

CITY OF NORMAN, OK COMMUNITY DEVELOPMENT BLOCK GRANT POLICY COMMITTEE MEETING

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Wednesday, January 03, 2024 at 6:00 PM

MINUTES

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5446, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

INTRODUCTIONS

Attendees

Jayne Crumpley
John McGraw
Kyle Lankford
Lee Hall
Jorie Welch
Linn Blohm
Michelle Jackson
Heidi Smith

Staff

Lisa Krieg, CDBG Grants Manager
Tara Reynolds, CBG Financial Management Analyst

The meeting was called to order at 6:05pm.

REPORTS

1. Community Development Block Grant (CDBG) Orientation

The basics:

Each activity must meet one of the three National Objectives

- Benefit low and moderate population
- Eliminate Slum or Blight
- Meet an urgent need that cannot be met any other way

Once the national Objective has been selected the activity must meet the criteria of an eligible activity

2. Review of Consolidated Annual Performance & Evaluation Report (CAPER)
 - Housing rehabilitation
 - Completion of 33 projects
 - Housing Start up assistance
 - Nine households received assistance
 - Non-Profit Acquisition \$140,000
 - 2 awards – both completed
 - Strong Neighborhoods Initiative
 - Area expanded to include original Townsite, first courthouse, and Old Silk Stocking Neighborhoods
 - Began initial set of meetings to establish neighborhood priorities
 - HOME
 - Purchase of four units completed
 - HOME ARP Allocation Plan submitted and approved by hud (\$1,560,908)
3. Update on City of Norman CDBG & Home funds
Please see attached slides.
4. CDBG Policy Committee Schedule
 - February 7
 - March 6
 - April 3

DISCUSSION ITEMS

4. Discussion of identified unmet needs
There was a general discussion about the need for a 24 hour permanent shelter and associated resources. Affordable housing, an outreach team, and an emergency plan for winter events were also discussed.
5. Discussion of consultation process for development of Annual Action Plan.
Consultations with the Continuum of Care, Disability Coalition, neighborhoods, Social & Voluntary Services Commission, and other city departments will be undertaken as part of the citizen participation process for the development of the annual action plan.

MISCELLANEOUS COMMENTS

None.

ADJOURNMENT

The meeting was adjourned at 7:27pm.



COMMUNITY DEVELOPMENT BLOCK GRANT POLICY COMMITTEE

JANUARY 3, 2024



POLICY COMMITTEE ORIENTATION

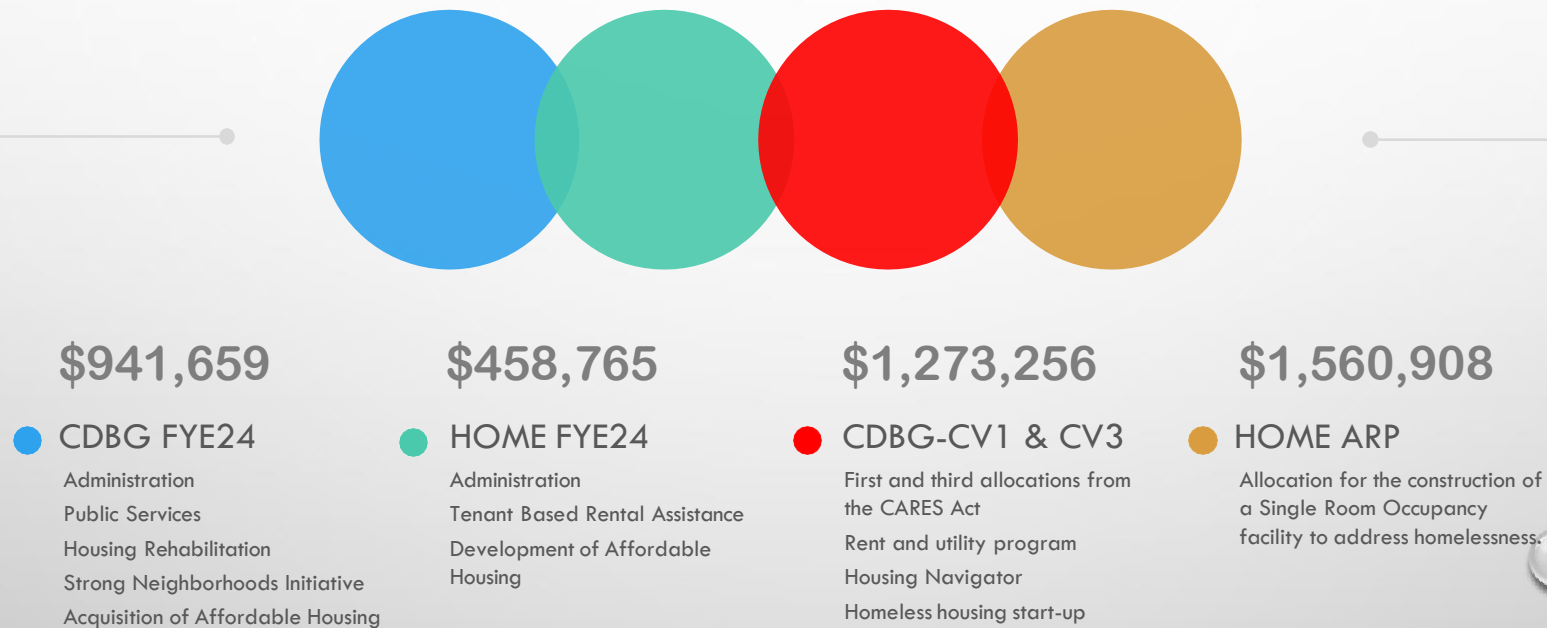
- TARA HAS PREPARED AN INTRODUCTORY REFERENCE DOCUMENT FOR YOU TO UTILIZE.
- THE BASICS: EACH ACTIVITY MUST MEET ONE OF THE THREE NATIONAL OBJECTIVES
 - BENEFIT LOW AND MODERATE POPULATION
 - ELIMINATE SLUM OR BLIGHT
 - MEET AN URGENT NEED THAT CANNOT BE MET ANY OTHER WAY
- ONCE THE NATIONAL OBJECTIVE HAS BEEN SELECTED THE ACTIVITY MUST MEET THE CRITERIA OF AN ELIGIBLE ACTIVITY

REVIEW OF CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

- HOUSING REHABILITATION
 - COMPLETION OF 33 PROJECTS
- HOUSING START UP ASSISTANCE
 - NINE HOUSEHOLDS RECEIVED ASSISTANCE
- NON-PROFIT ACQUISITION \$140,000
 - 2 AWARDS – BOTH COMPLETED
- STRONG NEIGHBORHOODS INITIATIVE
 - AREA EXPANDED TO INCLUDE ORIGINAL TOWNSITE, FIRST COURTHOUSE, AND OLD SILK STOCKING NEIGHBORHOODS
 - BEGAN INITIAL SET OF MEETINGS TO ESTABLISH NEIGHBORHOOD PRIORITIES
- HOME
 - PURCHASE OF FOUR UNITS COMPLETED
 - HOME ARP ALLOCATION PLAN SUBMITTED AND APPROVED BY HUD (\$1,560,908)

FYE 24 FUNDING UPDATE

FOURTH YEAR ACTION PLAN



The CARES Act Funding is required to be programmed to “prevent, prepare for, and respond to” the coronavirus. These are the awards that have been formally accepted by the City of Norman

CARES ACT FUNDING UPDATE

- CDBG CV-RECEIVED THREE AWARDS; TWO FROM HUD ONE FROM ODOC
 - HUD AWARDS \$1,273,256
 - RENTAL ASSISTANCE – ALL FUNDS EXPENDED
 - ENCAMPMENT CLEANUP – COMPLETED, ALL FUNDS EXPENDED
 - HOUSING/LANDLORD LIAISON –TRANSFERRED TO THE NORMAN HOUSING AUTHORITY FOR IMPLEMENTATION TO INCREASE SECTION 8 PARTICIPATION. FUNDED THRU JUNE 2023. THIS PROGRAM WILL TRANSITION TO BEING FUNDED BY THE CDBG ENTITLEMENT GRANT.
 - HOUSING START UP– SCOPE LIMITED TO HOUSING/UTILITY DEPOSITS FOR HOUSEHOLDS EXISTING HOMELESSNESS. COORDINATED THROUGH CONTINUUM OF CARE AGENCIES
 - NUTRITION ASSISTANCE TO FIVE AGENCIES; \$25,000 – COMPLETED
- CDBG CV2 AWARD FROM ODOC; \$1,516,600 (REDUCED TO \$611,000)
 - ODOC RECAPTURED A SUBSTANTIAL PORTION OF THESE FUNDS DUE TO SLOW EXPENDITURES. THE RECAPTURED FUNDS WERE REDISTRIBUTED THROUGHOUT THE STATE.
 - RENT ASSISTANCE; FOOD AND SHELTER, INC. \$231,000
 - CHILDCARE ASSISTANCE; CITY OF NORMAN PARKS AND RECREATION \$50,000
 - NUTRITION ASSISTANCE; AGING SERVICES, INC.; FOOD AND SHELTER, INC.; MEALS ON WHEELS, INC.; THUNDERBIRD CLUBHOUSE, INC. \$330,000
- HOME ARP AWARD FROM HUD \$1,560,908
 - ALLOCATION PROCESS COMPLETED MARCH 2023 WITH APPROVAL FROM NORMAN CITY COUNCIL
 - HUD APPROVAL JUNE 2023
 - FUNDS TO BE COMMITTED TO VIALBLE PROJECT BY 2026
 - ALL FUNDS EXPENDED BY 2030

FYE24 FUNDING SUMMARY

CDBG PROGRAM

\$941,659

\$187,850 ADMINISTRATION

\$194,120 STRONG NEIGHBORHOODS
INITIATIVE

\$419,689 HOUSING REHABILITATION

\$140,000 ACQUISITION OF AFFORDABLE
HOUSING

HOME PROGRAM

\$458,765

\$45,000 ADMINISTRATION

\$70,000 COMMUNITY HOUSING
DEVELOPMENT ORGANIZATION (15%
MIN)

\$283,765 AFFORDABLE HOUSING
DEVELOPMENT

\$60,000 SNI HOMEBUYER DPA PROGRAM

HOME ARP PROGRAM

\$1,560,908

\$234,000 ADMINISTRATION

\$100,000 SUPPORTIVE SERVICES

\$1,226,000 AFFORDABLE HOUSING



CDBG POLICY COMMITTEE MEETING SCHEDULE

JANUARY 3 REVIEW OF FYE23 AND ORIENTATION

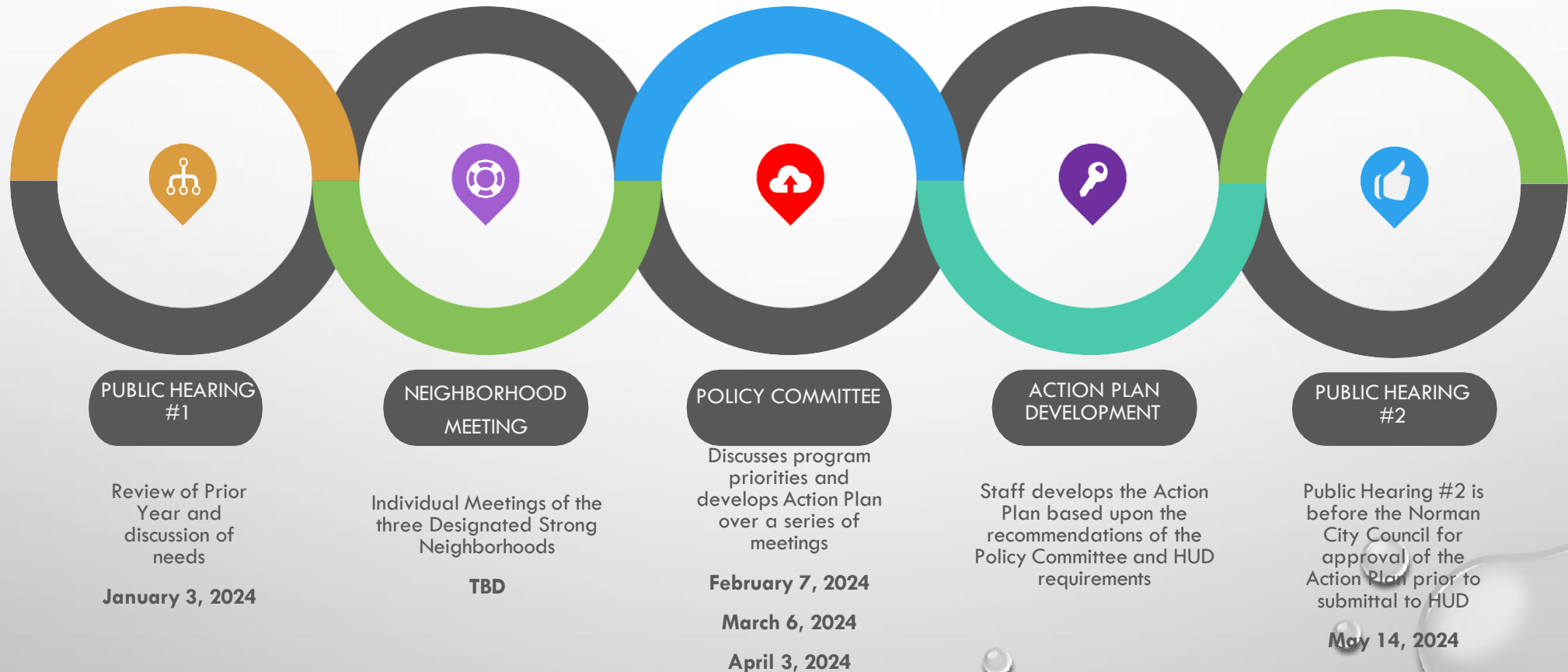
FEBRUARY 7 STRONG NEIGHBORHOODS INITIATIVE

MARCH 6 HOUSING PROGRAMS

APRIL 3 REVIEW AND APPROVAL OF FIFTH YEAR ACTION PLAN



CITIZEN PARTICIPATION PLAN



The Citizen Participation Plan was modified in the Spring of 2020 to allow for virtual meetings and is available for review at:

<https://www.normanok.gov/your-government/departments/planning-and-community-development/grant-programs>



SUMMARY OF PUBLIC HEARING HELD ON DECEMBER 11, 2023

GENERAL DISCUSSION WAS HELD ON A RANGE OF SUBJECTS INCLUDING:

- AFFORDABLE HOUSING
 - NEEDS OF SENIORS
 - TRANSPORTATION
- 

The background of the slide is a light gray gradient, decorated with numerous realistic water droplets of various sizes. Some droplets are at the top left, some are scattered in the middle, and a large, prominent one is on the right side. The droplets have highlights and shadows, giving them a three-dimensional appearance.

CONSULTATION PROCESS FOR DEVELOPMENT OF THE FIFTH YEAR ACTION PLAN

- CONTINUUM OF CARE
- DISABILITY COALITION
- NEIGHBORHOODS
- SOCIAL AND VOLUNTARY SERVICES COMMISSION
- OTHER CITY DEPARTMENTS