



## MINUTES

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### ROLL CALL

Chair Heidi Smith called the meeting to order at 5:30pm

#### Present

Marc Bonge (arrived 5:46pm)  
Sandra Duncan  
Christy Shepherd  
Trudy Sickles  
Heidi Smith  
Ann Way

#### Absent

Scott Meier  
Jennifer Newell  
Kevin Woodfork

#### Others Present

Lisa Krieg, CDBG Grants Manager  
Tara Reynolds, Financial Management Analyst

## MINUTES

1. Approval of the minutes from the January 9, 2023 meeting

Motion to approve the minutes by Sandy Duncan; Second by Christy Shepherd. All approve with Ann Way abstaining.

## REPORTS

2. Update of Expenditures

Agency	Reason	Amount Awarded	Amount Remaining
ABLE	Van repair/replacement	\$ 10,000.00	\$0.00
Aging Services	utilities, special assistance, gas	\$ 10,000.00	\$10,000.00
Among Friends	scholarships	\$ 9,600.00	\$2,400.00
Assistance League	Operation School Bell clothing	\$ 8,330.00	\$8,330.00
Bethesda	therapist salary	\$ 10,000.00	\$0.00
Big Brothers/Big Sisters	21 matches	\$ 9,870.00	\$9,870.00
CASA	Volunteer gas cards	\$ 6,000.00	\$3,530.00
CASP	tutoring	\$ 5,000.00	\$0.00
Catholic Charities	Sanctuary	\$ 10,000.00	\$0.00
CCFI	Therapist Salary	\$ 10,000.00	\$5,000.00
CSBI	Utilities	\$ 10,000.00	\$0.00
Food & Shelter	Meals	\$ 10,000.00	\$3,164.46
Full Circle	scholarships	\$ 10,000.00	\$0.00
Gratefulness Foundation	rent for AA/NA meetings	\$ 2,000.00	\$0.00
Habitat	community care, emergency repairs	\$ 9,000.00	\$9,000.00
Infant Crises Services	Babymobile	\$ 10,000.00	\$10,000.00
Legal Aid	Rent & Chairs	\$ 10,000.00	\$10,000.00
Little Read Wagon	books	\$ 5,000.00	\$1,326.34
Mary Abbott 1	Art program	\$ 7,000.00	\$7,000.00
Mary Abbott 2	client assistance	\$ 3,000.00	\$3,000.00
Meals on Wheels	meals	\$ 10,000.00	\$0.00
Project Outreach	operational costs	\$ 7,500.00	\$0.00
Salvation Army	salary, food, hygiene supplies,	\$ 10,000.00	\$1,579.43
Share & Grow	Operational costs	\$ 5,000.00	\$5,000.00
Thunderbird Clubhouse	employee healthcare benefits	\$ 10,000.00	\$0.00
Transition House	Drop-In Center, arts & crafts, music supplies	\$ 7,700.00	\$593.37
Virtue Center	Alternative to Suspension program	\$ 10,000.00	\$7,499.97
<b>Total:</b>		<b>\$225,000.00</b>	<b>\$97,293.57</b>

## DISCUSSION ITEMS

### 3. Discussion of SVSC Site Visits

The Commissioners discussed their visits with the agencies about their grants for the current year. The agencies did not report any issues with expending their funds, and we received positive feedback regarding the online application format.

Several agencies financial longevity was questioned – CASP, Gratefulness Foundation, and CSBI.

### 4. Review of Application & Timeline

The application will open on May 15, and will close on June 5. It was requested that the application clarify the time period from which financials are required.

### **ACTION ITEMS**

None.

### **MISCELLANEOUS COMMENTS**

The grant applications will be available on Basecamp for Commissioners to review prior to the June 26<sup>th</sup> meeting.

### **ADJOURNMENT**

The meeting was adjourned at 6:43 pm