

TREE BOARD

May 1, 2023

The Tree Board of the City of Norman, Cleveland County, State of Oklahoma, met for a meeting appearing on the 1st day of May 2023, at 4:00 P.M.

ROLL CALL

Present: Chair Menzie and Members Ackmann, Buthod, Fagin, Janaway and Spain
Absent: Members Pape & Tedder-Loffland
City Officials: Colin Zink, City Forester
Karla Sitton, Admin Tech IV

ITEM 1, being:

APPROVAL OF THE APRIL 3, 2023 MEETING MINUTES

Member Spain made the motion and Member Buthod seconded to approve the minutes. The vote was taken with the following results:

YEAH: Chair Menzie and Members Ackmann, Buthod, Fagin, Janaway and Spain
NAY: None

ITEM 2, being:

DISCUSSION REGARDING THE TREE PHOTO CONTEST PLANNING

Member Fagin said Member Tedder-Loffland brought the Tree Photo Contest Application form to the Earth Day Event and it looked good. He said Member Tedder-Loffland is the lead person on this project and suggested picking up discussions when she returns to the June meeting.

ITEM 3, being:

CONTINUED DISCUSSION REGARDING "FRIENDS OF TREES" RECOGNITION PROCESS

Chair Menzie asked the Board whether they would like to recommend a person/people and/or an organization as a "Friends of Trees" recipient and the Board discussed and agreed the Board (as a whole) should and will make recommendations. Member Spain suggested the criteria be flexible, i.e., people/organizations who plant trees and/or educate the public regarding trees, etc., and the Board agreed. Chair Menzie said he would reach out to the Master Gardners Group. Mr. Colin Zink said he worked with an Eagle Scout Group last fall on a tree planting project at Ruby Grant Park and suggested they be considered. He said he would send the Board information and pictures on the project if the Board would like to discuss it at the June meeting. The Board discussed and agreed the recipient(s) that are recognized be given a plaque (possibly at City Council meetings) as well as announced on the City website and social media.

MISCELLANEOUS DISCUSSION

Mr. Colin Zink said Staff received five responses to the Urban Forest Master Plan and Tree Inventory project, which was funded in the FYE 2023 budget. He said once we review and score the proposals, we will begin negotiating a professional services contract for the work, which will occur throughout the summer and fall. The end product will be a guiding document for the Forestry Division for years to come.

Chair Menzie said the Earth Day Event was very successful and thanked all who volunteered and attended.

ADJOURNMENT

Member Ackmann made the motion and Member Janaway seconded to adjourn. The vote was taken with The following results:

YEAH: Chair Menzie and Members Ackmann, Buthod, Fagin, Janaway and Spain
NAY: None

Passed and approved this 5th of June 2023

Don Menzie, Chairperson


