



# CITY OF NORMAN, OK TREE BOARD MEETING

Development Center, 225 N. Webster Ave., Parks & Rec Conference  
Room, Norman, OK 73069  
Monday, March 03, 2025 at 4:00 PM

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## AGENDA

*It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.*

### ROLL CALL

### MINUTES

1. APPROVAL OF THE FEBRUARY 3, 2025 TREE BOARD MINUTES

### DISCUSSION ITEMS

2. UPDATE REGARDING THE URBAN FOREST MASTER PLAN
3. UPDATE ON THE CITY OF NORMAN TREE STORY AND ART CONTEST
4. UPDATE ON THE COMMUNITY WILDFIRE PROTECTION PLAN

### MISCELLANEOUS COMMENTS

### ADJOURNMENT

TREE BOARD  
Regular Meeting  
February 3, 2025

The Tree Board of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Parks & Recreation Conference Room at the Development Center, on the 3<sup>rd</sup> day of February, 2025 at 4:00 p.m., and notice of the agenda of the meeting were posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster and on the City website at least 48 hours prior to the beginning of the meeting.

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ROLL CALL

Present: Chair Menzie, Members Ackman, Barksdale, Fagin, and Janaway  
Absent: Members Roux, Spain, and Tedder-Loffland  
City Officials: Colin Zink, City Forester  
Karla Sitton, Admin Tech IV

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ITEM 1, being:

APPROVAL OF THE DECEMBER 2, 2024 TREE BOARD MINUTES

Member Fagin made the motion to approve the minutes, Member Ackman seconded. The vote was taken with the following results:

YEAH: Chair Menzie, Members Ackman, Barksdale, Fagin, and Janaway  
NAY: None

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ITEM 2, being:

UPDATE REGARDING THE URBAN FOREST MASTER PLAN

Colin Zink, City Forester, announced that the Steering Committee met twice and they are working on a Stakeholder List consisting of Businesses, Community Groups, and City Government Offices.

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ITEM 3, being:

UPDATE ON THE CITY OF NORMAN TREE STORY AND ART CONTEST

Chair Menzie received approximately 40 applications, dropped them off with Staff so they could scan and email them to the Tree Board. Attending Board Members decided to extend the contest through March, 10, 2025. Chair Menzie said he will bring any new applications to Staff to be scanned and emailed to the Tree Board. The Board will vote on the winners during the April 7, 2025 meeting so they can be recognized at Earth Day.

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MISCELLANEOUS DISCUSSION

Colin Zink, City Forester, stated there is nothing new to update regarding the Tree Inventory Project and the proposal for the new Tree Ordinance is still under review by City Council.

Regarding the Community Wildfire Protection Plan, Mr. Zink met with Choleta and stated that he is plugging in vegetative types now, and will then enter them into a Weather and Climate model. Data will also be entered into a Fire Behavioral Model to determine high priority areas, and once identified, will be overlaid with GIS Maps to determine if various structures are located in the high priority areas. Mr. Zink continued by stating once the Community Wildfire Protection Plan is completed, the City will be able to apply for grants towards identifying priority areas and projects.

Member Barksdale stated that Staff should remind the Steering Committee that prescribed burns is a great tool to mitigate fires.

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ADJOURNMENT

Member Fagin made a motion to adjourn and Member Ackmann seconded. The vote was taken with the following results:

YEAH: Chair Menzie, Members Ackman, Barksdale, Fagin, and Janaway

NAY: None

Passed and approved this \_\_\_\_\_ of \_\_\_\_\_, 2025

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Don Menzie, Chairperson