



# CITY OF NORMAN, OK AIM NORMAN COMPREHENSIVE PLAN HOUSING SUB-COMMITTEE

Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069  
Tuesday, October 08, 2024 at 9:30 AM

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## AGENDA

The AIM Norman Comprehensive Plan Housing Sub-Committee of the City of Norman, Cleveland County, State of Oklahoma, will met in Regular Session at the, Development Center, Conference Room B on Tuesday, October 8, 2024 at 9:30 AM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray and on the City website at least 24 hours prior to the beginning of the meeting.

### CALL TO ORDER

Chair Richard McKown called the meeting to order at 9:30 am.

### INTRODUCTION/ROLL CALL

#### SUB-COMMITTEE MEMBERS PRESENT   OTHERS PRESENT

Karen Canavan	Maya Struhar (RDG) Remote
April Doshier	
David Kinnard	Lee Hall – Steering Committee
Richard McKown	Amanda Narin – Steering Committee
Heidi Smith	
Zachary Stephens	Lisa Krieg (Staff)

### MINUTES

Karen Canavan made a motion to accept the Minutes from the September 11, 2024 meeting of the Housing Sub-Committee as presented. Heidi Smith seconded. Minutes were approved unanimously.

### CRITICAL DISCUSSION ITEMS FOR MASTERPLAN UPDATE ITEMS

This is the sixth meeting for the Housing Sub-Committee.

Staff updated the Subcommittee on the submittal by the City of Norman to HUD for the PROHousing Grant NOFO. If awarded funding in the amount of 1.2 million will be utilized for the following:

- Zoning Ordinance
- Subdivision Regulations
- Affordable Housing Action Plan
- Parking Study

The City of Norman has already committed to undertaking these items, this would simply provide additional funding to address these critical issues as they relate to Affordable Housing and the Norman Housing Plan.

The general discussion focused on refining the Norman Housing Plan, continuing the conversation of the September 11, 2024 meeting. Charlie Cowell sent out for review notes of items he was working on revising and stated that all the noted items had not been entirely corrected within the document due to time constraints.

Specifically the following Draft Document items were discussed:  
General

- Include within the definition section the definition of Community Housing Development Organization (CHDO)
- Insure that the term "Lookbook" is revised to reflect a set of construction ready, pre-reviewed plans for multiple standard lots in Norman.
- Discussion was held regarding the potential inclusion of a Housing component to the Norman Forward II bond proposal that is being formulated.
- A brief discussion was held pertaining to different financing/revenue generation options to promote affordable housing.
- Discussion was held pertaining to parking requirement for residential development. Consensus was that there needs to be increased flexibility for each development situation and developer preferences.
- Regarding the previously discussed issue of a 24/7 permanent low barrier shelter and resource center, the discussion centered on how the inclusion of this specific item should not be called out as a goal but included as a reference to the Strategic Plan to Address Homeless completed by HomeBase, Inc. in 2022. There could be a sidebar narrative included within the document to provide additional information referring back to the actual Strategic Plan where the need for a 24/7 shelter is noted.

Committee was challenged to continue reviewing the Draft Document to develop any missing pieces for discussion at the next meeting. The meeting adjourned at 11:00 a.m.

### **CLOSING COMMENTS**

- Chair Richard McKown thanked the subcommittee members for their participation and time to be there for the meeting.
- For the October 22<sup>nd</sup> Subcommittee meeting an email will be sent requesting that each member provide a detailed list of items still needing discussion.

### **ADJOURNMENT**

The meeting was adjourned at 10:30 am.

Passed and approved this 22<sup>nd</sup> day of October 2024.

  
Richard McKown, Chair