



CITY OF NORMAN, OK

FLOODPLAIN PERMIT COMMITTEE MEETING

**Development Center, Conference Room B, 225 N. Webster Avenue,
Norman, OK 73069**

Monday, June 15, 2026, at 3:30 PM

MINUTES

The Floodplain Permit Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on the 15th day of June, 2026, at 3:30 p.m., and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

The meeting was called to order by Mr. Sturtz at 3:30 p.m. Roll was taken. Committee members in attendance included Bill Scanlon, Resident Member; Sherri Stansel, Resident Member; Scott Sturtz, Floodplain Administrator; Tim Miles, City Engineer; Ken Danner, Subdivision Development Manager; Jane Hudson, Director of Planning; and Lora Hoggatt, Planning Services Manager. Other staff in attendance included Jason Murphy, Stormwater Program Manager; Roxsie Stephens, Administrative Technician; and Brandon Brooks, Development Engineer. Citizens in attendance included Pam Moore, Trent Moore, Richard Walker, Becca Vermelis, Imants Vermelis, Valorie Wakefield, Ed Copelin, Dee Greninger, Frank Kates, Susan Kates, and Armando Rosell.

MINUTES

Approval of minutes of the May 18th, 2026, meeting

Mr. Sturtz asked for corrections or comments.

Mr. Scanlon motioned to approve the minutes. Ms. Hudson seconded the motion. Minutes were approved with a vote of 7-0.

ACTION ITEMS

1. Floodplain Permit No. 743

Mr. Sturtz stated that the floodplain permit application is for the interior remodel of a commercial building at 600-618 West Main Street.

Mr. Murphy provided the staff report detailing the request with respect to the floodplain permit requirements and potential impacts.

Mr. Murphy stated staff recommends approval of Floodplain Permit Application No. 743.

Mr. Sturtz asked if the committee had any questions. Ms. Stansel asked for clarification for a difference in the presentation and the packet related to County Assessor records for the property. Mr. Murphy provided confirmation part of the information was not included in the meeting packet and that the information provided in the staff presentation was correct.

Mr. Sturtz asked for comments from the public, hearing none, he asked for a motion.

Committee Action:

Mr. Danner motioned to ratify the permit. Mr. Scanlon seconded the motion. Floodplain Permit No. 743 was ratified with a vote of 7-0.

2. Floodplain Permit No. 744

Mr. Sturtz stated this is a permit application for the installation of a barb-wired fence around the lot located west of I-35 and south of the Lindsey Street Extension.

Mr. Murphy provided the staff report detailing the request with respect to the floodplain permit requirements and potential impacts.

Mr. Murphy stated staff recommends approval of Floodplain Permit Application No. 744.

Mr. Sturtz asked for comments from the committee. Ms. Stansel asked how the materials gathered from the brush hogging would be disposed of. The applicant explained it would be hauled off by a contractor.

Mr. Sturtz asked for comments from the public. Mr. Kates asked if they planned to use the neighborhood for access to the property. The applicant confirmed the entrance to the property would be accessed by using the neighborhood roadway.

Ms. Stansel asked the applicant if a fence was the best plan for preventing trespassers and encampments from forming. Mr. Scanlon asked for the applicant to confirm if they would be monitoring the fence line often to prevent encampments and biohazards from being put on the land. The applicant confirmed and explained a multi part approach planned to mitigate the potentials of future encampments and hazards from developing.

Committee Action:

Mr. Danner motioned to approve the permit. Mr. Scanlon seconded the motion. Floodplain Permit No. 744 was approved with a vote of 7-0.

MISCELLANEOUS DISCUSSION

- The July 6th meeting is expected to be cancelled due to lack of applications.

ADJOURNMENT

Mr. Danner motioned to adjourn. Mr. Scanlon seconded the motion. The motion to adjourn passed 7-0. Mr. Sturtz adjourned the meeting at 3:53 p.m.

Passed and approved this 20th day of July, 2026



Tim Miles, City Engineer for
City of Norman Floodplain Administrator, Scott Sturtz