



MINUTES

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Special Session in the Executive Conference Room of the Norman Municipal Building on the 13th day of June, 2023, at 2:00 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray Street at least 48 hours prior to the beginning of the meeting.

CALL TO ORDER

PRESENT

Mayor Larry Heikkila
Councilmember Ward 2 Lauren Schueler
Councilmember Ward 3 Bree Montoya – sworn-in in Item 3
Councilmember Ward 4 Helen Grant
Councilmember Ward 5 Rarchar Tortorello
Councilmember Ward 6 Elizabeth Foreman
Councilmember Ward 7 Stephen Holman
Councilmember Ward 8 Matthew Peacock

ABSENT

Councilmember Ward 1 Austin Ball

AGENDA ITEMS

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A DECLARATION OF VACANCY IN WARD THREE UNDER ARTICLE II, SECTION 22, OF THE NORMAN CITY CHARTER.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

The vacancy was declared.

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2. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF NOMINATION AND APPOINTMENT OF AN ELIGIBLE PERSON TO FILL THE COUNCIL VACANCY IN WARD THREE.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Bree Montoya was appointed to fill the vacancy in Ward 3.

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3. ADMINISTERING THE OATH OF OFFICE TO AND SEATING OF COUNCILMEMBER-ELECT BREE MONTOYA, WARD THREE.

Judge Drew Nichols, City of Norman Municipal Court Presiding Judge, administered the Oath of Office to Councilmember-Elect Bree Montoya.

Councilmember Ward 3 Montoya took her Seat at the Dias.

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AGENDA ITEMS

4. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, OR POSTPONEMENT OF THE NORMAN CONVENTION AND VISITORS BUREAU, INC., BUDGET WITH DETAILED ANNUAL PLAN OF WORK.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 5 Tortorello.

Motion to amend made by Councilmember Ward 3 Montoya, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Participants in discussion

1. Mr. Anthony Francisco, Director of Finance

The NCVB Budget was amended to increase projected Room Tax revenue for Visit Norman by \$918,000 and allocations to Visit Norman be increased by \$918,000 with recommended changes to their Scope of Work.

Item 4, continued

Main motion on the floor made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 5 Tortorello.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. FYE 2024 Visit Norman Budget
2. Visit Norman Sports Commission FYE 2024 Budget
3. Visit Norman Detailed Annual Plan of Work
4. Revised Visit Norman Detailed Annual Plan of Work
5. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Participants in discussion

1. Mr. Stephen Ellis, Ward 4, made comments
2. Ms. Cynthia Rogers, Ward 4, made comments
3. Mr. Anthony Francisco, Director of Finance
4. Ms. Kathryn Walker, City Attorney
5. Ms. Erinn Gavaghan, Norman Arts Council Chief Executive Officer
6. Mr. Dan Schemm, Visit Norman Chief Executive Officer
7. Ms. Mary Francis, Ward 7, made comments

The Norman Convention and Visitors Bureau, Inc., Budget (NCVB) with detailed annual plan of work was approved as amended.

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5. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE FYE 2024 CITY OF NORMAN PROPOSED OPERATING AND CAPITAL BUDGETS.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock to approve the budget.

Motion to amend made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Item 5, continued

Participants in discussion

1. Mr. Stephen Ellis, Ward 4, proponent

Grammatical and typographical corrections to the Budget documents, with no financial impact, were approved as necessary.

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Motion to amend made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Participants in discussion

1. Mr. Anthony Francisco, Director of Finance

Projected Debt Service Fund revenues were increased by \$1,342,250 and allocations for Interest Payments in the Debt Service Fund by \$1,342,250 for debt service payments on the Series 2023A and 2023B General Obligation Bonds.

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Motion to amend made by Councilmember Ward 3 Montoya, Seconded by Councilmember Ward 6 Foreman

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Participants in discussion

1. Mr. Stephen Ellis, Ward 4, made comments

Projected Room Tax Fund revenue was increased by \$357,000, and allocations to General Fund Room Tax Administration by \$51,000 and to the Norman Arts Council by \$306,000.

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Item 5, continued

Motion to amend made by Councilmember Ward 5 Tortorello, Seconded by Councilmember Ward 7 Holman

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Participants in discussion

1. Mr. Stephen Ellis, Ward 4, asked questions
2. Mr. Chris Mattingly, Director of Utilities

Electricity account allocations in the Water Fund were increased by \$16,500 and in the Wastewater Reclamation Fund by \$33,500 for solar generation administrative fees.

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Motion to amend made by Councilmember Ward 4 Grant, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Participants in discussion

1. Mr. Stephen Ellis, Ward 4, asked questions
2. Mr. Shawn O'Leary, Director of Public Works

General Fund allocations were increased by \$25,000 to be transferred to the Capital Fund for engineering design of capital improvements in the vicinity of Reed Avenue between Main Street and Eufaula Street.

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Item 5, continued

Motion to amend made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Participants in discussion

1. Ms. Mary Francis, Ward 7, asked questions

General Fund allocations to the City Council Department were increased by \$4,000 for the provision of passenger greeting and other services at the Norman Santa Fe Depot.

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Motion to amend made by Councilmember Ward 4 Grant, Seconded by Councilmember Ward 6 Foreman

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Participants in discussion

1. Mr. Stephen Ellis, Ward 4, proponent
2. Mr. Shawn O'Leary, Director of Public Works
3. Ms. Cynthia Rogers, Ward 4, proponent
4. Ms. Mary Francis, Ward 7, proponent

General Fund allocations were increased by \$300,000 to be transferred and allocated within the Capital Fund for continuation of an Americans with Disabilities Act Compliance capital program.

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Item 5, continued

Motion to amend made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Participants in discussion

1. Mr. Stephen Ellis, Ward 4, asked questions
2. Ms. Cynthia Rogers, Ward 4, asked questions
3. Mr. Paul Wilson, Ward 1, protestant

Public Transportation and Parking Fund allocations were decreased by \$99,768 to eliminate the Proposed Downtown Parking Meter Program.

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Motion to amend made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Participants in discussion

1. Mr. Stephen Ellis, Ward 4, asked questions
2. Mr. Shawn O'Leary, Director of Public Works

Public Transportation and Parking Fund was increased by \$12,460 for estimated utility costs at the new City Transit Center.

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Motion to amend made by Councilmember Ward 5 Tortorello, Seconded by Councilmember Ward 8 Peacock

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 5, continued

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Participants in discussion

1. Ms. Cynthia Rogers, Ward 4, proponent
2. Ms. Mary Francis, Ward 7, proponent
3. Mr. Travis King, Fire Chief
4. Mr. Russell Rice, Ward 2, proponent
5. Mr. Anthony Francisco, Director of Finance

Public Safety Sales Tax Fund allocations were increased by \$2,100,000 for the purchase of a ladder truck.

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Motion to amend made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Participants in discussion

1. Ms. Cynthia Rogers, Ward 4, proponent

General Fund allocations were increased by \$216,635 to be transferred and allocated within the Capital Fund for additional sidewalk improvements.

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Motion to amend made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 7 Holman

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

General Fund allocations were increased by \$200,000 to be transferred and allocated within the Capital Fund for an Association of Central Oklahoma Governments sidewalk matching grant program.

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Item 5, continued

Motion to amend made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Participants in discussion

1. Mr. Paul Wilson, Ward 1, asked questions

Norman Forward Sales Tax Fund allocations were increased by \$788,352 for improvements at the Griffin Park Soccer Complex.

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Motion to amend made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Norman Forward Sales Tax Fund allocations were decreased by \$429,436 in the Neighborhood Park Development Project to correct the total project allocation.

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Motion to amend made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 5, continued

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Projected Wastewater Reclamation Fund Sewer Replacement Charge revenues were decreased by \$533,041.

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Motion to amend made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 6 Foreman

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

General Fund allocations were increased by \$150,000 to be transferred and allocated within the Capital Fund for a two-year pilot Public Mural Art program.

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Motion to amend made by Councilmember Ward 4 Grant, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Voting Nay: Mayor Heikkila

Items submitted for the record

1. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

Participants in discussion

1. Mr. Russell Rice, Ward 2, proponent
2. Ms. Cynthia Rogers, Ward 4, proponent
3. Ms. Mary Francis, Ward 7, proponent
4. Mr. Darrel Pyle, City Manager
5. Ms. April Doshier, A Friends House

General Fund allocations by \$500,000 to be transferred and allocated within the Capital Fund for improvements to 718 N. Porter.

Item 5, continued

Main motion on the floor made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 13, 2023, from Anthony Francisco, Finance Director
2. City of Norman, Oklahoma, Fiscal Year Ending 2024 Annual Budget, Summary of Fund Balances
3. Preliminary City of Norman FYE 2024 Budget
4. Preliminary City of Norman FYE 2024 Capital Budget
5. Memorandum dated June 13, 2023, from Anthony Francisco, Finance Director, to Honorable Mayor and City Council Members

The FYE 2024 City of Norman Proposed Operating and Capital Budgets were approved as amended.

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ADJOURNMENT

The meeting was adjourned at 3:25 p.m.

ATTEST:



City Clerk



Mayor

