

TREE BOARD  
Regular Meeting  
March 3, 2025

The Tree Board of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Parks & Recreation Conference Room at the Development Center, on the 3<sup>rd</sup> day of March, 2025 at 4:00 p.m., and notice of the agenda of the meeting were posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster and on the City website at least 48 hours prior to the beginning of the meeting.

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ROLL CALL

Present: Chair Menzie, Members Barksdale, Fagin, Roux, and Tedder-Lofland

Absent: Members Ackman, Janaway, and Spain

City Officials: Jason Olsen, Parks and Recreation Director  
Colin Zink, City Forester  
B.J. Brewer, Admin Tech III

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ITEM 1, being:

APPROVAL OF THE FEBRUARY 3, 2025 TREE BOARD MINUTES

Chair Menzie made the motion to approve the minutes, Member Barksdale seconded. The vote was taken with the following results:

YEAH: Chair Menzie, Members Barksdale, Fagin, Roux, and Tedder-Lofland

NAY: None

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ITEM 2, being:

UPDATE REGARDING THE STATUS OF THE TREE BOARD

Jason Olsen, Parks and Recreation Director, updated the Tree Board on the Parks Board. Mr. Olsen stated that Council has been working to combine various committees with the Parks Board and that the Mayor will nominate two people from the Tree Board and Greenbelt Board to join the five members of the Parks Board. Once the nominations are made, those not selected will receive notification from the City Clerk's office. Moving forward, Mr. Olsen said the Board will be referred to as the Norman Board of Parks Commissioners and Tree Board. Member Fagin asked if the Tree City USA designation will remain in place. Chair Menzie said yes. Mr. Olsen said all the Tree Ordinances will get passed on to Park Board. Member Roux asked if Tree Board will still have a booth at the Earth Day Festival. Chair Menzie said there will be a booth, but it will be a Parks Board booth. Mr. Olsen encouraged those who will be moving on to Park Board to continue with Tree Board initiatives.

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ITEM 3, being:

UPDATE ON THE CITY OF NORMAN TREE STORY AND ART CONTEST

Chair Menzie said the Tree Board members could send him their top entries and he will make a decision on the winners.

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ITEM 4, being

UPDATE REGARDING THE URBAN FOREST MASTER PLAN

Colin Zink said the first community outreach meeting will be held on Saturday, March 8<sup>th</sup> at the Adult Wellness Education Center from 10 am to 12 pm to discuss the Urban Forest Master Plan. Mr. Zink said a tree survey will be sent out to people in the community.

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MISCELLANEOUS DISCUSSION

Mr. Zink said the contractor, Choleta, went out to various fire stations to get information on identifying high-risk fire areas. Mr. Zink said the next step is to figure out what mitigation plans can be put in place to reduce the likelihood of fires.

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ADJOURNMENT

Chair Menzie made a motion to adjourn, Member Roux seconded. The vote was taken with the following results:

YEAH: Chair Menzie, Members Barksdale, Fagin, Roux, and Tedder-Lofland

NAY: None

Passed and approved this 3<sup>rd</sup> of April, 2025

  
Sherrel Sheriff, Chair