



CITY OF NORMAN, OK

FLOODPLAIN PERMIT COMMITTEE MEETING

**Development Center, Conference Room B, 225 N. Webster Avenue,
Norman, OK 73069**

Monday, January 6, 2025 at 3:30 PM

MINUTES

The Floodplain Permit Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on the 6th day of January, 2025, at 3:30 p.m., and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

The meeting was called to order by Mr. Sturtz at 3:31 p.m. Roll was taken; there were not any committee members absent. Committee members in attendance included Scott Sturtz, Floodplain Administrator; Sherri Stansel, Resident Member; Bill Scanlon, Resident; Lora Hoggatt, Public Services Manager; Jane Hudson, Director of Planning; Tim Miles, City Engineer; and Ken Danner, Subdivision Development Manager. Also in attendance were Jason Murphy, Stormwater Program Manager; Roxsie Stephens, Staff, Jim Speck, Speck Engineering, and Tim Pollard, Pollard and Whited Surveying.

MINUTES

1. Approval of minutes from the November 4, 2024 meeting

Mr. Sturtz asked for any comments on the minutes from the meeting of November 4, 2024. Ms. Hoggatt requested that the meeting minutes be updated to reflect the committee members that were in attendance as well as a date that needed to be updated to 2025. The motion for approval was made by Mr. Scanlon and seconded by Ms. Stansel. The minutes were approved with requested edits 7-0.

ACTION ITEMS

2. Floodplain Permit No. 709

Mr. Sturtz said the Application for Permit 709 is for the proposed installation of a deck and pergola with a fireplace at 3105 Millbury Road in the Woodcrest Creek floodplain. Mr. Sturtz said the applicants are Randy and Holly Bristol the Engineer is Jim Speck PE, PLS, CFedS.

Mr. Murphy presented the staff report and reviewed plans and aerial maps of the project location provided to members in their packets.

Mr. Murphy confirmed all ordinance requirements have been met and said staff recommends Floodplain Permit Application No. 709 be approved with the following conditions:

- The applicant shall provide evidence that appropriate compensatory storage has been provided.

Mr. Sturtz asked the committee if they had any questions. There were not any questions from the committee.

Mr. Sturtz asked for any comments from the public. There were not any comments from the public.

Mr. Scanlon motioned to approve Permit 709. Mr. Danner seconded the motion. The committee voted to approve the application 7-0.

MISCELLANEOUS COMMENTS

Mr. Murphy explained that there are about 3-4 permits that are currently being worked on and will be scheduled for upcoming meetings as soon as all required parts were submitted to the City. Additionally Mr. Murphy stated he will also have the 2024 Annual recap prepared to present at the next meeting.

ADJOURNMENT

Mr. Scanlon motioned to adjourn. Mr. Danner seconded the motion. Mr. Sturtz adjourned the meeting at 3:41 p.m.

Passed and approved this 21st day of January, 2025



City of Norman Floodplain Administrator, Scott Sturtz