



**CITY OF NORMAN, OK**  
**ADA CITIZENS ADVISORY COMMITTEE MEETING**  
Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069  
Monday, March 10, 2025 at 1:00 PM

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## MINUTES

*The ADA Citizens Advisory Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers at the Municipal Building, on the 10<sup>th</sup> day of March, 2025, at 1:00 p.m., and notice of the agenda of the meeting were posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster and on the City website at least 24 hours prior to the beginning of the meeting.*

### ROLL CALL

The meeting started at 1:00 pm with Grace Holloman facilitating as Acting Chair.

#### Members Present

Tom Burke  
December Ambos  
Chris Nanny  
Wanda Felty  
Victor Long  
Kelly Deaver  
Sarah Hall  
Janice Oak  
Susan Favors  
Kelli Freeman

#### Members Absent

Nelson Dent – Chair

#### Staff Present

Steve Guizzo, Engineering Assistant  
Paul D'Andrea, Capital Projects Engineer  
Tim Miles, City Engineer  
Grace Holloman, Accessibility Strategist  
Taylor Johnson, Transit and Parking Program Manager  
Anthony Purinton, Assistant City Attorney

A quorum was present.

## MINUTES

### 1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE ADA COMMITTEE MEETING MINUTES FOR THE DECEMBER 9, 2024, MEETING

Motion was made by Victor Long to approve the meeting minutes for December 9, 2024, and the motion was seconded by Chris Nanny. A vote was taken with the results as follows: all approved and none opposed. The meeting minutes were approved by unanimous vote.

## ACTION ITEMS

### 2. ANNUAL ELECTION FOR CHAIR AND VICE-CHAIR

Kelli Freeman volunteered to be the chair of the committee. A vote was taken with Kelli Freeman volunteered to serve as Chair of the committee. A vote was conducted, resulting in unanimous approval. For the position of Vice-Chair, both Kelly Deaver and Victor Long volunteered. Following a vote, the results were as follows: Kelly Deaver received 8 votes; Victor Long received 2 votes. As a result, Kelli Freeman was elected Chair, and Kelly Deaver was elected Vice-Chair of the committee.

### 3. UPDATE ON TRANSIT PROGRAM BY TAYLOR JOHNSON

- January 2025 saw 40,000 rides which is a 30% increase
- January 2025 Norman on Demand rides were 3,300
  - 52 rides in January 2025 were wheelchair accessible vans
- As of February 1, 2025, there is security at the Transit Station and with no major issues thus far.
- New Paratransit software has launched with Embark with a few errors but hoping to get those corrected asap.
- Transit Transition Plan: Continue to remediate bus stops as funding becomes available and will continue to address any issues as promptly as possible.

#### Question(s):

Can trash cans be added to bus stops? Particularly Porter and Johnson as there is lots of trash and no trash cans there? (Janice Oak)

Tyler Media empties trash every two weeks. The City may add more trash cans, but trash cans are on each bus.

The text message service is helpful with Paratransit; however, we cannot get ahold of anyone at the office. Seeing problems with both scheduling and scheduling changes, along with arriving too early at appointments and being picked up late. (Chris Nanny) (There were also other comments and concerns about the text feature when it came to the bus arriving outside of the pickup window.)

When an appointment is made, you will receive the 30 minute pick up window. In addition, you will have 5 minutes to board upon the vehicles arrival. The text is a prediction of the bus's arrival time.

#### 4. UPDATE ON COMPLETED AND UPCOMING SIDEWALK PROJECTS BY STEVE GUIZZO

- Finishing up project on Flood and it will be complete in the next month
- Starting Lindsey between 12<sup>th</sup> and 24<sup>th</sup> SE within 4-6 weeks
- Will have a complete list of the rest of the FYE 25 projects and the upcoming projects for FYE 26 at the next meeting

Tim Miles, City Engineer, presented on the W Boyd Street Pedestrian Bridge and Sidewalk project for ADA funding approval.

- Provides pedestrian access from Berry Road to Flood Avenue along south side of Berry Road
- Includes a pedestrian bridge across Imhoff Creek
- Provides access to Rotary Park, Jackson Elementary, Norman Kinder Care, Calvary Chapel of Norman, Lions Park, University of Oklahoma as well as providing the surrounding neighborhood with a safe place to walk
- Consists of reconfiguring the cross walks, handicap ramps and push button actuators at Berry Road/Boyd Street intersection
- Both sides will be ADA compliant

Motion was made by Victor Long to approve the W Boyd Street Pedestrian Bridge and Sidewalk project using ADA funds, and the motion was seconded by Tom Burke. None opposed.

#### Question(s):

What is the timeline on this project? (Chris Nanny)  
Fall start time.

Any plans for sidewalks near Lions Park? (Terri, Guest)  
No plans at this time.

Will the pedestrian bridge be within regular regulations for the width?  
No, it will be wider.

5. PROJECT UPDATE ON GRAY STREET CONSTRUCTION BY PAUL D'ANDREA

- Downtown Projects
  - Porter Avenue and Acres Street Intersection (2019 Transportation Bond) (Complete May 2022)
  - Porter Avenue Streetscape (2019 Transportation Bond) (Complete Nov. 2023)
  - James Garner Phase 2 (Complete Oct. 2023)
  - Gray Street Two-way (2019 Transportation Bond) (Under Construction, Completion Oct. 2025)
  - James Garner Phase 3 (2019 Transportation Bond) (Bid opening Mar. 2025-Construction May 2025)

Total City Investment - \$21,900,000

- Gray Street Two-way (2019 Transportation Bond) (Under Construction, Completion Oct. 2025)
  - Traffic Signal Modifications
  - Intersection Widening
  - Railroad Crossing Improvement
  - Restriping
  - Signage
  - Reverse Angle Parking
  - Landscaped Islands
  - Begin Construction Aug. 2024
  - Complete Construction Oct. 2025

Question(s):

Concerned about handicap parking along Gray Street with the spaces that have to backed into. (Kelly Deaver)

Some parking is set for off Gray Street and in parking lots. The north side is nearly complete and then will go back to Porter to start the south side. Will check parking before finishing.

Will area by Benvenuti's get a stop light? Will it go past the well? (Janice Oak)  
Yes, after James Garner phase 3 is completed and yes it will go from Gray to Duffy.

Will parking along James Garner be straight in? (Kelly Deaver)  
No, reverse parking only.

## **ANNOUNCEMENTS**

### **6. 2025 CLEVELAND COUNTY DISABILITY RESOURCE FAIR**

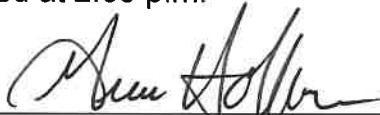
The date for the 3<sup>rd</sup> Annual Cleveland County disABILITY Resource Fair is Tuesday, March 25, 2025, at The Well from 5:30-7 pm. There are 26 vendors signed up for the event. Also, Developmental Disability Day will be held at the Capitol on Monday, March 24, 2025.

## **MISCELLANEOUS COMMENTS**

## **ADJOURNMENT**

Motion was made by Kelli Freeman to adjourn the meeting as all items on the agenda were completed, and the motion was seconded by Victor Long. None apposed.

The meeting was adjourned at 2:05 p.m.



Acting Chair, ADA Citizens Advisory Committee

