CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, September 10, 2026 at 3:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Thursday, September 10, 2026 at 3:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT
Chairman Linda Price
Committee member Kyle Hurley
Committee member Mark Emerson
Committee member Russell Rice
Committee member Ann Gallagher
Committee member Gregory Gilkey
Committee member Brittany Elliott
Committee Member Nicholas Heflin
Committee Member Rebecca Bean

ABSENT
None

OTHERS
Major Brent Barbour, NPD
Asst. Chief Pat Holding, NFD
Kim Coffman, Chief Accountant/Asst. Finance Director
Dannielle Risenhoover, Admin. Tech. IV
Russell Anderson, Communication Systems Manager
Jacob Huckabaa, Budget Analyst
Jamie Vaughn, Budget Manager
Bill Scanlon, Citizen
Kyle Steele, City Council Member Ward 6
Mike White, Fleet Program Manager
Brian Churchwell, Fleet Equipment Support Supervisor
Nicole Person, Communications Officer 2

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM AUGUST 13, 2026

Member Gallagher moved to approve the August 13, 2026, Public Safety Sales Tax (PSST) Oversight Committee minutes which were duly seconded by Member Elliott. The motion passed unanimously.

Items submitted for the record:
Citizens Public Safety Committee Minutes from August 13, 2026.

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF FINANCIAL REPORTS

Chief Accountant and Assistant Finance Director Kim Coffman gave the report. Sales tax was two percent over the budgeted target for the month of August and use tax was one percent over the budget target. Investment interest was slightly below the budgeted target.

The first school resource officer (SRO) invoice for the 2026-2027 school year was issued to Norman Public Schools on September 9. These invoices will be issued monthly.

"Overall, we're almost two percent below the budgeted target, just because of the SRO reimbursements that we haven't started receiving yet; so, not too bad," Coffman said.

Public Safety Sales Tax expenses included two payrolls for the month of August, but most of the expenses were from fuel, vehicle parts, risk management, and overhead across the departments. The Emergency Communications and Operations Center (ECOC) incurred the expense of glass tiles for the supervisor station.

3. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF FISCAL YEAR 2026 ANNUAL FINANCIAL REPORT

Coffman asked the Committee if they had any changes to the 2026 Annual Report or if they saw any errors that needed addressed. There were no changes or corrections, so Chair Price motioned for approval of the 2026 Annual Financial Report. Member Gallagher motioned for approval and Member Emerson duly seconded the motion. The motion passed unanimously.

Items submitted for the record:
Financial Reports
2026 Annual Financial Report

DISCUSSION ITEMS

4. MONTHLY UPDATES

   a) FIRE DEPARTMENT UPDATES

Assistant Chief Pat Holding gave the update. Six firefighters have returned from hazmat challenge training in Los Alamos, New Mexico. This training was paid for, in part, by the Cleveland County Public Safety Sales Tax. The Norman Fire Department is hosting a trench rescue class in October. Holding states that this class is typically hard to get into; so, with Norman Fire Department hosting the event, it's expected that more seats will be available to Norman Firefighters.

Hose testing and pump testing will take place during September.

b) FLEET DEPARTMENT UPDATES REGARDING COSTS VS. SAVINGS

Fleet Program Manager Mike White led the discussion. White presented diagrams showing the average cost per mile for fire engines verses brush trucks. "The total operational costs do include fuel, maintenance, body shop repair, incidents, our labor to repair them," White said. An example of the costs shows 2026 operating expenses for fire engines to be $29.38 per mile while operating expenses for brush trucks to be $2.21 per mile, supporting the Committee and Fire Department's belief that brush trucks are more efficient to use in response to medical calls.

c) POLICE DEPARTMENT UPDATES

Major Brent Barbour gave the update. The Police Department continues to heavily track the SRO overtime. Barbour stated that the Police Department is cutting back on the events that SROs attend due to the lack of funding provided through the SRO/Norman Public Schools contract.

The Department is actively recruiting cadets for their next Police Academy that will start around March. They are currently down three officers and anticipate losing five or six officers during the next year to retirement or other opportunities. Ten cadets are in the current academy. They are expected to graduate at the end of October.

"We implemented a traffic unit back on dayshift. I say traffic units; really, officers were assigned to traffic," Barbour said. "The monthly report just came out, and we have seen that direct impact of some of their work. Collisions went down significantly in August. That's not normal. Crashes usually go up in August because obviously we're bringing in a bunch of students."

The Department is hosting National Night Out on October 5th from six o'clock to eight o'clock at Legacy Park in Norman. This community event strives to enhance the relationship between neighbors and law enforcement while bringing back a sense of community. It also provides an opportunity to bring police and neighbors together under positive circumstances.

d) DISPATCH UPDATES

Russell Anderson gave the update. The department has three openings. One candidate just passed a background check, and another candidate is pending a background check.

Dispatch has continued its relationship with the University of Oklahoma's Computer Science Program this semester. They are collaborating on the development of an Artificial Intelligence (AI) triage system for 9-1-1 calls.

The Dispatch Department hopes to have the Fire Department radios fully encrypted by September 20. Anderson says the radios are semi-encrypted right now. "We had a hiccup with EMSTAT radios. We're trouble shooting what the EMSTAT problem is. They programmed their own radios. We think they missed a step with the new programming," Anderson said.

e) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Major Barbour gave the update. He stated that there is nothing major that is outstanding on the construction of the ECOC. Several large groups have toured the ECOC and have shared a lot

of positive feedback. Currently the ECOC has one generator that functions well when needed. Barbour stated that there is still interest in getting a second generator when funding allows.

5. DISCUSSION OF PUBLIC SAFETY STUDY AND IMPLEMENTATION

A Public Safety Study Ad Hoc Committee is in the process of being formed. The following individuals have been nominated by the Mayor and City Council: Larry Heikkila, Robert Castleberry, Becca Bean, Andrea Miller Myers, Crystal Cruz, David Teuscher, Robert Post, Ann Gallagher, Jeffrey Fields, Tony Atteberry, Kyle Hurley, Meaghan Moulton, and Nicholas Heflin. These appointments will go before City Council on September 22nd to be voted upon.

6. ESTABLISH TOPICS FOR THE OCTOBER 8, 2026 MEETING

There were no additional topics suggested for the October 8, 2026 meeting.

MISCELLANEOUS COMMENTS

Member Hurley recommended that as the Finance Department plans the FY28 budget, that the budget needs to account for School Resource Officer overtime. Kim Coffman replied, "That would be a great request for Major Hopcus or Major Barbour. They would make that request."

Member Elliott asked if it was possible to get a copy of the SRO/Norman Public Schools contract. Kim Coffman stated that she would email the contract to the whole Committee.

ADJOURNMENT

Member Rice made a motion to adjourn the meeting which was duly seconded by Member Elliott. The motion passed unanimously.

Linda Price, Chair
Citizens Public Safety Oversight Committee