

CITY OF NORMAN, OK COMMUNITY DEVELOPMENT BLOCK GRANT POLICY COMMITTEE

**Council Chambers, 201 W Gray, Norman, OK 73069
Wednesday, January 04, 2023 at 6:00 PM**

MINUTES

The CDBG Policy Committee of the City of Norman, Cleveland County, State of Oklahoma, met for a meeting on Wednesday, January 4, 2023 at 6:00 p.m. Notice and Agenda of the meeting were posted at the Norman Municipal Building and at www.Normanok.gov twenty-four hours prior to the beginning of the meeting.

Lisa Krieg called the meeting to order at 6:02pm.

INTRODUCTIONS

Attendees: Tammy C. Vaughn
Jayne Crumpley
Heidi Smith
Michelle Jackson
Karen Canavan
Kyle Lankford
Lilly Amechi
Lee Hall
Randy Gardner
Kendel Posey
David John
Jim Frazier

City Staff: Lisa Krieg, CDBG Grants Manager
Tara Reynolds, Financial Management Analyst

REPORTS

1. Update on the City of Norman CDBG & HOME Programs

Please see attached powerpoint.

2. Funding Update; Cares Act Programs

Please see attached powerpoint, slide 8.

3. HOME ARP Program; Allocation Plan Update

Norman was awarded \$1,560,908 in HOME ARP funds from the Department of Housing and Urban Development. The regulatory requirements of these Recovery Act funds are substantially different than the ARP funding that the City of Norman and Cleveland County received from the Department of Treasury. There is a formal Allocation Plan Process the City has to complete prior to programming these funds.

The Allocation Plan is due to HUD no later than March 31, 2023. Once the Allocation Plan is approved, the City of Norman will have until 2030 to expend the funds. Please see slide 11 of the attached powerpoint for more information.

There was a discussion of eligible activities for these funds. Of note, a congregate shelter is an eligible activity but the development and operational cost is prohibitive utilizing only these funds as a resource. There was a consensus that affordable housing is the greatest need, followed by case management/supportive services.

DISCUSSION

4. Solicitation of volunteers to serve on the CDBG Policy Committee

Attendees of the meeting will receive emails inviting them to participate in the CDBG Policy Committee.

ADJOURNMENT

This meeting was adjourned at 7:20pm.

**PUBLIC HEARING
CITY OF NORMAN
COMMUNITY DEVELOPMENT BLOCK GRANT
HOME INVESTMENT PARTNERSHIP PROGRAM**

**CITY OF NORMAN
COMMUNITY DEVELOPMENT BLOCK GRANT
HOME INVESTMENT PARTNERSHIP PROGRAM**

Staff:

Lisa Krieg; CDBG Grants Manager

Tara Reynolds; CDBG Financial Analyst

James Heath; Rehabilitation Specialist

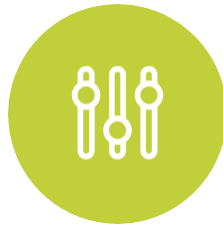
Jan Jansing: Rehabilitation Technician

CONSOLIDATED PLAN

Effective Dates 7/1/2020 thru 6/30/2025

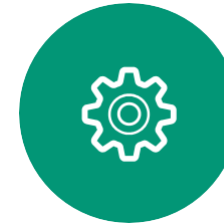


EXECUTIVE SUMMARY



MARKET ANALYSIS

Housing, Affordable Housing, Homeless Facilities, Community Development



FIRST YEAR ACTION PLAN



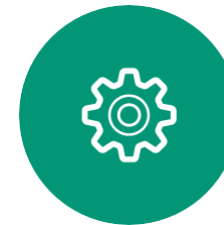
THE PROCESS

Citizen Participation and Consultations



STRATEGIC PLAN

Geographic Priorities, Anticipated Resources, Goals



SECOND YEAR ACTION PLAN



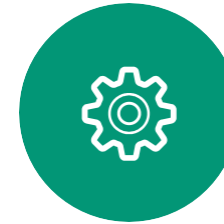
NEEDS ASSESSMENTS

Housing, Homeless, Special Needs Populations, and Community Development.



STRATEGIES

Affordable Housing, Homelessness, Lead Based Paint, and Anti-Poverty

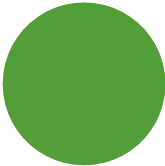


THIRD YEAR ACTION PLAN

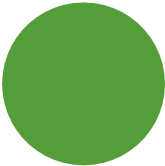
The 2020-2024 Consolidated Plan and Third Year Action Plan are available for review at:

<https://www.normanok.gov/your-government/departments/planning-and-community-development/grant-programs>

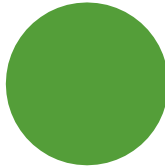
CONSOLIDATED PLAN GOALS



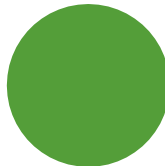
Continue to collaborate with homeless providers to supply a continuum of services.



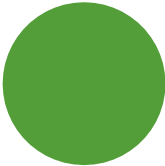
Support services aimed at the prevention and elimination of homelessness and Rapid Rehousing.



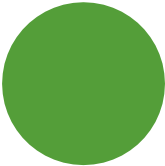
Improve the condition of housing for low-income homeowners.



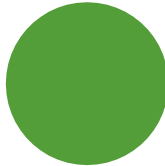
Increase the viability of potential homeownership opportunities.



Improve the condition of housing for low-income renters and homeowners through regulatory programs.



Support improvement of infrastructure and public facilities in CDBG targeted areas in Norman.



Expand business opportunity by supporting economic development projects.



Address community needs through community-based public service programs.

CDBG Entitlement

Consolidated Annual Performance Evaluation Report (CAPER)

An evaluation of the CDBG Program Year from July 1, 2021 thru June 30, 2022



\$1,267,867 Total Expenditures of CDBG Funds

13% Administration

6% Public Service

233 households housed or received rental assistance

64% Housing Rehab

29 Projects Completed

17% Community Development

Tree Project, Cate Park, Non-Profit Rehab, Senior Kitchen

The 2021-2022 Program Year provided expenditures that were of 100% benefit to low and moderate income households.

The 2021-2022 CAPER is available for review at:

<https://www.normanok.gov/your-government/departments/planning-and-community-development/grant-programs>

CDBG-CV

Consolidated Annual Performance Evaluation Report (CAPER)

An evaluation of the CDBG Program Year from July 1, 2021 thru June 30, 2022



\$1,273,256 Total Award of CDBG CV (1;3) Funds
\$843,777 Total Expenditures of CDBG CV Funds

Drawn as expended from Treasury

Activities included:

- Rent Assistance
- Housing Navigator
- Housing Start-up
- Encampment Cleanup

The 2021-2022 Program Year provided expenditures that were of 100% benefit to low and moderate income households.

The 2021-2022 CDBG CV CAPER is available for review at:

<https://www.normanok.gov/your-government/departments/planning-and-community-development/grant-programs>

CITIZEN PARTICIPATION PLAN

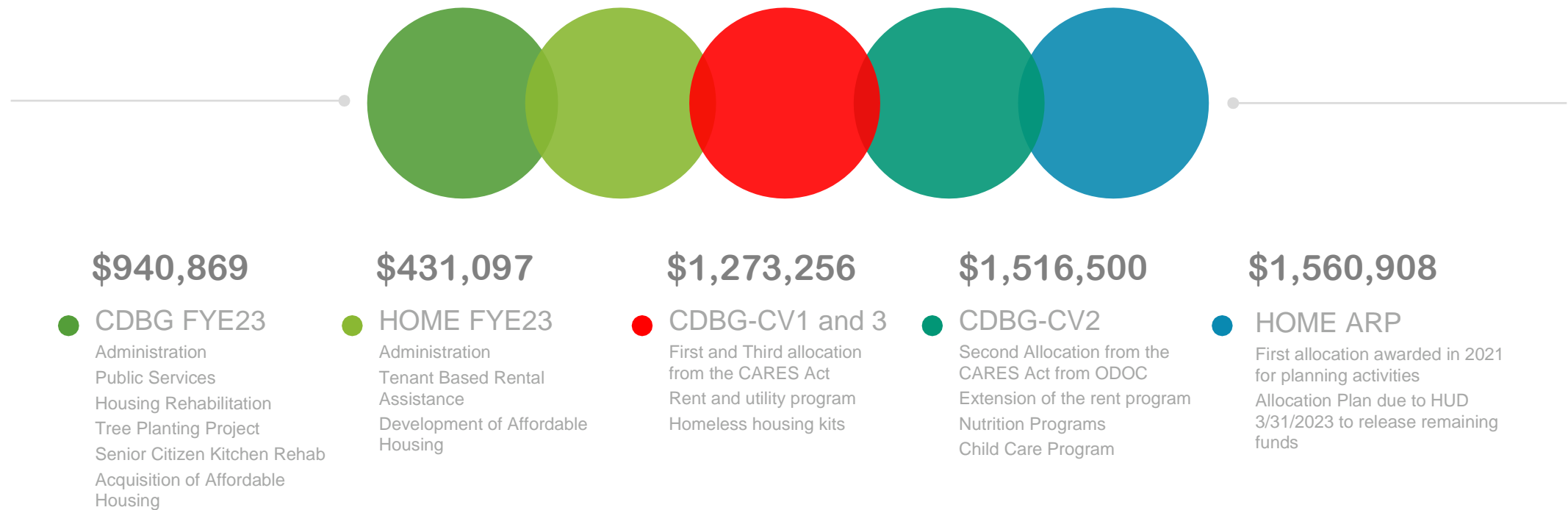


The Citizen Participation Plan was modified in the Spring of 2020 to allow for virtual meetings and is available for review at:

<https://www.normanok.gov/your-government/departments/planning-and-community-development/grant-programs>

Current Program Year Meetings will be in-person unless directed to virtual due to health concerns.

FUNDING UPDATE



The CARES Act Funding is required to be programmed to “prevent, prepare for, and respond to” the coronavirus.

THE HOME-
AMERICAN
RESCUE PLAN
(ARP)

**SEC. 3205. HOMELESSNESS
ASSISTANCE AND SUPPORTIVE
SERVICES PROGRAM.**

Provides \$5 billion of supplemental HOME funds to assist individuals or households who are homeless, at risk of homelessness and other vulnerable populations by providing housing, rental assistance, supportive services, and non-congregate shelter.

HOME-ARP - CPD Notice 21-10

- 99 page document with details needed to develop HOME ARP Plan and determine gaps and priorities
- Allocated via HOME formula, highly targeted to poverty, renters in poverty; cost, availability and condition of housing stock
- Jurisdictions that qualified for HOME allocation in FY 2021 received HOME-ARP allocation

HOME-ARP ALLOCATION

City of Norman

\$1,560,908

Consultation & Public Participation

Needs Assessment and Gaps Analysis

HOME-ARP Activities

HOME-ARP Production Housing Goals

Preferences

ACTIVITY CAPS



Up to 15% of funds can be used for Admin and planning for Participating Jurisdictions or subrecipients

Up to 5% of funds can pay for operating costs (e.g. salaries, insurance, utilities, etc.) for CHDOs and other non-profits undertaking HOME-ARP activities



An additional 5% for capacity building costs to allow PJs to expand capacity of CHDOs or other non-profits

APPLICATION PROCESS

01

Sign and return HOME-ARP Grant Agreements to HUD. Once the grant agreement is returned, HUD will release in IDIS, 5% of the total grant amount for a portion of the administration and planning. (\$78,045.40 executed 12/14/2021)

02

PJs will develop and submit in IDIS a HOME-ARP Allocation Plan as part of a substantial amendment to their FY 2021 AAP and submit to HUD by 3/31/2023

03

PJs will begin programmatic execution and distribution of funding once HUD approval of Allocation Plan is complete.

04

Grants expire September 30, 2030. Period of Compliance continues depending on activity type.

FIVE ELIGIBLE ACTIVITIES



PRODUCTION
OR
PRESERVATION
OF AFFORDABLE
HOUSING
(HOME
ELIGIBILITY)



TENANT-BASED
RENTAL
ASSISTANCE
(TBRA)
(HOME
ELIGIBILITY)



SUPPORTIVE
SERVICES,
HOMELESS
PREVENTION
SERVICES, AND
HOUSING
COUNSELING
(HOME ARP
ELIGIBILITY
ONLY)



PURCHASE AND
DEVELOPMENT
OF NON-
CONGREGATE
SHELTER
(HOME ARP
ELIGIBILITY
ONLY)



NONPROFIT
OPERATING
AND CAPACITY
BUILDING
(HOME ARP
ELIGIBILITY
ONLY)

WHAT IS CURRENTLY BEING UNDERTAKEN?

The City of Norman, OK504CoC and other community partners are collecting data to assist in identifying the priorities.

1. HMIS data on who is experiencing homelessness in the community
2. Reviewing current community plans or gaps analysis
3. Identifying additional sources of funding for potential projects as needed
4. Development of prioritization tools for potential projects



QUESTIONS?