



CITY OF NORMAN, OK NORMAN FORWARD SALES TAX CITIZEN FINANCIAL OVERSIGHT BOARD MEETING

Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069

Friday, November 14, 2025 at 3:30 PM

MINUTES

The Norman Forward Sales Tax Citizen Financial Oversight Board of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session at 2201 Trae Young Drive, Norman, on Friday, November 14, 2025 at 3:30 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Andy Rieger
Board member Alva Brockus
Board member Cindy Rogers
Board member Linda Price
Board member Shanon Buckingham
Board member Christopher Housman

ABSENT

Board member Andy Sherrer
Board member Erik Paulson
Board member Zachary Simpson

OTHERS

Anthony Francisco, Director of Finance
Jacob Huckabaa, Finance Technician
Dannielle Risenhoover, Admin. Tech. IV
Clint Mercer, Chief Accountant
Kim Coffman, Budget Manager
Jason Olsen, Director of Parks & Recreation

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM SEPTEMBER 12, 2025

Member Price made a motion to approve the minutes from the September 12, 2025 meeting. Member Brockus duly seconded the motion. Hearing no objections to the approval of the minutes from September 12, 2025, the motion passed unanimously.

Items submitted for the record:

Forward Citizen Financial Oversight Board Minutes from September 12, 2025

REPORTS & ACTION ITEMS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF FINANCIAL REPORTS

Anthony Francisco gave the report. Francisco highlighted the Griffin Land Acquisition Project. "That \$80,000 that you see is remaining, that amount was appropriated this fiscal year. We will return that to fund balance this fiscal year," Francisco said. Outside of the Griffin Land purchase, there were no major expenditures since the Board last met. Francisco stated that most of the Norman Forward projects are completed or near completion.

The revenue for September and October was not considered good. The City is approximately 2.2% below the adjusted revenue target and .34% above the fiscal year target.

Member Price made a motion to approve the Financial Reports and Member Brockus duly seconded the motion. The motion passed unanimously.

Items submitted for the record:

Norman Forward Citizen Financial Oversight Board Financial Reports

3. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF THE 2026 SCHEDULE OF MEETINGS

Member Price made a motion to approve the 2026 Norman Forward Citizen Financial Oversight Board Schedule of Meetings. The motion was duly seconded by Member Brockus. The motion passed unanimously. This schedule is open for adjustments on an as-needed basis.

Items submitted for the record:

Norman Forward Citizen Financial Oversight Board 2026 Schedule of Meetings

4. DISCUSSION OF NOMINATIONS FOR CFOB CHAIR AND VICE CHAIR FOR 2026. POSITIONS TO BE VOTED ON & FILLED AT THE NEXT CFOB MEETING.

Member Price nominated Andy Rieger for Chair and Cynthia Rogers for Vice-chair of the Norman Forward Sales Tax Citizen Financial Oversight Board (CFOB). No other nominations were made. Chair Rieger and Member Rogers accepted the nominations and were voted into the positions by unanimous vote.

5. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF PREVIOUSLY APPROVED COUNCIL ACTIONS

The Board reviewed Council's approval of Resolution R-2526-61 to transfer \$725,537.91 in funds for the construction of the Technology Place street extension in Saxon Industrial Park and Saxon community Park. They also reviewed Council's approval of Resolution R-2526-63, requesting \$815,111.20 in ACOG Air Quality Grant Funding for 80% of the estimated construction costs of a roundabout at the James Garner Avenue and Acres Street intersection.

Items submitted for the record:

October 14, 2025, City Council Agenda Item #31

October 28, 2025, City Council Agenda Item #31

6. AD HOC COMMITTEE LIAISON REPORTS

No Ad Hoc reports were given.

7. PROJECT MANAGER REPORTS

Jason Olsen gave the report. Approximately \$180,000 of Norman Forward funding, that was set aside for roads, will go toward the construction of a road through Saxon Park. This road will be built by the City of Norman Streets Department.

The next three parks designated to receive new playground equipment are: Northeast Lions Park, Eagle Cliff Park, and Sutton Place Park. The land exchange between the City of Norman and Norman Public Schools will make way for the new playground equipment at Northeast Lions Park. Olsen says that Bluestem Park is progressing and that it will hopefully be open to the public in the Spring of 2026.

Conversations have been underway with the Moore family regarding the river trail parks. "Hopefully we can get a land lease agreement with them rather soon," Olsen said. "Once we get that land lease agreement with them, we can hire a contractor to start working on the (park's) design."

Olsen stated that the City is closer to mediating with the parties involved with the damage to the Central Library. "We think there will be some kind of mediation before the end of the year," Olsen said. City Attorney Rick Knighton stated, "Our position has always been the City and taxpayers are the innocent party here. There is nothing that we did or didn't do that resulted in the problems that we have over there; so, we know it's not our fault; you guys argue amongst yourselves whose fault it is and we don't care how you come up with the conclusion, but our focus has been to get the building remediated, to get it back open and functioning as a library." When it rains, Cavins Construction inspects the building and mitigates any continued water damage. The cost of this service is paid for through the City's Emergency Fund.

8. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF UPDATED IMPLEMENTATION PLAN

Member Price made a motion to approve the updated Implementation Plan which was duly seconded by Member Brockus. The motion passed unanimously.

Francisco stated that it will be the goal for the Implementation Plan to be on the Council Council's agenda for November 23, 2025.

Items submitted for the record:
Norman Forward Implementation Plan

9. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF ANNUAL REPORT & PRO FORMA FINANCIAL PROJECTION

The Annual Report was not presented for review due to the Pro Forma portion of the report requiring more time than anticipated. Consideration of approval, rejection, amendment, postponement, and/or discussion of the Annual Report will be on the Board's next agenda.

In review of the Pro Forma, Francisco stated that the Young family is up-to-date on their payments toward their Young Family Athletic Center (YFAC), \$4 million contribution. Norman Forward has paid for its portion of the Griffin Park land purchase in full. "We do think that there will be some money, as we always did, available at the end of Norman Forward; but in the interim, between now and then, I think we'll be ok (financially)."

Items submitted for the record:
Norman Forward Sales Tax Fund Pro Forma

MISCELLANEOUS COMMENTS

Anthony Francisco was congratulated on his upcoming retirement.

ADJOURNMENT

Member Price moved to adjourn the meeting which was duly seconded by Member Brockus. The motion passed unanimously, and the meeting adjourned at approximately 4:02 PM.

A handwritten signature in black ink, appearing to read "Andy Rieger", is written over a horizontal line. The signature is stylized and somewhat cursive.

Andy Rieger, Chair
Norman Forward Sales Tax Citizen Financial Oversight Board