

# ADA CITIZEN ADVISORY COMMITTEE

Monday March 13, 2023

Minutes

MEETING TIME: 1:00 PM

MEETING PLACE: Municipal Building Council Chambers, 201 Gray Street Norman  
Oklahoma 73069

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## Members Present

Chris Nanny  
Tom Burke  
December Ambrose  
Miranda Hooper  
Joseph Theige  
Nelson Dent  
Susan Favors  
Victor Long

## Staff Present

Jesse Hill  
Heather Poole  
Steve Guizzio

## Members absent

Wanda Felty  
Madison Pierce  
Kelli Freeman

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

Upon the confirmation of a quorum 1:00 PM Jesse turned meeting over to Miranda as Committee Chair.

September 12, 2023 Minutes: Motion was made to approve the minutes Motion was made by Nelson Dent and Seconded by Joseph Theige. A vote was taken by committee members to accept the minutes as amended. Unanimous.

December 12 meeting notes: no action required due to this meeting there was not a quorum. However Miranda notified the committee of the notes. Sue and Chris stated that the notes said they were in attendance when actually they were not. Jesse advised

these were a draft form and the original notes have them listed as absent. Jesse will confirm this is the case.

Jesse shared the dates of upcoming meetings for this committee and ask to have a vote on approval Victor made a motion to accept the dates as submitted and Miranda seconded. All present were in favor.

Jesse shared the agenda with the committee and a little comical introduction that said “I smile because you’re my family... I laugh because there is nothing you can do about it”.

Miranda turned the meeting over to Jesse to share updates on the previous Capital Improvements made through this committee thru FYE 2023.

- ☐ Lions Park: Jesse shared there was no updates to this park since the last meeting still waiting for restroom facilities to be completed, a year after they started.
- ☐ Andrews Park: The playground opened on March 9<sup>th</sup> with a ribbon cutting ceremony, unfortunately there was a conflict with the schedule and was unable to attend. Sidewalks were partially completed. Jesse advised that there were issues with one of the ramps that had to be torn back out and replaced due to not being accessible.
- ☐ 12<sup>th</sup> Ave Recreation Center: No update
- ☐ 24<sup>th</sup> Ave SW. Bid date was November 3, 2022. Contract was awarded to Nash Construction with a bid of \$251,545.00. Jesse advised the committee had approved \$300,000.00 allocation for this project in their September meeting. Pre-construction meeting was set for March 7, 2023 with an ending date prior to FYE 2023 ending.

Jesse asked for any takeaways from the Cleveland County Disability Fair held on March 9 at the WELL. Very positive response with December, Chris, Kelli, Sue, Joe and Madison being in attendance. A lot of visitors throughout the evening.

Jesse shared a little of the ACOG Grant that would remediate sidewalks, signalized intersections and un-signalized intersections on Lindsay Street East of 12<sup>th</sup> Ave to 24<sup>th</sup> Ave. He expressed, although the budget is still pending he would like to see this committee allocate funds during their September FYE 2024 Meeting to fund the City’s portion of the \$727,209.00 Grant. With the 80/20 matching grant ACOG would provide \$581,767.00 and the City would be responsible for \$ 145,442.00. Jesse also notated that some of the sidewalks would be remediated in the FYE2023 sidewalk program.

Jesse shared the remaining 2018 Transition Plan projects are:

#### **4- RR Intersections**

- Boyd Street \$176,000.00 2019 estimates
- Eufaula Street \$170,000.00 2019 estimates
- Main Street \$176,000.00 2019 estimates

- Gray Street \$176,000.00 2019 estimates, this will be taken care of in the Gray Street reconfiguration upgrade.

#### **4- Miscellaneous Signalized**

- Boyd and Chautauqua, \$56,000.00 2019 estimates
- Boyd and Berry, \$29,000.00 2019 estimates, NE corner has some issues with right of way.
- Boyd and Flood \$32,000.00 2019 estimates
- Webster and Gray \$37,000.00 2019 estimates, part of the Gray Street. Reconfiguration upgrade.

**Sidewalks and curb ramps around the Municipal Complex**, Work is still being done at the complex as well as James Garner Phase II and will address some issues at a later date.

Jesse asked the committee to provide some homework for the June 12, 2023 meeting.

We are at a point in the 2018 Transition plan that we need to start looking at priority areas to evaluate and start the remediation in the next few years. But first we need to prioritize these areas. He asked the committee to use this criteria when they are out and about and then present it to the committee at their next meeting. Heather Poole stated if they need to send something in they can contact here (her contact information would be included in the PowerPoint to be sent out to committee members).

Criteria to include:

- ☐ Disability Travelers
- ☐ Senior Living areas
- ☐ Schools/ Arterials
- ☐ Regional use/ significance
- ☐ Transit routes
- ☐ Shopping Centers
- ☐ Health Care

Jesse sent the committee a copy of the PowerPoint Presentation after the meeting with additional information of criteria.

Jesse Introduced Steve Guizzio the City of Norman, Engineering Assistant. To present the sidewalk program that he oversees for the City.

Steve shared FYE 2023 projects that were already completed such as the horizontal saw cutting and their location. He identified 1002 Trip hazards fixed and 64 areas that need to be replaced. This was at a cost of \$34,160.00 a savings of \$465,839.25 to the City of Norman by not having to replace the total sidewalk.

He also presented the Flood sidewalk improvements that took place from Dakota Street south to Gray Street and back on both sides of the road. He shared that this included 3,732 feet of sidewalk at a cost of \$204,495.05

Steve also shared an overview of where the sidewalk program began this past year, and where it is now. With a graphic of numbers. With the hopes of completing these projects prior to FYE 2023 ending.

Steve then moved to significant projects that are set to be completed in the coming years that included the

- ☐ Downtown Transit Center
- ☐ 80 new bus stops
- ☐ James Garner Phase II
- ☐ Porter Avenue Streetscape
- ☐ 12<sup>th</sup> Ave and High Meadows
- ☐ East Alameda Street Bond Project
- ☐ Constitution Multi-Modal Path which is currently underway.

Steve concluded his presentation with projects that will be funded for FYE 2024 by the sidewalk programs.

- ☐ Sidewalks for schools and arterials \$80,000.00
- ☐ Accessibility \$30,000.00
- ☐ City Wide 50/50 \$100,000.00
- ☐ Downtown Area Sidewalks \$50,000.00
- ☐ Sidewalks and Trails \$120,000.00
- ☐ Horizontal Saw Cut program \$40,000.00

During the Miscellaneous comments section Jesse advised the Committee that he would be stepping down as the City of Normans ADA Technician effective March 17, 2023. He thanked the committee and expressed his appreciation of working side by side with them these past two and a half years. The committee asked if the City had hired a Diversity and Equity Officer who would also be the ADA Coordinator. Jesse advised he did not know at this time. They also asked if the ADA technician position had been posted, Jesse responded not at this time.

A Motion to Adjourn was made by Tom Burke, seconded by Chris Nanny, and all approve was unanimous.

Meeting was adjourned at 2:07 PM