



CITY OF NORMAN, OK ANIMAL WELFARE OVERSIGHT COMMITTEE MEETING

Animal Welfare Center, 3428 South Jenkins Ave, Multipurpose Room,
Norman, OK 73072

Wednesday, April 09, 2025 at 6:00 PM

MINUTES

The Norman Animal Welfare Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in the multi purpose room at the Norman Animal Welfare Building on the 9th day of April 2025 at 6:00 PM. The notice and agenda of the meeting was posted at the City of Norman Municipal Building on 201 West Gray Street on April 8th, 2025. The meeting was also posted on the City of Norman website at www.normanok.gov.

ROLL CALL

PRESENT

Co-Chairperson Becca Bean

Co-Chairperson Mark Howery

Kim Fairbanks

Dr. Rod Hall

Kristy Wicker

Shelter Manager Kellee Robertson

Shelter Supervisor Ashley Battiest

APPROVAL OF THE JANUARY MINUTES

Dr. Rod Hall made a motion to approve the January minutes, Kim Fairbanks seconded. The motion passed.

MONTHLY STATISTICS AND PREVIOUS BUSINESS

Supervisor Battiest went over the statistics for January, February, and March. In January, Norman Animal Welfare took in 192 dogs and cats, the majority were strays (130) and owner surrenders (40). In January, NAW had 207 dogs and cats that had live outcomes. In January, the shelter had a 93.2% live release rate.

In February, NAW took in 221 dogs and cats, (148 stray and 45 owner surrendered) and had 201 that were adopted, returned to owner, or sent to rescue. The February live release rate was 95.7%

In March, NAW took in 262 dogs and cats, (163 stray and 51 owner surrendered) and had 291 dogs and cats that had live outcomes. The March live release rate was 95.1%.

In March, Norman Animal Welfare had 197 dogs and 57 cats waiting to be surrendered to the shelter.

In March Norman Animal Welfare was advertising \$17 adoptions throughout the month to encourage adoptions. On March 28th there was an early additional Dog is My Co-Pilot flight added to the year, in which 25 dogs were sent to rescue. Shelter Manager Robertson said the next flight this year will be on May 4th, and will continue every six weeks until October.

Major Barbour discussed the budget items that Norman Animal Welfare requested. The shelter asked for a budget item for incinerator repairs, a new lawn mower, the yearly kennel repair line item, as well as reclassifying the Animal Welfare Tech position and the Shelter Manager position. Major Barbour said that some of these items would not be addressed this year, because of the forecasted budget shortfall. He briefly talked about city departments making adjustments and small cuts to next year's fiscal budget.

DISCUSSION ITEMS

1. Pet Friendly City Certification

Kellee Robertson spoke briefly about the Pet Friendly City Certification process. Norman City Council members were interested in certifying Norman as a Pet Friendly City, and Kellee requested help from the committee members in collecting some of the information for the certification. Kim Fairbanks said that she would help with the certification process.

2. Emergency Planning by Norman Animal Welfare

Major Barbour briefly went over information regarding Norman's emergency response plans, and the committee decided to check back in on this topic in May after everyone has had a chance to read the Norman Animal Welfare's plan.

ACTION ITEMS

3. Review of Nominations for the Volunteer Award

There was a discussion about the nominees for the Volunteerism Award for 2025. Kim Fairbanks made a motion to award Deb Mesler the Erica Loftis Volunteerism Award for 2025. Rod Hall seconded. The motion passed.

MISCELLANEOUS COMMENTS & CALL FOR AGENDA ITEMS

Agenda items discussed for next month's meeting: emergency planning, budget updates, and the process to update AWOC to a standing committee.

ADJOURNMENT



5/14/25

