



CITY OF NORMAN, OK
HISTORIC DISTRICT COMMISSION MEETING
Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Monday, March 04, 2024 at 5:30 PM

MINUTES

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

Chair Michael Zorba called the meeting to order at 5:31pm.

ROLL CALL

PRESENT

Commissioner Barrett Williamson
Commissioner Mitch Baroff
Commissioner Michael Zorba
Commissioner Taber Halford
Commissioner Sarah Brewer*
Commissioner Jo Ann Dysart
Commissioner Karen Thurston
Commissioner Susan Ford
Commissioner Gregory Heiser

*Commissioner Sarah Brewer arrived at 5:36pm.

A quorum was present.

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

HISTORIC DISTRICT COMMISSION MEETING MINUTES OF FEBRUARY 5, 2024.

Motion by Karen Thurston for approval of the minutes from the February 5, 2024 regular meeting; **Second** by Mitch Baroff.

The motion was passed unanimously with a vote of 8-0.

REPORTS/UPDATES

2. REVIEW & DISCUSSION OF PARLIAMENTARY PROCEDURES FOR COMMISSION.

Brenda Hall, City Clerk, presented a PowerPoint on Parliamentary Procedures and Roberts Rules.

3. DISCUSSION AND RECOMMENDATION OF APPLICATION FOR FUNDS FOR THE FYE 2024-2025 CLG PROGRAM WITH THE OKLAHOMA STATE HISTORIC PRESERVATION OFFICE.

Motion by Barrett Williamson to approve the application for funds for the FYE 2024-2025 CLG program with the Oklahoma State Historic Preservation office, as submitted; **Second** by Sarah Brewer.

Anais Starr presented the proposed CLG projects for the FYE 2024-2025.

CLG PROJECT	COST
Attendance/Participation at a Planning/Preservation Conferences for Staff/Commissioners	\$3,000
Walking Tour App Maintenance Fee	\$1,725
Walking Tour App Southridge Historic District (Contractor)	\$1,500
NACP Virtual CAMP Essential Workshop (4 topics)	\$4,500
NAPC In-Person CAMP Disaster Planning (2 topics)	\$3,500
Training – Software/Hardware Supplies	\$500
Quarterly Postcard Project Printing	\$800
Quarterly Postcard Project Postage	\$1,000
NAPC Membership Renewal	\$150
Re-Printing Historic Norman Coloring Books	\$1,700
TOTAL	\$18,375

Taber Halford asked who has been distributing the coloring books. Anais Starr responded that the Moore-Lindsey House, Visit Norman, The Depot, and the City of Norman Parks Department have been distribution points.

This item was approved unanimously with a vote of 9-0.

4. DISCUSSION REGARDING CHANGE TO SEPTEMBER 2024 HISTORIC DISTRICT COMMISSION MEETING DATE.

This item was withdrawn by staff.


MISCELLANEOUS COMMENTS

Anais Starr stated that there will be 4 applications coming to the April Historic District Commission meeting.

ADJOURNMENT

The meeting was adjourned at 6:47pm.

Passed and approved this 8th day of April 2024.



Michael Zorba, Historic District Chair