



CITY OF NORMAN, OK
BOARD OF PARKS COMMISSIONERS MEETING
Development Center, Room A, 225 N. Webster Ave., Norman, OK 73069
Thursday, May 07, 2026 at 5:30 PM

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

ROLL CALL

MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

BOARD OF PARK COMMISSIONERS REGULAR MEETING MINUTES OF MARCH 5, 2026

DISCUSSION ITEMS

2. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF PREVIOUSLY APPROVED CITY COUNCIL ITEMS

ACTION ITEMS

3. DISCUSSION REGARDING PROPOSED UPDATES TO THE PARKS AND RECREATION DEPARTMENT'S POLICY AND RULE MANUAL AND CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF SUCH UPDATED POLICY AND RULES MANUAL
4. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF THE ANNUAL REPORT FROM NORMAN OPTIMIST CLUB

REPORTS

5. CAPRA UPDATE
6. NORMAN FORWARD UPDATE

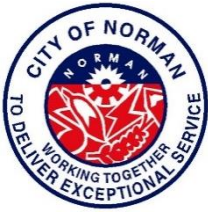
7. DIVISION UPDATE

MISCELLANEOUS ITEMS

PUBLIC COMMENT

This is an opportunity for citizens to address the Norman Board of Parks Commissioners. Due to Open Meeting Act regulations, the Commissioners are not able to participate in discussion during public comments. Remarks should be directed to the Commissioners as a whole and limited to three minutes or less.

ADJOURNMENT



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 05/07/2026

REQUESTER: Jason Olsen

PRESENTER: Jason Olsen, Director of Parks & Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

BOARD OF PARK COMMISSIONERS REGULAR MEETING MINUTES OF MARCH 5, 2026

The Norman Board of Parks Commissioners of the City of Norman, Cleveland County, State of Oklahoma, met in a Regular Session in the Development Center Conference Room A, on the 5th day of March, 2026, at 5:35 p.m., and notice of the agenda of the meeting was posted at the Development Center Building at 225 N. Webster Avenue and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

Present: Chair Sheriff and Commissioners Fagin, Nanny, Tedder-Loffland, Usry, Wright, and Wyckoff

Absent: Commissioners Davison and Isacksen

City Officials

Present: Jason Olsen, Director of Parks and Recreation
James Briggs, Park Development Manager
Megan Phelan, Park Planner
Jeff Moody, Event & Media Coordinator
Mitchell Richardson, Recreation Manager
Karla Sitton, Administrative Technician IV

ITEM 1, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF MINUTES FROM THE DECEMBER 4, 2025, PARK BOARD REGULAR MEETING AND THE MINUTES FROM THE JANUARY 5, 2026, PARK BOARD SPECIAL MEETING

Commissioner Wright made the motion, and Commissioner Nanny seconded to approve the Regular Park Board minutes of December 4, 2025, and the Special Park Board minutes of January 5, 2026. The vote was taken with the following results:

YEAH: Chair Sheriff and Commissioners Fagin, Nanny, Tedder-Loffland, Usry, Wright, and Wyckoff

NAY: None

ITEM 2, being:

CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PREVIOUSLY APPROVED COUNCIL ITEMS

Mr. Jason Olsen, Director of Parks and Recreation, highlighted the previously approved Council actions pertaining to the Parks and Recreation Department as follows:

- Approval of the Norman Sports Commission annual report to the Park Board
- Final Acceptance of K-2526-54 with Musco Sports Lighting for WW Tennis Court Lighting Project
- Acceptance of Grant in the amount of \$11,000 & K-2526-130 with Oklahoma Monarch Society to install a pollinator habitat at City Hall
- K-2526-135 with Norman Arts Council for the 2026 Artful Inlets Project
- K-2526-141 with Streets Mech LLC in the Amt of \$199,494.00 for the NIC Air Handler Replacement
- Resolution R-2526-103 Honoring Jennifer Baker for Exceptional Contributions to Arts Education & her receipt of the Arts Education Award at the 46th Governor's Arts Awards
- Contract K-2526-148 with Play By Design Inc in the amount of \$185,000 for the Sutton Place Park Playground Project
- Contract K-2526-149 with Happy Playground in the amount of \$230,000 for the Northeast Lions Park Playground Project.
- Contract K-2526-150 with Play & Park Structures in the amount of \$200,000 for the Eagle Cliff Park Playground Project

ITEM 3, being:

GIVING SPECIAL RECOGNITION TO HONOR FORMER PARK BOARD COMMISSIONERS FOR THEIR OUTSTANDING WORK TO THE PARKS AND RECREATION DEPARTMENT AND THE CITY OF NORMAN

Mr. Jason Olsen, Director of Parks and Recreation, said the Parks and Recreation staff has invited several former Park Board Commissioners and would like to honor them. He wanted them to be formally recognized for their outstanding commitment and dedicated service to the City of Norman. Mr. Olsen gave appreciation plaques to Susan Favors, Chris Moxley, and Allison May and said the City of Norman is fortunate to have such a devoted group of neighbors and friends who are passionate and vision-driven regarding the future of the Norman parks system and cultural centers. He said Jeff Salmond, Mary Sallee, and Elizabeth Ross were unable to attend and hoped to honor them at the April or May Park Board meeting.

ITEM 4, being:

CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF LAND OR FEE IN LIEU OF PARK LAND FOR THE BOB MOORE FARMS NORTH ADDITION REVISED PRELIMINARY PLAT

Mr. James Briggs, Park Development Manager, said Bob Moore Farms North Addition PUD is located on the east side of 36th Avenue SW, just south of Main Street, Sam's Club, and the west side of Pioneer Library. This plat was reviewed by the Board of Park Commissioners in August 2024, with the condition that if the land's use changed, a new preliminary plat would be developed and returned to the Park Board for review. Mr. Briggs said this large development has shifted from a mix of multi-family housing and commercial use to an all-residential development. The updated plan includes 804 residential units and requires either 3.56 acres of public park land or 7.12 acres of private park land. This development will yield \$60,300 in Neighborhood Park Development Fees and the same amount in Community Park Development fees once all building permits have been issued, if public park land or fee-in-lieu of land is provided. Although the site plan shows sufficient green space for private park land, the developer requests a fee-in-lieu decision. The increased unit count also raises the required park land acreage.

The proposed addition is directly north of the Willowbend Addition, which has a large *private* park. The nearest public park is Cherry Creek Park across 36th Avenue, which was recently updated via the Norman Forward Neighborhood Park Improvement project. Any fees collected from the Bob Moore Farms North PUD would go toward improvements at Cherry Creek Park or the purchase of future park land near the development, if it becomes available.

Commissioner Wyckoff raised concerns about pedestrian safety, noting that residents of the proposed development would need to cross 36th Avenue NW to reach Cherry Creek Park, and asked whether a pedestrian crossing and/or traffic light would be installed. Mr. Sean Rieger, representative for Bob Moore Farms North Addition PUD, explained that a traffic light would be installed if a traffic study showed it was necessary; however, there is currently no need for one. Commissioner Nanny said he was also concerned about pedestrians crossing a busy street and strongly recommended installing a pedestrian crossing to prevent accidents. The Board discussed the proposed amenities in the private park and asked whether a playground would be installed so that the residents would not need to walk their children to Cherry Creek Park. The Board asked whether the development was an adults-only community, and Mr. Rieger said the development cannot market the community as "no kids," and said a future marketing plan will influence the final amenities. Commissioner Wyckoff asked whether the Board could make a broader recommendation that the developer make every effort to install a pedestrian crossing and/or traffic light, and staff said yes.

Staff recommends that the Park Board recommend a Fee-In-Lieu of Land Decision for the revised Preliminary Plat of the Bob Moore Farms North Addition PUD.

Commissioner Nanny made the motion, and Commissioner Wright seconded it to recommend a Fee-In-Lieu of Land Decision for the revised Preliminary Plat of the Bob Moore Farms North Addition PUD and requested

the developer make every effort to install a pedestrian crossing and/or traffic light, so residents would not need to cross 36th Avenue NW in order to reach the nearest public park. The vote was taken with the following results:

- YEAH: Chair Sheriff and Commissioners Fagin, Nanny, Tedder-Loffland, Usry, Wright, and Wyckoff
- NAY: None
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ITEM 5, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-135; A SERVICE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN AND NORMAN ARTS COUNCIL, FOR THE 2026 ARTFUL INLETS PROJECT

Ms. Michele Loudenback, Environmental & Sustainability Manager, said that since its launch in 2019, the Artful Inlets program has engaged residents, strengthened partnerships within the arts community, and increased awareness of pollution prevention. On February 10, 2026, the City Council approved Contract K-2526-135. The Norman Arts Council (NAC) will provide \$3,750 from the Public Arts Board for artist stipends, while the City will contribute another \$3,750 for materials and in-kind services to prepare the sites for art installation.

Ms. Loudenback said funding will come from the Stormwater Quality budget, and artists will be invited to submit designs conveying stormwater and water quality themes. She said five (5) pieces of infrastructure have been identified for this project, all located in Rotary Park. Ms. Loudenback said this program is scheduled for April 16 and 17, 2026, and an online "Artful Inlets Story Map" is being updated to include all installations. The Board asked about the lifespan of the art, and staff said it is inspected annually.

Staff recommends supporting Council's approval of Contract K-2526-135 with the Norman Arts Council to implement the 2026 Artful Inlets Program and to install five (5) pieces of infrastructure at Rotary Park.

Commissioner Tedder-Loffland made the motion, and Commissioner Wyckoff seconded to support Council's approval of Contract K-2526-135, with the Norman Arts Council for implementing the 2026 Artful Inlets Program, and for installing five (5) pieces of infrastructure at Rotary Park. The vote was taken with the following results:

- YEAH: Chair Sheriff and Commissioners Fagin, Nanny, Tedder-Loffland, Usry, Wright, and Wyckoff
- NAY: None
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ITEM 6, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE ANNUAL REPORT FROM WESTWOOD GOLF AND GOLF MAINTENANCE

Mr. Jason Olsen, Director of Parks and Recreation, requested to postpone the annual report from Westwood Golf and Golf Maintenance to the April Park Board meeting.

Commissioner Wyckoff made the motion, and Commissioner Tedder-Loffland seconded it to recommend postponing the annual report from Westwood Golf and Golf Maintenance. The vote was taken with the following results:

- YEAH: Chair Sheriff and Commissioners Fagin, Nanny, Tedder-Loffland, Usry, Wright, and Wyckoff
- NAY: None

ITEM 7, being:

CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROPOSED WESTWOOD GOLF FEE INCREASE

Mr. Jason Olsen, Director of Parks and Recreation, said staff surveyed golf fees at metro-area golf courses to determine whether our fees are comparable. Currently, some of the fees are equal, but most are much lower than those at most metro-area golf courses. He highlighted the current and the proposed rates and said the staff is only proposing to increase the fees by \$1.00 to \$2.00 each. Mr. Olsen said Westwood Golf's operating costs have increased 30 to 40% over the years, and the Park Board approved a rate adjustment at the April 3, 2025, Park Board meeting; however, a fee adjustment will allow Westwood Golf to continue providing the high level of service our customers have come to expect. He stated that if the Board approves, the new rates will take effect on July 1, 2026, and the staff will provide ample notice by posting signs about the increase at the Golf Course.

Staff recommends that the Park Board Commissioners approve the Director of Parks and Recreation to increase the rates at the Westwood Golf Course as presented.

Commissioner Usry made the motion, and Commissioner Wyckoff seconded to approve the Director of Parks and Recreation to increase the rates at the Westwood Golf Course as presented. The vote was taken with the following results:

YEAH: Chair Sheriff and Commissioners Fagin, Nanny, Tedder-Loffland, Usry, Wright, and Wyckoff

NAY: None

ITEM 8, being:

CAPRA UPDATE

Mr. Mitchell Richardson, Recreation Manager, said the Parks and Recreation Department continues to work on obtaining accreditation from the Commission for Accreditation of Park and Recreation Agencies (CAPRA). He said there are 10 chapters, with 154 standards, and the staff has completed 40-42%. He said Chris Noons has been assigned as our CAPRA mentor, so we can request advice, and he will be helping the staff create a Strategic Plan very soon. Commissioner Nanny asked about the target completion date, and Mr. Richardson said the staff will conduct a self-assessment by December 2026-January 2027 and present it to the Board. Commissioner Nanny offered to review the staff's work. Mr. Richardson said the next step will be scheduling a site visit with Mr. Noons to help us fine-tune our work.

ITEM 9, being:

NORMAN FORWARD UPDATE

During the Council Conference on February 24, 2026, Mr. Jason Olsen, Director of Parks and Recreation, provided an update on the financial status of the Norman Forward (NF) Program. He noted that most projects are nearing completion, with a focus on the remaining pay-as-you-go initiatives, including Canadian River Park, Saxon Park, Neighborhood Park Development and Renovations, and Trail Development. Collaborating with the Finance department, Mr. Olsen projected that the program could finish with a remaining fund balance of approximately \$11 million after completing the authorized projects, which are estimated to cost around \$22.7 million.

Mr. Olsen presented a preliminary list of potential NF-eligible projects that could be considered if excess funds are available, as follows:

- Purchase of Sutton Wilderness
- Land Acquisition for future Softball and Football Complex;
- Adult Wellness & Education (AWE) Multipurpose Gym Expansion;
- Replacement of the Kids Space playground or constructing a Miracle Field at Reaves Park;
- Playground and restroom improvements at Griffin Park.
- Pond and restroom improvements at Andrews Park;
- YFAC improvements and weight room addition or payoff existing debt;
- Ruby Grant Park trail and cross-country course upgrades;
- New feature at Westwood Family Aquatic Center; and
- Systemwide park signage and wayfinding improvements.

Mr. Olsen stated that the preliminary projects are for discussion only and not prioritized. Staff plans to collect input from the Council, Parks Board, and Citizens' Financial Oversight Board before final recommendations are made. He noted that some funds may be reserved for maintenance or replacement of NF improvements as facilities age.

Mr. Olsen said the NF Saxon Park Project remains on hold pending the completion of road construction overseen by the Public Works Department. He noted that this road project will reduce the budget for the NF Saxon Park Project, as the associated roadwork, utilities, and water and sewer connections will be integrated into the park development but paid for through the PW Department road construction project. Mr. Olsen said staff is working on land acquisition for the Canadian River Park, a proposed Norman Forward project that aims to create a park, trail system, and wildlife refuge south of Lindsey Street and west of I-35 along the Canadian River. He said the theme for Sutton Place Park was changed at the request of a nearby resident.

ITEM 10, being:

DIVISION UPDATE

Mr. James Briggs, Park Development Manager, said work at Bluestem Park is progressing, with all trees planted as part of the tree-planting project. He said the park will include extensive areas dedicated to native plants, the perimeter walking trail is partially constructed, and we are moving on to the next phase of development. This phase includes ordering a playground and picnic shelter, building a sand volleyball area, and a basketball court. Mr. Briggs said land acquisition efforts are underway for the Canadian River Park, with potential for future trails connecting to other parks, including Adkins Crossing Park and Eagle Cliff Park. Major construction is complete at Bishop Creek Eco Park, and staff are now working on hydroseeding, cleanup, fencing, and ordering site furnishings. Mr. Briggs said a 122-foot section of the trail will include steps due to a steep slope. Final tree planting of the season will take place at Eagle Cliff Park to help regenerate the existing black locust trees/forest.

Mr. Mitchell Richardson, Recreation Manager, said a ribbon-cutting for YFAC's new outdoor courts and turf field is scheduled for March 25th at 5:30 PM, and admission to YFAC will be free all day. The Shamrock 5K, Fun Run, and beer mile will take place on Saturday, March 14th. Spring Break Camps will be held at the 12th Avenue and Whittier Recreation Centers. A new certified Counselor in Training (CIT) program for teens aged 12-14 will launch at the 12th Avenue Recreation Center, providing training in first aid, CPR, and childcare to build a pipeline for future staff. A volleyball camp will be held at YFAC on March 16 & 17, 2026, and 12th Avenue Recreation will host a free Nerf Night event open to all ages on March 27th.

Commissioner Wright left the meeting at 6:40 p.m.

MISCELLANEOUS ITEMS

Mr. Jason Olsen, Director of Parks and Recreation, said the Parks and Recreation Policy and Rule manual is substantially complete, and staff will present it to the Board soon for their approval and recommendation to

Council for adoption. He said once adopted; the rules and policies will be codified and made available online via the Municode platform.

Mr. Olsen announced the recent passing of former Park Commissioner Dennis Brigham, noting that he was very active in the community and will be dearly missed. He said Mr. Brigham also served on the AIM Parks Sub-Committee and was president of the Norman Arts Council.

Commissioner Wyckoff inquired about the possibility of a virtual option for meetings held during the workday. Mr. Olsen said that there is no virtual option available and noted that scheduling meetings outside of regular hours is not standard practice. He said it was necessary to schedule a Special Park Board meeting on January 5, 2026, due to a time-sensitive vote required for a development to be considered at the January 8, 2026, Planning Commission meeting. He mentioned that staff had received assurance that a quorum would be present at the January 5, 2026, *Parks and Recreation Rules and Regulations Sub-Committee* meeting at 12:00 pm, and the Special Park Board meeting was scheduled for 1:00 pm, following the subcommittee meeting, instead of the usual time of 5:30 pm.

PUBLIC COMMENT

None.

ADJOURNMENT

Chair Sheriff adjourned the meeting at 6:47 p.m.

Passed and approved this _____ of _____ 2026

Sherrel Sheriff, Chair



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 05/07/2026

REQUESTER: Karla Sitton, Administrative Tech IV

PRESENTER: Jason Olsen, Director of Parks & Recreation

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF PREVIOUSLY APPROVED CITY COUNCIL ITEMS

DISCUSSION:

The City of Norman City Council met at Regular meetings on April 14, 2026, and April 28, 2026, to consider several items pertaining to the Parks and Recreation Department. Staff has included those previously approved City Council agenda items to keep you informed and up to date.



CITY OF NORMAN, OK CITY COUNCIL REGULAR MEETING

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Tuesday, April 14, 2026 at 6:30 PM

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY

You are required to sign up in advance of the meeting on the City's webpage, by calling the City Clerk's Office (405-366-5406), or at the Council Chambers prior to the start of the meeting with your name, ward, and item you wish to speak to including whether you are a proponent or opponent. When the time comes for public comments, the Clerk will call your name and you can make your way to the podium. Comments may be limited on items of higher interest, if so, the Mayor will announce that at the beginning of the meeting. Participants may speak one time only up to 4 minutes per person per item. There will be no yielding of time to another person. Sign up does not guarantee you will get to speak if the allotted time for that item has already been exhausted. If there is time remaining after those registered to speak have spoken, persons not previously signed up may have the opportunity to speak. Comments received must be limited to the motion on the floor only.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SWEARING IN

1. ADMINISTERING THE OATHS OF OFFICE TO AND SEATING OF COUNCILMEMBER-ELECT TREY KIRBY, WARD 5.

AWARDS AND PRESENTATIONS

2. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF RESOLUTON R-2526-131: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, EXTENDING APPRECIATION TO BRANDON NOFIRE FOR SERVING AS WARD FIVE COUNCILMEMBER IN NORMAN, OKLAHOMA.
3. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-130: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, IN CONJUNCTION WITH THE NORMAN ANIMAL WELFARE OVERSIGHT COMMITTEE, AWARDING THE 2026 NOMAN ANIMAL WELFARE VOLUNTEERISM AWARD.

PROCLAMATIONS

4. CONSIDERATION OF ACKNOWLEDGMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2526-32: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN PROCLAIMING THE WEEK OF APRIL 12 THROUGH 18, 2026, AS NATIONAL COMMUNITY DEVELOPMENT WEEK IN THE CITY OF NORMAN.
5. CONSIDERATION OF ACKNOWLEDGMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2526-33: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF APRIL 2026, AS FAIR HOUSING MONTH IN THE CITY OF NORMAN.
6. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2526-37: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF APRIL, 2026, AS CHILD ABUSE PREVENTION MONTH IN THE CITY OF NORMAN.
7. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND OR POSTPONEMENT OF PROCLAMATION P-2526-38: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF APRIL 2026, AS ARAB AMERICAN HERITAGE MONTH IN THE CITY OF NORMAN.
8. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2526-39: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING SATURDAY, APRIL 25, 2026, AS NORMAN MUSIC FESTIVAL DAY IN THE CITY OF NORMAN.

COUNCIL ANNOUNCEMENTS

CONSENT DOCKET

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 9 through Item 28 be placed on the consent docket.

APPROVAL OF MINUTES

9. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY MEETING MINUTES OF MARCH 10, 2026 AND MARCH 24, 2026.

CITY COUNCIL STUDY SESSION MEETING MINUTES OF MARCH 17, 2026.

CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS COMMITTEE MEETING MINUTES OF FEBRUARY 5, 2026.

CITY COUNCIL OVERSIGHT COMMITTEE MEETING MINUTES OF MARCH 12, 2026.

CITY COUNCIL FINANCE COMMITTEE MEETING MINUTES OF MARCH 19, 2026.

First Reading Ordinance

10. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-38: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-NINE (29), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (521 E FRANK STREET; WARD 4)

- 11. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-43: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE TRACT OF LAND BEING A PART OF THE NORTHWEST QUARTER (NW/4), SOUTHWEST QUARTER (SW/4) AND SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-FIVE (35), TOWNSHIP NINE NORTH (T9N), RANGE THREE WEST (R3W) OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM A PUD, PLANNED UNIT DEVELOPMENT, AND PLACE SAME IN A PUD, PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED SOUTH OF W MAIN STREET, WEST OF ED NOBLE PARKWAY, NORTH OF W LINDSEY STREET, AND EAST OF 36TH AVENUE SW; WARD 3)
- 12. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-46: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A SPECIFIC PORTION OF THE RIGHT-OF-WAY FOR NORMAN CENTER COURT LOCATED IN STRAWBERRY LAKE SECTION TWO IN NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (WARD 3)
- 13. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-47: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING CHAPTER 30 ("SUBDIVISIONS") OF THE CODE, SECTION 30-606(a) IN ORDER TO REMOVE THE 30-ACRE MINIMUM LOT SIZE REQUIREMENT FOR RURAL CERTIFICATES OF SURVEY WITH AN URBAN RESERVE LAND USE DESIGNATION; AND PROVIDING FOR THE SEVERABILITY THEREOF.
- 14. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-55 UPON FIRST READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN AMENDING THE CODE OF ORDINANCES OF THE CITY BY ADDING THERETO A NEW SECTION TO ARTICLE 32-VI IMPOUNDMENT OF VEHICLES, TITLED "WRECKER SERVICES," AND PROVIDING FOR THE SEVERABILITY THEREOF.

Appointments

- 15. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

ANIMAL WELFARE OVERSIGHT COMMITTEE

TERM:05-27-26 TO 05-27-29, CARLA ATKINSON - WARD 4

Surplus

16. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF DECLARATION OF SURPLUS AND/OR OBSOLETE EQUIPMENT AND MATERIALS AND AUTHORIZING THE SALE OR DISPOSAL THEREOF.

Settlements

17. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-129: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING JOINT PETITION SETTLEMENT OF THE CLAIM FILED BY NOEL MOHRMANN UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASES OF *NOEL MOHRMANN V. THE CITY OF NORMAN*, WORKERS' COMPENSATION COMMISSION CASE 2025-02034 P; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COMMISSION, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COMMISSION JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

Request for Payment

18. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF SPECIAL CLAIM SC-2526-1: SUBMITTED BY CLIFFORD JEMISON, THROUGH LEGAL COUNSEL JOE FARNAN, IN THE AMOUNT OF \$60,000 FOR PERSONAL INJURY DAMAGES AS A RESULT OF A COLLISION WITH A CITY VEHICLE THAT OCCURRED ON FEBRUARY 26, 2025.

Acceptance of Funds

19. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF SUBMISSION OF THE CERTIFIED LOCAL GOVERNMENTS (CLG) PROGRAM 2026-2027 APPLICATION FOR FUNDING IN THE AMOUNT OF \$8,875 TO BE SUBMITTED TO THE OKLAHOMA STATE HISTORIC PRESERVATION OFFICE.

Contracts

20. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2223-175: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, THE NORMAN MUNICIPAL AUTHORITY, THE NORMAN TAX INCREMENT FINANCE AUTHORITY, AND NORMAN REGIONAL HOSPITAL AUTHORITY FOR THE PURPOSE OF CLARIFYING THE OPERATION AND RESPECTIVE RESPONSIBILITIES OF THE TURF FIELD OUTDOOR LOCATED AT THE YOUNG FAMILY ATHLETIC CENTER. (WARD 8)

- 21. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF CHANGE ORDER ONE TO CONTRACT K-2526-25: BY AND BETWEEN THE CITY OF NORMAN UTILITIES AUTHORITY AND VORTEX SERVICES, LLC INCREASING THE CONTRACT BY \$310,702.95 FOR A REVISED CONTRACT TOTAL OF \$5,612,735.95 AND INCREASING THE CONTRACT TIME BY 30 CALENDAR DAYS FOR THE SEWER MAINTENANCE PROJECT FOR FISCAL YEAR 2018 (WARDS 2 AND 4).

- 22. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2526-21 AND CONTRACT K-2526-106: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PARATHON CONSTRUCTION, L.L.C., IN THE AMOUNT NOT TO EXCEED \$600,000 FOR THE FYE 2026 UNIT PRICE CONCRETE AND ALLEYS PROJECT, PERFORMANCE BOND B-2526-39; STATUTORY BOND B-2526-40; MAINTENANCE BOND MB-2526-35, AND PROJECT AGENT RESOLUTION R-2526-90 GRANTING TAX-EXEMPT STATUS. (CITY)

- 23. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-112: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND HALFF ASSOCIATES, INC., IN THE AMOUNT OF \$107,500 TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE CARTER WATER LINE REPLACEMENT PROJECT. (WARD 4)

- 24. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2526-117: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND STV, INC, IN THE AMOUNT OF \$140,961 FOR ENGINEERING SERVICES FOR THE FLOOD WATER LINE REPLACEMENT FROM FRANKLIN TO HUETTNER PROJECT (WARD 8)

- 25. CONSIDERATION OF ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A GRANT THROUGH THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) PUBLIC FLEET CONVERSION GRANT PROGRAM IN THE AMOUNT OF \$984,463 TO THE CITY OF NORMAN TO BE USED FOR TWO (2) NATURAL GAS DRIVEN COMPRESSORS AND FOUR (4) BEAM SOLAR CHARGERS; APPROVAL OF CONTRACT K2526-157 BETWEEN ACOG AND THE CITY OF NORMAN; AND BUDGET APPROPRIATIONS BY THE CITY OF NORMAN AND THE NORMAN UTILITIES AUTHORITY AS OUTLINED IN THE STAFF REPORT.

Resolutions

- 26. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-133:** A RESOLUTION FIXING THE AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2026A TO MATURE EACH YEAR; FIXING THE TIME AND PLACE OF THE BONDS ARE TO BE SOLD; DESIGNATING A PAYING AGENT/REGISTRAR AND DISCLOSURE COUNSEL; APPROVING THE PRELIMINARY OFFICAL STATEMENT AND DISTRIBUTION THEREOF; AND AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND FIXING OTHER DETAILS OF THE ISSUE.
- 27. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-134:** A RESOLUTION FIXING THE AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2026B TO MATURE EACH YEAR; FIXING THE TIME AND PLACE OF THE BONDS ARE TO BE SOLD; DESIGNATING A PAYING AGENT/REGISTRAR AND DISCLOSURE COUNSEL; APPROVING THE PRELIMINARY OFFICAL STATEMENT AND DISTRIBUTION THEREOF; AND AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND FIXING OTHER DETAILS OF THE ISSUE.
- 28. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-135:** A RESOLUTION FIXING THE AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2026C TO MATURE EACH YEAR; FIXING THE TIME AND PLACE OF THE BONDS ARE TO BE SOLD; DESIGNATING A PAYING AGENT/REGISTRAR AND DISCLOSURE COUNSEL; APPROVING THE PRELIMINARY OFFICAL STATEMENT AND DISTRIBUTION THEREOF; AND AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND FIXING OTHER DETAILS OF THE ISSUE.

NON-CONSENT ITEMS

Second Reading Ordinance

- 29. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-31 UPON SECOND AND FINAL READING:** AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF CHAPTER 36 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE A REPLAT OF THE EAST 236 FEET OF LOT SIX (6) AND THE EAST 200 FEET OF LOT SEVEN (7), OF ELMWOOD ADDITION, AND LOT TWELVE (12), IN BLOCK ONE (1), OF PARKVIEW ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM A CCPUD, CENTER CITY PLANNED UNIT DEVELOPMENT, AND PLACE SAME IN A CCPUD, CENTER CITY PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (THE NOUN HOTEL 542 AND 534 S. UNIVERSITY BOULEVARD; WARD 4)

30. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AUTHORIZING THE CITY ATTORNEY'S OFFICE TO INITIATE LITIGATION TO OBTAIN A DECLARATORY JUDGMENT REGARDING THE CITY COUNCIL'S AUTHORITY, IF ANY, TO ORDER A LEGISLATIVE REFERENDUM ON AN ORDINANCE ESTABLISHING A TAX INCREMENT FINANCING DISTRICT PURSUANT TO THE LOCAL DEVELOPMENT ACT, 62 O.S. §§ 850-869.

Item 2.

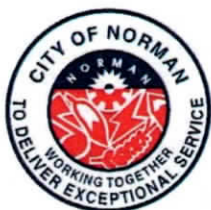
MISCELLANEOUS COMMENTS

This is an opportunity for citizens to address City Council. Due to Open Meeting Act regulations, Council is not able to participate in discussion during miscellaneous comments. Remarks should be directed to the Council as a whole and limited to four minutes or less.

ADJOURNMENT

File Attachments for Item:

20. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2223-175: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, THE NORMAN MUNICIPAL AUTHORITY, THE NORMAN TAX INCREMENT FINANCE AUTHORITY, AND NORMAN REGIONAL HOSPITAL AUTHORITY FOR THE PURPOSE OF CLARIFYING THE OPERATION AND RESPECTIVE RESPONSIBILITIES OF THE TURF FIELD OUTDOOR LOCATED AT THE YOUNG FAMILY ATHLETIC CENTER. (WARD 8)



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 04/14/2026

REQUESTER: AshLynn Wilkerson, Assistant City Attorney

PRESENTER: AshLynn Wilkerson, Assistant City Attorney

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2223-175: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, THE NORMAN MUNICIPAL AUTHORITY, THE NORMAN TAX INCREMENT FINANCE AUTHORITY, AND NORMAN REGIONAL HOSPITAL AUTHORITY FOR THE PURPOSE OF CLARIFYING THE OPERATION AND RESPECTIVE RESPONSIBILITIES OF THE TURF FIELD OUTDOOR LOCATED AT THE YOUNG FAMILY ATHLETIC CENTER. (WARD 8)

BACKGROUND:

The original Norman Forward sales tax package approved by voters in 2015 included a number of quality-of-life projects, including a multi-sport facility envisioned to accommodate indoor sports, including but not limited to basketball and volleyball, and an indoor aquatics facility. A total of \$22.5 million in Norman Forward sales tax was allocated to these projects. After exploring several locations for these facilities, City Council approved an agreement in November 2019 to locate them in University North Park.

An ad hoc committee was appointed in June 2019 by the Council for the Indoor Aquatic/Multi-Sport projects, which worked closely with the project architect to develop plans for the facility. Like several other Norman Forward projects, the funding provided by the dedicated sales tax was insufficient to complete the facilities as envisioned by the Ad Hoc Committee.

Contract K-1920-82 and the 2019 Amended University North Park Tax Increment Finance District (TIF) Project Plan (adopted by Ordinance O-1920-24) called for the Indoor Aquatic/Multi-Sport projects (the "Recreation Facility") to be located in University North Park and set forth the purchase price for up to 12 acres of land for the projects. It also allocated TIF funds for the purchase of the property and \$2.7 million for supplemental construction funds for the Recreation Facility project. Contract K-1920-82 set out timelines for site identification, purchase, and construction based on the best information available at the time.

In the fall of 2019, City Staff were approached by Rayford Young, the father of National Basketball Association Atlanta Hawks player and Norman native Trae Young. Mr. Young expressed interest in partnering with the City to ensure the planned Multi-Sport facility would

achieve the original vision of serving as an appropriate venue for both local league play and competitive league play, as well as for tournaments. Trae Young grew up in Norman, playing in City leagues and later in more competitive leagues in the metro area. He and his family are committed to giving back to the community and to furthering youth sports in Norman. Council approved Contract K-1920-139, a Memorandum of Understanding that established a long-term relationship with the Trae Young Foundation (“Young”) related to the Multi-Sport facility, including certain financial contributions over multiple years, totaling \$4 million.

The Purchase and Sale Agreement for the future site of the Indoor Aquatic/Multi-Sport project was approved on December 1, 2020. (Contract K-2021-65). Approval of this Agreement enabled the City to move forward with the purchase of the property, platting, final design, and ultimately bidding and construction of the project.

During discussions about this facility, Norman Regional Health System (“NRHS”) expressed interest in participating by funding and operating a Sports and Human Performance Center (the “Center”) within the facility. NRHS has engaged architects who have been in communication with the City’s architects on this project, including the design of the Center within the facility. On June 27, 2023, the City and NRHS entered into a lease agreement, Contract K-2223-175, that set forth construction funding obligations and lease terms for the space in the Young Family Athletic Center (“YFAC”), where NRHS now operates its Sports and Human Performance Center.

DISCUSSION:

This Amendment One is desired to clarify the operation and respective responsibilities of the parties regarding the Turf Field Outdoor Improvement. In Article 5.6 of the Agreement, the parties acknowledge and represent that NRHS paid for and installed the Turf Field Outdoor Improvement, and as such, the NRHS logo shall remain on the turf field throughout the Term of the Lease Agreement. Any change to the logos on the turf field shall be agreed upon by the parties prior to any such change.

NRHS shall have exclusive operational access and use of the turf field during the operational hours posted at the Center and shall have first priority to access the turf during the City’s operational hours, for events and/or programs such as the Ortho Central Athletic Academy, and shall schedule any such use with the YFAC supervisor. Scheduling for single-use events shall be within five (5) business days from the intended date of use, and scheduling for recurring and/or regularly scheduled use shall be developed on a calendar within thirty (30) calendar days before such events are set to begin, with modifications as agreed to from time to time. At all other times, the City shall have sole use and operation of the turf field and may use the turf field during NRHS’ operational hours if the parties agree, such agreement not to be unreasonably withheld, within five (5) business days from the intended date of use by the City. The parties agree to maintain the turf field used by it, its members, or patrons in a clean and orderly manner at all times during use.

Article 2 of the original Agreement covered the construction funding and lease payments. NRHS was responsible for the architectural and construction costs for its portion of the building.

Because it is 100% responsible for construction, a nominal rent is charged during the forty (40) year term of the agreement.

The original agreement regarding construction costs has been split into three payments, with the first two already remitted to the City. Due to the shared use and operation of the turf field, the City agrees to waive the final payment under the Construction Funding payment schedule in Section 2.1(d) of the Lease Agreement. The final payment is approximately \$30,000. The turf field installation cost approximately \$200,000.

The City agrees to be solely responsible for the maintenance of the turf field, including, but not limited to, any necessary replacement of the turf field. The City agrees to be responsible for its own negligent acts and omissions and those of its employees, agents, and invitees as provided by the Oklahoma Governmental Tort Claims Act, 51 O.S. § 151 et seq, during the times in which the City operates the turf field.

NRHS agrees to provide notice within five (5) business days to the City of any damage to the turf field and the need for repairs. NRHS agrees to be responsible for its own negligent acts and omissions, and those of its employees, agents, and invitees, during the times when NRHS operates the turf field.

The Lease Agreement shall be amended only as required to give these amendments full force and effect. All other terms of the Lease Agreement shall remain in full force and effect, and in the event of any conflict, the terms of the Lease Agreement shall prevail.

RECOMMENDATION:

Staff recommends approval of Amendment One to Contract K-2223-175.

**AMENDMENT ONE to K-2223-175
Construction Funding and Lease Agreement**

This Amendment One to the Construction Funding and Lease Agreement, contract K-2223-175, is entered into on the _____ day of _____ 2026, by and between the City of Norman, Oklahoma, a municipal corporation, the Norman Municipal Authority, a public trust having the City of Norman as its sole beneficiary, the Norman Tax Increment Finance Authority, a public trust having the City of Norman as its sole beneficiary, together referred to herein as the "City", and Norman Regional Hospital Authority, an Oklahoma Public Trust d/b/a Norman Regional Health System, hereinafter referred to as "NRHS".

WHEREAS, on June 27, 2023, the parties entered into a Construction Funding and Lease Agreement, contract K-2223-175, (the "Lease Agreement") for the construction and operation of the NRHS Sports and Human Performance Center (the "Center") located in the Young Family Athletic Center (the "YFAC"); and

WHEREAS, after execution of the Lease Agreement, NRHS installed an additional improvement, a turf field, to the outdoor area on the east side of the YFAC near the Center, which is located outside of the Leased Premises and on City property; and

WHEREAS, this Amendment One is desired to clarify the operation and respective responsibilities of the parties regarding the turf field outdoor improvement.

NOW, THEREFORE, in consideration of the recitals set forth above and the mutual covenants and agreements contained herein and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by each of the parties hereto, the parties hereto do hereby agree to amend the Lease Agreement by adding the following terms to Article 5:

5.6. Turf Field Outdoor Improvement.

- (a) Acknowledgement of turf field improvement: The parties acknowledge and represent that NRHS was the entity to pay for and install the turf field outdoor improvement.
- (b) Logos: Because NRHS installed the turf field, the NRHS logo shall remain on the turf field throughout the Term of the Lease Agreement. Any change to the logos on the turf field shall be agreed upon by the parties prior to any such change.
- (c) Use and operation of turf field:
 - i. NRHS shall have exclusive operational access and use of the turf field during the operational hours posted at the Center and shall have first priority to access the turf during the City's operational hours, for events and/or programs such as the Ortho Central Athletic Academy, and shall schedule any such use with the YFAC supervisor. Scheduling for single use events shall be within five (5) business days from the

intended date of use and scheduling for recurring and/or regularly scheduled use shall be developed on a calendar within thirty (30) calendar days before such events are set to begin, with modifications as agreed to from time to time.

- ii. At all other times, the City shall have sole use and operation of the turf field. The City may use the turf field during NRHS' operational hours if the parties agree, such agreement not to be unreasonably withheld, within five (5) business days from the intended date of use by the City.
- iii. The parties agree to maintain the turf field used by it, its members, or patrons in a clean and orderly manner at all times during use.

(d) Waiver of Construction Funding: Due to the shared use and operation of the turf field, as described in section 5.6(c) above, the City agrees to waive the final payment under the Construction Funding payment schedule in Section 2.1(d) of the Lease Agreement.

(e) City Responsibilities:

- i. The City agrees to be solely responsible for the maintenance, including but not limited to any needed replacement, of the turf field.
- ii. The City agrees to be responsible for its own negligent acts and omissions and those of its employees, agents, and invitees as provided by the Oklahoma Governmental Tort Claims Act, 51 O.S. § 151 et seq, during the times in which the turf field is operated by the City.

(f) NRHS Responsibilities:

- i. NRHS agrees to provide notice within five (5) business days to the City of any damages to the turf field and need for repairs.
- ii. NRHS agrees to be responsible for its own negligent acts and omissions and those of its employees, agents, and invitees during the times in which the turf field is operated by NRHS.

The Lease Agreement shall only be amended as required to give full force and effect to these amendments. All other terms of the Lease Agreement shall remain in full force and effect and if there should be any conflict, the terms of the Lease Agreement shall prevail.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the parties have caused this Amendment One to be executed and effective as of the date set forth above.

NORMAN REGIONAL HEALTH SYSTEM

BY: Aaron L. Boyd, MD, MBA, FACHE 
President & CEO

01/22/2026 04:58 PM EST

President & CEO

CITY OF NORMAN, OKLAHOMA

BY: _____
Mayor

ATTEST: _____
City Clerk

NORMAN MUNICIPAL AUTHORITY

BY: _____
Chairperson


ATTEST: _____
Secretary

NORMAN TAX INCREMENT FINANCE AUTHORITY

BY: _____
Chairperson

ATTEST: _____
Secretary

Reviewed for form and legality on this 10 day of April, 2026.



City Attorney



CITY OF NORMAN, OK CITY COUNCIL REGULAR MEETING

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Tuesday, April 28, 2026 at 6:30 PM

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, NORMAN TAX INCREMENT FINANCE AUTHORITY AND NORMAN PARKING AND TRANSIT AUTHORITY

You are required to sign up in advance of the meeting on the City's webpage, by calling the City Clerk's Office (405-366-5406), or at the Council Chambers prior to the start of the meeting with your name, ward, and item you wish to speak to including whether you are a proponent or opponent. When the time comes for public comments, the Clerk will call your name and you can make your way to the podium. Comments may be limited on items of higher interest, if so, the Mayor will announce that at the beginning of the meeting. Participants may speak one time only up to 4 minutes per person per item. There will be no yielding of time to another person. Sign up does not guarantee you will get to speak if the allotted time for that item has already been exhausted. If there is time remaining after those registered to speak have spoken, persons not previously signed up may have the opportunity to speak. Comments received must be limited to the motion on the floor only.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

1. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2526-27: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING FRIDAY, MAY 15, 2026, AS PEACE OFFICERS MEMORIAL DAY AND THE WEEK OF MAY 10 THROUGH MAY 16, 2026, AS NATIONAL POLICE WEEK IN THE CITY OF NORMAN.

2. CONSIDERATION OF ACKNOWLEDGING RECEIPT, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF PROCLAMATION P-2526-41: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING FRIDAY, MAY 22ND, 2026, AS POPPY DAY IN THE CITY OF NORMAN.

Item 2.

COUNCIL ANNOUNCEMENTS

CONSENT DOCKET

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 3 through Item 21 be placed on the consent docket.

Appointments

3. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

NORMAN REGIONAL HOSPITAL AUTHORITY

TERM: 04-28-26 TO 10-31-28, ELIZABETH WEBER – WARD 3

Reports/Communications

4. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF FISCAL YEAR 2026-2027 CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT (COMCD) BUDGET AND DIRECTING THE INCLUSION OF THAT AMOUNT APPLICABLE IN THE PROPOSED FISCAL YEAR 2027 CITY OF NORMAN BUDGET.
5. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF THE MONTHLY DEPARTMENTAL REPORT FOR THE MONTH OF MARCH 2026.
6. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF MARCH 31, 2026, AND DIRECTING THE FILING THEREOF.
7. CONSIDERATION OF SUBMISSION, ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE CITY MANAGER'S CONTRACT AND CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

Settlements

8. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-138: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING JOINT PETITION SETTLEMENT OF THE CLAIM FILED BY BILLY McCRAWLEY UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASES OF *BILLY McCRAWLEY V. THE CITY OF NORMAN*, WORKERS' COMPENSATION COMMISSION CASE 2025-03486 L; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COMMISSION, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COMMISSION JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

Court Order

9. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A COURT ORDER: A RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE TOTAL AMOUNT OF \$17,424 REGARDING JOHN HAMBRICK VS. THE CITY OF NORMAN, OKLAHOMA WORKERS' COMPENSATION COMMISSION CASE 2023-02469 K.
10. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A COURT ORDER: A RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE TOTAL AMOUNT OF \$14,850 REGARDING JEFFERSON B. BERNHARDT VS. THE CITY OF NORMAN, OKLAHOMA WORKERS' COMPENSATION COMMISSION CASE 2025-04357 A.

Donation

11. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF DONATIONS FROM CAVINS GROUP, L.L.C. OF NORMAN IN THE AMOUNT OF \$2,500, AND HAL SMITH RESTAURANTS IN THE AMOUNT OF \$5,000 TO BE USED FOR THE CITY OF NORMAN 2026 EMPLOYEES RECOGNITION PROGRAM AND LUNCHEON.
12. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF A DONATION IN THE AMOUNT OF \$7,528 FOR THE CONTINUING EDUCATION AND TRAINING OF THE HAZARDOUS MATERIALS UNIT FROM THE CLEVELAND COUNTY PUBLIC SAFETY SALES TAX COMMITTEE (CCPSST) TO BE USED BY THE NORMAN FIRE DEPARTMENT, AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

13. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A DONATION IN THE AMOUNT OF \$4,500 FOR VARIOUS NEEDS WITHIN THE NORMAN FIRE DEPARTMENT FROM PI KAPPA ALPHA BETA OMICRON, UNIVERSITY OF OKLAHOMA CHAPTER, AND BUDGET APPROPRIATIONS AS OUTLINED IN THE STAFF REPORT.

Final Plat

14. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF FP-2526-14: FINAL PLAT FOR HUETTNER INDUSTRIAL PARK, (A REPLAT OF LOT TWO, BLOCK ONE, VALUE PLACE ADDITION, A PLANNED UNIT DEVELOPMENT) (GENERALLY LOCATED ONE-QUARTER MILE SOUTH OF INDIAN HILLS ROAD ON THE EAST SIDE OF YORK DRIVE)(WARD 8).

Contracts

15. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT FOUR TO CONTRACT K-0506-151: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND NEW CINGULAR WIRELESS PCS, L.L.C., FOR PARTIAL LEASE OF THE BROOKHAVEN WATER TOWER. (WARD 3)
16. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT THREE TO CONTRACT K-1415-134: BY AND BETWEEN THE CITY OF NORMAN AND WSB, L.L.C./MESHEK & ASSOCIATES, L.L.C., FOR ADDITIONAL DESIGN SERVICES AND GRANT MANAGEMENT SERVICES ASSOCIATED WITH THE LOWER IMHOFF CREEK STABILIZATION PROJECT IN THE AMOUNT OF \$115,050.00 AS OUTLINED IN THE STAFF REPORT.
17. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-111: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GARVER, L.L.C., IN THE AMOUNT OF \$74,870 TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR LIFT STATION D CONDITION ASSESSMENT PROJECT AS OUTLINED IN THE STAFF REPORT. (WARD 6)
18. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-133: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY, THE MIDWEST CITY MUNICIPAL AUTHORITY, AND THE CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT FOR SALE OF SURPLUS MUNICIPAL WATER FROM MIDWEST CITY TO NORMAN UTILITIES AUTHORITY IN THE AMOUNT OF \$204,000 AND BUDGET APPROPRIATION AS OULINED IN THE STAFF REPORT.

19. CONSIDERATION OF APPROVAL, ADOPTION, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2526-29 AND CONTRACT K-2526-146: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND SILVER STAR CONSTRUCTION COMPANY INC. IN THE AMOUNT NOT TO EXCEED \$2,754,948.00 FOR THE FYE 2026 ROBINSON STREET AND INTERSTATE DRIVE CONCRETE AND ASPHALT PAVEMENT PROJECT, PERFORMANCE BOND B-2526-60; STATUTORY BOND B-2526-61; MAINTENANCE BOND MB-2526-46, AND RESOLUTION R-2526-111 GRANTING TAX-EXEMPT STATUS (WARD 2, 3 AND 8).

Resolutions

20. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-136: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$130,000 FROM THE YOUNG FAMILY FUND BALANCE TO BE USED FOR CONCESSION STAND EXPENSES AS OUTLINED IN THE STAFF REPORT.
21. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-141: A RESOLUTION OF CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$3,600 FROM THE NORMAN FORWARD FUND BALANCE TO THE NORMAN FORWARD CANADIAN RIVER PARK AND TRAILS PROJECT FOR LAND APPRAISAL.

NON-CONSENT ITEMS

22. CONDUCTING AND CLOSING THE FIRST PUBLIC HEARING FOR CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT THE FYE 2027 CITY OF NORMAN PROPOSED OPERATING AND CAPITAL BUDGETS.

Second Reading Ordinance

23. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-38 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-NINE (29), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (521 E FRANK STREET; WARD 4)

24. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-43 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE TRACT OF LAND BEING A PART OF THE NORTHWEST QUARTER (NW/4), SOUTHWEST QUARTER (SW/4) AND SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-FIVE (35), TOWNSHIP NINE NORTH (T9N), RANGE THREE WEST (R3W) OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM A PUD, PLANNED UNIT DEVELOPMENT, AND PLACE SAME IN A PUD, PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED SOUTH OF W MAIN STREET, WEST OF ED NOBLE PARKWAY, NORTH OF W LINDSEY STREET, AND EAST OF 36TH AVENUE SW; WARD 3)
25. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-46 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A SPECIFIC PORTION OF THE RIGHT-OF-WAY FOR NORMAN CENTER COURT LOCATED IN STRAWBERRY LAKE SECTION TWO IN NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (WARD 3)
26. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PP-2526-15: REVISED PRELIMINARY PLAT FOR BOB MOORE FARMS, A PLANNED UNIT DEVELOPMENT, GENERALLY LOCATED ONE-QUARTER MILE SOUTH OF WEST MAIN STREET ON THE EAST SIDE OF 36TH AVENUE S.W. (WARD 3).
27. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-113: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING ALL AFFECTED MAPS WITHIN THE AIM COMPREHENSIVE PLAN, AND ANY OF THE SEVEN DISTINCT APPROVED PLANS, IN ORDER TO UPDATE AFFECTED MAPS WITH THE MOST RECENT DEMONSTRATED ALIGNMENT OF THE ACCESS OKLAHOMA TURNPIKES ACCORDING TO INFORMATION ANNOUNCED BY THE OKLAHOMA TURNPIKE AUTHORITY.
28. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-112: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING THE AIM NORMAN COMPREHENSIVE LAND USE PLAN TO REMOVE THE 30-ACRE URBAN RESERVE LAND USE MINIMUM REQUIREMENT FOR DEVELOPMENT, AND TO IMPLEMENT OTHER CONSISTENT CHANGES WITHIN THE URBAN RESERVE AND AGRICULTURAL RESIDENTIAL LAND USE CATEGORIES.

29. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-47 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING CHAPTER 30 ("SUBDIVISIONS") OF THE CODE, SECTION 30-606(a) IN ORDER TO REMOVE THE 30-ACRE MINIMUM LOT SIZE REQUIREMENT FOR RURAL CERTIFICATES OF SURVEY WITH AN URBAN RESERVE LAND USE DESIGNATION; AND PROVIDING FOR THE SEVERABILITY THEREOF.
30. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2526-55 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN AMENDING THE CODE OF ORDINANCES OF THE CITY BY ADDING THERETO A NEW SECTION TO ARTICLE 32-VI IMPOUNDMENT OF VEHICLES, TITLED "WRECKER SERVICES," AND PROVIDING FOR THE SEVERABILITY THEREOF.

MISCELLANEOUS COMMENTS

This is an opportunity for citizens to address City Council. Due to Open Meeting Act regulations, Council is not able to participate in discussion during miscellaneous comments. Remarks should be directed to the Council as a whole and limited to four minutes or less.

ADJOURNMENT

File Attachments for Item:

11. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF DONATIONS FROM CAVINS GROUP, L.L.C. OF NORMAN IN THE AMOUNT OF \$2,500, AND HAL SMITH RESTAURANTS IN THE AMOUNT OF \$5,000 TO BE USED FOR THE CITY OF NORMAN 2026 EMPLOYEES RECOGNITION PROGRAM AND LUNCHEON.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 04/28/2026

REQUESTER: Jason Olsen, Director of Parks and Recreation

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF DONATIONS FROM CAVINS GROUP, L.L.C. OF NORMAN IN THE AMOUNT OF \$2,500, AND HAL SMITH RESTAURANTS IN THE AMOUNT OF \$5,000 TO BE USED FOR THE CITY OF NORMAN 2026 EMPLOYEES RECOGNITION PROGRAM AND LUNCHEON.

BACKGROUND:

Cavins Group, L.L.C. of Norman has donated a \$2,500 travel voucher to honor a City employee who was recognized as the Public Servant of the Year at the 2026 Employee Recognition Program and Luncheon held on March 26, 2026.

Hal Smith Restaurants has donated \$5,000 in the form of 25 \$200 gift cards to honor City employees and agencies recognized for going above and beyond at the 2026 Employee Recognition Program and Luncheon held on March 26, 2026.

The City of Norman appreciates all employees who have chosen to invest in our community through public service. In 2026, the Employees Recognition Program was revamped and expanded to continue honoring those achieving milestone work anniversaries, as well as honor excellence and commitment in municipal service. All City of Norman staff were invited to participate in the process and had the opportunity to nominate coworkers who go above and beyond. Nominations were submitted and evaluated by a peer group of City employees with representation from each department. Award winners and some nominees were given a \$200 Hal Smith Restaurant gift card. The categories included Rising Star, Legacy Builder, 110% Award, Mountain Mover, Culture Champion, Bridge Builder, Unsung Hero, Lifetime Achievement, Best Small Project, Best Large Project, Partner of the Year, and Helping Hands Award.

DISCUSSION:

These donations to the City of Norman were made with the stipulation that the funds be used to support the Award Winners and the Public Servant of the Year at the 2026 Employees Recognition Program and Luncheon.

RECOMMENDATION ONE:

It is recommended that the City of Norman receive the \$2,500 donation in the form of a travel voucher from Cavins Group, L.L.C. of Norman to be given to City employees chosen as the Public Servant of the Year at the 2026 Employees Recognition Program and Luncheon.

RECOMMENDATION TWO:

It is recommended that the City of Norman receive the \$5,000 donation from Hal Smith Restaurants in the form of twenty-five \$200 gift cards to be given to City employees chosen as award winners at the 2026 Employees Recognition Program and Luncheon.

File Attachments for Item:

20. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-136: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$130,000 FROM THE YOUNG FAMILY FUND BALANCE TO BE USED FOR CONCESSION STAND EXPENSES AS OUTLINED IN THE STAFF REPORT.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 4/28/2026

REQUESTER: Mitchell Richardson, Recreation Manager

PRESENTER: Jason Olsen, Parks and Recreation Director

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-136: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$130,000 FROM THE YOUNG FAMILY FUND BALANCE TO BE USED FOR CONCESSION STAND EXPENSES AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

In December 2023, the City Council approved a Young Family Athletic Center (YFAC), Concession Agreement, Contract K-2324-72, which established an agreement with Beanstalk Coffee and Sno (Beanstalk), as the Concessionaire Partner at YFAC, to provide food and beverage services at the café located inside the YFAC.

The lease agreement with Beanstalk was set to expire on December 31, 2025. Section 11(B) of the lease allows the City to terminate the lease for any reason upon sixty (60) days written notice to Beanstalk. Beanstalk contacted Parks and Recreation Staff to inform them of their desire to end the lease early. On June 23, 2025, the Parks and Recreation Director sent a Termination of YFAC Concession Agreement Letter to Beanstalk, terminating the lease effective on August 15, 2025.

DISCUSSION:

The Parks and Recreation Administration discussed options and determined City Staff would take over and operate the YFAC Concession starting August 15, 2026. Staff needed funds to purchase equipment and supplies to operate the YFAC Concession efficiently and to process payroll for the new employees working there. These expenses were not accounted for in the budget because the concession agreement with Beanstalk was terminated mid-year. Some funds were transferred from the YFAC Referees (Salaries-Temporary; Account 24770412-42003) to the YFAC Concessions (Other Supplies-Materials-Concession; Account 24770035-43121) to pay January, February, and March 2026 expenses.

RECOMMENDATION:

Staff recommends an appropriation of \$130,000 from Young Family Fund Balance (Account 24-29000) with \$70,000 to Salaries-Temporary (Account 24770412-42003) and \$60,000 to Other Supplies-Materials-Concession (Account 24770035-43121).

R-2526-136

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$130,000 FROM THE YOUNG FAMILY FUND BALANCE TO BE USED FOR CONCESSION STAND EXPENSES.

- § 1. WHEREAS, in December 2023, the City Council approved a Young Family Athletic Center (YFAC) Concession Agreement, Contract K-2324-72, with Beanstalk Coffee and Sno, to provide food and beverage services at the café located inside the YFAC; and
- § 2. WHEREAS, although the agreement was set to expire December 31, 2025, Beanstalk Coffee and Sno chose to end the lease early, and pursuant to Section 11(B), Parks and Recreation staff issued a termination notice on June 23, 2025, making the termination effective August 15, 2025; and
- § 3. WHEREAS, following the early termination, the Parks and Recreation Director determined that City Staff would operate the YFAC Concession beginning August 15, 2025, requiring unbudgeted equipment, supplies, and payroll expenses; which were covered by transferring funds from the YFAC Referee Account to the YFAC Concession Account for January, February, and March 2026 expenses; and
- § 4. WHEREAS, the Parks and Recreation Department requests the appropriation of \$130,000 from the Young Family Fund Balance (Account 24-29000) with \$70,000 going toward the YFAC Referees (Account 24770412-42003) and \$60,000 going towards concessions (Account 24770035-43121).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 5. That the following transfer of funds be approved for the reasons stated above.

<u>Losing Account</u>	<u>Gaining Account Number</u>	<u>Amount</u>
Young Family Fund Account 24-29000	YFAC Referees (Salaries – Temporary) 24770412-42003	\$70,000
Young Family Fund Account 24-29000	YFAC Other Supplies - Materials - Concessions 24770035-43121	\$60,000

PASSED AND ADOPTED this 28th day of April 2026

Mayor, Stephen T. Holman

ATTEST:

City Clerk



File Attachments for Item:

21. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-141: A RESOLUTION OF CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$3,600 FROM THE NORMAN FORWARD FUND BALANCE TO THE NORMAN FORWARD CANADIAN RIVER PARK AND TRAILS PROJECT FOR LAND APPRAISAL.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 4/28/2026

REQUESTER: Jason Olsen, Parks and Recreation Director

PRESENTER: Jason Olsen, Parks and Recreation Director

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-141: A RESOLUTION OF CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$3,600 FROM THE NORMAN FORWARD FUND BALANCE TO THE NORMAN FORWARD CANADIAN RIVER PARK AND TRAILS PROJECT FOR LAND APPRAISAL.

BACKGROUND:

In October 2015, the Residents of Norman voted to fund the *Norman Forward* Quality of Life projects with a limited term ½% sales tax increase for 15 years. This initiative comprised several high-priority projects, including the design and construction of a Canadian River Park and Trails.

The Norman Forward Canadian River Park and Trails Project is intended to develop parkland, trails, wildlife areas, and nature-based amenities south of Lindsey Street, north of the Canadian River, and on the east and west sides of Interstate I-35. The project has a \$2 million budget, and land acquisition processes have impacted its timeline.

DISCUSSION:

The Parks and Recreation Department obtained appraisals of property for the purchase of park land along the Canadian River to fulfill the promise to voters for a Canadian/Nature River Park and additions to the trail system in the Norman Forward initiative.

RECOMMENDATION:

Staff recommends an appropriation of \$3,600 from Norman Forward Fund Balance (Account No. 51-29000) and allocating it to the Norman Forward Canadian River Park Project Design (Project NFP113, Account No. 51792327-46201) to pay for land appraisal fees.

R-2526-141

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$3,600 FROM THE NORMAN FORWARD FUND BALANCE TO THE NORMAN FORWARD CANADIAN RIVER PARK AND TRAILS PROJECT FUND TO BE USED FOR A LAND APPRAISAL.

- § 1. WHEREAS, on October 13, 2015, the citizens of Norman voted to fund the *Norman Forward* Quality of Life projects with a limited term ½% sales tax increase for 15 years. This initiative comprised several high-priority projects, including the design and construction of a Norman Forward (NF) Canadian River Park and Trails; and
- § 2. WHEREAS, the NF Canadian River Park and Trails Project is intended to develop parkland, trails, wildlife areas, and nature-based amenities south of Lindsey Street, north of the Canadian River, and on the east and west sides of Interstate I-35. The project has a \$2 million budget, and its timeline has been impacted by land acquisition processes; and
- § 3. WHEREAS, Jim R. Artman, with Artman Appraisal Company, appraised three unimproved contiguous tracts of land located at the west end of Jefferson Street, contiguous to the west of Isabella at Norman Apartments and Stoneridge Apartments. Artman Appraisal Company submitted an invoice for payment in the amount of \$3,600 for the appraisal; and
- § 4. WHEREAS, the Parks and Recreation Department requests the appropriation of \$3,600 from the Norman Forward Fund Balance (51-29000) and the allocation of the funds to the Norman Forward Canadian River Park Project NFP113, Design (Account 51792327-46201) to pay for land appraisal fees.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 5. That the following transfer of funds be approved for the reason as stated above.

<u>Account Name</u> (Gaining Account)	<u>Losing Account</u>	<u>Gaining Account Number</u>	<u>Amount</u>
Norman Forward Canadian River Park Project	Norman Forward Fund Account 51-29000	NFP113, Design 51792327-46201	\$3,600

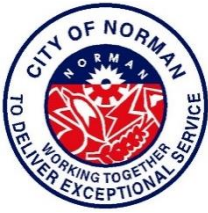
PASSED AND ADOPTED this 28th day of April 2026

Mayor, Stephen T. Holman

ATTEST:

City Clerk





CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 05/07/2026

REQUESTER: Karla Sitton, Administrative Technician IV

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: DISCUSSION REGARDING PROPOSED UPDATES TO THE PARKS AND RECREATION DEPARTMENT'S POLICY AND RULE MANUAL AND CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF SUCH UPDATED POLICY AND RULES MANUAL

DISCUSSION:

The City of Norman Parks and Recreation Department manages City parks, facilities, and special events, with policies focusing on safety, inclusivity, and maintenance. The Parks & Recreation Department Rule and Policy Manual outlines community and operational partner(s), park and facility rules, park and facility rentals, and the fee schedules have not been updated since 1991.

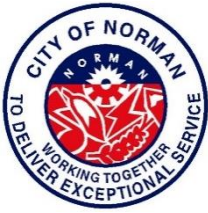
Staff and the Advisory Committee for Parks and Recreation Policy & Procedures, a Sub-committee of the Board of Park Commissioners, met several times between November 2025 and January 2026, to review the current policies, assess recent community needs and feedback, and research current best practices and regulations, including the Rules and Regulations Governing Open Space and Facilities, the Facility Use Policy, the Facilities Description, the Facility Rental Fee, and the Facility Fee Schedule.

The process for updating and adopting the new park policy and rules will begin on May 7, 2026, with introduction and review of the rules, which would allow the Commissioners to review and make possible suggestions to staff on the rules as presented. On June 4, 2026, at the scheduled meeting, a first reading of the policy will take place; then, at a Special Meeting on June 16, a final reading and adoption of the updated Park Rules and Policy will occur.

RECOMMENDATION:

For the Norman Board of Park Commissioners to:

- 1) Review the updated rules and policy manual and provide suggestions, if any; and
- 2) Schedule a Special Meeting of the Norman Board of Park Commissioners on June 16, 2026, at 5:30 p.m. for final reading and adoption of the Norman Park Policy and Rules Manual.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 05/07/2026

REQUESTER: Karla Sitton, Administrative Tech IV

PRESENTER: Manny Young, Norman Optimist Club

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF THE ANNUAL REPORT FROM NORMAN OPTIMIST CLUB

DISCUSSION:

The Norman Optimist Club (NOC) is a non-profit organization dedicated to serving the youth of Norman and surrounding areas. NOC was established on February 7, 1974 and offers sports programs to include basketball, fall flag football and fall tackle football, spring volleyball, winter basketball, baseball, softball, fall sideline cheer and summer camps and clinics.

RECOMMENDATION:

Staff recommends submitting Norman Optimist Club annual report to City Council once the Board of Park Commissioners accepts the annual report.



NORMAN OPTIMIST CLUB
ORGANIZATION ANNUAL REPORT CHECKLIST REPORT

1. Narrative of all league and tournament activity
2. Organization mission statement and goals
3. All league and tournament fee structure
4. Number of games, teams, players, tournaments and scholarships
5. Age of participants
6. Breakdown of revenues by category (equipment, labor, supplies, capital, etc)
7. Disclosure of all commissions, refunds and rebates to organization
8. Revenue beginning and ending fund balance
9. Annual budget including revenues, m & o and capital costs
10. Current record of officers including who can authorize expenditures with phone #
11. Names of those responsible for maintaining books and records
12. Affirmation that organization is filing yearly tax returns

1. Youth Baseball and Softball Leagues and Tournament Activity

The Norman Optimist Club (NOC) operates 3 recreation youth baseball and fastpitch softball leagues per year. The spring league games begin near the end of March and will finish in June. The summer league games will start near the end of June and will finish at the end of July. The fall season games begin after Labor Day, and finish near the end of October. NOC youth fastpitch and baseball tournaments run from March through November.

The NOC also coordinates field usage and groundskeeping for Legends Softball, Adult Softball leagues, and the OU spring and fall intramural softball games. Throughout the year, we also work with many other organizations and non-league teams to accommodate field requests. Some of these groups include OU Club Baseball, OU fundraising events, community fundraising/special events, and homeschool teams/leagues, and tackle and flag football teams.

2. Norman Optimist Club Mission Statement

The Optimist Club of Norman, Inc. d/b/a "The Norman Optimist Club", is an affiliate of Optimist International.

Mission: By providing hope and positive vision through the members of this Club, this Club Will Bring Out the best in children, families, our Members, and our community.

3. All league and tournament fee structures

NOC utilizes early, regular, and late fee registration prices for each season.

- Team Discount Codes: We also offer \$20 team discount codes for each player, for coaches who register early and request a code



- **Scholarships:** Scholarships are provided by request. These vary from 50%, 90%, to 100% reduced rates. Applicants need only show proof of SNAP, reduced lunch, or Soonercare benefits.

Spring Early and Regular Registration Prices

- 4U Wee Ball: \$80/\$95 per player
- 5U - Prep Baseball: \$100/\$115 per player
- 6U - 14U Softball: \$100/\$115 per player

Baseball Tournaments: Most NOC baseball tournaments run 2 pool play games into single elimination. One day tournaments begin with straight double elimination bracket play.

- | | |
|----------------------------------|------------------------------|
| • <u>Tournament Fees 2-3 day</u> | <u>Tournament Fee 1 Day</u> |
| Gate: \$10 Srs/Military: \$8 | Gate: \$10 Srs/Military: \$8 |
| 5/6u - \$50 | 5/6u - \$75 |
| 7/8u - \$75 | 7/8u - \$100 |
| 9/10u - \$150 | 9/10u - \$175 |
| 11/12u - \$175 | 11/12u - \$200 |
| 13/14u - \$200 | 13/14u - \$250 |

4 & 5. Number of Games, Teams, Players, Tournaments, Scholarships/Age of Participants

Athlete registrations for 2025 and Spring 2026

Summer 2025		Fall 2025			
Baseball		Baseball		Softball	
5U	19	4U	37	6U	58
6U	28	5U	35	8U	116
7U	23	6U	60	10U	71
8U	19	7U	60	12U	58
9U	40	8U	67		303
10U	35	9U	96		
11U	13	10U	84		
13/14U	41	11U	69		
	218	12U	37		
		13/14U	72		
			617		



Spring 2026			
Baseball		Softball	
4U	47	6U	105
5U	72	8U	117
6U	73	10U	109
7U	92	12U	70
8U	68	14U	32
9U	113		433
10U	80		
11U	108		
12U	58		
	711		

League Games Run Monday, Tuesday, Thursday (rainout games on Wednesday) for 10 games each team. March 2 - May 29

Baseball: 790 games this season

- Pre Season Round Robin of 2 games each team that opted in
- Post Season Tournament in early June - teams can opt out of this (2 pool into single elimination)

Current Spring 2026 Registered League Baseball: Total Number of Teams 62

4U Tball - 4, 5U Tball - 6, 6U Tball - 7, 7U Coach Pitch - 8, 8U Coach Pitch - 6, 9U Kid Pitch - 10, 10U Kid Pitch - 7, 11U Kid Pitch - 9, 12U Kid Pitch - 5

Current Spring 2026 Registered League Softball: Total Number of Teams 37

6U Tball - 9, 8U Coach Pitch - 10, 10U Kid Pitch - 9, 12U Kid Pitch - 6, 14U Kid Pitch - 3

List of Baseball Tournaments for Spring/Summer 2026

- FEBRUARY 15 For the Love of the Game
- FEBRUARY 21-22 Dust off the Rust
- MARCH 7-8 Spring Forward
- APRIL 18-19 Dingers and Donors
- APRIL 25-26 Ball is Life
- MAY 2-3 Bring on the Drip
- MAY 9-10 I Love Mom
- MAY 16-17 Dog Days of Summer
- JUNE 13-14 Be the Goat
- JUNE 19-20 Balls, Bats, and Bucket Dads



List of Softball Tournaments for Spring/Summer 2026

- FEBRUARY 15 For the Love of the Game
- FEBRUARY 21-22 Dust off the Rust
- MARCH 7-8 Spring Forward
- MARCH 28-29 Softballs and Sunshine
- APRIL 18-19 Dingers and Donors
- APRIL 25-26 Softball is Life
- MAY 2-3 Bring on the Drip
- MAY 9-10 ILoveMom
- MAY 16-17 Dog Days of Summer
- JUNE 13-14 Be the Goat
- JUNE 19-20 Balls, Bats, and Bucket Dads
- JUNE 27-JULY 2 Annual Rec League

- 6. Breakdown of Revenues by Category (Equipment, Labor, Supplies, Capital, etc)**
- 7. Disclosure of all commissions, refunds and rebates to organization**
- 8. Revenue beginning and ending fund balance**
- 9. Annual budget including revenues, m & o and capital costs**

The Norman Optimist is a nonprofit organization and our Board members have full transparency of our income and expenses.

Common supplies and purchases, not fully extensive

- **Groundskeeping supplies and equipment:** fuel, chalk, trash bags, dirt conditioner, rakes, shovels, tarps, rain pumps, all the vehicles & heavier tools needed (mowers/blowers/carts/gator) and dragging equipment both deep drags and chain drags- and the mechanical maintenance/replacement for all the equipment (auto parts, engine repair, dragging chains & pins)
- **Field Equipment:** bases and base plugs, pitching mounds and pitching mats, temporary fence repair/items
- **League supplies and operational needs:** iPads/service, umpire cards, field signage and registration signs, league & tournament awards, and office supplies
- **Coach background checks** (free for all coaches)- which is around \$25 per coach(avg 3 per team).
- **Cleaning supplies needed:** toilet paper/paper towels, mopping equipment, cleaning agents, gloves
- **Gate supplies:** tables, chairs, cashboxes, tape, canopies, weatherpods, markers, stamps, wristbands, safes
- **Operational expenses:** Website, accounting, payroll fees, insurance policies (both Optimist International and Compsource Mutual) Square POS, TeamSideline, iTournaments bracket fee
- **Projects:** In addition to general maintenance, we do save up for larger projects and equipment/vehicles



- **Staff:** 3-4+ weekday lead groundskeepers, 3-4 additional workers to help with trash/cleaning during the league and tournaments, Softball director, Baseball director, Head Umpires, Gate Workers, the NOC Executive Director and Co-Director, and Office Manager

Optimist Club of Norman - May 1, 2025 - April 30, 2026			
EXPENSES		INCOME	
Baseball Expenses and Operation	\$19,495.67	Baseball Income	\$38,782.97
Operations	\$2,563.20	Baseball Facility Rental	\$44,826.39
Cart/Equipment Rental	\$10,708.00	Parking Revenue	\$12,504.61
Cart/Equipment Repairs	\$4,726.82	Total for Baseball Facility Rental	\$57,331.00
Coach Background Checks	\$9,205.60	Concession Sales	\$8,701.22
Concession Expenses	\$2,484.55	League Registrations	
Concession Supplies	\$58.48	Summer Baseball Registrations	\$11,155.00
Total for Concession Expenses	\$2,543.03	Summer Softball Registrations	\$1,475.00
Ground Maintenance	\$27,502.44	Fall Baseball Registrations	\$58,295.00
Grounds Maintenance Products	\$12,723.27	Fall Softball Registrations	\$29,420.00
Fuel	\$2,325.82	Spring Baseball Registrations	\$65,730.12
Total for Grounds Maintenance Products	\$15,049.09	Spring Softball Registrations	\$40,196.41
Total for Grounds Maintenance	\$42,551.53	Total for League Registrations	\$206,271.53
Miscellaneous	\$998.64	Tournament Revenue	\$91,142.98
Reaves Utilities	\$13,754.64	Tournament Gate Payments	\$39,897.88
Tournament Expenses	\$1,913.27	Total for Tournament Revenue	\$131,040.86
Awards/Trophies	\$26,505.01	Total for Baseball	\$442,127.58
Total for Tournament Expenses	\$28,418.28		
Total for Baseball Expenses	\$111,555.17		
Operating Expenses	\$838.49		
Accounting	\$115.00		
Insurance	\$4,444.35		
Licenses	\$181.90		
Background Checks	\$9,205.60		
Bank Fees/Square	\$1,526.52		
Bookkeeping	\$230.00		
Community/Local Promo	\$2,515.34		
Dues - Optimist Int	\$1,490.66		
Facility	\$3,165.58		
Equipment	\$57.04		
Marketing	\$124.78		
Meals and Entertainment	\$351.11		
Operations	\$2,422.98		
Payroll Service	\$9,104.04		
Phones/Internet	\$3,080.01		
Supplies and Materials	\$1,433.09		
Utilities	\$13,754.64		
Web Software	\$2,831.48		
Total for Operating Expenses	\$56,872.61		
Total Listed Expenses	\$174,555.87		
See Wages/Taxes Attached			



- Paycom Labor Allocation Report - See attached reports

NORMAN OPTIMIST CLUB BUDGET 2027

Program Revenue Estimates		Program Expenditures	
Fall Baseball	\$60,000.00	Baseball Expenses/Operations	\$6,000.00
Fall Softball	\$25,000.00	Cart/Equipment/Repairs	\$10,000.00
Fall Flag Football	\$40,000.00	Concession Bldg Expenses (Perm	\$8,000.00
Tackle Football	\$8,000.00	Ground Maintenance/Products/ Fu	\$10,000.00
Sideline Cheerleading	\$5,000.00	Tournament Expenses/ Awards/Mi	\$10,000.00
Spring Baseball	\$95,000.00	Basketball Expenses	
Spring Softball	\$45,000.00	Cheer Expenses	\$1,500.00
Basketball	\$30,000.00	Flag Football Expenses	\$1,000.00
Volleyball	\$5,000.00	Equipment	\$2,000.00
Facility Rentals and Additional Income		Uniforms	\$9,000.00
Reaves Park/Adult/OU/OU Mens	\$45,000.00	Fall Tackle FB League	\$4,500.00
Concessions	\$15,000.00	Equipment	\$6,000.00
Hangar	\$30,000.00	Operating Expenses	\$3,500.00
Tournament Income- all sports	\$110,000.00	Accounting	\$2,700.00
Total Revenue	\$513,000.00	Background Checks	\$8,500.00
		Bank Fees	\$450.00
		Community/Local Promo	\$2,500.00
		Dues - OI	\$3,500.00
		Insurance- Workers Comp	\$6,500.00
		Facility	\$7,000.00
		Marketing	\$500.00
		Meals & Entertainment	\$300.00
		Operations	\$2,000.00
		Phones/Internet	\$8,000.00
		Supplies & Materials	\$500.00
		Utilities	\$17,000.00
		Web Software	\$5,000.00
		Payroll Expenses	\$7,000.00
		Taxes	\$65,000.00
		Wages	\$285,000.00
		Total Budgeted Items	\$492,950.00



10. Norman Optimist Club Board of Directors & Staff

Position	Name	Phone & Email
President	Brent Davison	405-651-9496, davisonsales@gmail.com
President-Elect	Open	N/A
Past President	Noah Allen	405-664-1200, noahallenqb7@gmail.com
Treasurer	Mike Owens	405-650-3511, Mikejowens10@yahoo.com
Secretary	Amanda Prince	405-615-6590, allmanprince@gmail.com
At-Large	Robert Norman	405-831-7274, roberternestnorman@gmail.com
At-Large	Brandon Rehkop	405-226-0286, brandonrehkop@att.net
At-Large	Austin Brister	405-274-7800, aabrister@gmail.com
At-Large	Brian Witt	918-691-0888, witt9658@icloud.com
At-Large	Jamie Wyrick	405-204-1875, jamie.wyrick@gmail.com
At-Large	Mitchell Biesemeyer	405-640-9656, mitch.aaron@gmail.com
At-Large	Andy Gunn	405-388-6720, Andy_gunn@yahoo.com
At-Large	Jeremy Hager	817-880-4746, jhager5@gmail.com
At-Large	Mike Hobson	405-816-1177, mikehobson06@gmail.com
At-Large	Steve Collins	405-305-7525, soonercol10@gmail.com
At-Large	Travis Curry	405-408-7097, travis_curry@hotmail.com
At-Large	Tommy Klepper	405-210-9026, tklepperjr@tommyklepperlaw.com
At-Large	Zach Adair	405-615-5843, adairzach@gmail.com
At-Large	Jared Guyer	405-308-5025, JaredGuyer@gmail.com
At-Large	Trent Brown	405-593-1991 trent@normansports.org
At-Large	Scott Clift	405-816-8941, sclift@cacfinancial.com
At-Large	Lance Uhles	405-550-4969, lanceuhles@gmail.com
Executive Director	Stephen Massey	405-313-7456 normansports@gmail.com
Co-Executive Director	Manny Young	405-561-9001 normansports@gmail.com
Office Manager	Lindsay Austin	405-609-4811 normansports@gmail.com
Athletic Director	Stephen Massey	405-313-7456 normansports@gmail.com
Hangar	Curtis Massey	405-639-0990 normansports@gmail.com
Baseball	Brad Beers	405-704-1004 bbeers50@yahoo.com
Softball/Adult Softb	Tobi Perry	405-659-3436 nocsoftballdirector@gmail.com
Volleyball	Joanna Boyd	405-479-7002
League Asst	Tiffany Young	405-534-7839
Gate Director	Debbie Cox	405-445-2585 dcox10291957@gmail.com
Maint/Grounds	Seth Thomas	405-317-3796 sethdthomas24@gmail.com



11. NOC Record Maintenance

Stephen Massey - Executive Director
Manny Young - Co-Executive Director
Lindsay Austin - Office Manager
Mike Owens– NOC Treasurer

12. Taxes

We work with Picek and Hollingsworth to file our annual taxes.

3500 West Robinson St. Suite 104, Norman, OK 73072

E: office@pandhcpa.com / T: (405) 366-0101 <https://www.pandhcpa.com/>

E: **Shelby McCaffrey** <shelby@pandhcpa.com>

Current status: Returns 2024-25 return successfully filed. Our fiscal year for 2025-26 ends in August, and will file once that window opens.

Labor Allocation Detail Report

Maintenance/Grounds[300] - OPTIMIST CLUB OF NORMAN[13922]

Code: A00G Name: THOMAS, SETH Status: A Tax Profile: OK/OK/OK Gender: Male Client: 13922	<table border="0"> <tr> <th>Code</th> <th>Desc</th> <th>Hours/Units</th> <th>Amount</th> <th>%</th> <th>Code</th> <th>Desc</th> <th>Amount</th> </tr> <tr> <td>R</td> <td>Regular</td> <td>1,434.30</td> <td>32,931.25</td> <td>19.6747</td> <td></td> <td></td> <td></td> </tr> <tr> <td>O</td> <td>Overtime</td> <td>73.21</td> <td>2,437.51</td> <td>1.4563</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CMS</td> <td>Commission</td> <td>0.00</td> <td>74.84</td> <td>0.0447</td> <td></td> <td></td> <td></td> </tr> </table>	Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	R	Regular	1,434.30	32,931.25	19.6747				O	Overtime	73.21	2,437.51	1.4563				CMS	Commission	0.00	74.84	0.0447				<table border="0"> <tr> <th>Code</th> <th>Desc</th> <th>Wages</th> <th>Amount</th> <th>Code</th> <th>Desc</th> <th>Wages</th> <th>Amount</th> <th>%</th> </tr> <tr> <td>FWT</td> <td>Fed W/H</td> <td>35,443.60</td> <td>2,200.46</td> <td>MED</td> <td>Medicare</td> <td>35,443.60</td> <td>513.94</td> <td>21.1761</td> </tr> <tr> <td>MED</td> <td>Medicare</td> <td>35,443.60</td> <td>513.94</td> <td>SSC</td> <td>Social Sec</td> <td>35,443.60</td> <td>2,197.50</td> <td>21.1757</td> </tr> <tr> <td>SSC</td> <td>Social Sec</td> <td>35,443.60</td> <td>2,197.50</td> <td>OKT</td> <td>OK SUI</td> <td>29,684.57</td> <td>76.11</td> <td>17.4137</td> </tr> <tr> <td>OKW</td> <td>OK W/H</td> <td>35,443.60</td> <td>1,111.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	FWT	Fed W/H	35,443.60	2,200.46	MED	Medicare	35,443.60	513.94	21.1761	MED	Medicare	35,443.60	513.94	SSC	Social Sec	35,443.60	2,197.50	21.1757	SSC	Social Sec	35,443.60	2,197.50	OKT	OK SUI	29,684.57	76.11	17.4137	OKW	OK W/H	35,443.60	1,111.00						<table border="0"> <tr> <td>Gross Net Liab</td> <td>35,443.60 (21.1757%)</td> </tr> <tr> <td></td> <td>29,420.70 (19.9982%)</td> </tr> <tr> <td></td> <td>38,231.15 (21.1666%)</td> </tr> </table>	Gross Net Liab	35,443.60 (21.1757%)		29,420.70 (19.9982%)		38,231.15 (21.1666%)
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Total Earnings		1,507.51	35,443.60	21.1757	Total Deductions	0.00	Total Employee Taxes	6,022.90	Total Employer Taxes	2,787.55	21.0516																																																																											

Code: A00P Name: HURLEY, MARK Status: A Tax Profile: OK/OK/OK Gender: Male Client: 13922	<table border="0"> <tr> <th>Code</th> <th>Desc</th> <th>Hours/Units</th> <th>Amount</th> <th>%</th> <th>Code</th> <th>Desc</th> <th>Amount</th> </tr> <tr> <td>R</td> <td>Regular</td> <td>682.03</td> <td>13,808.23</td> <td>8.2497</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CMS</td> <td>Commission</td> <td>0.00</td> <td>34.88</td> <td>0.0208</td> <td></td> <td></td> <td></td> </tr> </table>	Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	R	Regular	682.03	13,808.23	8.2497				CMS	Commission	0.00	34.88	0.0208				<table border="0"> <tr> <th>Code</th> <th>Desc</th> <th>Wages</th> <th>Amount</th> <th>Code</th> <th>Desc</th> <th>Wages</th> <th>Amount</th> <th>%</th> </tr> <tr> <td>FWT</td> <td>Fed W/H</td> <td>13,843.11</td> <td>0.00</td> <td>MED</td> <td>Medicare</td> <td>13,843.11</td> <td>200.73</td> <td>8.2708</td> </tr> <tr> <td>MED</td> <td>Medicare</td> <td>13,843.11</td> <td>200.73</td> <td>SSC</td> <td>Social Sec</td> <td>13,843.11</td> <td>858.27</td> <td>8.2705</td> </tr> <tr> <td>SSC</td> <td>Social Sec</td> <td>13,843.11</td> <td>858.27</td> <td>OKT</td> <td>OK SUI</td> <td>13,843.11</td> <td>36.69</td> <td>8.3945</td> </tr> <tr> <td>OKW</td> <td>OK W/H</td> <td>13,843.11</td> <td>13.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	FWT	Fed W/H	13,843.11	0.00	MED	Medicare	13,843.11	200.73	8.2708	MED	Medicare	13,843.11	200.73	SSC	Social Sec	13,843.11	858.27	8.2705	SSC	Social Sec	13,843.11	858.27	OKT	OK SUI	13,843.11	36.69	8.3945	OKW	OK W/H	13,843.11	13.00						<table border="0"> <tr> <td>Gross Net Liab</td> <td>13,843.11 (8.2705%)</td> </tr> <tr> <td></td> <td>12,771.11 (8.6809%)</td> </tr> <tr> <td></td> <td>14,938.80 (8.2708%)</td> </tr> </table>	Gross Net Liab	13,843.11 (8.2705%)		12,771.11 (8.6809%)		14,938.80 (8.2708%)
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Total Earnings		682.03	13,843.11	8.2705	Total Deductions	0.00	Total Employee Taxes	1,072.00	Total Employer Taxes	1,095.69	8.2746																																																																			

Code: A00T Name: HARRIS, PEYTON Status: A Tax Profile: OK/OK/OK Gender: Male Client: 13922	<table border="0"> <tr> <th>Code</th> <th>Desc</th> <th>Hours/Units</th> <th>Amount</th> <th>%</th> <th>Code</th> <th>Desc</th> <th>Amount</th> </tr> <tr> <td>R</td> <td>Regular</td> <td>124.70</td> <td>1,496.36</td> <td>0.8940</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CMS</td> <td>Commission</td> <td>0.00</td> <td>100.28</td> <td>0.0599</td> <td></td> <td></td> <td></td> </tr> </table>	Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	R	Regular	124.70	1,496.36	0.8940				CMS	Commission	0.00	100.28	0.0599				<table border="0"> <tr> <th>Code</th> <th>Desc</th> <th>Wages</th> <th>Amount</th> <th>Code</th> <th>Desc</th> <th>Wages</th> <th>Amount</th> <th>%</th> </tr> <tr> <td>FWT</td> <td>Fed W/H</td> <td>1,596.64</td> <td>0.00</td> <td>MED</td> <td>Medicare</td> <td>1,596.64</td> <td>23.15</td> <td>0.9539</td> </tr> <tr> <td>MED</td> <td>Medicare</td> <td>1,596.64</td> <td>23.15</td> <td>SSC</td> <td>Social Sec</td> <td>1,596.64</td> <td>98.99</td> <td>0.9539</td> </tr> <tr> <td>SSC</td> <td>Social Sec</td> <td>1,596.64</td> <td>98.99</td> <td>OKT</td> <td>OK SUI</td> <td>1,596.64</td> <td>4.79</td> <td>1.0959</td> </tr> <tr> <td>OKW</td> <td>OK W/H</td> <td>1,596.64</td> <td>1.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	FWT	Fed W/H	1,596.64	0.00	MED	Medicare	1,596.64	23.15	0.9539	MED	Medicare	1,596.64	23.15	SSC	Social Sec	1,596.64	98.99	0.9539	SSC	Social Sec	1,596.64	98.99	OKT	OK SUI	1,596.64	4.79	1.0959	OKW	OK W/H	1,596.64	1.00						<table border="0"> <tr> <td>Gross Net Liab</td> <td>1,596.64 (0.9539%)</td> </tr> <tr> <td></td> <td>1,473.50 (1.0016%)</td> </tr> <tr> <td></td> <td>1,723.57 (0.9542%)</td> </tr> </table>	Gross Net Liab	1,596.64 (0.9539%)		1,473.50 (1.0016%)		1,723.57 (0.9542%)
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Total Earnings		124.70	1,596.64	0.9539	Total Deductions	0.00	Total Employee Taxes	123.14	Total Employer Taxes	126.93	0.9586																																																																			

Code: A00U Name: HARRIS, BRAXTON Status: A Tax Profile: OK/OK/OK Gender: Male Client: 13922	<table border="0"> <tr> <th>Code</th> <th>Desc</th> <th>Hours/Units</th> <th>Amount</th> <th>%</th> <th>Code</th> <th>Desc</th> <th>Amount</th> </tr> <tr> <td>R</td> <td>Regular</td> <td>232.63</td> <td>2,791.56</td> <td>1.6678</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CMS</td> <td>Commission</td> <td>0.00</td> <td>87.40</td> <td>0.0522</td> <td></td> <td></td> <td></td> </tr> </table>	Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	R	Regular	232.63	2,791.56	1.6678				CMS	Commission	0.00	87.40	0.0522				<table border="0"> <tr> <th>Code</th> <th>Desc</th> <th>Wages</th> <th>Amount</th> <th>Code</th> <th>Desc</th> <th>Wages</th> <th>Amount</th> <th>%</th> </tr> <tr> <td>FWT</td> <td>Fed W/H</td> <td>2,878.96</td> <td>0.00</td> <td>MED</td> <td>Medicare</td> <td>2,878.96</td> <td>41.74</td> <td>1.7198</td> </tr> <tr> <td>MED</td> <td>Medicare</td> <td>2,878.96</td> <td>41.74</td> <td>SSC</td> <td>Social Sec</td> <td>2,878.96</td> <td>178.50</td> <td>1.7201</td> </tr> <tr> <td>SSC</td> <td>Social Sec</td> <td>2,878.96</td> <td>178.50</td> <td>OKT</td> <td>OK SUI</td> <td>2,878.96</td> <td>7.96</td> <td>1.8212</td> </tr> <tr> <td>OKW</td> <td>OK W/H</td> <td>2,878.96</td> <td>7.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	FWT	Fed W/H	2,878.96	0.00	MED	Medicare	2,878.96	41.74	1.7198	MED	Medicare	2,878.96	41.74	SSC	Social Sec	2,878.96	178.50	1.7201	SSC	Social Sec	2,878.96	178.50	OKT	OK SUI	2,878.96	7.96	1.8212	OKW	OK W/H	2,878.96	7.00						<table border="0"> <tr> <td>Gross Net Liab</td> <td>2,878.96 (1.7200%)</td> </tr> <tr> <td></td> <td>2,651.72 (1.8025%)</td> </tr> <tr> <td></td> <td>3,107.16 (1.7203%)</td> </tr> </table>	Gross Net Liab	2,878.96 (1.7200%)		2,651.72 (1.8025%)		3,107.16 (1.7203%)
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Total Earnings		232.63	2,878.96	1.7200	Total Deductions	0.00	Total Employee Taxes	227.24	Total Employer Taxes	228.20	1.7234																																																																			

Code: A00V Name: HURLEY, HUNTER Status: A Tax Profile: OK/OK/OK Gender: Male Client: 13922	<table border="0"> <tr> <th>Code</th> <th>Desc</th> <th>Hours/Units</th> <th>Amount</th> <th>%</th> <th>Code</th> <th>Desc</th> <th>Amount</th> </tr> <tr> <td>R</td> <td>Regular</td> <td>121.56</td> <td>1,536.92</td> <td>0.9182</td> <td></td> <td></td> <td></td> </tr> </table>	Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	R	Regular	121.56	1,536.92	0.9182				<table border="0"> <tr> <th>Code</th> <th>Desc</th> <th>Wages</th> <th>Amount</th> <th>Code</th> <th>Desc</th> <th>Wages</th> <th>Amount</th> <th>%</th> </tr> <tr> <td>FWT</td> <td>Fed W/H</td> <td>1,536.92</td> <td>0.00</td> <td>MED</td> <td>Medicare</td> <td>1,536.92</td> <td>22.29</td> <td>0.9184</td> </tr> <tr> <td>MED</td> <td>Medicare</td> <td>1,536.92</td> <td>22.29</td> <td>SSC</td> <td>Social Sec</td> <td>1,536.92</td> <td>95.28</td> <td>0.9181</td> </tr> <tr> <td>SSC</td> <td>Social Sec</td> <td>1,536.92</td> <td>95.28</td> <td>OKT</td> <td>OK SUI</td> <td>1,536.92</td> <td>4.18</td> <td>0.9564</td> </tr> <tr> <td>OKW</td> <td>OK W/H</td> <td>1,536.92</td> <td>0.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	FWT	Fed W/H	1,536.92	0.00	MED	Medicare	1,536.92	22.29	0.9184	MED	Medicare	1,536.92	22.29	SSC	Social Sec	1,536.92	95.28	0.9181	SSC	Social Sec	1,536.92	95.28	OKT	OK SUI	1,536.92	4.18	0.9564	OKW	OK W/H	1,536.92	0.00						<table border="0"> <tr> <td>Gross Net Liab</td> <td>1,536.92 (0.9182%)</td> </tr> <tr> <td></td> <td>1,419.35 (0.9648%)</td> </tr> <tr> <td></td> <td>1,658.67 (0.9183%)</td> </tr> </table>	Gross Net Liab	1,536.92 (0.9182%)		1,419.35 (0.9648%)		1,658.67 (0.9183%)
Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount																																																															
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Total Earnings		121.56	1,536.92	0.9182	Total Deductions	0.00	Total Employee Taxes	117.57	Total Employer Taxes	121.75	0.9195																																																											

Code: A00W Name: GENTRY, MATT Status: A Tax Profile: OK/OK/OK Gender: Male Client: 13922	<table border="0"> <tr> <th>Code</th> <th>Desc</th> <th>Hours/Units</th> <th>Amount</th> <th>%</th> <th>Code</th> <th>Desc</th> <th>Amount</th> </tr> <tr> <td>R</td> <td>Regular</td> <td>1,073.19</td> <td>20,339.97</td> <td>12.1521</td> <td></td> <td></td> <td></td> </tr> </table>	Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	R	Regular	1,073.19	20,339.97	12.1521				<table border="0"> <tr> <th>Code</th> <th>Desc</th> <th>Wages</th> <th>Amount</th> <th>Code</th> <th>Desc</th> <th>Wages</th> <th>Amount</th> <th>%</th> </tr> <tr> <td>FWT</td> <td>Fed W/H</td> <td>20,339.97</td> <td>359.77</td> <td>MED</td> <td>Medicare</td> <td>20,339.97</td> <td>294.94</td> <td>12.1526</td> </tr> <tr> <td>MED</td> <td>Medicare</td> <td>20,339.97</td> <td>294.94</td> <td>SSC</td> <td>Social Sec</td> <td>20,339.97</td> <td>1,261.07</td> <td>12.1520</td> </tr> <tr> <td>SSC</td> <td>Social Sec</td> <td>20,339.97</td> <td>1,261.07</td> <td>OKT</td> <td>OK SUI</td> <td>20,339.97</td> <td>50.84</td> <td>11.6320</td> </tr> <tr> <td>OKW</td> <td>OK W/H</td> <td>20,339.97</td> <td>168.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	FWT	Fed W/H	20,339.97	359.77	MED	Medicare	20,339.97	294.94	12.1526	MED	Medicare	20,339.97	294.94	SSC	Social Sec	20,339.97	1,261.07	12.1520	SSC	Social Sec	20,339.97	1,261.07	OKT	OK SUI	20,339.97	50.84	11.6320	OKW	OK W/H	20,339.97	168.00						<table border="0"> <tr> <td>Gross Net Liab</td> <td>20,339.97 (12.1521%)</td> </tr> <tr> <td></td> <td>18,256.19 (12.4093%)</td> </tr> <tr> <td></td> <td>21,946.82 (12.1508%)</td> </tr> </table>	Gross Net Liab	20,339.97 (12.1521%)		18,256.19 (12.4093%)		21,946.82 (12.1508%)
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Total Earnings		1,073.19	20,339.97	12.1521	Total Deductions	0.00	Total Employee Taxes	2,083.78	Total Employer Taxes	1,606.85	12.1349																																																											

Labor Allocation Detail Report

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%		
A00Z	Regular	160.02	2,400.30	1.4341	FWT	Fed W/H	2,457.00	FWT	Fed W/H	2,457.00	107.23	MED	Medicare	2,457.00	35.63	1.4681		
	Overtime	2.52	56.70	0.0339	MED	Medicare	2,457.00	MED	Medicare	2,457.00	35.63	SSC	Social Sec	2,457.00	152.33	1.4679		
					SSC	Social Sec	2,457.00	SSC	Social Sec	2,457.00	152.33	OKT	OK SUI	2,457.00	7.37	1.6862	Gross	2,457.00 (1.4679%)
					OKW	OK W/H	2,457.00	OKW	OK W/H	2,457.00	33.00						Net	2,128.81 (1.4470%)
																	Liab	2,652.33 (1.4685%)
Total Earnings		162.54	2,457.00	1.4679	Total Deductions		0.00	Total Employee Taxes			328.19	Total Employer Taxes			195.33	1.4751		

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%		
A010	Regular	128.00	1,883.10	1.1251	FWT	Fed W/H	1,883.10	FWT	Fed W/H	1,883.10	5.64	MED	Medicare	1,883.10	27.31	1.1253		
					MED	Medicare	1,883.10	MED	Medicare	1,883.10	27.31	SSC	Social Sec	1,883.10	116.75	1.1250		
					SSC	Social Sec	1,883.10	SSC	Social Sec	1,883.10	116.75	OKT	OK SUI	1,883.10	5.39	1.2332	Gross	1,883.10 (1.1251%)
					OKW	OK W/H	1,883.10	OKW	OK W/H	1,883.10	17.00						Net	1,716.40 (1.1667%)
																	Liab	2,032.55 (1.1253%)
Total Earnings		128.00	1,883.10	1.1251	Total Deductions		0.00	Total Employee Taxes			166.70	Total Employer Taxes			149.45	1.1286		

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%		
A01B	Regular	215.87	3,800.16	2.2704	FWT	Fed W/H	12,013.91	FWT	Fed W/H	12,013.91	542.18	MED	Medicare	12,013.91	174.20	7.1777		
	Commission	0.00	8,213.75	4.9073	MED	Medicare	12,013.91	MED	Medicare	12,013.91	174.20	SSC	Social Sec	12,013.91	744.86	7.1777		
					SSC	Social Sec	12,013.91	SSC	Social Sec	12,013.91	744.86	OKT	OK SUI	12,013.91	36.04	8.2458	Gross	12,013.91 (7.1777%)
					OKW	OK W/H	12,013.91	OKW	OK W/H	12,013.91	315.00						Net	10,237.67 (6.9589%)
																	Liab	12,969.01 (7.1803%)
Total Earnings		215.87	12,013.91	7.1777	Total Deductions		0.00	Total Employee Taxes			1,776.24	Total Employer Taxes			955.10	7.2129		

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%		
A01D	Commission	0.00	15,819.00	9.4510	FWT	Fed W/H	15,819.00	FWT	Fed W/H	15,819.00	949.70	MED	Medicare	15,819.00	229.38	9.4513		
					MED	Medicare	15,819.00	MED	Medicare	15,819.00	229.38	SSC	Social Sec	15,819.00	980.78	9.4510		
					SSC	Social Sec	15,819.00	SSC	Social Sec	15,819.00	980.78	OKT	OK SUI	15,819.00	47.46	10.8587	Gross	15,819.00 (9.4510%)
					OKW	OK W/H	15,819.00	OKW	OK W/H	15,819.00	497.00						Net	13,162.14 (8.9467%)
																	Liab	17,076.62 (9.4544%)
Total Earnings		0.00	15,819.00	9.4510	Total Deductions		0.00	Total Employee Taxes			2,656.86	Total Employer Taxes			1,257.62	9.4975		

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%		
A01F	Regular	431.52	7,644.64	4.5673	FWT	Fed W/H	7,644.64	FWT	Fed W/H	7,644.64	0.00	MED	Medicare	7,644.64	110.86	4.5678		
					MED	Medicare	7,644.64	MED	Medicare	7,644.64	110.86	SSC	Social Sec	7,644.64	473.97	4.5673		
					SSC	Social Sec	7,644.64	SSC	Social Sec	7,644.64	473.97	OKT	OK SUI	7,644.64	17.98	4.1138	Gross	7,644.64 (4.5673%)
					OKW	OK W/H	7,644.64	OKW	OK W/H	7,644.64	4.00						Net	7,055.81 (4.7961%)
																	Liab	8,247.45 (4.5662%)
Total Earnings		431.52	7,644.64	4.5673	Total Deductions		0.00	Total Employee Taxes			588.83	Total Employer Taxes			602.81	4.5524		

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%		
A01O	Regular	226.66	3,399.95	2.0313	FWT	Fed W/H	3,399.95	FWT	Fed W/H	3,399.95	0.00	MED	Medicare	3,399.95	49.29	2.0309		
					MED	Medicare	3,399.95	MED	Medicare	3,399.95	49.29	SSC	Social Sec	3,399.95	210.80	2.0313		
					SSC	Social Sec	3,399.95	SSC	Social Sec	3,399.95	210.80	OKT	OK SUI	3,399.95	10.20	2.3337	Gross	3,399.95 (2.0313%)
					OKW	OK W/H	3,399.95	OKW	OK W/H	3,399.95	0.00						Net	3,139.86 (2.1343%)
																	Liab	3,670.24 (2.0320%)
Total Earnings		226.66	3,399.95	2.0313	Total Deductions		0.00	Total Employee Taxes			260.09	Total Employer Taxes			270.29	2.0412		

Labor Allocation Detail Report

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
A020	Regular	54.55	676.07	0.4039	FWT	Fed W/H	676.07	0.00	MED	Medicare	676.07	9.80	0.4038				
					MED	Medicare	676.07	9.80	SSC	Social Sec	676.07	41.92	0.4040				
					SSC	Social Sec	676.07	41.92	OKT	OK SUI	676.07	1.87	0.4278	Gross		676.07 (0.4039%)	
					OKW	OK W/H	676.07	0.00						Net		624.35 (0.4244%)	
														Liab		729.66 (0.4040%)	
Total Earnings		54.55	676.07	0.4039	Total Deductions		0.00	Total Employee Taxes		51.72	Total Employer Taxes		53.59	0.4047			

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
A021	Regular	66.68	800.16	0.4781	FWT	Fed W/H	800.16	0.00	MED	Medicare	800.16	11.61	0.4784				
					MED	Medicare	800.16	11.61	SSC	Social Sec	800.16	49.61	0.4781				
					SSC	Social Sec	800.16	49.61	OKT	OK SUI	800.16	2.12	0.4850	Gross		800.16 (0.4781%)	
					OKW	OK W/H	800.16	0.00						Net		738.94 (0.5023%)	
														Liab		863.50 (0.4781%)	
Total Earnings		66.68	800.16	0.4781	Total Deductions		0.00	Total Employee Taxes		61.22	Total Employer Taxes		63.34	0.4783			

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
A022	Regular	149.79	1,797.44	1.0739	FWT	Fed W/H	1,797.44	0.00	MED	Medicare	1,797.44	26.07	1.0742				
					MED	Medicare	1,797.44	26.07	SSC	Social Sec	1,797.44	111.44	1.0739				
					SSC	Social Sec	1,797.44	111.44	OKT	OK SUI	1,797.44	4.45	1.0181	Gross		1,797.44 (1.0739%)	
					OKW	OK W/H	1,797.44	0.00						Net		1,659.93 (1.1283%)	
														Liab		1,939.40 (1.0737%)	
Total Earnings		149.79	1,797.44	1.0739	Total Deductions		0.00	Total Employee Taxes		137.51	Total Employer Taxes		141.96	1.0721			

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
A023	Regular	4.92	73.80	0.0441	FWT	Fed W/H	73.80	0.00	MED	Medicare	73.80	1.07	0.0441				
					MED	Medicare	73.80	1.07	SSC	Social Sec	73.80	4.58	0.0441				
					SSC	Social Sec	73.80	4.58	OKT	OK SUI	73.80	0.22	0.0503	Gross		73.80 (0.0441%)	
					OKW	OK W/H	73.80	0.00						Net		68.15 (0.0463%)	
														Liab		79.67 (0.0441%)	
Total Earnings		4.92	73.80	0.0441	Total Deductions		0.00	Total Employee Taxes		5.65	Total Employer Taxes		5.87	0.0443			

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
A025	Regular	97.62	1,464.35	0.8749	FWT	Fed W/H	1,464.35	0.00	MED	Medicare	1,464.35	21.68	0.8933				
	Commission	0.00	31.08	0.0186	MED	Medicare	1,464.35	21.68	SSC	Social Sec	1,464.35	92.72	0.8935				
					SSC	Social Sec	1,464.35	92.72	OKT	OK SUI	1,464.35	4.49	1.0273	Gross		1,495.43 (0.8934%)	
					OKW	OK W/H	1,464.35	3.00						Net		1,378.03 (0.9367%)	
														Liab		1,614.32 (0.8938%)	
Total Earnings		97.62	1,495.43	0.8934	Total Deductions		0.00	Total Employee Taxes		117.40	Total Employer Taxes		118.89	0.8979			

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
A026	Regular	5.30	79.50	0.0475	FWT	Fed W/H	79.50	0.00	MED	Medicare	79.50	1.15	0.0474				
					MED	Medicare	79.50	1.15	SSC	Social Sec	79.50	4.93	0.0475				
					SSC	Social Sec	79.50	4.93	OKT	OK SUI	79.50	0.24	0.0549	Gross		79.50 (0.0475%)	
					OKW	OK W/H	79.50	0.00						Net		73.42 (0.0499%)	
														Liab		85.82 (0.0475%)	
Total Earnings		5.30	79.50	0.0475	Total Deductions		0.00	Total Employee Taxes		6.08	Total Employer Taxes		6.32	0.0477			

Labor Allocation Detail Report

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
A02E	Regular	265.75	3,189.04	1.9053	FWT	Fed W/H		FWT	Fed W/H	3,363.42	59.51	MED	Medicare	3,363.42	48.77	2.0095	
	Overtime	7.41	133.38	0.0797	MED	Medicare		MED	Medicare	3,363.42	48.77	SSC	Social Sec	3,363.42	208.53	2.0094	
	Commission	0.00	41.00	0.0245	SSC	Social Sec		SSC	Social Sec	3,363.42	208.53	OKT	OK SUI	3,363.42	10.09	2.3086	Gross Net Liab
					OKW	OK W/H		OKW	OK W/H	3,363.42	43.00						3,363.42 (2.0095%)
																	3,003.61 (2.0416%)
																	3,630.81 (2.0102%)
Total Earnings		273.16	3,363.42	2.0095	Total Deductions		0.00	Total Employee Taxes			359.81	Total Employer Taxes			267.39	2.0193	

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
A02G	Regular	38.86	466.32	0.2786	FWT	Fed W/H		FWT	Fed W/H	466.32	0.00	MED	Medicare	466.32	6.76	0.2785	
					MED	Medicare		MED	Medicare	466.32	6.76	SSC	Social Sec	466.32	28.91	0.2786	
					SSC	Social Sec		SSC	Social Sec	466.32	28.91	OKT	OK SUI	466.32	1.40	0.3203	Gross Net Liab
					OKW	OK W/H		OKW	OK W/H	466.32	0.00						466.32 (0.2786%)
																	430.65 (0.2927%)
																	503.39 (0.2787%)
Total Earnings		38.86	466.32	0.2786	Total Deductions		0.00	Total Employee Taxes			35.67	Total Employer Taxes			37.07	0.2800	

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
A02J	Regular	105.99	1,903.32	1.1371	FWT	Fed W/H		FWT	Fed W/H	1,903.32	0.00	MED	Medicare	1,903.32	27.60	1.1372	
					MED	Medicare		MED	Medicare	1,903.32	27.60	SSC	Social Sec	1,903.32	118.01	1.1372	
					SSC	Social Sec		SSC	Social Sec	1,903.32	118.01	OKT	OK SUI	1,903.32	5.71	1.3064	Gross Net Liab
					OKW	OK W/H		OKW	OK W/H	1,903.32	1.00						1,903.32 (1.1371%)
																	1,756.71 (1.1941%)
																	2,054.64 (1.1375%)
Total Earnings		105.99	1,903.32	1.1371	Total Deductions		0.00	Total Employee Taxes			146.61	Total Employer Taxes			151.32	1.1428	

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
A02K	Regular	65.98	1,187.64	0.7096	FWT	Fed W/H		FWT	Fed W/H	1,187.64	0.00	MED	Medicare	1,187.64	17.22	0.7095	
					MED	Medicare		MED	Medicare	1,187.64	17.22	SSC	Social Sec	1,187.64	73.63	0.7095	
					SSC	Social Sec		SSC	Social Sec	1,187.64	73.63	OKT	OK SUI	1,187.64	3.56	0.8145	Gross Net Liab
					OKW	OK W/H		OKW	OK W/H	1,187.64	0.00						1,187.64 (0.7096%)
																	1,096.79 (0.7455%)
																	1,282.05 (0.7098%)
Total Earnings		65.98	1,187.64	0.7096	Total Deductions		0.00	Total Employee Taxes			90.85	Total Employer Taxes			94.41	0.7130	

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
A02O	Regular	178.10	2,671.50	1.5961	FWT	Fed W/H		FWT	Fed W/H	2,671.50	0.00	MED	Medicare	2,671.50	38.73	1.5958	
					MED	Medicare		MED	Medicare	2,671.50	38.73	SSC	Social Sec	2,671.50	165.64	1.5961	
					SSC	Social Sec		SSC	Social Sec	2,671.50	165.64	OKT	OK SUI	2,671.50	6.14	1.4048	Gross Net Liab
					OKW	OK W/H		OKW	OK W/H	2,671.50	0.00						2,671.50 (1.5961%)
																	2,467.13 (1.6770%)
																	2,882.01 (1.5956%)
Total Earnings		178.10	2,671.50	1.5961	Total Deductions		0.00	Total Employee Taxes			204.37	Total Employer Taxes			210.51	1.5898	

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
A02P	Regular	106.74	1,280.88	0.7653	FWT	Fed W/H		FWT	Fed W/H	1,280.88	0.00	MED	Medicare	1,280.88	18.57	0.7651	
					MED	Medicare		MED	Medicare	1,280.88	18.57	SSC	Social Sec	1,280.88	79.41	0.7652	
					SSC	Social Sec		SSC	Social Sec	1,280.88	79.41	OKT	OK SUI	1,280.88	3.29	0.7527	Gross Net Liab
					OKW	OK W/H		OKW	OK W/H	1,280.88	0.00						1,280.88 (0.7653%)
																	1,182.90 (0.8041%)
																	1,382.15 (0.7652%)
Total Earnings		106.74	1,280.88	0.7653	Total Deductions		0.00	Total Employee Taxes			97.98	Total Employer Taxes			101.27	0.7648	

Labor Allocation Detail Report

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%		
A03O																		
R	Regular	3.70	44.40	0.0265				FWT	Fed W/H	44.40	0.00	MED	Medicare	44.40	0.64	0.0264		
								MED	Medicare	44.40	0.64	SSC	Social Sec	44.40	2.75	0.0265		
								SSC	Social Sec	44.40	2.75	OKT	OK SUI	44.40	0.09	0.0206	Gross	44.40 (0.0265%)
								OKW	OK W/H	44.40	0.00						Net	41.01 (0.0279%)
																	Liab	47.88 (0.0265%)
Total Earnings		3.70	44.40	0.0265	Total Deductions		0.00	Total Employee Taxes			3.39	Total Employer Taxes			3.48	0.0263		

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%		
A03R																		
R	Regular	36.12	541.80	0.3237				FWT	Fed W/H	541.80	0.00	MED	Medicare	541.80	7.85	0.3234		
								MED	Medicare	541.80	7.85	SSC	Social Sec	541.80	33.59	0.3237		
								SSC	Social Sec	541.80	33.59	OKT	OK SUI	541.80	1.08	0.2471	Gross	541.80 (0.3237%)
								OKW	OK W/H	541.80	0.00						Net	500.36 (0.3401%)
																	Liab	584.32 (0.3235%)
Total Earnings		36.12	541.80	0.3237	Total Deductions		0.00	Total Employee Taxes			41.44	Total Employer Taxes			42.52	0.3211		



Labor Allocation Detail Report

Maintenance/Grounds[300] - OPTIMIST CLUB OF NORMAN[13922] Totals

Code		Desc	Hours/Units	Amount	%	Code		Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%		
R	Regular		7,056.63	122,898.79	88.6509	FWT	Fed W/H		4,590.70	MED	Medicare	151,645.36	2,198.87			151,645.36	2,198.87	90.6011		
O	Overtime		90.03	2,813.62	100.0000	MED	Medicare		2,198.87	SSC	Social Sec	151,645.36	9,401.99			151,645.36	9,401.99	90.5999		
CMS	Commission		0.00	25,932.95	100.0000	SSC	Social Sec		9,401.99	OKT	OK SUI	145,886.33	393.36			145,886.33	393.36	89.9993		
						OKW	OK W/H		2,521.00											
Employees:44																				
Total Earnings			7,146.66	151,645.36	90.6000	Total Deductions			0.00	Total Employee Taxes			18,712.56	Total Employer Taxes			11,994.22	90.5803		
																	Gross	151,645.36 (90.6000%)		
																	Net	132,932.80 (90.3586%)		
																	Liab	163,639.58 (90.5986%)		



Labor Allocation Detail Report

Gate[400] - OPTIMIST CLUB OF NORMAN[13922]

Code: A007
Name: CAHILL, DAWN
Status: A
Tax Profile: OK/OK/OK
Gender: Female
Client: 13922

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
R	Regular	86.63	1,266.09	0.7564				FWT	Fed W/H	1,266.09	80.00	MED	Medicare	1,266.09	18.36	0.7565	
								MED	Medicare	1,266.09	18.36	SSC	Social Sec	1,266.09	78.50	0.7564	
								SSC	Social Sec	1,266.09	78.50	OKT	OK SUI	1,266.09	3.66	0.8374	Gross
								OKW	OK W/H	1,266.09	80.00						Net
																	Liab
																	1,266.09 (0.7564%)
																	1,009.23 (0.6860%)
																	1,366.61 (0.7566%)
Total Earnings		86.63	1,266.09	0.7564	Total Deductions		0.00	Total Employee Taxes		256.86	Total Employer Taxes		100.52	0.7591			

Code: A008
Name: COX, DEBRA
Status: A
Tax Profile: OK/OK/OK
Gender: Female
Client: 13922

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
R	Regular	222.63	3,745.74	2.2379				FWT	Fed W/H	3,745.74	75.00	MED	Medicare	3,745.74	54.31	2.2378	
								MED	Medicare	3,745.74	54.31	SSC	Social Sec	3,745.74	232.24	2.2379	
								SSC	Social Sec	3,745.74	232.24	OKT	OK SUI	3,745.74	10.51	2.4046	Gross
								OKW	OK W/H	3,745.74	94.00						Net
																	Liab
																	3,745.74 (2.2379%)
																	3,290.19 (2.2364%)
																	4,042.80 (2.2383%)
Total Earnings		222.63	3,745.74	2.2379	Total Deductions		0.00	Total Employee Taxes		455.55	Total Employer Taxes		297.06	2.2434			

Code: A009
Name: COX, RACHEL
Status: A
Tax Profile: OK/OK/OK
Gender: Female
Client: 13922

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
R	Regular	201.30	3,045.28	1.8194				FWT	Fed W/H	3,045.28	5.09	MED	Medicare	3,045.28	44.16	1.8195	
								MED	Medicare	3,045.28	44.16	SSC	Social Sec	3,045.28	188.82	1.8195	
								SSC	Social Sec	3,045.28	188.82	OKT	OK SUI	3,045.28	8.23	1.8830	Gross
								OKW	OK W/H	3,045.28	11.00						Net
																	Liab
																	3,045.28 (1.8194%)
																	2,796.21 (1.9007%)
																	3,286.49 (1.8196%)
Total Earnings		201.30	3,045.28	1.8194	Total Deductions		0.00	Total Employee Taxes		249.07	Total Employer Taxes		241.21	1.8216			

Code: A00A
Name: MASSEY, MELODY
Status: A
Tax Profile: OK/OK/OK
Gender: Female
Client: 13922

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
R	Regular	58.83	840.15	0.5019				FWT	Fed W/H	840.15	0.00	MED	Medicare	840.15	12.18	0.5019	
								MED	Medicare	840.15	12.18	SSC	Social Sec	840.15	52.09	0.5020	
								SSC	Social Sec	840.15	52.09	OKT	OK SUI	840.15	2.42	0.5537	Gross
								OKW	OK W/H	840.15	0.00						Net
																	Liab
																	840.15 (0.5019%)
																	775.88 (0.5274%)
																	906.84 (0.5021%)
Total Earnings		58.83	840.15	0.5019	Total Deductions		0.00	Total Employee Taxes		64.27	Total Employer Taxes		66.69	0.5036			

Code: A00D
Name: TIPPS, SUSAN
Status: A
Tax Profile: OK/OK/OK
Gender: Female
Client: 13922

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
R	Regular	13.46	201.90	0.1206				FWT	Fed W/H	201.90	0.00	MED	Medicare	201.90	2.93	0.1207	
								MED	Medicare	201.90	2.93	SSC	Social Sec	201.90	12.52	0.1206	
								SSC	Social Sec	201.90	12.52	OKT	OK SUI	201.90	0.40	0.0915	Gross
								OKW	OK W/H	201.90	0.00						Net
																	Liab
																	201.90 (0.1206%)
																	186.45 (0.1267%)
																	217.75 (0.1206%)
Total Earnings		13.46	201.90	0.1206	Total Deductions		0.00	Total Employee Taxes		15.45	Total Employer Taxes		15.85	0.1197			

Code: A01T
Name: PRATER, JOHN
Status: A
Tax Profile: OK/OK/OK
Gender: Unspecified
Client: 13922

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
R	Regular	229.38	3,186.93	1.9040				FWT	Fed W/H	3,186.93	0.72	MED	Medicare	3,186.93	46.21	1.9040	
								MED	Medicare	3,186.93	46.21	SSC	Social Sec	3,186.93	197.59	1.9040	
								SSC	Social Sec	3,186.93	197.59	OKT	OK SUI	3,186.93	8.72	1.9951	Gross
								OKW	OK W/H	3,186.93	0.00						Net
																	Liab
																	3,186.93 (1.9040%)
																	2,942.41 (2.0000%)
																	3,439.45 (1.9042%)
Total Earnings		229.38	3,186.93	1.9040	Total Deductions		0.00	Total Employee Taxes		244.52	Total Employer Taxes		252.52	1.9070			

Labor Allocation Detail Report

Item 4.

Gate[400] - OPTIMIST CLUB OF NORMAN[13922] Totals

<u>Code</u>		<u>Desc</u>	<u>Hours/Units</u>	<u>Amount</u>	<u>%</u>	<u>Code</u>		<u>Desc</u>	<u>Amount</u>	<u>Wages</u>		<u>Amount</u>	<u>%</u>					
R		Regular	1,071.11	15,733.54	11.3491													
								FWT	Fed W/H	15,733.54	160.81	MED	Medicare	15,733.54	228.11	9.3989		
								MED	Medicare	15,733.54	228.11	SSC	Social Sec	15,733.54	975.49	9.4001		
								SSC	Social Sec	15,733.54	975.49	OKT	OK SUI	15,733.54	43.71	10.0007		
								OKW	OK W/H	15,733.54	185.00							
Employees:12															Gross	15,733.54 (9.4000%)		
															Net	14,184.13 (9.6414%)		
															Liab	16,980.85 (9.4014%)		
Total Earnings			1,071.11	15,733.54	9.4000	Total Deductions			0.00	Total Employee Taxes			1,549.41	Total Employer Taxes			1,247.31	9.4197



Labor Allocation Detail Report

Admin [100] - OPTIMIST CLUB OF NORMAN [13922]

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%		
Code: A00F	R	Regular	640.00	19,145.18	26.0866	FWT	Fed W/H	25,230.18	0.00	MED	Medicare	25,230.18	365.84	34.3778				
Name: BASLER, KIMBERLY	CMS	Commission	0.00	6,085.00	8.2912	MED	Medicare	25,230.18	365.84	SSC	Social Sec	25,230.18	1,564.27	34.3778				
Status: T					OKW	OK W/H	25,230.18	807.00	OKT	OK SUI	18,791.67	56.38	32.4751				Gross	25,230.18 (34.3778%)
Tax Profile: OK/OK/OK																	Net	22,493.07 (35.4074%)
Gender: Female																	Liab	27,216.67 (34.3737%)
Client: 13922																		
Total Earnings		640.00	25,230.18	34.3778	Total Deductions		0.00	Total Employee Taxes		2,737.11	Total Employer Taxes		1,986.49	34.3207				

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%		
Code: A012	R	Regular	1,052.17	31,217.55	42.5360	FWT	Fed W/H	37,352.55	2,433.68	MED	Medicare	37,352.55	541.62	50.8955				
Name: PERRY, TOBI	CMS	Commission	0.00	6,135.00	8.3594	MED	Medicare	37,352.55	541.62	SSC	Social Sec	37,352.55	2,315.86	50.8954				
Status: A					OKW	OK W/H	37,352.55	668.00	OKT	OK SUI	37,352.55	95.61	55.0717				Gross	37,352.55 (50.8954%)
Tax Profile: OK/OK/OK																	Net	31,343.39 (49.4179%)
Gender: Unspecified																	Liab	40,305.64 (50.9046%)
Client: 13922																		
Total Earnings		1,052.17	37,352.55	50.8954	Total Deductions		0.00	Total Employee Taxes		5,959.16	Total Employer Taxes		2,953.09	51.0207				

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%		
Code: A03E	R	Regular	270.65	4,613.00	6.2855	FWT	Fed W/H	5,108.00	0.00	MED	Medicare	5,108.00	74.07	6.9603				
Name: BEERS, BRAD	CMS	Commission	0.00	495.00	0.6745	MED	Medicare	5,108.00	74.07	SSC	Social Sec	5,108.00	316.70	6.9601				
Status: A					OKW	OK W/H	5,108.00	70.00	OKT	OK SUI	5,108.00	10.22	5.8868				Gross	5,108.00 (6.9600%)
Tax Profile: OK/OK/OK																	Net	4,647.23 (7.3154%)
Gender: Unspecified																	Liab	5,508.99 (6.9577%)
Client: 13922																		
Total Earnings		270.65	5,108.00	6.9600	Total Deductions		0.00	Total Employee Taxes		460.77	Total Employer Taxes		400.99	6.9279				

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%		
Code: A03F	R	Regular	146.60	2,932.00	3.9951	FWT	Fed W/H	3,422.00	50.92	MED	Medicare	3,422.00	49.62	4.6627				
Name: GLENN, GREGORY	CMS	Commission	0.00	490.00	0.6677	MED	Medicare	3,422.00	49.62	SSC	Social Sec	3,422.00	212.16	4.6626				
Status: T					OKW	OK W/H	3,422.00	69.00	OKT	OK SUI	3,422.00	6.85	3.9456				Gross	3,422.00 (4.6627%)
Tax Profile: OK/OK/OK																	Net	3,040.30 (4.7859%)
Gender: Unspecified																	Liab	3,690.63 (4.6611%)
Client: 13922																		
Total Earnings		146.60	3,422.00	4.6627	Total Deductions		0.00	Total Employee Taxes		381.70	Total Employer Taxes		268.63	4.6411				

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%		
Code: A03G	R	Regular	91.56	1,648.08	2.2456	CSP	Child Supp	55.49	FWT	Fed W/H	2,278.08	40.93	MED	Medicare	2,278.08	33.03	3.1038	
Name: OZOANI, PHILIP	CMS	Commission	0.00	630.00	0.8584	MED	Medicare	2,278.08	33.03	SSC	Social Sec	2,278.08	141.24	3.1040				
Status: A					OKW	OK W/H	2,278.08	55.00	OKT	OK SUI	2,278.08	4.55	2.6208				Gross	2,278.08 (3.1040%)
Tax Profile: OK/OK/OK																	Net	1,952.39 (3.0734%)
Gender: Unspecified																	Liab	2,456.90 (3.1030%)
Client: 13922																		
Total Earnings		91.56	2,278.08	3.1040	Total Deductions		55.49	Total Employee Taxes		270.20	Total Employer Taxes		178.82	3.0895				

Labor Allocation Detail Report

Admin[100] - OPTIMIST CLUB OF NORMAN[13922] Totals

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount	%	
R	Regular	2,200.98	59,555.81	100.0000	CSP	Child Supp	55.49	FWT	Fed W/H	73,390.81	2,525.53	MED	Medicare	73,390.81	1,064.18	100.0000	
CMS	Commission	0.00	13,835.00	100.0000				MED	Medicare	73,390.81	1,064.18	SSC	Social Sec	73,390.81	4,550.23	100.0000	
								SSC	Social Sec	73,390.81	4,550.23	OKT	OK SUI	66,952.30	173.61	100.0000	Gross
								OKW	OK W/H	73,390.81	1,669.00						Net
																	Liab
																	73,390.81 (100.0000%)
																	63,526.38 (100.0000%)
																	79,178.83 (100.0000%)
Total Earnings		2,200.98	73,390.81	100.0000	Total Deductions		55.49	Total Employee Taxes		9,808.94	Total Employer Taxes		5,788.02	100.0000			



Labor Allocation Detail Report

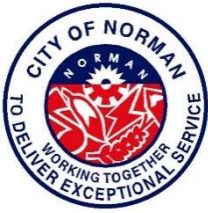
Company Totals

Code	Desc	Hours/Units	Amount	%	Code	Desc	Amount	Code	Desc	Wages	Amount	Code	Desc	Wages	Amount
R	Regular	2,200.98	59,555.81							73,390.81	2,525.53	MED	Medicare	73,390.81	1,064.18
CMS	Commission	0.00	13,835.00		CSP	Child Supp	55.49	FWT	Fed W/H	73,390.81	1,064.18	SSC	Social Sec	73,390.81	4,550.23
								OKW	OK W/H	73,390.81	1,669.00	OKT	OK SUI	66,952.30	173.61



Gross	73,390.81
Net	63,526.38
Liab	79,178.83

Total Earnings	2,200.98	73,390.81	Total Deductions	55.49	Total Employee Taxes	9,808.94	Total Employer Taxes	5,788.02
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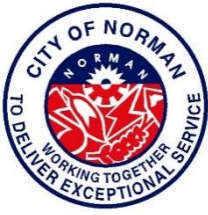


CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 05/07/2026
REQUESTER: Karla Sitton, Administrative Tech IV
PRESENTER: Mitchell Richardson, Recreation Manager
ITEM TITLE: CAPRA UPDATE

DISCUSSION:

The Parks and Recreation Department has recently initiated the process of obtaining accreditation from the Commission for Accreditation of Park and Recreation Agencies (CAPRA), the only national accreditation available for park and recreation agencies. This accreditation serves as a valuable measure of an agency's overall quality of operation, management, and service to the community. Achieving CAPRA accreditation is the most effective way to demonstrate that our agency and its staff provide the highest level of service to the community.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 05/07/2026
REQUESTER: Jason Olsen
PRESENTER: Jason Olsen, Director of Parks & Recreation
ITEM TITLE: NORMAN FORWARD UPDATE

DISCUSSION:

Norman Forward is a citizen-initiated proposal to renovate, expand, construct and fund Quality of Life projects, such as multiple recreational facilities, libraries, parks, athletic venues, public art, trails, swim complexes and other quality of life projects throughout Norman. The initiative came to the City Council from community groups, stakeholders and Norman residents, who prepared an initial package using analysis and information from recreational planning professionals and research firms. Citizens approved the initiative at the polls in October 2015.

The Director of Parks and Recreation will provide updates on park-related Norman Forward Projects.



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 05/07/2026
REQUESTER: Karla Sitton, Administrative Tech IV
PRESENTER: Jason Olsen, Director of Parks & Recreation
ITEM TITLE: DIVISION UPDATE

DISCUSSION:

The Parks and Recreation Department manages the park systems, recreational facilities & programs, and the Westwood Complex and maintains city-owned buildings. The department comprises six functional divisions: Administration, Parks, Recreation, Parks Planning & Forestry, Facility Maintenance, and Westwood.

Each Division Manager will briefly overview recent programs and/or progress within their division.