



**CITY OF NORMAN, OK**  
**FLOODPLAIN PERMIT COMMITTEE MEETING**  
Development Center, 225 N. Webster, Conference Room B  
Monday, May 1, 2023 at 3:30 PM

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**MINUTES COVER PAGE**

The Floodplain Permit Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on the 1st day of May, 2023, at 3:30 p.m., and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster and on the City website at least 24 hours prior to the beginning of the meeting.



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Norman, OK 73069  
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## **MINUTES**

### **ROLL CALL**

The meeting was called to order by Mr. Scott Sturtz at 3:30 p.m. Roll was called and five members were present, two were absent. Present members included Ken Danner, Scott Sturtz, Jane Hudson, Sherri Stansel, and Bill Scanlon. Others in attendance included, Todd McLellan, Development Engineer; Amy Shepard, Management Analyst; Jeremy Miller, Johnson & Associates; Lollie Lenker, resident.

### **MINUTES**

1. Approval of minutes from the April 17, 2023 meeting

Mr. Sturtz called for a motion to approve the minutes from the meeting of April 17, 2023. The motion was made by Mr. Ken Danner, and seconded by Bill Scanlon. The minutes were approved 5-0.

### **ACTION ITEMS**

2. Floodplain Permit No. 639 Amended

Mr. Sturtz asked Mr. Todd McLellan to present the staff report. Mr. McLellan said this amended Floodplain Permit application is for the installation of an in ground swimming pool at the property located at 5425 West Rock Creek Road. Mr. McLellan said Floodplain Permit #639 for a new house and barn at this location was issued by the Floodplain Permit on October 18, 2021 and the swimming pool was not part of the original application.

Mr. McLellan said the applicant is currently building a new, approximately 4,800 sq. ft. two-story house, an approximately 3,000 sq. ft. barn, gravel/concrete driveway, septic system, and water well. In addition the applicant plans on installing an 18 inch corrugated metal pipe in the drive approach off of West Rock Creek Road. The proposed structures, driveway, septic system, and water well will be located entirely within the 10 Mile Flat Creek floodplain. A 40 ft by 20 ft in ground swimming pool will also be constructed on the north side of the house.

Mr. McLellan said the swimming pool deck will be constructed at the same elevation as the back patio. Mr. McLellan said the pool will be constructed within the existing fill envelope that was created during house pad construction and no additional fill is needed beyond what has already been placed during house pad construction.

Mr. McLellan reviewed plans and aerial maps of the project location provided to members in their packets. Mr. McLellan said one of the site plan documents appeared to have the incorrect location of the barn structure but the original site plan included in the packet was the correct location.

Mr. McLellan confirmed all ordinance requirements have been met and said staff recommends amended Floodplain Permit Application No. 639 be approved.

Mr. Sturtz asked for comments or additions from the Applicant or Engineer. Mr. Jeremy Miller said the staff report was thorough and the Applicant will follow the original conditions of Floodplain Permit 639 by submitting As-built drawings. Mr. Ken Danner asked where the fill will be placed that is removed for the pool. Mr. Miller said he thinks it will just be spread out since it was already covered by the previous application. Mr. Sturtz asked for additional questions by the committee or any public comments.

Hearing none, Mr. Sturtz called for a motion to approve. Ms. Jane Hudson motioned to approve amended Floodplain Application No. 639. Ms. Lora Hoggatt seconded the motion. The committee voted to approve the application 5-0.

### **MISCELLANEOUS COMMENTS**

3. The Floodplain Committee meeting on May 15, 2023 will have 1-2 applications.

### **ADJOURNMENT**

Mr. Sturtz called for a motion to adjourn. Mr. Scanlon motioned to adjourn and was seconded by Ms. Lora Hoggatt. The motion was approved 5-0. The meeting adjourned at 3:37 p.m.

Passed and approved this 15 day of May, 2023



City of Norman Floodplain Administrator, Shawn O'Leary