



CITY OF NORMAN, OK
CITY COUNCIL OVERSIGHT COMMITTEE MEETING
Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069
Thursday, June 08, 2023 at 4:00 PM

AGENDA

AMENDED

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5446, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

CALL TO ORDER

AGENDA ITEMS

1. UPDATE ON THE CITY'S VECTOR CONTROL PROGRAM.
2. DISCUSSION REGARDING THE CREATION OF AN ADMINISTRATIVE REVIEW PROCESS FOR FENCE HEIGHTS FORWARD OF THE FRONT SETBACKS.
3. PRESENTATION OF THE INFORMATION RECEIVED FROM 2023 THE POINT IN TIME COUNT.
4. WARMING SHELTER UPDATE.

ADJOURNMENT

Vector Monitoring Redistricting

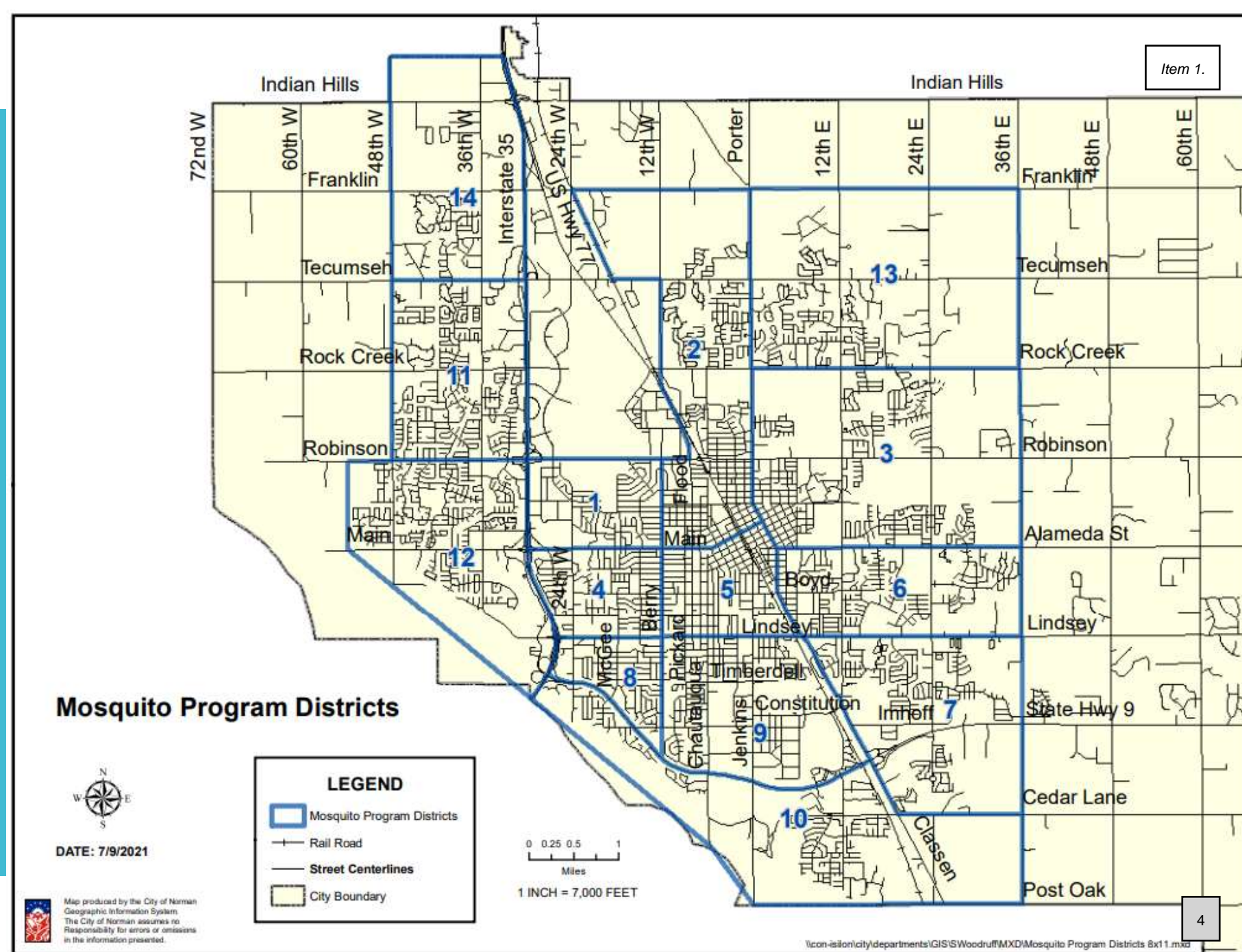
City of Norman Parks and Recreation Department



Vector Monitoring History

- City of Norman worked with the University of Oklahoma in cooperation in the late 1960s to develop a Vector Control plan for Norman.
- The Vector Control plan was designed to collect data, identify species, and control through larvicide and fogging.
- Park Maintenance in the past has partnered with homeowners to place traps on private property.
- Traps were collected and mosquitoes were counted periodically, frequency dependent on counts.(Counts increase-collections increased)

Vector Monitoring Old District Map



Past Vector Monitoring Trap 2022



- Original traps purchased in 1980s
- Require 110v outlet
- Less efficient
- Unsure about the accuracy of the unit after so many years of use.

New Updated Vector Monitoring Trap

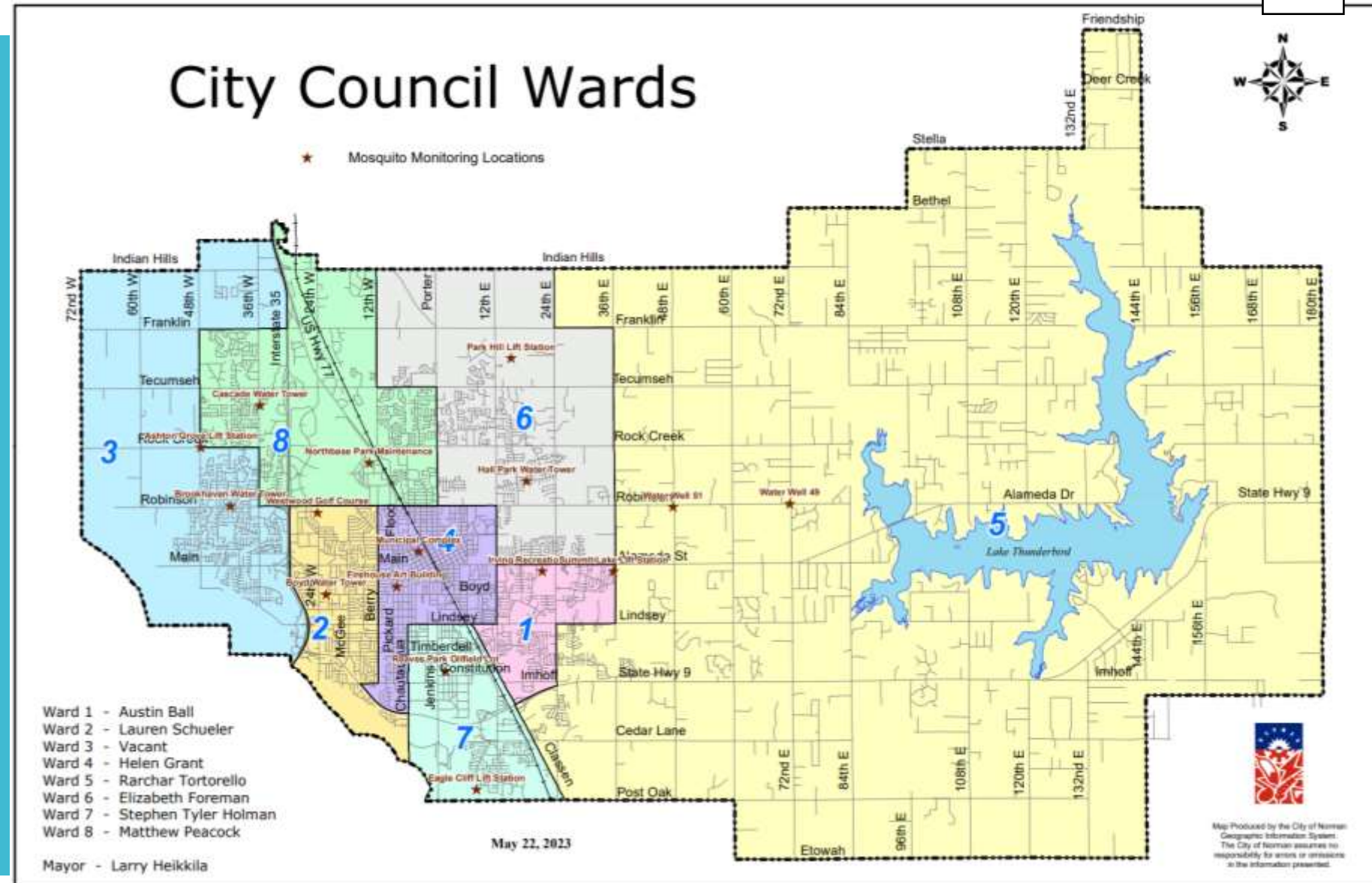


Item 1.

New Jersey Standard Light Trap: Model 1112

- Original Developed by mosquito personnel in the State of New Jersey
- A prototype was developed 40 years ago, tried and true method
- Battery-powered gives us more flexibility on locations
- Uses light to attract mosquitoes
- A small mounted fan forces them into the net
- Produced and Manufactured by John W. Hock, they are the gold standard for vector monitoring.

New Vector Monitoring Map with site locations





Vector Control Program Going Forward

- Frequency of Trap Monitoring
- Acceptable Mosquito Threshold
- Fogging is no longer a part of the Vector Program
- New Plan of Action
- How can you help to reduce mosquito populations?
- How does the Park Maintenance Team Help?
- Our Partnership with Cleveland County Health Department



Date: June 8, 2023

To: Chairperson and Oversight Committee

From: Jane Hudson, Planning Director

Subject: Fence Height Forward the Front Setback

In April of 2022, staff presented two discussion items to Oversight; fence height and structure coverage on developing lots.

Oversight directed staff to bring back additional information and a possible ordinance amendment regarding the review and approval process to allow a fence to be taller than the current four-foot requirement forward of the front setback line.

The attached proposed ordinance amendment will allow staff to administratively review applications for fence height forward of the front setback line. This review process mirrors the current administrative process staff currently has for Lot Line Adjustment applications.

When applying for the administrative approval the applicant is required to complete and submit an application (to be established) and shall include the following:

- a) Site Plan: A Site Plan must be submitted that contains the information listed below. Site plans shall be drawn to a conventional scale, preferably a 1:20 or 1:10.
- b) The name, address, and phone number of the plan preparer shall be included on the plans.
- c) Vicinity Map and Directions: A vicinity map shall be shown on the site plan that clearly shows the subject property and surrounding roads.
- d) Boundaries: The site plan must show all existing property lines, labeled with property line distances, open space, and the boundaries of existing and proposed easements and rights of way.
- e) Access: Proposed off-street parking and loading areas, including access driveways and maneuvering areas, must be indicated and dimensioned. The site plan must show the legal access from the property to a public right-of-way, the width of the right-of-way, and the edge of pavement and width of the street along the property's frontage. All easements and dedicated areas of the property must be identified.
- f) Project Information A written description must be included that describes the key components of the project, including a full description of the proposed use(s) and improvements for the site. Maximum height of the proposed fence, wall, or other screening type.

The process of internal review for and administrative approval shall be as follows:

- a) The City Engineer evaluates and approves the proposed fence location and height, taking into particular consideration required sight distances for vehicles using adjacent driveways, public streets, and/or street intersections;
- b) The Building Official evaluates and approves the application in light of applicable codes and regulations; and
- c) The Director of Planning and Community Development or their designee evaluates and approves the application in light of applicable Norman zoning and development codes, regulations, guidelines and policies.
- d) The Administrative Review Committee shall be composed of the City Engineer, the Building Official and the Director of Planning and Community Development, or their designee.

Staff presents this possible amendment to the current fencing requirements located in Chapter 36, Zoning Ordinance, for discussion.

36-552 Fencing, Walls, And Screening

(a) In a residential district zoned or used for one- or two-family dwellings, fencing or screening may not project ~~into any~~ forward of a required front setback line, unless such fencing is less than four feet in height. However, upon submittal of an application and required information and materials as required by the Planning & Community Development Department, the Administrative Review Committee may approve heights for fences forward of the front setback line that exceed four feet but are no more than ten (10) feet in height where all of the following occur:

- (1) The City Engineer evaluates and approves the proposed fence location and height, taking into particular consideration required sight distances for vehicles using adjacent driveways, public streets, and/or street intersections;
- (2) The Building Official evaluates and approves the application in light of applicable codes and regulations; and
- (3) The Director of Planning and Community Development or their designee evaluates and approves the application in light of applicable Norman zoning and development codes, regulations, guidelines and policies.

The Administrative Review Committee shall be composed of the City Engineer, the Building Official and the Director of Planning and Community Development, or their designee.

Approval for fence height in excess of ten (10) feet must be sought from the Board of Adjustment pursuant to 36-570.

(b) Fencing along the side or rear property lines:

- (1) May be erected within any utility easement but is subject to removal by any franchised utility company whenever installation or repair of their facilities is required.
- (2) May not exceed eight feet in height, unless the written consent of the abutting property owner is secured, or the Board of Adjustment approves the height, location, and materials as a special exception.
- (3) May not be constructed of corrugated fiberglass, corrugated metal, or unpainted sheet metal, nor contain any barbed wire.
- (4) Walls of brick or masonry material, which require a permanent foundation, may not be constructed within any designated utility easement without the written consent of all affected utility franchise holders.

- (5) For parking areas containing six or more parking spaces and/or other vehicular use areas of at least 900 square feet of impervious area to be used as parking, the owners shall screen from any abutting lot zoned or used for single-family purposes by a solid opaque fence at least six feet in height.

(b) The side and rear property boundaries of all lots used for commercial, industrial, and multifamily uses shall be screened from any abutting lot zoned or used for single-family or two-family purposes by a solid opaque fence at least six feet in height.

- (1) Such fence shall be constructed of any material except for corrugated fiberglass, corrugated metal, or unpainted sheet metal, nor contain any barbed wire.
- (2) No screening may exceed eight feet in height, unless approved by the City Council as part of a specific site plan or granted as a special exception by the Board of Adjustment.
- (3) Any fence requiring a permanent foundation may not be constructed within a utility easement unless written approval has been granted by all affected utility franchise holders.
- (4) Whenever the proposed use abuts a public alley that is shared with one- or two-family dwellings, opaque screening shall be installed on the commercial, industrial, or multifamily property, and shall be solid and continuous except for requiring openings or access drives.
- (5) Such screening must be continuously maintained in good condition and repaired or replaced within a reasonable time period.

2023 Point-in-Time Count

CLEVELAND COUNTY CONTINUUM OF CARE

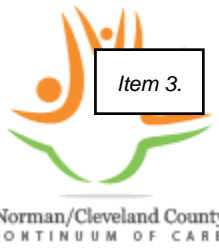
Amanda Sherf, CoC Chair; Programs Director, Transition House, Inc.
Heidi Smith, Thunderbird Clubhouse, Inc.; Collaborative Applicant OK504 CoC
Lisa Krieg, CDBG Grants Manager; City of Norman





What is the PIT Count?

- The Point-in-Time Count or “PIT Count” creates a snapshot of the scope and scale of homelessness in Cleveland County at a single point in time.
- Required of every community that receives federal homelessness assistance funds from the U.S. Department of Housing and Urban Development (HUD).
- The Continuum of Care (CoC) is charged with coordinating and conducting the count.
- PIT Data is used locally to plan program, allocate funding, track progress towards goals outlined in The Homebase Strategic Plan, and better meet the needs of our homeless neighbors.
- HUD provides a few guidelines for conducting a PIT Count, but every community develops its own methodology for implementation.



**Creates a snapshot of
Homelessness in Cleveland
County**

Secures Funding

**Aids Local
Planning Efforts**

**Helps Us
Track Progress**

**Makes Us More
Efficient in Meeting
Goals**

Planning

- Began in October 2022
 - Identification and documentation of all known locations
- Coordinated With Oklahoma City
- Evaluation of Past PIT Process
- Volunteer Recruitment
- Volunteer Waivers and Training on using app
- Volunteer Safety Concerns
- Revised ArcGIS Survey123 for unsheltered count



Norman/Cleveland County
CONTINUUM OF CARE

Definition of Homeless

The *HUD Definition* of unsheltered homelessness for the PIT:

- Unsheltered:
Individuals and families sleeping in a place not designed for or ordinarily used as a regular sleeping accommodation (e.g., abandoned buildings, train stations, or camping grounds).

The count does not include those who have no permanent residence and are staying with friends or family commonly known as doubling up or couch surfing or residing in a hotel/motel/fixed camp site, at their own expense, but have no fixed residence. The unsheltered count is limited to those that are found by the teams on the day of the count and who agree to participate.



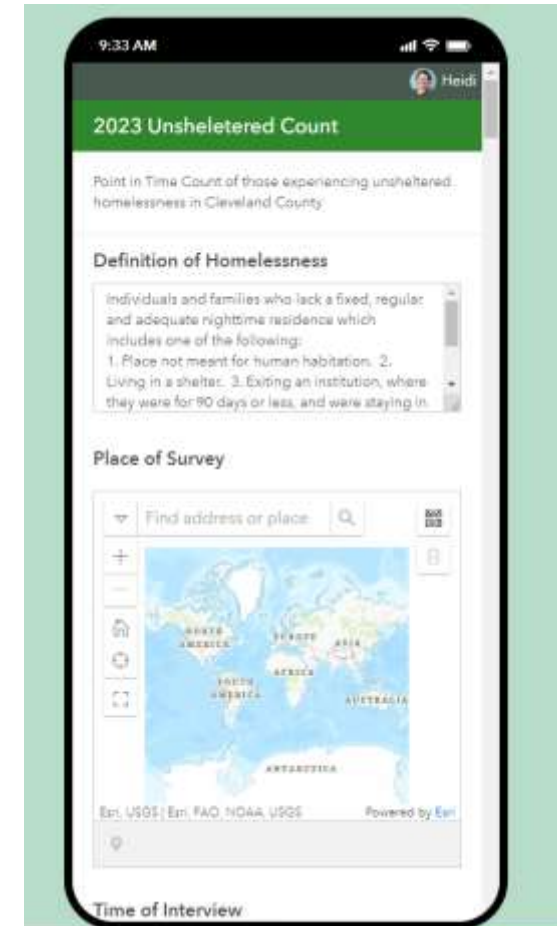
Methodology

The PIT is separated into two sections:

- Unsheltered, commonly referred to as street homeless
 - Counted by volunteers on January 26th
- Sheltered, those who are utilizing:
 - Emergency Shelter (ES),
 - Transitional Housing (TH), or
 - Safe Haven (SH) resources. Our community does not have SH facilities.
 - Tracked from HMIS and Agency Data
- The PIT Sheltered Data must correspond and balance with the Housing Inventory Chart (HIC) data prior to submittal to HUD

Unsheltered Count

- January 24, 2023
- Volunteer Training
- January 26, 2023
- Actual Count
- 47 Volunteers utilized in three shifts
- 98 Sites canvassed
- 34 surveys completed
- Analyzed HMIS Data for Sheltered Count



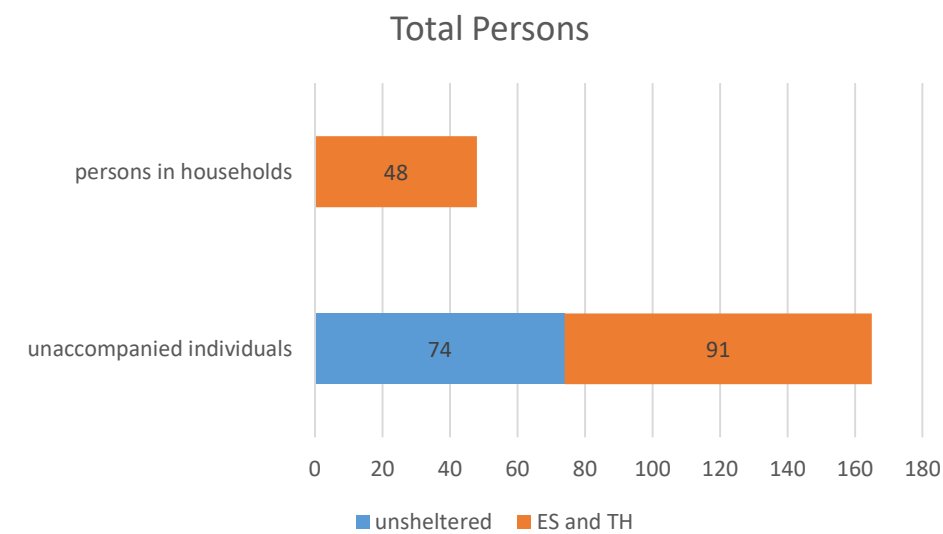


Population Totals

2023 Point-in-Time Count Findings

2023 PIT Findings

- On January 26, 2023, 213 people were experiencing homelessness in Cleveland County



UNSHELTERED

- 74 Unaccompanied Adults

EMERGENCY SHELTER

- 125 PERSONS:
 - 80 Unaccompanied Adults
 - 20 Adults in Families
 - 25 Children in Families

TRANSITIONAL HOUSING

- 14 PERSONS
 - 11 Unaccompanied Adults
 - 1 Adult in Family
 - 2 Children in Families

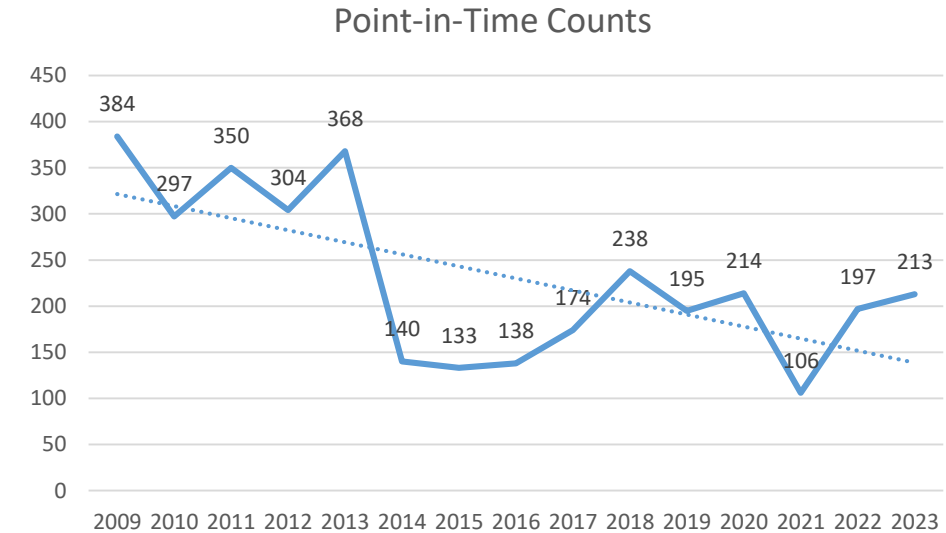


2023 PIT Findings: Totals by Year

Date of Count	Sheltered ES Persons	Sheltered TH Persons	Unsheltered Persons	Total Persons	
1/26/2023	125	14	74	213	
1/27/2022	108	12	77	197	
1/28/2021	49	57	0	106	
1/23/2020	69	51	94	214	*
1/24/2019	75	57	63	195	*
1/25/2018	76	61	101	238	*
1/26/2017	79	19	76	174	
1/28/2016	72	20	46	138	
1/29/2015	89	28	16	133	
1/30/2014	91	27	22	140	
1/24/2013	60	153	155	368	**
1/26/2012	37	123	144	304	**
1/27/2011	44	118	188	350	**
1/27/2010	115	136	46	297	**
1/29/2009	132	157	99	384	**

* Numbers varied from HUD submission, HUD numbers included BNL

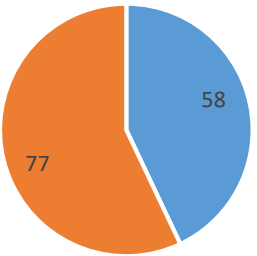
** Numbers varied from HUD submission, HUD numbers included McKinney Vento from public schools



2023 PIT Findings: Demographics

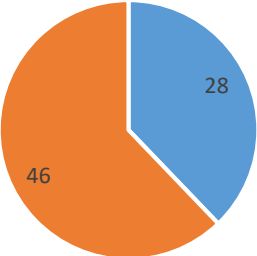
	Sheltered		Unsheltered	Total
	ES	TH		
# of Persons	125	14	74	213
# of Children	25	2	0	27
# of Adults	100	12	74	186
Female	55	3	28	86
Male	68	9	46	123
Trans/NB	2	2	0	4
Indigenous	2	2	6	10
Asian	1	0	0	1
African American	38	1	7	46
White	84	11	58	153
Multiple Races	0	0	3	3
Chronic	15		15	30

Sheltered



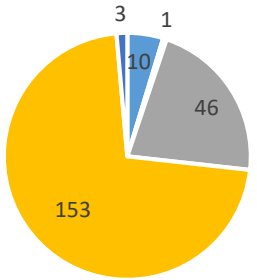
■ Female ■ Male

Unsheltered



■ Female ■ Male

Race



■ Indigenous ■ Asian ■ African American ■ White ■ Multiple Races



Norman/Cleveland County
CONTINUUM OF CARE

2023 EMERGENCY SHELTER (ES) BEDS		2023 TRANSITIONAL HOUSING (TH) BEDS		2023 PERMANENT SUPPORTIVE HOUSING (PSH) BEDS		2023 RAPID REHOUSING (RRH) BEDS	Item 3.
Bridges	1	Food and Shelter; McKown Village	3	Bridges	25	COCMHC	
Salvation Army	21	Transition House	11	Catholic Charities	11	Food and Shelter ESG CV	13
Food and Shelter; A Friends House	40			Food and Shelter	10	Thunderbird Clubhouse ESG CV	5
Food and Shelter; McKown Village	46			HOPE Community Services	17		
Food and Shelter - Moore CDBG Hotels	10			Thunderbird Clubhouse	16		
Thunderbird Clubhouse	1						
Women's Resource Center	6						
TOTAL BEDS (SHELTERED-HOMELESS)	125	TOTAL BEDS (SHELTERED-HOMELESS)	14	TOTAL BEDS (HOUSED)	79	TOTAL BEDS (HOUSED)	22

2023 Housing Inventory Chart Findings

DATE OF COUNT	ES BEDS	TH BEDS	RRH BEDS	PSH BEDS	TOTAL BEDS
1/26/2023	125	14	22	79	240
1/27/2022	108	12	73	93	286
1/28/2021	49	57	46	98	250
1/23/2020	69	51	22	90	232
1/24/2019	75	57	0	77	209

Totals by Year

Other Survey Questions

The data collected is required for all federally funded service areas to collect during the Point-in-Time count. To get a better idea of factors contributing to living situations, additional questions were added to the street survey. Thirty-four persons who are currently unsheltered agreed to complete the survey.

Q6. Where did you live prior to this instance of homelessness?	#	%
Moore	2	5.88%
Cleveland County	1	2.94%
Norman	18	52.94%
In Oklahoma, not Cleveland County	5	14.71%
Outside Oklahoma	8	23.53%
# of Responses	34	
Q10. What is the most important cause of your experience of homelessness?		
Death of a loved one	1	
Physical Health Issues	1	
Stranded Traveler	1	
Mental Health Issues	2	
Substance Abuse Issues	2	
Incarceration	3	
Personal relationships	3	
Other	5	
Unemployed	15	



Report for May 2023

Total Stays	1,452
Unique Guests	97
---- Women	39
---- Men	58
---- No Single Gender	
---- Transgender	1
Veterans	9
Age	
18-30	15
31-50	39
51-61	33
62 +	10
Not Recorded	
Nightly Average	47

Notes:

Housing Success- 1 man and 1 male veteran successfully moved into permanent housing in May 2023. 1 woman who is pregnant moved into McKown Village to begin preparing for her baby boy to come. A woman and her adult son were approved to move into McKown Village early June. 2 other men and 1 woman were approved for a housing program with one of our partners and will be moving in imminently.

This is 6 people in one month who are moving on toward a better future thanks to this shelter program.

Additionally, we saw two more people get back into the workforce, partnerships with the VA connect more people to services and COCMH connect guests to mental health services.

Our greatest challenge continues to be lacking enough space to bring everyone inside who wants to come inside. We had seen a return of guests gathering before our agreed upon time and we started monitoring and enforcing this rule more firmly. We have asked our friends at Care-A-Vans to drop at Andrews Park instead of the shelter. We will get this under control. Thank you so much for this support.