



CITY OF NORMAN, OK ENVIRONMENTAL CONTROL ADVISORY BOARD MEETING

Development Center, Conference Room, 225 N. Webster Avenue, Norman,
OK 73069

Wednesday, December 18, 2024 at 5:30 PM

MINUTES

The Environmental Control Advisory Board of the City of Norman, Cleveland County, State of Oklahoma, will meet in Regular Session in the Utilities Conference Room at the Development Center, on Wednesday, December 18, 2024 at 5:30 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

1. PRESENT

Board member Deborah Cretsinger
Board member Inger Giuffrida
Board member Lainey Phillips
Board member Bob Nairn (late)
Board member Nathalie Rocher
Board member Sara Bondy
Board Member Eileen Grzybowski
Board Member Todd Howery

ABSENT

Board member Debbie Smith

INTRODUCE NEW MEMBERS, GUESTS & STAFF

Staff

Jerry Gates, Environmental Services Assistant Manager

Michele Loudonback, Environmental & Sustainability Manager Specialist

ANNOUNCEMENTS

DoERS volunteered at WildCare

MINUTES

2. APPROVAL OF MINUTES FOR THE NOVEMBER 20, 2024 MEETING

Motion made by Board member Cretsinger, Seconded by Board member Bondy.
Voting Yea: Board member Cretsinger, Board member Giuffrida, Board member

DISCUSSION ITEMS

3. DISCUSSION OF THE FY 26 BUDGET

ECAB has an \$8500 budget for the fiscal year. Giveaway items will need to be restocked. The allocated amount for the prizes is \$2500. Phillips stated that she thinks having the reusable bottles as a prize is a good idea but would like to find one that the lid doesn't fall off of and that is dishwasher safe. If unable to find that option then the previous ones will be fine. Rocher stated that the blue ones chip very easily and suggested just doing the non coated for future orders. Rocher also suggested getting some reusable canvas and mesh produce bags.

ACTION ITEMS

4. DISCUSSION AND/OR APPROVAL OF THE EMAIL UPDATE TEMPLATE RELATED TO THE MCPA

Template thanks them for meeting and requests an update on things that have been discussed in their meetings on a fill-able PDF.

Motion made to approve the template by Board member Nairn, Seconded by Board member Rocher.

Voting Yea: Board member Cretsinger, Board member Giuffrida, Board member Phillips, Board member Nairn, Board member Rocher, Board member Bondy, Board Member Grzybowski, Board Member Howery

5. DISCUSSION OF INVOLVEMENT IN COMPOSTING & RECYCLING EDUCATION & AUDITS AND FORMATION OF A SUBCOMMITTEE

Tabled per the request of sanitation so they will be able to provide more accurate data.

6. DISCUSSION AND/OR APPROVAL OF THE DISPLAY OF THE WATERS WORTH IT POSTER SUBMISSIONS DURING THE 2ND FRIDAY ART WALK IN APRIL TO ESTABLISH PEOPLE'S CHOICE RECOGNITION

Tabled for more discovery.

Phillips reached out to some people one being Uncanny Art who would love to host it in 2026. His space will be too full for 2025 to host it. The second option, Resinator, is booked till 2027. Phillips will speak to Main Site next and will go from there. Bondy requested putting this information together in an Excel document. It was suggested to look into the Norman Public Schools as they will post their art at the Nancy O'Brien center as well as Journey Church. If they aren't able to get in at a 2nd Friday Art Walk they will look into the Norman Public Schools as an option. Loudenback suggested checking into other businesses on Main Street due to the fact that it is on Main Street and will have better exposure.

7. DISCUSSION AND/OR APPROVAL OF GREENHOUSE GAS SOFTWARE

Tabled

The software captures real-time data and supplies that data to us via a monthly report and is a five year contract to be paid yearly. The request is that ECAB split the cost of this software. Phillips asked if they have received any bids from any other companies that offer this software. Loudenback confirmed that they have looked into other software, which is more expensive, but there was nothing that fits their specific needs. It was recommended that they entertain a motion for one year and reevaluate it the following year to give the three city entities the opportunity to request splitting of the fee in the ongoing years in their budget requests. Phillips asked if references were supplied or contacted and if those references had any issues regarding significant price increase after the 5 year contract ended.

MISCELLANEOUS COMMENTS

This years Arful inlets will be on Campus Corner. Sadly, the remodel on Grey Street has demolished one of our Artful inlets. Cretsinger let everyone know that she will be on the committee for the Urban Forest Master plan and stated that if anyone has any thing that they think needs to be shared to contact her and she will bring it to their meeting. Grzybowski's students toured the intake water treatment plant and University Lutheran and went through the training. Students are working on their dialogues to go with their videos. She also mentioned the Urban Heat Island and Loudenback stated that we did not receive the grant last year but that they have reapplied for it again this year. Also stated that planning department has an Urban Heat Island Specialist and that after AIM is complete they will be doing some Urban Heat Island stuff in the urban areas.

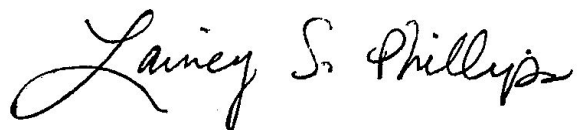
Loudenback stated that they are going to put solar in at the ground water treatment facility as well which will also have a rain garden.

QUESTIONS FROM THE PUBLIC

None

ADJOURNMENT

8. TIME: 6:13 PM

A handwritten signature in black ink that reads "Laine S. Phillips". The signature is written in a cursive, flowing style.