



CITY OF NORMAN, OK UNIVERSITY NORTH PARK BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD MEETING

**Embassy Suites, John Q. Hammonds Boardroom
2501 Conference Drive, Norman, OK 73069
Friday, February 3, 2023 at 10:00 AM**

MINUTES

The University North Park Business Improvement District Advisory Board met at 10:00 a.m. in the John Q. Hammonds Boardroom at the Embassy Suites Hotel & Conference Center on the 3rd day of February, 2023, and notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray Street 24 hours prior to the beginning of the meeting.

PRESENT

Dan Quinn (Chair)
Brad Goodwin
Scott Kovalick
Matt Clouse
Mandy Haws
Krystyn Richardson

ABSENT

Jeff Webb
Guy Patton
Jennifer Alexander

STAFF PRESENT

Kathryn Walker, City Attorney
Jason Olsen, Director of Parks and Recreation
Sarah Encinias, Legal Admin Tech

1. APPROVAL OF THE NOVEMBER 4, 2022, MEETING MINUTES.

Motion was made by Matt Clouse and seconded by Scott Kovalick to accept the Minutes from the November 4, 2022, meeting as submitted. The vote was unanimous to accept the Minutes as submitted.

2. UPDATE AND DISCUSSION REGARDING LEGACY PARK EVENTS AND RESERVATIONS.

Jason Olsen said the winter months are slower due to the weather but that the annual Winterfest was very well attended. Krystyn Richardson said they plan on starting events earlier in the year so as to skip the hot summer months.

3. UPDATE AND DISCUSSION REGARDING THE YOUNG FAMILY ATHLETIC CENTER.

Mr. Olsen said construction was going quickly and the building should be fully enclosed within the next 30-45 days. Then they can begin working on the inside. ONG will install gas lines after the roads are done around May or June and the site is scheduled to be completed by October. Matt Clouse asked if the contract with Columbus Corporation (operator of Santa Fe Family Life Center in OKC) was for 5 years and if there will be volleyball at the center. Mr. Olsen said yes to both questions and that Optimus would be getting an operating agreement for scheduling. Norman groups would be given priority with YFAC paying for first year's admission fees.

4. UPDATE AND DISCUSSION REGARDING BID ASSESSMENTS.

Kathryn Walker said there were a few outstanding assessments, typically from the same smaller properties year after year.

5. DISCUSSION RELATED TO POSSIBLE RENEWAL OF THE BID.

Ms. Walker said a petition for the renewal of the UNP BID requires approval from at least 50% of the property owners and at last count the approval stood at 80%. She said the process will need to start soon because the BID expires next year. The process is begun by the property owners themselves and Ms. Walker can bring a list of property owners to the next BID Board meeting. She said generally assessments include all land owners however these assessments currently only charge those on developed land. The \$200,000 assessment is split by developed property owners according to the land area they occupy and that it was for the term of 10 years.

Mr. Clouse asked what would happen if the BID was not renewed and Ms. Walker said she would have to review rules regarding the money left from the assessments to see what happens with it.

6. UPDATE AND DISCUSSION REGARDING POSSIBLE NEW BUSINESS IN UNP.

Mr. Goodwin said they are clearing more property to accommodate new business; area 3 is getting bids so that has to be cleared out as well. Also, restaurant P.F. Chang's will be on the corner of Legacy Park. Mr. Kovalick asked if there was an access road in the area and Mr. Goodwin said there was one behind the hotels.

7. TOPICS FOR FUTURE DISCUSSION.

Mr. Kovalick asked about public transportation for the area and Ms. Walker said the City was looking into Microtransit and that hopefully the UNP area could be included in the area served. Mr. Clouse asked about a sign ordinance waiver and Ms. Walker said they were still working on researching the subject as there have been several court rulings addressing it.

8. MISCELLANEOUS DISCUSSION.

Mr. Olsen said there were a few dead trees from winter that needed to be replaced. Ms. Walker reminded members of the next meeting scheduled for May 5, 2023.

The meeting was adjourned at 10:33 a.m.