



# CITY OF NORMAN, OK HUMAN RIGHTS COMMISSION MEETING

Municipal Building, Executive Conference Room, 201 West Gray, Norman,  
OK 73069

Monday, November 27, 2023 at 5:30 PM

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## AGENDA

*It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.*

**Commissioners: Jackie Farley (Chair), Aisha Ali (Vice-Chair), Chris Nanny, Christopher Tall Bear, Michael Ridgeway, Stephen Machovic (3 vacancies)**

### ROLL CALL

### MINUTES

1. APPROVAL OF THE MINUTES FOR THE SEPTEMBER 25, 2023, REGULAR MEETING

### ACTION ITEMS

2. DISCUSSION AND POSSIBLE ACTION ON RECOGNITION AWARD PROCESS
3. DISCUSSION AND POSSIBLE ACTION ON INCLUSIVE COMMUNITY SUBCOMMITTEE RECOMMENDATIONS
4. DISCUSSION AND POSSIBLE ACTION REGARDING 2024 INTERFAITH BREAKFAST
5. DISCUSSION AND POSSIBLE ACTION ON HUMAN RIGHTS AWARD
6. DISCUSSION AND POSSIBLE ACTION REGARDING 2024 HRC MEETING CALENDAR

### MISCELLANEOUS COMMENTS

### ADJOURNMENT



**CITY OF NORMAN, OK**  
**HUMAN RIGHTS COMMISSION MEETING**  
Municipal Building, Executive Conference Room  
201 West Gray St., Norman, OK 73069  
Monday, September 25, 2023 at 5:30 PM

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## **MINUTES**

The Human Rights Commission of the City of Norman, Cleveland County, State of Oklahoma, met in the Municipal Complex located at 201 West Gray Street on September 25, 2023, at 5:30 p.m., and notice and agenda of the meeting were duly posted 24 hours prior to the beginning of the meeting.

### **PRESENT**

Commission Chair Jackie Farley  
Commission Vice-Chair Aisha Ali  
Commissioner Chris Nanny  
Commissioner Michael Ridgeway

### **ABSENT**

Commissioner Chris Tall Bear  
Commissioner Michael Kihega  
Commissioner Stephen Machovic

### **STAFF PRESENT**

Maylon Wesley, Culture and Social Responsibility  
Anthony Purinton, Assistant City Attorney  
Sarah Encinias, Legal Admin Tech

### **OTHERS PRESENT**

Anna Hyslop, Leadership Team Participant, Strong Towns

## **ROLL CALL**

A quorum was present.

## **MINUTES**

### **1. APPROVAL OF THE MINUTES FOR THE AUGUST 28, 2023, REGULAR MEETING**

An addition to section 2, paragraph 2, was presented at the request of Commissioner Tall Bear. Motion was made by Commissioner Ridgeway to approve the amended Minutes for the August 28, 2023, regular meeting and the motion was duly seconded by Commissioner Nanny. A vote was taken with the following results: all approved and none opposed. The amended Minutes were approved by unanimous vote.

## **ACTION ITEMS**

### **2. DISCUSSION AND POSSIBLE ACTION ON PROCLAMATIONS**

Chair Farley and Commissioner Nanny provided a handout summary of their discussion notes regarding issuing recognition awards instead of proclamations. They also included a list of suggested topics along with recommended rules. The award certificate could be placed in a frame, the City could issue a press release, and the recipient could have their family attend the HRC meeting where the award would be presented. If possible, this could be done in Council Chambers with a photographer to memorialize the event. Commissioners request that the award certificate be worded in a way to recognize the person's service to the community. Mr. Wesley said he will look through his older files for possible examples.

Chair Farley and Commissioner Nanny will continue working to finalize their plans for presentation and approval at the October HRC meeting.

### 3. DISCUSSION AND POSSIBLE ACTION ON INCLUSIVE COMMUNITY SUBCOMMITTEE RECOMMENDATIONS

This topic was tabled for discussion at a later meeting.

### 4. DISCUSSION AND POSSIBLE ACTION REGARDING HRC LISTENING SESSIONS AND POTENTIAL KETTERING FOUNDATION TRAINING

Commissioner Ridgeway reported no new information at this time therefore the topic was tabled for discussion at a future meeting.

### 5. DISCUSSION AND POSSIBLE ACTION REGARDING 2024 INTERFAITH BREAKFAST

Commissioner Nanny said she has the list of previous speakers and that she and Vice-Chair Ali will continue using it to gather speakers for the upcoming breakfast. Chair Farley suggested that the keynote speaker be given about 15 minutes with all others about 3-5 minutes. Mr. Wesley said there should be approximately 10 additional speakers and this will make the breakfast about 1.5 – 2 hours long.

Mr. Wesley said he checked and the breakfast can possibly be held at the Young Family Athletic Center. This facility will hopefully be completed soon and allow as many as +300 attendees along with ample parking. The Moore Norman Tech Center didn't have suitable facilities and the City's central library's capacity maxes out at about 136 attendees when using tables in the set up.

### 6. DISCUSSION AND POSSIBLE ACTION ON HUMAN RIGHTS AWARD

Vice-Chair Ali requested to use the measures that were drafted for last year's award nominations. Mr. Purinton said he can include them in the binders for October's meeting. Commissioners then discussed that the award would most likely be presented at a City Council meeting. A suggestion was made to present the award at the Interfaith Breakfast but some weren't sure there would be enough time to include this item at the event.

(Item 6 was discussed after Item 2 in order to include Commissioner Machovic before he had to leave the meeting. Commissioner Ali arrived at 5:45 pm with Commissioner Machovic leaving at 6:10 pm. A quorum was maintained and discussion continued with this item and then went back to the remaining items in numerical order.)

Commissioners agreed to have the award press release on October 2nd with nominations due by October 18th. Commissioners will then decide on a winner at the October 23rd HRC meeting.

## **MISCELLANEOUS COMMENTS**

Mr. Purinton said the HRC now has 6 members and 3 vacancies, and that 4 members are needed for a quorum. Mr. Wesley said he has no new information on the acquisition of new members to fill vacancies.

## **ADJOURNMENT**

The meeting was adjourned at 6:53 p.m.



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 11/27/2023

**REQUESTER:** Maylon Wesley, Culture & Social Responsibility

**PRESENTER:** Maylon Wesley, Culture & Social Responsibility

**ITEM TITLE:** DISCUSSION AND POSSIBLE ACTION ON RECOGNITION AWARD PROCESS

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# Diversity Calendar 2021

Item 2.

Cinthya Allen

CDEO

2/18/2021

<b>January</b> <ul style="list-style-type: none"><li>• National Mentoring Month</li><li>• Poverty in America Awareness Month</li><li>• Slavery and Human Trafficking Awareness Month</li><li>• 4th - World Braille Day</li><li>• 6 - Three Kings Day</li><li>• January 17 – World Religion Day</li><li>• 18 - Martin Luther King Jr. Day</li><li>• 18-25 week of prayer</li></ul>	<b>February</b> <ul style="list-style-type: none"><li>• Black History Month</li><li>• American Heart Month</li><li>• 1 - National Freedom Day (signing of 13th Amendment abolishing slavery)</li><li>• 12 - Chinese/Lunar New Year - also celebrated in China, Korea, Vietnam, Singapore, Malaysia, Mongolia, and others</li><li>• February 15 – Presidents' Day (U.S.A.)</li></ul>	<b>March</b> <ul style="list-style-type: none"><li>• Women's History Month</li><li>• National Developmental Disabilities Awareness Month</li><li>• National Multiple Sclerosis Education and Awareness Month</li><li>• Irish-American Heritage Month</li><li>• March 5 – Employee Appreciation Day</li><li>• 8 - International Women's Day</li><li>• <b>March 13-April 15:</b> Deaf History Month</li><li>• <b>March 17:</b> St. Patrick's Day</li><li>• <b>March 21:</b> International Day for the Elimination of Racial Discrimination</li><li>• <b>March 25:</b> International Day of Remembrance of the Victims of Slavery and the Transatlantic Slave Trade</li><li>• <b>March 31:</b> International Transgender Day of Visibility</li></ul>	<b>April</b> <ul style="list-style-type: none"><li>• Celebrate Diversity Month</li><li>• April is Autism Awareness Month</li><li>• Community Service Month</li><li>• Arab-American Heritage Month</li><li>• National Child Abuse Prevention Month</li><li>• Earth Month</li><li>• National Volunteer Month</li><li>• Tartan (Scottish-American) Heritage Month</li><li>• <b>April 2:</b> World Autism Awareness Day</li><li>• <b>April 12-May 11 (sundown to sundown):</b> Ramadan</li><li>• <b>April 13:</b> Equal Pay Day</li><li>• <b>April 22:</b> Earth Day</li></ul>
<b>May</b> <ul style="list-style-type: none"><li>• Asian Pacific American Heritage Month in the United States</li><li>• Older Americans Month</li><li>• Jewish American Heritage Month</li><li>• Mental Health Awareness Month</li><li>• Haitian Heritage Month</li><li>• Indian Heritage Month</li><li>• <b>May 5:</b> Cinco de Mayo</li><li>• <b>May 6:</b> National Day of Prayer</li><li>• <b>May 21:</b> World Day for Cultural Diversity for Dialogue and Development</li><li>• <b>May 31:</b> Memorial Day</li></ul>	<b>June</b> <ul style="list-style-type: none"><li>• Lesbian, Gay, Bisexual, and Transgender Pride Month</li><li>• AIDS Awareness Month</li><li>• Alzheimer's and Brain Awareness Month</li><li>• Black Music Month</li><li>• Immigrant Heritage Month</li><li>• Caribbean American Heritage Month</li><li>• <b>June 15:</b> Native American Citizenship Day</li><li>• <b>June 19:</b> Juneteenth</li><li>• <b>Last Sunday in June:</b> Lesbian, Gay, Bisexual, Transgender (LGBT) Pride Day</li></ul>	<b>July</b> <ul style="list-style-type: none"><li>• French-American Heritage Month</li><li>• <b>July 4:</b> Independence Day</li><li>• <b>July 30:</b> International Day of Friendship</li></ul>	<b>August</b> <ul style="list-style-type: none"><li>• National Civility Month</li><li>• August 9 – International Day of the World's Indigenous People</li><li>• <b>August 13:</b> Black Women's Equal Pay Day</li><li>• <b>August 26:</b> Women's Equality Day - certification of the 19th Amendment to the U.S. Constitution that gave women the right to vote</li></ul>
<b>September</b> <ul style="list-style-type: none"><li>• Hispanic Heritage Month is observed from September 15 to October 15</li><li>• National Guide Dog Month</li><li>• National Recovery Month</li><li>• <b>September 6:</b> Labor Day in the United States</li><li>• September 27 — World Tourism Day</li></ul>	<b>October</b> <ul style="list-style-type: none"><li>• National Disability Employment Awareness Month</li><li>• LGBT History Month</li><li>• Global Diversity Awareness Month</li><li>• Breast Cancer Awareness Month</li><li>• Bullying Prevention Month</li><li>• Domestic Violence Awareness Month</li><li>• Down Syndrome Awareness Month</li><li>• National Polish-American Heritage Month</li><li>• Filipino-American Heritage Month</li><li>• Italian-American Heritage Month</li><li>• National Work and Family Month</li><li>• Family History Month</li><li>• <b>October 1:</b> Native American Women's Equal Pay Day</li><li>• <b>October 10:</b> World Mental Health Day</li><li>• <b>October 11:</b> National Indigenous Peoples Day &amp; National Coming Out Day (LGBTQIAA+)</li><li>• <b>October 29:</b> Latinx Women's Equal Pay Day</li></ul>	<b>November</b> <ul style="list-style-type: none"><li>• National Native American Heritage Month</li><li>• National Family Caregivers Month</li><li>• November- raises awareness of men's health issues, such as prostate cancer, testicular cancer and men's suicide</li><li>• <b>November 11:</b> Veterans Day</li><li>• 13 World Kindness Day</li><li>• <b>November 25:</b> Thanksgiving</li><li>• <b>November 26:</b> Native American Heritage Day</li></ul>	<b>December</b> <ul style="list-style-type: none"><li>• Universal Human Rights Month</li><li>• <b>December 1:</b> World AIDS Day</li><li>• <b>December 3:</b> International Day of Persons with Disabilities</li><li>• <b>December 10:</b> International Human Rights Day</li><li>• Kwanzaa (12/26-1/1)</li></ul>

## Proclamations Calendar

<b><u>January</u></b>	Slavery and Human Trafficking Prevention
<b><u>February</u></b>	Black History
<b><u>March</u></b>	Women's History Irish Heritage
<b><u>April</u></b>	National Child Abuse Prevention Sexual Assault Awareness
<b><u>May</u></b>	Older Americans Asian Pacific American Mental Health Awareness National Mobility Awareness
<b><u>June</u></b>	LGBT Pride Month
<b><u>July</u></b>	ADA Anniversary
<b><u>August</u></b>	World Humanitarian Day (August 19)
<b><u>September</u></b>	Hispanic Heritage Month (September 15-October 15)
<b><u>October</u></b>	Breast Cancer Awareness Month National Disability Employment Awareness Month LGBT History Month National Bullying Prevention Month Mental Illness Awareness (first full week in October) National Italian American Heritage Filipino American National Domestic Violence Awareness Month Polish American Heritage Indigenous People's Day (second Monday of October)
<b><u>November</u></b>	Native American Heritage Month Transgender Awareness Month
<b><u>December</u></b>	World AIDS Day (December 1) Human Rights Day (December 10)

2017

HRC - Proclamations CalendarJanuary

\* Slavery and Human Trafficking Prevention

February

\* Black History

March\* Women's History  
Irish HeritageAprilNational Child Abuse Prevention  
Sexual Assault AwarenessMayOlder Americans  
Asian Pacific American  
Jewish American Heritage  
\* Mental Health Awareness  
National Mobility AwarenessJune

LGBT Pride Month

July

\* ADA Anniversary

August\* *Indigenous Peoples Month (2nd Monday in Oct) Resolution*September

\* Hispanic-Latino Heritage (September 15-October 15)

OctoberNational Disability Employment Awareness Month  
\* LGBT History  
\* National Bullying Prevention Month *Resolution: DeBarr street renaming*  
Mental Illness Awareness (first full week in October)  
National Italian American Heritage  
Filipino American  
National Domestic Violence Awareness *(done by the Mayor)*  
Polish American HeritageNovember

\* Native American Heritage

December\* Human Rights Day (December 10)  
*Award*



## PROCLAMATIONS

- 04-24-12 P-1112-18: Proclamation proclaiming Community Development Week, April 23 -27, 2012  
P-1112-19: Proclamation proclaiming Community Action Month, May, 2012.  
P-1112-21: Proclamation proclaiming National Travel & Tourism Week, May 5-12, 2012.
- 05-08-12 P-1112-20: Proclaiming Peace Officers Memorial Day, Tuesday, May 15, 2012 and National Police Week, May13 through 19, 2012  
P-1112-22: Proclaiming Emergency Medical Services Week, May 20 through 26, 2012  
P-1112-23: Proclaiming Welcome Home Weekend, Friday and Saturday, May 11 & 12, 2012  
P-1112-24: Bike to Work Day, Friday, May 18, 2012
- 06-12-12 P-1112-25: Proclaiming Dump the Pump Day, Thursday, June 22, 2012
- 07-10-12 P-1213-1: Proclaiming Water's Worth It™, July, 2012
- 07-24-12 P-1213-2: Proclamation proclaiming "National Night Out," Tuesday, August 7, 2012
- 09-11-12 P-1213-3: Proclamation proclaiming Constitution Week, Sept. 17-23, 2012
- 09-25-12 P-1213-4: Proclamation proclaiming Crop Hunger Walk Day, Sunday, October 7, 2012
- 10-09-12 P-1213-6: Proclamation proclaiming Mental Illness Awareness Week, October 7-13, 2012
- 10-23-12 P-1213-7: Proclamation proclaiming Native American Heritage Month, November, 2012  
P-1213-8: Proclamation proclaiming National Bullying Awareness Month, October, 2012
- 01-08-13 P-1213-9: Proclaiming Among Friends Day in celebration of the ten-year anniversary of Among Friends, January 21, 2013
- 01-22-13 P-1213-10: Proclamation proclaiming Saturday, February 9, 2013, as Mardi Gras
- 02-12-13 P-1213-11: Proclamation proclaiming Black History Month, February, 2013
- 03-26-13 P-1213-12: Proclamation proclaiming Sexual Assault Awareness Month, April, 2013
- 03-26-13 P-1213-13: Proclamation proclaiming OU Staff Week, April 22 – 26, 2013
- 03-26-13 P-1213-14: Proclamation proclaiming Fair Housing Month, April, 2013
- 03-26-13 P-1213-15: Proclamation proclaiming Service Recognition Day, Tuesday, April 9, 2013
- 04-09-13 P-1213-16: Proclamation proclaiming Child Abuse Prevention Month, April, 2013
- 04-09-13 P-1213-17: Proclamation proclaiming Earth Week, April 15-21, 2013 and Earth Day, Sunday, April 21, 2013
- 04-09-13 P-1213-18: Proclamation proclaiming Arbor Day, Sunday, April 21, 2013
- 04-23-13 P-1213-22: Proclamation proclaiming Autism Awareness Month, April, 2013
- 05-14-13 P-1213-23: Proclamation proclaiming Emergency Medical Services Week, May 19-25, 2013
- 05-14-13 P-1213-24: Proclamation proclaiming Bike to Work Day, Friday, May 17, 2013

- 05-14-13 P-1213-25: Proclamation proclaiming Poppy Month, May, 2013
- 05-14-13 P-1213-26: Proclamation proclaiming Community Action Month, May, 2013
- 06-25-13 P-1213-27: Proclamation of the Mayor of the CON proclaiming the month of July, 2013, as Americans with Disabilities Month in the CON.
- 07-09-13 P-1314-1: Proclamation of the Mayor of the CON proclaiming the month of July, 2013, as Water's Worth It Month in the CON
- 07-23-13 P-1314-2: Proclamation of the Mayor of the CON proclaiming the week of August 11 through 17<sup>th</sup>, 2013 as National Health Care Center Week in the CON.
- 09-10-13 P-1314-3: Proclamation of the Mayor of the CON proclaiming Sunday, October 6, 2013, as Crop Hunger Walk Day in the CON.
- 09-10-13 P-1314-4: Proclamation of the Mayor of the CON proclaiming Monday, September 23, 2013, as Family Day – A Day To Eat Dinner With Your Children in the CON.
- 09-24-13 P-1314-5: Proclamation of the Mayor of the CON proclaiming the month of October, 2013, as Domestic Violence Awareness Month in the CON.
- 09-24-13 P-1314-6: Proclamation of the Mayor of the CON proclaiming Tuesday, October 1, 2013, as "National Night Out" in the CON.

#### PROCLAMATIONS, continued

- 09-24-13 P-1314-7: Proclamation of the Mayor of the CON proclaiming Saturday, September 28, 2013, as St. Vincent De Paul Friends of the Poor® Walk Day in the CON.
- 09-24-13 P-1314-8: Proclamation of the Mayor of the CON proclaiming the week of September 23 through 27, 2013, as Stormwater Awareness Week in the CON.
- 02-11-14 P-1314-9: Proclamation of the Mayor of the CON proclaiming the month of February, 2014 as Black History Month in the City of Norman.
- 02-11-14 P-1314-10: Proclamation of the Mayor of the CON proclaiming Saturday, March 1, 2014, as Mardi Gras in the City of Norman.
- 02-25-14 P-1314-11: Proclamation of the Mayor of the CON proclaiming the week of March 2 through 8, 2014, as Severe Weather Awareness Week in the City of Norman.
- 03-11-14 P-1314-12: Proclamation of the Mayor of the CON proclaiming the week of March 16 through 22, 2014 as National Surveyors Week in the CON.
- 04-08-14 P-1314-13: Proclamation of the Mayor of the City of Norman, Oklahoma, proclaiming the month of April, 2014, as Child Abuse Prevention Month in the City of Norman.
- 04-08-14 P-1314-16: Proclamation of the Mayor of the City of Norman, Oklahoma, proclaiming the week of April 21 through April 26, 2014, as OU Staff Week in the City of Norman.
- 04-22-14 P-1314-14: Proclamation of the Mayor of the City of Norman, Oklahoma, proclaiming Sunday, April 27, 2014, as Earth Day in the City of Norman.
- 04-22-14 P-1314-15: Proclamation of the Mayor of the City of Norman, Oklahoma, proclaiming Sunday, April 27, 2014, as Arbor Day in the City of Norman.

- 04-22-14     P-1314-17: Proclamation of the Mayor of the City of Norman, Oklahoma, proclaiming the week of April 28, 2014 through May 4, 2014, as May Fair Arts Week in the City of Norman.
- 04-22-14     P-1314-18: Proclamation of the Mayor of the City of Norman, Oklahoma, proclaiming Saturday, April 26, 2014, as Norman Music Festival Day in the City of Norman.
- 05-13-14     P-1314-19: Proclamation of the Mayor of the City of Norman, Oklahoma, proclaiming the week of May 12 through 16, 2014, as Community Development Week in the City of Norman.
- 05-13-14     P-1314-20: Proclamation of the Mayor of the City of Norman, Oklahoma, proclaiming Friday, May 16, 2014, as Bike-To-Work Day in the City of Norman.
- 05-13-14     P-1314-21: Proclamation of the Mayor of the City of Norman, Oklahoma, proclaiming the week of May 3 through 11, 2014, as National Travel and Tourism Week in the City of Norman.
- 05-13-14     P-1314-22: Proclamation of the Mayor of the City of Norman, Oklahoma, proclaiming the week of May 18 through 24, 2014, as Emergency Medical Services Week in the City of Norman.
- 05-13-14     P-1314-24: Proclamation of the Mayor of the City of Norman, Oklahoma, proclaiming the month of May, 2014, as Community Action Month in the City of Norman.



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 11/27/2023

**REQUESTER:** Maylon Wesley, Culture & Social Responsibility

**PRESENTER:** Maylon Wesley, Culture & Social Responsibility

**ITEM TITLE:** DISCUSSION AND POSSIBLE ACTION ON HUMAN RIGHTS AWARD

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# Nominations sought for 2023 City of Norman Human Rights Award

October 4, 2023

## Nominations due by 5 p.m. October 18, 2023

Nominations are currently sought for the City of Norman Human Rights Award, recognizing an individual or group in Norman for exceptional achievement, outstanding effort and/or leadership to promote human rights and equality, and service. The award is coordinated through the Norman Human Rights Commission and presented annually by the Norman City Council.

Criteria taken into consideration in award selection includes: Achievements (successes, results and impact); efforts including personal risks taken, time expended, sacrifices made, and years of service; and leadership. Leadership is defined as “inspiration or motivation given, cooperation fostered, organizations or programs created, example set and innovations undertaken.”

The deadline to submit nominations is 5 p.m. October 18, 2023. Nomination letters can be emailed to [sarah.encinias@normanok.gov](mailto:sarah.encinias@normanok.gov) or mailed to the Norman Human Rights Commission at: City of Norman, ATTN: Human Rights Commission, P.O. Box 370, Norman OK., 73070. A nomination letter should include the name and telephone number of the nominee, as well as contact information for the nominating party. Interested parties can access applicable forms through links below.

Questions may be directed to Maylon Wesley, Chief Strategist of Culture & Social Responsibility, at 405.366.5446.

- [Access Human Rights Award Nomination Form](#)
- [View Human Rights Award Criteria](#)

*City Attorney*

## The City of Norman Human Rights Award

The City of Norman Human Rights Award is presented to individuals or organizations in Norman who have shown outstanding effort, achievement and/or leadership in the promotion of human rights and equality, and serve as an example to all.

Please forward a nomination letter to:

Norman Human Rights Commission  
City of Norman  
P.O. Box 370  
Norman, OK 73070

You may also email your nomination letter to [sarah.encinias@normanok.gov](mailto:sarah.encinias@normanok.gov). All nominations must be received by **5:00 p.m.** on **October 18, 2023**, to be considered. Please include your name and telephone number as well as that of the nominee. The person or organization selected by the Commission will be honored at the Norman City Council meeting on a date to be determined.

If you have questions about the City of Norman Human Rights Award, please contact Sarah Encinias at 405-217-7700 or [sarah.encinias@normanok.gov](mailto:sarah.encinias@normanok.gov).

## The City of Norman Human Rights Award Eligibility Criteria

The selection of an individual or group recipient in Norman, Oklahoma, of the Human Rights Award is based on exceptional achievement, outstanding effort and/or leadership to promote human rights and equality, and serve as an example to all. Chapter 8 of the Code of the City of Norman states that it is the policy of the City of Norman that the protection of civil rights is a matter of local concern and that in order to ensure public safety, public health, and the general welfare of all citizens of this community, no individual shall be denied equal protection of the laws, nor shall an individual be denied the enjoyment of his or her civil rights or be discriminated against because of race, color, religion, ancestry, national origin, age, place of birth, disability, sex, sexual orientation, gender identity or expression, familial status, or marital status, including marriage to a person of the same sex. All citizens of this community shall have an equal opportunity to purchase, rent, lease, or occupy housing accommodations; to avail themselves of the full enjoyment of public accommodations; to have an equal opportunity in the job market and the social and economic life of the City; and to reach their full potential as human beings without regard to race, color, religion, ancestry, national origin, age, place of birth, disability, sex, sexual orientation, gender identity or expression, familial status, or marital status, including marriage to a person of the same sex.

### **Activities taken into consideration for the City of Norman Human Rights Award include:**

Achievements – successes, results and impact to the Norman community.

Efforts – personal risks taken, time expended, sacrifices made and years of service.

Leadership – inspiration or motivation given, cooperation fostered, organizations or programs created, example set and innovations undertaken.

Please forward a nomination letter to:

Norman Human Rights Commission  
City of Norman  
P.O. Box 370  
Norman, OK 73070

You may also email your nomination letter to [sarah.encinias@normanok.gov](mailto:sarah.encinias@normanok.gov). All nominations must be received by **5:00 p.m.** on **October 18, 2023**, to be considered. Please include your name and telephone number as well as that of the nominee. The person or organization selected by the Commission will be honored at a subsequent public meeting.

If you have questions about the City of Norman Human Rights Award, please contact Sarah Encinias at 405-217-7700 or [sarah.encinias@normanok.gov](mailto:sarah.encinias@normanok.gov).

## **2023 HUMAN RIGHTS AWARD NOMINATION FORM**

Item 5.

Email completed form to [sarah.encinias@normanok.gov](mailto:sarah.encinias@normanok.gov), or print and mail completed form to: Norman Human Rights Commission, City of Norman, PO Box 370, Norman, OK 73070. Nominations are due by October 18, 2023.

**1. Person Being Nominated:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**2. List volunteer, services, organizations, professional affiliations (if any) and describe how this person has demonstrated outstanding effort, achievement and/or leadership in the promotion of human rights and equality (such as successes, results, impact, personal risks taken, time expended, sacrifices made, years of service, inspiration or motivation given, cooperation fostered, organizations or programs created, example set and innovations undertaken):**

(Attach additional pages if needed.)

**3. Person completing form:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_





## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 11/27/2023

**REQUESTER:** Maylon Wesley, Culture & Social Responsibility

**PRESENTER:** Maylon Wesley, Culture & Social Responsibility

**ITEM TITLE:** DISCUSSION AND POSSIBLE ACTION REGARDING 2024 HRC  
MEETING CALENDAR

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Discuss Human Rights Commission meeting dates for the 2024 calendar year.

2024 CALENDAR YEAR  
SCHEDULE OF REGULAR MEETINGS

**DRAFT**

City Clerk's Office Use Only **Item 6.**

Monthly Planner	
Municode Calendar	
Meeting Room Calendar	

**Human Rights Commission**

Name of Board/Commission/Committee

Please enter the date of the meeting in the DATE column or type in the following:  
"Meetings scheduled as Needed" in the DATE column.

DATE		TIME		Physical Location
1/15/2024		8:30 am		Interfaith Breakfast (location to be determined)
2/26/2024		5:30 pm		Executive Conference Room, City Hall, 201 West Gray Street
3/25/2024		5:30 pm		Executive Conference Room, City Hall, 201 West Gray Street
4/22/2024		5:30 pm		Executive Conference Room, City Hall, 201 West Gray Street
5/27/2024		5:30 pm		Executive Conference Room, City Hall, 201 West Gray Street
6/24/2024		5:30 pm		Executive Conference Room, City Hall, 201 West Gray Street
7/22/2024		5:30 pm		Executive Conference Room, City Hall, 201 West Gray Street
8/26/2024		5:30 pm		Executive Conference Room, City Hall, 201 West Gray Street
9/23/2024		5:30 pm		Executive Conference Room, City Hall, 201 West Gray Street
10/28/2024		5:30 pm		Executive Conference Room, City Hall, 201 West Gray Street
11/25/2024		5:30 pm		Executive Conference Room, City Hall, 201 West Gray Street

To be completed by person filing notice:

Name: Maylon Wesley  
Culture & Social Responsibility  
Address: PO Box 370  
Norman, OK 73070  
Phone No.: (405) 366-5482

Filed in the office of the Municipal Clerk at \_\_\_\_\_ a.m. / p.m. on \_\_\_\_\_.

Signed: \_\_\_\_\_  
City Clerk

*\*Must be filed prior to December 15, 2023*

# Calendar for year 2024 (United States)

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- Jan 1 • New Year's Day
- Jan 15 • Martin Luther King Jr. Day
- Feb 14 • Valentine's Day
- Feb 19 • Presidents' Day
- Mar 17 • St. Patrick's Day
- Mar 31 • Easter Sunday
- Apr 1 • Easter Monday
- Apr 15 • Tax Day
- May 5 • Cinco de Mayo

- May 12 • Mother's Day
- May 27 • Memorial Day
- Jun 14 • Flag Day
- Jun 16 • Father's Day
- Jun 19 • Juneteenth
- Jul 4 • Independence Day
- Sep 2 • Labor Day
- Oct 14 • Columbus Day
- Oct 31 • Halloween

- Nov 5 • Election Day
- Nov 11 • Veterans Day
- Nov 28 • Thanksgiving Day
- Nov 29 • Black Friday
- Dec 24 • Christmas Eve
- Dec 25 • Christmas Day
- Dec 31 • New Year's Eve