

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

ROLL CALL

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

HISTORIC DISTRICT COMMISSION MEETING MINUTES OF MAY 4, 2026.

CERTIFICATE OF APPROPRIATENESS REQUESTS

2. (HD 26-07) CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE CERTIFICATE OF APPROPRIATENESS REQUEST FOR THE PROPERTY LOCATED 413 S LAHOMA AVENUE FOR THE FOLLOWING MODIFICATIONS: A) CONSTRUCTION OF A DETACHED ACCESSORY DWELLING UNIT. (Postponed from the May 4, 2026, meeting).
3. (HD 26-10) CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENTS TO CERTIFICATES OF APPROPRIATENESS 24-08 AND 25-04 FOR THE PROPERTY LOCATED AT 1320 OKLAHOMA AVENUE FOR THE FOLLOWING: A) MODIFICATIONS TO THE FRONT WALKWAY AND YARD; B) MODIFICATIONS TO THE EXTERIOR WALL MATERIALS; C) MODIFICATIONS TO THE GARAGE DOOR DESIGN; D) MODIFICATIONS TO WINDOWS. (Items A, B, and C were postponed from the April 6, 2026, meeting.)
4. (HD 26-11) CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE AMENDMENT OF A CERTIFICATE OF APPROPRIATENESS REQUEST FOR THE PROPERTY LOCATED 467 COLLEGE AVENUE FOR THE FOLLOWING MODIFICATION: A) REMOVAL OF EXTERIOR DOOR AND REPLACEMENT WITH WOOD SIDING.

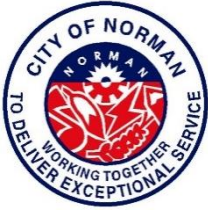
REPORTS/UPDATES

5. STAFF REPORT ON ACTIVE CERTIFICATES OF APPROPRIATENESS AND ADMINISTRATIVE BYPASS ISSUED SINCE MAY 4, 2026.
6. DISCUSSION OF PROGRESS REPORT REGARDING FYE 2025-2026 CLG GRANT PROJECTS.

DISCUSSION

MISCELLANEOUS COMMENTS

ADJOURNMENT



CITY OF NORMAN, OK
HISTORIC DISTRICT COMMISSION MEETING
Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Monday, May 04, 2026 at 5:30 PM

MINUTES

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, will meet in Regular Session in the Council Chambers at the Municipal Building, on Monday, May 04, 2026 at 5:30 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Commissioner Mitch Baroff
Commissioner Michael Zorba
Commissioner Jo Ann Dysart
Commissioner Karen Thurston
Commissioner Kendel Posey
Commissioner Susan Skapik
Commissioner Tyler Burns
Commissioner Trent Baggett

STAFF PRESENT

Anais Starr, Planner II/Historic Preservation Officer
Jeanne Snider, Assistant City Attorney III
Bailey LaChance, Admin Tech IV

GUESTS PRESENT

Matt Seaton, 300 W Main Street, Norman, OK
Ken Wineburg, 735 S Lahoma, Norman, OK
Bonita & Amy Sohn, 413 S Lahoma, Norman, OK
Steve Ladner, 501 S Lahoma, Norman, OK

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

HISTORIC DISTRICT COMMISSION MEETING MINUTES OF APRIL 6, 2026.

Motion made by Commissioner Dysart, **Seconded** by Commissioner Posey.

Voting Yea: Commissioner Baroff, Commissioner Zorba, Commissioner Dysart, Commissioner Thurston, Commissioner Posey, Commissioner Skapik, Commissioner Burns

Voting Abstaining: Commissioner Baggett

April 6, 2026 Historic District Meeting Minutes were approved.

CERTIFICATE OF APPROPRIATENESS REQUESTS

2. (HD 26-05) CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE CERTIFICATE OF APPROPRIATENESS REQUEST FOR THE PROPERTY LOCATED AT 735 S. LAHOMA AVENUE FOR THE FOLLOWING MODIFICATIONS: A) REPLACEMENT OF ATRIUM WINDOW WITH A SET OF ORIGINAL WOOD WINDOWS; B) RESTORATION OF FRONT PORCH FLOORING, RAILINGS, AND TRIM; C) REPLACEMENT OF TWO HALF COLUMNS WITH FULL COLUMNS ON THE FRONT PORCH.

A) REPLACEMENT OF ATRIUM WINDOW WITH A SET OF ORIGINAL WOOD WINDOWS;

Motion made by Commissioner Thurston to approve HD 26-05 item A) replacement of atrium window with a set of original wood windows as submitted; **Seconded** by Commissioner Burns.

Staff Report

Anais Starr, Planner II/Historic Preservation Officer, presented the Staff Report.

Commissioner Zorba sought clarification regarding whether the windows were found on-site and if they were believed to be original to the home. Ms. Starr stated there should have been a photograph included in the packet and noted the applicant had additional information regarding where the windows were found. She stated the windows were most likely the original windows removed in order to install the atrium window currently in place.

Applicant Presentation

Ken Wineburg, the applicant, presented the proposed modifications.

Commissioner Skapik asked for clarification regarding the portion projecting below the atrium window. Mr. Wineburg explained the addition extends approximately three feet from the house and is in poor condition, so they are proposing to remove it and replace the area with siding to match the existing house.

Commissioner Zorba confirmed the applicant would be removing the portion beneath the window, and Mr. Wineburg stated that was correct.

Commissioner Baggett asked whether the applicant owned the home when the atrium window was installed. Mr. Wineburg stated he had recently purchased the property but had been told the atrium addition was installed around the 1970s. Commissioner Baggett then asked whether it appeared standard windows had previously existed in that location. Mr. Wineburg stated it appeared the area had originally been framed for conventional windows.

Commissioner Thurston asked whether siding remained beneath the atrium support structure or if replacement siding would be required. Mr. Wineburg stated he was unsure what remained beneath the structure but anticipated any existing siding would likely not be salvageable and would need to be replaced.

Commissioner Burns asked whether the windows found matched the size of the existing opening and suggested that, during demolition, the applicant attempt to fit the windows within the existing opening to allow the siding to align cleanly and avoid difficulties matching the existing siding. Mr. Wineburg stated that if siding replacement became necessary, he intended to closely match the existing material, including potentially removing siding from a less visible portion of the home, such as the rear elevation, to maintain consistency on visible facades. Ms. Starr added that she had discussed the process for replacing deteriorated siding with the applicant.

Public Comments

There were no public comments

Commission Discussion

Commissioner Zorba stated he believed the proposal to restore the original windows was a great idea.

Commissioner Baroff stated he did not anticipate the applicant having difficulty matching the existing siding and felt the proposal would be a significant improvement.

Commissioner Dysart stated she found the proposal to be compatible with the historic character of the property.

Voting Yea: Commissioner Baroff, Commissioner Zorba, Commissioner Dysart, Commissioner Thurston, Commissioner Posey, Commissioner Skapik, Commissioner Burns, Commissioner Baggett

HD 26-05 item A was approved.

B) RESTORATION OF FRONT PORCH FLOORING, RAILINGS, AND TRIM;

Motion made by Commissioner Thurston to approve HD 26-05 item B) restoration of front porch flooring, railings, and trim as submitted; **Seconded** by Commissioner Dysart.

Staff Report

Anais Starr, Planner II/Historic Preservation Officer, presented the Staff Report.

Commissioner Skapik sought clarification regarding the original orientation of the porch boards. Ms. Starr stated the decking boards currently run in the same direction as the historic decking; however, the fascia boards are presently installed in the opposite direction from the original configuration.

Applicant Presentation

Ken Wineburg, the applicant, presented the proposed modifications.

Ms. Starr asked whether the applicant intended to keep the pressure-treated wood decking already installed. Mr. Wineburg confirmed that was correct.

Commissioner Burns asked whether the vertical fascia boards would be changed back to a horizontal orientation. Mr. Wineburg confirmed they would, explaining the current installation resulted from miscommunication with the contractor and would be corrected if approved.

Commissioner Thurston questioned the size of the replacement boards, noting the new decking appeared larger than the original material. Mr. Wineburg confirmed that was correct. Commissioner Thurston stated she was unsure whether the original board size was still readily available. Commissioner Baroff recommended several sources where similar historic decking materials may still be found. Commissioner Thurston stated she preferred the original board dimensions but understood sourcing them could be difficult.

Commissioner Thurston also asked whether the new boards were tongue-and-groove like the historic flooring. Ms. Starr stated the proposed decking consisted of standard pressure-treated boards. Commissioner Baroff noted the installed material appeared to be evenly spaced pressure-treated one-by-six boards. Commissioner Thurston asked whether the spacing caused the boards to exceed six inches in width overall, and Commissioner Baroff stated modern-day boards were approximately five-and-a-half inches wide.

Commissioner Baggett requested clarification regarding the orientation of the replacement boards. Mr. Wineburg stated he intended for the decking to match the original orientation, running from the door toward the street, with horizontal fascia boards along the front edge of the porch.

Commissioner Thurston stated her primary concern was that flat one-by-six decking did not convey the appearance of a historic porch. Mr. Wineburg responded that, in his opinion, the historic character of the porch is more strongly defined by the columns, railings, and windows, and that the board dimensions are not readily visible from the street-facing view of the house.

Commissioner Dysart confirmed the original porch flooring consisted of approximately three-inch-wide boards, which Mr. Wineburg confirmed.

Public Comments

There were no public comments

Commission Discussion

Commissioner Baroff asked whether the photograph of the completed project included in the packet had been shown in the presentation slideshow for improved visibility. Ms. Starr stated it had not been included in the PowerPoint presentation.

Commissioner Zorba stated it would likely be difficult to locate decking material in the exact historic dimensions.

Commissioner Thurston emphasized that the Commission should evaluate the request as though the replacement decking had not yet been installed. Ms. Starr confirmed the Commission must consider the proposal as if no work had occurred.

Commissioner Skapik asked Ms. Starr whether another recent porch decking replacement approved administratively had used historically accurate board dimensions. Ms. Starr stated she believed that project involved a like-for-like replacement.

Commissioner Dysart asked whether pressure-treated boards were available in three-and-a-half- or four-inch widths. Ms. Starr stated she did not believe so and noted smaller boards would likely need to be stained or painted instead. Commissioner Baroff added that he had not seen pressure-treated tongue-and-groove commonly available in those smaller dimensions.

Commissioner Zorba expressed concern that the spacing between the currently installed boards was too visually prominent and asked whether the applicant would be willing to use three-and-a-half- to four-and-a-half-inch tongue-and-groove flooring instead. Mr. Wineburg stated he would be willing to make that change and asked whether the Commission could approve the request subject to locating appropriately sized replacement boards.

Ms. Starr confirmed that such a condition could be incorporated into the motion if supported by the Commission.

Motion made by Commissioner Thurston to amend item B) to add 3.5-4.5-inch tongue and groove porch flooring must be used; **Seconded** by Commissioner Burns.

Commissioner Thurston sought clarification on whether the motion also included the proposed railings, which the applicant stated would be replaced in a like-for-like manner. Ms. Starr clarified that the original motion already included the railings and trim as proposed, and that the amendment pertained only to the revised porch flooring material.

Voting Yea: Commissioner Baroff, Commissioner Zorba, Commissioner Dysart, Commissioner Thurston, Commissioner Posey, Commissioner Skapik, Commissioner Burns, Commissioner Baggett

The motion to amend HD 26-05 item B was approved.

Commissioner Thurston sought clarification on whether the cedar trim and railing would be painted to match the original appearance. Mr. Wineburg confirmed the trim and railing would be painted to match the existing historic conditions.

Voting Yea: Commissioner Baroff, Commissioner Zorba, Commissioner Dysart, Commissioner Thurston, Commissioner Posey, Commissioner Skapik, Commissioner Burns, Commissioner Baggett

HD 26-05 item B was approved as amended.

C) REPLACEMENT OF TWO HALF COLUMNS WITH FULL COLUMNS ON THE FRONT PORCH.

Motion made by Commissioner Skapik to approve HD 26-05 item C) replacement of two half columns with full columns on the front porch as submitted; **Seconded** by Commissioner Posey.

Staff Report

Anais Starr, Planner II/Historic Preservation Officer, presented the staff report.

Commissioner Thurston asked whether there was any evidence indicating the original porch columns extended fully from the porch floor to the roofline. Ms. Starr stated she was unable to locate documentation or historic evidence confirming full-height columns in available records.

Commissioner Baggett clarified that while there was no evidence proving the porch originally had full-height columns, there was also no evidence showing that it did not. Ms. Starr confirmed that was correct.

Applicant Presentation

Ken Wineburg, the applicant, presented the proposed modifications.

Commissioner Baggett asked whether the applicant had investigated the existing structure to determine if a beam previously existed across the top of the porch to support the roof. Mr. Wineburg stated he had not.

Commissioner Zorba noted visible sagging in the roofline and asked whether the applicant had consulted a structural engineer. Mr. Wineburg stated foundation work had recently been completed and the contractor performing that work recommended adding additional support for the roof. Commissioner Zorba then asked whether there were plans to install a new beam across the top of the porch roof. Mr. Wineburg stated the roof is planned for replacement, but no additional structural elements are currently proposed unless deemed necessary once construction begins.

Commissioner Burns asked whether the applicant intended to match the trim detail at the tops of the new columns to the existing historic columns. Mr. Wineburg confirmed that was the intent.

Commissioner Thurston referenced a photograph included in the packet and pointed out indentations visible on the top beam that appeared to suggest full-height columns may have existed historically. She asked whether the applicant had noticed those markings previously. Mr. Wineburg stated he had not.

Public Comments

There were no public comments

Commission Discussion

Commissioner Zorba stated he did not object to the addition of full-height columns, since they were structural necessary.

Commissioner Skapik noted that her own home is architecturally similar to the applicant’s property and includes four full-height columns, and therefore she did not see an issue with the proposed modification.

Commissioner Burns stated that installing a new interior support beam would likely be a much more extensive process and felt the addition of full-height columns was an appropriate solution to address the sagging porch roof.

Voting Yea: Commissioner Baroff, Commissioner Zorba, Commissioner Dysart, Commissioner Thurston, Commissioner Posey, Commissioner Skapik, Commissioner Burns, Commissioner Baggett

HD 26-05 item C was approved.

- 3. (HD 26-07) CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE CERTIFICATE OF APPROPRIATENESS REQUEST FOR THE PROPERTY LOCATED 413 S LAHOMA AVENUE FOR THE FOLLOWING MODIFICATIONS: A) CONSTRUCTION OF A DETACHED ACCESSORY DWELLING UNIT.

Motion made by Commissioner Skapik to approve HD 26-07 item A) construction of a detached accessory dwelling unit, as submitted, **Seconded** by Commissioner Posey.

Staff Report

Anais Starr, Planner II/Historic Preservation Officer, presented the staff report.

Commissioner Thurston sought clarification regarding the proposed height of the accessory dwelling unit (ADU). Ms. Starr stated the applicant would address those dimensions during the presentation.

Commissioner Baroff asked whether the structure shown in the photographs was a shed. Ms. Starr clarified that it was the original garage associated with the house and would remain on the property.

Commissioner Burns asked whether any new concrete would be added as part of the ADU construction. Ms. Starr stated that question would be better addressed by the applicant.

Applicant Presentation

Matt Seaton, representative of the applicant, presented the proposed ADU.

Commissioner Baroff asked about the height of the existing primary residence. Mr. Seaton stated he did not know the exact height. Commissioner Baroff noted he did not believe the comparison was critical given the proposed ADU’s distance from the main structure.

Commissioner Zorba asked whether the proposed ADU exceeded fifteen feet in height. Mr. Seaton stated he did not believe the proposed ADU would be taller than the primary structure, noting the house contains an addition with a steep roof pitch.

Commissioner Thurston sought clarification regarding the wall height and gable height of the ADU. Ms. Starr confirmed the wall height was proposed at approximately 10 feet 1 inch, with a gable height of approximately 15 feet and 8.5 inches.

Commissioner Zorba asked about the neighboring structure visible in the site photographs. Ms. Starr stated it was an original historic structure associated with the property to the south.

Commissioner Skapik asked about the height of the neighboring structure. Mr. Seaton stated he did not know the exact height but suggested relocating the ADU farther to the left side of the yard to reduce its proximity to the neighboring historic structure.

Commissioner Thurston asked whether relocating the structure would make it more visible from the street. Mr. Seaton stated it would remain hidden by existing trees. Commissioner Burns also noted the presence of fencing surrounding the property that would further obscure view.

Commissioner Baggett sought clarification regarding the proposed relocation, confirming the ADU would simply shift from one side of the yard to the other. Mr. Seaton confirmed that was correct.

Commissioner Baroff asked whether the revised placement would cause the front door to face south instead of north. Mr. Seaton confirmed that was correct.

Commissioner Burns asked whether siding details had been provided. Mr. Seaton stated the details were included in the submitted packet, though not displayed in the presentation slides. Commissioner Thurston asked whether the siding would be installed with the smooth side facing outward, and Mr. Seaton confirmed that was correct. Commissioner Burns further asked whether the siding exposure would be seven inches, which Mr. Seaton also confirmed.

Commissioner Baggett asked why a wall height of approximately 10 feet 1 inch had been selected. Mr. Seaton stated there was no specific reason for that dimension.

Public Comments

Steve Ladner, 501 S Lahoma, Norman, OK

Stated that while he was not protest this particular request, he objected to the continual approval of ADU in the Chautauqua Historic District.

Commission Discussion

Commissioner Burns asked whether the applicant intended to retain a gravel driveway for the ADU rather than install concrete. Mr. Seaton confirmed that was correct.

Commissioner Baggett asked why a metal door had been proposed. Mr. Seaton stated metal doors were selected due to lower cost.

Commissioner Thurston asked why metal windows had been proposed. Mr. Seaton stated the windows were also selected for cost reasons and that they were unaware different materials would be required.

Commissioner Thurston referenced the Historic Preservation Guidelines, noting they require aluminum-clad windows for new construction and specify that accessory structures should remain under ten feet in height. Mr. Seaton stated the applicant would be willing to revise the height of the structure and the window material.

Commissioner Skapik asked about the height of a recently approved ADU on Chautauqua for comparison purposes and stated concerns regarding the scale of the current proposal. Mr. Seaton explained the interior was designed with vaulted ceilings to provide additional storage space.

Commissioner Skapik stated she would like to see more architectural references to the original structure and asked whether the wider siding was selected because narrower siding could not be sourced. Mr. Seaton stated narrower siding was available, but the intent was to avoid directly replicating the original house.

Commissioner Burns suggested incorporating exposed rafter tails to better relate the ADU to the architectural character of the primary structure. Mr. Seaton stated the applicant would be open to including those features.

Ms. Starr reviewed the applicable Historic Preservation Guidelines related to ADUs.

Commissioner Thurston reiterated that the guidelines specifically require wood or aluminum-clad windows for new primary and secondary structures and stated adherence to the adopted guidelines was important to maintain consistency and clear standards.

Commissioner Zorba asked whether the windows approved for a previously discussed ADU were aluminum clad. Ms. Starr confirmed they were. Commissioner Zorba then asked for additional feedback from the Commission regarding the proposed metal door.

Commissioner Burns noted that if the structure were relocated as proposed, the door would likely not be visible from the public street. Commissioner Thurston added that even if the fence were removed, the door would still remain largely obscured from view.

Commissioner Zorba asked whether additional information regarding the scale of the ADU would assist the Commission. Commissioner Thurston stated she believed the proposal appeared oversized and too tall. Mr. Seaton asked whether the concern related primarily to the wall height. Commissioner Thurston clarified that both the overall roof peak and wall height contributed to the scale concerns.

Commissioner Dysart noted that the proposed ADU would still remain shorter than the primary residence.

Break from 7:11 p.m. to 7:15 p.m.

Commissioner Posey sought clarification regarding which Historic Preservation Guideline sections applied to the proposed ADU, noting multiple sections addressed structures of that size. Ms. Starr identified the applicable guideline sections and explained some provisions applied specifically to secondary structures less than 400 square feet.

Commissioner Zorba asked whether the applicant preferred to postpone the request and return with additional information or proceed with a vote based on the current proposal.

Ms. Starr advised that a postponement would likely be the better option because the number of changes to the proposal and the amount of corresponding amendments required to the motion would be difficult to structure clearly. Commissioner Baroff added that a revised site plan would also be beneficial.

Amy Sohn, property owner of 413 S. Lahoma Avenue, explained that the existing historic garage on the property is over eleven feet tall, though smaller than the proposed ADU. She stated the proposed structure was intentionally designed to function as a dwelling space rather than appear as an additional garage while remaining compatible with the surrounding area. She noted nearby properties include several non-historic structures and stated the applicant was willing to make revisions in response to Commission concerns.

Ms. Starr clarified that the properties to the north are not located within the Chautauqua Historic District because they face Symmes Street. She also noted the neighboring structure to the south dates from the 1960s. Ms. Starr described the property configuration as unusual, with a historic rear structure that may have originally functioned as a garage and a later street-facing house constructed at the front of the property in the 1960s.

Commissioner Zorba asked whether the applicant wished to proceed with amendments. Ms. Starr stated any amendment would likely need to address the roof height, structure location, siding, windows, and entry door.

Commissioner Thurston asked whether the proposed siding was four-inch lap siding. Mr. Seaton stated the proposal used seven-inch siding. Commissioner Burns noted the packet described cedar-textured siding with smooth soffit materials, which Mr. Seaton confirmed.

Commissioner Baggett stated he was not supportive of the proposed metal door.

Commissioner Zorba asked the Commission what height they would consider appropriate for the ADU. Commissioner Thurston referenced a prior ADU approval in which the Commission reduced the maximum height from sixteen feet to fourteen feet. Mr. Seaton asked whether there was a specific guideline he could reference for determining an acceptable height. Commissioner Zorba stated the Commission generally evaluates height in relation to the scale and context of surrounding structures on the property.

Ms. Starr again recommended postponement due to the number of revisions under consideration.

Ms. Sohn clarified that the addition visible in one of the photographs was a non-historic addition approved in 2016 with a taller roof peak than the original structure. She also noted neighboring properties contain several taller structures and multiple dwelling units. Commissioner Zorba stated photographs documenting surrounding building scale would be helpful for future review.

Commissioner Thurston asked Commissioner Baggett whether his concerns related to the material or the design of the proposed door. Commissioner Baggett clarified that his objection related specifically to the use of metal.

Commissioner Thurston stated ADUs should remain subordinate in scale to the primary structure and expressed concern that the proposal appeared top-heavy. Commissioner Zorba stated additional information regarding structure height, site placement, siding dimensions, and aluminum-clad windows would assist the Commission in evaluating the request.

Mr. Seaton asked for clarification regarding the preferred height. Commissioner Thurston stated the Commission needed to review the structure in relation to the overall scale and massing of the property rather than focus solely on a single numerical height limit. She also stated the wall height should be ten feet.

Ms. Sohn asked whether structural modifications could reduce the building height without substantially altering the overall design. She explained their architect had indicated the gable design and framing configuration created additional space above the roofline. Commissioner Burns discussed possible solutions, including reducing the roof pitch or lowering the top plate height, while noting those revisions could impact the proposed loft and storage area.

Ms. Starr summarized concerns regarding the exterior materials and design details, particularly the siding, windows, and door materials. The Commission generally agreed that metal windows and doors would not be appropriate. Commissioner Skapik stated the overall design should include stronger visual references to the architectural character of the primary structure. Commissioners also requested larger and more detailed drawings for future review

Motion made by Commissioner Thurston to postpone HD 26-07; **Seconded** by Commissioner Posey.

Voting Yea: Commissioner Baroff, Commissioner Zorba, Commissioner Dysart, Commissioner Thurston, Commissioner Posey, Commissioner Skapik, Commissioner Burns, Commissioner Baggett

HD 26-07 was postponed.

REPORTS/UPDATES

4. STAFF REPORT ON ACTIVE CERTIFICATES OF APPROPRIATENESS AND ADMINISTRATIVE BYPASS ISSUED SINCE APRIL 6, 2026.

Anais Starr reported on active COAs as follows:

- 549 S. Lahoma Avenue - Applicant has submitted a COA request for the north windows, but it was subsequently withdrawn prior to the February meeting. No change from last month.
- 904 Classen Avenue - Applicant is in the process of installing windows and siding on the north side of the house. No change from last month.
- 607-609 S. Lahoma Avenue - New wood front windows installed. They have until 6/5/2028 to install remaining windows. No change from last month.
- 1320 Oklahoma Avenue - Vacant lot. No building permit have been submitted. No change since last month.
- 505 Chautauqua Avenue - Work continues.
- 643 Okmulgee Street - Work on the house is complete. Rear fence complete. Expansion of the driveway with an additional parking space has not started. No change from last month.
- 467 College Ave – Work on covered patio complete. ADU work continues.
- 325 Keith Street – Building permit submitted and approved. Work has not started.
- 315 Castro Street - Building permit issued. Work has started.
- 502 Macy Street - Work has not started.
- 720 S. Lahoma Avenue - Work has not started.
- 533 S. Lahoma – Building permit issued.
- 452 S. Lahoma – Work has not started. No change from last month.
- 508 Chautauqua Ave - Work has not started.

Anais Starr reported on Administrative Bypass issued since January 5, 2026:

- 720 Miller Ave – Metal storm/screen door on front porch.

5. DISCUSSION OF PROGRESS REPORT REGARDING FYE 2025-2026 CLG GRANT PROJECTS.

Anais Starr discussed the progress report regarding FYE 2025-2026 CLG Grant Projects.

25-26 CLG Grant Projects

- PROJECT 1: Educational Training - \$3,000
- PROJECT 2: Memberships Dues for NAPC - \$150
- PROJECT 3: Historic Tour Mobile App Maintenance - \$1,725
- PROJECT 4: Lunch and Learn Windows Programs \$1,200
- PROJECT 5: Biannual Education Postcard - \$1,800

TOTAL BUDGET OF CLG FUNDS - \$7,875

Ms. Starr explained that the final expense to be paid from the 2025–2026 CLG Grant funds would be a training opportunity for her, though the details were still being finalized. She also stated the City’s NAPC membership renewal had been completed and an

updated mailing list had been provided to NAPC, so Commissioners should begin receiving emails and correspondence from the organization.

Item 1.

MISCELLANEOUS COMMENTS

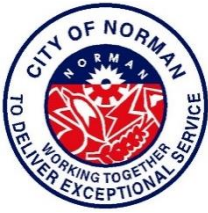
Ms. Starr informed the Commission that the Zoning Code is currently being updated and noted that the revisions may include updates to the Preservation Ordinance and Guidelines. The Commission then discussed potential changes and clarifications that could help make the guidelines more understandable and easier to interpret.

ADJOURNMENT

The meeting was adjourned at 8:02 p.m.

Passed and approved this _____ day of _____ 2026.

Historic District Chair



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: June 1, 2026

REQUESTER: Matt Seaton, Scissortail Construction

PRESENTER: Anais Starr, Planner II/Historic Preservation Officer

ITEM TITLE: (HD 26-07) CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE CERTIFICATE OF APPROPRIATENESS REQUEST FOR THE PROPERTY LOCATED 413 S LAHOMA AVENUE FOR THE FOLLOWING MODIFICATIONS: A) CONSTRUCTION OF A DETACHED ACCESSORY DWELLING UNIT. (Postponed from the May 4, 2026, meeting).

Background

Historical Information

1988 Chautauqua Historic District Nomination Survey Information:

413 S Lahoma Ave., Ca. 1924. Bungalow/Craftsman. *This contributing, one-story, weatherboard single dwelling has an asphalt-covered, side-gabled roof and a concrete foundation. The wood windows are hung one-over-one. The wood door is glazed paneled with a metal screen door. The entry porch has an eyebrow lintel supported by wooden Tuscan columns and circular brick steps. Decorative details include exposed rafters, double and triple windows and exposed roof beams. To the rear of the property is a weatherboard, single-car garage with a wooden sliding door and a pyramidal, asphalt-covered roof, ornamented with exposed rafters.*

Sanborn Insurance Map Information

The current footprint of the principal structure, compared to the 1944 Sanborn Map, indicates that two additions have been constructed since 1944. As indicated in the Previous Action section, a third addition was built in 2016. The 1944 Sanborn Map shows an accessory building in its current location south of the house.

Previous Actions

March 7, 2016 – A Certificate of Appropriateness (COA) for the installation of an addition on the rear of the principal structure was approved.

May 4, 2026 – A COA for the construction of an accessory dwelling unit was postponed allowing time for the submission of revised drawings.

Background Information

This property's current zoning designation is R-1, Single-Family Dwelling District. This zoning designation allows for a single-family dwelling with an accessory dwelling unit.

REQUESTS

a) Construction of a detached accessory dwelling unit.

Project Description:

The City of Norman passed an Accessory Dwelling Unit (ADU) ordinance in 2024 that allows either an attached or detached ADU in the R-1, Single-Family Dwelling District. The ordinance limits the maximum square footage for an ADU to 650 square feet. The proposed ADU meets the use, setbacks, height, and impervious surface area requirements of the Zoning Ordinance.

The applicant proposed constructing a 384-square-foot ADU in the rear yard at the May 4, 2026, Historic District meeting. The ADU proposal included the following exterior materials: LP Smart siding, aluminum windows, and a steel entry door. Additionally, the proposed wall height was 10'1".

The Commissioners indicated that the *Guidelines for Accessory Structures* did not support the proposal to use alternative materials for the windows and doors. Additionally, some of the Commissioners cited a guideline, which states that the maximum wall height for an accessory structure is no greater than 10'. Furthermore, the Commissioners questioned whether the overall height of the ADU was in scale with the principal structure. The Commissioners requested additional information regarding the principal's ridge height. The Commissioners also found that the proposed eight-inch LP Siding was not compatible with the principal structure and the surrounding district. Finally, the Commissioners found there were no features or elements to tie this structure to the historic principal structure. Additionally, the applicant desired to relocate the requested ADU from the southeast corner to the northeast corner of the backyard. Due to the Commission's suggested revisions and the owner's proposal to relocate the ADU, the applicant requested a postponement to allow for the submission of revised drawings, a specification sheet, and additional information on the existing principal structure.

The applicant has submitted revised drawings showing the ADU located in the northeast corner of the yard. It will set back 5' from the north property line and 33' from the rear property line. The proposed ADU will have a wall plate height of 10' and a ridge roof height of 15' and will have a roof pitch of 12/10. Aluminum-clad wood windows are proposed.

The applicant has submitted two elevation drawings for the Commission's consideration. The two submitted ADU drawings are identical except for the exterior siding option and the entry door. ADU drawing #1 shows the preferred options of 6' LP Smart siding and a steel entry door. ADU drawing #2 shows alternative options for double-teardrop wood siding that would match the house and a wood entry door.

Reference - Historic District Ordinance

36-535.a.2(g): *To safeguard the heritage of the City by preserving and regulating historic district structures in such a way that maintains or restores their historic integrity while allowing modern-day uses and conveniences for their residents.*

36-535.c: *Changes to rear elevations do require a COA; however, the rear elevation of a historic structure is considered a secondary elevation and is therefore regulated to a lower standard to allow flexibility for additions or other modern-day appurtenances.*

Preservation Guidelines

2.6 Guidelines for Accessory Structures less than 400 square feet

A review by the Historic District Commission will use the following criteria for the issuance of a Certificate of Appropriateness (COA):

.5 Make New Construction Compatible. Accessory structures greater than 120 square feet but less than 400 square feet shall be compatible in form, scale, size, materials, features, and finish with the principal structure. New construction must meet the following:

- a. Located in the rear yard, and not visible from front right-of-way.
- b. Compatible in design, style, and material to the principal historic structure and the surrounding historic neighborhood.
- c. Select materials and finishes for proposed new accessory buildings that are found in historic structures in the district in terms of composition, scale, pattern, detail, texture, and finish. Acceptable materials include brick and stone masonry, stucco and wood. Cement fiberboard will be considered on a case-by-case basis when there is limited visibility from the front right-of-way. Structures with no visibility from the front may utilize cement fiberboard. No metal or vinyl structures allowed.
- d. New accessory structures shall be one-story in height and less than 10 feet in wall height.

Structures with a footprint of 400 square feet and greater and/or taller than one-story will be reviewed utilizing either the Guidelines for Secondary Structures or the Guidelines for Garages.

3.12 Guidelines for Windows

.11 New Primary and Secondary Accessory Structures. Windows in new construction are to be compatible with adjacent historic structures in terms of size, profile, design, proportions, and material. Wood and aluminum-clad windows are acceptable for use in new construction.

3.14 Guidelines for Doors

.10 New Primary and Secondary Accessory Structures. Doors in new construction shall be similar to those in adjacent historic structures in terms of size, profile, design, proportions, and material. Aluminum-clad and fiberglass doors with limited or no visibility from the front façade can be considered on a case-by-case basis.

Considerations/Issues:

The requested ADU is considered an “accessory structure” as defined by the *Preservation Guidelines*, since it is less than 400 square feet. Therefore, the *Guidelines for Accessory Structures Less Than 400 Square Feet* have been provided above in this staff report.

The *Guidelines for Accessory Structures* state that accessory structures are “to be compatible in form, scale, size, materials, features, and finish with the principal structure.” The ADU, which is 384 square feet under the roof, is less than 50% of the principal structure's 1,494-square-foot footprint. The proposed placement behind the principal structure, in the northeast corner of the rear yard, will have limited visibility from the front streetscape and will meet the *Guidelines* for location. The proposed wall height of 10’ meets the allowed maximum wall height prescribed in the *Guidelines for Accessory Structures*. To reduce the overall scale and proportions of the ADU, the applicant has lowered the ridge height to 15’ and will have a 12/10 roof pitch. The applicant has provided the ridge heights for the principal structure. The front ridge height measures 17’ 7”,

and the rear addition ridge height measures 16'3 ½ ".

The submitted revised elevations propose aluminum-clad one-over-one wood windows that meet the *Guidelines for Accessory Structures* and match the windowpane configuration of the historic principal structure.

The applicant's preference is for an LP Smart Siding, which will reduce future maintenance concerns. As suggested by the Commission at the May 4 meeting, the width for the siding has been reduced from 8 inches to 6 inches. This will result in a four-and-seven-eighths-inch reveal. The *Guidelines* allow for the use of alternative materials on a case-by-case review. The Commission has approved requests to use alternative siding material where the proposed structure has limited visibility.

For security reasons, the property owner's preferred option is a steel door. The *Guidelines for Accessory Structures* state that door materials are to be compatible with the principal structure and the structures in the surrounding district, and they do not specify an allowance for alternative materials. However, the Commission has approved requests to use metal doors in the rear yard, where visibility is limited.

The proposed ADU, with its simple design, is compatible with the principal structure. The applicant is requesting to use alternative materials with a look similar to the principal structure. Since the proposed structure is in an inconspicuous location in the rear yard, the request for alternative materials of LP Smart Siding and a steel entry door may be appropriate. If the Commission finds that the requested LP Smart Siding and steel door do not meet the *Guidelines*, the applicant has submitted a second option for the ADU, which proposes wood siding that will match the house's siding in width and profile. Furthermore, ADU #2 features a wood door that meets the *Guidelines* for materials.

The use of lap siding, one-over-one aluminum-clad wood windows, and a gable design similar to that of the principal structure will provide a "nod" to the historic home. The use of modern materials, such as LP Smart lap siding and a steel entry door, will differentiate the ADU from the principal structure, thereby avoiding a false sense of history.

The Commission needs to determine if the proposed ADU meets the *Guidelines* and is compatible with the historic principal structure and the surrounding district.

Commission Action: (HD 26-07) Consideration of approval, rejection, amendment, and/or postponement of a Certificate of Appropriateness request for the property located at 413 S Lahoma Avenue for the following: a) construction of a detached accessory dwelling unit.

Case No. _____



Historic District Certificate of Appropriateness (COA) Application

City of Norman Planning & Community Development – 225 N. Webster Avenue – Norman, OK 73069 – (405) 307-7112

SECTION 1: APPLICANT INFORMATION

Applicant Name: Matt Seaton Address of Proposed work: 413 S Lahoma

Phone number and email of contact person: _____
 Matt Seaton [redacted]

Applicant relationship to owner: Self Contractor Engineer Architect ** trustee/owner:*

Property Owner's name, phone number, and email (if different than applicant): Bonita Sohn [redacted]
 Amy Gregorek, [redacted] *- trustee/executor*

REQUIRED DOCUMENTS

Applications will be scheduled for review at the next Historic District meeting only if the completed application and all required materials are submitted through the online portal by the first business day of the month. Support documents such as site plan, elevation drawings, specification sheets, and narrative must be submitted with the COA application form to be considered complete (see first page for list of required documents).

SECTION 2: PROPOSED WORK

Project(s) proposed (Work not listed here cannot be reviewed): _____

Build an accessory dwelling unit, situated in NE corner of the lot. The ADU will require electrical and water, which will be served from the main structure

Concrete foundation will be poured to support new structure. LP Smartside lap siding will be installed on walls. This siding will

have a 7 inch reveal. Owens Corning Desert Tan architectural shingles will be used for the roof. This will match the home and garage

currently on the lot. Pella lifestyle aluminum-clad windows will be used. An exterior steel entry door will be installed.

Product details and sample renderings are included in this packet.

SECTION 3: AUTHORIZATION AND SIGNATURES

I hereby certify that all statements contained within this application, attached documents and transmitted exhibits are true to the best of my knowledge and belief. In the event this proposal is approved and begun, I agree to complete the changes in accordance with the approved plans and to follow all City of Norman regulations for such construction. I authorize the City of Norman to enter the property for the purpose of observing and photographing the project for the presentations and to ensure consistency between the approved proposal and the completed project. I understand that no changes to approved plans are permitted without prior approval from the Historic Preservation Commission or Historic Preservation Officer.

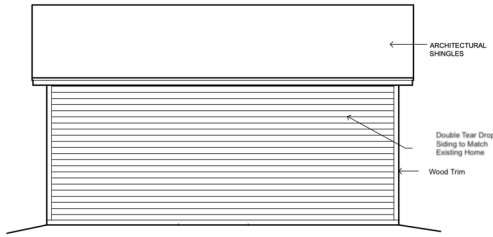
Property Owners Signature: Bonita Sohn Date: March 27, 2026

Property Owner's Printed Name: Bonita Sohn

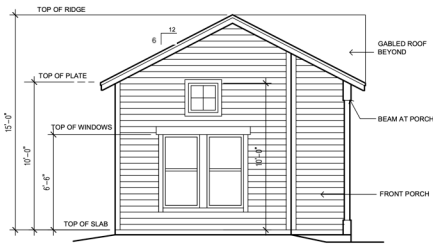
(If applicable): I authorize my representative to speak in matters regarding this application. Any agreement made by my representative regarding this proposal will be binding upon me.

Authorized Representatives Printed Name: Matt Seaton Amy Gregorek

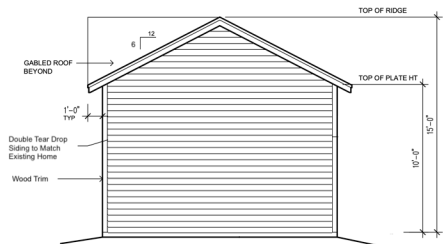
Authorized Representatives Signature: Matt Seaton Amy Gregorek Date: 3/30/2026
3/27/2026



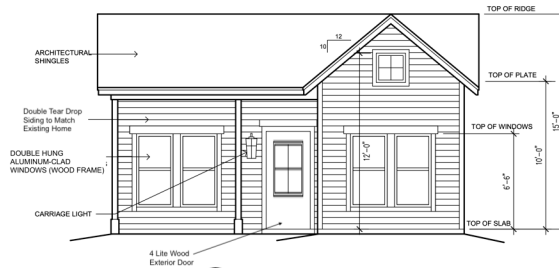
7 REAR ELEVATION FACING NORTH
Scale: 1/4" = 1'-0"
ALONG SIDE FENCE



6 SIDE ELEVATION FACING WEST
Scale: 1/4" = 1'-0"



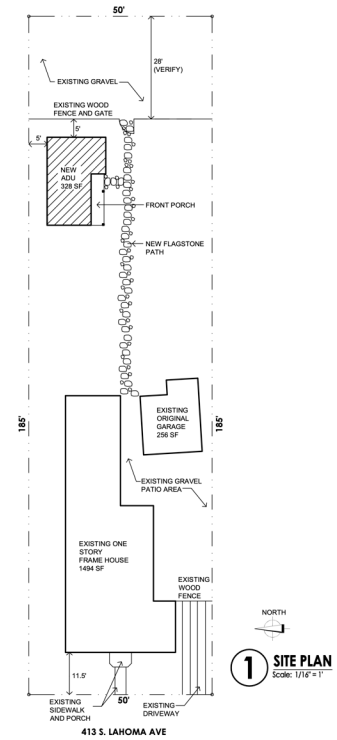
5 SIDE ELEVATION FACING EAST
Scale: 1/4" = 1'-0"



4 FRONT ELEVATION FACING SOUTH
Scale: 1/4" = 1'-0"
BACK YARD VIEW

ADU Option #2 - Alternative Option for Siding and Door

The siding in these elevations do not accurately display the 2.5" reveal



True North Design

Stacy Axtos
stacy@truenorthdesign.com
(719) 562-2241

413 S. LAHOMA AVENUE
Norman, OK
PROPOSED ACCESSORY DWELLING UNIT

NOTE: THESE DRAWINGS ARE PRELIMINARY AND NOT FOR CONSTRUCTION. THESE DRAWINGS SHALL NOT BE COPIED OR DUPLICATED WITHOUT WRITTEN CONSENT FROM TRUE NORTH DESIGN.

MAY 6, 2026

DRAWN BY SM
DRAWING FILE

A1.0
PRELIMINARY DESIGN

413 S LAHOMA



Front of home, facing west



Front door details. Half moon windows architecturally echo the eyebrow roofline above the door.



SW corner of home



South side of home



South side of home, including back door



Rear of home



NE corner of home



North side



NW corner of home



Siding details of existing home



Looking into backyard. Photo taken from in between the home and garage



Looking towards the SE corner of yard



Footprint of proposed ADU



View from the alley behind the home



Siding details of adjacent structure



NW ridge height on front of the home



Ridge at rear of the home

Pella® Lifestyle Series

Aluminum-Clad Wood

Item 2.

#1 performing wood window and patio door for the combination of energy, sound and value.¹

Triple-pane casement



Dual-pane double-hung window with Hidden Screen



- **Easy-to-learn Pella Steady Set® interior installation system**

Pella Steady Set Interior Installation System is a revolutionary, award-winning and safer way to install new construction windows.¹ The simple system is the fastest, most labor efficient wood window installation system with uncompromising quality.² Available on select windows.

- **Performance redefined**

You don't have to compromise on any aspect of performance. Available performance solutions offer an unbeatable combination of energy efficiency, sound control and value.³

- **ENERGY STAR® certified⁴**

Pella products offer energy-efficient options that will meet or exceed ENERGY STAR guidelines in all 50 states. Pella Lifestyle Series products with triple-pane glass have been awarded ENERGY STAR Most Efficient Mark in 2023.

- **Enhanced sound control**

Our patented, triple-pane design allows for mixed glass thickness for enhanced sound dampening resulting in an average 52% noise reduction versus single-pane windows.⁵

- **Intentional design for improved durability**

Intentional jamb on sill design helps seal the end grain of the wood and elevates it off the rough opening, reducing the potential for moisture.

- **Durable 3-way corner joints**

Three-way corner joints are made up of mortise-and-tenon, metal fasteners and commercial adhesive for added strength and durability.

- **Quality exterior finishes**

EnduraClad® finish is a tough, protective aluminum finish for windows. The overlapping, watershed cladding resists chalking and fading. Our extruded aluminum-cladding delivers exceptional durability for sliding patio door exteriors.

- **Exclusive wood protection**

Pella's exclusive EnduraGuard® wood protection is applied after the pieces have been cut and milled, but prior to final assembly. It provides advanced protection against the effects of moisture, decay, stains from mold and mildew — as well as termite damage.

- **Time-tested innovations**

Create unique room-by-room solutions and achieve project goals with performance options and purposeful innovations like the Hidden Screen and integrated blinds and shades.

- **Best limited lifetime warranty⁶**

Pella Lifestyle Series products are covered by the best limited lifetime warranty in the industry for wood windows and patio doors.⁶

- **Testing beyond requirements**

At Pella, our products are tested beyond requirements to help ensure they have long-lasting performance and reduce call-backs for you.

- **Convenient & durable screens**

The revolutionary Hidden Screen appears when you open a double-hung window and folds away when it is closed. It provides a clear view when the window is closed and improves curb appeal year-round. The heavy-duty TuffScreen® by Phifer keeps bugs out and allows more fresh air in as one of the most durable screen options on the market. Available on sliding patio doors.

Available in these window and patio door styles:⁷



Special shape windows also available.

^{1,2,3,4,5,6,7} See back cover for details.

Product Specifications

Window & Patio Door Styles	Min. Width	Min. Height	Max. Width	Max. Height	Performance Class & Grade	Performance Values			Frame/Install
						U-Factor	SHGC	STC	
Awning Dual-pane vent	21"	17"	59"	59"	LC30 - LC50	0.25-0.34	0.19-0.51	25-28	Pella Steady Set™, Fold-out Fin, Block Frame, EnduraClad Exterior Trim / Brickmould
Awning Triple-pane vent	21"	17"	59"	59"	R20 - CW50	0.20-0.28	0.15-0.41	31-37	
Casement Dual-pane vent	17"	17"	35"	73"	LC30-LC50	0.25-0.34	0.19-0.58	25-31	
Casement Triple-pane vent	17"	17"	35"	73"	R20-CW50	0.20-0.25	0.17-0.46	31-37	
Fixed Casement Dual-pane	17"	17"	73"	73"	LC30-LC50	0.23-0.35	0.20-0.57	29-32	
Fixed Casement Triple-pane	17"	17"	73"	73"	R20-CW50	0.19-0.27	0.15-0.49	33-37	
Double-Hung Dual-pane vent	21"	35"	48"	84"	LC30-LC50	0.25-0.34	0.20-0.48	27-31	Fold-out Fin, Block Frame, EnduraClad Exterior Trim / Brickmould
Hinged Patio Door Dual-pane single door	30"	80"	38"	96"	LC50	0.26-0.32	0.18-0.48	31	
Hinged Patio Door Triple-pane single door	30"	80"	38"	96"	LC55	0.23-0.28	0.12-0.34	34-36	
Hinged Patio Door Dual-pane double door	60"	80"	75"	96"	LC50	0.25-0.29	0.18-0.48	30-32	
Hinged Patio Door Triple-pane double door	60"	80"	75"	96"	LC55	0.22-0.26	0.14-0.38	34-36	
Sliding Patio Door Dual-pane double-door vent (OX or XO)	60"	80"	120"	120"	R20-LC50	0.26-0.31	0.20-0.51	28-31	
Sliding Patio Door Triple-pane double-door vent (OX or XO)	60"	80"	96"	96"	LC35-LC50	0.23-0.26	0.19-0.47	32-34	
Sliding Patio Door Dual-pane triple-door vent (OXO)	90"	80"	180"	120"	R20-LC35	0.26-0.31	0.20-0.51	-	
Sliding Patio Door Triple-pane triple-door vent (OXO)	90"	80"	144"	96"	LC35	0.23-0.26	0.19-0.47	-	
Sliding Patio Door Dual-pane quadruple-door vent (OXXO)	117"	80"	237"	120"	R20-LC35	0.26-0.31	0.20-0.51	-	
Sliding Patio Door Triple-pane quadruple-door vent (OXXO)	117"	80"	189"	96"	LC35	0.23-0.26	0.19-0.47	-	

Window sizes available in 1/4" increments

Special sizes available in dual- and triple-pane sliding patio doors. For more information regarding performance, visit pella.com/performance. For more information regarding frame and installation types, visit install.pella.com.

Window Hardware

Essential Collection

Select from popular designs and finishes to suit every style.

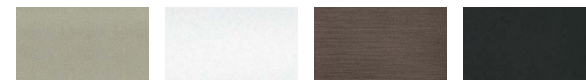


Fold-Away Crank

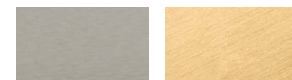


Cam-Action Lock

Finishes:



Champagne White Brown Matte Black



Satin Nickel Satin Brass

Patio Door Hardware

Essential Collection

Elevate your style and transform a home with elegant selections.



Hinged Patio Door Handle

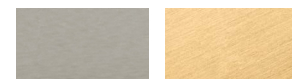


Sliding Patio Door Handle

Finishes:



Champagne White Brown Matte Black



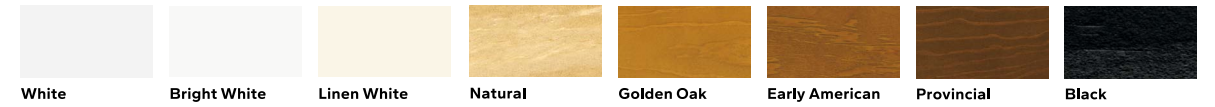
Satin Nickel Satin Brass

Colors

Item 2.

Prefinished Pine Interior Colors

We can prefinish pine in your choice of several colors. Unfinished or primed and ready-to-paint are also available.



Aluminum-Clad Exterior Colors

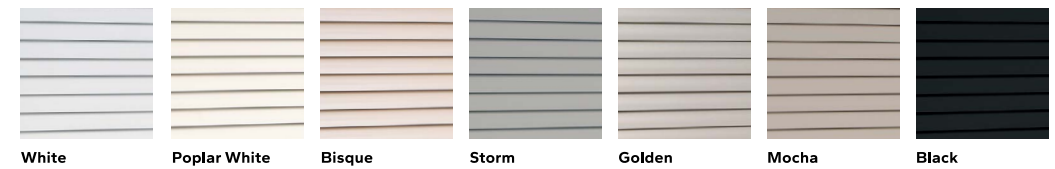
Our low-maintenance EnduraClad® exterior finish resists fading and helps protect windows and patio doors for years. Seacoast EnduraClad® delivers the same beautiful finish with extended warranty protection for projects in coastal environments with high salt exposure.



Integrated Blinds & Shades

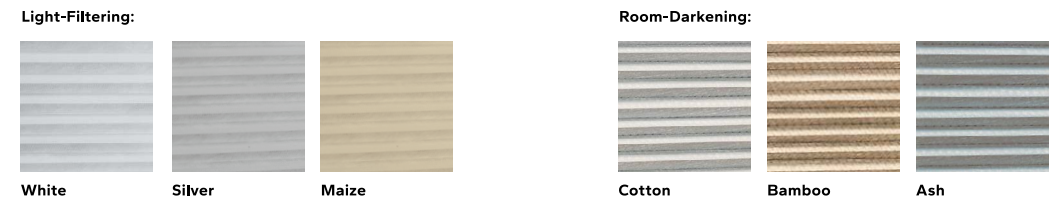
Integrated Blinds®

Raise blinds up for an unobstructed view or tilt to let in just the right amount of light. Integrated blinds are manually operated.



Integrated Shades®

Our best integrated fabric shades feature a white exterior fabric for a uniform look from the street. Integrated shades are manually operated.



Haven't landed on the final blind or shade color selection? No problem. With our patented triple-pane design, you and your customer can make those decisions later in the schedule. Our triple-pane products come with all of the hardware to add a blind or shade straight from the factory or at a later time in the building or remodeling process.

Screens®

Hidden Screen

The Hidden Screen appears when you open a double-hung window and folds away when the window is closed. It allows 44% more natural light into your home when a window is closed than a standard screen.¹⁰ Hidden Screen cartridge available in Black, White, Brown, Fossil and Iron Ore colors to match or complement the exterior cladding color choice.

Rolscreen®

Rolscreen soft-closing retractable screens roll out of sight when not in use. Available on casement windows.

TuffScreen® by Phifer®

The heavy-duty vinyl-coated screen is tear, puncture and damage resistant, standing up to pets, children and harsh weather. The TuffScreen® by Phifer is 2.5x stronger than a standard screen.¹² Available on sliding patio doors.

*All trademarks are property of their respective owners

InView™

InView flat screens let in 14% more light and are 8% more open for improved airflow when compared to the conventional fiberglass screen.¹¹

To make things easier, we've created performance packages.

Performance solutions offer an unbeatable combination of energy efficiency, sound control and value.¹ Create room-by-room solutions with the upgraded triple-pane glass design.

All values below are averages compared with single-pane windows.



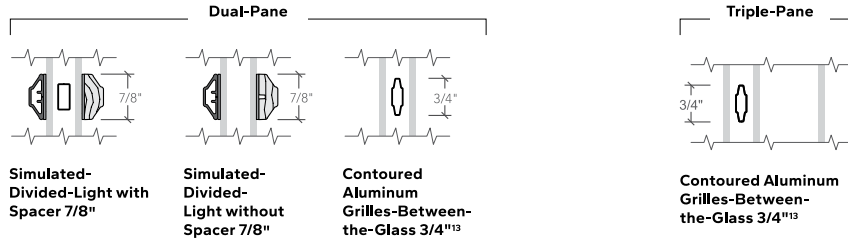
Pella® Lifestyle Series offers products awarded ENERGY STAR® Most Efficient for 2023.⁴

Base	Performance	Sound Control	Energy Efficiency	Ultimate Performance
	71% More Energy Efficient ¹⁰ + 34% Noise Reduction ⁵	52% Noise Reduction ⁵	83% More Energy Efficient ¹⁰	79% More Energy Efficient ¹⁰ + 52% Noise Reduction ⁵
<p>Advanced Low-E, AdvancedComfort, SunDefense Low-E, NaturalSun Low-E, SunDefense+ Low-E or NaturalSun+ Low-E</p> <p>Two panes of insulating, energy-efficient glass and our most popular features and options.</p>	<p>Advanced Low-E, SunDefense Low-E, NaturalSun Low-E, SunDefense+ Low-E or NaturalSun+ Low-E</p> <p>A triple-pane glass design for a combination of both improved energy efficiency and sound performance.</p>	<p>Advanced Low-E, SunDefense Low-E, NaturalSun Low-E, SunDefense+ Low-E or NaturalSun+ Low-E</p> <p>Triple-pane glass design featuring mixed glass thicknesses for enhanced sound dampening.</p>	<p>AdvancedComfort</p> <p>A triple-pane glass design with upgraded AdvancedComfort Low-E glass for enhanced energy efficiency.</p>	<p>AdvancedComfort</p> <p>A triple-pane glass design featuring mixed glass thicknesses with upgraded AdvancedComfort Low-E glass for enhanced energy efficiency.</p>

Patented triple-pane glass design gives flexibility to add integrated blinds or shades without impacting performance.

Grilles

Choose the look of true divided light or make cleaning easier by selecting grilles-between-the-glass.



The Best Limited Lifetime Warranty in the Industry

We know your reputation matters and you stake your reputation on quality, dependable products. That's why we have the best limited lifetime warranty in the industry for wood windows and patio doors.⁶

¹ Compared to leading national wood window brands recommended installation methods for new construction windows.

² Comparing average install time and plumb/level/square measurements of leading national wood window brands when installed following the manufacturer's standard installation methods for new construction windows.

³ Performance solutions require upgrades to triple-pane, AdvancedComfort Low-E and mixed glass thickness. Based on comparing product quotes and published STC/OITC and U-Factor ratings of leading national wood window and patio door brands.

⁴ Some Pella products may not meet ENERGY STAR certification in Canada. For more information, contact your local Pella sales representative or go to nrcan.gc.ca/energy/products/categories/fenestration/13739.

⁵ Reduction in sound based on OITC ratings of Pella Lifestyle Series windows with respective performance package compared to a single-pane wood or vinyl window with an OITC of 19. Calculated by using the sound transmission loss values in the 80 to 4000 Hz range as measured in accordance with ASTM E-90(09). Actual results may vary.

⁶ Based on comparing written limited warranties of leading national wood window and wood patio door brands. See written limited warranty for details, including exceptions and limitations, at pella.com/warranty.

⁷ Double-hung windows available in dual-pane only.

⁸ Available with triple-pane products only.

⁹ Warning: Screen will not stop child or pet from falling out of window or door. Keep child or pet away from open window or door.

¹⁰ Window energy efficiency calculated in a computer simulation using RESFEN 6.0 default parameters for a 2000 sq. foot new construction single-story home when Pella Lifestyle Series windows with the respective performance package are compared to a single-pane wood or vinyl window. The energy efficiency and actual savings will vary by location. The average window energy efficiency is based on a national average of 94 modeled cities across the country and weighting based on population. For more details see pella.com/methodology.

¹¹ Improved airflow is based on calculated screen cloth openness. Screen cloth transmittance was measured using an integrated sphere spectrophotometer.

¹² Based on the composite results of a 5-panel strength analysis comparing TuffScreen and standard screening.

¹³ Appearance of exterior grille color may vary depending on the Low-E insulating glass selection.

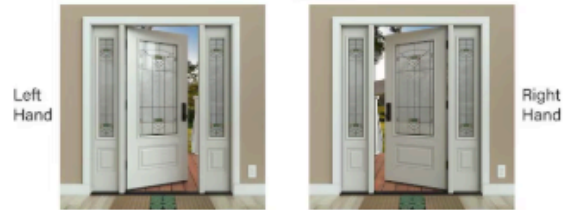


Door Handing Guide Exterior Entry Doors

Inswing Doors



Outswing Doors



HOW TO ORDER JELD-WEN DOORS

- Find the right door for your project
- Place order online or in-store
- JELD-WEN manufactures your door—made to order.
- Quality Check to ensure quality construction
- JELD-WEN securely packs and ships your door.
- Pick up the door at the store or receive right to your house.
- Leave us a review!



[View All Images](#)

At a Glance



Finish: Primed



Material: Steel



Privacy Rating: 0



Handing: Universal reversible

JELD-WEN 36-in x 80-in x Steel Universal reversible Primed Slab Residential Insulating core Front Door

Item #5283370 | Model #LOWOLJW230500271

[Shop JELD-WEN](#)



\$649.⁰⁰

\$616.55 When you choose 5% savings on eligible purchases every day. [Learn How](#) OR **\$55/mo** Suggested payments with 12 month special financing. Ltd time. [Learn How](#)

Buy Now, Pay Later As low as 0% APR for \$55.56/mo [Learn How](#)

As low as \$59/mo or 0% APR with [affirm](#). [See If You Qualify](#)

Manufacturer Color/Finish: Primed



[Get It Installed](#)

Pickup

Mon, Jun 29 (Est.)
5,000+ Available
FREE

Delivery

Tue, Jun 30
5,000+ available

FREE Pickup at Norman Lowe's

Wait time is typical for this product.

— + [Add to Cart](#)

In-use/lifestyle images - other products, materials, and/or accessories not included

Members save more. [Sign in or join for FREE](#)

Item 2.





Product Guide & Specifications

BRUSHED SMOOTH LAP SIDING

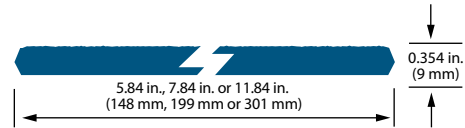
BRUSHED SMOOTH TEXTURE PROVIDES A MODERN LOOK THAT STILL REMAINS TIMELESS

- One of the most durable lap siding options on the market today
- Available in lengths up to 16' to help speed installation
- May create fewer seams than traditional 12' siding
- Primed for exceptional paint adhesion
- APA-certified lap siding
- Treated with the SmartGuard® process for superior protection against many weather conditions and resistance to termites and fungal decay



Brushed Smooth

38 SERIES BRUSHED SMOOTH LAP



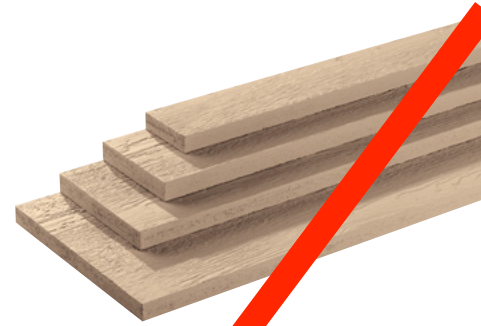
DESCRIPTION	LENGTH	ACTUAL WIDTH	THICKNESS	PID NUMBER	WEIGHT
38 Series Lap	16 ft. (192 in.)(4.9 m)	5.84 in. (148 mm)	0.354 in. (9 mm)	45989	1.5 PSF
	16 ft. (192 in.)(4.9 m)	7.84 in. (199 mm)	0.354 in. (9 mm)	45990	1.5 PSF
	16 ft. (192 in.)(4.9 m)	11.84 in. (301 mm)	0.354 in. (9 mm)	45991	1.5 PSF

Lap Siding 16' Length	Reveal (size)		
	Area (sq. ft.)	4-7/8" (6")	6-7/8" (8")
100	16 pcs.	11 pcs.	7 pcs.
200	31 pcs.	22 pcs.	14 pcs.
300	47 pcs.	33 pcs.	21 pcs.
400	62 pcs.	44 pcs.	28 pcs.
500	77 pcs.	55 pcs.	35 pcs.
600	93 pcs.	66 pcs.	42 pcs.
700	108 pcs.	77 pcs.	49 pcs.
800	124 pcs.	88 pcs.	56 pcs.
900	139 pcs.	99 pcs.	63 pcs.
1000	154 pcs.	110 pcs.	69 pcs.
1500	231 pcs.	164 pcs.	104 pcs.
2000	308 pcs.	219 pcs.	138 pcs.
2500	385 pcs.	273 pcs.	173 pcs.
3000	462 pcs.	328 pcs.	207 pcs.
3500	539 pcs.	382 pcs.	242 pcs.
4000	616 pcs.	437 pcs.	276 pcs.
4500	693 pcs.	491 pcs.	311 pcs.
5000	770 pcs.	546 pcs.	345 pcs.

CEDAR TEXTURE TRIM

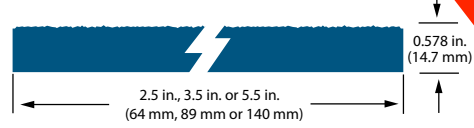
THE CLASSIC APPEARANCE OF CEDAR

- Use for corners, window and door trims
- Narrow widths for more design flexibility
- Primed for exceptional paint adhesion
- 16' length can result in faster installation and fewer seams
- Treated with the SmartGuard® process for superior protection against many weather conditions and resistance to termites and fungal decay

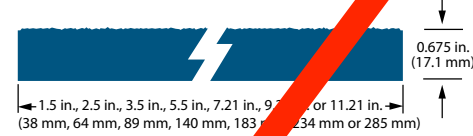


Cedar texture

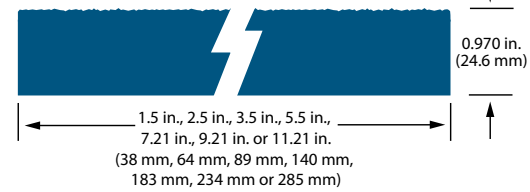
190 SERIES CEDAR TEXTURE TRIM



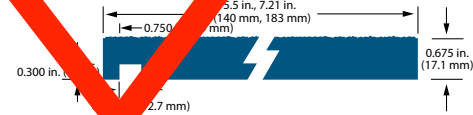
440 SERIES CEDAR TEXTURE TRIM



540 SERIES CEDAR TEXTURE TRIM



440 SERIES CEDAR TEXTURE PLOUGHED FASCIA



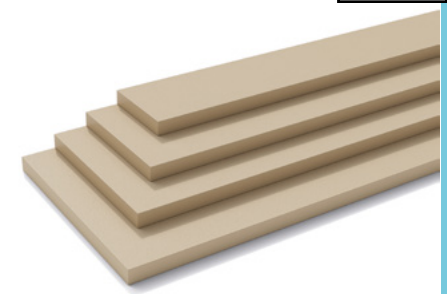
DESCRIPTION	LENGTH	ACTUAL WIDTH	THICKNESS	PID NUMBER	WEIGHT
190 Series Trim	16 ft. (192 in.)(4.9 m)	2.50 in. (64 mm)	0.578 in. (14.7 mm)	28448	2 PSF
	16 ft. (192 in.)(4.9 m)	3.50 in. (89 mm)	0.578 in. (14.7 mm)	28450	2 PSF
	16 ft. (192 in.)(4.9 m)	5.50 in. (140 mm)	0.578 in. (14.7 mm)	28452	2 PSF
440 Series Trim	16 ft. (192 in.)(4.9 m)	1.50 in. (38 mm)	0.675 in. (17.1 mm)	25877	2 PSF
	16 ft. (192 in.)(4.9 m)	2.50 in. (64 mm)	0.675 in. (17.1 mm)	25878	2 PSF
	16 ft. (192 in.)(4.9 m)	3.50 in. (89 mm)	0.675 in. (17.1 mm)	25880	2 PSF
	16 ft. (192 in.)(4.9 m)	5.50 in. (140 mm)	0.675 in. (17.1 mm)	25882	2 PSF
	16 ft. (192 in.)(4.9 m)	7.21 in. (183 mm)	0.675 in. (17.1 mm)	25883	2 PSF
	16 ft. (192 in.)(4.9 m)	9.21 in. (234 mm)	0.675 in. (17.1 mm)	25884	2 PSF
	16 ft. (192 in.)(4.9 m)	11.21 in. (285 mm)	0.675 in. (17.1 mm)	25885	2 PSF
540 Series Trim	16 ft. (192 in.)(4.9 m)	1.50 in. (38 mm)	0.970 in. (24.6 mm)	25886 *	3 PSF
	16 ft. (192 in.)(4.9 m)	2.50 in. (64 mm)	0.970 in. (24.6 mm)	25887 *	3 PSF
	16 ft. (192 in.)(4.9 m)	3.50 in. (89 mm)	0.970 in. (24.6 mm)	25888 *	3 PSF
	16 ft. (192 in.)(4.9 m)	5.50 in. (140 mm)	0.970 in. (24.6 mm)	25889 *	3 PSF
	16 ft. (192 in.)(4.9 m)	7.21 in. (183 mm)	0.970 in. (24.6 mm)	25890 *	3 PSF
	16 ft. (192 in.)(4.9 m)	9.21 in. (234 mm)	0.970 in. (24.6 mm)	25891 *	3 PSF
	16 ft. (192 in.)(4.9 m)	11.21 in. (285 mm)	0.970 in. (24.6 mm)	25892 *	3 PSF
	16 ft. (192 in.)(4.9 m)	11.21 in. (285 mm)	0.970 in. (24.6 mm)	25893 *	3 PSF
	16 ft. (192 in.)(4.9 m)	11.21 in. (285 mm)	0.970 in. (24.6 mm)	25894 *	3 PSF
440 Series Ploughed Fascia	16 ft. (192 in.)(4.9 m)	5.47 in. (140 mm)	0.62 in. (15.7 mm)	27240 *	2 PSF
	16 ft. (192 in.)(4.9 m)	7.21 in. (183 mm)	0.62 in. (15.7 mm)	27819 *	2 PSF

* Special order item. Requires minimum quantity and extended lead times.

BRUSHED SMOOTH TRIM

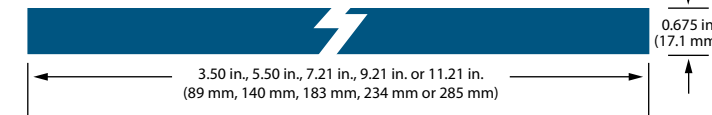
SMOOTH APPEARANCE, ADVANCED DURABILITY OF ENGINEERED WOOD

- Helps protect against moisture intrusion, impacts from hail, and damage from freeze/thaw cycles
- Treated with the SmartGuard® process for superior protection against many weather conditions and resistance to termites and fungal decay
- 16' length can result in faster installation and fewer seams
- Primed for exceptional paint adhesion
- Backed by an industry-leading 5/50-year limited warranty

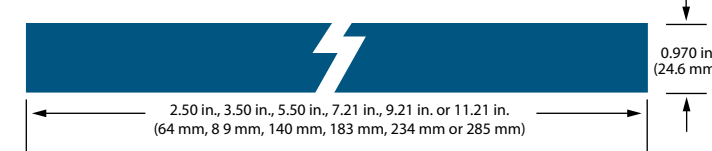


Brushed Smooth Trim

440 SERIES BRUSHED SMOOTH TRIM



540 SERIES BRUSHED SMOOTH TRIM



DESCRIPTION	LENGTH	ACTUAL WIDTH	THICKNESS	PID NUMBER	WEIGHT
440 Series Trim	16 ft. (192 in.)(4.9 m)	2.50 in. (64 mm)	0.675 in. (17.1 mm)	45999	2 PSF
	16 ft. (192 in.)(4.9 m)	3.50 in. (89 mm)	0.675 in. (17.1 mm)	46000	2 PSF
	16 ft. (192 in.)(4.9 m)	5.50 in. (140 mm)	0.675 in. (17.1 mm)	46001	2 PSF
	16 ft. (192 in.)(4.9 m)	7.21 in. (183 mm)	0.675 in. (17.1 mm)	46002	2 PSF
	16 ft. (192 in.)(4.9 m)	9.21 in. (234 mm)	0.675 in. (17.1 mm)	46003	2 PSF
	16 ft. (192 in.)(4.9 m)	11.21 in. (285 mm)	0.675 in. (17.1 mm)	46004	2 PSF
	16 ft. (192 in.)(4.9 m)	1.50 (38 mm)	0.675 in. (17.1 mm)	46012	2 PSF
540 Series Trim	16 ft. (192 in.)(4.9 m)	2.50 in. (64 mm)	0.970 in. (24.6 mm)	46010	3 PSF
	16 ft. (192 in.)(4.9 m)	1.50 (38 mm)	0.970 in. (24.6 mm)	46011	3 PSF
	16 ft. (192 in.)(4.9 m)	3.50 in. (89 mm)	0.970 in. (24.6 mm)	45992	3 PSF
	16 ft. (192 in.)(4.9 m)	5.50 in. (140 mm)	0.970 in. (24.6 mm)	45993	3 PSF
	16 ft. (192 in.)(4.9 m)	7.21 in. (183 mm)	0.970 in. (24.6 mm)	45995	3 PSF
	16 ft. (192 in.)(4.9 m)	9.21 in. (234 mm)	0.970 in. (24.6 mm)	45997	3 PSF
	16 ft. (192 in.)(4.9 m)	11.21 in. (285 mm)	0.970 in. (24.6 mm)	45998	3 PSF

— 1 +

Item 2.

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This classic 1x6x16' #117 Double Teardrop Pine Siding/Exterior Cladding Profile is commonly found on older style homes (especially antique homes built in the early 1900s) and can sometimes be a difficult profile to source nowadays. It is sometimes known as “German siding” or “double ogee siding.”

This profile is commonly used for repairs to historic homes, and for additions that want to keep the same vintage aesthetic as the rest of the building. Our boards are kiln dried #2 grade Southern Yellow Pine. Most of the knots are tight, although there may be a loose knot here and there. If you are thinking about using our #117 Double Teardrop Siding to match existing siding purchased elsewhere, please make sure the material widths match to avoid troubles later on.

Board Pricing:

\$2.75/square foot

\$18.34/board

Specifications:

- 6.6 square feet of coverage per board
- 5” actual reveal across the width of the board once installed
- Kiln dried knotty #2 grade

More Information:

This profile is most commonly installed horizontally to help rain and moisture to slide off. It is recommended to apply an exterior sealer or primer on all surfaces before installation. Then caulk and paint after installation.

16 or 18 gauge nails work fine for interior installations, and 15 gauge works for exterior installs. Many people fill in the face nail holes by mixing some sawdust from cutting the boards with wood glue. This makes a paste that matches the color of the wood.

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Pine #117 Double Tear Drop Siding 1x6x10'

~~\$11.47 USD~~
\$8.03 USD



1x6x12' #117 Double Teardrop Siding Yellow Pine

~~\$13.75 USD~~
\$9.63 USD



#105 Dutch Lap Siding 1x6x16' Knotty #2 Grade Pine (sold by the board)

~~\$20.01 USD~~
\$14.01 USD



#105 Dutch Lap Siding 1x6x12' Knotty #2 Grade Pine (sold by the board)

~~\$13.75 USD~~
\$9.63 USD







DATE	QT NUMBER
05-12-26	87891421

QUOTATION

QUOTE

Page 1
QT

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JOB NO.	CUSTOMER PO.	COST CODE	EST SHIP DATE	CLERK #	SHIPPED FROM
			05-08-50	jeb6	OKCTOKMW QT

QTY	ITEM NO.	DESCRIPTION	U/M	UNIT PRICE	EXTENDED PRICE
		41t wood			
1	W3037504FFPS	3068 134 1FP 4L FIR SDL SHAKER	EA		
1	EFB30LID4SBK	37504 4L SDL CLR GLS 1 FP FIR	BOM		
1	APPBMS	EFB 3068 LI DB 458 SP 1D	BOM		
1	218DB	APP BRICKM SGL WM180 SOLID6'8"	BOM		
		2 1/8 DEADBOLT BORE	BOM		
		FOR FIBERGLASS, STEEL, OR WOOD			



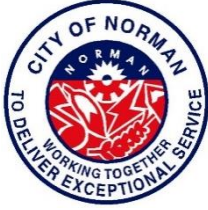
Unless otherwise specified herein, all prices shown shall only be valid for materials delivered for or received by the Purchaser within 1 days from the date of this quotation.

SUBTOTAL	TAX	TOTAL
BFS RETAINS THE RIGHT TO ADJUST ALL QUOTED PRICES IN THE EVENT OF SHORTAGES, ENVIRONMENTAL IMPACTS, FREIGHT INCREASES, OR GOVERNMENTAL REGULATIONS.		

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Effective: 05/12/2026 Expires: 05/08/2050
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Phone: 405-348-6810

Thank you for the opportunity to quote.

QUOTATIONS SUBJECT TO CREDIT APPROVAL



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: June 1, 2026

REQUESTER: Edwin Amaya

PRESENTER: Anais Starr, Planner II/Historic District Preservation Officer

ITEM TITLE: (HD 26-10) CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENTS TO CERTIFICATES OF APPROPRIATENESS 24-08 AND 25-04 FOR THE PROPERTY LOCATED AT 1320 OKLAHOMA AVENUE FOR THE FOLLOWING: A) MODIFICATIONS TO THE FRONT WALKWAY AND YARD; B) MODIFICATIONS TO THE EXTERIOR WALL MATERIALS; C) MODIFICATIONS TO THE GARAGE DOOR DESIGN; D) MODIFICATIONS TO WINDOWS. (Items A, B, and C were postponed from the April 6, 2026, meeting.)

Background

Historical Information

2014 Southridge Historic District Nomination Survey Information:

1320 & 1320 ½ Oklahoma Ave. Circa 1959. No architectural style. The two-story, asbestos-sided, garage apartment has a moderately pitched, asphalt-covered, side-gabled roof and a concrete foundation. The entire first floor has been converted to a living space with double windows, likely replacing the garage doors. Large metal-shed roofed carport extends over a double-car concrete drive. The second-floor side entry porch is uncovered. Decorative wood shutters on the second floor were removed, and the building was painted in recent years. (The structure was demolished in October 14, 2024.)

Sanborn Insurance Map Information

This section of the Southridge Historic District does not appear on the Sanborn Insurance Maps.

Previous Actions

July 1, 2024 – A COA was granted for the demolition of the carport; demolition and replacement of an existing entry canopy on the first floor; installation of a new entry canopy on the second floor; replacement of the existing siding with alternative siding material; replacement of all existing windows; installation of a new storage shed; installation of a side yard fence; expansion of the existing walkways; addition of new

windows and/or dormers to attic space; replacement of a retaining wall in rear yard; installation of a side yard fence; elimination of south entry door; replacement of the rear entry door; and installation of a parking pad off the alleyway.

October 14, 2024 – The Historic Preservation Officer visited the site and found the principal structure had been demolished. A Stop Work Order was issued for violation of the Historic District Ordinance.

November 4, 2024 – The Commission heard a COA request for the ex post facto demolition of the existing structure. The Commission postponed the item to December 2, 2024, to allow the applicant time to provide evidence of the structure's instability.

December 2, 2024 – A COA request for demolition of the existing structure *ex post facto* was reviewed and approved by the Commission.

February 3, 2025 – A COA request for a) construction of a new house with an attached garage; b) construction of a detached accessory dwelling unit; c) construction of a concrete patio with a covered pergola was postponed allowing the applicant time to revise the submittal.

March 8, 2025 – A COA request for a) construction of a new house with an attached garage; b) construction of a detached accessory dwelling unit; c) construction of a concrete patio with a covered pergola was approved as submitted, except for the windows for the house and accessory dwelling unit, which were postponed.

April 7, 2025 – A COA request for a) windows for a proposed new house with an attached garage; b) windows for a proposed detached accessory dwelling unit was approved.

April 6, 2026 – Amendment requests to previously approved COAs for the following were approved: modifications to the concrete patio and covered pergola; extension of the retaining wall and the addition of two exterior doors on the south side of the structure; and modifications to the windows. The following amendment requests were postponed allowing the applicant time to submit revisions: modifications to the front walkway and yard; changes to the exterior wall materials; modifications to the garage door design.

Reference - Historic District Ordinance

36-535.a.2(g): *To safeguard the heritage of the City by preserving and regulating historic district structures in such a way that maintains or restores their historic integrity while allowing modern-day uses and conveniences for their residents.*

36.535.c.3: Reviewing non-contributing structures. *Non-contributing structures should be controlled only to the degree necessary to make them compatible with the general atmosphere of any district with regard to exterior alteration, additions, signs, site work, and related activities.*

Overall Project Description

The applicant was approved for a new house, accessory dwelling unit (ADU), and a covered pergola at the March 8, 2025, Historic District Commission meeting. At the April 6, 2026, Historic District meeting, the applicant requested several modifications to the approved COA. While the Commission approved several modifications, as indicated in the Previous Actions section of this report, it postponed the remainder at the applicant's request to allow time for the applicant to submit revisions. The applicant is now returning to the Commission with revised drawings for the following items:

- A. Modifications to the proposed front walkway and yard. The applicant has submitted three options to provide the desired formal entryway.
- B. Modifications to the exterior wall material of the house from LP Smart Siding to brick and stone with LP Smart Lap siding accents.
- C. Modify the garage door design from a 7' to an 8' garage door opening height and add window lites at the top of the garage door.
- D. Modify the window size and placement of one window and add a window on the rear of the structure to accommodate internal programming.

The applicant has provided drawings to illustrate the proposed revisions.

REQUEST

a) Modifications to the front walkway and yard.

Project Description:

The applicant proposes expanding the width of the front walkway and installing concrete and pavers to create a patio area near the house's entryway. The applicant has submitted three options illustrated in the attached drawings for the Commission's consideration.

Historic District Ordinance

Reference - Historic District Ordinance

36-535.a.2(g): *To safeguard the heritage of the City by preserving and regulating historic district structures in such a way that maintains or restores their historic integrity while allowing modern-day uses and conveniences for their residents.*

36.535.c.3: Reviewing non-contributing structures. *Non-contributing structures should be controlled only to the degree necessary to make them compatible with the general atmosphere of any district with regard to exterior alteration, additions, signs, site work, and related activities.*

Preservation Guidelines

2.9 Sidewalks, Driveways, and Off-Street Parking

.8 Sidewalk Location. *Sidewalks on private property shall be maintained in their traditional location, usually perpendicular to the street, unless there is historical documentation of another location.*

.10 New Paved Areas. *New paved areas should not directly abut the principal site structure, significantly alter the site topography, or overwhelm in area the residential,*

landscaped character of a rear or side yard. Care must be taken that paved areas do not injure nearby trees by intruding onto their root areas. They shall be designed to be compatible in location, patterns, spacing, configurations, dimensions, and materials with existing walkways and driveways. Paved areas shall not overwhelm the principal structure.

Issues and Considerations:

The *Preservation Guidelines* state that walkways are to be in the traditional location found in the neighborhood unless there is historical documentation of another location. In this case, this noncontributing structure has not historically had a walkway in the front yard. However, a walkway from the front door to the driveway was approved as a practical means of reaching the house's entrance from the driveway.

The applicant is now proposing to expand the front walkway and add a patio to provide a more formal entrance path to the house. All three submitted options propose adding pavers adjacent to the driveway at the beginning of the walkway. Such a configuration is not typically found in the Southridge Historic District.

The applicant is also proposing to add pavers and concrete near the front entryway to create a patio. The *Guidelines* state “paved areas should be compatible in location, configuration, and materials with existing walkways” and “shall not overwhelm the principal structure”. A request for a front-yard patio is unusual for the historic districts and has not been requested before. It should be noted that this is a non-contributing structure and is the only structure in the Southridge Historic District to front onto Oklahoma Avenue. However, the proposed entryway is not compatible with other parcels in the Southridge District in terms of location, configuration, and materials. The addition of any of the proposed options would have an impact on the streetscape on one of the entryways to the Southridge Historic District.

The Commission needs to determine whether the proposed modifications to the walkway and yard meet the *Preservation Guidelines* and are compatible with this structure and the Southridge District.

Commission Action:

Consideration of approval, rejection, amendment, and/or postponement of amendments to Certificates of Appropriateness 24-08 and 25-04 for the property located at 1320 Oklahoma Avenue for the following: a) modifications to the front walkway and yard.

REQUEST

b) Change in the exterior wall materials.

Project Description:

At the March 8, 2025, Historic District Commission meeting, the Commission approved a COA for a new house. At that time, the applicant proposed LG Smart lap siding for the exterior walls with a cedar surround for the entryway. The applicant is now requesting an amendment to the COA to replace the lap siding with brick as the main exterior wall material, along with a stone surround entryway. Stone accents above the window and wainscot are also proposed. The applicant has eliminated the cedar trim details

proposed at the April 4, 2026, meeting and has added LP Smart siding in the gable areas near the roofline. The applicant has submitted an elevation drawing and a color rendering to illustrate these proposed exterior material modifications.

Historic District Ordinance

Reference - Historic District Ordinance

36-535.a.2(g): *To safeguard the heritage of the City by preserving and regulating historic district structures in such a way that maintains or restores their historic integrity while allowing modern-day uses and conveniences for their residents.*

36.535.c.3: Reviewing non-contributing structures. *Non-contributing structures should be controlled only to the degree necessary to make them compatible with the general atmosphere of any district with regard to exterior alteration, additions, signs, site work, and related activities.*

Preservation Guidelines

4.5 Guidelines for New Primary Structures

A review by the Historic District Commission will use the following criteria for the issuance of a Certificate of Appropriateness (COA):

.1 Consider Historic Context. *Design new structures to be compatible with historic buildings in the district in terms of size, scale, height, form, massing, proportions, finished floor elevation, size of door and window openings, roof shape, and setbacks. Proposals for new construction shall include streetscape elevation drawings that depict the proposed structure, as well as elevations of properties on either side, to provide a comparison of massing, scale, floor elevations, proportions, setbacks, and design.*

.3 Select Compatible Finishes. *Select materials and finishes for proposed new buildings that are compatible with historic materials and finishes found in historic buildings in the district in terms of composition, scale, pattern, detail, texture, and finish.*

.4 Design. *Design new primary structures to be compatible with historic buildings in the district in terms of size, scale, height, form, massing, proportion, finished floor elevation, size of door and window openings, and roof shape. Proposals for new primary structures shall include streetscape elevation drawings that depict the proposed structure as well as elevations of properties on either side to provide a comparison of massing, scale, and design.*

.7 Avoid False Historical Appearance. *New structures shall be of their own time period and easily distinguishable from the historic structure.*

Issues and Considerations:

The Preservation Guidelines state that new primary structures in the Southridge District are to use materials compatible with historic structures. Brick is a traditional material typical of Southridge's historic structure and meets the Guidelines. Stone is also a traditional material; however, its use as wainscot, front door surround, and window trim is not typical of structures in the Southridge Historic District. While stone is found on structures in Southridge, the proposed application and design for this request is not

typical of the district. The applicant has added LP Smart siding to the gable to reduce the amount of brick, as the Commission suggested at its April meeting earlier this year. The Guidelines also state that new primary structures are to be a design of their own time while being compatible with the surrounding district. However, the Preservation Guidelines encourage the inclusion of elements or features found in the surrounding historic district in new primary structures. In this case, the proposed scale and design of the brick and stone exterior are not typical exterior wall finishes found on historic structures in Southridge Historic District.

The Commission will need to determine whether the proposed exterior wall materials and design meet the *Preservation Guidelines* and are compatible with the Southridge District.

Commission Action:

Consideration of approval, rejection, amendment, and/or postponement of amendments to Certificates of Appropriateness 24-08 and 25-04 for the property located at 1320 Oklahoma Avenue for the following: b) change in the exterior wall materials.

REQUEST

c) Modifications to the garage door design.

Project Description:

The applicant is requesting revisions to the previously approved garage door design. The revisions include increasing the height from 7' to 8' and adding window lites at the top of the overhead garage door. The door material remains as previously approved: a metal door with composite trim, with a design shown in the submitted drawings. The requested modification has not changed since the April 4, 2026, Historic District Commission meeting; however, the applicant has provided clearer illustrations of the proposed garage door design.

Historic District Ordinance

Reference - Historic District Ordinance

36-535.a.2(g): *To safeguard the heritage of the City by preserving and regulating historic district structures in such a way that maintains or restores their historic integrity while allowing modern-day uses and conveniences for their residents.*

36.535.c.3: Reviewing non-contributing structures. *Non-contributing structures should be controlled only to the degree necessary to make them compatible with the general atmosphere of any district with regard to exterior alteration, additions, signs, site work, and related activities.*

Preservation Guidelines

4.5 Guidelines for New Primary Structures

A review by the Historic District Commission will use the following criteria for the issuance of a Certificate of Appropriateness (COA):

.1 Consider Historic Context. *Design new structures to be compatible with historic buildings in the district in terms of size, scale, height, form, massing, proportions, finished floor elevation, size of door and window openings, roof shape, and setbacks.*

Proposals for new construction shall include streetscape elevation drawings that depict the proposed structure, as well as elevations of properties on either side, to provide a comparison of massing, scale, floor elevations, proportions, setbacks, and design.

.2 Select Windows and Doors Carefully. *Select windows and doors for new buildings that are compatible in material, proportion, pattern, and detail with the windows and doors of historic buildings in the district. See Chapters 3.11 through 3.14.*

.3 Select Compatible Finishes. *Select materials and finishes for proposed new buildings that are compatible with historic materials and finishes found in historic buildings in the district in terms of composition, scale, pattern, detail, texture, and finish.*

.4 Design. *Design new primary structures to be compatible with historic buildings in the district in terms of size, scale, height, form, massing, proportion, finished floor elevation, size of door and window openings, and roof shape. Proposals for new primary structures shall include streetscape elevation drawings that depict the proposed structure as well as elevations of properties on either side to provide a comparison of massing, scale, and design.*

.7 Avoid False Historical Appearance. *New structures shall be of their own time period and easily distinguishable from the historic structure.*

2.4 Guidelines for Garages

A review by the Historic District Commission will use the following criteria for the issuance of a Certificate of Appropriateness (COA):

.8 New Garage Materials. *The following may be considered on a case-by-case basis for new garages:*

- a.** *Aluminum-clad doors and windows are allowed for garages located in an alleyway or behind the rear elevation of the house, with no or limited visibility from the front right-of-way.*
- b.** *Wood, wood composite, or metal overhead garage doors with wood/wood composite trim are allowed.*

Issues and Considerations:

The *Preservation Guidelines* state that new primary structures are to use materials compatible with historic structures in the district. The *Guidelines* further state that new garage construction is allowed to request metal with wood-composite trim, as proposed in this case.

The height of the garage door and the addition of a top row of window lites are typical of a modern-day garage. The proposed modifications to the garage door are minimal and maintain the previously approved design intent.

The Commission will need to determine whether the proposed garage door modifications meet the *Preservation Guidelines* and are compatible with the Southridge District.

Commission Action:

Consideration of approval, rejection, amendment, and/or postponement of amendments to Certificates of Appropriateness 24-08 and 25-04 for the property located at 1320 Oklahoma Avenue for the following: c) modifications to the garage door design.

REQUEST

d) Modifications to the windows.

Project Description:

The applicant is requesting an amendment to the previously approved COA to allow adjustments to the windows' quantity, placement, and size to accommodate changes to the house's internal programming. The same aluminum-clad wood windows previously approved by COA in May of 2025 will be utilized. The applicant provided revised drawings showing the proposed modifications to windows on the rear of the structure. The drawing shows the addition of one window on the second floor and the modification of the size and location of another window on the first floor to accommodate internal programming.

Historic District Ordinance

Reference - Historic District Ordinance

36-535.a.2(g): *To safeguard the heritage of the City by preserving and regulating historic district structures in such a way that maintains or restores their historic integrity while allowing modern-day uses and conveniences for their residents.*

36.535.c.3: Reviewing non-contributing structures. *Non-contributing structures should be controlled only to the degree necessary to make them compatible with the general atmosphere of any district with regard to exterior alteration, additions, signs, site work, and related activities.*

Preservation Guidelines

4.5 Guidelines for New Primary Structures

A review by the Historic District Commission will use the following criteria for the issuance of a Certificate of Appropriateness (COA):

.1 Consider Historic Context. *Design new structures to be compatible with historic buildings in the district in terms of size, scale, height, form, massing, proportions, finished floor elevation, size of door and window openings, roof shape, and setbacks.*

Proposals for new construction shall include streetscape elevation drawings that depict the proposed structure, as well as elevations of properties on either side, to provide a comparison of massing, scale, floor elevations, proportions, setbacks, and design.

.2 Select Windows and Doors Carefully. *Select windows and doors for new buildings that are compatible in material, proportion, pattern, and detail with the windows and doors of historic buildings in the district. See Chapters 3.11 through 3.14.*

.3 Select Compatible Finishes. *Select materials and finishes for proposed new buildings that are compatible with historic materials and finishes found in historic buildings in the district in terms of composition, scale, pattern, detail, texture, and finish.*

.4 Design. *Design new primary structures to be compatible with historic buildings in the*

district in terms of size, scale, height, form, massing, proportion, finished floor elevation, size of door and window openings, and roof shape. Proposals for new primary structures shall include streetscape elevation drawings that depict the proposed structure as well as elevations of properties on either side to provide a comparison of massing, scale, and design.

.7 Avoid False Historical Appearance. *New structures shall be of their own time period and easily distinguishable from the historic structure.*

Issues and Considerations:

The applicant proposes the same aluminum-clad windows approved by a previous COA. The applicant is requesting minor modifications to the placement and opening sizes of the previously approved windows on this proposed structure. The requested windows are in harmony with the previously approved windows in terms of size and placement. The requested changes do not appear to significantly alter the exterior design proposed for this new structure.

The Commission will need to determine whether the proposed window modifications meet the *Preservation Guidelines* and are compatible with the Southridge District.

Commission Action:

Consideration of approval, rejection, amendment, and/or postponement of amendments to Certificates of Appropriateness 24-08 and 25-04 for the property located at 1320 Oklahoma Avenue for the following: d) modifications to the windows.



Historic District Certificate of Appropriateness (COA) Application

City of Norman Planning & Community Development – 225 N. Webster Avenue – Norman, OK 73069 – (405) 307-7112

SECTION 1: APPLICANT INFORMATION

Applicant Name: Edwin A. Amaya

Address of Proposed work: _____
1320 Oklahoma Ave. Norman OK 73071

Phone number and email of contact person: _____ ✓

Applicant relationship to owner: Self Contractor Engineer Architect

Property Owner's name, phone number, and email (if different than applicant): _____

REQUIRED DOCUMENTS

Applications will be scheduled for review at the next Historic District meeting only if the completed application and all required materials are submitted through the online portal by the first business day of the month. Support documents such as site plan, elevation drawings, specification sheets, and narrative must be submitted with the COA application form to be considered complete (see first page for list of required documents).

SECTION 2: PROPOSED WORK

Project(s) proposed (Work not listed here cannot be reviewed): _____

Requesting the following amendments to the previously approved COA 24-08 and 25-04:

- 1- Upgraded proposed front entryway walkway
- 2- Upgrade exterior materials
- 3- Change proposed garage door design
- 4- Modify proposed exterior window openings and placement

SECTION 3: AUTHORIZATION AND SIGNATURES

I hereby certify that all statements contained within this application, attached documents and transmitted exhibits are true to the best of my knowledge and belief. In the event this proposal is approved and begun, I agree to complete the changes in accordance with the approved plans and to follow all City of Norman regulations for such construction. I authorize the City of Norman to enter the property for the purpose of observing and photographing the project for the presentations and to ensure consistency between the approved proposal and the completed project. I understand that no changes to approved plans are permitted without prior approval from the Historic Preservation Commission or Historic Preservation Officer.

Property Owners Signature: _____ *Edwin Amaya* **Date:** 5/1/2026

Property Owner's Printed Name: Edwin Amaya

(If applicable): I authorize my representative to speak in matters regarding this application. Any agreement made by my representative regarding this proposal will be binding upon me.

Authorized Representatives Printed Name: _____

Authorized Representatives Signature: _____ **Date:** _____

**Requesting the following amendments to the
previously approved COA HD 26-06, 25-04.**

1- Upgraded proposed front entryway walkway

2- Exterior materials

3- Change proposed garage door design

4-Modify proposed exterior window openings and placement





1- Upgraded proposed front entryway walkway

+ MORE CURB APPEAL

+ KEEP BELOW REQ' IMPERVIOUS %

+ OPTIONS

1

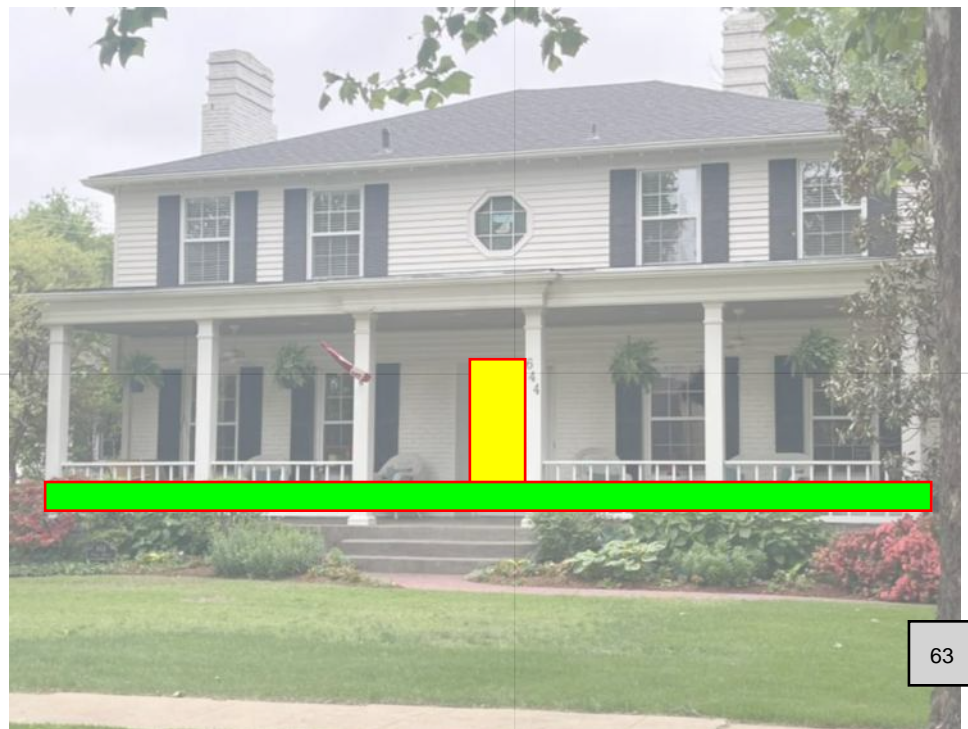
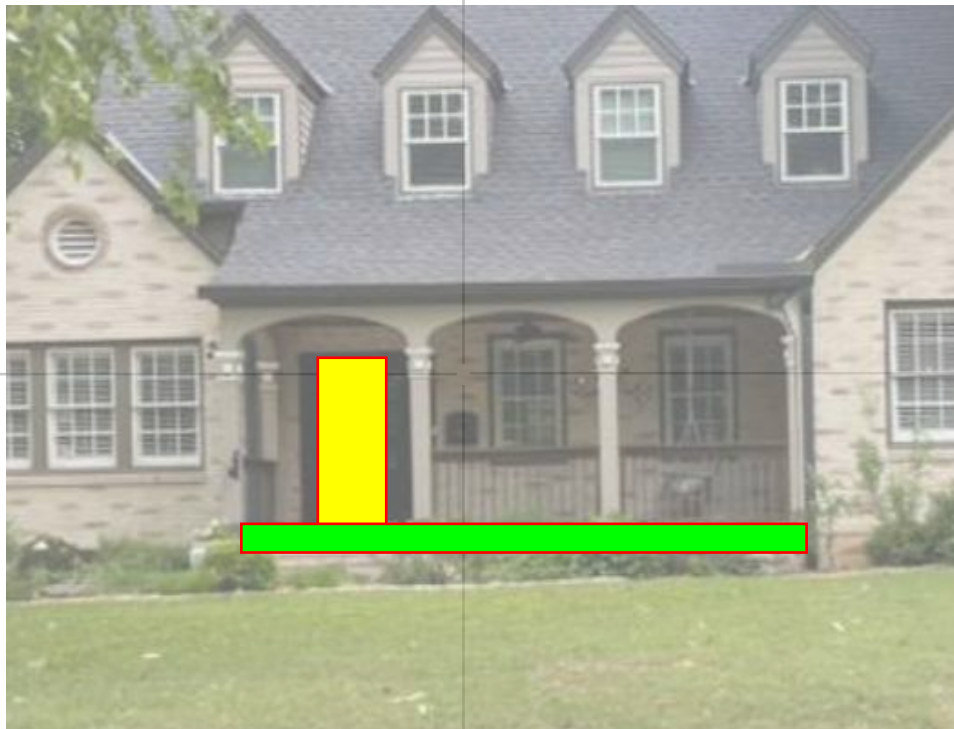
1- Upgraded proposed front entryway walkway

Item 3.



1- Upgraded proposed front entryway walkway

Item 3.



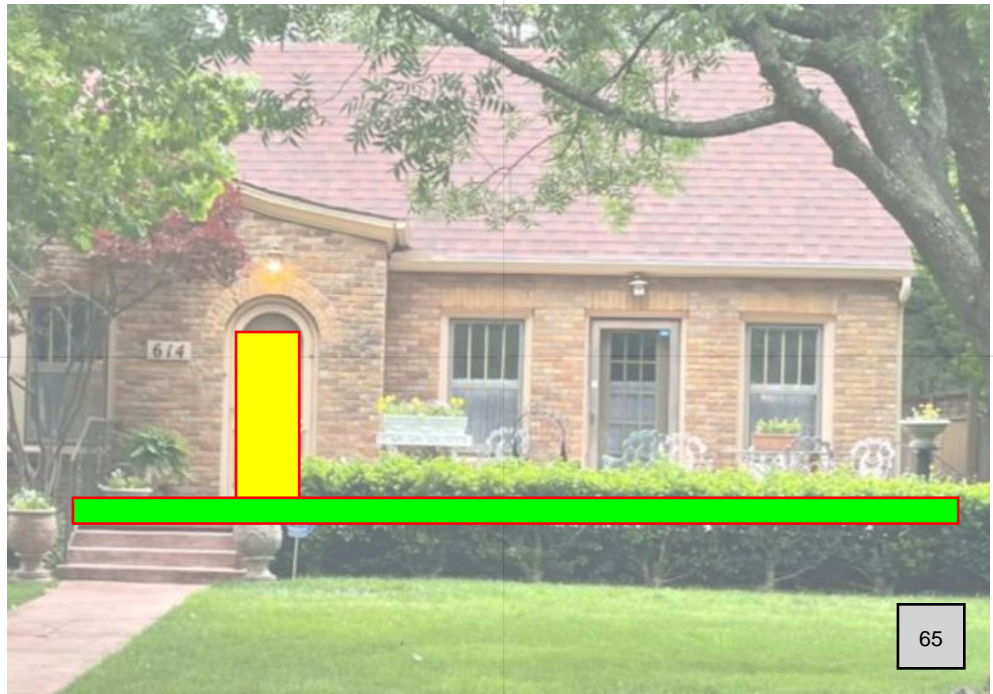
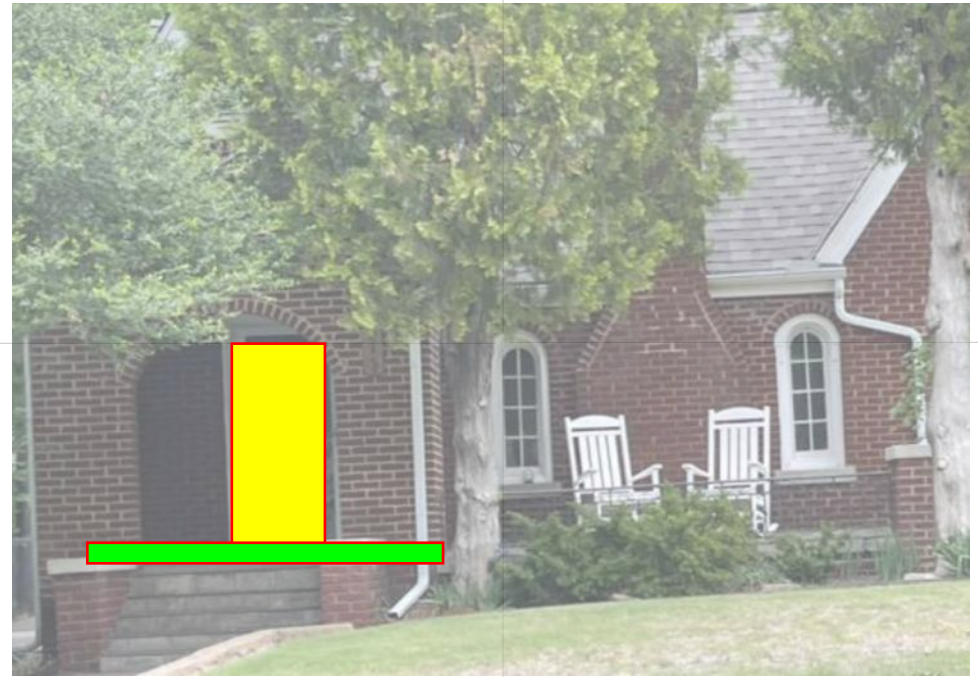
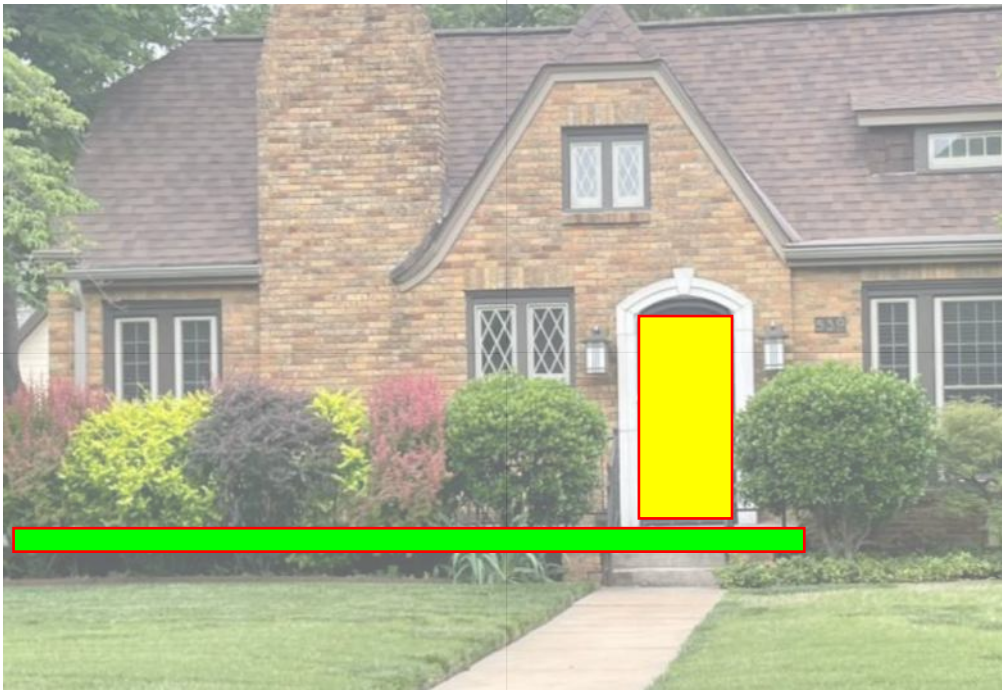
1- Upgraded proposed front entryway walkway

Item 3.



1- Upgraded proposed front entryway walkway

Item 3.



1- Upgraded proposed front entryway walkway

Item 3.



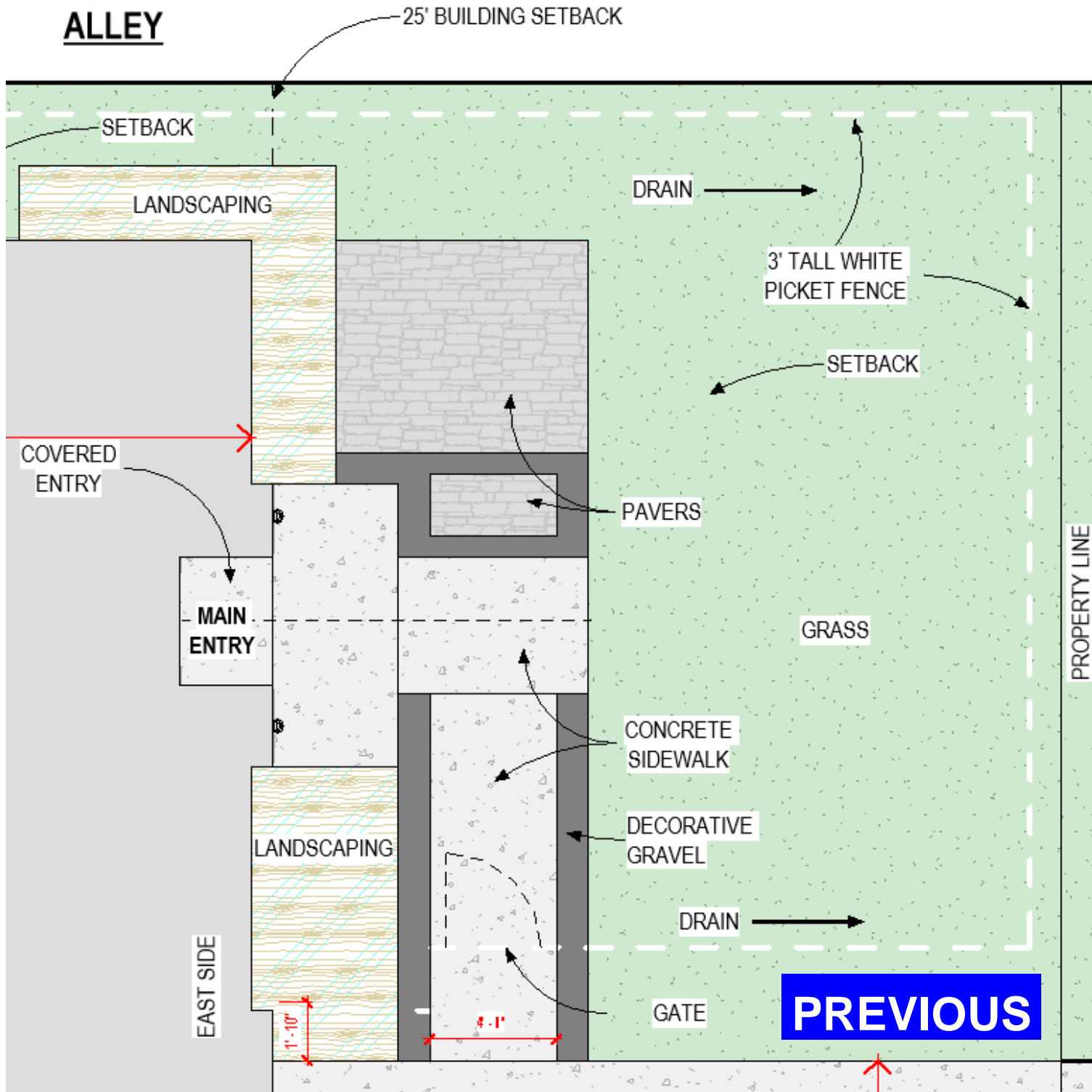
1- Upgraded proposed front entryway walkway

Item 3.



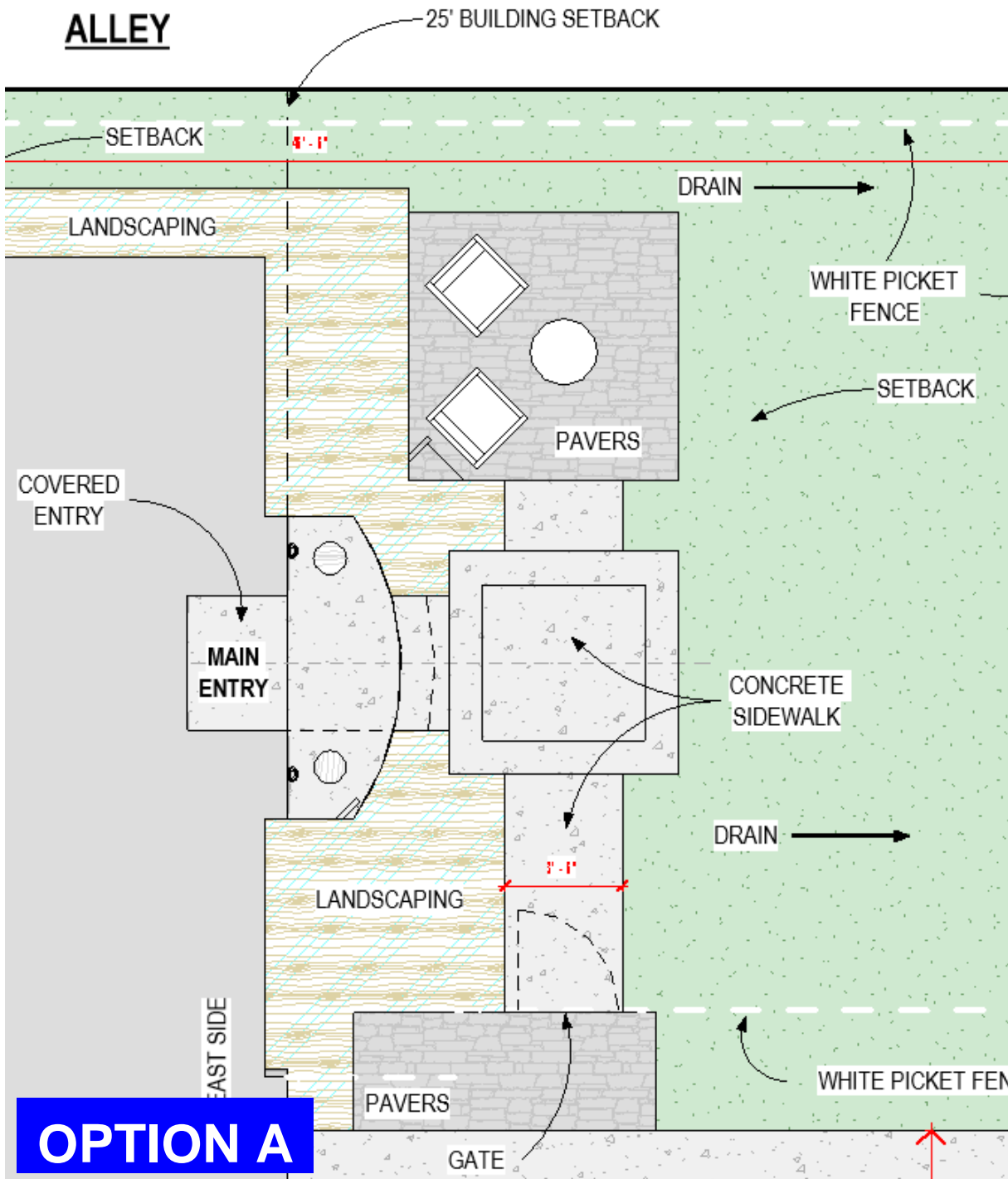
1- Upgraded proposed front entryway walkway

Item 3.



1- Upgraded proposed front entryway walkway

Item 3.



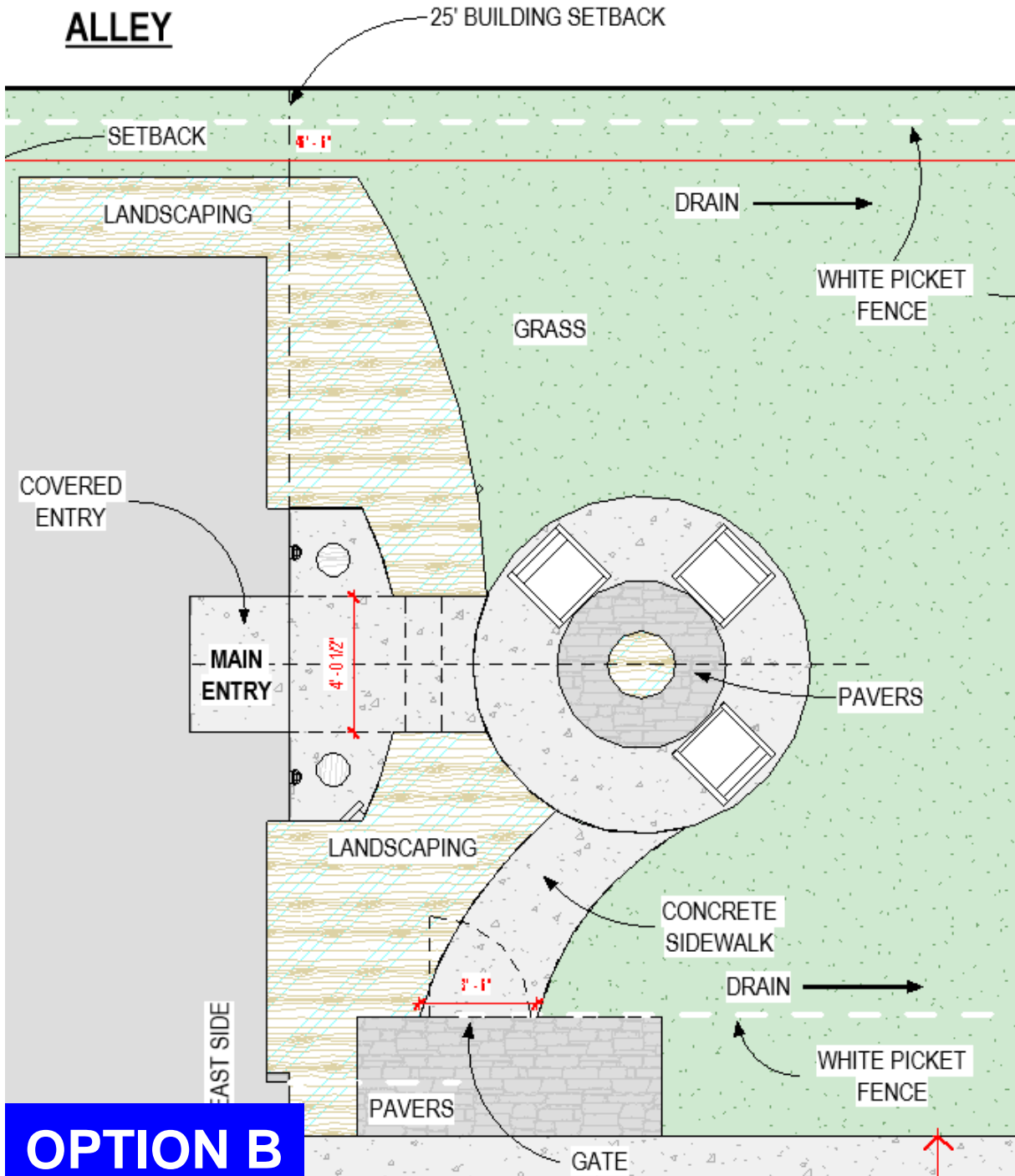
OPTION A

IMPERVIOUS CALULATION	AREA	UNIT
Front Area (25'x55')	1375.00	SQF
Allowable area %	50%	%
Allowable area SQF	687.50	SQF
DETAILED	SQF	
Driveway	450.00	
Sidewalk 1 Main	83.63	
Sidewalk 2 Elevated	26.62	
Front Impervious Area	560.25	SQF
	81.49%	
Delta from Allowable Area	127.25	SQF

IMPERVIOUS CALULATION	AREA	UNIT
Lot Area (75'x55')	4125.00	SQF
Allowable area %	65%	%
Allowable area SQF	2681.25	SQF
DETAILED	SQF	
Main Structure Footprint	1551.00	
Driveway	450.00	
Front sidewalk	110.25	
Patio	339.64	
Condenser pads	18.00	
Retaining Wall	66.22	
Total Impervious Area	2535.11	SQF
Combined (Paving + Building)	61.46%	
Delta from 2,681.25 sqf Allowable	146.14	SQF

1- Upgraded proposed front entryway walkway

Item 3.



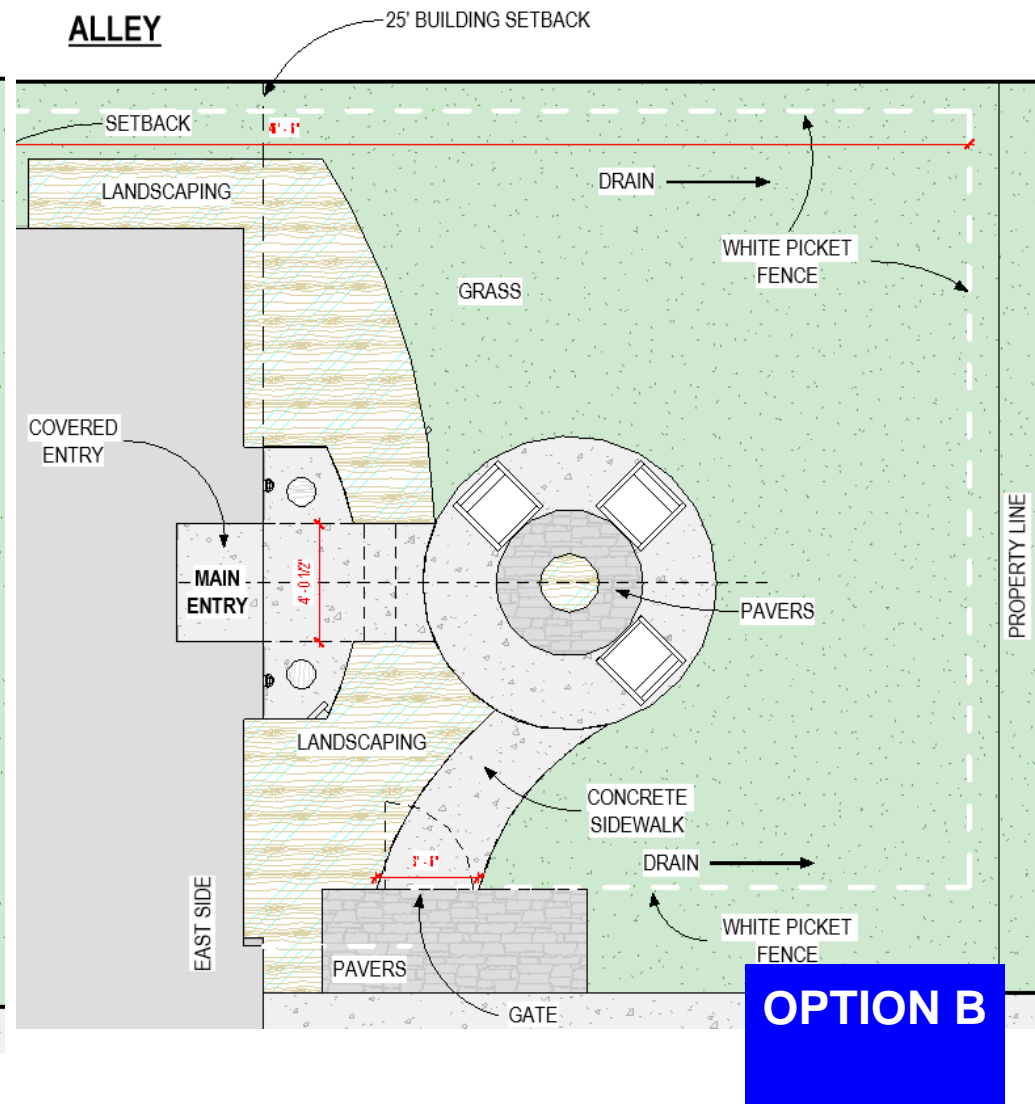
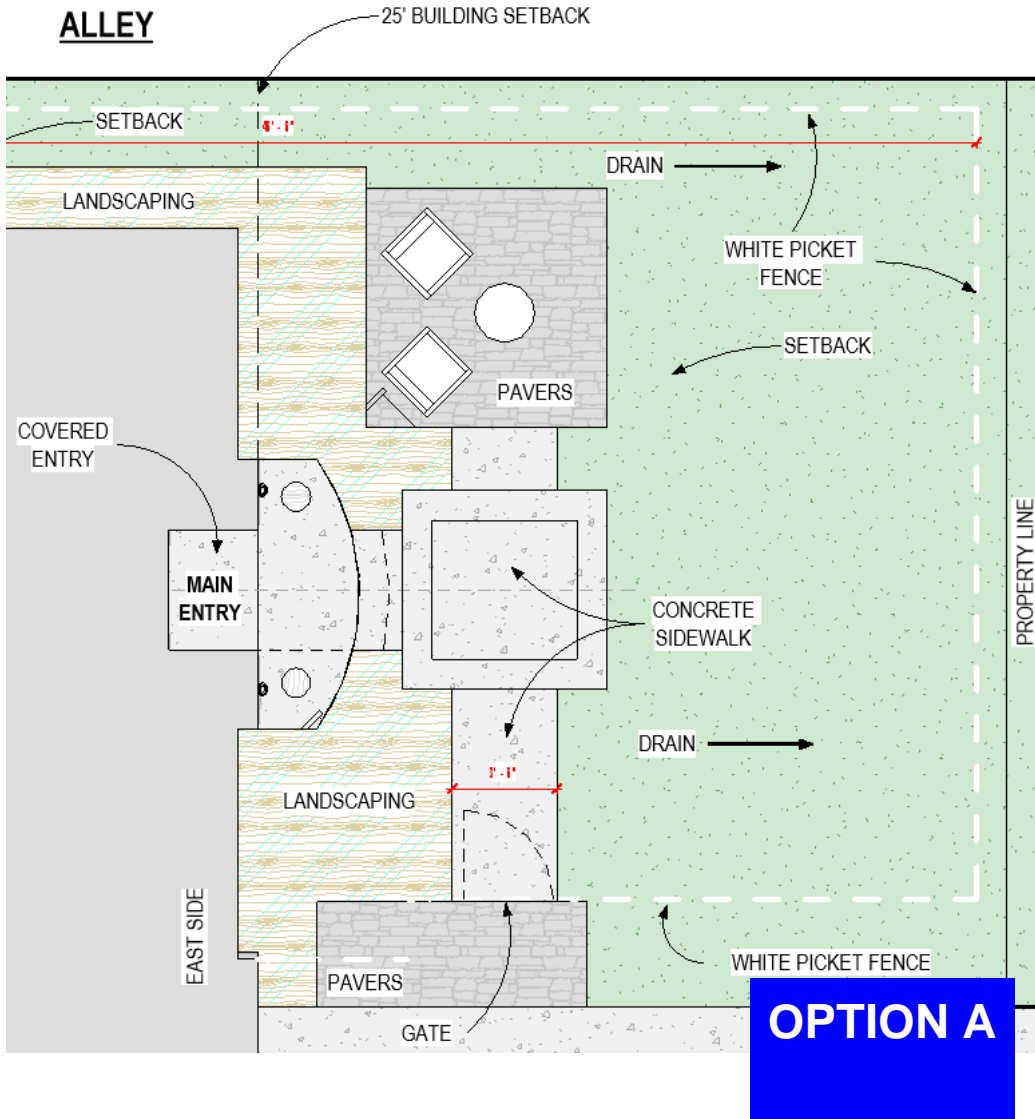
IMPERVIOUS CALULATION	AREA	UNIT
Front Area (25'x55')	1375.00	SQF
	50%	%
Allowable area	687.50	SQF
DETAILED	SQF	
Driveway	450.00	
Sidewalk - Curved	20.62	
Sidewalk - Round	58.92	
Sidewalk Elevated	36.35	
Front Impervious Area	565.89	SQF
	82.31%	
Delta from Allowable Area	121.61	SQF

IMPERVIOUS CALULATION	AREA	UNIT
Lot Area (75'x55')	4125.00	SQF
Allowable area %	65%	%
Allowable area SQF	2681.25	SQF
DETAILED	SQF	
Main Structure Footprint	1551.00	
Driveway	450.00	
Front sidewalk	115.89	
Patio	339.64	
Condenser pads	18.00	
Retaining Wall	66.22	
Total Impervious Area	2540.75	SQF
Combined (Paving + Building)	61.59%	
Delta from 2,681.25 sqf Allowable	140.50	SQF

OPTION B

1- Upgraded proposed front entryway walkway

Item 3.



2- Upgrade exterior materials

+ ADD BRICK

+ ADD STONE

+ KEEP SIDING

2

2-Upgrade exterior materials

Item 3.



2-Upgrade exterior materials

Item 3.



2-Upgrade exterior materials

Item 3.



2-Upgrade exterior materials

Item 3.







SIDING

**STONE
DETAILS**

BRICK

**BRICK
DETAILING**

STONE

2-Upgrade exterior materials

Item 3.

**UPGRADE MOST OF FACADE
FROM SIDING TO BRICK**



King Size Brick are 9 5/8" L x 2 5/8" H x 2 3/4

Brick upgrade from Siding

STANDARD

Our standard **kingsize brick** comes in over 20 different state of the art color styles, with great depth, and texture.

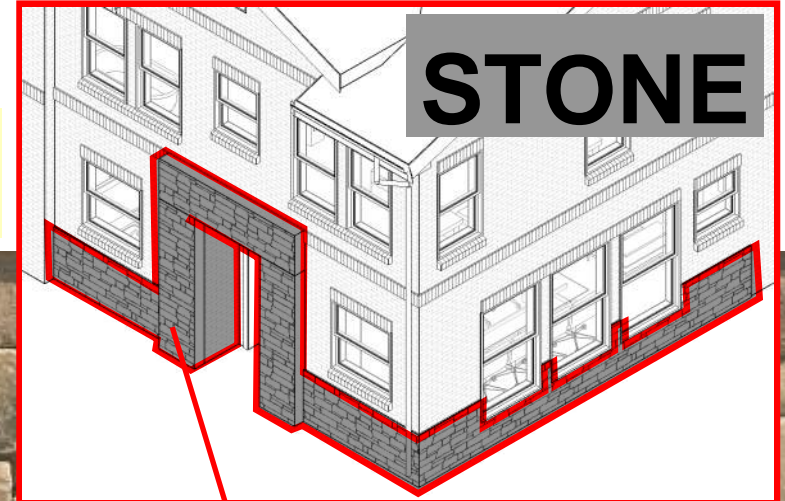


2-Upgrade exterior materials

Item 3.

UPGRADE FROM SIDING TO STONE WAINSCOTING

- + Entry portal from wood to stone
- + Add wood base as shown



2-Upgrade exterior materials

Item 3.

R Richburg Stone
Since 1932

Sienna Brown Tumbled

Available in Building
Stone and Natural Thin
Stone

Found in natural stone and rock quarries in Oklahoma, Sienna Brown Tumbled Sandstone is made when rock quarries in Oklahoma tumble cobble-sized pieces of building stone to show the contrast between the deep browns against the sandy background. This is a beautiful pool stone Oklahoma City.

+OKLAHOMA SANDSTONE
+SIENNA BROWN TUMBLED
+ DRYSTACKED

LENGTH: 4"-19" | HEIGHT: 1.5"-6" |
WEIGHT: 7 LBS. | THICKNESS: 2"-4"

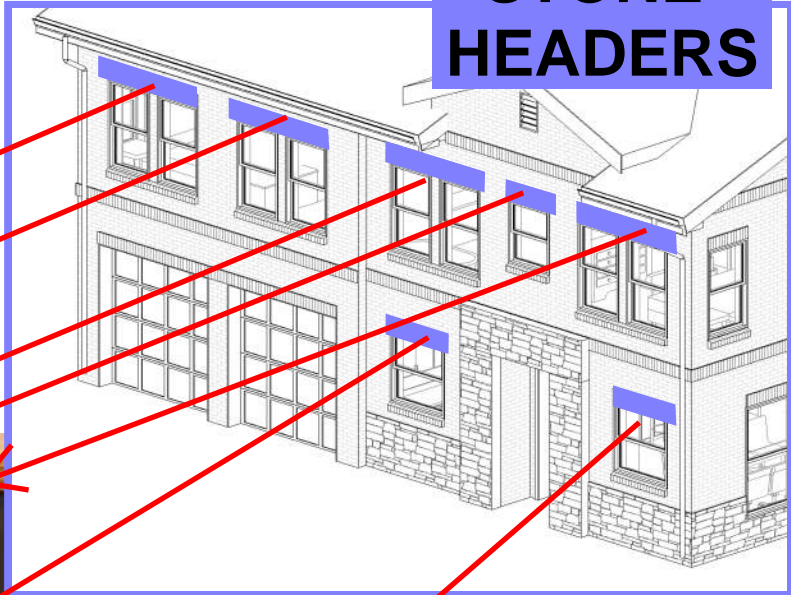


2-Upgrade exterior materials

Item 3.

ADD STONE HEADERS TO MAIN FACADE

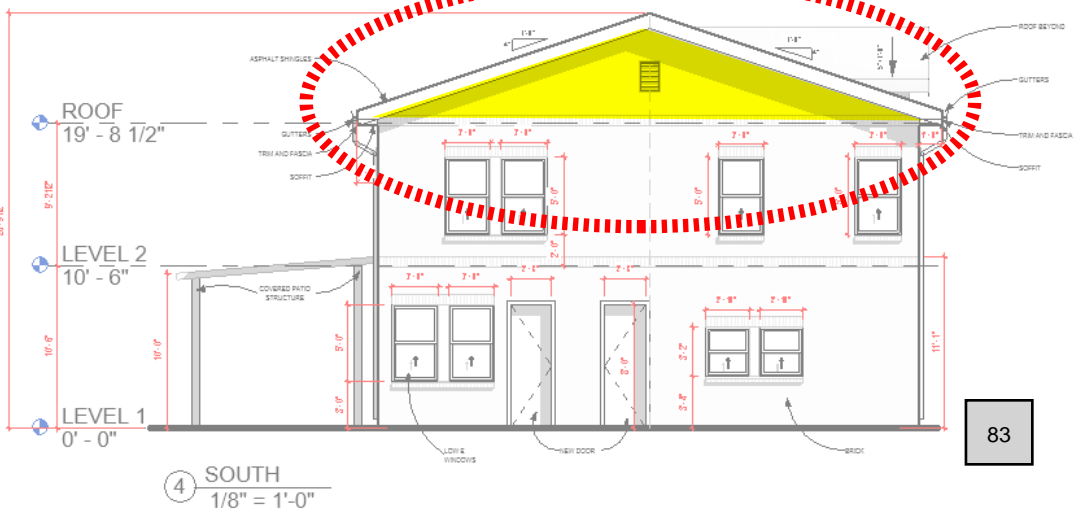
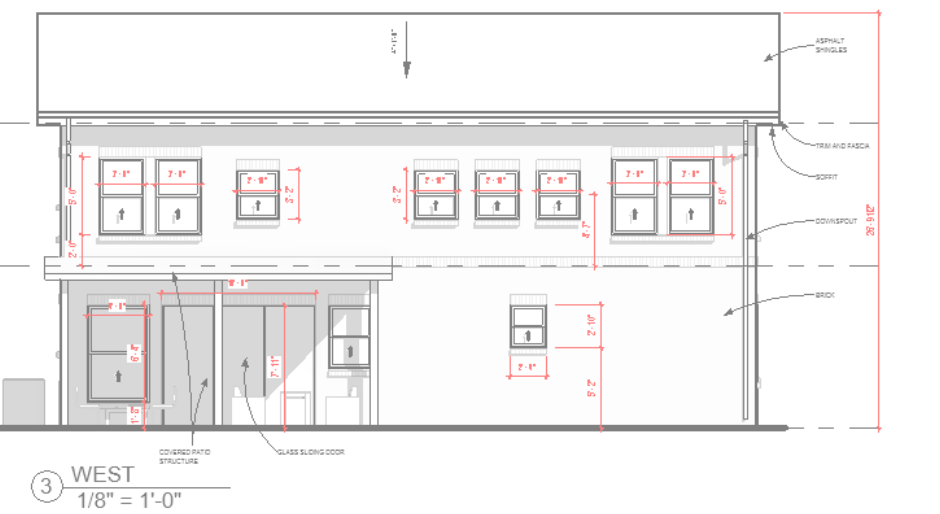
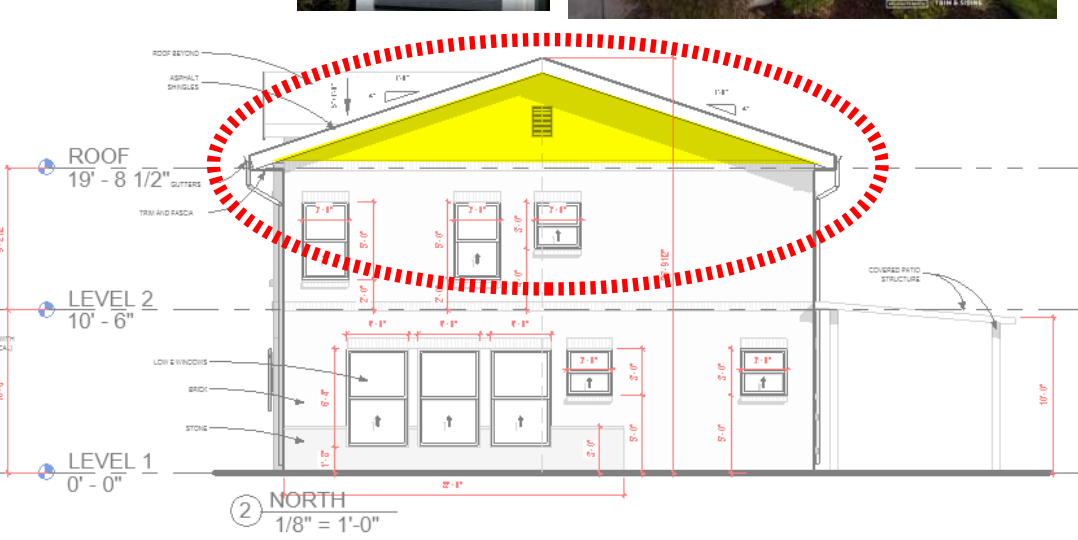
STONE HEADERS



2-Upgrade exterior materials

Item 3.

KEEP LP SIDING ON GABLE ENDS



2-Upgrade exterior materials

Item 3.



3-Change proposed garage door design

+ KEEP WOOD DOOR

+ SAME SIZE

+ ADD GLAZING ON TOP ROW

3

3-Change proposed garage door design

Item 3.




a neighborly company


Door information: Two single doors


- Company: **Garage Doors Precision Services**
- Type: **Wood Raised Panel**
- Overlay trim: **1/2" Raised Composite Trim**
- Construction: **Metal structure**
- Glass: **Top Row - 3 bay**
- Door Size (each): **8" wide x 7' tall**

 Style
Modern

 Door Size
Single

 Color
Wood & Wood Tones

 Door Material
Wood

 Windows
Yes

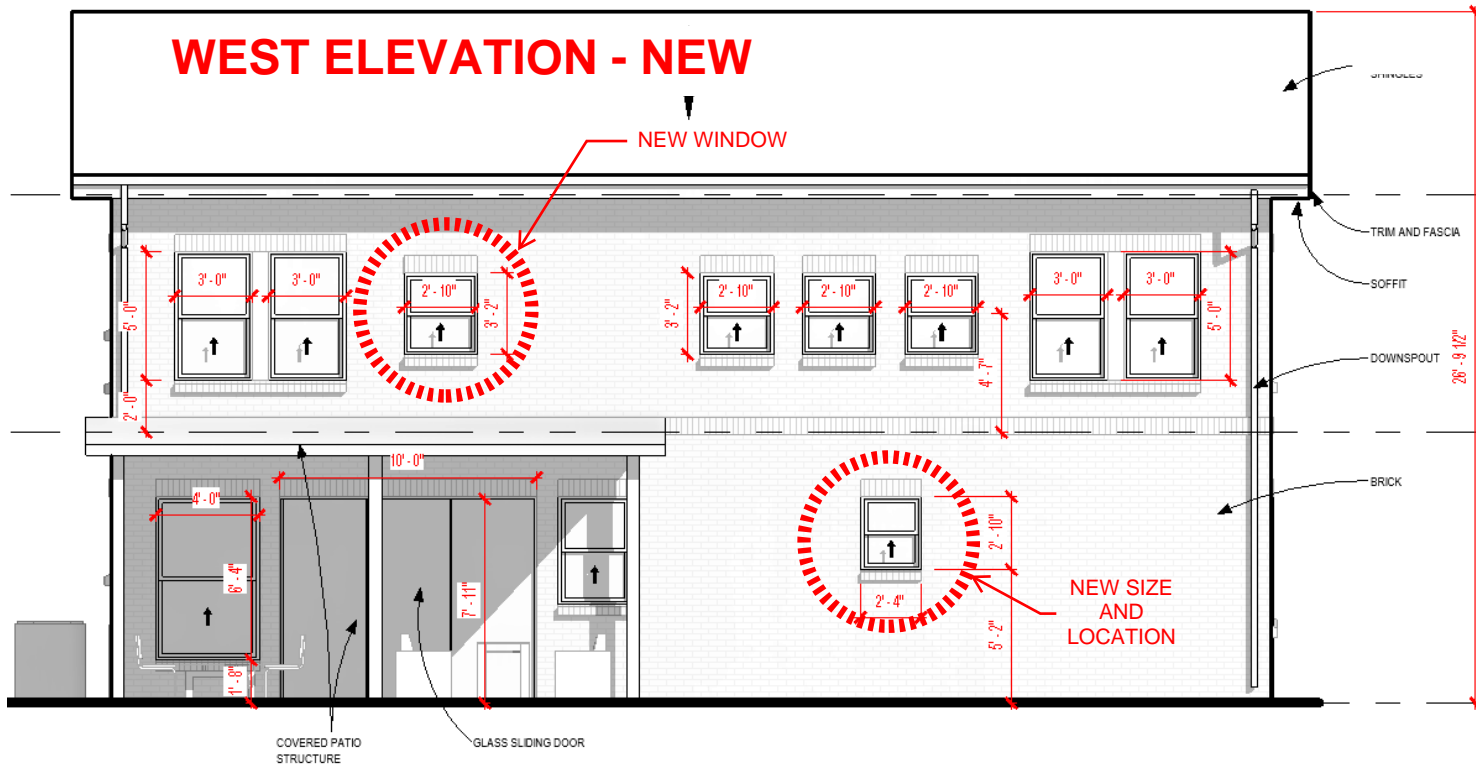
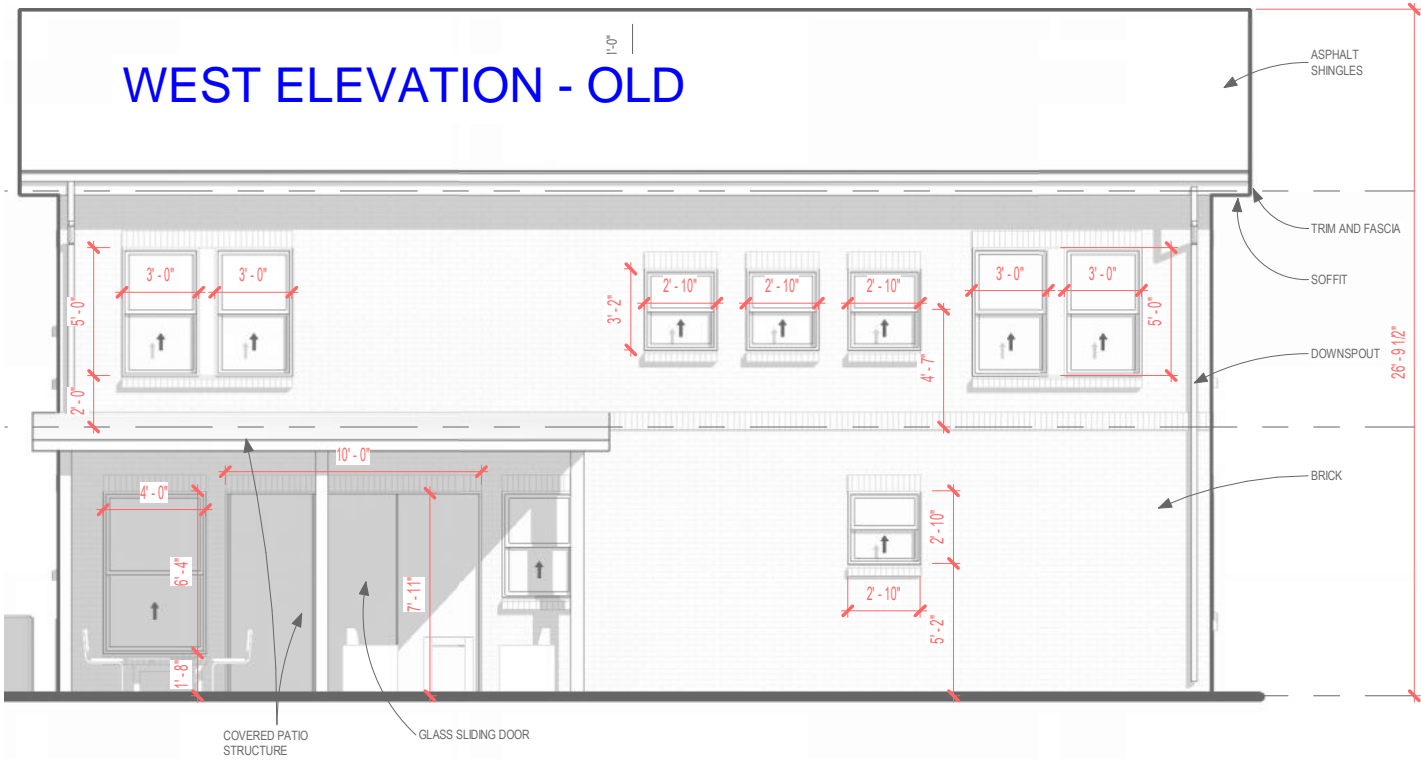
4- Modify proposed exterior window openings and placement

+ ADDED 1 WINDOW

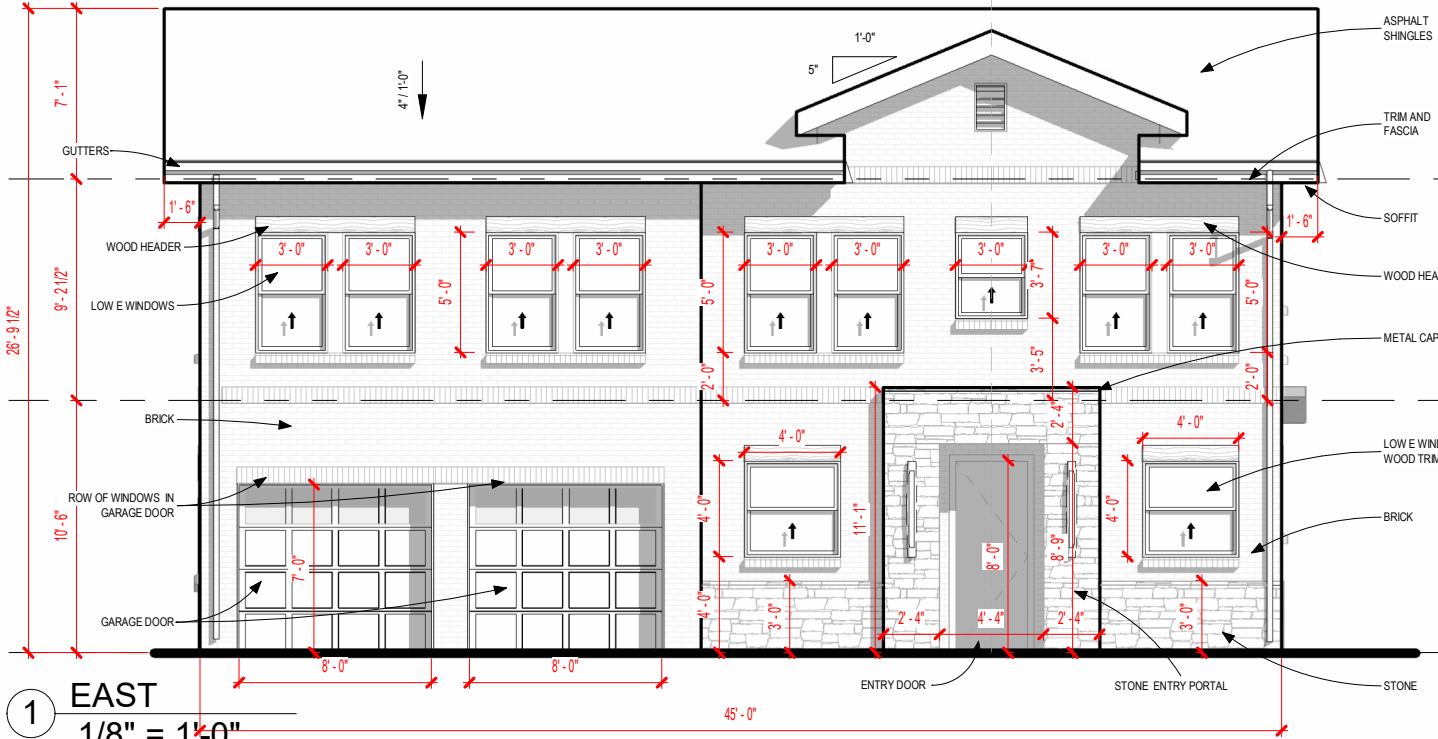
+ UPDATE LOCATION OF 1 WINDOW

+ KEEP SAME WINDOWS TYPE AS PREVIOUSLY APPROVED

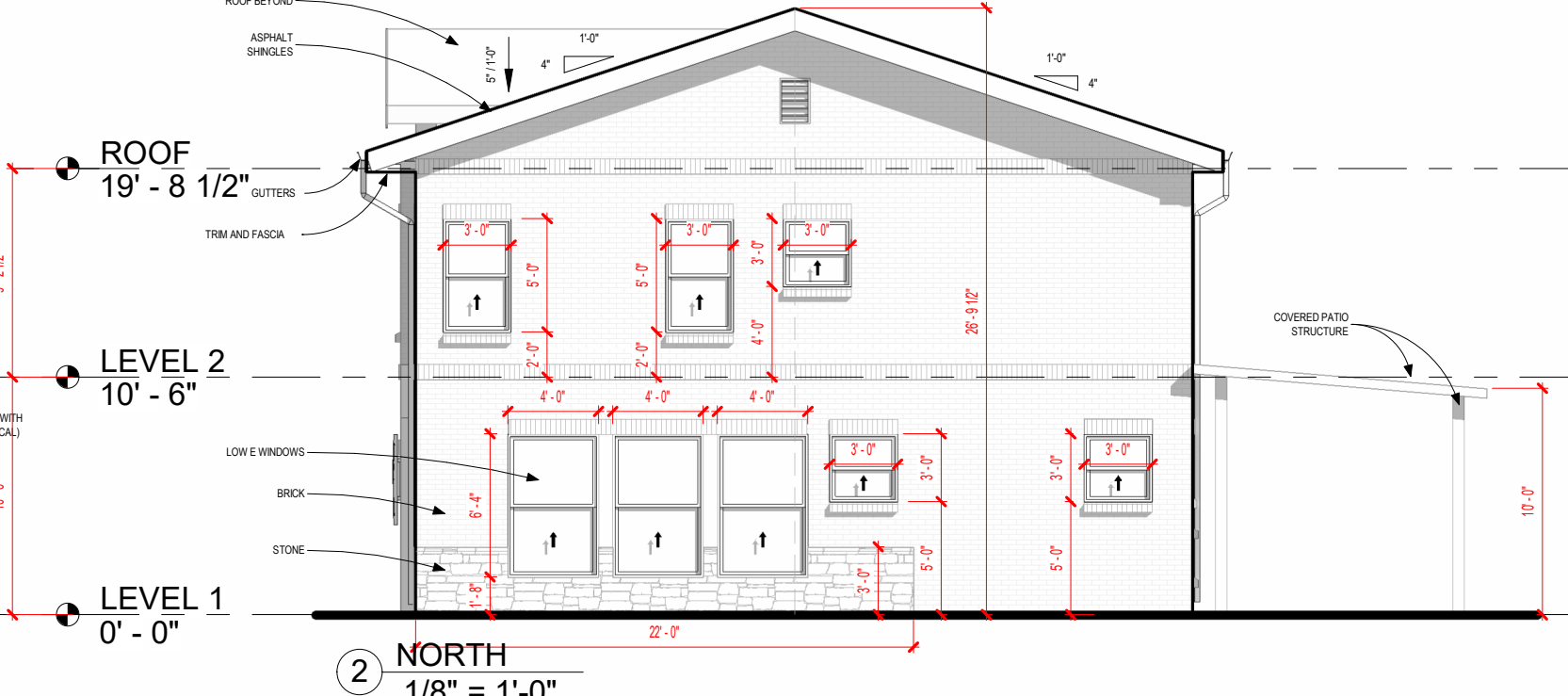
4



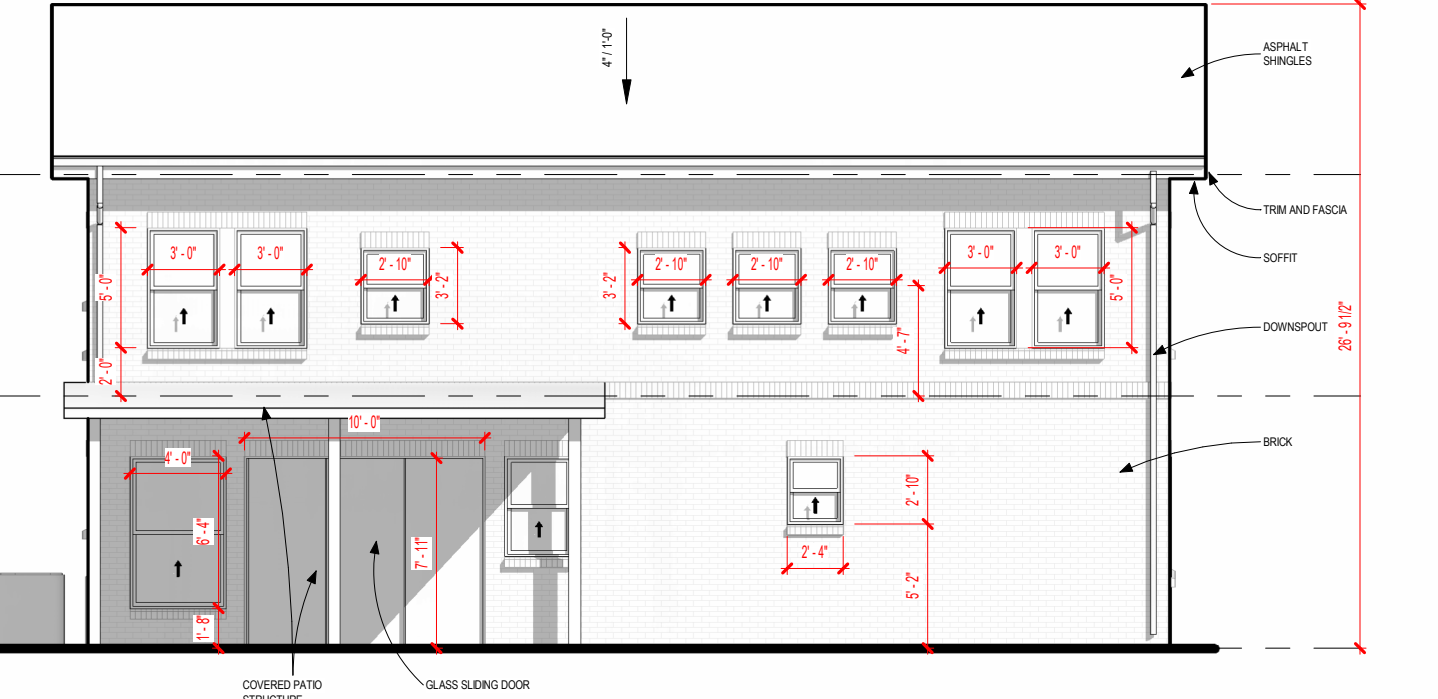
NEW



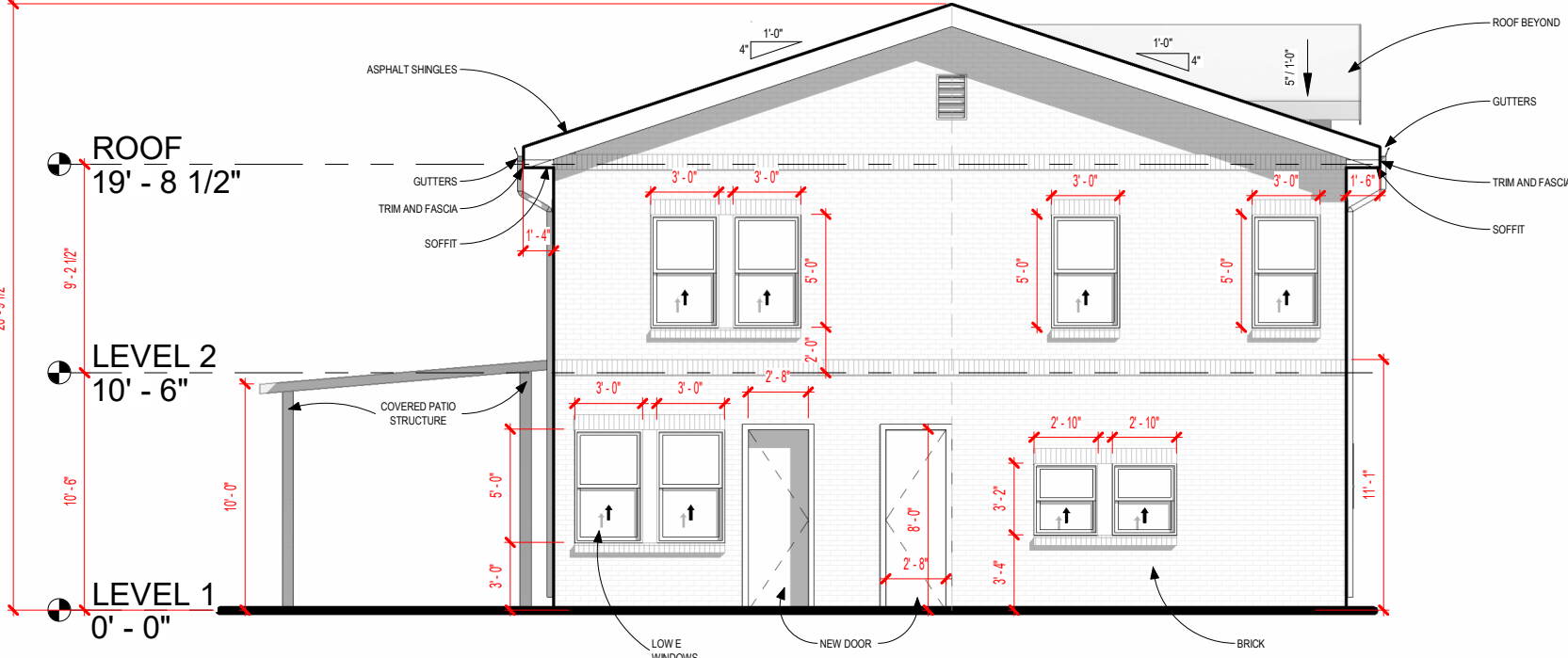
1 EAST
1/8" = 1'-0"



2 NORTH
1/8" = 1'-0"

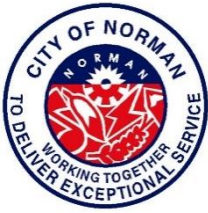


3 WEST
1/8" = 1'-0"



4 SOUTH
1/8" = 1'-0"





CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: June 1, 2026

REQUESTER: Tyler Burns, Power Oklahoma

PRESENTER: Anais Starr, Planner II/Historic Preservation Officer

ITEM TITLE: (HD 26-11) CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE AMENDMENT OF A CERTIFICATE OF APPROPRIATENESS REQUEST FOR THE PROPERTY LOCATED 467 COLLEGE AVENUE FOR THE FOLLOWING MODIFICATION: A) REMOVAL OF EXTERIOR DOOR AND REPLACEMENT WITH WOOD SIDING.

Background

Historical Information

1988 Chautauqua Historic District Nomination Survey Information:

467 College Ave., Circa 1916. Bungalow/Craftsman. *This contributing, one-story, wood-sided single dwelling has an asphalt-covered, gabled roof and a poured concrete foundation. The wood windows are nine-over-one hung. The wrap-around entry porch has a side-gable roof supported by wood column on brick piers. Decorative details include bracketed eaves and wood and brick piers. The garage behind and to the north side of the house has been converted into an apartment. Staff notes that the house currently shows no evidence of a separate apartment.*

Sanborn Insurance Map Information

This structure appears on the 1918, 1925, and 1944 Sanborn Insurance Maps without any additions. A garage structure along the north property line is shown on the 1925 and 1944 Sanborn Insurance Maps. This indicates that the current configuration with the garage incorporated into the principal structure occurred after 1944. The subsequent addition to the rear garage area also happened after 1944.

Previous Actions

July 7, 2025 – A Certificate of Appropriateness (COA) was issued for a) removal of a non-original rear addition; b) installation of a covered patio to the rear of the structure; c) construction of a detached accessory dwelling unit except for the windows and doors.

August 4, 2025 – A Certificate of Appropriateness was issued for a) replacement of the entry doors on the principal structure; b) installation of doors on the accessory dwelling unit; c) installation of the windows on the accessory dwelling unit.

January 5, 2026 – A Certificate of Appropriateness was issued for the amendment of an approved COA for the relocation of the ADU.

Overall Project Description

Renovations on the principal structure are nearing completion, but the property owners have several work items to complete, including the removal of the second entrance, installation of a Tesla charger panel, and painting the exterior of the structure. The property owners propose to remove the non-original second entrance located on the north side of the house and replace the opening with original wood siding from the house. This requires review by the Historic District Commission. The applicants plan to install a Tesla charger panel on the rear wall of the house. This is considered mechanical equipment and does not require review as long as it is located in an inconspicuous location. The applicant plans to paint the house once renovations are complete. Per the *Preservation Guidelines*, paint color does not require review.

REQUEST

a) Removal of exterior door and replacement with wood siding.

Project Description:

The applicant received approval on August 5, 2025, to replace the entry doors on the principal structure. The applicant is now returning to the Historic District Commission with an amendment to remove the front-facing secondary door on the north side and use the original wood siding to cover the removed door opening. There are no other proposed alterations to the previously approved ADU.

Reference - Historic District Ordinance

36-535.a.2(g): *To safeguard the heritage of the City by preserving and regulating historic district structures in such a way that maintains or restores their historic integrity while allowing modern-day uses and conveniences for their residents.*

36-535.c: *Changes to rear elevations do require a COA; however, the rear elevation of a historic structure is considered a secondary elevation and is therefore regulated to a lower standard to allow flexibility for additions or other modern-day appurtenances.*

Preservation Guidelines

2.7 Guidelines.

A review by the Historic District Commission will use the following criteria for the issuance of a Certificate of Appropriateness (COA):

.8 Location and Setbacks of Secondary Structures. *New secondary structures are to maintain traditional locations and setbacks seen in the neighborhood. Locations are to be in the rear yard, with limited or no visibility from the front right-of-way, unless there historical indications of a different location. Corner lots are considered to have two front elevations.*

Considerations/Issues:

The *Guidelines* call for the preservation of original openings on historic structures. This secondary door was most likely installed during a previous renovation before the establishment of College Avenue as part of the Chautauqua Historic District. Since the door is not original to the house, its removal will not have an impact on the historic structure. The proposal to utilize original wood siding to cover the opening meets the *Guidelines* for materials.

The Commission will need to determine if the requested amendment of the COA to remove a secondary door opening and replace it with wood siding meets the *Guidelines* and is compatible with the historic principal structure and the district.

Commission Action: (HD 25-11) Consideration of approval, rejection, amendment, and/or postponement of the amendment of a Certificate of Appropriateness request for the property located at 467 College Avenue for the following modification: A) removal of exterior door and replacement with wood siding.



Case No. Item 4.

Historic District Certificate of Appropriateness (COA) Application

City of Norman Planning & Community Development – 225 N. Webster Avenue – Norman, OK 73069 – (405) 307-7112

SECTION 1: APPLICANT INFORMATION

Applicant Name: <u>Tyler Burns</u>	Address of Proposed work: <u>467 College Ave - Main House</u>
Phone number and email of contact person: [REDACTED]	
Applicant relationship to owner: <input type="checkbox"/> Self <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Engineer <input type="checkbox"/> Architect	
Property Owner's name, phone number, and email (if different than applicant): <u>Jason and Jennifer Holman</u> [REDACTED]	

REQUIRED DOCUMENTS

Applications will be scheduled for review at the next Historic District meeting only if the completed application and all required materials are submitted through the online portal by the first business day of the month. Support documents such as site plan, elevation drawings, specification sheets, and narrative must be submitted with the COA application form to be considered complete (see first page for list of required documents).

SECTION 2: PROPOSED WORK

Project(s) proposed (Work not listed here cannot be reviewed): _____

Amendent of existing COA to modify..

- paint for siding, trim and shutters
- utilize original siding scraps to repair the area where the old door existed
- install Tesla charger
- Remove door and replace with original wood siding

SECTION 3: AUTHORIZATION AND SIGNATURES

I hereby certify that all statements contained within this application, attached documents and transmitted exhibits are true to the best of my knowledge and belief. In the event this proposal is approved and begun, I agree to complete the changes in accordance with the approved plans and to follow all City of Norman regulations for such construction. I authorize the City of Norman to enter the property for the purpose of observing and photographing the project for the presentations and to ensure consistency between the approved proposal and the completed project. I understand that no changes to approved plans are permitted without prior approval from the Historic Preservation Commission or Historic Preservation Officer.

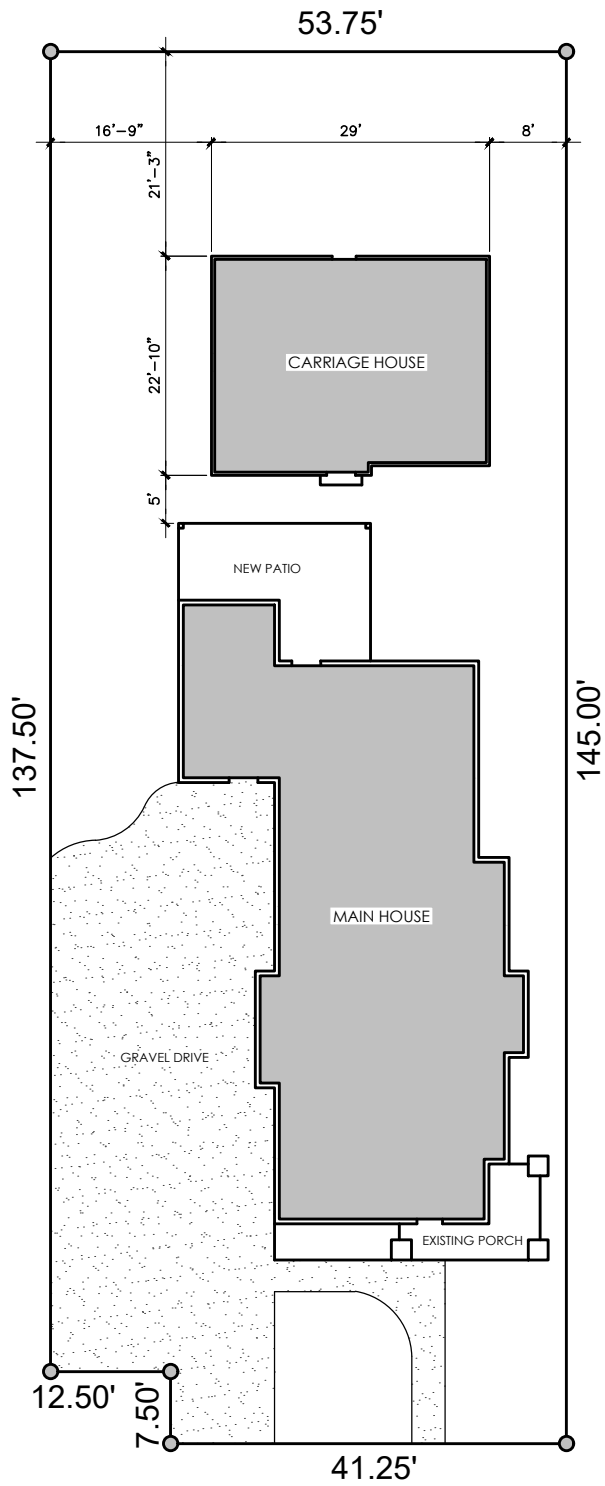
Property Owners Signature: _____	<small>Signed by:</small> <u>JASON HOLMAN</u>	Date: <u>5/4/2026</u>
Property Owner's Printed Name: _____		
<input type="checkbox"/> (If applicable): I authorize my representative to speak in matters regarding this application. Any agreement made by my representative regarding this proposal will be binding upon me.		
Authorized Representatives Printed Name: <u>Tyler Burns</u>		
Authorized Representatives Signature: _____	<small>DocuSigned by:</small> 	Date: <u>5/4/2026</u>



Before



After



N. COLLEGE AVE

1 **SITE PLAN**
SCALE: 1" = 20'

LINCOLN ADDITION

467 N. COLLEGE AVE
CLEVELAND COUNTY
NORMAN, OKLAHOMA

