

TREE BOARD

March 7, 2022

The Tree Board of the City of Norman, Cleveland County, State of Oklahoma, met for a meeting appearing on the 7th day of March 2022, at 4:00 P.M.

ITEM 1, being:

ROLL CALL

Present: Chair Menzie and Members Buthod, Fagin, Janaway and Spain

Absent: Members Huffman, Pape and Tedder-Loffland

City Officials: James Briggs, Park Planner II
Michele Loudenback, Environmental & Sustainability Manager
Karla Sitton, Administrative Tech IV

ITEM 2, being:

APPROVAL OF THE FEBRUARY 7, 2022 MEETING MINUTES

Member Buthod made the motion and Member Fagin seconded to approve the minutes. The vote was taken with the following results:

YEAH: Chair Menzie and Members Buthod, Fagin, Janaway and Spain

NAY: None

ITEM 3, being:

APPROVAL OF THE AGENDA

Member Spain made the motion and Member Janaway seconded to approve the agenda. The vote was taken with the following results:

YEAH: Chair Menzie and Members Buthod, Fagin, Janaway and Spain

NAY: None

ITEM 4, being:

DISCUSSION REGARDING THE EARTH DAY EVENT

The Earth Day Event is scheduled on Sunday, April 24, 2022, from 12:00 p.m. to 4:00 p.m. Member Fagin completed an Earth Day application for the Tree Board/Park Foundation Booth and returned it to Staff. He said he will put together a poster board for the winners of the Annual Tree Story Contest to set up at the booth. Member Fagin suggested inviting the winners to attend the event.

Member Fagin asked what type of art projects will be available for children this year. He said in the past, children have loved making necklaces with the tree stump disks and using stamps to make them unique

Member Janaway said Apache Corp usually has trees that can be given away at the event, but an application grant would need to be submitted. Members Buthod and Spain said they would reach out to the Oklahoma Forestry Division to see if they would donate some tree saplings to give away.

ITEM 5, being:

DISCUSSION REGARDING ACCEPTANCE OF THE ARBOR DAY PROCLAMATION AT THE
MARCH 22, 2022 CITY COUNCIL MEETING

Staff said the Arbor Day Proclamation will be announced at the March 22, 2022 City Council meeting and asked if anyone on the Tree Board would like to accept it. Chair Menzie said he would be present at the meeting and invited the Board Members to attend as well.

Item 6, being:

MISCELLANEOUS DISCUSSION:

Member Buthod said she has been looking over the City website and suggesting revamping the Forestry page as well as put an informational tree list so citizens can see what might be best to plant. She said there is contradictory information and old links that need to be taken off. Mr. James Briggs, Park Planner suggested she send an email to Staff so that it can be given to the City Forester when the position is filled in the next few weeks. At that time, Staff can request the information be uploaded to the City website.

Member Fagin suggested bringing the suggested trees list literature to the Earth Day Event so it can be passed out to those in attendance.

Mr. Briggs said the Forestry position has been offered and accepted by Mr. Colin Zink, who is in attendance at today's meeting. He said Human Resources are finishing up the required paperwork and Mr. Zink should be starting soon.

Member Spain said he had a constituent ask him if there are future plans to plant more trees at Ruby Grant Park and Mr. Briggs said potentially, yes; however, irrigation will need to be done as well near any newly planted tree. Mr. Briggs asked what area would the constituent like trees planted and Member Spain said near the playground.

Member Fagin left the meeting at 4:56 p.m.

Item 7, being:

AJOURNMENT

Member Spain made the motion and Member Buthod seconded to adjourn. The vote was taken with the following results:

YEAH: Chair Menzie and Members Buthod, Janaway and Spain

NAY: None

Passed and approved this 4th of April 2022

Don Menzie, Chairperson
