



**CITY OF NORMAN, OK
HISTORIC DISTRICT COMMISSION MEETING -
AMENDED**

**Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Monday, January 05, 2026 at 5:30 PM**

MINUTES

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, will meet in Regular Session in the Council Chambers at the Municipal Building, on Monday, January 05, 2026 at 5:30 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, and on the City website at least 24 hours prior to the beginning of the meeting.

Chair Michael Zorba called the meeting to order at 5:39 p.m.

ROLL CALL

PRESENT

Commissioner Mitch Baroff
Commissioner Michael Zorba
Commissioner Jo Ann Dysart
Commissioner Karen Thurston
Commissioner Gregory Heiser
Commissioner Tyler Burns

ABSENT

Commissioner Kendel Posey
Commissioner Susan Skapik
Commissioner Kayla Molina

STAFF PRESENT

Anais Starr, Planner II/Historic Preservation Officer
Jeanne Snider, Assistant City Attorney III
Whitney Kline, Admin Tech IV
Bailey LaChance, Admin Tech III

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:
HISTORIC DISTRICT COMMISSION MEETING MINUTES OF DECEMBER 1, 2025.

Motion made by Commissioner Dysart, Seconded by Commissioner Thurston.

Voting Yea: Commissioner Baroff, Commissioner Zorba, Commissioner Dysart, Commissioner Thurston, Commissioner Heiser, Commissioner Burns

December 1, 2025 Historic District Commission Meeting Minutes were Approved.

Anais Starr reported on active COAs as follows:

- 549 S. Lahoma Avenue – Applicant has submitted a COA request for the north windows.
- 904 Classen Avenue - Applicant is in the process of installing windows and siding on the north side of the house. No change from last month.
- 607-609 S. Lahoma Avenue - New wood front windows installed. They have until 6/5/2028 to install remaining windows. No change from last month.
- 1320 Oklahoma Avenue – Vacant lot. No building permit submitted. No change since last month.
- 505 Chautauqua Avenue - Work continues.
- 643 Okmulgee Street - Work on the house is complete. Rear fence complete. Expansion of the driveway with an additional parking space has not started. No change from last month.
- 424 College Avenue – Parking pad installed. Stairs moved onto the rear of the house and door replaced with windows. Work i
- 510 Shawnee Street – Dumpster removed and demolition complete. No change from last month.
- 467 College Avenue - Work on covered patio continues.
- 325 Keith Street – Building permit approved. Work has not started.
- 485 College Avenue – Building permit submitted. Work has not started.
- 742 S. Lahoma Avenue – Building permit issued. Work complete!
- 630 Okmulgee Street – Work is complete!
- 315 Castro Street – Building permit issued. Work has not started.
- 502 Macy Street- Work has not started.
- 720 S. Lahoma Avenue – Work has not started.
- 301 E. Keith Street – Shutters have been removed.
- 508 Chautauqua Ave – Work has not started.

Anais Starr reported on Administrative Bypass issued since December 1, 2025.

- 720 Miller Avenue – replacement of front screen door in-kind.

7. DISCUSSION OF PROGRESS REPORT REGARDING FYE 2025-2026 CLG GRANT PROJECTS.

Anais Starr discussed the progress report regarding FYE 2025-2026 CLG Grant Projects.

25-26 CLG Grant Projects

- PROJECT 1: Educational Training - \$3,000
- PROJECT 2: Memberships Dues for NAPC - \$150
- PROJECT 3: Historic Tour Mobile App Maintenance - \$1,725
- PROJECT 4: Lunch and Learn Windows Programs \$1,200
- PROJECT 5: Biannual Education Postcard - \$1,800

TOTAL BUDGET OF CLG FUNDS - \$7,875

Ms. Starr explained that the Southridge Tour App postcards were mailed in mid-December, the tour program maintenance fee will be paid soon, and the Lunch and Learn Program is scheduled for February 27, and March 27, 2026.

MISCELLANEOUS COMMENTS

Commissioner Zorba announced Commissioner Greg Heiser resignation and thanked him for his time and service. He noted that tonight's meeting would be Commissioner Heiser's last meeting.

ADJOURNMENT

The meeting was adjourned at 6:12 p.m.

Passed and approved this 2nd day of March 2026.

P.M. Zhu
Historic District