

## ENVIRONMENTAL CONTROL ADVISORY BOARD

### MINUTES OF November 16, 2022

Item No. 1 being:

#### ROLL CALL

The Environmental Control Advisory Board of the City of Norman, Cleveland County, State of Oklahoma, met in a Special Session at the City of Norman, in the Executive Conference Room, Norman Municipal Building, 201 West Gray Street on November 16, 2022, at 5:30 p.m. Notice and Agenda of the meeting were posted at the Norman Municipal Building at 201 West Gray, 24 hours prior to the beginning of the meeting.

MEMBERS PRESENT	Dane Heins (Chair) Sara Bondy Deborah Cretsinger Inger Giuffrida Benjamin Baranowski Lainey Phillips Nathalie Rocher
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MEMBERS ABSENT	Bob Nairn Thomas Fightmaster
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STAFF MEMBERS PRESENT	Michele Loudenback, Enviro. & Sustainability Manager Rachel Croft, Utilities Staff Engineer Jerry Gates, Environmental Services Assistant Manager Michelle Chao, Stormwater Program Specialist
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Item No. 2 being:

#### INTRODUCE NEW MEMBERS & GUESTS

Tiffany Duncan, Johnson Controls  
Caleb Kamarunas, Johnson Controls  
Inger Giuffrida, new member

Item No. 3 being:

#### APPROVAL OF THE MINUTES OF OCTOBER 19, 2022 MEETING

Cretsinger made a motion to approve the October 19, 2022 minutes. Phillips seconded. There being no further discussion, a vote was taken with the following result:

YEAS	Dane Heins (Chair) Sara Bondy Deborah Cretsinger Inger Giuffrida
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Benjamin Baranowski  
Lainey Phillips  
Nathalie Rocher

NAYS None

The motion passed by a vote of 7 to 0.

Item No. 4 being:

**DISCUSSION OF JCI SUSTAINABILITY INFRASTRUCTURE BUILDING SOLUTIONS WITH SPECIAL GUEST SPEAKER; CALEB KAMARUNAS, SR. ACCOUNT EXECUTIVE, JOHNSON CONTROLS**

Duncan and Kamarunas presented JCI's Sustainable Infrastructure Division which helps public sector clients reach energy efficiency and Sustainability goals. Their main focus is to inventory emissions baseline, reduction target, and plan, develop infrastructure and promote alternative transportation, increase use of alternative energy sources, improve energy efficiency through renovations of existing facilities, increase city fleet fuel efficiency, evaluate city water pump efficiencies, and develop educational programs to promote environmental stewardship. JCI is conducting their own sustainability project. A lot of it is internal but the external one is that they are installing their own solar canopies. The Norman location is primarily focused on public sector clients to upgrade for more sustainability. If Norman were to enter into an agreement with JCI they would act as both the consultant and contractor, and be responsible for the energy audit and would guarantee the City money based on what they find during the audit after implementing energy saving strategies. JCI has worked with the City Manager in the past when he worked at a municipality in California.

Item No. 5 being:

**APPROVAL OF PROPOSED MEETING DATES AND TIMES FOR CALENDAR YEAR 2023**

Heins proposed to move the March meeting to the following week as well as move the December meeting to the previous week.

2023 Meeting Dates:

Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
18	15	22	19	17	21	19	16	20	18	15	13

Philips made a motion to approve. Bondy seconded. There being no further discussion, a vote was taken with the following result:

YEAS Dane Heins (Chair)  
Sara Bondy  
Deborah Cretsinger  
Inger Giuffrida  
Benjamin Baranowski  
Lainey Phillips  
Nathalie Rocher

NAYS None

The motion passed by a vote of 7 to 0.

Item No. 6 being:

**DISCUSSION OF MAYOR'S CLIMATE PROTECTION AGREEMENT SUBCOMMITTEE FORMATION**

Loudenback met with the sustainability intern and she is eager, excited, intelligent and organized. She has already received the electric bills for 2021 and most of the gas. She has started on the GGE inventory.

Cretsinger asked when we had to have it done. Loudenback told her by the end of 2023. Cretsinger will get with the transportation and attend the meeting. Loudenback told everyone that there has been a grant written to add more bus stops.

Rocher said that she wanted to see how the city of Norman does yard spraying with pesticides/herbicides and if someone can analyze it. They have not received the information requested from Norman Public Schools and does not anticipate receiving it, but has received feedback from OU, Norman Parks, and Norman Stormwater Divisions.

Michele will coordinate with Laurence McKinney with the Norman Economic Development Coalition and invite them to come speak to the board at one of the upcoming meetings.

Item 1: Inventory Greenhouse Gas Emissions	Ben, Intern
Item 2: Adopt and enforce land use policies	Nathalie, Sara, Bob, Inger
Item 3: Promote alternative transportation	Deb
Item 4: Renewable energy and energy efficiency	Nathalie, Sara, Inger
Item 5: Sustainable building practices	Ben, Sara
Item 6: Municipal fleet vehicles	Dane
Item 7: Efficiencies at water and wastewater plants	Tom, Bob
Item 8: recycling in city operations and community	Sara, Deb, Laney
Item 9: Maintain healthy urban forests	Nathalie, Deb, Laney, Inger
Item 10: public education of environmental disciplines	Dane, Inger

Item No. 7 being:

**MISCELLANEOUS DISCUSSION**

JCI was asking the board to ask council to recommend them in the January or February study session. They were not sure it would work based on the way the city is set up funding wise. It was further discussed if it was worth checking into. Essentially JCI is needing a commitment/memorandum of trust before a contract is signed that will ensure they won't get nixed after an inventory and additional work is complete. Loudenback proposed taking it to legal and financing to see if it is something they should even entertain within the city and bring it to the board in December and they can vote at that time whether they want to ask for a study session. Everyone thought that was a great idea.

Item No. 8 being:

**QUESTIONS FROM THE PUBLIC**

None

Item No. 9 being:

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:30 p.m.

Passed and approved this 14 day of Dec 2022.

  
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Chair, Dain Heins