



# CITY OF NORMAN, OK AIM NORMAN COMPREHENSIVE PLAN STEERING COMMITTEE

Norman Central Library, Redbud Room, 103 W Acres St., Norman, OK  
73069

Wednesday, November 08, 2023 at 6:30 PM

## MINUTES

*It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5446, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.*

### PRESENT

Elizabeth McKinney  
Amanda Nairn  
Mitch Biesemeyer  
Derek Rosendahl  
Evan Nixon  
Inger Giuffrida  
Jayke Flaggert  
Jim Adair

Terry Vanwinkle  
Lee Hall  
Dan Bergey  
Lanny Smith  
Shavonne Evans  
Alex Lanphere  
Patrick Schrank  
Richard McKown

### CALL TO ORDER

Chair Elizabeth McKinney called the meeting to order at 6:30pm.

Chair Elizabeth McKinney stated that Item 4 was going to be moved before Item 2.

### MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

AIM NORMAN COMPREHENSIVE PLAN STEERING COMMITTEE MEETING  
MINUTES OF OCTOBER 11, 2023.

**Motion** by Jim Adair to approve the minutes from the October 11, 2023 AIM Norman Comprehensive Plan Steering Committee meeting; **Second** by Mitch Biesemeyer.

*The motion was passed unanimously with a vote of 16-0.*

## **STEERING COMMITTEE AND SUB-COMMITTEE ROLES**

### **4. DISCUSSION ON ROLE DESCRIPTIONS**

- Amy Haase went over the role of the consultants. Their role is to draft a plan that will be delivered to City Staff and the Steering Committee, as well as Planning Commission and City Council for the final approval and adoption.
- Amy Haase also went over a high level diagram of the comprehensive process.
- The Steering Committee discussed their role as an advisory body, which will provide input to the consultants and provide a final recommendation to the Planning Commission.
- Mary Elizabeth Mach described how the individual master plans are drafted and incorporated into the overall comprehensive plan.

## **NORMAN TODAY**

### **2. DISCUSSION ON OCTOBER MEETING MATERIAL**

### **3. ADDITIONAL INSIGHT**

- There was discussion of the NORMAN 2025 Land Use Plan and the supporting documentation.
- The consultants presented research about Norman as it is today. They presented projections for population and needed housing by 2045.

## **HOMEWORK FROM OCTOBER 11TH MEETING**

### **5. DISCUSSION ABOUT PREVIOUS PLAN & PLANNING COMMISSION HANDBOOK**

- There were no questions or comments

## **RDG REPORT OUT ON COMMUNITY ENGAGEMENT TO DATE**

- Amy Haase talked about the public engagement numbers on the website as well as at the pop-up events. Amy also discussed common topics that are coming up frequently.
- Inger Giuffrida asked if they can get a list of listening sessions and pop-up events so they can join if possible.
- Lee Hall also included it would be nice to know which groups we might still need to include.

## **DISCUSSION AND REVIEW OF PREVIOUS MEETINGS**

- There were no questions or comments.

## **NEXT STEPS**

### **6. REVIEW OF SCHEDULE AND ITEMS FOR DECEMBER AGENDA**

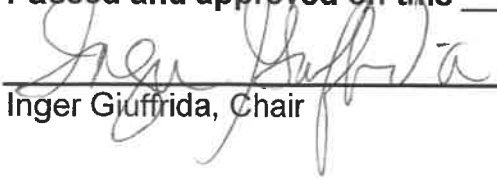
- Amy Haase stated the RDG team will give further updates on Norman Today and what feedback we received from public input sessions to start working on the next steps.

## ADJOURNMENT

- Elisabeth McKinney made a couple comments and announced her resignation from the Steering Committee immediately following the adjournment of this meeting.

**This meeting was adjourned at 8:13pm.**

Passed and approved on this 13 day of December 2023.

  
Inger Giuffrida, Chair

---

