



CITY OF NORMAN, OK SOCIAL AND VOLUNTARY SERVICES COMMISSION MEETING

Development Center, Conference Room B, 225 N. Webster Avenue,
Norman, OK 73069
Monday, April 07, 2025 at 5:30 PM

AGENDA

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please call 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

ROLL CALL

MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES FROM FEBRUARY 03, 2025.

REPORTS

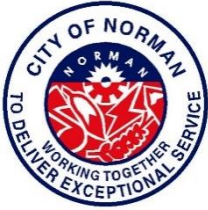
2. UPDATE ON '24-'25 AGENCY EXPENDITURES

DISCUSSION ITEMS

3. DISCUSSION OF AGENCY VISITS
4. REVIEW OF APPLICATION AND TIMELINE FOR '25-'26 GRANTS
5. PARTNERSHIP PHOTOS

MISCELLANEOUS COMMENTS

ADJOURNMENT



CITY OF NORMAN, OK SOCIAL AND VOLUNTARY SERVICES COMMISSION MEETING

Development Center Conference Room B, 225 N Webster, Norman, OK
73069

Monday, February 03, 2025 at 5:30 PM

MINUTES

The Social and Voluntary Services Commission of the City of Norman, Cleveland County, State of Oklahoma, will meet in Regular Session in Conference Room B at the Development Center, on Monday, February 03, 2025 at 5:30 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

The meeting was called to order at 5:35pm.

Present

Marc Bonge
Sandy Duncan
Jennifer Newell
Heidi Smith
Ann Way

Absent

Scott Meier

Staff

Tara Reynolds, Financial Management Analyst

MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES FROM JULY 15, 2024.
Motion by Jennifer Newell to accept the minutes as presented; **Second** by Marc Bonge.
The motion passed unanimously.

REPORTS

2. UPDATE ON 2024-2025 AGENCY EXPENDITURES
50% of the overall allotted fund have been expended.

| <u>Agency</u> | <u>Purpose</u> | <u>Amount Awarded</u> | <u>Remainder</u> |
|--------------------------|--|-----------------------|------------------|
| Able | Kitchen upgrades | \$5,000 | \$5,000 |
| Aging Services | Utilities, Special Assistance, laptop, food | \$10,000 | \$9,184 |
| Among Friends | Scholarships | \$9,600.00 | \$0.00 |
| Assistance League | Operation School Bell shoes | \$5,000.00 | \$0.00 |
| Bethesda | Therapist Salary | \$8,750.00 | \$1,268.00 |
| Big Brothers Big Sisters | 21 matches | \$8,367.00 | \$8,367.00 |
| Bridges | Student Utility Assistance | \$10,000.00 | \$5,350.00 |
| CASA | Fuel/Food gift cards & continuing education | \$8,945.00 | \$3,148.62 |
| Catholic Charities | Sanctuary | \$10,000.00 | \$10,000.00 |
| CCFI | Therapist salary | \$8,750.00 | \$8,750.00 |
| CSBI | Utilities | \$9,250.00 | \$0.00 |
| Food & Shelter | Share Center Groceries | \$10,000.00 | \$0.00 |
| Fostering Futures | Beds | \$10,000.00 | \$4,516.95 |
| Full Circle | Scholarships | \$10,000.00 | \$7,803.52 |
| Hope Community Services | Homeless Assistance | \$10,000.00 | \$9,105.45 |
| Legal Aid | Office rent | \$10,000.00 | \$10,000.00 |
| Little Read Wagon | Books | \$7,500.00 | \$2,365.84 |
| Loveworks Leadership | Afterschool Leadership Program | \$5,140.00 | \$5,140.00 |
| Mary Abbott | Client Assistance | \$10,000.00 | \$10,000.00 |
| Meals on Wheels | Meals | \$10,000.00 | \$0.00 |
| Mission Norman | Food cart, driver salary, plastic bags | \$9,250.00 | \$3,170.28 |
| Norman Care A Vans | Auto Insurance | \$9,648.00 | \$3,950.08 |
| Pantry Partners | Adopt a Senior Program | \$7,500.00 | \$7,500.00 |
| Salvation Army | Staff Salaries | \$10,000.00 | \$2,028.69 |
| Share & Grow | Programs, zoom, equipment, location rentals, admin costs, office | \$500.00 | \$500.00 |
| St Francis | Storage unit, doog food, supplies | \$9,300.00 | \$1,426.99 |
| Thunderbird Clubhouse | staff healthcare costs | \$10,000.00 | \$0.00 |
| Transition House | Drop-in Center, Transitional Apartments, bike locks, wellness kits, storage. | \$8,000.00 | \$323.06 |
| Virtue Center | Alternative to Suspension | \$9,500.00 | \$6,650.00 |
| | | | |
| <u>TOTAL</u> | | \$250,000.00 | \$125,548.92 |
| | | | 50% expended |

3. 2025-2026 APPLICATION TIMELINE

The application for 2025-2026 funds will open on May 5, 2025, and will close on May 30th, 2025. The Commission will meet on June 23 to discuss the applications, and on July 7 to make final finding determinations.

DISCUSSION ITEMS**4. ASSIGN AGENCY CHECK INS**

| <u>Agency</u> | <u>Check IN</u> |
|----------------------------|---------------------|
| Able | Jennifer |
| Aging Services | Marc |
| Among Friends | Scott |
| Assistance League | Jennifer |
| Bethesda | Marc |
| Big Brothers Big Sisters | Ann |
| Bridges | Jennifer |
| CASA | Ann |
| Catholic Charities | Sandy |
| CCFI | Jennifer |
| CSBI | Ann |
| Food & Shelter | Ann |
| Fostering Futures | Heidi |
| Full Circle | Scott |
| Hope Community Services | Heidi |
| Legal Aid | Jennifer |
| Little Read Wagon | Sandy |
| Loveworks Leadership | Heidi |
| Mary Abbott | Sandy |
| Meals on Wheels | Marc |
| Mission Norman | Marc |
| Norman Care A Vans | Sandy |
| Pantry Partners | Scott |
| Salvation Army | Marc |
| Share & Grow | Heidi |
| St Francis | Heidi |
| Thunderbird Clubhouse | Ann |
| Transition House | Scott |
| Virtue Center | Sandy |

ACTION ITEMS

5. ELECTION OF CHAIR & VICE CHAIR

Motion by Heidi Smith to nominate Ann Way as Chair and Jennifer Newell as Vice Chair; **Second** by Marc Bonge.

The motion passed unanimously.

MISCELLANEOUS COMMENTS

If Senate Bill 484 is passed it will affect several of these grants, but the Commission will carry on its mission until then.

The annual Point in Time (PIT) count was on January 23rd, and the data gathered from it has not been processed yet.

The Norman Housing Authority Announced it will not be issuing more Section 8 Housing Vouchers until at least June, but possibly December.

ADJOURNMENT

This meeting was adjourned at 6:14pm.