



**CITY OF NORMAN, OK**  
**PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING**  
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069  
Thursday, December 11, 2025 at 4:00 PM

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## MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Thursday, December 11, 2025 at 4:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

### ROLL CALL

#### PRESENT

Chairman Linda Price  
Committee member Kenny Orr  
Committee member Kyle Hurley  
Committee member Russell Rice  
Committee member Ann Gallagher  
Committee member Brittany Elliott

#### ABSENT

Committee member Lea Greenleaf  
Committee member Mark Emerson  
Committee member Gregory Gilkey

#### OTHERS

Major Chad Vincent, NPD  
Major Brent Barbour, NPD  
Major Jamie Shattuck, NPD  
Asst. Chief Pat Holding, NFD  
Dannielle Risenhoover, Admin. Tech IV  
Kim Coffman, Budget Manager  
Jacob Huckabaa, Budget Analyst  
Bill Scanlon, Citizen  
Russell Anderson, Dispatch

### MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM NOVEMBER 13, 2025

Member Rice moved to approve the November 13, 2025, Public Safety Oversight Committee (PSST) minutes which were duly seconded by Member Hurley. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from November 13, 2025.

## REPORTS

### 2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF FINANCIAL REPORTS

Kim Coffman gave the update. Sales tax for the month of November is 7% below the budget target. "Overall, revenues are about 6% below the budget target," Coffman said. The City of Norman received their first two School Resource Officer (SRO) reimbursement payments for the 2025-2026 school year from Norman Public Schools (NPS). The December SRO invoice will go out soon.

Coffman stated, "On the expenditure side, no major expenses except for a payment of \$36,705 to Crosslands for their October invoice for the ECOC (Emergency Communications and Operations Center)." Other expenses included \$1500 for docks and batteries for patrol car laptops and \$1100 for accessories for a fire department brush truck. Coffman said that expenses are a little behind target "so that is looking good".

Coffman announced that Director of Finance Anthony Francisco will be retiring. She invited everyone to his retirement party on January 8, 2026 at 2:30PM in the City Council Chambers.

Items submitted for the record:  
Financial Reports

## DISCUSSION ITEMS

### 3. MONTHLY UPDATES

#### a) FIRE DEPARTMENT UPDATES

Assistant Chief Pat Holding gave the update. Eleven firefighter recruits are currently in the Norman Fire Academy and will graduate on December 19, 2025. The final inspection for the newly purchased and built Engine 3 will be in February 2026.

#### b) POLICE DEPARTMENT UPDATES

Major Chad Vincent gave the update. Graduates of the October 16, 2025 police academy are now on patrol and responding to calls. Vincent states that they are "all doing great, no challenges yet." The Police Department is down 8 employees.

Vincent highlighted the upcoming community events that the Police Department will be taking part in:

OU Playoff Football Game  
50<sup>th</sup> Annual Chili Supper Benefit: Thursday, January 29

Major Jamie Shattuck will start giving the Police updates in January 2026.

#### c) DISPATCH UPDATES

Russell Anderson gave the update. He stated that the academy is going "great" and those enrolled have completed approximately half of the academy. The department is only down one employee. The University of Oklahoma Computer Science Department, in conjunction with the

City of Norman's IT Department, were able to integrate a quality assurance program onto the City's computer network.

#### **d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES**

Major Brent Barbour gave the update. Barbour stated that the City is working through the legal processes for the ECOC generator. The Secret Service toured the ECOC facility recently to do a "site review" and told Barbour, "This is probably one of the best set-ups we've seen."

#### **4. DISCUSSION OF PUBLIC SAFETY STUDY AND IMPLEMENTATION**

Member Hurley led the discussion. He stated, "I heard back from the Mayor and he has said that after the first of the year, he plans on appointing a committee to study the Public Safety Survey that will make recommendations to Council."

#### **5. DISCUSSION OF THE CONSTRUCTION OF A HOMELESS SHELTER BEING OR POTENTIALLY BEING TIED TO A BOND THAT INCLUDES THE CONSTRUCTION OF A NEW FIRE STATION AND A NEW POLICE STATION.**

Member Gallagher stated, "In listening to the Council's study session, it sounded like they were realizing that this was probably a mistake. Nobody came out and said that, but they were like, 'I'm not so sure that's the right thing to do.' Kim Coffman added that per the November 18 study session, it is her understanding that a vote for the construction of a new fire station and new police station will not be on the ballot for the April 2026 election. There is still the potential that the April ballot will include a vote for the construction of a homeless shelter. According to Coffman, City Manager Darrel Pyle expressed the need for a study that helps decipher the best locations and staffing requirements for the new stations. Citizen Bill Scanlon stated, "The Matrix Study includes some locations for additional fire stations, and it was based on work that Fire had done with regard to response time, so that information is available. I hope we don't reinvent the wheel, we just survey what we have and go on."

#### **6. ELECTION OF CHAIR AND VICE-CHAIR TO THE PUBLIC SAFETY OVERSIGHT COMMITTEE FOR 2026.**

The nomination for Chair was Linda Price and the nomination for Vice Chair was Kyle Hurley. Both candidates were elected unanimously, to their corresponding position, to the Public Safety Oversight Committee for 2026.

#### **7. ESTABLISH TOPICS FOR THE JANUARY 8, 2026 MEETING**

There were no new topics suggested for the January 8, 2026 meeting.

#### **MISCELLANEOUS COMMENTS**

Member Galagher asked if any of the past due Police and Fire Department overtime has been billed to the University of Oklahoma. Coffman stated, "From my understanding, it has been billed and sent to them. I don't think we've received those payments yet." The University owes approximately \$300,000 to the City of Norman for Police and Fire Department provided services for the last two fiscal years.

Member Hurley, who is also the director of Norman Regional Health System's EMSSTAT, informed the Committee that Council is interested in offering a subscription service to residents

for EMS services. Residents with a subscription to this service would get their out-of-pocket, ambulance expenses waived when transported by ambulance.

## **ADJOURNMENT**

Member Hurley made a motion to adjourn the meeting which was duly seconded by Member Galagher. The motion passed unanimously.



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Linda Price, Chair  
Citizens Public Safety Oversight Committee