



# CITY OF NORMAN, OK AIM NORMAN COMPREHENSIVE PLAN STEERING COMMITTEE

Adult Wellness & Education Center, 602 N Findlay, Norman, OK 73069  
Wednesday, December 11, 2024 at 5:30 PM

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## MINUTES

The AIM Norman Comprehensive Plan Steering Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session at the Adult Wellness & Education Center, on Wednesday, December 11, 2024 at 5:30 PM and notice of the agenda of the meeting was posted at the Adult Wellness & Education Center at 602 N Findlay, Norman Municipal Building at 201 West Gray, and on the City website at least 24 hours prior to the beginning of the meeting.

### CALL TO ORDER

Inger Giuffrida called the meeting to order at 5:40 p.m.

### PRESENT STEERING COMMITTEE MEMBERS

Alex Lanphere  
Amanda Nairn  
Charles Kuster  
Dan Bergey  
Derek Rosendahl  
Inger Giuffrida  
Jim Adair

Lee Hall  
Mitch Biesemeyer  
Patrick Schrank  
Richard McKown  
Robert Castleberry  
Shavonne Evans

### PRESENT PARTNERS

Brian Holderread  
Chuck Thompson  
Scott Martin

### ABSENT STEERING COMMITTEE MEMBERS

Jayke Flaggert

### ABSENT PARTNERS

Andy Sherrer  
Dan Schemm  
Derick Colwell  
John Johnson  
Joyce Burch  
Julie Knutson

Lawrence McKinney  
Lucien Bridges  
Nick Migliorino  
Richie Splitt  
Rod Cleveland  
David Nimmo

## MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

AIM NORMAN COMPREHENSIVE PLAN STEERING COMMITTEE MEETING  
MINUTES OF OCTOBER 9, 2024.

AIM NORMAN COMPREHENSIVE PLAN STEERING COMMITTEE MEETING  
MINUTES OF NOVEMBER 13, 2024.

**Motion** by Jim Adair to approve the AIM Norman Comprehensive Plan Steering Committee meeting minutes of November 13, 2024; **Second** by Patrick Schrank.

***The motion passed unanimously with a vote of 13-0.***

**Motion** by Amanda Nairn to approve Version B of the AIM Norman Comprehensive Plan Steering Committee meeting minutes of October 9, 2024; **Second** by Jim Adair.

***The motion passed unanimously with a vote of 13-0.***

## REPORTS

### 2. CO-CHAIRS REPORT.

#### A. SUMMARY OF COMMENTS FROM COMMUNITY OPEN HOUSES AND COUNCIL UPDATE.

Co-Chairs thanked everyone that was able to come to the Open House events as well as the consultants and staff for all their hard work.

Co-Chairs overall heard from citizens that they felt everything looked good, and were impressed with how much had been accomplished.

#### B. DISCUSSION OF COMMENTS FROM COMMITTEE MEMBERS REGARDING OPEN HOUSES AND COUNCIL UPDATES.

Steering Committee members highlighted what they heard at each of the master plan tables during the Open House events. Some common themes were: concerns to the funding and cost of stormwater upgrades, support in regards to the zoning map, and discussion around Cate Park and plans for the property in the future.

### 3. SUB-COMMITTEE CHAIR REPORTS.

Lee Hall reported that the Parks Sub-Committee voted to recommend the Parks Master Plan to the Steering Committee for approval.

Jim Adair reported that the Transportation Sub-Committee did not meet this month.

Amanda Nairn reported that the Stormwater Sub-Committee is in the editing stages and will be meeting again in February.

Dan Bergey reported that the Water/Wastewater Sub-Committee will be meeting on Friday, December 12, 2024 to review the draft Water Master Plan and the draft Wastewater Master Plan.

### 4. RDG REPORT OUT ON PUBLIC ENGAGEMENT.

Amy Haase, RDG, reported out on the public engagement up to this point.

## DISCUSSION ITEMS

### 5. REVIEW AND FINALIZE CHARACTER AREA POLICIES.

Destiny Andrews, Planner II, reviewed a few changes that were made to the Character Area Policies with some examples being:

- Change the WQPZ to Stream Planning Corridor.
- Remove “encourage” and replace it with “should”.
- Wetlands expanded into other parts of the document as well as adding “wildlife” in front of where “habitat” is located.
- In places where “active transportation” is referenced, we also added “public transportation”.

Steering Committee members brought up a few additional changes to be made. Some of those include: adding sidebars to include definitions, identify who each document is intended for, and double-checking that deep slopes in the floodplain areas are identified so they can be protected.

Steering Committee members appreciated how we are on the third version of this document and everything that has been suggested has been added especially in the Core Area.

There was a discussion regarding the difference between affordable and obtainable. Steering Committee members pointed out that affordable is a technical definition and is a term of art that needs to stay in the plan.

### 6. REVIEW THE AIM NORMAN TIMELINE FOR 2025.

RDG and Co-Chairs presented the draft schedule for 2025 with the remainder of the meetings in regards to the AIM Norman Comprehensive Plan process.

### 7. DISCUSSION OF LAND USE DESCRIPTIONS.

Steering Committee members brought up concerns with “commercial” not being on the map without reading into the definitions and brought up the idea of adding something to point out that mixed-use is allowed in that Land Use and to direct the reader to other pages with more information of what is allowed.

Steering Committee members were reminded to continue to review the Land Use descriptions and to get comments back to staff and consultants as soon as they can.

## MISCELLANEOUS COMMENTS

There were no miscellaneous comments.

## ADJOURNMENT

The meeting was adjourned at 7:21 p.m.

Passed and approved this 8<sup>th</sup> day of January 2025.



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Inger Gluffrida, Co-Chair