



**CITY OF NORMAN, OK**  
**CITY COUNCIL SPECIAL MEETING - FYE 2023 BUDGET**  
**ADOPTION**

**Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069**  
**Tuesday, June 14, 2022 at 1:00 PM**

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**MINUTES**

*It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.*

**CALL TO ORDER**

Mayor Clark called the Meeting to Order at 1:00 p.m.

**AGENDA ITEMS**

1. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, OR POSTPONEMENT OF THE NORMAN CONVENTION AND VISITORS BUREAU, INC., BUDGET WITH DETAILED ANNUAL PLAN OF WORK.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Clark, Councilmember Ward 1 Studley, Councilmember Ward 2 Schueler, Councilmember Ward 3 Lynn, Councilmember Ward 4 Hall, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated May 24, 2022, from Kim Coffman, Budget Manager
2. PowerPoint Presentation entitled "City of Norman Fiscal Year 2022-2023 Budget, April 26, 2022, Anthony Francisco, Finance Director, and Kim Coffman, Budget Manager
3. City of Norman, Oklahoma, Fiscal year Ending 2023 Annual Budget, Summary of Fund Balances
4. The City of Norman, Oklahoma, Budget, Fiscal Year Ending June 30, 2023, Financial Plan, Fiscal Year End 2024-2027

Item 1, continued:

Items submitted for the record, continued

5. The City of Norman, Oklahoma, Capital Improvement Projects Budget, Fiscal Year Ending June 30, 2023, Financial Plan, Fiscal Year End 2024-2027
6. Memorandum dated June 8, 2022, from Anthony Francisco, Director of Finance

**The Norman Convention and Visitors Bureau, Inc., Budget was Approved.**

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2. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE FYE 2023 CITY OF NORMAN PROPOSED OPERATING AND CAPITAL BUDGETS.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Clark, Councilmember Ward 1 Studley, Councilmember Ward 2 Schueler, Councilmember Ward 3 Lynn, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 14, 2022, from Kim Coffman, Budget Manager
2. PowerPoint Presentation entitled "City of Norman Fiscal Year 2022-2023 Budget, April 26, 2022, Anthony Francisco, Finance Director, and Kim Coffman, Budget Manager
3. City of Norman, Oklahoma, Fiscal year Ending 2023 Annual Budget, Summary of Fund Balances
4. The City of Norman, Oklahoma, Budget, Fiscal Year Ending June 30, 2023, Financial Plan, Fiscal Year End 2024-2027
5. The City of Norman, Oklahoma, Capital Improvement Projects Budget, Fiscal Year Ending June 30, 2023, Financial Plan, Fiscal Year End 2024-2027
6. Memorandum dated June 8, 2022, from Anthony Francisco, Director of Finance

#### **Amendments to the Budget**

**Amendment No. 1: I move that grammatical and typographical corrections to the Budget documents, with no financial impact, be made as necessary.**

Motion made by Councilmember Ward 5 Tortorello, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Clark, Councilmember Ward 1 Studley, Councilmember Ward 2 Schueler, Councilmember Ward 3 Lynn, Councilmember Ward 4 Hall, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**Amendment No. 1 to the FYE 2023 Budget was Approved.**

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Item 2, continued:

**Amendment No. 2:** I move that Capital Fund Project allocations for Transportation be increased by \$182,654 to fund a contribution to the Regional Transportation Authority.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Clark, Councilmember Ward 1 Studley, Councilmember Ward 2 Schueler, Councilmember Ward 3 Lynn, Councilmember Ward 4 Hall, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Participants in discussion

1. Ms. Christina Owen, Ward 4, made comments
2. Mr. Darrel Pyle, City Manager

**Amendment No. 2 to the FYE 2023 Budget was Approved.**

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**Amendment No. 3:** I move that projected Water Reclamation Fund revenues be reduced by \$700,000. I further move that Water Reclamation Fund transfers to the General Fund be reduced by \$35,000.

Motion made by Councilmember Ward 4 Hall, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Clark, Councilmember Ward 1 Studley, Councilmember Ward 2 Schueler, Councilmember Ward 3 Lynn, Councilmember Ward 4 Hall, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Participants in discussion

1. Ms. Cynthia Rogers, Ward 4, made comments
2. Mr. Anthony Francisco, Director of Finance

**Amendment No. 3 to the FYE 2023 Budget was Approved.**

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**Amendment No. 4:** I move that General Fund allocations to the Police Department be increased by \$570,691 and Public Safety Sales Tax Fund allocations to the Police Department be increased by \$225,850 to fund contractual increases to Police salaries.

Motion made by Councilmember Ward 3 Lynn, Seconded by Councilmember Ward 7 Holman.

Item 2 continued:

Amendment No. 4, continued:

Voting Yea: Mayor Clark, Councilmember Ward 2 Schueler, Councilmember Ward 3 Lynn, Councilmember Ward 4 Hall, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Voting Nay: Councilmember Ward 1 Studley

Participants in discussion

1. Ms. Cynthia Rogers, Ward 4, made comments
2. Mr. Russell Rice, Ward 2, made comments
3. Ms. Christina Owen, Ward 4, made comments
4. Mr. Darrel Pyle, City Manager

**Amendment No. 4 to the FYE 2023 Budget was Approved.**

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**Amendment No. 5: I move that General Fund allocations to the City Manager's Department be increased by \$368,985 for contingency capital outlay expenditures.**

Motion made by Councilmember Ward 5 Tortorello, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Clark, Councilmember Ward 1 Studley, Councilmember Ward 2 Schueler, Councilmember Ward 3 Lynn, Councilmember Ward 4 Hall, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**Amendment No. 5 to the FYE 2023 Budget was Approved.**

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**Amendment No. 6: I move that Water Fund Capital Project allocations for Wells and Distribution Systems be reduced by \$773,000 due to the failure of the water rate increase vote.**

Motion made by Councilmember Ward 1 Studley, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Clark, Councilmember Ward 1 Studley, Councilmember Ward 2 Schueler, Councilmember Ward 3 Lynn, Councilmember Ward 4 Hall, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 2, continued:

Amendment No. 6, continued:

Participants in discussion

1. Ms. Cynthia Rogers, Ward 4, made comments
2. Mr. Chris Mattingly, Director of Utilities

**Amendment No. 6 to the FYE 2023 Budget was Approved.**

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**Amendment No. 7: I move that allocations to the City Manager's Department be increased by \$131,847 to fund an Internal Auditor position**

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Clark, Councilmember Ward 1 Studley, Councilmember Ward 2 Schueler, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Voting Nay: Councilmember Ward 3 Lynn, Councilmember Ward 4 Hall

Participants in discussion

1. Mr. Darrel Pyle, City Manager

**Amendment No. 7 to the FYE 2023 Budget was Approved.**

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**Amendment No. 8: I move that General Fund allocations be increased by \$100,000 for pattern zoning programs**

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Clark, Councilmember Ward 1 Studley, Councilmember Ward 2 Schueler, Councilmember Ward 3 Lynn, Councilmember Ward 4 Hall, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**Amendment No. 8 to the FYE 2023 Budget was Approved.**

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Item 2, continued:

**Amendment No. 9: I move that Capital Fund Project allocations be increased by \$360,000 to fund improvements to Miller Avenue Curb and Sidewalk between Alameda Street and Classen Boulevard within the Miller Historic District**

Motion made by Councilmember Ward 4 Hall, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Clark, Councilmember Ward 1 Studley, Councilmember Ward 2 Schueler, Councilmember Ward 3 Lynn, Councilmember Ward 4 Hall, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**Amendment No. 9 to the FYE 2023 Budget was Approved.**

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**Amendment No. 10: I move that Capital Fund Project allocations be increased by \$425,000 to fund a walking trail that connects the Oakhurst and Woodcreek neighborhoods to the Walmart shopping Center.**

Motion made by Councilmember Ward 1 Studley, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Clark, Councilmember Ward 1 Studley, Councilmember Ward 2 Schueler, Councilmember Ward 3 Lynn, Councilmember Ward 4 Hall, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**Amendment No. 10 to the FYE 2023 Budget was Approved.**

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**Amendment No. 11: I move that Capital Fund Project allocations be increased by \$1,500,000 to fund a Carter/Alameda Stormwater Park.**

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 4 Hall.

Voting Yea: Mayor Clark, Councilmember Ward 2 Schueler, Councilmember Ward 3 Lynn, Councilmember Ward 4 Hall, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Voting Nay: Councilmember Ward 1 Studley

Item 2, continued:

Amendment No. 11, continued:

Participants in discussion

1. Ms. Cynthia Rogers, Ward 4, made comments
2. Mr. Darrel Pyle, City Manager
3. Mr. Shawn O'Leary, Director of Public Works

**Amendment No. 11 to the FYE 2023 Budget was Approved.**

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**Amendment No. 12: I move that Capital Fund Project allocations be increased by \$30,000 to fund historical markers.**

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 4 Hall.

Voting Yea: Mayor Clark, Councilmember Ward 1 Studley, Councilmember Ward 2 Schueler, Councilmember Ward 3 Lynn, Councilmember Ward 4 Hall, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Participants in discussion

1. Ms. Christina Owen, Ward 4, proponent

**Amendment No. 12 to the FYE 2023 Budget was Approved.**

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**Amendment No. 13: I move that Capital Fund Project allocations be increased by \$60,000 to fund the construction of a sidewalk on Rock Creek Road from Porter Avenue to the Hawthorne Place Addition.**

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman

Voting Yea: Mayor Clark, Councilmember Ward 1 Studley, Councilmember Ward 2 Schueler, Councilmember Ward 3 Lynn, Councilmember Ward 4 Hall, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**Amendment No. 13 to the FYE 2023 Budget was Approved.**

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Item 2, continued:

**Amendment No. 14:** In order to implement the transfer of the Meter Services function from the Finance Department in the General Fund to the Water Line Maintenance and Sewer Line Maintenance Divisions in the Utility Enterprise Funds, I move that General Fund allocations to the Finance Department and related Cost Allocation revenue from the Utility Enterprise Funds be decreased by \$538,703; Water Fund allocations to the Water Line Maintenance Division be increased by \$314,337 and related Cost Allocation payments to the General Fund be reduced by \$379,247; Water Reclamation allocations to the Sewer Line Maintenance Division be increased by \$261,358 and related Cost Allocation payments to the General Fund be reduced by \$75,958; and Sanitation Fund allocations to the Water and Water Reclamation Divisions be decreased by \$36,992 and related Cost Allocation payments to the General Fund be decreased by \$83,49

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Clark, Councilmember Ward 1 Studley, Councilmember Ward 2 Schueler, Councilmember Ward 3 Lynn, Councilmember Ward 4 Hall, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**Amendment No. 14 to the FYE 2023 Budget was Approved.**

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**Amendment No. 15:** I move that Public Transportation Fund allocations for Transit and Parking Administration be increased by \$750,000 to fund an On-Demand Turnkey Micro Transit Program.

Motion made by Councilmember Ward 3 Lynn, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Clark, Councilmember Ward 1 Studley, Councilmember Ward 2 Schueler, Councilmember Ward 3 Lynn, Councilmember Ward 4 Hall, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**Amendment No. 15 to the FYE 2023 Budget was Approved.**

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**The FYE 2023 was Adopted, as Amended.**



## **ADJOURNMENT**

**The Meeting Adjourned at 1:50 p.m.**

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City Clerk

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Mayor