



**CITY OF NORMAN, OK
CITY COUNCIL STUDY SESSION**

**Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069**

Tuesday, May 07, 2024 at 5:30 PM

MINUTES

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Study Session in the Executive Conference Room of the Norman Municipal Building on the 7th day of May, 2024, at 5:30 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray Street 24 hours prior to the beginning of the meeting.

CALL TO ORDER

Mayor Heikkila called the Meeting to Order at 5:30 p.m.

PRESENT

Councilmember Ward 1 Austin Ball
Councilmember Ward 2 Lauren Schueler
Councilmember Ward 5 Rarchar Tortorello
Councilmember Ward 7 Stephen Holman

ABSENT

Mayor Larry Heikkila
Councilmember Ward 3 Bree Montoya
Councilmember Ward 4 Helen Grant
Councilmember Ward 6 Elizabeth Foreman
Councilmember Ward 8 Matthew Peacock

AGENDA ITEMS

1. DISCUSSION REGARDING THE FYE 2024 CAPITAL IMPROVEMENTS PROGRAM BUDGET.

Mr. Jacob Huckabaa, Budget Technician, said tonight a budget review for FYE 2025 Capital Improvements Program Budget will be presented to Council. Council was previously updated on funded projects and discussed Council priorities for FYE 2024 Capital Improvements Plan (CIP) on November 21, 2023, and proposed new projects for FYE 2025 were discussed on February 6, 2024.

Mr. Huckabaa highlighted all funds included in the CIP Budget as follows:

Special Purpose Capital Funds

- Public Safety Sales Tax Fund (PSST)
- Community Development Block Grant (CDBG) Fund
- Special Grants Fund
- Room Tax Fund
- Public Transportation and Parking Fund
- Capital Fund (Pay-As-You-Go or PAYGO)
- Capital Fund (General Obligation Bonds)
- NORMAN FORWARD Sales Tax Fund
- Park Land and Development Fund
- University North Park Tax Increment Finance (UNPTIF) District Fund
- Center City Tax Increment Finance District (CCTIF) Fund
- Arterial Road Recoupment Fund

Enterprise Funds

- Water Fund
- Water Reclamation Fund
- Sanitation Fund
- Sewer Maintenance Fund
- New Development Excise Tax Fund

Capital Sales Tax Guidelines to allocate new sales tax revenue includes Capital Outlay – 27%; Maintenance of Existing Facilities – 7%; Street Maintenance – 20%; General Contingency – 5%; Other Projects and Debt Service – 36%.

Mr. Huckabaa said the proposed recurring sidewalk project in FYE 25 include the Sidewalks and Trails - \$140,000; Sidewalk Program for Schools and Arterials - \$100,000; Sidewalk Accessibility Project - \$45,000; Citywide Sidewalk Project - \$125,000; Downtown Area Sidewalk Project - \$50,000; and Horizontal Saw Cut Program - \$40,000 for a total of \$500,000.

Proposed recurring CIP Fund Projects in FYE 25 include Capital Outlay - \$4,255,378; Street Maintenance - \$2,852,877; Maintenance of Existing Facilities - \$1,225,877; Stormwater Drainage Maintenance - \$2,450,000; Personnel - \$1,295,180; Oklahoma Department of Transportation (ODOT) Audit Adjustments - \$100,000; Bridge Maintenance - \$1,000,000; Driveway Repairs - \$10,000; American with Disabilities Act (ADA) Compliance Program - \$300,000; Street Striping - \$100,000; Traffic Calming - \$50,000; and Community/Neighborhood Improvements - \$100,000 for a total of \$13,739,312.

Item 1, continued

Capital Fund Projects include IT Hardware and Software - \$875,000; Reed Avenue Curb and Gutter Amendment - \$550,000; the Regional Transportation Authority request increased - \$215,033; GIS Mapping Update - \$225,000; Network Switch Replacements - \$210,000; Park Site Amenities and Furnishings - \$45,000; Tree Program - \$65,000; Historical Markers - \$30,000; Monument Signs - \$225,000; Tecumseh, Flood, and Robinson Wayfinding - \$240,000; and Highway 9 Multi-Modal Path 48th to 72nd - \$529,492.

Council requests include Bishop Creek Rehabilitation - \$750,000; Main Street 2-Way Conversion - \$600,000; Cedar Lane Road Extension - \$2,000,000; Classen and Post Oak signalization - \$100,000; Alameda/Crawford/Apache Intersection Study - \$50,000; and Main and Wyle Signalization - \$100,000.

NORMAN FORWARD Fund includes Neighborhood Park Improvements - \$650,000; Lease Payment for Griffin Land - \$80,000; Debt Service for 2015 Bonds - \$5,986,289; Debt Service for 2017 Bonds - \$2,529,300; and Debt Service for 2020 Bonds - \$1,194,091.

Upcoming challenges include I-35 Corridor Study (Norman/Moore/ODOT); Access Oklahoma Turnpike Plan; Public Transportation (Regional Transportation Authority, purchasing land for stations, zoning, and recommendation from Transit Study); Fleet Replacement; Stormwater Infrastructure; Fleet Fueling Facility; Sidewalk Gaps; AIM Norman Land Use and Master Plan Updates; Implementation of North Base Master Plan; Griffin Hospital/Oklahoma Department of Mental Health; Rock Creek Entertainment District Proposal; Center City Tax Increment Finance District; Police Department Building B Improvements; and Central Library.

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ADJOURNMENT

The meeting was adjourned at 6:04 p.m.

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ATTEST:



City Clerk



Mayor