



**CITY OF NORMAN, OK**  
**NORMAN FORWARD SALES TAX CITIZEN FINANCIAL**  
**OVERSIGHT BOARD MEETING**

**Municipal Building, Executive Conference Room, 201 West Gray, Norman,  
OK 73069**

**Friday, May 08, 2026 at 3:30 PM**

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**AMENDED**  
**AGENDA**

*It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.*

**ROLL CALL**

**MINUTES**

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM MARCH 13, 2026

**REPORTS**

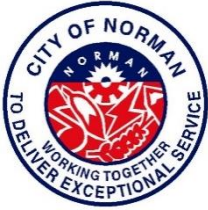
2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF FINANCIAL REPORTS

**DISCUSSION & ACTION ITEMS**

3. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF PREVIOUSLY APPROVED COUNCIL ACTIONS
4. AD HOC COMMITTEE LIAISON REPORTS
5. PROJECT MANAGER REPORTS
6. UPDATE & PRESENTATION REGARDING THE EXCESS NORMAN FORWARD FUNDS

**MISCELLANEOUS COMMENTS**

**ADJOURNMENT**



# CITY OF NORMAN, OK NORMAN FORWARD SALES TAX CITIZEN FINANCIAL OVERSIGHT BOARD MEETING

Municipal Building, Executive Conference Room, 201 West Gray, Norman,  
OK 73069

Friday, March 13, 2026 at 3:30 PM

## MINUTES

The Norman Forward Sales Tax Citizen Financial Oversight Board of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session at 2201 Trae Young Drive, Norman, on Friday, March 13, 2026 at 3:30 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, and on the City website at least 24 hours prior to the beginning of the meeting.

### ROLL CALL

#### PRESENT

Chairman Andy Rieger  
Board member Alva Brockus  
Board member Cindy Rogers  
Board member Erik Paulson  
Board member Linda Price  
Board member Zachary Simpson

#### ABSENT

Board member Andy Sherrer  
Board member Shanon Buckingham  
Board member Christopher Housman

#### OTHERS

Jacob Huckabaa, Budget Analyst  
Dannielle Risenhoover, Admin. Tech. IV  
Jason Olsen, Director of Parks & Recreation  
Clint Mercer, Chief Accountant  
Kim Coffman, Budget Manager  
Council Member Robert Bruce

### MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM JANUARY 9, 2026

Member Price made a motion to approve the minutes from the January 9, 2026 meeting. Member Brockus duly seconded the motion. Hearing no objections to the approval of the minutes from January 9, 2026, the motion passed unanimously.

Items submitted for the record:

Forward Citizen Financial Oversight Board Minutes from January 9, 2026

## REPORTS

### 2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF FINANCIAL REPORTS

Budget Analyst Jacob Huckabaa gave the report. The sales tax revenue for March is down 12.8% from projections. This brings the year-to-date revenue projection to -1.77%. Use tax is down 4.18% from March projections; however, year-to-date, use tax is up 17.96%. The combined sales and use tax for March is 11.63% below projections. These figures put the combined tax revenues .2% above the combined, year-end projections.

Huckabaa stated that there weren't many changes to the project cost expenditures other than a few appropriations made for some project master plans.

Member Price made a motion to approve the Financial Reports and Member Simpson duly seconded the motion. The motion passed unanimously.

Items submitted for the record:

Norman Forward Citizen Financial Oversight Board Financial Reports

## DISCUSSION ITEMS

### 3. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF PREVIOUSLY APPROVED COUNCIL ACTIONS

The Board reviewed and acknowledged Council's acceptance of the following Council actions:

- Appropriation of \$113,932 from the Norman Forward fund balance to the following Norman Forward Master Plans: \$22,750 to the Multi-sports Park Project, \$20,500 to the Ruby Grant Park Project, \$7,500 to the Griffin Park Project, \$31,591 to the Reaves Park Project, \$15,795.50 to the Young Family Athletic Center (YFAC), and \$15,795.50 to the Adult Wellness and Education Center (AWE) Project
- Receipt of the Norman Forward Financial Oversight Board Annual Report from January 1, 2025 through December 31, 2025
- Approval of RFP-2526-18 and contract K-2526-148: A contract by and between the City of Norman, Oklahoma and Play by Design, Inc. in the amount of \$185,000.00, Maintenance Bond MB-2526-49, Performance Bond B-2526-66; and Statutory Bond B-2526-67 for the Sutton Place Park Playground Project, and Resolution R-2526-106, granting tax exempt status
- Approval of RFP-2526-17 and Contract K-2526-149: A contract by and between the City of Norman, Oklahoma and Happy Playgrounds, LLC in the amount of \$230,000.00, Maintenance Bond MB-2526-50, Performance B-2526-68; Statutory Bond B-2526-69 for the Northeast Lions Park Playground Project, and Resolution R-2526-107 - granting tax exempt status
- Approval of RFP-2526-19 and Contract K-2526-150: A contract by and between the City of Norman, Oklahoma and PS Commercial Play LLC, DBA: Play and Park Structures, in the amount of \$200,000.00, Maintenance Bond MB-2526-51, Performance Bond B-2526-

The updates to the Norman Forward Master Plans are being paid for through the Norman Forward Fund. Director of Parks and Recreation Jason Olsen estimates that in 60 days the Master Plans will be presented to the Parks Board, then to the Norman Forward Citizens Financial Oversight Board and then to City Council.

Chair Rieger asked about some of the remaining Norman Forward funds (estimated at \$11 million) being used for maintenance of the projects. Olsen replied, "That can be part of it. It's really up to how the community feels and ultimately what Council wants us to do with that money." These funds are earmarked for Norman Forward projects only.

Items submitted for the record:

January 13, 2026, City Council Agenda Item #32

January 27, 2026, City Council Agenda Item #7

February 24, 2026, City Council Agenda Item #14

February 24, 2026, City Council Agenda Item #15

February 24, 2026, City Council Agenda Item #16

#### 4. AD HOC COMMITTEE LIAISON REPORTS

No Ad Hoc reports were given.

#### 5. PROJECT MANAGER REPORTS

Director of Parks and Recreation Jason Olsen gave the report. Playgrounds were ordered for Sutton Place Park, Eagle Cliff Park, and Northeast Lions Park. Construction on Bluestem Park is about to start. It is expected that completion of Bluestem Park will take approximately six to nine months. The City of Norman Public Works Department continues to build the road to Saxon Park. Once the road is completed, construction of Saxon Park will go out to bidders.

Olsen stated that from his understanding, there are only a select few mediators in Oklahoma that can handle the Central Library mediation case. He was unable to confirm why there continues to be a delay in mediation. Olsen recommends that remediation of the Central Library not occur until legal decisions are formally made in the case.

#### MISCELLANEOUS COMMENTS

Councilmember Robert Bruce commented that he "gets calls all the time" from people wondering what Norman Forward funds can be spent on.

#### ADJOURNMENT

Member Price moved to adjourn the meeting which was duly seconded by Member Brockus. The motion passed unanimously, and the meeting adjourned at approximately 4:00 PM.

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Andy Rieger, Chair  
Norman Forward Sales Tax Citizen Financial Oversight Board

**NORMAN FORWARD SALES TAX REVENUE, VERSUS PROJECTION  
BY FISCAL YEAR**

**COMPARED TO 7/2015 PROJECTION**

**Item 2.**

MONTH	BY FISCAL YEAR			COMPARED TO 7/2015 PROJECTION		
	PROJECTED	ACTUAL	% VARIANCE	ACTUAL	PRELIMINARY PROJECTION*	% VARIANCE
March, 2016	\$ 765,813	\$ 728,243	-4.91%	\$ 728,243	\$ 760,927	-4.30%
April, 2016	\$ 737,709	\$ 776,747	5.29%	\$ 776,747	\$ 733,003	5.97%
May, 2016	\$ 796,539	\$ 802,418	0.74%	\$ 802,418	\$ 791,458	1.38%
June, 2016	\$ 820,638	\$ 729,175	-11.15%	\$ 729,175	\$ 815,402	-10.57%
July, 2016	\$ 771,629	\$ 758,153	-1.75%	\$ 758,153	\$ 760,692	-0.33%
August, 2016	\$ 811,311	\$ 753,218	-7.16%	\$ 753,218	\$ 799,813	-5.83%
September, 2016	\$ 786,920	\$ 771,583	-1.95%	\$ 771,583	\$ 775,767	-0.54%
October, 2016	\$ 858,715	\$ 816,566	-4.91%	\$ 816,566	\$ 846,544	-3.54%
November, 2016	\$ 798,882	\$ 769,521	-3.68%	\$ 769,521	\$ 787,559	-2.29%
December, 2016	\$ 784,003	\$ 745,468	-4.92%	\$ 745,468	\$ 772,891	-3.55%
January, 2017	\$ 827,244	\$ 796,677	-3.70%	\$ 796,677	\$ 815,519	-2.31%
February, 2017	\$ 980,463	\$ 814,235	-16.95%	\$ 814,235	\$ 966,569	-15.76%
March, 2017	\$ 771,866	\$ 683,655	-11.43%	\$ 683,655	\$ 793,266	-13.82%
April, 2017	\$ 743,541	\$ 768,593	3.37%	\$ 768,593	\$ 764,155	0.58%
May, 2017	\$ 802,832	\$ 758,083	-5.57%	\$ 758,083	\$ 825,095	-8.12%
June, 2017	\$ 827,125	\$ 747,817	-9.59%	\$ 747,817	\$ 850,057	-12.03%
July, 2017	\$ 760,592	\$ 769,840	1.22%	\$ 769,840	\$ 792,140	-2.82%
August, 2017	\$ 798,825	\$ 736,344	-7.82%	\$ 736,344	\$ 855,817	-13.96%
September, 2017	\$ 788,843	\$ 755,105	-4.28%	\$ 755,105	\$ 845,123	-10.65%
October, 2017	\$ 845,645	\$ 800,169	-5.38%	\$ 800,169	\$ 905,977	-11.68%
November, 2017	\$ 787,013	\$ 757,642	-3.73%	\$ 757,642	\$ 843,162	-10.14%
December, 2017	\$ 772,904	\$ 705,659	-8.70%	\$ 705,659	\$ 828,046	-14.78%
January, 2018	\$ 816,503	\$ 829,421	1.58%	\$ 829,421	\$ 874,756	-5.18%
February, 2018	\$ 959,243	\$ 803,901	-16.19%	\$ 803,901	\$ 1,027,679	-21.78%
March, 2018	\$ 758,166	\$ 723,206	-4.61%	\$ 723,206	\$ 846,777	-14.59%
April, 2018	\$ 735,117	\$ 733,040	-0.28%	\$ 733,040	\$ 821,035	-10.72%
May, 2018	\$ 790,948	\$ 801,350	1.32%	\$ 801,350	\$ 883,391	-9.29%
June, 2018	\$ 811,552	\$ 777,694	-4.17%	\$ 777,694	\$ 906,403	-14.20%
July, 2018	\$ 732,971	\$ 792,168	8.08%	\$ 792,168	\$ 849,487	-6.75%
August, 2018	\$ 769,817	\$ 778,107	1.08%	\$ 778,107	\$ 892,189	-12.79%
September, 2018	\$ 748,752	\$ 753,875	0.68%	\$ 753,875	\$ 867,775	-13.13%
October, 2018	\$ 814,936	\$ 814,292	-0.08%	\$ 814,292	\$ 944,481	-13.78%
November, 2018	\$ 758,434	\$ 769,806	1.50%	\$ 769,806	\$ 878,997	-12.42%
December, 2018	\$ 744,837	\$ 755,617	1.45%	\$ 755,617	\$ 863,238	-12.47%
January, 2019	\$ 786,853	\$ 862,016	9.55%	\$ 862,016	\$ 911,933	-5.47%
February, 2019	\$ 924,409	\$ 801,472	-13.30%	\$ 801,472	\$ 1,071,356	-25.19%
March, 2019	\$ 730,634	\$ 686,081	-6.10%	\$ 686,081	\$ 882,765	-22.28%
April, 2019	\$ 708,422	\$ 770,033	8.70%	\$ 770,033	\$ 855,929	-10.04%
May, 2019	\$ 762,226	\$ 762,196	0.00%	\$ 762,196	\$ 920,936	-17.24%
June, 2019	\$ 782,081	\$ 809,526	3.51%	\$ 809,526	\$ 944,925	-14.33%
July, 2019	\$ 763,597	\$ 768,847	0.69%	\$ 768,847	\$ 887,108	-13.33%
August, 2019	\$ 800,628	\$ 761,846	-4.84%	\$ 761,846	\$ 930,129	-18.09%
September, 2019	\$ 778,646	\$ 788,095	1.21%	\$ 788,095	\$ 904,591	-12.88%
October, 2019	\$ 847,316	\$ 844,155	-0.37%	\$ 844,155	\$ 984,369	-14.24%
November, 2019	\$ 788,870	\$ 799,842	1.39%	\$ 799,842	\$ 916,469	-12.73%
December, 2019	\$ 774,718	\$ 812,104	4.83%	\$ 812,104	\$ 899,994	-9.77%
January, 2020	\$ 820,021	\$ 851,020	3.78%	\$ 851,020	\$ 952,659	-10.67%
February, 2020	\$ 958,070	\$ 819,751	-14.44%	\$ 819,751	\$ 1,113,036	-26.35%
March, 2020	\$ 758,559	\$ 720,227	-5.05%	\$ 720,227	\$ 918,709	-21.60%
April, 2020	\$ 738,133	\$ 747,531	1.27%	\$ 747,531	\$ 893,970	-16.38%
May, 2020	\$ 792,526	\$ 702,283	-11.39%	\$ 702,283	\$ 959,846	-26.83%
June, 2020	\$ 813,861	\$ 664,592	-18.34%	\$ 664,592	\$ 985,686	-32.58%
July, 2020	\$ 777,799	\$ 808,364	3.93%	\$ 808,364	\$ 925,809	-12.69%
August, 2020	\$ 814,405	\$ 850,341	4.41%	\$ 850,341	\$ 969,380	-12.28%
September, 2020	\$ 793,231	\$ 779,982	-1.67%	\$ 779,982	\$ 944,177	-17.39%
October, 2020	\$ 862,850	\$ 817,975	-5.20%	\$ 817,975	\$ 1,027,044	-20.36%
November, 2020	\$ 803,681	\$ 779,947	-2.95%	\$ 779,947	\$ 956,616	-18.47%
December, 2020	\$ 789,933	\$ 795,174	0.66%	\$ 795,174	\$ 940,251	-15.43%
January, 2021	\$ 835,910	\$ 865,704	3.56%	\$ 865,704	\$ 994,978	-12.99%
February, 2021	\$ 972,244	\$ 842,592	-13.34%	\$ 842,592	\$ 1,157,255	-27.19%
March, 2021	\$ 771,573	\$ 801,811	3.92%	\$ 801,811	\$ 957,430	-16.25%
April, 2021	\$ 751,969	\$ 733,759	-2.42%	\$ 733,759	\$ 933,104	-21.36%
May, 2021	\$ 804,859	\$ 929,299	15.46%	\$ 929,299	\$ 998,734	-6.95%
June, 2021	\$ 825,105	\$ 946,083	14.66%	\$ 946,083	\$ 1,023,857	-7.60%
July, 2021	\$ 784,866	\$ 976,078	24.36%	\$ 976,078	\$ 965,155	1.13%
August, 2021	\$ 821,805	\$ 986,400	20.03%	\$ 986,400	\$ 1,010,579	-2.39%
September, 2021	\$ 800,438	\$ 1,022,755	27.77%	\$ 1,022,755	\$ 984,304	3.91%
October, 2021	\$ 870,690	\$ 1,064,323	22.24%	\$ 1,064,323	\$ 1,070,693	-0.59%
November, 2021	\$ 810,984	\$ 965,607	19.07%	\$ 965,607	\$ 997,273	-3.18%
December, 2021	\$ 790,508	\$ 992,536	25.56%	\$ 992,536	\$ 972,093	2.10%
January, 2022	\$ 860,624	\$ 1,048,226	21.80%	\$ 1,048,226	\$ 1,058,316	-0.95%
February, 2022	\$ 837,647	\$ 1,029,877	22.95%	\$ 1,029,877	\$ 1,117,876	-7.87%
March, 2022	\$ 797,106	\$ 839,152	5.27%	\$ 839,152	\$ 1,021,865	-17.88%
April, 2022	\$ 758,802	\$ 931,510	22.76%	\$ 931,510	\$ 972,761	-4.24%
May, 2022	\$ 812,172	\$ 1,027,267	26.48%	\$ 1,027,267	\$ 1,041,180	-1.34%
June, 2022	\$ 832,602	\$ 1,061,513	27.49%	\$ 1,061,513	\$ 1,067,371	-0.55%
July, 2022	\$ 985,918	\$ 963,920	-2.23%	\$ 963,920	\$ 1,006,175	-4.20%
August, 2022	\$ 1,032,318	\$ 980,427	-5.03%	\$ 980,427	\$ 1,053,528	-6.94%
September, 2022	\$ 1,005,479	\$ 1,038,038	3.24%	\$ 1,038,038	\$ 1,026,137	1.16%
October, 2022	\$ 1,093,726	\$ 1,057,045	-3.35%	\$ 1,057,045	\$ 1,116,197	-5.30%
November, 2022	\$ 1,018,726	\$ 1,051,427	3.21%	\$ 1,051,427	\$ 1,039,657	1.13%
December, 2022	\$ 1,001,298	\$ 987,149	-1.41%	\$ 987,149	\$ 1,021,871	-3.40%
January, 2023	\$ 1,059,578	\$ 1,047,231	-1.17%	\$ 1,047,231	\$ 1,081,348	-3.16%
February, 2023	\$ 1,232,391	\$ 1,030,515	-16.38%	\$ 1,030,515	\$ 1,257,712	-18.06%
March, 2023	\$ 978,026	\$ 886,958	-9.31%	\$ 886,958	\$ 1,083,842	-18.17%
April, 2023	\$ 953,177	\$ 995,074	4.40%	\$ 995,074	\$ 1,014,103	-1.88%
May, 2023	\$ 1,020,235	\$ 1,030,076	0.96%	\$ 1,030,076	\$ 1,085,448	-5.10%
June, 2023	\$ 1,045,882	\$ 960,987	-8.12%	\$ 960,987	\$ 1,112,734	-13.64%
July, 2023	\$ 1,005,871	\$ 1,020,459	1.45%	\$ 1,020,459	\$ 1,049,174	-2.74%
August, 2023	\$ 1,052,503	\$ 957,439	-9.03%	\$ 957,439	\$ 1,097,822	-12.79%
September, 2023	\$ 1,027,175	\$ 975,085	-5.07%	\$ 975,085	\$ 1,071,403	-8.99%
October, 2023	\$ 1,115,560	\$ 1,056,267	-5.32%	\$ 1,056,267	\$ 1,163,594	-9.22%

November, 2023	\$	1,040,701	\$	1,031,132	-0.92%	\$	1,031,132	\$	1,085,512	-5.01%
December, 2023	\$	1,021,763	\$	995,608	-2.56%	\$	995,608	\$	1,065,758	-6
January, 2024	\$	1,081,299	\$	1,065,861	-1.43%	\$	1,065,861	\$	1,127,857	-5
February, 2024	\$	1,253,059	\$	1,014,214	-19.06%	\$	1,014,214	\$	1,307,013	-22
March, 2024	\$	996,122	\$	894,213	-10.23%	\$	894,213	\$	1,083,171	-17.44%
April, 2024	\$	974,015	\$	997,624	2.42%	\$	997,624	\$	1,059,133	-5.81%
May, 2024	\$	1,041,665	\$	1,006,386	-3.39%	\$	1,006,386	\$	1,132,694	-11.15%
June, 2024	\$	1,065,540	\$	985,624	-7.50%	\$	985,624	\$	1,158,655	-14.93%
July, 2024	\$	1,027,658	\$	992,679	-3.40%	\$	992,679	\$	1,095,552	-9.39%
August, 2024	\$	1,072,597	\$	944,797	-11.92%	\$	944,797	\$	1,143,460	-17.37%
September, 2024	\$	1,047,783	\$	972,648	-7.17%	\$	972,648	\$	1,117,007	-12.92%
October, 2024	\$	1,137,875	\$	1,073,182	-5.69%	\$	1,073,182	\$	1,213,050	-11.53%
November, 2024	\$	1,062,639	\$	966,913	-9.01%	\$	966,913	\$	1,132,844	-14.65%
December, 2024	\$	1,042,891	\$	1,029,554	-1.28%	\$	1,029,554	\$	1,111,791	-7.40%
January, 2025	\$	1,103,957	\$	1,098,231	-0.52%	\$	1,098,231	\$	1,128,913	-2.72%
February, 2025	\$	1,273,906	\$	955,939	-24.96%	\$	955,939	\$	1,281,482	-25.40%
March, 2025	\$	1,014,849	\$	880,095	-13.28%	\$	880,095	\$	1,127,877	-21.97%
April, 2025	\$	995,344	\$	962,464	-3.30%	\$	962,464	\$	1,106,200	-12.99%
May, 2025	\$	1,062,993	\$	968,752	-8.87%	\$	968,752	\$	1,181,384	-18.00%
June, 2025	\$	1,086,284	\$	1,002,792	-7.69%	\$	1,002,792	\$	1,207,268	-16.94%
July, 2025	\$	1,028,893	\$	945,435	-8.11%	\$	945,435	\$	1,143,485	-17.32%
August, 2025	\$	1,071,673	\$	991,745	-7.46%	\$	991,745	\$	1,191,030	-16.73%
September, 2025	\$	1,048,085	\$	987,072	-5.82%	\$	987,072	\$	1,164,815	-15.26%
October, 2025	\$	1,138,612	\$	1,061,557	-6.77%	\$	1,061,557	\$	1,159,276	-8.43%
November, 2025	\$	1,062,471	\$	1,002,326	-5.66%	\$	1,002,326	\$	1,180,804	-15.11%
December, 2025	\$	1,044,682	\$	1,021,363	-2.23%	\$	1,021,363	\$	1,161,032	-12.03%
January, 2026	\$	1,106,056	\$	1,077,092	-2.62%	\$	1,077,092	\$	1,229,243	-12.38%
February, 2026	\$	1,268,778	\$	1,086,089	-14.40%	\$	1,086,089	\$	1,410,088	-22.98%
March, 2026	\$	1,013,638	\$	883,509	-12.84%	\$	883,509	\$	1,174,409	-24.77%
April, 2026	\$	996,564	\$	995,533	-0.10%	\$	995,533	\$	1,154,627	-13.78%
<b>TOTAL</b>	<b>\$</b>	<b>109,801,956</b>	<b>\$</b>	<b>107,145,560</b>	<b>-2.42%</b>	<b>\$</b>	<b>107,873,803</b>	<b>\$</b>	<b>121,743,879</b>	<b>-11.39%</b>

Item 2.

**NORMAN FORWARD USE TAX REVENUE, VERSUS PROJECTION  
BY FISCAL YEAR**

**COMPARED TO 7/2015 PROJECTION**

MONTH	PROJECTED		ACTUAL		% VARIANCE	PRELIMINARY		% VARIANCE
	ACTUAL	PROJECTION*	ACTUAL	PROJECTION*		ACTUAL	PROJECTION*	
March, 2016	\$ 30,808	\$ 30,808	\$ 40,786	\$ 30,808	32.39%	\$ 40,786	\$ 30,808	32.39%
April, 2016	\$ 29,678	\$ 29,678	\$ 34,397	\$ 29,678	15.90%	\$ 34,397	\$ 29,678	15.90%
May, 2016	\$ 32,045	\$ 32,045	\$ 42,640	\$ 32,045	33.06%	\$ 42,640	\$ 32,045	33.06%
June, 2016	\$ 33,014	\$ 33,014	\$ 39,837	\$ 33,014	20.67%	\$ 39,837	\$ 33,014	20.67%
July, 2016	\$ 31,991	\$ 31,991	\$ 38,889	\$ 30,799	21.56%	\$ 38,889	\$ 30,799	26.27%
August, 2016	\$ 36,458	\$ 36,458	\$ 42,717	\$ 32,383	17.17%	\$ 42,717	\$ 32,383	31.91%
September, 2016	\$ 33,558	\$ 33,558	\$ 30,445	\$ 31,409	-9.28%	\$ 30,445	\$ 31,409	-3.07%
October, 2016	\$ 40,673	\$ 40,673	\$ 33,293	\$ 34,275	-18.14%	\$ 33,293	\$ 34,275	-2.86%
November, 2016	\$ 40,492	\$ 40,492	\$ 39,065	\$ 31,887	-3.52%	\$ 39,065	\$ 31,887	22.51%
December, 2016	\$ 37,649	\$ 37,649	\$ 31,888	\$ 31,293	-15.30%	\$ 31,888	\$ 31,293	1.90%
January, 2017	\$ 32,836	\$ 32,836	\$ 43,537	\$ 33,019	32.59%	\$ 43,537	\$ 33,019	31.85%
February, 2017	\$ 40,252	\$ 40,252	\$ 41,610	\$ 39,134	3.37%	\$ 41,610	\$ 39,134	6.33%
March, 2017	\$ 38,396	\$ 38,396	\$ 33,061	\$ 32,118	-13.89%	\$ 33,061	\$ 32,118	2.94%
April, 2017	\$ 32,550	\$ 32,550	\$ 32,136	\$ 30,939	-1.27%	\$ 32,136	\$ 30,939	3.87%
May, 2017	\$ 39,794	\$ 39,794	\$ 45,568	\$ 33,406	14.51%	\$ 45,568	\$ 33,406	36.41%
June, 2017	\$ 39,921	\$ 39,921	\$ 41,863	\$ 34,417	4.87%	\$ 41,863	\$ 34,417	21.64%
July, 2017	\$ 35,217	\$ 35,217	\$ 44,497	\$ 32,072	26.35%	\$ 44,497	\$ 32,072	38.74%
August, 2017	\$ 43,965	\$ 43,965	\$ 47,476	\$ 34,650	7.99%	\$ 47,476	\$ 34,650	37.02%
September, 2017	\$ 36,942	\$ 36,942	\$ 46,945	\$ 34,217	27.08%	\$ 46,945	\$ 34,217	37.20%
October, 2017	\$ 44,773	\$ 44,773	\$ 55,550	\$ 36,681	24.07%	\$ 55,550	\$ 36,681	51.44%
November, 2017	\$ 44,574	\$ 44,574	\$ 49,820	\$ 34,138	11.77%	\$ 49,820	\$ 34,138	45.94%
December, 2017	\$ 41,445	\$ 41,445	\$ 45,477	\$ 33,526	9.73%	\$ 45,477	\$ 33,526	35.65%
January, 2018	\$ 36,146	\$ 36,146	\$ 66,771	\$ 35,417	84.72%	\$ 66,771	\$ 35,417	88.53%
February, 2018	\$ 44,310	\$ 44,310	\$ 48,593	\$ 41,609	9.67%	\$ 48,593	\$ 41,609	16.79%
March, 2018	\$ 42,267	\$ 42,267	\$ 54,993	\$ 37,254	30.11%	\$ 54,993	\$ 37,254	47.62%
April, 2018	\$ 35,833	\$ 35,833	\$ 50,955	\$ 31,582	42.20%	\$ 50,955	\$ 31,582	61.34%
May, 2018	\$ 43,806	\$ 43,806	\$ 60,102	\$ 38,610	37.20%	\$ 60,102	\$ 38,610	55.66%
June, 2018	\$ 43,946	\$ 43,946	\$ 47,518	\$ 38,734	8.13%	\$ 47,518	\$ 38,734	22.68%
July, 2018	\$ 44,900	\$ 44,900	\$ 46,670	\$ 31,047	3.94%	\$ 46,670	\$ 31,047	50.32%
August, 2018	\$ 55,771	\$ 55,771	\$ 58,648	\$ 38,564	5.16%	\$ 58,648	\$ 38,564	52.08%
September, 2018	\$ 47,108	\$ 47,108	\$ 68,843	\$ 32,574	46.14%	\$ 68,843	\$ 32,574	111.34%
October, 2018	\$ 57,049	\$ 57,049	\$ 76,256	\$ 39,448	33.67%	\$ 76,256	\$ 39,448	93.31%
November, 2018	\$ 56,603	\$ 56,603	\$ 65,295	\$ 39,140	15.36%	\$ 65,295	\$ 39,140	66.83%
December, 2018	\$ 52,600	\$ 52,600	\$ 71,304	\$ 36,372	35.56%	\$ 71,304	\$ 36,372	96.04%
January, 2019	\$ 46,825	\$ 46,825	\$ 81,467	\$ 32,379	73.98%	\$ 81,467	\$ 32,379	151.61%
February, 2019	\$ 56,235	\$ 56,235	\$ 92,097	\$ 38,885	63.77%	\$ 92,097	\$ 38,885	136.84%
March, 2019	\$ 53,945	\$ 53,945	\$ 72,451	\$ 38,887	34.31%	\$ 72,451	\$ 38,887	86.31%
April, 2019	\$ 45,884	\$ 45,884	\$ 62,630	\$ 33,076	36.50%	\$ 62,630	\$ 33,076	89.35%
May, 2019	\$ 56,016	\$ 56,016	\$ 77,315	\$ 40,380	38.02%	\$ 77,315	\$ 40,380	91.47%
June, 2019	\$ 55,749	\$ 55,749	\$ 68,615	\$ 40,188	23.08%	\$ 68,615	\$ 40,188	70.74%
July, 2019	\$ 45,912	\$ 45,912	\$ 77,599	\$ 32,126	69.02%	\$ 77,599	\$ 32,126	141.55%
August, 2019	\$ 57,045	\$ 57,045	\$ 72,567	\$ 39,916	27.21%	\$ 72,567	\$ 39,916	81.80%
September, 2019	\$ 48,670	\$ 48,670	\$ 80,983	\$ 34,063	66.39%	\$ 80,983	\$ 34,063	137.75%
October, 2019	\$ 58,757	\$ 58,757	\$ 86,518	\$ 41,123	47.25%	\$ 86,518	\$ 41,123	110.39%
November, 2019	\$ 58,032	\$ 58,032	\$ 79,115	\$ 40,615	36.33%	\$ 79,115	\$ 40,615	94.79%
December, 2019	\$ 54,201	\$ 54,201	\$ 83,721	\$ 37,933	54.46%	\$ 83,721	\$ 37,933	120.70%
January, 2020	\$ 48,711	\$ 48,711	\$ 88,427	\$ 34,092	81.53%	\$ 88,427	\$ 34,092	159.38%
February, 2020	\$ 58,353	\$ 58,353	\$ 124,509	\$ 40,840	113.37%	\$ 124,509	\$ 40,840	204.87%
March, 2020	\$ 55,569	\$ 55,569	\$ 73,615	\$ 40,544	32.47%	\$ 73,615	\$ 40,544	81.57%
April, 2020	\$ 47,292	\$ 47,292	\$ 78,218	\$ 34,505	65.40%	\$ 78,218	\$ 34,505	126.69%
May, 2020	\$ 57,758	\$ 57,758	\$ 96,559	\$ 42,141	67.18%	\$ 96,559	\$ 42,141	129.13%
June, 2020	\$ 57,267	\$ 57,267	\$ 105,049	\$ 41,783	83.44%	\$ 105,049	\$ 41,783	151.42%
July, 2020	\$ 76,418	\$ 76,418	\$ 108,470	\$ 33,540	41.94%	\$ 108,470	\$ 33,540	223.40%
August, 2020	\$ 80,414	\$ 80,414	\$ 111,849	\$ 41,326	39.09%	\$ 111,849	\$ 41,326	170.65%
September, 2020	\$ 80,982	\$ 80,982	\$ 111,950	\$ 35,544	38.24%	\$ 111,950	\$ 35,544	214.97%
October, 2020	\$ 97,394	\$ 97,394	\$ 123,541	\$ 42,747	26.85%	\$ 123,541	\$ 42,747	189.01%
November, 2020	\$ 95,981	\$ 95,981	\$ 111,548	\$ 42,127	16.22%	\$ 111,548	\$ 42,127	164.79%
December, 2020	\$ 89,971	\$ 89,971	\$ 133,159	\$ 39,489	48.00%	\$ 133,159	\$ 39,489	237.21%
January, 2021	\$ 81,296	\$ 81,296	\$ 142,435	\$ 35,681	75.21%	\$ 142,435	\$ 35,681	299.19%
February, 2021	\$ 98,004	\$ 98,004	\$ 176,811	\$ 43,015	80.41%	\$ 176,811	\$ 43,015	311.05%
March, 2021	\$ 91,837	\$ 91,837	\$ 108,777	\$ 42,021	18.45%	\$ 108,777	\$ 42,021	158.86%
April, 2021	\$ 78,673	\$ 78,673	\$ 98,208	\$ 35,998	24.83%	\$ 98,208	\$ 35,998	172.82%
May, 2021	\$ 96,119	\$ 96,119	\$ 149,868	\$ 43,980	55.92%	\$ 149,868	\$ 43,980	240.76%
June, 2021	\$ 95,612	\$ 95,612	\$ 119,455	\$ 43,748	24.94%	\$ 119,455	\$ 43,748	173.05%
July, 2021	\$ 110,203	\$ 110,203	\$ 119,611	\$ 34,966	8.54%	\$ 119,611	\$ 34,966	242.08%
August, 2021	\$ 135,784	\$ 135,784	\$ 146,398	\$ 43,082	7.82%	\$ 146,398	\$ 43,082	239.81%
September, 2021	\$ 116,785	\$ 116,785	\$ 114,138	\$ 37,054	-2.27%	\$ 114,138	\$ 37,054	208.03%
October, 2021	\$ 140,069	\$ 140,069	\$ 145,812	\$ 44,442	4.10%	\$ 145,812	\$ 44,442	228.09%
November, 2021	\$ 137,707	\$ 137,707	\$ 153,849	\$ 43,693	11.72%	\$ 153,849	\$ 43,693	252.12%
December, 2021	\$ 130,010	\$ 130,010	\$ 138,224	\$ 41,251	6.32%	\$ 138,224	\$ 41,251	235.08%
January, 2022	\$ 137,707	\$ 137,707	\$ 182,045	\$ 43,693	32.20%	\$ 182,045	\$ 43,693	316.65%
February, 2022	\$ 142,649	\$ 142,649	\$ 184,069	\$ 47,184	29.04%	\$ 184,069	\$ 47,184	290.11%
March, 2022	\$ 131,827	\$ 131,827	\$ 131,545	\$ 43,605	-0.21%	\$ 131,545	\$ 43,605	201.68%
April, 2022	\$ 113,094	\$ 113,094	\$ 129,422	\$ 37,408	14.44%	\$ 129,422	\$ 37,408	245.97%
May, 2022	\$ 139,141	\$ 139,141	\$ 151,405	\$ 46,024	8.81%	\$ 151,405	\$ 46,024	228.97%
June, 2022	\$ 137,393	\$ 137,393	\$ 152,881	\$ 45,445	11.27%	\$ 152,881	\$ 45,445	236.41%

July, 2022	\$	128,988	\$	145,606	12.88%	\$	145,606	\$	36,435	Item 2.
August, 2022	\$	158,097	\$	144,189	-8.80%	\$	144,189	\$	44,657	222.88%
September, 2022	\$	136,184	\$	153,101	12.42%	\$	153,101	\$	38,467	298.00%
October, 2022	\$	163,644	\$	173,940	6.29%	\$	173,940	\$	46,224	276.30%
November, 2022	\$	161,215	\$	149,464	-7.29%	\$	149,464	\$	45,538	228.22%
December, 2022	\$	151,983	\$	155,275	2.17%	\$	155,275	\$	42,930	261.69%
January, 2023	\$	139,943	\$	177,437	26.79%	\$	177,437	\$	39,529	348.88%
February, 2023	\$	167,778	\$	203,330	21.19%	\$	203,330	\$	47,392	329.04%
March, 2023	\$	153,836	\$	136,599	-11.20%	\$	136,599	\$	45,300	201.54%
April, 2023	\$	132,497	\$	144,849	9.32%	\$	144,849	\$	39,016	271.25%
May, 2023	\$	162,766	\$	172,850	6.20%	\$	172,850	\$	47,930	260.63%
June, 2023	\$	160,545	\$	157,095	-2.15%	\$	157,095	\$	47,276	232.29%
July, 2023	\$	134,433	\$	154,332	14.80%	\$	154,332	\$	38,064	305.46%
August, 2023	\$	163,774	\$	150,182	-8.30%	\$	150,182	\$	46,372	223.87%
September, 2023	\$	141,914	\$	172,612	21.63%	\$	172,612	\$	40,182	329.57%
October, 2023	\$	170,238	\$	173,844	2.12%	\$	173,844	\$	48,202	260.66%
November, 2023	\$	158,320	\$	171,201	8.14%	\$	171,201	\$	44,827	281.91%
December, 2023	\$	157,925	\$	204,440	29.45%	\$	204,440	\$	44,716	357.20%
January, 2024	\$	146,416	\$	224,411	53.27%	\$	224,411	\$	41,457	441.31%
February, 2024	\$	168,769	\$	216,389	28.22%	\$	216,389	\$	49,626	336.04%
March, 2024	\$	159,253	\$	146,156	-8.22%	\$	146,156	\$	47,008	210.92%
April, 2024	\$	137,953	\$	162,914	18.09%	\$	162,914	\$	40,721	300.08%
May, 2024	\$	169,320	\$	187,092	10.50%	\$	187,092	\$	49,980	274.34%
June, 2024	\$	157,246	\$	155,152	-1.33%	\$	155,152	\$	46,416	234.27%
July, 2024	\$	139,787	\$	167,743	20.00%	\$	167,743	\$	39,675	322.79%
August, 2024	\$	169,441	\$	167,789	-0.97%	\$	167,789	\$	48,092	248.90%
September, 2024	\$	147,951	\$	178,797	20.85%	\$	178,797	\$	41,992	325.79%
October, 2024	\$	176,599	\$	172,415	-2.37%	\$	172,415	\$	50,123	243.98%
November, 2024	\$	173,332	\$	162,581	-6.20%	\$	162,581	\$	49,196	230.48%
December, 2024	\$	164,970	\$	183,523	11.25%	\$	183,523	\$	46,823	291.95%
January, 2025	\$	153,872	\$	198,899	29.26%	\$	198,899	\$	43,673	355.43%
February, 2025	\$	182,805	\$	240,592	31.61%	\$	240,592	\$	51,885	363.71%
March, 2025	\$	164,764	\$	150,817	-8.46%	\$	150,817	\$	48,752	209.36%
April, 2025	\$	143,710	\$	156,171	8.67%	\$	156,171	\$	42,522	267.27%
May, 2025	\$	176,028	\$	190,612	8.29%	\$	190,612	\$	52,084	265.97%
June, 2025	\$	172,027	\$	156,898	-8.79%	\$	156,898	\$	50,901	208.24%
July, 2025	\$	140,329	\$	149,889	6.81%	\$	149,889	\$	41,522	260.99%
August, 2025	\$	169,043	\$	157,601	-6.77%	\$	157,601	\$	50,018	215.09%
September, 2025	\$	148,432	\$	187,772	26.50%	\$	187,772	\$	43,919	327.54%
October, 2025	\$	176,120	\$	179,083	1.68%	\$	179,083	\$	52,112	243.65%
November, 2025	\$	172,692	\$	189,632	9.81%	\$	189,632	\$	51,098	271.12%
December, 2025	\$	165,100	\$	244,936	48.36%	\$	244,936	\$	48,851	401.39%
January, 2026	\$	154,705	\$	228,480	47.69%	\$	228,480	\$	45,775	399.13%
February, 2026	\$	183,906	\$	251,240	36.61%	\$	251,240	\$	54,415	361.71%
March, 2026	\$	164,062	\$	157,199	-4.18%	\$	157,199	\$	50,607	210.63%
April, 2026	\$	143,710	\$	169,604	18.02%	\$	169,604	\$	44,329	282.60%
<b>TOTAL</b>	<b>\$</b>	<b>12,241,084</b>	<b>\$</b>	<b>14,439,106</b>	<b>17.96%</b>	<b>\$</b>	<b>14,439,105</b>	<b>\$</b>	<b>4,943,423</b>	<b>192.09%</b>

## NORMAN FORWARD SALES + USE TAX REVENUE, VS. PROJECTION

## BY FISCAL YEAR

## COMPARED TO 7/2015 PROJECTION

MONTH	BY FISCAL YEAR			COMPARED TO 7/2015 PROJECTION			
	PROJECTED	ACTUAL	% VARIANCE	ACTUAL	PRELIMINARY PROJECTION*	% VARIANCE	
March, 2016	\$ 796,621	\$ 769,029	-3.46%	\$ 769,029	\$ 791,736	-2.87%	
April, 2016	\$ 767,387	\$ 811,144	5.70%	\$ 811,144	\$ 762,681	6.35%	
May, 2016	\$ 828,584	\$ 845,058	1.99%	\$ 845,058	\$ 823,502	2.62%	
June, 2016	\$ 853,652	\$ 769,012	-9.92%	\$ 769,012	\$ 848,417	-9.36%	
July, 2016	\$ 803,620	\$ 797,042	-0.82%	\$ 797,042	\$ 791,491	0.70%	
August, 2016	\$ 847,769	\$ 795,935	-6.11%	\$ 795,935	\$ 832,196	-4.36%	
September, 2016	\$ 820,478	\$ 802,028	-2.25%	\$ 802,028	\$ 807,176	-0.64%	
October, 2016	\$ 899,388	\$ 849,859	-5.51%	\$ 849,859	\$ 880,818	-3.51%	
November, 2016	\$ 839,374	\$ 808,586	-3.67%	\$ 808,586	\$ 819,446	-1.33%	
December, 2016	\$ 821,652	\$ 777,356	-5.39%	\$ 777,356	\$ 804,184	-3.34%	
January, 2017	\$ 860,080	\$ 840,214	-2.31%	\$ 840,214	\$ 848,538	-0.98%	
February, 2017	\$ 1,020,715	\$ 855,845	-16.15%	\$ 855,845	\$ 1,005,704	-14.90%	
March, 2017	\$ 810,262	\$ 716,716	-11.55%	\$ 716,716	\$ 825,384	-13.17%	
April, 2017	\$ 776,091	\$ 800,729	3.17%	\$ 800,729	\$ 795,095	0.71%	
May, 2017	\$ 842,626	\$ 803,651	-4.63%	\$ 803,651	\$ 858,501	-6.39%	
June, 2017	\$ 867,045	\$ 789,680	-8.92%	\$ 789,680	\$ 884,474	-10.72%	
July, 2017	\$ 795,809	\$ 814,337	2.33%	\$ 814,337	\$ 824,212	-1.20%	
August, 2017	\$ 842,790	\$ 783,821	-7.00%	\$ 783,821	\$ 890,467	-11.98%	
September, 2017	\$ 825,785	\$ 802,051	-2.87%	\$ 802,051	\$ 879,340	-8.79%	
October, 2017	\$ 890,418	\$ 855,719	-3.90%	\$ 855,719	\$ 942,658	-9.22%	
November, 2017	\$ 831,588	\$ 807,462	-2.90%	\$ 807,462	\$ 877,300	-7.96%	
December, 2017	\$ 814,349	\$ 751,136	-7.76%	\$ 751,136	\$ 861,572	-12.82%	
January, 2018	\$ 852,650	\$ 896,192	5.11%	\$ 896,192	\$ 910,173	-1.54%	
February, 2018	\$ 1,003,553	\$ 852,494	-15.05%	\$ 852,494	\$ 1,069,288	-20.27%	
March, 2018	\$ 800,433	\$ 778,199	-2.78%	\$ 778,199	\$ 884,031	-11.97%	
April, 2018	\$ 770,950	\$ 783,995	1.69%	\$ 783,995	\$ 852,618	-8.05%	
May, 2018	\$ 834,754	\$ 861,452	3.20%	\$ 861,452	\$ 922,001	-6.57%	
June, 2018	\$ 855,498	\$ 825,212	-3.54%	\$ 825,212	\$ 945,137	-12.69%	
July, 2018	\$ 777,871	\$ 838,838	7.84%	\$ 838,838	\$ 880,534	-4.74%	
August, 2018	\$ 825,587	\$ 836,755	1.35%	\$ 836,755	\$ 930,753	-10.10%	
September, 2018	\$ 795,860	\$ 822,718	3.37%	\$ 822,718	\$ 900,350	-8.62%	
October, 2018	\$ 871,985	\$ 890,548	2.13%	\$ 890,548	\$ 983,929	-9.49%	
November, 2018	\$ 815,036	\$ 835,101	2.46%	\$ 835,101	\$ 918,136	-9.04%	
December, 2018	\$ 797,437	\$ 826,921	3.70%	\$ 826,921	\$ 899,610	-8.08%	
January, 2019	\$ 833,678	\$ 943,483	13.17%	\$ 943,483	\$ 944,312	-0.09%	
February, 2019	\$ 980,644	\$ 893,570	-8.88%	\$ 893,570	\$ 1,110,241	-19.52%	
March, 2019	\$ 784,579	\$ 758,532	-3.32%	\$ 758,532	\$ 921,652	-17.70%	
April, 2019	\$ 754,306	\$ 832,663	10.39%	\$ 832,663	\$ 889,005	-6.34%	
May, 2019	\$ 818,242	\$ 839,510	2.60%	\$ 839,510	\$ 961,316	-12.67%	
June, 2019	\$ 837,830	\$ 878,142	4.81%	\$ 878,142	\$ 985,113	-10.86%	
July, 2019	\$ 809,510	\$ 846,446	4.56%	\$ 846,446	\$ 919,234	-7.92%	
August, 2019	\$ 857,673	\$ 834,413	-2.71%	\$ 834,413	\$ 970,045	-13.98%	
September, 2019	\$ 827,316	\$ 869,078	5.05%	\$ 869,078	\$ 938,654	-7.41%	
October, 2019	\$ 906,074	\$ 930,673	2.71%	\$ 930,673	\$ 1,025,491	-9.25%	
November, 2019	\$ 846,902	\$ 878,957	3.78%	\$ 878,957	\$ 957,084	-8.16%	
December, 2019	\$ 828,918	\$ 895,825	8.07%	\$ 895,825	\$ 937,927	-4.49%	
January, 2020	\$ 868,733	\$ 939,447	8.14%	\$ 939,447	\$ 986,751	-4.79%	
February, 2020	\$ 1,016,423	\$ 944,260	-7.10%	\$ 944,260	\$ 1,153,876	-18.17%	
March, 2020	\$ 814,129	\$ 793,842	-2.49%	\$ 793,842	\$ 959,253	-17.24%	
April, 2020	\$ 785,425	\$ 825,749	5.13%	\$ 825,749	\$ 928,475	-11.06%	
May, 2020	\$ 850,284	\$ 798,842	-6.05%	\$ 798,842	\$ 1,001,987	-20.27%	
June, 2020	\$ 871,128	\$ 769,641	-11.65%	\$ 769,641	\$ 1,027,469	-25.09%	
July, 2020	\$ 854,217	\$ 916,834	7.33%	\$ 916,834	\$ 959,349	-4.43%	
August, 2020	\$ 894,819	\$ 962,190	7.53%	\$ 962,190	\$ 1,010,706	-4.80%	

September, 2020	\$	874,213	\$	891,932	2.03%	\$	891,932	\$	979,720	-8.96%
October, 2020	\$	960,243	\$	941,516	-1.95%	\$	941,516	\$	1,069,791	-11.99%
November, 2020	\$	899,663	\$	891,495	-0.91%	\$	891,495	\$	998,743	-10.74%
December, 2020	\$	879,903	\$	928,333	5.50%	\$	928,333	\$	979,740	-5.25%
January, 2021	\$	917,206	\$	1,008,139	9.91%	\$	1,008,139	\$	1,030,659	-2.19%
February, 2021	\$	1,070,248	\$	1,019,403	-4.75%	\$	1,019,403	\$	1,200,270	-15.07%
March, 2021	\$	863,410	\$	910,587	5.46%	\$	910,587	\$	999,451	-8.89%
April, 2021	\$	830,642	\$	831,967	0.16%	\$	831,967	\$	969,102	-14.15%
May, 2021	\$	900,977	\$	1,079,167	19.78%	\$	1,079,167	\$	1,042,714	3.50%
June, 2021	\$	920,717	\$	1,065,538	15.73%	\$	1,065,538	\$	1,067,605	-0.19%
July, 2021	\$	895,069	\$	1,095,689	22.41%	\$	1,095,689	\$	1,000,121	9.56%
August, 2021	\$	957,588	\$	1,132,798	18.30%	\$	1,132,798	\$	1,053,661	7.51%
September, 2021	\$	917,223	\$	1,136,893	23.95%	\$	1,136,893	\$	1,021,359	11.31%
October, 2021	\$	1,010,759	\$	1,210,135	19.73%	\$	1,210,135	\$	1,115,135	8.52%
November, 2021	\$	948,691	\$	1,119,456	18.00%	\$	1,119,456	\$	1,040,965	7.54%
December, 2021	\$	920,518	\$	1,130,760	22.84%	\$	1,130,760	\$	1,013,343	11.59%
January, 2022	\$	998,331	\$	1,230,271	23.23%	\$	1,230,271	\$	1,102,008	11.64%
February, 2022	\$	980,297	\$	1,213,946	23.83%	\$	1,213,946	\$	1,165,061	4.20%
March, 2022	\$	928,933	\$	970,697	4.50%	\$	970,697	\$	1,065,470	-8.89%
April, 2022	\$	871,896	\$	1,060,932	21.68%	\$	1,060,932	\$	1,010,169	5.03%
May, 2022	\$	951,313	\$	1,178,672	23.90%	\$	1,178,672	\$	1,087,204	8.41%
June, 2022	\$	969,995	\$	1,214,394	25.20%	\$	1,214,394	\$	1,112,816	9.13%
July, 2022	\$	1,114,906	\$	1,109,525	-0.48%	\$	1,109,525	\$	1,042,609	6.42%
August, 2022	\$	1,190,415	\$	1,124,616	-5.53%	\$	1,124,616	\$	1,098,185	2.41%
September, 2022	\$	1,141,663	\$	1,191,139	4.33%	\$	1,191,139	\$	1,064,605	11.89%
October, 2022	\$	1,257,369	\$	1,230,985	-2.10%	\$	1,230,985	\$	1,162,421	5.90%
November, 2022	\$	1,179,941	\$	1,200,891	1.78%	\$	1,200,891	\$	1,085,194	10.66%
December, 2022	\$	1,153,281	\$	1,142,424	-0.94%	\$	1,142,424	\$	1,064,801	7.29%
January, 2023	\$	1,199,521	\$	1,224,668	2.10%	\$	1,224,668	\$	1,120,877	9.26%
February, 2023	\$	1,400,169	\$	1,233,845	-11.88%	\$	1,233,845	\$	1,305,103	-5.46%
March, 2023	\$	1,131,862	\$	1,023,557	-9.57%	\$	1,023,557	\$	1,129,142	-9.35%
April, 2023	\$	1,085,674	\$	1,139,923	5.00%	\$	1,139,923	\$	1,053,120	8.24%
May, 2023	\$	1,183,002	\$	1,202,926	1.68%	\$	1,202,926	\$	1,133,378	6.14%
June, 2023	\$	1,206,427	\$	1,118,082	-7.32%	\$	1,118,082	\$	1,160,010	-3.61%
July, 2023	\$	1,140,303	\$	1,174,791	3.02%	\$	1,174,791	\$	1,087,237	8.05%
August, 2023	\$	1,216,277	\$	1,107,621	-8.93%	\$	1,107,621	\$	1,144,194	-3.20%
September, 2023	\$	1,169,090	\$	1,147,697	-1.83%	\$	1,147,697	\$	1,111,586	3.25%
October, 2023	\$	1,285,798	\$	1,230,111	-4.33%	\$	1,230,111	\$	1,211,796	1.51%
November, 2023	\$	1,199,021	\$	1,202,333	0.28%	\$	1,202,333	\$	1,130,339	6.37%
December, 2023	\$	1,179,688	\$	1,200,048	1.73%	\$	1,200,048	\$	1,110,474	8.07%
January, 2024	\$	1,227,714	\$	1,290,272	5.10%	\$	1,290,272	\$	1,169,314	10.34%
February, 2024	\$	1,421,828	\$	1,230,603	-13.45%	\$	1,230,603	\$	1,356,639	-9.29%
March, 2024	\$	1,155,375	\$	1,040,369	-9.95%	\$	1,040,369	\$	1,130,179	-7.95%
April, 2024	\$	1,111,968	\$	1,160,538	4.37%	\$	1,160,538	\$	1,099,854	5.52%
May, 2024	\$	1,210,985	\$	1,193,478	-1.45%	\$	1,193,478	\$	1,182,674	0.91%
June, 2024	\$	1,222,786	\$	1,140,776	-6.71%	\$	1,140,776	\$	1,205,071	-5.34%
July, 2024	\$	1,167,445	\$	1,160,422	-0.60%	\$	1,160,422	\$	1,135,227	2.22%
August, 2024	\$	1,242,038	\$	1,112,586	-10.42%	\$	1,112,586	\$	1,191,552	-6.63%
September, 2024	\$	1,195,734	\$	1,151,445	-3.70%	\$	1,151,445	\$	1,158,999	-0.65%
October, 2024	\$	1,314,473	\$	1,245,597	-5.24%	\$	1,245,597	\$	1,263,173	-1.39%
November, 2024	\$	1,235,971	\$	1,129,494	-8.61%	\$	1,129,494	\$	1,182,040	-4.45%
December, 2024	\$	1,207,861	\$	1,213,077	0.43%	\$	1,213,077	\$	1,158,614	4.70%
January, 2025	\$	1,257,829	\$	1,297,130	3.12%	\$	1,297,130	\$	1,172,586	10.62%
February, 2025	\$	1,456,711	\$	1,196,531	-17.86%	\$	1,196,531	\$	1,333,367	-10.26%
March, 2025	\$	1,179,613	\$	1,030,912	-12.61%	\$	1,030,912	\$	1,176,629	-12.38%
April, 2025	\$	1,139,054	\$	1,118,635	-1.79%	\$	1,118,635	\$	1,148,722	-2.62%
May, 2025	\$	1,239,021	\$	1,159,364	-6.43%	\$	1,159,364	\$	1,233,468	-6.01%
June, 2025	\$	1,258,311	\$	1,159,690	-7.84%	\$	1,159,690	\$	1,258,169	-7.83%
July, 2025	\$	1,169,221	\$	1,095,324	-6.32%	\$	1,095,324	\$	1,185,007	-7.57%
August, 2025	\$	1,240,716	\$	1,149,346	-7.36%	\$	1,149,346	\$	1,241,048	-7.39%
September, 2025	\$	1,196,518	\$	1,174,844	-1.81%	\$	1,174,844	\$	1,208,735	-2.80%
October, 2025	\$	1,314,733	\$	1,240,640	-5.64%	\$	1,240,640	\$	1,211,388	2.41%
November, 2025	\$	1,235,164	\$	1,191,957	-3.50%	\$	1,191,957	\$	1,231,901	-3.24%
December, 2025	\$	1,209,782	\$	1,266,299	4.67%	\$	1,266,299	\$	1,209,884	4.66%
January, 2026	\$	1,260,761	\$	1,305,571	3.55%	\$	1,305,571	\$	1,275,018	2.40%
February, 2026	\$	1,452,684	\$	1,337,330	-7.94%	\$	1,337,330	\$	1,464,503	-8.68%
March, 2026	\$	1,177,700	\$	1,040,708	-11.63%	\$	1,040,708	\$	1,225,016	-15.05%
April, 2026	\$	1,140,275	\$	1,165,137	2.18%	\$	1,165,137	\$	1,198,957	-2.82%
<b>TOTAL</b>	<b>\$</b>	<b>122,043,041</b>	<b>\$</b>	<b>122,312,908</b>	<b>0.22%</b>	<b>\$</b>	<b>122,312,908</b>	<b>\$</b>	<b>126,687,302</b>	<b>-3.45%</b>

**Professional Services/Consultant (51110111-44002/44003)**

	<u>Budget</u>	<u>Budget</u>	<u>Revised Budget</u>
Total Current Budget	2,625,649.20	1,747,655.00	3,718,208.14
Total			(3,625,499.39)
Balance			<u>92,708.75</u>

**NFB001 Griffin Park Soccer Complex**

	<u>Budget</u>	<u>Budget</u>	<u>Revised Budget</u>
Total Current Budget	12,979,113.00	11,000,000.00	12,979,113.00
Total			(12,933,561.53)
Balance			<u>45,551.47</u>

**NFP102 Griffin Park Regrading (Paygo)**

	<u>Budget</u>	<u>Budget</u>	<u>Revised Budget</u>
Total Current Budget	217,416.00	217,416.00	217,416.00
Total			(217,416.00)
Balance			<u>-</u>

**NFB002 Indoor Aquatics Facility**

	<u>Budget</u>	<u>Budget</u>	<u>Revised Budget</u>
Total Current Budget	15,341,218.36	14,000,000.00	15,341,218.36
Total			(15,296,392.27)
Balance			<u>44,826.09</u>

**NFB003 Indoor Sports Facility**

	<u>Budget</u>	<u>Budget</u>	<u>Revised Budget</u>
Total Current Budget	12,082,670.00	8,500,000.00	12,082,670.00
Total			(12,082,670.00)
Balance			<u>-</u>

**NFP110 Young Family Athletic Center Pay-Go**

	<u>Budget</u>	<u>Budget</u>	<u>Revised Budget</u>
Total Current Budget	23,060,873.00	1,200,000.00	23,045,078.00
Total			(21,170,355.98)
Balance			<u>1,874,722.02</u>

**NFB005 Community Sports Park Development**

	<u>Budget</u>	<u>Budget</u>	<u>Revised Budget</u>
Total Current Budget	2,522,750.00	2,522,750.00	2,522,750.00
Total			(2,471,065.76)
Balance			<u>51,684.24</u>

**NFB006 Reaves Park Baseball Complex**

	<u>Budget</u>	<u>Budget</u>	<u>Revised Budget</u>
Total Current Budget	10,031,591.00	10,000,000.00	10,000,000.00
Total			(10,007,980.02)
Balance			<u>(7,980.02)</u>

**NFB007 Westwood Tennis Center Addition**

Budget	Budget	Revised Budget
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<b>Total Current Budget</b>	<u>1,801,278.00</u>	1,000,000.00	1,801,278.00	
<b>Total</b>				<u>(1,801,276.84)</u>
<b>Balance</b>				<u>1.16</u>

**NFB008 James Garner/Acres Intersection**

	<b>Budget</b>	<b>Budget</b>	<b>Revised Budget</b>	
<b>Total Current Budget</b>	<u>2,951,396.00</u>	2,700,000.00	2,951,393.00	
<b>Total</b>				<u>(2,951,393.47)</u>
<b>Balance</b>				<u>(0.47)</u>

**NFP109 James Garner: Flood-Acres**

	<b>Budget</b>	<b>Budget</b>	<b>Revised Budget</b>	
<b>Total Current Budget</b>	<u>3,199,889.00</u>	6,000,000.00	3,199,889.00	
<b>Total</b>				<u>(2,905,289.94)</u>
<b>Balance</b>				<u>294,599.06</u>

**NFB016 Library - New Central Branch**

	<b>Budget</b>	<b>Budget</b>	<b>Revised Budget</b>	
<b>Total Current Budget</b>	<u>35,010,263.25</u>	39,000,000.00	35,014,495.00	
<b>Total</b>				<u>(35,010,261.38)</u>
<b>Balance</b>				<u>4,233.62</u>

**NFB017 Library - New East Branch**

	<b>Budget</b>	<b>Budget</b>	<b>Revised Budget</b>	
<b>Total Current Budget</b>	<u>4,794,306.75</u>	5,100,000.00	5,100,000.00	
<b>Total</b>				<u>(4,794,304.38)</u>
<b>Balance</b>				<u>305,695.62</u>

**NFB018 Westwood Swim Complex Replacement**

	<b>Budget</b>	<b>Budget</b>	<b>Revised Budget</b>	
<b>Total Current Budget</b>	<u>11,763,802.00</u>	12,000,000.00	12,000,000.00	
<b>Total</b>				<u>(11,763,799.65)</u>
<b>Balance</b>				<u>236,200.35</u>

**NFB019 Andrews Park Development**

	<b>Budget</b>	<b>Budget</b>	<b>Revised Budget</b>	
<b>Total Current Budget</b>	<u>1,499,099.00</u>	1,500,000.00	1,499,099.00	
<b>Total</b>				<u>(1,493,250.75)</u>
<b>Balance</b>				<u>5,848.25</u>

**NFP120 Traffic & Road Improvements**

	<b>Budget</b>	<b>Budget</b>	<b>Revised Budget</b>	
<b>Total Current Budget</b>	<u>947,131.34</u>	500,000.00	947,131.34	
<b>Total</b>				<u>(947,131.34)</u>
<b>Balance</b>				<u>-</u>

**NFP100 Public Arts Projects (Paygo)**

	<b>Budget</b>	<b>Budget</b>	<b>Revised Budget</b>	
<b>Total Current Budget</b>	<u>1,143,192.11</u>	1,200,000.00	1,143,192.11	
<b>Total</b>				<u>(1,122,191.29)</u>

Balance				<u>21,000.82</u>
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**NFP101 Neighborhood Park Improvement (Paygo)**

	<u>Budget</u>	<u>Budget</u>	<u>Revised Budget</u>	
Total Current Budget	4,037,739.25	6,500,000.00	4,037,739.25	
Total				<u>(2,907,827.20)</u>
Balance				<u>1,129,912.05</u>

**NFP103 Griffin Park Land Lease/Purchase (Paygo)**

	<u>Budget</u>	<u>Budget</u>	<u>Revised Budget</u>	
Total Current Budget	3,386,811.49	10,000,000.00	3,386,811.49	
Total				<u>(3,306,811.48)</u>
Balance				<u>80,000.01</u>

**NFP104 New Neighborhood Park Dev (Paygo)**

	<u>Budget</u>	<u>Budget</u>	<u>Revised Budget</u>	
Total Current Budget	1,640,000.00	2,000,000.00	1,640,000.00	
Total				<u>(1,173,176.75)</u>
Balance				<u>466,823.25</u>

**NFP105 Ruby Grant Park Developmt (Paygo)**

	<u>Budget</u>	<u>Budget</u>	<u>Revised Budget</u>	
Total Current Budget	6,166,926.57	6,150,000.00	6,150,000.00	
Total				<u>(6,146,426.19)</u>
Balance				<u>3,573.81</u>

**NFP106 Saxon Park Development (Paygo)**

	<u>Budget</u>	<u>Budget</u>	<u>Revised Budget</u>	
Total Current Budget	1,288,317.00	2,000,000.00	1,288,317.00	
Total				<u>(138,244.35)</u>
Balance				<u>1,150,072.65</u>

**NFP107 New Trail Dev-Legacy System (Paygo)**

	<u>Budget</u>	<u>Budget</u>	<u>Revised Budget</u>	
Total Current Budget	429,459.00	2,000,000.00	429,459.00	
Total				<u>(429,459.00)</u>
Balance				<u>-</u>

**NFP108 Senior Citizens Center (Paygo)**

	<u>Budget</u>	<u>Budget</u>	<u>Revised Budget</u>	
Total Current Budget	1,081,075.28	-	1,081,076.00	
Total				<u>(1,081,075.28)</u>
Balance				<u>0.72</u>

**NFP111 Senior Citizens Center (Paygo)**

	<u>Budget</u>	<u>Budget</u>	<u>Revised Budget</u>	
Total Current Budget	13,115,240.68	-	13,115,240.68	
Total				<u>(13,081,556.47)</u>
Balance				<u>33,684.21</u>

**NFP112 Flood Ave Multimodal Path Norm/Fwrd**

	<u>Budget</u>	Budget	Revised Budget	
Total Current Budget	<u>1,082,224.00</u>	-	1,082,224.00	
Total				<u>(1,082,224.00)</u>
Balance				<u>-</u>

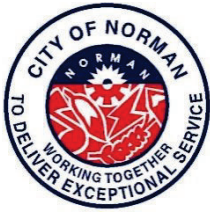
**NORMAN FORWARD  
FINAL PROJECT COST COMPARISON**

PROJECT	Original Budget	Revised Budget	Actual Cost	Variance:	
				Original Budget	Revised Budget
Westwood Tennis Center	\$ 1,000,000	\$ 1,801,278	\$ 1,801,277	\$ (801,277)	\$ 1.16
James Garner: Flood to Acres	\$ 8,700,000	\$ 6,151,282	\$ 5,856,683	\$ 2,843,317	\$ 294,598.59
Central Branch Library	\$ 39,000,000	\$ 35,014,495	\$ 35,010,261	\$ 3,989,739	\$ 4,233.62
East Branch Library	\$ 5,100,000	\$ 5,100,000	\$ 4,794,304	\$ 305,696	\$ 305,695.62
Westwood Swim Complex	\$ 12,000,000	\$ 12,000,000	\$ 11,763,800	\$ 236,200	\$ 236,200.35
Andrews Park	\$ 1,500,000	\$ 1,499,099	\$ 1,493,251	\$ 6,749	\$ 5,848.25
Griffin Park Soccer Complex (Phase 1)*	\$ 11,000,000	\$ 13,196,529	\$ 13,150,978	\$ (2,150,978)	\$ 45,551.47
Griffin Park Land Purchase	\$ 10,000,000	\$ 3,386,811	\$ 3,306,811	\$ 6,693,189	\$ 80,000.01
Ruby Grant Park (Phase 1)	\$ 6,150,000	\$ 6,150,000	\$ 6,146,426	\$ 3,574	\$ 3,573.81
Professional Services (ADG)	\$ 1,747,655	\$ 3,718,208	\$ 3,625,499	\$ (1,877,844)	\$ 92,708.75
Community Sports Park (Phase 1)	\$ 2,500,000	\$ 2,522,750	\$ 2,471,066	\$ 28,934	\$ 51,684.24
Reaves Park Complex (Phase 1)	\$ 10,000,000	\$ 10,000,000	\$ 10,007,980	\$ (7,980)	\$ (7,980.02)
Senior (AWE) Center		\$ 14,196,317	\$ 14,162,632	\$ (14,162,632)	\$ 33,684.93
Young Family Athletic Center (Phase 1)*	\$ 22,500,000	\$ 50,468,966	\$ 48,549,418	\$ (26,049,418)	\$ 1,919,548.38
Public Art Installations*	\$ 1,200,000	\$ 1,143,192	\$ 1,122,191	\$ 77,809	\$ 21,000.82
Saxon Park Development	\$ 2,000,000	\$ 1,288,317	\$ 138,244	\$ 1,861,756	\$ 1,150,072.65
Flood Avenue Multi-Modal Path (Trail)	\$ 1,082,224	\$ 1,082,224	\$ 1,082,224	\$ -	\$ -

\*NEAR FINAL

**File Attachments for Item:**

9. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT FOUR TO CONTRACT K-1617-105: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN AND GARVER, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$174,906.00 FOR A REVISED CONTRACT AMOUNT OF \$644,256.00 TO PROVIDE ADDITIONAL DESIGN SERVICES FOR THE JAMES GARNER AVENUE PROJECT FROM ACRES STREET TO FLOOD AVENUE (WARD 4)



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 03/24/2026

**REQUESTER:** Matheus Dias, Capital Projects Engineer

**PRESENTER:** Scott Sturtz, Public Works Director

**ITEM TITLE:** CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT FOUR TO CONTRACT K-1617-105: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN AND GARVER, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$174,906.00 FOR A REVISED CONTRACT AMOUNT OF \$644,256.00 TO PROVIDE ADDITIONAL DESIGN SERVICES FOR THE JAMES GARNER AVENUE PROJECT FROM ACRES STREET TO FLOOD AVENUE (WARD 4)

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### BACKGROUND:

On November 8, 2016, the Norman City Council approved programming Resolution R-1617-49 requesting federal funds to widen James Garner Avenue from Acres Street to Flood Avenue. This Resolution states the City's commitment to adhere to the terms and conditions of a federally funded project. Through the Association of Central Oklahoma Governments (ACOG), the Oklahoma Department of Transportation (ODOT) agrees to provide 80% of the cost of construction with a 20% matching share from the City of Norman. In order to receive the federal funding, the City of Norman is required to enter in an agreement with ODOT to complete the design, acquire all rights-of-way and relocate existing utilities/encroachments at City's cost.

In March of 2017, the Norman City Council approved the design contract, K-1617-105, with Cabbiness Engineering, in the amount of \$427,000.00, for the James Garner Avenue Project from Acres Street to Flood Avenue, and Cabbiness began preliminary design for the project.

On August 27, 2019 the Norman City Council approved Contract Amendment No. 1 to contract K-1617-105, between the City of Norman and Cabbiness Engineering, in the amount of \$2,275.00, for additional design services on the James Garner Avenue Project from Acres Street to Flood Avenue.

On March 23, 2021 the Norman City Council approved Contract Amendment No. 2 to contract K-1617-105, between the City of Norman and Garver, L.L.C., in the amount of \$5,675.00, for additional design services on James Garner Avenue Project from Acres Street to Flood Avenue.

On April 12, 2022, the Norman City Council approved Contract Amendment 3 for contract K-1617-105, between the City of Norman and Garver, L.L.C., in the amount of \$34,400.00, for

additional design services on the James Garner Avenue Project from Acres Street to Flood Avenue.

## **DISCUSSION:**

This Norman Forward Street Improvement Project on James Garner Avenue has created a new entry into downtown. As anticipated, the intersection of Acres Street and James Garner Avenue now experiences high traffic volumes for north-south and east-west movements. Due to the adjacent proximity with BNSF railroad tracks, a 4-way stop cannot be used at this intersection because of the unsafe situation where westbound traffic would likely back up eastward beyond the railroad crossing and vehicles potentially would get stopped on the railroad tracks. The current configuration is a 2-way stop for north-south traffic and free flow for east-west traffic. As a result, drivers freely travel through Acres Street, but the James Garner Avenue movement is restricted by stop signs that generate long queues during peak hours. In addition, the frequency of train movements has created additional congestion in the area. The purpose of the James Garner Avenue and Acres Street intersection modification is to design a roundabout to ease congestion for local drivers and to provide safe passage for pedestrians and bicycles at this location. Roundabouts are effective in creating natural free flowing movements and safer conditions for public transit.

Approximately 80% of the construction cost will be funded by the Association of Central Oklahoma Governments (ACOG), which, on January 22, 2026, approved a grant for Congestion Mitigation and Air Quality (CMAQ) projects in the City of Norman. The federal amount to construct a roundabout at the intersection of Acres Street and James Garner Avenue is \$815,111, and as part of the grant requirements, the City of Norman will be responsible for providing a minimum 20% match or approximately \$204,000.

Garver, L.L.C., previously performed the design for the James Garner Avenue Phase 2 project from Acres Street to Flood Avenue so they are very familiar with this intersection and roundabout design. As a result, City staff has selected Garver, L.L.C., to extend their design farther south to include this roundabout. Contract Amendment No. 4 will provide the following engineering related services: design survey, geotechnical investigation, engineering plans, right-of-way acquisition support, utility relocation coordination, and bidding support with limited construction administration. If approved, Amendment No. 4 will increase the contract amount to fund the new design in the amount of \$174,906.00 or 37% percent increase for a revised total of \$644,256.

Funds for Amendment No. 4 are available in the Project Construction account (Project - NFP109, Account No. 51594405-46101) and will need to be transferred to the Project Design Account (Project - NFP109, Account No. 51594405-46201).

## **RECOMMENDATION No. 1:**

City staff recommends a balance transfer in the amount of \$174,906.00 from the Project Construction account (Project - NFP109, Account No. 51594405-46101) to the Project Design Account (Project - NFP109, Account No. 51594405-46201).

## **RECOMMENDATION No. 2:**

City staff further recommend approval of Contract Amendment No. 4 for contract K-1617-105, between the City of Norman and Garver, L.L.C., in the amount of \$174,906.00 for the design of the James Garner Avenue Project from Acres Street to Flood Avenue.

**AMENDMENT NO. 4  
TO CONTRACT NO. K-1617-105**

Amendment No. 4 of the Contract K-1617-105 between Garver, LLC (CONSULTANT) and the City of Norman, a municipal corporation (OWNER), is amended to include the following agreement of the parties.

**RECITALS**

WHEREAS, the Parties entered into Contract K-1617-105 on March 14, 2017 for professional survey, design, analysis and engineering services in connection with the James Garner Avenue Project from Acres Street to Flood Avenue (the "Project"), as set forth therein, for a total cost of **\$469,350.00**.

WHEREAS, the Parties wish to amend CONSULTANT's provision of contract services, and to supplement those services as set forth herein, for an extended time period to end on April 15, 2027, and for an additional cost of **\$174,906.00**, bringing the contract total to **\$644,256.00**.

I. **ATTACHMENT A** to K-1617-105, Scope of Services, shall be supplemented and amended as follows:

**SEE AMENDMENT NO. 4 - ATTACHMENT A**

II. **ATTACHMENT B** to K-1617-105, Schedule, shall be amended so as to reflect provision of the services outlined in ATTACHMENT B, as follows:

**SEE AMENDMENT NO. 4 - ATTACHMENT B**

III. **ATTACHMENT C** to K-1617-105, Compensation, shall be supplemented so as to provide for CONSULTANT's compensation for the amended and supplemental services outlined in this amendment, as follows:

**SEE AMENDMENT NO. 4 - ATTACHMENT C**

IV. Contract K-1617-105 shall only be amended as required to give full force and effect to these amendments. All other terms of Contract K-1617-105 shall remain in full force and effect.

**[THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK]**

Final payment shall not be deemed to waive any rights or obligation of the OWNER or the CONSULTANT to this AGREEMENT.

The Services provided for in this Agreement are for the sole use and benefit of OWNER and CONSULTANT. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than OWNER and CONSULTANT.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have executed this Agreement.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2026.

The City of Norman  
(OWNER)

Garver, LLC  
(CONTRACTOR)

Signature \_\_\_\_\_

Signature 

Name \_\_\_\_\_

Name J. Bret Cabbiness, PE

Title \_\_\_\_\_

Title Sr. Project Manager

Date \_\_\_\_\_

Date March 3, 2026

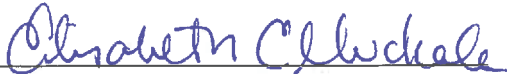
Attest:

Attest:

\_\_\_\_\_  
City Clerk

  
Secretary Witness

Approved as to form and legality this 13 day of March 2026.

  
City Attorney

Signatory Notarization

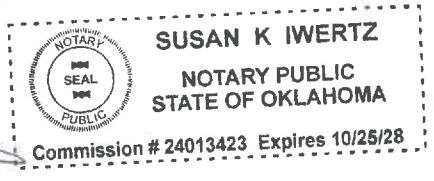
STATE OF Oklahoma, COUNTY OF Cleveland, SS:

Before me, the undersigned, a Notary Public in and for said J. Bret Cabbiness of the Garver, LLC, its Sr. Project Manager, to me known to be the identical person(s) who executed the foregoing AMENDMENT NO. 4 TO CONTRACT NO. K-1617-105 and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and seal this 3<sup>rd</sup> day of March, 2026.

My Commission Expires: 10-26-28 / 24013423

Notary Public: Susan K Iwertz



**AMENDMENT NO. 4 ATTACHMENT A  
SCOPE OF SERVICES  
James Garner Avenue and Acres Street Intersection Modifications**

Article 3 of the AGREEMENT is amended and supplemented to include the following agreement of the parties. CONSULTANT shall, except as otherwise provided for herein, furnish all Engineering services, labor, equipment, and incidentals (SERVICES) as required for this AGREEMENT.

**DESCRIPTION OF PROJECT**

The CONSULTANT is to provide ENGINEERING SERVICES in connection with the reconfiguration of the existing conventional intersection at James Garner Avenue and Acres Street to a multi-leg roundabout intersection. It is the intent to leave as much of the existing asphalt concrete pavement intact and widen where necessary to create the ultimate roundabout footprint. Additionally, the project shall not encroach upon the existing BNSF Railroad right of way or negatively impact the Quiet Corridor improvements along Acres Street. The Project consists of the development of a new roundabout intersection roadway, stormwater hydrology & hydraulic design, utility relocation coordination, traffic engineering, final construction plans and specifications, bidding, and limited construction administration services for the James Garner Avenue and Acres Street Intersection Modifications (“the Project”).

**PROJECT OBJECTIVE**

The general scope of work is to reconfigure and widen the existing conventional James Garner Avenue and Acres Street intersection into a multi-leg roundabout intersection. This includes all engineering services required for the preparation of preliminary and final construction plans, specifications and bid documents in accordance with the requirements of the City of Norman, ODOT and the American Association of State Highway and Transportation (AASHTO). The scope of work will include all meetings, on-site reviews, topographical survey, stormwater collection and conveyance design, traffic analysis, and roadway design, culminating in the delivery of final construction Plans, Specifications and Estimates (PS&E) submittal. The scope of work also includes right-of-way acquisition support, utility relocation coordination, limited bidding phase services and limited construction administration. It is understood the project will primarily be funded by the Association of Central Oklahoma Governments (ACOG) and the project will be let through the normal ODOT bidding process in Federal Fiscal Year 2029.

**PROJECT EXTENTS**

The Project begins along James Garner Avenue approximately three-hundred feet (300’) north and south of Acres Street intersection in the City of Norman, Cleveland County. The western right-of-way line of the Burlington Northern Santa Fe (BNSF) Railroad at Acres Street will be the eastern edge of the project and extend approximately three-hundred feet (300’) to the west of the existing intersection. It should be noted that all of the east side of James Garner, the northwest corner (Central Library) and southwest corner (Andrews Park) of the intersection is owned by the City of Norman.

**PROJECT EXCEPTIONS**

There are no anticipated construction exceptions within the Project extents.

## DESIGN SERVICES

The following design services shall align with the tasks set forth in **Attachment C – Compensation**.

### A. Roadway Design

The roadway design will be a reconfiguration of the existing conventional intersection and converted to a multi-leg roundabout intersection and follow the recommendations of the City of Norman’s Comprehensive Transportation Plan (CTP) as a Minor Urban Arterial. It will extend approximately five hundred feet (500’) along Acres Street from the western right-of-way line of the Burlington Northern Santa Fe (BNSF) Railroad at the Acres Street at-grade crossing. And extend along James Garner Avenue approximately three hundred feet (300’) either side of the conventional intersection of James Garner Avenue at Acres Street. The proposed roadway will be a multi-leg roundabout intersection with asphalt concrete and six-inch (6”) barrier concrete curb and gutter. With a curbed roadway section, storm sewer will be required to provide proper stormwater drainage. Connections of a ten-foot (10’) wide trail and a five-foot (5’) wide sidewalk will be added along adjacent to the roundabout.

The pavement typical section will follow the City of Norman standard drawing detail for an asphalt concrete pavement roadway to match the existing roadway material. The pavement design will be confirmed by the geotechnical engineer for completeness.

Due to the average daily traffic (ADT), the anticipated adjustment in the roadway’s horizontal alignment, intersection layout and overall project constructability, we will recommend the existing road be closed to through traffic during construction. Accommodating detour routes are available along existing city streets and primarily along Porter Avenue, Flood Avenue, Robinson Street and Gray Street.

### B. Geotechnical Investigations and Design

Geotechnical investigations and design will not be performed for this project as previous construction projects at or near this intersection will be used to determine the proposed pavement typical section.

### C. Environmental

The Oklahoma Department of Transportation (ODOT) will be responsible for all environmental studies to support the NEPA document for the proposed project. The consultant will provide ODOT a NEPA Checklist, a Google Earth KMZ file of the project boundary, a general project location map from the USGS quadrangle, and a draft of the NEPA application.

### D. Survey and Right-of-Way Documents

A survey will be required for the design of the project. Surveying shall be in accordance with the minimum standards for land surveying as stipulated by the Oklahoma State Board of Professional Engineers and Land Surveyors. The surveyor shall provide all Landowner Notifications prior to conducting any field work. Tract ownerships are to be based on observable evidence and reasonable public record research. Ownerships shown will not be conclusive to actual land title certificates.

#### 1. Topographic Survey

The surveyor shall:

- a. Establish horizontal and vertical control within the project limits necessary to collect all topographic and planimetric features, boundaries, Right-of-Way/easement in formation, and to serve as survey control for construction staking by the Construction

Contractor.

- b. Provide field surveying to develop existing roadway cross sections at 50' intervals as well as intersections and driveways through the project.
- c. Create contours and digital terrain model from the collected data to support the design.
- d. Collect topographic data including surface features such as utilities, signs (including type and reference marker, if any), headwalls, retaining walls, curb and grate inlet locations, pipe and box culvert flowlines, driveway locations and profile.
- e. Horizontal survey datum will be reference to the City of Norman Survey Control Network which is based on the Oklahoma State Plane Coordinate System, South Zone. The vertical survey datum will be referenced to the NAVD88. The ground/grid combined scale factor shall be computed for the project and noted on survey sheets.
- f. Establish adequate monumentation for construction staking including horizontal control points and vertical benchmarks. The monumentation shall cover the project area with inter-visible control points set on prominent ground, avoiding short back sights. Points should be set where likelihood of disturbance by construction is minimized. Primary control should be brass cap in concrete. Secondary control should be iron pins with plastic cap identifying the survey company when practical.

2. Utility Locates

- a. The surveyor shall contact the Oklahoma One Call System (“OKIE811”) via the “Web Ticket” system and maintain records of reported utility holders. Information on utility holders received from OKIE shall be shown on plan sheets. Utility drawings based on surface features, flagging, and records drawings shall be included in the plan sets. Any additional information received directly from the utility companies shall be included in the plan sets and identified.

3. Landowner Notifications

- a. Surveyor shall identify the owner names and addresses of the properties within the survey footprint from the Cleveland County Assessor. The Surveyor shall prepare a letter notifying the owners of the project and the intent to perform a topographical survey.

4. Survey Data Sheets

- a. The surveyor shall develop survey data and information in a format suitable to be incorporated into the Final Plan Set. The survey sheets shall be signed and sealed by a Licensed Surveyor in the State of Oklahoma and shall be submitted to the owner for review no later than the 30% Design Submittal Milestone. The survey sheets shall include contours and boundary information.

E. Right-of-Way Acquisition

It is anticipated that some additional right-of-way will be required at the roundabout widening for this project. The consultant will prepare the Right-of-Way plans, legal descriptions, and instruments of conveyance for partial and total take parcels in accordance with the ODOT “Right-of-Way Specifications Manual and Associated Materials.”

1. R/W Acquisition Plans
2. R/W Acquisition Property Legal Descriptions
3. Ownership Information
4. Tract ownerships are to be based on observable evidence and reasonable public record research. Ownerships shown will not be conclusive to actual land title certificates.

F. Utility Relocation Coordination

The consultant will work with the owner's Utility Coordinator to ensure that all required utility relocations are consistent with project requirements and performed in a timely manner.

1. Utility Map (color-coded)
2. Maintain a color "Utility Relocation Map" showing existing and relocated utilities.
3. Utility Relocation Coordination
4. Coordinate with each individual utility company. Be persistent in requesting timely relocation plans and relocation activities.
5. Utility Meetings
6. Conduct up to two (2) individual meetings with each utility company to verify existing utilities and relocation plans.
7. Utility Relocation Plan Review
8. Review utility relocation plans for compatibility with project design.
9. Utility Relocation Design
10. Utility Relocation Design of owner-owned utilities can be added via an amendment to this agreement. owner has water lines near the project area, but it is not known if their relocation will be required.

G. Bidding Services

The consultant will prepare Plans, Specifications and Estimate (PS&E) documents for ODOT to advertise the project. The consultant will assist ODOT with the bidding process by providing support to address questions brought up by contractors prior to bid. The consultant will also attend one (1) pre-bid conference for this project and assist ODOT and/or the City with any presentations for that meeting. The Oklahoma Department of Transportation will open the bids for the project.

H. Limited Construction Services

The consultant will assist the City and ODOT during the construction phase, including assistance with material submittal reviews, shop drawing reviews, and Requests for Information (RFI) responses. The consultant will provide record drawings based upon the general contractor's and the construction inspector's field marked up plans at the completion of the project.

I. Conditional Services

The city has requested that scope of work items that may or may not be utilized for this project be placed under the header of "conditional services".

1. Limited Construction Management

This section will include limited construction management as it relates to; attendance at monthly construction progress meetings, construction material and shop drawing submittal review, review of contractor RFI's, review of pay applications and change order requests. These limited construction assistance services are based on an estimated six (6) month construction duration.

## MEETINGS

The CONSULTANT shall schedule monthly design progress meetings or conference calls with the OWNER to discuss current project status, upcoming milestones, and any issues arising on the project.

## DESIGN CRITERIA

The design and plans shall conform to current Federal, State of Oklahoma, City of Norman, and American Association of State Highway and Transportation Officials (AASHTO) policies and standards unless modified in writing at the direction of the OWNER.

## DELIVERABLES

The CONSULTANT shall provide monthly project status updates that include opinion of probable cost updates, schedule updates, action items, and the anticipated submittal date for upcoming milestones. CONSULTANT shall make available all design calculations upon request. CONSULTANT shall complete thorough quality control reviews prior to the submittal of all deliverables.

### A. Design Plans – 30/60/90/Final Plans Milestone Schedule

#### 1. Plan Requirements

CONSULTANT shall provide and submit the required number of plan sets to complete the PROJECT. Electronically submitted plans shall be 22 x 34-inches (full size) in PDF file format. Work in progress sets and progress meeting sets will be 11 x 17-inches (half-size) only and are included in this AGREEMENT.

#### 2. Preliminary Construction Plans (30% Complete)

The 30% Complete Preliminary Design Submittal should include the following (some items may not be applicable to every project):

- ODOT 30% Complete Plans Checklist
- Title Sheet (with sheet index and standard drawings listed)
- Typical Section/Detail Sheet
- Roadway Plan and Profile Sheets
- Preliminary Estimate of Earthwork
- Bridge General Plan and Elevation
- Survey Data Sheets including Utility Data Sheets
- Opinion of Probable Cost
- Updated Design Schedule
- Draft H&H Technical Memorandum

#### 3. Preliminary Construction Plans (60% Complete)

The 60% Complete Preliminary Design Submittal should include the following (some items may not be applicable to every project):

- ODOT 60% Complete Plans Checklist
- Title Sheet (with sheet index and standard drawings listed)
- Typical Section/Detail Sheet
- Drainage Map
- Drainage Design Details and Calculation Tables
- Storm Water Management Plan
- Roadway Plan and Profile Sheets
- Sign and Striping Sheets
- Signal Plans
- Demolition Sheets
- Estimate of Earthwork
- Bridge General Plan and Elevation
- Survey Data Sheets including Utility Data Sheets
- 404 Worksheets
- Preliminary Cross Sections
- Preliminary Construction Sequencing (to determine Right-of-Way requirements)
- Opinion of Probable Cost
- Updated Design Schedule

4. Right-of-Way Submittal (65% Complete)

- ODOT 65% Complete Plans Checklist
- Right-of-Way Plans with:
  - Owner Name & Information
  - Book and Page Information, if applicable
  - Easements with Book and Page Information
  - Parcel Numbers
  - Dimensions
  - Overall Parcel Map
- Legal Descriptions with:
  - Written Descriptions
  - Exhibits

5. Final Construction Plans for Review (90% Complete)

The 90% Complete Final Design Submittal should include the following (some items may not be applicable to every project):

- ODOT 90% Complete Plans Checklist
- Title Sheet
- Typical Section/Detail Sheet
- Pay Item Lists and Notes
- Summary Sheets
- Storm Water Management Plan
- Erosion Control Sheets
- Roadway Plan and Profile Sheets
- Signing and Striping Sheets
- Signal Plans

- Lighting Sheets
- Demolition Sheets
- Final Estimate of Earthwork
- Bridge Details
- Survey Data Sheets including Utility Data Sheets
- 404 Permit Worksheets
- Final Cross Sections
- Detail Sheets
- Environmental Mitigation Notes
- Sequence of Construction & Traffic Control Plans
- Opinion of Probable Cost
- Updated Design Schedule

6. Plans, Specifications, and Estimate (PS&E) Submittal

The 100% Complete Final Design Submittal should include the following (some items may not be applicable to every project):

- ODOT 100% Complete Plans Checklist
- Title Sheet
- Typical Section/Detail Sheet
- ODOT Pay Item Lists and Notes
- Summary Sheets
- Storm Water Management Plan
- Erosion Control Sheets
- Roadway Plan and Profile Sheets
- Signing and Striping Sheets
- Signal Plans
- Lighting Sheets
- Demolition Sheets
- Final Estimate of Earthwork
- Bridge Details
- Survey Data Sheets including Utility Data Sheets
- 404 Permit Worksheets
- Final Cross Sections
- Detail Sheets
- Environmental Mitigation Notes
- Sequence of Construction & Traffic Control Plans
- NOI Form (if applicable)
- Special Provisions Form
- ROW and Utilities Affidavit
- Final Opinion of Probable Cost – in required format
- Final H&H Technical Memorandum
- Bid Documents and/or Documentation as required by OWNER or bidding agency
- Final Design Calculations shall be made available upon request

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## AMENDMENT NO. 4 ATTACHMENT B PROJECT SCHEDULE

It is understood and agreed that the date of beginning, rate of progress, and the time of completion of SERVICES under this AGREEMENT are essential provisions of this AGREEMENT. It is further understood and agreed that the SERVICES under this AGREEMENT shall commence upon execution of the AGREEMENT between the OWNER and the CONSULTANT and after receipt of a written Notice to Proceed from the OWNER. The parties mutually agree that time is of the essence in the performance of this AGREEMENT in order for the OWNER to take advantage of existing funding. The CONSULTANT agrees to provide SERVICES for each phase of the PROJECT as stated in **Amendment No. 4 - Attachment A - Scope of Services**, in accordance with the time frame as stated below:

### Design Schedule

TASK MILESTONE	ANTICIPATED COMPLETION DATE
Notice to Proceed	April 2026
Preliminary Plan Submittal (30% Complete)	September 2026
R/W & Utility Submittal (65% Complete)	November 2027
Final Plans for Review Submittal (90% Complete)	February 2027
Plans, Specifications and Estimate Submittal (PS&E)	April 2027

The parties further agree that the CONSULTANT will meet this schedule using standards and procedures for their submissions consistent with those currently used by Engineers/Surveyors practicing in Oklahoma. This schedule excludes the governing agency review time (except as provided above) and any time lost while the CONSULTANT is waiting for direction either by a government agency or the OWNER, and any excusable delays as described in ARTICLE 15 of the AGREEMENT.

Dates indicated are dependent upon timely review by the OWNER, environmental clearance, Right-of-Way acquisitions, utility relocations and other factors beyond direct control of the CONSULTANT.

**AMENDMENT NO. 4 - ATTACHMENT C  
 COMPENSATION**

The CONSULTANT agrees to perform the SERVICES identified in **Amendment No. 4 - Attachment A - Scope of Services**, in accordance with the limitations and conditions set forth in the AGREEMENT. The OWNER agrees, in accordance with the limitations and conditions set forth in the AGREEMENT to pay an amount not to exceed **\$ 174,906.00** unless changed or modified by a mutually executed contact amendment between the OWNER and the CONSULTANT.

The OWNER shall pay the CONSULTANT for completion of the SERVICES of each task identified in **Amendment No. 4 - Attachment A - Scope of Services**, in accordance with the amounts stated below:

**James Garner Avenue and Acres Street Intersection Modifications  
 Fees – Basic Services**

Project Design Fees	
Task 1 – Design Survey	\$ 34,617.00
Task 2 – Geotechnical Investigation & Design	\$ 1,952.00
Task 3A – Preliminary Construction Plans (30% Complete)	\$ 42,462.00
Task 3B – Right-of-Way Plans (65% Complete)	\$ 40,150.00
Task 3C – Final Plans, Specifications, & Estimate (PS&E, 100% Completion)	\$ 16,125.00
Task 4 – Environmental & Permitting (NOT INCLUDED)	\$ 0.00
Task 5 – Right-of-Way Acquisition Support	\$ 7,500.00
Task 6 – Utility Relocation Coordination	\$ 8,600.00
Task 7 – Bidding and Limited Construction Services	\$ 10,250.00
<b>Total Design Fees</b>	<b>\$ 161,656.00</b>

**James Garner Avenue and Acres Street Intersection Modifications Fees –  
 Conditional Services**

Project Design Fees	
Task 8 – Limited Construction Management	\$ 13,250.00
<b>Total Design Fees</b>	<b>\$ 13,250.00</b>

Payment claims or invoices for incremental work completed on each task may be submitted by the CONSULTANT to the OWNER for prompt payment on a monthly basis.

Final payment shall not be deemed to waive any rights or obligation of the OWNER or the CONSULTANT to this AGREEMENT.

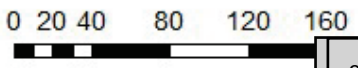


### James Garner Ave. Project from Acres St. to Flood Ave Amendment #4



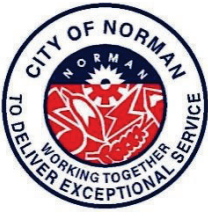
Map produced by the City of Norman  
Geographic Information System

The City of Norman assumes no  
Responsibility for errors or omissions  
in the information presented.



**File Attachments for Item:**

20. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2223-175: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, THE NORMAN MUNICIPAL AUTHORITY, THE NORMAN TAX INCREMENT FINANCE AUTHORITY, AND NORMAN REGIONAL HOSPITAL AUTHORITY FOR THE PURPOSE OF CLARIFYING THE OPERATION AND RESPECTIVE RESPONSIBILITIES OF THE TURF FIELD OUTDOOR LOCATED AT THE YOUNG FAMILY ATHLETIC CENTER. (WARD 8)



## CITY OF NORMAN, OK STAFF REPORT

**MEETING DATE:** 04/14/2026

**REQUESTER:** AshLynn Wilkerson, Assistant City Attorney

**PRESENTER:** AshLynn Wilkerson, Assistant City Attorney

**ITEM TITLE:** CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2223-175: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, THE NORMAN MUNICIPAL AUTHORITY, THE NORMAN TAX INCREMENT FINANCE AUTHORITY, AND NORMAN REGIONAL HOSPITAL AUTHORITY FOR THE PURPOSE OF CLARIFYING THE OPERATION AND RESPECTIVE RESPONSIBILITIES OF THE TURF FIELD OUTDOOR LOCATED AT THE YOUNG FAMILY ATHLETIC CENTER. (WARD 8)

### **BACKGROUND:**

The original Norman Forward sales tax package approved by voters in 2015 included a number of quality-of-life projects, including a multi-sport facility envisioned to accommodate indoor sports, including but not limited to basketball and volleyball, and an indoor aquatics facility. A total of \$22.5 million in Norman Forward sales tax was allocated to these projects. After exploring several locations for these facilities, City Council approved an agreement in November 2019 to locate them in University North Park.

An ad hoc committee was appointed in June 2019 by the Council for the Indoor Aquatic/Multi-Sport projects, which worked closely with the project architect to develop plans for the facility. Like several other Norman Forward projects, the funding provided by the dedicated sales tax was insufficient to complete the facilities as envisioned by the Ad Hoc Committee.

Contract K-1920-82 and the 2019 Amended University North Park Tax Increment Finance District (TIF) Project Plan (adopted by Ordinance O-1920-24) called for the Indoor Aquatic/Multi-Sport projects (the "Recreation Facility") to be located in University North Park and set forth the purchase price for up to 12 acres of land for the projects. It also allocated TIF funds for the purchase of the property and \$2.7 million for supplemental construction funds for the Recreation Facility project. Contract K-1920-82 set out timelines for site identification, purchase, and construction based on the best information available at the time.

In the fall of 2019, City Staff were approached by Rayford Young, the father of National Basketball Association Atlanta Hawks player and Norman native Trae Young. Mr. Young expressed interest in partnering with the City to ensure the planned Multi-Sport facility would

achieve the original vision of serving as an appropriate venue for both local league play and competitive league play, as well as for tournaments. Trae Young grew up in Norman, playing in City leagues and later in more competitive leagues in the metro area. He and his family are committed to giving back to the community and to furthering youth sports in Norman. Council approved Contract K-1920-139, a Memorandum of Understanding that established a long-term relationship with the Trae Young Foundation (“Young”) related to the Multi-Sport facility, including certain financial contributions over multiple years, totaling \$4 million.

The Purchase and Sale Agreement for the future site of the Indoor Aquatic/Multi-Sport project was approved on December 1, 2020. (Contract K-2021-65). Approval of this Agreement enabled the City to move forward with the purchase of the property, platting, final design, and ultimately bidding and construction of the project.

During discussions about this facility, Norman Regional Health System (“NRHS”) expressed interest in participating by funding and operating a Sports and Human Performance Center (the “Center”) within the facility. NRHS has engaged architects who have been in communication with the City’s architects on this project, including the design of the Center within the facility. On June 27, 2023, the City and NRHS entered into a lease agreement, Contract K-2223-175, that set forth construction funding obligations and lease terms for the space in the Young Family Athletic Center (“YFAC”), where NRHS now operates its Sports and Human Performance Center.

**DISCUSSION:**

This Amendment One is desired to clarify the operation and respective responsibilities of the parties regarding the Turf Field Outdoor Improvement. In Article 5.6 of the Agreement, the parties acknowledge and represent that NRHS paid for and installed the Turf Field Outdoor Improvement, and as such, the NRHS logo shall remain on the turf field throughout the Term of the Lease Agreement. Any change to the logos on the turf field shall be agreed upon by the parties prior to any such change.

NRHS shall have exclusive operational access and use of the turf field during the operational hours posted at the Center and shall have first priority to access the turf during the City’s operational hours, for events and/or programs such as the Ortho Central Athletic Academy, and shall schedule any such use with the YFAC supervisor. Scheduling for single-use events shall be within five (5) business days from the intended date of use, and scheduling for recurring and/or regularly scheduled use shall be developed on a calendar within thirty (30) calendar days before such events are set to begin, with modifications as agreed to from time to time. At all other times, the City shall have sole use and operation of the turf field and may use the turf field during NRHS’ operational hours if the parties agree, such agreement not to be unreasonably withheld, within five (5) business days from the intended date of use by the City. The parties agree to maintain the turf field used by it, its members, or patrons in a clean and orderly manner at all times during use.

Article 2 of the original Agreement covered the construction funding and lease payments. NRHS was responsible for the architectural and construction costs for its portion of the building.

Because it is 100% responsible for construction, a nominal rent is charged during the forty (40) year term of the agreement.

The original agreement regarding construction costs has been split into three payments, with the first two already remitted to the City. Due to the shared use and operation of the turf field, the City agrees to waive the final payment under the Construction Funding payment schedule in Section 2.1(d) of the Lease Agreement. The final payment is approximately \$30,000. The turf field installation cost approximately \$200,000.

The City agrees to be solely responsible for the maintenance of the turf field, including, but not limited to, any necessary replacement of the turf field. The City agrees to be responsible for its own negligent acts and omissions and those of its employees, agents, and invitees as provided by the Oklahoma Governmental Tort Claims Act, 51 O.S. § 151 et seq, during the times in which the City operates the turf field.

NRHS agrees to provide notice within five (5) business days to the City of any damage to the turf field and the need for repairs. NRHS agrees to be responsible for its own negligent acts and omissions, and those of its employees, agents, and invitees, during the times when NRHS operates the turf field.

The Lease Agreement shall be amended only as required to give these amendments full force and effect. All other terms of the Lease Agreement shall remain in full force and effect, and in the event of any conflict, the terms of the Lease Agreement shall prevail.

**RECOMMENDATION:**

Staff recommends approval of Amendment One to Contract K-2223-175.

**AMENDMENT ONE to K-2223-175  
Construction Funding and Lease Agreement**

This Amendment One to the Construction Funding and Lease Agreement, contract K-2223-175, is entered into on the \_\_\_\_\_ day of \_\_\_\_\_ 2026, by and between the City of Norman, Oklahoma, a municipal corporation, the Norman Municipal Authority, a public trust having the City of Norman as its sole beneficiary, the Norman Tax Increment Finance Authority, a public trust having the City of Norman as its sole beneficiary, together referred to herein as the “City”, and Norman Regional Hospital Authority, an Oklahoma Public Trust d/b/a Norman Regional Health System, hereinafter referred to as “NRHS”.

WHEREAS, on June 27, 2023, the parties entered into a Construction Funding and Lease Agreement, contract K-2223-175, (the “Lease Agreement”) for the construction and operation of the NRHS Sports and Human Performance Center (the “Center”) located in the Young Family Athletic Center (the “YFAC”); and

WHEREAS, after execution of the Lease Agreement, NRHS installed an additional improvement, a turf field, to the outdoor area on the east side of the YFAC near the Center, which is located outside of the Leased Premises and on City property; and

WHEREAS, this Amendment One is desired to clarify the operation and respective responsibilities of the parties regarding the turf field outdoor improvement.

NOW, THEREFORE, in consideration of the recitals set forth above and the mutual covenants and agreements contained herein and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by each of the parties hereto, the parties hereto do hereby agree to amend the Lease Agreement by adding the following terms to Article 5:

**5.6. Turf Field Outdoor Improvement.**

- (a) Acknowledgement of turf field improvement: The parties acknowledge and represent that NRHS was the entity to pay for and install the turf field outdoor improvement.
- (b) Logos: Because NRHS installed the turf field, the NRHS logo shall remain on the turf field throughout the Term of the Lease Agreement. Any change to the logos on the turf field shall be agreed upon by the parties prior to any such change.
- (c) Use and operation of turf field:
  - i. NRHS shall have exclusive operational access and use of the turf field during the operational hours posted at the Center and shall have first priority to access the turf during the City’s operational hours, for events and/or programs such as the Ortho Central Athletic Academy, and shall schedule any such use with the YFAC supervisor. Scheduling for single use events shall be within five (5) business days from the

intended date of use and scheduling for recurring and/or regularly scheduled use shall be developed on a calendar within thirty (30) calendar days before such events are set to begin, with modifications as agreed to from time to time.


- ii. At all other times, the City shall have sole use and operation of the turf field. The City may use the turf field during NRHS' operational hours if the parties agree, such agreement not to be unreasonably withheld, within five (5) business days from the intended date of use by the City.
  - iii. The parties agree to maintain the turf field used by it, its members, or patrons in a clean and orderly manner at all times during use.
- (d) Waiver of Construction Funding: Due to the shared use and operation of the turf field, as described in section 5.6(c) above, the City agrees to waive the final payment under the Construction Funding payment schedule in Section 2.1(d) of the Lease Agreement.
- (e) City Responsibilities:
- i. The City agrees to be solely responsible for the maintenance, including but not limited to any needed replacement, of the turf field.
  - ii. The City agrees to be responsible for its own negligent acts and omissions and those of its employees, agents, and invitees as provided by the Oklahoma Governmental Tort Claims Act, 51 O.S. § 151 et seq, during the times in which the turf field is operated by the City.
- (f) NRHS Responsibilities:
- i. NRHS agrees to provide notice within five (5) business days to the City of any damages to the turf field and need for repairs.
  - ii. NRHS agrees to be responsible for its own negligent acts and omissions and those of its employees, agents, and invitees during the times in which the turf field is operated by NRHS.

The Lease Agreement shall only be amended as required to give full force and effect to these amendments. All other terms of the Lease Agreement shall remain in full force and effect and if there should be any conflict, the terms of the Lease Agreement shall prevail.

*[Remainder of Page Intentionally Left Blank]*

IN WITNESS WHEREOF, the parties have caused this Amendment One to be executed and effective as of the date set forth above.

**NORMAN REGIONAL HEALTH SYSTEM**

BY: Aaron L. Boyd, MD, MBA, FACHE   
\_\_\_\_\_  
President & CEO  
  
\_\_\_\_\_  
President & CEO

01/22/2026 04:58 PM EST

**CITY OF NORMAN, OKLAHOMA**

BY: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
City Clerk

**NORMAN MUNICIPAL AUTHORITY**

BY: \_\_\_\_\_  
Chairperson

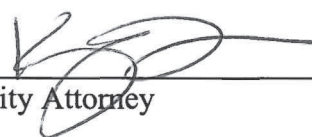
ATTEST: \_\_\_\_\_  
Secretary

**NORMAN TAX INCREMENT FINANCE AUTHORITY**

BY: \_\_\_\_\_  
Chairperson

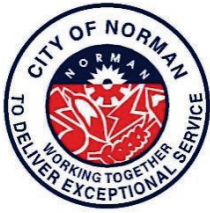
ATTEST: \_\_\_\_\_  
Secretary

Reviewed for form and legality on this 10 day of April, 2026.

  
\_\_\_\_\_  
City Attorney

**File Attachments for Item:**

21. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-141: A RESOLUTION OF CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$3,600 FROM THE NORMAN FORWARD FUND BALANCE TO THE NORMAN FORWARD CANADIAN RIVER PARK AND TRAILS PROJECT FOR LAND APPRAISAL.



## CITY OF NORMAN, OK STAFF REPORT

**MEETING DATE:** 4/28/2026

**REQUESTER:** Jason Olsen, Parks and Recreation Director

**PRESENTER:** Jason Olsen, Parks and Recreation Director

**ITEM TITLE:** CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-141: A RESOLUTION OF CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$3,600 FROM THE NORMAN FORWARD FUND BALANCE TO THE NORMAN FORWARD CANADIAN RIVER PARK AND TRAILS PROJECT FOR LAND APPRAISAL.

### **BACKGROUND:**

In October 2015, the Residents of Norman voted to fund the *Norman Forward* Quality of Life projects with a limited term ½% sales tax increase for 15 years. This initiative comprised several high-priority projects, including the design and construction of a Canadian River Park and Trails.

The Norman Forward Canadian River Park and Trails Project is intended to develop parkland, trails, wildlife areas, and nature-based amenities south of Lindsey Street, north of the Canadian River, and on the east and west sides of Interstate I-35. The project has a \$2 million budget, and land acquisition processes have impacted its timeline.

### **DISCUSSION:**

The Parks and Recreation Department obtained appraisals of property for the purchase of park land along the Canadian River to fulfill the promise to voters for a Canadian/Nature River Park and additions to the trail system in the Norman Forward initiative.

### **RECOMMENDATION:**

Staff recommends an appropriation of \$3,600 from Norman Forward Fund Balance (Account No. 51-29000) and allocating it to the Norman Forward Canadian River Park Project Design (Project NFP113, Account No. 51792327-46201) to pay for land appraisal fees.

R-2526-141

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$3,600 FROM THE NORMAN FORWARD FUND BALANCE TO THE NORMAN FORWARD CANADIAN RIVER PARK AND TRAILS PROJECT FUND TO BE USED FOR A LAND APPRAISAL.

- § 1. WHEREAS, on October 13, 2015, the citizens of Norman voted to fund the *Norman Forward Quality of Life* projects with a limited term ½% sales tax increase for 15 years. This initiative comprised several high-priority projects, including the design and construction of a Norman Forward (NF) Canadian River Park and Trails; and
- § 2. WHEREAS, the NF Canadian River Park and Trails Project is intended to develop parkland, trails, wildlife areas, and nature-based amenities south of Lindsey Street, north of the Canadian River, and on the east and west sides of Interstate I-35. The project has a \$2 million budget, and its timeline has been impacted by land acquisition processes; and
- § 3. WHEREAS, Jim R. Artman, with Artman Appraisal Company, appraised three unimproved contiguous tracts of land located at the west end of Jefferson Street, contiguous to the west of Isabella at Norman Apartments and Stoneridge Apartments. Artman Appraisal Company submitted an invoice for payment in the amount of \$3,600 for the appraisal; and
- § 4. WHEREAS, the Parks and Recreation Department requests the appropriation of \$3,600 from the Norman Forward Fund Balance (51-29000) and the allocation of the funds to the Norman Forward Canadian River Park Project NFP113, Design (Account 51792327-46201) to pay for land appraisal fees.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 5. That the following transfer of funds be approved for the reason as stated above.

<u>Account Name</u> (Gaining Account)	<u>Losing Account</u>	<u>Gaining Account Number</u>	<u>Amount</u>
Norman Forward Canadian River Park Project	Norman Forward Fund Account 51-29000	NFP113, Design 51792327-46201	\$3,600

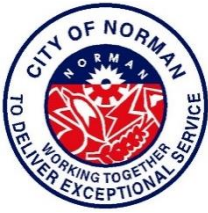
PASSED AND ADOPTED this 28th day of April 2026

\_\_\_\_\_  
Mayor, Stephen T. Holman

ATTEST:

\_\_\_\_\_  
City Clerk





## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 04/02/2026

**REQUESTER:** Karla Sitton, Administrative Tech IV

**PRESENTER:** Jason Olsen, Director of Parks & Recreation

**ITEM TITLE:** UPDATE REGARDING THE FINANCIAL STATUS OF THE NORMAN FORWARD PROGRAM

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### DISCUSSION:

On October 13, 2015, Norman residents passed the Norman Forward (NF) initiative, which encompasses various quality-of-life projects, with a 1/2% sales tax collected over 15 years.

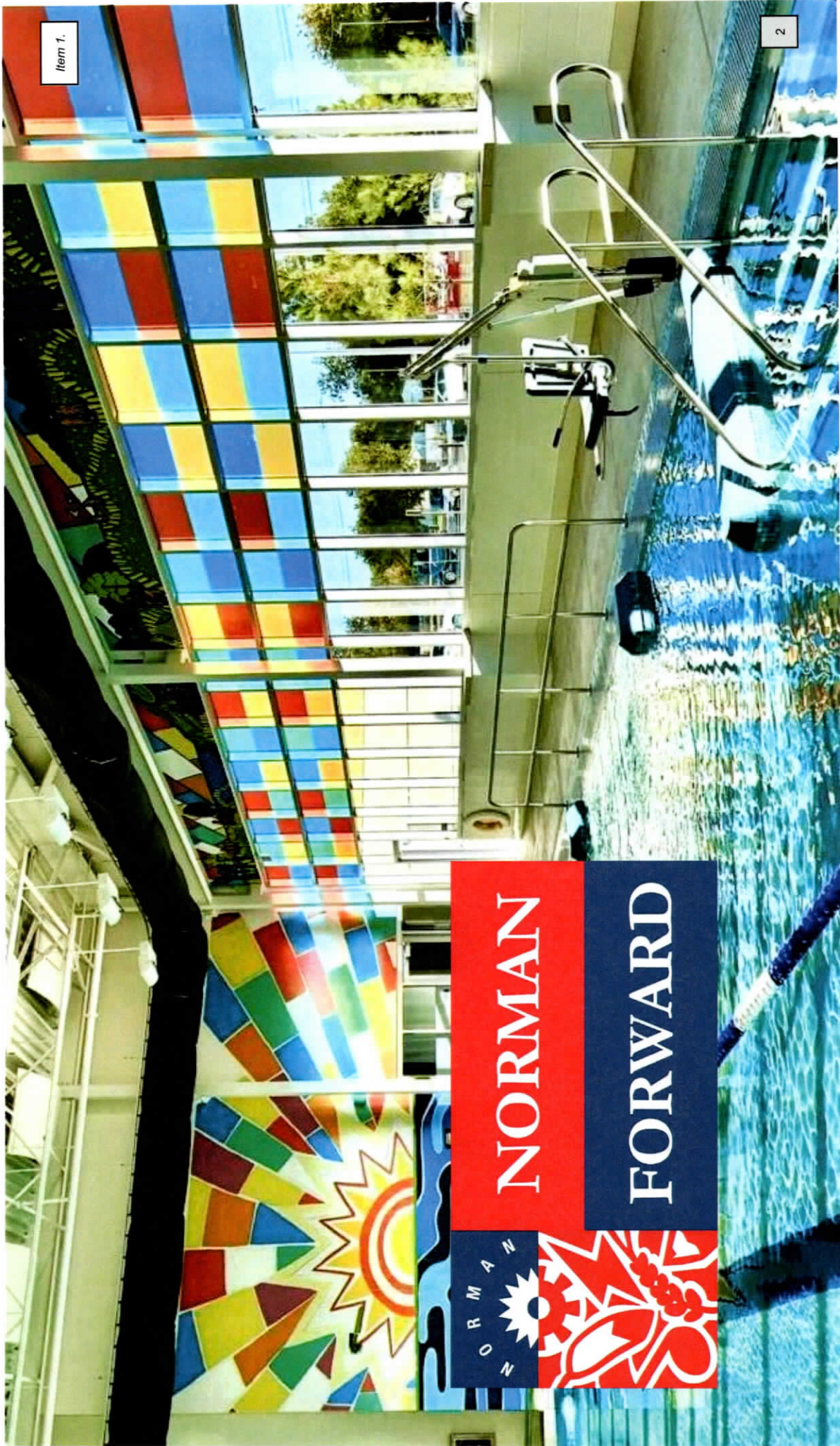
NF is a citizen-initiated proposal to renovate, expand, construct, and fund quality-of-life projects, such as multiple recreational facilities, libraries, parks, athletic venues, public art, trails, swim complexes, and other quality-of-life projects throughout Norman. The initiative came to the City Council from community groups, stakeholders, and Norman residents, who prepared an initial package using analysis and information from recreational planning professionals and research firms. Citizens passed the initiative at the polls in October 2015.

At the February 24, 2026, Council Conference, Staff presented an update on the financial status of the NF Program, reviewing the original and revised project budgets and noting that most NF projects have been completed or are near completion. The program is now primarily focused on the remaining pay-as-you-go projects. Staff identified remaining projects as including Canadian River Park, Saxon Park, neighborhood park development and renovations, and trail development.

Staff reviewed financial projections and said the program could end with an estimated remaining fund balance of approximately \$11 million after completion of the remaining authorized projects, which were estimated at approximately \$22.7 million. Staff presented a preliminary list of potential NF eligible projects that could be considered if excess funds remain available, to include: the purchase of Sutton Wilderness property currently leased from the State; acquisition of property for future softball/football complex; multi-purpose gym addition to the AWE; replacement of kidspace playground and/or construction of Miracle Field at Reaves Park; playground and restroom improvements and Griffin Park; pond and restroom improvements at Andrews Park; YFAC improvements including a weight room addition or payoff existing debt; trail and cross-country course upgrades at Ruby Grant Park; new feature at Westwood Family Aquatic Center; and System-wide park signage and wayfinding improvements.

The projects presented were for discussion only and were not listed in any priority order; the staff wanted to gather input from Council, the Park Board, and the CFOB before bringing any recommendations back for final Council consideration. Staff said some funds may need to be reserved for maintenance or replacement of NF improvements as facilities age.

Council discussed the process for prioritizing future projects, specifically the need to improve Andrews Park by adding a restroom and associated stormwater and grading work, noting the park's importance for downtown events and public use. Council also discussed the Canadian River Park project and the uncertainty associated with land acquisition, as well as questions the public may raise about whether any remaining funds could be reserved for the Central Library.



Item 1.

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Item 6.

# Norman Forward Program

Project	Original Norman Forward Budget	Revised Budget	Current Estimate
Canadian River Park	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Central Branch Library	\$ 39,000,000	\$ 39,000,000	\$ 35,010,261 *
East Branch Library	\$ 5,100,000	\$ 5,100,000	\$ 4,794,304 *
Griffin Land Acquisition	\$ 10,000,000	\$ 2,400,000	\$ 2,400,000 *
Young Family Athletic Center	\$ 22,500,000	\$ 50,468,966	\$ 50,468,966
Indoor Aquatic Center	\$ 14,000,000	\$ 15,341,218	\$ 15,341,218
Indoor Multi Sport Facility	\$ 8,500,000	\$ 12,082,670	\$ 12,082,670
James Garner Avenue Extension	\$ 6,000,000	\$ 11,472,905	\$ 11,472,905
<b>Parks Projects</b>	\$ 25,500,000	\$ 25,251,278	\$ 24,711,370
Westwood Tennis Center	\$ 1,000,000	\$ 1,801,278	\$ 1,801,277 *
Saxon Park	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Ruby Grant Park	\$ 6,000,000	\$ 6,150,000	\$ 6,146,426 *
Andrew's Park	\$ 2,000,000	\$ 2,000,000	\$ 1,463,667 *
Existing Neighborhood Park Renovatic	\$ 6,500,000	\$ 6,500,000	\$ 6,500,000
New Neighborhood Park Developme	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
New Trail Development	\$ 6,000,000	\$ 4,800,000	\$ 4,800,000
<b>Senior Citizens Center</b>	\$ -	\$ 14,180,521	\$ 14,180,521
<b>Sports Complex Projects</b>	\$ 23,500,000	\$ 25,689,029	\$ 25,689,029
Reaves Park	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000
Softball & Football Complex	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Griffin Park Soccer Complex	\$ 11,000,000	\$ 13,189,029	\$ 13,189,029
<b>Traffic Improvements</b>	\$ 2,700,000	\$ 2,700,000	\$ 2,700,000
Westwood Family Aquatic Center	\$ 12,000,000	\$ 12,000,000	\$ 11,763,800 *
<b>Total</b>	\$ 148,300,000	\$ 176,082,178	\$ 171,010,635

\* Final Cost



# Norman Forward Projections

	FYE 2025	FYE 2026	FYE 2027	FYE 2028	FYE 2029	FYE 2030	FYE 2031	FYE 2032
Beg. Fund Balance	\$ 8,125,188	\$ 10,248,636	\$ 7,721,205	\$ 12,366,822	\$ 16,901,560	\$ 21,483,743	\$ 27,175,798	\$ 24,863,452
							6 months	
<b>Revenues:</b>								
Sales Tax	\$ 11,847,749	\$ 12,928,778	\$ 13,058,066	\$ 13,319,227	\$ 13,585,612	\$ 13,857,324	\$ 7,067,235	\$ -
Use Tax	\$ 2,098,795	\$ 1,966,154	\$ 2,044,800	\$ 2,126,592	\$ 2,211,656	\$ 2,300,122	\$ 1,196,063	\$ -
Interest	\$ 301,738	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Donations/ Other	\$ 600,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ -
Transfers In	\$ -	\$ 686,810	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 14,848,282	\$ 15,996,742	\$ 15,517,866	\$ 15,860,819	\$ 16,212,267	\$ 16,572,446	\$ 8,678,299	\$ 15,000
<b>Expenditures:</b>								
Cap Proj. Paygo	\$ 2,585,129	\$ 8,431,430	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service 2015	\$ 5,987,485	\$ 6,189,327	\$ 6,173,671	\$ 6,144,341	\$ 5,827,394	\$ -	\$ -	\$ -
Debt Service 2017	\$ 2,529,968	\$ 2,481,300	\$ 3,226,000	\$ 3,458,800	\$ 3,980,800	\$ 5,588,400	\$ 3,491,400	\$ -
Debt Service 2020	\$ 1,194,105	\$ 978,061	\$ 1,011,820	\$ 1,244,645	\$ 1,325,180	\$ 4,775,945	\$ 6,983,200	\$ 2,124,045
Transfer - GF East Library	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -
Transfer - GF Central Library	\$ 136,981	\$ 143,831	\$ 151,023	\$ 158,574	\$ 166,502	\$ 174,827	\$ 174,827	\$ -
Transfer - GF Ruby Grant Park	\$ 181,166	\$ 190,224	\$ 199,735	\$ 209,722	\$ 220,208	\$ 231,218	\$ 231,218	\$ -
Transfer - Westwood Fund	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ -
Total Expenditures	\$ 12,724,834	\$ 18,524,173	\$ 10,872,249	\$ 11,326,082	\$ 11,630,084	\$ 10,880,391	\$ 10,990,645	\$ 2,124,045
Ending Fund Balance	\$ 10,248,636	\$ 7,721,205	\$ 12,366,822	\$ 16,901,560	\$ 21,483,743	\$ 27,175,798	\$ 24,863,452	\$ 22,754,407



# Norman Forward Remaining Projects & Funding

	Budget	Spent	Remaining Budget
Canadian River Park	\$ 2,000,000.00	\$ -	\$ 2,000,000.00
Saxon Park	\$ 2,000,000.00	\$ 121,622.62	\$ 1,878,377.38
New Neighborhood Park Development	\$ 2,000,000.00	\$ 1,139,290.31	\$ 860,709.69
Neighborhood Park Renovation	\$ 6,500,000.00	\$ 2,861,407.05	\$ 3,638,592.95
New Trail Development	\$ 4,800,000.00	\$ 1,511,683.00	\$ 3,288,317.00
<b>Total</b>		<b>\$</b>	<b>\$ 11,665,997.02</b>

## Projected Final Fund Balance

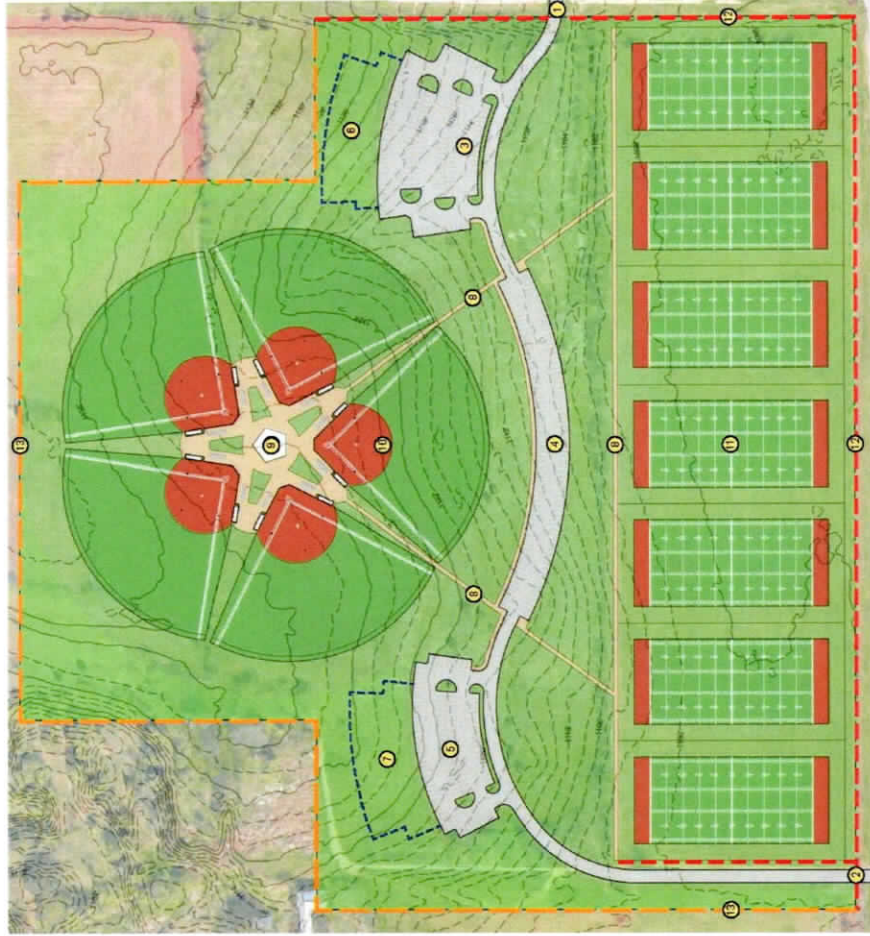
Projected Ending Fund Balance	\$ 22,754,406.56
Remaining Projects Projection	\$ 11,665,997.02
<b>Total</b>	<b>\$ 11,088,409.54</b>





# Softball & Football Park Land Acquisition

Item 1.



Softball & Football Park Land  
Estimated Cost: \$2,500,000  
Estimated Size: 40-60 Acres

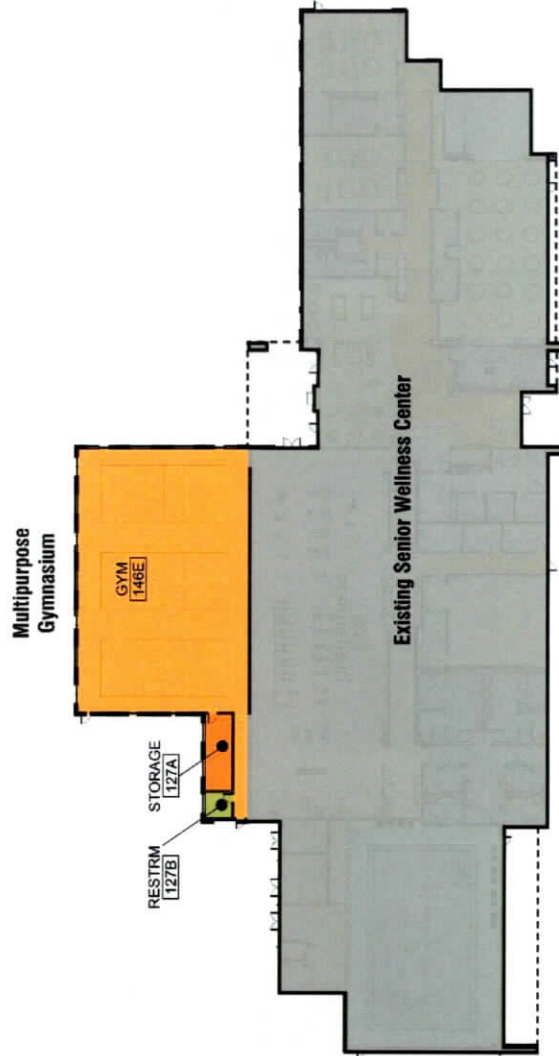


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Item 6.

# AWE Multipurpose Gym Expansion

Item 1.



AWE Multipurpose Gym  
Estimated Cost: \$2,500,000

Indoor Gym w/ Walking Track



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Item 6.

# Reaves Park Updates

Reaves Park Updates  
Estimated Cost: \$2,500,000

Kids Space Replace  
Miracle Field



# Griffin Park Updates

Item 1.



**Griffin Park Updates**  
**Estimated Cost: \$1,250,000**

**Highly Accessible Playground**  
**Public Restroom Building**



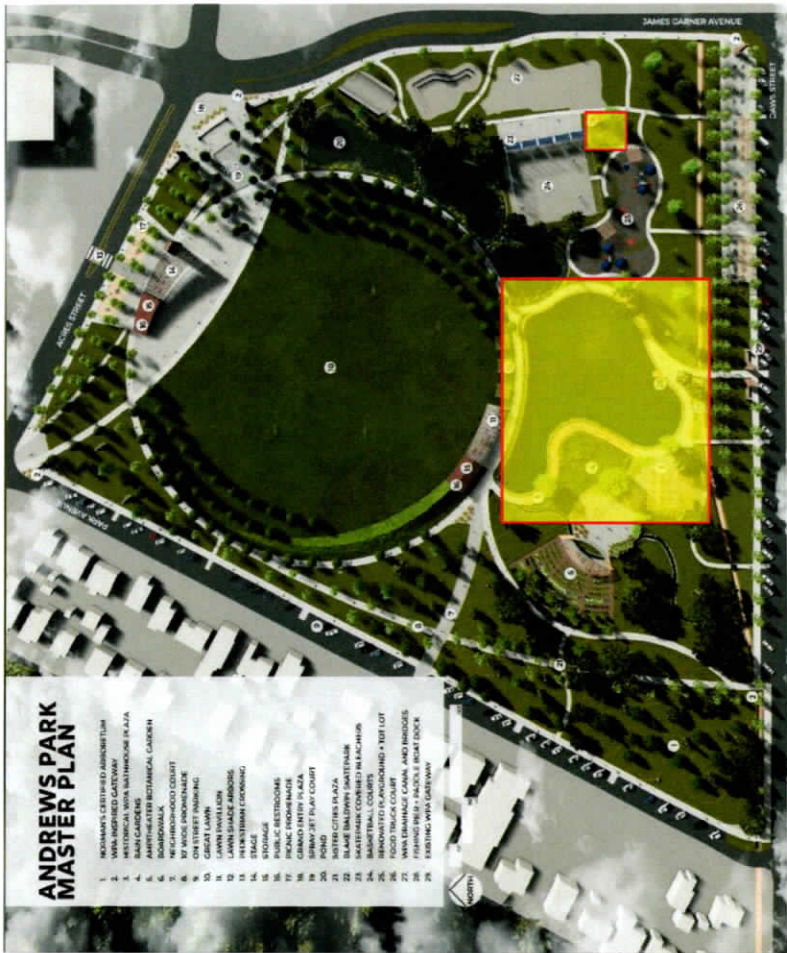
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Item 6.

# Andrews Park Updates

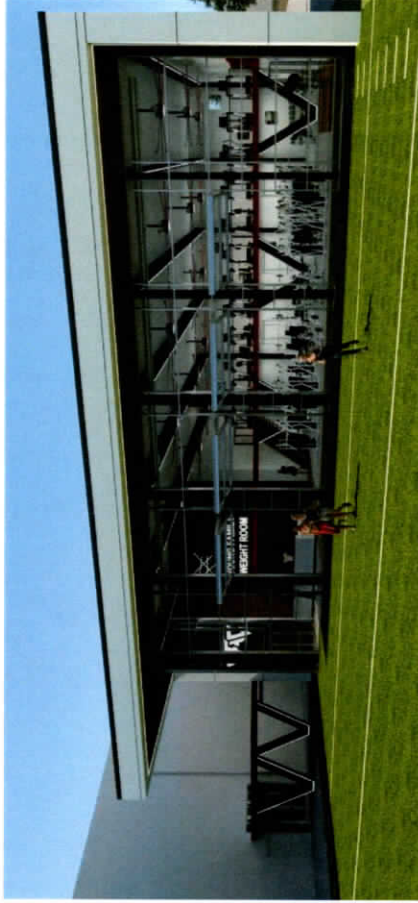
**Andrews Park Updates**  
**Estimated Cost: \$2,750,000**

**Survey, Engineering & Design**  
**Pond & Stormwater Construction**  
**Public Restroom Building**



# YFAC Updates

Item 1.

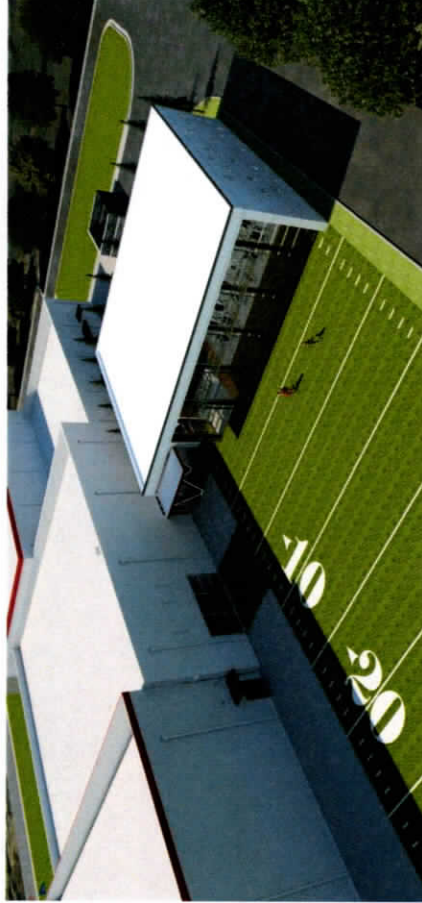


## YFAC Updates

Estimated Cost: \$4,500,000

YFAC Weight Room (Match w/ Young Family)

YFAC Guest Tax Bond Payoff



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Item 6.

# Misc. Projects

Item 1.



## Misc. Projects

- Ruby Grant Trail Updates: \$1,000,000
- Westwood Aquatics New Feature: \$1,500,000
- \*Park Signage Package \$550,000



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Item 6.

# NF Possible Projects Summary

## NF Additional Proposed Projects

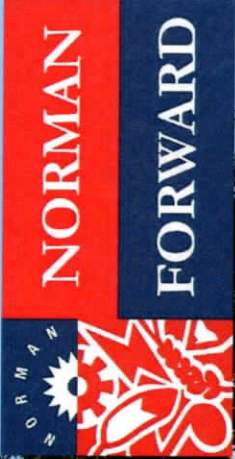
Purchase of Sutton Wilderness	\$ 3,000,000.00
Purchase of land for multi-sports park	\$ 2,500,000.00
AWE Gym Expansion	\$ 2,500,000.00
Kids Space Reaves Park	\$ 1,000,000.00
Miracle Field	\$ 1,500,000.00
Griffin Park Playground	\$ 750,000.00
Griffin Park Restroom Building	\$ 500,000.00
Andrews Park Design Work (Pond & Restroom)	\$ 250,000.00
Andrews Park Pond/Stormwater Construction	\$ 2,000,000.00
Andrews Park Restroom Building	\$ 500,000.00
YFAC Weight Room	\$ 2,000,000.00
YFAC Bond Payoff	\$ 2,500,000.00
Ruby Grant Trail Enhancement	\$ 1,000,000.00
Westwood Family Aquatic Center - New Feature	\$ 1,500,000.00
Park Signage Package	\$ 550,000.00
<b>Total</b>	<b>\$ 22,050,000.00</b>



Item 1.

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Item 6.



# Questions???

