



CITY OF NORMAN, OK

FLOODPLAIN PERMIT COMMITTEE MEETING

Development Center, Conference Room B, 225 N. Webster Avenue,
Norman, OK 73069

Tuesday, January 16, 2024 at 3:30 PM

MINUTES

ROLL CALL

The meeting was called to order by Mr. Sturtz at 3:30 p.m. Roll was called and all members were present. Others in attendance included, Gary Keene, Engineer.

MINUTES

1. Approval of minutes from the January 2, 2024 meeting

Ms. Stansel asked for confirmation on a comment regarding the detention pond and Mr. Sturtz confirmed. Mr. Sturtz called for a motion to approve the minutes from the meeting of January 2, 2024. The motion was made by Mr. Danner and seconded by Ms. Hoggatt. The minutes were approved 7-0.

ACTION ITEMS

2. Floodplain Permit No. 686

Mr. Sturtz said the Application is for proposed renovations of in the Norman Creek Apartments located at 300 Hal Muldrow Drive in the Merkle Creek floodplain. Mr. Sturtz asked Mr. Murphy to present the staff report. Mr. Murphy said the Applicant for Permit 686 is PB Holdings, LLC, Brett Smith is the representative and the Engineer is Gary Keen. The Norman Creek Apartments are located at 300 Hal Muldrow Drive. The 2.36 acre complex located in the Merkle Creek floodplain. The owner is proposing modifications to Building #2 and Building #6 of the complex. The entire property is located in the Merkle Creek floodplain and not in the floodway. The previous owner, according the application, began some renovations without applying for or receiving permits for the work that has been completed. The current owner indicates that they want to work with City staff to obtain the correct permits and receive the proper inspections to correct this previous oversight. All renovations in Buildings #2 & #6 are entirely indoors. There are no modifications to any outdoor structures. These are renovations inside the building itself.

Mr. Murphy reviewed aerial maps of the project location provided to members in their packets.

Mr. Murphy confirmed all ordinance requirements have been met and said staff recommends Floodplain Permit Application No. 686 be approved.

Mr. Sturtz asked for comments or questions from the committee. Hearing none, Mr. Sturtz asked for a motion. Mr. Danner made a motion to approve Permit 686. Mr. Scanlon seconded the motion.

The committee voted to approve the application 7-0.


MISCELLANEOUS COMMENTS

Ms. Hoggatt asked about the next meeting and Mr. Murphy said there is one application and possibly a second. Mr. Murphy confirmed the next meeting will be February 5th, 2024.

ADJOURNMENT

Mr. Sturtz called for a motion to adjourn. Mr. Danner motioned to adjourn and was seconded by Mr. Scanlon. The meeting adjourned at 3:39 p.m.

Passed and approved this 5th day of February, 2024



City of Norman Floodplain Administrator, Scott Sturtz