



**CITY OF NORMAN, OK**  
**CITY COUNCIL RETREAT - SPECIAL SESSION**  
Embassy Suites, Boomer B Room, 2501 Conference Drive, Norman, OK  
73069  
Friday, August 18, 2023, and Saturday, August 19, 2023, at 9:00 AM

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## MINUTES

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Retreat at Embassy Suites, Boomer B Room, on the 18th day of August, 2023, at 9:00 a.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray Street and Embassy Suites at 2501 Conference Center Drive 48 hours prior to the beginning of the meeting.

### CALL TO ORDER

#### PRESENT

Mayor Larry Heikkila  
Councilmember Ward 1 Austin Ball  
Councilmember Ward 2 Lauren Schueler  
Councilmember Ward 3 Bree Montoya  
Councilmember Ward 4 Helen Grant  
Councilmember Ward 5 Michael Nash  
Councilmember Ward 6 Elizabeth Foreman  
Councilmember Ward 7 Stephen Holman  
Councilmember Ward 8 Matthew Peacock

### AGENDA ITEMS

1. DISCUSSION REGARDING 2023-2024 PRIORITIES, GOALS, AND OBJECTIVES FOR CITY COUNCIL INCLUDING UPDATES FROM STAFF.

Ms. Kathryn Walker, City Attorney, provided an overview regarding the use of social media and City issued iPads and cell phones.

Ms. Tiffany Vrska, Chief Communication Officer, provided an overview communication and outreach and reviewed opportunities for Council and their constituents to receive information from the City.

2. CONSIDERATION OF ADJOURNING INTO AN EXECUTIVE SESSION AS AUTHORIZED BY OKLAHOMA STATUTES TITLE 25 § 307(B) (1) IN ORDER TO DISCUSS INTERNAL AUDITOR CANDIDATES.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**The Special Meeting was adjourned out of and an Executive Session was convened at 11:22 a.m. Mr. Darrell Pyle, City Manager, Ms. Kathryn Walker, City Attorney, and Ms. Brenda Hall, City Clerk, were in attendance at the Executive Session.**

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**The Executive Session was adjourned out of and the Special Session was reconvened at 11:36 a.m.**

The selection of an Internal City Auditor was discussed in Executive Session. No action was taken and no votes were cast.

### ***Comp Plan Committee***

Councilmembers discussed appointments for the Comp Plan Committee and made recommendations to move forward.

### ***Updates***

City Attorney Kathryn Walker provided updates on the Council Handbook and an overview of the Charter as it relates to violations.

City Manager Darrel Pyle provided an update on the litter control program Council has discussed and the correlating request for proposals to run the program. Councilmembers felt someone with case management skills is necessary due to the potential workers from our unhoused community.

## ***Potential Ten Year Election Schedule***

Councilmembers discussed developing a ten year election schedule and identified the following items that would need to come before the voters in coming years and potential dates:

OGE & OEC franchises – OGE March 2024  
Regional Transit (RTA) – potentially November 2024  
Sewer Rate increase - 2024  
NORMAN FORWARD II - 2025  
Street Maintenance Bond Program - 2026  
Street/Transportation Bond Program - 2028  
Public Safety Sales Tax increase, wait for results of the Public Safety Study  
Stormwater

## **FYE 2024 Goals**

### ***Carryover from FYE 2023***

- Pattern zoning
- Accessory dwelling units
- Evaluation of all City fees
- Burying utility lines
- Small developer incentives – redevelopment of vacant store fronts
- Restructuring boards, commissions and committees
- Homelessness-permanent housing
- Tree Ordinance updates (Tree Planting Program and funding)
- Affordable housing
- Entertainment Overlay District
- Policing/Police Accountability
- Comp Plan, Stormwater, Transportation, Wastewater, Water and Parks Master Plans update
- Tourism initiatives – agri-tourism Lake Thunderbird
- Update to ULI Study on Griffin property
- Noise Ordinance update
- Strong Towns – Community Action labs
- Mental Health/Addiction – working with our partners
- Equity in parks across the City; expanded spaces, video game trailer for pop up parks
- Sobering Center
- Public Safety Study
- Council Handbook

The meeting recessed at 3:41 p.m. to be reconvened at 9:00 a.m. on August 19, 2023

Item 1, continued:

The meeting reconvened at 9:00 a.m. on Saturday, August 19, 2023.

**New Goals**

- Center City TIF – release projects
- Incentives for alley upgrades
- Branding James Garner
- Notification radius for zoning applications
- Traffic calming evaluation
- Reinvest Norman
- Fire Stations – quality of life budget
- NORMAN FORWARD II
- Parking – minimum/maximum – density bonuses and lot design
- Homebase Plan review
- Street car loop to business districts
- Shopping carts
- Micro grants for place making
- ADA crosswalks
- East side revitalization
- Sidewalk gap by ward
- Pantry policies
- Expansion of CNZOD
- Forfeiture/Seizure Policy
- Performance contracting

Mayor Heikkila thanked everyone for their participation and team effort in this goal setting session. He said the City Clerk will prepare a final report of the proposed goals and priorities.

**ADJOURNMENT**

The meeting was adjourned at 12:17 p.m.

ATTEST:

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City Clerk

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Mayor