet to the POINT OF BEGINNING.

Containing 55.70 acres, more or less

§ 5. Further, pursuant to the provisions of Section 36-509 of the Code of the City of Norman, as amended, the following condition is hereby attached to the zoning of the tract:

a. The site shall be developed in accordance with the PUD Narrative, Site Development Plan, and supporting documentation, which are made a part hereof.

§ 6. Severability. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and

independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

ADOPTED this _____ day of

_____, 2026.

_____
(Mayor)

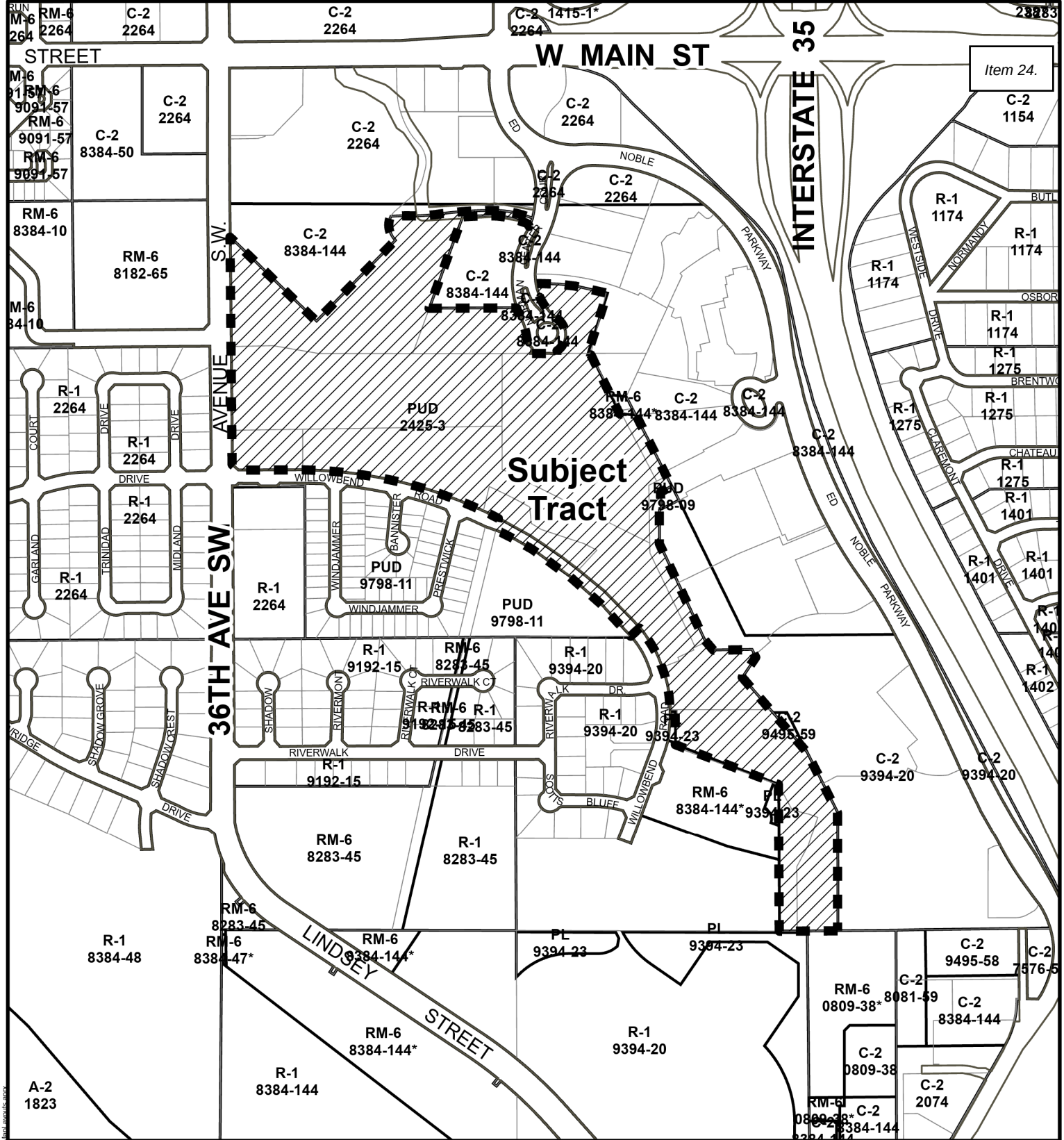
NOT ADOPTED this _____day of

_____, 2026.

_____
(Mayor)

ATTEST:

_____
(City Clerk)



Location Map

Subject Tract

February 5, 2026

0 300 600 Ft.

N S E W

Map Produced by the City of Norman Geographic Information System. The City of Norman assumes no responsibility for errors or omissions in the information presented.

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BOB MOORE FARMS NORTH

A PLANNED UNIT DEVELOPMENT
NORMAN, OKLAHOMA

APPLICANT:
BOB MOORE FARMS NORTH LLC

APPLICATION FOR:

PLANNED UNIT DEVELOPMENT
PRELIMINARY PLAT

Submitted: February 2, 2026
Revised: March 13, 2026

PREPARED BY:

RIEGER SADLER JOYCE
136 Thompson Drive
Norman, Oklahoma 73069

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B. Preliminary Site Development Plan
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I. INTRODUCTION

Bob Moore Farms North LLC (the "**Applicant**") seeks to amend the existing Planned Unit Development ("**PUD**") for its property more particularly described on **Exhibit A** (the "**Property**") in order to develop a master planned community on the Property, with allowances for various residential opportunities throughout the site, as more particularly enumerated in this PUD. The Applicant has also submitted a corresponding Preliminary Plat for the Property in order to facilitate the subdivision of the Property. The Property contains approximately 55.7 acres. A preliminary site plan of the proposed development has been attached hereto as **Exhibit B**.

II. PROPERTY DESCRIPTION/GENERAL SITE CONDITIONS

A. Location

The Property is generally located South of West Main Street, West of Ed Noble Parkway, North of West Lindsey Street, and East of 36th Avenue SW, as is more particularly shown on the attached exhibits.

B. Existing Land Use and Zoning

The Property is currently zoned as a PUD. Additionally, the Property's AIM NORMAN Character Area designation is Corridor, and the Future Land Use designations are Mixed Use, Urban Living Center, and Urban High. The Property is surrounded by commercial properties to the North and East. Single-family neighborhoods are located south of Willowbend Drive and West of 36th Ave SW. There is also a multi-family residential development West of 36th Ave SW. The Property is currently undeveloped.

C. Elevation and Topography

Generally, the Property slopes Southeast towards the existing detention areas. The Property contains little to no vegetation or heavily wooded areas.

D. Drainage

The Property will utilize stormwater and drainage management systems that will meet or exceed the City's applicable ordinances and regulations. A preliminary drainage report has been provided to City Staff as part of the Preliminary Plat application.

E. Utility Services

All necessary utilities for this development are currently located within the necessary proximity to serve the Property, or they will be extended as necessary to facilitate the planned development as future development phases commence.

F. Fire Protection Services

Fire protection services will be provided by the City of Norman Fire Department and by individual property owners as may be required by applicable City codes, ordinances, and regulations, as may be amended from time to time.

G. Traffic Circulation and Access

Access to the Property shall be permitted in the manner depicted on the attached Preliminary Site Development Plan and Preliminary Plat. A Traffic Impact Analysis report has been provided to City Staff as part of the Preliminary Plat application.

III. DEVELOPMENT PLAN AND DESIGN CONCEPT

The Property shall be developed in compliance with the Preliminary Site Development Plan, attached hereto as **Exhibit B**, subject to final design development and the changes allowed by Section 36-509 of the City of Norman's PUD Ordinance, as may be amended from time to time. The Exhibits attached hereto, and as submitted on behalf of the Applicant, are equally binding and are fully incorporated herein by reference and further depict the development criteria for the Property.

A. Uses Permitted:

The Property will be developed with multi-family residential uses, together with associated amenities and supporting uses. Such amenities and supporting uses are intended to serve the residents of the community and be integrated into the overall development. A complete list of allowable uses for the Property is attached hereto as **Exhibit C**.

B. Area Regulations:

1. **Building Setbacks**: There shall be a minimum building setback of fifteen feet (15') from the frontages of 36th Ave SW and Willowbend Road. There shall be a minimum building setback of ten (10') feet from any property line abutting a tract outside of the boundaries of the Property. Additionally, buildings may not encroach upon public easements, rights-of-way, or within one (1) foot of public utility easements. Otherwise, there are no required building setbacks.

2. **Impervious Area**: The total amount of impervious area for the Property, including all buildings and permanently paved areas shall not cover more than eighty percent (80%).

C. Additional Development Criteria:

1. Height

All buildings shall be allowed to reach a maximum height of four (4) stories, exclusive of any subgrade elements as well as any necessary rooftop mechanical units, equipment, screening, or parapet walls.

2. Exterior Materials

The exterior of the buildings constructed within the Property may be constructed of a minimum of seventy percent (70%) brick, glass, stone, synthetic stone, stucco, EIFS, masonry, metal accents, composition shingles, synthetic slate shingles, metal roofs, or other comparable roofing materials, and any combination thereof. The Applicant may further restrict the exterior materials and aesthetics of the buildings to be developed within the Property through the use of private design guidelines and restrictive covenants.

3. Sanitation

Sanitation services for the Property will comply with the City of Norman's sanitation ordinances, rules, and regulations, as may be amended from time to time. Final sanitation plans shall be subject to review and approval of City Staff at time of Final Plats.

4. Signage

Signage shall comply with the City of Norman's medium density residential sign standards, as amended from time to time. In addition to the signage allowances contained therein, the Property shall be allowed to feature the following signs:

a. Entrance Signs – Up to four signs within the Property advertising the Property. Each Entrance Sign may be a maximum of 250 square feet per side, each sign having no more than two (2) sides.

b. Directional Signs – Up to eight Directional Signs within the Property indicating directions to the different offices, locations, services, or entrances contained within the Property. The Directional Signs are intended to contain directions to multiple locations or destinations on each sign, such as directions to the main entrance, specific offices or services, and parking locations. Each Directional Sign may be a maximum of 100 square feet per side.

c. Illumination – All of the signage discussed herein may be illuminated in accordance with the maximum extent allowable under the City of Norman's applicable medium density residential signage restrictions, as amended from time to time.

d. Sight Triangle Protection – All signage within the Property shall be placed in appropriate locations and shall not block nor interfere with applicable traffic sight triangles.

e. Easements – Signs may not be placed in any easements without first obtaining consent to such encroachment from the applicable utility providers and the City of Norman.

f. The Applicant may further restrict signage within the Property through the use of private design guidelines and restrictive covenants.

g. Height – None of the additional development signs specifically enumerated above shall exceed fifteen (15) feet in height.

5. Traffic access and circulation

Access to the Property shall be permitted in the manner and locations depicted on the attached Preliminary Site Development Plan Exhibits and Preliminary Plat.

6. Open Space

The areas initially planned as open space are generally depicted on the attached Preliminary Site Development Plan. The Property is initially contemplated to contain approximately 43% or 24 acres of greenspace, as shown on the Preliminary Greenspace Exhibit attached hereto as **Exhibit E**. The total amount of open space actually developed within the Property may be less than the amount shown on the Preliminary Site Development Plan, pursuant to final design development and the changes allowed by Section 36-509 of the City of Norman's PUD Ordinance, as may be amended from time to time.

7. Parking

Parking for the Property may be developed in compliance with the parking layout shown on the Preliminary Site Development Plan, subject to final design development and the changes allowed under Section 36-509(g) of the City of Norman's PUD Ordinance, as amended from time to time. The Property shall comply with Norman's applicable parking ordinances, as amended from time to time.

8. Landscaping

Landscaping shall be installed and maintained in order to meet or exceed the City of Norman's applicable landscaping requirements applicable to the parking lot development within the Property, as amended from time to time.

9. Sidewalks

Sidewalks will be constructed within the Property in accordance with the City of Norman's applicable standards and specifications, as may be amended from time to time.

10. Lighting

Lighting on the Property shall comply with the City of Norman's Commercial Outdoor Lighting Standards, as amended from time to time.

11. Initial Phasing and Development Plan

It is anticipated that the Property will be developed in multiple phases. The timing and number of future phases will be determined by market demand and absorption rates.

EXHIBIT A

Legal Description of the Property

A tract of land being a part of the Northwest Quarter (NW/4), Southwest Quarter (SW/4) and Southeast Quarter (SE/4) of Section Thirty-five (35), Township Nine North (T9N), Range Three West (R3W), of the Indian Meridian, Norman, Cleveland County, Oklahoma, being more particularly described as follows:

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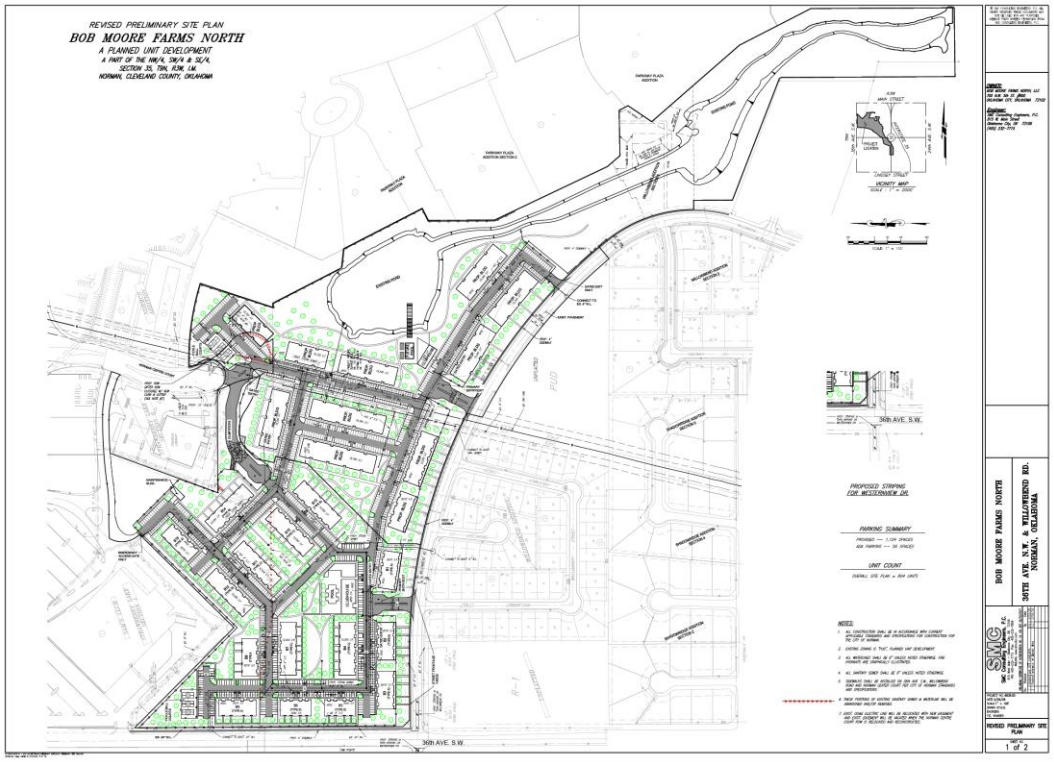
Said tract contains 55.70 acres, more or less.

EXHIBIT B

Preliminary Site Development Plan

Full Size Documents Submitted to City Staff



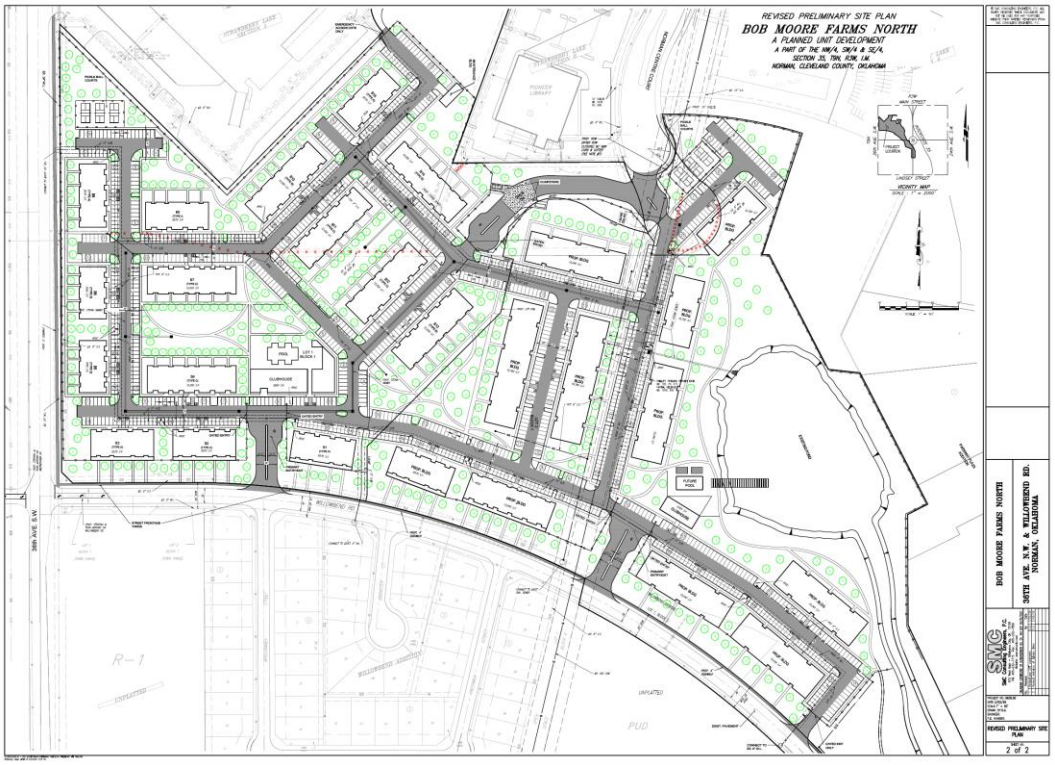


EXHIBIT C

Allowable Uses

- Multi-family residential dwelling units
- Townhomes
- Short-term rentals
- Leasing offices, pool areas, dog parks, sports courts, walking trails, fitness stations, frisbee golf, outdoor grill areas, and similar private recreational amenities for the residents of the development
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EXHIBIT D

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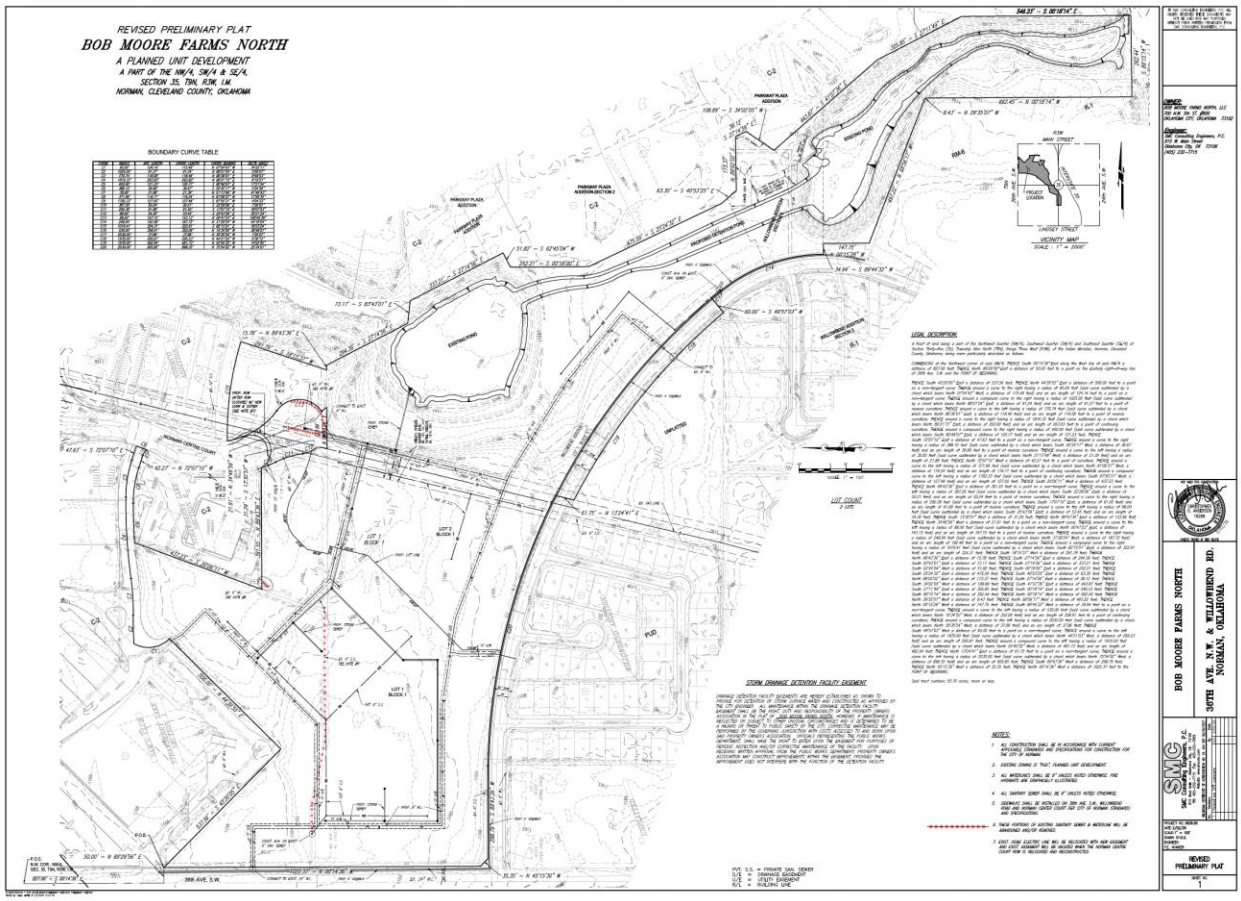

Exhibit E

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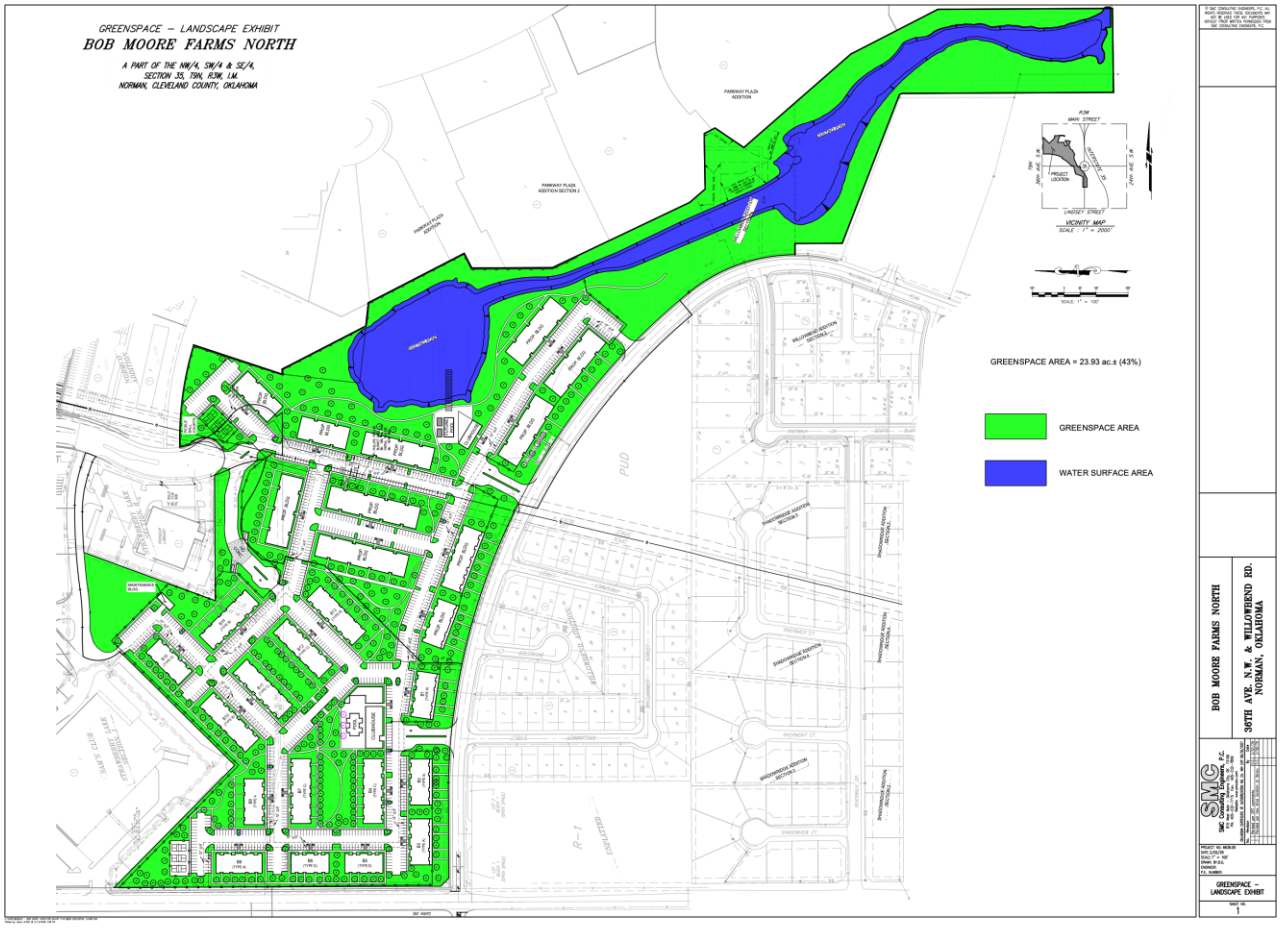

BOB MOORE FARMS NORTH

A PLANNED UNIT DEVELOPMENT
NORMAN, OKLAHOMA

APPLICANT:
BOB MOORE FARMS NORTH LLC

APPLICATION FOR:

PLANNED UNIT DEVELOPMENT
PRELIMINARY PLAT

Submitted: February 2, 2026
Revised: March 6, 2026

PREPARED BY:

RIEGER SADLER JOYCE
136 Thompson Drive
Norman, Oklahoma 73069

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III. DEVELOPMENT PLAN AND DESIGN CONCEPT

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B. Area Regulations
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EXHIBITS

A. Legal Description of the Property
B. Preliminary Site Development Plan
C. Allowable Uses
D. Preliminary Plat
E. Preliminary Greenspace Exhibit

I. INTRODUCTION

Bob Moore Farms North LLC (the "**Applicant**") seeks to amend the existing Planned Unit Development ("**PUD**") for its property more particularly described on **Exhibit A** (the "**Property**") in order to develop a master planned community on the Property, with allowances for various residential opportunities throughout the site, as more particularly enumerated in this PUD. The Applicant has also submitted a corresponding Preliminary Plat for the Property in order to facilitate the subdivision of the Property. The Property contains approximately 55.7 acres. A preliminary site plan of the proposed development has been attached hereto as **Exhibit B**.

II. PROPERTY DESCRIPTION/GENERAL SITE CONDITIONS

A. Location

The Property is generally located South of West Main Street, West of Ed Noble Parkway, North of West Lindsey Street, and East of 36th Avenue SW, as is more particularly shown on the attached exhibits.

B. Existing Land Use and Zoning

The Property is currently zoned as a PUD. Additionally, the Property's AIM NORMAN Character Area designation is Corridor, and the Future Land Use designations are Mixed Use, Urban Living Center, and Urban High. The Property is surrounded by commercial properties to the North and East. Single-family neighborhoods are located south of Willowbend Drive and West of 36th Ave SW. There is also a multi-family residential development West of 36th Ave SW. The Property is currently undeveloped.

C. Elevation and Topography

Generally, the Property slopes Southeast towards the existing detention areas. The Property contains little to no vegetation or heavily wooded areas.

D. Drainage

The Property will utilize stormwater and drainage management systems that will meet or exceed the City's applicable ordinances and regulations. A preliminary drainage report has been provided to City Staff as part of the Preliminary Plat application.

E. Utility Services

All necessary utilities for this development are currently located within the necessary proximity to serve the Property, or they will be extended as necessary to facilitate the planned development as future development phases commence.

F. Fire Protection Services

Fire protection services will be provided by the City of Norman Fire Department and by individual property owners as may be required by applicable City codes, ordinances, and regulations, as may be amended from time to time.

G. Traffic Circulation and Access

Access to the Property shall be permitted in the manner depicted on the attached Preliminary Site Development Plan and Preliminary Plat. A Traffic Impact Analysis report has been provided to City Staff as part of the Preliminary Plat application.

III. DEVELOPMENT PLAN AND DESIGN CONCEPT

The Property shall be developed in compliance with the Preliminary Site Development Plan, attached hereto as **Exhibit B**, subject to final design development and the changes allowed by Section 36-509 of the City of Norman's PUD Ordinance, as may be amended from time to time. The Exhibits attached hereto, and as submitted on behalf of the Applicant, are equally binding and are fully incorporated herein by reference and further depict the development criteria for the Property.

A. Uses Permitted:

The Property will be developed with multi-family residential uses, together with associated amenities and supporting uses. Such amenities and supporting uses are intended to serve the residents of the community and be integrated into the overall development. A complete list of allowable uses for the Property is attached hereto as **Exhibit C**.

B. Area Regulations:

1. **Building Setbacks**: There shall be a minimum building setback of fifteen feet (15') from the frontages of 36th Ave SW and Willowbend Road. There shall be a minimum building setback of ten (10') feet from any property line abutting a tract outside of the boundaries of the Property. Additionally, buildings may not encroach upon public easements, rights-of-way, or within one (1) foot of public utility easements. Otherwise, there are no required building setbacks.

2. **Impervious Area**: The total amount of impervious area for the Property, including all buildings and permanently paved areas shall not cover more than eighty percent (80%).

C. Additional Development Criteria:

1. Height

All buildings shall be allowed to reach a maximum height of four (4) stories, exclusive of any subgrade elements as well as any necessary rooftop mechanical units, equipment, screening, or parapet walls.

2. Exterior Materials

The exterior of the buildings constructed within the Property may be constructed of a minimum of seventy percent (70%) brick, glass, stone, synthetic stone, stucco, EIFS, masonry, metal accents, composition shingles, synthetic slate shingles, metal roofs, or other comparable roofing materials, and any combination thereof. The Applicant may further restrict the exterior materials and aesthetics of the buildings to be developed within the Property through the use of private design guidelines and restrictive covenants.

3. Sanitation

Sanitation services for the Property will comply with the City of Norman's sanitation ordinances, rules, and regulations, as may be amended from time to time. Final sanitation plans shall be subject to review and approval of City Staff at time of Final Plats.

4. Signage

Signage shall comply with the City of Norman's medium density residential sign standards, as amended from time to time. In addition to the signage allowances contained therein, the Property shall be allowed to feature the following signs:

a. Entrance Signs – Up to four signs within the Property advertising the Property. Each Entrance Sign may be a maximum of 250 square feet per side, each sign having no more than two (2) sides.

b. Directional Signs – Up to eight Directional Signs within the Property indicating directions to the different offices, locations, services, or entrances contained within the Property. The Directional Signs are intended to contain directions to multiple locations or destinations on each sign, such as directions to the main entrance, specific offices or services, and parking locations. Each Directional Sign may be a maximum of 100 square feet per side.

c. Illumination – All of the signage discussed herein may be illuminated in accordance with the maximum extent allowable under the City of Norman's applicable medium density residential signage restrictions, as amended from time to time.

d. Sight Triangle Protection – All signage within the Property shall be placed in appropriate locations and shall not block nor interfere with applicable traffic sight triangles.

e. Easements – Signs may not be placed in any easements without first obtaining consent to such encroachment from the applicable utility providers and the City of Norman.

f. The Applicant may further restrict signage within the Property through the use of private design guidelines and restrictive covenants.

g. Height – None of the additional development signs specifically enumerated above shall exceed fifteen (15) feet in height.

5. Traffic access and circulation

Access to the Property shall be permitted in the manner and locations depicted on the attached Preliminary Site Development Plan Exhibits and Preliminary Plat.

6. Open Space

The areas initially planned as open space are generally depicted on the attached Preliminary Site Development Plan. The Property is initially contemplated to contain approximately 43% or 24 acres of greenspace, as shown on the Preliminary Greenspace Exhibit attached hereto as **Exhibit E**. The total amount of open space actually developed within the Property may be less than the amount shown on the Preliminary Site Development Plan, pursuant to final design development and the changes allowed by Section 36-509 of the City of Norman's PUD Ordinance, as may be amended from time to time.

7. Parking

Parking for the Property may be developed in compliance with the parking layout shown on the Preliminary Site Development Plan, subject to final design development and the changes allowed under Section 36-509(g) of the City of Norman's PUD Ordinance, as amended from time to time. The Property shall comply with Norman's applicable parking ordinances, as amended from time to time.

8. Landscaping

Landscaping shall be installed and maintained in order to meet or exceed the City of Norman's applicable landscaping requirements applicable to the parking lot development within the Property, as amended from time to time.

9. Sidewalks

Sidewalks will be constructed within the Property in accordance with the City of Norman's applicable standards and specifications, as may be amended from time to time.

10. Lighting

Lighting on the Property shall comply with the City of Norman's Commercial Outdoor Lighting Standards, as amended from time to time.

11. Initial Phasing and Development Plan

It is anticipated that the Property will be developed in multiple phases. The timing and number of future phases will be determined by market demand and absorption rates.

EXHIBIT A

Legal Description of the Property

A tract of land being a part of the Northwest Quarter (NW/4), Southwest Quarter (SW/4) and Southeast Quarter (SE/4) of Section Thirty-five (35), Township Nine North (T9N), Range Three West (R3W), of the Indian Meridian, Norman, Cleveland County, Oklahoma, being more particularly described as follows:

COMMENCING at the Northwest corner of said NW/4; THENCE South 00°14'36" East along the West line of said NW/4 a distance of 827.06 feet; THENCE North 89°29'56" East a distance of 50.00 feet to a point on the Easterly right-of-way line of 36th Ave. S.W. and the **POINT OF BEGINNING;**

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EXHIBIT B

Preliminary Site Development Plan

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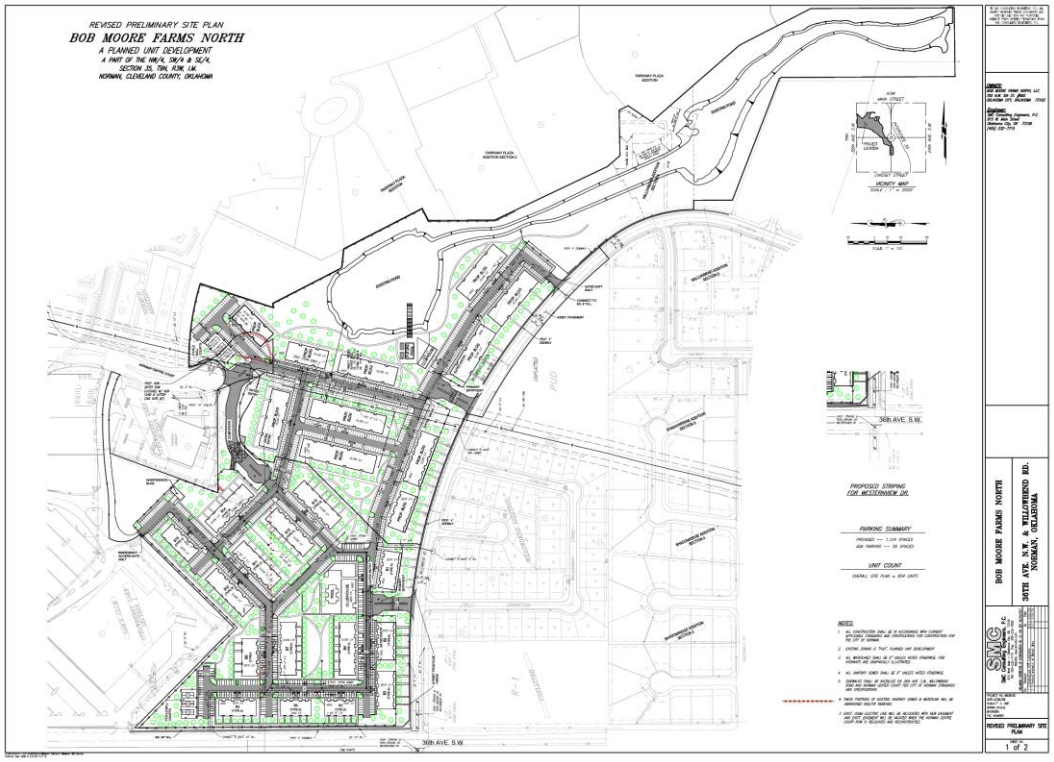

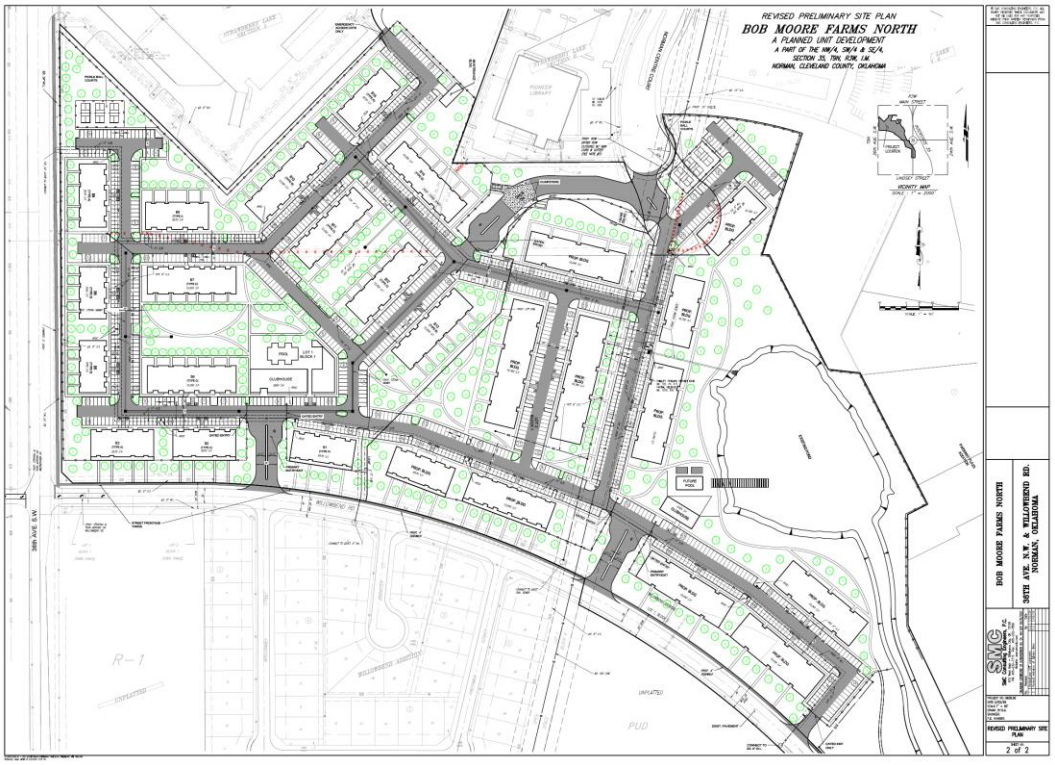

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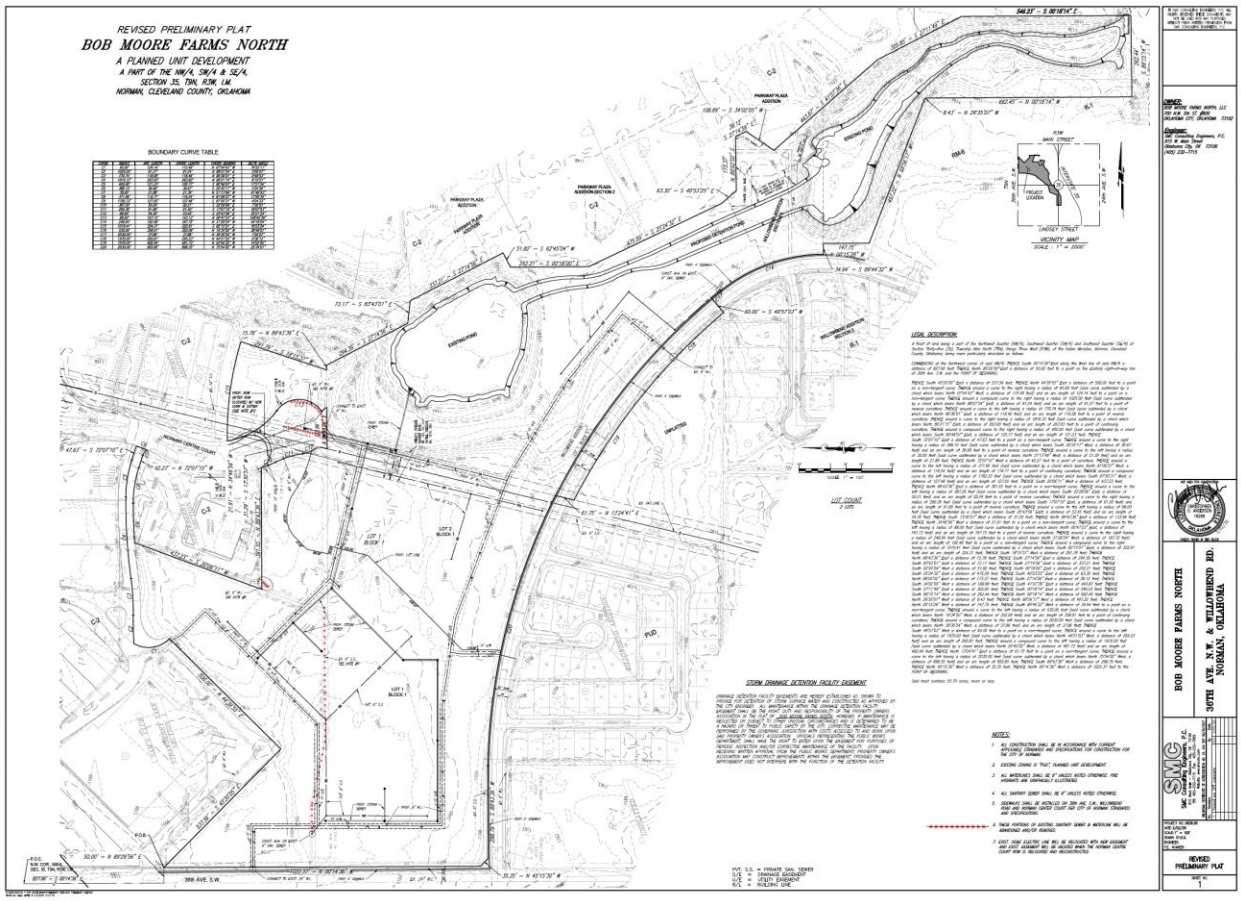

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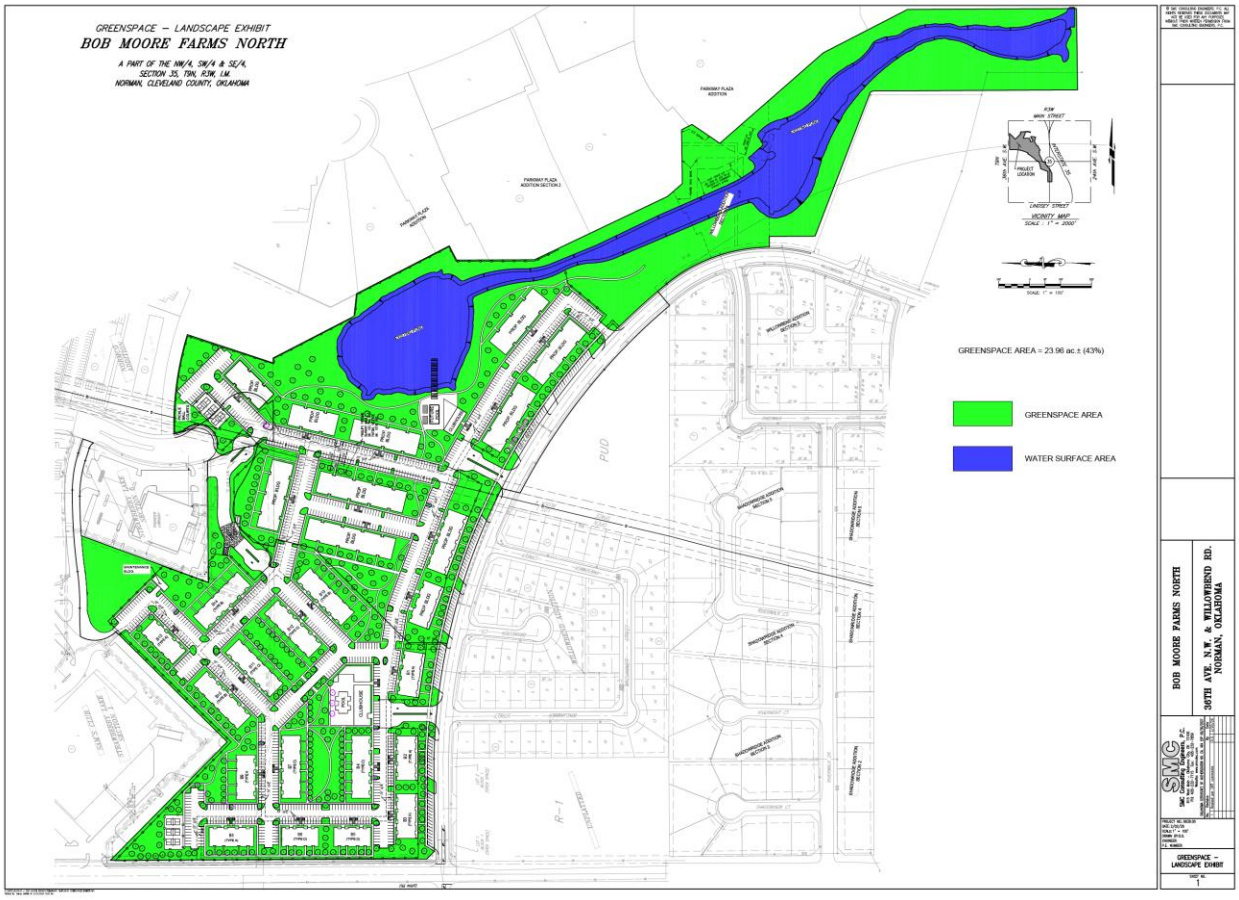
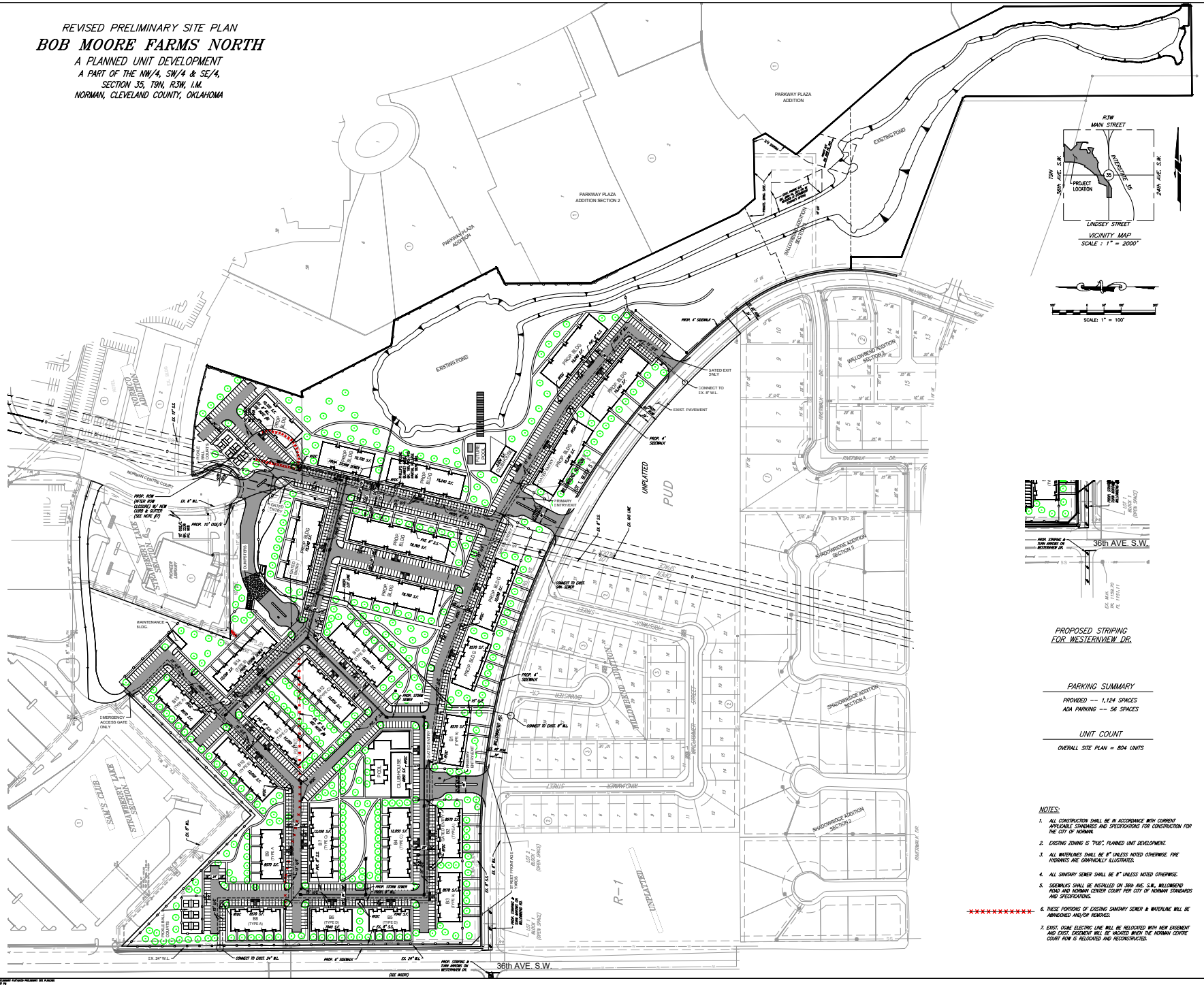


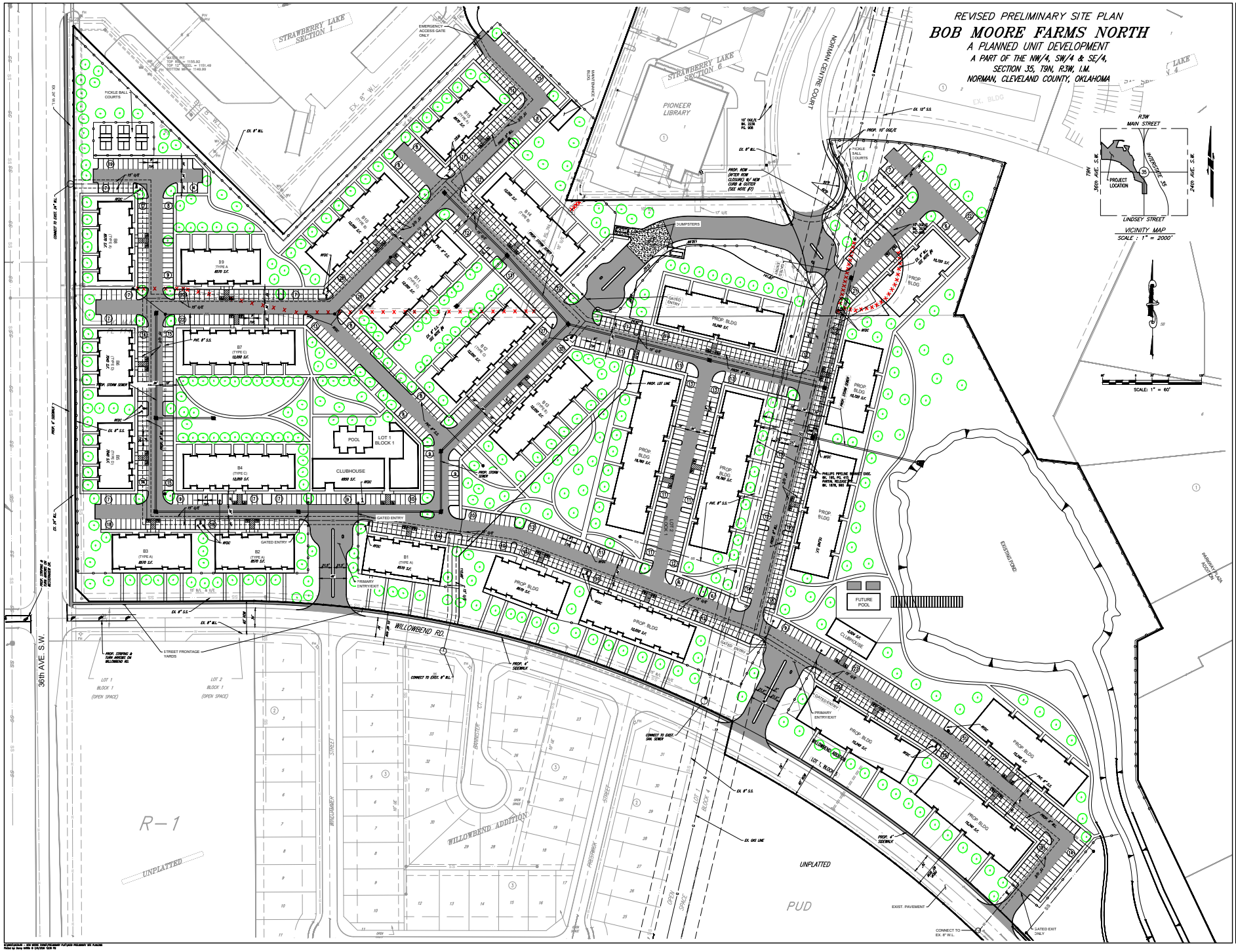
REVISED PRELIMINARY SITE PLAN

BOB MOORE FARMS NORTH

A PLANNED UNIT DEVELOPMENT

A PART OF THE NW/4, SW/4 & SE/4,
SECTION 35, T9N, R3W, I.M.
NORMAN, CLEVELAND COUNTY, OKLAHOMA

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VICINITY MAP
SCALE : 1" = 2000'
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36th AVE. S.W.
WILLOWBEND RD.
STRAWBERRY LAKE SECTION 1
STRAWBERRY LAKE SECTION 6
PIONEER LIBRARY
NORMAN CENTRE COURT
LINDSEY STREET
MAIN STREET
INTERSTATE 35
PROJECT LOCATION
PICKLE BALL COURTS
DUMPSTERS
CLUBHOUSE
POOL
FUTURE POOL
GATED ENTRY
PRIMARY ENTRY/EXIT
EXISTING POND
WILLOWBEND ADDITION
R-1
UNPLATTED
PUD
BOB MOORE FARMS NORTH
36TH AVE. N.W. & WILLOWBEND RD.
NORMAN, OKLAHOMA
SMC Consulting Engineers, P.C.
1080
SHEET NO.
2 of 2

REVISED PRELIMINARY PLAT

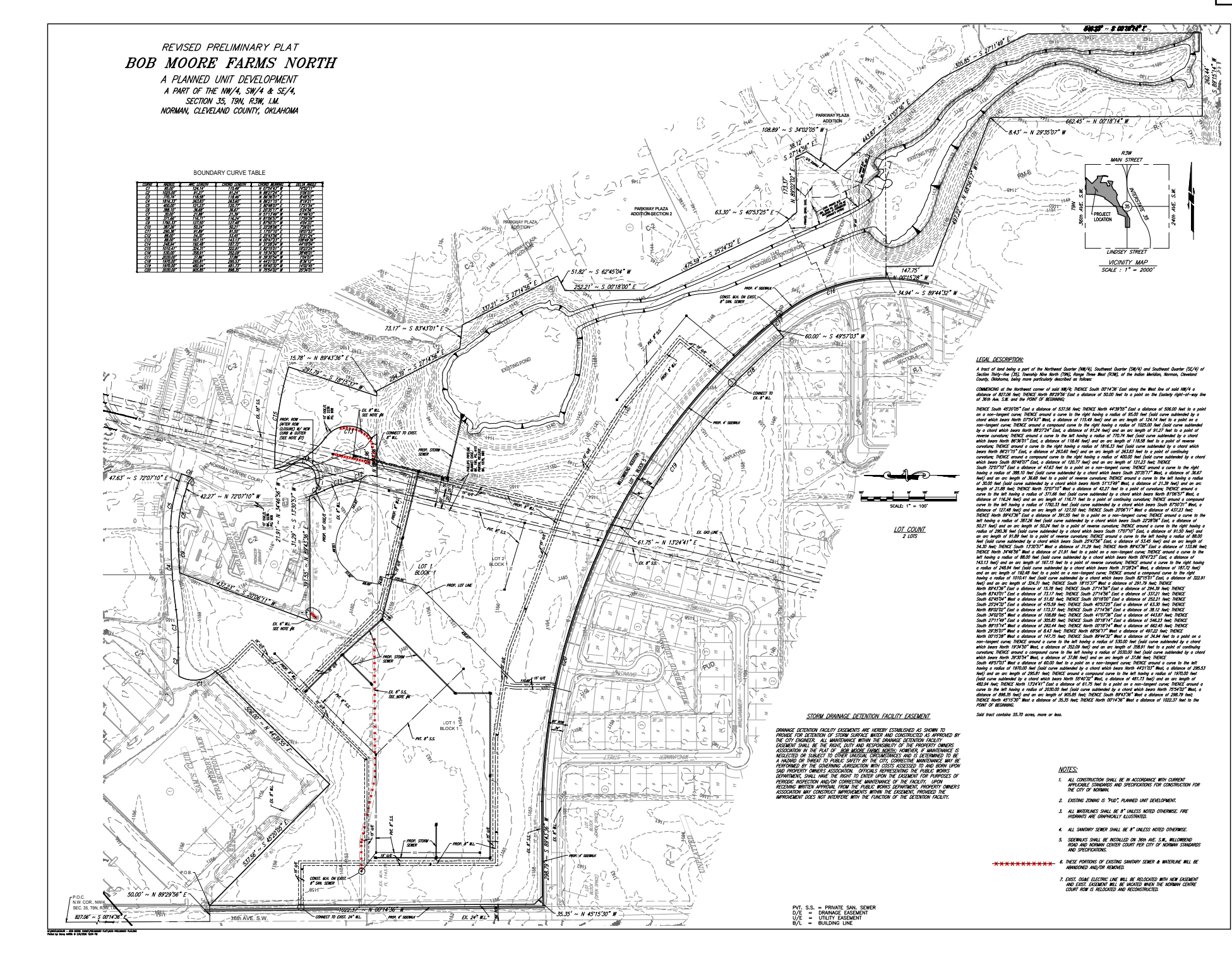
BOB MOORE FARMS NORTH

A PLANNED UNIT DEVELOPMENT

A PART OF THE NW/4, SW/4 & SE/4,
SECTION 35, T9N, R3W, I.M.
NORMAN, CLEVELAND COUNTY, OKLAHOMA

BOUNDARY CURVE TABLE

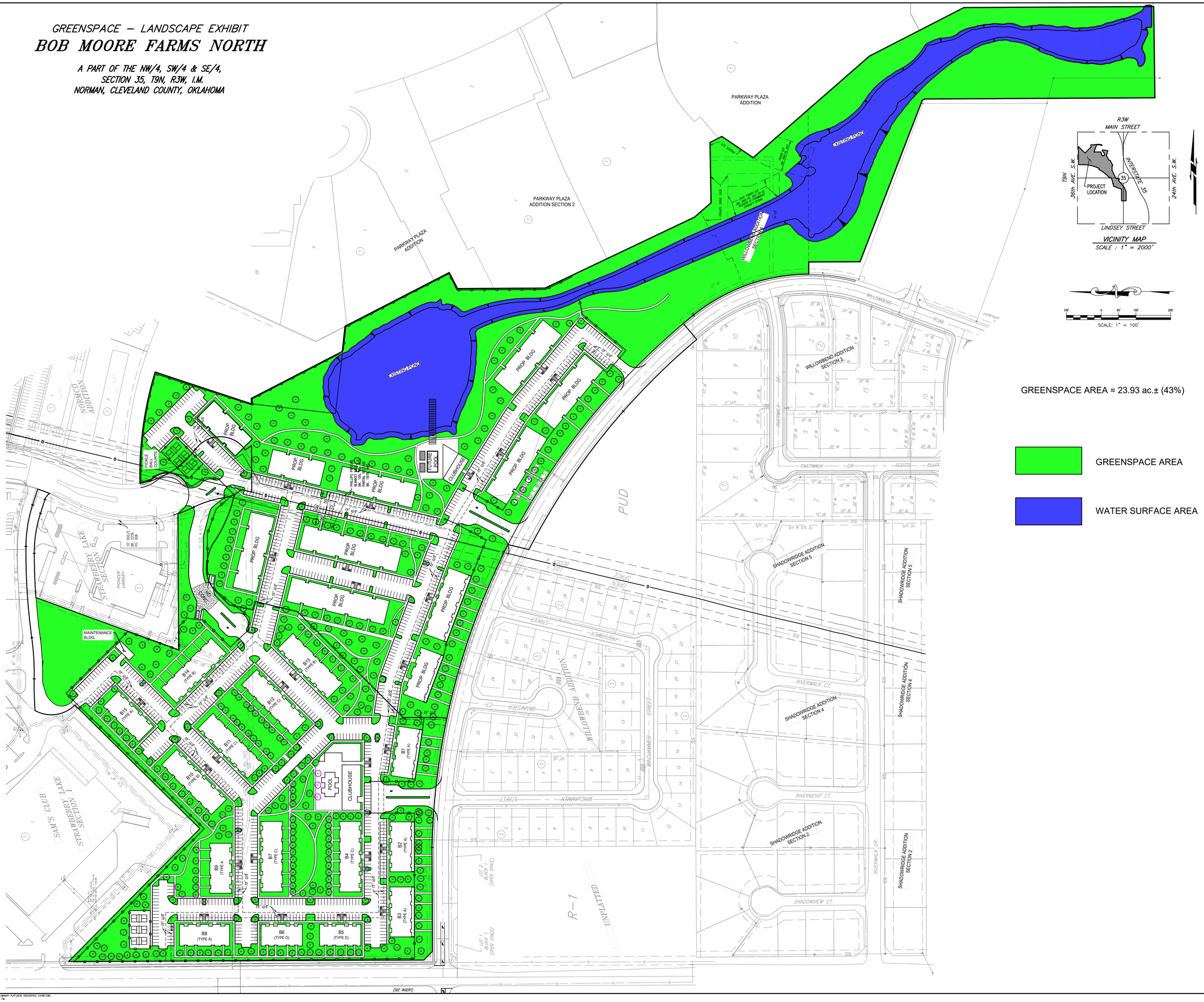
CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	85.00'	124.19'	113.48'	N 57°43'41" E	83°43'01"
C2	1025.00'	211.21'	210.82'	N 83°27'05" E	11°48'32"
C3	770.74'	118.58'	118.46'	N 86°36'01" E	8°48'51"
C4	1816.33'	263.65'	263.40'	N 89°21'15" E	8°18'51"
C5	400.00'	121.93'	121.50'	S 85°48'01" E	17°27'54"
C6	368.17'	91.68'	91.46'	S 82°49'01" E	14°15'54"
C7	50.00'	78.54'	70.71'	S 27°14'56" E	90°00'00"
C8	371.68'	116.71'	116.24'	N 81°06'51" E	17°59'54"
C9	1780.33'	127.50'	127.48'	S 87°50'01" E	4°06'01"
C10	362.78'	39.13'	39.11'	S 87°08'01" E	6°10'54"
C11	296.78'	31.60'	31.60'	S 72°01'01" E	6°06'01"
C12	60.00'	94.25'	84.85'	S 72°14'56" E	90°00'00"
C13	68.00'	107.15'	143.11'	N 47°14'56" E	108°48'29"
C14	248.94'	31.29'	31.27'	N 89°43'36" E	7°12'00"
C15	1010.41'	304.11'	302.97'	N 86°06'36" E	17°14'30"
C16	530.00'	358.01'	351.23'	N 70°34'51" E	38°42'54"
C17	2030.00'	31.86'	31.86'	N 36°39'56" E	0°54'00"
C18	1970.00'	482.44'	481.23'	N 42°21'03" E	14°02'01"
C19	2030.00'	482.44'	481.23'	N 42°21'03" E	13°37'01"
C20	2030.00'	825.66'	820.16'	N 78°54'21" E	23°18'01"


S 89°15'14" E
262.44'
N 29°35'07" W
8.43'
662.45' ~ N 00°18'14" W
396.85' ~ S 27°11'49" E
443.87' ~ S 41°07'56" E
108.89' ~ S 34°02'05" W
38.12'
S 27°14'56" E
173.37'
N 30°02'02" E
63.30' ~ S 40°53'25" E
475.59' ~ S 25°24'39" E
51.82' ~ S 62°45'04" W
252.21' ~ S 00°18'00" E
137.21' ~ S 27°14'56" E
73.17' ~ S 83°43'01" E
15.78' ~ N 89°43'36" E
294.39' ~ S 27°14'56" E
294.39' ~ S 16°15'17" W
47.63' ~ S 72°07'10" E
42.27' ~ N 72°07'10" W
21.91' ~ N 34°46'56" W
31.29' ~ S 17°30'57" W
31.29' ~ N 89°43'36" E
427.24' ~ S 26°06'11" W
506.00' ~ N 46°18'55" E
577.56' ~ S 82°20'02" E
827.06' ~ S 00°14'36" E
50.00' ~ N 89°29'56" E
1022.37' ~ N 00°14'36" W
208.79' ~ S 89°43'36" W
35.35' ~ N 45°15'30" W
147.75'
N 00°15'28" W
34.94' ~ S 89°44'32" W
60.00' ~ S 49°57'03" W
61.75' ~ N 13°24'41" E
PARKWAY PLAZA ADDITION
PARKWAY PLAZA ADDITION SECTION 2
PROPOSED DETENTION POND
EXISTING POND
WILLOWBEND ADDITION
WILLOWBEND ADDITION SECTION 4
WILLOWBEND ADDITION SECTION 5
NORMAN CENTRE COURT
WILLOWBEND ROAD
MILLCREEK STREET
MILLHAMMER STREET
LOT 1 BLOCK 1
LOT 2 BLOCK 1
LOT 3 BLOCK 1
LOT 4 BLOCK 1
LOT 5 BLOCK 1
LOT 6 BLOCK 1
LOT 7 BLOCK 1
LOT 8 BLOCK 1
LOT 9 BLOCK 1
LOT 10 BLOCK 1
LOT

GREENSPACE – LANDSCAPE EXHIBIT

BOB MOORE FARMS NORTH

A PART OF THE NW/4, SW/4 & SE/4,
SECTION 35, T9N, R3W, I.M.
NORMAN, CLEVELAND COUNTY, OKLAHOMA



VICINITY MAP
SCALE : 1" = 2000'

SCALE: 1" = 100'

GREENSPACE AREA = 23.93 ac.± (43%)

GREENSPACE AREA

WATER SURFACE AREA

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BOB MOORE FARMS NORTH

36TH AVE. N.W. & WILLOWBEND RD.
NORMAN, OKLAHOMA

SMC Consulting Engineers, P.C.
Norman, Oklahoma 73069
PH. 405-232-7715 Fax: 405-232-7899
Website: www.smcokc.com

OKLAHOMA CERTIFICATE OF AUTHORIZATION NO. CA 464 EXP. 06/30/2027

No.	Revision	By	Date
1	Revised per ORI comments	DG	1/30/26
2	Revised per new access at signal	DG	2/02/26

PROJECT NO.: 6639.00
DATE: 2/02/26
SCALE: 1" = 100'
DRAWN BY: D.G.
ENGINEER:
P.E. NUMBER:

GREENSPACE – LANDSCAPE EXHIBIT

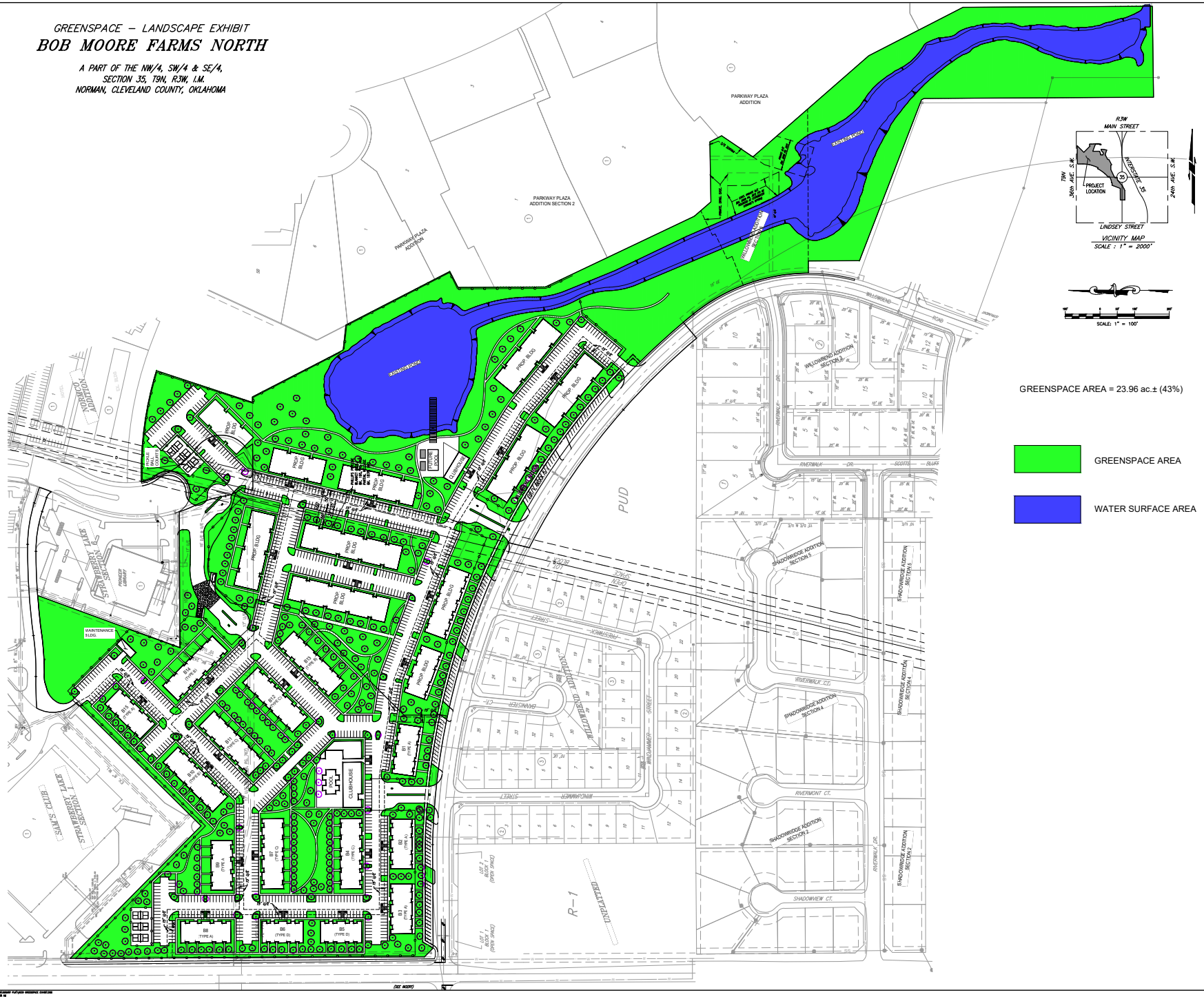
SHEET NO.
1

N:\2M\07\6639.00 - BOB MOORE FARMS\PRELIMINARY PLAT\6639 GREENSPACE EXHIBIT.DWG
Plotted by: Danny Griffith @ 2/11/2026 4:28 PM

GREENSPACE – LANDSCAPE EXHIBIT

BOB MOORE FARMS NORTH

A PART OF THE NW/4, SW/4 & SE/4,
SECTION 35, T9N, R3W, I.M.
NORMAN, CLEVELAND COUNTY, OKLAHOMA



GREENSPACE AREA = 23.96 ac.± (43%)

GREENSPACE AREA

WATER SURFACE AREA

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BOB MOORE FARMS NORTH

36TH AVE. N.W. & WILLOWBEND RD.
NORMAN, OKLAHOMA

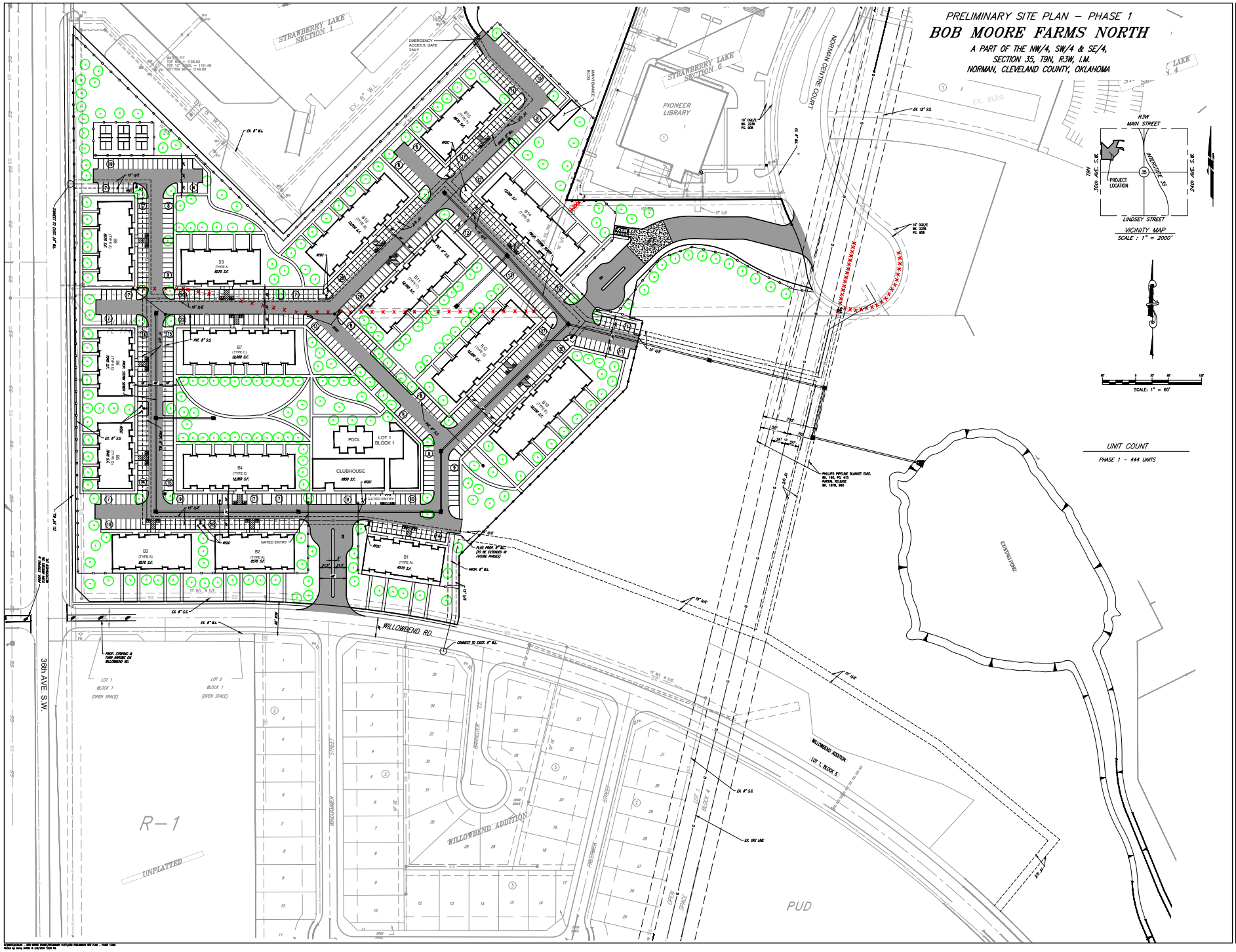
SMC
SMC Consulting Engineers, P.C.
301 W. Boyd, Suite 101, Norman, OK 73069
PH: 405-321-7115 Fax: 405-321-7199
OKLAHOMA CERTIFICATE OF AUTHORIZATION NO. CA 4661 EXP. 06/30/2007

No.	Revision per DRT comments	Date
1		2/20/08

PROJECT NO.: 6639.00
DATE: 2/02/08

1083

SHEET NO.
1



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BOB MOORE FARMS NORTH

36TH AVE. N.W. & WILLOWBEND RD.
NORMAN, OKLAHOMA

SMC
SMC Consulting Engineers, P.C.
115 N. Peters Ave., Norman, OK 73069
Ph: 405-321-2415 Fax: 405-321-7099
OKLAHOMA CERTIFICATE OF AUTHORIZATION NO. CA 4661 EXP. 06/30/2007

No.	Description	Date
1	Revised per MAT comments	04/17/2008
2	Revised per MAT comments	05/16/2008

PROJECT NO.: 6639.00
DATE: 2/22/08
SCALE: 1" = 60'

1084

AN –

SHEET NO.
1

Applicant: Bob Moore Farms North, LLC

Project Location: South of W. Main Street, west of Ed Noble Parkway, north of W. Lindsey Street, and east of 36th Avenue S.W.

Case Number: PD26-3

Time: 5:30 p.m.

Applicant Representative:
Sean Rieger

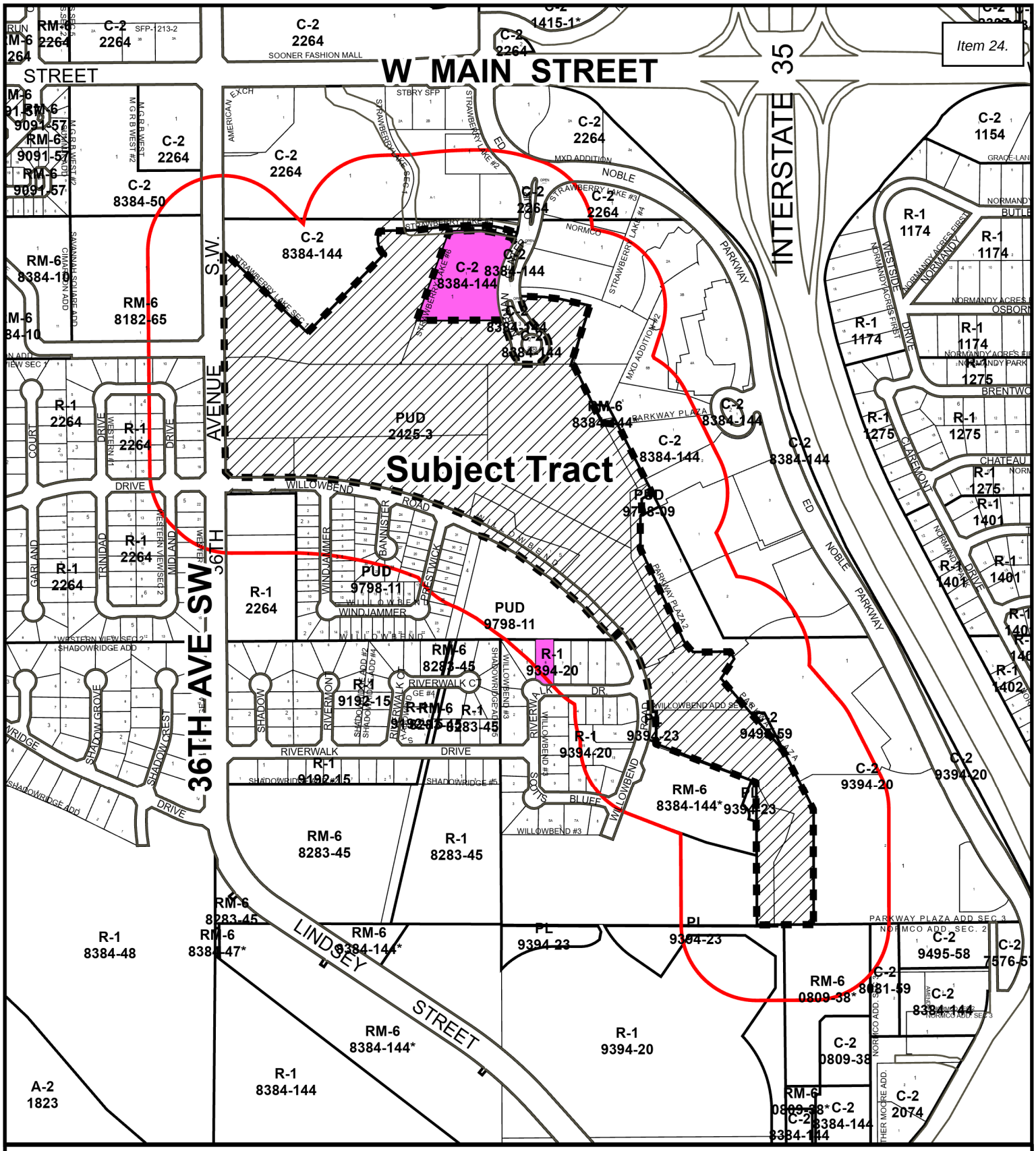
Attendees:
Robert Bruce
Mary Roberts
Cheryl Stamper
Sondra Clour
Will Pence
Gina Pence
Carol Hall
Troy Williams
Teresa Burkhart
Kim Guenther
Kevin Davis
Dianna Hunter
Roger Schultz
Rhonda Schultz
Steve Hill
ML Terry
Lisa Wells
Nikita Patel
Sim Strickland

City Staff:
Logan Gray, Planner II
Landon Gum, Subdivision Development Coordinator

Application Summary:
The applicant requests an amendment to the existing PUD, Preliminary Plat, and associated site plans to develop additional residential units for the subject property. The amendment would alter the overall site design and remove any commercial development in favor of multifamily residential. The applicant's representative stated that the vision is a gated apartment complex. A rezoning application had not been submitted at the time of this meeting.

Neighbor's Comments/Concerns/Responses:

Several neighboring residents were in attendance and asked questions related to the project. Some attendees raised questions about how many new residential units were being proposed, and how many new occupants were expected. Sean Riger, the applicant's representative, stated that the number of dwelling units and potential occupants has not been determined, but will be included in the information presented to Planning Commission and City Council should a rezoning application move forward. Other attendees voiced their preference for the development's access to be taken off 36th Avenue S.W., rather than Willow Bend Drive, as presented. Mr. Rieger stated that it was the City of Norman's preference that there be minimal access points on arterial streets, and added that additional access to the development is proposed to the north of the site, closer to W. Main Street. A follow-up question was posed regarding the potential for additional turn lanes to be placed on 36th Avenue S.W. to accommodate the increased traffic. Mr. Rieger stated that such items would be addressed through a future traffic study conducted for the development. Other attendees inquired about the impact the development will have on stormwater runoff in the area, to which the applicant's engineer responded that there should be no impact to the surrounding area in terms of stormwater. One attendee asked why the commercial component was no longer a part of the proposed development. Mr. Rieger stated that the developer determined residential development to be a more favorable investment. Finally, some attendees asked what the timeline would be for the first and second phases, and if there would be more phases to come. Mr. Rieger responded that it would likely take years to break ground on Phase 1, and likely even longer for Phase 2, subject to market forces. He continued by saying that any future phases would require starting the current process over again, including another Pre-Development meeting, and Planning Commission and City Council review.



Protest Map

3.9% Protest Within Notification Area

Map Produced by the City of Norman Geographic Information System. The City of Norman assumes no responsibility for errors or omissions in the information presented.

N W E S

0 300 600 Feet

March 9, 2026

Subject Tract

Notification Area

Protest

1087

Pioneer Library System
300 Norman Center Court
Norman, OK 73072
405 801 4502
March 6, 2026

FILED IN THE OFFICE
OF THE CITY CLERK
ON 03/06/26-KW

Hand-delivered
City of Norman
c/o Norman City Clerk and
c/o Norman Planning Commission
201 W. Gray and
225 N. Webster
Norman, OK 73069

Re: Bob Moore Farms North LLC application to close and vacate a portion of Norman Center Court ROW O-2526-46

Bob Moore Farmes North LLC rezoning, special use and/or AIM Norman amendment application O-2526-43

Ladies and Gentlemen:

Pioneer Library System Board of Trustees ("Pioneer") owns property at 300 Norman Center Court, Norman, OK (Lot 1, Block 1, Strawberry Lake Section Six). The Pioneer property is within 350 feet of the property for which the referenced applications have been made. Pioneer protests each of the proposed applications.

The proposed development calls for an entrance to the applicant's property over the existing Pioneer entrance to its property at the southeast corner of the Pioneer lot, in addition to removal of curbing on the Pioneer property and encroachment of the applicant's driveway onto Pioneer property. This is a serious safety concern. The proposed plan does not appropriately address traffic flow in the cul-de-sac and may circumvent Norman's reasonable limits on cul-de-sac apron cuts.

Pioneer currently uses its driveway primarily for trucks transporting books and other materials and expects increased usage from library staff and patrons in conjunction with adjustments to the Pioneer parking areas resulting from construction of new covered programming space located on the Pioneer lot east of the Pioneer building and north of the corner in question.

Pioneer appreciates your attention to these safety and usage issues for patrons and staff of the library as well as users of the applicant's properties.

Lisa Wells

Lisa Wells, Executive Director
Pioneer Library System

Doc#:R 2011 42653
Bk&Pg:RB 4946 1335-1338
Filed:12-15-2011 JRS
04:18:12 PM WD
Cleveland County, OK

Upon recordation, return to:
Rebecca J. Patten, Esq
765 Asp Avenue, Suite 202
Norman, Oklahoma 73069

#1624373

Return original to:

Marcia J. Chappelear
First American Title & Trust Co.
501 North Walker, Ste. 170
Oklahoma City, OK 73102

FA (10)
19. 00CK
2410.00 CK

NCS

SPECIAL WARRANTY DEED (1)

THIS INDENTURE, made this 9 day of December, 2011, between **AGREE LIMITED PARTNERSHIP**, a Delaware limited partnership ("Grantor"), whose mailing address is 31850 Northwestern highway, Farmington Hills, Michigan 48334, and **PIONEER LIBRARY SYSTEM BOARD OF TRUSTEES**, an Oklahoma public library system ("Grantee"), whose mailing address is 225 North Webster, Norman, Oklahoma 73069.

WITNESSETH, that in consideration of the sum of Ten and no/100 Dollars ($10.00), receipt of which is hereby acknowledged, Grantor does, by these presents, grant, bargain, sell and convey unto Grantee, its successors and assigns, that certain real estate, situated in Cleveland County, State of Oklahoma, more particularly described on Exhibit "A" attached hereto and made a part thereof (the "Property").

TO HAVE AND TO HOLD the Property, subject to the Permitted Exceptions (as herein defined), together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in any wise appertaining forever.

And Grantor does hereby bind Grantor and Grantor's successors and assigns, to warrant and forever defend all and singular the title to the Property unto Grantee, and its successors and assigns, against every person whomsoever lawfully claiming or to claim the same, or any part thereof, by, through or under Grantor, but not otherwise, and further subject to and excepting from said warranty, the matters set out on Exhibit "B" attached hereto and made a part hereof (collectively the "Permitted Exceptions").

SIGNATURE PAGE FOLLOWS:

State of Oklahoma
Cleveland County
Documentary Stamps
$ 2,400.00

IN WITNESS WHEREOF, Grantor has caused this instrument to be executed the day and year first above written.

AGREE LIMITED PARTNERSHIP,
a Delaware limited partnership

By: AGREE REALTY CORPORATION,
a Maryland corporation
Its: General Partner

By: _____
Joel N. Agree
Its: President and Chief Operating Officer

STATE OF MICHIGAN)
) ss
COUNTY OF OAKLAND)

This instrument was acknowledged before me in Oakland County this 7th day of December, 2011 by Joel N. Agree, President and Chief Operating Officer of Agree Realty Corporation, a Maryland corporation, the General Partner of Agree Limited Partnership, a Delaware limited partnership, on behalf of said partnership.

_____
Notary Public

KATHRYN JOLLY
Notary Public, State of Michigan
County of Oakland
My Commission Expires 8-7-2014
Acting in the County of Oakland

Exhibit "A" - Legal Description

Exhibit "B" - Permitted Exceptions

EXHIBIT "A"

LEGAL DESCRIPTION

Real property situated in Cleveland County, State of Oklahoma and described as follows:

Lot One (1), in Block One (1), of STRAWBERRY LAKE SECTION SIX, to Norman, Cleveland County, Oklahoma, according to the recorded plat thereof.

TOGETHER WITH easement(s) for ingress and egress to and from the subject property established by the Access Agreement entered by and between Normco, Inc. and Agree Limited Partnership, recorded in Book 2663, page 753 and Book 2663, page 760; and as established by the Easements with Covenants and Restrictions Affecting Land recorded in Book 2245, page 828.

Physical Address: 300 Norman Center Court, Norman, Oklahoma
Tax ID: 45688
Plat Book/Page: 17/22

EXHIBIT "B"

PERMITTED EXCEPTIONS

1. All interest in and to all oil, gas, coal and other minerals and all rights pertaining thereto.

2. Easement in favor of Oklahoma Gas and Electric Company recorded Book 2236, page 908.

3. Terms, provisions, covenants, conditions, options and easements contained in Easements with Covenants and Restrictions filed August 3, 1990 recorded in Book 2245, page 828.

4. Access Agreement between Normco, Inc. and Agree Limited Partnership, recorded in Book 2663, page 753 and Book 2663, page 760.

5. All items affecting subject Lot as shown on the recorded plat of Strawberry Lake Section 6 are made a part hereof.

6. Easement in favor of City of Norman recorded Book 2746, page 761.

7. Easement in favor of City of Norman recorded Book 2746, page 764.

8. Easement in favor of City of Norman recorded Book 2252, page 412. 619.

AFFIDAVIT

(1)

Doc#:R 2011 42653
Bk&Pg:RB 4946 1335-1338
Filed:12-15-2011 JRS
04:18:12 PM WD
Cleveland County, OK

STATE OF MICHIGAN)
) SS:
COUNTY OF OAKLAND)

To: County Clerk of Cleveland County, Oklahoma.

In accordance with Rule No. 51,007.00: DUTIES AND RESPONSIBILITIES OF THE COUNTY CLERK, the undersigned, being the Grantor(s) in the conveyance to which this affidavit is attached, being first duly sworn, deposes and says:

That the total consideration (as defined in 68 OKL. ST. SECTION 3201) paid for the real estate conveyed by the attached conveyance is $1,600,000.00, documentary stamps totaling 75 cents per $500.00 ($2,400.00) of the above consideration should be affixed to the attached conveyance by the County Clerk.

Signed this 7TH day of December, 2011.

AGREE LIMITED PARTNERSHIP,
a Delaware limited partnership

By: AGREE REALTY CORPORATION,
a Maryland corporation
Its: General Partner

By: _____
Joel N. Agree
Its: President and Chief Operating Officer

STATE OF MICHIGAN)
) ss
COUNTY OF OAKLAND)

This instrument was acknowledged before me in Oakland County this 7TH day of December, 2011 by Joel N. Agree, President and Chief Operating Officer of Agree Realty Corporation, a Maryland corporation, the General Partner of Agree Limited Partnership, a Delaware limited partnership, on behalf of said partnership.

_____
Notary Public

KATHRYN JOLLY
Notary Public, State of Michigan
County of Oakland
My Commission Expires 8-7-2014
Acting in the County of Oakland

1159637 v1

March 9, 2026

FILED IN THE OFFICE
OF THE CITY CLERK
ON 03/09/26-RW

City Clerk
ST City of Norman
201 ~~225~~ N. Webster Ave.
Norman, OK 73069

RE: Written Protest – Rezoning Request and Right-of-Way Closure (Bob Moore Farms North, LLC)

Dear City Clerk,

I am the owner of property located at 3217 Riverwalk Drive, Norman, Oklahoma, which is within 350 feet of the subject tract described in the Notice of Request for Rezoning and the Notice of Request for Right-of-Way Closure dated February 20, 2026.

Please accept this letter as my formal written protest to both:

1. The request to rezone approximately 55.70 acres of property located south of W. Main Street, west of Ed Noble Parkway, north of W. Lindsey Street, and east of 36th Avenue SW; and
2. The request to vacate a portion of the existing right-of-way of Norman Center Court.

As a nearby homeowner, I have concerns about the potential impacts this project may have on my neighborhood, including but not limited to traffic, neighborhood density, drainage, infrastructure capacity, and the compatibility of the proposed development with existing residential areas.

Because this development directly affects the character and livability of the surrounding community, I respectfully request that the Planning Commission and City Council deny or reconsider these requests until the full impacts on all adjacent neighborhoods have been thoroughly evaluated and addressed.

Thank you for your consideration.

Sincerely,

Sheryl Jeanene Tatum
3217 Riverwalk Drive
Norman, OK 73072

March 9, 2026

City Clerk
City of Norman
225 N. Webster Ave.
Norman, OK 73069

FILED IN THE OFFICE
OF THE CITY CLERK
ON 03/09/26-kw

Hello City Clerk,

I live at 3217 Riverwalk Drive with my wife (Sheryl Tatum), and I STRONGLY OPPOSE both (1) the request to rezone approximately 55.70 acres of property located south of W. Main Street, west of Ed Noble Parkway, north of W. Lindsey Street, and east of 36th Avenue SW; and I strongly oppose (2) the request to vacate a portion of the existing right-of-way of Norman Center Court.

I find most troubling no information offered about what the developers want to do now with the new property that backs up DIRECTLY to my home.

It is one thing to propose many large apartment buildings in the land separated from existing neighborhoods by the street. But, removing a portion of that street to bring new, likely high-density development to immediately next to my home is NOT ACCEPTABLE to me and my neighbors in any way.

Thank you,

Bret Bradley, PhD
3217 Riverwalk Dr
Norman OK 73072

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 3/12/2026

REQUESTER: Bob Moore Farms North, LLC

PRESENTER: Logan Gray, Planner II

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-43: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE TRACT OF LAND BEING A PART OF THE NORTHWEST QUARTER (NW/4), SOUTHWEST QUARTER (SW/4) AND SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-FIVE (35), TOWNSHIP NINE NORTH (T9N), RANGE THREE WEST (R3W) OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM A PUD, PLANNED UNIT DEVELOPMENT, AND PLACE SAME IN A PUD, PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED SOUTH OF W MAIN STREET, WEST OF ED NOBLE PARKWAY, NORTH OF W LINDSEY STREET, AND EAST OF 36TH AVENUE SW; WARD 3)

APPLICANT/REPRESENTATIVE	Bob Moore Farms North, LLC/Rieger Sadler Joyce, LLC
LOCATION	South of W Main Street, west of Ed Noble Parkway, north of W Lindsey Street, and east of 36th Avenue SW.
WARD	3
CORE AREA	No
EXISTING ZONING	PUD, Planned Unit Development
EXISTING LAND USE DESIGNATIONS	Urban High, Urban Living Center, and Mixed-Use
CHARACTER AREA	Corridor (In-Town)

PROPOSED ZONING PUD, Planned Unit Development

PROPOSED LAND USE No Change

REQUESTED ACTION Rezone to PUD, Planned Unit Development to allow for the placement of a multifamily residential development

SUMMARY:

The applicant, Bob Moore Farms North, LLC, is requesting a rezoning from PUD, Planned Unit Development, to PUD, Planned Unit Development. The new PUD removes commercial uses from the list of allowed uses and creates a new Preliminary Site Plan for a multifamily residential development.

EXISTING CONDITIONS:

SIZE OF SITE: 55.7 acres

SURROUNDING PROPERTIES

	Subject Property	North	East	South	West
Zoning	PUD	C-2	C-2 & RM-6	R-1, PUD, RM-6, & PL	R-1 & PUD
Land Use	Urban High, Urban Living Center, & Mixed-Use	Mixed-Use	Mixed-Use	Urban Low, Urban Living Center, Urban High	Urban Low, Urban Medium, & Urban High
Current Use	Vacant	Commercial	Commercial	Residential (Single-Family) & Vacant	Residential (Single-Family & Multifamily)

ZONING DESIGNATION

PUD, Planned Unit Development

It is the intent of this section to encourage developments with a superior built environment brought about through unified development and to provide for the application of design ingenuity in such developments while protecting existing and future surrounding areas in achieving the goals of the comprehensive plan of record. The PUD, Planned Unit Development District herein established is intended to provide for greater flexibility in the design of buildings, yards, courts, circulation, and open space than would otherwise be possible through the strict application of other district regulations. In this way, applicants may be awarded certain premiums in return for assurances of overall planning and design quality, or which will be of exceptional community benefit, and which are not now required by other regulations. By permitting and encouraging the use of such procedures, the Planning Commission and City Council will be able to make more informed land use decisions and thereby guide development more effectively in the best interest of the health, safety, and welfare of the City. Specifically, the purposes of this section are to encourage:

- A maximum choice in the types of environment and living units available to the public.

- Provision of more usable and suitably located open space, recreation areas, or other common facilities than would otherwise be required under conventional land development regulations.
- Maximum enhancement and minimal disruption of existing natural features and amenities.
- Comprehensive and innovative planning and design of diversified developments which are consistent with the City's long-range plan and remain compatible with surrounding developments.
- More efficient and economic use of land resulting in smaller networks of utilities and streets, thereby lowering costs.
- Preparation of more complete and useful information which will enable the Planning Commission and City Council to make more informed decisions on land use. The PUD, Planned Unit Development regulations are designed to provide for small- and large-scale developments incorporating a single type or a variety of residential, commercial, industrial and related uses which are planned and developed as a unit. Such development may consist of individual lots, or it may have common building sites. Private or public common land and open space must be an essential, major element of the development, which is related to, and affects, the long-term value of the homes and other development. A planned unit development shall be a separate entity with a distinct character that respects and harmonizes with surrounding development.

LAND USE DESIGNATION

Mixed-Use

Urban, compact, walkable pattern. Low to no building spacing and separation of uses. Cultivates vibrant urban areas with an intense mix of uses that not only support residents and employers but leverage their location to attract visitors from throughout the region. For areas requiring retrofit or redevelopment, neighborhood or site master plans should be developed to encourage more efficient and attractive land use along with higher densities.

- Mixed-use areas should have a slightly higher non-residential to residential mix and a predominance of mixed-use structures.
- Gross densities in any single development should be greater than 18 units per acre.

Urban Living Center

Most compact, walkable pattern of urban development. Low to no building spacing and separation of uses. Vibrant urban areas with an intense mix of uses that not only support residents and employers but leverage their location to attract visitors from throughout the region.

- Urban Living Center areas strive for a balance of residential and non-residential uses and predominance of mixed-use development of compatible densities and scales. Current market conditions and demand for housing over commercial spaces will likely result in a slightly higher mix of residential in these areas.
- Gross densities in any single development should be greater than 18 units per acre.

Urban High

Highly compact, walkable pattern of urban development prioritizing alternative means of transportation. Low to no building spacing and separation of uses. This area is intended to create opportunities for economic activities attracting a city-wide audience, and place residents closer to services and jobs.

- High-intensity areas strive for more residential than non-residential uses with frequent master-planned mixed-use development nodes. Non-residential uses may be more common in UH than in UM or UL due to higher concentrations of population.
- Gross densities in any single development should be greater than 12 units per acre.

CHARACTER AREA DESIGNATIONS

Corridor Areas

Corridor Areas are developed or undeveloped land on both sides of a roadway; primarily designated, although not limited to, commercial and mixed-use development with auto-centric design. Scale and location affect the type and intensity of these uses. Corridor character is determined by scale and is recognized in three main areas. (Gateway, In-Town, and Downtown)

In-Town Corridors

Arterial streets servicing neighborhood needs including commercial, residential, civic, and recreational uses. Already or likely to experience uncontrolled strip development if growth is not properly managed. Anticipating high public transit access, including stops and shelters in locations safe for passengers and operations. These corridors are managed under Suburban Neighborhood Character Area policies and Action Items.

NEAREST PUBLIC PARK

Cherry Creek Park is approximately 0.5 miles southwest of the subject property and is accessible via sidewalks through the Royal Oaks neighborhood. However, it is not accessible via pedestrian infrastructure due to a lack of pedestrian crossing areas across 36th Avenue SW.

PROCEDURAL REQUIREMENTS:

PRE-DEVELOPMENT: PD26-3 January 22, 2026

Several neighboring residents were in attendance and asked questions related to the project. Some attendees raised questions about how many new residential units were being proposed, and how many new occupants were expected. Sean Riger, the applicant's representative, stated that the number of dwelling units and potential occupants has not been determined, but will be included in the information presented to Planning Commission and City Council should a rezoning application move forward. Other attendees voiced their preference for the development's access to be taken off 36th Avenue S.W., rather than Willow Bend Drive, as presented. Mr. Rieger stated that it was the City of Norman's preference that there be minimal access points on arterial streets, and added that additional access to the development is proposed to the north of the site, closer to W. Main Street. A follow-up question was posed regarding the potential for additional turn lanes to be placed on 36th Avenue S.W. to accommodate the increased traffic. Mr. Rieger stated that such items would be addressed through a future traffic study conducted for the development. Other attendees inquired about the impact the development will have on stormwater runoff in the area, to which the applicant's engineer responded that there should be no impact to the surrounding area in terms of stormwater. One attendee asked why the commercial component was no longer a part of the proposed development. Mr. Rieger stated that the developer determined residential development to be a more favorable investment. Finally, some attendees asked what the timeline would be for the first and second phases, and if there would be more phases to come.

Mr. Rieger responded that it would likely take years to break ground on Phase 1, and likely even longer for Phase 2, subject to market forces. He continued by saying that any future phases would require starting the current process over again, including another Pre-Development meeting, and Planning Commission and City Council review.

BOARD OF PARKS COMMISSIONERS: **March 5, 2026**

Parks Staff recommends fee in lieu of parkland. This fee would be used either at Cherry Creek Park or to purchase parkland near this addition in the future, if it becomes available. The Board of Parks Commissioners voted to approve fee-in-lieu of parkland, with a recommendation that a controlled pedestrian crossing at 36th Avenue SW be added if possible, by a vote of 7-0.

REVIEW COMMENTS:

This application was submitted to the following agencies, departments, and/or divisions for review and comment. An asterisk (*) indicates that the agency, department, and/or division responded with review comments "inconsistent" with AIM Norman Plan. Items italicized and blue in these sections represent City Staff analysis.

CITY DEPARTMENTS

1. Fire Department
2. Building Permitting Review
3. Public Works/Engineering
4. Transportation Engineer
5. Planning
6. Utilities

FIRE DEPARTMENT

Additional construction details are required to determine fire hydrant requirements and fire lane specifications for the proposed building(s). These items will be addressed during the building permit stage. For details, view the City of Norman Ordinances and adopted 2018 ICC codes as amended by OUBCC including IFC Appendices B, C, and D.

BUILDING REVIEW

Building codes and all applicable trades will be addressed at the building permit stage.

PUBLIC WORKS/ENGINEERING

Please see attached report from the Engineer regarding the associated preliminary plat request.

TRANSPORTATION ENGINEER

Please see attached report from the Transportation Engineer regarding the associated preliminary plat request.

PLANNING

ZONING CODE CONSIDERATIONS

PUD, Planned Unit Development

It is the intent of this section to encourage developments with a superior built environment brought about through unified development and to provide for the application of design ingenuity in such developments while protecting existing and future surrounding areas in

achieving the goals of the comprehensive plan of record. The PUD, Planned Unit Development District herein established is intended to provide for greater flexibility in the design of buildings, yards, courts, circulation, and open space than would otherwise be possible through the strict application of other district regulations. In this way, applicants may be awarded certain premiums in return for assurances of overall planning and design quality, or which will be of exceptional community benefit, and which are not now required by other regulations. By permitting and encouraging the use of such procedures, the Planning Commission and City Council will be able to make more informed land use decisions and thereby guide development more effectively in the best interest of the health, safety, and welfare of the City. Specifically, the purposes of this section are to encourage:

- A maximum choice in the types of environment and living units available to the public.
- Provision of more usable and suitably located open space, recreation areas, or other common facilities than would otherwise be required under conventional land development regulations.
- Maximum enhancement and minimal disruption of existing natural features and amenities.
- Comprehensive and innovative planning and design of diversified developments which are consistent with the City's long-range plan and remain compatible with surrounding developments.
- More efficient and economic use of land resulting in smaller networks of utilities and streets, thereby lowering costs.
- Preparation of more complete and useful information which will enable the Planning Commission and City Council to make more informed decisions on land use. The PUD, Planned Unit Development regulations are designed to provide for small- and large-scale developments incorporating a single type or a variety of residential, commercial, industrial and related uses which are planned and developed as a unit. Such development may consist of individual lots, or it may have common building sites. Private or public common land and open space must be an essential, major element of the development, which is related to, and affects, the long-term value of the homes and other development. A planned unit development shall be a separate entity with a distinct character that respects and harmonizes with surrounding development.

*The applicant requests a rezoning to PUD, Planned Unit Development, to allow a multifamily residential development with greater flexibility than is currently available under other district regulations. The subject property is already zoned PUD; this request is to redesign and change the previously approved uses. The proposal is **consistent** with the purpose of a PUD.*

Uses Permitted

- Allowed uses within the PUD include multi-family residential dwelling units, townhomes, short-term rentals, leasing offices and private recreational amenities for residents, and accessory buildings.

*The proposed PUD allows for multifamily residential development and commonly associated uses such as leasing offices, and outdoor amenities for residents. These proposed uses are **consistent** with the surrounding zoning, as there is already a multifamily development to the west of the property across 36th Ave NW, with similar outdoor amenities including a swimming pool and sports court.*

Area Regulations

- There shall be a minimum building setback of fifteen feet (15') from the frontages of 36th Avenue SW and Willowbend Road. There shall be a minimum of ten (10') feet from any property line abutting a tract outside of the boundaries of the PUD. Additionally, buildings may not encroach upon public easements, rights-of-way, or within one (1) foot of public utility easements. Otherwise, there are no required building setbacks.

*The area regulations of the proposal are **consistent** with the setbacks of the surrounding area, as the C-2 districts to the north and east of the subject property have smaller setback requirements, and the Willowbend PUD to the south of the subject property has similar or smaller setbacks to those in the proposed PUD. However, it should be noted that the R-1 District and PUD to the west of the subject property have generally greater setback requirements. The proposed setbacks have not been shown on the Preliminary Site Plan as required per Section 36-509.*

Height Regulations

- The maximum height for all buildings within the PUD is four (4) stories, exclusive of any subgrade elements and necessary rooftop mechanical units, equipment, screening, or parapet walls.

*The proposed maximum height of four stories is generally **consistent** with surrounding zoning. While the nearby R-1 districts allow building heights up to three stories with certain provisions, the PUD across 36th Avenue SW and the surrounding C-2 districts do not have a maximum building height.*

Landscaping

- Landscaping will be provided and maintained in accordance with the City of Norman's applicable landscaping regulations, Section 36-551, Landscaping Requirements for Off-Street Parking Facilities, as amended from time to time.

*The proposed parking areas for the development will be required to comply with landscaping requirements. The landscaped areas will be designed in a manner **consistent** with City standards and with the surrounding areas.*

Parking

- All parking will comply with Norman's applicable ordinances.

*The proposed development is **consistent** with the City's parking recommendations.*

Lighting

- All exterior lighting shall be installed in accordance with the applicable regulations of Section 36-549, Commercial Outdoor Lighting Standards, as amended from time to time.

*Lighting within the development will be **consistent** with applicable City regulations.*

Signage

- Signs within the proposed development shall comply with the applicable regulations of Section 28-507, Medium Density Residential Sign Standards, as amended from time to time.

*Any signage within the proposed development will be **consistent** with the City's signage regulations.*

Screening

- The applicant did not include specific screening provisions in the PUD narrative.

*Although there were no screening regulations provided within the PUD narrative as required per Section 36-509, the proposal must still comply with Section 36-552, Fencing, Walls, and Screening. Therefore, the proposed development will be **consistent** with the City's screening regulations.*

Phasing

- The PUD Narrative states the property will be developed in multiple phases, which will be determined by market demand and absorption rates. The applicant submitted a Phase 1 exhibit but did not attach it to the PUD Narrative or reference it within.

*While the applicant has provided a Phase 1 exhibit to Staff, no timeline has been presented and the exhibit is not attached within the PUD Narrative. Additionally, the applicant did not outline an anticipated number of phases or address the remainder of the property's phasing. The proposal is **inconsistent** with the phasing requirements of Section 36-509, PUD, Planned Unit Developments.*

COMPREHENSIVE PLAN CONSIDERATIONS

Character Area Policies
General Policies

Residential Policies

- New residential development should blend with existing housing, incorporating tools such as buffering requirements and right-sized public spaces as defined in land use categories.
- Accommodate a variety of housing styles, sizes, densities, and price points to suit diverse housing needs.
- New residential development should use a variety of techniques to avoid the appearance of identical homes, increasing vibrancy and diversity in the built environment.

*The multifamily proposal brings in more density to the area under a single housing typology. The proposed development includes landscaping buffers to promote a smooth transition to nearby lower density residential areas. The applicant has not provided information showing whether they are using a variety of building/architectural techniques to avoid the appearance of identical homes/structures, which could increase vibrancy and diversity in the built environment. Overall, bringing the increased density to the area generally **consistent** with the Character Area General Residential Policies.*

Corridor Policies

- Support the natural phasing out of older and lower-yield commercial and industrial uses with regulations and incentives that support mixed-uses and local businesses.
- Use screening, with natural materials when possible, to lessen noise pollution and visual clutter from existing and future uses along the corridor.
- Promote circulation and manage access to keep traffic flowing by:
  - Including access along and into properties for vehicles, public transit, pedestrians, and bicyclists during street and interchange improvements.
  - Projects should not create fragmented parcels or impede on- and off-site circulation through, to reduce restriction of future development.
  - Allowing redevelopment of excess parking areas or commercial building space for residential uses, especially along public transit routes and areas with strong existing or planned pedestrian connections.
  - Requiring shared entrances, cross-access, and avoiding multiple access points for new commercial developments at major intersections.
- Commercial developments should offer both internal and external pedestrian connections, especially between hotels, restaurants, and retail services.
  - Connections to the corridors and through developments should improve safety for those walking, bicycling, or using mobility devices.
- Allow redevelopment for high density residential and mixed-residential uses near public transit stops, along pedestrian routes, and where site design does not create secluded enclaves of apartments.
- Add density through development of sites behind properties directly facing streets.
- Retrofit or mask existing strip development or other unsightly features, as necessary.
- Explore requiring that stormwater management and detention have lower impact than historic stormwater conditions for all new or redevelopment along corridors.

*The proposal is generally **consistent** with the policies of the Corridor Area (In-Town), as it promotes a mix of housing types and densities in the surrounding area. Landscape buffers are shown on the submitted Preliminary Site Plan, and will be provided in accordance with Section 36-551, Landscaping Requirements for Off-Street Parking Facilities. This, along with any screening provided, will reduce the impact to nearby lower density residential areas, as well as protect residential uses within the proposed development from nearby commercial uses. The proposed development will connect to existing utility infrastructure. An Embark bus stop, accessible via existing and proposed pedestrian infrastructure along 36th Avenue SW, promotes alternative modes of transportation.*

Land Use Development Policies

Urban High Policies

- Highly compact, walkable pattern of urban development prioritizing alternative means of transportation. Low to no building spacing and separation of uses. This area is intended to create opportunities for economic activities attracting a city-wide audience, and place residents closer to services and jobs.
  - High-intensity areas strive for more residential than non-residential uses with frequent master-planned mixed-use development nodes. Non-residential uses may be more common in UH than in UM or UL due to higher concentrations of population.

- Gross densities in any single development should be greater than 12 units per acre.

*The proposal is near an Embark stop, providing transportation options. The proposal provides 14 units per acre, more than the 12 units per acre for Urban High. The site is largely **inconsistent** with this Urban High Land Use policy, as it only contains multifamily residential uses with associated private amenities and there is significant building spacing for this project.*

Building Types

- Medium and Small-scale 3- to 5-story buildings are common. Within existing developed areas, buildings may go up to 2-stories higher than surrounding properties.
- Multi-unit structures are the priority, but a variety of housing types from townhomes to apartments are expected.
- Mixed-use buildings including retail, work-spaces, and residences are most common.
- Public and private spaces (i.e. balconies, recreational roof decks, outdoor dining, etc.) are clearly defined and cultivate a sense of place.
- New developments that are single-use developments or predominantly single-unit or garden apartments are not appropriate.

*While the proposed development allows for multi-unit residential structures with heights up to four stories, it is single-use in nature, without any mixed-use buildings or public spaces. For these reasons the proposed development is **inconsistent** with this Urban High Land Use policy.*

Site Design

- The scale and layout of the built environment are conducive to walking. Trails and pathways are integrated throughout developments to connect to parks, neighborhoods, and community destinations.
- Multi-unit developments without connections to neighboring properties and uses weakens the development pattern and should be limited or avoided altogether.
- Street trees should form a continuous urban canopy over public areas and rights-of-way.
- Stormwater to be addressed at the project level, but designed as part of a larger neighborhood or sub-basin system.
- Site layout should take every opportunity to maximize the public infrastructure available in this area.

*The proposed development includes sidewalks to encourage pedestrian circulation throughout the development and will connect to existing pedestrian infrastructure on 36th Avenue SW and Norman Center Court. The proposed development will also create new pedestrian infrastructure along Willowbend Road. For these reasons, the proposed development is **consistent** with this Urban High Land Use policy.*

Transportation

- This area features a relatively dense grid of streets and sidewalks. A full street hierarchy provides a variety of connections and route choices to people moving to, through, and within the area. Parking is a secondary use and should be as small as possible due to character and value of land in the area. Most of these areas have, or will have, easy access to public transportation (less than one half-mile walk of a stop). Improving

access for pedestrians and bicyclists will continue to be a priority, including modernizing multi-modal infrastructure.

*The proposed development is **consistent** with this Urban High Land Use policy because it promotes interconnectivity through its proximity and connection to multi-modal transit infrastructure, including sidewalks on 36th Avenue SW, Norman Center Court, and Willowbend Road, with access to an Embark bus stop less than 0.5 miles to the north. Sidewalks will be provided throughout the development and will connect to existing public pedestrian infrastructure along 36th Avenue SW and Norman Center Court.*

Utility Access

- A full range of utilities should be available. If services are not already in place, they must be extended by the developer during the platting process to be suitable for development. If development occurs adjacent to existing facilities that are determined to be insufficient to meet the demands of the proposed development, the developer must upgrade the existing facilities to enhance the capacity of the utility systems.

*The development site has access to public water and sanitary sewer facilities. The development is **consistent** with this Urban High Land Use policy.*

Public Space

- Consisting of appropriately scaled public spaces including small parks, plazas, parklets, regional trail connections, and walking paths. Pedestrian amenities should commonly integrated into public and private projects.

*The proposed development includes pedestrian amenities, tying into existing sidewalks along 36th Avenue SW and Norman Center Court, providing pedestrian access to private recreational amenities within the proposed development. For these reasons, the proposed development is **consistent** with this Urban High Use Policy.*

Urban Living Center Policies

- Most compact, walkable pattern of urban development. Low to no building spacing and separation of uses. Vibrant urban areas with an intense mix of uses that not only support residents and employers but leverage their location to attract visitors from throughout the region.
  - Urban Living Center areas strive for a balance of residential and non-residential uses and predominance of mixed-use development of compatible densities and scales. Current market conditions and demand for housing over commercial spaces will likely result in a slightly higher mix of residential in these areas.
  - Gross densities in any single development should be greater than 18 units per acre.

*The proposal is in close proximity to an Embark stop, providing transportation options. However, the site is largely **inconsistent** with this Urban Living Center, as it only contains multifamily residential uses, associated private amenities and there is significant building spacing for this project, and the proposal only provides 14 units per acre, less than the 18 units per acre for Urban Living Center.*

Building Types

- Large and medium 4 to 5+ story buildings are common. It is anticipated that various articulations, scales, and architectural styles will create cohesive and compact sites with clear connections to other destinations.
- Public and private spaces (i.e. balconies, recreational roof decks, outdoor dining, etc.) are clearly defined and cultivate a sense of place.
- Mixed-use buildings that include retail, work-spaces, and residences are the most common.
- Single-use buildings are undesirable and should be limited, or avoided altogether.

*While the proposed development allows for multi-unit residential structures with heights up to four stories, it is single-use in nature, without any mixed-use buildings or public spaces. For these reasons the proposed development is **inconsistent** with this Urban Living Center Land Use policy.*

Site Design

- The scale and layout of the built environment are very conducive to walking. Trails and pathways integrated throughout developments to connect to parks, neighborhoods, and community destinations.
- Multi-unit developments without connections to neighboring properties and uses weakens the development pattern and should be limited or avoided altogether.
- Design features, such as street/sidewalk level windows, should make larger scale structures appropriate at the pedestrian level.
- Street trees should form a continuous urban canopy over public areas and rights-of-way.
- Stormwater to be addressed at the project level, but designed as part of a larger neighborhood or sub-basin system.
- Site layout should take every opportunity to expand and maximize the public infrastructure available in this area.

*The proposed development includes sidewalks to encourage pedestrian circulation throughout the development and will connect to existing pedestrian infrastructure on 36th Avenue SW and Norman Center Court. The proposed development will also create new pedestrian infrastructure along Willowbend Road. For these reasons, the proposed development is **consistent** with this Urban Living Center Land Use policy.*

Transportation

- This area features a dense grid of streets and sidewalks. A full street hierarchy provides a variety of connections and route choices to people moving to, through, and within the area. Parking is a secondary use and should be as small as possible due to character and value of land in the area. Many housing options offer private parking rather than relying on street parking. Most of these areas have, or will have, easy access to public transportation (adjacent to or less than one quarter-mile walk of a stop). Improving access for pedestrians and bicyclists will continue to be a priority, including modernizing multi-modal infrastructure.

*The proposed development is generally **consistent** with this Urban Living Center Land Use policy because it promotes interconnectivity through its proximity and connection to multi-*

modal transit infrastructure, including sidewalks on 36th Avenue SW, Norman Center Court, and Willowbend Road, with access to an Embark bus stop less than 0.5 miles to the north. Sidewalks will be provided throughout the development and will connect to existing public pedestrian infrastructure along 36th Avenue SW and Norman Center Court.

Utility Access

- A full range of utilities should be available. If services are not already in place, they must be extended by the developer during the platting process to be suitable for development. If development occurs adjacent to existing facilities that are determined to be insufficient to meet the demands of the proposed development, the developer must upgrade the existing facilities to enhance the capacity of the utility systems.

*The development site has access to public water and sanitary sewer facilities. The development is **consistent** with this Urban Living Center Land Use policy.*

Public Space

- Appropriately scaled public spaces including small parks, plazas, parklets, regional trail connections, and walking paths. Pedestrian amenities are commonly integrated into public and private projects.

*The proposed development includes pedestrian amenities, tying into existing sidewalks along 36th Avenue SW and Norman Center Court, providing pedestrian access to private recreational amenities within the development. For these reasons, the proposal is **consistent** with this Urban Living Center Land Use Policy.*

Mixed-Use Policies

- Urban, compact, walkable pattern. Low to no building spacing and separation of uses. Cultivates vibrant urban areas with an intense mix of uses that not only support residents and employers but leverage their location to attract visitors from throughout the region. For areas requiring retrofit or redevelopment, neighborhood or site master plans should be developed to encourage more efficient and attractive land use along with higher densities.
  - Mixed-use areas should have a slightly higher non-residential to residential mix and a predominance of mixed-use structures.
  - Gross densities in any single development should be greater than 18 units per acre.

*The proposal is in close proximity to an Embark stop, providing transportation options. However, the site is largely **inconsistent** with this Mixed Use Policies, as it only contains multifamily residential uses, associated private amenities and there is significant building spacing for this project, and the proposal only provides 14 units per acre, less than the 18 units per acre for Urban Living Center.*

Building Types

- Medium and Small-scale 3 to 5-story buildings are common. Within existing developed areas, buildings may go up to 2 stories higher than surrounding properties.
- Multi-unit structures are the priority, but a variety of residential uses including townhomes, walk-ups, apartments, lofts, condominiums are present.

- Mixed-use buildings that include retail, work-spaces, and residences are the most common.
- Public and private spaces (i.e. balconies, recreational roof decks, outdoor dining, etc.) are clearly defined and cultivate a sense of place.
- Single-use buildings are limited. Large single-use, single-story structures are not appropriate.

*While the proposed development allows for multi-unit residential structures with heights up to four stories, it is single-use in nature, without any mixed-use buildings or public spaces. For these reasons the proposed development is **inconsistent** with this Mixed-Use Land Use policy.*

Site Design

- The scale and layout of the built environment is conducive to walking. Trails and pathways are integrated throughout developments to connect to parks, neighborhoods, and community destinations.
- Single-use commercial and single-use multi-unit residential developments without connections to neighboring properties and uses disturb the development pattern and should be limited or avoided altogether.
- Design features, such as street/sidewalk level windows, should make larger scale structures appropriate at the pedestrian level.
- Street trees should form a continuous urban canopy over public areas and rights-of-way.
- Residential developments should include trails or side paths that facilitate resident movement and encourage resident interactions.
- Stormwater to be addressed at the project level, but designed as part of a larger neighborhood or sub-basin system and, when possible, function as an amenity to the development.
- Site layout should take every opportunity to maximize the public infrastructure available in this area.

*The proposed development includes sidewalks to encourage pedestrian circulation throughout the development and will connect to existing pedestrian infrastructure on 36th Avenue SW and Norman Center Court. The proposed development will also create new pedestrian infrastructure along Willowbend Road. For these reasons, the proposed development is **consistent** with this Mixed-Use Land Use policy.*

Transportation

- This area features a dense grid of streets and sidewalks. A full street hierarchy provides a variety of connections and route choices to people moving to, through, and within the area. Parking should not be prominent, but rather it should be obvious that this area is designed to be a park-once environment. Shared parking is prevalent, with limited private parking options, which are screened from view of the right-of-way. Most of these areas have, or will have, easy access to public transportation (adjacent to or less than one quarter-mile walk of a stop). A future rail transit service is possible near some locations. It should be comfortable for users of all ages and abilities to move through this area safely. Access and connections to the regional trail network are vital assets to this land use.

*The proposed development is generally **consistent** with this Mixed-Use Land Use policy because it promotes interconnectivity through its proximity and connection to multi-modal transit infrastructure, including sidewalks on 36th Avenue SW, Norman Center Court, and Willowbend Road, with access to an Embark bus stop less than 0.5 miles to the north. Sidewalks will be provided throughout the development and will connect to existing public pedestrian infrastructure along 36th Avenue SW and Norman Center Court. Private parking areas are screened from view using landscape buffers.*

Utility Access

- A full range of utilities should be available. If services are not already in place, they must be extended by the developer during the platting process to be suitable for development. If development occurs adjacent to existing facilities that are determined to be insufficient to meet the demands of the proposed development, the developer must upgrade the existing facilities to enhance the capacity of the utility systems.

*The development site has access to public water and sanitary sewer facilities. The development is **consistent** with this Mixed-Use Land Use policy.*

Public Space

- Appropriately scaled public spaces including small parks, plazas, parklets, regional trail connections, and walking paths. Pedestrian amenities are commonly integrated into public and private projects.

*The proposed development includes pedestrian amenities, tying into existing sidewalks along 36th Avenue SW and Norman Center Court, providing pedestrian access to private recreational amenities within the development. For these reasons, the proposal is **consistent** with this Urban Living Center Land Use Policy.*

Neighborhood and/or Special Area Plans

*This location **is not** within a Neighborhood or Special Planning Area.*

UTILITIES

AIM NORMAN PLAN CONFORMANCE

Proposed development is in accordance with AIM Water and Wastewater Utility Master Plans.

SOLID WASTE MANAGEMENT

Proposed development meets requirements for City streets and provides access for solid waste services.

WATER/WASTEWATER AVAILABILITY

Water Availability

Adequate capacity within the water system exists to serve the proposed development.

Wastewater Availability

Adequate capacity within the wastewater system exists to serve the proposed development.

DISCUSSION:
Overall, the proposed development largely aligns with the AIM Norman Land Use and Character Area objectives. However, the site is not mixed use and does not meet the density planned for this location.

CONCLUSION:
Staff forwards this request for rezoning from PUD, Planned Unit Development, to PUD, Planned Unit Development and Ordinance O-2526-43 to the Planning Commission for consideration and recommendation to City Council.

Bob Moore Farms Rezoning, Preliminary Plat, & Right of Way Closure

3. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-43: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE TRACT OF LAND BEING A PART OF THE NORTHWEST QUARTER (NW/4), SOUTHWEST QUARTER (SW/4) AND SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-FIVE (35), TOWNSHIP NINE NORTH (T9N), RANGE THREE WEST (R3W) OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM A PUD, PLANNED UNIT DEVELOPMENT, AND PLACE SAME IN A PUD, PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED SOUTH OF W MAIN STREET, WEST OF ED NOBLE PARKWAY, NORTH OF W LINDSEY STREET, AND EAST OF 36TH AVENUE SW; WARD 3)

ITEMS SUBMITTED FOR THE RECORD

1. **Staff Report**
2. **Location Map**
3. **Narrative**
4. **Preliminary Site Plan**
5. **Revised Preliminary Plat**
6. **Greenspace**
7. **Preliminary Site Plan – Phase One**
8. **Pre-Development Summary, 1-22-26**
9. **Protest Map & Letters**

4. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE PP-2526-15: CONSIDERATION OF A PRELIMINARY PLAT SUBMITTED BY BOB MOORE FARMS NORTH, LLC (SMC CONSULTING ENGINEERS, PC) FOR BOB MOORE FARMS NORTH, A PLANNED UNIT DEVELOPMENT, FOR 55.7 ACRES OF PROPERTY GENERALLY LOCATED APPROXIMATELY ONE-QUARTER MILE SOUTH OF WEST MAIN STREET ON THE EAST SIDE OF 36TH AVENUE SW.

ITEMS SUBMITTED FOR THE RECORD

1. **Staff Report**
2. **Revised Preliminary Plat**
3. **Preliminary Site Plan**
4. **Pre-Development Summary, 2-26-26**

5. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-46: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING AND VACATING A PORTION OF NORMAN CENTER COURT RIGHT-OF-WAY TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

ITEMS SUBMITTED FOR THE RECORD

1. **Staff Report**
2. **Right of Way Closure Attachments**
3. **Protest Map & Letters**

Staff Presentation

Logan Gray, Planner II, presented the Staff Report for the Bob Moore Farms project.

Commissioner Bird asked whether the current site plan includes any ingress and egress across the library parcel. Brandon Brooks, Capital Projects Engineer, confirmed that it does not.

Commissioner Bird asked whether the traffic splitter median near the library and the circular roundabout would be removed, allowing vehicles exiting the rear of the library to make a direct left turn instead of turning right and circling the roundabout. Mr. Brooks confirmed Ken Danner previously stated this would be the case.

Commissioner Bird asked whether the site plan includes any portion of the legal description extending across Willow Bend. He also noted additional protest letters were received requesting clarification on whether any portion of the Willow Bend right-of-way would be closed or remain dedicated as a public street. Mr. Brooks stated Willow Bend will remain open.

Commissioner Jablonski noted inconsistencies between the proposed development and the City's vision for the area, including lower density and a lack of mixed-use development, and asked staff to clarify the City's plans for development in that part of the City. Mr. Gray explained the Urban High Land Use policy encourages mixed-use development, including retail and workspace alongside residential. The proposed development is currently single-use residential at 14 units per acre, while the Urban Living Center designation typically calls for at least 18 units per acre.

Applicant Presentation

Libby Smith, representative of the applicant, presented the Bob Moore Farms project.

Commissioner McDaniel noted previous concerns about a cut-through raised during a previous presentation and asked whether the connection had been removed and if the

development would be gated to address this issue. Ms. Smith confirmed it had been removed and the development would be a gated community, eliminating that concern.

Commissioner Jablonski asked how the current proposal compares to the original PUD in terms of height and density. Ms. Smith responded the new proposal adds approximately 200 more units than the previous plan, which included two-story and four-story buildings.

Commissioner Jablonski questioned why the proposal is limited to four stories given the City's housing needs and the potential to build taller in a central area. Ms. Smith stated the taller buildings would significantly increase development costs and change the construction type, and the proposed height is intended to remain compatible with the adjacent residential neighborhood to the west.

Public Comments

Rebecca Patten, 765 Asp Avenue STE 202, Norman, OK (Protest)
Sean Hultman, 300 Norman Center Court, Norman, OK (Protest)
Bret Bradley, 3217 Riverwalk Drive, Norman, OK (Protest)
Sheryl Tatum, 3217 Riverwalk Drive., Norman, OK (Protest)

Planning Commission Discussion

Commissioner Kindel asked whether the building height in the area is limited, specifically questioning whether developments are restricted to two additional stories above neighboring structures when considering density and height.

Mr. Gray stated under AIM Norman, Urban Living building types commonly range from four to five stories or more.

Commissioner Kindel asked if there is a specific citation to limit how many stories a development can exceed neighboring residential areas, referencing a previous project. Jane Hudson, Planning & Community Development Director, stated the previous project was in the Center City Form Based Code so there is a limit there but not where this project is proposed.

Commissioner Brewer expressed support for higher densities more consistent with the AIM Norman Plan and noted building height is often influenced by construction costs. He explained buildings up to four stories can typically be wood framed, while taller buildings require more expensive construction methods, which may be a factor in the proposed four-story limit.

Commissioner Bird clarified while the site plan's legal description extends across Willow Bend, this does not indicate the street would be closed. She confirmed Willow Bend is not proposed for closure and would require a separate street vacation process, which would return to the Planning Commission for approval.

Commissioner Bird discussed traffic circulation changes near the library, noting removal of the roundabout and median would allow vehicles exiting the library to turn left. She also expressed support for the project, highlighting the revised plan addresses prior cut-through traffic concerns by making interior roads private and adds housing while remaining considerate to nearby neighbors.

Commissioner Jablonski asked for clarification regarding coordination with the library, noting the applicant stated the library supported the changes while the library's comments suggested remaining concerns. Ms. Smith responded they had worked with the library and believed the major issues had been addressed and confirmed they are willing to continue collaborating to resolve any remaining concerns.

Commissioner Brewer addressed concerns about the change from mixed-use to additional residential units, noting Norman has very limited sites available for dense apartment development and is currently behind in meeting housing needs. While preferring true mixed-use development, he said increasing housing units at this location helps address the City's shortage and expressed support for the project despite the trade-offs. Commissioner Jablonski added the project also helps prevent urban sprawl which he considers important.

Commissioner Parker asked whether the existing sanitary sewer line on the site has been evaluated to ensure no future work will be needed if it is covered by the proposed development. Brandon Brooks, Capital Projects Engineer, stated as part of their conditions for vacating the line will be rerouted.

> **Motion** made by Commissioner McDaniel to approve with the caveat that the drive will not be a shared drive with the Pioneer Library System, **Seconded** by Commissioner Kindel.
>
> Voting Yea: Commissioner Brewer, Commissioner McClure, Chair Bird, Secretary Parker, Vice Chair Jablonski, Commissioner McDaniel, Commissioner Kindel
>
> **Planning Commission recommended approval of O-2526-43, PP-2526-15, and O-2526-46.**

File Attachments for Item:

25. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-46 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A SPECIFIC PORTION OF THE RIGHT-OF-WAY FOR NORMAN CENTER COURT LOCATED IN STRAWBERRY LAKE SECTION TWO IN NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (WARD 3)

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/26

REQUESTER: Ken Danner, Subdivision Development Manager

PRESENTER: Scott Sturtz, Director of Public Works

TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-46 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A SPECIFIC PORTION OF THE RIGHT-OF-WAY FOR NORMAN CENTER COURT LOCATED IN STRAWBERRY LAKE SECTION TWO IN NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (WARD 3)

GENERAL INFORMATION

APPLICANTS: Bob Moore Farms North, L.L.C. (Sean Rieger Attorney)

REQUESTED ACTION: Partial Closure of Norman Center Court Right-of-Way as described in the closure request.

BACKGROUND:

This is a request for closing certain/specific right-of-way for Norman center court within the final plat of Strawberry Lake Section Two. The final plat for Strawberry Lake Section Two was filed of record with the Cleveland County Clerk on June 2, 1992.

DISCUSSION:

The attorney for the applicant has submitted a request to close and potentially vacate specific described right-of-way that will conflict with the proposed development.

The City does own a water line located within the proposed closed right-of-way. In addition, other utility companies have utilities within the right-of-way or adjacent to it in a private

easement. As a result, the owners will need to agree to relocate these utilities at their expense and, if needed, provide easements.

Planning Commission, at its meeting of March 12, 2026, recommended adoption by a vote of 6-0.

RECOMMENDATION:

Staff recommends approval of the request to partially close the platted right-of-way of Norman Center Court as described and work out agreements with the City and utility companies before a request goes to District Court for vacation. Based on the fact any public utility will be protected until such time as they are relocated or abandoned, staff can support adoption of Ordinance No. O-2526-46.

O-2526-46

AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A SPECIFIC PORTION OF THE RIGHT-OF-WAY FOR NORMAN CENTER COURT LOCATED IN STRAWBERRY LAKE SECTION TWO IN NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (WARD 3)

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 1. That, pursuant to Resolution Number R-8182-66, Bob Moore Farms North, LLC, the owners of the subject property, has petitioned the City to have a portion of Norman City Center Court right-of-way closed; and,

§ 2. That, also pursuant to Resolution Number R-8182-66, the proper notice has been given, and the maps, memorandums and other items required by said Resolution have been presented to this Council; and

§ 3. That, also pursuant to Resolution Number R-8182-66, a public hearing has been held by the Planning Commission on March 12th, 2026, regarding said closing; and

§ 4. That, the portion of the public rights-of-way described as follows are hereby closed subject to applicant's agreement to relocate utilities:

A vacation of a portion of the existing right-of-way of Norman Center Court, said right-of-way being a part of the Northwest Quarter (NW/4), of Section Thirty-five (35), Township Nine North (T9N), Range Three West (R3W), of the Indian Meridian, Norman, Cleveland County, Oklahoma, being more particularly described as follows:

BEGINNING at the Southeast corner of Lot 1, Block 1 of the filed final plat of STRAWBERRY LAKE SECTION SIX (as filed in Book 17, Page 22), said point being a point on a curve;

THENCE around a curve to the right having a radius of 387.26 feet (said curve subtended by a chord which bears North 17°45'50" West, a distance of 13.35 feet) and an arc length of 13.35 feet;
THENCE around a reverse curve to the left having a radius of 62.00 feet (said curve subtended by a chord which bears North 83°45'26" East, a distance of 121.91 feet) and an arc length of 171.98 feet to a point on a non-tangent curve;
THENCE around a curve to the left having a radius of 248.94 feet (said curve subtended by a chord which bears South 41°43'23" East, a distance of 102.67 feet) and an arc length of 103.41 feet to a point of reverse curvature;
THENCE around a curve to the right having a radius of 88.00 feet (said curve subtended by a chord which bears South 00°47'23" West, a

distance of 143.13 feet) and an arc length of 167.15 feet;
THENCE South 34°46'56" East a distance of 21.91 feet;
THENCE South 89°43'36" West a distance of 133.96 feet to the Southeast corner of Lot 22, Block 1 of said final plat;
THENCE along the east line of said Lot 2, Block 1, the following four (4) courses:

1) North 13°30'57" East a distance of 31.29 feet to a point on a non-tangent curve;
2) Around a curve to the right having a radius of 88.00 feet (said curve subtended by a chord which bears North 25°43'56" West, a distance of 53.45 feet) and an arc length of 54.30 feet to a point of reverse curvature;
3) Around a curve to the left having a radius of 290.36 feet (said curve subtended by a chord which bears North 17°07'10" West, a distance of 91.50 feet) and an arc length of 91.89 feet to a point of reverse curvature;
4) Around a curve to the right having a radius of 387.26 feet (said curve subtended by a chord which bears North 22°28'06" West, a distance of 50.21 feet) and an arc length of 50.24 feet to the **POINT OF BEGINNING.**

Said right-of-way vacation contains 0.72 acres, more or less.

§ 5. Severability. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

ADOPTED this _____ day of _____, 2026.

_____
(Mayor)

NOT ADOPTED this _____day of _____, 2026.

_____
(Mayor)

ATTEST:

_____
(City Clerk)

RIEGER
SADLER JOYCE
ATTORNEYS AT LAW

FILED IN THE OFFICE
OF THE CITY CLERK
ON 02/10/26-KW

February 10, 2026

City Clerk
City of Norman
201 West Gray
Norman, OK 73069

RE: Request to Close and Vacate a Portion of Norman Center Court ROW

On behalf of Bob Moore Farms North LLC (the "Applicant"), we submit this request to close and vacate the public interest in a certain portion of the existing right-of-way of Norman Center Court, as more particularly described herein. The legal descriptions and depictions of the area sought to be closed are attached as **Exhibit A** & **Exhibit B**. A new right-of-way will be dedicated with a final plat of this area as development progress. If the closing of the right-of-way described and shown in the Exhibits attached hereto is approved by the City Council, an application to vacate said easements via District Court will be pursued.

Pursuant to 11 O.S. § 42-101 et seq., we would like to submit this letter as a petition to close the portion of the right-of-way described herein. Please do not hesitate to contact us if you need additional information or if we can answer any questions.

Very Truly Yours,
RIEGER SADLER JOYCE

GUNNER JOYCE
Attorney at Law

ATTACHMENT "A"
LEGAL DESCRIPTION
NORMAN CENTER COURT – RIGHT-OF-WAY VACATION
BOB MOORE FARMS NORTH
NORMAN, CLEVELAND COUNTY, OKLAHOMA

A vacation of a portion of the existing right-of-way of Norman Center Court, said right-of-way being a part of the Northwest Quarter (NW/4), of Section Thirty-five (35), Township Nine North (T9N), Range Three West (R3W), of the Indian Meridian, Norman, Cleveland County, Oklahoma, being more particularly described as follows:

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BOB MOORE FARMS NORTH
NORMAN, CLEVELAND COUNTY, OKLAHOMA

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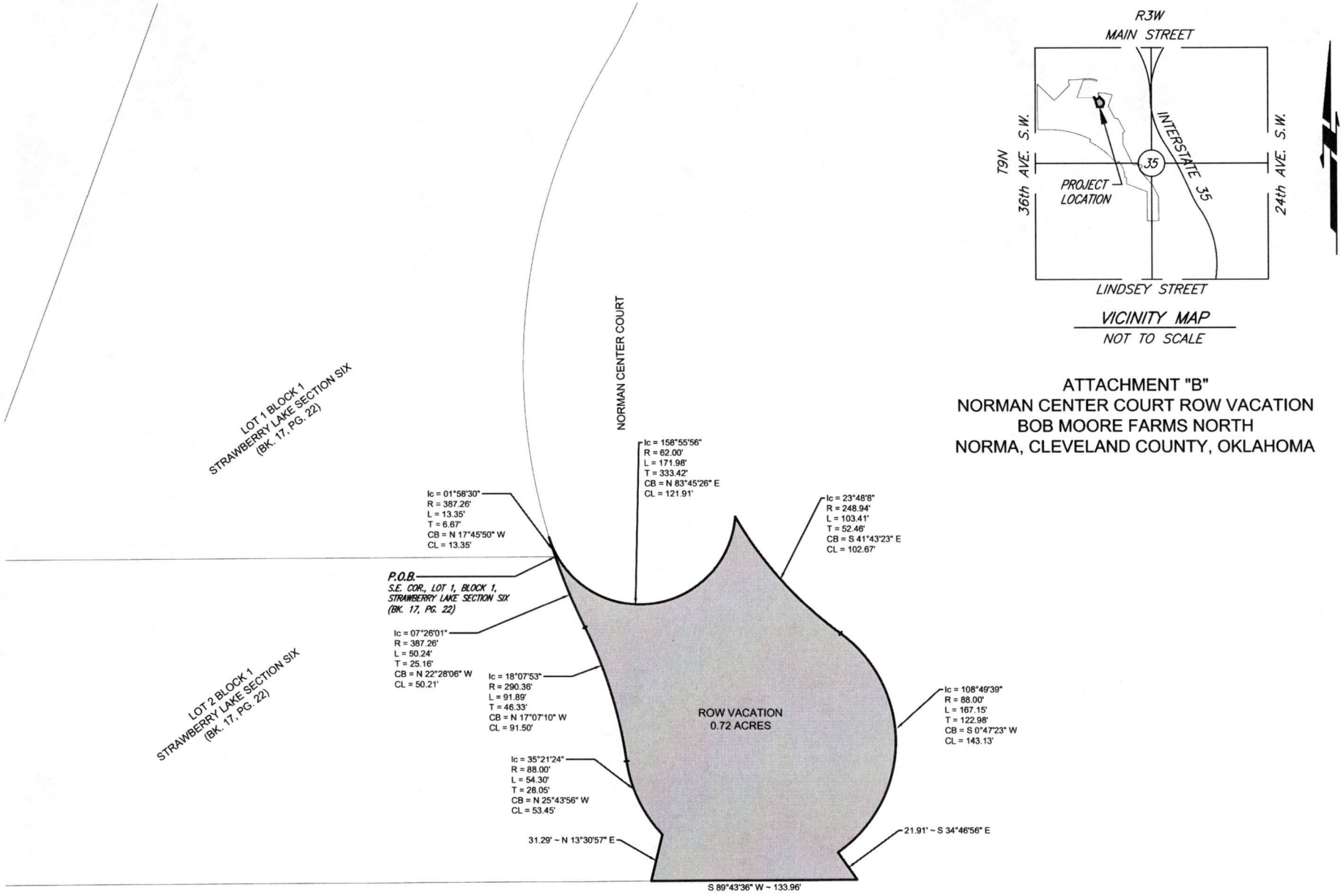
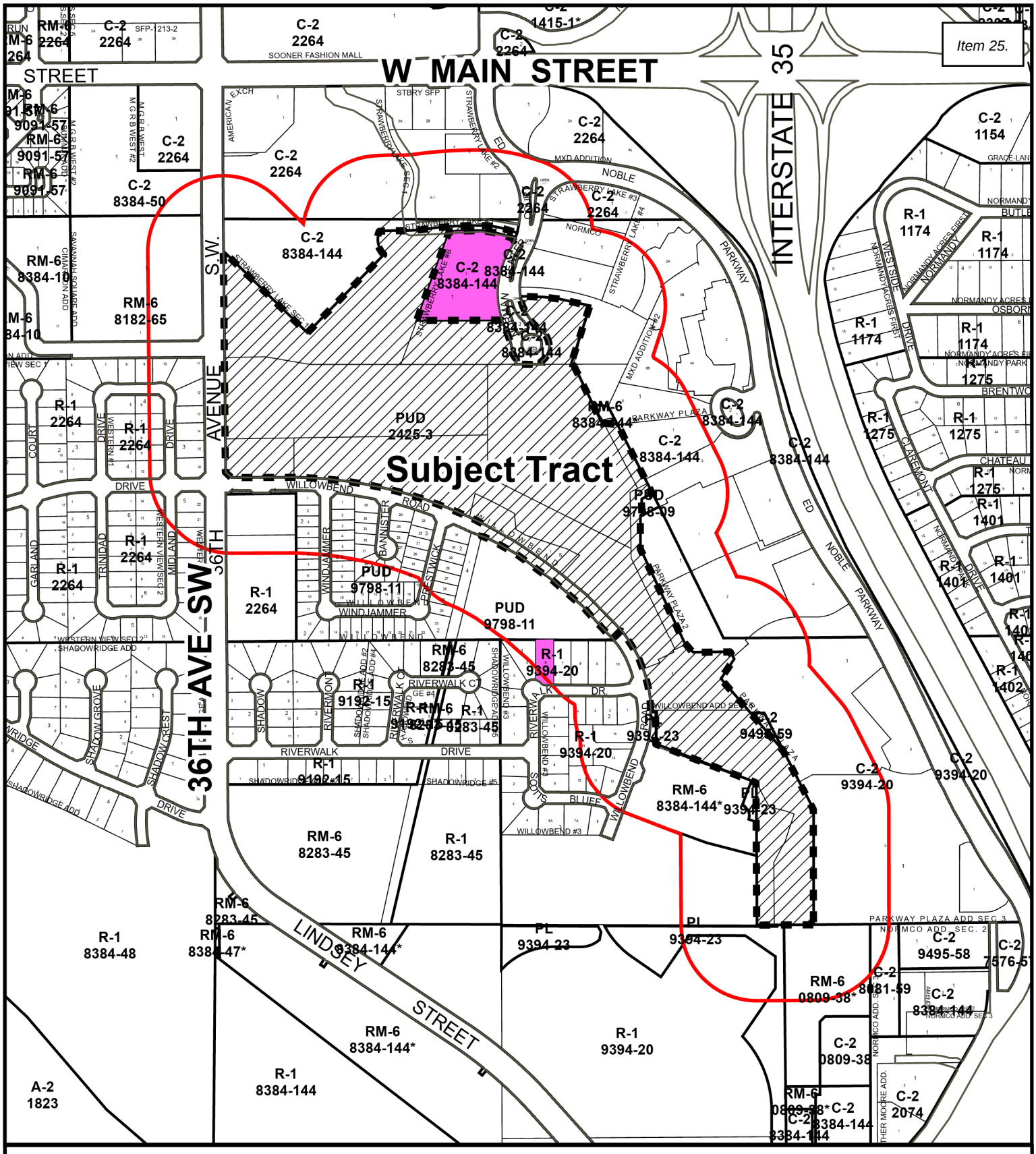


ATTACHMENT "B"
NORMAN CENTER COURT ROW VACATION
BOB MOORE FARMS NORTH
NORMA, CLEVELAND COUNTY, OKLAHOMA



Protest Map

3.9% Protest Within Notification Area

Map Produced by the City of Norman Geographic Information System. The City of Norman assumes no responsibility for errors or omissions in the information presented.

N W E S

0 300 600 Feet

March 9, 2026

Subject Tract

Notification Area

Protest

1125

Pioneer Library System
300 Norman Center Court
Norman, OK 73072
405 801 4502
March 6, 2026

FILED IN THE OFFICE
OF THE CITY CLERK
ON 03/06/26-KW

Hand-delivered
City of Norman
c/o Norman City Clerk and
c/o Norman Planning Commission
201 W. Gray and
225 N. Webster
Norman, OK 73069

Re: Bob Moore Farms North LLC application to close and vacate a portion of Norman Center Court ROW O-2526-46

Bob Moore Farmes North LLC rezoning, special use and/or AIM Norman amendment application O-2526-43

Ladies and Gentlemen:

Pioneer Library System Board of Trustees ("Pioneer") owns property at 300 Norman Center Court, Norman, OK (Lot 1, Block 1, Strawberry Lake Section Six). The Pioneer property is within 350 feet of the property for which the referenced applications have been made. Pioneer protests each of the proposed applications.

The proposed development calls for an entrance to the applicant's property over the existing Pioneer entrance to its property at the southeast corner of the Pioneer lot, in addition to removal of curbing on the Pioneer property and encroachment of the applicant's driveway onto Pioneer property. This is a serious safety concern. The proposed plan does not appropriately address traffic flow in the cul-de-sac and may circumvent Norman's reasonable limits on cul-de-sac apron cuts.

Pioneer currently uses its driveway primarily for trucks transporting books and other materials and expects increased usage from library staff and patrons in conjunction with adjustments to the Pioneer parking areas resulting from construction of new covered programming space located on the Pioneer lot east of the Pioneer building and north of the corner in question.

Pioneer appreciates your attention to these safety and usage issues for patrons and staff of the library as well as users of the applicant's properties.

Lisa Wells

Lisa Wells, Executive Director
Pioneer Library System

Doc#:R 2011 42653
Bk&Pg:RB 4946 1335-1338
Filed:12-15-2011 JRS
04:18:12 PM WD
Cleveland County, OK

Upon recordation, return to:
Rebecca J. Patten, Esq
765 Asp Avenue, Suite 202
Norman, Oklahoma 73069

FA (10)
19.00
2400.00

#1624373

Return original to:

Marcia J. Chappelear
First American Title & Trust Co.
501 North Walker, Ste. 170
Oklahoma City, OK 73102

NCS

SPECIAL WARRANTY DEED (1)

THIS INDENTURE, made this 9 day of December, 2011, between **AGREE LIMITED PARTNERSHIP**, a Delaware limited partnership ("Grantor"), whose mailing address is 31850 Northwestern highway, Farmington Hills, Michigan 48334, and **PIONEER LIBRARY SYSTEM BOARD OF TRUSTEES**, an Oklahoma public library system ("Grantee"), whose mailing address is 225 North Webster, Norman, Oklahoma 73069.

WITNESSETH, that in consideration of the sum of Ten and no/100 Dollars ($10.00), receipt of which is hereby acknowledged, Grantor does, by these presents, grant, bargain, sell and convey unto Grantee, its successors and assigns, that certain real estate, situated in Cleveland County, State of Oklahoma, more particularly described on Exhibit "A" attached hereto and made a part thereof (the "Property").

TO HAVE AND TO HOLD the Property, subject to the Permitted Exceptions (as herein defined), together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in any wise appertaining forever.

And Grantor does hereby bind Grantor and Grantor's successors and assigns, to warrant and forever defend all and singular the title to the Property unto Grantee, and its successors and assigns, against every person whomsoever lawfully claiming or to claim the same, or any part thereof, by, through or under Grantor, but not otherwise, and further subject to and excepting from said warranty, the matters set out on Exhibit "B" attached hereto and made a part hereof (collectively the "Permitted Exceptions").

SIGNATURE PAGE FOLLOWS:

State of Oklahoma
Cleveland County
Documentary Stamps
$ 2,400.00

IN WITNESS WHEREOF, Grantor has caused this instrument to be executed the day and year first above written.

AGREE LIMITED PARTNERSHIP,
a Delaware limited partnership

By: AGREE REALTY CORPORATION,
a Maryland corporation
Its: General Partner

By: _____
Joel N. Agree
Its: President and Chief Operating Officer

STATE OF MICHIGAN)
) ss
COUNTY OF OAKLAND)

This instrument was acknowledged before me in Oakland County this 7th day of December, 2011 by Joel N. Agree, President and Chief Operating Officer of Agree Realty Corporation, a Maryland corporation, the General Partner of Agree Limited Partnership, a Delaware limited partnership, on behalf of said partnership.

_____
Notary Public

KATHRYN JOLLY
Notary Public, State of Michigan
County of Oakland
My Commission Expires 8-7-2014
Acting in the County of Oakland

Exhibit "A" - Legal Description

Exhibit "B" - Permitted Exceptions

EXHIBIT "A"

LEGAL DESCRIPTION

Real property situated in Cleveland County, State of Oklahoma and described as follows:

Lot One (1), in Block One (1), of STRAWBERRY LAKE SECTION SIX, to Norman, Cleveland County, Oklahoma, according to the recorded plat thereof.

TOGETHER WITH easement(s) for ingress and egress to and from the subject property established by the Access Agreement entered by and between Normco, Inc. and Agree Limited Partnership, recorded in Book 2663, page 753 and Book 2663, page 760; and as established by the Easements with Covenants and Restrictions Affecting Land recorded in Book 2245, page 828.

Physical Address: 300 Norman Center Court, Norman, Oklahoma
Tax ID: 45688
Plat Book/Page: 17/22

EXHIBIT "B"

PERMITTED EXCEPTIONS

1. All interest in and to all oil, gas, coal and other minerals and all rights pertaining thereto.

2. Easement in favor of Oklahoma Gas and Electric Company recorded Book 2236, page 908.

3. Terms, provisions, covenants, conditions, options and easements contained in Easements with Covenants and Restrictions filed August 3, 1990 recorded in Book 2245, page 828.

4. Access Agreement between Normco, Inc. and Agree Limited Partnership, recorded in Book 2663, page 753 and Book 2663, page 760.

5. All items affecting subject Lot as shown on the recorded plat of Strawberry Lake Section 6 are made a part hereof.

6. Easement in favor of City of Norman recorded Book 2746, page 761.

7. Easement in favor of City of Norman recorded Book 2746, page 764.

8. Easement in favor of City of Norman recorded Book 2252, page 412. 619.

AFFIDAVIT

(1)

Doc#:R 2011 42653
Bk&Pg:RB 4946 1335-1338
Filed:12-15-2011 JRS
04:18:12 PM WD
Cleveland County, OK

STATE OF MICHIGAN)
) SS:
COUNTY OF OAKLAND)

To: County Clerk of Cleveland County, Oklahoma.

In accordance with Rule No. 51,007.00: DUTIES AND RESPONSIBILITIES OF THE COUNTY CLERK, the undersigned, being the Grantor(s) in the conveyance to which this affidavit is attached, being first duly sworn, deposes and says:

That the total consideration (as defined in 68 OKL. ST. SECTION 3201) paid for the real estate conveyed by the attached conveyance is $1,600,000.00, documentary stamps totaling 75 cents per $500.00 ($2,400.00) of the above consideration should be affixed to the attached conveyance by the County Clerk.

Signed this 7TH day of December, 2011.

AGREE LIMITED PARTNERSHIP,
a Delaware limited partnership

By: AGREE REALTY CORPORATION,
a Maryland corporation
Its: General Partner

By: _____
Joel N. Agree
Its: President and Chief Operating Officer

STATE OF MICHIGAN)
) ss
COUNTY OF OAKLAND)

This instrument was acknowledged before me in Oakland County this 7TH day of December, 2011 by Joel N. Agree, President and Chief Operating Officer of Agree Realty Corporation, a Maryland corporation, the General Partner of Agree Limited Partnership, a Delaware limited partnership, on behalf of said partnership.

_____
Notary Public

KATHRYN JOLLY
Notary Public, State of Michigan
County of Oakland
My Commission Expires 8-7-2014
Acting in the County of Oakland

1159637 v1

March 9, 2026

FILED IN THE OFFICE
OF THE CITY CLERK
ON 03/09/26-RW

City Clerk
ST City of Norman
201 ~~225~~ N. Webster Ave.
Norman, OK 73069

RE: Written Protest – Rezoning Request and Right-of-Way Closure (Bob Moore Farms North, LLC)

Dear City Clerk,

I am the owner of property located at 3217 Riverwalk Drive, Norman, Oklahoma, which is within 350 feet of the subject tract described in the Notice of Request for Rezoning and the Notice of Request for Right-of-Way Closure dated February 20, 2026.

Please accept this letter as my formal written protest to both:

1. The request to rezone approximately 55.70 acres of property located south of W. Main Street, west of Ed Noble Parkway, north of W. Lindsey Street, and east of 36th Avenue SW; and
2. The request to vacate a portion of the existing right-of-way of Norman Center Court.

As a nearby homeowner, I have concerns about the potential impacts this project may have on my neighborhood, including but not limited to traffic, neighborhood density, drainage, infrastructure capacity, and the compatibility of the proposed development with existing residential areas.

Because this development directly affects the character and livability of the surrounding community, I respectfully request that the Planning Commission and City Council deny or reconsider these requests until the full impacts on all adjacent neighborhoods have been thoroughly evaluated and addressed.

Thank you for your consideration.

Sincerely,

Sheryl Jeanene Tatum
3217 Riverwalk Drive
Norman, OK 73072

March 9, 2026

City Clerk
City of Norman
225 N. Webster Ave.
Norman, OK 73069

FILED IN THE OFFICE
OF THE CITY CLERK
ON 03/09/26-kw

Hello City Clerk,

I live at 3217 Riverwalk Drive with my wife (Sheryl Tatum), and I STRONGLY OPPOSE both (1) the request to rezone approximately 55.70 acres of property located south of W. Main Street, west of Ed Noble Parkway, north of W. Lindsey Street, and east of 36th Avenue SW; and I strongly oppose (2) the request to vacate a portion of the existing right-of-way of Norman Center Court.

I find most troubling no information offered about what the developers want to do now with the new property that backs up DIRECTLY to my home.

It is one thing to propose many large apartment buildings in the land separated from existing neighborhoods by the street. But, removing a portion of that street to bring new, likely high-density development to immediately next to my home is NOT ACCEPTABLE to me and my neighbors in any way.

Thank you,

Bret Bradley, PhD
3217 Riverwalk Dr
Norman OK 73072

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 03/12/2026

REQUESTER: Bob Moore Farms North, LLC

PRESENTER: Ken Danner, Subdivision Development Manager

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-46: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING AND VACATING A PORTION OF NORMAN CENTER COURT RIGHT-OF-WAY TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

GENERAL INFORMATION

APPLICANTS	Bob Moore Farms North, L.L.C. (Sean Rieger Attorney)
REQUESTED ACTION	Partial Closure of Norman Center Court Right-of-Way as described in the closure request.

BACKGROUND: Norman Center Court was dedicated as right-of-way with the final plat of Strawberry Lake Section Two filed of record with the Cleveland County Clerk on June 2, 1992.

DISCUSSION: The right-of-way being requested for partial closure is a common area and cul-de-sac right-of-way of Norman Center Court located in plat of Strawberry Lake Section Two.

The City does own a water line located within the proposed closed right-of-way. In addition, other utility companies have utilities within the right-of-way or adjacent to it in a private easement. As a result, the owners will need to agree to relocate these utilities at their expense.

RECOMMENDATION: Staff recommends approval of the request to partially close the platted right-of-way of Norman Center Court as described and work out agreements with the City and utility companies before a request goes to District Court for vacation.

ACTION NEEDED: Recommend approval or disapproval of the request to a partial closure of specific right-of-way as described in Ordinance No. O-2526-46 being a part of a street platted as Norman Center Court to City Council.

ACTION TAKEN: _____

Bob Moore Farms Rezoning, Preliminary Plat, & Right of Way Closure

3. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-43: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE TRACT OF LAND BEING A PART OF THE NORTHWEST QUARTER (NW/4), SOUTHWEST QUARTER (SW/4) AND SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-FIVE (35), TOWNSHIP NINE NORTH (T9N), RANGE THREE WEST (R3W) OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM A PUD, PLANNED UNIT DEVELOPMENT, AND PLACE SAME IN A PUD, PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED SOUTH OF W MAIN STREET, WEST OF ED NOBLE PARKWAY, NORTH OF W LINDSEY STREET, AND EAST OF 36TH AVENUE SW; WARD 3)

ITEMS SUBMITTED FOR THE RECORD

1. **Staff Report**
2. **Location Map**
3. **Narrative**
4. **Preliminary Site Plan**
5. **Revised Preliminary Plat**
6. **Greenspace**
7. **Preliminary Site Plan – Phase One**
8. **Pre-Development Summary, 1-22-26**
9. **Protest Map & Letters**

4. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE PP-2526-15: CONSIDERATION OF A PRELIMINARY PLAT SUBMITTED BY BOB MOORE FARMS NORTH, LLC (SMC CONSULTING ENGINEERS, PC) FOR BOB MOORE FARMS NORTH, A PLANNED UNIT DEVELOPMENT, FOR 55.7 ACRES OF PROPERTY GENERALLY LOCATED APPROXIMATELY ONE-QUARTER MILE SOUTH OF WEST MAIN STREET ON THE EAST SIDE OF 36TH AVENUE SW.

ITEMS SUBMITTED FOR THE RECORD

1. **Staff Report**
2. **Revised Preliminary Plat**
3. **Preliminary Site Plan**
4. **Pre-Development Summary, 2-26-26**

5. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-46: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING AND VACATING A PORTION OF NORMAN CENTER COURT RIGHT-OF-WAY TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

ITEMS SUBMITTED FOR THE RECORD

1. **Staff Report**
2. **Right of Way Closure Attachments**
3. **Protest Map & Letters**

Staff Presentation

Logan Gray, Planner II, presented the Staff Report for the Bob Moore Farms project.

Commissioner Bird asked whether the current site plan includes any ingress and egress across the library parcel. Brandon Brooks, Capital Projects Engineer, confirmed that it does not.

Commissioner Bird asked whether the traffic splitter median near the library and the circular roundabout would be removed, allowing vehicles exiting the rear of the library to make a direct left turn instead of turning right and circling the roundabout. Mr. Brooks confirmed Ken Danner previously stated this would be the case.

Commissioner Bird asked whether the site plan includes any portion of the legal description extending across Willow Bend. He also noted additional protest letters were received requesting clarification on whether any portion of the Willow Bend right-of-way would be closed or remain dedicated as a public street. Mr. Brooks stated Willow Bend will remain open.

Commissioner Jablonski noted inconsistencies between the proposed development and the City's vision for the area, including lower density and a lack of mixed-use development, and asked staff to clarify the City's plans for development in that part of the City. Mr. Gray explained the Urban High Land Use policy encourages mixed-use development, including retail and workspace alongside residential. The proposed development is currently single-use residential at 14 units per acre, while the Urban Living Center designation typically calls for at least 18 units per acre.

Applicant Presentation

Libby Smith, representative of the applicant, presented the Bob Moore Farms project.

Commissioner McDaniel noted previous concerns about a cut-through raised during a previous presentation and asked whether the connection had been removed and if the

development would be gated to address this issue. Ms. Smith confirmed it had been removed and the development would be a gated community, eliminating that concern.

Commissioner Jablonski asked how the current proposal compares to the original PUD in terms of height and density. Ms. Smith responded the new proposal adds approximately 200 more units than the previous plan, which included two-story and four-story buildings.

Commissioner Jablonski questioned why the proposal is limited to four stories given the City's housing needs and the potential to build taller in a central area. Ms. Smith stated the taller buildings would significantly increase development costs and change the construction type, and the proposed height is intended to remain compatible with the adjacent residential neighborhood to the west.

Public Comments

Rebecca Patten, 765 Asp Avenue STE 202, Norman, OK (Protest)
Sean Hultman, 300 Norman Center Court, Norman, OK (Protest)
Bret Bradley, 3217 Riverwalk Drive, Norman, OK (Protest)
Sheryl Tatum, 3217 Riverwalk Drive., Norman, OK (Protest)

Planning Commission Discussion

Commissioner Kindel asked whether the building height in the area is limited, specifically questioning whether developments are restricted to two additional stories above neighboring structures when considering density and height.

Mr. Gray stated under AIM Norman, Urban Living building types commonly range from four to five stories or more.

Commissioner Kindel asked if there is a specific citation to limit how many stories a development can exceed neighboring residential areas, referencing a previous project. Jane Hudson, Planning & Community Development Director, stated the previous project was in the Center City Form Based Code so there is a limit there but not where this project is proposed.

Commissioner Brewer expressed support for higher densities more consistent with the AIM Norman Plan and noted building height is often influenced by construction costs. He explained buildings up to four stories can typically be wood framed, while taller buildings require more expensive construction methods, which may be a factor in the proposed four-story limit.

Commissioner Bird clarified while the site plan's legal description extends across Willow Bend, this does not indicate the street would be closed. She confirmed Willow Bend is not proposed for closure and would require a separate street vacation process, which would return to the Planning Commission for approval.

Commissioner Bird discussed traffic circulation changes near the library, noting removal of the roundabout and median would allow vehicles exiting the library to turn left. She also expressed support for the project, highlighting the revised plan addresses prior cut-through traffic concerns by making interior roads private and adds housing while remaining considerate to nearby neighbors.

Commissioner Jablonski asked for clarification regarding coordination with the library, noting the applicant stated the library supported the changes while the library's comments suggested remaining concerns. Ms. Smith responded they had worked with the library and believed the major issues had been addressed and confirmed they are willing to continue collaborating to resolve any remaining concerns.

Commissioner Brewer addressed concerns about the change from mixed-use to additional residential units, noting Norman has very limited sites available for dense apartment development and is currently behind in meeting housing needs. While preferring true mixed-use development, he said increasing housing units at this location helps address the City's shortage and expressed support for the project despite the trade-offs. Commissioner Jablonski added the project also helps prevent urban sprawl which he considers important.

Commissioner Parker asked whether the existing sanitary sewer line on the site has been evaluated to ensure no future work will be needed if it is covered by the proposed development. Brandon Brooks, Capital Projects Engineer, stated as part of their conditions for vacating the line will be rerouted.

> **Motion** made by Commissioner McDaniel to approve with the caveat that the drive will not be a shared drive with the Pioneer Library System, **Seconded** by Commissioner Kindel.
>
> Voting Yea: Commissioner Brewer, Commissioner McClure, Chair Bird, Secretary Parker, Vice Chair Jablonski, Commissioner McDaniel, Commissioner Kindel
>
> **Planning Commission recommended approval of O-2526-43, PP-2526-15, and O-2526-46.**

File Attachments for Item:

26. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2526-15: REVISED PRELIMINARY PLAT FOR BOB MOORE FARMS, A PLANNED UNIT DEVELOPMENT, GENERALLY LOCATED ONE-QUARTER MILE SOUTH OF WEST MAIN STREET ON THE EAST SIDE OF 36TH AVENUE S.W. (WARD 3).

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Ken Danner, Subdivision Development Manager

David Riesland, Transportation Engineer

PRESENTER: Scott Sturtz, Director of Public Works

ITEM TITLE: CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2526-15: REVISED PRELIMINARY PLAT FOR BOB MOORE FARMS, A PLANNED UNIT DEVELOPMENT, GENERALLY LOCATED ONE-QUARTER MILE SOUTH OF WEST MAIN STREET ON THE EAST SIDE OF 36TH AVENUE S.W. (WARD 3).

BACKGROUND:

This item is a revised preliminary plat for Bob Moore Farms North; a Planned Unit Development generally located a quarter mile south of West Main Street on the east side of 36th Avenue S.W. This property consists of 55.7 acres and two large multi-family lots.

The Norman Board of Parks Commissioners, at its meeting of March 5, 2026, approve fee in lieu of park land dedication. They recommended a controlled pedestrian crossing at 36th Avenue S.W. be added if possible. Planning Commission, at its meeting of March 12, 2026, recommended to City Council amending the PUD, Planned Unit Development District and closing a portion of Norman Center Court with a redesign of the cul-de-sac. In addition, Planning Commission recommended approval of the revised preliminary plat for Bob Moore Farms North, a Planned Unit Development.

DISCUSSION:

The proposed multi-family residential development includes 786 multi-family residential units constructed across two phases. At full build-out the site is expected to generate approximately 4,881 trips per day, 322 AM peak hour trips, and 409 PM peak hour trips. Obviously, being well above the threshold for when a traffic impact study is required (>100 peak hour trips is the threshold), the developer submitted a traffic impact analysis documenting the trip generation information for this addition as well as a discussion regarding the proposed access points relative to existing streets and/or driveways throughout the site. On behalf of the developer, TEC submitted the traffic impact analysis. Traffic operational issues are not anticipated due to the development.

STREET	NO. OF LANES	BACKGROUND TRAFFIC (Veh/day)	PROJECTED TRAFFIC (Veh/day)	TOTAL PROJECTED TRAFFIC (Veh/day)	ROADWAY CAPACITY L.O.S. "E"	% CAPACITY USED (BACKGROUND)	% CAPACITY USED (PROJECTED)
Main Street	6	23,000	2,441	25,441	58,000	39.66	43.86
36th Avenue SW	4	12,000	2,440	14,440	34,200	35.09	42.11

The proposed development will have three access points along Willowbend Road, two access points along Norman Center Court, and no new access points along either Main Street or 36th Avenue SW. With regard to the location of the access points, all access points will, as proposed, satisfy the requirements in the City's Engineering Design Criteria. Capacity exceeds demand in this area. As such, additional off-site improvements are not anticipated. Following build out, staff will continue to monitor the intersections of 36th Avenue SW with Willowbend Road/Western View Drive as well as Ed Noble Parkway at Norman Center Court for any future traffic control upgrades.

There are a couple of items that are shown on the site plan that were not included in the site plan contained within the traffic study. One of these items causes concern, and the other does not. The striping that was shown on the Western View and Willowbend approaches to 36th Avenue SW was a holdover from the prior submittal. While we agree with this, it was not included in the traffic study. No modification to the traffic study is necessary to add this striping change. However, the site plan also initially showed reverse angle parking on Willow Bend Drive that appeared objectionable to staff, but was ultimately removed by applicant.

Public improvements for this property consist of the following:

1. **Fire Hydrants**. Fire hydrants will be installed in accordance with approved plans. Their locations have been reviewed by the Fire Department. Additional fire hydrants will be required for the large tracts when a final site development plan is submitted with a final plat.

2. **Permanent Markers**. Permanent markers will be installed prior to filing of the final plat.

3. **Sanitary Sewers**. Sanitary sewer mains will be installed to serve this property in accordance with approved plans and City and State Department of Environmental Quality standards.

4. **Sidewalks.** Sidewalks will be installed adjacent to all the public streets within the development.

5. **Storm Sewers**. Stormwater and appurtenant drainage structures will be installed in accordance with approved plans and City drainage standards. Storm water will be

conveyed into two (2) existing privately maintained detention ponds. The existing ponds do not currently meet City standards for capacity with this future development. The ponds will be modified to increase their capacity to meet City standards with new development. Those modifications will be required with final platting.

6. **Streets**. Thirty-sixth Avenue S.W. and Willowbend Road exist. Norman Center Court will be reconstructed in accordance with approved plans and paving standards.

7. **Water Mains**. Water mains will be installed within the development for fire protection. There is an existing 24" water main adjacent to 36th Avenue S.W., There are existing 8" water mains adjacent to Willowbend Road and Norman Center Court.

8. **Public Dedications.** All easements and rights-of-way will be dedicated to the City with final plating.

STAFF RECOMMENDATIONS:

Based on the above information, staff recommends approval of the revised preliminary plat for Bob Moore Farms North, a Planned Unit Development.

REVISED PRELIMINARY PLAT

BOB MOORE FARMS NORTH

A PLANNED UNIT DEVELOPMENT

A PART OF THE NW/4, SW/4 & SE/4,
SECTION 35, T9N, R3W, I.M.
NORMAN, CLEVELAND COUNTY, OKLAHOMA

BOUNDARY CURVE TABLE

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	85.00'	134.19'	120.48'	N 57°43'41" E	90°26'51"
C2	1025.00'	371.31'	369.32'	N 82°57'04" E	20°45'12"
C3	770.74'	118.58'	118.46'	N 86°36'01" E	8°48'51"
C4	1816.33'	263.83'	263.60'	N 89°21'15" E	8°19'21"
C5	400.00'	121.93'	121.50'	S 85°48'01" E	17°27'54"
C6	368.17'	76.68'	76.54'	S 82°49'01" E	11°55'56"
C7	93.00'	115.86'	108.39'	N 51°17'06" E	71°22'21"
C8	371.68'	116.71'	116.24'	N 41°06'51" E	17°59'24"
C9	1780.33'	127.50'	127.48'	S 89°20'11" E	4°06'01"
C10	362.78'	39.15'	39.13'	S 87°48'36" E	6°10'55"
C11	296.78'	51.66'	51.60'	S 72°01'01" E	9°58'31"
C12	66.00'	94.39'	86.45'	S 42°54'04" E	81°57'03"
C13	66.00'	103.15'	93.11'	N 47°02'56" E	89°32'57"
C14	248.94'	94.39'	93.84'	N 10°08'01" E	21°43'23"
C15	1010.41'	324.31'	322.91'	N 12°39'41" E	18°23'24"
C16	530.00'	358.91'	352.00'	N 19°34'30" E	38°48'14"
C17	2030.00'	51.86'	51.86'	N 36°28'54" E	1°27'51"
C18	1970.00'	482.44'	481.23'	N 42°21'03" E	14°02'07"
C19	2030.00'	405.86'	405.16'	N 29°54'42" E	11°27'31"

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OWNER:
BOB MOORE FARMS NORTH, LLC
700 N.W. 5th ST. #800
OKLAHOMA CITY, OKLAHOMA 73102

Engineer:
SMC Consulting Engineers, P.C.
815 W. Main Street
Oklahoma City, OK 73106
(405) 232-7715

VICINITY MAP
SCALE : 1" = 2000'

SCALE: 1" = 100'

LOT COUNT
2 LOTS

LEGAL DESCRIPTION:

A tract of land being a part of the Northeast Quarter (NW/4), Southwest Quarter (SW/4) and Southeast Quarter (SE/4) of Section Thirty-five (35), Township Nine North (T9N), Range Three West (R3W), of the Indian Meridian, Norman, Cleveland County, Oklahoma, being more particularly described as follows:

COMMENCING at the Northwest corner of said NW/4; THENCE South 00°14'36" East along the West line of said NW/4 a distance of 827.06 feet; THENCE North 89°29'56" East a distance of 50.00 feet to a point on the Easterly right-of-way line of 36th Ave. S.W. and the POINT OF BEGINNING;

THENCE South 45°20'05" East a distance of 537.56 feet; THENCE North 44°39'55" East a distance of 506.00 feet to a point on a non-tangent curve; THENCE around a curve to the right having a radius of 85.00 feet (said curve subtended by a chord which bears North 07°54'43" West, a distance of 115.49 feet) and an arc length of 124.14 feet to a point on a non-tangent curve; THENCE around a compound curve to the right having a radius of 1025.00 feet (said curve subtended by a chord which bears North 88°37'24" East, a distance of 369.32 feet) and an arc length of 371.31 feet to a point of reverse curvature; THENCE around a curve to the left having a radius of 770.74 feet (said curve subtended by a chord which bears North 86°36'01" East, a distance of 118.46 feet) and an arc length of 118.58 feet to a point of reverse curvature; THENCE around a curve to the right having a radius of 1816.33 feet (said curve subtended by a chord which bears North 89°21'15" East, a distance of 263.60 feet) and an arc length of 263.83 feet to a point of continuing curvature; THENCE around a compound curve to the right having a radius of 400.00 feet (said curve subtended by a chord which bears South 85°48'01" East, a distance of 120.77 feet) and an arc length of 121.23 feet; THENCE South 77°07'01" East a distance of 47.63 feet to a point on a non-tangent curve; THENCE around a curve to the right having a radius of 368.10 feet (said curve subtended by a chord which bears South 20°35'17" West, a distance of 36.67 feet) and an arc length of 36.68 feet to a point of reverse curvature; THENCE around a curve to the left having a radius of 30.00 feet (said curve subtended by a chord which bears North 51°13'58" West, a distance of 21.39 feet) and an arc length of 21.88 feet; THENCE North 72°07'10" West a distance of 42.27 feet to a point of curvature; THENCE around a curve to the left having a radius of 371.68 feet (said curve subtended by a chord which bears North 81°06'57" West, a distance of 116.24 feet) and an arc length of 116.71 feet to a point of continuing curvature; THENCE around a compound curve to the left having a radius of 1780.33 feet (said curve subtended by a chord which bears South 87°50'11" West, a distance of 127.48 feet) and an arc length of 127.50 feet; THENCE South 20°06'11" West a distance of 437.23 feet; THENCE North 89°43'36" East a distance of 391.55 feet to a point on a non-tangent curve; THENCE around a curve to the left having a radius of 362.78 feet (said curve subtended by a chord which bears South 23°28'36" East, a distance of 50.21 feet) and an arc length of 50.24 feet to a point of reverse curvature; THENCE around a curve to the right having a radius of 280.36 feet (said curve subtended by a chord which bears South 17°07'10" East, a distance of 91.50 feet) and an arc length of 91.89 feet to a point of reverse curvature; THENCE around a curve to the left having a radius of 88.00 feet (said curve subtended by a chord which bears South 23°43'56" East, a distance of 53.45 feet) and an arc length of 54.30 feet; THENCE South 17°39'57" West a distance of 31.29 feet; THENCE North 89°43'36" East a distance of 133.86 feet; THENCE North 34°46'56" West a distance of 21.91 feet to a point on a non-tangent curve; THENCE around a curve to the left having a radius of 88.00 feet (said curve subtended by a chord which bears North 00°47'23" East, a distance of 143.13 feet) and an arc length of 161.15 feet to a point of reverse curvature; THENCE around a curve to the right having a radius of 248.94 feet (said curve subtended by a chord which bears North 31°28'24" West, a distance of 187.72 feet) and an arc length of 192.48 feet to a point on a non-tangent curve; THENCE around a curve to the right having a radius of 1010.41 feet (said curve subtended by a chord which bears South 62°15'01" East, a distance of 322.91 feet) and an arc length of 324.31 feet; THENCE South 18°13'37" West a distance of 291.79 feet; THENCE North 89°43'36" East a distance of 15.78 feet; THENCE South 27°14'56" East a distance of 294.39 feet; THENCE South 83°43'01" East a distance of 73.17 feet; THENCE South 27°14'56" East a distance of 337.21 feet; THENCE South 62°45'04" West a distance of 51.82 feet; THENCE South 27°14'56" East a distance of 252.21 feet; THENCE South 25°24'30" East a distance of 475.59 feet; THENCE South 40°53'25" East a distance of 63.30 feet; THENCE North 49°57'03" East a distance of 123.17 feet; THENCE South 27°14'56" East a distance of 38.12 feet; THENCE South 34°02'05" West a distance of 108.89 feet; THENCE South 41°07'36" East a distance of 443.87 feet; THENCE South 37°11'49" East a distance of 305.85 feet; THENCE South 00°18'14" East a distance of 546.23 feet; THENCE South 89°15'14" West a distance of 262.44 feet; THENCE South 00°18'14" East a distance of 662.45 feet; THENCE North 29°35'07" West a distance of 8.43 feet; THENCE North 68°56'17" West a distance of 497.22 feet; THENCE North 00°15'28" West a distance of 147.75 feet; THENCE South 89°44'32" West a distance of 34.94 feet to a point on a non-tangent curve; THENCE around a curve to the left having a radius of 530.00 feet (said curve subtended by a chord which bears North 19°34'30" West, a distance of 352.00 feet) and an arc length of 358.91 feet to a point of continuing curvature; THENCE around a compound curve to the left having a radius of 2030.00 feet (said curve subtended by a chord which bears North 39°30'54" West, a distance of 51.86 feet) and an arc length of 51.86 feet; THENCE South 49°57'03" West a distance of 60.00 feet to a point on a non-tangent curve; THENCE around a curve to the left having a radius of 1970.00 feet (said curve subtended by a chord which bears North 44°21'03" West, a distance of 295.53 feet) and an arc length of 295.81 feet; THENCE around a compound curve to the left having a radius of 1970.00 feet (said curve subtended by a chord which bears North 57°40'26" West, a distance of 481.73 feet) and an arc length of 482.94 feet; THENCE North 1°24'41" East a distance of 61.75 feet to a point on a non-tangent curve; THENCE around a curve to the left having a radius of 2030.00 feet (said curve subtended by a chord which bears North 75°54'02" West, a distance of 898.35 feet) and an arc length of 905.85 feet; THENCE South 89°43'36" West a distance of 298.79 feet; THENCE North 45°15'30" West a distance of 35.35 feet; THENCE North 00°14'36" West a distance of 1022.37 feet to the POINT OF BEGINNING.

Said tract contains 55.70 acres, more or less.

STORM DRAINAGE DETENTION FACILITY EASEMENT

DRAINAGE DETENTION FACILITY EASEMENTS ARE HEREBY ESTABLISHED AS SHOWN TO PROVIDE FOR DETENTION OF STORM SURFACE WATER AND CONSTRUCTED AS APPROVED BY THE CITY ENGINEER. ALL MAINTENANCE WITHIN THE DRAINAGE DETENTION FACILITY EASEMENT SHALL BE THE RIGHT, DUTY AND RESPONSIBILITY OF THE PROPERTY OWNERS ASSOCIATION IN THE PLAT OF BOB MOORE FARMS NORTH; HOWEVER, IF MAINTENANCE IS NEGLECTED OR SUBJECT TO OTHER UNUSUAL CIRCUMSTANCES AND IS DETERMINED TO BE A HAZARD OR THREAT TO PUBLIC SAFETY BY THE CITY, CORRECTIVE MAINTENANCE MAY BE PERFORMED BY THE GOVERNING JURISDICTION WITH COSTS ASSESSED TO AND BORNE UPON SAID PROPERTY OWNER'S ASSOCIATION. OFFICIALS REPRESENTING THE PUBLIC WORKS DEPARTMENT, SHALL HAVE THE RIGHT TO ENTER UPON THE EASEMENT FOR PURPOSES OF PERIODIC INSPECTION AND/OR CORRECTIVE MAINTENANCE OF THE FACILITY. UPON RECEIVING WRITTEN APPROVAL FROM THE PUBLIC WORKS DEPARTMENT, PROPERTY OWNERS ASSOCIATION MAY CONSTRUCT IMPROVEMENTS WITHIN THE EASEMENT, PROVIDED THE IMPROVEMENT DOES NOT INTERFERE WITH THE FUNCTION OF THE DETENTION FACILITY.

NOTES:

1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH CURRENT APPLICABLE STANDARDS AND SPECIFICATIONS FOR CONSTRUCTION FOR THE CITY OF NORMAN.
2. EXISTING ZONING IS "PUD", PLANNED UNIT DEVELOPMENT.
3. ALL WATERLINES SHALL BE 8" UNLESS NOTED OTHERWISE. FIRE HYDRANTS ARE GRAPHICALLY ILLUSTRATED.
4. ALL SANITARY SEWER SHALL BE 8" UNLESS NOTED OTHERWISE.
5. SIDEWALKS SHALL BE INSTALLED ON 36th AVE. S.W., WILLOWBEND ROAD AND NORMAN CENTER COURT PER CITY OF NORMAN STANDARDS AND SPECIFICATIONS.
6. THESE PORTIONS OF EXISTING SANITARY SEWER & WATERLINE WILL BE ABANDONED AND/OR REMOVED.
7. EXIST. OG&E ELECTRIC LINE WILL BE RELOCATED WITH NEW EASEMENT AND FIRST EASEMENT WILL BE VACATED WHEN THE NORMAN CENTRE COURT ROW IS RELOCATED AND RECONSTRUCTED.

PVT. S.S. = PRIVATE SAN. SEWER
D/E = DRAINAGE EASEMENT
U/E = UTILITY EASEMENT
B/L = BUILDING LINE

NOT VALID FOR CONSTRUCTION
CHRISTOPHER D. ANDERSON 19288 REGISTERED PROFESSIONAL ENGINEER OKLAHOMA
UNLESS SIGNED IN THIS BLOCK

BOB MOORE FARMS NORTH
36TH AVE. N.W. & WILLOWBEND RD.
NORMAN, OKLAHOMA

SMC
SMC Consulting Engineers, P.C.
315 W. Main Street
Oklahoma City, OK 73106
PH: 405-232-7715 Fax: 405-232-7399
OKLAHOMA CERTIFICATE OF AUTHORIZATION NO. CA 1460 EXP. 06/30/2007

NO.	DESCRIPTION	DATE
1	Revised per staff comments	08/15/2007

PROJECT NO.: 6639.00
DATE: 2/02/06

1146

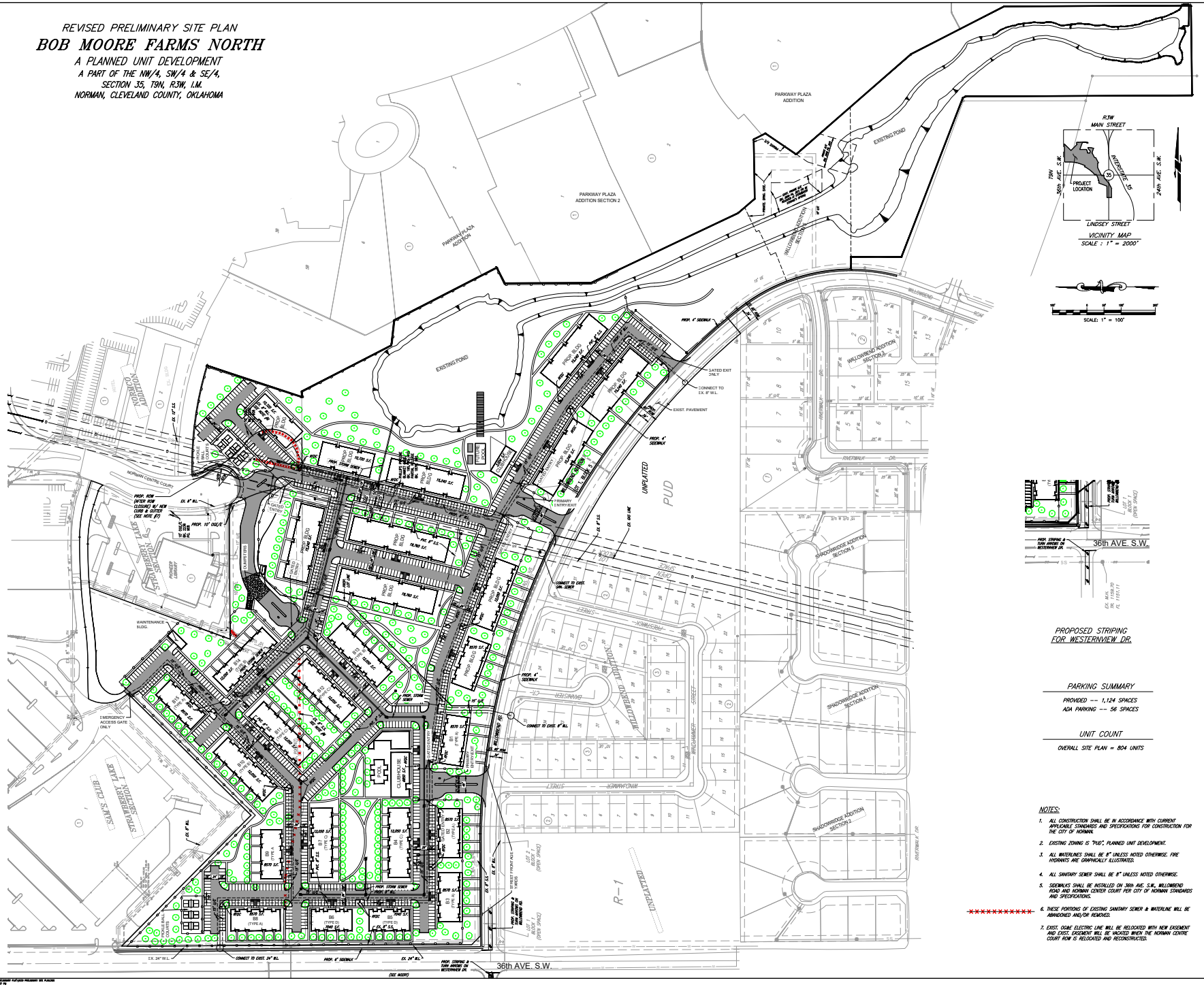
SHEET NO.
1

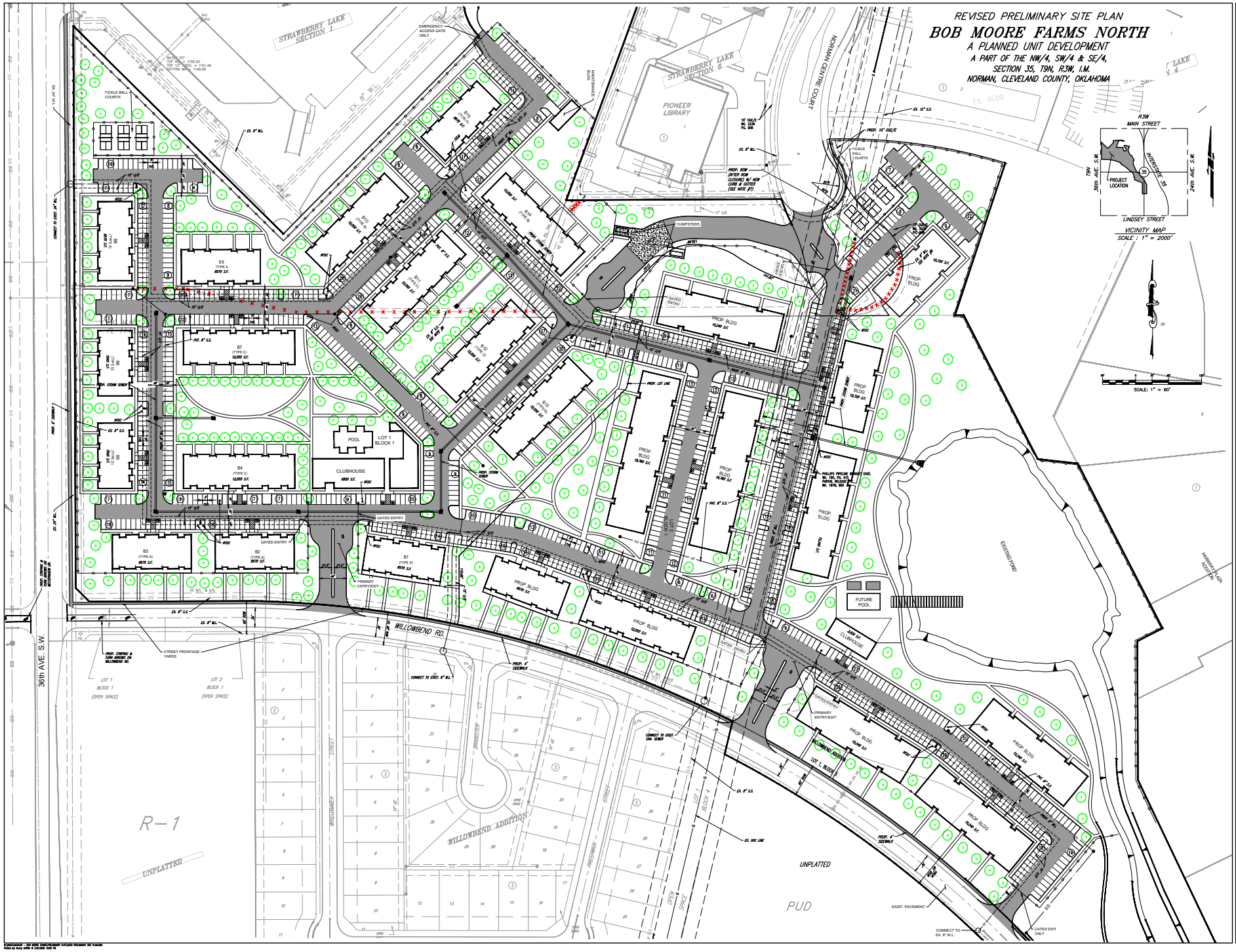
REVISED PRELIMINARY SITE PLAN

BOB MOORE FARMS NORTH

A PLANNED UNIT DEVELOPMENT

A PART OF THE NW/4, SW/4 & SE/4,
SECTION 35, T9N, R3W, I.M.
NORMAN, CLEVELAND COUNTY, OKLAHOMA




REVISED PRELIMINARY SITE PLAN
BOB MOORE FARMS NORTH
A PLANNED UNIT DEVELOPMENT
A PART OF THE NW/4, SW/4 & SE/4,
SECTION 35, T9N, R3W, I.M.
NORMAN, CLEVELAND COUNTY, OKLAHOMA
VICINITY MAP
SCALE : 1" = 2000'
SCALE: 1" = 60'
36th AVE. S.W.
WILLOWBEND RD.
STRAWBERRY LAKE SECTION 1
STRAWBERRY LAKE SECTION 6
PIONEER LIBRARY
NORMAN CENTRE COURT
LINDSEY STREET
MAIN STREET
INTERSTATE 35
PROJECT LOCATION
PICKLE BALL COURTS
DUMPSTERS
GATED ENTRY
PERMANENT ENTRY/EXIT
POOL
CLUBHOUSE
FUTURE POOL
LOT 1 BLOCK 1
LOT 2 BLOCK 1
(OPEN SPACE)
STREET FRONTAGE YARDS
EXISTING POND
PARKWAY PLACE ADDITION
WILLOWBEND ADDITION
BROADWAY STREET
DRIVEWAY CT.
FIRESTONE STREET
OPEN SPACE
R-1
UNPLATTED
PUD
EXIST. PAVEMENT
EX. GAS LINE
CONNECT TO EXIST. 8" W.L.
CONNECT TO EXIST. 8" SAN. SEWER
CONNECT TO EX. 8" W.L.
GATED EXIT ONLY
PROP. 4' SIDEWALK
PROP. 8" S.S.
PROP. 8" W.L.
PROP. STORM SEWER
PROP. CURB & GUTTER ON WILLOWBEND RD.
PROP. ROW AFTER ROW CLOSURE W/ NEW CURB & GUTTER (SEE NOTE #7)
PROP. 10' OGE/E
EX. 8" W.L.
EX. 8" S.S.
EX. 12" S.S.
EX. BLDG
PROP. BLDG
B1 (TYPE A) 8000 S.F.
B2 (TYPE A) 8000 S.F.
B3 (TYPE A) 8000 S.F.
B4 (TYPE C) 12,000 S.F.
B5 (TYPE A) 8000 S.F.
B6 (TYPE C) 12,000 S.F.
B7 (TYPE C) 12,000 S.F.
B8 (TYPE C) 12,000 S.F.
B9 (TYPE A) 8000 S.F.
B10 (TYPE C) 12,000 S.F.
B11 (TYPE C) 12,000 S.F.
B12 (TYPE C) 12,000 S.F.
B13 (TYPE C) 12,000 S.F.
B14 (TYPE C) 12,000 S.F.
B15 (TYPE A) 8000 S.F.
B16 (TYPE A) 8000 S.F.
B17 (TYPE C) 12,000 S.F.
B18 (TYPE C) 12,000 S.F.
B19 (TYPE C) 12,000 S.F.
B20 (TYPE C) 12,000 S.F.
B21 (TYPE C) 12,000 S.F.
B22 (TYPE C) 12,000 S.F.
B23 (TYPE C) 12,000 S.F.
B24 (TYPE C) 12,000 S.F.

Applicant: Bob Moore Farms North, LLC

Project Location: South of W. Main Street, west of Ed Noble Parkway, north of W. Lindsey Street, and east of 36th Avenue S.W.

Case Number: PD26-3

Time: 5:30 p.m.

Applicant Representative:
Sean Rieger

Attendees:
Robert Bruce
Mary Roberts
Cheryl Stamper
Sondra Clour
Will Pence
Gina Pence
Carol Hall
Troy Williams
Teresa Burkhart
Kim Guenther
Kevin Davis
Dianna Hunter
Roger Schultz
Rhonda Schultz
Steve Hill
ML Terry
Lisa Wells
Nikita Patel
Sim Strickland

City Staff:
Logan Gray, Planner II
Landon Gum, Subdivision Development Coordinator

Application Summary:
The applicant requests an amendment to the existing PUD, Preliminary Plat, and associated site plans to develop additional residential units for the subject property. The amendment would alter the overall site design and remove any commercial development in favor of multifamily residential. The applicant's representative stated that the vision is a gated apartment complex. A rezoning application had not been submitted at the time of this meeting.

Neighbor's Comments/Concerns/Responses:

Several neighboring residents were in attendance and asked questions related to the project. Some attendees raised questions about how many new residential units were being proposed, and how many new occupants were expected. Sean Riger, the applicant's representative, stated that the number of dwelling units and potential occupants has not been determined, but will be included in the information presented to Planning Commission and City Council should a rezoning application move forward. Other attendees voiced their preference for the development's access to be taken off 36th Avenue S.W., rather than Willow Bend Drive, as presented. Mr. Rieger stated that it was the City of Norman's preference that there be minimal access points on arterial streets, and added that additional access to the development is proposed to the north of the site, closer to W. Main Street. A follow-up question was posed regarding the potential for additional turn lanes to be placed on 36th Avenue S.W. to accommodate the increased traffic. Mr. Rieger stated that such items would be addressed through a future traffic study conducted for the development. Other attendees inquired about the impact the development will have on stormwater runoff in the area, to which the applicant's engineer responded that there should be no impact to the surrounding area in terms of stormwater. One attendee asked why the commercial component was no longer a part of the proposed development. Mr. Rieger stated that the developer determined residential development to be a more favorable investment. Finally, some attendees asked what the timeline would be for the first and second phases, and if there would be more phases to come. Mr. Rieger responded that it would likely take years to break ground on Phase 1, and likely even longer for Phase 2, subject to market forces. He continued by saying that any future phases would require starting the current process over again, including another Pre-Development meeting, and Planning Commission and City Council review.

Bob Moore Farms Rezoning, Preliminary Plat, & Right of Way Closure

3. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-43: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE TRACT OF LAND BEING A PART OF THE NORTHWEST QUARTER (NW/4), SOUTHWEST QUARTER (SW/4) AND SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-FIVE (35), TOWNSHIP NINE NORTH (T9N), RANGE THREE WEST (R3W) OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM A PUD, PLANNED UNIT DEVELOPMENT, AND PLACE SAME IN A PUD, PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED SOUTH OF W MAIN STREET, WEST OF ED NOBLE PARKWAY, NORTH OF W LINDSEY STREET, AND EAST OF 36TH AVENUE SW; WARD 3)

ITEMS SUBMITTED FOR THE RECORD

1. **Staff Report**
2. **Location Map**
3. **Narrative**
4. **Preliminary Site Plan**
5. **Revised Preliminary Plat**
6. **Greenspace**
7. **Preliminary Site Plan – Phase One**
8. **Pre-Development Summary, 1-22-26**
9. **Protest Map & Letters**

4. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE PP-2526-15: CONSIDERATION OF A PRELIMINARY PLAT SUBMITTED BY BOB MOORE FARMS NORTH, LLC (SMC CONSULTING ENGINEERS, PC) FOR BOB MOORE FARMS NORTH, A PLANNED UNIT DEVELOPMENT, FOR 55.7 ACRES OF PROPERTY GENERALLY LOCATED APPROXIMATELY ONE-QUARTER MILE SOUTH OF WEST MAIN STREET ON THE EAST SIDE OF 36TH AVENUE SW.

ITEMS SUBMITTED FOR THE RECORD

1. **Staff Report**
2. **Revised Preliminary Plat**
3. **Preliminary Site Plan**
4. **Pre-Development Summary, 2-26-26**

5. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-46: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING AND VACATING A PORTION OF NORMAN CENTER COURT RIGHT-OF-WAY TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

ITEMS SUBMITTED FOR THE RECORD

1. **Staff Report**
2. **Right of Way Closure Attachments**
3. **Protest Map & Letters**

Staff Presentation

Logan Gray, Planner II, presented the Staff Report for the Bob Moore Farms project.

Commissioner Bird asked whether the current site plan includes any ingress and egress across the library parcel. Brandon Brooks, Capital Projects Engineer, confirmed that it does not.

Commissioner Bird asked whether the traffic splitter median near the library and the circular roundabout would be removed, allowing vehicles exiting the rear of the library to make a direct left turn instead of turning right and circling the roundabout. Mr. Brooks confirmed Ken Danner previously stated this would be the case.

Commissioner Bird asked whether the site plan includes any portion of the legal description extending across Willow Bend. He also noted additional protest letters were received requesting clarification on whether any portion of the Willow Bend right-of-way would be closed or remain dedicated as a public street. Mr. Brooks stated Willow Bend will remain open.

Commissioner Jablonski noted inconsistencies between the proposed development and the City's vision for the area, including lower density and a lack of mixed-use development, and asked staff to clarify the City's plans for development in that part of the City. Mr. Gray explained the Urban High Land Use policy encourages mixed-use development, including retail and workspace alongside residential. The proposed development is currently single-use residential at 14 units per acre, while the Urban Living Center designation typically calls for at least 18 units per acre.

Applicant Presentation

Libby Smith, representative of the applicant, presented the Bob Moore Farms project.

Commissioner McDaniel noted previous concerns about a cut-through raised during a previous presentation and asked whether the connection had been removed and if the

development would be gated to address this issue. Ms. Smith confirmed it had been removed and the development would be a gated community, eliminating that concern.

Commissioner Jablonski asked how the current proposal compares to the original PUD in terms of height and density. Mr. Smith responded the new proposal adds approximately 200 more units than the previous plan, which included two-story and four-story buildings.

Commissioner Jablonski questioned why the proposal is limited to four stories given the City's housing needs and the potential to build taller in a central area. Ms. Smith stated the taller buildings would significantly increase development costs and change the construction type, and the proposed height is intended to remain compatible with the adjacent residential neighborhood to the west.

Public Comments

Rebecca Patten, 765 Asp Avenue STE 202, Norman, OK (Protest)
Sean Hultman, 300 Norman Center Court, Norman, OK (Protest)
Bret Bradley, 3217 Riverwalk Drive, Norman, OK (Protest)
Sheryl Tatum, 3217 Riverwalk Drive., Norman, OK (Protest)

Planning Commission Discussion

Commissioner Kindel asked whether the building height in the area is limited, specifically questioning whether developments are restricted to two additional stories above neighboring structures when considering density and height.

Mr. Gray stated under AIM Norman, Urban Living building types commonly range from four to five stories or more.

Commissioner Kindel asked if there is a specific citation to limit how many stories a development can exceed neighboring residential areas, referencing a previous project. Jane Hudson, Planning & Community Development Director, stated the previous project was in the Center City Form Based Code so there is a limit there but not where this project is proposed.

Commissioner Brewer expressed support for higher densities more consistent with the AIM Norman Plan and noted building height is often influenced by construction costs. He explained buildings up to four stories can typically be wood framed, while taller buildings require more expensive construction methods, which may be a factor in the proposed four-story limit.

Commissioner Bird clarified while the site plan's legal description extends across Willow Bend, this does not indicate the street would be closed. She confirmed Willow Bend is not proposed for closure and would require a separate street vacation process, which would return to the Planning Commission for approval.

Commissioner Bird discussed traffic circulation changes near the library, noting removal of the roundabout and median would allow vehicles exiting the library to turn left. She also expressed support for the project, highlighting the revised plan addresses prior cut-through traffic concerns by making interior roads private and adds housing while remaining considerate to nearby neighbors.

Commissioner Jablonski asked for clarification regarding coordination with the library, noting the applicant stated the library supported the changes while the library's comments suggested remaining concerns. Ms. Smith responded they had worked with the library and believed the major issues had been addressed and confirmed they are willing to continue collaborating to resolve any remaining concerns.

Commissioner Brewer addressed concerns about the change from mixed-use to additional residential units, noting Norman has very limited sites available for dense apartment development and is currently behind in meeting housing needs. While preferring true mixed-use development, he said increasing housing units at this location helps address the City's shortage and expressed support for the project despite the trade-offs. Commissioner Jablonski added the project also helps prevent urban sprawl which he considers important.

Commissioner Parker asked whether the existing sanitary sewer line on the site has been evaluated to ensure no future work will be needed if it is covered by the proposed development. Brandon Brooks, Capital Projects Engineer, stated as part of their conditions for vacating the line will be rerouted.

> **Motion** made by Commissioner McClure to approve with the caveat that the drive will not be a shared drive with the Pioneer Library System, **Seconded** by Commissioner Kindel.
>
> Voting Yea: Commissioner Brewer, Commissioner McClure, Chair Bird, Secretary Parker, Vice Chair Jablonski, Commissioner McDaniel, Commissioner Kindel
>
> **Planning Commission recommended approval of O-2526-43, PP-2526-15, and O-2526-46.**

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 3/12/2026

REQUESTER: Bob Moore Farms North, LLC

PRESENTER: Ken Danner, Subdivision Development Manager

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE PP-2526-15: CONSIDERATION OF A PRELIMINARY PLAT SUBMITTED BY BOB MOORE FARMS NORTH, LLC (SMC CONSULTING ENGINEERS, PC) FOR BOB MOORE FARMS NORTH, A PLANNED UNIT DEVELOPMENT, FOR 55.7 ACRES OF PROPERTY GENERALLY LOCATED APPROXIMATELY ONE-QUARTER MILE SOUTH OF WEST MAIN STREET ON THE EAST SIDE OF 36TH AVENUE SW.

ITEM: Consideration of a Revised Preliminary Plat for **BOB MOORE FARMS NORTH, A PLANNED UNIT DEVELOPMENT**.

LOCATION: Generally located approximately one-quarter mile south of West Main Street on the east side of 36th Avenue S.W.

INFORMATION:

1. Owner. Bob Farms North, LLC.
2. Developer. Bob Farms North, LLC.
3. Engineer. SMC Consulting Engineers, P.C.

HISTORY:

1. October 21, 1961. City Council adopted Ordinance No. 1320 annexing this property into the Corporate City limits without zoning.
2. January 23, 1962. City Council adopted Ordinance No. 1339 placing this property in A-2, Rural Agricultural District.

3. May 14, 1970. Planning Commission, on a vote of 9-0, recommended to City Council that a portion of this property be placed in the R-1, Single-Family Dwelling District and RM-6, Medium Density Apartment District and removed from A-2, Rural Agricultural District

4. June 2, 1970. City Council adopted Ordinance No. 2264 placing a portion of this property in the R-1, Single-Family Dwelling District and RM-6, Medium Density Apartment District and removing it from A-2, Rural Agricultural District.

5. July 12, 1984. Planning Commission, on a vote of 8-0 recommended to City Council placing a portion of this property in the C-2, General Commercial District and RM-6, Medium Density Apartment District with Permissive Use for a golf course and removing it from R-1, Single Family Dwelling District and RM-6, Medium Density Apartment District.

6. July 12, 1984. Planning Commission, on a vote of 8-0, approved the preliminary plat for MXD Addition.

7. August 7, 1984. City Council postponed indefinitely Ordinance No. O-8384-144 placing a portion of this property in the C-2, General Commercial District and RM-6 with Permissive Use for a golf course and removing it from R-1, Single-Family Dwelling District and RM-6, Medium Density Apartment District.

8. July 2, 1985. City Council adopted Ordinance No. O-8384-144 placing this property in the C-2, General Commercial District and RM-6, Medium Density Apartment District with Permissive Use for a golf course and removing it from R-1, Single-Family Dwelling District and RM-6, Medium Density Apartment District.

9. March 26, 1987. Planning Commission, on a vote of 7-0, approved the revised preliminary plat for MXD Addition.

10. October 8, 1987. Planning Commission, on a vote of 8-0, approved the revised preliminary plat for MXD Addition.

11. September 14, 1989. Planning Commission, on a vote of 8-0, approved the revised preliminary plat for Strawberry Lake Addition

12. December 2, 1993. The Norman Board of Parks Commissioners recommended park land dedication.

13. December 9, 1993. Planning Commission, on a vote of 7-0, recommended to City Council that a portion of this property be placed in RM-6, Medium Density Apartment District and General Commercial District and removed from C-2, General Commercial District.

14. December 9, 1993. Planning Commission, on a vote of 7-0, approved the preliminary plat for Willowbend Addition.

15. January 13, 1994. Planning Commission, on a vote of 5-0, recommended to City Council that a portion of this property be placed in PL, Park Land District and removed from RM-6, Medium Density Apartment District and General Commercial District.

16. January 13, 1994. Planning Commission, on a vote of 5-0, recommended to City Council that a portion of this property be placed in PUD, Planned Unit Development and removed from RM-6, Medium Density Apartment District.

17. January 25, 1994. City Council adopted Ordinance No. O-9394-20 placing a portion of this property in the RM-6, Medium Density Apartment District and C-2, General Commercial District and removing it from C-2, General Commercial District and RM-6, Medium Density Apartment District.

18. February 8, 1994. City Council adopted Ordinance No. O-9394-23 placing a portion of this property in the PL, Park Land District and removing it from RM-6, Medium Density Apartment District.

19. February 22, 1994. City Council adopted Ordinance No. O-9394-24 placing a portion of this property in the PUD, Planned Unit Development with preliminary site development plan and removing it from RM-6, Medium Density Apartment District.

20. February 10, 1994. Planning Commission, on a vote of 9-0 recommended to City Council the approval of the final plat for Willowbend Addition, a Planned Unit Development

21. March 15, 1994. City Council approved the final plat for Willowbend Addition, a Planned Unit Development.

22. December 5, 1994. The final plat for Willowbend Addition, a Planned Unit Development was filed of record with the Cleveland County Clerk.

23. April 13, 1995. Planning Commission, on a vote of 8-0, approved the revised preliminary plat for Strawberry Lake Addition, Section 6.

24. June 8, 1995. Planning Commission, on a vote of 6-0, approved the revised preliminary plat for Strawberry Lake Addition, Section 6.

25. August 14, 1997. Planning Commission, on a vote of 4-3, recommended a portion of this property be placed in the PUD, Planned Unit Development and removed from C-2, General Commercial District, RM-6, Medium Density Apartment District, PL, Park Land District and PUD, Planned Unit Development to PUD, Planned Unit Development.

26. August 14, 1997. Planning Commission, on a vote of 4-3, approved the preliminary plat for Willowbend Addition, Section 5, a Planned Unit Development.

27. October 28, 1997. City Council adopted Ordinance No. O-9798-9 placing a portion of this property in the PUD, Planned Unit Development and removing it from C-2, General Commercial District, RM-6, Medium Density Apartment District, PL, Park Land District and PUD, Planned Unit Development.

28. August 9, 2001. Planning Commission, on a vote of 8-0, recommended to City Council that the preliminary plat for Strawberry Lake Addition, Section Nine be approved.

29. September 11, 2001. City Council approved the preliminary plat for Strawberry Lake Addition, Section Nine.

30. March 26, 2002. City Council extended the approval for the preliminary plat of Willowbend Addition, Section 5, for an additional three (3) years

31. July 8, 2004. Planning Commission, on a vote of 8-0, approved the final plat for Willowbend Addition, Section 5, a Planned Unit Development.

32. January 27, 2005. The final plat for Willowbend Addition, Section 5, a Planned Unit Development was filed of record with the Cleveland County Clerk.

33. August 6, 2024. (Special Meeting) The Norman Board of Parks Commissioners, on a vote of 5-0, recommended fee in lieu of park land requirements.

34. August 8, 2024. Planning Commission, on a vote of 5-2, recommended to City Council amending the NORMAN 2025 Land Use and Transportation Plan placing this property in Mixed Use Designation and removing it from Commercial Designation, Open Space Designation, High Density Residential Designation and Low Density Residential Designation.

35. August 8, 2024. Planning Commission, on a vote of 5-2 recommended to City Council adopting Ordinance No.O-2425-3 placing this property in the PUD, Planned Unit Development and removing it from C-2, General Commercial District, RM-6, Medium Apartment District with Permissive Use for a Golf Course, PL, Park Land District and PUD, Planned Unit Development District.

36. August 8, 2024. Planning Commission, on a vote of 5-2, recommended to City Council the approval of the preliminary plat for Bob Moore Farms North, a Planned Unit Development.

37. September 10, 2024. City Council approved amending the NORMAN 2025 Land Use and Transportation Plan from Commercial Designation, Open Space Designation, High Density Residential Designation and Low Density Residential Designation to Mixed Use Designation.

38. September 10, 2024. City Council adopted Ordinance No. O-2425-3 placing this property in the PUD, Planned Unit Development District and removing it from C-2, General Commercial District, RM-6, Medium-Density Apartment District with Permissive Use for a Golf Course, Park Land District, and PUD, Planned Unit Development District.

39. September 10, 2024. City Council approved the preliminary plat for Bob Moore Farms North, a Planned Unit Development.

40. March 5, 2026. The Norman Board of Parks Commissioners, on a vote of 7-0, approve fee in lieu of land, with a recommendation that a controlled pedestrian crossing at 36th Avenue SW be added if possible.

41. March 12, 2026. The applicants have made a request to amend Ordinance No. O-2425-3, a PUD, Planned Unit Development with Ordinance No. O-2526-43, a Planned Unit Development.

42. March 12, 2026. The applicants have made a request to partially close a portion of Norman Center Court with Ordinance No. O-2526-46.

IMPROVEMENT PROGRAM:

1. Fire Hydrants. Fire hydrants will be installed in accordance with approved plans and City standards. Their locations will be approved by the Fire Department.

2. Permanent Markers. Permanent markers will be installed prior to filing of the final plat.

3. Sanitary Sewers. Sanitary sewer mains will be installed in accordance with approved plans and City and State Department of Environmental Quality standards.

4. Sidewalks. Sidewalks will be installed in accordance with approved plans and City sidewalk standards.

5. Storm Sewers. Stormwater and appurtenant drainage structures will be installed in accordance with approved plans and City drainage standards. Storm water will be conveyed to two (2) existing privately maintained detention ponds. The existing ponds do not currently meet City standards for capacity with this future development. The ponds will be modified to increase their capacity to meet City standards with new development. Those modifications will be required with final platting.

6. Streets. Thirty-sixth Avenue S.W. and Willowbend Road paving are existing. Norman Center Court will be reconstructed in accordance with approved plans and City paving standards.

7. Water Mains. Water mains will be installed in accordance with approved plans and City and State Department of Environmental Quality Standards. There is an existing 24” water main adjacent to 36th Avenue S.W. and an 8” water main adjacent to Willowbend Road and Norman Center Court.

PUBLIC DEDICATIONS:

1. Easements. All required easements will be dedicated to the City with a final plat.

2. Rights-of-Way. Street right-of-ways will be dedicated to the City with a final plat.

SUPPLEMENTAL MATERIAL: Copies of a location map, preliminary site development plan and preliminary plat are included in the Agenda Book.

STAFF COMMENTS RECOMMENDATION: The proposal will have multifamily uses. The property consists of 55.7 acres with two (2) large multifamily lots and several open space/common areas. Staff recommends approval of the revised preliminary plat for Bob Moore Farms North, a Planned Unit Development.

ACTION NEEDED: Recommend approval or disapproval of the revised preliminary plat for Bob Moore Farms North, a Planned Unit Development to City Council.

ACTION TAKEN:_____

File Attachments for Item:

27. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-113: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING ALL AFFECTED MAPS WITHIN THE AIM COMPREHENSIVE PLAN, AND ANY OF THE SEVEN DISTINCT APPROVED PLANS, IN ORDER TO UPDATE AFFECTED MAPS WITH THE MOST RECENT DEMONSTRATED ALIGNMENT OF THE ACCESS OKLAHOMA TURNPIKES ACCORDING TO INFORMATION ANNOUNCED BY THE OKLAHOMA TURNPIKE AUTHORITY.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/14/2026

REQUESTER: City of Norman

PRESENTER: Jane Hudson, Planning and Community Development Director

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-113: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING ALL AFFECTED MAPS WITHIN THE AIM COMPREHENSIVE PLAN, AND ANY OF THE SEVEN DISTINCT APPROVED PLANS, IN ORDER TO UPDATE AFFECTED MAPS WITH THE MOST RECENT DEMONSTRATED ALIGNMENT OF THE ACCESS OKLAHOMA TURNPIKES ACCORDING TO INFORMATION ANNOUNCED BY THE OKLAHOMA TURNPIKE AUTHORITY.

DISCUSSION:
The AIM Norman Steering Committee previously agreed to include the most up-to-date turnpike alignment information from Access Oklahoma on maps within the AIM Norman Comprehensive Plan. The AIM Norman Comprehensive Land Use Plan, along with several associated maps, includes the following note regarding depicted turnpike routes:

AIM Norman does not endorse or influence the development and alignment of proposed turnpikes planned in east and north Norman by the Oklahoma Turnpike Authority ("OTA"). While the north-south connector turnpike is demonstrated in the position originally disclosed by the OTA, it is subject to change and an anticipated general shift westward. At this time, the actual nature and extent of the alignment shift for the north-south connector turnpike has not been specified by the OTA.

On September 23, 2025, the Oklahoma Turnpike Authority (OTA) announced a revised alignment for the South Extension Turnpike. Staff presented the proposed maps at the City Council Oversight Committee on January 8, 2026, and again at the City Council Conference on January 27, 2026.

If Council agrees, all AIM maps will be updated to reflect the current route from OTA with a revised map note as follows:

AIM Norman does not endorse or influence the development and alignment of proposed turnpikes planned in east and north Norman by the Oklahoma Turnpike Authority ("OTA"). The north-south connector turnpike is shown in the location disclosed by the OTA on September

23, 2025. The locations for the east-west and north-south locations reflect the most current information available. Should the alignments change, staff will bring forward an amendment for review and consideration by City Council.

RECOMMENDATION:
Staff forwards Resolution R-2526-113 for consideration by City Council.

PLANNING COMMISSION RESULTS:

At their meeting on March 12, 2026, the Planning Commission recommended approval of Resolution R-2526-113, by a vote of 6-1.

R-2526-113

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING ALL AFFECTED MAPS WITHIN THE AIM COMPREHENSIVE PLAN, AND ANY OF THE SEVEN DISTINCT APPROVED PLANS, IN ORDER TO UPDATE AFFECTED MAPS WITH THE MOST RECENT DEMONSTRATED ALIGNMENT OF THE ACCESS OKLAHOMA TURNPIKES ACCORDING TO INFORMATION ANNOUNCED BY THE OKLAHOMA TURNPIKE AUTHORITY.

§ 1. WHEREAS, the Council of the City of Norman recognizes citizens' concerns about the future development of Norman; and

§ 2. WHEREAS, the City Council at its meeting of June 24, 2025, reviewed and adopted the AIM Norman Comprehensive Land Use Plan, with an effective date of June 24, 2025; and

§ 3. WHEREAS, City of Norman has requested amendment of all affected maps within the AIM Comprehensive Plan, and any of the seven distinct approved plans, in order to update affected maps with the most recent demonstrated alignment of the access Oklahoma turnpikes according to information announced by the Oklahoma Turnpike Authority

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 4. That the Council of the City of Norman recognizes the need to control the future growth of the City of Norman; and, that after due consideration has determined that the requested amendment to the AIM Norman Comprehensive Land Use Plan, and any of the seven distinct approved plans, should be adopted, and does hereby approve the approve the attached map amendments.

PASSED AND ADOPTED this _____ day of _____, 2026.

_____
(Mayor)

ATTEST:

_____
(City Clerk)

LAND USE MAPS

How are the Character Area & Land Use maps used?

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TWO MAPS WORKING TOGETHER

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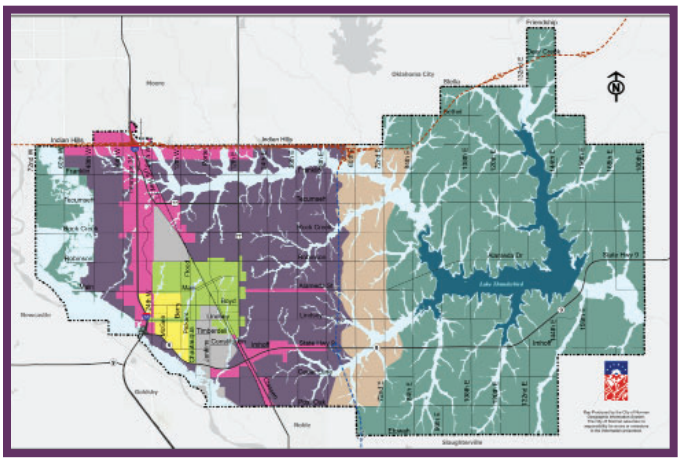

Full map on page 41.

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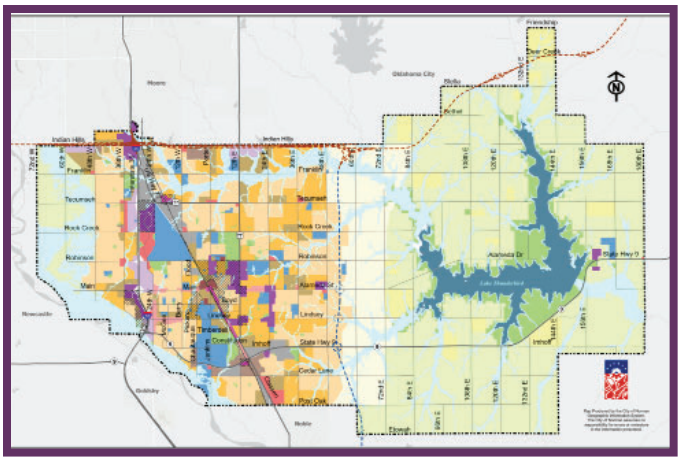

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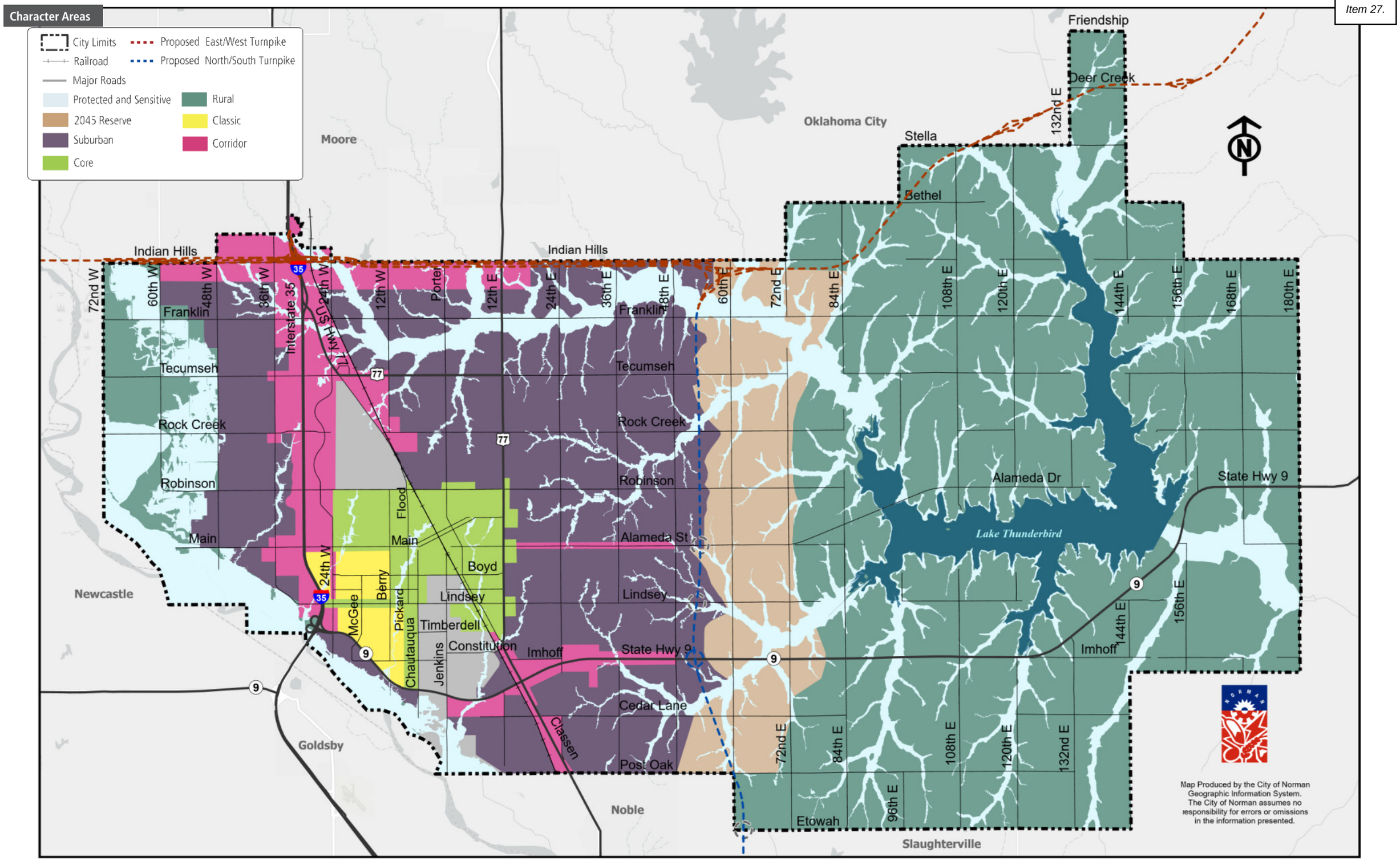

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CORE NEIGHBORHOOD AREAS

CHARACTERISTICS & INTENT

The Core Neighborhood is a focal point of the city, the traditional central business district, with a concentration of activities such as general retail, service commercial, professional office, mixed-density housing, mixed-use spaces, and appropriate public and open space easily accessible by pedestrians. This area frames the University of Oklahoma campus.

The Core Neighborhood encompasses all historic districts and some existing neighborhood planning areas. One notable aspect of this area is the reinvestment that has been occurring over the past decade.

The Core Neighborhood is defined by smaller, traditionally platted lots and older homes. Most streets within this Character Area are designed on a grid pattern, radiating from the BNSF rail line, and are highly connected to one another. Alleys are prominent and, although often used by local traffic, are in disrepair and in need of maintenance. Towards the commercial centers of this Character Area, taller buildings are more common, with the overarching height of residential structures being three stories or less.

GOALS

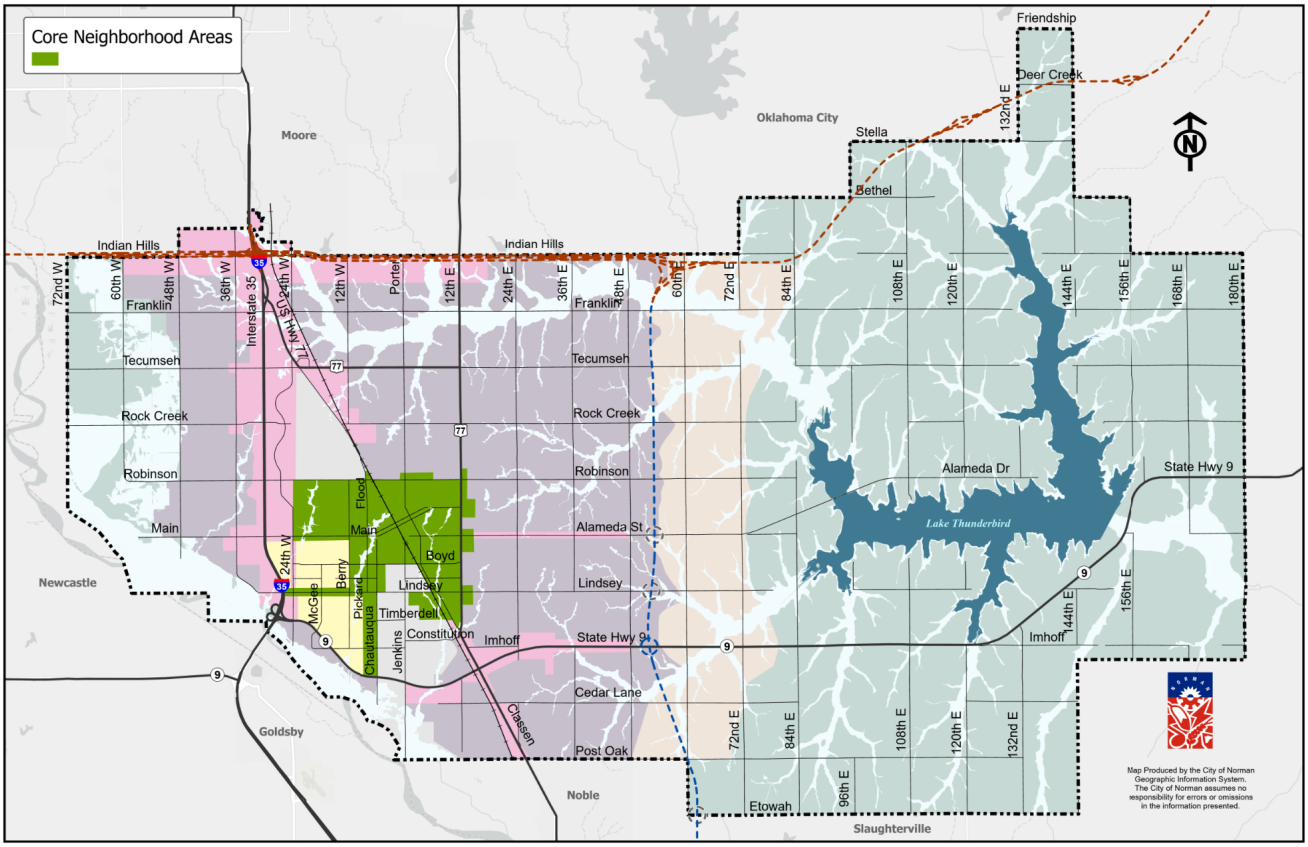
- Balance reinvestment and affordability for housing by promoting rehabilitation and renovation, while allowing for density increases, where appropriate.
  - *ADUs continue to be an appropriate housing typology in this Character Area.*
- Cultivate an accessible, pedestrian-centric environment that's enjoyable for live, work, and play including transitions from other, more auto-centric, character areas.
- Promote local business growth and encourage employment opportunities within the Core, catering to residents, students, and visitors.

OPPORTUNITIES

- High access to alternative modes of transportation, including public transit, walking, and bicycling.
- Rehabilitation and redevelopment opportunities for residential and commercial projects.
- Strong historic ties and active attention from existing community efforts.

CHALLENGES

- Undersized, aging infrastructure, including lack of stormwater infrastructure, that requires frequent maintenance.
- Balancing reinvestment with affordability options.
- Under used areas.
- Cost of infill development.



CLASSIC NEIGHBORHOOD AREAS

CHARACTERISTICS & INTENT

These neighborhoods feature relatively well-maintained housing, possessing a unique style of lot and street design with high rates of homeownership. Characteristics include limited public open spaces, often curvilinear street patterns, a medium degree of building separation, and distinct separation of uses.

Proximity to the University of Oklahoma and Core Neighborhoods means that development pressure from those areas may extend into this Character Area in the future.

GOALS

- Maintain character by limiting incremental density to lower- to medium-intensity residential.
- Strengthen connections to public spaces, including Downtown Norman.

OPPORTUNITIES

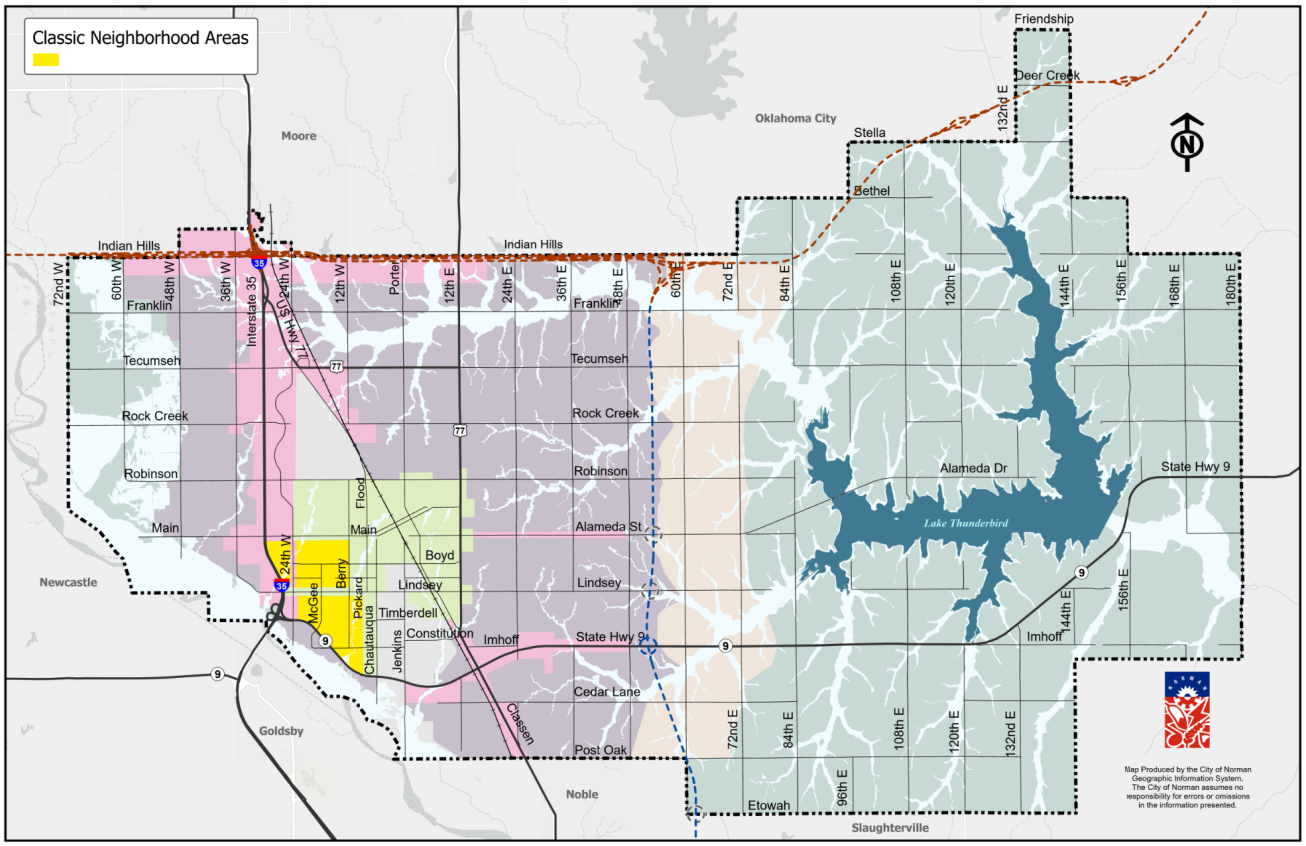
- Naturally-occurring affordable housing.

CHALLENGES

- Undersized, aging infrastructure, including lack of stormwater infrastructure, that requires frequent maintenance.
- Limited active transportation access.

POLICIES

- Residential development should reinforce ties to the Core Character Area through a combination of rehabilitation and compatible new infill development consistent with the scale of existing neighborhoods; limited to primarily single-unit, duplex, triplex, and quadplex, and townhome developments designed for homeownership.
  - *ADUs continue to be an appropriate housing typology in this Character Area.*
- Ensure that redevelopment and infill developments:
  - *Address the impacts of parking and access:*
    - » *Alternative modes of transportation, including walking, rolling, biking, and public transit should be a priority with safe, clear connections. This includes improving sidewalks and filling gaps in sidewalks during development.*
  - *Reflects the scale and character of surrounding properties:*
    - » *Structures should not be significantly taller, further from the fronting property line, or be inconsistent with the massing of neighboring properties.*
  - *Reduce the impact of higher intensity uses to adjacent lower intensity uses with screening and landscaping. Native landscaping is encouraged.*



SUBURBAN NEIGHBORHOOD AREAS

CHARACTERISTICS & INTENT

Suburban Neighborhood Areas are where suburban residential subdivision development has or is likely to occur (due to availability of water and sewer service). This area is characterized by low pedestrian orientation, existing but limited public transit access, high to moderate degree of building and use separation, predominantly residential with scattered civic buildings and varied street patterns, often curvilinear.

In the future, the neighborhoods with good trail access and connections to surrounding services will likely continue to be highly attractive neighborhoods. Future development should elevate connectivity and traditional neighborhood design (TND).

GOALS

- Encourage areas with new development to have greater housing variety and a higher overall density.
- Provide for medium- to high-intensity residential development near the Core and major streets, transitioning to lower density, single-unit uses further from arterial streets.
- Foster retrofitting of these areas to promote moderate to high density where appropriate, and expand options for multi-modal transportation.
- Promote balanced commercial and business/industry uses with appropriate mixed-use development ar locally serving commercial establishments.

OPPORTUNITIES

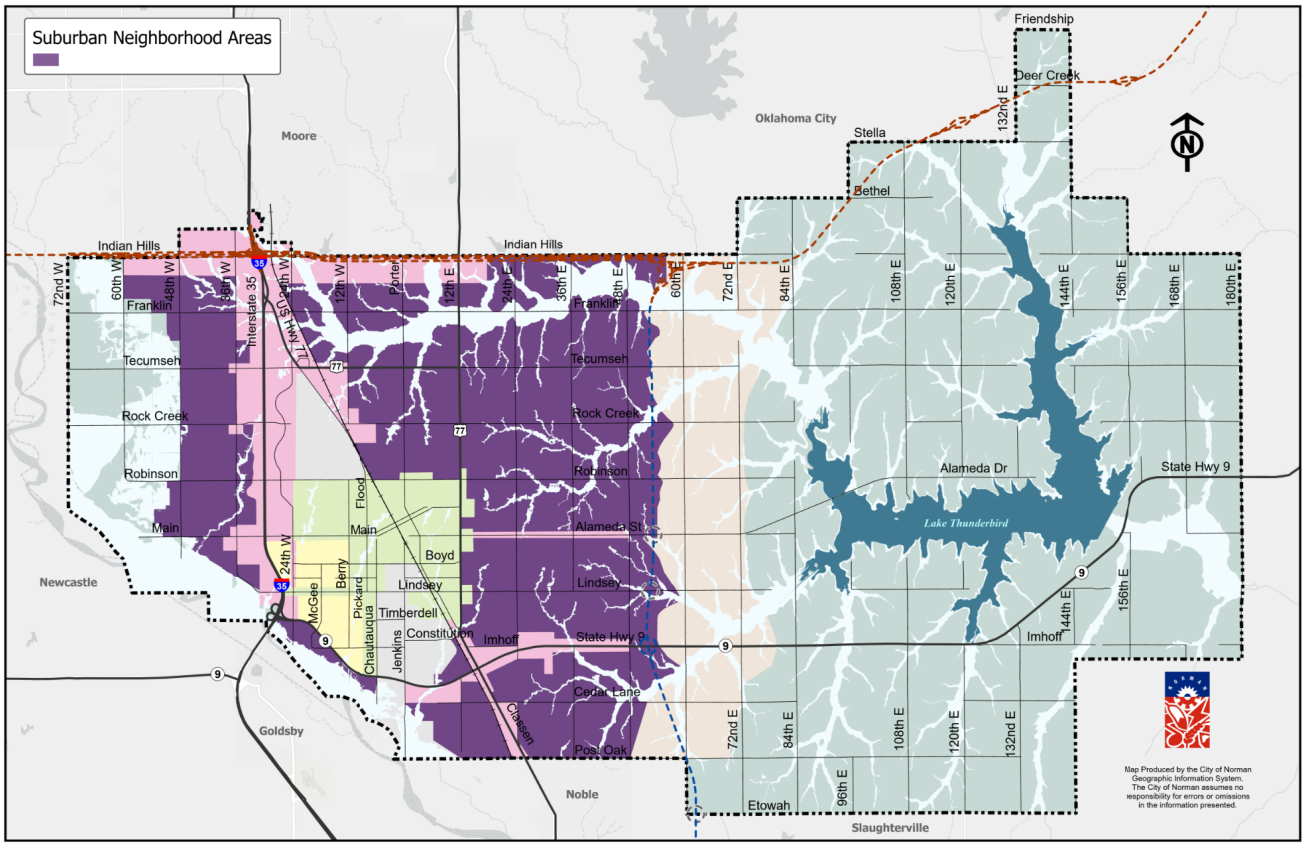
- Naturally occurring affordable housing options near Core, Classic, and Corridor Character Areas.
- Trail network connection possibilities.
- Greenfield development opportunities for efficient, compact subdivision design.

CHALLENGES

- Lack of a seamless multi-modal transportation network including safe, convenient, active and public transportation options results in an over-reliance on personal vehicles.

POLICIES

- Infrastructure extensions should occur incrementally, and new developments must connect to City water and sewer, which may require extension of lines.
- Protect drainageways in accordance with WQPZ ordinance within new development and expand their use for public trail access.
  - *Treat water quality volume from runoff for volume recommended in stormwater master plan and in accordance with EDC Section 7000.*
  - *The open spaces created around drainageways should be connected when feasible to create wildlife corridors.*
- Reduce the impact of higher intensity uses to



CORRIDOR AREAS

CHARACTERISTICS & INTENT

Corridor Areas are developed or undeveloped land on both sides of a roadway; primarily designated, although not limited to, commercial and mixed-use development with auto-centric design. Scale and location affect the type and intensity of these uses. Corridor character is determined by scale and is recognized in three main areas.

Gateway Corridors

Major thoroughfare that serves as an important entrance or means of access to the community marked by orientation of buildings to highway; on-site parking; and large set-backs for buildings. Anticipating high public transit access, including stops and shelters in locations safe for passengers and operations. Interstate-35, North Flood Avenue, Alameda Street, Main Street west of 24th, and Highway 9 are Gateway Corridors managed under this Character Area.

In-Town Corridors

Arterial streets servicing neighborhood needs including commercial, residential, civic, and recreational uses. Already or likely to experience uncontrolled strip development if growth is not properly managed. Anticipating high public transit access, including stops and shelters in locations safe for passengers and operations. These corridors are managed under Suburban Neighborhood Character Area policies and Action Items.

Downtown Corridors

Key commercial areas of transition from auto-centric to pedestrian-friendly design. These corridors are managed under Core Neighborhood Character Area policies and Action Items.

GOALS

- Encourage high-quality destination commercial and mixed-use development that highlights Norman's role as a collegiate town.
- Promote Transit Oriented Development (TOD) design with emphasis on first- and last-mile connections to alternative forms of transportation.

OPPORTUNITIES

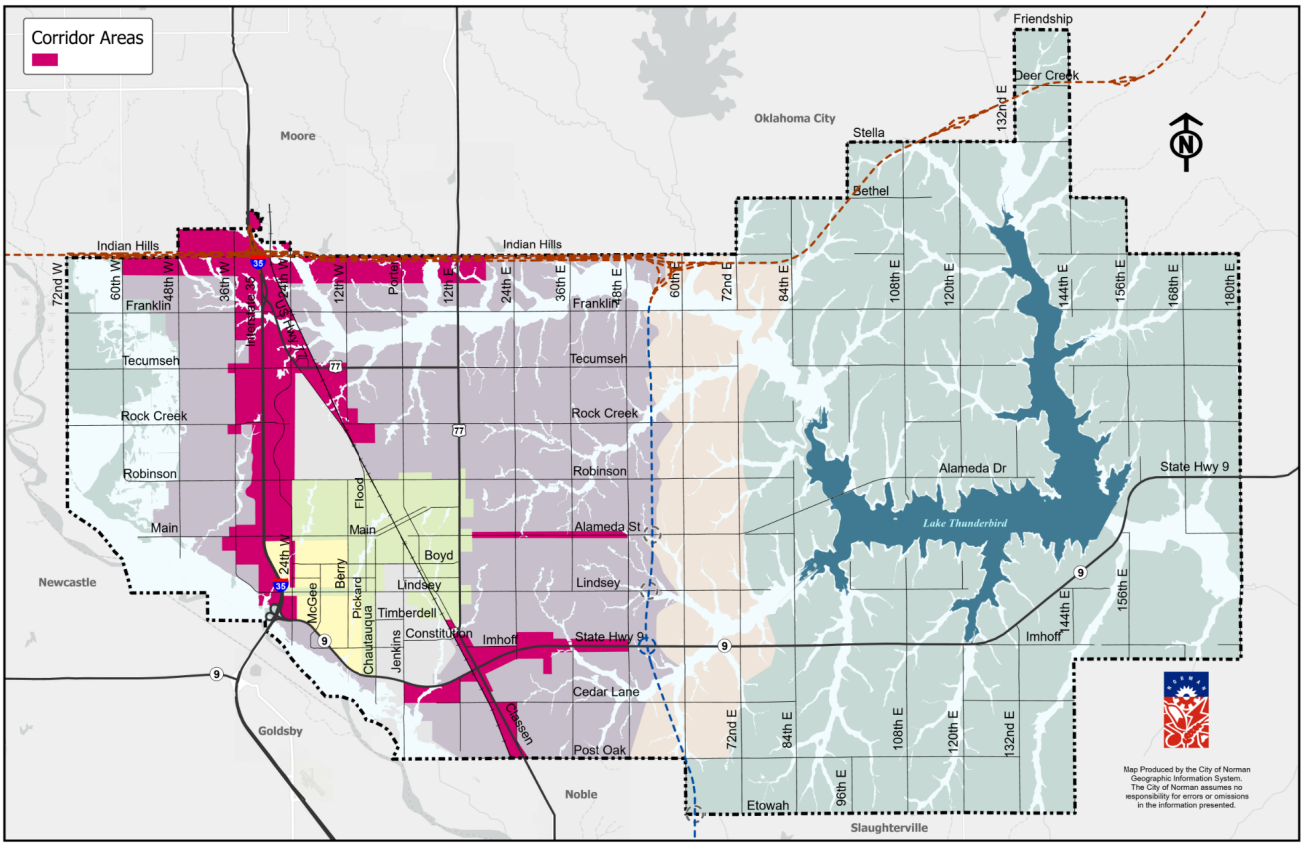
- Access to public transit systems.
- New and redevelopment opportunities.
- Convenient connections to nearby neighborhoods.

CHALLENGES

- Poor existing sidewalk and bike connections, especially to public transit.
- Underused/vacant sites.

POLICIES

- Support the natural phasing out of older and lower-yield commercial and industrial uses with regulations and incentives that support mixed-uses and local businesses.



2045 RESERVE AREAS

CHARACTERISTICS & INTENT

The 2045 Reserve is an area of deep concern for the community of Norman. The area is currently sparsely developed, with large-lot residential uses and agricultural/grazing lands. Most of the area follows vestige section line streets, with smaller, private roadways serving residential uses. High intensity development is not present in this area.

New development in this area should be done with sensitivity and only when City services are available to adequately serve future use.

GOALS

- Conservation of natural resources including wildlife habitat, surface water, and ground water.
- Ensuring intermediate development does not hinder the ability of City utilities to adequately serve future development.
- Change in land use should not increase pollutants or sediments into the Lake Thunderbird watershed.

OPPORTUNITIES

- Future connections to infrastructure.
- Natural and wild areas for wildlife habitat protection, aquifer recharge, upland forests, and riparian areas.

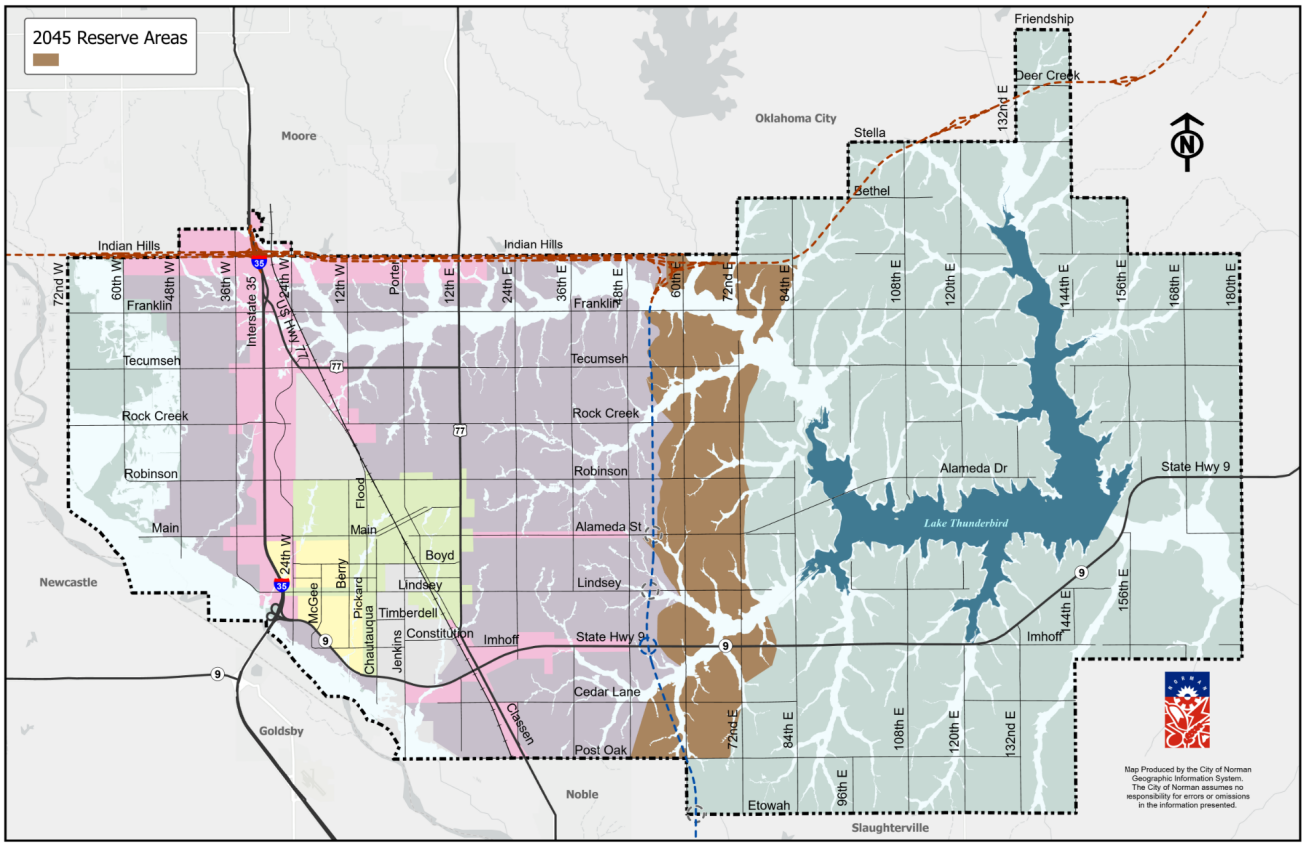
CHALLENGES

- Limited access to existing infrastructure.
- Heavy influence on the runoff water quality of the Lake Thunderbird watershed.

POLICIES

As water and sewer services within the Suburban Neighborhood Character Area reach capacity, development in this area may be permitted such that:

- It is contiguous with existing development. In order to be considered contiguous a development must:
  - *Be in close proximity to existing or platted development (adjoining land that touches the subject property at a common corner or property line),*
  - *Connect to or use existing or planned sewers, streets, and other utilities,*
  - *Not require the construction or extension of unplanned public improvements, and*
  - *Not result in the creation of unplatted parcels between new and existing development.*
- Further, development must:
  - *Clearly define and designate stormwater practices that protect water quality and are in line with the most recently adopted Stormwater Plan.*
  - *Include trail corridors and safe, convenient access to adjoining trails.*



RURAL AREAS

CHARACTERISTICS & INTENT

The area of Norman east of the 2045 Reserve is dominated by Lake Thunderbird, publicly owned land, and large agricultural/grazing land tracts. There are also historic farmsteads and pockets of large-lot residential subdivisions with pastoral views and a high degree of building separation. Commercial activity is primarily located at arterial intersections. Most of the area follows vestige section line streets, with smaller, private roadways serving residential uses. High intensity development is not present in this area. Recreational amenities offered by Lake Thunderbird are the largest economic attraction of the area.

Future growth and development in Norman should continue to remain to the west of the 2045 Reserve area and therefore, land use patterns in this Character Area are likely to remain unchanged in the next twenty years.

GOALS

- Protect agricultural uses and maintain Rural Character.
- Anticipate and plan for impacts of potential turnpike and interchanges on development.

OPPORTUNITIES

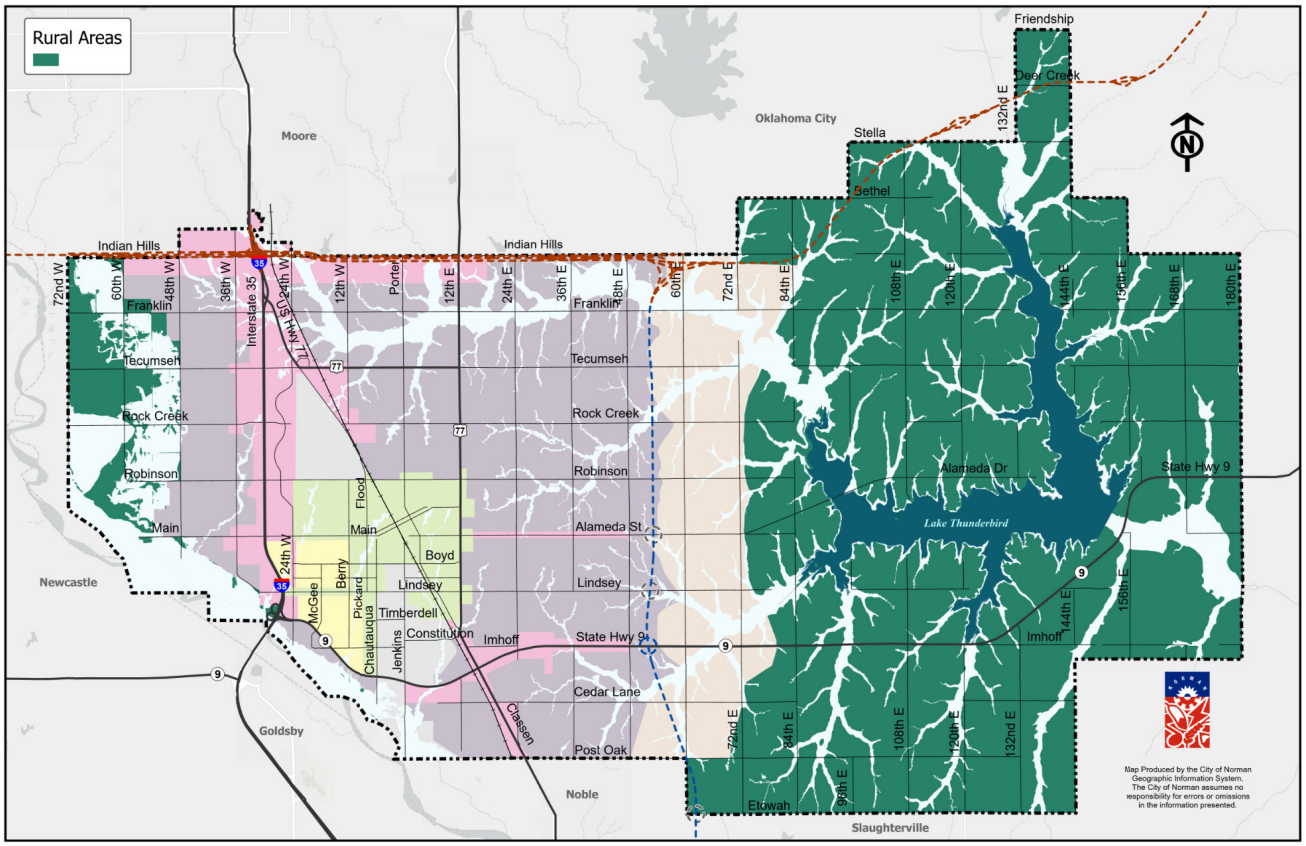
- Large, unplatted lots offer agricultural uses.
- Natural and wild areas for wildlife habitat protection.

CHALLENGES

- Limited access to infrastructure connections.
- Heavy influence on the Lake Thunderbird watershed.

POLICIES

- Continue Water Quality Protection Zone (WQPZ) policies and regulations.
  - *Expand any of these areas within the City's most recently adopted Stormwater Master Plan.*
- New development should not be permitted within the floodplain, except for appropriate recreational and conservatory uses.
- New development should not exceed the intensity of existing development patterns on abutting properties.
- Development, including recreation amenities and services related to the Lake, may be allowed:
  - *A stormwater management plan that includes Best Management Practices is established and realistically implemented.*
  - *Drainageways are preserved with easements and proper buffering.*
  - *When possible, safe, convenient connections to the trail system are included.*



PROTECTED & SENSITIVE AREAS

CHARACTERISTICS & INTENT

The Protected and Sensitive Areas encompass the FEMA designated floodways and floodplain, and the Stream Planning Corridors. Primarily undeveloped natural lands and environmentally sensitive areas not suitable for development, e.g., scenic views, steep slopes, floodplains, wetlands, watersheds, wildlife management areas and other environmentally sensitive areas.

GOALS

- For the health and safety of residents, development within these areas should be avoided, exclusive of low-impact recreational and conservatory uses.

OPPORTUNITIES

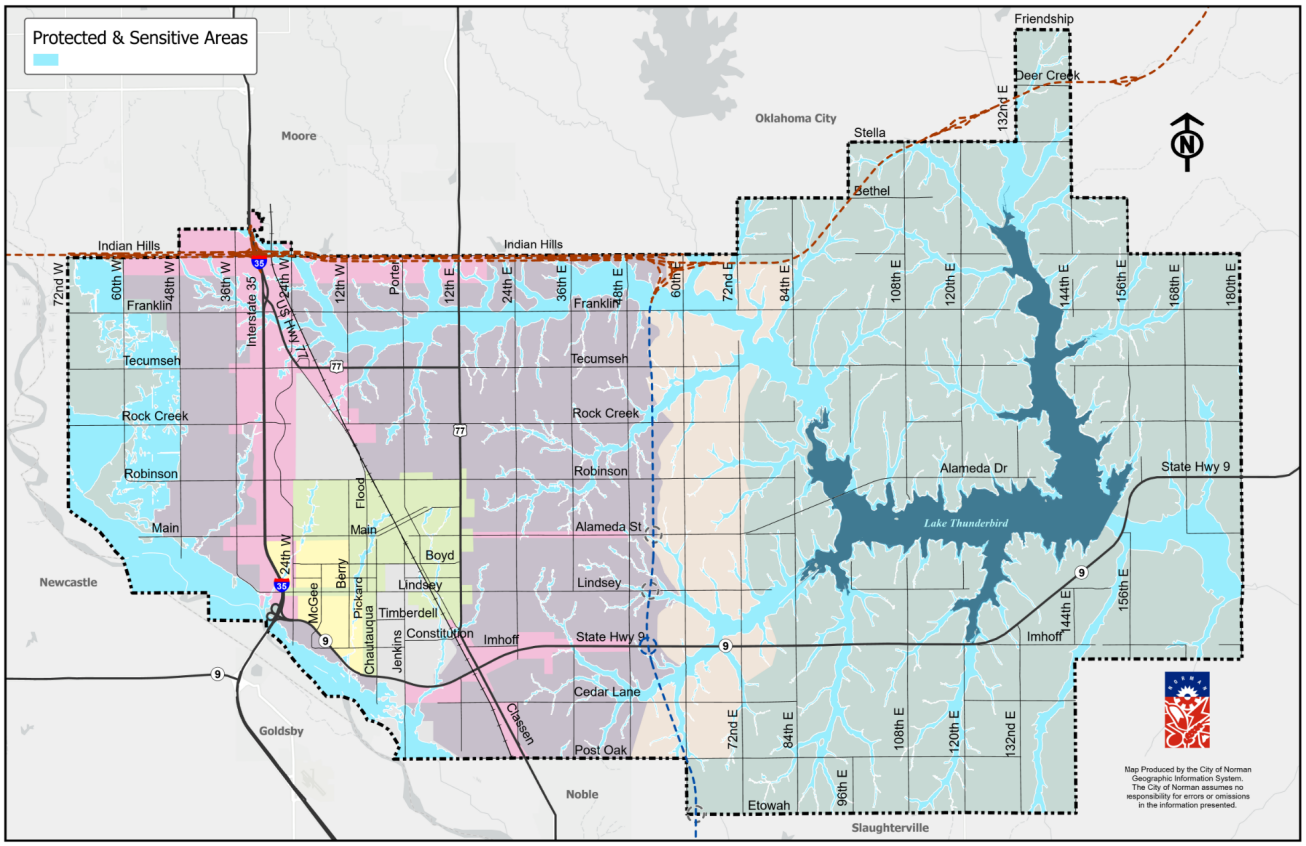
- Space for conservation and low-impact uses like parks.

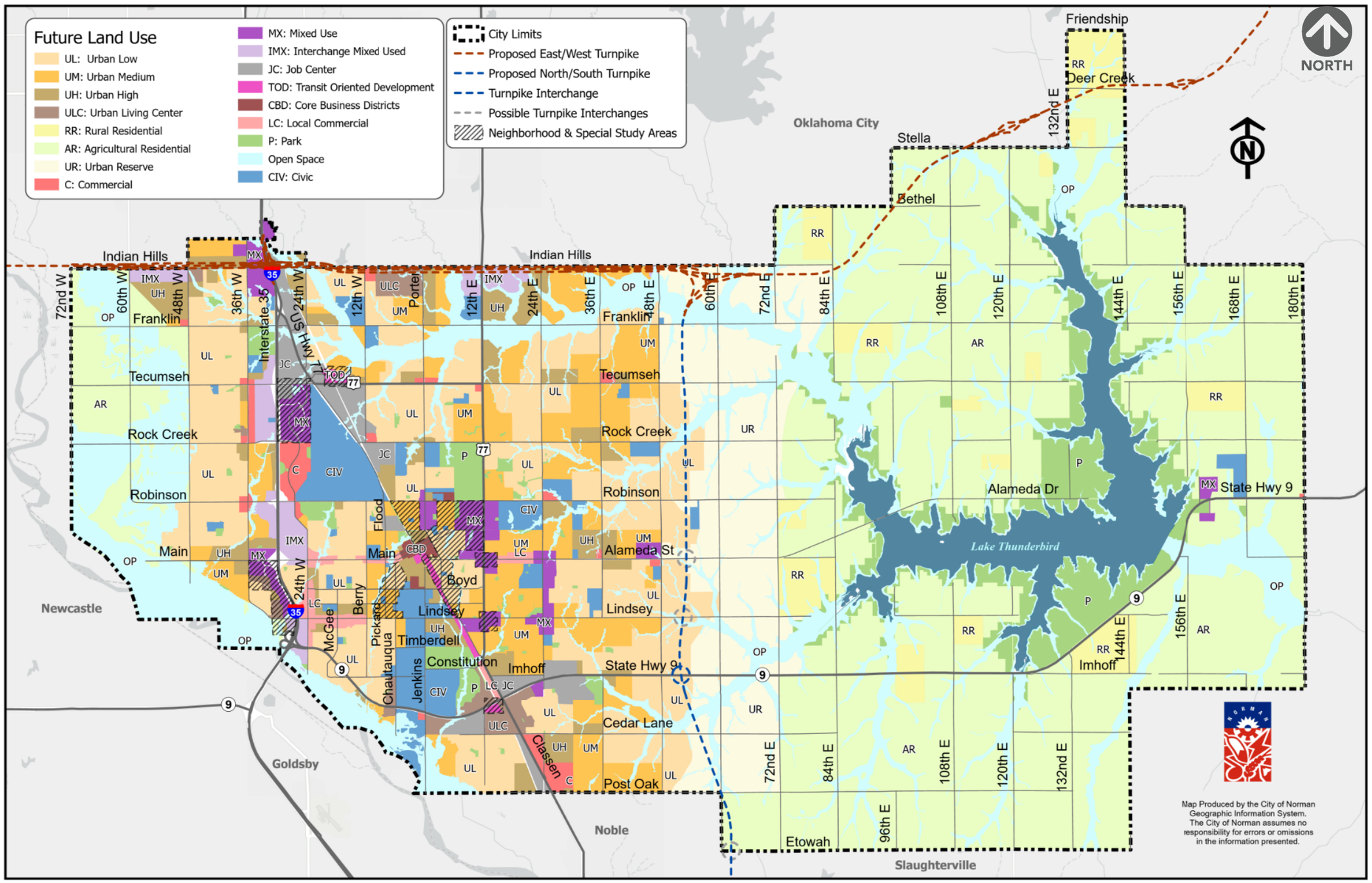
CHALLENGES

- Lucrative property locations can distract from the need to protect these areas for the health, safety, and welfare of the public.

POLICIES

- Development within the floodway is not appropriate.
- Development within the floodplain is suitable only for recreational and conservatory uses that do not require placing fill or insurable structures.
- Development in and adjacent to these areas should include trails and safe, convenient access to the trail system.
- Areas within the Protected and Sensitive Character Area will automatically adjust with the update of any floodway, floodplain or WQPZ boundary.





- **CBD: Core Business District.** This encompasses Norman's two "main street" mixed-use areas with street-oriented, pedestrian environments – Downtown and Campus Corner. New commercial or mixed-use development could conceivably generate a similar type of district in developing areas.

- **LC: Local Commercial Corridors.** These urban corridors are characterized by a mix of commercial and limited residential uses and relatively shallow commercial sites with small-scale businesses and strip centers. Policies will include spot redevelopment, improved multi-modal access, and introduction of residential uses while building on the character of these urban streets. This category includes the Main, Lindsay, and Porter corridors.

RESERVE AND RURAL CATEGORIES

- **UR: Urban Reserve.** These areas extend out to approximately 72nd Avenue East and represent the likely limit of Norman's future urban development outside the life of this plan. Acreage subdivision would compromise the feasibility of future urban services.
- **RR: Rural Residential.** This designation is limited to existing large lot or rural subdivisions in the eastern fringes of the city and are unlikely to ever change in character.
- **AR: Agricultural Residential.** This category includes land that is unlikely to receive urban services and where rural subdivision is likely to be the end use for the foreseeable future. Conservation development should be encouraged in these areas, permitting smaller lots with preservation of open space to achieve the permitted density.

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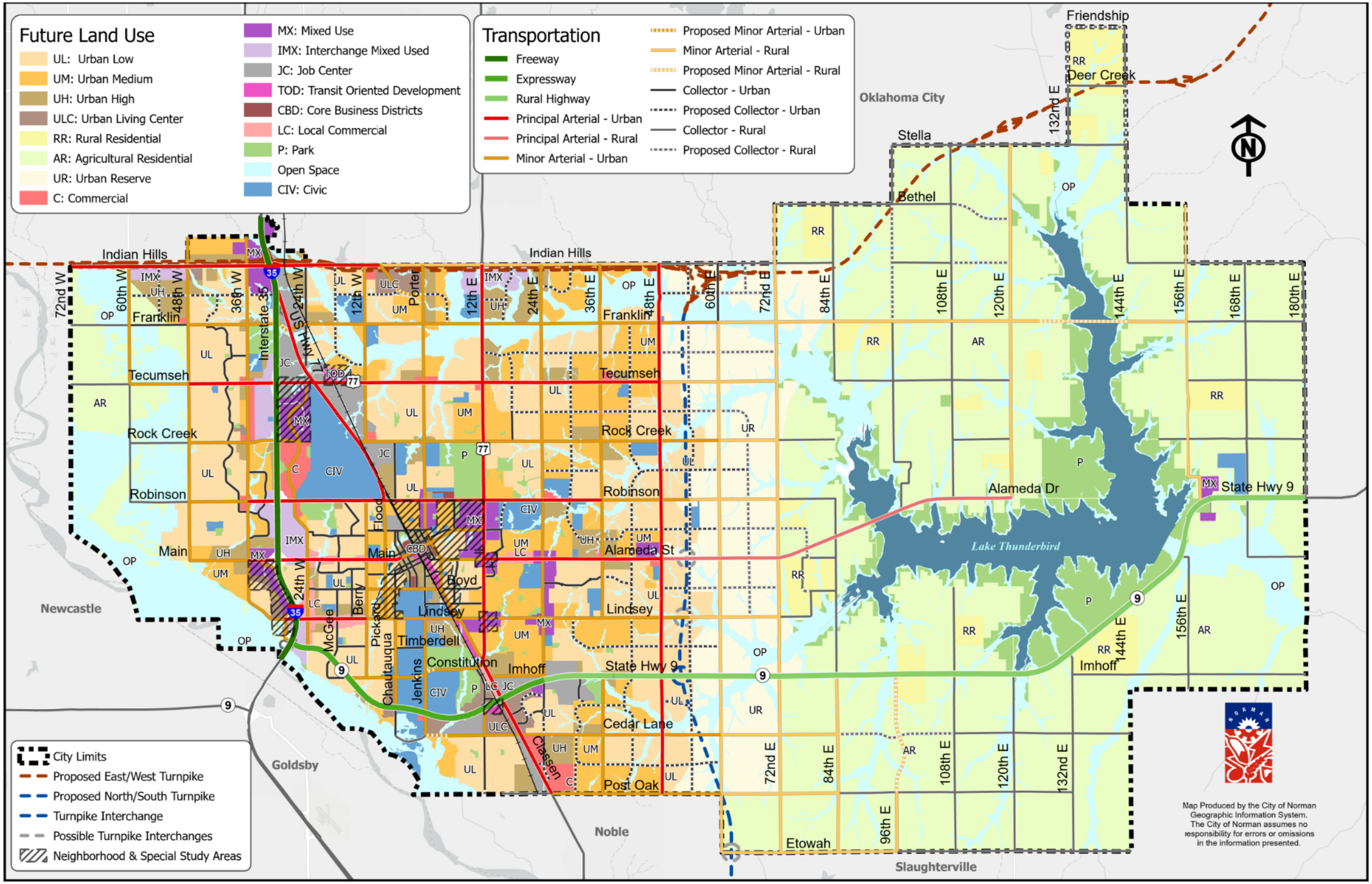

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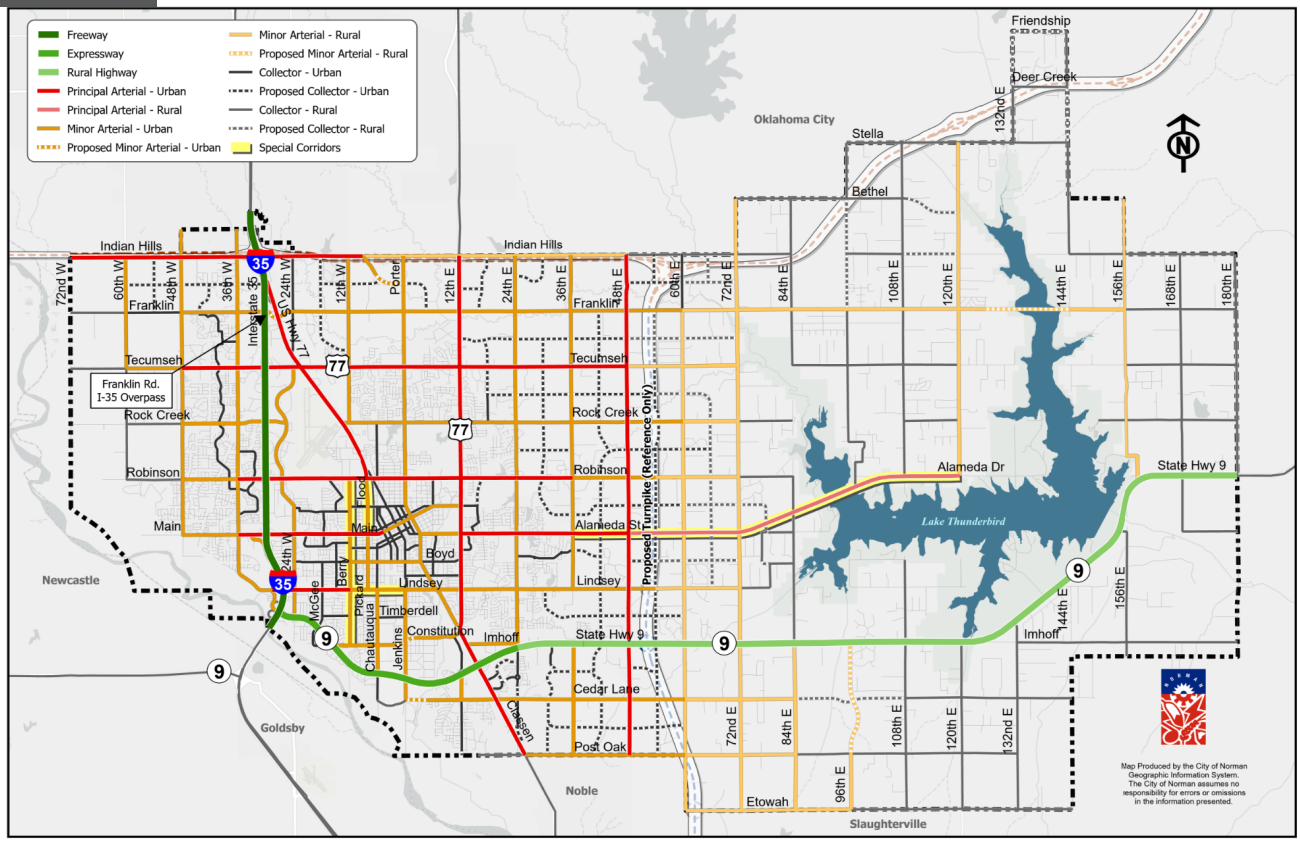
PRIMARY TRANSPORTATION STRATEGIES

STREET NETWORK

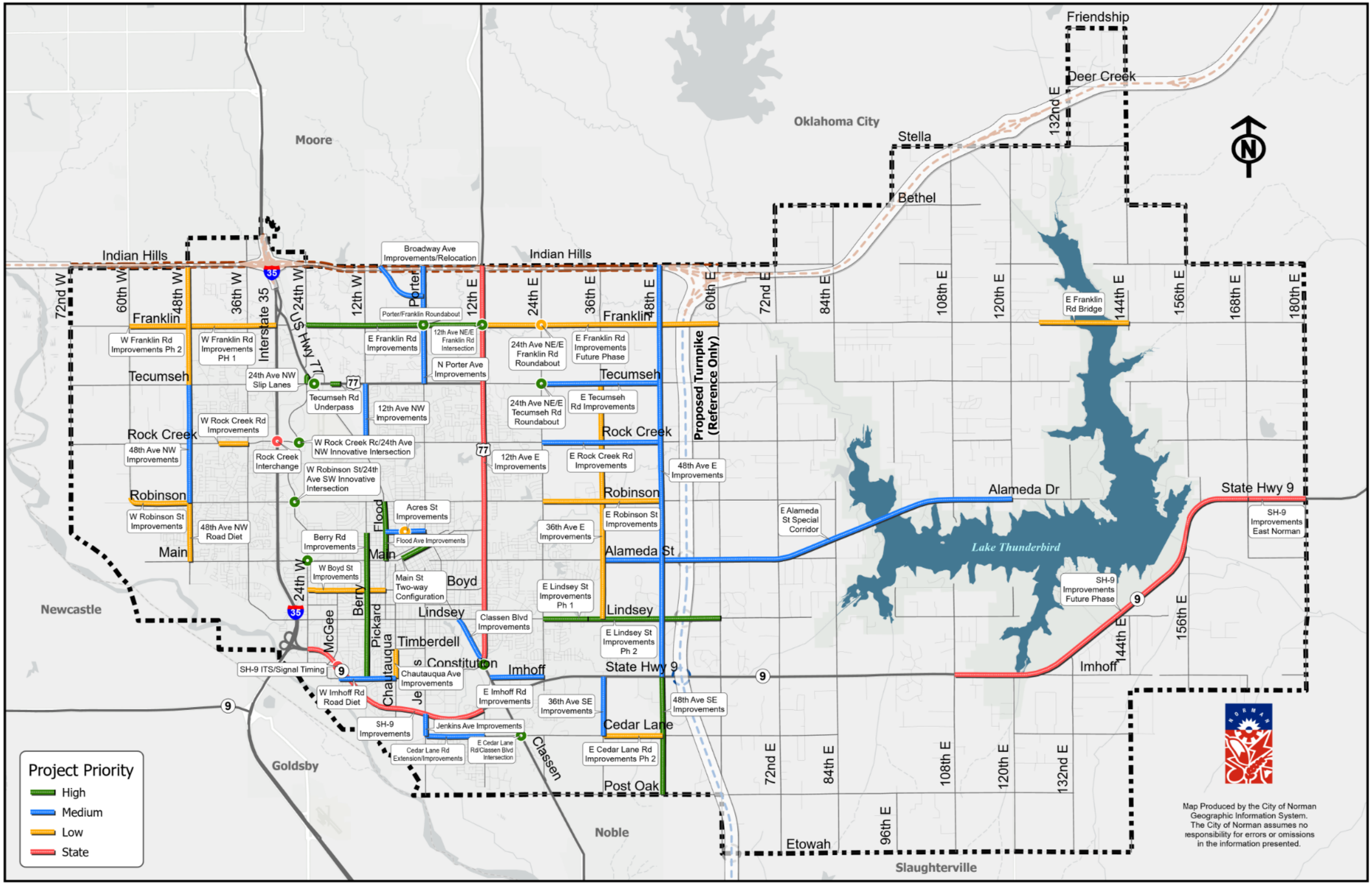
Most of Norman's residents interact with the city's transportation system through its street system. Traditional transportation planning visualizes the street network as a hierarchy of arterials, collectors, and local streets. Traffic is distributed from locals to collectors and eventually to arterials. The result tends to be fewer fine-grained connections among neighborhoods, limited route options, and congested arterials. In Norman, the arterial system mostly follows the section line grid, dividing the city into one mile square grids. The primary exceptions are segments of Flood Avenue and Classen Boulevard that follow the principal BNSF rail line through the city. Most street connections outside of the Core Norman area lead to or from this major street grid, requiring most people to use these streets for at least part of their typical trips.

AIM Norman acknowledges there is a paradigm shift in transportation planning by relating transportation more closely to proposed changes in land use. Understanding that a vast majority of Normanites will continue to use vehicular modes of transportation, an ever increasing number of street network users are now multi-modal users. Hence, a key to this is a different role for the collector streets and the gradual reintroduction of the alternative routes provided by a more granular grid network - a pattern already visible to at least some degree in Core Norman neighborhoods. AIM Norman's Proposed Transportation Plan map proposes streets with greater connectivity for a secondary grid that connects all modes of transportation over longer distances at slower speeds. This requires a higher quality street design that naturally produces slower speeds and includes attractive facilities for pedestrians, cyclists, and other micro-mobility users that will help Norman create a better sense of place and a more livable transportation system. The map below shows the proposed functional classifications for freeways, turnpikes, highways, arterials, and collectors for the 2025 Comprehensive Transportation Plan Update.

Street Network



2045 Projects



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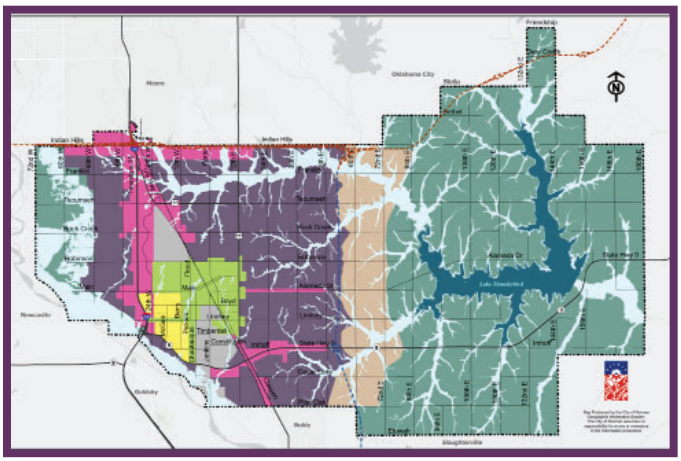

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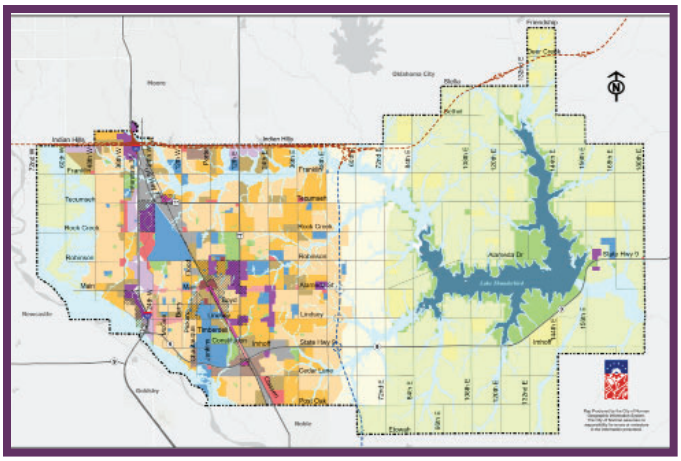

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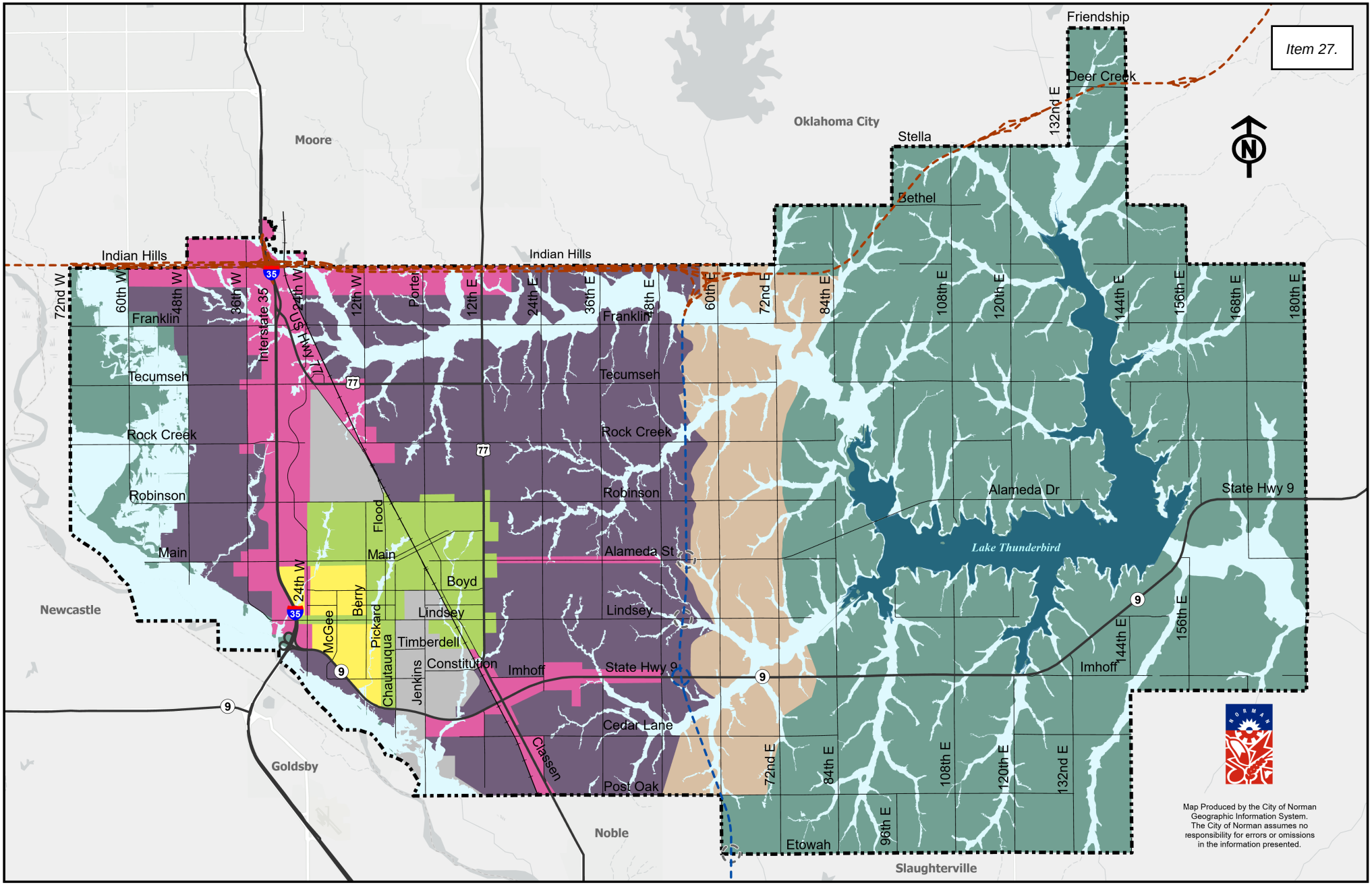
Friendship
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Oklahoma City
Moore
Stella
Bethel
Indian Hills
Indian Hills
Franklin
Tecumseh
Rock Creek
Robinson
Main
Alameda Dr
State Hwy 9
Lake Thunderbird
Alameda St
Boyd
Lindsey
Timberdell
Constitution
Imhoff
State Hwy 9
Cedar Lane
Post Oak
Newcastle
Goldsby
Noble
Etowah
Slaughterville
Interstate 35
US Hwy 77
Porter
Flood
McGee
Berry
Pickard
Chautauqua
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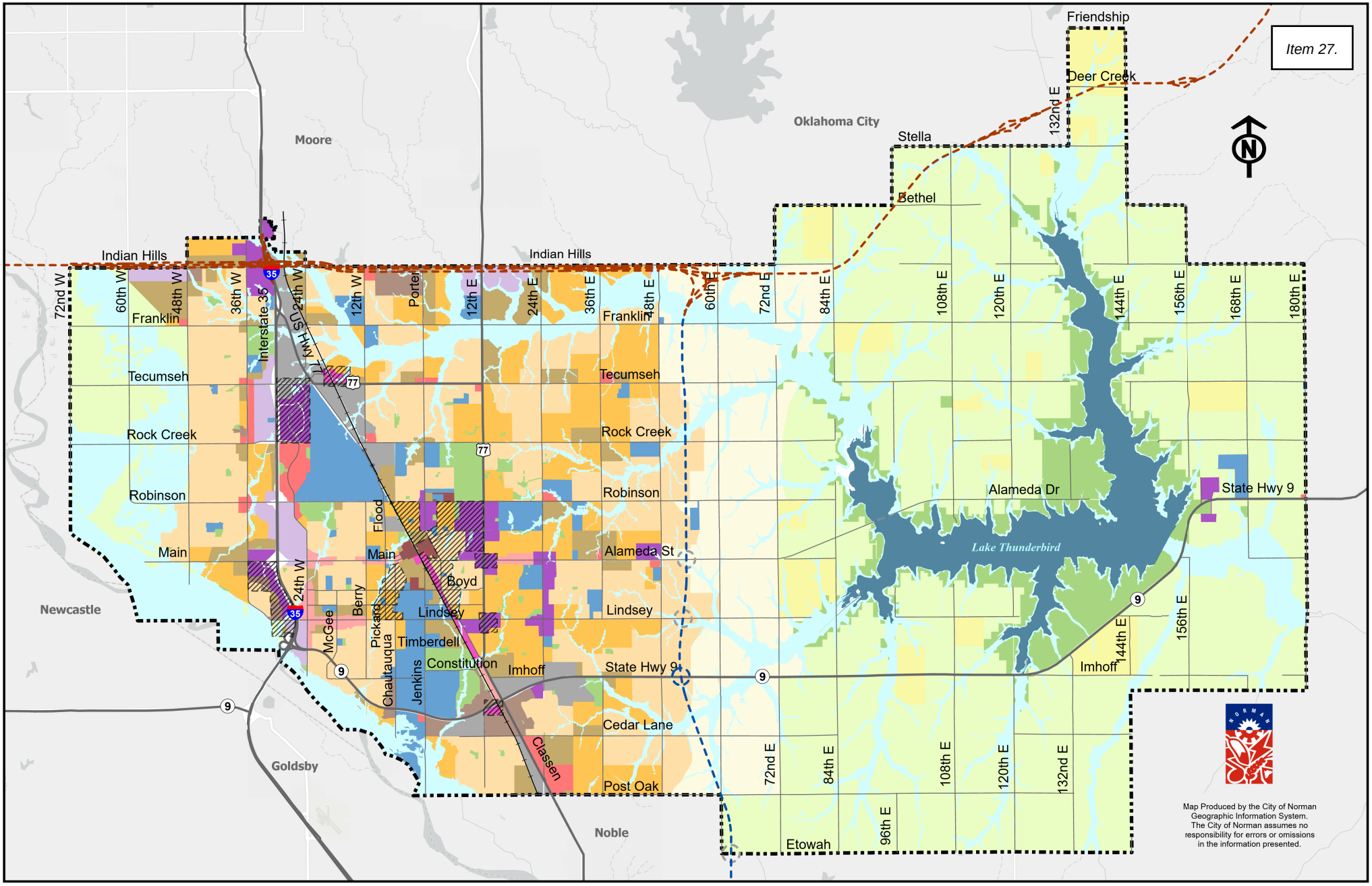
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Boyd
Alameda St
Alameda Dr
State Hwy 9
Cedar Lane
Post Oak
Classen
Interstate 35
US HWY 77
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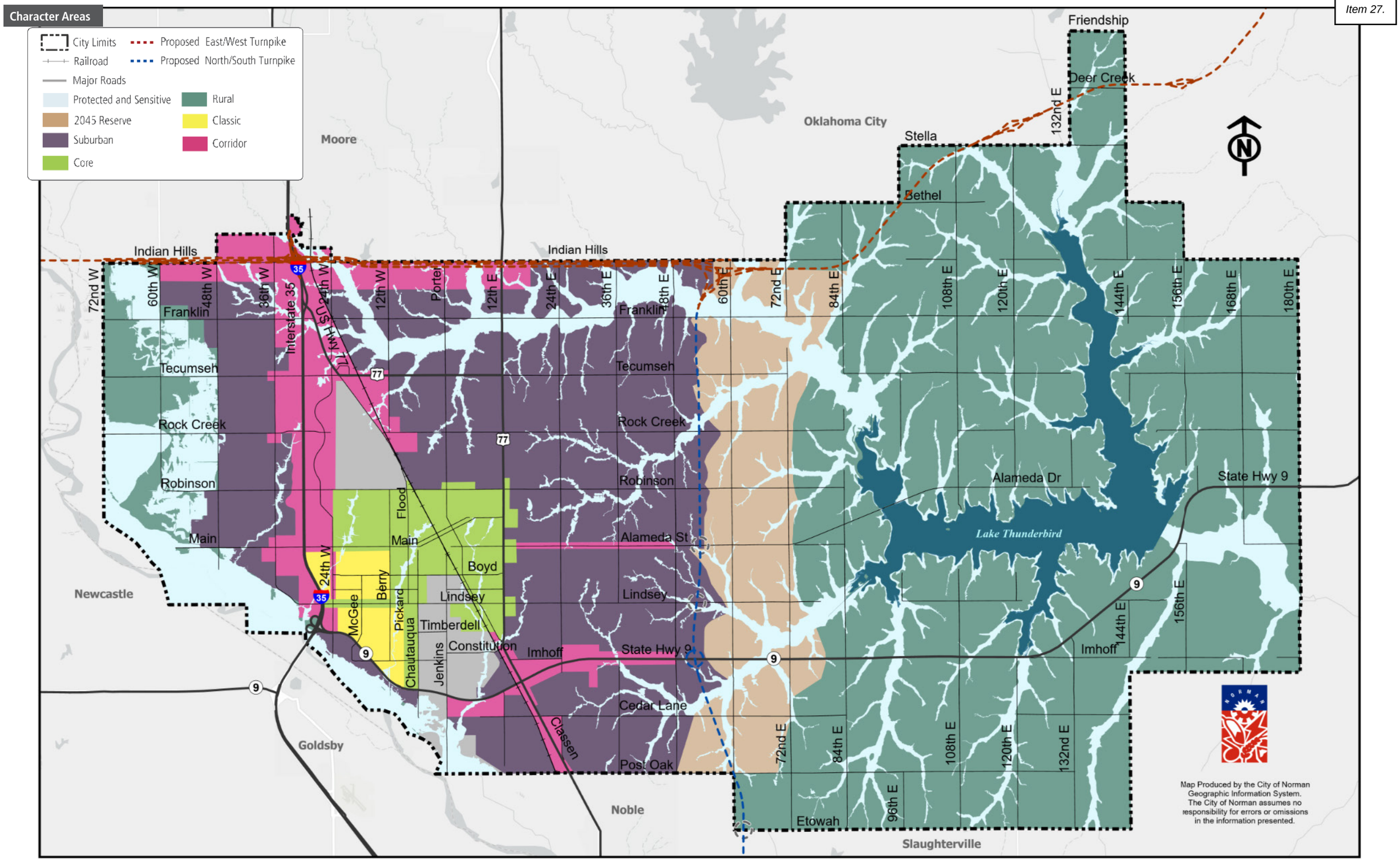

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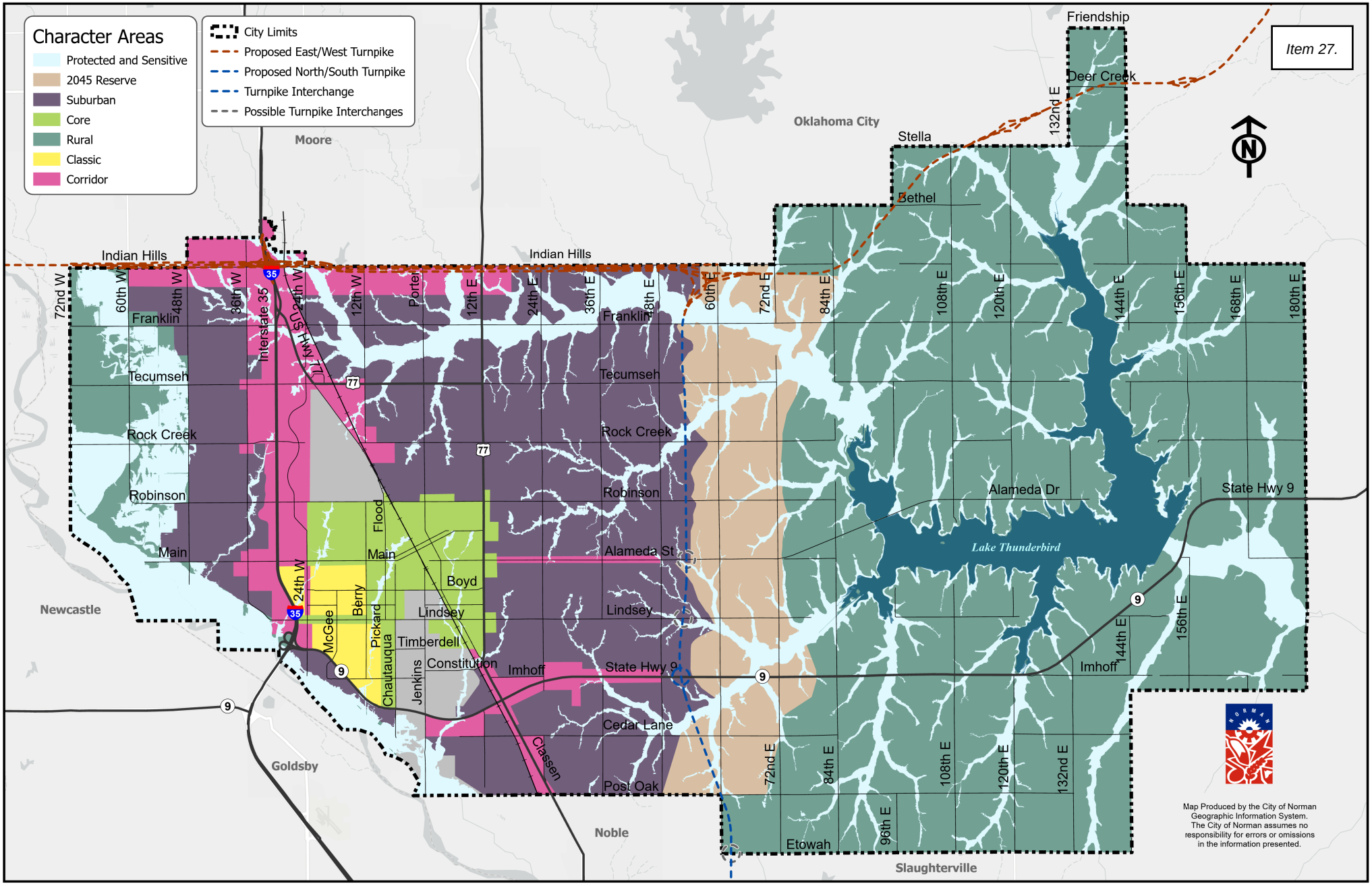
Character Areas
Protected and Sensitive
2045 Reserve
Suburban
Core
Rural
Classic
Corridor
City Limits
Proposed East/West Turnpike
Proposed North/South Turnpike
Turnpike Interchange
Possible Turnpike Interchanges
Friendship
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CORE NEIGHBORHOOD AREAS

CHARACTERISTICS & INTENT

The Core Neighborhood is a focal point of the city, the traditional central business district, with a concentration of activities such as general retail, service commercial, professional office, mixed-density housing, mixed-use spaces, and appropriate public and open space easily accessible by pedestrians. This area frames the University of Oklahoma campus.

The Core Neighborhood encompasses all historic districts and some existing neighborhood planning areas. One notable aspect of this area is the reinvestment that has been occurring over the past decade.

The Core Neighborhood is defined by smaller, traditionally platted lots and older homes. Most streets within this Character Area are designed on a grid pattern, radiating from the BNSF rail line, and are highly connected to one another. Alleys are prominent and, although often used by local traffic, are in disrepair and in need of maintenance. Towards the commercial centers of this Character Area, taller buildings are more common, with the overarching height of residential structures being three stories or less.

GOALS

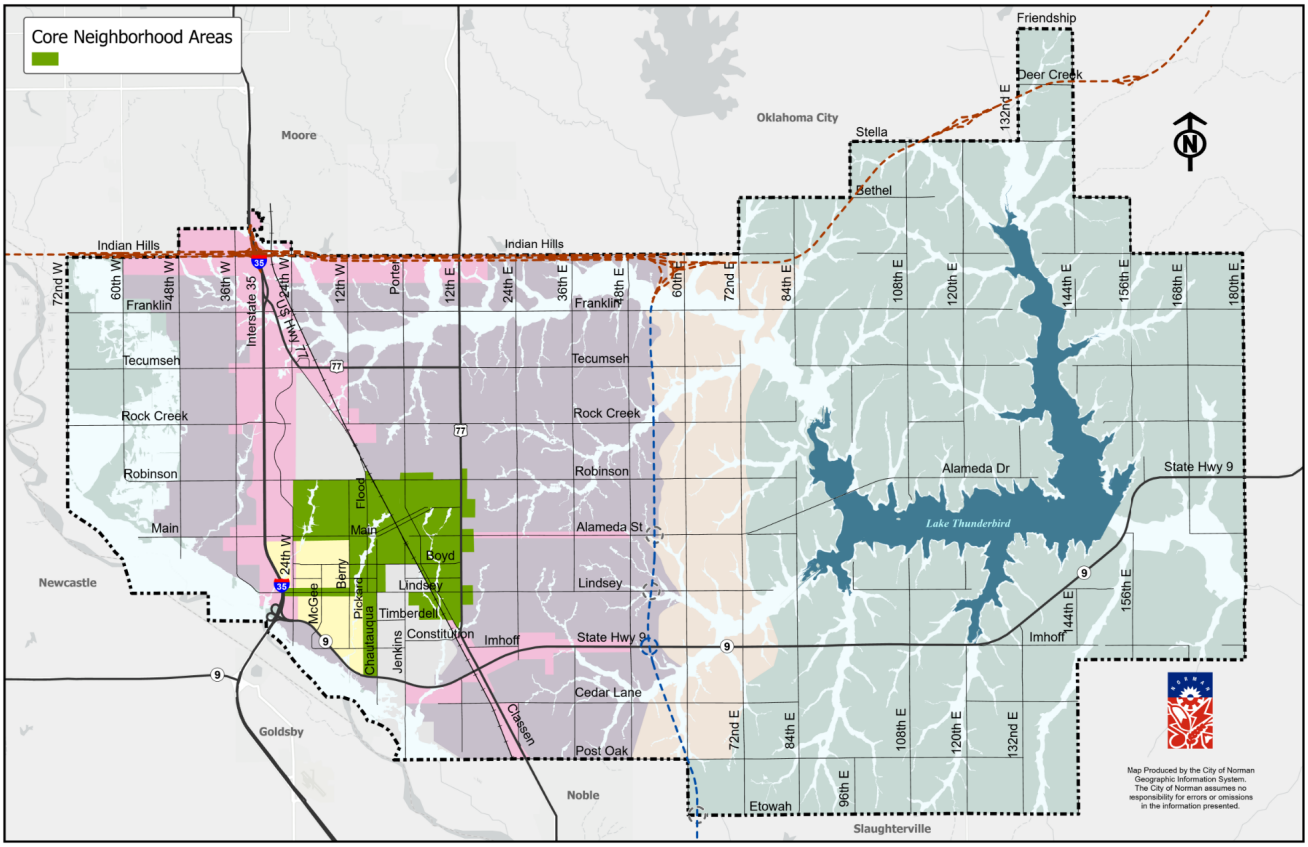
- Balance reinvestment and affordability for housing by promoting rehabilitation and renovation, while allowing for density increases, where appropriate.
  - *ADUs continue to be an appropriate housing typology in this Character Area.*
- Cultivate an accessible, pedestrian-centric environment that's enjoyable for live, work, and play including transitions from other, more auto-centric, character areas.
- Promote local business growth and encourage employment opportunities within the Core, catering to residents, students, and visitors.

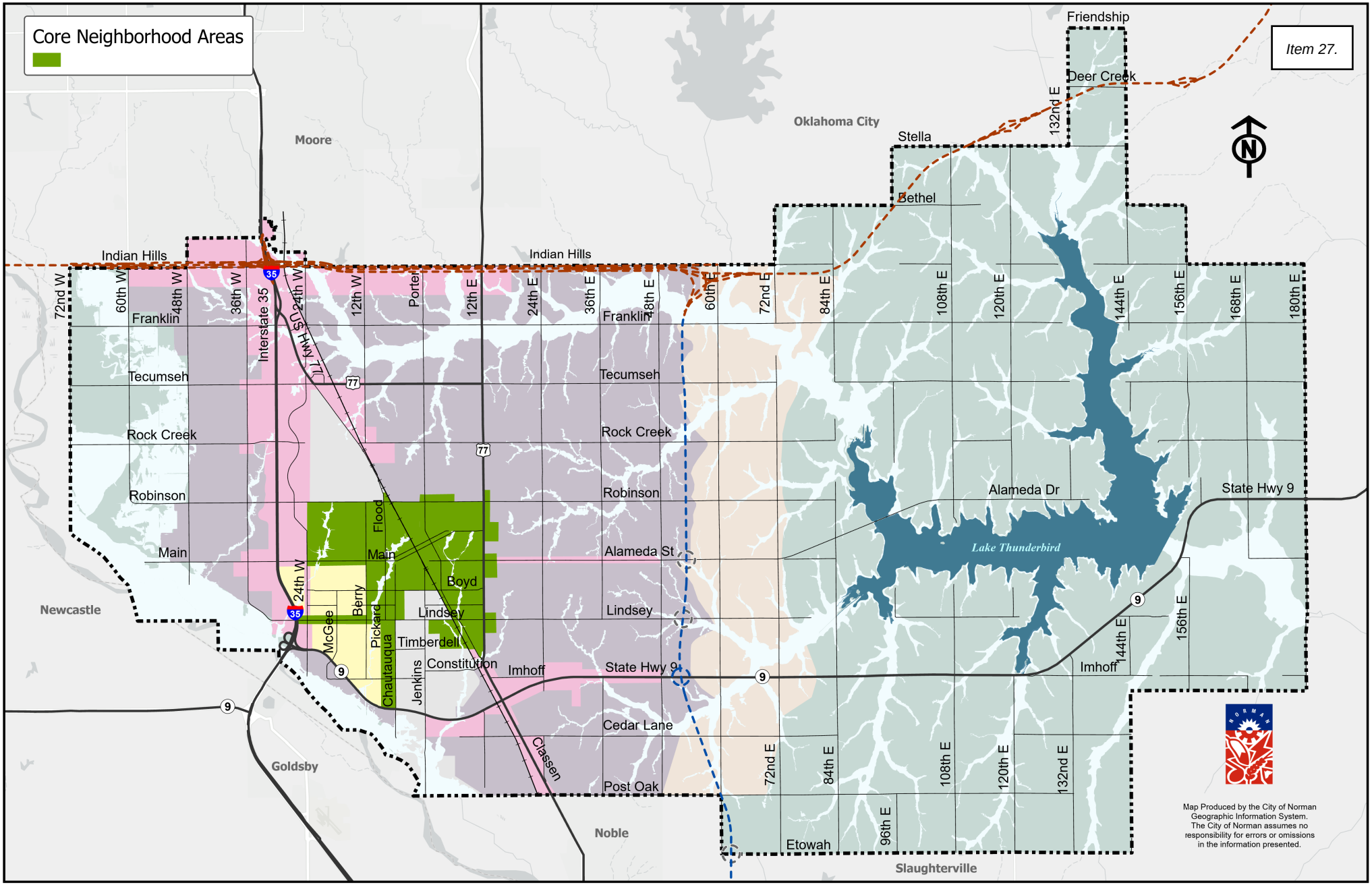
OPPORTUNITIES

- High access to alternative modes of transportation, including public transit, walking, and bicycling.
- Rehabilitation and redevelopment opportunities for residential and commercial projects.
- Strong historic ties and active attention from existing community efforts.

CHALLENGES

- Undersized, aging infrastructure, including lack of stormwater infrastructure, that requires frequent maintenance.
- Balancing reinvestment with affordability options.
- Under used areas.
- Cost of infill development.

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CLASSIC NEIGHBORHOOD AREAS

CHARACTERISTICS & INTENT

These neighborhoods feature relatively well-maintained housing, possessing a unique style of lot and street design with high rates of homeownership. Characteristics include limited public open spaces, often curvilinear street patterns, a medium degree of building separation, and distinct separation of uses.

Proximity to the University of Oklahoma and Core Neighborhoods means that development pressure from those areas may extend into this Character Area in the future.

GOALS

- Maintain character by limiting incremental density to lower- to medium-intensity residential.
- Strengthen connections to public spaces, including Downtown Norman.

OPPORTUNITIES

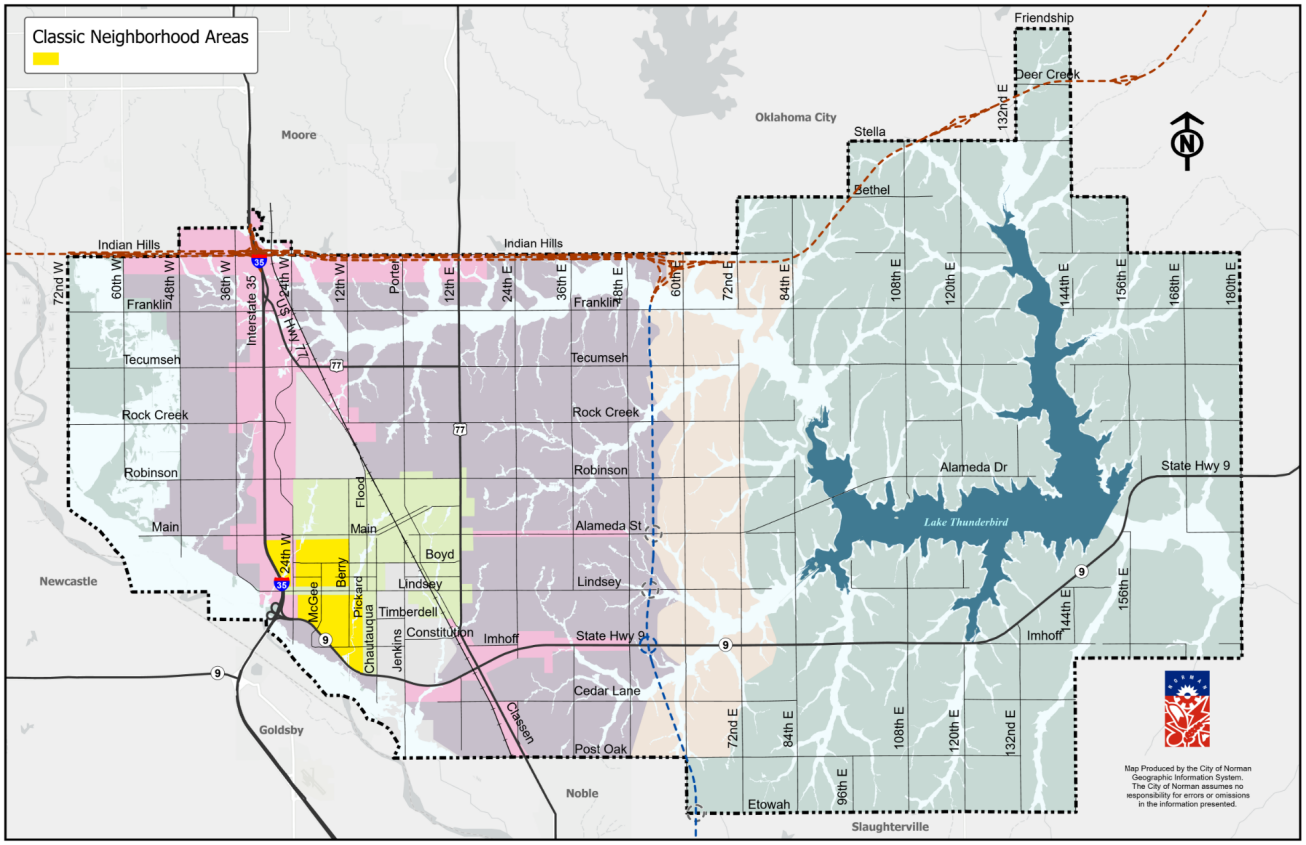
- Naturally-occurring affordable housing.

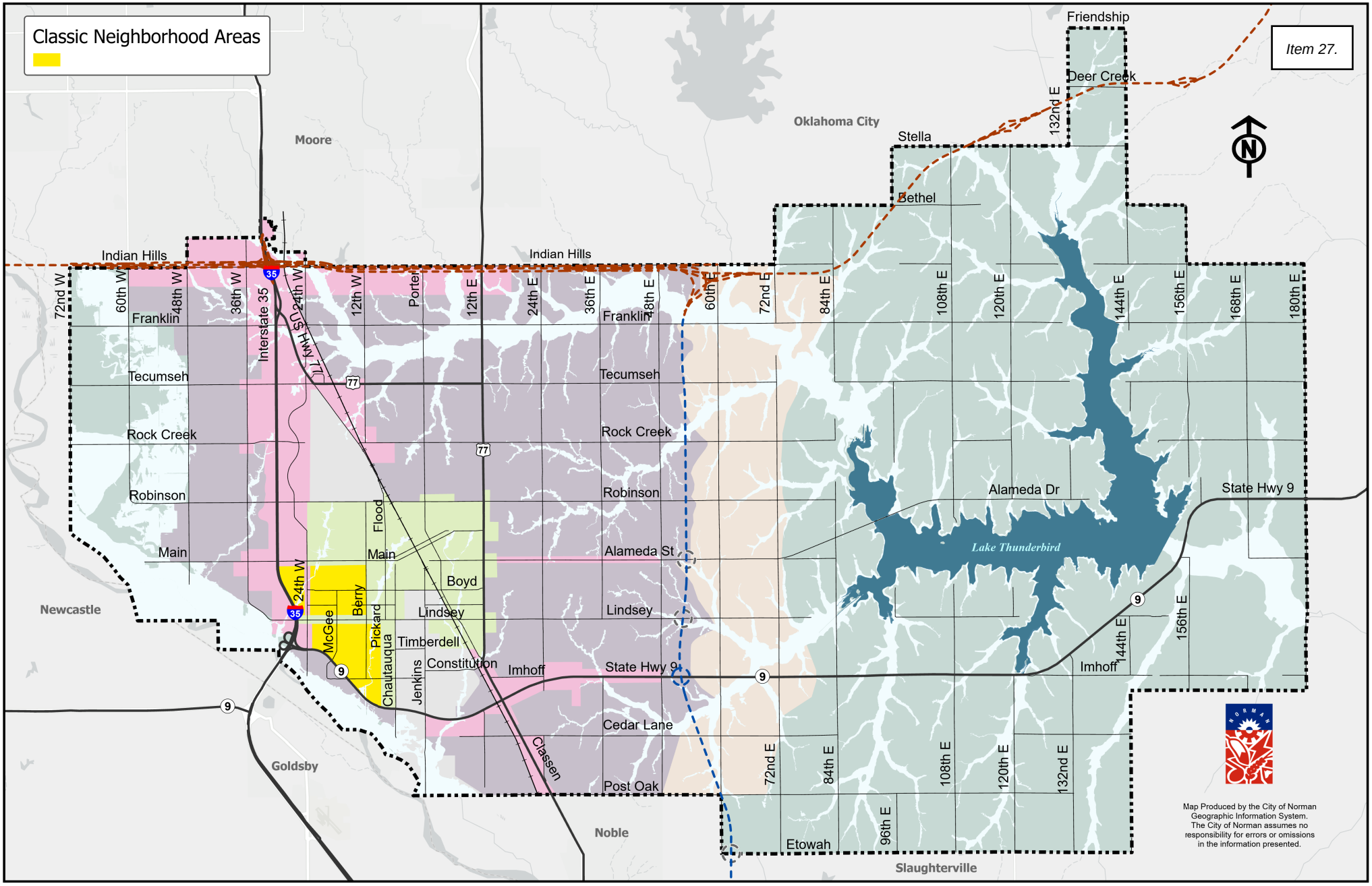
CHALLENGES

- Undersized, aging infrastructure, including lack of stormwater infrastructure, that requires frequent maintenance.
- Limited active transportation access.

POLICIES

- Residential development should reinforce ties to the Core Character Area through a combination of rehabilitation and compatible new infill development consistent with the scale of existing neighborhoods; limited to primarily single-unit, duplex, triplex, and quadplex, and townhome developments designed for homeownership.
  - *ADUs continue to be an appropriate housing typology in this Character Area.*
- Ensure that redevelopment and infill developments:
  - *Address the impacts of parking and access:*
    - » *Alternative modes of transportation, including walking, rolling, biking, and public transit should be a priority with safe, clear connections. This includes improving sidewalks and filling gaps in sidewalks during development.*
  - *Reflects the scale and character of surrounding properties:*
    - » *Structures should not be significantly taller, further from the fronting property line, or be inconsistent with the massing of neighboring properties.*
  - *Reduce the impact of higher intensity uses to adjacent lower intensity uses with screening and landscaping. Native landscaping is encouraged.*

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SUBURBAN NEIGHBORHOOD AREAS

CHARACTERISTICS & INTENT

Suburban Neighborhood Areas are where suburban residential subdivision development has or is likely to occur (due to availability of water and sewer service). This area is characterized by low pedestrian orientation, existing but limited public transit access, high to moderate degree of building and use separation, predominantly residential with scattered civic buildings and varied street patterns, often curvilinear.

In the future, the neighborhoods with good trail access and connections to surrounding services will likely continue to be highly attractive neighborhoods. Future development should elevate connectivity and traditional neighborhood design (TND).

GOALS

- Encourage areas with new development to have greater housing variety and a higher overall density.
- Provide for medium- to high-intensity residential development near the Core and major streets, transitioning to lower density, single-unit uses further from arterial streets.
- Foster retrofitting of these areas to promote moderate to high density where appropriate, and expand options for multi-modal transportation.
- Promote balanced commercial and business/industry uses with appropriate mixed-use development ar locally serving commercial establishments.

OPPORTUNITIES

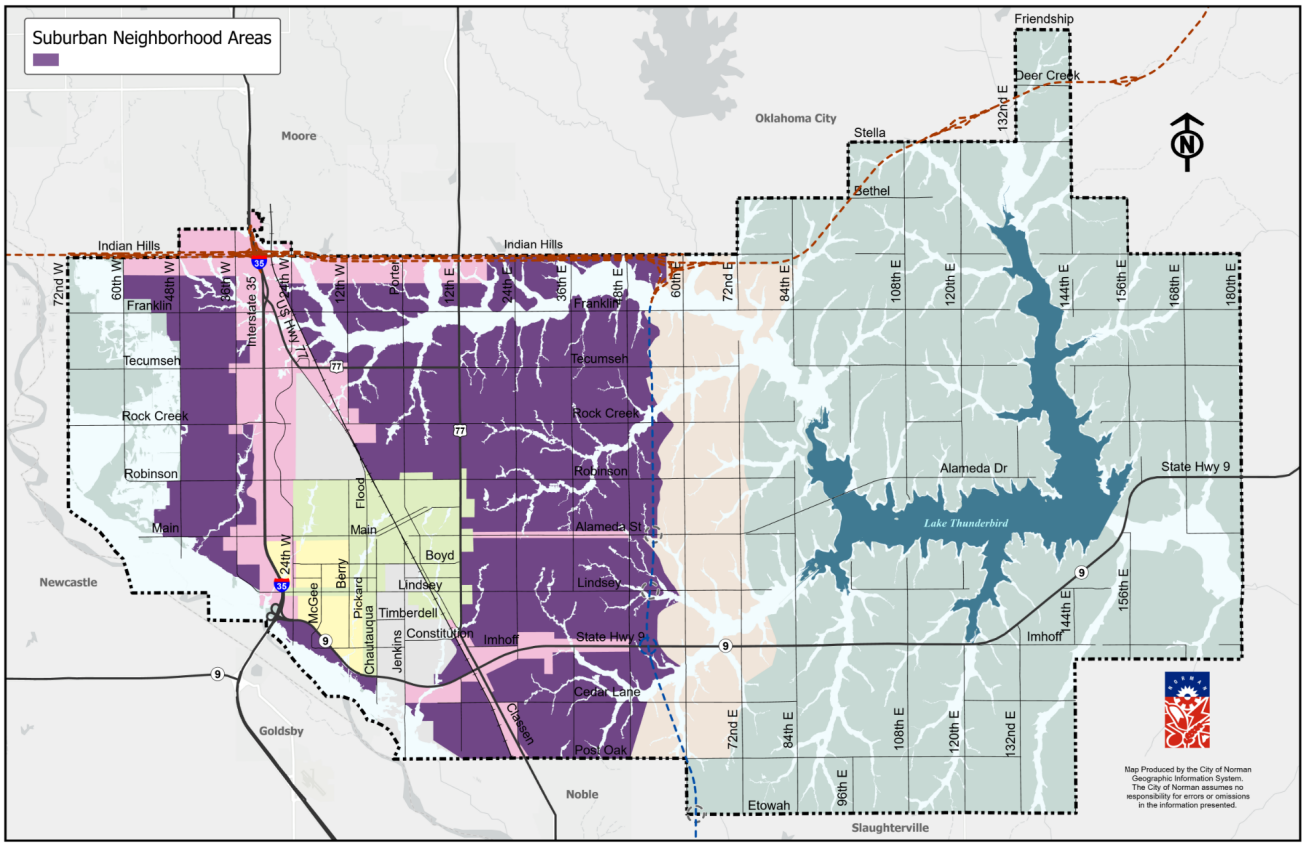
- Naturally occurring affordable housing options near Core, Classic, and Corridor Character Areas.
- Trail network connection possibilities.
- Greenfield development opportunities for efficient, compact subdivision design.

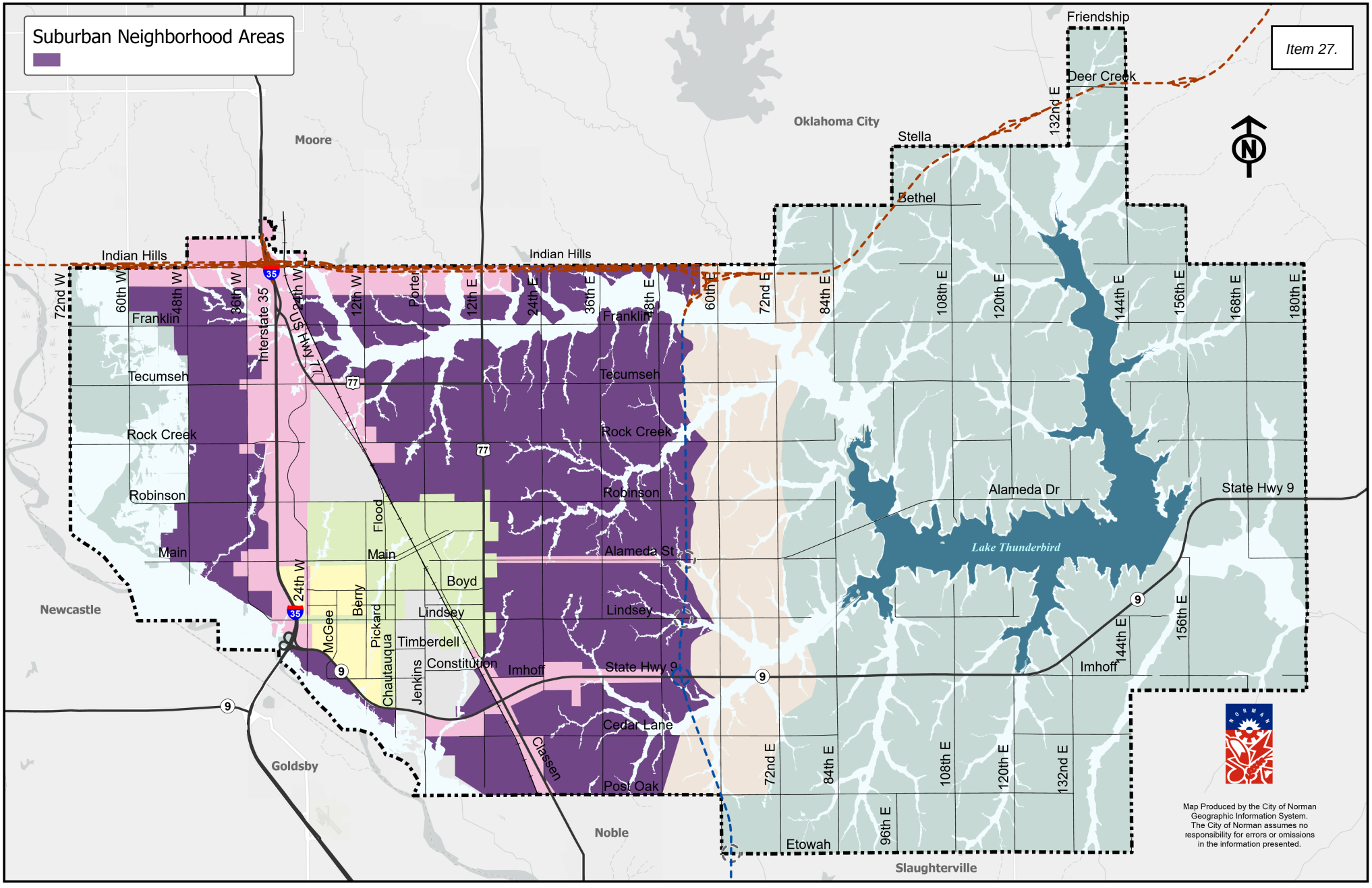
CHALLENGES

- Lack of a seamless multi-modal transportation network including safe, convenient, active and public transportation options results in an over-reliance on personal vehicles.

POLICIES

- Infrastructure extensions should occur incrementally, and new developments must connect to City water and sewer, which may require extension of lines.
- Protect drainageways in accordance with WQPZ ordinance within new development and expand their use for public trail access.
  - *Treat water quality volume from runoff for volume recommended in stormwater master plan and in accordance with EDC Section 7000.*
  - *The open spaces created around drainageways should be connected when feasible to create wildlife corridors.*
- Reduce the impact of higher intensity uses to

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CORRIDOR AREAS

CHARACTERISTICS & INTENT

Corridor Areas are developed or undeveloped land on both sides of a roadway; primarily designated, although not limited to, commercial and mixed-use development with auto-centric design. Scale and location affect the type and intensity of these uses. Corridor character is determined by scale and is recognized in three main areas.

Gateway Corridors

Major thoroughfare that serves as an important entrance or means of access to the community marked by orientation of buildings to highway; on-site parking; and large set-backs for buildings. Anticipating high public transit access, including stops and shelters in locations safe for passengers and operations. Interstate-35, North Flood Avenue, Alameda Street, Main Street west of 24th, and Highway 9 are Gateway Corridors managed under this Character Area.

In-Town Corridors

Arterial streets servicing neighborhood needs including commercial, residential, civic, and recreational uses. Already or likely to experience uncontrolled strip development if growth is not properly managed. Anticipating high public transit access, including stops and shelters in locations safe for passengers and operations. These corridors are managed under Suburban Neighborhood Character Area policies and Action Items.

Downtown Corridors

Key commercial areas of transition from auto-centric to pedestrian-friendly design. These corridors are managed under Core Neighborhood Character Area policies and Action Items.

GOALS

- Encourage high-quality destination commercial and mixed-use development that highlights Norman's role as a collegiate town.
- Promote Transit Oriented Development (TOD) design with emphasis on first- and last-mile connections to alternative forms of transportation.

OPPORTUNITIES

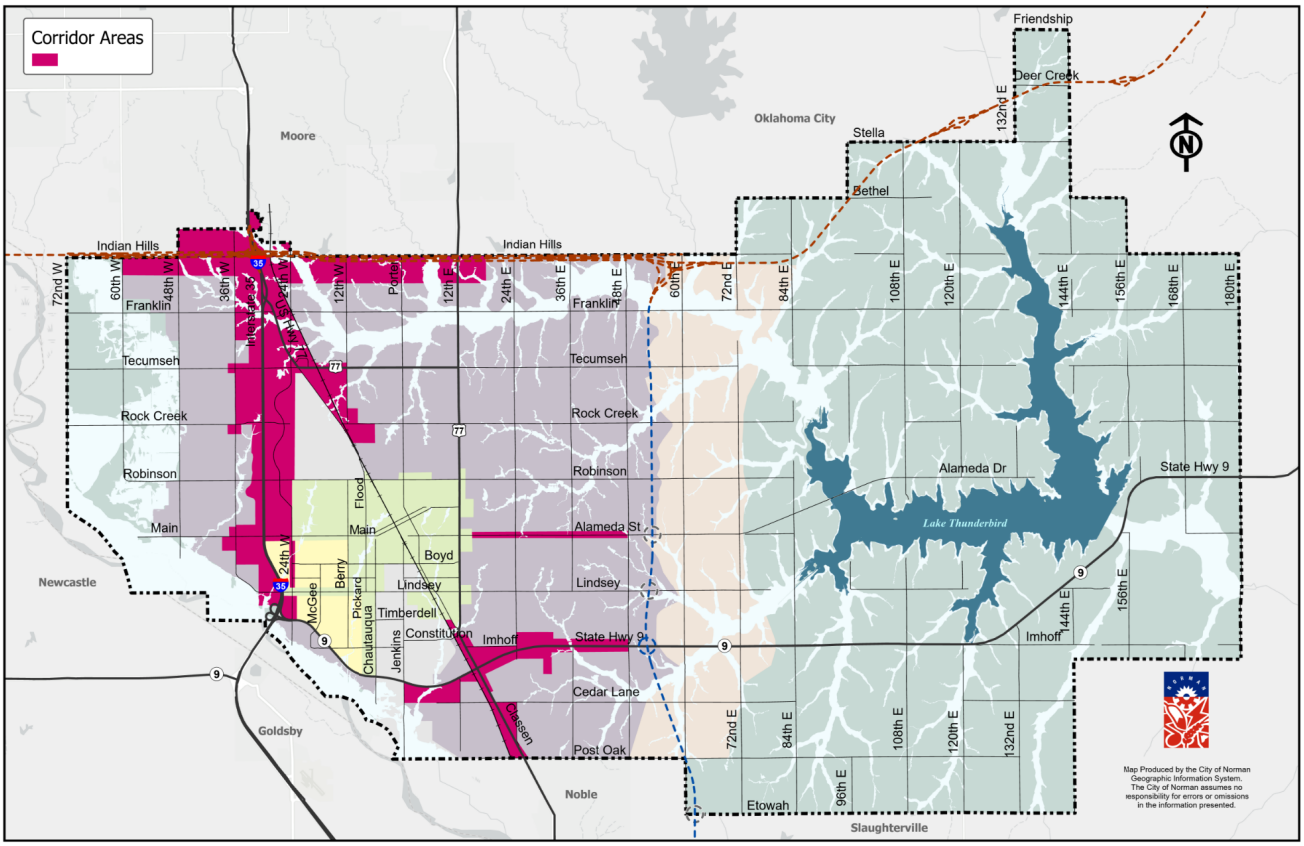
- Access to public transit systems.
- New and redevelopment opportunities.
- Convenient connections to nearby neighborhoods.

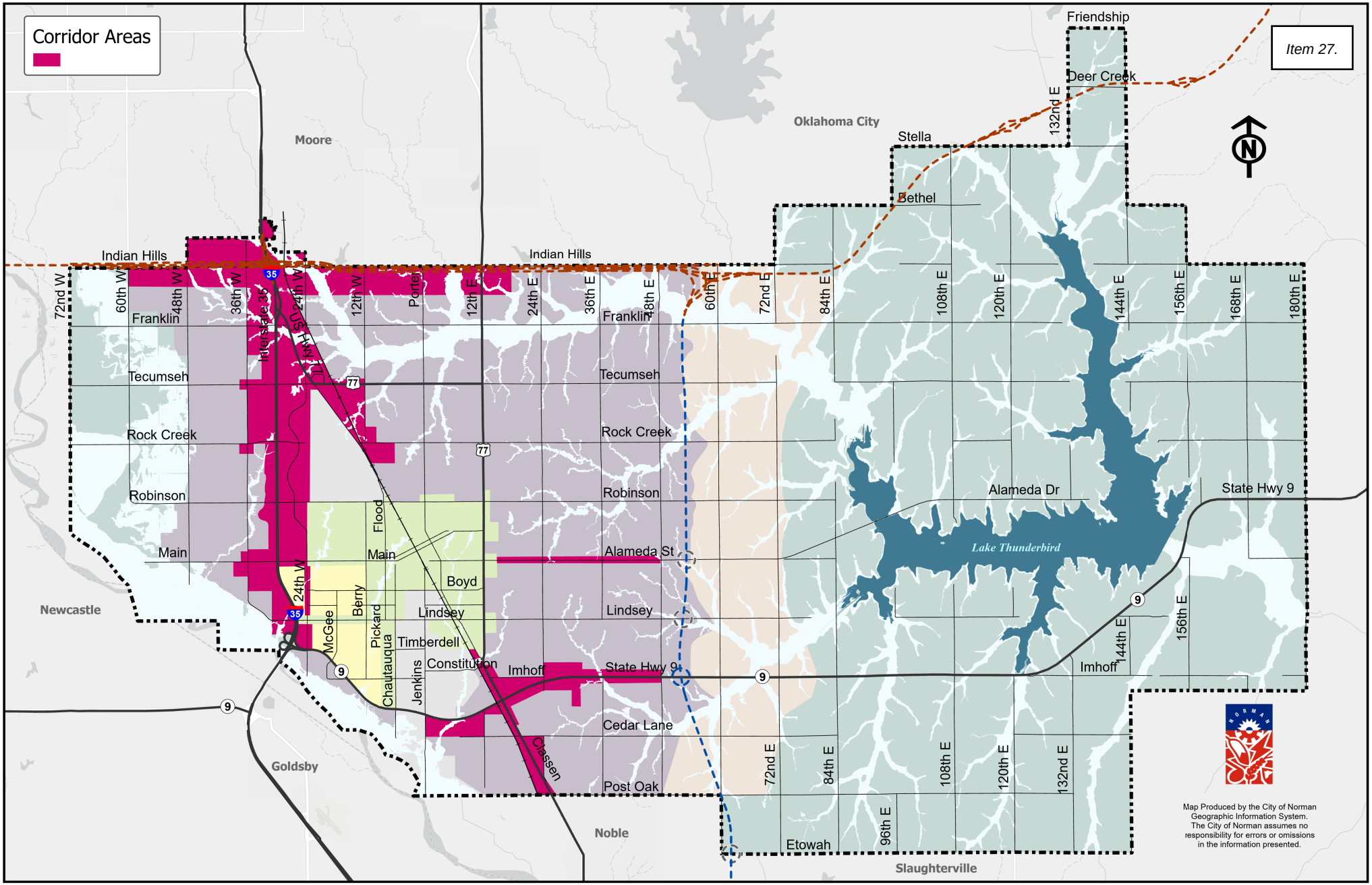
CHALLENGES

- Poor existing sidewalk and bike connections, especially to public transit.
- Underused/vacant sites.

POLICIES

- Support the natural phasing out of older and lower-yield commercial and industrial uses with regulations and incentives that support mixed-uses and local businesses.

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2045 RESERVE AREAS

CHARACTERISTICS & INTENT

The 2045 Reserve is an area of deep concern for the community of Norman. The area is currently sparsely developed, with large-lot residential uses and agricultural/grazing lands. Most of the area follows vestige section line streets, with smaller, private roadways serving residential uses. High intensity development is not present in this area.

New development in this area should be done with sensitivity and only when City services are available to adequately serve future use.

GOALS

- Conservation of natural resources including wildlife habitat, surface water, and ground water.
- Ensuring intermediate development does not hinder the ability of City utilities to adequately serve future development.
- Change in land use should not increase pollutants or sediments into the Lake Thunderbird watershed.

OPPORTUNITIES

- Future connections to infrastructure.
- Natural and wild areas for wildlife habitat protection, aquifer recharge, upland forests, and riparian areas.

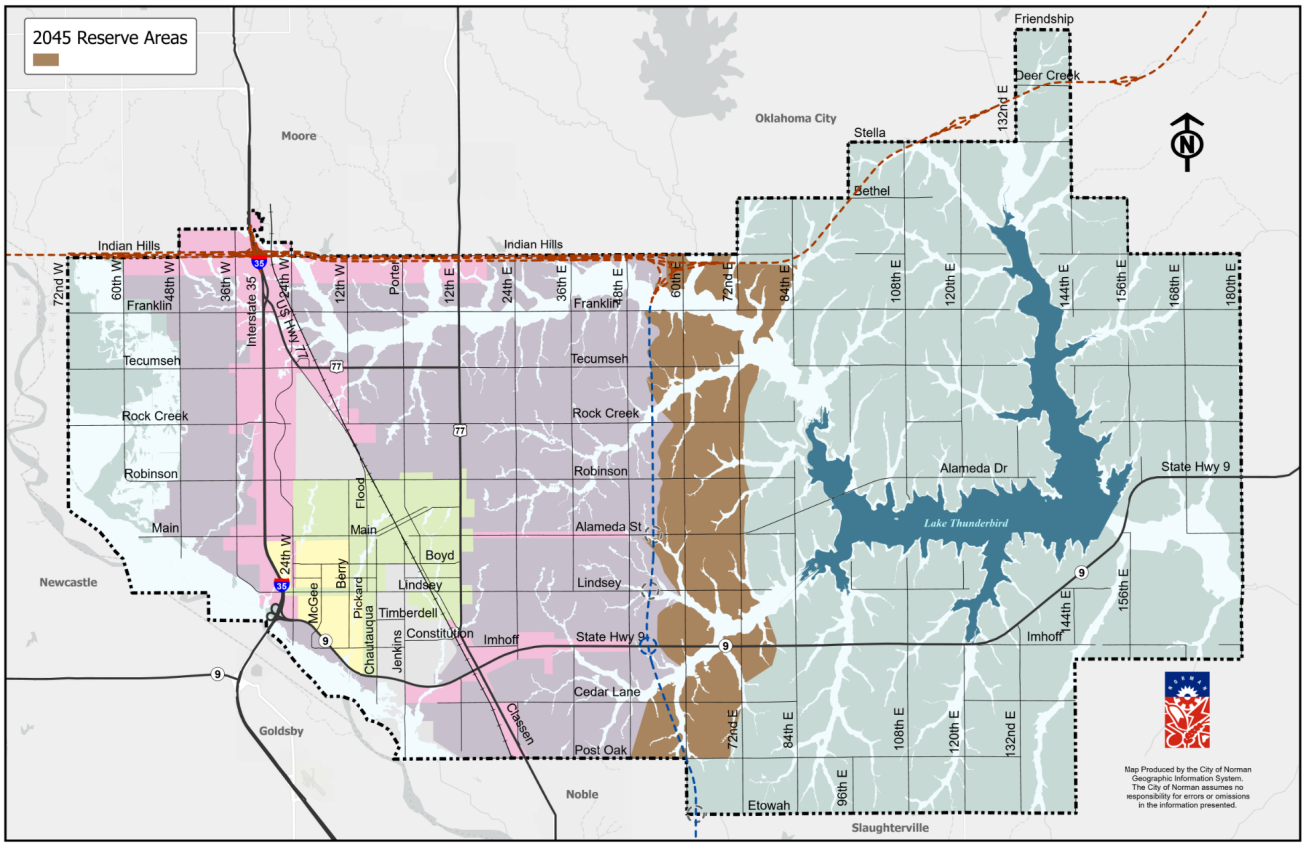
CHALLENGES

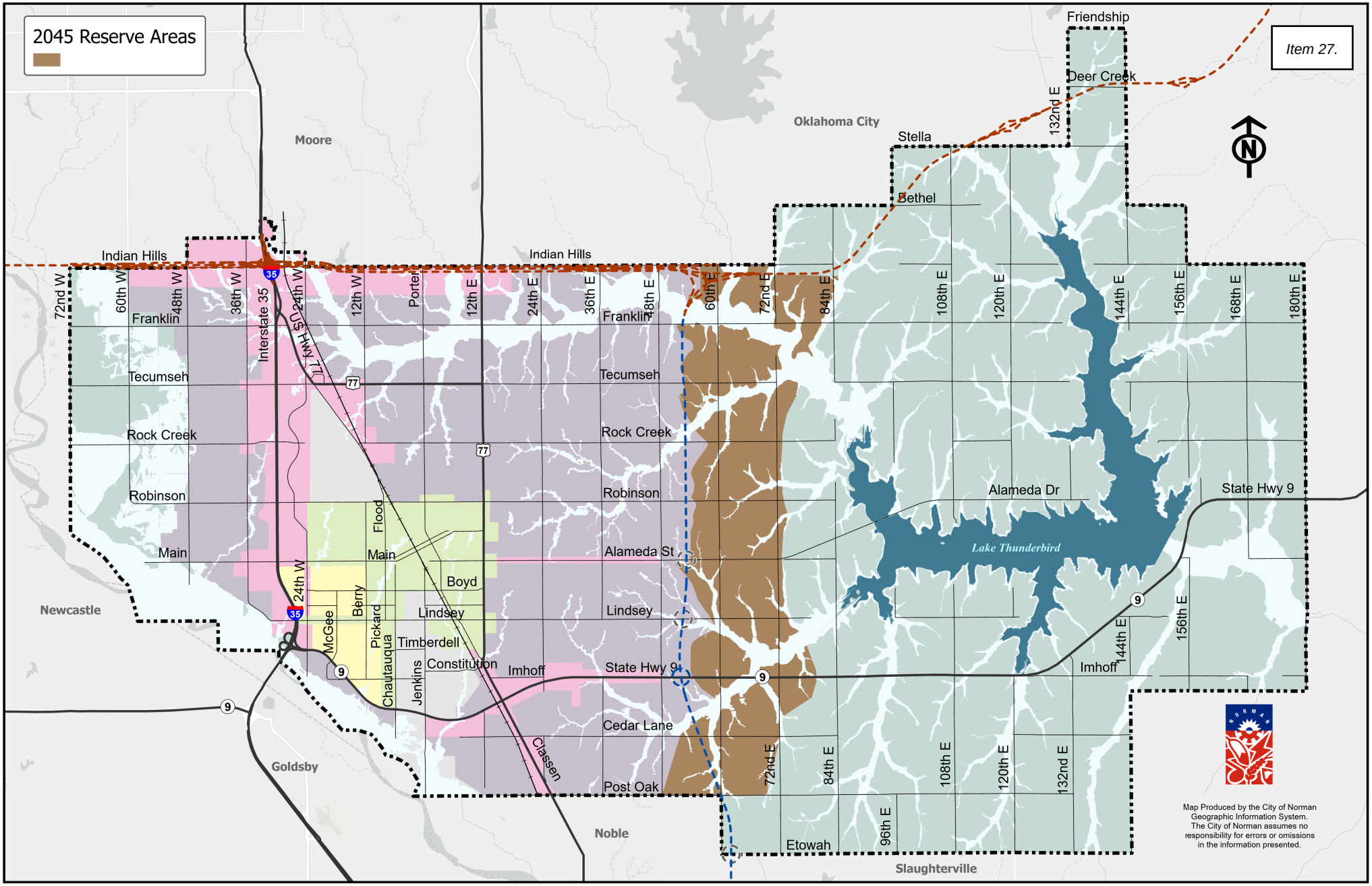
- Limited access to existing infrastructure.
- Heavy influence on the runoff water quality of the Lake Thunderbird watershed.

POLICIES

As water and sewer services within the Suburban Neighborhood Character Area reach capacity, development in this area may be permitted such that:

- It is contiguous with existing development. In order to be considered contiguous a development must:
  - *Be in close proximity to existing or platted development (adjoining land that touches the subject property at a common corner or property line),*
  - *Connect to or use existing or planned sewers, streets, and other utilities,*
  - *Not require the construction or extension of unplanned public improvements, and*
  - *Not result in the creation of unplatted parcels between new and existing development.*
- Further, development must:
  - *Clearly define and designate stormwater practices that protect water quality and are in line with the most recently adopted Stormwater Plan.*
  - *Include trail corridors and safe, convenient access to adjoining trails.*

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RURAL AREAS

CHARACTERISTICS & INTENT

The area of Norman east of the 2045 Reserve is dominated by Lake Thunderbird, publicly owned land, and large agricultural/grazing land tracts. There are also historic farmsteads and pockets of large-lot residential subdivisions with pastoral views and a high degree of building separation. Commercial activity is primarily located at arterial intersections. Most of the area follows vestige section line streets, with smaller, private roadways serving residential uses. High intensity development is not present in this area. Recreational amenities offered by Lake Thunderbird are the largest economic attraction of the area.

Future growth and development in Norman should continue to remain to the west of the 2045 Reserve area and therefore, land use patterns in this Character Area are likely to remain unchanged in the next twenty years.

GOALS

- Protect agricultural uses and maintain Rural Character.
- Anticipate and plan for impacts of potential turnpike and interchanges on development.

OPPORTUNITIES

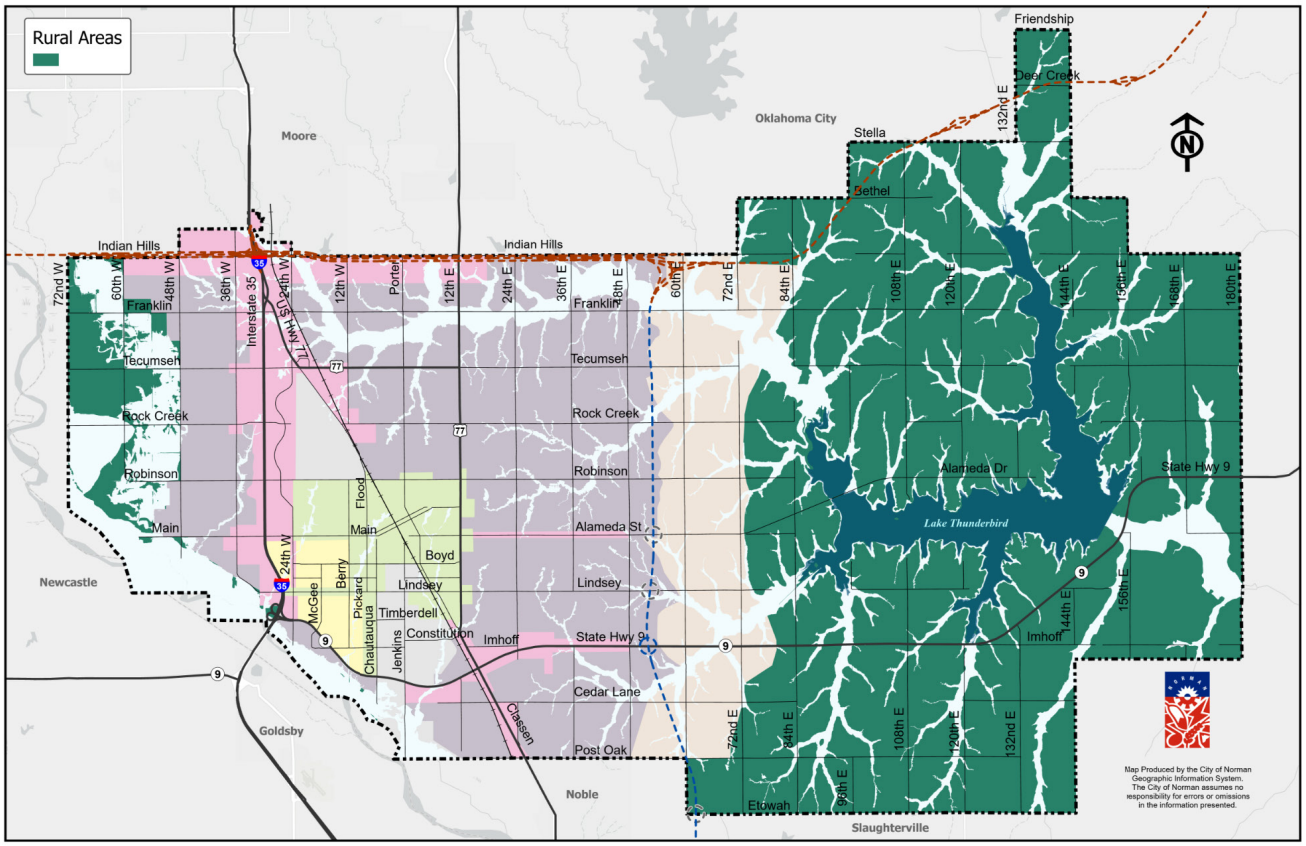
- Large, unplatted lots offer agricultural uses.
- Natural and wild areas for wildlife habitat protection.

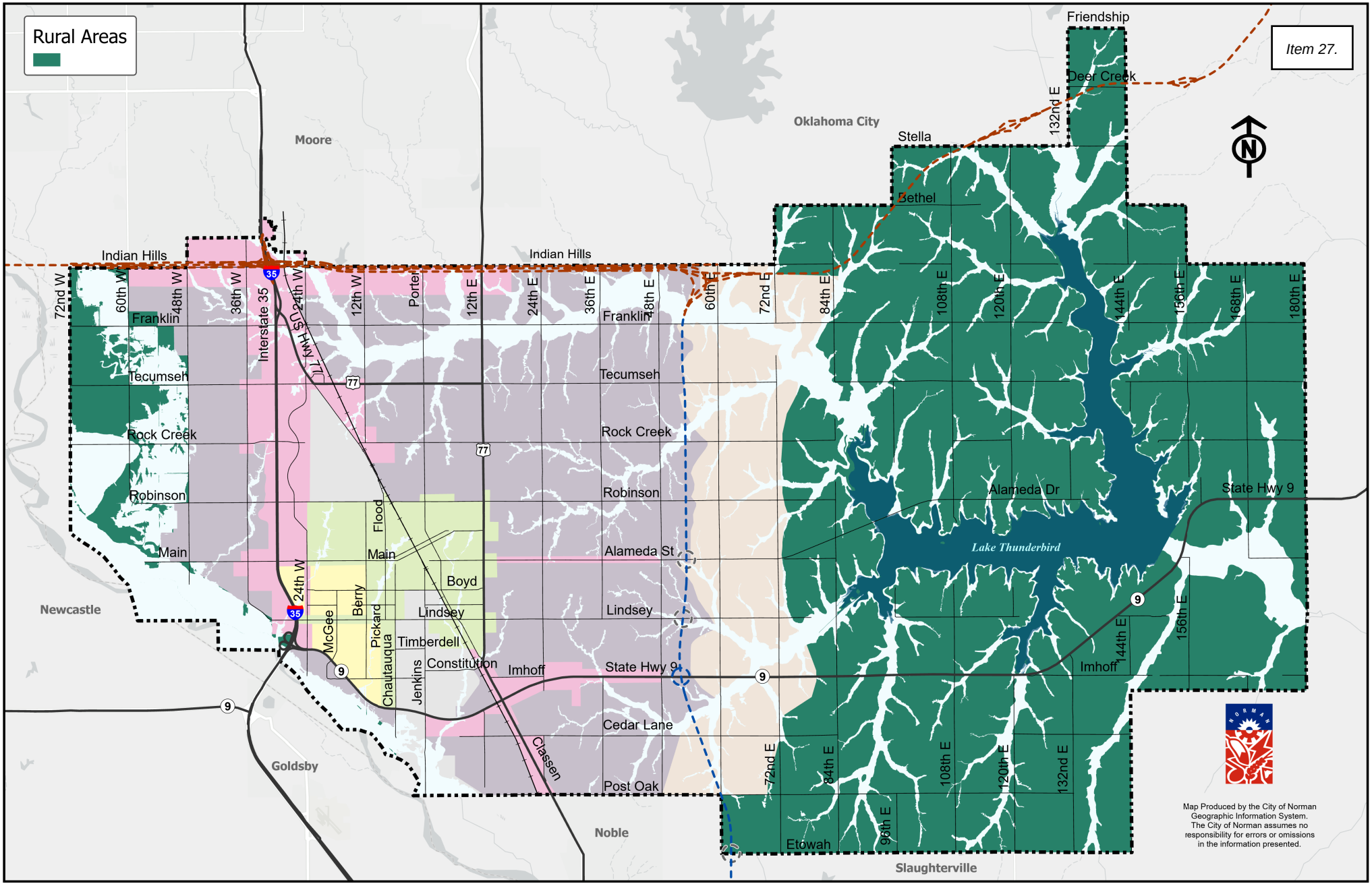
CHALLENGES

- Limited access to infrastructure connections.
- Heavy influence on the Lake Thunderbird watershed.

POLICIES

- Continue Water Quality Protection Zone (WQPZ) policies and regulations.
  - *Expand any of these areas within the City's most recently adopted Stormwater Master Plan.*
- New development should not be permitted within the floodplain, except for appropriate recreational and conservatory uses.
- New development should not exceed the intensity of existing development patterns on abutting properties.
- Development, including recreation amenities and services related to the Lake, may be allowed:
  - *A stormwater management plan that includes Best Management Practices is established and realistically implemented.*
  - *Drainageways are preserved with easements and proper buffering.*
  - *When possible, safe, convenient connections to the trail system are included.*

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PROTECTED & SENSITIVE AREAS

CHARACTERISTICS & INTENT

The Protected and Sensitive Areas encompass the FEMA designated floodways and floodplain, and the Stream Planning Corridors. Primarily undeveloped natural lands and environmentally sensitive areas not suitable for development, e.g., scenic views, steep slopes, floodplains, wetlands, watersheds, wildlife management areas and other environmentally sensitive areas.

GOALS

- For the health and safety of residents, development within these areas should be avoided, exclusive of low-impact recreational and conservatory uses.

OPPORTUNITIES

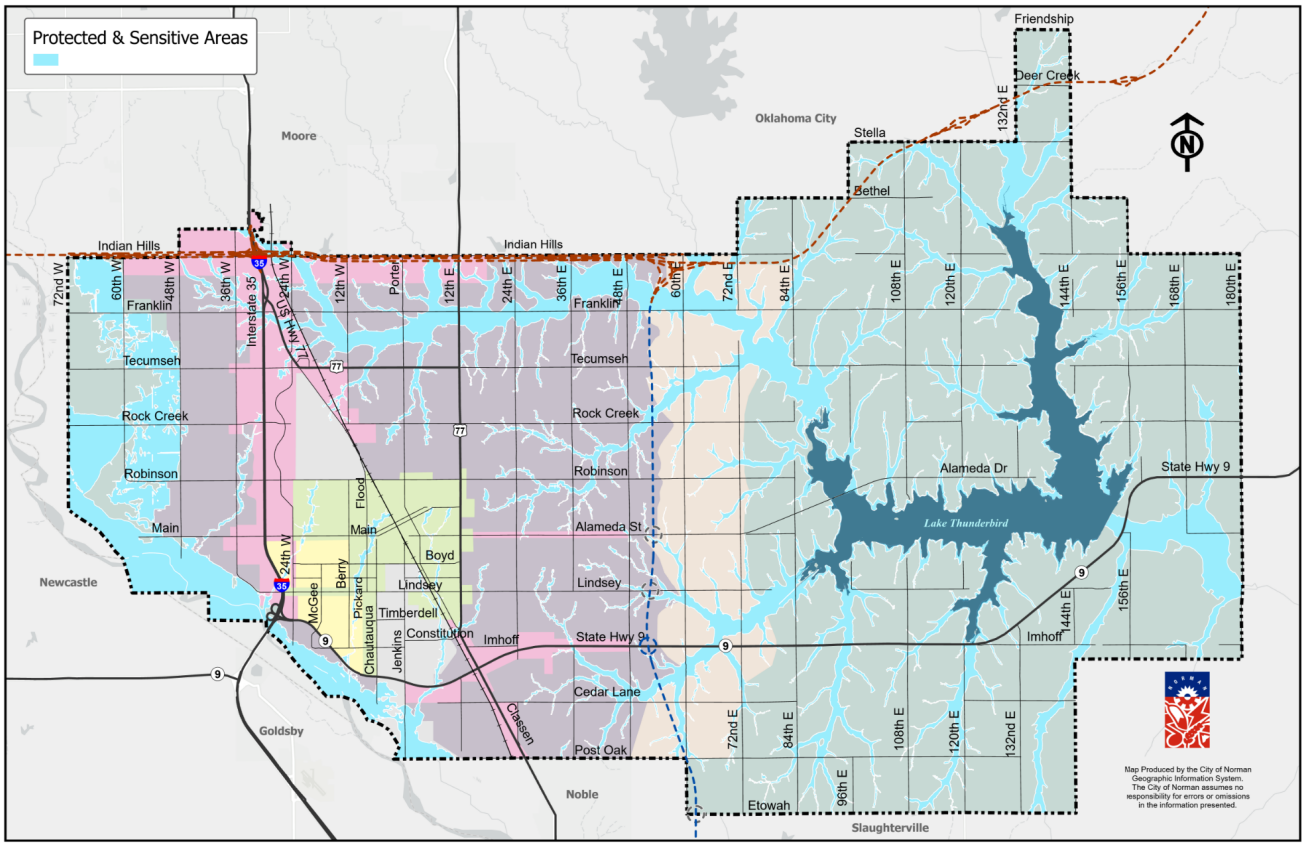
- Space for conservation and low-impact uses like parks.

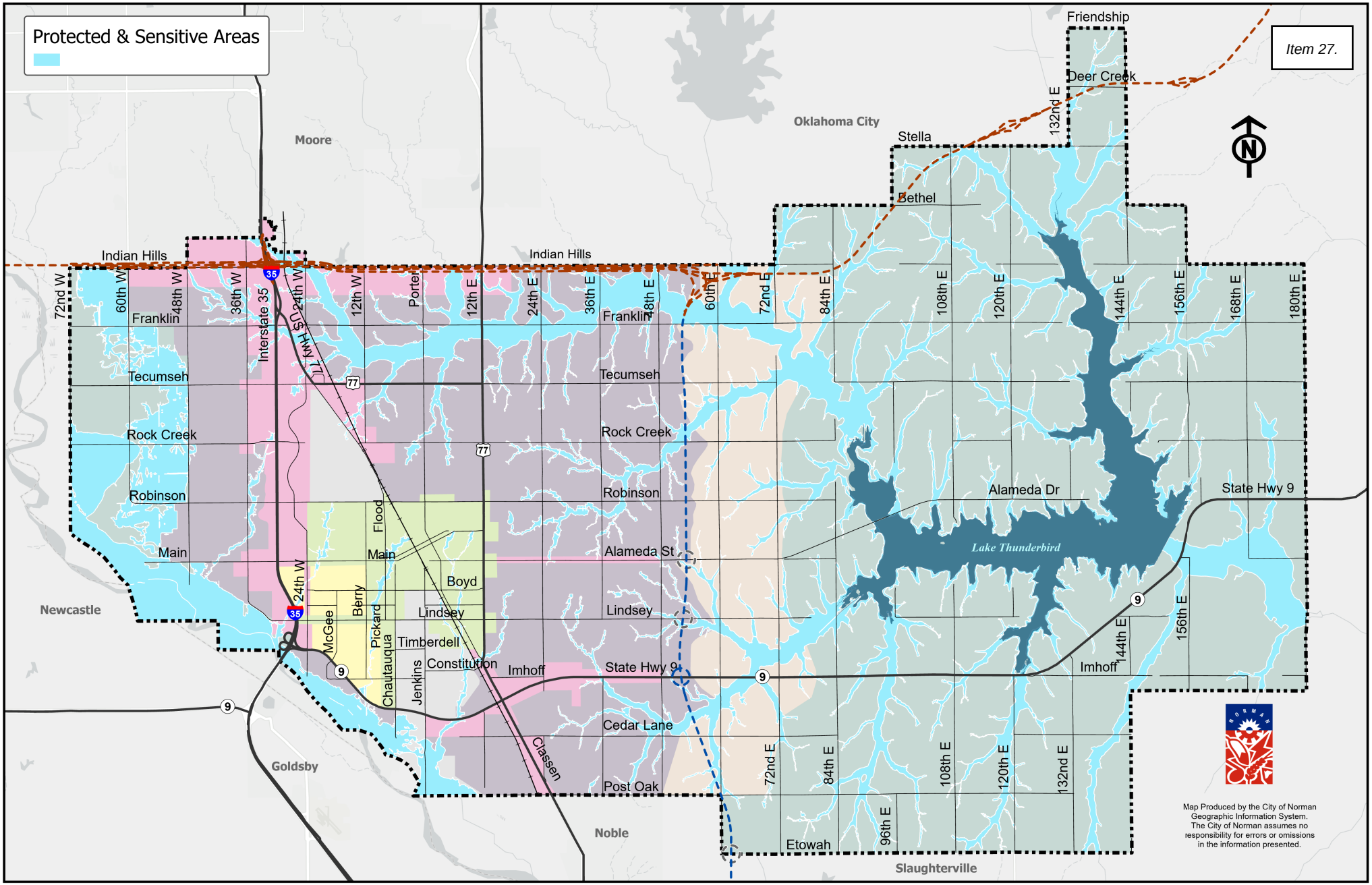
CHALLENGES

- Lucrative property locations can distract from the need to protect these areas for the health, safety, and welfare of the public.

POLICIES

- Development within the floodway is not appropriate.
- Development within the floodplain is suitable only for recreational and conservatory uses that do not require placing fill or insurable structures.
- Development in and adjacent to these areas should include trails and safe, convenient access to the trail system.
- Areas within the Protected and Sensitive Character Area will automatically adjust with the update of any floodway, floodplain or WQPZ boundary.

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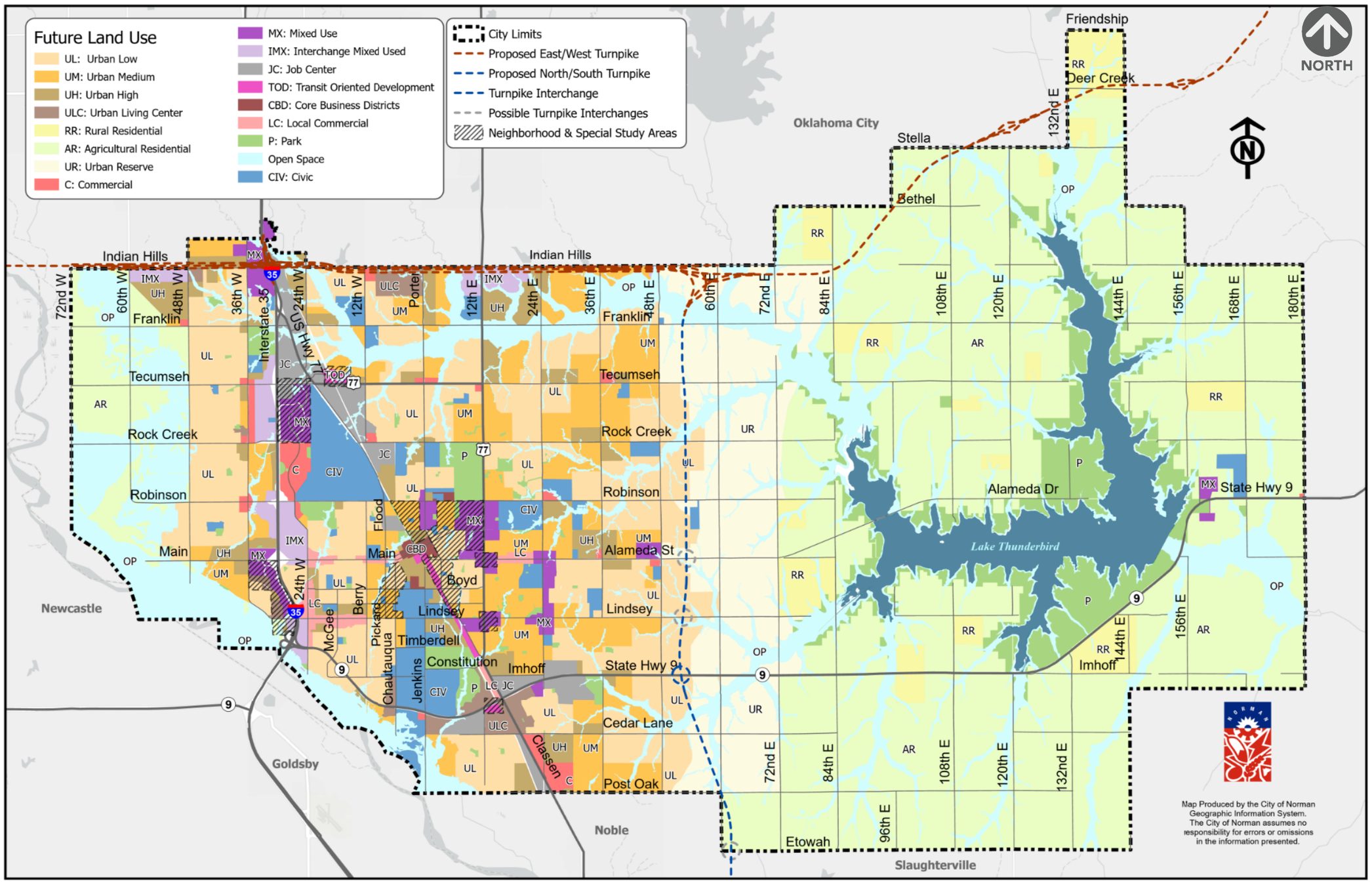


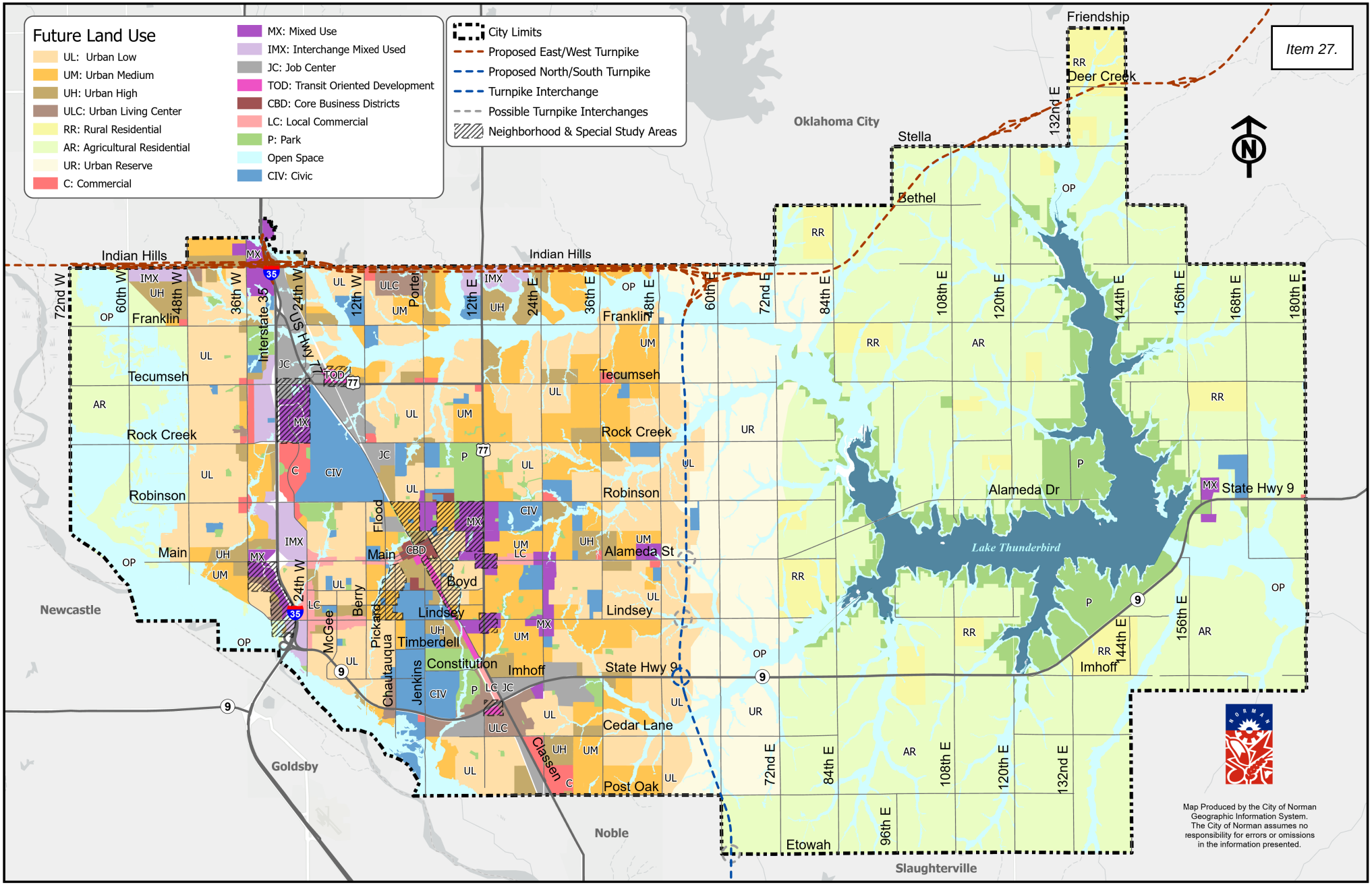
- **CBD: Core Business District.** This encompasses Norman's two "main street" mixed-use areas with street-oriented, pedestrian environments – Downtown and Campus Corner. New commercial or mixed-use development could conceivably generate a similar type of district in developing areas.
- **LC: Local Commercial Corridors.** These urban corridors are characterized by a mix of commercial and limited residential uses and relatively shallow commercial sites with small-scale businesses and strip centers. Policies will include spot redevelopment, improved multi-modal access, and introduction of residential uses while building on the character of these urban streets. This category includes the Main, Lindsay, and Porter corridors.

RESERVE AND RURAL CATEGORIES

- **UR: Urban Reserve.** These areas extend out to approximately 72nd Avenue East and represent the likely limit of Norman's future urban development outside the life of this plan. Acreage subdivision would compromise the feasibility of future urban services.
- **RR: Rural Residential.** This designation is limited to existing large lot or rural subdivisions in the eastern fringes of the city and are unlikely to ever change in character.
- **AR: Agricultural Residential.** This category includes land that is unlikely to receive urban services and where rural subdivision is likely to be the end use for the foreseeable future. Conservation development should be encouraged in these areas, permitting smaller lots with preservation of open space to achieve the permitted density.

NOTE ON SHOWN TURNPIKE ROUTES:

AIM Norman does not endorse or influence the development and alignment of proposed turnpikes planned in east and north Norman by the Oklahoma Turnpike Authority ("OTA"). The north-south connector turnpike is shown in the location disclosed by the OTA on September 23, 2025. The locations for the east-west and north-south locations reflect the most current information available. Should the alignments change, staff will bring forward an amendment for review and consideration by City Council.


Future Land Use
UL: Urban Low
UM: Urban Medium
UH: Urban High
ULC: Urban Living Center
RR: Rural Residential
AR: Agricultural Residential
UR: Urban Reserve
C: Commercial
MX: Mixed Use
IMX: Interchange Mixed Used
JC: Job Center
TOD: Transit Oriented Development
CBD: Core Business Districts
LC: Local Commercial
P: Park
Open Space
CIV: Civic
City Limits
Proposed East/West Turnpike
Proposed North/South Turnpike
Turnpike Interchange
Possible Turnpike Interchanges
Neighborhood & Special Study Areas
Friendship
Deer Creek
Oklahoma City
Stella
Bethel
Indian Hills
Franklin
Tecumseh
Rock Creek
Robinson
Main
Alameda St
Boyd
Lindsey
Timberdell
Constitution
Imhoff
State Hwy 9
Cedar Lane
Post Oak
Newcastle
Goldsby
Noble
Etowah
Slaughterville
Lake Thunderbird
Alameda Dr
Interstate 35
US Hwy 77
Porter
Flood
Berry
Pickard
McGee
Chautauqua
Jenkins
Classen
72nd W
60th W
48th W
36th W
24th W
12th W
12th E
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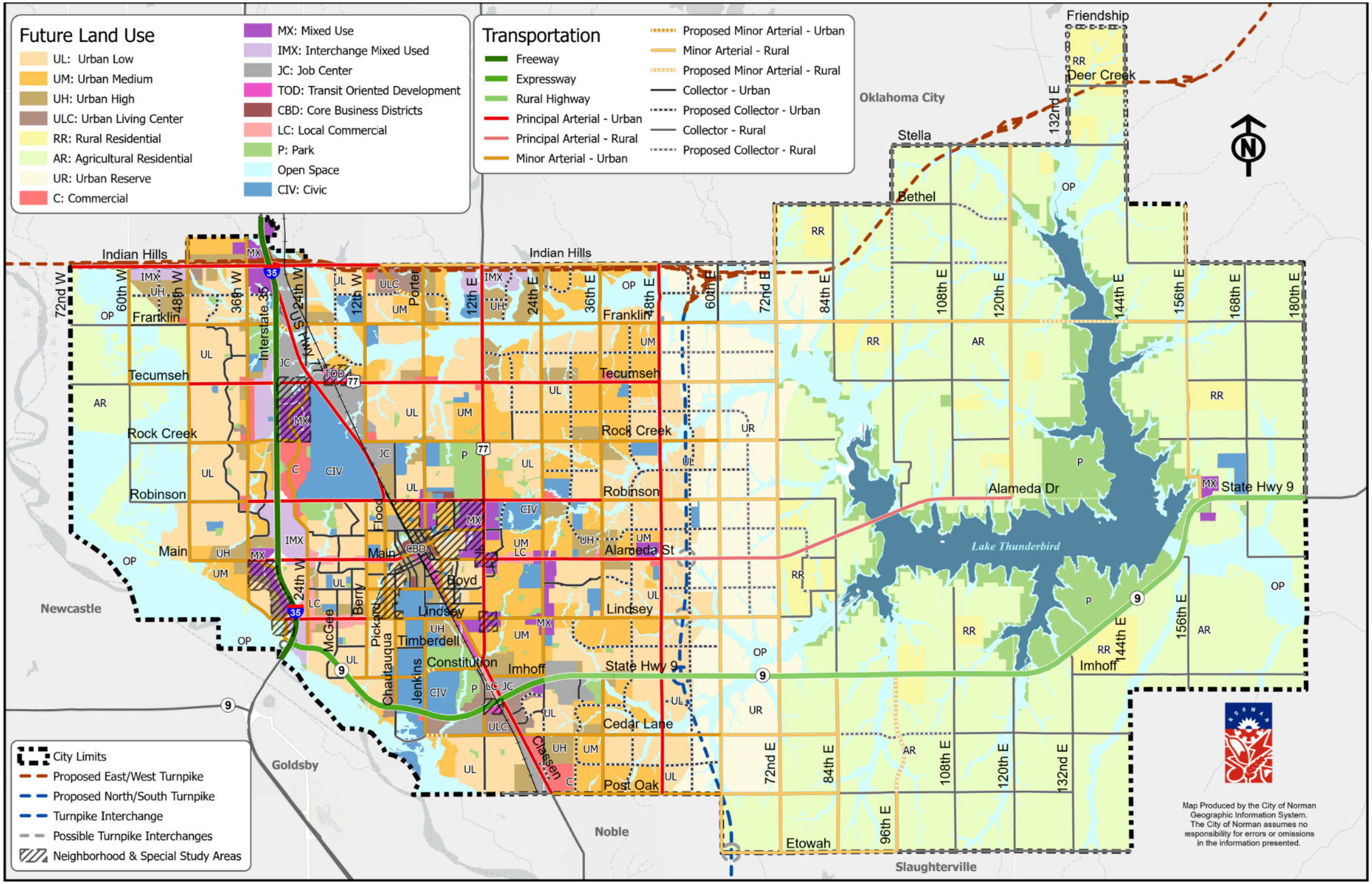
60th E
72nd E
84th E
96th E
108th E
120th E
132nd E
144th E
156th E
168th E
180th E
Map Produced by the City of Norman Geographic Information System. The City of Norman assumes no responsibility for errors or omissions in the information presented.



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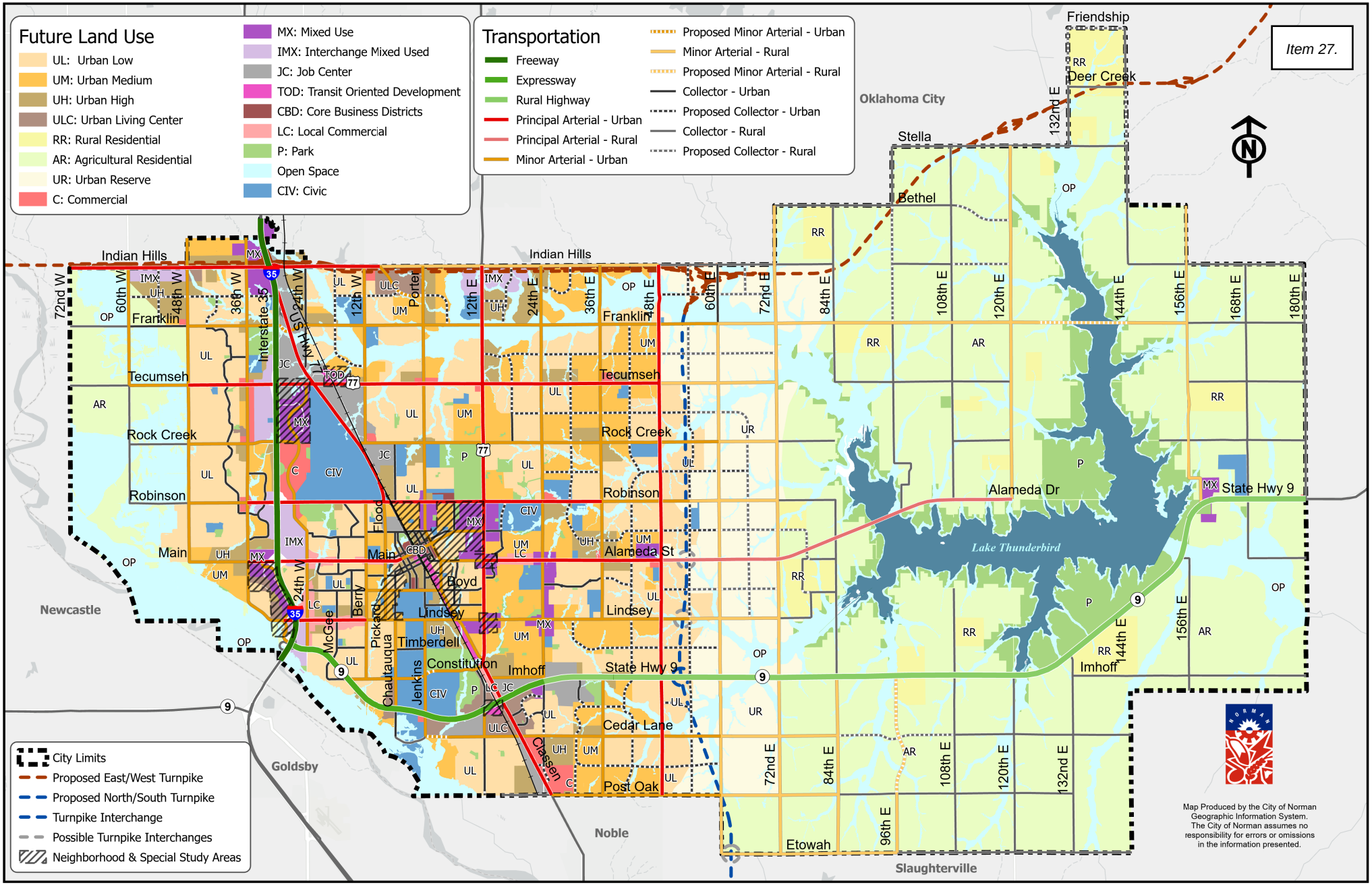
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CBD: Core Business Districts
LC: Local Commercial
P: Park
Open Space
CIV: Civic
Transportation
Freeway
Expressway
Rural Highway
Principal Arterial - Urban
Principal Arterial - Rural
Minor Arterial - Urban
Proposed Minor Arterial - Urban
Minor Arterial - Rural
Proposed Minor Arterial - Rural
Collector - Urban
Proposed Collector - Urban
Collector - Rural
Proposed Collector - Rural
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Possible Turnpike Interchanges
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Tecumseh
Rock Creek
Robinson
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Boyd
Lindsey
Timberdell
Constitution
Imhoff
Cedar Lane
Post Oak
Alameda St
Alameda Dr
State Hwy 9
Lake Thunderbird
Interstate 35
US HWY 77
Porter
Flood
Berry
McGee
Pickard
Chautauqua
Jenkins
Crossen
Newcastle
Goldsby
Noble
Slaughterville
Etowah
Oklahoma City
Stella
Bethel
Deer Creek
Friendship
Map Produced by the City of Norman Geographic Information System. The City of Norman assumes no responsibility for errors or omissions in the information presented.

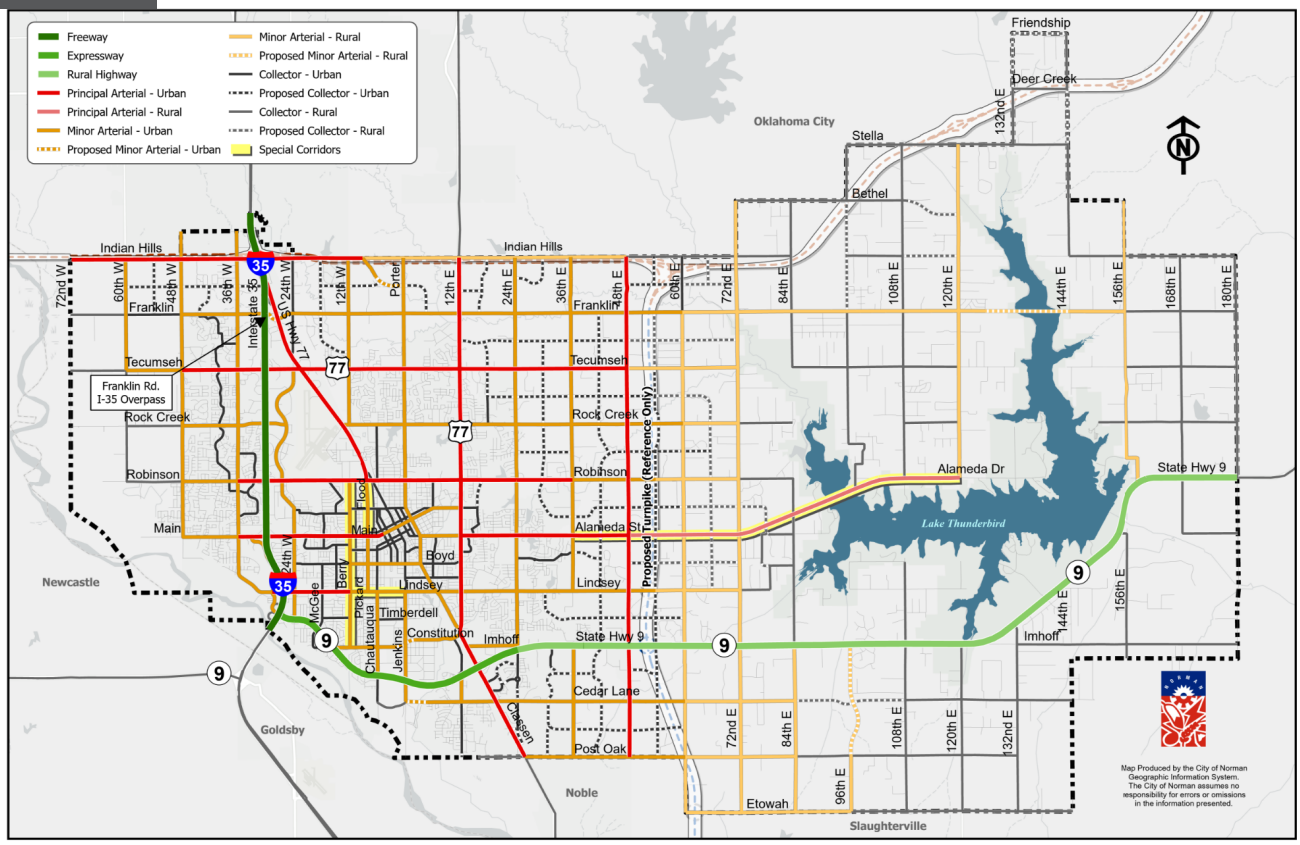
PRIMARY TRANSPORTATION STRATEGIES

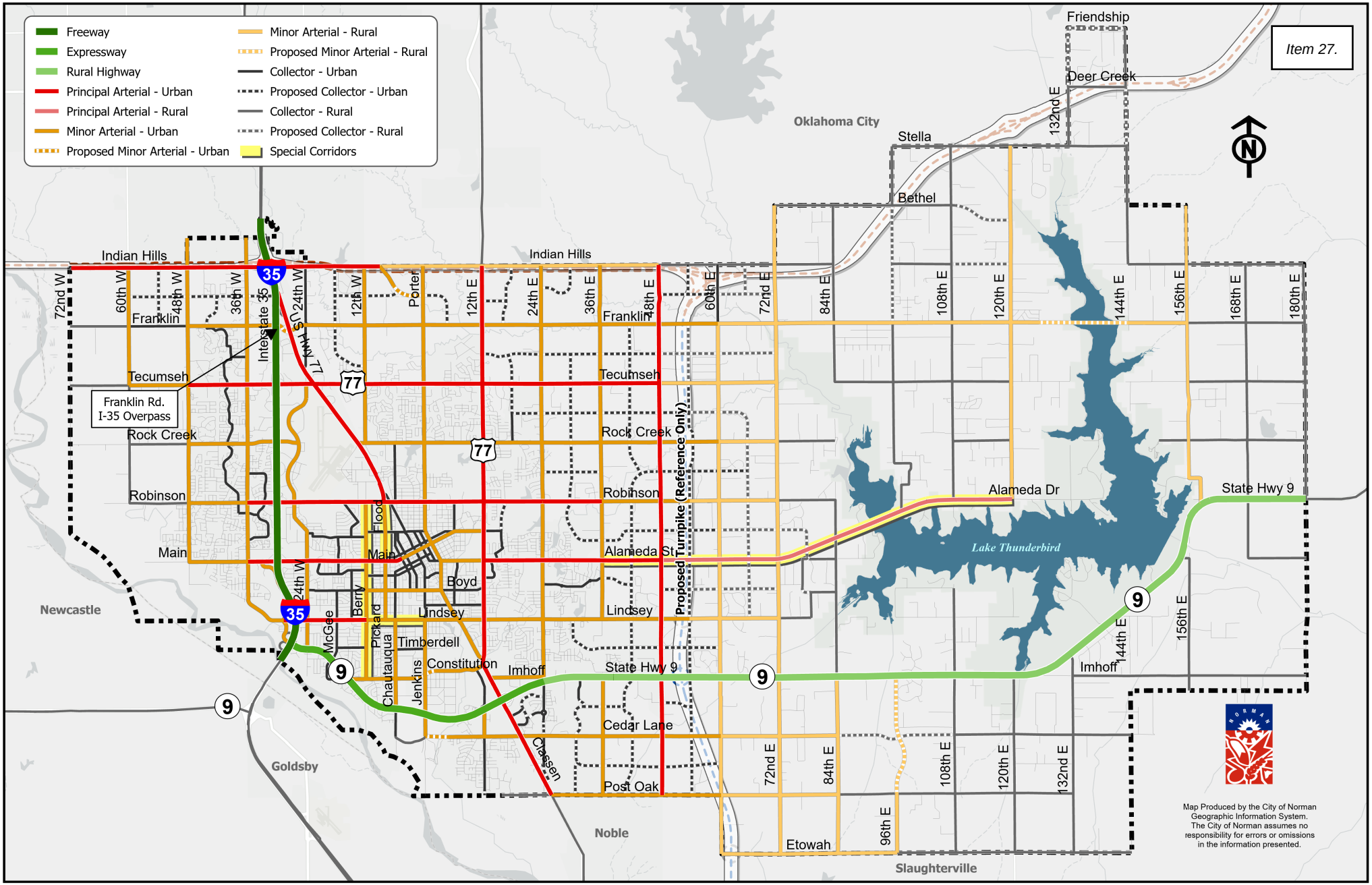
STREET NETWORK

Most of Norman's residents interact with the city's transportation system through its street system. Traditional transportation planning visualizes the street network as a hierarchy of arterials, collectors, and local streets. Traffic is distributed from locals to collectors and eventually to arterials. The result tends to be fewer fine-grained connections among neighborhoods, limited route options, and congested arterials. In Norman, the arterial system mostly follows the section line grid, dividing the city into one mile square grids. The primary exceptions are segments of Flood Avenue and Classen Boulevard that follow the principal BNSF rail line through the city. Most street connections outside of the Core Norman area lead to or from this major street grid, requiring most people to use these streets for at least part of their typical trips.

AIM Norman acknowledges there is a paradigm shift in transportation planning by relating transportation more closely to proposed changes in land use. Understanding that a vast majority of Normanites will continue to use vehicular modes of transportation, an ever increasing number of street network users are now multi-modal users. Hence, a key to this is a different role for the collector streets and the gradual reintroduction of the alternative routes provided by a more granular grid network - a pattern already visible to at least some degree in Core Norman neighborhoods. AIM Norman's Proposed Transportation Plan map proposes streets with greater connectivity for a secondary grid that connects all modes of transportation over longer distances at slower speeds. This requires a higher quality street design that naturally produces slower speeds and includes attractive facilities for pedestrians, cyclists, and other micro-mobility users that will help Norman create a better sense of place and a more livable transportation system. The map below shows the proposed functional classifications for freeways, turnpikes, highways, arterials, and collectors for the 2025 Comprehensive Transportation Plan Update.

Street Network




Freeway
Expressway
Rural Highway
Principal Arterial - Urban
Principal Arterial - Rural
Minor Arterial - Urban
Proposed Minor Arterial - Urban
Minor Arterial - Rural
Proposed Minor Arterial - Rural
Collector - Urban
Proposed Collector - Urban
Collector - Rural
Proposed Collector - Rural
Special Corridors
Friendship
Deer Creek
Oklahoma City
Stella
Bethel
Indian Hills
Franklin
Tecumseh
Rock Creek
Robinson
Main
Boyd
Lindsey
Timberdell
Constitution
Imhoff
State Hwy 9
Cedar Lane
Post Oak
Alameda St
Alameda Dr
Lake Thunderbird
Proposed Turnpike (Reference Only)
Franklin Rd.
I-35 Overpass
Interstate 35
US Hwy 77
Porter
Flood
Berry
McGee
Pickard
Chautauqua
Jenkins
Creesen
Newcastle
Goldsby
Noble
Etowah
Slaughterville
72nd W
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48th W
36th W
24th W
12th W
12th E
24th E
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156th E
168th E
180th E
35
77
9
Map Produced by the City of Norman
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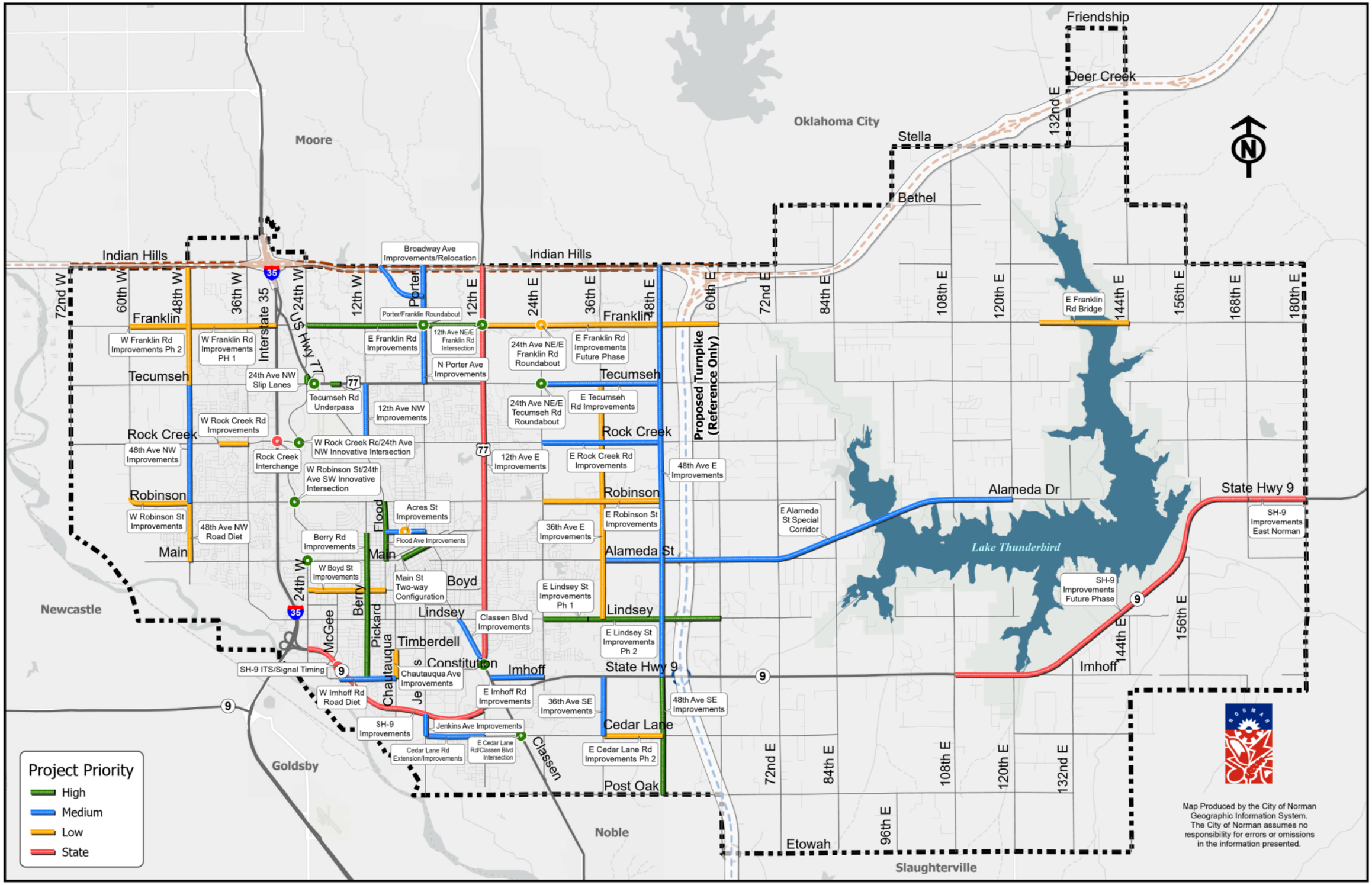
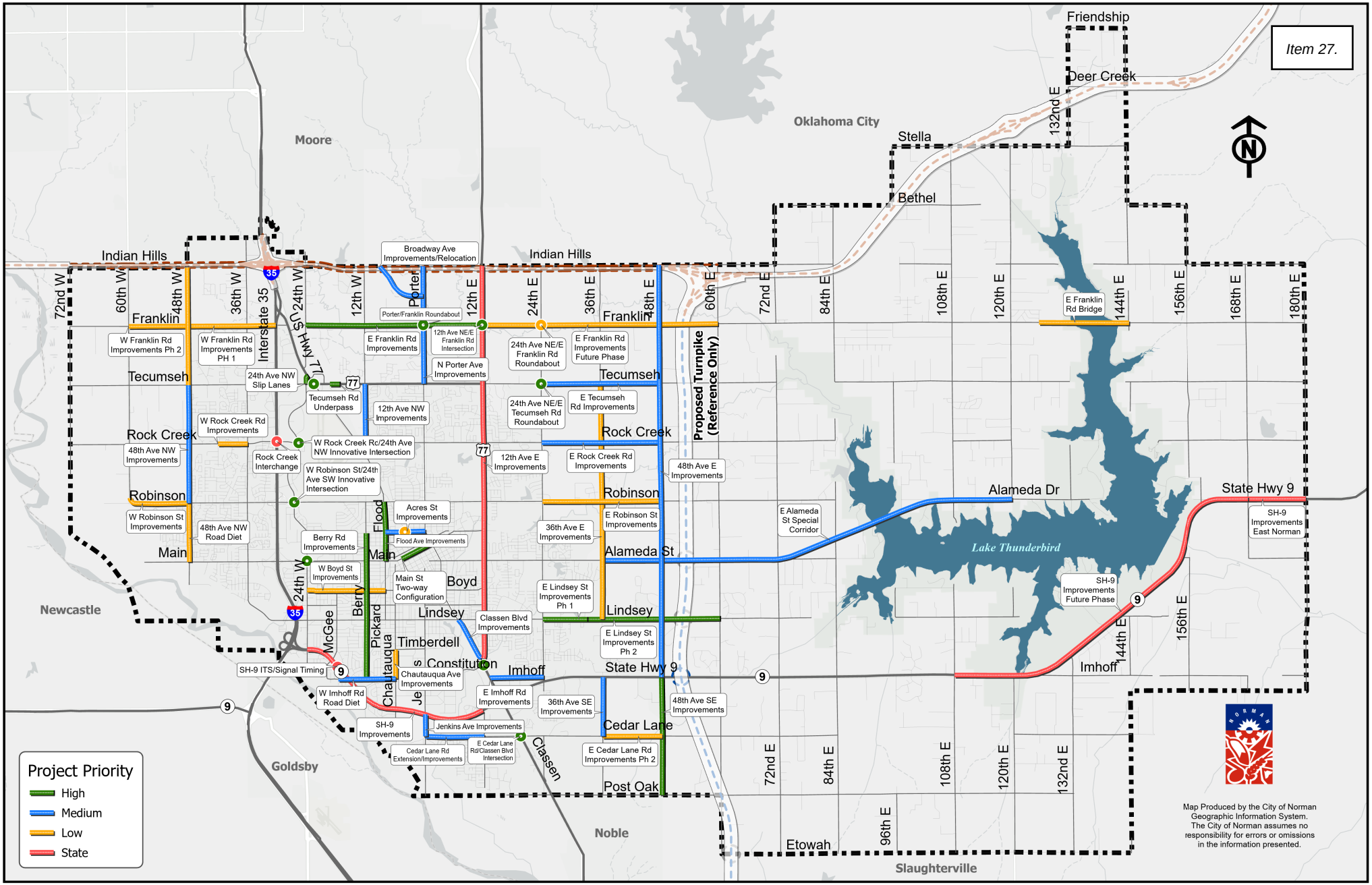
2045 Projects




Project Priority
High
Medium
Low
State
Moore
Oklahoma City
Friendship
Deer Creek
Stella
Bethel
Indian Hills
Newcastle
Goldsby
Noble
Etowah
Slaughterville
Post Oak
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Lindsey
Timberdell
Boyd
Main
Robinson
Rock Creek
Tecumseh
Franklin
Alameda St
State Hwy 9
Lake Thunderbird
Proposed Turnpike (Reference Only)
Broadway Ave Improvements/Relocation
Porter/Franklin Roundabout
12th Ave NE/E Franklin Rd Intersection
E Franklin Rd Improvements
N Porter Ave Improvements
24th Ave NE/E Franklin Rd Roundabout
E Franklin Rd Improvements Future Phase
W Franklin Rd Improvements Ph 2
W Franklin Rd Improvements PH 1
24th Ave NW Slip Lanes
Tecumseh Rd Underpass
12th Ave NW Improvements
24th Ave NE/E Tecumseh Rd Roundabout
E Tecumseh Rd Improvements
W Rock Creek Rd Improvements
W Rock Creek Rc/24th Ave NW Innovative Intersection
Rock Creek Interchange
48th Ave NW Improvements
W Robinson St/24th Ave SW Innovative Intersection
12th Ave E Improvements
E Rock Creek Rd Improvements
48th Ave E Improvements
W Robinson St Improvements
48th Ave NW Road Diet
Acres St Improvements
Flood Ave Improvements
Berry Rd Improvements
36th Ave E Improvements
E Robinson St Improvements
E Alameda St Special Corridor
W Boyd St Improvements
Main St Two-way Configuration
E Lindsey St Improvements Ph 1
Classen Blvd Improvements
E Lindsey St Improvements Ph 2
SH-9 ITS/Signal Timing
Chautauqua Ave Improvements
W Imhoff Rd Road Diet
E Imhoff Rd Improvements
36th Ave SE Improvements
48th Ave SE Improvements
SH-9 Improvements
Jenkins Ave Improvements
Cedar Lane Rd Extension/Improvements
E Cedar Lane Rd/Classen Blvd Intersection
E Cedar Lane Rd Improvements Ph 2
SH-9 Improvements Future Phase
SH-9 Improvements East Norman
E Franklin Rd Bridge
Interstate 35
US HWY 77
Porter
Flood
Berry
Pickard
Chautauqua
McGee
Classen
72nd W
60th W
48th W
36th W
24th W
12th W
12th E
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Map Produced by the City of Norman Geographic Information System. The City of Norman assumes no responsibility for errors or omissions in the information presented.

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 3/12/2026

REQUESTER: City of Norman

PRESENTER: Lora Hoggatt, Planning Services Manager

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-113: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING ALL AFFECTED MAPS WITHIN THE AIM COMPREHENSIVE PLAN, AND ANY OF THE SEVEN DISTINCT APPROVED PLANS, IN ORDER TO UPDATE AFFECTED MAPS WITH THE MOST RECENT DEMONSTRATED ALIGNMENT OF THE ACCESS OKLAHOMA TURNPIKES ACCORDING TO INFORMATION ANNOUNCED BY THE OKLAHOMA TURNPIKE AUTHORITY.

DISCUSSION:

The AIM Norman Steering Committee previously agreed to include the most up-to-date turnpike alignment information from Access Oklahoma on maps within the AIM Norman Comprehensive Plan. The AIM Norman Comprehensive Land Use Plan, along with several associated maps, includes the following note regarding depicted turnpike routes:

AIM Norman does not endorse or influence the development and alignment of proposed turnpikes planned in east and north Norman by the Oklahoma Turnpike Authority ("OTA"). While the north-south connector turnpike is demonstrated in the position originally disclosed by the OTA, it is subject to change and an anticipated general shift westward. At this time, the actual nature and extent of the alignment shift for the north-south connector turnpike has not been specified by the OTA.

On September 23, 2025, the Oklahoma Turnpike Authority (OTA) announced a revised alignment for the South Extension Turnpike. Staff presented the proposed maps at the City Council Oversight Committee on January 8, 2026, and again at the City Council Conference on January 27, 2026.

If Council agrees, all AIM maps will be updated to reflect the current route from OTA with a revised map note as follows:

AIM Norman does not endorse or influence the development and alignment of proposed turnpikes planned in east and north Norman by the Oklahoma Turnpike Authority ("OTA"). The north-south connector turnpike is shown in the location disclosed by the OTA on September 23, 2025. The locations for the east-west and north-south locations reflect the most current

information available. Should the alignments change, staff will bring forward an amendment for review and consideration by City Council.

RECOMMENDATION:
Staff forwards Resolution R-2526-113 to the Planning Commission for consideration and recommendation to City Council.

City of Norman Amendment and Resolutions

6. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-113: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING ALL AFFECTED MAPS WITHIN THE AIM COMPREHENSIVE PLAN, AND ANY OF THE SEVEN DISTINCT APPROVED PLANS, IN ORDER TO UPDATE AFFECTED MAPS WITH THE MOST RECENT DEMONSTRATED ALIGNMENT OF THE ACCESS OKLAHOMA TURNPIKES ACCORDING TO INFORMATION ANNOUNCED BY THE OKLAHOMA TURNPIKE AUTHORITY.

ITEMS SUBMITTED FOR THE RECORD

1. **Staff Report**
2. **AIM Character, Land Use, and Transportation Maps**

Staff Presentation

Lora Hoggatt, Planning Services Manager, presented the Staff Report for the AIM Maps Resolution.

Commissioner Kindel emphasized the importance of maintaining language on the maps clarifying the alignment is proposed and not a City of Norman project and asked that this wording remain included with the map updates. Ms. Hoggatt stated the clarification language will be included in the document accompanying the maps rather than printed directly on them. The statement notes that the City of Norman does not endorse or influence the development or alignment of the proposed turnpikes and the alignments shown reflect the most current information provided by the Oklahoma Turnpike Authority as of September 23, 2025. Ms. Hoggatt added that if alignments change in the future, an amendment will be brought forward for City Council review.

Commissioner Parker asked whether the Oklahoma Turnpike Authority (OTA) had released a formal alignment, noting a 30% design had not yet been provided. Ms. Hoggatt responded the alignment shown reflects the OTA's most recent announcement from September 23 and is the most current information available. She added that the action before the Commission is to recommend the updates to City Council for further discussion.

Applicant Presentation

City staff as applicant made the presentation.

Public Comments

No public comments.

Planning Commission Discussion

Commissioner Brewer asked whether the map updates were requested by the Oklahoma Turnpike Authority or by City Council. Ms. Hoggatt stated the updates were anticipated in the plan, as the AIM Norman Steering Committee had directed the maps be updated when new information becomes available.

Commissioner Parker noted the OTA alignment appears to have changed again since the September update and expressed concern about updating the maps while the alignment may still shift, particularly for nearby property owners facing uncertainty. Ms. Hudson acknowledged the OTA alignment may continue to experience minor changes, and additional updates could be needed in the future. She emphasized the importance of keeping City maps as current as possible using the latest information available from OTA, noting the GIS layer is taken directly from OTA so residents see the most up-to-date alignment currently available.

Commissioner Brewer suggested including the date of the most recent proposed alignment on the maps or in a note to help clarify when the information was last updated for the public. Commissioner Bird noted the current maps do not include dates and suggested adding a revision date to indicate when updates occur. She added the revision date could reflect general updates rather than specifically referencing OTA's date and suggested a separate note or page could provide additional clarification if needed.

Commissioner Bird expressed support for updating the maps even if additional revisions are needed in the future, noting that providing the most current information helps improve transparency for residents and developers considering property purchases or development.

Commissioner Kindel asked about the cost to taxpayers for updating the maps each time. Ms. Hoggatt said the updates are built into existing staff time.

Commissioner Jablonski asked about the proposed minimum criteria route across the northern leg of Lake Thunderbird and whether approval from the Bureau of Reclamation would be required, expressing concern about potential impacts to the lake.

Mr. Riesland stated the lines shown on the map are conceptual and do not guarantee construction but indicate possible future connections. He added the route has been in discussion in response to past flooding that limited access in the area.

Commissioner Kindel added the connection has been discussed to improve emergency access, noting challenges with access, firefighting response, and evacuation during last year's wildfires.

Commissioner Bird stated discussion of the proposed route across Lake Thunderbird was outside the scope of the current agenda item, which is limited to OTA-related map

updates. She suggested that topic be as a separate agenda item for future discussion and asked the commission to return to the item under consideration.

Motion made by Commissioner McDaniel, **Seconded** by Commissioner McClure.

Voting Yea: Commissioner Brewer, Commissioner McClure, Chair Bird, Vice Chair Jablonski, Commissioner McDaniel, Commissioner Kindel

Voting Nay: Secretary Parker

Planning Commission Recommended approval of R-2526-113.

File Attachments for Item:

28. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-112: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING THE AIM NORMAN COMPREHENSIVE LAND USE PLAN TO REMOVE THE 30-ACRE URBAN RESERVE LAND USE MINIMUM REQUIREMENT FOR DEVELOPMENT, AND TO IMPLEMENT OTHER CONSISTENT CHANGES WITHIN THE URBAN RESERVE AND AGRICULTURAL RESIDENTIAL LAND USE CATEGORIES.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 4/28/2026

REQUESTER: City of Norman

PRESENTER: Jane Hudson, Planning and Community Development Director

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-112: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING THE AIM NORMAN COMPREHENSIVE LAND USE PLAN TO REMOVE THE 30-ACRE URBAN RESERVE LAND USE MINIMUM REQUIREMENT FOR DEVELOPMENT, AND TO IMPLEMENT OTHER CONSISTENT CHANGES WITHIN THE URBAN RESERVE AND AGRICULTURAL RESIDENTIAL LAND USE CATEGORIES.

DISCUSSION:
Council approached City Planning Staff regarding the minimum acreage requirement for a Norman Rural Certificate of Survey (NRCOS) in the AIM Norman Comprehensive Land Use Plan's Urban Reserve Land Use Category. The minimum acreage requirement of 30 acres for a NRCOS in this designation was a topic of discussion throughout the AIM Norman process and since adoption. Council requested staff explore revisions to language to allow for a 10-acre minimum instead of the 30-acre minimum.

Resolution R-2526-112 proposes amendments to the AIM Norman Comprehensive Land Use Plan to remove the current 30-acre minimum development requirement within the Urban Reserve and to implement related updates to the Urban Reserve and Agricultural Residential land use classifications.

The 30-acre minimum was intended to preserve large tracts of land for coordinated long-term planning and to discourage premature or fragmented development in this area of Norman. However, recent discussions have centered on whether this threshold has limited flexibility and created unintended barriers for property owners requesting to subdivide their property, via a NRCOS, below the 30-acre requirement.

BACKGROUND:
Previously, the subdivision requirement for a Norman Rural Certificate of Survey (NRCOS) required a minimum parcel size of 10-acres, which provided landowners with reasonable flexibility while maintaining the rural character of the area. Under the new regulation, created with the adoption of AIM Norman, the minimum requirement was increased to 30-acres, which

added protections in line with the overall spirit of the plan, but also significantly limited subdivision opportunities and placed added constraints on property owners. Members of the community and Council expressed this change is unnecessarily restrictive and does not reflect the needs of the community. This amendment will revert to the original 10-acre minimum.

Purpose of the Urban Reserve Acreage Amendment

The proposed amendment seeks to:

- Remove the 30-acre minimum requirement for a NRCOS within the Urban Reserve category.
- Allow properties of smaller size to be considered based on policy compliance rather than acreage alone.
- Implement consistent and clarifying updates to both the Urban Reserve and Agricultural Residential categories.
- Align the Comprehensive Plan with prior and future development conditions and planning objectives.

The amendment can still support goals of the Comprehensive Plan, including:

- Managed and strategic growth
- Efficient use of infrastructure (Policies still present in AIM Norman)
- Protection of agricultural and residential character where appropriate

The removal of the 30-acre minimum does not automatically entitle owners to development approval. All proposals will continue to be evaluated through:

- Comprehensive Plan consistency
- Zoning review and amendment processes
- Traffic impact analysis
- Public input and Council consideration

The allowance for cluster development is not new language; it is relocated to the Description & Context section to align with other Land Use Categories. This language has been in place in Norman since the NORMAN 2020 Land Use Plan, adopted in 1999.

Purpose of the Agricultural Residential Amendment

Other Land Use Categories within the Land Use Plan use the term “cluster development.” This term is used to describe the following allowance:

Lots down to 2 acres may be allowed as part of a Planned Unit Development (or other appropriate regulatory process) where 65% of the area is reserved as open space for preservation and conservation or undeveloped.

Staff would like to include the term “cluster development” in Agricultural Residential, where this type of development is mentioned. This would create common language throughout the Land Use Plan.

CONCLUSION:

Resolution R-2526-112 presents an update to the AIM Norman Comprehensive Land Use Plan. Removing the 30-acre Urban Reserve minimum requirement simply reverts to the previous subdivision allowance for a Norman Rural Certificate of Survey (NRCOS) of 10-acre minimums. It also cleans up language to provide commonality throughout the Land Use Plan.

Approval of this resolution will provide greater flexibility, promote fairness among property owners, and ensure that development decisions remain guided by sound planning principles rather than an arbitrary acreage threshold. It will also create cohesion in language used in the Land Use Categories.

RECOMMENDATION:
Staff forwards Resolution R-2526-112 for consideration by City Council.

PLANNING COMMISSION RESULTS: At their meeting on March 12, 2026, the Planning Commission recommended approval of Resolution R-2526-112 by a vote of 5-2.

R-2526-112

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING THE AIM NORMAN COMPREHENSIVE LAND USE PLAN TO REMOVE THE 30-ACRE URBAN RESERVE LAND USE MINIMUM REQUIREMENT FOR DEVELOPMENT, AND TO IMPLEMENT OTHER CONSISTENT CHANGES WITHIN THE URBAN RESERVE AND AGRICULTURAL RESIDENTIAL LAND USE CATEGORIES.

§ 1. WHEREAS, the Council of the City of Norman recognizes citizens' concerns about the future development of Norman; and

§ 2. WHEREAS, the City Council at its meeting of June 24, 2025, reviewed and adopted the AIM Norman Comprehensive Land Use Plan, with an effective date of June 24, 2025; and

§ 3. WHEREAS, City of Norman has requested an amendment to the AIM Norman Comprehensive Land Use Plan to remove the 30-acre Urban Reserve Land Use minimum requirement for development, and to implement other consistent changes within the Urban Reserve and Agricultural Residential Land Use Categories.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 4. That the Council of the City of Norman recognizes the need to control the future growth of the City of Norman; and, that after due consideration has determined that the requested amendment to the AIM Norman Comprehensive Land Use Plan should be adopted, and does hereby approve the attached amendments.

PASSED AND ADOPTED this _____ day of _____, 2026.

_____
(Mayor)

ATTEST:

_____
(City Clerk)

LAND USE CATEGORY

Urban Reserve (UR)

DESCRIPTION & CONTEXT

Areas generally in agricultural use, and likely to experience limited development during the life of this plan. These areas consist of natural vegetation and wildlife habitat.

Future residential developments should have a minimum lot size of 10 acres.

- Lots down to 2 acres may be allowed as part of a Planned Unit Development (or other appropriate regulatory process) where 65% of the area is reserved as open space for preservation and conservation or undeveloped (cluster development).

Commercial uses are inappropriate exclusive of:

- Small-scale services, where appropriate to support the surrounding community.
- Small businesses using accessory structures associated with a primary residence.

BUILDING TYPES

Existing: Existing residential uses in this area include large-lot single-unit homes, with the allowance for ADUs. There are also barns, silos, stables, and other structures associated with working farms/ranches.

New Development:

- ~~Residential developments should have a minimum lot size of 30 acres. Lots down to two acres may be allowed as part of a Planned Unit Development (or other appropriate regulatory process) where 65% of the area is reserved for future urban level densities.~~
- Small-scale services, where appropriate to support the surrounding community.
- Accessory dwelling units are appropriate.

SITE DESIGN

Ten acre subdivisions are appropriate.

~~New developments that meet the 30 acre lot size or 65% area reservation requirement should~~Cluster development should:

- Avoid large parcels without access to existing streets by identifying access points to the reserved areas.
- Provide access points to future urban water and sewer systems without crossing developed parcels.
- Identify possible wildlife and native vegetation preservation opportunities.

~~Developments including drainageways may allow smaller than 30 acre lot sizes if buffering is greater than minimum requirements and easements are secured for access and maintenance.~~

Drainageways should be properly buffered and easements secured for access and maintenance.

For Commercial uses, screen any outdoor storage or parking from adjoining residential uses or arterial and collector streets, and limit outdoor storage and traffic generating activities.

TRANSPORTATION NETWORK, CIRCULATION & ACCESS

Personal/private vehicles are the only mode accommodated, with provisions for large slow-moving farm equipment. Most of this area is accessed directly from 2-lane arterial streets. Almost no street hierarchy exists. Sidewalk, trail, and/or bike lane easements are required. Provide regional trail connections, where feasible.

UTILITY ACCESS

These areas may be served with municipal water and/or sewer service, but this will likely occur beyond the life of this plan. Managing development in this area to allow for the most efficient expansion of these services should be a priority. Existing homes and structures are on septic and private water wells. Electrical service provided supports very low intensity development.

PUBLIC SPACE TYPES

Located within or connected to occasional trail system components. May connect to larger, regional trail system if/when established.

LOCATIONAL CRITERIA

- Avoid development in these areas during the life of this plan. If necessary, design in such a way as not to inhibit the ability to provide City water and wastewater services in the future.
- Commercial uses would primarily be located off State Highway 9.
- Urban Reserve is most compatible adjacent to: UL, RR, AR, and OP.
- Urban Reserve is least compatible adjacent to: UH, ULC, MX, IMX, CBD, LCC, C, JC, and TOD.

ZONING DISTRICTS

A-1	A-2														
PUD	SPUD	R-1	RE	CR											
R-1-A	R-2	RM-2	RM-4	RM-6	R-3	RO	O-1	CO	C-1	C-2	TC	C-3	I-1	I-2	M-1

LAND USE CATEGORY

Agricultural Residential (AR)

DESCRIPTION & CONTEXT

Areas of Norman, far east and west of the City Core that are primarily agricultural uses or large-lot residential living. These areas are unlikely to develop during the life of this plan due to the lack of access to urban services and location within, or adjacency to, sensitive areas.

Future residential developments should have a minimum lot size of 10 acres.

- Lots down to 2 acres may be allowed as part of a Planned Unit Development (or other appropriate regulatory process) where 65% of the area is reserved as open space for preservation and conservation or undeveloped (cluster development).

Commercial uses are inappropriate exclusive of:

- Support services related to Lake Thunderbird and agritourism.
- Small-scale services, where necessary to support the surrounding community.
- Small businesses using accessory structures associated with a residence.

BUILDING TYPES

- Houses, barns, silos, stables, and other structures associated with working farms/ranches.
- Accessory dwelling units are appropriate, but generally the area is a restrictive land use emphasizing single-unit housing, open space, natural vegetation, wildlife habitat, and agricultural activity.

SITE DESIGN

When utilizing cluster development:

- Drainageways should be properly buffered and easements secured for access and maintenance.

TRANSPORTATION NETWORK, CIRCULATION & ACCESS

Personal/private vehicles are the only mode accommodated, with provisions for large slow-moving farm equipment. Most of this area is accessed directly from 2-lane arterial streets. Almost no street hierarchy exists. No pedestrian, transit, or on-street bike infrastructure is required. Provide regional trail connections, where feasible.

UTILITY ACCESS

No public water or sewer service provided. Electrical service provided to support very low intensity development.

PUBLIC SPACE TYPES

Located within or connected to occasional trail system components. May connect to larger, regional trail system if/when established.

LOCATIONAL CRITERIA

- Areas within city limits, but unlikely to see urban services during the life of the plan.
- Locations within the Rural Character Area.
- Commercial services primarily be located off State Highway 9 or near access points to Lake Thunderbird.
- Agricultural Residential is most compatible adjacent to: UL, RR, UR, and OP.
- Agricultural Residential is least compatible adjacent to: UM, UH, ULC, MC, IMC, CBD, LLC, C, JC, and TOD.

ZONING DISTRICTS

A-1	A-2													
PUD	SPUD	R-1	RE	CR	TC									
R-1-A	R-2	RM-2	RM-4	RM-6	R-3	RO	O-1	CO	C-1	C-2	C-3	I-1	I-2	M-1

Agricultural Lane

LAND USE CATEGORY

Agricultural Residential (AR)

DESCRIPTION & CONTEXT

Areas of Norman, far east and west of the City Core that are primarily agricultural uses or large-lot residential living. These areas are unlikely to develop during the life of this plan due to the lack of access to urban services and location within, or adjacency to, sensitive areas.

Future residential developments should have a minimum lot size of 10 acres.

- Lots down to 2 acres may be allowed as part of a Planned Unit Development (or other appropriate regulatory process) where 65% of the area is reserved as open space for preservation and conservation or undeveloped (cluster development).

Commercial uses are inappropriate exclusive of:

- Support services related to Lake Thunderbird and agritourism.
- Small-scale services, where necessary to support the surrounding community.
- Small businesses using accessory structures associated with a residence.

BUILDING TYPES

- Houses, barns, silos, stables, and other structures associated with working farms/ranches.
- Accessory dwelling units are appropriate, but generally the area is a restrictive land use emphasizing single-unit housing, open space, natural vegetation, wildlife habitat, and agricultural activity.

SITE DESIGN

When utilizing cluster development:

- Drainageways should be properly buffered and easements secured for access and maintenance.

TRANSPORTATION NETWORK, CIRCULATION & ACCESS

Personal/private vehicles are the only mode accommodated, with provisions for large slow-moving farm equipment. Most of this area is accessed directly from 2-lane arterial streets. Almost no street hierarchy exists. No pedestrian, transit, or on-street bike infrastructure is required. Provide regional trail connections, where feasible.

UTILITY ACCESS

No public water or sewer service provided. Electrical service provided to support very low intensity development.

PUBLIC SPACE TYPES

Located within or connected to occasional trail system components. May connect to larger, regional trail system if/when established.

LOCATIONAL CRITERIA

- Areas within city limits, but unlikely to see urban services during the life of the plan.
- Locations within the Rural Character Area.
- Commercial services primarily be located off State Highway 9 or near access points to Lake Thunderbird.
- Agricultural Residential is most compatible adjacent to: UL, RR, UR, and OP.
- Agricultural Residential is least compatible adjacent to: UM, UH, ULC, MC, IMC, CBD, LLC, C, JC, and TOD.

ZONING DISTRICTS

A-1	A-2													
PUD	SPUD	R-1	RE	CR	TC									
R-1-A	R-2	RM-2	RM-4	RM-6	R-3	RO	O-1	CO	C-1	C-2	C-3	I-1	I-2	M-1

Agricultural Lane

LAND USE CATEGORY
Agricultural Residential (AR)

Red, underlined text is new

DESCRIPTION & CONTEXT

Areas of Norman, far east and west of the City Core that are primarily agricultural uses or large-lot residential living. These areas are unlikely to develop during the life of this plan due to the lack of access to urban services and location within, or adjacency to, sensitive areas.

Future residential developments should have a minimum lot size of 10 acres.

- Lots down to 2 acres may be allowed as part of a Planned Unit Development (or other appropriate regulatory process) where 65% of the area is reserved as open space for preservation and conservation or undeveloped (cluster development).

Commercial uses are inappropriate exclusive of:

- Support services related to Lake Thunderbird and agritourism.
- Small-scale services, where necessary to support the surrounding community.
- Small businesses using accessory structures associated with a residence.

BUILDING TYPES

- Houses, barns, silos, stables, and other structures associated with working farms/ranches.
- Accessory dwelling units are appropriate, but generally the area is a restrictive land use emphasizing single-unit housing, open space, natural vegetation, wildlife habitat, and agricultural activity.

SITE DESIGN

When utilizing cluster development:

- Drainageways should be properly buffered and easements secured for access and maintenance.

TRANSPORTATION NETWORK, CIRCULATION & ACCESS

Personal/private vehicles are the only mode accommodated, with provisions for large slow-moving farm equipment. Most of this area is accessed directly from 2-lane arterial streets. Almost no street hierarchy exists. No pedestrian, transit, or on-street bike infrastructure is required. Provide regional trail connections, where feasible.

UTILITY ACCESS

No public water or sewer service provided. Electrical service provided to support very low intensity development.

PUBLIC SPACE TYPES

Located within or connected to occasional trail system components. May connect to larger, regional trail system if/when established.

LOCATIONAL CRITERIA

- Areas within city limits, but unlikely to see urban services during the life of the plan.
- Locations within the Rural Character Area.
- Commercial services primarily be located off State Highway 9 or near access points to Lake Thunderbird.
- Agricultural Residential is most compatible adjacent to: UL, RR, UR, and OP.
- Agricultural Residential is least compatible adjacent to: UM, UH, ULC, MC, IMC, CBD, LLC, C, JC, and TOD.

ZONING DISTRICTS

A-1	A-2													
PUD	SPUD	R-1	RE	CR	TC									
R-1-A	R-2	RM-2	RM-4	RM-6	R-3	RO	O-1	CO	C-1	C-2	C-3	I-1	I-2	M-1

Agricultural Lane

LAND USE CATEGORY

Urban Reserve (UR)

DESCRIPTION & CONTEXT

Areas generally in agricultural use, and likely to experience limited development during the life of this plan. These areas consist of natural vegetation and wildlife habitat.

Future residential developments should have a minimum lot size of 10 acres.

- Lots down to 2 acres may be allowed as part of a Planned Unit Development (or other appropriate regulatory process) where 65% of the area is reserved as open space for preservation and conservation or undeveloped (cluster development).

Commercial uses are inappropriate exclusive of:

- Small-scale services, where appropriate to support the surrounding community.
- Small businesses using accessory structures associated with a primary residence.

BUILDING TYPES

Existing: Existing residential uses in this area include large-lot single-unit homes, with the allowance for ADUs. There are also barns, silos, stables, and other structures associated with working farms/ranches.

New Development:

- ~~Residential developments should have a minimum lot size of 30 acres. Lots down to two acres may be allowed as part of a Planned Unit Development (or other appropriate regulatory process) where 65% of the area is reserved for future urban level densities.~~
- Small-scale services, where appropriate to support the surrounding community.
- Accessory dwelling units are appropriate.

SITE DESIGN

Ten acre subdivisions are appropriate.

~~New developments that meet the 30 acre lot size or 65% area reservation requirement should~~Cluster development should:

- Avoid large parcels without access to existing streets by identifying access points to the reserved areas.
- Provide access points to future urban water and sewer systems without crossing developed parcels.
- Identify possible wildlife and native vegetation preservation opportunities.

~~Developments including drainageways may allow smaller than 30 acre lot sizes if buffering is greater than minimum requirements and easements are secured for access and maintenance.~~

Drainageways should be properly buffered and easements secured for access and maintenance.

For Commercial uses, screen any outdoor storage or parking from adjoining residential uses or arterial and collector streets, and limit outdoor storage and traffic generating activities.

TRANSPORTATION NETWORK, CIRCULATION & ACCESS

Personal/private vehicles are the only mode accommodated, with provisions for large slow-moving farm equipment. Most of this area is accessed directly from 2-lane arterial streets. Almost no street hierarchy exists. Sidewalk, trail, and/or bike lane easements are required. Provide regional trail connections, where feasible.

UTILITY ACCESS

These areas may be served with municipal water and/or sewer service, but this will likely occur beyond the life of this plan. Managing development in this area to allow for the most efficient expansion of these services should be a priority. Existing homes and structures are on septic and private water wells. Electrical service provided supports very low intensity development.

PUBLIC SPACE TYPES

Located within or connected to occasional trail system components. May connect to larger, regional trail system if/when established.

LOCATIONAL CRITERIA

- Avoid development in these areas during the life of this plan. If necessary, design in such a way as not to inhibit the ability to provide City water and wastewater services in the future.
- Commercial uses would primarily be located off State Highway 9.
- Urban Reserve is most compatible adjacent to: UL, RR, AR, and OP.
- Urban Reserve is least compatible adjacent to: UH, ULC, MX, IMX, CBD, LCC, C, JC, and TOD.

ZONING DISTRICTS

A-1	A-2														
PUD	SPUD	R-1	RE	CR											
R-1-A	R-2	RM-2	RM-4	RM-6	R-3	RO	O-1	CO	C-1	C-2	TC	C-3	I-1	I-2	M-1

LAND USE CATEGORY

Urban Reserve (UR)

Red, underlined text is new

DESCRIPTION & CONTEXT

Areas generally in agricultural use, and likely to experience limited development during the life of this plan. These areas consist of natural vegetation and wildlife habitat.

Future residential developments should have a minimum lot size of 10 acres.

- Lots down to 2 acres may be allowed as part of a Planned Unit Development (or other appropriate regulatory process) where 65% of the area is reserved as open space for preservation and conservation or undeveloped (cluster development).

Commercial uses are inappropriate exclusive of:

- Small-scale services, where appropriate to support the surrounding community.
- Small businesses using accessory structures associated with a primary residence.

BUILDING TYPES

Existing: Existing residential uses in this area include large-lot single-unit homes, with the allowance for ADUs. There are also barns, silos, stables, and other structures associated with working farms/ranches.

New Development:

Gray text to be removed →

- Residential developments should have a minimum lot size of 30 acres. Lots down to two acres may be allowed as part of a Planned Unit Development (or other appropriate regulatory process) where 65% of the area is reserved for future urban level densities.
- Small-scale services, where appropriate to support the surrounding community.
- Accessory dwelling units are appropriate.

SITE DESIGN

Ten acre subdivisions are appropriate.

Gray text to be removed →

New developments that meet the 30 acre lot size or 65% area reservation requirement shouldCluster development should:

- Avoid large parcels without access to existing streets by identifying access points to the reserved areas.
- Provide access points to future urban water and sewer systems without crossing developed parcels.
- Identify possible wildlife and native vegetation preservation opportunities.

Gray text to be removed →

Developments including drainageways may allow smaller than 30 acre lot sizes if buffering is greater than minimum requirements and easements are secured for access and maintenance.

Drainageways should be properly buffered and easements secured for access and maintenance.

For Commercial uses, screen any outdoor storage or parking from adjoining residential uses or arterial and collector streets, and limit outdoor storage and traffic generating activities.

TRANSPORTATION NETWORK, CIRCULATION & ACCESS

Personal/private vehicles are the only mode accommodated, with provisions for large slow-moving farm equipment. Most of this area is accessed directly from 2-lane arterial streets. Almost no street hierarchy exists. Sidewalk, trail, and/or bike lane easements are required. Provide regional trail connections, where feasible.

UTILITY ACCESS

These areas may be served with municipal water and/or sewer service, but this will likely occur beyond the life of this plan. Managing development in this area to allow for the most efficient expansion of these services should be a priority. Existing homes and structures are on septic and private water wells. Electrical service provided supports very low intensity development.

PUBLIC SPACE TYPES

Located within or connected to occasional trail system components. May connect to larger, regional trail system if/when established.

LOCATIONAL CRITERIA

- Avoid development in these areas during the life of this plan. If necessary, design in such a way as not to inhibit the ability to provide City water and wastewater services in the future.
- Commercial uses would primarily be located off State Highway 9.
- Urban Reserve is most compatible adjacent to: UL, RR, AR, and OP.
- Urban Reserve is least compatible adjacent to: UH, ULC, MX, IMX, CBD, LCC, C, JC, and TOD.

ZONING DISTRICTS

A-1	A-2														
PUD	SPUD	R-1	RE	CR											
R-1-A	R-2	RM-2	RM-4	RM-6	R-3	RO	O-1	CO	C-1	C-2	TC	C-3	I-1	I-2	M-1

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 3/12/2026

REQUESTER: City of Norman

PRESENTER: Lora Hoggatt, Planning Services Manager

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-112: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING THE AIM NORMAN COMPREHENSIVE LAND USE PLAN TO REMOVE THE 30-ACRE URBAN RESERVE LAND USE MINIMUM REQUIREMENT FOR DEVELOPMENT, AND TO IMPLEMENT OTHER CONSISTENT CHANGES WITHIN THE URBAN RESERVE AND AGRICULTURAL RESIDENTIAL LAND USE CATEGORIES.

DISCUSSION:
Council approached City Planning Staff regarding the minimum acreage requirement for a Norman Rural Certificate of Survey (NRCOS) in the AIM Norman Comprehensive Land Use Plan's Urban Reserve Land Use Category. The minimum acreage requirement of 30 acres for a NRCOS in this designation was a topic of discussion throughout the AIM Norman process and since adoption. Council requested staff explore revisions to language to allow for a 10-acre minimum instead of the 30-acre minimum.

Resolution R-2526-112 proposes amendments to the AIM Norman Comprehensive Land Use Plan to remove the current 30-acre minimum development requirement within the Urban Reserve and to implement related updates to the Urban Reserve and Agricultural Residential land use classifications.

The 30-acre minimum was intended to preserve large tracts of land for coordinated long-term planning and to discourage premature or fragmented development in this area of Norman. However, recent discussions have centered on whether this threshold has limited flexibility and created unintended barriers for property owners requesting to subdivide their property, via a NRCOS, below the 30-acre requirement.

BACKGROUND:
Previously, the subdivision requirement for a Norman Rural Certificate of Survey (NRCOS) required a minimum parcel size of 10-acres, which provided landowners with reasonable flexibility while maintaining the rural character of the area. Under the new regulation, created with the adoption of AIM Norman, the minimum requirement was increased to 30-acres, which added protections in line with the overall spirit of the plan, but also significantly limited

subdivision opportunities and placed added constraints on property owners. Members of the community and Council expressed this change is unnecessarily restrictive and does not reflect the needs of the community. This amendment will revert to the original 10-acre minimum.

Purpose of the Urban Reserve Acreage Amendment

The proposed amendment seeks to:

- Remove the 30-acre minimum requirement for a NRCOS within the Urban Reserve category.
- Allow properties of smaller size to be considered based on policy compliance rather than acreage alone.
- Implement consistent and clarifying updates to both the Urban Reserve and Agricultural Residential categories.
- Align the Comprehensive Plan with prior and future development conditions and planning objectives.

The amendment can still support goals of the Comprehensive Plan, including:

- Managed and strategic growth
- Efficient use of infrastructure (Policies still present in AIM Norman)
- Protection of agricultural and residential character where appropriate

The removal of the 30-acre minimum does not automatically entitle owners to development approval. All proposals will continue to be evaluated through:

- Comprehensive Plan consistency
- Zoning review and amendment processes
- Traffic impact analysis
- Public input and Council consideration

Purpose of the Agricultural Residential Amendment

Other Land Use Categories within the Land Use Plan use the term “cluster development.” This term is used to describe the following allowance:

Lots down to 2 acres may be allowed as part of a Planned Unit Development (or other appropriate regulatory process) where 65% of the area is reserved as open space for preservation and conservation or undeveloped.

Staff would like to include the term “cluster development” in Agricultural Residential, where this type of development is mentioned. This would create common language throughout the Land Use Plan.

CONCLUSION:

Resolution R-2526-112 presents an update to the AIM Norman Comprehensive Land Use Plan. Removing the 30-acre Urban Reserve minimum requirement simply reverts to the previous subdivision allowance for a Norman Rural Certificate of Survey (NRCOS) of 10-acre minimums. It also cleans up language to provide commonality throughout the Land Use Plan.

Approval of this resolution will provide greater flexibility, promote fairness among property owners, and ensure that development decisions remain guided by sound planning principles rather than an arbitrary acreage threshold. It will also create cohesion in language used in the Land Use Categories.

RECOMMENDATION:
Staff forwards Resolution R-2526-112 to the Planning Commission for consideration and recommendation to City Council.

7. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-112: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING THE AIM NORMAN COMPREHENSIVE LAND USE PLAN TO REMOVE THE 30-ACRE URBAN RESERVE LAND USE MINIMUM REQUIREMENT FOR DEVELOPMENT, AND TO IMPLEMENT OTHER CONSISTENT CHANGES WITHIN THE URBAN RESERVE AND AGRICULTURAL RESIDENTIAL LAND USE CATEGORIES.

ITEMS SUBMITTED FOR THE RECORD

1. **Staff Report**
2. **Agricultural Residential Updates**
3. **Urban Reserve Updates**

Staff Presentation

Lora Hoggatt, Planning Services Manager, presented the Staff Report for the AIM Urban Reserve and Agricultural Residential changes Resolution.

Commissioner Kindel asked whether the change to a 30-acre minimum resulted from Steering Committee and community input. Ms. Hoggatt confirmed it did. Commissioner Kindel asked if City Council is considering changing it to 10 acres after hearing from constituents seeking more flexibility to split their land, which Ms. Hoggatt confirmed.

Commissioner Bird added 10 acres is a common threshold in State regulations for lot splits, noting that 10 acres, sometimes five depending on the situation, is a typical measurement used in State language.

Commissioner Brewer asked how the 30-acre minimum was originally determined. Ms. Hudson explained it resulted from the AIM Norman Steering Committee and community input during listening sessions, with the intent of creating a transitional buffer area between future urban development moving east and the more rural areas near the lake.

Commissioner Kindel recalled the 30-acre minimum was intended to limit eastward sprawl, preserve rural land near the lake, and encourage infill development, but asked whether smaller land divisions could still occur through a PUD. Ms. Hoggatt responded a PUD could allow this but noted it may be costly due to application and platting requirements.

Commissioner Parker asked whether a 10-acre property in the Urban Reserve area would be allowed to include an accessory dwelling unit (ADU). Ms. Hoggatt clarified that ADUs are already permitted under existing zoning and the update simply reflects allowed building types and existing agricultural uses.

Applicant Presentation

City staff as applicant made the presentation.

Public Comments

No public comments

Planning Commission Discussion

Commissioner Jablonski expressed concern reducing the minimum lot size from 30 to 10 acres could effectively double density in the area and encourage outward growth rather than infill development. He noted spreading density farther from the urban core can make it more difficult to support services and amenities such as high-quality transit. While acknowledging the interests of individual property owners, he emphasized the need to consider broader impacts and indicated he would not support the proposed change.

Commissioner Bird asked how the change from a 30-acre to a 10-acre minimum would affect development potential. Ms. Hoggatt explained A-1 and A-2 zoning allows one principal dwelling unit and one accessory dwelling unit per lot. As a result, three 10-acre lots could allow up to six dwelling units if each included an ADU, whereas a single 30-acre lot would allow two units. She noted that while the permitted uses would not change, the number of potential lots, and therefore units, could increase.

Commissioner Bird asked how cluster development standards would affect the number of units if the base parcel size were 10 acres versus 30 acres. Ms. Hoggatt noted cluster development is percentage-based and evaluated case-by-case, making exact unit comparisons difficult. Ms. Hudson explained clustering, which allows smaller lots while preserving open space, existed prior to the AIM Norrman Plan and is intended to protect natural features while allowing development flexibility.

Commissioner Bird stated they do not believe reducing the base parcel requirement from 30 acres to 10 acres would significantly increase development, noting the potential increase in dwelling units would likely be limited. They added that a 10-acre threshold is commonly used in other communities and could make rural residential property more attainable for residents while still allowing for larger lots and accessory dwelling units. The commissioner also acknowledged the importance of Norman’s unique environmental features but stated the change could improve affordability for residents seeking rural living.

Commissioner Brewer asked how many 30-acre parcels remain in the area. Ms. Hoggatt responded the consultant previously counted them during the planning process, but she did not recall the exact number and noted the information could be reviewed and provided later.

Commissioner Bird stated she felt a 10-acre minimum was reasonable while still maintaining limitations. Commissioner Kindel expressed concern that the language could encourage cluster development through the PUD process. Commissioner McDaniel added cluster developments would still require a PUD and full review process, including returning to the Planning Commission for consideration. Ms. Hoggatt confirmed that was correct.

Commissioner Brewer asked if the 65% language was also in the 2025 Plan. Ms. Hoggatt confirmed. Ms. Hoggatt noted this was also included in the 2020 Plan.

Commissioner Bird noted that dividing land into smaller parcels for family members is common in rural areas, sharing an example of a property where a two-acre portion was divided from family land while the remainder remained largely open space. She stated smaller parcels can make it more feasible for families to share or transfer land.

Commissioner Parker asked whether the PUD requirements for acre lots apply regardless of whether the base parcel is 10 acres or 30 acres. Ms. Hoggatt confirmed this and added the language was simply moved from a different section.

Commissioner Jablonski stated he supports the existing language because it creates some development “friction” in outlying areas, which can encourage infill development within the city. They noted that limiting outward expansion can help promote denser development in the urban core.

> **Motion** made by Commissioner McDaniel, **Seconded** by Commissioner Brewer.
>
> Voting Yea: Commissioner Brewer, Commissioner McClure, Chair Bird, Secretary Parker, Commissioner McDaniel
>
> Voting Nay: Vice Chair Jablonski, Commissioner Kindel
>
> **Planning Commission recommended approval of R-2526-112.**

File Attachments for Item:

29. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-47 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING CHAPTER 30 (“SUBDIVISIONS”) OF THE CODE, SECTION 30-606(a) IN ORDER TO REMOVE THE 30-ACRE MINIMUM LOT SIZE REQUIREMENT FOR RURAL CERTIFICATES OF SURVEY WITH AN URBAN RESERVE LAND USE DESIGNATION; AND PROVIDING FOR THE SEVERABILITY THEREOF.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 4/28/2026

REQUESTER: City of Norman

PRESENTER: Jane Hudson, Planning and Community Development Director

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-47 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING CHAPTER 30 ("SUBDIVISIONS") OF THE CODE, SECTION 30-606(a) IN ORDER TO REMOVE THE 30-ACRE MINIMUM LOT SIZE REQUIREMENT FOR RURAL CERTIFICATES OF SURVEY WITH AN URBAN RESERVE LAND USE DESIGNATION; AND PROVIDING FOR THE SEVERABILITY THEREOF.

DISCUSSION:

Section 36-606, Exception to Allow Norman Rural Certificates Of Survey As Plats In A-1 And A-2 Zoning Districts, in the City's Subdivision Regulations (Chapter 30) currently state:

(a) For those properties located in the reserve and rural areas of Norman, as identified in the Comprehensive Plan, including the Land Use Plan, it is the purpose of this exception to allow lots of ten acres or more **(or where designated as Urban Reserve land use, lots of thirty acres or more)** to be developed and sold adjacent to public or private roadways in the A-1 and A-2 Agricultural Districts; however, private roadways should be constructed and maintained in such a manner that said roadways may be traversed and used by police, fire and other official vehicles of all municipal, county, State and federal agencies. Lots created under this process shall be designated as "City rural certificate of survey subdivisions" and may be permitted under the following procedures:

In order to align with the proposed acreage change from 30- to 10-acres in the Urban Reserve Land Use Category (Resolution R-2526-112), the Subdivision Regulations would need to reflect the 10-acre number. The following language is proposed:

(a) For those properties located in the reserve and rural areas of Norman, as identified in the Comprehensive Plan, including the Land Use Plan, it is the purpose of this exception to allow lots of ten acres or more ~~(or where designated as Urban Reserve land use, lots of thirty acres or more)~~ to be developed and sold adjacent to public or

private roadways in the A-1 and A-2 Agricultural Districts; however, private roadways should be constructed and maintained in such a manner that said roadways may be traversed and used by police, fire and other official vehicles of all municipal, county, State and federal agencies. Lots created under this process shall be designated as "City rural certificate of survey subdivisions" and may be permitted under the following procedures:

Council approached City Planning Staff regarding the minimum acreage requirement for a Norman Rural Certificate of Survey (NRCOS) in the AIM Norman Comprehensive Land Use Plan's Urban Reserve Land Use Category. The minimum acreage requirement of 30 acres for a NRCOS in this designation was a topic of discussion throughout the AIM Norman process and since adoption. Council requested staff explore revisions to language to allow for a 10-acre minimum instead of the 30-acre minimum.

The 30-acre minimum was intended to preserve large tracts of land for coordinated long-term planning and to discourage premature or fragmented development in this area of Norman. However, recent discussions have centered on whether this threshold has limited flexibility and created unintended barriers for property owners requesting to subdivide their property, via a NRCOS, below the 30-acre requirement.

RECOMMENDATION:

Staff forwards Ordinance O-2526-47 for consideration by City Council.

PLANNING COMMISSION RESULTS:

At their meeting on March 12, 2026, the Planning Commission recommended approval of Ordinance O-2526-47, by a vote of 6-1.

Ordinance No. O-2526-47

AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING CHAPTER 30 (“SUBDIVISIONS”) OF THE CODE, SECTION 30-606(a) IN ORDER TO REMOVE THE 30-ACRE MINIMUM LOT SIZE REQUIREMENT FOR RURAL CERTIFICATES OF SURVEY WITH AN URBAN RESERVE LAND USE DESIGNATION; AND PROVIDING FOR THE SEVERABILITY THEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 1. That Section 30-606(a) of Chapter 30 of the Code of the City of Norman shall be amended to read as follows:

For those properties located in the reserve and rural areas of Norman, as identified in the Comprehensive Plan, including the Land Use Plan, it is the purpose of this exception to allow lots of ten acres or more ~~(or where designated as Urban Reserve land use, lots of thirty acres or more)~~ to be developed and sold adjacent to public or private roadways in the A-1 and A-2 Agricultural Districts; however, private roadways should be constructed and maintained in such a manner that said roadways may be traversed and used by police, fire and other official vehicles of all municipal, county, State and federal agencies. Lots created under this process shall be designated as "City rural certificate of survey subdivisions" and may be permitted under the following procedures:

* * * *

§ 2. Severability. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance, except that the effective date provision shall not be severable from the operative provisions of the ordinance.

ADOPTED this _____ day

of _____, 2026.

_____

(Mayor)

NOT ADOPTED this _____ day

of _____, 2026.

_____

(Mayor)

ATTEST:

_____

(City Clerk)

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 3/12/2026

REQUESTER: City of Norman

PRESENTER: Lora Hoggatt, Planning Services Manager

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-47: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING CHAPTER 30 ("SUBDIVISIONS") OF THE CODE, SECTION 30-606(a) IN ORDER TO REMOVE THE 30-ACRE MINIMUM LOT SIZE REQUIREMENT FOR RURAL CERTIFICATES OF SURVEY WITH AN URBAN RESERVE LAND USE DESIGNATION; AND PROVIDING FOR THE SEVERABILITY THEREOF.

DISCUSSION:

Section 36-606, Exception To Allow Norman Rural Certificates Of Survey As Plats In A-1 And A-2 Zoning Districts, in the City's Subdivision Regulations (Chapter 30) currently state:

(a) For those properties located in the reserve and rural areas of Norman, as identified in the Comprehensive Plan, including the Land Use Plan, it is the purpose of this exception to allow lots of ten acres or more **(or where designated as Urban Reserve land use, lots of thirty acres or more)** to be developed and sold adjacent to public or private roadways in the A-1 and A-2 Agricultural Districts; however, private roadways should be constructed and maintained in such a manner that said roadways may be traversed and used by police, fire and other official vehicles of all municipal, county, State and federal agencies. Lots created under this process shall be designated as "City rural certificate of survey subdivisions" and may be permitted under the following procedures:

In order to align with the proposed acreage change from 30- to 10-acres in the Urban Reserve Land Use Category (Resolution R-2526-112), the Subdivision Regulations would need to reflect the 10-acre number. The following language is proposed:

(a) For those properties located in the reserve and rural areas of Norman, as identified in the Comprehensive Plan, including the Land Use Plan, it is the purpose of this exception to allow lots of ten acres or more ~~(or where designated as Urban Reserve land use, lots of thirty acres or more)~~ to be developed and sold adjacent to public or private roadways in the A-1 and A-2 Agricultural Districts; however, private roadways

should be constructed and maintained in such a manner that said roadways may be traversed and used by police, fire and other official vehicles of all municipal, county, State and federal agencies. Lots created under this process shall be designated as "City rural certificate of survey subdivisions" and may be permitted under the following procedures:

Council approached City Planning Staff regarding the minimum acreage requirement for a Norman Rural Certificate of Survey (NRCOS) in the AIM Norman Comprehensive Land Use Plan's Urban Reserve Land Use Category. The minimum acreage requirement of 30 acres for a NRCOS in this designation was a topic of discussion throughout the AIM Norman process and since adoption. Council requested staff explore revisions to language to allow for a 10-acre minimum instead of the 30-acre minimum.

The 30-acre minimum was intended to preserve large tracts of land for coordinated long-term planning and to discourage premature or fragmented development in this area of Norman. However, recent discussions have centered on whether this threshold has limited flexibility and created unintended barriers for property owners requesting to subdivide their property, via a NRCOS, below the 30-acre requirement.

RECOMMENDATION:

Staff forwards Ordinance O-2526-47 to the Planning Commission for consideration and recommendation to City Council.

8. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION O-2526-47: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING CHAPTER 30 ("SUBDIVISIONS") OF THE CODE, SECTION 30-606(a) IN ORDER TO REMOVE THE 30-ACRE MINIMUM LOT SIZE REQUIREMENT FOR RURAL CERTIFICATES OF SURVEY WITH AN URBAN RESERVE LAND USE DESIGNATION; AND PROVIDING FOR THE SEVERABILITY THEREOF.

ITEMS SUBMITTED FOR THE RECORD

1. **Staff Report**

Staff Presentation

Lora Hoggatt, Planning Services Manager, presented the Staff Report for the Subdivision Regulations Amendment.

Commissioner Jablonski asked what the potential impact of reducing the minimum from 30 acres to 10 acres, noting that it could effectively double density and questioning how that change could affect the goal of encouraging infill development.

Ms. Hoggatt stated during the two-year planning process the goal was to increase density in areas with existing services, parks, and infrastructure rather than expanding east toward the lake. She added larger lot sizes can also reduce potential runoff impacts associated with maintaining smaller residential lots. She acknowledged there are tradeoffs, particularly for property owners wanting to divide their land for family, and noting the issue presents competing considerations.

Applicant Presentation

City staff as applicant made the presentation.

Public Comments

No public comments

Planning Commission Discussion

No further Planning Commission Discussion

Motion made by Commissioner McDaniel, **Seconded** by Commissioner McClure.

Voting Yea: Commissioner Brewer, Commissioner McClure, Chair Bird, Secretary Parker, Commissioner McDaniel, Commissioner Kindel

Voting Nay: Vice Chair Jablonski

Planning Commission recommended approval of O-2526-47.

File Attachments for Item:

30. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-55 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN AMENDING THE CODE OF ORDINANCES OF THE CITY BY ADDING THERETO A NEW SECTION TO ARTICLE 32-VI IMPOUNDMENT OF VEHICLES, TITLED “WRECKER SERVICES,” AND PROVIDING FOR THE SEVERABILITY THEREOF.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 04/28/26

REQUESTER: Rickey J. Knighton II

PRESENTER: Rickey J. Knighton II, City Attorney

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-55 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN AMENDING THE CODE OF ORDINANCES OF THE CITY BY ADDING THERETO A NEW SECTION TO ARTICLE 32-VI IMPOUNDMENT OF VEHICLES, TITLED "WRECKER SERVICES," AND PROVIDING FOR THE SEVERABILITY THEREOF.

BACKGROUND:

Subsection C of 47 O.S. § 952 permits the governing bodies of political subdivision to regulate the wrecker vehicle used to perform wrecker or towing services requested by a political subdivision of this state for removal of a vehicle from public property for reasons listed in 47 O.S. § 955. This ordinance regulates the wrecker vehicle used to perform wrecker or towing services requested by the Norman Police.

DISCUSSION:

In pertinent part, 47 O.S. § 952(C) states as follows:

> Unless otherwise regulated by the governing body of the political subdivision, the wrecker vehicle used to perform wrecker or towing services requested by a political subdivision of this state for removal of a vehicle from public property for reasons listed in Section 955 of this title shall be from the licensed wrecker or towing service whose location is nearest to the vehicle to be towed. Requests for service may be alternated or rotated among all such licensed wrecker or towing services which are located within a reasonable radius of each other.

The plain language of this provision permits the governing body of a political subdivision to regulate the wrecker vehicle used to perform wrecker or towing services requested by a political subdivision for removal of a vehicle from public property for reasons listed in 47 O.S. § 955.

The Norman Police Department alternates or rotates requests for service among contractors with an office and impoundment yard with the corporate limits of the City of Norman. The proposed ordinance simply codifies the Norman Police Department existing practice. It requires that contractors providing wrecker or towing service or the Norman Police Department maintain an office and impoundment yard within the corporate limits of the City of Norman between west 72nd Avenue and east 84th Avenue. As a condition of providing wrecker or towing services for the Norman Police Department, the proposed ordinance also requires that such contractors comply with the guidelines, policies, or standard operating procedures approved by the Chief of Police, and with all applicable federal, state, and municipal laws governing towing services and impoundment yards.

RECOMMENDATION:

Staff recommends approval of Ordinance No. O-2526-55 as it establishes clear, uniform standards for wrecker and towing services utilized by the City, promotes timely and reliable response for public safety needs, and enhances oversight, accountability, and consumer protection. Adoption of the ordinance will support efficient coordination with law enforcement and ensure consistent administration of towing operations within the City.

AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN AMENDING THE CODE OF ORDINANCES OF THE CITY BY ADDING THERETO A NEW SECTION TO ARTICLE 32-VI IMPOUNDMENT OF VEHICLES, TITLED "WRECKER SERVICES," AND PROVIDING FOR THE SEVERABILITY THEREOF.

§1 **WHEREAS**, from time to time it is necessary or required that the Norman Police Department use licensed wrecker or towing services to remove vehicles from public property; and

§2 **WHEREAS**, 47 O.S. § 952(C) recognizes the authority of governing bodies of municipalities to regulate the wrecker vehicle used to perform wrecker or towing services requested by a political subdivision for removal of a vehicle from public property for reasons listed in 47 O.S. § 955; and

§3 **WHEREAS**, the City of Norman now has more than one licensed wrecker service within its corporate limits and the governing body of the City of Norman desires to regulate the wrecker vehicle used to perform wrecker or towing services requested by the Norman Police Department for removal of vehicles from public property for the reasons listed in 47 O.S. § 955.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§4 That the Norman City Code be and the same is hereby amended by adding thereto a new section to Article 32-VI IMPOUNDMENT OF VEHICLES, "§ 32-605" titled "Wrecker Services," to read as follows:

32-605 Wrecker Services

A. For purposes of this ordinance, the following definitions apply:

1. *Contractor*: a wrecker or towing service with whom the Norman Police Department has entered into a wrecker service agreement.

2. *Wrecker or wrecker vehicle*: any motor vehicle that is equipped with any device designed to tow another vehicle or combination of vehicles. The use of the term "wrecker" or "wrecker vehicle" shall be construed to include a combination wrecker or combination wrecker vehicle, as defined in paragraph 4 of this section, unless a specific differentiation is otherwise described.

3. *Combination wrecker or combination wrecker vehicle*: any wrecker vehicle which is designed and equipped with two separate and distinct devices to tow simultaneously two or more other vehicles or combinations of vehicles, whether or not both devices are in use simultaneously. One of the devices shall allow another vehicle to be loaded onto and transported upon the wrecker vehicle, and one of the devices shall allow another vehicle to be attached to and pulled by the wrecker vehicle.

4. *Tow or towing*: the use of a wrecker vehicle to lift, pull, move, haul or otherwise transport any other vehicle by means of:

   a. attaching the vehicle to and pulling the vehicle with the wrecker vehicle, or
   b. loading the vehicle onto and transporting the vehicle upon the wrecker vehicle,

   from the place where the vehicle was disabled or impounded to a safe protected storage area.

5. *Impoundment yard*: a facility used for the temporary storage of abandoned or disabled vehicles which have been transported by a wrecker or towing service having a State and City Impoundment Yard license. Such a facility shall not be operated as a junk yard, where vehicles are dismantled or parts sold.

B. Contractors providing wrecker or towing services for the Norman Police Department shall maintain an office and impoundment yard within the corporate limits of the City of Norman between west 72nd Avenue and east 84th Avenue.

C. As a condition of providing wrecker or towing services for the Norman Police Department, each contractor shall comply with all guidelines, policies, and standard operating procedures approved by the Chief of Police, and with all applicable federal, state, and municipal laws governing towing services and impoundment yards.

§5 **SEVERABILITY CLAUSE**. If any section, subsection, sentence, clause, phrase, portion of this ordinance is for any reason held invalid or unconstitutional by any court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such finding shall not affect the validity of the remaining portions thereof.

§6 **REPEAL OF CONFLICTING ORDINANCES**. That all ordinances or parts of ordinances in conflict herewith be and the same are now expressly repealed.

ADOPTED this _____ day of

_____, 2026.

_____
Stephen Tyler Holman, Mayor

ATTEST:

_____
City Clerk

NOT ADOPTED this _____ day of

_____, 2026.

_____
Stephen Tyler Holman, Mayor