



CITY OF NORMAN, OK
CITY COUNCIL FINANCE COMMITTEE MEETING
Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069
Thursday, May 21, 2026 at 4:00 PM

MINUTES

The City Council Finance Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Executive Conference Room in the Municipal Building, on Thursday, May 21, 2026 at 4:00 PM, and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray and on the City website at least 24 hours prior to the beginning of the meeting.

CALL TO ORDER

PRESENT

Councilmember Ward 6 - Chair Joshua Hinkle
Councilmember Ward 1 David Gandesbery

ABSENT

Councilmember Ward 3 Robert Bruce
Councilmember Ward 4 Helen Grant

OTHER

Councilmember Ward 8 Scott Dixon
Bryce Holland, Multimedia Specialist
Clint Mercer, Director of Finance
Kim Coffman, Chief Accountant/Asst. Finance Director
Dannielle Risenhoover, Admin. Tech IV
Jacob Huckabaa, Budget Analyst
Jane Hudson, Director of Planning
Jason Murphy, Public Works Storm Water Manager
Jeanne Snider, Asst. City Attorney
Shannon Stevenson, Asst. City Manager
Taylor Johnson, Transit & Parking Program Manager
Scott Martin, Pres. Norman Chamber of Commerce
David Riesland, Transportation Engineer
Ronda Guerrero, Court Administrator
Kendall West, Finance Dept. Intern

AGENDA ITEMS

1. DISCUSSION REGARDING THE PROPOSED AMENDMENTS TO THE FYE 2027 BUDGET.

Chief Accountant and Assistant Finance Director Kim Coffman presented the following proposed budget amendments to the Committee:

1. Increase General Fund Municipal Court allocations by \$10,000 to fund salary increases for Judges.
2. Increase General Fund City Council allocations by \$65,000 to fund contribution to Wild Care.

It is understood that Wild Care is accepting injured animals on behalf of City of Norman Animal Control; thus, Wild Care has submitted this request for funding. Kim Coffman stated, "We could increase the budget to fund this directly or we could encourage them (Wild Care) to submit an application to the Social and Voluntary Services Committee for that funding."

According to Wild Care, the funding request is based on the average number of animals Wild Care has served yearly for the City of Norman. "There are only a couple outside agencies left that are funded directly from Council," Coffman said. "Darrel (Pyle) is asking if you want to add this to that."

Councilmember Dixon stated, "If charities aren't able to raise funds and they just come to us as the big local charity, I don't know that that's really the purpose of the City of Norman; but, I love what they do." Chair Hinkle added, "This is philosophically speaking, but I always have felt like non-profits exist because of a breakdown in government. I agree with you 100% that I don't necessarily want Norman to be the backstop, but nobody else is really being the backstop."

3. Increase transit & Parking Fund Reimbursement Revenue by \$144,360 and increase administration allocations by \$601,501 to fund the microtransit program with reimbursements from the University of Oklahoma.

Transit and Parking Program Manager, Taylor Johnson said, "Just to be clear the total cost to the City will be that \$601,000 minus the revenue. I think it's \$457,000, but yeah; it is a little bit more expensive to run per passenger than it is the fixed route service; but it's also by design a little bit more efficient than if we just put a big bus out there late at night. So, it's a trade-off of do we want to run that late night service for those folks that need it or not? This is probably the most efficient way to do that even though it's a little more expensive."

It is expected that a transit request for proposal (RFP) will go out fall of 2026 so that Council can consider the proposal for the fiscal year 2028 budget. "We can certainly make sure we incorporate some more KPI's (key performance indicators) into that, if we are going to have an on-going program," Johnson said.

4. Increase Special Revenue Fund Opioid Settlement allocations by \$75,000 to fund transit vehicle modifications and \$50,000 to sufficiently fund salary and overtime needs.

Kim Coffman stated that amendment four was to help fund two positions that were recently added from the opioid settlement, additional overtime for the Police Department and upgrades to an existing City vehicle.

Chair Hinkle stated that Council was not voting on these amendments "today" and encouraged any Councilmembers with questions to reach out to City staff.

Items submitted for the record:
FYE 2027 Proposed Budget Amendments

2. DISCUSSION REGARDING MONTHLY REVENUE AND EXPENDITURE REPORTS.

Finance Director Clint Mercer gave the report. The year-to-date sales tax revenue is up 1.77% from the prior year. The hotel-motel tax revenue is up 29% from the prior year. The recently voted upon rate increase to the hotel-motel tax goes into effect in July 2026. City expenses currently total approximately \$89.9 million compared to approximately \$90 million one year ago. "We are doing really well with our expenses and a lot of that has to do with the tightening policies that Darrel (Pyle) has implemented," Mercer said. May tax receipts were up 10.87%, putting the year-to-date revenue 2.59% above the projected year-to-date total.

Items submitted for the record:
Monthly Financial Reports

ADJOURNMENT

Chair Hinkle adjourned the meeting at approximately 4:21 PM.

ATTEST:

Dan Ralston

Deputy City Clerk



Stephen Tyler Holman

Stephen Tyler Holman, Mayor