



**CITY OF NORMAN, OK**  
**CITY COUNCIL REGULAR MEETING**  
**Municipal Building, Council Chambers, 201 West Gray, Norman, OK**  
**73069**  
**Tuesday, June 27, 2023 at 6:30 PM**

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**MINUTES**

**Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority**

*The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers in the Municipal Building, on the 27<sup>th</sup> day of June, 2023, at 6:30 p.m., and notice of the agenda of the meeting were posted at the Norman Municipal Building at 201 West Gray and on the City website at least 24 hours prior to the beginning of the meeting.*

**CALL TO ORDER**

Mayor Heikkila called the Meeting to Order at 6:30 p.m.

**ROLL CALL**

**PRESENT**

Mayor Heikkila  
Councilmember Ward 1 Austin Ball  
Councilmember Ward 2 Lauren Schueler  
Councilmember Ward 3 Bree Montoya  
Councilmember Ward 4 Helen Grant  
Councilmember Ward 5 Rarchar Tortorello  
Councilmember Ward 6 Elizabeth Foreman  
Councilmember Ward 7 Stephen Holman  
Councilmember Ward 8 Matthew Peacock

**PLEDGE OF ALLEGIANCE**

Mayor Heikkila led the Pledge of Allegiance

## **APPROVAL OF MINUTES**

### **1. CONSIDERATION OF APPROVAL OF THE MINUTES AS FOLLOWS:**

CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS COMMITTEE  
MEETING MINUTES OF SEPTEMBER 5, 2019

CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS COMMITTEE  
MEETING MINUTES OF OCTOBER 3, 2019

CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS COMMITTEE  
MEETING MINUTES OF NOVEMBER 7, 2019

CITY COUNCIL OVERSIGHT COMMITTEE MINUTES OF DECEMBER 12,  
2019

CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS COMMITTEE  
MEETING MINUTES OF FEBRUARY 6, 2020

CITY COUNCIL OVERSIGHT COMMITTEE MINUTES OF FEBRUARY 13, 2020

CITY COUNCIL OVERSIGHT COMMITTEE MINUTES OF MARCH 12, 2020

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember  
Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Ward 2 Schueler,  
Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant,  
Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman,  
Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Brenda Hall, City Clerk
2. City Council Business and Community Affairs Committee minutes of  
September 5, 2019
3. City Council Business and Community Affairs Committee minutes of  
October 3, 2019
4. City Council Business and Community Affairs Committee minutes of  
November 7, 2019
5. City Council Oversight Committee minutes of December 12, 2019
6. City Council Business and Community Affairs Committee minutes of  
February 6, 2020
7. City Council Oversight Committee minutes of February 13, 2020
8. City Council Oversight Committee minutes of March 12, 2020

**The Minutes were Approved.**

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## AWARDS AND PRESENTATIONS

2. ADMINISTERING THE OATHS OF OFFICE TO AND SEATING OF COUNCILMEMBER-ELECT AUSTIN BALL, WARD 1; COUNCILMEMBER-ELECT BREE MONTOYA, WARD 3; AND COUNCILMEMBER-ELECT STEPHEN TYLER HOLMAN, WARD 7, TO BE EFFECTIVE ON JULY 4, 2023.

Judge Drew Nichols administered the Oath of Office to the newly elected Councilmembers.

Items submitted for the record

1. Staff Report dated June 27, 2023, from Brenda Hall, City Clerk

**Thereupon, Councilmembers Austin Ball, Bree Montoya, and Stephen Tyler Holman were formally seated.**

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3. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2223-151: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, COMMENDING AND EXTENDING APPRECIATION TO RARCHAR TORTORELLO FOR SERVING AS WARD FIVE COUNCILMEMBER IN THE CITY OF NORMAN.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Brenda Hall, City Clerk
2. Resolution R-2223-151

Participants in Discussion

1. Councilmember Tortorello accepted the resolution and thanked the Council

**Resolution R-2223-151 was Adopted.**

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4. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF PROCLAMATION P-2223-31:  
A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF JULY, 2023, AS PARKS AND RECREATION MONTH IN THE CITY OF NORMAN.

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Jason Olsen, Director of Parks and Recreation
2. Proclamation P-2223-31

Participants in discussion

1. Ms. Sherrel Sheriff, Chair of the Norman Board of Parks Commissioners, accepted the proclamation and thanked the Council

**Proclamation P-2223-31 was Approved.**

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## **COUNCIL ANNOUNCEMENTS**

Norman in Top 100 Cities in United States. Councilmember Ball said "Liveability.Com" named the City of Norman as one of the top 100 cities in the United States to live in. He said the number one reason for the score of 84 out of 100 is because of our housing and our cost of living. He said there is affordable housing for renters, reasonable taxes, and an overall modest cost of living. He said for those who do not live here and are looking for an amazing community, please come to Norman.

\*

Welcome to Councilmembers. Councilmember Schueler welcomed back Councilmembers Ball, Montoya, and Holman and thanked them for continuing to serve. She thanked Councilmember Tortorello and said she knows it is not always easy sitting on the dais, no matter if Council agrees or disagrees. She said serving the community is one of the most important things one can do.

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Council Announcements, continued:

Storm Debris. Councilmember Schueler said she knows Ward Two residents are facing many challenges with tree limbs and debris caused by the recent storm. She said she has communicated with several residents that are working to consolidate the tree trimming efforts caused by the storm. She asked residents to email her or the Action Center regarding any issues and OG&E will be notified of any problems.

\*

Hotter than Hell Golf Tournament. Councilmember Montoya announced that registration was now open for the City of Norman Hotter than Hell Golf Tournament to be held Sunday, August 11<sup>th</sup>, at Westwood Golf Course. Proceeds from the tournament will benefit the United Way.

\*

Norman Fourth Fest. Councilmember Holman said the City of Norman Fourth Fest starts at 5:00 p.m. at Reaves Park. Councilmember Holman encouraged residents to attend the July 4<sup>th</sup> Celebration and Fireworks Show.

\*

Norman Forward Citizens Financial Oversight Board. Councilmember Montoya thanked Professor Simpson who was appointed to fill the seat she previously held on the NORMAN FORWARD Citizens Financial Oversight Board.

\*

Summer Breeze. Councilmember Grant said Summer Breeze is being held on Sunday, June 25<sup>th</sup>, at 7:30 p.m. at Lions Park. She said King Cabbage Brass Band will be performing. She said the Tequila Songbirds will be performing on Sunday, July 9<sup>th</sup>, at 7:30 p.m.

\*

Juneteenth. Councilmembers Grant and Holman thanked Staff for the Juneteenth celebration at Reaves Park, which was a great celebration. Councilmember Holman said it was very well attended and fun. He said it was the largest crowd he has seen at Juneteenth and he looks forward to seeing the event grow in the future.

\*

Moana in the Park. Councilmember Grant said “Moana in the Park” has been rescheduled due to inclement weather for Friday, June 30<sup>th</sup>, at Lions Park.

\*

Councilmember Announcements, continued:

Thanks to Council and Staff. Councilmember Tortorello said it has been an honor serving Ward 5 and he could not have done it without Staff. He said the City of Norman has the best staff in the entire state of Oklahoma. He said they have always answered his questions or helped him with issues in Ward 5. He said if he made a phone call or sent an email, he always got results, which makes this job a lot easier. He thanked the constituents from Ward 5 because not all agreed and that is what happens in a non-partisan municipal government. He said the City Council have had their disagreements, but over time they have found common ground to solve the biggest issues facing the City of Norman. He said the fact is that there is always someone who is not happy. He said Council has the same goal, to make Norman a better and safer place. He thanked Staff for their service.

\*

Thanks to Ward Seven Voters. Councilmember Holman said it is inevitable that City Council will have disagreements but Council is doing a service to the City of Norman that pays \$100 per month and takes a lot of time from our families, businesses, and friends. He thanked Councilmember Tortorello for his service. He thanked voters of Ward Seven and the residents he represents in Ward 7. He said he took this oath of office ten years ago. It has been an experience serving with 35 different councilmembers and 4 mayors. He said serving has made him a better person and he is looking forward to serving two more years. He said he has several family members in the audience and thanked them for being there for him.

\*

Dad's Sixtieth Birthday. Councilmember Holman said his father was celebrating his 60<sup>th</sup> birthday and they had planned to go to a Stevie Nicks concert because that is his dad's favorite performer. He said the concert got cancelled and so now they were planning to take a road trip to the West Coast. He thanked his dad and family for making him who he is. Councilmember Peacock asked the audience to recognize Councilmember Holman.

\*

Beep Ball World Series. Mayor Heikkila announced the Beep Ball World Series will be held July 18<sup>th</sup> and 19<sup>th</sup> at Reaves Park. He said Beep Ball is played by sight-impaired people playing baseball/softball on a playing field. He said the ball makes a beeping sound. He urged residents to attend and bring their families.

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## CONSENT DOCKET

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 5 through Item 35 be placed on the consent docket.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**Item 5 through Item 35 were Placed on the Consent Docket.**

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### First Reading Ordinance

5. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2223-44 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 36-201 OF CHAPTER 36 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF LOT THREE (3) AND ALL OF LOTS FOUR (4), FIVE (5), AND SIX (6), IN BLOCK SIXTY-NINE (69) OF LARSH'S FIRST ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE CCFBC, CENTER CITY FORM-BASED CODE, AND PLACE SAME IN THE CCPUYD, CENTER CITY PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (101 WEST SYMMES STREET)

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler



Item 5, continued:

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Jane Hudson, Director of Planning and Community Development
2. Ordinance O-2223-44
3. A Center City Planned Unit Development Application for Rezoning submitted May 1, 2023; Revised May 12, 2023; Revised May 18, 2023, and Revised May 30, 2023, submitted by CSO Development Corporation with Exhibit A, Proposed Site Development Plan, and Exhibit B, Legal Description of the Property
4. Planning Commission Staff Report dated June 8, 2023
5. Railhouse Housing Phase 1, Site Plan and Frontage

**Ordinance O-2223-44 was Adopted on First Reading and will be placed on the City Council Agenda on July 11, 2023, for Second and Final Reading.**

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6. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2223-52 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 12-526 OF THE NORMAN CODE OF ORDINANCES INCREASING THE NUMBER OF VOTING BOARD MEMBERS OF THE RECIPIENT ENTITY OF CONVENTION AND TOURISM DEVELOPMENT FUNDS FROM THIRTEEN TO NINETEEN TO ALLOW ADDITIONAL BOARD MEMBERS REPRESENTATIVE OF THE SPORTS INDUSTRY AND SPORTS COMMUNITY; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock



Item 6, continued:

Items submitted for the record

1. Staff Report dated June 27, 2023, from Jason Olsen, Director of Parks and Recreation
2. Legislatively Notated Copy of Ordinance O-2223-52

**Ordinance O-2223-52 was Adopted on First Reading and will be placed on the City Council Agenda on July 11, 2023, for Second and Final Reading.**

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7. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2223-53 UPON FIRST READING BY TITLE: AN ORDINANCE GRANTING TO ONE GAS, INC., ACTING BY AND THROUGH ITS OKLAHOMA NATURAL GAS COMPANY DIVISION, AND ITS SUCCESSORS AND ASSIGNS, FOR A PERIOD OF TWENTY-FIVE (25) YEARS FROM APPROVAL AND ACCEPTANCE OF THIS ORDINANCE, A NON-EXCLUSIVE FRANCHISE AND RIGHT TO ENTER THE PUBLIC WAYS TO INSTALL, OPERATE AND MAINTAIN A DISTRIBUTION SYSTEM WITHIN, ALONG, ACROSS, OVER, AND UNDER THE PUBLIC WAYS OF THE CITY OF NORMAN, OKLAHOMA, FOR THE TRANSPORTATION, DISTRIBUTION AND/OR SALE OF GAS TO CONSUMERS AND THE PUBLIC GENERALLY IN THE CITY; DEFINING THE WORDS AND PHRASES THEREIN; PROVIDING FOR ASSIGNMENT, SALE OR LEASE OF THE FRANCHISE; PROVIDING THAT THE CITY MAY ENACT AN ORDINANCE CHARGING PERSONS TRANSPORTING GAS THROUGH GRANTEE'S DISTRIBUTION SYSTEM A FEE ON THE CALCULATED VALUE OF SUCH TRANSPORTED GAS; PROVIDING FOR USE AND REPAIR OF THE PUBLIC WAYS; PROVIDING FOR REGULATION OF SERVICE; ESTABLISHING DEPTH OF PIPELINES; ESTABLISHING RIGHTS AND DUTIES IN THE MOVEMENT AND ALTERATION OF PIPELINES; PROVIDING FOR INDEMNIFICATION OF THE CITY OF NORMAN; PROVIDING FOR GRANTEE'S RULES AND REGULATIONS; PROVIDING FOR INSPECTION OF GRANTEE'S RECORDS; REQUIRING GRANTEE TO PAY A FRANCHISE FEE; ESTABLISHING GRANTOR'S OPTION TO PURCHASE; PROVIDING FOR CONDITIONS OF THE FRANCHISE; PROVIDING FOR CONSTRUCTION OF THIS ORDINANCE UPON THE INVALIDITY OF ANY PART THEREOF; PROVIDING FOR THE SUBMISSION OF THIS ORDINANCE TO AN ELECTION OF THE QUALIFIED VOTERS OF THE CITY; PROVIDING FOR ACCEPTANCE OF THIS FRANCHISE BY GRANTEE AND BOTH AN EFFECTIVE AND OPERATIVE DATE THEREOF AND DECLARING AN EMERGENCY; REPEALING ALL OTHER ORDINANCE DIRECTLY IN CONFLICT HEREWITH; AND PROVIDING FOR THE SEVERABILITY.

Item 7, continued:

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Kathryn Walker, City Attorney
2. Ordinance O-2223-53 with Exhibit "A", the City of Norman Volumetric Rate Calculation Form
3. Special Election Proclamation and Notice of Election

**Ordinance O-2223-53 was Adopted on First Reading and will be placed on the City Council Agenda on July 11, 2023, for Second and Final Reading with an Emergency Clause.**

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8. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2223-54 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, REPEALING ARTICLE 2-111-2, ART IN PUBLIC PLACES PROGRAM, AND PROVIDING FOR THE SEVERABILITY THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Kathryn Walker, City Attorney,
2. Legislatively Notated Copy of Ordinance O-2223-54

**Ordinance O-2223-54 was Adopted on First Reading and will be placed on the City Council Agenda on July 11, 2023, for Second and Final Reading.**

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## **Appointments**

9. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

### **ADA CITIZENS ADVISORY COMMITTEE**

TERM: 05-28-23 TO 05-28-26: KELLI FREEMAN, WARD 6  
TERM: 05-28-23 TO 05-28-26: WANDA FELTY, WARD 5  
TERM: 05-28-23 TO 05-28-26: VICTOR LONG, WARD 4  
TERM: 05-28-23 TO 05-28-26: TOM BURKE, WARD 2  
TERM: 05-28-23 TO 05-28-26: CHRIS NANNY, WARD 1  
TERM: 05-28-23 TO 05-28-26: MADISON PIERCE, WARD 2

### **BOARD OF PARKS COMMISSIONERS**

TERM: 06-27-23 TO 01-01-25: ELLEN USRY, WARD 5

### **ENVIRONMENTAL CONTROL ADVISORY BOARD**

TERM: 06-27-23 TO 10-27-23: DEBBIE SMITH, WARD 4  
TERM: 06-27-23 TO 10-27-25: VALERIE GREEN, WARD 5

### **GREENBELT COMMISSION**

TERM: 07-13-23 to 07-13-26: KRISTINA WYCKOFF, WARD 1  
TERM: 07-13-23 to 07-13-26: ANDREW HEWLETT, WARD 6

### **LIBRARY BOARD**

TERM: 05-01-23 TO 05-01-26: JASON BINGHAM, WARD 8  
TERM: 05-01-23 TO 05-01-26: JODY FOOTE, WARD 3

### **NORMAN ELECTION COMMISSION**

TERM: 06-27-23 TO 09-1-25: DAVID GANDESBERY, WARD 1

### **NORMAN FORWARD CITIZENS FINANCIAL OVERSIGHT BOARD**

TERM: 06-27-23 TO 12-22-25: ZACHARY SIMPSON, WARD 3

### **DEVELOPMENT OVERSIGHT COMMITTEE FOR TIF DISTRICT #2**

TERM: 04-10-23 TO 04-10-26: GREG BURGE, WARD 8

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 9, continued:

Items submitted for the record

1. Staff Report dated February 28, 2023, from Brenda Hall, City Clerk

**The Appointments were Approved.**

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**Reports/Communications**

10. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF MAY 31, 2023, AND DIRECTING THE FILING THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Anthony Francisco, Director of Finance
2. Finance Director's Report as of May 31, 2023

**Receipt of the Finance Director's Investment Report as of May 31, 2023, was Acknowledged.**

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11. CONSIDERATION OF ACKNOWLEDGEMENT, APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF MAY, 2023.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 11, continued:

Items submitted for the record

1. Staff Report dated June 27, 2023, from Stacey Parker, Executive Assistant
2. Monthly Departmental Reports for the month of May, 2023

**Receipt of the Monthly Departmental Reports for the month of May, 2023, was Acknowledged.**

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**12. CONSIDERATION OF SUBMISSION, ACKNOWLEDGEMENT, APPROVAL, REJECTION, AMENDMENT, AND/OR REJECTION OF RECEIPT OF THE CITY MANAGER'S CONTRACT AND CHANGE ORDER REPORT.**

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Brenda Hall, City Clerk
2. Memorandum dated June 1, 2023, from Taylor Johnson, Transit and Parking Program Manager, through Shawn O'Leary, Director of Public Works, to Darrel Pyle, City Manager
3. Change Order No. Three to Contract K-2223-72
4. Memorandum dated June 6, 2023, from Joseph Hill, Streets Program Manager, and David Riesland, Transportation Engineer, through Shawn O'Leary, Director of Public Works, to Darrel Pyle, City Manager
5. Street Alley Maintenance Program, FYE 2023 Locations
6. Pilot Location for Festival Street Bollards on Campus Corner
7. Location map of Campus Corner Bollard Pavement Locations
8. Change Order No. One to Contract K-2223-77
9. Memorandum dated May 10, 2023, from Kevin Foster, Chief of Police, to Darrel Pyle, City Manager
10. Contract K-2223-159
11. Memorandum dated June 7, 2023, from Taylor Johnson, Transit and Parking Program Manager, through Shawn O'Leary, Director of Public Works, to Darrel Pyle, City Manager
12. Contract K-2223-165

**Receipt of the City Manager's Contract and Change Order Report were Acknowledged.**

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## **Request for Proposal**

13. CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AUTHORIZATION FOR THE AWARD OF REQUEST FOR PROPOSAL RFP-2223-64: TO FORVIS, L.L.P., IN THE AMOUNT OF \$157,500 FOR PROFESSIONAL EXTERNAL AUDITING SERVICES FOR THE CITY OF NORMAN AND RELATED TRUSTS.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Clint Mercer, City of Norman Chief Accountant
2. Request for Proposal RFP-2223-64, Technical Proposal, submitted by S. Joel Haaser, CPA, Partner, FORVIS, L.L.P.
3. Request for Proposal RFP-2223-64, Sealed Dollar Cost Bid Proposal, by S. Joel Haaser, CPA, Partner, FORVIS, L.L.P. with Appendix B, Proposer Guarantees; Appendix C, Proposer Warranties; Appendix D, Sealed Dollar Cost Bid and Schedule of Professional Fees and Expenses for the Audit of the 2023 Financial Statements, Combining Schedule – All Services Described in RFP Section II E

**Request for Proposal RFP-2223-64 was Accepted and Awarded to FORVIS, L.L.P.**

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## **Bids**

14. CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2223-67: SUBMITTED BY POET ETHANOL PRODUCTS, IN THE AMOUNT OF \$315.00 PER TON FOR THE PURCHASE OF CARBON DIOXIDE FOR THE WATER TREATMENT FACILITY.

**Acting as the Norman Utilities Authority**

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 2 Schueler



Item 14, continued:

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Andrew Bruehl, Utilities Supervisor
2. Bid Tabulation for Water Treatment Plant Chemical, Carbon Dioxide
3. Form for Bidders 2223-67 dated May 25, 2023, in the amount of \$315 per ton for Carbon Dioxide submitted by Poet Ethanol

**Acting as the Norman Utilities Authority, Bid 2223-67 was Accepted and Awarded to Poet Ethanol.**

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15. CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2223-68: SUBMITTED BY U.S. LIME COMPANY- ST CLAIR, IN THE AMOUNT OF \$304.49 PER TON FOR THE PURCHASE OF LIME FOR THE WATER TREATMENT FACILITY.

**Acting as the Norman Utilities Authority**

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 2 Schueler

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Andrew Bruehl, Utilities Supervisor
2. Bid Tabulation dated May 25, 2023, for Water Treatment Plant Chemicals, Quick Lime
3. Form for Bidders 2223-68 dated May 25, 2023, in the amount of \$304.49 per ton for Quick Lime submitted by U.S. Lime Company – St. Clair

**Acting as the Norman Utilities Authority, Bid 2223-68 was Accepted and Awarded to U.S. Lime Company-St. Clair.**

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16. CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2223-70 SUBMITTED BY MEYER DIRT WORK, FOR WELL SERVICES FOR THE WATER TREATMENT FACILITY.

**Acting as the Norman Utilities Authority**

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 2 Schueler

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Andrew Bruehl, Utilities Supervisor
2. Bid Tabulation dated May 25, 2023, for Water Treatment Plant Chemicals, Well Services
3. Form for Bidders 2223-70 dated May 25, 2023, for Well Services submitted by Keith Meyer, Meyer Dirt Work, L.L.C.

**Acting as the Norman Utilities Authority, Bid 2223-70 was Accepted and Awarded to Meyer Dirt Work, L.L.C.**

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17. CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2223-71: SUBMITTED BY JARRED CHANDLER DOZER & EXCAVATION FOR RESIDUALS HAULING FOR THE WATER TREATMENT FACILITY.

**Acting as the Norman Utilities Authority**

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 2 Schueler

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Andrew Bruehl, Utilities Supervisor
2. Bid Tabulation dated May 25, 2023, for Water Treatment Plant Chemicals, Residual Hauling
3. Form for Bidders 2223-71 dated May 25, 2023, for Residuals Hauling submitted by Jarred Chandler Dozer & Excavation

**Acting as the Norman Utilities Authority, Bid 2223-71 was Accepted and Awarded to Jared Chandler Dozer and Excavation.**

\* \* \* \* \*

18. CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2223-73: SUBMITTED BY HAWKINS INC., IN THE AMOUNT OF \$0.3122 PER POUND FOR THE PURCHASE OF SODIUM HYPOCHLORITE TOTE FOR THE WATER TREATMENT FACILITY.

**Acting as the Norman Utilities Authority**

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 2 Schueler

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Andrew Bruehl, Utilities Supervisor
2. Bid Tabulation dated May 25, 2023, for Water Treatment Plant Chemicals, Sodium Hypochlorite Tote, in the amount of \$0.3122 per pound.
3. Form for Bidders 2223-73 for Sodium Hypochlorite tote Delivery dated May 25, 2023, submitted by Hawkins, Inc.

**Acting as the Norman Utilities Authority, Bid 2223-73 was Accepted and Awarded to Hawkins, Inc.**

\* \* \* \* \*

**Request for Payment**

19. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AND/OR POSTPONEMENT OF RATIFICATION OF THE DECLARATION OF EMERGENCY REPAIRS AT FIRE STATION SEVEN AND THE REPLACEMENT OF AN OUTDOOR WARNING SIREN AND POLE DAMAGED BY THE TORNADO ON FEBRUARY 27, 2023; AUTHORIZE FINAL PAYMENT AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 19, continued:

Items submitted for the record

1. Staff Report dated June 27, 2023, from David Grizzle, Emergency Management Coordinator
2. Estimate 6 dated April 17, 2023, in the amount of \$1,550 from G.R. Land Maintenance, L.L.C.
3. Estimate NOKREPL324 dated March 3, 2023, in the amount of \$60,315 from SafetyCom, Inc.

**Ratification of the Declaration of Emergency Repairs was Approved, Final Payment was Authorized, and the Budget Appropriation was Approved.**

\* \* \* \* \*

**Acceptance of Funds/Reimbursement of Funds**

20. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A TRANSFER IN THE AMOUNT OF \$6,212.62 FROM THE GENERAL FUND TO THE PUBLIC TRANSPORTATION AND PARKING FUND AND BUDGET APPROPRIATION TO PROPERLY ACCOUNT FOR REIMBURSED TRAVEL COSTS AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Taylor Johnson, Transit and Parking Program Manager
2. City of Norman Gillig Visit from September 13, 2022, to September 16, 2022 (Two Employees Travel) in the amount of \$3,872.22
3. Travel Voucher for Reimbursement of Travel Outside City Limits dated September 20, 2022, for Jeff Parker, Public Works – Transit, in the amount of \$2,177.71
4. Travel Voucher for Reimbursement of Travel Outside City Limits dated September 20, 2022, for James McCracken, Public Works – Transit, in the amount of \$1,378.51
5. Credit Card Receipt for Purchase Order 23002504 dated September 13, 2022, for Roundtrip Airfare in the amount of \$1,659.92
6. Credit Card Receipt for Purchase Order 23002984 dated September 23, 2022, for expenses totaling \$1,580.30

Item 20, continued

Items submitted for the record, continued:

7. Petty Cash Ticket #10602 dated September 12, 2022, from Jeff Parker in the amount of \$316
8. Petty Cash Ticket #10603 dated September 12, 2022, from J.T. McCracken in the amount of \$316
9. Revenue Receipt 2626 dated October 13, 2023, for receipt of \$3,897.22
10. Check 584483 dated October 6, 2022, in the amount of \$3,872.22 from Gillig to City of Norman
11. City of Norman Gillig Visit list of costs from December 5, 2022, to December 9, 2022
12. Travel Voucher for Reimbursement of Travel Outside City Limits dated December 20, 2022, for Jeff Parker, Public Works – Transit, in the amount of \$3,386.12
13. Travel Voucher for Reimbursement of Travel Outside City Limits dated December 20, 2022, for James McCracken, Public Works – Transit, in the amount of \$1,085.96
14. Credit Card Receipt for Purchase Order 23006621 dated December 20, 2022, for trip expenses in the amount of \$3,584.63
15. Credit Card Receipt for Purchase Order 23006619 dated December 20, 2022, for expenses totaling \$117.25
16. Petty Cash Ticket #10606 dated December 1, 2022, from J.T. McCracken in the amount of \$395
17. Petty Cash Ticket #10605 dated December 1, 2022, from Jeff Parker in the amount of \$395
18. Check dated April 20, 2023, in the amount of \$2,340.40 from Gillig to City of Norman

**A Budget Transfer/Appropriation in the amount of \$6,212.62 was Approved.**

\* \* \* \* \*

**Easement**

21. CONSIDERATION FOR APPROVAL, GRANTING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF EASEMENT E-2223-42: TO OKLAHOMA GAS AND ELECTRIC COMPANY FOR THE PURPOSE OF PROVIDING ELECTRICAL SERVICE TO THE NEW LINE MAINTENANCE BUILDING AT 2705 EAST ROBINSON STREET.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Item 21, continued:

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Rachel Croft, Staff Engineer
2. Letter dated June 2, 2023, from Timothy J. Bailey, Right-of-Way Agent, OG&E Energy Corporation, to Kenneth Giannone
3. Engineer's Design for Easement E-2223-42
4. Easement E-2223-42 with Exhibit "A", Legal Description, and Exhibit B, Location Map and Site Plan
5. Project location map

**Easement E-2223-42 was Granted to Oklahoma Gas and Electric Company**

\* \* \* \* \*

22. CONSIDERATION FOR APPROVAL, GRANTING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF EASEMENT E-2223-43: TO OKLAHOMA NATURAL GAS COMPANY FOR THE PURPOSE OF PROVIDING GAS SERVICE TO THE NEW LINE MAINTENANCE BUILDING AT 2705 EAST ROBINSON STREET.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Rachel Croft, Staff Engineer
2. Easement E-2223-43 with Exhibit "A", Legal Description and Location Map
5. Project location map

**Easement E-2223-43 was Granted to Oklahoma Natural Gas Company**

\* \* \* \* \*

## **Final Plats**

23. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A FINAL PLAT FOR SUMMIT LAKES ADDITION, SECTION 12. (GENERALLY LOCATED ONE MILE NORTH OF EAST LINDSEY STREET AND ONE-QUARTER MILE EAST OF 24TH AVENUE SE).

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Ken Danner, Subdivision Development Manager
2. Final plat
3. Reapproval Preliminary Plat
4. Location map
5. Development Committee Staff Report dated June 1, 2023, for Summit Lakes Addition, Section 12
6. Application for Development Committee Action dated August 15, 2022, from Summit Lakes, L.L.C. for Summit Lakes Addition, Section 12

**The Final Plat for Summit Valley Addition, Section 3, was Approved.**

\* \* \* \* \*

24. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A FINAL SITE DEVELOPMENT PLAN/FINAL PLAT FOR VARENNA LANDING ADDITION, SECTION 2, (A PLANNED UNIT DEVELOPMENT). (GENERALLY LOCATED ON THE NORTH SIDE OF EAST LINDSEY STREET APPROXIMATELY 1,400 FEET EAST OF 24TH AVENUE S.E.).

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock



Item 24, continued:

Items submitted for the record

1. Staff Report dated June 27, 2023, from Ken Danner, Subdivision Development Manager
2. Final plat
3. Location map
4. Preliminary plat
5. Development Committee Staff Report dated June 1, 2023, for Varenna Landing Addition, Section 2, a Planned Unit Development
6. Application for Development Committee Action dated May 8, 2023, from Varenna Landing, L.L.C., for Varenna Landing Addition, Section 2

**The Final Site Development Plan/Final Plat for Varenna Landing Addition, Section 2, a Planned Unit Development, was Approved.**

\* \* \* \* \*

### **Contracts**

25. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT NO. THREE TO CONTRACT K-0506-151: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND NEW CINGULAR WIRELESS PCS, LLC, INCREASING THE MONTHLY LEASE PAYMENT BY \$100 FOR THE CELLULAR LEASE AT THE BROOKHAVEN WATER TOWER TO ALLOW FOR THE INSTALLATION OF AN EMERGENCY GENERATOR.

### **Acting as the Norman Utilities Authority**

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 2 Schueler

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Nathan Madenwald, Utilities Engineer
2. Amendment No. Three to Contract K-0506-151 with Exhibit A-1, Additional Premises Area
3. Letter of Authorization dated June 1, 2023, from Jim Crews, Director Access-Construction & Engineering, AT&T, to Heather Poole, City Attorney's Office, City of Norman

**Acting as the Norman Utilities Authority, Amendment No. Three to Contract K-0506-151 was Approved.**

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26. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT TWO TO CONTRACT K-2021-121: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND BIOSTAR E LIGHT JV, LLC., DECREASING THE CONTRACT AMOUNT BY \$4,000 FOR A REVISED CONTRACT AMOUNT OF \$4,896,848.80 FOR DESIGN, CONSTRUCTION, OPERATION AND MAINTENANCE OF A SOLAR PHOTOVOLTAIC SYSTEM TO PROVIDE ENERGY SAVINGS AND PRODUCTION GUARANTY AND FINAL ACCEPTANCE OF THE PROJECT.

**Acting as the Norman Utilities Authority**

Motion made by Trustee Ward 7 Holman, Seconded by Trustee Ward 2 Schueler

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock  
Items submitted for the record

Items submitted for the record

1. Staff Report dated June 27, 2023, from Nathan Madenwald, P.E., Utilities Engineer
2. Amendment No. Two to Contract K-2021-121

**Acting as the Norman Utilities Authority, Amendment No. Two to Contract K-2021-121 was Approved.**

27. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2122-131: AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF NORMAN AND THE CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY FOR PROVISION OF TRANSPORTATION SERVICES TO INCREASE THE NOT-TO-EXCEED AMOUNT BY \$422,524.48, AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 27, continued:

Items submitted for the record

1. Staff Report dated June 27, 2023, from Taylor Johnson, Transit and Parking Program Manager
2. Amendment No. One to Contract K-2122-131

**Amendment No. One to Contract K-2122-131 and Budget Appropriation were Approved.**

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28. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER ONE TO CONTRACT K-2223-33: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND L5 CONSTRUCTION, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$97,648 FOR A REVISED CONTRACT AMOUNT OF \$2,283,148.96 FOR VARIOUS CHANGES TO PROJECT DESIGN AND UNFORESEEN SITE CONDITIONS AT THE NORTH BASE PHASE TWO VEHICLE WASH FACILITY AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Paul D'Andrea, Capital Projects Engineer
2. Change Order No. One to Contract K-2223-33
3. Project Location Map of North Base Complex, Phase 1

**Change Order No. One to Contract K-2223-33 and the Budget Appropriation were Approved.**

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29. CONSIDERATION OF AWARDING, ACCEPTANCE, APPROVAL, ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2223-77 AND CONTRACT K-2223-153: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ARROYO'S CONCRETE LLC IN THE AMOUNT OF \$408,102.50 FOR THE MILLER AVENUE CURB AND GUTTER MAINTENANCE PROJECT, PERFORMANCE BOND B-2223-81; STATUTORY BOND B-2223-82; MAINTENANCE BOND MB-2223-66, RESOLUTION R-2223-136 GRANTING TAX-EXEMPT STATUS AND BUDGET TRANSFER AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Joseph Hill, Street Program Manager
2. Contract K-2223-153
3. Performance Bond B-2223-81
4. Statutory Bond B-2223-82
5. Maintenance Bond MB-2223-66
6. Resolution R-2223-136
7. Project Location Map

**Bid 2223-77 was Accepted, Contract K-2223-153 and the Performance, Statutory, and Maintenance Bonds were Approved, Resolution R-2223-136 was Adopted, and the Budget Transfer was Approved.**

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30. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2223-162: AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA) D/B/A EMBARK TO PROVIDE TRANSIT SERVICES FOR THE CITY OF NORMAN FROM JULY 1, 2023, THROUGH JUNE 30, 2024, IN AN AMOUNT NOT TO EXCEED \$4,321,304.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Item 30, continued:

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Taylor Johnson, Transit and Parking Program Manager
2. Contract K-2223-162 with Exhibit A, Scope of Services; Exhibit B, Anticipated Norman Transit Service Profile; Exhibit C, Current Norman Transit Routes; Exhibit D, EMBARK Responsibilities; Exhibit E, Scope of Vehicle Cleaning, Washing, and Fueling Services; Exhibit F, Norman Responsibilities; Exhibit G, Compensation; Exhibit H, FTA Terms and Conditions; Exhibit I, Norman Transit Fleet Description and Inventory; Exhibit J, EMBARK Plus Norman ADA Guide; Exhibit K, EMBARK Rider Conduct and Exclusion Policy; Exhibit L, EMBARK Advertising Policy; Exhibit M, Sample Invoice; and Exhibit N, Sample EMBARK Norman Monthly Performance Summary Report

**Contract K-2223-162 was Approved.**

\* \* \* \* \*

31. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2223-164: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND RIVER NORTH TRANSIT, LLC (VIA TRANSPORTATION, INC.) IN THE AMOUNT NOT-TO-EXCEED \$639,413 FOR IMPLEMENTATION AND OPERATION OF A MICROTRANSIT PILOT PROGRAM, AS OUTLINED IN THE STAFF REPORT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Item 31, continued:

Items submitted for the record

1. Staff Report dated June 27, 2023, from Taylor Johnson, Transit and Parking Program Manager
2. Contract K-2223-164 with Exhibit A, Scope of Services with Appendix 1 to Service Order, Data Sharing, and Exhibit B, Invoice and Data Backup

**Contract K-2223-164 was Approved.**

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32. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2223-173: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CRAFTON TULL IN THE AMOUNT OF \$271,481.80 FOR THE DESIGN OF THE FINDLAY AVENUE AND BARTON STREET STORM SEWER REPLACEMENT PROJECTS.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Jason Murphy, Stormwater Program Manager
2. Contract K-2223-173 with Exhibit "A", Scope of Basic Services; Attachment B, Project Schedule; and Attachment C, Owner's Responsibilities
3. Findlay Avenue CGMP Location
4. Barton Street CGMP Location

**Contract K-2223-173 was Approved.**

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33. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2223-175: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN AND NORMAN REGIONAL HOSPITAL AUTHORITY FOR THE PURPOSE OF CREATING A CONTRACTUAL RELATIONSHIP RELATED TO CONSTRUCTION FUNDING AND SEPARATE OPERATION OF THE SPORTS AND HUMAN PERFORMANCE CENTER TO BE LOCATED WITHIN THE YOUNG FAMILY ATHLETIC CENTER.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Kathryn Walker, City Attorney
2. Contract K-2223-175 with Schedule One, Legal Description of Land

**Contract K-2223-175 was Approved.**

\* \* \* \* \*

34. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2223-146: A RESOLUTION OF THE TRUSTEES OF THE NORMAN MUNICIPAL AUTHORITY APPROPRIATING \$90,000 FROM SANITATION FUND BALANCE TO SANITATION SERVICE EQUIPMENT-SANITATION TRUCKS ACCOUNT.

**Acting as the Norman Municipal Authority**

Motion made by Trustee Ward 2 Schueler, Seconded by Councilmember Ward 4 Hall.

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 28, 2022, from Anthony Francisco, Director of Finance
2. Resolution R-2223-146

**Resolution R-2223-146 was Adopted.**

\* \* \* \* \*

35. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF R-2223-147: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, TRANSFERRING \$49,438.19 FROM THE STREET STRIPING PROJECT FUND TO THE CONSTITUTION MULTI-MODAL PATH EXTENSION CONSTRUCTION PROJECT.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from David Riesland, Transportation Engineer
2. Resolution R-2223-147
3. Letter dated June 1, 2023, from Chelley Hilmes, CPA, Chief Financial Officer, Oklahoma Department of Transportation, with supporting contract documentation
4. Contract K-2122-70
5. Oklahoma Department of Transportation Invoice 3327(04)(05)-01 dated October 20, 2021, in the amount of \$61,842
6. Resolution R-2122-62

**Resolution R-2223-147 was Adopted.**

\* \* \* \* \*



## NON-CONSENT ITEMS

This Item was postponed on August 10, 2021, until September 10, 2021, and on September 10, 2021, the item was postponed until October 12, 2021. On October 12, 2021, the Land Use Plan piece of the item failed. The applicant challenged City Council's decision in District Court. In February 2023, the District Court judge ruled that Council's denial of the Land Use Plan void. The following item was submitted for City Council's approval.

36. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2021-44 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE A TRACT OF LAND SITUATED IN THE SOUTHWEST QUARTER (SW/4) OF SECTION SEVENTEEN (17), TOWNSHIP EIGHT NORTH (T8N), RANGE TWO WEST (R2W) OF THE INDIAN MERIDIAN (I.M.), IN CLEVELAND COUNTY, OKLAHOMA, FROM THE A-2, RURAL AGRICULTURAL DISTRICT AND PLACE THE SAME IN THE R-1, SINGLE FAMILY DWELLING DISTRICT, OF SAID CITY; AND SO AS TO REMOVE A TRACT OF LAND SITUATED IN THE SOUTHEAST QUARTER (SE/4) OF SECTION SEVENTEEN (17), TOWNSHIP EIGHT NORTH (T8N), RANGE TWO WEST (R2W) OF THE INDIAN MERIDIAN (I.M.), IN CLEVELAND COUNTY, OKLAHOMA, FROM THE A-1, GENERAL AGRICULTURAL DISTRICT AND PLACE THE SAME IN THE R-1, SINGLE FAMILY DWELLING DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED ONE-HALF MILE SOUTH OF CEDAR LANE ROAD ON THE EAST SIDE OF JENKINS AVENUE AND EXTENDING SOUTHEAST TO 12TH AVENUE S.E.)

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 5 Tortorello

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Crawford, Councilmember Ward 5 Tortorello, Councilmember Ward 8 Peacock

Voting Nay: Councilmember Ward 2 Schueler, Councilmember Ward 4 Grant, Councilmember Ward 6 Foreman; Councilmember Ward 7 Holman

Items submitted for the record

1. Staff Report dated June 27, 2023, from Jane Hudson, Director of Planning and Community Development
2. Ordinance O-2021-44
3. Location map
4. Protest Map containing 56.4% Protest within Notification Area

Item 36, continued:

Items submitted for the record, continued

5. Letter of protest filed June 22, 2023, from David and Heather Madden
6. Letter from Eagle Cliff South Property Owners Association to Esteemed Eagle Cliff South Property Owners
7. Letter of protest filed June 21, 2023, from Alexander Hatton
8. Letter of protest filed June 22, 2023, from Laci Sanders
9. Letter of protest filed June 22, 2023, from Frank E. Hubbard
10. Letter of protest filed June 15, 2023, from Charles and Emma Kuster
11. Letter of protest filed June 22, 2023, from Gary S. Aycox
12. Letter of protest filed June 23, 2023, from David and Karna Parker
13. Letter of protest filed June 23, 2023, from Janet McClure
14. Letter of protest filed June 23, 2023, from Mark Klinger
15. Letter of protest filed June 23, 2023, from Timothy and Mia Haselman
16. Letter of protest filed June 23, 2023, from Abraham and Eleanor Hartley
17. Letter of protest filed June 23, 2023, from Brandon and Tiffany Bright
18. Letter of protest filed June 23, 2023, from Roger and Kristie Colby
19. Letter of protest filed June 23, 2023, from Rhonda and Chad Littleton
20. Letter of protest filed June 23, 2023, from Clara L. Figueroa
21. Letter of protest filed June 23, 2023, from Zachary Elkins and Erin Stutzman
22. Letter of protest filed June 23, 2023, from Kevin J. Potts
23. Memorandum of Trust for Kevin John Potts, Kevin John Potts Trust
24. Letters (2) of protest filed June 23, 2023, from Kevin J. Potts to Norman City Councilmembers
25. Memorandum of Trust, the John D. Potts Living Trust, dated July 18, 2016
26. Letter of protest (2) filed June 22, 2023, from Derek Rosendahl
27. Letter of protest filed June 22, 2023, from Allyson L. Wilson, POA for Sandra W. Potts to City of Norman City Councilmembers
28. Statutory Power of Attorney from Sandra W. Potts
29. Letter of protest filed June 22, 2023, from Shelby Robertson
30. Letter of protest filed June 22, 2023, from Floyd and Brandy Laney
31. Letter of protest filed June 23, 2023, from Daniel and Brenda Helmer
32. Letter of protest filed June 23, 2023, from Gustavo and Renata Azevedo
33. Letter of protest filed June 23, 2023, from Rebecca Hrebec
34. Letters of protest (2) filed June 23, 2023, from Timothy and Cathleen Kreun
35. Letter of protest filed June 23, 2023, from Ray Leyva and Mark Boone
36. Letter of protest filed June 23, 2023, from John-Paul Weaver
37. Letter of protest filed June 23, 2023, from Craig and Twana Jackson
38. Letter of protest filed June 23, 2023, from Christa Ensey
39. Letter of protest filed June 23, 2023, from Kadee and Benjamin Holmes
40. Letter of protest filed June 23, 2023, from Steve and Brandi Cowan

Item 36, continued:

Items submitted for the record, continued

41. Letter of protest filed June 23, 2023, from Wayne and Deana Edgar
42. Letter of protest filed June 23, 2023, from Shane Williams
43. Letter of protest filed June 23, 2023, from Andy Teague
44. Letter of protest filed June 23, 2023, from Andrea Lynn Parsons
45. Letter of protest filed June 23, 2023, from Morgan Dye
46. Letter of protest filed June 23, 2023, from Caleb James and Vanessa Elizabeth Berry
47. Letter of protest filed June 23, 2023, from Randall and JoHanna Payne
48. Letter of support filed June 23, 2023, from Mohammed Farzaneh to Whom It May Concern
49. Letter of support filed June 23, 2023, from Lisa Jenkins to City Council
50. Letter of support filed June 23, 2023, from W. Rolla Weber to Whom It May Concern
51. Letter of support filed June 23, 2023, from Kelli Beaney to City of Norman
52. Letter of support filed June 23, 2023, from Jefe Lozano to City Councilmembers
53. Letter of support filed June 23, 2023, from Melody Sharifi to Norman City Councilmembers
54. Letter of support filed June 23, 2023, from Kaitlyn Cushman
55. Letter of support filed June 23, 2023, from Elly Mirdamadi to Whom It May Concern
56. Letter of support filed June 23, 2023, from Tony Chrisman
57. Letter of support filed June 23, 2023, from Reyhaneh Ahmadi to Whom It May Concern
58. Email of support filed June 23, 2023, from Jim Adair, Adair & Associates Real Estate, to Jane Hudson
59. Email of support filed June 23, 2023, from Jerry Worster to City Clerk
60. Pertinent excerpts from Planning Commission minutes of May 13, 2023
61. Protest and Support Map dated June 23, 2023, containing 3.34% Protest Within Notification Area and 0.3% Support Within Notification Area.
62. Protest Map Corrected August 9, 2021, containing 22.4% Protest Within Notification Area
63. Protest Map dated June 28, 2021, containing 56.4% Protest Within Notification Area
64. Letter of protest filed June 14, 2021, from William L. Baskett to City of Norman City Council
65. Letter of protest filed June 14, 2021, from Walter E. Vanderburg, to City of Norman City Clerk
66. Protest Map dated May 12, 2021, containing 40.4% Protest Within Notification Area

Item 36, continued:

Items submitted for the record, continued

67. Letter of protest filed April 23, 2021, from Douglas E. and Linda M. McClure with attached location map
68. Letters of protest filed May 6 and May 10, 2021, from Alexander Hatton
69. Letter of protest filed May 10, 2021, from Michael and Tamara Eilts
70. Letter of protest filed May 10, 2021, from David E. Burget, Hartzog Conger Cason
72. Photographs of the land near South Canadian River to be rezoned
73. Letter of protest filed May 10, 2021, from Allyson L. Wilson, to Norman Planning Commission
74. Letter of protest filed May 10, 2021, from Sandra Potts and Allyson Wilson, to Norman Planning Commission
75. Statutory Power of Attorney from Sandra W. Potts
76. Letter of protest filed May 10, 2021, from Kevin J. Potts, to City of Norman Planning Commission with two photographs of subject land
77. Memorandum of Trust, the John D. Potts Living Trust, dated July 18, 2016
78. Letter of protest filed May 10, 2021, from Sandra Potts to City of Norman Planning Commission with three photographs of subject land
79. City of Norman Predevelopment Summary dated April 22, 2021, for Shaz Investments, L.L.C., for property located west of 12<sup>th</sup> Avenue S.E., approximately ¾ mile south of Cedar Lane Road
80. Letter of protest from Derek Rosendahl
81. Letter of protest filed June 21, 2023, from Alexander Hatton

Participants in discussion

1. Mr. Sean Rieger, Rieger Law Group, 136 Thompson Drive, attorney representing the applicant
2. Mr. Jalal Farzanah, Home Creations, 2240 North Broadway Avenue, Moore, applicant
3. Mr. Shawn O'Leary, Director of Public Works
4. Ms. Kathryn Walker, City Attorney
5. Mr. Jefte Lozano, 428 West Eufaula Street, proponent
6. Ms. Sonja Potts, Trustee of the Kevin John Potts Trust, 3620 Barwick Drive, protestant
7. Ms. Allyson Wilson, Ward 4, protestant
8. Mr. Scott Martin, President/Chief Operating Officer, Norman Chamber of Commerce, 424 West Main Street, proponent
9. Mr. Paul Wilson, Ward 1, protestant
10. Ms. Mary Francis, Ward 7, made comments
11. Mr. Alexander Hatton, 505 Talon Drive, protestant
12. Ms. Lisa Jenkins, Ward 7, proponent
13. Mr. John Lennon, Eagle Cliff South Property Owners Association, Inc., made comments
14. Mr. Charles Kuster, 4300 Condor Drive, protestant

Participants in discussion, continued:

15. Ms. Audra Potts Carr, Ward 4, protestant
16. Ms. Amy Savage, Home Creations, Ward 6, proponent
17. Mr. John High, Ward 6, made comments
18. Mr. Evan Dunn, Ward 7, made comments
19. Mr. Mark Klinger, Ward 7, made comments
20. Mr. Kevin Potts, Trustee of the Kevin John Potts Trust, 3620 Barwick Drive, protestant
21. Mr. Darrel Pyle, City Manager

**Ordinance O-2021-44 was Adopted Upon Second Reading Section by Section.**

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 5 Tortorello

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Crawford, Councilmember Ward 5 Tortorello, Councilmember Ward 8 Peacock

Voting Nay: Councilmember Ward 2 Schueler, Councilmember Ward 4 Grant, Councilmember Ward 6 Foreman; Councilmember Ward 7 Holman

**Ordinance O-2021-44 was Adopted Upon Final Reading as a Whole.**

\* \* \* \* \*

**Preliminary Plat**

37. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A PRELIMINARY PLAT FOR EAGLE CLIFF WEST ADDITION FOR APPROXIMATELY 41.46 ACRES OF PROPERTY GENERALLY LOCATED ONE-HALF (½) MILE SOUTH OF CEDAR LANE ROAD BETWEEN JENKINS AVENUE AND 12th AVENUE S.E.

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 5 Tortorello

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Crawford, Councilmember Ward 5 Tortorello, Councilmember Ward 8 Peacock

Voting Nay: Councilmember Ward 2 Schueler, Councilmember Ward 4 Grant, Councilmember Ward 6 Foreman; Councilmember Ward 7 Holman

Item 37, continued:

Items submitted for the record

1. Staff Report dated June 27, 2023, from Ken Danner, Subdivision Development Manager
2. Planning Commission Staff Report dated May 13, 2021
3. Location map
4. Revised/Amended Preliminary Plat for Eagle Cliff West Addition
5. Revised/Amended Preliminary Plat for Eagle Cliff West Addition, Over All View
6. Letter from Eagle Cliff South Property Owners Association to Esteemed Eagle Cliff South Property Owners
7. Original Preliminary Plat dated April 30, 2021
8. Original Preliminary Plat Over All View dated April 30, 2023
9. Letter requesting variance dated April 27, 2021, from Kendall Dillon, Senior Vice President, Crafton Tull, to Ken Danner, City of Norman
10. City of Norman Development Review Form, Transportation Impacts, dated April 20, 2021, reviewed by David R. Riesland, P.E., City Transportation Engineer, for Eagle Cliff South Addition
11. City of Norman Predevelopment Summary dated April 22, 2021, for property located west of 12<sup>th</sup> Avenue S.E., ¾ mile south of Cedar Lane Road, submitted by Shaz Investments, L.L.C.
12. Pertinent excerpts from Planning Commission minutes of May 13, 2021

Participants in Discussion

1. Ms. Sonja Potts, Trustee of the Kevin John Potts Trust, 3620 Barwick Drive, protestant
2. Ms. Allyson Wilson, Ward 4, protestant
3. Ms. Mary Francis, Ward 7, made comments
4. Mr. Charles Kuster, 4300 Condor Drive, protestant
5. Ms. Audra Potts Carr, Ward 4, protestant
6. Mr. Luigi Polvani, Ward 4, protestant
7. Mr. Richard McKown, Ward 8, made comments
8. Mr. Evan Dunn, Ward 7, made comments
9. Mr. Kevin Potts, Trustee of the Kevin John Potts Trust, 3620 Barwick Drive, protestant
10. Mr. Darrel Pyle, City Manager
11. Mr. Jason Olsen, Director of Parks and Recreation
12. Mr. Sean Rieger, Rieger Law Group, 136 Thompson Drive, attorney representing the applicant

**The Revised Preliminary Plat for Eagle Cliff South was Approved.**

\* \* \* \* \*



## **Contract**

38. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2122-17: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND SHAZ INVESTMENT GROUP, LLC AUTHORIZING COLLECTION OF A MONTHLY LIFT STATION FEE FROM DEVELOPED LOTS IN THE EAGLE CLIFF WEST DEVELOPMENT FOR THE OPERATION, MAINTENANCE AND REPLACEMENT OF THE EAGLE CLIFF LIFT STATION.

### **Acting as the Norman Utilities Authority**

Motion made by Trustee Ward 5 Tortorello, Seconded by Trustee Ward 8 Peacock.

Voting Yea: Chairman Heikkila, Trustee Ward 1 Ball, Trustee Ward 2 Schueler, Trustee Ward 3 Crawford, Trustee Ward 4 Grant, Trustee Ward 5 Tortorello, Trustee Ward 6 Foreman, Trustee Ward 7 Holman, Trustee Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2021, from Nathan Madenwald, Utilities Engineer
2. Contract K-2122-17 with Exhibit A, Lift Station Operation, Maintenance Replacement Cost Estimate, Eagle Cliff West, Eagle Cliff South Sections 2 through 7 and Cobblestone West, Section 2
3. Updated Lift Station Services Area for Eagle Cliff West Addition dated July 2, 2021

**Acting as the Norman Utilities Authority, Contract K-2122-17 was Approved.**

\* \* \* \* \*

39. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT TWO TO CONTRACT K-2223-56: AMENDING A CONTRACT BETWEEN THE CITY OF NORMAN AND FOOD AND SHELTER, INC. FOR THE PROVISION OF SHELTER SERVICES FOR AN ADDITIONAL 90 DAYS.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 6 Foreman

Voting Yea: Councilmember Ward 2 Schueler; Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock



Item 39, continued:

Voting Nay: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 5 Tortorello

Items submitted for the record

1. Staff Report dated June 27, 2023, from Anthony Purinton, Assistant City Attorney
2. Amendment No. Two to Contract K-2223-56

Participants in discussion

1. Ms. Kathryn Walker, City Attorney
2. Ms. Lynn Pruett, Ward 2, protestant
3. Ms. Becky Bendure, Ward 5, protestant
4. Mr. Paul Wilson, Ward 1, proponent
5. Ms. Megan Straughan, Ward 7, proponent
6. Ms. Mary Francis, Ward 7, proponent
7. Mr. Bruce Roberts, Ward 1, proponent
8. Ms. Marguerite Larson, Ward 6, proponent
9. Mr. Riley Worley, Ward 1, proponent
10. Mr. K.T. Murray, Ward 4, proponent
11. Ms. Lisa Schmidt, Ward 2, proponent
12. Ms. Jenny Sperling, Ward 1, proponent
13. Mr. Michael Hilliary, Ward 1, proponent
14. Mr. Stephen Lett, Ward 4, proponent
15. Mr. Corey Abernathy, Ward 7, proponent
16. Ms. Chelsey Gravel, Ward 4, made comments
17. Ms. Karlinda Gravel, Ward 4, protestant
18. Mr. Brad Worster, Ward 4, protestant
19. Mr. Russell Rice, Ward 2, made comments
20. Ms. Kate Bierman, Ward 4, proponent
21. Mr. Luigi Polvani, Ward 4, proponent
22. Mr. John High, Ward 6, proponent
23. Mr. John Scamehorn, protestant
24. Mr. Evan Dunn, Ward 7, made comments
25. Ms. April Doshier, Food and Shelter, Inc., made comments

### **Consideration of First Amendment**

**Amending Section I to state that service shall be provided beginning July 1, 2023, and continuing on a month-to-month basis.**

Motion made by Councilmember Ward 4 Grant, Seconded by Councilmember Ward 8 Foreman

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler; Councilmember Ward 3 Crawford, Councilmember

Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Voting Nay: None

**The First Amendment to Amendment No. Two to Contract K-2223-56 was approved.**

### **Consideration of Second Amendment**

**Amending Section I to add the following scope of work: “Contractor shall endeavor to provide a Treatment First framework, in addition to Housing First model to unsheltered guests who are not currently receiving mental health, substance abuse, or medical treatment.**

Motion made by Councilmember Ward 5 Tortorello, Seconded by Councilmember Ward 1 Ball

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 5 Tortorello

Voting Nay: Councilmember Ward 2 Schueler; Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**The Second Amendment to Amendment No. Two to Contract K-2223-56 was not approved.**

### **Consideration of Third Amendment**

**Amending Section II by deleting “with the first payment due on December 10, 2022, and the last payment being due on September 10, 2023.**

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 7 Holman

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler; Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Voting Nay: Councilmember Ward 1 Ball

Item 39, continued:

**The Third Amendment to Amendment No. Two to Contract K-2223-56 was approved.**

\* \* \* \* \*

40. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE O-2223-48 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA ADDING ARTICLE 16-XI UNSOLICITED WRITTEN MATERIALS TO CHAPTER 16 HEALTH AND SAFETY, SECTIONS 16-1101 THROUGH 16-1103 TO ADD DEFINITIONS, PROHIBITIONS ON PLACEMENT OF UNSOLICITED WRITTEN MATERIALS, AND PENALTIES FOR VIOLATIONS THEREOF; AMENDING APPENDIX B CITY OF NORMAN PENALTY AND FINE SCHEDULE TO INCLUDE PENALTY FOR VIOLATIONS OF SECTION 16-1102; AND PROVIDING THE SEVERABILITY THEREOF

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 7 Holman

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**Councilmembers Ball and Foreman were absent from Chambers during the vote.**

Items submitted for the record

1. Staff Report dated June 27, 2023, from Anthony Purinton, Assistant City Attorney
2. Legislatively notated copy of Ordinance O-2223-48

Participants in discussion

1. Mr. Anthony Purinton, Assistant City Attorney
2. Ms. Chelsey Gravel, Ward 4, made comments

**Ordinance O-2223-48 was Adopted Upon Second Reading Section by Section.**

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 5 Tortorello

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 3 Crawford, Councilmember Ward 5 Tortorello, Councilmember Ward 8 Peacock

Item 40, continued:

Voting Nay: Councilmember Ward 2 Schueler, Councilmember Ward 4 Grant, Councilmember Ward 6 Foreman; Councilmember Ward 7 Holman

**Councilmembers Ball and Foreman were absent from Chambers during the vote**

**Ordinance O-2223-48 was Adopted Upon Final Reading as a Whole.**

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41. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ORDINANCE O-2223-51 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, FURTHER AMENDING ORDINANCE O-1819-44 AS AMENDED BY ORDINANCE O-1920-68 AS AMENDED BY ORDINANCE O-2122-32 FIXING THE COMPENSATION OF THE CITY MANAGER AS PROVIDED BY ARTICLE XVII, SECTION 1, OF THE CHARTER OF THE CITY OF NORMAN; AND PROVIDING FOR THE EFFECTIVE DATE FOR COMPENSATION TO BEGIN; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Councilmember Ward 6 Foreman left the meeting at 12:19 a.m.

Items submitted for the record

1. Staff Report dated June 27, 2023, from Kathryn Walker, City Attorney
2. Ordinance O-2223-51

Participants in discussion

1. Ms. Kathryn Walker, City Attorney
2. Mr. Darrel Pyle, City Manager

Item 41, continued:

**Ordinance O-2223-51 was Adopted Upon Second Reading Section by Section.**

Motion made by Councilmember Ward 5 Tortorello, Seconded by Councilmember Ward 2 Schueler

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Voting Nay: None

**Ordinance O-2223-51 was Adopted Upon Final Reading as a Whole.**

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42. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2223-176: AN EMPLOYMENT AGREEMENT BETWEEN DARREL PYLE AND THE CITY OF NORMAN, THE NORMAN UTILITIES AUTHORITY, THE NORMAN MUNICIPAL AUTHORITY, THE NORMAN TAX INCREMENT FINANCE AUTHORITY, AND THE NORMAN ECONOMIC DEVELOPMENT AUTHORITY SETTING FORTH THE TERMS AND CONDITIONS OF EMPLOYMENT BY THE CITY OF NORMAN AS CITY MANAGER.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember 5 Tortorello

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Crawford, Councilmember Ward 4 Grant, Councilmember Ward 5 Tortorello, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Items submitted for the record

1. Staff Report dated June 27, 2023, from Kathryn Walker, City Attorney
2. Contract K-2223-176

**Contract K-2223-76 was Approved.**

\* \* \* \* \*

## MISCELLANEOUS COMMENTS

Fee In Lieu of Detention. Ms. Sonja Potts, Trustee of the Kevin John Potts Trust, 3620 Barwick Drive, provided a copy to City Council of the plat for Sage Cobblestone. She said the stormwater on 12<sup>th</sup> Avenue S.E., drains underneath 12<sup>th</sup> Avenue S.E. down Osprey, exits from the big stormwater drain on Osprey, then it travels right onto their property. She said 250,753 square feet at 15 cents per square foot of impervious surface creates a fee of \$7,612. She said the minutes from the Council meeting where the property was final platted said \$10,446 was provided in lieu of detention. She asked if this was 28% impervious surface. She said she would like to learn more about it. She said she would love staff and Council to visit their property because they need help.

Ms. Audra Potts Carr, Ward 4, asked Council to consider the impact of Council's decision on this drainage. She said the money is not being put back into maintenance. She said the City Engineer said that this was the property owners' problem. She said the economic impact is a severe detriment to her family because her children want to be farmers. She said they would like to partner with the City of Norman and are not an enemy of the developer. She wants a creative solution.

Mr. Kevin Potts, 3620 Barwick Drive, said the value of Sage Cobblestone is approximately \$8,000,000. He said the City doesn't charge enough for a fee in lieu of detention. He wanted to know where all the money that has been paid for fees in lieu of detention has gone and who is accountable for it.

\*

Safety in Norman. Ms. Karlinda Gravel, Ward 4, said she cannot leave her house without carrying some kind of self-defense because Norman is not safe. She is constantly being accosted, but does not want to open-carry a weapon. She said when she goes to a restaurant on Main Street, she has to ask to be escorted to her car because someone always approaches her.

\*

Mark Wayne Mullin Cage Fight. Mr. Evan Dunn, Ward 7, said Senator Mark Wayne Mullin has challenged a Union Boss to a cage fight. He asked "What is going on in our society with this culture of violence?" He said Americans are willing to hurt other Americans and this has to stop.

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## ADJOURNMENT

The Meeting Adjourned at 12:50 a.m.

  
Deputy City Clerk



  
Mayor