



CITY OF NORMAN, OK ANIMAL WELFARE OVERSIGHT COMMITTEE MEETING

Animal Welfare Center, 3428 South Jenkins Ave, Multipurpose Room,
Norman, OK 73072

Wednesday, July 09, 2025 at 6:00 PM

MINUTES

The Norman Animal Welfare Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in the multi-purpose room at the Norman Animal Welfare Building on the 14th day of May at 6:00 PM. The notice and agenda of the meeting was posted at the City of Norman Municipal Building on 201 West Gray Street on May 9th, 2025. The meeting was also posted on the City of Norman website at www.normanok.gov.

ROLL CALL

PRESENT

Co-Chairperson Becca Bean

Debra Green

Kim Fairbanks

Dr. Rod Hall

Council Member Michael Nash

ABSENT

Dr. Maddie Yates

Sereta Wilson

APPROVAL OF THE MAY MINUTES

Dr. Hall moved to approve the minutes after amending the typo. Kim Fairbanks seconded. The motion passed.

MONTHLY STATISTICS AND PREVIOUS BUSINESS

Supervisor Ashley Battiest reviewed the May and June statistics:

May 2025:

- A total of 226 animals were brought to the shelter.
- The majority were strays: 94 canines and 174 felines.

- Owner surrenders included 43 felines and 5 canines.
- Adoptions included 52 dogs and 72 cats.
- 47 dogs were returned to their owners.
- 72 dogs and cats were transferred to rescue organizations.
- 47 cats were spayed/neutered through the TNR (Trap-Neuter-Return) program.
- There were 250 dogs and 27 cats on the waitlist for owner surrender.
- The live release rate for May was 92.5%.

June 2025:

- A total of 255 animals were brought to the shelter.
- This included 105 stray dogs and 92 stray cats, along with 12 dog and 27 cat owner surrenders.
- Adoptions increased compared to the previous year, with 51 dog and 110 cat adoptions.
- 40 dogs were returned to their owners.
- 53 dogs and cats were transferred to rescue organizations.
- There were 250 dogs and 20 cats on the waitlist for owner surrender.
- The live release rate for June was 88.1%.

Becca asked whether the TNR numbers were included in the 174 feline strays. It was clarified that TNR cats are booked into the shelter as a service and are not included in the stray numbers.

Shelter Manager Kellee Robertson added that there is now an additional step in the owner surrender process: owners are required to post their animals on a rehoming website before being added to the shelter's surrender list.

Kellee also reported that Norman Animal Welfare currently has 218 animals in care, with 78 in foster homes.

BUDGET UPDATES

- Becca asked about the incinerator. Kellee responded that repairs were approved in the current fiscal year (which just began), and it would be ideal to wait until winter before starting the work.
- Becca asked whether the kennel repair budget line was approved. Kellee confirmed that the line item was not approved for this fiscal year. She gave an overview of the budgeting process and noted that departments were asked to trim their budgets for the year.

STAFFING UPDATES

- Kellee shared that the adoption coordinator position was open and there are already 63 applicants.

DISCUSSION ITEMS

1. Update on Better Cities for Pets Certification

Kim Fairbanks reported that it has been two weeks since the application for Better Cities for Pets certification was submitted. She collected extensive city-wide data for the application.

2. Discussion on Microchip Reader Installations around Norman

Kim noted that the Better Cities certification application included a set of goals. One of the goals was to install microchip scanner stations that are accessible to the public. These stations would need to be secure, weather-protected, and possibly located at fire stations or police departments.

There is also an educational component included in the goals. Kellee stated that the shelter is addressing part of this through the Shelter Medical Monday social media posts.

MISCELLANEOUS COMMENTS AND CALL FOR AGENDA ITEMS

- Becca asked who is currently managing the shelter's social media since Stephanie's departure. Kellee said she is currently creating the content for social media posts.
- At the next meeting, Jeanne will present an overview for new AWOC board members, covering committee rules and policies.
- Becca Bean requested an agenda item to nominate and vote on a co-chair for the committee.
- Kim Fairbanks suggested adding updates on Better Cities for Pets recognition and emergency planning to the next agenda.

ADJOURNMENT



