CITY OF NORMAN, OK
BOARD OF PARKS COMMISSIONERS MEETING

Development Center, Room A, 225 N. Webster Ave., Norman, OK 73069
Thursday, November 05, 2026 at 5:30 PM

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

ROLL CALL

MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

   BOARD OF PARK COMMISSIONERS REGULAR MEETING MINUTES OF SEPTEMBER 3, 2026

DISCUSSION ITEMS

2. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF PREVIOUSLY APPROVED CITY COUNCIL ITEMS

3. DISCUSSION REGARDING THE HISTORICAL PLAQUE LOCATED IN ADKINS CROSSING PARK.

ACTION ITEMS

4. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE NORMAN FORWARD MASTER PLAN UPDATES

5. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT TO DESIGNATE THE HISTORIC LINDSEY STREET WATER TOWER, AND THE AREA BENEATH THE WATER TOWER AS A SPECIAL-USE PARK AND NAMING THE PARK THE “WATER TOWER PARK”

REPORTS

6. NORMAN FORWARD UPDATE

7. DIVISION UPDATE

8. CAPRA UPDATE

MISCELLANEOUS ITEMS

PUBLIC COMMENT

This is an opportunity for citizens to address the Norman Board of Parks Commissioners. Due to Open Meeting Act regulations, the Commissioners are not able to participate in discussion during public comments. Remarks should be directed to the Commissioners as a whole and limited to three minutes or less.

ADJOURNMENT

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 11/05/2026

REQUESTER: Jason Olsen

PRESENTER: Jason Olsen, Director of Parks & Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

BOARD OF PARK COMMISSIONERS REGULAR MEETING MINUTES OF SEPTEMBER 3, 2026

Norman Board of Parks Commissioners
September 3, 2026

The Norman Board of Parks Commissioners of the City of Norman, Cleveland County, State of Oklahoma, met in a Regular Session in the Development Center Conference Room A, on the 3rd day of September, 2026, at 5:38 p.m., and notice of the agenda of the meeting was posted at the Development Center Building at 225 N. Webster Avenue and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

Present:	Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Usry
Absent:	Commissioners Tedder-Loffland, Wright and Wyckoff
City Officials Present:	Jason Olsen, Director of Parks and Recreation James Briggs, Park Development Manager Cyriacus Igwilo, Recreation Manager Jeff Moody, Event & Media Coordinator Wade Thompson, Parks Manager Karla Sitton, Administrative Technician IV

ITEM 1, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF MINUTES FROM THE JUNE 4, 2026, PARK BOARD REGULAR MEETING

Commissioner Isacksen made the motion, and Commissioner Usry seconded to approve the Regular Park Board minutes of June 4, 2026. The vote was taken with the following results:

YEAH:	Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Usry
NAY:	None

ITEM 2, being:

CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PREVIOUSLY APPROVED COUNCIL ITEMS

Mr. Jason Olsen, Director of Parks and Recreation, highlighted the previously approved Council actions pertaining to the Parks and Recreation Department as follows:

- **Item #13:** Transfer of 0.67 Acres from the Oklahoma Department of Transportation to the City for Real Property to be Used as Park Land in Conjunction at Adkins Crossing Park and the Potential Norman Forward River Park
- **Item #15**: Contract K-2627-25: Norman Firehouse Art Center for the Use of the Firehouse Art Center in Lions Park
- **Item #16:** Contract K-2627-32: Performing Arts Studio dba The Depot for Use of the Santa Fe Train Station
- **Item #17:** Contract K-2627-36: Beck Design in the Amount of $92,000 for the Sooner Theatre Mast Plan Project

---

ITEM 3, being**:**

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF LAND OR FEE IN LIEU OF PARK LAND FOR THE RE-PLAT OF CEDAR LANE ADDITION

Cedar Lane Addition is located north of Cedar Lane Road, south of Post Oak, west of 12th Ave. SE, and east of the BNSF Railroad, adjacent to Eagle Cliff Addition and Cobblestone Creek Golf Course. The preliminary plat was submitted in 2005, proposing 861 single-family lots requiring 5.6935 acres of parkland, which led to

the creation of Songbird Park for both Cedar Lane and Monterey residents. Previously, a large portion of the south half was not planned for R-1 housing, but that area has now been redesigned for 183 new R-1 lots, necessitating 1.1987 acres of public parkland and double that for private parks. The revised plat includes open spaces but no designated parkland, with new R-1 units generating $13,725 in neighborhood and community park development fees per building permit issued.

The re-plat of Cedar Lane Addition includes street and sidewalk connections to the original single-family area and Songbird Park on Skylar's Way. The developer plans to pay a Fee-In-Lieu of Land for additional R-1 housing and will preserve a significant area as open/green space. Given that Songbird Park has amenities like a playground, walking trail, gazebo, basketball court, and soccer field, staff supports this proposal. The fee and additional park development fees from new housing will fund improvements at Songbird Park. Moreover, nearby parks in Eagle Cliff, Links, Southlake/St. James, and Pebblebrook will serve residents, easing the demand on Songbird.

City Staff recommends that the Park Board accept a fee-in-lieu-of-land decision for the re-plat of Cedar Lane Addition.

Commissioner Nanny made the motion, and Commissioner Fagin seconded to accept a fee-in-lieu of land decision for the re-plat of Cedar Lane Addition. The vote was taken with the following results:

YEAH: Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Usry

NAY: None

ITEM 4, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE ANNUAL REPORT FROM SOONER THEATRE

Ms. Jennifer Baker, Executive Director of the Sooner Theatre, delivered an annual presentation to the Board, including financial information, which was provided to the Board prior to the meeting. She stated that more than 13,000 audience members attended Sooner Theatre events during FY 2025 and spent an average of $49.36 per person in the community, resulting in an economic impact of $651,058. Ms. Baker said 1,378 enrolled in more than 75 camps and classes, and the Sooner Theatre awarded $81,167 in scholarships to 384 students, maintaining a policy of never turning a child away for financial need. She highlighted the programs, special events, and rental activities, and mentioned that Sooner Theatre partnered with Healthy Living Norman to stage a production of Guys and Dolls SR, featuring a cast of 47 senior performers aged 50-84. Ms. Baker said total revenue earned for FY2025 was $938,699, which accounted for 73% of Sooner Theatre's budget.

Commissioner Isacksen asked about the $83,000 miscellaneous expense in the audited financials, and Ms. Baker said many items are lumped together, i.e., income or expenses that were not realized from the last fiscal year that carried over. Staff recommended that the Board accept the annual report from Sooner Theatre and recommend submitting it to the City Council.

Commissioner Isacksen made the motion, and Commissioner Nanny recommended accepting the Sooner Theatre annual report and submitting it to the City Council. The vote was taken with the following results:

YEAH: Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Usry

NAY: None

ITEM 5, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE APPOINTMENT OF NORMAN RESIDENTS TO THE SOONER THEATRE MASTER PLAN STEERING COMMITTEE

Mr. Jason Olsen, Director of Parks and Recreation, said in May 2026 that a Request for Qualifications (RFQ-2526-51) for Professional Design Services for the Sooner Theatre Improvements Master Plan was advertised in the Norman Transcript and on the City of Norman website. Complete proposals were received from fifteen design teams. The Review Committee shortlisted five firms for interviews and subsequently recommended engaging the services of the team led by Beck Design of Oklahoma City for this project. The process we intend to use to develop the master plan will include utilizing a project Steering Committee, a public input process, and review by the Norman Board of Park Commissioners, Parks and Recreation Staff, and City Council. A vital part of the plan will be to obtain a current opinion of probable costs, funding sources, and a phasing plan to help craft the scope of any construction project(s) resulting from this study.

The contract with Beck includes a schedule of input meetings, design work, and deliverables, which will give the city a clear vision for renovating the facility into this immensely popular cultural entertainment space. On August 25, 2026, the Council approved Contract Number K-2627-36 to Beck Design in the total amount of $92,000.00 for the Sooner Theatre Master Plan Project. The proposed funding will come from the proposed appropriation of the Room Tax Account Fund Balance.

Norman Board of Park Commissioners - Sooner Theatre Steering Committee

Mayor Nominee:	Nicholas Bartell
Ward 4 Nominee:	Julius Manda Shae Dickinson
Park Board Chair Nominee:	Brad Benson
Parks Director Nominee:	Lee Hall
Sooner Theatre Nominee:	Leslie Clowners
Park Board Ex Officio:	Kristina Wycoff

It is recommended that the Board of Park Commissioners approve the above list of Norman residents for the Sooner Theatre Master Plan Steering Committee.

Commissioner Usry made the motion, and Commissioner Nanny seconded to approve the proposed Sooner Theatre Master Plan Steering Committee. The vote was taken with the following results:

YEAH:	Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Usry
NAY:	None

ITEM 6, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE ANNUAL REPORT FROM MOORE-LINDSAY HISTORICAL HOUSE MUSEUM

Ms. Savannah Miller, Manager at the Moore-Lindsey Historical House Museum (MLHHM), presented the annual report to the Board, including financial information, which was provided to the Board prior to the meeting. In FY25-26, the MLHHM welcomed 2,000 visitors for general admission, events, rentals, education and outreach, field trips, and group tours. Ms. Miller highlighted the museum's fees and income and noted that additional sources of income for MLHHM include a gift shop, grants, royalties from MLHHM books, and fundraisers. She said the financial highlights included a $26,000 grant from the Arts Council, a $5,000 grant, and a $1,000 sponsorship from OEC. Ms. Miller highlighted the FY25-26 events and said museum staff have planned 4 exhibits or micro-exhibits, 10 events, and 30 education & outreach programs in FY26-27.

Commissioner Isacksen said the financial statements in the annual report do not list any liabilities or any net assets/fund balances; however, the tax return included in the financials does report these. In recent years, the liabilities in the tax return have been fairly small, $1,640 as of 12/31/24 and $1,338 as of 12/31/25; as such, the net assets/fund balances are almost the same amount as total assets. Commissioner Isacksen said she wanted to be sure that, as of fiscal year-end, total liabilities are either zero or similarly small. And, if possible, what type of debt is reported as a liability on the tax return? Ms. Miller said she would check with the accountant and

provide that information to Park Staff so it can be distributed to the Board. Commissioner Fagin asked whether the Board could approve the annual report or if it needed to wait until updated financial information is provided. Mr. Jason Olsen, Director of Parks and Recreation, felt it was a small request but said it was up to the Board whether to approve the annual report.

Commissioner Nanny made the motion, and Commissioner Fagin seconded to accept the Moore-Lindsey Historical House Museum annual report and recommend submitting the report to the City Council. The vote was taken with the following results:

YEAH: Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Usry

NAY: None

ITEM 7, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE ANNUAL REPORT FROM HEALTHY LIVING NORMAN

Ms. Katherine Leidy, Director of Healthy Living Norman, presented the Adult Wellness and Education (AWE) Center's annual report and provided financial information to the Board before the meeting. She highlighted regular and special events and programming, as well as membership fees for individuals, families, veterans, Silver Sneakers, and the Chickasaw Nation. Ms. Leidy said that as of June 30, 2026, the AWE had 4,039 active members, exceeding the goal of 4,000 by December 2026. She said that in FY 2025-26, the AWE offered 2,908 fitness classes (with a total attendance of 39,477), 622 art classes (with a total attendance exceeding 4,671), and 1,154 educational, social, and game events. She said additional goals include increasing member participation and continuing to expand programming in visual art, STEM, and performing arts. Ms. Leidy said the AWE collaborated with Sooner Theatre and hosted a production of "Guys and Dolls" Senior in June 2026. She said it was a huge success, and, as a result, a Broadway Club was created.

Ms. Leidy said the statement of activity for FYE 2025-26 reflects $891,942 in total revenue and $710,414 in total expenditures, resulting in approximately $180,521 in reported net revenue. She said the largest source of revenue was memberships at $654,000. Ms. Leidy said she is hopeful that the AWE can participate in Norman Forward (NF) 2 to add a new gymnasium, which will include an indoor pickleball court and an expanded walking track (potentially relocating the current track in the weight room to the gymnasium).

Commissioner Isacksen asked Ms. Leidy to provide one of the following for the financial statements: 1) Reconciliation of Net Revenue as reported in the Balance Sheet as of June 30, 2026 ($71,916) to Net Revenue as reported in the Statement of Activity ($180,521 for the year ended June 30, 2026 or $8,632 for month ended June 30, 2026); or 2) Corrected financial statements that reflect the same amount reported as Net Revenue in the two financial statements. Ms. Leidy stated she would provide the information to City staff for distribution to the Board.

Commissioner Isacksen made the motion, and Commissioner Nanny seconded to postpone the acceptance of the Healthy Living Norman annual report until the financial information requested by the Board has been submitted. The vote was taken with the following results:

YEAH: Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Usry

NAY: None

ITEM 8, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF FUNDING DISBURSEMENT FOR FYE 2027: TO THE NORMAN FIREHOUSE ARTS CENTER, INC. IN THE AMOUNT DESCRIBED IN THE STAFF REPORT, PURSUANT TO THE PROCESS OUTLINED IN THE LEASE AGREEMENT, CONTRACT K-2627-25, AND FYE 2027 BUDGET

ALLOCATION BY CITY COUNCIL, TO ASSIST WITH THE OPERATION OF THE FIREHOUSE ART CENTER.

Mr. Jason Olsen, Director of Parks & Recreation, said during the budgeting process for fiscal year 2026-2027 (FYE 2027), the City Council allocated an amount of $380,043.00 to contribute to Arts, Culture, and Event Organizations, with individual distributions from said allocation to be issued by the Board of Parks Commissioners at their regularly scheduled meeting in August of each year. He said the organizations are required to apply to the Board for funding disbursements and demonstrate the extent of financial support requested for the upcoming funding year. The FYE 2027 funding disbursement for the Firehouse Art Center is recommended by staff at $140,400.00, including $110,000 for operational support and $ 30,400 for utilities. This amount was determined by making an eight percent (8%) cut to the funding support received for the last funding year, plus an allocation of $30,000 for utilities support. An eight percent (8%) cut was utilized, as that is what was used to determine the overall funding pool available for these organizations, as compared to the previous funding year allocation, by the City Council in the FYE 2027 budget process. The Firehouse Art Center received $151,257.40 in supportive funding and utilities assistance in the previous funding year.

Staff recommends that the Board allocate $140,400.00 in supportive funding to the Firehouse Art Center for FYE 2027. Such supportive funding is to be memorialized in a separate Funding Disbursement Agreement to be approved and adopted by the City Council. Commissioner Isacksen suggested clarifying what the cultural organizations received last year, including the composition of the funding and utilities, to better understand the impact of the 8% cut.

Commissioner Davison made the motion, and Commissioner Fagin seconded, to allocate $140,400.00 in supportive funding to the Firehouse Art Center for FYE 2027 and to recommend submitting for City Council approval and adoption. The vote was taken with the following results:

YEAH: Chair Sheriff and Commissioners Davison, Fagin, Isacksen, Nanny, and Usry

NAY: None

ITEM 9, being:

NORMAN FORWARD UPDATE

Mr. Olsen said work continues at Bluestem Park and a ribbon-cutting will be held in October/November. He said the proposed future Canadian River Park is still in the due diligence phase of purchasing that property. He said ODOT donated just under an acre of land to the City that connects to Adkins Crossing Park and the future Canadian River Park, which will ultimately become a single park. Mr. Olsen said he presented an update regarding the financial status of the Norman Forward program, which could end with $11 million in excess funds, at a Council Study Session. Council directed Staff to allocate funds for design and, eventually, construction as they become available for the list of projects presented at the April Park Board meeting. Mr. Olsen said the immediate projects will be Andrews Park, Reaves Park Kids Space, Griffin Park playground and restroom building, and the Adult Wellness & Education Center (AWE) multi-sports gym space. He said Staff will bring updates on the master plans for Reaves, Griffin, Ruby Grant, the future Multi-Sports Park, YFAC, and AWE to gather input before presenting to Council.

ITEM 10, being:

DIVISION UPDATE

Mr. Wade Thompson, Parks Manager, said crews have been through every park twice to clear debris from the July 4th storm. He said mowing has slowed down due to the extreme heat, which has allowed maintenance projects such as Ruby Grant Park trails, adding a couple of inches of topsoil at the Colonial Commons baseball field to help alleviate standing water during the rainy season, installing the musical flowers at Ruth Updegraff

Park, demolishing the Andrews Building slab, basic maintenance on the Reaves Park ball fields, and working with the Storm Water Division on high hazard dams at Sutton Wilderness and Hall Park that will be inspected in October.

Mr. James Briggs, Park Development Manager, said staff have been doing design and budget review for the new Reaves Park restroom building and working with the OU Architecture and Construction Science seniors on the design of the Reaves Park pavilion at Kids Space. He said work continues at Bishop Creek Eco Park, including installing the rain garden, completing landscaping, reseeding, installing hydrants, and Staff is planning an October/November ribbon-cutting. Mr. Briggs said Staff is working on the design for the Lindsey Street Water Tower project, and the area under the water tower will become a pocket park with park seating, sidewalks, and landscaping. He said staff is designing a native landscape palette for the median on West Main Street near the new QuikTrip gas station, with the focus on growing native plants, including tree seedlings, to replace those that were removed. Mr. Briggs mentioned that the City Forester is currently pursuing a grant opportunity to purchase trees for planting in parks. Additionally, the forester has been watering many trees in the parks and on City property during this heat wave.

Mr. Cyriacus Igwilo, Recreation Manager, said Staff is partnering with Visit Norman to do a kickoff event on Campus Corner for the first OU football game. He said the 12th Avenue Recreation Center is hosting a Labor Day camp tomorrow, September 4th from 7:30 a.m. to 6:00 p.m.; the last day of public swim at Westwood Family Aquatic Center (WWFAC) is Monday, September 7th; and the Oklahoma Senior Games will be September 12th & 13th at WWFAC. Mr. Igwilo said the annual United Way golf tournament at Westwood Golf is on September 25th and Nerf Night at the 12th Avenue Recreation Center on September 25th at 6:00 p.m.

ITEM 11, being:

CAPRA UPDATE

Mr. Cyriacus Igwilo, Recreation Manager, provided a CAPRA update stating three (3) sections are completed and ready for review. He said that on August 13, 2026, Chris Nunes, Certified Park and Recreation Executive (CPRE), with Broken Compass, an agency that provides training and consulting services for parks and recreation agencies across the United States, assisted the Norman Parks & Recreation Staff in developing a Parks and Recreation Strategic Plan, which will enhance leadership and customer service skills and support the Department in achieving our goals. Mr. Igwilo stated that the Strategic Plan is part of the CAPRA certification detailed in Chapter 2.5 (Planning - Strategic Plan).

MISCELLANEOUS ITEMS

Mr. Jason Olsen, Director of Parks & Recreation, announced that several Parks & Recreation Staff members will attend the National Recreation and Park Association (NRPA) annual conference next month in Philadelphia and will therefore not be present at the October Park Board meeting.

PUBLIC COMMENT

Dr. Michael Givel, Ph.D., distributed handouts regarding the historical marker at Adkins Crossing Park and stated it is significantly incomplete and potentially misleading. He said the historical marker does not state how and why the land run occurred, who the first Norman settlers were, and whose land was claimed. Dr. Givel called on the Board of Park Commissioners to begin updating the current historical marker, adding to the existing history, and correcting this significant historical problem with a more complete history. Mr. James Briggs, Park Development Manager, gave several examples of historical markers within our parks, i.e., Ruth Updegraff Park, Francis Kate Park, June Benson Park, and Legacy Trail. He said that this historical marker was placed 50 years ago, and that the Parks & Recreation Director and Staff, Park Commissioners, and Historical Society Staff from that time are no longer employed by or on a committee with the City and/or the Historical Society, so clarification could be sought. He explained that the current process for placing a historical

marker in a city park involves significant research regarding the accuracy of the historical information, and then Staff presents their findings to the Park Board for approval and recommendation. He said that may not have necessarily been the process when this historical marker was placed at Adkins Crossing Park.

Mr. Jason Olsen, Director of Parks & Recreation, said Staff found very little information in our records because it was 50 years ago, and we are ultimately making assumptions about why the historical marker/plaque reads as it does. He also noted that Adkins Crossing Park's use may change in the future, given the possible connection of Adkins Crossing Park land to the recent purchase of land for a Norman Forward Park and/or Trail, i.e., Canadian River Park/Trail.

Commissioner Nanny said, since this has been brought to the Park Board during Public Comment, what authority does the Park Board and/or Staff have regarding Dr. Givel's statement regarding the historical marker? Commissioner Usry asked whether the Historical Society would have a say in the decision regarding the future of the historical marker since it was gifted by them.

Mr. Olsen said that if the Park Board wants to discuss this issue further, it needs to be added to the November 4, 2026, Park Board agenda. Staff will invite the Historical Society to the meeting; Staff will consult with the City legal department & likely have recommendations for the Park Board. Mr. Olsen said the Board can make a recommendation to Staff, and Staff (the City Manager and/or the Park Director) will make the final decision.

ADJOURNMENT

Chair Sheriff adjourned the meeting at 7:23 p.m.

Passed and approved this _____of _____ 2026

_____
Sherrel Sheriff, Chair

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 11/05/2026

REQUESTER: Karla Sitton, Administrative Tech IV

PRESENTER: Jason Olsen, Director of Parks & Recreation

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF PREVIOUSLY APPROVED CITY COUNCIL ITEMS

DISCUSSION:

The City of Norman City Council held Regular and Special meetings in October 2026 to consider several items related to the Parks and Recreation Department. Staff has included those previously approved City Council agenda items to keep you informed and up to date.

City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Meeting Agenda

Tuesday, October 13, 2026

6:30 PM

DIRECTOR OF PARKS AND RECREATION

City Council, Norman Utilities Authority, Norman Municipal Authority, Norman Tax Increment Finance Authority, and Norman Parking and Transit Authority

City Council

David Gandesbery, Ward 1, Jacy Deck, Ward 2, Robert Bruce, Ward 3, Helen Grant, Ward 4, Trey Kirby, Ward 5, Kyle Steele, Ward 6, Kimberly Blodgett, Ward 7, Scott Dixon, Ward 8,
Mayor Stephen Tyler Holman.

File Attachments for Item:

6. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF THE RECEIPT OF THE ANNUAL REPORT FROM HEALTHY LIVING NORMAN TO THE BOARD OF PARK COMMISSIONERS

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 10/13/2026

REQUESTER: Karla Sitton, Administrative Tech IV

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF THE RECEIPT OF THE ANNUAL REPORT FROM HEALTHY LIVING NORMAN TO THE BOARD OF PARK COMMISSIONERS

BACKGROUND:

Healthy Living Norman operates the Adult Wellness and Education (AWE) Center, a 32,000-square-foot facility located at 602 N. Findlay Avenue that serves as a hub for wellness activities.

The AWE furthers the citizen-initiated Norman Forward mission to fund and create quality-of-life projects for the Community. The goal of the wellness center is to provide programs under one roof to improve the quality of life for adults 50 and older in the Norman Community. The AWE has a natatorium, arts-and-crafts rooms, a demonstration kitchen, a fitness center, and outdoor pickleball courts, and it offers health screenings, seminars, and events.

DISCUSSION:

The City of Norman has an agreement with Healthy Living Center Norman to operate the Adult Wellness and Education (AWE) Center and promote wellness, education, and community engagement. Healthy Living Norman gave its annual presentation to the Board of Park Commissioners on September 3, 2026. Their presentation included information about their events, programming, rentals, and 2024-2025 financials.

RECOMMENDATION:

It is recommended that the City Council accept the Healthy Living Norman annual report for the 2025 calendar year.

File Attachments for Item:

8. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF THE RECEIPT OF THE ANNUAL REPORT FROM LITTLE AXE YOUTH SPORTS (LAYS) TO THE BOARD OF PARK COMMISSIONERS

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 10/13/2026

REQUESTER: Jason Olsen, Director of Parks and Recreation

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF THE RECEIPT OF THE ANNUAL REPORT FROM LITTLE AXE YOUTH SPORTS (LAYS) TO THE BOARD OF PARK COMMISSIONERS

BACKGROUND:

Little Axe Youth Sports (LAYS) has been a part of the Little League organization for many years and offers baseball and softball programs for 6 to 12-year-olds. The Babe Ruth Organization sanctions LAYS and participates with the North Canadian Athletic Association (NCAA). LAYS offers both League and Tournament, and offers teams throughout the region opportunities to grow, learn, and excel on the diamond. The Little Axe Baseball and Softball Complex is located at 1000 168th Avenue NE and is near Lake Thunderbird, which offers summer league and guest participants opportunities to cool off after a long day at the ballfields.

DISCUSSION:

Little Axe Youth Sports gave its annual presentation to the Board of Park Commissioners on October 1, 2026. Their presentation included information about their events, programming, rentals, and 2024-2025 financials.

RECOMMENDATION:

It is recommended that the City Council accept the Little Axe Youth Sports (LAYS) annual report.

File Attachments for Item:

9. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF THE RECEIPT OF THE ANNUAL REPORT FROM NORMAN ARTS COUNCIL (NAC) TO THE BOARD OF PARK COMMISSIONERS

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 10/13/2026

REQUESTER: Jason Olsen, Director of Parks and Recreation

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF THE RECEIPT OF THE ANNUAL REPORT FROM NORMAN ARTS COUNCIL (NAC) TO THE BOARD OF PARK COMMISSIONERS

BACKGROUND:

Since 1976, the Norman Arts Council has supported Norman's rich history of public art, events, and arts education. NAC exhibits, art walks, arts education experiences, and festivals draw more than 1,000,000 visitors each year to a community that supports and understands that the arts make Norman beautiful.

Norman is home to an ever-expanding collection of public art, including standalone sculptures – most prominently with newly built and upgraded facilities made possible by the Norman Forward 1% for Art Program – as well as storm drain murals, ducks, and bike racks dotted across town, with an eye on more murals in the years ahead.

DISCUSSION:

Norman Arts Council (NAC) gave its annual presentation to the Board of Park Commissioners on October 1, 2026. Their presentation included information about their events, programming, rentals, and 2024-2025 financials.

RECOMMENDATION:

It is recommended that the City Council accept the Norman Arts Council (NAC) annual report.

File Attachments for Item:

22. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AWARDING BID 2627-10 AND CONTRACT K-2627-33: BY AND BETWEEN THE CITY OF NORMAN AND AMR INDUSTRIAL COATINGS, INC. IN THE AMOUNT OF $150,173.00; PERFORMANCE BOND B-2627-32; STATUTORY BOND B-2627-33; MAINTENANCE BOND MB-2627-16; AND APPROPRIATION AS OUTLINED IN THE STAFF REPORT FOR THE LINDSEY WATER TOWER LIGHTING PROJECT. (WARD 7)

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: October 13, 2026

REQUESTER: Jason Olsen, Director of Parks and Recreation

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AWARDING BID 2627-10 AND CONTRACT K-2627-33: BY AND BETWEEN THE CITY OF NORMAN AND AMR INDUSTRIAL COATINGS, INC. IN THE AMOUNT OF $150,173.00; PERFORMANCE BOND B-2627-32; STATUTORY BOND B-2627-33; MAINTENANCE BOND MB-2627-16; AND APPROPRIATION AS OUTLINED IN THE STAFF REPORT FOR THE LINDSEY WATER TOWER LIGHTING PROJECT. (WARD 7)

BACKGROUND:

The Lindsey Tower is an elevated water storage tank at the intersection of E. Lindsey Street and Classen Boulevard, originally built nearly 100 years ago to serve Norman's potable water system. However, as Norman's potable water system expanded over the years, the system also changed. In 2014, it was determined that Lindsey Tank no longer had the hydraulic characteristics necessary to function as a viable potable water storage for Norman's system. However, because of the potential for Lindsey Tower to be used as dedicated storage for a non-potable reuse system and stakeholders' desire to keep the structure, demolition was put on hold.

Contract K-2627-10 with TMI Coatings LLC for $532,200 (expense) was approved on July 21, 2026, for recoating of the Lindsey Water Tower. Additionally, Contract K-22627-26 with Dr. Pepper/Seven Up, Inc., for $500,000 (revenue), was approved on July 28, 2026, to allow the Dr. Pepper logo to be painted on the tower, along with other conditions.

DISCUSSION:

The Invitation to Bid (Bid 2627-10) for the Lindsey Tower Lighting Project was published in the Norman Transcript on August 1 and August 8, 2026. The project contained a Base Bid for lighting of the tower and several alternate (additive) bids.

Two (2) contractors submitted bids. The base bids ranged from $137,173.00 to $654,000, with AMR Industrial Coatings, L.L.C., being the lowest responsible bidder. Only Additive Bid #3 was selected for award and did not affect the lowest responsible bidder. Windforce Engineering and Inspection is the Engineer of Record for the project and recommends awarding the contract to AMR Industrial Coatings, Inc.

The Parks Department will operate and maintain the water tower as a special-use park once the work is completed and the tower is open to the public. The Parks department is requesting $50,000 for landscaping and signage of the future park.

Parks Department Staff recommends that funding for both the Tower Lighting Project and the Tower Park landscaping be split between the Capital Fund Balance (account 50-29000) ($100,000) and Guest Room Tax (account 23-29000) ($100,173) in the amount of $100,173 to Lindsey Water Tower Lighting/Park Project (Project TR0128, account 50798813-46101 Construction).

RECOMMENDATION 1:

Staff recommends that the NUA accept bids that meet project specifications and award Bid 2627-10 to AMR Industrial Coatings, Inc., for the Lindsey Tower Lighting Project in the amount of $150,173.00.

RECOMMENDATION 2:

Staff recommends that the NUA approve the associated contract and performance, statutory, and maintenance bonds in the amount of the bid.

RECOMMENDATION 3:

Staff also recommends that Council appropriate funding for the Lindsey Tower Lighting Project (WA0182) and Park Landscaping Project as outlined in the staff report.

CONTRACT

THIS CONTRACT by and between the NORMAN UTILITIES AUTHORITY, a Public Trust of the State of Oklahoma, hereinafter designated as the AUTHORITY, and **AMR Industrial Coatings, Inc** hereinafter designated as the CONTRACTOR, effective the date last executed below,

WITNESSETH

WHEREAS, the AUTHORITY has caused to be prepared in accordance with law, specifications and other Contract Documents for the work hereinafter described; and has approved and adopted all of said Contract Documents; and has given and advertised an Invitation to Bid as required by law; and has received sealed Bids for the furnishing of all labor, materials and equipment for the following project:

PROJECT WA0182
LINDSEY WATER TOWER LIGHTING
NORMAN, OKLAHOMA

in accordance with and as outlined and set out in the terms and provisions of said Contract Documents; and,

WHEREAS, the CONTRACTOR in response to said Invitation to Bid, has submitted to the AUTHORITY in the manner and at the time specified, a sealed Bid in accordance with the terms of this said Contract Documents; and

WHEREAS, the AUTHORITY, in the manner provided by law, has publicly opened, examined, and canvassed the Bids submitted and has determined and declared the above-named CONTRACTOR to be the best Bidder on the above-prepared project, and has duly awarded said Bid to said CONTRACTOR, for the sum named in the proposal, to wit:

One hundred fifty thousand, one hundred seventy-three dollars and zero cents ($150,173.00)

NOW, THEREFORE, for and in consideration of the mutual agreements, and covenants herein contained, the parties to this CONTRACT have agreed, and hereby agree, as follows:

1) The CONTRACTOR shall, in good and first-class, workman-like manner at his own cost and expense, furnish all labor, materials, tools, and equipment required to perform and complete said work in strict accordance with this CONTRACT and said CONTRACT Documents, per the Table of Contents, including, but not limited to:

the Invitation to Bid published in the Norman Transcript
Notice to Bidders
the Instructions to Bidders;
the CONTRACTOR'S Bid or Proposal;
the Bonds thereto;
Multiple affidavits
the Conditions of the Contract
the Technical Specifications and Construction Drawings

all of which documents are on file in the Office of the AUTHORITY, and are made a part of this CONTRACT as fully as if the same were set out in full, with the following additions and/or exceptions:

Addendum No. 1 dated August 6, 2026

2) The AUTHORITY shall make payments, minus a retainage as stipulated in the CONTRACT Documents, to the CONTRACTOR in the following manner: On or about the last day of each month, the project manager, or other appropriate person, will make accurate estimates of the value, based on CONTRACT prices, of work done, and materials incorporated in the work and of materials suitably stored at the site thereof during the preceding calendar month. The CONTRACTOR shall furnish to the project manager, or other appropriate person, such detailed information as he may request to aid him as a guide in the preparation of the monthly estimates.

Each monthly estimate for payment must contain or have attached an affidavit in accordance with the Constitution of the State of Oklahoma, Title 74, Section 3109-3110, and Title 62, Section 310.09.

On completion of the work, but prior to the acceptance thereof by the AUTHORITY, it shall be the duty of the project manager, or other appropriate person, to determine that said work has been completely and fully performed in accordance with said CONTRACT Documents; and upon making such determinations said official shall make his final certificate to the AUTHORITY.

The CONTRACTOR shall furnish proof that all claims and obligations incurred by him in connection with the performance of said work have been fully paid and settled; said information shall be in the form of an affidavit, which shall bear the approval of the surety on the CONTRACT Bonds for payment of the final estimate to the CONTRACTOR; thereupon, the final estimate (including retainage) will be approved and paid.

3) The CONTRACTOR shall commence said work within ten (10) calendar days following receipt of a NOTICE-TO-PROCEED, prosecute the same vigorously and continuously, and complete the same within forty-five (45) calendar days calendar days following receipt of NOTICE-TO-PROCEED.

4) Time is of the essence in completion of this project and the AUTHORITY will suffer financial loss if the Work is not completed within the time(s) specified in preceding paragraph. CONTRACTOR and AUTHORITY also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding such actual loss. Accordingly, instead of requiring any such proof, CONTRACTOR and AUTHORITY therefore further agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay AUTHORITY three hundred dollars and zero cents ($300) for each calendar day that expires after the time specified in preceding paragraph, plus any authorized extensions thereof, for completion and readiness for final payment of each portion of the Work.

5) The AUTHORITY shall pay the CONTRACTOR for the work performed as follows:
   a) Payment for unit price items shall be at the unit price bid for actual construction quantities. (or) Payment for the lump sum price items shall be at the price bid for actual construction complete in place.
   b) Construction items specified but not included as bid items shall be considered incidental and shall not be paid for directly, but shall be included in the bid price for any or all of the pay quantities. Should any defective work or materials be

discovered or should a reasonable doubt arise at to the quality of any work completed, there will be deducted from the next estimate an amount equal to the value of the defective or questionable work and shall not be paid until the defects are remedied. And that the CONTRACTOR'S bid is hereby made a part of this CONTRACT.

6) The AUTHORITY reserves the right to add to or subtract from the estimated quantities or amount of work to be performed up to a maximum of 15% of the total bid price.

7) The CONTRACTOR shall not undertake to furnish any materials or to perform any work not specifically authorized under the terms of this Agreement unless additional materials or work are authorized by written Change Order, executed by the AUTHORITY; and that in the event any additions are provided by the CONTRACTOR without such authorization, the CONTRACTOR shall not be entitled to any compensation therefore whatsoever.

8) The parties mutually agree and acknowledge that this is an Oklahoma AGREEMENT and any dispute shall be resolved in accordance with the Laws of the State of Oklahoma and actions if necessary shall be brought in the District Court of Cleveland County. In the event of ambiguity in any of the terms of this AGREEMENT, it shall not be construed for or against any party on the basis that such party did or did not author the same

9) That if any additional work is performed or additional materials provided by the CONTRACTOR upon authorization by the AUTHORITY, the CONTRACTOR shall be compensated therefore at the unit price bid or as agreed to by both parties in the execution of a Change Order.

10) No provision of this CONTRACT or of any such aforementioned documents shall be interpreted or given legal effect to create an obligation on the part of the AUTHORITY to third persons, including, by way of illustration but not exclusion, sureties upon performance bonds, payment bonds or other bonds, assignees of the CONTRACTOR, subcontractors, and persons performing labor, furnishing material or in any other way contributing to or assisting in the performance of the obligations of the CONTRACTOR; nor shall any such provisions be interpreted or given legal effect to afford a defense against any obligation owed or assumed by such third person to the AUTHORITY or in any way to restrict the freedom of the AUTHORITY to exercise full discretion in its dealing with the Contractor.

11) The CONTRACTOR shall furnish surety bonds and certificate of insurance as specified herein which bonds and insurance must be approved by the AUTHORITY prior to issuance of the NOTICE-TO-PROCEED and commencement of work on the project.

12) If CONTRACTOR has 10 or more full-time employees during the term of this Agreement, and this Agreement has a value of one hundred thousand dollars ($100,000) or more, CONTRACTOR hereby represents, warrants, and covenants to the OWNER that, in accordance with and pursuant to 21 O.S. § 1289.31 (i) it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, and (ii) will not discriminate against a firearm entity or firearm trade association during the term of this Agreement.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

Norman Utilities Authority
Project WA0182
Lindsey Water Tower Lighting

Contract K-2627-33
Bid No. 2627-10

The following statement must be signed and notarized before this Contract will become effective.

STATE OF Texas)

COUNTY OF Wise)

I certify that I am the duly authorized agent of AMR Industrial Coatings Inc, CONTRACTOR.

I further certify that neither the CONTRACTOR nor the anyone subject to the his/her direction or control has paid, given or donated, or agreed to pay, give or donate to any officer or employee of the AUTHORITY, any money or other thing of value, either directly or indirectly, in the procuring of the CONTRACT.

AMR Industrial Coatings Inc
(Bidder Company Name)

By: Andre Raymond

Andre Raymond - Director of Operations
(printed/typed name and title)

Subscribed and sworn to before me this 29th day of September, 2026

Kayla Case
Notary Public (or Clerk or Judge)

My Commission Expires: 9/1/2029 **(SEAL)**

KAYLA CASE
My Notary ID # 126415734
Expires September 1, 2029

Norman Utilities Authority
Project WA0182
Lindsey Water Tower Lighting

Contract K-2627-33
Bid No. 2627-10

IN WITNESS WHEREOF, AUTHORITY and CONTRACTOR have executed this AGREEMENT;

DATED this 29th day of September, 2026

ATTEST

Alexandra Rivera
Corporate Secretary (where applicable)

AMR Industrial Coatings Inc
PRINCIPAL

Signed: Andre Raymond
Authorized Representative

Andre Raymond - Director of Operations
Name and Title

(Corporate Seal) (where applicable)

Address: 612 Donley Dr. Euless TX 76039

Telephone: 817-437-1466

NORMAN UTILITIES AUTHORITY

APPROVED as to form and legality this 6 day of Oct., 2026.

AUTHORITY Attorney

Approved by the Trustees of the NORMAN UTILITIES AUTHORITY this _____ day of

_____, 20____.

NORMAN UTILITIES AUTHORITY

ATTEST

By: _____

Title: Chairman

Secretary

Norman Utilities Authority
Project WA0182
Lindsey Water Tower Lighting

Contract K-2627-33
Bid No. 2627-10
B-2627-32
Bond No: S064658

PERFORMANCE BOND

Know all men by these presents that **AMR Industrial Coatings, Inc,** as PRINCIPAL, and Employers Mutual Casualty Company, a corporation organized under the laws of the State of Iowa, and authorized to transact business in the State of Oklahoma, as SURETY, are held and firmly bound unto NORMAN UTILITIES AUTHORITY, a Public Trust of the State of Oklahoma, herein called AUTHORITY, in the sum of **One hundred fifty thousand, one hundred seventy-three dollars and zero cents Dollars ($150,173.00),** for the payment of which sum PRINCIPAL and SURETY bind themselves, their heirs, executors, administrators, successors and assigns jointly and severally.

WHEREAS, the conditions of this obligation are such, that the PRINCIPAL, being the successful bidder on the following PROJECT:

PROJECT WA0182
LINDSEY WATER TOWER LIGHTING
NORMAN, OKLAHOMA

has entered into a written CONTRACT (K-2627-33) with the AUTHORITY, dated 9/17/2026 to perform and complete said PROJECT, that CONTRACT being incorporated herein by reference as if fully set forth.

NOW, THEREFORE, if PRINCIPAL shall, in all particulars, well and truly perform and abide by the CONTRACT and all specifications and covenants thereto; and if the PRINCIPAL shall promptly pay or cause to be paid all indebtedness incurred for labor and materials and repairs to and parts for equipment furnished in the making of this PROJECT, whether incurred by the PRINCIPAL or subcontractors; and if the PRINCIPAL shall protect and hold harmless the AUTHORITY from all loss, damage, and expense to life or property suffered or sustained by any person, firm, or corporation caused by the PRINCIPAL or his or its agents, servants, or employees in the construction of the PROJECT, or by or in consequence of any negligence, carelessness or misconduct in guarding and protecting the same, or from any act or omission of the PRINCIPAL or his or its agents, servants, or employees; and if the PRINCIPAL shall protect and save the AUTHORITY harmless from all suits and claims of infringement or alleged infringement or patent rights or processes, then this obligation shall be null and void. Otherwise this obligation shall remain in full force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in the CONTRACT and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

It is further expressly agreed that the PRINCIPAL'S obligations under this Bond include payment of not less than the prevailing hourly rate of wages as established by the Commissioner of Labor and by the Secretary of the U.S. Department of Labor or as determined by a court on appeal.

Norman Utilities Authority
Project WA0182
Lindsey Water Tower Lighting

Contract K-2627-33
Bid No. 2627-10
B-2627-32
Bond No: S064658

IN WITNESS WHEREOF, the PRINCIPAL has caused these presents to be executed in its name and its corporate seal (where applicable) to be hereunto affixed by its duly authorized representative(s), on the 22nd day of September, 20 26, and the SURETY has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its authorized representative(s) on the 22nd day of September, 20 26.

(Corporate Seal) (where applicable)

ATTEST

Corporate Secretary (where applicable)

AMR Industrial Coatings, Inc
PRINCIPAL

Signed: Alexsandra Rivera
Authorized Representative

Alexsandra Rivera - President
Name and Title

Address: 612 Donley Dr
Euless TX
76039

Telephone: 817-437-1466

EMPLOYERS MUTUAL CASUALTY CO. CORPORATE SEAL DES MOINES, IOWA

ATTEST

Corporate Secretary

Employers Mutual Casualty Company
SURETY

Signed:
Authorized Representative

Jahaziel Gallagher, Attorney-in-Fact
Name and Title

Address: 777 E Campbell Road, Suite 650
Richardson, TX 75082

Telephone: 1-800-223-0562

Norman Utilities Authority
Project WA0182
Lindsey Water Tower Lighting

Contract K-2627-33
Bid No. 2627-10
B-2627-32

CORPORATE ACKNOWLEDGEMENT

STATE OF Texas)
)§
COUNTY OF Wise)

The foregoing instrument was acknowledged before me this 29th day of September,
20 26, by Andre Raymond Director of Operations of AMR Industrial Coatings Inc,
Name and Title Contractor
a Texas corporation, on behalf of the corporation.

WITNESS my hand and seal this 29th day of September 20 26.

Kayla Case
Notary Public

My Commission Expires: 9/1/2029

KAYLA CASE
My Notary ID # 126415734
Expires September 1, 2029

INDIVIDUAL ACKNOWLEDGEMENT

STATE OF _____)
)§
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ___ day of _____,
20 ____, by _____ an individual.
Name and Title

WITNESS my hand and seal this ___ day of _____ 20 ____.

_____
Notary Public

My Commission Expires: _____

Norman Utilities Authority
Project WA0182
Lindsey Water Tower Lighting

Contract K-2627-33
Bid No. 2627-10
B-2627-32

PARTNERSHIP ACKNOWLEDGEMENT

STATE OF _____)
)§
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____,

20 _____, by _____ partner (or agent) on behalf of
Name and Title

_____, a partnership.

WITNESS my hand and seal this ____ day of _____20 _____.

_____
Notary Public

My Commission Expires: _____

NORMAN UTILITIES AUTHORITY

APPROVED as to form and legality this 9 day of Oct, 2026.

_____
AUTHORITY Attorney

Approved by the Trustees of the NORMAN UTILITIES AUTHORITY this _____ day of

_____, 20_____.

NORMAN UTILITIES AUTHORITY

ATTEST

By: _____ _____

Title: Chairman Secretary

Norman Utilities Authority
Project WA0182
Lindsey Water Tower Lighting

Contract K-2627-33
Bid No. 2627-10
B- 2627-33
Bond No: S064658

STATUTORY BOND

Know all men by these presents that **AMR Industrial Coatings, Inc**, as PRINCIPAL, and Employers Mutual Casualty Company, a corporation organized under the laws of the State of Iowa, and authorized to transact business in the State of Oklahoma, as SURETY, are held and firmly bound unto NORMAN UTILITIES AUTHORITY, a Public Trust of the State of Oklahoma, herein called AUTHORITY, in the sum of **One hundred fifty thousand, one hundred seventy-three dollars and zero cents** Dollars **($150,173.00)**, for the payment of which sum PRINCIPAL and SURETY bind themselves, their heirs, executors, administrators, successors and assigns jointly and severally.

WHEREAS, the conditions of this obligation are such, that the PRINCIPAL, being the lowest and best bidder on the following PROJECT:

PROJECT WA0182
LINDSEY WATER TOWER LIGHTING
NORMAN, OKLAHOMA

has entered into a written CONTRACT (K-2627-33) with the AUTHORITY, dated 9/17/2026 to perform and complete said PROJECT, that CONTRACT being incorporated herein by reference as if fully set forth.

NOW, THEREFORE, if the PRINCIPAL, shall properly and promptly complete the work on this PROJECT in accordance with the CONTRACT, and shall well and truly pay all indebtedness incurred for labor and materials and repairs to and parts for equipment furnished in the making of the PROJECT, whether incurred by the PRINCIPAL, his subcontractors, or any material men, then this obligation shall be void. Otherwise this obligation shall remain in full force and effect. If debts are not paid within thirty (30) days after the same becomes due and payable, the person, firm, or corporation entitled thereto may sue and recover on this Bond, subject to the provisions of 61 O.S. 1981 §2, for the amount so due and unpaid.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said CONTRACT and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the SURETIES, or any of them, from the obligation of this Bond.

It is further expressly agreed that the PRINCIPAL'S obligations under this Bond include payment of not less than the prevailing hourly rate of wages as established by the Commissioner of Labor of the State of Oklahoma and by the Secretary of the U.S. Department of Labor or as determined by a court on appeal.

Norman Utilities Authority
Project WA0182
Lindsey Water Tower Lighting

Contract K-2627-33
Bid No. 2627-10
B- 2627-33
Bond No: S064658

IN WITNESS WHEREOF, the PRINCIPAL has caused these presents to be executed in its name and its corporate seal (where applicable) to be hereunto affixed by its duly authorized representative(s), on the 22nd day of September, 20 26, and the SURETY has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its authorized representative on the 22nd day of September, 20 26.

(Corporate Seal) (where applicable)

ATTEST

Corporate Secretary (where applicable)

AMR Industrial Coatings, Inc
PRINCIPAL

Signed:

Authorized Representative

Alexsander Rivera - President
Name and Title

Address: 612 Dooley Dr
Euless TX
76039

Telephone: 817-437-1460

EMPLOYERS MUTUAL CASUALTY CO. CORPORATE SEAL DES MOINES, IOWA

ATTEST

Corporate Secretary

Employers Mutual Casualty Companu
SURETY

Signed:

Authorized Representative

Jahaziel Gallagher, Attorney-in-Fact
Name and Title

Address: 777 E Campbell Road, Suite 650
Richardson, TX 75082

Telephone: 1-800-223-0562

Norman Utilities Authority
Project WA0182
Lindsey Water Tower Lighting

Contract K-2627-33
Bid No. 2627-10
B- 2627-33

CORPORATE ACKNOWLEDGEMENT

STATE OF ~~OKLAHOMA~~ Texas)
)§
COUNTY OF Wise)

The foregoing instrument was acknowledged before me this 29th day of September,
20 26, by Andre Raymond Director of Operations of AMR Industrial Coatings Inc
Name and Title
a Texas corporation, on behalf of the corporation.

WITNESS my hand and seal this 29th day of September 20 26.

Kayla Case
Notary Public

My Commission Expires: 9/1/2029

KAYLA CASE
My Notary ID # 126415734
Expires September 1, 2029

INDIVIDUAL ACKNOWLEDGEMENT

STATE OF OKLAHOMA)
)§
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____,
20 ____, by _____ an individual.
Name and Title

WITNESS my hand and seal this ____ day of _____ 20 ____.

_____
Notary Public

My Commission Expires: _____

Norman Utilities Authority
Project WA0182
Lindsey Water Tower Lighting

Contract K-2627-33
Bid No. 2627-10
B- 2627-33

PARTNERSHIP ACKNOWLEDGEMENT

STATE OF OKLAHOMA)
)§
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____,

20 _____, by _____ partner (or agent) on behalf of
Name and Title

_____, a partnership.

WITNESS my hand and seal this ____ day of _____20 _____.

_____
Notary Public

My Commission Expires: _____

NORMAN UTILITIES AUTHORITY

APPROVED as to form and legality this 5 day of Oct, 2026.

_____
AUTHORITY Attorney

Approved by the Trustees of the NORMAN UTILITIES AUTHORITY this _____ day of _____, 20_____.

NORMAN UTILITIES AUTHORITY

ATTEST

By: _____ _____

Title: Chairman Secretary

Norman Utilities Authority
Project WA0182
Lindsey Water Tower Lighting

Contract K-2627-33
Bid No. 2627-10
MB-2627-16
Bond No: S064658

MAINTENANCE BOND

Know all men by these presents that **AMR Industrial Coatings, Inc**, as PRINCIPAL, and Employers Mutual Casualty Company, a corporation organized under the laws of the State of Iowa, and authorized to transact business in the State of Oklahoma, as SURETY, are held and firmly bound unto NORMAN UTILITIES AUTHORITY, a Public Trust of the State of Oklahoma, herein called AUTHORITY, in the sum of **One hundred fifty thousand, one hundred seventy-three dollars and zero cents** Dollars **($150,173.00)**, for the payment of which sum PRINCIPAL and SURETY bind themselves, their heirs, executors, administrators, successors and assigns jointly and severally.

WHEREAS, the conditions of this obligation are such, that the PRINCIPAL, being the successful bidder on the following PROJECT:

PROJECT WA0182
LINDSEY WATER TOWER LIGHTING
NORMAN, OKLAHOMA

has entered into a written CONTRACT (K-2627-33) with the AUTHORITY, dated 9/17/2026 to perform and complete said PROJECT, that CONTRACT being incorporated herein by reference as if fully set forth.

WHEREAS, under the ordinances of the AUTHORITY, the PRINCIPAL is required to furnish to the AUTHORITY a maintenance bond covering said construction of this PROJECT, the bond to include the terms and provisions hereinafter set forth, as a condition precedent to final acceptance of the PROJECT.

NOW THEREFORE, if the PRINCIPAL shall keep and maintain, subject to normal wear and tear, the construction, except for defects not occasioned by improper workmanship, materials, or failure to protect new work until it is accepted, and if the PRINCIPAL shall promptly repair, without notice from the AUTHORITY or expense to the AUTHORITY any and all defects arising from improper workmanship, materials, or failure to protect new work until it is accepted; all for a period of two (2) years from the date of the written final acceptance by the AUTHORITY, then this obligation shall be null and void. Otherwise, this obligation shall remain in full force and effect at all times.

Provided further, however, that upon neglect, failure or refusal of the PRINCIPAL to maintain or make any needed repairs upon the construction on the PROJECT, as set out in the preceding paragraph, within ten (10) days after the mailing of notice to the PRINCIPAL by letter deposited in the United States Post Office at Norman, Oklahoma, addressed to the PRINCIPAL at the address set forth below, then the PRINCIPAL and SURETY shall jointly and severally be liable to the AUTHORITY for the cost and expense for making such repair, or otherwise maintaining the said construction.

If is further expressly agreed and understood by the parties hereto that no changes or alterations in said CONTRACT and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

Norman Utilities Authority
Project WA0182
Lindsey Water Tower Lighting

Contract K-2627-33
Bid No. 2627-10
MB-2627-16
Bond No: S064658

IN WITNESS WHEREOF, the said PRINCIPAL has caused these presents to be executed in its name and its corporate seal (where applicable) to be hereunto affixed by its duly authorized representative(s), on the 22nd day of September, 20 26, and the SURETY has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its authorized representative(s) on the 22nd day of September, 20 26.

(Corporate Seal) (where applicable)
ATTEST

Andre Bryant
Corporate Secretary (where applicable)

AMR Industrial Coatings, Inc
PRINCIPAL

Signed: Alexsander Rivera
Authorized Representative

Alexsander Rivera - President
Name and Title

Address: 612 Denley Dr
Euless TX
76039

Telephone: 817-437-1466

EMPLOYERS MUTUAL CASUALTY CO. CORPORATE SEAL DES MOINES, IOWA

ATTEST

Farah Menaf
Corporate Secretary

Employers Mutual Casualty Company
SURETY

Signed:
Authorized Representative

Jahaziel Gallagher, Attorney-in-Fact
Name and Title

Address: 777 E Campbell Road, Suite 650
Richardson, TX 75082

Telephone: 1-800-223-0562

Norman Utilities Authority
Project WA0182
Lindsey Water Tower Lighting

Contract K-2627-33
Bid No. 2627-10
MB-2627-16

CORPORATE ACKNOWLEDGEMENT

STATE OF Texas)
)§
COUNTY OF Wise)

The foregoing instrument was acknowledged before me this 29th day of September,
20 26, by Andre Raymond Director of Operations of AMR Industrial Coatings Inc
Name and Title
a Texas corporation, on behalf of the corporation.

WITNESS my hand and seal this 29th day of September 2026.

Kayla Case
Notary Public

My Commission Expires: 9/1/2029

KAYLA CASE
My Notary ID # 126415734
Expires September 1, 2029

INDIVIDUAL ACKNOWLEDGEMENT

STATE OF _____)
)§
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ___ day of _____,
20 ____, by _____ an individual.
Name and Title

WITNESS my hand and seal this ___ day of _____ 20 ____.

_____
Notary Public

My Commission Expires: _____

Norman Utilities Authority
Project WA0182
Lindsey Water Tower Lighting

Contract K-2627-33
Bid No. 2627-10
MB-2627-16

PARTNERSHIP ACKNOWLEDGEMENT

STATE OF _____)
)§
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____,

20 _____, by _____ partner (or agent) on behalf of
Name and Title

_____, a partnership.

WITNESS my hand and seal this ____ day of _____20 _____.

_____
Notary Public

My Commission Expires: _____

NORMAN UTILITIES AUTHORITY

APPROVED as to form and legality this 6 day of Oct, 2026.

_____
AUTHORITY Attorney

Approved by the Trustees of the NORMAN UTILITIES AUTHORITY this _____ day of _____, 20____.

NORMAN UTILITIES AUTHORITY

ATTEST

By: _____ _____

Title: Chairman _____ Secretary _____

NORMAN UTILITIES AUTHORITY
PROJECT WA0182 - LINDSEY TOWER LIGHTING
CONTRACT K-2627-33
BID 2627-10

Bid Opening Date August 24, 2026
Bid Opening Time 2:00 PM

Company	Address	Base Bid	Additive Bid #1	Additive Bid #2	Additive Bid #3	Additive Bid #4
AMR Industrial Coatings Inc	612 Donley Drive Euless, TX 76039	$ 137,173.00	$ 147,820.95	$ 316,035.22	$ 13,000.00	$ 54,000.00
Third Generation Electrical Inc	8620 S 33rd W Ave Tulsa, OK 74132	$ 654,000.00	$ 12,000.00	$ 8,000.00	$ 25,000.00	$ 5,000.00

Galveston,TX
Oklahoma City, OK

WINDFORCE
ENGINEERING & INSPECTION
WINDFORCEINC.COM

Phone: 405-593-7553
OK Registration #: 916
www.windforceinc.com

September 16, 2026

City of Norman
201 West Gray Street
Building C
Norman, OK 73069
Via email to: nathan.madenwald@normanok.gov

Attn: Nathan Madenwald, P.E.

Re: Lindsey Tower Lighting Project Recommendation

Enclosed please find the recommendation for the Lindsey Tower Lighting Project.

Pricing for the base bid and each alternate appears to be fair and reasonable. Therefore, WindForce Engineering and Inspection recommends awarding the project to AMR Industrial Coatings, Inc. for $137,173.00

Pricing for the lighting options is also fair and reasonable so, if City of Norman determines that installing the programmable/color lighting options is in their interest, WindForce Engineering and Inspection would also recommend awarding Alternates 1 or 2 as well. This would increase the contract cost to $463,956.17.

We appreciate the opportunity to serve you. If you should have any questions or if we can provide additional assistance, please call anytime.

Thanks for your business!

Sincerely,

PROFESSIONAL STRUCTURAL ENGINEER
JOE SEITER
27226
OKLAHOMA

Joe Seiter, P.E.,
Vice President

9/16/2026

File Attachments for Item:

23. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2627-38: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND NORMAN ARTS COUNCIL, INC., FOR THE GRAY STREET PARKING LOT MURALS PROJECT FOR THE PARKS AND RECREATION DEPARTMENT. (WARD 4)

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 10/13/2026

REQUESTER: Jason Olsen, Director of Parks and Recreation

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2627-38: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND NORMAN ARTS COUNCIL, INC., FOR THE GRAY STREET PARKING LOT MURALS PROJECT FOR THE PARKS AND RECREATION DEPARTMENT. (WARD 4)

BACKGROUND:

On January 9, 2024, the City of Norman executed contract number K-2324-114, under which the Norman Arts Council (NAC) agreed to provide grant funding for a mural program in Norman, to be operated by the NAC. These mural projects are part of an ongoing effort to support public art as part of Norman's quality-of-life and tourism programming. The operational structure of the program has been successful in generating robust calls for artists and in the subsequent review of artists' submissions, selection of artists, and oversight of the delivery of several works of public mural art. The NAC has effectively administered the public funds allocated to the project in a manner that aligns with all professional expectations and standards for commissioning public art. The NAC has also been a past partner to the City of Norman in the processes used to solicit submissions and select art for the various Norman Forward Quality of Life Projects—many of which had a mandatory "1% of project budget for public art" component.

DISCUSSION:

The attached contract with NAC discusses the proposed project to complete the current public mural program. It will use the remaining project funds previously paid to NAC to commission six permanent murals to be installed on the alley-facing barrier walls on the south side of the Gray Street parking lot, between Crawford and Peters Avenues. They propose a timeline to hire three "local" and three "non-local" established mural artists to produce original works on the barrier walls in time for the 2027 Norman Music Fest weekend. The funds approved by this action shall be used to cover artist fees and materials, equipment rental, site preparation/sealing and coordination, insurance, and contingency costs. The rules and requirements for the project are also described in the contract to ensure that the work produced is not in violation of the project intentions to produce art that is not also used as a solicitation for goods, does not serve as a sign or advertising, is viewable by the public and does not contain obscene/vulgar content or other hateful or illegal activities and is not a mass-

produced piece nor a copy of any other work(s). The total contract amount is $50,000, which includes all remaining funds from the previously allocated and paid grant funding for the mural agreement from the 2024 action noted above.

RECOMMENDATION: It is recommended that the City Council approve Contract Number K-2627-38 to Norman Arts Council, Inc., for the Gray Street Parking Lot Mural Project, for the Parks and Recreation Department, as described in "Exhibit A." Funding was previously allocated to the Norman Arts Council, Inc., via Contract K-2324-114, from the Public Arts Murals Project account (PR0173, Account 50795500-46201).

K-2627-38

FUNDING AGREEMENT

This Funding Agreement is entered into this _____ day of _____, 2026 (the "Effective Date"), by and between the City of Norman, an Oklahoma municipal corporation, hereinafter called the "City," and the Norman Arts Council, Inc., a not-for-profit corporation, hereinafter called "NAC," each may be referred to collectively as the "Parties" and individually a "Party," for the following reasons:

WHEREAS, the City and NAC agree that the promotion of arts and humanity activities are an important part of attracting tourists and conventions to the City of Norman; and

WHEREAS, the existence of artistic murals fosters increases in residents' quality of life and encourages visitors to a city; and

WHEREAS, NAC was founded in 1976 to enrich the Norman community by stimulating artistic, cultural, and economic growth through the support and promotion of the arts; and

WHEREAS, the City and NAC executed contract K-2324-114 (the "Original Agreement"), on January 9, 2024, for the City to provide grant funding for a mural program in Norman, operated by NAC; and

WHEREAS, the City and NAC now desire to establish a specific project and terms for the remaining Fifty Thousand Dollars ($50,000.00) in connection with the Original Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained, the parties hereto agree as follows:

ARTICLE 1 TERM

The Term of this Agreement shall commence on the Effective Date and continue until successful completion of the project described herein, as determined by the City, unless earlier terminated pursuant to the provisions of this Agreement.

ARTICLE 2 PROJECT OPERATIONS

2.1. NAC agrees to utilize the previously allocated grant funding from the City to operate the mural project (the "Project") detailed in "Exhibit A—Gray Street Parking Lot Mural Project," attached hereto and made a part hereof.

2.2. The term "Mural" as used in this Agreement shall mean an outdoor painting, mosaic, or bas-relief that is applied directly to a wall and is visible from a public right-of-way.

2.3. NAC's operation of the Project shall include, but not be limited to:

a. Providing qualified and competent staff to be assigned to the Project;
b. Providing all the management and administrative services necessary to administer the Project;
c. Adopting operating procedures and guidelines for the operation of the Project;

d. Creating an application process and prescribing methods for the competitive selection of the funded murals under the Project;
e. Overseeing compliance with all necessary project requirements; and
f. Contracting and coordinating with all necessary parties, such as artists and property owners, to ensure the successful creation and maintenance of murals funded by the Project.

2.4. Each Mural under the Project must meet the following minimum requirements:

a. Murals must not serve as solicitations for goods or services;
b. Murals must not serve as signage. Signage can include, but is not limited to, the name of a building or company, an address number, a logo of a business, etc.;
c. Murals must be outdoors and viewable from a public right-of-way; and
d. Murals must not contain:
    i. Obscene images or other vulgarity;
    ii. No recognized signs of hatred or discrimination against any race, color, sex, age, national origin, disability, religion, ancestry, marital status, familial status, gender identity or expression, or sexual orientation;
    iii. Depictions of illegal activities; or
    iv. Reproduction, copy, or mass-produced work of visual art of any type.

ARTICLE 3 CITY FUNDING

The City has previously provided, and NAC has maintained in a segregated account, Fifty Thousand Dollars ($50,000.00) in funding in connection with the Original Agreement. NAC shall utilize such funding to operate the Project.

ARTICLE 4 NAC'S CAPACITY AND CERTIFICATIONS

4.1. It is expressly understood, in the performance of this Agreement, that NAC is an independent contractor and not the agent, representative, partner, employee, or joint venturer of the City. This Agreement does not render any party liable for any of the debts or obligations of the other party.

4.2. NAC has the duty and responsibility under this Agreement for hiring, supervising, training and paying assistants, volunteers, agents and/or employees of NAC and for supplying and maintaining the equipment and supplies necessary in the performance of the Project, except as otherwise specifically agreed to by the City in writing.

4.3. NAC represents and warrants that it has the experience and ability to perform the Project and will at all times faithfully, industriously, and to the best of NAC's ability, experience and talents, perform in a timely manner and with the standard of professional care and skill customarily provided in the performance of such services and pursuant to the express and implicit terms of this Agreement.

4.4. NAC represents that it has not employed or retained any person or company to solicit or obtain this Agreement.

4.5. NAC shall be responsible for complying with all applicable federal, state, and local laws, rules, and regulations.

4.6. NAC agrees that it will not discriminate against any persons on the basis of race, color, religion, ancestry, national origin, age, place of birth, disability, sex, sexual orientation, gender identity or expression, familial status, or marital status, including marriage to a person of the same sex.

ARTICLE 5 RECORDKEEPING AND REPORTING

5.1. NAC shall supply reports to the Director of the City of Norman's Parks and Recreation Department and the City as follows:

a. At least semi-annually with information describing the activities that NAC has undertaken relating to the Project since previously submitted reports. This report may be included with other reports given to the City as required elsewhere or in other agreements. This report shall include NAC's activities in areas such as, but not limited to:
   i. Development or updating of any administrative guidelines, procedures, or applications;
   ii. Marketing and communications activities and performance measures; and
   iii. Detailed status of any potential, ongoing, and completed Murals through the Project.

b. Quarterly with financial reports that include revenue and expense reports compared to budget and balance sheets covering the reporting period and year-to-date. The year-end financial report submitted by NAC to the City shall include an audited financial statement for the previous year, said statement shall be furnished by NAC to the City as soon as reasonably possible after the close of the previous fiscal year.

5.2. All detailed records associated with this Agreement shall be made available for review within ten (10) days by NAC upon request from the City. NAC agrees to maintain all financial records associated with the performance of this Agreement for a period of five (5) years following expiration or termination of this Agreement.

ARTICLE 6 LIABILITY

6.1. The City agrees to be responsible for its own negligent acts and omissions and those of its employees and agents as provided by the Oklahoma Governmental Tort Claims Act, 51 O.S. § 151 et seq., as amended.

6.2. NAC agrees to indemnify and hold harmless the City, its officers, agents and employees from and against any and all liability for costs, losses, damages, liabilities, expenses, demands, claims, and judgments, including court costs and attorney's fees, resulting from, or arising out of, NAC's acts, omissions or performance under this Agreement, except to the extent such are caused by the sole negligence of the City. Further, the City shall not be liable or responsible to NAC for any loss or damage to any property or person occasioned by a third party or any Force Majeure event. It is understood that this indemnity and hold harmless provision is not limited by the insurance required under this Agreement.

6.3. This Article 6 shall survive expiration or termination of this Agreement.

ARTICLE 7 INSURANCE

At all times during the Term of this Agreement, or any extensions thereof, NAC, at its own expense, shall maintain such insurance as is reasonably necessary to safeguard the parties from any liability or loss that may occur as a result of the Project, and in not less than the amounts prescribed by the Oklahoma Governmental Tort Claims Act and subsequent revisions thereto. If applicable, NAC shall also keep in force Worker's Compensation insurance in accordance with State Laws. NAC shall be solely responsible for any Worker's Compensation and/or Employer's Liability Insurance.

ARTICLE 8 TERMINATION

8.1. *For Cause*: This Agreement may be terminated by either party, upon written notice, in the event of substantial failure by the other party to perform in accordance with its material duties or obligations under this Agreement.

8.2. *For Convenience*: The City may terminate this Agreement for any reason upon thirty (30) days' written notice to NAC.

8.3. *Force Majeure*: Neither party shall be responsible nor liable for any delays or failures in performance from any cause beyond its reasonable control, including, but not limited to acts of God, changes to law or regulations, embargoes, war, terrorist acts, acts or omissions of a third party, riots, fires, earthquakes, floods, power blackouts, strikes, or weather events.

ARTICLE 9 NOTICE

Any notice, demand, or other communication under this Agreement shall be sufficiently given or delivered when it is delivered personally, or within three (3) business days after it is deposited in the United States mail, registered or certified mail, postage prepaid, return receipt requested, to:

City:

Jason Olsen
Director of Parks and Recreation
225 N Webster Ave.

Norman, OK 73070
405-366-5477

Contractor:

Norman Arts Council
Leslie Nottingham, Executive Director
122 E Main St.
Norman, OK 73069
405-360-1162

ARTICLE 10 GOVERNING LAW; VENUE

This Agreement shall be governed and construed in accordance with the laws of the United States of America and the State of Oklahoma. The venue for any action under this Agreement shall be in the District Court of Cleveland County, Oklahoma, or the United States District Court for the Western District of Oklahoma. The parties agree to submit to the subject matter and personal jurisdiction of said court.

ARTICLE 11 ENTIRE AGREEMENT; AMENDMENTS

This Agreement constitutes the entire agreement among the parties hereto and may not be amended or modified, except in writing, signed by each of the parties hereto.

ARTICLE 12 ASSIGNMENT

This Agreement shall not be assigned by either party without prior written consent of the other party, said consent not to be unreasonably withheld.

ARTICLE 13 NON-WAIVER

No failure on the part of either party to exercise, and no delay in exercising, any right hereunder shall operate as a waiver thereof; nor shall any single or partial exercise by either party of any right hereunder preclude any other or future exercise thereof or the exercise of any other right. The remedies herein provided are cumulative and not exclusive of any remedy available to either party at law or in equity.

ARTICLE 14 AUTHORITY

Each party hereto has the legal right, power and authority to enter into this Agreement. Each party's execution, delivery and performance of this Agreement has been duly authorized, and no other action is requisite to the valid and binding execution, delivery and performance of this Agreement, except as expressly set forth herein.

ARTICLE 15 SEVERABILITY

If any provision of this Agreement is determined to be unenforceable, invalid, or illegal, then the enforceability, validity, and legality of the remaining provisions will not in any way be affected or impaired, and such provision will be deemed to be restated to reflect the original intentions of the parties as nearly as possible in accordance with applicable law.

ARTICLE 16 BINDING EFFECT

All the terms, covenants and conditions hereof shall be binding upon and inure to the benefit of the respective successors and assigns of the parties hereto.

[Signatures on following page]

In Witness Whereof, the parties hereunto set their hands and seals the date first above written. The parties agree that they may conduct the transaction by electronic means and hereby state that electronic signature is valid and shall have the same force and effect as an original signature.

NORMAN ARTS COUNCIL, INC.

BY: Leslie Nottingham
Title: Exec Dir

ACKNOWLEDGEMENT

STATE OF Oklahoma)
) ss:
COUNTY OF Cleveland)

Before me, the undersigned, a Notary Public in and for said County and State, this 19th day of August, 2026, personally appeared Leslie Nottingham to me known to be the identical person who executed the foregoing, and acknowledged to me that he/she executed the same as free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and seal the day and year last above written.

Deborah Gonzalez
Notary Public

My commission expires:

11/12/28

DEBORAH GONZALEZ NOTARY PUBLIC COMM # 20013922 EXPIRES 11-12-2028 STATE OF OKLAHOMA

CITY OF NORMAN

APPROVED this _____ day of _____, 2026 by the Norman City Council.

BY: _____
Stephen T. Holman, Mayor

ATTEST:

_____
Jamie Meyer, City Clerk

Approved as to form and legality this 6th day of October, 2026.

_____
City Attorney

EXHIBIT A

Gray Street Parking Lot Mural Project

1. Overview

The Public Arts Committee of the Norman Arts Council shall utilize Fifty Thousand Dollars ($50,000.00) of already allocated public art funds for a new mural initiative. The project aims to commission six (6) permanent murals to be installed on the alley-facing barrier walls of the Gray Street parking lot, located in the heart of downtown Norman.

2. Project Description

The Gray Street Mural Project is intended to beautify a currently underutilized and highly visible space, enhancing the pedestrian experience and reinforcing Norman's identity as a city that celebrates creativity and public art. The selected mural sites, located on the alley-facing walls of the Gray Street barrier walls, offer a unique canvas for impactful visual storytelling and community engagement.

3. Artist Selection

To ensure a balance of local relevance and external perspective, we propose the following structure for artist selection:

a. Three (3) "Local Artists," meaning residents of Norman or surrounding communities in Oklahoma; and

b. Three (3) "Non-Local Artists," meaning artists from outside the region with proven mural experience.

An open call for artists will be released as soon as possible following contract execution with a focus on inclusive outreach, particularly to underrepresented artists and communities.

4. Budget

The total project budget is Fifty Thousand Dollars ($50,000.00), which will be used to cover:

a. Artist fees and materials;

b. Equipment rental (e.g., scaffolding, lifts);

c. Site preparation and sealing; and

d. Coordination, insurance, and contingency costs.

5. Timeline

a. Call for Artists Released: Fall 2026

b. Artist Selection Finalized: Winter 2026-2027

c. Site Preparation and Planning: Winter 2027

d. Mural Execution: Spring 2027

e. Target Completion: Weekend of Norman Music Festival 2027

This timeline allows for sufficient lead time to coordinate with the Norman Music Festival, potentially aligning the mural unveiling with the event for increased visibility and public engagement.

6. Goals and Impact

a. Enhance public space through permanent, professionally produced artwork;

b. Celebrate diverse artistic voices from Norman and beyond;

c. Strengthen the visual and cultural identity of downtown Norman;

d. Attract foot traffic and cultural tourism to the area; and

e. Provide a lasting creative legacy in alignment with the City's strategic public art goals.

File Attachments for Item:

33. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2627-80: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE UNIVERSITY OF OKLAHOMA GIBBS COLLEGE OF ARCHITECTURE (GCA), IN THE AMOUNT OF $82,500 FOR THE DESIGN AND CONSTRUCTION OF A NEW OPEN-AIR PAVILION IN REAVES PARK FOR THE PARKS AND RECREATION DEPARTMENT AND APPROPRIATION OF NORMAN FORWARD FUND BALANCE. (WARD 7)

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 10/13/2026

REQUESTER: Jason Olsen

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2627-80: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE UNIVERSITY OF OKLAHOMA GIBBS COLLEGE OF ARCHITECTURE (GCA), IN THE AMOUNT OF $82,500 FOR THE DESIGN AND CONSTRUCTION OF A NEW OPEN-AIR PAVILION IN REAVES PARK FOR THE PARKS AND RECREATION DEPARTMENT AND APPROPRIATION OF NORMAN FORWARD FUND BALANCE. (WARD 7)

BACKGROUND:

The Norman Forward Program of voter-approved, tax-funded projects included multiple Quality of Life construction projects, such as the construction of the Westwood Family Aquatics Center and Indoor Tennis facility, the Young Family Athletic Center, development of Ruby Grant Community Park, renovation of Griffin and Reaves Parks, new library buildings, neighborhood park renovations, construction of the new skatepark in Andrews Park, recreational trail design and construction, and new neighborhood park construction. Those projects were approved for funding through a ½% sales tax collection for 15 years; beginning in 2015-16. Most of the projects have been completed through bond-funding, which is paid back by the tax collection, except for a few that were exclusively described as Pay-Go projects that would be done only after the tax each year had been collected. As we approach the end of the 15 year collection period, the projected ending fund balance for the Norman Forward program will be larger than the original projected costs for the projects. A list of possible additional work on the original list of projects has been presented recently to the Board of Park Commissioners and at a City Council Study Session. Guidance was given on how to proceed with spending the over-collection on continuing work on some of the original project pieces that were not done during the now-completed first phase of each project. One of the proposed continuation projects presented was to do more work on the Master Plan for Reaves Park. In particular, the Parks and Recreation Department has proposed to use some of the available Norman Forward Fund Balance to help fund a project to replace the Kids Space playground with a completely new community-build project in the same location as one built in 1999, which has reached the end of its functional lifespan. This project will also include improvements to the area around the playground, such as picnic shelter, site furniture and landscape improvements.

Earlier this year, the City of Norman was notified that it had been awarded a Built Environment Grant from the Tobacco Settlement Endowment Trust (TSET), which staff applied for in the amount of $600,000 to support the Kids Space replacement project. The total project costs will be over $1,000,000; with the city's share of the construction costs to the playground replacement coming from the above-mentioned Norman Forward Fund Balance, approved earlier this year by City Council. That project will begin in October of this year, with a public "Last Play Day" event before the old playground is scheduled to be demolished to make way for the new one. There will be a community-build process for the new playground components that will be coordinated as the project continues into next year. Our partners with TSET will help coordinate the project and track their funding disbursement along the way.

Any work beyond the playground-specific project will be managed solely by the Parks and Recreation Department. One of those items of work will be design and construction of a new large open-air pavilion near the playground.

DISCUSSION:

The University of Oklahoma Gibbs College of Architecture (GCA/OU) has approached the Norman Parks and Recreation Department about becoming partners in an annual design + build project for their senior design and construction students. The two-semester project would be directed by professors who are licensed architects, and the work will be completed by the students, acting as the general contractor for their designs. They have done these types of projects for several years with other public and private organizations. While working out the details of a partnership, the idea of producing a new open-air picnic pavilion next to the new Kids Space playground was identified as a project that would be ideal for both the students and the City. The pavilion and a proposed budget was recently presented to the Board of Park Commissioners and the City Council at a study session. Upon approval by each entity, we now want to proceed with a contract with GCA/OU to get the funding put in-place for their team to do the work they have described and presented. The total amount includes all construction costs for materials, labor and subcontractors, as well as a 10% administrative fee for GCA/OU. The total amount for the project is $82,500, as described in Contract K-2627-80, attached. Funding is being requested from the Norman Forward Reaves Park Improvements Project via additional funds being transferred into it from the Norman Forward Fund Balance discussed above. No new project is being proposed for this work as it is part of the identified work in the original Reaves Park Master Plan which has guided all of the work in that park.

The work by GCA/OU will start as soon as the site is cleared by demolition of the existing playground and surrounding features to make way for the new open-air pavilion. The final location and orientation of the pavilion as it relates to the new Kids Space will be closely coordinated with the Parks and Recreation Department and the design team for the playground. Their work is scheduled to proceed through the fall and winter, with a completion scheduled for no later than May 31, 2027. The goal is to have it completed at the same time as the major portion of the Kids Space playground project is also completed in the spring of 2027.

RECOMMENDATION 1: It is recommended that City Council approve Contract Number K-2627-80 with The University of Oklahoma Gibbs College of Architecture, for the Open-air Pavilion in Reaves Park, as further described in "Exhibit A" attached to the contract.

RECOMMENDATION 2: It is further recommended that the Norman Forward fund balance be appropriated in the amount of $82,500 and allocated to the Norman Forward Reaves Park Improvements Project (NFB006, Account 51792205-46101).

File Attachments for Item:

35. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2627-86: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE SOONER THEATRE OF NORMAN INC. IN THE AMOUNT OF $109,286.00 TO ASSIST WITH THE OPERATION OF THE SOONER THEATRE. (WARD 4)

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 10/13/2026

REQUESTER: Jason Olsen, Director of Parks and Recreation

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2627-86: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE SOONER THEATRE OF NORMAN INC. IN THE AMOUNT OF $109,286.00 TO ASSIST WITH THE OPERATION OF THE SOONER THEATRE. (WARD 4)

BACKGROUND:

During the budgeting process for fiscal year 2026-2027 (FYE 2027), the City Council allocated an amount of $380,043.00 to contribute to Arts, Culture, and Event Organizations, with individual distributions from said allocation to be issued by the Board of Parks Commissioners (the "Board") at their regularly scheduled meeting in August of each year. Organizations are required to apply to the Board for funding disbursements and demonstrate the extent of financial support requested for the upcoming funding year. One such organization was the Sooner Theatre of Norman, Inc., and the Board approved a disbursement of $109,286.00 at its October 1, 2026, meeting.

DISCUSSION:

The FYE 2027 Funding Disbursement Agreement (the "Agreement"), which comes before Council at this time, is the same basic form agreement for all organizations. The Agreement provides that the Sooner Theatre will use City funds of $109,286.00 to assist with the operation of the Sooner Theatre, including support for utilities costs, and to provide cultural, entertainment, educational, or public service events benefiting the community at such location.

The Agreement includes a reporting procedure by the organization to the Council of expenditures of the funds in an amount not to exceed $109,286.00. The Agreement also provides for cancellation by either party with thirty (30) days' written notice. Specifically, it provides for the cancellation and return of any unexpended funds should the agency fail to use the funds for their intended purpose, or if the organization is dissolved or ceases to exist at any time during the contract period.

RECOMMENDATION:

Staff recommends that the Funding Disbursement Agreement submitted herewith be approved. Funds for $109,286.00 should be disbursed from Park Board Miscellaneous Services-Contributions (account number 10770284-44741).

File Attachments for Item:

36. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2627-87: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE PERFORMING ARTS STUDIO, INC., D/B/A THE DEPOT IN THE AMOUNT OF $61,188.00 TO ASSIST WITH THE OPERATION OF THE DEPOT..(WARD 4)

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 10/13/2026

REQUESTER: Jason Olsen, Director of Parks and Recreation

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2627-87: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE PERFORMING ARTS STUDIO, INC., D/B/A THE DEPOT IN THE AMOUNT OF $61,188.00 TO ASSIST WITH THE OPERATION OF THE DEPOT. (WARD 4)

BACKGROUND:

During the budgeting process for fiscal year 2026-2027 (FYE 2027), the City Council allocated an amount of $380,043.00 to contribute to Arts, Culture, and Event Organizations, with individual distributions from said allocation to be issued by the Board of Parks Commissioners (the "Board") at their regularly scheduled meeting in August of each year. Organizations are required to apply to the Board for funding disbursements and demonstrate the extent of financial support requested for the upcoming funding year. One such organization was the Performing Arts Studio, Inc., D/B/A The Depot, and the Board approved a disbursement of $61,188.00 at its October 1, 2026, meeting.

DISCUSSION:

The FYE 2027 Funding Disbursement Agreement (the "Agreement"), which comes before Council at this time, is the same basic form agreement for all organizations. The Agreement provides that The Depot will use City funds of $61,188.00 to assist with the operation of The Depot, including support for utilities costs, and to perform arts programming, cultural activities, and public instruction for the Norman community at such location.

The Agreement includes a reporting procedure by the organization to the Council of expenditures of the funds in an amount not to exceed $61,188.00. The Agreement also provides for cancellation by either party with thirty (30) days' written notice. Specifically, it provides for the cancellation and return of any unexpended funds should the agency fail to use the funds for their intended purpose, or if the organization is dissolved or ceases to exist at any time during the contract period.

RECOMMENDATION:

Staff recommends that the Funding Disbursement Agreement submitted herewith be approved. Funds in the amount of $61,188.00 .00 should be disbursed from Park Board Miscellaneous Services-Contributions (account number 10770284-44741).

File Attachments for Item:

37. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2627-88: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE CLEVELAND COUNTY HISTORICAL SOCIETY IN THE AMOUNT OF $62,500.00 TO ASSIST WITH THE OPERATION OF THE CLEVELAND COUNTY HISTORICAL SOCIETY. (WARD 4)

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 10/13/2026

REQUESTER: Jason Olsen, Director of Parks and Recreation

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2627-88: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE CLEVELAND COUNTY HISTORICAL SOCIETY IN THE AMOUNT OF $62,500.00 TO ASSIST WITH THE OPERATION OF THE CLEVELAND COUNTY HISTORICAL SOCIETY. (WARD 4)

BACKGROUND:

During the budgeting process for fiscal year 2026-2027 (FYE 2027), the City Council allocated an amount of $380,043.00 to contribute to Arts, Culture, and Event Organizations, with individual distributions from said allocation to be issued by the Board of Parks Commissioners (the "Board") at their regularly scheduled meeting in August of each year. Organizations are required to apply to the Board for funding disbursements and demonstrate the extent of financial support requested for the upcoming funding year. One such organization was the Cleveland County Historical Society, and the Board approved a disbursement of $62,500.00 at its October 1, 2026, meeting.

DISCUSSION:

The FYE 2027 Funding Disbursement Agreement (the "Agreement"), which comes before Council at this time, is the same basic form agreement for all organizations. The Agreement provides that the Cleveland County Historical Society will use City funds of $62,500.00 to assist with the operation of the Cleveland County Historical Society, including support for utilities costs, and to offer specialized research, preservation, and educational informational services dealing with local history at the Cleveland County Historical Society Museum to the community at such location.

The Agreement includes a reporting procedure by the organization to the Council of expenditures of the funds in an amount not to exceed $62,500.00. The Agreement also provides for cancellation by either party with thirty (30) days' written notice. Specifically, it provides for the cancellation and return of any unexpended funds should the agency fail to use the funds for the purpose for which they are intended, or if the organization is dissolved or ceases to exist at any time during the contract period.

RECOMMENDATION:

Staff recommends that the Funding Disbursement Agreement submitted herewith be approved. Funds in the amount of $62,500.00 should be disbursed from Park Board Miscellaneous Services-Contributions (account number 10770284-44741).

FUNDING DISBURSEMENT AGREEMENT

This Agreement is made and entered into on the _____ day of _____, 2026 (the "Effective Date"), by and between the City of Norman, Oklahoma, a municipal corporation, ("City") and the Cleveland County Historical Society, ("Organization"), witnesseth:

A. WHEREAS, in Contract No. K-2526-27, the City leases the property described as the Moore-Lindsay Historical House Museum (the "Museum"), located at 508 North Peters Street and 123 Beal Street, Norman, Oklahoma, to the Organization at a nominal cost in exchange for the Organization to offer specialist research, preservation, and educational informational services dealing with local history at the Museum; and

B. WHEREAS, the Organization desires to provide said specialist research, preservation, and educational informational services dealing with local history at the Museum; and

C. WHEREAS, pursuant to Contract No. K-2526-27, the Organization desires to secure supportive funding to aid in the operational and utilities costs of the Museum; and

D. WHEREAS, on October 1, 2026, the Board of Parks Commissioners approved the allocation of supportive funding in the amount of $62,500.00 to the Organization for the purposes outlined in this Agreement;

E. THAT IN CONSIDERATION for the performance by the Organization of the covenants and agreements as specified herein, the City covenants and agrees:

1. To disperse to the Organization the sum of Sixty-Two Thousand, Five Hundred and 00/100 Dollars ($62,500.00) to be used to assist in operation, including costs of utilities, of the Museum's above-mentioned services. Said funds shall be used for such purpose and for no other purpose.

2. It is the intent of the City that the amount of funds dispersed be used as provided in the request attached hereto marked Exhibit "A" and made a part hereof.

F. That in consideration for the performance of the covenants and agreements of the City as stated herein, the Organization covenants and agrees:

1. That the Organization is a 501(c)(3) organization operating in accordance with the Internal Revenue Service regulations.

2. To expend funds granted by the City only for the purposes as listed above in Section E.

3. To allow a representative of the City to hold an ex-officio position on the Organization's Board of Directors.

CITY OF NORMAN, OK
CITY COUNCIL SPECIAL MEETING

Municipal Building, Executive Conference Room, 201 West Gray, Norman, OK 73069

Tuesday, October 20, 2026 at 5:00 PM

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, NORMAN TAX INCREMENT FINANCE AUTHORITY, AND NORMAN PARKING AND TRANSIT AUTHORITY

CALL TO ORDER

AGENDA ITEMS

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AWARDING BID 2627-10 AND CONTRACT K-2627-33: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND AMR INDUSTRIAL COATINGS, INC. IN THE AMOUNT OF $150,173; PERFORMANCE BOND B-2627-32; STATUTORY BOND B-2627-33; MAINTENANCE BOND MB-2627-16; AND APPROPRIATION AS OUTLINED IN THE STAFF REPORT FOR THE LINDSEY WATER TOWER LIGHTING AND PARK PROJECT. (WARD 7)

2. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2627-64: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING $50,000 FROM THE CAPITAL FUND BALANCE FOR THE LANDSCAPING PORTION OF THE LINDSEY WATER TOWER LIGHTING AND PARK PROJECT. (WARD 7)

3. CONTINUED DISCUSSION REGARDING ORDINANCES O-2627-7 AND O-2627-8, THAT WILL PROHIBIT CAMPING AND CERTAIN ACTIVITIES ON PUBLIC PROPERTY.

4. DISCUSSION REGARDING THE NORMAN FORWARD MASTER PLAN UPDATES.

ADJOURNMENT

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: October 20, 2026

REQUESTER: Jason Olsen, Director of Parks and Recreation

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AWARDING BID 2627-10 AND CONTRACT K-2627-33: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND AMR INDUSTRIAL COATINGS, INC. IN THE AMOUNT OF $150,173; PERFORMANCE BOND B-2627-32; STATUTORY BOND B-2627-33; MAINTENANCE BOND MB-2627-16; AND APPROPRIATION AS OUTLINED IN THE STAFF REPORT FOR THE LINDSEY WATER TOWER LIGHTING AND PARK PROJECT. (WARD 7)

BACKGROUND:

The Lindsey Tower is an elevated water storage tank at the intersection of E. Lindsey Street and Classen Boulevard, originally built nearly 100 years ago to serve Norman's potable water system. However, as Norman's potable water system expanded over the years, the system also changed. In 2014, it was determined that Lindsey Tank no longer had the hydraulic characteristics necessary to function as a viable potable water storage for Norman's system. However, because of the potential for Lindsey Tower to be used as dedicated storage for a non-potable reuse system and stakeholders' desire to keep the structure, demolition was put on hold.

Contract K-2627-10 with TMI Coatings, L.L.C., for $532,200 (expense) was approved on July 21, 2026, for recoating of the Lindsey Water Tower. Additionally, Contract K-2627-26 with Dr. Pepper/Seven Up, Inc., for $500,000 (revenue), was approved on July 28, 2026, to allow the Dr. Pepper logo to be painted on the tower, along with other conditions.

DISCUSSION:

The Invitation to Bid (Bid 2627-10) for the Lindsey Tower Lighting Project was published in the Norman Transcript on August 1 and August 8, 2026. The project contained a Base Bid for lighting of the tower and several alternate (additive) bids.

Two (2) contractors submitted bids. The base bids ranged from $137,173 to $654,000, with AMR Industrial Coatings, L.L.C., being the lowest responsible bidder. Only Additive Bid #3 was selected for award and did not affect the lowest responsible bidder. Windforce Engineering and Inspection is the Engineer of Record for the project and recommends awarding the contract to AMR Industrial Coatings, Inc.

CONTRACT

THIS CONTRACT by and between the NORMAN UTILITIES AUTHORITY, a Public Trust of the State of Oklahoma, hereinafter designated as the AUTHORITY, and **AMR Industrial Coatings, Inc** hereinafter designated as the CONTRACTOR, effective the date last executed below,

W I T N E S S E T H

WHEREAS, the AUTHORITY has caused to be prepared in accordance with law, specifications and other Contract Documents for the work hereinafter described; and has approved and adopted all of said Contract Documents; and has given and advertised an Invitation to Bid as required by law; and has received sealed Bids for the furnishing of all labor, materials and equipment for the following project:

PROJECT WA0182
LINDSEY WATER TOWER LIGHTING
NORMAN, OKLAHOMA

in accordance with and as outlined and set out in the terms and provisions of said Contract Documents; and,

WHEREAS, the CONTRACTOR in response to said Invitation to Bid, has submitted to the AUTHORITY in the manner and at the time specified, a sealed Bid in accordance with the terms of this said Contract Documents; and

WHEREAS, the AUTHORITY, in the manner provided by law, has publicly opened, examined, and canvassed the Bids submitted and has determined and declared the above-named CONTRACTOR to be the best Bidder on the above-prepared project, and has duly awarded said Bid to said CONTRACTOR, for the sum named in the proposal, to wit:

One hundred fifty thousand, one hundred seventy-three dollars and zero cents ($150,173.00)

NOW, THEREFORE, for and in consideration of the mutual agreements, and covenants herein contained, the parties to this CONTRACT have agreed, and hereby agree, as follows:

1) The CONTRACTOR shall, in good and first-class, workman-like manner at his own cost and expense, furnish all labor, materials, tools, and equipment required to perform and complete said work in strict accordance with this CONTRACT and said CONTRACT Documents, per the Table of Contents, including, but not limited to:

the Invitation to Bid published in the Norman Transcript
Notice to Bidders
the Instructions to Bidders;
the CONTRACTOR'S Bid or Proposal;
the Bonds thereto;
Multiple affidavits
the Conditions of the Contract
the Technical Specifications and Construction Drawings

The Parks Department will operate and maintain the property surrounding the water tower as a special-use park once the work is completed and the tower is open to the public; NUA funds are not recommended to fund this work. The Parks department is requesting $50,000 for landscaping and signage of the future park by separate action.

Parks Department Staff recommends that funding for the Tower Lighting Project be split between the Capital Fund Balance (account 50-29000) ($50,000) and Guest Room Tax (account 23-29000) ($100,173) in the amount of $150,173 to Lindsey Water Tower Lighting Project (Project PR0178, account 50798813-46101 Construction).

RECOMMENDATION 1:

Staff recommends that the NUA accept bids that meet project specifications and award Bid 2627-10 to AMR Industrial Coatings, Inc., for the Lindsey Tower Lighting and Park Project in the amount of $150,173.

RECOMMENDATION 2:

Staff recommends that the NUA approve the associated contract and performance, statutory, and maintenance bonds in the amount of the bid.

RECOMMENDATION 3:

Staff also recommends that Council appropriate funding for the Lindsey Tower Lighting and Park Project as outlined in the staff report.

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: October 20, 2026

REQUESTER: Jason Olsen, Director of Parks and Recreation

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2627-64: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING $50,000 FROM THE CAPITAL FUND BALANCE FOR THE LANDSCAPING PORTION OF THE LINDSEY WATER TOWER LIGHTING AND PARK PROJECT. (WARD 7)

BACKGROUND:

The Lindsey Tower is an elevated water storage tank at the intersection of E. Lindsey Street and Classen Boulevard, originally built nearly 100 years ago to serve Norman's potable water system. However, as Norman's potable water system expanded over the years, the system also changed. In 2014, it was determined that Lindsey Tank no longer had the hydraulic characteristics necessary to function as a viable potable water storage for Norman's system. However, because of the potential for Lindsey Tower to be used as dedicated storage for a non-potable reuse system and stakeholders' desire to keep the structure, demolition was put on hold.

Contract K-2627-10 with TMI Coatings, L.L.C., for $532,200 (expense) was approved on July 21, 2026, for recoating of the Lindsey Water Tower. Additionally, Contract K-2627-26 with Dr. Pepper/Seven Up, Inc., for $500,000 (revenue), was approved on July 28, 2026, to allow the Dr. Pepper logo to be painted on the tower, along with other conditions.

DISCUSSION:

The Parks Department will operate and maintain the property surrounding the water tower as a special-use park once the work is completed and the tower is open to the public. The Parks department is requesting $50,000 for landscaping and signage of the future park.

Parks Department Staff recommends that funding for Tower Park landscaping be appropriated from the Capital Fund Balance (account 50-29000) ($50,000) to Lindsey Water Tower Lighting and Park Project (Project PR0178, account 50798813-46101 Construction).

RECOMMENDATION:

Staff recommends that Council approve Resolution R-2627-64 appropriating $50,000 for the Lindsey Water Tower Lighting and Park Project as outlined in the staff report.

ORDINANCE NO. O-2627-7

AN ORDINANCE OF THE CITY OF NORMAN, OKLAHOMA, ADDING SECTION 24-510 TO CHAPTER 24 OF THE CODE OF THE CITY OF NORMAN; PROHIBITING CAMPING AND THE ESTABLISHMENT OF ENCAMPMENTS ON PUBLIC PROPERTY; PROHIBITING OBSTRUCTION OF PUBLIC SIDEWALKS, TRAILS, EASEMENTS, AND ACCESS ROUTES; PROVIDING EXCEPTIONS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

§ 1. **WHEREAS**, Public parks, sidewalks, trails, easements, rights-of-way, and other public properties are intended for the use and enjoyment of all members of the public.

§ 2. **WHEREAS**, encampments and camping activities on public property may create conditions that interfere with public access, impede compliance with the Americans with Disabilities Act, increase fire hazards, contribute to the accumulation of trash and human waste, damage public property, and create health and safety concerns.

§ 3. **WHEREAS**, the City has a substantial governmental interest in maintaining public property in a safe, clean, accessible, and sanitary condition for all residents and visitors.

§ 4. **WHEREAS**, the City further finds that public sidewalks, trails, entrances, and access routes must remain open and reasonably accessible to pedestrians, including persons with disabilities.

§ 5. **WHEREAS**, the purpose of this ordinance is to protect public health, safety, welfare, accessibility, and the intended public use of public property while encouraging individuals in need of assistance to access available shelter and support services.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 6. That the Norman City Code be amended by adding thereto a new section to Article 24-V OFFENSES AGAINST PROPERTY, "§ 24-510" titled "Camping on Public Property" to read as follows:

24-510 Camping on Public Property

(a) For purposes of this section:

(1) "Camp" or "Camping" means residing or dwelling temporarily in a place with shelter, bedding, sleeping equipment, personal property, or other

Resolution

R-2627-64

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING $50,000 FROM THE CAPITAL FUND BALANCE FOR THE LANDSCAPING PORTION OF THE LINDSEY WATER TOWER LIGHTING AND PARK PROJECT.

§ 1. WHEREAS, the Lindsey Water Tower, located at the intersection of East Lindsey Street and Classen Boulevard, was constructed nearly 100 years ago to serve Norman's potable water system and has been retained for potential reuse-system storage and public benefit; and

§ 2. WHEREAS, the City approved Contract K-2627-10 with TMI Coatings, L.L.C., for $532,200 to recoat the Lindsey Water Tower and Contract K-2627-26 with Dr. Pepper/Seven Up, Inc., for $500,000 in revenue associated with painting the Dr. Pepper logo on the tower and other conditions; and

§ 3. WHEREAS, upon completion of the tower improvements, the Parks Department will operate and maintain the surrounding property as a special-use park for public access and enjoyment; and

§ 4. WHEREAS, the Parks Department requested an appropriation of $50,000 from the Capital Fund Balance for landscaping and signage for the Lindsey Water Tower Lighting and Park Project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 5. That the following transfer of funds be approved for the reason as stated above.

Losing Account	Gaining Account	Amount
Capital Fund Balance Account: 50-29000	Lindsey Water Tower Lighting and Park Project (PR0178) Account 50798813-46101 Construction	$50,000

PASSED AND ADOPTED this 20th day of October 2026

_____
Mayor

ATTEST:

_____
City Clerk

materials indicating an intent to remain overnight or for an extended period.

(2) "Campsite" means any location where camping occurs or where bedding, sleeping bags, tents, tarps, temporary structures, personal belongings, cooking equipment, or similar items are arranged or stored in a manner reasonably indicating an intent to camp.

(3) "Public Property" means any property owned, leased, controlled, or maintained by the City, including parks, trails, sidewalks, rights-of-way, easements, medians, public facilities, and vacant municipal property.

(b) Camping

(1) No person shall camp or maintain a campsite on public property except in connection with a city-sponsored or city-approved special event.

(2) No person shall store personal property on public property in a manner that constitutes a campsite or that interferes with the intended public use of the property.

(c) Obstruction of Public Access

(1) No person shall sit, lie, sleep, place personal property, or otherwise obstruct a public sidewalk, trail, public entrance, easement, or ADA-accessible route in a manner that substantially interferes with pedestrian passage.

(2) A violation occurs only when a reasonable path of travel is obstructed or access is materially impaired.

(d) Exceptions

This ordinance shall not apply to:

(1) Permitted events authorized by the City;

(2) City-approved recreational or community activities;

(3) Emergency response activities undertaken by law enforcement, fire, and emergency medical personnel, including mutual aid responders acting in their official capacities;

(4) Persons experiencing a medical emergency; and

(5) Conduct expressly protected by federal or state law, including lawful expressive activity that does not otherwise violate this ordinance.

(e) Notice and Outreach

(1) Prior to removal of a campsite, the City should, when reasonably practicable and consistent with public safety, provide notice and an opportunity to voluntarily remove personal property.

(2) The City shall coordinate with service providers, shelters, outreach organizations, and other agencies to offer available assistance to individuals affected by enforcement activities.

(3) Nothing herein shall prevent immediate action where necessary to address an imminent threat to public health or safety.

(f) Enforcement

(1) Any person violating this ordinance may be issued a warning, notice of violation, citation, or other lawful enforcement action.

(2) The City may remove unauthorized campsites and associated debris from public property in accordance with applicable law and City policy.

§ 7. **SEVERABILITY CLAUSE.** If any section, subsection, sentence, clause, phrase, portion of this ordinance is for any reason held invalid or unconstitutional by any court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such finding shall not affect the validity of the remaining portions thereof.

§ 8. **EMERGENCY.** An emergency is hereby declared to exist for the preservation of the public peace, health, safety, and welfare by reason whereof this Ordinance shall take effect immediately upon its adoption and publication.

§ 9. **REPEAL OF CONFLICTING ORDINANCES.** That all ordinances or parts of ordinances in conflict herewith be and the same are now expressly repealed.

ADOPTED this _____ day of _____, 2026.

_____
Stephen Tyler Holman, Mayor

ATTEST:

_____
City Clerk

NOT ADOPTED this _____ day of _____, 2026.

_____
Stephen Tyler Holman, Mayor

Ordinance No. O-2627-8

AN ORDINANCE OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 2-316 AND SECTION 24-507 OF THE CODE OF THE CITY OF NORMAN PROVIDING FOR OVERSIGHT; PROHIBITING CERTAIN ACTIVITIES IN PUBLIC PARKS; PROVIDING EXCEPTIONS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

§ 1 **WHEREAS**, the City of Norman leases and maintains the George M. Sutton Urban Wilderness as a unique natural area dedicated to the preservation of native ecosystems, wildlife habitat, environmental education, scientific study, and passive recreation; and

§ 3 **WHEREAS**, the City Council finds that the protection of sensitive natural resources within the George M. Sutton Urban Wilderness requires regulations that minimize human impacts and reduce disturbances to wildlife, vegetation, waterways, and other ecological features; and

§ 4 **WHEREAS**, the City Council further finds that the operation of watercraft, including boats, canoes, kayaks, rafts, float tubes, paddleboards, and similar floating devices, may adversely affect natural resources, wildlife habitat, water quality, and public safety within park waters; and

§ 5 **WHEREAS**, the City Council finds that the introduction of motorized vehicles, unauthorized camping, fires, hunting, trapping, and the collection of biological or geological specimens can cause damage to park resources and interfere with the public's enjoyment of park facilities; and

§ 6 **WHEREAS,** the City Council recognizes that Community and Neighborhood Parks are intended primarily for recreational, educational, and community uses and that certain activities are incompatible with the safe and orderly operation of such parks; and

§ 7 **WHEREAS,** the City Council finds that clarifying prohibited activities, including the operation or launching of watercraft and the possession or discharge of devices capable of propelling projectiles, will promote public safety, protect park resources, and assist in the consistent enforcement of park regulations; and

§ 8 **WHEREAS,** the City Council further finds that permitting limited exceptions for scientific study, conservation activities, park maintenance, and other authorized purposes serves a legitimate public interest while preserving the natural character and intended use of public park properties; and

§ 9 **WHEREAS**, the City Council determines that these amendments are necessary to protect public health, safety, and welfare and to preserve the City's parks and natural areas for the benefit of present and future generations.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 10. THAT, Section 2-316 of the Code of the City of Norman, Oklahoma be amended as follows:

2-316 Duties and Powers of the Board

The Board of Park Commissioners shall advise the City Council on policies pertaining to the use of the park and recreational facilities of the City, and pursuant thereto:

(a) Propose rules and regulations for the maintenance of order, safety, and decency in those parks and recreational facilities;

(b) Consider and investigate any matter affecting the development and improvement of parks and recreational facilities and policies pertaining to the use of those facilities;

(c) Make recommendations to improve the park and recreational facilities;

(d) Make recommendations regarding systems of supervised recreation, and modifications in existing recreational programs;

(e) Act as the presiding authority over the matters contained in NCC 16-IX, with review and oversight by the City Council;

(f) Provide copies of the minutes of its meetings to the office of the City Clerk within ten days from the date of their approval; ~~and~~

(g) Provide an annual report of the Board's acts and affairs.~~.~~;

(h) Designate park classifications for all City parks; and

(i) Advise the Parks and Recreation Department as needed regarding the administration of a permit system for outside groups that desire to use a City park for scientific study, park maintenance, and conservation or other purposes.

§ 11. THAT, Section 24-507 of the Code of the City of Norman, Oklahoma be amended as follows:

24-507 Activities Prohibited ~~In Sutton Urban Wilderness~~ at Public Park Sites; Exceptions By Written Permit

(a) Sutton Urban Wilderness

~~(a)~~ (1) No person shall engage in the following activities within the Sutton Urban Wilderness~~, except by written permit for scientific purposes issued by the Parks and Recreation Department~~:

~~(1)~~ (i) Littering;
~~(2)~~ (ii) Operating any motorized vehicles or bicycles;
~~(3)~~ (iii) Starting or maintaining a fire;
~~(4) Camping;~~
~~(5)~~ (iv) Swimming;
~~(6)~~ (v) Hunting;
~~(7)~~ (vi) Trapping;
~~(8)~~ (vii) Collecting biological or geological specimens, except by written permit for scientific purposes issued by the Parks and Recreation Department;
~~(9)~~ (viii) Cutting or collecting wood;
~~(10)~~ (ix) Operating ~~a boat or canoe~~ or launching any watercraft, including but not limited to boats, canoes, kayaks, rafts, float tubes, paddleboards, and similar floating devices, unless otherwise allowed by posted park rules;
~~(11)~~ (x) Fishing by means of a trotline or jugline;
~~(12)~~ (xi) ~~Possessing a bow, slingshot, air gun, firearm, or any other such device to hurl projectiles~~ Discharging any firearm, bow, slingshot, air gun, or other device capable of propelling a projectile, except as authorized by law;
~~(13)~~ (xii) Defacing or damaging any natural object or park facilities or appurtenances;
~~(14)~~ (xiii) Introducing plant or animal species~~.~~; and
(xiv) Violating posted park rules.

~~(b)~~(2) Organized group events exceeding 35 people shall have written authorization by the Parks and Recreation Department.

~~(c)~~(3) The Parks and Recreation Department may issue permits for scientific study, park maintenance, and conservation or other purposes appropriate to use of wilderness area~~; and where questions arise concerning administration of the permit system, the George M. Sutton Urban Wilderness Advisory Committee shall act in an advisory capacity~~.

(b) Community and Neighborhood Parks

(1) No person shall engage in the following activities within Community and Neighborhood parks:

(i) Littering;
(ii) Operating any motor vehicle; provided, however, that bicycles, electric-assisted bicycles, wheelchairs, and other power-driven mobility devices used by individuals with mobility disabilities shall be permitted as required by applicable law;
(iii) Starting or maintaining a fire;
(iv) Swimming;
(v) Hunting;
(vi) Trapping;

(vii) Collecting biological or geological specimens, except by written permit for scientific purposes issued by the Parks and Recreation Department;
(viii) Cutting or collecting wood;
(ix) Operating or launching any watercraft, including but not limited to boats, canoes, kayaks, rafts, float tubes, paddleboards, and similar floating devices unless otherwise allowed by posted park rules;
(x) Fishing by means of a trotline or jugline;
(xi) Discharging any firearm, bow, slingshot, air gun, or other device capable of propelling a projectile, except as authorized by law;
(xiii) Defacing or damaging any natural object or park facilities or appurtenances;
(xiv) Introducing plant or animal species; and
(xv) Violating posted park rules.

(2) The Parks and Recreation Department may issue permits for scientific study, park maintenance, and conservation or other purposes appropriate to use of Community and Neighborhood Park sites.

§ 12. **SEVERABILITY CLAUSE.** If any section, subsection, sentence, clause, phrase, portion of this ordinance is for any reason held invalid or unconstitutional by any court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such finding shall not affect the validity of the remaining portions thereof.

§ 13. **EMERGENCY.** An emergency is hereby declared to exist for the preservation of the public peace, health, safety, and welfare by reason whereof this Ordinance shall take effect immediately upon its adoption and publication.

§ 14. **REPEAL OF CONFLICTING ORDINANCES.** That all ordinances or parts of ordinances in conflict herewith be and the same are now expressly repealed.

ADOPTED this _____ day of _____, 2026.

_____
Stephen Tyler Holman, Mayor

ATTEST:

_____
City Clerk

NOT ADOPTED this _____ day of _____, 2026.

_____
Stephen Tyler Holman, Mayor

Ordinance No. O-2627-8

AN ORDINANCE OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 2-316 AND SECTION 24-507 OF THE CODE OF THE CITY OF NORMAN PROVIDING FOR OVERSIGHT; PROHIBITING CERTAIN ACTIVITIES IN PUBLIC PARKS; PROVIDING EXCEPTIONS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

§ 1 **WHEREAS**, the City of Norman leases and maintains the George M. Sutton Urban Wilderness as a unique natural area dedicated to the preservation of native ecosystems, wildlife habitat, environmental education, scientific study, and passive recreation; and

§ 3 **WHEREAS**, the City Council finds that the protection of sensitive natural resources within the George M. Sutton Urban Wilderness requires regulations that minimize human impacts and reduce disturbances to wildlife, vegetation, waterways, and other ecological features; and

§ 4 **WHEREAS**, the City Council further finds that the operation of watercraft, including boats, canoes, kayaks, rafts, float tubes, paddleboards, and similar floating devices, may adversely affect natural resources, wildlife habitat, water quality, and public safety within park waters; and

§ 5 **WHEREAS**, the City Council finds that the introduction of motorized vehicles, unauthorized camping, fires, hunting, trapping, and the collection of biological or geological specimens can cause damage to park resources and interfere with the public's enjoyment of park facilities; and

§ 6 **WHEREAS,** the City Council recognizes that Community and Neighborhood Parks are intended primarily for recreational, educational, and community uses and that certain activities are incompatible with the safe and orderly operation of such parks; and

§ 7 **WHEREAS,** the City Council finds that clarifying prohibited activities, including the operation or launching of watercraft and the possession or discharge of devices capable of propelling projectiles, will promote public safety, protect park resources, and assist in the consistent enforcement of park regulations; and

§ 8 **WHEREAS,** the City Council further finds that permitting limited exceptions for scientific study, conservation activities, park maintenance, and other authorized purposes serves a legitimate public interest while preserving the natural character and intended use of public park properties; and

§ 9 **WHEREAS,** the City Council determines that these amendments are necessary to protect public health, safety, and welfare and to preserve the City's parks and natural areas for the benefit of present and future generations.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 10. THAT, Section 2-316 of the Code of the City of Norman, Oklahoma be amended as follows:

2-316 Duties and Powers of the Board

The Board of Park Commissioners shall advice the City Council on policies pertaining to the use of the park and recreational facilities of the City, and pursuant thereto:

(a) Propose rules and regulations for the maintenance of order, safety, and decency in those parks and recreational facilities;

(b) Consider and investigate any matter affecting the development and improvement of parks and recreational facilities and policies pertaining to the use of those facilities;

(c) Make recommendations to improve the park and recreational facilities;

(d) Make recommendations regarding systems of supervised recreation, and modifications in existing recreational programs;

(e) Act as the presiding authority over the matters contained in NCC 16-IX, with review and oversight by the City Council;

(f) Provide copies of the minutes of its meetings to the office of the City Clerk within ten days from the date of their approval; ~~and~~

(g) Provide an annual report of the Board's acts and affairs.;

(h) Designate park classifications for all City parks; and

(i) Advise the Parks and Recreation Department as needed regarding the administration of a permit system for outside groups that desire to use a City park for scientific study, park maintenance, and conservation or other purposes.

§ 11. THAT, Section 24-507 of the Code of the City of Norman, Oklahoma be amended as follows:

24-507 Activities Prohibited at Public Park Sites; Exceptions By Written Permit

(a) Sutton Urban Wilderness

(1) No person shall engage in the following activities within the Sutton Urban Wilderness:

(i) Littering;
(ii) Operating any motorized vehicles or bicycles;
(iii) Starting or maintaining a fire;
(iv) Swimming;
(v) Hunting;
(vi) Trapping;
(vii) Collecting biological or geological specimens, except by written permit for scientific purposes issued by the Parks and Recreation Department;
(viii) Cutting or collecting wood;
(ix) Operating or launching any watercraft, including but not limited to boats, canoes, kayaks, rafts, float tubes, paddleboards, and similar floating devices, unless otherwise allowed by posted park rules;
(x) Fishing by means of a trotline or jugline;
(xi) Discharging any firearm, bow, slingshot, air gun, or other device capable of propelling a projectile, except as authorized by law;
(xii) Defacing or damaging any natural object or park facilities or appurtenances;
(xiii) Introducing plant or animal species; and
(xiv) Violating posted park rules.

(2) Organized group events exceeding 35 people shall have written authorization by the Parks and Recreation Department.

(3) The Parks and Recreation Department may issue permits for scientific study, park maintenance, and conservation or other purposes appropriate to use of wilderness area.

(b) Community and Neighborhood Parks

(1) No person shall engage in the following activities within Community and Neighborhood parks:

(i) Littering;
(ii) Operating any motor vehicle; provided, however, that bicycles, electric-assisted bicycles, wheelchairs, and other power-driven mobility devices used by individuals with mobility disabilities shall be permitted as required by applicable law;
(iii) Starting or maintaining a fire;
(iv) Swimming;
(v) Hunting;
(vi) Trapping;

(vii) Collecting biological or geological specimens, except by written permit for scientific purposes issued by the Parks and Recreation Department;
(viii) Cutting or collecting wood;
(ix) Operating or launching any watercraft, including but not limited to boats, canoes, kayaks, rafts, float tubes, paddleboards, and similar floating devices, unless otherwise allowed by posted park rules;
(x) Fishing by means of a trotline or jugline;
(xi) Discharging any firearm, bow, slingshot, air gun, or other device capable of propelling a projectile, except as authorized by law;
(xiii) Defacing or damaging any natural object or park facilities or appurtenances;
(xiv) Introducing plant or animal species; and
(xv) Violating posted park rules.

(2) The Parks and Recreation Department may issue permits for scientific study, park maintenance, and conservation or other purposes appropriate to use of Community and Neighborhood Park sites.

§ 12. **SEVERABILITY CLAUSE.** If any section, subsection, sentence, clause, phrase, portion of this ordinance is for any reason held invalid or unconstitutional by any court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such finding shall not affect the validity of the remaining portions thereof.

§ 13. **EMERGENCY.** An emergency is hereby declared to exist for the preservation of the public peace, health, safety, and welfare by reason whereof this Ordinance shall take effect immediately upon its adoption and publication.

§ 14. **REPEAL OF CONFLICTING ORDINANCES.** That all ordinances or parts of ordinances in conflict herewith be and the same are now expressly repealed.

ADOPTED this _____ day of _____, 2026.

_____
Stephen Tyler Holman, Mayor

ATTEST:

_____
City Clerk

NOT ADOPTED this _____ day of _____, 2026.

_____
Stephen Tyler Holman, Mayor

City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Meeting Agenda

AMENDED

Tuesday, October 27, 2026

6:30 PM

DIRECTOR OF PARKS AND RECREATION

City Council, Norman Utilities Authority, Norman Municipal Authority, Norman Tax Increment Finance Authority, and Norman Parking and Transit Authority

City Council

David Gandesbery, Ward 1, Jacy Deck, Ward 2, Robert Bruce, Ward 3, Helen Grant, Ward 4, Trey Kirby, Ward 5, Kyle Steele, Ward 6, Kimberly Blodgett, Ward 7, Scott Dixon, Ward 8,
Mayor Stephen Tyler Holman.

File Attachments for Item:

24. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF RESOLUTION R-2627-57: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING $205,000 FROM THE CAPITAL FUND BALANCE TO THE HOMELESS SHELTER FACILITY PROJECT FOR IMPROVEMENTS TO THE EXISTING NORMAN WARMING SHELTER FACILITY.

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 10/27/2026

REQUESTER: Jason Olsen, Director of Parks and Recreation

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF RESOLUTION R-2627-57: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING $205,000 FROM THE CAPITAL FUND BALANCE TO THE HOMELESS SHELTER FACILITY PROJECT FOR IMPROVEMENTS TO THE EXISTING NORMAN WARMING SHELTER FACILITY.

BACKGROUND:

The emergency temporary homeless shelter was opened in the winter of 2021, in a City-owned warehouse located at 109 West Gray Street. The shelter was originally established as a temporary warming shelter for approximately two months during the winter months. However, due to the continued need for emergency shelter services, the facility has remained in operation year-round. It has provided a safe place for individuals experiencing homelessness to stay overnight for the past four years.

In 2026, voters approved a bond issue to construct a permanent homeless shelter facility immediately south of the privately-operated Food and Shelter facility on Reed Avenue. Although the bond issue was passed, it is currently awaiting review in court before the project can proceed. Until the permanent facility can be constructed and placed into service, the City intends to continue providing an appropriate and safe location for the existing shelter operation.

In late Spring of 2026, the Oklahoma State Fire Marshal inspected the current shelter facility at 109 W. Gray Street. The building is not equipped with a fire sprinkler suppression system. Following the inspection, the State Fire Marshal determined that the facility had exceeded the intended use and duration as a temporary shelter. The City was given a specified timeframe to install a fire suppression and fire alarm system, or to discontinue operation of the shelter.

The existing building at 109 W. Gray Street is not well-suited for installing the required fire protection systems, and the cost of bringing the building into compliance would not be reasonable given its current configuration and condition.

City staff identified the adjacent City-owned property at 113 W. Gray Street, also known as the Couch Building, as a more suitable location for the shelter operation. The Couch Building is a

standalone structure with intact firewalls and a layout that will allow the required fire sprinkler and fire alarm systems to be installed more efficiently and economically.

Relocating the shelter operation from 109 W. Gray to 113 W. Gray Street will provide a safer, more appropriate facility while allowing the city to maintain emergency shelter services until the permanent shelter can be constructed and brought into operation.

DISCUSSION:

After evaluating the condition of the Couch Building (113 W. Gray Street), in June of 2026, staff have determined that remodeling the facility will require up to $175,000 to prepare it for use as the emergency homeless shelter. The cost, along with the plan, was presented to the City Council that same month at a Council Conference with a consensus to proceed with this plan. On July 4th, a strong storm with high winds that hit the Norman area caused significant damage to an HVAC unit on the Gray Street buildings, along with some minor electrical damage. The replacement of that unit and the repair of the damage added an extra $30,000 to the project, bringing the total to $205,000.

Approval of this funding is necessary to provide a safe, code-compliant facility for the shelter's continued operation. The remodeling will allow the city to address the requirements identified by the Oklahoma State Fire Marshal, including installing the necessary fire suppression and fire alarm systems, while making the building suitable for continued shelter operations.

The $205,000 investment is also intended to be a practical use of City resources. The Couch Building is already City-owned, eliminating the need to acquire or lease another property. Its existing construction, including intact firewalls and a standalone configuration, makes it significantly better suited for the required improvements than the current shelter building at 109 W. Gray Street. Investing in the Couch Building will allow the City to make the necessary safety improvements without incurring a substantial cost to build a facility that is not well-suited to the required fire protection systems.

Additionally, the permanent homeless shelter approved through the 2026 bond issue is still awaiting review through the court system and will require additional time for design, construction, and completion. The City intends to maintain a safe and operational shelter during this interim period. The proposed remodel will provide the City with a reasonable solution to meet the immediate safety requirements while continuing to provide shelter services until the permanent facility is available.

RECOMMENDATION:

It is recommended that the City Council Approve Resolution Number R-2627-57 in the amount of $205,000 to appropriate funds from the Capital Fund Balance (50-29000) into the Homeless Shelter Facility project (BG0099, 50193365-46101 Construction), to be used for the Norman Warming Shelter Improvements described herein.

Resolution

R-2627-57

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING $205,000 FROM THE CAPITAL FUND BALANCE TO THE HOMELESS SHELTER FACILITY PROJECT FOR IMPROVEMENTS TO THE EXISTING NORMAN WARMING SHELTER FACILITY.

§ 1. WHEREAS, the City's emergency homeless shelter, located at 109 West Gray Street, was established as a temporary winter warming shelter in 2021 and has remained in operation year-round for approximately four years due to the continued need for emergency shelter services; and

§ 2. WHEREAS, the Oklahoma State Fire Marshal recently determined that the 109 West Gray Street facility had exceeded its intended use and duration as a temporary shelter and requires fire suppression and fire alarm systems to continue operating, which would not be practical or cost-effective given the building's condition and configuration; and

§ 3. WHEREAS, the City-owned Couch Building at 113 West Gray Street has been identified as a more suitable location for the shelter operation, with its standalone configuration and intact firewalls allowing the required fire protection improvements to be completed more efficiently and economically; and

§ 4. WHEREAS, the City intends to appropriate $205,000 from the Capital Fund Balance to remodel the Couch Building and address required life-safety and regulatory improvements, allowing emergency shelter services to continue safely until the permanent shelter facility approved through the 2026 bond issue is constructed and operational.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 5. That the following transfer be made for the reasons stated above.

Losing Account	Gaining Account	Amount
Capital Fund Balance Account: 50-29000	Homeless Shelter Facility project BG0099 Account: 50193365-46101	$205,000

PASSED AND APPROVED this 27th day of October 2026.

Mayor, Stephen T. Holman

ATTEST:

City Clerk

File Attachments for Item:

28. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2627-8 UPON FIRST, SECOND, AND FINAL READING BY TITLE: AN ORDINANCE OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 2-316 AND SECTION 24-507 OF THE CODE OF THE CITY OF NORMAN PROVIDING FOR OVERSIGHT; PROHIBITING CERTAIN ACTIVITIES IN PUBLIC PARKS; PROVIDING EXCEPTIONS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

CITY OF NORMAN, OK
STAFF REPORT

MEETING DATE: 10/27/2026

REQUESTER: Rickey J. Knighton II

PRESENTER: Rickey J. Knighton II, City Attorney

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2627-8 UPON FIRST, SECOND, AND FINAL READING BY TITLE: AN ORDINANCE OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 2-316 AND SECTION 24-507 OF THE CODE OF THE CITY OF NORMAN PROVIDING FOR OVERSIGHT; PROHIBITING CERTAIN ACTIVITIES IN PUBLIC PARKS; PROVIDING EXCEPTIONS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

BACKGROUND

Section 24-507 establishes rules governing activities within the George M. Sutton Urban Wilderness and Community and Neighborhood Parks. These regulations are intended to protect natural resources, preserve park facilities, promote public safety, and ensure that parks remain available for the enjoyment of all visitors.

Since the ordinance was last amended, recreational activities, mobility devices, and applicable legal requirements have evolved. Staff has reviewed the existing regulations and recommends several revisions to improve clarity, modernize terminology, and ensure consistency with current operational practices.

DISCUSSION

The proposed ordinance makes several substantive updates to Section 24-507.

Within the George M. Sutton Urban Wilderness, the ordinance expressly prohibits camping, recognizing the area's purpose as a protected natural preserve and reducing the potential for environmental degradation, wildfire risk, and conflicts with wildlife. Existing prohibitions are reorganized and clarified without materially changing their intent.

The ordinance also updates restrictions regarding watercraft by replacing the existing reference to "boats or canoes" with broader language prohibiting the operation or launching of any watercraft, including boats, canoes, kayaks, rafts, float tubes, paddleboards, and similar floating devices. This amendment reflects the variety of recreational equipment now commonly used on

waterways and eliminates ambiguity regarding prohibited activities. It also preserves flexibility if, in the future, the City decides to allow such activity at a particular park by allowing it only by posted park rules.

For Community and Neighborhood Parks, the ordinance similarly updates the watercraft prohibition and modernizes provisions governing vehicle use. Rather than broadly prohibiting bicycles, the ordinance distinguishes between motor vehicles and devices that are commonly and lawfully used within parks, including bicycles, electric-assisted bicycles, wheelchairs, and other power-driven mobility devices used by individuals with mobility disabilities as required by applicable law.

The ordinance also updates provisions relating to projectile weapons by prohibiting the discharge of firearms, bows, slingshots, air guns, and similar devices except where otherwise authorized by law. This language better aligns the ordinance with Oklahoma law while maintaining public safety within City parks.

Finally, the ordinance clarifies that violations of posted park rules constitute violations of the City Code and retains the Parks and Recreation Department's authority to issue permits for scientific study, conservation activities, park maintenance, and other appropriate uses. Amendments to the duties of the Board of Parks Commissioners ensures that the Board can act in an advisory role related to any review of the permit system. Changes to this section also include an allowance for the Parks Board to designate the appropriate classification for city parks, i.e. community parks, neighborhood parks, etc.

An emergency clause has been added to the ordinance. If Council desires to enact the ordinance by emergency, it can be done by separate vote on the emergency clause. The affirmative votes of 6 Councilmembers are required to adopt the emergency clause.

Staff was directed to revise this Ordinance during the Special Meeting on October 20, 2026. The revised version will be attached in the packet as requested by Council.

RECOMMENDATION

Staff recommends approval of the ordinance prohibiting certain activities in public parks, providing exceptions, for enforcement and severability.

Ordinance No. O-2627-8

AN ORDINANCE OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 2-316 AND SECTION 24-507 OF THE CODE OF THE CITY OF NORMAN PROVIDING FOR OVERSIGHT; PROHIBITING CERTAIN ACTIVITIES IN PUBLIC PARKS; PROVIDING EXCEPTIONS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

§ 1 **WHEREAS**, the City of Norman leases and maintains the George M. Sutton Urban Wilderness as a unique natural area dedicated to the preservation of native ecosystems, wildlife habitat, environmental education, scientific study, and passive recreation; and

§ 3 **WHEREAS**, the City Council finds that the protection of sensitive natural resources within the George M. Sutton Urban Wilderness requires regulations that minimize human impacts and reduce disturbances to wildlife, vegetation, waterways, and other ecological features; and

§ 4 **WHEREAS**, the City Council further finds that the operation of watercraft, including boats, canoes, kayaks, rafts, float tubes, paddleboards, and similar floating devices, may adversely affect natural resources, wildlife habitat, water quality, and public safety within park waters; and

§ 5 **WHEREAS**, the City Council finds that the introduction of motorized vehicles, unauthorized camping, fires, hunting, trapping, and the collection of biological or geological specimens can cause damage to park resources and interfere with the public's enjoyment of park facilities; and

§ 6 **WHEREAS,** the City Council recognizes that Community and Neighborhood Parks are intended primarily for recreational, educational, and community uses and that certain activities are incompatible with the safe and orderly operation of such parks; and

§ 7 **WHEREAS,** the City Council finds that clarifying prohibited activities, including the operation or launching of watercraft and the possession or discharge of devices capable of propelling projectiles, will promote public safety, protect park resources, and assist in the consistent enforcement of park regulations; and

§ 8 **WHEREAS,** the City Council further finds that permitting limited exceptions for scientific study, conservation activities, park maintenance, and other authorized purposes serves a legitimate public interest while preserving the natural character and intended use of public park properties; and

§ 9 **WHEREAS**, the City Council determines that these amendments are necessary to protect public health, safety, and welfare and to preserve the City's parks and natural areas for the benefit of present and future generations.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 10. THAT, Section 2-316 of the Code of the City of Norman, Oklahoma be amended as follows:

2-316 Duties and Powers of the Board

The Board of Park Commissioners shall advice the City Council on policies pertaining to the use of the park and recreational facilities of the City, and pursuant thereto:

(a) Propose rules and regulations for the maintenance of order, safety, and decency in those parks and recreational facilities;

(b) Consider and investigate any matter affecting the development and improvement of parks and recreational facilities and policies pertaining to the use of those facilities;

(c) Make recommendations to improve the park and recreational facilities;

(d) Make recommendations regarding systems of supervised recreation, and modifications in existing recreational programs;

(e) Act as the presiding authority over the matters contained in NCC 16-IX, with review and oversight by the City Council;

(f) Provide copies of the minutes of its meetings to the office of the City Clerk within ten days from the date of their approval; ~~and~~

(g) Provide an annual report of the Board's acts and affairs.;

(h) Designate park classifications for all City parks; and

(i) Advise the Parks and Recreation Department as needed regarding the administration of a permit system for outside groups that desire to use a City park for scientific study, park maintenance, and conservation or other purposes.

§ 11. THAT, Section 24-507 of the Code of the City of Norman, Oklahoma be amended as follows:

24-507 Activities Prohibited at Public Park Sites; Exceptions By Written Permit

(a) Sutton Urban Wilderness

(1) No person shall engage in the following activities within the Sutton Urban Wilderness:

(i) Littering;
(ii) Operating any motorized vehicles or bicycles;
(iii) Starting or maintaining a fire;
(iv) Swimming;
(v) Hunting;
(vi) Trapping;
(vii) Collecting biological or geological specimens, except by written permit for scientific purposes issued by the Parks and Recreation Department;
(viii) Cutting or collecting wood;
(ix) Operating or launching any watercraft, including but not limited to boats, canoes, kayaks, rafts, float tubes, paddleboards, and similar floating devices, unless otherwise allowed by posted park rules;
(x) Fishing by means of a trotline or jugline;
(xi) Discharging any firearm, bow, slingshot, air gun, or other device capable of propelling a projectile, except as authorized by law;
(xii) Defacing or damaging any natural object or park facilities or appurtenances;
(xiii) Introducing plant or animal species.; and
(xiv) Violating posted park rules.

(2) Organized group events exceeding 35 people shall have written authorization by the Parks and Recreation Department.

(3) The Parks and Recreation Department may issue permits for scientific study, park maintenance, and conservation or other purposes appropriate to use of wilderness area.

(b) Community and Neighborhood Parks

(1) No person shall engage in the following activities within Community and Neighborhood parks:

(i) Littering;
(ii) Operating any motor vehicle; provided, however, that bicycles, electric-assisted bicycles, wheelchairs, and other power-driven mobility devices used by individuals with mobility disabilities shall be permitted as required by applicable law;
(iii) Starting or maintaining a fire;
(iv) Swimming;
(v) Hunting;
(vi) Trapping;

(vii) Collecting biological or geological specimens, except by written permit for scientific purposes issued by the Parks and Recreation Department;
(viii) Cutting or collecting wood;
(ix) Operating or launching any watercraft, including but not limited to boats, canoes, kayaks, rafts, float tubes, paddleboards, and similar floating devices, unless otherwise allowed by posted park rules;
(x) Fishing by means of a trotline or jugline;
(xi) Discharging any firearm, bow, slingshot, air gun, or other device capable of propelling a projectile, except as authorized by law;
(xiii) Defacing or damaging any natural object or park facilities or appurtenances;
(xiv) Introducing plant or animal species; and
(xv) Violating posted park rules.

(2) The Parks and Recreation Department may issue permits for scientific study, park maintenance, and conservation or other purposes appropriate to use of Community and Neighborhood Park sites.

§ 12. **SEVERABILITY CLAUSE.** If any section, subsection, sentence, clause, phrase, portion of this ordinance is for any reason held invalid or unconstitutional by any court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such finding shall not affect the validity of the remaining portions thereof.

§ 13. **EMERGENCY.** An emergency is hereby declared to exist for the preservation of the public peace, health, safety, and welfare by reason whereof this Ordinance shall take effect immediately upon its adoption and publication.

§ 14. **REPEAL OF CONFLICTING ORDINANCES.** That all ordinances or parts of ordinances in conflict herewith be and the same are now expressly repealed.

ADOPTED this _____ day of _____, 2026.

_____
Stephen Tyler Holman, Mayor

NOT ADOPTED this _____ day of _____, 2026.

_____
Stephen Tyler Holman, Mayor

ATTEST:

_____
City Clerk

Ordinance No. O-2627-8

AN ORDINANCE OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 2-316 AND SECTION 24-507 OF THE CODE OF THE CITY OF NORMAN PROVIDING FOR OVERSIGHT; PROHIBITING CERTAIN ACTIVITIES IN PUBLIC PARKS; PROVIDING EXCEPTIONS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

§ 1 **WHEREAS**, the City of Norman leases and maintains the George M. Sutton Urban Wilderness as a unique natural area dedicated to the preservation of native ecosystems, wildlife habitat, environmental education, scientific study, and passive recreation; and

§ 3 **WHEREAS**, the City Council finds that the protection of sensitive natural resources within the George M. Sutton Urban Wilderness requires regulations that minimize human impacts and reduce disturbances to wildlife, vegetation, waterways, and other ecological features; and

§ 4 **WHEREAS**, the City Council further finds that the operation of watercraft, including boats, canoes, kayaks, rafts, float tubes, paddleboards, and similar floating devices, may adversely affect natural resources, wildlife habitat, water quality, and public safety within park waters; and

§ 5 **WHEREAS**, the City Council finds that the introduction of motorized vehicles, unauthorized camping, fires, hunting, trapping, and the collection of biological or geological specimens can cause damage to park resources and interfere with the public's enjoyment of park facilities; and

§ 6 **WHEREAS,** the City Council recognizes that Community and Neighborhood Parks are intended primarily for recreational, educational, and community uses and that certain activities are incompatible with the safe and orderly operation of such parks; and

§ 7 **WHEREAS,** the City Council finds that clarifying prohibited activities, including the operation or launching of watercraft and the possession or discharge of devices capable of propelling projectiles, will promote public safety, protect park resources, and assist in the consistent enforcement of park regulations; and

§ 8 **WHEREAS,** the City Council further finds that permitting limited exceptions for scientific study, conservation activities, park maintenance, and other authorized purposes serves a legitimate public interest while preserving the natural character and intended use of public park properties; and

§ 9 **WHEREAS**, the City Council determines that these amendments are necessary to protect public health, safety, and welfare and to preserve the City's parks and natural areas for the benefit of present and future generations.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 10. THAT, Section 2-316 of the Code of the City of Norman, Oklahoma be amended as follows:

2-316 Duties and Powers of the Board
The Board of Park Commissioners shall advise the City Council on policies pertaining to the use of the park and recreational facilities of the City, and pursuant thereto:

(a) Propose rules and regulations for the maintenance of order, safety, and decency in those parks and recreational facilities;

(b) Consider and investigate any matter affecting the development and improvement of parks and recreational facilities and policies pertaining to the use of those facilities;

(c) Make recommendations to improve the park and recreational facilities;

(d) Make recommendations regarding systems of supervised recreation, and modifications in existing recreational programs;

(e) Act as the presiding authority over the matters contained in NCC 16-IX, with review and oversight by the City Council;

(f) Provide copies of the minutes of its meetings to the office of the City Clerk within ten days from the date of their approval; ~~and~~

(g) Provide an annual report of the Board's acts and affairs.~~;~~

(h) Designate park classifications for all City parks; and

(i) Advise the Parks and Recreation Department as needed regarding the administration of a permit system for outside groups that desire to use a City park for scientific study, park maintenance, and conservation or other purposes.

§ 11. THAT, Section 24-507 of the Code of the City of Norman, Oklahoma be amended as follows:

24-507 Activities Prohibited ~~In Sutton Urban Wilderness~~ at Public Park Sites; Exceptions By Written Permit

(a) Sutton Urban Wilderness

~~(a)~~ (1) No person shall engage in the following activities within the Sutton Urban Wilderness~~, except by written permit for scientific purposes issued by the Parks and Recreation Department~~:

~~(1)~~ (i) Littering;
~~(2)~~ (ii) Operating any motorized vehicles or bicycles;
~~(3)~~ (iii) Starting or maintaining a fire;
~~(4) Camping;~~
~~(5)~~ (iv) Swimming;
~~(6)~~ (v) Hunting;
~~(7)~~ (vi) Trapping;
~~(8)~~ (vii) Collecting biological or geological specimens, except by written permit for scientific purposes issued by the Parks and Recreation Department;
~~(9)~~ (viii) Cutting or collecting wood;
~~(10)~~ (ix) Operating ~~a boat or canoe~~ or launching any watercraft, including but not limited to boats, canoes, kayaks, rafts, float tubes, paddleboards, and similar floating devices, unless otherwise allowed by posted park rules;
~~(11)~~ (x) Fishing by means of a trotline or jugline;
~~(12)~~ (xi) ~~Possessing a bow, slingshot, air gun, firearm, or any other such device to hurl projectiles~~ Discharging any firearm, bow, slingshot, air gun, or other device capable of propelling a projectile, except as authorized by law;
~~(13)~~ (xii) Defacing or damaging any natural object or park facilities or appurtenances;
~~(14)~~ (xiii) Introducing plant or animal species~~.~~; and
(xiv) Violating posted park rules.

~~(b)~~(2) Organized group events exceeding 35 people shall have written authorization by the Parks and Recreation Department.

~~(c)~~(3) The Parks and Recreation Department may issue permits for scientific study, park maintenance, and conservation or other purposes appropriate to use of wilderness area~~; and where questions arise concerning administration of the permit system, the George M. Sutton Urban Wilderness Advisory Committee shall act in an advisory capacity~~.

(b) Community and Neighborhood Parks

(1) No person shall engage in the following activities within Community and Neighborhood parks:

(i) Littering;
(ii) Operating any motor vehicle; provided, however, that bicycles, electric-assisted bicycles, wheelchairs, and other power-driven mobility devices used by individuals with mobility disabilities shall be permitted as required by applicable law;
(iii) Starting or maintaining a fire;
(iv) Swimming;
(v) Hunting;
(vi) Trapping;

(vii) Collecting biological or geological specimens, except by written permit for scientific purposes issued by the Parks and Recreation Department;
(viii) Cutting or collecting wood;
(ix) Operating or launching any watercraft, including but not limited to boats, canoes, kayaks, rafts, float tubes, paddleboards, and similar floating devices unless otherwise allowed by posted park rules;
(x) Fishing by means of a trotline or jugline;
(xi) Discharging any firearm, bow, slingshot, air gun, or other device capable of propelling a projectile, except as authorized by law;
(xiii) Defacing or damaging any natural object or park facilities or appurtenances;
(xiv) Introducing plant or animal species; and
(xv) Violating posted park rules.

(2) The Parks and Recreation Department may issue permits for scientific study, park maintenance, and conservation or other purposes appropriate to use of Community and Neighborhood Park sites.

§ 12. **SEVERABILITY CLAUSE.** If any section, subsection, sentence, clause, phrase, portion of this ordinance is for any reason held invalid or unconstitutional by any court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such finding shall not affect the validity of the remaining portions thereof.

§ 13. **EMERGENCY.** An emergency is hereby declared to exist for the preservation of the public peace, health, safety, and welfare by reason whereof this Ordinance shall take effect immediately upon its adoption and publication.

§ 14. **REPEAL OF CONFLICTING ORDINANCES.** That all ordinances or parts of ordinances in conflict herewith be and the same are now expressly repealed.

ADOPTED this _____ day of _____, 2026.

_____
Stephen Tyler Holman, Mayor

ATTEST:

_____
City Clerk

NOT ADOPTED this _____ day of _____, 2026.

_____
Stephen Tyler Holman, Mayor

AN ORDINANCE OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 24-507 TO CHAPTER 24 OF THE CODE OF THE CITY OF NORMAN; PROHIBITING CERTAIN ACTIVITIES IN PUBLIC PARKS; PROVIDING EXCEPTIONS; PROVIDING FOR ENFORCEMENT; AND PROVIDING FOR SEVERABILITY; SEVERABILITY; AND DECLARING AN EMERGENCY.

§ 1. **WHEREAS**, the City of Norman leases and maintains the George M. Sutton Urban Wilderness as a unique natural area dedicated to the preservation of native ecosystems, wildlife habitat, environmental education, scientific study, and passive recreation; and

§ 3. **WHEREAS**, the City Council finds that the protection of sensitive natural resources within the George M. Sutton Urban Wilderness requires regulations that minimize human impacts and reduce disturbances to wildlife, vegetation, waterways, and other ecological features; and

§ 4. **WHEREAS**, the City Council further finds that the operation of watercraft, including boats, canoes, kayaks, rafts, float tubes, paddleboards, and similar floating devices, may adversely affect natural resources, wildlife habitat, water quality, and public safety within park waters; and

§ 5. **WHEREAS**, the City Council finds that the introduction of motorized vehicles, unauthorized camping, fires, hunting, trapping, and the collection of biological or geological specimens can cause damage to park resources and interfere with the public's enjoyment of park facilities; and

§ 6. **WHEREAS**, the City Council recognizes that Community and Neighborhood Parks are intended primarily for recreational, educational, and community uses and that certain activities are incompatible with the safe and orderly operation of such parks; and

§ 7. **WHEREAS**, the City Council finds that clarifying prohibited activities, including the operation or launching of watercraft and the possession or discharge of devices capable of propelling projectiles, will promote public safety, protect park resources, and assist in the consistent enforcement of park regulations; and

§ 8. **WHEREAS**, the City Council further finds that permitting limited exceptions for scientific study, conservation activities, park maintenance, and other authorized purposes serves a legitimate public interest while preserving the natural character and intended use of public park properties; and

§ 9. **WHEREAS,** the City Council determines that these amendments are necessary to protect public health, safety, and welfare and to preserve the City's parks and natural areas for the benefit of present and future generations.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 10. That the Norman City Code be and the same is hereby amending § 24-507 as follows:

BEFORE AMENDMENT

24-507 Activities Prohibited In Sutton Urban Wilderness; Exceptions By Written Permit

(a) No person shall engage in the following activities within the Sutton Urban Wilderness, except by written permit for scientific purposes issued by the Parks and Recreation Department:

(1) Littering;
(2) Operating any motorized vehicles or bicycles;
(3) Starting or maintaining a fire;
(4) Camping;
(5) Swimming;
(6) Hunting;
(7) Trapping;
(8) Collecting biological or geological specimens;
(9) Cutting or collecting wood;
(10) Operating a boat or canoe;
(11) Fishing by means of a trotline or jugline;
(12) Possessing a bow, slingshot, air gun, firearm, or any other such device to hurl projectiles;
(13) Defacing or damaging any natural object or park facilities or appurtenances;
(14) Introducing plant or animal species.

(b) Organized group events exceeding 35 people shall have written authorization by the Parks and Recreation Department.

(c) The Parks and Recreation Department may issue permits for scientific study, park maintenance, and conservation or other purposes appropriate to use of

wilderness area; and where questions arise concerning administration of the permit system, the George M. Sutton Urban Wilderness Advisory Committee shall act in an advisory capacity.

AFTER AMENDMENT

24-507 Activities Prohibited ~~In Sutton Urban Wilderness~~ at Public Park Sites~~;~~ ~~Exceptions By Written Permit~~

(a) Sutton Urban Wilderness

(1) No person shall engage in the following activities within the Sutton Urban Wilderness~~, except by written permit for scientific purposes issued by the Parks and Recreation Department~~:

(i) Littering;
(ii) Operating any motorized vehicles or bicycles;
(iii) Starting or maintaining a fire;
~~(iv) Camping;~~
(iv) Swimming;
(v) Hunting;
(vi) Trapping;
(vii) Collecting biological or geological specimens, except by written permit for scientific purposes issued by the Parks and Recreation Department;
(viii) Cutting or collecting wood;
(ix) ~~Operating a boat or canoe~~ Operating or launching any watercraft, including but not limited to boats, canoes, kayaks, rafts, float tubes, paddleboards, and similar floating devices;
(x) Fishing by means of a trotline or jugline;
(xi) Discharging any firearm, bow, slingshot, air gun, or other device capable of propelling a projectile, except as authorized by law ~~Possessing a bow, slingshot, air gun, firearm, or any other such device to hurl projectiles~~;
(xii) Defacing or damaging any natural object or park facilities or appurtenances;
(xiii) Introducing plant or animal species~~.~~; and
(xiv) Violating posted park rules.

(2) Organized group events exceeding 35 people shall have written authorization by the Parks and Recreation Department.

(3) The Parks and Recreation Department may issue permits for scientific study, park maintenance, and conservation or other purposes appropriate to use of wilderness area; and where questions arise concerning administration of the permit system, the Board of Parks Commissioners

~~George M. Sutton Urban Wilderness Advisory Committee~~ shall act in an advisory capacity.

(b) Community and Neighborhood Parks

(1) No person shall engage in the following activities within Community and Neighborhood parks:

(i) Littering;
(ii) Operating any motor vehicle; provided, however, that bicycles, electric-assisted bicycles, wheelchairs, and other power-driven mobility devices used by individuals with mobility disabilities shall be permitted as required by applicable law;
(iii) Starting or maintaining a fire;
(iv) Swimming;
(v) Hunting;
(vi) Trapping;
(vii) Collecting biological or geological specimens, except by written permit for scientific purposes issued by the Parks and Recreation Department;
(viii) Cutting or collecting wood;
(ix) Operating or launching any watercraft, including but not limited to boats, canoes, kayaks, rafts, float tubes, paddleboards, and similar floating devices;
(x) Fishing by means of a trotline or jugline;
(xi) Discharging any firearm, bow, slingshot, air gun, or other device capable of propelling a projectile, except as authorized by law;
(xiii) Defacing or damaging any natural object or park facilities or appurtenances;
(xiv) Introducing plant or animal species; and
(xv) Violating posted park rules.

(2) The Parks and Recreation Department may issue permits for scientific study, park maintenance, and conservation or other purposes appropriate to use of Community and Neighborhood Park sites; and where questions arise concerning administration of the permit system, the Board of Park Commissioners shall act in an advisory capacity.

§ 11. **SEVERABILITY CLAUSE.** If any section, subsection, sentence, clause, phrase, portion of this ordinance is for any reason held invalid or unconstitutional by any court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such finding shall not affect the validity of the remaining portions thereof.

§ 12. **Emergency**: An emergency is hereby declared to exist for the preservation of the public peace, health, safety, and welfare by reason whereof this Ordinance shall take effect immediately upon its adoption and publication.

ADOPTED this _____ day of _____, 2026.

_____
Mayor

NOT ADOPTED this _____ day of _____, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 11-05-2026

REQUESTER: Jason Olsen, Director of Parks and Recreation

PRESENTER: James Briggs, Park Development Manager

ITEM TITLE: DISCUSSION REGARDING THE HISTORICAL PLAQUE LOCATED IN ADKINS CROSSING PARK.

BACKGROUND:

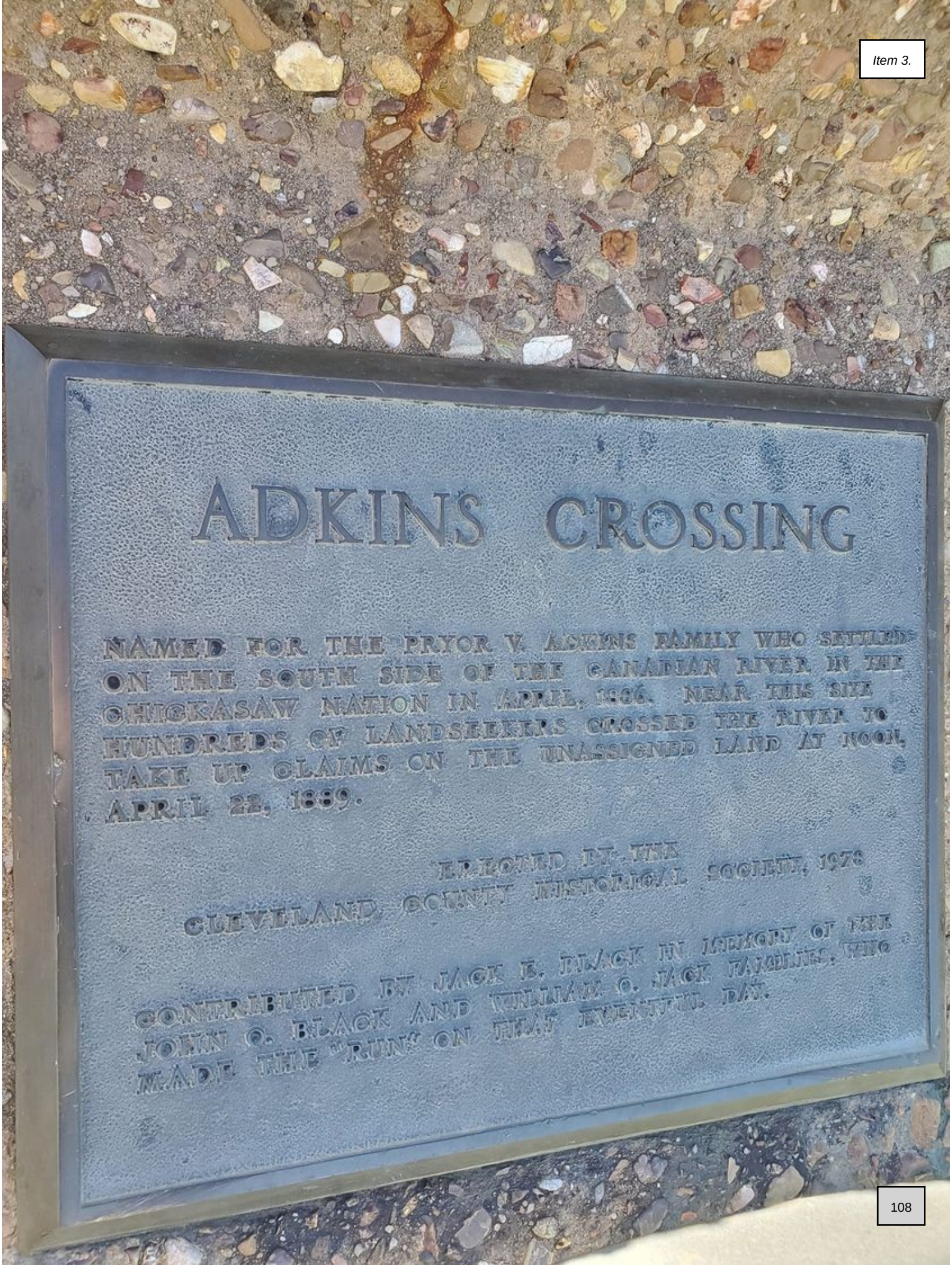
Adkins Crossing Park is located at 2136 24th Avenue SW. It is on the west side of the furthest south section of 24th Avenue—after which the road ends at a pair of driveways leading to a church property or a private access road to the land south of the park, leading down to the South Canadian River. There is a plaque in the park and an old wagon wheel mounted on a concrete pedestal to commemorate the park's naming after the river crossing operated at that location by the Pryor Adkins family at the time of Norman's founding during the land run of 1889. The plaque, placed in 1978, states that it was erected by the Cleveland County Historical Society (CCHS) and the Jack Black family at that time (see attached image).

Recently, Dr. Michael Givel has raised questions about the accuracy and/or completeness of the information on the plaque. He has contacted the city and the current membership of the CCHS to state his testimony regarding the larger story of the Land Run and the history of Norman (testimony attached).

DISCUSSION:

Parks & Recreation staff have also spoken with the CCHS about the plaque and its accuracy. They have responded with the attached statement, which, for several reasons, recommends that the plaque remain as-is to serve as a factual marker of the business and family name of those who once operated the business at or near the park site. They offer that any more detailed or in-depth discussion of historical events, policies, or consequences regarding the time period when the Adkins family was on that land be placed on another informational sign or signs.

The discussion may lead to further action at Adkins Crossing Park. It should be noted that possible changes are coming to the park—both physically and functionally, as the City of Norman is currently looking to acquire land along the river to create a Canadian River Park, with what is currently Adkins Crossing Park acting as a trailhead-type facility with major renovation that would come with it if the park and any additional land need to be redesigned. A renaming of the park may be included as the process unfolds. For now, the park will remain as-is.


ADKINS CROSSING
NAMED FOR THE PRYOR V. ADKINS FAMILY WHO SETTLED ON THE SOUTH SIDE OF THE CANADIAN RIVER IN THE CHICKASAW NATION IN APRIL, 1886. NEAR THIS SITE HUNDREDS OF LANDSEEKERS CROSSED THE RIVER TO TAKE UP CLAIMS ON THE UNASSIGNED LAND AT NOON, APRIL 22, 1889.
ERECTED BY THE CLEVELAND COUNTY HISTORICAL SOCIETY, 1978
CONTRIBUTED BY JACK E. BLACK IN MEMORY OF THE JOHN O. BLACK AND WILLIAM O. JACK FAMILIES, WHO MADE THE "RUN" ON THAT EVENTFUL DAY.

CCHS Recommendation Regarding Adkins Crossing Marker

Following a review of the Adkins Crossing historical marker and available supporting documentation, the Cleveland County Historical Society recommends **retaining the existing marker without revision or replacement**. The review identified no factual inaccuracies in the marker's current text.

The concerns raised by Dr. Givel primarily address the limited historical context provided regarding the Unassigned Lands, the Land Run of 1889, the dispossession of Native American peoples, and other aspects of the area's history. While these are important and complex subjects that warrant thoughtful historical interpretation, the purpose and physical limitations of a historical marker necessarily require a narrow focus. Similar historical markers located throughout Norman's parks provide concise accounts of the family associated with the property and explaining its connection to the park's name rather than comprehensive examinations of the broader historical circumstances surrounding them. The Adkins Crossing marker is consistent with this approach. The absence of a more extensive discussion of related historical subjects does not, in itself, render the existing marker inaccurate or misleading.

Should the Cleveland County Historical Society pursue additional interpretation of the Land Run, the Unassigned Lands, or the broader history of the area, staff recommends doing so through a more comprehensive interpretive format that allows for appropriate historical depth and nuance. Any such effort should be developed in consultation with relevant Tribal Nations and informed by appropriate historical sources.

Historical Documentation and Interpretive Standards Supporting the Staff Recommendation

A review of available historical documentation has identified no factual inaccuracies in the existing Adkins Crossing marker. The Adkins family history and subsequent local histories support the account presented on the marker, while contemporary newspaper articles establish that Adkins Crossing was a recognized place name by at least 1906. Research is ongoing to identify additional corroborating evidence from primary sources.

Although the Cleveland County Historical Society does not possess documentation identifying the specific sources consulted when the marker was created in 1978, the absence of these records should not be interpreted as evidence that the marker was created without historical research or that its contents lack historical support. It simply means that the sources consulted by the original authors nearly fifty years ago are unknown. The historical claims presented on the marker can still be evaluated and independently corroborated using sources available today.

Current Oklahoma Historical Society standards require historical markers to present historically accurate information supported by appropriate documentation, however we cannot retroactively apply these standards to a marker created in the past, nor can we assume that there was never any documentation. Additionally, these standards distinguish between the detailed historical research supporting a marker and the concise interpretive text intended for public display. Similarly, National Park Service guidance for outdoor wayside exhibits emphasizes the importance of maintaining a clear interpretive focus. The NPS advises that "the best waysides make one point and one point only" and recommends addressing subjects requiring extensive historical analysis through other interpretive formats. Although the Adkins Crossing marker is not an NPS wayside exhibit, these principles provide a useful framework for evaluating its purpose and scope.

The Adkins Crossing marker is consistent with multiple other historical markers located throughout Norman's parks, which identify the families associated with particular properties and explain their connections to the parks' names. These markers serve a specific interpretive purpose rather than attempting to provide comprehensive histories of the land or the broader historical circumstances surrounding its settlement.

Historical markers are necessarily limited in both physical space and the amount of information that can be effectively communicated to visitors. More importantly, attempting to incorporate the history of the Unassigned Lands, the Land Run of 1889, Native American dispossession, federal Indian policy, settlement, racial exclusion in Norman, and the broader history of the land into a single marker would require reducing exceptionally complex subjects to brief summaries. Such an approach risks creating additional interpretive problems by presenting these histories without the context necessary to understand their causes, consequences, and significance. Responsible historical interpretation requires sufficient space to examine these subjects with appropriate accuracy, nuance, and consideration for the people and communities affected.

Current interpretive best practices recognize that different subjects and educational objectives are best served by different forms of interpretation. Rather than requiring an individual historical marker to address the entirety of the historical context surrounding its subject, more comprehensive interpretation should be developed through formats capable of accommodating the necessary research, historical perspectives, and explanatory detail.

For these reasons, staff maintains that the existing Adkins Crossing marker fulfills its intended interpretive purpose and that the available historical evidence does not establish a need for revision or replacement. Should additional interpretation of the broader history of the area be pursued, it should be developed as a separate, more comprehensive effort in consultation with relevant Tribal Nations and other appropriate historical sources and stakeholders.

TESTIMONY BEFORE NORMAN PARKS COMMISSION ON SEPTEMBER 3, 2026

BY MICHAEL GIVEL, Ph.D. (Ward 2). mgivel1@gmail.com and mgivel@ou.edu

I am the author of the definitive scholarly history publication on Norman as a sundown town that won the Oklahoma Historical Society 2018 Marion Wright award with a citation of: Givel, Michael. (2018) Sundown on the Prairie: The Extralegal Campaigns and Efforts from 1889 to 1967 to Exclude African Americans from Norman Oklahoma. *The Chronicles of Oklahoma*, (96) 3, pp. 260-279.

Currently, the historical marker at Norman's Adkins Crossing Park reads:

"Named for the Pryor V. Adkins Family who settled on the south side of the Canadian River in the Chickasaw Nation in April 1886. Near this site hundreds of landseekers crossed the river to take up claims on the Unassigned Land at noon April 22, 1889.

Erected by the Cleveland County Historical Society, 1978

Contributed by Jack F. Black in memory of the John O. Black and William O. Jack families who made the "run" on that eventual day."

This marker is significantly incomplete from a historical perspective for two important reasons. The first is the current history provided on the marker about the Land Run. It emphasizes without **any** further nuanced historical background how and why the Land Run happened and in Norman the demographics of all the first settlers, or whose land was unassigned.

Additionally, the City of Norman and the Cleveland County Historical Society (CCHS) have indicated to me that this historical marker contains no known background historical evidence or supporting references to substantiate the current historical decription on the marker. I would also be amiss if I did not state that the CCHS has officially told me they are not currently sponsoring or maintaining the marker. While CCHS helped to erect it in 1978, the CCHS does not own or have authority over the marker today. The City of Norman Parks Department and Norman own and control this marker.

Missing from the description are historically accurate descriptions of what are the Unassigned Lands, Indian Appropriation Act of 1889, the nature of the land claims, and what were the demographics of those that crossed the "river" (actually the South Canadian River). The following from my research provides an overview.

- The designation of Unassigned Lands happened with an Amendment to the Indian Appropriation Act of 1889 in the U.S. Congress, that authorized Pres. Benjamin Harrison to proclaim the 1,887,796 acre region open for settlement.(Agnew, 1989; Edmond History Museum, 2026; Hoig, 2026; Rister,

1942) "Unassigned Lands" first appeared in 1879 when mixed-blood Cherokee journalist Elias C. Boudinot wrote an article for the *Chicago Times* advocating for the area to be opened to white settlement.(Edmond History Museum, 2026) The label of unassigned meant that the lands were not "assigned" to a specific First American Nation that had been relocated to the area.

- Under the federal Homestead Act of 1862, a legal settler including during the 1889 Land Run could claim 160 acres of public land by living on and cultivating the land for five years in order to obtain a legal title.(Hoig, 2026)
- All of the settlers who laid claims in Norman were white according to Norman historian John Womack.(Womack, 1981) In 1890, the population of Norman, which was a sundown town was 787.(Hoig, 2026)

This leads to the second missing part of the current historical marker. Whose lands were unassigned? Here, my sources along with my own research include the First American Museum, OU Bizzell Library, and an OU history professor to confirm what I found. I might add that past statements to the contrary, it also took me about a little over one week to collect the preliminary information I report below.

On February 14, 1833, the *Treaty of Okmulgee* was signed at Fort Gibson with the Muscogee/Creek Nation. (Kappler, 1904a) The Muscogee Creeks ceded their lands in the eastern US. Article 2 of the 1833 treaty defined their land including west and south of the Cherokee lands and bordering the South Canadian River. A treaty between the Creek and the Seminole tribes, ratified August 16, 1856, by the US Senate, ceded to the Seminole Nation a tract of Creek land to the Seminole Nation located between the South Canadian River and the North Fork of the Canadian River.(Kappler, 1904b) Article 3 of this treaty states:

> "Said lands so granted by the United States to the Seminole Nation are bounded and described as follows, to wit: Beginning on the Canadian River where the line dividing the Creek lands according to the terms of their sale to the United States by their treaty of February 6, 1866,b following said line due north to where said line crosses the north fork of the Canadian River; thence up said north fork of the Canadian River a distance sufficient to make two hundred thousand acres by running due south to the Canadian River; thence down said Canadian River to the place of beginning."(Kappler, 1904b)

So, the best available evidence indicates that in the modern-day Norman is on land first granted to the Seminole Nation and then ceded to the Muscogee/Creek Nation and then it was unassigned. There is also evidence of other First Americans who traveled through this area.

In conclusion, the historical facts as currently presented on the Adkins Crossing Marker are incomplete and potentially misleading. They do not reference how and why

the Land Run occurred, who were the first Norman settlers, and whose land was claimed.

I call on the Norman Park Commission to immediately begin to update the current historical marker at Adkins Crossing Park. The new historical marker needs to **add to** the history already there and correct this significant historical problem with a more complete history. And given the lack of documentation and incomplete historical description of the current marker this update should occur now regardless of any possible changes or future name change to Adkins Crossing Park.

Thank you.

REFERENCES

Agnew, B. (1989). Voices from the Land Run of 1889. *The Chronicles of Oklahoma*, *67*(1), 4-29.

Edmond History Museum. (2026). Unassigned Lands. https://www.edmondhistory.org/unassigned-lands/

Hoig, S. (2026). LAND RUN OF 1889. In *The Encyclopedia of Oklahoma History and Culture*. Oklahoma City.

Kappler, C. (1904a). *Treaty with the Creeks, 1833*. Washington

Kappler, C. (1904b). *Treaty with the Seminole, 1866*. Washington, DC: Government Printing Office

Rister, C. C. (1942). *Land Hunger, David L. Payne and the Oklahoma Boomers*. OU Press.

Womack, J. (1981). *1890 Norman, Oklahoma Census* Self-Priinted.

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 11/05/2026

REQUESTER: Karla Sitton, Administrative Tech IV

PRESENTER: Jason Olsen, Director of Parks & Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE NORMAN FORWARD MASTER PLAN UPDATES

DISCUSSION:

On October 13, 2015, Norman residents passed the Norman Forward initiative, which encompasses various quality-of-life projects, with a 1/2% sales tax collected over 15 years.

Norman Forward is a citizen-initiated proposal to renovate, expand, construct, and fund quality-of-life projects, such as multiple recreational facilities, libraries, parks, athletic venues, public art, trails, swim complexes, and other quality-of-life projects throughout Norman. The initiative came to the City Council from community groups, stakeholders, and Norman residents, who prepared an initial package using analysis and information from recreational planning professionals and research firms. Citizens passed the initiative at the polls in October 2015.

There have been numerous improvements to existing parks and facilities, including Griffin Park and Reaves Park, as well as the construction of new parks and facilities such as Ruby Grant Park, the Young Family Athletic Center, and the Adult Wellness and Education Center. The Norman Forward initiative has also made it possible to upgrade and/or replace playground equipment, picnic shelters, sidewalks, and other amenities in many of Norman's neighborhood parks. Remaining Norman Forward Projects include Saxon Park, Canadian River Park, Trail Development, and Neighborhood Park Development.

At the April 2, 2026, Park Board meeting, Staff presented an update on the financial status of the Norman Forward program, which could result in $11 million in excess funds. Staff also gave an update to Council at a Council Study Session, at which time Council directed Staff to allocate funds for design and, eventually, construction as they become available for Andrews Park, Reaves Park Kids Space, Griffin Park playground and restroom building, and the Adult Wellness & Education Center (AWE) multi-sports gym space.

Staff would like to share the proposed updated master plans for Reaves, Griffin, Ruby Grant, the future Multi-Sports Park, YFAC, and AWE to gather input from the Park Board.

RECOMMENDATION 1: Staff recommends that the Park Board accept the updated NF Reaves Park Master Plan

RECOMMENDATION 2: Staff recommends that the Park Board accept the updated NF Griffin Park Master Plan

RECOMMENDATION 3: Staff recommends that the Park Board accept the updated NF Ruby Grant Park Master Plan

RECOMMENDATION 4: Staff recommends that the Park Board accept the updated NF Multi-Sports Park Master Plan

RECOMMENDATION 5: Staff recommends that the Park Board accept the updated NF YFAC Master Plan

RECOMMENDATION 6: Staff recommends that the Park Board accept the updated NF AWE Master Plan



Norman Forward Master Plan Updates



Passed in October of 2015
½ Cent Sales Tax for 15 Years
Approx.. $150MM of Quality of Life Projects

Master Plan Update Costs

Approved by City Council on 1/5/26

Griffin Park (PDG):	$7,500
Reaves Park (Halff):	$18,763
Ruby Grant Park (Wallace Design):	$20,500
Multi-Sports Park (Wallace Design):	$22,750
YFAC & Adult Wellness (FSB):	$31,591

NORMAN FORWARD

Griffin Park
November of 2025



NORMAN FORWARD

Griffin Park Master Plan



Stake Holder Groups:
NYSA

Griffin Park
NF Build Out



NORMAN FORWARD

PDG gsb

NORMAN GRIFFIN SPORTS COMPLEX
PHASE I - REMAINING ITEMS

NORMAN, OKLA

August 23nd 2021

Updated Griffin Park Master Plan

Design Cost Estimates

Soccer Complex	$11.95MM
Pond Upgrades	$1.42MM
Playground Area	$5MM
Dog Park Upgrades	$1.97MM
Recreation Center	$25MM
Total	$45.34MM





Ruby Grant
November of 2025

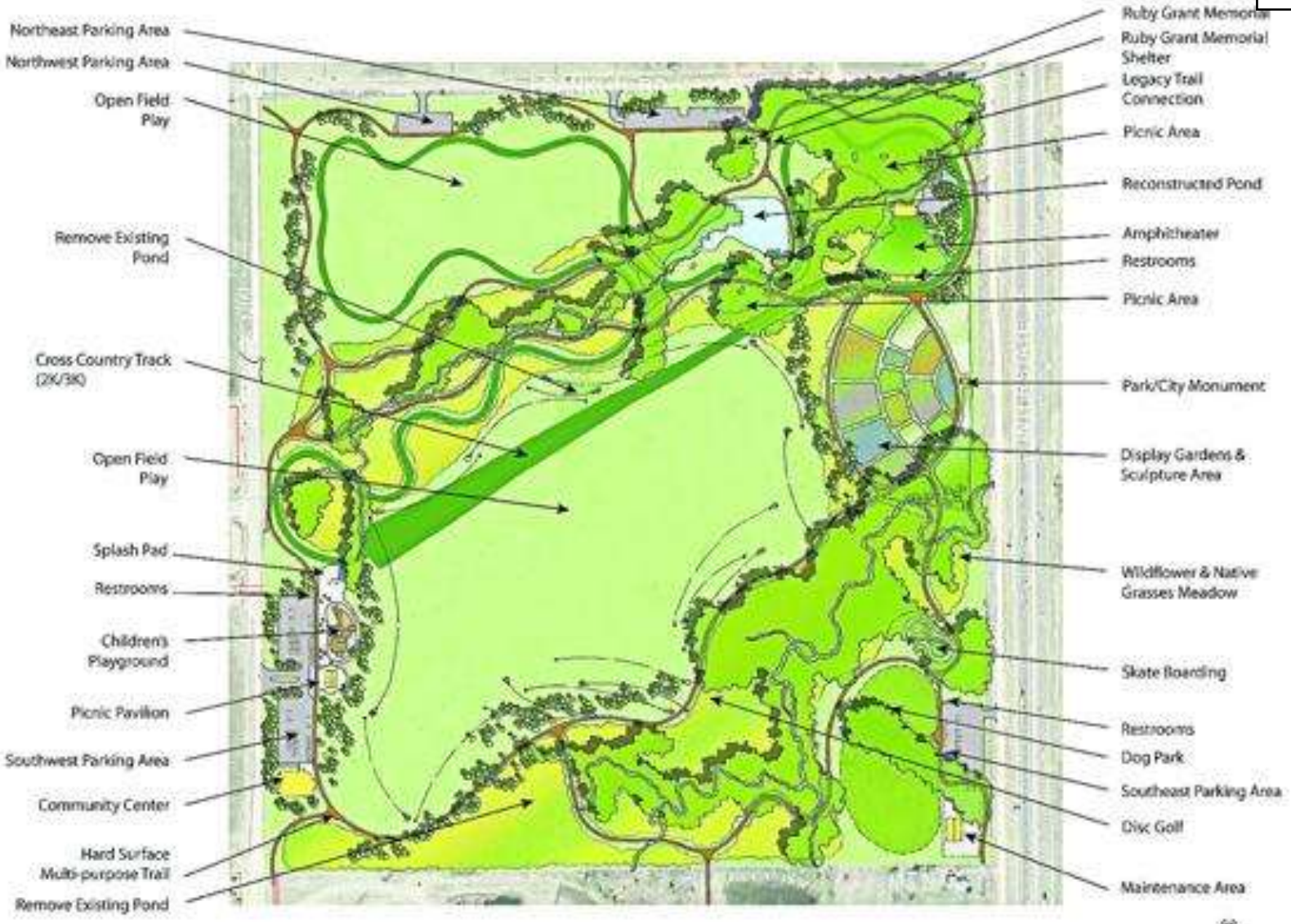


NORMAN FORWARD

Ruby Grant Master Plan

Stake Holder Groups:

Sooner Disk Golf
OU Cross Country



Updated Ruby Grant
NF Build Out



NORMAN FORWARD

Updated Ruby Grant Master Plan

Design Cost Estimates

Trail Upgrades	**$712K**
Cross Country	**$1.5MM**
Event Building	**$4MM**
Splash Pad	**$1MM**
Misc. Park Upgrades	**$1.86MM**
Total	**$9.1MM**



NORMAN FORWARD

Updated Reaves Park Master Plan



Reaves Park
NF Build Out



NORMAN FORWARD

Reaves Park
NF Build Out

Design Cost Estimates

Sitework	**$2.48MM**
Ball Field Upgrades	**$8.49MM**
Park Upgrades	**$8.98MM**
Gym & Building	**$2.5MM**
Total	**$22.45MM**

Bonus Land

Land Cost	**$1.6MM**
Park Upgrades	**$416K**
Total	**$2.16MM**

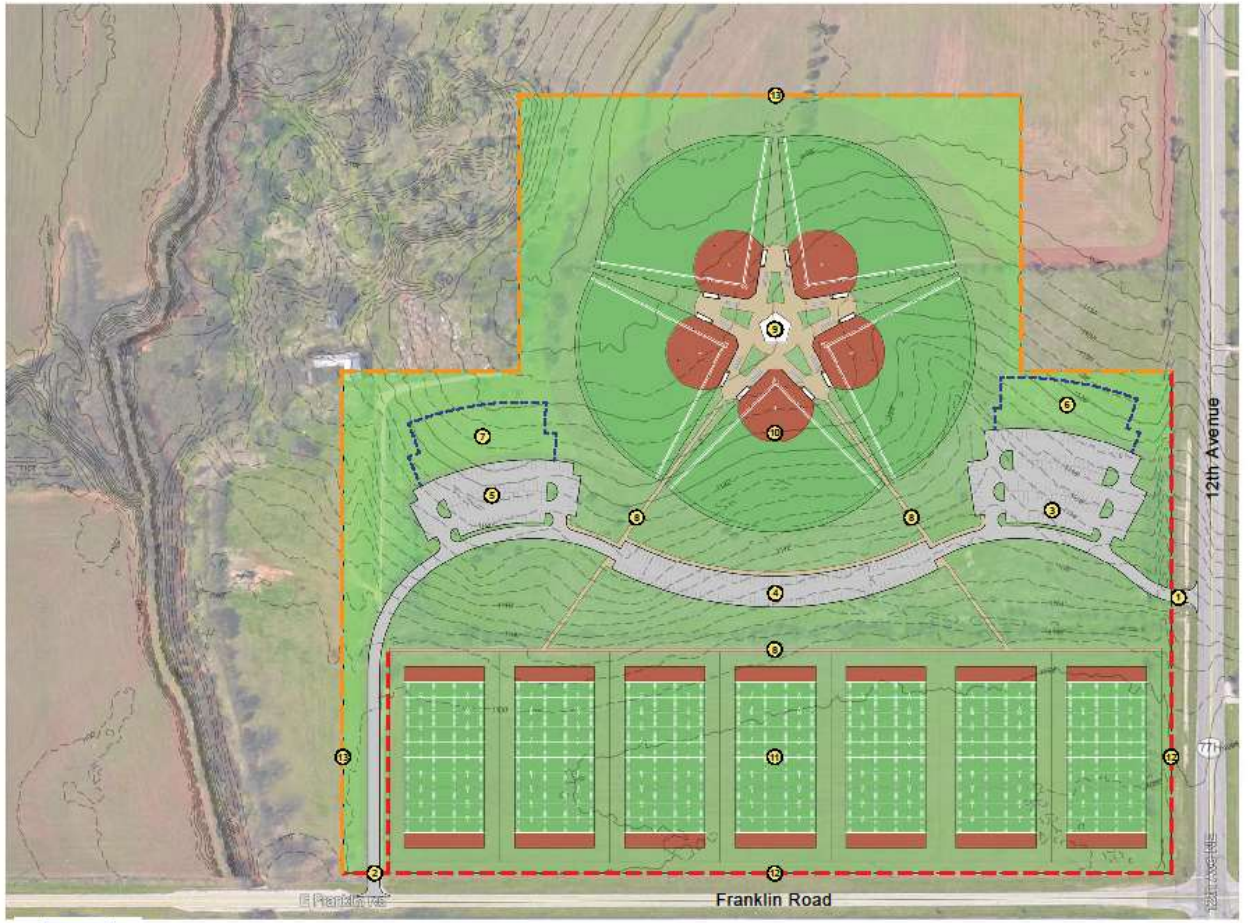
NORMAN FORWARD



Softball & Football Master Plan

Stake Holder Groups:

Optimist Club
Adult Softball
Lacrosse Clubs
OU Rugby Club



NORMAN FORWARD

Softball & Football Master Plan

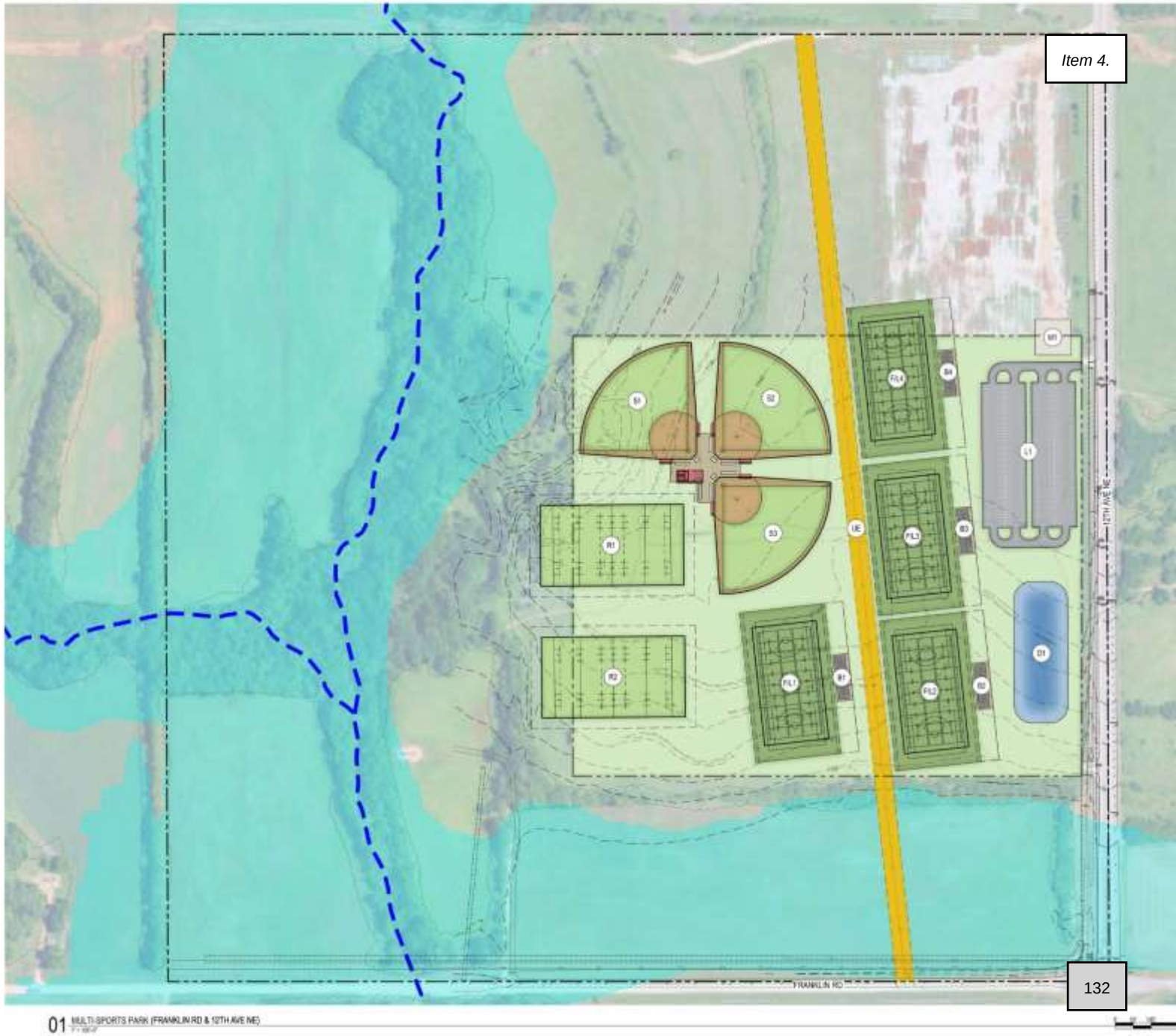


NORMAN FORWARD

Softball & Football Master Plan

Design Cost Estimates

Softball Upgrades	**$5.2MM**
Football, Rugby & Lacrosse	**$12.3MM**
Misc. Park Upgrades	**$9.9MM**
Total	**$25.039MM**



01 MULTI-SPORTS PARK (FRANKLIN RD & 12TH AVE NE)

YFAC
Master Plan

Stake Holder Groups:
Young Family
Sooner Swim Club
Norman Public Schools



NORMAN FORWARD

City of Norman Aquatics and Multi-Sports Facility
Norman, Oklahoma

Site Plan | Concept Design
March 4, 2021

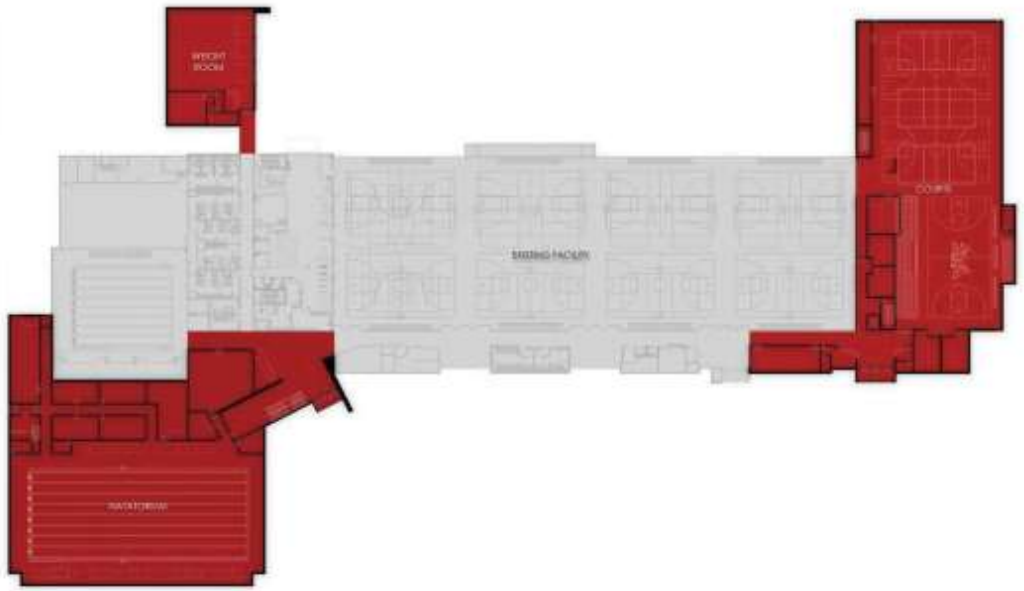
BARKER RINKER SEACAT

YFAC
Master Plan

ADDITION ELEMENTS

NATATORIUM	40,400 SF
WEIGHT ROOM	7,000 SF
COURTS	35,000 SF

1ST FLOOR	82,400 SF
2ND FLOOR	16,900 SF
TOTAL AREA	99,300 SF



OVERALL 1ST FLOOR ADDITION PLAN – N.T.S

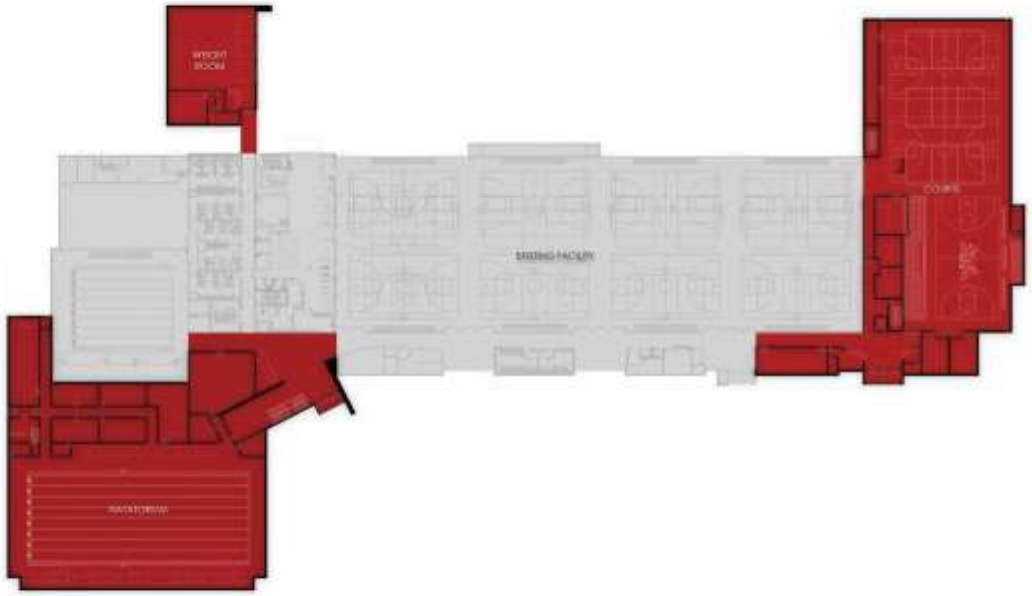
YFAC ADDITION NORMAN FORWARD 2 CONCEPT DESIGN AUGUST 17, 2026

YFAC
Master Plan

ADDITION ELEMENTS

NATATORIUM	40,400 SF
WEIGHT ROOM	7,000 SF
COURTS	35,000 SF

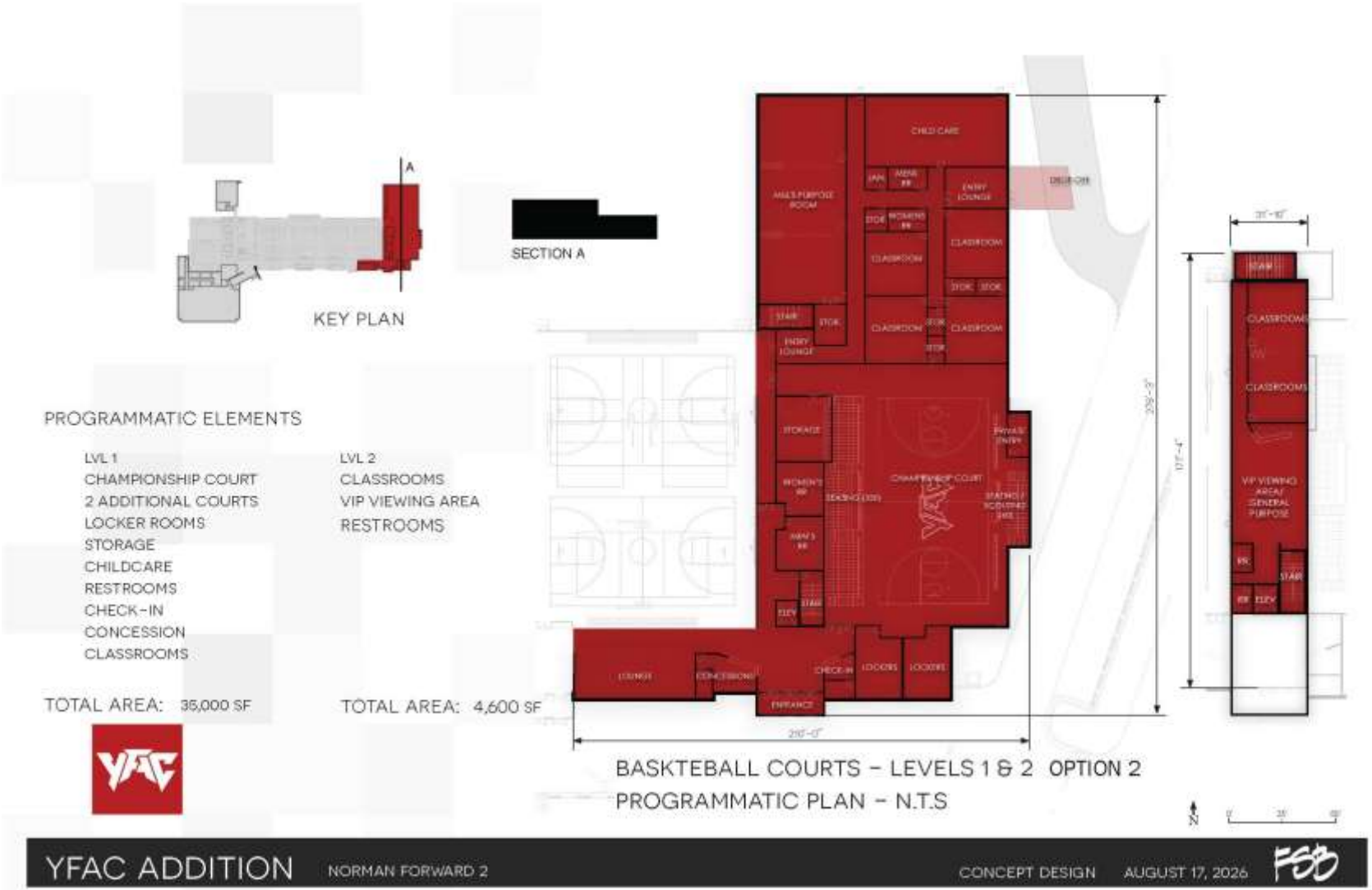
1ST FLOOR	82,400 SF
2ND FLOOR	16,900 SF
TOTAL AREA	99,300 SF



OVERALL 1ST FLOOR ADDITION PLAN – N.T.S

YFAC ADDITION NORMAN FORWARD 2 CONCEPT DESIGN AUGUST 17, 2026

YFAC
Master Plan




YFC
DETERMINATION


HOME
100
12:00
VISITOR
100
NORMAN


CHAMPIONSHIP
COURT




YFC


YFC

YFAC
Master Plan

Design Cost Estimates

Natatorium	**$34.4MM**
Option A **Championship w/ Courts**	**$23.21MM**
Option B **Championship w/ Rec**	**$24.98MM**



NORMAN FORWARD

Adult Wellness Master Plan

Stake Holder Groups:

Healthy Living Norman



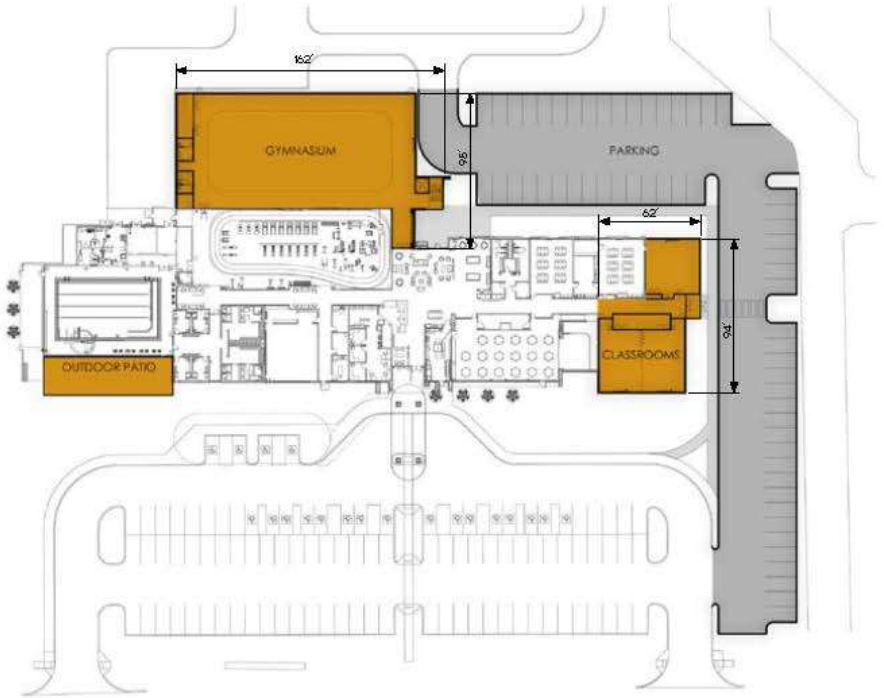
Adult Wellness Master Plan

Stake Holder Groups:
Healthy Living Norman

PROJECT SUMMARY

GYMNASIUM	11,000 SF
2ND LVL TRACK	4,500 SF
CLASSROOMS	4,400 SF
TOTAL AREA:	19,900 SF
OUTDOOR PATIO	1,700 SF

PARKING: 59



ADULT WELLNESS ADDITION NORMAN FORWARD 2 CONCEPT DESIGN MAY 27, 2026 FSB

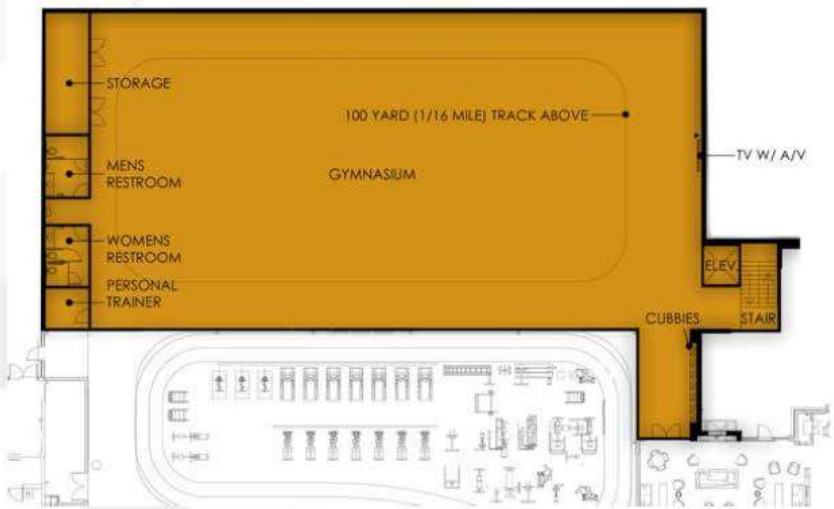
Adult Wellness Master Plan

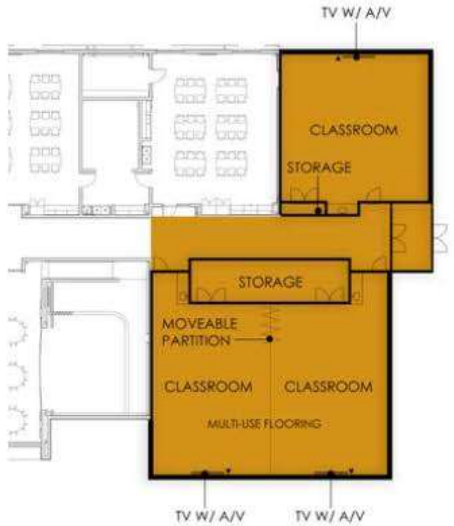
Stake Holder Groups:
Healthy Living Norman

PROJECT SUMMARY

GYMNASIUM	11,000 SF
2ND LVL TRACK	1,150 SF
CLASSROOMS	4,400 SF

TOTAL AREA: 15,400 SF





GYMNASIUM
MULTI-USE COURT
PHYSICAL THERAPY OFFICE
RESTROOMS
STORAGE
ELEVATED 1/16TH MILE TRACK
REWORKED FITNESS AREA
CHECK-IN DESK

CLASSROOMS
(3) CLASSROOMS
MOVEABLE PARTION
STORAGE
TELEVISIONS WITH A/V HOOKUPS
WORK / CLEANUP COUNTERS

ADULT WELLNESS ADDITION NORMAN FORWARD 2 CONCEPT DESIGN MAY 27, 2026 FSB






MOVE
STRONGER
TOGETHER

Adult Wellness Master Plan

Design Cost Estimates

Total Cost Estimate **$13MM**



NORMAN FORWARD


NORMAN
FORWARD
NORMAN
PARKS & RECREATION
bailee
THE KID LLC

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 11-05-2026

REQUESTER: Jason Olsen, Director of Parks and Recreation

PRESENTER: James Briggs, Park Development Manager

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT TO DESIGNATE THE HISTORIC LINDSEY STREET WATER TOWER, AND THE AREA BENEATH THE WATER TOWER AS A SPECIAL-USE PARK AND NAMING THE PARK THE "WATER TOWER PARK"

BACKGROUND:

Through the AIM Parks Masterplan, the plan recommended that the Norman Park System clarify its use of Parks. One of the recommendations was to add the classification for Special Use Parks. This classification is for parks that don't necessarily fit into the categories of Community Parks or Neighborhood Parks, but the Park would need a narrative describing its use and any unique rules that apply to the park.

Current parks that are categorized as Special Use Parks are Sutton Wilderness Park, Legacy Park, Creekside Bike Park, and soon-to-come online Bishop Creek Eco Park.

DISCUSSION:

The Lindsey Tower is an elevated water storage tank at the intersection of E. Lindsey Street and Classen Boulevard, originally built nearly 100 years ago to serve Norman's potable water system. However, as Norman's potable water system expanded over the years, the system also changed. In 2014, it was determined that Lindsey Tank no longer had the hydraulic characteristics necessary to function as a viable potable water storage for Norman's system. However, because of the potential for Lindsey Tower to be used as dedicated storage for a non-potable reuse system and stakeholders' desire to keep the structure, demolition was put on hold.

Ultimately, City Council and the Norman Utilities Authority decided to preserve the asset and paint the water tower by awarding a bid and approving contracts and bonds for the work on July 21, 2026. On July 28, 2026, Council approved a contract (Contract K-2627-26) with Dr Pepper/Seven Up, Inc. ("DPS") to offset much of the cost of repainting the tower and to create a unique opportunity for a long-term tourism, branding, and event activation partnership. Addendum No. 1 to Contract K-2627-26 is presented to Council in furtherance of this partnership.

As a further step to preserve the value of the Historical Water Tower and the corporate relationship with Dr Pepper, staff proposes that the Parks Department designate the water tower and the area beneath it as a special-use park. Staff recommends naming this park “Water Tower Park”. The park will be a small pocket park with placemaking and Dr Pepper selfie-taking spots, built-in benches, native landscaping, and short granite walking paths.

Narrative for the Park:

The Water Tower Park is envisioned as a unique community destination that celebrates Norman’s history while providing new recreational and gathering opportunities for residents and visitors. Centered around the historic water tower, the park would create a vibrant public space that combines recreation, open space, public art, and historic interpretation in a highly visible location. This site would also serve as a place-making opportunity that is both unique and beneficial for the Norman Parks Department and the City of Norman.

Special Rules for Water Tower Park:

Operating Hours: 6 am – 9 pm, with the exception of events at the OU Football stadium; park hours would be extended to midnight.

Do not climb or attempt to climb the water tower.

Stay in the designated park area and do not enter the City of Norman Maintenance area or the railroad easement.

RECOMMENDATION 1:

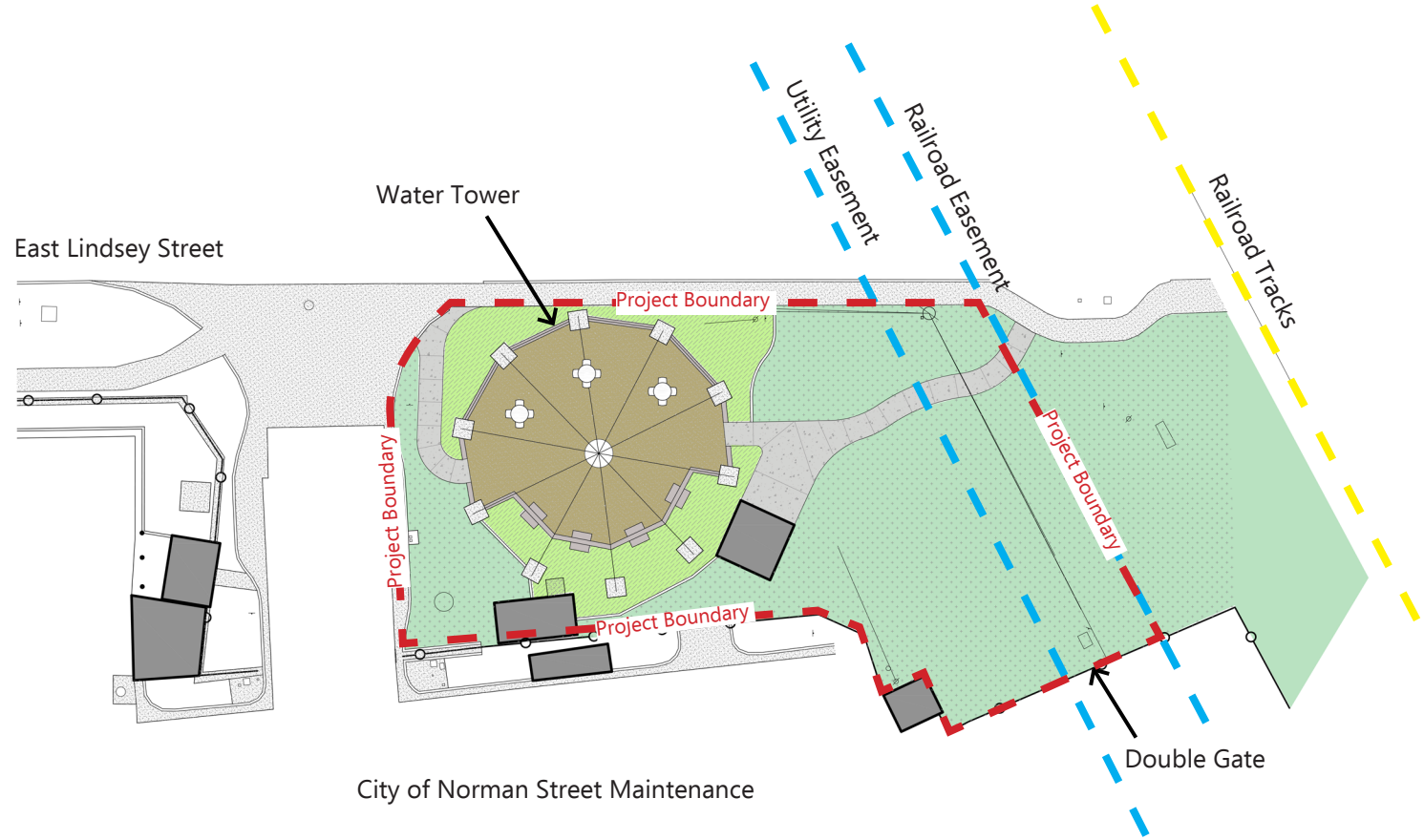
Staff recommends that the Park Board accept the Historic Lindsey Street Water Tower and the area beneath it as a Special-Use Park.

RECOMMENDATION 2:

Staff recommends that the Park Board accept naming the park “Water Tower Park”.

SITE PLAN

Fansville Water Tower Landscape
Norman, OK

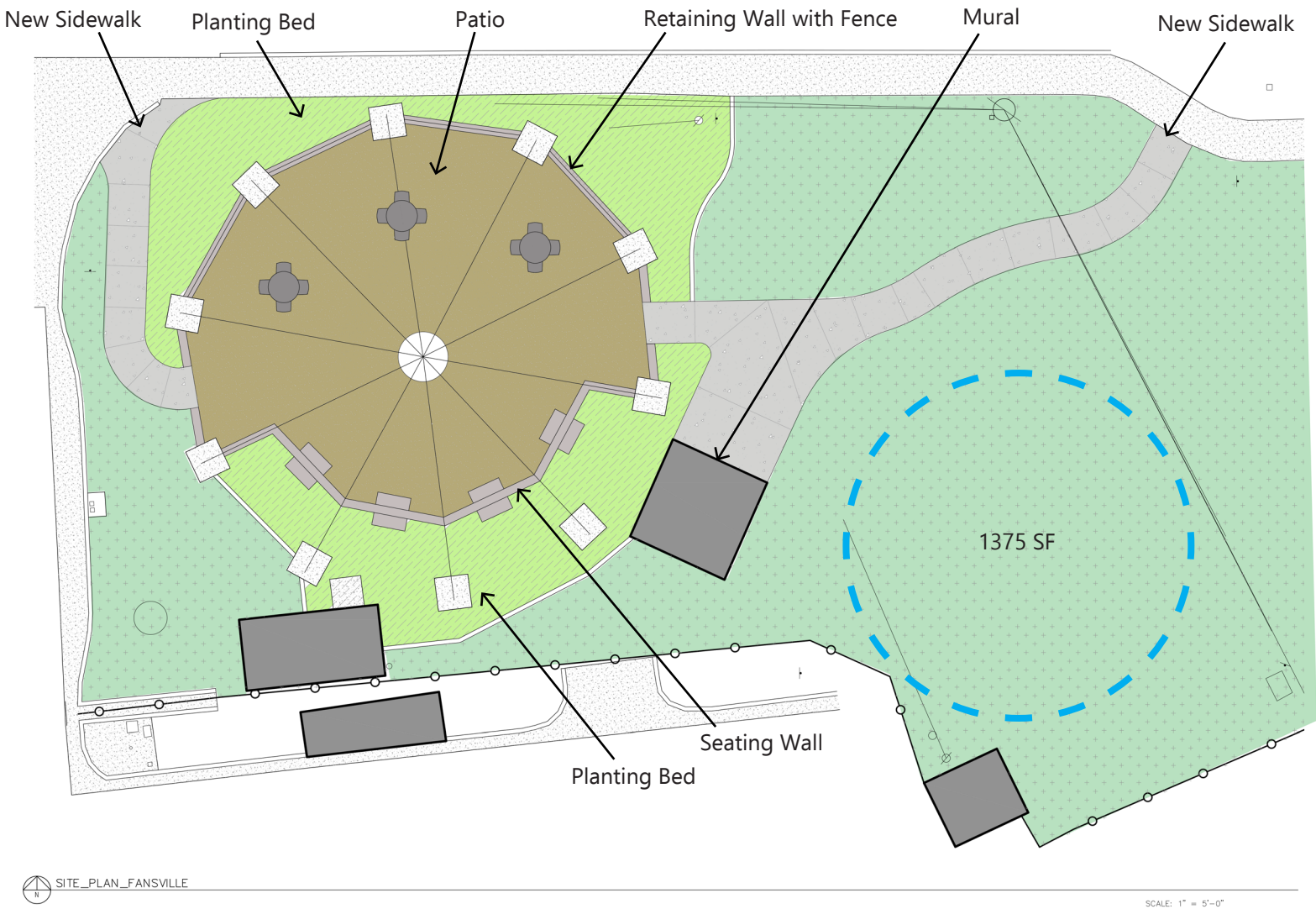


SITE_PLAN_FANSVILLE

SCALE: 1" = 5'-0"

CONCEPTUAL PLAN

Fansville Water Tower Landscape
Norman, OK



CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 11/05/2026

REQUESTER: Jason Olsen

PRESENTER: Jason Olsen, Director of Parks & Recreation

ITEM TITLE: NORMAN FORWARD UPDATE

DISCUSSION:

Norman Forward is a citizen-initiated proposal to renovate, expand, construct and fund Quality of Life projects, such as multiple recreational facilities, libraries, parks, athletic venues, public art, trails, swim complexes and other quality of life projects throughout Norman. The initiative came to the City Council from community groups, stakeholders and Norman residents, who prepared an initial package using analysis and information from recreational planning professionals and research firms. Citizens approved the initiative at the polls in October 2015.

The Director of Parks and Recreation will provide updates on park-related Norman Forward Projects.

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 11/05/2026

REQUESTER: Karla Sitton, Administrative Tech IV

PRESENTER: Jason Olsen, Director of Parks & Recreation

ITEM TITLE: DIVISION UPDATE

DISCUSSION:

The Parks and Recreation Department manages the park systems, recreational facilities & programs, and the Westwood Complex and maintains city-owned buildings. The department comprises six functional divisions: Administration, Parks, Recreation, Parks Planning & Forestry, Facility Maintenance, and Westwood.

Each Division Manager will briefly provide an overview of recent programs and/or progress within their division.

CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 11/05/2026

REQUESTER: Karla Sitton, Administrative Tech IV

PRESENTER: Cyriacus Igwilo, Recreation Manager

ITEM TITLE: CAPRA UPDATE

DISCUSSION:

The Parks and Recreation Department has recently initiated the process of obtaining accreditation from the Commission for Accreditation of Park and Recreation Agencies (CAPRA), the only national accreditation available for park and recreation agencies. This accreditation serves as a valuable measure of an agency's overall quality of operation, management, and service to the community. Achieving CAPRA accreditation is the most effective way to demonstrate that our agency and its staff provide the highest level of service to the community.