



CITY OF NORMAN, OK
CITY COUNCIL FINANCE COMMITTEE MEETING
Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069
Thursday, December 18, 2025 at 4:00 PM

MINUTES

The City Council Finance Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Executive Conference Room in the Municipal Building, on Thursday, December 18, 2025 at 4:00 PM, and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray and on the City website at least 24 hours prior to the beginning of the meeting.

CALL TO ORDER

PRESENT

Councilmember Ward 6 - Chair Joshua Hinkle
Councilmember Ward 3 Robert Bruce
Councilmember Ward 4 Helen Grant

ABSENT

Councilmember Ward 1 David Gandesbery

OTHERS

Anthony Francisco, Director of Finance
Clint Mercer, Chief Accountant
Dannielle Risenhoover, Administrative Tech. IV
Scott Martin, Norman Chamber of Commerce President
Shannon Stevenson, Asst. City Manager
Lieutenant Corey Doggett, Salvation Army
Major Paul Ryerson, Salvation Army
Kurt Lee, Chair of Cleveland & McClain County Salvation Army Advisory Board
Mike Jestes, Salvation Army
Heidi Smith, Collaboration of Care

AGENDA ITEMS

1. DISCUSSION REGARDING THE SALVATION ARMY SHELTER EXPANSION.

Mike Jestes, Major Paul Ryerson, and Lieutenant Corey Doggett led the discussion. The Salvation Army has served the people of Cleveland and McClain County since 1892 by providing shelter, food, clothing, utility bill assistance, and other services. They consider themselves a "low barrier" facility where identification is not a requirement for assistance; case management is not mandated; convicted felons are permissible except for sex offenders; and although they consider themselves a religious organization, no religious activity is required. They are donor funded with all money raised, staying in Cleveland and McClain County. "We have a \$1.3 million budget a year and every bit of that is paid by your citizens of Cleveland and McClain Counties," Jestes said. "We don't have money outside of what they give us." With that said, The organization made it clear that they weren't present at today's meeting to ask for funding, but

wanted to make the Committee aware of their expansion plan. The Salvation Army emergency shelter offers 40 beds, 2 meals/day, guest laundry services, guest shower access, hygiene items, and case management for their guests. Their current expansion and remodel plan will occur in three phases, increasing the sleeping capacity of the facility by 100 - once phase I is completed.

2. DISCUSSION REGARDING MONTHLY REVENUE AND EXPENDITURE REPORTS.

Anthony Francisco gave the report. "We had a really good use tax month so that got us back into the black for the fiscal year on use tax," Francisco said. However, sales tax continues to be flat at approximately -0.5% for the year. Francisco remains confident that the companies collecting use tax are reporting it properly. What he is not confident in is the retailers that are slipping through the loophole in the South Dakota Versus Wayfair case, that allows retailers to avoid collecting use tax if they don't have sales of \$100,000 or more within the state. "The State Tax Commission has the same vested interest that we do, but they just don't know (what retailers have sales below \$100,000) and I don't think anybody can know, just how many retailers are out there that are just not reporting at all," Francisco said.


ADJOURNMENT

Chair Hinkle adjourned the meeting at 5:30 PM.

ATTEST:


City Clerk




Stephen Tyler Holman, Mayor