



CITY OF NORMAN, OK SOCIAL AND VOLUNTARY SERVICES COMMISSION MEETING

Development Center, Conference Room B, 225 N. Webster Avenue,
Norman, OK 73069

Monday, June 15, 2026 at 5:30 PM

MINUTES

The Social and Voluntary Services Commission of the City of Norman, Cleveland County, State of Oklahoma, ~~will meet~~met in Regular Session in Conference Room B at the Development Center, on Monday, June 15, 2026 at 5:30 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

This meeting was called to order at 5:30 p.m.

ROLL CALL

PRESENT

Marc Bonge
Fallon Burleson
Scott Meier
Pam Post
Lisa Schmidt
Heidi Smith

ABSENT

Bronte Bagwell
Jennifer Newell

STAFF

Tara Reynolds, Financial Management Analyst
Casey Mayo, CDBG Program Technician

MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES FROM APRIL 6, 2026.

Motion by Lisa Schmidt to approve the minutes, as submitted; **Second** by Scott Meier. All approve.

REPORTS

2. UPDATE ON FYE26 AGENCY EXPENDITURES AND EXTENSION REQUESTS

Ms. Reynolds presented current FYE26 agency expenditures and current extension

requests. Aging Services requested a 3 month extension of funds to assist with summer utility bills for clients.

Agency	Purpose	Awarded	Remainder
Abbott House	Client Assistance	\$5,000.00	\$0.00
ABLE	Fire sprinkler system	\$10,000.00	\$0.00
Aging Services	Special Assistance, utilities, housekeeping	\$7,500.00	\$2,852.00
Among Friends	Scholarships	\$9,600.00	\$0.00
Antioch Church	Assistant Director salary for tutor program	\$6,000.00	\$0.00
Assistance League	Operation School Bell shoes	\$5,000.00	\$0.00
Beacon Project	food pantry program	\$10,000.00	\$0.00
Big Brothers Big Sisters	21 matches	\$10,000.00	\$0.00
Bridges	Student Utility Bills	\$9,600.00	\$0.00
Care A Vans	Car, general liability, and payroll insurance	\$10,000.00	\$221.19
CASA	Gas cards, gifts, meals, activities	\$9,000.00	\$0.00
Catholic Charities	Sanctuary Day Shelter	\$10,000.00	\$0.00
CCFI	Therapist Salaries	\$10,000.00	\$0.00
City Care	Administrative & operational oversight	\$10,000.00	\$0.00
Food & Shelter	Food/Operational Cost of Share Center	\$10,000.00	\$0.00
Fostering Futures	Beds	\$9,000.00	\$0.00
Full Circle	Scholarships	\$8,500.00	\$0.00
Healthy Living Norman	Fitness Instructor Salaries	\$3,500.00	\$0.00
HeartLine	211 Staff, software, outreach	\$10,000.00	\$0.00
Infant Crises	Baby Mobile Program	\$10,000.00	\$10,000.00
Legal Aid	Office rent	\$10,000.00	\$0.00
Little Read Wagon	Books, activity books, reading glasses	\$7,500.00	\$0.00
Loveworks	After school program salary, insurance	\$7,992.00	\$0.00
McFarlin	Food pantry toilet paper	\$9,360.00	\$3,067.53
Meals on Wheels	Meals	\$10,000.00	\$0.00

Mission Norman	Scale, mailbox, warehouse position	\$9,000.00	\$0.00
Salvation Army	Salaries	\$10,000.00	\$0.00
Share & Grow	Zoom, prizes, equipment, location rentals, admin cost, office supplies	\$1,000.00	\$1,000.00
St Francis	Storage Unit, deliveries	\$9,948.00	\$2,580.43
Thunderbird Clubhouse	Staff healthcare	\$10,000.00	\$0.00
Transition House	Apartment flooring	\$7,500.00	\$0.00
Virtue Center	family support group/parenting classes for Family Pathways program	\$10,000.00	\$0.00
Total		\$275,000.00	\$19,721.15
		92% of funds expended	

DISCUSSION ITEMS

3. DISCUSSION REGARDING FYE27 APPLICATIONS FOR FUNDING & ADDITIONAL APPLICANT INFORMATION REQUESTED

The Commission discussed the applicants that applied for FYE27 funding and compiled a request for more information from fourteen different applicants. City Council allocated \$253,000 for the Commission to disburse among the applicants.

FYE27 SVSC Applications

<u>Agency</u>	<u>Purpose</u>	<u>Request</u>
Abbott House	Client Assistance	\$5,000.00
ABLE	Fire Sprinkler for group home	\$10,000.00
	Kitchen Utilities, Special Assistance	
Aging Services	& housekeeping for Seniors	\$10,000.00
Among Friends Activity Center	Participant scholarships	\$9,600.00
Assistance League Norman	Operation School Bell shoes	\$5,000.00
Beacon Project	Outreach, food	\$10,000.00
Bethesda	Clinical services	\$10,000.00
Big Brothers Big Sisters	Support recruitment, enrollment, assessment, matching	\$10,000.00
Bridges	Bill assistance	\$9,600.00
Catholic Charities	Women's Sanctuary	\$10,000.00
CCFI	Therapist Salaries	\$10,000.00
City Care	Client Assistance	\$10,000.00
CSBI	Building utilities	\$10,000.00

Fostering Futures	Foster care beds and essential items	\$10,000.00
Full Circle Adult Day Center	Participant scholarships	\$10,000.00
Healthy Living Center	Personnel costs	\$10,000.00
HeartLine	211 Community Resource Line	\$10,000.00
HUGS Street Ministry	Outreach Services	\$10,000.00
Legal Aid Services	Rent for space to meet with clients	\$10,000.00
Lester Reed Music Project	Music instruments	\$10,000.00
Little Read Wagon	Books, reading glasses, literacy materials	\$7,500.00
Loveworks Leadership	Facility rent and liability insurance	\$10,000.00
McFarlin	Toilet Paper for Pantry Clients	\$9,360.00
Meals on Wheels	Meals	\$10,000.00
Mission Norman	Staff salary & warehouse equipment	\$10,000.00
Norman Care Association Vans	Auto & liability insurance, worker's comp	\$10,000.00
Norman Coalition for Refugee Support	School supplies, bikes, helmets	\$4,000.00
Rose Rock Habitat for Humanity	Personnel costs	\$10,000.00
Salvation Army	Personnel costs	\$10,000.00
Share and Grow Association	Zoom accounts, equipment and location rental fees, administrative costs	\$6,000.00
South Central CASA	Equipment, gifts, gas cards, activities with children	\$10,000.00
St. Francis	Pet food, storage unit rent	\$9,966.30
St Vincent de Paul	Rent & Utility Assistance	\$10,000.00
SunHive Collective	Participant scholarships	\$10,000.00
The Virtue Center	Screening Services	\$10,000.00
Thunderbird Clubhouse	Health benefits for staff	\$10,000.00
Transition House	Kitchen Cabinets for Transitional Housing	\$10,000.00
Total Requested		\$346,026.30

MISCELLANEOUS COMMENTS

None

ADJOURNMENT

The meeting adjourned at 7:06 p.m.