

CITY OF NORMAN, OK SOCIAL AND VOLUNTARY SERVICES COMMISSION MEETING

Development Center, Conference Room, 225 N. Webster Avenue, Norman, OK 73069

Monday, June 24, 2024 at 5:30 PM

MINUTES

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5446, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

ROLL CALL

The meeting was called to order at 5:35pm.

Present

Sandy Duncan Jennifer Newell Trudy Sickles Heidi Smith Ann Way

Absent Marc Bonge Scott Meier Christy Shepherd

Others Present

Lisa Krieg, CDBG Grants Manager Tara Reynolds, Financial Management Analyst

MINUTES

 APPROVAL OF THE MINUTES FROM THE APRIL 22, 2024 MEETING. Motion by Sandra Duncan to approve the minutes as submitted; Second by Jennifer Newell. All approve.

ACTION ITEMS

2. ELECTION OF CHAIR & VICE CHAIR

Motion by Ann Way to nominate Heidi Smith as Chair, and Jennifer Newell as Vice-Chair; Second by Sandra Duncan. All approve.

REPORTS

Among Friendsscholarships\$0.0Assistance LeagueOperation School Bell\$0.0BethesdaTherapy\$0.0Big Brothers Big Sisters21 matches\$0.0BridgesStudent Electricity Bill\$2,30CASAgifts/gift cards\$0.1CASPAmeriCorp match\$0.0Catholic CharitiesSanctuary\$0.0Care A VansVan payment & insurance\$0.0CCFITherapy\$0.0CSBIUtilities\$0.0Fostering FuturesBeds for foster children\$624Full CircleScholarships\$0.0Infant CrisesBabymobile\$0.0Legal AidRent/office equipment\$0.0Mary AbbottClient Assistance Program\$0.0Mission Normanpart-time employee\$105Food pantry/thanksgivingfood\$105Project Outreachcosts\$0.0Salvation ArmyCoordinator salary, dryer, linens\$3,15rent, zoom, website, prizes, printing, marketing, office supplies, fundraising\$0.0Share & Growcost,\$0.0\$0.0St FrancisStorage and pet food\$0.0Transition HouseStaff healthcare\$0.0Drop-In Center rent, ring cameras, outside lighting\$1,40	Agency	Purpose	Remainder
Assistance LeagueOperation School BellS0 ()BethesdaTherapyS0 ()Big Brothers Big Sisters21 matchesS0 ()BridgesStudent Electricity Bill\$2,30CASAgifts/gift cards\$0.1CASPAmeriCorp match\$0.0Catholic CharitiesSanctuary\$0.1Care A VansVan payment & insurance\$0.0CCFITherapy\$0.0CSBIUtilities\$0.0Fostering FuturesBeds for foster children\$624Full CircleScholarships\$0.0Legal AidRent/office equipment\$0.0Mary AbbottClient Assistance Program\$0.0Massion Normanpart-time employee\$105Project Outreachcosts\$0.0Salvation ArmyCoordinator salary, dryer, linens\$3,15rent, zoom, website, prizes, printing, marketing, office supplies, fundraising\$0.0Share & GrowCost,\$0.0Share & GrowStaff healthcare\$0.0Transition HouseStaff healthcare\$0.0Drop-In Center rent, ring cameras, outside lighting\$1,40	Aging Services	Utilities & special assistance	\$1,366.53
BethesdaTherapy\$0.0Big Brothers Big Sisters21 matches\$0.0BridgesStudent Electricity Bill\$2,30CASAgifts/gift cards\$0.1CASPAmeriCorp match\$0.0Catholic CharitiesSanctuary\$0.0Care A VansVan payment & insurance\$0.0CCFITherapy\$0.0CSBIUtilities\$0.0Fostering FuturesBeds for foster children\$624Full CircleScholarships\$0.0Legal AidRent/office equipment\$0.0Little Read WagonLiteracy materials & books\$0.0Mary AbbottClient Assistance Program\$0.0Meals on WheelsMeals\$0.0Porject Outreachcosts\$0.0Salvation ArmyCoordinator salary, dryer, linens\$3,15rent, zoom, website, prizes, printing, marketing, office supplies, fundraising\$0.0Share & Growcost,\$0.0St FrancisStorage and pet food\$0.0Transition HouseOrop-In Center rent, ring cameras, outside lighting\$1,40	Among Friends	scholarships	\$0.00
Big Brothers Big Sisters21 matches\$00BridgesStudent Electricity Bill\$2,30CASAgifts/gift cards\$00CASPAmeriCorp match\$00Catholic CharitiesSanctuary\$00Care A VansVan payment & insurance\$00CCFITherapy\$00CSBIUtilities\$00CSBIUtilities\$00Fostering FuturesBeds for foster children\$624Full CircleScholarships\$00Infant CrisesBabymobile\$00Legal AidRent/office equipment\$00Meals on WheelsMeals\$00Meals on WheelsMeals\$00Project Outreachcosts\$00Salvation ArmyCoordinator salary, dryer, linens\$3,15rent, zoom, website, prizes, printing, marketing, office supplies, fundraising\$00Share & Growcost,\$00\$00St FrancisStorage and pet food\$00Transition HouseOrop-In Center rent, ring cameras, outside lighting\$1,40	Assistance League	Operation School Bell	\$0.00
BridgesStudent Electricity Bill\$2,30CASAgifts/gift cards\$0.1CASPAmeriCorp match\$0.0Catholic CharitiesSanctuary\$0.1Care A VansVan payment & insurance\$0.0CCFITherapy\$0.0CSBIUtilities\$0.0Fostering FuturesBeds for foster children\$624Full CircleScholarships\$0.0Legal AidRent/office equipment\$0.0Mary AbbottClient Assistance Program\$0.0Meals on WheelsMeals\$0.0shelves, phone system, IT equipment, marketing, office supplies, fundraising marketing, office supplies, fundraising Share & GrowCoordinator salary, dryer, linensShare & GrowCoordinator salary, dryer, linens\$3.15Transition HouseStaff healthcare\$0.0Transition HouseStaff healthcare\$0.0Variant ChubhouseStaff healthcare\$0.0Staff healthcare\$0.0\$1.40	Bethesda	Therapy	\$0.00
CASAgifts/gift cards\$0.1CASPAmeriCorp match\$0.0Catholic CharitiesSanctuary\$0.0Care A VansVan payment & insurance\$0.0CCFITherapy\$0.0CSBIUtilities\$0.0Fostering FuturesBeds for foster children\$624Full CircleScholarships\$0.0Legal AidRent/office equipment\$0.0Little Read WagonLiteracy materials & books\$0.0Mary AbbottClient Assistance Program\$0.0Meals on WheelsMeals\$0.0shelves, phone system, IT equipment, Mission Normanpart-time employee\$105Project Outreachcosts\$0.0Salvation ArmyCoordinator salary, dryer, linens\$3,15rent, zoom, website, prizes, printing, marketing, office supplies, fundraising Share & GrowStorage and pet food\$0.0Starf healthcare\$0.0\$140Drop-In Center rent, ring cameras, outside lighting\$1,40	Big Brothers Big Sisters	21 matches	\$0.00
CASPAmeriCorp match\$0.0Catholic CharitiesSanctuary\$0.1Care A VansVan payment & insurance\$0.0CCFITherapy\$0.1CSBIUtilities\$0.1Fostering FuturesBeds for foster children\$624Full CircleScholarships\$0.0Legal AidRent/office equipment\$0.0Little Read WagonLiteracy materials & books\$0.0Mary AbbottClient Assistance Program\$0.0Meals on WheelsMeals\$0.0shelves, phone system, IT equipment, Mission Normanpart-time employee\$105Project Outreachcosts\$0.0Salvation ArmyCoordinator salary, dryer, linens\$3,15rent, zoom, website, prizes, printing, marketing, office supplies, fundraising\$0.0Share & Growcost, Storage and pet food\$0.0Starf healthcare\$0.0\$1,40Transition Houseoutside lighting\$1,40	Bridges	Student Electricity Bill	\$2,300.00
Catholic CharitiesSanctuary\$0.0Care A VansVan payment & insurance\$0.0CCFITherapy\$0.0CSBIUtilities\$0.0Fostering FuturesBeds for foster children\$624Full CircleScholarships\$0.0Infant CrisesBabymobile\$0.0Legal AidRent/office equipment\$0.0Little Read WagonLiteracy materials & books\$0.0Mary AbbottClient Assistance Program\$0.0Meals on WheelsMeals\$0.0shelves, phone system, IT equipment, part-time employee\$105Mission Normanpart-time employee\$105Project Outreachcosts\$0.0Salvation ArmyCoordinator salary, dryer, linens\$3,15rent, zoom, website, prizes, printing, marketing, office supplies, fundraising\$0.0Share & Growcost,\$0.0St FrancisStorage and pet food\$0.0Transition HouseOrop-In Center rent, ring cameras, outside lighting\$1,40	CASA	gifts/gift cards	\$0.36
Care A VansVan payment & insurance\$0.0CCFITherapy\$0.0CSBIUtilities\$0.0Fostering FuturesBeds for foster children\$624Full CircleScholarships\$0.0Infant CrisesBabymobile\$0.0Legal AidRent/office equipment\$0.0Little Read WagonLiteracy materials & books\$0.0Mary AbbottClient Assistance Program\$0.0Meals on WheelsMeals\$0.0shelves, phone system, IT equipment, part-time employee\$105Food pantry/thanksgivingfood boxes/Beacon Project\$0.0Pantry Partnersboxes/Beacon Project\$0.0Salvation ArmyCoordinator salary, dryer, linens\$3,15rent, zoom, website, prizes, printing, marketing, office supplies, fundraising Share & Grow\$105Share & Grow\$1070-In Center rent, ring cameras, outside lighting\$1,40	CASP	AmeriCorp match	\$0.00
CCFITherapy\$0.0CSBIUtilities\$0.0Fostering FuturesBeds for foster children\$624Full CircleScholarships\$0.0Infant CrisesBabymobile\$0.0Legal AidRent/office equipment\$0.0Little Read WagonLiteracy materials & books\$0.0Mary AbbottClient Assistance Program\$0.0Meals on WheelsMeals\$0.0shelves, phone system, IT equipment, part-time employee\$105Food pantry/thanksgivingfood\$0.0Pantry Partnersboxes/Beacon Project\$0.0Wages, meals, facilities, operational project Outreachcosts\$0.0Salvation ArmyCoordinator salary, dryer, linens\$3.15Share & Growcost,\$0.0\$0.0St FrancisStorage and pet food\$0.0Transition HouseOrop-In Center rent, ring cameras, outside lighting\$1.40	Catholic Charities	Sanctuary	\$0.00
CSBIUtilities\$0.0Fostering FuturesBeds for foster children\$624Full CircleScholarships\$0.0Infant CrisesBabymobile\$0.0Legal AidRent/office equipment\$0.0Little Read WagonLiteracy materials & books\$0.0Mary AbbottClient Assistance Program\$0.0Meals on WheelsMeals\$0.0shelves, phone system, IT equipment, part-time employee\$105Pantry Partnersboxes/Beacon Project\$0.0Vages, meals, facilities, operational costs\$0.0Project Outreachcosts\$0.0Share & GrowCoordinator salary, dryer, linens rent, zoom, website, prizes, printing, marketing, office supplies, fundraising\$0.0Share & GrowStorage and pet food\$0.0Transition HouseDrop-In Center rent, ring cameras, outside lighting\$1,40	Care A Vans	Van payment & insurance	\$0.00
Fostering FuturesBeds for foster children\$624Full CircleScholarships\$0.0Infant CrisesBabymobile\$0.0Legal AidRent/office equipment\$0.0Little Read WagonLiteracy materials & books\$0.0Mary AbbottClient Assistance Program\$0.0Meals on WheelsMeals\$0.0shelves, phone system, IT equipment, boxes/Beacon Project\$105Pantry Partnersboxes/Beacon Project\$0.0Vages, meals, facilities, operational project Outreach\$0.0Salvation ArmyCoordinator salary, dryer, linens rent, zoom, website, prizes, printing, marketing, office supplies, fundraising\$3.15Share & GrowCost,\$0.0St FrancisStorage and pet food\$0.0Transition HouseDrop-In Center rent, ring cameras, outside lighting\$1.40	CCFI	Therapy	\$0.00
Full CircleScholarships\$0.0Infant CrisesBabymobile\$0.0Legal AidRent/office equipment\$0.0Little Read WagonLiteracy materials & books\$0.0Mary AbbottClient Assistance Program\$0.0Meals on WheelsMeals\$0.0shelves, phone system, IT equipment, part-time employee\$105Mission Normanpart-time employee\$105Pool pantry/thanksgivingfood\$0.0Pantry Partnersboxes/Beacon Project\$0.0Salvation ArmyCoordinator salary, dryer, linens\$3,15rent, zoom, website, prizes, printing, marketing, office supplies, fundraising\$0.0Share & Growcost,\$0.0St FrancisStorage and pet food\$0.0Transition HouseOrop-In Center rent, ring cameras, outside lighting\$1,40	CSBI	Utilities	\$0.00
Infant CrisesBabymobile\$0.0Legal AidRent/office equipment\$0.0Little Read WagonLiteracy materials & books\$0.0Mary AbbottClient Assistance Program\$0.0Meals on WheelsMeals\$0.0shelves, phone system, IT equipment, part-time employee\$105Mission Normanpart-time employee\$105Pool pantry Partnersboxes/Beacon Project\$0.0Vages, meals, facilities, operational costs\$0.0Project Outreachcosts\$0.0Salvation ArmyCoordinator salary, dryer, linens\$3,15rent, zoom, website, prizes, printing, marketing, office supplies, fundraising\$0.0Share & Growcost,\$0.0St FrancisStorage and pet food\$0.0Transition HouseDrop-In Center rent, ring cameras, outside lighting\$1,40	Fostering Futures	Beds for foster children	\$624.91
Legal AidRent/office equipment\$0.0Little Read WagonLiteracy materials & books\$0.0Mary AbbottClient Assistance Program\$0.0Meals on WheelsMeals\$0.0shelves, phone system, IT equipment, part-time employee\$105Mission Normanpart-time employee\$105Pantry Partnersboxes/Beacon Project\$0.0Wages, meals, facilities, operational costs\$0.0Project Outreachcosts\$0.0Salvation ArmyCoordinator salary, dryer, linens marketing, office supplies, fundraising marketing, office supplies, fundraising\$0.0Share & Growcost,\$0.0St FrancisStorage and pet food\$0.0Transition HouseDrop-In Center rent, ring cameras, outside lighting\$1,40	Full Circle	Scholarships	\$0.00
Little Read WagonLiteracy materials & books\$0.0Mary AbbottClient Assistance Program\$0.0Meals on WheelsMeals\$0.0shelves, phone system, IT equipment, part-time employee\$105Mission Normanpart-time employee\$105Pantry Partnersboxes/Beacon Project\$0.0Wages, meals, facilities, operational costs\$0.0Project Outreachcosts\$0.0Salvation ArmyCoordinator salary, dryer, linens\$3,15rent, zoom, website, prizes, printing, marketing, office supplies, fundraising Cost,\$0.0Share & Growcost,\$0.0St FrancisStorage and pet food\$0.0Transition HouseOutside lighting\$1,40	Infant Crises	Babymobile	\$0.00
Mary AbbottClient Assistance Program\$0.0Meals on WheelsMeals\$0.0shelves, phone system, IT equipment, part-time employee\$105Mission Normanpart-time employee\$105Food pantry/thanksgivingfood boxes/Beacon Project\$0.0Pantry Partnersboxes/Beacon Project\$0.0Wages, meals, facilities, operational costs\$0.0Project Outreachcosts\$0.0Salvation ArmyCoordinator salary, dryer, linens rent, zoom, website, prizes, printing, marketing, office supplies, fundraising Cost,\$0.0Share & Growcost,\$0.0St FrancisStorage and pet food\$0.0Thunderbird ChubhouseStaff healthcare\$0.0Drop-In Center rent, ring cameras, outside lighting\$1,40	Legal Aid	Rent/office equipment	\$0.00
Meals on WheelsMeals\$0.0Meals on Wheelsshelves, phone system, IT equipment, part-time employee\$105Mission Normanpart-time employee\$105Food pantry/thanksgivingfood boxes/Beacon Project\$0.0Pantry Partnersboxes/Beacon Project\$0.0Wages, meals, facilities, operational costs\$0.0Project Outreachcosts\$0.0Salvation ArmyCoordinator salary, dryer, linens\$3,15rent, zoom, website, prizes, printing, marketing, office supplies, fundraising\$0.0Share & Growcost,\$0.0St FrancisStorage and pet food\$0.0Thunderbird ChubhouseStaff healthcare\$0.0Drop-In Center rent, ring cameras, outside lighting\$1,40	Little Read Wagon	Literacy materials & books	\$0.00
Mission Normanshelves, phone system, IT equipment, part-time employee\$105Mission Normanpart-time employee\$105Food pantry/thanksgivingfood boxes/Beacon Project\$0.0Pantry Partnersboxes/Beacon Project\$0.0Wages, meals, facilities, operational costs\$0.0Project Outreachcosts\$0.0Salvation ArmyCoordinator salary, dryer, linens\$3,15rent, zoom, website, prizes, printing, marketing, office supplies, fundraising\$0.0Share & Growcost,\$0.0St FrancisStorage and pet food\$0.0Thunderbird ClubhouseStaff healthcare\$0.0Drop-In Center rent, ring cameras, outside lighting\$1,40	Mary Abbott	Client Assistance Program	\$0.00
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Pantry PartnersFood pantry/thanksgivingfood boxes/Beacon Project\$0.0Project Outreachcosts\$0.0Salvation ArmyCoordinator salary, dryer, linens\$3,15rent, zoom, website, prizes, printing, marketing, office supplies, fundraising\$0.0Share & Growcost,\$0.0St FrancisStorage and pet food\$0.0Transition HouseDrop-In Center rent, ring cameras, outside lighting\$1,40	Mission Norman	Contraction of the second s	\$105.00
Project Outreachcosts\$0.0Salvation ArmyCoordinator salary, dryer, linens\$3,15rent, zoom, website, prizes, printing, marketing, office supplies, fundraising\$0.0Share & Growcost,\$0.0St FrancisStorage and pet food\$0.0Thunderbird ChubhouseStaff healthcare\$0.0Drop-In Center rent, ring cameras, outside lighting\$1,40	Pantry Partners	Food pantry/thanksgivingfood	\$0.00
rent, zoom, website, prizes, printing, marketing, office supplies, fundraisingShare & Growcost,St FrancisStorage and pet foodSt FrancisStaff healthcareThunderbird ChubhouseStaff healthcareDrop-In Center rent, ring cameras, outside lighting\$1,40	Project Outreach		\$0.00
marketing, office supplies, fundraisingShare & Growcost,St FrancisStorage and pet foodSt FrancisStaff healthcareThunderbird ChubhouseStaff healthcareDrop-In Center rent, ring cameras,\$1,40	Salvation Army	Coordinator salary, dryer, linens	\$3,157.97
Thunderbird Clubhouse Staff healthcare \$0.0 Drop-In Center rent, ring cameras, Transition House \$1,40	Share & Grow	rent, zoom, website, prizes, printing, marketing, office supplies, fundraising	\$0.00
Drop-In Center rent, ring cameras, Transition House outside lighting \$1,40	St Francis	Storage and pet food	\$0.00
Transition House outside lighting \$1,40	Thunderbird Clubhouse	Staff healthcare	\$0.00
	Transition House		\$1,405.79
	Virtue Center		\$0.00
Total \$8,96	Total		\$8,960.56

DISCUSSION ITEMS

 DISCUSSION REGARDING 2024-2025 APPLICATIONS FOR FUNDING & ADDITIONAL INFORMATION REQUESTED FROM APPLICANTS. The Commission reviewed each of the 35 applications for completeness, and discussed the merits of each funding request. Further information was requested from 20 agencies.

Agency	Requested Funding	
Able	\$10,000.00	
Aging Services	\$10,000.00	
Among Friends	\$9,600.00	
Assistance League	\$5,000.00	
Bethesda	\$10,000.00	
Big Brothers Big Sisters	\$9,870.00	
Bridges	\$10,000.00	
CASA	\$8,945.00	
CASP	\$10,000.00	
Catholic Charities	\$10,000.00	
CCFI	\$10,000.00	
CSBI	\$10,000.00	
Envision Success	\$10,000.00	
Food & Shelter	\$10,000.00	
Fostering Futures	\$10,000.00	
Full Circle	\$10,000.00	
Habitat for Humanity	\$10,000.00	
Healthy Living Norman	\$9,660.00	
Hope Community Services	\$10,000.00	
Little Read Wagon	\$7,500.00	
Legal Aid	\$10,000.00	
Le Monde	\$8,100.00	
Loveworks Leadership	\$10,000.00	
Mary Abbott	\$10,000.00	
Meals on Wheels	\$10,000.00	
Mission Norman	\$10,000.00	
Norman Care A Vans	\$9,648.00	
OKARR	\$9,900.00	
Pantry Partners	\$10,000.00	
Salvation Army	\$10,000.00	
Share & Grow	\$5,000.00	
St Francis	\$9,300.00	
Thunderbird Clubhouse	\$10,000.00	
Transition House	\$10,000.00	
Virtue Center	\$10,000.00	
TOTAL	\$332,523.00	

MISCELLANEOUS COMMENTS

None.

ADJOURNMENT

This meeting was adjourned at 7:55pm.